Wednesday, February 2, 2022

10:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting due to the COVID – 19 requirements for social distancing. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

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https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Kristina L. Marshall --- New Hire --- Effective 02-02-2022 --- Prosecuting Attorney**
   - **B. Erin Martin ---E911 Dispatch Trainee --- Effective 02-10-2022 --- 911**
4. **Minutes and /or Amended Minutes of Previous Meeting**
   - **A. Regular Meeting Minutes 01-19-2022**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor Requisition List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application *(NONE)***
7. **Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)**
   - **A. Requisition for Payment No. 43 --- Greenberg Traurig $1,377.50**
8. **Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission *(NONE)***

9. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts
   A. Meeting Minutes --- Bingamon PSD --- See Exhibit 9-A
   B. Johnstown VFD --- Form 990 --- 2020
10. Review – Discuss – Consider Resolution Authorizing Application for Funds from W Department of Agriculture for the WV Spay/Neuter Assistance Program
11. Review – Discuss – Consider Permission to Travel --- Chris Cutright --- APCO/NENA E9-1-1 Conference --- Embassy Suites, Charleston, WV --- 04-16-2022 to 04-22-2022
12. Review – Discuss – Consider Permission to Travel --- James Richards --- Planning Department --- Building Code Certification --- Jackson Kelly Building, 150 Clay Street, Morgantown, WV --- 03-04-2022
13. Review- Discuss- Consider Permission to Travel --- Robert Leonard --- Planning Department --- Building Code Certification --- Jackson Kelly Building, 150 Clay Street, Morgantown, WV --- 02-02-2022
14. Review – Discuss – Consider Permission to Travel --- Tara Hodge --- Animal Control --- ACCA Basic Animal Control Officer Certification --- Belington, WV --- 02-14-2022 to 02-17-2022
15. Review – Discuss- Consider Memorandum of Understanding WV Statewide Imagery Program/State Cooperative Purchase Contract
16. Review – Discuss – Consider Allocating 800,000 of the 983,000 of the ARP reimbursement fund to the North Rail Trail/North Bend Connector Project
17. Review – Discuss – Consider Allocating and moving 780,000 from the Shinnston and Salem paving project since it came in under budget to the North Rail Trail/North Bend Connector Project
18. Review – Discuss – Consider the 5G process for an ice skating rink, pickleball court, the Animal Control facility and Facility for the Youth Barn Development Complex for the parcels owned by the commission and its other affiliates
19. Review – Discuss – Consider Forming a three member committee for the bids associated with the 5G process for the ice skating rink, pickleball court, the Animal Control Facility and the Facility for the Youth Barn Development Complex
20. Review – Discuss – Consider Budget revision moving 001-401-457-00 for 20,000 and 001-424-457-00 for 25,000 to 001-424-459-00 so we can add to the 34,727 for a dual wheel pickup truck and gravel spreader for maintenance
21. Review – Discuss – Consider Taylor County Commission 911 Advisory Board for 2022 --- Commissioner Orville Wright, Sheriff Terry Austin and Wayne Beall
22. Review – Discuss – Consider Changing the Boundary lines of election precincts within Harrison County
   A. Old Precincts
   B. New Precincts
23. Administrator's Report
24. Commissioner Comments - Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk

B. Monthly Fiduciary Commission Settlements:

1. **Marion Jeanette Rymasz, Deceased**
2. **Patricia L. Moore, Deceased**
3. **Albert Charles McQuain, Deceased**
4. **Arthur Michael Oldroyd, Deceased**
5. **Freda Ann Kovalan, Deceased**
6. **Robert Edwin Edge, Jr., Deceased**
7. **Mabel Charlene Peet, Deceased**
8. **Betty Constance Gardner, Deceased**
9. **Dale T. Dodd, Deceased**
10. **Geraldine Louise Fleming, Deceased**
11. **Eugenia Dianne Urchak, Deceased**

TABLED ITEMS - - Items May Require Discussion and /or Approval

PAYROLL CHANGE NOTICE

3-A

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
1-27-22		| | |-| | |-| | | | |

NAME	ADDRESS
Kristina L Marshall	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER _____	Ø	4-3
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain)_____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rachel Romano	DATE 1-27-2022
HUMAN RESOURCES MANAGER	DATE

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Amsterdam®

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
2/10/2022		| | |-| | |-| | | | |
NAME: ERIN MARTIN		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT: 911 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☒ RATE	—	PG 3-1 $31.095
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☒ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) HIRED AS E911 Dispatch Trainee

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 1/26/2022
HUMAN RESOURCES MANAGER	DATE 1/27/2022

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4-A

DRAFT

At the regular meeting of the County Commission of Harrison County held on Wednesday January 19, 2022, Commissioners Susan J. Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and Patsy Trecost led those present in prayer and led in the Pledge of Allegiance to the Flag. Trecost led in a moment of silence in remembrance of Senator Joe Minard, a long time public servant. All motions passed unanimously unless otherwise noted.

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Nuisance Hearing --- Michael Lyons --- New Creek & Wilsonburg – They were unable to attend due to COVID so it will be rescheduled according to Charlotte Shaffer, Planning Commission director.

10:15 A.M. --- Nuisance Hearing --- Charles, Dana, & James Crites --- East View/Tiffany Terrace – Charlotte Shaffer, Planning Director, gave an overview of the issues such as a burnt structure and junk everywhere. Shaffer stated they were served notice of the hearing. Hinkle made a motion to proceed to court. Motion carried. Trey Simmerman, County Attorney, advised maybe contacting the insurance companies for a loss on structures that have caught on fire.

10:30 A.M. --- Nuisance Hearing --- Joyce Stire --- Meadowbrook - Charlotte Shaffer, Planning Commission, stated that Ms. Stire is giving her house to someone else. Ms. Stire is needing someone to facilitate an agreement. Shaffer asked if the Commission could be the facilitator for that agreement. Shaffer stated the individual that she wants to give the house to is willing to clean it up. Hinkle asked how long the issues have been going on. Shaffer stated the issues have been going on for a couple of years. The house will be transferred to Bob Cottrill and Annie Kerns. Trey Simmerman, County Attorney, suggested covenants be made as part of the deed in order to facilitate the agreement. Shaffer will talk with Ms. Stire again and come back to the commission at a later date. Simmerman stated that this

might be something that the land use and sustainability clinic at the college of law might be able to help with.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period – Willie Parker spoke about the FOIA policy and fee schedule. Parker talked about #7 on the policy dealing with controversial, sensitive matter, or grievances. Parker stated he believed the fees are excessive and sited the copy fee amount for other offices in the courthouse. Parker asked about remote location requests such as Animal Control or 911. Parker asked what the criteria for the fee waiver consisted of. Mr. Parker suggested they revisit the policy. Mr. Cochran asked about the Arlington/Glen Falls storage facility.
2. Consent Agenda – Trecost made a motion to approve. Motion carried.
3. Payroll Change Notices: (NONE)
4. Minutes and /or Amended Minutes of Previous Meeting – Trecost made a motion to approve. Motion carried.
   A. Special Meeting 01-10-2022
5. Requisitions --- Purchase Orders --- Invoices – Trecost made a motion to approve. Hinkle asked about the annual service contract bill for the elevator. Motion carried.
   A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application – Trecost made a motion to approve. Motion carried.
   A. Exonerations --- See Exhibit A
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) – Trecost made a motion to approve A & B. Motion carried.
   A. Requisition for Payment No. 30 --- $71,231.87
      1. Wolfe Excavating --- 48,941.34
      2. Civil & Environmental Consultants --- $ 22,290.53
   B. Requisition for Payment No. 30 --- Genesis Partners, Limited Partnership $3561.59
8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission (NONE)
9. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts – Trecost made a motion to approve A-D. Hinkle noted that they reflect large water losses and Hepzibah is running over $100,000 out 90 days. Hinkle stated he felt they need to look at the financial stability of the Hepzibah PSD. Thomas and Trecost voted yes. Hinkle voted no. Motion carried.
   A. Sun Valley PSD --- Meeting Minutes 12-14-2021

DRAFT

B. Sun Valley PSD --- Financials 12-31-2021
C. Enlarged Hepzibah PSD --- Meeting Minutes 12-13-2021
D. Enlarged Hepzibah PSD --- Financials 12-2021

10. Review – Discuss – Consider Sheriff Matheny as Sheriff's Office Nomination for Harrison/Taylor E911 Advisory Board --- Requesting Advice and Consent from Harrison County Commission on this Appointment – Trecost made a motion to move forward. Motion carried.
11. Review – Discuss – Consider Subsidizing Frank Loria Memorial Field by Allocating $8,000 for the Youth of Clarksburg and Harrison County – Trecost made a motion to approve $8,000. Hinkle asked what amount they were given last year. Laura Pysz, County Administrator, stated they were given the same amount last year. Motion carried.
12. Review – Discuss – Consider Mike Secreto as North Central WV Law Enforcement Council's Nomination for Harrison/Taylor E911 Advisory Board --- Requesting Advice and Consent from Harrison County Commission on this Appointment – Trecost made a motion to approve. Motion carried.
13. Review – Discuss – Consider Administrative Cost Schedule for FOIA Requests – Trecost made a motion to approve. Hinkle asked if the FOIA request had been approved as it stands. Pysz, County Administrator, stated the package includes the FOIA requests and the associated fees. Motion carried.
14. Administrator's Report – Kudos to the maintenance department for coming out Monday to clear the parking lots for the Sheriff's department and 911. Pysz stated its budget time and that everyone will hear more information about that in the weeks to come.
15. Commissioner Comments – Questions – Hinkle asked for a one minute sidebar with Trey Simmerman, County Attorney. Hinkle asked for a work session to address Charles Pointe TIF property tax. Hinkle asked for a work session on how the county will handle in-home COVID tests. Pysz stated she would invite Chad Bundy, Director of the Health Department. Hinkle stated there will be personnel matters on the next agenda for Executive Session. Hinkle stated we lost a good friend in Joe Minard. Hinkle stated he did a lot of good things for the city of Clarksburg, Harrison County, and the state of West Virginia. Hinkle talked about Joe Minard's legacy with his family and the restaurant.

Trecost made a motion to adjourn. Motion carried.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan J. Thomas, President Date

DRAFT

Purchase Requisitions February 2, 2022

5-A

Date of Meeting	February 2, 2022		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description
37478	James & Law	$258.00	Printer Supplies/Park & Rec.
37480	APCO International	$30.00	Recertification/P.Rasmussen/911
37481	R.D.Wilson	$886.50	Ice Melt/Rt.19 Garage
37483	Fed Ex	$54.69	Postage/Grant Department
37484	Robertson Heating Supply	$18.72	Culvert/North Rail Trail
37485	Mon Power	$23.30	Spelter Park
37486	Mon Power	$498.15	Salem Tower Site
37487	US Cellular	$156.08	County Commission
37488	Dominion Energy WV	$599.00	Animal Control
37499	Petitto Construction Services	$6,189.13	Final Contract Payment /LE
37500	AT&T Mobility	$38.24	LPR Data/Equipment/L.E.
37502	Robins Perfect Fit	$30.00	Install Patches/Alter Pants/LE
37504	Trapuzzano's Uniforms	$570.00	Shoulder Patches/Deputies
37505	Dominion Energy WV	$173.38	Various Locations/ Utility Service
37506	Hart Office Solutions	$378.00	Black Toner/ Circuit Clerk
37507	FBINAA Eastern PA Chapter	$900.00	Training / Deputies
37508	Hotsy Equipment Company	$447.80	Parts/Pressure Washer/Co. Garage
37509	SHI	$13.00	Port Adapter/HDMI/I.T.Dept.
37510	Mon Power	$1,103.35	Various Locations/ Utility Service
37511	Mon Power	$227.61	Utility Service/Extension Office
37512	Pace Shredding	$175.00	Paper Shredding Services
37513	Aspen Technologies, Inc.	$941.47	Maintenance Contract/Planning
37514	Wholesale Tires & Auto - Commercial	$1,121.66	Tires / Spelter Vol. Fire Dept.
37515	Lowe's Home Center	$89.48	Various Maintenance Supplies
37516	Sandy's True Value	$88.55	Various Maintenance Supplies
37517	Whaley Distributing	$1,498.50	Disinfectant Wipes/Courthouse
37519	Unifirst Corporation	$61.05	Carpet Runner Rentals/911
37520	Unifirst Corporation	$466.84	Carpet Runner Rentals/Courthouse
37523	West Virginia University	$3,750.00	Services/Reimburdement
37525	Fubar Enterprises	$325.00	Remove/Replace Light Bar/LE
37526	Prehistoric Planet	$16,900.00	Rental of Dinosaurs/Park&Rec.
37529	Sirchie	$86.35	IN Search Print Kit/Law Enforc
37530	State Electric Supply	$62.88	Electrical Supplies/ 609 W.Main
37536	APCO International	$90.00	Recertification/G.Keith/911
37537	Kay Casto & Chaney PLLC	$1,325.00	Antero Tax Appeals 2018-2019-2021
37538	Liberty Distributors, Inc.	$1,502.85	Janitoral Supplies
37539	Mon Power	$819.10	Service Various Locations
37540	Mon Power	$104.91	Service VA Rail Trail
37541	Casto Technical Services, Inc.	$2,529.90	Labor/Repairs to HVAC'S
37542	A-1 Exterminating Co	$173.25	Pest Control/Public Safety Bld/Staging
37543	Hotsy Equipment Company	$22.90	Hose for Pressure Washer
37544	Jarco Enterprises	$12,849.67	Big Tex Trailer
37545	Staples	$199.99	Chair for Judge McCarthy's Courtroom

Purchase Requisitions February 2, 2022

37546	Ace Aggregates, LLC	$1,089.88	Rail Trail Stone Spelter to Glen Falls
37547	Hart Office Solutions	$108.54	Black Toner/Law Enforcement
37550	SHI	$749.00	Laptop/Day Report Center
37551	BSN Sports	$1,077.00	Baseball Bases/Various Parks
37552	James & Law	$46.99	Office Supplies/Park&Rec.
37556	Anytime Fitness Bridgeport	$128.00	Wellness/December 2021
37557	City of Clarksburg	$282.41	Annual Fire Fees/Old DHHR
37558	Frontier Communication	$314.38	Courthouse
37559	Frontier Communication	$443.63	Phone Service / Various Loc's
37560	Frontier Communication	$926.22	Phone Service/ 911/Taylor Co.
37561	Frontier Communication	$52.77	Assessor-Statewide Computer
37562	MCM Bussiness System	$630.1S	Various Copier Rentals
37563	Mon Power	$570.39	Shinnston Tower
37564	Mon Power	$280.25	Grafton Tower
37565	Mon Power	$88.27	Quiet Dell School
37566	State Electric Supply	$24.68	Maintenance Supplies
37570	Casto Technical Services, Inc.	$895.58	HVAC Courthouse
37573	Amazon.com	$34.28	Adapter for Pegi Bailey/OEM
County Clerk	The Exponent Telegram	$259.69	Legal Ads
	Total	$65,781.41	

7-A

FORM OF REQUISITION FOR PAYMENT FROM
ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 43 (02/02/22)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") pursuant to an Indenture of Trust (the "Indenture") for the above captioned Bonds (the "Series 2019 Excise Tax Bonds"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee (the "Trustee") and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "Development Agreement") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "Site Developer") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture for the Series 2019 Excise Tax Bonds.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 1,377.50**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site Developer

for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$ 1,377.50** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **2nd day of February, 2022.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices, Statements or Proof of Payment
(Attached)

Greenberg Traurig	Invoice #5881051	Dated: 01/25/22	$1,377.50
		Total	**$1,377.50**

PLEASE REFERENCE:
CLIENT NAME: INVESCO, LTD.
FILE NUMBER: 199650.010100
INVOICE NUMBER: 5881051*
BILLING PROFESSIONAL: Brian Crumbaker

IF YOU WISH TO PAY BY CHECK PLEASE REMIT TO THE ADDRESS BELOW:

Greenberg Traurig
PO Box 936769
ATLANTA GA 31193-6769

GT GreenbergTraurig

Invoice No.: 5881051
File No. : 199650.010100
Bill Date : January 25, 2022

Invesco, Ltd.
ELECTRONIC BILLING - DO NOT MAIL

Attn: John O'Connor

INVOICE

Re: Charles Pointe - Excise Tax

Legal Services through December 31, 2021:

Total Fees:	$	1,377.50
Current Invoice:	**$**	**1,377.50**

BC:LB
Tax ID: 59-1270754

GT GreenbergTraurig

Invoice No.: 5881051
File No. : 199650.010100

Note: Payment is Due 30 Days from Date of Invoice

FOR YOUR CONVENIENCE,
PAYMENT INSTRUCTIONS FOR GT FIRM ACCOUNT
FOR FEES & COSTS ARE AS FOLLOWS:

For Wire Instructions:

Bank:	WELLS FARGO BANK
ABA #:	121000248
INTERNATIONAL SWIFT:	WFBIUS6S

For ACH Instructions:

Bank:	WELLS FARGO BANK
ABA#	063107513

CREDIT TO:	GREENBERG TRAURIG DEPOSITORY ACCOUNT	
ACCOUNT #:	2000014648663	
PLEASE REFERENCE:	**CLIENT NAME:**	**INVESCO, LTD.**
	FILE NUMBER:	**199650.010100**
	INVOICE NUMBER:	**5881051***
	BILLING PROFESSIONAL:	**Brian Crumbaker**

IF YOU WISH TO PAY BY CHECK PLEASE REMIT TO THE ADDRESS BELOW:

Greenberg Traurig
PO Box 936769
ATLANTA GA 31193-6769

Wire fees may be assessed by your bank.
*** If paying more than one invoice, please reference all invoice numbers in wiring instructions.**

BC:LB
Tax ID: 59-1270754

9-A

Bingamon PSD

Meeting Minutes 2021

1. January 2021
2. February 2021
3. March 2021
4. April 2021
5. May 2021
6. June 2021
7. July 2021
8. August 2021
9. September 2021
10. October 2021
11. November 2021
12. December 2021

BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

January 18, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on January 18, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:38 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the December 21, 2020 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of December 31, 2020 was $78,874.32. Accounts receivable as of December 31, 2020 totaled $11,139.42.

Current outstanding bills were reviewed. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 2.23 in interest and totals $32,367.63.
- City National Bank Reserve Account earned $.14 in interest and totals $3,500.15.
- The Renewal/Replacement Account at BB&T earned $ .10 in interest and totals $11,393.39.

- Monthly Shut-offs - There were fifty 24-hour shut off notices this month: 17 paid in full, 4 made arrangements for payment, 13 made partial payment, and one was turned off, and still working on the rest.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that the relocation job at Pine Bluff was completed, taking a 14 hour day.

- Three service line leaks were repaired this month.

- Mr. Kuhens reported that several meters need replaced, and new meters have been ordered. Also need new meter at Whetstone Pumphouse, and Robinson Run and newest mine.

- A storage building is needed for supplies, and Mr. Kuhens was advised by the Board members to order supplies.

SAFETY COMMITTEE MEETING:

The safety topic for the month was Cold and Flu Prevention in the Workplace.

OLD BUSINESS: ***None voiced.***

NEW BUSINESS: ***None voiced.***

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held February 15, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:15 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

February 22, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on February 22, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:37 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the January 18, 2021 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of January 31, 2021 was $88,578.13. Accounts receivable as of January 31, 2021 totaled $9,189.85.

Current outstanding bills were reviewed. ***A motion was made by Brad Fortney, seconded by Bud Hildreth, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 2.34 in interest and totals $34,498.97.
- City National Bank Reserve Account earned $.19 in interest and totals $5,000.34.
- The Renewal/Replacement Account at BB&T earned $ .10 in interest and totals $11,393.49.

- Monthly Shut-offs - There were forty 24-hour shut off notices this month: 7 paid in full, 4 made partial payment, and two were turned off, and still working on the rest.

- Mrs. Moore distributed copies of the audit reports to board members for review.

- Mrs. Moore presented resumes from the candidates for Office Manager position. Board members requested that Mrs. Moore send a letter to each, letting them know that the board requests in person interviews in early May.

- The board asked Mrs. Moore to check into cost, etc. for a check reader and a credit card scanner.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that four leaks were repaired this month.

- Mr. Kuhens presented information concerning needed work at the Whetstone pumphouse (To replace the electric box and change both pumps to make all pumphouses alike would cost approximately $20,000. A simplified job would cost approximately $10,000.)

SAFETY COMMITTEE MEETING:

The safety topic for the month was Temperature Extremes - Cold.

OLD BUSINESS: ***None voiced.***

NEW BUSINESS: ***None voiced.***

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held March 15, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:29 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

March 15, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on March 15, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:32 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the February 22, 2021 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of February 28, 2021 was $78,992.79. Accounts receivable as of February 28, 2021 totaled $9,709.40.

Current outstanding bills were reviewed. ***A motion was made by Mike Sieber, seconded by Bud Hildreth, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 1.99 in interest and totals $36,629.96.
- City National Bank Reserve Account earned $.22 in interest and totals $6,500.56.
- The Renewal/Replacement Account at BB&T earned $ .09 in interest and totals $11,393.58.

- Monthly Shut-offs - There were forty-seven 24-hour shut off notices this month: 14 paid in full, 6 made partial payment, and still working on the rest.

- Mrs. Moore reported that she sent letters to the candidates for the Office Manager position concerning interviews.

- Mrs. Moore presented information about a check reader and a credit/debit card machine. After discussion, ***a motion was made by Mike Sieber and seconded by Brad Fortney to pursue both options. The motion carried unanimously.***

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that 3 service line leaks were repaired this month.

- Mr. Kuhens reported that work on fire hydrants, as well as painting and fencing Whetstone tank, will begin as soon as weather permits.

- Mr. Kuhens has ordered new meters for the mines, and has been changing out meters. He is also watching lumber prices so that materials can be ordered for storage building, and looking for a utility work truck or van.

SAFETY COMMITTEE MEETING:

The safety topic for the month was Cold and Flu Prevention in the Workplace.

OLD BUSINESS: ***None voiced.***

NEW BUSINESS: ***None voiced.***

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held April 19, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:11 pm upon a ***motion by Brad Fortney, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

April 19, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on April 19, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:40 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the March 15, 2021 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Mike Sieber, seconded by Bud Hildreth, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of March 31, 2021 was $77,871.49. Accounts receivable as of March 31, 2021 totaled $6,389.39.

Current outstanding bills were reviewed. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 2.35 in interest and totals $39,761.31.
- City National Bank Reserve Account earned $.32 in interest and totals $8,000.88.
- The Renewal/Replacement Account at BB&T earned $ .10 in interest and totals $11,393.68.

- Monthly Shut-offs - There were thirty-nine 24-hour shut off notices this month: 15 paid in full, 10 made partial payment, 8 made arrangement for payment, and still working on the rest.

- Mrs. Moore reported that she sent letters to the candidates for the Office Manager position concerning interviews. Board members asked Mrs. Moore and Mr. Kuhens to conduct interviews and report back at the next meeting.

- Mrs. Moore presented information about the check reader and credit card machines, and after discussion, Mrs. Moore was instructed to pursue the check reader machine at this time and reevaluate the credit card machine at a later date.

- Mrs. Moore reported that a customer had contacted her and Mr. Kuhens and said that he was not receiving his bill. Both Mrs. Moore and Mr. Kuhens attempted to assure him that his bill was sent with all bills at the beginning of each month and that perhaps he should contact his mail carrier or Post Office.

- Mrs. Moore reported that Megan Pethtel would be willing to continue assisting in the office after the new Office Manager begins her position, and to fill in for sick days and holidays. She would like to be assured of 10 to 15 hours per week. After discussion, the board decided they could not guarantee the hours.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that 1 main line and 2 service line leaks were repaired this month, and that one new tap was installed.

- Mr. Kuhens reported that the price of lumber continues to rise. He plans to pour the pad and put in drains for the storage building while he waits for better prices for the lumber.

SAFETY COMMITTEE MEETING:

The safety topic for the month was Ear and Eye Protection in the Workplace.

OLD BUSINESS: ***None voiced.***

NEW BUSINESS: ***Mr. Fortney reported that someone from the Shinnston Fire Department approached him about the PSD adding a Fire Fee to our bills. Mr. Fortney will do some more checking and report back next month.***

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held May 17, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:40 pm upon a ***motion by Brad Fortney, seconded by Bud Hildreth, and carried unanimously.***

Michael Sieber, Chairman

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

May 17, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on May 17, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:39 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the April 19, 2021 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Mike Sieber, seconded by Bud Hildreth, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of April 30, 2021 was $82,482.58. Accounts receivable as of April 30, 2021 totaled $9,231.97.

Current outstanding bills were reviewed. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 2.43 in interest and totals $42,892.74.
- City National Bank Reserve Account earned $.37 in interest and totals $9,501.25.
- The Renewal/Replacement Account at BB&T earned $ .09 in interest and totals $11,393.77.

- Monthly Shut-offs - There were thirty-nine 24-hour shut off notices this month: 7 paid in full, 8 made partial payment, 4 made arrangement for payment, one is scheduled for termination, and still working on the rest.

- Mrs. Moore reported that she has received the check reader and completed remote training and is becoming more familiar with it. She said she believes it will make the deposit process more efficient.

- Mrs. Moore presented a tentative budget for the Board's review. After discussion, ***a motion was made by Bud Hildreth, and seconded by Brad Fortney to accept the budget as presented. The motion carried.***

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that 2 main line and 1 service line leaks were repaired this month.

- Mr. Kuhens reported that he will be renting a power washer to clean the outside of the Whetstone tank, and then will begin painting.

- Mr. Kuhens reported that they have been replacing meters.

- Mr. Kuhens will be attending class for his required hours for his Operator's license on June 2.

SAFETY COMMITTEE MEETING:

The safety topic for the month was ATV Safety.

OLD BUSINESS: Brad Fortney reported that he had not heard anything further from the Shinnston Fire Department.

NEW BUSINESS: After brief discussion, ***Brad Fortney made a motion to offer the new Office Manager the equivalent of Mrs. Moore's current salary. The motion was seconded by Mike Sieber, and carried unanimously.***
Bud Hildreth suggested that Mrs. Moore should be paid more than the trainee, and a brief discussion followed. ***Mike Sieber then introduced a motion to pay Mrs. Moore a $500.00 monthly bonus during the three-month training period. Brad Fortney seconded the motion, and the motion passed unanimously.***

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held June 21, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:22 pm upon a ***motion by Brad Fortney, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

June 21, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on June 21, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:38 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the May 17, 2021 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of May 31, 2021 was $88,913.65. Accounts receivable as of May 31, 2021 totaled $9,117.64.

Current outstanding bills were reviewed. ***A motion was made by Mike Sieber seconded by Bud Hildreth, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 2.70 in interest and totals $46,024.44.
- City National Bank Reserve Account earned $.44 in interest and totals $11,001.69.
- The Renewal/Replacement Account at BB&T earned $ .10 in interest and totals $11,393.87.

- Monthly Shut-offs - There were forty-three 24-hour shut off notices this month: 18 paid in full, 3 made partial payment, 4 made arrangement for payment, one was turned off, and still working on the rest.

- Mrs. Moore reported that she received Teresa Basnett's acceptance letter for the position of Office Manager.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that 3 leaks were repaired this month, one of them with large water loss.

- Mr. Kuhens reported that one setter was replaced this month and they are continuing to replace old meters.

- Mr. Kuhens reported that Whetstone tank has been pressure washed and painted, and now waiting for fencing to be done. Also, a water problem was found coming out of the hillside behind the tank and will need some work before the fencing is done.

- Mr. Kuhens reported that the Whetstone Pumphouse needs rebuilt. A ***motion was presented by Brad Fortney and seconded by Mike Sieber to get quotes for the work and proceed with work to restore the pumphouse to good working order.***

SAFETY COMMITTEE MEETING:

The safety topic for the month was Temperature Extremes - Heat.

OLD BUSINESS: None voiced.

NEW BUSINESS: Mike Sieber requested that Nancy Moore forward salary information for BPSD employees to all Board members, and that Board members will meet in executive session during the July board meeting.

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held July 19, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:22 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

July 19, 2021

Members of the board of directors convened an executive session to discuss salary information.

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on July 19, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:38 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the June 21, 2021 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of June 30, 2021 was $89,171.34. Accounts receivable as of June 30, 2021 totaled $8,631.97.

Current outstanding bills were reviewed. ***A motion was made by Mike Sieber and seconded by Brad Fortney, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 2.65 in interest and totals $49,156.09.
- City National Bank Reserve Account earned $.46 in interest and totals $12,502.15.

- The Renewal/Replacement Account at BB&T earned $ .09 in interest and totals $11,393.96.

- Monthly Shut-offs - There were thirty-three 24-hour shut off notices this month: 12 paid in full, 8 made partial payment, 8 made arrangement for payment, two were scheduled to be turned off, and still working on the rest.

- Mrs. Moore thanked the board for the flowers for her mother's funeral.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that fencing of the Whetstone tank has been scheduled for the coming weekend.

- Mr. Kuhens reported that we have not received the results or bill from Reliance Laboratories for the last quarter. He has tried numerous times to contact them with no response.

- Mr. Kuhens reported that he received quotes from D&G for replacement pumps and electrical as $6500 and $6800 respectively. Placed order and will be 6 weeks.

- Mr. Kuhens reported that 6 meter lids have been stolen at the Whetstone pumphouse and he located plastic meter lids to replace the metal.

- Mr. Kuhens reported that several regulators have had to be replaced and the cost has gone up. There was discussion about contacting the PSC about recouping the cost. Mrs. Moore was asked to contact them for clarification.

- Mr. Kuhens reported that the electrical service on Peora Hill needs to be changed. Extreme Endeavors(telemetry) told him wires are rusting.

- Mr. Kuhens reported that they plan to touch up the paint on the outside of the Oakdale tank. They plan on mowing, brush hogging around meters and hydrants, as well as the Cunningham Run tank.

- Mr. Kuhens also plans to turn off the water to replace the Joetown hydrant. WV Rural Water will have a representative present to provide assistance.

- Mr. Kuhens reported that 2 service line and 1 main line leaks were repaired this month.

- Mr. Kuhens reported that he needs a part for the Kubota backhoe.

SAFETY COMMITTEE MEETING:

The safety topic for the month was UTV Safety.

OLD BUSINESS: None voiced.

NEW BUSINESS: The Board reported the results of the executive session as follows:

Effective July 1:
Rusty Kuhens will receive a $4.00 per hour raise.
Donald Ashcraft and part-time employees will receive a $2.00 per hour raise.
As needed workers will continue to receive $10.00 per hour.

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held August 16, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:58 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

August 16, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on August 16, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:35 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager Teresa Basnett trainee and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the July 19, 2021 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of July 31, 2021 was $95,959.16. Accounts receivable as of July 31, 2021 totaled $9,063.07.

Current outstanding bills were reviewed. ***A motion was made by Mike Sieber and seconded by Brad Fortney, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 3.06 in interest and totals $52,288.15.
- City National Bank Reserve Account earned $.56 in interest and totals $14,002.71.
- The Renewal/Replacement Acct. at BB&T earned $.10 in interest totals $11,394.06.

- Monthly Shut-offs - There were twenty-seven 24-hour shut off notices this month: 9 paid in full, 5 made partial payment, 8 made arrangement for payment, two were scheduled to be turned off, and still working on the rest.

- Added Teresa Basnett to Bond.

- Called PSC: Concerning charge for regulators. PSC said doubtful that we should be charging at all. If we want, we can request to be added to tariff, but doubtful.

- Sent email to PEIA about adding Donald to insurance, PEIA has not responded.

- Mrs Moore brought to the attention of the board the condition of the office building. The outside as well as some inside issues need to be addressed. ***Motion was made by Mike Sieber and seconded by Brad Fortney to make repairs and upgrades to office trailer. The motion carried unanimously.***

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that 4 leaks, 2 main line and 2 service lines. Were repaired this month.

- Mr. Kuhens reported that fencing of Whetstone tank was complete and sent pictures to the Health Department.

- Mr. Kuhens reported finally got sample results from Reliance, not sure if we are going to get a violation or not. Trying to get set up at another lab in Morgantown or Charleston.

- Mr. Kuhens reported Oakdale tank painted except for small area, need to trim trees and get a pole saw. Also need to make lid for pit. My Kuhens was advised to purchase the needed pole saw.

- Mr. Kuhens reported Cunningham Run tank getting cleaned up for inspection.

- Mr. Kuhens reported that they plan to work on fire hydrants in September.

- Mr. Kuhens also reported that the road up to Oakdale tank was graded.

SAFETY COMMITTEE MEETING:

The safety topic for the month was Roadside Safety.

OLD BUSINESS: Brad Fortney reported that he would check on COLA.

NEW BUSINESS: After discussion, the Board gave the go ahead to push forward with the possibility of a Website as well as purchasing a new all in one Scanner, printer and Fax machine. Nancy Moore introduced the new Office Manager Trainee Teresa Basnett to the Board. Mrs Moore said Teresa is adjusting well.

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held September 20th, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:30 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael R. Sieber

Michael Sieber, Chairman

Nancy Moore

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

September 20, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on September 20, 2021 at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:36 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager Teresa Basnett trainee and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the August 16, 2021 BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Mike Sieber, seconded by Bud Hildreth, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of August 31, 2021 was $124,108.24. Accounts receivable as of August 31, 2021 totaled $8,010.20.

Current outstanding bills were reviewed. ***A motion was made by Bud Hildreth and seconded by Brad Fortney, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Nancy Moore, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 3.28 in interest and totals $55,420.43
- City National Bank Reserve Account earned $.64 in interest and totals $15,503.35.
- The Renewal/Replacement Acct. at BB&T earned $.10 in interest totals $11,394.16.

- Monthly Shut-offs - There were twenty-seven 32-hour shut off notices this month: 6 paid in full, 8 made partial payment, 1 made arrangement for payment, 3 were turned off, and still working on the rest.

- Discussed adding Teresa Basnett to the Bank accounts. ***Mike Sieber made the motion and Brad Fortney seconded the motion and it carried unanimously.***

- The Board discussed and approved getting a corporate credit card in place of the Debit card Nancy Moore currently uses.

- Received email from PEIA about adding Donald to insurance, PEIA has responded and said that a part time employee is not eligible for insurance. ***Mike Sieber made motion to supplement Donald's pay $80.00 to help offset the price of Donald purchasing his insurance elsewhere. Bud Hildreth seconded the motion and it carried unanimously.***

- Mrs Moore reported that office building upgrades will be made soon.

- Mrs Moore reported that the office is exploring options for a website. Mrs Basnett mentioned upcoming meeting with WVRWA this week to get website set up as well as speaking with Jayhawk representative about adding online bill pay to the upcoming website.

- Brad Fortney was reminded that his term is expiring November 2021 and the Board requested that a reappointment letter be written and brought to the next meeting.

- A Thank you card was received from Bud and Elizabeth Hildreth expressing appreciation for the thoughtful sympathy gift.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported that 4 leaks, all in the Joetown area, were repaired this month.

- Mr. Kuhens reported that all the painting and fencing were completed.

- Mr. Kuhens reported that he is trying to get set up with Pace lab, latest sample has been submitted, but waiting on results.

- Mr. Kuhens meter covers for Oakdale and Robinson Run have not been received yet.

- Mr. Kuhens mention the possible need for either upgrades or replacing the current dump truck. After discussion board decided that it may be more beneficial to just do upgrades to current dump truck.

SAFETY COMMITTEE MEETING:

The safety topic for the month was Ladder Inspection/ Stairway Safety.

OLD BUSINESS: None voiced.

NEW BUSINESS: None voiced.

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held October 18th, 2021 in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:27 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously.***

Michael Sieber, Chairman

Nancy Moore, Office Manager

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

October 18, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on October 18, 2021, at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:34 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff in attendance was Nancy Moore, Office Manager Teresa Basnett trainee and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the September 20,2021 BPSD board meeting was distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Mike Sieber, seconded by Bud Hildreth, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of September 31, 2021, was $108,329.80. Accounts receivable as of September 31, 2021, totaled $8,599.97.

Current outstanding bills were reviewed. ***A motion was made by Mike Sieber and seconded by Bud Hildreth, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Teresa Basnett, Office Manager Trainee

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 3.37 in interest and totals $55,582.80
- City National Bank Reserve Account earned $.70 in interest and totals $17,504.05
- The Renewal/Replacement Acct. at BB&T earned $.09 in interest totals $11,394.24.

- Monthly Shut-offs - There were twenty-seven -24 hour shut off notices this month: 7 paid in full, 9 made partial payment, 0 made arrangement for payment, 0 were turned off.

- Discussion about adding Mrs. Basnett to the Bank accounts. In September's minutes, Board made the motion to ad Mrs. Basnett to all bank accounts, as well as debit card. Per Mrs. Moore's retirement as of November 1st, 2021. Mrs. Basnett explained the steps needed to have her added to all bank accounts. Mrs. Basnett stated that all signers on the accounts must stop into all banking locations and sign documentation placing Mrs. Basnett on the accounts. Mrs. Basnett has sent in her profile information prior to meeting.

- The Board told Mrs. Basnett to get things set up at each location to make it easier on the Board Members that need to stop in.

- Mrs. Basnett said that she has been in touch with JAYHAWK about adding the payment online feature once the website is up and running. Mrs. Basnett explained that the initial cost for the software upgrade is a one-time fee of $1500.00. Then the only charge would be an annual $50.00 increase to our support. Making our annual cost to JAYHAWK $800.00. **A motion was made by Mike Sieber and seconded by Bud Hildreth to pay the $1500.00 initial setup fee to JAYHAWK. The motion carried unanimously.**

- Mrs. Basnett typed a letter to Harrison County Commission requesting Brad Fortney be reappointed. Mr. Fortney said he had received confirmation about being reappointed.

- Mrs. Basnett reported that office building upgrades haven't happened. Mr. Kuhens stated that his brother Kevin Kuhens wouldn't be able to do repairs as originally thought. Mr. Kuhens said that Kevin Kuhens has found another person to do repairs.

- Mrs Basnett reported that the office has started working on a website. Mrs Basnett mentioned upcoming meeting with WVRWA this week to finalize website set up. Mrs Basnett reported the cost of the website will be $200.00 annually, with capability to do online payments.

- Mrs. Basnett reported that her and Nancy Moore adjusted Donald's paycheck to reflect the supplement of $80.00 for his insurance.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported 3 main line leaks, Cunningham Run, Margaret Rd and Wyatt Rd were repaired this month.
- Mr. Kuhens reported 2 service line leaks at Cunningham Run and Joetown were repaired this month.
- Mr. Kuhens reported a new tap was installed at Joetown.
- Mr. Kuhens reported all the painting and fencing were completed
- Mr. Kuhens reported that new covers were welded and completed.
- Mr. Kuhens reported it will cost $1100.00 to replace everything on pole at tank, on Peora Hill.
- Mr. Kuhens mention Oakdale tank needs some more trees trimmed, however everything else is up to compliance.

SAFETY COMMITTEE MEETING:

The safety topic for the month was Excavation Safety.

OLD BUSINESS: Board revisited the discussion about regulators per PSC. In August meeting Mrs. Moore reported that PSC stated "doubtful that we should be charging for regulators at all. That if we wanted to, we could request it be added to our tarriff, but doubtful." Board wanted to make sure that from here on out we are following same protocol for each customer. Board reached agreement that BPSD will "recommend that the customer purchase a regulator" BPSD "recommends it be installed at the meter well." BPSD will provide the customer with model # and place to purchase regulator. BPSD will install regulator for free. BPSD will only install at meter well. If customer chooses, they "can install" elsewhere. BPSD will no longer be charging for regulators.

NEW BUSINESS: None voiced.

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held November 15th, 2021, in the Wyatt Union Fellowship Church basement.

ADJOURNMENT – The meeting was adjourned at 7:32 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Nancy Moore, Office Manager

11

BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

November 15, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on November 15, 2021, at the Wyatt Union Fellowship Church basement.

CALL TO ORDER: The meeting was called to order at 6:38 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff Office Manager, Teresa Basnett and Rusty Kuhens, Plant Manager.

READING OF THE MINUTES - Minutes from the October 18, 2021, BPSD board meeting was distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of October 31, 2021, was $89,306.05. Accounts receivable for the month totaled $9,536.81. ***Mike Sieber made a request that from now on the Treasure's Report also show a current bank balance along with closing previous month balance. Mrs Basnett said she would do that.***

Current outstanding bills were reviewed. ***A motion was made by Mike Sieber and seconded by Bud Hildreth, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Teresa Basnett, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 3.64 in interest and totals $61,685.44
- City National Bank Reserve Account earned $.79 in interest and totals $19,504.84.
- The Renewal/Replacement Acct. at BB&T earned $.10 in interest totals $11,394.35.

- Monthly Shut-offs - There were twenty-seven -27 hour shut off notices this month: Mrs. Basnett reported that she received 3 paid in full. Explained to board member's that she isn't sure if the notices have been delivered or not and if any other payments have been received. Mr Kuhens said some customers have promised payments.

- Mrs. Basnett started a discussion about receiving our insurance bill from Dyer Insurance Group. Mrs Basnett said that she needs to know exactly what is owned by the PSD. Mike Sieber and Mr Kuhens stated that the backhoe and Kubota tractor are all that is currently owned by the PSD, aside from the office trailer which is located on Mr Kuhens property. The discussion continued with Mr Kuhens showing what personal property he uses for PSD work. The Board discussed that the PSD uses Mr Kuhens vehicles and PSD pays Mr Kuhens milage. Mr Kuhens said that the PSD does use his dump truck and flatbed truck. Mr Kuhens doesn't charge milage. PSD furnishes the gas in both vehicles and pays insurance on the dump truck.

- Mrs. Basnett said that she has been in touch with JAYHAWK. The software is being updated and Mrs Basnett will be getting her remote training soon to proceed with credit card payments.

- Mrs. Basnett said the Website is up and running. It looks nice and as soon as the software is updated through JAYHAWK online payments will begin.

- Mrs. Basnett said that she has painted and organized the office trailer and asked that from here on out if we could hold our monthly board meetings at the office. Bud Hildreth also asked if during the winter months if we could change the time of the meetings to 6:00 PM instead of 7:00 PM. ***The Board approved this.***

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported 7 leaks, were repaired this month.

- Mr. Kuhens reported a service line leak at Cunningham Run was repaired this month. Along with a service line repair on Joetown/Wyatt Road.

- Mr. Kuhens reported Jamie Harbert will be starting on the office trailer exterior upgrades this week.

- Mr. Kuhens reported he is going to purchase reflective vests and boots for the guys. Also, some other supplies and shovels.

- Mr. Kuhens mention Whetstone pumphouse is ready for D&G

- Mr Kuhens stated that we are going to get a violation on the HAA5 and TTHM water samples, due to the delay in getting set up with PACE. We will need to publish our violation on our website.

SAFETY COMMITTEE MEETING:

The safety topic for the month was Cold and Flu prevention in the Workplace.

OLD BUSINESS: Mr Kuhens stated that he is going to try and get in some of the fire hydrants, however he needs to keep up on these leaks first.

NEW BUSINESS: Bud Hildreth mentioned that the PSD probably needs to be looking for a person to fill in for Mrs Basnett in the event she would become sick. Currently Mrs Basnett is the only office person. The Board Members are looking into that option. This person would only come in on an as needed basis.

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held @ the office trailer on December 20, 2021 @ 6:00 PM

ADJOURNMENT – The meeting was adjourned at 7:37 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Teresa Basnett, Office Manager

BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

December 20, 2021

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on December 20, 2021, at the Bingamon Public Service District office trailer.

CALL TO ORDER: The meeting was called to order at 6:04 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff Office Manager, Teresa Basnett and Rusty Kuhens, Plant Manager and Jason Basnett.

READING OF THE MINUTES - Minutes from the November 15, 2021, BPSD board meeting was distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of November 30, 2021, was $73,362.44. Accounts receivable for the month totaled $7,012.99.

- The Board had reviewed the Profit and Loss for the Month. Mr Sieber had told Mrs. Basnett if our Profit and Loss report gets above negative $10,000.00 to call him.
- Current outstanding bills were reviewed. ***A motion was made by Mike Sieber and seconded by Bud Hildreth, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Teresa Basnett, Office Manager

- Report on Money Market Accounts (MMA):
- City National Bank MMA earned $ 3.72 in interest and totals $64,818.16
- City National Bank Reserve Account earned $.86 in interest and totals $21,505.70.
- The Renewal/Replacement Acct. at BB&T earned $.09 in interest totals $11,394.44.
- WesBanco day of meeting balance $59,696.27

- Monthly Shut-offs - There were 22-24hour shut off notices this month: Mrs. Basnett reported that she received 2 payments. Explained to board member's that something needs to be done about 24 hour notice payments. There are just too many over 90 day customers that have not been shut off due to nonpayment.

- Mrs. Basnett said the Website is up and running. Online payments have been going better than expected. Mrs. Basnett said that she had received over $4000.00 this month in credit card payments.

- Mrs. Basnett reported to the Board that the PSD had received a violation for for the HAA5's and TTHM samples. The violation was for not having the samples turned in within the Compliance period. The Board had discussed the requirements for posting the violations. The letter stated that the PSD is required to provide 2 forms of delivery. The Board discussed putting the violation on the Website as well as listing the violation on the bill.

- Mrs. Basnett also reported that the PSD received a notice of Code changes regarding boil water advisories. As of January 1, 2022 any public water system shall make available to interested customers, boiled water advisories promptly through a text or voice alert mass notification system. Mrs. Basnett explained to the board she had checked into a text marketing website that would send out mass text alerts to customers who would be interested. Mrs. Basnett stated this text marketing web site is $288.00 annually. The Board told Mrs. Basnett to add a form to our website to see if any customers would be interested first.

- Mrs. Basnett had gotten a few other documents concerning Lead and Copper rule revisions. Mrs. Basnett passed these documents along to Rusty Kuhens since Mr. Kuhens handles the samples.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported 6 leaks, were repaired this month.

- Mr. Kuhens reported a valve replaced at Whetstone pumphouse to have everything ready for D&G.

- Mr Kuhens discussed Kevin Kellar. Mr Kellar's complaint was not having adequate pressure due to wrong size line. Engineer said we would need to do 300 feet of ¾ line up to meter on our side. Mr Kellar would need to put in 800 feet of 2" on his side of meter.

SAFETY COMMITTEE MEETING: What to do if you're involved in a car crash.

OLD BUSINESS: ***A motion was made by Mike Sieber and seconded by Brad Fortney, to give the Christmas Bonus. The motion was passed unanimously.*** Christmas Bonuses were: Full time employee's Rusty Kuhens and Teresa Basnett $300.00 each and Donald Ashcraft and Mary Kuhens $150.00 each.

NEW BUSINESS: None voiced

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held @ the office trailer on January 17th, 2022 @ 6:00 PM

ADJOURNMENT – The meeting was adjourned at 6:57 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously.***

Michael Sieber, Chairman

Teresa Basnett, Office Manager

9-B

Form **990-EZ**

Department of the Treasury
Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.
▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

OMB No. 1545-0047

2020

Open to Public Inspection

A For the 2020 calendar year, or tax year beginning , 2020, and ending , 20

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization
JOHNSTOWN VOLUNTEER FIRE DEPT

Number and street (or P.O. box if mail is not delivered to street address) | Room/suite
4597 JOHNSTOWN RD

City or town, state or province, country, and ZIP or foreign postal code
LOST CREEK WV 26385

D Employer identification number

E Telephone number

F Group Exemption Number ▶

G Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶

H Check ▶ ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ N/A

J Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c)( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, column (B)) are $500,000 or more, file Form 990 instead of Form 990-EZ ▶ $ 91,121

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I ☐

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	90,492
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	23
	5a	Gross amount from sale of assets other than inventory — 5a		
	b	Less: cost or other basis and sales expenses — 5b		
	c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	a	Gross income from gaming (attach Schedule G if greater than $15,000) — 6a		
	b	Gross income from fundraising events (not including $ ____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000) — 6b		
	c	Less: direct expenses from gaming and fundraising events — 6c		
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
	7a	Gross sales of inventory, less returns and allowances — 7a		
	b	Less: cost of goods sold — 7b		
	c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c	
	8	Other revenue (describe in Schedule O)	8	606
	9	**Total revenue.** Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	91,121
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	
	14	Occupancy, rent, utilities, and maintenance	14	4,477
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O)	16	77,203
	17	**Total expenses.** Add lines 10 through 16 ▶	17	81,680
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)	18	9,441
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	228,977
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	238,418

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Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II ☐

		(A) Beginning of year		(B) End of year
22	Cash, savings, and investments	136,481	22	149,221
23	Land and buildings	49,319	23	47,564
24	Other assets (describe in Schedule O)	205,554	24	182,728
25	**Total assets**	391,354	25	379,513
26	**Total liabilities** (describe in Schedule O)	162,377	26	141,095
27	**Net assets or fund balances** (line 27 of column (B) must agree with line 21)	228,977	27	238,418

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III ☐

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

What is the organization's primary exempt purpose? FIRE PROTECTION AND PREVENTIO

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28 SEE ATTACHMENT

(Grants $ 89,681) If this amount includes foreign grants, check here ▶ ☐ 28a 80,740

29

(Grants $) If this amount includes foreign grants, check here ▶ ☐ 29a

30

(Grants $) If this amount includes foreign grants, check here ▶ ☐ 30a

31 Other program services (describe in Schedule O)

(Grants $) If this amount includes foreign grants, check here ▶ ☐ 31a

32 **Total program service expenses** (add lines 28a through 31a) ▶ 32 80,740

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated -- see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV ☒

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
SEE ATTACHMENT				

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V ☐

			Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33		X
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions	34		X
35a	Did the organization have unrelated business gross income of $1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		X
b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b		X
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c		X
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a			
b	Did the organization file **Form 1120-POL** for this year?	37b		X
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		X
b	If "Yes," complete Schedule L, Part II, and enter the total amount involved 38b			
39	Section 501(c)(7) organizations. Enter:			
a	Initiation fees and capital contributions included on line 9 39a			
b	Gross receipts, included on line 9, for public use of club facilities 39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶			
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		X
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶			
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.	40e		X
41	List the states with which a copy of this return is filed ▶ WV			
42a	The organization's books are in care of ▶ SEE ATTACHMENT Telephone no. ▶			
	Located at ▶ ZIP + 4 ▶			
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b		X
	If "Yes," enter the name of the foreign country ▶ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
c	At any time during the calendar year, did the organization maintain an office outside the United States?	42c		X
	If "Yes," enter the name of the foreign country ▶			
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041** -- Check here ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43			

			Yes	No
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		X
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b		X
c	Did the organization receive any payments for indoor tanning services during the year?	44c		X
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O N/A.	44d		
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		X
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions	45b		X

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		Yes	No
46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46		X

Part VI Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

		Yes	No
47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47		X
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48		X
49a Did the organization make any transfers to an exempt non-charitable related organization?	49a		X
b If "Yes," was the related organization a section 527 organization?	49b		X

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
SEE ATTACHMENT				

f Total number of other employees paid over $100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
SEE ATTACHMENT #6		

d Total number of other independent contractors each receiving over $100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ▶ ☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	▶ Signature of officer	Date
	▶ DEBRA GRAY TREASURER Type or print name and title	

	Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Paid Preparer Use Only	DIANE ADAMS		05-11-2021		
	Firm's name ▶ H AND R BLOCK			Firm's EIN ▶	
	Firm's address ▶ 460 W PIKE ST			Phone no. 304-622-1040	

May the IRS discuss this return with the preparer shown above? See instructions ▶ ☒ Yes ☐ No

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SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2020

Open to Public Inspection

Name of the organization
JOHNSTOWN VOLUNTEER FIRE DEPT

Employer identification number

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____

10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations . . . . . ☐

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	75,206	70,082	75,353	81,189	90,492	392,322
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3	75,206	70,082	75,353	81,189	90,492	392,322
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4.						392,322

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
7 Amounts from line 4	75,206	70,082	75,353	81,189	90,492	392,322
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	28	28	24	23	23	126
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	490	586	4,383	1,158	606	7,225
11 **Total support.** Add lines 7 through 10						399,673

12 Gross receipts from related activities, etc. (see instructions) 12

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here . . . . . ▶ ☐

Section C. Computation of Public Support Percentage

14	Public support percentage for 2020 (line 6, column (f), divided by line 11, column (f))	14	98.16 %
15	Public support percentage from 2019 Schedule A, Part II, line 14	15	%

16a **33 1/3% support test -- 2020.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☐

b **33 1/3% support test -- 2019.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☐

17a **10%-facts-and-circumstances test -- 2020.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ▶ ☐

b **10%-facts-and-circumstances test -- 2019.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ▶ ☐

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

SCH A PART II LINE 10 REFUNDS OF EXPENSES PREVIOUSLY REPORTED -

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SCHEDULE O (Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

Open to Public Inspection

Name of the organization

JOHNSTOWN VOLUNTEER FIRE DEPT

Employer identification number

FORM 990 EZ PART I LINE 8 - REFUNDS

FORM 990EZ PART I LINE 16 - SEE STATEMENT

FORM 990 EZ PART II LINE 24 - BOOK VALUE OF 5 FIRETRUCKS AND A GENERATOR

FORM 990EZ PART II LINE 26 - PRINCIPAL REMAINING ON OAN FOR FIRETRUCK AT HARRISON COUNTY BANK

PART IV ALL OFFICERS ARE UNPAID VOLUNTEERS -

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2020 FORM 990 PRIMARY EXEMPT PURPOSE

ATTACHMENT 1: PAGE 1 - 990-EZ PAGE 2, PART III

OPEN TO PUBLIC INSPECTION	For calendar year 2020, or tax period beginning , and ending

Name of Organization	Employer Identification Number
JOHNSTOWN VOLUNTEER FIRE DEPT	

Primary Purpose
FIRE PROTECTION AND PREVENTION

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2020 FORM 990 PROGRAM SERVICE ACCOMPLISHMENT

ATTACHMENT 2: PAGE 1 - 990-EZ PAGE 3, PART III

OPEN TO PUBLIC INSPECTION	For calendar year 2020, or tax period beginning . and ending .

Name of Organization	Employer Identification Number
JOHNSTOWN VOLUNTEER FIRE DEPT	

Part III - Statement of Program Service Accomplishments

Grants and allocations	89,681	Amount includes foreign grants	Program service expenses	80,740

Exempt Purpose Achievements

JOHNSTOWN VOL FIRE DEPARTMENT PROVIDED FIRE PROTECTION AND PREVENTION FOR THE VILLAGE OF JOHNSTOWN AND THE SURROUNDING RURAL AREA. THIS INCLUDES A POPULATION OF AT LEAST 400. JOHNSTOWN AND THE ENVIRONS ARE NOT NEAR TO ANY OTHER FIRE SERVICES. THIS IS ENTIRELY A VOLUNTEER ORGANIZATION.

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2020 FORM 990 CURRENT OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES

ATTACHMENT 3: PAGE 1 - 990-EZ PAGE 2, PART IV

OPEN TO PUBLIC INSPECTION

For calendar year 2020, or tax period beginning , and ending

Name of Organization

JOHNSTOWN VOLUNTEER FIRE DEPT

Employer Identification Number

5

(A) Name and Title	(B) Average hours per week devoted to position	(C) Compensation (Form W-2/1099-MISC) (If not paid, enter -0-)	(D) Cont. to employee ben. plans & def. comp.	(E) Expense account & other compensation
JOHN CHAPMAN FIRE CHIEF	2.00	0	0	0
WAYNE LEWIS PRESIDENT	1.00	0	0	0
WILLIAM SUAN VICE PRESIDENT	1.00	0	0	0
CHERYL SUAN SECRETARY	1.00	0	0	0
DEBRA GRAY TREASURER	2.00	0	0	0

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2020 FORM 990 BOOKS ARE IN CARE OF

ATTACHMENT 4 - 990-EZ PAGE 3, PART V, LINE 42A

OPEN TO PUBLIC INSPECTION

For calendar year 2020, or tax period beginning , and ending .

Name of Organization

JOHNSTOWN VOLUNTEER FIRE DEPT

Employer Identification Number

Part V - Line 42a

Individual Name ..... DEBRA GRAY

or

Business Name:

Street Address ..... 2356 ROOTING CREEK RD

U.S. Address:

Zip code 26385 City LOST CREEK State WV

or

Foreign Address

City .....

Province or State .....

Country .....

Postal code .....

Phone Number .....

Fax Number .....

CLEAR

2020 FORM 990 FIVE HIGHEST COMPENSATED EMPLOYEES

ATTACHMENT 5: FORM 990-EZ, PAGE 4, PART VI, LINE 50

OPEN TO PUBLIC INSPECTION

For calendar year 2020, or tax period beginning , and ending

Name of Organization

JOHNSTOWN VOLUNTEER FIRE DEPT

Employer Identification Number

[redacted] Five Highest Compensated Employees Other Than Officers, Directors, and Trustees and Key employees

(a) Name and Title of Each Employee Paid More Than $100,000	(b) Title and Average Hours Per Week Devoted to Position	(c) Reportable Compensation Forms W-2/ 1099-MISC	(d) Health benefits, Contributions to Empl. Benefit Plans & Deferred Compensation	(e) Estimated amt of other compensations
NONE				

COPY

2020 FORM 990 PART VI - FIVE HIGHEST COMPENSATED INDEPENDENT CONTRACTORS

OPEN TO PUBLIC INSPECTION	For Calendar year 2020, or tax year period beginning	and ending

Name of Organization

JOHNSTOWN VOLUNTEER FIRE DEPT

Employer Identification Number

(a) Name and address of each independent contractor paid more than $100,000	(b) Type of service	(c) Compensation
NONE		

COPY

Form **4562**

Department of the Treasury
Internal Revenue Service (99)

Depreciation and Amortization
(Including Information on Listed Property)

▶ Attach to your tax return.
▶ Go to www.irs.gov/Form4562 for instructions and the latest information.

OMB No. 1545-0172

2020

Attachment Sequence No. **179**

Name(s) shown on return	Business or activity to which this form relates	Identifying number
JOHNSTOWN VOLUNTEER FIRE DEPT	FOR FORM 990	

Part I **Election To Expense Certain Property Under Section 179**

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6	(a) Description of property	(b) Cost (busn. use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2019 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions.	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2021. Add lines 9 and 10, less line 12 ▶	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II **Special Depreciation Allowance and Other Depreciation** (Don't include listed property. See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III **MACRS Depreciation** (Don't include listed property. See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2020	17	24,581
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B — Assets Placed in Service During 2020 Tax Year Using the General Depreciation System

	(a) Classification of property	(b) Month and year placed in service	(c) Basis for depr. (business/investment use only — see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property						
b	5-year property						
c	7-year property						
d	10-year property						
e	15-year property						
f	20-year property						
g	25-year property			25 yrs.		S/L	
h	Residential rental property			27.5 yrs.	MM	S/L	
				27.5 yrs.	MM	S/L	
i	Nonresidential real property			39 yrs.	MM	S/L	
					MM	S/L	

Section C — Assets Placed in Service During 2020 Tax Year Using the Alternative Depreciation System

20a	Class life				S/L	
b	12-year		12 yrs.		S/L	
c	30-year		30 yrs.	MM	S/L	
d	40-year		40 yrs.	MM	S/L	

Part IV **Summary** (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations — see instructions	22	24,581
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

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2020 DETAIL STATEMENTS

JOHNSTOWN VOLUNTEER FIRE DEPT

STATEMENT #1 - OCCUPANCY, RENT, UTILITIES (990-EZ PG 1 LINE 14)

BUILDING MAINTENANCE	375	
UTILITIES	2,442	
LAWN CARE	1,660	
TOTAL CARRIED TO 990-EZ PG 1 LINE 14		4,477

STATEMENT #2 - OTHER EXPENSES (EOEZ PG 1 LINE 16)

INSURANCE	10,188	
WORKERS COMP	1,418	
ADMINISTRATIVE EXPENSES	940	
EQUIPMENT	31,102	
INTEREST ON LOAN	4,888	
DEPRECIATION	24,581	
FIREMENS MEDICAL	480	
DEFIBRILLATORS	3,606	
TOTAL CARRIED TO EOEZ PG 1 LINE 16		77,203

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CLIENT SERVICE AGREEMENT
TAX SEASON 2021 - TAX YEAR 2020

WELCOME TO H&R BLOCK®

Thank you for choosing H&R BLOCK®. If you are having your taxes prepared, and you are at an office operated by HRB Tax Group, Inc. ("HRB"), your tax return will be prepared by HRB. If you are at a franchised H&R BLOCK® office, your return will be prepared by an independently owned and operated franchisee ("Franchisee"). In either case, this Client Service Agreement ("CSA") explains what you should expect from your tax preparer and from other companies that may provide products and services to you. It also explains what is needed from you so that they can provide the great service you expect. This CSA contains an Arbitration Agreement, the terms of which are set forth below.

The office you have chosen will prepare your tax return(s) and/or provide other products and services you request. If you are having your taxes prepared, your tax preparer will (1) interview you to learn details that affect your taxes, and (2) ask you for documents to help accurately record your income, credits or deductions. You agree to provide information related to all products and services you receive, including information that affects your tax situation, and to verify the accuracy of this information. If you discover that you did not provide complete and accurate information, you agree to file an amended return. Your tax preparer would be happy to prepare any amendment for you, but there may be an additional charge. The use and disclosure of information you provide to H&R BLOCK® is governed by the Privacy Notice provided to you. You may request a copy of our most recent Privacy Notice from any office, or you may access a copy at www.hrblock.com.

ARBITRATION IF A DISPUTE ARISES ("ARBITRATION AGREEMENT")

1. Scope of Arbitration Agreement. You and the H&R Block Parties (as defined below) agree that all disputes and claims between you and any one or more of the H&R Block Parties shall be resolved through binding individual arbitration unless you opt out of this Arbitration Agreement using the process explained below. However, either you or the H&R Block Parties may bring an individual claim in small claims court, as long as it is brought and maintained as an individual claim. All issues are for the arbitrator to decide, except that issues relating to the validity, enforceability, and scope of this Arbitration Agreement, including the interpretation of paragraph 3 below, shall be decided by the court and not the arbitrator. For purposes of this Arbitration Agreement, the term "H&R Block Parties" shall include HRB, Emerald Financial Services, LLC, and Franchisee; as well as any of their direct or indirect parents, subsidiaries, and affiliates. For purposes of this Arbitration Agreement, the term "you" shall mean the business or entity that is the taxpayer. These terms shall also include the predecessors, successors, officers, directors, agents, employees and franchisees of the H&R Block Parties and the taxpayer, respectively.

Right to Opt Out of This Arbitration Agreement: You may opt out of this Arbitration Agreement within the first 60 days after you sign this CSA by sending an email to arbitrationoptouts@hrblock.com, or by sending a signed letter to Arbitration Opt-Out, P.O. Box 32818, Kansas City, MO 64171. The email or letter should include your business or entity name, the name of your authorized representative submitting the opt out, the first five digits of your Federal Employer Identification Number, state and zip code of your principal place of business, and the words "Reject your principal place of business, and the words "Reject Arbitration." If you opt out of this Arbitration Agreement, any prior arbitration Arbitration." If you opt out of this Arbitration Agreement, any prior arbitration agreement shall remain in force and effect.

2. How Arbitration Works. Either party may initiate arbitration, which shall be conducted by the American Arbitration Association ("AAA") pursuant to its Consumer Arbitration Rules or (if applicable) Commercial Arbitration Rules ("AAA Rules"), as modified by this Arbitration Agreement. The AAA Rules are available on the AAA's website www.adr.org, or by calling the AAA at (800) 778-7879. In the event the AAA is unavailable or unwilling to hear the dispute, the parties shall agree to, or the court shall select, another arbitration provider. Unless you and the H&R Block Parties agree otherwise, any arbitration hearing shall take place in the county of your principal place of business. We encourage you to call (855) 287-2202 in advance of filing a claim for arbitration to see if the dispute can be resolved prior to arbitration.

3. Waiver of Right to Bring Class Action and Representative Claims. All arbitrations shall proceed on an individual basis. The arbitrator is empowered to resolve the dispute with the same remedies available in court, including compensatory, statutory, and punitive damages; attorneys' fees; and declaratory, injunctive, and equitable relief. However, any relief must be individualized to you and shall not affect any other client. The arbitrator is also empowered to resolve the dispute with the same defenses available in court, including but not limited to statutes of limitation. **You and the H&R Block Parties also agree that each may bring claims against the other in arbitration only in your or their respective individual capacities and in so doing you and the H&R Block Parties hereby waive the right to a trial by jury, to assert or participate in a class action lawsuit or class action arbitration, to assert or participate in a private attorney general lawsuit or private attorney general arbitration, and to assert or participate in any joint or consolidated lawsuit or joint or consolidated arbitration of any kind.** If a court decides that applicable law precludes enforcement of any of this paragraph's limitations as to a particular claim or any particular remedy for a claim (such as a request for public injunctive relief), then that particular claim or particular remedy (and only that particular claim or particular remedy) must remain in court and be severed from any arbitration. The H&R Block Parties do not consent to, and the arbitrator shall not have authority to conduct, any class action arbitration, private attorney general arbitration, or arbitration involving joint or consolidated claims, under any circumstances.

4. Arbitration Costs. The H&R Block Parties will pay all filing, administrative, arbitrator, and hearing costs. The H&R Block Parties waive any rights they may have to recover an award of attorneys' fees and expenses against you.

5. Other Terms & Information. This Arbitration Agreement shall be governed by, and interpreted, construed, and enforced in accordance with, the Federal Arbitration Act and other applicable federal law. Except as set forth above, if any portion of this Arbitration Agreement is deemed invalid or unenforceable, it will not invalidate the remaining portions of the Arbitration Agreement. No arbitration award or decision will have any preclusive effect as to any issues or claims in any subsequent arbitration, or court proceeding where any party was not a named party in the arbitration, unless and except as required by applicable law.

THIS AGREEMENT CONTAINS A BINDING MUTUAL ARBITRATION AGREEMENT

The undersigned has the authority to bind and sign on behalf of you, the taxpayer, and understands and voluntarily agrees on your behalf to the terms of the Arbitration Agreement described above, as well as all other terms, conditions and disclosures presented in this Client Service Agreement.

JOHNSTOWN VOLUNTEER FIRE DE
Taxpayer's Name

05/11/2021
Date

SIGNATURE ON FILE
Taxpayer's Representative's Signature

DEBRA GRAY TREASURER
Taxpayer's Representative's Name and Title

10

A RESOLUTION AUTHORIZING THE APPLICATION FOR FUNDS FROM THE WEST VIRGINIA DEPARTMENT OF AGRICULTURE FOR THE WV SPAY/NEUTER ASSISTANCE PROGRAM, ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID GRANT; APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION TO ADMINISTER SAID GRANT

WHEREAS, the Harrison County Commission wishes to participate by applying for the WV Spay Neuter Assistance Program grant through the West Virginia Department of Agriculture, on behalf of the Harrison County Animal Control, and

WHEREAS, if awarded, the Harrison County Animal Control, through an application process, will have the ability to provide assistance to successful applicants to spay/neuter their animals, while controlling the pet overpopulation, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the participation in the West Virginia Department of Agriculture Spay and Neuter Assistance Program, and

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

The Harrison County Commission authorizes the application for the WV Spay Neuter Assistance Program grant through the West Virginia Department of Agriculture, for the Harrison County Animal Control in the amount not to exceed Ten Thousand Dollars, ($10,000.00) and commits to the required match.

PASSED by the Harrison County Commission on this the 2nd day of February 2022.

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

Harrison County Commission

11

Request to Attend Meeting

Name Chris Cutright

Department 9-1-1

Destination Embassy Suites Charleston WV

Travel Dates

Reason April 16-22 2022 APCO/NENA E9-1-1 Conference - Registration & Meals Covered As Part of Duties & Responsibilities of WV APCO Board Appointee

Total Estimated Cost $ 796.24

Transportation			$ 142.24
Air		$	
Private Vehicle:			
Mileage	254 X .56	$ 142.24	
Rental Car		$	
Lodging			$ 654.00
Registration			$ Free
Meals	(Estimated)		$ Free
Incidentals			$

Employee Signature: _____ Date: 1/14/2022

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

12

Harrison County Commission

Approval to Travel

Traveler(s) Name(s) James Richards

Department Planning Department

Destination Jackson Kelly Building 150 Clay Street, Suite 420, Morgantown WV

Travel Dates 04-Mar-22

Reason

Taking an exam for building codes

Estimated Cost

Transportation			$	
	Air	$		
	County Vehicle	$		
	Private Vehicle			
	Rental Car	$		
Lodging			$	NA
Registration			$	
Meals	(per diem)		$	NA
Incidentals	(per diem)		$	

Approving Authority _____ Date 1/20/2022
(Elected Official/Department Head)

County Commission Action ( ) Approve ( ) Disapprove

Date _____

James Richards

From: PearsonVUEConfirmation@pearson.com
Sent: Thursday, January 20, 2022 10:50 AM
To: James Richards
Subject: Pearson VUE Appointment Confirmation for International Code Council Certification

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



PLEASE DO NOT RESPOND TO THIS E-MAIL

Harold Richards

This e-mail contains important information about the exam(s) you scheduled, the location and the rules. Please ensure these details are correct. If any information is not correct, please contact Pearson VUE immediately.

Appointment Details

Order Number: 0061-2489-5873

Exam:	**64-2015 64 - Property Maintenance and Housing Inspector - English - (ENU)**
Candidate:	Harold Richards
Candidate ID:	10111484
Registration ID:	413536869
Date:	04 March 2022
Time: *	02:30 PM
Appointment Length:	150 Minutes

*Time shown is test center local time.

Test Center Location (Directions shown below)

Pearson Professional Centers-Morgantown WV
150 Clay Street
Suite 420
The Jackson & Kelly Building
Morgantown, West Virginia 26501
United States
304-284-0491

Admission Policy

We ask that you arrive at the test center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures.Please be prepared to show one form of valid non-expired government issued photo identification with signature, with the name on the ID matching the registration. Please contact ICC at https://www.iccsafe.org/myicc/ immediately to correct the spelling of your name or update your personal information if you notice any errors. If you arrive more than 15 minutes late for your appointment, you may be refused admission and exam fees may be forfeited.

No personal items may be taken into the testing room, including items such as bags, notes, phones, pagers, watches and wallets.

Reschedule Policy

12

Harrison County Commission

Approval to Travel

Traveler(s) Name(s) ~~James~~ Robert Leonard

Department Planning Department

Destination Jackson Kelly Building 150 Clay Street, Suite 420, Morgantown WV

Travel Dates 02-Feb-22

Reason

Taking an exam for building codes

Estimated Cost

Transportation			$	
	Air	$		
	County Vehicle	$		
	Private Vehicle			
	Rental Car	$		
Lodging			$	NA
Registration			$	
Meals	(per diem)		$	NA
Incidentals	(per diem)		$	

Approving Authority _____ Date 1/10/2022
(Elected Official/Department Head)

County Commission Action ( ) Approve ( ) Disapprove

Date _____

Pearson VUE Appointment Confirmation for International Code Council Certification

PearsonVUEConfirmation@pearson.com <PearsonVUEConfirmation@pearson.com>
Wed 1/19/2022 6:47 PM
To: Leonard, James <jleonard1@studentsfairmontstate.onmicrosoft.com>

PLEASE DO NOT RESPOND TO THIS E-MAIL

James Leonard

This e-mail contains important information about the exam(s) you scheduled, the location and the rules. Please ensure these details are correct. If any information is not correct, please contact Pearson VUE immediately.

Appointment Details
Order Number: 0061-2375-7080

Exam:	**R3-2015 R3 - Residential Plans Examiner - English - (ENU)**
Candidate:	James Leonard
Candidate ID:	8321225
Registration ID:	413470478
Date:	02 February 2022
Time: *	01:00 PM
Appointment Length:	150 Minutes

* Time shown is test center local time.

Test Center Location (Directions shown below)

Pearson Professional Centers-Morgantown WV
150 Clay Street
Suite 420
The Jackson & Kelly Building
Morgantown, West Virginia 26501
United States
304-284-0491

Admission Policy

We ask that you arrive at the test center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures.Please be prepared to show one form of valid non-expired government issued photo identification with signature, with the name on the ID matching the registration. Please contact ICC at https://www.iccsafe.org/myicc/ immediately to correct the spelling of your name or update your personal information if you notice any errors. If you arrive more than 15 minutes late for your appointment, you may be refused admission and exam fees may be forfeited.

No personal items may be taken into the testing room, including items such as bags, notes, phones, pagers, watches and wallets.

Reschedule Policy

If you wish to reschedule your exam, you must contact Pearson VUE at 800-275-8301 at least 48 hours prior to your scheduled appointment. Rescheduling less than 48 hours prior to your appointment

Harrison County Commission

Request to Attend Meeting

14

Name	Tara Hodge
Department	Animal Control
Destination	Belington WV
Travel Dates	2/14/22-2/17/22
Reason	ACCA Basic Animal Control Officer Certification

Total Estimated Cost $575.00

Transportation			$
Air		$	
Private Vehicle:			
Mileage	X .58	$	
Rental Car		$	
Lodging			$
Registration			$ 575.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Tara Hodge Date: 1/26/22

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

Training Registration

Submit by E-mail | Print Form

Animal Control & Care Academy
16608 West 144th Terrace
Olathe, Kansas 66062
Phone: 913-515-0080
Fax: 913-273-2047
jmays@accacademy.net
www.accacademy.net

Basic Animal Control Officer Certification
February 14-17, 2022
Belington, West Virginia

Attendee Information

Name: Tara Hodge
Name (2):
Name (3):
Name (4):
Agency Name: Harrison County Animal Ctr
Agency Address: 2420 Saltwell Rd
City/State: Shinnston
Zip/Postal Code: WV
Country: USA

Agency Phone: 304-592-1876
Agency Fax: 304-592-1885
Your E-Mail: thodge@harrisoncountywv.com

Registration Fees

Course Fee: $575.00	1
x Number of Attendees:	575.00
Subtotal:	575.00
Total Due:	575.00

Payments must be received by 2/13/2022

Payment

- ○ **Check payable to ACCA**
- ○ **Credit Card (see below)**
- ○ **Purchase Order (attach)**

Registration Fees: $575 for the complete course. You may pay for this training program either with an Agency Check, Personal Check, Purchase Order or Credit Card. Credit Card payments are processed via PayPal (Visa, MasterCard, AMEX, Discover). To pay via Credit Card, please e-mail or fax your registration form and check "credit card" on this form. You will then be sent a PayPal invoice via e-mail.

Mail this registration form and payment to:
Animal Control & Care Academy, 16608 West 144 Terrace, Olathe, Kansas 66062

If you submit this form via e-mail, please confirm that the form was sent by checking the "sent folder" in your e-mail application (your security settings may or may not allow this form to be sent via e-mail).

Questions? Contact ACCA at 913-515-0080 or via e-mail at: jmays@accacademy.net
ACCA Federal Tax I.D. #84-4089927

Upon registration, you will receive a confirmation letter via e-mail.

Class location: Barbour County Fairgrounds, 118 Fairgrounds Way, Belington, West Virginia 26250. Need directions? Please call James Sandy at 304-841-3132 or Shana Frey at 304-457-0025.

West Virginia GIS Technical Center
West Virginia University
Department of Geology and Geography | Eberly College of Arts and Sciences

15.

January 4, 2022

MEMORANDUM OF UNDERSTANDING
WV Statewide Imagery Program | State Cooperative Purchase Contract

**** Harrison County Aerial Imagery ****

This Memorandum of Understanding (MOU) sets forth the terms and understanding among the contracted state Vendor (The Thrasher Group), the State of West Virginia (West Virginia University), and the local government beneficiary (Harrison County, West Virginia) for the following professional services: **2022 countywide four-inch Aerial Imagery at a cost of $18,720.**

General Specifications

Area to be Covered	Harrison County, WV
Projected Flight Time	Leaf Off (February - April 2022)
Ground Sample Distance	4-inch pixel resolution
Coordinate System	WV State Plane North, NAD83, Units in Feet

Image Acceptance Criteria

Horizontal Accuracy	ASPRS Class 1 Standard
Sun Angle	Greater than 30%
Image Quality	Clear and sharp in detail. Samples will be submitted for approval. Refer to state contract for more information. The imagery will not be acquired if the weather and collection conditions are not ideal.
Ortho-corrected	Ortho-rectification corrects for tip or tilt of the aircraft and displacement in the photograph caused by changes in the ground elevation. The correction is necessary when using aerial imagery in computer mapping systems.

Project Deliverables

Product(s)	Compressed countywide mosaic in MrSID format, Ortho imagery tiles (TIFF or JPEG)
Delivery Date	No later than 11/1/2022
Documentation	Basic metadata documenting sources, capture dates, processes, QA techniques, etc.
Ownership	County and State. There are not restrictions with whom the County may share the imagery.

Price and Payment Information

- Total cost to the County is $18,720
- The County will pay upon receipt of the aerial imagery deliverables
- The County will pay for the imagery over **one** budget cycle
- Payments made to The Thrasher Group.

Price Table

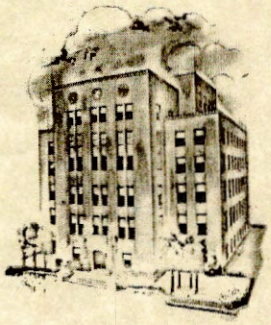
County	Square Miles	Spatial Resolution	Cost per square mile	Total Cost
HARRISON COUNTY	416	4-inch	$45	$18,720

Partner Responsibilities

RESPONSIBILITIES
VENDOR: [The Thrasher Group] • Lead technical unit for coordinating, acquiring, and processing all deliverables • Complete aerial imagery tasks and deliverables in accordance with **WVU State Contract U19Thrasher** dated February 27, 2019. Follow standards, specifications, QA/QC, and pricing schedules in accordance with same contract.   ○ http://data.wvgis.wvu.edu/pub/temp/FEMA/FRA/Contracts/WV_State_Aerial_Imagery_Contract_U19THRASHER_20190227.pdf • Coordinate with the State Program Manager on priorities/schedules and deliverables • Submit a Statement of Work/Memorandum of Understanding for each mapping activity to include specifications, timelines, budget, and deliverables for each jurisdiction for approval by State and local authorities • Execute start-up and closing meetings for each mapping activity • Submit monthly processing progress reports to State and County during acquisition and processing phases of project
STATE: [West Virginia University] • Assist with the Memorandum of Understanding/Statement of Work agreements • Administer WV Statewide Imagery Program (WVSIP)
LOCAL: [Harrison County] • Provide operational and payment points of contact for the project • Review and approve the Statement of Work/Memorandum of Understanding that includes specifications, timelines, and deliverables for each jurisdiction • Provide input to the vendor on file formats and coordinate systems for computer-aided dispatch (CAD), geographic information systems, etc. • Complete an online survey on client satisfaction regarding overall project implementation and deliverables

Partner Signatures

Partner	Authorized Representative	Signature and Date
Vendor	**Jacob Darrah** Senior GIS & Remote Sensing Manager The Thrasher Group (304) 662-6486 jdarrah@thethrashergroup.com	
State	**Kurt Donaldson** Manager WV GIS Technical Center West Virginia University (304) 293-9467 kdonalds@wvu.edu	
Local	**Susan J. Thomas** President, County Commission Harrison County (304) 624-8500 sthomas@harrisoncountywv.gov << Billing Contact >> Same as above	



HARRISON COUNTY COURT HOUSE

Harrison County Commission

LAURA PYSZ
COUNTY ADMINISTRATOR
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

20

Harrison County Commission
Susan Thomas
David Hinkle
Patsy Trecost II

Dear Commissioners:

Please consider my budget revision to move $20,000.00 from 001-401-457-00 and another $25,000.00 from 001-424-457-00 to 001-424-459-00 to allow the Maintenance Department to purchase a much needed dual wheel truck and a gravel spreader to use on the rail trails and other county projects as needed.

Sincerely,

Laura Pysz 1/31/2022

Laura Pysz
County Administrator

LGSD BR (Ver. 2020)

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
FY: 2021-2022
Fund: 1
Rev. No. 3
Pages: 1

Harrison County
GOVERNMENT ENTITY

Person To Contact Regarding Request:
Name: Laura Pysz
Phone: 304-624-8500
Fax: 304-624-8673
Email: lpysz@harrisoncountywv.gov

301 W Main St
STREET OR PO BOX

Clarksburg — CITY
26301 — ZIP CODE

COUNTY
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	5,473,622		20,000	5,453,622
424	Courthouse	2,698,778	20,000		2,718,778
	#N/A				
	#N/A				
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	#N/A				

NET INCREASE/(DECREASE) Expenditures

APPROVED BY THE STATE AUDITOR

BY:
Deputy State Auditor, Local Government Services Div. **Date**

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

RESOLUTION

At a regular session of the county commission, held (Month, day and year) February 2, 2022 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Harrison. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 003, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, and duly seconded by _____ the vote thereon was as follows:

Susan Thomas	Yes or No
David Hinkle	Yes or No
Patsy Trecost II	Yes or No

WHEREUPON, Susan Thomas, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the Commission President is authorized to fix her signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

GENERAL FUND - BUDGET REVISION

Department: County Commission

Line Number	Line Description	Original Budget	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
001-401-457-00	Capital Outlay BLDGS	$ 20,000	$ -	$ 20,000	$ -	
001-424-459-00	CTH Capitol Outlay Equip	$ 35,000	$ 20,000	$ -	$ 55,000	

Taylor County Commission

128 West Main Street, Annex 2 ~ Grafton, West Virginia 26354

County Commissioners
Orville G. Wright
Tony J. Veltri
Sam Gerkin

Clerk
Georgianna Thompson

21

January 25, 2022

Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

RE: 911 Advisory Board for 2022

Dear Commissioners:

The Taylor County Commission held its regularly scheduled meeting on January 25, 2022, with a quorum present. During this meeting, the Taylor County Commission appointed its members for the 911 Advisory Board for the year of 2022.

Those members appointed are:

Commissioner Orville Wright
Sheriff Terry Austin
Wayne Beall

Sincerely,

Tony J. Veltri

Tony J. Veltri
President

22

NOTICE OF INTENTION
OF THE HARRISON COUNTY COMMISSION TO CHANGE THE
BOUNDARY LINES OF ELECTION PRECINCTS WITHIN
HARRISON COUNTY, WEST VIRGINIA

WHEREAS, pursuant to West Virginia Code §3-1-7, the Harrison County Commission may change the boundaries of any precinct within the county, or divide any precinct into two or more precincts, or consolidate two or more precincts into one, or change the location of any polling place whenever the public convenience may require it; and

WHEREAS, no order effecting the change, division or consolidation shall be made by the County Commission within ninety days prior to an election nor without giving notice at least one month before the change, division or consolidation by publication of the notice as a Class II-0 legal advertisement in compliance with the provisions of article three, chapter fifty-nine of the West Virginia Code; and

WHEREAS, the County Commission shall also, before the next succeeding election, cause the voters in the several precincts affected by the order to be duly registered in the proper precinct or precincts and shall mail written notification to all registered voters affected by the change; and

WHEREAS, the County Commission shall keep in a well-bound book, marked "election precinct record", a complete record of all their proceedings hereunder and of every order made creating a precinct or precincts or establishing a place of voting therein. The "election precinct record" shall be kept by the county commission clerk in his or her office and shall, at all reasonable hours, when not actually in use by the county commission, be open to inspection by any citizen of the county; and

WHEREAS, because of population shifts as evidenced by the census of 2020 the Harrison County Commission deems it advisable to divide, increase or otherwise change the location of electing precincts in Harrison County, West Virginia; and

WHEREAS, the County Commission has deemed it necessary to have a map and plat of the altered election precincts made; and

WHEREAS, such maps/plats have been made and shall be duly recorded in the Office of the Clerk of the County Commission of Harrison County, West Virginia.

NOW THEREFORE, Notice is hereby given that it is the intention of the Harrison County Commission at its session of court on January 10, 2022, to enter an Order changing the boundary lines of election precincts within Harrison County as set forth on the map/plat accompanying this notice.

It is further Ordered that this Notice shall be published in the Clarksburg Exponent-Telegram on December 15, 2021 and December 22, 2021 as a Class II Legal Advertisement, consistent with W.Va. Code § 3-1-7.

This will be a permanent change effective with the Primary Election in May of 2022.

Susan Thomas, President

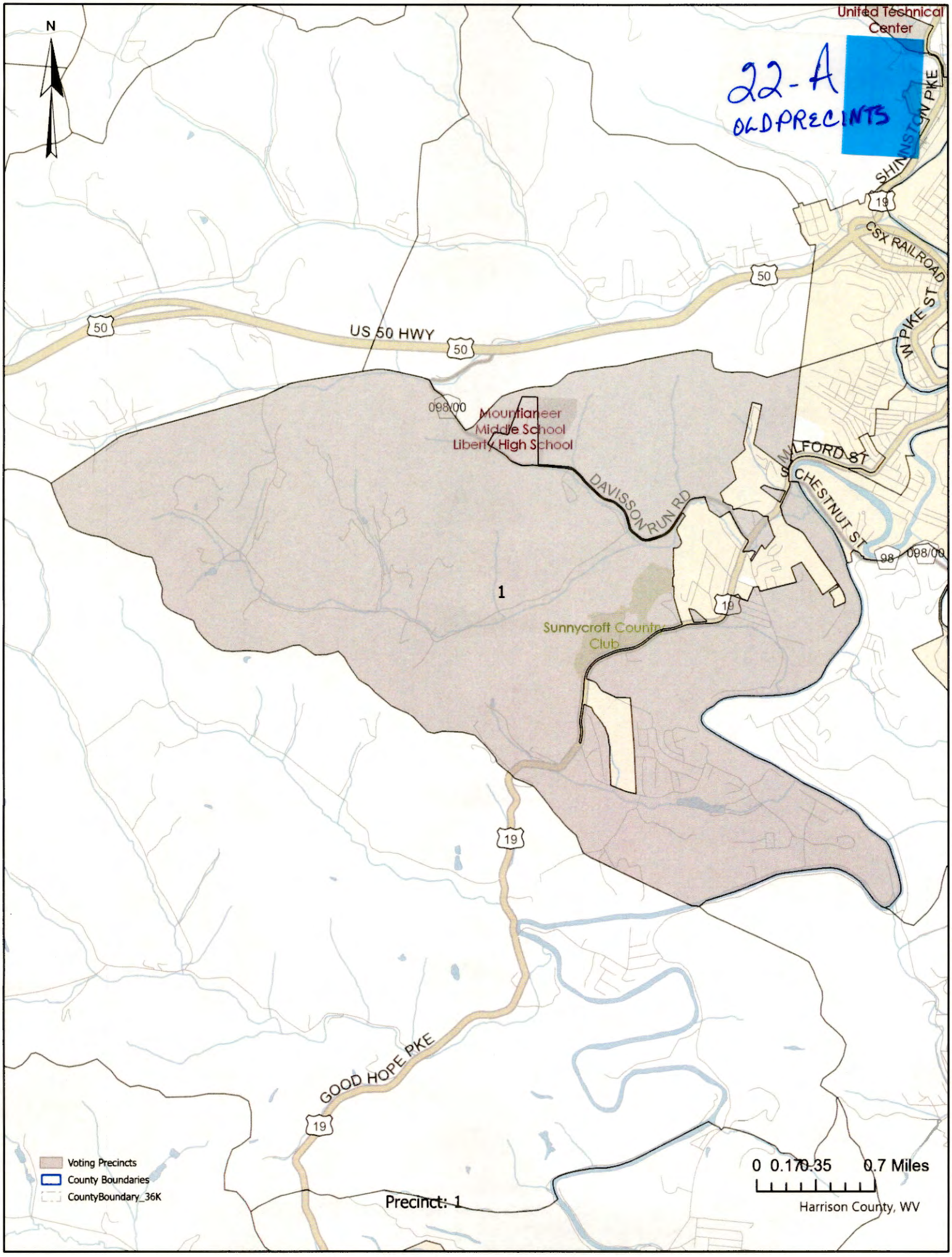
(Against)
David Hinkle, Commissioner

Patsy Trecost, Commissioner

ATTEST:

John Spires, County Clerk

[INSERT MAPPING EXHIBIT]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Harrison County, WV


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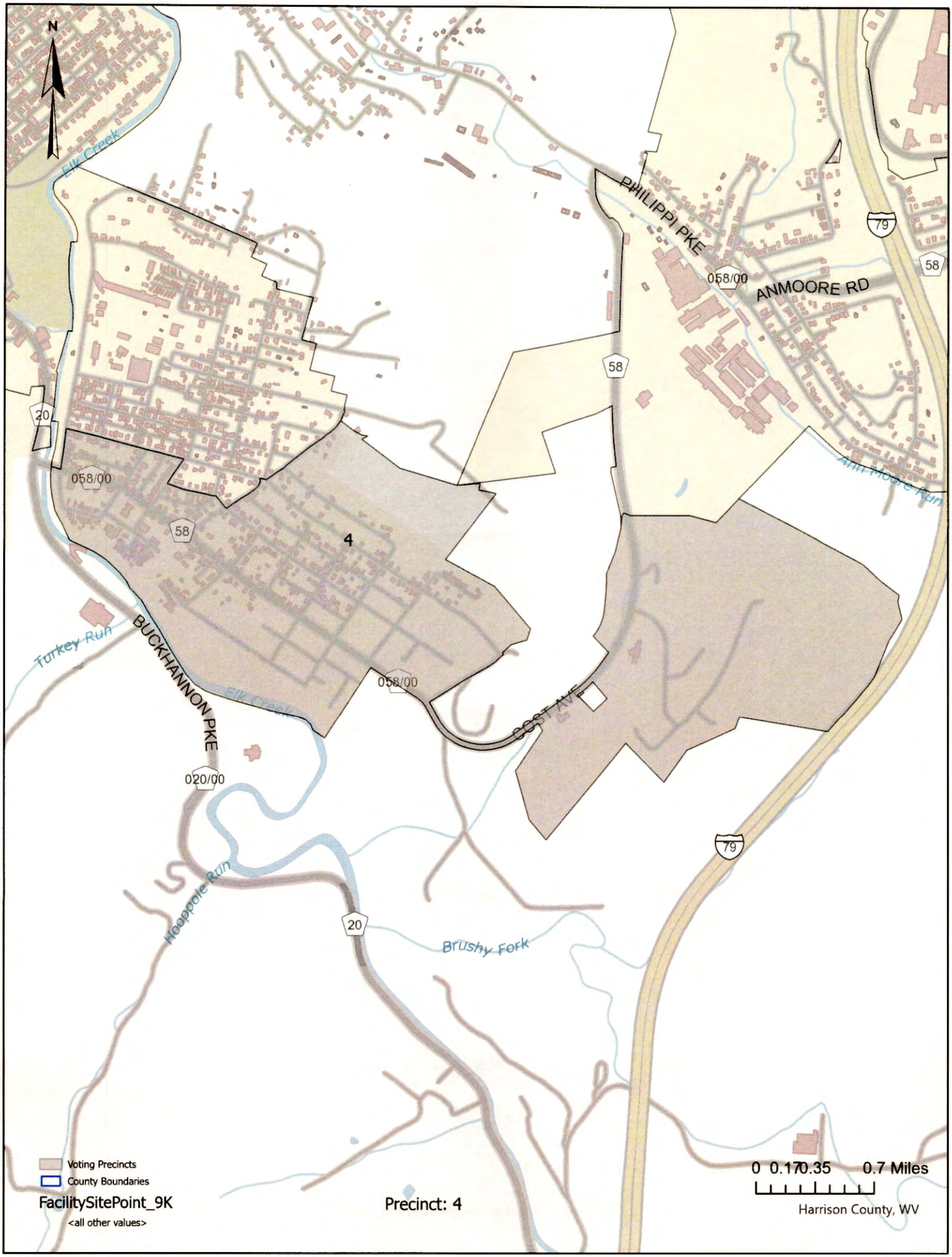
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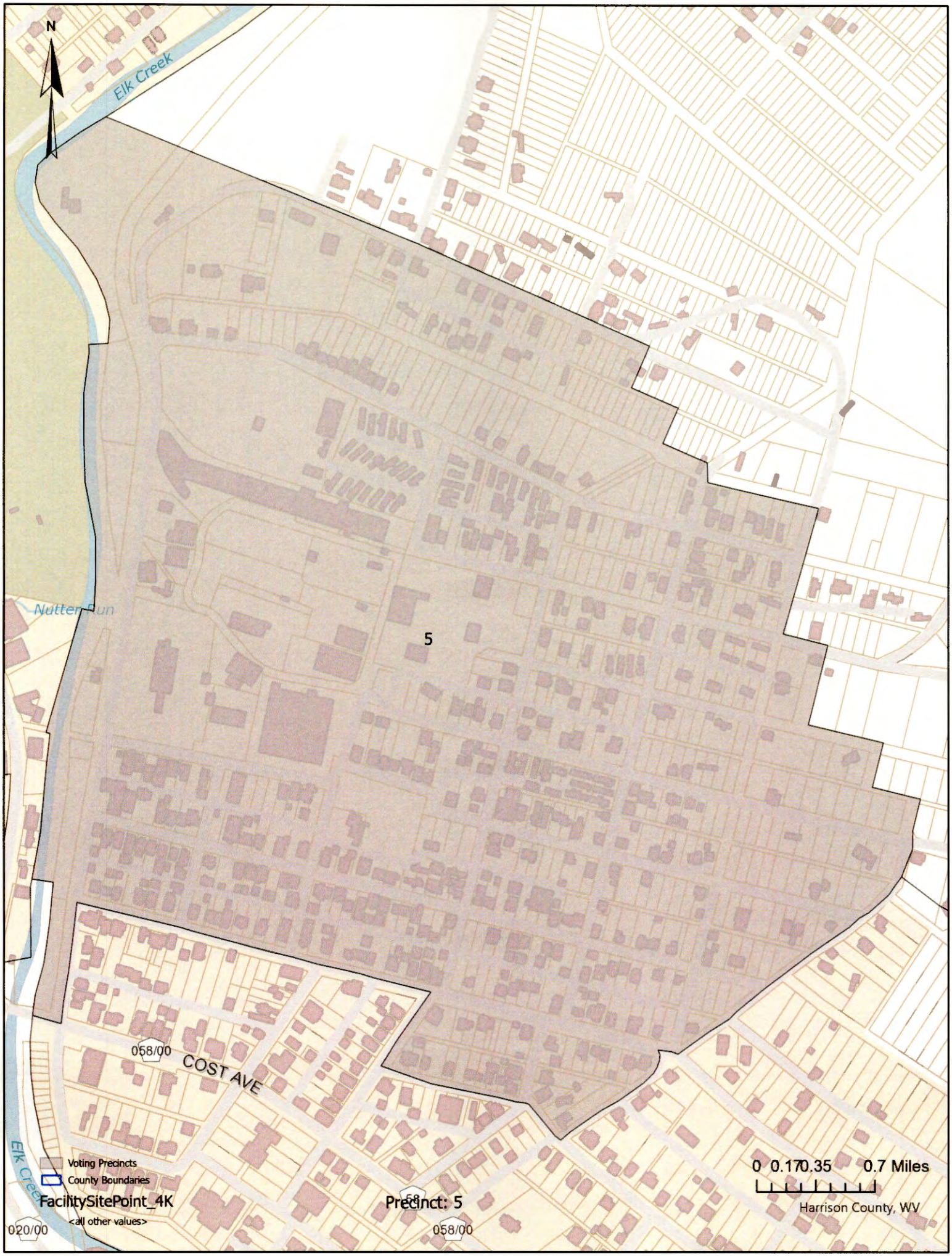
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Harrison County, WV


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Harrison County, WV


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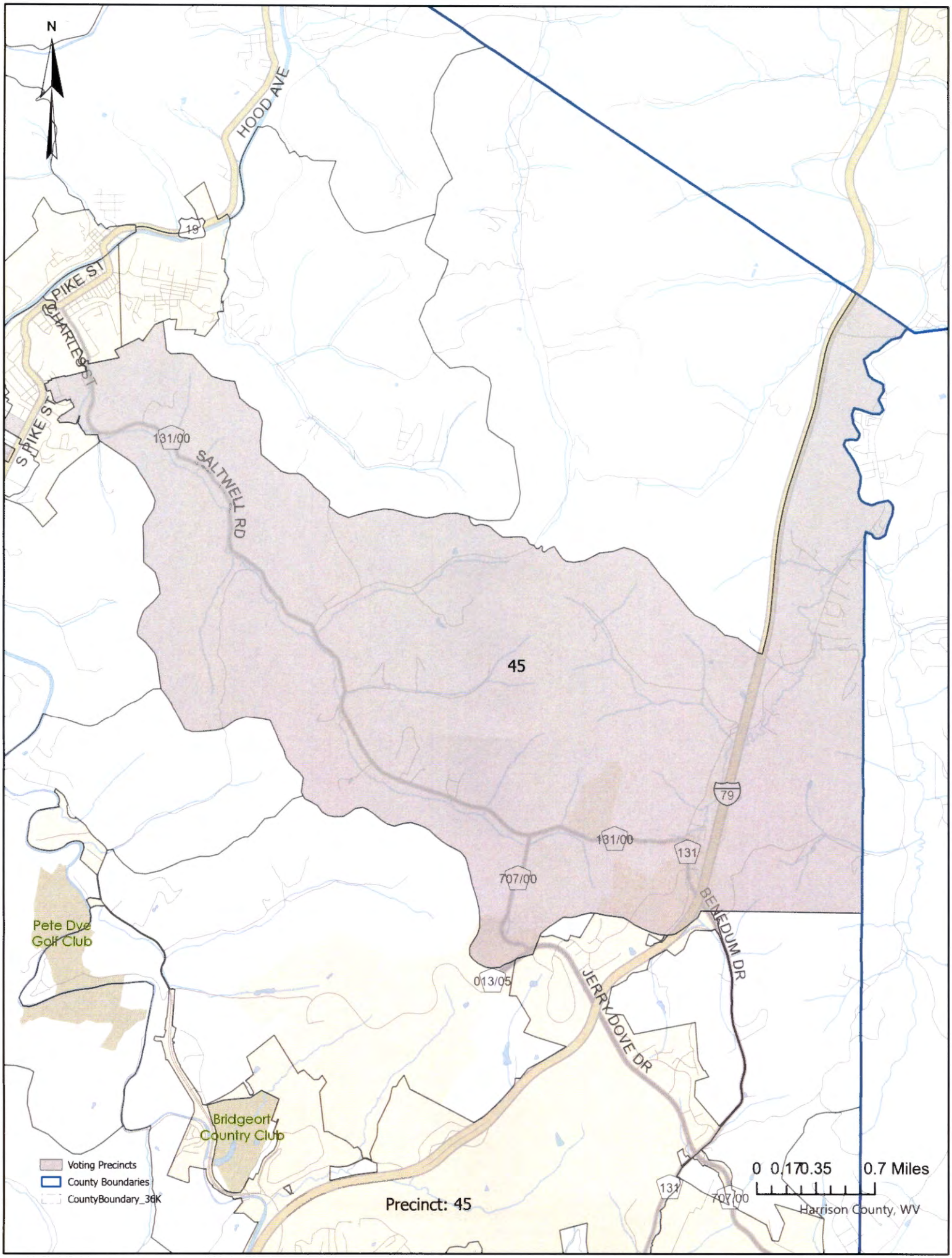
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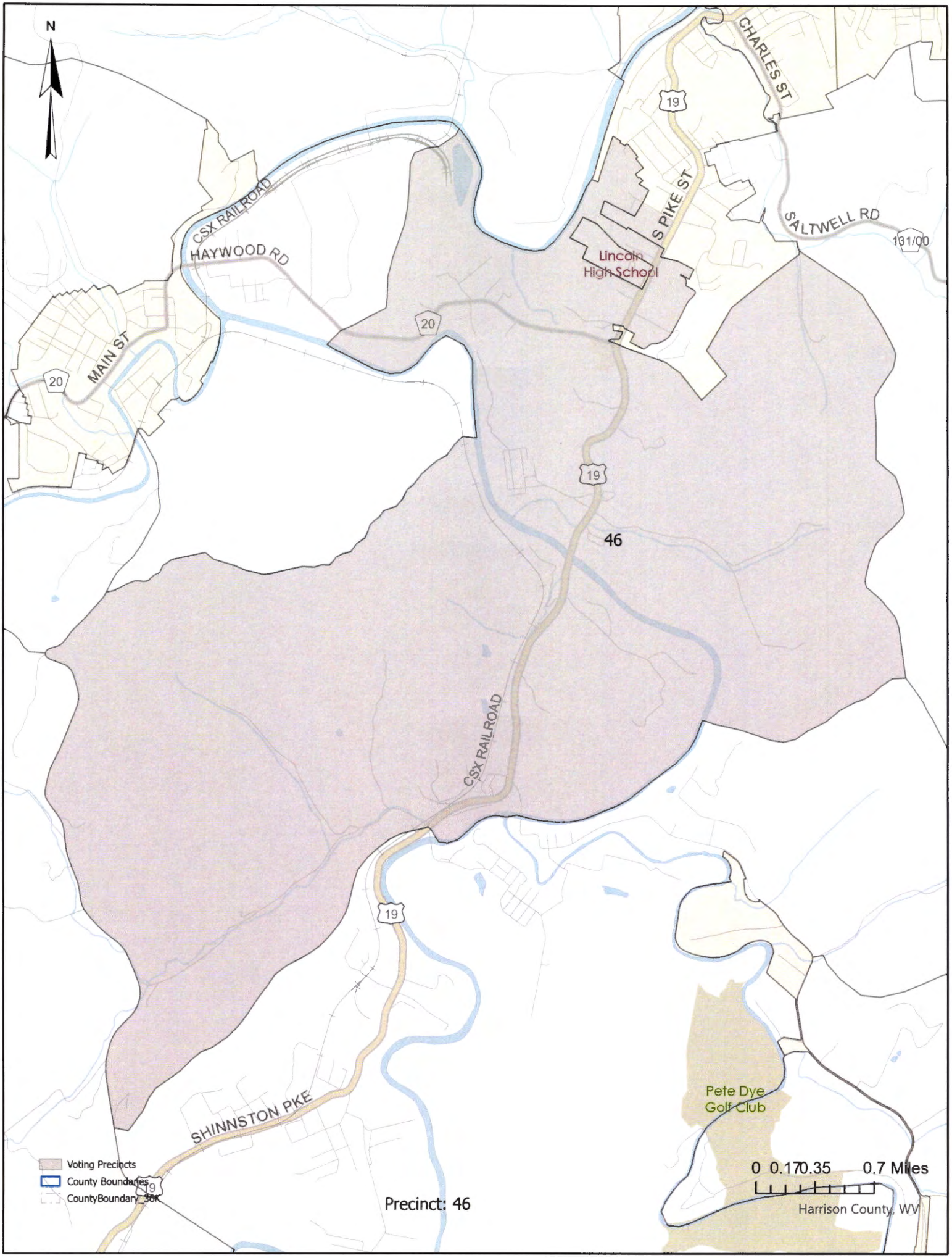
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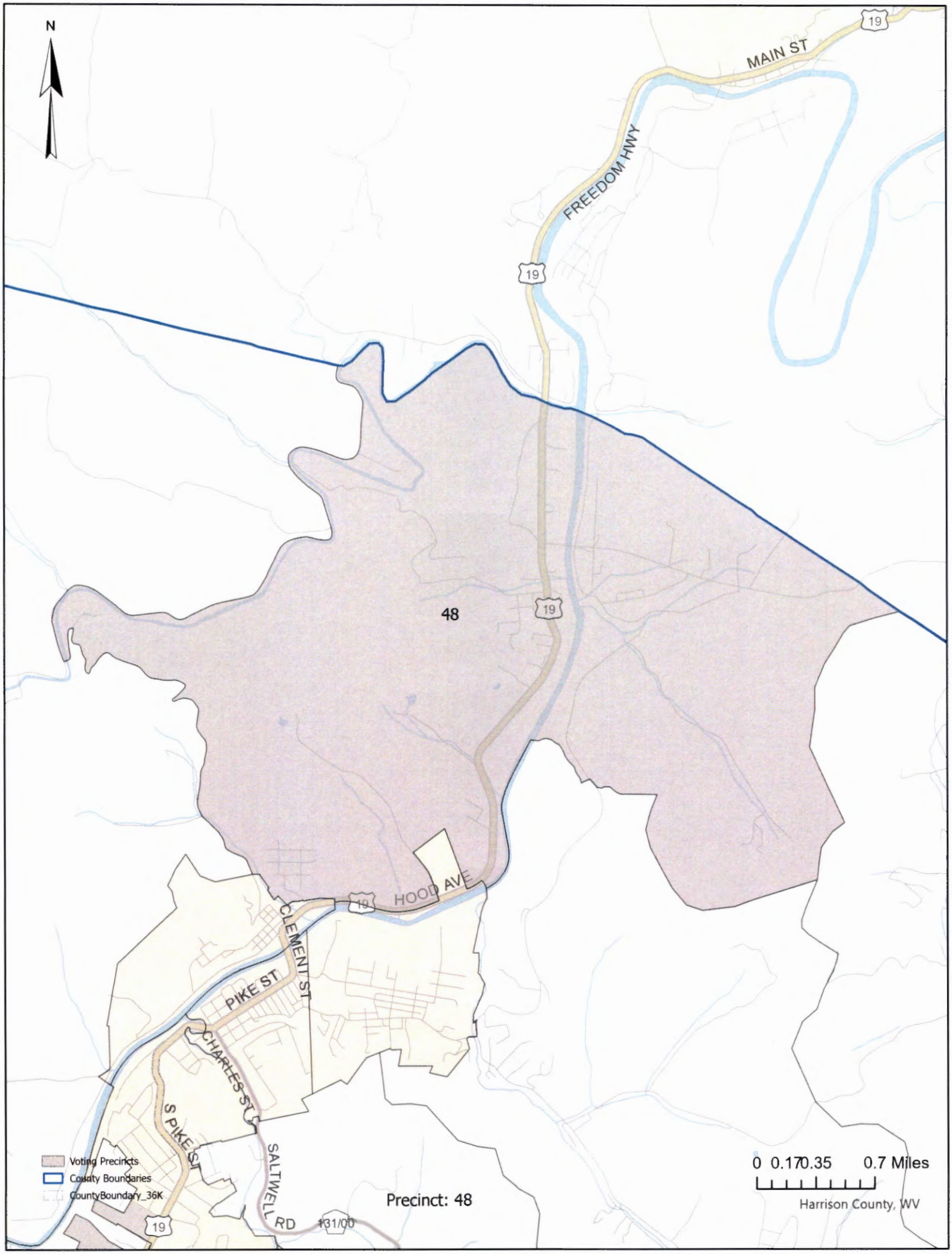
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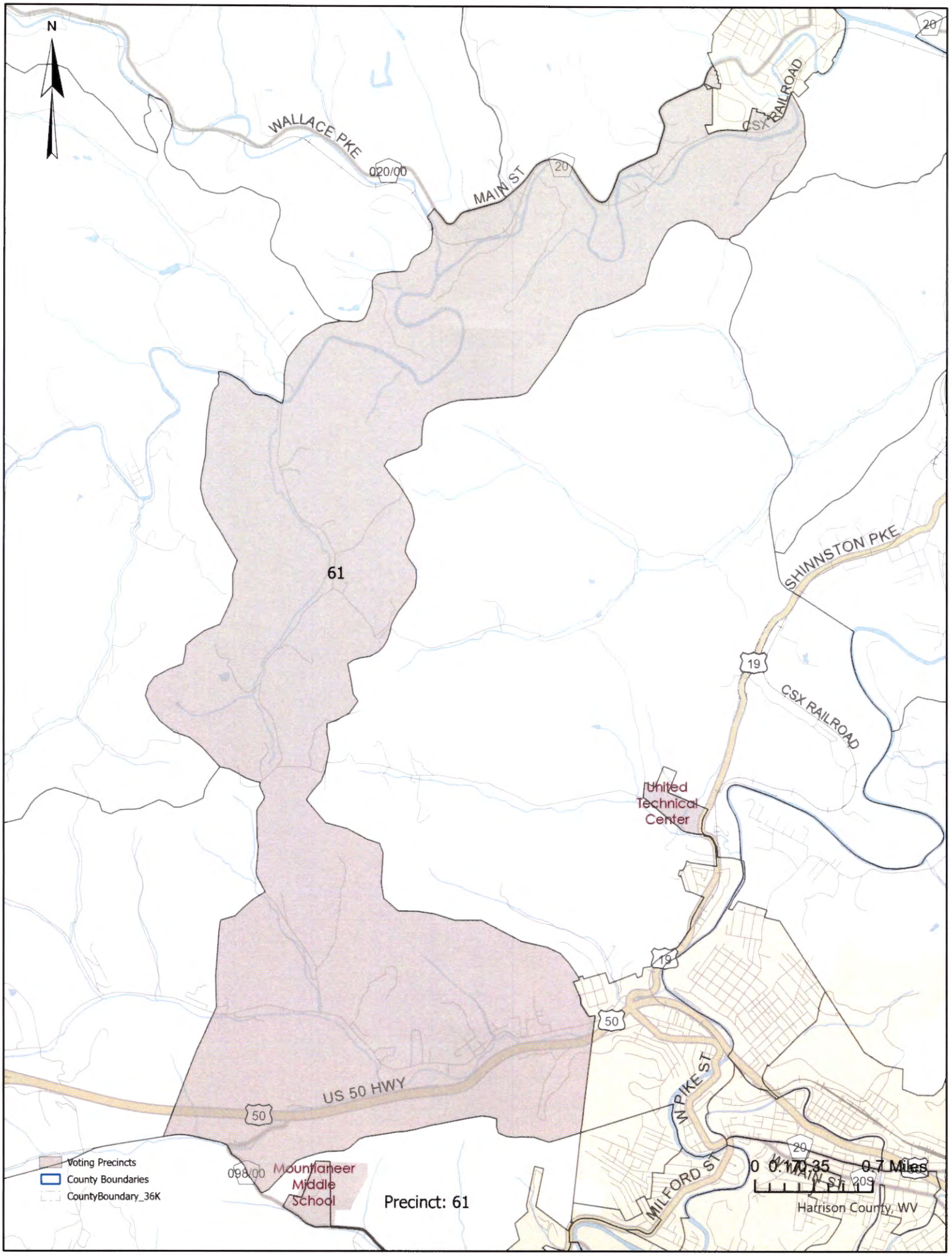
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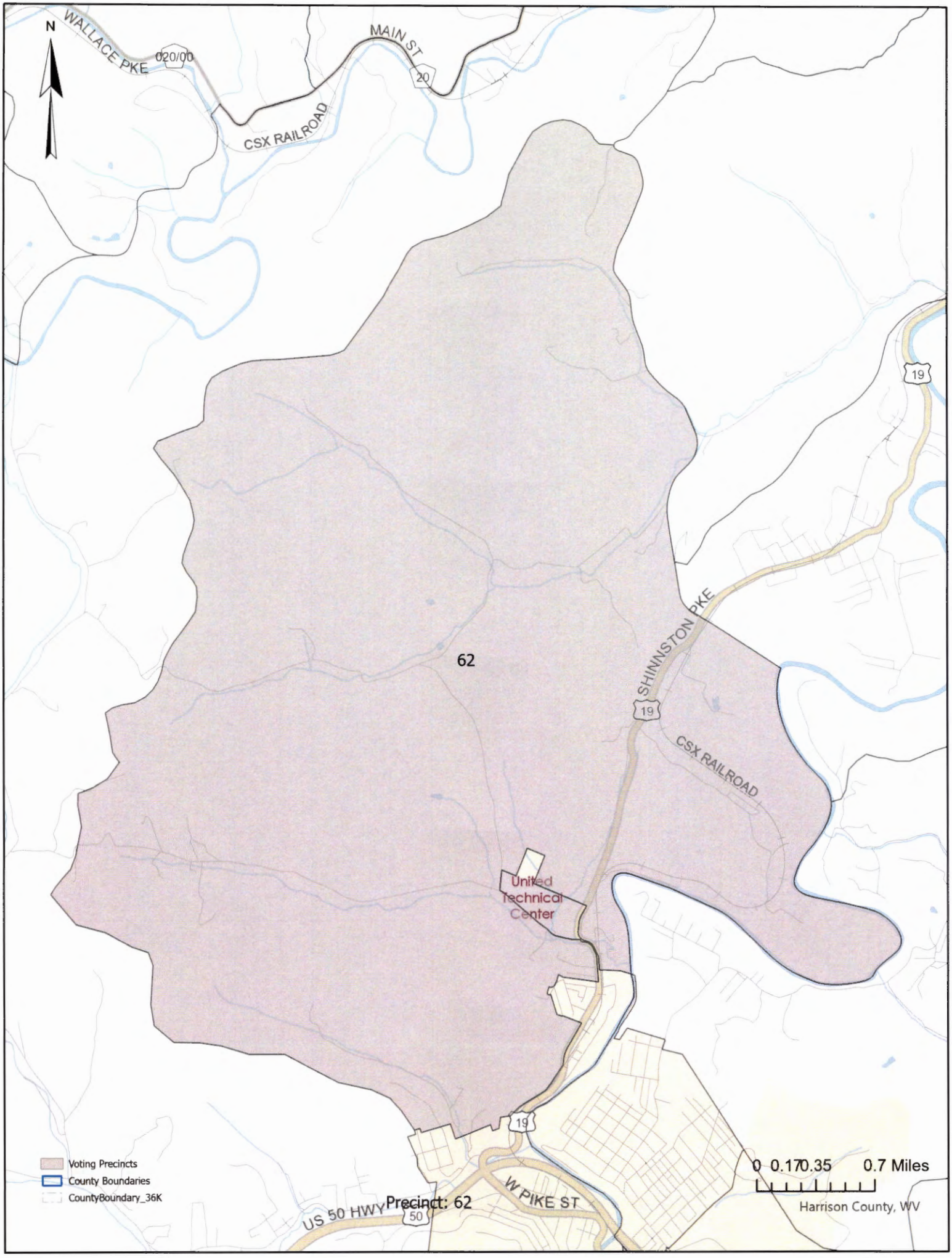
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Voting Precincts
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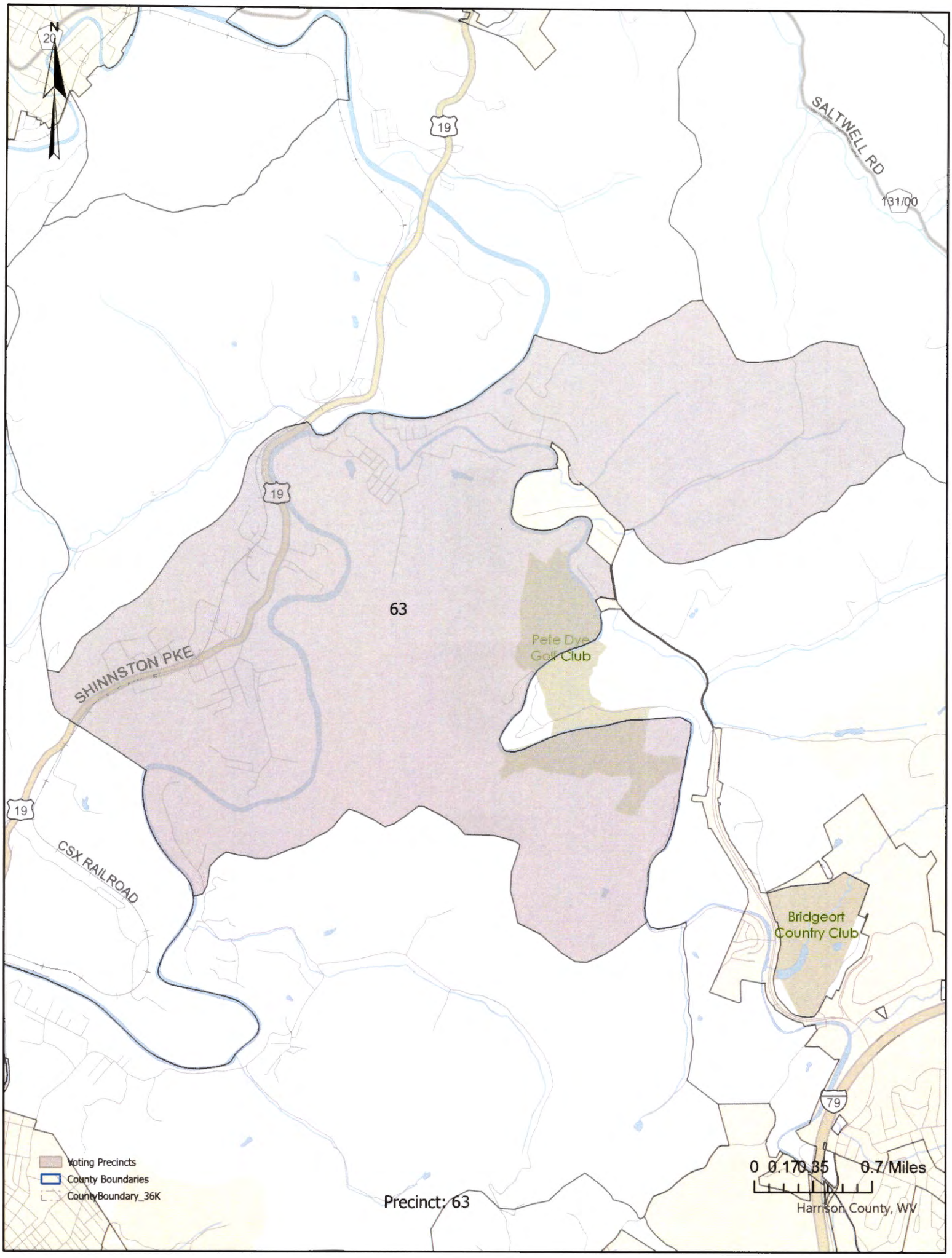
Harrison County, WV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Voting Precincts
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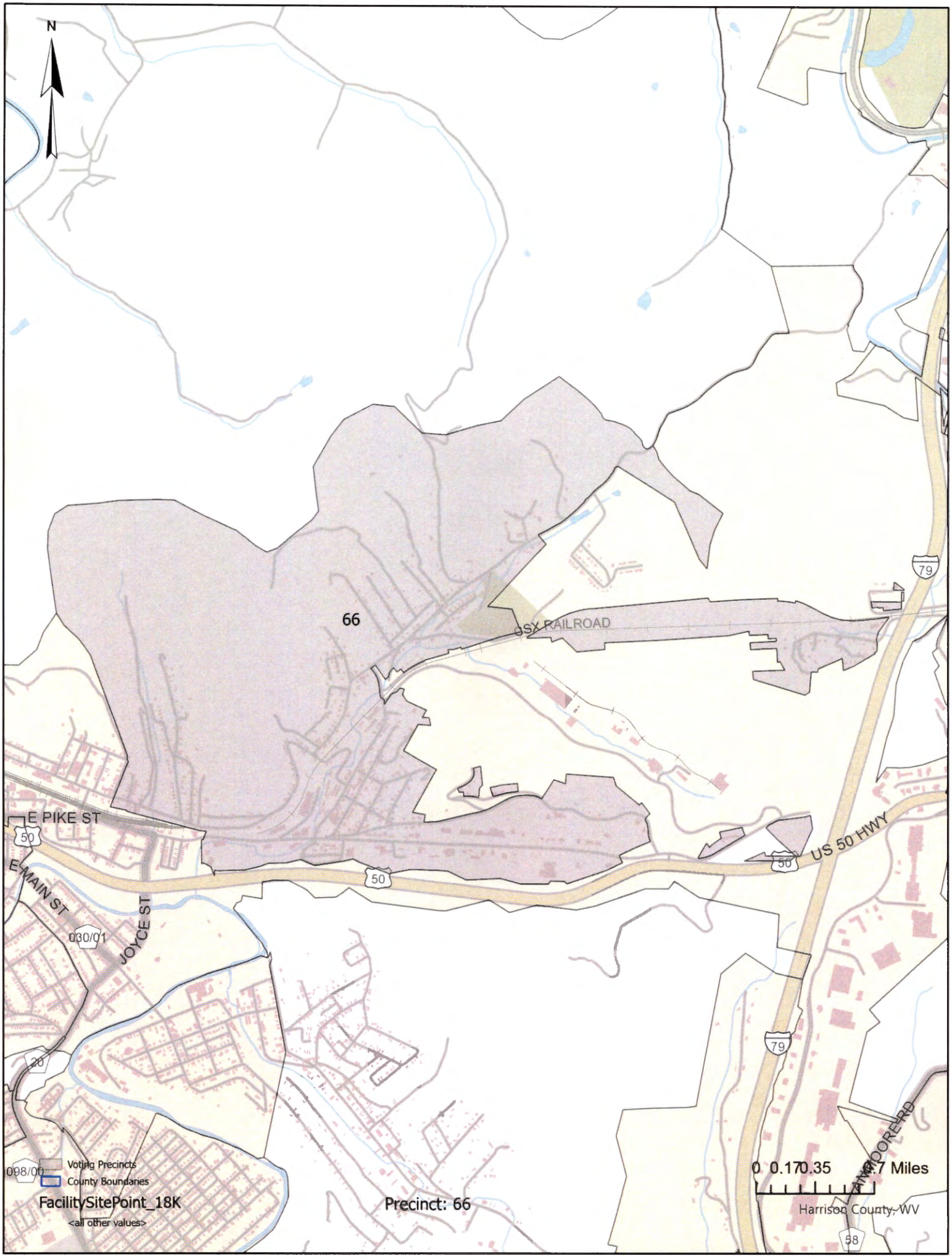
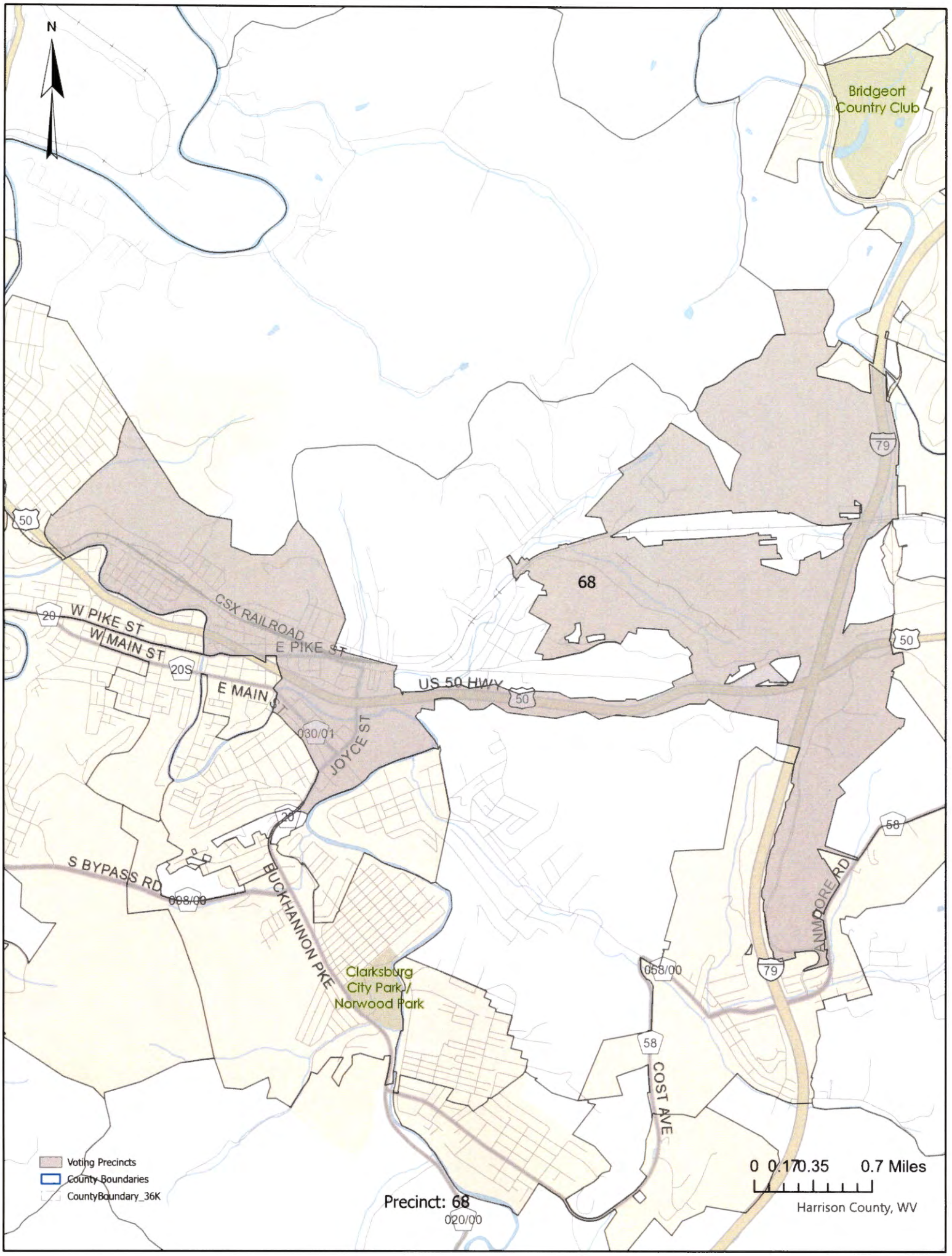
Harrison County, WV

Precinct: 63


N
66
CSX RAILROAD
E PIKE ST
50
E MAIN ST
JOYCE ST
030/01
098/00
20
US 50 HWY
79
ANN MOORE RD
58
Voting Precincts
County Boundaries
FacilitySitePoint_18K
<all other values>
Precinct: 66
0 0.170.35 0.7 Miles
Harrison County, WV


N
Bridgeort
Country Club
68
CSX RAILROAD
W PIKE ST
E PIKE ST
W MAIN ST
E MAIN ST
US 50 HWY
JOYCE ST
030/01
S BYPASS RD
008/00
BUCKHANNON PKE
Clarksburg
City Park /
Norwood Park
058/00
COST AVE
MOORE RD
Voting Precincts
County Boundaries
CountyBoundary_36K
Precinct: 68
020/00
0 0.170.35 0.7 Miles
Harrison County, WV


N
SHINNSTON PKE
19
CSX RAILROAD
West Fork River
80
US 50 HWY
W PIKE ST
50
West Fork River
CSX RAILROAD
US 50 HWY
Voting Precincts
County Boundaries
FacilitySitePoint_9K
<all other values>
Precinct: 80
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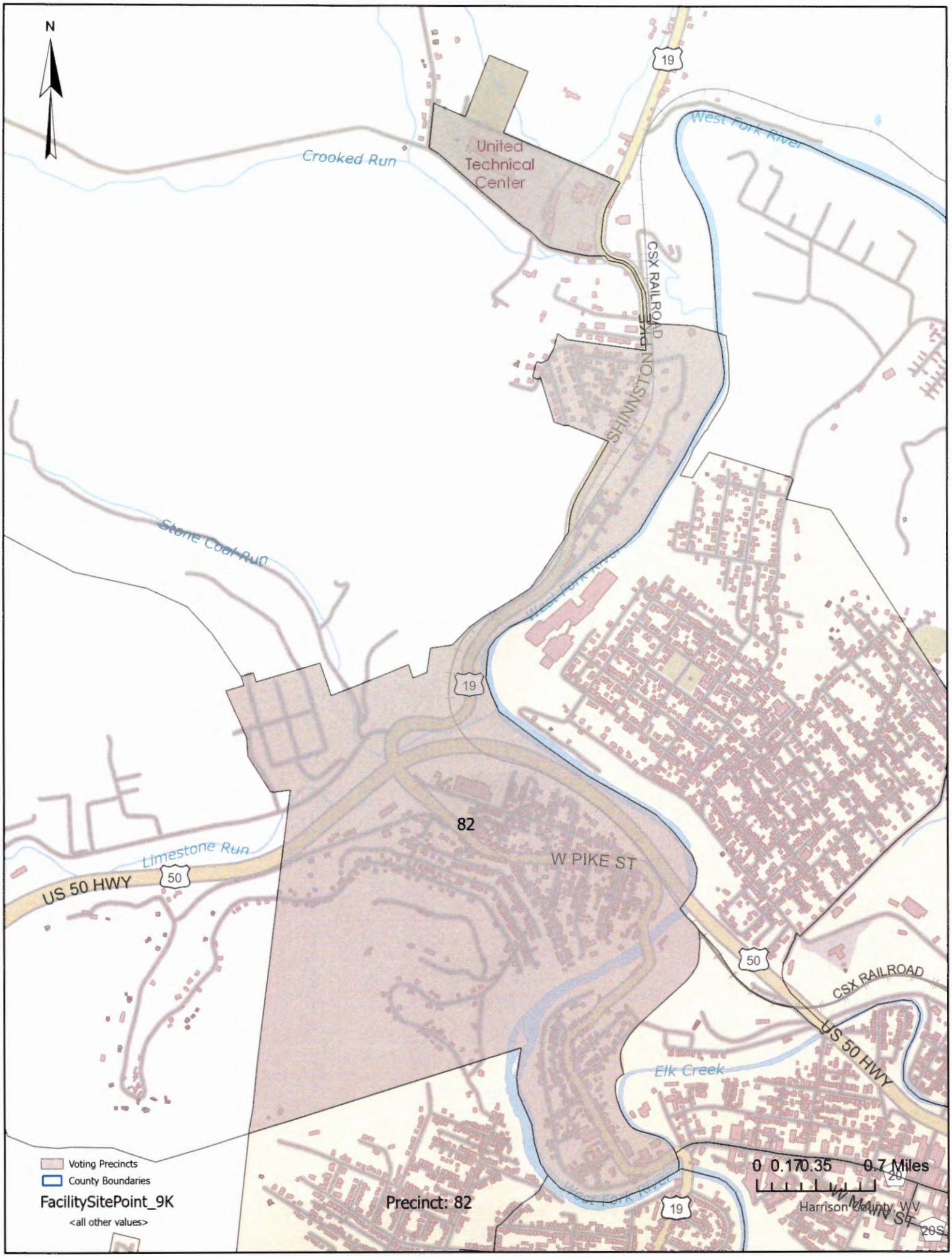
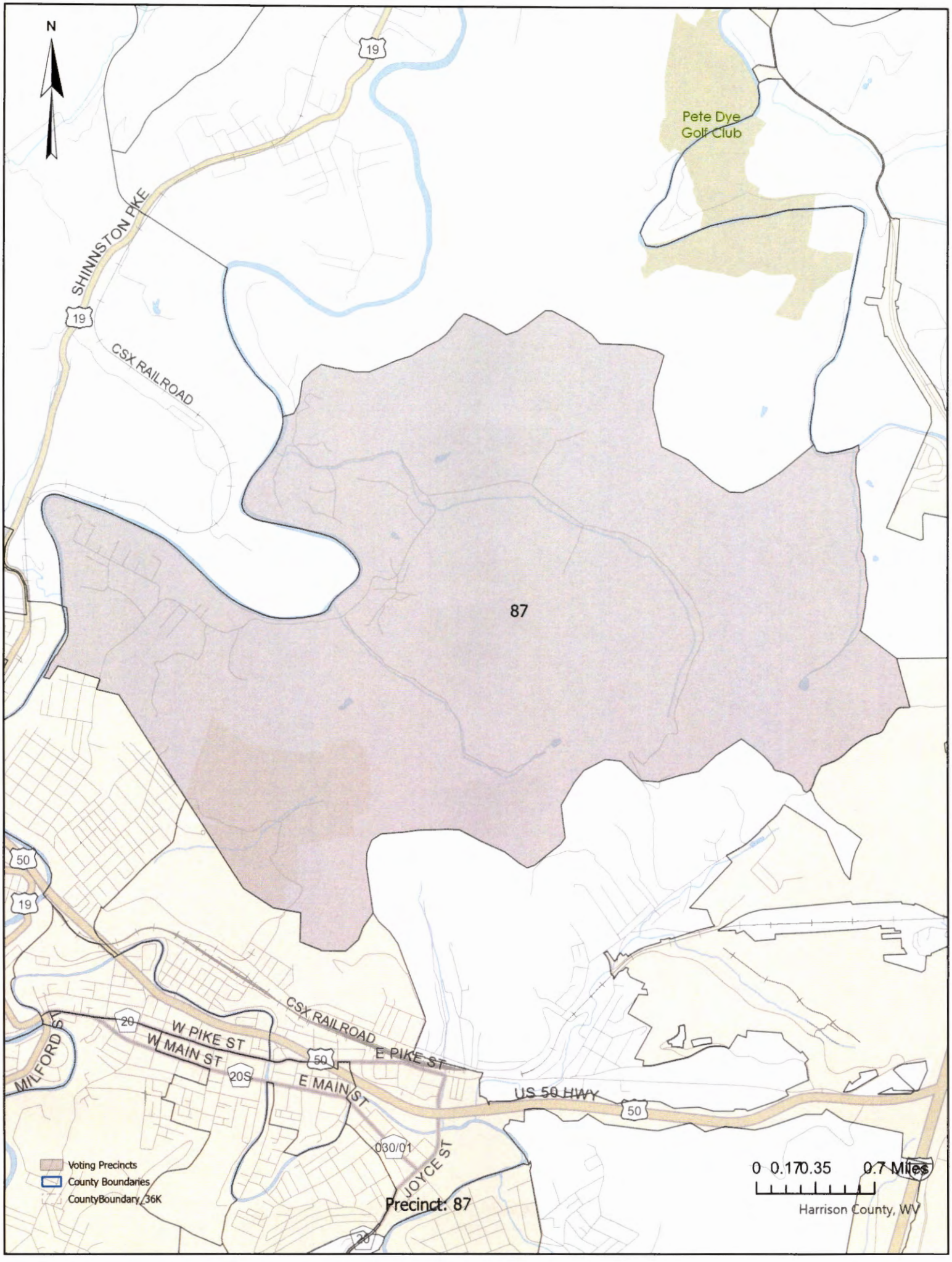
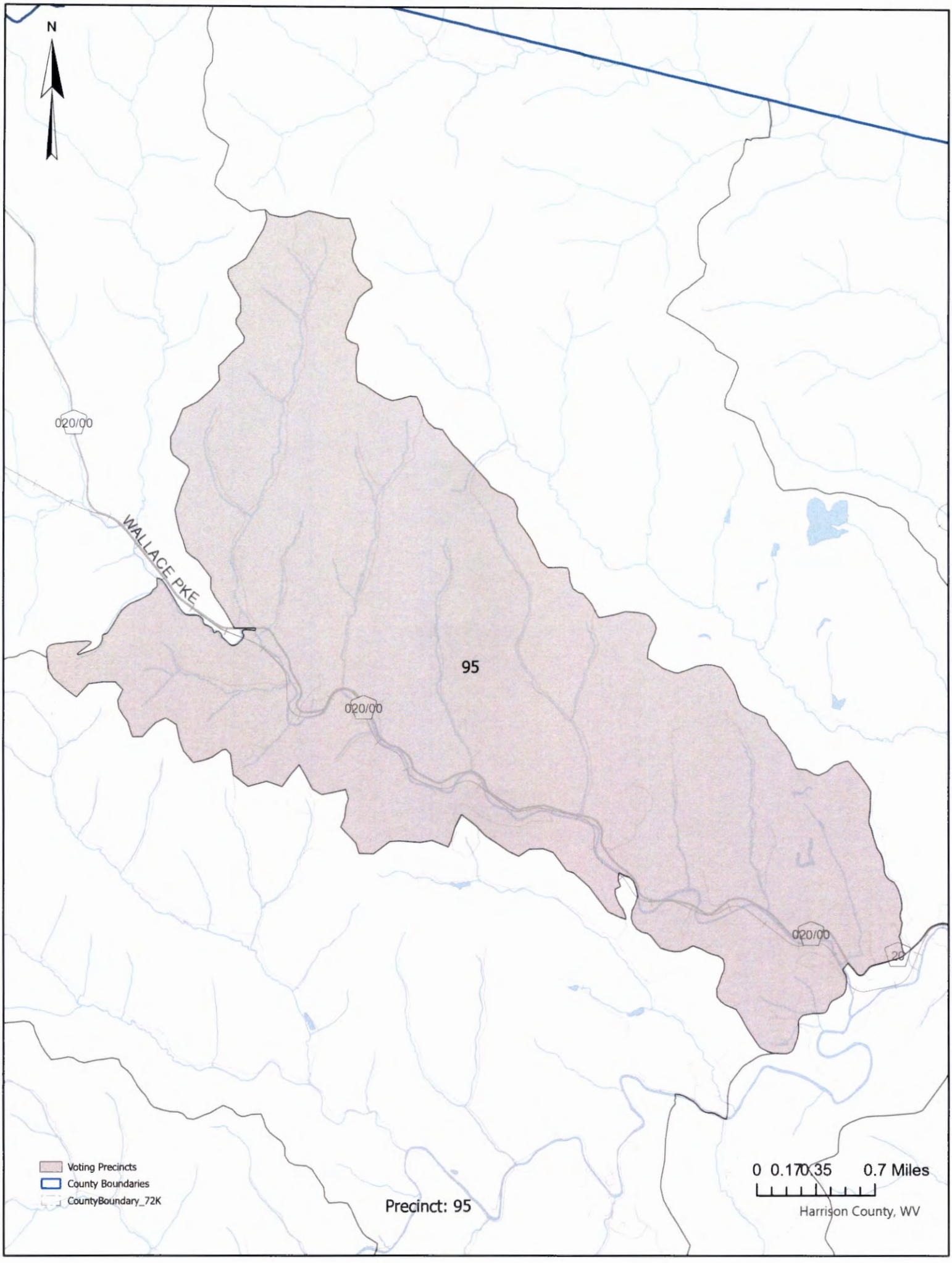
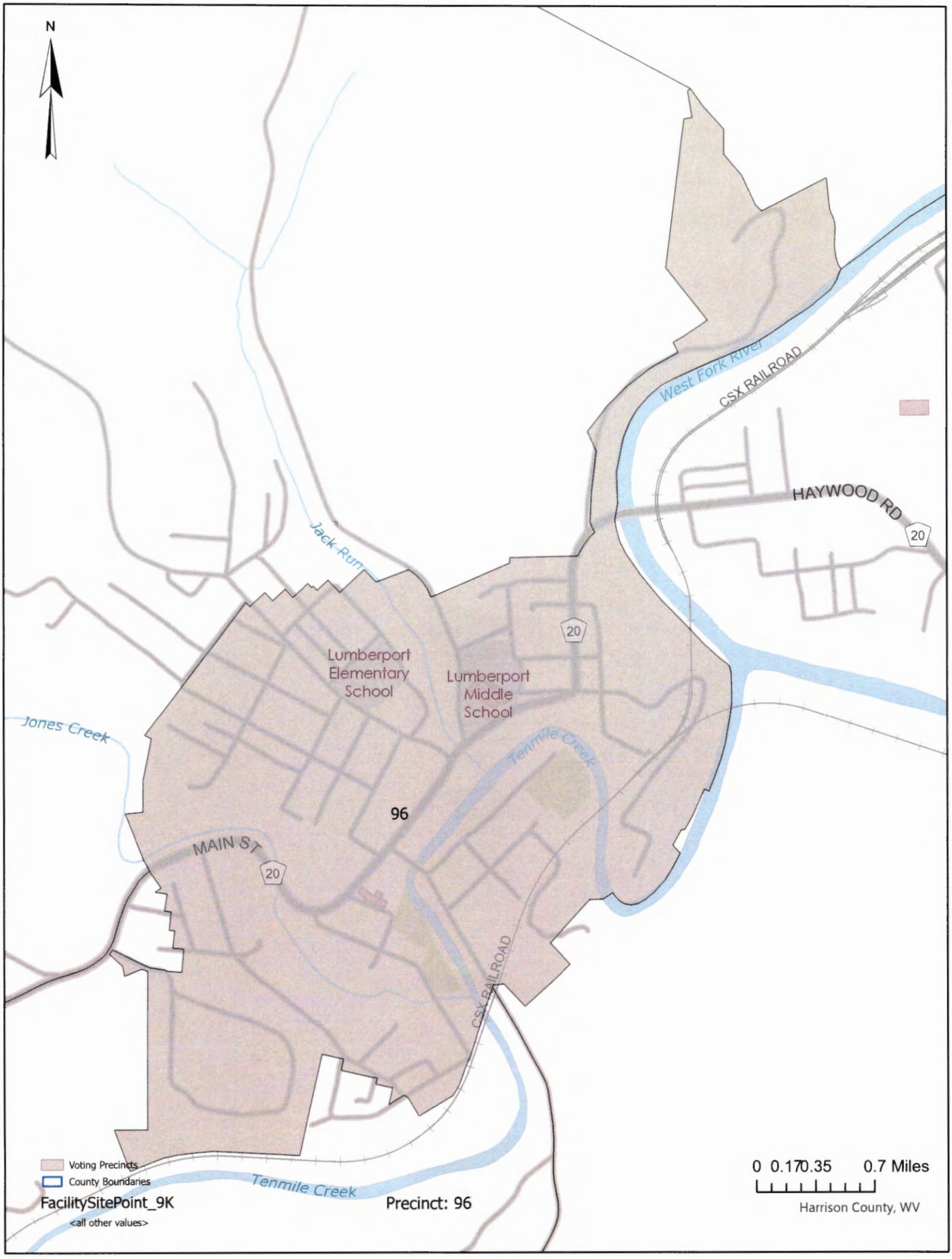
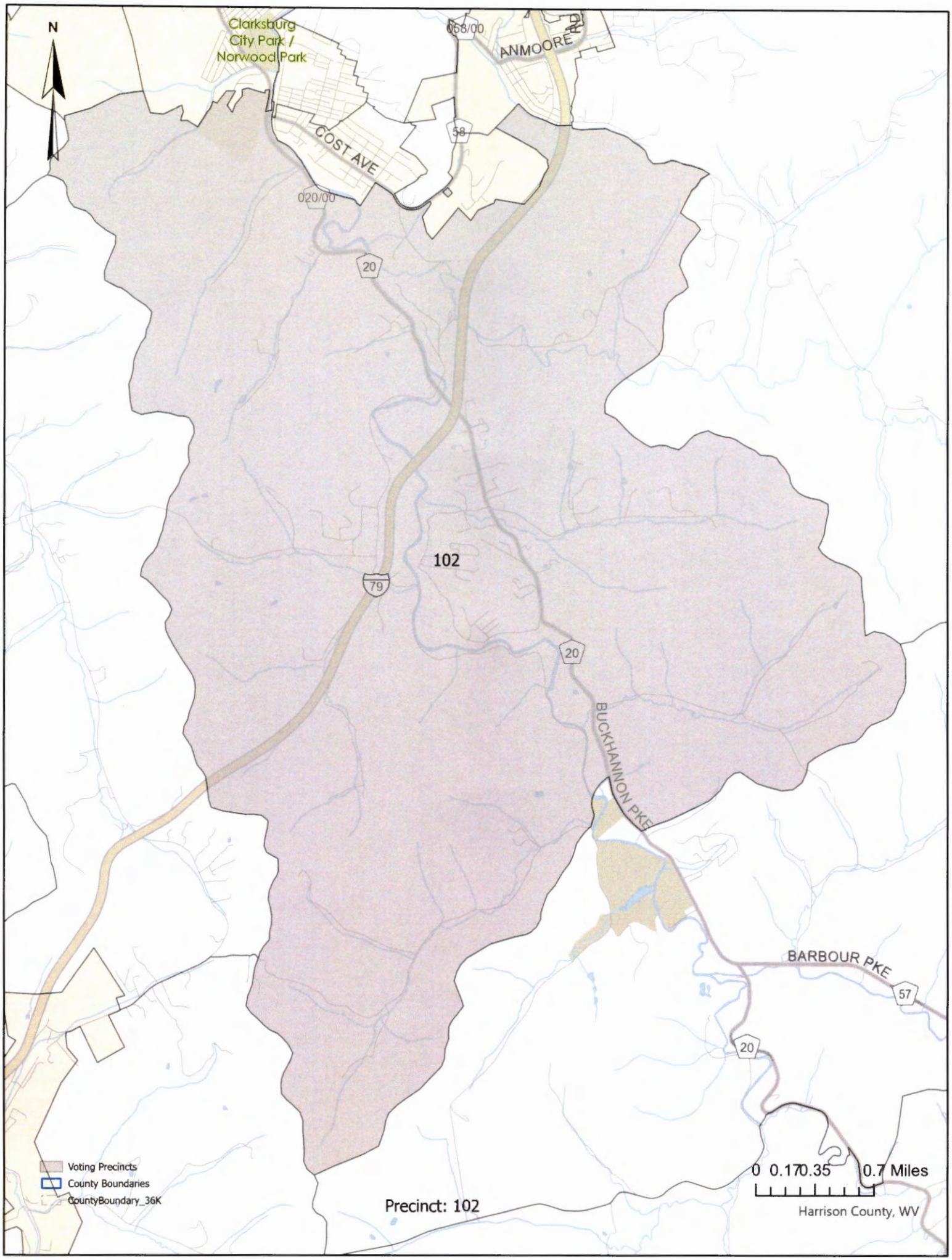
Harrison County, WV

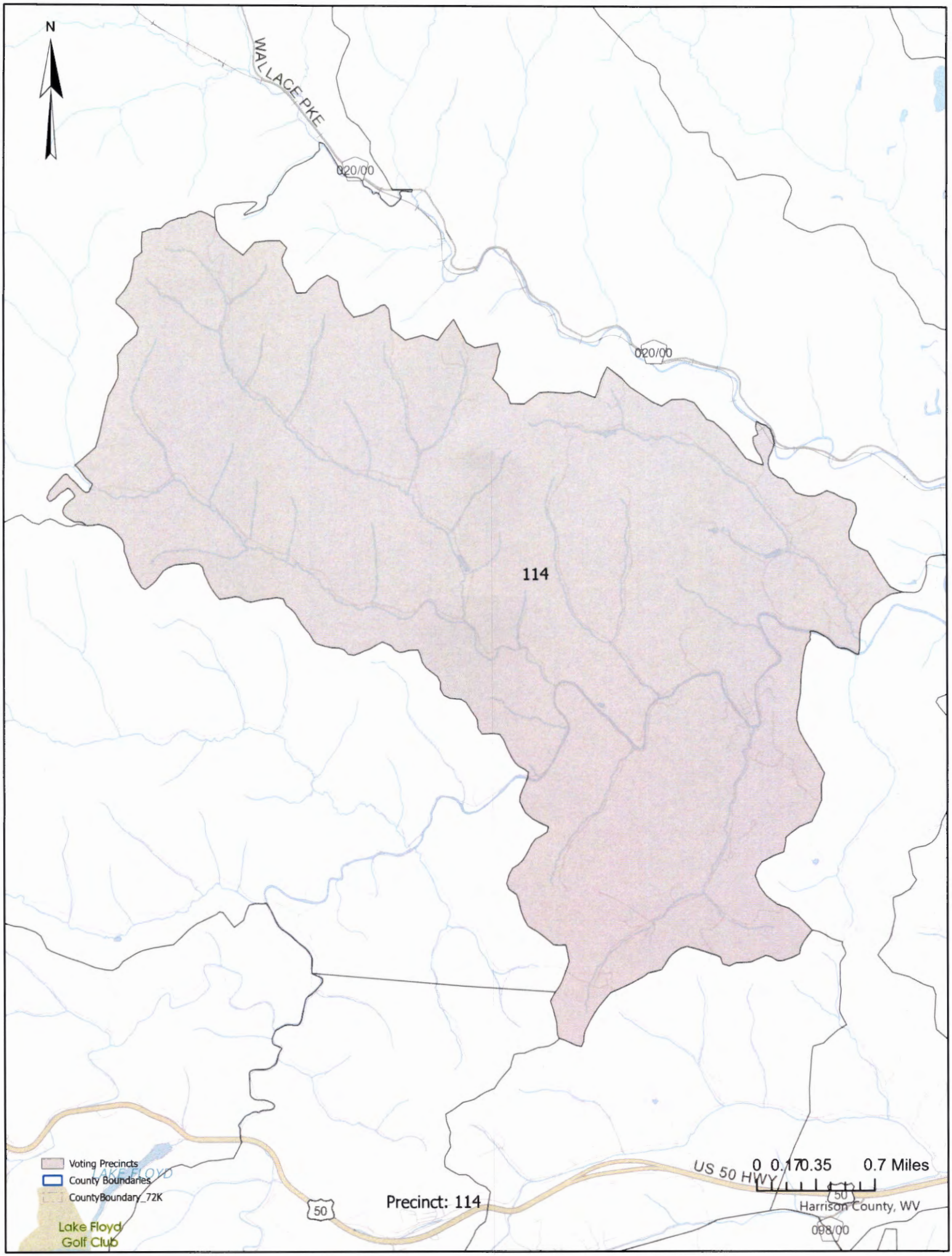

N
United Technical Center
Crooked Run
West Fork River
CSX RAILROAD
SHINNSTON
Stone Coal Run
19
82
W PIKE ST
Limestone Run
US 50 HWY
50
CSX RAILROAD
US 50 HWY
Elk Creek
WEST FORK RIVER
W MAIN ST
20S
Voting Precincts
County Boundaries
FacilitySitePoint_9K
<all other values>
Precinct: 82
0 0.17 0.35 0.7 Miles
Harrison County, WV

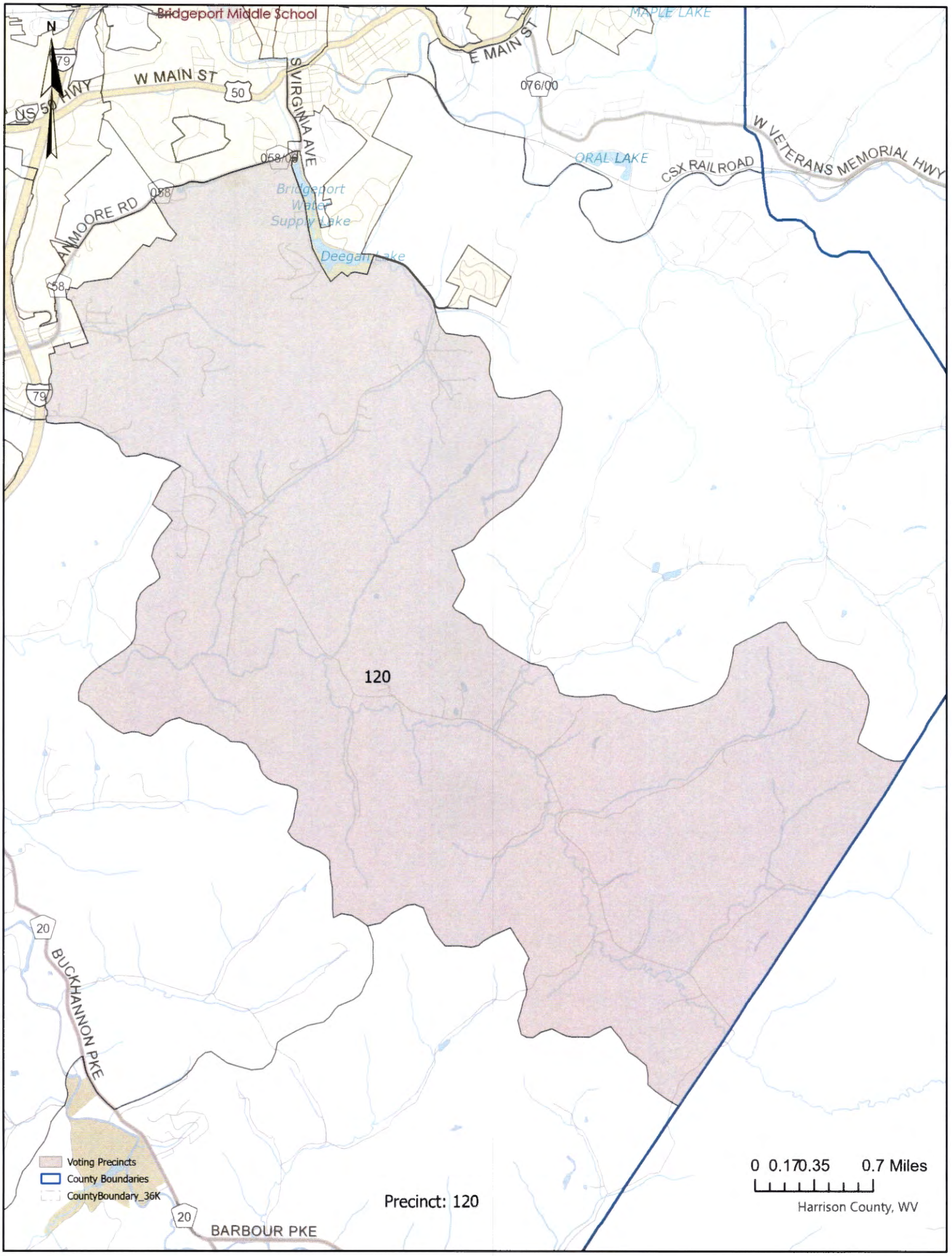

N
19
Pete Dye
Golf Club
SHINNSTON PIKE
19
CSX RAILROAD
87
50
19
CSX RAILROAD
20
W PIKE ST
W MAIN ST
50
E PIKE ST
MILFORD ST
20S
E MAIN ST
US 50 HWY
50
030/01
JOYCE ST
20
Voting Precincts
County Boundaries
CountyBoundary_36K
Precinct: 87
0 0.170.35 0.7 Miles
Harrison County, WV

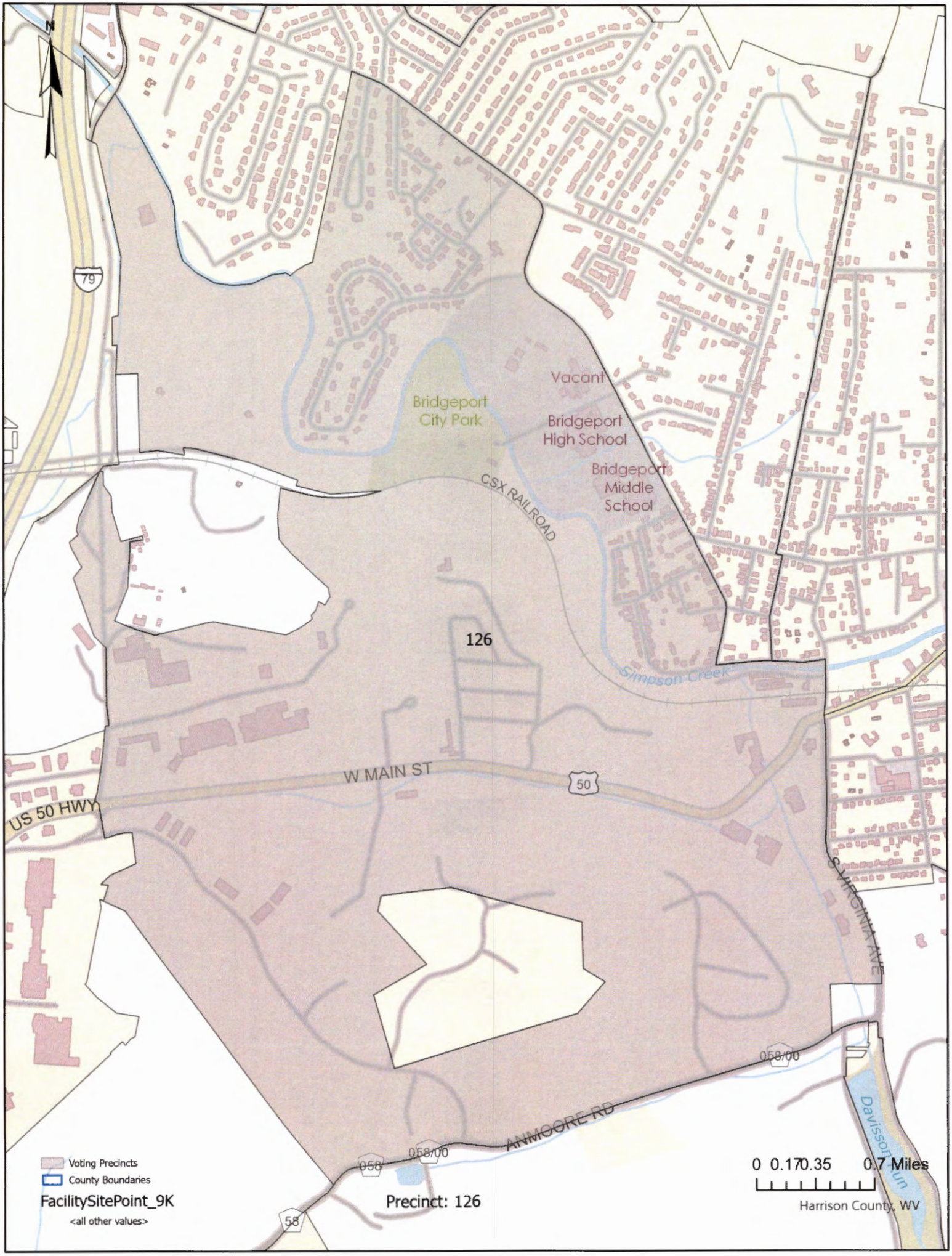

N
020/00
WALLACE PKE
95
020/00
020/00
Voting Precincts
County Boundaries
CountyBoundary_72K
Precinct: 95
0 0.170.35 0.7 Miles
Harrison County, WV


N
West Fork River
CSX RAILROAD
HAYWOOD RD
20
Jack Run
Lumberport Elementary School
Lumberport Middle School
Jones Creek
Tenmile Creek
96
MAIN ST
20
CSX RAILROAD
Tenmile Creek
Voting Precincts
County Boundaries
FacilitySitePoint_9K
<all other values>
Precinct: 96
0 0.17 0.35 0.7 Miles
Harrison County, WV

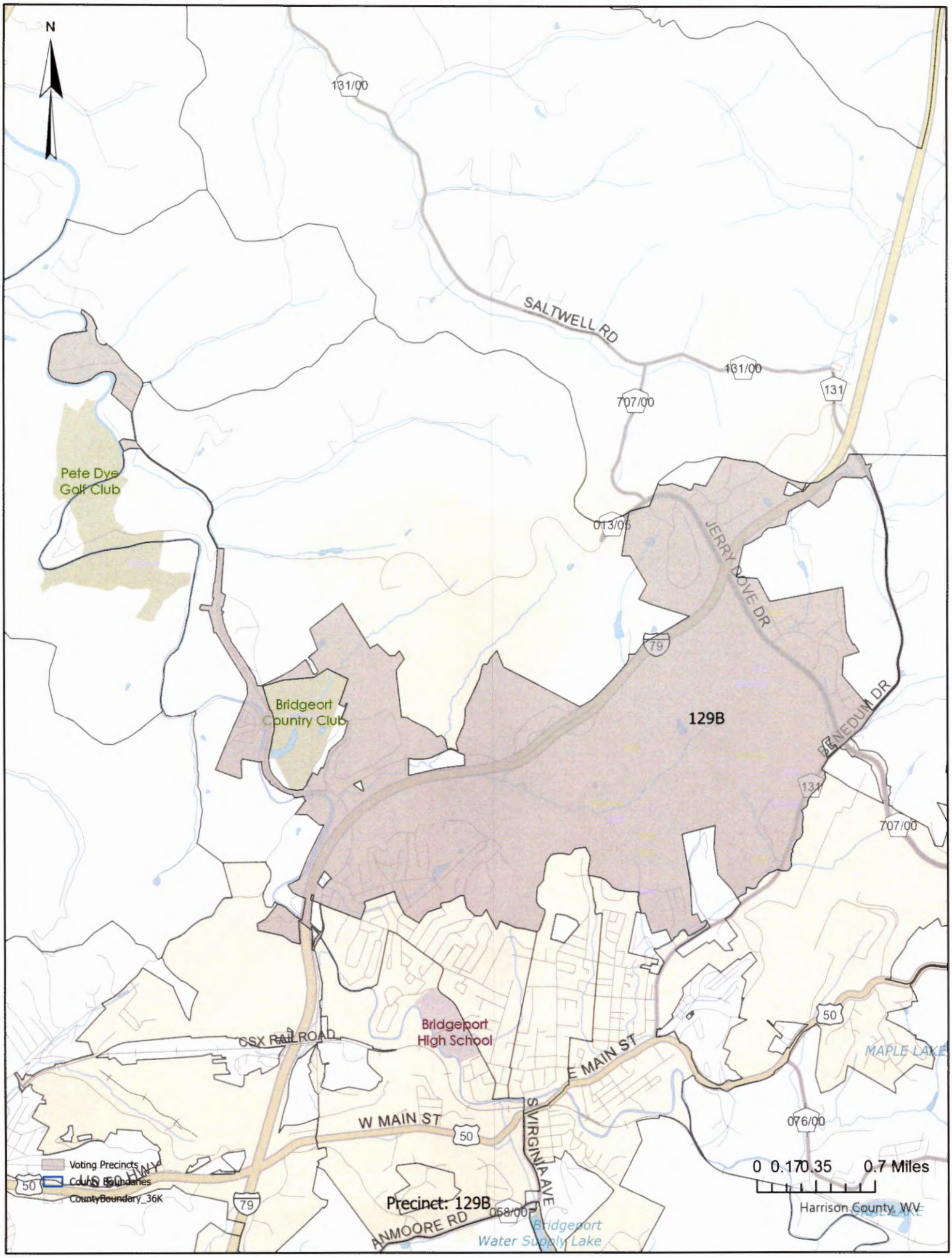

N
Clarksburg
City Park /
Norwood Park
058/00
ANMOORE RD
COST AVE
58
020/00
20
102
79
20
BUCKHANNON PKE
BARBOUR PKE
57
20
Voting Precincts
County Boundaries
CountyBoundary_36K
Precinct: 102
0 0.17 0.35 0.7 Miles
Harrison County, WV

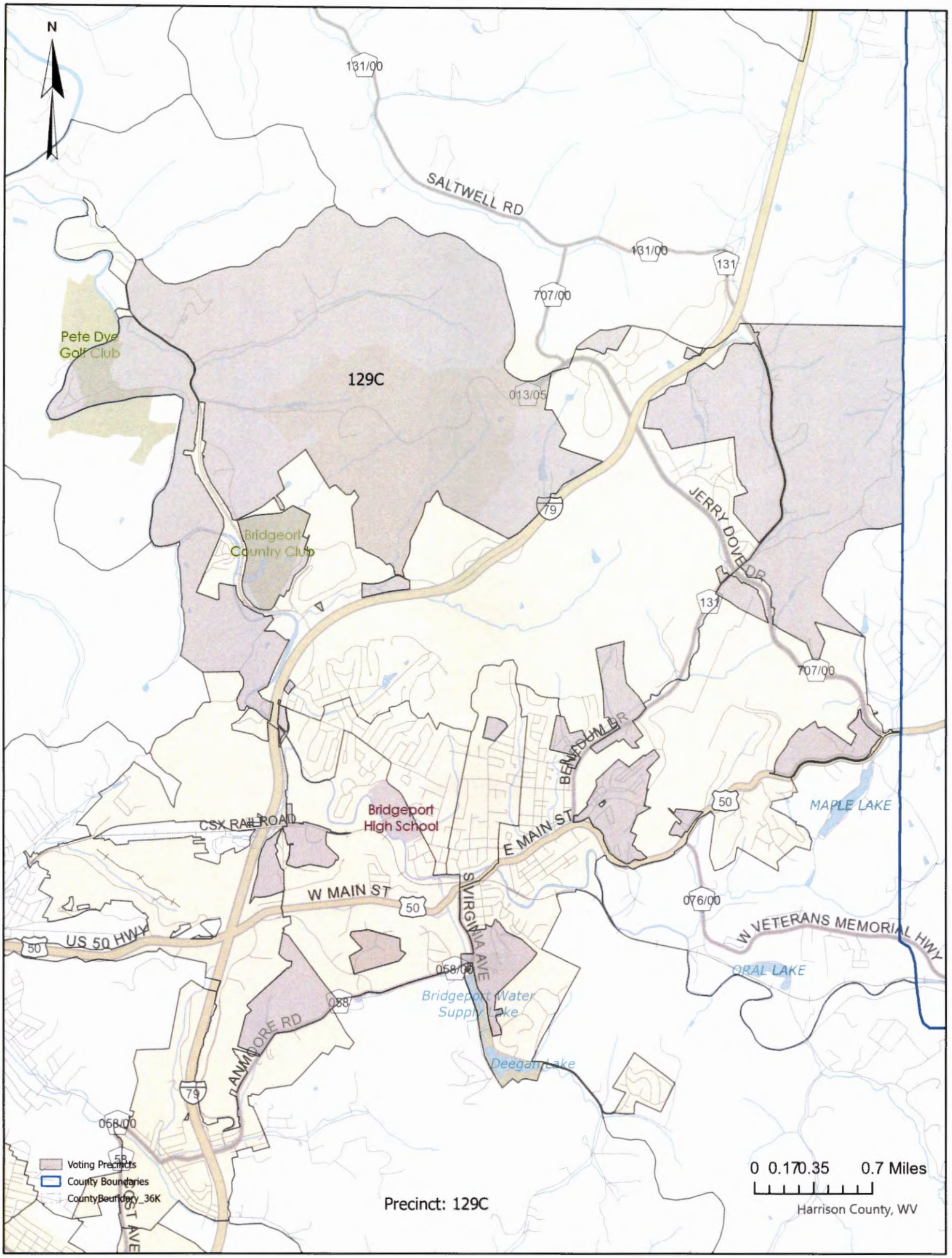

N
WALLACE PKE
020/00
020/00
114
Voting Precincts
County Boundaries
CountyBoundary_72K
Lake Floyd Golf Club
LAKE FLOYD
50
Precinct: 114
US 50 HWY
0 0.17 0.35 0.7 Miles
50
Harrison County, WV
098/00

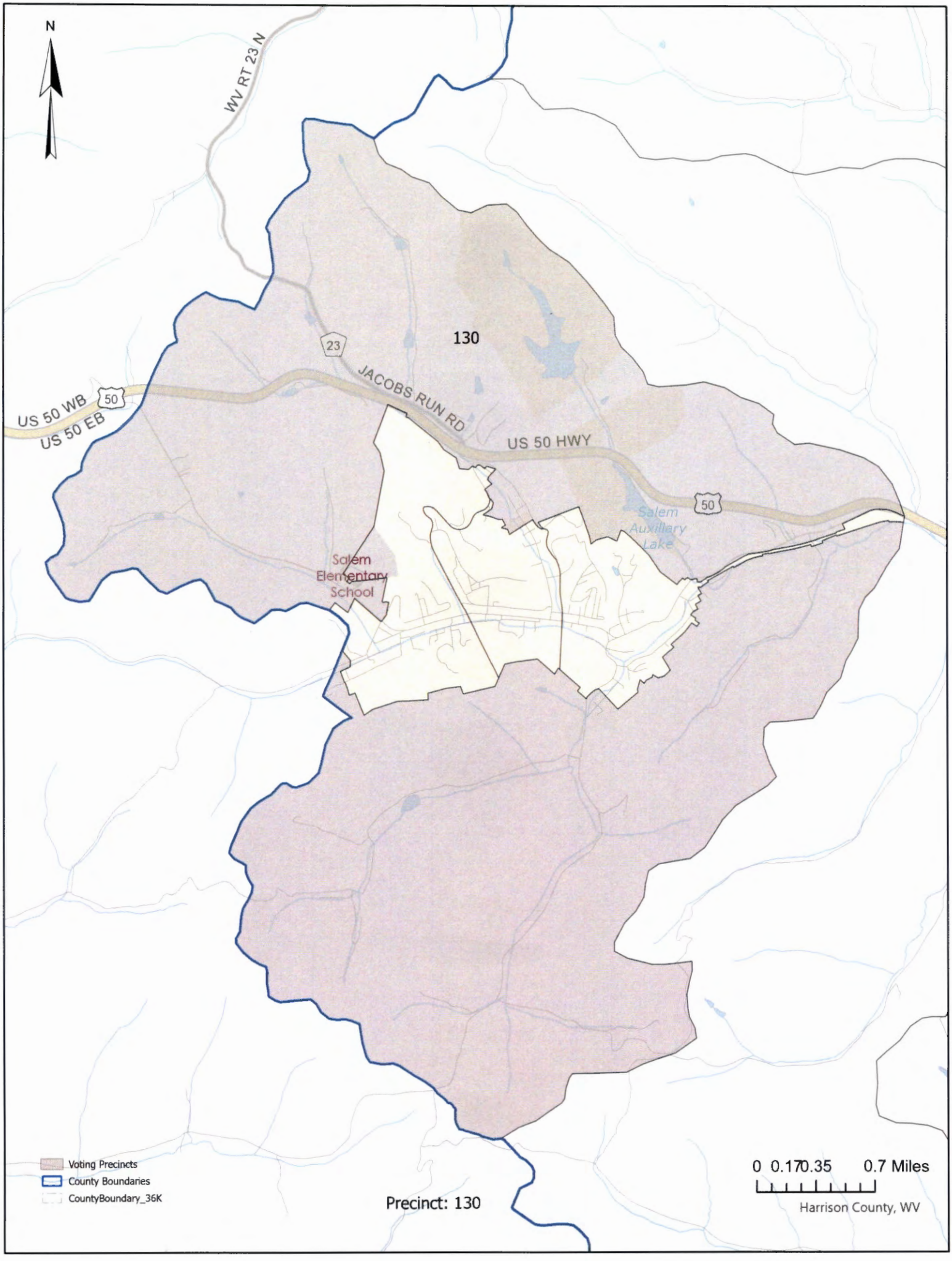

Bridgeport Middle School
MAPLE LAKE
E MAIN ST
076/00
W MAIN ST
50
US 50 HWY
S VIRGINIA AVE
058/05
ORAL LAKE
CSX RAILROAD
W VETERANS MEMORIAL HWY
MOORE RD
088
Bridgeport Water Supply Lake
Deegan Lake
58
79
120
20
BUCKHANNON PKE
BARBOUR PKE
Voting Precincts
County Boundaries
CountyBoundary_36K
Precinct: 120
0 0.17 0.35 0.7 Miles
Harrison County, WV

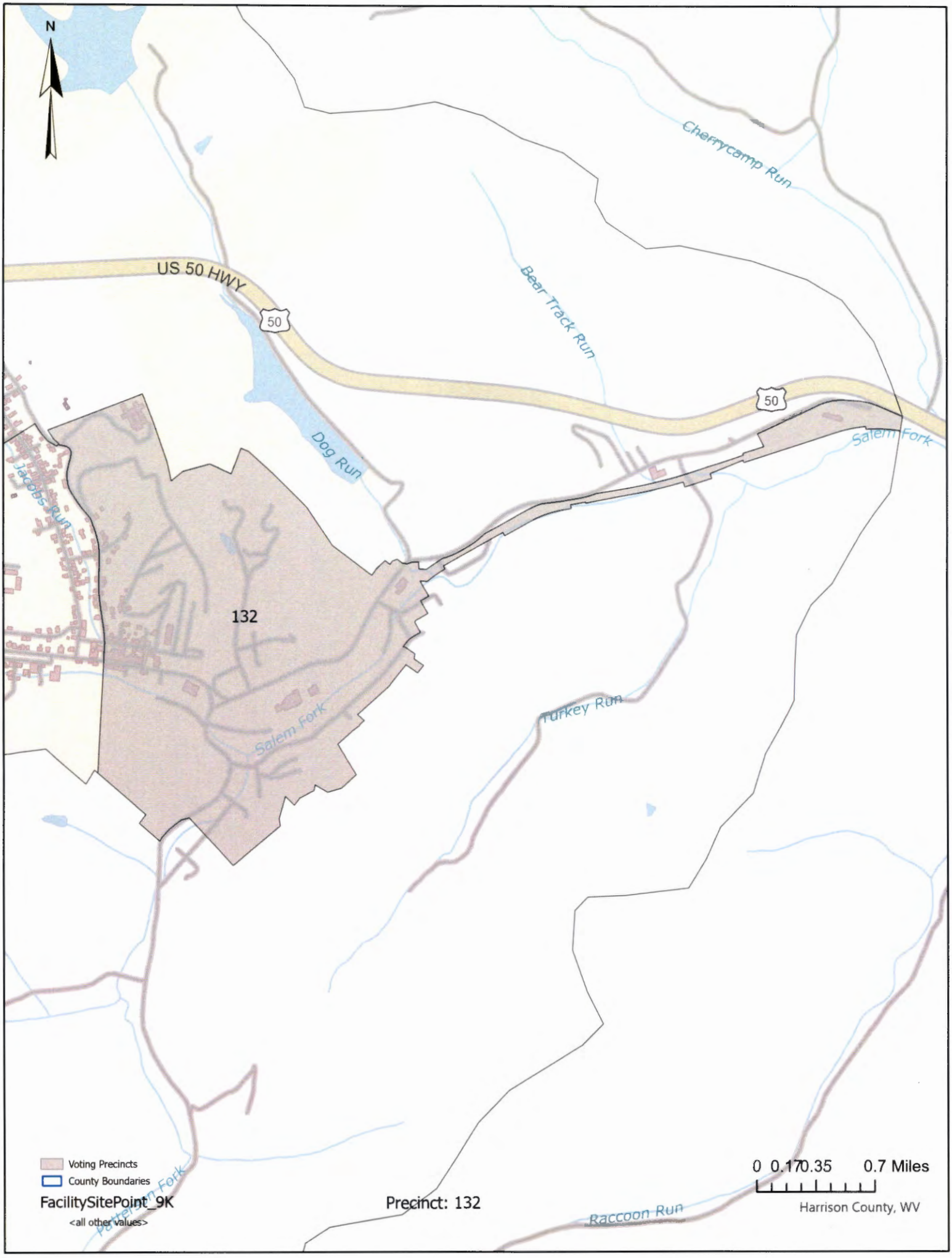

N
79
Vacant
Bridgeport
City Park
Bridgeport
High School
Bridgeport
Middle
School
CSX RAILROAD
126
Simpson Creek
W MAIN ST
50
US 50 HWY
S VIRGINIA AVE
058/00
ANMOORE RD
058/00
058
58
Davissons Run
Voting Precincts
County Boundaries
FacilitySitePoint_9K
<all other values>
Precinct: 126
0 0.17 0.35 0.7 Miles
Harrison County, WV

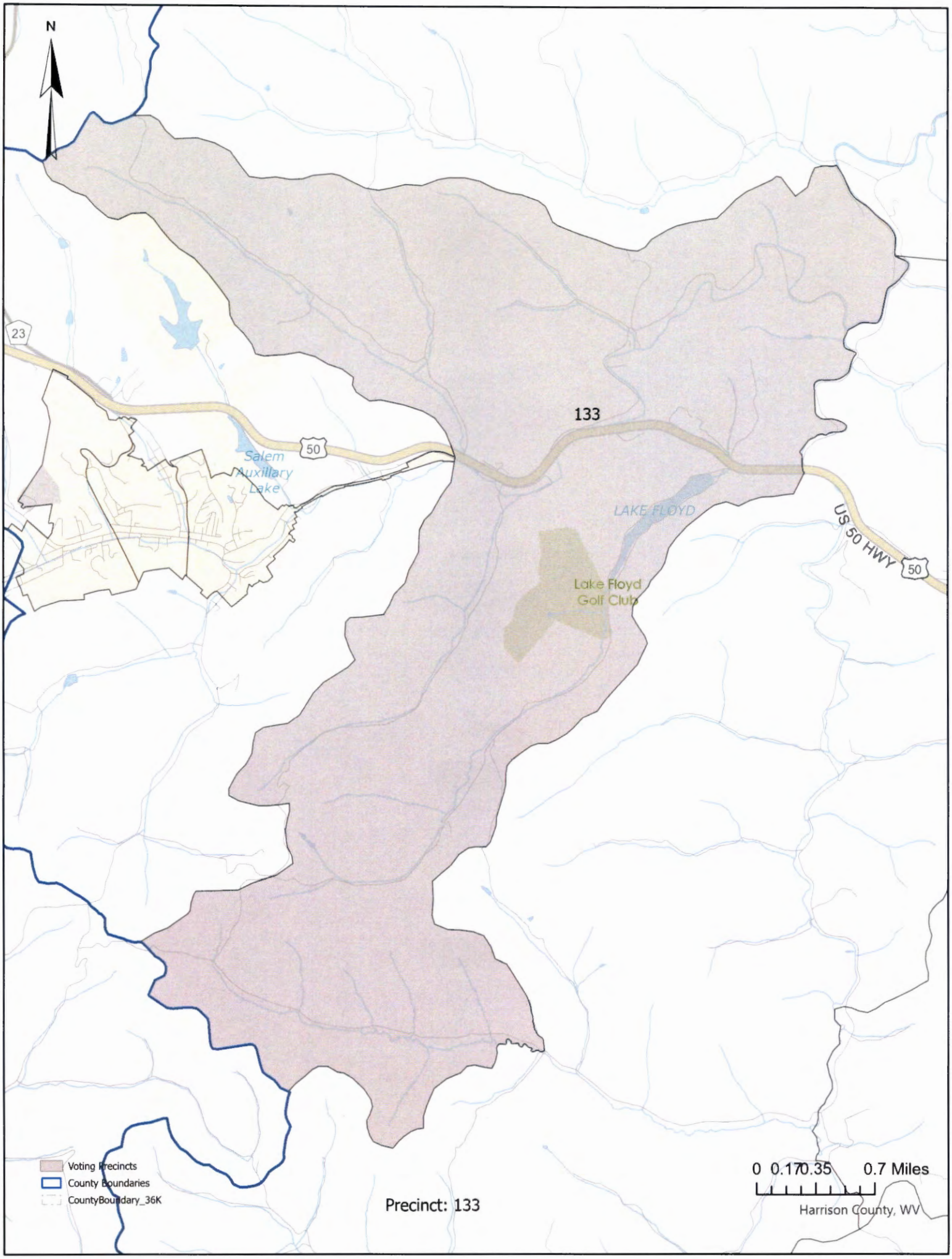

N
Simpson Creek
129
79
Vacant
Bridgeport City Park
Bridgeport High School
Bridgeport Middle School
CSX RAILROAD
Simpson Creek
50
MAIN ST
VIRGINIA AVE
Davisson Run
Voting Precincts
County Boundaries
FacilitySitePoint_9K
<all other values>
Precinct: 129
0 0.17 0.35 0.7 Miles
Harrison County, WV

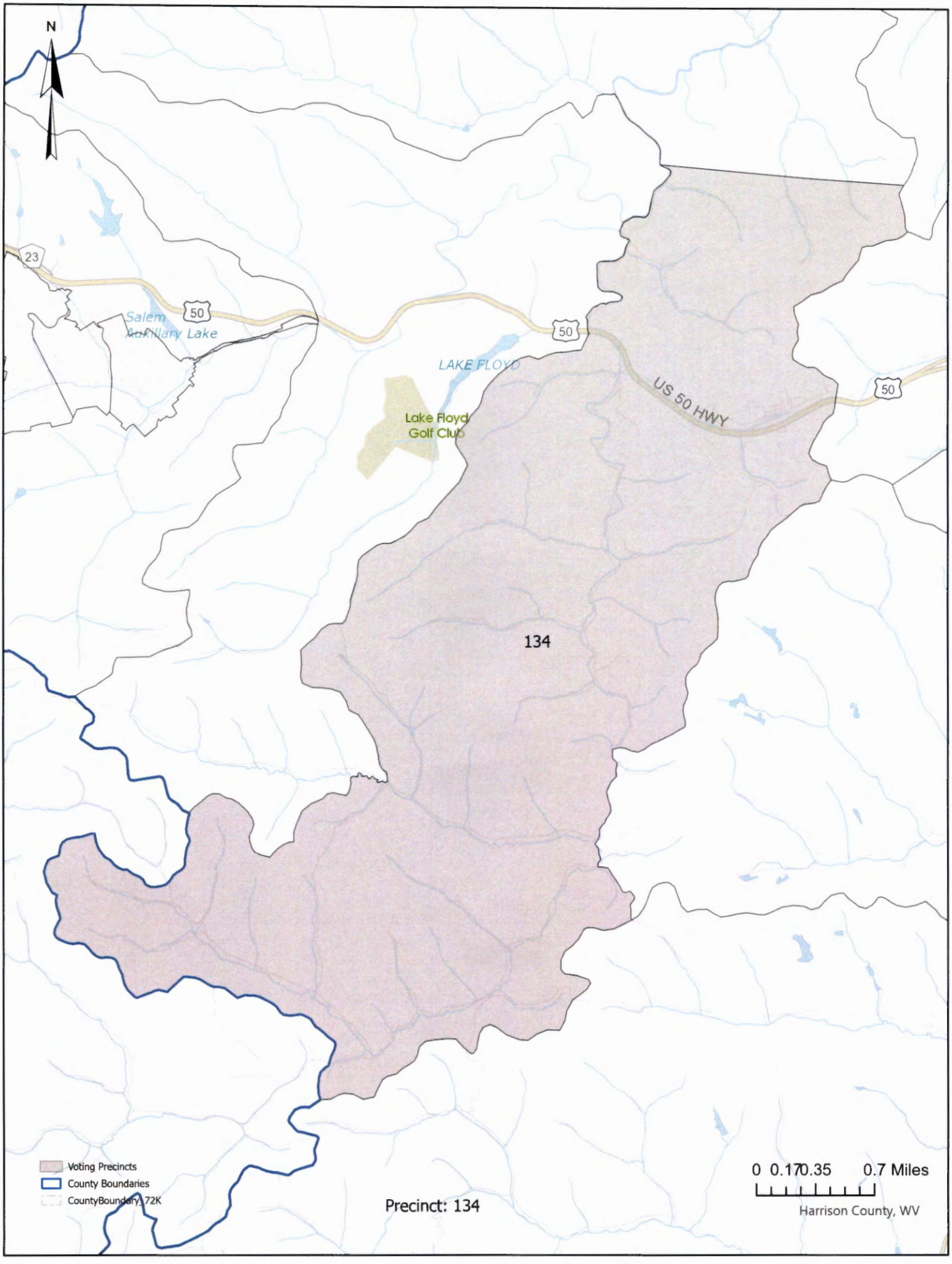

N
131/00
SALTWELL RD
131/00
131
707/00
Pete Dye
Golf Club
013/05
JERRY DOVE DR
79
Bridgeport
Country Club
129B
PENEDUM DR
131
707/00
Bridgeport
High School
CSX RAILROAD
E MAIN ST
50
MAPLE LAKE
W MAIN ST
50
S VIRGINIA AVE
076/00
US 50 HWY
50
79
Precinct: 129B
ANMOORE RD
058/00
Bridgeport
Water Supply Lake
Voting Precincts
County Boundaries
CountyBoundary_36K
0 0.170.35 0.7 Miles
Harrison County, WV

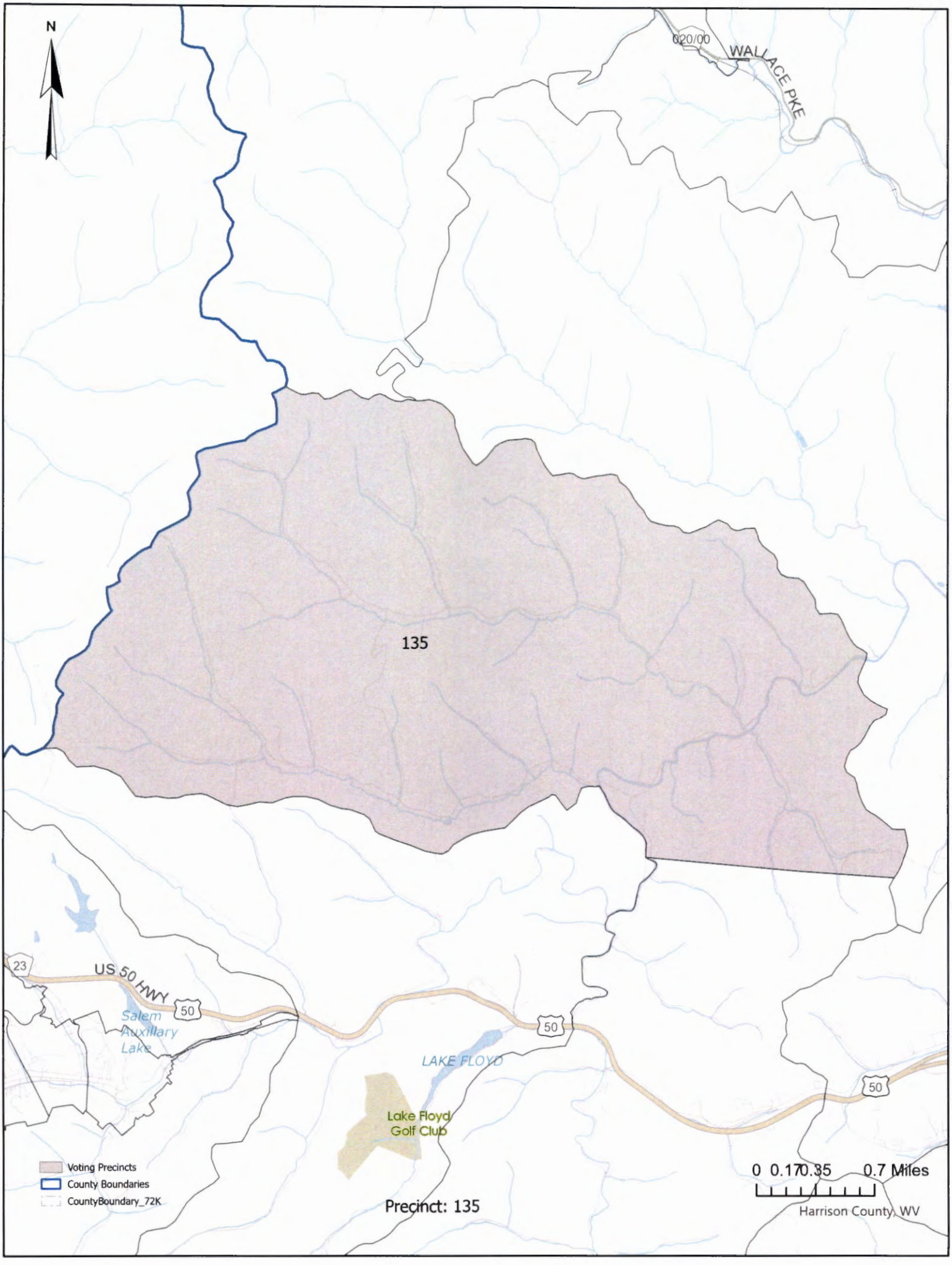

N
131/00
SALTWELL RD
131/00
131
707/00
Pete Dye Golf Club
129C
013/05
79
JERRY DOVE DR
Bridgeport Country Club
131
707/00
BENEDUM DR
Bridgeport High School
CSX RAILROAD
E MAIN ST
50
MAPLE LAKE
W MAIN ST
50
S VIRGINIA AVE
076/00
W VETERANS MEMORIAL HWY
US 50 HWY
50
058/00
ORAL LAKE
088
Bridgeport Water Supply Lake
LAMBERT MOORE RD
Deegan Lake
79
058/00
58
GST AVE
Voting Precincts
County Boundaries
CountyBoundary_36K
Precinct: 129C
0 0.17 0.35 0.7 Miles
Harrison County, WV


N
WV RT 23 N
130
23
JACOBS RUN RD
US 50 WB
US 50 EB
50
US 50 HWY
50
Salem Auxillary Lake
Salem Elementary School
Voting Precincts
County Boundaries
CountyBoundary_36K
Precinct: 130
0 0.17 0.35 0.7 Miles
Harrison County, WV


N
Cherrycamp Run
US 50 HWY
50
Bear Track Run
50
Dog Run
Salem Fork
Jacobs Run
132
Salem Fork
Turkey Run
Voting Precincts
County Boundaries
FacilitySitePoint_9K
<all other values>
Precinct: 132
Raccoon Run
0 0.170.35 0.7 Miles
Harrison County, WV

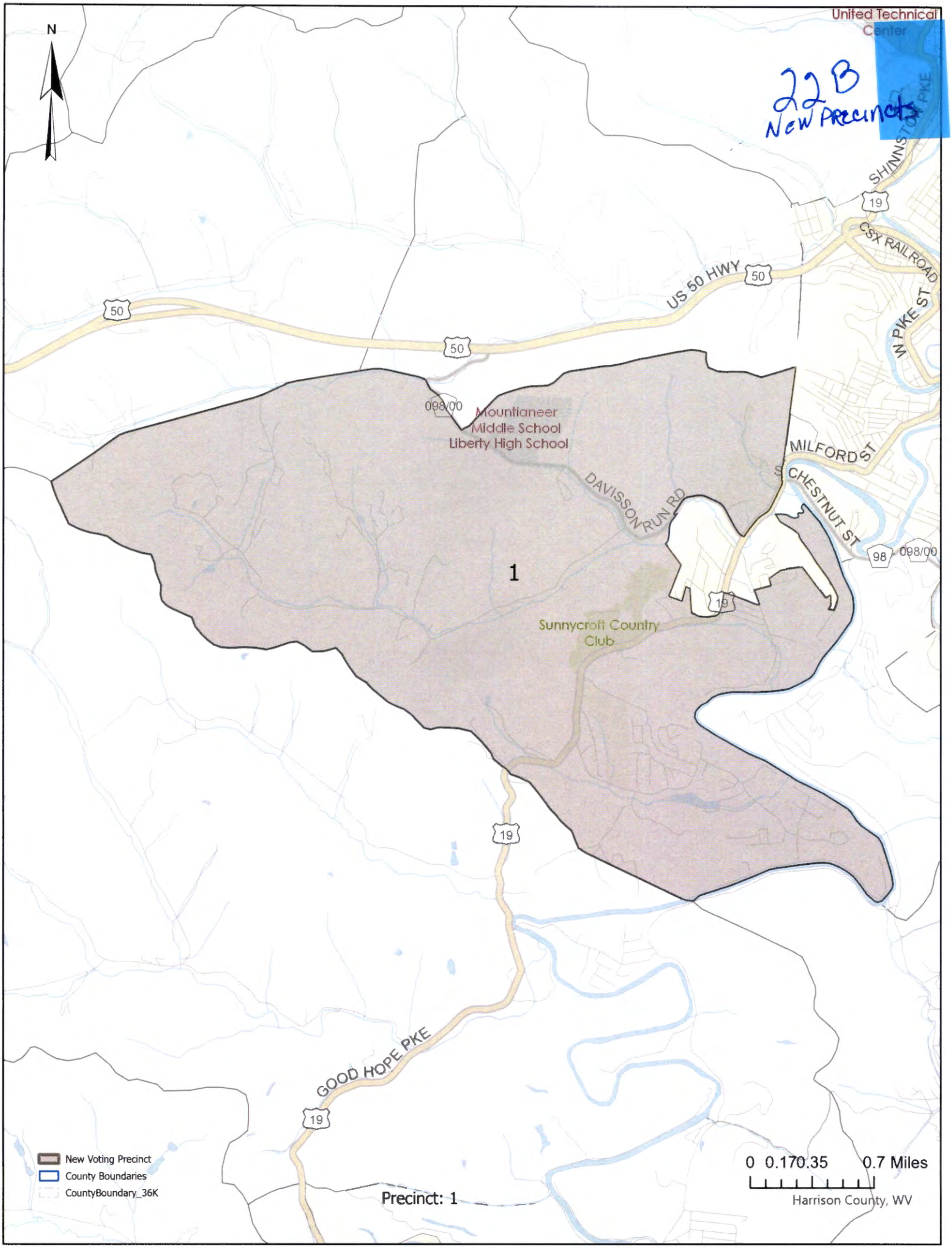

N
23
50
133
Salem
Auxillary
Lake
LAKE FLOYD
Lake Floyd
Golf Club
US 50 HWY
50
Voting Precincts
County Boundaries
CountyBoundary_36K
Precinct: 133
0 0.170.35 0.7 Miles
Harrison County, WV

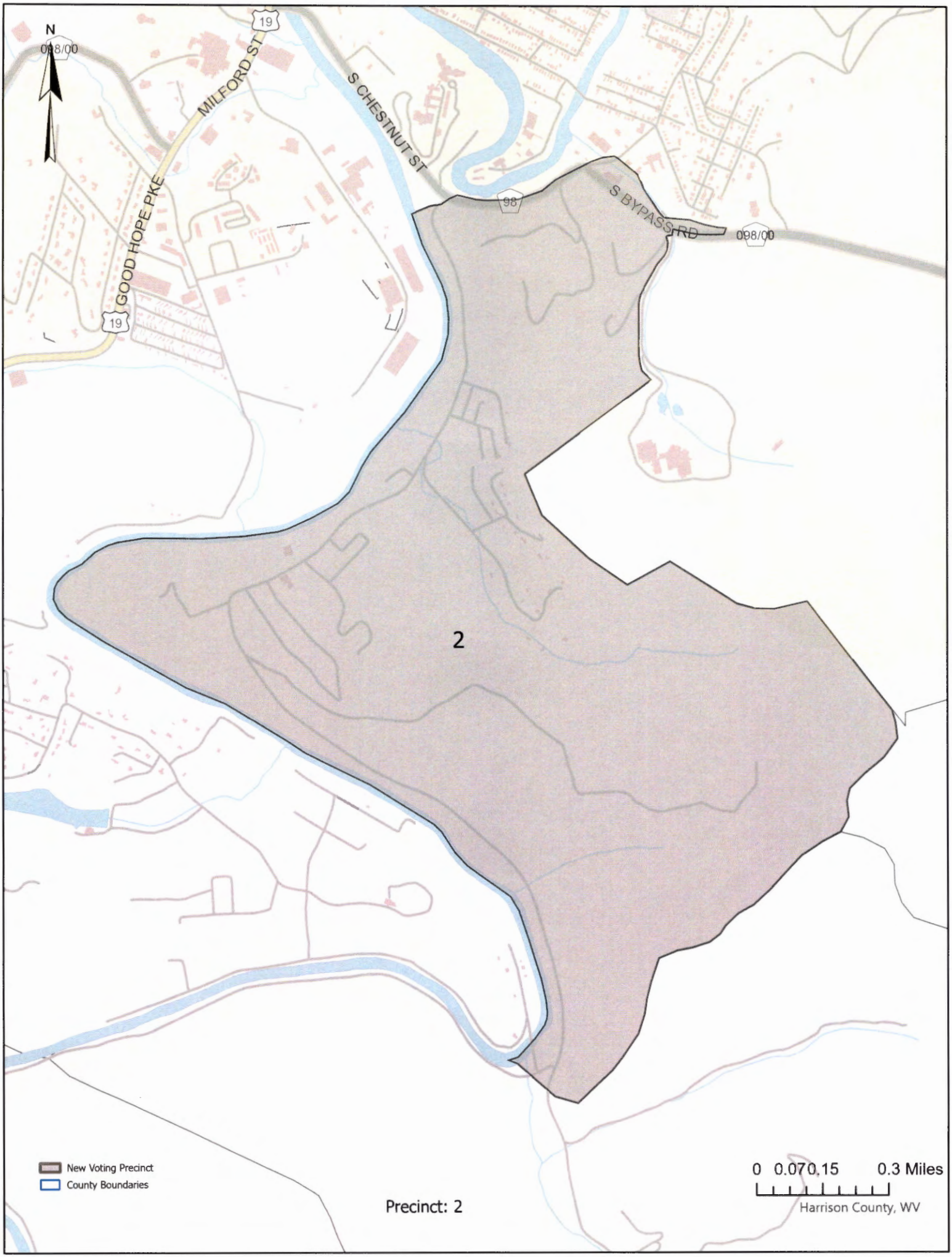

N
23
50
Salem
Auxiliary Lake
LAKE FLOYD
Lake Floyd
Golf Club
US 50 HWY
134
Voting Precincts
County Boundaries
CountyBoundary_72K
Precinct: 134
0 0.170.35 0.7 Miles
Harrison County, WV

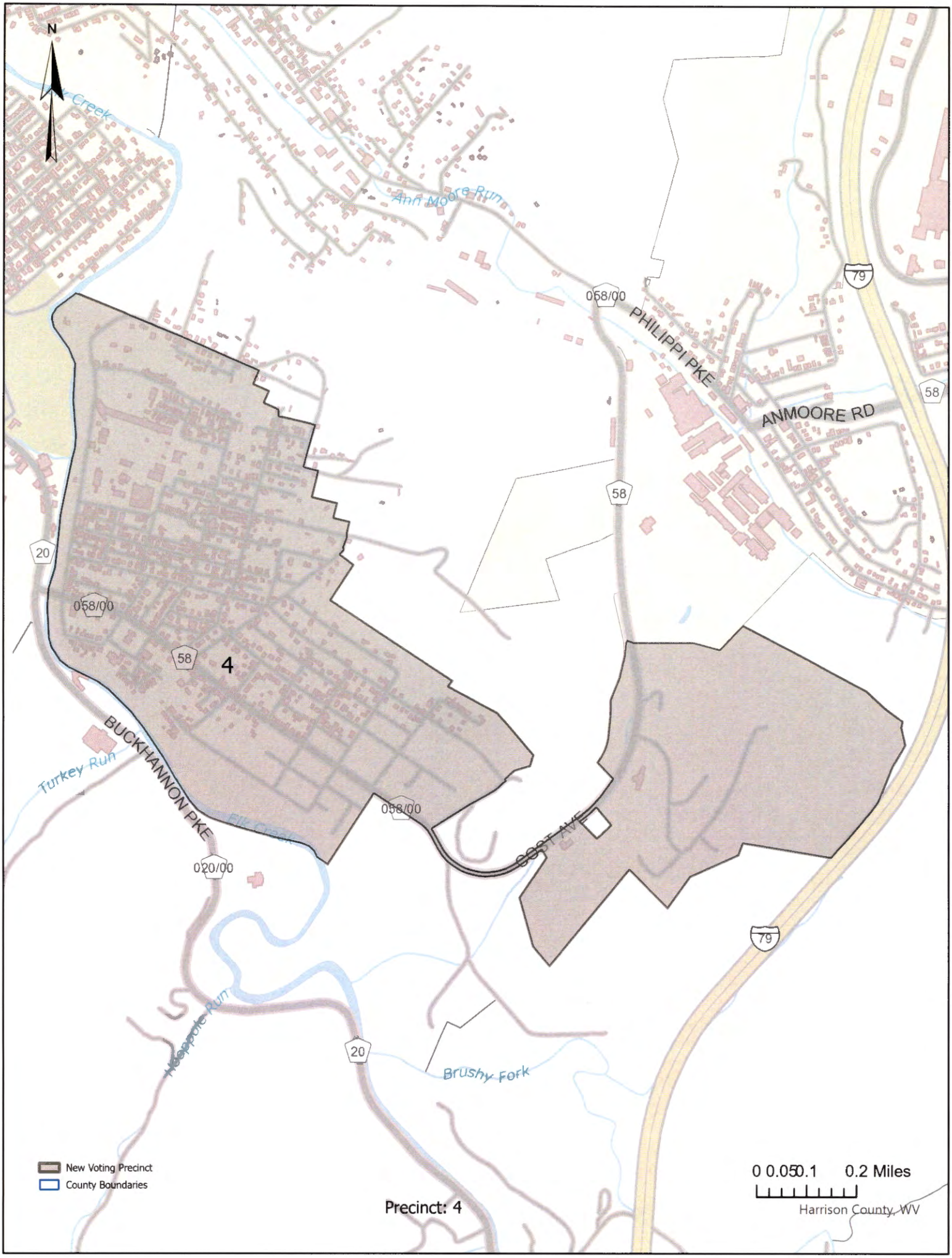

N
020/00
WALLACE PKE
135
23
US 50 HWY
50
Salem
Auxillary
Lake
LAKE FLOYD
Lake Floyd
Golf Club
Voting Precincts
County Boundaries
CountyBoundary_72K
Precinct: 135
0 0.170.35 0.7 Miles
Harrison County, WV


N
136
Jacobs Run
Salem Fork
Voting Precincts
County Boundaries
FacilitySitePoint_9K
<all other values>
Precinct: 136
0 0.17 0.35 0.7 Miles
Harrison County, WV


N
50
23
JACOBS RUN RD
Jacobs Run
23
US 50 HWY
50
Sawyers Run
Salem
Elementary
School
Salem Fork
137
Salem Fork
Long Run
Voting Precincts
County Boundaries
FacilitySitePoint_9K
<all other values>
Precinct: 137
0 0.17 0.35 0.7 Miles
Harrison County, WV


N
United Technical Center
22B
New Precincts
SHINNSTON PKE
19
CSX RAILROAD
US 50 HWY
50
W PKE ST
098/00
Mountianeer
Middle School
Liberty High School
MILFORD ST
CHESTNUT ST
DAVISSON RUN RD
98
1
Sunnycroft Country
Club
GOOD HOPE PKE
New Voting Precinct
County Boundaries
CountyBoundary_36K
Precinct: 1
0 0.170.35 0.7 Miles
Harrison County, WV

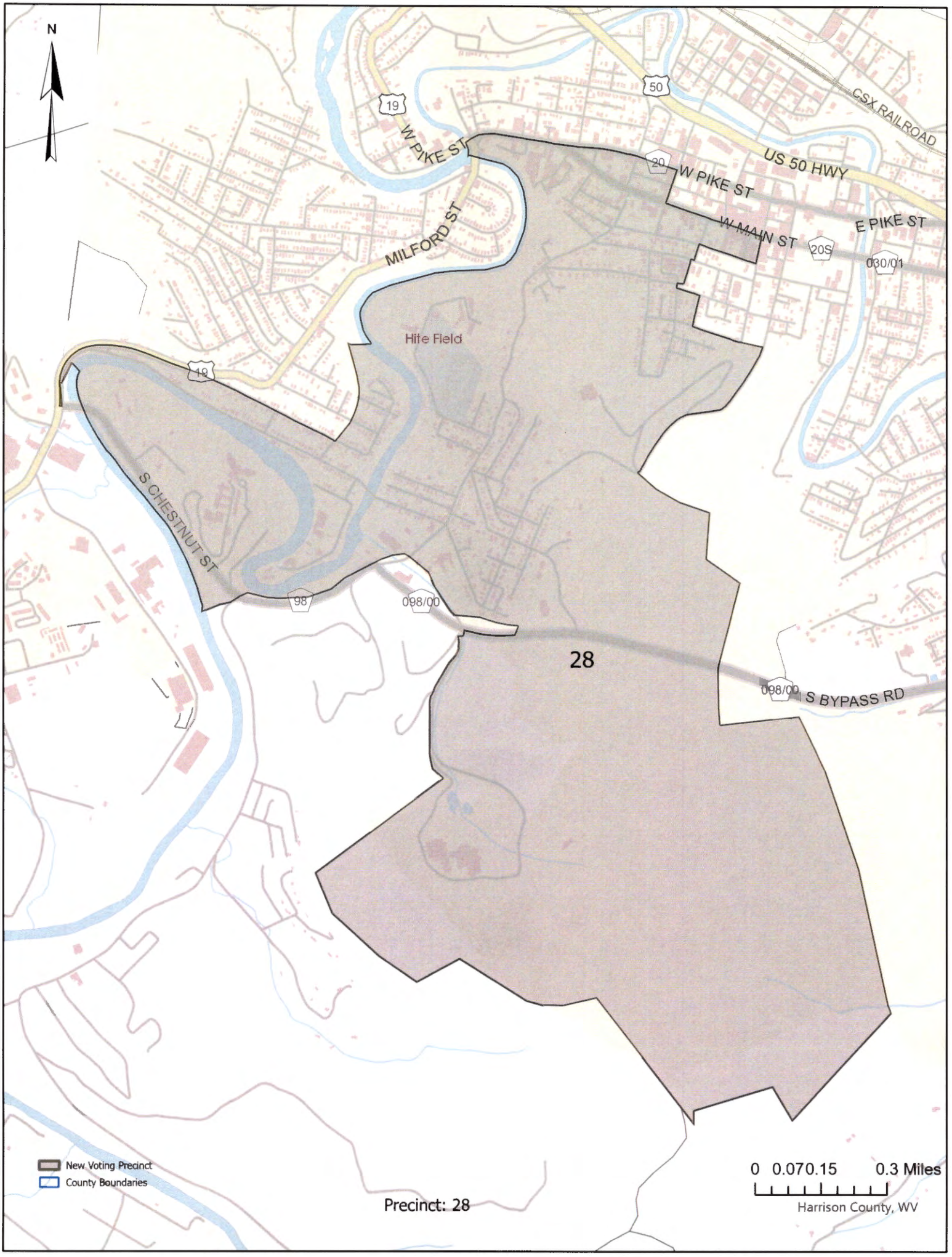

N
098/00
MILFORD ST
19
S CHESTNUT ST
98
S BYPASS RD
098/00
GOOD HOPE PKE
19
2
New Voting Precinct
County Boundaries
Precinct: 2
0 0.07 0.15 0.3 Miles
Harrison County, WV


N
Ann Moore Run
058/00
PHILIPPI PKE
79
58
ANMOORE RD
20
058/00
58
4
BUCKHANNON PKE
Turkey Run
058/00
020/00
COST AVE
79
20
Brushy Fork
New Voting Precinct
County Boundaries
0 0.05 0.1 0.2 Miles
Harrison County, WV
Precinct: 4

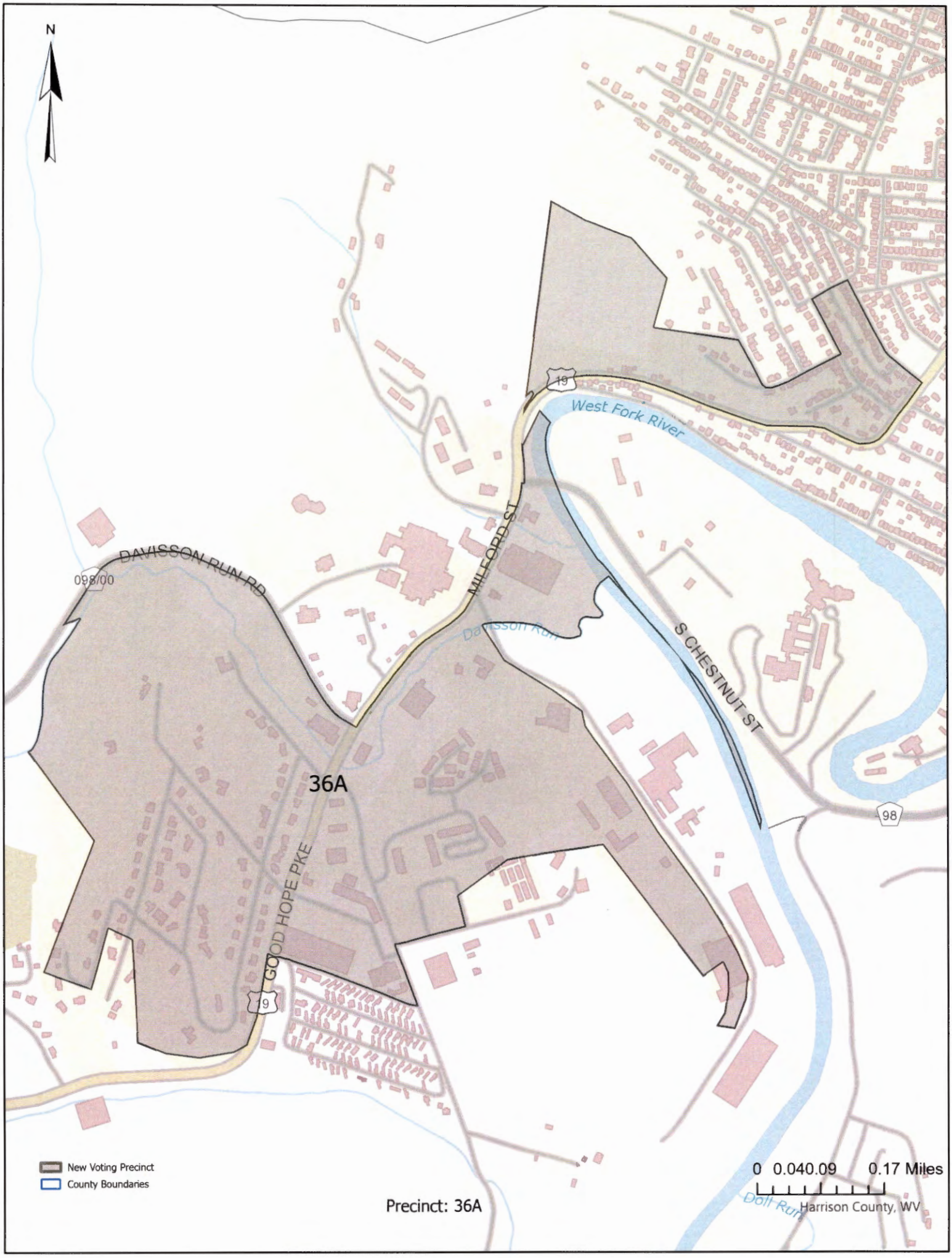

N
E MAIN ST
JOYCE ST
Ann Moore Run
Elk Creek
20
098/00
098/00
S BYPASS RD
Fowlers Run
6
Nutter Fort Grade School
20
Clarksburg City Park / Norwood Park
Nutter Run
20
COST AVE
058/00
58
020/00
Elk Creek
BUCKHANNON PIKE
Turkey Run
New Voting Precinct
County Boundaries
Precinct: 6
0 0.05 0.1 0.2 Miles
Harrison County, WV


N
50
20
20S
Elk Creek
CSX RAILROAD
W PIKE ST
20
US 50 HWY
E PIKE ST
W MAIN ST
20S
030/01
50
MAIN ST
030/01
14
20
BUCKHANNON PKE
BUCKHANNON AVE
Elk Creek
20
098/00
Fowlkes Run
098/00
S BYPASS RD
New Voting Precinct
County Boundaries
0 0.040.07 0.15 Miles
Harrison County, WV

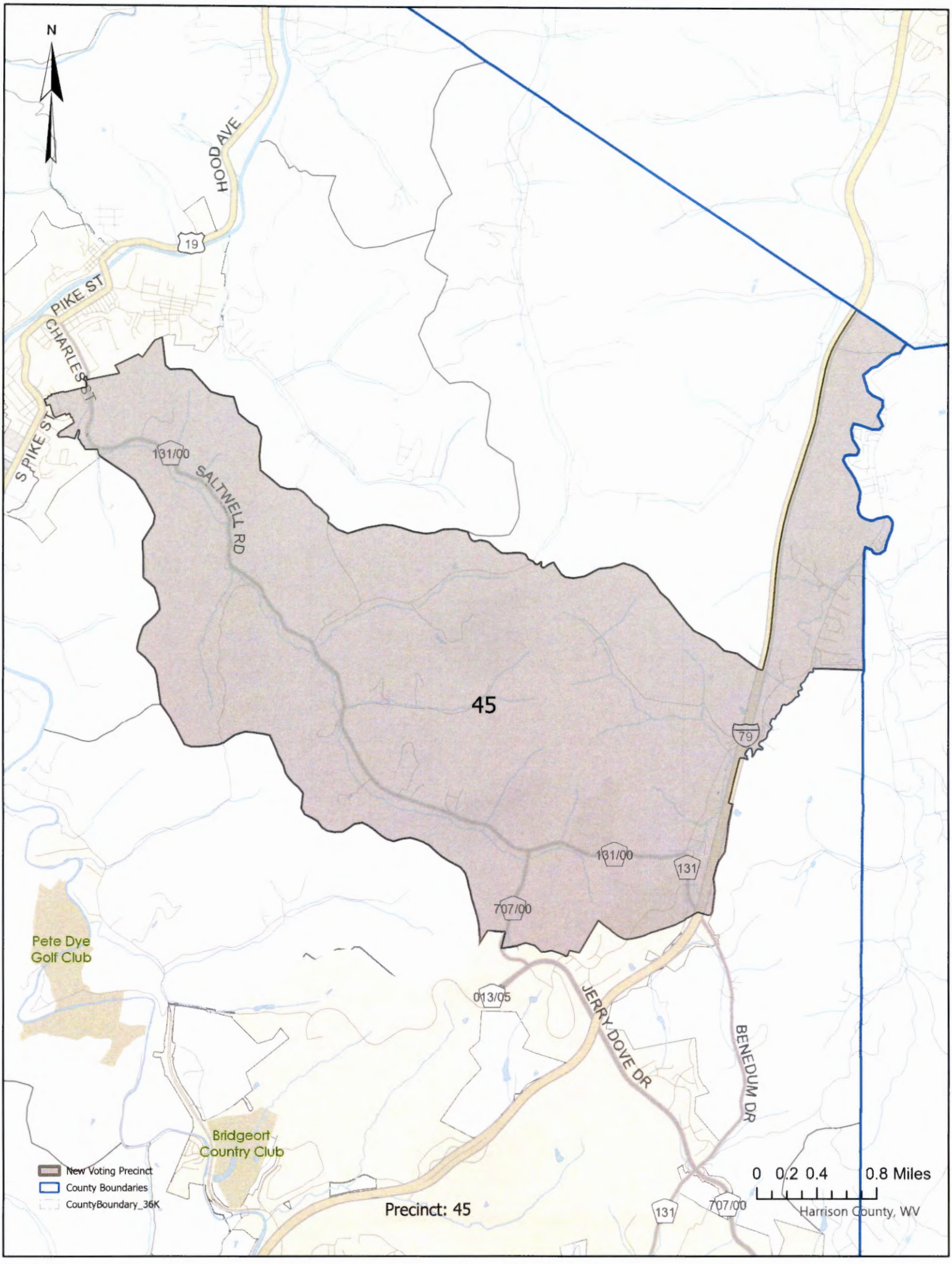
Precinct: 14

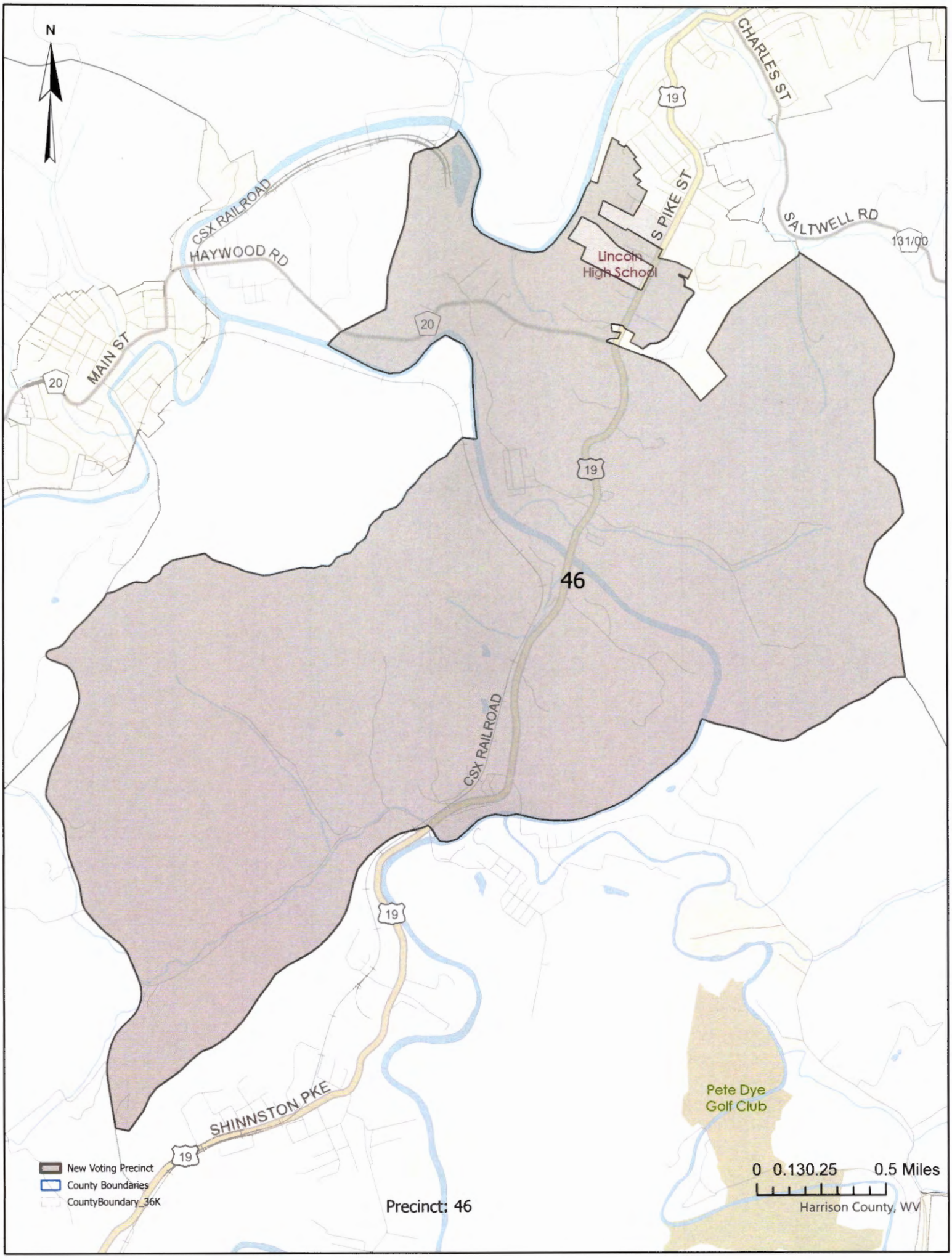

N
19
W PIKE ST
50
CSX RAILROAD
US 50 HWY
20
W PIKE ST
E PIKE ST
W MAIN ST
20S
030/01
MILFORD ST
Hite Field
19
S CHESTNUT ST
98
098/00
28
098/00
S BYPASS RD
New Voting Precinct
County Boundaries
0 0.070.15 0.3 Miles
Harrison County, WV

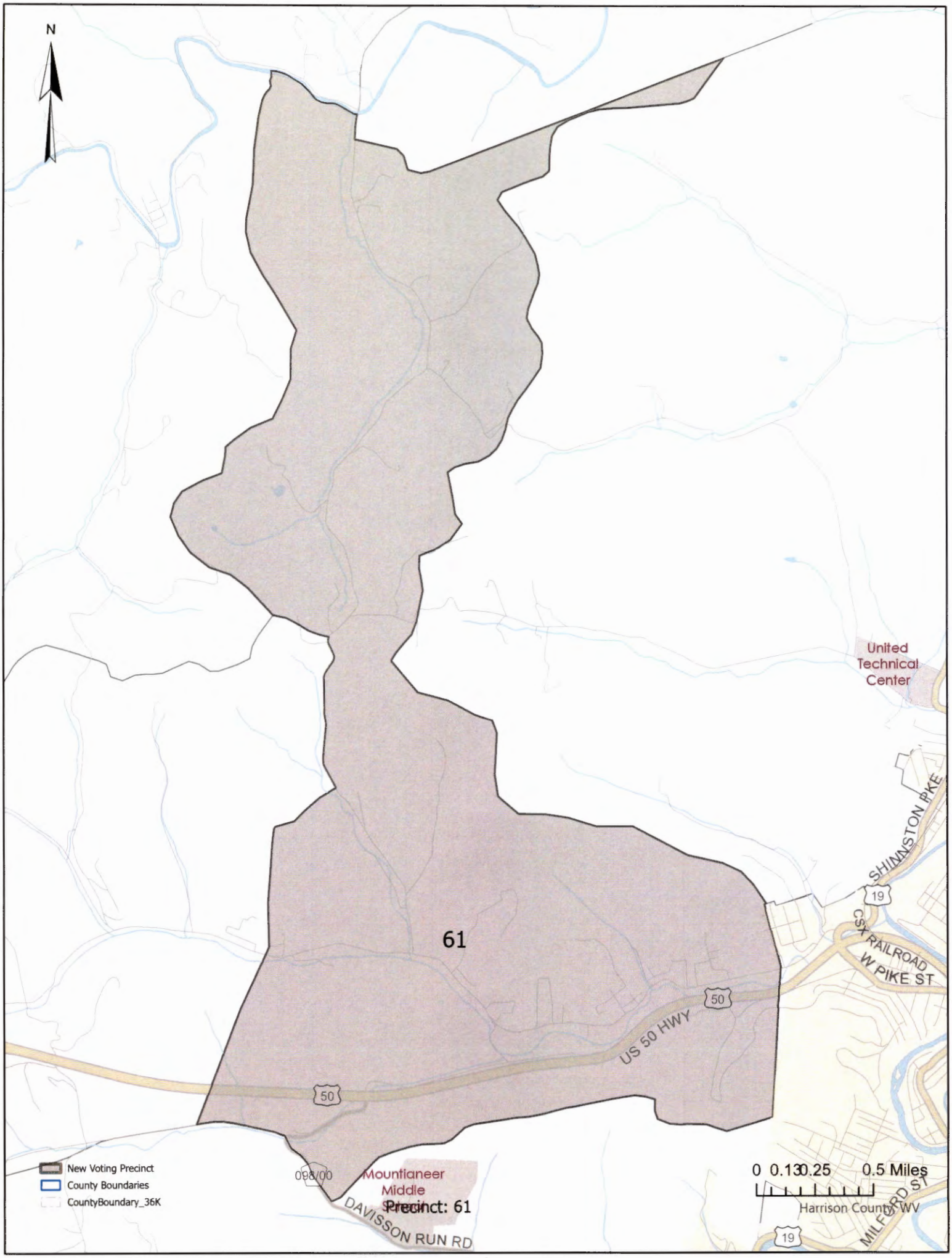
Precinct: 28

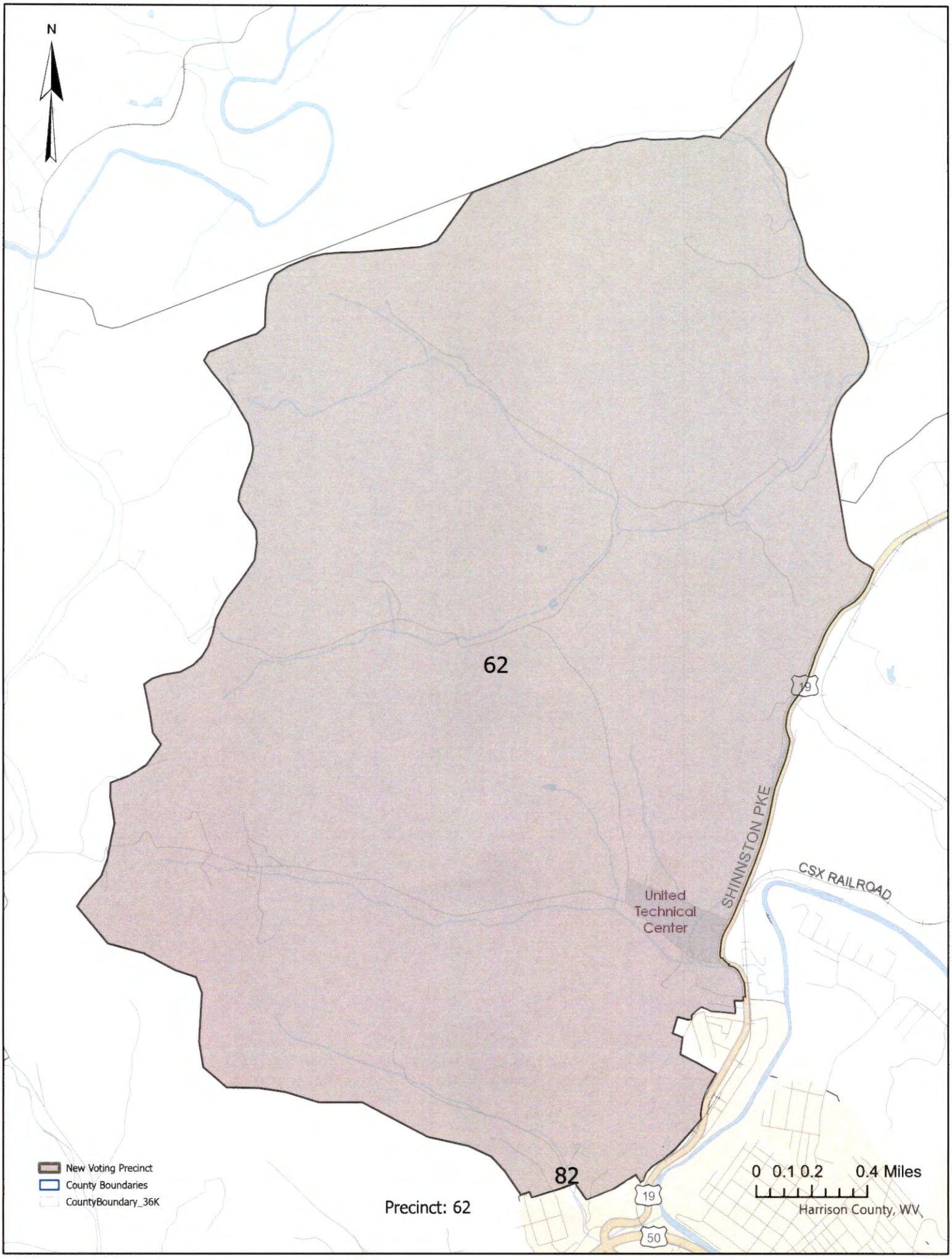


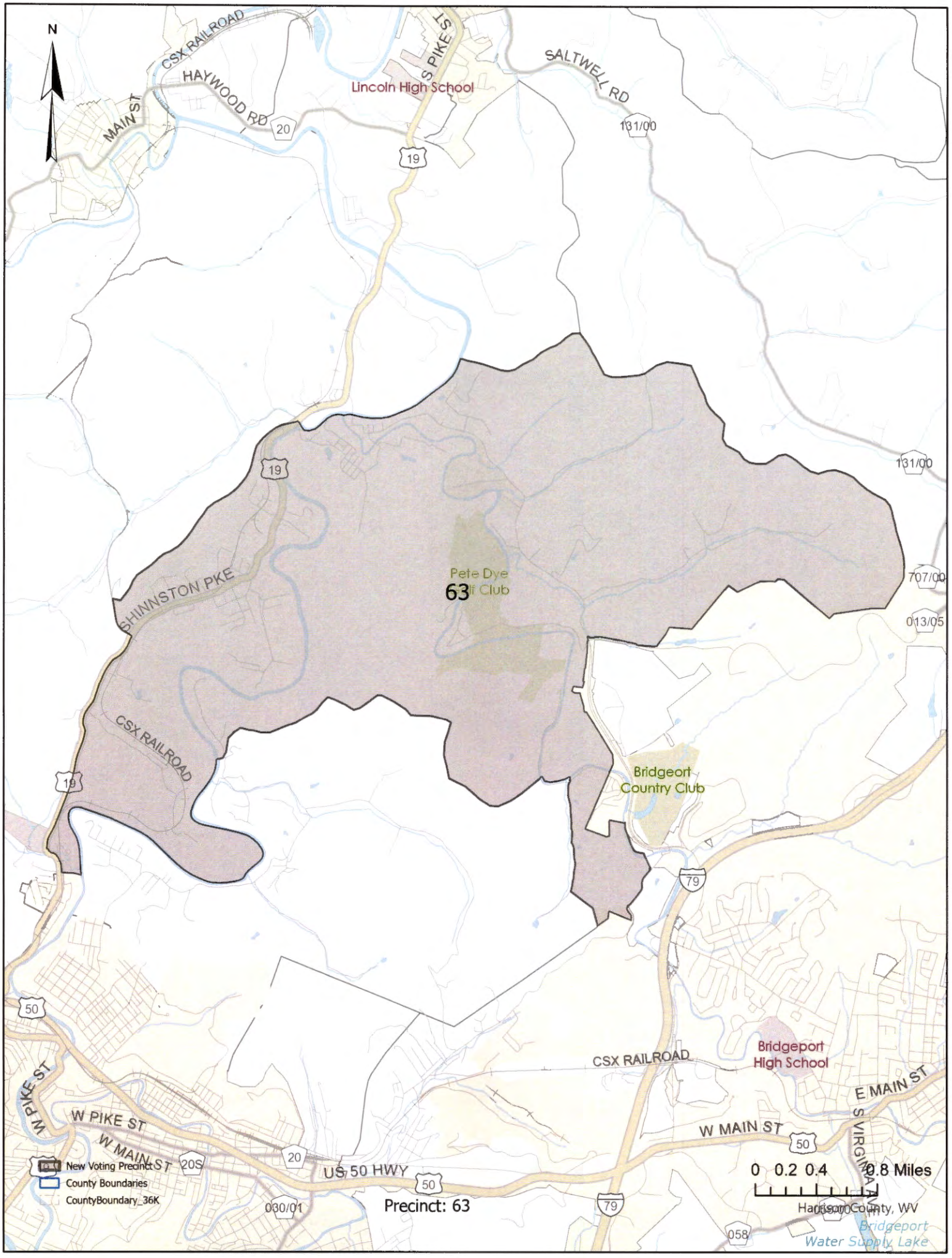
Precinct: 36A

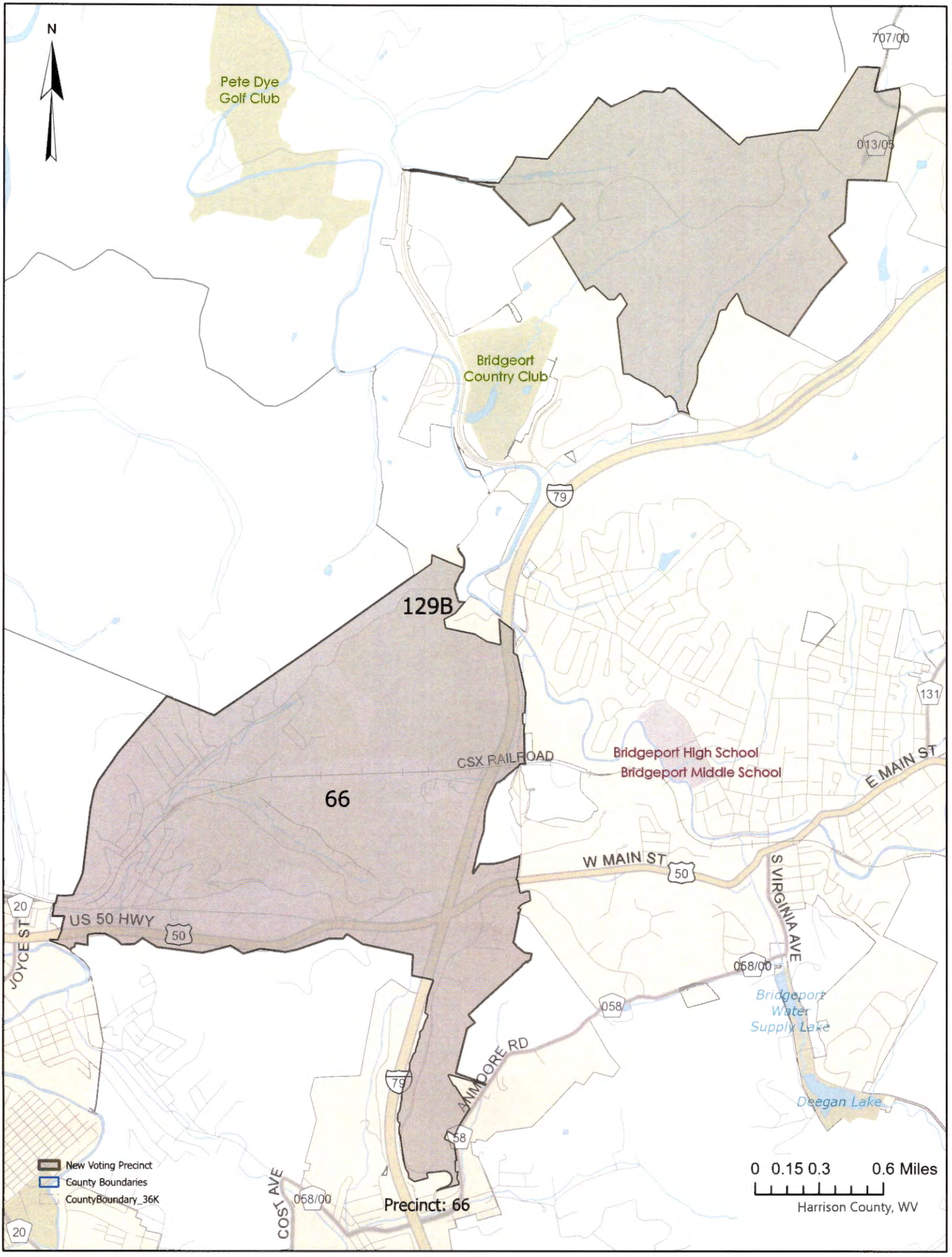

N
HOOD AVE
19
PIKE ST
CHARLESTON
S PIKE ST
131/00
SALTWELL RD
45
79
131/00
131
707/00
Pete Dye
Golf Club
013/05
JERRY DOVE DR
BENEDUM DR
Bridgeort
Country Club
New Voting Precinct
County Boundaries
CountyBoundary_36K
Precinct: 45
131
707/00
0 0.2 0.4 0.8 Miles
Harrison County, WV

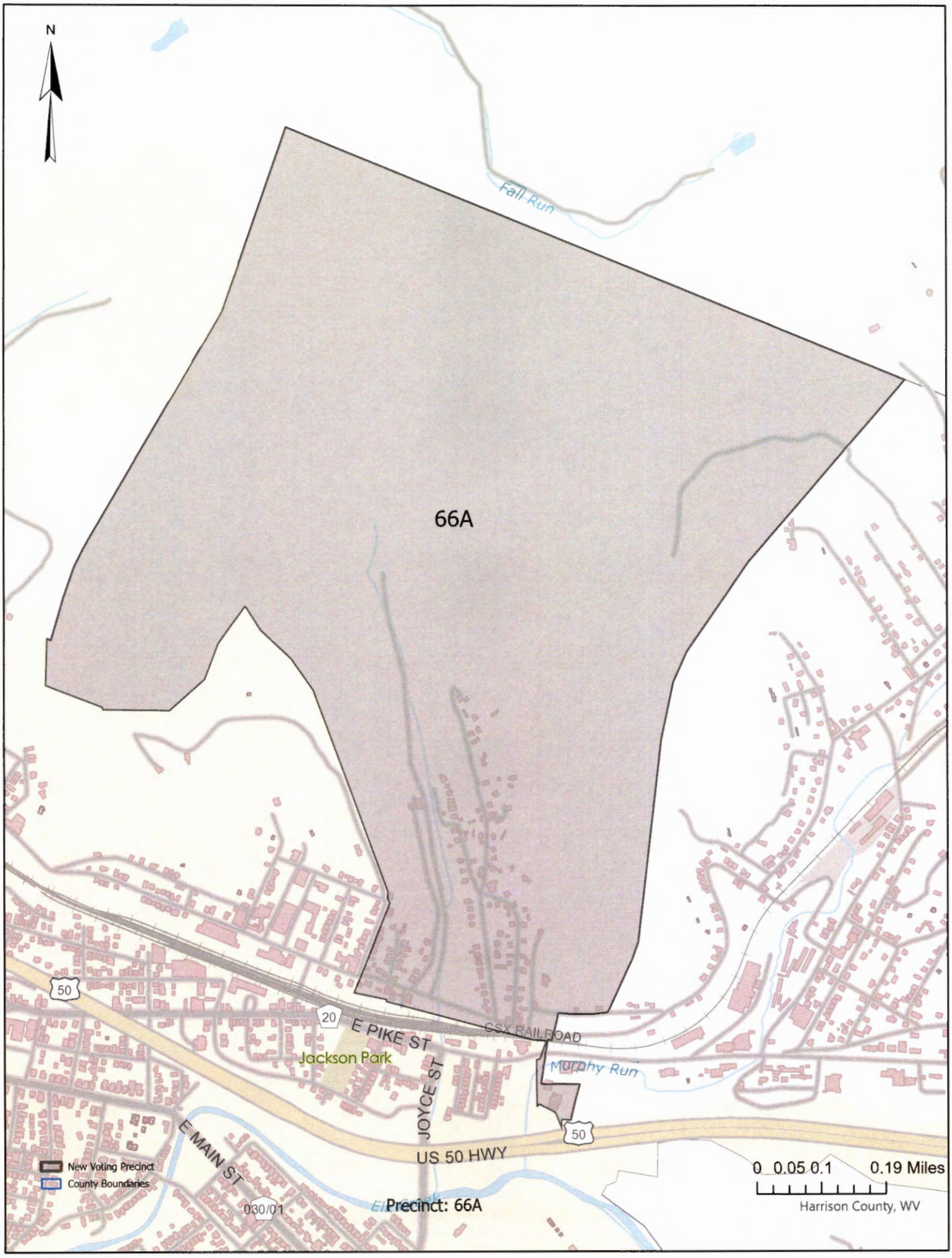

N
CHARLES ST
19
S PIKE ST
SALTWELL RD
131/00
CSX RAILROAD
HAYWOOD RD
Lincoln
High School
20
MAIN ST
20
19
46
CSX RAILROAD
19
SHINNSTON PKE
19
Pete Dye
Golf Club
New Voting Precinct
County Boundaries
CountyBoundary_36K
0 0.130.25 0.5 Miles
Harrison County, WV
Precinct: 46


N
61
United Technical Center
SHINNSTON PIKE
19
CSX RAILROAD
W PIKE ST
50
US 50 HWY
50
098/00
Mountaineer Middle School
DAVISSON RUN RD
MILFORD ST
19
New Voting Precinct
County Boundaries
CountyBoundary_36K
0 0.13 0.25 0.5 Miles
Harrison County, WV
Precinct: 61

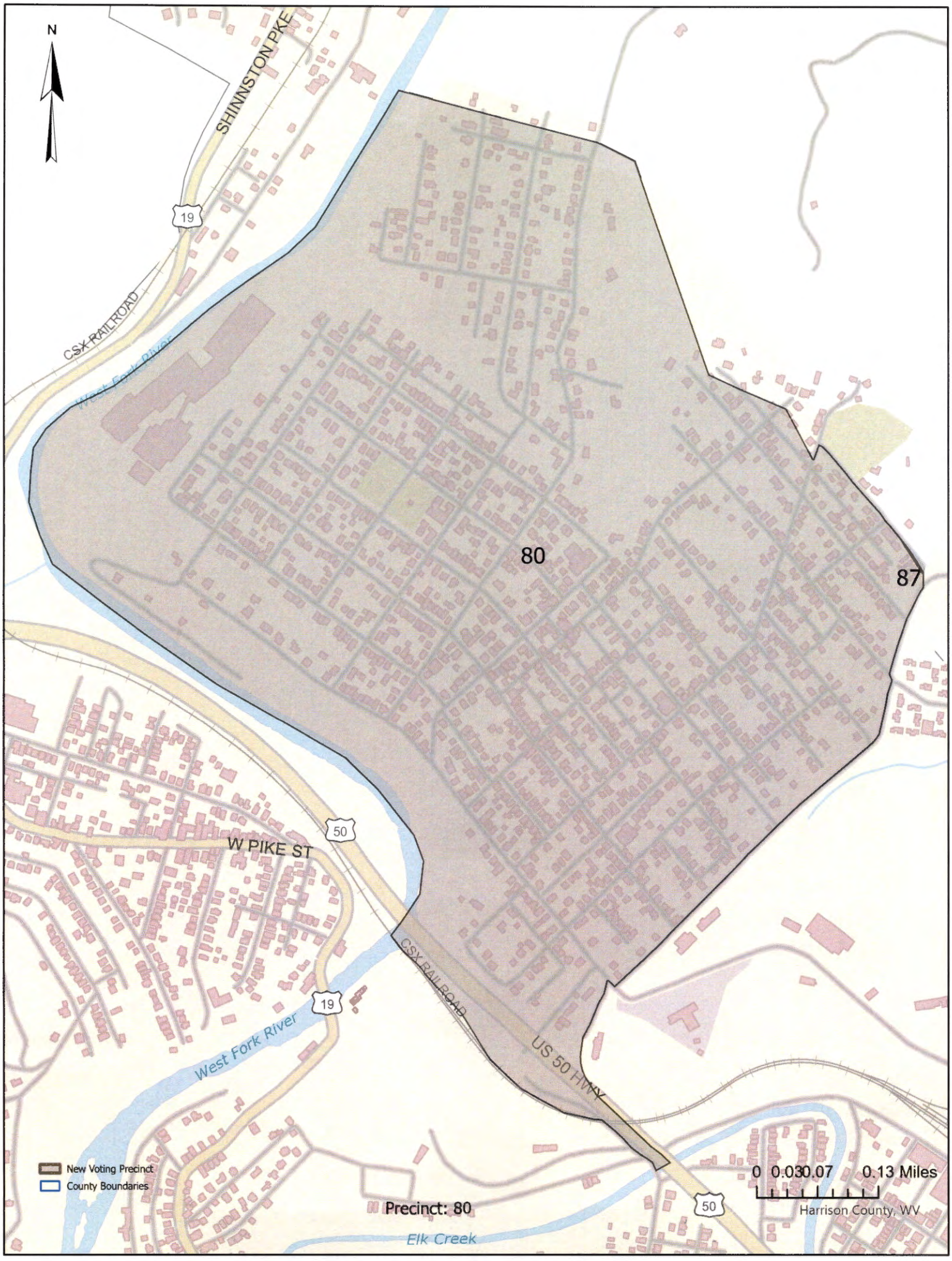

N
62
82
United
Technical
Center
SHINNSTON PIKE
CSX RAILROAD
19
19
50
New Voting Precinct
County Boundaries
CountyBoundary_36K
Precinct: 62
0 0.1 0.2 0.4 Miles
Harrison County, WV

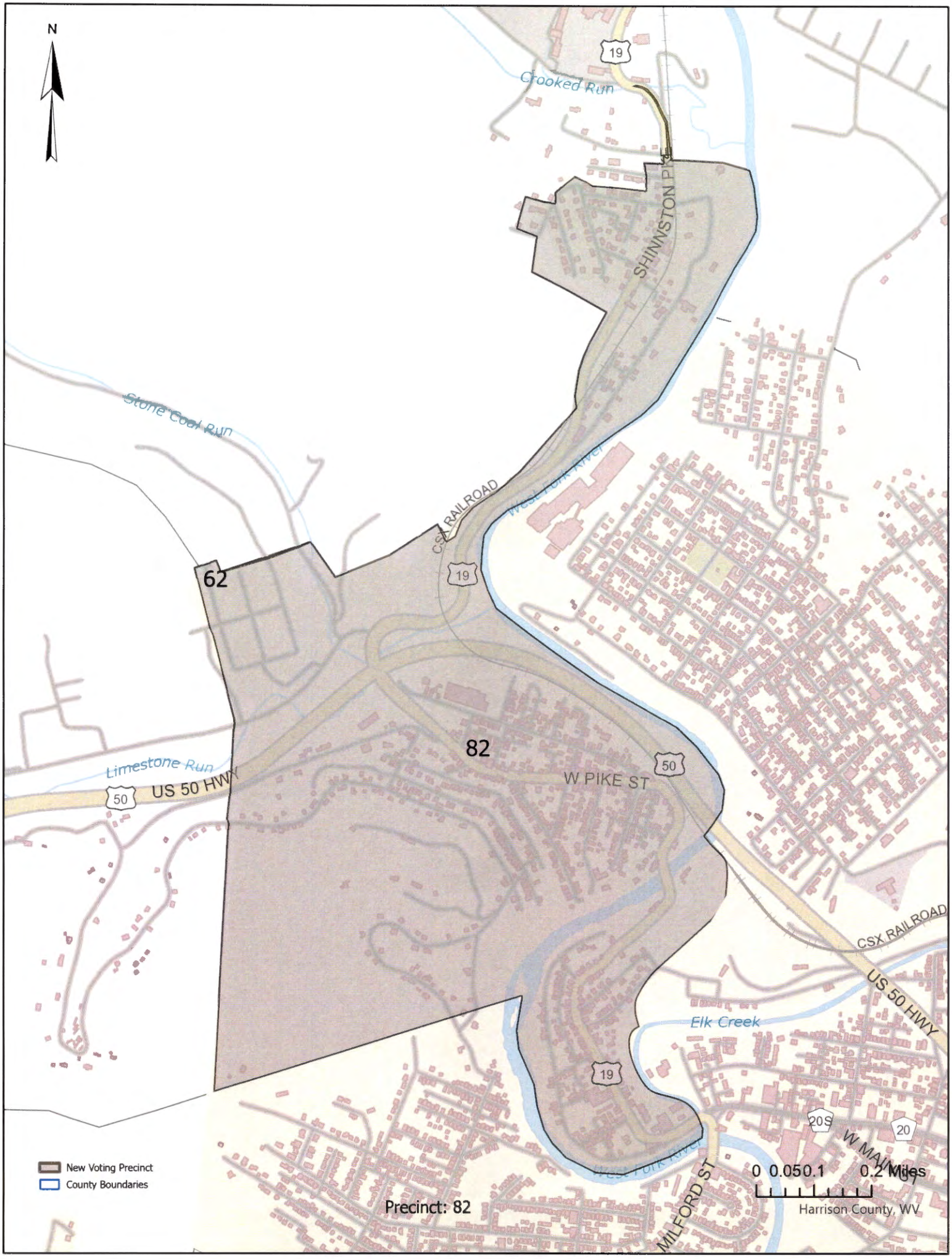

N
CSX RAILROAD
HAYWOOD RD
MAIN ST
20
Lincoln High School
S PIKE ST
19
SALTWELL RD
131/00
131/00
707/00
013/05
SHINNSTON PKE
19
Pete Dye
63
Golf Club
CSX RAILROAD
19
Bridgeport
Country Club
79
50
W PIKE ST
W PIKE ST
W MAIN ST
20S
20
US 50 HWY
50
030/01
Precinct: 63
79
CSX RAILROAD
Bridgeport
High School
E MAIN ST
S VIRGINIA ST
W MAIN ST
50
058
New Voting Precinct
County Boundaries
CountyBoundary_36K
0 0.2 0.4 0.8 Miles
Harrison County, WV
Bridgeport
Water Supply Lake

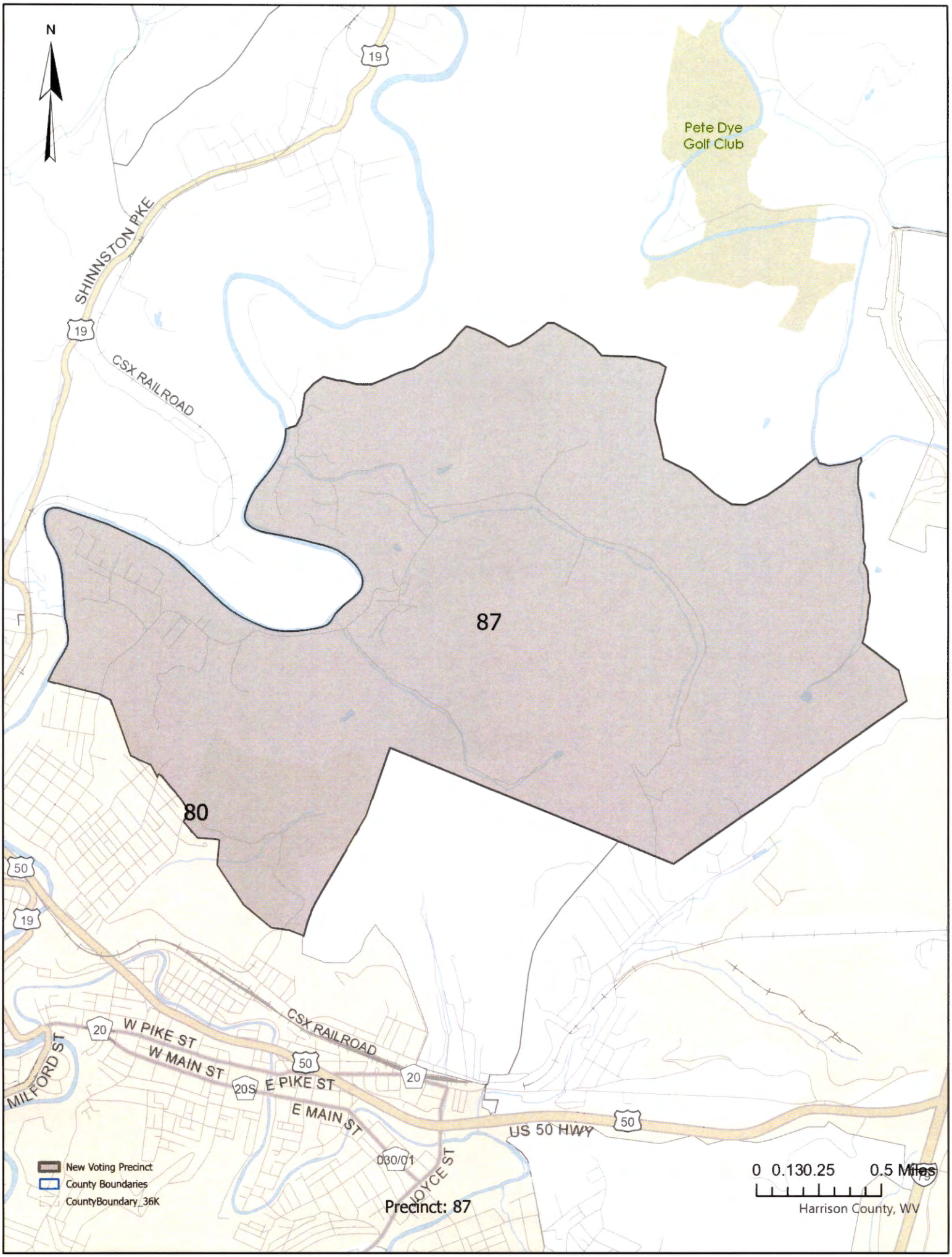

N
Pete Dye
Golf Club
707/00
013/05
Bridgeort
Country Club
79
129B
66
131
CSX RAILROAD
Bridgeport High School
Bridgeport Middle School
E MAIN ST
W MAIN ST
50
S VIRGINIA AVE
US 50 HWY
20
JOYCE ST
058/00
058
Bridgeport
Water
Supply Lake
ANN MOORE RD
Deegan Lake
COST AVE
New Voting Precinct
County Boundaries
CountyBoundary_36K
Precinct: 66
0 0.15 0.3 0.6 Miles
Harrison County, WV


N
Fall Run
66A
50
20
E PIKE ST
CSX RAILROAD
Jackson Park
Murphy Run
JOYCE ST
50
E MAIN ST
US 50 HWY
New Voting Precinct
County Boundaries
030/01
Precinct: 66A
0 0.05 0.1 0.19 Miles
Harrison County, WV

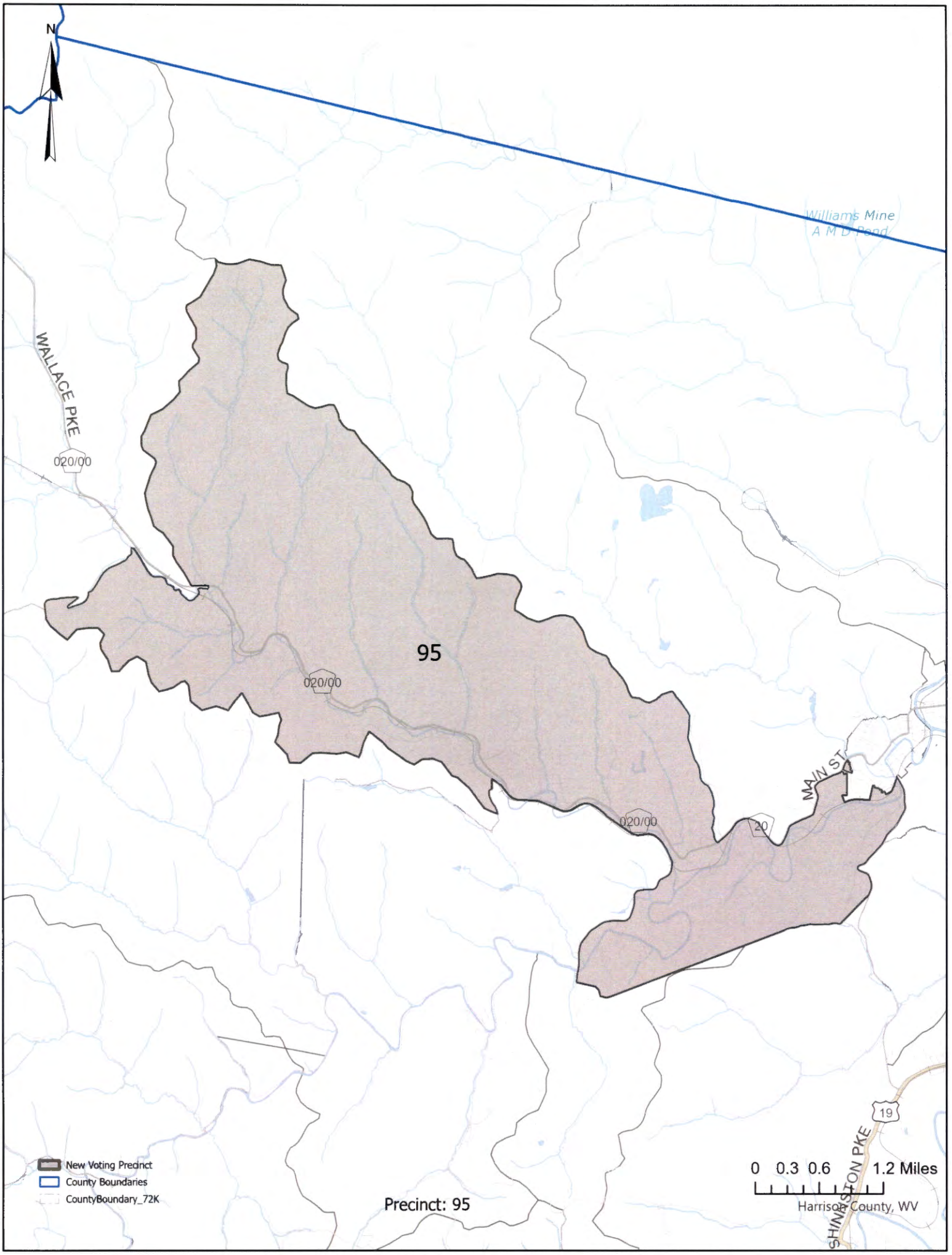

N
68
Fall Run
CSX RAILROAD
Elk Creek
US 50 HWY
W PIKE ST
W MAIN ST
E PIKE ST
Jackson Park
Murphy Run
030/01
E MAIN ST
JOYCE ST
BUCKHANNON PKE
Ann Moore Run
Elk Creek
Fowlkes Run
S BYPASS RD
098/00
New Voting Precinct
County Boundaries
Precinct: 68
0 0.05 0.1 0.2 Miles
Harrison County, WV

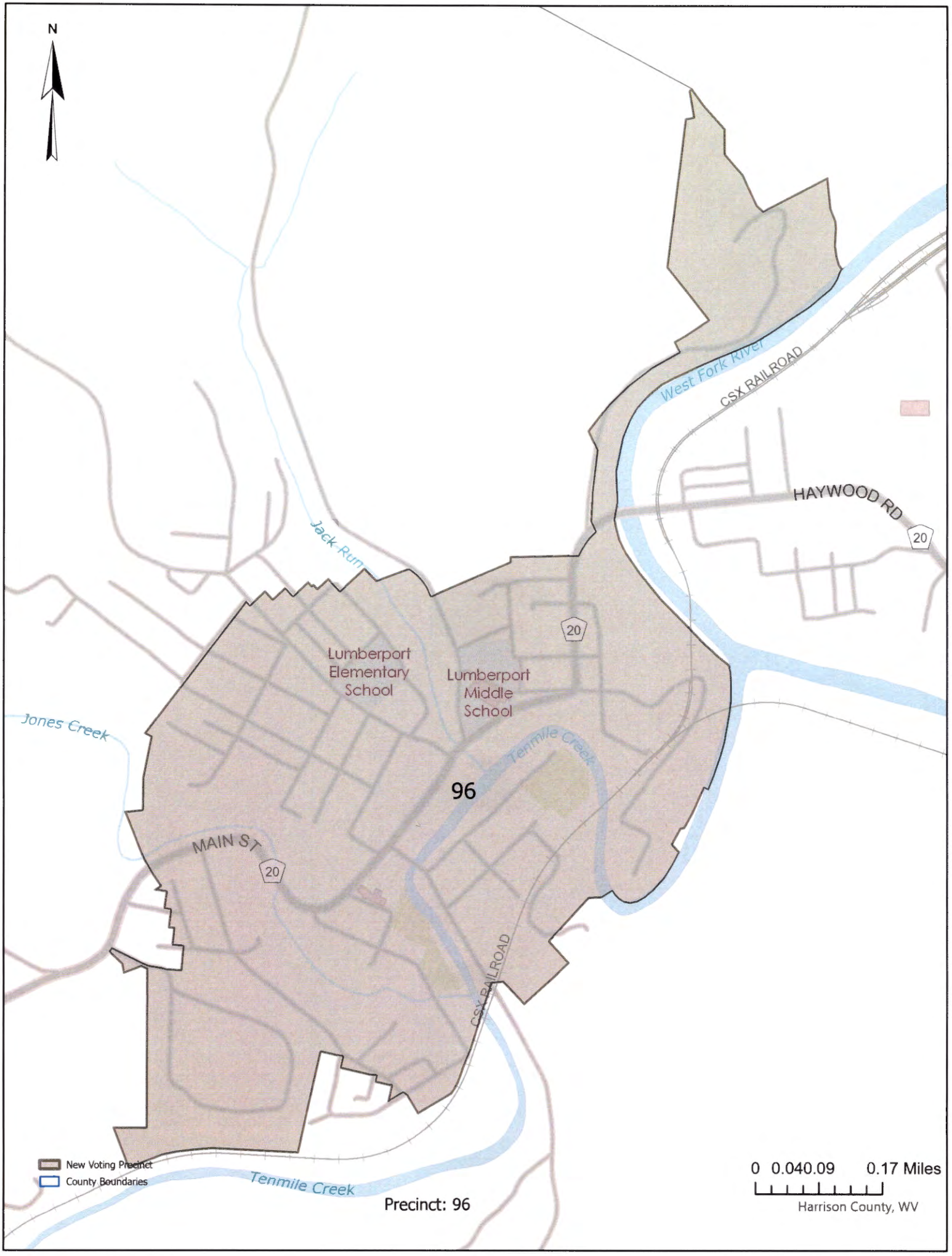

N
SHINNSTON PKE
19
CSX RAILROAD
West Fork River
80
87
W PIKE ST
50
19
CSX RAILROAD
US 50 HWY
West Fork River
50
New Voting Precinct
County Boundaries
Precinct: 80
Elk Creek
0 0.030.07 0.13 Miles
Harrison County, WV

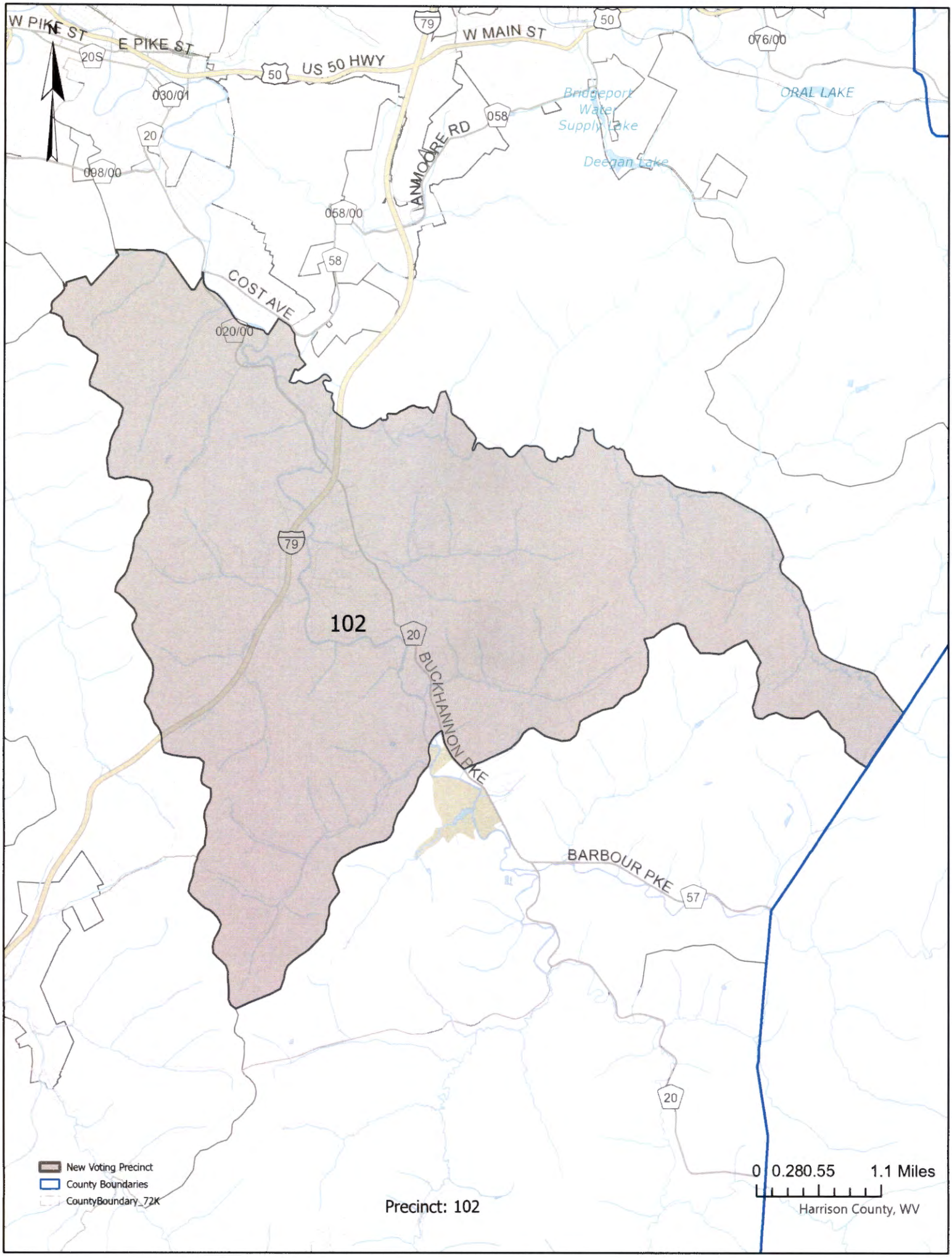

N
Crooked Run
SHINNSTON PIKE
Stone Coal Run
CSX RAILROAD
West Fork River
62
82
Limestone Run
US 50 HWY
W PIKE ST
CSX RAILROAD
US 50 HWY
Elk Creek
MILFORD ST
W MAIN ST
New Voting Precinct
County Boundaries
Precinct: 82
0 0.050.1 0.2 Miles
Harrison County, WV

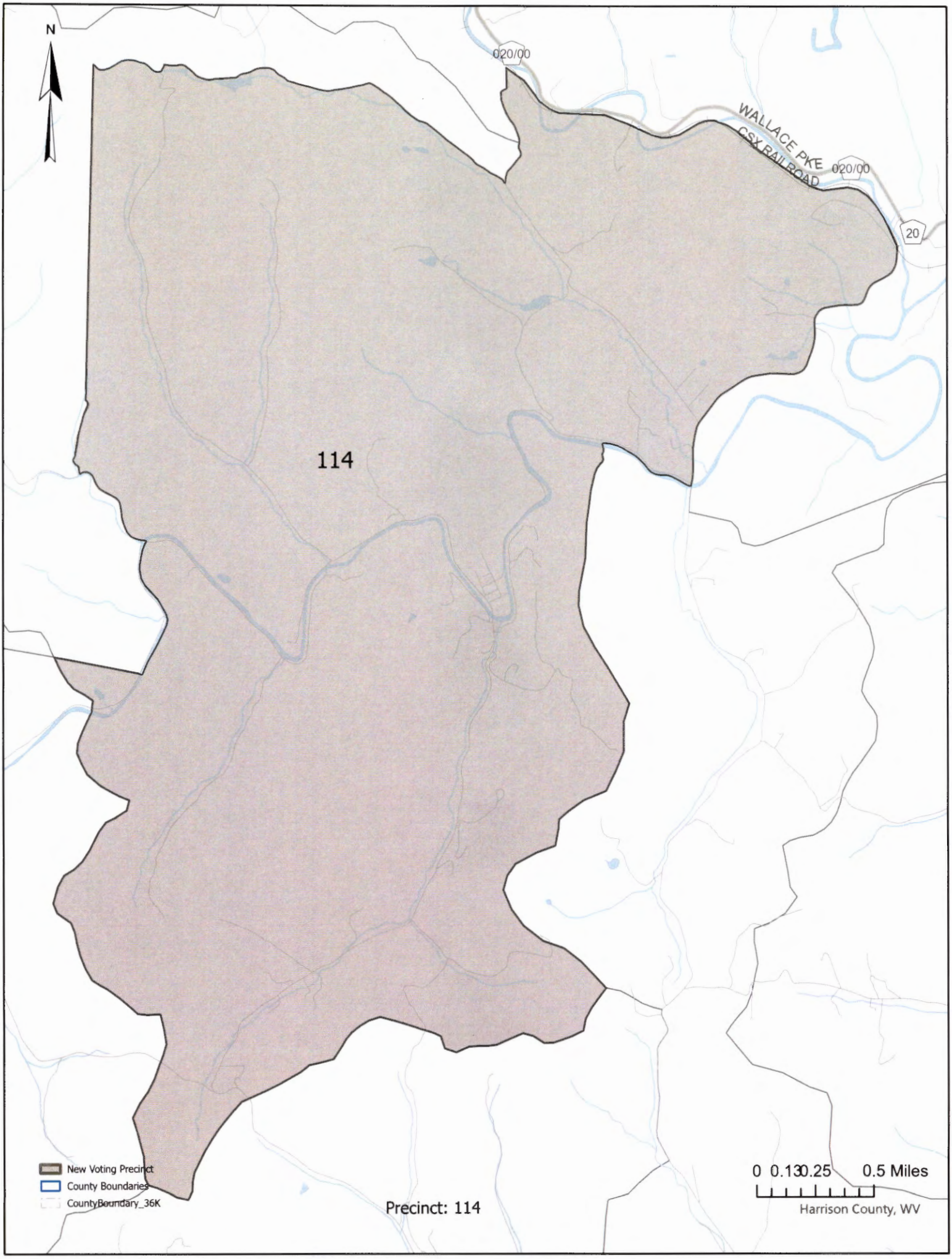

N
Pete Dye
Golf Club
SHINNSTON PKE
19
CSX RAILROAD
87
80
50
19
20
W PIKE ST
W MAIN ST
20S
E PIKE ST
E MAIN ST
50
US 50 HWY
MILFORD ST
JOYCE ST
030/01
New Voting Precinct
County Boundaries
CountyBoundary_36K
0 0.130.25 0.5 Miles
Harrison County, WV

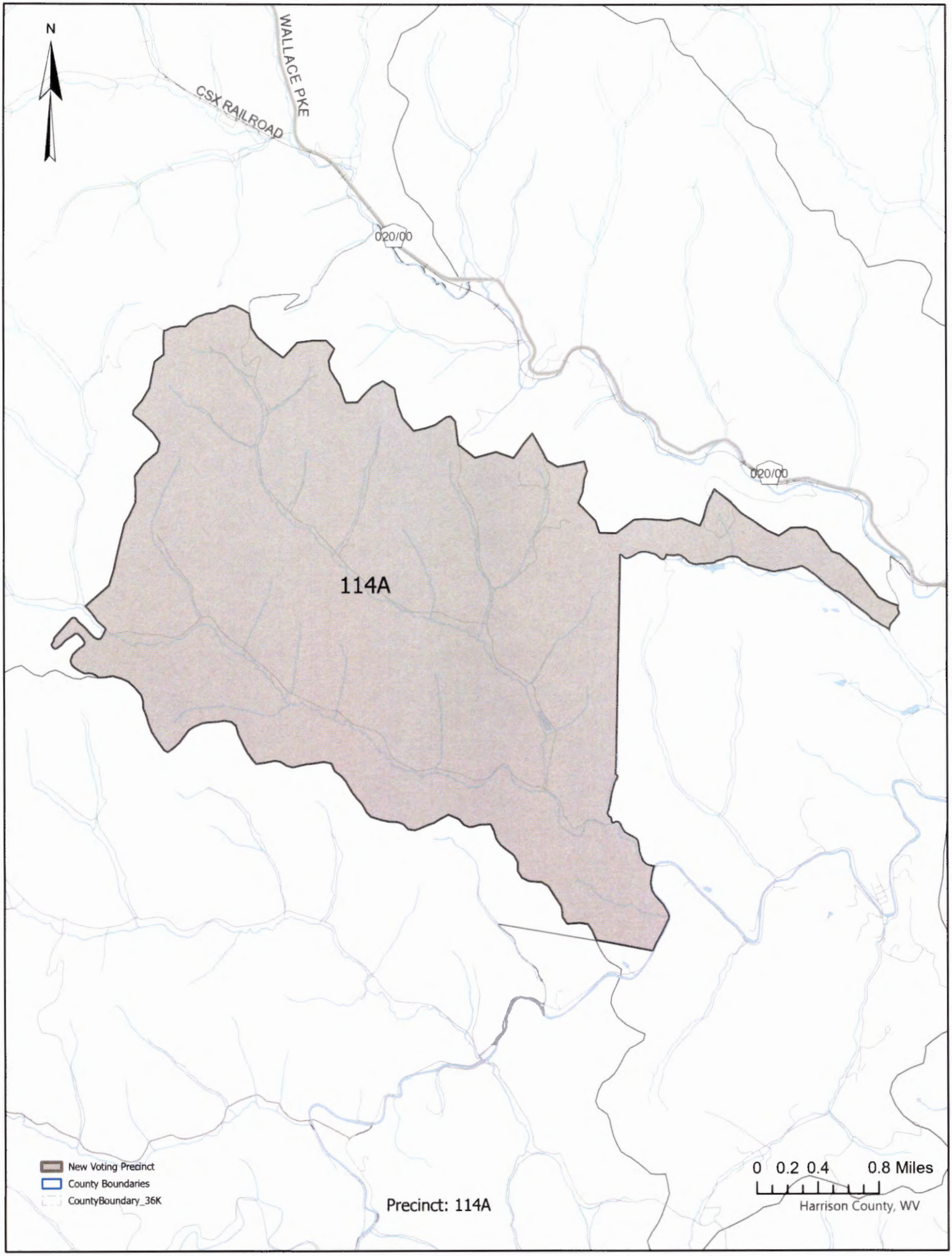
Precinct: 87

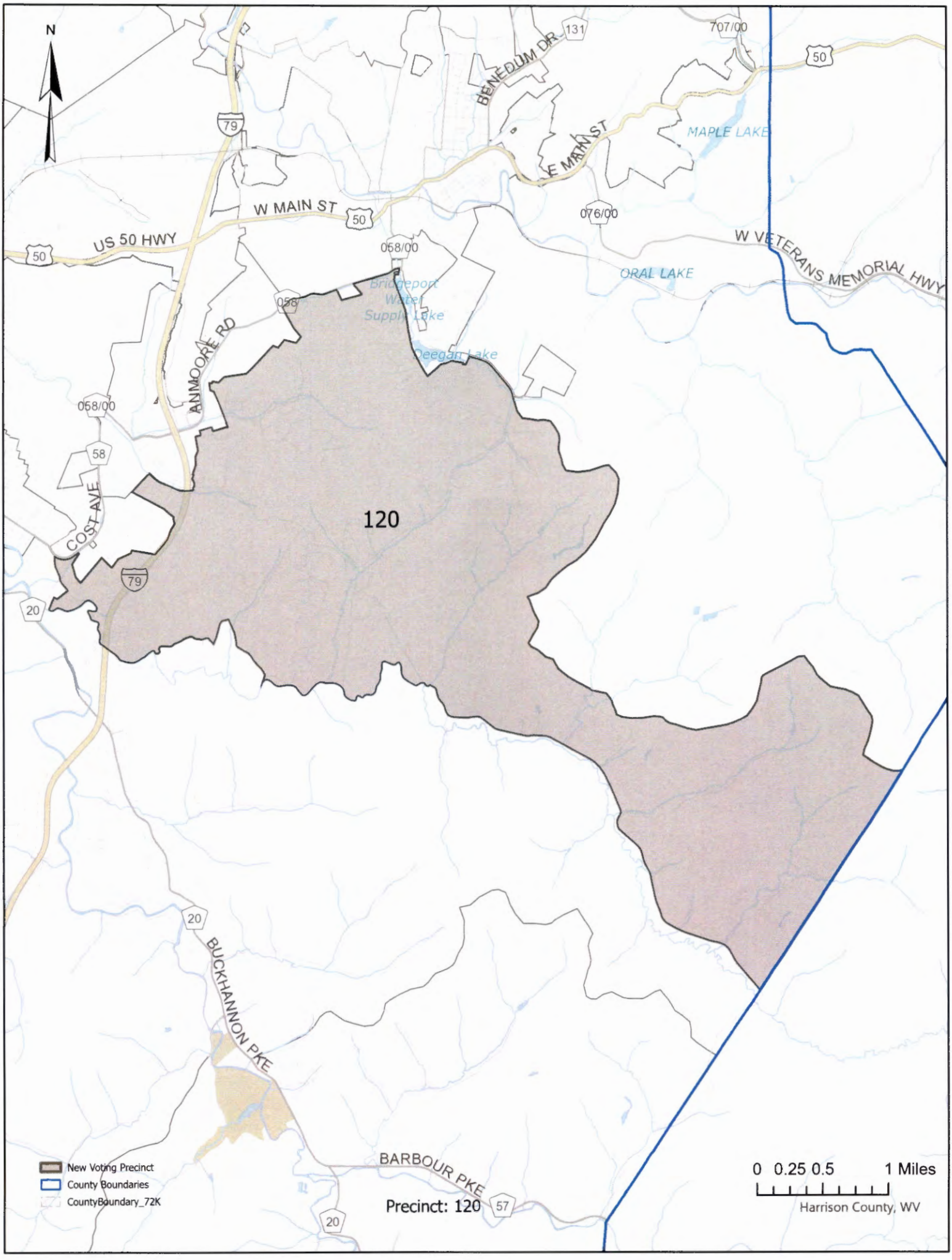

N
Williams Mine
A M D Pond
WALLACE PKE
020/00
95
020/00
020/00
MAIN ST
20
19
SHINGTON PKE
New Voting Precinct
County Boundaries
CountyBoundary_72K
Precinct: 95
0 0.3 0.6 1.2 Miles
Harrison County, WV

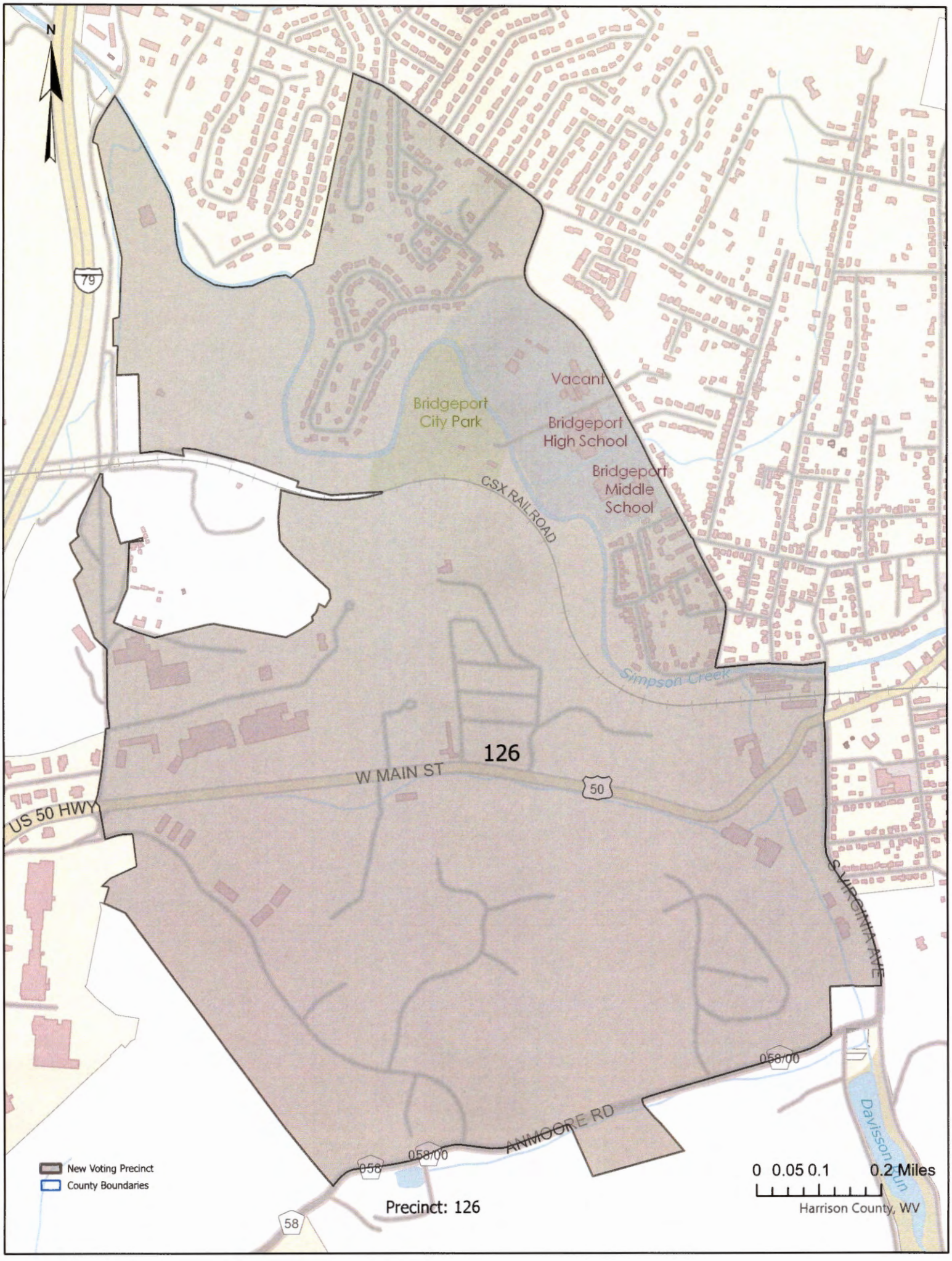

N
West Fork River
CSX RAILROAD
HAYWOOD RD
20
Jack Run
20
Lumberport Elementary School
Lumberport Middle School
Jones Creek
Tenmile Creek
96
MAIN ST
20
CSX RAILROAD
New Voting Precinct
County Boundaries
Tenmile Creek
Precinct: 96
0 0.040.09 0.17 Miles
Harrison County, WV

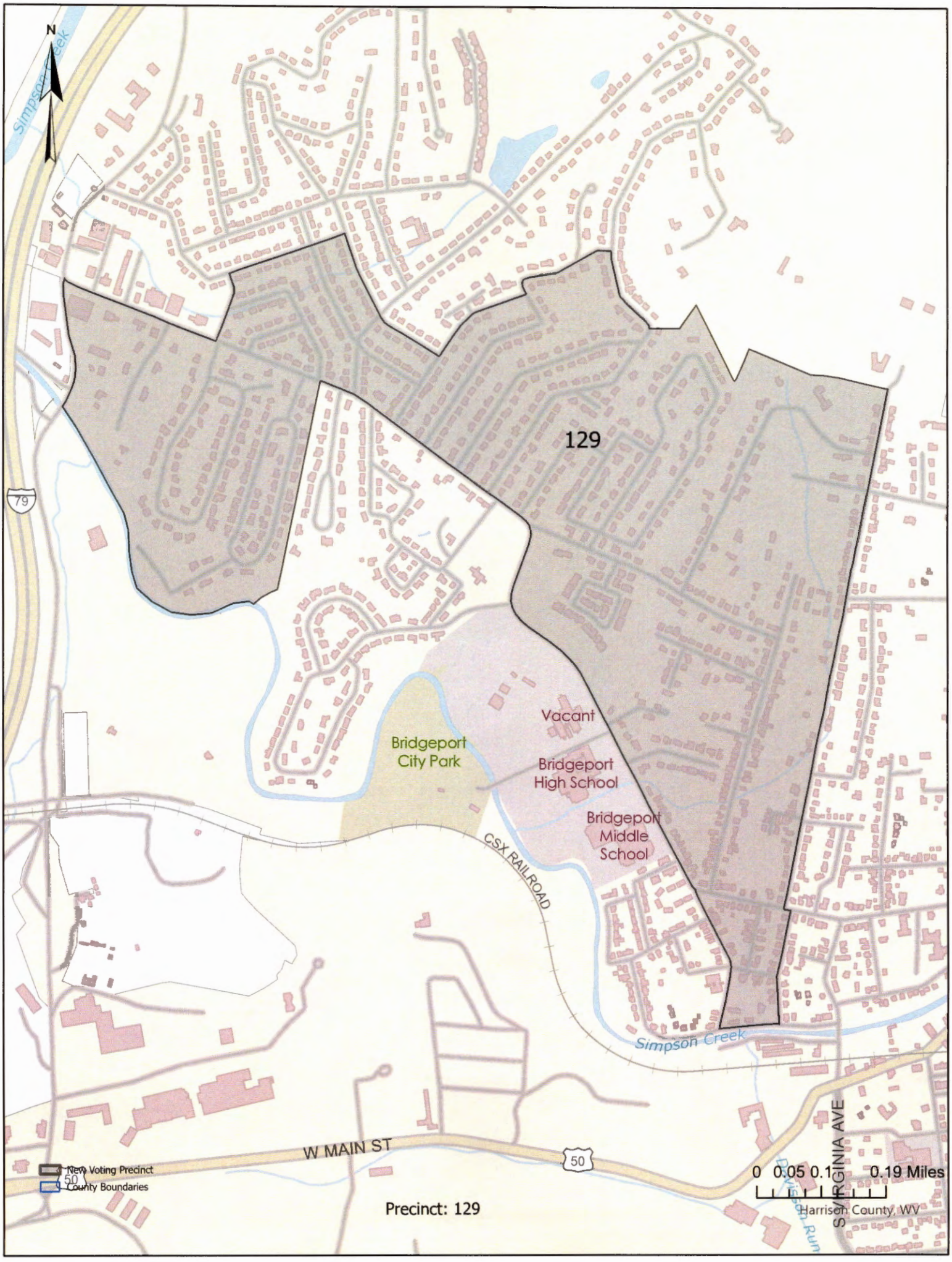

W PIKE ST
E PIKE ST
20S
US 50 HWY
50
030/01
20
098/00
79
W MAIN ST
50
076/00
ORAL LAKE
Bridgeport Water Supply Lake
Deegan Lake
IAN MOORE RD
058
058/00
58
COST AVE
020/00
79
102
20
BUCKHANNON PKE
BARBOUR PKE
57
20
New Voting Precinct
County Boundaries
CountyBoundary_72K
Precinct: 102
0 0.280.55 1.1 Miles
Harrison County, WV

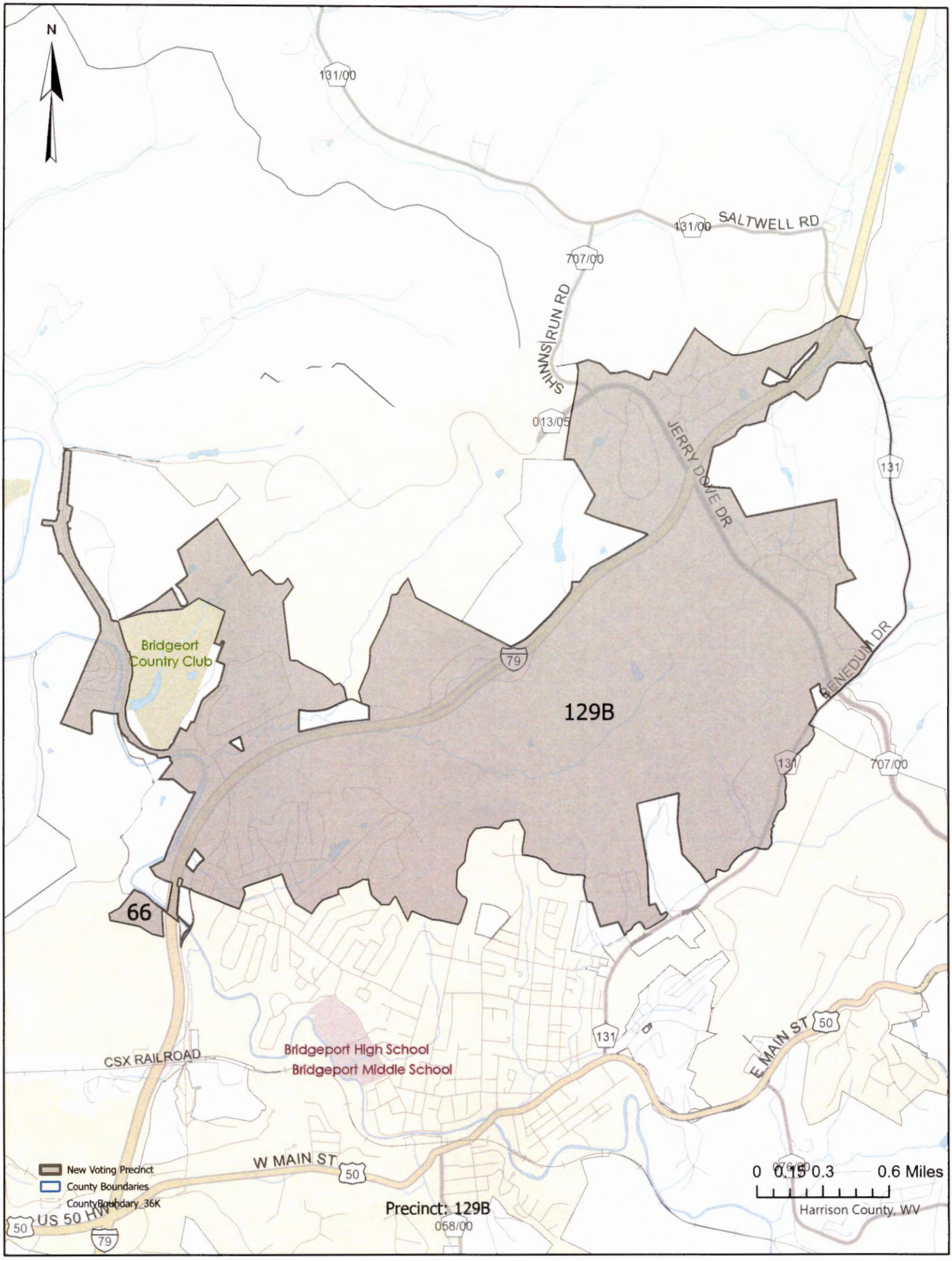

N
020/00
WALLACE PKE
CSX RAILROAD
020/00
20
114
New Voting Precinct
County Boundaries
CountyBoundary_36K
Precinct: 114
0 0.13 0.25 0.5 Miles
Harrison County, WV

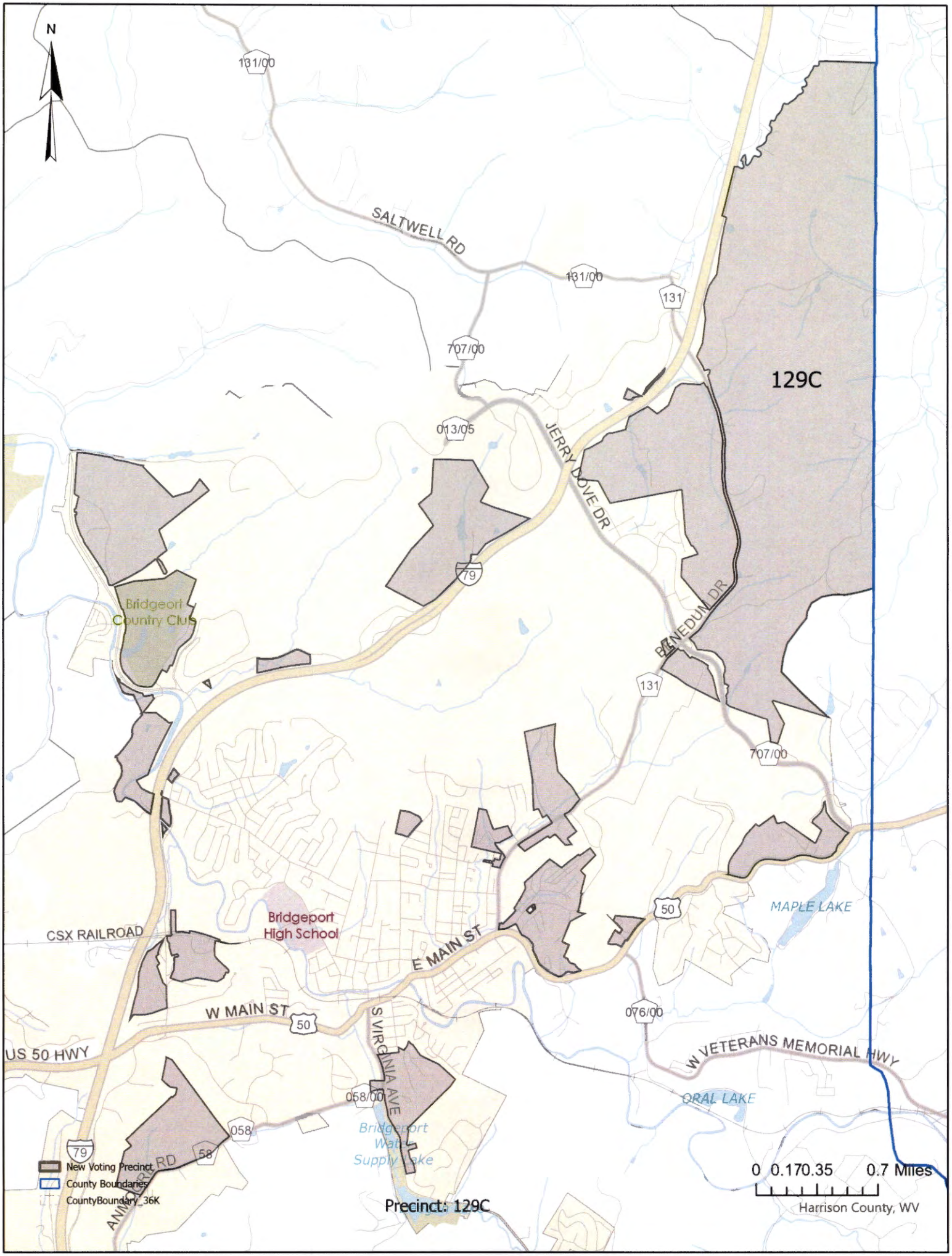

N
WALLACE PKE
CSX RAILROAD
020/00
020/00
114A
New Voting Precinct
County Boundaries
CountyBoundary_36K
Precinct: 114A
0 0.2 0.4 0.8 Miles
Harrison County, WV

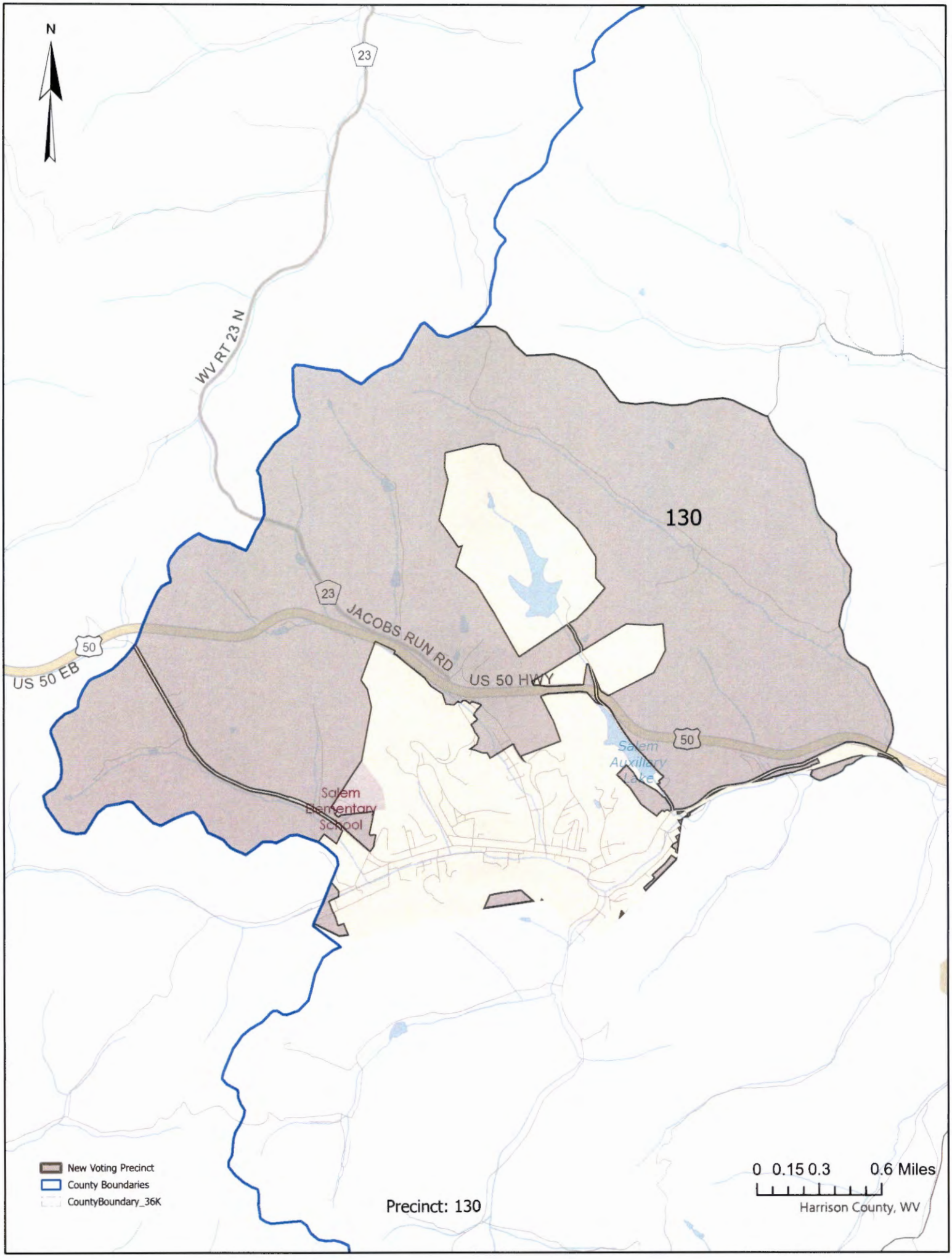

N
120
W MAIN ST
US 50 HWY
E MAIN ST
BENEDUM DR
W VETERANS MEMORIAL HWY
ANMOORE RD
COST AVE
BUCKHANNON PKE
BARBOUR PKE
MAPLE LAKE
ORAL LAKE
Bridgeport Water Supply Lake
Deegan Lake
058/00
076/00
707/00
New Voting Precinct
County Boundaries
CountyBoundary_72K
Precinct: 120
0 0.25 0.5 1 Miles
Harrison County, WV

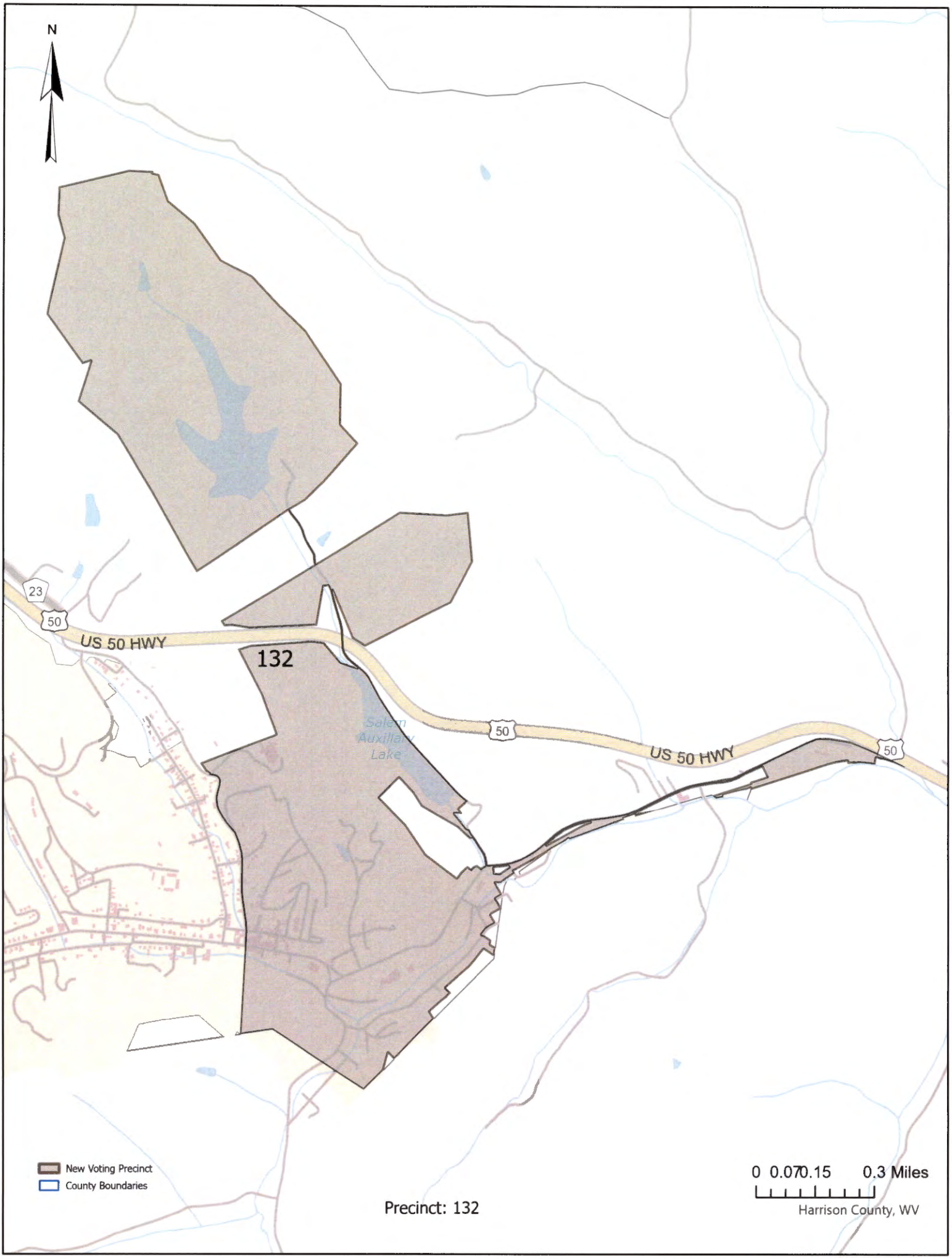

N
79
Vacant
Bridgeport
City Park
Bridgeport
High School
Bridgeport
Middle
School
CSX RAILROAD
Simpson Creek
126
W MAIN ST
50
US 50 HWY
S VIRGINIA AVE
058/00
ANMOORE RD
058
058/00
Davisson Run
58
New Voting Precinct
County Boundaries
Precinct: 126
0 0.05 0.1 0.2 Miles
Harrison County, WV


N
Simpson Creek
129
79
Vacant
Bridgeport City Park
Bridgeport High School
Bridgeport Middle School
CSX RAILROAD
Simpson Creek
W MAIN ST
50
S VIRGINIA AVE
Davisson Run
New Voting Precinct
County Boundaries
0 0.05 0.1 0.19 Miles
Harrison County, WV
Precinct: 129

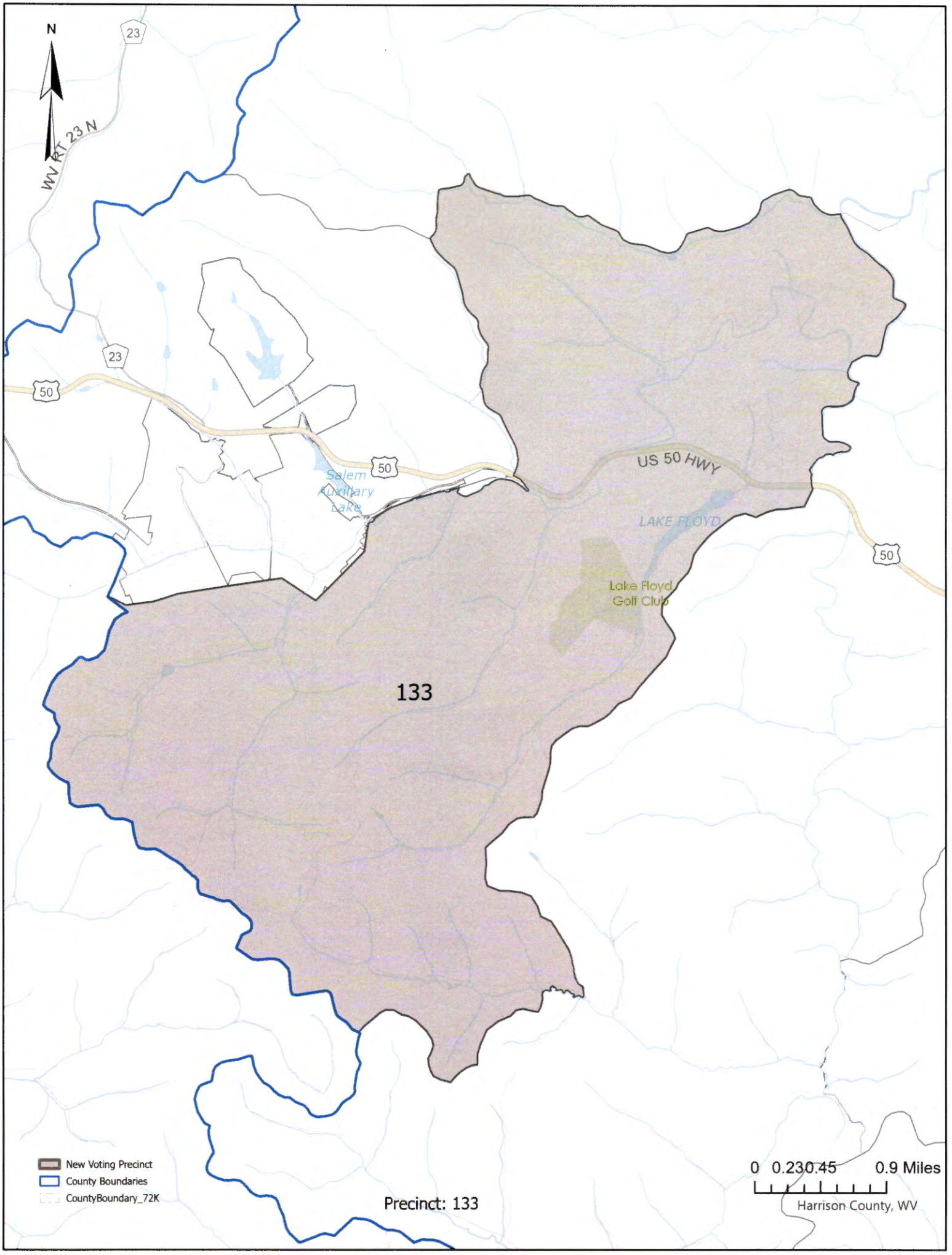

N
131/00
SALTWELL RD
131/00
707/00
SHINNS RUN RD
013/05
JERRY DOVE DR
131
Bridgeport Country Club
79
129B
BENEDUM DR
131
707/00
66
131
E MAIN ST
50
CSX RAILROAD
Bridgeport High School
Bridgeport Middle School
W MAIN ST
50
New Voting Precinct
County Boundaries
CountyBoundary_36K
US 50 HW
50
79
Precinct: 129B
058/00
0 0.15 0.3 0.6 Miles
Harrison County, WV

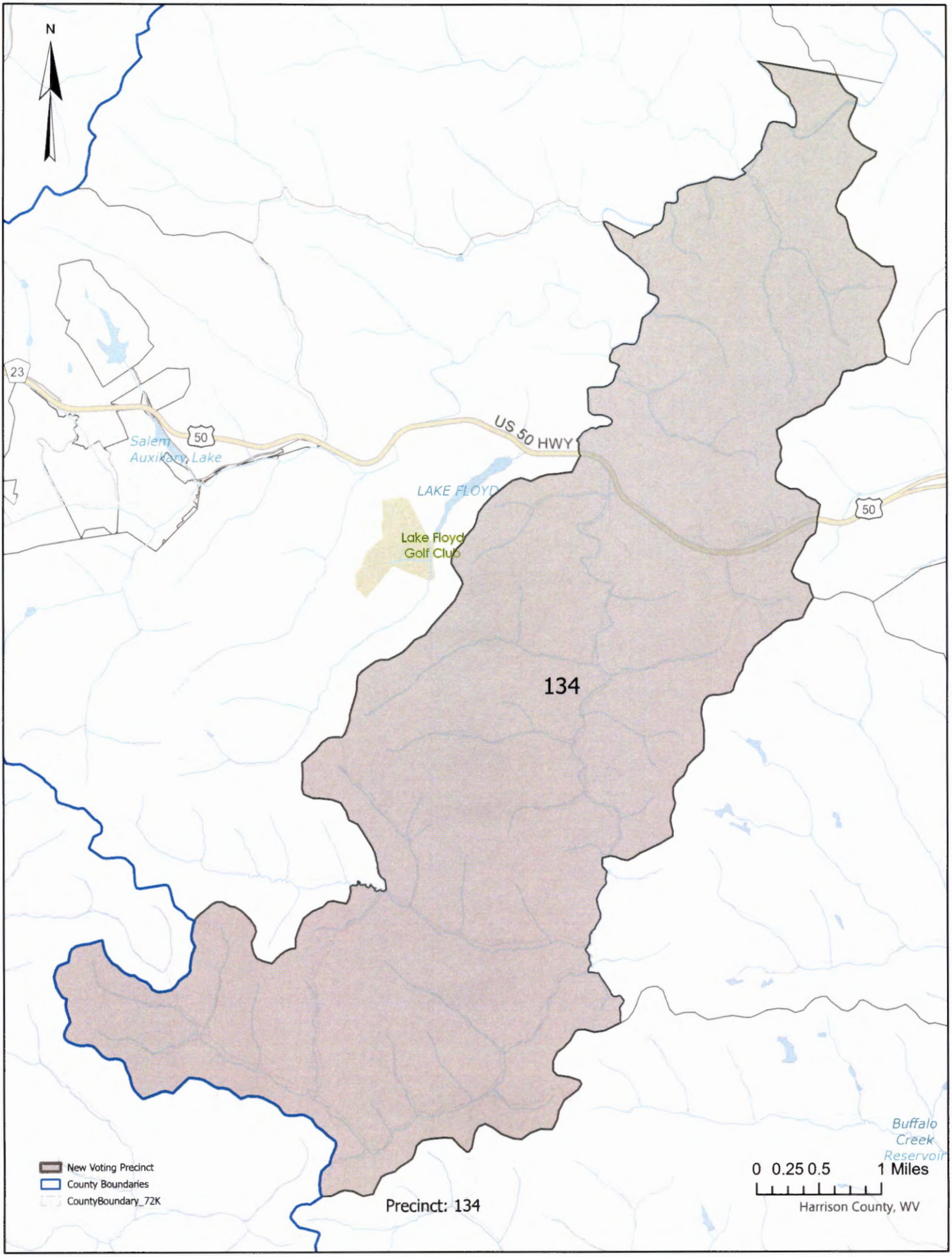

N
131/00
SALTWELL RD
131/00
131
707/00
129C
013/05
JERRY DOVE DR
79
Bridgeport Country Club
BENEDUM DR
131
707/00
MAPLE LAKE
50
Bridgeport High School
CSX RAILROAD
E MAIN ST
W MAIN ST
50
S VIRGINIA AVE
076/00
W VETERANS MEMORIAL HWY
US 50 HWY
058/00
ORAL LAKE
058
Bridgeport Water Supply Lake
79
58
ANNA CHRIS RD
New Voting Precinct
County Boundaries
CountyBoundary_36K
Precinct: 129C
0 0.170.35 0.7 Miles
Harrison County, WV

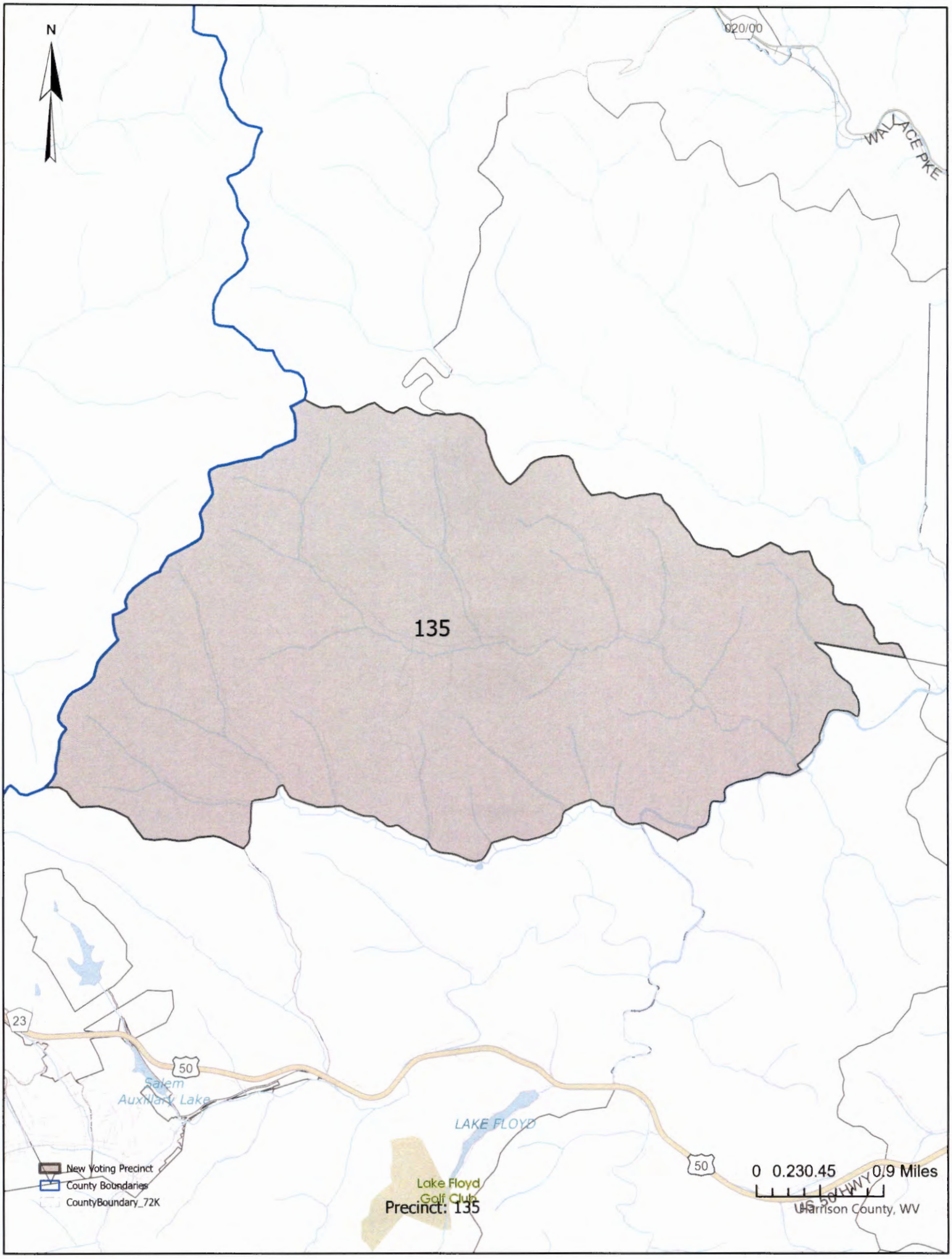

N
23
WV RT 23 N
130
23
JACOBS RUN RD
US 50 HWY
50
US 50 EB
50
Salem Auxiliary Lake
Salem Elementary School
New Voting Precinct
County Boundaries
CountyBoundary_36K
Precinct: 130
0 0.15 0.3 0.6 Miles
Harrison County, WV



Precinct: 132

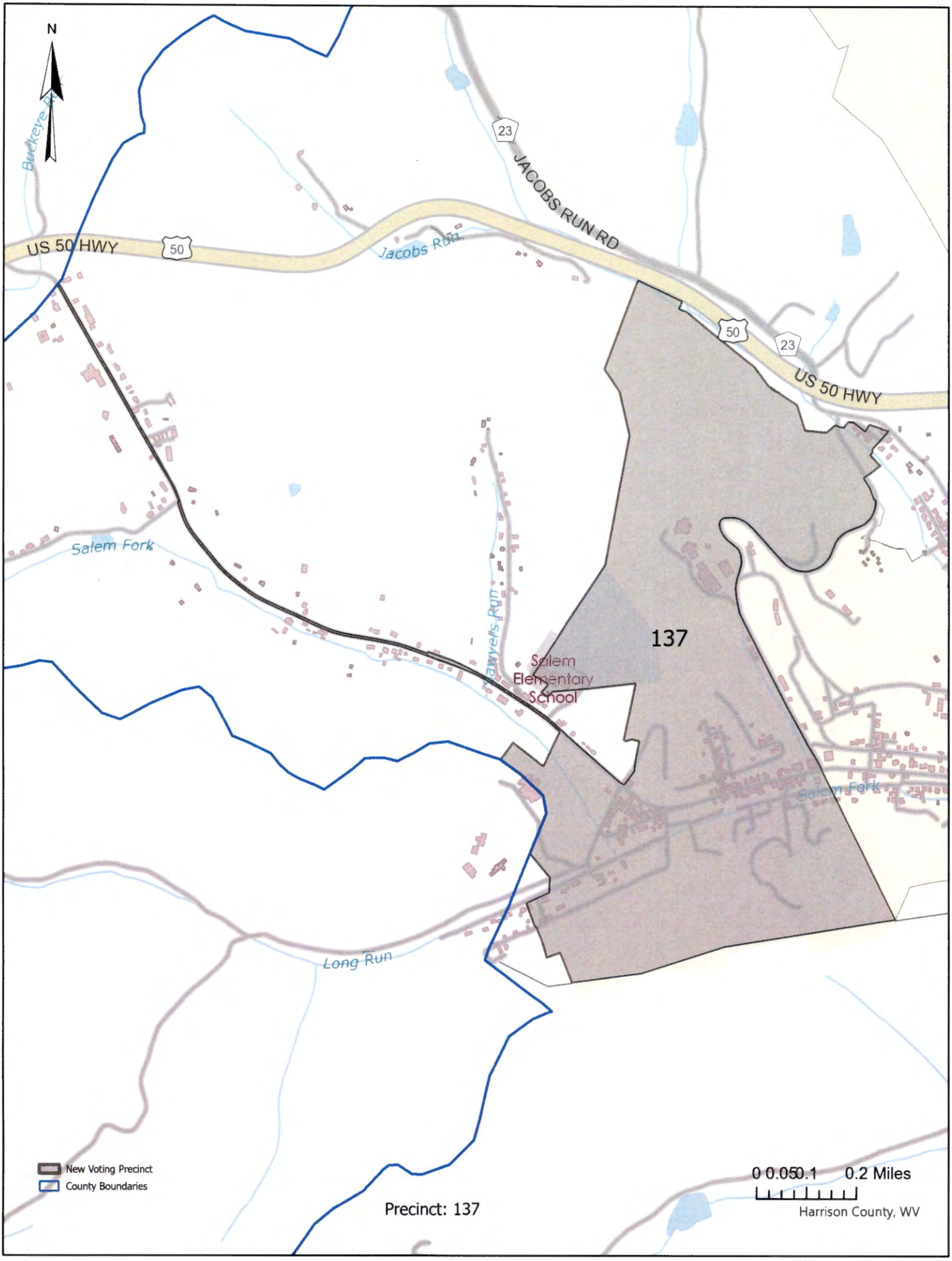

N
WV RT 23 N
23
50
US 50 HWY
Salem Auxiliary Lake
LAKE FLOYD
Lake Floyd Golf Club
133
New Voting Precinct
County Boundaries
CountyBoundary_72K
Precinct: 133
0 0.230.45 0.9 Miles
Harrison County, WV


N
23
50
US 50 HWY
Salem
Auxiliary Lake
LAKE FLOYD
50
Lake Floyd
Golf Club
134
Buffalo
Creek
Reservoir
New Voting Precinct
County Boundaries
CountyBoundary_72K
Precinct: 134
0 0.25 0.5 1 Miles
Harrison County, WV


N
020/00
WALLACE PKE
135
23
50
Salem
Auxiliary Lake
LAKE FLOYD
Lake Floyd
Golf Club
50
US 50 HWY
New Voting Precinct
County Boundaries
CountyBoundary_72K
0 0.230.45 0.9 Miles
Precinct: 135
Harrison County, WV



Precinct: 136


N
Buckeye Run
US 50 HWY
50
Jacobs Run
23
JACOBS RUN RD
50
23
US 50 HWY
Salem Fork
Lawyers Run
137
Salem
Elementary
School
Salem Fork
Long Run
New Voting Precinct
County Boundaries
Precinct: 137
0 0.050.1 0.2 Miles
Harrison County, WV

United States of America

A

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, January 19, 2022, through Tuesday, January 25, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Thursday, January 20, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **PHILIP LEWIS MARTIN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ANN D WANSTREET, who was named in the last will and testament of **PHILIP LEWIS MARTIN**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, January 21, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ANGELA ROSE SWIGER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JOSEPH C PINTI, who was named in the last will and testament of **ANGELA ROSE SWIGER**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **GARNET INGRID COTTRILL**, deceased, late a resident of Seminole, Florida, was admitted to record.

On, Monday, January 24, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **JEAN CLARK MARTIN ALLEN**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly exemplified copy of the last will and testament of **ALBERT LEE DOUGLAS**, deceased, late a resident of Gilmer, Georgia, was admitted to record.

On, Tuesday, January 25, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JOSEPH M MINARD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MICHAEL J MINARD, who was named in the last will and testament of **JOSEPH M MINARD**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.
SAMUEL A. (MINARD) MINARDI, who was named in the last will and testament of **JOSEPH M MINARD**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **TODD ALEXANDER WASHBURN** was appointed and qualified as ADMINISTRATOR of the estate of **ALEXANDRA TRZCINSKI**, deceased. Bond was 10,000.0 0.

Wednesday, February 2, 2022

John R Spires
Clerk of the Harrison County Commission

Confirmed

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

NANCY RYMASZ STOCKWELL, EXECUTRIX
OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

MARION JEANNETTE RYMASZ, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executrix of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 30th day of July, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 7th day of November, 2021, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 8th and 15th days of September, 2021, the time so fixed being according to law; and that at the end of business hours on the 7th day of November, 2021, the claims period was formally closed, at which time one proof of claim had been timely filed against said estate by DCM Services, LLC, on behalf of WVU Medicine – United Hospital Center, which claim was subsequently released on or about November 4, 2021.

Your Commissioner certifies that the name of Nancy Rymasz Stockwell, Executrix of the estate of Marion Jeannette Rymasz, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 10th and 17th days of December, 2021, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executrix. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report

was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 30th day of December, 2021.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,NANCY RYMASZ STOCKWELL, personal representative(s) in the estate of MARION JEANNETTE RYMASZ after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,NANCY RYMASZ STOCKWELL, personal representative(s) in the estate of MARION JEANNETTE RYMASZ after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b)

;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

NANCY RYMASZ STOCKWELL
EXECUTRIX

STATE OF Tennessee COUNTY OF Rutherford

The foregoing instrument was acknowledged before me this 4 day of November, 2021.

My Commission expires: 5/22/22

Notary Public

KELBIE SNIPES STATE OF TENNESSEE NOTARY PUBLIC RUTHERFORD COUNTY

NANCY RYMASZ STOCKWELL
DAUGHTER

STATE OF Tennessee COUNTY OF Rutherford

The foregoing instrument was acknowledged before me this 4 day of November, 2021.

My Commission expires: 5/22/22

Notary Public

KELBIE SNIPES STATE OF TENNESSEE NOTARY PUBLIC RUTHERFORD COUNTY

ANARIA KAY RYMASZ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____

Notary Public

CAROL ANN RYMASZ FLINN Carol Ann Flinn (L.S.)
DAUGHTER

STATE OF Maryland COUNTY OF Carroll

The foregoing instrument was acknowledged before me this 9 day of NOV, 2021.

My Commission expires on 02-05-2024



Notary Public

Please note for dates of death July 1, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Eschenmann
Deputy Clerk

B-2

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

CARRIE D. CABO and LARRY E. MOORE, CO-EXECUTORS
OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

PATRICIA L. MOORE, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Co-Executors of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 24th day of August, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 7th day of November, 2021, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 8th and 15th days of September, 2021, the time so fixed being according to law; and that at the end of business hours on the 7th day of November, 2021, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the names of Carrie D. Cabo and Larry E. Moore, Co-Executors of the estate of Patricia L. Moore, deceased, were included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 10th and 17th days of December, 2021, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Co-Executors. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the

filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 30th day of December, 2021.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,CARRIE D CABO,LARRY E MOORE, personal representative(s) in the estate of PATRICIA LEE MOORE after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

CARRIE D CABO Carrie D Cabo (L.S.)
CO EXECUTRIX

STATE OF W.Va COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 9th day of November, 2021.

My Commission expires: 9/26/22 Shelby Cain
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Shelby A Cain
1215 Johnson Avenue
Bridgeport, WV 26330
My Commission Expires September 26, 2022

CARRIE D CABO Carrie D. Cabo (L.S.)
DAUGHTER

STATE OF W.Va COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 9th day of November, 2021.

My Commission expires: 9/26/22 Shelby Cain
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Shelby A Cain
1215 Johnson Avenue
Bridgeport, WV 26330
My Commission Expires September 26, 2022

LARRY E MOORE Larry E Moore (L.S.)
SON

STATE OF W.Va. COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 9th day of November, 2021.

My Commission expires: 9/26/22 Shelby Cain
Notary Public

ANDY P MOORE X Andy P Moore (L.S.)
GRANDSON

STATE OF West Virginia COUNTY OF Tucker

The foregoing instrument was acknowledged before me this 2nd day of November, 2021.

My Commission expires: Feb. 1, 2026 Roberta M Helmick

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
ROBERTA M. HELMICK
P.O. Box 121
Parsons, WV 26287
My Commission Expires February 1, 2026

Notary Public

LARRY E MOORE Larry E Moore (L.S.)
CO EXECUTOR

STATE OF W.Va. COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 9th day of November 2021.

My Commission expires: 9/26/22 Shelby Cain

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Shelby A Cain
1215 Johnson Avenue
Bridgeport, WV 26330
My Commission Expires September 26, 2022

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John Spires

John R Spires
Clerk of the Harrison County Commission

By _____

June Eschenmann
Deputy Clerk

B-3

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ADAM LEE MCQUAIN, EXECUTOR
OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

ALBERT CHARLES MCQUAIN, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executor of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 13th day of October, 2020, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 7th day of February, 2021 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 9th and 16th days of December, 2020 the time so fixed being according to law; and that at the end of business hours on the 7th day of February, 2021, the claims period was formally closed, at which time there were three proofs of claim timely filed against said estate, namely: (1) by DCM Services on behalf of WVU Medicine/United Hospital Center in the amount of $11,917.85, which claim was subsequently settled and released on or about April 15, 2021; (2) by DCM Services on behalf of WVU Medicine/United Hospital Center in the amount of $386.78, which claim was subsequently settled and released on or about April 21, 2021; and (3) by University Health Associates in the amount of $2,065.02, which claim was subsequently paid in full on or about August 30, 2021.

Your Commissioner certifies that the name of Adam Lee McQuain, Executor of the estate of Albert Charles McQuain, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 10th and 17th of December, 2021, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executor. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 30th day of December, 2021.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,ADAM LEE MCQUAIN, personal representative(s) in the estate of ALBERT CHARLES MCQUAIN after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

ADAM LEE MCQUAIN _____ (L.S.)
EXECUTOR

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 22ND day of SEPTEMBER 2021

My Commission expires: August 5, 2025 Deborah M. Fischer
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Deborah M. Fischer
940 Rivendell Drive
Bridgeport, WV 26330
My Commission Expires August 05, 2025

BRIDGEPORT UNITED METHODIST CHURCH _____ (L.S.)
BENEFICIARY

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 22ND day of SEPTEMBER, 2021.

My Commission expires: August 5, 2025 Deborah M. Fischer
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Deborah M. Fischer
940 Rivendell Drive
Bridgeport, WV 26330
My Commission Expires August 05, 2025

ADAM LEE MCQUAIN _____ (L.S.)
GRANDSON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 22ND day of SEPTEMBER, 2021.

My Commission expires: August 5, 2025 Deborah M Fischer
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Deborah M. Fischer
940 Rivendell Drive
Bridgeport, WV 26330
My Commission Expires August 05, 2025

BRIAN SCOTT MCQUAIN _____ _____ (L.S.)
SON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 22ND day of SEPTEMBER, 2021.

My Commission expires: August 5, 2025 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Deborah M. Fischer
640 Rivendell Drive
Bridgeport, WV 26330
My Commission Expires August 05, 2025

TARA KATHLEEN MCQUAIN _____ _____ (L.S.)
DAUGHTER

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 22ND day of SEPTEMBER, 2021.

My Commission expires: August 5, 2025 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Deborah M. Fischer
640 Rivendell Drive
Bridgeport, WV 26330
My Commission Expires August 05, 2025

DANA BRUCE MCQUAIN _____ _____ (L.S.)
SON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 22ND day of SEPTEMBER, 2021.

My Commission expires: August 5, 2025 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Deborah M. Fischer
640 Rivendell Drive
Bridgeport, WV 26330
My Commission Expires August 05, 2025

ALBERT CHARLES "CHUCK" MCQUAIN II _____ _____ (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____
Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

BRIAN SCOTT MCQUAIN _____ _____ (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

TARA KATHLEEN MCQUAIN _____ _____ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

DANA BRUCE MCQUAIN _____ _____ (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

ALBERT CHARLES "CHUCK" MCQUAIN II _____ [signature] (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this 6 day of October, 2021.

My Commission expires: _____ _____

Notary Public

* see attached acknowledgment

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

California All-Purpose Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Diego } s.s.

On October / 6 /2021 before me, D. Blanchard Notary Public,

personally appeared Albert Charles "Chuck" McQuain II

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

N. BLANCHARD
Commission No. 2303771
NOTARY PUBLIC - CALIFORNIA
SAN DIEGO COUNTY
Commission Expires March 16, 2025

Signature of Notary Public

Seal

OPTIONAL INFORMATION

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of Estate Papers

containing 1 pages, and dated Oct. / 6 /2021

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B-4

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

DONNA MICHELLE ROBEY, EXECUTRIX
OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

ARTHUR MICHAEL OLDROYD, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executrix of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 15th day of January, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 2nd day of May, 2021 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 3rd and 10th days of March, 2021 the time so fixed being according to law; and that at the end of business hours on the 2nd day of May, 2021, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the name of Donna Michelle Robey, Executrix of the estate of Arthur Michael Oldroyd, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 10th and 17th of December, 2021, in *The Exponent-Telegram* as

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executrix. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 30th day of December, 2021.

James C. Turner

James C. Turner
Fiduciary Commissioner

BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA
ESTATE OF ARTHUR MICHAEL OLDROYD, DECEASED

WAIVER OF FINAL SETTLEMENT

Donna Michelle Robey, Executrix of the estate of Arthur Michael Oldroyd, deceased, being first duly sworn depose and say that:

1. She is the duly appointed and acting personal representatives of the estate of Arthur Michael Oldroyd, deceased.

2. More than sixty (60) days have elapsed since the filing of any notice required by Chapter 44, Article 2, of the *West Virginia Code*, as amended, which pertains to the filing of notice by the Clerk of the County Commission of Harrison County, West Virginia.

3. The time for filing claims against this estate has expired.

4. All claims have been paid in full.

5. All beneficiaries of the estate have been advised of the share or shares to which each is entitled.

6. The signature of each beneficiary of said estate, not exempted by Chapter 44, Article 2, Section 29, of the *West Virginia Code*, as amended, appears in the attached affidavits. All heirs have waived a formal accounting of the estate.

Donna Michelle Robey

Donna Michelle Robey, Executrix of the estate of Arthur Michael Oldroyd, deceased

STATE OF WEST VIRGINIA
COUNTY OF HARRISON, TO-WIT:

Subscribed and sworn to before me this 17th day of November, 2021, by Donna Michelle Robey, Executrix of the estate of Arthur Michael Oldroyd, deceased.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Stephen A. Wickland
424 South Holden Street
Clarksburg, WV 26301
My Commission Expires March 15, 2026

Stephen A. Wickland

Notary Public
My commission expires: 3/15/2026

WAIVER OF SETTLEMENT

Pursuant to *West Virginia Code,* 44-2-29, I, Donna Michelle Robey, being one of the beneficiaries of Arthur Michael Oldroyd, deceased, have been advised of my share of the estate and am aware of my bequest and hereby waive final settlement of the estate before the Harrison Commission. This waiver is executed fully and completely and in full satisfaction of my claims against the Estate of Arthur Michael Oldroyd, deceased, and his personal representative, Donna Michelle Robey.

Donna Michelle Robey

STATE OF WEST VIRGINIA

TO-WIT

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 11th day of November, 2021, by Donna Michelle Robey.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Stephen A. Wickland
424 South Holden Street
Clarksburg, WV 26301
My Commission Expires March 15, 2026

Notary Public

My commission expires: 3/15/2026

WAIVER OF SETTLEMENT

Pursuant to *West Virginia Code,* 44-2-29, I, Lois Evelyn Webb, being one of the beneficiaries of Arthur Michael Oldroyd, deceased, have been advised of my share of the estate and am aware of my bequest and hereby waive final settlement of the estate before the Harrison Commission. This waiver is executed fully and completely and in full satisfaction of my claims against the Estate of Arthur Michael Oldroyd, deceased, and his personal representative, Donna Michelle Robey.

Lois Evelyn Webb

STATE OF WEST VIRGINIA

TO-WIT

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 9th day of July, 2021, by Lois Evelyn Webb.

OFFICIAL SEAL
Bill S. Childers II
Notary Public
State of West Virginia
My Commission Expires
February 04, 2026
8040 JOHNNY LANE
CLARKSBURG, WV 26301

Notary Public

My commission expires: February 4, 2026

WAIVER OF SETTLEMENT

Pursuant to *West Virginia Code,* 44-2-29, I, Tammy L. Winnell, being one of the beneficiaries of Arthur Michael Oldroyd, deceased, have been advised of my share of the estate and am aware of my bequest and hereby waive final settlement of the estate before the Harrison Commission. This waiver is executed fully and completely and in full satisfaction of my claims against the Estate of Arthur Michael Oldroyd, deceased, and his personal representative, Donna Michelle Robey.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
M. E. Seymour
128 Beech Ln
Fairmont, WV 26554
My Commission Expires June 01, 2026

Tammy L. Winnell

STATE OF WEST VIRGINIA

TO-WIT

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 12 day of July, 2021, by Tammy L. Winnell.

Notary Public

My commission expires: June 1 2024

B-5

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

WILLIAM J. BRADY AND WILFOD G. REXROAD CO-EXECUTORS OF THE ESTATE OF FREDA ANN KOVALAN	REPORT OF CLAIMS AND FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 1, of the Code of West Virginia, the following is a Final Settlement of William J. Brady, Co-Executor/Administrator, and Wilford G. Rexroad, Co-Executor/Administrator and all known heirs and distributes of the estate of Freda Ann Kovalan, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this _____ day of _____ 2022.

James A. Varner

Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF FREDA ANN KOVALAN, DECEASED

Social Security No: 235-48-3790 Date of Death: June 30, 2018

Report of Receipts, Disbursements and Distribution; Affidavit

filed by **WILLIAM J BRADY, CO EXECUTORWILFORD G REXROAD, CO EXECUTOR** of the estate of FREDA ANN KOVALAN, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
9-4-2018	Deposit: Open Account	20.00
9-11-2018	Nationwide Funds 013241011148	18399.14
9-14-2018	Nationwide Life and Annuity Co. 0710729 10	9808.57
9-14-2018	Nationwide Funds 013241011148	9529.62
9-14-2018	Nationwide Funds 013241011148	7715.28
9-17-2018	Lord Abbett 240014 0452	60,095.65
9-17-2018	Nationwide Funds 013241011148	48.79
9-17-2018	Nationwide Funds 013241011148	23.67
9-21-2018	Nationwide Life Insurance Co. 0158616 08	31,759.39
10-4-2018	Fidelity Brokerage Services LLC 227512431	903.90
	TOTAL RECEIPTS:	

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
9-12-2018	Northland Clarke Chk Order 180908 1GR8150015 24 00	15.40
10-4-2018	Chk 1003 WV State Tax Dept	698.00
10-9-2018	Chk 1002 United States Treasury	4252.00
11-2-2018	Chk 1001 Bailey Business Services - 2017 Taxes	203.30
11-06-2018	Chk 1004 US Treasury 2017 Form 1040	229.87
12-21-2018	Return Deposit Item	3.69
12-21-2018	Return Deposit Item Fee	10.00
01-28-2019	Chk 1005 Harrison Co. Clerk	11.00
03-26-2019	Chk 1007 William Brady - Reimburse UPS	25.10
03-28-2019	Chk 1006 James A Varner - Fiduciary Com Fee	400.00
	TOTAL DISBURSEMENTS:	

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by _____ of the estate of _____,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies Income; Proceeds from Sale of Real and or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
10-5-2018	Fidelity Brokerage Services LLC 2275212431	38324.56
10-11-2018	First Catholic Slovak Union Cert. 037550	4209.27
12-18-2018		192.09
12-18-2018		3.69
12-18-2018		3.69
4-4-2019	Aberdeen Funds 9030D10714	11,125.96
4-12-2019	IRS Treasury 310 Tax Refund	579.00
9-3-2019	PPG (check1)	24,720.91
9-10-2019	PPG (check2)	18,502.01
4-15-2020	IRS Treasury 310 Tax Refund 041520	1,200.00
	TOTAL RECEIPTS:	$ 0.00

DISBURSEMENTS: *(Paid from Estate Monies Receipts listed above)*

Date Paid:	Payable to:	Amount:
4-04-2019	Chk 1010 Jennie Carpenter	2050.00
4-04-2019	Chk 1011 Wilford Bexroad	2050.00
4-04-2019	Chk 1021 John C. Dolan	5000.00
4-04-2019	Chk 1022 Donald J. (DJ) Dolan	5000.00
4-04-2019	Chk 1027 Wilford Bexroad	1000.00
4-05-2019	Chk 1018 Jonatan Brady	5000.00
4-05-2019	Chk 1019 Shannon Bexroad	5000.00
4-05-2019	Chk 1020 Brandon Bexroad	5000.00
4-08-2019	Chk 1015 Jeff Wyatt	5000.00
	TOTAL DISBURSEMENTS:	$ 0.00

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by _____ of the estate of _____,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies Income; Proceeds from Sale of Real and or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
07-24-2020	PPG	192.00
07-24-2020	PPG	173.40

TOTAL RECEIPTS: $ 0.00

DISBURSEMENTS: *(Fund from Estate Monies Receipts listed above)*

Date Paid:		Payable to:	Amount:
4-9-2019	Chk 1012	William Brady	2050.00
4-9-2019	Chk 1016	Lisa Cvechko	5000.00
4-9-2019	Chk 1023	Mark Koralan	5000.00
4-9-2019	Chk 1028	USPS	41.10
4-10-2019	Electronic Debit	USA Tax Payment	48,685.00
4-12-2019	Chk 1017	Eric Brady	5000.00
4-12-2019	Chk 1025	Ann Koralan Santeni	5000.00
4-22-2019	Chk 1024	Betty Bogan	5000.00
4-25-2019	Chk 1009	Westchester Accounty	408.10

TOTAL DISBURSEMENTS: $ 0.00

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by _____ of the estate of _____,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies Income; Proceeds from Sale of Real and or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:

TOTAL RECEIPTS: $ 0.00

DISBURSEMENTS: *(Paid from Estate Monies Receipts listed above)*

Date Paid:	Payable to:	Amount:
4-30-2019	Chk 1013 Eugene Kubaine TOD	10,000.00
4-30-2019	Chk 1014 Franciscan Friar Retirement Fund	10,000.00
5-15-2019	Chk 1008 WV State Treasury	7,711.00
5-20-2019	Chk 1021 Sarah Kovalan	5,000.00
9-17-2019	Chk 1029 William Brady	22,040.54
9-17-2019	Chk 1031 Jennie Carpenter	22,040.54
9-18-2019	Chk 1030 Wilford Bexroad	22,040.55
10-18-2019	Chk 1032 Sheriff of Harrison Co.	227.43
07-15-2020	IRS USA Tax Payment 071520	3,744.00

TOTAL DISBURSEMENTS: $ 0.00

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by _____ of the estate of _____,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies Income; Proceeds from Sale of Real and or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:

TOTAL RECEIPTS: $ 0.00

DISBURSEMENTS: *(Paid from Estate Monies Receipts listed above)*

Date Paid:	Payable to:	Amount:
07-27-2020	Chk 1034 WV State Tax Dept	845.00
07-29-2020	Chk 1035 West Chester Acct. 2019 Return	212.00
10-05-2020	Chk 1037 Wilford Bexroad	5062.00
10-05-2020	Chk 1038 Jennie Carpenter	5062.00
10-08-2020	Chk 1036 William Brady	5062.00
10-16-2020	Chk 1033 US Treasury Stimulus Return	1200.00
11-30-2020	Monthly Checking Fee	7.50
12-31-2020	Monthly Checking Fee	7.50
1-21-2021	Chk 1039 William Brady	45.32

TOTAL DISBURSEMENTS: $ 0.00

United States of America

State of West Virginia

County of Marrison, ss:

ESTATE OF: DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by _____ of the estate of _____,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies Income; Proceeds from Sale of Real and or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:

TOTAL RECEIPTS: 237530.59

DISBURSEMENTS: *(Paid from Estate Monies Receipts listed above)*

Date Paid:	Payable to:	Amount:
01-26-2021	Chk 1040 Wilford Bearoad	45.33
01-26-2021	Chk 1041 Jennie Carpenter	45.32

TOTAL DISBURSEMENTS: 237530.59

DISTRIBUTION:

WILLIAM J BRADY 141 ARTHUR AVE, CLARKABURG, WV 26301	NEPHEW	29,222.96
WILFORD G REXROAD 215 CHARLESTON AVE, CLARKSBURG, WV 26301	NEPHEW	30,197.88
JEANNIE D DOLAN 330 SOUTH 23RD STREET, CLARKSBURG, WV 26301	NIECE	29197.86
REVEREND EUGNE KUBINS, T.O.R IMMACULATE CONCEPTION PROVENCE, 788 MONASTERY ROAD, HOLLIDAYSBURG, PA 16648	NO RELATION	10,000.00
FRANCISCAN FRIARS, T.O.R IMMACULATE CONCEPTION PROVENCE, 788 MONASTERY ROAD, HOLLIDAYSBURG, PA 16448	NO RELATION	10,000.00
JEFF WYATT 216 N CHESTNUT STREET, CLARKSBURG, WV 26301	GREAT NEPHEW	5000.00
LISA CVECHKO 42 GARNET WAY, BRIDGEPORT, WV 26330	GREAT NIECE	5000.00
ERIC BRADY 720 N ROMULUS STREET, BALTIMORE, OH 43108	GREAT NEPHEW	5000.00
JONATHAN BRADY 215 RYDER AVE, CLARKSBURG, WV 26301	GREAT NEPHEW	5000.00
SHANNON REXROAD 139 HILLTOP DRIVE, BRIDGEPORRT, WV 26330	GREAT NEPHEW	5,000.00
BRANDON REXROAD 838 MILFORD STREET, CLARKSBURG, WV 26301	GREAT NEPHEW	5,000.00
JOHN CHRISTOPHER DOLAN 330 SOUTH 23RD STREET, CLARKSBURG, WV 26330	GREAT NEPHEW	5,000.00
D.J. DOLAN 330 SOUTH 23RD STREET, CLARKSBURG, WV 26301	GREAT NEPHEW	5,000.00
MARK KOVALAN 5706 SANDEN ROAD NE, CEADAR RAPIDS, IA 52411	NEPHEW	5,000.00
BETTY ROGAN 6706 MINK HOLLOW ROAD, HIGHLAND, MD 20777	NIECE	5,000.00
ANN KOVALAN-SANTONI 7715 TUSCARORA STREET, PITTSBURGH, PA 15221	GREAT NIECE	5000.00
SARAH KOVALAN 2531 NORTH MORELAND BOULEVARD, SHAKER HEIGHTS, OH 44120	GREAT NIECE	5000.00

TOTAL DISTRIBUTION: 168618.70

AFFIDAVIT:

William J Brady 1-3-22
Date

WILLIAM J BRADY, CO EXECUTOR
141 ARTHUR AVE.
CLARKSBURG WV 26301

Milford G Rexroad 1-3 22
Date

WILFORD G REXROAD, CO EXECUTOR
215 CHARLESTON AVE.
CLARKSBURG WV 26301

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared WILLIAM J BRADY, CO EXECUTORWILFORD G REXROAD, CO EXECUTOR of the Estate of FREDA ANN KOVALAN deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 3 day of Jan, 22, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix through the _____ day of _____, _____.

The foregoing instrument was acknowledged before me this 3 day of Jan, 22.

My Commission expires: 8/2/22

Michelle A Maxson
Notary Public

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Michelle A. Maxson
125 Euclid Ave Clarksburg WV 26301
My Commission Expires 8/2/2022

B-6

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

PATRICIA A. EDGE, EXECUTRIX OF THE ESTATE

OF

ROBERT EDWIN EDGE, JR., DECEASED

///

REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Robert Edwin Edge, Jr., deceased.**

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries and distributees of the **Estate of Robert Edwin Edge, Jr.,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **14th day of September, 2021;**

That your Commissioner approved the Appraisement of said estate and caused the same to be recorded in the Office of this Commission; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **5th day of December, 2021,** was appointed as the day to receive on or before that date proofs of claim against said estate at his law office in Bridgeport, Harrison County, West Virginia, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **6th and 13th days of October, 2021;** and,

Your Commissioner further reports that no claims were filed against the estate and that no necessity exists to reserve any funds in the hands of the personal representative to meet the same; and,

That said personal representative submitted the attached Waiver of Settlement duly executed by the personal representative and all heirs, beneficiaries and distributees of the

Estate of Robert Edwin Edge, Jr., deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **6th** and **13th days of January, 2022**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representative.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Patricia A. Edge, Executrix of the Estate of Robert Edwin Edge, Jr., deceased.**

GIVEN under my hand this 20TH day of January, 2022.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,PATRICIA A EDGE, personal representative(s) in the estate of ROBERT EDWIN EDGE JR after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

PATRICIA A EDGE Patricia A. Edge (L.S.)
EXECUTRIX

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 28 day of Dec, 2021

My Commission expires: 10/23/25

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
PAMELA J SCOTT
WesBanco
1130 Johnson Avenue
Bridgeport, West Virginia 26330
My Commission Expires Oct. 23, 2025

Notary Public

PATRICIA A EDGE Patricia A. Edge (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 28 day of Dec, 2021

My Commission expires: 10/23/25

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
PAMELA J SCOTT
WesBanco
1130 Johnson Avenue
Bridgeport, West Virginia 26330
My Commission Expires Oct. 23, 2025

Notary Public

ELIZABETH EDGE Elizabeth Edge (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 28 day of Dec, 2021

My Commission expires: 10/23/25

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
PAMELA J SCOTT
WesBanco
1130 Johnson Avenue
Bridgeport, West Virginia 26330
My Commission Expires Oct. 23, 2025

Notary Public

12,5
B-7

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

CONNIE SUE PEET, EXECUTRIX OF THE ESTATE

OF /// **REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT**

MABEL CHARLENE PEET, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Mabel Charlene Peet, deceased.**

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries and distributees of the **Estate of Mabel Charlene Peet,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **31st day of August, 2021;**

That your Commissioner approved the Appraisement of said estate and caused the same to be recorded in the Office of this Commission; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **3rd day of October, 2021,** was appointed as the day to receive on or before that date proofs of claim against said estate at his law office in Bridgeport, Harrison County, West Virginia, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **4th and 11th days of August, 2021**; and,

Your Commissioner further reports that no claims were filed against the estate and that no necessity exists to reserve any funds in the hands of the personal representative to meet the same; and,

That said personal representative submitted the attached Waiver of Settlement duly executed by the personal representative and all heirs, beneficiaries and distributees of the

Estate of Mabel Charlene Peet, deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **6th** and **13th days of January, 2022**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representative.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Connie Sue Peet, Executrix of the Estate of Mabel Charlene Peet, deceased.**

GIVEN under my hand this 20th day of January, 2022.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,CONNIE SUE PEET, personal representative(s) in the estate of MABEL CHARLENE PEET after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

CONNIE SUE PEET — Connie Sue Peet EXEC (L.S.)
EXECUTRIX

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 1ST day of December, 2021

My Commission expires: July 13, 2025 Carmel C. Stuart

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Carmel C. Stuart
Steptoe & Johnson PLLC
400 White Oaks Boulevard
Bridgeport, WV 26330
My Commission Expires July 13, 2025

Notary Public

CONNIE SUE PEET — Connie Sue Peet (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 1ST day of December, 2021

My Commission expires: July 13, 2025 Carmel C. Stuart

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Carmel C. Stuart
Steptoe & Johnson PLLC
400 White Oaks Boulevard
Bridgeport, WV 26330
My Commission Expires July 13, 2025

Notary Public

ERIK HAMILTON PEET — Erik H Peet (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 1ST day of December, 2021

My Commission expires: July 13, 2025 Carmel C. Stuart

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Carmel C. Stuart
Steptoe & Johnson PLLC
400 White Oaks Boulevard
Bridgeport, WV 26330
My Commission Expires July 13, 2025

Notary Public

16=
B-8

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

DAVID BOLYARD, ADMINISTRATOR OF THE ESTATE

OF /// **REPORT OF CLAIMS AND FINAL SETTLEMENT**

BETTY CONSTANCE GARDNER, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Claims and Final Settlement of the accounts of **DAVID BOLYARD, ADMINISTRATOR** of the Estate of **BETTY CONSTANCE GARDNER,** deceased, was made before me, Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and reported as follows:

SEE ATTACHED REPORT OF RECEIPTS, DISBURSEMENTS AND DISTRIBUTION; AFFIDAVIT

Your Commissioner certifies that pursuant to the requirements of the Code of West Virginia, as amended, the **8th day of March, 2020,** was appointed as the time and place for the presentation of claims against said estate and that notice thereof was given to the creditors and beneficiaries of said estate by publication in the Clarksburg Exponent-Telegram on the **8th and 15th days of January, 2020,** the time so fixed being according to law.

Your Commissioner certifies that the name of **DAVID BOLYARD, ADMINISTRATOR** of the estate of **BETTY CONSTANCE GARDNER,** deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the **6th and 13th days of January, 2022,** in the Clarksburg Exponent-Telegram as required by law.

Your Commissioner further reports that the estate was referred to him on the **12th day of September, 2019;** that at the end of business hours on the **8th day of March, 2020,** said proceedings were formally closed, and at the time of the closing of said proceedings, no claims had been filed against the estate. On the **15th day of December, 2021,** said fiduciary appeared before your Commissioner and exhibited a statement of all money which said fiduciary had received or become chargeable with or had disbursed from the date of the fiduciary's qualification down to and including the **15th day of December, 2021.**

Whereupon your Commissioner proceeded to make up this report, in manner and form as prescribed by the Code of West Virginia, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Final Settlement of the accounts of said fiduciary; that the report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; that ten (10) days having elapsed since said notice was given, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this the 20TH day of January, 2022.

Norman T. Farley, ~~Fiduciary~~ Commissioner

United States of America

State of West Virginia

County of Marrison, ss:

ESTATE OF: BETTY GARDNER DECEASED

Social Security No: 233-64-5232 Date of Death: 06/15/2019

Report of Receipts, Disbursements and Distribution; Affidavit

filed by DAVID W. BOLYARD, JR- ADMIN of the estate of BETTY GARDNER, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
09/11/2020	Initial Deposit- Personal Checking at Wesbanco	$ 145,962.22
03/19/2021	Unclaimed Property	$ 64.43
03/19/2021	Proceeds from sale of CARR Trailer	$ 200.00
05/11/2021	Final Transfer from Wesbanco checking	$ 35,000.00
05/14/2021	Proceeds from sale of mower	$ 50.00
08/01/2021	Proceeds from Estate Sale (Sale of personal property)	$ 2,589.00
10/14/2021	Gross Proceeds from Sale of Real Estate	$ 40,000.00
	TOTAL RECEIPTS:	$ 223,865.65

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
10/20-09/21	City of Stonewood - Utilities	$ 878.00
10/20-10/21	MonPower (mothly, utilities, repair, reconnect fee)	$ 1,779.38
08/01/2021	City of Stonewood - License Fee	$ 15.00
06/21-09/21	Waste Management - Dumping fees	$ 351.24
08/13/2021	Purchase of Cleaning Supplies for House	$ 207.36
08/13/2021	Gloria Post - cleaning, moving, yard sale	$ 500.00
08/13/2021	Jason Miller - cleaning, moving, yard sale	$ 500.00
08/13/2021	Adam Messenger - cleaning, moving	$ 200.00
10/20-10/21	Jayson Heflin - mowing, maintaining, cleaning	$ 2,580.00

TOTAL DISBURSEMENTS: Continued

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by _____ of the estate of _____,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
	See Page One	

TOTAL RECEIPTS: _____

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
09/01/2021	Huntington - Check Order	$ 58.02
10/14/2021	Settlement Charges for sale of Real Estate	$ 3,780.85
10/22/2021	Eric Hensil - Attorney Fee	$ 2,500.00
10/22/2021	Davis Funeral Home - reimbursement, admin fee, postage	$ 13,287.17
11/01/2021	Dyer Insurance - bond renewal	$ 667.00
11/17/2021	Harrison County Clerk - Filing Fee	$ 13.00

TOTAL DISBURSEMENTS: 27,297.02

DISTRIBUTION:

Name	Relationship	Amount
Mildred Cunningham	Half-Sister - DECEASED	(2 heirs)
Linda Rice	Half-Niece	12,285.54
Kathy Needles	Half-Niece	12,285.54
Helen Cunningham (Curry)	Half-Sister - DECEASED	(5 heirs)
Brenda Ward	Half-Niece	4,914.21
Richard Curry	Half-Nephew	4,914.21
Randy Curry	Half-Nephew (DECEASED)	(1 heir)
Joey Culley	Half-Grandnephew	4,914.22
Ronald Curry	Half-Nephew	4,914.22
Ralph Thomas Curry	Half-Nephew	4,914.22

TOTAL DISTRIBUTION: continued

DISTRIBUTION:

Name	Relationship	Amount
Eleanor Shaver	Half-Sister - DECEASED	(3 heirs)
George Shaver	Half-Nephew	8,190.36
Guy Shaver, JR.	Half-Nephew	8,190.36
Eleanor Richards	Half-Niece	8,190.36
Merle Knoll	Half-Sister - DECEASED	(1 heir)
Larry Knoll	Half-Nephew	24,571.08
Thomas Rinehart	Brother	24,571.07
Robert Rinehart	Brother	24,571.08
Franklin Rinehart	Brother - DECEASED	(0 heirs)
Lucille Burdine	Half-Sister - DECEASED	(0 heirs)

TOTAL DISTRIBUTION: Continued

DISTRIBUTION:

Name	Relationship	Amount
William Rinehart	Brother - DECEASED	(2 heirs)
Kimberly McCord	Niece	12,285.54
Rebecca Ann Gorby	Niece	12,285.54
Richard A. Rinehart	Brother - DECEASED	(5 heirs)
Donetta Knotts	Niece	4,914.22
Richard A. Rinehart, Jr.	Nephew	4,914.22
Kavin Rinehart	Nephew	4,914.22
Constance Rinehart	Niece	4,914.21
Dixie Wright	Niece	4,914.21

TOTAL DISTRIBUTION: $196,568.63

AFFIDAVIT:

Executor/Executrix	Date	Administrator/Administratrix	Date
Co-Executor/Co-Executrix	Date	Co-Administrator/Co-Administratrix	Date

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared David W. Bolyard, Jr. of the Estate of Betty Gardner deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 18th day of November 2021, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix or Administrator/rix through the 18th day of November, 2021.

The foregoing instrument was acknowledged before me this 18th day of November 2021

My Commission expires: June 19, 2022

Notary Public

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Gloria LaVerne Post
1285 Brandywine Road, Salem WV 26426
My Commission Expires June 19, 2022

Estate:

B-9

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

RICHARD KEEFOVER, EXECUTOR
OF THE ESTATE

OF /// **REPORT OF CLAIMS**
AND
FINAL SETTLEMENT

DALE T. DODD, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Claims and Final Settlement of the accounts of **RICHARD KEEFOVER, EXECUTOR** of the Estate of **DALE T. DODD,** deceased, was made before me, Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and reported as follows:

SEE ATTACHED REPORT OF RECEIPTS, DISBURSEMENTS AND DISTRIBUTION; AFFIDAVIT

Your Commissioner certifies that pursuant to the requirements of the Code of West Virginia, as amended, **the 9th day of November, 2021,** was appointed as the time and place for the presentation of claims against said estate and that notice thereof was given to the creditors and beneficiaries of said estate by publication in the Clarksburg Exponent-Telegram on the **8th and 15th days of September, 2021,** the time so fixed being according to law.

Your Commissioner certifies that the name of **RICHARD KEEFOVER, EXECUTOR** of the estate of **DALE T. DODD,** deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the **6th and 13th days of January, 2022,** in the Clarksburg Exponent-Telegram as required by law.

Your Commissioner further reports that the estate was referred to him on the **22nd day of July, 2021;** that at the end of business hours on the **9th day of November, 2021,** said proceedings were formally closed, and at the time of the closing of said proceedings, no claims had been filed against the estate. On the **17th day of November, 2021,** said fiduciary appeared before your Commissioner and exhibited a statement of all money which said fiduciary had received or become chargeable with or had disbursed from the date of the fiduciary's qualification down to and including the **17th day of November, 2021.**

Whereupon your Commissioner proceeded to make up this report, in manner and form as prescribed by the Code of West Virginia, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Final Settlement of the accounts of said fiduciary; that the report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; that ten (10) days having elapsed since said notice was given, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this the 20TH day of January, 2022.

Norman T. Farley, Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF DALE T DODD, DECEASED

Social Security No: 235-48-3059

Date of Death: March 29, 2021

Report of Receipts, Disbursements and Distribution; Affidavit

filed by **RICHARD KEEFOVER, EXECUTOR** of the estate of DALE T DODD, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
3-29-21	Dale's 0008 BB+T Checking Acct	15,305.44
4-1-21	Fed Inc. Tax Refund	4,467.00
4-2-21	Soc Security	909.00
4-14-21	Minnesota Life (Accidental) Refund	8.25
4-14-21	WV Inc Tax Refund	244.00
4-14-21	Tax EIP3 IRS Treasury	1,400.00
5-4-21	Omaha Life Insurance Policies 3,000 5,000	8,038.97
5-5-21	Dale's Money	35.22
5-25-21	SeaWest Credit Union	180,091.40
	TOTAL RECEIPTS:	210,499.28

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
4-29-21	Soc Security (Reversal)	909.00
5-5-21	Express Scripts	31.00
5-6-21	Johnson's Pharmacy	24.10
11-10-21	Amos Carvelli Funeral Home	655.25
11-12-21	Richard Keefover/Executor Fee (Dale's Wish)	~~8,879.83~~
	"	8,500.00
	TOTAL DISBURSEMENTS:	10,119.35

DISTRIBUTION:

DEBORAH L DODD BOOTH 4711 RAINBOW DRIVE, GREEN ACRES, FL 33463	DAUGHTER	50,094.98
LISA DODD MCGEE 3041 OUR TIBBS TRAIL, LEXINGTON, KY 40511	DAUGHTER	50,094.98
SHARON KELLOGG 41712 E. WOODHAVEN DRIVE, PALM DESERT, CA 92211	STEPDAUGHTER	50,094.98
WILLIAM E COLVIN 2005 250TH STREET SOUTH, KENT, WA 98032	STEPSON	50,094.98

TOTAL DISTRIBUTION: 200,379.92

AFFIDAVIT:

Richard A. Keefover 11-12-21
Date

RICHARD KEEFOVER, EXECUTOR
2517 WILSON RIDGE ROAD
THORNTON WV 26440

STATE OF WV,

COUNTY OF Harrison, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared RICHARD KEEFOVER, EXECUTOR of the Estate of DALE T DODD deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 12th day of November, 2021, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix through the 12th day of November, 2021.

The foregoing instrument was acknowledged before me this 12th day of November, 2021

My Commission expires: May 13, 2022 Winfred J Eschenmann
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
Winfred J Eschenmann
Harrison County Clerk's Office
301 W Main Street
Clarksburg WV 26301
My Commission Expires May 13, 2022

B-10

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

TERRY LEE FLEMING, EXECUTOR OF THE ESTATE

OF /// **REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT**

GERALDINE LOUISE FLEMING, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Geraldine Louise Fleming, deceased.**

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries and distributees of the **Estate of Geraldine Louise Fleming,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **30th day of July, 2021;**

That your Commissioner approved the Appraisement of said estate and caused the same to be recorded in the Office of this Commission; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **7th day of November, 2021,** was appointed as the day to receive on or before that date proofs of claim against said estate at his law office in Bridgeport, Harrison County, West Virginia, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **8th and 15th days of September, 2021;** and,

Your Commissioner further reports that no claims were filed against the estate and that no necessity exists to reserve any funds in the hands of the personal representative to meet the same; and,

That said personal representative submitted the attached Waiver of Settlement duly executed by the personal representative and all heirs, beneficiaries and distributees of the

Estate of Geraldine Louise Fleming, deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **6th** and **13th days of January, 2022**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representative.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Terry Lee Fleming, Executor of the estate of Geraldine Louise Fleming, deceased.**

GIVEN under my hand this 20TH day of January, 2022.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,TERRY LEE FLEMING, personal representative(s) in the estate of GERALDINE LOUISE FLEMING after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

TERRY LEE FLEMING Terry L. Fleming (L.S.)
EXECUTOR

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 8th day of November 2021.

My Commission expires: July 1, 2026 Casey Robinson
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CASEY ROBINSON
Summit Community Bank
150 East Main Street
Salem, WV 26426
My Commission Expires July 1, 2026

TERRY LEE FLEMING Terry L. Fleming (L.S.)
SON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 8th day of November 2021

My Commission expires: July 1, 2026 Casey Robinson
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CASEY ROBINSON
Summit Community Bank
150 East Main Street
Salem, WV 26426
My Commission Expires July 1, 2026

DANNY GERALD FLEMING Danny Gerald Fleming (L.S.)
SON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 8th day of November, 2021.

My Commission expires: July 1, 2026 Casey Robinson
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CASEY ROBINSON
Summit Community Bank
150 East Main Street
Salem, WV 26426
My Commission Expires July 1, 2026

STEVEN LANE FLEMING Steven Lane Fleming (L.S.)
SON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 9th day of November, 2021.

My Commission expires: July 1, 2026 Casey Robinson
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CASEY ROBINSON
Summit Community Bank
150 East Main Street
Salem, WV 26426
My Commission Expires July 1, 2026

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Eschenmann
Deputy Clerk

B-11

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

JAMES A. VARNER and JAMES E. DENNY, CO-ADMINISTRATORS OF THE ESTATE

OF /// **REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT**

EUGENIA DIANNE URCHAK, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Eugenia Dianne Urchak, deceased.**

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representatives and all heirs, beneficiaries and distributees of the **Estate of Eugenia Dianne Urchak,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **4th day of March, 2021;**

That your Commissioner approved the Appraisement of said estate and caused the same to be recorded in the Office of this Commission; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **5th day of September, 2021,** was appointed as the day to receive on or before that date proofs of claim against said estate at his law office in Bridgeport, Harrison County, West Virginia, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **7th and 14th days of July, 2021;** and,

Your Commissioner further reports that no claims were filed against the estate and that no necessity exists to reserve any funds in the hands of the personal representatives to meet the same; and,

That said personal representatives submitted the attached Waiver of Settlement duly executed by the personal representatives and all heirs, beneficiaries and distributees of the **Estate of Eugenia Dianne Urchak,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the names of the personal representatives were included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **6th and 13th days of January, 2022**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representatives.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **James A. Varner and James E. Denny, Co-Administrators of the Estate of Eugenia Dianne Urchak, deceased.**

GIVEN under my hand this 20th day of January, 2022.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I, JAMES A VARNER, JAMES E DENNY, personal representative(s) in the estate of EUGENIA DIANNE URCHAK after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b)

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

6. Upon confirmation of this settlement by the County Commission, the fiduciary bond shall be released.

JAMES A. VARNER, SR. (L.S.)
CO ADMINISTRATOR

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 23rd day of NOVEMBER, 2021.

My Commission expires: JUNE 15, 2025

Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLES J. ALASTANOS
248 East Main Street
Clarksburg, WV 26301
My Commission Expires June 15, 2025

JAMES E DENNY (L.S.)
CO ADMINISTRATOR

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 19th day of NOVEMBER, 2021.

My Commission expires: JUNE 15, 2025

Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLES J. ALASTANOS
248 East Main Street
Clarksburg, WV 26301
My Commission Expires June 15, 2025

JOCELYN R WILSON (L.S.)
DAUGHTER

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 19th day of NOVEMBER, 2021.

My Commission expires: JUNE 15, 2025

Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLES J. ALASTANOS
248 East Main Street
Clarksburg, WV 26301
My Commission Expires June 15, 2025

E RYAN WILSON E. Ryan Wilson (L.S.)
GRANDSON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 17th day of November, 2021.

My Commission expires: JUNE 15, 2025 C J Alastanos
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLES J. ALASTANOS
248 East Main Street
Clarksburg, WV 26301
My Commission Expires June 15, 2025

MICHAEL T WILSON Michael T Wilson (L.S.)
GRANDSON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 12ND day of NOVEMBER, 2021.

My Commission expires: JUNE 15, 2025 C J Alastanos
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLES J. ALASTANOS
248 East Main Street
Clarksburg, WV 26301
My Commission Expires June 15, 2025

Please note for dates of death July 13, 2001 or after, any heirs who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Casey Blake
Deputy Clerk