Wednesday May 4, 2022

# 10:00 A.M.

**The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be 0allowed during public comment period and/or scheduled appointments.**

**Join Zoom Meeting**

***********************************************

**https://us02web.zoom.us/j/7628160712**

**Dial: 1-888-788-0099 US Toll-free**

**Meeting ID: 762 816 0712**

**Passcode: 270967**

**Appointments:**

**10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance**

**10:20 A.M. --- Hearing for Will in Solemn Form--- Frances June Webb**

**10:30 A.M. --- Tom Amen, Steptoe & Johnson --- Report Status on Property & Excise Tax TIF & All Assessment on Property**

**10:40 A.M. --- Salli Martin --- Audit Exit Conference**

**10:50 A.M. --- Funding Request --- Wallace VFD --- James Gump, Jr.**

**NEW BU5INE5S – Action Items for Consideration or Approval:**

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Isaiah Williams --- Part-time Temporary --- Effective 04-28-2022 --- Pros. Attorney**
4. **Minutes and /or Amended Minutes of Previous Meeting *(NONE)***
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor Requisition List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application *(NONE)***
7. **Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) *(NONE)***

8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission
   A. Requisition Number #59 --- Art by Crim $10,000.00
   B. Requisition Number #60 --- Rycon $1,621,025.84
9. Review – Discuss – Consider Transfer funds from 404-214 to 404-459 in the amount of $221.80 & from Fund 404-221 to 404-341 in the amount of $2500.00 for Tax Division for Fiscal Year 2021-2022
10. Review - Discuss – Consider Proposed Demolitions of 5tate Owned Property
11. Review – Discuss – Consider Grants Department Applying for the WVREA Grant for Razing of Dilapidated Structures
12. Review – Discuss – Consider MOU between Harrison County Commission Animal Control (HCAC) and Best Friends Animal Society (BFAS) to do an Assessment of the Facility and Operations
13. Review – Discuss – Consider Donation of Nuzum Property Located Near Rail Trail System in Shinnston, WV Area
14. Review – Discuss – Consider GSA Change Order Request #19 R2
15. Review – Discuss - Consider Resolution Authorizing the Acceptance of Funds from WV Department of Agriculture for the Spay/Neuter Assistance Program
16. Review – Discuss - Make Part of Record --- Wolf Run Mining LLC
17. Review – Discuss – Consider Selling Excess County Property as Set Forth on List.
18. Review – Discuss – Consider Update from parks on projects. Balance in park's budget --- Projected expenses by June 30. (Projects, wages, etc.)
19. Review – Discuss – Consider Staff to report on GSA building change orders, change request, cost for changes & status of FFE purchases
20. Review – Discuss – Consider Approve new computers for assessor, tax, clerk, voting and commission offices.
21. Review – Discuss – Consider Staff update on Rail trails --- Money spent this fiscal year --- Amount budgeted for this year --- Projected cost by June 30.
22. Review – Discuss – Consider Update on elevators --- Discuss replacing them.
23. Review – Discuss – Consider Report on ARPA funds --- Report, copies of requested projects etc.
24. Review – Discuss - Consider Entry of Agreed Order Withdrawing Motion for an Order Appointing the Sheriff of Harrison County, West Virginia as Administrator De Bonis Non, of the Estate of Shirley J. Epling
25. Administrator's Report
26. Commissioner Comments - Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk

B. Monthly Fiduciary Commission Settlements:
   1. Stella Frances Shreves, Deceased
   2. Elizabeth Ann Surock, Deceased
   3. Janet E. McCarthy, Deceased

C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts:
   1. Greater Harrison County PSD --- Agenda May 4, 2022

D. Thank you Letter from American Red Cross for donation of $2,000.00, applied to Home Fire Relief

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Bridgeport PD Notice of Membership --- Harrison & Taylor County 911 Advisory Board

T-2. Ordinance Modification Request Authorizing Volunteer Fire Companies & Paid Fire Companies to Charge Fees

Harrison County
03/17/2022 @ 02:28:00 PM
10:20 A.M.



**GLOVER LEGAL**
P L L C

*David C. Glover*
214 Saint James Drive
Clarksburg, WV 26301
Phone: (304) 969-9192
Facsimile: (304) 566-7237

March 15, 2022

John Spires, Clerk
Harrison County Commission
301 W Main Street
Clarksburg WV 26301

Dear Mr. Spires:

Enclosed for filing is an original "Petition of Beneficiaries to Permit a Copy of a Will to Probate as the Last Will and Testament of Frances June Webb" and an "Order" for consideration by the Harrison County Commission.

Thank you in advance for your assistance in this matter. If you have any questions, please do not hesitate to contact me.

Very truly yours,

David C. Glover

DCG/mg
Enclosures

**IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA**

**IN RE: ESTATE OF FRANCES JUNE WEBB**

**PETITION OF BENEFICIARIES TO PERMIT A COPY OF A WILL TO PROBATE AS THE LAST WILL AND TESTAMENT OF FRANCES JUNE WEBB**

Come now the Petitioners, William H. Webb and Kimberly S. Miller, by counsel David C. Glover, and respectfully petition the County Commission of Harrison County, West Virginia, to permit a copy of the Will of Frances June Webb to probate as the Last Will and Testament of Frances June Webb (hereinafter "Will"). In support of said Petition, the Petitioners state as follows:

1. On December 31, 2021, Frances June Webb died at United Hospital Center from Sepsis and Bilateral Pneumonia. (See copy of Death Certificate attached hereto).

2. Frances June Webb was survived by her husband of over 51 years, William H. Webb, and one daughter, Kimberly S. Miller, the Petitioners herein.

3. William H. Webb and Kimberly S. Miller are the sole beneficiaries of the Estate of Frances June Webb. (See Affidavits attached hereto).

4. Dean C. Ramsey, as attorney for Frances June Webb and her husband William H. Webb, prepared their Wills, which they both executed, before witnesses, in Attorney Ramsey's office on May 16, 2008.

5. After execution of the Wills, Attorney Ramsey made a copy of each of their Wills and gave them to Frances and William along with the original of each of their Wills. (See Copy of Frances June Webb's Will attached hereto).

6. Frances and William took their original Wills and the copies provided by Attorney Ramsey to their residence and put them in safe keeping in places that each used to store important documents.

7. In the last few years of her life, Frances developed dementia. She would hide items and documents and throw into the trash important items and documents, among other things.

8. Petitioners have completed an exhaustive search of the Webb house and are unable to locate the original of Frances' Will. They did find the copy of Frances' Will in the location where she normally kept important documents.

9. Petitioners believe that Frances threw away the original of her Will and Petitioners have little hope that the original of the Will of Frances June Webb will ever be located.

10. Petitioners are able to offer an exact copy of the executed Will of Frances June Webb.

11. Petitioners are absolutely certain that Frances June Webb never revoked, or attempted to revoke, the Will she executed, before witnesses, on May 16, 2008.

12. Petitioners are absolutely certain that Frances throwing away in the trash her original Will certainly did not constitute a conscious destruction and revocation by Frances June Webb of the Will executed on May 16, 2008.

13. Petitioner assert that the destruction of the original Will was simply an accident by Frances who was suffering from dementia and was not in the right frame of mind.

14. Petitioners believe it is reasonable, under the circumstances, to admit the copy of the Will to probate as the Last Will and Testament of Frances June Webb.

**WHEREFORE**, for the foregoing reasons, the Petitioner respectfully requests that the County Commission of Harrison County, West Virginia, permit the copy of the Will of Frances June Webb to probate as the Last Will and Testament of Frances June Webb.

Respectfully submitted this 15th day of March, 2022.

David C. Glover
WV State Bar ID #4606

Glover Legal, PLLC
214 St. James Drive
Clarksburg, WV 26301
(304) 969-9192
Counsel for Petitioners

**AFFIDAVIT**

STATE OF WEST VIRGINIA )
( TO-WIT:
COUNTY OF HARRISON )

**WILLIAM H. WEBB** being first duly sworn, upon his oath, says that:

1. He is over the age of eighteen (18) years.

2. He is the husband of the late Frances June Webb, who died testate on December 31, 2021.

3. He is a beneficiary of the Estate of Frances June Webb.

4. On the 16th day of May, 2008, he and Frances each executed Wills at the office of West & Jones prepared by Attorney Dean C. Ramsey. Attorney Ramsey gave each the original Will and a copy of their Wills.

5. Both took their original Wills and the copy to their residence and put them in safe keeping in places that each used to store important documents.

6. In the last few years of her life, Frances developed dementia. She would hide items and documents and throw into the trash important items and documents.

7. He has completed an exhaustive search of the house and is unable to locate the original of Frances' Will. He did find the copy of Frances' Will in the location where she normally kept important documents.

8. He believes that Frances threw away the original of her Will and he has little hope that the original of the Will of Frances will ever be located.

9. He has reviewed a copy of the Will of Frances June Webb.

10. He can state with certainty that Frances never created a new Will after executing the May 16, 2008 Will.

11. He has no objection to and supports the County Commission permitting copies of his wife's Will to be admitted to probate as the Last Will and Testament of Frances June Webb.

And further affiant sayeth not.

William H. Webb

Taken, subscribed and sworn to before me this 14th day of March, 2022.




Notary Public

My commission expires: August 15, 2024

**AFFIDAVIT**

STATE OF WEST VIRGINIA )
( TO-WIT:
COUNTY OF HARRISON )

**KIMBERLY SUE MILLER** being first duly sworn, upon her oath, says that:

1. She is over the age of eighteen (18) years.

2. She is the only child of William H. Webb and the late Frances June Webb, who died testate on December 31, 2021.

3. She is a beneficiary of the Estate of Frances June Webb.

4. She was aware that her parents, Frances June Webb and William H. Webb, both executed Wills on the 16th day of May, 2008, at the office of West & Jones prepared by Attorney Dean C. Ramsey. Attorney Ramsey gave each the original Will and a copy of their Wills.

5. She was aware that both her parents took their original Wills and the copy to their residence and put them in safe keeping in places that each used to store important documents.

6. In the last few years of her life, her mother Frances developed dementia. She would hide items and documents and throw into the trash important items and documents.

7. She has helped her father, William H. Webb, complete an exhaustive search of the house and is unable to locate the original of Frances' Will. She is aware that her father did find a copy of Frances' Will in the location where she normally kept important documents.

8. She firmly believes that her mother threw away the original of her Will and she has little hope that the original of Frances' will ever be located.

9. She has reviewed a copy of the Will of Frances June Webb.

10. She is unaware of her mother ever creating a new Will after executing the May 16, 2008 Will.

11. She has no objection to and supports the County Commission permitting copies of her mother's Will to be admitted to probate as the Last Will and Testament of Frances June Webb.

And further affiant sayeth not.

Kimberly Sue Miller

Taken, subscribed and sworn to before me this 14th day of March, 2022.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
MELISSA A. GLOVER
214 St. James Drive
Clarksburg, WV 26301
My Commission Expires Aug. 15, 2024

Notary Public

My commission expires: August 15, 2024

**IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA**

**IN RE: ESTATE OF FRANCES JUNE WEBB**

**ORDER**

On this day came the Petitioners, William H. Webb and Kimberly S. Miller, by counsel, David C. Glover, upon their previously filed Petition and requested that the Harrison County Commission permit a copy of the Will of Frances June Webb to probate as the Last Will and Testament of Frances June Webb.

As indicated in the Petition, on December 31, 2021, Frances June Webb died at United Hospital Center from Sepsis and Bilateral Pneumonia. Petitioners have completed an exhaustive search of Frances' residence and cannot locate the original Will for Frances June Webb. Petitioners are certain that Frances accidently threw away the original of the Will in the trash. Petitioners, and their counsel, are able to offer an exact copy of the original Will of Frances June Webb.

The Harrison County Commission, having reviewed the Petition, hereby makes the following findings:

1. Frances June Webb died on December 31, 2021, at United Hospital Center from Sepsis and Bilateral Pneumonia.
2. Frances June Webb executed a Last Will and Testament, duly witnessed, on May 16, 2008. The Will was prepared by Attorney Dean C. Ramsey and Frances executed the Will at his office.
3. Frances June Webb retained the original of her Will and an exact copy of her Will.
4. Frances June Webb was survived by her husband of over 51 years, William H. Webb, and

one daughter, Kimberly S. Miller, the Petitioners herein.

5. Petitioners are the sole beneficiaries of the Estate of Frances June Webb.

6. William H. Webb and Kimberly S. Miller had knowledge that Frances June Webb kept the original of her Will and the copy in the residence she shared with her husband, William H. Webb.

7. In the last few years of her life, Frances developed dementia. She would hide items and documents and throw into the trash important items and documents.

8. William H. Webb and Kimberly S. Miller have completed an exhaustive search of the house and are unable to locate the original of Frances' Will. They did find the copy of Frances' Will in the location where she normally kept important documents.

9. William H. Webb and Kimberly S. Miller believes that Frances threw away the original of her Will and they have little hope that the original of the Will of Frances will ever be located.

10. It is reasonable to conclude that the original of the Last Will and Testament of Frances June Webb was thrown in the trash by Frances as a result of her suffering from dementia.

11. William H. Webb and Kimberly S. Miller are able to offer an exact copy of the executed Will of Frances June Webb.

12. It is reasonable to conclude that Frances June Webb never revoked the Will executed by her, before witnesses, on May 16, 2008.

13. That the throwing away of the original Will did not constitute a conscious destruction and revocation by Frances June Webb of the Will she executed on May 16, 2008.

14. That the throwing away of the original Will was simply an accident.

15. That it is reasonable, under the circumstances, to admit the copy of the Will to probate as

the Last Will and Testament of Frances June Webb.

THEREFORE, based upon the above, it is hereby **ORDERED** that the copy of the Wills of Frances June Webb be admitted to probate by the Clerk of the County Commission as the Last Will and Testament of Frances June Webb.

It is further ORDERED that the Clerk of the County Commission transmit a copy of this Order, duly certified, to the following:

Harrison County Commission
301 West Main Street
Clarksburg, WV 26301

David C. Glover
GLOVER LEGAL, PLLC
214 St. James Drive
Clarksburg, WV 26301
Counsel for Petitioners

ENTER: _____

_____
Susan Thomas, President
Harrison County Commission

_____
Patsy Trecost, Commissioner
Harrison County Commission

_____
David Hinkle, Commissioner
Harrison County Commission

PREPARED BY:

David C. Glover
DAVID C. GLOVER (WV State Bar ID #4606)

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH - VITAL REGISTRATION OFFICE
PHYSICIAN'S / MEDICAL EXAMINER'S CERTIFICATE OF DEATH
350 CAPITOL STREET, ROOM 165, CHARLESTON, WV 25301

028447
STATE FILE NUMBER

NAME OF DECEDENT: Webb, Frances

**FUNERAL DIRECTOR**

| 1. DECEDENT'S LEGAL NAME (Include AKA's if any) (First, Middle, Last) | 2. SEX | 3. SOCIAL SECURITY NUMBER |
|---|---|---|
| Frances June Webb | F | |

| 4a. AGE (Last Birthday) (Years) | 4b. IF UNDER 1 YEAR (Months / Days) | 4c. IF UNDER 1 DAY (Hours / Minutes) | 5. DATE OF BIRTH (MM/DD/YYYY) | 6. BIRTHPLACE (City and State or Foreign Country) |
|---|---|---|---|---|
| 80 | | | 06/03/1941 | Salem, WV |

| 7a. RESIDENCE (STATE) | 7b. COUNTY | 7c. CITY OR TOWN | 7d. STREET AND NUMBER | 7e. APT. NO. | 7f. ZIP CODE | 7g. INSIDE CITY LIMITS? |
|---|---|---|---|---|---|---|
| WV | Harrison | Salem | 40 Lochmere Lane | | 26426 | ☐ Yes ☒ No |

7h. 2nd LEGAL RESIDENCE - PROBATE USE ONLY - OPT. — STREET & NUMBER | APT. NO. | CITY OR TOWN | COUNTY | STATE | ZIP

| 8. EVER IN US ARMED FORCES? | 9. MARITAL STATUS AT TIME OF DEATH | 10. SURVIVING SPOUSE'S NAME (Give name prior to first marriage.) |
|---|---|---|
| ☐ Yes ☒ No | ☒ Married ☐ Married, but separated ☐ Widowed ☐ Divorced ☐ Never Married ☐ Unknown | William Howard Webb |

| 11. FATHER'S / PARENT 1'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last) | 12. MOTHER'S / PARENT 2'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last) |
|---|---|
| Clarence Lewis | Ethel B Murphy |

| 13a. INFORMANT'S NAME | 13b. RELATIONSHIP TO DECEDENT | 13c. MAILING ADDRESS (Street and Number, City, State, Zip Code) |
|---|---|---|
| William Webb | Husband | 40 Lochmere Lane Salem WV 26426 |

14. PLACE OF DEATH (Check only one: see instructions)

IF DEATH OCCURRED IN A HOSPITAL: ☒ Inpatient ☐ Emergency Room/Outpatient ☐ Dead on Arrival
IF DEATH OCCURRED SOMEWHERE OTHER THAN A HOSPITAL: ☐ Hospice facility ☐ Nursing home/Long term care facility ☐ Decedent's home ☐ Other (Specify):

| 15. FACILITY NAME (If not institution, give street & number) | 16. CITY OR TOWN, STATE, AND ZIP CODE | 17. COUNTY OF DEATH |
|---|---|---|
| United Hospital Center | Bridgeport, WV 26330 | Harrison |

| 18. METHOD OF DISPOSITION | 19. PLACE OF DISPOSITION (Name of cemetery, crematory, other place - location in Box 20.) |
|---|---|
| ☐ Burial ☒ Cremation ☐ Entombment ☐ Donation ☐ Removal from State ☐ Other (Specify): | Mountain Cremation Service |

| 20. DISPOSITION LOCATION (City, State) | 21. NAME AND COMPLETE ADDRESS OF FUNERAL FACILITY |
|---|---|
| Clarksburg, WV | Davis Funeral Home 1999 W Main St Salem WV 26426 |

22. SIGNATURE OF FUNERAL SERVICE LICENSEE OR PERSON ACTING AS SUCH ▶ [signature]

23. LICENSE NUMBER (Or Licensee): FD3703

**LICENSED HEALTH PROFESSIONAL OR CORONER**

ITEMS 24-28 MUST BE COMPLETED BY PERSON WHO PRONOUNCES OR CERTIFIES DEATH

24. DATE PRONOUNCED DEAD (MM/DD/YYYY): 12/31/2021
25. TIME PRONOUNCED DEAD: 1415
26. SIGNATURE AND TITLE OF PERSON PRONOUNCING DEATH (Only when pronouncer IS NOT also the certifier.) ▶ Jessica Harvey DO
27. DATE SIGNED (MM/DD/YYYY): 12/31/2021

**PHYSICIAN, QUALIFIED APRN / PA OR NON-PHYSICIAN CORONER**

DATE/TIME OF DEATH MUST BE COMPLETED

28. ACTUAL OR PRESUMED DATE OF DEATH (MM/DD/YYYY): 12/31/2021
29. ACTUAL OR PRESUMED TIME OF DEATH: 1401
30. WAS MEDICAL EXAMINER OR CORONER CONTACTED? ☒ No ☐ Yes — IF YES, MEDICAL EXAMINER CASE #

CAUSE OF DEATH

31. PART I. Enter the chain of events – diseases, injuries, or complications that directly caused the death. DO NOT enter terminal events such as cardiac arrest, respiratory arrest, or ventricular fibrillation without showing the etiology. Enter only one cause on a line. Add additional lines if necessary.

| | | Approximate Interval Between Onset and Death |
|---|---|---|
| IMMEDIATE CAUSE (Final disease or condition resulting in death) → a. | Sepsis | |
| Due to (or as a consequence of): | | |
| Sequentially list conditions, if any, leading to the cause listed on line a. Enter the UNDERLYING CAUSE (disease or injury that initiated the events resulting in death) LAST — b. | Bilateral Pneumonia | |
| Due to (or as a consequence of): | | |
| c. | NSTEMI | |
| Due to (or as a consequence of): | | |
| d. | Chronic Diarrhea | |

PART II. Enter other significant conditions contributing to death but not resulting in the underlying cause in PART I.

32a. WAS AN AUTOPSY PERFORMED? ☐ Yes ☒ No
32b. WERE AUTOPSY FINDINGS AVAILABLE TO COMPLETE THE CAUSE OF DEATH? ☐ Yes ☐ No

33. DID TOBACCO USE CONTRIBUTE TO DEATH? ☐ Yes ☐ Probably ☐ No ☒ Unknown

34. IF FEMALE: ☐ Not pregnant within past year ☐ Pregnant at time of death ☐ Not pregnant, but pregnant within 42 days of death ☐ Not pregnant, but pregnant 43 days to 1 year before death ☐ Unknown if pregnant within the last year

35a. CAUSE/MANNER PENDING? ☐ Pending Investigation ☐ Data Amended — See 35b. for Final Manner of Death

35b. FINAL MANNER OF DEATH: ☒ Natural ☐ Accident ☐ Suicide ☐ Homicide ☐ Could not be determined

**MEDICAL EXAMINER OR CORONER ONLY**

36a. DATE OF INJURY (MM/DD/YYYY) | 36b. TIME OF INJURY | 36c. PLACE OF INJURY (e.g., Decedent's home, construction site, restaurant, office building, wooded area) | 36d. INJURY AT WORK? ☐ Yes ☐ No

36e. LOCATION OF INJURY: Street & Number: | Apt No.: | City or Town: | State or Country: | Zip Code:

36f. DESCRIBE HOW INJURY OCCURRED

36g. IF TRANSPORTATION INJURY: ROLE: ☐ Driver/Operator ☐ Passenger ☐ Pedestrian ☐ Other (Specify) _____
SEATBELT RESTRAINT STATUS: ☐ Restrained ☐ No restraint ☐ Unknown
HELMET STATUS: ☐ Helmet ☐ No helmet ☐ Unknown

**PHYSICIAN, QUALIFIED APRN / PA, OR CORONER ONLY**

37a. CERTIFIER (Check only one):
☐ Certifying Physician or Qualified APRN / PA - To the best of my knowledge, death occurred due to the cause(s) and manner stated.
☒ Pronouncing & Certifying Physician or Qualified APRN / PA - To the best of my knowledge, death occurred at the time, date, and place, and due to the cause(s) and manner stated.
☐ Medical Examiner/Coroner - On the basis of examination, and/or investigation, in my opinion, death occurred at the time, date, and place, and due to the cause(s) and manner stated.

Signature of Certifier ▶ Jessica Harvey DO — Date Certified 12/31/2021

37b. PRINT NAME, ADDRESS, AND ZIP CODE OF PERSON CERTIFYING TO CAUSE OF DEATH (Item 31.): Jessica Harvey 327 Medical Park Dr Bridgeport WV 26330
37c. TITLE OF CERTIFIER: DO

**OFFICE USE ONLY**

38. FOR OFFICIAL REGISTRAR USE ONLY - SIGNATURE OF REGISTRAR ▶ [signature]
39. FOR OFFICIAL REGISTRAR USE ONLY - DATE FILED: JAN 27 2022

STATE/COUNTY ORIGINAL

FORM VS-002 (Rev. 5/2020)

TYPE/PRINT IN PERMANENT BLACK INK

G0397225

# STATE OF WEST VIRGINIA

G0397225

This is to certify that this document is a true and accurate reproduction of an official record, or the facts abstracted from an official record, on file with:

Vital Statistics
Bureau for Public Health
West Virginia Department of Health and Human Resources
Charleston, West Virginia

Matthew R. Wickert
State Registrar

Date Certified: Jan 28, 2022

**The certified copy or information appears on the reverse side on multicolor surface.**
**Document contains heat-sensitive stamp and watermark.**

**Do not accept without verifying watermark.**

**WARNING!**
**It is a crime punishable by fine and imprisonment to counterfeit or alter this certificate or to use the vital statistics record of another person for deceptive purposes.**

WVDHHR-REVISED 03/2020

Names and addresses of each individual named in the Will of Frances June Webb:

William Howard Webb
40 Lochmere Lane
Salem, WV 26426

Kimberly Sue Miller (Squires)
159 Raccoon Run
Salem, WV 26426

backup Executor: William C. Hoover
476 Lake Floyd Circle
Bristol, WV 26426

I, FRANCES JUNE WEBB, a resident of Harrison County, West Virginia, being of sound mind and disposing memory and over the age of eighteen (18) years, do make, publish and declare this to be my Last Will and Testament hereby revoking all previous wills and codicils heretofore by me made.

I.

I direct that all my just debts and funeral expenses be paid or provided for as soon as practicable after my death.

II.

All estate and inheritance taxes or transfer or death taxes which may be assessed or imposed with respect to my estate or any part thereof wheresoever situated, whether or not passing under this will, including the taxable value of all policies of insurance on my life and all transfers, powers, rights or interests includable in my estate for the purpose of such taxes shall be paid out of my residuary estate as an expense of administration and without apportionment and shall not be prorated or charged against any of the other gifts in this will or against property not passing under this will.

III.

I direct that any gift or transfer which I have made or may hereafter make during my lifetime to any beneficiary under this will shall not be treated as an advancement or be brought into hotchpot.

IV.

I give, devise and bequeath unto my daughter, KIMBERLY SUE SQUIRES, my jewelry, personal clothing, china, and my curios with the glass shoe collection.

V.

I give, devise and bequeath all of the rest, residue and remainder of my estate, real, personal and mixed, of whatever kind or character and wheresoever situate, which I may own or have the power to dispose of at my death, unto my

husband, WILLIAM HOWARD WEBB. In the event my husband, WILLIAM HOWARD WEBB, should predecease me or we should die in a common disaster or under such circumstances that it is impossible to determine which survived the other, then I give, devise and bequeath all of my estate, real, personal and mixed, of whatever kind or character and wheresoever situate, which I may own or have the power to dispose of at my death, unto my daughter, KIMBERLY SUE SQUIRES.

VI.

I hereby nominate, constitute and appoint my husband, WILLIAM HOWARD WEBB, as Executor of my estate, to serve as such without bond. In the event said WILLIAM HOWARD WEBB predeceases me or is for any reason not qualified or refuses to serve as my Executor, then I nominate, constitute and appoint my daughter, KIMBERLY SUE SQUIRES, to serve as Executrix of my estate, likewise to serve as such without bond. In the event both my husband, WILLIAM HOWARD WEBB, and my daughter, KIMBERLY SUE SQUIRES, predecease me or are for any reason not qualified or refuse to serve, I nominate, constitute and appoint WILLIAM C. HOOVER, as Executor of my estate, likewise to serve as such without bond.

**IN WITNESS WHEREOF**, I, the said **FRANCES JUNE WEBB**, have set my hand to this my Last Will and Testament, typewritten on three (3) sheets of paper, including the attestation clause and signatures of witnesses, upon each of which I have signed my name this 16TH day of May, 2008.

/s/ Frances June Webb
**Frances June Webb**

The foregoing writing consisting of three (3) typewritten pages, including the attestation clause and our signatures, was signed, published and declared by **FRANCES JUNE WEBB** as and for her Last Will and Testament in the presence of us, who, at her request, and in her presence and in the presence of each other, have hereunto signed our names as witnesses this 16TH day of May, 2008.

/s/ Dean C. Ramsey

/s/ Nina S Mathews

/s/ Lesley L Hinzman

Page Three (3) of my Will: /s/ Frances June Webb

STATE OF WEST VIRGINIA

COUNTY OF HARRISON, to-wit:

This day personally appeared before me, the undersigned authority, Dean C. Ramsey, Nina S. Mathews, and Lesley L. Hinzman, who, having first been duly sworn, did depose and say that they are the same persons who subscribed their names as witnesses to the annexed Last Will and Testament of **FRANCES JUNE WEBB**, bearing date the 16TH day of May, 2008; that the said Testatrix signed, acknowledged, published and declared the paper writing hereto annexed as and for her Last Will and Testament in their presence; that at the time thereof the said Testatrix was of sound and disposing mind and memory and over the age of eighteen (18) years; that in their opinion, the Testatrix knew what property she owned and to whom she wanted to devise and bequeath the same; that at the request of the said Testatrix, they signed their names to the said paper writing in the presence of the said Testatrix and in the presence of each other as attesting witnesses thereto; and that they are making this affidavit at the request of said Testatrix to be offered in evidence when said Will is presented for probate.

/s/ Dean C. Ramsey

/s/ Nina S. Mathews

/s/ Lesley L. Hinzman

Taken, subscribed and sworn to before me this 16TH day of May, 2008.

/s/ Kelly Hinzman
Notary Public

My commission expires:

_____

10:50 AM

# HARRISON COUNTY COMMISSION
# SPECIAL FUNDING REQUEST

*Thank you for the opportunity to support your project. Please complete this application and return it to the Harrison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.com; Questions: 304-624-8500 Funding is derived from the State of West Virginia/Video Lottery Funding.*

Date of Request: 4-12-22

Organization Name: Wallace Volunteer Fire Department, Inc.

Name & Title of Requestor: James R Gump, Jr - President

Mailing Address of Organization and Responsible Person:
PO Box 216 Wallace, WV 26448
If approved, this is where the check will be sent

Telephone: 304-796-4014 Fax: 304-796-4133 E-mail: wallace.vfd@aol.com

FEIN# 55-056-9870 Is your organization an IRS 501(c) 3 not-for-profit?
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 2,000.00

Dollar Amount REQUESTED - Grant: $ 2,000.00 Loan: $

Was project funded previously by HCC? (YES) NO If so, when August 5,6,7 2021 how much: $ 2,000.00

Have you previously received funds from the Harrison County Commission: (Y) N
If Yes, how much? If funded multi years - list by fiscal year?
When: 9/5/2024 ;how much: $ 2,000.00
When: 9/9/2020 ;how much: $ 2,500.00

**Purpose of request** (one sentence): Wallace Vol. Fire Department Carnival

If for a fair/festival/event, give dates and location: Date: August 4,5,6 2022 Location: Wallace Park

Describe the proposed activities with dollar amounts to be funded by this request: To pay for entertainment, Supplies for concessions, and games

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Tetrick & Bartlett

Do you plan to recognize the Harrison County Commission's contribution? If Yes, how? Contribution Banner

**HARRISON COUNTY COMMISSION** **SPECIAL FUNDING REQUEST**

(Name of Applicant) Wallace vol. Fire Dept. agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Wallace Vol. Fire Dept., the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Wallace vol. Fire Dept. shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Wallace vol. Fire Dept. agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

**Please attach to this Request the following:**

1. IRS Letter of Tax Exemption, if you have one
2. Current list of Board of Directors with addresses
3. list other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

**FINAL REPORT REQUIRED:** If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

**Signature and Title of Applicant** James R Murphy Jr President **Date** 4-12-22

---

**For Official Use:**

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: _____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

_____

Approval Signature Date

Name of Organization/Applicant Wallace Vol. Fire Department, Inc.

## FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $2,000.00

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

| | |
|---|---|
| Whiskey River Band | $ 500.00 |
| Eddie Davisson Band | $ 1,000.00 |
| Concessions Food Supplies | $ 500.00 |
| | |
| | $ 2,000.00 |

NAME OF PROJECT/EVENT: Wallace VFD Carnival 2021

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

| | | |
|---|---|---|
| INCOME SOURCE: | Wallace VFD | $ 590.83 |
| | | $ |
| | | $ |
| | TOTAL | $ 590.83 |
| EXPENSE ITEM: | Sams Club "Popcorn Concessions" | |
| | Swierkas Enterprises "Prizes" | $ 385.28 |
| | | $ 205.55 |
| | TOTAL | $ 590.83 |

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

| | |
|---|---|
| Folsom VFD - "Use of Light Plant" | $ 0.00 - Donation |
| | $ |
| | $ |
| | $ |
| TOTAL | $ |

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

Applicant James R Rumph Jr Date 8-24-21

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 16 2018

WALLACE VOLUNTEER FIRE DEPARTMENT
INC
PO BOX 216
WALLACE, WV 26448

Employer Identification Number:
55-0569870
DLN:
17053030331008
Contact Person:
HARRY J DAMRON ID# 31499
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 15, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

WALLACE VOLUNTEER FIRE DEPARTMENT

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen a. martin

Director, Exempt Organizations
Rulings and Agreements

Wallace Vol. Fire Department, Inc.

Board of Directors

- Chief- Marcus Shaw
- President- James Gump, Jr.
- Vice President- Mike Bennett
- Secretary- Betsy Shaw
- Treasurer- Melissa Martin
- Financial Secretary- Nick Wade
- Chief' s Aide- Todd Haddix

3-A

# PAYROLL CHANGE NOTICE

| DATE OF CHANGE | EMPLOYEE # | SOCIAL SECURITY NO |
|---|---|---|
| 4.28.22 | | \| \| \|-\| \| \|-\| \| \| \| |
| NAME Sarah Williams | | ADDRESS |
| PHONE | CITY/STATE/ZIP | DEPARTMENT / SHIFT |

## THE CHANGE(S):

| ✓ All Applicable Boxes | FROM | TO |
|---|---|---|
| ☐ DEPARTMENT | | |
| ☐ JOB | | |
| ☐ SHIFT | | part-time/temp |
| ☐ RATE | | $10.00/hr |
| ☐ ADDRESS/PHONE | | |
| ☐ BENEFIT PLAN | | |
| ☑ OTHER part-time | | |
| ☐ OTHER _____ | | |

## THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

## AUTHORIZATION:

| | |
|---|---|
| EMPLOYEE SIGNATURE | DATE |
| SUPERVISOR SIGNATURE Rachel Parsons | DATE |
| HUMAN RESOURCES MANAGER Laura Ryder | DATE 4/28/2022 |

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Amsterdam®

May 4, 2022

5-A

| Date of Meeting | May 4, 2022 | | |
|---|---|---|---|
| Work Order Number | Vendor Name | Amount of Invoice-Quote | Description |
| 38468 | Lowe's Home Center | $34.03 | Supplies |
| 38469 | Uline | $825.55 | Boxes for moving |
| 38486 | Taylor Rolenson | $600.00 | Fees for safety & treatemnt |
| 38487 | Upsher County Day Report | $400.00 | Fees for safety & treatemnt |
| 38489 | Mirco Distributing | $2,209.50 | Hair Follicle labs |
| 38512 | BestNotes | $452.00 | Monthly Subscription |
| 38516 | The Water Shop | $63.00 | Water Cooler Rental Fee |
| 38556 | Mirco Distributing | $1,603.65 | Hair Follicle labs |
| 38558 | OpAns, LLC | $2,400.00 | Blood Confirmations |
| 38782 | Shawn Moore | $25.09 | Reimbursement/Diesel Fuel |
| 38783 | PharmChem | $1,006.40 | Lab Confirmations/Day Report |
| 38788 | Line-X of North Central WV | $500.00 | Spray Bed Truck Liner |
| 38790 | MCM Business Systems | $794.61 | Various Copier Rentals |
| 38791 | Advantage Technology | $500.00 | Levono Internal Drives/ I.T. |
| 38792 | Anytime Fitness Bridgeport | $96.00 | Wellness for March 2022 |
| 38793 | John Deere Financial | $147.00 | Weed Killer / Maintenance |
| 38794 | John Deere Financial | $418.09 | Various Supplies |
| 38795 | Mon Power | $180.04 | Service / Animal Control |
| 38796 | Harrison County YMCA | $96.00 | Wellness for March 2022 |
| 38801 | Midwest Veterinary Supply | $1,577.05 | Vaccines & Dewormer |
| 38802 | Elizbeth Keough | $40.95 | Mileage Reimbursement |
| 38803 | Dennis Burner | $100.04 | Mileage Reimbursement |
| 38804 | Chester Kelley | $150.00 | Reimbursement/Erroneous Payment |
| 38807 | Hart Office Solutions | $209.33 | Copier Rental/Day Report |
| 38808 | A-1 Exterminating Co. | $75.00 | Pest Control / 911 |
| 38809 | Frontier Communication | $766.00 | Data Circuit/P K Tower |
| 38810 | FastSpring Lockbox | $600.00 | Annual License Renewal/911 |
| 38811 | Chris Cutright | $148.59 | Travel Reimbursement |
| 38812 | Embassy Suites by Hilton | $699.78 | Lodging/Chris Cutright/Conf. |
| 38813 | Spruce Creek Enterprises | $13,490.00 | Demolition/ Rawlings House |
| 38814 | Canon Financial Services | $200.46 | Copier Rental/OEM |
| 38815 | Canon Financial Services | $1,804.20 | Various Copier Rentals |
| 38817 | Smallwood Sanitation Company | $3,365.00 | Dumpsters/Wallace Community |
| 38818 | Lumberport VFD | $9,930.12 | Reimbursement for Invoices |
| 38819 | Mon Power | $1,024.97 | Service/Park & Rec. Complex |
| 38820 | Mon Power | $228.05 | Extension Office |
| 38821 | Mon Power | $511.31 | Salem Tower |
| 38822 | Mon Power | $546.57 | Shinnston Tower |
| 38823 | New Beginnings Church | $375.00 | Upkeep of Good Hope Park |
| 38824 | Waste Management | $18.22 | Waste Collection |
| 38825 | AT&T Mobility | $71.38 | LPR Data & Equipment/L. E. |
| 38826 | R.D. Wilson Sons | $605.26 | Foam Cups/Supply Restock |

May 4, 2022

| | | | |
|---|---|---|---|
| 38827 | Liberty Distributors, Inc. | $292.59 | Supply Restock /Swiffer Refills |
| 38828 | Truist Bank | $247.63 | Supplies/Meal/Travel/Deputies |
| 38833 | Lowe's Home Center | $22.12 | Replacement Lock/911 |
| 38834 | Unifirst Corporation | $61.05 | Carpet Runner Rental/911 |
| 38835 | Check In Systems Inc. | $399.00 | Software Renewal/ Day Report |
| 38836 | WDTV | $500.00 | Job Fair/Sheriff Office |
| 38838 | The Water Shop | $193.50 | Water Cooler Rental Fee |
| 38839 | Ace Aggregates, LLC | $1,550.82 | Stone/Spelter to Glen Falls |
| 38840 | Dominion Energy WV | $420.20 | Various Locations |
| 38841 | Frontier Communication | $366.45 | Various Locations |
| 38842 | Elizbeth Keough | $146.83 | Mileage Reimbursement |
| 38843 | Whitney Newlon | $162.04 | Mileage Reimbursement |
| 38844 | Frontier Communication | $431.49 | Various Locations |
| 38847 | Frontier Communication | $1,257.81 | Service 911 & Taylor County |
| 38848 | Mid-State Chevrolet & Buick | $55,854.00 | Dual Wheel Truck/Maintenance |
| 38849 | Youth Baseball of Harrison County | $2,500.00 | Contribution/Complete of batting Cages |
| 38850 | Town of Lumberport | $10,000.00 | Contribution/Sewer Fund |
| 38851 | Brenda Hinkle | $276.42 | Mental Health Services |
| 38853 | Mon Power | $110.38 | Service /Various Locations |
| 38860 | Lowe's Home Center | $31.32 | Anti-Skid Tape/Maintenance |
| 38863 | Truist Bank | $75.49 | Supplies/Deputies |
| 38864 | Trapuzzano's Uniform | $251.71 | Vest Carriers/Deputies |
| 38865 | Galls | $2,124.41 | Winter Jackets/Deputies |
| 38866 | A-1 Exterminating Co. | $173.25 | Pest Control/ PSB & Staging |
| 38867 | A-1 Exterminating Co. | $50.00 | Pest Control/ Animal Control |
| 38868 | Artesian | $300.00 | Broiler Treatment/Courthouse |
| 38869 | Bobcat of Clarksburg, Bridgeport | $13,098.00 | 73" Roller w/Smooth Drum |
| 38870 | Dominion Energy WV | $2,867.47 | Service Various Locations |
| 38871 | Enlarged Hepzibah PSD | $60.93 | Spelter Ball Field |
| 38872 | Lowe's Home Center | $67.30 | Maintenance Supplies |
| 38873 | Marsh Hardware & Builder Supply | $55.74 | Maintenance Supplies |
| 38874 | Mon Power | $325.09 | Grafton Tower |
| 38875 | Mon Power | $97.24 | Quiet Dell School/Barracks |
| 38876 | Quality Home and Office | $8,950.00 | General Cleaning |
| 38877 | Artesian | $250.00 | Broiler Treatment/HCSC |
| 38878 | Ace Aggregates, LLC | $1,665.28 | Stone/Spelter to Glen Falls |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| County Clerk | The Exponent Telegram | $1,452.90 | Legal Ads |
| County Clerk | Compiled Technologics | $4,200.00 | Backup Services |
| | | | |
| | | | |
| | Total | $159,776.70 | |

8-A

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

**REQUISITION FORM**

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ms. LaShawnda K. Fogle,

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

(1) Requisition Number: # 59
(2) Art by Crim
834 S. South Chestnut Street
Clarksburg, WV 26301
(3) Amount: $10,000.00

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $10,000.00 of which has previously been paid, and $10,000.00 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the

accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this _____ day of _____, 2022.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____

Its:_____

**Schedule I for Requisition #59**

## REIMBURSEMENT AND THIRD PARTY PAYMENTS

**(1) Reimbursement to Issuer or Harrison County Commission:**

| | Vendor | Description of Expense | Payment Date | Amount |
|---|---|---|---|---|
| a. | | | | |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| Total | | | | $ - |

**(2) Payments to Third Party Payees or Other Vendors:**

| | Vendor | Description of Expense | Approval Date | Amount |
|---|---|---|---|---|
| a. | Art by Crim | Art Work for GSA | 4-May-22 | $10,000.00 |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| Total | | | | $ 10,000.00 |

**(3) Total amount of disbursements pursuant to this Requisition:** $ 10,000.00

**The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.**

Approval Signature

Date

*Please Remit To:*

# Art By Crim

834 S. Chestnut Street
Clarksburg, WV 26301
1-304-622-7561
1-888-527-1589

DATE 4/26/22

| NAME | Harrison County Commission | | | | | | |
|---|---|---|---|---|---|---|---|
| ADDRESS | 301 West Main Street | | | | | | |
| CITY | Clarksburg | STATE | WV | ZIP | 26301 | | |
| CUST NO. | SOLD BY | CASH | C.O.D | CHARG | ON ACC | | |
| | | | | | | | |

| | | | PRICE | AMOUNT |
|---|---|---|---|---|
| 1 | | | | |
| 2 | | Artwork for GSA | | 10,000 |
| 3 | | | | |
| 4 | | $ 10,000.00 | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| | | | TAX | |
| | | RECEIVED BY | TOTAL | 10,000.00 |

RECEIVED
APR 27 2022
HARRISON COUNTY
COMMISSION

8-B

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

**REQUISITION FORM**

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ms. LaShawnda K. Fogle,

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

(1) Requisition Number: # 60
(2) Rycon Construction Inc.
2501 Smallman Street
Pittsburg, PA 15222
(3) Amount: $ 1,621,025.84

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $ 1, 625,025.84 of which has previously been paid, and $1, 621,025.84 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this ____ day of _____, 2022.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____

Its:_____

**Schedule I for Requisition #60**

## REIMBURSEMENT AND THIRD PARTY PAYMENTS

**(1) Reimbursement to Issuer or Harrison County Commission:**

| | Vendor | Description of Expense | Payment Date | Amount |
|---|---|---|---|---|
| a. | | | | |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| Total | | | | $ - |

**(2) Payments to Third Party Payees or Other Vendors:**

| | Vendor | Description of Expense | Approval Date | Amount |
|---|---|---|---|---|
| a. | Rycon Construction | Sight Work | 4-May-22 | $1,621,025.84 |
| b. | | | | |
| c. | | | | |
| d. | | | | |
| e. | | | | |
| f. | | | | |
| Total | | | | $ 1,621,025.84 |

**(3) Total amount of disbursements pursuant to this Requisition:** $ 1,621,025.84

**The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.**

Approval Signature

Date

# APPLICATION AND CERTIFICATION FOR PAYMENT

*AIA DOCUMENT G702*



TO OWNER:
**Harrison County Commision**
301 West Main Street
Clarksburg, WV 26301

PROJECT:
**Harrison County GSB**
Clarksburg, WV
General Services Administration Building

APPLICATION NO: 16

PERIOD FROM: 03/01/22
PERIOD TO: 03/31/22

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [ ] CONTRACTOR
- [ ]
- [ ]

FROM CONTRACTOR:
**Rycon Construction, Inc.**
2501 Smallman Street
Pittsburgh, PA 15222

VIA ARCHITECT:
**Sillings Associates, Inc**
405 Capitol Street, Upper Atrium
Charleston, WV 25301

PROJECT NOS: 4013

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

| | | | |
|---|---|---|---|
| 1. ORIGINAL CONTRACT SUM | | | $ 15,458,000.00 |
| 2. Net change by Change Orders | | | $ 233,953.00 |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2) | | | $ 15,691,953.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | | | $ 13,340,725.36 |
| 5. RETAINAGE: | | | |
| a. 7% of Completed Work (Column D + E on G703) | $ 908,409.13 | | |
| b. 0 % of Stored Material (Column F on G703) | $ | | |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703) | | | $ 908,409.13 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) | | | $ 12,432,316.23 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | | | $ 10,811,290.39 |
| 8. CURRENT PAYMENT DUE | | | $ 1,621,025.84 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | | | $ 3,259,636.77 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|---|---|---|
| Total changes approved in previous months by Owner | $233,953.00 | $0.00 |
| Total approved this Month | $0.00 | $0.00 |
| TOTALS | $233,953.00 | $0.00 |
| NET CHANGES by Change Order | $233,953.00 | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Joseph Dunlap Date: 3/31/2022

State of: Pennsylvania County of: Allegheny
Subscribed and sworn to before me this 31st day of March ,2022
Notary Public:
My Commission expires: 9/6/25

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ 1,621,025.84

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)*

ARCHITECT:

By: Glen Savoy Date: 4.4.2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT 1992 EDITION - AIA - ©1992 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292
**Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.**

Commonwealth of Pennsylvania - Notary Seal
Emily Leberfinger, Notary Public
Allegheny County
My commission expires September 6, 2025
Commission number 1407102
Member, Pennsylvania Association of Notaries

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
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APPLICATION NO: 16
APPLICATION DATE: 03/01/22
PERIOD TO: 03/31/22
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 01 | Building Permit | $30,000.00 | $30,000.00 | $0.00 | | $30,000.00 | 100.00% | $0.00 | $2,042.79 |
| 02 | P&P Bond | $149,524.00 | $149,524.00 | $0.00 | | $149,524.00 | 100.00% | $0.00 | $10,181.53 |
| 03 | Builders Risk Inurance | $16,447.00 | $16,447.00 | $0.00 | | $16,447.00 | 100.00% | $0.00 | $1,119.92 |
| 04 | General Liabilities Insurance | $46,370.00 | $46,370.00 | $0.00 | | $46,370.00 | 100.00% | $0.00 | $3,157.47 |
| 05 | General Conditions | $826,306.00 | $801,516.82 | $8,263.06 | | $809,779.88 | 98.00% | $16,526.12 | $55,140.29 |
| 06 | Earthwork/Utilities - Mobilization | $35,020.00 | $35,020.00 | $0.00 | | $35,020.00 | 100.00% | $0.00 | $2,384.61 |
| 06a | Earthwork/Utilities - Demo Concrete/Asphalt | $21,130.00 | $21,130.00 | $0.00 | | $21,130.00 | 100.00% | $0.00 | $1,438.80 |
| 06b | Earthwork/Utilities - Bulk Excavation/Backfill | $229,050.00 | $229,050.00 | $0.00 | | $229,050.00 | 100.00% | $0.00 | $15,596.69 |
| 06c | Earthwork/Utilities - Demo Sanitary Lines | $12,390.00 | $12,390.00 | $0.00 | | $12,390.00 | 100.00% | $0.00 | $843.67 |
| 06d | Earthwork/Utilities - Domestic/Fireline Service | $29,440.00 | $29,440.00 | $0.00 | | $29,440.00 | 100.00% | $0.00 | $2,004.66 |
| 06e | Earthwork/Utilities - New Sanitary Lines | $263,725.00 | $263,725.00 | $0.00 | | $263,725.00 | 100.00% | $0.00 | $17,957.81 |
| 06f | Earthwork/Utilities - Roof Drain Piping | $15,140.00 | $15,140.00 | $0.00 | | $15,140.00 | 100.00% | $0.00 | $1,030.93 |
| 06g | Earthwork/Utilities - Relocate Storm Catch Basin | $10,000.00 | $10,000.00 | $0.00 | | $10,000.00 | 100.00% | $0.00 | $680.93 |
| 06h | Earthwork/Utilities - Exc/Backfill UT&C Trench | $23,500.00 | $23,500.00 | $0.00 | | $23,500.00 | 100.00% | $0.00 | $1,600.18 |
| 06i | Earthwork/Utilities - Allowance Overexcavation | $61,000.00 | $61,000.00 | $0.00 | | $61,000.00 | 100.00% | $0.00 | $4,153.67 |
| 07 | Termite Control | $5,000.00 | $5,000.00 | $0.00 | | $5,000.00 | 100.00% | $0.00 | $340.46 |
| 08 | Asphalt/Bumpers | $37,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $37,000.00 | $0.00 |
| 09 | Building Concrete-Foundation Exc/Backfill | $25,000.00 | $25,000.00 | $0.00 | | $25,000.00 | 100.00% | $0.00 | $1,702.32 |
| 09a | Concrete Footings/Grade Beams | $214,000.00 | $214,000.00 | $0.00 | | $214,000.00 | 100.00% | $0.00 | $14,571.89 |
| 09b | Concrete Elevator Pit Slabs | $9,000.00 | $9,000.00 | $0.00 | | $9,000.00 | 100.00% | $0.00 | $612.84 |
| 09c | Concrete Piers | $98,000.00 | $98,000.00 | $0.00 | | $98,000.00 | 100.00% | $0.00 | $6,673.11 |
| 09d | Concrete Walls/Haunch | $459,100.00 | $459,100.00 | $0.00 | | $459,100.00 | 100.00% | $0.00 | $31,261.47 |
| 09e | Concrete Slab on Grade | $146,000.00 | $146,000.00 | $0.00 | | $146,000.00 | 100.00% | $0.00 | $9,941.57 |
| 09f | Concrete Slab on Deck - First Floor | $108,000.00 | $108,000.00 | $0.00 | | $108,000.00 | 100.00% | $0.00 | $7,354.04 |
| 09g | Concrete Slab on Deck - Second Floor | $109,000.00 | $109,000.00 | $0.00 | | $109,000.00 | 100.00% | $0.00 | $7,422.13 |
| 09h | Concrete Slab on Deck - Third Floor | $105,000.00 | $105,000.00 | $0.00 | | $105,000.00 | 100.00% | $0.00 | $7,149.76 |
| 09i | Concrete Slab on Deck - Roof | $24,000.00 | $24,000.00 | $0.00 | | $24,000.00 | 100.00% | $0.00 | $1,634.23 |
| 09j | Concrete Column Encasements | $6,500.00 | $6,500.00 | $0.00 | | $6,500.00 | 100.00% | $0.00 | $442.60 |
| 09k | Concrete Frost Slabs | $8,400.00 | $4,200.00 | $0.00 | | $4,200.00 | 50.00% | $4,200.00 | $285.99 |
| 09l | Concrete Pan Stair Infill | $23,000.00 | $23,000.00 | $0.00 | | $23,000.00 | 100.00% | $0.00 | $1,566.14 |
| 09m | Concrete C.I.P. Stairs | $30,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $30,000.00 | $0.00 |
| 09n | Concrete Sidewalks/HC Ramps/Curbs | $80,000.00 | $15,200.00 | $0.00 | | $15,200.00 | 19.00% | $64,800.00 | $1,035.01 |
| 09o | Concrete - Install Bollards | $6,000.00 | $3,000.00 | $0.00 | | $3,000.00 | 50.00% | $3,000.00 | $204.28 |
| 09p | Concrete Seat Walls/Ftg | $17,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $17,000.00 | $0.00 |
| 09q | Concrete House Keeping Pads | $10,000.00 | $10,000.00 | $0.00 | | $10,000.00 | 100.00% | $0.00 | $680.93 |
| 09r | Concrete B & O Tax | $28,000.00 | $25,480.00 | $0.00 | | $25,480.00 | 91.00% | $2,520.00 | $1,735.01 |
| 10 | Masonry/Stonework - Mobilize & Submittals | $27,500.00 | $27,500.00 | $0.00 | | $27,500.00 | 100.00% | $0.00 | $1,872.56 |

# CONTINUATION SHEET

*AIA DOCUMENT G703*



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APPLICATION NO: 16
APPLICATION DATE: 03/01/22
PERIOD TO: 03/31/22
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 10a | Masonry - Stair B CMU | $155,000.00 | $155,000.00 | $0.00 | | $155,000.00 | 100.00% | $0.00 | $10,554.40 |
| 10b | Masonry - Interior CMU Walls | $226,000.00 | $226,000.00 | $0.00 | | $226,000.00 | 100.00% | $0.00 | $15,389.00 |
| 10c | Masonry - Brick Veneer | $660,000.00 | $468,600.00 | $85,800.00 | | $554,400.00 | 84.00% | $105,600.00 | $37,750.72 |
| 10d | Masonry - Precast Veneer | $723,500.00 | $513,685.00 | $94,055.00 | | $607,740.00 | 84.00% | $115,760.00 | $41,382.80 |
| 10e | Masonry - Ramp @ Front Sidewalk | $48,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $48,000.00 | $0.00 |
| 11 | Structural Steel Sequence # 1 Detailing | $14,690.00 | $14,690.00 | $0.00 | | $14,690.00 | 100.00% | $0.00 | $1,000.29 |
| 11a | Structural Steel Sequence # 1 Structural Stl | $219,240.00 | $219,240.00 | $0.00 | | $219,240.00 | 100.00% | $0.00 | $14,928.69 |
| 11b | Structural Steel Sequence # 1 Erection | $144,716.00 | $144,716.00 | $0.00 | | $144,716.00 | 100.00% | $0.00 | $9,854.14 |
| 11c | Structural Steel Sequence # 1 Decking | $30,854.00 | $30,854.00 | $0.00 | | $30,854.00 | 100.00% | $0.00 | $2,100.94 |
| 11d | Structural Steel Sequence # 2 Detailing | $14,690.00 | $14,690.00 | $0.00 | | $14,690.00 | 100.00% | $0.00 | $1,000.29 |
| 11e | Structural Steel Sequence # 2 Structural Stl | $219,240.00 | $219,240.00 | $0.00 | | $219,240.00 | 100.00% | $0.00 | $14,928.69 |
| 11f | Structural Steel Sequence # 2 Erection | $144,716.00 | $144,716.00 | $0.00 | | $144,716.00 | 100.00% | $0.00 | $9,854.14 |
| 11g | Structural Steel Sequence # 2 Decking | $30,854.00 | $30,854.00 | $0.00 | | $30,854.00 | 100.00% | $0.00 | $2,100.94 |
| 11h | Structural Steel Sequence # 3 Detailing | $14,690.00 | $14,690.00 | $0.00 | | $14,690.00 | 100.00% | $0.00 | $1,000.29 |
| 11i | Structural Steel Sequence # 3 Structural Stl | $219,240.00 | $219,240.00 | $0.00 | | $219,240.00 | 100.00% | $0.00 | $14,928.69 |
| 11j | Structural Steel Sequence # 3 Erection | $144,716.00 | $144,716.00 | $0.00 | | $144,716.00 | 100.00% | $0.00 | $9,854.14 |
| 11k | Structural Steel Sequence # 3 Decking | $30,854.00 | $30,854.00 | $0.00 | | $30,854.00 | 100.00% | $0.00 | $2,100.94 |
| 11l | Structural Steel Sequence # 4 Detailing | $14,690.00 | $14,690.00 | $0.00 | | $14,690.00 | 100.00% | $0.00 | $1,000.29 |
| 11m | Structural Steel Sequence # 4 Structural Stl | $219,240.00 | $219,240.00 | $0.00 | | $219,240.00 | 100.00% | $0.00 | $14,928.69 |
| 11n | Structural Steel Sequence # 4 Erection | $144,716.00 | $144,716.00 | $0.00 | | $144,716.00 | 100.00% | $0.00 | $9,854.14 |
| 11o | Structural Steel Sequence # 4 Decking | $30,854.00 | $30,854.00 | $0.00 | | $30,854.00 | 100.00% | $0.00 | $2,100.94 |
| 12 | Misc Metals; SS1 Stairs | $23,484.00 | $23,484.00 | $0.00 | | $23,484.00 | 100.00% | $0.00 | $1,599.09 |
| 12a | Misc Metals; PS1 Stairs | $34,359.00 | $34,359.00 | $0.00 | | $34,359.00 | 100.00% | $0.00 | $2,339.61 |
| 12b | Misc Metals; PS2 Stairs | $56,110.00 | $56,110.00 | $0.00 | | $56,110.00 | 100.00% | $0.00 | $3,820.69 |
| 12c | Misc Metals; Day Report Stair | $10,875.00 | $10,875.00 | $0.00 | | $10,875.00 | 100.00% | $0.00 | $740.51 |
| 12d | Misc Metals; Misc Ladders | $8,000.00 | $4,000.00 | $0.00 | | $4,000.00 | 50.00% | $4,000.00 | $272.37 |
| 12e | Misc Metals; Misc handrails | $5,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $5,000.00 | $0.00 |
| 12f | Misc Metals Shop Drawings | $7,172.00 | $7,172.00 | $0.00 | | $7,172.00 | 100.00% | $0.00 | $488.36 |
| 13 | Rough Carpentry | $116,258.00 | $116,258.00 | $0.00 | | $116,258.00 | 100.00% | $0.00 | $7,916.35 |
| 14 | Finish Carpentry | $240,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $240,000.00 | $0.00 |
| 15 | Water Proofing | $53,000.00 | $53,000.00 | $0.00 | | $53,000.00 | 100.00% | $0.00 | $3,608.93 |
| 16 | Spray Applied Insulation | $66,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $66,000.00 | $0.00 |
| 17 | Fluid Applied Air Barrier | $84,000.00 | $84,000.00 | $0.00 | | $84,000.00 | 100.00% | $0.00 | $5,719.81 |
| 18 | EPDM Roofing | $180,000.00 | $135,000.00 | $27,000.00 | | $162,000.00 | 90.00% | $18,000.00 | $11,031.06 |
| 19 | Metal Composite Wall Panels | $37,000.00 | $0.00 | $22,200.00 | | $22,200.00 | 60.00% | $14,800.00 | $1,511.66 |
| 20 | Spray on Fire Proofing | $29,000.00 | $0.00 | $29,000.00 | | $29,000.00 | 100.00% | $0.00 | $1,974.70 |
| 21 | Caulking & Sealants | $14,500.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $14,500.00 | $0.00 |

# CONTINUATION SHEET

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APPLICATION DATE: 03/01/22
PERIOD TO: 03/31/22
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| 22 | Doors/Frames/Hardware - Material | $270,000.00 | $75,600.00 | $124,200.00 | | $199,800.00 | 74.00% | $70,200.00 | $13,604.97 |
| 22a | Doors/Frames/Hardware - Labor | $88,000.00 | $33,440.00 | $19,360.00 | | $52,800.00 | 60.00% | $35,200.00 | $3,595.31 |
| 23 | Rolling Grilles | $27,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $27,000.00 | $0.00 |
| 24 | Accordian Partitions | $8,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $8,000.00 | $0.00 |
| 25 | Accordian Firedoors | $60,000.00 | $51,930.00 | $0.00 | | $51,930.00 | 86.55% | $8,070.00 | $3,536.07 |
| 26 | Aluminum Storefronts & Glass | $496,000.00 | $228,160.00 | $133,920.00 | | $362,080.00 | 73.00% | $133,920.00 | $24,655.09 |
| 27 | Drwyall & ACT - Mobilization | $45,195.00 | $45,195.00 | $0.00 | | $45,195.00 | 100.00% | $0.00 | $3,077.46 |
| 27a | Drywall & ACT - Shop Drawings | $16,720.00 | $16,720.00 | $0.00 | | $16,720.00 | 100.00% | $0.00 | $1,138.51 |
| 27b | Drywall - Basement Interior Framing (L) | $6,013.00 | $6,013.00 | $0.00 | | $6,013.00 | 100.00% | $0.00 | $409.44 |
| 27b1 | Drywall - Basement Interior Framing (M) | $4,347.00 | $4,347.00 | $0.00 | | $4,347.00 | 100.00% | $0.00 | $296.00 |
| 27b2 | Drywall - Basement Insulation/Drywall Hang (L) | $9,480.00 | $9,480.00 | $0.00 | | $9,480.00 | 100.00% | $0.00 | $645.52 |
| 27b3 | Drywall - Basement Insulation/Drywall Hang (M) | $7,482.00 | $7,482.00 | $0.00 | | $7,482.00 | 100.00% | $0.00 | $509.47 |
| 27b4 | Drywall - Basement Drywall Finish (L) | $7,538.00 | $0.00 | $7,538.00 | | $7,538.00 | 100.00% | $0.00 | $513.28 |
| 27b5 | Drywall - Basement Drywall Finish (M) | $529.00 | $0.00 | $529.00 | | $529.00 | 100.00% | $0.00 | $36.02 |
| 27b6 | Drywall - Basement ACT Ceilings (L) | $3,816.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $3,816.00 | $0.00 |
| 27b7 | Drywall - Basement ACT Ceiling (M) | $5,362.00 | $0.00 | $5,362.00 | | $5,362.00 | 100.00% | $0.00 | $365.11 |
| 27c | Drywall - 1st Floor Interior Framing (L) | $53,486.00 | $53,486.00 | $0.00 | | $53,486.00 | 100.00% | $0.00 | $3,642.02 |
| 27c1 | Drywall - 1st Floor Interior Framing (M) | $25,864.00 | $25,864.00 | $0.00 | | $25,864.00 | 100.00% | $0.00 | $1,761.16 |
| 27c2 | Drywall - 1st Floor Insulation/Drywall Hang (L) | $83,686.00 | $83,686.00 | $0.00 | | $83,686.00 | 100.00% | $0.00 | $5,698.43 |
| 27c3 | Drywall - 1st Floor Insulation/Drywall Hang (M) | $55,478.00 | $55,478.00 | $0.00 | | $55,478.00 | 100.00% | $0.00 | $3,777.66 |
| 27c4 | Drywall - 1st Floor Drywall Finish (L) | $60,670.00 | $60,670.00 | $0.00 | | $60,670.00 | 100.00% | $0.00 | $4,131.20 |
| 27c5 | Drywall - 1st Floor Drywall Finish (M) | $5,060.00 | $5,060.00 | $0.00 | | $5,060.00 | 100.00% | $0.00 | $344.55 |
| 27c6 | Drywall - 1st Floor ACT Ceiling (L) | $29,900.00 | $2,990.00 | $11,960.00 | | $14,950.00 | 50.00% | $14,950.00 | $1,017.99 |
| 27c7 | Drywall - 1st Floor ACT Ceiling (M) | $49,024.00 | $49,024.00 | $0.00 | | $49,024.00 | 100.00% | $0.00 | $3,338.19 |
| 27d | Drywall - 2nd Floor Interior Framing (L) | $59,567.00 | $59,567.00 | $0.00 | | $59,567.00 | 100.00% | $0.00 | $4,056.09 |
| 27d1 | Drywall - 2nd Floor Interior Framing (M) | $26,694.00 | $26,694.00 | $0.00 | | $26,694.00 | 100.00% | $0.00 | $1,817.67 |
| 27d2 | Drywall - 2nd Floor Insulation/Drywall Hang (L) | $86,354.00 | $86,354.00 | $0.00 | | $86,354.00 | 100.00% | $0.00 | $5,880.10 |
| 27d3 | Drywall - 2nd Floor Insulation/Drywall Hang (M) | $52,512.00 | $52,512.00 | $0.00 | | $52,512.00 | 100.00% | $0.00 | $3,575.70 |
| 27d4 | Drywall - 2nd Floor Drywall Finish (L) | $60,063.00 | $6,006.30 | $54,056.70 | | $60,063.00 | 100.00% | $0.00 | $4,089.87 |
| 27d5 | Drywall - 2nd Floor Drywall Finish (M) | $5,230.00 | $1,307.50 | $3,922.50 | | $5,230.00 | 100.00% | $0.00 | $356.13 |
| 27d6 | Drywall - 2nd Floor ACT Ceiling (L) | $31,948.00 | $0.00 | $9,584.40 | | $9,584.40 | 30.00% | $22,363.60 | $652.63 |
| 27d7 | Drywall - 2nd Floor ACT Ceiling (M) | $50,048.00 | $0.00 | $50,048.00 | | $50,048.00 | 100.00% | $0.00 | $3,407.92 |
| 27e | Drywall - 3ed Floor Interior Framing (L) | $46,538.00 | $46,538.00 | $0.00 | | $46,538.00 | 100.00% | $0.00 | $3,168.91 |
| 27e1 | Drywall - 3rd Floor Interior Framing (M) | $22,829.00 | $22,829.00 | $0.00 | | $22,829.00 | 100.00% | $0.00 | $1,554.49 |
| 27e2 | Drywall - 3rd Floor Insulation/Drywall Hang (L) | $80,746.00 | $72,671.40 | $8,074.60 | | $80,746.00 | 100.00% | $0.00 | $5,498.23 |
| 27e3 | Drywall - 3rd Floor Insulation/Drywall Hang (M) | $55,669.00 | $55,669.00 | $0.00 | | $55,669.00 | 100.00% | $0.00 | $3,790.67 |
| 27e4 | Drywall - 3rd Floor Drywall Finish (L) | $65,130.00 | $0.00 | $19,539.00 | | $19,539.00 | 30.00% | $45,591.00 | $1,330.47 |

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APPLICATION NO: 16
APPLICATION DATE: 03/01/22
PERIOD TO: 03/31/22
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 27e5 | Drywall - 3rd Floor Drywall Finish (M) | $4,725.00 | $0.00 | $4,725.00 | | $4,725.00 | 100.00% | $0.00 | $321.74 |
| 27e6 | Drywall - 3rd Floor ACT Ceiling (L) | $25,356.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $25,356.00 | $0.00 |
| 27e7 | Drywall - 3rd Floor ACT Ceiling (M) | $50,438.00 | $0.00 | $50,438.00 | | $50,438.00 | 100.00% | $0.00 | $3,434.47 |
| 27f | Drywall - Exterior Framing (L) | $123,395.00 | $123,395.00 | $0.00 | | $123,395.00 | 100.00% | $0.00 | $8,402.33 |
| 27f1 | Drywall - Exterior Framing (M) | $112,108.00 | $112,108.00 | $0.00 | | $112,108.00 | 100.00% | $0.00 | $7,633.76 |
| 28 | Ceramic Tile | $293,000.00 | $184,590.00 | $29,300.00 | | $213,890.00 | 73.00% | $79,110.00 | $14,564.40 |
| 29 | Carpet/VCT | $280,000.00 | $170,500.00 | $0.00 | | $170,500.00 | 60.89% | $109,500.00 | $11,609.85 |
| 30 | Painting | $140,000.00 | $9,800.00 | $39,200.00 | | $49,000.00 | 35.00% | $91,000.00 | $3,336.55 |
| 31 | Signage and Plaques | $79,000.00 | $14,955.00 | $0.00 | | $14,955.00 | 18.93% | $64,045.00 | $1,018.33 |
| 32 | Toilet Partitions | $12,000.00 | $8,400.00 | $0.00 | | $8,400.00 | 70.00% | $3,600.00 | $571.98 |
| 33 | Wal/Door Protection | $13,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $13,000.00 | $0.00 |
| 34 | Toilet Accessories | $17,000.00 | $11,770.00 | $0.00 | | $11,770.00 | 69.24% | $5,230.00 | $801.45 |
| 35 | Fire Extinguishers & Cabinets | $6,500.00 | $4,225.00 | $0.00 | | $4,225.00 | 65.00% | $2,275.00 | $287.69 |
| 36 | Metal Lockers | $8,000.00 | $0.00 | $6,400.00 | | $6,400.00 | 80.00% | $1,600.00 | $435.79 |
| 37 | Flag Pole | $2,900.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $2,900.00 | $0.00 |
| 38 | Window Shades | $30,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $30,000.00 | $0.00 |
| 39 | Pews | $12,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $12,000.00 | $0.00 |
| 40 | Elevators | $183,000.00 | $92,105.00 | $17,695.00 | | $109,800.00 | 60.00% | $73,200.00 | $7,476.60 |
| 41 | Vertical Platform Lift | $28,000.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $28,000.00 | $0.00 |
| 42 | Fire Protection - Design | $24,000.00 | $24,000.00 | $0.00 | | $24,000.00 | 100.00% | $0.00 | $1,634.23 |
| 42a | Fire Protection - Permits | $3,000.00 | $3,000.00 | $0.00 | | $3,000.00 | 100.00% | $0.00 | $204.28 |
| 42b | Fire Protection - Mobilization | $10,500.00 | $10,500.00 | $0.00 | | $10,500.00 | 100.00% | $0.00 | $714.98 |
| 42c | Fire Protection - Basement | $41,125.00 | $32,900.00 | $4,112.50 | | $37,012.50 | 90.00% | $4,112.50 | $2,520.29 |
| 42d | Fire Protection - First Floor | $41,125.00 | $39,068.75 | $0.00 | | $39,068.75 | 95.00% | $2,056.25 | $2,660.31 |
| 42e | Fire Protection - Second Floor | $41,125.00 | $39,068.75 | $0.00 | | $39,068.75 | 95.00% | $2,056.25 | $2,660.31 |
| 42f | Fire Protection - Third Floor | $41,125.00 | $39,068.75 | $0.00 | | $39,068.75 | 95.00% | $2,056.25 | $2,660.31 |
| 42g | Fire Protection - Riser | $6,500.00 | $4,875.00 | $1,300.00 | | $6,175.00 | 95.00% | $325.00 | $420.47 |
| 42h | Fire Protection - Test | $1,500.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $1,500.00 | $0.00 |
| 43 | Plumbing - Mobilization | $7,225.00 | $7,225.00 | $0.00 | | $7,225.00 | 100.00% | $0.00 | $491.97 |
| 43a | Plumbing - B&O Tax | $8,640.00 | $6,393.60 | $1,814.40 | | $8,208.00 | 95.00% | $432.00 | $558.91 |
| 43b | Plumbing - Supervision | $15,030.00 | $13,827.60 | $450.90 | | $14,278.50 | 95.00% | $751.50 | $972.26 |
| 43c | Plumbing - Domestic Water Piping Materials | $30,255.00 | $30,255.00 | $0.00 | | $30,255.00 | 100.00% | $0.00 | $2,060.15 |
| 43d | Plumbing - Domestic Water Piping Labor | $35,430.00 | $35,430.00 | $0.00 | | $35,430.00 | 100.00% | $0.00 | $2,412.53 |
| 43e | Plumbing - Sanitary/Storm Piping Materials | $96,620.00 | $96,620.00 | $0.00 | | $96,620.00 | 100.00% | $0.00 | $6,579.14 |
| 43f | Plumbing - Sanitary/Storm Piping Labor | $71,105.00 | $71,105.00 | $0.00 | | $71,105.00 | 100.00% | $0.00 | $4,841.75 |
| 43g | Plumbing - Gas Piping Materials | $10,450.00 | $10,450.00 | $0.00 | | $10,450.00 | 100.00% | $0.00 | $711.57 |
| 43h | Plumbing - Gas Piping Labor | $12,505.00 | $12,505.00 | $0.00 | | $12,505.00 | 100.00% | $0.00 | $851.50 |

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 16
APPLICATION DATE: 03/01/22
PERIOD TO: 03/31/22
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 43i | Plumbing - Plumbing Fixtures Material | $91,365.00 | $86,419.20 | $0.00 | | $86,419.20 | 94.59% | $4,945.80 | $5,884.54 |
| 43j | Plumbing - Plumbing Fixtures Labor | $11,975.00 | $1,556.75 | $0.00 | | $1,556.75 | 13.00% | $10,418.25 | $106.00 |
| 43k | Plumbing - Piping Insulation Installation | $41,400.00 | $33,534.00 | $7,866.00 | | $41,400.00 | 100.00% | $0.00 | $2,819.05 |
| 44 | HVAC - Mobilization | $17,500.00 | $17,500.00 | $0.00 | | $17,500.00 | 100.00% | $0.00 | $1,191.63 |
| 44a | HVAC - Dafting/Coordination | $38,250.00 | $38,250.00 | $0.00 | | $38,250.00 | 100.00% | $0.00 | $2,604.55 |
| 44b | HVAC - Basement - Ductwork/Pipe Mtl | $19,350.00 | $17,415.00 | $967.50 | | $18,382.50 | 95.00% | $967.50 | $1,251.72 |
| 44b1 | HVAC - Basement - Ductwork/Piping Labor | $24,325.00 | $21,892.50 | $1,216.25 | | $23,108.75 | 95.00% | $1,216.25 | $1,573.54 |
| 44b2 | HVAC - Basement - HVAC Equipment Mtl | $30,650.00 | $27,585.00 | $1,532.50 | | $29,117.50 | 95.00% | $1,532.50 | $1,982.70 |
| 44b3 | HVAC - Basement - HVAC Equipment Labor | $10,613.00 | $9,551.70 | $530.65 | | $10,082.35 | 95.00% | $530.65 | $686.54 |
| 44b4 | HVAC - Basement - HVAC Insulation M/L | $26,850.00 | $6,712.50 | $13,425.00 | | $20,137.50 | 75.00% | $6,712.50 | $1,371.22 |
| 44b5 | HVAC - Basement - HVAC Temp Controls | $21,450.00 | $4,290.00 | $8,580.00 | | $12,870.00 | 60.00% | $8,580.00 | $876.36 |
| 44c | HVAC - First Floor - Ductwork/Pipe Mtl | $48,600.00 | $46,170.00 | $2,430.00 | | $48,600.00 | 100.00% | $0.00 | $3,309.32 |
| 44c1 | HVAC - First Floor - Ductwork/Piping Labor | $57,444.00 | $54,571.80 | $0.00 | | $54,571.80 | 95.00% | $2,872.20 | $3,715.95 |
| 44c2 | HVAC - First Floor - HVAC Equipment Mtl | $30,650.00 | $26,052.50 | $3,065.00 | | $29,117.50 | 95.00% | $1,532.50 | $1,982.70 |
| 44c3 | HVAC - First Floor - HVAC Equipment Labor | $14,150.00 | $12,027.50 | $1,415.00 | | $13,442.50 | 95.00% | $707.50 | $915.34 |
| 44c4 | HVAC - First Floor - HVAC Insulation M/L | $44,750.00 | $26,850.00 | $11,187.50 | | $38,037.50 | 85.00% | $6,712.50 | $2,590.08 |
| 44c5 | HVAC - First Floor - HVAC Temp Controls | $28,600.00 | $8,580.00 | $8,580.00 | | $17,160.00 | 60.00% | $11,440.00 | $1,168.47 |
| 44d | HVAC - Second Floor- Ductwork/Pipe Mtl | $57,250.00 | $54,387.50 | $2,862.50 | | $57,250.00 | 100.00% | $0.00 | $3,898.32 |
| 44d1 | HVAC - Second Floor - Ductwork/Piping Lab | $67,506.00 | $64,130.70 | $0.00 | | $64,130.70 | 95.00% | $3,375.30 | $4,366.85 |
| 44d2 | HVAC - Second Floor - HVAC Equip Mtl | $38,312.00 | $34,480.80 | $3,831.20 | | $38,312.00 | 100.00% | $0.00 | $2,608.78 |
| 44d3 | HVAC - Second Floor - HVAC Equip Lab | $14,150.00 | $12,735.00 | $707.50 | | $13,442.50 | 95.00% | $707.50 | $915.34 |
| 44d4 | HVAC - Second Floor - HVAC Insulation M/L | $44,750.00 | $26,850.00 | $11,187.50 | | $38,037.50 | 85.00% | $6,712.50 | $2,590.08 |
| 44d5 | HVAC - Second Floor - HVAC Temp Controls | $28,600.00 | $8,580.00 | $8,580.00 | | $17,160.00 | 60.00% | $11,440.00 | $1,168.47 |
| 44e | HVAc - Third Floor - Ductwork/Pipe Mtl | $55,488.00 | $47,164.80 | $8,323.20 | | $55,488.00 | 100.00% | $0.00 | $3,778.34 |
| 44e1 | HVAC - Third Floor - Ductwork/Piping Labor | $67,725.00 | $57,566.25 | $6,772.50 | | $64,338.75 | 95.00% | $3,386.25 | $4,381.01 |
| 44e2 | HVAC - Third Floor - HVAC Equipment Mtl | $53,637.00 | $48,273.30 | $5,363.70 | | $53,637.00 | 100.00% | $0.00 | $3,652.30 |
| 44e3 | HVAC - Third Floor - HVAC Equipment Labor | $14,150.00 | $12,735.00 | $707.50 | | $13,442.50 | 95.00% | $707.50 | $915.34 |
| 44e4 | HVAC - Third Floor - HVAC Insulation M/L | $53,700.00 | $32,220.00 | $13,425.00 | | $45,645.00 | 85.00% | $8,055.00 | $3,108.10 |
| 44e5 | HVAC - Third Floor - HVAC Temp Controls | $28,600.00 | $8,580.00 | $8,580.00 | | $17,160.00 | 60.00% | $11,440.00 | $1,168.47 |
| 44f | HVAC - Roof- Piping M/L | $8,713.00 | $3,049.55 | $4,356.50 | | $7,406.05 | 85.00% | $1,306.95 | $504.30 |
| 44f1 | HVAC - Roof - HVAC Equipment Mtl | $430,000.00 | $313,900.00 | $116,100.00 | | $430,000.00 | 100.00% | $0.00 | $29,279.96 |
| 44f2 | HVAC - Roof - HVAC Equipment Labor | $17,687.00 | $12,380.90 | $2,653.05 | | $15,033.95 | 85.00% | $2,653.05 | $1,023.71 |
| 44f3 | HVAC - Roof - HVAC Insulation M/L | $8,050.00 | $1,610.00 | $3,220.00 | | $4,830.00 | 60.00% | $3,220.00 | $328.89 |
| 44f4 | HVAC - Roof - HVAC Temp Controls | $35,750.00 | $7,150.00 | $14,300.00 | | $21,450.00 | 60.00% | $14,300.00 | $1,460.59 |
| 44g | HVAC - Testing & Balancing | $27,750.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $27,750.00 | $0.00 |
| 45 | Electrical - Mobilization/Temporary | $41,355.00 | $37,219.50 | $2,067.75 | | $39,287.25 | 95.00% | $2,067.75 | $2,675.18 |
| 45a | Electrical - Underground UT&C Duct Bank | $34,368.00 | $34,368.00 | $0.00 | | $34,368.00 | 100.00% | $0.00 | $2,340.22 |

# CONTINUATION SHEET

*AIA DOCUMENT G703*



AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 16
APPLICATION DATE: 03/01/22
PERIOD TO: 03/31/22
ARCHITECT'S PROJECT NO: 4013

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 45b | Electrical - Lighting Fixtures Package (M) | $254,072.00 | $45,732.96 | $182,931.84 | | $228,664.80 | 90.00% | $25,407.20 | $15,570.46 |
| 45c | Electrical - Lighting Fixtures Package (L) | $181,177.00 | $54,353.10 | $54,353.10 | | $108,706.20 | 60.00% | $72,470.80 | $7,402.12 |
| 45d | Electrical - Switchgear Package (M) | $180,805.00 | $171,764.75 | $9,040.25 | | $180,805.00 | 100.00% | $0.00 | $12,311.54 |
| 45e | Electrical - Switchgear Package (L) | $108,563.00 | $100,963.59 | $3,256.89 | | $104,220.48 | 96.00% | $4,342.52 | $7,096.68 |
| 45f | Electrical - Emergency Generator Package | $170,845.00 | $170,845.00 | $0.00 | | $170,845.00 | 100.00% | $0.00 | $11,633.34 |
| 45g | Electrical - Fire Alarm Package (M) | $91,621.00 | $27,486.30 | $32,067.35 | | $59,553.65 | 65.00% | $32,067.35 | $4,055.18 |
| 45h | Electrical - Fire Alearm Package (L) | $58,440.00 | $17,532.00 | $17,532.00 | | $35,064.00 | 60.00% | $23,376.00 | $2,387.61 |
| 45i | Electrical - Data/CCTV Package (M) | $309,499.00 | $108,324.65 | $92,849.70 | | $201,174.35 | 65.00% | $108,324.65 | $13,698.55 |
| 45j | Electrical - Data/CCTV Package (L) | $56,717.00 | $28,358.50 | $5,671.70 | | $34,030.20 | 60.00% | $22,686.80 | $2,317.22 |
| 45k | Electrical - Door Access Package (M) | $62,887.00 | $22,010.45 | $12,577.40 | | $34,587.85 | 55.00% | $28,299.15 | $2,355.19 |
| 45l | Electrical - Door Access Package (L) | $17,105.00 | $5,986.75 | $3,421.00 | | $9,407.75 | 55.00% | $7,697.25 | $640.60 |
| 45m | Electrical - Branch Power (M) | $25,590.00 | $16,633.50 | $3,838.50 | | $20,472.00 | 80.00% | $5,118.00 | $1,394.00 |
| 45n | Electrical - Branch Power (L) | $93,183.00 | $60,568.95 | $9,318.30 | | $69,887.25 | 75.00% | $23,295.75 | $4,758.83 |
| 45o | Electrical - Mechanical Equip Power Wiring (M) | $25,590.00 | $15,354.00 | $5,118.00 | | $20,472.00 | 80.00% | $5,118.00 | $1,394.00 |
| 45p | Electrical - Mechanical Equip Power Wiring (L) | $93,183.00 | $55,909.80 | $13,977.45 | | $69,887.25 | 75.00% | $23,295.75 | $4,758.83 |
| 46 | B&O Tax | $303,800.00 | $226,888.00 | $31,391.00 | | $258,279.00 | 85.02% | $45,521.00 | $17,586.97 |
| 47 | CO #01-Sitework, Electrical | $50,800.00 | $42,383.00 | $0.00 | | $42,383.00 | 83.43% | $8,417.00 | $2,885.98 |
| 48 | CO #02 - Sitework Unsuitable | $136,975.00 | $136,975.00 | $0.00 | | $136,975.00 | 100.00% | $0.00 | $9,327.03 |
| 49 | CO #03 - UT&C, Temp. Under Drain Waterproofing | $9,876.00 | $9,876.00 | $0.00 | | $9,876.00 | 100.00% | $0.00 | $672.49 |
| 50 | CO #04 - Refrigerated Bottle Fillers | $9,540.00 | $5,724.00 | $0.00 | | $5,724.00 | 60.00% | $3,816.00 | $389.76 |
| 51 | CO #05 - Extend UT&C Conduits & Fiber | $26,762.00 | $0.00 | $0.00 | | $0.00 | 0.00% | $26,762.00 | $0.00 |
| | **GRAND TOTALS** | $15,691,953.00 | $11,719,699.52 | $1,621,025.84 | $0.00 | $13,340,725.36 | 85.02% | $2,351,227.64 | $908,409.13 |

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**PARTIAL WAIVER AND RELEASE OF LIENS**
**AND INDEMNITY AGREEMENT – CONTRACTOR**

State of Pennsylvania
County of Allegheny

The undersigned is Controller (title) of Rycon Construction Inc. (Contractor") which has a contract with Harrison County GSB the owner ("Owner") of a project known and commonly referred Harrison County Commission ("Project") the date of execution of this Partial Waiver and Release, Contractor warrants and represents the following to accurate:

| | |
|---|---|
| Total Contract Value | $ 15,691,953.00 |
| Total Previous Certificates for Payment | $ 10,811,290.39 |
| Total Amount Claimed due in Pending Application | $ 1,621,025.84 |

Contingent upon payment of the amount claimed due of **$ 1,621,025.84** to, or for the benefit of Contractor, Contractor does hereby release Owner, the Project and the premises upon which the Project is located and any and all improvements thereon ("Property") from any and all claims, liens and/or rights to lien up to the amount paid to date, including the amount claimed due herein.

Contractor further represents and warrants that the individual executing this Partial Waiver is duly authorized and empowered to sign and execute this waiver on Contractor's behalf; that Contractor has properly performed all of the work pursuant to the plans and specifications and/or Contractor's agreement with Owner, and that Contractor has paid for any labor, materials, equipment and services that Contractor used or supplied to the above premises through the date of said payment application or invoice or that such materials or equipment were fully-paid open stock.

Contractor further agrees to indemnify, defend and hold harmless Owner from and against any and all suits, claims, damages, losses, costs, settlements, arbitration awards and expenses including, but not limited to mechanics' or materialmens' liens and any other similar such liens asserted against the Project, the Property or any existing improvements on the Property, or any part thereof arising out of the work or for any losses or expenses should any such claim, lien or right to a lien be asserted, either by Contractor or by any subcontractor, supplier, laborer, materialman or sub-subcontractor of Contractor.

Contractor further accepts and acknowledges the receipt of the aforesaid sums in full accord and satisfaction for the work performed or supplied to date and in full and final satisfaction of any and all claims as of the date hereof, with full knowledge that Owner (and its successors and assigns) are relying on such representations in making the payment.

In addition, for and in consideration of the amounts and sums received, Contractor hereby waives, releases and relinquishes any and all claims, rights or causes of action whatsoever arising out of or in the course of the work performed on the Project prior to the date hereof, excepting those specific claims listed below, if any, for unapproved change orders or other disputed amounts claimed due. Those claims, if any exist, are limited to the following. (Include description of any claim, disputed change order, and amount claimed due).

Signed and delivered this 31st day of March, 2022.

Signed: _____

Print: Joseph Dunlap, Controller

**ACKNOWLEDGEMENT**

State of Pennsylvania
County of Allegheny

Before me, the undersigned Notary Public in and for the said 31st day of March, 2022.

Notary Public: _____

SEAL

Printed Name: Emily Leberfinger

Commonwealth of Pennsylvania - Notary Seal
Emily Leberfinger, Notary Public
Allegheny County
My commission expires September 6, 2025
Commission number 1407102
Member, Pennsylvania Association of Notaries

{20291 01/384558:}

# HARRISON COUNTY
# SHERIFF AND TREASURER

**ROBERT G. MATHENY**
TAX DIVISION

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8685 FAX (304) 624-8730
www.harrisoncountywv.com

9

Harrison County Commission

Re: Transfer of funds

Dear Commissioners:

Transfer funds from 404-214 to 404-459 in the amount of $221.80 & from fund 404-221 to 404-341 in the amount of $2500.00 for Tax Division for fiscal year 2021-2022.

Thank you,

Robert G. Matheny, Sheriff

Robert G. Matheny, Sheriff

10

# Proposed Demolition List of State Owned Properties

## 70 Coplin Avenue




## 110 Coplin Avenue






**122 Coplin Avenue**



**50 Walton Street**






**60 Walton Street**




**112 Fleming Street**



**20 Flint Street**




**1884 Junkins Avenue**



**130 JoeTown Road**



12.

Best Friends Animal Society

SAVE THEM ALL

This letter is to serve as a commitment between **Harrison County West Virginia Animal Control (HCAC)** and Best Friends Animal Society (BFAS) in working to conduct a programmatic assessment of the shelter and/or field operations of the client. To maximize benefit for both parties in this agreement, BFAS and Harrison County Animal Control agree to the following:

**BFAS agrees to:**

1. Identify a primary staff member responsible for communication between Harrison County Animal Control and BFAS and the fulfillment of the assessment's goals
2. Provide, free of charge, appropriate staff for a minimum of 2 full days on site to conduct the assessment.
3. Conduct a summary meeting with the client's leadership team at the conclusion of the visit which will cover areas for improvement if found, high-level summary of the overall findings and answer specific questions the client may have.
4. A complete written report of the findings and recommendations.
5. A written strategy to aid in the implementation of any/all recommendations made in the assessment particularly those requested by client
6. Provide a plan for ongoing coaching, counseling and material resources to client and staff as appropriate to ensure successful transitions and implementation.

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**Harrison County Animal Control understands the program will require the following:**

1. Designate a leadership team member or equivalent person to act as liaison to the BFAS primary staff, providing first point of communication, as well as facilitating access to data and documentation needed for the assessment.
2. Provide statistics prior to visit as requested, as well as provide on-going appropriate statistics in Shelter Animals Count (SAC) monthly, by the 15th of the following month (for example, January stats are due by February 15 in SAC), as well as any additional data requested to quantify success post-assessment.
3. Provide necessary information prior to the assessment as requested, which may include but not be limited to: intake/outcome data; operations policies & procedures; organizational chart; training documents; and budget and financials.
4. Provide meeting space for BFAS staff to operate in facility
5. Make staff available for interviews as requested
6. Allow BFAS staff to observe staff in working environment.
7. Complete the strategic plan follow-up form approximately 2 weeks after receiving the assessment and concluding associated meeting.
8. Participate in a review of the completed strategic plan follow-up form, including discussion of requested or necessary additional contact at 60, 90, and 180 days

post assessment to review progress on the assessment's findings, recommended actions, and strategies for implementation.

9. Participate in a survey designed to provide feedback on the assessment, its findings, recommended actions, strategies for implementation, and any follow-up or additional support provided by BFAS.

**Both parties further agree to:**

1. Support authentic and complete participation in all aspects of the assessment by the staff and leadership of both organizations.
2. Always communicate clearly and directly, making use of the BFAS primary staff member and Harrison County Animal Control liaison as primary contacts.

This letter serves as a good faith commitment between **Harrison County Animal Control** and BFAS that they want to work together to increase the organizational efficiencies and life-saving capacity, and to fulfill the assessment agreement outlined above.

ORG name: **Harrison County Animal Control**

Authorized representative (name & title):

Date:

**Best Friends Animal Society**

Authorized representative (name & title): Nick Walton

Manager - Municipal Shelter Support

Date:

RYCON
Construction Inc.
Employee-Owned. Client-Driven.

2501 Smallman Street, Suite 100
Pittsburgh, PA 15222
412-392-2525
www.ryconinc.com

March 25,2022

Mr. Glenn Savage
Silling Architects
405 Capitol Street, Upper Atrium
Charleston, WV 25301

RE: Harrison County GSB
Change Order Request # 19 R2
Over Excavation of Unsuitable Soils – Allowance Over Run - Final

Dear Mr. Savage

RYCON Construction, Inc is please to submit a proposal in the amount of $ 51,291 for the final balance due on the over excavation of unsuitable soils – allowance over run work from March 4, 2021 thru June 23, 2021. This is the final balance due taking into consideration of OCO # 2 payment towards this work and includes the balances due on RFCO's # 10, 13, 15, 17 and 19. I will close these RFCO's out and use this RFCO # 19R1 as the final towards this added work. Please review the enclosed information. Rycon reduced their allowable mark up as discussed in our work shop meeting on Friday March 25, 2022.

An itemized cost breakdown of this RFCO accompanies this letter.

We ask that you give us a written response to this proposal within **five days** of receipt of this correspondence. Please advise how you wish to proceed. Thank you.

Sincerely,

Alan Hopperstead
Senior Project Manager

Attachment: Rycon Proposal

cc: Matt Highlands
Dennis James
Tom Hacke
File

RYCON
Construction Inc.

Rycon Construction, Inc.
2525 Liberty Avenue
Pittsburgh, PA 15222
412-392-2525

**PROJECT:** Harrison County GSB

**Request For Change Order (RFCO):** Project Job # 4013 RFCO # 19 R2

**QUOTATION:** Over excavation of unsuitable soils allowance over run. From March 4, 2021 thru June 23, 2021.

| Subcontractor | Notes | Subcontractor Cost |
|---|---|---|
| Subcontractors | Over excavation of unsuitable soils allowance over run. From March 4, 2021 thru June 23, 2021. Total from Unsuitable Soils Excavation Spread Sheet | $ 237,266 |
| | Unsuitable Soils Allowance | $ (61,000) |
| | | |
| | | |
| | | |
| | | |
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| | | |
| | | |
| | | |
| | | |
| | | |
| **Note** | Reference RFCO # 22R1 for our time extension request for this work. | |
| | We are using a reduced mark up of $12,000 as discussed. | |
| | | |
| | Subtotals: | $ 176,266 |

| | | | |
|---|---|---|---|
| | | Subcontractor Cost | $ 176,266 |
| Plus | 1.000% of $ - | P&P Bond | |
| Plus | 0.10% of $ - | Bldg Risk Ins | |
| Plus | 10.00% of $ - | Overhead & Profit | |
| Plus | 2.00% of $ - | B&O Tax | $ 12,000 |
| | | SUB-TOTAL FOR THIS RFCO | $188,266 |
| | | OCO # 2 Payment | ($136,975) |

**TIME EXTENSION REQUEST TO CONTRACT:** 0 **Calendar Days** **TOTAL RFCO #19R2** **$51,291**

**Rycon Construction Inc. requests your approval to proceed with the above change order to our contract. Please indicate your approval by signing below.**

**Submitted Date:** 25-Mar-22

**Accepted:** Sillings Architect

**By:** _____

**Date:** _____

**Rycon Construction, Inc.**

**By:** _____
Alan Hoppenstead

**Proposal Valid for 30 Days**

15.

# A RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE WEST VIRGINIA DEPARTMENT OF AGRICULTURE FOR THE WV SPAY/NEUTER ASSISTANCE PROGRAM, ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID GRANT; APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION TO ADMINISTER SAID GRANT

**WHEREAS,** on behalf of the Harrison County Animal Control, the Harrison County Commission participated in the WV Spay Neuter Assistance Program grant through the West Virginia Department of Agriculture, and

**WHEREAS,** by accepting these funds, the Harrison County Animal Control will have the ability to provide assistance to successful applicants to spay/neuter their dogs/cats, and help control the pet population, and

**WHEREAS**, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the participation in the West Virginia Department of Agriculture Spay and Neuter Assistance Program, and

**NOW, THEREFORE, BE IT RESOLVED,** by the Harrison County Commission that:

The Harrison County Commission authorizes the acceptance of the WV Spay Neuter Assistance Program grant through the West Virginia Department of Agriculture, for the Harrison County Animal Control in the amount of $6,000 and commits to the required match of $2,280.

**PASSED** by the Harrison County Commission on this the 4th day of May 2022.

_____

**Susan Thomas, President**
**Harrison County Commission**

**ATTEST:**

_____

**John Spires, County Clerk**

# WOLF RUN MINING LLC

100 TYGART DRIVE • GRAFTON, WV 26354 • (304) 265-9769


A Subsidiary of ARCH RESOURCES

April 26, 2022

**CERTIFIED MAIL No. 7021 0350 0000 4480 9366**
**Return Receipt Requested**

Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

To Whom it May Concern:

In compliance with the surface mining laws of West Virginia, enclosed please find a copy of a Legal Advertisement for Wolf Run Mining LLC, Permit No. U-2002-02 to be placed in the local newspaper in conjunction with applying to the West Virginia Department of Environmental Protection for a Phase 2 release. This site is located in Tenmile District of Harrison County, 2.5 miles southeast of Wolf Summit and discharges into Tenmile Creek of the West Fork River of the Monongahela River.

Current laws and regulations require that local agencies be notified of this release.

**Wolf Run Mining LLC**

**Applicant: WOLF RUN MINING LLC**
**Reference ID: U-2002-02 Phase 2 Release (04/20/2022)**
**Status: New**

**Type: Phase 2 Release**
**Permit ID: U200202**
**Printed: Apr. 20, 2022 10:55 AM**

**MR-7-AD: Advertisement**

INSTRUCTIONS

This advertisement is for an application for a release of an Article 3 permit.

Initial Date of Publication: Friday April 29, 2022

Ad will be published once a week for four successive weeks with six full days between publication. ***Advertisement must include a location map.***

Final Date of Publication: May 20, 2022

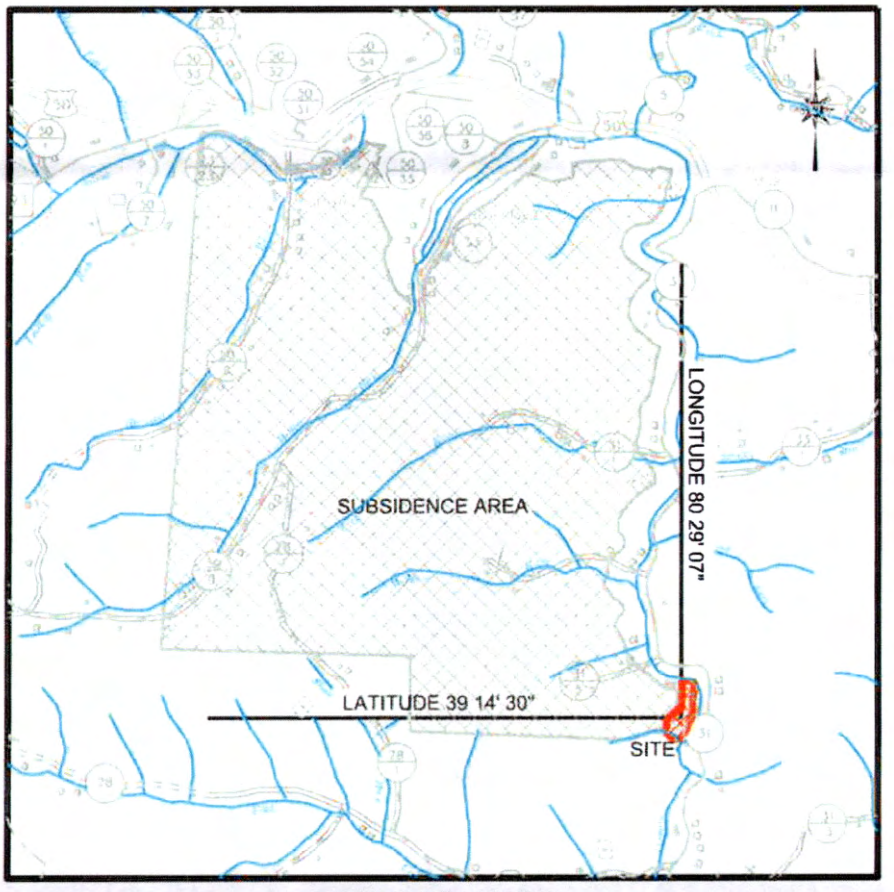
ADVERTISEMENT

Notice is hereby given that WOLF RUN MINING LLC, 100 TYGART DR, GRAFTON, WV 26354 has submitted an application with the Department of Environmental Protection (DEP), 47 School Street, Suite 301, Philippi, WV, 26416-1600 for a Phase 2 release on Permit Number U200202 issued for 18.4 acres.

The permit is located in TENMILE District of Harrison County, 2.5 miles southeast (Direction) of WOLF SUMMIT (Nearest PO) on N/A (Primary Receiving Stream) of Tenmile Creek (Secondary Receiving Stream) of West Fork River (Major Drainage Basin).

WOLF RUN MINING LLC completed revegetation on 8/12/2019 (Date) and is requesting release of 25 percent of the reclamation performance bond currently in the amount of $ $26,000.00 .

Written comments will be received at the DEP address above until June 20, 2022, or thirty (30) days from date of **final publication**.




# LOCATION MAP

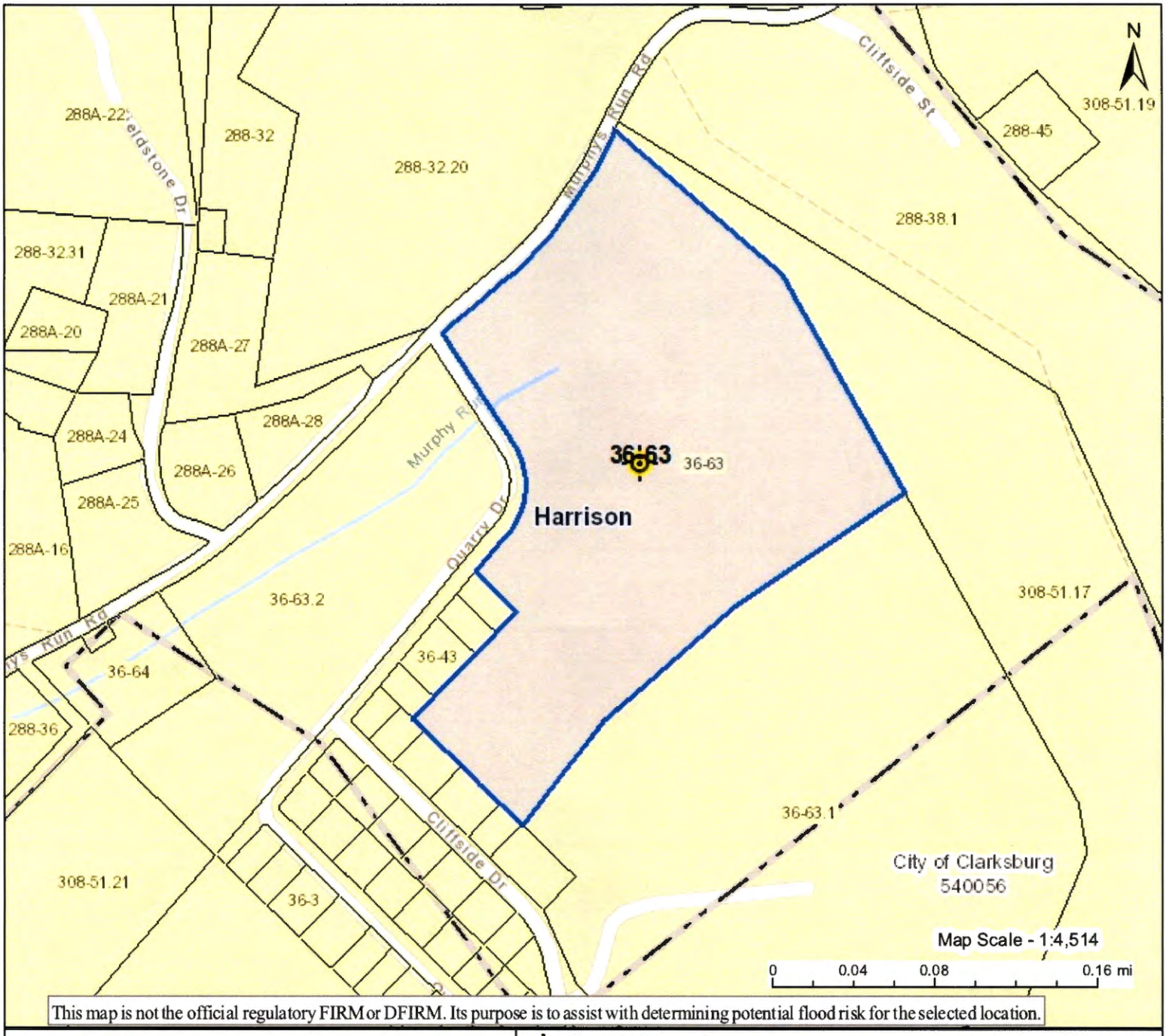
SCALE: 1" = 1 MILE

Permit No. U-2002-02 will discharge into
Tenmile Creek of the West Fork River
of the Monongahela River.
The site is located 2.5 miles southeast of Wolf Summit in
TENMILE DISTRICT, HARRISON COUNTY, WV.

17

| Column1 | Column2 | Column3 |
|---|---|---|
| **Location** | **District/Map/Parcel** | **Size of Parcel** |
| Summit Park | 08/36/63 | 15.6 acres |
| Needham Street Clarksburg | 07/1110/38 | .48 acres |
| Henry Ford Avenue Clarksburg | 07/1110/59.1 | 1.52 acres |
| Henry Ford Avenue Clarksburg | 07/1110/111 | 2.18 acres |
| Route 19 South near 4H | 01/326/46.9 | 4.58 acres |
| Lyon Addition | 07/1119/104 | .52 acres |
| Farms at Maple Lake | 15/2303/54.19 | 6.65 acres |
| Bridgeport Property by Airport | 15/290/4 | 53.94 acres |

# WV Flood Map




This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

- Regulatory Floodway
- Zone AE — 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
- Zone A — 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
- Advisory — 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
*https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf*

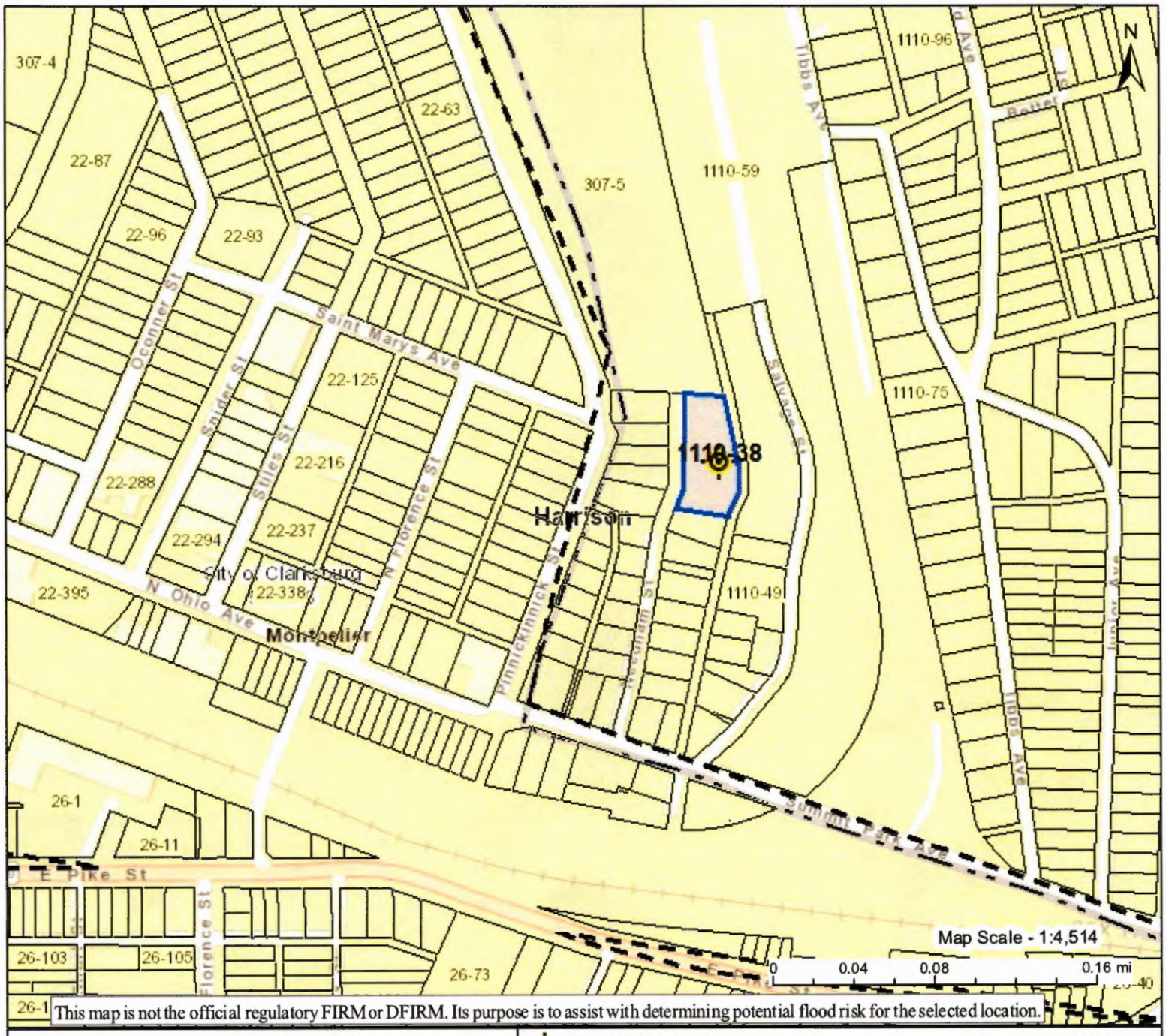
**Disclaimer:**
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location — *Map created on 4/26/2022*

**User Notes**

| | |
|---|---|
| **Flood Hazard Area** | Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present. |
| **Flood Zone** | Out of Flood Zone |
| **Stream** | |
| **Watershed (HUC8)** | West Fork (5020002) |
| **Flood Height** | Flood Height 6a N/A |
| **Water Depth** | |
| **Elevation** | 1231.7 ft (Source: FEMA 2018-20) (NAVD88) |
| **Community & ID** | Harrison County (ID: 540053) |
| **FEMA Map & Date** | 54033C0166D; Effective Date: 10/2/2012 |
| **Location (lat, long)** | (39.292900, -80.296025) (WGS84) |
| **Parcel ID** | 17-08-0036-0063-0000 |
| **E-911 Address** | |

# WV Flood Map

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HIGH RISK

- Regulatory Floodway
- Zone AE — 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
- Zone A — 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
- Advisory — 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

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Flood Info Location

*Map created on 4/26/2022*

**User Notes**

| | |
|---|---|
| **Flood Hazard Area** | Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present. |
| **Flood Zone** | Out of Flood Zone |
| **Stream** | |
| **Watershed (HUC8)** | West Fork (5020002) |
| **Flood Height** | Flood Height 6a N/A |
| **Water Depth** | |
| **Elevation** | 1075.1 ft (Source: FEMA 2018-20) (NAVD88) |
| **Community & ID** | Harrison County (ID: 540053) |
| **FEMA Map & Date** | 54033C0162D; Effective Date: 10/2/2012 |
| **Location (lat, long)** | (39.281895, -80.322168) (WGS84) |
| **Parcel ID** | 17-07-1110-0038-0000 |
| **E-911 Address** | |

# WV Flood Map




This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

| | |
|---|---|
| Zone AE | 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE) |
| Floodway | Regulatory **Floodway in AE Zone** |
| Zone A | 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights) |
| Advisory | 1-Percent-Annual-Chance **High Risk Advisory** |

Download the Full Legend for all flood tool symbols
*https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf*

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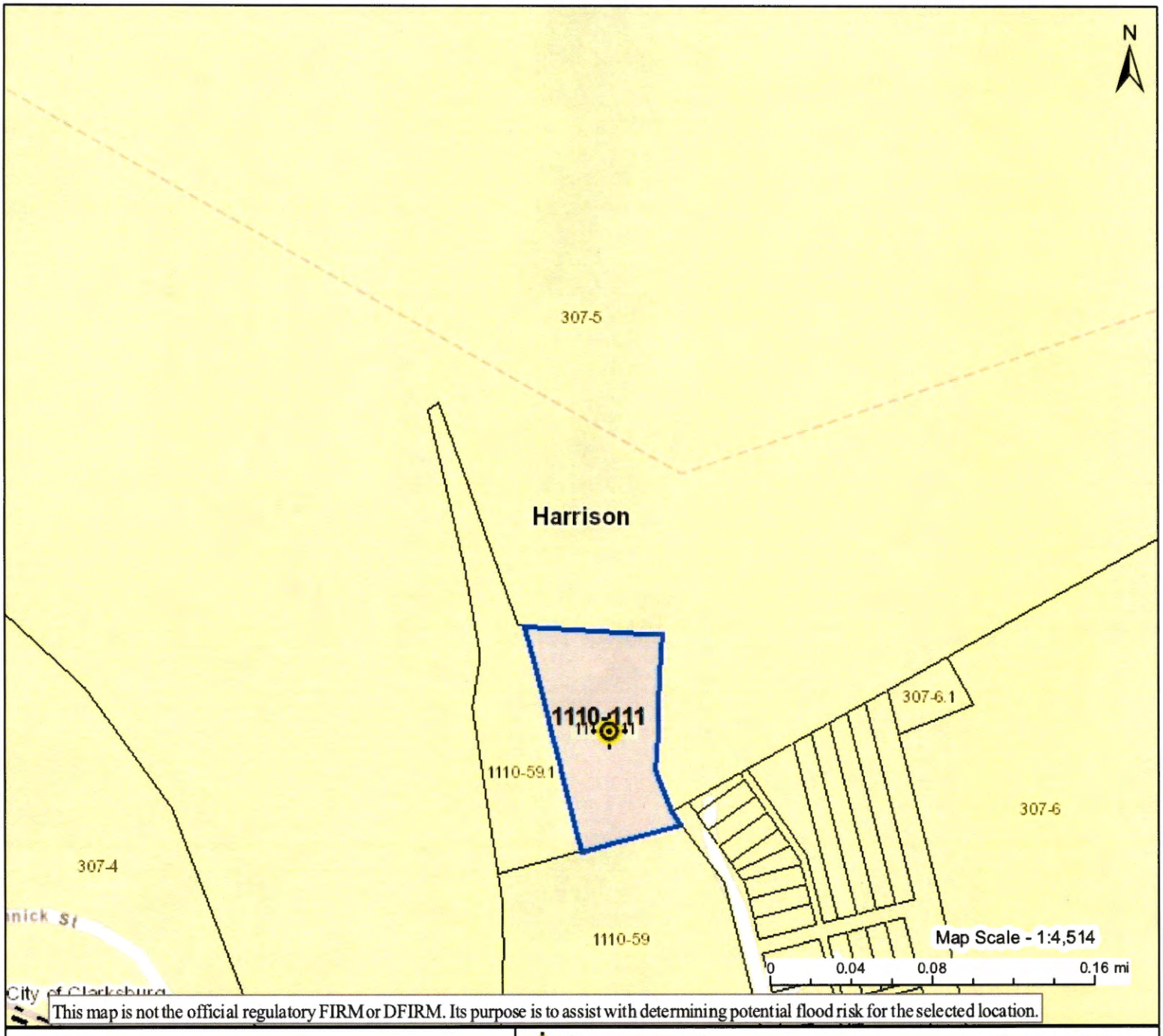
Flood Info Location

*Map created on 4/26/2022*

| | |
|---|---|
| **User Notes** | |
| **Flood Hazard Area** | Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present. |
| **Flood Zone** | Out of Flood Zone |
| **Stream** | |
| **Watershed (HUC8)** | West Fork (5020002) |
| **Flood Height** | Flood Height 6a N/A |
| **Water Depth** | |
| **Elevation** | 1065.7 ft (Source: FEMA 2018-20) (NAVD88) |
| **Community & ID** | Harrison County (ID: 540053) |
| **FEMA Map & Date** | 54033C0162D; Effective Date: 10/2/2012 |
| **Location (lat, long)** | (39.287150, -80.322612) (WGS84) |
| **Parcel ID** | 17-07-1110-0059-0001 |
| **E-911 Address** | |

# WV Flood Map




HIGH RISK

| | |
|---|---|
| | Regulatory Floodway |
| Zone AE | 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE) |
| Zone A | 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights) |
| Advisory | 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones) |

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Flood Info Location — *Map created on 4/26/2022*

**User Notes**

| | |
|---|---|
| **Flood Hazard Area** | Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present. |
| **Flood Zone** | Out of Flood Zone |
| **Stream** | |
| **Watershed (HUC8)** | West Fork (5020002) |
| **Flood Height** | Flood Height 6a N/A |
| **Water Depth** | |
| **Elevation** | 1085.7 ft (Source: FEMA 2018-20) (NAVD88) |
| **Community & ID** | Harrison County (ID: 540053) |
| **FEMA Map & Date** | 54033C0162D; Effective Date: 10/2/2012 |
| **Location (lat, long)** | (39.286975, -80.321887) (WGS84) |
| **Parcel ID** | 17-07-1110-0111-0000 |
| **E-911 Address** | |

# WV Flood Map




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| HIGH RISK | | |
|---|---|---|
| | Zone AE | 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE) |
| | Floodway | Regulatory **Floodway in AE Zone** |
| | Zone A | 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights) |
| | Advisory | 1-Percent-Annual-Chance **High Risk Advisory** |

Download the Full Legend for all flood tool symbols
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Flood Info Location — *Map created on 4/26/2022*

| | |
|---|---|
| **User Notes** | |
| **Flood Hazard Area** | Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present. |
| **Flood Zone** | Out of Flood Zone |
| **Stream** | |
| **Watershed (HUC8)** | West Fork (5020002) |
| **Flood Height** | Flood Height 6a N/A |
| **Water Depth** | |
| **Elevation** | 1161.1 ft (Source: FEMA 2018-20) (NAVD88) |
| **Community & ID** | Harrison County (ID: 540053) |
| **FEMA Map & Date** | 54033C0145D; Effective Date: 10/2/2012 |
| **Location (lat, long)** | (39.258317, -80.381862) (WGS84) |
| **Parcel ID** | 17-01-0326-0046-0009 |
| **E-911 Address** | |

# WV Flood Map




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HIGH RISK

| | |
|---|---|
| Zone AE | 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE) |
| Floodway | Regulatory **Floodway in AE Zone** |
| Zone A | 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights) |
| Advisory | 1-Percent-Annual-Chance **High Risk Advisory** |

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Flood Info Location — *Map created on 4/26/2022*

| | |
|---|---|
| **User Notes** | |
| **Flood Hazard Area** | Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present. |
| **Flood Zone** | Out of Flood Zone |
| **Stream** | |
| **Watershed (HUC8)** | West Fork (5020002) |
| **Flood Height** | Flood Height 6a N/A |
| **Water Depth** | |
| **Elevation** | 1029.5 ft (Source: FEMA 2018-20) (NAVD88) |
| **Community & ID** | Harrison County (ID: 540053) |
| **FEMA Map & Date** | 54033C0154D; Effective Date: 10/2/2012 |
| **Location (lat, long)** | (39.333501, -80.333357) (WGS84) |
| **Parcel ID** | 17-07-1119-0104-0000 |
| **E-911 Address** | |

# WV Flood Map




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HIGH RISK

| | |
|---|---|
| Zone AE | 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE) |
| Floodway | Regulatory **Floodway in AE Zone** |
| Zone A | 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights) |
| Advisory | 1-Percent-Annual-Chance **High Risk Advisory** |

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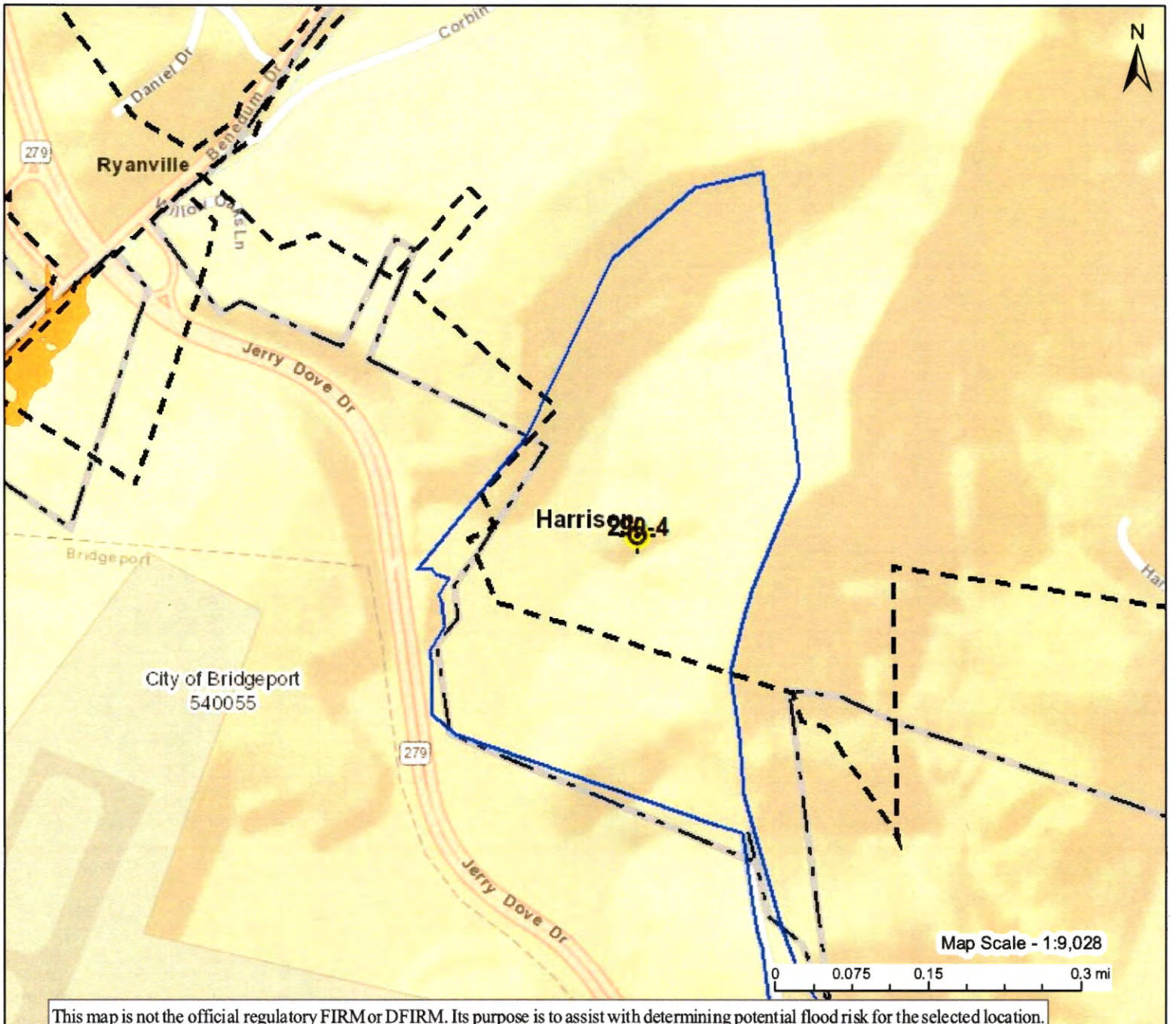
Flood Info Location

*Map created on 4/26/2022*

| | |
|---|---|
| **User Notes** | |
| **Flood Hazard Area** | Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present. |
| **Flood Zone** | Out of Flood Zone |
| **Stream** | |
| **Watershed (HUC8)** | West Fork (5020002) |
| **Flood Height** | Flood Height 6a N/A |
| **Water Depth** | |
| **Elevation** | 1144.8 ft (Source: FEMA 2018-20) (NAVD88) |
| **Community & ID** | Harrison County (ID: 540053) |
| **FEMA Map & Date** | 54033C0187D; Effective Date: 10/2/2012 |
| **Location (lat, long)** | (39.297595, -80.211293) (WGS84) |
| **Parcel ID** | 17-15-2303-0054-0019 |
| **E-911 Address** | |

# WV Flood Map




This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

- Regulatory Floodway
- Zone AE — 1-Percent-Annual-Chance Flood Hazard Area **With Base Flood Elevation** (BFE)
- Zone A — 1-Percent-Annual-Chance Flood Hazard Area **Without BFE** (may have Advisory Flood Heights)
- Advisory — 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
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Flood Info Location — *Map created on 4/29/2022*

**User Notes**

| | |
|---|---|
| **Flood Hazard Area** | Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present. |
| **Flood Zone** | Out of Flood Zone |
| **Stream** | |
| **Watershed (HUC8)** | West Fork (5020002) |
| **Flood Height** | Flood Height 6a N/A |
| **Water Depth** | |
| **Elevation** | 1207.4 ft (Source: FEMA 2018-20) (NAVD88) |
| **Community & ID** | Harrison County (ID: 540053) |
| **FEMA Map & Date** | 54033C0187D; Effective Date: 10/2/2012 |
| **Location (lat, long)** | (39.310330, -80.215168) (WGS84) |
| **Parcel ID** | 17-15-0290-0004-0000 |
| **E-911 Address** | |

## Jacqui Tennant

**From:** Laura Pysz
**Sent:** Friday, April 29, 2022 9:53 AM
**To:** Jacqui Tennant
**Subject:** FW: Agenda items from Commissioner Hinkle

-----Original Message-----
From: David Hinkle <dhinkle@harrisoncountywv.com>
Sent: Friday, April 29, 2022 9:51 AM
To: Laura Pysz <lpysz@harrisoncountywv.gov>; Susan Thomas <sthomas@harrisoncountywv.com>; Patsy Trecost II <ptrecost2@harrisoncountywv.com>; Zimmerman Trey <trey@simmermanlaw.com>
Subject: Agenda

1. Update on from parks on projects.
Balance in park's budget
Projected expenses by June 30. (Projects,wages, ext) 2. Staff to report on GSA building change orders, change request, cost for changes and status of FFE purchases.
3. Approve new computers for Assessor, tax, clerk and voting.
4. Staff up date on Rail trails.
Money spent this fiscal year.
Amount budgeted for this year. Projected cost by June 30.
5. Up date on elevators.
Discuss replacing them.
6. Report on ARPA funds.
Report, copies of requested projects ext.

Sent from my iPhone

HARRISON COUNTY COMMISSION
STATEMENT OF EXPENDITURES,ENCUMBRANCES & APPROPRIATIONS
VITAL SERVICES LEVY
AS OF 04/2022



| | APPROPRIATIONS (REVISED) | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | EXPENDED and ENCUMBERED % |
|---|---|---|---|---|---|---|
| 027-900-103-00 PARKS & REC SALARIES | 315000.00 | 21231.13 | 234566.73 | | 80433.27 | 74.46 |
| 027-900-104-00 PARKS & REC FICA | 47834.00 | 2148.12 | 30797.71 | | 17036.29 | 64.38 |
| 027-900-105-00 INSURANCE | 45000.00 | | 30903.24 | | 14096.76 | 68.67 |
| 027-900-106-00 PARKS & REC RETIREMEMT | 32528.00 | 2166.88 | 23872.06 | | 8655.94 | 73.38 |
| 027-900-108-00 OVERTIME | 5000.00 | 137.63 | 935.40 | | 4064.60 | 18.70 |
| 027-900-109-00 PARKS & REC EXTRA HELP | 283202.00 | 7046.00 | 170330.08 | | 112871.92 | 60.14 |
| 027-900-112-00 LONGEVITY | 5280.00 | 300.00 | 3410.00 | | 1870.00 | 64.58 |
| 027-900-211-00 TELEPHONE | 3000.00 | 242.42 | 1965.18 | | 1034.82 | 65.50 |
| 027-900-212-00 PRINTING | 2500.00 | | | | 2500.00 | |
| 027-900-213-00 UTILITIES | 25000.00 | 2282.48 | 25734.89 | | -734.89 | 102.93 |
| 027-900-214-00 TRAVEL | 5000.00 | | 2366.99 | | 2633.01 | 47.33 |
| 027-900-215-00 M & R BUILDING | 12500.00 | | | | 12500.00 | |
| 027-900-216-00 M & R EQUIPMENT | 2500.00 | | | | 2500.00 | |
| 027-900-219-00 RENTS | 84823.00 | 258.00 | 24722.00 | | 60101.00 | 29.14 |
| 027-900-220-00 ADVERTISING | 3000.00 | | 50.00 | | 2950.00 | 1.66 |
| 027-900-221-00 TRAINING | 1000.00 | | | | 1000.00 | |
| 027-900-222-00 DUES | 500.00 | | 349.00 | | 151.00 | 69.80 |
| 027-900-223-00 PROFESSIONAL SERVICES | 20000.00 | | 3774.51 | | 16225.49 | 18.87 |
| 027-900-230-00 CONTRACTUAL | 2500.00 | | | | 2500.00 | |
| 027-900-240-00 REFUNDS/REIMBURSEMENTS | 2500.00 | 52.34 | 165.23 | | 2334.77 | 6.60 |
| 027-900-341-00 MATERIALS & SUPPLIES | 30882.00 | 3991.67 | 30504.23 | | 377.77 | 98.77 |
| 027-900-347-00 PARKS & REC INVENTORY | 1798.00 | | 1797.31 | | .69 | 99.96 |
| 027-900-458-00 P & R CAPITAL OUTLAY LAND | 290905.00 | 8416.65 | 57962.07 | | 232942.93 | 19.92 |
| 027-900-459-00 P & R NEW EQUIPMENT | 250000.00 | | 72336.73 | | 177663.27 | 28.93 |

| | APPROPRIATIONS (REVISED) | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | EXPENDED and ENCUMBERED % |
|---|---|---|---|---|---|---|
| TOTALS FOR 900 PARKS & RECREATION | 1472252.00 | 48273.32 | 716543.36 | | 755708.64 | 48.66 |

REPORT DATE 05/02/2022 HARRISON COUNTY COMMISSION PAGE 1
SYSTEM DATE 05/02/2022 STATEMENT OF EXPENDITURES,ENCUMBRANCES & APPROPRIATIONS TIME 10:25:26
FILES ID I GENERAL FUND USER EJK
AS OF 04/2022

| | APPROPRIATIONS (REVISED) | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | EXPENDED and ENCUMBERED % |
|---|---|---|---|---|---|---|
| 001-439-103-00 | | | | | | |
| PLANNING SALARIES | 260000.00 | 20039.07 | 220870.59 | | 39129.41 | 84.95 |
| 001-439-104-00 | | | | | | |
| PLANNING FICA | 20231.00 | 1519.13 | 16695.72 | | 3535.28 | 82.52 |
| 001-439-106-00 | | | | | | |
| PLANNING RETIREMENT | 26446.00 | 2030.20 | 22366.66 | | 4079.34 | 84.57 |
| 001-439-108-00 | | | | | | |
| PLANNING/OVERTIME | 500.00 | 37.93 | 445.73 | | 54.27 | 89.14 |
| 001-439-112-00 | | | | | | |
| LONGEVITY | 3960.00 | 225.00 | 2820.00 | | 1140.00 | 71.21 |
| 001-439-214-00 | | | | | | |
| PLANNING TRAVEL | 600.00 | | 411.44 | | 188.56 | 68.57 |
| 001-439-221-00 | | | | | | |
| PLANNING TRAINING | 900.00 | | 449.00 | | 451.00 | 49.88 |
| 001-439-222-00 | | | | | | |
| PLANNING DUES & SUBS | 500.00 | | 265.00 | | 235.00 | 53.00 |
| 001-439-223-00 | | | | | | |
| PLANNING PROF SERVICES | 11000.00 | | 10235.81 | | 764.19 | 93.05 |
| 001-439-230-00 | | | | | | |
| CONTRACTUAL | | | 941.47 | | -941.47 | |
| 001-439-341-00 | | | | | | |
| PLANNING MAT & SUPPLIES | 1000.00 | | 234.00 | | 766.00 | 23.40 |
| 001-439-458-00 | | | | | | |
| RAILS TO TRAILS PROJECT | 140905.00 | -97945.28 | 67007.50 | | 73897.50 | 47.55 |
| 001-439-458-01 | | | | | | |
| NUISANCE ORDINANCE PROJ | 145000.00 | | 40132.70 | | 104867.30 | 27.67 |
| 001-439-459-00 | | | | | | |
| PLANNING NEW EQUIPMENT | 500.00 | 5665.00 | 6892.25 | | -6392.25 | 1378.45 |
| TOTALS FOR 439 PLANNING COMMISSION | 611542.00 | -68428.95 | 389767.87 | | 221774.13 | 63.73 |

**Harrison County**
**Purchase Requisition - Invoice for Approval**

223

Workorder #38806
301 W Main St
Clarksburg WV 26301
Phone: 304-624-8500

April 25, 2022

[Recommended Vendor] Address:

PAID
APR 29 2022
BOOKKEEPING

City of Shinnston

40 Main Street

Shinnston, WV 26431

| Hazel Rader | 12014 | County Commission |
|---|---|---|
| **Requisitioned By** | **Vendor Number** | **Department** |

Hazel Rader
**Requester's Signature**

**Administrator**

**Items:**

| Description | Line Item | Quantity | Cost | Cost Total |
|---|---|---|---|---|
| ARPA Allotment | 207-442-56712 | 1 | $187,797.00 | $187,797.00 |
| | | | | $187,797.00 |

Please give a copy of the check to Hazel
make copy of packet for Grants
Street Sweeper reimbursment

**Commissioner Signature**

**Commissioner Signature**

**Commissioner Signature**

#1318

12014

Bortek INDUSTRIES INC

A FAMILY COMPANY SINCE 1967
WE KNOW CLEAN®

RECEIVED
JAN 10 2022

| | |
|---|---|
| **Invoice #:** | 742846-00 |
| **Invoice Date:** | 12/30/2021 |
| **Page:** | 1 of 1 |

| Payment Due | Terms | Salesperson |
|---|---|---|
| 01/29/2022 | NET 30 | 905 |
| **Shipped Date** | **Ship Via** | **PO #** |
| 12/30/2021 | REP | 99989 |

Late payments are subject to service fees. See terms & conditions.

**Remit To:**
Bortek Industries, Inc.
4713 Gettysburg Road
Mechanicsburg, PA 17055
P. 800.626.7835
E. ar@sweeperland.com

**Bill To: 4283**
CITY OF SHINNSTON
40 MAIN ST
SHINNSTON, WV 26431

**Ship To:**
CITY OF SHINNSTON
1247 EAST AVE
SHINNSTON, WV 26431

207-442-566-12

| Item # | Description | Order Qty | Shipped Qty | Backorder Qty | UM | Unit Price | Amount |
|---|---|---|---|---|---|---|---|
| D07400D300A | DULEVO SWEEPER D3 MAXI<br>SN: ZA93000A00MC38004<br>NOTE: TRADE OF ADVANCE EXTERRA SN: 100007259; DISCOUNT APPLIED | 1 | 1 | 0 | EA | $160,885.00 | $160,885.00 |
| D3000D0921 | EQUIPMENT MAXI | 1 | 1 | 0 | EA | $23,417.00 | $23,417.00 |
| D300D0101 | SIDE BRUSH CASINGS | 1 | 1 | 0 | EA | $0.00 | $0.00 |
| D35010 | WAX FILM FOR SEA FREIGHT | 1 | 1 | 0 | EA | $0.00 | $0.00 |
| DEL FEE | DELIVERY FEE | 1 | 1 | 0 | EA | $0.00 | $0.00 |

| | |
|---|---|
| **Subtotal** | **$184,302.00** |
| **Prep & Delivery** | **$5,995.00** |
| **Trade In Discount** | **-$2,500.00** |
| **Sales Tax** | **$0.00** |
| **Total** | **$187,797.00** |

**RESOLUTION SUPPORTING REQUEST TO COUNTY COMMISSION TO USE A PORTION OF COUNTY ALLOTED ARPA MONEY TO PURCHASE STREET SWEEPER**

**WHEREAS** the City of Shinnston needs a street sweeper to help keep cinders from entering our wastewater system

**WHEREAS** The Harrison County Commission allotted the City of Shinnston $300,000 from their portion of the American Rescue Plan Act.

NOW, THEREFORE, BE IT RESOLVED, if the City of Shinnston is awarded the funding of a street sweeper, the City of Shinnston agrees to accept the award and use this money to pay for a street sweeper. The City of Shinnston will comply with all applicable laws, environmental requirements and regulations as stated in the agreement, and

BE IT FURTHER RESOLVED, the City Council of the City of Shinnston names the fiscal agent for the City of Shinnston for this purchase as:

Chad M. Edwards
City Manager
City of Shinnston
40 Main Street
Shinnston, WV 26431

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHINNSTON THIS 14th

DAY OF March, 2022.

Mayor: [signature]

Attest: Kathleen Panek

**STEELE McMUNN PLLC**
*Litigation. Alternative Dispute Resolution. Business.*

April 26, 2022

Trey Simmerman
Simmerman Law Office, PLLC
254 East Main Street
Clarksburg, WV 26301-2170

RE: The Estate of Shirley J. Epling

Dear Trey,

I am enclosing herewith the Agreed Order Withdrawing Motion for an Order Appointing the Sheriff of Harrison County, West Virginia as Administrator De Bonis Non, of the Estate of Shirley J. Epling. It is my understanding that you will secure the necessary signatures for entry. Please advise if additional information is needed.

Very truly yours,

D. Andrew McMunn

DAM/las

RECEIVED
APR 27 2022

Charles R. Steele*
crs@steelemcmunn.com

D. Andrew McMunn**
dam@steelemcmunn.com

Of Counsel: Thomas G. Steele*
tgs@steelemcmunn.com

347 Washington Avenue, Clarksburg, WV 26301 • Tel: 304-624-4004 • Fax: 304-624-9334 • www.steelemcmunn.com

* *The National Academy of Distinguished Neutrals.* ** *LL.M., AV Preeminent ®*

**IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA**

**IN RE: THE ESTATE OF SHIRLEY J. EPLING**

**AGREED ORDER WITHDRAWING MOTION FOR AN ORDER APPOINTING THE SHERIFF OF HARRISON COUNTY, WEST VIRGINIA AS ADMINISTRATOR DE BONIS NON, OF THE ESTATE OF SHIRLEY J. EPLING**

On this day came Petitioners, Mark A. George and Kimberly Ann George, by counsel, D. Andrew McMunn and the law firm of *Steele McMunn, PLLC* ; Jeremy R. Edwards and Amber M. Edward, by counsel, Thomas W. Kupec and the law firm of *Kupec & Associates, PLLC*; and the heirs at law of the Estate of Shirley J. Epling, namely, Martha Jenkins, Randy McVaney, Terri Cryderman, Jim Hyatt, Emma Kennedy, Bill Kennedy, Nathan Kennedy, Carly Y Eddings, and Cheryl Williams.

Thereupon, the parties announced to the Commission that a full and complete agreement had been reached between the parties which eliminates the need to administer an estate for Shirley J. Epling.

Thereupon, the parties further announced that the heirs at law were parties to the Settlement Agreement and Mutual Release.

Thereupon, the parties moved for an order withdrawing the request for the appointment of the Sheriff of Harrison County, West Virginia, to administer said estate.

Upon their joint motion, it is accordingly **ADJUDGED, ORDERED,** and **DECREED** that the *Motion for An Order Appointing the Sheriff of Harrison County, West Virginia as Administrator De Bonis Non, of the Estate of Shirley J. Epling*, shall be and the same is hereby **WITHDRAWN.**

It is further **ORDERED** that upon its entry, the Clerk shall mail a certified copy of this order to 1) D. Andrew McMunn, counsel for Petitioners, *Steele McMunn, PLLC*, 347

Washington Avenue, Clarksburg, WV 26301; and 2) Thomas W. Kupec, counsel for the Respondents, *Kupec & Associates, PLLC*, 228 Court Street, Clarksburg, WV 26301.

ENTER: _____

_____
Commissioner

_____
Commissioner

_____
Commissioner

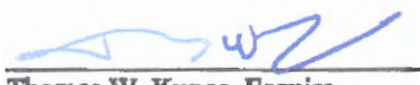
***PREPARED BY:***



D. Andrew McMunn, Esquire
WV State Bar #6076
Counsel for Mark A. George and
Kimberly Ann George

*STEELE McMUNN, PLLC*
347 Washington Avenue
Clarksburg, West Virginia 26301
Telephone: (304) 624-4004
Facsimile: (304) 624-9334
Email: dam@steelemcmunn.com

**APPROVED AS TO FORM AND CONTENT BY:**



Thomas W. Kupec, Esquire
WV State Bar #2111
Counsel for Jeremy R. Edwards and
Amber M. Edwards

*KUPEC & ASSOCIATES, PLLC*
228 Court Street
Clarksburg, West Virginia 26301
Telephone: (304) 623-6678
Facsimile: (304) 623-1027
Email: twk@ma.rr.com

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B-1

**IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA**

**MARCIA A. BROUGHTON, EXECUTRIX OF THE ESTATE**

**OF** /// **REPORT OF CLAIMS AND**

**STELLA FRANCES SHREVES, DECEASED** **WAIVER OF FINAL SETTLEMENT**

**TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:**

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Stella Frances Shreves, deceased.**

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries and distributees of the **Estate of Stella Frances Shreves,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **23rd day of July, 2020;**

That your Commissioner approved the Appraisement of said estate and caused the same to be recorded in the Office of this Commission; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **8th day of November, 2020,** was appointed as the day to receive on or before that date proofs of claim against said estate at his law office in Bridgeport, Harrison County, West Virginia, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **9th and 16th days of September, 2020;** and,

Your Commissioner further reports that no claims were filed against the estate and that no necessity exists to reserve any funds in the hands of the personal representative to meet the same; and,

That said personal representative submitted the attached Waiver of Settlement duly executed by the personal representative and all heirs, beneficiaries and distributees of the

**Estate of Stella Frances Shreves,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **6th** and **13th days of April, 2022**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representative.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Marcia A. Broughton, Executrix of the Estate of Stella Frances Shreves, deceased.**

GIVEN under my hand this 21st day of April, 2022.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

**IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA**

**IN THE MATTER OF STELLA FRANCES SHREVES, DECEASED**

**WAIVER OF FINAL SETTLEMENT IN THE ESTATE OF STELLA FRANCES SHREVES**

**WHEREAS**, Chapter 44, Article 2, Section 29 of the West Virginia Code, provides that a final settlement may be waived by a waiver which is signed by the personal representative and the beneficiaries, except those receiving cash or tangible personal property, of the Estate of Stella Frances Shreves (the "Estate"); and

**WHEREAS**, Stella Frances Shreves (the "Decedent") died testate on May 3, 2020, a resident of Harrison County, West Virginia; and

**WHEREAS**, the Decedent's Last Will and Testament, dated December 28, 1994, was recorded in the Office of the Clerk of the County Commission of Harrison County in Will Book 201, at page 548 (the "Will") on June 8, 2020; and

**WHEREAS**, Marcia A. Broughton was appointed as Executor of the Estate; and

**WHEREAS**, the Decedent, by her Will, gave, devised, and bequeathed all the rest, residue and remainder of her estate to her four children, Melissa Shreves Shahnam, Michelle Lilly, Mary Crow and Donald Shreves; and

**WHEREAS**, the above-mentioned residuary beneficiaries have been given a report of the Estate's checking account and bank statements to date to review and have no questions regarding such; and

**WHEREAS**, the above-mentioned residuary beneficiaries all acknowledge that by finalizing the Estate in this year, they will each pay income tax on the Estate's income earned in 2020 and each will receive a K-1 with his or her proportionate share of the federal and state income in February 2021; and

**WHEREAS**, the above-mentioned Executor and residuary beneficiaries, pursuant to Chapter 44, Article 2, Section 29 of the West Virginia Code, hereby waive an Accounting and Final Settlement of the Estate.

**NOW, THEREFORE**, after being first duly sworn, the affiants depose and say that: the time for filing of claims under Chapter 44, Article 2 of the West Virginia Code has expired; that there are no known and unpaid claims against the Estate of Stella Frances Shreves; that Marcia A. Broughton is the Executor of the Estate of Stella Frances Shreves; that the residuary beneficiaries of the Estate of Stella Frances Shreves are Melissa Shreves Shahnam, Michelle Lilly, Mary Crow and Don Shreves, whose signatures appear below and who have been advised that they are the only beneficiaries of the Estate of Stella Frances Shreves; and that an Accounting and Final Settlement of the Estate of Stella Frances Shreves is hereby waived.

**ESTATE OF STELLA FRANCES SHREVES**

By: _____
Marcia A. Broughton, Executor

STATE OF WEST VIRGINIA,

COUNTY OF Harrison, to-wit:

The foregoing Waiver of Final Settlement was acknowledged before me this 30th day of December, ~~2020~~ 2021, by Marcia A. Broughton, as Executor of the Estate of Stella Frances Shreves.

My Commission Expires: April 8, 2025.

_____
Notary Public

Official Seal
Notary Public, State of West Virginia
Anita Lori Sanders
Jackson Kelly PLLC
65 Professional Place, Suite 200
Bridgeport, WV 26330
My Commission Expires April 08, 2025

**BENEFICIARY:**

Melissa Ann Shreves Shahnam

STATE OF WEST VIRGINIA,

COUNTY OF Harrison, to-wit:

The foregoing Waiver of Final Settlement was acknowledged before me this 20th day of August, 2021, by Melissa Ann Shreves Shahnam, as Beneficiary of the Estate of Stella Frances Shreves.

My Commission Expires: April 8, 2025.

Official Seal
Notary Public, State of West Virginia
Anita Lori Sanders
Jackson Kelly PLLC
45 Professional Place, Suite 200
Bridgeport, WV 26330
My Commission Expires April 08, 2025

[Notarial Seal]

Notary Public

**BENEFICIARY:**

Michelle Jo Lilly

Michelle Jo Lilly

STATE OF West Virginia,

COUNTY OF Harrison, to-wit:

The foregoing Waiver of Final Settlement was acknowledged before me this 20th day of August, 2021, by Michelle Jo Lilly, as Beneficiary of the Estate of Stella Frances Shreves.

My Commission Expires: April 8, 2025.

Official Seal
Notary Public, State of West Virginia
Anita Lori Sanders
Jarkson Kelly PLLC
45 Professional Place, Suite 200
Bridgeport, WV 26330
My Commission Expires April 08, 2025

Anita Lori Sanders

Notary Public

**BENEFICIARY:**

Mary Phil Shreves Crow

Mary Phil Shreves Crow

STATE OF North Carolina,

COUNTY OF Mecklenburg, to-wit:

The foregoing Waiver of Final Settlement was acknowledged before me this 21 day of July 2021, ~~2020,~~ by Mary Phil Shreves Crow, as Beneficiary of the Estate of Stella Frances Shreves.

My Commission Expires: Oct 28, 2022.

Notary Public

[Notarial Seal]

**BENEFICIARY:**

Donald P. Shreves, Jr.

STATE OF Michigan,

COUNTY OF Oakland, to-wit:

The foregoing Waiver of Final Settlement was acknowledged before me this 24 day of July, ~~2020~~ 2021 by Donald P. Shreves, Jr., as Beneficiary of the Estate of Stella Frances Shreves.

My Commission Expires: July 5, 2024.

Notary Public

[Notarial Seal]

TYLER J SMITH
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES JULY 5, 2024
ACTING IN THE COUNTY OF Oakland

This instrument was prepared by:

Marcia A. Broughton, Esquire
JACKSON KELLY PLLC
45 Professional Place, Suite 200
Bridgeport, WV 26330

B-2

United States of America

State of West Virginia

County of Harrison, ss:

# Affidavit and Waiver of Final Settlement

I,KIMBERLEY ROSE PISINO,JO-ELLEN ARTHUR, personal representative(s) in the estate of ELIZABETH ANN SUROCK after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14( a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

KIMBERLEY ROSE PISINO Kimberley Rose Pisino (L.S.)
SISTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 15th day of February, 2022

My Commission expires: October 31, 2025 Kathryn R. Burge

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Kathryn R. Burge
KRB Properties, LLC
222 E. Main Street
Bridgeport, WV 26330
My Commission Expires Oct. 31, 2025

Notary Public

JO-ELLEN ARTHUR Jo-Ellen Arthur (L.S.)
SISTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 15th day of February, 2022.

My Commission expires: Oct. 31, 2025 Kathryn R. Burge

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Kathryn R. Burge
KRB Properties, LLC
222 E. Main Street
Bridgeport, WV 26330
My Commission Expires Oct. 31, 2025

Notary Public

ROBERT EDWARD SUROCK II Robert Edward Surock II (L.S.)
BROTHER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 15th day of February, 2022

My Commission expires: Oct. 31, 2025

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Kathryn R. Burge
KRB Properties, LLC
222 E. Main Street
Bridgeport, WV 26330
My Commission Expires Oct. 31, 2025

Notary Public

ERIC BRADFORD SUROCK _____ (L.S.)
BROTHER

STATE OF WVa COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 15th day of February 2022

My Commission expires: Oct 31, 2025 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Kathryn R. Burge
KRB Properties, LLC
222 E. Main Street
Bridgeport, WV 26330
My Commission Expires Oct. 31, 2025

KIMBERLEY ROSE PISINO _____ (L.S.)
CO EXECUTRIX

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 15th day of February 2022

My Commission expires: October 31, 2025 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Kathryn R. Burge
KRB Properties, LLC
222 E. Main Street
Bridgeport, WV 26330
My Commission Expires Oct. 31, 2025

JO-ELLEN ARTHUR _____ (L.S.)
CO EXECUTRIX

STATE OF WVa COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 15th day of February 2022

My Commission expires: Oct 31, 2025 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Kathryn R. Burge
KRB Properties, LLC
222 E. Main Street
Bridgeport, WV 26330
My Commission Expires Oct. 31, 2025

*Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.*

**State of West Virginia, County of Harrison, to-wit:**

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

June Eschenmann
Deputy Clerk

B-3

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

CHRISTOPHER J. MCCARTHY and MICHAEL P. MCCARTHY, CO-EXECUTORS OF THE LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

JANET E. MCCARTHY, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Co-Executors of the above-referred estate, which said Waiver was executed by both beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 22nd day of October, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 6th day of February, 2022, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 8th and 15th days of December, 2021, the time so fixed being according to law; and that at the end of business hours on the 6th day of February, 2022, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the names of Christopher J. McCarthy and Michael P. McCarthy, Co-Executors of the estate of Janet E. McCarthy, deceased, were included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 11th and 18th days of March, 2022, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement

of the accounts of said Co-Executors. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 4th day of April, 2022.

James C. Turner

James C. Turner
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

# Affidavit and Waiver of Final Settlement

I,CHRISTOPHER JOHN MCCARTHY,MICHAEL PATRICK MCCARTHY, personal representative(s) in the estate of JANET ELIZABETH MCCARTHY after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14( a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

CHRISTOPHER JOHN MCCARTHY _____ (L.S.)
CO EXECUTOR

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 7th day of February, 2022.

My Commission expires: May 13, 2022 Winifred J Eschenmann
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
Winifred J Eschenmann
Harrison County Clerk's Office
301 W Main Street
Clarksburg WV 26301
My Commission Expires May 13, 2022

MICHAEL PATRICK MCCARTHY _____ (L.S.)
CO EXECUTOR

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 7th day of February, 2022

My Commission expires: May 13, 2022 Winifred J Eschenmann
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
Winifred J Eschenmann
Harrison County Clerk's Office
301 W Main Street
Clarksburg WV 26301
My Commission Expires May 13, 2022

CHRISTOPHER JOHN MCCARTHY _____ (L.S.)
SON

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 7th day of February, 2022

My Commission expires: May 13, 2022 Winifred J Eschenmann
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Clarksburg WV 26301
My Commission Expires May 13, 2022

MICHAEL PATRICK MCCARTHY (L.S.)
SON

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 7th day of February, 2022

My Commission expires: May 13, 2022 Winfred J Eschenmann

Notary Public

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*Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.*

**State of West Virginia, County of Harrison, to-wit:**

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Eschenmann
Deputy Clerk

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# *GREATER HARRISON COUNTY P.S.D.*

**"Meeting held in Town of West Milford Council Chambers"**

**Agenda**
**May 4, 2022**

1:00 pm Board Meeting Convenes

1:10 pm Public comment period

**ACTION ITEMS**

1. Conference with Rover Construction to discuss recent correspondence and request for contract changes.
2. Act and approve bank accounts for County ARPA Funding

AMR CRP 4/19/22 AMRDMX02 AMR162DACRXD 000000088 0000088

American Red Cross

American Red Cross
431 18th Street NW
Washington, DC 20006
redcross.org

April 19, 2022

HARRISON COUNTY
301 W MAIN ST STE 116
CLARKSBURG WV 26301-2982

Dear Red Cross Supporter,

On behalf of the American Red Cross, thank you for your generous gift of $2,000.00 on April 13, 2022, which will be applied to Home Fire Relief. Support from companies like yours is truly making an impact in the lives of those we serve every day.

During their darkest hours, people know they can turn to the Red Cross for comfort and care. Our humanitarian mission of preventing and alleviating human suffering in the face of emergencies depends on the compassion of our generous donors.

Red Cross Supporter, I am profoundly grateful for your commitment to the Red Cross misson. Thank you once again for standing with us to help turn heartbreak into hope. You can reach us any time with questions and feedback at redcross.org or by calling 1-800-RED-CROSS (1-800-733-2767).

Sincerely,

Gail McGovern

Gail J. McGovern
President and CEO, American Red Cross

**Donation Total:** $2,000.00
**Donation Date:** April 13, 2022
**Will be applied to:** Home Fire Relief

**Please keep this page for tax purposes**

As required by IRS regulations, we provide the following information: The American Red Cross is a 501(c)(3) not for profit organization. Our federal tax identification number is 53-0196605. As no goods or services have been provided in connection with this gift, the full amount is deductible to the fullest extent provided by law.

G-67523098

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