Wednesday April 6, 2022

10:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Bryan Benchoff --- Your Community Foundation of North Central WV (YCF)

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices *(NONE)***
4. **Minutes and /or Amended Minutes of Previous Meeting**
   - **A. Regular Meeting Minutes 03-23-2022**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor Requisition List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application**
   - **A. Exonerations --- See Exhibit A**
7. **Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)**
   - **A. Requisition for Payment No. (04/06/22) --- MuniCap, Inc. $212.50**
8. **Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission**
   - **A. Requisition Number: #55 --- Silling Associates $364.00**

9. Review – Discuss – Consider Permission to Travel --- Robert Leonard --- Emergency Management Division; Managing Floodplain Development --- Canaan Valley Resort --- May 1-5, 2022
10. Administrator's Report
11. Commissioner Comments - Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
B. Monthly Fiduciary Commission Settlements:
    1. Paul James Lovell, Deceased
    2. Franklin M. Bowman, Deceased
    3. Lawrence Phillip Woods, Deceased
C. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts:
    1. Short Line PSD --- Meeting Minutes 02-24-2022
D. WVU Extension Family & Community Development Home Spun News Newsletter

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Bridgeport PD Notice of Membership --- Harrison & Taylor County 911 Advisory Board
T-2. Ordinance Modification Request Authorizing Volunteer Fire Companies & Paid Fire Companies to Charge Fees

4-A

DRAFT

At the regular meeting of the County Commission of Harrison County held on Wednesday March 23, 2022, Commissioners Susan J. Thomas and Patsy Trecost II were present. Commissioner David Hinkle was present via zoom. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and led those present in prayer. Mayor Oliverio, Mayor of Lost Creek, led in the Pledge of Allegiance to the Flag. All motions passed unanimously unless otherwise noted.

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Funding Request & Proclamation --- American Red Cross --- Jason Keeling – Jason Keeling, Executive Director, spoke about the work of the American Red Cross during 2021. Mr. Keeling spoke about their funding request. Trecost made a motion to allocate $2,000.00. Motion carried. Commissioner Thomas read a proclamation declaring March 2022 as Red Cross Month.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period – Bill O'field, customer of the Enlarged Hepzibah Water Board, spoke via zoom and expressed his thanks to the Commission and the water board for their support. Mr. O'field spoke about grants that were listed on the website. He stated that there is not a link for more information. Mr. O'field stated they are coupled with Bridgeport and talked about the difference in the income of the two districts.
2. Consent Agenda – Trecost made a motion to approve consent agenda. Motion carried.
3. Payroll Change Notices – Trecost made a motion to approve A-E. Motion carried.
   A. Steven Hunter Maul --- Transfer --- from Courthouse to 911/OEM
   B. Karla J. Hall --- PT Seasonal --- Parks & Rec (Dinosaurs)
   C. Angela D. Hoskinson --- Re-hire --- PT Seasonal --- Parks & Rec (Dinosaurs)
   D. Kim J. Hyman --- Re-hire --- PT Seasonal --- Parks & Rec (Dinosaurs)
   E. Michael Hammond --- Transfer from 700 Law Enforcement to 730 Security --- Sheriff
4. Minutes and /or Amended Minutes of Previous Meeting – Trecost made a motion to approve A-C. Motion carried.

A. Special Work Session Minutes 03-02-2022
B. Regular Meeting Minutes 03-02-2022
C. Regular Meeting Minutes 03-09-2022

5. Requisitions --- Purchase Orders --- Invoices – Trecost made a motion to approve 5A. Hinkle asked Laura Pysz, County Administrator, if Gold and Blue Paving Company invoice was pulled. Laura Pysz, County Administrator, asked for work order #38298 for $100.00 to be pulled until more information can be obtained. Trecost amended his motion to approve as stated by the county administrator and what Commissioner Hinkle stated. Motion carried.

A. Vendor Requisition List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Application (NONE)

7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) – Trecost made a motion to approve 7A. Motion carried.

A. Requisition for Payment No. (03-23-2022) --- UMB Bank --- $1,569.83

8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission – Trecost made a motion to approve 8A & B. Motion carried.

A. Requisition: #53 --- Silling Associates, Inc. $5,373.50
B. Requisition: #54 --- Silling Associates Inc. $15,084.27

9. Review – Discuss – Consider Giving a Parcel of Land Located in Lost Creek to the Town Of Lost Creek – Commissioner Thomas stated the Mayor of Lost Creek had contacted her in regards to a small lot that is adjacent to property that they own. Mayor David Oliverio, mayor of Lost Creek, stated the town of Lost Creek has maintained the property. Trecost made a motion to approve and let the attorney's work out the agreement between the two and to allow Lost Creek to take the property. Motion carried.

10. Review – Discuss – Consider Entering into Agreement with Clarksburg Park Board for Ice Skating Rink, Pickle Ball, and Pavilion at VA Park - Laura Pysz, County Administrator, gave an overview of the project and suggested approving a partnership between the county and the Clarksburg Parks Board. Commissioner Thomas stated she felt it was a wonderful idea and she made a motion to move forward to form an agreement with the Clarksburg Park Board. Trecost called for the question. Hinkle asked Laura Pysz, County Administrator, for the date that the project was approved. Pysz stated it was on the agenda for the February 2, 2022 meeting. Hinkle asked if it was in the minutes. Pysz read line #18 from the February 2, 2022 meeting. Hinkle asked if it has gone out for bid yet. Pysz, County Administrator, stated it has not. Hinkle asked that a discussion be held as to what the agreement should say. Thomas stated it has been approved to start the process. Thomas and Trecost voted yes. Motion carried. Hinkle made a motion to table #10. Hinkle voted yes. Thomas and Trecost voted no. Motion failed.

11. Review - Discuss - Consider Allotment of $600,000.00 to CKB Airport – Trecost made a motion to allocate $600,000 to the CKB airport. Trecost thanked Laura Pysz, County Administrator for finding the monies. Trecost thanked Commissioner Hinkle, Rick Rock and the rest of the staff for all their hard work on the project. Trecost thanked Marion County Commission for joining them in the project. Motion carried.
12. Administrator's Report – Laura Pysz, County Administrator, went back to #10 to clarify that a three member committee had been appointed. Pysz stated that a budge work session will be Thursday and Friday at 2pm. Pysz stated they have received a letter from the IRS in regards to a refund and she gave her thanks to Thomas and the bookkeeping department for their work on getting the matter resolved. Pysz stated that Commissioner Hinkle wanted her to follow up on invoices from Steptoe & Johnson. Pysz stated that no information was missing as Steptoe does not give information for just the request of one commissioner, but must be voted on by the Commission as a group. As for the other dates, they are normal matters that Steptoe has done in regards to the TIF. Steptoe was hired in 2008 to work with the TIF districts and they are paid out of the TIF funds.
13. Commissioner Comments - Questions - Hinkle did not respond via zoom when asked. Thomas was glad that the IRS situation was taken care of.

Trecost made a motion to adjourn.

With no further business to come before the Commission, meeting adjourned.

DRAFT

_____ _____

Susan J. Thomas, President Date

April 6, 2022

5-A

Date of Meeting	April 6, 2022		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description
38136	Hartland Planing Mill	$40.47	Items for 609 W. Main Street
38403	Parcs Superstore	$747.76	Maintenance Zero Turns
38404	Cleveland Brothers	$410.19	Maintenance Excavator
38416	Truist Bank	$712.61	Travel, Association of County/Law Enfor.
38417	Truist Bank	$604.16	Travel, Supplies/Law Enforce
38420	A-1 Exterminating Company	$173.25	Pest Control / Various Locations
38421	Artesian	$300.00	Broiler Water Treatment/ Courthouse
38422	Artesian	$250.00	Broiler Water Treatment/ Senior Center
38423	Fed Ex	$25.57	Postage / Courthouse
38424	Mon Power	$246.71	Service / Extension Office
38425	Mon Power	$982.73	Service/ Park & Rec. Complex
38426	Vertical Transport Consulting	$396.63	Elevator Inspection/Courthouse
38428	West Milford V.F.D.	$30,000.00	Reimbursement for Invoices
38429	Lumberport V.F.D.	$10,782.15	Reimbursement for Invoices
38430	MPB Superstore	$148.00	5 Cases of 8.5 X 11 paper cut to size
38438	Truist Bank	$1,361.34	Travel,Fuel,Training/Law Enfor
38439	Quality Home and Office	$8,950.00	General Cleaning/Courthouse
38440	Canon Financial Service	$1,804.20	Copier Rental/ Courthouse
38441	Canon Financial Service	$200.46	Copier Rental/OEM
38445	Furbar Enterprises	$65.00	Repair Radar Antenna/Law Enf
38446	Frontier Communication	$431.49	Service/Various Locations
38447	Frontier Communication	$698.04	Service/Various Locations
38448	Frontier Communication	$926.22	Service / 911 Center
38449	State Electric Supply	$330.18	Restock Maintenance Supplies
38450	United Refrigeration Inc.	$436.56	HVAC Filters/Courthouse
38451	Hart Office Supplies	$110.11	Copier Rental / County Clerk
38454	Mon Power	$1,057.82	Service/Various Locations
38455	Dominion Energy WV	$3,613.21	Service/Various Locations
38457	Enlarged Hepzibah PSD	$60.93	Service/Spelter Ballfield
38458	Ace Aggregates, LLC	$1,275.22	Stone/Rail Trail/Spelter to Glen Falls
38459	Wholesale Tire & Auto	$150.00	Trailer Tires/Garage
38461	Brenda Hinkle	$196.46	Mental Health Services
38465	Olymbec USA LLC	$8,400.00	Rent/April/Community Corr.
38466	Multi-Health Systems, Inc.	$712.64	Training/Training Kit/Comm.Corr.
38470	Mon Power	$98.18	Quiet Dell School/Barracks
38471	Mon Power	$318.97	Grafton Tower
38472	J F Allen Company	$204.72	Gravel/Rail Trail/Spelter to Glen Falls
38476	James & Law Company	$3,081.00	Various Furniture Parts
38477	Clarksburg Water Board	$2,241.04	Service/ Various Locations
38478	Mon Power	$1,209.27	Service/ Various Locations
38479	Waste Management	$89.27	609 W Main/Waste Collection
38480	Clarksburg Water Board	$94.59	Service / Park & Rec. Complex

April 6, 2022

38481	Robin's Perfect Fit	$30.00	Installed Patches on Jackets/Law Enforc
38485	Sandy's True Value	$108.03	Various Maintenance Supplies
38490	WV Association of Circuit Clerks	$675.00	3 Cir.Clerk Regis. Fees/Meeting
38491	Advanced Network Systems Inc.	$1,740.00	Data Network Security/911
38492	Advanced Network Systems Inc.	$175.00	Data Network Security/911
38493	Advanced Network Systems Inc.	$175.00	Data Network Security/911
38494	Advanced Network Systems Inc.	$170.00	Data Network Security/911
38495	Advanced Network Systems Inc.	$170.00	Data Network Security/911
38496	MCM Business System	$258.00	Copier Rental/Park & Rec.
38497	MCM Business System	$480.49	Copier Rental/Pros. Atty
38499	Blue Gold Development	$100,000.00	Grading/Stone/Salem Rail Trail
38500	Gabriel Starcher	$116.32	Reimbursement Food/Gas
38501	DeLuca Family Wellness Center Inc.	$700.00	Invoices for Services Rendered
38502	Evonne Renee Eades	$87.00	Copies of Transcripts
38503	Evonne Renee Eades	$42.35	Copies of Testimony
38504	AT & T	$136.38	Phone Service/Pros.Atty
38508	Furbar Enterprises	$99.99	Computer Connector Installed
Curtis Diaz	Curtis Diaz	$64.00	Wellness Reimbursement
County Clerk	Election Systems & Software, LLC	$7,670.40	Layout Charge
	Total	$196,794.64	

6-A

Exonerations

EXHIBIT A

PP 209 Carrie Lynn (Bailey) Harris

PP 209

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of April, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **HARRIS CARRIE LYNN (BAILEY)** whose address is, 335 BICES RUN RD SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **7056** on **VEHICLES AND MOBILE HOME**, Class **2** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **7056**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed on vehicles and a mobile home, taxpayer correct bill is ticket # 2100000067-S. Cancel this ticket and mark improper for the 2021 tax year.

District: **05 - CLAY-OUTSIDE**
Account No. **3061557**
Ticket No. **906363**
Tax Year **2021**

Amount Exonerated: $106.61

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

7-A

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (04/06/22)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$ 212.50.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$212.50.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$212.50** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **6th day of April, 2022**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #032022-095	Dated 03/25/22	$212.50
		Total	**$212.50**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
3/25/2022	032022-095

Balance Due $212.50

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
301 West Main Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 — 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 3/25/2022

Invoice # 032022-095

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Project: Charles Pointe Series 2008

Terms	Client #
Net 30	1394

Item	DATE	Description	Hrs	Amount
Sr Assoc (SAM)	2/9/2022	Update account reconciliation file with December activity.	0.5	100.00
Manager (JLA)	2/22/2022	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
		Subtotal Fees:		212.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$212.50**

MNS

Billing Inquiries? Call (443) 539-4104

E

2008A

8-A

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISTION FORM

WesBanco Bank Incorporated
Attn: Corporate Trust Department
One Bank Plaza
Wheeling, West Virginia 26003

Ms. LaShawnda K. Fogle

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

1) Requisition Number: #55
2) Silling Associates, Inc.
   P.O. Box 3442
   Charleston, WV 25334

3) Amount: $ 364.00

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is a total of $364.00 of which $ 0.00 has previously been paid, and $364.00 remains outstanding with above amount now due and payable.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition, invoices and/or statements attached hereto, but may accept the same as conclusive evidence of the

accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this the _____ day of _____, 20 ____.

THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

By: _____

Its: _____

Schedule I for Requisition #55

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date	Amount
a.				
b.				
c.				
d.				
e.				
f.				
Total				$ -

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date	Amount
a.	Silling Associates	Site Work	23-Mar-22	$364.00
b.				
c.				
d.				
e.				
f.				
Total				$ 364.00

(3) Total amount of disbursements pursuant to this Requisition: $ 364.00

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

Approval Signature

Date

SILLING
ASSOCIATES, INC.

Please remit to
P.O. Box 3442
Charleston, WV 25334

Harrison County Commission
301 West Main Street
Clarksburg, WV 26301
Laura Pysz

Invoice number 5781
Date 03/07/2022

Project **Harrison County General Services Administration Building**

FF&E

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
FF&E - Schematic Design	12,750.00	100.00	12,750.00	12,750.00	0.00
FF&E - Design Development	21,250.00	100.00	21,250.00	21,250.00	0.00
FF&E - Documents	29,750.00	100.00	29,750.00	29,750.00	0.00
FF&E - Procurement	12,750.00	75.00	3,825.00	9,562.50	5,737.50
FF&E - Contract Administration	8,500.00	0.00	0.00	0.00	0.00
Total	85,000.00	86.25	67,575.00	73,312.50	5,737.50

Invoice total ~~5,737.50~~
364.00

Approved by:

Thomas M. Potts
Principal

Payment Due 30 Days From Invoice Date

WesBanco

CHECK No. **1050429288**

69-3
434

TRUST NUMBER **XXXXXX9270**

DATE **03/24/2022**

PAY **Five Thousand Three Hundred Seventy-Three and 50/100ths Dollars**

AMOUNT **$*******5,373.50**

TO THE ORDER OF
SILLING ASSOCIATES INCORPORATED
PO BOX 3442
CHARLESTON WV 25334

AUTHORIZED SIGNATURE

⑈1050429288⑈ ⑆043400036⑆ 1070117 3⑈

PLEASE DETACH AND RETAIN THIS PORTION FOR YOUR RECORDS

CHECK No. **1050429288**

DATE **03/24/2022**

TRUST NAME **HARRISON CO BLDG COMM GSA 2020 PRJ**

TRUST NUMBER **XXXXXX9270**

REMITTANCE AMOUNT		
INCOME	PRINCIPAL	NET AMOUNT
$*********0.00	$******5,373.50	$*******5,373.50

SILLING ASSOCIATES INCORPORATED
PO BOX 3442
CHARLESTON WV 25334

FOR **REQ #53 RECD 3/23/22 SIGNED BY AUTH REP SITE WORK**
INVOICE #5781
HARRISON CO 2020 (GSA BLDG PRJ)

LaShawnda Fogle **850** **10**

9

Harrison County Commission

Approval to Travel

Traveler(s) Name(s) Robert Leonard

Department Planning Department

Destination Canaan Valley Resort, WV

Travel Dates May 1-5, 2022

Reason

Emergency Management Division; Managing Floodplain Development

Estimated Cost

Transportation			$	93.1 miles
	Air	$		
	County Vehicle	$		
	Private Vehicle			
	Rental Car	$		
Lodging			$	N/A
Registration			$	N/A
Meals	(per diem)		$	NA
Incidentals	(per diem)		$	

Approving Authority Laura Ryder Date 4-4-2022
(Elected Official/Department Head)

County Commission Action ( ) Approve ( ) Disapprove

Date _____

West Virginia

Emergency Management Division

273: "Managing Floodplain Development through the National Flood Insurance Program"

Date: May 1st-5th, 2022 In person (8 Hours)

Location: Canaan Valley Resort, WV

***** Event is FREE for materials provided; Travel is NOT included *****

Description: The WV Office of the Insurance Commissioner and The WV Emergency Management Division will be offering the full **273 "Managing Floodplain Development through the National Flood Insurance Program"** course starting on May 2 -5th at The Canaan Valley Resort. The targeted audience includes floodplain administrators and others who need basic instruction in floodplain management such as newly hired Floodplain Managers, Code Enforcements Officials, Permit Officials, City and County Engineers and Community Rating System Coordinators and those that are seeking refresher training.

If you are interested in attending this course, please register here: https://www.onlinelearning.wv.gov/dmapscm6/userlogin.jsp?inviteInfo=tXO6gwb16%2BpluYbu2EXZ%2BsQxR0PIP2SCfdX8WIWn0Zg%3D

Once you have been approved to attend, further instructions will be provided. The WVOIC/WVEMD will cover lodging and meal expenses but not mileage expenses. The Association of State Floodplain Managers (ASFPM) awards 12 CECs for completion of this course. We hope to see you there. For issues regarding event registration please contact Gabriel Reed at Gabriel.a.reed@wv.gov. For all other inquiries please cordially contact Tim Keaton at tim.w.keaton@wv.gov or by phone at 304-414-7659.

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, March 23, 2022, through Tuesday, March 29, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Wednesday, March 23, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **PATTY LOU MATHENY**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The said estate of **ROBERT LEE WAGNER**, deceased was referred to **JAMES C TURNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

On, Thursday, March 24, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **HARRY JAMES GILLUM**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BRENDA L GILLUM, who was named in the last will and testament of **HARRY JAMES GILLUM**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, March 25, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JOSEPH CLAUDE LEIGHTON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LISLE CHRISTOPHER LEIGHTON, who was named in the last will and testament of **JOSEPH CLAUDE LEIGHTON**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **JOHN HARRISON RICE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JOHN LLOYD RICE, who was named in the last will and testament of **JOHN HARRISON RICE**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.
JAMES ELLIOTT RICE, who was named in the last will and testament of **JOHN HARRISON RICE**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, March 29, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **HAROLDENE LEONA HELMICK**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

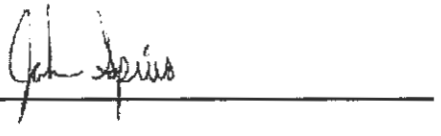
The last will and testament of **VIRGINIA LEA DEMICK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

REBECCA SUE HOLLAR, who was named in the last will and testament of **VIRGINIA LEA DEMICK**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **DOROTHY L BRIGHT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DEBORAH J BRIGHT, who was named in the last will and testament of **DOROTHY L BRIGHT**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JACK WILLIAM WAGGAMON** was appointed and qualified as ADMINISTRATOR of the estate of **LARRY HARDY**, deceased. Bond was 200.00.



John R Spires
Clerk of the Harrison County Commission

Wednesday, April 6, 2022

Confirmed

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ROBERT LEE FLOWERS, ADMINISTRATOR CTA
OF THE ESTATE

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

PAUL JAMES LOVELL, SR.

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Administrator cta of the above-referred estate, which said Waiver was executed by all necessary beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that pursuant to the requirements of *West Virginia Code §44-2-2*, as amended, he did appoint the 4th day of January, 2013, at his law office in Clarksburg, as the time and place for the presentation of claims against said estate; that he gave notice thereof to the creditors and beneficiaries of said estate by publication in *The Exponent-Telegram* on the 5th and 12th days of October, 2012, the time so fixed being according to law; and that he caused a copy of such notice to be forwarded by United States mail to all known creditors of said estate and all distributees and legatees, pursuant to *West Virginia Code §44-2-4*, as amended.

Your Commissioner further reports that the hearing before him was begun on the 4th day of January, 2013 said estate having been referred to him on the 13th day of September, 2012, and at the end of business hours on the 4th day of January, 2013, said proceedings were formally closed, and at the time of the closing of said hearing, there were no proofs of claim which had been filed with your Commissioner against said estate.

Your Commissioner certifies that the name of Robert Lee Flowers, Administrator cta of the estate of Paul James Lovell, Sr., deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 11th and 18th days of February, 2022, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Administrator cta. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 4th day of March, 2022.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I, ROBERT LEE FLOWERS, personal representative in the estate of PAUL JAMES LOVELL, after being first duly sworn, do aver and state as follows:

1. A release of lien, if required by West Virginia Code §11-1-1, has been filed with the County;
2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code §44-1-1(b);
3. The time for filing of claims against the estate has expired;
4. No known unpaid claims exist against the estate;
5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the state.

ROBERT LEE FLOWERS, ADMINISTRATOR CTA Robert Lee Flowers (L.S.)

STATE OF West Virginia COUNTY OF Marion

The foregoing instrument was acknowledged before me this 9 day of January 2022.

My Commission expires; January 23, 2022 Tammara K. Flowers
Notary Public

CHARLOTTE FLOWERS, BENEFICIARY Charlotte Flowers (L.S.)

STATE OF West Virginia COUNTY OF Marion

The foregoing instrument was acknowledged before me this 9 day of January 2022.

My Commission expires; January 23, 2022 Tammara K. Flowers
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Tammara K. Flowers
2 Meadowlark Lane
Fairmont, WV 26554
My Commission Expires January 23, 2022

PAUL J. LOVELL, JR., BENEFICIARY Paul J. Lovell Jr. (L.S.)

STATE OF West Virginia COUNTY OF Marion

The foregoing instrument was acknowledged before me this 9 day of January, 2022.

My Commission expires: January 23, 2022 Tammara K. Travers
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Tammara K. Travers
My commission Expires January 23, 2022

Please note for dates of death July 13, 2001 or after, any heirs who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objects filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires

By _____

John R Spires
Clerk of the Harrison County Commission

June Eschenmann
Deputy Clerk

B-2

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

STEVEN F. BOWMAN, EXECUTOR
OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

FRANKLIN M. BOWMAN, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executor of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 9th day of August, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 5th day of December, 2021 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 6th and 13th days of October, 2021 the time so fixed being according to law; and that at the end of business hours on the 5th day of December, 2021, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the name of Steven F. Bowman, Executor of the estate of Franklin M. Bowman, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 11th and 18th of February, 2022, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executor. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the

filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 4th day of March, 2022.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,STEVEN F BOWMAN, personal representative(s) in the estate of FRANKLIN MELROY BOWMAN after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

STEVEN F BOWMAN S F Bowman (L.S.)
EXECUTOR

STATE OF WEST VIRGINIA COUNTY OF MONONGALIA

The foregoing instrument was acknowledged before me this 7th day of DECEMBER, 2021.

My Commission expires: JUNE 2, 2026 Pamela K Mayo
Notary Public

PAMELA K MAYO
Notary Public Official Seal
State of West Virginia
My Comm. Expires Jun 2, 2026
11 Cobun Ridge Morgantown WV 26508

MARILYN LEE BOWMAN-SORINE BOWMAN Marilyn Lee Bowman-Sorine (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 13 day of January, 2022

My Commission expires: July 15, 2023 Heidi L Thorne
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Heidi L Thorne
143 Meadowcrest Lane
Bridgeport, WV 26330
My Commission Expires July 15, 2023

STEVEN F BOWMAN S F Bowman (L.S.)
SON

STATE OF WEST VIRGINIA COUNTY OF MONONGALIA

The foregoing instrument was acknowledged before me this 7th day of DECEMBER 2021.

My Commission expires: JUNE 2, 2026 Pamela K Mayo
Notary Public

PAMELA K MAYO
Notary Public Official Seal
State of West Virginia
My Comm. Expires Jun 2, 2026
11 Cobun Ridge Morgantown WV 26508

JAMES M BOWMAN James M Bowman (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 13 day of January, 2022

My Commission expires: July 15, 2023

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Heidi L Thorne
143 Meadowcrest Lane
Bridgeport, WV 26330
My Commission Expires July 15, 2023

Heidi L Thorne
Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Casey Blake
Deputy Clerk

B-3

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,MARIAN ELISE HAROLD THOMAS,MICHELE ELAINE HARDMAN BUSHEY, personal representative(s) in the estate of LAWRENCE PHILLIP WOODS after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b) ;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

MARIAN ELISE HAROLD THOMAS (S.)
CO EXECUTRIX

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 10th day of June 2021.

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
JAMES C. TURNER
303 Spring Avenue
Clarksburg, WV 26301
My Commission Expires December 04, 2022

My Commission expires: 12/04/22

James C. Turner
Notary Public

MICHELE ELAINE HARDMAN BUSHEY (S.)
CO EXECUTRIX

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 10th day of June 2021.

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
JAMES C. TURNER
303 Spring Avenue
Clarksburg, WV 26301
My Commission Expires December 04, 2022

My Commission expires: 12/04/22

James C. Turner
Notary Public

MARIAN ELISE HAROLD THOMAS Marian Elise Harold Thomas (L.S.)
DAUGHTER

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 10th day of June, 2021.

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
JAMES C. TURNER
303 Spring Avenue
Clarksburg, WV 26301
My Commission Expires December 04, 2022

My commission expires: 12/04/22 James C. Turner
Notary Public

MICHELE ELAINE HARDMAN BUSHEY Michele Elaine Hardman Bushey
DAUGHTER

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 10th day of June, 2021.

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
JAMES C. TURNER
303 Spring Avenue
Clarksburg, WV 26301
My Commission Expires December 04, 2022

My commission expires: 12/4/22 James C. Turner
Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objects filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Casey Blake
Deputy Clerk

C-1

Short Line PSD
Regular Meeting
February 24, 2022

Present: **Eugene Rogers** **Greg Davisson**
Don Wikert **Logan Alastanos**
Gary Fain **Starla Bates**

Approval of minutes & financial report: Don made a motion to approve the minutes & financial report from December 2021, Gary second, all in favor, none opposed and none abstained.

IVR-system: The IVR system is a mass calling system. Short Line added this system to their current billing program. Starla told the Directors that the IVR system is up and running and works very well.

Leaks: Starla informed the Directors of Customer leaks on the system, Many of the customers had leaks on their side of the meter, but Short Line also had Two very significant leaks in main. One was on Lamberts Run running into a creek, the other was on Bennets Run Road going into a Culvert. These types of leaks are very hard to find. Both leaks were over a million gallons each.

Cintas: Starla told the Directors that the uniforms are being delivered and the Men are wearing them.

Accountant for Project: Don made a motion to hire Zach Dobbins as the project accountant, Gene second, all in favor, none opposed, and none abstained.

Water Loss:

12/08/21	**leak**	**Little Laurel Run**	**50,000 gal**
12/17/21	**leak**	**Lamberts Run**	**50,000 gal**
12/27/21	**leak**	**Bennets run road in culvert**	**1,200,000 gal**
01/05/2022		**Fire Dept. Structure fire RT 20**	**33,250 gal**
01/07/2022		**Fire Dept. Structure Fire Sardis**	**10,000 gal**

Announcement: Eugene made the announcement to have the next meeting on March 24, 2022.

Adjournment: There being no further business, Gary made a motion to adjourn the meeting, Don second, all in favor, none opposed, and none abstained.

Chairman

Treasurer

Secretary

SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 02/01/2022 -02/28/2022			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
GENERAL FUND ACCOUNT			
BEGINNING BALANCE	46,374.06	49,752.30	
CREDITS	63,009.97	52,497.88	
DEBITS	67,542.70	55,711.62	
ENDING BALANCE	41,682.33	46,374.06	
RESERVE ACCOUNT			
BEGINNING BALANCE	35,764.98	33,391.13	
CREDITS	2,930.88	2,378.85	
DEBITS	5.00	5.00	
ENDING BALANCE	38,690.86	35,764.98	
ESCROW CUSTOMER DEPOSIT ACCOUNT			
BEGINNING BALANCE	14,094.31	14,099.31	
CREDITS			
DEBITS	5.00	5.00	
ENDING BALANCE	14,089.31	14,094.31	
INCOME			
BILLING - WATER/LATE FEES	51,768.12	53,305.26	445,067.82
INVOICES	11,686.51	744.19	23,504.31
MISCELLANEOUS/RECONNECT FEES/BANK FEES	20.00	20.00	120.00
TAP FEES	350.00		1750.00
MISCELLANOUS INCOME/Penalties	1739.12	1785.27	14,834.38
TOTAL INCOME	65,563.75	55,854.72	485,276.51
Cash Deposits	2,930.88	2,378.85	16,935.89
EXPENSES			
CHEMICALS			
CLARKSBURG WATER BOARD	25,776.70	28,445.74	187,473.26
DIRECTORS FEES			
LAB SERVICE/SAMPLING	69.00	254.00	1434.00
MAINTENANCE	3,362.90	706.31	17,481.66
MISCELLANEOUS EXPENSE			519.64
MUNICIPLE BOND	4,656.44	4,656.44	37,251.52
OFFICE SUPPLIES & EXPENSE	818.64	823.00	6,274.89
ONE TIME YEARLY FEES			2,423.50
OUTSIDE SERVICES/CONTRACT LABOR		1615.00	16,058.86
CREDIT CARD FEES	443.77	406.79	3,763.30
ACCOUNTING FEES	200.00		4,400.00
BRICKSTREET INSURANCE		521.00	1,041.00
PAGE 2			

PAYROLL			
GROSS TOTAL WAGES	12,793.04	13,376.98	110,565.50
FICA & MEDICARE	978.66	1,023.33	8,457.33
RETIREMENT	1,162.02	1,240.11	9,696.53
PEIA - INSURANCE	946.40	946.40	6,668.00
PEIA - RHBT	96.00	96.00	3,848.20
TOTAL PSD PAYS	15,976.12	16,682.82	139,235.56
PROPERTY/LIABILITY & INJURIES INSURANCE			8,893.00
SOFTWARE PROGRAMING			1,911.59
VEHICLE MAINTANCE	93.26		3,455.45
VEHICLE PAYMENT	1,259.30	1,259.30	10,074.40
GASOLINE	891.08	1175.96	7,866.33
ELECTRIC	2,186.62	2,007.72	14,197.65
DOMINION	287.21	210.24	1,078.42
ENTERPRISE SANITATION	98.25	98.25	784.13
FRONTIER COMMUNICATIONS	192.31	192.31	1,558.05
WV 811	80.85	80.85	611.60
TOTAL EXPENSE	56,392.45	65,445.04	468,529.19

WV EXTENSION
FAMILY AND COMMUNITY DEVELOPMENT

Homespun News

May
June
2022

Harrison County
Family & Community Development Newsletter

Inside this issue:

Important Events	1
Volunteers for Energy Express, 2022 County Belle, Items needed at VA Hospital Donation	2
Mark Your Calendar, Energy Express	3
Poetry, Short Story, Photo Contests Guidelines	4
Registration Slips for CEOS Events	5
Upcoming Workshops, Executive Board Meeting, VA Collection Day	6
Contact Information, Homespun Humor	7

Lady Bugs Donates to WVU Children's Hospital

The Lady Bugs CEOS club collected more than three dozen stuffed animals that were donated to the WVU Children's Hospital in Morgantown in February. Lady Bugs president Nancy Colvin (right) presents the items to Barbara Shafer from the hospital.



Lesson Leader Trainings Slated For May, June

Join us at 9:30 a.m., Friday, May 6 at the 4-H Center to learn about the "haunting history" of the Trans Allegheny Lunatic Asylum in Weston. You will hear about the early care of those afflicted with mental health problems.

Also that day, the lesson on Sensational Soups will be offered. The discussion will revolve around the types of soups and how to preserve your soups for future meals.

On June 4, the final Lesson Leader training will feature Advanced Care Planning, where you will learn how to plan for future medical care.

County Council Meeting, Cultural Arts Show May 23

The annual CEOS Cultural Arts Show will be held in conjunction with the May County Council meeting on Monday, May 23 at the 4-H Center. Registration for the Cultural Arts Show begins at 8:30 a.m., and there is no limit as to the number of pieces you can enter. The list of categories appeared in the March/April newsletter. You are asked to fill out an index card with your name, the category, and your club for each piece you enter. Judging will start at 9:30 a.m. Those attending the day will be able to vote for the People's Choice and the Best of Show awards following the completion of the judging. Winners of the show will be announced during the County Council meeting.

HCCEOS
Cultural Arts Show

The County Council meeting will begin at 9:30 a.m. Health Motivator calendars will be available for pick-up at the meeting. We are also collecting supplies for this summer's Energy Express classes. A list of what is needed can be found on page 3 of this newsletter. Those materials can be brought to the County Council meeting or to the next day's VA collection event. They can also be dropped off at the 4-H Center or the Extension Office between 8 a.m. and 4 p.m., Monday through Friday throughout May and June.

WV EXTENSION

ENERGY EXPRESS

Featured Project

Consider Being A Volunteer Reader



Looking for a great way to pick up volunteer hours this summer? Then you should consider being a volunteer reader at Energy Express. Harrison County Parks & Recreation Director Mike Book will be our featured speaker at the May 23 County Council meeting, and he will outline the process for being an Energy Express volunteer. You could volunteer as much or as little as you like. Books are provided to the volunteers, or you could listen to a child read the book to you. Energy Express will be held in June and July at both North View Elementary School and West Milford Elementary School.

Energy Express is a six-week summer reading and nutrition program for children living in the state's rural and low-income communities. The program runs from June 9 through July 22.

Congratulations To Virginia Chapman, Our 2022 Harrison County Belle

Virginia Chapman from the Johnstown CEOS club will represent Harrison County at the West Virginia State Folk Festival held Friday, June 17 through Sunday, June 19 in Glenville. Her photo and biography, along with one from each belle representing as many as 55 counties, will be assembled into a 2022 Belle booklet to be distributed at the festival. For more information on the festival, visit the website: www.wvstatefolkfestival.org



Thank you for all that you do.
Sincerely,
Ric Rodriguez
Extension Agent
&
John Wickline
Program Assistant

Save these items for the VA Medical Center to be presented May 24

Underwear — All Sizes (M-4XL)	Current music CDs for Library/MRI Suite	Shaving Cream & Lotion (Non-alcohol based)
T-shirts — All Sizes	DVD Movies	Combs
Denture Adhesive/Tablets	Shampoos — Small	Deodorant — Small
Backpacks (empty)	Phone Cards	Puzzle Books — Large Print
Toothbrushes	Toothpaste— Small	Wheelchair/Walker Caddies
Clothing (new only)	Composition notebooks or Spiral notebooks	Coats & Jackets for homeless Vets
"Patient Comfort Kits" *	"Welcome Home Kits" **	

*New Patient Comfort Kit includes: shampoo, soap, toothbrush, toothpaste, combs, razor, shaving cream.
**Welcome Home Kit includes: broom, mop bucket, toilet brush, shower curtain, basic supplies. No chemicals.



May

6 Lesson Leader Training
Trans Allegheny Lunatic Asylum
Sensational Soups
15 CEOS Week Begins
20 String Art Workshop
23 County Council Meeting
Energy Express Items Collected
Cultural Arts Show, register at 8:30 a.m.
24 Collecting for VA Hospital

June

3 Lesson Leader Training
Advanced Care Planning
10 Seed Bomb Workshop
17 WV Folk Festival, Glenville
24 Photo Contest Entries Due
29 Executive Board Meeting

July

11 County Council Meeting & Picnic
Cleaning Supplies collected
22 Christmas in July Workshop
25-27 NVON Conference, Evansville, IN

August

1 CVH Forms Due
5 Poetry, Short Story Entries Due
5 Basket Workshop
29 Executive Board Meeting

September

1 Reorganization Forms Due
12 County Council Meeting
16 Scarf Making Workshop

Programs and activities offered by the WVU Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status. When registering for programs, please designate special access or dietary needs 3 weeks prior. The information given herein is supplied with the understanding that no discrimination is intended, and no endorsement by the Cooperative Extension Service is implied.

October

4-6 WVCEOS Fall Conference
14 County Goal Writing Workshop
21 Bouquet in a Cup Workshop
24 Executive Board Meeting
30 CEOS of the Year forms due

November

4 Basket Makeup Workshop
7 County Council Meeting
18 Demonstration & Achievement Day
30 Deadline to submit Club Dues, Club Rosters, and Committee Reports

Save these items for Energy Express

Foam Egg cartons	Butcher paper
Shredded paper	Textured fabrics
Paper bags (all sizes)	End rolls of newsprint
Wood scraps	Paper plates
Paper towel tubes	Cotton balls
Buttons and beads	Clothesline, clothespins
Large appliance boxes	Feathers
Used file folders	Plastic grocery bags
Wallpaper sample books	Sand
Flour	Socks and pantyhose
Magazines w/pictures	String, thread, yarn
Newspapers	Wrapping paper
Freezer paper	Plastic buckets with lid

Plastic rings from drink packs
Cupcake paper liners
Shower Curtains, old sheets
Containers (cardboard, plastic cottage cheese, yogurt, etc.)
Foam meat trays (please disinfect with water and bleach before dropping off)
Packing materials, such as foam peanuts
Items may be dropped off at the Extension Office, at the Parks & Recreation office, at the May Cultural Arts Show, or the May 24 VA collection.

Creative Writing Guidelines



Submit Writing to
WVU/Harrison County Extension Office
1117 Good Hope Pike
Clarksburg, WV 26301
by August 5, 2022

- The Creative Writing Contest is a short story contest for storytellers, not for news or news feature reporters. There will be one winner submitted from each county.
- The short story should contain 1,000 words or less.
- It should be written by a CEOS member who is not a professional writer of short stories (meaning he or she receives no compensation for the short story).
- The story can be about any subject. For this contest, creative writing pieces do not have to be about CEOS members. The story need not be about real events or real places.
- The short story does not have to be published to be eligible.
- The short story should be typed and stored securely inside a folder or notebook.
- The folder's identification should include the writer's name, address, telephone number, club, and county.

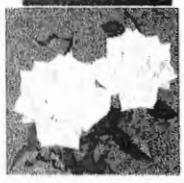


CEOS Photo Contest Guidelines









- Categories: People, Scenery, Animals, and Flowers
- Only one snapshot per category
- Unframed 4" x 6"copy
- Deadline to submit to County Extension Office is June 24
- Displayed at the July Council Meeting

Poetry Contest Guidelines



Dickinson

- The poem should be 250 words or less.
- The poem must be written by a CEOS member who is not a professional poet (meaning she or he receives no compensation for the poem.)
- The poem can be about any subject.
- The poem does not have to be published to be eligible.
- The poem must be typed and stored securely inside a folder or notebook.
- The folder's identification should include the poet's name, address, telephone number, CEOS club, and county.

Poems should be submitted by August 5, 2022 to WVU/Harrison County Extension Office, 1117 Good Hope Pike, Clarksburg, WV 26301

Seed Bomb Workshop
9:30 a.m., Friday, June 10 at the 4-H Center
. All materials will be provided. There is no charge to attend.

Seed Bomb Workshop

NAME:_____ **CLUB:** _____
ADDRESS: _____ **PHONE:** _____

Mail to : John Wickline
1117 Good Hope Pike
Clarksburg, WV 26301

Please RSVP by June 3, 2022
Mail or call (304) 624-8650

Lesson Leader Training
9:30 a.m., Friday, June 3 at the 4-H Center
The training will be for the Advanced Care Planning lesson.

Lesson Leader Training
Advanced Care Planning

NAME:_____ **CLUB:** _____
ADDRESS: _____ **PHONE:** _____

Mail to : John Wickline
1117 Good Hope Pike
Clarksburg, WV 26301

Please RSVP by May 27, 2022
Mail or call (304) 624-8650

String Art Workshop
9:30 a.m., Friday, May 20 at the 4-H Center
The cost of the class will be $16, and it will be limited to the first 10 who register by the May 10 deadline.

String Art Workshop

NAME:_____ **CLUB:** _____
ADDRESS: _____ **PHONE:** _____

Mail to : John Wickline
1117 Good Hope Pike
Clarksburg, WV 26301

Please RSVP by May 10, 2022
Cost: $16
Make checks payable to HCCEOS

Lesson Leader Training
9:30 a.m., Friday, May 6 at the 4-H Center
The training will be for Haunting History of the Trans Allegheny Lunatic Asylum and for Sensational Soups

Lesson Leader Training
Haunting History, Sensational Soups

NAME:_____ **CLUB:** _____
ADDRESS: _____ **PHONE:** _____

Mail to : John Wickline
1117 Good Hope Pike
Clarksburg, WV 26301

Please RSVP by April 29, 2022
Mail or call (304) 624-8650

Drive By, Drop Off Donations for the VA Hospital

In the spirit of service to our community and to honor veterans, members can donate personal hygiene, comfort, and entertainment items to the VA Medical Center on May 24. Because of ongoing construction at the hospital, the items will be collected at the 4-H Center. Our staff will be set up in the parking lot at 10 a.m., and you can drop off your items between 10 a.m. and 1 p.m. that day. Simply drive up, pop your trunk, and we will put the donated items on our tables. The list of supplies being collected can be found on page 2 of this newsletter.

String Art Workshop May 20



Looking to learn a new craft and show your Mountaineer spirit at the same time? We will be hosting a String Art Workshop at 9:30 a.m., Friday, May 20 at the 4-H Center to satisfy those yearnings. Patricia Rummel will be leading the course, and participants will weave string through a pre-made Flying WV logo pattern. All materials will be provided. The workshop is limited to the first 10 who register and pay the $16 for the kit. The deadline to register is May 10. Fill out the reservation slip on page 5 and send it to the Extension Office by the deadline.

Executive Board Meets June 29



The Harrison County CEOS Executive Board will meet at 9:30 a.m., Wednesday, June 29 at the 4-H Center. Please note that the meeting will be held on a different day of the week because of Extension staff and some CEOS volunteers being involved in the county's annual 4-H camp at WVU Jackson's Mill.

Topics to be discussed at the Executive Board meeting include plans for the July County Council meeting and picnic, which is expected to be an in-person event this year. The agenda for the business portion of the July meeting will also be set.

Seed Bomb Workshop Scheduled for June 10

Beginning January 2022, the Project in Common for the National Volunteer Outreach Network is "BEE-CAUSE Pollinators Feed the World." It is a project designed to inform people about all kinds of pollinators and promote the importance of pollinators.

With that in mind, WVU Extension Agent Jennifer Friend will lead a workshop on supporting this international project at 9:30 a.m., Friday, June 10 at the 4-H Center. It is free, and all materials will be provided.

Did you know that without pollinators, we would starve? Wildflowers are a cheap and easy way to attract pollinators and bring them in to pollinate your garden vegetables. There are a few ways that we can create a new wildflower area. Probably one of the more fun ways is to create seed bombs! What's more fun than tossing a ball and eventually seeing wildflower seeds sprout?

Seed bombs can be made with any wildflower seeds; however it's important that they are native to the area. They are made with air-dry clay, wildflower seeds, and potting soil. We'll make the balls, then they need to dry and can then either be tossed or stored in an air-tight container.



HOMESPUN HUMOR

In honor of Father's Day, here are a few Dad Jokes

What do you call an alligator in a vest? *An investigator!*

Can a kangaroo jump higher than a house? *Of course, houses can't jump*

What's orange and sounds like a parrot? *A carrot!*

What kind of car does a sheep like to drive? *A Lamborghini*

Why are spiders so smart? *They can find everything on the web.*

What rock group has four men who don't sing? *Mount Rushmore*

Wanna hear a joke about paper? *Never mind, it's tearable.*

I hate Velcro — *it's a rip off.*

The wedding was so beautiful, *even the cake was in tiers.*

I once wrote a song about a tortilla, *but it was more of a wrap.*

What do you call a pencil with two erasers? *Pointless*



WVU Harrison County Extension
1117 Good Hope Pike
Clarksburg, WV 26301
Phone 304-624-8650
Fax 304-624-0017
E-mail:
Ric.Rodriguez@mail.wvu.edu
John.Wickline@mail.wvu.edu
Web site:
https://extension.wvu.edu/harrison

"Every day may not be good, but every day has good in it."

www.wvu.edu

2022 Harrison County CEOS Officers:

President	**Carolyn Romine**
	Friendly Neighbors CEOS
Vice President	**Deloris Wilson**
	Stonewood CEOS
Secretary	**Patricia Rummel**
	Shinn's Run CEOS
Treasurer	**Joann Giovanetti**
	Coburn's Creek CEOS
Board Advisor	**Connie Wolfinger**
	Sycamore CEOS