Wednesday, March 30, 2022

10:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

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https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Rocky Romano --- Computer Request

10:15 A.M. --- Shannon Cunningham – Snead --- Central WV Community Action Inc. --- Grant Funds to Assist Harrison County Residents with Hardship Due to COVID

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period
2. Consent Agenda
3. Payroll Change Notices
   - A. Erin Martin ---18 Hours --- Leave W/O Pay --- 911
   - B. Erin Martin --- Resignation --- Effective 03/20/2022 --- 911
   - C. Rebecca Vance --- Leave W/O Pay --- 13.25 Hours --- 911
   - D. Bryan Lowther --- FLMA --- 88 Hours Leave W/O Pay ---911
4. Minutes and /or Amended Minutes of Previous Meeting
   - A. Regular Meeting Minutes 03-16-2022
5. Requisitions --- Purchase Orders --- Invoices
   - A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application
   - A. Exonerations --- See Exhibit A
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)
   - A. Requisition for Payment No. 48 --- Greenberg Traurig $3,625.00
   - B. Requisition for Payment No. (03/30/22) --- UMB Bank $2,159.33

8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission *(NONE)*
9. Review – Discuss Bridgeport PD Notice of Membership Harrison & Taylor County 911 Advisory Board
10. Review – Discuss – Consider Ordinance Modification Request Authorizing Volunteer Fire Companies and Paid Fire Companies to Charge Fees
11. Administrator's Report
12. Commissioner Comments - Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
B. Monthly Fiduciary Commission Settlements: *(NONE)*
C. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts:
    1. Enlarged Hepzibah PSD --- Meeting Minutes 02-07-2022
    2. Bingamon PSD --- Meeting Minutes 02-21-2022
D. Review Ace Aggregates Increasing Material Pricing
E. Review J.F. Allen Company Implementing a Fuel Surcharge

TABLED ITEMS - - Items May Require Discussion and /or Approval

PAYROLL CHANGE NOTICE

3-A

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO.
3/24/2022		
NAME: ERIN MORINS	ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT: 94 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER		
☐ OTHER		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) 40 Regular Hours 10 Vacations Leave 4 Sick Leave 18 Leave w/o any sick leave not earned Total Hours = 72

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE: Jim [illegible]	DATE: 3/24/2022
HUMAN RESOURCES MANAGER	DATE

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PAYROLL CHANGE NOTICE

3-B

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
3/20/2022		

NAME	ADDRESS
ERIN MARTIN	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☒ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☒ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) EMPLOYEE RESIGNATION

EFFECTIVE 3/20/2022

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 3/21/2022
HUMAN RESOURCES MANAGER	DATE

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PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
3/24/2022		[redacted]
NAME Rebecca Vance		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) 52.25 Regular Hours & Sick leave
60.50 Vacation leave 13.25 sick leave w/o pay
sick leave not earned Total Hours: 80

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 3/24/2022
HUMAN RESOURCES MANAGER	DATE

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PAYROLL CHANGE NOTICE

3-B

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
3/24/2022		| | -| | -| | | |

NAME	ADDRESS
BRIAN [illegible]	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☒ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) 88 Hours leave w/o pay FMLA

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE [signature]	DATE 3/24/2022
HUMAN RESOURCES MANAGER	DATE

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4-A

At the regular meeting of the County Commission of Harrison County held on Wednesday March 16, 2022, Commissioners Susan J. Thomas and Patsy Trecost II were present. Commissioner David Hinkle was present by zoom. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and Johnny Davis, from IT, led those present in prayer and led in the Pledge of Allegiance to the Flag. All motions passed unanimously unless otherwise noted.

Appointments:
10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
10:05 A.M. --- Funding Request --- Derek Hotsinpiller Fallen Stars 5K --- Hanna Francis – Trecost made a motion to fund $3,000.00. Hinkle voted "we." Motion carried.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period – Commissioner Hinkle spoke about PSD funding requests and appropriations. Hinkle would like to see a work session with the Commissioners and the PSD's.
2. Consent Agenda – Trecost made a motion to approve. Motion carried.
3. Payroll Change Notices – Trecost made a motion to approve A-D. Motion carried.
   A. Diana Caton – Milliman --- New Hire ---Effective 03-17-2022 -- Circuit Clerk
   B. Kirstie Lanier --- Resignation --- Effective 03-09-2022 --- 911
   C. Camille Peyatt --- Step Increase --- Completed Dispatcher Training --- 911
   D. Bryan Lowther --- FMLA without Pay --- 911
4. Minutes and /or Amended Minutes of Previous Meeting *(NONE)*
5. Requisitions --- Purchase Orders --- Invoices – Trecost made a motion to approve 5A. Hinkle asked about the Steptoe & Johnson bill. Laura Pysz, County Administrator stated it was a TIF bill. Hinkle asked for the bill to be read. Pysz, stated that bill should have been pulled. Thomas stated it was a bill for Crossroads. Thomas asked Pysz to look into it to see if it was a pay as you go bill. Hinkle asked about the transfer of funds from 911 to stabilization. Hinkle asked what the remaining balance was. Pysz stated it was $1,900,000.00 in account. Hinkle asked if it was transferred out of the levy account. Pysz

stated it was coming out of the 911 line item account. Hinkle asked if it was from the phones or levy. Pysz stated it came from the phones. Hinkle asked about moving funds from stabilization account to general funds. Pysz stated it was her understanding that the Commission wanted her to look at additional monies that might be available to help with PSD's. Pysz stated this was her recommendation to the Commission. Hinkle stated he didn't think they could use 911 funds. Hinkle asked that the county attorney look into the funds before it goes any further. Pysz stated this is coming out of the same account as previous monies have come out of. Hinkle questioned the legality of it. Hinkle recommended that no transfers be made until it can be further looked into. Pysz stated she has discussed it with bookkeeping and monies have come out of this account in the past. Trecost called the question. Thomas and Trecost voted yes. Hinkle asked for an amendment. Thomas stated the motion was already voted on. Hinkle stated he was delayed by being on zoom. Motion carried.

A. Vendor Requisition List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Application – Trecost made a motion to approve. Motion carried.
   A. Exonerations --- See Exhibit A
   B. Corrective Tickets --- See Exhibit B
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) – Trecost made a motion to approve A – 1 & 2 & B. Motion carried.
   A. Requisition for Payment No.32 --- $22,216.85
      1. Civil & Environmental Consulting --- $8,116.85
      2. WV Contracting, LLC --- $14,100
   B. Requisition for Payment No. 32 --- Genesis Partners, Limited Partnership $1,110.84
8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission *(NONE)*
9. Review – Discuss – Consider Proposal from Clarksburg Park Board - John Cooper, Superintendent of Parks, spoke about a pickle ball court and ice skating rink that the Commission has discussed about constructing. Mr. Cooper asked that the VA Park be considered as the location for the court and rink. Thomas thinks it's a good idea and feels they should investigate further. Hinkle asked if the ice skating rink would consist of artificial ice or real ice. Cooper stated they will have to research the decision on ice at a later date. Hinkle asked if they had funding to do the project now. Cooper stated they have applied for grants. Hinkle asked where the funds would come from if the County Commission was to contribute. Laura Pysz, County Administrator, stating the funding would come out of the ARP money.
10. Review – Discuss – Consider Information Presented from City of Salem – Bobby Samples, Mayor of Salem, spoke their $3,200,000.00 water project that replaces water lines. Samples introduced Steve Haynes, from Thrasher engineering, and their accountant, Phil

Nuce from Bennett and Dobbins, PLLC. Samples spoke about upgrades to sewer plants in the amount of $10,200,000.00. Samples stated they need $314,570.00 per year for a 55.6% increase on water and $168,956.00 for 25% increase on sewer to put them into compliance. Rates will still need to be raised in order to operate the system. Hinkle asked if the 55.6% rate increase covers operating costs and any bonds or loans or if it just covers operation costs. Hinkle asked if there were would be any reduction in rates if the Commission gives additional funds. Hinkle asked that the Commission put a group together to discuss monies needed for the county to help accomplish needs for the PSD's.

11. Review - Discuss - Consider Allocating Funds to Clarksburg Water Board, East View PSD, City of Salem, Hepzibah PSD – Laura Pysz, County Administrator, spoke about looking for monies to help with some PSD's. Pysz talked about designated funds from the ARP monies and the recipients. Pysz stated she came up with $730,000 from 911 payment funds. It was her recommendation to give $500,000.00 to the City of Clarksburg, $8,500.00 to East View PSD, $141,500.00 to City of Salem and $80,000.00 to Hepzibah. Hinkle asked about ARP funding and if any of the recipients have submitted any paperwork for their proposed projects. Trecost stated the ARP funds have been voted on, allocated, and are not available for this project. Hinkle talked about matching funds with the ARP monies. Trecost made a motion to accept presentation by County Administrator and disburse those funds as presented. Motion carried.
12. Review – Discuss – Consider Proposed Order for Antero's Tax Assessment for 2021 Tax Year - Trey Simmerman, County Attorney, who was present by Zoom, spoke about the order and stated it is consistent with counties previous rulings in similar tax years. Simmerman suggested the order be entered into record. Trecost made a motion to accept the order into record and to give President the authority to affix her signature. Motion carried.
13. Review – Discuss – Consider Changing Presley Ridge Road to Kappa Sigma Pi Drive – Laura Pysz, County Administrator, stated the interested party has reached out to Paul Bump, E911, Director, and Charlotte Shaffer, Planning Director, about changing the name of the road. Trecost made a motion to approve. Motion carried.
14. Review – Discuss – Consider Agreement between Harrison County Commission and Meadowbrook Mall for Early Voting – Trecost made a motion to approve the agreement, as done previously. Motion carried.
15. Review – Discuss - Consider Execution of Resolution Verifying Discovery Responses in Opiate Litigation --- Item may lead to executive session per WV Code §6-9A-4 Attorney – client privilege – Opioid Litigation – Sam Madia, Attorney on behalf of the County Commission for the Opioid Litigation, spoke about the resolution for the discovery request. Trecost made a motion to approve the resolution and have the proper signatures affixed to the document. Hinkle asked if the county attorney has reviewed the document. Trey Simmerman, County Attorney, has reviewed the resolution and is in total agreement to the resolution. Motion carried.

16. Review – Discuss – Consider Hiring Four (4) Part Time Maintenance Workers for Summer Help – Laura Pysz, County Administrator, stated they would be hiring summer help for $15.00 per hour as they did last year. Trecost made a motion to approve. Motion carried.
17. Review – Discuss – Consider Reappointing Tom Durrett to CENTRA Board – Hinkle made a motion to approve 17 and 18. Motion carried.
18. Review – Discuss – Consider Request to Travel & Attend Advanced ACO/HLEO Certification Course April 4-8, 2022 Belington, WV --- Animal Control – See previous line item.
    - Tara Hodge - $772.32
    - Whitney Newlon - $772.32
    - Brenda Vernon - $772.32
19. Administrator's Report - None
20. Commissioner Comments - Questions - Hinkle asked when he would receive the rest of the balances on the levies. He stated it has been two weeks since his request. Laura Pysz, County Administrator, stated she had answered his email two weeks ago, but she will resend the requested information. Hinkle read a news article by JoAnn Snoderly in regards ARP monies. Hinkle doesn't feel options have been discussed regarding the ARP monies.

Trecost made a motion to adjourn. Motion carried.

With no further business to come before the Commission, meeting adjourned.

DRAFT

_____ _____

Susan J. Thomas, President Date

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		112885	01C01	10008	APPALACHIAN TIRE PRODUCTS	03/10/2022	03/2022		1902.08
O		112886	01C01	10101	MON POWER	03/10/2022	03/2022		1158.70
O		112887	01C01	10136	ADVANCE AUTO PARTS INC	03/10/2022	03/2022		344.85
O		112888	01C01	10217	ALL PETS ANIMAL CLINIC	03/10/2022	03/2022		174.30
O		112889	01C01	10329	AT&T MOBILITY	03/10/2022	03/2022		196.10
O		112890	01C01	10379	ARTESIAN LABORATORIES INC	03/10/2022	03/2022		300.00
O		112891	01C01	11015	BILL BAILEY INSURANCE AGY	03/10/2022	03/2022		1168.91
O		112892	01C01	12005	CHENOWETH FORD INC	03/10/2022	03/2022		822.39
O		112893	01C01	12111	CLARKSBURG BLUE PRINT INC	03/10/2022	03/2022		240.00
O		112894	01C01	12217	CITY NET, LLC	03/10/2022	03/2022		11750.05
O		112895	01C01	12696	CANON FINANCIAL	03/10/2022	03/2022		1962.11
O		112896	01C01	12702	CLIMATROL INC	03/10/2022	03/2022		1493.21
O		112897	01C01	13362	DEFENSE IN DEPTH	03/10/2022	03/2022		2000.00
O		112898	01C01	14029	EASTERN PET SUPPLY OUTLET	03/10/2022	03/2022		65.18
O		112899	01C01	15001	FISHER AUTO PARTS INC	03/10/2022	03/2022		483.87
O		112900	01C01	15018	JENNIFER FRIEND	03/10/2022	03/2022		80.73
O		112901	01C01	15041	FEDERAL EXPRESS CORP	03/10/2022	03/2022		139.67
O		112902	01C01	15146	TERA D GOFF	03/10/2022	03/2022		65.00
O		112903	01C01	15149	FRONTIER	03/10/2022	03/2022		698.04
O		112904	01C01	17003	HARRY GREEN CHEVROLET INC	03/10/2022	03/2022		114.43
O		112905	01C01	17010	DOMINION ENERGY WEST	03/10/2022	03/2022		5557.84
O		112906	01C01	17288	HEASTER-HART LLC	03/10/2022	03/2022		125.57
O		112907	01C01	17347	HILLBILLY TRUCK REPAIR	03/10/2022	03/2022		69.14
O		112908	01C01	17355	HINKLE COUNSELING &	03/10/2022	03/2022		476.12
O		112909	01C01	19001	JAMES & LAW COMPANY	03/10/2022	03/2022		257.50
O		112910	01C01	21010	LOWE'S	03/10/2022	03/2022		34.22
O		112911	01C01	22006	VISUAL EDGE, INC DBA	03/10/2022	03/2022		922.66
O		112912	01C01	22149	WASTE MANAGEMENT WV INC	03/10/2022	03/2022		1768.22
O		112913	01C01	23267	NCWV MEDIA	03/10/2022	03/2022		1380.84
O		112914	01C01	26002	QUALITY HOME AND OFFICE	03/10/2022	03/2022		8950.00
O		112915	01C01	28034	SANDY'S SERVISTAR INC	03/10/2022	03/2022		116.24
O		112916	01C01	28228	STAPLES CREDIT PLAN	03/10/2022	03/2022		1318.68
O		112917	01C01	28596	SUNSET OUTDOOR SUPPLY INC	03/10/2022	03/2022		2299.35
O		112918	01C01	28634	STATIONERS INC	03/10/2022	03/2022		108.82
O		112919	01C01	29109	THE THRASHER GROUP INC	03/10/2022	03/2022		5978.78
O		112920	01C01	29228	U.S.BANK NATIONAL ASSOC	03/10/2022	03/2022		170.12
O		112921	01C01	29653	TRUIST BANK	03/10/2022	03/2022		84.10
O		112922	01C01	30058	UNIFIRST CORPORATION	03/10/2022	03/2022		367.69
O		112923	01C01	30077	UNITED REFRIGERATION INC	03/10/2022	03/2022		235.64
O		112924	01C01	32251	THE WATER SHOP INC	03/10/2022	03/2022		174.00
O		112925	01C01	32453	WOODFORD OIL COMPANY	03/10/2022	03/2022		8257.66
O		112926	01C01	33002	XTREME FITNESS LLC	03/10/2022	03/2022		672.00
O		112927	01C01	5880	JOHNNY MAXWELL	03/11/2022	03/2022		220.00
					BANK ID 01 00043 CHECKS TO 00043 VENDORS FOR				64704.81
O		004743	07C07	16013	GENERAL COUNTY FUND	03/10/2022	03/2022		24710.26
O		004744	07C07	32178	WEST VIRGINIA APCO	03/10/2022	03/2022		1300.00
O		004748	07C07	10032	APCO INTERNATIONAL INC	03/10/2022	03/2022		210.00
O		004749	07C07	12193	CITY OF BRIDGEPORT	03/10/2022	03/2022		221.18
O		004750	07C07	15149	FRONTIER	03/10/2022	03/2022		926.22

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		004751	07C07	15232	FRONTIER COMMUNICATIONS	03/10/2022	03/2022		766.00
					BANK ID 07 00006 CHECKS TO 00006 VENDORS FOR				28133.66
O		001190	26C26	17161	HARR CO WV HISTORICAL SOC	03/10/2022	03/2022		6500.00
					BANK ID 26 00001 CHECKS TO 00001 VENDORS FOR				6500.00
O		001086	46C46	30109	UNIVERSAL ENGINNEERING &	03/10/2022	03/2022		1124.34
					BANK ID 46 00001 CHECKS TO 00001 VENDORS FOR				1124.34
O		001198	54C54	10101	MON POWER	03/10/2022	03/2022		286.45
					BANK ID 54 00001 CHECKS TO 00001 VENDORS FOR				286.45
O		010378	56C56	16013	GENERAL COUNTY FUND	03/11/2022	03/2022		8752.74
					BANK ID 56 00001 CHECKS TO 00001 VENDORS FOR				8752.74
O		004897	72C72	11261	L&M INC	03/10/2022	03/2022		250.00
O		004898	72C72	16013	GENERAL COUNTY FUND	03/10/2022	03/2022		11615.32
O		004899	72C72	28634	STATIONERS INC	03/10/2022	03/2022		127.46
O		004900	72C72	32251	THE WATER SHOP INC	03/10/2022	03/2022		88.00
					BANK ID 72 00004 CHECKS TO 00004 VENDORS FOR				12080.78
O		009965	77C77	10101	MON POWER	03/10/2022	03/2022		970.89
O		009966	77C77	10370	ANMOORE FIRE/EMS	03/10/2022	03/2022		15062.19
O		009967	77C77	10379	ARTESIAN LABORATORIES INC	03/10/2022	03/2022		250.00
O		009968	77C77	11256	BRIDGEPORT FIRE DEPT	03/10/2022	03/2022		6986.89
O		009969	77C77	12003	CENTRAL SUPPLY CO INC	03/10/2022	03/2022		3524.27
O		009970	77C77	12014	CITY OF SHINNSTON	03/10/2022	03/2022		55.98
O		009971	77C77	12043	CITY OF SALEM	03/10/2022	03/2022		4213.20
O		009972	77C77	12696	CANON FINANCIAL	03/10/2022	03/2022		218.01
O		009973	77C77	13362	DEFENSE IN DEPTH	03/10/2022	03/2022		1036.00
O		009974	77C77	14110	ENTERPRISE SANITATION INC	03/10/2022	03/2022		676.03
O		009975	77C77	14113	ENLARGED HEPZIBAH PSD	03/10/2022	03/2022		60.93
O		009976	77C77	15149	FRONTIER	03/10/2022	03/2022		429.26
O		009977	77C77	16013	GENERAL COUNTY FUND	03/10/2022	03/2022		7254.30
O		009978	77C77	17010	DOMINION ENERGY WEST	03/10/2022	03/2022		529.75
O		009979	77C77	17011	HARRISON CO EMERGENCY SQD	03/10/2022	03/2022		32090.54
O		009980	77C77	19001	JAMES & LAW COMPANY	03/10/2022	03/2022		242.70
O		009981	77C77	19161	JIMMY GLASSCOCK II DBA	03/10/2022	03/2022		10850.00
O		009982	77C77	21010	LOWE'S	03/10/2022	03/2022		961.47
O		009983	77C77	22006	VISUAL EDGE, INC DBA	03/10/2022	03/2022		258.00
O		009984	77C77	22149	WASTE MANAGEMENT WV INC	03/10/2022	03/2022		143.68
O		009985	77C77	22580	WALLS PRINTING CO INC DBA	03/10/2022	03/2022		139.00
O		009986	77C77	25279	PL MEDICAL CO.,LLC	03/10/2022	03/2022		62.00
O		009987	77C77	28034	SANDY'S SERVISTAR INC	03/10/2022	03/2022		41.63
O		009988	77C77	30024	US CELLULAR	03/10/2022	03/2022		31.46

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		009989	77C77	32176	WV BOARD OF VETERINARY	03/10/2022	03/2022		750.00
					BANK ID 77 00025 CHECKS TO 00025 VENDORS FOR				86838.18
					FINAL REPORT 00082 CHECKS TO 00082 VENDORS FOR				208420.96

March 30, 2022

5-A

Date of Meeting	March 30, 2022		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description
38277	Truist Bank	$870.60	Assessor's/WVACO Conference
38270	NAVEX Global Inc.	$4,238.31	Subscription & viewer / 911
38271	APCO International	$30.00	LEC Recertification/ J. Copenhaver
38297	Stationers	$614.66	Various Office Supplies
38309	Marsh Lumber	$34.98	Wooden Shims
38311	Marsh Lumber	$21.65	Maintenance Supplies
38315	Hart Office Solutions	$976.95	Toner
38316	Trapuzzano's Uniforms	$140.84	Uniform Shirt/Stripes/L.E.
38317	AT&T Mobility	$158.96	LPR Data & Equipment/L.E.
38318	U S Cellular	$2,724.51	Cellular Account/Law Enforce
38321	Truist Bank	$532.64	Fuel/Meals/Travel/L.E.
38322	Ace Aggregates, LLC	$1,293.72	Stone / Rail Trail
38323	Dominion Energy of WV	$176.43	Service/Extension Office
38324	Xerox Corporation	$350.21	Copier Rental/ County Clerk
38325	AJ-Allegheny Systems	$350.00	Repair to Time Stamp
38326	BLR	$2,047.97	Various Subscriptions
38327	Mon Power	$454.16	Salem Tower
38328	U S Cellular	$207.02	Cellular Service
38329	Dominion Energy of WV	$496.01	Animal Control
38330	Waste Management	$44.74	Animal Control
38332	JD'S General Contracting & Hauling	$7,550.00	Spelter Press Box
38339	PharmChem, Inc.	$5,121.60	Supplies/Sweat Patch Testing
38340	Stationers	$189.30	Receipt Paper/Tax Office
38341	Hart Office Solutions	$812.00	Black Toner/Tax Office
38342	Casto & Harris	$1,830.82	Land Books/Personal Books
38343	The Water Shop	$35.00	Cooler Rental/Water Service
38344	Lowe's Home Center	$172.62	Supplies / Community Corr.
38349	MCM Business System	$208.00	Copier Rental/County Clerk
38350	James & Law	$25.00	Freight for Chair Part
38351	Robin's Perfect Fit	$10.00	Installed Patches/Law Enforce
38352	Truist Bank	$245.48	Fuel/Supplies/Law Enforce.
38353	Continental Coffee & Water Service	$114.85	Coffee Supplies/ Law Enforce
38355	All Pets Animal Clinic	$145.50	K-9 Wellness Check up
38356	WV News	$6,932.67	Legal Ad/Tax Office
38362	Hart Office Solutions	$45.00	Black Toner/Sheriff's Office
38363	State Electric Supply	$192.46	Supplies/Courthouse
38364	MCM Business Systems	$161.00	Copier Rental/ Sheriff's Office
38365	R.D. Wilson & Sons	$1,502.49	Supplies/Restock/Cage
38366	Liberty Distributors, Inc.	$1,332.06	Supplies/Restock/Cage
38367	Reep Grapics	$50.00	Signs /Dinosaur Exhibit
38368	Marsh Lumber	$159.00	Play Sand/Parks & Rec.
38369	Clarksburg Blue Printing	$145.00	Printed Posters /Dinosaur

March 30, 2022

38374	WesBanco Trust & Investments Svcs	$300,940.63	Interest Payment / GSA Building
38375	John Deere Financial	$14.84	LP Fuel /Heater/RT.19 Garage
38376	John Deere Financial	$224.42	Pet Supplies/Animal Control
38377	American Red Cross	$2,000.00	Special Funding/Contributions
38378	Blue Gold Development	$96,849.00	Rail Trail Work
38384	Adobe	$6,272.88	Adobe Software
38386	Advance Auto Parts	$258.02	Various Automobile Parts
38387	Appalachian Tire Products, Inc	$939.50	Tires/Garage
38388	Chenoweth Ford	$801.82	Various Automobile Parts
38390	Hillbilly Truck Repair	$138.28	Towed Vehicles
38391	Sirchie	$243.74	Evidence Bags /Law Enforce.
38392	Lowe's Home Center	$226.29	Maintenance Supplies
38393	Mon Power	$457.61	Service/Shinnston Tower
38394	Mon Power	$212.55	Service / Animal Control
38395	Robertson Heating Supply	$183.05	Bell End Culvert/Rail Trail
38396	Sandy's True Value	$6.00	Hardware & Fasteners
38397	Ace Hardware	$54.93	Rail Trail Supplies
38400	UniFirst Corporation	$250.98	Carpet Runner Rental
38401	Whaley Distributors	$405.00	Shop Supplies/Garage
34808	Fisher Auto Parts	$242.30	Various Automobile Parts
38409	James & Law	$28.68	Various Office Supplies
38410	Otis Elevator Company	$625.00	Assit w/Fire Service/HCSC
38345	A-1 Exterminating Company	$75.00	Pest Control / 911
38346	UniFirst Corporation	$61.05	Carpet Runner Rental / 911
38358	U S Cellular	$28.96	Tablet Data Service
38359	U S Cellular	$29.49	Wirless Modem / 911
38360	U S Cellular	$445.30	Cell Phone & Data Service/911
38361	Frontier West Virginia	$766.00	Data Circuits/ 911
WVU Extension	Staples	$64.47	Tabletop Easel Pads
WVU Extension	Samatha Williams	$109.90	Reimbursement /Binders
County Clerk	Amazon.com	$75.99	Scanner Pick & Break Rollers
	Total	$455,775.89	

6-A

Exonerations

EXHIBIT A

RE 152 Clancol & Co LLC

PP 207 Pier 1 Imports US INC 1109

PP 208 Boyles Deloris Jean

RE 152

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 30th day of March, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CLANCOL & CO LLC** whose address is, PO BOX 26 WEST UNION, WV 26456, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **24000** on **1.10 AC LIMESTONE** , Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **8580**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **15420**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned dwelling burned May 10, 2020 per Sun Valley PSD. Exonerate a value of 15420 at a Class 3 rate of levy to correct the overcharge.

District: **07 - COAL-OUTSIDE**
Account No. **6585082**
Ticket No. **19811**
Tax Year **2021**

Amount Exonerated: $ 359.10

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

PP 207

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 30th day of March, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **PIER 1 IMPORTS US INC 1109** whose address is, PO BOX 743068 DALLAS, TX 75374, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **254262** on **LEASHOLD BUILDING AND IMPROVEMENTS**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **254262**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for the 2021 tax year, all should be real estate for 2021 tax year. Cancel this ticket and mark improper for the 2021 tax year.

District: **03 - CLARK-CLARKSBURG**
Account No. **6804103**
Ticket No. **904632**
Tax Year **2021**

Amount Exonerated: $7828.22

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP 208

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 30th day of March, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **BOYLES DELORIS JEAN** whose address is, 81 GARRETT ST BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **16485** on **2013 Jeep Wrangler**, Class **3/4** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **9180**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **7305**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2013 Jeep, the vehicle was reported and paid on the daughters account #3063747. Exonerate a value of 7305 at a class 3 rate of levy to correct the overcharge. Please remove the 13 Jeep Wran (7305) from the vehicle description.

District: **15 - SIMPSON-OUTSIDE**
Account No. **1009349**
Ticket No. **919164**
Tax Year **2021**

Amount Exonerated: $170.12

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR Joseph A Romano

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

7-A

FORM OF REQUISITION FOR PAYMENT FROM
ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 48 (03/30/22)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") pursuant to an Indenture of Trust (the "Indenture") for the above captioned Bonds (the "Series 2019 Excise Tax Bonds"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee (the "Trustee") and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "Development Agreement") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "Site Developer") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture for the Series 2019 Excise Tax Bonds.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$3,625.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site Developer

for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$3,625.00** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **30th day of March, 2022.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices, Statements or Proof of Payment
(Attached)

Greenberg Traurig	Invoice #5925883	Dated: 03/17/22	$3,625.00
		Total	**$3,625.00**

PLEASE REFERENCE:
CLIENT NAME: INVESCO, LTD.
FILE NUMBER: 199650.010100
INVOICE NUMBER: 5925883*
BILLING PROFESSIONAL: Brian Crumbaker

IF YOU WISH TO PAY BY CHECK PLEASE REMIT TO THE ADDRESS BELOW:

Greenberg Traurig
PO Box 936769
ATLANTA GA 31193-6769

GT GreenbergTraurig

Invoice No.: 5925883
File No. : 199650.010100
Bill Date : March 17, 2022

Invesco, Ltd.
ELECTRONIC BILLING - DO NOT MAIL

Attn: John O'Connor

INVOICE

Re: Charles Pointe - Excise Tax

Legal Services through February 28, 2022:

Total Fees:	$	3,625.00
Current Invoice:	**$**	**3,625.00**

BC:LB
Tax ID: 59-1270754

2019 A-8

GT GreenbergTraurig

Invoice No.: 5925883
File No. : 199650.010100

Note: Payment is Due 30 Days from Date of Invoice

FOR YOUR CONVENIENCE,
PAYMENT INSTRUCTIONS FOR GT FIRM ACCOUNT
FOR FEES & COSTS ARE AS FOLLOWS:

For Wire Instructions:

Bank:	WELLS FARGO BANK
ABA #:	121000248
INTERNATIONAL SWIFT:	WFBIUS6S

For ACH Instructions:

Bank:	WELLS FARGO BANK
ABA#	063107513
CREDIT TO:	GREENBERG TRAURIG DEPOSITORY ACCOUNT
ACCOUNT #:	2000014648663

PLEASE REFERENCE:	**CLIENT NAME:**	**INVESCO, LTD.**
	FILE NUMBER:	**199650.010100**
	INVOICE NUMBER:	**5925883***
	BILLING PROFESSIONAL:	**Brian Crumbaker**

IF YOU WISH TO PAY BY CHECK PLEASE REMIT TO THE ADDRESS BELOW:

Greenberg Traurig
PO Box 936769
ATLANTA GA 31193-6769

Wire fees may be assessed by your bank.
*** If paying more than one invoice, please reference all invoice numbers in wiring instructions.**

BC:LB
Tax ID: 59-1270754

7-B

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (03/30/22)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$2,159.33.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$2,159.33.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $_-0-_ is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$2,159.33** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **30th day of March, 2022**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #916301	Dated 03/18/22	$2,159.33
		Total	**$2,159.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 916301

Invoice Date:	**March 18, 2022**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**February 1, 2022 through February 28, 2022**
Prior Balance:	$4,148.16
Payments Received as of March 18, 2022	$2,578.33
Adjustments	$ 0.00
Outstanding Balance:	$1,569.83
Current Billing Period:	
Current Period Fees	$2,159.33
Total Fees Due	$3,729.16

Remittance Stub
Billing Period 02/01/2022 - 02/28/2022

Account Number:	141961.1
Invoice Number:	916301
Remit Balance	$3,729.16

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	916301
Attention	Fee Processing

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 916301

Account Detail
Charles Pointe Project 2008AB

Account Number: 141961.1

Administrative Fees

Administration Fee	$458.33
Administrative Fees Total	**$458.33**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Administration Fees		0.50	520.00	260.00		
	Default Specialist		2.20	655.00	1,441.00		1,701.00
Volume Based Total:			**2.70**				**1,701.00**
Transaction Fees Total							**$1,701.00**

Account Total **$2,159.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 916301

Statement of Receivables

Reflects Only Those Payments Received And Applied As of March 18, 2022

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
914764	February 28, 2022	January 1, 2022 to January 31, 2022	1,569.83	18 days
	Total Balance Due		**1,569.83**	

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (03/30/22)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$2,159.33.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$2,159.33.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$2,159.33** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **30th day of March, 2022**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #916301	Dated 03/18/22	$2,159.33
		Total	**$2,159.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 916301

Invoice Date:	**March 18, 2022**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**February 1, 2022 through February 28, 2022**
Prior Balance:	$4,148.16
Payments Received as of March 18, 2022	$2,578.33
Adjustments	$ 0.00
Outstanding Balance:	$1,569.83
Current Billing Period:	
Current Period Fees	$2,159.33
Total Fees Due	$3,729.16

Remittance Stub
Billing Period 02/01/2022 - 02/28/2022

Account Number:	141961.1
Invoice Number:	916301
Remit Balance	$3,729.16

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	916301
Attention	Fee Processing

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 916301

Account Detail
Charles Pointe Project 2008AB

Account Number: 141961.1

Administrative Fees

Administration Fee	$458.33
Administrative Fees Total	**$458.33**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Administration Fees		0.50	520.00	260.00		
	Default Specialist		2.20	655.00	1,441.00		1,701.00
Volume Based Total:			**2.70**				**1,701.00**
Transaction Fees Total							**$1,701.00**

Account Total **$2,159.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 916301

Statement of Receivables

Reflects Only Those Payments Received And Applied As of March 18, 2022

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
914764	February 28, 2022	January 1, 2022 to January 31, 2022	1,569.83	18 days
	Total Balance Due		**1,569.83**	

9

BRIDGEPORT POLICE DEPARTMENT
515 West Main Street, Bridgeport, WV 26330
304-842-8260 Fax: 304-842-8267

March 23rd, 2022

To: Harrison & Taylor County 911 Center Advisory Board

From: Interim Chief of Police Mark Rogers

Ref: Harrison & Taylor County 911 Center Advisory Board Appointment

To Whom it may concern,

I nominate myself, Interim Chief of Police Mark Rogers, to represent the Bridgeport Police Department as a permanent voting member on the Harrison & Taylor County 911 Center Advisory Board.

Respectfully Mark Rogers

Interim Chief of Police

10

CITY OF CLARKSBURG
WEST VIRGINIA

OFFICE OF
CITY MANAGER

Date: March 22, 2022

To: Harrison County Commission

From: Steve Pulice, Acting City Manager

Subject: Ordinance Modification Request

To the distinguished members of the Harrison County Commission, in 2002 the State of West Virginia enacted state code 7-1-3d. This was for the purpose of financial aid for fire departments throughout the state. This code allows volunteer or paid fire departments to charge a "reasonable" amount for services performed. At the time this code went into effect the state set a limit of $1500.00 per incident or accident.

When the Harrison County Commission created their ordinance to allow this fee they set a limit of $S00.00. The City of Clarksburg is currently exploring all revenue streams to assist in replacing costly equipment and operation of the department. We respectfully request that the Commission modify this ordinance to reflect the maximum allowed by the state code which is $1500.00. If the City of Clarksburg chooses to create and ordinance under this code it would keep us from having to visit this issue more than one time.

Several departments in Marion County use this to a great benefit to their respective operations. I am enclosing both the state code and the county ordinance as adopted for your reference. Thank you for your consideration.

Respectfully,

Steve Pulice

Steve Pulice, Acting City Manager

§7-1-3d. Levy for, establishment, and operation of fire prevention units; financial aid.

(a) The county commission in any county may:

(1) Levy for and erect, maintain, and operate fire stations; and

(2) Form county fire prevention units, and supply equipment therefor in the county: Provided, That if a county commission establishes a separate county fire prevention unit in any city in West Virginia that is now operating under the provisions of the state civil service act for paid fire departments, then the new unit shall be operated in accordance with the provisions of the civil service act. Any such unit shall be formed and recognized under the regulations of the State Fire Commission for local fire departments.

(b) Any county commission may render financial aid to any one or more public fire protection facilities in operation in the county for the general benefit of the public in the prevention of fires.

(c) Any county commission may also authorize volunteer fire companies or paid fire departments to charge reasonable reimbursement fees for personnel and equipment used in performing firefighting services, victim rescue, or cleanup of debris or hazardous materials by department personnel.

(1) The rate for any such fees to be charged to property owners or other persons responsible or liable for payment for such services must be approved by the county commission and must be reasonable: Provided, That no fee for any single incident or eccident shall exceed $1,500, except that the fee for an incident or accident involving hazardous materials or extended search and rescue and water rescue incidents may exceed this amount based on the necessary and reasonable costs incurred.

(2) The county commission shall require that any fees charged pursuant to the authority conferred by this section must be in writing and be itemized by specific services rendered and the rate for each service.

(3) Unless exempt by law, any person, partnership, corporation, or governmental agency shall be fully responsible for all charges levied by this section within 75 days of the date of the response resulting in such charge. Payment to the fire department or company rendering the services shall be in full, unless a written agreement has been reached between the fire department or company and the responsible party to establish a payment schedule to satisfy all charges.

(4) If payment for services rendered has not been received within 90 days from the date of response, and if a payment schedule has not been established, a fire department or company may proceed in magistrate court or in other appropriate court action to recover from the responsible party all fees associated with the response, including attorney fees and court costs.

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ORDINANCE AUTHROIZING VOLUNTEER FIRE COMPANIES AND PAID FIRE COMPANIES TO CHARGE FEES

BE IT ENACTED, an Ordinance pursuant to the provision of West Virginia Code §7-1-3d (supp. 2002), as amended, authorizing the County Commission to allow volunteer fire companies and paid fire departments within the County of Harrison, State of West Virginia, to charge reasonable reimbursement fees for personnel and equipment used in performing fire fighting services, victim rescue, and clean up of debris, and hazardous material by department personnel.

Harrison County Commission meeting this day and in compliance with the provisions of the West Virginia Constitution, and the statutes and laws of the State of West Virginia, find good cause to adopt such Ordinance in the interest of having continuous and effective fire protection for the property and citizens of Harrison County.

WHEREFORE, any volunteer fire company, and paid fire department, operating in and under the jurisdiction of the Harrison County Commission is hereby authorized to charge a reasonable fee for reimbursement for personnel and equipment used in performing fire fighting services, victim rescue, clean up of debris, and hazardous materials by fire department personnel. The rate for any such fee shall be charged to the property owner, or other person responsible or liable for payment of such services.

Further, pursuant to West Virginia Code §7-1-3d (supp. 2002), as amended, no fee for any single incident or accident shall exceed five hundred dollars ($500.00), with the exception of an incident or accident involving hazardous materials. The County Commission of Harrison County shall require that any fees charged pursuant to this

authorization conferred by this Ordinance must be in writing, and be itemized by specific services rendered, and show the rate for each such service.

Any fire department submitting such fees as authorized by this Ordinance is hereby authorized to directly bill the property owner or other person responsible or liable for payment of such services, however the fire department shall forward a copy of such bill to the Clerk of the County Commission.

This Ordinance enacted upon by the Harrison County Commission on this the 11th day of September, 2003, and shall be made of record in the Office of the Clerk of the County Commission of Harrison County, West Virginia.

Roger Diaz, President
Harrison County Commission

Attested:

This the 11th day of September, 2003, an Ordinance enacted by the Harrison County Commission by majority vote, held this day in a public meeting, the Ordinance having been read, noticed and publicly debated in accordance with the laws of the State of West Virginia, as reflected in the minutes of the Harrison County Commission.

Sylvia Basile, Clerk of the County Commission
Harrison County, West Virginia

A

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, March 16, 2022, through Tuesday, March 22, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Wednesday, March 16, 2022, the following matters were disposed of in the presence of the Clerk:

A duly certified copy of the last will and testament of **VENITA F ZINN**, deceased, late a resident of Doddridge, West Virginia, was admitted to record.

On, Thursday, March 17, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **SHIRLEY P WESTFALL**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **LINDA R PERRIS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SAMUEL A PERRIS, who was named in the last will and testament of **LINDA R PERRIS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, March 22, 2022, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **CAROLYN L MARIANI**, deceased, late a resident of Westmoreland, Pennsylvania, was admitted to record.

The last will and testament of **MARVIN E MARSH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

FRANCES MARSH, who was named in the last will and testament of **MARVIN E MARSH**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **KATHRYN H HENRY**, deceased, late a resident of Maricopa, Arizona, was admitted to record.

A duly certified copy of the last will and testament of **BENJAMIN M STOUT JR**, deceased, late a resident of Monongalia, West Virginia, was admitted to record.

A duly exemplified copy of the last will and testament of **SHIRLEY M LAMMLEIN**, deceased, late a resident of Phelps, Missouri, was admitted to record.

A duly exemplified copy of the last will and testament of **SHELBY M BELL**, deceased, late a resident of Bernalillo, New Mexico, was admitted to record.

Wednesday, March 30, 2022

John R Spires
Clerk of the Harrison County Commission

Confirmed

Enlarged Hepzibah PSD

Regular Board Meeting

Monday, February 7, 2022

With due notice published and a quorum present, Darlene Swiger called the meeting to order: ROLL CALL

Present	Employees	Also Present
Darlene Swiger	Kevin Short	Tom Marion
Sharon Hamilton		Shelby Johnson
Fred Martin		

1. **Approval of Minutes**
   Sharon Hamilton made a motion to approve the minutes for Monday, January 10, 2022, as read. Fred Martin seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of Checks**
   Sharon Hamilton made a motion to approve the Checks Signed Document dated 1/01/22 through 1/31/22. Fred Martin seconded the motion. All in favor, none opposed and none abstained.

3. **Hepzibah Water Project**

1. Tom Marion said he didn't have a whole lot to discuss at this meeting. Tom said he did get an email from Morgan asking about a customer who owns property where the electric line is going to be for the tank. Tom said he spoke to Dave Glover last week about checking with the PSC and he said he didn't see where we would have to have any hearings, and we should hear something from them next month. Kevin said that we have 34.5% of rights of ways signed and in hand, along with 6 (six) people that have promised and 4 (four) that said they are in the mail. Kevin said if we get the above 10 (ten) then, that will put us at 69% and we are required to have 80% of rights of ways completed. Kevin and Tom and the Board discussed in detail.
2. Kevin informed the Board that the letters were sent out last Friday to all of our customers notifying them of the Water Project that was ordered by the PSC to do. Kevin said the certificate was sent out and he would make sure Dave Glover gets it addressed this week. Kevin said this was the last thing that we had to do for the PSC other than the rights of ways.
3. Shelby said she was at the meeting to hear about the progress of the rights of ways, but didn't have anything specific to discuss.

4. **Manager's Report**

A. Kevin informed the Board that last month all of our meters for commercial accounts were read, but the residential customers were estimated because of the snow and cold weather.
B. Kevin provided the Board with a copy of the A/P Aging Summary sheet as of January 31, 2022 and discussed.
C. Kevin provided the Board with a copy of the Profit & Loss Report for January, 2022 and

discussed.

D. Kevin provided the Board with a copy of the Statement of Cash Flows sheet for January, 2022 and discussed.

E. Kevin provided the Board with a copy of January, 2022 Past Due Accounts and discussed.

F. Kevin provided the Board with a copy of the Income and Expense report for January, 2022 and discussed.

G. Kevin informed the Board that last month we lost our representative for our general liability insurance and our worker's compensation. Kevin said we have a new person and the reason he is bringing this up is because the insurance policies are very expensive and he is in the process of getting price quotes from a new company. This company is located in Marietta and they do the exact same thing as Bill Bailey Insurance Co. If this firm (Hayes Insurance Co.) is equal or cheaper, he would like to go with them. Kevin and the Board discussed this in detail.

H. Kevin said he is working on the Budget for the coming year and would like to present it to the Board in April, so if there are any changes that they would like to make they would have the whole month of May to do so.

I. Kevin informed the Board that they have been working on several leaks and they have fixed four of them, but they still have one at Meadowbrook that they still have to find.

J. Kevin provided the Board with a copy of Hepzibah PSD's 19-A which is an application to increase Water rates along with the 19-A for the application to increase Sewer rates and charges. Kevin said this is what will be published in the newspaper (Clarksburg Exponent Telegram). Kevin and the Board discussed this in detail.

K. Kevin provided the Board with a copy of the February and March, 2022 calendars and discussed.

5. <u>Next Board Meeting</u>

Sharon Hamilton announced that the next board meeting will be March 14, 2022.

6. <u>Adjournment</u>

There being no further business, **Sharon Hamilton made a motion to adjourn the meeting. Fred Martin seconded the motion. All in favor, none opposed, and none abstained.**

Darline J. Swiger
Chairman

Sharon Hamilton
Treasurer

Fred F. Martin
Secretary

aja

Enlarged Hepzibah PSD
A/P Aging Summary
As of February 28, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ace Hardware	57.97	0.00	0.00	0.00	0.00	57.97
Advance Auto Parts	206.05	0.00	0.00	0.00	0.00	206.05
B&M Environmental LLC	3,432.10	0.00	0.00	0.00	0.00	3,432.10
Bennett & Dobbins PLLC	0.00	1,010.00	0.00	0.00	46,259.08	47,269.08
Cardinal Natural Gas	546.65	549.08	0.00	0.00	0.00	1,095.73
CINTAS	193.20	48.30	0.00	0.00	0.00	241.50
CITCO	3,075.00	0.00	0.00	0.00	0.00	3,075.00
City of Shinnston	26.70	0.00	0.00	0.00	0.00	26.70
Clarksburg Water Board	25,544.23	14,715.69	0.00	0.00	46,826.91	87,086.83
CONTINENTAL COFFEE SERVICE	81.90	0.00	0.00	0.00	0.00	81.90
Core & Main LP	270.69	0.00	0.00	0.00	-941.63	-670.94
CORKY WELLS ELECTRIC	1,988.64	0.00	0.00	0.00	0.00	1,988.64
Enterprise Sanitation	98.86	0.00	0.00	0.00	0.00	98.86
Hart Office Solutions	12.34	0.00	0.00	0.00	0.00	12.34
Kappe Associates Inc.	790.00	0.00	0.00	0.00	0.00	790.00
Miss Utility of WV, Inc.	15.00	0.00	0.00	0.00	0.00	15.00
Mon Power	1,419.73	0.00	0.00	0.00	0.00	1,419.73
Sun Valley Public Service District	4,258.00	0.00	0.00	0.00	21,461.79	25,719.79
The Designer's Landscaping & Lawncare	1,640.00	0.00	0.00	0.00	0.00	1,640.00
The Exponent Telegram	432.49	0.00	0.00	0.00	0.00	432.49
THRASHER	0.00	0.00	0.00	2,412.50	0.00	2,412.50
Unifirst Corporation	0.00	306.76	0.00	0.00	0.00	306.76
Vincent Lumber Company	22.83	0.00	0.00	0.00	0.00	22.83
TOTAL	44,112.38	16,629.83	0.00	2,412.50	113,606.15	176,760.86

Enlarged Hepzibah PSD
Profit & Loss
February 2022

		Feb 22
Income		
1500 · Late Fees		544.47
1501 · Metered Sales		22,077.78
1505 · Misc Income		817.55
4610 · Metered Water Sales		42,937.79
4700 · Water Late Fees		674.50
4741 · Reconnect Fees		50.00
4742 · Water Taps		350.00
4746 · Credit Card Charges		384.59
Total Income		67,836.68
Gross Profit		67,836.68
Expense		
1704 · Utilities - Sewer Plant		347.78
1743 · Transportation Expense		631.62
1790 · Postage		662.90
1793 · Supplies		3,252.83
1794 · Uniforms		193.20
1795 · Telephone		265.43
1796 · Outside Services		10,845.10
1797 · Misc Expense		62.00
1799 · Advertising		432.49
6020 · Purchased Water		25,498.23
66000 · Payroll Expenses		14,396.77
6661 · Water Testing		46.00
6662 · Power & Fuel		
6662.1 · HREA	1,893.33	
6662.2 · Mon Power	1,692.01	
6662.3 · Cardinal Gas	546.65	
Total 6662 · Power & Fuel		4,131.99
9210 · Office Supplies		416.37
9260 · Pensions & Benefits		5,515.52
Total Expense		66,698.23
Net Income		**1,138.45**

Enlarged Hepzibah PSD
Statement of Cash Flows
February 2022

	Feb 22
OPERATING ACTIVITIES	
Net Income	1,138.45
Adjustments to reconcile Net Income to net cash provided by operations:	
Account Payable	9,716.52
1200 · Other Liabilties - Sewer:1227 · Customer Deposits	200.00
1201 · Other Current Liabilities - Wat:2350 · Customer Deposits	309.60
24000 · Payroll Liabilities	385.66
Net cash provided by Operating Activities	11,750.23
INVESTING ACTIVITIES	
1401 · Fixed Assets - Water:3460 · Meters	-2,280.00
Net cash provided by Investing Activities	-2,280.00
FINANCING ACTIVITIES	
1300 · Long Term Liabilities - Sewer:1236 · 05 USDA Bond Payable	-6,711.48
Net cash provided by Financing Activities	-6,711.48
Net cash increase for period	2,758.75
Cash at beginning of period	29,678.77
Cash at end of period	32,437.52

C-2

BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

February 21, 2022

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on February 21, 2022, at the Bingamon Public Service District office trailer.

CALL TO ORDER: The meeting was called to order at 6:02 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff Office Manager, Teresa Basnett and Rusty Kuhens, Plant Manager along with Jason Basnett.

READING OF THE MINUTES - Minutes from the January 24, 2022, BPSD board meeting was distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Brad Fortney, seconded by Bud Hildreth, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of January 30, 2022, was $71,268.62. Accounts receivable for the month totaled $10,238.99

- Current outstanding bills were reviewed. ***A motion was made by Mike Sieber and seconded by Bud Hildreth, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Teresa Basnett, Office Manager

- City National Bank MMA earned $ 3.67 in interest and totals $69,216.85
- City National Bank Reserve Account earned $1.13 in interest and totals $25,508.80.
- The Renewal/Replacement Acct. at BB&T earned $.09 in interest totals $11,394.73.
- WesBanco day of meeting balance $69,474.01

- We had 20-24 hour notices. We have 3 Payment agreements. 6 made full payments. 3 partial payments. 2 were shut off. The 24 hour notices totaled $5361.92 we collected $1496.00
- Mrs. Basnett said online payments were over $4700.00 this month.

- Mrs. Basnett explained the importance of updating our Policy Manual. Mrs. Basnett said especially the 24 hour/10 notice customers. The Board asked Mrs. Basnett to type up another Policy Manual for review at the next meeting.

- Mrs. Basnett asked the Board and Mr. Kuhens to start doing the appropriate forms, meter change form, work order forms and disconnect form. The Board and Mr Kuhens said these forms would be good to gather more information. Mr Kuhens said he would start using them.

- Mrs. Basnett said the Auditor was there today and would be finishing up the tomorrow.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr. Kuhens reported 3 service line leaks, were repaired this month.

- Board told Mr. Kuhens to check into a small 60lb jack hammer. That runs on 110.

- Mr Kuhens reported that we have 5-meter wells that are collapsed and need to be replaced.

- Mr. Kuhens reported we lost 7 meters due to freezing temps. Mr Kuhen's needs to order new ones.

SAFETY COMMITTEE MEETING: ***What to do when your involved in a car crash***

OLD BUSINESS: Board discussed making meetings @ 6:30 PM for now one. Everyone agreed.

NEW BUSINESS: None voiced

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held @ the office trailer on March 21st, 2022 @ 6:30 PM

ADJOURNMENT – The meeting was adjourned at 7:27 pm upon a ***motion by Mike Sieber, seconded by Bud Hildreth, and carried unanimously***.

Michael Sieber, Chairman

Teresa Basnett, Office Manager

D



ACE AGGREGATES

70 Columbia Boulevard Clarksburg, WV 26301
Scale House: 304-457-5671 Office: 304-842-9050

March 16, 2022

Towards the end of 2021 we sent our letter notifying all our customers that we had all intentions of keeping our pricing the same for all of 2022. Our goal has been to keep steady material prices and hopefully help our customers with their needs without a price increase. Unfortunately, the global instability and fluctuating fuel prices have prevented us from being able to hold those prices throughout this year.

Starting April 1st, 2022 we will have to adjust our material pricing to reflect the increased fuel prices that have effected everyone. This adjustment is something that we cannot control but must implement to continue to provide our customers with the best quality limestone products that we can. We hope that you understand and please know we are doing everything in our power to keep these prices as steady as we can.

We greatly appreciate your business, and we look forward to continuing to produce and supply you with quality crushed limestone products.

Sincerely,

Jason Manning
President – Sales

ACE AGGREGATES

APPROVED CONTRACTOR PRICING ONLY

2022 CLARKSBURG SALES YARD

AGGREGATE TYPE	FOB PRICE/TON
1.5" Crusher Run	$ 19.00
3/4" Crusher Run	$ 19.25
3" Crusher Run	$ 19.00
#1 (3" Clean)	$ 21.50
#57 (1" Clean)	$ 24.00
#4 (1.5" Clean)	$ 22.00
#8	$ 24.00
4" - 8" RipRap	$ 23.00
8" - 12" RipRap	$ 25.00
Limestone Sand	$ 16.00
Mason Sand	$ 38.00
Landscape River Rock	$ 56.00

ALL PRICES ARE FOB FROM THE CLARKSBURG SALES YARD

3/22/2022

J.F. ALLEN COMPANY

General Contractors

P O Box 2049 Buckhannon West Virginia 26201-2049
Phone 304-472-8890
Fax: 304-472-8897

E

To our valued customers,

March 15, 2022

Due to significant increases in diesel fuel prices, J.F. Allen Company will be implementing a fuel surcharge to its aggregate materials haul charge, effective March 15, 2022.

When on-road diesel fuel exceeds $3.70/gallon per the EIA (U.S. Energy Information Administration) East Coast Rate, a surcharge will be applied to any previously quoted haul rate and will be passed on to our third-party truckers.

The current on-road diesel fuel prices will be updated with the billing cycle beginning each Tuesday.

Fuel Surcharge Chart 2022

Current Diesel Price	Surcharge %	Current Diesel Price	Surcharge %
$3.70- $3.799	+1%	$4.50- $4.599	+9%
$3.80- $3.899	+2%	$4.60- $4.699	+10%
$3.90- $3.999	+3%	$4.70- $4.799	+11%
$4.00- $4.099	+4%	$4.80- $4.899	+12%
$4.10- $4.199	+5%	$4.90- $4.999	+13%
$4.20- $4.299	+6%	$5.00- $5.099	+14%
$4.30- $4.399	+7%	$5.10- $5.199	+15%
$4.40- $4.499	+8%	$5.20- $5.299	+16%
		Etc.	

The Fuel Surcharge will be calculated by multiplying the haul rate by the current surcharge rate. The following example shows how the Fuel Surcharge will be calculated:

Haul Rate	Current Diesel Price	Surcharge	Total Haul Charge
$5.00	$5.33/gallon	$0.85	$5.85
$10.00	$5.33/gallon	$1.70	$11.70
$15.00	$5.33/gallon	$2.55	$17.55

EIA pricing can be found at https://www.eia.gov/petroleum/gasdiesel/ and is updated each Monday at 5:00 pm.

If you have any questions, please contact me at 304-614-3171

Sincerely,

Steve Sherrard

Steve Sherrard, Sales Manager