Wednesday, February 9, 2022

10:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting due to the COVID – 19 requirements for social distancing. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

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https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Funding Request --- West Fork Conservation District --- Jim Roy/Bill Coffindaffer ---$8,000. --- Operation & Maintenance of Watershed Dams

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Kassandra Bennett--- Intern --- Effective 02-09-2022 --- IT Department**
   - **B. Sara Bostonia ---Resignation--- Effective 01-09-2022 --- Animal Control**
4. **Minutes and /or Amended Minutes of Previous Meeting**
   - **A. Regular Meeting Minutes 01-26-2022**
   - **B. Minutes --- Board of Review and Equalization --- 02-01-2022**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor Requisition List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application**
   - **A. Exonerations --- See Exhibit A**
7. **Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)**
   - **A. Requisition for Payment No. 9 --- MuniCap, Inc. $87.50**
   - **B. Requisition for Payment No. (02-09-2022) --- $2,953.33**
     1. **MuniCap, Inc. --- $375.00**

2. UMB Bank --- $2,578.33

C. Requisition for Payment No. 44 --- MuniCap, Inc. $2,293.75

8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission (*NONE*)

9. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts

A. Meeting Agenda --- Enlarged Hepzibah PSD --- 02-07-2022

B. Sun Valley PSD --- Meeting Scheduled on 02-08-2022 Rescheduled for 02-15-2022 At 5:00 P.M.

10. Review – Discuss – Consider Permission to Travel --- Charlotte Shaffer --- Planning Department --- Mountain State Land Use Academy Conference 2022 --- Pipestem Resort State Park --- May 17 & 18

11. Consider for adoption a Resolution and Order which (i) approves the amendment of (a) the County Commission's Resolution and Order dated November 8, 2012 (the "District Creation Order"), which created the Charles Pointe Economic Opportunity Development District (the "District"), and (b) the Project Plan for the District, in order to permit obligations issued by the County Commission for funding projects in the District ("Financing Obligations") to have terms of 30 years from the date of issuance of such Financing Obligations; and (ii) removes from proposed amendments to the District Creation Order and the Project Plan for the District the December 31, 2052 termination date for the District which was included in the Application for such amendments that was submitted to the West Virginia Department of Economic Development.

12. Review – Discuss – Consider Creation of Economic Development Administration Fund #108

13. Review – Discuss – Consider entering into a memorandum of understanding (MOU) with Harrison County Community Corrections in relation to the lot at the corner of Washington and 3rd St.

14. Review – Discuss – Consider Elected Officials Approved that Actions Taken by the Nutter Fort Volunteer Fire Department, Inc. followed Code Section 147 (f) of the International Code of 1986 and by Granting and Executing this Approval the HCC does not become Obligated for the Financial Obligation of the volunteer Fire Department

15. Administrator's Report

16. Commissioner Comments - Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk

B. Monthly Fiduciary Commission Settlements: *(NONE)*

TABLED ITEMS - - Items May Require Discussion and /or Approval

10:05

2/9/22

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to support your project. Please complete this application and return it to the Harrison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.com; Questions: 304-624-8500 Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: January 21 2022

Organization Name: West Fork Conservation District

Name & Title of Requestor: Robin Ward, Administrative Specialist

Mailing Address of Organization and Responsible Person:
87 Allie Lane Ste 102 Mt Clare, WV 26408
If approved, this is where the check will be sent

Telephone: (304) 627-2160 Fax: N/A E-mail: WFCD@wvca.us

FEIN# our organization an IRS 501(c) 3 not-for-profit?
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 30,000.00

Dollar Amount REQUESTED - Grant: $ 8,000.00 Loan: $

Was project funded previously by HCC? YES NO If so, when Anualy how much: $ 8,000.00

Have you previously received funds from the Harrison County Commission: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: FY21 ;how much: $ 8,000.
When: FY20 ;how much: $ 8,000.

Purpose of request (one sentence): Operation & Maintenance of Watershed dams

If for a fair/festival/event, give dates and location: Date: Location:

Describe the proposed activities with dollar amounts to be funded by this request:

Are your financial statements audited by an outside accounting firm? ☒ Y ○ N
If Yes, by whom: Thornburg, CPA

Do you plan to recognize the Harrison County Commission's contribution? If Yes, how? yes Verbal Support at State Legislature

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Robin Ward agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Robin Ward, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Robin Ward shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Robin Ward agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current list of Board of Directors with addresses
3. list other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant _____ **Date** 1/21/22

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: _____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

_____

Approval Signature Date

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
2/9/2022		| | | - | | | - | | | |

NAME	ADDRESS
Ms. Kassandra Bennett	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☒ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) IT Intern

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 2/1/2022
HUMAN RESOURCES MANAGER	DATE 2/1/2022

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3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
1/28/22	6529	| | |-| | |-| | | |

NAME	ADDRESS
Sara Bostonia	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		716 - AC	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☒ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Last day 1/9/22

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Elizabeth Keough	DATE 1/28/22
HUMAN RESOURCES MANAGER	DATE

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At the regular meeting of the County Commission of Harrison County held on Wednesday January 26, 2022, Commissioners Susan J. Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and led those present in prayer. Thomas led in the Pledge of Allegiance to the Flag. All motions passed unanimously unless otherwise noted.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period – William Parker, Upshur County resident, stated he had asked for an appointment to discuss FOIA requests. Parker talked about the FOIA fees and articles in regards to fees. Parker asked about his FOIA request in regards to county employees working on the rail trail near Wolf Summit and possible property damage. Parker stated it could possibly be seen as misappropriation of funds. Parker asked about a FOIA request for a part-time employee that was a high school individual being picked up by a county employee. Parker discussed a lack of a contract in place for Randy Spellman and questioned why expenditures were made when a contract was not in place. Parker discussed invoices being paid and invoices pending to Simmerman Law Office. Parker stated he received a print-out for paid invoices, but did not receive anything on pending invoices. Parker discussed #13 and stated he does not have a FOIA campaign and does not appreciate the wording on #13. Parker stated he had sent two emails and made a phone call for his requests but did not receive a response.
2. Consent Agenda – Trecost made a motion to approve. Motion carried.
3. Payroll Change Notices: Trecost made a motion to approve A & B. Motion carried.
   A. Frank Ponnachio --- Peer Recovery/Life Coach --- Effective 02-01-2022 --- Community Corrections --- Grant Funded Position
   B. Scott Vinson --- Part-Time Security as Needed --- Effective 01-19-2022 --- Sheriff Department
4. Minutes and /or Amended Minutes of Previous Meeting – Trecost made a motion to approve A & B. Motion carried.
   A. Regular Meeting Minutes 01-05-20222
   B. Regular Meeting Minutes 01-12-2022

5. Requisitions --- Purchase Orders --- Invoices – Trecost made a motion to approve. Motion carried.
   A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application - Trecost made a motion to approve A & C. Motion carried.
   A. Exonerations --- See Exhibit A
   B. Corrective Tickets (NONE)
   C. Joint Owned Motor Vehicles --- See Exhibit C
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) (NONE)
8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission – Trecost made a motion to approve A & B. Motion carried.
   A. Requisition Number #46 --- $9,989.69 --- Silling Associates, Inc.
   B. Requisition Number #47 --- $958.36 --- Silling Associates, Inc.
9. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts – Trecost made a motion to approve A – C. Motion carried.
   A. Greater Harrison County PSD --- Financials 10-31-2022
   B. Greater Harrison County PSD --- Special Meeting Minutes 11-03-2021
   C Greater Harrison County PSD --- Regular Meeting Minutes 12-15-2021
10. Review – Discuss – Consider Harrison County WV Commission FOIA Policy – Laura Pysz, County Administrator, stated this is just the policy and stated the fees were approved last week. Hinkle would like to bring the FOIA fee rate back up this week and amend the fee policy that we not charge anything. Thomas stated the fee could not be discussed as it was approved last week and the item today was just the policy. Hinkle referenced an Article of News and Journal who questioned the whole reasoning behind the FOIA and what we charge for rates. Trey Simmerman, County attorney, felt the FOIA policy was in line with other organizations and universities. Hinkle addressed concerns in regards to FOIA requests and 911 and wanted a cost breakdown for services. Trecost and Thomas voted yes. Hinkle voted no. Motion carried.
11. Review – Discuss – Consider Approval of Dates for Board of Reviews & Equalization Tentative Dates - Board of Review & Equalization – Trecost made a motion to approve. Motion carried.

    Tuesday February 1st @ 10:00 AM
    Thursday February 3rd @ 10:30 AM
    Tuesday February 8th @ 1:00 PM
    Thursday February 10th @ 11:30 AM
    Tuesday February 15th @ 9:00 AM

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Thursday February 17th @ 10:00 AM (Minerals)
Friday February 18th @ 10:00 AM Adjournment

12. Review – Discuss – Consider Request to Re-appoint Existing Members Thomas Michael, Ruth Ann Messenger, and Edgar Vanhorn to Greater Harrison County PSD Board - Trecost made a motion to approve as read. Hinkle asked Laura Pysz, County Administrator, if the individuals had submitted the proper paperwork. Pysz stated they were already on the board and this was just a continuation. Motion carried.
13. Review – Discuss - Consider Personnel Issues Raised in William A. Parker FOIA Campaign – Potential Executive Session Pursuant to W.Va. Code 6-9A-4(b)(2) (Matters Arising from the Appointment, Employment, Retirement, Promotion, Transfer, Demotion, Disciplining, Resignation, Discharge, Dismissal or Compensation of a Public Officer or Employee, or Prospective Public Officer or Employee) – Hinkle made a motion to go into Executive Session pursuant to W.VA. Code 6-9A-4(b)(2). Motion carried. Hinkle made a motion to return into regular session. Hinkle began to speak on the Executive Session. Trey Simmerman, County Attorney, stated Hinkle cannot discuss what happened in Executive Sessions and as a body, Executive Sessions have to be waived in order to discuss items in a regular meeting that were discussed in Executive Session. Thomas stated no action is to be taken on #13.
14. Review -Discuss -Consider Going Out to Bid for Legal Services or Hire in House Council. Trecost made a motion to continue with Mr. Simmerman for another year. Hinkle stated that he feels this should go out to bid. Trey Simmerman, County Attorney, suggested they revisit the service contract and then make a decision. Thomas and Trecost voted yes. Hinkle voted no. Hinkle would like it noted that we have never had a full time attorney and have never paid over $100,000.
15. Review – Discuss Financial Reports since beginning of Fiscal Year – Hinkle asked Laura Pysz, County Administrator, to present the financial report. Hinkle addressed the jail, community improvement fund and other items that are running over budget. Pysz discussed items that are showing a negative balance. Hinkle asked about the General Fund and the fact that we are over 206%. Pysz stated that items were taken out of the wrong line item. Hinkle asked if all the overages were mistakes.
16. Administrator's Report – A special thanks to John Spires, the County Clerk Department, and the Maintenance Department for all their work with the Levy Election this past Saturday. Pysz stated things went smoothly and canvassing will be held this Friday at 10:00 am. Still waiting on elevator to get repaired. Still waiting on quotes for the generator for the annex side. Pysz stated it is budget time and will be sending out letters to arrange times for meetings. Fixtures, furniture and equipment bidding should go out this week.
17. Commissioner Comments - Questions - Trecost stated he was happy with how things went Saturday and offered his congratulation to John Spires on his first election. Trecost asked for the following items to be added to the agenda for next week: review, discuss and consider allocating $800,000 of ARP reimbursement fund to North rail trail

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and North Bend connect project; review, discuss and consider allocating $780,000 of Shinnston-Salem rail trail project to the North rail trail and North Bend project due to project coming in under budget; review, discuss and consider the 5G process for a new ice skating rink, pickle ball court, and animal control facility with parcels owned by the commission as well as other affiliates; review, discuss and consider three member committee in regards to the proposals for the 5G process related to the ice skating rink, pickle ball court and animal control facility; review, discuss and consider a budget revision moving building capital and capital outlay to add to the purchase of a dual-wheel pick-up truck and a spreader Trecost asked about getting equipment back from people that aren't working security and giving it to people who are working. Hinkle asked for the following items to be added to the agenda for next week: to move $4,000,000.00 out of American Rescue Plan Act for industrial development, $500,000.00 out of coal severance for industrial development, $1,000,000.00 out of financial stabilization for industrial development, complete discussion on vital services levy balances and how much the County owes Parks and Recreation to pay back vital services levy, $1,000,000.00 out of OPED for commercial development in Harrison County. Hinkle discussed the levy and the low turnout and stated how the two commissioners now have $3.5 million dollars to do what they want. Hinkle stated they cut Parks and Recreation and 911. Hinkle stated it was the most disappointing turnout on a levy. Hinkle stated Charleston is working on a bill to make sure this will not happen again and any future levy elections will be only held on primary or general election day. Hinkle spoke about the FOIA policy and how we have survived years without one. Hinkle asked for the financials for six months and asked for someone to explain them. Hinkle stated he has been waiting for information for four months on information relating to an employee. Hinkle stated he would like to see this corrected. Hinkle asked for an agenda item for next week to discuss what type of county government we are in regards to a director.

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Trecost made a motion to adjourn.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan J. Thomas, President Date

HARRISON COUNTY COMMISSION
SELECTIVE CHECK REGISTER
AS OF CHECK POST PERIOD 01/2022

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		112150	01C01	10008	APPALACHIAN TIRE PRODUCTS	01/21/2022	01/2022		2043.02
O		112151	01C01	10044	ARC OF HARRISON COUNTY	01/21/2022	01/2022		380.00
O		112152	01C01	10101	MON POWER	01/21/2022	01/2022		1453.61
O		112153	01C01	10136	ADVANCE AUTO PARTS INC	01/21/2022	01/2022		119.52
O		112154	01C01	10454	RICHARD WILBUR III DBA	01/21/2022	01/2022		1368.12
O		112155	01C01	12002	CASTO & HARRIS INC	01/21/2022	01/2022		3449.47
O		112156	01C01	12005	CHENOWETH FORD INC	01/21/2022	01/2022		665.40
O		112157	01C01	12018	CITY OF CLARKSBURG	01/21/2022	01/2022		10540.29
O		112158	01C01	12019	CLARKSBURG WATER BOARD	01/21/2022	01/2022		7965.85
O		112159	01C01	12158	CONTINENTAL COFFEE &	01/21/2022	01/2022		136.80
O		112160	01C01	12217	CITY NET, LLC	01/21/2022	01/2022		11809.32
O		112161	01C01	12696	CANON FINANCIAL	01/21/2022	01/2022		1944.27
O		112162	01C01	13359	DAN CAVA BUICK GMC	01/21/2022	01/2022		280.80
O		112163	01C01	15001	FISHER AUTO PARTS INC	01/21/2022	01/2022		602.57
O		112164	01C01	17005	HARTLAND PLANNING MILL CO	01/21/2022	01/2022		3941.33
O		112165	01C01	17010	DOMINION ENERGY WEST	01/21/2022	01/2022		3000.48
O		112166	01C01	17015	HARRISON COUNTY BANK	01/21/2022	01/2022		34395.48
O		112167	01C01	18147	IDEMIA IDENT &SEC USA LLC	01/21/2022	01/2022		525.00
O		112168	01C01	21010	LOWE'S	01/21/2022	01/2022		213.06
O		112169	01C01	22149	WASTE MANAGEMENT WV INC	01/21/2022	01/2022		827.78
O		112170	01C01	22340	MVB BANK	01/21/2022	01/2022		6222.12
O		112171	01C01	23285	NELSON MULLINS RILEY &	01/21/2022	01/2022		1428.00
O		112172	01C01	25043	PREMIER GLASS LLC	01/21/2022	01/2022		3750.00
O		112173	01C01	25289	PACE ENTERPRISES OF WVINC	01/21/2022	01/2022		136.00
O		112174	01C01	26002	QUALITY HOME AND OFFICE	01/21/2022	01/2022		8950.00
O		112175	01C01	27215	ROBIN H RICE	01/21/2022	01/2022		25.00
O		112176	01C01	28004	SOFTWARE SYSTEMS INC	01/21/2022	01/2022		1878.00
O		112177	01C01	28034	SANDY'S SERVISTAR INC	01/21/2022	01/2022		44.04
O		112178	01C01	28372	SUDDENLINK	01/21/2022	01/2022		157.87
O		112179	01C01	28619	SIMMERMAN LAW OFFICE PLLC	01/21/2022	01/2022		11092.00
O		112180	01C01	29158	TRAPUZZANO'S UNIFORMS	01/21/2022	01/2022		410.90
O		112181	01C01	30024	US CELLULAR	01/21/2022	01/2022		9424.92
O		112182	01C01	30077	UNITED REFRIGERATION INC	01/21/2022	01/2022		91.80
O		112183	01C01	32251	THE WATER SHOP INC	01/21/2022	01/2022		202.00
O		112184	01C01	32331	WVCORP	01/21/2022	01/2022		425.50
O		112185	01C01	29653	TRUIST BANK	01/21/2022	01/2022		441.06
O		112186	01C01	10006	AMTOWER AUTO SUPPLY INC	01/25/2022	01/2022		697.89
O		112187	01C01	10217	ALL PETS ANIMAL CLINIC	01/25/2022	01/2022		204.21
O		112188	01C01	10454	RICHARD WILBUR III DBA	01/25/2022	01/2022		379.60
O		112189	01C01	10474	ACE AGGREGATES LLC	01/25/2022	01/2022		3902.40
O		112190	01C01	11042	BENNY'S BOOT HILL	01/25/2022	01/2022		206.91
O		112191	01C01	11382	BRUCETON PETROLEUM CO INC	01/25/2022	01/2022		11356.01
O		112192	01C01	15076	FBINAA WEST VIRGINIA	01/25/2022	01/2022		285.00
O		112193	01C01	17288	HEASTER-HART LLC	01/25/2022	01/2022		2846.25
O		112194	01C01	17347	HILLBILLY TRUCK REPAIR	01/25/2022	01/2022		681.31
O		112195	01C01	19141	JOHNSON CONTROLS FIRE	01/25/2022	01/2022		818.00
O		112196	01C01	21010	LOWE'S	01/25/2022	01/2022		284.04
O		112197	01C01	22006	VISUAL EDGE, INC DBA	01/25/2022	01/2022		1726.65
O		112198	01C01	23267	NCWV MEDIA	01/25/2022	01/2022		111.33
O		112199	01C01	24001	OTIS ELEVATOR COMPANY	01/25/2022	01/2022		26575.95
O		112200	01C01	27065	RADY & DEEM CO INC	01/25/2022	01/2022		506.00

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		112201	01C01	27083	WV REGIONAL JAIL AND	01/25/2022	01/2022		157584.50
O		112202	01C01	27287	ROBERTSON HEATING SUPPLY	01/25/2022	01/2022		514.15
O		112203	01C01	28002	SHERWIN WILLIAMS INC	01/25/2022	01/2022		174.67
O		112204	01C01	28034	SANDY'S SERVISTAR INC	01/25/2022	01/2022		215.06
O		112205	01C01	28067	THE SHINNSTON NEWS &	01/25/2022	01/2022		45.75
O		112206	01C01	28167	SIRCHIE FINGER PRINT	01/25/2022	01/2022		196.25
O		112207	01C01	28362	STATE ELECTRIC SUPPLY INC	01/25/2022	01/2022		416.70
O		112208	01C01	30004	UNITED TILE & CARPET INC	01/25/2022	01/2022		2489.00
O		112209	01C01	30024	US CELLULAR	01/25/2022	01/2022		2701.73
O		112210	01C01	32216	WEST UNION BANK	01/25/2022	01/2022		8023.45
O		112211	01C01	32311	WILSON GLASS WORKS OF WV	01/25/2022	01/2022		3769.00
O		112212	01C01	32512	WEST VIRGINIA OUTDOOR	01/25/2022	01/2022		81.97
O		112213	01C01	33001	XEROX CORPORATION	01/25/2022	01/2022		351.15
O		112214	01C01	33002	XTREME FITNESS LLC	01/25/2022	01/2022		450.00
					BANK ID 01 00065 CHECKS TO 00065 VENDORS FOR				357936.31
O		004698	07C07	12193	CITY OF BRIDGEPORT	01/19/2022	01/2022		218.52
O		004699	07C07	17010	DOMINION ENERGY WEST	01/19/2022	01/2022		448.94
O		004700	07C07	17217	HARRISON RURAL ELECTRIC	01/19/2022	01/2022		3361.61
O		004701	07C07	15149	FRONTIER	01/21/2022	01/2022		5204.77
					BANK ID 07 00004 CHECKS TO 00004 VENDORS FOR				9233.84
O		001196	54C54	10101	MON POWER	01/19/2022	01/2022		362.35
					BANK ID 54 00001 CHECKS TO 00001 VENDORS FOR				362.35
O		010344	56C56	16013	GENERAL COUNTY FUND	01/19/2022	01/2022		2315.69
O		010345	56C56	17288	HEASTER-HART LLC	01/19/2022	01/2022		67.50
O		010346	56C56	20085	KNIGHT COUNSULTING SERVIC	01/19/2022	01/2022		400.00
O		010347	56C56	29010	GLOBAL SCIENCE & TECH INC	01/19/2022	01/2022		1454.00
O		010348	56C56	29653	TRUIST BANK	01/19/2022	01/2022		841.28
O		010349	56C56	30024	US CELLULAR	01/19/2022	01/2022		457.26
					BANK ID 56 00006 CHECKS TO 00006 VENDORS FOR				5535.73
O		001256	69C69	32215	WV DEP SHERIFF RET SYSTEM	01/21/2022	01/2022		1105.50
					BANK ID 69 00001 CHECKS TO 00001 VENDORS FOR				1105.50
O		004838	72C72	11380	BESTNOTES LLC	01/19/2022	01/2022		362.00
O		004839	72C72	11404	WEST VIRGINIA DMV	01/19/2022	01/2022		2475.00
O		004840	72C72	17288	HEASTER-HART LLC	01/19/2022	01/2022		177.69
O		004841	72C72	22551	MOUNTAINSIDE MEDICAL	01/19/2022	01/2022		1100.00
O		004842	72C72	24286	OPANS LLC	01/19/2022	01/2022		1600.00
O		004843	72C72	25378	PHARMCHEM INC	01/19/2022	01/2022		215.70
					BANK ID 72 00006 CHECKS TO 00006 VENDORS FOR				5930.39
O		009840	77C77	10101	MON POWER	01/20/2022	01/2022		104.41

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		009841	77C77	10370	ANMOORE FIRE/EMS	01/20/2022	01/2022		9477.78
O		009842	77C77	11256	BRIDGEPORT FIRE DEPT	01/20/2022	01/2022		4456.14
O		009843	77C77	12014	CITY OF SHINNSTON	01/20/2022	01/2022		89.05
O		009844	77C77	12019	CLARKSBURG WATER BOARD	01/20/2022	01/2022		92.76
O		009845	77C77	12043	CITY OF SALEM	01/20/2022	01/2022		3687.06
O		009846	77C77	12069	COMPONENTSOURCE, INC	01/20/2022	01/2022		680.54
O		009847	77C77	12696	CANON FINANCIAL	01/20/2022	01/2022		216.03
O		009848	77C77	14110	ENTERPRISE SANITATION INC	01/20/2022	01/2022		744.81
O		009849	77C77	17011	HARRISON CO EMERGENCY SQD	01/20/2022	01/2022		24882.00
O		009850	77C77	28077	SUMMIT PARK PSD	01/20/2022	01/2022		62.32
O		009851	77C77	29109	THE THRASHER GROUP INC	01/20/2022	01/2022		3830.00
O		009852	77C77	29158	TRAPUZZANO'S UNIFORMS	01/20/2022	01/2022		74.00
O		009853	77C77	30024	US CELLULAR	01/20/2022	01/2022		452.40

BANK ID 77 00014 CHECKS TO 00014 VENDORS FOR 48849.30

FINAL REPORT 00097 CHECKS TO 00097 VENDORS FOR 428953.42

4-B

Tuesday February 1, 2022

The Commission sat as a Board of Review and Equalization

Commissioner Patsy Trecost II was present. Commissioner Susan Thomas was present via ZOOM. Commissioner David Hinkle was absent. Also present were Laura Pysz, County Administrator, John Spires, County Clerk, and Joseph Romano, Assessor.

Commissioner Thomas opened the meeting.

No one was scheduled and no one appeared. Commissioner Trecost moved to recess the Board of Review and Equalization and reconvene on Thursday February 3, 2022 at 10:30 am. Commission concurred.

DRAFT

_____ _____

Susan Thomas, President Date

5-A

Purchase Requisitions February 9, 2021

Date of Meeting	February 9, 2021		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description
32626	Johnson Control	$2,347.03	Replace Pjoto Sensor & sensor Base
37318	Health Access	$15,193.75	3rd Qtr Allotment 2022
37534	Hart Office Solutions	$174.26	Copier Rental / Comm.Correc
37535	MBP Print & Sign Superstore	$102.00	Bussiness Cards/Comm.Correc
37567	Frontier Communications	$1,622.19	Voice Data - 911
37568	Frontier Communications	$68.92	Data Path Access 911/OEM
37569	US Cellular	$28.96	Tablets
37572	IACP	$190.00	Membership Dep. Waybright
37574	Apco International	$60.00	Re-Certification
37578	Sandy's	$381.76	Paint & Materials for Rec Complex
37579	Sandys	$5.69	Wall Patch in Rec Complex
37580	National Recreation & Park Assoc.	$175.00	Membership Fee
37581	Kustom Signals, Inc.	$131.00	Radar Antenna & Cable/ L.E.
37583	APCO International	$107.91	Safety Manual - E911
37585	Trapuzzano's Uniforms	$2,095.14	Uniform Supplie Items/L.E
37591	Truist Bank	$355.43	Fuel / Supplies/Law Enforc
37592	Anmoore Ems	$9,445.96	Allotment-- January 2022
37593	Bridgeport Fire Dept/EMS	$5,583.71	Allotment-- January 2022
37594	Harrison County EMS	$24,365.28	Allotment-- January 2022
37599	Greater Harrison PSD	$37.95	Service--Quiet Dell School
37600	Enlarged Hepizabh	$67.02	Water Service--Spelter Ball Field
37602	Blue Gold Development	$20,942.00	Pavement - Rail Trails
37603	Advance Auto Parts	$275.13	Air Flilers & Various Supplies-Garage
37605	Artesian	$300.00	Water Treatment- Courthouse
37606	Bruceton Petroleum	$11,062.00	Unleaded Fuel
37607	Cannon Financial Services	$218.00	Copier Rental - OEM
37608	Cannon Financial Services	$1,962.13	Various Copier Rentals
37609	Clarksburg Water Board	$10,803.44	Service - Varoius Depts.
37610	Clarksburg Water Board	$102.03	Service - Parks & Rec
37611	Audubon Animal Clinic	$71.50	Vet Services
37612	James & Law	$87.50	Printer Ink
37614	Clarksburg Vetrinary	$921.22	Vet Services
37616	Chenoweth Ford	$1,503.50	Stock - County Garage
37617	Dan Cava Buick	$39.61	Key- County Garage
37618	Dominion Energy	$5,168.97	Service - Varoius Depts.
37619	FedEx	$51.24	Postage-Grants & Courthouse
37620	Fisher Auto Parts	$12.39	Oil Dry Absorbent-Garage
37621	Frontier Communications	$332.53	Service - Courthouse
37622	George L. Wilson	$78.75	Replace Door Lock -Maint. Department
37623	Hart Office Solutions	$146.16	Copier Rental-Voters
37624	Harrison county Bank	$34,405.48	Airport Property Payment

Purchase Requisitions February 9, 2021

37625	Hilbilly Truck Repair	$199.57	Towed Vehicle
37628	Johnson Vol. fire	$30,000.00	Reimburse-Various Invoices
37629	Lowe's	$17.09	Blade Round-Maintenance Dept
37631	MCM	$605.73	copier rental Pros Atty/Blk Toner Assess
37632	MCM	$258.00	Copier Rental/Park & rec
37633	Mon Power	$1,657.47	Public Safety Bld./633 W Pike St.
37635	Mon Power	$10.54	Summit Park Ballfield
37638	Quality Home & Office	$8,950.00	General Cleaning of Courthous
37641	Reynoldsville Volunteer Fire Dept	$8,388.96	Reimburse-Various Invoices
37642	Sunset Outdoor Supply	$83.48	Snow Shovel -Maintenance Dept
37643	Waste Management	$114.37	Waste Collection-Summit Park Ball field
37645	Waste Management	$918.13	Waste Collection-609 W Main St -C ouse
37645	Artesian	$250.00	Water Treatment -Sr Center
37646	Whaley Distributing	$117.73	Jumbo Roll Towels
37647	Whaley Distributing	$726.72	Rock Salt--Garage
37648	City of Bridgeport	$238.18	Water Service--Genesis Blvd.
37653	MCM	$719.97	Color Toner
37654	Airpac, Inc	$51.71	Copier Rental / Comm.Correc
37657	Arc of Harrison County	$350.00	Cleaning of Plaza
37658	Brenda Hinkle	$262.05	Mental Health Services
37661	City of Shinnston	$52.12	Water Service --ACS
37662	The Water Shop	$174.00	Cooler Rental & Water -Various Dept
37663	The Water Shop	$60.00	Water Service Various Dept
37664	Appalachian Tire Products	$565.56	Tires- County Garage
37665	MBVB Bank	$6,222.12	609 W Main St. Property
37666	Jarco Enterprises	$12,849.67	Big Rex Trailer-Maint Dept
37670	Citynet	$11,705.05	Internet, Voice & Data
37672	MPB Superstore	$46.00	Inkpads for Notary Stamps
	Total	$236,616.76	



Exonerations

EXHIBIT A

RE136 DOORIS JOANN FLEMING

RE137 JASON & LINDA CLICK

RE138 JASON & LINDA CLICK

RE139 JASON & LINDA CLICK

RE140 JASON & LINDA CLICK

RE 141 JASON & LINDA CLICK

RE 136

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 09th day of February, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **FLEMING DORIS JOANN** whose address is, 115 BARNES ST WALLACE, WV 26448, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **540** on **1 LOT 45 PARRISH ADD** , Class **2** in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **540**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is duplicate assessment with account #'s 06150247 & 06150265. Exonerate a value of 540 at a Class 2 rate of levy to correct the opvercharge. ***CANCEL THIS TICKET & MARK IMPROPER***

District: **14 - SARDIS**
Account No. **6146510**
Ticket No. **45090**
Tax Year **2021**

Amount Exonerated: $ 6.28

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE 137

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 09th day of February, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CLICK JASON & LINDA** whose address is, 909 CIRCLE DR MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **36900** on **1.06 AC ELK CREEK** , Class **3/4** in **ELK**, Harrison County, West Virginia, which should have been assessed at **29460**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **7440**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had an override value on MS1 & when it was removed & shed was added the override value remained in error. Exonerate a value of 7440 at a Class 3 rate of levy to correct the overcharge.

District: **11 - ELK**
Account No. **6057003**
Ticket No. **36106**
Tax Year **2021**

Amount Exonerated: $ 173.26

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EXONERATIONS

RE138

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 09th day of February, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CLICK JASON & LINDA** whose address is, 909 CIRCLE DR MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **36600** on **1.06 AC ELK CREEK** , Class **3/4** in **ELK**, Harrison County, West Virginia, which should have been assessed at **29460**, Class **3/4** in and for the year **2020**, resulting in a difference in assessed value of **7140**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2020**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had override value on MS1 & when it was removed & shed was added the override value remained in error. Exonerate a value of 7140 at a Class 3 rate of levy to correct the overcharge.

District: **11 - ELK**
Account No. **6057003**
Ticket No. **36128**
Tax Year **2020**

Amount Exonerated: $ 164.68

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

RE 139

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 09th day of February, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CLICK JASON & LINDA** whose address is, 909 CIRCLE DR MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **36480** on **1.06 AC ELK CREEK** , Class **3/4** in **ELK**, Harrison County, West Virginia, which should have been assessed at **29460**, Class **3/4** in and for the year **2019**, resulting in a difference in assessed value of **7020**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2019**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had an override value on MS1 & when it was removed & shed was added the override value remained in error. Exonerate a value of 7020 at a Class 3 rate of levy to correct the overcharge.

District: 11 - **ELK**
Account No. **6057003**
Ticket No. **36028**
Tax Year **2019**

Amount Exonerated: $ 161.96

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE 140

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 09th day of February, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CLICK JASON & LINDA** whose address is, 909 CIRCLE DR MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **35700** on **1.06 AC ELK CREEK** , Class **3/4** in **ELK**, Harrison County, West Virginia, which should have been assessed at **28920**, Class **3/4** in and for the year **2018**, resulting in a difference in assessed value of **6780**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2018**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had an override value on MS1 & when it was removed & shed was added the override value remained in error. Exonerate a value of 6780 at a Class 3 rate of levy to correct the overcharge.

District: **11 - ELK**
Account No. **6057003**
Ticket No. **35858**
Tax Year **2018**

Amount Exonerated: $ 155.70

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

RE141

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 09th day of February, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CLICK JASON & LINDA** whose address is, 909 CIRCLE DR MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **35340** on **1.06 AC ELK CREEK** , Class **3/4** in **ELK**, Harrison County, West Virginia, which should have been assessed at **28920**, Class **3/4** in and for the year **2017**, resulting in a difference in assessed value of **6420**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2017**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had an override value on MS1 & when it was removed & shed was added the override value remained in error. Exonerate a value of 6420 at a Class 3 rate of levy to correct the overcharge.

District: **11 - ELK**
Account No. **6057003**
Ticket No. **35707**
Tax Year **2017**

Amount Exonerated: $ 146.79

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

7-A

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$4,195,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 9

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under a Indenture of Trust, dated as of May 25, 2021 (the "Indenture") between the Issuer and United Bank, as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 87.50.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$87.50** is to be paid to a third party payee that is not affiliated with the ssuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **9th day of February, 2022.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #012022-234	Dated: 01/25/2022	$87.50
		Total	**$87.50**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
1/25/2022	012022-234

Balance Due $87.50

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants & Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
1/25/2022	012022-234

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Project: Harrison County-WhiteOak Admin

Terms	Client #
Net 30	1676

Item	DATE	Description	Hrs	Amount
Vice Pres (MM)	12/13/2021	Review account reconciliation file for August, September and October activity.	0.25	50.00
Sr Assoc (MS)	12/27/2021	Update account reconciliation for the month of November 2021.	0.25	37.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$87.50**

MNS **Billing Inquiries? Call (443) 539-4104** E

2021

7.1B

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (02/09/22)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$2,953.33.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$2,953.33.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$2,953.33** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **9th day of February, 2022**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #012022-226	Dated 01/25/22	$ 375.00
UMB Bank	Invoice #913151	Dated 01/26/22	$2,578.33
		Total	**$2,953.33**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
1/25/2022	012022-226

Balance Due $375.00

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:
Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:
The County Commission of Harrison County
ATTN: Susan Thomas, President
301 West Main Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
1/25/2022	012022-226

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Project: Charles Pointe Series 2008

Terms	Client #
Net 30	1394

Item	DATE	Description	Hrs	Amount
Vice Pres (MM)	12/16/2021	Review account reconciliation for October activity.	0.25	56.25
Manager (JLA)	12/28/2021	Assist with identification and provision of material information related to on-going compliance.	0.5	100.00
Sr Assoc (ECG)	12/29/2021	Update account reconciliation for November activity. Review bond documents.	1.25	218.75
		Subtotal Fees:		375.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$375.00**

MNS

Billing Inquiries? Call (443) 539-4104

E

2008

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 913151

Invoice Date:	**January 26, 2022**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**December 1, 2021 through December 31, 2021**
Prior Balance:	$6,302.49
Payments Received as of January 25, 2022	$6,302.49
Adjustments	$ 0.00
Outstanding Balance:	$ 0.00
Current Billing Period:	
Current Period Fees	$2,578.33
Total Fees Due	$2,578.33

Remittance Stub
Billing Period 12/01/2021 - 12/31/2021

Account Number:	141961.1
Invoice Number:	913151
Remit Balance	$2,578.33

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	913151
Attention	Fee Processing

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 913151

Account Detail — Account Number: 141961.1

Charles Pointe Project 2008AB

Administrative Fees

Administration Fee	$458.33
Administrative Fees Total	**$458.33**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Administration Fees		1.00	495.00	495.00		
	Default Specialist		2.60	625.00	1,625.00		2,120.00
Volume Based Total:			**3.60**				**2,120.00**
Transaction Fees Total							**$2,120.00**
Account Total							**$2,578.33**

7-C

FORM OF REQUISITION FOR PAYMENT FROM
ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 44 (02/09/22)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") pursuant to an Indenture of Trust (the "Indenture") for the above captioned Bonds (the "Series 2019 Excise Tax Bonds"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee (the "Trustee") and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "Development Agreement") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "Site Developer") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture for the Series 2019 Excise Tax Bonds.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 2,293.75**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site Developer

for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$ 2,293.75** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **9th day of February, 2022.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices, Statements or Proof of Payment
(Attached)

MuniCap, Inc.	Invoice #012022-242	Dated: 01/25/22	$2,293.75
	Total		**$2,293.75**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
1/25/2022	012022-242

Balance Due $2,293.75

Remit check to:

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project	Charles Pointe 2019	2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
1/25/2022	012022-242

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Project	Terms	Client #
Charles Pointe 2019	Net 30	2024

Item	DATE	Description	Hrs	Amount
Sr Assoc (SAM)	12/1/2021	Review indenture and disclosure agreement. Prepare significant event notice.	1	175.00
Vice Pres (MM)	12/2/2021	Review event notice.	0.5	112.50
Sr Assoc (SAM)	12/6/2021	Update significant event notice.	1	175.00
Sr Assoc (SAM)	12/7/2021	Update significant event notice and remit.	1	175.00
Vice Pres (MM)	12/7/2021	Review event notice.	0.25	56.25
Vice Pres (CK)	12/7/2021	Prepare event notice related to nonpayment of the base amortization due to insufficient net excise tax revenues for posting on EMMA and post.	0.5	112.50
Sr Assoc (SAM)	12/8/2021	Distribute event notice to related parties. Review account transactions and the indenture related to deposit received in November.	1.25	218.75
Sr Assoc (OO)	12/8/2021	Prepare November journal entries.	0.5	87.50
Sr Assoc (SAM)	12/9/2021	Discuss transaction back up. Update account reconciliation file with November activity.	1.25	218.75
Sr VP (MD)	12/13/2021	Begin review of November journal entries.	0.25	62.50
Vice Pres (MM)	12/13/2021	Review account reconciliation for August, September and October activity.	0.5	112.50
Sr Assoc (OO)	12/14/2021	Follow up on missing information and request requisition.	0.5	87.50
Sr Assoc (SAM)	12/16/2021	Review transaction detail and correspond with the developer.	1	175.00
Manager (JLA)	12/28/2021	Assist with identification and provision of material information related to on-going compliance.	0.5	100.00
Sr VP (MD)	12/29/2021	Review backup for November journal entries and request additional information.	0.25	62.50
Sr Assoc (SAM)	12/29/2021	Discuss accounting back up information.	0.5	87.50
Sr Assoc (OO)	12/29/2021	Post November journal entries in QuickBooks.	0.5	87.50
Sr VP (MD)	12/30/2021	Review and revise November journal entries. Confirm November balances in QuickBooks. Prepare and disseminate November financial reports for the board.	0.75	187.50
		Subtotal Fees:		2,293.75

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$2,293.75**

MNS

Billing Inquiries? Call (443) 539-4104

E

2019445

Enlarged Hepzibah Public Service District
Regular Board Meeting

Monday
February 7, 2022
5:00PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
6. Public Comments
7. Adjournment

THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE, REYNOLDSVILLE, WV 26422

9-13

Jacqui Tennant

From: Sunvalley Psd <sunvalleypsd@sunvalleypsd.com>
Sent: Wednesday, February 2, 2022 9:55 AM
To: theet news
Cc: news wboy; news wdtv; Kevin Short; Charlotte Shaffer; Laura Pysz; Jacqui Tennant; Hazel Rader
Subject: Regular Board Meeting Cancelled/Rescheduled

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please Post:

Sun Valley PSD's Regular Board Meeting on Tuesday, February 8, 2022 at 5:00 PM has been Cancelled. It has been rescheduled for the following Tuesday, February 15, 2022 at 5:00 PM at Sun Valley PSD's office located at 18 Sable Circle Reynoldsville, WV. Any questions, please call Cathy Sparks or Kevin Short at 304-623-9609.

Sincerely,
Cathy L. Sparks
Office Manager
Sun Valley PSD
PO Box 95,
Reynoldsville, WV 26422-0095
E-mail: sunvalleypsd@sunvalleypsd.com
Phone: (304) 623-9609
Fax: (304) 623-3505

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Harrison County Commission

Approval to Travel

Traveler(s) Name(s) Charlotte Shaffer

Department Planning Department

Destination 3405 Pipestem Knob Rd, Pipestem, WV 25979

Travel Dates May 17 and 18

Reason

Mountain State Land Use Academy Conference 2022

Estimated Cost

Transportation			$	
	Air	$		
	County Vehicle	$		
	Private Vehicle	330 miles		193.05
	Rental Car	$		
Lodging			$	$96.00
Registration			$	$100.00
Meals	(per diem)		$	NA
Incidentals	(per diem)		$	

Approving Authority _____Date_____
(Elected Official/Department Head)

County Commission Action ( ) Approve ( ) Disapprove

Date _____

11

RESOLUTION AND ORDER OF
THE COUNTY COMMISSION OF HARRISON COUNTY

WHEREAS, The County Commission of Harrison County, West Virginia (the "County Commission") is authorized by the County Economic Opportunity Development District Act, Chapter 7, Article 22 of the Code of West Virginia, 1931, as amended (the "Act") to create an Economic Opportunity Development District, to approve Economic Opportunity Development District projects, to issue bonds or notes to finance development expenditures and other costs permitted by the Act and to take other actions to stimulate economic growth and job creation in Harrison County, West Virginia (the "County"), which will serve a public purpose and promote the health, safety, prosperity, security and general welfare of the citizens of the County and of all citizens in the State of West Virginia (the "State") all as more fully set forth in the Act;

WHEREAS, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") prepared and submitted to the County Commission for its consideration an application dated July 7, 2011 (the "Application") proposing the creation of the District and the approval of projects and development expenditures which were proposed to be undertaken in the District pursuant to Section 5 of the Act (the "Project Plan");

WHEREAS, following a public hearing held on July 7, 2011, the Application was submitted to the West Virginia Development Office, now known as the West Virginia Department of Economic Development (the "Development Office") on July 7, 2011, and was approved by the Executive Director of the Development Office pursuant to a letter to the County Commission dated February 16, 2012;

WHEREAS, the County Commission entered an order on November 8, 2012 (the "Excise Tax District Order") which (i) created and established an economic opportunity development district in the County under the Act designated as "Charles Pointe Economic Opportunity Development District" (the "Excise Tax District"), (ii) approved the Project Plan, (iii) created the Charles Pointe Economic Opportunity Development District Board (the "District Board") to manage and operate the District as provided pursuant to Sections 10(a)(4) and 11 of the Act and (iv) imposed a special district excise tax for the benefit of the Excise Tax District (the "Excise Tax"), on the privilege of selling tangible personal property and rendering select services in the Excise Tax District in accordance with Section 12 of the EODD Act and Chapter 11, Article 10, Section 11a of the Code of West Virginia, 1931, as amended (the "Tax Act"), all in accordance with Section 12 of the Act;

WHEREAS, the Excise Tax District Order and the Project Plan provided that the County Commission would issue bonds or notes, pursuant to Section 16 and other relevant provisions of the Act (the "Financing Obligations"), in an amount not to exceed $400,000,000, with maturities not to exceed 30 years from the date of the creation of the District;

WHEREAS, Section 16(c) of the Act provides that the County Commission may issue notes, bonds or other instruments for funding projects in the District with a term of up to 30 years from the issuance thereof;

WHEREAS, pursuant to a Resolution and Order adopted and entered of record on August 7, 2019 (the "Bond Order"), the County Commission issued its Special District Excise Tax Revenue and Improvement Bonds, Series 2019 A (Charles Pointe Economic Opportunity Development District), dated August 16, 2019, in the original aggregate principal amount of $36,500,000 (the "Series 2019 A Bonds"); its Subordinate Special District Excise Tax Revenue and Refunding Bonds, Series 2019 B (Charles Pointe Economic Opportunity Development District), dated August 16, 2019, in the original aggregate principal amount of $12,280,000 (the "Series 2019 B Bonds"); and its Junior Subordinate Special District Excise Tax Revenue and Improvement Bonds, Series 2019 C (Charles Pointe Economic Opportunity Development District), dated August 16, 2019, in the original aggregate principal amount of $17,600,000 (the "Series 2019 C Bonds" and collectively with the Series 2019 A Bonds and the Series 2019 B Bonds, the "Excise Tax Bonds") for the purposes set forth in the Bond Order;

WHEREAS, the Excise Tax Bonds mature on or before November 8, 2042, and have a term of 23 years or less;

WHEREAS, the County Commission received from the Developer a supplemental application (the "Supplemental Application") for the purpose of amending the Project Plan to (i) remove the portion of the Application and the Project Plan which limits the term of Financing Obligations to 30 years from the creation of the District, thereby permitting the term of Financing Obligations that may be issued by the County Commission for the District to be a maximum term of 30 years from the date of issuance of the Financing Obligations, as permitted under Section 16(c) of the Act; (ii) establish December 31, 2052 as the termination date of the District; and (iii) allow for certain other changes in connection therewith (the "Amended Project Plan");

WHEREAS, after conducting a public hearing thereon, the County Commission adopted a Resolution on January 5, 2022, approving the submission of the Supplemental Application to the Development Office for consideration of approval;

WHEREAS, the County Commission has received a letter from the Development Office dated February 1, 2022 (the "Development Office Letter"), attached hereto and incorporated herein as **Exhibit A**, which states that the Development Office has no statutory or regulatory duty or other role in approving the Supplemental Application or having any involvement in the changes to the District which are described in the Supplemental Application, and that the Development Office supports the local decision-making process of the County Commission as it relates to the proposed changes to the District described in the Supplemental Application;

WHEREAS, although the Supplemental Application proposed the establishment of December 31, 2052 as the termination date of the District, the County Commission, in its discretion, has determined that because such termination date is not required for approval of the Supplemental Application by the Development Office, such termination date will not be established through this Resolution and Order and shall not be included in the Amended Project Plan;

WHEREAS, the County Commission desires to approve pursuant to this Resolution and Order, among other things, the amendment of the Excise Tax District Order and the approval of

the Amended Project Plan in order to remove the existing restrictions on the term of Financing Obligations and to permit the term of Financing Obligations that may be issued by the County Commission for the District to be a maximum term of 30 years from the date of issuance of the Financing Obligations, as permitted under Section 16(c) of the Act; and

WHEREAS, the amendment of the Excise Tax District Order, the approval of the Amended Project Plan and the financing of the costs of the Amended Project Plan pursuant to the issuance by the County Commission of its Financing Obligations will promote the establishment and vitality of significant business opportunities within the District and the County and serve as an effective means for developing or restoring and promoting retail and other business activity within the District and the County, which will stimulate economic growth and job creation in the District and the County, thereby serving a public purpose and promoting the health, safety, prosperity and general welfare of all citizens in the County and State all as more fully set forth in the Act.

NOW, THEREFORE, BE IT ORDERED BY THE COUNTY COMMISSION OF HARRISON COUNTY, AS FOLLOWS:

1. The Excise Tax District Order is hereby amended to provide that the Financing Obligations shall have maturities not to exceed 30 years from the date of issuance thereof.

2. The County Commission hereby approves the Amended Project Plan to provide that the Financing Obligations shall have maturities not to exceed 30 years from the date of issuance thereof.

3. The general intention of the County Commission is to develop and increase services and to make capital improvements within the District.

4. If any section, paragraph, clause or provision of this Resolution and Order should be held invalid by any court of competent jurisdiction, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution and Order.

5. All ordinances, resolutions, indentures or orders, or parts thereof that conflict with the provisions of this Resolution and Order are, to the extent of such conflict, hereby repealed with respect to the subject matter of this Resolution and Order.

6. The County Commission covenants that all acts, conditions, things and procedures required to exist, to happen, to be performed or to be taken precedent to and in the adoption and entry of this Resolution and Order do exist, have happened, have been performed and have been taken in regular and due time, form and manner as required by and in full compliance with the laws and Constitution of the State of West Virginia applicable thereto; and that the President, Clerk and members of the County Commission were at all times when any actions in connection with this Order occurred and are duly in office and duly qualified for such office.

7. This Resolution and Order shall take effect immediately upon adoption and entry thereof.

Adopted and entered of record this February 9, 2022.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By:_____
Its President

CERTIFICATION

The undersigned, being the duly qualified, elected and acting Clerk of The County Commission of Harrison County, does hereby certify that the foregoing Resolution and Order was duly adopted by the Members of The County Commission of Harrison County at a regular meeting duly held, pursuant to proper notice thereof, on February 9, 2022, a quorum being present and acting throughout, and which Resolution and Order has not been modified, amended or revoked and is a true, correct and complete copy thereof as of this February 9, 2022.

By: _____
County Clerk

EXHIBIT A

DEVELOPMENT OFFICE LETTER

WEST VIRGINIA
Economic Development

1900 Kanawha Boulevard East
Building 3, Suite 600
Charleston, West Virginia, 25305
(800) 982-3386 • (304) 558-2234
westvirginia.gov

February 1, 2022

The Honorable Susan Thomas, President
The County Commission of Harrison County
301 West Main Street
Clarksburg, WV 26301

Dear President Thomas,

I am in receipt of the application of The County Commission of Harrison County, dated January 10, 2022 (the "Application") which sought to: (i) remove the portion of the Original Application and Project Plan for the Charles Pointe Economic Opportunity Development District (the "District") which limits the term of Financing Obligations issued by the County Commission for the District to 30 years from the District Creation Date, (ii) insert a new provision which requires that the District terminate on December 31, 2052.

The purpose of my writing is to provide clarification as to the role and function of the West Virginia Department of Economic Development (the "Department") as it relates to reviewing and deciding upon the changes to the District which the County Commission seeks to make pursuant to the Application. In this regard, please note that the Department has no statutory or regulatory duty or other role in approving the Application or having any involvement in the changes to the District which are described in the Application. If boundary or scope of project modifications were to be proposed, our office would necessarily be engaged.

This office supports the local decision-making process of the County Commission. We trust that your organization knows best the needs and requirements of your county. As it relates to this specific matter, we have no role in the decisions and recommendations of the County Commission.

If you have any questions or require additional information, please do not hesitate to contact our office, specifically Mr. Todd Hooker at (304) 558-2234.

Sincerely yours,

Mitch B. Carmichael
Cabinet Secretary



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

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COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

HARRISON COUNTY COMMISSION

/// CREATING SPECIAL FUND
FUND # 108
Economic Development Administration Fund

WHEREAS, the Harrison County Commission is hereby creating a special fund namely, the Economic Development Administration Fund, EDA #01-79-15127

WHEREAS, all funds received from the US Economic Development Administration Fund to the following items: Harrison Regional Industrial Park Site Development and Building Construction, and any other related expensed pertaining to the specific project and approved through the US EDA guidelines.

NOW, TEHEREFORE, BE IT RESOLVED that the Harrison County Commission does hereby establish a fund to be known as the Harrison County EDA Fund , and that the checks of said fund be signed by the President of the Harrison County Commission, the Clerk of the County Commission and the Sheriff and Treasurer of Harrison County.

Given under our hand and the seal of the Commission this 9th day of February, 2022

Susan J. Thomas, President
Harrison County Commission

John R. Spires, County Clerk



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

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COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

Elected Officials Approval
Pursuant to Section 147(f) of the
Internal Revenue Code of 1986, as amended

I, _____, President, of the Harrison County Commission, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), hereby states that the actions taken by the Nutter Fort Volunteer Fire Department, Inc. to enter into a lease-purchase agreement in an aggregate principal amount not to exceed $1,300,000.00 in order to finance One (1) 2021 Pierce Ladder truck has been accomplished according to said requirements of the Code. Said equipment will be located at the Department's headquarters at 1415 Buckhannon Pike, Nutter Fort, West Virginia 26301.

This approval is given following a public hearing held at 7:00 p.m. on Monday, November 16, 2020 at the fire department's headquarters at 1415 Buckhannon Pike, Nutter Fort, West Virginia 26301 and is solely for the purpose of satisfying the requirements of Section 147(f) of the Code. **By the grant and execution of this approval, the undersigned authority does not become obligated for the financial obligations of the volunteer fire department.**

IN WITNESS WHEREOF, I hereto set my hand this _____ day of February 2022.

HARRISON COUNTY COMMISSION

Name: _____
Susan J. Thomas, President

PUBLISHER'S CERTIFICATE

I, Tammy Hurst,
Classified Manager of THE EXPONENT TELEGRAM, a newspaper of general circulation published in the city of Clarksburg, County and state aforesaid, do hereby certify that the annexed:

NOTICE OF PUBLIC HEARING ON THE PROPOSED FINANCING OF EQUIPMENT BY THE NUTTER FORT VOLUNTEER FIRE DEPARTMENT, INC.

was published in THE EXPONENT-TELEGRAM 1 time(s) commencing on 11/07/2020 and ending on 11/07/2020 at the request of

COUNTRY ROADS LEASING.

Given under my hand this 11/09/20.

The publisher's fee for said publication is: $32.90.

Tammy Hurst
Classified Manager of The Exponent-Telegram

Subscribed to and sworn to before me this 11/09/20

Racheal Plaugher
Notary Public in and for Harrison County, WV

OFFICIAL SEAL
Notary Public, State of West Virginia
Racheal Plaugher
WV News
324 Hewes Ave.
Clarksburg, WV 26301
My Commission Expires February 27, 2025

My commission expires on
The 27 day of February 20 25

NOTICE OF PUBLIC HEARING ON THE PROPOSED FINANCING OF EQUIPMENT BY THE NUTTER FORT VOLUNTEER FIRE DEPARTMENT, INC.

Notice is hereby given that The Nutter Fort Volunteer Fire Department, Inc. (the "Issuer") will meet on Monday November 16, 2020 at 7:00 p.m. at their headquarters for the purpose of holding a public hearing pursuant to the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended, on a proposal that the Issuer enter into a lease-purchase agreement with Country Roads Leasing, LLC in order to finance One (1) 2021 Pierce Ladder Truck. Said equipment is to be located on 1415 Buckhannon Pike, Nutter Fort, West Virginia 26301.

To finance the costs of the equipment and to pay costs and expenses incidental to the financing, the Issuer proposes to enter into a lease-purchase agreement in the maximum aggregate principal amount not to exceed $1,300,000.00. The Issuer will be required to pay all expenses of operating, maintaining and insuring the equipment. The rental payments due pursuant to the lease-purchase agreement will be secured by a security interest in the equipment.

All persons interested may appear and be heard at said time and place or may file written comments with the President of the Issuer prior to the date of the hearing set forth hereinabove.

By the Order of The Nutter Fort Volunteer Fire Department, Inc.

Attest: Natalie Haddix, President

General Meeting 11/16/2020

CTO@19:02

Old minutes read

Frank made a motion

Brittany seconded and it carried

Tonight's Agenda

To speak with Jeff from Country Roads Leasing about rates and payments on pending New Ladder Truck.

C7 and P7 checked on best rates and whether it was best to make monthly payments instead of one payment yearly.

And we will continue to use the 20,000 from the city towards a truck payment.

This loan will be a line of credit at 20 yr fixed rate. We are checking on a loan in the amount of 1.25 million.

Bank 1: 4% rate will be a payment of 7,802.00 a month.

Bank 2: 3.285% rate will be a payment of 7,285.52 a month.

We will pay off Squad 7.

Rezin made a motion to remove the ladder from 72 and use the truck as a engine, Heather seconded this motion and it carried.

A motion was made by Dustin to proceed with the loan and purchase of a new ladder truck,

Tiny seconded this motion and it carried.

Also attached is the Resolution of the Board, Notice of Public Hearing, and Public Hearing Minutes.

Zane Swiger was voted in as a new member being on a year probation starting 11/16/2020.

Meeting adj @ 20:03

Resolution of the Board

WHEREAS, the members of the Lessee ("Lessee") have determined that it is necessary and desirable and in the best interests of the Lessee to enter into a Master Equipment Lease-Purchase Agreement (the "Agreement") with Country Roads Leasing, LLC, of Bridgeport, West Virginia, for the purpose of obtaining the Equipment described in the Agreement presented to this meeting; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment, and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. AUTHORIZATION. The governing body of Lessee does hereby approve the Agreement substantially in the form presented to this meeting, and does hereby designate the President of Lessee and other officers of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Agreement with any changes, insertions and omissions therein as may be approved by the officer(s) who execute the Agreement, such approval to be conclusively evidenced by such execution and delivery of the Agreement. The Board President or Board Treasurer of the Lessee and any other officers of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Agreement and attest the same.

Section 2. EXECUTION OF DOCUMENTS. The proper officer(s) of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.

Section 3. DESIGNATION AS QUALIFIED TAX-EXEMPT OBLIGATION. Lessee hereby designates the Agreement as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986 as amended.

Section 4. EFFECTIVE DATE. This Resolution shall take effect immediately.

NOTICE OF PUBLIC HEARING
ON THE PROPOSED FINANCING
OF EQUIPMENT BY THE NUTTER FORT VOLUNTEER
FIRE DEPARTMENT, INC.

Notice is hereby given that The Nutter Fort Volunteer Fire Department, Inc. (the "Issuer") will meet on Monday November 16, 2020 at 7:00 p.m. at their headquarters for the purpose of holding a public hearing pursuant to the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended, on a proposal that the Issuer enter into a lease-purchase agreement with Country Roads Leasing, LLC in order to finance One (1) 2021 Pierce Ladder Truck. Said equipment is to be located on 1415 Buckhannon Pike, Nutter Fort, West Virginia 26301.

To finance the costs of the equipment and to pay costs and expenses incidental to the financing, the Issuer proposes to enter into a lease-purchase agreement in the maximum aggregate principal amount not to exceed $1,300,000.00. The Issuer will be required to pay all expenses of operating, maintaining and insuring the equipment. The rental payments due pursuant to the lease-purchase agreement will be secured by a security interest in the equipment.

All persons interested may appear and be heard at said time and place or may file written comments with the President of the Issuer prior to the date of the hearing set forth hereinabove.

By the Order of The Nutter Fort Volunteer Fire Department, Inc.

Attest: Natalie Haddix, President

Public Hearing Minutes

Pursuant to the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended, a public hearing notice was posted in the Exponent Telegram and a Public Hearing was held at the Nutter Fort Volunteer Fire Department headquarters located at 1415 Buckhannon Pike, Nutter Fort, West Virginia 26301 @ 7:00 pm Monday, November 16, 2020.

All persons appearing were provided the opportunity to voice their public opinion on the matter of the Nutter Fort VFD's intention to purchase One (1) 2021 Pierce Ladder truck for the purpose of providing fire fighting service to the citizens of Nutter Fort and surrounding areas.

Name/Title: Jeremy Haddix, Fire Chief

Date: November 16, 2020

Natalie Haddix

Name/Title: Natalie Haddix, President

Date: November 16, 2020

United States of America

State of West Virginia *County of Harrison, ss:*

Clerk's Fiduciary Report

Estate from Wednesday, January 26, 2022, through Tuesday, February 1, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Thursday, January 27, 2022, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **HELEN STAR TRESIZE** was appointed and qualified as ADMINISTRATRIX of the estate of **HARRY E TRESIZE**, deceased. Bond was 55,000.00.

On, Friday, January 28, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **LOIS E WEBB**, deceased was referred to **NORMAN FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **CAROL SUE WHEELER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

STEPHEN A WICKLAND, who was named in the last will and testament of **CAROL SUE WHEELER**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Monday, January 31, 2022, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAWN GOBEL** was appointed and qualified as ADMINISTRATRIX of the estate of **DONALD DAVID GOBEL JR**, deceased. Bond was 3,100.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **LORI MICHELLE SIMONS** was appointed and qualified as ADMINISTRATRIX of the estate of **AUSTIN JOYCE SECRET**, deceased. No bond was required.

On, Tuesday, February 1, 2022, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **TRINA E NESTER** was appointed and qualified as ADMINISTRATRIX of the estate of **DONNA JEAN MULLINS**, deceased. Bond was 10,000.00.

John R Spires
Clerk of the Harrison County Commission

Wednesday, February 9, 2022

Confirmed