AGENDA

Wednesday, March 10, 2021

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting due to the COVID – 19 requirements for social distancing. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call To Order --- Invocation --- Pledge of Allegiance

10:30 A.M. --- Clarksburg-Harrison Regional Housing Authority --- Rhonda Lindsey --- Special Funding Request

10:45 A.M. --- Hearing to Appoint Administrator --- Estate of Paul Conley

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. --- Anthony Parsley --- Assessor's Office --- Resignation --- Effective 03-12-2021**
   - **B. --- Nancy Wickenhoffer --- Pay Grade Increase from 4-3 to 4-4 --- Effective --- 03-2021**
4. **Exonerations --- Corrective Tickets --- Joint Property Application**
   - **A. --- RE5 --- Hardy Stanley & Erica Lambert**
   - **B. --- PP6 --- Rollins Rodney J**
   - **C. --- PP7 --- Ash Amber A**
5. **Consolidations of Land --- Segregations of Land**
6. **Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)**
   - **A. Requisition #20 --- Wolfe Excavating LLC $661,515.42**
   - **B. Requisition #20 --- Civil & Environmental Consultants, Inc. $9,383.25**
   - **C. Requisition #20 --- Genesis Partners, Limited Partnership $36,044.93**
   - **D. Requisition for Payment No. (03-05-2021) --- UMB Bank ---$1,643.33**
7. **Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission**

A. Requisition #14 --- Silling and Associates Inc. --- $20,590.62
B. Requisition #15 --- Civil & Environmental Consultants Inc. --- 2,781.68
C. Requisition #16 --- Rycon Construction Inc. --- $ 447,682.50
D. Requisition #17 --- The Thrasher Group Inc. --- $ 1,604.00
E. Requisition #18 --- Enviroprobe Integrated Solutions Inc. --- $10,502.19

8. Review – Discuss – Consider the Reappointment of Donald Wikert --- Short Line P.S.D For a Term of --- 01-06-2020 – 01-05-2026
9. Review – Discuss – Consider the Reappointment of Steve Perdue --- Harrison County Planning Commission --- For a Term of 07-01-2020 – 06-30-2023
10. Review – Discuss – Consider the Reappointment of William Coffindafer --- Harrison County Farmland Protection Board --- For a Term of 01-01-2020 – 12-31-2024
11. Review – Discuss – Consider the Reappointment of William Suan --- Harrison County Farmland Protection Board --- For a Term of ---01-01-2020 – 12-31-2024
12. Review – Discuss – Consider Approval of Transfer of Leave per Approved Policy
13. Review – Discuss – Consider the WV News 2021 Annual Report (Exponent Telegram) Review Edition – In-depth look at NCWV's Economy
14. Review – Discuss – Consider Modifications to Phone System Related to Automation and Directing In-Coming Calls
15. Review – Discuss – Consider Cross Training Personnel within the County Commission Departments
16. Review – Discuss – Consider Cost Savings Opportunity on Lease of Cell Phones vs Payment of Monthly Allowance
17. Review – Discuss – Consider Update on Parking
18. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Minutes and /or Amended Minutes of Previous Meeting
   1. February 17, 2021
   2. February 23, 2021
   3. February 24, 2021
B. Requisitions --- Purchase Orders --- Invoices
C. Weekly Fiduciary Report from the County Clerk
D. Monthly Fiduciary Commission Settlements
E. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts
F. Letter of Engagement with --- outline of Duties --- Law Office of Frank E. Simmerman, III
G. Letter from Governor Jim Justice --- Records Management & Preservation Board Grant Award of $10,000.00 --- Harrison County Circuit Clerk Office
H. Regional Jail Cost Information Spread Sheet
I. Letter from Eastern Gas Transmission & Storage --- As of 11-1-2020, Berkshire Hathaway Energy has completed its acquisition of Dominion Energy's Gas Transmission and Storage business in the eastern region.

TABELED ITEMS - - Items May Require Discussion and /or Approval

1. **Lester Pursley --- Wallace Property --- Donation**

March 10th
10:30 A.M.

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: wparker@harrisoncountywv.com; Question: 304-624-8500 Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 03/1/2021

Organization Name: Clarksburg-Harrison Regional Housing Authority

Name and Title of Requester: Donna De Marco-Resident Services/FSS Coordinator

Mailing Address of Organization and Responsible Person:
433 Baltimore Ave, Clarksburg, WV 26301
If approved, this is where the check will be sent

Telephone: 304-623-3322 ext. 17 Fax: 304-623-5604 E-mail: ddemarco@citynet.net

FEIN# 208286366001 Is your organization an IRS 501(c) 3 not-for-profit? ○ Y ○ N
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 4,000.00

Dollar Amount REQUESTED - Grant: $ 1,000.00 Loan: $

Was project funded previously by HCC? Y ◉ N ○ If so, when ____; how much: $ 1,000.00

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: August 2021 ; how much: $
When: ; how much: $
When: ; how much: $

Purpose of request (one sentence): Donation

If for a fair/festival/event, give dates and location: Date: August 2021 Location: Laurel Lanes Apts.

Describe the proposed activities with dollar amounts to be funded by this request:
Annual Back to School Event with a cookout for the Low-Income children and their families, games, book bags, school supplies needed for th upcoming school year.

Are your financial statements audited by an outside accounting firm? ◉ Y ○ N
If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? ◉ Y ○ N
If Yes, how?

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Clarksburg-Harrison Regional Housing Authority agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Clarksburg-Harrison Regional Housing Authority (CHRHA), the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) (CHRHA) shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) (CHRHA) agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Donna DeMarco **Date** 3/1/2021

Resident Service Coordinator / FSS Coordinator

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Clarksburg-Harrison Regional Housing Authority
433 Baltimore Avenue, Clarksburg, WV 26301
Phone: 304-623-3322 fax: 304-623-5604

January 19, 2021 **Contribution Letter**

To Whom It May Concern:

Our "Back to School Event" that was to be held August 13, 2020 at 3:30 p.m. for the children and families of the Laurel Lanes community and surrounding communities has been canceled. With the daily number of new COVID-19 cases continuing to climb across West Virginia, Gov. Justice announced on July 13, 2020 that he has issued an executive order to take effect July 14, 2020 reducing the statewide social gathering limit from 100 to 25 individuals. We were hoping that by this time the numbers would have decreased but they have not.

Although the social gathering will not be occurring, the intent of the grant funds is still being used for the benefit of the children. There will be 141 children that will receive these supplies.

I have attached a list of supplies that were bought.

Please call me at 304-623-3322 ext. 17 with any questions you may have, or you may email me at ddemarco@citynet.net.

Sincerely,

Donna D. De Marco
Resident Services/Family Self-Sufficiency Coordinator

Clarksburg-Harrison Regional Housing Authority
Board of Commissioners
As Of
July 2020

Marcel C. Malfregeot-Chairperson — Appointed on 07/18/2016 — Term expires on 07/18/2023
519 Stanley Avenue
Clarksburg, WV 26301
Phone: 623-4204 (Home)

William J. Rota — Appointed on 07/20/2006 — Term expires on 06/18/2025
418 College Street
Reappointed on 07/20/2015
Phone: 623-4681 (Home)
203-4164 (Cell)

Resident Commissioner
Delores Jackson — Appointed on 07/18/2016 — Term expires on 07/18/2021
810 Locust Avenue, Apt. 4
Clarksburg, WV 26301
Phone: 844-5140

Clarksburg-Harrison Regional Housing Authority
Board of Commissioners
As Of
July 2020

Marcel C. Malfregeot-Chairperson — Appointed on 07/18/2016 — Term expires on 07/18/2023
519 Stanley Avenue
Clarksburg, WV 26301
Phone: 623-4204 (Home)

William J. Rota — Appointed on 07/20/2006 — Term expires on 06/18/2025
418 College Street — Reappointed on 07/29/15
Clarksburg, WV 26301 — Reappointed on 06/18/2020
Phone: 623-4681 (Home)
203-4164 (Cell)

Resident Commissioner
Delores Jackson — Appointed on 07/18/2016 — Term expires on 07/18/2021
810 Locust Avenue, Apt. 4
Clarksburg, WV 26301
Phone: 844-5140

Sam Caputo — Appointed on 07/20/2006 — Term expires on 07/19/2022
2745 Good Hope Pike
Clarksburg, WV 26301
Phone: 304-623-5247 (Home)
304-622-4259 (Work)
304-844-0101 (Cell)
A-1 Exterminating

Roger Diaz — Appointed on 7/1/2020 — Term expires on 6/30/2025
1708 N. 16th Street
Clarksburg, WV 26301
Phone: 304-669-1708

WEST VIRGINIA CONSUMERS SALES AND SERVICE TAX AND USE TAX

EXEMPTION CERTIFICATE

WV/CST-260
(Rev. 905)

CANNOT BE USED TO PURCHASE GASOLINE OR SPECIAL FUEL

All sales of tangible personal property or taxable services are presumed to be subject to tax unless a properly completed Exemption Certificate or a Direct Pay Permit number is provided. Read instructions on reverse side before completing this certificate.

NAME OF VENDOR	DATE	CHECK APPLICABLE BOX: ☐ SINGLE PURCHASE CERTIFICATE ☒ BLANKET CERTIFICATE	
STREET ADDRESS	CITY	STATE	ZIP CODE

TO BE COMPLETED BY PURCHASER: I, the undersigned, hereby certify that I am making an exempt purchase and hold a valid Business Registration Certificate

Enter Tax Identification Number 2 0 8 2 8 6 3 6 6 0 0 1

My principle business activity is PUBLIC HOUSING

I claim an exemption for the following reason (Check applicable box or boxes):

PURCHASE FOR RESALE

☐ Purchase of tangible personal property or taxable services for resale or for use in performing taxable services where such property becomes a component part of the property upon which the services are performed and will be actually transferred to the purchaser. WV Code § 11-15-9(a)(9

PURCHASE BY AN EXEMPT COMMERCIAL AGRICULTURAL PRODUCER

☐ A Purchase of tangible personal property or taxable services for use or consumption in the commercial production of an agricultural product. But not purchases for the construction of, or permanent improvement to real property or purchases of gasoline or fuel. WV Code § 11-15-9(a)(8

☐ B Purchase of propane for use in poultry houses for heating purposes. WV Code § 11-15-9(a)(18)

TAX EXEMPT ORGANIZATIONS

☒ A GOVERNMENT - Purchases by governmental agencies and institutions of (1) the United States; (2) this State (including its local governments) and (3) any other State (and its local governments) which provides this same exemption to this State. Such purchases by government employees are not exempt unless they are on government business and are billed to and paid for directly by the government. Private persons doing business with government may not claim this exemption. WV Code § 11-15-9(a)(3)

☐ B CERTAIN NONPROFIT ORGANIZATIONS - Purchases by a corporation or organization which has a current registration certificate and which is exempt from federal income taxes under section § 501(c)(3) or (c)(4) of the Internal Revenue Code. These organizations must meet all of the requirements set forth in WV Code § 11-15-9(a)(6). For information concerning these requirements refer to publication TSD-320. WV Code § 11-15-9(a)(6)

☐ C. SCHOOLS - Purchases by a school with its principal campus in this State which is approved by the State of West Virginia to award degrees and which is exempt from federal and state income taxes under section § 501(c)(3) of the Internal Revenue Code. WV Code § 11-15-9(a)(15)

☐ D. CHURCHES - Purchases of services, equipment, supplies, food for meals and materials directly used or consumed by churches which make no charge whatsoever for the services they render. The purchase must be paid for directly out of the church treasury. WV Code § 11-15-9(a)(5)

PURCHASES OF CERTAIN SPECIFIC SERVICES AND TANGIBLE PERSONAL PROPERTY

☐ A. Purchases of electronic data processing services and related software but not data processing equipment, materials and supplies WV Code § 11-15-9(a)(21)

☐ B Purchases of services by one corporation, partnership or limited liability company from another corporation, partnership or limited liability company but only when the entities are members of the same controlled group or related taxpayers as defined in Section 267 of the Internal Revenue Code WV Code § 11-15-9(a)(23)

☐ C Purchases of computer hardware and software directly incorporated into manufactured products; certain leases; electronic data processing service; computer hardware and software directly used in communication; educational software; internet advertising; high technology business services directly used in fulfillment of a government contract. WV Code § 11-15-9h

☐ D Purchases of motion picture films, coin-operated video arcade machines and other video arcade games for any use upon which there will be a charge subject to sales tax. WV Code § 11-15-9(a)(32)

☐ E Purchases by a licensed carrier of persons or property, or by a government entity, of aircraft repair, remodeling and maintenance services for an aircraft, engine or other component part of an aircraft, or purchases of tangible personal property that is permanently affixed as a component part of an aircraft as part of the repair, remodeling or maintenance of aircraft, aircraft engines or aircraft component parts, and purchases by a licensed carrier of persons or property, or by a government entity, of machinery, tools or equipment, directly used or consumed exclusively in the repair, remodeling or maintenance of aircraft, aircraft engines or aircraft component parts. WV Code § 11-15-9(a)(33)

REVERSE SIDE OF EXEMPTION CERTIFICATE MUST BE COMPLETED TO BE CONSIDERED VALID

SCHOOL SUPPLIES NEEDED ATTACHMENT #1a

200 BACKPACKS

400 POCKET PAPER PORFOLIO FOLDERS

200 (24) COUNT CRAYOLA CRAYONS

200 GLUE STICKS

200 1-SUBJECT WILD-RULE SPIRAL NOTEBOOKS

100 1- SUBJECT COLLEGE-RULE SPIRAL NOTEBOOKS

200 3-HOLE PUNCH LOOSELEAF WIDE-RULES PAPER

100 3- HOLE PUNCH LOOSELEAF COLLEGE-RULES PAPER

200 RULERS

200 HI-LITERS

200 COLARED PENCILS

200 LARGE PINK ERASERS

600 # 2 PENCILS

200 PENS

200 PENCIL SHARPENERS

200 5" BLUNT SCISSORS

200 PACKAGES OF INDEX CARDS

200 PRINTED SCHOOL SCHEDULES

250 TOOTH BRUSHES

250 TOOTHPASTE

200 COMBS

200 POCKET TISSUE PACKETS

200 POCKET-SIZE HAND SANITIZERS

200 DENTAL FLOSS

FOOD AND PAPER PRODUCTS NEEDED FOR THE BACK TO SCHOOL PARTY

Attachment #1b

250 HAMBURGER PATTIES
250 HOT DOGS
250 (21) DOZEN HAMBURGER BUNS
250 (21) DOZEN HOT DOG BUNS
5 GALLONS HOT DOG CHILI
300 INDIVIDUAL-SIZE POTATO CHIPS
2 GALLONS ORANGE DRINK
2 SLEVES OF CUPS
120 CANS OF SODA POP
40 (2 LD) SODA POP
250 PLATES
250 FORKS, KNIFES, SPOONS
300 NAPKINS
12 TABLE CLOTHS
250 CUP CAKES
2 BAGS OF ONIONS
12 BAGS OF ICE
100 BOTTLED WATER
5 GALLONS BAKE BEANS
MUSTERD/KETCHUP/MAYO/PICKLES
CHEESE
WATERMELON
CANDY
48 LITTLE HUGGIES
5 GALLONS OF BAKED BEANS
5 GALLONS OF COLE SLAW
DECORATIONS
HAIR COLAR SPRAY
FACE PAINT

VENDOR DONATIONS AS OF 08/30/2019	
DENTAL OFFICE	
TOOTH BRUSHES	150
TOOTH PASTE	150
PEPSI-COLA GROUP	
POP	5 CASES OF POP= 120 CANS
HEINER'S BAKERY	
HAMBURGER BUNS	150
HOT DOG BUNS	150
DE MARCO'S TAXIDERMY	
PULLED PORK	6 LB
GREEN BEANS	2 GL
TOMATOES	1 ½ BUSHEL
GREEN PEPPERS	1 ½ BUSHEL
HOT PEPPERS	1 BUSHEL
CLARKSBURG ELK'S	
ICE	20 LARGE BAGS
SACRED HEARTS CHILDREN CENTER	
CHECK DONATION	$ 1,500.00
MEDBROOK CHILDREN'S CHARITY	
CHECK DONATION	$ 1,000.00
HARRISON COUNTY COMMISSION	
CHECK DONATION	$ 1,000.00
CITY OF CLARKSBURG	
CHECK DONATION	$ 400.00

PURCHASES as of 8/13/2020	
BACKPACK USA	$ 968.44
SAM'S CLUB	$ 1185.70
KROGER	$ 210.49
WALMART	$ 322.56
WALGREENS	$ 38.10
AMAZON	$ 280.24
TOTALS	$ 3,054.93
LESS CASH DONATIONS	(- $ 2,900.00)
TOTAL COST TO HOUSING AUTHORITY	$ 154.93

United States of America

March, 10th
10:45 A.M

State of West Virginia

County of Harrison, ss:

Motion Order

In Harrison County West Virginia

Before the Harrison County Commission, West Virginia

In Re: Estate of PAUL WAYNE CONLEY.

This day came BARBARA LYNN CONLEY, who filed a motion asking for Petition to be Personal Representative; and the Harrison County Commission having examined said motion, it is ordered that the same be filed.

It is further ordered the matters arising on said motion be set down for hearing before Harrison County Commission on Wednesday, March 10, 2021 at 10:45:00 AM, and the County Clerk do forthwith notify all parties reported, to appear before the Harrison County Commission on the above date and time, and answer why said motion should not be granted.

United States of America

State of West Virginia

County of Harrison, ss:

Notice of Hearing

February 02, 2021

BARBARA LYNN CONLEY
2940 HAWK HIGHWAY
LOST CREEK WV 26385

Capacity: ADMINISTRATRIX

RE: Estate of PAUL WAYNE CONLEY

Please be advised a petition has been filed in the County Clerk of the Harrison County Commission requesting a hearing before the Harrison County Commission in reference to the above Estate.

A hearing date has been scheduled for Wednesday, March 10, 2021 at 10:45:00 AM before the Harrison County Commission. The County Commission Office is located in the Harrison County Court House, 301 W Main Street, Clarksburg WV 26301-2955.

Accordingly, the parties shall be subject to the following deadlines:

a) Any response to the Petition to be considered at the hearing shall be filed with the Commission and served on all other parties no later than 21-days prior to the hearing date and shall include all supporting documentary or tangible evidence to be considered by the Commission;

b) Any reply thereto shall be filed with the Commission and served on all other parties on or no later than 14-days prior to the hearing and shall include all supporting documentary or tangible evidence to be considered by the Commission;

c) The parties shall disclose any witnesses anticipated to be called at said hearing to the Commission and all other parties no later than 7-days prior to the hearing date set herein.

The appearance of the petitioner at the hearing is required to state to Harrison County Commission the reason why such petition should or should not be grantednted. If you are an Heir, Beneficiary or Surety your appearance at the hearing is not required. However, if you would like to attend, you may.

If our office may be of assistance or should you have any questions, please call 304-624-8609.

John R Spires
Clerk of the Harrison County Commission

By _____

Casey Blake
Deputy Clerk

COUNTY COMMISSION

HARRISON COUNTY

WILL OF

Paul Wayne Conley,

Deceased

Presented By Barbara Lynn Stump Conley

Filed 12-18-2020

Partly Probated .....

Fully Probated .....

Recorded

Will Book No ....., *Page* .....

TRANSFERS:

no executor named - need waivers from children from previous relationship

bonding not waived in will - would need bond

Fee $.....

Harrison County
01/15/2021 @ 02:18:08 PM

Petition for County Commission hearing:

Subject: Paul Conley estate administratorship

I Barbara Skidmore Conley request to be appointed administrator of my late husbands estate by the County Commission.

interested parties:

Barbara Conley wife
2940 Hawk Highway
Lost Creek, WV 26385

Leah Delaney daughter
2839 Botany Pl
Tallahassee, Fl 32301

Barbara Conley 1-15-2021

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Shayla D. Posey
1119 Bonasso Dr
Shinnston, WV 26431
My Commission Expires March 11, 2022

Shayla D Posey
15th day of January 2021
expires: March 11, 2022

PAYROLL CHANGE NOTICE 3-A

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
03-12-2021		| | |-| | |-| | | | |

NAME	ADDRESS
ANTHONY PARSLEY	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☒ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

LETTER ATTACHED

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE 03-05-2021

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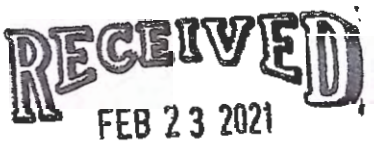
Toll Free 1-866-466-1438 or online www.amsterdamforms.com
Amsterdam®

February 22, 2021

Harrison County Assessor's Office

301 W. Main St.

Clarksburg, WV 26301



HARRISON COUNTY
ASSESSOR

Rocky,

This letter is to inform you of my intention to resign from my position as Deputy Assessor with Harrison County. My last effective day of service will be March 12, 2021.

I appreciate the opportunity given to me as Deputy Assessor. I have learned a lot in the position as a Deputy Assessor. I am very thankful and proud to have served your office in all capacities. I would be happy to help train any other employees in any of the duties I have performed for your office. If, there is anything I can do to help aid in the transition please let me know.

I have made many bonds of friendship, even as a family; have been made in my time with your office. I hope to stay in touch in the future and wish you and everyone in the office the very best going forward.

Sincerely,

Anthony Parsley

Anthony Parsley

3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
MARCH 1 2021		

NAME	ADDRESS
NANCY WECKENHOFFER	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		CIRCUIT CLERK	

THE CHANGE(S):

✔ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
✔ RATE	4-3 STEP GRADE	4-4 STEP GRADE
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
✔ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Clint F. Mann	DATE 03/04/2021
HUMAN RESOURCES MANAGER	DATE 03-05-2021

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Toll Free 1-866-466-1438 or online www.amsterdamforms.com
Amsterdam

RE-5

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of March**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **HARDY STANLEY & ERICA LAMBERT** whose address is, 61 CLOVERLEAF DR CLARKSBURG WV 26301-7595, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **26,340** on **MAP 1104/8 1 LOT PT #33 CHIEFTON**, Class 3/4 in **COAL OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **13,171,** in and for the year **2020**, resulting in a difference in assessed value of **13,169.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer moved here when purchased property. PP #3072760 reflects address changed.Class 2 applies. Exonerate a value of 13170 at a Class 3 rate of levy to correct the overcharge.

District	**COAL OUTSIDE 7**	Amount Exonerated:	***303.74***
Account No.	**6403091** ***TIF #***		
Ticket No.	**21327**		
Tax Year	**2020**		

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR

Joseph R Romano

ORDER ENTERED TO STATE AUDITOR

_____

PP-6

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

PERSONAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of March**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***M Hoffman, Deputy*** for **ROLLINS RODNEY J** whose address is, 64 CANINE DRIVE LOST CREEK WV 26385-8000, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **25,125** on **2016 HONDA CRV**, Class 3/4 in **UNION OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **17,070,** in and for the year **2020**, resulting in a difference in assessed value of **8,055.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2016 Honda. The vehicle was traded for a 2018 Ford also reported. Exonerate a value of 8055 at a Class 3 rate of levy to correct the overcharge. Please remove the 16 Hond CR-V (8055) from the vehicle description.

District **UNION OUTSIDE 20**
Account No. **3051412** ***TIF #***
Ticket No. **830547**
Tax Year **2020**

Amount Exonerated: ***185.78***

_____ _____

PRESENT: Prosecuting Attorney
(or)

APPROVED: President, County Commission

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR

Joseph A. Romano

ORDER ENTERED TO STATE AUDITOR

_____

PP-7

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

PERSONAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of March**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***J Post, Deputy*** for **ASH AMBER A** whose address is, 115 TURKEY RUN RD SALEM WV 26426-7552, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **4,619** on **66 CHEVROLET C10**, Class 3/4 in **TENMILE OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **2,411,** in and for the year **2020**, resulting in a difference in assessed value of **2,208.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 1966 Chevy. The vehicle was reported and paid on in Doddridge County. Exonerate a value of 2208 at a Class 3 rate of levy to correct the overcharge. Please remove the 66 Chev C10 (2208) from the vehicle description.

District **TENMILE OUTSIDE 18**
Account No. **3029348** ***TIF #***
Ticket No. **826705**
Tax Year **2020**

Amount Exonerated: ***50.92***

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission
(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR

_____

ORDER ENTERED TO STATE AUDITOR

_____

6

REQUISITION FOR PAYMENT FROM
SERIES 2019 A EXCISE TAX BONDS PROJECT FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 20

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer") the Charles Pointe Economic Opportunity Development District Board (the "District Board") and Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from Series 2019 A Excise Tax Bonds Project Fund (the "Requisition") under an Indenture of Trust for the above captioned Bonds (the "Series 2019 A Excise Tax Bonds"), dated as of August 16, 2019 (the "Indenture") between the Issuer and Wilmington Trust, N.A., as trustee thereunder (the "Trustee") and a Development Agreement, dated as of August 16, 2019, by and among the Issuer, the District Board, the Developer and Charles Pointe Crossing, LLC (the "Site Developer") (the "Development Agreement"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. This Requisition requests payment of costs of the Charles Pointe Crossing Project which are now due and owing and have not been theretofore paid and/or reimbursed from the proceeds of the Series 2019 A Excise Tax Bonds and are otherwise an allowable expenditure under the EODD Act, the Project Plan, the Indenture and the Development Agreement.

3. The parties to this Requisition are not aware that any Event of Default has occurred pursuant to Section 9.01 of the Indenture or any termination event has occurred pursuant to Section 9.02 of the Development Agreement.

4. The amount requested to be disbursed pursuant to this Requisition is authorized under Section 4.03 of the Indenture.

5. The total amount requested to be disbursed pursuant to this Requisition is $720,898.67. As set forth in **Schedule I** attached hereto, of the total amount of such disbursement:

(a) $0.00 is to be paid to the District Board, the Developer or the Site Developer as reimbursement to the District Board, the Developer or the Site Developer for an invoice or statement previously paid by the District Board, the Developer or the Site Developer to an entity that is not affiliated with the District Board, the Developer or the Site Developer; and

(b) $720,898.67 is to be paid to a third party payee that is not affiliated with the District Board, the Developer or the Site Developer (including any contractor or supplier of materials) or on a joint basis to the District Board, the Developer or the Site Developer and such third party payee with respect to an expense previously incurred.

In either event, the amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer, by the District Board and by the Developer by their duly Authorized Officers this 10th day of March 2021.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

CHARLES POINTE ECONOMIC OPPORTUNITY
DEVELOPMENT DISTRICT BOARD

By: _____
Its Chairman

GENESIS PARTNERS, LIMITED PARTNERSHIP

By: Realcom, Inc., its Managing General Partner

By: _____
James A. Corton, President of Realcom, Inc.

RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

Robert F. Stuart, Director of Planning/Engineering, Genesis Partners, Limited Partnership, as Resident Project representative for the Project Plan, hereby certifies that the portion of the Project Plan for which payment is requested hereby has been constructed in accordance with the plans and specifications therefore, that payment is now due and owing for such costs, and that such costs have not been the subject of a previous requisition by the District Board, the Developer or the Site Developer.

RESIDENT PROJECT REPRESENTATIVE

By: _____

Name: Robert F. Stuart

Title: Resident Project Representative

Schedule I
to Requisition

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Total Amount of disbursement pursuant to this Requisition: $720,898.67

(2) Reimbursement to the District Board, the Developer or the Site Developer:

	Vendor	Description of Expense	Date of Payment	Amount
1.				
2.				
3.				
TOTAL				$ 0.00

(3) Payment to third party payees:

	Vendor	Description of Expense	Amount	Payee Name(s)/ Address(es)
1.				
2.		(See attached schedule and supporting materials)		
3.				
TOTAL			$ 720,898.67	

The items listed for reimbursement to the Developer, the Site Developer or the District Board or payment to third party payees are supported by attached copies of invoices, statements or proof of payment.

Schedule I
to Requisition
(continued)

Copies of Invoices, Statements or Proof of Payment
(Attached)

6-A

Genesis Partners, Limited Partnership
2019 Series A Bonds
Third Party Payees
Summary and ACH Instructions
Application 20

Vendor	ACH Instructions	Amount	Mailing Address
Wolfe Excavating LLC	Wolfe Excavating LLC Clear Mountain Bank ABA #051502599 Acct #3334910	661,515.42	70 Columbia Blvd Clarksburg, WV 26301

661,515.42

Genesis Partners, Limited Partnership
2019 Series A Bonds
Third Party Payees
Application 20

Vendor	Invoice Number	Invoice Date	Description of Expense	Amount	Address	Account Number
Civil & Environmental Consultants, Inc.	277489	2/27/2021	Engineering & Design Services/ Construction Oversight	59,383.25	PO Box 644246 Pittsburgh, PA 15264-4246	165-037

TOTAL 59,383.25

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 17

	Application Period: 01/16/21 - 02/19/21	Application Date: 2/23/2021
To (Owner): Genesis Partners, Limited Partnership	From (Contractor): Wolfe's Excavating	Via (Engineer): Civil & Environmental Consultants, Inc.
Project: Charles Pointe Crossing	Contract: Charles Pointe EODD #2 - Contract #3 (Offsite Utilities)	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 165-037

Application for Payment : Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$810,168.00	
2	$306,788.15	
3	$3,650,967.64	
TOTALS	$4,767,923.79	
NET CHANGE BY CHANGE ORDERS	$4,767,923.79	

1. ORIGINAL CONTRACT PRICE		$13,437,688.89
2. Net change by Change Orders		$4,767,923.79
3. Current Contract Price (Line 1 + 2)		$18,205,612.68
4. TOTAL COMPLETED AND STORED TO DATE (Column O total on Progress Estimates)		$16,201,996.89
5. RETAINAGE:		
a. 5% X $14,570,885.31	Earthwork	$728,540.27
b. 10% X $1,636,793.58	CO3 - Utilities	$163,679.36
c. 40% X $568,882.19	Fuel Price Adjustment	$227,552.88
d. Total Retainage (Line 5.a + 5.b + 5.c)		$1,119,172.50
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.d)		$15,082,824.39
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)		$14,420,910.97
8. AMOUNT DUE THIS APPLICATION		$661,515.42
9. BALANCE TO FINISH, PLUS RETAINAGE (Column Q total on Progress Estimates + Line 5.d above)		$3,122,788.29

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Jason Manning | 3/1/2021

Payment of: $ 661,515.42
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ 03/01/21
(Engineer) (Date)

Payment of: $ 661,515.42
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ 03/02/21
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):	Charles Pointe Crossing - EODD #2 - Contract 1	Application Number:	17
Application Period:	01/16/21 - 02/19/21	Application Date:	2/23/2021

ITEM	DESCRIPTION	CONTRACT INFORMATION				PREVIOUS COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	COMPLETED TO DATE	%	BALANCE TO FINISH
		PLAN QTY	UNITS	UNIT PRICE	SCHEDULED VALUE							
1	Mobilization/Demobilization	1	LS	$399,000 00	$399,000 00	1 00	$399,000 00			$399,000 00	100 0%	
2	Temporary/Permanent Traffic and Access Controls	1	LS	$70,639 07	$70,639 07	1 00	$70,639 07			$70,639 07	100 0%	
3	Unclassified Cut Bank Excavation/Embankment	4,010,876	CY	$2 59	$10,388,168 84	4,015,152 42	$10,399,244 77	8,680 00	$22,481 20	$10,421,725 97	100 3%	-$33,557 13
4	Topsoil Stripping/Stockpile	68,124	CY	$3 87	$263,639 88	89,120 64	$345,670 88			$345,670 88	131 1%	-$82,031 00
5	Abandoned Gas Line Removal	4,535	LF	$4 31	$28,165 85	6,310 00	$27,196 10	225 00	$969 75	$28,165 85	100 0%	
6	Gravel Pad Surfacing	770	TN	$24 12	$18,572 40	770 00	$18,572 40			$18,572 40	100 0%	
7	Construction Staging Area Gravel Pad Surfacing	1,735	TN	$24 17	$41,934 95	1,735 00	$41,934 95			$41,934 95	100 0%	
8	Fill Foundation Key/Intermediate Fill Key Drain	15,600	LF	$15 33	$239,148 00	14,534 88	$222,819 71			$222,819 71	93 2%	$16,328 29
9	Fill Foundation Key/Intermediate Fill Key Drain Outlet	2,350	LF	$7 36	$17,155 00	2,132 36	$15,565 79			$15,565 79	90 7%	$1,589 21
10	Rock Underdrain	5,750	LF	$17 62	$101,315 00	8,414 70	$148,267 01			$148,267 01	146 3%	-$46,952 01
11	Settlement Monitoring Monument	14	EA	$406 88	$5,696 32	7 00	$2,848 16	7 00	$2,848 16	$5,696 32	100 0%	
12	Wet Mine Seal	1	EA	$28,989 65	$28,989 65							$28,989 65
13	WVDOH Type "G" Inlet	3	EA	$3,211 75	$9,635 25	3 00	$9,635 25			$9,635 25	100 0%	
14	15" HDPE Corrugated Pipe	535	LF	$17 94	$9,597 90	500 60	$8,980 76			$8,980 76	93 6%	$617 14
15	18" HDPE Corrugated Pipe	400	LF	$22 65	$9,060 00	438 15	$9,924 10			$9,924 10	109 5%	-$864 10
16	24" HDPE Corrugated Pipe	90	LF	$31 00	$2,790 00	90 00	$2,790 00			$2,790 00	100 0%	
17	30" HDPE Corrugated Pipe	160	LF	$42 90	$6,864 00	160 00	$6,864 00			$6,864 00	100 0%	
18	Inlet/Outlet Protection (6" Rip Rap)	42 5	TN	$53 78	$2,285 65	30 80	$1,656 42			$1,656 42	72 5%	$629 23
19	Roadside Ditch (Synthetic,Jute,Rip Rap,Concrete)	9,575	LF	$11 47	$109,825 25	4,259 79	$48,859 79			$48,859 79	44 5%	$60,965 46
20	Diversion Ditch (Synthetic,Jute,Rip Rap,Concrete)	3,260	LF	$8 17	$26,634 20	2,676 08	$21,863 57			$21,863 57	82 1%	$4,770 63
21	Grain Ditch	6,500	LF	$8 96	$58,240 00	5,912 27	$52,973 94			$52,973 94	91 0%	$5,266 06
22	Rip Rap Apron	75	TN	$81 53	$6,114 75	36 50	$2,975 85			$2,975 85	48 7%	$3,138 91
23	1 5" (Size) Crusher Run Aggregate	9,500	TN	$23 37	$222,015 00	2,819 65	$65,895 22	785 20	$18,350 12	$84,245 34	37 9%	$137,769 66
24	2 5" (Size) Crusher Run Aggregate	1,350	TN	$23 37	$31,549 50	8,140 18	$190,236 01	234 70	$5,484 94	$195,720 95	620 4%	-$164,171 45
25	Geotextile Separation Fabric	27,539	SY	$1 04	$28,640 56	10,702 67	$11,130 78			$11,130 78	38 9%	$17,509 78
26	Guardrail (WVDOH Specifications)	1,660	LF	$18 79	$31,191 40	2,148 00	$40,360 92			$40,360 92	129 4%	-$9,169 52
27	Guardrail End Terminal (WVDOH Specifications)	10	EA	$70 45	$704 50	12 00	$845 40			$845 40	120 0%	-$140 90
28	Cleaning and Grubbing	1	LS	$448,203 25	$448,203 25	1 00	$448,203 25			$448,203 25	100 0%	
29	Permanent Seeding	120	AC	$2,961 75	$355,410 00	64 00	$189,552 00			$189,552 00	53 3%	$165,858 00
30	Underground Electric & Phone Duct Bank	1	LS	$53,697 20	$53,697 20	1 00	$53,697 20			$53,697 20	100 0%	
31	E&S BMP's	1	LS	$407,981 52	$407,981 52	1 00	$407,981 53			$407,981 52	100 0%	
32	Subsurface Drain	200	LF	$74 12	$14,824 00	1,808 90	$134,075 67			$134,075 67	904 5%	-$119,251 67
CO1												
CO1	Mobilization/Demobilization	1	LS	$116,277 88	$116,277 88	0 50	$58,138 94	0 50	$58,138 94	$116,277 88	100 0%	
CO1	Unclassified Cut Bank Excavation/Embankment	4,010,876	CY	$0 12	$481,305 12	4,015,152 42	$481,818 29	8,680 00	$1,041 60	$482,859 89	100 3%	-$1,554 77
CO1	Construction Staging Area Gravel Pad Surfacing	1,735	TN	$1 00	$1,735 00	1,735 00	$1,735 00			$1,735 00	100 0%	
CO1	1 5" (Size) Crusher Run Aggregate	9,500	TN	$1 00	$9,500 00	2,819 65	$2,819 65	785 20	$785 20	$3,604 85	37 9%	$5,895 15
CO1	2 5" (Size) Crusher Run Aggregate	1,350	TN	$1 80	$1,350 00	8,910 18	$8,910 18	234 70	$234 70	$9,144 88	677 4%	-$7,794 88
CO1	Cleaning and Grubbing	1	LS	$135,000 00	$135,000 00	1 00	$135,000 00			$135,000 00	100 0%	
CO1	E&S BMP's	1	LS	$65,000 00	$65,000 00	1 00	$65,000 00			$65,000 00	100 0%	
CO2												
CO2-1	E&S Extended Maintenance	1	LS	$48,500 00	$48,500 00	1 00	$48,500 00			$48,500 00	100 0%	

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):	Charles Pointe Crossing - EODD #2 - Contract 1	Application Number:	17
Application Period:	01/16/21 - 02/19/21	Application Date:	2/23/2021

ITEM		CONTRACT INFORMATION				PREVIOUS COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	COMPLETED TO DATE	%	BALANCE TO FINISH
ITEM	DESCRIPTION	PLAN QTY	UNITS	UNIT PRICE	SCHEDULED VALUE							
C02-2	Slower Production on Smaller Fill Area	587,982	CY	$0 08	$47,038 56	587,982 00	$47,038 56			$47,038 56	100 0%	
C02-3	Slower Production on Remaining Fill	469,164	CY	$0 36	$168,899 04	469,164 00	$168,899 04			$168,899 04	100 0%	
C02-4	Reworking Temporary 2:1 Fill Slope	128,335	SY	$0 33	$42,350 55	128,335 00	$42,350 55			$42,350 55	100 0%	
C03												
C03-1	Mobilization/Demobilization	1	LS	$24,000 00	$24,000 00	0 50	$12,000 00			$12,000 00	50 0%	$12,000 00
	EROSION CONTROL											
C03-2	18" Compost Filter Sock	385	LF	$7 98	$3,072 30	165 00	$1,316 70			$1,316 70	42 9%	$1,755 60
C03-3	32" Compost filter Sock	275	LF	$39 34	$10,818 50	343 00	$13,493 62			$13,493 62	124 7%	-$2,675 12
C03-4	Inlet Protection	3	EA	$228 72	$686 16	1 00	$228 72			$228 72	33 3%	$457 44
C03-5	Stabilized Construction Entrance	-	EA	$2,905 02								
C03-6	Miscellaneous E&S Controls	1	LS	$9,410 55	$9,410 55	0 50	$4,705 28			$4,705 28	50 0%	$4,705 28
	ROAD IMPROVEMENTS											
C03-7	Sub-Base Excavation/Embankment	2,180	CY	$19 16	$41,768 80	215 80	$4,134 73			$4,134 73	9 9%	$37,634 07
C03-8	9" WVDOH Class 1 Stone Sub Base	10 740	TN	$25 76	$276,662 40	6,966 16	$179,448 28	93 62	$2,411 65	$181,859 93	65 7%	$94,802 47
C03-9	4 5" HMA Type 37 5 Base Course	4,974	TN	$79 76	$396,726 24							$396,726 24
C03-10	2 5" HMA Type 19 Base Course	2,764	TN	$83 40	$230,517 60							$230,517 60
C03-11	1 5" HMA Type 9 5 Wearing Course	1,658	TN	$95 24	$157,907 92							$157,907 92
C03-12	Stabilization Fabric	22,610	SY	$2 79	$63,081 90	11,451 00	$31,948 29			$31,948 29	50 6%	$31,133 61
C03-13	Pavement Striping & Markings	1	LS	$27,772 78	$27,772 78							$27,772 78
C03-14	Concrete Curb and Gutter	5,580	LF	$27 56	$153,784 80	2,326 30	$64,112 83			$64,112 83	41 7%	$89,671 97
C03-15	Concrete Curb	4,960	LF	$27 52	$136,499 20	1,701 80	$46,828 03			$46,828 03	34 3%	$89,671 17
C03-16	Concrete Median	-	SY	$123 56								
C03-17	Concrete Sidewalk	1,310	SY	$95 30	$124,843 00							$124,843 00
C03-18	Sidewalk Ramps	8	EA	$3,637 64	$29,101 28							$29,101 28
C03-19	Ramp Detectible Warning Surface	8	EA	$289 30	$2,314 40							$2,314 40
C03-20	Guardrail Type 1	690	LF	$20 83	$14,372 70							$14,372 70
C03-21	Guardrail Type 1 Terminal Flare	1	EA	$578 60	$578 60							$578 60
C03-22	Signage	1	LS	$37,019 00	$37,019 00							$37,019 00
	MISCELLANEOUS SITE FEATURES											
C03-23	Permanent Seeding	6 64	AC	$4,347 23	$28,865 61							$28,865 61
C03-24	P3-1 Light Pole and Assembly	69	EA	$1,088 64	$75,116 16							$75,116 16
C03-25	Lighting Electrical Conduit	1	LS	$57,564 54	$57,564 54	0 05	$2,878 23			$2,878 23	5 0%	$54,686 31
	SITE UTILITIES (WATER)											
C03-26	12" PVC - C-900 (Main Line) (0-3)	2,720	LF	$41 71	$113,451 20	2,710 20	$113,042 44			$113,042 44	99 6%	$408 76
C03-27	8" PVC - C-900 (Service Laterals) (0-3)	160	LF	$28 35	$4,536 00	160 50	$4,550 18			$4,550 18	100 3%	-$14 18
C03-28	Air Release Valves	1	EA	$3,268 95	$3,268 95	1 00	$3,268 95			$3,268 95	100 0%	
C03-29	12" Gate Valve Assembly	3	EA	$4,989 13	$14,967 39	3 40	$16,963 04			$16,963 04	113 3%	-$1,995 65
C03-30	12" Cap for Future Connection	1	EA	$3,567 05	$3,567 05	1 00	$3,567 05			$3,567 05	100 0%	
C03-31	8" Cap for Future Connection	4	EA	$2,407 94	$9,631 76	4 00	$9,631 76			$9,631 76	100 0%	
C03-32	20" Steel Casing (Dig and Backfill)	298	LF	$142 80	$42,554 40	298 00	$42,554 40			$42,554 40	100 0%	
C03-33	16" Steel Casing (Dig and Backfill)	87 5	LF	$110 69	$9,685 38	88 00	$9,740 72	60 00	$6,641 40	$16,382 12	169 1%	-$6,696 75
C03-34	Fire Hydrant/Flushing Hydrant	4	EA	$5,598 82	$22,395 28	4 00	$22,395 28			$22,395 28	100 0%	

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):	Charles Pointe Crossing - EODD #2 - Contract 1							Application Number:	17			
Application Period:	01/16/21 - 02/19/21							Application Date:	2/23/2021			
ITEM		CONTRACT INFORMATION				PREVIOUS COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	COMPLETED TO DATE	%	BALANCE TO FINISH
ITEM	DESCRIPTION	PLAN QTY	UNITS	UNIT PRICE	SCHEDULED VALUE							
	SITE UTILITIES (SANITARY SEWER)											
C03-35	10" PVC SDR - 35 Sanitary Sewer Line (6-9)	139	LF	$109 44	$15,212 16			12 30	$1,346 11	$1,346 11	8 8%	$13,866 05
C03-36	10" PVC SDR - 35 Sanitary Sewer Line (9-12)	48	LF	$115 34	$5,536 32			166 60	$19,215 64	$19,215 64	347 1%	-$13,679 32
C03-37	8" PVC SDR - 35 Sanitary Sewer Line (0-6)	1,091	LF	$59 50	$64,914 50	1,367 86	$81,384 10	12 00	$714 00	$82,098 10	126 5%	-$17,183 60
C03-38	8" PVC SDR - 35 Sanitary Sewer Line (6-9)	2,986	LF	$65 09	$194,358 74	1,811 46	$117,904 03	209 00	$13,603 81	$131,507 84	67 7%	$62,850 90
C03-39	8" PVC SDR - 35 Sanitary Sewer Line (9-12)	200	LF	$67 15	$13,430 00	108 40	$7,279 06			$7,279 06	54 2%	$6,150 94
C03-40	Sanitary Sewer Cleanout	11	EA	$1,908 69	$20,995 59	6 00	$11,452 14			$11,452 14	54 5%	$9,543 45
C03-41	Sanitary Manhole	16	EA	$9,215 19	$147,443 04	9 00	$82,936 71			$82,936 71	56 3%	$64,506 33
C03-42	48" Sanitary Manhole Vertical Riser Pipe	20	VF	$784 10	$15,682 00	19 00	$14,897 90			$14,897 90	95 0%	$784 10
	SITE UTILITIES (MISC.)											
C03-43	Gas Service Line (Ditch, Dust, and Backfill)	2,870	LF	$14 86	$42,648 20							$42,648 20
C03-44	12" Steel Casing (Dig and Backfill)	360	LF	$112 37	$40,453 20	254 00	$28,541 98			$28,541 98	70 6%	$11,911 22
C03-45	Underground Electric, Phone, Cable	4,840	LF	$12 97	$62,774 80	225 00	$2,918 25	1,857 92	$24,097 25	$27,015 50	43 0%	$35,759 30
	STORMWATER MANAGEMENT											
C03-46	48" N-12 HDPE (9-12)	253	LF	$194 62	$49,238 86	191 15	$37,201 61			$37,201 61	75 6%	$12,037 25
C03-47	48" N-12 HDPE (12+)	482	LF	$226 95	$109,389 90	522 25	$118,524 64			$118,524 64	108 4%	-$9,134 74
C03-48	48" CMP (6-9)	134	LF	$180 16	$24,141 44	139 00	$25,042 24			$25,042 24	103 7%	-$900 80
C03-49	48" CMP (9-12)	91	LF	$184 66	$5,734 46	25 00	$4,616 50			$4,616 50	80 6%	$1,107 96
C03-50	48" CMP (12+)	60	LF	$211 04	$12,662 40	34 56	$7,280 88			$7,280 88	57 5%	$5,381 52
C03-51	42" N-12 HDPE (9-12)	751	LF	$168 61	$126,626 11	628 60	$105,988 25			$105,988 25	83 7%	$20,637 86
C03-52	42" N-12 HDPE (12+)	257	LF	$175 88	$45,201 16	285 00	$50,125 80			$50,125 80	110 9%	-$4,924 64
C03-53	36" N-12 HDPE (9-12)	299	LF	$147 43	$44,081 57	403 30	$59,458 52			$59,458 52	134 9%	-$15,376 95
C03-54	30" N-12 HDPE (6-9)	380	LF	$159 86	$60,746 80	162 80	$26,025 21			$26,025 21	42 8%	$34,721 59
C03-55	30" N-12 HDPE (9-12)	152	LF	$139 97	$21,275 44	200 40	$28,049 99			$28,049 99	131 8%	-$6,774 55
C03-56	30" N-12 HDPE (12+)	132	LF	$139 72	$18,443 04							$18,443 04
C03-57	18" N-12 HDPE (0-6)	280	LF	$81 35	$22,778 00	237 10	$19,288 09			$19,288 09	84 7%	$3,489 92
C03-58	18" N-12 HDPE (6-9)	201	LF	$86 98	$17,484 98	254 90	$22,173 75			$22,173 75	126 8%	-$4,688 76
C03-59	15" N-12 HDPE (0-6)	461	LF	$61 09	$28,162 49	452 50	$27,643 23			$27,643 23	98 2%	$519 26
C03-60	Type E Inlet	28	EA	$9,958 67	$278,842 76	6 00	$59,752 02			$59,752 02	21 4%	$219,090 74
C03-61	Type G Inlet	1	EA	$5,518 31	$5,518 31							$5,518 31
C03-62	60" Manhole Vertical Riser Pipe	6	VF	$1,921 22	$11,527 32	4 00	$7,684 88			$7,684 88	66 7%	$3,842 44
C03-63	48" Manhole, Frame and Lid	1	EA	$3,898 36	$3,898 36	1 00	$3,898 36			$3,898 36	100 0%	
C03-64	60" Manhole, Frame and Lid	1	EA	$6,074 86	$6,074 86							$6,074 86
C03-65	Concrete Headwall	1	EA	$2,393 75	$2,393 75	1 00	$2,393 75			$2,393 75	100 0%	
C03-66	6" Rip Rap	329	TN	$74 95	$2,465 86							$2,465 86
C03-67	9" Rip Rap	564	TN	$76 23	$4,299 37	308 19	$23,493 32			$23,493 32	546 4%	-$19,193 95
	Totals				$18,385,612.68		$16,823,234.41		$178,364.48	$16,381,598.89	88.99%	$2,004,013.79

6-B

Invoice

Civil & Environmental Consultants, Inc.
Phone: 412-429-2324| Fax: 412-429-2114
www.cecinc.com

Robert (Rob) Stuart
Genesis Partners, Limited Partnership
P.O. Box 1000
Bridgeport, WV 26330

February 27, 2021
Project No: 165-037
Invoice No: 277489

Project 165-037 Charles Pointe Development

email: stuartrf@genesis-partners.com

Professional Services through January 30, 2021

Task 0003 Roadway Design
Professional Fees

	Hours	Rate	Amount	
Principal				
Cain, Steve	3.00	200.00	600.00	
Project Manager III				
Bainbridge, Matthew	1.50	174.96	262.44	
Hymen, Michael	7.00	148.81	1,041.67	
Project Manager II				
Hews, Christopher	4.00	141.29	565.16	
Project Manager I				
Gray, Wesley	2.50	140.32	350.80	
Assistant Project Manager				
Gardner, Lucas	65.75	122.29	8,040.57	
Survey Technician IV				
Harker, Jonathan	13.00	97.41	1,266.33	
Thomas, Nathan	1.00	102.35	102.35	
2-Man Survey Crew				
Harrison, Jerry	8.00	97.87	782.96	
Thomas, Nathan	8.00	102.35	818.80	
	113.75		13,831.08	
				13,831.08

Unit Billing

Field Vehicle (Daily)	1.0 Unit @ 75.00	75.00	
CADD	65.75 Hours @ 10.00	657.50	
Total Units	**1.0 times**	**732.50**	**732.50**
		Total this Task	**$14,563.58**

Task 0010 Construction Management
Professional Fees

	Hours	Rate	Amount
Principal			
Eshun, Kow	3.00	200.00	600.00

Project	165-037	Charles Pointe Development			Invoice	277489
Project Manager II						
Haws, Christopher		82.25	141.29	11,621.10		
Assistant Project Manager						
Gardner, Lucas		10.75	122.29	1,314.62		
Designer						
Simmons, Kenneth		1.00	105.25	105.25		
Senior Technician						
Dean, Ronald		78.50	99.82	7,835.87		
Technician III						
Barnette, Evan		174.00	91.08	15,847.92		
Administrative Assistant						
Jacobs, Sydney		.25	58.83	14.71		
Miller, Amy		4.00	77.44	309.76		
		353.75		37,649.23		
						37,649.23
Unit Billing						
CADD		9.25 Hours @ 10.00		92.50		
Field Vehicle (Daily)		26.0 Units @ 75.00		1,950.00		
Nuclear Density Gauge (Daily)						
		4.0 Days @ 35.00		140.00		
Total Units		**1.0 times**		**2,182.50**		**2,182.50**
				Total this Task		**$39,831.73**

Task	0014	Traffic Impact Study			
Professional Fees					
		Hours	**Rate**	**Amount**	
Project Manager II					
Haws, Christopher		1.75	141.29	247.26	
		1.75		247.26	
					247.26
				Total this Task	**$247.26**

Task	0016	Site LIDAR Scan - Earthwork			
Professional Fees					
		Hours	**Rate**	**Amount**	
Project Manager III					
Bainbridge, Matthew		3.00	174.96	524.88	
Project Manager II					
Haws, Christopher		.75	141.29	105.97	
Assistant Project Manager					
DeProspero, Joseph		8.00	106.67	853.36	
Stocking, Jared		3.50	112.33	393.16	
Survey Technician II					
Spencer, William		9.50	73.19	695.31	
Technician I					
Patterson, James-Dylan		8.00	51.87	414.96	
		32.75		2,987.64	
					2,987.64
Unit Billing					
Field Vehicle (Daily)		0.5 Units @ 75.00		37.50	
Total Units		**1.0 times**		**37.50**	**37.50**

Project	165-037	Charles Pointe Development			Invoice	277489
				Total this Task		**$3,025.14**

Task	0024	Settlement Monument Monitoring				
Professional Fees						
		Hours	**Rate**	**Amount**		
Senior Project Manager						
Littler, Jason		1.50	200.00	300.00		
Assistant Project Manager						
Gein, Eli		2.00	120.36	240.72		
Survey Technician III						
Harper, Phillip		.50	99.89	49.95		
2-Man Survey Crew						
Harper, Phillip		4.00	99.89	399.56		
Moore, Hunter		4.00	64.33	217.32		
Spencer, William		3.00	73.19	219.57		
Yazvac, David		3.00	96.14	288.42		
		18.00		1,715.54		
					1,715.54	
				Total this Task	**$1,715.54**	
				Amount Due This Invoice	**$59,383.25**	

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

RFS 3/2/21
ENGINEERING & DESIGN/CONSTRUCTION OVERSIGHT

REQUISITION FOR PAYMENT FROM
SERIES 2019 C EXCISE TAX BONDS PROJECT FUND

$17,600,000
The County Commission of Harrison County
Junior Subordinate Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 C
(Charles Pointe Economic Opportunity Development District)

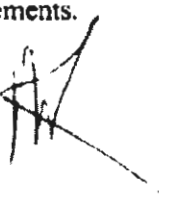
REQUISITION FOR PAYMENT NO. 20

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), the Charles Pointe Economic Opportunity Development District Board (the "District Board") and Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from Series 2019 C Excise Tax Bonds Project Fund (the "Requisition") under an Indenture of Trust, dated as of August 16, 2019 (the "Original Indenture"), between the Issuer and Wilmington Trust, N.A., as trustee thereunder (the "Trustee"), a First Supplemental Indenture of Trust for the above captioned Bonds (the "Series 2019 C Excise Tax Bonds"), dated as of August 16, 2019 (the "First Supplemental Indenture" and together with the Original Indenture, the "Indenture") between the Issuer and the Trustee and a Development Agreement, dated August 16, 2019 (the "Development Agreement"), by and among the Issuer, the Developer, the District Board and Charles Pointe Crossing, LLC (the "Site Developer"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. This Requisition requests credit for Costs of the Project previously paid by the Developer or the Site Developer for a portion of the principal amount and purchase price of the Series 2019 C Excise Tax Bonds for a cost which constitutes an allowable expenditure under the EODD Act, the Project Plan, the Indenture and the Development Agreement.

3. The total amount requested to be credited to the purchase price of the Series 2019 C Excise Tax Bonds pursuant to this Requisition is $36,044.93 as more particularly described in **Schedule I** attached hereto and made a part hereof. The amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices or statements.



IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer, by the District Board and by the Developer by their duly Authorized Officers this 10th day of March 2021.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

CHARLES POINTE ECONOMIC OPPORTUNITY
DEVELOPMENT DISTRICT BOARD

By: _____
Its Chairman

GENESIS PARTNERS, LIMITED PARTNERSHIP

By: Realcom, Inc., its Managing General Partner

By: _____
James A. Corton, President of Realcom, Inc.

RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

Robert F. Stuart, Director of Planning/Engineering, Genesis Partners, Limited Partnership, as Resident Project representative for the Residual Project, hereby certifies that the portion of the Project Plan for which payment has been made by Developer or Site Developer and which is requested to be credited to a portion of the principal amount and purchase price of the Series 2019 C Excise Tax Bonds has been constructed in accordance with the plans and specifications therefore and such costs have not been the subject of a previous requisition by the District Board and the Developer.

RESIDENT PROJECT REPRESENTATIVE

By: _____
Name: Robert F. Stuart
Title: Resident Project Representative

6-C

Schedule I
to Requisition

CREDIT FOR COSTS OF THE PROJECT PAID
BY DEVELOPER OR SITE DEVELOPER

(1) Total Amount of credit requested pursuant to this Requisition: $36,044.93

(2) Costs of the Project Paid by Developer or Site Developer:

	Vendor	Description of Expense	Date of Payment	Amount
1.	Genesis Partners, Limited Partnership	Project Management Services	March 2, 2021*	$36,044.93
2.				
3.				
TOTAL				$ 36,044.93

*Invoice submitted for services provided during the period of Requisition #20 from the Series 2019 A Excise Tax Bonds Project Fund

The items listed as having been paid by the Developer or Site Developer are supported by the attached copies of invoices or statements and proof of payment.

Schedule I
to Requisition
(continued)

Copies of Invoices or Statements
and Proof of Payment by Developer or Site Developer
(Attached)

Genesis Partners, Limited Partnership

Bridgeport, WV 26330

Invoice

Date	Invoice #
3/2/2021	20

Bill To
Charles Pointe Economic Opportunity Dev. % Harrison County Commission 301 W. Main St. Clarksburg, WV 26301

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	RFP #20 $720,898.67 Series 2019 A Bond Project Fund - 5%	36,044.93	36,044.93
		Total	$36,044.93

6-D

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (3/05/2021)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$1,643.33.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$1,643.33.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$1,643.33** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this 10th day of March, 2021.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #831626	Dated 2/25/21	$1,643.33
		Total	**$1,643.33**

7-A

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISITION FORM

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ladies and Gentlemen:

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Inc., as Trustee:

(1) Requisition Number: 14
(2) Name and Address of Payee:
Silling Associates Inc.
PO Box 3442
Charleston, WV 25334
(3) Amount: $ 20,590.62

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $ 1,362,250.00, of which $ 1,052,090.62 has previously been paid, and $ 310,159.38 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this 10TH day of MARCH, 2021.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____

Its: PRESIDENT

Schedule I for Requisition #14

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date	Amount
a.				
b.				
c.				
d.				
e.				
f.				
Total				$ -

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date	Amount
a.	Silling Assocaites	A&E Design Services	10-Mar-21	$ 20,590.62
Total				$ 20,590.62

(3) Total amount of disbursements pursuant to this Requisition: $ 20,590.62

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

MARCH 10, 2021

Approval Signature — Date

SILLING
ASSOCIATES INC

RECEIVED

COUNTY
SION

Please remit to:
P.O. Box 3442
Charleston, WV 25334

Harrison County Commission
301 West Main Street
Clarksburg, WV 26301
William Parker

Invoice number 5501
Date 02/09/2021

Project **Harrison County General Services Administration Building**

Description		Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
GSB Schematic Design		198,450.00	100.00	198,450.00	198,450.00	0.00
GSB Design Development		264,600.00	100.00	264,600.00	264,600.00	0.00
GSB Construction Documents		463,050.00	100.00	463,050.00	463,050.00	0.00
Additional Services - Design Change Order		33,500.00	100.00	33,500.00	33,500.00	0.00
Additional Services - Demolition Package		5,750.00	100.00	5,750.00	5,750.00	0.00
GSB Bidding & Negotations		66,150.00	100.00	66,150.00	66,150.00	0.00
GSB Construction Administration		330,750.00	12.45	20,590.62	41,181.24	20,590.62
	Total	1,362,250.00	78.74	1,052,090.62	1,072,681.24	20,590.62

Invoice total **20,590.62**

Approved by:

78.74%

Thomas M. Potts
Principal

Payment Due 30 Days From Invoice Date

7-B

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISITION FORM

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ladies and Gentlemen:

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Inc., as Trustee:

(1) Requisition Number: 15
(2) Name and Address of Payee:
Civil & Environmental Consultants Inc.
PO Box 644246
Pittsburgh, PA 15264-4246
(3) Amount: $ 2,781.68

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $ 2,781.68, of which $ 0.00 has previously been paid, and $ 2,781.68 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this 10TH day of MARCH, 2021.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____
Its: PRESIDENT

Schedule I for
Requisition #15

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date		Amount
a.					
b.					
c.					
d.					
e.					
f.					
Total				$	-

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date		Amount
a.	Civil & Environmental Consultants, Incorporated	Geotechnical Services	3-Mar-21	$	2,781.68
Total				$	2,781.68

(3) Total amount of disbursements pursuant to this Requisition: $ 2,781.68

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

MARCH 10, 2021

Approval Signature — Date

Invoice

Civil & Environmental Consultants, Inc.
Phone: 412-429-2324 | Fax: 412-429-2114
www.cecinc.com

Willie Parker
Harrison County Commission, WV
301 W. Main Street
Clarksburg, WV 26301

February 12, 2021
Project No: 190-027
Invoice No: 275875

Project 190-027 Harrison County Services Building Site

email: wparker@harrisoncountywv.com

Professional Services through January 30, 2021

Task	0004	Geotechnical Services	
Professional Fees			**2,781.68**
		Total this Task	**$2,781.68**
		Amount Due This Invoice	**$2,781.68**

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

7-C

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISITION FORM

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ladies and Gentlemen:

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Inc., as Trustee:

(1) Requisition Number: 16
(2) Name and Address of Payee:
Rycon Construction Inc.
2501 Smallman Street
Pittsburgh, PA. 15222
(3) Amount: $ 447,682.50

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $15,458,000.00, of which $ 305,201.70 has previously been paid, and $15,152,798.30 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this 10TH day of MARCH, 2021.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____

Its: PRESIDENT

Schedule I for Requisition #16

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date		Amount
a.					
b.					
c.					
d.					
e.					
f.					
Total				$	-

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date		Amount
a.	Rycon Construction Inc.	Construction Services	10-Mar-21	$	201,582.90
b.	Rycon Construction Inc.	Construction Services	10-Mar-21	$	246,099.60
c.					
d.					
e.					
f.					
Total				$	447,682.50

(3) Total amount of disbursements pursuant to this Requisition: $ 447,682.50

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

MARCH 10, 2021

Approval Signature — Date

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER:	PROJECT:	APPLICATION NO: 2	Distribution to:
Harrison County Commision	**Harrison County GSB**		☐ OWNER
301 West Main Street	Clarksburg, WV		☐ ARCHITECT
Clarksburg, WV 26301	General Services Administration Building	PERIOD FROM: 01/01/21	☐ CONTRACTOR
		PERIOD TO: 01/31/21	☐
FROM CONTRACTOR:	VIA ARCHITECT:		☐
Rycon Construction, Inc.	**Sillings Associates, Inc**		
2501 Smallman Street	405 Capitol Street, Upper Atrium	PROJECT NOS: 4013	
Pittsburgh, PA 15222	Charleston, WV 25301		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM			$ 15,458,000.00
2. Net change by Change Orders			$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)			$ 15,458,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)			$ 563,094.00
5. RETAINAGE:			
a. 10% of Completed Work (Column D + E on G703)	$ 56,309.40		
b. 0 % of Stored Material (Column F on G703)	$ 0.00		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)			$ 56,309.40
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)			$ 506,784.60
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)			$ 305,201.70
8. CURRENT PAYMENT DUE			$ 201,582.90
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)			$ 14,951,215.40

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Order	$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Melanie Nichols Date: 1/28/21

State of: Pennsylvania County of: Allegheny
Subscribed and sworn to before me this 28th day of January ,2021
Notary Public: Karen A. Biery
My Commission expires: 4/19/21

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Karen A. Biery, Notary Public
City of Pittsburgh, Allegheny County
My Commission Expires April 19, 2021
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

AMOUNT CERTIFIED ..... $ 201,582.90

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [signature] Date: 2.8.2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
APPLICATION DATE: 01/01/21
PERIOD TO: 01/31/21
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
01	Building Permit	$30,000.00	$30,000.00	$0.00		$30,000.00	100.00%	$0.00	$3,000.00
02	P&P Bond	$149,524.00	$149,524.00	$0.00		$149,524.00	100.00%	$0.00	$14,952.40
03	Builders Risk Inurance	$16,447.00	$16,447.00	$0.00		$16,447.00	100.00%	$0.00	$1,644.70
04	General Liabilities Insurance	$46,370.00	$46,370.00	$0.00		$46,370.00	100.00%	$0.00	$4,637.00
05	General Conditions	$826,306.00	$55,087.00	$55,087.00		$110,174.00	13.33%	$716,132.00	$11,017.40
06	Earthwork/Utilities - Mobilization	$35,020.00	$35,020.00	$0.00		$35,020.00	100.00%	$0.00	$3,502.00
06a	Earthwork/Utilities - Demo Concrete/Asphalt	$21,130.00		$1,901.00		$1,901.00	9.00%	$19,229.00	$190.10
06b	Earthwork/Utilities - Bulk Excavation/Backfill	$229,050.00		$82,600.00		$82,600.00	36.06%	$146,450.00	$8,260.00
06c	Earthwork/Utilities - Demo Sanitary Lines	$12,390.00		$867.00		$867.00	7.00%	$11,523.00	$86.70
06d	Earthwork/Utilities - Domestic/Fireline Service	$29,440.00		$0.00			0.00%	$29,440.00	$0.00
06e	Earthwork/Utilities - New Sanitary Lines	$263,725.00		$79,125.00		$79,125.00	30.00%	$184,600.00	$7,912.50
06f	Earthwork/Utilities - Roof Drain Piping	$15,140.00		$0.00			0.00%	$15,140.00	$0.00
06g	Earthwork/Utilities - Relocate Storm Catch Basin	$10,000.00		$0.00			0.00%	$10,000.00	$0.00
06h	Earthwork/Utilities - Exc/Backfill UT&C Trench	$23,500.00		$0.00			0.00%	$23,500.00	$0.00
06i	Earthwork/Utilities - Allowance Overexcavation	$61,000.00		$0.00			0.00%	$61,000.00	$0.00
07	Termite Control	$5,000.00		$0.00			0.00%	$5,000.00	$0.00
08	Asphalt/Bumpers	$37,000.00		$0.00			0.00%	$37,000.00	$0.00
09	Building Concrete-Foundation Exc/Backfill	$25,000.00		$0.00			0.00%	$25,000.00	$0.00
09a	Concrete Footings/Grade Beams	$214,000.00		$0.00			0.00%	$214,000.00	$0.00
09b	Concrete Elevator Pit Slabs	$9,000.00		$0.00			0.00%	$9,000.00	$0.00
09c	Concrete Piers	$98,000.00		$0.00			0.00%	$98,000.00	$0.00
09d	Concrete Walls/Haunch	$459,100.00		$0.00			0.00%	$459,100.00	$0.00
09e	Concrete Slab on Grade	$146,000.00		$0.00			0.00%	$146,000.00	$0.00
09f	Concrete Slab on Deck - First Floor	$108,000.00		$0.00			0.00%	$108,000.00	$0.00
09g	Concrete Slab on Deck - Second Floor	$109,000.00		$0.00			0.00%	$109,000.00	$0.00
09h	Concrete Slab on Deck - Third Floor	$105,000.00		$0.00			0.00%	$105,000.00	$0.00
09i	Concrete Slab on Deck - Roof	$24,000.00		$0.00			0.00%	$24,000.00	$0.00
09j	Concrete Column Encasements	$6,500.00		$0.00			0.00%	$6,500.00	$0.00
09k	Concrete Frost Slabs	$8,400.00		$0.00			0.00%	$8,400.00	$0.00
09l	Concrete Pan Stair Infill	$23,000.00		$0.00			0.00%	$23,000.00	$0.00
09m	Concrete C.I.P. Stairs	$30,000.00		$0.00			0.00%	$30,000.00	$0.00
09n	Concrete Sidewalks/HC Ramps/Curbs	$80,000.00		$0.00			0.00%	$80,000.00	$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
APPLICATION DATE: 01/01/21
PERIOD TO: 01/31/21
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
09o	Concrete - Install Bollards	$6,000.00		$0.00			0.00%	$6,000.00	$0.00
09p	Concrete Seat Walls/Ftg	$17,000.00		$0.00			0.00%	$17,000.00	$0.00
09q	Concrete House Keeping Pads	$10,000.00		$0.00			0.00%	$10,000.00	$0.00
09r	Concrete B & O Tax	$28,000.00		$0.00			0.00%	$28,000.00	$0.00
10	Masonry/Stonework	$1,840,000.00		$0.00			0.00%	$1,840,000.00	$0.00
11	Structural Steel	$1,638,000.00		$0.00			0.00%	$1,638,000.00	$0.00
12	Misc Metals	$145,000.00		$0.00			0.00%	$145,000.00	$0.00
13	Rough Carpentry	$116,258.00		$0.00			0.00%	$116,258.00	$0.00
14	Finish Carpentry	$240,000.00		$0.00			0.00%	$240,000.00	$0.00
15	Water Proofing	$53,000.00		$0.00			0.00%	$53,000.00	$0.00
16	Spray Applied Insulation	$66,000.00		$0.00			0.00%	$66,000.00	$0.00
17	Fluid Applied Air Barrier	$84,000.00		$0.00			0.00%	$84,000.00	$0.00
18	EPDM Roofing	$180,000.00		$0.00			0.00%	$180,000.00	$0.00
19	Metal Composite Wall Panels	$37,000.00		$0.00			0.00%	$37,000.00	$0.00
20	Spray on Fire Proofing	$29,000.00		$0.00			0.00%	$29,000.00	$0.00
21	Caulking & Sealants	$14,500.00		$0.00			0.00%	$14,500.00	$0.00
22	Doors/Frames/Hardware	$358,000.00		$0.00			0.00%	$358,000.00	$0.00
23	Rolling Grilles	$27,000.00		$0.00			0.00%	$27,000.00	$0.00
24	Accordian Partitions	$8,000.00		$0.00			0.00%	$8,000.00	$0.00
25	Accordian Firedoors	$60,000.00		$0.00			0.00%	$60,000.00	$0.00
26	Aluminum Storefronts & Glass	$496,000.00		$0.00			0.00%	$496,000.00	$0.00
27	Drwyall & ACT	$1,429,000.00		$0.00			0.00%	$1,429,000.00	$0.00
28	Ceramic Tile	$293,000.00		$0.00			0.00%	$293,000.00	$0.00
29	Carpet/VCT	$280,000.00		$0.00			0.00%	$280,000.00	$0.00
30	Painting	$140,000.00		$0.00			0.00%	$140,000.00	$0.00
31	Signage and Plaques	$79,000.00		$0.00			0.00%	$79,000.00	$0.00
32	Toilet Partitions	$12,000.00		$0.00			0.00%	$12,000.00	$0.00
33	Wal/Door Protection	$13,000.00		$0.00			0.00%	$13,000.00	$0.00
34	Toilet Accessories	$17,000.00		$0.00			0.00%	$17,000.00	$0.00
35	Fire Extinguishers & Cabinets	$6,500.00		$0.00			0.00%	$6,500.00	$0.00
36	Metal Lockers	$8,000.00		$0.00			0.00%	$8,000.00	$0.00
37	Flag Pole	$2,900.00		$0.00			0.00%	$2,900.00	$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
APPLICATION DATE: 01/01/21
PERIOD TO: 01/31/21
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
38	Window Shades	$30,000.00		$0.00			0.00%	$30,000.00	$0.00
39	Pews	$12,000.00		$0.00			0.00%	$12,000.00	$0.00
40	Elevators	$183,000.00		$0.00			0.00%	$183,000.00	$0.00
41	Vertical Platform Lift	$28,000.00		$0.00			0.00%	$28,000.00	$0.00
42	Fire Protection	$210,000.00		$0.00			0.00%	$210,000.00	$0.00
43	Plumbing - Mobilization	$7,225.00		$0.00			0.00%	$7,225.00	$0.00
43a	Plumbing - B&O Tax	$8,640.00		$0.00			0.00%	$8,640.00	$0.00
43b	Plumbing - Supervision	$15,030.00		$0.00			0.00%	$15,030.00	$0.00
43c	Plumbing - Domestic Water Piping Materials	$30,255.00		$0.00			0.00%	$30,255.00	$0.00
43d	Plumbing - Domestic Water Piping Labor	$35,430.00		$0.00			0.00%	$35,430.00	$0.00
43e	Plumbing - Sanitary/Storm Piping Materials	$96,620.00		$0.00			0.00%	$96,620.00	$0.00
43f	Plumbing - Sanitary/Storm Piping Labor	$71,105.00		$0.00			0.00%	$71,105.00	$0.00
43g	Plumbing - Gas Piping Materials	$10,450.00		$0.00			0.00%	$10,450.00	$0.00
43h	Plumbing - Gas Piping Labor	$12,505.00		$0.00			0.00%	$12,505.00	$0.00
43i	Plumbing - Plumbing Fixtures Material	$91,365.00		$0.00			0.00%	$91,365.00	$0.00
43j	Plumbing - Plumbing Fixtures Labor	$11,975.00		$0.00			0.00%	$11,975.00	$0.00
43k	Plumbing - Piping Insulation Installation	$41,400.00		$0.00			0.00%	$41,400.00	$0.00
44	HVAC	$1,465,000.00		$0.00			0.00%	$1,465,000.00	$0.00
45	Electrical	$1,805,000.00		$0.00			0.00%	$1,805,000.00	$0.00
46	B&O Tax	$303,800.00	$6,665.00	$4,401.00		$11,066.00	3.64%	$292,734.00	$1,106.60
	GRAND TOTALS	$15,458,000.00	$339,113.00	$223,981.00	$0.00	$563,094.00	3.64%	$14,894,906.00	$56,309.40

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

AND INDEMNITY AGREEMENT - CONTRACTOR

State of Pennsylvania
County of Allegheny

The undersigned is Accounting Supervisor (title) of Rycon Construction Inc. (Contractor") which has a contract with Harrison County GSB the owner ("Owner") of a project known and commonly referred Harrison County Commission ("Project") the date of execution of this Partial Waiver and Release, Contractor warrants and represents the following to accurate:

Total Contract Value	$ 15,458,000.00
Total Amount Previously paid	$ 305,201.70
Total Amount Claimed due in Pending Application	$ 201,582.90

Contingent upon payment of the amount claimed due of $ 201,582.90 to, or for the benefit of Contractor, Contractor does hereby release Owner, the Project and the premises upon which the Project is located and any and all improvements thereon ("Property") from any and all claims, liens and/or rights to lien up to the amount paid to date, including the amount claimed due herein.

Contractor further represents and warrants that the individual executing this Partial Waiver is duly authorized and empowered to sign and execute this waiver on Contractor's behalf; that Contractor has properly performed all of the work pursuant to the plans and specifications and/or Contractor's agreement with Owner, and that Contractor has paid for any labor, materials, equipment and services that Contractor used or supplied to the above premises through the date of said payment application or invoice or that such materials or equipment were fully-paid open stock.

Contractor further agrees to indemnify, defend and hold harmless Owner from and against any and all suits, claims, damages, losses, costs, settlements, arbitration awards and expenses including, but not limited to mechanics' or materialmens' liens and any other similar such liens asserted against the Project, the Property or any existing improvements on the Property, or any part thereof arising out of the work or for any losses or expenses should any such claim, lien or right to a lien be asserted, either by Contractor or by any subcontractor, supplier, laborer, materialman or sub-subcontractor of Contractor.

Contractor further accepts and acknowledges the receipt of the aforesaid sums in full accord and satisfaction for the work performed or supplied to date and in full and final satisfaction of any and all claims as of the date hereof, with full knowledge that Owner (and its successors and assigns) are relying on such representations in making the payment.

In addition, for and in consideration of the amounts and sums received, Contractor hereby waives, releases and relinquishes any and all claims, rights or causes of action whatsoever arising out of or in the course of the work performed on the Project prior to the date hereof, excepting those specific claims listed below, if any, for unapproved change orders or other disputed amounts claimed due. Those claims, if any exist, are limited to the following. (Include description of any claim, disputed change order, and amount claimed due).

Signed and delivered this 28 day of January, 2021.

Signed: Melanie Nichols

Print: Melanie Nichols, Accounting Supervisor

ACKNOWLEDGEMENT

State of Pennsylvania
County of Allegheny

Before me, the undersigned Notary Public in and for the said 28th day of February, 2021.

Notary Public: [signature]

Printed Name: [illegible]

SEAL
COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Karen A. Biery, Notary Public
City of Pittsburgh, Allegheny County
My Commission Expires April 19, 2021
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

{20291 01/384558:}

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER:	PROJECT:	APPLICATION NO: 03	Distribution to:
Harrison County Commision	**Harrison County GSB**		☐ OWNER
301 West Main Street	Clarksburg, WV		☐ ARCHITECT
Clarksburg, WV 26301	General Services Administration Building	PERIOD FROM: 02/01/21	☐ CONTRACTOR
		PERIOD TO: 02/28/21	☐
FROM CONTRACTOR:	VIA ARCHITECT:		☐
Rycon Construction, Inc.	**Sillings Associates, Inc**		
2501 Smallman Street	405 Capitol Street, Upper Atrium	PROJECT NOS: 4013	
Pittsburgh, PA 15222	Charleston, WV 25301		

5.41 90

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM			$ 15,458,000.00
2. Net change by Change Orders			$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)			$ 15,458,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)			$ 836,538.00
5. RETAINAGE:			
a. 10% of Completed Work (Column D + E on G703)	$ 83,653.80		
b. 0 % of Stored Material (Column F on G703)	$ 0.00		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)			$ 83,653.80
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)			$ 752,884.20
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)			$ 506,784.60
8. CURRENT PAYMENT DUE			$ 246,099.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)			$ 14,705,115.80

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Order	$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 2/24/21

State of: Pennsylvania County of: Allegheny
Subscribed and sworn to before me this 24th day of February 2021
Notary Public: Karen A Biery
My Commission expires: 4-19-21

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Karen A. Biery, Notary Public
City of Pittsburgh, Allegheny County
My Commission Expires April 19, 2021
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

AMOUNT CERTIFIED ..... $ 246,099.60

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: 2-25-2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 03
APPLICATION DATE: 02/01/21
PERIOD TO: 02/28/21
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
01	Building Permit	$30,000.00	$30,000.00	$0.00		$30,000.00	100.00%	$0.00	$3,000.00
02	P&P Bond	$149,524.00	$149,524.00	$0.00		$149,524.00	100.00%	$0.00	$14,952.40
03	Builders Risk Inurance	$16,447.00	$16,447.00	$0.00		$16,447.00	100.00%	$0.00	$1,644.70
04	General Liabilities Insurance	$46,370.00	$46,370.00	$0.00		$46,370.00	100.00%	$0.00	$4,637.00
05	General Conditions	$826,306.00	$110,174.00	$55,087.00		$165,261.00	20.00%	$661,045.00	$16,526.10
06	Earthwork/Utilities - Mobilization	$35,020.00	$35,020.00	$0.00		$35,020.00	100.00%	$0.00	$3,502.00
06a	Earthwork/Utilities - Demo Concrete/Asphalt	$21,130.00	$1,901.00	$0.00		$1,901.00	9.00%	$19,229.00	$190.10
06b	Earthwork/Utilities - Bulk Excavation/Backfill	$229,050.00	$82,600.00	$19,000.00		$101,600.00	44.36%	$127,450.00	$10,160.00
06c	Earthwork/Utilities - Demo Sanitary Lines	$12,390.00	$867.00	$0.00		$867.00	7.00%	$11,523.00	$86.70
06d	Earthwork/Utilities - Domestic/Fireline Service	$29,440.00		$1,800.00		$1,800.00	6.11%	$27,640.00	$180.00
06e	Earthwork/Utilities - New Sanitary Lines	$263,725.00	$79,125.00	$126,250.00		$205,375.00	77.87%	$58,350.00	$20,537.50
06f	Earthwork/Utilities - Roof Drain Piping	$15,140.00		$0.00			0.00%	$15,140.00	$0.00
06g	Earthwork/Utilities - Relocate Storm Catch Basin	$10,000.00		$0.00			0.00%	$10,000.00	$0.00
06h	Earthwork/Utilities - Exc/Backfill UT&C Treach	$23,500.00		$0.00			0.00%	$23,500.00	$0.00
06i	Earthwork/Utilities - Allowance Overexcavation	$61,000.00		$0.00			0.00%	$61,000.00	$0.00
07	Termite Control	$5,000.00		$0.00			0.00%	$5,000.00	$0.00
08	Asphalt/Bumpers	$37,000.00		$0.00			0.00%	$37,000.00	$0.00
09	Building Concrete-Foundation Exc/Backfill	$25,000.00		$0.00			0.00%	$25,000.00	$0.00
09a	Concrete Footings/Grade Beams	$214,000.00		$0.00			0.00%	$214,000.00	$0.00
09b	Concrete Elevator Pit Slabs	$9,000.00		$0.00			0.00%	$9,000.00	$0.00
09c	Concrete Piers	$98,000.00		$0.00			0.00%	$98,000.00	$0.00
09d	Concrete Walls/Haunch	$459,100.00		$0.00			0.00%	$459,100.00	$0.00
09e	Concrete Slab on Grade	$146,000.00		$0.00			0.00%	$146,000.00	$0.00
09f	Concrete Slab on Deck - First Floor	$108,000.00		$0.00			0.00%	$108,000.00	$0.00
09g	Concrete Slab on Deck - Second Floor	$109,000.00		$0.00			0.00%	$109,000.00	$0.00
09h	Concrete Slab on Deck - Third Floor	$105,000.00		$0.00			0.00%	$105,000.00	$0.00
09i	Concrete Slab on Deck - Roof	$24,000.00		$0.00			0.00%	$24,000.00	$0.00
09j	Concrete Column Encasements	$6,500.00		$0.00			0.00%	$6,500.00	$0.00
09k	Concrete Frost Slabs	$8,400.00		$0.00			0.00%	$8,400.00	$0.00
09l	Concrete Pan Stair Infill	$23,000.00		$0.00			0.00%	$23,000.00	$0.00
09m	Concrete C.I.P. Stairs	$30,000.00		$0.00			0.00%	$30,000.00	$0.00
09n	Concrete Sidewalks/HC Ramps/Curbs	$80,000.00		$0.00			0.00%	$80,000.00	$0.00
09o	Concrete - Install Bollards	$6,000.00		$0.00			0.00%	$6,000.00	$0.00
09p	Concrete Seat Walls/Ftg	$17,000.00		$0.00			0.00%	$17,000.00	$0.00
09q	Concrete House Keeping Pads	$10,000.00		$0.00			0.00%	$10,000.00	$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

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Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 03
APPLICATION DATE: 02/01/21
PERIOD TO: 02/28/21
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
09r	Concrete B & O Tax	$28,000.00		$0.00			0.00%	$28,000.00	$0.00
10	Masonry/Stonework	$1,840,000.00		$0.00			0.00%	$1,840,000.00	$0.00
11	Structural Steel Sequence # 1 Detailing	$14,690.00		$14,690.00		$14,690.00	100.00%	$0.00	$1,469.00
11a	Structural Steel Sequence # 1 Structural Stl	$219,240.00		$0.00			0.00%	$219,240.00	$0.00
11b	Structural Steel Sequence # 1 Erection	$144,716.00		$0.00			0.00%	$144,716.00	$0.00
11c	Structural Steel Sequence # 1 Decking	$30,854.00		$0.00			0.00%	$30,854.00	$0.00
11d	Structural Steel Sequence # 2 Detailing	$14,690.00		$14,690.00		$14,690.00	100.00%	$0.00	$1,469.00
11e	Structural Steel Sequence # 2 Structural Stl	$219,240.00		$0.00			0.00%	$219,240.00	$0.00
11f	Structural Steel Sequence # 2 Erection	$144,716.00		$0.00			0.00%	$144,716.00	$0.00
11g	Structural Steel Sequence # 2 Decking	$30,854.00		$0.00			0.00%	$30,854.00	$0.00
11h	Structural Steel Sequence # 3 Detailing	$14,690.00		$14,690.00		$14,690.00	100.00%	$0.00	$1,469.00
11i	Structural Steel Sequence # 3 Structural Stl	$219,240.00		$0.00			0.00%	$219,240.00	$0.00
11j	Structural Steel Sequence # 3 Erection	$144,716.00		$0.00			0.00%	$144,716.00	$0.00
11k	Structural Steel Sequence # 3 Decking	$30,854.00		$0.00			0.00%	$30,854.00	$0.00
11l	Structural Steel Sequence # 4 Detailing	$14,690.00		$14,690.00		$14,690.00	100.00%	$0.00	$1,469.00
11m	Structural Steel Sequence # 4 Structural Stl	$219,240.00		$0.00			0.00%	$219,240.00	$0.00
11n	Structural Steel Sequence # 4 Erection	$144,716.00		$0.00			0.00%	$144,716.00	$0.00
11o	Structural Steel Sequence # 4 Decking	$30,854.00		$0.00			0.00%	$30,854.00	$0.00
12	Misc Metals; SS1 Stairs	$23,484.00		$0.00			0.00%	$23,484.00	$0.00
12a	Misc Metals; PS1 Stairs	$34,359.00		$0.00			0.00%	$34,359.00	$0.00
12b	Misc Metals; PS2 Stairs	$56,110.00		$0.00			0.00%	$56,110.00	$0.00
12c	Misc Metals; Day Report Stair	$10,875.00		$0.00			0.00%	$10,875.00	$0.00
12d	Misc Metals; Misc Ladders	$8,000.00		$0.00			0.00%	$8,000.00	$0.00
12e	Misc Metals; Misc handrails	$5,000.00		$0.00			0.00%	$5,000.00	$0.00
12f	Misc Metals Shop Drawings	$7,172.00		$7,172.00		$7,172.00	100.00%	$0.00	$717.20
13	Rough Carpentry	$116,258.00		$0.00			0.00%	$116,258.00	$0.00
14	Finish Carpentry	$240,000.00		$0.00			0.00%	$240,000.00	$0.00
15	Water Proofing	$53,000.00		$0.00			0.00%	$53,000.00	$0.00
16	Spray Applied Insulation	$66,000.00		$0.00			0.00%	$66,000.00	$0.00
17	Fluid Applied Air Barrier	$84,000.00		$0.00			0.00%	$84,000.00	$0.00
18	EPDM Roofing	$180,000.00		$0.00			0.00%	$180,000.00	$0.00
19	Metal Composite Wall Panels	$37,000.00		$0.00			0.00%	$37,000.00	$0.00
20	Spray on Fire Proofing	$29,000.00		$0.00			0.00%	$29,000.00	$0.00
21	Caulking & Sealants	$14,500.00		$0.00			0.00%	$14,500.00	$0.00
22	Doors/Frames/Hardware	$358,000.00		$0.00			0.00%	$358,000.00	$0.00

CONTINUATION SHEET

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
23	Rolling Grilles	$27,000.00		$0.00			0.00%	$27,000.00	$0.00
24	Accordian Partitions	$8,000.00		$0.00			0.00%	$8,000.00	$0.00
25	Accordian Firedoors	$60,000.00		$0.00			0.00%	$60,000.00	$0.00
26	Aluminum Storefronts & Glass	$496,000.00		$0.00			0.00%	$496,000.00	$0.00
27	Drwyall & ACT	$1,429,000.00		$0.00			0.00%	$1,429,000.00	$0.00
28	Ceramic Tile	$293,000.00		$0.00			0.00%	$293,000.00	$0.00
29	Carpet/VCT	$280,000.00		$0.00			0.00%	$280,000.00	$0.00
30	Painting	$140,000.00		$0.00			0.00%	$140,000.00	$0.00
31	Signage and Plaques	$79,000.00		$0.00			0.00%	$79,000.00	$0.00
32	Toilet Partitions	$12,000.00		$0.00			0.00%	$12,000.00	$0.00
33	Wal/Door Protection	$13,000.00		$0.00			0.00%	$13,000.00	$0.00
34	Toilet Accessories	$17,000.00		$0.00			0.00%	$17,000.00	$0.00
35	Fire Extinguishers & Cabinets	$6,500.00		$0.00			0.00%	$6,500.00	$0.00
36	Metal Lockers	$8,000.00		$0.00			0.00%	$8,000.00	$0.00
37	Flag Pole	$2,900.00		$0.00			0.00%	$2,900.00	$0.00
38	Window Shades	$30,000.00		$0.00			0.00%	$30,000.00	$0.00
39	Pews	$12,000.00		$0.00			0.00%	$12,000.00	$0.00
40	Elevators	$183,000.00		$0.00			0.00%	$183,000.00	$0.00
41	Vertical Platform Lift	$28,000.00		$0.00			0.00%	$28,000.00	$0.00
42	Fire Protection	$210,000.00		$0.00			0.00%	$210,000.00	$0.00
43	Plumbing - Mobilization	$7,225.00		$0.00			0.00%	$7,225.00	$0.00
43a	Plumbing - B&O Tax	$8,640.00		$0.00			0.00%	$8,640.00	$0.00
43b	Plumbing - Supervision	$15,030.00		$0.00			0.00%	$15,030.00	$0.00
43c	Plumbing - Domestic Water Piping Materials	$30,255.00		$0.00			0.00%	$30,255.00	$0.00
43d	Plumbing - Domestic Water Piping Labor	$35,430.00		$0.00			0.00%	$35,430.00	$0.00
43e	Plumbing - Sanitary/Storm Piping Materials	$96,620.00		$0.00			0.00%	$96,620.00	$0.00
43f	Plumbing - Sanitary/Storm Piping Labor	$71,105.00		$0.00			0.00%	$71,105.00	$0.00
43g	Plumbing - Gas Piping Materials	$10,450.00		$0.00			0.00%	$10,450.00	$0.00
43h	Plumbing - Gas Piping Labor	$12,505.00		$0.00			0.00%	$12,505.00	$0.00
43i	Plumbing - Plumbing Fixtures Material	$91,365.00		$0.00			0.00%	$91,365.00	$0.00
43j	Plumbing - Plumbing Fixtures Labor	$11,975.00		$0.00			0.00%	$11,975.00	$0.00
43k	Plumbing - Piping Insulation Installation	$41,400.00		$0.00			0.00%	$41,400.00	$0.00
44	HVAC	$1,465,000.00		$0.00			0.00%	$1,465,000.00	$0.00
45	Electrical	$1,805,000.00		$0.00			0.00%	$1,805,000.00	$0.00
46	B&O Tax	$303,800.00	$11,066.00	$5,375.00		$16,441.00	5.41%	$287,359.00	$1,644.10

CONTINUATION SHEET

AIA DOCUMENT G703

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	GRAND TOTALS	$15,458,000.00	$563,094.00	$273,444.00	$0.00	$836,538.00	5.41%	$14,621,462.00	$83,653.80

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

PARTIAL WAIVER AND RELEASE OF LIENS
AND INDEMNITY AGREEMENT – CONTRACTOR

State of Pennsylvania
County of Allegheny

The undersigned is CFO (title) of Rycon Construction Inc. (Contractor") which has a contract with Harrison County GSB the owner ("Owner") of a project known and commonly referred Harrison County Commission ("Project") the date of execution of this Partial Waiver and Release, Contractor warrants and represents the following to accurate:

Total Contract Value	$ 15,458,000.00
Total Amount Previously paid	$ 506,784.60
Total Amount Claimed due in Pending Application	$ 246,099.60

Contingent upon payment of the amount claimed due of **$ 246,099.60** to, or for the benefit of Contractor, Contractor does hereby release Owner, the Project and the premises upon which the Project is located and any and all improvements thereon ("Property") from any and all claims, liens and/or rights to lien up to the amount paid to date, including the amount claimed due herein.

Contractor further represents and warrants that the individual executing this Partial Waiver is duly authorized and empowered to sign and execute this waiver on Contractor's behalf; that Contractor has properly performed all of the work pursuant to the plans and specifications and/or Contractor's agreement with Owner, and that Contractor has paid for any labor, materials, equipment and services that Contractor used or supplied to the above premises through the date of said payment application or invoice or that such materials or equipment were fully-paid open stock.

Contractor further agrees to indemnify, defend and hold harmless Owner from and against any and all suits, claims, damages, losses, costs, settlements, arbitration awards and expenses including, but not limited to mechanics' or materialmens' liens and any other similar such liens asserted against the Project, the Property or any existing improvements on the Property, or any part thereof arising out of the work or for any losses or expenses should any such claim, lien or right to a lien be asserted, either by Contractor or by any subcontractor, supplier, laborer, materialman or sub-subcontractor of Contractor.

Contractor further accepts and acknowledges the receipt of the aforesaid sums in full accord and satisfaction for the work performed or supplied to date and in full and final satisfaction of any and all claims as of the date hereof, with full knowledge that Owner (and its successors and assigns) are relying on such representations in making the payment.

In addition, for and in consideration of the amounts and sums received, Contractor hereby waives, releases and relinquishes any and all claims, rights or causes of action whatsoever arising out of or in the course of the work performed on the Project prior to the date hereof, excepting those specific claims listed below, if any, for unapproved change orders or other disputed amounts claimed due. Those claims, if any exist, are limited to the following. (Include description of any claim, disputed change order, and amount claimed due).

Signed and delivered this 24th day of February, 2021.

Signed: _____

Print: Ronald P. Demay, CFO

ACKNOWLEDGEMENT

State of Pennsylvania
County of Allegheny

Before me, the undersigned Notary Public in and for the said 24th day of February, 2021.

Notary Public: _____

SEAL

Printed Name: _____

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Karen A. Biery, Notary Public
City of Pittsburgh, Allegheny County
My Commission Expires April 19, 2021
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

7-D

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISITION FORM

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ladies and Gentlemen:

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Inc., as Trustee:

(1) Requisition Number: #17
(2) Name and Address of Payee:
The Thrasher Group Inc.
600 White Oaks Blvd.
Bridgeport, WV 26330
(3) Amount: $ 1,604.00

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $ 1,604.00 of which $ 0.00 has previously been paid, and $1,604.00 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this 10TH day of MARCH, 2021.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____
Its: President

Schedule I for Requisition #17

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date		Amount
a.					
b.					
c.					
d.					
e.					
f.					
Total				$	-

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date		Amount
a.	The Thrasher Group Inc	Professional Services	10-Mar-21	$	1,604.00
b.					
c.					
d.					
e.					
f.					
Total				$	1,604.00

(3) Total amount of disbursements pursuant to this Requisition: $ 1,604.00

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

MARCH 10, 2021

Approval Signature

Date

THRASHER

ARCHITECTURE | ENGINEERING | FIELD SERVICES

The Thrasher Group Inc.
600 White Oaks Blvd
Bridgeport, WV 26330

Harrison County Commission
301 WEST MAIN STREET
CLARKSBURG, WV 26301

February 18, 2021
Project No: 092-10017.00
Invoice No: 1015881

Invoice Total **$1,604.00**

Project 092-10017.00 Harrison County Commission (WV) Harrison

ATTN: WILLIAM PARKER

wparker@harrisoncountywv.gov

Phase 411 Field Services

Professional Personnel

		Hours	Rate	Amount	
Engineer Technician					
PEARSON, DONOVAN 8-4:30	1/7/2021	8.50	44.00	374.00	
Totals		8.50		374.00	
Total Labor					**374.00**

Unit Billing

1/7/2021	TRANSPORTATION & EQUIPMENT DR	1.0 DAY @ 30.00	30.00	
Total Units			**30.00**	**30.00**
		Total this Phase		**$404.00**

Phase 900 Project Management

Task 0001 Meetings

Professional Personnel

		Hours	Rate	Amount
Project Manager				
WOODALL, MIKL	1/7/2021	7.00	100.00	700.00
Site visit to look at sub grade. Getting familiar with the project plans and specs. Later returned for an afternoon meeting with the Commision and Clay White.				
WOODALL, MIKL	1/11/2021	2.00	100.00	200.00

Fielding questions regarding sewer from GRG and Rycon via telephone. verifying design					
WOODALL, MIKL	1/12/2021	3.00	100.00	300.00	
Meeting with CEC, Rycon, GRG, verify footer soil composition.					
Totals		12.00		1,200.00	
Total Labor					**1,200.00**
			Total this Task		**$1,200.00**
			Total this Phase		**$1,200.00**
			Total this Invoice		**$1,604.00**

Project Manager AUSTIN THRASHER

7-E

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISITION FORM

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ladies and Gentlemen:

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Inc., as Trustee:

(1) Requisition Number: #18
(2) Name and Address of Payee:
Enviroprobe Integrated Solutions Inc.
630 Cross Lanes Drive
Nitro, WV 25143
(3) Amount: $ 10,502.19

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $ 10,502.19 of which $ 0.00 has previously been paid, and $10,502.19 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this 10TH day of MARCH, 2021.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By: _____
Its: PRESIDENT

Schedule I for Requisition #18

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date		Amount
a.					
b.					
c.					
d.					
e.					
f.					
Total				$	-

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date		Amount
a.	Enviroprobe Integrated Solutions, Inc.	Professional Services	10-Mar-21	$	10,502.19
Total				$	10,502.19

(3) Total amount of disbursements pursuant to this Requisition: $ 10,502.19

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

Approval Signature

MARCH 10, 2021
Date

ENVIROPROBE
INTEGRATED SOLUTIONS, INC.
DRILLING + ENGINEERING + ENVIRONMENTAL PROFESSIONALS

630 Cross Lanes Drive
Nitro, WV 25143
304-776-6717

The Harrison County Commission
William A. Parker
Harrison County Administrator
301 West Main Street
Clarksburg, WV 26301

Invoice number I21-0092
Date 02/23/2021

Project **20-0284 MSES - UST CLOSURE HARRISON CO. JUDICIAL ANNEX CONSTRUCTION SITE, CLARKSBURG, WV**

Project Contact: William A. Parker - wparker@harrisoncountywv.gov

Dates of Services: November 18, 2020 through January 19, 2021

001 - UNDERGROUND STORAGE TANK CLOSURE ACTIVITIES

	Hours	Rate	Billed Amount
Project Management			
Senior Scientist/Engineer/LRS	9.00	125.00	1,125.00
Principal Engineer, P. E.	1.00	145.00	145.00
Field			
Sr. Field Technician	16.00	75.00	1,200.00
Class B Certified Technician	19.00	80.00	1,520.00
Report Preparation			
Staff Scientist	20.00	90.00	1,800.00
Review of Documents			
Senior Scientist/Engineer/LRS	1.00	125.00	125.00
GIS Mapping			
Sr. Geologist/GIS Specialist	16.00	90.00	1,440.00

	Units	Rate	Billed Amount
Company Vehicle - 4 Wheel Drive Per Day	2.00	175.00	350.00
Soil Sampling Supplies per Sample	9.00	15.00	135.00
PID/FID or 4/5-Gas Meter per Day	2.00	150.00	300.00
Tank Cutting/Cleaning per EA	2.00	100.00	200.00

	Units	Cost Rate	Cost Amount	Rate	Billed Amount
Analytical Laboratory (Cost + 10%) per LS *Pace Analytical Services, LLC*	1.00	1,965.63	1,965.63	2,162.19	2,162.19

Invoice total 10,502.19

8

Short Line Public Service District
P. O. Box 188
Wallace, WV 26448
304-796-4667
February 17, 2021

RE: Reinstatement of Board Member

Mrs. Susan Thomas
Mr. Willie Parker
301 West Main Street
Clarksburg, WV 26301

Dear Mrs. Thomas & Mr. Parker,

It would be with great honor to have Mr. Donald Wikert to be reinstated as our Treasurer, Board of Directors.

So please at this time I am requesting Mr. Wikert be reinstated to our Board. If you would just let me know what the next step for him is, Please feel free to call me at the above number I would greatly appreciate it.

Sincerely,

Starla K. Bates, Manager

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

9

March 4, 2021

The Harrison County Planning Commission would recommend to the Harrison County Commission to re-appoint Steve Perdue, which represents the interest of labor, for term to start on July 1, 2020 and end on June 30, 2023. He has been a great asset to the Planning Commission. If you need additional information please let me know.

Thank You,

Charlotte Shaffer

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

10

March 4, 2021

The Harrison County Farmland Protection Board would recommend to the Harrison County Commission to re-appoint William Coffindafer, which represents the interest of the county farm bureau, for term to start on January 1, 2020 and end on December 31, 2024. He has been a great asset to the Farmland Protection Board. If you need additional information please let me know.

Thank You,

Charlotte Shaffer

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

11

March 4, 2021

The Harrison County Farmland Protection Board would recommend to the Harrison County Commission to re-appoint William Suan, which represents the interest of farmers, for term to start on January 1, 2020 and end on December 31, 2024. He has been a great asset to the Farmland Protection Board. If you need additional information please let me know.

Thank You,

Charlotte Shaffer

TRANSFER OF LEAVE

Employee	Hours Transfer Harrison County	Previous Employer	Verfication Received	Approval Date of Harrison County Commission
Christina L. Murphy	480	Harrison County Schools	Yes	16-Dec-20
William A. Parker	480	Upshur County Commission	Yes	16-Dec-20
Laura J. Pysz	66	City of Bridgeport	Yes	16-Dec-20
Robert G. Waybright	126	City of Bridgeport	Yes	30-Dec-20
Gary M. Hamrick	465.5	State of WV - DHHR	Yes	13-Jan-21
Rebecca S. Keller	137.03	State of WV - DHHR	Yes	13-Jan-21
Mark Senderak	480	Sheriff's Office - Harrison County	Yes	13-Jan-21
Wayne D. Snyder	480	State of WV - State Police	Yes	13-Jan-21
James Terrango	480	State of WV - Auditor	Yes	13-Jan-21
Robert Adam Titchenal	480	Sheriff's Office - Harrison County	Yes	13-Jan-21
Andrew Valentine	375.75	WV Regional Jail Authority	Yes	13-Jan-21
Mark E. Waggamon	480	State of WV - State Police	Yes	13-Jan-21
Wayne Worth	64.73	State of WV - DHHR	Yes	13-Jan-21
Zachary Bartlett	194	State of WV - Division of Corrections	Yes	3-Feb-21
Larry Jay Brewer	478	Town of Nutter Fort	Yes	3-Feb-21
William J Cummingham	256	City of Bridgeport	Yes	3-Feb-21
Brian Deem	208	State of WV - Division of Corrections	Yes	3-Feb-21
Michael P. Hammond	480	City of Bridgeport	Yes	3-Feb-21
James M. Kennedy	205	Upshur County Commission	Yes	3-Feb-21
Jeffrey F. Petroski	4S2	City of Bridgeport	Yes	3-Feb-21
Zach Kesling	480	Town of Stonewood	Yes	3-Feb-21
Harley F. Lane	236	Town of Nutter Fort	Yes	3-Feb-21
Benjamin Long	480	WV Regional Jail Authority	Yes	3-Feb-21
John W. Morgan	364	WV Regional Jail Authority	Yes	3-Feb-21
Donald J. Navarini	424	State of WV - Auditor	Yes	3-Feb-21
Johnna Post	412	City of Clarksburg	Yes	3-Feb-21
Stephanie Southern	480	State of WV - Salem Correctional	Yes	3-Feb-21
Chris L. Harris	480	Harrison County Commission	Yes	24-Feb-21
John D. Laulis	480	State of West Virginia	Yes	
Samuel L. Westfall	480	State of West Virginia	Yes	

William A."Willie" Parker

From: Hayes, Sharon K (DJS) <Sharon.K.Hayes@wv.gov>
Sent: Tuesday, February 23, 2021 9:24 AM
To: William A."Willie" Parker; Jessica L. Sell; Daves, Sheila M
Cc: John D. Laulis
Subject: RE: [External] RE: [External] RE: Sick Leave

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

HOPE YOU ALL ARE DOING WELL.

Mr. Laulis had a balance of 1,500.00 hours of sick leave so according to your policy; he would be eligible for 480.00 hours with the Harrison County Commission.

Please let me know if you need anything else.

HAVE A GREAT DAY.

From: William A."Willie" Parker <wparker@harrisoncountywv.gov>
Sent: Tuesday, February 23, 2021 9:11 AM
To: Jessica L. Sell <jsell@harrisoncountywv.gov>; Hayes, Sharon K (DJS) <Sharon.K.Hayes@wv.gov>; Daves, Sheila M <Sheila.M.Daves@wv.gov>
Cc: John D. Laulis <jdlaulis@harrisoncountywv.gov>
Subject: [External] RE: [External] RE: Sick Leave

CAUTION: External email. Do not click links or open attachments unless you verify sender.

Good Morning to All
****

The information our office would need is the sick leave balance as of last day of employment. The Harrison County Commission is not a state agency thus the information below does not apply to this situation. Once verification on balance of sick leave, the Harrison County Commission will allow up to 480 hours to be transferred from a previous employer covered by the Consolidated Public Retirement Board. Therefore, if the Commission office could obtain verification from the state of the sick leave balance for Mr. John Laulis as of his last day of employment would be most appreciated. Any questions, please contact our office.

Thanks
William A. "Willie" Parker
Harrison County Administrator
Phone: (304) 624-8500
Cell: (304) 695-0535
Fax: (304) 624-8673
wparker@harrisoncountywv.gov

"Do not let what you cannot do interfere with what you can do" - John Wooden

WV State Auditor's Office

SAMUEL L WESTFALL

Employee Department: 0802
Employee Unit: 5117
Total Gross Amt: [redacted]
YTD Gross Amt: [redacted]
Total Deductions Amt: [redacted]
Net Pay Amt: [redacted]

Reissue: No
Pay Location: 6487
Pay Period End Date: 09-16-2016
Check Date: 09-30-2016
Primary Check Number: 200000000560880
Control Number: 588260

EARNINGS

Description	Salary/Pay Rate	Input Amount	Pay Amount
ANN PAY OUT INCR PAY TERM	[redacted]	[redacted]	[redacted]

DEDUCTIONS

Description	Deduction Amount	YTD Deduction Amount
FEDERAL INC TAX WV STATE TAX FICAE INC TAX MEDICARE TAX PERS EE DED MT FLEX BENEFIT PEIA OPT LIFE PEIA OPT INS TX	[redacted]	[redacted]

LEAVE

Description	Balance
ANNUAL LEAVE	00:00
SICK LEAVE	503:19

EMPLOYER CONTRIBUTIONS

Description	Amount	YTD Amount
FICA TAX EMPR MEDICARE TAX ER PERS ER DED PEIA ER LF DED	[redacted]	[redacted]

DISTRIBUTIONS

Nickname	Check No.	Amount
DEPOSIT 1	200000000560880	[redacted]

Items 13-17

Hazel Rader

From: William A."Willie" Parker
Sent: Friday, March 05, 2021 10:45 AM
To: Hazel Rader
Cc: David Hinkle; Patsy Trecost II; Susan Thomas
Subject: Agenda Items

Hazel
Patsy has requested the following items be on the agenda for March 10th:

- **Review – Discuss – Consider the WV News 2021 Annual Report (Exponent Telegram) Review Edition – In-depth Look at NCWV's Economy**
- **Review – Discuss – Consider Modifications to Phone System Related to Automation and Directing In-Coming Calls**
- **Review – Discuss – Consider Cross Training Personnel within the County Commission Departments**
- **Review – Discuss – Consider Cost Savings Opportunity on Lease of Cell Phones vs Payment of a Monthly Allowance**
- **Review – Discuss – Consider Update on Parking**

Thanks
William A. "Willie" Parker
Harrison County Administrator
Phone: (304) 624-8500
Cell: (304) 695-0535
Fax: (304) 624-8673
wparker@harrisoncountywv.gov

"Do not let what you cannot do interfere with what you can do" - John Wooden

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A-1



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

At the regular meeting of the County Commission of Harrison County held on Wednesday February 17, 2021, Commissioners Susan J. Thomas and Patsy Trecost II were present. David Hinkle was absent. Also present were John Spires, County Clerk, and Jessica Sell, Assistant County Administrator. Commissioner Thomas opened the meeting and Patsy Trecost led those present in prayer. Thomas led in the Pledge of Allegiance to the Flag. All motions passed unanimously unless otherwise noted.

President Thomas called the public hearing to order.

10:00 A.M. --- Public Hearing – CDBG – CV2 – United Way – Brad Riffle **(United Way of Harrison County)** spoke about the block grant opportunity. Marissa Rexrode **(United Way of Harrison County)** spoke about eligibility requirements, community needs, COVID-19 situations and resulting hardships.

President Thomas closed the public hearing ~~meeting~~.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period – None
2. Consent Agenda – Trecost made a motion to approve. Motion carried.
3. Payroll Change Notices – None
4. Exonerations --- Corrective Tickets --- Joint Property Application – None
5. Consolidations of Land --- Segregations of Land – None
6. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) – None

7. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission – None

8. Review – Discuss – Consider Designating Commission Representative on the Benedum Airport Authority from Members Appointed by the Harrison County Commission – County Clerk John Spires stated that Randy Kerns, Roger Diaz and Andy Lang were sworn in via Zoom ~~electronically~~ this morning. Trecost made a motion to move forward with the appointment of the three individuals. Motion carried.

9. Review – Discuss – Consider Qualifications/Education/and Certification Follow ups on Committee as it pertains to Planning Staff – Jessica Sell stated that Mr. Hinkle wanted clarification on the item. Charlotte Shaffer presented information. Trecost made a motion to receive into record the information presented. Motion carried.

10. Review – Discuss – Consider Parking Situation Regarding Commission Owned Lots --- Who is entitled to Park in What Lot – Trecost asked that this be assigned to Gary Hamrick, Director of Community Corrections-Day Report Center, to review the assignment of parking lot spaces, empty spots available, and individuals who are eligible based on seniority. Thomas stated it should be on a first-come, first-serve basis. Trecost asked about revenue for parking. Trecost made a motion to move forward with Gary Hamrick coming up with a plan and bringing it back to the Commission at a later time. Motion carried.

11. Discussion of Duties of Commission Attorney - Frank "Trey" Simmerman, III spoke about a sample job description that he received from Berkeley County. Mr. Simmerman forwarded the job description to Mr. Parker and Ms. Sell. Mr. Simmerman presented the letter as part of today's record.

12. Review – Discuss – Consider Request by Shentel to Locate Tower to Provide Internet Service to Shinnston Area – Paul Bump, Director E911, spoke about Shentel's proposal. Revenue would be approximately $700-$800 a month. Trecost made a motion to proceed and bring contract back to the Commission. Motion carried.

13. Review – Discuss – Consider Wallace Property Owned by Lester Pursley & Enterprise Property Owned by Donna Hart --- Donation to County Commission – Simmerman spoke on demolition cost of $100,000. Mr. Pursley is happy to transfer liability over. Mr. Simmerman spoke about the Hart property on Route 19. The ~~medical~~ liens were released, but were not recorded. Trecost made a motion to move forward and take the title on the Hart property. Motion carried. Charlotte Shaffer, Director Planning Department, stated bid to demolish is $12,000. Trecost made a motion to demolish up to $15,000. Motion carried. Mr. Simmerman said they will be rebidding the Pursley property. Trecost made a motion to table the Pursley property. Motion carried.

14. Review – Discuss – Consider Roger Diaz – Appointment for Executive Board --- North Central WV Airport – Trecost made a motion to appoint Roger Diaz to executive board. Motion carried.

15. Commissioner Comments – Questions
Trecost asked about status of window with Judge Matish.
Trecost referenced the job application for the engineer and asked it to be put on the agenda for next week for consideration, publication and application deadlines.

President Thomas opened the public nuisance hearing meetings.

10:30 A.M. -- Public Nuisance Hearing – Tara Property, LLC -- Mount Clare Area – Charlotte Shaffer spoke about the conditions of Tara Property and ~~she~~ stated ~~that~~ she cannot locate property owners. Trecost asked if the Sheriff's department could locate the owners. Sheriff Matheny will contact the Ritchie County Sheriff's Department to see if they can locate the property owners. Trecost asked if it could be brought back to next week's agenda.

10:45 A.M. --- Public Nuisance Hearing – Timothy M. Kendall -- Mount Clare Area – Charlotte Shaffer spoke about the property location and progress of clean-up. Trecost made a motion to give them another 30 days and to reconsider on March 17. Motion carried.

11:00 A.M. --- Public Nuisance Hearing –Brian May -- Mount Clare Area – Charlotte Shaffer spoke about the progress. Trecost made a motion to give them another 30 days to reconsider on March 17. Motion carried.

President Thomas closed public nuisance hearing meetings.

Trecost made a motion to adjourn the County Commission meeting.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan J. Thomas, President Date

A-2



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

Wednesday February 23, 2021

The Commission sat as a Board of Review and Equalization

Commissioner Susan Thomas was present. Commissioner Patsy Trecost II was present via telephone. Commissioner David Hinkle was absent. Also present were John Spires, County Clerk, and Randy Glaspell, Deputy Assessor.

No one was scheduled and no one appeared. Commissioner Trecost moved to recess the Board of Review and Equalization and reconvene on Wednesday February 24, 2021 at 11:30 am. Commission concurred.

_____ _____

Susan Thomas, President Date

A-3



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

At the regular meeting of the County Commission of Harrison County held on Wednesday February 24, 2021, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk, **William A. "Willie" Parker, County Administrator** and Jessica Sell, Assistant County Administrator. Commissioner Thomas opened the meeting with a moment of silent prayer and then led those present in the Pledge of Allegiance to the Flag.

10:00 A.M. --- Hearing – Alley Closure --- Molly Sandy --- Enterprise Area: Commissioner Thomas opened the hearing for the alley closure. Charlotte Shaffer, **Director Planning Department,** spoke on the location of the properties. Commissioner Thomas asked how the other property owners would gain access if the alleys are abandoned. Ms. Shaffer explained the details of the properties to the Commission. Trecost moved to approve pending confirmation of no utilities through the alley. Commission concurred.

1. Public Comment Period: NONE

2. Consent Agenda: Commissioner Hinkle would like to point out the concerns on PSD minutes. Commissioner Hinkle advised that he wants the minutes pulled from the agenda and not considered. Willie Parker explained that Michelle Tonkin, **Deputy Director of Grants & Special Projects,** will be looking into the PSDs minutes and financials. Trecost moved to approve excluding East View PSD minutes. Commission concurred.

3. Payroll Change Notices: Trecost moved to approve. Commission concurred. Commissioner Hinkle commented on Jessica Sell leaving and congratulated her on her new endeavor.
   A. Jessica L. Sell --- Resignation --- County Commission --- Effective 03-02-2021
   B. Breunn Frazier --- New Hire --- 911 --- Effective 03-10-2021
   C. Rebecca Jorgensen --- New Hire --- 911 --- Effective 03-10-2021

4. Exonerations --- Corrective Tickets --- Joint Property Application: Commissioner Hinkle moved to approve exonerations PP-1, PP-2, RE-1, RE-2, RE-3, RE-4 and corrective ticket PP-1. Commission concurred.

5. Consolidations of Land --- Segregations of Land: NONE

6. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements): Willie Parker explained the invoices for Genesis Partners, Wolfe Excavating, Bear Contracting and James Christie and the amounts. Trecost moved to approve. Commission concurred.

7. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: Willie Parker explained the invoice from Mon Power and the amount. Trecost moved to approve. Commission concurred.

8. Review – Discuss – Consider Duties and Responsibilities of Commission Attorney as Presented to Commission by the Attorney: Willie Parker explained that this is for the Commission to review and to be made a part of today's record. Mr. Parker advised that he will bring this matter back to the Commission on the agenda for approval.

9. Review – Discuss – Consider Pay Increase for Family Court Bailiffs: Trecost moved to approve both positions. Commissioner Thomas asked if there are funds available. Willie Parker explained ~~where~~ the source of the funds ~~are coming from~~. Commissioner Hinkle asked about Rick Miller's past raise. Commissioner Hinkle moved to table this item until there is more information regarding funds and job positions. Commissioner Thomas and Commissioner Hinkle voted in favor. Commissioner Trecost voted against. Motion carried with two in favor and one against. Sheriff Matheny spoke to offer information on budget for his office.

10:30 A.M. --- Public Nuisance Hearing — Sharon Bork --- Arlington Area: Charlotte Shaffer, Director of Planning Department, spoke on the sale of the property to Kenneth Keener. Commissioner Hinkle asked if fines could be levied if the Ordinance was rewritten. There was discussion on moving forward with the new property owner.

10. Review – Discuss – Consider Memorandum of Understanding --- Harrison County Aerial Imagery: Willie Parker explained the memorandum. Mr. Parker advised that if there are no changes then this will proceed as the previous agreement. Trecost moved to approve. Commission concurred.

11. Review – Discuss – Consider a Resolution for funds from the West Virginia Community Corrections Fund for the Harrison County Community Corrections Program; Adopting All Special Conditions and Assurances contained in Said Grant; Appointing the President of the Harrison County Commission to Administer Said Program: Gina Jones, Director of Grants & Special Projects, explained that this is to supplement salaries in the Community Corrections Program. Ms. Jones explained the amounts and the match if any. Trecost moved to approve item eleven and twelve. Commission concurred.

12. Review – Discuss – Consider a Resolution Authorizing the Application for Funds from the WV Justice Reinvestment Initiative Treatment Supervision Grant Program; Adopting All Special Conditions and Assurances Contained in Said Grant; Appointing the President of the Harrison County Commission to Administer Said Program: This matter was handled within item eleven.

13. Review – Discuss – Consider Approval of Transfer of Leave per Approved Policy: Hinkle moved to approve. Commission concurred.

14. Review – Discuss – Consider HAVA Subgrant Agreement: Gina Jones explained that this was for extra supplies and poll workers for the election during the pandemic. Ms. Jones advised that this has been approved and this is to accept funds. Trecost moved to approve. Commission concurred.

10:45 A.M. --- Public Nuisance Hearing --- Jennifer Todd --- Gypsy Area: Charlotte Shaffer spoke on progress and future plan of thirty day extension. Hinkle moved to give an additional thirty days. Commission concurred.

15. Commissioner Comments – Questions:
Commissioner Hinkle asked for various items from all departments and directed Willie Parker to gather these before the March 11, 2021 budget deadline.
The Commission set a date of March 1, 2021 at 4:30 pm for a special meeting.
Commissioner Trecost spoke on getting back to normal activity within the Courthouse **with possible changes or modifications to the COVID-19 Operations Plan for the Harrison County Courthouse.**

11:00 A.M. --- Public Nuisance Hearing — Florence Gifford --- Gypsy Area: Charlotte Shaffer gave an overview of the situation. Ms. Shaffer advised that she has spoken to the daughter and she would like some estimates and plans to demolish the structure. There was a thirty day extension given.

11:15 A.M. --- Public Nuisance Hearing --- Tara Properties --- Mount Clare Area: Sheriff Robert Matheny spoke about finding the legal representative for the Property owner and advised them to follow up with Charlotte Shaffer. There was discussion on what has been going on with the property.

11:30 A.M. --- Board of Review and Equalization: The Commission sat as a Board of Review and Equalization. Allen Feree and Dan Dorsey was present from the Assessor's office. There is an appointment at 12:30 pm. Commissioner Hinkle moved to recess the Board of Review and Equalization until 12:30 pm. Commission concurred.

11:45 A.M. --- Operation Hand Shake --- Martin Broderick --- Special Funding Request: Martin Broderick spoke on the mission of Operation Hand Shake. Willie Parker advised that all proper documentation has been received. Hinkle moved to approve funding in the amount of $2,000.00. Commission concurred.

Commissioner Trecost left the meeting.

12:00 P.M. --- William "Bill" Hoover, **General Manager** --- Update on Sewer Project --- Greater Harrison PSD: Bill Hoover spoke about two projects in the works and four contracts. Mr. Hoover explained that Country Club should be completed in two weeks, Laurel Park is mostly complete, Route 73/Saltwell is forty percent complete and Enterprise is thirty five percent complete. Mr. Hoover advised that the Coon's Run project has gone well.

Hinkle moved to enter into recess. Commission concurred.
Hinkle moved to enter into regular session. Commission concurred.

12:15 P.M. --- Steve Heaster --- Right of Way --- Hinkle Lake: Steve Heaster spoke with the Commission on wanting to gain right of way for water and sewage. **William Parker will follow up with Heaster and legal counsel for the Commission.**

Hinkle moved to recess and reconvene the Board of Review and Equalization.

Board of Review and Equalization:
The Commission sat as a Board of Review and Equalization. Allen Ferree and Steve Hathaway from the Assessor's office were present. Allen Ferree read the parcel id and description into the record. Doug Murray, property owner, spoke on his opposition to tax increase. Allen Feree spoke on reason and procedure for tax assessment as well as comparable properties. **On a duly made motion by David Hinkle, the Commission approved the valuations as established by the Office of the Assessor.** With no other business to come before the Board of Review and Equalization, meeting adjourned sine die.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan J. Thomas, President Date

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, February 24, 2021, through Tuesday, March 2, 2021

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Wednesday, February 24, 2021, the following matters were disposed of in the presence of the Clerk:

The said estate of **CHERYL FAYE CLARK**, deceased was referred to **JAMES A VARNER SR**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ALLEN DEAN ROY** was appointed and qualified as ADMINISTRATOR of the estate of **ALLEN BRUCE ROY**, deceased. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **HEATHER LYNN BLUME** was appointed and qualified as ADMINISTRATRIX of the estate of **LARRY WARD BOIGEGRAIN**, deceased. Bond was 1,000.00

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On, Thursday, February 25, 2021, the following matters were disposed of in the presence of the Clerk:

A duly copy of the last will and testament of **RONALD BRUCE SPENCER**, deceased, late a resident of WETZEL , WEST VIRGINIA, was admitted to record.

On, Friday, February 26, 2021, the following matters were disposed of in the presence of the Clerk:

The said estate of **SHIRLEY A MATHENY**, deceased was referred to **JAMES TURNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ERIC HENSIL** was appointed and qualified as ADMINISTRATOR of the estate of **LORNA MAY CONLEY**, deceased. Bond was 1,000.00.

The last will and testament of **ANGELA MARIE CLOSSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

THOMAS (TONY) A CLOSSON, who was named in the last will and testament of **ANGELA MARIE CLOSSON**, deceased, as EXECUTOR thereof, qualified as such. Bond was 20,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **GEORGE D LESTER** was appointed and qualified as ANCILLARY ADMINISTRATOR of the estate of **LORRAINE LESTER**, deceased. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **NICOLE SPOR** was appointed and qualified as ADMINISTRATRIX of the estate of **ALEXIS MARIE MCDONALD**, deceased. Bond was 1,000.00.

On, Monday, March 1, 2021, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **NAOMI JEAN WILLIAMS** was appointed and qualified as ADMINISTRATRIX of the estate of **FRANK PAUL WILLIAMS**, deceased. No bond was required.

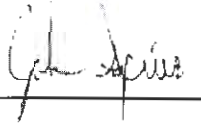
On, Tuesday, March 2, 2021, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ALICE STAFFORD LEMASTERS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

THEODORE W LEMASTERS, who was named in the last will and testament of **ALICE STAFFORD LEMASTERS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

A duly certified copy of the last will and testament of **DEWEY KEITH MARTIN**, deceased, late a resident of MARION, WEST VIRGINIA, was admitted to record.

A duly certified copy of the last will and testament of **GLENNA I SWIGER**, deceased, late a resident of MARION, WEST VIRGINIA, was admitted to record.



John R Spires
Clerk of the Harrison County Commission

Wednesday, March 10, 2021

Confirmed

F

SIMMERMAN
LAW OFFICE, PLLC
254 EAST MAIN STREET
CLARKSBURG, WV 26301-2170

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FACSIMILE
(304) 623-4906

January 22, 2021

Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

RE: Harrison County Commission
Attorney Engagement Letter

Dear Commission:

This Letter of Agreement is entered into as of the date listed above by and between the Harrison County Commission, with a principal address of 301 W. Main Street, Clarksburg, WV 26301, (hereafter referred to as "Client"), and Frank E. Simmerman, III of the Simmerman Law Office, PLLC (hereafter referred to as "Counsel").

Client has engaged Counsel to serve as counsel in relation general legal matters which the Harrison County Commission experiences, as requested by Client.

This relationship shall be generally continuing in duration, unless terminated by either of the parties in writing, at any time. Further, the Harrison County Commission shall annually review this arrangement, and Counsel's performance hereunder, to ensure that the public interest is being served by this relationship.

Client agrees to pay Counsel for services based on the time spent working on legal issue identified above, plus normal and customary fees and costs incurred in the course of representation (i.e. postage, filing and xerox fees, which will be billed at cost). See attached 2021 Cost and Expense Schedule. Counsel's current hourly rate is $250.00.

Counsel will generally forward billing statements quarterly and each statement will contain a description of services, including the date, amount of time involved, and the task

accomplished. Quarterly statements will also show the fees and costs associated with Counsel's representation of Client.

At the insistence of either Counsel or Client, any disputes as to whether Counsel or Client has failed to honor this Agreement or as to the amount of legal fees will be submitted to the Ethics Advisory Board of the State Bar of West Virginia for arbitration and prompt resolution, and both Counsel and Client agree to be bound by the results of such arbitration.

In witness whereof, the parties hereto have executed this Agreement as of the 3RD day of ~~January~~ FEB., 2021.

Agreed to by:

Frank E. Simmerman, III

Agreed to:

Harrison County Commission

By: SUSAN J. THOMAS

Position: PRESIDENT

Date: 02-03-2021

2021 COST AND EXPENSE SCHEDULE FOR SIMMERMAN LAW OFFICE, PLLC	
Copies – Black and White	20¢ per copy
Copies – Color	40¢ per copy
Copies – Out of office	Copies made at Clerk's office, courthouse, etc., or enlargements for exhibits will be charged at the rate specified by the out-of-office facility. These expenses will be billed at cost.
Mileage	Current mileage costs are 57.5¢ per mile. Mileage costs are billed in accordance with the IRS Standard Mileage Rates for Business, and as such are updated January 1st of each new year.
Travel	Travel costs include, but are not limited to, business meals, hotels, airfare, car rental fees, etc. These costs are billed at cost. Receipts available upon request.
Medical Records	Costs for medical records will be billed at cost at the rate charged by the medical provider.
Postage	Postage costs will be billed at cost at the current USPS rates.
Federal Express/UPS	Federal Express/UPS charged will be billed at cost at the rate charged by the delivery service.
Depositions	Fees for depositions may include, but are not limited to, reporter fees, transcript fees, facility rental, etc. These expenses will be billed at cost.
Experts	Experts will be billed based upon the fee agreement for that expert. The expenses will be billed at cost.
Arbitration/Mediation	Arbitrators/mediators will be billed at cost according to the agreement with the arbitrator/mediator and the other parties to the arbitration/mediation.
Service of Process	Service of process will be billed at cost according to the rates of the process server. For the West Virginia Secretary of State, the current rate is $20 per defendant. Private process server costs vary, but will always be billed at cost.

Client Initials: _____ Attorney Initials: _____

Filing fees/recording fees	Fees for filing pleadings and recording instruments will be billed at cost. By way of example, the current filing fee for civil Complaints, Counterclaims, Crossclaims, Third Party Complaints, and Motions to Intervene in Circuit Court is $200, subject to changes by the West Virginia Judiciary. The current fees for a medical malpractice complaint are $280. There are additional fees for electronic filing in counties that currently require filing by this method. The Federal civil filing fee is currently $400, subject to change.
Other costs	Other costs may include, but are not limited to, witness fees, PACER research fees, investigators, FOIA requests, digital or physical required media for exhibits, etc. These are billed at cost.

Client Initials: _____ Attorney Initials: _____

GENERAL RESPONSIBILITIES

Performs professional and administrative work providing legal advice and representation to the County Commission, departments, and affiliated boards or agencies as directed.

ESSENTIAL TASKS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Counsel and advise the County Commission, County Departments, and other Constitutionally Elected Officials.
2. Prepare and review planning, engineering, real estate and other legal documents.
3. Perform legal research.
4. Draft laws, resolutions, policies, ordinances, rules and regulations.
5. Attend County Commission and other departmental meetings and advise as appropriate.
6. Work with the County Administrator in preparing legislative packages to be presented to the appropriate state/federal agency.
7. Provide legal counsel to the County Commission and department managers regarding local government and corporate rights and obligations.
8. Provide legal advice to members of staff, County Commission relevant to operations.
9. Draft and review instruments affecting real and personal property, financing, contracts, legislation, pleadings, decisions of various boards and commissions, and other legal documents or agreements that have legal consequence.
10. Assist in negotiations of contracts, agreements, leases and settlements.
11. Assist in the review and arrange for competent legal representation from outside counsel when necessary and as directed by the County Commission or County Administrator.
12. Assist as directed in working with claims representatives of County Commission insurance carriers, monitor and review work of lawyers retained by those carriers to defend insured cases against the County and its agents.
13. As directed, manage all civil cases in which the County Commission and/or other Constitutional Officers are a party.
14. As directed, conduct County litigation to include review and drafting of pleadings and other necessary court filings, discovery proceedings, and oral and written argument in cases involving the County.
15. Assist and as directed, manage and/or conduct necessary appeals or defense of appeals to the Circuit Court and the Supreme Court of Appeals of West Virginia, with special attention to ad valorem tax appeals.
16. Act as administrative law judge or supervisor, as needed, in all petitions for adjustment of valuation of property taxes at hearings before the Board of Review and Equalization and Board of Assessment Appeals, including supervision of procedures for court reporting or recording of proceedings, production of transcripts, provision of certified records, drafting of appropriate orders as to each petition heard and service of each to all parties.
17. As directed, respond to state and federal agency claims against the County Commission and/or other Constitutional Officers and conduct necessary litigation with those agencies. (i.e., EEOC, DEP, EPA, Dept. of Labor, etc.)
18. Perform other related work as required and requested.

RECEIVED
MAR 04 202
HARRISON COUNTY
COMMISSION

Jim Justice
Governor of West Virginia

March 1, 2021

The Honorable Susan Thomas, President
Harrison County Commission
301 West Main Street
Clarksburg, West Virginia 26301

Dear President Thomas:

It is my pleasure to announce a Records Management and Preservation Board grant award of $10,000 to provide improvements for the office of the Harrison County Circuit Clerk. Archives and History Director Joseph N. Geiger, Jr. of the West Virginia Department of Arts, Culture and History will be in contact with you soon regarding this project, which may commence on July 1, 2021.

I am confident the funds will be put to good use to improve the management and preservation of the county's records for the benefit of its citizens. Thank you for your efforts to enhance access to the public records of Harrison County.

Sincerely,

Jim Justice
Governor

cc: Joseph N. Geiger, Jr.

REGIONAL JAIL COST INFORMATION

FY 2019-2020	Misdemeanor	Felony	Total
July	$ 67,116	$ 87,139	$ 154,255
August	$ 68,612	$ 103,786	$ 172,397
September	$ 52,256	$ 106,026	$ 158,282
October	$ 61,422	$ 114,256	$ 175,678
November	$ 53,365	$ 112,181	$ 165,546
December	$ 56,453	$ 105,233	$ 161,686
January	$ 62,577	$ 96,786	$ 159,363
February	$ 62,443	$ 91,723	$ 154,166
March	$ 58,238	$ 93,653	$ 151,891
April	$ 9,312	$ 77,924	$ 87,236
May	$ 17,128	$ 83,280	$ 100,408
June	$ 27,695	$ 83,135	$ 110,830
Total	$ 596,617	$ 1,155,122	$ 1,751,738
Average	$ 49,718	$ 96,260	$ 145,978

FY 2020-2021	Misdemeanor	Felony	Total
July	$ 20,024	$ 89,697	$ 109,721
August	$ 35,705	$ 98,913	$ 134,618
September	$ 33,679	$ 112,181	$ 145,860
October	$ 24,270	$ 100,312	$ 124,582
November	$ 31,942	$ 90,276	$ 122,218
December	$ 31,217	$ 88,105	$ 119,322
January	$ 41,833	$ 88,780	$ 130,613
February	$ 36,525	$ 72,810	$ 109,335
March			$ -
April			$ -
May			$ -
June			$ -
Total	$ 255,195	$ 741,074	$ 996,269
Average	31,899	92,634	124,534

REGIONAL JAIL COST INFORMATION

FY 2015-2016	Misdemeanor	Felony	Total
July	$ 46,754	$ 139,684	$ 186,438
August	$ 47,430	$ 127,139	$ 174,569
September	$ 41,640	$ 125,836	$ 167,476
October	$ 36,043	$ 131,095	$ 167,138
November	$ 31,556	$ 114,594	$ 146,149
December	$ 33,968	$ 102,917	$ 136,885
January	$ 46,127	$ 100,697	$ 146,824
February	$ 26,538	$ 101,470	$ 128,008
March	$ 39,276	$ 131,433	$ 170,709
April	$ 41,447	$ 120,770	$ 162,217
May	$ 43,715	$ 120,384	$ 164,098
June	$ 43,425	$ 116,090	$ 159,515
Total	$ 477,917	$ 1,432,108	$ 1,910,025
Average	$ 39,826	$ 119,342	$ 159,169

FY 2016-2017	Misdemeanor	Felony	Total
July	$ 44,825	$ 128,875	$ 173,700
August	$ 33,872	$ 135,196	$ 169,068
September	$ 40,820	$ 137,464	$ 178,284
October	$ 39,082	$ 138,188	$ 177,270
November	$ 31,797	$ 93,605	$ 125,402
December	$ 34,354	$ 100,794	$ 135,148
January	$ 37,780	$ 106,005	$ 143,785
February	$ 41,929	$ 99,009	$ 140,938
March	$ 49,456	$ 115,173	$ 164,629
April	$ 50,374	$ 110,540	$ 160,914
May	$ 56,161	$ 101,906	$ 158,067
June	$ 52,110	$ 102,145	$ 154,255
Total	$ 512,560	$ 1,368,900	$ 1,881,460
Average	$ 42,713	$ 114,075	$ 156,788

FY 2017-2018	Misdemeanor	Felony	Total
July	$ 54,668	$ 120,335	$ 175,003
August	$ 58,383	$ 115,944	$ 174,327
September	$ 52,303	$ 113,195	$ 165,498
October	$ 60,650	$ 113,485	$ 174,135
November	$ 57,177	$ 116,813	$ 173,990
December	$ 55,150	$ 122,072	$ 177,222
January	$ 45,924	$ 114,344	$ 160,268
February	$ 66,682	$ 102,821	$ 169,502
March	$ 84,630	$ 110,107	$ 194,737
April	$ 72,761	$ 96,693	$ 169,454
May	$ 103,496	$ 104,220	$ 207,716
June	$ 98,333	$ 93,509	$ 191,842
Total	$ 810,157	$ 1,323,538	$ 2,133,694
Average	$ 67,513	$ 110,295	$ 177,808

FY 2018-2019	Misdemeanor	Felony	Total
July	$ 92,592	$ 109,431	$ 202,023
August	$ 80,770	$ 100,698	$ 181,468
September	$ 80,867	$ 103,014	$ 183,881
October	$ 85,403	$ 129,213	$ 214,616
November	$ 73,002	$ 110,155	$ 183,157
December	$ 71,893	$ 98,961	$ 170,854
January	$ 75,849	$ 92,496	$ 168,345
February	$ 65,090	$ 98,429	$ 163,519
March	$ 67,213	$ 122,216	$ 189,429
April	$ 70,879	$ 111,313	$ 182,192
May	$ 65,619	$ 99,388	$ 165,007
June	$ 66,971	$ 101,084	$ 168,055
Total	$ 896,148	$ 1,276,398	$ 2,172,546
Average	74,679	106,367	181,046

REGIONAL JAIL COST INFORMATION

FY 2011-2012	Misdemeanor	Felony	Total
July	$ 71,443	$ 79,495	$ 150,938
August	$ 70,516	$ 69,638	$ 140,154
September	$ 74,810	$ 64,416	$ 139,226
October	$ 76,714	$ 70,906	$ 147,620
November	$ 73,298	$ 69,638	$ 142,935
December	$ 68,906	$ 72,224	$ 141,130
January	$ 66,417	$ 74,127	$ 140,544
February	$ 65,490	$ 72,566	$ 138,055
March	$ 66,222	$ 77,446	$ 143,667
April	$ 80,666	$ 77,104	$ 157,770
May	$ 87,254	$ 78,470	$ 165,725
June	$ 78,763	$ 67,783	$ 146,546
Total	$ 880,498	$ 873,813	$ 1,754,311
Average	$ 73,375	$ 72,818	$ 146,193

FY 2012-2013	Misdemeanor	Felony	Total
July	$ 76,323	$ 80,813	$ 157,136
August	$ 81,301	$ 92,183	$ 173,484
September	$ 73,200	$ 97,258	$ 170,458
October	$ 73,395	$ 99,162	$ 172,557
November	$ 66,514	$ 93,257	$ 159,771
December	$ 59,536	$ 95,941	$ 155,477
January	$ 64,318	$ 101,650	$ 165,969
February	$ 62,074	$ 78,031	$ 140,105
March	$ 65,002	$ 96,819	$ 161,821
April	$ 54,656	$ 88,816	$ 143,472
May	$ 55,632	$ 87,254	$ 142,886
June	$ 62,220	$ 91,598	$ 153,818
Total	$ 794,171	$ 1,102,782	$ 1,896,954
Average	$ 66,181	$ 91,899	$ 158,079

FY 2013-2014	Misdemeanor	Felony	Total
July	$ 60,313	$ 97,320	$ 157,633
August	$ 52,930	$ 93,943	$ 145,426
September	$ 47,961	$ 90,517	$ 138,478
October	$ 47,623	$ 97,369	$ 144,991
November	$ 37,587	$ 98,623	$ 136,210
December	$ 35,416	$ 96,500	$ 133,122
January	$ 44,631	$ 90,372	$ 135,004
February	$ 40,916	$ 87,236	$ 128,152
March	$ 40,192	$ 90,517	$ 130,709
April	$ 43,425	$ 91,820	$ 135,245
May	$ 48,588	$ 94,908	$ 143,496
June	$ 53,316	$ 90,758	$ 144,075
Total	$ 552,897	$ 1,119,883	$ 1,672,538
Average	$ 46,075	$ 93,324	$ 139,378

FY 2014-2015	Misdemeanor	Felony	Total
July	$ 47,768	$ 92,495	$ 140,263
August	$ 41,254	$ 99,250	$ 140,504
September	$ 40,916	$ 98,720	$ 139,636
October	$ 41,640	$ 87,188	$ 128,828
November	$ 46,947	$ 85,113	$ 132,060
December	$ 56,839	$ 88,635	$ 145,474
January	$ 58,190	$ 81,398	$ 139,587
February	$ 49,167	$ 73,823	$ 122,989
March	$ 44,487	$ 90,903	$ 135,390
April	$ 46,175	$ 105,426	$ 151,602
May	$ 44,680	$ 122,217	$ 166,897
June	$ 44,583	$ 129,986	$ 174,569
Total	$ 562,643	$ 1,155,153	$ 1,717,797
Average	$ 46,887	$ 96,263	$ 143,150

EASTERN
GAS TRANSMISSION AND STORAGE
A BERKSHIRE HATHAWAY ENERGY COMPANY

I

Eastern Gas Transmission and Storage
925 White Oaks Blvd
Bridgeport, WV 26330

RECEIVED
MAR 04 2021
HARRISON COUNTY
COMMISSION

March 2021

Dear Representative:

As of November 1, 2020, Berkshire Hathaway Energy has completed its acquisition of Dominion Energy's Gas Transmission and Storage business in the eastern region. This new BHE GT&S unit is now a standalone subsidiary of Berkshire Hathaway Energy's Pipeline Group, with Eastern Gas Transmission and Storage (EGTS) as the operator in your area.

EGTS will maintain its operational headquarters in Bridgeport, WV. Over the next several months, we will begin changing asset identifier markers and company signage as we embrace our new identity. Our 24-hour gas control emergency number will be unchanged at **1-888-264-8240**.

We are pleased that the employees have transitioned along with these high-performing assets. Our experienced team will ensure that the business and community relationships we appreciate and have worked so hard to achieve will continue to flourish in the future. Please continue reaching out to us as you have in the past.

We also bring with us our unwavering commitment to operational excellence, exceptional customer service and respect for our environment. Though our company name has changed, we look forward to delivering energy on behalf of the many communities that we serve, safely and reliably every day.

Berkshire Hathaway Energy shares the values that you have come to expect from the EGTS team. We are proud to become a part of this dedicated corporate citizen with consistently high customer satisfaction. You can find more information about BHE GT&S at www.brkenergy.com/our-businesses/bhe-gts.

If you have additional questions during this time of transition, please do not hesitate to reach out. Thank you for your time and we look forward to serving you safely.

Sincerely,

Jason Harshbarger
State Policy Director – WV & OH
925 White Oaks Blvd.
Bridgeport, WV 26330
Office: 681-842-3242
Email: Jason.S.Harshbarger@dominionenergy.com