Wednesday, March 2, 2022

10:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting due to the COVID – 19 requirements for social distancing. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Funding Request --- Harrison County WV Historical Society --- Sherri Heavner

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices**
   - A. **Erin J. Bennett---Resignation---Effective 02-18-2022---Circuit Clerk**
   - B. **Wayne Worth---Moved to Supervisory Matrix---Effective 03-10-2022--- Community Corrections**
   - C. **Melissa Owens---Moved to Supervisory Matrix---Effective 03-10-2022--- Community Corrections**
   - D. **Bryan Lowther---FLMA---911**
   - E. **Trevor Vance--- FMLA---911**
4. **Minutes and /or Amended Minutes of Previous Meeting**
   - A. **Regular Meeting Minutes 02-16-2022**
   - B. **Board of Review and Equalization Minutes --- 02-01-2022**
   - C. **Board of Review and Equalization Minutes --- 02-17-2022**
   - D. **Board of Review and Equalization Minutes --- 02-18-2022**
5. **Requisitions --- Purchase Orders --- Invoices**
   - A. **Vendor Requisition List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application**
   - A. **Exonerations --- See Exhibit A**
   - B. **Corrective Tickets --- See Exhibit B**

7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)
   A. Requisition for Payment No. 45 --- Greenberg Traurig $580.00
8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission
   A. Requisition Number: #51 --- Rycon Construction, Inc. $1,465,633.75
9. Review – Discuss – Consider Letter to Alcohol Beverage Control Commission --- Dollar General Store #22438 --- Wallace
10. Review – Discuss – Consider Chestnut Street Water Line Replacement Project
11. Review – Discuss – Consider Fair Housing Resolution & Fair Housing Affirmative Action Plan
12. Review – Discuss:
    A. Lumberport Water Issues
    B. Salem Water and Sewage Issues City Manager or Mayor
    C. Annmoore Water Issues City Manager or Mayor
    D. Sun Valley PSD Attorney and President
    E. Lake Floyd PSD President
    F. Hepzibah PSD Board Members.
13. Administrator's Report
14. Commissioner Comments - Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
B. Monthly Fiduciary Commission Settlements:
   1. Daniel A. Ables, Deceased
   2. Helen E. Fragale, Deceased
   3. Linda Nichols Gardner, Deceased
   4. Oliver L. Huffman, Deceased
   5. Wayne Davis Bohon, Deceased
   6. Thelma M. Boyers, Deceased
C. Monthly Minutes/Financial Information from Various Boards, Committees, and Public Service Districts
   1. Meeting Minutes --- Greater Harrison County PSD --- 01-19-2022
   2. Meeting Minutes --- Bingamon PSD --- 01-24-2022

TABLED ITEMS - - Items May Require Discussion and /or Approval

10:05 AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to support your project. Please complete this application and return it to the Harrison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.com; Questions: 304-624-8500 Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 1-6-2022

Organization Name: Harrison County West Virginia Historical Society

Name & Title of Requestor: Sherri Heavner - Treasurer

Mailing Address of Organization and Responsible Person:
445 W. Main St., Clarksburg, WV 26301
If approved, this is where the check will be sent

Telephone: 304-709-4902 Fax: _____ E-mail: hewvhs@gmail.com

FEIN# _____ Is your organization an IRS 501(c) 3 not-for-profit?
If yes attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 22,000 yearly budget

Dollar Amount REQUESTED - Grant: $ 6,500 - 8,000 Loan: $ _____

Was project funded previously by HCC? (YES) NO If so, when _____ how much: $ _____

Have you previously received funds from the Harrison County Commission: (Y) N
If Yes, how much? If funded multi-years - list by fiscal year?
When: 2-22-2021 ;how much: $ 6,500 2019 8,000
When: 3-17-2021 ;how much: $ 6,500

Purpose of request (one sentence): FUNDS TO maintain + operate the Neff-Hardesty Archives

If for a fair/festival/event, give dates and location: Date: Location:

Describe the proposed activities with dollar amounts to be funded by this request:
COST OF GRANT MATCH Americorps Member 6,000
RENT 1,200 year INSURANCE 4,000, Archives, utilities
Public events - EXHIBIT

Are your financial statements audited by an outside accounting firm? ○ Y ⊗ N
If Yes, by whom: 990 TAXES Prepared by Paula Bomhoff

Do you plan to recognize the Harrison County Commission's contribution? If Yes, how? Yes
Social media, webpage, newspaper

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Sherri Heavner agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Sherri Heavner, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Sherri Heavner shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Sherri Heavner agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current list of Board of Directors with addresses
3. list other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Sherri Heavner **Date** 1-6-2022

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: _____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

_____

Approval Signature Date

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO	
02/18/2022			
NAME: ERIN J. BENNETT		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT: CIRCUIT CLERK	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☑ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☑ OTHER (Explain) LAST WORKING DAY IS FRIDAY FEB 18, 2022.
PLEASE PAY HER FOR 26.92 HOURS VACATION TIME

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE: Albert F. Marcos	DATE: 02/16/2022
HUMAN RESOURCES MANAGER: [signature]	DATE: 2/22/2022

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3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
	~~WAYNE WORTH~~	| | | -| | | -| | | | |

NAME	ADDRESS
WAYNE WORTH	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		COM CORR	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB	14-4	
☐ SHIFT		
☐ RATE	To	
☐ ADDRESS/PHONE	B-3	155,628
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☒ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Move to Supervisory MATRIX

EFFECTIVE 3/10/22

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 2/24/22
HUMAN RESOURCES MANAGER	DATE 2/24/22

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PAYROLL CHANGE NOTICE

3-C

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
		| | |-| | |-| | | | |

NAME	ADDRESS
Melissa OWENS	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Com. CORR	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT	From	
☐ JOB		
☐ SHIFT	9-4 TO	
☐ RATE		
☐ ADDRESS/PHONE	A-3	
☐ BENEFIT PLAN		
☐ OTHER _____		$52,628
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☒ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

Move to Supervisory MATRIX
Effective 3/10/22

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 2/24/22
HUMAN RESOURCES MANAGER	DATE 2/24/22

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PAYROLL CHANGE NOTICE

3-D

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
2/24/2022		| | |-| | |-| | | | |
NAME Bryan Gunther		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT 911 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☒ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) 8 Hours Floating Holiday
80 Hours Leave w/o Pay / FMLA
Total 88 Hours

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 2/24/2022
HUMAN RESOURCES MANAGER	DATE 2/26/2022

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3-E

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
2/24/2022		| | |-| | |-| | | | |
NAME: TREVOR VANCE		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT: 911 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☒ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) 40 Regular Hours 13 Vacation
10.25 Sick 16.75 Hours w/o Pay FMLA Pending
Total 80 Hours

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 2/24/2022
HUMAN RESOURCES MANAGER	DATE 2/25/2022

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4-A

At the regular meeting of the County Commission of Harrison County held on Wednesday February 16, 2022, Commissioners Susan Thomas and Patsy Trecost II were present. Commissioner David Hinkle was present via ZOOM. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and John Spires, County Clerk, said the Lord's Prayer and led those present in the Pledge of Allegiance to the Flag.

1. Public Comment Period: Bill Ofield, Hepzibah resident, spoke on the Hepzibah PSD rate increase and feels that it is exorbitant. Mr. Ofield would like to see some ARP money to assist in this matter. Mr. Ofield asked if the Hepzibah PSD file in a timely fashion for funding.
2. Consent Agenda: Trecost moved to approve. Commission concurred.

10:05 A.M. --- Funding Request --- Operation Firm Handshake, Inc. --- Martin Broderick: Martin Broderick gave an overview of how many Veterans the program has assisted. Trecost moved to allocate $2,000.00 for Operation Firm Handshake. Commission concurred.

3. Payroll Change Notices: Trecost moved to approve item A. Commission concurred.
   A. Bryan Lowther--- FMLA - 22 Hrs.
4. Minutes and /or Amended Minutes of Previous Meeting: Trecost moved to approve items A, B and C. Commission concurred.
   A. Regular Meeting Minutes 02-02-2022
   B. Board of Review and Equalization Minutes --- 02-03-2022
   C. Board of Review and Equalization Minutes --- 02-08-2022
5. Requisitions --- Purchase Orders --- Invoices: Laura Pysz, County Administrator, explained that work order number 37806 has a typo and it is actually for the Harrison County YMCA and not the County Clerk. Trecost moved to approve and reflect the County Administrator's comment. Trecost moved to approve. Commissioner Hinkle asked about a requisition for the IRS for 2020. Commissioner Hinkle asked why this matter issue was not brought up before today. Laura Pysz explained what has happened to her knowledge. Hinkle moved to remove requisition 37799 until the Commission can investigate. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. Commissioner Thomas and Commissioner Trecost voted in favor of Commissioner Trecost motion earlier stated. Commissioner Hinkle voted against. Motion carried. Trey Simmerman, County Attorney, stated to draft a cover letter to the IRS to send with payment.

A. Vendor Requisition List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve. Commission concurred.
   A. Exonerations --- See Exhibit A
   B. Corrective Tickets --- See Exhibit B
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) *(NONE)*
8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission
   A. Requisition for Payment Number #48 --- Silling Associates, Inc. $17,826.14
   B. Requisition for Payment Number #49 --- Silling Associates, Inc. $14,766.64
   C. Requisition for Payment Number #50 --- The Thrasher Group $4307.10

   Trecost moved to approve item A through C. Commission concurred.
9. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts
   A. Meeting Agenda --- Sun Valley PSD --- 02-15-2022

   Trecost moved to approve and make a part of the record. Commission concurred.
10. Review – Discuss – Consider Enlarged Hepzibah PSD Rate Increase: Trecost moved to make this a part of the record. Commission concurred.
11. Review – Discuss – Consider Creation of Economic Development Administration Fund #108 --- Tabled from 02-09-2022: Laura Pysz summarized the history of grant. Amy Wilson from the Harrison County Economic Development Corporation spoke on the agenda item and how the application process works. Ms. Wilson will get the actual cost. Ms. Wilson advised that the loan will be paid by the Harrison County Economic Development Corporation and she will meet with the State once the final cost is obtained. Commissioner Trecost asked for a timeframe. Commissioner Thomas asked for clarification on process and what the Commission's role in funding will be. Commissioner Hinkle would like to simplify land development process. Ms. Wilson advised that she would like a list of County Property for future projects. Hinkle moved to set up account fund 108. Commission concurred.
12. Review – Discuss – Consider a Resolution Authorizing the Application for Fund for Harrison County Community Corrections Program: Gina Jones, Director of Grants, advised that item 12 and 13 are continual funds for Community Corrections. Trecost moved to approve item 12 and 13 and affix the President's signature. Commission concurred.

13. Review – Discuss – Consider a Resolution Authorizing the Application for Funds from the WV Justice Reinvestment Initiative Treatment Supervision Grant Program: Handled within item 12.

10:30 A.M. --- Hearing Delinquent & Unprogressed Estates: Travis Strader appeared but wasn't relevant to the closing of the unprogressed estates. Trecost moved to administratively close the estates except the Gainer estate. Commission concurred.

14. Review – Discuss - Consider Assistance to local parks with Land and Water Conservation Fund (LWCF) applications - Providing up to $5,000 to match LWCF grant fund requests for local community parks (list attached – Stonewood, Anmoore, Summit Park, Good Hope, Wallace, Spelter, Nutter Fort, Salem, Lost Creek, Shinnston, West Milford, Lumberport, Parks and Rec Complex); LWCF Grant is a 50-50 matching grant.
Also, providing up to $2,500 for environmental review of each proposed location (required for grant). Locations would be the same as parks indicated above.
Laura Pysz advised that while this is a worthy project she suggests to table this item until after budget time. Trecost moved to table this matter. Commission concurred.
15. Review – Discuss – Consider Budget Revisions
    A. Vital Services Levy
    B. General County Fund

    Laura Pysz spoke on the budget revisions within the Ambulance Authority, OEM, Animal Control, Courthouse Security and Parks and Recreation. Commissioner Hinkle asked how much was in the unencumbered fund. Trecost moved to approve Item A and B. Ms. Pysz advised that there was close to one million dollars in this fund. Commission concurred.
16. Review – Discuss – Consider Memorandum of Understanding Cooperative Agreement between Harrison County Commission & Community Corrections: Gina Jones explained the agreement and advised that this needs the President to sign. Trecost moved to approve. Commission concurred.
17. Administrator's Report: Laura Pysz spoke on the budget workshop, expanding the PSD grant process and a leak in Anmoore.
18. Commissioner Comments – Questions: Trecost thanked the representative from Congressman McKinley's office for attending.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

4-B

Tuesday February 1, 2022

The Commission sat as a Board of Review and Equalization

Commissioner Patsy Trecost II was present. Commissioner Susan Thomas was present via ZOOM. Commissioner David Hinkle was absent. Also present were Laura Pysz, County Administrator, John Spires, County Clerk, and Joseph Romano, Assessor.

Commissioner Thomas opened the meeting.

No one was scheduled and no one appeared. Commissioner Trecost moved to recess the Board of Review and Equalization and reconvene on Thursday February 3, 2022 at 10:30 am. Commission concurred.

DRAFT

_____ _____

Susan Thomas, President Date

4-C

Thursday February 17, 2022

The Commission sat as a Board of Review and Equalization

Commissioner Patsy Trecost II was present. Commissioner Susan Thomas was present via speaker phone. Commissioner David Hinkle was absent. Also present were Laura Pysz, County Administrator, John Spires, County Clerk, Denise Palmer, Steve Hathaway and Allen Feree, from the Assessor's office.

Commissioner Thomas opened the meeting.

No one was scheduled and no one appeared. Commissioner Trecost moved to recess the Board of Review and Equalization and reconvene on Friday February 18, 2022 at 10:00 am. Commission concurred.

_____ _____

Susan Thomas, President Date

DRAFT

4-D

Friday February 18, 2022

The Commission sat as a Board of Review and Equalization

Commissioner Susan Thomas was present. Patsy Trecost II was present via phone. Commissioner David Hinkle was absent. Also present were Laura Pysz, County Administrator, Micah Fisher, Deputy County Clerk, Randy Glaspell, Residential Appraiser, Steve Hathaway and Allen Feree, Commercial Appraisers from the Assessor's office.

Commissioner Thomas opened the meeting.

No one was scheduled and no one appeared. Commissioner Thomas moved to recess the Board of Review and Equalization and reconvene on Thursday February 24, 2022 at 10:00 am. Commission concurred.

DRAFT

_____ _____

Susan Thomas, President Date

March 2, 2022

5A

Date of Meeting	February 23, 2022		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description
37872	Comfort Communications Inc.	$520.75	Replacement Headsets/911
37873	West Virginia Association of Conuties	$470.00	2022 WVACO Conference
37874	Lowe's	$285.74	Cleaning Supplies/Comm.Corr
37875	Olympec USA LLC U.S. Head Office	$10,659.56	January/March Rent/Day Rep
37879	Tara Hodge	$146.84	Mileage Training
37880	Elizabeth Keough	$30.42	Mileage to Courthouse
37881	Mountain State ESC WV Public Service Training	$60.00	CPR Training/ 911
37884	Sandy's True Value	$313.89	Supplies for Park&Rec.
37885	Clarksburg BluePrint	$125.00	Floor Plans / Park & Rec.
37886	Sandy's True Value	$114.43	Maintenance Supplies
37887	Cunningham Recreation	$2,291.00	Boarder Pieces/Good Hope Park
37888	Albert Marano	$146.25	Reimbursement/Travel/ A.Marano
37889	Alpine Refrigeration LLC	$440.00	Freezer Repair/Park&Rec.
37890	Lori Thomas	$146.25	Reimbursement/Travel/L.Thomas
37891	Prehistoric Planet	$22,400.00	Dinosaurs Exhibit Pieces/Park&Rec.
37892	WV Association of Counties	$705.00	WVACO Conference/Cir.Clerk
37893	Ace Aggregates, LLC	$1,014.72	Stone South Rail Trail
37894	Advantage Technology	$3,240.00	Microsoft License/Courthouse
37895	Clarksburg Water Board	$79.77	633 W. Pike Street
37896	Dominion Energy of WV	$1,250.38	Public Safety Building
37897	Grace Animal Hospital	$85.50	K-9 Check up
37898	Robin's Perfect Fit	$10.00	Alterations for Dep. Pruitt
37899	Hart Office Solutions	$194.34	Copier Rental/ 911
37900	MCM Business System	$175.99	Black Toner/ Assessor's Office
37901	Mon Power	$461.73	Salem Tower
37902	Otis Elevator Co.	$931.00	Senior Citizens Center
37903	UniFirst Corporation	$61.05	Carpet Runner Rental/911
37904	Robertson Heating Supply	$214.57	Maintenance Supplies
37905	Simmerman Law Offices	$14,069.12	General Advice/Commission
37906	Mon Power	$232.89	Animal Control
37908	Robin's Perfect Fit	$5.00	Alterations for Dep. Lattea
37910	Trapuzzano's Uniforms	$192.87	Mag Pouches/Law Enforce
37911	Truist Bank	$2,408.89	Supplies&Training Law Enforc
37912	A-1 Exterminating Co. Inc	$173.25	Pest Control/PSB & Staging
37913	AT & T	$250.00	Reimbursement/Permit
37914	Carolina Recording Systems LLC	$500.00	Audio Recorder Move/911
37915	Dominion Energy of WV	$331.80	Extension Office
37916	APACO International	$30.00	Recertification K.Liner/911
37917	John Deere Financial	$95.96	LP Gas Propane/RT.19 Garage
37919	Mon Power	$340.44	Shinnston Tower
37920	Mon Power	$984.25	Extension Office & 609 W.Main St.
37921	Pitney Bowes	$584.70	Supplies for Mail Machine

March 2, 2022

37922	U S Cellular	$209.61	County Commission
37924	State Electric Company	$796.24	Card Readers/Key Fobs/L.E.
37925	Continental Coffee	$98.85	Coffee Supply Services/L.E.
37926	SHI	$19.00	Adapter for Voters
37928	TLG Printing Services LLC	$375.00	Letterhead & Envelopes
37931	City of Stonewood	$2,000.00	Special Funding
37932	Clarksburg-Harrison Regional Housing	$1,000.00	Special Funding
37933	Dominion Energy of WV	$829.30	Animal Control
37934	Hart Office Solutions	$199.99	Black Toner/County Clerk
37935	MCM Business System	$419.45	Copier Rental/Various
37936	LexisNexis Matthew Bender	$1,199.36	Code Book Inserts
37938	Liberty Distributors	$842.20	HDQ Neutral Cleaner
37940	WV Association of Circuit Clerks	$300.00	2022 Circuit Clerk Dues
37942	Fairmont Vet	$60.37	Vet Bill for Cruelty Case
37943	Truist Bank	$234.18	Fuel & Supplies/ Law Enforc
37945	James R. Leonard	$230.00	Reimbursement for Exam
37948	Nova	$100.00	National Advocate Credential Program
37949	Truist Bank	$67.06	Supplies/Services/Pros.Atty
37950	AT & T	$136.38	February Service Charges/Pros.Atty
37952	Mon Power	$108.75	VA Rail Trail
37953	MCM Business System	$208.00	Copier Rental County Clerk
37958	Stationers	$159.00	Supplies for restock/ Cage
37959	James & Law	$2,390.63	Supplies for restock/ Cage
37960	MCM Business System	$122.88	Supplies for restock/ Cage
County Clerk	The Exponent Telegram	$2,418.01	Legal Ads
Erikka Wilson	Vital Services Levy Fund	$23.50	Reimbursement/Erroneous Payment
Erikka Wilson	Vital Services Levy Fund	$3,830.00	Reimbursement/Erroneous Payment
	Total	$85,151.11	

7-A

FORM OF REQUISITION FOR PAYMENT FROM
ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 45 (03/02/22)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") pursuant to an Indenture of Trust (the "Indenture") for the above captioned Bonds (the "Series 2019 Excise Tax Bonds"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee (the "Trustee") and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "Development Agreement") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "Site Developer") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture for the Series 2019 Excise Tax Bonds.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 580.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site Developer

for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$ 580.00** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **2nd day of March, 2022.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices, Statements or Proof of Payment
(Attached)

Greenberg Traurig	Invoice #5901362	Dated: 02/16/22	$580.00
		Total	**$580.00**

PLEASE REFERENCE:
CLIENT NAME: INVESCO, LTD.
FILE NUMBER: 199650.010100
INVOICE NUMBER: 5901362*
BILLING PROFESSIONAL: Brian Crumbaker

IF YOU WISH TO PAY BY CHECK PLEASE REMIT TO THE ADDRESS BELOW:

Greenberg Traurig
PO Box 936769
ATLANTA GA 31193-6769

GT GreenbergTraurig

Invoice No.: 5901362
File No. : 199650.010100
Bill Date : February 16, 2022

Invesco, Ltd.
ELECTRONIC BILLING - DO NOT MAIL

Attn: John O'Connor

INVOICE

Re: Charles Pointe - Excise Tax

Legal Services through January 31, 2022:

Total Fees:	$	580.00
Current Invoice:	**$**	**580.00**

BC:CH
Tax ID: 59-1270754

GT GreenbergTraurig

Invoice No.: 5901362
File No. : 199650.010100

Note: Payment is Due 30 Days from Date of Invoice

FOR YOUR CONVENIENCE,
PAYMENT INSTRUCTIONS FOR GT FIRM ACCOUNT
FOR FEES & COSTS ARE AS FOLLOWS:

For Wire Instructions:

Bank:	WELLS FARGO BANK
ABA #:	121000248
INTERNATIONAL SWIFT:	WFBIUS6S

For ACH Instructions:

Bank:	WELLS FARGO BANK
ABA#	063107513
CREDIT TO:	GREENBERG TRAURIG DEPOSITORY ACCOUNT
ACCOUNT #:	2000014648663

PLEASE REFERENCE:	**CLIENT NAME:**	**INVESCO, LTD.**
	FILE NUMBER:	**199650.010100**
	INVOICE NUMBER:	**5901362***
	BILLING PROFESSIONAL:	**Brian Crumbaker**

IF YOU WISH TO PAY BY CHECK PLEASE REMIT TO THE ADDRESS BELOW:

Greenberg Traurig
PO Box 936769
ATLANTA GA 31193-6769

Wire fees may be assessed by your bank.
*** If paying more than one invoice, please reference all invoice numbers in wiring instructions.**

BC:CH
Tax ID: 59-1270754

Michelle Tonkin

From: Thomas Aman <Thomas.Aman@Steptoe-Johnson.com>
Sent: Monday, February 21, 2022 1:39 PM
To: Michelle Tonkin; Gina Jones
Cc: Laura Pysz
Subject: FW: Charles Pointe - Excise Invoice
Attachments: Pages from 12397613 (002).pdf

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Michelle and Gina,

The attached invoice is requested to be paid by Trustee's legal counsel as an administrative expense of the Charles Pointe EODD. Please advise of any questions or issues.

Thanks, Tom

Tom Aman
Steptoe & Johnson PLLC
400 White Oaks Boulevard
Bridgeport, WV 26330
O: 304-933-8136 F: 304-933-8183 C: 304-677-5338

thomas.aman@steptoe-johnson.com
www.steptoe-johnson.com



From: crumbakerb@gtlaw.com <crumbakerb@gtlaw.com>
Sent: Thursday, February 17, 2022 10:47 AM
To: Thomas Aman <Thomas.Aman@Steptoe-Johnson.com>
Cc: FISKG@gtlaw.com; bryantl@gtlaw.com
Subject: Charles Pointe - Excise Invoice

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless the sender is safe.

Tom,

I hope you're doing well.

Please find attached my invoice for January time.

Thank you,

If you are not an intended recipient of confidential and privileged information in this email, please delete it, notify us immediately at postmaster@gtlaw.com, and do not use or disseminate the information.

8-A

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISITION FORM

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ms. LaShawnda K. Fogle,

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

(1) Requisition Number: # 51
(2) Name and Address of Payee:
Ryeon Construction, Inc.
2501 Smallman Street
Pittsburg PA 15222

(3) Amount: $ 1,465,663.75

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $ 1,465,663.75 of which has previously been paid, and $ 1,465,663.75 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this ____ day of _____, 2022.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____

Its:_____

Schedule I for Requisition #51

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date	Amount
a.				
b.				
c.				
d.				
e.				
f.				
Total				$ -

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date	Amount
a.	Rycon Construction, Inc.	Site Work	23-Feb-22	$1,465,633.75
b.				
c.				
d.				
e.				
f.				
Total				$ 1,465,633.75

(3) Total amount of disbursements pursuant to this Requisition: $ 1,465,633.75

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

Approval Signature

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER:	PROJECT:	APPLICATION NO:	14	Distribution to:
Harrison County Commision	**Harrison County GSB**			☐ OWNER
301 West Main Street	Clarksburg, WV			☐ ARCHITECT
Clarksburg, WV 26301	General Services Administration Building	PERIOD FROM:	01/01/22	☐ CONTRACTOR
		PERIOD TO:	01/31/22	☐
FROM CONTRACTOR:	VIA ARCHITECT:			☐
Ryeon Construction, Inc.	**Sillings Associates, Inc**			
2501 Smallman Street	405 Capitol Street, Upper Atrium	PROJECT NOS:	4013	
Pittsburgh, PA 15222	Charleston, WV 25301			

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$ 15,458,000.00
2. Net change by Change Orders		$ 233,953.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$ 15,691,953.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 10,549,755.05
5. RETAINAGE:		
a. 9% of Completed Work (Column D + E on G703)	$ 900,337.95	
b. 9 % of Stored Material (Column F on G703)	$ 8,071.18	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$ 908,409.13
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$ 9,641,345.92
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 8,175,682.17
8. CURRENT PAYMENT DUE		$ 1,465,663.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$ 6,050,607.08

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$207,191.00	$0.00
Total approved this Month	$26,762.00	$0.00
TOTALS	$233,953.00	$0.00
NET CHANGES by Change Order	$233,953.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 2/7/2022

Joseph Dunlap

State of: Pennsylvania County of: Allegheny

Subscribed and sworn to before me this 7th day of February ,2022

Notary Public: Karen Biery

My Commission expires: 4.19.25

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ 1,465,663.75

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: FEB 8, 2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Commonwealth of Pennsylvania - Notary Seal
Karen A. Biery, Notary Public
Allegheny County
My commission expires April 19, 2025
Commission number 1311181
Member, Pennsylvania Association of Notaries

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 14
APPLICATION DATE: 01/01/22
PERIOD TO: 01/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
01	Building Permit	$30,000.00	$30,000.00	$0.00		$30,000.00	100.00%	$0.00	$2,583.21
02	P&P Bond	$149,524.00	$149,524.00	$0.00		$149,524.00	100.00%	$0.00	$12,875.08
03	Builders Risk Inurance	$16,447.00	$16,447.00	$0.00		$16,447.00	100.00%	$0.00	$1,416.20
04	General Liabilites Insurance	$46,370.00	$46,370.00	$0.00		$46,370.00	100.00%	$0.00	$3,992.79
05	General Conditions	$826,306.00	$716,131.00	$55,087.00		$771,218.00	93.33%	$55,088.00	$66,407.37
06	Earthwork/Utilities - Mobilization	$35,020.00	$35,020.00	$0.00		$35,020.00	100.00%	$0.00	$3,015.47
06a	Earthwork/Utilities - Demo Concrete/Asphalt	$21,130.00	$21,130.00	$0.00		$21,130.00	100.00%	$0.00	$1,819.44
06b	Earthwork/Utilities - Bulk Excavation/Backfill	$229,050.00	$222,178.50	$6,871.50		$229,050.00	100.00%	$0.00	$19,722.84
06c	Earthwork/Utilities - Demo Sanitary Lines	$12,390.00	$12,390.00	$0.00		$12,390.00	100.00%	$0.00	$1,066.87
06d	Earthwork/Utilities - Domestic/Fireline Service	$29,440.00	$29,440.00	$0.00		$29,440.00	100.00%	$0.00	$2,534.99
06e	Earthwork/Utilities - New Sanitary Lines	$263,725.00	$263,725.00	$0.00		$263,725.00	100.00%	$0.00	$22,708.60
06f	Earthwork/Utilities - Roof Drain Piping	$15,140.00	$15,140.00	$0.00		$15,140.00	100.00%	$0.00	$1,303.66
06g	Earthwork/Utilities - Relocate Storm Catch Basin	$10,000.00	$10,000.00	$0.00		$10,000.00	100.00%	$0.00	$861.07
06h	Earthwork/Utilities - Exc/Backfill UT&C Trench	$23,500.00	$23,500.00	$0.00		$23,500.00	100.00%	$0.00	$2,023.52
06i	Earthwork/Utilities - Allowance Overexcavation	$61,000.00	$61,000.00	$0.00		$61,000.00	100.00%	$0.00	$5,252.53
07	Termite Control	$5,000.00	$5,000.00	$0.00		$5,000.00	100.00%	$0.00	$430.54
08	Asphalt/Bumpers	$37,000.00	$0.00	$0.00		$0.00	0.00%	$37,000.00	$0.00
09	Building Concrete-Foundation Exc/Backfill	$25,000.00	$25,000.00	$0.00		$25,000.00	100.00%	$0.00	$2,152.68
09a	Concrete Footings/Grade Beams	$214,000.00	$214,000.00	$0.00		$214,000.00	100.00%	$0.00	$18,426.93
09b	Concrete Elevator Pit Slabs	$9,000.00	$9,000.00	$0.00		$9,000.00	100.00%	$0.00	$774.96
09c	Concrete Piers	$98,000.00	$98,000.00	$0.00		$98,000.00	100.00%	$0.00	$8,438.50
09d	Concrete Walls/Haunch	$459,100.00	$459,100.00	$0.00		$459,100.00	100.00%	$0.00	$39,531.78
09e	Concrete Slab on Grade	$146,000.00	$146,000.00	$0.00		$146,000.00	100.00%	$0.00	$12,571.64
09f	Concrete Slab on Deck - First Floor	$108,000.00	$108,000.00	$0.00		$108,000.00	100.00%	$0.00	$9,299.57
09g	Concrete Slab on Deck - Second Floor	$109,000.00	$109,000.00	$0.00		$109,000.00	100.00%	$0.00	$9,385.68
09h	Concrete Slab on Deck - Third Floor	$105,000.00	$105,000.00	$0.00		$105,000.00	100.00%	$0.00	$9,041.25
09i	Concrete Slab on Deck - Roof	$24,000.00	$24,000.00	$0.00		$24,000.00	100.00%	$0.00	$2,066.57
09j	Concrete Column Encasements	$6,500.00	$6,500.00	$0.00		$6,500.00	100.00%	$0.00	$559.70
09k	Concrete Frost Slabs	$8,400.00	$4,200.00	$0.00		$4,200.00	50.00%	$4,200.00	$361.65
09l	Concrete Pan Stair Infill	$23,000.00	$23,000.00	$0.00		$23,000.00	100.00%	$0.00	$1,980.46
09m	Concrete C.I.P. Stairs	$30,000.00	$0.00	$0.00		$0.00	0.00%	$30,000.00	$0.00
09n	Concrete Sidewalks/HC Ramps/Curbs	$80,000.00	$15,200.00	$0.00		$15,200.00	19.00%	$64,800.00	$1,308.83
09o	Concrete - Install Bollards	$6,000.00	$3,000.00	$0.00		$3,000.00	50.00%	$3,000.00	$258.32
09p	Concrete Seat Walls/Ftg	$17,000.00	$0.00	$0.00		$0.00	0.00%	$17,000.00	$0.00
09q	Concrete House Keeping Pads	$10,000.00	$10,000.00	$0.00		$10,000.00	100.00%	$0.00	$861.07
09r	Concrete B & O Tax	$28,000.00	$25,480.00	$0.00		$25,480.00	91.00%	$2,520.00	$2,194.01
10	Masonry/Stonework - Mobilize & Submittals	$27,500.00	$27,500.00	$0.00		$27,500.00	100.00%	$0.00	$2,367.95

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 14
APPLICATION DATE: 01/01/22
PERIOD TO: 01/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
10a	Masonry - Stair B CMU	$155,000.00	$155,000.00	$0.00		$155,000.00	100.00%	$0.00	$13,346.61
10b	Masonry - Interior CMU Walls	$226,000.00	$214,700.00	$0.00		$214,700.00	95.00%	$11,300.00	$18,487.20
10c	Masonry - Brick Veneer	$660,000.00	$198,000.00	$132,000.00		$330,000.00	50.00%	$330,000.00	$28,415.35
10d	Masonry - Precast Veneer	$723,500.00	$289,400.00	$72,350.00		$361,750.00	50.00%	$361,750.00	$31,149.25
10e	Masonry - Ramp @ Front Sidewalk	$48,000.00	$0.00	$0.00		$0.00	0.00%	$48,000.00	$0.00
11	Structural Steel Sequence # 1 Detailing	$14,690.00	$14,690.00	$0.00		$14,690.00	100.00%	$0.00	$1,264.91
11a	Structural Steel Sequence # 1 Structural Stl	$219,240.00	$219,240.00	$0.00		$219,240.00	100.00%	$0.00	$18,878.13
11b	Structural Steel Sequence # 1 Erection	$144,716.00	$144,716.00	$0.00		$144,716.00	100.00%	$0.00	$12,461.08
11c	Structural Steel Sequence # 1 Decking	$30,854.00	$30,854.00	$0.00		$30,854.00	100.00%	$0.00	$2,656.75
11d	Structural Steel Sequence # 2 Detailing	$14,690.00	$14,690.00	$0.00		$14,690.00	100.00%	$0.00	$1,264.91
11e	Structural Steel Sequence # 2 Structural Stl	$219,240.00	$219,240.00	$0.00		$219,240.00	100.00%	$0.00	$18,878.13
11f	Structural Steel Sequence # 2 Erection	$144,716.00	$144,716.00	$0.00		$144,716.00	100.00%	$0.00	$12,461.08
11g	Structural Steel Sequence # 2 Decking	$30,854.00	$30,854.00	$0.00		$30,854.00	100.00%	$0.00	$2,656.75
11h	Structural Steel Sequence # 3 Detailing	$14,690.00	$14,690.00	$0.00		$14,690.00	100.00%	$0.00	$1,264.91
11i	Structural Steel Sequence # 3 Structural Stl	$219,240.00	$219,240.00	$0.00		$219,240.00	100.00%	$0.00	$18,878.13
11j	Structural Steel Sequence # 3 Erection	$144,716.00	$144,716.00	$0.00		$144,716.00	100.00%	$0.00	$12,461.08
11k	Structural Steel Sequence # 3 Decking	$30,854.00	$30,854.00	$0.00		$30,854.00	100.00%	$0.00	$2,656.75
11l	Structural Steel Sequence # 4 Detailing	$14,690.00	$14,690.00	$0.00		$14,690.00	100.00%	$0.00	$1,264.91
11m	Structural Steel Sequence # 4 Structural Stl	$219,240.00	$219,240.00	$0.00		$219,240.00	100.00%	$0.00	$18,878.13
11n	Structural Steel Sequence # 4 Erection	$144,716.00	$144,716.00	$0.00		$144,716.00	100.00%	$0.00	$12,461.08
11o	Structural Steel Sequence # 4 Decking	$30,854.00	$30,854.00	$0.00		$30,854.00	100.00%	$0.00	$2,656.75
12	Misc Metals; SS1 Stairs	$23,484.00	$23,484.00	$0.00		$23,484.00	100.00%	$0.00	$2,022.14
12a	Misc Metals; PS1 Stairs	$34,359.00	$34,359.00	$0.00		$34,359.00	100.00%	$0.00	$2,958.55
12b	Misc Metals; PS2 Stairs	$56,110.00	$56,110.00	$0.00		$56,110.00	100.00%	$0.00	$4,831.47
12c	Misc Metals; Day Report Stair	$10,875.00	$10,875.00	$0.00		$10,875.00	100.00%	$0.00	$936.42
12d	Misc Metals; Misc Ladders	$8,000.00	$4,000.00	$0.00		$4,000.00	50.00%	$4,000.00	$344.43
12e	Misc Metals; Misc handrails	$5,000.00	$0.00	$0.00		$0.00	0.00%	$5,000.00	$0.00
12f	Misc Metals Shop Drawings	$7,172.00	$7,172.00	$0.00		$7,172.00	100.00%	$0.00	$617.56
13	Rough Carpentry	$116,258.00	$89,518.66	$6,975.48		$96,494.14	83.00%	$19,763.86	$8,308.83
14	Finish Carpentry	$240,000.00	$0.00	$0.00		$0.00	0.00%	$240,000.00	$0.00
15	Water Proofing	$53,000.00	$53,000.00	$0.00		$53,000.00	100.00%	$0.00	$4,563.68
16	Spray Applied Insulation	$66,000.00	$0.00	$0.00		$0.00	0.00%	$66,000.00	$0.00
17	Fluid Applied Air Barrier	$84,000.00	$50,400.00	$29,400.00		$79,800.00	95.00%	$4,200.00	$6,871.35
18	EPDM Roofing	$180,000.00	$135,000.00	$0.00		$135,000.00	75.00%	$45,000.00	$11,624.46
19	Metal Composite Wall Panels	$37,000.00	$0.00	$0.00		$0.00	0.00%	$37,000.00	$0.00
20	Spray on Fire Proofing	$29,000.00	$0.00	$0.00		$0.00	0.00%	$29,000.00	$0.00
21	Caulking & Sealants	$14,500.00	$0.00	$0.00		$0.00	0.00%	$14,500.00	$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
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APPLICATION NO: 14
APPLICATION DATE: 01/01/22
PERIOD TO: 01/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
22	Doors/Frames/Hardware - Material	$270,000.00	$48,600.00	$13,500.00		$62,100.00	23.00%	$207,900.00	$5,347.25
22a	Doors/Frames/Hardware - Labor	$88,000.00	$29,040.00	$0.00		$29,040.00	33.00%	$58,960.00	$2,500.55
23	Rolling Grilles	$27,000.00	$0.00	$0.00		$0.00	0.00%	$27,000.00	$0.00
24	Accordian Partitions	$8,000.00	$0.00	$0.00		$0.00	0.00%	$8,000.00	$0.00
25	Accordian Firedoors	$60,000.00	$0.00	$51,930.00		$51,930.00	86.55%	$8,070.00	$4,471.54
26	Aluminum Storefronts & Glass	$496,000.00	$0.00	$94,240.00		$94,240.00	19.00%	$401,760.00	$8,114.74
27	Drwyall & ACT - Mobilization	$45,195.00	$45,195.00	$0.00		$45,195.00	100.00%	$0.00	$3,891.61
27a	Drywall & ACT - Shop Drawings	$16,720.00	$16,720.00	$0.00		$16,720.00	100.00%	$0.00	$1,439.71
27b	Drywall - Basement Interior Framing (L)	$6,013.00	$601.30	$1,503.25		$2,104.55	35.00%	$3,908.45	$181.22
27b1	Drywall - Basement Interior Framing (M)	$4,347.00	$4,347.00	$0.00		$4,347.00	100.00%	$0.00	$374.31
27b2	Drywall - Basement Insulation/Drywall Hang (L)	$9,480.00	$948.00	$474.00		$1,422.00	15.00%	$8,058.00	$122.44
27b3	Drywall - Basement Insulation/Drywall Hang (M)	$7,482.00	$748.20	$374.10		$1,122.30	15.00%	$6,359.70	$96.64
27b4	Drywall - Basement Drywall Finish (L)	$7,538.00	$0.00	$0.00		$0.00	0.00%	$7,538.00	$0.00
27b5	Drywall - Basement Drywall Finish (M)	$529.00	$0.00	$0.00		$0.00	0.00%	$529.00	$0.00
27b6	Drywall - Basement ACT Ceilings (L)	$3,816.00	$0.00	$0.00		$0.00	0.00%	$3,816.00	$0.00
27b7	Drywall - Basement ACT Ceiling (M)	$5,362.00	$0.00	$0.00		$0.00	0.00%	$5,362.00	$0.00
27c	Drywall - 1st Floor Interior Framing (L)	$53,486.00	$53,486.00	$0.00		$53,486.00	100.00%	$0.00	$4,605.53
27c1	Drywall - 1st Floor Interior Framing (M)	$25,864.00	$25,864.00	$0.00		$25,864.00	100.00%	$0.00	$2,227.07
27c2	Drywall - 1st Floor Insulation/Drywall Hang (L)	$83,686.00	$58,580.20	$20,919.50		$79,499.70	95.00%	$4,186.30	$6,845.49
27c3	Drywall - 1st Floor Insulation/Drywall Hang (M)	$55,478.00	$49,930.20	$5,547.80		$55,478.00	100.00%	$0.00	$4,777.05
27c4	Drywall - 1st Floor Drywall Finish (L)	$60,670.00	$0.00	$6,067.00		$6,067.00	10.00%	$54,603.00	$522.41
27c5	Drywall - 1st Floor Drywall Finish (M)	$5,060.00	$0.00	$2,530.00		$2,530.00	50.00%	$2,530.00	$217.85
27c6	Drywall - 1st Floor ACT Ceiling (L)	$29,900.00	$0.00	$0.00		$0.00	0.00%	$29,900.00	$0.00
27c7	Drywall - 1st Floor ACT Ceiling (M)	$49,024.00	$0.00	$0.00		$0.00	0.00%	$49,024.00	$0.00
27d	Drywall - 2nd Floor Interior Framing (L)	$59,567.00	$53,610.30	$2,978.35		$56,588.65	95.00%	$2,978.35	$4,872.69
27d1	Drywall - 2nd Floor Interior Framing (M)	$26,694.00	$26,694.00	$0.00		$26,694.00	100.00%	$0.00	$2,298.54
27d2	Drywall - 2nd Floor Insulation/Drywall Hang (L)	$86,354.00	$8,635.40	$69,083.20		$77,718.60	90.00%	$8,635.40	$6,692.13
27d3	Drywall - 2nd Floor Insulation/Drywall Hang (M)	$52,512.00	$15,753.60	$36,758.40		$52,512.00	100.00%	$0.00	$4,521.66
27d4	Drywall - 2nd Floor Drywall Finish (L)	$60,063.00	$0.00	$0.00		$0.00	0.00%	$60,063.00	$0.00
27d5	Drywall - 2nd Floor Drywall Finish (M)	$5,230.00	$0.00	$0.00		$0.00	0.00%	$5,230.00	$0.00
27d6	Drywall - 2nd Floor ACT Ceiling (L)	$31,948.00	$0.00	$0.00		$0.00	0.00%	$31,948.00	$0.00
27d7	Drywall - 2nd Floor ACT Ceiling (M)	$50,048.00	$0.00	$0.00		$0.00	0.00%	$50,048.00	$0.00
27e	Drywall - 3ed Floor Interior Framing (L)	$46,538.00	$4,653.80	$27,922.80		$32,576.60	70.00%	$13,961.40	$2,805.08
27e1	Drywall - 3rd Floor Interior Framing (M)	$22,829.00	$11,414.50	$11,414.50		$22,829.00	100.00%	$0.00	$1,965.74
27e2	Drywall - 3rd Floor Insulation/Drywall Hang (L)	$80,746.00	$0.00	$4,037.30		$4,037.30	5.00%	$76,708.70	$347.64
27e3	Drywall - 3rd Floor Insulation/Drywall Hang (M)	$55,669.00	$0.00	$5,566.90		$5,566.90	10.00%	$50,102.10	$479.35
27e4	Drywall - 3rd Floor Drywall Finish (L)	$65,130.00	$0.00	$0.00		$0.00	0.00%	$65,130.00	$0.00

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APPLICATION NO: 14
APPLICATION DATE: 01/01/22
PERIOD TO: 01/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
27e5	Drywall - 3rd Floor Drywall Finish (M)	$4,725.00	$0.00	$0.00		$0.00	0.00%	$4,725.00	$0.00
27e6	Drywall - 3rd Floor ACT Ceiling (L)	$25,356.00	$0.00	$0.00		$0.00	0.00%	$25,356.00	$0.00
27e7	Drywall - 3rd Floor ACT Ceiling (M)	$50,438.00	$0.00	$0.00		$0.00	0.00%	$50,438.00	$0.00
27f	Drywall - Exterior Framing (L)	$123,395.00	$98,716.00	$24,679.00		$123,395.00	100.00%	$0.00	$10,625.19
27fl	Drywall - Exterior Framing (M)	$112,108.00	$112,108.00	$0.00		$112,108.00	100.00%	$0.00	$9,653.30
28	Ceramic Tile	$293,000.00	$0.00	$160,500.00		$160,500.00	54.78%	$132,500.00	$13,820.19
29	Carpet/VCT	$280,000.00	$0.00	$170,500.00		$170,500.00	60.89%	$109,500.00	$14,681.27
30	Painting	$140,000.00	$0.00	$0.00		$0.00	0.00%	$140,000.00	$0.00
31	Signage and Plaques	$79,000.00	$0.00	$0.00	$7,315.00	$7,315.00	9.26%	$71,685.00	$629.87
32	Toilet Partitions	$12,000.00	$0.00	$0.00		$0.00	0.00%	$12,000.00	$0.00
33	Wal/Door Protection	$13,000.00	$0.00	$0.00		$0.00	0.00%	$13,000.00	$0.00
34	Toilet Accessories	$17,000.00	$11,770.00	$0.00		$11,770.00	69.24%	$5,230.00	$1,013.48
35	Fire Extinguishers & Cabinets	$6,500.00	$0.00	$0.00		$0.00	0.00%	$6,500.00	$0.00
36	Metal Lockers	$8,000.00	$0.00	$0.00		$0.00	0.00%	$8,000.00	$0.00
37	Flag Pole	$2,900.00	$0.00	$0.00		$0.00	0.00%	$2,900.00	$0.00
38	Window Shades	$30,000.00	$0.00	$0.00		$0.00	0.00%	$30,000.00	$0.00
39	Pews	$12,000.00	$0.00	$0.00		$0.00	0.00%	$12,000.00	$0.00
40	Elevators	$183,000.00	$92,105.00	$0.00		$92,105.00	50.33%	$90,895.00	$7,930.90
41	Vertical Platform Lift	$28,000.00	$0.00	$0.00		$0.00	0.00%	$28,000.00	$0.00
42	Fire Protection - Design	$24,000.00	$24,000.00	$0.00		$24,000.00	100.00%	$0.00	$2,066.57
42a	Fire Protection - Permits	$3,000.00	$3,000.00	$0.00		$3,000.00	100.00%	$0.00	$258.32
42b	Fire Protection - Mobilization	$10,500.00	$10,500.00	$0.00		$10,500.00	100.00%	$0.00	$904.12
42c	Fire Protection - Basement	$41,125.00	$32,900.00	$0.00		$32,900.00	80.00%	$8,225.00	$2,832.92
42d	Fire Protection - First Floor	$41,125.00	$37,012.50	$2,056.25		$39,068.75	95.00%	$2,056.25	$3,364.10
42e	Fire Protection - Second Floor	$41,125.00	$28,787.50	$10,281.25		$39,068.75	95.00%	$2,056.25	$3,364.10
42f	Fire Protection - Third Floor	$41,125.00	$20,562.50	$18,506.25		$39,068.75	95.00%	$2,056.25	$3,364.10
42g	Fire Protection - Riser	$6,500.00	$0.00	$0.00		$0.00	0.00%	$6,500.00	$0.00
42h	Fire Protection - Test	$1,500.00	$0.00	$0.00		$0.00	0.00%	$1,500.00	$0.00
43	Plumbing - Mobilization	$7,225.00	$7,225.00	$0.00		$7,225.00	100.00%	$0.00	$622.12
43a	Plumbing - B&O Tax	$8,640.00	$6,220.80	$172.80		$6,393.60	74.00%	$2,246.40	$550.53
43b	Plumbing - Supervision	$15,030.00	$11,873.70	$0.00		$11,873.70	79.00%	$3,156.30	$1,022.41
43c	Plumbing - Domestic Water Piping Materials	$30,255.00	$30,255.00	$0.00		$30,255.00	100.00%	$0.00	$2,605.17
43d	Plumbing - Domestic Water Piping Labor	$35,430.00	$19,486.50	$15,943.50		$35,430.00	100.00%	$0.00	$3,050.78
43e	Plumbing - Sanitary/Storm Piping Materials	$96,620.00	$96,620.00	$0.00		$96,620.00	100.00%	$0.00	$8,319.67
43f	Plumbing - Sanitary/Storm Piping Labor	$71,105.00	$66,127.65	$4,977.35		$71,105.00	100.00%	$0.00	$6,122.65
43g	Plumbing - Gas Piping Materials	$10,450.00	$10,450.00	$0.00		$10,450.00	100.00%	$0.00	$899.82
43h	Plumbing - Gas Piping Labor	$12,505.00	$12,505.00	$0.00		$12,505.00	100.00%	$0.00	$1,076.77

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APPLICATION DATE: 01/01/22
PERIOD TO: 01/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
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43i	Plumbing - Plumbing Fixtures Material	$91,365.00	$43,855.20	$0.00	$42,564.00	$86,419.20	94.59%	$4,945.80	$7,441.31
43j	Plumbing - Plumbing Fixtures Labor	$11,975.00	$1,556.75	$0.00		$1,556.75	13.00%	$10,418.25	$134.05
43k	Plumbing - Piping Insulation Installation	$41,400.00	$8,280.00	$7,866.00		$16,146.00	39.00%	$25,254.00	$1,390.29
44	HVAC - Mobilization	$17,500.00	$17,500.00	$0.00		$17,500.00	100.00%	$0.00	$1,506.87
44a	HVAC - Dafting/Coordination	$38,250.00	$38,250.00	$0.00		$38,250.00	100.00%	$0.00	$3,293.60
44b	HVAC - Basement - Ductwork/Pipe Mtl	$19,350.00	$17,415.00	$0.00		$17,415.00	90.00%	$1,935.00	$1,499.56
44b1	HVAC - Basement - Ductwork/Piping Labor	$24,325.00	$21,892.50	$0.00		$21,892.50	90.00%	$2,432.50	$1,885.10
44b2	HVAC - Basement - HVAC Equipment Mtl	$30,650.00	$24,520.00	$0.00		$24,520.00	80.00%	$6,130.00	$2,111.35
44b3	HVAC - Basement - HVAC Equipment Labor	$10,613.00	$6,367.80	$1,061.30		$7,429.10	70.00%	$3,183.90	$639.70
44b4	HVAC - Basement - HVAC Insulation M/L	$26,850.00	$4,027.50	$0.00		$4,027.50	15.00%	$22,822.50	$346.80
44b5	HVAC - Basement - HVAC Temp Controls	$21,450.00	$2,145.00	$0.00		$2,145.00	10.00%	$19,305.00	$184.70
44c	HVAC - First Floor - Ductwork/Pipe Mtl	$48,600.00	$46,170.00	$0.00		$46,170.00	95.00%	$2,430.00	$3,975.57
44c1	HVAC - First Floor - Ductwork/Piping Labor	$57,444.00	$54,571.80	$0.00		$54,571.80	95.00%	$2,872.20	$4,699.02
44c2	HVAC - First Floor - HVAC Equipment Mtl	$30,650.00	$24,520.00	$0.00		$24,520.00	80.00%	$6,130.00	$2,111.35
44c3	HVAC - First Floor - HVAC Equipment Labor	$14,150.00	$9,905.00	$1,415.00		$11,320.00	80.00%	$2,830.00	$974.73
44c4	HVAC - First Floor - HVAC Insulation M/L	$44,750.00	$8,950.00	$4,475.00		$13,425.00	30.00%	$31,325.00	$1,155.99
44c5	HVAC - First Floor - HVAC Temp Controls	$28,600.00	$5,720.00	$0.00		$5,720.00	20.00%	$22,880.00	$492.53
44d	HVAC - Second Floor- Ductwork/Pipe Mtl	$57,250.00	$45,800.00	$5,725.00		$51,525.00	90.00%	$5,725.00	$4,436.67
44d1	HVAC - Second Floor - Ductwork/Piping Lab	$67,506.00	$54,004.80	$6,750.60		$60,755.40	90.00%	$6,750.60	$5,231.47
44d2	HVAC - Second Floor - HVAC Equip Mtl	$38,312.00	$32,565.20	$0.00		$32,565.20	85.00%	$5,746.80	$2,804.10
44d3	HVAC - Second Floor - HVAC Equip Lab	$14,150.00	$9,905.00	$2,122.50		$12,027.50	85.00%	$2,122.50	$1,035.65
44d4	HVAC - Second Floor - HVAC Insulation M/L	$44,750.00	$8,950.00	$4,475.00		$13,425.00	30.00%	$31,325.00	$1,155.99
44d5	HVAC - Second Floor - HVAC Temp Controls	$28,600.00	$5,720.00	$0.00		$5,720.00	20.00%	$22,880.00	$492.53
44e	HVAc - Third Floor - Ductwork/Pipe Mtl	$55,488.00	$44,390.40	$2,774.40		$47,164.80	85.00%	$8,323.20	$4,061.23
44e1	HVAC - Third Floor - Ductwork/Piping Labor	$67,725.00	$54,180.00	$3,386.25		$57,566.25	85.00%	$10,158.75	$4,956.86
44e2	HVAC - Third Floor - HVAC Equipment Mtl	$53,637.00	$42,909.60	$0.00		$42,909.60	80.00%	$10,727.40	$3,694.82
44e3	HVAC - Third Floor - HVAC Equipment Labor	$14,150.00	$8,490.00	$2,830.00		$11,320.00	80.00%	$2,830.00	$974.73
44e4	HVAC - Third Floor - HVAC Insulation M/L	$53,700.00	$10,740.00	$10,740.00		$21,480.00	40.00%	$32,220.00	$1,849.58
44e5	HVAC - Third Floor - HVAC Temp Controls	$28,600.00	$5,720.00	$0.00		$5,720.00	20.00%	$22,880.00	$492.53
44f	HVAC - Roof- Piping M/L	$8,713.00	$0.00	$3,049.55		$3,049.55	35.00%	$5,663.45	$262.59
44f1	HVAC - Roof - HVAC Equipment Mtl	$430,000.00	$313,900.00	$0.00		$313,900.00	73.00%	$116,100.00	$27,029.03
44f2	HVAC - Roof - HVAC Equipment Labor	$17,687.00	$8,843.50	$0.00		$8,843.50	50.00%	$8,843.50	$761.49
44f3	HVAC - Roof - HVAC Insulation M/L	$8,050.00	$805.00	$0.00		$805.00	10.00%	$7,245.00	$69.32
44f4	HVAC - Roof - HVAC Temp Controls	$35,750.00	$3,575.00	$0.00		$3,575.00	10.00%	$32,175.00	$307.83
44g	HVAC - Testing & Balancing	$27,750.00	$0.00	$0.00		$0.00	0.00%	$27,750.00	$0.00
45	Electrical - Mobilization/Temporary	$41,355.00	$28,948.50	$6,203.25		$35,151.75	85.00%	$6,203.25	$3,026.82
45a	Electrical - Underground UT&C Duct Bank	$34,368.00	$34,368.00	$0.00		$34,368.00	100.00%	$0.00	$2,959.33

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 14
APPLICATION DATE: 01/01/22
PERIOD TO: 01/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
45b	Electrical - Lighting Fixtures Package (M)	$254,072.00	$25,407.20	$5,081.44		$30,488.64	12.00%	$223,583.36	$2,625.29
45c	Electrical - Lighting Fixtures Package (L)	$181,177.00	$18,117.70	$18,117.70		$36,235.40	20.00%	$144,941.60	$3,120.13
45d	Electrical - Switchgear Package (M)	$180,805.00	$81,362.25	$63,281.75		$144,644.00	80.00%	$36,161.00	$12,454.88
45e	Electrical - Switchgear Package (L)	$108,563.00	$48,853.35	$47,767.72		$96,621.07	89.00%	$11,941.93	$8,319.76
45f	Electrical - Emergency Generator Package	$170,845.00	$170,845.00	$0.00		$170,845.00	100.00%	$0.00	$14,710.97
45g	Electrical - Fire Alarm Package (M)	$91,621.00	$4,581.05	$4,581.05		$9,162.10	10.00%	$82,458.90	$788.92
45h	Electrical - Fire Alcarm Package (L)	$58,440.00	$2,922.00	$2,922.00		$5,844.00	10.00%	$52,596.00	$503.21
45i	Electrical - Data/CCTV Package (M)	$309,499.00	$46,424.85	$15,474.95		$61,899.80	20.00%	$247,599.20	$5,330.01
45j	Electrical - Data/CCTV Package (L)	$56,717.00	$8,507.55	$17,015.10		$25,522.65	45.00%	$31,194.35	$2,197.68
45k	Electrical - Door Access Package (M)	$62,887.00	$4,402.09	$11,319.66		$15,721.75	25.00%	$47,165.25	$1,353.75
45l	Electrical - Door Access Package (L)	$17,105.00	$1,197.35	$3,078.90		$4,276.25	25.00%	$12,828.75	$368.22
45m	Electrical - Branch Power (M)	$25,590.00	$6,397.50	$6,397.50		$12,795.00	50.00%	$12,795.00	$1,101.74
45n	Electrical - Branch Power (L)	$93,183.00	$23,295.75	$23,295.75		$46,591.50	50.00%	$46,591.50	$4,011.86
45o	Electrical - Mechanical Equip Power Wiring (M)	$25,590.00	$2,559.00	$7,677.00		$10,236.00	40.00%	$15,354.00	$881.39
45p	Electrical - Mechanical Equip Power Wiring (L)	$93,183.00	$9,318.30	$27,954.90		$37,273.20	40.00%	$55,909.80	$3,209.49
46	B&O Tax	$303,800.00	$176,164.00	$28,074.00		$204,238.00	67.23%	$99,562.00	$17,586.35
47	CO #01-Sitework, Electrical	$50,800.00	$42,383.00	$0.00		$42,383.00	83.43%	$8,417.00	$3,649.48
48	CO #02 - Sitework Unsuitable	$136,975.00	$136,975.00	$0.00		$136,975.00	100.00%	$0.00	$11,794.52
49	CO #03 - UT&C, Temp. Under Drain Waterproofing	$9,876.00	$9,876.00	$0.00		$9,876.00	100.00%	$0.00	$850.39
50	CO #04 - Refrigerated Bottle Fillers	$9,540.00	$0.00	$5,724.00		$5,724.00	60.00%	$3,816.00	$492.88
51	CO #05 - Extend UT&C Conduits & Fiber	$26,762.00	$0.00	$0.00		$0.00	0.00%	$26,762.00	$0.00
	GRAND TOTALS	$15,691,953.00	$9,084,091.30	$1,415,784.75	$49,879.00	$10,549,755.05	67.23%	$5,142,197.95	$908,409.13

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

PARTIAL WAIVER AND RELEASE OF LIENS
AND INDEMNITY AGREEMENT – CONTRACTOR

State of Pennsylvania
County of Allegheny

The undersigned is Controller (title) of Rycon Construction Inc. (Contractor") which has a contract with Harrison County GSB the owner ("Owner") of a project known and commonly referred Harrison County Commission ("Project") the date of execution of this Partial Waiver and Release, Contractor warrants and represents the following to accurate:

Total Contract Value	$ 15,691,953.00
Total Amount Previously paid	$ 8,175,682.17
Total Amount Claimed due in Pending Application	$ 1,465,633.75

Contingent upon payment of the amount claimed due of **$ 1,465,663.75** to, or for the benefit of Contractor, Contractor does hereby release Owner, the Project and the premises upon which the Project is located and any and all improvements thereon ("Property") from any and all claims, liens and/or rights to lien up to the amount paid to date, including the amount claimed due herein.

Contractor further represents and warrants that the individual executing this Partial Waiver is duly authorized and empowered to sign and execute this waiver on Contractor's behalf; that Contractor has properly performed all of the work pursuant to the plans and specifications and/or Contractor's agreement with Owner, and that Contractor has paid for any labor, materials, equipment and services that Contractor used or supplied to the above premises through the date of said payment application or invoice or that such materials or equipment were fully-paid open stock.

Contractor further agrees to indemnify, defend and hold harmless Owner from and against any and all suits, claims, damages, losses, costs, settlements, arbitration awards and expenses including, but not limited to mechanics' or materialmens' liens and any other similar such liens asserted against the Project, the Property or any existing improvements on the Property, or any part thereof arising out of the work or for any losses or expenses should any such claim, lien or right to a lien be asserted, either by Contractor or by any subcontractor, supplier, laborer, materialman or sub-subcontractor of Contractor.

Contractor further accepts and acknowledges the receipt of the aforesaid sums in full accord and satisfaction for the work performed or supplied to date and in full and final satisfaction of any and all claims as of the date hereof, with full knowledge that Owner (and its successors and assigns) are relying on such representations in making the payment.

In addition, for and in consideration of the amounts and sums received, Contractor hereby waives, releases and relinquishes any and all claims, rights or causes of action whatsoever arising out of or in the course of the work performed on the Project prior to the date hereof, excepting those specific claims listed below, if any, for unapproved change orders or other disputed amounts claimed due. Those claims, if any exist, are limited to the following. (Include description of any claim, disputed change order, and amount claimed due).

Signed and delivered this 7th day of February, 2022.

Signed: _____

Print: Joseph Dunlap, Controller

ACKNOWLEDGEMENT

State of Pennsylvania
County of Allegheny

Before me, the undersigned Notary Public in and for the said 7th day of February, 2022.

Notary Public: _____

SEAL

Printed Name: Karen Biery

Commonwealth of Pennsylvania - Notary Seal
Karen A. Biery, Notary Public
Allegheny County
My commission expires April 19, 2025
Commission number 1311181
Member, Pennsylvania Association of Notaries

{20291 01/384558:}

Wholesale Carpet
WV031341

105 Outlet Drive
Fairmont, WV 26554
Phone 304-363-6510 Fax 304-366-5625

DATE ~~12-30-21~~ 1/24/22

TO:
Rycon Construction
2501 Smallman Street, Suite 100
Pittsburgh, PA 15222

SHIP TO:
[Name] _____
[Company Name] _____
[Street Address] _____
[City, ST ZIP Code] _____
[Phone] _____

JOB: Harrison County General Service BLDG.

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
					Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	J & J Cameo CPT #1		11,200.00
	Shaw Contract CPT Relief #2 & Uncover #3 # 4		121,175.0
	Tarkett VET Azterra #1		15,000.00
	Johnsonite VB #1 Millwork 6" Cove Base 32 Pebble		17,190.00
	Johnsonite VB #2 Standard 4" Cove Base 32 Pebble		2,850.00
	American Olean NEO4 24" x 24" PFT #1 and American Olean 3" x 24		40,804.70
	American Olean NEO3 24" x 24" and 12" x 24"		2,195.04
	American Olean NEO 5 24" x 24" and 12" x 24"		3,133.48
	American Olean NEO 2 24" x 24" and 12" x 24"		3,66.52
	Stonepeak Plane 2.0 30" x 60"		85,526.03
	Stonepeak 12" x 24" Simply Modern And 3"x 24" Bullnose		5,251.97
	American Olean Color Appeal 4" x 12" GWT #1		7,722.00
	Schluter Bars and Sitting materials		18,585.26

PLEASE CALL 304-363-6510 WITH ANY QUESTIONS

TOTAL WITH TAX	$ 331,000.00

WHOLCAR-02 JFARALLI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Dyer Insurance Group
325 White Oaks Blvd
Bridgeport, WV 26330

CONTACT NAME: Nicholas Dyer
PHONE (A/C, No, Ext): (304) 848-6449 FAX (A/C, No):
E-MAIL ADDRESS: Nick.Dyer@BlueRidgeRiskPartners.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Westfield Insurance	24112
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Wholesale Carpet Outlet, Inc.
105 Outlet Drive
Whitehall, WV 26554-3491

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$	2,000,000
	CLAIMS-MADE [X] OCCUR	X	X	CWP138093H	4/18/2021	4/18/2022	DAMAGE TO RENTED PREMISES (Ea occurrence)	$	500,000
							MED EXP (Any one person)	$	5,000
							PERSONAL & ADV INJURY	$	2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER						GENERAL AGGREGATE	$	4,000,000
	X POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$	4,000,000
	OTHER:							$	
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$	1,000,000
	ANY AUTO	X	X	CWP138093H	4/18/2021	4/18/2022	BODILY INJURY (Per person)	$	
	OWNED AUTOS ONLY / X SCHEDULED AUTOS						BODILY INJURY (Per accident)	$	
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$	
								$	
A	X UMBRELLA LIAB / X OCCUR						EACH OCCURRENCE	$	5,000,000
	EXCESS LIAB / CLAIMS-MADE	X	X	CWP138093H	4/18/2021	4/18/2022	AGGREGATE	$	5,000,000
	DED / RETENTION $							$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE / OTH-ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] N/A		X	WCP139322V	4/18/2021	4/18/2022	E.L. EACH ACCIDENT	$	1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$	1,000,000
							E.L. DISEASE - POLICY LIMIT	$	1,000,000
A	STORED MATERIALS			CWP138093H	4/18/2021	4/18/2022	PROPERTY OF OTHERS		500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: JOB #0820-4013 HARRISON COUNTY GENERAL SERVICES BUILDING

RYCON CONSTRUCTION, INC.; HARRISON COUNTY COMMISSION; SILING ASSOCIATES, INC.;, TERRADON, SHELLEY, METZ, BAUMAN, HAWK; SCHEESER, BUCKLEY, MAYFIED ARE ADDITIONAL INSUREDS AND PROVIDED WITH A WAIVER OF SUBROGATION AS RESPECTS GENERAL AND AUTOMOBILE LIABILITY POLICIES AND THIS PROJECT WITH WRITTEN CONTRACT IN PLACE. UMBRELLA LIABILITY POLICY IS FOLLOWING FORM. THESE POLICIES ARE PRIMARY AND NON-CONTRIBUTORY OR EXCESS TO ANY OTHER POLICY OF INSURANCE.

SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

RYCON CONSTRUCTION, INC.
C/O RYCON CONSTRUCTION
2525 LIBERTY AVENUE
PITTSBURGH, PA 15222

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Nick Dyer

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AGENCY CUSTOMER ID: WHOLCAR-02 JFARALLI

LOC #: 1

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
Dyer Insurance Group		Wholesale Carpet Outlet, Inc. 105 Outlet Drive Whitehall, WV 26554-3491 Marion
POLICY NUMBER		
SEE PAGE 1		
CARRIER	NAIC CODE	
SEE PAGE 1	SEE P 1	EFFECTIVE DATE: SEE PAGE 1

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
CERTIFICATE HOLDER IS ADDITIONAL INSURED AND LOSS PAYEE AS RESPECTS INSTALLATION FLOATER (PROPERTY OF OTHERS) COVERAGE.

Stored Material Coverage Limit $500,000.00 - Stored at 105 Outlet Drive, Whitehall, WV 26554-3491

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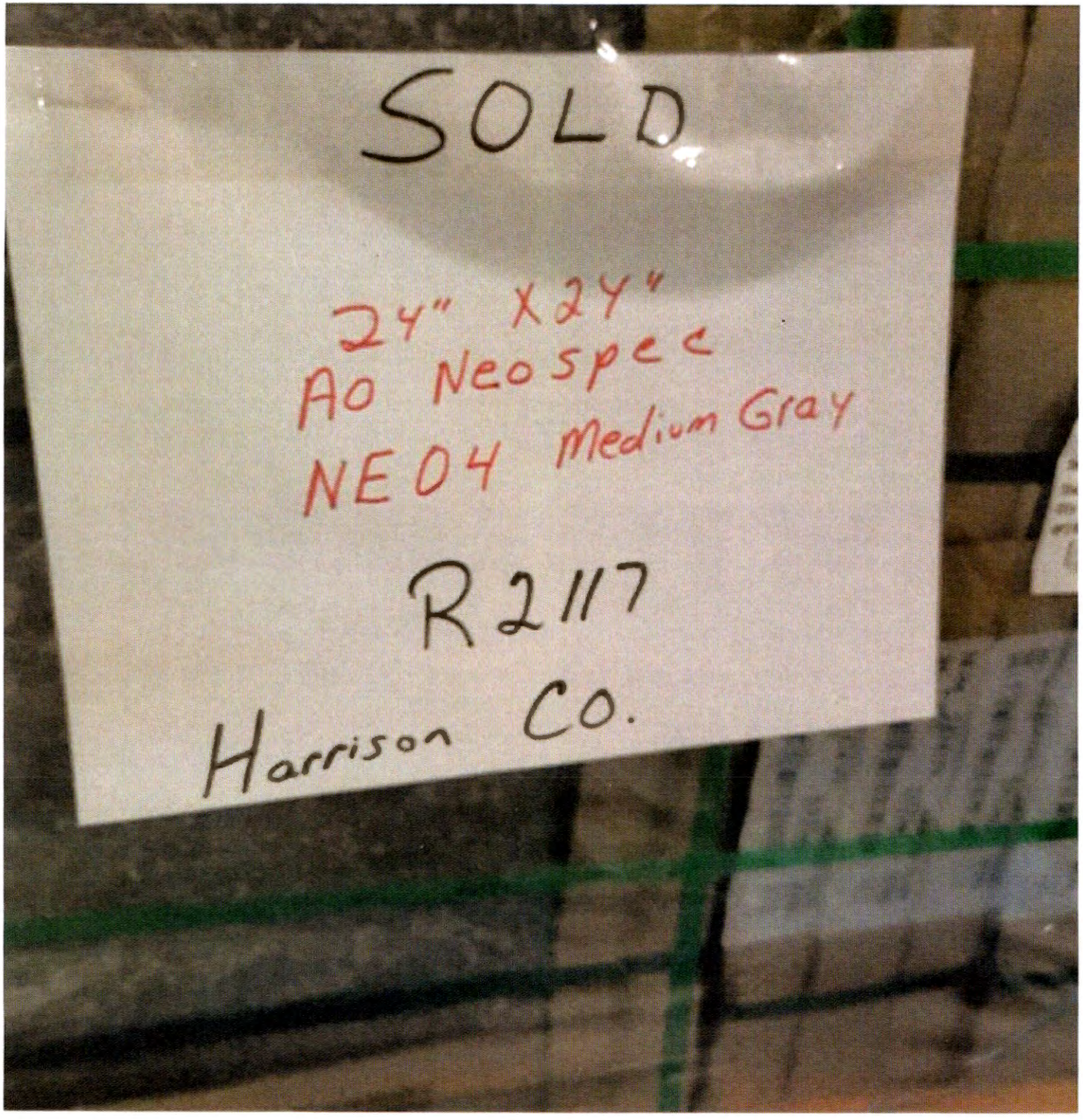
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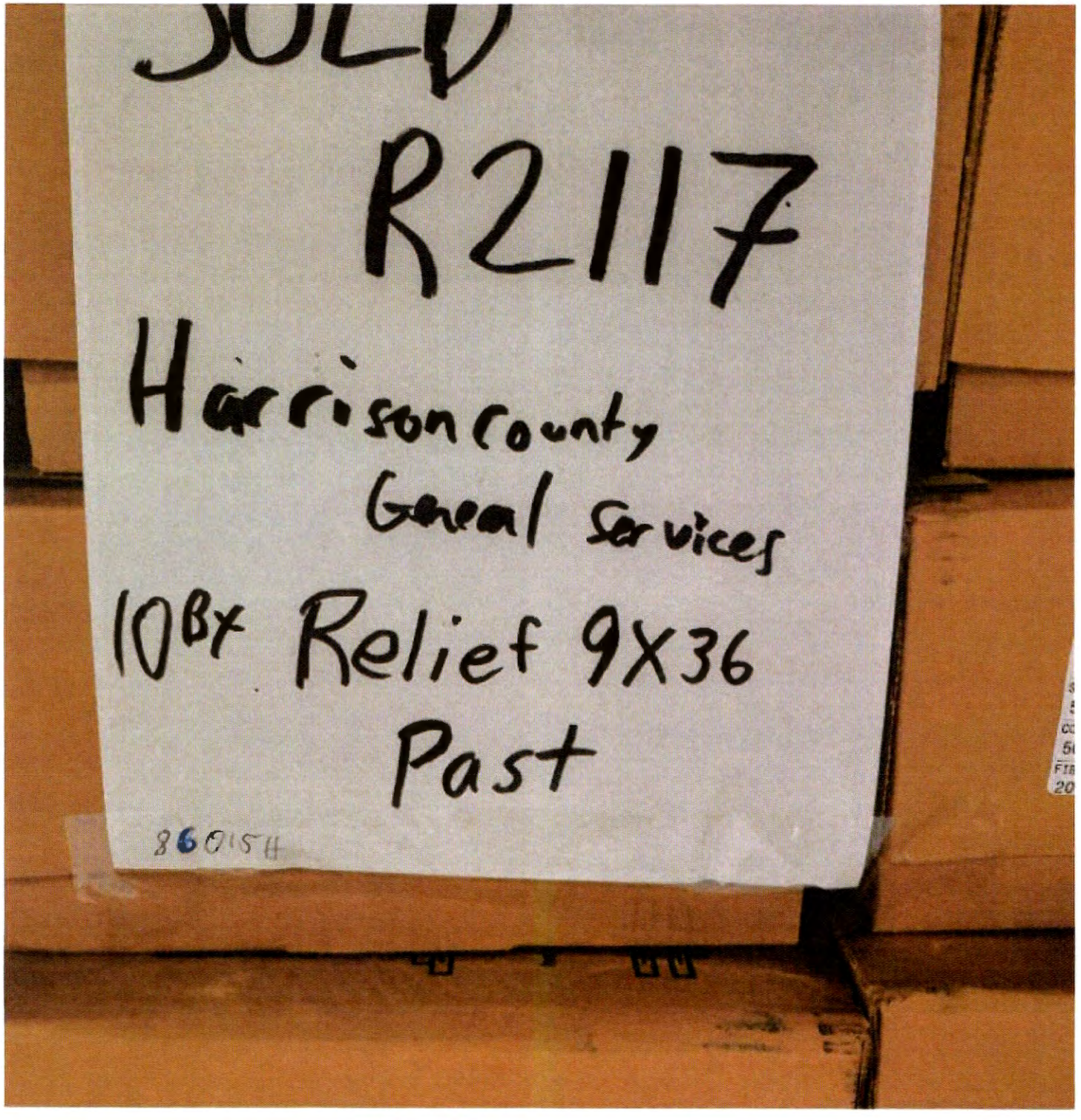
24" X 24"
AO Neospec
NE04 Medium Gray
R2117
Harrison Co.


SOLD
R2117
Harrison County
General Services
10Bx Relief 9X36
Past
860154


SOLD
R2117
Hansen Co
SOLD
R2117
Hansen Co
SOLD
R2117
SOLD


SOLD
R2117
Glass

SMO
K2117

Attachment E-AIA Form G703

Continuation Sheet SIGN PRO AIA DOCUMENT G703 (Instructions on reverse side) Page of Pages

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:
APPLICATION DATE:
PERIOD TO: 1/31/22
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
			WORK COMPLETE						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G+C)	BALANCE TO FINISH (C-G)	RETAINAGE 10%
1	Type A	$13,755.00				$0	0%	$13,755	$0
2	Type B	$450.00				$0	0%	$450	$0
3	Type C	$660.00				$0	0%	$660	$0
4	Type D	$170.00				$0	0%	$170	$0
5	Type E	$1,860.00				$0	0%	$1,860	$0
6	Type F	$930.00				$0	0%	$930	$0
7	Type G	$465.00				$0	0%	$465	$0
8	Type H	$465.00				$0	0%	$465	$0
9	Type J	$1,860.00				$0	0%	$1,860	$0
10	Type K	$615.00				$0	0%	$615	$0
11	Type M1	$30.00				$0	0%	$30	$0
12	Type M2	$60.00				$0	0%	$60	$0
13	Type N	$700.00				$0	0%	$700	$0
14	Type P	$450.00				$0	0%	$450	$0
15	Type Q	$15.00				$0	0%	$15	$0
16	Type R	$1,100.00				$0	0%	$1,100	$0
17	Type CM-1	$285.00				$0	0%	$285	$0
18	Type CM-2	$360.00				$0	0%	$360	$0
19	Type CM-3	$360.00	* 7315			$0	0%	$360	$0
20	Type CM-4	$400.00				$0	0%	$400	$0
21	Type CM-5	$400.00				$0	0%	$400	$0
22	Type CM-6	$1,045.00				$0	0%	$1,045	$0
23	Type CM-7	$380.00				$0	0%	$380	$0
24	Type CM-8	$420.00				$0	0%	$420	$0
25	Type CM-9	$1,400.00				$0	0%	$1,400	$0
26	Type CM-10	$1,800.00				$0	0%	$1,800	$0

Erie Insurance

CERTIFICATE OF INSURANCE

— THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY —

DATE ISSUED (MM/DD/YY): 2/7/22

Home Office • 100 Erie Insurance Place • Erie, Pennsylvania 16530 • 814.870.2000
Toll free 1.800.458.0811 • Fax 814.870.3126 • www.erieinsurance.com

NAME AND ADDRESS OF AGENCY
GEORGE A REED AGENCY INC
340 SIEBERT RD
PITTSBURGH, PA 15237-2835

AGENT'S NO.: AA5097

COMPANY(IES) AFFORDING COVERAGE
Co.: C ERIE INSURANCE COMPANY
Co.: D ERIE INSURANCE PROPERTY & CASUALTY COMPANY
Co.: E ERIE INSURANCE EXCHANGE Erie Indemnity Co., Attorney-In-Fact (Not Applicable in NY)
Co.: F ERIE INSURANCE COMPANY OF NEW YORK
Co.: G FLAGSHIP CITY INSURANCE COMPANY

NAME AND ADDRESS OF NAMED INSURED
BUZZA INC, DBA SIGN PRO
483 BROWNSDALE ROAD
RENFREW, PA 16053

This certificate is issued for information purposes only and confers no rights on the certificate holder. It does not affirmatively or negatively amend, extend, or otherwise alter the terms, exclusions and conditions of insurance coverage contained in the policy(ies) indicated below. The terms and conditions of the policy(ies) govern the insurance coverage as applied to any given situation. Limits shown may have been reduced by claims paid. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer and the certificate holder.

This is to certify that policies, as indicated by the Policy Number below, are in force for the Named Insured at the time that the Certificate is being issued.

CO LTR	Add'l Ins'd	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS		
E	X	**GENERAL LIABILITY** X COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR ☐ _____ ☐ _____ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC	Q44 0750710	8/7/21	8/7/22	EACH OCCURRENCE	$	1,000,000
						FIRE DAMAGE (Any One Fire)	$	1,000,000
						MED EXP (Any One Person)	$	5,000
						PERSONAL & ADV. INJURY	$	1,000,000
						GENERAL AGGREGATE	$	2,000,000
						PRODUCTS-COMP/OP AGG	$	2,000,000
E	X	**AUTOMOBILE LIABILITY** ☐ "ANY AUTO" (OWNED, HIRED, NON-OWNED) X OWNED X HIRED X NON-OWNED ☐ GARAGE	Q08 0730713	8/7/21	8/7/22	BODILY INJURY (EACH PERSON)	$	
						BODILY INJURY (EACH ACCIDENT)	$	
						PROPERTY DAMAGE	$	
						BODILY INJURY AND PROPERTY DAMAGE COMBINED	$	1,000,000
E	X	**EXCESS LIABILITY** X OCCURRENCE ☐ RETENTION $	Q32 0770197	8/7/21	8/7/22	EACH OCCURRENCE	$	4,000,000
						AGGREGATE	$	4,000,000
							$	
							$	
E		**WORKERS COMPENSATION & EMPLOYERS LIABILITY**	Q92 5700159	8/7/21	8/7/22	STATUTORY		
						BODILY INJURY BY ACCIDENT	$	100,000 EACH ACCIDENT
						BODILY INJURY BY DISEASE	$	500,000 POLICY LIMIT
						BODILY INJURY BY DISEASE	$	100,000 EACH EMPLOYEE
		OTHER						

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Additional Insured & loss payee: Rycon Construction, Inc. re: stored material for Harrison County job

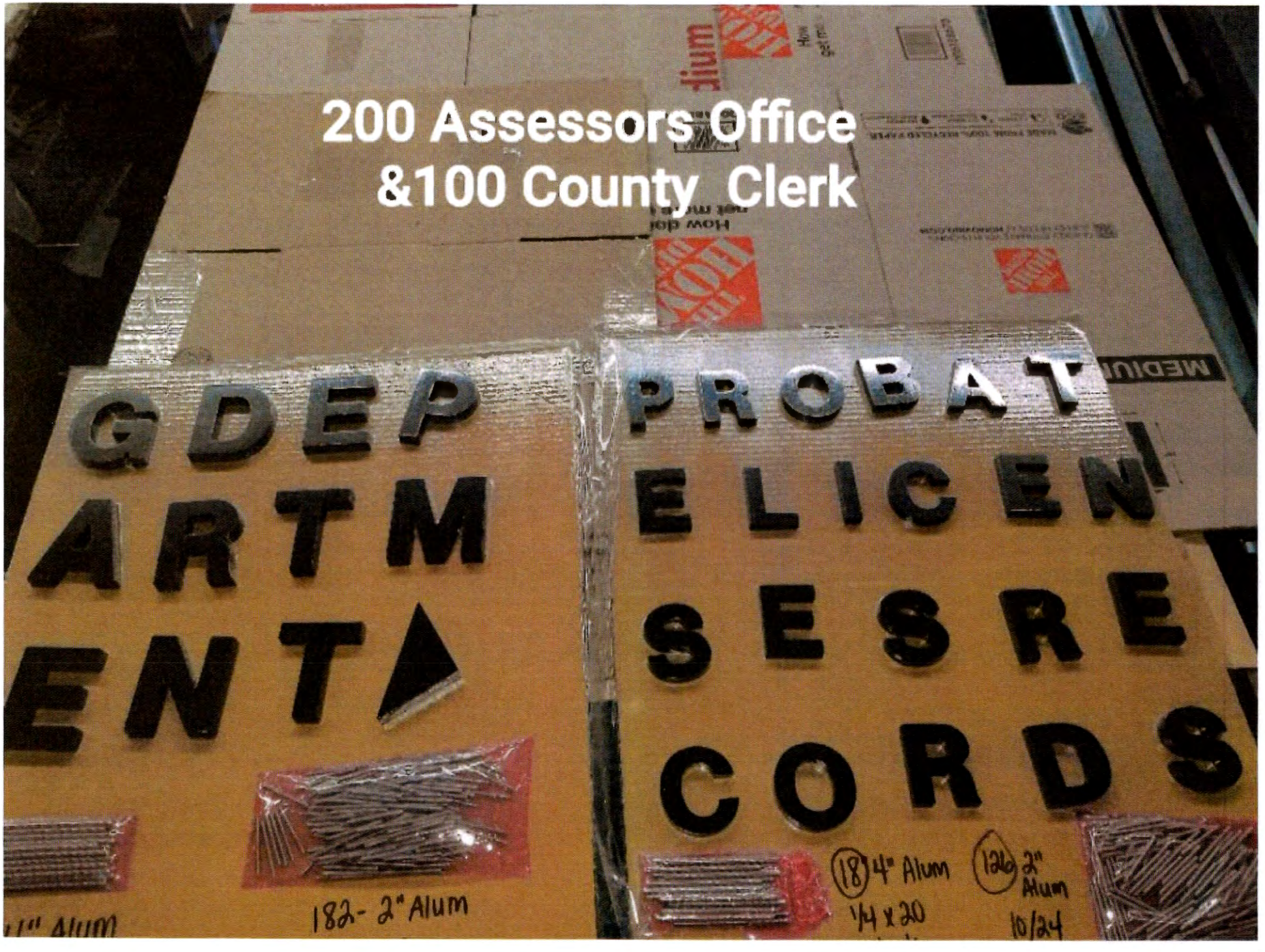
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

NAME AND ADDRESS OF CERTIFICATE HOLDER
Rycon Construction, Inc.
2501 Smallman Street
Suite 100
Pittsburgh, PA 15222

AUTHORIZED REPRESENTATIVE
James Reed


300 Voters Registration
03
300 < Voter registration...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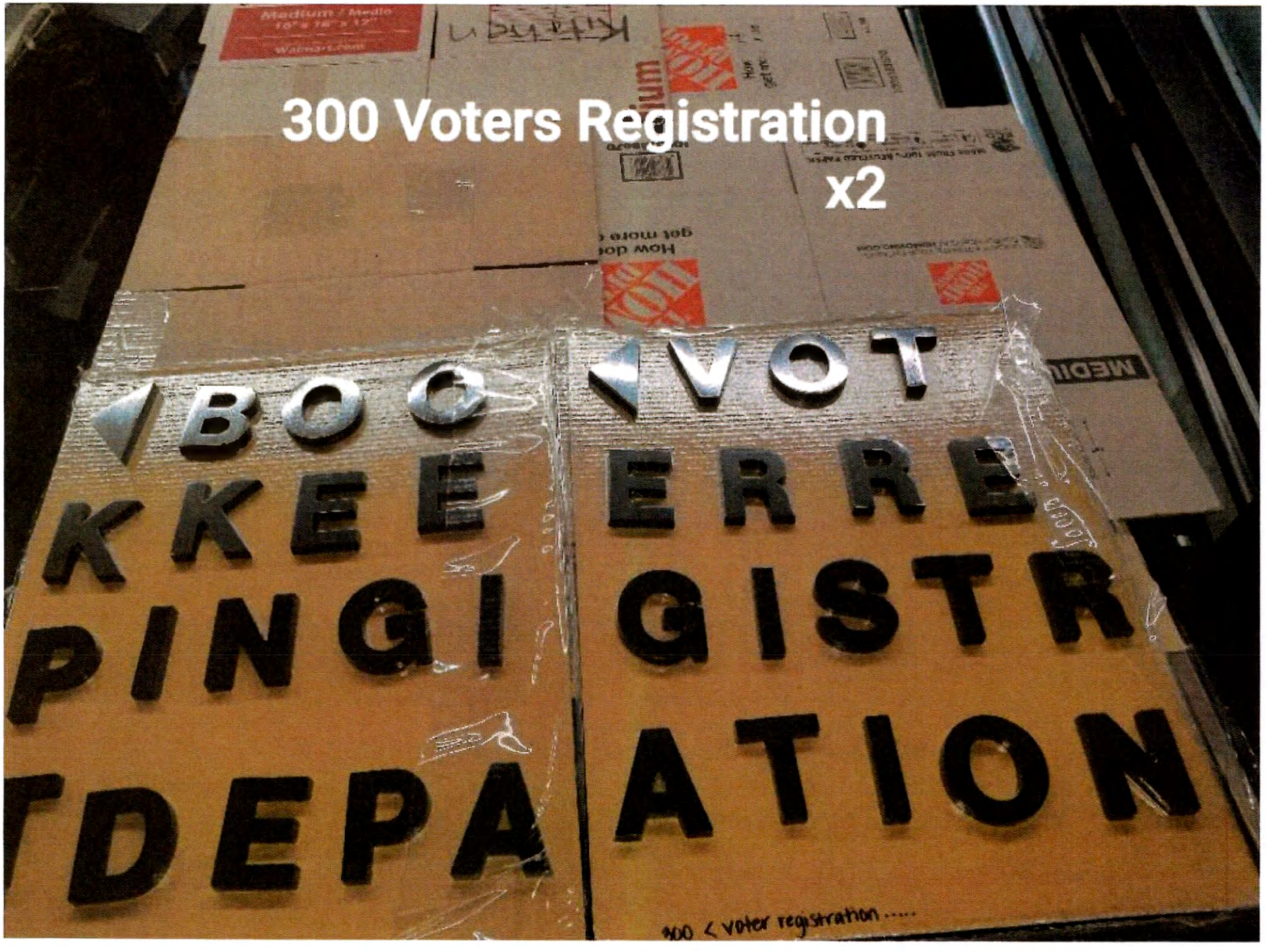
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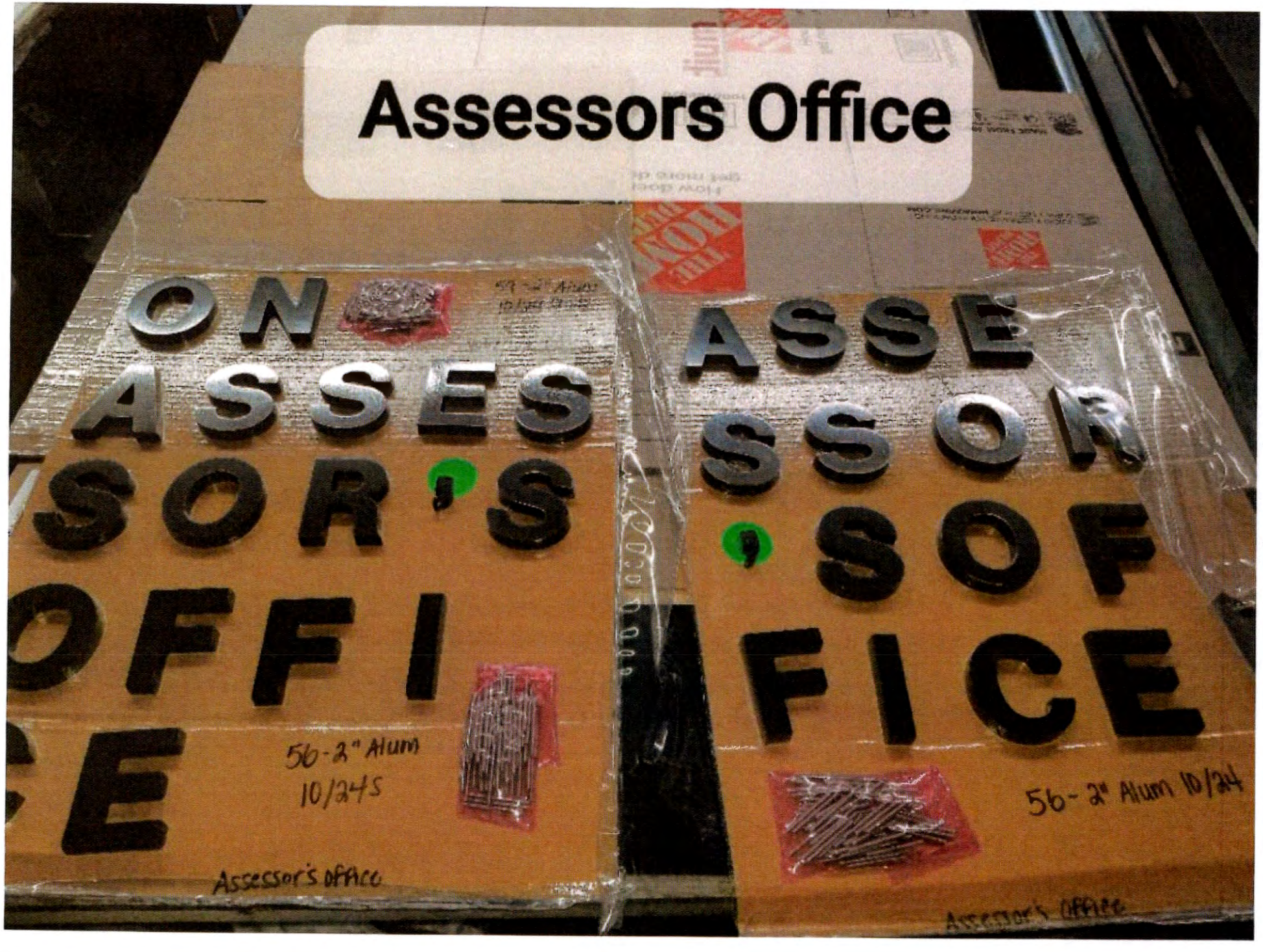
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300 Voter Registration, Planning Dept. & County Clerk
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KOVAL | BUILDING SUPPLY

1888 Main Street
Granville, WV 26534
Phone: 304-599-5050
kovalsupply.com email: sales@kovalsupply.com

Estimate
Invoice ASSIGN
1/26/2022
Bob Moore
PO No. HARRISON

Sold To:
A.D.I.
A.DURER, INC.
425 INDUSTRIAL AVENUE STE 102
MORGANTOWN WV 26505

Part Number	Description	Ordered	Shipped	List	Price	Total	Tax
	ALERT:RD's ARE NOT LISTED IN CORRECT ORDER ON THIS QUOTE.						
	ALL DRAINS AND CLEANOUTS ARE QUOTED AS 4". PLEASE ADVISE IF OTHER SIZES ARE REQUIRED.						
P1-1						**6,771.60**	
3043001.020	MADERA 16-1/2 ADA TOILET*FLOOR MOUNT* TOP SPUD WH	18.00	18.00	189.00	175.00	3,150.00	W
111XL	3080053 FLUSH VALVE CLOSET 1.6 GPF	18.00	18.00	159.00	159.00	2,862.00	W
	SPECIAL ORDER G30124						
1955CT 000 WSH	ELG OFLC STA PLST ST	18.00	18.00	33.73	33.73	607.14	W
	JOHNI-RING WAX GASKET STANDARD SIZE WITH PLASTIC HORN	18.00	18.00	2.66	2.66	47.88	W
42443	SETFAST 5/16X21/4 BLT	18.00	18.00	5.81	5.81	104.58	W
P1-2						**2,197.20**	
2234001.020	MADERA 15HI TOILET *FLOOR MOUNT* TOP SPUD WH	6.00	6.00	165.00	165.00	990.00	W
111XL	3080053 FLUSH VALVE CLOSET 1.6 GPF	6.00	6.00	159.00	159.00	954.00	W
	SPECIAL ORDER G30124						
1955CT 000 WSH	ELG OFLC STA PLST ST	6.00	6.00	33.73	33.73	202.38	W
	JOHNI-RING WAX GASKET STANDARD SIZE WITH PLASTIC HORN	6.00	6.00	2.66	2.66	15.96	W
42443	SETFAST 5/16X21/4 BLT	6.00	6.00	5.81	5.81	34.86	W
P3-1						**6,338.88**	
7-210-CK-D	MIXING VALVE LEAD FREE	12.00	12.00	122.37	122.37	1,468.44	W
155WC	TUBULAR CHROME OFFSET GRID DRAIN	12.00	12.00	39.95	39.95	479.40	W
ST09LK	LLOSE KEY COMP X COMP ANGLE STOP	12.00	12.00	13.18	13.18	158.16	W
11/4X12TT	TUBULAR CHROME 11/4X12 THREADED TUBE	12.00	12.00	13.13	13.13	157.56	W
11/4PT	TUBULAR CHROME 11/4 P-TRAP	12.00	12.00	16.95	16.95	203.40	W
11/4BX	ESCH CHROME 11/4OD BOXED	12.00	12.00	1.75	1.75	21.00	W
102-EZ	One P-Trap Cover, Two angle Valve & Supply Cover	12.00	12.00	49.55	49.55	594.60	W
PRO6F12	Faucet3/8" Comp. x 3/8" Comp. 10 year warranty	24.00	24.00	4.91	4.91	117.84	W
PRO1F20	Faucet3/8" Comp. x 1/2" F.I.P. 10 year warranty	24.00	24.00	5.82	5.82	139.68	W

CONTINUED NEXT PAGE

KOVAL | BUILDING SUPPLY

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1/2CSE	ESCH CHROME 1/2 CTS SHALLOW	24.00	24.00	0.45	0.45	10.80	W
5500170.002	MONT C'SET WRIST BLADE HDL LESS DRAIN	12.00	12.00	249.00	249.00	2,988.00	W
P3-2						**7,288.44**	
0355012.020	LUCERNE * WALL MOUNT* LAV 4CC WH	12.00	12.00	125.00	113.75	1,365.00	W
7-210-CK-D	MIXING VALVE LEAD FREE	12.00	12.00	122.37	122.37	1,468.44	W
155WC	TUBULAR CHROME OFFSET GRID DRAIN	12.00	12.00	39.95	39.95	479.40	W
ST09LK	LLOSE KEY COMP X COMP ANGLE STOP	24.00	24.00	13.18	13.18	316.32	W
11/4X12TT	TUBULAR CHROME 11/4X12 THREADED TUBE	12.00	12.00	13.13	13.13	157.56	W
11/4PT	TUBULAR CHROME 11/4 P-TRAP	12.00	12.00	16.95	16.95	203.40	W
11/4BX	ESCH CHROME 11/4OD BOXED	24.00	24.00	1.75	1.75	42.00	W
PRO6F12	Faucet3/8" Comp. x 3/8" Comp. 10 year warranty	24.00	24.00	4.91	4.91	117.84	W
PRO1F20	Faucet3/8" Comp. x 1/2" F.I.P. 10 year warranty	24.00	24.00	5.82	5.82	139.68	W
1/2CSE	ESCH CHROME 1/2 CTS SHALLOW	24.00	24.00	0.45	0.45	10.80	W
5500170.002	MONT C'SET WRIST BLADE HDL LESS DRAIN	12.00	12.00	249.00	249.00	2,988.00	W
P4-1						**363.77**	
LR33193	18 Gauge Stainless Steel 33" x 19.5" x 7.625" Double Bowl Drop-in Kitchen Sink	1.00	0.00	1,288.00	1,288.00	0.00	W
	SPECIAL ORDER G30133						
2-9-3	STRAINER, BASKET 3 1/2"	1.00	1.00	7.50	7.50	7.50	W
11/2X12TP	TUBULAR CHROME 11/2X12 FLANGE TAILPIECE	1.00	1.00	10.00	10.00	10.00	W
11/2PT	TUBULAR CHROME 11/2 P-TRAP	1.00	1.00	18.59	18.59	18.59	W
11/2BX	ESCH CHROME 11/2OD BOXED	1.00	1.00	2.06	2.06	2.06	W
ST09LK	LLOSE KEY COMP X COMP ANGLE STOP	2.00	2.00	13.18	13.18	26.36	W
1/2CSE	ESCH CHROME 1/2 CTS SHALLOW	2.00	2.00	0.45	0.45	0.90	W
PRO1F20	Faucet3/8" Comp. x 1/2" F.I.P. 10 year warranty	2.00	2.00	5.82	4.68	9.36	W

CONTINUED NEXT PAGE

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	ALERT: RD's ARE NOT LISTED IN CORRECT ORDER ON THIS QUOTE. ALL DRAINS AND CLEANOUTS ARE QUOTED AS 4". PLEASE ADVISE IF OTHER SIZES ARE REQUIRED.						
6540170.002	MTY WS 5IN GN VR WB 1.5 GPM	1.00	1.00	289.00	289.00	289.00	W
P4-2						**366.36**	
LR19183	18 Gauge Stainless Steel 19" x 18" x 7.625" Single Bowl Drop-in Kitchen Sink	1.00	0.00	778.00	778.00	0.00	W
	SPECIAL ORDER G30132						
2-9-3	STRAINER, BASKET 3 1/2"	1.00	1.00	7.83	7.81	7.81	W
11/2X12TP	TUBULAR CHROME 11/2X12 FLANGE TAILPIECE	1.00	1.00	10.00	10.00	10.00	W
11/2PT	TUBULAR CHROME 11/2 P-TRAP	1.00	1.00	18.59	18.59	18.59	W
11/2BX	ESCH CHROME 11/2OD BOXED	1.00	1.00	2.06	2.06	2.06	W
ST09LK	LLOSE KEY COMP X COMP ANGLE STOP	2.00	2.00	13.18	13.18	26.36	W
1/2CSE	ESCH CHROME 1/2 CTS SHALLOW	2.00	2.00	0.45	0.45	0.90	W
PRO1F20	Faucet3/8" Comp. x 1/2" F.I.P. 10 year warranty	2.00	2.00	5.82	5.82	11.64	W
6540170.002	MTY WS 5IN GN VR WB 1.5 GPM	1.00	1.00	289.00	289.00	289.00	W
P5-1						**1,981.56**	
65.600	3 BRACKET MOP HOLDER- 3"X22"	4.00	4.00	72.58	72.58	290.32	W
65.700	HOSE & HOSE HOLDER-MOP	4.00	4.00	43.21	38.50	154.00	W
65.403	Bumper Guard	4.00	4.00	24.60	23.00	92.00	W
67.2424	Walll Guard 12" HI X 24" LONG	4.00	4.00	209.09	209.09	836.36	W
B-0665-BSTR	Service Sink Faucet, Wall Mount, 8" Centers, Built-In Stops, Vacuum Breaker, Rough	4.00	4.00	152.22	152.22	608.88	W
P8-1						**116.61**	
11/4PT	TUBULAR CHROME 11/4 P-TRAP	3.00	3.00	16.95	16.95	50.85	W
11/4BX	ESCH CHROME 11/4OD BOXED	3.00	3.00	1.75	1.75	5.25	W
ST09LK	LLOSE KEY COMP X COMP ANGLE STOP	3.00	3.00	13.18	13.18	39.54	W
PRO8F20	Faucet3/8" Comp. x 3/8" OD Copper Tubing Coupling 10 year warranty	3.00	3.00	6.99	6.99	20.97	W
BP-1						**140.84**	
009QT2	BACKFLOW PREVENTER RPZ 2" LEAD FREE	2.00	0.00	694.46	694.46	0.00	W
	SPECIAL ORDER WATTS G28984						

CONTINUED NEXT PAGE

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909-AGF	AIR GAP SEE REF	2.00	2.00	70.42	70.42	140.84	W
TP-1						**0.00**	
PRO1-ULP500	UNDER COUNTER TRAP PRIMER	17.00	0.00	239.80	135.00	0.00	W
	SPECIAL ORDER G30132						
PRV-1						**230.86**	
25AUB2	PRESSURE REDUCER -2"	2.00	0.00	642.29	575.00	0.00	W
	SPECIAL ORDER WATTS G30125						
2YS	RW380AB 2 WYE STNR	2.00	2.00	115.43	115.43	230.86	W

Sub Total	**$25,796.12**
WV Sales Tax 6%	**$1,547.77**
Total	**$27,343.89**

Return Policy:
10% Restocking Fee on **ALL RETURNS**

Valid Receipt is Required for All Returns * Returns Must be Within 30-Day's of Invoice Transaction * No Return on Special Order Products
No Return of Electrical Products or Controls * Koval Building Supply Reserves the Right to Charge Credit Card Transaction Fee's +/- 3%
All Items Must Not Have Been Installed * All Items Must Be Returned in Original Packaging & In Resalable Condition

KOVAL | BUILDING SUPPLY

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A.DURER, INC.
425 INDUSTRIAL AVENUE STE 102
MORGANTOWN WV 26505

Part Number	Description		Ordered	Shipped	List	Price	Total	Tax
	TAKE WATER COOLER FRAMES ALSO							
PR-500	TRAP PRIMER		3.00	3.00	90.88	90.88	272.64	W
63M	Mop Service Basin 24x24x10	For 3" Dwv	4.00	4.00	210.00	210.00	840.00	W

Sub Total	**$1,112.64**
WV Sales Tax 6%	**$66.76**
Total	**$1,179.40**

Return Policy:
10% Restocking Fee on **ALL RETURNS**

Valid Receipt is Required for All Returns * Returns Must be Within 30-Day's of Invoice Transaction * No Return on Special Order Products
No Return of Electrical Products or Controls * Koval Building Supply Reserves the Right to Charge Credit Card Transaction Fee's +/- 3%
All Items Must Not Have Been Installed * All Items Must Be Returned in Original Packaging & In Resalable Condition

KOVAL | BUILDING SUPPLY

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425 INDUSTRIAL AVENUE STE 102
MORGANTOWN WV 26505

Part Number	Description	Ordered	Shipped	List	Price	Total	Tax
M8CRSBF	WATER COOLER, DUAL LEVEL, W/BOTTLE	2.00	2.00	5,007.00	5,007.00	10,014.00	W
PGN8EBF	SURFACE MOUNT BOTTLE FILLER, 8GPH	2.00	2.00	1,466.00	1,466.00	2,932.00	W

Sub Total	**$12,946.00**
FREIGHT	**$300.00**
WV Sales Tax 6%	**$794.76**
Total	**$14,040.76**

Return Policy:
10% Restocking Fee on **ALL RETURNS**

Valid Receipt is Required for All Returns * Returns Must be Within 30-Day's of Invoice Transaction * No Return on Special Order Products
No Return of Electrical Products or Controls * Koval Building Supply Reserves the Right to Charge Credit Card Transaction Fee's +/- 3%
All Items Must Not Have Been Installed * All Items Must Be Returned in Original Packaging & In Resalable Condition

MARCHWES

ACORD™ COMMERCIAL POLICY CHANGE REQUEST

DATE (MM/DD/YY): 01/26/22

PRODUCER — PHONE (A/C, No, Ext): 304 598-5678
USI Insurance Services, LLC
48 Donley Street, Suite 703
Morgantown, WV 26501

CODE: SUB CODE:

AGENCY CUSTOMER ID: 1424530

INSURED'S NAME
March Westin Company Inc

INSURED'S MAILING ADDRESS IF CHANGED (INC ZIP+4)
360 Frontier Street
Morgantown, WV 26505

POLICY TYPE: ☐ PROPERTY ☐ GENERAL LIABILITY ☐ INLAND MARINE ☐ AUTO/TRUCKERS ☐ UMBRELLA ☐ WORKERS COMP

COMPANY: Charter Oak Fire Insurance Company — NAIC CODE: 25615

ATTENTION:

POLICY NUMBER: QT6603D261967COF21

EFFECTIVE DATE OF CHANGE: 01/26/22

POLICY INCEPTION DATE: 03/01/21

POLICY EXPIRATION DATE: 03/01/22

THIS IS AN ACKNOWLEDGEMENT OF YOUR REQUEST. UPON APPROVAL, THE COMPANY'S RECORDS WILL BE ADJUSTED ACCORDINGLY, AND IF A PREMIUM ADJUSTMENT IS REQUIRED, IT WILL BE DONE AT PREMIUM AUDIT OR BY ENDORSEMENT.

PREMISES INFORMATION

ADD ☐ CHANGE ☐ DELETE ☐

LOC #	BLD #	STREET, CITY, COUNTY, STATE, ZIP+4	CITY LIMITS	INTEREST	YR BUILT	PART OCCUPIED
			☐ INSIDE ☐ OUTSIDE	☐ OWNER ☐ TENANT		

NATURE OF BUSINESS/DESCRIPTION OF OPERATIONS BY PREMISE(S)

ADD ☐ CHANGE ☐ DELETE ☐

LOC #	BLD #

AUTO-VEHICLE DESCRIPTION/LIMITS

POLICY LIMIT(S) CHANGED ☐ ADD ☐ CHANGE ☐ DELETE ☐

VEH # | YEAR | MAKE: | BODY TYPE: | SYM/AGE | COST NEW

MODEL: | V.I.N.: | $

CITY, STATE, ZIP WHERE GARAGED | TERR | GVW/GCW | CLASS | SIC | FACTOR | SEAT CP | RADIUS | FARTHEST TERM

DRIVE TO WORK/SCHOOL: ☐ UNDER 15 MILES ☐ 15 MILES OR OVER

USE: ☐ PLEASURE ☐ FARM ☐ COMM'L ☐ RETAIL ☐ SERVICE

CHECK COVERAGES: ☐ LIAB ☐ NO FAULT

ADD'L NO FAULT: ☐ MED PAY ☐ UNINS MOTOR

UNDRINS MOTOR: ☐ TOWING & LABOR ☐ SPEC C OF L

F ☐ FT ☐ FTW

LSP ☐ COMP ☐ COLL

DEDUCTIBLES: ACV ☐ AA ☐ $ | COMP ☐ ST AMT ☐ $ | SPEC C OF L ☐ $ COLL

LIABILITY	NO FAULT	ADD'L NO FAULT	MEDICAL PAYMENTS	UNINSURED MOTORISTS	UNDERINSURED MOTORISTS
$	$	$	$	$	$

AUTO-VEHICLE DESCRIPTION/LIMITS

POLICY LIMIT(S) CHANGED ☐ ADD ☐ CHANGE ☐ DELETE ☐

VEH # | YEAR | MAKE: | BODY TYPE: | SYM/AGE | COST NEW

MODEL: | V.I.N.: | $

CITY, STATE, ZIP WHERE GARAGED | TERR | GVW/GCW | CLASS | SIC | FACTOR | SEAT CP | RADIUS | FARTHEST TERM

DRIVE TO WORK/SCHOOL: ☐ UNDER 15 MILES ☐ 15 MILES OR OVER

USE: ☐ PLEASURE ☐ FARM ☐ COMM'L ☐ RETAIL ☐ SERVICE

CHECK COVERAGES: ☐ LIAB ☐ NO FAULT

ADD'L NO FAULT: ☐ MED PAY ☐ UNINS MOTOR

UNDRINS MOTOR: ☐ TOWING & LABOR ☐ SPEC C OF L

F ☐ FT ☐ FTW

LSP ☐ COMP ☐ COLL

DEDUCTIBLES: ACV ☐ AA ☐ $ | COMP ☐ ST AMT ☐ $ | SPEC C OF L ☐ $ COLL

LIABILITY	NO FAULT	ADD'L NO FAULT	MEDICAL PAYMENTS	UNINSURED MOTORISTS	UNDERINSURED MOTORISTS
$	$	$	$	$	$

DRIVER INFORMATION (List drivers who frequently use own vehicles)

ADD ☐ CHANGE ☐ DELETE ☐

DRIVER #	NAME (Include address, if required)	DATE OF BIRTH	YEAR LIC	DRIVERS LICENSE NUMBER/ SOCIAL SECURITY NUMBER	STATE LIC	USE VEH #	% USE

DRIVER INFORMATION (List drivers who frequently use own vehicles)

ADD ☐ CHANGE ☐ DELETE ☐

DRIVER #	NAME (Include address, if required)	DATE OF BIRTH	YEAR LIC	DRIVERS LICENSE NUMBER/ SOCIAL SECURITY NUMBER	STATE LIC	USE VEH #	% USE

WORKERS COMPENSATION RATING INFORMATION

TYPE OF CHANGE	STATE	LOC	CLASS CODE	COM-PANY USE	CATEGORIES, DUTIES, CLASSIFICATIONS	# OF EM-PLOYEES	ESTIMATED ANNUAL REMUNERATION

PROPERTY/INLAND MARINE - PREMISES INFORMATION

PREMISES #: | BUILDING #: | ADD | CHANGE | DELETE

SUBJECT OF INSURANCE	AMOUNT	COINS %	VALUATION	CAUSES OF LOSS	INFLATION GUARD %	DEDUCTIBLE	FORMS AND CONDITIONS TO APPLY

ADDITIONAL COVERAGES, OPTIONS, RESTRICTIONS, ENDORSEMENTS AND RATING INFORMATION

CONSTRUCTION TYPE	FIRE DISTRICT/CODE NUMBER	PROT CL	# STORIES	# BASM'TS	YR BUILT	TOTAL AREA

BUILDING IMPROVEMENTS
- PLUMBING, YR:
- WIRING, YR:
- HEATING, YR:
- ROOFING, YR:
- OTHER:

OTHER OCCUPANCIES

RIGHT EXPOSURE & DISTANCE | LEFT EXPOSURE & DISTANCE | REAR EXPOSURE & DISTANCE

BURGLAR ALARM TYPE	CERTIFICATE #	EXPIRATION DATE	EXTENT	GRADE	
					CENTRAL STATION
BURGLAR ALARM INSTALLED AND SERVICED BY			#GUARDS/WATCHMEN		WITH KEYS
					CLOCK HOURLY

PREMISES FIRE PROTECTION (Sprinklers, Standpipes, CO_2/Chemical Systems) | FIRE ALARM MANUFACTURER

- CENTRAL STATION
- LOCAL GONG

INLAND MARINE - SCHEDULED EQUIPMENT

% COINSURANCE: | ADD | CHANGE | DELETE

#	MODEL YEAR	DESCRIPTION (TYPE, MANUFACTURER, MODEL, CAPACITY, ETC)	ID #/SERIAL #	DATE PURCHASED	NEW/USED	AMOUNT OF INSURANCE
						$
						$

GENERAL LIABILITY - LIMITS

CHANGE

GENERAL AGGREGATE	$	EACH OCCURRENCE	$
PRODUCTS & COMPLETED OPERATIONS AGGREGATE	$	FIRE DAMAGE (Any one fire)	$
PERSONAL & ADVERTISING INJURY	$	MEDICAL EXPENSE (Any one person)	$

GENERAL LIABILITY - SCHEDULE OF HAZARDS

TYPE OF CHANGE	LOCATION #	CLASSIFICATION	CLASS CODE	PREMIUM BASIS	TERR	PREMIUM BASIS CODES
						(S) GROSS SALES - PER $1,000/SALES (P) PAYROLL - PER $1,000/PAY (A) AREA - PER 1,000/SQ FT (C) TOTAL COST - PER $1,000/COST (M) ADMISSIONS - PER 1,000/ADM (U) UNIT - PER UNIT (T) OTHER

UMBRELLA

CHANGE

LIMIT OF LIABILITY $ | OTHER (DESCRIBE)

RETAINED LIMIT $

ADDITIONAL INTEREST 25

X ADD | CHANGE | DELETE

INTEREST RANK:
- ADDITIONAL INSURED
- X LOSS PAYEE
- MORTGAGEE (#___)
- MORTGAGEE (#___)
- LIENHOLDER
- EMPLOYEE AS LESSOR

NAME AND ADDRESS | REFERENCE #: See Remarks | CERTIFICATE REQUIRED | INTEREST IN ITEM NUMBER

Rycon Construction Inc
2501 Smallman Street Suite 100
Pittsburgh, PA 15222

PREMISES: 7 | BUILDING:

VEHICLE: | BOAT:

SCHEDULED ITEM NUMBER:

OTHER

ITEM DESCRIPTION: 300 Ft Martin Industrial P Maidsville WV

ADDITIONAL CHANGES/REMARKS

Change Description: Add Rycon at LP - Ft Martin
ADDED: Additional Interest # 25
Holder/Loan Number: Stored Matls-$42,564.05

SIGNATURE (Any deletion or reduction in coverage requires the Insured's signature)

INSURED'S SIGNATURE	PRODUCER'S SIGNATURE

Client#: 1424530 MARCHWES

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Svcs MVB CL 48 Donley Street, Suite 703 Morgantown, WV 26501 304 598-5678	CONTACT NAME: Denise A Deem PHONE (A/C, No, Ext): 304-381-3426 FAX (A/C, No): 304-381-3430 E-MAIL ADDRESS: denise.deem@usi.com
INSURED A Durer Inc 104 Leeway Street Morgantown, WV 26505	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Zurich American Insurance Company — 16535 INSURER B : Starr Indemnity & Liability Company — 38318 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			GLO239479201	03/01/2021	03/01/2022	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			BAP239479301	03/01/2021	03/01/2022	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	UMBRELLA LIAB X OCCUR			1000586286211	03/01/2021	03/01/2022	EACH OCCURRENCE	$10,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$10,000,000
	DED RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			WC239479101	03/01/2021	03/01/2022	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y	N / A					E.L. EACH ACCIDENT	$1,000,000
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Rycon Construction Inc, Harrison County Commission, Silling Associates Inc, Terradon, Shelley, Metz, Bauman, Hawk, Scheeser, Buckley,and Mayfield are additional insureds with respects to general liability, automobile liability and excess when required by written contract on a primary and non contributory basis. Waiver of subrogation applies to all policies including worker compensation. Project: Harrison County General Services Building. Rycon Job#0820-4013-- Rycon is listed as loss payee -- Charter (See Attached Descriptions)

CERTIFICATE HOLDER

Rycon Construction Inc
2501 Smallman Street Ste 100
Pittsburgh, PA 15222

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DESCRIPTIONS (Continued from Page 1)

Oak Insurance Company #QT6603D261967COF21 3/1/2021-2022 - $100,000 Business Personal Property Limit -- Stored Materials - $42,564.05 at 300 Ft Martin Industrial Park Road, Maidsville WV

AOI Plumbing




ADI
HARRISON COUNTY
GSB
4 OF 4
UP
UP
UP
THE MATERIALS CONTAINED IN THIS PRODUCT COMPLY WITH THE LEAD CONTAMINATION CONTROL ACT OF 1988
MADE IN MEXICO
THE MATERIALS CONTAINED IN THIS PRODUCT COMPLY WITH THE LEAD CONTAMINATION CONTROL ACT OF 1988
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American Standard
American Standard
ADI
HARRISON COUNTY
GSB
2 OF 4
American Standard
American Standard
MADERA
WHITE
MADERA
WHITE


ADI
HARRISON COUNTY
GSB
1 OF 4

Construction Services Group

Alliant

February 1, 2022

Danielle Ault
Rycon Construction, Inc.
2501 Smallman Street, Suite 100
Pittsburgh, PA 15222

Re:	Type of Bond:	Consent of Surety to Reduce Retainage
	Performance and Payment	
	Bond Number:	09356375
	Obligee:	Harrison County Commission
	Description:	Reduce Retainage to 5%
	Rycon Job Number:	4013

Danielle,

Enclosed please find the above referenced Consent(s) of Surety.

Please do not hesitate to contact us should you have any questions.

Sincerely,

Andrew Bly

Enclosures

Cc: Zurich American Insurance Company

CONSENT OF SURETY TO REDUCTION IN OR PARTIAL RELEASE OF RETAINAGE

AIA DOCUMENT G707 A Bond No. 09356375

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER

PROJECT: (name, address) Harrison County General Services Building

TO (Owner)

Harrison County Commission
301 West Main Street
Clarksburg, WV 26301

ARCHITECT'S PROJECT NO:

CONTRACT FOR:

CONTRACT DATE: September 29, 2020

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety as it appears in the bond.)

Fidelity and Deposit Company of Maryland
1299 Zurich Way, 5th Floor , Schaumburg, IL 60196-1056 , SURETY,

on bond of (here insert name and address of Contractor as it appears in the bond)

Rycon Construction, Inc.
2501 Smallman Street, Suite 100, Pittsburgh, PA 15222 , CONTRACTOR,

hereby approves the reduction in or partial release of retainage to the Contractor as follows:

Reduce Retainage to 5%

The Surety agrees that such reduction in or partial release of retainage to the Contractor shall not relieve the Surety of any of its obligations to (here insert the name and address of Owner)

Harrison County Commission
301 West Main Street, Clarksburg, WV 26301 , OWNER,

as set forth in the said Surety's bond.

IN WITNESS WHEREOF,
the Surety has hereunto set its hand this 1st day of February, 2022

Fidelity and Deposit Company of Maryland
Surety

By:
Signature of Authorized Representative

Andrew Bly, Attorney-in-Fact
Title

Witness, ~~Attest:~~ (Seal): Geno DiMillo, Witness



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

9

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

February 22, 2022

WVABCA
Licensing Department
900 Pennsylvania Avenue, 4th Floor
Charleston, West Virginia 25302

Dear Commissioner:

This letter is to advise you the Harrison County Commission has no objection to a license being issued to Dollar General Store #22438, at 5620 Wallace Pike, Shinnston, West Virginia 26431 who is applying for an ABCA license.

If further information is needed, please advise.

Sincerely,

Susan J. Thomas,
Harrison County Commission

10

CLARKSBURG WATER BOARD

A Municipal Corporation Serving Clarksburg Since 1887

GENERAL MANAGER
JASON L. MYERS

MEMBERS OF THE BOARD
PAUL J. HOWE III, PRESIDENT
ALBERT N. COX II
JON W. CALVERT

January 28, 2022

RECEIVED
FEB 22 2022
HARRISON COUNTY
COMMISSION

Mrs. Susan J. Thomas, President
Harrison County Commission
301 West Main Street
Clarksburg, WV 26301

RE: Chestnut Street Water Line Replacement Project

Dear President Thomas:

On behalf of the Clarksburg Water Board (CWB), I am following up on our letter that we previously sent to you regarding the above-referenced project in May of last year. The CWB once again respectfully requests funding from the American Rescue Plan Act monies that have been allocated to the Harrison County Commission. We understand that the County Commission received half of their allocation in July of last year and will receive the other half in July of this year. As you are aware, due to our unusual autonomy established by the Clarksburg City Charter, the CWB isn't recognized as an entity that will be receiving these funds directly. Therefore, as a non-entitlement entity, we must rely on the County Commission as one of our funding mechanisms.

Our proposed funding request breakdown for this project is: $1 million from the City of Clarksburg, $1 million from the Harrison County Commission, and $150,000 from the CWB. This $2,150,000 infrastructure upgrade will replace approximately 2,100 feet of 24-inch cast-iron pipe with lead joints. I have enclosed a copy of our engineer's budgetary opinion of construction costs for this project. This line connects directly to our water treatment plant located on South Chestnut Street and is critical for the delivery of treated drinking water to our many customers, which includes 95% of Harrison County residents and businesses.

Like most U.S. cities, Clarksburg installed the majority of its waterlines in two main time periods because of population growth in the early 1900's and post 1945. Although we have done an outstanding job of replacing our aging water infrastructure, we can only do what our rates allow us to do. To keep adequate rates in place to continue our upgrades also presents us with the challenge of affordability and rate shock for our customers. Therefore, it is sometimes necessary to seek outside sources for funding.

The impact of the failure of the old 24-inch water line would affect our ability to service several critical agencies including the Criminal Justice Information Services (CJIS) – FBI, the Louis A. Johnson VA Medical Center, the West Virginia Veterans Nursing Facility, the United Hospital Center, and the North Central West Virginia Airport.

Thank you for giving the CWB and our customers your consideration. Remember that the majority of the residents and businesses in our county are recipients when funding is appropriated for water infrastructure. If you have any questions or require additional information, please don't hesitate to contact me by phone at (304) 623-8136 or by email at jmyers@clarksburgwater.com.

Sincerely,

Jason L. Myers
General Manager

jlm

Enclosure

CLARKSBURG WATER BOARD
CHESTNUT STREET WATER LINE REPLACEMENT FROM NEAR THE OLD TREATMENT PLANT TO GARFIELD ROAD/HAYES AVENUE

BUDGETARY OPINION OF PROBABLE CONSTRUCTION COST
Thrasher Project # 101-010-0600

OCTOBER 22, 2021 - SVB

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Video Taping of Project Area	1	LS	$10,000.00	$10,000.00
2	Mobilization/Demobilization	1	LS	$40,000.00	$40,000.00
3	24" Pressure Class 350 Ductile Iron Pipe Including Bends	2,100	LF	$225.00	$472,500.00
4	Tie-In New 24" Water Line to Existing 24" Water Line (Valve is Separate)	2	EA	$30,000.00	$60,000.00
5	Tie-In New 24" Water Line to Existing 16" Water Line Including Reducer (Valve is Separate)	2	EA	$25,000.00	$50,000.00
6	Tie-In New 24" Water Line to Existing 14" Water Line Including Reducer (Valve is Separate)	1	EA	$20,000.00	$20,000.00
7	Tie-In New 24" Water Line to Existing 12" Water Line Including Reducer (Valve is Separate)	1	EA	$15,000.00	$15,000.00
8	Tie-In New 24" Water Line to Existing 10" Water Line Including Reducer (Valve is Separate)	1	EA	$10,000.00	$10,000.00
9	Tie-In New 24" Water Line to Existing 8" Water Line Including Reducer (Valve is Separate)	1	EA	$8,000.00	$8,000.00
10	Tie-In New 24" Water Line to Existing 6" Water Line Including Reducer (Valve is Separate)	1	EA	$6,000.00	$6,000.00
11	24" Gate Valve Assembly	5	EA	$40,000.00	$200,000.00
12	16" Gate Valve Assembly	2	EA	$30,000.00	$60,000.00
13	14" Gate Valve Assembly	1	EA	$20,000.00	$20,000.00
14	12" Gate Valve Assembly	1	EA	$10,000.00	$10,000.00
15	10" Gate Valve Assembly	1	EA	$8,000.00	$8,000.00
16	8" Gate Valve Assembly	1	EA	$6,000.00	$6,000.00
17	6" Gate Valve Assembly	1	EA	$5,000.00	$5,000.00
18	Cut and Cap Existing 24" water Line	2	EA	$10,000.00	$20,000.00
19	Cut and Cap Existing 16" water Line	2	EA	$8,000.00	$16,000.00
20	Cut and Cap Existing 14" water Line	1	EA	$6,000.00	$6,000.00
21	Cut and Cap Existing 12" water Line	1	EA	$5,000.00	$5,000.00
22	Cut and Cap Existing 10" water Line	1	EA	$4,000.00	$4,000.00
23	Cut and Cap Existing 8" water Line	1	EA	$3,000.00	$3,000.00
24	Cut and Cap Existing 6" water Line	1	EA	$3,000.00	$3,000.00
25	Service Line Assembly	15	EA	$3,500.00	$52,500.00
26	Fire Hydrant Assemblies, Complete	3	EA	$5,500.00	$16,500.00
27	WVDOH Type "A" Trench Repair	1,100	LF	$120.00	$132,000.00
27	Vegetative Restoration	1,000	LF	$5.00	$5,000.00
28	1-1/2" Mill and Overlay Wearing Course	480	TN	$300.00	$144,000.00
29	Concrete/Paved Driveway Repair	200	LF	$150.00	$30,000.00
30	30" Steel Casing, Open Cut	50	LF	$250.00	$12,500.00
31	WVDOH Inspection Fees	2,000	LF	$0.87	$1,748.00
32	Traffic Control	1	LS	$40,000.00	$40,000.00
	SUB-TOTAL				**$1,491,748.00**
	10% CONTIGENCY				**$149,174.80**
	TOTAL BUDGETARY CONSTRUCTION COST				**$1,640,922.80**
	30% SOFT COSTS				**$492,276.84**
	TOTAL BUDGETARY PROJECT COST				**$2,133,199.64**
	USE				**$2.15 MILLION**

11

FAIR HOUSING RESOLUTION

Whereas, the Harrison County Commission desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States, and to encourage and bring about mutual self-respect and understanding among all citizens and groups in Harrison County; and,

Whereas, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, sex, or national origin; and,

Whereas, under the West Virginia State Fair Housing Law, Title 49-2-305, MCA, it is illegal to deny housing to any person because of race, sex, religion, color, age, physical or mental handicap or national origin;

Therefore, be it resolved the Harrison county Commission, West Virginia makes a firm commitment to do all within its power to eliminate prejudice, intolerance, disorder and discrimination in housing.

Therefore, be it also resolved that a Fair Housing Law poster, which has the "Equal Housing Opportunity" logo, will be displayed at Harrison County Courthouse.

Therefore, be it also resolved that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The Harrison County Commission shall inform all Harrison County employees of the County's commitment to fair housing.

2. The Harrison County Commission will post this resolution in Harrison County buildings and other public places and publicize it.

3. The Harrison County Commission shall direct all employees to forward immediately to the Harrison County Commission, any reports they receive of housing discrimination.

4. The Harrison County Commission shall forward such complaints to the West Virginia Human Rights Commission, 1321 Plaza East, Room 108A, Charleston, West Virginia, 25301-1400, within 10 days of receipt of said complaint.

Signature: _____

Title: _____

Date: _____

EQUAL HOUSING OPPORTUNITY

FAIR HOUSING AFFIRMATIVE ACTION PLAN

I. FAIR HOUSING BACKGROUND

The Harrison County Commission, in its application for Community Development Block Grant funds, has certified that it will not discriminate in the provision of housing or in CDBG-funded activities that provide housing, housing services or housing-related facilities. The legal authorities for such fair housing requirements are Title VIII of the Civil Rights Act of 1968, as amended, and Executive Order 11063, as amended.

II. PROGRAM FOR COMPLIANCE

The Harrison County Commission will meet this requirement by insisting on affirmative action with regard to housing and community development programs.

A. The Harrison County Commission will establish and adopt a local policy to affirmatively promote fair housing. This policy shall be in the form of a Fair Housing Resolution.

B. This resolution shall provide staff resources to specific voluntary activities.

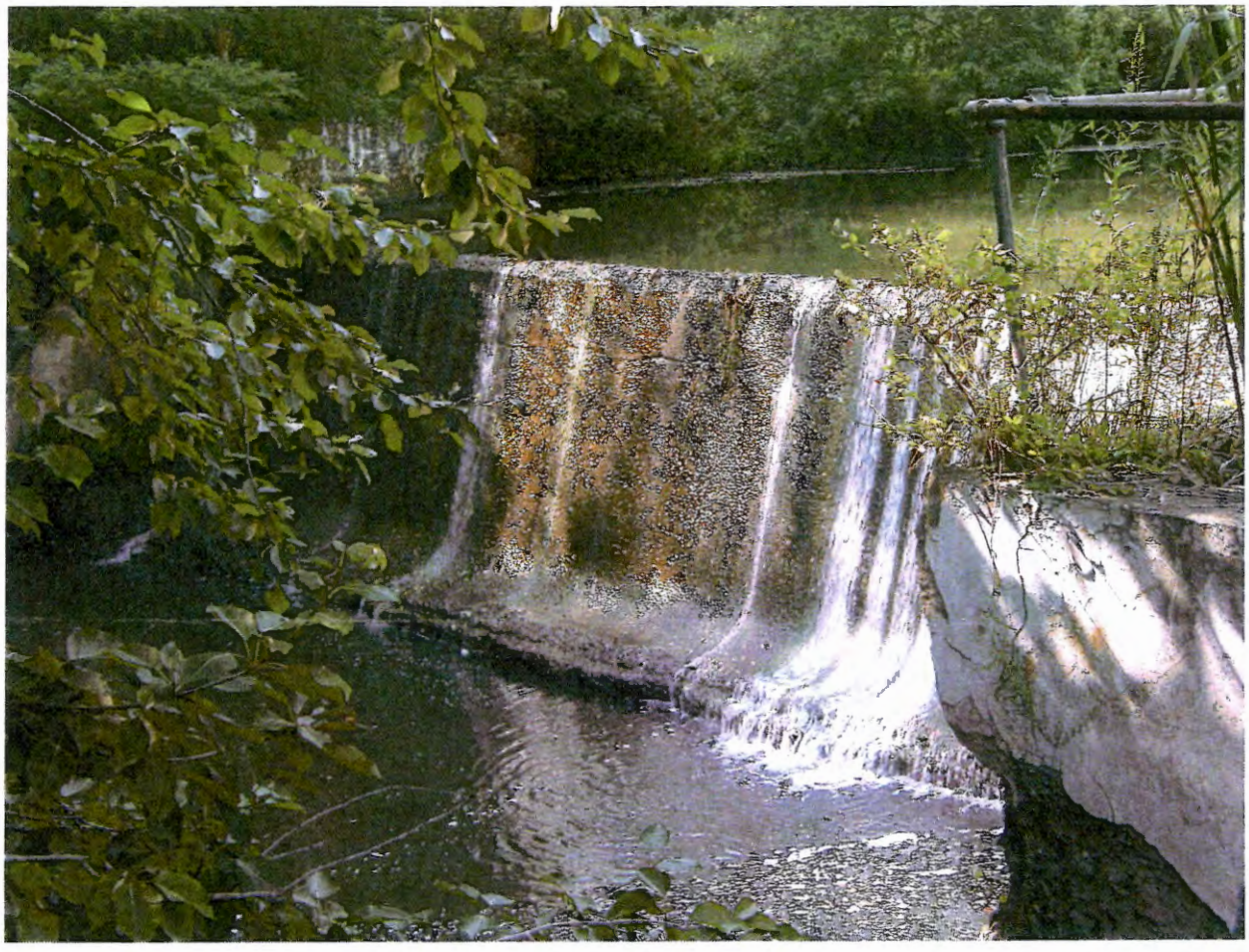
C. This resolution shall provide technical assistance to any affected individual or group.

D. The Harrison County Commission shall publicize the adoption of such policy.

EQUAL HOUSING OPPORTUNITY

12

Infrastructure Funds Request Town of Lumberport, WV



Lumberport is a small town located in Harrison County, in northern West Virginia. The population of Lumberport was 876 at the 2010 census. The rural town was so named on account of the extensive lumber industry located there in the early 20th century. With changes in the lumber industry, the number of jobs declined, leading to a loss in population after the 1950s.

Over the last 50 years there has been a continued loss of businesses due to the population becoming more mobile and driving longer distances to shop and eat out.

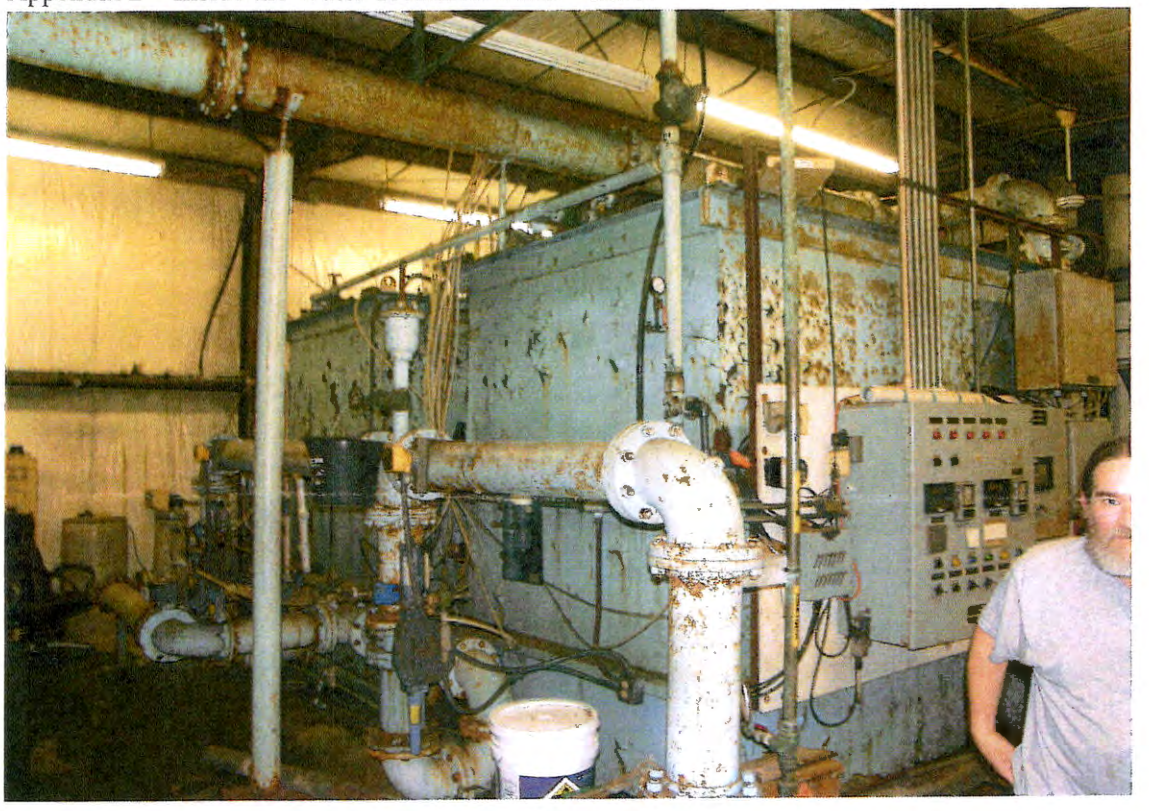
Lumberport used to have several thriving businesses, but they have slowly closed over time. We lost our 7/11 convenience store and gas station a few years back, and our feed store and small engine repair shop closed a few months ago. All we have left for B&O tax income is a convenience store, a beauty shop and a little house rental income. We also have some income from the business tax from the gas company and the electric company. **Other than the revenue we receive for water and sewage bills we have no other income so we are asking for all the financial assistance we can receive.**

Lumberport has been making and distributing its own water since the late 1950's. The plant is old, outdated and antiquated and needs a lot of repairs. (See Appendices 1, 2 & 3 to see a sample of the condition of the plant) We have been told by knowledgeable sources that the plant will need major repairs within the next few years. We are currently producing approximately 190,000 gallons of water a day.

Appendix 1 – Inside the Water Treatment Plant



Appendix 2 – Inside the Water Treatment Plant – filters



Appendix 3 – Filters inside the Water Treatment Plant



Lumberport's water is extremely hard, rich in calcium and other minerals, this causes damage to homeowners' appliances due to calcium buildup, lime buildup in and all fixtures, showers, etc. Most people will not drink the water since it is so bad.

Our system was designed to have two dams on Jones Run Road providing approximately two acres of surface water to pull from. Four to five years ago during a high-water event the upper dam was breached when the spillway was undercut and collapsed. (See Appendix 4, the dam / pond situation today and Appendix 5, the failed spillway on the upper dam) This cut our water storage in about half of what it was.

Appendix 4 – Dam / Pond Today

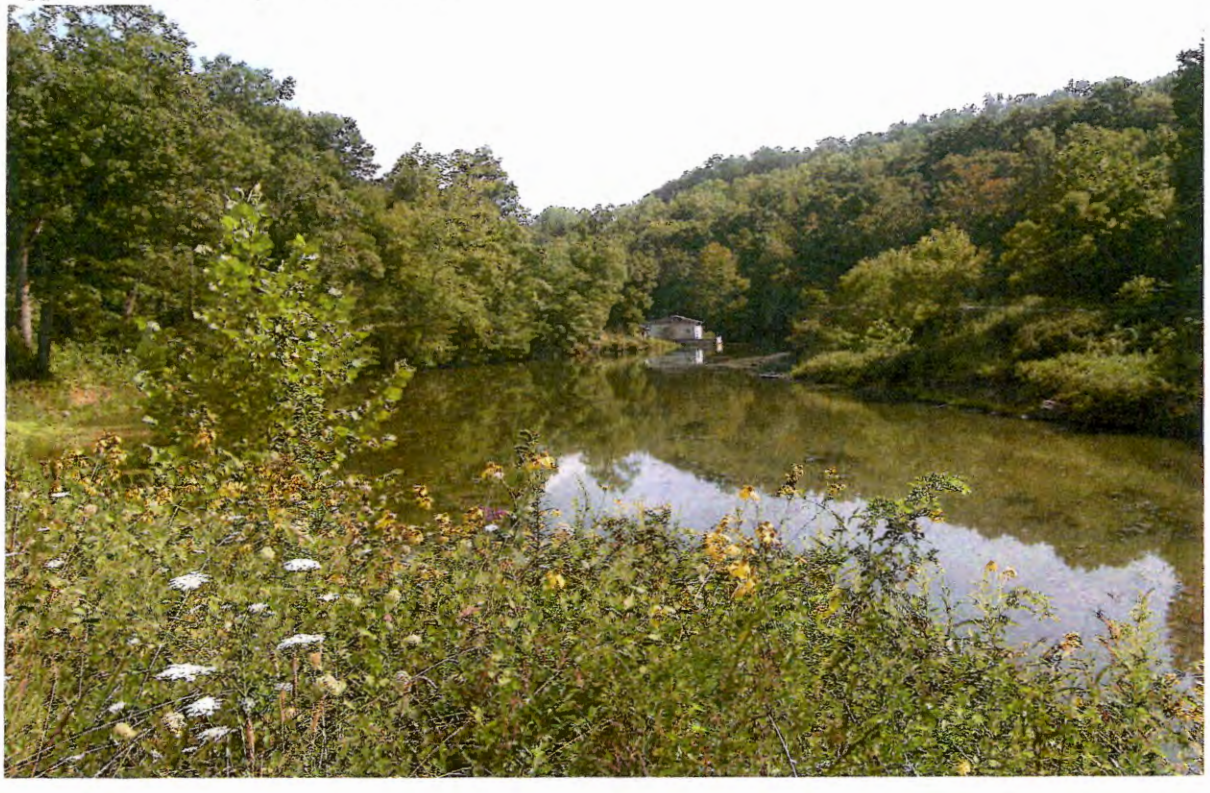


Appendix 5 – Failed spillway



We now have approximately one acre of surface water to pull our drinking water from which is not an adequate supply in hot, dry weather. See below for Appendix 6.

Appendix 6 – Entirety of water source



The lower dam, shown in appendix 7, is in bad shape and is deteriorating quickly. The dam has a crack in the concrete about 3 to 4 feet from the top of the dam and goes clear across the dam horizontally. The dam appears to be about 10"- 12" thick at the top of the dam, and I would guess approximately 3 foot thick at the base. You can see the deterioration taking place across the top of the dam in appendix 8.

Appendix 7 – Lower Dam



Appendix 8 – Top of Lower Dam



If this dam were to fail such as the spillway failed a few years ago, it would put the town in dire straits without a water supply and no way to quickly fix the problem.

The current Town Council is working on a Possible Solution:

Our solution is to enter a contract with the City of Shinnston to purchase water at a wholesale price which would currently be at $3.68 per 1000 gallons. We would buy the water and be responsible for the distribution and meter reading and billing and collection of monies.

The City of Shinnston and Town of Lumberport have recently entered a contract with Thrasher Engineering to determine the feasibility of the project.

In this possible project, Lumberport would run an 8" line from the Lumberport water tanks to the Haywood side of the bridge crossing the West Fork River and run along Rt 20 to just outside the Power Plant. The estimated expenses for this part of the project are shown in Table 1.

There is an 8" line coming from the Shinnston owned, Gypsy water tanks to supply the Haywood Power Station that is owned by the power company that they put in. We guess there is only a slight chance of being able to connect to this private line.

If we are not able to connect to the Haywood Power Plant Line, Then Lumberport would have to install an 8" line from the Route 20 location just outside the Haywood Power Plant to the Shinnston water tanks located in Gypsy. See the estimated expenses in Table 2.



Table 1.

Below is a Thrasher Engineering estimate of the costs of the project with the water line running from the Lumberport water tanks to the road by the Haywood Power Plant.

Description	Qty	Unit Price	Total Cost
8" Water Line (Pressure Class Varies)	7700 LF@	$75.00 LF	$577,000.00
16" Horizontal Directional Drill Casing	450 LF@	$400.00 LF	$180,000.00
8" MJT Gate Valves, w/Box and Lid	23 EA@	$3500.00 EA	$80,500.00
3/4" Air Release Valves	11 EA@	$1100.00 EA	$12,100.00
Fire Hydrant Assembly, Complete	2 EA@	$5000.00 EA	$10,000.00
Tie-In to Existing Water Line	2 EA@	$4500.00 EA	$9,000.00
Connection to Lumberport Water Tank	1 LS@	$10,000.00 LS	$10,000.00
WVDOH Type B Trench Repair	250 LF@	$52.00 LF	$13,000.00
400 GPM Package Water Booster Complete With Generator Assy	1 LS@	$450,000.00LS	$450,000.00
Master Meter Vault	1 LS@	$15,000.00 LS	$15,000.00
PRV Vault	1 LS@	$6,000.00 LS	$6,000.00
Leak Detection Vaults	3 EA@	$5,000.00 EA	$15,000.00
Construction Sub Total			$1,377,600.00
Construction Contingency @ +/- 15%			$235,000.00
Estimated Soft Costs @ +/- 30%			$545,000.00
Total Estimated Project Costs			**$2,157,600.00**



Table 2:

This is an estimate of the expenses for the project to run an 8" water line from the Shinnston water tanks located in Gypsy, to the Rt 20 road by the Haywood Power Plant for connection to the 8" line from the Lumberport Water Tanks.

Description	Qty	Unit Price	Total Cost
8" Water Line (Pressure Class Varies)	6900 LF@	$85.00 LF	$586,500.00
8" MJT Gate Valves, w/Box and Lid	20 EA@	$3500.00 EA	$70,000.00
3/4" Air Release Valves	9 EA@	$1100.00 EA	$9,900.00
Connection to Gypsy Water Tank	1 LS@	$10,000.00 LS	$10,000.00
Master Meter Vault	1 LS@	$15,000.00 LS	$15,000.00
PRV Vault	1 LS@	$6,000.00 LS	$6,000.00
Leak Detection Vaults	3 EA@	$5,000.00 EA	$15,000.00
Construction Sub Total			**$712.400.00**
Construction Contingency @ +/- 15%			$150,000.00
Estimated Soft Costs @ +/- 30%			$250,000.00
Total Estimated Project Costs			**$1,112,400.00**
Total Estimated Cost for Both Projects			**$3,270,000.00**

Lumberport also needs to install Radio Read water meter system to get a better control on leaks. It is a known fact that the currently used meters are not nearly as accurate and the new meters, thus we would increase our revenue and reduce the unknown water loss numbers.

The estimated cost of this system is approximately $430,000.

We would sincerely appreciate any financial help we could get.

Thank You
Mayor and Town Council
Town of Lumberport

TOWN OF LUMBERPORT
P.O. Box 519
Lumberport, WV 26386
304-584-4370
clerk@lumberportwv.com

January 31, 2022

David Hinkle
301 W. Main Street
Clarksburg, WV 26301

Re: Town of Lumberport
Infrastructure Funds Request

Dear Mr. Hinkle,

Enclosed herewith please find crucial information and photographs that were inadvertently omitted due to a computer glitch from our Infrastructure Request presented in the Fall of 2021. We are requesting you to reconsider following a further study regarding the consolidation of water with the City of Shinnston.

With the current state of our water treatment plant and condition of the reservoir, it seems as though it would be more costly and less efficient to the Town as we would have to shut down the plant's production and use a third party to get water to our residents.

The Town feels as though we are at a standstill, as we have heard radio silence for the last three months. We have an engineering firm on board and are ready to proceed once funds are allotted.

Thank you for your consideration.

Sincerely,

Mayor, Betty O'Dell

United States of America

A

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, February 16, 2022, through Tuesday, February 22, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Wednesday, February 16, 2022, the following matters were disposed of in the presence of the Clerk:

A duly certified copy of the last will and testament of **BETTY L ELLYSON**, deceased, late a resident of Gilmer, West Virginia, was admitted to record.

A duly certified copy of the last will and testament of **GEORGE P ELLYSON**, deceased, late a resident of Gilmer, West Virginia, was admitted to record.

A duly certified copy of the last will and testament of **CREED SIMMONS**, deceased, late a resident of Gilmer, West Virginia, was admitted to record.

A duly certified copy of the last will and testament of **DAVID RAY HARBERT**, deceased, late a resident of Gilmer , West Virginia, was admitted to record.

On, Thursday, February 17, 2022, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID W BOLYARD JR** was appointed and qualified as ADMINISTRATOR of the estate of **ORIE CLIFTON BENNETT**, deceased. Bond was 5,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID W BOLYARD JR** was appointed and qualified as ADMINISTRATOR of the estate of **SHERRY STANSBERRY**, deceased. Bond was 20,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JENNIFER CONROY** was appointed and qualified as ADMINISTRATRIX of the estate of **MICHAEL ROBERT CURRY**, deceased. Bond was 2,900,000.00.

On, Friday, February 18, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ALBERT E ZARA**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KRISTA Z LEWELLYN, who was named in the last will and testament of **ALBERT E ZARA**, deceased, as ADMINISTRATOR CTA DBN thereof, qualified as such. Bond was 20,000.00.

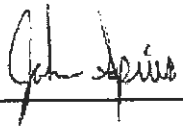
More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JAMES A ASHCRAFT JR** was appointed and qualified as ADMINISTRATOR of the estate of **ROGER MARK JONES**, deceased. Bond was 120,000.00.

On, Tuesday, February 22, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **SAMUEL L CARVELLI**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JON (JOHN) T CAPICOLA, who was named in the last will and testament of **SAMUEL L CARVELLI**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **ARTHUR FLAVIUS HANEY**, deceased, late a resident of Escambia, Floria, was admitted to record.



John R Spires
Clerk of the Harrison County Commission

Wednesday, March 2, 2022

Confirmed

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

MARY K. RILL, ADMINISTRATRIX
OF THE ESTATE

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

DANIEL A. ABLES, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Administratrix of the above-referred estate, which said Waiver was executed by the sole beneficiary of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 23rd day of May, 2019, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 8th day of December, 2019 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 9th and 16th days of October, 2019 the time so fixed being according to law; and that at the end of business hours on the 8th day of December, 2019, the claims period was formally closed, at which time there were three proofs of claim timely filed against said estate, namely: (1) by the Harrison County Emergency Squad, Clarksburg, West Virginia in the amount of $696.78, which claim was subsequently paid in full on or about April 5, 2021; (2) by the Harrison County Emergency Squad, Clarksburg, West Virginia in the amount of $152.25, which claim was

subsequently paid in full on or about April 5, 2021; and (3) by Asset Acceptance LLC/Gateway in the amount of $2,705.04, which claim was subsequently paid in full or about November 1, 2021.

Your Commissioner certifies that the name of Mary K. Rill, Administratrix of the estate of Daniel A. Ables, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 14th and 21st days of January, 2022, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Administratrix. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 4th day of February, 2022.

James C. Turner

James C. Turner
Fiduciary Commissioner

BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

IN THE MATTER OF THE
ESTATE OF DANIEL R. ABLES, Deceased

WAIVER OF SETTLEMENT

Mary K. Rill, Personal Representative of the Estate of Daniel R. Ables, deceased, being first duly sworn, deposes and says:

1. that she is the duly appointed and acting personal representative of the Estate of Daniel R. Ables, deceased ("the Estate");

2. that all claims against the Estate have been paid;

3. that more than Ninety (90) days have elapsed since the filing of any notice required in the administration of the Estate as provided by West Virginia Code § 44-2-1 et seq.;

4. that the time for filing claims against this Estate has expired;

5. that no known and unpaid claims exist against the Estate; and

6. that the beneficiaries of the Estate have each been advised of the share or shares of which each is entitled from the Estate.

Mary K. Rill

Mary K. Rill, Personal Representative of the Estate of Daniel R. Ables, deceased

Subscribed and sworn to before me, this 16 day of October, 2021, by Mary K. Rill, Executor of the Estate of Daniel R. Ables, deceased.

My commission expires: April 1, 2025.

[Affix Notarial Seal]

Notary Public

Commonwealth of Pennsylvania - Notary Seal
ANDREW R KNICKERBOCKER - Notary Public
Allegheny County
My Commission Expires April 1, 2025
Commission Number 1391058

BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

IN THE MATTER OF THE
ESTATE OF DANIEL R. ABLES, Deceased

WAIVER OF SETTLEMENT

Jason Ables, beneficiary of the Estate of Daniel R. Ables ("Estate"), deceased, being first duly sworn, deposes and says:

1. that he has been advised of the share or shares of which he is entitled from the Estate; and

2. that the undersigned beneficiary of the Estate does hereby waive any right he may have to inspect, approve, affirm, or object to a complete and comprehensive statement of settlement of the Estate, and further join in this application for the acceptance of this Waiver of Settlement.

JASON ABLES

STATE OF OHIO,
COUNTY OF Cuyahoga, TO-WIT:

The foregoing instrument was acknowledged before me this 12th day of October, 2021, by Jason Ables.

My commission expires: No Expiration.

[Affix Notary Seal]



SHIMSHON BALANSON
Attorney At Law
NOTARY PUBLIC
STATE OF OHIO
My Commission Has
No Expiration Date
Section 147.03 O.R.C

Notary Public

United States of America

State of West Virginia County of Harrison, ss:

Fiduciary Commissioner's Affidavit and Waiver of Final Settlement Notice

This day MARY K. RILL, reported to the Court the Affidavit and Waiver of Final Settlement for the estate of DANIEL A. ABLES, which Affidavit and Waiver of Final Settlement was filed in the office of the Clerk of this Court on the 3rd of February, 2022 and said estate was published in The Clarksburg Exponent-Telegram on October 9th and 16th, 2021 and was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than 10 days have lapsed since the date of the last publication and/or the report was filed with the Clerk of this Court and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed. The said Fiduciary is hereby relieved of further duties, and the surety on his/her bond is hereby released.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Affidavit and Waiver of Final Settlement, was this day presented to me in my office, and was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

B 2

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

MARY ROSE FRAGALE, EXECUTRIX
OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

HELEN E. FRAGALE, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executrix of the above-referred estate, which said Waiver was executed by both beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 20th day of August, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 5th day of December, 2021 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 6th and 13th days of October, 2021 the time so fixed being according to law; and that at the end of business hours on the 5th day of December, 2021, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the name of Mary Rose Fragale, Executrix of the estate of Helen E. Fragale, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 14th and 21st of January, 2022, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executrix. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the

filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 4th day of February, 2022.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,MARY ROSE FRAGALE, personal representative(s) in the estate of HELEN EUGENIA FRAGALE after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

MARY ROSE FRAGALE Mary Rose Fragale (L.S.)
EXECUTRIX

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 8th day of DECEMBER, 2021.

My Commission expires: Oct 11, 2026 Ann C Krupia

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
ANN C KRUPIA
200 OAK DRIVE, CLARKSBURG, WV 26301
My Commission Expires OCTOBER 11, 2026

Notary Public

MARY ROSE FRAGALE Mary Rose Fragale (L.S.)
DAUGHTER

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 8th day of DECEMBER, 2021.

My Commission expires: Oct 11, 2026 Ann C Krupia

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
ANN C KRUPIA
200 OAK DRIVE, CLARKSBURG, WV 26301
My Commission Expires OCTOBER 11, 2026

Notary Public

MARGARET ANN MAIN Margaret Ann Main (L.S.)
DAUGHTER

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 8th day of DECEMBER, 2021.

My Commission expires: Oct 11, 2021 Ann C Krupia

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
ANN C KRUPIA
200 OAK DRIVE, CLARKSBURG, WV 26301
My Commission Expires OCTOBER 11, 2026

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are <u>not</u> required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

June Eschenmann
Deputy Clerk

B-3

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ANNETTE NICHOLS, ADMINISTRATRIX
OF THE ESTATE

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

LINDA NICHOLS GARDNER, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Administratrix of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 6th day of December, 2018, and that, prior to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 2nd day of December, 2018, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 3rd and 10th days of October, 2018, the time so fixed being according to law; and that at the end of business hours on the 2nd day of December, 2018, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the name of Annette Nichols, Administratrix of the estate of Linda Nichols Gardner, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 14th and 21st days of January, 2022, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Administratrix. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report

was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code* §44-4-15, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 4th day of February, 2022.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I, ANNETTE NICHOLS, personal representative(s) in the estate of LINDA NICHOLS GARDNER.

after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b)

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

ANNETTE NICHOLS, ADMINISTRATRIX Annette Nichols, Administratrix (L.S.)

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 4 day of January, 2022

My Commission expires: 2/14/2025

GARY M. WHITE
Notary Public Official Seal
State of West Virginia
My Comm. Expires Feb 14, 2025
Louis A. Johnson VA Medical Center
1 Medical Center Dr Clarksburg WV 26301

Notary Public

ANNETTE NICHOLS, HEIR Annette Nichols, Heir (L.S.)

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 4 day of January, 2022

My Commission expires: 2/14/2025

Notary Public

GARY M. WHITE
Notary Public Official Seal
State of West Virginia
My Comm. Expires Feb 14, 2025
Louis A. Johnson VA Medical Center
1 Medical Center Dr Clarksburg WV 26301

Justin Gardner
JUSTIN GARDNER, HEIR

(L.S.)

STATE OF Texas COUNTY OF Bexar

The foregoing instrument was acknowledged before me this 23 day of December, 2021.

My Commission expires: 01-27-2025

Angela M. De La Cruz
Notary Public

ANGELA M. DE LA CRUZ
Notary Public, State of Texas
Comm. Expires 01-27-2025
Notary ID 132891977

CARL W. NICHOLS, III, HEIR
Carl W. Nichols III

(L.S.)

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 4 day of January, 2022

My Commission expires: 2/14/2025

Notary Public

GARY M. WHITE
Notary Public Official Seal
State of West Virginia
My Comm. Expires Feb 14, 2025
Louis A. Johnson VA Medical Center
1 Medical Center Dr Clarksburg WV 26301

Glenna Lamm
GLENNA LAMM, HEIR

(L.S.)

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 4 day of January, 2022

My Commission expires: 2/14/2025

Notary Public

GARY M. WHITE
Notary Public Official Seal
State of West Virginia
My Comm. Expires Feb 14, 2025
Louis A. Johnson VA Medical Center
1 Medical Center Dr Clarksburg WV 26301

Please note for dates of death July 13, 2001 or after, any heirs who are to received a bequest of cash or personal property are <u>not</u> required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objects filed thereto.

Given under my hand this _____day of _____, _____.

John R Spires

By

John R Spires
Clerk of the Harrison County Commission

June Eschenmann
Deputy Clerk

B-4

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

DONALD E. HUFFMAN, EXECUTOR
OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

OLIVER L. HUFFMAN, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executor of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 4th day of October, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 2nd day of January, 2022 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in *The Exponent-Telegram* on the 3rd and 10th days of November, 2021 the time so fixed being according to law; and that at the end of business hours on the 2nd day of January, 2022, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the name of Donald E. Huffman, Executor of the estate of Oliver L. Huffman, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 14th and 21st of January, 2022, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executor. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the

filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 4th day of February, 2022.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,DONALD E HUFFMAN, personal representative(s) in the estate of OLIVER L HUFFMAN after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b)

;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

DONALD E HUFFMAN Donald E Huff (L.S.)
EXECUTOR

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 4 day of Jan, 2022

My Commission expires: 12/15/2026 Autey Thomas
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
COURTNEY THOMAS
124 Palmer Road
Lost Creek WV 26385
My Commission Expires Dec. 15, 2026

DONALD E HUFFMAN Donald E Huff (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 4 day of Jan, 2022.

My Commission expires: 12/15/2026 Autey Thomas
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
COURTNEY THOMAS
124 Palmer Road
Lost Creek WV 26385
My Commission Expires Dec. 15, 2026

ELIZABETH L ROSE Elizabeth L Rose (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 10th day of January, 2022.

My Commission expires: Oct. 26, 2022 Samantha Murray
Notary Public

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Samantha Murray
180 White Oaks Blvd.
Bridgeport, WV 26330
My Commission Expires October 26, 2022

RONALD L HUFFMAN _____ Ronald L Huffman (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 10th day of January, 2022.

My Commission expires: Oct. 26, 2022 Samantha Murray

Notary Public

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Samantha Murray
180 White Oaks Blvd.
Bridgeport, WV 26330
My Commission Expires October 26, 2022

Please note for dates of death July 15, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Eschenmann
Deputy Clerk

B-5

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

SARAH JONES, EXECUTRIX
OF THE ESTATE

OF /// **REPORT**
AND
FINAL SETTLEMENT

WAYNE DAVIS BOHON, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report and Final Settlement of the accounts of **Sarah Jones, Executrix of the Estate of Wayne Davis Bohon,** deceased, was made before me, Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and reported as follows:

SEE ATTACHED REPORT OF RECEIPTS, DISBURSEMENTS AND DISTRIBUTION; AFFIDAVIT

United States of America

State of West Virginia *County of Harrison, ss:*

ESTATE OF WAYNE DAVIS BOHON, DECEASED

Social Security No: 232-56-7310 Date of Death: November 04, 2020

Report of Receipts, Disbursements and Distribution;
Affidavit

filed by **SARAH JONES, EXECUTRIX** of the estate of WAYNE DAVIS BOHON, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
1-8-21	Closure of Bank accounts	206,885.13
1-8-21	Williams Jeweler's	2,700
1-8-21	State Farm	4.97
8-18-21	Minnesota Life insurance	2,508.77
8-18-21	Life insurance from GNG	26,498.63
11-8-21	WV State Tax Refund	235.35
12-16-21	From Sarah to cover bills	2000.00
1-31 to 11-30-21	Dividends	2536.45
4-1-21	IRA	59,107.95
	TOTAL RECEIPTS:	362,517.29

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
1-21 to 1-22	Utilities	9,219.27
1-21 to 1-22	Moving expenses	5,635.00
3-16-21	Marian's Funeral	13,524.14
1-21 to 1-22	Lawn care	980.00
	TOTAL DISBURSEMENTS:	29,358.41

DISTRIBUTION:

JONI HALLORAN 7301 S SHAMROCK RD, TAMPA, FL 33616	DAUGHTER	231,494.06
SARAH JONES 9541 GEORGE WASH HWY, BRIDGEPORT, WV 26330	DAUGHTER	101,665.98
	TOTAL DISTRIBUTION:	333,158.88

AFFIDAVIT:

Sarah A. Jones 1-21-2022
Date

SARAH JONES, EXECUTRIX
9541 GEORGE WASH HWY
BRIDGEPORT WV 26330

STATE OF WV,

COUNTY OF Harrison, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared SARAH JONES, EXECUTRIX of the Estate of WAYNE DAVIS BOHON deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 21st day of January 2022, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix through the 21st day of January, 2022.

The foregoing instrument was acknowledged before me this 21st day of January, 2022

My Commission expires: May 13, 2022 Winfred J Eschenmann
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
Winfred J Eschenmann
Harrison County Clerk's Office
301 W Main Street
Clarksburg WV 26301
My Commission Expires May 13, 2022

Your Commissioner certifies that this Estate was re-opened on the 16th day of December, 2021, for the purpose of reporting real estate in Barbour County, West Virginia, which was owned by the decedent at the time of his death and inadvertently omitted from the original Appraisement filed.

Your Commissioner further certifies that the name of **SARAH JONES, EXECUTRIX** of the estate of **WAYNE DAVIS BOHON,** deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the **2nd and 9th days of February, 2022,** in the Clarksburg Exponent-Telegram as required by law.

Your Commissioner further reports that the estate was referred to him on the **14th day of January, 2022.** On the **28th day of January, 2022,** said fiduciary appeared before your Commissioner and exhibited a statement of all money which said fiduciary had received or become chargeable with or had disbursed from the date of the fiduciary's qualification.

Whereupon your Commissioner proceeded to make up this report, in manner and form as prescribed by the Code of West Virginia, and the foregoing constitutes the findings of your Commissioner and the Report and Final Settlement of the accounts of said fiduciary; that the report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; that ten (10) days having elapsed since said notice was given, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this the 17TH day of February, 2022.

Norman T. Farley, Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Fiduciary Commissioner's Report of Receipts, Disbursements and Distribution ; Affidavit Notice

This day SARAH JONES reported to the Court the Report of Receipts, Disbursements and Distribution; Affidavit for the estate of WAYNE DAVIS BOHON, which Report of Receipts, Disbursements and Distribution; Affidavit was filed in the office of the Clerk of this Court on the 18th day of February, 2022 and said estate was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than 10 days have lapsed since the date of the last publication and/or the report was filed with the Clerk of this Court and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Report of Receipts, Disbursements and Distribution; Affidavit, was this day presented to me in my office, and was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

**HUNTINGTON NATIONAL BANK -
CARLA D. PARSONS, EXECUTRIX
OF THE ESTATE**

OF	**///**	**REPORT OF CLAIMS AND**
THELMA M. BOYERS, DECEASED		**WAIVER OF FINAL SETTLEMENT**

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Thelma M. Boyers, deceased.**

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries and distributees of the **Estate of Thelma M. Boyers,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **16th day of January, 2019;**

That your Commissioner approved the Appraisement of said estate and caused the same to be recorded in the Office of this Commission; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **7th day of April, 2019,** was appointed as the day to receive on or before that date proofs of claim against said estate at his law office in Bridgeport, Harrison County, West Virginia, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **6th and 13th days of February, 2019;** and,

Your Commissioner further reports that no claims were filed against the estate and that no necessity exists to reserve any funds in the hands of the personal representative to meet the same; and,

That said personal representative submitted the attached Waiver of Settlement duly executed by the personal representative and all heirs, beneficiaries and distributees of the

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Estate of Thelma M. Boyers, deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **2nd** and **9th days of February, 2022**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representative.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Huntington National Bank – Carla D. Parsons, Executrix of the Estate of Thelma M. Boyers, deceased.**

GIVEN under my hand this 17TH day of February, 2022.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I, HUNTINGTON NATIONAL BANK – CARLA D PARSONS, personal representative(s) in the estate of , THELMA M BOYERS after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b)

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

HUNTINGTON NATIONAL BANK – CARLA D PARSONS Carla D Parsons
EXECUTRIX

STATE OF West Virginia COUNTY OF Kanawha

The foregoing instrument was acknowledged before me this 3rd day of January, 2022

My Commission expires: Nov. 9 2024

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
BRIAN R. KRAUS
500 Lee Street East
Charleston, WV 25301
My Commission Expires Nov. 9, 2024

Notary Public

THELMA M BOYERS TRUST
NO RELATION Carla D Parsons

STATE OF West Virginia COUNTY OF Kanawha

The foregoing instrument was acknowledged before me this 3rd day of January, 2022

My Commission expires: Nov. 9, 2024

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
BRIAN R. KRAUS
500 Lee Street East
Charleston, WV 25301
My Commission Expires Nov. 9, 2024

Notary Public

BEVERLY BOYERS
GREAT NIECE

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____

Notary Public

CINDY LEONARD
GREAT NIECE

Cindy Leonard
Lucinda L. Leonard

STATE OF Florida COUNTY OF Duval

The foregoing instrument was acknowledged before me this 16th day of June, 2020.

My Commission expires: 4/13/2021

Notary Public

Steven Johnson
Notary Public
State of Florida
My Commission Expires 04/13/2021
Commission No. GG 94090

LEWIS ENGLE
GREAT NEPHEW

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____

Notary Public

FRED ENGLE
GREAT NEPHEW

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____

Notary Public

BEVERLY BOYERS
GREAT NIECE

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____

Notary Public

CINDY LEONARD
GREAT NIECE

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____

Notary Public

LEWIS ENGLE
GREAT NEPHEW

STATE OF Maryland COUNTY OF Allegany

The foregoing instrument was acknowledged before me this 22 day of June, _____.

My Commission expires: June 23, 2023

Notary Public

FRED ENGLE
GREAT NEPHEW

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

CARMEN I DEVINE
GREAT GREAT NEPHEW

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____ .

My Commission expires: _____

Notary Public

ANN DAVIS Julia Vantreese
COUSIN Power of attorney for Ann Davis

STATE OF Michigan COUNTY OF Newaygo

The foregoing instrument was acknowledged before me this 22nd day of June .

My Commission expires: 6-10-25

Gaelyn J. Dyer
Notary Public

Gaelyn J. Dyer
Notary Public, Newaygo County, Mich.
My Commission Expires June 10, 2025

Please note for dates of death July 13, 2001 or after, any heirs who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, Susan J Thomas, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objects filed thereto.

Given under my hand this _____day of _____, _____.

Susan J. Thomas

By

Susan J Thomas
Clerk of the Harrison County Commission

Casey Blake
Deputy Clerk

CERTIFICATE
BYLAWS OF
THE HUNTINGTON NATIONAL BANK
ARTICLE VIII, SECTION 8.2

Section 8.2. Signing Authority. All agreements contracts, indentures, mortgages, deeds, conveyances, leases, assignments, notes, transfers, certificates, declarations, receipts, discharges, releases, satisfactions, settlements, petitions, schedules, accounts, affidavits, bonds, undertakings, proxies and other instruments or documents may be signed, executed, acknowledged, verified, delivered or accepted on behalf of the Association by the Chairman (if an officer), any Vice Chairman (if an officer), the President, the Chief Executive Officer, any Regional President, any Vice President (however designated), the Secretary, any Assistant Secretary, the Treasurer, or the Cashier, and, if in connection with the exercise of fiduciary powers of the Association, by any of said officers or by any Trust Officer, Assistant Trust Officer, Assistant Vice President or any other officer employed in the Trust Department. Any such instruments may also be executed, acknowledged, verified, delivered or accepted in behalf of the Association in such other manner and by such other officers and employees as the Board of Directors may from time to time direct. The provisions of this Section 8.2 are supplementary to any other provision of these Bylaws.

****

I, Erin F. Siegfried, Assistant Secretary of The Huntington National Bank, hereby certify that the foregoing is a true and correct copy of Article VIII, Section 8.2 of the Bylaws of The Huntington National Bank, now in full force and effect, and that Carla D. Parsons is a duly elected, qualified and acting Vice President in the Trust Department of The Huntington National Bank.

Dated this December 2, 2021 at Columbus, Ohio.

THE HUNTINGTON NATIONAL BANK
SEAL
COLUMBUS, OHIO

Erin F. Siegfried
ERIN F. SIEGFRIED
ASSISTANT SECRETARY
THE HUNTINGTON NATIONAL BANK

C-1

Minutes of the Greater Harrison County Public Service District
For Wednesday, January 19, 2022

Board Members Present: Raymond Vanhorn, Ruth Ann Messenger, Thomas Michael and Mark Leonard

Others Present: Zack Dobbins, Logan Alastanos and Patrick Lesmann

Proceedings: Meeting called to order by Thomas Michael

Meeting Minutes for December: Mark Leonard made a motion approve the December meeting minutes, seconded by Raymond Vanhorn and unanimously accepted.

Public Comments: Rover Construction, Jason Hunter and Glen Cook present for comments and will follow Logan's agenda items.

Agenda Items:

Thrasher Engineering provided by Logan Alastanos

Sewer Project

Phase 2 Rt. 73 – Construction Updates

Contract #3 is 866 of 509 days to substantial completion. They are 99% done with construction. They are working on the punch list items now. They are working on the 2nd tap at Mountain State Auto Auction and core drill at Belasco Trailer Park and other miscellaneous items.

We have pay requisition #27 for them and no change orders.

We have change order #1 for Contract #6. For the access road, the initial change order was $377,284.20, there was additional work after they opened this up. Total of $504,123.53, the additional work added $130,839.33, along with additional pavement for contract #1 for $6,207.60. Change order #1 for Contract #6 is for $137,046.93. A motion to approve was made by Mark Leonard, seconded by Raymond Vanhorn and unanimously accepted.

We have a quantity adjustment for contract #2, this is change order #3. There were a few small items remaining and we anticipated a little high. This decreases the cost by $14,391.00. A motion to approve Contract #2 change order #3 was made by Raymond Vanhorn, seconded by Ruth Ann Messenger and unanimously accepted.

We have Contract #3 substantial completion, this applies to gravity lines #17, 20, 21, 22, 23, 33, 34, 35, 36, 38, 39, 40, 42, 44, 45, 47, 50, 51, 53 and 55. Pretty much everything from the treatment plant to Boothsville. This is the last substantial completion we will have. We did a walk through and developed a punch list. We are at 10% retainage.

Jason Hunter, Vice President of Construction for Titan Construction introduced himself. Our first question would be that you currently have a request #27 for a retainage of 10%, we would ask to reduce that to 5%. Logan advised that they need to provide this to Kylea. Thomas Michael thanked them for attending and advised that in the future to make sure the item gets added to the agenda.

A motion was made to accept the Contract #3 substantial completion by Ruth Ann Messenger, seconded by Mark Leonard and unanimously accepted.

Enterprise
They are at 76% complete currently. They have 3 crews working right now, one crew is testing, manhole and one for the bores. We still anticipate completion late spring.

Sludge Removal Project
We are progressing through the design; We need a little information from Bill.

Woodstock Heights Sanitary Sewer Extension Project
This was submitted on January 10th to the infrastructure jobs development council so it should be heard next week.

River Crossings
We have been in touch with Congressman McKinley trying to get a meeting set with Fish and Wildlife.

Water Projects
Steven's Run
We have spoken with the contractor and they got their first shipment of pipe in last week. They got about 7600' of 6" pipe delivered. Bill advised them to wait to not be mobilizing multiple times. The contractor regrets that the delivery has been delayed.

Overall Water Project
We are finishing up the PER and will probably get submitted March 10th

Locust Heights
This was also discussed with Congressman McKinley about getting some funding to help with the low-pressure issues.

Thomas Michael inquired on the Quiet Dell project; Logan replied we have been working on that PER but we do have the updated waste load allocation and location picked. We are investing the overpass to ensure all the equipment can get there.

Finance: Report provided by Ruth Ann Messenger
Water and Sewer check registers with debit card transactions
-Water- Total amount for checks $108,511.72. This includes with 3 Eft's, first check #8371 thru 8394.
-Sewer- Total amount for checks and EFT's: $266,181.67. This includes 12 Eft's, first check #34642 thru 34720.
Debit card transactions totaled $813.83. A motion to approve was made by Raymond Vanhorn, seconded by Thomas Michael and unanimously accepted.

Zack Dobbins – Bennett and Dobbins
Zack added that there was a large check included for Dan Cava for a motor that had to be rebuilt. The truck was in good shape other than high mileage. A three-year warranty was included. Some of the employees were running an old utility truck which was constantly breaking down; We located a truck to replace it, we had $32,820.00 in this truck. We also switched the district over to a reimbursement basis

on State Unemployment. We were paying $2,600-$3,000 per year into a fund but now on this reimbursement basis we don't pay. I believe this will be cheaper in the long run.

Enterprise Draw #17 in the amount of $301,864.52, payable to Thrasher, ProContracting and JD Utility. A motion to approve was made by Mark Leonard, seconded by Ruth Ann Messenger and unanimously accepted.

We have Draw #31 for Phase II/Route 73 in the amount of $645,695.06 payable to Thrasher, JD Utility, Rover construction, and ProContracting. A motion to approve was made by Mark Leonard, seconded by Raymond Vanhorn and unanimously accepted.

Thomas Michael provided water loss report
Water – Lost Creek/Mount Clare was at 41%, Valley of Good Hope was at 14% and Quiet Dell was at 16% with the overall at 26%

Coon's Run was at 16%, Fair Oaks 6%

Sewer
Good of the District
Election of officers tabled to the next meeting. A motion to table was made by Mark Leonard, seconded by Raymond Vanhorn and unanimously accepted.

Patrick Lesmann – (P&B Services)
There have no major break downs. All samples within limits. Route 73 is operating well.

Executive Session – Not necessary at this time

A motion to adjourn meeting was made by Mark Leonard, seconded by Raymond Vanhorn and unanimously accepted.

The next regular monthly meeting will be held on February 16, 2022 at 4:00 pm.

Chairman James S. Scudery
James Scudere

Treasurer Ruth Ann Messenger
Ruth Ann Messenger

Secretary Raymond M. Leonard
Mark Leonard

Member Thomas Michael
Thomas Michael

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BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

January 24, 2022

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on January 24, 2022, at the Bingamon Public Service District office trailer. The meeting had been rescheduled from January 17, 2022, due to weather.

CALL TO ORDER: The meeting was called to order at 5:55 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff Office Manager, Teresa Basnett and Rusty Kuhens, Plant Manager along with Jason Basnett and water Customer Kevin Kellar and his wife Tina.

READING OF THE MINUTES - Minutes from the December 20, 2021, BPSD board meeting was distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Bud Hildreth, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of December 30, 2021, was $58,383.28. Accounts receivable for the month totaled $7,199.15.

- Current outstanding bills were reviewed. ***A motion was made by Mike Sieber and seconded by Bud Hildreth, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Teresa Basnett, Office Manager

- City National Bank MMA earned $ 4.01 in interest and totals $67,951.17
- City National Bank Reserve Account earned $.97 in interest and totals $23,506.67.
- The Renewal/Replacement Acct. at BB&T earned $.10 in interest totals $11,394.54.
- WesBanco day of meeting balance 70,262.58

- We had 22-24 hour notices. We had 11 payments all together. 2 made full payments. 9 partial payments. The 24 hour notices totaled 6632.59 we collected 1749.48 Nobody was turned off.
- Mrs. Basnett said online payments have been going better than expected. Mrs. Basnett has received over $6902.73 this month in credit card payments.

- Mrs. Basnett did get the violation's uploaded to the website. Customers can now go onto website to read them. Mrs. Basnett said on next month's bill it will have violations listed and where to go to read the violations. Mrs. Basnett also put a spot on the website if anyone is interested in signing up for those mass text alerts. We will implement this mass text alert system if indeed anyone is interested. So far nobody has signed up.
- Mrs. Basnett also applied for a line of credit at Napa. She thinks it would be best to have an account set up instead of having our credit card charged when Mr Kuhen's needs to order supplies. Plus doing this, the bill will be approved through the board.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhen's reported 3 service line leaks, were repaired this month.
- Mr. Kuhen's reported we lost 7 meters due to freezing temps. Mr Kuhen's needs to order new ones.

SAFETY COMMITTEE MEETING: Excavator safety

OLD BUSINESS: KEVIN KELLAR WATER ISSUE: Mr Kellar is having pressure issues. Mr Kuhen's has spoken to an engineer to help try to alleviate Mr Kellar's pressure problem. The engineer told Mr Kuhen's that he believes Mr Kellar will need to install 800' of 2" line on his side of the meter. Mr Kellar stated before he installs any new line, he wants to have a flow chart put on his line to first ensure that he indeed has proper flow. Mr Kuhen's is going to check on either buying a flow chart or see about borrowing a flow chart to put on Mr Kellar's line.

NEW BUSINESS: Due to health reasons and lack of work the Board has decided to lay off long time employee Donald Ashcraft effective January 20th, 2022.

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held @ the office trailer on February 21st, 2022 @ 6:00 PM

ADJOURNMENT – The meeting was adjourned at 6:41 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Teresa Basnett, Office Manager