Wednesday, January 5, 2022

# 10:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting due to the COVID – 19 requirements for social distancing. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

**********

https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Public Hearing --- Regarding the Supplemental Application for Charles Pointe Economic Opportunity Development District in Harrison County Known as and Designated as the "Charles Pointe Opportunity Development District" (the "District") to Permit Obligations Issued by the County Commission for Funding Projects in the District ("Financing Obligations") to have Terms of 30 Years from the Date of Issuance of Such /Financing Obligations, and Establish December 31, 2052 as the Date on which the District Shall Terminate

NEW BUSINESS – Action Items for Consideration or Approval:

1. Review – Discuss – Consider Organizational Matters for Calendar Year 2022
    1. Election of President
    2. Hours of Operation for Courthouse
    3. Date & Time of Regular Meetings
    4. Agenda – Notice of Meeting – Meeting Management
    5. Appointments to Boards & Committees
2. Public Comment Period
3. Consent Agenda
4. Payroll Change Notices:
    A. Ashley Powell --- New Hire ---E 911 Dispatch Trainee --- Effective 01-10-2022
    B. Corey Hagan --- New Hire ---E911 dispatch Trainee --- Effective 01-10-2022
5. Minutes and /or Amended Minutes of Previous Meeting
    A. Regular Meeting --- 12-08-2021 (DRAFT)
    B. Regular Meeting --- 12-15-2021 (DRAFT)
    C. Regular Meeting --- 12-22-2021 (DRAFT)

6. Requisitions --- Purchase Orders --- Invoices
   A. Vendor Requisition List of Payments
7. Exonerations --- Corrective Tickets --- Joint Property Application (NONE)
8. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)
   A. Requisition for Payment No. (01-05-2022) ---MuniCap, Inc. --- $743.75
   B. Requisition for Payment No. 42 --- MuniCap, Inc. --- $2,056.25
   C. Requisition for Payment No. 8 --- MuniCap, Inc. --- $75.00
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the 5eries 2020 Bonds issued for the Harrison County Building Commission
   A. Requisition Number: #44 --- 5illing Associates --- $51,850.00
   B. Requisition Number : #45 --- Rycon Construction --- $804,524.33
10. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts
   A. East View P5D --- Meeting Minutes 12-14-2021
11. Review – Discuss – Consider Resolution Authorizing the Application of Funds from the WV Justice and Community Services
12. Review – Discuss – Consider Resolution to Preserve Our Coal Mining Heritage
13. Review – Discuss – Acknowledge Property Tax Modernization Constitutional Amendment --- November 2022 General Election
14. Review – Discuss – Consider to act upon a proposed Resolution approving an application (the "Application") regarding the proposed amendment of the Project Plan for the Economic Opportunity Development District in Harrison County known and designated as the "Charles Pointe Economic Opportunity Development District" (the "District") to permit obligations issued by the County Commission for funding projects in the District ("Financing Obligations") to have terms of 30 years from the date of issuance of such Financing Obligations, and establish December 31, 2052 as the date on which the TIF District shall terminate, and approving the submission of the Application to the West Virginia Department of Economic Development.
15. Review – Discuss – Consider Adoption of Intergovernmental Agreement between HCC and Harrison County Solid Waste Authority for Hiring/Creation of Litter Control Officer and Implementation of County Litter Control Program.
16. Review – Discuss – Consider Reformation, Amendment and Update of Harrison County Nuisance Ordinances, Procedures, and Protocols to Accommodate Litter Control Officer and Litter Control Program.
17. Administrator's Report
18. Commissioner Comments - Questions

**CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)**

A. Weekly Fiduciary Report from the County Clerk
   1. 12-15-2021 through 12-21-2021
   2. 12-22-2021 through 12-28-2021

B. Monthly Fiduciary Commission Settlements:
   1. Jean Lough Heagy, Deceased
   2. Oliver Franklin Mosser, Deceased
   3. Thomas L. Ayoob, Jr., Deceased
   4. David Lawrence Wilson, Deceased
   5. Edison Junior Law, Deceased

C. Notice of Availability of the Final Supplemental Environmental Impact Statement for the Proposed Atlantic Coast Pipeline Restoration Project and Supply Header Restoration Project

D. Homespun News --- Harrison County Family & Community Development Newsletter

**TABLED ITEMS - - Items May Require Discussion and /or Approval**

# *Harrison County Commission Meeting Schedule---2022*

| Date of Meeting Every Wednesday | Meeting Time | Submission Deadline for Agenda Items & Requisitions | | | Agenda, Documentation Avaliable to Public & Distributed to Email List | | |
|---|---|---|---|---|---|---|---|
| January 5, 2022 | 10:00am | Friday | 12/31/2022 | 11:00am | Monday | 1/3/2022 | 2:00pm |
| January 12, 2022 | 10:00am | Friday | 1/7/2022 | 11:00am | Monday | 1/10/2022 | 2:00pm |
| January 19, 2022 | 10:00am | Thursday | 1/13/2022 | 11:00am | Friday | 1/14/2022 | 2:00pm |
| January 26, 2022 | 10:00am | Friday | 1/21/2022 | 11:00am | Monday | 1/24/2022 | 2:00pm |
| February 2, 2022 | 10:00am | Friday | 1/28/2022 | 11:00am | Monday | 1/31/2022 | 2:00pm |
| February 9, 2022 | 10:00am | Friday | 2/4/2022 | 11:00am | Monday | 2/7/2022 | 2:00pm |
| February 16, 2022 | 10:00am | Friday | 2/11/2022 | 11:00am | Monday | 2/14/2022 | 2:00pm |
| February 23, 2022 | 10:00am | Thursday | 2/17/2022 | 11:00am | Friday | 2/18/2022 | 2:00pm |
| March 2, 2022 | 10:00am | Friday | 2/25/2022 | 11:00am | Monday | 2/28/2022 | 2:00pm |
| March 9, 2022 | 10:00am | Friday | 3/4/2022 | 11:00am | Monday | 3/7/2022 | 2:00pm |
| March 16, 2022 | 10:00am | Friday | 3/11/2022 | 11:00am | Monday | 3/14/2022 | 2:00pm |
| March 23, 2022 | 10:00am | Friday | 3/18/2022 | 11:00am | Monday | 3/21/2022 | 2:00pm |
| March 30, 2022 | 10:00am | Friday | 3/25/2022 | 11:00am | Monday | 3/28/2022 | 2:00pm |
| April 6, 2022 | 10:00am | Friday | 4/1/2022 | 11:00am | Monday | 4/4/2022 | 2:00pm |
| April 13, 2022 | 10:00am | Friday | 4/8/2022 | 11:00am | Monday | 4/11/2022 | 2:00pm |
| April 27, 2022 | 10:00am | Friday | 4/22/2022 | 11:00am | Monday | 4/25/2022 | 2:00pm |
| May 4, 2022 | 10:00am | Friday | 4/29/2022 | 11:00am | Monday | 5/2/2022 | 2:00pm |
| May 11, 2022 | 10:00am | Friday | 5/6/2022 | 11:00am | Monday | 5/9/2022 | 2:00pm |
| May 18, 2022 | 10:00am | Friday | 5/13/2022 | 11:00am | Monday | 5/16/2022 | 2:00pm |
| May 25, 2022 | 10:00am | Friday | 5/20/2022 | 11:00am | Monday | 5/23/2022 | 2:00pm |
| June 8, 2022 | 10:00am | Friday | 6/3/2022 | 11:00am | Monday | 6/6/2022 | 2:00pm |
| June 15, 2022 | 10:00am | Friday | 6/10/2022 | 11:00am | Monday | 6/13/2022 | 2:00pm |
| June 29, 2022 | 10:00am | Friday | 6/24/2022 | 11:00am | Monday | 6/27/2022 | 2:00pm |
| July 13, 2022 | 10:00am | Friday | 7/8/2022 | 11:00am | Monday | 7/11/2022 | 2:00pm |
| July 20,2022 | 10:00am | Friday | 7/15/2022 | 11:00am | Monday | 7/18/2022 | 2:00pm |
| July 27, 2021 | 10:00am | Friday | 7/22/2022 | 11:00am | Monday | 7/25/2022 | 2:00pm |

# *Harrison County Commission Meeting Schedule---2022*

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| August 3, 2022 | 10:00am | | Friday | 7/29/2022 | **11:00am** | | Monday | 8/1/2022 | **2:00pm** | |
| August 10, 2022 | 10:00am | | Friday | 8/5/2022 | **11:00am** | | Monday | 8/8/2022 | **2:00pm** | |
| August 17, 2022 | 10:00am | | Friday | 8/12/2022 | **11:00am** | | Monday | 8/15/2022 | **2:00pm** | |
| August 24, 2022 | 10:00am | | Friday | 8/19/2022 | **11:00am** | | Monday | 8/22/2022 | **2:00pm** | |
| August 31, 2022 | 10:00am | | Friday | 8/26/2022 | **11:00am** | | Monday | 8/29/2022 | **2:00pm** | |
| | | | | | | | | | | |
| September 14, 2022 | 10:00am | | Friday | 9/9/2022 | **11:00am** | | Monday | 9/12/2022 | **2:00pm** | |
| September 21, 2022 | 10:00am | | Friday | 9/16/2022 | **11:00am** | | Monday | 9/19/2022 | **2:00pm** | |
| September 28, 2022 | 10:00am | | Friday | 9/23/2022 | **11:00am** | | Monday | 9/26/2022 | **2:00pm** | |
| | | | | | | | | | | |
| October 5, 2022 | 10:00am | | Friday | 9/30/2022 | **11:00am** | | Monday | 10/3/2022 | **2:00pm** | |
| October 12, 2022 | 10:00am | | Thursday | 10/6/2022 | **11:00am** | | Friday | 10/7/2022 | **2:00pm** | |
| October 19, 2022 | 10:00am | | Friday | 10/14/2022 | **11:00am** | | Monday | 10/17/2022 | **2:00pm** | |
| October 26, 2022 | 10:00am | | Friday | 10/21/2022 | **11:00am** | | Monday | 10/24/2022 | **2:00pm** | |
| | | | | | | | | | | |
| November 2, 2022 | 10:00am | | Friday | 10/28/2022 | **11:00am** | | Monday | 10/31/2022 | **2:00pm** | |
| November 9, 2021 | 10:00am | | Thursday | 11/3/2022 | **11:00am** | | Friday | 11/4/2022 | **2:00pm** | |
| November 16, 2022 | 10:00am | | Thursday | 11/10/2022 | **11:00am** | | Monday | 11/14/2022 | **2:00pm** | |
| November 30, 2022 | 10:00am | | Wednesday | 11/23/2022 | **11:00am** | | Monday | 11/28/2022 | **2:00pm** | |
| | | | | | | | | | | |
| December 7, 2022 | 10:00am | | Friday | 11/2/2022 | **11:00am** | | Monday | 12/5/2022 | **2:00pm** | |
| December 14, 2022 | 10:00am | | Friday | 12/9/2022 | **11:00am** | | Monday | 12/12/2022 | **2:00pm** | |
| December 21, 2022 | 10:00am | | Friday | 12/16/2022 | **11:00am** | | Monday | 12/19/2022 | **2:00pm** | |

#1-5 Exhibit A

# Boards & Committees the County Commission Serve on

Area Council on Aging/ Region VI
Benedum Airport Authority
Farmland Protection Board of Harrison County
Harrison - Clarksburg Board of Health
Harrison County Ambulance Authority
Harrison County Community Corrections Advisory Board
Harrison County Development Authority
Harrison County E911 Advisory Board
Harrison County Economic Development Corporation
Harrison County Emergency Squad
Harrison County Juvenile Crime Enforcement Coalition
Harrison County Local Emergency Planning Committee
Harrison County Parks & Recreation
Harrison County Planning Commission
Harrison County Senior Citizens
Mid Atlantic Aerospace Complex
Region VI Local Elected Officials (LEO) Board
Region VI Planning & Development Council
Region VI Workforce Investment Board
WVU Cooperative Extension Service

#1-5 Exhibit B

# Harrison County Commission Board Appointees for 2021

## Susan J. Thomas

Area Council on Aging/ Region VI
Harrison County Community Corrections Advisory Board
Harrison County Development Authority
Harrison County E911 Advisory Board
Harrison County Emergency Squad
Harrison County Juvenile Crime Enforcement Coalition
Harrison County Local Emergency Planning Committee
Harrison County Senior Citizens
Mid Atlantic Aerospace Complex
Region VI Local Elected Officials (LEO) Board

## David Hinkle

Benedum Airport Authority

## Patsy Trecost II

Farmland Protection Board of Harrison County
Harrison - Clarksburg Board of Health
Harrison County Emergency Ambulance Authority
Harrison County Parks & Recreation
Harrison County Planning Commission
Region VI Planning & Development Council
Region VI Workforce Investment Board
WVU Cooperative Extension Service

## Mike Jenkins

Harrison County Economic Development Corporation

# PAYROLL CHANGE NOTICE

| DATE OF CHANGE | EMPLOYEE # | SOCIAL SECURITY NO |
|---|---|---|
| 1/10/2022 | | |

| NAME | ADDRESS |
|---|---|
| Ashley Powell | |

| PHONE | CITY/STATE/ZIP | DEPARTMENT | SHIFT |
|---|---|---|---|
| | | 911 | |

## THE CHANGE(S):

| ✓ All Applicable Boxes | FROM | TO |
|---|---|---|
| ☐ DEPARTMENT | | |
| ☐ JOB | | |
| ☐ SHIFT | | |
| ☒ RATE | - | PG 31 $31095 |
| ☐ ADDRESS/PHONE | | |
| ☐ BENEFIT PLAN | | |
| ☐ OTHER _____ | | |
| ☐ OTHER _____ | | |

## THE REASON FOR THE CHANGE(S):

| | |
|---|---|
| ☒ HIRED | ☐ PROBATIONARY PERIOD COMPLETED |
| ☐ RE-HIRED | ☐ LENGTH OF SERVICE INCREASE |
| ☐ PROMOTION | ☐ RE-EVALUATION OF EXISTING JOB |
| ☐ DEMOTION | ☐ RESIGNATION |
| ☐ TRANSFER | ☐ RETIREMENT |
| ☐ MERIT INCREASE | ☐ LAYOFF |
| ☐ WAGE SCALE CHANGE | ☐ DISCHARGE |

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Begin Training as 911 Dispatcher

## AUTHORIZATION:

| | |
|---|---|
| EMPLOYEE SIGNATURE | DATE |
| SUPERVISOR SIGNATURE | DATE 12/21/2021 |
| HUMAN RESOURCES MANAGER | DATE 12/22/2021 |

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11/5/22 4-A

st Virginia

OFFICE USE ONLY:
Date received: _____
Reviewed by: _____

01

2.4.21

Maiden

WV 26354
State Zip

shley29@yahoo.com

t You: any

gibility to work? ___YES ___NO

f eligibility will be required if hired.)

to Work: (please indicate)

5am Monday: 7a30am - 5pm
-5pm Wednesday: 7:30am - 5pm
am-5pm Friday: 7:30am - 5pm
-5pm

ULL- OR PART-TIME

| R OF YEARS MPLETED | MAJOR & DEGREE |
|---|---|
| | GED |

Have you ever been convicted of a crime? ☐ Yes ☒ No (A conviction record will not necessarily disqualify you from employment, but less than a full and complete response can result in termination.)

For each conviction, please state the nature of the crime, the date of conviction, the jurisdiction in which you were prosecuted, the sentence imposed (including probation), and any additional explanation you wish to provide. _____

# PAYROLL CHANGE NOTICE

| DATE OF CHANGE | EMPLOYEE # | SOCIAL SECURITY NO |
|---|---|---|
| 1/10/2022 | | \| \| \|-\| \| \|-\| \| \| \| \| |
| NAME Corey Hogan | ADDRESS | |
| PHONE | CITY/STATE/ZIP | DEPARTMENT 911 / SHIFT |

## THE CHANGE(S):

| ✓ All Applicable Boxes | FROM | TO |
|---|---|---|
| ☐ DEPARTMENT | | |
| ☐ JOB | | |
| ☐ SHIFT | | |
| ☒ RATE | — | PG 3-1 $31095 |
| ☐ ADDRESS/PHONE | | |
| ☐ BENEFIT PLAN | | |
| ☐ OTHER _____ | | |
| ☐ OTHER _____ | | |

## THE REASON FOR THE CHANGE(S):

| | |
|---|---|
| ☒ HIRED | ☐ PROBATIONARY PERIOD COMPLETED |
| ☐ RE-HIRED | ☐ LENGTH OF SERVICE INCREASE |
| ☐ PROMOTION | ☐ RE-EVALUATION OF EXISTING JOB |
| ☐ DEMOTION | ☐ RESIGNATION |
| ☐ TRANSFER | ☐ RETIREMENT |
| ☐ MERIT INCREASE | ☐ LAYOFF |
| ☐ WAGE SCALE CHANGE | ☐ DISCHARGE |

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Begin Training as 5911 Dispatcher

## AUTHORIZATION:

| | |
|---|---|
| EMPLOYEE SIGNATURE | DATE |
| SUPERVISOR SIGNATURE Jim Cochran | DATE 12/21/2021 |
| HUMAN RESOURCES MANAGER | DATE 12/22/21 |

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4-B

Virginia

OFFICE USE ONLY:
Date received: _____
Reviewed by: _____

9/1/2021

Maiden

Lumberport WV 26386
State Zip

XXXXXXXXXXX (Do Not Complete)

tact You: _____

eligibility to work? ___YES ___NO

of eli ility will be required if hired.)

able to : (please indicate)
Monday: X
Wednesday: X
Friday: X

FULL- RT-TIME

NUMBER OF YE COMPLETE

MAJOR & DEGREE

Vote Derek McIntyre

No (A conviction record will not necessa can result in termination.)

alify yo

date of conviction, the jurisdiction in w

el explanation you wish to provide.

ere

5-A

At the regular meeting of the County Commission of Harrison County held on Wednesday December 8, 2021, Commissioners Susan Thomas and Patsy Trecost II were present. Commissioner David Hinkle was present via ZOOM. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator, arrived during item number five. Commissioner Thomas opened the meeting and Johnny Davis said a prayer and led those present in the Pledge of Allegiance to the Flag.

1. Public Comment Period: NONE
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve A and B. Commission concurred.
   A. Matthew Gump --- New Hire --- 911 Dispatch Trainee
   B. Courtney Spear --- 72 Hours LWOP --- 911
4. Minutes and /or Amended Minutes of Previous Meeting: Trecost moved to approve A and B. Commission concurred.
   A. Regular Meeting --- 11-17-2021 (DRAFT)
   B. Regular Meeting --- 11-24-2021 (DRAFT)
5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve 5A. Commission concurred. Commissioner Hinkle asked about quotes.
   A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application (NONE)
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)
   A. Requisition for Payment No. 7 --- $75.00 --- MuniCap, Inc.
   B. Requisition for Payment No. 40 ---$3,500.00 --- MuniCap, Inc.
   C. Requisition for Payment No. (12/08/2021) --- $2018.33 --- UMB Bank
   D. Requisition for Payment No. 41 --- $4,495.00 --- Greenberg Traurig

   Trecost moved to approve item A through D. Commission concurred.
8. Review – Discuss – Acknowledge Rate Increase for Enterprise Sanitation Inc.: This matter was just for information only.
9. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts

A. East View PSD --- Meeting Minutes 11-09-2021
B. Short Line PSD --- Meeting Minutes 09-23-2021
C. Short Line PSD --- Meeting Minutes 10-28-2021

Trecost moved to approve item A through C. Commission concurred.

10. Review – Discuss – Consider Resolution Authorizing the Application to apply for funds from the National Endownment for the Humanities, Preservation Assistance Grant: Gina Jones, Grants Department Director, spoke on assisting the Clarksburg History Museum. Ms. Jones advised that they can apply for up to $10,000.00 to purchase display cases or what is needed to preserve the artifacts. Ms. Jones also advised that there is no match needed. Trecost moved to approve and proceed. Commission concurred.
11. Review – Discuss – Consider Request to Travel --- Melissa Owens --- Community Corrections, Day Report Center --- Doddridge County Circuit Court --- 12-20-2021: Trecost moved to approve. Commission concurred.
12. Review – Discuss – Consider Resolution Authorizing the Application of the FY 2021 EDA American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Funds: Gina Jones explained that this is for grant funds up to ten million dollars with a twenty percent match. Ms. Jones advised that she will apply for as much as the Commission will allow. Ms. Jones explained that these funds will be used to do as much work as possible on the rail trail to join the North View Trail to the Wilsonburg Trail. Trecost moved to approve and proceed. Commission concurred. Trey Simmerman, County Attorney, asked if the funds could be used for acquisition.
13. Review – Discuss – Consider Applying/Receiving FY 2019 Emergency Management Performance Grant Award in the amount of $56,000.00: Laura Pysz, County Administrator, explained that this is to receive funds. Trecost moved to approve. Commission concurred.
14. Review – Discuss – Consider Applying/Receiving FY 2020 Emergency Management Performance Grant COVID -19 Supplement Award in the amount of $12,500.00: Trecost moved to approve and move forward. Commission concurred.
15. Review – Discuss – Consider Resolution of Harrison County Approving the Renewal of the Cable Television Franchise: Trecost moved to approve. Commission concurred.
16. Review – Discuss – Consider Updates, Recommendations, and Options Regarding Redistricting
    A. Notice of Intent to Change Boundary Lines of Magisterial Districts
    B. Notice of Intent to make Precinct Changes

    Trey Simmerman, County Attorney, gave an overview of Senate Bill 3034 and what it entails for the County. There was discussion of any changes that were being made. There was also discussion on census numbers with Mike Pizzino. Trecost moved to proceed forward. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
17. Administrator's Report: Laura Pysz, County Administrator, advised that Winterfest went well. Ms. Pysz also thanked the maintenance department along with Hazel Rader and Jacqui Tennant for decorating the Courthouse for the Holidays.

18. Commissioner Comments – Questions: Commissioner Trecost thanked Laura Pysz, Gina Jones and Michelle Tonkin. Commissioner Hinkle asked about the future meetings for the month of December.

10:15 A.M. --- Hearing --- Shirley Epling Estate: Andy McMunn, Attorney for Mark and Kim George. Tom Kupec representing the family of the estate. Heirs, Terri Cryderman, Niece from Ontario, Emma Kennedy, Great Niece from Colombia South Carolina. The individuals that purchased the property was also present. Mr. McMunn gave an overview of what transpired with the assets. Mr. Kupec advised that the George's have been living on the property for free and selling assets that do not belong to them. Trecost moved to refer the estate to the Sheriff. Commissioner Hinkle and Commissioner Trecost voted in favor. Commissioner Thomas voted against. Motion carried.

Commissioner Trecost moved to adjourn the meeting. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

5.B

At the regular meeting of the County Commission of Harrison County held on Wednesday December 15, 2021, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and John Spires, County Clerk said the Lord's Prayer and led those present in the Pledge of Allegiance to the Flag.

1. Public Comment Period: NONE
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve items A through C. Commissioner Hinkle questioned the County approving these without knowing the amounts. Commissioner Hinkle also wants to make sure that the County is not hiring/paying Parks and Recreation employees. Commission concurred.
   A. Cherra Taylor --- New Hire --- LPN --- Effective 12-25-2021--- Community Corrections
   B. Khori L. Miles --- Re-Hire --- Part Time --- Sports/Enrichment --- Effective 12-09-2021 --- Parks & Rec
   C. David Romano --- 2021 Contract Pay --- Prosecuting Attorney

10:05 A.M. --- Water Infusion Discussion --- Jake Glance & Brooks Crislip: Brooks Crislip gave an overview of their company and they operate in forty six states. Commissioner Hinkle asked if they were for profit. Mr. Crislip advised that they are.

4. Minutes and /or Amended Minutes of Previous Meeting: Trecost moved to approve. Commissioner Hinkle believes that the paragraph about Tom Aman does not reflect the conversation well. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
   A. Work Session --- Meeting Minutes 12-01-2021
5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve. Commissioner Hinkle questioned an invoice due to lack of a contract. Hinkle moved to approve all requisitions with the exception of the one for Randy Spellman due to a lack of contract. Commissioner Hinkle advised that he has been asking for a contract for Mr. Spellman for six months. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. Commissioner Thomas and Commissioner Trecost voted in favor of Commissioner Trecost's motion. Commissioner Hinkle voted against. Motion carried.
   A. Vendor Requisition List of Payments

10:15 A.M. --- Hearing --- Estate of Wanda Camp: Tricia Wade Ashcraft, niece of the deceased. Married name is Barr. Kimberly Heck was not present for the hearing. Trecost moved to table this matter. Commission concurred.

Rudy Durci presented more signatures opposed to the paving of the rail trail in Shinnston.

6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve item A and B. Commission concurred.
   A. Exonerations --- See Exhibit A
   B. Corrective Tickets --- See Exhibit B
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)
   A. Requisition for Payment No. (12/15/21) --- MuniCap, Inc. --- $14,562.50
   B. Requisition for Payment No. (12/15/21) ---MuniCap, Inc. --- $362.50

   Trecost moved to approve item A and B as stated. Commission concurred. Commissioner Hinkle would like to know why residents contacted MuniCap.
8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission
   A. Requisition Number: #41 --- The Thrasher Group --- $7,499.53
   B. Requisition Number: #42 --- Rycon Construction, Inc. --- $1,008,404.09
   C. Requisition Number: #43 --- Silling Associates, Inc. --- $20,720.93

   Trecost moved to approve items A through C. Commission concurred.
9. Request to Travel --- James Leonard --- 12/13/2021 --- Exam for Building Codes --- Morgantown, WV --- Planning Department: Trecost moved to approve. Commissioner Hinkle questioned Mr. Leonard being sent to training for code enforcement. Charlotte Shaffer advised that it is a required training. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.

10:30 A.M. --- Funding Request --- Historic Clarksburg WV Cemetery Preservation Alliance --- Shaun Jedju: Shaun Jedju gave an overview of what cemeteries they oversee and how the funds will be used. Trecost moved to approve upon receipt of an invoice the Commission will pay up to five hundred dollars. Commission concurred.

10. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts
    A. Enlarged Hepzibah PSD --- Agenda 12-13-2021
    B. Sun Valley PSD --- Agenda 12-14-2021

C. Lost Creek Fire Company --- Form 990

Trecost moved to approve items A through C. Commission concurred.

11. Review – Discuss – Consider Appalachia HIDTA Subaward Agreement: Gina Jones explained the agreement and advised that it needs the President's signature. Robert Matheny, Sheriff, clarified what portions of the grant funds are used for. Trecost moved to approve. Commission concurred.
12. Review – Discuss - Consider acting upon a proposed Resolution regarding the setting of a public hearing date with respect to the proposed amendment of the Project Plan for the Economic Opportunity Development District in Harrison County known and designated as the "Charles Pointe Economic Opportunity Development District" (the "District") to:
    A. Permit obligations issued by the County Commission for funding projects in the District ("Financing Obligations") to have terms of 30 years from the date of issuance of such Financing Obligations,
    B. Establish December 31, 2052 as the date on which the TIF District shall terminate, and

    Jason Turner, Bond Counsel, summarized past actions by the Commission. Trecost moved to approve and adopt the resolution. Commissioner Hinkle wants to ensure they don't keep coming back to roll over for another thirty years. Commission concurred.
13. Review – Discuss – Consider Resolution Authorizing the Acceptance of the West Virginia Justice Assistance Grant (JAG) Grant Program: Gina Jones explained that this is accepting funds in the amount of $30,000.00. Ms. Jones gave an overview of what the funds will be used for. Trecost moved to approve. Commission concurred.
14. Review – Discuss – Consider Action in Relation to Gov. Jim Justice declaring Thursday, Dec. 23 and Thursday, Dec. 30 as half-day state holidays: Trecost moved to approve and follow the governor's lead. Commission concurred.
15. Review – Discuss – Consider GSA Change Order #5: Laura Pysz, County Administrator, explained the change order. Trecost moved to approve. Commission concurred.
18. Review – Discuss – Consider Extending the Due Date that Briefs are Due from the October 20, 2021 Antero Board of Assessments Appeals Hearing: Trey Simmerman, County Attorney, explained the situation and extending the deadline to January 14, 2022. Trecost moved to approve the extension of the deadline. Commission concurred.
16. Review – Discuss – Consider Adoption of Intergovernmental Agreement between HCC and Harrison County Solid Waste Authority for Hiring/Creation of Litter Control Officer and Implementation of County Litter Control Program: Mitch Barley, Raleigh County Litter Control officer. Trey Simmerman summarized the purpose and potential benefits of a litter control officer. Mr. Barley gave an overview of what the litter control officer is responsible for in Raleigh County. Trecost moved to adopt and approve. Hinkle moved to have staff get with legal for intergovernmental agreement to be drafted between the Harrison County Commission and the Solid Waste Authority and bring back to the Commission for approval. Commissioner Thomas and Commissioner Hinkle voted in favor. Commissioner Trecost voted against. Motion carried.
17. Review – Discuss – Consider Reformation, Amendment and Update of Harrison County Nuisance Ordinances, Procedures, and Protocols to Accommodate Litter Control Officer

and Litter Control Program: Commissioner Hinkle stated how procedures differ County to County. Trecost moved to proceed with Trey Simmerman coming back to the Commission just after the new year with some framework for consideration.

19. Administrator's Report: Laura Pysz, County Administrator, advised that the 911 advisory board met to discuss salary and making adjustments. Mr. Pysz also spoke on maintenance department helping with park projects. Ms. Pysz advised that she met with GSA contractors and starting to get a game plan for the move. Ms. Pysz also advised that 911 interviews are being conducted and the change of Magisterial Districts notice of intent with the supporting documentation has been posted around the County. Laura Pysz explained that she is working with the County garage regarding vehicles. Ms. Pysz also spoke on nuisance properties.

20. Commissioner Comments – Questions: Commissioner Hinkle advised that the Commission's thoughts and prayers go out to the tornado victims. Commissioner Hinkle would like for the County to reach out. Laura Pysz advised that they have reached out and are being advised to slow donations. Ms. Pysz stated that as soon as they are advised on what and when they need donations the plan is to help at that time.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

5-C

At the regular meeting of the County Commission of Harrison County held on Wednesday December 22, 2021, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and prayed the Advent Peace Prayer and led those present in the Pledge of Allegiance to the Flag.

1. Public Comment Period: NONE
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Hinkle moved to approve. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed.
   A. Ronald Woods --- Transfer from County Commission to Office of Emergency Management --- Effective 12-22-2021
4. Minutes and /or Amended Minutes of Previous Meeting: NONE
5. Requisitions --- Purchase Orders --- Invoices: Laura Pysz advised that a five hundred dollar requisition has been removed until a better invoice is received. Trecost moved to approve. Commission concurred.
   A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve item 6-A. Commission concurred.
   A. Exonerations --- See Exhibit A
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)
   A. Requisition for Payment No. 29 --- Genesis Partners, Limited Partnership $32,615.54
   B. Requisition for Payment No. 29 --- Wolfe Excavating --- $652,310.82

   Trecost moved to approve items A and B. Commission concurred.

10:05 A.M. --- Proclamation --- Wanda Carrico: Commissioner Thomas read and presented the Proclamation that recognized Ms. Carrico's twenty eight years of service for Bi-County Nutrition. The Harrison County Commission hereby declares December 22, 2021 as "Wanda Carrico Day".

Commissioner Hinkle left the meeting following the proclamation.

8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission (NONE)
9. Review – Discuss – Consider Zoning Form --- Alley 304 --- Bowling Center: Trecost moved to approve. Commission concurred.
10. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts: Trecost moved to approve A through H. Commission concurred.
    A. Greater Harrison County PSD --- Agenda 12-15-2021
    B. Greater Harrison County PSD --- Meeting Minutes 11-17-2021
    C. Greater Harrison County PSD --- Financials 11-30-2021
    D. Enlarged Hepzibah PSD --- Meeting Minutes 11-08-2021
    E. Enlarged Hepzibah PSD --- Financials 11-2021
    F. Nutter Fort VFD --- 2020 Form 990
    G. Sunvalley PSD --- Meeting Minutes 11-09-2021
    H. Sunvalley PSD --- Financials 11-30-2021
11. Review – Discuss – Consider Access and Remediation Agreement between HCC and Susan Medora Rawlings Regarding Property Located at 175 Happy Hollow Road: Charlotte Shaffer spoke of the need to confirm title and check for liens. Trey Simmerman, County Attorney, advised that the Commission can approve execution of the Access and Remediation Agreement contingent upon a clean title and positive lien analysis. Trecost moved to approve as stated by the County Attorney. Commission concurred.
12. Administrator's Report: Laura Pysz spoke on power outage and the generator for the annex did not come on due to a relay switch issue. Ms. Pysz advised that Danny Hamrick, Director of Maintenance, is putting in a service call. Ms. Pysz gave an overview of Courthouse hours during the holidays. Ms. Pysz stated that the Court Street lights are perfect for activities that are held on Court Street. She also wished everyone a Merry Christmas.

10:15 A.M. ---Northern Appalachian Coal Mining Heritage Association: Mike Rohaly explained that he would like for the Commission to consider being included in the Coal Heritage Trail in the Six County Region. Mr. Rohaly presented the Commission with literature regarding the designation.

13. Commissioner Comments – Questions: NONE

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

# Purchase Requisitions January 5,2022

6-A

| Date of Meeting | January 5, 2022 | | |
|---|---|---|---|
| Work Order Number | Vendor Name | Amount of Invoice-Quote | Description |
| 36952 | West Virginia DMV | $875.00 | DUI Treatment Program/Day R |
| 36959 | US Cellular | $426.35 | Cell Service/Home Confinmen |
| 36962 | Telemate LLC | $50.00 | Phone Software/Day Report |
| 37027 | Trac Solutions | $4,557.50 | Monitoring Fees/Home Conf. |
| 37028 | The Water Shop | $83.00 | Water Cooler / Water Service |
| 37029 | PharmChem, Inc. | $723.35 | Lab Confirmations/Day Report |
| 37030 | Lowe's | $250.72 | Materials/633 W.Pike Street |
| 37031 | Shawn Moore | $75.70 | Reimbursement for Diesel |
| 37068 | J.F. Allen | $1,591.20 | Concrete Pour / Good Hope |
| 37070 | Marsh's | $20.18 | Bolts/Screws/Park&Rec. |
| 37071 | Marsh's | $76.07 | Materials/P&R/ Events |
| 37072 | Truist Bank | $22.46 | Calendars/Circuit Clerk |
| 37073 | Game Time | $3,178.39 | Playground Equipment /P&R |
| 37074 | Lowe's | $202.59 | Materials/Enrichments/P&R |
| 370778 | The Thrasher Group | $5,885.00 | Bond Payment Per Contract |
| 37079 | Dominion Energy WV | $282.43 | Park&Rec.Complex/Quiet Dell |
| 37081 | Fed Ex | $123.05 | Postage/Grants Department |
| 37082 | Dana Safety Supply (Fleet Safety) | $1,175.00 | 5 Sets of Rear Window Bars/LE |
| 37084 | Quality Home and Office | $8,950.00 | December Cleaning of C .H |
| 37085 | MCM Business Systems | $262.50 | Copier Rental/ Planning |
| 37090 | Lowe's | $132.81 | Lumber/Park & Rec. Complex |
| 37091 | Truist Bank | $20,367.15 | Various Charges |
| 37093 | Marsh's | $107.92 | Lumber/ Good Hope Park |
| 37075 | Kroger's | $128.37 | Supplies/Holiday Event/P&R |
| 37083 | Quality Home and Office | $8,950.00 | November General Cleaning/C H |
| 37086 | Gourmet Catering and Restaurant | $250.00 | Lunch/Corrections Advis.Board |
| 37087 | Alere Toxiocology Services | $10,312.50 | Urine Analysis/Day Report |
| 37096 | APCO International | $195.00 | Recertification/T. Miller/911 |
| 37097 | APCO International | $95.00 | Recertification/B. Martin/911 |
| 37100 | Marsh's | $15.95 | Repair Supplies/Park&Rec. |
| 37101 | Frontier WV | $766.00 | Data Circuit/PK Tower/911 |
| 37102 | National Emergency Number Association | $142.00 | 2022 Membership Dues/911 |
| 37103 | Lowe's | $49.35 | Packing Tape & Batteries/911 |
| 37106 | Ace Aggregates,LLC | $2,978.40 | Gravel/N.Trail/Spelter to Glen Falls |
| 37107 | Artesian | $250.00 | Water Treatment/Senior Center |
| 37108 | Artesian | $300.00 | Water Treatment/Courthouse |
| 37019 | Dominion Energy WV | $537.66 | Service/Animal Control |
| 37110 | Good Hope Animal Hospital | $148.00 | Neuter of Feline/Animal Cont |
| 37111 | Lowe's | $920.52 | Repair Supplies/609 W.Main |
| 37112 | MCM Business Systems | $367.99 | Black Toner/Copier Rental/Assessor |
| 37113 | MCM Business Systems | $258.00 | Copier Rental/Park & Rec |
| 37114 | Mon Power | $872.46 | Service/Park & Rec. Complex |

# Purchase Requisitions January 5,2022

| | | | |
|---|---|---|---|
| 37115 | Mon Power | $191.93 | Service/Extension Office |
| 37116 | Mon Power | $480.08 | Service/Shinnstion Tower |
| 37117 | Mon Power | $470.15 | Service/Salem Tower |
| 37118 | Mon Power | $214.74 | Service/ Animal Control |
| 37119 | Alere eScreen | $100.00 | Drug&Alcohol Screen/911 |
| 37120 | Robertson Heating Supply | $15.80 | Johni Bolt/Ring/Maintenance |
| 37121 | Sunset Outdoor Supply | $2,388.00 | Tailgate Salt Spreader/Garage |
| 37122 | ComponentSource | $680.54 | License Renewel/ 911 |
| 37123 | Continental Coffee Service | $139.80 | Coffee/Supplies/Jury Room |
| 37124 | Woodford Oil Company | $592.00 | Winter Diesel Additive |
| 37125 | Sandy's | $7.56 | Single Cut Key/Maintenance |
| 37127 | US Cellular | $271.61 | Cell Service/County Commission |
| 37129 | Waste Management | $82.48 | Waste Collection/Courthouse |
| 37130 | WesBanco Bank Inc, | $2,500.00 | GSA Fee Calculation 2022 |
| 37131 | Wilson Glass Works | $540.00 | Door Repairs/609 W. Main St. |
| 37133 | Hotsy Equipment Company | $168.53 | Pressure Washer Hose/Garage |
| 37135 | WVAFPB Treasurer | $230.00 | Annual Membership Fees |
| 37136 | City of Bridgeport | $41.25 | Fire Fees / 430 Airport Rd |
| 37137 | Fed Ex | $11.43 | Postage / Courthouse |
| 37138 | Frontier Communication | $191.01 | Service / Animal Control |
| 37139 | Frontier Communication | $926.22 | Service / 911 / Taylor Co. |
| 37140 | Frontier Communication | $646.91 | Service / Courthouse |
| 37141 | Frontier Communication | $52.77 | Assessor-Statewide Computer |
| 37142 | Frontier Communication | $244.91 | Service / Park & Rec. Complex |
| 37143 | Mon Power | $99.22 | Service / VA Rail Trail/P&R |
| 37144 | Mon Power | $719.84 | 609 W.Main & Co. Parking Lot |
| 37145 | Unifirst | $43.95 | Carpet Runner Rental/911 |
| 37146 | United Rentals | $84.25 | Snake Rental/Maintenance |
| 37147 | Sub-Aquatics,Inc. | $1,002.31 | Salem Vol. Fire Department |
| 37149 | Ray Rice | $15,633.00 | Tower Rent /Calendar Yr. 2022 |
| 37158 | Flaherlty Trust Account | $11,494.00 | Closing Statement/Co.Comm |
| 37159 | Hart Office Solutions | $248.78 | Copier Rental / County Clerk |
| 37160 | MCM Business Systems | $161.00 | Copier Rental/ Sheriff's |
| 37161 | Enlarged Hepizabh P5D | $60.93 | Spelter Ballfield |
| 36162 | Batman Trophie & Awards | $8.95 | Name Plate/Maintenance |
| 37163 | Brenda Hinkle | $293.08 | Mental Health Services |
| 37164 | Ace Aggregates,LLC | $1,874.22 | Gravel/N.Trail/Spelter to Glen Falls |
| 37165 | Easy Permit Postage | $19,273.00 | Postage for Mail Machine |
| | | | |
| Fred Wilson | Fred Wilson | $128.34 | Wellness Reimbursement |
| | | | |
| | | | |
| | Total | $139,268.16 | |

8-A

**FORM OF REQUISITION**
**FOR PAYMENT FROM SERIES A**
**ADMINISTRATIVE EXPENSE FUND**

**The County Commission of Harrison County**
**(West Virginia)**
**Tax Increment Revenue and Refunding Bonds**
**(Charles Pointe Project No. 2- North Land Bay Improvements)**
**Series 2008 A**

**To: UMB Bank**
**120 South Sixth Street Suite 1400**
**Minneapolis, MN 55402**

**REQUISITION FOR PAYMENT NO. (01/05/22)**

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$743.75.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$743.75.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$743.75** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **5th day of January, 2022 .**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

**Schedule I**
to Requisition

Copies of Invoices or Statements
(Attached)

| | | | |
|---|---|---|---|
| MuniCap, Inc. | Invoice #122021-212 | Dated 12/27/21 | $743.75 |
| | | Total | **$743.75** |

# INVOICE

**MuniCap, Inc.**
Suite 210
8965 Guilford Road
Columbia, MD 21046

| Invoice Date | Invoice # |
|---|---|
| 12/27/2021 | 122021-212 |

Balance Due $743.75

**Remit check to:** or **Wire Instructions:**

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

***Our banking info has changed:***
***Fulton Bank, N.A.***
***9151 Baltimore National Pike***
***Ellicott City, MD 21042***
***(410) 418-8500***

***ABA Routing No.: 031 301 422***
***To the account of: MuniCap, Inc.***
***Account No.: 00 082 362 31***

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
301 West Main Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 1394

**PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT**

**Invoice Date** 12/27/2021

**Invoice #** 122021-212

**MuniCap, Inc.**
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms: Net 30 | Client #: 1394

Project: Charles Pointe Series 2008

| Item | DATE | Description | Hrs | Amount |
|---|---|---|---|---|
| Sr Assoc (SAM) | 11/4/2021 | Correspond with the Trustee regarding upcoming debt service. | 0.25 | 43.75 |
| Sr Assoc (SAM) | 11/5/2021 | Update account reconciliation file with September activity. | 0.5 | 87.50 |
| Sr Assoc (SAM) | 11/10/2021 | Review and remit quarterly continuing disclosure reports. | 1.5 | 262.50 |
| Vice Pres (CK) | 11/11/2021 | Prepare third quarter developer's continuing disclosure reports for posting on EMMA and post. | 0.5 | 112.50 |
| Manager (JLA) | 11/13/2021 | Verify quarterly postings to EMMA. | 0.25 | 50.00 |
| Sr Assoc (ECG) | 11/16/2021 | Update account reconciliation for October activity. | 0.5 | 87.50 |
| Manager (JLA) | 11/30/2021 | Assist with identification and provision of material information related to on-going compliance. | 0.5 | 100.00 |
| | | Subtotal Fees: | | 743.75 |

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

**Total** **$743.75**

MNS

**Billing Inquiries? Call (443) 539-4104**

E

8-B

**FORM OF REQUISITION FOR PAYMENT FROM**
**ADMINISTRATIVE EXPENSE FUND**

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

**REQUISITION FOR PAYMENT NO. 42 (01/05/22)**

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") pursuant to an Indenture of Trust (the "Indenture") for the above captioned Bonds (the "Series 2019 Excise Tax Bonds"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee (the "Trustee") and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "Development Agreement") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "Site Developer") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture for the Series 2019 Excise Tax Bonds.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 2,056.25**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site Developer

for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$ 2,056.25** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **5th day of January, 2022.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

**Schedule I**
**to Requisition**

Copies of Invoices, Statements or Proof of Payment
(Attached)

| | | | |
|---|---|---|---|
| MuniCap, Inc. | Invoice #122021-233 | Dated: 12/27/21 | $2,056.25 |
| | Total | | **$2,056.25** |

# INVOICE

**MuniCap, Inc.**
Suite 210
8965 Guilford Road
Columbia, MD 21046

| Invoice Date | Invoice # |
|---|---|
| 12/27/2021 | 122021-233 |

Balance Due $2,056.25

**Remit check to:** MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

**Wire Instructions:**

***Our banking info has changed:***
***Fulton Bank, N.A.***
***9151 Baltimore National Pike***
***Ellicott City, MD 21042***
***(410) 418-8500***

***ABA Routing No.: 031 301 422***
***To the account of: MuniCap, Inc.***
***Account No.: 00 082 362 31***

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

**PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT**

**Invoice Date** 12/27/2021

**Invoice #** 122021-233

**MuniCap, Inc.**
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms: Net 30 | Client #: 2024

Project: Charles Pointe 2019

| Item | DATE | Description | Hrs | Amount |
|---|---|---|---|---|
| Sr Assoc (SAM) | 11/1/2021 | Update, review and remit annual statutory report. | 3.25 | 568.75 |
| Vice Pres (MM) | 11/1/2021 | Review statutory report. | 1 | 225.00 |
| Sr Assoc (SAM) | 11/4/2021 | Correspond with the trustee regarding upcoming debt service. | 0.25 | 43.75 |
| Vice Pres (MM) | 11/5/2021 | Download and save monthly excise tax revenue report. | 0.25 | 56.25 |
| Sr Assoc (SAM) | 11/5/2021 | Review and update the annual statutory report. Correspond with the developer. Update account reconciliation file with September activity. | 1.25 | 218.75 |
| Sr Assoc (SAM) | 11/8/2021 | Update and review annual statutory report. | 2 | 350.00 |
| Sr Assoc (OO) | 11/15/2021 | Prepare October journal entries. | 0.5 | 87.50 |
| Sr VP (MD) | 11/16/2021 | Review October journal entries. | 0.25 | 62.50 |
| Sr Assoc (ECG) | 11/18/2021 | Update account reconciliation for October activity. | 0.75 | 131.25 |
| Manager (JLA) | 11/30/2021 | Assist with identification and provision of material information related to on-going compliance. | 0.5 | 100.00 |
| Sr VP (MD) | 11/30/2021 | Prepare and distribute October financial reports. | 0.5 | 125.00 |
| Sr Assoc (OO) | 11/30/202 | Post October journal entries in QuickBooks. | 0.5 | 87.50 |
| | | Subtotal Fees: | | 2,056.25 |

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

**Total** **$2,056.25**

MNS

**Billing Inquiries? Call (443) 539-4104**

E

8-C

**REQUISITION FOR PAYMENT**
**FROM ADMINISTRATIVE EXPENSE FUND**

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$4,195,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

**REQUISITION FOR PAYMENT NO. 8**

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under a Indenture of Trust, dated as of May 25, 2021 (the "Indenture") between the Issuer and United Bank, as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 75.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$75.00** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **5th day of January, 2022**.

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

**Schedule I**
to Requisition

Copies of Invoices or Statements
(Attached)

| | | | |
|---|---|---|---|
| MuniCap, Inc. | Invoice #122021-223 | Dated: 12/27/2021 | $75.00 |
| | | **Total** | **$75.00** |

# INVOICE

**MuniCap, Inc.**
Suite 210
8965 Guilford Road
Columbia, MD 21046

| Invoice Date | Invoice # |
|---|---|
| 12/27/2021 | 122021-223 |

Balance Due $75.00

**Remit check to:** MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

**Wire Instructions:**

***Our banking info has changed:***
***Fulton Bank, N.A.***
***9151 Baltimore National Pike***
***Ellicott City, MD 21042***
***(410) 418-8500***

***ABA Routing No.: 031 301 422***
***To the account of: MuniCap, Inc.***
***Account No.: 00 082 362 31***

Bill To:

Gina Jones
Director of Grants & Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

**PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT**

**Invoice Date** 12/27/2021

**Invoice #** 122021-223

**MuniCap, Inc.**
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms: Net 30 | Client #: 1676

Project: Harrison County-WhiteOak Admin

| Item | DATE | Description | Hrs | Amount |
|---|---|---|---|---|
| Sr Assoc (MS) | 11/19/2021 | Prepare account statements for updating account reconciliation and file. | 0.25 | 37.50 |
| Sr Assoc (MS) | 11/23/2021 | Update account reconciliation for the month of October 2021. | 0.25 | 37.50 |
| | | Subtotal Fees: | | 75.00 |

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

**Total** **$75.00**

MNS

**Billing Inquiries? Call (443) 539-4104**

E

9-A

**HARRISON COUNTY BUILDING COMMISSION**
**LEASE REVENUE BONDS**
**SERIES 2020**
**(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)**

**REQUISTION FORM**

WesBanco Bank Incorporated
Attn: Corporate Trust Department
One Bank Plaza
Wheeling, West Virginia 26003

Ms. LaShawnda K. Fogle

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

1) Requisition Number: #44
2) Silling Associates, Inc.
   P.O. Box 3442
   Charleston, WV 25334
3) Amount: $ 51,850.00

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is a total of $ 51,850.00, of which $ 0.00 has previously been paid, and $ 51,850.00 remains outstanding with above amount now due and payable.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition, invoices and/or statements attached hereto, but may accept the same as conclusive evidence of the

accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this the ____ day of _____, 20 ____.

THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

By: _____

Its: _____

**Schedule I for Requisition #44**

## REIMBURSEMENT AND THIRD PARTY PAYMENTS

**(1) Reimbursement to Issuer or Harrison County Commission:**

| | Vendor | Description of Expense | Payment Date | Amount |
|---|---|---|---|---|
| a. | | | | |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| Total | | | | $ - |

**(2) Payments to Third Party Payees or Other Vendors:**

| | Vendor | Description of Expense | Approval Date | Amount |
|---|---|---|---|---|
| a. | Silling Associates, Inc. | Site Work | 5-Jan-22 | $51,850.00 |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| Total | | | | $ 51,850.00 |

**(3) Total amount of disbursements pursuant to this Requisition:** $ 51,850.00

**The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.**

Approval Signature

Date

SILLING
ASSOCIATES, INC.

Please remit to
P.O. Box 3442
Charleston, WV 25334

Harrison County Commission
301 West Main Street
Clarksburg, WV 26301
William Parker

Invoice number 5727
Date 12/21/2021

Project **Harrison County General Services Administration Building**

FF&E

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|---|---|---|---|---|---|
| **FF&E - Schematic Design** | 12,750.00 | 100.00 | 0.00 | 12,750.00 | 12,750.00 |
| **FF&E - Design Development** | 21,250.00 | 100.00 | 0.00 | 21,250.00 | 21,250.00 |
| **FF&E - Documents** | 29,750.00 | 60.00 | 0.00 | 17,850.00 | 17,850.00 |
| **FF&E - Procurement** | 12,750.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **FF&E - Contract Administration** | 8,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 85,000.00 | 61.00 | 0.00 | 51,850.00 | 51,850.00 |

Invoice total **51,850.00**

Approved by:

Thomas M. Potts
Principal

*Payment Due 30 Days From Invoice Date*

9-B

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

**REQUISITION FORM**

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ms. LaShawnda K. Fogle,

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

(1) Requisition Number: # 45
(2) Name and Address of Payee:
Rycon Construction, Inc.
2501 Smallman Street
Pittsburg PA 15222

(3) Amount: $ 804,524.33

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $ 804,524.33 of which has previously been paid, and $ 804,524.33 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this _____ day of _____, 20___.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____

Its:_____

**Schedule I for Requisition #45**

## REIMBURSEMENT AND THIRD PARTY PAYMENTS

**(1) Reimbursement to Issuer or Harrison County Commission:**

| | Vendor | Description of Expense | Payment Date | Amount |
|---|---|---|---|---|
| a. | | | | |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| Total | | | | $ - |

**(2) Payments to Third Party Payees or Other Vendors:**

| | Vendor | Description of Expense | Approval Date | Amount |
|---|---|---|---|---|
| a. | Rycon Construction, Inc. | Site Work | 5-Jan-22 | $804,524.33 |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| Total | | | | $ 804,524.33 |

**(3) Total amount of disbursements pursuant to this Requisition:** $ 804,524.33

**The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.**

Approval Signature

Date

# APPLICATION AND CERTIFICATION FOR PAYMENT

*AIA DOCUMENT G702*



| | | | | |
|---|---|---|---|---|
| TO OWNER: | PROJECT: | APPLICATION NO: | 13 | Distribution to: |
| **Harrison County Commission** | **Harrison County GSB** | | | ☐ OWNER |
| 301 West Main Street | Clarksburg, WV | | | ☐ ARCHITECT |
| Clarksburg, WV 26301 | General Services Administration Building | PERIOD FROM: | 12/01/21 | ☐ CONTRACTOR |
| | | PERIOD TO: | 12/31/21 | ☐ |
| FROM CONTRACTOR: | VIA ARCHITECT: | | | ☐ |
| **Rycon Construction, Inc.** | **Silfings Associates, Inc** | | | |
| 2501 Smallman Street | 405 Capitol Street, Upper Atrium | PROJECT NOS: | 4013 | |
| Pittsburgh, PA 15222 | Charleston, WV 25301 | | | |

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

| | | | |
|---|---|---|---|
| 1. ORIGINAL CONTRACT SUM | | | $ 15,458,000.00 |
| 2. Net change by Change Orders | | | $ 207,191.00 |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2) | | | $ 15,665,191.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | | | $ 9,084,091.30 |
| 5. RETAINAGE: | | | |
| a. 10% of Completed Work (Column D + E on G703) | $ 908,409.13 | | |
| b. 10 % of Stored Material (Column F on G703) | $ 0.00 | | |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703) | | | $ 908,409.13 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) | | | $ 8,175,682.17 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | | | $ 7,371,157.84 |
| 8. CURRENT PAYMENT DUE | | | $ 804,524.33 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | | | $ 7,489,508.83 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|---|---|---|
| Total changes approved in previous months by Owner | $197,651.00 | $0.00 |
| Total approved this Month | $9,540.00 | $0.00 |
| TOTALS | $207,191.00 | $0.00 |
| NET CHANGES by Change Order | $207,191.00 | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Dena DiVirgilio Date: 12/27/21

Dena DiVirgilio

State of: Pennsylvania County of: Allegheny
Subscribed and sworn to before me this 27th day of December, 2021
Notary Public: Karen A Biery
My Commission expires: 4-19-25

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ 804,524.33

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*

ARCHITECT:

By: Date: 12-29-2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Commonwealth of Pennsylvania - Notary Seal
Karen A. Biery, Notary Public
Allegheny County
My commission expires April 19, 2025
Commission number 1311181
Member, Pennsylvania Association of Notaries



**Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.**

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13
APPLICATION DATE: 12/01/21
PERIOD TO: 12/31/21
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 01 | Building Permit | $30,000.00 | $30,000.00 | $0.00 | | $30,000.00 | 100.00% | $0.00 | $3,000.00 |
| 02 | P&P Bond | $149,524.00 | $149,524.00 | $0.00 | | $149,524.00 | 100.00% | $0.00 | $14,952.40 |
| 03 | Builders Risk Inurance | $16,447.00 | $16,447.00 | $0.00 | | $16,447.00 | 100.00% | $0.00 | $1,644.70 |
| 04 | General Liabilities Insurance | $46,370.00 | $46,370.00 | $0.00 | | $46,370.00 | 100.00% | $0.00 | $4,637.00 |
| 05 | General Conditions | $826,306.00 | $661,044.00 | $55,087.00 | | $716,131.00 | 86.67% | $110,175.00 | $71,613.10 |
| 06 | Earthwork/Utilities - Mobilization | $35,020.00 | $35,020.00 | $0.00 | | $35,020.00 | 100.00% | $0.00 | $3,502.00 |
| 06a | Earthwork/Utilities - Demo Concrete/Asphalt | $21,130.00 | $21,130.00 | $0.00 | | $21,130.00 | 100.00% | $0.00 | $2,113.00 |
| 06b | Earthwork/Utilities - Bulk Excavation/Backfill | $229,050.00 | $222,178.50 | $0.00 | | $222,178.50 | 97.00% | $6,871.50 | $22,217.85 |
| 06c | Earthwork/Utilities - Demo Sanitary Lines | $12,390.00 | $12,390.00 | $0.00 | | $12,390.00 | 100.00% | $0.00 | $1,239.00 |
| 06d | Earthwork/Utilities - Domestic/Fireline Service | $29,440.00 | $29,440.00 | $0.00 | | $29,440.00 | 100.00% | $0.00 | $2,944.00 |
| 06e | Earthwork/Utilities - New Sanitary Lines | $263,725.00 | $263,725.00 | $0.00 | | $263,725.00 | 100.00% | $0.00 | $26,372.50 |
| 06f | Earthwork/Utilities - Roof Drain Piping | $15,140.00 | $15,140.00 | $0.00 | | $15,140.00 | 100.00% | $0.00 | $1,514.00 |
| 06g | Earthwork/Utilities - Relocate Storm Catch Basin | $10,000.00 | $10,000.00 | $0.00 | | $10,000.00 | 100.00% | $0.00 | $1,000.00 |
| 06h | Earthwork/Utilities - Exc/Backfill UT&C Trench | $23,500.00 | $23,500.00 | $0.00 | | $23,500.00 | 100.00% | $0.00 | $2,350.00 |
| 06i | Earthwork/Utilities - Allowance Overexcavation | $61,000.00 | $61,000.00 | $0.00 | | $61,000.00 | 100.00% | $0.00 | $6,100.00 |
| 07 | Termite Control | $5,000.00 | $5,000.00 | $0.00 | | $5,000.00 | 100.00% | $0.00 | $500.00 |
| 08 | Asphalt/Bumpers | $37,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $37,000.00 | $0.00 |
| 09 | Building Concrete-Foundation Exc/Backfill | $25,000.00 | $25,000.00 | $0.00 | | $25,000.00 | 100.00% | $0.00 | $2,500.00 |
| 09a | Concrete Footings/Grade Beams | $214,000.00 | $214,000.00 | $0.00 | | $214,000.00 | 100.00% | $0.00 | $21,400.00 |
| 09b | Concrete Elevator Pit Slabs | $9,000.00 | $9,000.00 | $0.00 | | $9,000.00 | 100.00% | $0.00 | $900.00 |
| 09c | Concrete Piers | $98,000.00 | $98,000.00 | $0.00 | | $98,000.00 | 100.00% | $0.00 | $9,800.00 |
| 09d | Concrete Walls/Haunch | $459,100.00 | $459,100.00 | $0.00 | | $459,100.00 | 100.00% | $0.00 | $45,910.00 |
| 09e | Concrete Slab on Grade | $146,000.00 | $146,000.00 | $0.00 | | $146,000.00 | 100.00% | $0.00 | $14,600.00 |
| 09f | Concrete Slab on Deck - First Floor | $108,000.00 | $108,000.00 | $0.00 | | $108,000.00 | 100.00% | $0.00 | $10,800.00 |
| 09g | Concrete Slab on Deck - Second Floor | $109,000.00 | $109,000.00 | $0.00 | | $109,000.00 | 100.00% | $0.00 | $10,900.00 |
| 09h | Concrete Slab on Deck - Third Floor | $105,000.00 | $105,000.00 | $0.00 | | $105,000.00 | 100.00% | $0.00 | $10,500.00 |
| 09i | Concrete Slab on Deck - Roof | $24,000.00 | $24,000.00 | $0.00 | | $24,000.00 | 100.00% | $0.00 | $2,400.00 |
| 09j | Concrete Column Encasements | $6,500.00 | $6,500.00 | $0.00 | | $6,500.00 | 100.00% | $0.00 | $650.00 |
| 09k | Concrete Frost Slabs | $8,400.00 | $4,200.00 | $0.00 | | $4,200.00 | 50.00% | $4,200.00 | $420.00 |
| 09l | Concrete Pan Stair Infill | $23,000.00 | $11,500.00 | $11,500.00 | | $23,000.00 | 100.00% | $0.00 | $2,300.00 |
| 09m | Concrete C.I.P. Stairs | $30,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $30,000.00 | $0.00 |
| 09n | Concrete Sidewalks/HC Ramps/Curbs | $80,000.00 | $15,200.00 | $0.00 | | $15,200.00 | 19.00% | $64,800.00 | $1,520.00 |
| 09o | Concrete - Install Bollards | $6,000.00 | $3,000.00 | $0.00 | | $3,000.00 | 50.00% | $3,000.00 | $300.00 |
| 09p | Concrete Seat Walls/Ftg | $17,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $17,000.00 | $0.00 |
| 09q | Concrete House Keeping Pads | $10,000.00 | $10,000.00 | $0.00 | | $10,000.00 | 100.00% | $0.00 | $1,000.00 |
| 09r | Concrete B & O Tax | $28,000.00 | $24,920.00 | $560.00 | | $25,480.00 | 91.00% | $2,520.00 | $2,548.00 |
| 10 | Masonry/Stonework - Mobilize & Submittals | $27,500.00 | $27,500.00 | $0.00 | | $27,500.00 | 100.00% | $0.00 | $2,750.00 |

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13
APPLICATION DATE: 12/01/21
PERIOD TO: 12/31/21
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| 10a | Masonry - Stair B CMU | $155,000.00 | $155,000.00 | $0.00 | | $155,000.00 | 100.00% | $0.00 | $15,500.00 |
| 10b | Masonry - Interior CMU Walls | $226,000.00 | $192,100.00 | $22,600.00 | | $214,700.00 | 95.00% | $11,300.00 | $21,470.00 |
| 10c | Masonry - Brick Veneer | $660,000.00 | $132,000.00 | $66,000.00 | | $198,000.00 | 30.00% | $462,000.00 | $19,800.00 |
| 10d | Masonry - Precast Veneer | $723,500.00 | $253,225.00 | $36,175.00 | | $289,400.00 | 40.00% | $434,100.00 | $28,940.00 |
| 10e | Masonry - Ramp @ Front Sidewalk | $48,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $48,000.00 | $0.00 |
| 11 | Structural Steel Sequence # 1 Detailing | $14,690.00 | $14,690.00 | $0.00 | | $14,690.00 | 100.00% | $0.00 | $1,469.00 |
| 11a | Structural Steel Sequence # 1 Structural Stl | $219,240.00 | $219,240.00 | $0.00 | | $219,240.00 | 100.00% | $0.00 | $21,924.00 |
| 11b | Structural Steel Sequence # 1 Erection | $144,716.00 | $144,716.00 | $0.00 | | $144,716.00 | 100.00% | $0.00 | $14,471.60 |
| 11c | Structural Steel Sequence # 1 Decking | $30,854.00 | $30,854.00 | $0.00 | | $30,854.00 | 100.00% | $0.00 | $3,085.40 |
| 11d | Structural Steel Sequence # 2 Detailing | $14,690.00 | $14,690.00 | $0.00 | | $14,690.00 | 100.00% | $0.00 | $1,469.00 |
| 11e | Structural Steel Sequence # 2 Structural Stl | $219,240.00 | $219,240.00 | $0.00 | | $219,240.00 | 100.00% | $0.00 | $21,924.00 |
| 11f | Structural Steel Sequence # 2 Erection | $144,716.00 | $144,716.00 | $0.00 | | $144,716.00 | 100.00% | $0.00 | $14,471.60 |
| 11g | Structural Steel Sequence # 2 Decking | $30,854.00 | $30,854.00 | $0.00 | | $30,854.00 | 100.00% | $0.00 | $3,085.40 |
| 11h | Structural Steel Sequence # 3 Detailing | $14,690.00 | $14,690.00 | $0.00 | | $14,690.00 | 100.00% | $0.00 | $1,469.00 |
| 11i | Structural Steel Sequence # 3 Structural Stl | $219,240.00 | $219,240.00 | $0.00 | | $219,240.00 | 100.00% | $0.00 | $21,924.00 |
| 11j | Structural Steel Sequence # 3 Erection | $144,716.00 | $144,716.00 | $0.00 | | $144,716.00 | 100.00% | $0.00 | $14,471.60 |
| 11k | Structural Steel Sequence # 3 Decking | $30,854.00 | $30,854.00 | $0.00 | | $30,854.00 | 100.00% | $0.00 | $3,085.40 |
| 11l | Structural Steel Sequence # 4 Detailing | $14,690.00 | $14,690.00 | $0.00 | | $14,690.00 | 100.00% | $0.00 | $1,469.00 |
| 11m | Structural Steel Sequence # 4 Structural Stl | $219,240.00 | $219,240.00 | $0.00 | | $219,240.00 | 100.00% | $0.00 | $21,924.00 |
| 11n | Structural Steel Sequence # 4 Erection | $144,716.00 | $144,716.00 | $0.00 | | $144,716.00 | 100.00% | $0.00 | $14,471.60 |
| 11o | Structural Steel Sequence # 4 Decking | $30,854.00 | $30,854.00 | $0.00 | | $30,854.00 | 100.00% | $0.00 | $3,085.40 |
| 12 | Misc Metals; SS1 Stairs | $23,484.00 | $23,484.00 | $0.00 | | $23,484.00 | 100.00% | $0.00 | $2,348.40 |
| 12a | Misc Metals; PS1 Stairs | $34,359.00 | $24,051.30 | $10,307.70 | | $34,359.00 | 100.00% | $0.00 | $3,435.90 |
| 12b | Misc Metals; PS2 Stairs | $56,110.00 | $56,110.00 | $0.00 | | $56,110.00 | 100.00% | $0.00 | $5,611.00 |
| 12c | Misc Metals; Day Report Stair | $10,875.00 | $10,875.00 | $0.00 | | $10,875.00 | 100.00% | $0.00 | $1,087.50 |
| 12d | Misc Metals; Misc Ladders | $8,000.00 | $4,000.00 | $0.00 | | $4,000.00 | 50.00% | $4,000.00 | $400.00 |
| 12e | Misc Metals; Misc handrails | $5,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $5,000.00 | $0.00 |
| 12f | Misc Metals Shop Drawings | $7,172.00 | $7,172.00 | $0.00 | | $7,172.00 | 100.00% | $0.00 | $717.20 |
| 13 | Rough Carpentry | $116,258.00 | $68,592.22 | $20,926.44 | | $89,518.66 | 77.00% | $26,739.34 | $8,951.87 |
| 14 | Finish Carpentry | $240,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $240,000.00 | $0.00 |
| 15 | Water Proofing | $53,000.00 | $53,000.00 | $0.00 | | $53,000.00 | 100.00% | $0.00 | $5,300.00 |
| 16 | Spray Applied Insulation | $66,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $66,000.00 | $0.00 |
| 17 | Fluid Applied Air Barrier | $84,000.00 | $16,800.00 | $33,600.00 | | $50,400.00 | 60.00% | $33,600.00 | $5,040.00 |
| 18 | EPDM Roofing | $180,000.00 | $135,000.00 | $0.00 | | $135,000.00 | 75.00% | $45,000.00 | $13,500.00 |
| 19 | Metal Composite Wall Panels | $37,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $37,000.00 | $0.00 |
| 20 | Spray on Fire Proofing | $29,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $29,000.00 | $0.00 |
| 21 | Caulking & Sealants | $14,500.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $14,500.00 | $0.00 |

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13
APPLICATION DATE: 12/01/21
PERIOD TO: 12/31/21
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| 22 | Doors/Frames/Hardware - Material | $270,000.00 | $40,500.00 | $8,100.00 | | $48,600.00 | 18.00% | $221,400.00 | $4,860.00 |
| 22a | Doors/Frames/Hardware - Labor | $88,000.00 | $21,120.00 | $7,920.00 | | $29,040.00 | 33.00% | $58,960.00 | $2,904.00 |
| 23 | Rolling Grilles | $27,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $27,000.00 | $0.00 |
| 24 | Accordian Partitions | $8,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $8,000.00 | $0.00 |
| 25 | Accordian Firedoors | $60,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $60,000.00 | $0.00 |
| 26 | Aluminum Storefronts & Glass | $496,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $496,000.00 | $0.00 |
| 27 | Drwyall & ACT - Mobilization | $45,195.00 | $45,195.00 | $0.00 | | $45,195.00 | 100.00% | $0.00 | $4,519.50 |
| 27a | Drywall & ACT - Shop Drawings | $16,720.00 | $16,720.00 | $0.00 | | $16,720.00 | 100.00% | $0.00 | $1,672.00 |
| 27b | Drywall - Basement Interior Framing (L) | $6,013.00 | $0.00 | $601.30 | | $601.30 | 10.00% | $5,411.70 | $60.13 |
| 27b1 | Drywall - Basement Interior Framing (M) | $4,347.00 | $4,347.00 | $0.00 | | $4,347.00 | 100.00% | $0.00 | $434.70 |
| 27b2 | Drywall - Basement Insulation/Drywall Hang (L) | $9,480.00 | $0.00 | $948.00 | | $948.00 | 10.00% | $8,532.00 | $94.80 |
| 27b3 | Drywall - Basement Insulation/Drywall Hang (M) | $7,482.00 | $0.00 | $748.20 | | $748.20 | 10.00% | $6,733.80 | $74.82 |
| 27b4 | Drywall - Basement Drywall Finish (L) | $7,538.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $7,538.00 | $0.00 |
| 27b5 | Drywall - Basement Drywall Finish (M) | $529.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $529.00 | $0.00 |
| 27b6 | Drywall - Basement ACT Ceilings (L) | $3,816.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $3,816.00 | $0.00 |
| 27b7 | Drywall - Basement ACT Ceiling (M) | $5,362.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $5,362.00 | $0.00 |
| 27c | Drywall - 1st Floor Interior Framing (L) | $53,486.00 | $53,486.00 | $0.00 | | $53,486.00 | 100.00% | $0.00 | $5,348.60 |
| 27c1 | Drywall - 1st Floor Interior Framing (M) | $25,864.00 | $25,864.00 | $0.00 | | $25,864.00 | 100.00% | $0.00 | $2,586.40 |
| 27c2 | Drywall - 1st Floor Insulation/Drywall Hang (L) | $83,686.00 | $4,184.30 | $54,395.90 | | $58,580.20 | 70.00% | $25,105.80 | $5,858.02 |
| 27c3 | Drywall - 1st Floor Insulation/Drywall Hang (M) | $55,478.00 | $2,773.90 | $47,156.30 | | $49,930.20 | 90.00% | $5,547.80 | $4,993.02 |
| 27c4 | Drywall - 1st Floor Drywall Finish (L) | $60,670.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $60,670.00 | $0.00 |
| 27c5 | Drywall - 1st Floor Drywall Finish (M) | $5,060.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $5,060.00 | $0.00 |
| 27c6 | Drywall - 1st Floor ACT Ceiling (L) | $29,900.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $29,900.00 | $0.00 |
| 27c7 | Drywall - 1st Floor ACT Ceiling (M) | $49,024.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $49,024.00 | $0.00 |
| 27d | Drywall - 2nd Floor Interior Framing (L) | $59,567.00 | $53,610.30 | $0.00 | | $53,610.30 | 90.00% | $5,956.70 | $5,361.03 |
| 27d1 | Drywall - 2nd Floor Interior Framing (M) | $26,694.00 | $26,694.00 | $0.00 | | $26,694.00 | 100.00% | $0.00 | $2,669.40 |
| 27d2 | Drywall - 2nd Floor Insulation/Drywall Hang (L) | $86,354.00 | $0.00 | $8,635.40 | | $8,635.40 | 10.00% | $77,718.60 | $863.54 |
| 27d3 | Drywall - 2nd Floor Insulation/Drywall Hang (M) | $52,512.00 | $0.00 | $15,753.60 | | $15,753.60 | 30.00% | $36,758.40 | $1,575.36 |
| 27d4 | Drywall - 2nd Floor Drywall Finish (L) | $60,063.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $60,063.00 | $0.00 |
| 27d5 | Drywall - 2nd Floor Drywall Finish (M) | $5,230.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $5,230.00 | $0.00 |
| 27d6 | Drywall - 2nd Floor ACT Ceiling (L) | $31,948.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $31,948.00 | $0.00 |
| 27d7 | Drywall - 2nd Floor ACT Ceiling (M) | $50,048.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $50,048.00 | $0.00 |
| 27e | Drywall - 3ed Floor Interior Framing (L) | $46,538.00 | $1,396.14 | $3,257.66 | | $4,653.80 | 10.00% | $41,884.20 | $465.38 |
| 27e1 | Drywall - 3rd Floor Interior Framing (M) | $22,829.00 | $11,414.50 | $0.00 | | $11,414.50 | 50.00% | $11,414.50 | $1,141.45 |
| 27e2 | Drywall - 3rd Floor Insulation/Drywall Hang (L) | $80,746.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $80,746.00 | $0.00 |
| 27e3 | Drywall - 3rd Floor Insulation/Drywall Hang (M) | $55,669.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $55,669.00 | $0.00 |
| 27e4 | Drywall - 3rd Floor Drywall Finish (L) | $65,130.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $65,130.00 | $0.00 |

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13
APPLICATION DATE: 12/01/21
PERIOD TO: 12/31/21
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| 27e5 | Drywall - 3rd Floor Drywall Finish (M) | $4,725.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $4,725.00 | $0.00 |
| 27e6 | Drywall - 3rd Floor ACT Ceiling (L) | $25,356.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $25,356.00 | $0.00 |
| 27e7 | Drywall - 3rd Floor ACT Ceiling (M) | $50,438.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $50,438.00 | $0.00 |
| 27f | Drywall - Exterior Framing (L) | $123,395.00 | $86,376.50 | $12,339.50 | | $98,716.00 | 80.00% | $24,679.00 | $9,871.60 |
| 27f1 | Drywall - Exterior Framing (M) | $112,108.00 | $100,897.20 | $11,210.80 | | $112,108.00 | 100.00% | $0.00 | $11,210.80 |
| 28 | Ceramic Tile | $293,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $293,000.00 | $0.00 |
| 29 | Carpet/VCT | $280,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $280,000.00 | $0.00 |
| 30 | Painting | $140,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $140,000.00 | $0.00 |
| 31 | Signage and Plaques | $79,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $79,000.00 | $0.00 |
| 32 | Toilet Partitions | $12,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $12,000.00 | $0.00 |
| 33 | Wal/Door Protection | $13,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $13,000.00 | $0.00 |
| 34 | Toilet Accessories | $17,000.00 | $11,770.00 | $0.00 | | $11,770.00 | 69.24% | $5,230.00 | $1,177.00 |
| 35 | Fire Extinguishers & Cabinets | $6,500.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $6,500.00 | $0.00 |
| 36 | Metal Lockers | $8,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $8,000.00 | $0.00 |
| 37 | Flag Pole | $2,900.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $2,900.00 | $0.00 |
| 38 | Window Shades | $30,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $30,000.00 | $0.00 |
| 39 | Pews | $12,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $12,000.00 | $0.00 |
| 40 | Elevators | $183,000.00 | $92,105.00 | $0.00 | | $92,105.00 | 50.33% | $90,895.00 | $9,210.50 |
| 41 | Vertical Platform Lift | $28,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $28,000.00 | $0.00 |
| 42 | Fire Protection - Design | $24,000.00 | $24,000.00 | $0.00 | | $24,000.00 | 100.00% | $0.00 | $2,400.00 |
| 42a | Fire Protection - Permits | $3,000.00 | $3,000.00 | $0.00 | | $3,000.00 | 100.00% | $0.00 | $300.00 |
| 42b | Fire Protection - Mobilization | $10,500.00 | $10,500.00 | $0.00 | | $10,500.00 | 100.00% | $0.00 | $1,050.00 |
| 42c | Fire Protection - Basement | $41,125.00 | $20,562.50 | $12,337.50 | | $32,900.00 | 80.00% | $8,225.00 | $3,290.00 |
| 42d | Fire Protection - First Floor | $41,125.00 | $32,900.00 | $4,112.50 | | $37,012.50 | 90.00% | $4,112.50 | $3,701.25 |
| 42e | Fire Protection - Second Floor | $41,125.00 | $20,562.50 | $8,225.00 | | $28,787.50 | 70.00% | $12,337.50 | $2,878.75 |
| 42f | Fire Protection - Third Floor | $41,125.00 | $20,562.50 | $0.00 | | $20,562.50 | 50.00% | $20,562.50 | $2,056.25 |
| 42g | Fire Protection - Riser | $6,500.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $6,500.00 | $0.00 |
| 42h | Fire Protection - Test | $1,500.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $1,500.00 | $0.00 |
| 43 | Plumbing - Mobilization | $7,225.00 | $7,225.00 | $0.00 | | $7,225.00 | 100.00% | $0.00 | $722.50 |
| 43a | Plumbing - B&O Tax | $8,640.00 | $6,048.00 | $172.80 | | $6,220.80 | 72.00% | $2,419.20 | $622.08 |
| 43b | Plumbing - Supervision | $15,030.00 | $10,521.00 | $1,352.70 | | $11,873.70 | 79.00% | $3,156.30 | $1,187.37 |
| 43c | Plumbing - Domestic Water Piping Materials | $30,255.00 | $30,255.00 | $0.00 | | $30,255.00 | 100.00% | $0.00 | $3,025.50 |
| 43d | Plumbing - Domestic Water Piping Labor | $35,430.00 | $12,400.50 | $7,086.00 | | $19,486.50 | 55.00% | $15,943.50 | $1,948.65 |
| 43e | Plumbing - Sanitary/Storm Piping Materials | $96,620.00 | $96,620.00 | $0.00 | | $96,620.00 | 100.00% | $0.00 | $9,662.00 |
| 43f | Plumbing - Sanitary/Storm Piping Labor | $71,105.00 | $66,127.65 | $0.00 | | $66,127.65 | 93.00% | $4,977.35 | $6,612.77 |
| 43g | Plumbing - Gas Piping Materials | $10,450.00 | $10,450.00 | $0.00 | | $10,450.00 | 100.00% | $0.00 | $1,045.00 |
| 43h | Plumbing - Gas Piping Labor | $12,505.00 | $12,505.00 | $0.00 | | $12,505.00 | 100.00% | $0.00 | $1,250.50 |

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13
APPLICATION DATE: 12/01/21
PERIOD TO: 12/31/21
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| 43i | Plumbing - Plumbing Fixtures Material | $91,365.00 | $43,855.20 | $0.00 | | $43,855.20 | 48.00% | $47,509.80 | $4,385.52 |
| 43j | Plumbing - Plumbing Fixtures Labor | $11,975.00 | $1,556.75 | $0.00 | | $1,556.75 | 13.00% | $10,418.25 | $155.68 |
| 43k | Plumbing - Piping Insulation Installation | $41,400.00 | $0.00 | $8,280.00 | | $8,280.00 | 20.00% | $33,120.00 | $828.00 |
| 44 | HVAC - Mobilization | $17,500.00 | $17,500.00 | $0.00 | | $17,500.00 | 100.00% | $0.00 | $1,750.00 |
| 44a | HVAC - Dafting/Coordination | $38,250.00 | $38,250.00 | $0.00 | | $38,250.00 | 100.00% | $0.00 | $3,825.00 |
| 44b | HVAC - Basement - Ductwork/Pipe Mtl | $19,350.00 | $15,480.00 | $1,935.00 | | $17,415.00 | 90.00% | $1,935.00 | $1,741.50 |
| 44b1 | HVAC - Basement - Ductwork/Piping Labor | $24,325.00 | $19,460.00 | $2,432.50 | | $21,892.50 | 90.00% | $2,432.50 | $2,189.25 |
| 44b2 | HVAC - Basement - HVAC Equipment Mtl | $30,650.00 | $15,325.00 | $9,195.00 | | $24,520.00 | 80.00% | $6,130.00 | $2,452.00 |
| 44b3 | HVAC - Basement - HVAC Equipment Labor | $10,613.00 | $5,306.50 | $1,061.30 | | $6,367.80 | 60.00% | $4,245.20 | $636.78 |
| 44b4 | HVAC - Basement - HVAC Insulation M/L | $26,850.00 | $0.00 | $4,027.50 | | $4,027.50 | 15.00% | $22,822.50 | $402.75 |
| 44b5 | HVAC - Basement - HVAC Temp Controls | $21,450.00 | $0.00 | $2,145.00 | | $2,145.00 | 10.00% | $19,305.00 | $214.50 |
| 44c | HVAC - First Floor - Ductwork/Pipe Mtl | $48,600.00 | $46,170.00 | $0.00 | | $46,170.00 | 95.00% | $2,430.00 | $4,617.00 |
| 44c1 | HVAC - First Floor - Ductwork/Piping Labor | $57,444.00 | $54,571.80 | $0.00 | | $54,571.80 | 95.00% | $2,872.20 | $5,457.18 |
| 44c2 | HVAC - First Floor - HVAC Equipment Mtl | $30,650.00 | $18,390.00 | $6,130.00 | | $24,520.00 | 80.00% | $6,130.00 | $2,452.00 |
| 44c3 | HVAC - First Floor - HVAC Equipment Labor | $14,150.00 | $8,490.00 | $1,415.00 | | $9,905.00 | 70.00% | $4,245.00 | $990.50 |
| 44c4 | HVAC - First Floor - HVAC Insulation M/L | $44,750.00 | $0.00 | $8,950.00 | | $8,950.00 | 20.00% | $35,800.00 | $895.00 |
| 44c5 | HVAC - First Floor - HVAC Temp Controls | $28,600.00 | $0.00 | $5,720.00 | | $5,720.00 | 20.00% | $22,880.00 | $572.00 |
| 44d | HVAC - Second Floor- Ductwork/Pipe Mtl | $57,250.00 | $45,800.00 | $0.00 | | $45,800.00 | 80.00% | $11,450.00 | $4,580.00 |
| 44d1 | HVAC - Second Floor - Ductwork/Piping Lab | $67,506.00 | $54,004.80 | $0.00 | | $54,004.80 | 80.00% | $13,501.20 | $5,400.48 |
| 44d2 | HVAC - Second Floor - HVAC Equip Mtl | $38,312.00 | $24,902.80 | $7,662.40 | | $32,565.20 | 85.00% | $5,746.80 | $3,256.52 |
| 44d3 | HVAC - Second Floor - HVAC Equip Lab | $14,150.00 | $9,197.50 | $707.50 | | $9,905.00 | 70.00% | $4,245.00 | $990.50 |
| 44d4 | HVAC - Second Floor - HVAC Insulation M/L | $44,750.00 | $0.00 | $8,950.00 | | $8,950.00 | 20.00% | $35,800.00 | $895.00 |
| 44d5 | HVAC - Second Floor - HVAC Temp Controls | $28,600.00 | $0.00 | $5,720.00 | | $5,720.00 | 20.00% | $22,880.00 | $572.00 |
| 44e | HVAc - Third Floor - Ductwork/Pipe Mtl | $55,488.00 | $27,744.00 | $16,646.40 | | $44,390.40 | 80.00% | $11,097.60 | $4,439.04 |
| 44e1 | HVAC - Third Floor - Ductwork/Piping Labor | $67,725.00 | $33,862.50 | $20,317.50 | | $54,180.00 | 80.00% | $13,545.00 | $5,418.00 |
| 44e2 | HVAC - Third Floor - HVAC Equipment Mtl | $53,637.00 | $26,818.50 | $16,091.10 | | $42,909.60 | 80.00% | $10,727.40 | $4,290.96 |
| 44e3 | HVAC - Third Floor - HVAC Equipment Labor | $14,150.00 | $7,075.00 | $1,415.00 | | $8,490.00 | 60.00% | $5,660.00 | $849.00 |
| 44e4 | HVAC - Third Floor - HVAC Insulation M/L | $53,700.00 | $0.00 | $10,740.00 | | $10,740.00 | 20.00% | $42,960.00 | $1,074.00 |
| 44e5 | HVAC - Third Floor - HVAC Temp Controls | $28,600.00 | $0.00 | $5,720.00 | | $5,720.00 | 20.00% | $22,880.00 | $572.00 |
| 44f | HVAC - Roof- Piping M/L | $8,713.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $8,713.00 | $0.00 |
| 44f1 | HVAC - Roof - HVAC Equipment Mtl | $430,000.00 | $313,900.00 | $0.00 | | $313,900.00 | 73.00% | $116,100.00 | $31,390.00 |
| 44f2 | HVAC - Roof - HVAC Equipment Labor | $17,687.00 | $5,306.10 | $3,537.40 | | $8,843.50 | 50.00% | $8,843.50 | $884.35 |
| 44f3 | HVAC - Roof - HVAC Insulation M/L | $8,050.00 | $0.00 | $805.00 | | $805.00 | 10.00% | $7,245.00 | $80.50 |
| 44f4 | HVAC - Roof - HVAC Temp Controls | $35,750.00 | $0.00 | $3,575.00 | | $3,575.00 | 10.00% | $32,175.00 | $357.50 |
| 44g | HVAC - Testing & Balancing | $27,750.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $27,750.00 | $0.00 |
| 45 | Electrical - Mobilization/Temporary | $41,355.00 | $28,948.50 | $0.00 | | $28,948.50 | 70.00% | $12,406.50 | $2,894.85 |
| 45a | Electrical - Underground UT&C Duct Bank | $34,368.00 | $34,368.00 | $0.00 | | $34,368.00 | 100.00% | $0.00 | $3,436.80 |

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13
APPLICATION DATE: 12/01/21
PERIOD TO: 12/31/21
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| 45b | Electrical - Lighting Fixtures Package (M) | $254,072.00 | $12,703.60 | $12,703.60 | | $25,407.20 | 10.00% | $228,664.80 | $2,540.72 |
| 45c | Electrical - Lighting Fixtures Package (L) | $181,177.00 | $9,058.85 | $9,058.85 | | $18,117.70 | 10.00% | $163,059.30 | $1,811.77 |
| 45d | Electrical - Switchgear Package (M) | $180,805.00 | $66,897.85 | $14,464.40 | | $81,362.25 | 45.00% | $99,442.75 | $8,136.23 |
| 45e | Electrical - Switchgear Package (L) | $108,563.00 | $29,312.01 | $19,541.34 | | $48,853.35 | 45.00% | $59,709.65 | $4,885.34 |
| 45f | Electrical - Emergency Generator Package | $170,845.00 | $25,626.75 | $145,218.25 | | $170,845.00 | 100.00% | $0.00 | $17,084.50 |
| 45g | Electrical - Fire Alarm Package (M) | $91,621.00 | $4,581.05 | $0.00 | | $4,581.05 | 5.00% | $87,039.95 | $458.11 |
| 45h | Electrical - Fire Alearm Package (L) | $58,440.00 | $2,922.00 | $0.00 | | $2,922.00 | 5.00% | $55,518.00 | $292.20 |
| 45i | Electrical - Data/CCTV Package (M) | $309,499.00 | $15,474.95 | $30,949.90 | | $46,424.85 | 15.00% | $263,074.15 | $4,642.49 |
| 45j | Electrical - Data/CCTV Package (L) | $56,717.00 | $2,835.85 | $5,671.70 | | $8,507.55 | 15.00% | $48,209.45 | $850.76 |
| 45k | Electrical - Door Access Package (M) | $62,887.00 | $3,144.35 | $1,257.74 | | $4,402.09 | 7.00% | $58,484.91 | $440.21 |
| 45l | Electrical - Door Access Package (L) | $17,105.00 | $855.25 | $342.10 | | $1,197.35 | 7.00% | $15,907.65 | $119.74 |
| 45m | Electrical - Branch Power (M) | $25,590.00 | $2,559.00 | $3,838.50 | | $6,397.50 | 25.00% | $19,192.50 | $639.75 |
| 45n | Electrical - Branch Power (L) | $93,183.00 | $9,318.30 | $13,977.45 | | $23,295.75 | 25.00% | $69,887.25 | $2,329.58 |
| 45o | Electrical - Mechanical Equip Power Wiring (M) | $25,590.00 | $1,791.30 | $767.70 | | $2,559.00 | 10.00% | $23,031.00 | $255.90 |
| 45p | Electrical - Mechanical Equip Power Wiring (L) | $93,183.00 | $6,522.81 | $2,795.49 | | $9,318.30 | 10.00% | $83,864.70 | $931.83 |
| 46 | B&O Tax | $303,800.00 | $158,923.00 | $17,241.00 | | $176,164.00 | 57.99% | $127,636.00 | $17,616.40 |
| 47 | CO #01-Sitework, Electrical | $50,800.00 | $40,583.00 | $1,800.00 | | $42,383.00 | 83.43% | $8,417.00 | $4,238.30 |
| 48 | CO #02 - Sitework Unsuitable | $136,975.00 | $136,975.00 | $0.00 | | $136,975.00 | 100.00% | $0.00 | $13,697.50 |
| 49 | CO #03 - UT&C, Temp. Under Drain Waterproofing | $9,876.00 | $9,876.00 | $0.00 | | $9,876.00 | 100.00% | $0.00 | $987.60 |
| 50 | CO #04 - Refrigerated Bottle Fillers | $9,540.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $9,540.00 | $0.00 |
| | **GRAND TOTALS** | $15,665,191.00 | $8,190,175.38 | $893,915.92 | $0.00 | $9,084,091.30 | 57.99% | $6,581,099.70 | $908,409.13 |

Users may obtain validation of this document by requesting of the licensor a completed AIA Document D401 - Certification of Document's Authenticity

**PARTIAL WAIVER AND RELEASE OF LIENS**
**AND INDEMNITY AGREEMENT – CONTRACTOR**

State of Pennsylvania
County of Allegheny

The undersigned is AP/AR Manager (title) of Rycon Construction Inc. (Contractor") which has a contract with Harrison County GSB the owner ("Owner") of a project known and commonly referred Harrison County Commission ("Project") the date of execution of this Partial Waiver and Release, Contractor warrants and represents the following to accurate:

| | |
|---|---|
| Total Contract Value | $ 15,655,191.00 |
| Total Amount Previously paid | $ 7,371,157.84 |
| Total Amount Claimed due in Pending Application | $ 804,524.33 |

Contingent upon payment of the amount claimed due of $ 804,524.33 to, or for the benefit of Contractor, Contractor does hereby release Owner, the Project and the premises upon which the Project is located and any and all improvements thereon ("Property") from any and all claims, liens and/or rights to lien up to the amount paid to date, including the amount claimed due herein.

Contractor further represents and warrants that the individual executing this Partial Waiver is duly authorized and empowered to sign and execute this waiver on Contractor's behalf; that Contractor has properly performed all of the work pursuant to the plans and specifications and/or Contractor's agreement with Owner, and that Contractor has paid for any labor, materials, equipment and services that Contractor used or supplied to the above premises through the date of said payment application or invoice or that such materials or equipment were fully-paid open stock.

Contractor further agrees to indemnify, defend and hold harmless Owner from and against any and all suits, claims, damages, losses, costs, settlements, arbitration awards and expenses including, but not limited to mechanics' or materialmens' liens and any other similar such liens asserted against the Project, the Property or any existing improvements on the Property, or any part thereof arising out of the work or for any losses or expenses should any such claim, lien or right to a lien be asserted, either by Contractor or by any subcontractor, supplier, laborer, materialman or sub-subcontractor of Contractor.

Contractor further accepts and acknowledges the receipt of the aforesaid sums in full accord and satisfaction for the work performed or supplied to date and in full and final satisfaction of any and all claims as of the date hereof, with full knowledge that Owner (and its successors and assigns) are relying on such representations in making the payment.

In addition, for and in consideration of the amounts and sums received, Contractor hereby waives, releases and relinquishes any and all claims, rights or causes of action whatsoever arising out of or in the course of the work performed on the Project prior to the date hereof, excepting those specific claims listed below, if any, for unapproved change orders or other disputed amounts claimed due. Those claims, if any exist, are limited to the following. (Include description of any claim, disputed change order, and amount claimed due).

Signed and delivered this 27th day of December, 2021.

Signed: Dena M. DiVirgilio

Print: Dena DiVirgilio, AP/AR Manager

**ACKNOWLEDGEMENT**

State of Pennsylvania
County of Allegheny

Before me, the undersigned Notary Public in and for the said 27th day of December, 2021.

Notary Public: Karen A Biery

SEAL

Commonwealth of Pennsylvania - Notary Seal
Karen A. Biery, Notary Public
Allegheny County
My commission expires April 19, 2025
Commission number 1311181
Member, Pennsylvania Association of Notaries

Printed Name: Karen A Biery

{20291 01/384538:}

10-A

EAST VIEW PUBLIC SERVICE DISTRICT
1655 PHILIPPI PIKE
CLARKSBURG, WV 26301

MEETING MINUTES

The regular meeting of the East View Public Service District was held on December 14, 2021 AT NOON

Those in attendance: Michael Blake, James Harbert, Tommy Bryant (via phone), Dave Layton, Dawn Hogue, Laura Guzzi, Jane Bryant, Scott Hogue and Thurman Shingleton.

FINANCIAL:

1. WV Municipal Bond - $2838
2. USDA Rural Development Loan - $1081
3. Clarksburg Water Board - $1817.95
4. Clarksburg Sanitary Board - $4614.26
5. Payroll – $4689
6. CWCR Account - $449
7. HNB 2.5 % - $437
8. CWCR-S Account - $1856
9. RLI - $250.
10. Frontier - $142.94
11. Dominion Energy - $169
12. US Cellular - $61.89
13. Tetrick and Bartlett - $652.00
14. Bennett & Dobbin - $250
15. Mon Power - $91.55
16. HNB - $60
17. Bombadiere Plumbing – $207.50
18. Enterprise Sanitation - $39.46
19. Federal Deposit - $1003.44 (Withholdings)
20. State of WV Deposit - $179 (Withholdings)
21. The Town of Anmoore - $21.26
22. Miss Utility of WV - $10
23. USPS - $194.
24. Misc - $280.84

NEW BUSINESS:

1. Presented our established alert system, Text-Em-All for any utility emergencies.
2. Discussed the ruling on swimming pools and because we have part time hours, how we will determine usage.

3. Sent a letter to Senator Joe Manchin concerning the recent distribution by Commissioner Trecost, of the Harrison County Commission, of the American Rescue Plan Assistant Funds.
4. Begin calling and obtaining bids for the clearing of the Right of Way between Hanover Street and Capitol Avenue where our Sewer and Water lines are in danger of being damaged due to the overgrowth and the sizable trees in the direct vicinity of our infrastructure.
   Once we have bids, we can begin requesting funding from the Harrison County Commission to take care of this issue. Looking at a possible March 2022, removable of trees and overgrown vegetation.

OLD BUSINESS:

1. Discussed Bennett and Dobbins completed copies of our Annual Report for review.

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE WV JUSTICE & COMMUNITY SERVICES; FY 2022 COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE PROGRAM (COSSAP); ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID GRANT; APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION TO ADMINISTER SAID PROGRAM**

**WHEREAS,** the Community Corrections Program of Harrison County is important for the County's criminal justice services, and

**WHEREAS,** the Harrison County Commission participated in the FY2022 Comprehensive Opioid, Stimulant, and Substance Abuse Grant Program from the West Virginia Division of Justice and Community Services and was awarded $60,000, and

**WHEREAS**, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution to file an application to the West Virginia Division of Justice and Community Services to develop the capabilities of the community corrections program, and

**WHEREAS,** the Harrison County Commission is also required to adopt by official resolution all understandings and assurances contained in, and made a part of, said West Virginia Division of Justice and Community Services program, and

**WHEREAS,** it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the State government, and

**NOW, THEREFORE, BE IT RESOLVED,** by the Harrison County Commission that:

1. The Harrison County Commission authorizes the acceptance of funds from the Comprehensive Opioid, Stimulant, and Substance Abuse Program, and the West Virginia Division of Justice and Community Services in the amount of **$60,000** and said program shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

**PASSED** by the Harrison County Commission on this the 5th day of January 2022.

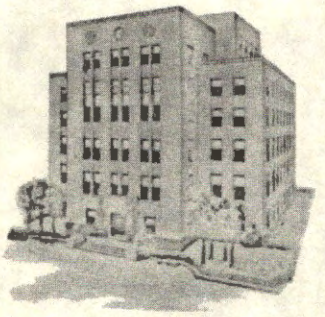
_____

**Susan J. Thomas, President**
**Harrison County Commission**

**ATTEST:**

_____

**John Spires, County Clerk**



HARRISON COUNTY COURT HOUSE


# Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673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COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II


**Resolution to Preserve Our Coal Mining Heritage**

**Whereas, the Northern Appalachian Coal Mining Heritage Association was founded in the year 2000 and has maintained 501c3 status.**

**Whereas, the Northern Appalachian Coal Mining Heritage Association has a mission to educate the public on, maintain and reserve historic and culture heritage pertaining to coal mining in the "Fairmont Field" and do so in various ways wherever possible.**

**Whereas, West Virginia is the second largest coal producing state in the country.**

**Whereas, Northern Appalachian Coal Mining Heritage Association supports area coal mining heritage projects like Miner's Memorial Park, a museum and an active project "connect the dots" of coal heritage sites.**

**Whereas, the current focus is the "Fairmont Field", namely the West Virginia counties of Barbour, Harrison, Marion, Monongalia, Preston and Taylor from the 19th Century to present day.**

**Whereas, a goal of the Northern Appalachian Coal Mining Heritage Association is to establishing a coal heritage trail and ultimately a coal heritage area.**

**Therefore, be it resolved that the Harrison County Commission is in support of establishing a coal heritage trail and a coal heritage area that includes the counties of Barbour, Harrison, Marion, Monongalia, Preston and Taylor in order to increase awareness of this opportunity in our region, encourage cooperation between our counties and further pursue grant funding as the state level and eventually the federal level.**

**Adopted this _____day of _____2022**

_____
Susan J. Thomas, Commission President

_____
Patsy Trecost II, Commissioner

_____
David L. Hinkle, Commissioner

# KANAWHA COUNTY COMMISSION

Post Office Box 3627
Charleston, West Virginia 25336

Telephone (304) 357-0101
Fax (304) 357-0788
www.kanawha.us

**Ben Salango**
**Commissioner**

**W. Kent Carper**
**Commissioner**

**Lance Wheeler**
**Commissioner**

December 16, 2021

The Honorable Susan Thomas
The Honorable David Hinkle
The Honorable Patsy Trescot
Harrison County Commission
201 West Main St.
Clarksburg, WV 26301

**Re: The Property Tax Modernization Constitutional Amendment November 2022 General Election**

Dear Commissioners:

During the 2021 regular session, the West Virginia Legislature adopted House Joint Resolution 3 (HJR3), the Property Tax Modernization Amendment. The amendment will be up for ratification at the November 2022 General Election. HJR3 proposes a fundamental change to our State's Constitution – to allow the Legislature to exempt essentially all personal property from taxation – including equipment, inventory, and motor vehicles. Have no doubt, HJR3 has the potential to drastically cut local government and eliminate local government services.

For example, if ratified, HJR3 would provide a mechanism to eliminate more than $60 million in constitutionally protected funding that currently supports local government in Kanawha County. Potential losses include $17 million to the County Commission and the County's Public Safety Levy, $34 million to the Board of Education, $7 million to the County's fifteen Cities and towns, and nearly $1 million to the Kanawha County library system.

Stated another way, HJR3 could result in drastic cuts to the essential funding that supports Kanawha County's ambulance and bus services, the Kanawha County Sheriff's Office, Metro 911 center, municipal police departments, and volunteer and municipal fire departments.

Most concerning with this proposed amendment is that, unlike other recent legislative proposals to amend the Constitution, HJR3 did not include a plan for implementing these drastic changes or guaranteed replacement revenue for local governments. As it stands, when voters go to the polls next November they will be asked to amend the State Constitution without knowing the full - and potentially devastating - impact on local government, public education, and police, fire and EMS.

Therefore, the Kanawha County Commission strongly encourages every County Commission in this state to contact your County Assessor and Sheriff to determine HJR3's impact on your county finances and the services you provide. We also strongly urge you to contact your Legislators and ask for an open, transparent process to identify replacement revenue for local governments in the event HJR3 is ratified.

Sincerely,

W. Kent Carper
President

Ben Salango
Commissioner

Lance Wheeler
Commissioner

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**Resolution Submitting Supplemental Application**

## RESOLUTION

**WHEREAS**, in accordance with the County Economic Opportunity Development District Act, Chapter 7, Article 22 of the Code of West Virginia, 1931, as amended (the "Act"), The County Commission of Harrison County, West Virginia (the "County Commission") adopted an Order dated November 8, 2012 (the "District Creation Order") (i) creating an Economic Opportunity Development District known and designated as the "Charles Pointe Economic Opportunity Development District" (the "District"); (ii) authorizing the design, acquisition, construction and equipping of capital improvements within the District, which constitute Development Expenditures (as defined in the District Creation Order) pursuant to Section 5 of the Act; (iii) providing for a cost estimate of such Development Expenditures of approximately $337,322,147; and (iv) levying and imposing a special district excise tax in accordance with the Act;

**WHEREAS**, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") prepared and submitted to the County Commission for its consideration an application dated July 7, 2011 (the "Application") proposing the creation of the District and the approval of projects and development expenditures which were proposed to be undertaken in the District pursuant to Section 5 of the Act (the "Project Plan");

**WHEREAS**, the Application was submitted to the West Virginia Development Office, now known as the West Virginia Department of Economic Development (the "Development Office") on July 7, 2011, and was approved by the Executive Director of the Development Office pursuant to a letter to the County Commission dated February 16, 2012;

**WHEREAS**, the Project Plan provided that the County Commission would issue bonds or notes, pursuant to Section 16 and other relevant provisions of the Act (the "Financing Obligations"), in an amount not to exceed $400,000,000, with maturities not to exceed 30 years from the date of the creation of the District;

**WHEREAS**, Section 16(c) of the Act provides that the County Commission may issue notes, bonds or other instruments for funding projects in the District with a term of up to 30 years;

**WHEREAS,** pursuant to a Resolution and Order adopted and entered of record on August 7, 2019 (the "Bond Order"), the County Commission issued its Special District Excise Tax Revenue and Improvement Bonds, Series 2019 A (Charles Pointe Economic Opportunity Development District), dated August 16, 2019, in the original aggregate principal amount of $36,500,000 (the "Series 2019 A Bonds"); its Subordinate Special District Excise Tax Revenue and Refunding Bonds, Series 2019 B (Charles Pointe Economic Opportunity Development District), dated August 16, 2019, in the original aggregate principal amount of $12,280,000 (the "Series 2019 B Bonds"); and its Junior Subordinate Special District Excise Tax Revenue and Improvement Bonds, Series 2019 C (Charles Pointe Economic Opportunity Development District), dated August 16, 2019, in the original aggregate principal amount of $17,600,000 (the "Series 2019 C Bonds" and collectively with the Series 2019 A Bonds and the Series 2019 B Bonds, the "Excise Tax Bonds") for the purposes set forth in the Bond Order;

**WHEREAS**, the Excise Tax Bonds mature on or before November 8, 2042, and have a term of 23 years or less;

**WHEREAS**, the Developer has requested that the County Commission consider amending the Project Plan to (i) remove the portion of the Application and the Project Plan which limits the term of Financing Obligations to 30 years from the creation of the District, thereby permitting the term of Financing Obligations that may be issued by the County Commission for the District to be a maximum term of 30 years from the date of issuance of the Financing Obligations, as permitted under Section 16(c) of the Act; (ii) establish December 31, 2052 as the date on which the District shall terminate; and (iii) allow for certain other changes in connection therewith (the "Amended Project Plan");

**WHEREAS**, the Commission has received from the Developer for its review and consideration of approval and submission to the West Virginia Department of Economic Development for consideration of approval a supplemental application for the approval of the Amended Project Plan for the District (the "Supplemental Application");

**WHEREAS**, the County Commission did, on January 5, 2022, following proper notice thereof, hold a public hearing with respect to the Amended Project Plan wherein any owner of real property situated in the District and any resident of Harrison County (the "County") were afforded a reasonable opportunity to express their views on the proposed Amended Project Plan;

**WHEREAS**, the County Commission has, following such public hearing, found and determined that the submission of the Supplemental Application to the Development Office will promote the establishment and vitality of significant business opportunities within the County and serve as an effective means for developing or restoring and promoting retail and other business activity within the District, which will stimulate economic growth and job creation in the County thereby serving a public purpose and promoting the health, safety, prosperity, security and general welfare of all citizens in the State of West Virginia (the "State") all as more fully set forth in the Act; and

**WHEREAS**, the County Commission now desires to submit the Supplemental Application to the Development Office for consideration for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA, AS FOLLOWS:**

1. It is hereby found and determined following the public hearing thereon that the Supplemental Application, as submitted to the County Commission, is approved, and the submission to the Development Office for its consideration for approval is hereby approved, ordered and directed.

2. It is hereby found and determined that the approval of the Supplemental Application and the submission of the Supplemental Application to the Development Office for consideration for approval will promote the establishment and vitality of significant business opportunities within the County and serve as an effective means for developing or restoring and promoting retail and other business activity within the District, which will stimulate economic

growth and job creation in the County thereby serving a public purpose and promoting the health, safety, prosperity and general welfare of all citizens in the County and State all as more fully set forth in the Act.

3. It is hereby authorized and ordered that the President of the County Commission cause the Supplemental Application and all other necessary documentation to be submitted to the Development Office, together with a request for approval thereof.

4. The President and Members of the County Commission and other officials and employees of the County Commission are hereby authorized and directed to take such actions as they shall deem appropriate in facilitating the approval of the Supplemental Application.

5. This Resolution is effective immediately upon adoption.

[Signature Page Follows]

Adopted this 5th day of January, 2022.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Name: _____
Title: President

## CERTIFICATION

The undersigned, being the duly qualified, elected and acting Clerk of The County Commission of Harrison County, West Virginia (the "County Commission"), does hereby certify that the foregoing Resolution was duly adopted by the County Commission at its regular meeting duly held, pursuant to proper notice thereof, on January 5, 2022, a quorum being present and acting throughout, and which Resolution has not been modified, amended or revoked and is a true, correct and complete copy thereof as of this 5th day of January, 2022.

By: _____
Name: John Spires
Title: County Clerk

A-1

United States of America

State of West Virginia

County of Harrison, ss:

# Clerk's Fiduciary Report

## Estate from Wednesday, December 15, 2021, through Tuesday, December 21, 2021

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

**On, Wednesday, December 15, 2021, the following matters were disposed of in the presence of the Clerk:**

---

The last will and testament of **WILMA BELLE DUTY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**KATHRYN LYNN GOLDSMITH**, who was named in the last will and testament of **WILMA BELLE DUTY**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

**JANET ELAINE ROWE** hereby waived his/her right as CO EXECUTRIX of the estate of **WILMA BELLE DUTY**, deceased.

**On, Thursday, December 16, 2021, the following matters were disposed of in the presence of the Clerk:**

---

The last will and testament of **WAYNE DAVIS BOHON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**SARAH JONES**, who was named in the last will and testament of **WAYNE DAVIS BOHON**, deceased, as EXECUTRIX thereof, qualified as such. Bond was 64,000.00.

**On, Friday, December 17, 2021, the following matters were disposed of in the presence of the Clerk:**

---

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **LARRY AMOS WILSON** was appointed and qualified as ADMINISTRATOR of the estate of **GLENDA GAIL WILSON**, deceased. Bond was 165,000.00.

**On, Monday, December 20, 2021, the following matters were disposed of in the presence of the Clerk:**

---

A duly exemplified copy of the last will and testament of **FRANK I HOLBERT**, deceased, late a resident of Trumball, Ohio, was admitted to record.

---

A duly exemplified copy of the last will and testament of **LOIS J ZARA**, deceased, late a resident of Greene, Ohio, was admitted to record.

---

A duly exemplified copy of the last will and testament of **ROSCOE C WARD**, deceased, late a resident of Cumberland, Pennsylvania, was admitted to record.

**On, Tuesday, December 21, 2021, the following matters were disposed of in the presence of the Clerk:**

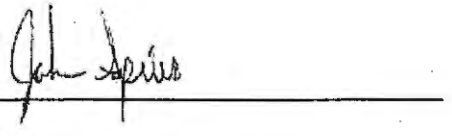
---

The said estate of **RAY E BLAKE JR**, deceased was referred to **NORMAN FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

---

The last will and testament of **MARY LOU SHRIVER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**DONALD SHRIVER**, who was named in the last will and testament of **MARY LOU SHRIVER**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.



Wednesday, January 5, 2022

John R Spires
Clerk of the Harrison County Commission

Confirmed

A-2

# United States of America

**State of West Virginia** **County of Harrison, ss:**

# Clerk's Fiduciary Report

## Estate from Wednesday, December 22, 2021, through Tuesday, December 28, 2021

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

**On, Wednesday, December 22, 2021, the following matters were disposed of in the presence of the Clerk:**

The last will and testament of **CAROLE MAE SHORT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**KEVIN SHORT**, who was named in the last will and testament of **CAROLE MAE SHORT**, deceased, as EXECUTOR thereof , qualified as such. No bond was required.
**KYLE MCCANDLESS** hereby waived his/her right as CO EXECUTOR of the estate of **CAROLE MAE SHORT**, deceased.
**ERIC MCCANDLESS** hereby waived his/her right as CO EXECUTOR of the estate of **CAROLE MAE SHORT**, deceased.

**On, Tuesday, December 28, 2021, the following matters were disposed of in the presence of the Clerk:**

The said estate of **ROBERT NELSON RECTOR**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

Wednesday, January 5, 2022

John R Spires
Clerk of the Harrison County Commission

Confirmed

**Estate: 9993**

FiduciaryReport

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ROBERT KENT LOUGH and ALAN J. BAIERL, CO-EXECUTORS
OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

JEAN LOUGH HEAGY, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Co-Executors of the above-referred estate, which said Waiver was executed by the residuary beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 26th day of April, 2019, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 4th day of August, 2019, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in *The Exponent-Telegram* on the 5th and 12th days of June, 2019, the time so fixed being according to law; and that at the end of business hours on the 4th day of August, 2019, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the names of Robert Kent Lough and Alan J. Baierl, Co-Executors of the estate of Jean Lough Heagy, deceased, were included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was

published once a week for two successive weeks on the 5th and 12th days of November, 2021, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Co-Executors. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 29th day of November, 2021.

James C. Turner

James C. Turner
Fiduciary Commissioner

BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA
ESTATE OF JEAN LOUGH HEAGY, DECEASED

***WAIVER OF FINAL SETTLEMENT***

Robert K. Lough and Alan J. Baierl, Co-Executors of the estate of Jean Lough Heagy, deceased, being first duly sworn depose and say that:

1. They are the duly appointed and acting personal representatives of the estate of Jean Lough Heagy, deceased.

2. More than sixty (60) days have elapsed since the filing of any notice required by Chapter 44, Article 2, of the *West Virginia Code*, as amended, which pertains to the filing of notice by the Clerk of the County Commission of Harrison County, West Virginia.

3. The time for filing claims against this estate has expired.

4. All claims have been paid in full.

5. All beneficiaries of the estate have been advised of the share or shares to which each is entitled.

6. The signature of each beneficiary of said estate, not exempted by Chapter 44, Article 2, Section 29, of the *West Virginia Code*, as amended, appears in the attached affidavits. All heirs have waived a formal accounting of the estate.

Robert K. Lough, Co-Executor of the estate of Jean Lough Heagy, deceased

Alan J. Baierl, Co-Executor of the estate of Jean Lough Heagy, deceased

STATE OF WEST VIRGINIA
COUNTY OF HARRISON, TO-WIT:

Subscribed and sworn to before me this 9th day of September, 2021, by Robert K. Lough, Co-Executor of the estate of Jean Lough Heagy, deceased.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Stephen A. Wickland
424 South Holden Street
Clarksburg, WV 26301
My Commission Expires March 15, 2026

Notary Public
My commission expires: 3/16/2026

STATE OF WEST VIRGINIA
COUNTY OF HARRISON, TO-WIT:

Subscribed and sworn to before me this 9th day of September, 2021, by Alan J. Baierl, Co-Executor of the estate of Jean Lough Heagy, deceased.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Stephen A. Wickland
424 South Holden Street
Clarksburg, WV 26301
My Commission Expires March 15, 2026

Notary Public
My commission expires: 3/16/2026

***WAIVER OF SETTLEMENT***

Pursuant to *West Virginia Code,* 44-2-29, Foundation for the National Institutes of Health, Inc., being one of the beneficiaries of Jean Lough Heagy, deceased, has been advised of its share of the estate and is aware of its bequest and hereby waives final settlement of the estate before the Harrison Commission. This waiver is executed fully and completely and in full satisfaction of its claims against the Estate of Jean Lough Heagy, deceased, and her personal representatives, Robert K. Lough and Alan J. Baierl.

Foundation for the National Institutes of Health, Inc.

By: _____ August 18, 2021
Kevin A. Klock

Its: Vice President of Operations and General Counsel

STATE OF MARYLAND

TO-WIT

COUNTY OF Montgomery

The foregoing instrument was acknowledged before me this 18th day of August, 2021, by Kevin A. Klock, Vice President of Operations and General Counsel of the Foundation for the National Institutes of Health, Inc., on behalf of the Foundation.

KATHERINE J. PETERSON
NOTARY PUBLIC
MONTGOMERY COUNTY
MARYLAND
MY COMMISSION EXPIRES FEB. 18, 2025

_____
Notary Public

My commission expires: Feb. 18, 2025

***WAIVER OF SETTLEMENT***

Pursuant to *West Virginia Code*, 44-2-29, American Heart Association, being one of the beneficiaries of Jean Lough Heagy, deceased, have been advised of my share of the estate and am aware of my bequest and hereby waive final settlement of the estate before the Harrison Commission. This waiver is executed fully and completely and in full satisfaction of my claims against the Estate of Jean Lough Heagy, deceased, and her personal representatives, Robert K. Lough and Alan J. Baierl.

American Heart Association

By Lacy Chaffin

Its Sr. Bequest Administrator

STATE OF FLORIDA

COUNTY OF Pinellas TO-WIT

The foregoing instrument was acknowledged before me this 24th day of June, 2021, by Lacy Chaffin, Sr. Bequest administrator of American Heart Association, on behalf of the association.

Sarah Rumschlag
Notary Public
State of Florida
Comm# HH007889
Expires 7/6/2024

Sarah Rumschlag
Notary Public

My commission expires: 7/6/2024

***WAIVER OF SETTLEMENT***

Pursuant to *West Virginia Code*, 44-2-29, I, Robert K. Lough, being one of the beneficiaries of Jean Lough Heagy, deceased, have been advised of my share of the estate and am aware of my bequest and hereby waive final settlement of the estate before the Harrison Commission. This waiver is executed fully and completely and in full satisfaction of my claims against the Estate of Jean Lough Heagy, deceased, and her personal representatives, Robert K. Lough and Alan J. Baierl.

Robert K. Lough

STATE OF WEST VIRGINIA

TO-WIT

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 25th day of June, 2021, by Robert K. Lough.

OFFICIAL SEAL
Notary Public, State of West Virginia
JENNY M YOST
656 South Fifth Street
Clarksburg, WV 26301
My commission expires October 24, 2021

Jenny M. Yost
Notary Public

My commission expires: 10/24/21

***WAIVER OF SETTLEMENT***

Pursuant to *West Virginia Code*, 44-2-29, I, Alan J. Baierl, being one of the beneficiaries of Jean Lough Heagy, deceased, have been advised of my share of the estate and am aware of my bequest and hereby waive final settlement of the estate before the Harrison Commission. This waiver is executed fully and completely and in full satisfaction of my claims against the Estate of Jean Lough Heagy, deceased, and her personal representatives, Robert K. Lough and Alan J. Baierl.

Alan J. Baierl

STATE OF WEST VIRGINIA

TO-WIT

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 25th day of June, 2021, by Alan J. Baierl.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Stephen A. Wickland
424 South Holden Street
Clarksburg, WV 26301
My Commission Expires March 15, 2026

Notary Public

My commission expires: 3/15/2026

***WAIVER OF SETTLEMENT***

Pursuant to *West Virginia Code*, 44-2-29, I, Denise R. Linton, being one of the beneficiaries of Jean Lough Heagy, deceased, have been advised of my share of the estate and am aware of my bequest and hereby waive final settlement of the estate before the Harrison Commission. This waiver is executed fully and completely and in full satisfaction of my claims against the Estate of Jean Lough Heagy, deceased, and her personal representatives, Robert K. Lough and Alan J. Baierl.

Denise R. Linton

Denise R. Linton

STATE OF WEST VIRGINIA

TO-WIT

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 25th day of June, 2021, by Denise R. Linton.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Stephen A. Wickland
424 South Holden Street
Clarksburg, WV 26301
My Commission Expires March 15, 2026

Stephen Wickland

Notary Public

My commission expires: 3/15/2026

B-2

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

LARRY GEORGE MOSSER, EXECUTOR OF
THE LAST WILL AND TESTAMENT

OF /// REPORT OF CLAIMS
AND FINAL SETTLEMENT

OLIVER FRANKLIN MOSSER, DECEASED

**TO THE HONORABLE COUNTY COMMISSION**
**OF HARRISON COUNTY, WEST VIRGINIA**

The report of James C. Turner, Fiduciary Commissioner, of and concerning the final settlement of the accounts of Larry George Mosser, Executor of the estate of Oliver Franklin Mosser, deceased, to whom this estate was referred, as in such cases made and provided by law.

Your Commissioner certifies that this estate was referred to him on the 17th day of May, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 9th day of August, 2021, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in *The Exponent-Telegram* on the 9th and 16th days of June, 2021, the time so fixed being according to law; and that at the end of business hours on the 9th day of August, 2021, the claims period was formally closed, at which time no proofs of claim had been filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner reports that on or about the 19th day of October, 2021, said Executor appeared before your Commissioner and exhibited a report of all assets which he had received or become chargeable with or had disbursed from the date of his qualification, the original of which report is attached hereto and made a part hereof.

Your Commissioner further certifies that the name of Larry George Mosser, Executor of the estate of Oliver Franklin Mosser, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 5th and 12th days of November, 2021, in *The Exponent-Telegram*, as required by *West Virginia Code §44-4-9*, as amended.

Whereupon, your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Final Settlement of the accounts of said Executor. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report, with the vouchers and evidence taken in connection therewith, were held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Your Commissioner further reports that there were no contingent or unliquidated claims or claims not matured against this estate and that no necessity exists to reserve any funds in the hands of said Executor to meet the same; and that said Executor has paid all administration expenses and other claims, if any, allowed against this estate and having fully completed and discharged his duties as such Executor leaving nothing more for him to do, this Report and settlement is also filed as a final settlement of the accounts of Larry George Mosser, as Executor of the estate of Oliver Franklin Mosser, deceased.

Given under my hand this 29th day of November, 2021.

James C. Turner

James C. Turner
Fiduciary Commissioner

*United States of America*

*State of West Virginia* *County of Harrison, ss:*

**ESTATE OF OLIVER FRANKLIN MOSSER, DECEASED**

Social Security No: 213-22-3251 Date of Death: December 18, 2020

***Report of Receipts, Disbursements and Distribution; Affidavit***

filed by **LARRY GEORGE MOSSER, EXECUTOR** of the estate of OLIVER FRANKLIN MOSSER, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

**RECEIPTS:** *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

| Date Received: | Source: | Amount: |
|---|---|---|
| 8/31/21 | United Bank Statement | 396,019.01 |
| | Included: | |
| | Check WV Ver Nursing Facility | (1857.92) |
| | Series EE US Bonds (7) | (807.20) |

**TOTAL RECEIPTS:** 396,019.01

**DISBURSEMENTS:** *(Paid from Estate Monies/Receipts listed above)*

| Date Paid: | Payable to: | Amount: |
|---|---|---|
| 6/25/21 | Harris, Wilson, Turner, & Davisson PLLC | 331.00 |
| 7/16/21 | USPS Postage | 26.35 |
| 8/23/21 | USPS Postage | 30.67 |

**TOTAL DISBURSEMENTS:** 388.02

**DISTRIBUTION:**

| | | |
|---|---|---|
| LINDA COX<br>267 QUARY ROAD, NEW GLOUESTER, ME 04260 | DAUGHTER-IN-LAW | 39,563.10 |
| LARRY GEORGE MOSSER<br>15281 BOWMAN COURT, GREEN CASTLE, PA 17225 | NEPHEW | 158,252.39 |
| DAVID MOSSER<br>13523 BUCHANNAN TRAIL WEST, MERCERSBURG, PA 17236 | NEPHEW | 158,252.39 |
| VEDA JAMES<br>124 EAST FIRST STREET, WESTON, WV 26452 | NO RELATION | 19,781.55 |
| GRETA JAMES<br>124 EAST FIRST STREET, APT. 104, WESTON, WV 26452 | NO RELATION | 19,781.55 |
| | **TOTAL DISTRIBUTION:** | 395,630.98 |

**AFFIDAVIT:**

Larry Mosser 10-15-21
Date

LARRY GEORGE MOSSER, EXECUTOR
15281 BOWMAN COURT
GREEN CASTLE PA 17225

STATE OF MD,

COUNTY OF Washington, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared LARRY GEORGE MOSSER, EXECUTOR of the Estate of OLIVER FRANKLIN MOSSER deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 15 day of October, 2021, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix through the 15 day of October, 2021.

The foregoing instrument was acknowledged before me this 15 day of October, 2021.

My Commission expires: _____.

Notary Public

MARK SUBRIZI
Notary Public
Carroll County
Maryland
My Commission Expires June 18, 2022

B-3

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

| | |
|---|---|
| BRIAN LEE AYOOB AND STEPHANIE JO AYOOB DAVIS PERSONAL REPRESENTATIVES OF THE ESTATE OF THOMAS L. AYOOB JR. | REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT |

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Brian Lee Ayoob and Stephanie Jo Ayoob Davis, Executor/Administrators, and all known heirs and distributes of the estate of Thomas L. Ayoob, Jr., deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 20 day of December 2021.

James A. Varner

Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

# Affidavit and Waiver of Final Settlement

I,BRIAN LEE AYOOB,STEPHANIE JO AYOOB DAVIS, personal representative(s) in the estate of THOMAS L AYOOB JR after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

BRIAN LEE AYOOB Brian Lee Ayoob (L.S.)
CO EXECUTOR

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 30 day of November, 2021.

My Commission expires: Aug. 28, 2025 Madison Coberly
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
MADISON COBERLY
BB&T
405 W Main St
Bridgeport WV 26330
My Commission Expires Aug. 28, 2025

STEPHANIE JO AYOOB DAVIS Stephanie Davis (L.S.)
CO EXECUTRIX

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 30 day of November, 2021.

My Commission expires: Aug. 28, 2025 Madison Coberly
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
MADISON COBERLY
BB&T
405 W Main St
Bridgeport WV 26330
My Commission Expires Aug. 28, 2025

BRIAN LEE AYOOB Brian Lee Ayoob (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 30 day of November, 2021.

My Commission expires: Aug. 28, 2025 Madison Coberly
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
MADISON COBERLY
BB&T
405 W Main St
Bridgeport WV 26330
My Commission Expires Aug. 28, 2025

STEPHANIE JO AYOOB DAVIS _____ (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 30 day of November, 2021.

My Commission expires: Aug. 28, 2025 _____
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
MADISON COBERLY
BB&T
406 W Main St
Bridgeport WV 26330
My Commission Expires Aug. 28, 2025

*Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.*

**State of West Virginia, County of Harrison, to-wit:**

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Casey Blake
Deputy Clerk

B-4

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

| | |
|---|---|
| DAVID EMERY WILSON AND CAROLYN JANE CARLSON PERSONAL REPRESENTATIVES OF THE ESTATE OF DAVID LAWRENCE WILSON | REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT |

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of David Emery Wilson and Carolyn Jane Carlson Executor/Administrators, and all known heirs and distributes of the estate of David Lawrence Wilson, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 20th day of December 2021.

Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

# Affidavit and Waiver of Final Settlement

I,DAVID EMERY WILSON,CAROLYN JANE CARLSON, personal representative(s) in the estate of DAVID LAWRENCE WILSON after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b)

;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

DAVID EMERY WILSON _____ (L.S.)
CO EXECUTOR

12-6-2021

STATE OF Georgia COUNTY OF DeKalb

The foregoing instrument was acknowledged before me this 6 day of December, 2021.

My Commission expires: January 11/22

Notary Public

M SMITH NOTARY PUBLIC DEKALB COUNTY, GA MY COMMISSION EXPIRES JANUARY 11, 2022

CAROLYN JANE CARLSON _____ (L.S.)
CO EXECUTRIX

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____

Notary Public

DAVID EMERY WILSON _____ (L.S.)
SON

12-6-2021

STATE OF Georgia COUNTY OF DeKalb

The foregoing instrument was acknowledged before me this 6 day of December, 2021.

My Commission expires: January 11/22

Notary Public

M SMITH NOTARY PUBLIC DEKALB COUNTY, GA MY COMMISSION EXPIRES JANUARY 11, 2022

United States of America

State of West Virginia

County of Harrison, ss:

# Affidavit and Waiver of Final Settlement

I,DAVID EMERY WILSON,CAROLYN JANE CARLSON, personal representative(s) in the estate of DAVID LAWRENCE WILSON after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b)

;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

DAVID EMERY WILSON _____ _____ (L.S.)
CO EXECUTOR

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

CAROLYN JANE CARLSON _____ Carolyn Jane Carlson (L.S.)
CO EXECUTRIX

STATE OF Pennsylvania COUNTY OF Lancaster

The foregoing instrument was acknowledged before me this 6 day of December 2021

My Commission expires: 05/09/2025 Deborah K Moody

Notary Public

Commonwealth of Pennsylvania – Notary Seal
Deborah K. Moody, Notary Public
Lancaster County
My commission expires May 9, 2025
Commission number 1114756

DAVID EMERY WILSON _____ _____ (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

CAROLYN JANE CARLSON _____ Carolyn Jane Carlson (L.S.)
DAUGHTER

STATE OF Pennsylvania COUNTY OF Lancaster

The foregoing instrument was acknowledged before me this 6 day of December 2021

My Commission expires: 05/09/2025 Deborah K Moody
Notary Public

Commonwealth of Pennsylvania – Notary Seal
Deborah K. Moody, Notary Public
Lancaster County
My commission expires May 9, 2025
Commission number 1114756

TIMOTHY LAWRENCE WILSON _____ _____ (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____ _____
Notary Public

DEBORAH SUSAN GACEK _____ _____ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____ _____
Notary Public

*Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.*

**State of West Virginia, County of Harrison, to-wit:**

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this 6 day of December, 2021

John Spires _____ By _____

John R Spires
Clerk of the Harrison County Commission

Casey Blake
Deputy Clerk

CAROLYN JANE CARLSON _____ _____ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

TIMOTHY LAWRENCE WILSON _____ _____ (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

DEBORAH SUSAN GACEK Deborah Susan Gacek (L.S.)
DAUGHTER

STATE OF Pennsylvania COUNTY OF Greene

The foregoing instrument was acknowledged before me this 6th day of December, 2021.

My Commission expires: 04-09-2023 Heather L Orndoff

Notary Public

Commonwealth of Pennsylvania - Notary Seal
Heather L. Orndoff, Notary Public
Greene County
My commission expires April 9, 2023
Commission number 1198317

*Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.*

**State of West Virginia, County of Harrison, to-wit:**

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires _____ By _____

John R Spires
Clerk of the Harrison County Commission

Casey Blake
Deputy Clerk

CAROLYN JANE CARLSON _____ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____
Notary Public

TIMOTHY LAWRENCE WILSON Timothy Lawrence Wilson (L.S.)
SON

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 6th day of December, 2021.

My Commission expires: Jun 2, 2023 Jenna C Bennett
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
JENNA C BENNETT
2821 Gregorys Run Rd.
Clarksburg, WV 26301
My Commission Expires June 2, 2023

DEBORAH SUSAN GACEK _____ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____
Notary Public

*Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are <u>not</u> required to sign.*

**State of West Virginia, County of Harrison, to-wit:**

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires _____ By _____

John R Spires
Clerk of the Harrison County Commission

Casey Blake
Deputy Clerk

B-5

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

| | |
|---|---|
| FRED OSCAR LAW<br>PERSONAL REPRESENTATIVE OF THE ESTATE OF<br>EDISON JUNIOR LAW | REPORT OF CLAIMS<br>AND WAIVER OF<br>FINAL SETTLEMENT |

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Fred Oscar Law, Executor/Administrator, and all known heirs and distributes of the estate of Edison Junior Law deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 20th day of December 2021.

James A. Varner Sr.

Fiduciary Commissioner

*United States of America*

*State of West Virginia* *County of Harrison, ss:*

# Affidavit and Waiver of Final Settlement

I,FRED OSCAR LAW, personal representative(s) in the estate of EDISON JUNIOR LAW after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

FRED OSCAR LAW — Fred Oscar Law (L.S.)
EXECUTOR

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 14th day of December, 2021.

My Commission expires: 8/25/2026

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
Ronald C. Ash
431 Normandy Estates Road
Bridgeport WV 26330
My Commission Expires August 25, 2026

Notary Public

FRED OSCAR LAW — Fred Oscar Law (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 14th day of December, 2021.

My Commission expires: 8/25/2026

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
Ronald C. Ash
431 Normandy Estates Road
Bridgeport WV 26330
My Commission Expires August 25 2026

Notary Public

BETSY JEAN LAW HALE — Betsy Jean Law Hale (L.S.)
DAUGHTER

STATE OF Pennsylvania COUNTY OF Tioga

The foregoing instrument was acknowledged before me this 6 day of December 2021

My Commission expires: July 7 2025

Commonwealth of Pennsylvania - Notary Seal
Ronda L. L'Amoureux, Notary Public
Tioga County
My commission expires July 7, 2025
Commission number 1090952
Member, Pennsylvania Association of Notaries

Notary Public

RICHARD EDISON LAW (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 14th day of December, 2021.

My Commission expires: 8/25/2026

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
Ronald C. Ash
431 Normandy Estates Road
Bridgeport WV 26330
My Commission Expires August 25, 2026

Notary Public

*Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.*

**State of West Virginia, County of Harrison, to-wit:**

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Eschenmann
Deputy Clerk

UNITED STATES OF AMERICA
FEDERAL ENERGY REGULATORY COMMISSION

Atlantic Coast Pipeline, LLC
Eastern Gas Transmission and Storage, Inc.

Docket Nos. CP15-554-009
and CP15-555-007

# NOTICE OF AVAILABILITY OF THE FINAL SUPPLEMENTAL ENVIRONMENTAL IMPACT STATEMENT FOR THE PROPOSED **ATLANTIC COAST PIPELINE RESTORATION PROJECT** AND **SUPPLY HEADER RESTORATION PROJECT**

(December 17, 2021)

The staff of the Federal Energy Regulatory Commission (FERC or Commission) has prepared a final supplemental environmental impact statement (sEIS) for the Atlantic Coast Pipeline, LLC's (Atlantic) Atlantic Coast Pipeline Restoration Project, and Eastern Gas Transmission and Storage, Inc.'s (EGTS) Supply Header Restoration Project (Restoration Projects), in the above-referenced dockets. Atlantic and EGTS request authorization to implement the Restoration Projects in order to stabilize lands affected by previous construction efforts for the Atlantic Coast Pipeline and Supply Header Project, respectively, and to facilitate cessation of all project-related activities. Implementation of the plans is proposed because Atlantic and EGTS have cancelled their respective projects and do not intend to complete them.

The final sEIS assesses the potential impacts that would result from the Restoration Projects, in accordance with the requirements of the National Environmental Policy Act (NEPA).[1] The FERC staff concludes that the proposed actions, with the additional mitigation measures recommended in the sEIS, would continue to avoid or reduce impacts to less than significant levels, with the exception of climate change impacts, for which FERC staff is unable to determine significance.

The U.S. Department of Agriculture's Forest Service and the U.S. Department of the Interior's Fish and Wildlife Service participated as cooperating agencies in the preparation of the sEIS. Cooperating agencies have jurisdiction by law or special expertise with respect to resources potentially affected by the proposal and participate in the NEPA analysis.

The sEIS addresses the potential environmental effects of the following activities:

[1] The construction and operation impacts of the then-proposed Atlantic Coast Pipeline and Supply Header Project were evaluated in a final EIS, which was issued by the Commission on July 21, 2017, in Docket Nos. CP15-554-00, CP15-554-001; and CP15-555-000.

- Atlantic proposes to leave all installed pipeline in place (approximately 31.4 miles of the pipeline right-of-way), restore lands that were cleared and graded (approximately 82.7 miles of the pipeline right-of-way), and leave felled trees in place in areas where trees have not yet been cleared (approximately 25.2 miles of the pipeline right-of-way). For aboveground facilities, Atlantic proposes to restore the sites and manage the disposition of the materials and land through an investment recovery process. Workspace for these activities would occur in West Virginia, Virginia, and North Carolina.

- EGTS proposes to leave all installed pipeline in place (approximately 11.7 miles), leave approximately 0.13 mile of felled trees in place, and complete final restoration of approximately 9 miles of the pipeline right-of-way that EGTS previously cleared and/or graded. EGTS proposes to stabilize all aboveground facility sites and prepare assets for long term preservation. Workspace for these activities would occur in Pennsylvania and West Virginia.

The Commission mailed a copy of the *Notice of Availability**Error! Bookmark not defined.*** for the final sEIS to federal, state, and local government representatives and agencies; elected officials; environmental and public interest groups; Native American tribes; potentially affected landowners and other interested individuals and groups; and newspapers and libraries in the project areas. The final sEIS is only available in electronic format. It may be viewed and downloaded from the FERC's website (www.ferc.gov), on the natural gas environmental documents page (https://www.ferc.gov/industries-data/natural-gas/environment/environmental-documents). In addition, the sEIS may be accessed by using the eLibrary link on the FERC's website. Click on the eLibrary link (https://elibrary.ferc.gov/eLibrary/search), select "General Search," and enter the docket number in the "Docket Number" field, excluding the last three digits (i.e., CP15-554 or CP15-555). Be sure you have selected an appropriate date range. For assistance, please contact FERC Online Support at FercOnlineSupport@ferc.gov or toll free at (866) 208-3676, or for TTY, contact (202) 502-8659.

Additional information about the project is available from the Commission's Office of External Affairs, at **(866) 208-FERC**, or on the FERC website (www.ferc.gov) using the eLibrary link. The eLibrary link also provides access to the texts of all formal documents issued by the Commission, such as orders, notices, and rulemakings.

In addition, the Commission offers a free service called eSubscription which allows you to keep track of all formal issuances and submittals in specific dockets.

This can reduce the amount of time you spend researching proceedings by automatically providing you with notification of these filings, document summaries, and direct links to the documents. Go to https://www.ferc.gov/ferc-online/overview to register for eSubscription.

Kimberly D. Bose,
Secretary.

FEDERAL ENERGY
REGULATORY COMMISSION
888 First Street NE
Washington, DC 20426

neopost
12/17/2021
US POSTAGE
FIRST-CLASS MAIL
$001.16
ZIP 20426
041M12252370

Docket No.: CP15-554-009;

CP15-555-007

Susan Thomas
President
Harrison County, County Commission
301 W Main St
Clarksburg, WV 26301-

RECEIVED
DEC 21 2021
HARRISON COUNTY
COMMISSION

West Virginia University
EXTENSION SERVICE

January
February
2022

# Homespun News

## Harrison County

## Family & Community Development Newsletter

Inside this issue: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| Important Events | 1 |
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## *VETERANS BLESSED BY CEOS*

CEOS members across the county kept their hands busy this year, and those efforts will help to keep those who served our country a little bit warmer this winter.

Nearly $2,000 worth of knit caps, scarves, lap quilts, cancer care items and pillows were donated to the Louis A. Johnson VA Medical Center in November as part of a "Hero Scarf" project spearheaded by Anmoore CEOS members Sue Wolfkill and Theresa Noble. The items featured patriotic colors so that military veterans could be thanked.

Some scarves were also donated to the Pancreatic Cancer Awareness group, and those scarves featured the traditional purple colors.

Several balls of yarn are still available at the Extension Office if you wish to get a jump on the 2022 scarf project.



## HC CEOS Executive Board Meets January 3, February 28

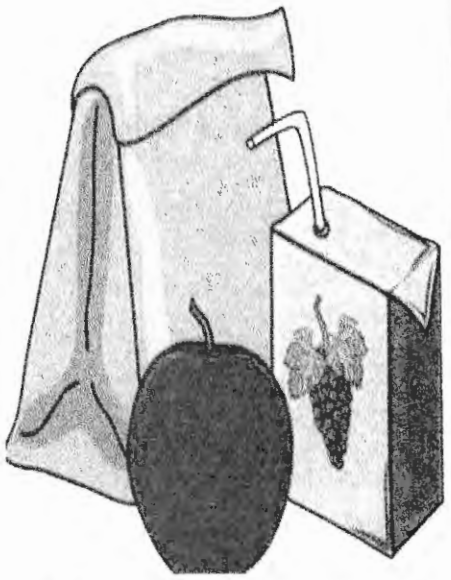
The Harrison County CEOS Executive Board will meet at 9:30 a.m., Monday, January 3 and again at 9:30 a.m., Monday, February 28. The agendas for the upcoming County Council meetings will be discussed, along with any updates on West Virginia University Extension Service guidelines regarding CoVid-19 and their affect on attendance at upcoming meetings and workshops. County officers and committee chairs are asked to attend the meeting at the 4-H Center.

## County Council To Meet January 10

Join us for the first County Council meeting of 2022 at 9:30 a.m., Monday, January 10 at the Harrison County 4-H Center. Club leaders will be able to pick up the new version of the blue yearbook. The books will be in a larger, easier-to-read format and will be spiral bound, and they will feature some never-before included material such as the annual budget and the CEOS by-laws inside, along with the traditional information. Because of the size, the yearbooks will not be mailed. The yearbooks may also be picked up at the Extension Office between 8 a.m. and 4 p.m., Monday through Friday. Stay tuned to the Harrison County CEOS Facebook page for updates on any guest speakers or new CoVid-19 protocols.

*ON-GOING PROJECTS*

# Brown Bags for Vets Program Needs 225 Bags Every Week



There is a constant need for items for this project at the Louis A. Johnson VA Medical Center that aims to help veterans traveling to Pittsburgh for medical appointments which often require fasting. Because the trip is on a strict time schedule, many of those traveling to Pittsburgh do not have time to grab a meal before having to board the bus for the return trip to Clarksburg.

Items needed include tuna salad packets, chicken salad packets, applesauce (lunch size), fruit cups or squeezables in a tube, snack crackers with peanut butter or cheese, and bottled water. Please remember to check the expiration dates.

Items can be dropped off at the WVU Extension Office, or if the club chooses, can be taken to the Volunteer Services Department at the VA. We ask that you weigh the items and report the total to the Extension Office. All items collected at the office will be donated to the VA and other agencies that serve veterans through North Central WV Joining Community Forces agency.

## Officers Training, Leadership Workshop To Be Held January 7

Each of us has a role, whether it be on the main stage or behind the scenes. Just because it is not readily visible does not make it less valuable. Being talented at something does not mean you have been given a gift, it means you have something to give that can be of benefit to others.

Learn how you can use your talents and gifts to help the CEOS organization and the community at-large during this Officer Training and Leadership workshop that will be held at 9:30 a.m., Friday, January 7 at the 4-H Center.

In this body, the less visible
members are indispensable



## Learn About Two Types of Mounds at January Lesson Leader Training

Did you know that there are two types of mounds that can be found in West Virginia? Yep, burial mounds of Native Americans and pitching mounds in your local baseball fields!

Extension Agent Ric Rodriguez will discuss the 2022 Lesson *Mounds of West Virginia*, during which he will describe the various burial mounds located throughout the state and the tribes who called the Mountain State their home.

On deck will be Program Assistant John Wickline talking about the 2022 Lesson *West Virginia Women in Baseball.* Learn about the women whose best friend was a different sort of diamond and the obstacles they were forced to overcome in following their dreams.



The day starts at 9:30 a.m., Friday, January 14 at the 4-H Center. Please send in the reservation slip on page 5 or call the Extension Office at 304-624-8650 so that we can have the proper amount of materials available for the Lesson Leader Training.

# Mark Your Calendar



**Please Note: Workshops and events may be added or changed to this schedule.**

**January 2022**
- 3 Executive Board Meeting
- 7 Officer & Leadership Training
- 10 County Council Meeting
- 14 Lesson Leader Training

**February**
- 4 Lesson Leader Training
- 28 Executive Board Meeting

**March**
- 4 Lesson Leader Training
- 7 County Council Meeting,
- 18 Succulents Workshop

**April**
- 1 Lesson Leader Training
- 8 Workshop TBA
- 25 Executive Board Meeting

**May**
- 6 Lesson Leader Training
- 15-20 CEOS Week
- 20 Workshop TBA
- 23 County Council Meeting
  *Cultural Arts Show*
  *Collect Items for Energy Express*
- 24 Collection for VA Hospital

**June**
- 3 Lesson Leader Training
- 10 Workshop TBA
- 24 Photo Contest Entries Due
- 29 Executive Board Meeting

**July**
- 11 County Council and Picnic
  *Collect Cleaning Supplies*
- 22 Workshop TBA
- 25-27 NVON Conference, Evansville, IN

**August**
- 1 CVH Forms Due
- 5 Workshop TBA
- 5 Poetry, Short Stories Entries Due
- 29 Executive Board Meeting

**September**
- 1 Reorganization Forms Due
- 12 County Council Meeting
- 16 Workshop TBA

**October**
- 4-6 WVCEOS Fall Conference
- 14 Goal Writing Workshop
- 21 Workshop TBA
- 24 Executive Board Meeting
- 30 CEOS of the Year Forms Due

**November**
- 4 Basket Make-up Workshop
- 7 County Council Meeting
- 18 Achievement Day
- 30 Deadline to Submit Club Dues, Rosters, and Committee Reports

Programs and activities offered by the WVU Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status. When registering for programs, please designate special access or dietary needs three weeks prior. The information given herein is supplied with the understanding that no discrimination is intended and no endorsement by the Cooperative Extension Service is implied.

## Inclement Weather Cancellation Policy



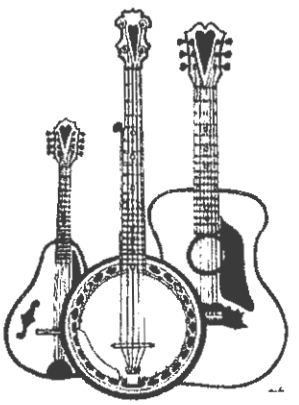
If school is cancelled in Harrison County because of inclement weather on a day that a county meeting or activity is scheduled, the event will automatically be cancelled.

A school delay has no influence on CEOS events.

# Upcoming Lesson Leader Trainings

***Fashion, WV Traditional Music Topics at February's Lesson Leader Training***

Come discover how fashion has changed through the years, and how the economy and values of people and society shape our clothing choices and trends. The *Fashion Through the Decades* lesson will also show us how clothing choices affect our personality and lifestyle.



From there, we will learn how music is at the heart of West Virginia's heritage. The *West Virginia Rhythm: Music in the Mountain State* lesson will touch on musical offerings from bluegrass to folk and where you can go to listen to such stylings. The trainings will be held at 9:30 a.m., Friday, Feb. 4 at the 4-H Center. Fill out the reservation slip on page 5 to let us know you're coming, or call the Extension Office at 304-624-8650.

## Lesson Leader Training Schedule

| | |
|---|---|
| March 4 | Railroads That Carved WV<br>Hearts and Hands in Action |
| April 1 | Danske Dandridge: WV Poet<br>Succulents 101 |
| May 6 | A Haunting History: TALA<br>Sensational Soups! |
| June 4 | Advanced Care Planning |



All of the Lesson Leader Trainings will begin at 9:30 a.m. at the 4-H Center, and each lesson will last for about 1 hour. See the inclement weather policy on page 3, which could result in changes to the schedule. Should CoVid-19 protocols force us to change directions, the trainings would be held via Zoom, and a link would be made available by calling the Extension Office. Please watch the Harrison County CEOS Facebook page for any changes.

## CoVid-19 Guidelines Updated

**Food and drinks at Extension events:** Currently food and drinks have been allowed at WVU Extension events, with a focus being placed on pre-packaged items or meals being served by appropriate food handlers. Effective immediately, individuals responsible for Extension events where food or drinks will be served should consult with the local health department related to any guidelines or best practices that may be in place.

Overnight events with youth and volunteers on the county and state level have been postponed since late August. **Effective January 1, 2022,** resumption of county or state overnight events for youth and volunteers can occur, as long as any remaining WVU or local guidelines that may be in place are followed. WVU continues to monitor the ongoing pandemic, as well as continuing to work with other healthcare leaders, to adjust our policies as needed/appropriate. We also encourage you to continue monitoring your county health department's updates and advisories.

*Many thanks for all that you do!*

Sincerely,

*Ric Rodriguez*
*Extension Agent*
*And*
*John Wickline*
*Program Assistant*




## Look for the CEOS Label

To let the community know that your items were crafted with quality and care, please remember to add the Harrison County CEOS label to all your community service projects before donating them. The iron-on labels are available at the WVU Extension office.

To participate in any upcoming program, simply fill out the reservation slip (and please include your email address, if you have one). Social distancing and other CoVid-19 protocols will be enforced. Please follow any protocols or program changes on the Harrison County CEOS Facebook page. Please pay attention to the deadlines listed for each event so that we can properly prepare the needed materials in order to make sure no one is left out.

Any questions or concerns can be addressed to Ric Rodriguez or John Wickline at the Extension Office by calling 304-624-8650 or by email at the addresses provided on page 7 of this newsletter.

**Officers and Leadership Training**
**Friday, January 7, 2022 at the 4-H Center at 9:30 a.m.**

**NAME:**_____ **CLUB:** _____

**EMAIL ADDRESS:** _____

**PHONE:** _____

**Mail to : John Wickline**
**1117 Good Hope Pike**
**Clarksburg, WV 26301**

**Call 304-624-8650**

***Register by January 3, 2022***

**Lesson Leader Training**
**Mounds of WV & WV Women in Baseball**
**Friday, January 14, 2022 at the 4-H Center at 9:30 a.m.**

**NAME:**_____ **CLUB:** _____

**EMAIL ADDRESS:** _____

**PHONE:** _____

**Mail to : John Wickline**
**1117 Good Hope Pike**
**Clarksburg, WV 26301**

**Call 304-624-8650**

***Register by January 7, 2022***

**Lesson Leader Training**
**Fashion Through the Decades & West Virginia Rhythms**
**February 4, 2022 at the 4-H Center at 9:30 a.m.**

**NAME:**_____ **CLUB:** _____

**EMAIL ADDRESS:** _____

**PHONE:** _____

**Mail to : John Wickline**
**1117 Good Hope Pike**
**Clarksburg, WV 26301**

**Call 304-624-8650**

***Register by January 28, 2022***

# Heart Disease Risk in Cold Weather

Just as you bundle up to protect yourself against winter weather, take care to protect your heart, too. If you have heart disease, winter is the time to follow these tips.

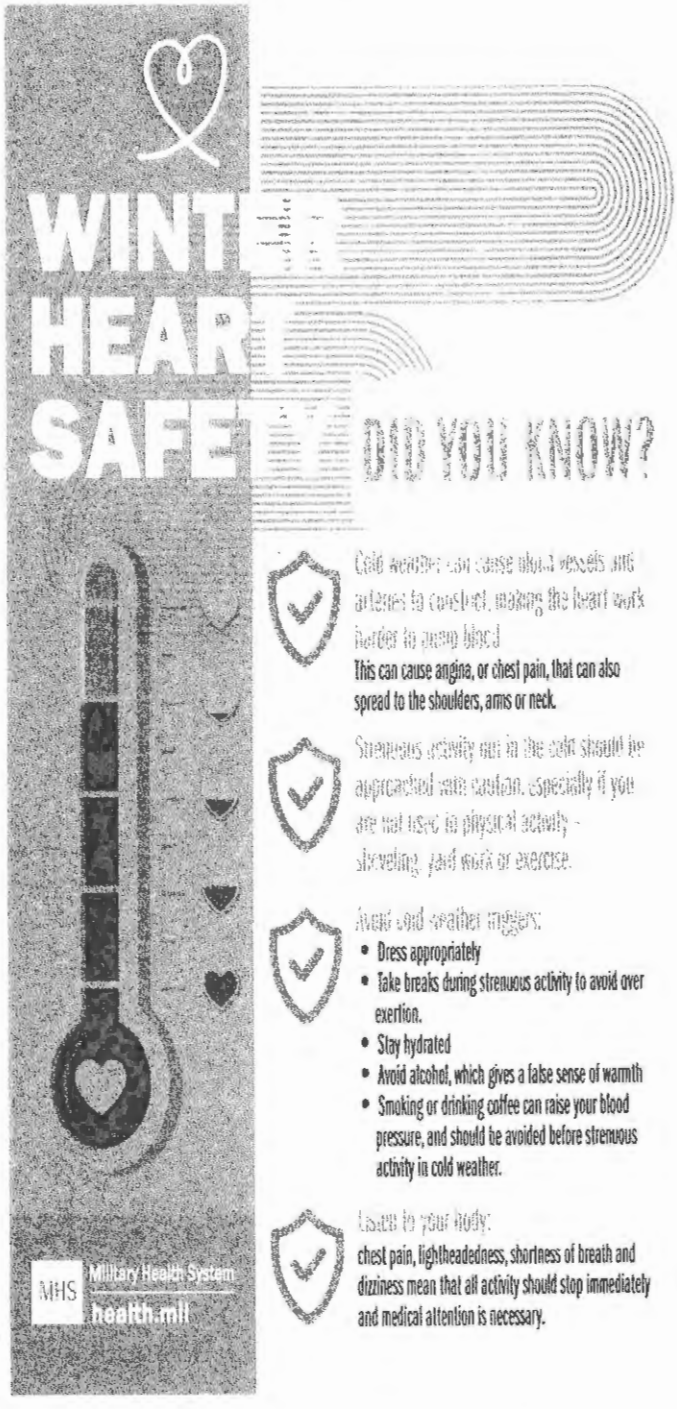
First, get a flu shot. Every year in the United States, about 200,000 people are hospitalized due to complications from influenza (flu), according to the Centers for Disease Control & Prevention (CDC). In severe cases, it can even lead to death. Studies have shown that death from the flu is more common among people with heart disease than any other chronic condition.

Heart patients are encouraged to get vaccinated as soon as flu shots are available. If you did not get one early in the season, you can still benefit by getting the shot as late as December or January. Flu season can last well into March.

Next, be careful about taking over-the-counter cold and flu medications if you have high blood pressure. Most over-the-counter cold and flu products have decongestants. Using decongestants may cause problems for people with heart disease, high blood pressure, thyroid disease, diabetes, or difficulty in urination due to an enlarged prostate gland. Common decongestants in over-the-counter drugs are pseudoephedrine and phenylephrine. If you have high blood pressure or other health issues, it is wise to talk to your doctor before taking medication. For more information on blood pressure and decongestants, go to http://bit.ly/1ceTLLm.

And finally, don't overdo it with shoveling snow. Research shows that events like sudden cardiac arrest may increase during cold winter months. People who don't get regular physical activity should not risk their health by shoveling snow. Anyone who suffers cardiac arrest needs CPR immediately, or they're unlikely to survive more than 10 to 12 minutes. If you do not know CPR, call the American Red Cross, your local health department, or the American Heart Association to find out more about CPR classes in your community.

As temperatures drop, take time to care for your heart. Contact your local West Virginia UniversityExtension Service county office and ask about health-related publications and programs.




*WVU Extension Service's Heart Health Movement is adapted from the National Heart, Lung and Blood Institute's campaign and is targeted to help West Virginians become educated and enabled to take charge of their own health.*

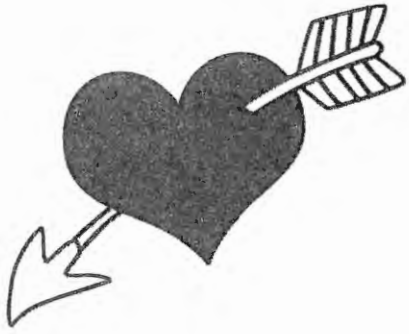
*To learn more about ways WVU Extension uses trusted research and local experts to empower citizens to improve their health, contact the WVU Extension Service.*

# Homespun Humor

## A few Valentine's Day one-liners that we hope will bring a smile to your face

What did one boat say to the other?
*You up for a little row-mance?*

What did the French chef give his wife for Valentine's Day?
*A hug and a quiche*



Do you think skunks celebrate Valentine's Day?
*Sure, they are very scent-imental*

Who always has a date on Valentine's Day?
*A calendar*

Two antennas met on a roof, fell in love and got married
*The wedding wasn't fancy. But the reception was excellent.*

Why are artichokes so beloved?
*They're known for their hearts*

What kind of flowers shouldn't you give to your sweetheart?
*Cauliflowers*

*— Courtesy of Parade magazine*


WVU Extension Harrison County
1117 Good Hope Pike
Clarksburg, WV 26301
Phone 304-624-8650
Fax 304-624-0017
E-mail:
Ric.Rodriguez@mail.wvu.edu
John.Wickline@mail.wvu.edu


*"You bring the one next to you. I'll bring the one next to me."*

http://harrison.ext.wvu.edu
http://www.facebook.com/pages/Harrison-County-CEOS

extension.wvu.edu

## 2022 Harrison County CEOS Officers:

| | |
|---|---|
| **President** | **Carolyn Romine**<br>Friendly Neighbors CEOS |
| **Vice President** | **Delores Wilson**<br>Stonewood CEOS |
| **Secretary** | **Patricia Rummel**<br>Shinn's Run CEOS |
| **Treasurer** | **Joann Giovanetti**<br>Coburn's Creek CEOS |
| **Board Advisor** | **Connie Wolfinger**<br>Sycamore CEOS |