Wednesday May 18, 2022

10:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be 0allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:20 A.M. --- Proclamation --- CEOS --- Caroline Romine

10:40 A.M. --- Proclamation --- Drug Court Month --- Melanie Edmond

11:00 A.M. --- Special Funding --- Town of West Milford --- Jeff Barnhart

11:1S A.M. --- Proclamation --- Police Week & Peace Officers Memorial Day ---

Harrison County Sheriff's Office
Clarksburg Police Department
Bridgeport Police Department
Anmoore Police Department
Stonewood Police Department
Salem Police Department
Nutter Fort Police Department
Lumberport Police Department
Shinnston Police Department
WV State Police Department
Blue Knights WV

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Roberta Barnett --- 40 Hours LWP --- Planning Department**
   - **B. Ethan Kesling --- Resignation --- Effective 05-13-2022 --- Sheriff/Staging**
   - **C. Curtis Wiseman --- Seasonal for Enrichments --- Effective 05-10-2022 --- Parks & Rec.**
4. **Minutes and /or Amended Minutes of Previous Meeting:*(NONE)***
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor Requisition List of Payments**

6. Exonerations --- Corrective Tickets --- Joint Property Application :
   A. Exonerations --- See Exhibit A
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements):*(NONE)*
8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission:
   A. Requisition Number #63 --- Silling Associates $36,962.42
9. Review – Discuss – Consider Permission to Travel --- Richard Southall --- ATI Training for CEU's Required for Licensure --- Erickson Alumni Center, Morgantown, WV --- 06-06-2022 --- Community Corrections
10. Review - Discuss – Consider Community Development Block Grant --- CARES Act
    A. Grant Amendment No. 1 ---Changes Period of this Grant from 03-01-2021 – 06-20-2022 to 03-01-2021 – 06-30-2023
    B. Budget Amendment --- Funds Can Now be used for Mortgage and Utility Assistance
    C. Invoice (for Informational Purposes Only)
11. Review – Discuss – Consider Poll Workers Compensation for General Election & Discuss Possibility of Placing Six Poll Workers instead of Alternates
12. Review - Discuss - Consider Selling Excess County Property - Approve Sale of Property and Requirements to Purchase Stated Property
13. Review – Discuss - Amend ARPA Fund Grant Awards
14. Administrator's Report
15. Commissioner Comments - Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
B. Monthly Fiduciary Commission Settlements *(NONE)*
C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts:
   1. Sun Valley PSD --- Agenda 05-10-2022
   2. Sun Valley PSD --- Financials 04-2022
   3. Enlarged Hepzibah PSD --- Agenda May 9, 2022
   4. Sun Valley PSD --- Meeting Minutes 04-12-2022
   5. Short Line PSD ----Meeting Minutes 03-24-2022
   6. Short Line PSD --- Financials 03-31-2022
   7. Enlarged Hepzibah PSD --- Meeting Minutes 04-11-2022
   8. Enlarged Hepzibah PSD --- Financials 04-2022
   9. Greater Harrison County PSD --- Agenda 05-18-2022

D. Thank you Card from Johnstown Senior Citizens for the Donation

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Ordinance Modification Request Authorizing Volunteer Fire Companies & Paid Fire Companies to Charge Fees

11:00 AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to support your project. Please complete this application and return it to the Harrison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.com; Questions: 304-624-8500 Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: April 8 2022

Organization Name: Town of West Milford

Name & Title of Requestor: Jeff Barnhart, Recorder

Mailing Address of Organization and Responsible Person:
P.O. Box 120 West Milford WV 26451
If approved, this is where the check will be sent

Telephone: 304-745-3131 - 1-304-365-2362 Fax: _____ E-mail: TownofWestMilford@yahoo.com

FEIN# 55-0579355001 Is your organization an IRS 501(c) 3 not-for-profit?
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 5000.00

Dollar Amount REQUESTED - Grant: $ 2000.00 Loan: $ 0

Was project funded previously by HCC? (YES) NO If so, when ~~July 2021~~ May 18, 2021 how much: $ 2,000.00

Have you previously received funds from the Harrison County Commission: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2021 ;how much: $ 2000.00
When: _____ ;how much: $

Purpose of request (one sentence): Old Mill Festival

If for a fair/festival/event, give dates and location: Date: July 30, 2022 Location: West Milford
Municipal / Community Center, 623 Liberty Street, West Milford WV 26451

Describe the proposed activities with dollar amounts to be funded by this request: Community Festival to include Games, Entertainment, Vendors, Church and other Community Organizations After conducting a successful Bi-Centennial Celebration last year, the Old Mill Festival was rejuvenated to continue to bring our Community together This funding will be used for Entertainment

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: State of WV Auditor

Do you plan to recognize the Harrison County Commission's contribution? If Yes, how? Yes Harrison County Commission will be listed on Banner showing Sponsorships

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) TOWN OF WEST MILFORD agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) TOWN OF WEST MILFORD, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) TOWN OF WEST MILFORD shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) TOWN OF WEST MILFORD agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current list of Board of Directors with addresses
3. list other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant [signature] RECORDER **Date** APRIL 8 2022

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: _____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

_____

Approval Signature Date

3-A

PAYROLL CHANGE NOTICE

05/18/22

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO.
5/6/2022		Redacted

NAME	ADDRESS
Roberta Barnett	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Planning	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB	4-25	4-29
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE LWP

☐ OTHER (Explain)

5 days / 40 hours

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Charlotte Bradley	DATE 5/6/2022
HUMAN RESOURCES MANAGER Laura Hyde	DATE 5/6/2022

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PAYROLL CHANGE NOTICE

3-B

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/13/2022		

NAME	ADDRESS
Ethan Kesling	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Staging	

THE CHANGE(S):

All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ■ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Mr. Kesling has resigned his position and his last day is May 13, 2022, please pay available vacation days, if any.

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rob G. Mattey, Sheriff	DATE 05/06/2022
HUMAN RESOURCES MANAGER Laura Pepe	DATE 5/11/2022

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PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5-10-22		| | | - | | - | | | |

NAME	ADDRESS
Curtis W Wiseman	1503 Drexel Pl

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
304 641-9334	Fairmont WV 26554	900	P-T

3-C

Please print, fill out and return to:
Harrison County Parks and Recreation
43 Recreation Drive
Clarksburg, WV 26301

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE	12	
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☒ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Seasonal help for enrichments

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 5-10-22
HUMAN RESOURCES MANAGER	DATE

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n Commission and its program and the number of hes and needs of our employees as far as work nds to work assignments and work hours.

ate

Apartment/Unit #

ZIP

te? YES NO

YES NO

Evenings ☐

YES NO

pplication or interview

n Commission permission to conduct reference inquires, except where indicated, otherwise by me, and further that a Criminal Background Check may be completed once an offer of employment is made to me. I understand that nothing in this application or the interview process is intended to create an employment contract between the County and me.

Signature: Curtis W. Wiseman Jr. Date 5/2/2022

Harrison County Commission/Harrison County Parks and Recreation is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, gender, relation, age, disability, political belief, veteran's status, sexual orientation, or martial or family status. A TDD for the hearing impaired is located in the Harrison County Commission Office and the phone number for the TDD is 304.624.8600. Anyone having questions concerning or needing special accommodations should contact the ADA Coordinator c/o Harrison County Planning Commission.

May 18, 2022

5-A

Date of Meeting	May 18, 2022		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description
38561	Clarksburg-Harrison Public Library	$60,013.00	4th Quarter Allotment
38946	National Band & Tag Company	$3,410.00	Dog Tags/Assessor
38947	Stationers	$2,376.62	Office Supplies/Assessor
38948	MCM Business Systems	$185.99	Toner /Assessor Office
38949	PharmChem	$1,958.65	Sweat Patch Confirmations
38950	Canon Financial	$200.46	Copier Rental/Home Confine
38951	Work Force West Virginia	$477.99	Unemployment/Charles Riffle
38952	Sandy's True Value	$1.89	Single Cut Key/L.E
38953	Hartland Planing Mill	$12.03	Supplies for 609
38954	Environmental Systems Research	$16,500.00	Year License Agreement/911
38955	Sandy's True Value	$86.30	Grass Trimmer Repairs/911
38961	Casto & Harris	$2,995.00	Casebinders/Circuit Clerk
38962	West Virginia Paging	$7.00	Pager/ L.E.
38963	U S Cellular	$175.75	Cellular Account /L.E.
38968	Waste Management	$179.88	Waste Collection / 911
38969	U S Cellular	$411.65	Cell Service / 911
38970	U S Cellular	$29.49	Modem Service/911
38971	Frontier	$210.00	Internet Access/911
38972	Frontier	$345.84	Voice/Data Circuit/911
38973	Frontier	$68.92	Data Patch Access/911
38974	Frontier	$1,616.48	Voice/Data Circuit/911
38975	Unifirst Corporation	$64.05	Carpet Runner Rental/911
38977	Advantage Technology	$2,947.56	Computer Monitors/911
38997	Work Force West Virginia	$3,298.94	Unemployment/Jennifer King
39008	Clarksburg Blue Print	$321.40	Poster& Banners/Parks&Rec.
39013	Ace Aggregates	$1,099.30	Stone/Rail Trail/Spelter to Glen Falls
39015	Advance Auto Parts	$295.05	Automobile Parts/Garage
39016	Advance Auto Parts	$89.99	Automobile Parts/Animal Con
39017	Alliance Glass Corp.	$250.00	Windshield/Garage
39018	Amtower Auto Supply	$18.88	Automobile Parts/Garage
39019	Brenda Hinkle	$440.13	Mental Health Services
39020	Bruceton Petroleum	$7,997.86	2,000.00 Gallons Reg.Unleaded Fuel
39021	Skasik's Cleaner	$204.60	Dry Cleaning/Security
39022	Chenoweth Ford	$587.52	Automobile Parts/Garage
39023	Fisher Auto Parts	$106.87	HVAC Blower Hose/Garage
39024	Skasik's Cleaner	$462.50	Dry Cleaning/L.E.
39025	Greater Harrison PSD	$34.50	Service Quiet Dell School
39026	Frontier	$5,281.75	Phone Service / 911
39027	Frontier	$14.29	Phone Service/Courthouse
39028	Hart Office Solutions	$1,052.58	Various Copier Rentals
39029	Humane Society of Harrison County	$1,500.00	Contributions
39030	JacksonKelly PLLC	$413.00	Legal Service/Charles Pointe

May 18, 2022

39031	Sandy's True Value	$11.99	Stretch Wrap/OEM
39032	Robins Perfect Fit	$20.00	Alterations Deputy Waybright
39033	Johnson Control	$14,954.16	Sprinkler/Fire Alarm Test Inspections
39034	Kay Casto & Chaney PLLC	$5,200.00	Antero Resources Tax Appeals
39035	Marsh Hardware	$13.38	Blue Marking Paint/L.E.
39038	MCM Business Systems	$598.44	Copier Rental/Black Toner
39040	Mon Power	$73.27	Service Various Locations
39041	Pitney Bowes	$2,616.57	Lease Mail Machine
39042	Sandy's True Value	$186.20	Various Maintenance Supplies
39043	Simmerman Law Office	$14,678.58	Legal Service
39045	Brenda Vernon	$9.36	Mileage/Call out /Animal Con
39046	Software System Incorporated	$1,878.00	Level 2 & 3 Maintenance
39047	The Arc of Harrison County	$380.00	Cleaning of Plaza
39048	TK Elevators	$1,986.40	Labor Charges
39049	U S Cellular	$5,547.37	Cell Service/Tablet/Modem
39050	U S Cellular	$28.36	Cell Service / Animal Control
39051	Waste Management	$55.40	Waste Landfill
39052	Whaley Distributing	$69.95	All Purpose Cleaner/Garage
39053	West Virginia Paging	$81.00	Magistrates Pagers
39054	Thomas Reuters - West	$517.31	Online Software
39055	Shoe Carnival	$174.96	Safety Toe Shoes/Process
39060	Lowe's Home Center	$56.95	Supplies / Animal Control
	Total	$166,881.36	



Exonerations

EXHIBIT A

RE 158 CATHERINE MALE ESTATE ETAL

RE 159 ROBERT & PAMELA J SNYDER

RE 160 ROBERT & PAMELA J SNYDER

RE 158

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 18th day of May, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **MALE CATHERINE ESTATE ETAL** whose address is, C/O Patty Sampson 89 Robey Hollow Rd LUMBERPORT, WV 26386-8075, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **34620** on **6.42 AC PT #9 MORRIS ADD**, Class **3/4** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **34620**, Class **2** in and for the year **2021**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

A deed was found and recorded where Pete Joseph Male was the owner of the above mentioned property. It went to his three children. Precious Sampson, one of his daughters, resides here & should have been Class 2. Exonerate a value of 17310 at a Class 3 rate of levy to correct the overcharge. *** CORRECT OWNERSHIP TO: SAMPSON PRECIOUS ETAL***

District: **09 - EAGLE-OUTSIDE**
Account No. **6208310**
Ticket No. **32102**
Tax Year **2021**

Amount Exonerated: $ 403.12

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE159

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 18th day of May, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **SNYDER ROBERT A & PAMELA J** whose address is, 128 SHILOH FARM RD CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **196120** on **TRACT "B" (4.08 AC) SHILO FARMS** , Class **2** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **164620**, Class **2** in and for the year **2021**, resulting in a difference in assessed value of **31500**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer called our office & said we had square footage & heating incorrect. Appraiser, Travis, review property & corrected accordingly. Exonerate a value of 31500 at a Class 2 rate of levy to correct the overcharge.

District: **20 - UNION-OUTSIDE**
Account No. **6842633**
Ticket No. **2021**
Tax Year **2021**

Amount Exonerated: $ 366.79

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE1160

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 18th day of May, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **SNYDER ROBERT A & PAMELA J** whose address is, 128 SHILOH FARM RD CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **195580** on **TRACT "B" (4.08 AC) SHILO FARMS** , Class **2** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **164620**, Class **2** in and for the year **2020**, resulting in a difference in assessed value of **30960**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2020**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer called our office & said we had square footage & heating incorrect. Appraiser, Travis, reviewed property & corrected accordingly. Exonerate a value of 30960 at a Class 2 rate of levy to correct the overcharge.

District: **20 - UNION-OUTSIDE**
Account No. **6842633**
Ticket No. **72687**
Tax Year **2020**

Amount Exonerated: $ 357.03

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

8-A

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISITION FORM

WesBanco Bank, Inc.
One Bank Plaza
Wheeling, West Virginia 26003
Attn: Corporate Trust Department

Ms. LaShawnda K. Fogle,

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

(1) Requisition Number: # 63
(2) Silling Associates, Inc.
P.O. Box 3442
Charleston, WV 25334
(3) Amount: $36,962.42

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is $36,962.42 of which has previously been paid, and $36,962.42 remains outstanding.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping, and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition or invoices/statements attached hereto, but may accept the same as conclusive evidence of the

accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this ____ day of _____, 2022.

THE COUNTY COMMISSION
OF HARRISON COUNTY

By:_____

Its:_____

Schedule I for Requisition #63

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date	Amount
a.				
b.				
c.				
d.				
e.				
f.				
Total				$ -

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date	Amount
a.	Silling Associates	Sight Work	18-May-22	$36,962.42
b.				
c.				
d.				
e.				
f.				
Total				$ 36,962.42

(3) Total amount of disbursements pursuant to this Requisition: $ 36,962.42

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

Approval Signature

Date

SILLING
ASSOCIATES, INC

Please remit to
P.O. Box 3442
Charleston, WV 25334

Harrison County Commission
301 West Main Street
Clarksburg, WV 26301
Laura Pysz

Invoice number 5839
Date 05/10/2022

Project **Harrison County General Services Administration Building**

Description		Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
GSB Schematic Design		198,450.00	100.00	198,450.00	198,450.00	0.00
GSB Design Development		264,600.00	100.00	264,600.00	264,600.00	0.00
GSB Construction Documents		463,050.00	100.00	463,050.00	463,050.00	0.00
Additional Services - Design Change Order		33,500.00	100.00	33,500.00	33,500.00	0.00
Additional Services - Demolition Package		5,750.00	100.00	5,750.00	5,750.00	0.00
GSB Bidding & Negotiations		66,150.00	100.00	66,150.00	66,150.00	0.00
GSB Construction Administration		330,750.00	80.00	227,637.58	264,600.00	36,962.42
	Total	1,362,250.00	95.14	1,259,137.58	1,296,100.00	36,962.42

Invoice total **36,962.42**

Approved by:

Thomas M. Potts
Principal

Payment Due 30 Days From Invoice Date

Harrison County Commission

Approval to Travel

9

[redacted]

Travelers Name: Richard Southall
Department: Community Corrections, Day Report Center
Destination: Erickson Alumi Center 1 Alumni Dr. Morgantown, WV
Travel Dates: June 6, 2022
Reason:
ATI training for CEU's required ~~by the grant.~~ FOR LICENSURE

Estimated Cost

Transportation $49.14

Air	$				
County Vehicle	$				
Private Vehicle	$ $49.14	84	miles @	0.58.5	per mile
Rental Car	$		days @		per day

Lodging _____ nights @ _____ /night _____

Registration _____

Meals _____

Incidentals _____

Approving Authority (Elected Official/Departmental Head) _____ Date 5/11/22

County Commission Action ( ) Approve ( ) Disapprove

Date _____

Nancy Jackson

From: Zannier, Jen <jennifer.zannier@wvumedicine.org>
Sent: Thursday, May 5, 2022 11:44 AM
To: Nancy Jackson
Subject: ATI Conference 2022
Attachments: ATI 2022 Brochure.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Nancy,
The conference will take place **June 6-7**, hosted by the Department of Behavioral Medicine and Psychiatry. The in-person day (June 6) will take place at the **Erickson Alumni Center in Morgantown, WV**. The virtual day (June 7) will take place via https://WVATI.org.

Visit the website to Register https://wvati.org

If you need any further assistance please reach out.

All the best,
Jen

Jen Zannier
Program Coordinator, Behavioral Medicine and Psychiatry
Rockefeller Neuroscience Institute
WVU Medicine
930 Chestnut Ridge Road
Morgantown, WV 26506
Phone:304-293-7724
Fax: 304-293-8724
jennifer.zannier@wvumedicine.org
WVU Rockefeller Neuroscience Institute

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33rd Annual West Virginia Addiction Training Institute

June 6-7, 2022

Conference Sponsored by:
West Virginia University Department of Behavioral Medicine and Psychiatry

Course Description
The 33rd Annual West Virginia Addiction Training Institute (ATI) features current developments within the physical, emotional, social, and spiritual areas of substance use disorder (SUD) behavior and treatment. Special topics for 2022 include: Identity and Health in SUD recovery; Motivational Interviewing; LGBTQ and SUD; Vocational Rehabilitation; Impact of SUD on the Developing Child; Veterans; Pregnancy and Post-Partum Treatment; Ethics; DEI Issues; Gambling Addiction; Peer Recovery Coaches in Clinical Settings; and Cannabis. This course is designed for new and experienced professionals who seek a thorough review of both the established fundamentals of addiction treatment and current approaches to working with the behavioral addictions and the substance use disorder population. The training is valuable for those working or planning to work in the areas of mental health, addictions counseling, courts and corrections, school counseling, nursing, and psychology.

Course Objectives
The goals of the ATI are to 1) assist professionals in examining the increasing issues related to addiction in the state; 2) provide an up-to-date look at treatment strategies; and 3) disseminate effective therapeutic techniques in working with individuals, family, and community members affected by addiction.

Following this course, participants should be able to:

- Name three factors that have disproportionally affected racial and ethnic minorities with substance use disorder.
- Explain how Compassion Fatigue impacts quality patient care
- Identify the 4 components of the Spirit of Motivational Interviewing
- Describe the epidemiology of and clinical characteristics associated with disorder gambling.
- Describe the radical shift in identity that promotes recovery
- Identify cultural factors that may impact continued substance use and mental health treatment in veterans
- Describe the impact of SUD on the developing brain.
- Describe the effect of THC on the developing brain
- Describe components of evidence-based psychosocial interventions for pregnant and post-partum women with substance use disorder.
- Identify elements of an LGBTQ+ responsive SUD treatment setting.
- Identify barriers and facilitators to effective peer recover support services.

REGISTRATION:
Preregistration for the Addiction Training Institute is required by May 20, 2022 via the WV ATI Conference website: WVATI.org. Conference fees will be $95 for one day or $175 for both days.

DAILY SESSIONS
Participants have the choice of two concurrent sessions following the plenary on both Monday and Tuesday. One may choose to remain with the keynote speaker or select an alternate session. Sessions include the daily keynote address from 8:30 am-10:30 am. Keynote Sessions=2.0 CE; Concurrent Sessions= 1.5 CE.

MONDAY, JUNE 6 (IN PERSON)

Registration
8:00am-8:30 am

Keynote
8:30 am-10:30 am
"The evidence for Peer Recovery Coaches in clinical settings" - Dennis Watson

Concurrent Sessions
10:45 am-12:15 pm
a. Peer Panel: Candy Cooley, PJ Lee, Greg Perry, Dave Sanders, Dennis Watson
b. "Identity and Health - We Enact Our Sense of Self" - Jeremy Herschler

Lunch
12:15 pm-1:15 pm
A boxed lunch will be provided.

Concurrent Sessions
1:15 pm-2:45 pm
a. "The Spirit of Motivational Interviewing" - Angelo C. Giolzetti
b. "Minority Stress and SUD: The LGBTQ+ Experience" - Francis E. Tack

3:00 pm-4:30 pm
a. "A Concierge Approach: Program Development and Family System Interventions, Ascension's strategy for addressing substance use disorder" - Steven L. Burton and Jonathan Dower
b. "Building a Bond through the Barrier of SUD" - Amanda Newhouse

TUESDAY, JUNE 7 (VIRTUAL)

Registration
8:00am-8:30 am

Keynote
8:30 am-10:30 am
"The problems with today's high potency THC from the perspective of an addiction psychiatrist – following the science" - Libby Stuyt

YOUR TRIP TO:

215 S 3rd St, Clarksburg, WV 26301-2958

Scan this QR code for directions on your mobile device:

44 MIN | 42.0 MI

Est. fuel cost: $5.16

Trip time based on traffic conditions as of 10:32 AM on May 11, 2022. Current Traffic: Light

Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

1. Start out going **southwest** on Alumni Dr.

   Then 0.10 miles — 0.10 total miles

2. Turn **right** onto University Ave.

   Then 0.11 miles — 0.21 total miles

3. Turn **left** onto Patteson Dr/WV-705.

   Maxs Place is on the corner.

   If you reach Koontz Ave you've gone a little too far.

   Then 0.60 miles — 0.81 total miles

4. Turn **right** onto Monongahela Blvd/US-19 N/WV-7.

   Monongahela Blvd is 0.1 miles past Laurel St.

   Then 1.52 miles — 2.33 total miles

5. Stay **straight** to go onto Chaplin Rd/County Hwy-19/24.

   Then 0.59 miles — 2.92 total miles

6. Merge onto I-79 S toward **Fairmont**.

   Then 35.48 miles — 38.40 total miles

7. Merge onto US-50 W via EXIT 119 toward **Clarksburg**.

   Then 3.14 miles — 41.54 total miles

8. Take the ramp toward **Downtown 2nd St**.

   Then 0.18 miles — 41.73 total miles

9. Turn **slight left** onto N 2nd St.

   Huntington Bank is on the corner.

   Then 0.22 miles — 41.95 total miles

10. Turn **right** onto Washington Ave.

Washington Ave is just past Modoc Aly.

Washington Square Pizzaria & Lounge is on the right.

If you reach Parrill Ct you've gone a little too far.

Then 0.06 miles — 42.00 total miles

11. Turn **right** onto S 3rd St.

Washington Square Pizzaria & Lounge is on the right.

Then 0.04 miles — 42.05 total miles

12. 215 S 3rd St, Clarksburg, WV 26301-2958, 215 S 3RD ST is on the right.

Your destination is just past Modoc Aly.

If you reach W Main St you've gone a little too far.

Save to My Maps

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

YOUR TRIP TO:

1 Alumni Dr

43 MIN | 42.0 MI $24.57

Est. fuel cost: $5.15

Trip time based on traffic conditions as of 10:30 AM on May 11, 2022. Current Traffic: Light

Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

1. Start out going **north** on S 3rd St toward W Main St/WV-20.

   Then 0.17 miles — 0.17 total miles

2. Merge onto US-50 E.

   Then 3.13 miles — 3.30 total miles

3. Merge onto I-79 N toward **Fairmont**.

   Then 35.59 miles — 38.89 total miles

4. Take EXIT 155 toward **West Virginia University/WV-7**.

   Then 0.20 miles — 39.09 total miles

5. Keep **right** to take the ramp toward **Star City/W V U/Osage**.

   Then 0.12 miles — 39.21 total miles

6. Turn **slight right** onto Chaplin Rd/County Hwy-19/24.

   Then 0.44 miles — 39.65 total miles

7. Chaplin Rd/County Hwy-19/24 becomes Monongahela Blvd/US-19 S/WV-7.

   Then 1.45 miles — 41.10 total miles

8. Turn **left** onto Patteson Dr/WV-705.

   Patteson Dr is 0.3 miles past Saratoga St.

   If you reach Evansdale Dr you've gone about 0.1 miles too far.

   Then 0.69 miles — 41.78 total miles

9. Turn **right** onto University Ave.

   University Ave is just past Rawley Ln.

   Maxs Place is on the corner.

   If you are on Van Voorhis Rd and reach Elmer Prince Dr you've gone about 0.1 miles too far.

   Then 0.11 miles — 41.89 total miles

10. Turn **left** onto Alumni Dr.

Alumni Dr is just past Evansdale Dr.

If you reach Oakland St you've gone about 0.1 miles too far.

Then 0.14 miles — 42.03 total miles

11. 1 Alumni Dr, Morgantown, WV 26505, 1 ALUMNI DR is on the **left**.

Your destination is just past Alumni Dr.

Your destination is at the end of Alumni Dr.

Save to My Maps

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

10-A

Community Development Block Grant – CARES Act (CV-CDBG)

Grant Amendment No. 1

West Virginia Development Office
1900 Kanawha Blvd. East
Building 3, Suite 700
Charleston, WV 25305

Subrecipient Information		State Accounting Information	
Name:	Harrison County Commission	**Major Program:**	CV-CDBG
Address:	301 Main Street Clarksburg, WV 26301	**Program:**	CV-CDBG GRANTS
		Oasis Grant Award Number:	21*4752
FEIN:	55-6000328	**Oasis Vendor Number:**	211938
DUNS:	086207859		
UEI:	Y7HEJWCK2277		

Grant Amendment No. 1 Description

Grant Amendment No. 1 modifies the period of performance to allow more time for project completion.

Federal Award Information		Pass-through Award Information	
Federal Awarding Agency:	Department of Housing and Urban Development (HUD)	**Pass-through Awarding Agency:**	Economic Development, West Virginia Department of
CFDA Number and Name:	14.228 – Community Development Block Grant	**Subaward Project Number:**	CV-CDBG0003
		Original Period of Performance:	03/01/2021 - 06/30/2022
R&D Award	No	**Amended Period of Performance:**	***03/01/2021 – 06/30/2023***
PY2020 Funds		**PY2020 Funds – PPC-B20**	
FAIN	B20DW540001	**Funds Obligated by This Action**	$75,000.00
Federal Award Date	07/01/2020	**Total Funds Obligated**	$75,000.00
Total Federal Funds Available	$20,250,608	**Total CDBG Funds Committed to Project**	$75,000.00

Notice of Grant Award

This funding is provided under Title I of the Housing and Community Development Act of 1974 under regulations of the Department of Housing and Urban Development, including but not limited to 24 CFR (Code of Federal Regulations), Part 570, Sub-Part I, as amended or revised, and subject the State of West Virginia's CDBG Policies and Procedures Manual and all program guidelines.

Terms of Acceptance

By accepting funds under this Agreement, the subrecipient agrees to comply with all terms and conditions in this Agreement; all assurances and certifications made in the Agreement; and all applicable federal statutes, regulations, and guidelines. The subrecipient agrees to administer the funded program in accordance with the Agreement and budget(s), supporting documents, and other representations made in support of the Agreement.

For the Pass-Through Entity:

Authorized Signature _____ Date _____

Jennifer Ferrell, Director, WVCAD
Print Name / Title

304-558-2234
Phone

Jennifer.L.Ferrell@wv.gov
Email

For the Subrecipient:

Authorized Signature _____ Date _____

Print Name / Title _____

Phone _____

Email _____

West Virginia Department of Economic Development

Community Development Block Grant (CDBG-CV) CARES Act/COVID

Budget Amendment Form- Public Services

Subrecipient:	Harrison County

Project Name:	COVID-19 EMERGENCY ASSISTANCE PROJECT

Project Number:	CV-CDBG 0003	**Amendment Number:**	1

Activity Category*	**Current CDBG Budget**	***Increase***	***Decrease***	**Amended CDBG Budget**
Adminstration				$ -
Public Assistance - Rental	$ 10,000.00			$ 10,000.00
Public Assistance- Utility	$ 25,000.00			$ 25,000.00
Public Assistance- Mortgage	$ 40,000.00			$ 40,000.00
Public Assistance- Food				$ -
TOTAL	$ 75,000.00	$ -	$ -	$ 75,000.00

*Activity Categories cannot change from original budget.

Reason for Amendment:	ent is requested in response to current needs, especially as local CSBG-CV funds co
Subrecipient Signature:	
Printed Name and Title:	
Date:	

WVDED Project Manager:			
Signature:		Date:	

Community Development Block Grant - CARES Act (CDBG-CV) Invoice Summary-Mortgage

Central WV Community Action, Inc. seeks reimbursement from Harrison County for CDBG-CV services rendered.

Period Covered by Request

Jan 1, 2021 - Dec 31, 2021

Central WV Community Action, Inc. **EIN 55-0488188**

106 Frederick St, Clarksburg, WV 26301

304-622-8495

	Vendor	Service Address	Client ID/Case Number	Invoice Number:	Invoice Date:	Details:	$
1.	Computershare Mortgage Services, Inc. (dba Specialized Loan Servicing)	368 Peters Run Road, Lumberport, WV 26386	LITT ID: Carder17980392	1017265871	12/13/21	Payment represents mortgage due December 21 - May 22	$ 1,562.10
2.							$ -
3.							$ -
4.							$ -
5.							$ -
6.							$ -
7.							$ -
8.							$ -
9.							$ -
10.							$ -
11.							$ -
12.							$ -
13.							$ -
14.							$ -
15.							$ -
16.							$ -
17.							$ -
18.							$ -
19.							$ -
						MORTGAGE TOTAL	**$ 1,562.10**

[redacted]

12

Column 1	Column 2	Column 3
Location	District/Map/Parcel	Size of Parcel
Farms at Maple Lake	2303/54.19	6.65 acres
Bridgeport Property by Airport	290/4	53.94 acres
RT.19 North Clarksburg Demo Property	1119/104	0.08 acres

Tax Parcel Viewer



2303 | 54.19

Date: 5/5/2022

Joseph R. Romano
Harrison County Assessor

All tax maps created under the provisions of reappraisal legislation are the property of the Assessor of Harrison County, West Virginia and the reproduction, copying, modification, distribution or sale of such tax maps or any copies thereof without the written permission of the Harrison County Assessor is prohibited by law.

0 0.0325 0.065 0.13 0.195 0.26 mi

Tax Parcel Viewer



Date: 5/5/2022

290/4

Joseph R. Romano
Harrison County Assessor

All tax maps created under the provisions of reappraisal legislation are the property of the Assessor of Harrison County, West Virginia and the reproduction, copying, modification, distribution or sale of such tax maps or any copies thereof without the written permission of the Harrison County Assessor is prohibited by law.

0 0.05 0.1 0.2 0.3 0.4 mi

Tax Parcel Viewer



Date: 5/5/2022

1119/104

Joseph R. Romano
Harrison County Assessor

All tax maps created under the provisions of reappraisal legislation are the property of the Assessor of Harrison County, West Virginia and the reproduction, copying, modification, distribution or sale of such tax maps or any copies thereof without the written permission of the Harrison County Assessor is prohibited by law.

0 0.004 0.008 0.016 0.024 0.032
mi

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, May 4, 2022, through Tuesday, May 10, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Thursday, May 5, 2022, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ANGEL D FLOYD** was appointed and qualified as ADMINISTRATRIX of the estate of **WINFIELD CONWAY CAIN JR**, deceased. Bond was 10,000.00.

On, Friday, May 6, 2022, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **R SNOWDEN ANDREWS JR**, deceased, late a resident of NEW HAVEN, CONNECTICUT, was admitted to record.

On, Monday, May 9, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **WILLIAM RAY SPATAFORE**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

John R Spires
Clerk of the Harrison County Commission

Wednesday, May 18, 2022

Confirmed

Estate: 10342

C-1

Sun Valley Public Service District
Regular Board Meeting

Tuesday
May 10, 2022
3:30PM

AGENDA

1. Call meeting to order

2. Reading of the Minutes and Approval of Check Signing Document

3. Manager's Report

4. Old Business

5. New Business
   A. Discuss & Approve Budget for FY 2022-2023
   B. Review, discuss & approve the Engineering Agreement with Thrasher Engineering for Phase IIIA Sewer Extension.
   C. Review, discuss & approve the Engineering Agreement with Thrasher Engineering for Phase III B Sewer Extension.

6. Public Comments

7. Adjournment

Title	Account #	BUDGET Month	BUDGET Y-T-D	BALANCE Month	BALANCE Y-T-D	VARIANCE Month	VARIANCE Y-T-D
UTILITY OPERATING INCOME							
OPERATING REVENUES		42,130.00	379,170.00	41,289.90	384,541.76	840.10	(5,371.76)
OPERATING REVENUE DEDUCTIONS							
OPERATING EXPENSES		(26,930.08)	(243,488.56)	(34,769.78)	(246,433.12)	7,839.70	2,944.56
DEPRECIATION EXPENSE	81 503 000 00	.00	.00	.00	.00	.00	.00
AMORTIZATION EXPENSE	81 811 001 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT TAX	81 507 100 00	(98.26)	(884.34)	(63.29)	(342.24)	(34.97)	(542.10)
WORKERS COMP	81 507 200 00	.00	.00	.00	.00	.00	.00
SOCIAL SECURITY & MEDICARE	81 507 300 00	(585.70)	(5,271.38)	(569.17)	(5,662.19)	(16.53)	390.81
RETIREMENT	81 507 400 00	(789.60)	(7,106.40)	(661.74)	(6,580.26)	(127.86)	(526.14)
HEALTH INSURANCE	81 507 500 00	(1,797.90)	(16,181.10)	(1,750.20)	(15,856.80)	(47.70)	(324.30)
RHBT (OBEB) EXPENSE	81 507 600 00	.00	.00	.00	.00	.00	.00
TOTAL OPERATING REVENUE DED.		(30,201.54)	(272,931.78)	(37,814.18)	(274,874.61)	7,612.64	1,942.83
TOTAL OPERATING INCOME		11,928.46	106,238.22	3,475.72	109,667.15	8,452.74	(3,428.93)
OTHER INCOME							
INTEREST INCOME	81 524 000 00	.25	2.25	.02	.18	.23	2.07
REVENUE FROM SINKING & OTHER	81 525 000 00	.00	.00	.00	.00	.00	.00
MISC. NON OPERATING INCOME	81 615 000 00	.00	.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE	81 527 000 00	.00	.00	.00	.00	.00	.00
HEPZIBAH PAYMENT INVOICES SEW	81 527 100 00	2,027.50	18,247.50	1,124.40	9,145.71	903.10	9,101.79
LAKE FLOYD PAYMENT O&M AGR INV MONTHLY O&M INVOICE	81 527 150 00	.00	.00	.00	.00	.00	.00
TOTAL OTHER INCOME		2,027.75	18,249.75	1,124.42	9,145.89	903.33	9,103.86
GROSS INCOME		13,956.21	124,487.97	4,600.14	118,813.04	9,356.07	5,674.93
INCOME DEDUCTIONS							
OTHER INTEREST CHARGES (ON SEC. DEP. REFUNDS, ETC.)	81 535 000 00	(8.00)	(72.00)	(2.02)	(11.53)	(5.98)	(60.47)
CAPITAL LEASE INTEREST	81 535 100 00	.00	.00	.00	.00	.00	.00
BOND PAYMENTS SEWER	81 535 200 00	(16,669.50)	(150,025.50)	(15,545.15)	(156,035.45)	(1,124.35)	6,009.95
TOTAL INCOME DEDUCTIONS		(16,677.50)	(150,097.50)	(15,547.17)	(156,046.98)	(1,130.33)	5,949.48
NET INCOME		(2,721.29)	(25,609.53)	(10,947.03)	(37,233.94)	8,225.74	11,624.41

V E N D O R I N V O I C E R E P O R T

** OPEN INVOICES ** DUE DATE: 4/30/22 ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 4/30/22 **

** PAY-TO VENDOR **

ALL FUNDS

VENDOR#	VENDOR NAME / DATE	TRAN#	TYPE	REFERENCE	DESCRIPTION	I/P AMOUNT	I/P BALANCE
1,055	CHASE CARDMEMBER SERVICE						
	2/25/22	206767	401	7547-SAMS15	OFFICE SUPPLIES	84.92	84.92
	2/25/22	206769	401	7547-AMAZ6	OFFICE SUITE SOFTWARE FOR DAVE'S LAPTOP	89.99	89.99
	2/25/22	206770	401	7547-DELUXE1	2,500 ENVELOPES,RET ADD&DEP ONLY STAMPS	287.59	287.59
	2/25/22	206771	401	7547-CALL5	DELINQUENT CALL OUT	27.00	27.00
	2/25/22	206772	401	7547-INT13	INTEREST CHARGES	24.87	24.87
	3/10/22	208382	401	7547-ENT	RENTAL TRUCK-ZACH HAYES-WA CLASS/WD TEST	410.55	410.55
	3/10/22	208383	401	7547-AMAZ7	OFFICE SUPPLIES-TONER HP M605 - CATHY	45.99	45.99
	3/10/22	208384	401	7547-INT14	INTEREST CHARGES	22.56	22.56
	3/29/22	209610	401	7547-GLOTF	NEW TIRES-KEVIN'S TRUCK UN 2 & FIN CHAR	1,088.72	1,088.72
	4/13/22	210456	401	7547-SAMS16	OFFICE SUPPLIES	92.69	92.69
	4/13/22	210457	401	7547-INT15	INTEREST CHARGES	23.94	23.94
						2,198.82*	2,198.82*
1,250	BENNETT & DOBBINS PLLC						
	4/16/21	190074	401	24848-SW	3RD QTR FY 2014-2015 ACCOUNTING WORK-SW	417.90	417.90
	4/16/21	190075	401	25095-SW	4TH QTR FY 2014-2015 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190076	401	25121-SW	1ST QTR FY 2015-2016 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190077	401	25194-SW	2ND QTR FY 2015-2016 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190078	401	25745-SW	3RD QTR FY 2015-2016 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190079	401	26019-SW	4th QTR FY 2015-2016 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190080	401	26065-SW	1ST QTR FY 2016-2017 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190081	401	26383-SW	2ND QTR FY 2016-2017 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190082	401	26716-SW	3RD QTR FY 2016-2017 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190083	401	26890-SW	4TH QTR FY 2016-2017 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190084	401	26982-SW	1ST QTR FY 2017-2018 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190085	401	27697-SW	2ND&3RD QTR FY 2017-2018 ACCTING WORK-SW	1,500.00	1,500.00
	4/16/21	190094	401	27856-SW	4TH QTR FY 2017-2018 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190095	401	28079-SW	1ST&2ND QTR FY 2018-2019 ACCTING WORK-SW	1,800.00	1,800.00
	4/16/21	190096	401	28571-SW	3RD QTR FY 2018-2019 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190097	401	28836-SW	ACCOUNTING SERVICES AGR HEP&SVPSD SW POR	750.00	750.00
	4/16/21	190098	401	29029-SW	4TH QTR FY 2018-2019 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190099	401	29953-WA	ACCOUNTING WORK-RPP FOR AUDITORS-WA	210.00	210.00
	4/16/21	190100	401	29953-SW	ACCOUNTING WORK-RPP FOR AUDITORS-SW	90.00	90.00
	4/16/21	190101	401	30033-WA	ACCOUNTING WORK FY 2019-2020-WATER	6,300.00	6,300.00
	4/16/21	190102	401	30033-SW	ACCOUNTING WORK FY 2019-2020-SEWER	2,700.00	2,700.00
	4/16/21	190103	401	30516	ACCOUNTING WORK COVID 19 SW RATES	825.00	825.00
	1/11/22	204167	401	31069	ACCOUNTING WORK FY 2020-2021 PSC & FINAN	8,000.00	8,000.00
						34,292.90*	34,292.90*
3,300	CLARKSBURG WATER BOARD						
	4/20/22	210887	401	49001 4/22-2	WATER PURCHASED FOR DAVISSON RUN-PRT PY2	17,000.00	17,000.00
						17,000.00*	17,000.00*
5,110	FEL-FERGUSON WATERWORKS #527						
	3/29/22	209589	401	0745283	STOCK-40' OF 3" SDR21 WATERLINE	116.00	116.00
	4/07/22	210140	401	0748047	SUPPS-MOVE 2" WATERLINE-WOLF SUMMIT-SLIP	160.00	160.00
						276.00*	276.00*
5,205	GOFF BACKA ALPEAR & COMPANY						
	9/13/21	198140	401	47856	FY 2019-2020 WATER AND SEWER AUDIT	7,300.00	7,300.00
						7,300.00*	7,300.00*
5,425	HART OFFICE SOLUTIONS						
	3/29/22	209599	401	256993	MAINT AGR/OVERAGES 2500AC COPIER 4/30/22	88.05	88.05

V E N D O R I N V O I C E R E P O R T

** OPEN INVOICES ** DUE DATE: 4/30/22 ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 4/30/22 **

** PAY-TO VENDOR **

ALL FUNDS

VENDOR#	VENDOR NAME / DATE	TRAN#	TYPE	REFERENCE	DESCRIPTION	I/P AMOUNT	I/P BALANCE
5,425	HART OFFICE SOLUTIONS						
						88.05*	88.05*
5,900	CORE & MAIN						
	3/22/22	209048	401	Q508067	SUPPLIES FOR STOCK	679.20	679.20
	3/28/22	209299	401	Q533370	SUPPS-MOVE 2" WATERLINE-WOLF SUMMIT-SLIP	194.71	194.71
	3/29/22	209588	401	Q538511	SUPPS-MOVE 2" WATERLINE-WOLF SUMMIT-SLIP	2,228.12	2,228.12
	3/31/22	209752	401	Q564865	SUPPS-MOVE 2" WATERLINE-WOLF SUMMIT-SLIP	48.00	48.00
	4/07/22	210141	401	Q575987	SUPS FOR LEAK REPAIRS	231.64	231.64
	4/07/22	210142	401	Q575998	SUPPS-MOVE 2" WATERLINE-WOLF SUMMIT-SLIP	814.40	814.40
						4,196.07*	4,196.07*
8,800	PUBLIC SERVICE COMMISSION						
	7/14/21	194941	401	12153	INTRASTATE REVENUE ASSESSMENT 2020	4,421.28	4,421.28
						4,421.28*	4,421.28*
9,351	RONALD LANE INC.						
	4/23/21	190361	401	31520	8TH REIMBURSEMENT LOT 1 SEWER	229.26	229.26
	4/23/21	190362	401	31520-2	8TH REIMBURSEMENT LOT 5 SEWER	229.26	229.26
	4/23/21	190363	401	31520-3	8TH REIMBURSEMENT LOT 10 SEWER	229.26	229.26
	4/23/21	190364	401	91520-1	9TH REIMBURSEMENT LOT 1 SEWER	229.26	229.26
	4/23/21	190365	401	91520-2	9TH REIMBURSEMENT LOT 5 SEWER	229.26	229.26
	4/23/21	190366	401	91520-3	9TH REIMBURSEMENT LOT 10 SEWER	229.26	229.26
	4/23/21	190367	401	31521-1	10TH REIMBURSEMENT LOT 1 SEWER	229.26	229.26
	4/23/21	190368	401	31521-2	10TH REIMBURSEMENT LOT 5 SEWER	229.26	229.26
	4/23/21	190369	401	31521-3	10TH REIMBURSEMENT LOT 10 SEWER	229.26	229.26
						2,063.34*	2,063.34*
10,500	STATE ELECTRIC SUPPLY CO						
	4/07/22	210157	401	15928851-00	RELAYS & SWITCH FOR LAKE FLOY LIFT STATS	101.01	101.01
						101.01*	101.01*
10,900	CITCO WATER						
	3/21/22	208711	401	S100179025.1	SUPPS-MOVE 2" WATERLINE-WOLF SUMMIT-SLIP	726.54	726.54
	3/21/22	208712	401	S100179025.2	SUPPS-MOVE 2" WATERLINE-WOLF SUMMIT-SLIP	430.00	430.00
	3/31/22	209753	401	S100174008.2	STOCK - 2"x100' BLACK CTS TUBING	195.00	195.00
						1,351.54*	1,351.54*
11,190	PACE ANALYTICAL SERVICES, LLC						
	4/13/22	210334	401	2230337951	QTR TTHMS/HAA5S REYNOLDSVILLE FEB 2022	193.00	193.00
						193.00*	193.00*
11,450	THE THRASHER GROUP, INC.						
	1/11/22	204183	401	1021202	ASSETT RETIREMENT OBLIGATION-PSC REPORTS	3,480.00	3,480.00
						3,480.00*	3,480.00*
11,875	TROMBOLD EQUIPMENT COMPANY INC						
	4/07/22	210152	401	326863	HTT CELLULAR ANN COM FEE/SUPPORT TANKS	1,800.00	1,800.00
						1,800.00*	1,800.00*
12,200	USA BLUE BOOK						
	3/22/22	208751	401	904806	FLOATS FOR LIFT STATION 2 & STOCK	432.54	432.54
						432.54*	432.54*
12,600	WV DOH FINANCE DIVISION						
	3/28/22	209300	401	04-2022-0195	DOH PERMIT-MOVE 2" LINE-WOLF SUMMIT-SLIP	25.50	25.50
						25.50*	25.50*
12,855	WATER ENVIRONMENT FEDERATION						
	3/10/22	208390	401	30422	WEF YEARLY MEMBERSHIP DUES TO 4/30/2023	80.00	80.00
						80.00*	80.00*

V E N D O R I N V O I C E R E P O R T

** OPEN INVOICES ** DUE DATE: 4/30/22 ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 4/30/22 **

** PAY-TO VENDOR **

ALL FUNDS

VENDOR#	VENDOR NAME / DATE	TRAN#	TYPE	REFERENCE	DESCRIPTION	I/P AMOUNT	I/P BALANCE
13,900	WV RURAL WATER ASSOCIATION						
	12/08/21	202415	401	120821	2022 MEMBERSHIP DUES	726.69	726.69
						726.69*	726.69*
					VENDOR INVOICES	80,026.74**	80,026.74**

	ACCOUNT #	TITLE	QUAN	AMOUNTS	QUAN	BALANCES
B	80 601 000 00	PURCHASED WATER	1	17,000.00	1	17,000.00
B	80 623 000 00	OPERATIONAL SUPPLIES & EXPENSE	1	1,800.00	1	1,800.00
B	80 651 100 00	MAINTENANCE OF MAINS	5	1,239.25	5	1,239.25
B	80 651 175 00	MAINTENANCE OF MAINS	8	4,627.27	8	4,627.27
B	80 905 000 00	SUPPLIES AND EXPENSES	1	18.90	1	18.90
B	80 921 000 00	OFFICE SUPPLIES & OTHER EXP	1	80.00	1	80.00
B	80 921 100 00	OFFICE SUPPLIES & OTHER EXPENS	8	514.99	8	514.99
B	80 923 200 00	OUTSIDE SERVICES-WATER TESTING	1	193.00	1	193.00
B	80 923 400 00	OUTSIDE SERVICES-ACCOUNTING	4	13,850.00	4	13,850.00
B	80 923 425 00	OUTSIDE SERVICES-AUDIT	1	3,650.00	1	3,650.00
B	80 923 800 00	OUTSIDE SERVICES - OTHER	1	561.61	1	561.61
B	80 926 700 00	EDUCATION/EMPLOYEES	1	410.55	1	410.55
B	80 928 000 00	REGULATORY COMMISSION EXPENSE	1	3,094.90	1	3,094.90
B	80 933 000 00	TRANSPORTATION	1	762.10	1	762.10
	FUND# 80	WATER FUND	35	47,802.57	35	47,802.57
B	81 271 300 00	5.5 SEWER LINE EXT CONTRIBUT	9	2,063.34	9	2,063.34
B	81 703 000 00	SUPPLIES & EXPENSES	1	7.46	1	7.46
B	81 725 000 00	PUMPING MAINTENANCE	1	432.54	1	432.54
B	81 781 000 00	BILLING & COLLECTING	1	8.10	1	8.10
B	81 793 000 00	GENERAL & MISC SUPPLIES & EXP	8	220.74	8	220.74
B	81 795 100 00	OUTSIDE SERVICES-ACCOUNTING	22	23,922.90	22	23,922.90
B	81 795 125 00	OUTSIDE SERVICES-AUDIT	1	3,650.00	1	3,650.00
B	81 795 800 00	OUTSIDE SERVICES - OTHER	1	165.08	1	165.08
B	81 797 000 00	REGULATORY COMMISSION EXPENSES	1	1,326.38	1	1,326.38
B	81 803 250 00	LAKE FLOYD MAINTENANCE HELP SW	1	101.01	1	101.01
B	81 811 000 00	TRANSPORTATION EXPENSE	1	326.62	1	326.62
	FUND# 81	SEWER FUND	47	32,224.17	47	32,224.17
		ALL FUNDS	82	80,026.74	82	80,026.74

WATER INCOME STATEMENT

Title	Account #	BUDGET Month	BUDGET Y-T-D	BALANCE Month	BALANCE Y-T-D	VARIANCE Month	VARIANCE Y-T-D
UTILITY OPERATING INCOME							
OPERATING REVENUES		76,249.00	686,241.00	94,085.65	782,547.17	(17,836.65)	(96,306.17)
OPERATING EXPENSES							
TYMBER PARK WATER LINE EXT	80 651 025 00	.00	.00	.00	.00	.00	.00
MAINTENANCE OF MAINS							
OPERATION & MAINT. EXPENSE		(56,863.99)	(514,384.23)	(62,928.53)	(588,807.16)	6,064.54	74,422.93
DEPRECIATION	80 403 000 00	.00	.00	.00	.00	.00	.00
SOCIAL SECURITY & MEDICARE	80 408 130 00	(1,446.25)	(13,016.25)	(1,281.65)	(13,167.42)	(164.60)	151.17
TAXES UTILITY SOCIAL SECURITY	80 408 300 00	.00	.00	.00	.00	.00	.00
TAXES OTHER THAN INCOME TAX	80 408 400 00	.00	.00	.00	.00	.00	.00
Workers Comp. Expense							
TAXES OTHER THAN INCOME TAX	80 408 500 00	(242.36)	(2,181.32)	(132.02)	(652.70)	(110.34)	(1,528.62)
Utility SUI Tax							
TAXES UTILITY MEDICARE	80 408 600 00	.00	.00	.00	.00	.00	.00
OPERATING EXP/OPERATION METERS	80 502 000 00	(357.00)	(3,213.00)	(443.94)	(11,376.53)	86.94	8,163.53
TOTAL OPERATING EXPENSES		(58,909.60)	(532,794.80)	(64,786.14)	(614,003.81)	5,876.54	81,209.01
TOTAL OPERATING INCOME		17,339.40	153,446.20	29,299.51	168,543.36	(11,960.11)	(15,097.16)
OTHER INCOME & DEDUCTIONS							
INTEREST & DIVIDEND INCOME	80 419 000 00	4.00	36.00	3.32	30.05	.68	5.95
(savings,CD's, etc.)							
REVENUE FROM SINKING & OTHER	80 420 000 00	.00	.00	.00	.00	.00	.00
MISC NONOPERATING INCOME	80 421 000 00	.00	.00	.00	.00	.00	.00
HEPZIBAH PYMT CURRENT INVOICES	80 421 050 00	2,707.50	24,367.50	3,133.60	19,996.45	(426.10)	4,371.05
LOSS ON DISPOSAL OF ASSETS	80 422 000 00	.00	.00	.00	.00	.00	.00
SPECIAL FUNDING - OPEB	80 423 000 00	.00	.00	.00	.00	.00	.00
TOTAL OTHER INCOME & DEDUCTIO		2,711.50	24,403.50	3,136.92	20,026.50	(425.42)	4,377.00
INTEREST CHARGES							
INTEREST ON LONG TERM DEBT	80 427 000 00	.00	.00	.00	.00	.00	.00
CAPITAL LEASE INTEREST	80 427 100 00	.00	.00	.00	.00	.00	.00
BOND PAYMENTS WATER	80 427 200 00	(15,284.50)	(137,560.50)	(30,239.54)	(213,592.92)	14,955.04	76,032.42
AMORT EXPENSE	80 428 000 00	.00	.00	.00	.00	.00	.00
OTHER INTEREST EXPENSE	80 431 000 00	(17.00)	(153.00)	(3.27)	(15.13)	(13.73)	(137.87)
(Deposit Refunds)							
TOTAL INTEREST CHARGES		(15,301.50)	(137,713.50)	(30,242.81)	(213,608.05)	14,941.31	75,894.55
NET INCOME		4,749.40	40,136.20	2,193.62	(25,038.19)	2,555.78	65,174.39

WATER INCOME STATEMENT

Title	Account #	BUDGET Month	BUDGET Y-T-D	BALANCE Month	BALANCE Y-T-D	VARIANCE Month	VARIANCE Y-T-D
UTILITY OPERATING INCOME							
OPERATING REVENUES		76,249.00	686,241.00	94,085.65	782,547.17	(17,836.65)	(96,306.17)
OPERATING EXPENSES							
TYMBER PARK WATER LINE EXT	80 651 025 00	.00	.00	.00	.00	.00	.00
MAINTENANCE OF MAINS							
OPERATION & MAINT. EXPENSE		(56,863.99)	(514,384.23)	(62,928.53)	(588,807.16)	6,064.54	74,422.93
DEPRECIATION	80 403 000 00	.00	.00	.00	.00	.00	.00
SOCIAL SECURITY & MEDICARE	80 408 130 00	(1,446.25)	(13,016.25)	(1,281.65)	(13,167.42)	(164.60)	151.17
TAXES UTILITY SOCIAL SECURITY	80 408 300 00	.00	.00	.00	.00	.00	.00
TAXES OTHER THAN INCOME TAX	80 408 400 00	.00	.00	.00	.00	.00	.00
Workers Comp. Expense							
TAXES OTHER THAN INCOME TAX	80 408 500 00	(242.36)	(2,181.32)	(132.02)	(652.70)	(110.34)	(1,528.62)
Utility SUI Tax							
TAXES UTILITY MEDICARE	80 408 600 00	.00	.00	.00	.00	.00	.00
OPERATING EXP/OPERATION METERS	80 502 000 00	(357.00)	(3,213.00)	(443.94)	(11,376.53)	86.94	8,163.53
TOTAL OPERATING EXPENSES		(58,909.60)	(532,794.80)	(64,786.14)	(614,003.81)	5,876.54	81,209.01
TOTAL OPERATING INCOME		17,339.40	153,446.20	29,299.51	168,543.36	(11,960.11)	(15,097.16)
OTHER INCOME & DEDUCTIONS							
INTEREST & DIVIDEND INCOME	80 419 000 00	4.00	36.00	3.32	30.05	.68	5.95
(savings,CD's, etc.)							
REVENUE FROM SINKING & OTHER	80 420 000 00	.00	.00	.00	.00	.00	.00
MISC NONOPERATING INCOME	80 421 000 00	.00	.00	.00	.00	.00	.00
HEPZIBAH PYMT CURRENT INVOICES	80 421 050 00	2,707.50	24,367.50	3,133.60	19,996.45	(426.10)	4,371.05
LOSS ON DISPOSAL OF ASSETS	80 422 000 00	.00	.00	.00	.00	.00	.00
SPECIAL FUNDING - OPEB	80 423 000 00	.00	.00	.00	.00	.00	.00
TOTAL OTHER INCOME & DEDUCTIO		2,711.50	24,403.50	3,136.92	20,026.50	(425.42)	4,377.00
INTEREST CHARGES							
INTEREST ON LONG TERM DEBT	80 427 000 00	.00	.00	.00	.00	.00	.00
CAPITAL LEASE INTEREST	80 427 100 00	.00	.00	.00	.00	.00	.00
BOND PAYMENTS WATER	80 427 200 00	(15,284.50)	(137,560.50)	(30,239.54)	(213,592.92)	14,955.04	76,032.42
AMORT EXPENSE	80 428 000 00	.00	.00	.00	.00	.00	.00
OTHER INTEREST EXPENSE	80 431 000 00	(17.00)	(153.00)	(3.27)	(15.13)	(13.73)	(137.87)
(Deposit Refunds)							
TOTAL INTEREST CHARGES		(15,301.50)	(137,713.50)	(30,242.81)	(213,608.05)	14,941.31	75,894.55
NET INCOME		4,749.40	40,136.20	2,193.62	(25,038.19)	2,555.78	65,174.39

SUN VALLEY PUBLIC SERVICE DISTRICT
POST OFFICE BOX 95
18 SABLE CIRCLE
REYNOLDSVILLE, WV 26422-0095
304-623-9609

Richard Dale, Chairman
Connor Thompson, Treasurer

Sandra Patterson, Secretary
Kevin Short, General Manager

May 10, 2022

We, the members of the Sun Valley Public Service District's Board of Directors, approved the water and sewer operating budgets for the fiscal year 2022 - 2023.

Richard Dale, Chairman

Sandra Patterson, Secretary

Connor Thompson, Treasurer

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the US Department of Agriculture, Office of the Assistant Secretary, 1400 Independence Avenue, SW, Washington, DC 20250-9410. (866) 632-2992

Sun Valley Public Service District - Water Fund
Budget
Fiscal Years 2022-2023

	Proposed Budget 2022-2023
OPERATING REVENUES	
WATER SALES (100,049 avg /mth)	1,200,588
PURCHASED WATER EXPENSES (22,607 avg/mth)	271,284
GROSS REVENUES	929,304
EMPLOYEE EXPENSES	
Payroll Operations	220,949
Pension & Benefits (Retirement & Medical)	72,808
Payroll Taxes & Workers Compensation	22,123
Total Payroll & Related Expenses	315,880
REVENUE AFTER PAYROLL & RELATED EXPENSES	613,424
OPERATING EXPENSES	
Maintenance	46,176
Outside Services	21,518
General Office	27,384
Insurance	24,504
Transportation & Fuel	16,980
Supplies	15,936
Power Purchased	28,476
Miscellaneous & Hepzibah Help	1,512
Miscellaneous - Allowance for Bad Debt	2,088
Bond Payments	362,880
Operating Expenses	547,454
OPERATING INCOME/LOSS (-)	65,970
NON OPERATING REVENUES & EXPENSES	
Interest Revenue	28
Interest Expense	(21)
Miscellaneous Revenue & Hepzibah	52,932
OPERATING INCOME/LOSS (-)	118,909
2.5% OF OPERATING REVENUES TO SAVINGS FOR BONDS	30,015
SENATE BILL 234	87,099
DEPRECIATION	359,985
NET PROFIT/LOSS(-)	(358,190)

Sun Valley Public Service District - Sewer Fund
Budget
Fiscal Years 2022-2023

	Proposed Budget 2022-2023
OPERATING REVENUES	
WASTE WATER REVENUES (46,362)	556,344
TREATMENT EXPENSES (11,989 avg/mth)	143,868
GROSS REVENUES	412,476
EMPLOYEE EXPENSES	
Payroll Operations	102,792
Pension & Benefits (Retirement & Medical)	31,203
Payroll Taxes & Workers Compensation	10,186
Total Payroll & Related Expenses	144,181
REVENUE AFTER PAYROLL & RELATED EXPENSES	268,295
OPERATING EXPENSES	
Operating Supplies	8,628
Maintenance	14,712
Outside Services	15,648
Insurance	10,500
Transportation & Fuel	7,200
General Office	11,820
Power	10,812
Miscellaneous - Allowance for Bad Debt	2,460
Miscellaneous - Repay Water Loan	0
Miscellaneous - Hepzibah Maintenance Help	0
Bond Payments	186,542
Operating Expenses	268,322
OPERATING INCOME/LOSS (-)	(27)
NON OPERATING REVENUES & EXPENSES	
Interest Revenue	2
Interest Expense	(23)
Miscellaneous Revenue - Hepzibah	37,422
OPERATING INCOME/LOSS(-)	37,374
2.5% OF OPERATING REVENUES TO SAVINGS FOR BONDS	13,909
SENATE BILL 234	37,282
DEPRECIATION	366,679
NET PROFIT/LOSS(-)	(380,496)

C-3

Enlarged Hepzibah Public Service District
Regular Board Meeting

Monday
May 9, 2022
5:00PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
6. Public Comments
7. Adjournment

THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE, REYNOLDSVILLE, WV 26422

C-4.

Sun Valley Public Service District

Regular Board Meeting

Tuesday, April 12, 2022

With due notice published and a quorum present, Chairman Dale called the meeting to order: ROLL CALL

Present	Employees	Also Present
Gregg Dale	Kevin Short	Logan Alastanos
Connor Thompson		Zack Dobbins
Sandra Patterson		Clay Riley

1. **Approval of Minutes**
   Sandra Patterson made a motion to approve the minutes for Tuesday, March 8, 2022, as read. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of Checks**
   Sandra Patterson made a motion to approve the Checks Signed Document dated 3/09/22 through 4/12/22. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

3. **2019 Water Project**

1. Zack Dobbins informed the Board that he had the Sun Valley Public Service District approving invoices that is relating to the Water Project and the authorizing payment thereof IJDC NO. 2018W-1775 with this being Resolution #15. Zack said the following is authorized and direct payment should be made to the following; Sun Valley PSD for $2,144.48; and WV DOH for $2,497.30, for a grand total of $4,641.78. Zack said after this draw down we will have requested $2,475,838.23 of the $2,596,000.00 loan that we have, and as of date we have requested $140,230.19 from the $359,347.00 grant money which leaves $219,116.81 remaining in grant money. Zack and the Board discussed this in detail. After discussion, **Sandra Patterson made a motion to accept Resolution #15 of the Sun Valley Public Service District, approving invoices related to the Water Project, IJDC #2018W-1775 and authorizing payments thereof; Sun Valley PSD for $2,144.48; and WV DOH for $2,497.30; for a grand total of $4,641.78. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**
2. Zack Dobbins informed the Board that he is submitting a budget revision to IJDC today for some additional items. Zack said what he did was, he took it out of lands and right of ways and they allowed him to move it to contingency without a signed budget revision, but then to move it to where we want to get a reimbursement he has to have a signed budget revision. Zack said he is going to work on that and will have it at the next Board meeting and get it signed and get it reimbursed.
3. Logan said he has a change order this evening. We had a bid under-run and we had some extra money and through the project, we used a little bit to get the check valve done on Cabell Street side and Panther Run. Logan said this is for $121,275.00 and this will be for

Contract #2 and we will get a tank painter to come in to sand blast and re-paint the existing 240,000 gallon tank. Logan said they are going to do a little bit of investigating on the pit wells on the inside of the pits and get a contractor to come in and give us a quote to see where we stand budget wise, as we are starting to run the budget down. After discussion, **Connor Thompson made a motion to approve change order #2 for Contract #2 in the amount of $121,275.00. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

4. **Manager's Report**

A. Kevin provided the Board with a copy of a letter that he wrote to Stephanie Hickerson, dated 3/30/22 in regards to SVPSD water system being interested in securing DWTRF loan money for the drinking water for Cherry Camp Extension to Route 23 project. This project proposes to extend potable water service along State Routes 50/5, 50/4 and 50/43 to provide a water source to Doddridge County PSD. SVPSD will pick up approximately 65 new customers on the extension and would allow Doddridge County PSD to serve residents on Route 23. Kevin and the Board discussed this in detail.

B. Kevin informed the Board that he sent a letter to Jennifer Wilt, Secretary for Doddridge County PSD informing them that he is resigning as interim chief operator effective April 30, 2022. Kevin and the Board discussed this in detail.

C. After discussion regarding the Budget, **Connor Thompson made a motion to table the 2022-2023 Budget until the next Board meeting on May 10, 2022. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

D. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.

E. Kevin provided the Board with a copy of the Aged Trial Balance sheet and informed them that it was printed before charges were created on March 25, 2022 and discussed.

F. Kevin provided the Board with a copy of the Water Loss Report for July through March, 2022, with a water loss of 44.23% for the month of March, and with a year to date adjusted water loss of 37.95%. Kevin and the Board discussed in detail.

G. Kevin provided the Board with a copy of the Water and Sewer Spreadsheets that show the total amount billed compared to the total amount purchased for the month of March, 2022 and the total outstanding when the disconnects are mailed each month. Kevin and the Board discussed this in detail.

H. Kevin provided the Board with copies of the Vendor Invoice Report for Water & Sewer that is outstanding as of 3/31/22 and discussed.

I. Kevin provided the Board with a copy of the April & May, 2022 calendars and discussed.

5. **Next Board Meeting**

Sandra Patterson announced that the next Board Meeting will be May 10, 2022.

6. **Adjournment**

There being no further business, **Sandra Patterson made a motion to adjourn the meeting. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**



Chairman



Treasurer

Secretary

aja

C-5

Short Line PSD
Regular Board Meeting
March 24, 2022

Present: **Eugene Rogers**
Don Wikert
Gary Fain
Logan Alastanas
Starla Bates

Approval of minutes & financial report: Don made a motion to approve the minutes and financial report, Eugene second, all in favor, none opposed and none abstained.

Steptoe & Johnson: Don made a motion to hire Steptoe for the project with Thrasher Engineering. The project name is Various Water System Improvements.

PSC Complaint: Kelly Bryant is a customer on Short Line System. She filed a former complaint with the Public Service Commission, Due to a high reading because she has had a few leaks in her cellar. Both parties agreed to go to mediation, it has not been scheduled yet. Since then Ms. Bryant has moved to a different location and is no longer a Short Line customer.

County Money: Harrison County Commission has awarded Short Line PSD $ 50,000 from the American Rescue Plan. Logan from Thrasher is going to get the information together the District needs to receive the money from the County.

Water Loss:

02/02/2022	**Leak Bear Run 1" pvc coupling**	**50,000 gal**
02/08/2022	**Leak Lamberts Run creek crossing 2"**	**1,200,000 gal**
02/19/2022	**Flushing Stout Run Tie in**	**30,000 gal**

Announcement: Eugene made the announcement the next meeting will be held on April 28, 2022.

Adjournment: Eugene made a motion to adjourn the meeting, Don second, all in favor, none opposed, and none abstained.

Chairman

Treasurer

Secretary

SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 03/01/2022 -03/31/2022			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
GENERAL FUND ACCOUNT			
BEGINNING BALANCE	41,682.33	46,374.06	
CREDITS	62,545.93	63,009.97	
DEBITS	59,856.87	67,542.70	
ENDING BALANCE	44,214.64	41,682.33	
RESERVE ACCOUNT			
BEGINNING BALANCE	38,690.86	35,764.98	
CREDITS	2,607.76	2,930.88	
DEBITS	6523.25	5.00	
ENDING BALANCE	34,770.37	38,690.86	
ESCROW CUSTOMER DEPOSIT ACCOUNT			
BEGINNING BALANCE	14,089.31	14,094.31	
CREDITS	140.00		
DEBITS	5.00	5.00	
ENDING BALANCE	14,224.31	14,089.31	
INCOME			
BILLING - WATER/LATE FEES	63,254.70	51,768.12	508,332.52
INVOICES	445.99	11,686.51	23,950.30
MISCELLANEOUS/RECONNECT FEES/BANK FEES	20.00	20.00	140.00
TAP FEES		350.00	1750.00
MISCELLANOUS INCOME/Penalties	2019.45	1739.12	16,853.83
TOTAL INCOME	65,740.14	65,563.75	551,016.65
Cash Deposits	2,677.76	2,930.88	19,613.65
EXPENSES			
CHEMICALS			
CLARKSBURG WATER BOARD	20,757.79	25,776.70	208,231.05
DIRECTORS FEES			
LAB SERVICE/SAMPLING	285.00	69.00	1719.00
MAINTENANCE		3,362.90	17,481.66
MISCELLANEOUS EXPENSE	218.81		738.45
MUNICIPLE BOND	5,246.44	4,656.44	42,497.96
OFFICE SUPPLIES & EXPENSE	1,952.09	818.64	8,226.98
ONE TIME YEARLY FEES			2,423.50
OUTSIDE SERVICES/CONTRACT LABOR	1402.50		17,461.36
CREDIT CARD FEES		443.77	3,763.30
ACCOUNTING FEES		200.00	4,400.00
BRICKSTREET INSURANCE			1,041.00

PAYROLL			
GROSS TOTAL WAGES	14,898.42	12,793.04	125,463.92
FICA & MEDICARE	1,139.72	978.66	9,597.05
RETIREMENT	1,351.98	1,162.02	11,048.51
PEIA - INSURANCE	946.40	946.40	7,614.40
PEIA - RHBT	96.00	96.00	3,944.20
TOTAL PSD PAYS	18,432.52	15,976.12	157,667.58
PROPERTY/LIABILITY & INJURIES INSURANCE	4,379.28		13,275.28
SOFTWARE PROGRAMING			1,911.59
VEHICLE MAINTANCE	820.65	93.26	4,276.10
VEHICLE PAYMENT	1,259.30	1,259.30	11,333.70
GASOLINE	1373.33	891.08	9,239.66
ELECTRIC	1,981.66	2,186.62	16,179.31
DOMINION	227.52	287.21	1,305.94
ENTERPRISE SANITATION	98.39	98.25	882.72
FRONTIER COMMUNICATIONS	192.56	192.31	1,750.61
WV 811	44.85	80.85	656.45
TOTAL EXPENSE	58,672.69	56,392.45	527,201.88

C-7

Enlarged Hepzibah PSD

Regular Board Meeting

Monday, April 11, 2022

With due notice published and a quorum present, Darlene Swiger called the meeting to order: ROLL CALL

Present	Employees	Also Present
Darlene Swiger	Kevin Short	Charlotte Shaffer
Sharon Hamilton	Rhonda Beezel	
Fred Martin		

**Tom Marion said he was sorry that he could not be at the Board meeting this evening, but they are going to induce labor on his wife today.

1. **Approval of Minutes**
Sharon Hamilton made a motion to approve the minutes for Monday, March 14, 2022, as read. Fred Martin seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of Checks**
Fred Martin made a motion to approve the Checks Signed Document dated 3/01/22 through 3/31/22. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.

3. **Manager's Report**

A. Kevin had general discussion with the Board on the Proposed Sewer Project.

B. Kevin provided the Board with a copy of the Profit & Loss and the A/P Aging Summary, along with the Statement of Cash Flow sheets as of March 31, 2022 and discussed.

C. Kevin informed the Board that he has a price for the on-line payment service that will help our customers and it is called Payment Service Network Incorporated (PSN), and they are out of Wisconsin. Kevin said this is an online web payment process that our customers can pay by using online service or the customer can set up a mobile app to pay online. Kevin said in order to get this set up there is a $300.00 service implementation fee and there is a $200.00 support maintenance fee that will be charged monthly which is a flat fee. Kevin and the Board discussed this in detail. After discussion, **Sharon Hamilton made a motion to accept the recommendation of our General Manager to sign an agreement with Payment Service Network Incorporated, which provides an online web payment service for our customers to use when paying their bill. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

D. Kevin provided the Board with a copy of March, 2022 Water Loss Report and said the water loss was 29.14%. The adjusted Water Loss FY 2021-2022 is 26.15%. Kevin and the Board discussed in detail.

E. Kevin provided the Board with a copy of the Final Budget for the Water and Sewer Division's for year ending June 30, 2023, for their approval. Kevin said that Zack Dobbins told him that after the Board reviewed them and if they were acceptable, it needs to be

approved at a Board meeting before May 15, 2022. After discussion, **Sharon Hamilton made a motion to approve the Final Budget for the Water and Sewer Division's for year ending June 30, 2023. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

F. Kevin provided the Board with a letter dated March 10, 2022 from Laura Pysz, the County Commissioner discussing the ARPA funds and how the funds are going to be disbursed. Kevin informed the Board that we have already received $80,000.00 from the County Commission. Kevin said after talking to the accountant, we have to set up a separate account for the ARPA funds. We have an authorized resolution with the bank that is labeled Enlarged Hepzibah PSD Water Project ARPA fund. Kevin said this is directly for the Water Project. Kevin and the Board discussed in detail. After discussion, **Sharon Hamilton made a motion to open an account for the ARPA funds (Water Project) and sign the necessary paperwork. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

G. Kevin and Rhonda discussed with the Board that per audit requirements, Hepzibah PSD has to open two savings accounts, one being for Water Capitol Reserve and the other for Sewer Capitol Reserve. They informed the Board that in order to open the accounts $1,000.00 has to be put into each account. After discussion, **Fred Martin made a motion to open two savings accounts at the bank, one for Water Capital Reserve and one for Sewer Capital Reserve and deposit $1,000.00 in each account. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.**

H. Kevin informed the Board that Jenny Dotson has been a part-time employee for the past three months and he would like to hire her full time. After discussion, **Fred Martin made a motion to hire Jenny Dotson full time, effective April 29, 2022, and her pay will be $12.00/hourly. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.**

I. Kevin provided the Board with a copy of April & May, 2022 calendar's and discussed.

4. <u>Next Board Meeting</u>

Sharon Hamilton announced that the next board meeting will be May 9, 2022.

5. <u>Adjournment</u>

There being no further business, **Sharon Hamilton made a motion to adjourn the meeting. Fred Martin seconded the motion. All in favor, none opposed, and none abstained.**

Chairman

Treasurer

Secretary

aja

Enlarged Hepzibah PSD
Statement of Cash Flows
April 2022

C-8

	Apr 22
OPERATING ACTIVITIES	
Net Income	100,000.41
Adjustments to reconcile Net Income to net cash provided by operations:	
Account Payable	-8,632.53
1200 · Other Liabilties - Sewer:1227 · Customer Deposits	400.00
1201 · Other Current Liabilities - Wat:2350 · Customer Deposits	371.52
24000 · Payroll Liabilities	1,592.83
Net cash provided by Operating Activities	93,732.23
INVESTING ACTIVITIES	
1401 · Fixed Assets - Water:3460 · Meters	-2,080.00
1401 · Fixed Assets - Water:3980 · Misc Equipment	-809.76
Net cash provided by Investing Activities	-2,889.76
FINANCING ACTIVITIES	
1300 · Long Term Liabilities - Sewer:1236 · 05 USDA Bond Payable	-6,711.48
Net cash provided by Financing Activities	-6,711.48
Net cash increase for period	84,130.99
Cash at beginning of period	30,914.73
Cash at end of period	**115,045.72**

Enlarged Hepzibah PSD
A/P Aging Summary
As of April 30, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Applied Industrial Technologies	233.21	0.00	0.00	0.00	0.00	233.21
B&M Environmental LLC	3,322.50	0.00	0.00	0.00	0.00	3,322.50
Bennett & Dobbins PLLC	1,150.00	0.00	0.00	0.00	46,259.08	47,409.08
CINTAS	0.00	0.00	0.00	-48.30	0.00	-48.30
CITCO	6,150.00	0.00	0.00	0.00	0.00	6,150.00
City of Shinnston	26.70	0.00	0.00	0.00	0.00	26.70
Clarksburg Water Board	17,850.01	0.00	0.00	0.00	46,826.91	64,676.92
CONTINENTAL COFFEE SERVICE	83.90	0.00	0.00	0.00	0.00	83.90
DODSON PEST CONTROL	62.00	0.00	0.00	0.00	0.00	62.00
Enlarged Hepzibah PSD	390.60	0.00	0.00	0.00	0.00	390.60
Enterprise Sanitation	102.28	0.00	0.00	0.00	0.00	102.28
HAYES INSURANCE AGENCY	6,202.93	0.00	0.00	0.00	0.00	6,202.93
Miss Utility of WV, Inc.	56.15	0.00	0.00	0.00	0.00	56.15
Mon Power	2,324.04	0.00	0.00	0.00	0.00	2,324.04
Sun Valley Public Service District	7,577.89	0.00	0.00	0.00	19,152.90	26,730.79
TUCK'S WELDING	100.00	0.00	0.00	0.00	0.00	100.00
USA Bluebook	484.76	0.00	0.00	0.00	0.00	484.76
Vincent Lumber Company	53.20	0.00	0.00	0.00	0.00	53.20
TOTAL	46,170.17	0.00	0.00	-48.30	112,238.89	158,360.76

Enlarged Hepzibah PSD
Profit & Loss
April 2022

		Apr 22
Income		
1500 · Late Fees		795.17
1501 · Metered Sales		25,403.17
4610 · Metered Water Sales		50,046.53
4700 · Water Late Fees		997.03
4741 · Reconnect Fees		125.00
4744 · Misc Water Income		1,726.20
4746 · Credit Card Charges		590.07
Total Income		79,683.17
Gross Profit		79,683.17
Expense		
1704 · Utilities - Sewer Plant		2,345.04
1726 · Maint of Sewer Plant		629.51
1743 · Transportation Expense		911.63
1781 · Accounting & Legal		1,150.00
1790 · Postage		396.98
1793 · Supplies		155.48
1795 · Telephone		335.49
1796 · Outside Services		7,252.39
1797 · Misc Expense		62.00
6020 · Purchased Water		17,804.01
66000 · Payroll Expenses		17,053.43
6661 · Water Testing		46.00
6662 · Power & Fuel		
6662.1 · HREA	1,628.34	
6662.2 · Mon Power	188.83	
Total 6662 · Power & Fuel		1,817.17
6770 · Maint of Hydrants		12.24
6790 · - Water Line Project		-80,000.00
9020 · Meter Reading Expense		3,745.00
9210 · Office Supplies		180.90
9260 · Pensions & Benefits		5,785.49
Total Expense		-20,317.24
Net Income		100,000.41

CHECKS SIGNED DOCUMENT
DATED
APRIL 1, 2022 – APRL 30, 2022

For Vendor
- Check #'s — 1330 - 1348 (Water)

Signed by Kevin Short and Rhonda Beezel

For Payroll
- Check #'s — 8054 – 8063 (Sewer)

Signed by Kevin Short and Rhonda Beezel

For Vendor
- Check #'s — 8064 – 8073 (Sewer)

Signed by Kevin Short and Rhonda Beezel

For Payroll
- Check #'s — 8074 – 8081 (Sewer)

Signed by Kevin Short and Rhonda Beezel

For Vendor
- Check #'s — 8082– 8040 (Sewer)

Signed by Kevin Short and Rhonda Beezel

For Payroll
Check #'s — 8083 – 8092 (Sewer)

Signed by Kevin Short and Rhonda Beezel

Darlene J. Zuger
Chairman

Secretary

Sharon K. Hamilton
Treasurer

GREATER HARRISON COUNTY P.S.D.

"Meeting held in Town of West Milford Council Chambers"

C-9

Agenda
May 18, 2022
4:00 pm

Appointments
4:00 pm – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
3. P&B Services, LLC
   - 3.1 Package Plant Report
   - 3.2 Sewer Plant Report
4. Bennett and Dobbins, PLLC
   - 4.1 Legal agreement for Lagoon Project – Review, discuss and act
   - 4.2 Authorizing Resolution for Lagoon Project – Review, discuss and act
   - 4.3 Accounting agreement for Stevens Run Part II – Review, discuss and act
   - 4.4 Admin agreement for Stevens Run Part II – Review, discuss and act
   - 4.5 Construction drawdowns – Review, discuss and act
5. Ruth Ann Messenger – Treasurer – Review, discuss and act
   - 5.1 Sewer Check Register and debit card transactions
   - 5.2 Water Check Register
6. The Thrasher Group, Inc.
   - 6.1 Sewer
     - 6.1.a. Phase II – Review, discuss and act
       - Pay App
     - 6.1.b. Enterprise – Review, discuss and act
       - Construction Update
     - 6.1.c. Sludge – Review, discuss and act
       - Design update
     - 6.1.d. Quiet Dell – Review, discuss and act
       - General Discussion
       - Uniform Bidding Procedures
     - 6.1.e. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
       - Project Update
     - 6.1.f. 10-year Plan- Review, discuss and act
       - General Update
     - 6.1.g. River Crossings – Review, discuss and act
       - General Update
   - 6.2 Water
     - 6.2.a. Steven's Run – Review, discuss and act
       - Project Update

- Pay Request
- Shutdown request

6.2.b. Overall Water Project – Review, discuss and act

- Project Update
- Uniform Bidding Procedures

6.2.c. Locust Heights – Review, discuss and act

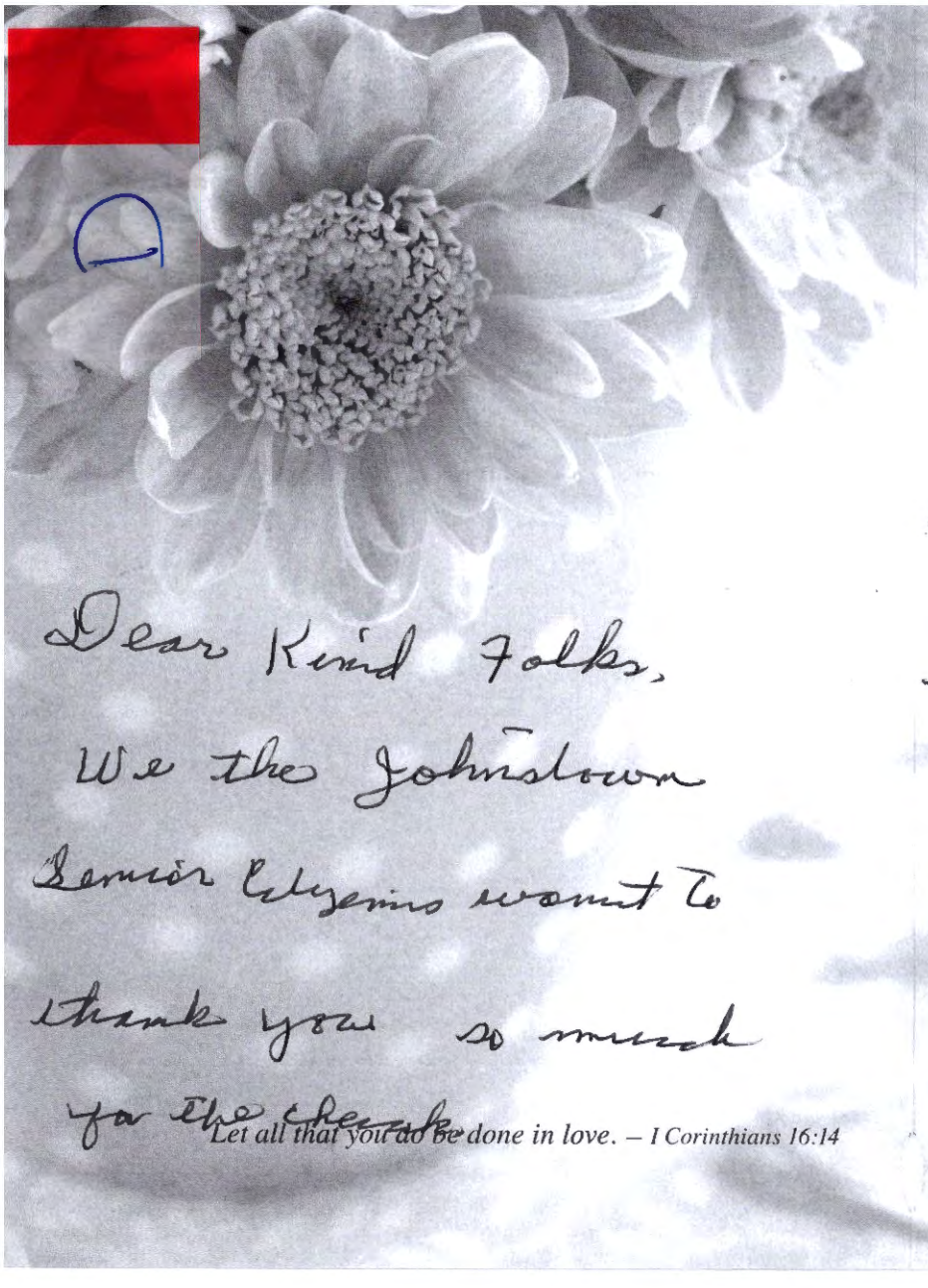
- Project Update

6.2.d. 10-year Plan – Review, discuss and act

- General Discussion

7. Bill Hoover – General Manager
   - 7.1 Water
     - 7.1.a. Water Loss Report
     - 7.1.b. Water Leak Report
   - 7.2 Sewer
     - 7.2.a. General Update
   - 7.3 Good of the District
     - 7.3.a General Update
     - 7.3.b Liquidated Damages for Rover – Review, discuss and act
     - 7.3.c To consider and act upon a resolution titled:
       A RESOLUTION AUTHORIZING THE ACQUISITION, EQUIPPING AND CONSTRUCTION OF CERTAIN EXTENSIONS, ADDITIONS, BETTERMENTS AND IMPROVEMENTS IN THE ORDINARY COURSE OF BUSINESS TO THE EXISTING PUBLIC SEWERAGE SYSTEM OF GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT
8. Sam Harold – Mountain State Law
   - 8.1 Available for general consult
9. Executive Session

Adjournment of meeting



Dear Kind Folks,

We the Johnstown Senior Citizens want to thank you so much for the check

Let all that you do be done in love. – I Corinthians 16:14

We appreciate it so much. It helps our

... and Joy to our world!

Community Bldg. + helps us, so much.

Thank you + God Bless.

You + your life + staff,

Johnstown Senior Citizens

Helen E. Hornick

Treasurer.