AGENDA

Wednesday, April 14, 2021

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting due to the COVID – 19 requirements for social distancing. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call To Order --- Invocation --- Pledge of Allegiance

10:15 A.M. --- Hearing --- Estate of James Dale Morrison, Deceased --- Petition to Remove Administrator

10:30 A.M. --- Proclamation --- Paul Bump --- E911 Public Safety Telecommunicators

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices: NONE**
4. **Exonerations --- Corrective Tickets --- Joint Property Application**
   - **A. --- PP-14 --- Samuel E. Fortney (Exoneration)**
   - **B. --- RE-6 --- Joseph Michael Cox & Lisa Dee & Glen Michael Cox (Exoneration)**
   - **C. --- RE-7 --- Greater Harrison Public Service District (Exoneration)**
   - **D. --- RE-8 --- Greater Harrison Public Service District (Exoneration)**
   - **E. --- RE-9 --- Frank A. Guzzy, Jr. & John D. & Rose (Exoneration)**
   - **F. --- RE-10 --- Frank A. Guzzy, Jr. & John D. & Rose (Exoneration)**
   - **G. --- RE-11 --- Frank A. Guzzy, Jr. & John D. & Rose (Exoneration)**
   - **H. --- RE-12 --- Frank A. Guzzy, Jr. & John D. & Rose (Exoneration)**
   - **I. --- RE-13 --- Frank A. Guzzy, Jr. & John D. & Rose (Exoneration)**
   - **J. --- RE-14 --- Glenn D. Lynch & Teresa D. (Exoneration)**
   - **K. --- RE-15 --- Estate of Iden McWhorter (Exoneration)**
   - **L. --- RE-1 --- Timothy S. Hanlon & Carma S. Living Trust (Corrective Ticket)**
   - **M. --- RE-2 --- Timothy S. Hanlon & Carma S. Living Trust (Corrective Ticket)**
   - **N. --- RE-3 --- Timothy S. Hanlon & Carma S. Living Trust (Corrective Ticket)**
   - **O. --- RE-4 --- Timothy S. Hanlon & Carma S. Living Trust (Corrective Ticket)**
   - **P. --- RE-5 --- Timothy S. Hanlon & Carma S. Living Trust (Corrective Ticket)**
   - **Q. --- RE-6 --- Michael Lynch & Gloria (Corrective Ticket)**
   - **R. --- RE-7 --- W. J. Sutton & Hannah (Corrective Ticket)**
5. **Consolidations of Land --- Segregations of Land --- NONE**

6. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)
   A. Requisition for Payment No. 9 --- Steptoe & Johnson - $13,272.50
   B. Requisition for Payment (04-14-2021) --- UMB Bank - $1,143.33
   C. Requisition for Payment No. 21 --- Wolfe Excavating, LLC - $290,034.30
   D. Requisition for Payment No. 21 --- Genesis Partners, Limited Partnership - $14,501.72
   E. Requisition for Payment (04-14-2021) Steptoe & Johnson - $5,006.52
7. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission
   A. Requisition for Payment No. 20 --- The Thrasher Group - $3,871.00
8. Review – Discuss – Consider Budget Revisions – Transfers for the General County Fund
9. Review – Discuss – Consider Item from Commissioner Hinkle Authorizing Administrative Staff to Advertise for an Engineer of Record for Rails to Trails
10. Review – Discuss – Consider Item from Commissioner Hinkle for Rails-to-Trails Programing to become a Part of Parks and Recreation Department
11. Review – Discuss – Consider Item from Commissioner Hinkle for Rails to Trails Maintenance to be Coordinated by Parks & Recreation Department in Consultation with and in Conjunction with the Director of Maintenance
12. Review – Discuss – Consider Resolution Accepting Funds from Petco Foundation Partners for Harrison County Animal Control
13. Review – Discuss – Consider Item from Commissioner Hinkle Authorizing Administrative Staff to Advertise for an Engineer of Record for Parks and Recreation Projects
14. Review – Discuss – Consider Item from Commissioner Trecost to Authorize Administrative Staff and Legal Counsel to Coordinate and Negotiate Agreements for County Commission Approval with the Marion County Commission, Marion County Parks & Recreation Board, North Bend Rail Trail Board – WV Rail State Rail Authority, and/or other Owners of Rail-Trail Properties Located in Harrison County for Improvements and on-going Maintenance
15. Review – Discuss – Consider Item from Commissioner Hinkle for Rails to Trails Development to Remain with the Planning Department and Grant Writing to Remain and be Coordinated by the Grant Department in Conjunction with the Planning Department
16. Review – Discuss – Consider Item for Commissioner Hinkle to Advertise for an Assistant County Administrator
17. Review – Discuss – Consider Evaluation and Retention of William A. "Willie" Parker, County Administrator – Certain Matters Maybe Conducted in Executive Session per WVCode6-9A-4(2)(A)

18. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Minutes and /or Amended Minutes of Previous Meeting --- NONE

B. Requisitions --- Purchase Orders --- Invoices

1. Vendor Requisition List of Payments

C. Weekly Fiduciary Report from the County Clerk

D. Monthly Fiduciary Commission Settlements --- NONE

E. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts

1. Enlarged Hepzibah PSD --- Meeting Agenda --- 04-12-2021

2. Sun Valley PSD --- Meeting Agenda --- 04-13-2021

F. Correspondence from Rocky Romano, Harrison County Assessor, Advertising for New Employee Due to Retirement of Joe Nardelli

G. Harrison County 4-H Leader Association Update

TABLED ITEMS - - Items May Require Discussion and /or Approval

1. **Lester Pursley --- Wallace Property --- Donation --- (02-17-2021 Meeting)**
2. **Proposal from Commissioner Trecost regarding realignment of duties and responsibilities of Paul Bump, Director of E911 Services and/or James Copenhaver, Deputy Director of E911 Services**
   - **Director's duties and responsibilities would be reduced to ten (10) hours per week and remaining thirty (30) hours per week the Director would function as an E911 Dispatcher --- Duties & responsibilities would need to shift to Deputy Director --- (04-07-2021 Meeting)**

Harrison County
01/06/2021 @ 02:51:08 PM

IN THE COURT OF THE COUNTY COMMISSION OF HARRISON COUNTY,

WEST VIRGINIA

DAVIS FUNERAL HOME
Petitioner,

v. **Ca**

BRITTANY MORRISON
Respondent.

APRIL 14TH
10:15 A.M.

PETITION TO REMOVE ADMINIST

Comes now Davis Funeral Home, a creditor of the estate o
according to the laws of the State of West Virginia, respectfully fi
Administrator," and respectfully requests that the County Commis
remove Brittany Morrison as the Administrator of the Estate of James Dale Morrison. This Petition is based on the following grounds:

1. James Morrison passed away on 5/21/2020.
2. Davis Funeral Home performed the funeral services for Mr. Morrison, and the balance of the bill for those services currently stands at $4,697.73.
3. It was understood by Davis Funeral Home and the family of Mr. Morrison, that his funeral expenses would be paid at least partially from his estate.
4. Brittany Morrison, the daughter of the deceased was appointed as the Administrator of Mr. Morrison's Estate on 6/16/2020.
5. Brittany Morrison filed an appraisement for the estate on 6/22/2020.
6. On that appraisement, the only assets Mr. Morrison had at the time of his death was a small amount of money in his bank and a 1999 Ford F-150.

7. It was anticipated by the heirs and Davis Funeral Home that the sale of the vehicle would at least partially pay the remaining balance on the funeral bill for Mr. Morrison.
8. The title of the vehicle however, cannot be located.
9. To remedy this, Brittany Morrison began the process to apply for a duplicate title from the WVDMV.
10. She, however, did not complete that application.
11. After numerous attempts at trying to reach Ms. Morrison, she has not returned any correspondence to Davis Funeral Home.
12. The other heirs of the estate fear that Ms. Morrison is engaging in illegal drug use, and this may be the reason that she has simply stopped working on the estate.
13. The only asset left to deal with in this estate is the vehicle, and a potential buyer for the vehicle has already been located.
14. If Ms. Morrison were removed, and David W. Bolyard Jr. were to be made the administrator of the estate, the truck will be sold quickly and the estate closed as soon as possible.

WHEREFORE, The Petitioner, Davis Funeral Home hereby respectfully requests that this Honorable Commission remove Brittany Morrison as the current administrator of the estate of James Morrison and that David W. Bolyard Jr. be allowed to qualify as the new administrator of the estate so that the estate can be closed quickly, and Davis Funeral Home can be paid for providing funeral services for Mr. Morrison.

Respectfully Submitted,



Eric Hensil
Counsel for Davis Funeral Home
WV Bar ID No. 11957
124 Olen Thomas Dr.
Clarksburg, WV 26301
304-624-6344 Phone
304-624-6255 Fax

United States of America

State of West Virginia



County of Harrison, ss:

Letter of Administration

Estate of JAMES DALE MORRISON

I, Susan J Thomas, Clerk of the Harrison County Commission, in the State of West Virginia, do hereby certify that BRITTANY N MORRISON was on the 16th day of June, 2020, appointed by the County Clerk of the Harrison County Commission as administratrix(s) of the Estate of JAMES DALE MORRISON, duly qualified as such by taking oath prescribed by law, and by giving approved bond in the sum of $0.00, as required by law.

NOW THEREFORE, be it known that said appointment is now in full force and effect and that full faith and credit are due and should be given to all the acts of the said BRITTANY N MORRISON as such administratrix(s) of the Estate of JAMES DALE MORRISON, as well in all jurisdictions, as elsewhere.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Harrison County Commission at my office in said County on the 16th day of June, 2020.

Susan J Thomas
Clerk of the Harrison County Commission

By June Eschenmann

June Eschenmann
Deputy Clerk

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH - VITAL REGISTRATION OFFICE
PHYSICIAN'S / MEDICAL EXAMINER'S CERTIFICATE OF DEATH
350 CAPITOL STREET, ROOM 165, CHARLESTON, WV 25301

STATE FILE NUMBER: 009273

NAME OF DECEDENT: Morrison, James

1. DECEDENT'S LEGAL NAME (Include AKA's if any) (First, Middle, Last): James Dale Morrison		2. SEX: M	3. SOCIAL SECURITY NUMBER: 233-94-4742
4a. AGE (Last Birthday) (Years): 56	4b. IF UNDER 1 YEAR (Months / Days)	4c. IF UNDER 1 DAY (Hours / Minutes)	5. DATE OF BIRTH (MM/DD/YYYY): 01/03/1964
6. BIRTHPLACE (City and State or Foreign Country): Clarksburg WV			
7a. RESIDENCE (STATE): WV	7b. COUNTY: Harrison	7c. CITY OR TOWN: Clarksburg	
7d. STREET AND NUMBER: 319 Milford St	7e. APT. NO.	7f. ZIP CODE: 26301	7g. INSIDE CITY LIMITS? ☒ Yes ☐ No
7h. 2nd LEGAL RESIDENCE - PROBATE USE ONLY - OPT.	STREET & NUMBER	APT. NO. / CITY OR TOWN / COUNTY / STATE / ZIP	
8. EVER IN US ARMED FORCES? ☐ Yes ☒ No	9. MARITAL STATUS AT TIME OF DEATH: ☐ Married ☐ Married, but separated ☐ Widowed ☒ Divorced ☐ Never Married ☐ Unknown	10. SURVIVING SPOUSE'S NAME (Give name prior to first marriage)	
11. FATHER'S / PARENT 1'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last): Frank Morrison		12. MOTHER'S / PARENT 2'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last): Gladys Moore	
13a. INFORMANT'S NAME: Brittany Morrison	13b. RELATIONSHIP TO DECEDENT: Daughter	13c. MAILING ADDRESS (Street and Number, City, State, Zip Code): 460 Lee Ave. Apt A Clarksburg WV 26301	

14. PLACE OF DEATH (Check only one: see instructions)

IF DEATH OCCURRED IN A HOSPITAL: ☐ Inpatient ☐ Emergency Room/Outpatient ☐ Dead on Arrival
IF DEATH OCCURRED SOMEWHERE OTHER THAN A HOSPITAL: ☐ Hospice facility ☐ Nursing home/long term care facility ☒ Decedent's home ☐ Other (Specify)

15. FACILITY NAME (If not institution, give street & number): 319 Milford Street	16. CITY OR TOWN, STATE, AND ZIP CODE: Clarksburg, WV 26301	17. COUNTY OF DEATH: Harrison
18. METHOD OF DISPOSITION: ☐ Burial ☐ Cremation ☐ Entombment ☐ Donation ☐ Removal from State ☐ Other (Specify):	19. PLACE OF DISPOSITION (Name of cemetery, crematory, other place - location in Box 20): Mountain Cremation Services, LLC	
20. DISPOSITION LOCATION (City, State): Clarksburg, WV	21. NAME AND COMPLETE ADDRESS OF FUNERAL FACILITY: Davis Funeral Home 124 Olen Thomas Dr Clarksburg, WV 26301	
22. SIGNATURE OF FUNERAL SERVICE LICENSEE OR PERSON ACTING AS SUCH: [signature]		23. LICENSE NUMBER (If Licensee): FD37

ITEMS 24-28 MUST BE COMPLETED BY PERSON WHO PRONOUNCES OR CERTIFIES DEATH

24. DATE PRONOUNCED DEAD (MM/DD/YYYY): 05/21/2020	25. TIME PRONOUNCED DEAD: 2246	
26. SIGNATURE AND TITLE OF PERSON PRONOUNCING DEATH (Only when pronouncer IS NOT also the certifier.)		27. DATE SIGNED (MM/DD/YYYY):
28. ACTUAL OR PRESUMED DATE OF DEATH (MM/DD/YYYY): 5-21-2020	29. ACTUAL OR PRESUMED TIME OF DEATH: 10:46 PM	30. WAS MEDICAL EXAMINER OR CORONER CONTACTED? ☐ No ☐ Yes — IF YES, MEDICAL EXAMINER CASE #

DATE/TIME OF DEATH MUST BE COMPLETED

CAUSE OF DEATH

31. PART I. Enter the chain of events – diseases, injuries, or complications that directly caused the death. DO NOT enter terminal events such as cardiac arrest, respiratory arrest, or ventricular fibrillation without showing the etiology. Enter only one cause on a line. Add additional lines if necessary.

		Approximate Interval Between Onset and Death
IMMEDIATE CAUSE (Final disease or condition resulting in death) → a.	possible myocardial infarction	a few hrs
Due to (or as a consequence of):		
Sequentially list conditions, if any, leading to the cause listed on line a. Enter the UNDERLYING CAUSE (disease or injury that initiated the events resulting in death) LAST: b.	most likely atherosclerotic heart disease	months to years
Due to (or as a consequence of):		
c.	uncontrolled diabetes & HTN	years
Due to (or as a consequence of):		
d.		

PART II. Enter other significant conditions contributing to death but not resulting in the underlying cause in PART I. COPD

32a. WAS AN AUTOPSY PERFORMED? ☐ Yes ☒ No	32b. WERE AUTOPSY FINDINGS AVAILABLE TO COMPLETE THE CAUSE OF DEATH? ☐ Yes ☐ No	
33. DID TOBACCO USE CONTRIBUTE TO DEATH? ☐ Yes ☒ Probably ☐ No ☐ Unknown	34. IF FEMALE: ☐ Not pregnant within past year ☐ Pregnant at time of death ☐ Not pregnant, but pregnant within 42 days of death ☐ Not pregnant, but pregnant 43 days to 1 year before death ☐ Unknown if pregnant within the last year	35a. CAUSE/MANNER PENDING? ☐ Pending Investigation ☐ Date Amended — See 35b. for Final Manner of Death
35b. FINAL MANNER OF DEATH: ☒ Natural ☐ Accident ☐ Suicide ☐ Homicide ☐ Could not be determined		

36a. DATE OF INJURY (MM/DD/YYYY)	36b. TIME OF INJURY	36c. PLACE OF INJURY (e.g., Decedent's home, construction site, restaurant, office building, wooded area)	36d. INJURY AT WORK? ☐ Yes ☐ No

36e. LOCATION OF INJURY: Street & Number: / Apt No.: / City or Town: / State or Country: / Zip Code:

36f. DESCRIBE HOW INJURY OCCURRED	36g. IF TRANSPORTATION INJURY: ROLE: ☐ Driver/Operator ☐ Passenger ☐ Pedestrian ☐ Other (Specify) _____ SEATBELT RESTRAINT STATUS: ☐ Restrained ☐ No restraint ☐ Unknown HELMET STATUS: ☐ Helmet ☐ No helmet ☐ Unknown

37a. CERTIFIER (Check only one):
☒ Certifying Physician or Qualified APRN / PA - To the best of my knowledge, death occurred due to the cause(s) and manner stated.
☐ Pronouncing & Certifying Physician or Qualified APRN / PA - To the best of my knowledge, death occurred at the time, date, and place, and due to the cause(s) and manner stated.
☐ Medical Examiner/Coroner - On the basis of examination, and/or investigation, in my opinion, death occurred at the time, date, and place, and due to the cause(s) and manner stated.

Signature of Certifier: [signature] Date Certified: 5/26/2020

37b. PRINT NAME, ADDRESS, AND ZIP CODE OF PERSON CERTIFYING TO CAUSE OF DEATH (Item 31.): Lea Sirgan MD 3673 Davisson Rd Clarksburg WV 26301	37c. TITLE OF CERTIFIER: MD
38. FOR OFFICIAL REGISTRAR USE ONLY- SIGNATURE OF REGISTRAR: [signature]	39. FOR OFFICIAL REGISTRAR USE ONLY- DATE FILED: JUN 03 2020

STATE/COUNT ORIGINAL
FORM VS-002
(Rev. 4/2019)

DMV-4-TR
REV 6/17

Brittany Morrison Failed To Provide a copy of her Drivers License

West Virginia Department of Transportation

Division of Motor Vehicles

Affidavit of Duplicate Title for a Vehicle or Watercraft

MAIL TO: Receiving and Processing • PO Box 17710 • Charleston, WV 25317 • 1-800-642-9066 • www.dmv.wv.gov

PRINT IN BLUE OR BLACK INK ONLY. THIS APPLICATION MUST BE ACCOMPANIED BY A COPY OF THE OWNER'S DRIVER'S LICENSE. ENCLOSE A COPY OF YOUR REGISTRATION CARD IF AVAILABLE. IF LOST TITLE SHOWED A LIEN RELEASE, SECTION D MUST BE COMPLETED. THERE IS A $15.00 FEE FOR YOUR DUPLICATE TITLE.

☑ Vehicle Title F E 1 7 1 1 3

☐ Boat Title

Select Reason for Requesting Duplicate (Check Only One):

☑ Lost ☐ Destroyed ☐ Never Received

☐ Defaced *(attach defaced title)* ☐ Change of Address

A.) Owner(s) Information

Name James Dale Morrison
OWNER(S) NAME(S)

Address 319 Milford Street

Clarksburg, WV 26301
CITY STATE ZIP

B.) Vehicle/Watercraft Information

Make Ford F150 Year 1999

VIN or Hull No 1FTRX08L7XKA96077

Plate or Reg. No O5S113

Body Style or Hull Material Truck

C.) Owner/Applicant Certification

The undersigned applicant, being duly sworn upon oath, deposes and says they are the owner of the vehicle/watercraft described herein: I, the undersigned, swear or affirm that the information we/I have entered on this form is correct. I understand that making a false statement on this form may constitute the crime of perjury. Furthermore, I agree to indemnify and hold harmless, the West Virginia Division of Motor Vehicles from any liability arising from this transaction. I understand that the penalty for false statement in this application holds a fine of not more than $100.00 or imprisonment in the county jail for thirty days, or both.

This application must be signed by the owner(s). If a person other than the applicant is signing this application, a power of attorney form is required.
If the title reads "AND", both owners signatures MUST appear. If signing for a company, indicate your title or position.

(X) Brittany Morrison ADMIN (X)
SIGNATURE OF APPLICANT OR LEGAL REPRESENTATIVE SIGNATURE OF APPLICANT OR LEGAL REPRESENTATIVE

D.) Discharge of Lien Holder(s)

If the vehicle or watercraft has EVER had a lien against it, section D MUST be completed by the lien holder before a clear title can be issued. If section D is not completed, the title will be mailed directly to the lien holder on record.

The undersigned, being a duly authorized agent for the lien holder, deposes upon his oath and says that the lien is discharged and the lien holder has no interest in the above vehicle/watercraft.

Name of Lien Holder _____

Address _____

(X) _____ _____
SIGNATURE OF OFFICER TITLE

This lien is fully paid, satisfied, and released this _____ day of

_____, 20_____.

(X) _____ 12/4/2023
SIGNATURE OF NOTARY COMMISSION EXPIRATION DATE

OFFICIAL SEAL
TYLER ALEXANDER SPICER
Notary Public
State of West Virginia
My Commission Expires
December 4, 2023
6490 Bendum Drive
Shinnston, WV 26431

E.) Release Affidavit

I, _____ hereby authorize _____ to receive my duplicate title.
VEHICLE OR WATERCRAFT OWNER NAME OF DEALERSHIP, LIEN HOLDER, OR INDIVIDUAL

(X) _____
SIGNATURE OF OWNER

BE SURE TO ENCLOSE:
- *A COPY OF YOUR DRIVER'S LICENSE*
- *A COPY OF THE REGISTRATION CARD, IF AVAILABLE*
- *$15.00 CHECK/MONEY ORDER PAYABLE TO DMV*

DIVISION USE ONLY • Verified in Computer: _____

DMV-185-TR REV 11/14

West Virginia Department of Transportation

Division of Motor Vehicles

Legal Heir Affidavit

West Virginia dmv — Keeping West Virginia on the move.

1-800-642-9066
www.dmv.wv.gov

A COPY OF THE DEATH CERTIFICATE MUST ACCOMPANY THIS DOCUMENT.

This form is only to be completed when no administrator or administratrix has been appointed and no will has been left by the decedent. License plates are transferable from the decedent to legal heirs, however a valid certificate of insurance in the new owner's name is required to register the motor vehicle.

Decedent and Motor Vehicle Information

Name of Decedent: James Dale Morrison

Motor Vehicle Title Number: [ ][ ][ ][ ][ ][ ][ ]

Serial/VIN Number: [1][F][T][R][X][0][8][L][7][X][K][A][9][6][0][7][7]

Affiant Information & Certification

Name of Affiant: Brittany Nicole Morrison

Address of Affiant: PO Box 1345

City, State and Zip code: Clarksburg, WV 26302

Signature of Affiant (X): Brittany Morrison ADMIN

Name of Affiant:

Address of Affiant:

City, State and Zip code:

Signature of Affiant (X):

I/we, being dually sworn on oath or affirmation, do swear or affirm that I/we am/are the legal heir(s) of the decedent described herein, as the legally registered owner of the aforementioned motor vehicle, and that I/we have been designated as new owner(s) and assignee(s) pursuant to statutory descent and distribution and by agreement of all other legal heirs.

Signature of Affiant (X):

Signature of Affiant (X):

Additional Heir(s) Must Complete the Following *(For more than two (2) heirs, additional DMV-185-TR form(s) must be completed)*

I/we, the undersigned, being duly sworn on oath or affirmation, do hereby acknowledge that I/we have freely and knowingly relinquished to the above named affiant(s) all rights and claims to the vehicle described above.

Name of Heir:

Address of Heir:

City, State and Zip code:

Signature of Heir (X):

Name of Heir:

Address of Heir:

City, State and Zip code:

Signature of Heir (X):

Certification of Notary Public

State of West Virginia, County of Harrison

Subscribed and sworn before me this 14 day of August, 20 20.

(X)
NOTARY PUBLIC SIGNATURE

My Commission expires 12/4/2023.

NOTARY STAMP

OFFICIAL SEAL
TYLER ALEXANDER SPICER
Notary Public
State of West Virginia
My Commission Expires
December 4, 2023
6410 Benedum Drive
Bridgeport, WV 26431

*** ANY ALTERATIONS, ERASURES, OR WHITEOUTS WILL VOID THIS DOCUMENT.**

RP-14

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

PERSONAL PROPERTY

4-A

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***J Post, Deputy*** for **FORTNEY SAMUEL E** whose address is, 3644 HOOD AVE WORTHINGTON WV 26591-7614, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **3,147** on **2004 TOYOTA SIENNA**, Class 3/4 in **CLAY OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **1,182,** in and for the year **2020**, resulting in a difference in assessed value of **1,965.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2004 Toyota. The vehicle was gone October 2015. Exonerate a value of 1965 at a Class 3 rate of levy to correct the overcharge. Please remove the 04 Toyo Sien (1965) from the vehicle description.

District **CLAY OUTSIDE 5**
Account No. **3050835** ***TIF #***
Ticket No. **807255**
Tax Year **2020**

Amount Exonerated: ***45.32***

_____ _____

PRESENT: Prosecuting Attorney (or)

APPROVED: President, County Commission

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR

_____

ORDER ENTERED TO STATE AUDITOR

_____

RE-6

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

4-B

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April, **2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***A Bowen, Deputy*** for **COX JOSEPH MICHAEL & LISA DEE & GLENN MICHAEL COX** whose address is, 120 GREENDALE LN CLARKSBURG WV 26301-7358, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **67,620** on **MAP 266A/4 6.71 AC LAMBERTS RUN**, Class 3/4 in **EAGLE OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **33,810,** in and for the year **2020**, resulting in a difference in assessed value of **33,810.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is owner occupied by Joseph M Cox therefore Class 2 applies. Exonerate a value of 33810 at a Class 3 rate of levy to correct the overcharge.

District **EAGLE OUTSIDE 9**
Account No. **6215758** ***TIF #***
Ticket No. **30092**
Tax Year **2020**

Amount Exonerated: ***779.80***

_____ _____

PRESENT: Prosecuting Attorney
(or)

APPROVED: President, County Commission

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR

Joseph M Cox

ORDER ENTERED TO STATE AUDITOR

_____

RE-7

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April, **2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **GREATER HARRISON PUBLIC SERVICE DISTRICT** whose address is, PO BOX 190 WEST MILFORD WV 26451-0190, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **2,040** on **MAP 2906/45.1 1 LOT (25X25) CUTER PLAT WEST FORK PUMP STATION**, Class 3/4 in **UNION OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **0,** in and for the year **2020**, resulting in a difference in assessed value of **2,040.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously assessed as taxable when in fact PSD are non-taxable. Exonerate a value of 2040 at a Class 3 rate of levy to correct the overcharge. CANCEL THIS TICKET & MARK IMPROPER

District **UNION OUTSIDE 20**
Account No. **6923082** ***TIF #***
Ticket No. **68666**
Tax Year **2020**

Amount Exonerated: ***47.06***

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ASSESSOR

ORDER ENTERED TO STATE AUDITOR

RE-8

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

4. D

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **GREATER HARRISON PUBLIC SERVICE DISTRICT** whose address is, PO BOX 190 WEST MILFORD WV 26451-0190, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **2,040** on **MAP 2906/45.1 1 LOT (25X25) CUTER PLAT WEST FORK PUMP STATION**, Class 3/4 in **UNION OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **0,** in and for the year **2019**, resulting in a difference in assessed value of **2,040.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2019, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously assessed as taxable when in fact PSD are non-taxable. Exonerate a value of 2040 at a Class 3 rate of levy to correct the overcharge. CANCEL THIS TICKET & MARK IMPROPER

District **UNION OUTSIDE 20**
Account No. **6923082** ***TIF #***
Ticket No. **68428**
Tax Year **2019**

Amount Exonerated: ***47.06***

_____ _____

PRESENT: Prosecuting Attorney
(or)

APPROVED: President, County Commission

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR

ORDER ENTERED TO STATE AUDITOR

_____ _____

RE-9

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **GUZZY FRANK A JR & JOHN D & ROSE** whose address is, 185 GUZZI DR LOST CREEK WV 26385-4503, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **11,760** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM**, Class 3/4 in **CLARK OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **0,** in and for the year **2016**, resulting in a difference in assessed value of **11,760.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2016, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Exonerate a value of 11760 at a Class 3 rate of levy to correct the overcharge.

District **CLARK OUTSIDE 1**
Account No. **6231883** ***TIF #***
Ticket No. **1179**
Tax Year **2016**

Amount Exonerated: ***265.54***

_____ _____
PRESENT: Prosecuting Attorney APPROVED: President, County Commission
(or)

_____
PRESENT: Tax Commissioner

_____
ATTEST: County Clerk

ASSESSOR

_____

ORDER ENTERED TO STATE AUDITOR

_____

RE 10

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

4-6

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **GUZZY FRANK A JR & JOHN D & ROSE** whose address is, 185 GUZZI DR LOST CREEK WV 26385-4503, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **11,760** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM**, Class 3/4 in **CLARK OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **0,** in and for the year **2017**, resulting in a difference in assessed value of **11,760.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2017, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Exonerate a value of 11760 at a Class 3 rate of levy to correct the overcharge.

District **CLARK OUTSIDE 1**
Account No. **6231883** ***TIF #***
Ticket No. **1200**
Tax Year **2017**

Amount Exonerated: ***268.88***

_____ _____

PRESENT: Prosecuting Attorney
(or)

APPROVED: President, County Commission

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR

_____

ORDER ENTERED TO STATE AUDITOR

_____

RE11

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April, **2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **GUZZY FRANK A JR & JOHN D & ROSE** whose address is, 185 GUZZI DR LOST CREEK WV 26385-4503, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **11,760** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM**, Class 3/4 in **CLARK OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **0,** in and for the year **2018**, resulting in a difference in assessed value of **11,760.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2018, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Exonerate a value of 11760 at a Class 3 rate of levy to correct the overcharge.

District **CLARK OUTSIDE 1** Amount Exonerated: ***270.06***
Account No. **6231883** ***TIF #***
Ticket No. **1181**
Tax Year **2018**

_____ _____
PRESENT: Prosecuting Attorney APPROVED: President, County Commission
(or)

_____
PRESENT: Tax Commissioner

_____
ATTEST: County Clerk

ASSESSOR Joseph Adams

ORDER ENTERED TO STATE AUDITOR

_____

RE 12

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April, **2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **GUZZY FRANK A JR & JOHN D & ROSE** whose address is, 185 GUZZI DR LOST CREEK WV 26385-4503, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **11,760** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM**, Class 3/4 in **CLARK OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **0,** in and for the year **2019**, resulting in a difference in assessed value of **11,760.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2019, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Exonerate a value of 11760 at a Class 3 rate of levy to correct the overcharge.

District **CLARK OUTSIDE 1** Amount Exonerated: ***271.32***
Account No. **6231883** ***TIF #***
Ticket No. **1201**
Tax Year **2019**

_____ _____
PRESENT: Prosecuting Attorney APPROVED: President, County Commission
(or)

_____
PRESENT: Tax Commissioner

_____
ATTEST: County Clerk

ASSESSOR

Joseph R Romano

ORDER ENTERED TO STATE AUDITOR

_____

RE-13

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April, **2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **GUZZY FRANK A JR & JOHN D & ROSE** whose address is, 185 GUZZI DR LOST CREEK WV 26385-4503, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **13,260** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM**, Class 3/4 in **CLARK OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **0,** in and for the year **2020**, resulting in a difference in assessed value of **13,260.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Exonerate a value of 13260 at a Class 3 rate of levy to correct the overcharge.

District **CLARK OUTSIDE 1** Amount Exonerated: ***305.82***
Account No. **6231883** ***TIF #***
Ticket No. **1210**
Tax Year **2020**

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission
(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

_____ _____

RE-14

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

4-5

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **LYNCH GLENN D & TERESA D** whose address is, 684 LAKE FLOYD CIRCLE BRISTOL WV 26426-7383, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **206,100** on **MAP 283/4 1 TRACT 7.25 AC SALEM FORK & FLINDERATION,** Class 3/4 in **TENMILE OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **103,050,** in and for the year **2020**, resulting in a difference in assessed value of **103,050.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is owner occupied since 2019 per returned Sales Confirmation Questionnaire therefore Class 2 applies. Exonerate a value of 103050 at a Class 3 rate of levy to correct the overcharge.

District **TENMILE OUTSIDE 18** Amount Exonerated: ***2,376.74***
Account No. **6371909** ***TIF #***
Ticket No. **61707**
Tax Year **2020**

_____ _____
PRESENT: Prosecuting Attorney APPROVED: President, County Commission
(or)

_____
PRESENT: Tax Commissioner

_____
ATTEST: County Clerk

ASSESSOR

Joseph R Romano

ORDER ENTERED TO STATE AUDITOR

_____

RE-15

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of April**, 2021,** issued the following order, which was made and entered, to-wit:

Upon application of ***P Shiflet, Deputy*** for **MCWHORTER IDEN ESTATE** whose address is, %JUNE LEWIS PO BOX 504 LOST CREEK WV 26385-0504, who proved to the satisfaction of the Commission that said property owner is aggrieved by an assessment of **37,560** on **MAP 466/14 1.27 AC MCKINNEY RUN**, Class 3/4 in **GRANT OUTSIDE** District, Harrison County, West Virginia, should have been assessed at **2,700,** in and for the year **2020**, resulting in a difference in assessed value of **34,860.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the year 2020, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had values added to this parcel in error (due to location questionable) values will be applied to parcel 12.1 Exonerate a value of 34860 at a Class 3 rate of levy to correct the overcharge.

District **GRANT OUTSIDE 12** Amount Exonerated: ***804.00***
Account No. **6298311** ***TIF #***
Ticket No. **40872**
Tax Year **2020**

_____ _____
PRESENT: Prosecuting Attorney APPROVED: President, County Commission
(or)

_____
PRESENT: Tax Commissioner

_____
ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

_____ _____

4. L RE

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of **April, 2021,** issued the following order, which was made and entered, to-wit

Upon application of ***P Shiflet, Deputy*** for **HANLON TIMOTHY S & CARMA S LIVING TRUST** whose address is, 2079 NEW ENGLAND RIDGE RD WASHINGTON WV 26181-9644, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM** Class **3/4** in **CLARK OUTSIDE** District, Harrison County, West Virginia, of which should be assessed at **11,760** in and for the year **2016.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year 2016, as described below, be so ordered.

-

The commission certifies the following facts:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Create a ticket value of 11760 at a Class 3 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District	1 CLARK OUTSIDE	Amount Exonerated:	
Account No.	**6231883** ***TIF #***	Corrective Ticket Amount:	**265.54**
Ticket No.		NEW Ticket No.	_____
Tax Year	**2016**		

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

Joseph R Romano _____

RE 2

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

A-M

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of **April, 2021,** issued the following order, which was made and entered, to-wit

Upon application of ***P Shiflet, Deputy*** for **HANLON TIMOTHY S & CARMA S LIVING TRUST** whose address is, 2079 NEW ENGLAND RIDGE RD WASHINGTON WV 26181-9644, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM** Class **3/4** in **CLARK OUTSIDE** District, Harrison County, West Virginia, of which should be assessed at **11,760** in and for the year **2017.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year 2017, as described below, be so ordered.

-

The commission certifies the following facts:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Create a ticket value of 11760 at a Class 3 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District	1 CLARK OUTSIDE	Amount Exonerated:	
Account No.	**6231883** ***TIF #***	Corrective Ticket Amount:	**268.88**
Ticket No.		NEW Ticket No.	_____
Tax Year	**2017**		

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

_____ _____

RE 3

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

4-N

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of **April, 2021,** issued the following order, which was made and entered, to-wit

Upon application of ***P Shiflet, Deputy*** for **HANLON TIMOTHY S & CARMA S LIVING TRUST** whose address is, 2079 NEW ENGLAND RIDGE RD WASHINGTON WV 26181-9644, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM** Class **3/4** in **CLARK OUTSIDE** District, Harrison County, West Virginia, of which should be assessed at **11,760** in and for the year **2018.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year 2018, as described below, be so ordered.

-

The commission certifies the following facts:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Create a ticket value of 11760 at a Class 3 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District	1 CLARK OUTSIDE	Amount Exonerated:	
Account No.	**6231883** ***TIF #***	Corrective Ticket Amount:	**270.06**
Ticket No.		NEW Ticket No.	_____
Tax Year	**2018**		

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

Joseph A Romano _____

RE 4

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

4-D

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of **April, 2021,** issued the following order, which was made and entered, to-wit

Upon application of ***P Shiflet, Deputy*** for **HANLON TIMOTHY S & CARMA S LIVING TRUST** whose address is, 2079 NEW ENGLAND RIDGE RD WASHINGTON WV 26181-9644, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM** Class **3/4** in **CLARK OUTSIDE** District, Harrison County, West Virginia, of which should be assessed at **11,760** in and for the year **2019.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year 2019, as described below, be so ordered.

-

The commission certifies the following facts:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Create a ticket value of 11760 at a Class 3 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District	1 CLARK OUTSIDE	Amount Exonerated:	
Account No.	**6231883** ***TIF #***	Corrective Ticket Amount:	**271.32**
Ticket No.		NEW Ticket No.	_____
Tax Year	**2019**		

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

Joseph A Romano _____

RE5

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

4-P

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of **April, 2021,** issued the following order, which was made and entered, to-wit

Upon application of ***P Shiflet, Deputy*** for **HANLON TIMOTHY S & CARMA S LIVING TRUST** whose address is, 2079 NEW ENGLAND RIDGE RD WASHINGTON WV 26181-9644, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **MAP 308/68 1 LOT (.35 AC) HORNOR DAVIS FARM** Class **3/4** in **CLARK OUTSIDE** District, Harrison County, West Virginia, of which should be assessed at **13,260** in and for the year **2020.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year 2020, as described below, be so ordered.

-

The commission certifies the following facts:

The above mentioned property was erroneously transferred to "Guzzi" when owner, Timothy Hanlon Etal, retained this account. Create a ticket value of 13260 at a Class 3 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District	1 CLARK OUTSIDE	Amount Exonerated:	
Account No.	**6231883** ***TIF #***	Corrective Ticket Amount:	**305.82**
Ticket No.		NEW Ticket No.	_____
Tax Year	**2020**		

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

Joseph R Romano _____

RE-6

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

4-6

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of **April, 2021,** issued the following order, which was made and entered, to-wit

Upon application of ***P Shiflet, Deputy*** for **LYNCH MICHEAL & GLORIA** whose address is, %GLORIA LYNCH 403 FRONT ST BRIDGEPORT WV 26330-1527, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **MAP 2405/126 1 LOT 'A' WILLIS HTS FLESHER TRACT** Class in **SIMPSON BRIDGEPORT** District, Harrison County, West Virginia, of which should be assessed at **0** in and for the year **2020.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year 2020, as described below, be so ordered.

-

The commission certifies the following facts:
CORR LEGAL DESCRIPTION CORR LEGAL DESCRIPTION TO 1 LOT #30 WILLIS ADD

District	16 SIMPSON BRIDGEPORT	Amount Exonerated:	**0.00**
Account No.	**6336342** ***TIF #***	Corrective Ticket Amount:	**0.00**
Ticket No.	56084	NEW Ticket No.	_____
Tax Year	**2020**		

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission
(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

Joseph R Romano _____

RE-7

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

REAL PROPERTY

At a regular term of the County Commission of Harrison County, West Virginia held at the Courthouse of said County, Commissioners

David Hinkle ***Susan Thomas*** ***Patsy Trecost II***

on the _____ day of **April, 2021,** issued the following order, which was made and entered, to-wit

Upon application of ***P Shiflet, Deputy*** for **SUTTON W J & HANNAH** whose address is, 113 CIMMARON RD CLARKSBURG WV 26301-4312, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4,980** on **MAP 466/12.1 .20 AC MCKINNEY RUN** Class **3/4** in **GRANT OUTSIDE** District, Harrison County, West Virginia, of which should be assessed at **37,560** in and for the year **2020.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year 2020, as described below, be so ordered.

-

The commission certifies the following facts:

The above mentioned buildings & land value here from parcel 14. Taxpayer says all structures & Lamar sign are on his property. Mapping is in question. Create a ticket value of 37560 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District	12 GRANT OUTSIDE	Amount Exonerated:	**114.86**
Account No.	**6512516** ***TIF #***	Corrective Ticket Amount:	**866.28**
Ticket No.	42055	NEW Ticket No.	_____
Tax Year	**2020**		

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

(or)

_____

PRESENT: Tax Commissioner

_____

ATTEST: County Clerk

ASSESSOR ORDER ENTERED TO STATE AUDITOR

Joseph R Romano _____

6-A

FORM OF REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$1,400,000
The County Commission of Harrison County
Tax Increment Revenue Bonds
Series 2016 A
(Development District No. 4 – White Oaks Industrial Park Project No. 1)

REQUISITION FOR PAYMENT NO. 9

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under an Indenture of Trust, dated as of November 9, 2016 (the "Indenture") between the Issuer and United Bank, Inc., as bond trustee thereunder and pursuant to that certain Development Agreement, dated as of November 9, 2016 (the "Development Agreement") between the Issuer and High Tech Corridor Development, LLC, as project developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) qualifies as Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under the Project Plan and the TIF Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$13,272.50**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$13,272.50** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **14th day of April, 2021.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Steptoe & Johnson	Invoice #1000166	Date: 3/31/21	$13,272.50
	Total		**$13,272.50**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

400 White Oaks Boulevard
Bridgeport, WV 26330
(304) 933-8000 (304) 933-8183 Fax
www.steptoe-johnson.com

Writer's Contact Information

304.933.8136
Thomas.Aman@steptoe-johnson.com

March 31, 2021

Via E-mail

Mr. William A. "Willie" Parker, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Re: White Oaks Industrial Park TIF District Administrative Matters 2016

Dear Mr. Parker:

Enclosed is our statement for services and expenses incurred through March 30, 2021, in connection with the above referenced matter. This invoice is an administrative expense of the White Oaks Industrial Park TIF District (Development District No. 4) payable from the Administrative Expense Fund established for such District. Please include this invoice in the next Requisition which the County Commission submits to United Bank as Bond Trustee for payment.

Please let me know if you have any questions.

Best regards.

Very truly yours,

Thomas L. Aman, Jr.

TLA/pjg
Enclosure
384480.00046

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

TAX ID # 55-0286140
PHONE: (304) 933-8000
www.steptoe-johnson.com

DUE UPON RECEIPT

William A. Parker, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	March 31, 2021
Invoice Number:	1000166
Matter Number:	384480.00046

FOR PROFESSIONAL SERVICES THROUGH MARCH 30, 2021

Client: Harrison County Commission

Matter: White Oaks Industrial Park TIF District Administrative Serve as bond counsel to Harrison County Commission for legal matters associated with White Oaks Industrial Park TIF District

Total Current Fees	$	13,272.50
Total Current Due	**$**	**13,272.50**

Please Remit to:

Mail To:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

ACH Transaction Instructions:
The Huntington National Bank
Columbus, OH
ABA Number: 051903761
Account Number: 01521200171

International Wire Instructions:
The Huntington National Bank
Columbus, OH
Swift Code: HUNTUS33
ABA Routing Number: 044000024
Account Number: 01521200171

(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

TIME DETAIL

Date	Initials	Description	Hours	Amount
01/08/21	TLA	Telephone conference with Seth Wilson regarding proceedings necessary to transfer Bond	0.50	162.50
01/14/21	JWT	Research re: procedure for assigning outstanding bond to another party	0.50	137.50
01/14/21	TLA	Attend to transfer requirements for Bond; prepare for call with Trustee	0.25	81.25
01/15/21	TLA	Work on County Commission arrangements for approval of Bond transfer	0.50	162.50
01/15/21	TLA	Review Series 2016 A Bond document provisions and draft e-mail to Trustee and Bondholder counsel regarding transfer requirements for Bond	0.75	243.75
01/15/21	JLJ	Review materials from Developer to transfer developer's ownership interest in bonds to a trust	0.25	73.75
01/18/21	JLJ	Review bond documents with respect to requirements to issue replacement bond	1.00	295.00
01/19/21	JLJ	Review applicable bond documents; draft bond authorizing resolution for replacement bond; draft replacement bond	3.00	885.00
01/20/21	JLJ	Review trust indenture to determine requirements for final requisition under the drawdown schedule for 2016 A bonds; confer with Thomas Aman and Jason Turner regarding same	0.75	221.25
01/20/21	JLJ	Draft bond authorizing resolution for replacement bond and draft replacement bond; review bond documents; correspond with trustee regarding record of advances; revise replacement bond with updated record of advances information	2.25	663.75
01/20/21	TLA	Work on draft of Resolution for approval of Replacement Bond and draft of Replacement Bond; attend to County Commission meeting arrangements; send documents to Commission for meeting	2.00	650.00

	Harrison County Commission	Invoice Date:	March 31, 2021
Client:	White Oaks Industrial Park TIF District	Invoice Number:	1000166
Matter:	Administrative	Matter Number:	384480.00046

Date	Initials	Description	Hours	Amount
01/20/21	TLA	Review the draws on the Bond vs. the period of time stated in the Indenture as to when draws could be made	0.50	162.50
01/20/21	JWT	Review draft documents for Replacement Bond for White Oaks Industrial Park	1.00	275.00
01/21/21	JWT	Review bond documents re: timing of final draw on Series 2016 A Bonds	0.50	137.50
01/21/21	JLJ	Attend to questions regarding drawdown schedule for 2016 A bonds; correspond with trustee regarding same; review trust indenture; analyze strategy to address inappropriate requisition	1.00	295.00
01/21/21	TLA	Attend County Commission meeting for adoption of Resolution approving replacement Bond and attend to execution and delivery of replacement Bond	1.50	487.50
01/22/21	JLJ	Analyze bond documents to recommend strategy regarding last requisition	0.75	221.25
01/25/21	JLJ	Attend to efforts to obtain current information from Trustee regarding record of advances and requisition	0.25	73.75
01/26/21	TLA	Confer with Trustee regarding delivery and payment instructions for Replacement Bond	0.25	81.25
01/27/21	JLJ	Prepare amended bond documents to extend draw down date for Series 2016 A bonds	0.50	147.50
01/27/21	TLA	Confer with Ron Stanley at High Tech regarding amendments needed to extend draw period on Industrial Park Bonds	0.25	81.25
01/28/21	JLJ	Review bond documents; determine strategy to amend bond documents to extend drawdown schedule for project fund	1.25	368.75
01/29/21	JLJ	Prepare amended bond documents to extend draw down schedule	1.00	295.00
02/03/21	JLJ	Prepare amended bond documents to extend draw down schedule for 2016 A bonds	1.75	516.25
02/05/21	JLJ	Prepare revisions to bond documents to extend draw down period	0.50	147.50

	Harrison County Commission	Invoice Date:	March 31, 2021
Client:	White Oaks Industrial Park TIF District	Invoice Number:	1000166
Matter:	Administrative	Matter Number:	384480.00046

Date	Initials	Description	Hours	Amount
02/09/21	JLJ	Prepare authorizing documents to extend draw down date	0.75	221.25
02/11/21	JLJ	Draft bond documents to amend draw down schedule	1.75	516.25
02/12/21	JLJ	Draft bond documents to extend draw down schedule for 2016 A bonds	2.50	737.50
02/15/21	JLJ	Revise bond documents to extend draw down schedule for 2016 A bonds	2.00	590.00
02/23/21	TLA	Work on drafts of documents necessary to extend draw period on Series 2016 A TIF Bonds issued for Industrial Park	2.50	812.50
02/24/21	TLA	Work on drafts of Documents necessary to extend draw period on Series 2016 A TIF Bonds issued for Industrial Park	2.50	812.50
02/25/21	TLA	Incorporate comments of Trustee to document drafts	0.25	81.25
03/01/21	JLJ	Attend to documents extending draw down period	1.75	516.25
03/01/21	TLA	Confer with United Bank regarding review of Industrial Park draw extension documents and amount of funds requisitioned on those Bonds	0.50	162.50
03/01/21	TLA	Attend to incorporating comments of Placement Agent counsel to documents necessary to extend draw period for Industrial Park TIF Bonds	1.50	487.50
03/02/21	JLJ	Review file and prepare for commission meeting	0.50	147.50
03/02/21	TLA	Attend to County Commission meeting arrangements for approval of Resolution and execution of documents; prepare closing file	0.75	243.75
03/03/21	JLJ	Attend commission meeting approving extension of draw down date; travel to and from courthouse	2.00	590.00
03/08/21	TLA	Attend to finalizing documents necessary to extend draw period on Industrial Park Bonds	1.00	325.00

Date	Initials	Description	Hours	Amount
03/10/21	TLA	Attend to obtaining signatures and circulating final executed documents for extension of draw period for White Oaks Industrial Park TIF Bonds	0.50	162.50
		Total		**$ 13,272.50**

TIMEKEEPER SUMMARY

Name	Title	Rate	Hours	Amount
Thomas L. Aman, Jr.	Member	$325.00	16.00	5,200.00
Joshua L. Jarrell	Of Counsel	$295.00	25.50	7,522.50
Jason W. Turner	Associate	$275.00	2.00	550.00
		Total	**43.50**	**$ 13,272.50**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW
TAX ID # 55-0286140
PHONE: (304) 933-8000
www.steptoe-johnson.com

DUE UPON RECEIPT

William A. Parker, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	March 31, 2021
Invoice Number:	1000166
Matter Number:	384480.00046

FOR PROFESSIONAL SERVICES THROUGH MARCH 30, 2021

REMITTANCE PAGE

Client: Harrison County Commission

Matter: White Oaks Industrial Park TIF District Administrative Serve as bond counsel to Harrison County Commission for legal matters associated with White Oaks Industrial Park TIF District

Total Amount Due	**$**	**13,272.50**
Amount of Payment	**$**	_____

Please Remit to:

Mail To:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

ACH Transaction Instructions:
The Huntington National Bank
Columbus, OH
ABA Number: 051903761
Account Number: 01521200171

International Wire Instructions:
The Huntington National Bank
Columbus, OH
Swift Code: HUNTUS33
ABA Routing Number: 044000024
Account Number: 01521200171

(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

6-B

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (4/14/21)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$1,143.33.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$1,143.33.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$1,143.33.** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **14th day of April, 2021.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #839742	Dated 3/26/21	$1,143.33
		Total	**$1,143.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 839742

RECEIVED
APR 01 2021
HARRISON COUNTY
COMMISSION

Invoice Date:	**March 26, 2021**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**February 1, 2021 through February 28, 2021**
Prior Balance:	$5,215.99
Payments Received as of March 25, 2021	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$5,215.99
Current Billing Period:	
Current Period Fees	$1,143.33
Total Fees Due	$6,359.32

Remittance Stub
Billing Period 02/01/2021 - 02/28/2021

Account Number:	141961.1
Invoice Number:	839742
Remit Balance	$6,359.32

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	839742
Attention	Fee Processing

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 839742

Account Detail
Charles Pointe Project 2008AB

Account Number: 141961.1

Administrative Fees

Administration Fee	$458.33
Administrative Fees Total	**$458.33**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Administration Fees		0.50	495.00	247.50		
	Default Specialist		0.70	625.00	437.50		685.00
Volume Based Total:			**1.20**				**685.00**
Transaction Fees Total							**$685.00**

Account Total $1,143.33

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 839742

Statement of Receivables

Reflects Only Those Payments Received And Applied As of March 25, 2021

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
812985	December 17, 2020	November 1, 2020 to November 30, 2020	1,343.33	98 days
821750	January 19, 2021	December 1, 2020 to December 31, 2020	2,229.33	65 days
831626	February 25, 2021	January 1, 2021 to January 31, 2021	1,643.33	28 days
	Total Balance Due		**5,215.99**	

6-C

REQUISITION FOR PAYMENT FROM
SERIES 2019 A EXCISE TAX BONDS PROJECT FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 21

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer") the Charles Pointe Economic Opportunity Development District Board (the "District Board") and Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from Series 2019 A Excise Tax Bonds Project Fund (the "Requisition") under an Indenture of Trust for the above captioned Bonds (the "Series 2019 A Excise Tax Bonds"), dated as of August 16, 2019 (the "Indenture") between the Issuer and Wilmington Trust, N.A., as trustee thereunder (the "Trustee") and a Development Agreement, dated as of August 16, 2019, by and among the Issuer, the District Board, the Developer and Charles Pointe Crossing, LLC (the "Site Developer") (the "Development Agreement"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. This Requisition requests payment of costs of the Charles Pointe Crossing Project which are now due and owing and have not been theretofore paid and/or reimbursed from the proceeds of the Series 2019 A Excise Tax Bonds and are otherwise an allowable expenditure under the EODD Act, the Project Plan, the Indenture and the Development Agreement.

3. The parties to this Requisition are not aware that any Event of Default has occurred pursuant to Section 9.01 of the Indenture or any termination event has occurred pursuant to Section 9.02 of the Development Agreement.

4. The amount requested to be disbursed pursuant to this Requisition is authorized under Section 4.03 of the Indenture.

5. The total amount requested to be disbursed pursuant to this Requisition is $290,034.30. As set forth in **Schedule I** attached hereto, of the total amount of such disbursement:

(a) $0.00 is to be paid to the District Board, the Developer or the Site Developer as reimbursement to the District Board, the Developer or the Site Developer for an invoice or statement previously paid by the District Board, the Developer or the Site Developer to an entity that is not affiliated with the District Board, the Developer or the Site Developer; and

(b) $290,034.30 is to be paid to a third party payee that is not affiliated with the District Board, the Developer or the Site Developer (including any contractor or supplier of materials) or on a joint basis to the District Board, the Developer or the Site Developer and such third party payee with respect to an expense previously incurred.

In either event, the amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices, statements or proof of payment.



IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer, by the District Board and by the Developer by their duly Authorized Officers this _____, 2021.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

CHARLES POINTE ECONOMIC OPPORTUNITY
DEVELOPMENT DISTRICT BOARD

By: _____
Its Chairman

GENESIS PARTNERS, LIMITED PARTNERSHIP

By: Realcom, Inc., its Managing General Partner

By: _____
James A. Corton, President of Realcom, Inc.

RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

Robert F. Stuart, Director of Planning/Engineering, Genesis Partners, Limited Partnership, as Resident Project representative for the Project Plan, hereby certifies that the portion of the Project Plan for which payment is requested hereby has been constructed in accordance with the plans and specifications therefore, that payment is now due and owing for such costs, and that such costs have not been the subject of a previous requisition by the District Board, the Developer or the Site Developer.

RESIDENT PROJECT REPRESENTATIVE

By: _____

Name: Robert F. Stuart

Title: Resident Project Representative

Schedule I
to Requisition

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Total Amount of disbursement pursuant to this Requisition: $290,034.30

(2) Reimbursement to the District Board, the Developer or the Site Developer:

	Vendor	Description of Expense	Date of Payment	Amount
1.				
2.				
3.				
TOTAL				$ 0.00

(3) Payment to third party payees:

	Vendor	Description of Expense	Amount	Payee Name(s)/ Address(es)
1.				
2.		(See attached schedule and supporting materials)		
3.				
TOTAL			$ 290,034.30	

The items listed for reimbursement to the Developer, the Site Developer or the District Board or payment to third party payees are supported by attached copies of invoices, statements or proof of payment.

Schedule I
to Requisition
(continued)

Copies of Invoices, Statements or Proof of Payment
(Attached)

Genesis Partners, Limited Partnership
2019 Series A Bonds
Third Party Payees
Summary and ACH Instructions
Application 21

Vendor	ACH Instructions	Amount	Mailing Address
Wolfe Excavating LLC	Wolfe Excavating LLC Clear Mountain Bank ABA #051502599 Acct #3334910	290,034.30	70 Columbia Blvd Clarksburg, WV 26301

290,034.30

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 18

	Application Period: 02/20/21 - 03/19/2021	Application Date: 3/22/2021
To (Owner): Genesis Partners, Limited Partnership	From (Contractor): Wolfe's Excavating	Via (Engineer): Civil & Environmental Consultants, Inc.
Project: Charles Pointe Crossing	Contract: Charles Pointe EODD #2 - Contract #2 (Offsite Utilities)	
Owner's Contract No.	Contractor's Project No.	Engineer's Project No: 165-037

Application for Payment : Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$810,168.00	
2	$306,788.15	
3	$3,650,967.64	
TOTALS	$4,767,923.79	
NET CHANGE BY CHANGE ORDERS	$4,767,923.79	

1. ORIGINAL CONTRACT PRICE			$	$13,437,688.89
2. Net change by Change Orders			$	$4,767,923.79
3. Current Contract Price (Line 1 ± 2)			$	$18,205,612.68
4. TOTAL COMPLETED AND STORED TO DATE (Column O total on Progress Estimates)			$	$16,515,633.94
5. RETAINAGE:				
a. 5% X	$14,718,860.48	Earthwork	$	$735,943.02
b. 10% X	$1,796,773.46	CO3 - Utilities	$	$179,677.35
c. 40% X	$568,882.19	Fuel Price Adjustment	$	$227,552.88
d. Total Retainage (Line 5.a + 5.b + 5.c)			$	$1,143,173.25
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.d)			$	$15,372,460.69
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			$	$15,082,426.39
8. AMOUNT DUE THIS APPLICATION			$	$290,034.30
9. BALANCE TO FINISH, PLUS RETAINAGE (Column Q total on Progress Estimates + Line 5.d above)			$	$2,833,151.99

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Jason Manning 3/1/2021

Payment of: $ 290,034.30
(Line 8 or other - attach explanation of the other amount)

is recommended by: Steven A. Cox 04/05/21
(Engineer) (Date)

Payment of: $ 290,034.30
(Line 8 or other - attach explanation of the other amount)

is approved by: [signature] 04/06/21
(Owner) (Date)
RESIDENT PROJECT REPRESENTATIVE

Approved by:
Funding or Financing Entity (if applicable) (Date)

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):	Charles Pointe Crossing - EODD #2 - Contract 1	Application Number:	18
Application Period:	02/20/21 - 03/19/2021	Application Date:	3/22/2021

ITEM		CONTRACT INFORMATION				PREVIOUS COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	COMPLETED TO DATE	%	BALANCE TO FINISH
ITEM	DESCRIPTION	PLAN QTY	UNITS	UNIT PRICE	SCHEDULED VALUE							
1	Mobilization/Demobilization	1	LS	$399,000 00	$399,000 00	1 00	$399,000 00			$399,000 00	100 0%	
2	Temporary/Permanent Traffic and Access Controls	1	LS	$70,639 07	$70,639 07	1 00	$70,639 07			$70,639 07	100 0%	
3	Unclassified Cut Bank Excavation/Embankment	4,010,876	CY	$2 59	$10,388,168 84	4,023,832 42	$10,421,725 97	52,088 89	$134,910 23	$10,556,636 19	101 6%	-$168,467 35
4	Topsoil Stripping/Stockpile	68,124	CY	$3 87	$263,639 88	89,320 54	$345,670 88			$345,670 88	131 1%	-$82,031 00
5	Abandoned Gas Line Removal	6,535	LF	$4 33	$28,165 85	6,535 00	$28,165 85			$28,165 85	100 0%	
6	Gravel Pad Surfacing	770	TN	$24 12	$18,572 40	770 00	$18,572 40			$18,572 40	100 0%	
7	Construction Staging Area Gravel Pad Surfacing	1,735	TN	$24 17	$41,934 95	1,735 00	$41,934 95			$41,934 95	100 0%	
8	Fill Foundation Key/Intermediate Fill Key Drain	15,600	LF	$15 33	$239,148 00	14,534 88	$222,819 71	97 00	$1,487 01	$224,306 72	93 8%	$14,841 28
9	Fill Foundation Key/Intermediate Fill Key Drain Outlet	2,350	LF	$7 30	$17,155 00	2,132 30	$15,565 79	16 00	$116 80	$15,682 59	91 4%	$1,472 41
10	Rock Underdrain	5,750	LF	$17 62	$101,315 00	8,414 70	$148,267 01			$148,267 01	146 3%	-$46,952 01
11	Settlement Monitoring Monument	14	EA	$406 88	$5,696 32	14 00	$5,696 32			$5,696 32	100 0%	
12	Wet Mine Seal	1	EA	$28,989 65	$28,989 65							$28,989 65
13	WVDOH Type "G" Inlet	3	EA	$3,211 75	$9,635 25	3 00	$9,635 25			$9,635 25	100 0%	
14	15" HDPE Corrugated Pipe	535	LF	$17 94	$9,597 90	500 60	$8,980 76			$8,980 76	93 6%	$617 14
15	18" HDPE Corrugated Pipe	400	LF	$22 65	$9,060 00	438 13	$9,924 10			$9,924 10	109 5%	-$864 10
16	24" HDPE Corrugated Pipe	90	LF	$31 00	$2,790 00	90 00	$2,790 00			$2,790 00	100 0%	
17	30" HDPE Corrugated Pipe	160	LF	$42 90	$6,864 00	160 00	$6,864 00			$6,864 00	100 0%	
18	Inlet/Outlet Protection (6" Rip Rap)	42 5	TN	$53 78	$2,285 65	30 80	$1,656 42			$1,656 42	72 5%	$629 23
19	Roadside Ditch (Synthetic Jute,Rip Rap,Concrete)	9,575	LF	$11 47	$109,825 25	4,259 76	$48,859 79			$48,859 79	44 5%	$60,965 46
20	Diversion Ditch (Synthetic,Jute,Rip Rap,Concrete)	3,260	LF	$8 17	$26,634 20	2,676 08	$21,863 57			$21,863 57	82 1%	$4,770 63
21	Grass Ditch	6,500	LF	$8 96	$58,240 00	5,912 27	$52,973 94			$52,973 94	91 0%	$5,266 06
22	Rip Rap Apron	75	TN	$81 53	$6,114 75	36 50	$2,975 85			$2,975 85	48 7%	$3,138 91
23	1.5" (Size) Crusher Run Aggregate	9,500	TN	$23 37	$222,015 00	3,604 85	$84,245 34	258 94	$6,051 43	$90,296 77	40 7%	$131,718 23
24	2.5" (Size) Crusher Run Aggregate	1,350	TN	$23 37	$31,549 50	8,374 88	$195,720 95			$195,720 95	620 4%	-$164,171 45
25	Geotextile Separation Fabric	27,539	SY	$1 04	$28,640 56	10,702 67	$11,130 78			$11,130 78	38 9%	$17,509 78
26	Guardrail (WVDOH Specifications)	1,660	LF	$38 79	$31,191 40	2,148 00	$40,360 92			$40,360 92	129 4%	-$9,169 52
27	Guardrail End Terminal (WVDOH Specifications)	10	EA	$70 45	$704 50	12 00	$845 40			$845 40	120 0%	-$140 90
28	Clearing and Grubbing	1	LS	$448,203 25	$448,203 25	1 00	$448,203 25			$448,203 25	100 0%	
29	Permanent Seeding	120	AC	$2,961 75	$355,410 00	64 00	$189,552 00			$189,552 00	53 3%	$165,858 00
30	Underground Electric & Phone Duct Bank	1	LS	$53,697 20	$53,697 20	1 00	$53,697 20			$53,697 20	100 0%	
31	E&S BMP's	1	LS	$407,981 52	$407,981 52	1 00	$407,981 52			$407,981 52	100 0%	
32	Subsurface Drain	200	LF	$74 12	$14,824 00	1,808 90	$134,075 67			$134,075 67	904 5%	-$119,251 67
CO1												
CO1	Mobilization/Demobilization	1	LS	$116,277 88	$116,277 88	1 00	$116,277 88			$116,277 88	100 0%	
CO1	Unclassified Cut Bank Excavation/Embankment	4,010,876	CY	$0 12	$481,305 12	4,023,832 42	$482,859 89	52,088 89	$6,250 67	$489,110 56	101 6%	-$7,805 44
CO1	Construction Staging Area Gravel Pad Surfacing	1,735	TN	$1 00	$1,735 00	1,735 00	$1,735 00			$1,735 00	100 0%	
CO1	1.5" (Size) Crusher Run Aggregate	9,500	TN	$1 00	$9,500 00	2,819 65	$2,819 65	258 94	$258 94	$3,078 59	32 4%	$6,421 41
CO1	2.5" (Size) Crusher Run Aggregate	1,350	TN	$1 00	$1,350 00	8,910 18	$8,910 18			$8,910 18	660 0%	-$7,560 18
CO1	Clearing and Grubbing	1	LS	$135,000 00	$135,000 00	1 00	$135,000 00			$135,000 00	100 0%	
CO1	E&S BMP's	1	LS	$65,000 00	$65,000 00	1 00	$65,000 00			$65,000 00	100 0%	
CO2												
CO2-1	E&S Extended Maintenance	1	LS	$48,500 00	$48,500 00	1 00	$48,500 00			$48,500 00	100 0%	
CO2-2	Slowne Production on Smaller Fill Area	587,982	CY	$0 08	$47,038 56	587,982 00	$47,038 56			$47,038 56	100 0%	

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Progress Estimate - Unit Price Work **Contractor's Application**

For (Contract):	Charles Pointe Crossing - EODD #2 - Contract 1	Application Number:	18
Application Period:	02/20/21 - 03/19/2021	Application Date:	3/22/2021

ITEM		CONTRACT INFORMATION				PREVIOUS COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	COMPLETED TO DATE	%	BALANCE TO FINISH
ITEM	DESCRIPTION	PLAN QTY	UNITS	UNIT PRICE	SCHEDULED VALUE							
C02-3	Slower Production on Remaining Fill	469,164	CY	$0.36	$168,899.04	469,164.00	$168,899.04			$168,899.04	100.0%	
C02-4	Reworking Temporary 2:1 Fill Slope	128,335	SY	$0.33	$42,350.55	128,335.00	$42,350.55			$42,350.55	100.0%	
C03												
C03-1	Mobilization/Demobilization	1	LS	$24,000.00	$24,000.00	0.50	$12,000.00			$12,000.00	50.0%	$12,000.00
	EROSION CONTROL											
C03-2	18" Compost Filter Sock	385	LF	$7.98	$3,072.30	165.00	$1,316.70			$1,316.70	42.9%	$1,755.60
C03-3	32" Compost filter Sock	275	LF	$39.34	$10,818.50	343.00	$13,493.62			$13,493.62	124.7%	-$2,675.12
C03-4	Inlet Protection	3	EA	$228.72	$686.16	1.00	$228.72	2.00	$457.44	$686.16	100.0%	
C03-5	Stabilized Construction Entrance	-	EA	$2,905.02								
C03-6	Miscellaneous E&S Controls	1	LS	$9,410.55	$9,410.55	0.50	$4,705.28	0.25	$2,352.64	$7,057.91	75.0%	$2,352.64
	ROAD IMPROVEMENTS											
C03-7	Sub-Base Excavation/Embankment	2,180	CY	$19.16	$41,768.80	215.80	$4,134.73	687.00	$13,162.92	$17,297.65	41.4%	$24,471.15
C03-8	9" WVDOH Class 1 Stone Sub Base	10,740	TN	$25.76	$276,662.40	7,059.78	$181,859.93	4,453.29	$114,716.75	$296,576.68	107.2%	-$19,914.28
C03-9	4.5" HMA Type 37.5 Base Course	4,974	TN	$79.76	$396,726.24							$396,726.24
C03-10	2.5" HMA Type 19 Base Course	2,764	TN	$83.40	$230,517.60							$230,517.60
C03-11	1.5" HMA Type 9.5 Wearing Course	1,658	TN	$95.24	$157,907.92							$157,907.92
C03-12	Stabilization Fabric	22,610	SY	$2.79	$63,081.90	11,451.00	$31,948.29	6,400.00	$17,856.00	$49,804.29	79.0%	$13,277.61
C03-13	Pavement Striping & Markings	1	LS	$27,772.78	$27,772.78							$27,772.78
C03-14	Concrete Curb and Gutter	5,580	LF	$27.56	$153,784.80	2,326.30	$64,112.83			$64,112.83	41.7%	$89,671.97
C03-15	Concrete Curb	4,960	LF	$27.52	$136,499.20	1,701.60	$46,828.03			$46,828.03	34.3%	$89,671.17
C03-16	Concrete Median	-	SY	$123.56								
C03-17	Concrete Sidewalk	1,310	SY	$95.30	$124,843.00							$124,843.00
C03-18	Sidewalk Ramps	8	EA	$3,637.66	$29,101.28							$29,101.28
C03-19	Ramp Detectible Warning Surface	8	EA	$289.30	$2,314.40							$2,314.40
C03-20	Guardrail Type 1	690	LF	$20.83	$14,372.70							$14,372.70
C03-21	Guardrail Type 1 Terminal Flare	1	EA	$578.60	$578.60							$578.60
C03-22	Signage	1	LS	$37,019.00	$37,019.00							$37,019.00
	MISCELLANEOUS SITE FEATURES											
C03-23	Permanent Seeding	6.64	AC	$4,347.23	$28,865.61							$28,865.61
C03-24	P3-1 Light Pole and Assembly	69	EA	$1,088.64	$75,116.16							$75,116.16
C03-25	Lighting Electrical Conduit	1	LS	$57,564.54	$57,564.54	0.05	$2,878.23	0.05	$2,878.23	$5,756.45	10.0%	$51,808.09
	SITE UTILITIES (WATER)											
C03-26	12" PVC - C-900 (Main Line) (0-3)	2,720	LF	$41.71	$113,451.20	2,710.20	$113,042.44			$113,042.44	99.6%	$408.76
C03-27	8" PVC - C-900 (Service Laterals) (0-3)	160	LF	$28.35	$4,536.00	160.50	$4,550.18			$4,550.18	100.3%	-$14.18
C03-28	Air Release Valves	1	EA	$3,268.95	$3,268.95	1.00	$3,268.95			$3,268.95	100.0%	
C03-29	12" Gate Valve Assembly	3	EA	$4,989.13	$14,967.39	3.40	$16,963.04			$16,963.04	113.3%	-$1,995.65
C03-30	12" Cap for Future Connection	1	EA	$3,567.05	$3,567.05	1.00	$3,567.05			$3,567.05	100.0%	
C03-31	8" Cap for Future Connection	4	EA	$2,407.94	$9,631.76	4.00	$9,631.76			$9,631.76	100.0%	
C03-32	20" Steel Casing (Dig and Backfill)	298	LF	$142.80	$42,554.40	298.00	$42,554.40			$42,554.40	100.0%	
C03-33	16" Steel Casing (Dig and Backfill)	87.5	LF	$110.69	$9,685.38	148.00	$16,382.12			$16,382.12	169.1%	-$6,696.75
C03-34	Fire Hydrant/Flushing Hydrant	4	EA	$5,598.82	$22,395.28	4.00	$22,395.28			$22,395.28	100.0%	
	SITE UTILITIES (SANITARY SEWER)											
C03-35	10" PVC SDR - 35 Sanitary Sewer Line (6-9)	139	LF	$109.44	$15,212.16	12.30	$1,346.11			$1,346.11	8.8%	$13,866.05

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Progress Estimate - Unit Price Work **Contractor's Application**

For (Contract):	Charles Pointe Crossing - EODD #2 - Contract 1	Application Number:	18
Application Period:	02/20/21 - 03/19/2021	Application Date:	3/22/2021

ITEM	DESCRIPTION	CONTRACT INFORMATION				PREVIOUS COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	COMPLETED TO DATE	%	BALANCE TO FINISH
		PLAN QTY	UNITS	UNIT PRICE	SCHEDULED VALUE							
C03-36	10" PVC SDR - 35 Sanitary Sewer Line (9-12)	48	LF	$115.34	$5,536.32	166.60	$19,215.64			$19,215.64	347.1%	-$13,679.32
C03-37	8" PVC SDR - 35 Sanitary Sewer Line (0-6)	1,091	LF	$59.50	$64,914.50	1,379.80	$82,098.10			$82,098.10	126.5%	-$17,183.60
C03-38	8" PVC SDR - 35 Sanitary Sewer Line (6-9)	2,986	LF	$65.09	$194,358.74	2,020.40	$131,507.84			$131,507.84	67.7%	$62,850.90
C03-39	8" PVC SDR - 35 Sanitary Sewer Line (9-12)	200	LF	$67.15	$13,430.00	108.40	$7,279.06			$7,279.06	54.2%	$6,150.94
C03-40	Sanitary Sewer Cleanout	11	EA	$1,908.69	$20,995.59	6.00	$11,452.14			$11,452.14	54.5%	$9,543.45
C03-41	Sanitary Manhole	16	EA	$9,215.19	$147,443.04	9.00	$82,936.71			$82,936.71	56.3%	$64,506.33
C03-42	48" Sanitary Manhole Vertical Riser Pipe	20	VF	$784.10	$15,682.00	19.00	$14,897.90	2.00	$1,568.20	$16,466.10	105.0%	-$784.10
	SITE UTILITIES (MISC.)											
C03-43	Gas Service Line (Ditch, Dust, and Backfill)	2,870	LF	$14.86	$42,648.20							$42,648.20
C03-44	12" Steel Casing (Dig and Backfill)	360	LF	$113.37	$40,453.20	254.00	$28,541.98	106.00	$11,911.22	$40,453.20	100.0%	
C03-45	Underground Electric, Phone, Cable	4,840	LF	$12.97	$62,734.80	2,082.92	$27,015.47	83.00	$1,076.51	$28,091.98	44.8%	$34,642.82
	STORMWATER MANAGEMENT											
C03-46	48" N-12 HDPE (9-12)	253	LF	$164.62	$49,288.86	191.15	$37,201.61			$37,201.61	75.6%	$12,037.25
C03-47	48" N-12 HDPE (12+)	482	LF	$226.95	$109,389.90	522.25	$118,524.64			$118,524.64	108.4%	-$9,134.74
C03-48	48" CMP (6-9)	134	LF	$180.16	$24,141.44	139.00	$25,042.24			$25,042.24	103.7%	-$900.80
C03-49	48" CMP (9-12)	31	LF	$184.66	$5,724.46	25.00	$4,616.50			$4,616.50	80.6%	$1,107.96
C03-50	48" CMP (12+)	60	LF	$211.04	$12,662.40	34.50	$7,280.88			$7,280.88	57.5%	$5,381.52
C03-51	42" N-12 HDPE (9-12)	751	LF	$168.61	$126,626.11	628.60	$105,988.25			$105,988.25	83.7%	$20,637.86
C03-52	42" N-12 HDPE (12+)	257	LF	$175.88	$45,201.16	285.00	$50,125.80			$50,125.80	110.9%	-$4,924.64
C03-53	36" N-12 HDPE (9-12)	299	LF	$147.43	$44,081.57	403.30	$59,458.52			$59,458.52	134.9%	-$15,376.95
C03-54	30" N-12 HDPE (6-9)	380	LF	$159.86	$60,746.80	162.80	$26,025.21			$26,025.21	42.8%	$34,721.59
C03-55	30" N-12 HDPE (9-12)	152	LF	$139.97	$21,275.44	200.40	$28,049.99			$28,049.99	131.8%	-$6,774.55
C03-56	30" N-12 HDPE (12+)	132	LF	$139.72	$18,443.04							$18,443.04
C03-57	18" N-12 HDPE (0-6)	280	LF	$81.35	$22,778.00	237.10	$19,288.09			$19,288.09	84.7%	$3,489.92
C03-58	18" N-12 HDPE (6-9)	201	LF	$86.99	$17,484.99	254.90	$22,173.75			$22,173.75	126.8%	-$4,688.76
C03-59	15" N-12 HDPE (0-6)	463	LF	$61.09	$28,162.49	452.50	$27,643.23			$27,643.23	98.2%	$519.26
C03-60	Type E Inlet	28	EA	$9,958.67	$278,842.76	6.00	$59,752.02			$59,752.02	21.4%	$219,090.74
C03-61	Type G Inlet	1	EA	$5,518.31	$5,518.31							$5,518.31
C03-62	60" Manhole Vertical Riser Pipe	6	VF	$1,921.22	$11,527.32	4.00	$7,684.88			$7,684.88	66.7%	$3,842.44
C03-63	48" Manhole, Frame and Lid	1	EA	$3,898.36	$3,898.36	1.00	$3,898.36			$3,898.36	100.0%	
C03-64	60" Manhole, Frame and Lid	1	EA	$6,074.86	$6,074.86							$6,074.86
C03-65	Concrete Headwall	1	EA	$2,393.75	$2,393.75	1.00	$2,393.75			$2,393.75	100.0%	
C03-66	6" Rip Rap	32.9	TN	$74.95	$2,465.86							$2,465.86
C03-67	9" Rip Rap	56.4	TN	$76.23	$4,299.37	308.19	$23,493.32			$23,493.32	546.4%	-$19,193.95
	Totals				**$18,285,612.68**		**$16,200,578.96**		**$315,854.97**	**$16,515,633.94**	**90.72%**	**$1,689,978.74**

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6-D

REQUISITION FOR PAYMENT FROM
SERIES 2019 C EXCISE TAX BONDS PROJECT FUND

$17,600,000
The County Commission of Harrison County
Junior Subordinate Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 C
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 21

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), the Charles Pointe Economic Opportunity Development District Board (the "District Board") and Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from Series 2019 C Excise Tax Bonds Project Fund (the "Requisition") under an Indenture of Trust, dated as of August 16, 2019 (the "Original Indenture"), between the Issuer and Wilmington Trust, N.A., as trustee thereunder (the "Trustee"), a First Supplemental Indenture of Trust for the above captioned Bonds (the "Series 2019 C Excise Tax Bonds"), dated as of August 16, 2019 (the "First Supplemental Indenture" and together with the Original Indenture, the "Indenture") between the Issuer and the Trustee and a Development Agreement, dated August 16, 2019 (the "Development Agreement"), by and among the Issuer, the Developer, the District Board and Charles Pointe Crossing, LLC (the "Site Developer"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. This Requisition requests credit for Costs of the Project previously paid by the Developer or the Site Developer for a portion of the principal amount and purchase price of the Series 2019 C Excise Tax Bonds for a cost which constitutes an allowable expenditure under the EODD Act, the Project Plan, the Indenture and the Development Agreement.

3. The total amount requested to be credited to the purchase price of the Series 2019 C Excise Tax Bonds pursuant to this Requisition is $14,501.72 as more particularly described in **Schedule I** attached hereto and made a part hereof. The amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer, by the District Board and by the Developer by their duly Authorized Officers this _____, 2021.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

CHARLES POINTE ECONOMIC OPPORTUNITY
DEVELOPMENT DISTRICT BOARD

By: _____
Its Chairman

GENESIS PARTNERS, LIMITED PARTNERSHIP

By: Realcom, Inc., its Managing General Partner

By: _____
James A. Corton, President of Realcom, Inc.

RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

Robert F. Stuart, Director of Planning/Engineering, Genesis Partners, Limited Partnership, as Resident Project representative for the Residual Project, hereby certifies that the portion of the Project Plan for which payment has been made by Developer or Site Developer and which is requested to be credited to a portion of the principal amount and purchase price of the Series 2019 C Excise Tax Bonds has been constructed in accordance with the plans and specifications therefore and such costs have not been the subject of a previous requisition by the District Board and the Developer.

RESIDENT PROJECT REPRESENTATIVE

By: _____

Name: Robert F. Stuart

Title: Resident Project Representative

Schedule I
to Requisition

CREDIT FOR COSTS OF THE PROJECT PAID
BY DEVELOPER OR SITE DEVELOPER

(1) Total Amount of credit requested pursuant to this Requisition: $14,501.72

(2) Costs of the Project Paid by Developer or Site Developer:

Vendor	Description of Expense	Date of Payment	Amount
1. Genesis Partners, Limited Partnership	Project Management Services	April 6, 2021*	$14,501.72
2.			
3.			
TOTAL			$ 14,501.72

*Invoice submitted for services provided during the period of Requisition #21 from the Series 2019 A Excise Tax Bonds Project Fund

The items listed as having been paid by the Developer or Site Developer are supported by the attached copies of invoices or statements and proof of payment.

Schedule I
to Requisition
(continued)

Copies of Invoices or Statements
and Proof of Payment by Developer or Site Developer
(Attached)

Genesis Partners, Limited Partnership
Bridgeport, WV 26330

Invoice

Date	Invoice #
4/6/2021	21

Bill To

Charles Pointe Economic Opportunity Dev.
% Harrison County Commission
301 W. Main St.
Clarksburg, WV 26301

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	RFP #21 $290,034.30 Series 2019 A Bond Project Fund - 5%	14,501.72	14,501.72
		Total	$14,501.72

6-E

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$15,575,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2015 A Tax-Exempt
(Development District No. 3 – White Oaks Project No. 2)

$8,764,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2015 B Taxable
(Development District No. 3 – White Oaks Project No. 2)

REQUISITION FOR PAYMENT - 4/14/21

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under a Indenture of Trust, dated as of September 3, 2015 (the "Indenture") between the Issuer and United Bank, Inc., as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$5,006.52**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$5,006.52** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **14th day of April, 2021.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
It's President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Steptoe & Johnson	Invoice #1000123	Dated: 3/30/2021	$5,006.52
		Total	**$5,006.52**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

400 White Oaks Boulevard
Bridgeport, WV 26330
(304) 933-8000 (304) 933-8183 Fax
www.steptoe-johnson.com

Writer's Contact Information
304.933.8136
Thomas.Aman@steptoe-johnson.com

March 31, 2021

VIA E-MAIL
William A. Parker, County Administrator
Harrison County Commission
301 West Main Street
Clarksburg, WV 26301

Re: White Oaks Business Park TIF Administrative Matters

Dear Mr. Parker:

Enclosed is our statement for services and expenses incurred through March 29, 2021, in connection with the above referenced matter. This invoice is an administrative expense of the White Oaks Business Park TIF District (Development District No. 3) payable from the Administrative Expense Fund established for such District. Please include this invoice in the next Requisition which the County Commission submits to United Bank as Bond Trustee for payment.

Please let me know if you have any questions.

Best regards.

Very truly yours,

Thomas L. Aman, Jr.

TLA/pjg
Enclosure
384480.00033

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

TAX ID # 55-0286140
PHONE: (304) 933-8000
www.steptoe-johnson.com

DUE UPON RECEIPT

William A. Parker, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date: March 30, 2021
Invoice Number: 1000123
Matter Number: 384480.00033

FOR PROFESSIONAL SERVICES THROUGH MARCH 29, 2021

Client: Harrison County Commission

Matter: White Oaks TIF Administrative Matters

Total Current Fees	$	4,988.75
Total Current Costs		17.77
Total Current Due	**$**	**5,006.52**

Please Remit to:

Mail To:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

ACH Transaction Instructions:
The Huntington National Bank
Columbus, OH
ABA Number: 051903761
Account Number: 01521200171

International Wire Instructions:
The Huntington National Bank
Columbus, OH
Swift Code: HUNTUS33
ABA Routing Number: 044000024
Account Number: 01521200171

(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

		Invoice Date:	March 30, 2021
Client:	Harrison County Commission	Invoice Number:	1000123
Matter:	White Oaks TIF Administrative Matters	Matter Number:	384480.00033

TIME DETAIL

Date	Initials	Description	Hours	Amount
11/11/20	TF	Draft Summary of Outstanding Obligations	0.50	110.00
11/12/20	TF	Draft Summary of Outstanding Obligations	3.50	770.00
11/13/20	TF	Draft Summary of Outstanding Obligations	3.00	660.00
11/18/20	TLA	Respond to citizen information request	0.25	81.25
11/19/20	TF	Revise Summary of outstanding obligations	1.25	275.00
11/20/20	TLA	Assist County Commission with TIF Annual Report to WV Development Office	0.50	162.50
11/24/20	TLA	Work on TIF Annual Report	0.25	81.25
11/30/20	JLJ	Prepare 2020 annual TIF statement	1.00	295.00
12/01/20	TLA	Work on TIF District annual report	0.50	162.50
12/01/20	JLJ	Prepare annual TIF statement	0.75	221.25
12/02/20	JLJ	Prepare annual TIF statement	0.50	147.50
12/03/20	JLJ	Prepare annual TIF report	0.50	147.50
12/08/20	JLJ	Correspond with county sheriff office; prepare 2020 annual TIF statement	0.50	147.50
12/08/20	TLA	Work on TIF Annual Report	0.50	162.50
12/09/20	TLA	Review Bond documents and accredited investor standards and draft e-mail to Bondholder representative responding to questions as to conveyance of interest in Bonds	1.00	325.00
12/11/20	JLJ	Attend to filing annual report and legal notice	0.50	147.50
12/14/20	JLJ	Amend and file annual report to WVDO; confirm publication of legal notice	0.50	147.50

		Invoice Date:	March 30, 2021
Client:	Harrison County Commission	Invoice Number:	1000123
Matter:	White Oaks TIF Administrative Matters	Matter Number:	384480.00033

Date	Initials	Description	Hours	Amount
12/15/20	JLJ	Attend to questions surrounding annual report; confer with Jason Turner regarding same	0.50	147.50
12/23/20	JLJ	Attend to questions from exponent telegram regarding publishing of legal ad for annual statement	0.50	147.50
01/19/21	TLA	Draft e-mail to Harrison Assessor regarding assessment of Dominion building for upcoming tax year; attend to obtaining Orders for approval of Project Plan amendment from County Commission	0.75	243.75
01/21/21	TLA	Telephone conference with County Assessor regarding assessment of former Dominion Property	0.25	81.25
03/12/21	TLA	Work with County employees on understanding of requisitioning process	0.50	162.50
03/18/21	TLA	Attend to finalizing and circulating documents for extension of draw down period for White Oaks Industrial Park TIF Bond	0.50	162.50
		Total		**$ 4,988.75**

TIMEKEEPER SUMMARY

Name	Title	Rate	Hours	Amount
Thomas L. Aman, Jr.	Member	$325.00	5.00	1,625.00
Joshua L. Jarrell	Of Counsel	$295.00	5.25	1,548.75
Tony Faini	Associate	$220.00	8.25	1,815.00
		Total		**$ 4,988.75**

COST DETAIL

Date	Description	Amount
01/21/21	Courier Service: - Federal Express; from Thomas L. Aman, Jr. to Mr. Thomas Provenzano	8.81
03/09/21	Courier Service: from Thomas L. Aman, Jr. to Mr. Thomas Provenzano	8.96
	Total	**$ $17.77**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW
TAX ID # 55-0286140
PHONE: (304) 933-8000
www.steptoe-johnson.com

DUE UPON RECEIPT

William A. Parker, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	March 30, 2021
Invoice Number:	1000123
Matter Number:	384480.00033

FOR PROFESSIONAL SERVICES THROUGH MARCH 29, 2021

REMITTANCE PAGE

Client: Harrison County Commission

Matter: White Oaks TIF Administrative Matters

Total Amount Due	**$**	**5,006.52**
Amount of Payment	**$**	

Please Remit to:

Mail To:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

ACH Transaction Instructions:
The Huntington National Bank
Columbus, OH
ABA Number: 051903761
Account Number: 01521200171

International Wire Instructions:
The Huntington National Bank
Columbus, OH
Swift Code: HUNTUS33
ABA Routing Number: 044000024
Account Number: 01521200171

(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

7-A

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISTION FORM

WesBanco Bank Incorporated
Attn: Corporate Trust Department
One Bank Plaza
Wheeling, West Virginia 26003

Ms. LaShawnda K. Fogle

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

1) Requisition Number: 20
2) Name and Address of Payee:
   The Thrasher Group Inc.
   600 White Oaks Blvd.
   Bridgeport, West Virginia 26330
3) Amount: $ 3,871.00

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is a total of $ 3,871.00, of which $ 0.00 has previously been paid, and $ 3,871.00 remains outstanding with above amount now due and payable.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition, invoices and/or statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this the _____ day of _____, 20 ____.

THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

By: _____

Its: _____

Schedule I for Requisition #20

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date		Amount
a.					
b.					
c.					
d.					
e.					
f.					
Total				$	-

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date		Amount
a.	Thrasher Group	Tessting Required by Contract	14-Apr-21	$	3,871.00
b.					
c.					
d.					
e.					
f.					
Total				$	3,871.00

(3) Total amount of disbursements pursuant to this Requisition: $ 3,871.00

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

Approval Signature Date

THRASHER

ARCHITECTURE | ENGINEERING | FIELD SERVICES

The Thrasher Group Inc.
600 White Oaks Blvd
Bridgeport, WV 26330

Harrison County Commission
301 WEST MAIN STREET
CLARKSBURG, WV 26301

April 1, 2021
Project No: 092-10017.00
Invoice No: 1016527

Invoice Total **$3,871.00**

Project 092-10017.00 Harrison County Commission (WV) Harrison

ATTN: WILLIAM PARKER

wparker@harrisoncountywv.gov

Phase 411 Field Services

Professional Personnel

		Hours	Rate	Amount
Engineer Technician				
COWGER, JOSEPH	2/25/2021	3.00	44.00	132.00
PCC				
COWGER, JOSEPH	2/26/2021	2.00	44.00	88.00
Cpu				
HOWDERSHELT, BRANDON	3/3/2021	7.00	44.00	308.00
bearing capacity testing and concrete				
HOWDERSHELT, BRANDON	3/4/2021	9.50	44.00	418.00
Bearing testing and concrete testing				
HOWDERSHELT, BRANDON	3/5/2021	7.00	44.00	308.00
quality control testing and cylinder pick up				
NEEHOUSE, JARED	3/8/2021	11.00	44.00	484.00
Stone compaction and roller pass				
NEEHOUSE, JARED	3/9/2021	11.00	44.00	484.00
Bearing capacity, NCT, and report writing				
UNDERWOOD, CODY	2/4/2021	2.50	44.00	110.00
Test concrete and make cylinders				
UNDERWOOD, CODY	2/5/2021	2.00	44.00	88.00
Cylinder pick up				
Project Manager				
WOODALL, MIKL	3/2/2021	2.00	100.00	200.00

proof rool				
Totals		57.00	2,620.00	
Total Labor				**2,620.00**
Unit Billing				
TRANSPORTATION & EQUIPMENT DR				
2/4/2021		1.0 DAY @ 30.00	30.00	
2/5/2021		1.0 DAY @ 30.00	30.00	
2/25/2021		1.0 DAY @ 30.00	30.00	
2/26/2021		1.0 DAY @ 30.00	30.00	
3/3/2021		1.0 DAY @ 30.00	30.00	
3/4/2021		1.0 DAY @ 30.00	30.00	
3/5/2021		1.0 DAY @ 30.00	30.00	
3/8/2021		1.0 DAY @ 30.00	30.00	
3/9/2021		1.0 DAY @ 30.00	30.00	
Total Units			**270.00**	**270.00**
		Total this Phase		**$2,890.00**

Phase	412	Laboratory Testing		
Unit Billing				
CONCRETE CYLINDERS				
2/4/2021	3242	5.0 CYLINDERS @ 15.00	75.00	
2/25/2021	3312	5.0 CYLINDERS @ 15.00	75.00	
3/3/2021	3337	6.0 CYLINDERS @ 15.00	90.00	
3/4/2021	3353	6.0 CYLINDERS @ 15.00	90.00	
3/16/2021	3446	6.0 CYLINDERS @ 15.00	90.00	
MODIFIED PROCTOR				
3/15/2021	1215 1216	2.0 TESTS @ 140.00	280.00	
Total Units			**700.00**	**700.00**
		Total this Phase		**$700.00**

Phase	900	Project Management				
Task	0001	Meetings				
Professional Personnel						
			Hours	**Rate**	**Amount**	
Project Manager						
THRASHER, AUSTIN		2/4/2021	1.00	100.00	100.00	
Progress Meeting						
THRASHER, AUSTIN		3/4/2021	.50	100.00	50.00	
WOODALL, MIKL		2/18/2021	.50	100.00	50.00	
Teams meeting with entire group.						
Totals			2.00		200.00	
Total Labor						**200.00**
				Total this Task		**$200.00**
				Total this Phase		**$200.00**

Phase	901	Clerical

Professional Personnel

		Hours	Rate	Amount	
Clerical					
HANDLEY, SHERYL	2/4/2021	.25	36.00	9.00	
HANDLEY, SHERYL	2/5/2021	.25	36.00	9.00	
HANDLEY, SHERYL	2/25/2021	.25	36.00	9.00	
HANDLEY, SHERYL	2/26/2021	.25	36.00	9.00	
HANDLEY, SHERYL	3/3/2021	.25	36.00	9.00	
HANDLEY, SHERYL	3/4/2021	.25	36.00	9.00	
HANDLEY, SHERYL	3/5/2021	.25	36.00	9.00	
HANDLEY, SHERYL	3/8/2021	.25	36.00	9.00	
HANDLEY, SHERYL	3/9/2021	.25	36.00	9.00	
Totals		2.25		81.00	
Total Labor					**81.00**
			Total this Phase		**$81.00**
			Total this Invoice		**$3,871.00**

Project Manager AUSTIN THRASHER

GENERAL COUNTY FUND - BUDGET REVISION

REVENUE

Line Number	Line Description	Original Budget	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
					$ -	
	Department Net Revision:		$ -			

Department: Office of the Prosecuting Attorney

Line Number	Line Description	Original Budget	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
001-405-2-14-00	Travel	$ 10,000		$ 1,000		Reduction - Transfer
001-405-2-23-00	Profession Services	$ 6,000	$ 1,000			Additional Funds
	Department Net Revision:		$ -			

Department: County Clerk

Line Number	Line Description	Original Budget	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
001-402-1-08-00	Overtime	$ 7,000	$ 250		$ 7,250	Additional Funds
001-402-3-41-00	Materials & Supplies	$ 10,000	$ 1,650		$ 11,650	Additional Funds
001-402-3-42-00	Record Books	$ 22,500		$ 1,900	$ 20,600	Reduction - Transfer
	Department Net Revision:		$ -			

Department: Elections

Line Number	Line Description	Original Budget	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
001-413-1-03-00	Poll Worker - Wages	113,000		22,897	$ 90,103	Reduction - Transfer
001-413-1-03-01	Early Voting Workers	11,000	9,673		$ 20,673	Additional Funds
001-413-1-09-00	Extra Help - Voting	10,000	11,224		$ 21,224	Additional Funds
001-413-3-41-00	Materials & Supplies	90,000	2,000		$ 92,000	Additional Funds
	Department Net Revision:		$ -			

HARRISON COUNTY PROSECUTING ATTORNEY'S OFFICE
RACHEL ROMANO, PROSECUTING ATTONEY

Memo

To: Willie Parker

From: Rachel Romano

Date: March 15, 2021

Re: Budget Revision

Please make the following line item budget revisions to the current 2020-2021 budget for the Prosecuting Attorney's Office:

From:
405-214 Travel $1,000.00

To:
405-223 Professional Services $1,000.00

Rachel Romano

Signature Line

JOHN SPIRES

HARRISON COUNTY CLERK

Phone: 304-624-8675 • Fax: 304-624-8575 • Email: jspires@harrrisoncountywv.com
301 W. Main Street • Clarksburg, West Virginia 26301

April 6, 2021

Harrison County Commission
Susan Thomas
David Hinkle
Patsy Trecost

Dear Commissioners:

Would you please make the following transfers regarding my budgets for fiscal year 2020-2021?

402-108 (Overtime)	+$250.00
402-341 (Materials & Supplies)	+$1,650.00
402-342 (Record Books)	-$1,900.00
413-103-01 (Salaries-Early Voting)	+$9,673.00
413-109 (Extra Help)	+$11,224.00
413-341 (Materials & Supplies)	+2,000.00
413-103-00 (Salaries-Poll Workers)	-$22,897.00

Thank you in advance for you time and consideration with this matter.

Sincerely yours,

John R Spires
Clerk of the Harrison County Commission

LGSD BR (Ver. 2014)

Ora Ash, Director
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26302
Phone: 627-2415 ext. 5114
Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
FY 2020-2021
Fund 1
Rev. No 2
Pg. of No 1 of 1

Harrison County Commission
GOVERNMENT ENTITY

Person To Contact *Regarding Request:*
Name: William A."Willie" Parker
Phone: 304-624-8500
Fax: 304-624-8637

301 West Main Street
STREET OR PO BOX

Clarksburg, West Virginia 26301
CITY ZIP CODE

COUNTY
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
424	Courthouse	2,962,493		170,000	2,792,493
700	Sheriff-Law Enforcement	4,397,928	170,000		4,567,928
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

APPROVED BY THE STATE AUDITOR

BY:
Deputy State Auditor, Local Government Services Div. **Date**

AUTHORIZED SIGNATURE OF ENTITY

April 14, 2021
APPROVAL DATE

RESOLUTION

At a regular session of the Harrison County Commission, held on the 14th day of April 2021, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Harrison. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor, as ex officio chief inspector of public offices, the Harrison County Commission does hereby direct the General County Fund budget be revised, as shown on budget revision number 002, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Patsy S. Trecost, II, Commissioner, with the vote thereon as follows:

Susan J. Thomas	Yes --- No
Patsy Trecost II	Yes --- No
David L. Hinkle	Yes --- Mo

WHEREUPON, Susan J. Thomas, President, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above and the President is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

_____

Susan J. Thomas, President

GENERAL COUNTY FUND - BUDGET REVISION

REVENUE

Line Number	Line Description	Original Budget	Increase Amount	Decrease Amount	Revised Budget	Comment Notation

Department: Courthouse

Line Number	Line Description	Original Budget	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
001-424-4-59-00	New Equipment	$ 185,000		$ 170,000	$ 15,000	Transfer to Law Enforcement
	Department Net Revision:		$ (170,000)			

Department: Law Enforcement

Line Number	Line Description	Original Budget	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
001-700-4-59-00	New Equipment	$ 275,000	$ 170,000		$ 445,000	Additional Funds
	Department Net Revision:		$ 170,000			

12

A RESOLUTION ACCEPTING FUNDS FROM PETCO FOUNDATON PARTNERS FOR HARRISON COUNTY ANIMAL CONTROL

WHEREAS, the Harrison County Commission participated in the Petco Foundation Grant Program on behalf of Harrison County Animal Control, and

WHEREAS, Harrison County Animal Control houses hundreds of dogs and cats each year and for life saving measures and the safety of all animals while in its care, it is important to vaccinate animals as they are enter into the center, and

WHEREAS, awarded funds of $10,000 from the Petco Foundation Grant will be utilized to purchase necessary vaccinations to provide each dog and adoptable cat with complete vaccinations prior to adoption, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the participation and acceptance of the Petco Foundation Grant Program, and

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

The Harrison County Commission authorizes the acceptance of $10,000 from the Petco Foundation Grant Program for the Harrison County Animal Control and will not be required to provide matching funds for this grant.

PASSED by the Harrison County Commission on this the 14th day of April 2021..

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

Purchase Requisitions - April 14, 2021

B-1

Date of Meeting	April 14, 2021		
Work Order Number	**Vendor Name**	**Amount of Invoice-Quote**	**Description**
32990	JT Martin	$104.94	Semi Annual Inspection/P&R
33241	Harrison County Health Department	$400.00	Annual Food Permit/Park&Rec
33265	NAADAC	$75.00	Training Fee/Jessica McDaniel
33266	James & Law	$41.50	Markers/Pens/Park&Rec.
33268	Richard Southall	$420.00	Reimbursement for Fees
33273	Lipps Wrecker Service	$282.50	Towed Vehicle used in crime
33275	Bridgeport Express Care	$215.00	Pre Employment Physical/L.E
33276	Aqua Filter Fresh Inc.	$130.60	Water for March and April
33277	Stationers	$216.39	Office Supplies/ Tax Office
33278	10-42 Tactical LLC	$444.46	Swat Team Gear
33280	Mon Power	$11.56	Service/Summit Park Ballfield
33281	Dominion Energy of WV	$243.32	Service / 911
33282	City of Bridgeport	$241.43	Water Service / 911
33283	Foster Supply	$162.00	CPP Pipe/ North Rail Trail Proj
33287	FedEX	$40.07	Postage
33288	WV Paging	$42.00	Law Enforcement
33289	WV Paging	$81.00	Magistrate Account
33290	Patrick G. Henry III	$62.50	Pro. Service/ Civil Contempt
33291	Sandy's True Value	$87.13	Straw/Grass/GAGA Pit Project
33292	Otis	$4,562.50	Elevator Door Issues
33293	Software Systems Inc.	$1,753.00	Software Maintenance Charge
33294	U.S. Cellular	$2,422.12	Cellular Account/ Deputies
33295	Toshiba Financial Services	$85.06	Copier Rental/Voters
33297	MCM Business Systems	$2,109.87	Courthouse Copier Rentals
33298	MCM Business Systems	$258.00	Copier Rental/ Park & Rec.
33299	Stationers	$411.15	Envelopes with Sheriff's name
33300	Lauttamus Communications & Security	$638.40	2 Way Radio/ Circuit Clerk
33301	U.S. Cellular	$7,718.94	Tablet & Modems Rentals
33302	U.S. Cellular	$1,000.17	Cellular Account/ Commission
33303	City of Bridgeport	$37.50	Fire Fees Development Auth
33304	WV Regional Jail&Correction Facility	$143,640.25	Inmate Housing - March 2021
33305	City of Clarksburg	$86.40	Fire Fees 609 W.Main St.Prop
33306	U.S. Cellular	$477.44	Cellular Account/Animal Cont
33307	U.S. Cellular	$983.79	Cellular Account/ Home Conf.
33310	U.S. Cellular	$171.33	Cellular Account
33317	Benny's Boot Hill	$116.91	Safety Toe Shoes
33318	Rady & Deem	$82.15	Dry Cleaning/Security
33319	Rady & Deem	$523.50	Dry Cleaning /Deputies
33320	MCM Business Systems	$32.75	Business Cards / Mallow
33332	Tygart Valley Conservation District	$17,857.50	Northern Rail Trail
33333	The Exponent Telegram	$811.52	Legal Notice to hire Deputy

Purchase Requisitions - April 14, 2021

33334	Casto Technical Services, Inc.	$5,045.94	Provide & Install IVU Standard
33335	Marshville Community Center	$3,000.00	Special Funding Request
33336	United Frigderation Inc,	$179.52	Filters for Courthouse
33337	Hart Office Solutions	$40.91	Copier Rental Voters
33338	Global Equipment Company	$85.90	Floor Scrubbing Pads/Maint
33339	The Water Shop	$10.00	Water Cooler/Water/Grants
33340	Ace Aggregates	$170.24	Gravel for GAGA Pit/ Park&Rec
33341	Ace Aggregates	$2,740.75	North View Rail Trail Project
33342	New Beginnings Church	$125.00	Maint./Upkeep/Good Hope
33343	Enterprise Sanitation Inc.	$19.86	Service at Wallace Park
33344	The Water Shop	$188.00	Water Cooler/Water/Various
33345	James & Law	$147.73	Office Supplies/ Commission
33346	Woodford Oil Company	$6,833.36	2,980.0 Gallons of Reg.Unlead
33347	Harrison Rural Electric	$3,111.60	Service at Lost Creek & 911
33348	Tractor Supply Credit	$370.69	Pet Food Animal Control
33349	National Band & Tag Company	$1,320.00	2021-2022 Dog Tags/Assessor
33350	MPB Superstore	$45.00	2020 Rubber Stamp/Assessor
33351	James & Law	$136.00	Chair Mats/ Assessor
33355	Calvert County Sheriff's Department	$60.00	Personal Ser.of Pettition
33356	LeAnn Shuck	$21.45	Wellness Reimbursement
33359	Robin's Perfect Fit	$56.00	Alterations for McHenry
33361	Sandy's True Value	$65.59	Pipe/ Lumber/GaGa Pit/4H
33362	Sandy's True Value	$7.29	DEG Elbow / Parks & Rec.
33363	Marsh's	$4.88	S&D Elbow / Park & Rec.
33365	Server Supply	$80.36	Hard Drive Replacement
33366	Lowes Home Center	$1,582.50	609 W.Main St. Propety
33367	Sherwin Williams	$1,245.61	609 W.Main St. Propety
33368	Greater Harrison PSD	$33.00	Quiet Dell School
33371	Enterprise Sanitation Inc.	$325.65	Waste Service/ Animal Control
33372	Enterprise Sanitation Inc.	$400.33	Waste Service/ Park & Rec.
33373	Enterprise Sanitation Inc.	$98.97	Waste Service/ Spelter Ball
33374	Hart Office Solutions	$578.97	Black Toner / County Clerk
33375	Hart Office Solutions	$653.42	Copier Rental Courthoude
33376	Ace Aggregates	$4,633.91	North View Rail Trail Project
33377	Mallimar Inc.	$1,494.00	Lights for 3 New Cruisers
33378	MedExpress Urgent Care, Inc.	$356.00	Pre Employment Physical/L.E
33379	Hart Office Solutions	$329.97	Color Toner Sheriff's Depart.
33380	YMCA	$64.00	Wellness for March
33381	All Pets Animal Clinic	$246.00	K-9 Wellness
33382	BB&T	$61.99	Pet Food Sheriff's Department
33384	Hajoca	$117.92	Broiler/Annex Maint.Dept
33385	The Exponent Telegram	$150.43	Bids for Roof /Nutterfort
33386	Parr Public Safety Equipment	$1,391.00	Light Bar & Equipment
33387	Anmoore EMS	$14,952.40	March 2021 Allotment
33388	Bridgeport Fire Department/EMS	$5,156.00	March 2021 Allotment
33389	Harrison County EMS	$28,358.00	March 2021 Allotment

Purchase Requisitions - April 14, 2021

33390	City of Salem	$4,537.28	March 2021 Allotment
33391	Statewide Ford	$165,256.00	4 New Cruisers Equipped
33392	Sandy's True Value	$7.07	Keys/ Sheriff's Department
33393	Benny's Boot Hill	$314.82	Safety Toe Shoes
33397	The Arms Trucking Co.	$6,430.33	Volleyball Court/Parks&Rec.
33398	The Thrasher Group	$9,500.00	Building Assessmen 609 W.M
33400	The Thrasher Group	$3,400.00	Hvac& Roof Public Safety
33401	Fifth Third Bank	$58.16	Logmein/Indeed/Commission
33403	JacksonKelly PLLC	$118.00	Legal Service March 30,2021
33404	The Exponent Telegram	$657.53	Legal Ad/County Engineer
33405	A-1 Exterminating Co. Inc.	$50.00	Pest Control/Animal Control
33406	Fifth Third Bank	$185.82	Lego Sets/ Park & Rec. Comp.
33407	TK Elevators	$1,088.00	Replacement Push Buttons
	Total	$466,780.80	

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, March 31, 2021, through Tuesday, April 6, 2021

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Wednesday, March 31, 2021, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DARLENE N STEAD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LESTER RAY BUTCHER, who was named in the last will and testament of **DARLENE N STEAD**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **LEONARD JAY HADDIX**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CYNTHIA KAY HADDIX, who was named in the last will and testament of **LEONARD JAY HADDIX**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **JOHN ARNETT LAMB II**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

FREDERICK E LAMB SR, who was named in the last will and testament of **JOHN ARNETT LAMB II**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Thursday, April 1, 2021, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **CHARLES JOSEPH NAY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

NANCY JO COOL, who was named in the last will and testament of **CHARLES JOSEPH NAY**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
DAVID EDWARD NAY, who was named in the last will and testament of **CHARLES JOSEPH NAY**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **WINIFRED I KALLMYER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KAREN ANN SEKORA, who was named in the last will and testament of **WINIFRED I KALLMYER**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **NANCY C JOHNSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JENNIFER LYNN SIMMONS, who was named in the last will and testament of **NANCY C JOHNSON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **DENVER CLAUDE ALLEN JOHNSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JENNIFER LYNN SIMMONS, who was named in the last will and testament of **DENVER CLAUDE ALLEN JOHNSON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **JOSEPH CARMEN TOMARO JR**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SANDRA L TOMARO, who was named in the last will and testament of **JOSEPH CARMEN TOMARO JR**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
KIMBERLY J REED, who was named in the last will and testament of **JOSEPH CARMEN TOMARO JR**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

On, Monday, April 5, 2021, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **MATHIEU LO** was appointed and qualified as ADMINISTRATOR of the estate of **PETER MICHAEL LO**, deceased. Bond was 100,000.00.

On, Tuesday, April 6, 2021, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **SALVATORE JOSEPH LACARIA SR**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JOANN BARGER, who was named in the last will and testament of **SALVATORE JOSEPH LACARIA SR**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
JAMES LACARIA, who was named in the last will and testament of **SALVATORE JOSEPH LACARIA SR**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

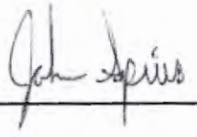
The last will and testament of **EDISON JUNIOR LAW**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

FRED OSCAR LAW, who was named in the last will and testament of **EDISON JUNIOR LAW**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **NORMA JEAN MAZZIE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JOSEPH S MAZZIE, who was named in the last will and testament of **NORMA JEAN MAZZIE**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **JANET G BOBBS**, deceased, late a resident of Washington, Pennsylvania, was admitted to record.



John R Spires
Clerk of the Harrison County Commission

Wednesday, April 14, 2021

Confirmed

Enlarged Hepzibah Public Service District
Regular Board Meeting

Monday
April 12, 2021
5:00PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
6. Public Comments
7. Adjournment

THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE, REYNOLDSVILLE, WV 26422

E-2

Sun Valley Public Service District
Regular Board Meeting

Tuesday
April 13, 2021
5:00PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
   A. Review & Approved 7th Payment Request for Waterline Extension & Upgrade Project
6. Public Comments
7. Adjournment



HARRISON COUNTY COURT HOUSE

Harrison County Assessor

Joseph R. "Rocky" Romano

301 West Main Street

Clarksburg, WV 26301

Phone (304) 624-8510 Fax (304) 626-1066

April 9, 2021

Honorable Harrison County Commission
Susan Thomas, President
David Hinkle, Member
Patsy Trecost, Member
301 West Main Street
Clarksburg, WV 26301

Dear Commissioners:

I understand there is a current hiring freeze implemented for General County Fund (406) employees. I normally would take into consideration the Commission's guidance in budget matters; however, I cannot in this instance. With the forthcoming retirement of my appraiser Joe Nardelli in July of this year, I would like to inform you I will be advertising for his replacement.

Keeping my appraising staff complete is imperative in order to stay on the three year appraising cycle schedule (§11-1C-1). Knowledge is power, especially in the Assessor's Office, and I would like to hire this person over the next month in order to get them trained and ready for the upcoming tax year.

Please know, I will be using the Assessor's Valuation Fund (407) for this position's salary, as I have in the past with all of my appraisers.

If you have any questions, please contact me at (304) 624-8520 or rockyromano@harrisoncountywv.gov.

Respectfully,

Joseph R. Rocky Romano
Harrison County Assessor

Harrison County 4-H Leaders Association
c/o 1117 Good Hope Pike
Clarksburg, WV 26301



April 7, 2021

Harrison County Commission
Susan Thomas, President
David Hinkle
Patsy Trecost
301 W. Main Street, Suite 504
Clarksburg, WV 26301

Dear Commissioners:

The Harrison County 4-H Leaders Association appreciates your continued support of the 4-H program in our communities. During the 2019-2020 4-H club year[1] our 4-H'ers remained active with their projects, community service, and virtual camps.

Our 4-H'ers, with the help of their families and communities, worked to help pay their way to summer 2019 camp at Jackson's Mill. They held club fund raisers (e.g., spaghetti dinners, submarine sales, etc.), worked concessions at WVU football games, sold "Purchase with a Purpose" tickets, worked at the annual 4-H Flea Market, etc. Several camp scholarships are also available including United Way, Shinnston Turkey Trot, Alison Crosby Memorial, and Chapman Scholarship. It goes without saying (but we will) that 2020 presented challenges that precluded in-person fund-raisers. However, with a great measure of creative thinking, work-arounds were initiated by club leaders and/or individual families even though they knew 2020 camp was cancelled. Going to summer camp(s) is an absolute highlight for the children, and missing a week (or more) at Jackson's Mill was a huge disappointment.

Despite the Covid pandemic our 4-H'ers remained engaged through their commitment to finish projects, compete in county/state competitions (poster art, photographs, etc.), and attend virtual 4-H camp. During what would have been camp week, Harrison County youth participated in daily Zoom meeting activities hosted by our WVU Extension 4-H Agent and Program Assistant. Individual activity boxes, which included a week's worth of hands-on projects specific to the age groups (ages 9-12, 13-19), were picked up at the Extension Office drive-through by each family registered. The H's of 4-H are: Head, Hands, Heart, and Health. Examples of activities directed toward the H's:

Head – STEM activity kit, tribal classes, online Escape Room[2]
Heart – Pledges to American and 4-H flags, heart happy, friendship bracelets, thank you cards
Hands – Camp pet rock, chalk your walk, art of gratitude, nature mandala
Health – Rethink your drink, physical activity BINGO, 5 food groups trail mix, handwashing activity kit and challenge, 4K for 4-H.

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[1] The WV 4-H club year is October 1 – September 30. County and State 4-H summer camps are in June and July.
[2] A game in which a team of players cooperatively discover clues, solve puzzles, and accomplish tasks in one or more rooms in order to progress and accomplish a specific goal in a limited amount of time. The goal is often to escape from the site of the game. https://en.wikipedia.org/wiki/Escape_room.

Additional activity focus areas:
Agriculture – planting seeds to grow edible microgreens; Art – creating puzzles depicting the individuals' most favorite things and/or what influences their lives, and creating a mock campfire.

Each days' activities were reviewed during evening Zoom meetings with individual input, discussions, and plans for the following day. The youth, or their parents, uploaded pictures of completed activities for all participants to see on a dedicated and private Facebook page. Approximately 150 youth attended virtual camp.

Parents of 4-H'ers were solidly behind the Zoom 4-H camp, ensuring that their child(ren) participated as much as schedules allowed. One parent commented: "I hadn't experienced camp prior to this. I was amazed at this camp. It was amazing experience and as a parent, I can appreciate all the work that must have went into this. Thank you!"

Prior to the Covid pandemic impacting our communities, 4-H clubs were as active as ever by making videos and displays for National 4-H Week/Month, competing in State 4-H Poster contests,[3] participated in Veterans Day parades, Christmas caroling to area shut-ins, hosting Zoom meetings with speakers, etc.

The 4-H program is present in many communities in Harrison County and we recognize the volunteer leaders and parents for shaping our future leaders in their clubs: Bridgeport, Shinnston, Quiet Dell, Wilsonburg, Nutter Fort, Anmoore, Good Hope, Hepzibah, Johnstown, Jones Run, and Rockford. There is also a STEM program and Shooting Sports – Archery.

Thank you for your continued support of our Harrison County 4-H Program.

Sincerely,

Harrison County 4-H Leaders Association
Doris Dean, President
Joy Greene-Wiles, Secretary
Michael Dawson, Vice President
Brandy Stire, Treasurer



Virtual 4-H Camp Creativity

[3] One 4-H'er won the state 4-H poster contest; her design and theme "Build Your Future with 4-H" (featured on the first page of this letter in the upper right corner) was utilized as the state focus for National 4-H Week/Month.

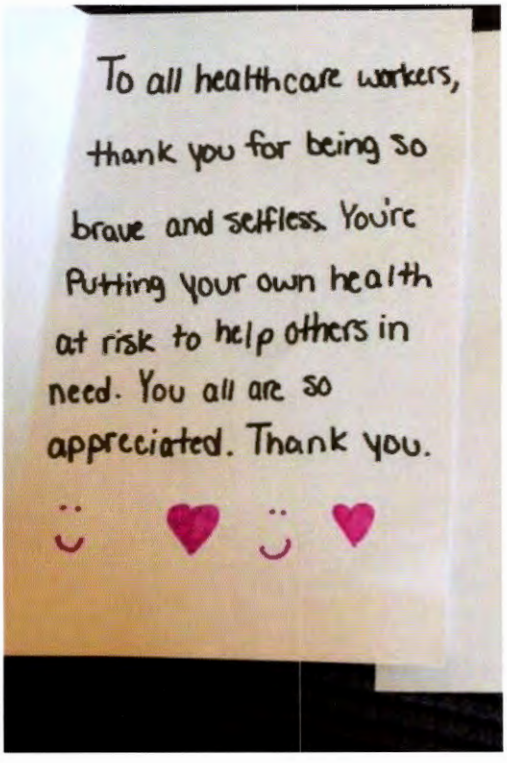


Submitted photo

Former 4-H club member Andrew Skidmore and his fiancée Lindsay Schorr show off Moxie at the Little Stealey Zoo to a group of 4-H club members over Zoom.

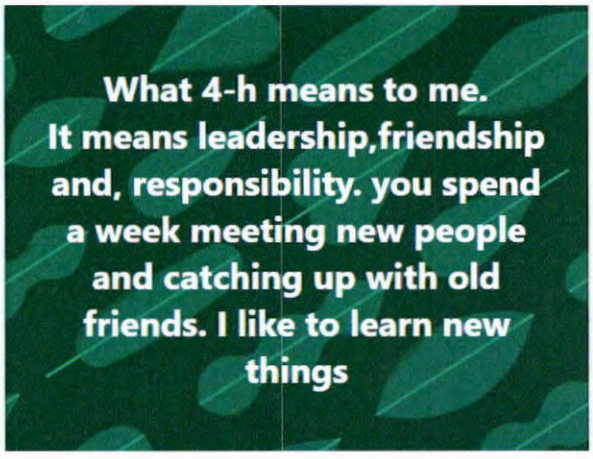
A 4-H Club Zoom meeting introduced members to several reptiles.

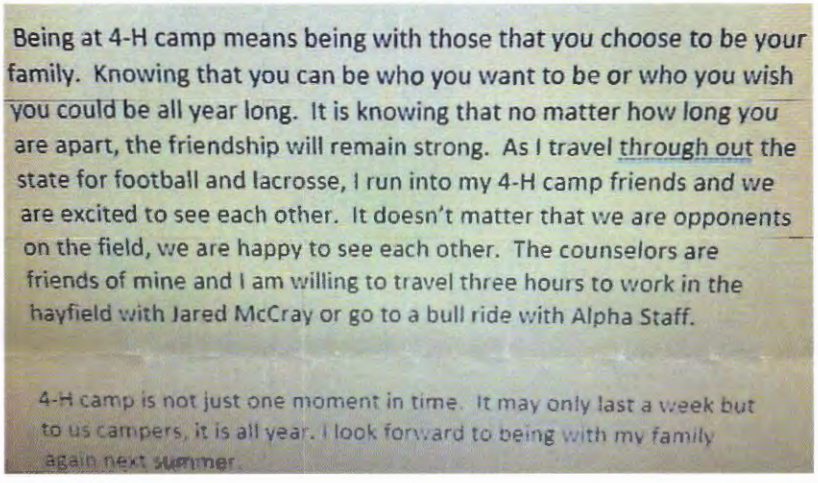
Sample Thank You cards created by several 4-H'ers during virtual camp week activities





"What 4-H Camp Means to Me" Feedback



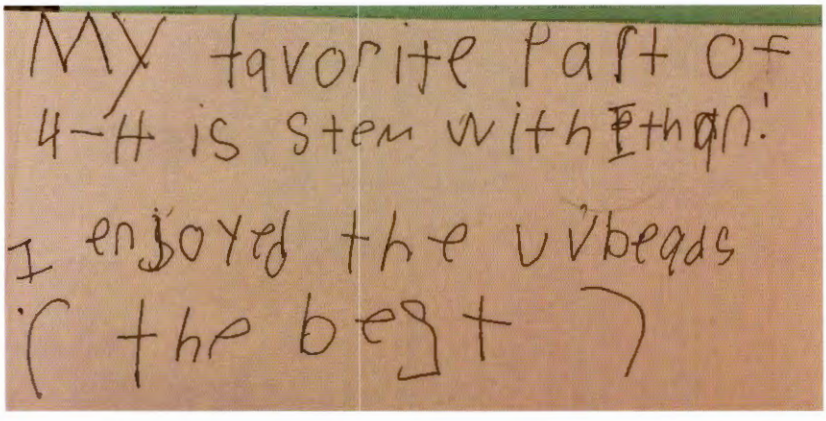


Being at 4-H camp means being with those that you choose to be your family. Knowing that you can be who you want to be or who you wish you could be all year long. It is knowing that no matter how long you are apart, the friendship will remain strong. As I travel through out the state for football and lacrosse, I run into my 4-H camp friends and we are excited to see each other. It doesn't matter that we are opponents on the field, we are happy to see each other. The counselors are friends of mine and I am willing to travel three hours to work in the hayfield with Jared McCray or go to a bull ride with Alpha Staff.

4-H camp is not just one moment in time. It may only last a week but to us campers, it is all year. I look forward to being with my family again next summer.

Examples of "My Favorite Part of 4-H" virtual camp activity





Feedback from several Older 4-H'ers who work:

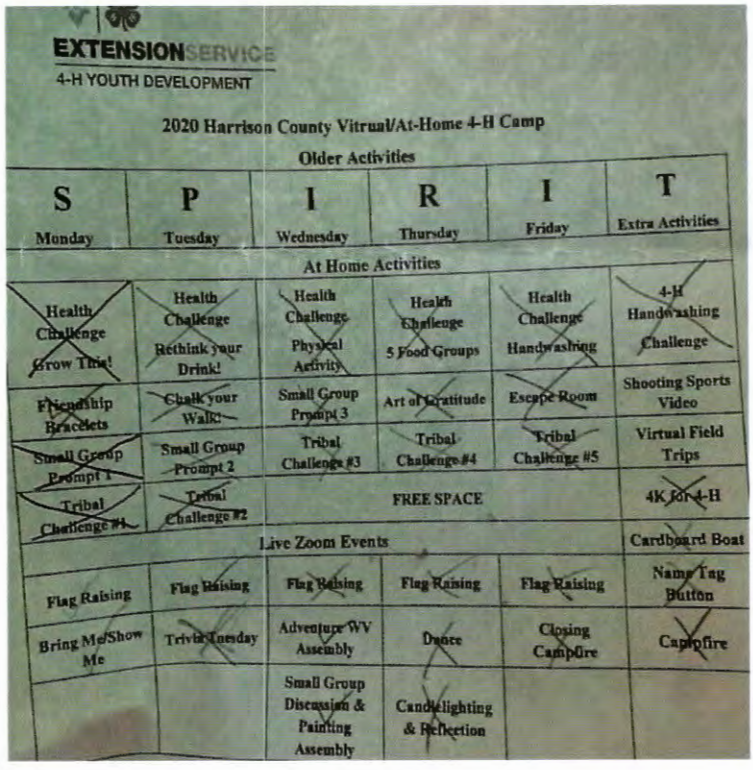
"I've started working at . . . almost full time again, but i wanted to share what i've been up to during virtual 4H camp. Although i was super sad to not be at the mill this year, i had a lot of fun doing these activities. I also tried to embody the health H all week by drinking lots of water (fruit infused of course) and getting as much exercise as possible."

". . . I recently graduated high school and my graduation week happened to fall on the same week as virtual camp. ... I realized that no matter what I was doing in life implementing the four H's is something I do on an everyday basis. Using the Head H to earn my diploma, Heart and Hands H while participating in community service clubs in my school, and Health H by continuing to be active throughout quarantine. ..."

Physical Activity Bingo – Completed!



Zoom meeting and on-your-own activities - Completed!!



4-H'ers Learn by Doing
and
We strive To Make the Best Better
TOGETHER!