Wednesday September 28, 2022

9:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

9:05 A.M. --- Russell & Melissa Rogers --- Public Nuisance --- Mt. Clare

9:15 A.M. --- Hearing --- Watson Estate

9:25 A.M. --- Kelly Allen, Executive Director, WV Center on Budget & Policy --- How 2nd Amendment would Impact Harrison County if Passed in November Election

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Hunter Allen --- New Hire --- Effective 10-10-2022 ---- E911**
   - **B. Kelsi Andrews --- New Hire --- Effective 10-10-2022 --- E911**
   - **C. Tara Hodge --- Resignation ---Effective 09-29-2022 --- Animal Control**
4. **Minutes and /or Amended Minutes of Previous Meeting:**
   - **A. Regular Meeting Minutes --- 08-31-2022**
   - **B. Special Meeting Minutes --- 08-25-2022**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor Requisition List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application:**
   - **A. Exonerations --- Exhibit A**
   - **B. Corrective Tickets --- Exhibit B**

7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:
    A. Requisistion for Payment No. 57 --- Steptoe & Johnson $11,191.76
    B. Requisition for Payment No. (09-28-2022) --- Jackson Kelly $158.40
8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County)
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission:
    A. Requisition Number: #73 --- Rycon Construction Inc. $120,276.06
10. Review – Discuss - Consider Lake Floyd --- PSD 1st Draw ARPA Funds Allotment $133,149.77
11. Review - Discuss – Consider Permission to Travel --- Paul Bump --- Camp Dawson, Preston County --- 09-25-2022 to 09-29-2022 --- SIEC Meeting --- E911
12. Review – Discuss – Consider Otis Service & Repair of Elevator --- Jail Annex --- Storm Damaged
13. Review – Discuss – Consider Permission to Travel --- Laura Pysz --- 10-16-2022 to 10-18-2022 Glade Springs Resort, Daniels, WV --- WV Educational Conference on Litter Control & Solid Waste Management
14. Review – Discuss – Consider A Resolution Authorizing the County to Purchase and Request for Qualified Expenditures by the Harrison County Clerk's Office as per the 2022 HAVA Security Grant Program
15. Review – Discuss – Consider Paying IT Interns $12.00 per Hour (Temp. Employees)
16. Review – Discuss – Consider Proposed List of Commission Meetings & Schedule for Rest of 2022
17. Administrator's Report
18. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
B. Monthly Fiduciary Commission Settlements: (NONE)
C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service:
    1. Greater Harrison County PSD ---Financials 08-2022

2. Wallace VFD --- Special Funding Final Report
3. Sun Valley PSD --- Special Board Meeting Minutes 08-02-2022
4. Sun Valley PSD --- Regular Board Meeting 08-09-2022
5. Sun Valley PSD --- Financials 08-2022
6. Enlarged Hepzibah PSD --- Regular Board Meeting 08-08-2022
7. Enlarged Hepzibah PSD --- Financials 08-2022
8. Greater Harrison County PSD --- Regular Meeting 08-18-2022
9. Bingamon PSD --- Regular Meeting 08-15-2022

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Election Workers Pay Raises (05-18-2022)

T-2. Changes to Employee Handbook Made by County Attorney (06-08-2022).

9:05 AM

Property Owners Name	Russell and Melissa Rogers				Case#475
Address	22 Knight Addition Drive Mount Clare, WV				
Address of Property In Review	22 Knight Addition Dr				
Date Of Complaint	3/9/2022	Date of Notice	7/15/22	Date of Certified Mail	
Date of 1st Notice	3/15/2022	Date of Certified Letter	7/18/22	Date of Served Process to Sheriff	
Date of Certified Letter sent	3/15/2022	Date of Served Process to Sheriff	7/15/22	Received Date of Certified Mail	
Date of Served Process to Sheriff	3/15/2022	Received Date of Certified Letter	7/14/22	Received Date of Served Process	
Received Date of Certified Letter	3/18/2022	Received Date of Served Process		Date File transferred to Legal	
Received Date of Served Process		Hearing Date and Time @ 10:05	9/28/22	Court Date and Time	
Time for Correction	30 Days	Action Taken @ Hearing		Hearing Outcome	
Extended Time		Date of Certified Mail			
		Date of Served Process to Sheriff			
		Date of Received Certified Mail			
		Received Date of Served Process			
		Extended Time			

Notes:



Sheriff of Harrison

Pay your taxes online

Harrison County Real Property - Tax Year: **2021**

Ticket Number: 0000041649 Account Number: 06282104

District: 12 - GRANT-OUTSIDE More info: Details

Owner Name: ROGERS RUSSELL & MELISSA In Care of: Address: PO BOX 39 MT CLARE WV 264080039 Lending Inst:	Property: 1 LOT 1 KNIGHT S-D Map: 2009 Parcel: 0001 0000 0000 Lot Size: Acreage: Book: 1313 Page: 290

Tax Class: 2	Homestead Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:

DUE: First Half: 126.67 If paid by: 03/31/2022 Second Half: 121.22 If paid by: 03/31/2022 Total Due: 247.89 If paid by: 03/31/2022

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	8520	8520	
Building	12300	12300	
Total	20820	20820	121.22

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

Format for Printer

Click here to begin a new search.

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HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: March 15, 2022

Case #475

Property Owner/Address

Russell and Melissa Rogers
22 Knight Addition Drive
Mount Clare, WV 26408

Identification/Location of Property
Address: 22 Knight Addition Drive
District: 12
Tax Map: 2009
Parcel: 1

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Trash and Rubbish

You are requested to correct these conditions within thirty (30) days from the date of the receipt of this letter. Failure to correct these conditions within (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located:

Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

HARRISON COUNTY PLANNING COMMISSION

By: Robert Leonard
Robert Leonard, Code Officer

Harrison County Sheriff's Office
509 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7709 / Home Incarceration 304-421-7710

PLANNING COMMISSION

Return # 175755
Process # CIV22-01923
Docket # 475
Reference #

STATE OF WEST VIRGINIA
COUNTY OF HARRISON

HARRISON COUNTY PLANNING COMMISSION
Plaintiff,
- vs -
RUSSELL AND MELISSA ROGERS
Defendant

IN PERSON

I hereby certify that on the 18th day of March, 2022, a Letter, in the above entitled action, came into my hand for service. That on the 3rd day of May, 2022 at 3:25 PM, in said county, I did serve the documents on RUSSELL AND MELISSA ROGERS.
Served the within a Letter on the within named MELISSA ROGERS by delivering a copy of the within a Letter to him/her in person at 22 KNIGHT ADDITION DR, MOUNT CLARE, WV 26408 in Harrison County, West Virginia, on the3rd day of May, 2022 at 3:25 PM.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	$0.00
		Total Paid	$0.00
		Uncollectible	$0.00
		Remaining	$0.00

Invoice # IN202202296
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
IN PERSON

Date Returned 5/3/22

Signed RB RK Date 5-4-22

Robert Matheny
Harrison County
By: Rick Roberts
509 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945



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Certified Mail Fee

Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy)
- Return Receipt (electronic)
- Certified Mail Restricted Delivery
- Adult Signature Required
- Adult Signature Restricted Delivery

Postage

Total Postage and Fees

Sent To: Russell + Melissa Rogers
Street and Apt. No., or PO Box No.: 22 Knight Addition Drive
City, State, ZIP+4®: Mount Clare, WV 26408

PS Form 3800, April 2015 — See Reverse for Instructions

7018 1630 0001 3940 9314

3/15/2021

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Russell + Melissa Rogers
22 Knight Addition Drive
Mount Clare, WV 26408

9590 9402 4665 8323 1129 71

2. Article Number (Transfer from service label)
7018 1630 0001 3940 9314

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X [signature] ☐ Agent ☐ Addressee

B. Received by (Printed Name) Russell Rogers
C. Date of Delivery 3-16-21

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 — Domestic Return Receipt


Network:Mar 11, 2022 at 2:37:47 PM EST
Local:Mar 11, 2022 at 2:37:47 PM EST
+39.221012 -80.352716
County Route 25/3
Mount Clare WV 26408
United States
Remark: County commission


Mar 11, 2022 2:38:05 PM
71 Knight Hollow
Mount Clare
Harrison County
West Virginia

WV Flood Map



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

HIGH RISK

- Regulatory Floodway
- Zone AE — 1-Percent-Annual-Chance Flood Hazard Area With Base Flood Elevation (BFE)
- Zone A — 1-Percent-Annual-Chance Flood Hazard Area Without BFE (may have Advisory Flood Heights)
- Advisory — 1-Percent-Annual-Chance Future Conditions (High Risk Advisory Flood Zones)

Download the Full Legend for all flood tool symbols
http://www.mapwv.gov/flood/map/docs/fw_flood_tool_legend.pdf

Disclaimer:
The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (*https://www.MapWV.gov/flood*) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

Flood Info Location — *Map created on 3/15/2022*

User
Notes

Flood Hazard Area	Location is **NOT WITHIN** any identified flood hazard area. Unmapped flood hazard areas may be present.
Flood Zone	Out of Flood Zone
Stream	
Watershed (HUC8)	West Fork (5020002)
Flood Height	Flood Height 6s N/A
Water Depth	
Elevation	1044.1 ft (Source: FEMA 2018-20) (NAVD88)
Community & ID	Harrison County (ID: 540053)
FEMA Map & Date	54033C0251D; Effective Date: 10/2/2012
Location (lat, long)	(39.220772, -80.352682) (WGS84)
Parcel ID	17-12-2009-0001-0000
E-911 Address	



Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TREGGET II

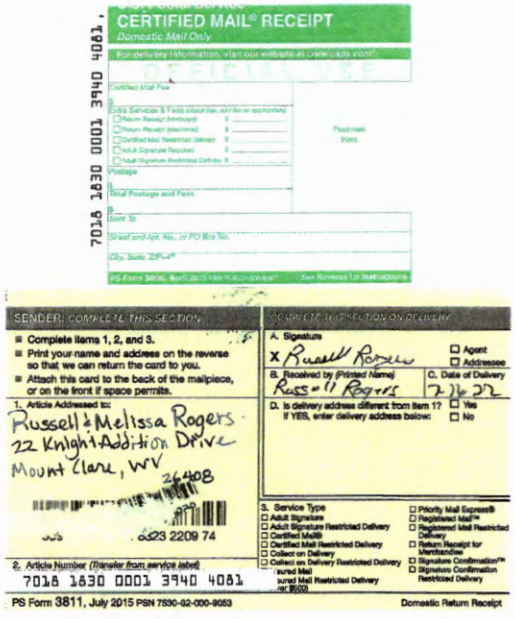
Russell and Melissa Rogers
22 Knight Addition Drive
Mount Clare, WV 26408
District 12 Tax Map 2009 Parcel 1
Case #475

July 15, 2022

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, September 28, 2022 at 10:05 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director



7018 1830 0001 3940 4081

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Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy)
- Return Receipt (electronic)
- Certified Mail Restricted Delivery
- Adult Signature Required
- Adult Signature Restricted Delivery

Postage

Total Postage and Fees

Postmark Here

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Russell & Melissa Rogers
22 Knight Addition Drive
Mount Clare, WV 26408

9590 9402 6523 2209 74

2. Article Number (Transfer from service label)
7018 1830 0001 3940 4081

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Russell Rogers ☐ Agent ☐ Addressee

B. Received by (Printed Name) Russell Rogers
C. Date of Delivery 7-26-22

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

9:15 AM

LAST WILL AND TESTAMENT
OF
KEITH W. WATSON

I, **Keith W. Watson,** a resident of Harrison County, West Virginia, being of sound mind and disposing memory, and desiring to make such disposition of my worldly estate as I deem best, do hereby make, publish and declare this to be my Last Will and Testament (which term wherever used herein shall include any Codicil hereto), hereby revoking any and all former Wills and Codicils by me at any time heretofore made.

FIRST: I do hereby nominate, constitute and appoint my brother, **Allan Watson,** as Executor of this, my Last Will and Testament, with full power and authority to execute the same according to its true and intended meaning, and having complete confidence in his judgment and integrity, I direct that no bond be required of him.

SECOND: I direct that all my legally enforceable debts, secured and unsecured, funeral expenses, and expenses of the administration of my estate, be paid as soon as practicable after my death. I direct that my Executor may cause any debt to be carried, renewed and refinanced from time to time upon such terms and with such securities for its repayment as my Executor may deem advisable, taking into consideration the best interest of the beneficiaries hereunder. Should it become necessary in the administration of my estate, I authorize my Executor to sell and convey, all or any part of my estate, real, personal or mixed, at public or private sale, upon such terms, and at such price as he may deem proper, without obtaining any order of court therefore. And I further authorize and empower my said Executor to execute and deliver such deeds or other instruments in writing as may be necessary or proper to carry out the authority so granted into effect.

Keith W Watson
Keith W. Watson

THIRD: I direct that all estate, inheritance, succession, death or similar taxes assessed with respect to my estate herein disposed of, or any part thereof, or on any bequest or devise contained in this, my Last Will or on any insurance upon my life, or on any property or on any insurance upon my life, or on any property held jointly by me with another, or on any transfer made by me during my lifetime, or on any other property or interest in property included in my estate for such tax purposes, be paid out of my residuary estate and shall not be charged to or against any recipient, beneficiary, transferee or owner on any such property or interest in property included in my estate for such tax purposes.

FOURTH: I do hereby give, devise and bequeath to my son, Brian Cunningham the sum of Twenty Dollars ($20.00) to do with and dispose of as he deems best.

FIFTH: I do hereby give, devise and bequeath to my daughter, Latecia Watson the sum of Twenty Dollars ($20.00) to do with and dispose of as she deems best.

SIXTH: I do hereby give, devise and bequeath to my son, Shawn Michael Watson the sum of Twenty Dollars ($20.00) to do with and dispose of as he deems best.

SEVENTH: I do hereby give, devise, and bequeath the rest, residual and remainder of my entire estate, being all property, real, personal or mixed, of whatever kind or nature, and wherever situated, to which I may be entitled or in which I may have any interest at my death, including any property over which I have power of appointment, absolutely and forever, in fee simple, to my brother, Allan Watson, to do with and dispose of as he deems best.

IN WITNESS WHEREOF, I have hereunto signed my name and set my seal to this, my Last Will and Testament, written on three (3) sheets of paper, including this page, and upon each

Keith W. Watson

Keith W. Watson

of said pages I have written my name and acknowledged the same to be my Last Will and Testament in the presence of the undersigned witnesses, this 14th day of July 2017.

Keith W. Watson

PAGE THREE OF THREE

Keith W. Watson

The above signature of the Testator, **Keith W. Watson**, was made, and the foregoing Will acknowledged to be his Last Will and Testament by the said Testator in the presence of us, two competent witnesses, present at the same time; and we, the said two witnesses, do hereunder subscribe the said Will on the date below in the presence of the said Testator, and of each other, all being present at the same time; and at the request of the said Testator, who was then of sound and disposing mind and memory, and over the age of eighteen (18) years.

Given under our hands this 14th day of July 2017.

Travis M. Williston
WITNESS

Kristin Hatfield
WITNESS

AFFIDAVIT AND PROOF OF WILL

STATE OF WEST VIRGINIA,
COUNTY OF LEWIS to-wit:

Before the undersigned Notary Public of the County of Lewis, in the State of West Virginia, personally came Travis M. Williston and Kristin Hatfield, subscribing witnesses to the foregoing Last Will and Testament of **Keith W. Watson**, and being first duly sworn, upon oath depose and say that the Testator named in the instrument of writing purporting to be his Last Will and Testament appeared before them on the day of the date thereof; that the said Testator was, at the said time, of the full age of eighteen (18) years and of sound and disposing mind and memory and that he was under no coercion, compulsion or restraint and that he was competent to devise his property; that the said Testator signed, sealed, published, and declared the same to be his Last Will and Testament in the manner and form aforesaid in the presence of the two subscribing witnesses and in the presence of the Testator, all being present at the same time; and that they are making this Affidavit at the request of the said Testator, to be preserved by his along with the said Last Will and Testament, and to be offered in evidence to establish and prove said Last Will and Testament when the same is offered for probate.

Travis M. Williston
WITNESS

Kristin Hatfield
WITNESS

Taken, subscribed and sworn to before me, in witness of which I hereunto affix my signature this 14th day of July 2017.

My commission expires: 10-28-21

Kristi Smith
NOTARY PUBLIC

This document prepared by:

Trena Williams
WV State Bar No. 9963
The Law Office of Trena Williams, PLLC
217 E. 3rd Street
Weston, WV 26452
Phone: 304-517-1460
Fax: 304-517-1461

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Kristi Smith
1440 N. River Ave.
Weston, WV 26452
My commission expires October 28, 2021

IN THE COUNTY COMMISSION OF Harrison **COUNTY, WEST VIRGINIA**

IN RE: **THE ESTATE OF** Keith Willard \ Watson
DOD: 07/12/2022

AFFIDAVIT FOR SMALL ESTATE

STATE OF West Virginia,

COUNTY OF Harrison, to-wit:

I, Alan K Watson, being a Successor of the Decedent identified below, being first duly sworn, upon oath and under penalty of perjury, do depose and say to the best of my knowledge and belief as follows:

1. My name is Alan K Watson, and my current address is 24 Moutnain Haven Rd Weston WV 26452.

2. The Decedent, Keith Willard Watson, died on July 12, 2022 (date of death), a resident of Harrison County, State of West Virginia, with his/her usual residence being 1422 Pearlman Avenue Clarksburg WV 26301.
A certified death certificate has been furnished herewith for filing in this County. I am a Successor of the decedent as Brother- Executor (state relationship).

3. **TESTACY (✔) [Check if applies] or ( ) [Check if Not Applicable]**
At the date of death, the Decedent died with an ORIGINAL Last Will and Testament of the Decedent dated July 14, 2017, without any codicil thereto (✔) or with codicil(s) thereto dated _____ ( ) [Check if applies]. The aforesaid ORIGINAL Last Will and Testament of the decedent, together with any codicil(s), is furnished herewith for recording in this County as permitted by West Virginia Code § 44-1A-2(b).

Under the Last Will and Testament of the Decedent, the following person(s) is/are nominated to be the personal representative(s) of the Estate:

a. Name: Alan Watson
Address: 24 Mountain Haven Road
Weston WV 26452

b. Name: _____
Address: _____

Pursuant to the provisions of the above referenced Will of the Decedent, the following persons are the named beneficiaries of the estate of the Decedent:

a. Name: Alan Watson
Address: 24 Mountain Haven Road
Weston WV 26452
Relationship to Decedent: brother
Share or percentage or particular item: All estate except $60.00

b. Name: Shawn Watson
Address: 1905 Goff Ave
Clarskburg, WV 26301
Relationship to Decedent: son
Share or percentage or particular item: $20.00

c. Name: Brian Cunningham
Address: 1620 Elempton Road
Massillon, OH 44646
Relationship to Decedent: son
Share or percentage or particular item: $20.00

d. Name: Letecia Watson
Address: PO Box 364
Hepzibah, WV 26369
Relationship to Decedent: daughter
Share or percentage or particular item: $20.00

e. Name: N/A
Address:
Relationship to Decedent:
Share or percentage or particular item:

(If more space is needed, attach additional page(s) to affidavit)

4. **INTESTACY ( ) [Check if applies] or (✓) [Check if Not Applicable]**
At the date of death, the Decedent died intestate with no known will. The Decedent left as his/her heirs at law and distributees in accordance with the laws of intestate descent and distribution of the State of West Virginia the following persons:

a. Name: _____
Address: _____
Relationship to Decedent: _____
Share or percentage: _____

b. Name: _____
Address: _____
Relationship to Decedent: _____
Share or percentage: _____

c. Name: _____
Address: _____
Relationship to Decedent: _____
Share or percentage: _____

d. Name: _____
Address: _____
Relationship to Decedent: _____
Share or percentage: _____

e. Name: _____
Address: _____
Relationship to Decedent: _____
Share or percentage: _____

(If more space is needed, attach additional page(s) to affidavit)

5. The Decedent's entire personal probate estate, as of the date of the Decedent's death, wherever located, consists only of Small Assets and the aggregate fair market value of the Small Assets does not exceed $50,000. The Small Assets of the Decedent are described and itemized as follows:

	Description	Fair Market value
a.	Truist -DDA Checking - Act # 4668	13,103.29
b.	2019 Nissian Frontier - Vin 3018Mileage 4834	11,186.28
c.	Miscellaneous Personal Property	250.00
d.		
e.		

f.		
	Total	24,539.57

(If more space is needed, attach additional page(s) to affidavit)

6. The Decedent **did ( ) / did not (✓) [Check one which applies]** die seized and possessed of any probate real estate or interests in probate real estate in the State of West Virginia. If the Decedent died seized and possessed of any probate real estate or interest in real estate in the State of West Virginia, the aggregate fair market value of all of the real estate or interests in real property situate in this State does not exceed $100,000 and the real estate of the Decedent in West Virginia is as follows:

	Description	County	Assessed Value	Fair Market value
a.				
b.				
c.				
d.				
e.				
	Total			

(If more space is needed, attach additional page(s) to affidavit)

7. **(✓) [Check if applies] or ( ) [Check if Not Applicable]** If the affiant is a Successor who was nominated as a personal representative or executor under the provisions of the above Will of the Decedent, at least 30 days have elapsed since the Decedent's date of death and no application for the appointment of a personal representative for the Decedent is pending or has been granted in any jurisdiction;

or

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH – VITAL REGISTRATION OFFICE
PHYSICIAN'S / MEDICAL EXAMINER'S CERTIFICATE OF DEATH
350 CAPITOL STREET, ROOM 165, CHARLESTON, WV 25301

2022-014376
STATE FILE NUMBER

NAME OF DECEDENT Keith Willard Watson

FUNERAL DIRECTOR

1. DECEDENT'S LEGAL NAME (Include AKA's if any) (First, Middle, Last)	2. GENDER	3. SOCIAL SECURITY NUMBER
Keith Willard Watson	Male	

4a. AGE (Last Birthday) (Years)	4b. IF UNDER 1 YEAR: Months	Days	4c. IF UNDER 1 DAY: Hours	Minutes	5. DATE OF BIRTH (MM/DD/YYYY)	6. BIRTHPLACE (City and State or Foreign Country)
70					04/04/1952	Clarksburg, West Virginia

7a. RESIDENCE (STATE)	7b. COUNTY	7c. CITY OR TOWN
West Virginia	Harrison	Clarksburg

7d. STREET AND NUMBER	7e. APT. NO.	7f. ZIP CODE	7g. INSIDE CITY LIMITS?
1422 Pearlman Avenue		26301	☐ Yes ☐ No

7h. 2nd LEGAL RESIDENCE – PROBATE USE ONLY – OPT.	STREET & NUMBER	APT. NO.	CITY OR TOWN	COUNTY	STATE	ZIP

8. EVER IN US ARMED FORCES?	9. MARITAL STATUS AT TIME OF DEATH	10. SURVIVING SPOUSE'S NAME (Give name prior to first marriage.)
☑ Yes ☐ No	☐ Married ☐ Married, but separated ☐ Widowed ☑ Divorced ☐ Never Married ☐ Unknown	

11. FATHER'S / PARENT 1'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last)	12. MOTHER'S / PARENT 2'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last)
Kencil Watson	Virginia Lyons

13a. INFORMANT'S NAME	13b. RELATIONSHIP TO DECEDENT	13c. MAILING ADDRESS (Street and Number, City, State, Zip Code)
Alan Watson	Brother	24 Mountain Haven Road, Weston, WV, 26452

14. PLACE OF DEATH (Check only one; see instructions)

IF DEATH OCCURRED IN A HOSPITAL: ☐ Inpatient ☐ Emergency Room/Outpatient ☐ Dead on Arrival

IF DEATH OCCURRED SOMEWHERE OTHER THAN A HOSPITAL: ☐ Hospice facility ☐ Nursing home/Long term care facility ☑ Decedent's home ☐ Other (Specify):

15. FACILITY NAME (If not institution, give street & number)	16. CITY OR TOWN, STATE, AND ZIP CODE	17. COUNTY OF DEATH
1422 Pearlman Avenue	Clarksburg, West Virginia 26301	Harrison

18. METHOD OF DISPOSITION	19. PLACE OF DISPOSITION (Name of cemetery, crematory, other place - location in Box 20.)
☐ Burial ☑ Cremation ☐ Entombment ☐ Donation ☐ Removal from State ☐ Other (Specify)	Mountain Cremation Service, LLC

20. DISPOSITION LOCATION (City, State)	21. NAME AND COMPLETE ADDRESS OF FUNERAL FACILITY
Clarksburg, WV	Davis Funeral Home and Onsite Crematory 124 Olen Thomas Drive, Clarksburg, West Virginia, 26301

22. SIGNATURE OF FUNERAL SERVICE LICENSEE OR PERSON ACTING AS SUCH
David Wayne Bolyard Jr. *Electronically Signed*

23. LICENSE NUMBER (Of Licensee): 3703

LICENSED HEALTH CARE PROFESSIONAL OR CORONER

ITEMS 24-28 MUST BE COMPLETED BY PERSON WHO PRONOUNCES OR CERTIFIES DEATH

24. DATE PRONOUNCED DEAD (MM/DD/YYYY)	25. TIME PRONOUNCED DEAD
07/12/2022	04:20 PM

26. SIGNATURE AND TITLE OF PERSON PRONOUNCING DEATH (Only when pronouncer IS NOT also the certifier.)

27. DATE SIGNED (MM/DD/YYYY)

DATE/TIME OF DEATH

28. ACTUAL OR PRESUMED DATE OF DEATH (MM/DD/YYYY)	29. ACTUAL OR PRESUMED TIME OF DEATH	30. WAS MEDICAL EXAMINER OR CORONER CONTACTED?	IF YES, MEDICAL EXAMINER CASE #
07/12/2022 Found	04:13 PM Found	☐ No ☑ Yes	22-04967

CAUSE OF DEATH

31. PART I: Enter the chain of events – diseases, injuries, or complications that directly caused the death. DO NOT enter terminal events such as cardiac arrest, ... | Approximate

Harrison County
08/17/2022 @ 11:40:38 AM

To Whom It May Concern:

I Alan Watson have only a copy of my brothers will. Original is not to be found. This is only thing I have.

Thank you,

Alan Watson

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
KIMBERLY L BLAKE
66 Krafft Lane Weston, WV 26452
My Commission Expires June 23, 2026

Kimberly L Blake
My Commission Expires June 23, 2026
8/16/22

Kimberly L Blake

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
10/10/2021		
NAME Hunter Allen	ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT 911 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☒ RATE	—	PG 3-1 $31.717
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) E-911 Dispatch Trainee

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 9/20/2022
HUMAN RESOURCES MANAGER	DATE 9/20/2022

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3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
10/10/2021		| | |-| | |-| | | | |
NAME Kelsi Andrews		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT 911 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☒ RATE	—	PG 3-1 $31717
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) E911 Dispatch Trainee

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 9/20/2022
HUMAN RESOURCES MANAGER	DATE 9/20/2022

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3-C

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
9-6-22		

NAME	ADDRESS
Tara Hodge	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		716	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☒ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Payout remaining Vacation Days.

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 9-6-22
HUMAN RESOURCES MANAGER	DATE 9-6-2022

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4-A

At the regular meeting of the County Commission of Harrison County held on Wednesday August 31, 2022, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk, and Gary Hamrick, Community Corrections Director. Commissioner Thomas opened the meeting and led the Lord's Prayer and led those present in the Pledge of Allegiance to the Flag.

Commissioner Hinkle stated that the meeting was not advertised correctly. Commissioner Hinkle advised since the Commission meetings are no longer weekly the notification needs to be more than two days now and that was not done.

1. Public Comment Period: NONE
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve A through J. Commission concurred.
    A. W.J. Cunningham --- Resignation --- Effective 09-04-2022 --- L.E.
    B. Alan Long --- Hired --- Effective 08-31-2022 --- L.E.
    C. Joshua Webber --- Resignation --- Effective 08-23-2022 --- Maintenance
    D. Elijah Floyd --- Resignation --- Effective 08-23-2022 --- Maintenance
    E. Bobbi Jo Gray --- Resignation --- Effective 08-31-2022 --- Process
    F. Gary Dennis Burner --- Wage Increase Interim Period --- Effective 08-31-2022 --- Animal Control
    G. Roberta Barnett --- Retirement --- Effective 09-09-2022 --- Planning Department
    H. Andrea Derossett --- New Hire --- Effective 09-01-2022 --- Assessor
    I. Joseph Barberio --- New Hire --- Effective 09-09-2022 --- Assessor
    J. Rick Watson --- Retirement --- Effective 08-31-2022 --- Assessor
4. Minutes and /or Amended Minutes of Previous Meeting: Hinkle moved to approve as presented. Commission concurred.
    A. Regular Meeting Minutes 08-03-2022
    B. Special Meeting Minutes 08-08-2022
    C. Regular Meeting Minutes 08-10-2022
    D. Regular Meeting Minutes 08-17-2022
5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve 5A. Commission concurred.
    A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve A and B. Commission concurred.
    A. Exonerations --- See Exhibit A

B. Corrective Tickets --- See Exhibit B

7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:
   A. Requisition for Payment No. 35 --- Genesis Partners, Limited Partnership $ 320,000.00
   B. Requisition for Payment No. (08/31/22) --- Jackson Kelly, PLLC $118.00
   C. Requisition for Payment No. 55 --- MuniCap, Inc. $2,125.00

   Trecost moved to approve A, B and C. Commission concurred.
8. GSA Executive Session (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County) Attorney – Client Privilege: NONE

9:05 A.M. --- Opening of Bids for Regional Farm Recreation Facility: Commissioner Thomas advised there was one bid received and it is from Thrasher. Trecost moved to accept Thrasher's interest, the County Administrator set up an interview and come back to the Commission with a recommendation. Commissioner Hinkle stated that he would like to extend a couple of weeks to get more interest. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.

9. Review – Discuss – Consider Change Order #9 for GSA: Mr. Pederson recommends to proceed with the change order. Trecost moved to approve change order and affix signatures. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
10. Consideration of Approval of Project Fund Requisitions for the payment of costs Associated with the General Services Administration Building Project to be financed From proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission
    A. Requisition Number #74 --- Rycon Construction $46,775.00

    Trecost moved to approve. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
11. Review – Discuss – Consider Permission to Travel --- Jim Copenhaver --- WV E911 Council Next-Gen E911 Committee Meeting --- Flatwoods --- 09-21-2022 – 09-22-2022: Trecost moved to approve. Commission concurred.
12. Review – Discuss – Consider Permission to Travel --- Doug Comer --- WV RPA Annual Conference Glade Springs --- 10-11-2022 – 10-13-2022: There was discussion on why a Parks and Recreation issue was on the Commission's agenda. Hinkle moved to have the item removed from the agenda. Commission concurred.

13. Review - Discuss - Consider Proposed Opioid Settlement Agreement (May Require Executive Session - Attorney Client Privilege): Commissioner Hinkle asked for the amounts and percentages of proposed settlement. Trecost moved to accept. Commission concurred.

9:20 A.M. --- Funding Request --- Johnstown CEOS --- Priscilla Suan: Priscilla Suan asked for the continued support for the Johnstown fair. Trecost moved to approve $1,500.00. Commission concurred.

9:30 A.M. --- Funding Request --- Harrison County Fire Chiefs Association --- John Elko: Mr. Elko explained the funding request for a life saving device that will help the rural areas. Trecost moved to allocate funds in the amount of $80,536.96. Commission concurred. Commissioner Hinkle asked where the balance of funds are coming from. Mr. Elko advised that the funds will be coming from a grant and the Fire Chiefs Association.

15. Commissioner Comments – Questions: Commissioner Hinkle questioned the 9:10 appointment. Commissioner Hinkle stated that too much has been taken from various funds and he thought the County was broke.

Commissioner Hinkle voted to recess. Commission concurred.

Trecost moved to enter into regular session. Commission concurred.

9:40 A.M. --- Funding Request --- Literacy Volunteers of Harrison County --- Melissa Sinisi: Trecost moved to allocate $2,000.00 as the Commission has in the past. Ed Snidely from the Literacy Volunteers spoke on the program.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

4-B

At the special meeting of the County Commission of Harrison County held on Thursday August 25, 2022, Commissioners Susan Thomas and David Hinkle was present. Commissioner Patsy Trecost II was present via phone. Also present was Micah Fisher, Deputy County Clerk, and Laura Pysz, County Administrator.

A. Requisitions --- Purchase Orders --- Invoices
    1. Vendor Requisition List of Payments

Hinkle moved to approve. Commission concurred.

B. Exonerations --- Corrective Tickets:
    1. Exonerations --- See Exhibit A
    2. Corrective Tickets --- See Exhibit B

Hinkle moved to approve items one and two. Commission concurred.

Commissioner Hinkle moved to adjourn. Commission concurred.

_____ _____

Susan Thomas, President Date

Date of Meeting	28-Sep-22	Invoice - Quote							
Work Order Number	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Other as Needed
39336	Hart Office Solutions	Copier Rental Comm Corr				$215.82			
40696	Mon Power	Summit Park Ballfield			$13.12				
40697	Waste Management	Waste Collection Summit Park			$112.84				
40698	Enterprise Sanitation	Waste Collection Various Locations			$1,059.34				
40699	MCM Business System	Copier Rental Park&Rec.			$258.00				
40747	CDWG	Toner for Commission Office	$220.58						
40749	Midwest Veterinary Supplies	Vaccines pd from Grant			$185.00				
40752	Select Advantage	Pre-Employment Test 911		$200.00					
40754	James & Law	Office Supplies Parks & Rec			$269.95				
40755	Sandy's True Value	Science Experiments Parks & Rec.			$80.71				
40757	Alere Toxicology Services	Supplies for Comm.Corr				$13,750.00			
40758	Queen City Business	Movin of Copy Machine Comm Corr				$300.00			
40759	Alcohol Monitoring System	Daily Monitoring Comm.Corr				$997.60			
40762	MCM Business System	Copier Rental Pros. Atty	$422.95						
40765	Sandy's True Value	Courthouse Maintenance Supplies	$71.76						
40767	Frontier	Service 911 Cnter		$5,318.47					
40768	Pace Shredding	Shredding Services Courthouse	$398.45						
40769	Xerox Corporation	Copier Rental Voters Reg.	$136.37						
40770	Chem Aqua	Boiler Water Treatment Senior Center			$250.00				
40771	Chem Aqua	Boiler Water Treatment Courthouse	$300.00						
40772	Emcor Services	Repairs to Annex Chiller	$740.84						
40775	Robert Leonard	Commerical Builder Inspecton Test	$230.00						
40776	UniFirst Corporation	Carpet Runner Rental 911			$64.05				
40777	State Electric Co.	LED Ceiling Lights 911			$30.44				
40782	James & Law	Office Supplies Cir. Clerk	$17.25						
40783	Micro Distributing II	Hair Follicle Lab Confirms				$1,100.00			
40784	Uline	Supplies for Comm.Corr				$136.71			
40785	BestNotes	Monhly Subscription Comm Corr				$458.88			
40786	TLG Printing	Business Cards Law Enforce.	$90.00						
40787	West Virginia Paging	Pager Law Enforcement	$7.00						
40788	Continental Coffee	Coffee Supplies Law Enforce.	$104.85						
40789	Trapuzzano's Uniforms	Uniforms & Name Tag Law Enforcement	$374.54						
40791	Skasiks Cleaners	Dry Cleaning Law Enforcement	`478.25						
40792	Skasiks Cleaners	Dry Cleaning Security	$64.70						
40793	Skasiks Cleaners	Dry Cleaning Process Servers	$59.50						
40795	WV News	Legal Ad Sheriff's Dept.	$50.00						
40796	Lowe's Home Center	Maintenance Supplies 911			$10.42				
40797	Chris Cutright	Conference Anaheim CA		$270.93					
40799	Marsh Hardware	Oil Weedeaters/Blowers Maint Parts	$45.35						
40800	Challenger Teamware	Challenger Soccer League Tshirts	$407.36						
40803	Idemia Identity & Security	Live Scan Maint. & Support L.E.	$5,111.00						

40804	Truist Bank	Meals & Landfill Law Enforcement	$159.91						
40805	Advantage Occupational Medicine	Drug Screen Long & Thomas	$110.00						
40806	Benny's Boot Hill	Safety Toe Shoes Dep. Jamont	$125.91						
40808	The Thrasher Group	Aerial Imagery & South Rail Trail Bridge	$19,197.70						
40809	Commerce District Charles Pointe	Association Dues 911		$710.76					
40810	Robertson Heating Supply	Repair Kit Maintenance CH	$22.38						
40811	State Tax Department	Statewide Computer Network	$12,053.16						
40812	Casto Services	Repairs to Annex Chiller	$7,762.36						
40813	Lexis Nexis Matthew Bender	WV Code Books	$1,893.24						
40814	West Virginia Paging	Pagers Magistrates							$81.00
40815	Frank DeMarco	Reimbursement Basic Phone Service							$154.92
40816	Warren "Gizzy" Davis	Reimbursement Basic Phone Service							$154.92
40817	Michael Weiss	Reimbursement Basic Phone Service							$154.92
40818	Kevin Renzelli	Reimbursement Basic Phone Service							$154.92
40819	Kimberly Wygal	Reimbursement Basic Phone Service							$154.92
40820	Mon Power	Fire Fighters Training Bldg		$39.52					
40821	WV State Auditor	HC Magistrate Court AUP 2020							$15,970.00
40824	Benny's Boot Hill	Safety Toe Shoes Dep. James	$152.91						
40825	MedExpress Urgent Care	Screening E. Keough			$62.00				
40826	Harrison County YMCA	Wellness for August 2022	$32.00						
40827	Truist Bank	Animal Control			$100.00				
40828	Lake Floyd PSD	Sewer Improvement Project						$133,149.77	
40829	Harrison Co.Livestock Association	Contributions for Tents					$1,500.00		
40830	MCM Business System	Copier Rental Planning	$225.40						
40831	Law Enforcement System	Warning or Tickets Animal Control			$126.00				
40832	Mon Power	Spelter Concession & Lights	$16.40						
40833	Marsh Hardware	Disc Golf Course Materials	$226.61						
40834	WV Division of Labor	Yearly Inspection of Elevator	$90.00						
40835	Geater Harrison County PSD	Water - Quiet Dell	$34.50						
40836	Amtower Auto Parts	Repair Kit Air Compressor	$47.99						
40837	Fisher Auto Parts	Various Automobile Parts	$136.15						
40838	Chenoweth Ford	Oil Filters Restock Garage	$138.48						
40839	All Pets Animal Clinic	K-9 Exam Filou	$45.00						
40841	Truist Bank	Various Charges Co.Comm	$1,520.97						
40843	Hart Office Solutions	Various Copier Rentals	$70.31						
40844	Advance Auto Parts	Various Automobile Parts	$351.30						
40845	Hart Office Solutions	Copier Rental 911 Center		$188.72					
40848	Truist Bank	Various Charges Law Enforce	$756.60						
40849	Truist Bank	Various Charges Law Enforce	$3,827.16						
40850	AT&T Mobility	LPR & Equipment Law Enforc	$120.72						
40855	Advantage Technology	410 Mircosoft License	$3,240.00						
40856	Clarksburg Water Board	633 W. Pike Street	$72.52						
40857	FedEx	Postage for Grants	$37.08						
40858	MCM Business System	Toner for Assessor's Office	$124.99						
40859	Fairmont Veterinary Hospital	Comprehensive Exam Animal Control			$147.33				
40860	A-1 Exterminating Co. Inc.	Pest Control Animal Control	$50.00						

40861	MVB Bank	609 W.Main St. Property Payment	$6,222.12						
40862	State Electric Co.	I T Department	$13.22						
40863	U S Cellular	Cellular Account Co. Commission	$159.56						
40864	Dominion Energy WV	Service Animal Control			$34.83				
40865	Dominion Energy WV	Service WVU Extension	$28.76						
40866	Mon Power	Service Courthouse/Annex	$22,758.51						
40868	Frontier	Service Courthouse	$15.80						
40869	Xerox Corporation	Copier Rental County Clerk	$211.63						
40871	West Virginia University	AmeriCorp Matching Grant	$2,256.48						
40872	Marsh Hardware	Maint Supplies/Dup key Building &Gate	$98.15						
40873	Dominion Energy WV	Service Quiet Dell School			$15.84				
40874	Benny's Boot Hill	Safety Toe Shoe - Long	$116.91						
40875	Curt Diaz	Reimbursement	$9.58						
40876	Dominion Energy WV	Service Parks & Rec			$347.10				
40878	Mon Power	Service Spelter Ballfield			$24.92				
40880	TLG Printing	Door Hangers - Sheriff Dept.	$90.00						
40881	Hart Office Solutions	Toner - Sheriff Dept.	$175.00						
40884	Truist Bank	Various Charges Law Enforc	$451.06						
40885	Game Time	Playground Equipment	$2,079.46						
40886	Marsh Hardware	Maintenance Supplies	$9.78						
40888	Thomas Reuters-West	Online Software Subscripion	$517.31						
40889	A-1 Exterminating Co. Inc.	Pest ControlPublicSafety & Staging	$173.25						
40891	New Beginnings Church	Good Hope Ballfield Upkeep	$625.00						
40892	Bridgeport Express Care	Brenda Vernon Animal Control			$250.00				
40893	JD General Contracting	5 Swing Sets Good Hope Park			$4,250.00				
40895	Truist Bank	Various Charges Law Enforc	$282.73						
40896	MCM Business System	Toner Assessor 's Office	$139.98						
40903	RD Wilson	Bathroom Tissue	$592.50						
40904	Liberty Distributors	Supplies	$1,386.20						
County Clerk	The Exponent Telegram	Legal Advertisment	$277.91						
			$100,185.15	$6,728.40	$7,691.89	$16,959.01	$1,500.00	$133,149.77	$16,825.60
					Grand Total :	$283,039.82			

6-A
Exhibit A

Exhibit A Exonerations

RE 194 Broad Run Baptist Church
RE 195 Nancy A Dunn
RE 196 Brenda Lou Goodwin (Dana Bruce McQuain Etal)
RE 197 Brenda Lou Goodwin (Dana Bruce McQuain Etal)
RE 198 Mt Lebanon Cemetery
RE 199 Hazel Varner
RE 200 Marlee Ann Herrod
RE 201 Marlee Ann Herrod

EXONERATIONS

RE 194

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **BROAD RUN BAPTIST CHURCH** whose address is, PO BOX 542 JANE LEW, WV 26378, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **14410** on **INT LEASED O&G (ANT/API#5948)**, Class **3/4** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **14410**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned prperty is tax exempt due to being a church. Royalties used for divine worship with church, letter on file. Exonerate a value 14410 at a Class 3 rate of levy to correct the overcharge.

District: **20 - UNION-OUTSIDE**
Account No. **6981510**
Ticket No. **67609**
Tax Year **2022**

Amount Exonerated: $ 339.61

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RG195

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **DUNN NANCY A** whose address is, 216 MURRAY AVE FAIRMONT, WV 26554, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **200** on **INT LEASED O&G (ANT/API #5475-5627)**, Class **3/4** in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **200**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned was created for 2021 tax year then was processed as a separation of int this account then became duplicate with account #'s 06966786 & 06966219. Exonerate a value of 200 at a Class 3 rate of levy to correct the overcharge. ***CANCEL TICKET & MARK IMPROPER***

District: **14 - SARDIS**
Account No. **6951369**
Ticket No. **45171**
Tax Year **2022**

Amount Exonerated: $ 4.71

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph G Romano

RE 196

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **GOODWIN BRENDA LOU (DANA BRUCE MCQUAIN ETAL)** whose address is, 332 FOWLER AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT 584 E CLKSBG ***BACKTAX 2020***, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had back tax 2020 created when in fact the state resent redemption & they collected for the 2020 tax year. Exonerate a value of 24960 at a Class 2 rate of levy to correct the overcharge.

CANCEL TICKET & MARK IMPROPER

District: **03 - CLARK-CLARKSBURG**
Account No. **6005565**
Ticket No. **6691**
Tax Year **2022**

Amount Exonerated: $ 0.00

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

RG 197

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **GOODWIN BRENDA LOU (DANA BRUCE MCQUAIN ETAL)** whose address is, 332 FOWLER AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT 584 E CLKSBG ***BACKTAX 2021***, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had back tax 2021 created when in fact the state resent redemption & they collected fro the 2021 tax year. Exonerate a value of 26220 at a Class 2 rate of levty to correct the overcharge.
CANCEL TICKET & MARK IMPROPER

District: **03 - CLARK-CLARKSBURG**
Account No. **6005565**
Ticket No. **6692**
Tax Year **2022**

Amount Exonerated: $ 0.00

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

RE198

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **MT LEBANON CEMETERY** whose address is, 608 INDEPENDENCE RD SALEM, WV 26426, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2050** on **INT LEASED O&G (ANT/API#5714)**, Class **3/4** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **2050**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is tax exempt due to being a cemetery. Royalties used for upkeep of cemetery, letter on file. Exonerate a value of 2050 at a Class 3 rate of levy to correct the overcharge.

District: **20 - UNION-OUTSIDE**
Account No. **6934350**
Ticket No. **72544**
Tax Year **2022**

Amount Exonerated: $ 48.31

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR
Joseph R Romano

RE 199

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **VARNER HAZEL** whose address is, 205 THERESA DR WEIRTON, WV 26062, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **200** on **.0009 INT 147 AC LEASED O&G TURTLETREE FK (ANT/#5710)**, Class **3/4** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **200**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property has been paid by daughter on own account #6914514, no information of correlation. Exonerate a value of 200 at a Class 3 rate of levy to correct the overcharge. ***CANCEL TICKET & MARK IMPROPER***

District: **20 - UNION-OUTSIDE**
Account No. **6928185**
Ticket No. **75122**
Tax Year **2022**

Amount Exonerated: $ 4.71

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

RE 200

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **HERROD MARLEE ANN** whose address is, C/O VOLUSIA VENTURES LLC PO BOX 100 PRINCETON, WV 24740, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT #8 MORRISON GROVE ADD ***BACK TAX 2021***, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had duplicate back tax created for the 2021 tax year. ***CANCEL TICKET & MARK IMPROPER***

District: **07 - COAL-OUTSIDE**
Account No. **6421534**
Ticket No. **21534**
Tax Year **2022**

Amount Exonerated: $ 0.00

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE201

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **HERROD MARLEE ANN** whose address is, C/O VOLUSIA VENTURES LLC PO BOX 100 PRINCETON, WV 24740, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT #8 MORRISON GROVE ADD INC PCL 72**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had duplicate back tax created for the 2020 tax year. ***CANCEL TICKET & MARK IMPROPER***

District: **07 - COAL-OUTSIDE**
Account No. **6421534**
Ticket No. **25135**
Tax Year **2022**

Amount Exonerated: $ 0.00

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

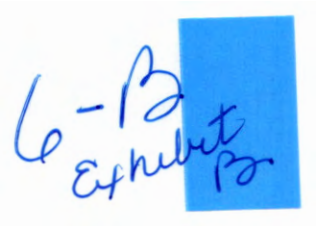

Exhibit B Corrective Tickets

RE 132 Virginia Rockwell

RE 137

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 28th day of September, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **ROCKWELL E VIRGINIA** whose address is, PO BOX 156 ENTERPRISE, WV 26568, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **38440** on **38.50 AC WEST FPRL & O&G (WACO/API#4655-4654-5110)**, Class **2** 3/4 in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **3240**, in and for the year **2022**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2022**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was approved for farm exemption but the exemption was not applied. Exonerate a value of 35200 at a Class 2 levy rate to correct the overcharge.

District **05 - CLAY-OUTSIDE**
Account No. **6275513**
Ticket No. **16048**
Tax Year **2022**

Amount Exonerated: **$452.97**
Corrected Ticket Amount: **$ 38.18**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

7-A

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 57 (09/28/22)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$11,191.76.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$ 11,191.76** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **28th day of September, 2022.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Steptoe & Johnson	Invoice #1056171	Dated: 09/08/2022	$ 11,191.76
	Total		**$11,191.76**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

400 White Oaks Boulevard
Bridgeport, WV 26330
(304) 933-8000 (304) 933-8183 Fax
www.steptoe-johnson.com

Writer's Contact Information
304.933.8136
Thomas.Aman@steptoe-johnson.com

September 9, 2022

Via E-mail

Ms. Laura Pysz, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Re: Charles Pointe EODD Administrative Matters

Dear Ms. Pysz:

Enclosed is our statement for services and expenses incurred through September 6, 2022, in connection with the above referenced matter. This invoice is an administrative expense of the Charles Pointe EODD payable from the excise tax revenues of such District.

Please let me know if you have any questions.

Best regards.

Very truly yours,

Thomas L. Aman, Jr.

TLA/dsr
Enclosure
384480.00030

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

TAX ID # 55-0286140
PHONE: (304) 933-8000
www.steptoe-johnson.com

DUE UPON RECEIPT

County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	September 8, 2022
Invoice Number:	1056171
Matter Number:	384480.00030

FOR PROFESSIONAL SERVICES THROUGH SEPTEMBER 6, 2022

Client: Harrison County Commission

Matter: Charles Pointe EODD Administrative Matters

Total Current Fees	$	11,190.00
Total Current Costs		1.76
Total Current Due	**$**	**11,191.76**

Payment Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

Electronic Payment Instructions:
The Huntington National Bank (Columbus, OH)
Account Number: 01521200171
ACH Number: 051903761
Wire Routing Number: 044000024
Swift Code: HUNTUS33
(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

TIME DETAIL

Date	Initials	Description	Hours	Amount
05/17/22	JWT	Finalize letter to Menard and arrange for signatures	2.25	618.75
05/18/22	JWT	Compile and send letter to Menard re: Charles Pointe Crossing development	0.75	206.25
05/19/22	TLA	Confer with County Commissioner and Developer regarding meeting with Airport Board to discuss merger of TIF Districts	0.50	172.50
05/23/22	TLA	Attend to reappointment of Board member	0.25	86.25
05/27/22	JES	Draft reappointment documents and confirm current documents are in place for other board members	2.00	530.00
06/01/22	TLA	Attend to reappointment of two EODD Board members and administration of their oaths; confer with County regarding same; confer with Trustee attorney regarding administrative expense payment detail	1.50	517.50
06/01/22	JES	Correspond with team and county commission to obtain necessary documentation	0.50	132.50
06/09/22	TLA	Attend to posting of EMMA notice regarding June 1, 2022 payments	0.25	86.25
06/09/22	TLA	Review Event Notice posted on EMMA for June 1, 2022 Bond payments	0.25	86.25
06/14/22	TLA	Email Trustee counsel regarding payment of Requisition; review documents provided by Trustee in response	0.50	172.50
06/14/22	TLA	Telephone conference with Trustee counsel re: transfer of trusteeship	0.25	86.25
06/17/22	TLA	Review documents for change of Trusteeship for Series C Bonds and provide comments to same	1.00	345.00
06/17/22	JWT	Review draft of instrument of removal	0.50	137.50

Date	Initials	Description	Hours	Amount
06/21/22	TLA	Confer with Developer and Trustee counsel regarding payment of Project Fund requisition	0.25	86.25
06/21/22	TLA	Attend to execution of Trustee removal documents	0.25	86.25
06/23/22	JWT	Review and comment on assignment documents	0.75	206.25
07/07/22	JWT	Review revised drafts of trustee assignment documents	0.25	68.75
07/08/22	JWT	Review Charles Pointe Crossing Deed of Trust; release Proceeds Agreement and Escrow Agreement re: provisions implicated by letter requesting release; review and comment on draft letter requesting release	4.50	1,237.50
07/11/22	JWT	Draft resolution authorizing execution of escrow agreement amendments in connection with change in Trustee	1.25	343.75
07/12/22	TLA	Review Escrow Agreements, Collateral Assignment, Deed of Trust and Release of Proceeds Agreement in connection with letter requesting release of collateral and in connection with collateral assignment documents for Trustee change; attend to Charles Pointe EODD and County Commission meetings for approval of same	4.50	1,552.50
07/13/22	TLA	Attend to arrangements for Charles Pointe EODD Board meeting to approve documents necessary for collateral assignment to new Trustee	0.25	86.25
07/13/22	TLA	Review County Commission Resolution approving execution of escrow assignment documents; prepare agenda item for meeting; confer with County Commission regarding meeting arrangements for approval	1.50	517.50
07/13/22	TLA	Telephone conference with Brian Crumbaker regarding letter requesting collateral release	0.25	86.25
07/13/22	JWT	Draft notice and ageuda for EODD board special meeting re: escrow amendments in connection with Trustee replacement	0.50	137.50
07/14/22	TLA	Send letter requesting collateral release to Trustee attorney and copy finance team members	0.25	86.25
07/15/22	TLA	Attend to getting approval of collateral assignments on Commission Agenda	0.50	172.50

Date	Initials	Description	Hours	Amount
07/15/22	TLA	Telephone conference with County Commission attorney regarding getting approval of Assignments on Commission agenda	0.25	86.25
07/18/22	JWT	Send meeting notice to county and Genesis for posting	0.25	68.75
07/20/22	TLA	Telephone conference with Jim Christie regarding contacting Menard as to construction schedule	0.25	86.25
07/20/22	TLA	Attend Harrison County Commission meeting for approval of collateral assignment documents for change in trustee from Wilmington Trust to UMB Bank	2.00	690.00
07/21/22	TLA	Participate in EODD Board meeting for approval of Collateral Assignment and related matters	0.75	258.75
07/21/22	JWT	Attend EODD Board special meeting	1.00	275.00
07/22/22	TLA	Meet with Genesis to have Collateral Assignment documents executed and to discuss current status; send documents to Trustee attorney	0.50	172.50
07/26/22	TLA	Telephone conference with Brian Crumbaker regarding call with Menard and releases needed for residential lot sales; attend to obtaining follow up information requested by Brian	1.00	345.00
07/26/22	TLA	Review presentation to City of Bridgeport regarding status of Charles Pointe	0.25	86.25
07/28/22	TLA	Review monthly financial statements prepared by MuniCap	0.25	86.25
08/02/22	TLA	Attend to getting additional collateral assignment documents executed by Genesis Partners	0.50	172.50
08/09/22	TLA	Attend to updating State Tax Department as to change in Trusteeship and getting monthly revenues transferred to new Trustee	0.75	258.75
08/09/22	TLA	Review confidentiality agreements prepared by State Tax Department and forward same to Trustee counsel for execution by Trustee and Holders	0.50	172.50

Date	Initials	Description	Hours	Amount
08/19/22	TLA	Review information provided by Genesis Partners regarding reimbursable expenses desired to be requisitioned; research reimbursement rules and bond document provisions; telephone conference with Genesis Partners regarding same	1.50	517.50
08/19/22	JWT	Review 2019 bond documents related to possible requisitions for 2019 C Bonds	0.25	68.75
		Total		**$ 11,190.00**

TIMEKEEPER SUMMARY

Name	Title	Rate	Hours	Amount
Jaclyn E. Schiffour	Associate	$265.00	2.50	662.50
Thomas L. Aman, Jr.	Member	$345.00	20.75	7,158.75
Jason W. Turner	Member	$275.00	12.25	3,368.75
		Total	**35.50**	**$ 11,190.00**

COST DETAIL

Date	Description	Amount
Thru 09/06/22	Postage	1.76
	Total	**$ $1.76**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

TAX ID # 55-0286140
PHONE: (304) 933-8000
www.steptoe-johnson.com

DUE UPON RECEIPT

County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	September 8, 2022
Invoice Number:	1056171
Matter Number:	384480.00030

FOR PROFESSIONAL SERVICES THROUGH SEPTEMBER 6, 2022

REMITTANCE PAGE

Client: Harrison County Commission

Matter: Charles Pointe EODD Administrative Matters

Total Amount Due	**$**	**11,191.76**
Amount of Payment	**$**	_____

Payment Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

Electronic Payment Instructions:
The Huntington National Bank (Columbus, OH)
Account Number: 01521200171
ACH Number: 051903761
Wire Routing Number: 044000024
Swift Code: HUNTUS33
(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

7-B

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (09/28/22)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$158.40.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$158.40.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$158.40** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **28th day of September, 2022**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Jackson Kelly	Invoice #1165054	Dated: 09/21/2022	$158.40
	Total		**$158.40**

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District
c/o Harrison County Commission
Attn: Gina Jones
301 West Main Street
Clarksburg, WV 26301-2974
gjones@harrisoncountywv.gov

September 21, 2022
Invoice No. 1165054

SUMMARY OF OUTSTANDING INVOICES

Total Amount of Current Invoice # 1165054 **$158.40**
Amount of Prior Invoices Outstanding:

INVOICE #	DATE	AMOUNT
1161890	08/09/22	118.00

Total Amount of Prior Invoices Outstanding	118.00
Total Amount Due	$276.40

If payment of any prior invoice has already been forwarded, please disregard as to that invoice.

PLEASE RETURN THIS PAGE WITH REMITTANCE

NOTE: This summary page may not include all outstanding invoices. Outstanding invoices for other matters that are separately billed or billed to other contacts will not be reflected on this summary page. Should you have any questions regarding the invoices that appear above please contact JK_Finance@jacksonkelly.com.

PAYMENT DUE October 21, 2022

1008

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District

September 21, 2022
Invoice No. 1165054

For Legal Services Rendered and Expenses through August 31, 2022.

Matter 301
TIF Bond Assessments

Date	Timekeeper	Description	Hours	Amount
08/15/22	M. Imbrogno	Corresponding with county bond counsel regarding undeliverable annual assessment notice to landowner.	0.20	59.00
08/16/22	M. Imbrogno	Corresponding with county bond counsel regarding undeliverable notice of assessment.	0.20	59.00
08/22/22	M. Imbrogno	Corresponding with county bond counsel regarding undeliverable notices of assessment.	0.10	29.50
		Total Hours	0.50	
		Services		$147.50
08/16/22	UPS Delivery			10.90
		Total Expenses		$10.90
		Total This Matter		$158.40

PAYMENT DUE October 21, 2022

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District

September 21, 2022
Invoice No. 1165054

cc: Laura Pysz
lpysz@harrisoncountywv.gov
cc: Hazel Rader
hrader@harrisoncountywv.com
cc: Michelle Tonkin
mtonkin@harrisoncountywv.gov

If you would prefer to have your invoices emailed or need to update your current email on file, please contact us at JK_Billing@jacksonkelly.com.

PAYMENT DUE October 21, 2022

9-A

HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)

REQUISTION FORM

WesBanco Bank Incorporated
Attn: Corporate Trust Department
One Bank Plaza
Wheeling, West Virginia 26003

Ms. LaShawnda K. Fogle

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

1) Requisition Number: #73
2) Rycon Construction Inc.
   2501 Smallman Street, Suite 100
   Pittsburg, PA 15222

3) Amount: $120,276.06

A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.

B. The total obligation on account of which the payment requested herein is to be made is a total of $120,276.06 of which $ 0.00 has previously been paid, and $120, 276.06 remains outstanding with above amount now due and payable.

C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.

D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.

E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping and improvement of the Project.

F. The Trustee shall have no duty to make any investigation of this Requisition, invoices and/or statements attached hereto, but may accept the same as conclusive evidence of the

accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this the ____ day of _____, 20 ____.

THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

By: _____

Its: _____

Schedule I for Requisition #73

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	Vendor	Description of Expense	Payment Date	Amount
a.				
b.				
c.				
d.				
e.				
f.				
Total				$ -

(2) Payments to Third Party Payees or Other Vendors:

	Vendor	Description of Expense	Approval Date	Amount
a.	Rycon Construction	Site Work	28-Sep-22	$120,276.06
b.				
c.				
d.				
e.				
f.				
Total				$ 120,276.06

(3) Total amount of disbursements pursuant to this Requisition: $ 120,276.06

The items listed for reimbursement listed above in Section 1 & Section 2 are supported by attached copies of invoices or statements.

Approval Signature

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER:
Harrison County Commision
301 West Main Street
Clarksburg, WV 26301

PROJECT:
Harrison County GSB
Clarksburg, WV
General Services Administration Building

APPLICATION NO: 21

PERIOD FROM: 08/01/22
PERIOD TO: 08/31/22

PROJECT NOS: 4013

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [ ] CONTRACTOR
- [ ]
- [ ]

FROM CONTRACTOR:
Rycon Construction, Inc.
2501 Smallman Street
Pittsburgh, PA 15222

VIA ARCHITECT:
Sillings Associates, Inc
405 Capitol Street, Upper Atrium
Charleston, WV 25301

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$ 15,458,000.00
2. Net change by Change Orders		$ 375,085.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$ 15,833,085.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 15,818,710.00
5. RETAINAGE:		
a. 6% of Completed Work (Column D + E on G703)	$ 908,409.13	
b. 0 % of Stored Material (Column F on G703)	$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$ 908,409.13
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$ 14,910,300.87
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 14,790,024.81
8. CURRENT PAYMENT DUE		$ 120,276.06
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$ 922,784.13

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$328,310.00	$0.00
Total approved this Month	$46,775.00	$0.00
TOTALS	$375,085.00	$0.00
NET CHANGES by Change Order	$375,085.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Dena DiVirgilio Date: 9/12/22
Dena DiVirgilio, AP/AR Manager

State of: Pennsylvania County of: Allegheny
Subscribed and sworn to before me this 12th day of September ,2022
Notary Public:
My Commission expires: 8/23/26

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ 120,276.06

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date: 9-14-2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 · APPLICATION AND CERTIFICATION FOR PAYMENT · 1992 EDITION · AIA · ©1992 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

Commonwealth of Pennsylvania - Notary Seal
Nathan Andreen, Notary Public
Allegheny County
My commission expires August 23, 2026
Commission number 1424047
Member, Pennsylvania Association of Notaries

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 21
APPLICATION DATE: 08/01/22
PERIOD TO: 08/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
01	Building Permit	$30,000.00	$30,000.00	$0.00		$30,000.00	100.00%	$0.00	$1,722.79
02	P&P Bond	$149,524.00	$149,524.00	$0.00		$149,524.00	100.00%	$0.00	$8,586.60
03	Builders Risk Inurance	$16,447.00	$16,447.00	$0.00		$16,447.00	100.00%	$0.00	$944.49
04	General Liabilities Insurance	$46,370.00	$46,370.00	$0.00		$46,370.00	100.00%	$0.00	$2,662.86
05	General Conditions	$826,306.00	$825,305.94	$1,000.06		$826,306.00	100.00%	$0.00	$47,451.65
06	Earthwork/Utilities - Mobilization	$35,020.00	$35,020.00	$0.00		$35,020.00	100.00%	$0.00	$2,011.07
06a	Earthwork/Utilities - Demo Concrete/Asphalt	$21,130.00	$21,130.00	$0.00		$21,130.00	100.00%	$0.00	$1,213.42
06b	Earthwork/Utilities - Bulk Excavation/Backfill	$229,050.00	$229,050.00	$0.00		$229,050.00	100.00%	$0.00	$13,153.48
06c	Earthwork/Utilities - Demo Sanitary Lines	$12,390.00	$12,390.00	$0.00		$12,390.00	100.00%	$0.00	$711.51
06d	Earthwork/Utilities - Domestic/Fireline Service	$29,440.00	$29,440.00	$0.00		$29,440.00	100.00%	$0.00	$1,690.63
06e	Earthwork/Utilities - New Sanitary Lines	$263,725.00	$263,725.00	$0.00		$263,725.00	100.00%	$0.00	$15,144.74
06f	Earthwork/Utilities - Roof Drain Piping	$15,140.00	$15,140.00	$0.00		$15,140.00	100.00%	$0.00	$869.43
06g	Earthwork/Utilities - Relocate Storm Catch Basin	$10,000.00	$10,000.00	$0.00		$10,000.00	100.00%	$0.00	$574.26
06h	Earthwork/Utilities - Exc/Backfill UT&C Trench	$23,500.00	$23,500.00	$0.00		$23,500.00	100.00%	$0.00	$1,349.52
06i	Earthwork/Utilities - Allowance Overexcavation	$61,000.00	$61,000.00	$0.00		$61,000.00	100.00%	$0.00	$3,503.00
07	Termite Control	$5,000.00	$5,000.00	$0.00		$5,000.00	100.00%	$0.00	$287.13
08	Asphalt/Bumpers	$37,000.00	$22,200.00	$14,800.00		$37,000.00	100.00%	$0.00	$2,124.77
09	Building Concrete-Foundation Exc/Backfill	$25,000.00	$25,000.00	$0.00		$25,000.00	100.00%	$0.00	$1,435.66
09a	Concrete Footings/Grade Beams	$214,000.00	$214,000.00	$0.00		$214,000.00	100.00%	$0.00	$12,289.22
09b	Concrete Elevator Pit Slabs	$9,000.00	$9,000.00	$0.00		$9,000.00	100.00%	$0.00	$516.84
09c	Concrete Piers	$98,000.00	$98,000.00	$0.00		$98,000.00	100.00%	$0.00	$5,627.77
09d	Concrete Walls/Haunch	$459,100.00	$459,100.00	$0.00		$459,100.00	100.00%	$0.00	$26,364.39
09e	Concrete Slab on Grade	$146,000.00	$146,000.00	$0.00		$146,000.00	100.00%	$0.00	$8,384.23
09f	Concrete Slab on Deck - First Floor	$108,000.00	$108,000.00	$0.00		$108,000.00	100.00%	$0.00	$6,202.03
09g	Concrete Slab on Deck - Second Floor	$109,000.00	$109,000.00	$0.00		$109,000.00	100.00%	$0.00	$6,259.46
09h	Concrete Slab on Deck - Third Floor	$105,000.00	$105,000.00	$0.00		$105,000.00	100.00%	$0.00	$6,029.76
09i	Concrete Slab on Deck - Roof	$24,000.00	$24,000.00	$0.00		$24,000.00	100.00%	$0.00	$1,378.23
09j	Concrete Column Encasements	$6,500.00	$6,500.00	$0.00		$6,500.00	100.00%	$0.00	$373.27
09k	Concrete Frost Slabs	$8,400.00	$8,400.00	$0.00		$8,400.00	100.00%	$0.00	$482.38
09l	Concrete Pan Stair Infill	$23,000.00	$23,000.00	$0.00		$23,000.00	100.00%	$0.00	$1,320.80
09m	Concrete C.I.P. Stairs	$30,000.00	$30,000.00	$0.00		$30,000.00	100.00%	$0.00	$1,722.79
09n	Concrete Sidewalks/HC Ramps/Curbs	$80,000.00	$68,000.00	$12,000.00		$80,000.00	100.00%	$0.00	$4,594.10
09o	Concrete - Install Bollards	$6,000.00	$6,000.00	$0.00		$6,000.00	100.00%	$0.00	$344.56
09p	Concrete Seat Walls/Ftg	$17,000.00	$17,000.00	$0.00		$17,000.00	100.00%	$0.00	$976.25
09q	Concrete House Keeping Pads	$10,000.00	$10,000.00	$0.00		$10,000.00	100.00%	$0.00	$574.26
09r	Concrete B & O Tax	$28,000.00	$28,000.00	$0.00		$28,000.00	100.00%	$0.00	$1,607.93
10	Masonry/Stonework - Mobilize & Submittals	$27,500.00	$27,500.00	$0.00		$27,500.00	100.00%	$0.00	$1,579.22

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 21
APPLICATION DATE: 08/01/22
PERIOD TO: 08/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
10a	Masonry - Stair B CMU	$155,000.00	$155,000.00	$0.00		$155,000.00	100.00%	$0.00	$8,901.07
10b	Masonry - Interior CMU Walls	$226,000.00	$226,000.00	$0.00		$226,000.00	100.00%	$0.00	$12,978.33
10c	Masonry - Brick Veneer	$660,000.00	$660,000.00	$0.00		$660,000.00	100.00%	$0.00	$37,901.32
10d	Masonry - Precast Veneer	$723,500.00	$723,500.00	$0.00		$723,500.00	100.00%	$0.00	$41,547.89
10e	Masonry - Ramp @ Front Sidewalk	$48,000.00	$48,000.00	$0.00		$48,000.00	100.00%	$0.00	$2,756.46
11	Structural Steel Sequence # 1 Detailing	$14,690.00	$14,690.00	$0.00		$14,690.00	100.00%	$0.00	$843.59
11a	Structural Steel Sequence # 1 Structural Stl	$219,240.00	$219,240.00	$0.00		$219,240.00	100.00%	$0.00	$12,590.13
11b	Structural Steel Sequence # 1 Erection	$144,716.00	$144,716.00	$0.00		$144,716.00	100.00%	$0.00	$8,310.50
11c	Structural Steel Sequence # 1 Decking	$30,854.00	$30,854.00	$0.00		$30,854.00	100.00%	$0.00	$1,771.83
11d	Structural Steel Sequence # 2 Detailing	$14,690.00	$14,690.00	$0.00		$14,690.00	100.00%	$0.00	$843.59
11e	Structural Steel Sequence # 2 Structural Stl	$219,240.00	$219,240.00	$0.00		$219,240.00	100.00%	$0.00	$12,590.13
11f	Structural Steel Sequence # 2 Erection	$144,716.00	$144,716.00	$0.00		$144,716.00	100.00%	$0.00	$8,310.50
11g	Structural Steel Sequence # 2 Decking	$30,854.00	$30,854.00	$0.00		$30,854.00	100.00%	$0.00	$1,771.83
11h	Structural Steel Sequence # 3 Detailing	$14,690.00	$14,690.00	$0.00		$14,690.00	100.00%	$0.00	$843.59
11i	Structural Steel Sequence # 3 Structural Stl	$219,240.00	$219,240.00	$0.00		$219,240.00	100.00%	$0.00	$12,590.13
11j	Structural Steel Sequence # 3 Erection	$144,716.00	$144,716.00	$0.00		$144,716.00	100.00%	$0.00	$8,310.50
11k	Structural Steel Sequence # 3 Decking	$30,854.00	$30,854.00	$0.00		$30,854.00	100.00%	$0.00	$1,771.83
11l	Structural Steel Sequence # 4 Detailing	$14,690.00	$14,690.00	$0.00		$14,690.00	100.00%	$0.00	$843.59
11m	Structural Steel Sequence # 4 Structural Stl	$219,240.00	$219,240.00	$0.00		$219,240.00	100.00%	$0.00	$12,590.13
11n	Structural Steel Sequence # 4 Erection	$144,716.00	$144,716.00	$0.00		$144,716.00	100.00%	$0.00	$8,310.50
11o	Structural Steel Sequence # 4 Decking	$30,854.00	$30,854.00	$0.00		$30,854.00	100.00%	$0.00	$1,771.83
12	Misc Metals; SS1 Stairs	$23,484.00	$23,484.00	$0.00		$23,484.00	100.00%	$0.00	$1,348.60
12a	Misc Metals; PS1 Stairs	$34,359.00	$34,359.00	$0.00		$34,359.00	100.00%	$0.00	$1,973.11
12b	Misc Metals; PS2 Stairs	$56,110.00	$56,110.00	$0.00		$56,110.00	100.00%	$0.00	$3,222.19
12c	Misc Metals; Day Report Stair	$10,875.00	$10,875.00	$0.00		$10,875.00	100.00%	$0.00	$624.51
12d	Misc Metals; Misc Ladders	$8,000.00	$8,000.00	$0.00		$8,000.00	100.00%	$0.00	$459.41
12e	Misc Metals; Misc handrails	$5,000.00	$4,500.00	$0.00		$4,500.00	90.00%	$500.00	$258.42
12f	Misc Metals Shop Drawings	$7,172.00	$7,172.00	$0.00		$7,172.00	100.00%	$0.00	$411.86
13	Rough Carpentry	$116,258.00	$116,258.00	$0.00		$116,258.00	100.00%	$0.00	$6,676.26
14	Finish Carpentry	$240,000.00	$240,000.00	$0.00		$240,000.00	100.00%	$0.00	$13,782.30
15	Water Proofing	$53,000.00	$53,000.00	$0.00		$53,000.00	100.00%	$0.00	$3,043.59
16	Spray Applied Insulation	$66,000.00	$66,000.00	$0.00		$66,000.00	100.00%	$0.00	$3,790.13
17	Fluid Applied Air Barrier	$84,000.00	$84,000.00	$0.00		$84,000.00	100.00%	$0.00	$4,823.80
18	EPDM Roofing	$180,000.00	$171,000.00	$9,000.00		$180,000.00	100.00%	$0.00	$10,336.72
19	Metal Composite Wall Panels	$37,000.00	$22,200.00	$14,800.00		$37,000.00	100.00%	$0.00	$2,124.77
20	Spray on Fire Proofing	$29,000.00	$29,000.00	$0.00		$29,000.00	100.00%	$0.00	$1,665.36
21	Caulking & Sealants	$14,500.00	$13,050.00	$1,450.00		$14,500.00	100.00%	$0.00	$832.68

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply

APPLICATION NO: 21
APPLICATION DATE: 08/01/22
PERIOD TO: 08/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
22	Doors/Frames/Hardware - Material	$270,000.00	$270,000.00	$0.00		$270,000.00	100.00%	$0.00	$15,505.09
22a	Doors/Frames/Hardware - Labor	$88,000.00	$88,000.00	$0.00		$88,000.00	100.00%	$0.00	$5,053.51
23	Rolling Grilles	$27,000.00	$27,000.00	$0.00		$27,000.00	100.00%	$0.00	$1,550.51
24	Accordian Partitions	$8,000.00	$0.00	$8,000.00		$8,000.00	100.00%	$0.00	$459.41
25	Accordian Firedoors	$60,000.00	$60,000.00	$0.00		$60,000.00	100.00%	$0.00	$3,445.57
26	Aluminum Storefronts & Glass	$496,000.00	$496,000.00	$0.00		$496,000.00	100.00%	$0.00	$28,483.42
27	Drwyall & ACT - Mobilization	$45,195.00	$45,195.00	$0.00		$45,195.00	100.00%	$0.00	$2,595.38
27a	Drywall & ACT - Shop Drawings	$16,720.00	$16,720.00	$0.00		$16,720.00	100.00%	$0.00	$960.17
27b	Drywall - Basement Interior Framing (L)	$6,013.00	$6,013.00	$0.00		$6,013.00	100.00%	$0.00	$345.30
27b1	Drywall - Basement Interior Framing (M)	$4,347.00	$4,347.00	$0.00		$4,347.00	100.00%	$0.00	$249.63
27b2	Drywall - Basement Insulation/Drywall Hang (L)	$9,480.00	$9,480.00	$0.00		$9,480.00	100.00%	$0.00	$544.40
27b3	Drywall - Basement Insulation/Drywall Hang (M)	$7,482.00	$7,482.00	$0.00		$7,482.00	100.00%	$0.00	$429.66
27b4	Drywall - Basement Drywall Finish (L)	$7,538.00	$7,538.00	$0.00		$7,538.00	100.00%	$0.00	$432.88
27b5	Drywall - Basement Drywall Fmish (M)	$529.00	$529.00	$0.00		$529.00	100.00%	$0.00	$30.38
27b6	Drywall - Basement ACT Ceilings (L)	$3,816.00	$3,816.00	$0.00		$3,816.00	100.00%	$0.00	$219.14
27b7	Drywall - Basement ACT Ceiling (M)	$5,362.00	$5,362.00	$0.00		$5,362.00	100.00%	$0.00	$307.92
27c	Drywall - 1st Floor Interior Framing (L)	$53,486.00	$53,486.00	$0.00		$53,486.00	100.00%	$0.00	$3,071.50
27c1	Drywall - 1st Floor Interior Framing (M)	$25,864.00	$25,864.00	$0.00		$25,864.00	100.00%	$0.00	$1,485.27
27c2	Drywall - 1st Floor Insulation/Drywall Hang (L)	$83,686.00	$83,686.00	$0.00		$83,686.00	100.00%	$0.00	$4,805.77
27c3	Drywall - 1st Floor Insulation/Drywall Hang (M)	$55,478.00	$55,478.00	$0.00		$55,478.00	100.00%	$0.00	$3,185.89
27c4	Drywall - 1st Floor Drywall Finish (L)	$60,670.00	$60,670.00	$0.00		$60,670.00	100.00%	$0.00	$3,484.05
27c5	Drywall - 1st Floor Drywall Finish (M)	$5,060.00	$5,060.00	$0.00		$5,060.00	100.00%	$0.00	$290.58
27c6	Drywall - 1st Floor ACT Ceiling (L)	$29,900.00	$29,900.00	$0.00		$29,900.00	100.00%	$0.00	$1,717.04
27c7	Drywall - 1st Floor ACT Ceiling (M)	$49,024.00	$49,024.00	$0.00		$49,024.00	100.00%	$0.00	$2,815.26
27d	Drywall - 2nd Floor Interior Framing (L)	$59,567.00	$59,567.00	$0.00		$59,567.00	100.00%	$0.00	$3,420.71
27d1	Drywall - 2nd Floor Interior Framing (M)	$26,694.00	$26,694.00	$0.00		$26,694.00	100.00%	$0.00	$1,532.94
27d2	Drywall - 2nd Floor Insulation/Drywall Hang (L)	$86,354.00	$86,354.00	$0.00		$86,354.00	100.00%	$0.00	$4,958.99
27d3	Drywall - 2nd Floor Insulation/Drywall Hang (M)	$52,512.00	$52,512.00	$0.00		$52,512.00	100.00%	$0.00	$3,015.57
27d4	Drywall - 2nd Floor Drywall Finish (L)	$60,063.00	$60,063.00	$0.00		$60,063.00	100.00%	$0.00	$3,449.19
27d5	Drywall - 2nd Floor Drywall Finish (M)	$5,230.00	$5,230.00	$0.00		$5,230.00	100.00%	$0.00	$300.34
27d6	Drywall - 2nd Floor ACT Ceiling (L)	$31,948.00	$31,948.00	$0.00		$31,948.00	100.00%	$0.00	$1,834.65
27d7	Drywall - 2nd Floor ACT Ceiling (M)	$50,048.00	$50,048.00	$0.00		$50,048.00	100.00%	$0.00	$2,874.07
27e	Drywall - 3ed Floor Interior Framing (L)	$46,538.00	$46,538.00	$0.00		$46,538.00	100.00%	$0.00	$2,672.50
27e1	Drywall - 3rd Floor Interior Framing (M)	$22,829.00	$22,829.00	$0.00		$22,829.00	100.00%	$0.00	$1,310.98
27e2	Drywall - 3rd Floor Insulation/Drywall Hang (L)	$80,746.00	$80,746.00	$0.00		$80,746.00	100.00%	$0.00	$4,636.94
27e3	Drywall - 3rd Floor Insulation/Drywall Hang (M)	$55,669.00	$55,669.00	$0.00		$55,669.00	100.00%	$0.00	$3,196.86
27e4	Drywall - 3rd Floor Drywall Finish (L)	$65,130.00	$65,130.00	$0.00		$65,130.00	100.00%	$0.00	$3,740.17

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply

APPLICATION NO: 21
APPLICATION DATE: 08/01/22
PERIOD TO: 08/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
27e5	Drywall - 3rd Floor Drywall Finish (M)	$4,725.00	$4,725.00	$0.00		$4,725.00	100.00%	$0.00	$271.34
27e6	Drywall - 3rd Floor ACT Ceiling (L)	$25,356.00	$25,356.00	$0.00		$25,356.00	100.00%	$0.00	$1,456.10
27e7	Drywall - 3rd Floor ACT Ceiling (M)	$50,438.00	$50,438.00	$0.00		$50,438.00	100.00%	$0.00	$2,896.46
27f	Drywall - Exterior Framing (L)	$123,395.00	$123,395.00	$0.00		$123,395.00	100.00%	$0.00	$7,086.11
27f1	Drywall - Exterior Framing (M)	$112,108.00	$112,108.00	$0.00		$112,108.00	100.00%	$0.00	$6,437.94
28	Ceramic Tile	$293,000.00	$293,000.00	$0.00		$293,000.00	100.00%	$0.00	$16,825.89
29	Carpet/VCT	$280,000.00	$280,000.00	$0.00		$280,000.00	100.00%	$0.00	$16,079.35
30	Painting	$140,000.00	$140,000.00	$0.00		$140,000.00	100.00%	$0.00	$8,039.67
31	Signage and Plaques	$79,000.00	$79,000.00	$0.00		$79,000.00	100.00%	$0.00	$4,536.67
32	Toilet Partitions	$12,000.00	$12,000.00	$0.00		$12,000.00	100.00%	$0.00	$689.11
33	Wal/Door Protection	$13,000.00	$13,000.00	$0.00		$13,000.00	100.00%	$0.00	$746.54
34	Toilet Accessories	$17,000.00	$17,000.00	$0.00		$17,000.00	100.00%	$0.00	$976.25
35	Fire Extinguishers & Cabinets	$6,500.00	$6,500.00	$0.00		$6,500.00	100.00%	$0.00	$373.27
36	Metal Lockers	$8,000.00	$8,000.00	$0.00		$8,000.00	100.00%	$0.00	$459.41
37	Flag Pole	$2,900.00	$1,450.00	$1,450.00		$2,900.00	100.00%	$0.00	$166.54
38	Window Shades	$30,000.00	$30,000.00	$0.00		$30,000.00	100.00%	$0.00	$1,722.79
39	Pews	$12,000.00	$12,000.00	$0.00		$12,000.00	100.00%	$0.00	$689.11
40	Elevators	$183,000.00	$183,000.00	$0.00		$183,000.00	100.00%	$0.00	$10,509.00
41	Vertical Platform Lift	$28,000.00	$28,000.00	$0.00		$28,000.00	100.00%	$0.00	$1,607.93
42	Fire Protection - Design	$24,000.00	$24,000.00	$0.00		$24,000.00	100.00%	$0.00	$1,378.23
42a	Fire Protection - Permits	$3,000.00	$3,000.00	$0.00		$3,000.00	100.00%	$0.00	$172.28
42b	Fire Protection - Mobilization	$10,500.00	$10,500.00	$0.00		$10,500.00	100.00%	$0.00	$602.98
42c	Fire Protection - Basement	$41,125.00	$41,125.00	$0.00		$41,125.00	100.00%	$0.00	$2,361.65
42d	Fire Protection - First Floor	$41,125.00	$41,125.00	$0.00		$41,125.00	100.00%	$0.00	$2,361.65
42e	Fire Protection - Second Floor	$41,125.00	$41,125.00	$0.00		$41,125.00	100.00%	$0.00	$2,361.65
42f	Fire Protection - Third Floor	$41,125.00	$41,125.00	$0.00		$41,125.00	100.00%	$0.00	$2,361.65
42g	Fire Protection - Riser	$6,500.00	$6,500.00	$0.00		$6,500.00	100.00%	$0.00	$373.27
42h	Fire Protection - Test	$1,500.00	$1,500.00	$0.00		$1,500.00	100.00%	$0.00	$86.14
43	Plumbing - Mobilization	$7,225.00	$7,225.00	$0.00		$7,225.00	100.00%	$0.00	$414.90
43a	Plumbing - B&O Tax	$8,640.00	$8,640.00	$0.00		$8,640.00	100.00%	$0.00	$496.16
43b	Plumbing - Supervision	$15,030.00	$15,030.00	$0.00		$15,030.00	100.00%	$0.00	$863.12
43c	Plumbing - Domestic Water Piping Materials	$30,255.00	$30,255.00	$0.00		$30,255.00	100.00%	$0.00	$1,737.43
43d	Plumbing - Domestic Water Piping Labor	$35,430.00	$35,430.00	$0.00		$35,430.00	100.00%	$0.00	$2,034.61
43e	Plumbing - Sanitary/Storm Piping Materials	$96,620.00	$96,620.00	$0.00		$96,620.00	100.00%	$0.00	$5,548.52
43f	Plumbing - Sanitary/Storm Piping Labor	$71,105.00	$71,105.00	$0.00		$71,105.00	100.00%	$0.00	$4,083.29
43g	Plumbing - Gas Piping Materials	$10,450.00	$10,450.00	$0.00		$10,450.00	100.00%	$0.00	$600.10
43h	Plumbing - Gas Piping Labor	$12,505.00	$12,505.00	$0.00		$12,505.00	100.00%	$0.00	$718.12

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
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APPLICATION NO: 21
APPLICATION DATE: 08/01/22
PERIOD TO: 08/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
43i	Plumbing - Plumbing Fixtures Material	$91,365.00	$91,365.00	$0.00		$91,365.00	100.00%	$0.00	$5,246.75
43j	Plumbing - Plumbing Fixtures Labor	$11,975.00	$11,975.00	$0.00		$11,975.00	100.00%	$0.00	$687.68
43k	Plumbing - Piping Insulation Installation	$41,400.00	$41,400.00	$0.00		$41,400.00	100.00%	$0.00	$2,377.45
44	HVAC - Mobilization	$17,500.00	$17,500.00	$0.00		$17,500.00	100.00%	$0.00	$1,004.96
44a	HVAC - Dafting/Coordination	$38,250.00	$38,250.00	$0.00		$38,250.00	100.00%	$0.00	$2,196.55
44b	HVAC - Basement - Ductwork/Pipe Mtl	$19,350.00	$19,350.00	$0.00		$19,350.00	100.00%	$0.00	$1,111.20
44b1	HVAC - Basement - Ductwork/Piping Labor	$24,325.00	$24,325.00	$0.00		$24,325.00	100.00%	$0.00	$1,396.89
44b2	HVAC - Basement - HVAC Equipment Mtl	$30,650.00	$30,650.00	$0.00		$30,650.00	100.00%	$0.00	$1,760.11
44b3	HVAC - Basement - HVAC Equipment Labor	$10,613.00	$10,613.00	$0.00		$10,613.00	100.00%	$0.00	$609.46
44b4	HVAC - Basement - HVAC Insulation M/L	$26,850.00	$26,850.00	$0.00		$26,850.00	100.00%	$0.00	$1,541.89
44b5	HVAC - Basement - HVAC Temp Controls	$21,450.00	$21,450.00	$0.00		$21,450.00	100.00%	$0.00	$1,231.79
44c	HVAC - First Floor - Ductwork/Pipe Mtl	$48,600.00	$48,600.00	$0.00		$48,600.00	100.00%	$0.00	$2,790.92
44c1	HVAC - First Floor - Ductwork/Piping Labor	$57,444.00	$57,444.00	$0.00		$57,444.00	100.00%	$0.00	$3,298.79
44c2	HVAC - First Floor - HVAC Equipment Mtl	$30,650.00	$30,650.00	$0.00		$30,650.00	100.00%	$0.00	$1,760.11
44c3	HVAC - First Floor - HVAC Equipment Labor	$14,150.00	$14,150.00	$0.00		$14,150.00	100.00%	$0.00	$812.58
44c4	HVAC - First Floor - HVAC Insulation M/L	$44,750.00	$44,750.00	$0.00		$44,750.00	100.00%	$0.00	$2,569.82
44c5	HVAC - First Floor - HVAC Temp Controls	$28,600.00	$28,600.00	$0.00		$28,600.00	100.00%	$0.00	$1,642.39
44d	HVAC - Second Floor- Ductwork/Pipe Mtl	$57,250.00	$57,250.00	$0.00		$57,250.00	100.00%	$0.00	$3,287.65
44d1	HVAC - Second Floor - Ductwork/Piping Lab	$67,506.00	$67,506.00	$0.00		$67,506.00	100.00%	$0.00	$3,876.62
44d2	HVAC - Second Floor - HVAC Equip Mtl	$38,312.00	$38,312.00	$0.00		$38,312.00	100.00%	$0.00	$2,200.11
44d3	HVAC - Second Floor - HVAC Equip Lab	$14,150.00	$14,150.00	$0.00		$14,150.00	100.00%	$0.00	$812.58
44d4	HVAC - Second Floor - HVAC Insulation M/L	$44,750.00	$44,750.00	$0.00		$44,750.00	100.00%	$0.00	$2,569.82
44d5	HVAC - Second Floor - HVAC Temp Controls	$28,600.00	$28,600.00	$0.00		$28,600.00	100.00%	$0.00	$1,642.39
44e	HVAc - Third Floor - Ductwork/Pipe Mtl	$55,488.00	$55,488.00	$0.00		$55,488.00	100.00%	$0.00	$3,186.47
44e1	HVAC - Third Floor - Ductwork/Piping Labor	$67,725.00	$67,725.00	$0.00		$67,725.00	100.00%	$0.00	$3,889.19
44e2	HVAC - Third Floor - HVAC Equipment Mtl	$53,637.00	$53,637.00	$0.00		$53,637.00	100.00%	$0.00	$3,080.17
44e3	HVAC - Third Floor - HVAC Equipment Labor	$14,150.00	$14,150.00	$0.00		$14,150.00	100.00%	$0.00	$812.58
44e4	HVAC - Third Floor - HVAC Insulation M/L	$53,700.00	$53,700.00	$0.00		$53,700.00	100.00%	$0.00	$3,083.79
44e5	HVAC - Third Floor - HVAC Temp Controls	$28,600.00	$28,600.00	$0.00		$28,600.00	100.00%	$0.00	$1,642.39
44f	HVAC - Roof- Piping M/L	$8,713.00	$8,713.00	$0.00		$8,713.00	100.00%	$0.00	$500.35
44f1	HVAC - Roof - HVAC Equipment Mtl	$430,000.00	$430,000.00	$0.00		$430,000.00	100.00%	$0.00	$24,693.29
44f2	HVAC - Roof - HVAC Equipment Labor	$17,687.00	$17,687.00	$0.00		$17,687.00	100.00%	$0.00	$1,015.70
44f3	HVAC - Roof - HVAC Insulation M/L	$8,050.00	$8,050.00	$0.00		$8,050.00	100.00%	$0.00	$462.28
44f4	HVAC - Roof - HVAC Temp Controls	$35,750.00	$35,750.00	$0.00		$35,750.00	100.00%	$0.00	$2,052.99
44g	HVAC - Testing & Balancing	$27,750.00	$13,875.00	$0.00		$13,875.00	50.00%	$13,875.00	$796.79
45	Electrical - Mobilization/Temporary	$41,355.00	$41,355.00	$0.00		$41,355.00	100.00%	$0.00	$2,374.86
45a	Electrical - Underground UT&C Duct Bank	$34,368.00	$34,368.00	$0.00		$34,368.00	100.00%	$0.00	$1,973.63

CONTINUATION SHEET

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APPLICATION NO: 21
APPLICATION DATE: 08/01/22
PERIOD TO: 08/31/22
ARCHITECT'S PROJECT NO: 4013

A	B	C	D	E	F	G		H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
45b	Electrical - Lighting Fixtures Package (M)	$254,072.00	$254,072.00	$0.00		$254,072.00	100.00%	$0.00	$14,590.40
45c	Electrical - Lighting Fixtures Package (L)	$181,177.00	$181,177.00	$0.00		$181,177.00	100.00%	$0.00	$10,404.31
45d	Electrical - Switchgear Package (M)	$180,805.00	$180,805.00	$0.00		$180,805.00	100.00%	$0.00	$10,382.95
45e	Electrical - Switchgear Package (L)	$108,563.00	$108,563.00	$0.00		$108,563.00	100.00%	$0.00	$6,234.37
45f	Electrical - Emergency Generator Package	$170,845.00	$170,845.00	$0.00		$170,845.00	100.00%	$0.00	$9,810.99
45g	Electrical - Fire Alarm Package (M)	$91,621.00	$91,621.00	$0.00		$91,621.00	100.00%	$0.00	$5,261.45
45h	Electrical - Fire Alearm Package (L)	$58,440.00	$58,440.00	$0.00		$58,440.00	100.00%	$0.00	$3,355.99
45i	Electrical - Data/CCTV Package (M)	$309,499.00	$309,499.00	$0.00		$309,499.00	100.00%	$0.00	$17,773.37
45j	Electrical - Data/CCTV Package (L)	$56,717.00	$56,717.00	$0.00		$56,717.00	100.00%	$0.00	$3,257.04
45k	Electrical - Door Access Package (M)	$62,887.00	$62,887.00	$0.00		$62,887.00	100.00%	$0.00	$3,611.36
45l	Electrical - Door Access Package (L)	$17,105.00	$17,105.00	$0.00		$17,105.00	100.00%	$0.00	$982.28
45m	Electrical - Branch Power (M)	$25,590.00	$25,590.00	$0.00		$25,590.00	100.00%	$0.00	$1,469.54
45n	Electrical - Branch Power (L)	$93,183.00	$93,183.00	$0.00		$93,183.00	100.00%	$0.00	$5,351.15
45o	Electrical - Mechanical Equip Power Wiring (M)	$25,590.00	$25,590.00	$0.00		$25,590.00	100.00%	$0.00	$1,469.54
45p	Electrical - Mechanical Equip Power Wiring (L)	$93,183.00	$93,183.00	$0.00		$93,183.00	100.00%	$0.00	$5,351.15
46	B&O Tax	$303,800.00	$301,216.00	$2,584.00		$303,800.00	100.00%	$0.00	$17,446.09
47	CO #01 - Sitework, Electrical	$50,800.00	$42,383.00	$8,417.00		$50,800.00	100.00%	$0.00	$2,917.25
48	CO #02 - Sitework Unsuitable	$136,975.00	$136,975.00	$0.00		$136,975.00	100.00%	$0.00	$7,865.96
49	CO #03 - UT&C, Temp. Under Drain Waterproofing	$9,876.00	$9,876.00	$0.00		$9,876.00	100.00%	$0.00	$567.14
50	CO #04 - Refrigerated Bottle Fillers	$9,540.00	$9,540.00	$0.00		$9,540.00	100.00%	$0.00	$547.85
51	CO #05 - Extend UT&C Conduits & Fiber	$26,762.00	$26,762.00	$0.00		$26,762.00	100.00%	$0.00	$1,536.84
52	CO #06 - Suitable Sols Exc.	$51,291.00	$51,291.00	$0.00		$51,291.00	100.00%	$0.00	$2,945.45
53	CO #07 - Add Camera's & TV/Data Outlets	$15,865.00	$15,865.00	$0.00		$15,865.00	100.00%	$0.00	$911.07
54	CO #08 - Camera R.I., Add Casework & Door	$27,201.00	$27,201.00	$0.00		$27,201.00	100.00%	$0.00	$1,562.05
55	CO #09 - Misc Electrical & G.C. Work	$46,775.00	$0.00	$46,775.00		$46,775.00	100.00%	$0.00	$2,686.11
	GRAND TOTALS	$15,833,085.00	$15,698,433.94	$120,276.06	$0.00	$15,818,710.00	99.91%	$14,375.00	$908,409.13

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

PARTIAL WAIVER AND RELEASE OF LIENS
AND INDEMNITY AGREEMENT – CONTRACTOR

State of Pennsylvania
County of Allegheny

The undersigned is **AP/AR Manager** (title) of **Rycon Construction Inc.** (Contractor") which has a contract with **Harrison County GSB** the owner ("Owner") of a project known and commonly referred **Harrison County Commission** ("Project") the date of execution of this Partial Waiver and Release, Contractor warrants and represents the following to accurate:

Total Contract Value	$ 15,833,085.00
Total Previous Certificates for Payment	$ 14,790,024.81
Total Amount Claimed due in Pending Application	$ 120,276.06

Contingent upon payment of the amount claimed due of **$ 120,276.06** to, or for the benefit of Contractor, Contractor does hereby release Owner, the Project and the premises upon which the Project is located and any and all improvements thereon ("Property") from any and all claims, liens and/or rights to lien up to the amount paid to date, including the amount claimed due herein.

Contractor further represents and warrants that the individual executing this Partial Waiver is duly authorized and empowered to sign and execute this waiver on Contractor's behalf; that Contractor has properly performed all of the work pursuant to the plans and specifications and/or Contractor's agreement with Owner, and that Contractor has paid for any labor, materials, equipment and services that Contractor used or supplied to the above premises through the date of said payment application or invoice or that such materials or equipment were fully-paid open stock.

Contractor further agrees to indemnify, defend and hold harmless Owner from and against any and all suits, claims, damages, losses, costs, settlements, arbitration awards and expenses including, but not limited to mechanics' or materialmens' liens and any other similar such liens asserted against the Project, the Property or any existing improvements on the Property, or any part thereof arising out of the work or for any losses or expenses should any such claim, lien or right to a lien be asserted, either by Contractor or by any subcontractor, supplier, laborer, materialman or sub-subcontractor of Contractor.

Contractor further accepts and acknowledges the receipt of the aforesaid sums in full accord and satisfaction for the work performed or supplied to date and in full and final satisfaction of any and all claims as of the date hereof, with full knowledge that Owner (and its successors and assigns) are relying on such representations in making the payment.

In addition, for and in consideration of the amounts and sums received, Contractor hereby waives, releases and relinquishes any and all claims, rights or causes of action whatsoever arising out of or in the course of the work performed on the Project prior to the date hereof, excepting those specific claims listed below, if any, for unapproved change orders or other disputed amounts claimed due. Those claims, if any exist, are limited to the following. (Include description of any claim, disputed change order, and amount claimed due).

Signed and delivered this 12 day of September, 2022.

Signed: Dena DiVirgilio

Print: Dena DiVirgilio, AP/AR Manager

ACKNOWLEDGEMENT

State of Pennsylvania
County of Allegheny

Before me, the undersigned Notary Public in and for the said 12th day of September, 2022.

Notary Public: Nat Al

Printed Name: Nathan Andreen

SEAL

Commonwealth of Pennsylvania - Notary Seal
Nathan Andreen, Notary Public
Allegheny County
My commission expires August 23, 2026
Commission number 1424047
Member, Pennsylvania Association of Notaries

10

Michelle Tonkin

From: Seth Devault <sdevault@regionvi.com>
Sent: Friday, September 16, 2022 10:09 AM
To: Michelle Tonkin
Cc: srturner59@yahoo.com; ROGER GAY; Clay Riley; Ashley N. Tomko; kevin@sunvalleypsd.com; Sheena Hunt
Subject: RE: Lake Floyd PSD-Requisition #1-HCC ARPA Funds
Attachments: Lake Floyd PSD-Requisition #1.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello, Michelle:

Per our recent correspondence, please find attached, an executed original scanned copy of requisition #1 for Lake Floyd PSD's sewer improvements project. The PSD is respectfully requesting that requisition #1 be placed on the HCC's agenda for their September the 28th meeting for their review and consideration for the above-attached pay request. This request includes payment to the Thrasher Group in the amount of ***$130,720.00*** and a payment for a DOH permit in the amount of ***$2,429.77.*** The total dollar amount of requisition #1 is in the amount of ***$133,149.77.***

Please note, that Thrasher is requesting on their invoice reimbursement for the NPDES and the Bureau of Public Health permits. The back-up documentation for the reimbursement is included within the pay request.

If additional information is required, please let us know and we will be happy to provide it.

If you would have any questions or concerns, regarding this submission, please let us know.

Thank you and have a great day/weekend.

Seth DeVault
Project Administrator
Region VI Planning & Development Council
34 Mountain Park Drive
White Hall, WV 26554
Ph: 304-366-5693 Ext. 107
Fax: 304-367-0804
www.regionvi.com

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From: Seth Devault
Sent: Tuesday, August 30, 2022 10:17 AM
To: Michelle Tonkin <mtonkin@harrisoncountywv.gov>
Cc: srturner59@yahoo.com; ROGER GAY <lakefloydpsd@gmail.com>; Clay Riley <cpriley@thethrashergroup.com>; Ashley N. Tomko <atomko@thethrashergroup.com>; kevin@sunvalleypsd.com; Sheena Hunt

11

Harrison County Commission

Request to Attend Meeting

Name: PAUL BUMP

Department: 9-1-1

Destination: CAMP DAWSON, PRESTON COUNTY

Travel Dates: 9-25-2021 - 9-29-2022

Reason: SIEC MEETING

Total Estimated Cost $ 0

Transportation $ 0

Air $ 0

Private Vehicle:

Mileage 0 X .56 $ 0

Rental Car $ 0

Lodging $ 0

Registration $ 0

Meals (Estimated) $ 0

Incidentals $ 0

Employee Signature: Paul Bump Date: 9-15-2022

Approving Authority: Laura Tyler Date: 9-28-2022
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

12

Otis Service and Repair Order

9/19/2022

CUSTOMER NAME
Community Correctional
3Rd Street
Clarksburg, WV 26301

OTIS ELEVATOR COMPANY
364 PATTESON DR #531
NATIONAL, WV 26505

OTIS CONTACT
Kimberly Blankenship
Phone: (540) 556-8982
Email:
Kimberly.Blankenship@otis.com

PROJECT LOCATION
COMMUNITY CORRECTIONAL
306 WASHINGTON
CLARKSBURG, WV 26301

PROPOSAL NUMBER
QTE-001127730

OTIS SERVICE AND REPAIR ORDER

We propose to furnish the necessary material and labor on the following units:

Unit	Customer Designation
C15066	JAIL TRACTION

SCOPE OF WORK

Vendor assessment/repair charges and the labor for transportation/shipping to return generator to site and the labor to install and test.

Material provided shall be installed in accordance with the ASME A17.1 Safety Code for Elevators and Escalators.

The customer will be responsible for paying local inspection fees if applicable.

A representative will contact you to schedule the work. All work will be performed during regular working days and hours of the Elevator Trade unless otherwise specified above.

OTIS SERVICE AND REPAIR ORDER

PRICE
$40,073.09
Forty thousand seventy-three and 09/100 dollars

This price is based on a one hundred percent (100%) downpayment in the amount of $40,073.09
Payment terms:

- The base proposal price is cantingent upon receiving a downpayment of one hundred percent (100%) of the base contract amount.
- The downpayment amount is due in full prior to Otis ordering material and/or mobilizing.
- If you choose the alternative downpayment amount listed below, the corresponding add shall be applied to the base contract amount.

Downpayment Amount	Price Adjustment Percentage	Authorization (Initial)
50%	+10%	

In the event 100% of the contract price is not paid up front, we must be paid the remaining balance no later than the completion of work. Final invoice will be submitted once work is scheduled.

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract (collectively referred to herein as "you"), and us when accepted by you through execution of this proposal by you and approved by our authorized representative; or by your authorizing us to perform work for the project and our commencing such work.

SUGGESTED BY: Rami Islam
TITLE: Supervisor

Accepted in Duplicate

Community Correctional	Otis Elevator Company
Date:_____	Date:_____
Signed:	Signed:
_____	_____
Print Name: _____	Print Name: Joshua West
Title: _____	Title: Regional Sales Manager
Email: _____	Email: Joshua.West@otis.com

Company Name: Community Correctional

□ Principal, Owner or Authorized Representative of Principal or Owner

□ Agent _____
(Name of Principal or Owner)

13

Harrison County Commission

Request to Attend Meeting

Name: Laura Pyle

Department: 401

Destination: Glade Springs Resort - Daniels, WV

Travel Dates: 10/16/2022 - 10-18-2022

Reason: 2022 West Virginia Educational Conference on Litter Control & Solid Waste Management

Total Estimated Cost $ 183.75

Transportation $ _____

Air $ _____

Private Vehicle:

Mileage 294 x ~~.56~~ .625 $ 183.75

Rental Car $ _____

Lodging $ _____

Registration $ _____

Meals (Estimated) $ _____

Incidentals $ _____

all covered by SWA

*Only cost to County is Mileage

Employee Signature: Laura Pyle Date 9/21/2022

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Association of West Virginia Solid Waste Authorities
PO Box 46, Winfield WV 25213

FY 2022
Board of Directors

Terri Tyler,
Chair

Sherrie Hunter,
Vice -Chair

Charity Fellure,
Treasurer

Jennifer Randolph,
Secretary

Roger Frame,
Board of Director

Laura Stiller,
Board of Director

Mike Grunau
Board of Director

Jeff Palmer,
Chair Emeritus

Dear Community Leader:

With an increasing awareness on global environmental issues, it is more important than ever to attend the 2022 WV Educational Conference on Litter Control and Solid Waste Management taking place October 16-18, 2022, at The Resort at Glade Springs, Daniels, WV.

This conference is the one time of the year that solid waste authorities, state officials, private haulers and municipal government leaders gather to discuss environmental issues, share ideas and successful strategies and develop a stronger network for more effective solid waste management, recycling, and litter control across the entire state.

We have continued our tradition of excellence with comprehensive educational sessions covering a wide variety of topics including The Waste Hierarchy, Volunteer Resources, Sustainability, and much more.

I have enclosed a tentative conference agenda and a conference Attendee Registration form for your use. Please consider joining us for this year's conference.

If you have any questions about registering for the conference, please contact Annette Hoskins, 304-926-0499, extension 49759 or by email to annette.l.hoskins@wv.gov .

I hope to see you in October!

Sincerely,

Terri L Tyler

Terri Tyler, Chair
Association of West Virginia Solid Waste Authorities



2022 WV Educational Conference on Litter Control and Solid Waste Management

Presented by the Association of West Virginia Solid Waste Authorities and the West Virginia Department of Environmental Protection/REAP

The 2022 Conference will be held October 16th – 18th, at the Resort at Glade Springs in Daniels, West Virginia

You are required to register on-line by clicking the link REGISTER NOW below:

REGISTER NOW

You will then need to call Glade Springs directly to book your rooms.
The number to call is (877) 814-7316 and ask for the AWVSWA room block.
The standard room rate for our group is $89.00 per night plus state and local taxes (12%)
For a total of $99.68 per night after taxes.
Make your hotel reservations early, the deadline is Monday September 12, 2022.
Conference registrations received or payments received after September 12, 2022, must include an additional $25.00 late fee.

The price of the conference is as follows:	Early	Late
FULL REGISTRATION includes registration fee, all sessions (exception rain barrel) & meals	$185	$210
SPOUSE/GUEST includes registration fee alle sessions, & meals (limit ONE per full registration)	$185	$210
Children under 4 free. Children aged 5 to 9 years old	$75	$100
Children 10 and over are full price	$185	$210
Sunday Night Taste of West Virginia (meal only)	$50	$75
Monday Night Awards Banquet (meal only)	$50	$75
TUESDAY RAIN BARREL WORKSHOP ($100 VALUE) Reserved to one per member per SWA**	$55	
Association members in good standing (dues paid by September 1, 2022)	$25	

** (Limited to 50 – first come first serve basis) – See attached flyer.

Make checks payable to: Association of WV Solid Waste Authorities
Mail checks and rain barrel forms to: Annette Hoskins (Annette.L.Hoskins@wv.gov)
WV Department of Environmental Protection
601 57th Street, SE
Charleston, WV 25304

If you have any questions, please call Annette Hoskins at 304-414-9759.
All participants must be pre-registered; no walk-in will be accepted.
A $25 processing fee for all cancellations. No direct billing.
No refunds will be made after September 12, 2022.

The Waste Hierarchy



2022 West Virginia Educational Conference on Litter Control & Solid Waste Management

Re-Think the R's

Association of West Virginia Solid Waste Authorities and
DEP-REAP at Resort at Glade Springs

Sunday, October 16, 2022

1:00 - 5:00 p.m. **CONFERENCE REGISTRATION** Bright Foyer

1:00 - 2:30 p.m. Enjoy resort amenities, Spa Orange, swimming at the Leisure Center, championship golf, hiking, disc golf, fishing, bowling or the escape room challenge, tennis or birdwatching.

2:30 - 3:30 p.m. **"Conservation District Overview"** Bright Ballroom

Conservation Districts have many educational outreach programs and collaborative partners.
INTRODUCTION: Charity Fellure, Putnam County Solid Waste Authority
SPEAKER: **Terry W. Hudson,** Chair, Capital Conservation District

3:30 – 4:30 p.m. **REAP Reclamation of Abandoned and Dilapidated Properties Program "RADPP" and YEP**

SPEAKERS: **Sandra Rogers**, Director of DEP REAP
Annette Hoskins, Youth Environmental Program
Niki Davis, REAP, ERS Supervisor
John King, RADPP

6:00 - 8:00 p.m. **DINNER - TASTE OF WEST VIRGINIA – Cash Bar** Glade Room

8:00–10:00 p.m. Enjoy the Leisure Center with free bowling, swimming or the game room!

Monday, October 17, 2022

7:00 - 8:45 a.m. **BREAKFAST** Glade Room

8:30 - 3:00 p.m. **CONFERENCE REGISTRATION** Bright Foyer

9:00 – 9:15 a.m. **CONFERENCE WELCOME** Bright Ballroom

Sandy Rogers, REAP Manager, Department of Environmental Protection
Terri Tyler, Chair, Association of West Virginia Solid Waste Authorities
James Allen, Raleigh County Solid Waste Authority Executive Director
Heather Ouimette, Director of Sales, Glade Springs Resort

9:15 – 10:15 a.m. **KEYNOTE ADDRESS "ReThink The First R of Waste Management"**

INTRODUCTION: Terri Tyler, Wetzel County Solid Waste Authority
SPEAKER: **Michael Cyr**, ReThink – The first R

14

A RESOLUTION AUTHORIZING THE COUNTY TO PURCHASE AND REQUEST REIMBURSEMENT FOR QUALIFIED EXPENDITURES BY THE HARRISON COUNTY CLERKS OFFICE AS PER THE "2022 HAVA SECURITY FUNDS GRANT PROGRAM"

WHEREAS, the Harrison County Commission wishes to participate in the "2022 HAVA SECURITY FUNDS Grant Program", and

WHEREAS, these funds will assist the county in upgrading voting equipment and bolstering physical and cyber security of election processes, and ease the financial burden of incurring increased demand and unanticipated costs necessary to safely and securely administer the upcoming election, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for funding through the "2022 HAVA SECURITY FUNDS Grant Program", and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing the County to receive reimbursement for costs of products and materials incurred on or after March 16,2022 through the "HAVA SECURITY FUNDS Grant Program", and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the State government,

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission hereby authorizes a Resolution to apply for reimbursement from the "2022 HAVA SECURITY FUNDS Grant Program" in an amount Not To Exceed $75,000 for costs incurred for products and materials relating to the upgrading of voting equipment and increasing physical and cyber security of election processes.

.

PASSED by the Harrison County Commission on this the 28th day of September, 2022.

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

Harrison County Commission Meeting Schedule---2022

Date of Meeting Every Wednesday	Meeting Time	Submission Deadline for Agenda Items & Requisitions			Agenda, Documentation Avaliable to Public & Distributed to Email List		
September 14, 2022	9:00am	Thursday	9/8/2022	11:00am	Friday	9/9/2022	2:00pm
September 28, 2022	9:00am	Thursday	9/22/2022	11:00am	Friday	9/23/2022	2:00pm
October 5, 2022	9:00am	Thursday	9/29/2022	11:00am	Friday	9/30/2022	2:00pm
October 19, 2022	9:00am	Thursday	10/13/2022	11:00am	Friday	10/14/2022	2:00pm
November 2, 2021	9:00am	Thursday	10/27/2022	11:00am	Friday	10/28/2022	2:00pm
November 16, 2022	9:00am	Wednesday	11/9/2022	11:00am	Thursday	11/10/2022	2:00pm
November 30, 2022	9:00am	Tuesday	11/22/2022	11:00am	Wednesday	11/23/2022	2:00pm
December 14, 2022	9:00am	Thursday	12/8/2022	11:00am	Friday	12/9/2022	2:00pm
December 28, 2022	9:00am	Thursday	12/23/2022	11:00am	Friday	12/23/2022	2:00pm

United States of America

A

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, September 7, 2022, through Tuesday, September 13, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Wednesday, September 7, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **HOWARD WILLIAM DODD**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ANNA SHELDON** was appointed and qualified as ADMINISTRATRIX of the estate of **WILLIAM JOSEPH SHELDON**, deceased. Bond was 55,524.00.

On, Thursday, September 8, 2022, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **FRANK D HARDMAN**, deceased, late a resident of Trumbull, Ohio, was admitted to record.

On, Friday, September 9, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **ROY M HUGHES**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ROBERT H SHAVER JR** was appointed and qualified as ADMINISTRATOR of the estate of **ROBERT HAROLD SHAVER**, deceased. Bond was 1,000.00.

The last will and testament of **WILLARD WILLIAM HERROD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JENNIFER HERROD, who was named in the last will and testament of **WILLARD WILLIAM HERROD**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Monday, September 12, 2022, the following matters were disposed of in the presence of the Clerk:

The said estate of **WANDA LEE SHREVE**, deceased was referred to **ROBERT L GREER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DIANNA OWENS** was appointed and qualified as ADMINISTRATRIX of the estate of **JUNIOR ARNIE OWENS**, deceased. No bond was required.

A duly exemplified copy of the last will and testament of **BARBARA J ROBINSON**, deceased, late a resident of Albemarle, Virginia, was admitted to record.

The last will and testament of **DOROTHY J KEHRER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

WILLIAM G KEHRER, who was named in the last will and testament of **DOROTHY J KEHRER**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, September 13, 2022, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **CHERYL POTTER** was appointed and qualified as ADMINISTRATRIX of the estate of **CHAD ALAN SHORT**, deceased. Bond was 25,000.00.

John R Spires
Clerk of the Harrison County Commission

Wednesday, September 28, 2022

Confirmed

C-1

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
August 2022

OPERATING ACTIVITIES		
Net Income (Loss)	$	15,857.59
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Receivable	$	2,946.15
Accounts Payable	$	(5,943.39)
Customer Deposits	$	1,588.79
Due (From) To Sewer Fund	$	58,248.15
Net cash provided by Operating Activities	$	72,697.29
INVESTING ACTIVITIES		
Fixed Assets Projects	$	(187,505.00)
	$	-
Net cash provided by Investing Activities	$	(187,505.00)
FINANCING ACTIVITIES		
5.5 Agreement	$	-
Grants	$	187,255.00
Net cash provided by Financing Activities	$	187,255.00
Net cash increase (decrease)for period	$	72,447.29
Cash at beginning of period	$	1,100,806.72
Cash at end of period	**$**	**1,173,254.01**
Unrestricted Cash	$	671,184.11
Restricted Cash		
Depreciation Reserve	$	351,488.03
Bond Commission Sweep	$	26,503.00
Construction	$	145.00
SB 234	$	50,000.00
Customer Deposits	$	73,933.87
Total Restricted Cash	$	502,069.90
Total Unrestricted & Restricted Cash	**$**	**1,173,254.01**
	$	-

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
August 2022

OPERATING ACTIVITIES		
Net Income (Loss)	$	19,215.51
Adjustments to reconcile Net Income		
to net cash provided by operations:		
Accounts Payable	$	(12,223.84)
Customer Deposits	$	2,609.00
Payroll Liabilities	$	(17,760.34)
Due (From) To Water Fund	$	(58,248.15)
Net cash provided by Operating Activities	$	(66,407.82)
INVESTING ACTIVITIES		
1450 · WORK IN PROGRESS:Row's & Land	$	-
Fixed Assets Project	$	(296,869.36)
Net cash provided by Investing Activities	$	(296,869.36)
FINANCING ACTIVITIES		
	$	-
Sinking Fund Transfers	$	-
Draw on Bond & Grants	$	294,869.00
Net cash provided by Financing Activities	$	294,869.00
Net cash increase (decrease) for period	$	(68,408.18)
Cash at beginning of period	$	2,270,379.24
Cash at end of period	**$**	**2,201,971.06**
Unrestricted Cash	$	992,253.98
Restricted Cash		
Construction Account	$	1,786.58
Depreciation Reserve	$	939,177.15
Rural Development Reserve	$	25,283.21
Bond Commission Sweep	$	74,143.66
SB 234	$	50,000.00
Customer Deposits	$	119,326.48
Total Restricted Cash	$	1,209,717.08
Total Unrestricted & Restricted Cash	**$**	**2,201,971.06**
	$	-

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2022 - 08/31/2022

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	381,346.83	414,306.67	(32,959.84)	96.25%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	67.95	76.67	(8.72)	0.02%
MISCELLANEOUS/RECONNECT FEES	8,899.68	223.33	8,676.35	2.25%
QUIET DELL LEASE	500.00	1,000.00	(500.00)	0.13%
TAP FEES	5,400.00	975.00	4,425.00	1.36%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	396,214.46	416,581.67	(20,367.21)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	10,433.04	12,295.00	(1,861.96)	2.87%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	1,029.51	445.00	584.51	0.28%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	49,221.70	55,858.67	(6,636.97)	13.53%
DIRECTORS FEES	882.11	979.17	(97.06)	0.24%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	13,158.77	12,352.50	806.27	3.62%
LAB SERVICE	1,846.71	1,906.67	(59.96)	0.51%
LABOR	60,162.18	62,097.17	(1,934.99)	16.54%
MAINTENANCE	21,696.47	29,026.67	(7,330.20)	5.96%
MISCELLANEOUS EXPENSE	-	1,683.33	(1,683.33)	0.00%
OFFICE SUPPLIES & EXPENSE	259.80	513.33	(253.53)	0.07%
OUTSIDE SERVICES/CONTRACT LABOR	8,154.25	11,456.67	(3,302.42)	2.24%
POWER PURCHASED	6,139.36	8,183.33	(2,043.97)	1.69%
PROPERTY/LIABILITY & INJURIES INSURANCE	12,015.48	4,115.00	7,900.48	3.30%
REGULATORY COMMISSION	7,619.29	1,750.00	5,869.29	2.09%
RENEWAL & REPLACEMENT	-	10,388.33	(10,388.33)	0.00%
RENT EXPENSE	5,000.00	5,000.00	-	1.37%
TAXES	5,204.03	4,825.33	378.70	1.43%
TRANSPORTATION	7,788.63	8,788.33	(999.70)	2.14%
UTILITIES	787.32	1,648.33	(861.01)	0.22%
WATER PURCHASED	152,437.31	171,725.17	(19,287.86)	41.90%
TOTAL EXPENSES	363,835.96	405,038.00	(41,202.04)	100.00%
NET SURPLUS (DEFICIT)	32,378.50	11,543.67	20,834.83	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2022 -08/31/2022

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	466,367.62	458,660.00	7,707.62	88.27%
FACILITIES CHARGE	5,000.00	5,000.00	-	0.95%
INTEREST INCOME	149.52	128.33	21.19	0.03%
MISCELLANEOUS/RECONNECT FEES	100.00	-	100.00	0.02%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	1,700.00	3,700.00	(2,000.00)	0.32%
UNUSUAL CHARGE	55,037.40	35,980.00	19,057.40	10.42%
TOTAL INCOME	528,354.54	503,468.33	24,886.21	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	2,752.59	2,919.83	(167.24)	0.65%
BRIDGEPORT SANITARY BOARD	6,818.88	12,061.67	(5,242.79)	1.61%
TOWN OF WORTHINGTON	-	25,000.00	(25,000.00)	0.00%
CHEMICALS	4,367.00	915.00	3,452.00	1.03%
CLARKSBURG SANITARY BOARD	3,274.20	4,756.67	(1,482.47)	0.77%
DEBT SERVICE	224,759.72	224,239.83	519.89	53.18%
DIRECTORS FEES	1,317.89	587.50	730.39	0.31%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	10,709.29	16,359.33	(5,650.04)	2.53%
LAB SERVICE	867.72	1,188.33	(320.61)	0.21%
LABOR	32,751.83	44,326.83	(11,575.00)	7.75%
MAINTENANCE	32,346.60	31,234.17	1,112.43	7.65%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	2,576.97	2,716.67	(139.70)	0.61%
OUTSIDE SERVICES/CONTRACT LABOR	27,941.96	32,423.33	(4,481.37)	6.61%
POWER PURCHASED	27,023.71	30,376.50	(3,352.79)	6.39%
PROPERTY/LIABILITY & INJURIES INSURANCE	9,779.02	2,909.00	6,870.02	2.31%
REGULATORY COMMISSION	6,066.39	2,702.83	3,363.56	1.44%
RENEWAL & REPLACEMENT	20,275.00	25,080.33	(4,805.33)	4.80%
RENT EXPENSE	-	-	-	0.00%
TAXES	1,596.01	3,874.17	(2,278.16)	0.38%
TRANSPORTATION	6,500.85	5,903.50	597.35	1.54%
UTILITIES	928.38	2,353.33	(1,424.95)	0.22%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	422,654.01	471,928.83	(49,274.82)	100.00%
NET SURPLUS (DEFICIT)	105,700.53	31,539.50	74,161.03	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2022 -08/31/2022

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	847,714.45	872,966.67	(25,252.22)	91.69%
FACILITIES CHARGE	5,000.00	5,000.00	-	0.54%
INTEREST INCOME	217.47	205.00	12.47	0.02%
MISCELLANEOUS/RECONNECT FEES	8,999.68	223.33	8,776.35	0.97%
QUIET DELL LEASE	500.00	1,000.00	(500.00)	0.05%
TAP FEES	7,100.00	4,675.00	2,425.00	0.77%
UNUSUAL CHARGE	55,037.40	35,980.00	19,057.40	5.95%
TOTAL INCOME	924,569.00	920,050.00	4,519.00	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	13,185.63	15,214.83	(2,029.20)	1.68%
BRIDGEPORT SANITARY BOARD	6,818.88	12,061.67	(5,242.79)	0.87%
TOWN OF WORTHINGTON	-	25,000.00	(25,000.00)	0.00%
CHEMICALS	5,396.51	1,360.00	4,036.51	0.69%
CLARKSBURG SANITARY BOARD	3,274.20	4,756.67	(1,482.47)	0.42%
DEBT SERVICE	273,981.42	280,098.50	(6,117.08)	34.84%
DIRECTORS FEES	2,200.00	1,566.67	633.33	0.28%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	23,868.06	28,711.83	(4,843.77)	3.03%
LAB SERVICE	2,714.43	3,095.00	(380.57)	0.35%
LABOR	92,914.01	106,424.00	(13,509.99)	11.81%
MAINTENANCE	54,043.07	60,260.83	(6,217.76)	6.87%
MISCELLANEOUS EXPENSE	-	1,683.33	(1,683.33)	0.00%
OFFICE SUPPLIES & EXPENSE	2,836.77	3,230.00	(393.23)	0.36%
OUTSIDE SERVICES/CONTRACT LABOR	36,096.21	43,880.00	(7,783.79)	4.59%
POWER PURCHASED	33,163.07	38,559.83	(5,396.76)	4.22%
PROPERTY/LIABILITY & INJURIES INSURANCE	21,794.50	7,024.00	14,770.50	2.77%
REGULATORY COMMISSION	13,685.68	4,452.83	9,232.85	1.74%
RENEWAL & REPLACEMENT	20,275.00	35,468.67	(15,193.67)	2.58%
RENT EXPENSE	5,000.00	5,000.00	-	0.64%
TAXES	6,800.04	8,699.50	(1,899.46)	0.86%
TRANSPORTATION	14,289.48	14,691.83	(402.35)	1.82%
UTILITIES	1,715.70	4,001.67	(2,285.97)	0.22%
WATER PURCHASED	152,437.31	171,725.17	(19,287.86)	19.38%
TOTAL EXPENSES	786,489.97	876,966.83	(90,476.86)	100.00%
NET SURPLUS (DEFICIT)	138,079.03	43,083.17	94,995.86	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
08/01/2022 - 08/31/2022

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	189,134.22	207,153.33	(18,019.11)	96.92%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	34.19	38.33	(4.14)	0.02%
MISCELLANEOUS/RECONNECT FEES	4,676.30	111.67	4,564.63	2.40%
QUIET DELL LEASE	500.00	500.00	-	0.26%
TAP FEES	800.00	487.50	312.50	0.41%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	195,144.71	208,290.83	(13,146.12)	
EXPENSES				
ACCT, BILLING, & COLLECTING	5,841.76	6,147.50	(305.74)	3.26%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	884.51	222.50	662.01	0.49%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	24,610.85	27,929.33	(3,318.48)	13.73%
DIRECTORS FEES	441.48	489.58	(48.10)	0.25%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	6,520.21	6,176.25	343.96	3.64%
LAB SERVICE	1,410.18	953.33	456.85	0.79%
LABOR	30,015.51	31,048.58	(1,033.07)	16.74%
MAINTENANCE	10,839.49	14,513.33	(3,673.84)	6.05%
MISCELLANEOUS EXPENSE	-	841.67	(841.67)	0.00%
OFFICE SUPPLIES & EXPENSE	5.00	256.67	(251.67)	0.00%
OUTSIDE SERVICES/CONTRACT LABOR	4,758.40	5,728.33	(969.93)	2.65%
POWER PURCHASED	3,016.12	4,091.67	(1,075.55)	1.68%
PROPERTY/LIABILITY & INJURIES INSURANCE	5,892.82	2,057.50	3,835.32	3.29%
REGULATORY COMMISSION	2,420.30	875.00	1,545.30	1.35%
RENEWAL & REPLACEMENT	-	5,194.17	(5,194.17)	0.00%
RENT EXPENSE	2,500.00	2,500.00	-	1.39%
TAXES	2,596.34	2,412.67	183.67	1.45%
TRANSPORTATION	3,465.68	4,394.17	(928.49)	1.93%
UTILITIES	258.87	824.17	(565.30)	0.14%
WATER PURCHASED	73,809.60	85,862.58	(12,052.98)	41.17%
TOTAL EXPENSES	179,287.12	202,519.00	(23,231.88)	
NET SURPLUS (DEFICIT)	15,857.59	5,771.83	10,085.76	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
08/01/2022 - 08/31/2022

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	223,404.80	229,330.00	(5,925.20)	94.09%
FACILITIES CHARGE	2,500.00	2,500.00	-	1.05%
INTEREST INCOME	75.33	64.17	11.16	0.03%
MISCELLANEOUS/RECONNECT FEES	100.00	-	100.00	0.04%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	350.00	1,850.00	(1,500.00)	0.15%
UNUSUAL CHARGE	10,996.85	17,990.00	(6,993.15)	4.63%
TOTAL INCOME	237,426.98	251,734.17	(14,307.19)	
EXPENSES				
ACCT, BILLING, & COLLECTING	1,316.69	1,459.92	(143.23)	0.60%
BRIDGEPORT SANITARY BOARD	6,818.88	6,030.83	788.05	3.12%
TOWN OF WORTHINGTON	-	12,500.00	(12,500.00)	0.00%
CHEMICALS	4,177.00	457.50	3,719.50	1.91%
CLARKSBURG SANITARY BOARD	1,400.80	2,378.33	(977.53)	0.64%
DEBT SERVICE	112,379.86	112,119.92	259.94	51.50%
DIRECTORS FEES	358.52	293.75	64.77	0.16%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	5,294.90	8,179.67	(2,884.77)	2.43%
LAB SERVICE	461.55	594.17	(132.62)	0.21%
LABOR	16,815.64	22,163.42	(5,347.78)	7.71%
MAINTENANCE	9,397.72	15,617.08	(6,219.36)	4.31%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,861.78	1,358.33	503.45	0.85%
OUTSIDE SERVICES/CONTRACT LABOR	14,766.98	16,211.67	(1,444.69)	6.77%
POWER PURCHASED	14,445.84	15,188.25	(742.41)	6.62%
PROPERTY/LIABILITY & INJURIES INSURANCE	4,785.43	1,454.50	3,330.93	2.19%
REGULATORY COMMISSION	75.00	1,351.42	(1,276.42)	0.03%
RENEWAL & REPLACEMENT	20,275.00	12,540.17	7,734.83	9.29%
RENT EXPENSE	-	-	-	0.00%
TAXES	809.34	1,937.08	(1,127.74)	0.37%
TRANSPORTATION	2,814.38	2,951.75	(137.37)	1.29%
UTILITIES	(43.84)	1,176.67	(1,220.51)	-0.02%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	218,211.47	235,964.42	(17,752.95)	
NET SURPLUS (DEFICIT)	19,215.51	15,769.75	3,445.76	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
08/01/2022 - 08/31/2022

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	412,539.02	436,483.33	(23,944.31)	95.37%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.58%
INTEREST INCOME	109.52	102.50	7.02	0.03%
MISCELLANEOUS/RECONNECT FEES	4,776.30	111.67	4,664.63	1.10%
QUIET DELL LEASE	500.00	500.00	-	0.12%
TAP FEES	1,150.00	2,337.50	(1,187.50)	0.27%
UNUSUAL CHARGE	10,996.85	17,990.00	(6,993.15)	2.54%
TOTAL INCOME	432,571.69	460,025.00	(27,453.31)	
EXPENSES				
ACCT, BILLING, & COLLECTING	7,158.45	7,607.42	(448.97)	1.80%
BRIDGEPORT SANITARY BOARD	6,818.88	6,030.83	788.05	1.72%
TOWN OF WORTHINGTON	-	12,500.00	(12,500.00)	0.00%
CHEMICALS	5,061.51	680.00	4,381.51	1.27%
CLARKSBURG SANITARY BOARD	1,400.80	2,378.33	(977.53)	0.35%
DEBT SERVICE	136,990.71	140,049.25	(3,058.54)	34.46%
DIRECTORS FEES	800.00	783.33	16.67	0.20%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	11,815.11	14,355.92	(2,540.81)	2.97%
LAB SERVICE	1,871.73	1,547.50	324.23	0.47%
LABOR	46,831.15	53,212.00	(6,380.85)	11.78%
MAINTENANCE	20,237.21	30,130.42	(9,893.21)	5.09%
MISCELLANEOUS EXPENSE	-	841.67	(841.67)	0.00%
OFFICE SUPPLIES & EXPENSE	1,866.78	1,615.00	251.78	0.47%
OUTSIDE SERVICES/CONTRACT LABOR	19,525.38	21,940.00	(2,414.62)	4.91%
POWER PURCHASED	17,461.96	19,279.92	(1,817.96)	4.39%
PROPERTY/LIABILITY & INJURIES INSURANCE	10,678.25	3,512.00	7,166.25	2.69%
REGULATORY COMMISSION	2,495.30	2,226.42	268.88	0.63%
RENEWAL & REPLACEMENT	20,275.00	17,734.33	2,540.67	5.10%
RENT EXPENSE	2,500.00	2,500.00	-	0.63%
TAXES	3,405.68	4,349.75	(944.07)	0.86%
TRANSPORTATION	6,280.06	7,345.92	(1,065.86)	1.58%
UTILITIES	215.03	2,000.83	(1,785.80)	0.05%
WATER PURCHASED	73,809.60	85,862.58	(12,052.98)	18.57%
TOTAL EXPENSES	397,498.59	438,483.42	(40,984.83)	
NET SURPLUS (DEFICIT)	35,073.10	21,541.58	13,531.52	

C-2

Name of Organization/Applicant Wallace Volunteer Fire Department

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION:	$ 2000.00
ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):	
Entertainment	$ $1000.00
Concession Supplies	$ 500.00
Games Supplies & Prizes	$ 500.00
	$
	$
TOTAL	$ 2000.00

NAME OF PROJECT/EVENT: Wallace Fire Dept Homecoming Days

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:	Harrison County Commissio	$ 2000.00
		$
		$
	TOTAL	$
EXPENSE ITEM:	Eddie Dawson Band	$ $500
	Whisky Kiker	$ 500
	Concessions Prizes	$ 500
	TOTAL	$ 2000.00

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

	$
	$
	$
	$
TOTAL	$ Ø

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

James R Stump Jr — Applicant

9-13-22 — Date

(Revised 8/19/14)

Submit Form | Print Form | Reset Form

Sun Valley Public Service District

Special Board Meeting

Tuesday, August 2, 2022

With due notice published and a quorum present, Chairman Dale called the meeting to order: ROLL CALL

Present	**Employees**	**Also Present**
Gregg Dale	Kevin Short	Walter Frazier
Connor Thompson		
Sandra Patterson		

Kevin said one of the main reasons for the Special Board Meeting this evening is to discuss issues with ASI Software and the ASI Server.

1. **Manager's Report**

A. Walter Frazier said he was at the meeting this afternoon to answer any questions the Board might have, but he would like to say a few things. Walter said our server is 17 years old and approximately 15 years ago they started getting calls from their customers on problems they were having with Dell servers. Walter said to make a long story short, they had to find a different source for servers. They contacted a Company in Walnut, California by the name of DTR Business Systems. He said, they had two of their employees at ASI to fly down to California with their programs and sample data. He said they spent three days there and set up a server and tested data. Walter went into great detail explaining what DTR Business Systems does. He said that ASI is recommending to SVPSD that we purchase a server from DTR Business Systems. He also discussed the pricing for a server and informed them that it will take 4 to 5 weeks for DTR to build the server. Once DTR ships the server to ASI, they will put some things on it and then it will take 4 to 6 weeks before they can have us a server that is operational. Walter said in the meantime, 3 or 4 days ago, ASI loaned SVPSD a server to process our data. Kevin said after discussions with Walter and Stewart Frazier, he is recommending to the Board that we go with DTR Business Systems for a server. Kevin and the Board discussed in detail the proposal from ASI. After discussion, **Connor Thompson made a motion to accept the proposal from ASI for a new server from DTR Business Systems and ASI software lifetime license in the amount of $20,735.50. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

B. Kevin informed the Board that he had an Additional Premium for Supplemental Extended Reporting Periods to extend cyber liability and privacy expense management coverage through Bill Bailey Insurance for five years. Kevin said we left Bill Bailey Insurance and went with Hayes Insurance Company effective April 1, 2022. Therefore, if any claims that would fall under the above were made for issues that occurred after April 1, 2022, they would fall under Hayes Insurance. However, if someone could prove a claim happened before April 1, 2022, it would not be covered without this extended coverage through Bill Bailey Insurance. After discussion, **Connor Thompson made a motion to purchase the Glatfelter Public entities insurance policy for a period of 5 (five) years in the amount of $3,471.99. Sandra Patterson seconded the motion. All in favor, none opposed and none**

abstained.

C. Kevin informed the Board that he has a price for doing the bore in Wolf Summit. Kevin said it is from Appalachian Directional Drilling and it is Ron Lane's son-in-law. This will be for doing the directional drill to tie the Wolf Summit line in from the slip and get the fire hydrants back up and going. Kevin said he came in with a price of $10,710.00. Kevin and the Board discussed this in detail.

D. Gregg Dale informed the Board that he wrote a letter to the Harrison County Commission. After reading it aloud and discussing, **Sandra Patterson made a motion to send the letter that Gregg Dale read aloud to the Harrison County Commission. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

2. **Employee Issues**

Sandra Patterson made a motion to go into Executive session to discuss employee issues. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

Gregg Dale announced that the meeting was back in session.

Sandra Patterson made a motion to give Zachary Barnett a pay raise. He is making $18.75 an hour now and will give him a $2.25 on the hour raise making his hourly wage of $21.00 and is to be back dated to July 10, 2022. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

3. **Next Board Meeting**

Sandra Patterson announced that the next Regular Board meeting will be August 2, 2022.

4. **Adjournment**

There being no further business, **Connor Thompson made a motion to adjourn the meeting. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

Chairman

Treasurer

Secretary

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Sun Valley Public Service District

Regular Board Meeting

Tuesday, August 9, 2022

With due notice published and a quorum present, Chairman Dale called the meeting to order: ROLL CALL

Present	Employees	Also Present
Gregg Dale	Kevin Short	Logan Alastanos
Connor Thompson		
Sandra Patterson		

1. **Approval of Minutes**
   Sandra Patterson made a motion to approve the minutes for Tuesday, July 12, 2022, as read. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of Checks**
   Sandra Patterson made a motion to approve the Checks Signed Document dated 7/13/22 through 8/9/22. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

3. **Phase III Sewer Project**

1. Logan informed the Board that Phase III-A was accepted at IJDC last month and we do have the commitment letter from the County. Our next step will be to move into the Design Phase which should not take more than a couple of weeks. Logan said that Phase III-A covers the upgrades for the two Lift Stations and there is a couple of manholes that they are going to look at on Lift Station #2. After discussion, **Connor Thompson made a motion to accept the letter of engagement from David C. Glover, Glover Legal PLLC for the SVPSD Phase III-A Project and will provide legal services on the Project not to exceed 15,000.00. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**
2. Logan said for the Phase III-B Project, they had it tabled, but they have got all of their questions answered and it has been submitted back to them. Logan said that Phase III-B covers Old Davisson Run, Marion Heights and Fletcher Heights (the big project). He said it should be on the agenda at the next Board meeting. After discussion, **Connor Thompson made a motion to accept the letter of engagement from David C. Glover, Glover Legal, PLLC for the SVPSD Phase III-B Project and will provide legal services on the Project not to exceed $60,000.00. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

4. **Manager's Report**

A. Kevin provided the Board with a copy of the new Leak Adjustment Policy that was approved by the PSC last year and informed them that we need to adopt it into our policy. After discussion, **Connor Thompson made a motion to accept the SVPSD new Leak**

Adjustment Policy effective 8/9/22 as written. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.

B. Kevin informed the Board that he spoke with Hepzibah PSD Board members last evening and they agreed to have Logan Alastanos in all three projects, so Kevin will have one person to contact. Kevin and the Board discussed in detail.

C. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.

D. Kevin provided the Board with a copy of the Aged Trial Balance sheet and informed them that it was printed before charges were created on July 28, 2022 and discussed.

E. Kevin provided the Board with a copy of the Water Loss Report for July, 2022 through June, 2023, with a water loss of 38.74% for the month of July, and with a year to date adjusted water loss of 34.66%. Kevin and the Board discussed in detail.

F. Kevin provided the Board with a copy of the Water and Sewer Spreadsheets that show the total amount billed compared to the total amount purchased for the month of July, 2022 and the total outstanding when the disconnects are mailed each month. Kevin and the Board discussed this in detail.

G. Kevin provided the Board with copies of the Vendor Invoice Report for Water & Sewer that is outstanding as of 7/29/22 and discussed.

5. <u>Next Board Meeting</u>

Sandra Patterson announced that the next Board meeting will be September 13, 2022.

6. <u>Adjournment</u>

There being no further business, **Connor Thompson made a motion to adjourn the meeting. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

Chairman

Treasurer

Secretary

aja

VENDOR INVOICE REPORT

** OPEN INVOICES ** DUE DATE: 8/31/22 ** BANK:ALL **
** BEGINNING DATE: 1/01/62 - ENDING DATE: 8/31/22 **
** PAY-TO VENDOR **
ALL FUNDS

VENDOR#	VENDOR NAME / DATE	TRAN#	TYPE	REFERENCE	DESCRIPTION	I/P AMOUNT	I/P BALANCE
1,055	CHASE CARDMEMBER SERVICE						
	6/15/22	214502	401	7547-SAMS18	OFFICE SUPPLIES	89.54	89.54
	6/15/22	214503	401	7547-INT17	INTEREST CHARGES	22.40	22.40
	7/13/22	216047	401	7547-SOS1	JOYCE NOTARY RENEWAL	52.00	52.00
	7/13/22	216048	401	7547-TEAMV1	TEAM VIEWER YEARLY SUBSCRIPTION	374.80	374.80
	7/13/22	216049	401	7547-ADOBE1	ADOBE ACROBAT YEARLY SUBSCRIPTION	190.67	190.67
	7/13/22	216050	401	7547-INT18	INTEREST CHARGES	22.58	22.58
	8/15/22	218165	401	7547-AMAZ8	OFFICE SUPPLIES - PENS	16.19	16.19
	8/15/22	218166	401	7547-AMAZ9	OFFICE SUPPLIES-RECEIPT PAPER & INK	42.96	42.96
	8/15/22	218170	401	7547-USJET2	NEW NOZZLE & HOSES FOR JETTER	1,921.96	1,921.96
	8/15/22	218171	401	7547-CALL7	DELINQUENT CALLS	36.00	36.00
	8/15/22	218172	401	7547-CISCO2	YEARLY FEE FOR CISCO WEBEX	228.32	228.32
	8/15/22	218173	401	7547-INT19	INTEREST CHARGES	32.52	32.52
						3,029.94*	3,029.94*
1,250	BENNETT & DOBBINS PLLC						
	4/16/21	190074	401	24848-SW	3RD QTR FY 2014-2015 ACCOUNTING WORK-SW	417.90	417.90
	4/16/21	190075	401	25095-SW	4TH QTR FY 2014-2015 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190076	401	25121-SW	1ST QTR FY 2015-2016 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190077	401	25194-SW	2ND QTR FY 2015-2016 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190078	401	25745-SW	3RD QTR FY 2015-2016 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190079	401	26019-SW	4th QTR FY 2015-2016 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190080	401	26065-SW	1ST QTR FY 2016-2017 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190081	401	26383-SW	2ND QTR FY 2016-2017 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190082	401	26716-SW	3RD QTR FY 2016-2017 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190083	401	26890-SW	4TH QTR FY 2016-2017 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190084	401	26982-SW	1ST QTR FY 2017-2018 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190085	401	27697-SW	2ND&3RD QTR FY 2017-2018 ACCTING WORK-SW	1,500.00	1,500.00
	4/16/21	190094	401	27856-SW	4TH QTR FY 2017-2018 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190095	401	28079-SW	1ST&2ND QTR FY 2018-2019 ACCTING WORK-SW	1,800.00	1,800.00
	4/16/21	190096	401	28571-SW	3RD QTR FY 2018-2019 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190097	401	28836-SW	ACCOUNTING SERVICES AGR HEP&SVPSD SW POR	750.00	750.00
	4/16/21	190098	401	29029-SW	4TH QTR FY 2018-2019 ACCOUNTING WORK-SW	900.00	900.00
	4/16/21	190099	401	29953-WA	ACCOUNTING WORK-RFP FOR AUDITORS-WA	210.00	210.00
	4/16/21	190100	401	29953-SW	ACCOUNTING WORK-RFP FOR AUDITORS-SW	90.00	90.00
	4/16/21	190101	401	30033-WA	ACCOUNTING WORK FY 2019-2020-WATER	6,300.00	6,300.00
	4/16/21	190102	401	30033-SW	ACCOUNTING WORK FY 2019-2020-SEWER	2,700.00	2,700.00
	4/16/21	190103	401	30516	ACCOUNTING WORK COVID 19 SW RATES	825.00	825.00
	1/11/22	204167	401	31069	ACCOUNTING WORK FY 2020-2021 PSC & FINAN	8,000.00	8,000.00
	5/05/22	212064	401	2022-631	ACCOUNTING-FY 2022-2023 BUDGETS&SAM.GOV	750.00	750.00
	7/13/22	216045	401	2022-786	ACCOUNTING SERVICE FOR RATE INCREASES	3,715.00	3,715.00
						38,757.90*	38,757.90*
3,300	CLARKSBURG WATER BOARD						
	8/05/22	217427	401	49001 8/22	WATER PURCHASED FOR DAVISSON RUN	22,729.06	22,729.06
						22,729.06*	22,729.06*
5,900	CORE & MAIN						
	8/05/22	217424	401	P520449	NEW HYDRANT & SUPPS - ALLEN MED	3,600.01	3,600.01
						3,600.01*	3,600.01*
8,800	PUBLIC SERVICE COMMISSION						
	7/14/21	194941	401	12153	INTRASTATE REVENUE ASSESSMENT 2020	4,421.28	4,421.28
	7/07/22	215757	401	12822	INTRASTATE REVENUE ASSESSMENT 2021	3,489.74	3,489.74

V E N D O R I N V O I C E R E P O R T

** OPEN INVOICES ** DUE DATE: 8/31/22 ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 8/31/22 **

** PAY-TO VENDOR **

ALL FUNDS

VENDOR#	VENDOR NAME / DATE	TRAN#	TYPE	REFERENCE	DESCRIPTION	I/P AMOUNT	I/P BALANCE
8,800	PUBLIC SERVICE COMMISSION					7,911.02*	7,911.02*
9,351	RONALD LANE INC.						
	4/23/21	190361	401	31520	8TH REIMBURSEMENT LOT 1 SEWER	229.26	229.26
	4/23/21	190362	401	31520-2	8TH REIMBURSEMENT LOT 5 SEWER	229.26	229.26
	4/23/21	190363	401	31520-3	8TH REIMBURSEMENT LOT 10 SEWER	229.26	229.26
	4/23/21	190364	401	91520-1	9TH REIMBURSEMENT LOT 1 SEWER	229.26	229.26
	4/23/21	190365	401	91520-2	9TH REIMBURSEMENT LOT 5 SEWER	229.26	229.26
	4/23/21	190366	401	91520-3	9TH REIMBURSEMENT LOT 10 SEWER	229.26	229.26
	4/23/21	190367	401	31521-1	10TH REIMBURSEMENT LOT 1 SEWER	229.26	229.26
	4/23/21	190368	401	31521-2	10TH REIMBURSEMENT LOT 5 SEWER	229.26	229.26
	4/23/21	190369	401	31521-3	10TH REIMBURSEMENT LOT 10 SEWER	229.26	229.26
						2,063.34*	2,063.34*
11,450	THE THRASHER GROUP, INC.						
	1/11/22	204183	401	1021202	ASSETT RETIREMENT OBLIGATION-PSC REPORTS	3,480.00	3,480.00
						3,480.00*	3,480.00*
11,875	TROMBOLD EQUIPMENT COMPANY INC						
	8/05/22	217438	401	327697	REPAIR GRINDER PUMP S/N 533725	555.41	555.41
	8/05/22	217439	401	327698	REPAIR GRINDER PUMP S/N 505741	1,650.91	1,650.91
						2,206.32*	2,206.32*
					VENDOR INVOICES	83,777.59**	83,777.59**

	ACCOUNT #	TITLE	QUAN	AMOUNTS	QUAN	BALANCES
B	80 601 000 00	PURCHASED WATER	1	22,729.06	1	22,729.06
B	80 651 200 00	MAINTENANCE OF MAINS-HYDRANTS	1	3,600.01	1	3,600.01
B	80 905 000 00	SUPPLIES AND EXPENSES	1	25.20	1	25.20
B	80 921 100 00	OFFICE SUPPLIES & OTHER EXPENS	10	750.38	10	750.38
B	80 923 400 00	OUTSIDE SERVICES-ACCOUNTING	6	16,115.00	6	16,115.00
B	80 928 000 00	REGULATORY COMMISSION EXPENSE	2	5,537.72	2	5,537.72
	FUND# 80	WATER FUND	21	48,757.37	21	48,757.37
B	81 271 300 00	5.5 SEWER LINE EXT CONTRIBUT	9	2,063.34	9	2,063.34
B	81 392 000 00	TRANSPORTATION EQUIPMENT	1	1,921.96	1	1,921.96
B	81 724 000 00	PUMPING SUPPLIES & EXPENSES	2	2,206.32	2	2,206.32
B	81 781 000 00	BILLING & COLLECTING	1	10.80	1	10.80
B	81 793 000 00	GENERAL & MISC SUPPLIES & EXP	10	321.60	10	321.60
B	81 795 100 00	OUTSIDE SERVICES-ACCOUNTING	24	26,122.90	24	26,122.90
B	81 797 000 00	REGULATORY COMMISSION EXPENSES	2	2,373.30	2	2,373.30
	FUND# 81	SEWER FUND	49	35,020.22	49	35,020.22
		ALL FUNDS	70	83,777.59	70	83,777.59

C-6

Enlarged Hepzibah PSD

Regular Board Meeting

Monday, August 8, 2022

With due notice published and a quorum present, Darlene Swiger called the meeting to order: ROLL CALL

Present	**Employees**	**Also Present**
Darlene Swiger	Kevin Short	Tom Marion
Fred Martin	Rhonda Beezel	
Sharon Hamilton		

1. **Approval of Minutes**
   Fred Martin made a motion to approve the minutes for Monday, July 11, 2022 as read. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of Checks**
   Fred Martin made a motion to approve the Checks Signed Document dated 7/01/22 through 07/29/22. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.

3. **Hepzibah Water Project**
   Tom Marion was present to give an update on the Water System Improvement Project. They received permission to advertise for bids, and should receive bidding dates this week. Tom Marion, Kevin and the Board discussed in detail.

5. **Manager's Report**

A. Kevin provided the Board with the updated Leak Adjustment Policy, effective August 8, 2022 and discussed. **Sharon Hamilton made a motion to approve the new Leak Adjustment Policy that goes into affect following the reading of the meters this month. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

B. Kevin provided the Board with a copy of the Profit & Loss report for July, 2022. Kevin also provided the Board with the Statement of Cash Flows for July, 2022 and discussed in detail.

C. Kevin provided the Board with a copy of the A/P Aging Summary as of July 31, 2022. Kevin also, provided the Accounts Payable by Aging Period as of July 31, 2022 and discussed in detail.

D. Kevin discussed with the Board the upcoming Fire Hydrant Flushing dated for 08/15/2022 thru 08/19/2022. Kevin and the Board discussed in detail.

E. Kevin provided the Board with a copy of the Hepzibah Water Loss Report for July, 2022 through July, 2023 per CWB read dates. Kevin said the Water Loss YTD is 38.62%. Kevin and the Board discussed in detail.

F. Kevin discussed with the Board the additional supplemental extended reporting period coverage for Bill Bailey Insurance in the amount of $1,357.43, coverage covers from April 1, 2022 back 5 years. Hayes Insurance is covering us from July 1, 2022 to current. **Fred Martin made a motion to accept the additional supplemental extended reporting period**

coverage for Bill Bailey Insurance in the amount of $1,357.43. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.

G. Kevin presented the Board with a proposal from Truist Financial Corporation for a loan for a mid-size 2022 Nissan Frontier extended cab pickup truck. Lease purchase on this truck is $30,500.00 for 5 years at 3.92% interest. Kevin and the Board discussed in detail. **Sharon Hamilton made a motion to approve the lease purchase from Harry Green Chevrolet for the 2022 Nissan Frontier pickup truck through Truist Financial Corporation at 3.92% interest for the amount of $30,500.00. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

H. Kevin presented the Board with a proposal from Truist Financial Corporation for a loan for a full-size 2022 Chevy Silverado full size pickup. Lease purchase on this truck is $30,500.00 for 5 years at 3.92% interest for. Kevin and the Board discussed in detail. **Sharon Hamilton made a motion to approve the lease purchase from Midstate for the 2022 Chevy Silverado full size pickup through Truist Financial corporation at 3.92% interest for the amount of $30,500.00. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

I. Kevin presented the Board with a proposal from Truist Financial Corporation for the loan for water meters and fire hydrants in the amount of $225,970.00 with 4.00% interest for 10 years, after discussion. **Fred Martin made a motion to approve through Truist Financial Corporation a loan of $225,970.00 over 10 years at 4.00% interest for meters and fire hydrants. Sharon Hamilton seconded the motion. All in favor none opposed and none abstained.**

6. **Employee Issues**

Kevin discussed with the Board the applications he received for full time employment for Enlarged Hepzibah P.S.D. Kevin said he needs to discuss current employee raises. **Fred Martin made the motion to go into executive session to discuss the 5 applicants for an open position at Enlarged Hepzibah P.S.D as well as current employee raises as recommended by general manager. Sharon Hamilton seconded the motion. All in favor none opposed and none abstained.** Darlene Swiger announced that meeting was back in session.

A. **Sharon Hamilton made a motion to give Don Menendez a pay increase from $18.50 an Hour to $19.50 an hour, effective August 12, 2022. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

B. **Sharon Hamilton made a motion to give James Lipscomb a pay increase from $15.00 an hour to $18.00 an hour, effective August 12, 2022. Fred Martin seconded the motion. All in favor none opposed and none abstained.**

C. **Sharon Hamilton made a motion to give Rhonda Beezel a pay increase from $16.00 an hour to $18.00 an hour, effective August 12, 2022. Fred Martin seconded the motion. All in favor none opposed and none abstained.**

D. **Sharon Hamilton made a motion to give Jenny Dotson a pay increase from $12.50 an hour to $13.50 an hour, effective August 12, 2022. Fred Martin seconded the motion. All in favor none opposed and none abstained.**

E. **Sharon Hamilton made a motion to hire Darrin Jackson and pay him $15.00 hour, start date September 1, 2022. Fred Martin seconded the motion. All in favor none opposed and none abstained.**

7. **Next Board Meeting**
Fred Martin announced the next board meeting will be September 12, 2022

8. **Adjournment**
There being no further business. **Fred Martin made a motion to adjourn the meeting. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.**

Chairman

Treasurer

Secretary

jd

Enlarged Hepzibah PSD
Profit & Loss
August 2022

C-7

	Aug 22	
Income		
1500 · Late Fees		1,073.78
1501 · Metered Sales		33,166.84
4610 · Metered Water Sales		77,867.90
4700 · Water Late Fees		4,103.51
4741 · Reconnect Fees		250.00
4744 · Misc Water Income		200.00
4746 · Credit Card Charges		1,072.97
Total Income		117,735.00
Gross Profit		117,735.00
Expense		
1704 · Utilities - Sewer Plant		110.70
1726 · Maint of Sewer Plant		6,765.31
1743 · Transportation Expense		40,966.03
1790 · Postage		654.30
1793 · Supplies		2,390.95
1794 · Uniforms		284.88
1795 · Telephone		1,197.87
1796 · Outside Services		6,642.60
1797 · Misc Expense		62.00
1799 · Advertising		70.01
1805 · Sludge Disposal		325.00
6020 · Purchased Water		21,630.78
66000 · Payroll Expenses		13,646.38
6661 · Water Testing		255.60
6662 · Power & Fuel		
6662.1 · HREA	1,280.59	
6662.2 · Mon Power	292.83	
Total 6662 · Power & Fuel		1,573.42
9210 · Office Supplies		504.81
9240 · Property Insurance - Water		1,357.43
9260 · Pensions & Benefits		6,699.94
Total Expense		105,138.01
Net Income		**12,596.99**

Enlarged Hepzibah PSD
A/P Aging Summary
As of August 31, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ace Hardware	521.99	0.00	0.00	0.00	0.00	521.99
B&M Environmental LLC	2,894.60	0.00	0.00	0.00	0.00	2,894.60
Bennett & Dobbins PLLC	0.00	0.00	0.00	0.00	46,259.08	46,259.08
BHM CPA Group, Inc.	4,000.00	0.00	0.00	0.00	0.00	4,000.00
CINTAS	0.00	0.00	0.00	0.00	-48.30	-48.30
CITCO	1,420.00	0.00	0.00	0.00	0.00	1,420.00
City of Clarksburg	325.00	0.00	0.00	0.00	0.00	325.00
Clarksburg Water Board	21,676.78	0.00	0.00	0.00	39,356.95	61,033.73
Core & Main LP	393.30	0.00	0.00	0.00	0.00	393.30
CORKY WELLS ELECTRIC	720.00	0.00	0.00	0.00	0.00	720.00
Cummins Sales and Service	1,941.32	0.00	0.00	0.00	0.00	1,941.32
DODSON PEST CONTROL	62.00	0.00	0.00	0.00	0.00	62.00
Enlarged Hepzibah PSD	110.70	0.00	0.00	0.00	0.00	110.70
Hart Office Solutions	30.00	0.00	0.00	0.00	0.00	30.00
Miss Utility of WV, Inc.	34.30	0.00	0.00	0.00	0.00	34.30
Mon Power	11.38	0.00	0.00	0.00	0.00	11.38
PACE ANALYTICAL	209.60	0.00	0.00	0.00	0.00	209.60
Precision Pump & Valve Service	4,302.00	0.00	0.00	0.00	0.00	4,302.00
Sun Valley Public Service District	3,748.00	0.00	0.00	0.00	19,152.90	22,900.90
The Exponent Telegram	70.01	0.00	0.00	0.00	0.00	70.01
Vincent Lumber Company	45.90	0.00	0.00	0.00	0.00	45.90
TOTAL	42,516.88	0.00	0.00	0.00	104,720.63	147,237.51

Greater Harrison County
Public Service District

C-8
PO Box 190
West Milford, WV
26451

Phone: 304-745-3463
Fax: 304-745-5327

www.greaterharrison.com

At the regular meeting of Greater Harrison County PSD held on Thursday August 18, 2022, Chairman James Scudere, Treasurer Ruth Ann Messenger, Secretary Mark Leonard and Member Thomas Michael were present. Also present were Matt Evans, Chief Water Operator, Zack Dobbins of Bennett and Dobbins, Sam Harrold of Mountain State Law, Logan Alastanos, Kylea Radcliff of Thrasher Engineering, Ron Watson and Michael Crim.

1. Minutes and/or Amended Minutes of Previous Meeting: Leonard moved to approve as presented. Board concurred.
2. Public Comment Period: None present
3. Patrick Lesmann – P&B Services provided by Matt Evans
   General update – No change since last month
4. Zack Dobbins – Bennett and Dobbins
   4.1. Critical Needs IJDC Grant Agreement Stevens Run. Michael moved to approve. Board concurred.
   4.2. Legal Agreement for Stevens Run Phase II. Leonard moved to approve. Board concurred.
   4.3. Drawdowns
   - Drawdown #1 for Stevens Run Project. Leonard moved to approve. Board concurred.
   - Drawdown #24 for Enterprise Project. Scudere moved to approve. Board concurred.
5. Finance Report provided by Ruth Ann Messenger
   - Scudere moved to approve financial transactions. Board concurred. Dobbins described some larger expenses and IJDC authorization to bid on the Lagoon project.

6. Thrasher Engineering
   6.1 Sewer
   6.1.a Phase II
   - In close out phase, few complaints; mostly reclamation.

   6.1.b Enterprise Project
   - Next week will request substantial completion, will do a walkthrough and prepare punch list.

   6.1.c Sludge Removal Project
   - Putting together to advertise, weather may factor in. Pond #1 will be kept in service.

   6.1.d Quiet Dell
   - Waste load application has been approved, should be reviewed on August 30th.

   6.1.e Woodstock Heights Sanitary Sewer Extension Project
   - We have design and health department permit. Working on sludge analysis to possibly decommission on site. A public meeting is required and must be held in that area. Suggested Batton Hollow Winery as meeting place being a neutral location. No legal issues in holding at a winery but has to be advertised. No objections.

   6.1.f 10-year plan Sewer
   - Nothing new to present

   6.1.g River Crossings
   - Moved on with next round of McKinley's appropriations.

   6.2.a Steven's Run
   - Expecting delivery of material on part 2 on the 23rd of August.

6.2.b Overall Water Project

- Submitted application and Preliminary Engineering report. Received inquiries from Culture and History requesting pictures of water tank and others which we will provide.
- Engineering Amendment #1 – reviewed by Sam Harrold. Michael moved to approve. Board concurred.

6.2.c Locust Heights

- We have submitted an initial drawdown to the county. Bill has negotiated the sale of property. Labor was not incorporated with County funds.

6.2.d 10-year plan Water

- Working with Bill

7. Bill Hoover – General Manager presented by Matt Evans

7.1 Water

7.1.a . Water loss overall as provided.

7.1.b. Lost Creek continues to be a problem. A truck accident caused busted waterline on McWhorter. Bill working to try and re-coop some money lost.

7.1.c. General Updates

7.1.d. PACE continues to be an issue. Will start using state lab, state lab will submit samples directly to the Health Department.

7.1.e. Locust Heights booster station. Received email plat is done.

7.1.f. Clarksburg Country Club leak adjustment. Was issue with meter and requesting adjustment for sewer usage that was drained from pool Board concurred with adjustment on sewer.

7.2. Sewer

7.2.a. General Update

7.2.b. Public Hearing Woodstock – already discussed previously

7.3 Good of the District

7.3.a. General Update – discussed condition of trucks and replacement.

7.3.b. Boat ramp public access. Sam Harrold is working on with the DNR .

7.3.c. Additional employee for added stations. Needed for quite some time. All projects added employee, Zack added that if questions is money; we are OK to proceed with additional employee

8. Sam Harrold – Mountain State Law

8.1 Suggested Executive Session

9. Executive Session

- Michael moved to go into Executive Session. Board concurred.
- Michael moved to go out of Executive Session and back into regular session. Board concurred.
- Michael added that no decisions were made in executive session

Michael moved to adjourn meeting. Board concurred.

Meeting adjourned

Chairman James Scudere
James Scudere

Treasurer Ruth Ann Messenger
Ruth Ann Messenger

Secretary Raymond Leonard
Mark Leonard

Member Thomas Michael
Thomas Michael

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C-9

BINGAMON PUBLIC SERVICE DISTRICT
PO BOX 35, SHINNSTON, WV 26431
MICHAEL R SIEBER, CHAIRMAN EDWARD HILDRETH, JR, SECRETARY
BRAD FORTNEY, TREASURER

August 15th, 2022

The monthly meeting of the Bingamon Public Service District (BPSD) Board of Directors was held on August 15th, 2022, at the Bingamon Public Service District office trailer.

CALL TO ORDER: The meeting was called to order at 6:36 p.m. by Chairman Michael Sieber.

ROLL CALL: Board members present: Edward (Bud) Hildreth, Jr., Brad Fortney, and Michael Sieber. BPSD staff Office Manager, Teresa Basnett and Jason Basnett.

READING OF THE MINUTES - Minutes from the July 18th, 2022, BPSD board meeting were distributed. Mr. Sieber called for any corrections or additions to the minutes. ***A motion was made by Michael Sieber, seconded by Brad Fortney, to accept the minutes as published. The motion carried unanimously.***

TREASURER'S REPORT – Board members reviewed the Treasurer's Report. The bank balance as of July 31th, 2022, was $84,736.04 Accounts receivable for the month totaled $ 9,599.99

- Current outstanding bills were reviewed. ***A motion was made by Mike Sieber and seconded by Brad Fortney, to pay the current bills. The motion was passed unanimously.***

OFFICE MANAGER'S REPORT - Mrs. Teresa Basnett, Office Manager

- City National Bank MMA earned $ 5.56 in interest and totals $82,384.07
- City National Bank Reserve Account earned $3.30 in interest and totals $48,020.38
- The Renewal/Replacement Acct. at BB&T earned $.10 in interest totals $11,395.21
- WesBanco day of meeting balance was $81,114.99
- 24 hour notices this month totaled 19. $1,957.66 was collected out of the $4,920.64. None were turned off for nonpayment. Nobody signed a payment agreement, 1 pledge was made through the DHHR. Payments were received from 11 customers total. 8 made no payment at all.
- Mrs. Basnett said online payments were over $4,100 so far this month.
- Mrs. Basnett stated that the DHHR reached out regarding a customer with balance over $1,000.00 The DHHR is checking to see how much of the balance they can pay.

- Mrs. Basnett is working with Wesbanco to obtain a Visa Community credit card. Mrs. Basnett said she will be submitting the application this week. This will be a card for the Plant Manager Rusty Kuhens to purchase gas, supplies etc.

- Mrs. Basnett mentioned that she received a notification that the PSD's Financial Audit was completed and able to view on the Chief Inspector's website. The Board then asked Mrs. Basnett to reach out to Tetrick and Bartlett and request that the Auditor's come to a meeting. The Board is concerned as to why the Audit for last Fiscal Year has taken so long.

PLANT OPERATOR'S REPORT - Mr. Rusty Kuhens, Plant Operator

- Mr Kuhens couldn't attend the monthly meeting. He was meeting with a customer about service.

SAFETY COMMITTEE MEETING: Distracted Driving

OLD BUSINESS: A phone Mediation with the PSC was conducted regarding Mr. Kevin Kellar and the PSD. Michael Sieber and Rusty Kuhens represented Bingamon. The Mediation was successful and both parties reached and agreement. The PSD agreed to replace the existing water line from the creek to Mr. Kellar's meter with a 3" line and reconnect the neighbors water line by November 1, 2022, if possible.

NEW BUSINESS: None voiced

NEXT MONTHLY BPSD BOARD MEETING – The next regularly scheduled BPSD board meeting will be held @ the office trailer on September 19th, 2022 @ 6:30 PM

ADJOURNMENT – The meeting was adjourned at 7:22 pm upon a ***motion by Brad Fortney, seconded by Mike Sieber, and carried unanimously***.

Michael Sieber, Chairman

Teresa Basnett, Office Manager