# Wednesday October 19, 2022

## 9:00 A.M.

**The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.**

**Join Zoom Meeting**

***********************************************

**https://us02web.zoom.us/j/7628160712**

**Dial: 1-646-568-7788**

**Meeting ID: 762 816 0712**

**Passcode: 270967**

**Appointments:**

**9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance**
**9:05 A.M. --- Honor Flight Huntington/Clarksburg --- Billie Jo Claypool**
**9:10 A.M. --- Public Nuisance --- Rondallyn Lipscomb ---Anmoore**
**9:15 A.M. --- Proclamation --- Domestic Violence Awareness --- Hope Inc.**
**9:20 A.M. --- Healthy Harrison --- Lou Ortenzio**
**10:45 A.M. --- Delinquent or Unprogressed Estates --- Hearings**

**NEW BUSINESS – Action Items for Consideration or Approval:**

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Kelsi Andrews --- Resignation --- Declined Job after Prior Acceptance --- 911**
   - **B. Trevor Vance --- FMLA ---911**
   - **C. Taylor Evans --- Part time Security On call— Security**
   - **D. Brandon Mollhohan --- Part Time Security --- Security**
4. **Minutes and /or Amended Minutes of Previous Meeting:**
   - **A. Regular Meeting Minutes --- 09-28-2022**
   - **B. Special Meeting Minutes --- 09-19-2022**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor Requisition List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application:**
   - **A. Exonerations --- Exhibit A**
   - **B. Corrective Ticket --- Exhibit B**
7. **Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B**

(Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:

A. Requisition for Payment No. (10-19-2022) --- Jackson Kelly $59.00

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County)
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)
10. Review – Discuss - Consider Parks and Rec – HCC Memorandum of Understanding – Potential Executive Session Pursuant to Attorney Client Privilege
11. Review – Discuss – Consider Quote for Chiller Rebuild in Annex $28,577.00
12. Review - Discuss – Consider Resolution Regarding Amendment 2
13. Administrator's Report
14. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
   1. 09-28-2022 through 10-04-2022
   2. 10-05-2022 through 10-11-2022
B. Monthly Fiduciary Commission Settlements: (NONE)
C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service:
   1. Sun Valley PSD --- Agenda 10-11-2022
   2. Charles Pointe Community Enhancement District Board --- Notice of Special Meeting 10-14-2022
   3. Charles Pointe Community Enhancement District Board --- Special Meeting Agenda 10-14-2022
   4. Sun Valley PSD --- Regular Meeting Minutes 09-13-2022
   5. Sun Valley PSD --- Financials 09-2022
D. WV Extension Home Spun News
E. West Fork Conservation District, Harrison County Commission, and West Virginia Conservation Agency --- Annual Operation and Maintenance Inspections 10-25-2022

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Election Workers Pay Raises (05-18-2022)
T-2. Changes to Employee Handbook Made by County Attorney (06-08-2022).

9:05 AM

# HARRISON COUNTY COMMISSION
# SPECIAL FUNDING REQUEST

*Thank you for the opportunity to suport your project. Please complete this application and return it to the Horison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: wparker@harrisoncountywv.com ; Question: 304-624-8500*
*Funding is derived from the State of West Virginio/Video Lottery Funding.*

Date of Request: 10/1/2022

Organization Name: Honor Flight Huntington / clarksburg Flight

Name and Title of Requester: Billie Jo Claypool Chairmain Clarksburg Flight

Mailing Address of Organization and Responsible Person:
1492 Rush Run Road New Milton WV 26411
If approved, this is where the check will be sent

Telephone: 304-677-7812 Fax: — E-mail: BJclaypool@aol.com

FEIN# _____ Is your organization an IRS 501(c) 3 not-for-profit? Ø Y O N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 95,000

Dollar Amount REQUESTED - Grant: $ 5000,00 Loan: $ —

Was project funded previously by HCC? Y Ø N O If so, when 2018 ; how much: $ 2500

Have you previously received funds from the Harrison County Commisson: (Y) N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2018 ; how much: $ 2500.00
When: 2017 ; how much: $ 5000.00
When: _____ ; how much: $ _____

**Purpose of request** (one sentence): To help Flight to Washington DC for Veterans

If for a fair/festival/event, give dates and location: Date: N/A Location: N/A

Describe the proposed activities with dollar amounts to be funded by this request:
Charter Buses for the Day $5000.00

Are your financial statements audited by an outside accounting firm? Ø Y O N
If Yes, by whom: Fyffe & Jones

Do you plan to recognize the Harrison County Commission 's contribution? Ø Y O N
If Yes, how? Social Media

**HARRISON COUNTY COMMISSION** **SPECIAL FUNDING REQUEST**

(Name of Applicant) Honor Flight Huntington agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Honor Flight Huntington, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Honor Flight Huntington shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Honor Flight Huntington agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

**Please attach to this Request the following:**

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

**FINAL REPORT REQUIRED:** If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

**Signature and Title of Applicant** Billo Co-chair **Date** 10/1/2022

---

**For Official Use:**

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

9:10 AM

| | | | | |
|---|---|---|---|---|
| **Property Owners Name** | Ronallyn A Lipscomb | | | Case |
| **Address** | 71 Rosebarry Dr., Bridgeport, WV 26330 | | | |
| **Address of Property in Review** | " " " " | | | (15) Map: 2308 Par |
| Date of Complaint | 6/5/22 | Date of Notice of hearing | 8/23/2022 | Date of Certified Mail |
| Date of 1st Notice | 6/8/22 | Date of Certified Letter | 8/23/2022 | Date of Served Process t |
| Date of Certified Letter sent | 6/5/22 | Date of Served Process to Sheriff | 8/23/2022 | Received Date of Certifi |
| Date of Served Process to Sheriff | 6/8/22 | Received Date of Certified Letter | — | Received Date of Servec |
| Received Date of Certified Letter | No Date ?6/12/22? | Received Date of Served Process | 9/9/2022 | Date File transferred to |
| Received Date of Served Process | 6/21/22 | Hearing Date 9:10 am | 10/19/22 | Court Date and Time |
| Time for Correction | | Action Taken @ Hearing | | Hearing Outcome |
| Extended Time | 8/16/22 | Date of Certified Mail | | |
| | | Date of Served Process to Sheriff | | |
| | | Date of Received Certified Mail | | |
| | | Received Date of Served Process | | |
| | | Extended Time | | |

Notes:

Oct. 19 / 9:10

**HARRISON COUNTY PLANNING DEPARTMENT**
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

*Certified #: 7018 1830 0001 3940 9604*

**Date: June 8, 2022** **Case#: 491**

**Property Owner/Address**
**Rondallyn A Lipscomb**
**71 ROSEBERRY DR**
**BRIDGEPORT, WV 26330-8800**

**Identification/Location of Property**
**District: 15**
**Tax Map: 2308**
**Parcel: 2.3**

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. **Rubbish, Garbage & Trash scatter throughout property**

You are requested to correct these conditions within thirty (30) days from the date of the receipt of this letter. Failure to correct these conditions within (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located:

Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

**HARRISON COUNTY PLANNING COMMISSION**

**BY:** _____
**James Richards, Code Officer**

**Harrison County Sheriff's Office**
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 176664
Process # CIV22-03911
Docket # 491
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
RONDALLYN A LIPSCOMB }
Defendant }

I hereby certify that on the **15th day of June, 2022**, **a Letter**, in the above entitled action, came into my hand for service. That on the **21st day of June, 2022** at **1:41 PM**, in said county, **I did serve the documents on RONDALLYN A LIPSCOMB**.
Served the within **a Letter** on the within named **RONDALLYN LIPSCOMB** by delivering a copy of the within **a Letter** to him/her in person at **71 ROSEBERRY DR, BRIDGEPORT, WV 26330** in Harrison County, West Virginia, on the**21st day of June, 2022** at **1:41 PM**.

| Item | Disburse To | Amount Owed | Amount Paid |
|---|---|---|---|
| | | **Total Owed** | **$0.00** |
| | | **Total Paid** | **$0.00** |
| | | **Uncollectible** | **$0.00** |
| | | **Remaining** | **$0.00** |

**Invoice #** IN202204740
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

**Comments**

**Date Returned 6/21/22**

**Signed** _____ **Date** 21 June 2022

Robert Matheny
Harrison County
By: Dawn Bourgeois
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

**HARRISON COUNTY PLANNING DEPARTMENT**
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

*Certified #: 7018 1830 0001 3940 9604*

**Date: June 8, 2022**

**Case#: 491**

**Property Owner/Address**
**Rondallyn A Lipscomb**
**71 ROSEBERRY DR**
**BRIDGEPORT, WV 26330-8800**

**Identification/Location of Property**
**District: 15**
**Tax Map: 2308**
**Parcel: 2.3**

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Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

**HARRISON COUNTY PLANNING COMMISSION**

**BY:** _____
**James Richards, Code Officer**

3911

7018 1830 0001 3940 9604

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Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $ 3.05
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$ .68

Total Postage and Fees
$ 7.58

Postmark Here

6/8/22

Sent To
Rondallyn A Liscomb

Street and Apt. No., or PO Box No.
71 Roseberry Dr.

City, State, ZIP+4®
Bridgeport, WV 26330-8800

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
Rondallyn A Liscomb
71 Roseberry Dr.
Bridgeport, WV 26330-8800

9590 9402 4665 8323 1086 22

2. Article Number (Transfer from service label)
7018 1830 0001 3940 9604

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature
X [signature] ☐ Agent ☐ Addressee

B. Received by (Printed Name) | C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

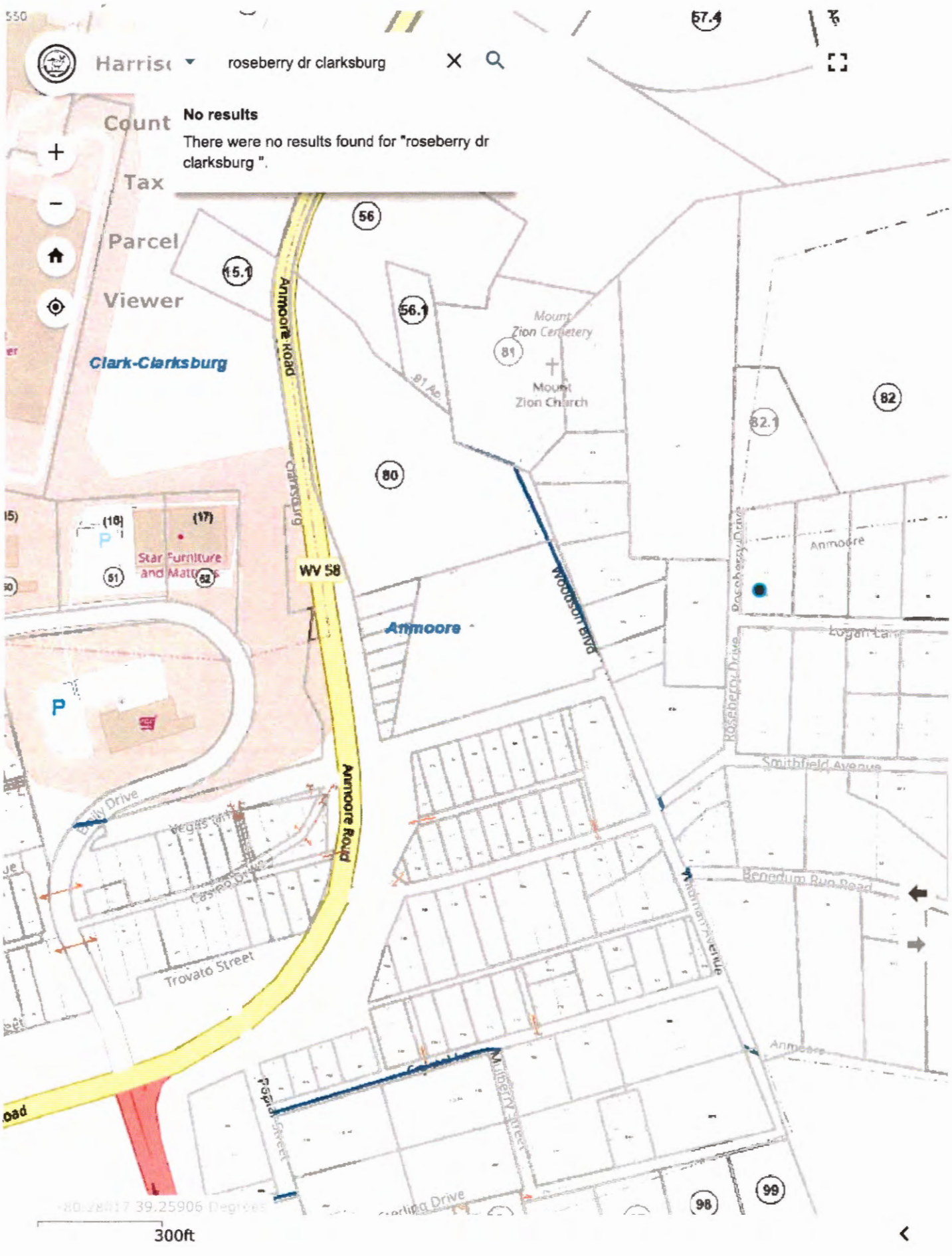

Network:Jun 8, 2022 at 12:
Local:Jun 8, 2022 at 12:
+39.2610
71
Anmo
Remark: Coun

15-2308

2.3




Harris
roseberry dr clarksburg
No results
There were no results found for "roseberry dr clarksburg ".
Parcel
-80.27983 39.26105 Degrees
40ft



Harris
roseberry dr clarksburg
No results
There were no results found for "roseberry dr clarksburg ".
Count
Tax
Parcel
Viewer
Clark-Clarksburg
Anmoore Road
Clarksburg
WV 58
Anmoore
Woodson Blvd
Mount Zion Cemetery
Mount Zion Church
Star Furniture and Mattress
Roseberry Drive
Logan Lane
Smithfield Avenue
Benedum Run Road
Trovato Street
Casino Drive
Mulberry Street
Poplar Street
Sterling Drive
56
56.1
15.1
81
81 Ac
80
82
82.1
57.4
98
99
(16)
(17)
51
52
300ft




Sheriff of Harrison County • 301 West Main Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

**Harrison County Real Property - Tax Year: 2021**

**Ticket Number:** 0000051527 **Account Number:** 06923100

**District:** 15 - SIMPSON-OUTSIDE **More Info:** Details

| | |
|---|---|
| **Owner Name:** LIPSCOMB RONDALLYN A<br>**In Care of:**<br>**Address:** 71 ROSEBERRY DR<br>BRIDGEPORT WV 263308800<br>**Lending Inst:** | **Property:** 1 AC OWN A HOME ADDN<br>ANMOORE RUN<br>**Map:** 2308 **Parcel:** 0002 0003 0000<br>**Lot Size:** **Acreage:**<br>**Book:** 1602 **Page:** 1011 |

| Tax Class: | Homestead Exemption: | Back Tax: | Exoneration: | Prior Delinquents: | Special Disposition: |
|---|---|---|---|---|---|
| 2 | | | | | Redeemed |

**DUE:** First Half: **Paid** Second Half: **Paid** Total Due: **none due**

## ASSESSMENT:

| Assessment | GROSS | NET | TAX (1/2 Year) |
|---|---|---|---|
| Land | 19440 | 19440 | |
| Building | 36000 | 36000 | |
| Total | 55440 | 55440 | 322.77 |

## PAYMENTS RECEIVED:

| | First Half | Second Half |
|---|---|---|
| Net | 322.77 | 322.77 |
| Discount | .00 | .00 |
| Interest | 19.37 | 4.84 |
| Total | 342.14 | 347.61 |
| Date | 05/23/2022 | 05/23/2022 |

Format for Printer

Click here to begin a new search.

Software Systems, Inc.
33 South University Avenue
Morgantown, WV 26506

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HARRISON COUNTY COURT HOUSE


# Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673



COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II


Rondallyn A. Lipscomb
71 Roseberry Drive
Bridgeport, WV 26330
District 15 Tax Map 2308 Parcel 2.3
Case # 491 Anmoore

August 23, 2022

**NOTICE OF HEARING**

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, October 19, 2022 at 9:10 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

**Harrison County Sheriff's Office**
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 178442
Process # CIV22-05342
Docket # 491
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
RONDALLYN A LIPSCOMB }
Defendant }

I hereby certify that on the **23rd day of August, 2022**, **a NOTICE OF HEARING**, in the above entitled action, came into my hand for service. That on the **9th day of September, 2022** at **3:25 PM**, in said county, **I did serve the documents on RONDALLYN A LIPSCOMB**.
Served the within **a NOTICE OF HEARING** on the within named **RONDALLYN LIPSCOMB** by delivering a copy of the within **a NOTICE OF HEARING** to him/her in person at **71 ROSEBERRY DR, BRIDGEPORT, WV 26330** in Harrison County, West Virginia, on the**9th day of September, 2022** at **3:25 PM**.

| Item | Disburse To | Amount Owed | Amount Paid |
|---|---|---|---|
| | | **Total Owed** | **$0.00** |
| | | **Total Paid** | **$0.00** |
| | | **Uncollectible** | **$0.00** |
| | | **Remaining** | **$0.00** |

**Invoice #** IN202206187
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

**Comments**

**Date Returned 9/9/22**

**Signed** _____ **Date** 9 Sept 2022

Robert Matheny
Harrison County
By: Dawn Bourgeois
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945



HARRISON COUNTY COURT HOUSE

# Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

Rondallyn A. Lipscomb
71 Roseberry Drive
Bridgeport, WV 26330
District 15 Tax Map 2308 Parcel 2.3
Case # 491 Anmoore

August 23, 2022

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Charlotte Shaffer, Planning Director

5342

7018 1830 0001 3940 4111

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Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

Aug 23 22

Sent To
Rondallyn Lipscomb
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
Rondally A. Lipscomb
71 Roseberry Drive
Bridgeport WV 26330

9590 9402 4664 8323 2200 29

7018 1830 0001 3940 4111

2. Article Number *(Transfer from service label)*

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature
X

B. Received by *(Printed Name)* C. Dat

D. Is delivery address different from item 1? If YES, enter delivery address below:

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ rtified Mail Restricted Delivery
- ☐ llect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail
- ☐ Registered
- ☐ Registered Delivery
- ☐ Return Rece Merchandise
- ☐ Signature Co
- ☐ Signature Co Restricted D

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Retur

10:45 AM

IN THE COUNTY COMMISSION OF Harrison COUNTY, WEST VIRGINIA

**ORDER ADMINISTRATIVELY CLOSING DELINQUENT OR UNPROGRESSED ESTATES**

1. Pursuant to the provisions of West Virginia Code § 44-2-19a, the County Commission entered an Order to Show Cause against the personal representatives of the below estates on the 29th day of June, 2022, requiring the respective appointed personal representatives to file a statement within thirty (30) days after the mailing of the specific Order to show cause why the County Commission should not find the personal representative delinquent in his or her administration of the respective estate and why the County Commission should not remove the personal representative from office, administratively close the estate, or take such other action against the personal representative as may be proper as allowed by the laws of the State of West Virginia.

2. At a previous date, the County Clerk mailed a specific Order to the appointed personal representatives and to other interested parties, and more than thirty (30) days after the mailing of the specific Orders have elapsed.

3. The personal representatives are still delinquent in his or her administration of their respective estates, or the County Clerk has received no verified statement of the personal representatives, or upon review of any statement received by the County Clerk, the Clerk found and determined that good cause has not been shown.

4. At a previous date, the County Clerk mailed a Report and Notice to the appointed personal representatives and other interested parties so informing the personal representatives that GOOD CAUSE HAS NOT BEEN SHOWN and notifying the personal representatives and other interested parties of the hearing before the County Commission to be held on the 19th day of October, 2022.

5. A Notice of the hearing before the County Commission to be held on the 19th day of October, 2022 was published on the 6th day of September, 2022 in Clarksburg Exponent, a newspaper of general circulation in this County in accordance with the provisions of law.

6. A hearing before the County Commission in this matter was held on the 19th day of October, 2022, at 10:45 am o'clock, at the Courthouse.

7. At the hearing, no good cause was shown by any person or otherwise known to the County Commission as to why the following estates should not be administratively closed.

NOW, THEREFORE, upon consideration of all of the above, the County Commission **FINDS** that, pursuant to the provisions of West Virginia Code § 44-2-19a, the following estates are delinquent or have not been duly closed within a period of three years from the opening of such estates and in which no progress, or unsatisfactory progress, has been made toward the settlement of such estates, and the County Commission does hereby **ORDER** that the appointed personal representatives appearing below are **REMOVED** from office and the below estates are **ADMINISTRATIVELY CLOSED**, all in accordance with the laws of the State of West Virginia. Any bond of the below named personal representatives who has been hereby removed, and the sureties or obligors thereon, shall remain and be open and liable for action in accordance with law including the provisions of West Virginia Code § 44-1-26.

| Name of Decedent | Name of Personal Representative | Decedent's Date of Death | Status |
|---|---|---|---|
| Leah Verona Burnside | Karen L. Hayhurst | 1/6/19 | Removed and Closed |
| Kimberly Ann Cassella | Mark A. Cassella | 12/17/18 | Removed and Closed |
| James Victor Coffman, Jr. | Lucy Flanigan | 12/7/18 | Removed and Closed |
| Cynthia R. Golden | Devin R. Mclellan | 8/20/17 | Removed and Closed |
| Romeo Darrell Green | Phillip Darrell Green | 8/15/1997 | Removed and Closed |
| Betty Carole Hardman | David S. Davisson | 2/9/19 | Removed and Closed |
| Brian Kingsley Heavener | Darlene Heavener | 11/9/18 | Removed and Closed |
| Willard Jeffrey Herron | Lora S. Herron | 12/31/18 | Removed and Closed |
| | | | Removed and Closed |
| Mary Lee Hines | Kristine Lee Crutch | 8/29/17 | Removed and Closed |
| Donald Honaker, Sr. | Jessica Denice Dinges | 12/24/15 | Removed and Closed |
| | | | Removed and Closed |
| Carl Jay James | Carolyn James | 10/19/18 | Removed and Closed |
| Paul Jones | Kim Delanko | 2/23/19 | Removed and Closed |
| Charles Paul Kovalan | Anne Kovalan/Santoni | 8/24/12 | Removed and Closed |
| Brantley Jared Langford | Julie Garvin | 1/7/19 | Removed and Closed |

All of which is accordingly ADJUDGED, ORDERED, and DECREED this 19 day of October, 2022.

County Commissioner, President

County Commissioner

County Commissioner

NOW, THEREFORE, upon consideration of all of the above, the County Commission **FINDS** that, pursuant to the provisions of West Virginia Code § 44-2-19a, the following estates are delinquent or have not been duly closed within a period of three years from the opening of such estates and in which no progress, or unsatisfactory progress, has been made toward the settlement of such estates, and the County Commission does hereby **ORDER** that the appointed personal representatives appearing below are **REMOVED** from office and the below estates are **ADMINISTRATIVELY CLOSED**, all in accordance with the laws of the State of West Virginia. Any bond of the below named personal representatives who has been hereby removed, and the sureties or obligors thereon, shall remain and be open and liable for action in accordance with law including the provisions of West Virginia Code § 44-1-26.

| Name of Decedent | Name of Personal Representative | Decedent's Date of Death | Status |
|---|---|---|---|
| Joyce Ellen Ladanye | Brian Steve Ladanye | 10/19/18 | Removed and Closed |
| Rose Marie Lopez | Samuel Lopez | 4/2/19 | Removed and Closed |
| Michael George Lucas | Brenda Lucas | 2/15/19 | Removed and Closed |
| | | | Removed and Closed |
| Terry L. McClain | Donna J. Mcclain | 3/12/14 | Removed and Closed |
| James Thomas McDowell | Andria Lafontaine | 11/23/18 | Removed and Closed |
| Dennis Mazza | Allessandra Maria St. Clair | 3/4/19 | Removed and Closed |
| Carole Jeanne Monroe | William Craig Monroe | 5/29/19 | Removed and Closed |
| John W. Oldaker, Jr. | Erin K. Oldaker | 1/23/19 | Removed and Closed |
| | | | Removed and Closed |
| Eula Mae Rhodes | Leslie Andrew Thomas | 3/6/19 | Removed and Closed |
| Buckley Ray Rush | Robin Rush | 12/21/12 | Removed and Closed |
| James Salerno | Pamela Gemondo | 2/24/19 | Removed and Closed |
| Bernadette Sandy | Barbara Cook | 12/14/18 | Removed and Closed |
| Linda M. Seifert | Louis C. Zall | 2/24/19 | Removed and Closed |
| | | | Removed and Closed |

All of which is accordingly ADJUDGED, ORDERED, and DECREED this 19 day of October, 2022.

County Commissioner, President

County Commissioner

County Commissioner

NOW, THEREFORE, upon consideration of all of the above, the County Commission **FINDS** that, pursuant to the provisions of West Virginia Code § 44-2-19a, the following estates are delinquent or have not been duly closed within a period of three years from the opening of such estates and in which no progress, or unsatisfactory progress, has been made toward the settlement of such estates, and the County Commission does hereby **ORDER** that the appointed personal representatives appearing below are **REMOVED** from office and the below estates are **ADMINISTRATIVELY CLOSED**, all in accordance with the laws of the State of West Virginia. Any bond of the below named personal representatives who has been hereby removed, and the sureties or obligors thereon, shall remain and be open and liable for action in accordance with law including the provisions of West Virginia Code § 44-1-26.

| Name of Decedent | Name of Personal Representative | Decedent's Date of Death | Status |
|---|---|---|---|
| Yolanda Shellhammer | Paul T. Shellhammer | 1/3/19 | Removed and Closed |
| Rebeca Lynne Smith | Terry A. Smith | 3/7/19 | Removed and Closed |
| Steven Brian Thompson | Steven Andrew Thompson | 5/4/19 | Removed and Closed |
| Veronica Frances Vincent | Emory B. Vincent | 3/8/19 | Removed and Closed |
| Cynthia Ware | Robert Brady | 4/2/19 | Removed and Closed |
| Kenneth Williams | Mark Kenneth Williams | 4/17/19 | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |
| | | | Removed and Closed |

All of which is accordingly ADJUDGED, ORDERED, and DECREED this 19 day of October, 2022.

County Commissioner, President

County Commissioner

County Commissioner

LIST OF DELINQUENT OR UNPROGRESSED ESTATES
REPORT OF THE COUNTY CLERK DATED June 30, 2022
PURSUANT TO WEST VIRGINIA CODE 44-2-19a

| DECEDENT'S NAME | PERSONAL REPRESENTATIVE | DATE OF DEATH | DATE OF APPOINTMENT | DATE ORDER MAILED | 30 DAY DEADLINE |
|---|---|---|---|---|---|
| | | | | | |
| Leah Verona Burnside | Karen L Hayhurst | 01/06/2019 | 04/25/2019 | 06/30/2022 | 07/30/2022 |
| Kimberly Ann Cassella | Mark A. Cassella | 12/17/2018 | 01/07/2019 | 06/30/2022 | 07/30/2022 |
| James Victor Coffman Jr. | Lucy Flanigan | 12/07/2018 | 12/14/2018 | 06/30/2022 | 07/30/2022 |
| | | | | | |
| Cynthia R. Golden | Devin R. Golden Mclellan | 09/20/2017 | 07/03/2019 | 06/30/2022 | 07/30/2022 |
| Romeo Darrell Green | Phillip Darrell Green | 08/15/1997 | 08/20/1997 | 06/30/2022 | 07/30/2022 |
| Betty Carole Hardman | David S. Davisson | 02/09/2019 | 04/09/2019 | 06/30/2022 | 07/30/2022 |
| | | | | | |
| Brian Kingsley Heavener | Darlene Heavener | 11/09/2018 | 03/12/2019 | 06/30/2022 | 07/30/2022 |
| Willard Jeffrey Herron | Lora S. Herron | 12/31/2018 | 01/29/2019 | 06/30/2022 | 07/30/2022 |
| Mary Lee Hines | Kristine Lee Crutch | 08/29/2017 | 10/04/2017 | 06/30/2022 | 07/30/2022 |
| Donald Honaker Sr. | Jessica Denice Dinges | 12/24/2015 | 02/12/2019 | 06/30/2022 | 07/30/2022 |
| Carl Ray James | Carolyn James | 10/19/2018 | 01/02/2019 | 06/30/2022 | 07/30/2022 |
| Paul Jones | Kim Delanko | 02/23/2019 | 03/25/2019 | 06/30/2022 | 07/30/2022 |
| Charles Paul Kovalan | Anne Louise Kovalan-Santoni | 08/24/2012 | 09/21/2012 | 06/30/2022 | 07/30/2022 |
| Joyce Ellen Ladanye | Brian Steve Ladanye | 10/19/2018 | 12/13/2018 | 06/30/2022 | 07/30/2022 |
| Brantley Jared Langford | Julie Garvin | 01/07/2019 | 02/11/2019 | 06/30/2022 | 07/30/2022 |
| Rose Marie Lopez | Samuel Lopez | 04/02/2019 | 04/15/2019 | 06/30/2022 | 07/30/2022 |
| Michael George Lucas | Brenda Lucas | 02/15/2019 | 03/13/2019 | 06/30/2022 | 07/30/2022 |

# NOTES

[redacted]

Karen Hayhurst said to close - no appraisement - two claims

Attorney advised to close - unpaid claims - no decision on lawsuit at this time.

[redacted]

Will try to file appraisement form ASAP. 7/13/22

[redacted]

Can't locate sister to sign off. Please close.

| | | | | | |
|---|---|---|---|---|---|
| Terry L McClain | Donna J. McClain | 03/12/2014 | 03/08/2016 | 06/30/2022 | 07/30/2022 |
| James Thomas McDowell | Andria Lafontaine | 11/23/2018 | 02/05/2019 | 06/30/2022 | 07/30/2022 |
| Dennis Mazza I | Allessandra-Maria (Mazza) St. Clair | 03/04/2019 | 03/29/2019 | 06/30/2022 | 07/30/2022 |
| Carole Jeanne Monroe | William Craig Monroe | 05/29/2019 | 07/02/2019 | 06/30/2022 | 07/30/2022 |
| John W. Oldaker Jr. | Erin K. Oldaker | 01/23/2019 | 02/27/2019 | 06/30/2022 | 07/30/2022 |
| Eula Mae Rhodes | Leslie Andrew Thomas | 03/06/2019 | 03/29/2019 | 06/30/2022 | 07/30/2022 |
| [redacted] | | | | | |
| Buckley Ray Rush | Robin Rush | 12/21/2012 | 05/08/2019 | 06/30/2022 | 07/30/2022 |
| James Salerno | Pamela Marie Gemondo | 02/24/2019 | 07/02/2019 | 06/30/2022 | 07/30/2022 |
| Bernadette Sandy | Barbara Cook | 12/14/2018 | 02/05/2019 | 06/30/2022 | 07/30/2022 |
| Linda M. Seifert | Louis C. Zall | 02/24/2019 | 02/26/2019 | 06/30/2022 | 07/30/2022 |
| Yolanda Shelhammer | Paul T. Shelhammer | 01/03/2019 | 02/08/2019 | 06/30/2022 | 07/30/2022 |
| Rebecca Lynne Smith | Terry A. Smith | 03/07/2019 | 05/21/2019 | 06/30/2022 | 07/30/2022 |
| [redacted] | | | | | |
| Steven Brian Thompson | Steven Andrew Thompson | 05/04/2019 | 05/23/2019 | 06/30/2022 | 07/30/2022 |
| Veronica Frances Vincent | Emory B Vincent | 03/08/2019 | 05/02/2019 | 06/30/2022 | 07/30/2022 |
| Cynthia Ware | Robert Brady | 04/02/2019 | 04/17/2019 | 06/30/2022 | 07/30/2022 |
| Kenneth D Williams | Mark Kenneth Williams | 04/17/2019 | 05/16/2019 | 06/30/2022 | 07/30/2022 |

Andria Lafontaine called - please close estate.

[redacted]

Mark Shelhammer called. Executor is deceased. Thinks Yolanda had a life estate

[redacted]

No assets other than a mobile home valued at less than $100.00 - Go ahead and close.

No appraisement done - claim filed - Son asked for Commission to close.

3-A

# PAYROLL CHANGE NOTICE

| DATE OF CHANGE | EMPLOYEE # | SOCIAL SECURITY NO | |
|---|---|---|---|
| 10/5/2022 | | | |
| NAME Kelsi Andrews | | ADDRESS | |
| PHONE | CITY/STATE/ZIP | DEPARTMENT 911 | SHIFT |

## THE CHANGE(S):

| ✓ All Applicable Boxes | FROM | TO |
|---|---|---|
| ☐ DEPARTMENT | | |
| ☒ JOB | | |
| ☐ SHIFT | | |
| ☐ RATE | | |
| ☐ ADDRESS/PHONE | | |
| ☐ BENEFIT PLAN | | |
| ☐ OTHER _____ | | |
| ☐ OTHER _____ | | |

## THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☒ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Employee Resignation - Declined Job Offer after prior acceptance

## AUTHORIZATION:

| EMPLOYEE SIGNATURE | DATE |
|---|---|
| SUPERVISOR SIGNATURE [signature] | DATE 10/5/2022 |
| HUMAN RESOURCES MANAGER [signature] | DATE 10/12/2022 |

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Amsterdam

# PAYROLL CHANGE NOTICE

3-B

| DATE OF CHANGE | EMPLOYEE # | SOCIAL SECURITY NO |
|---|---|---|
| 10/9/2022 | | \| \| \|-\| \| \|-\| \| \| \| \| |
| NAME TREVOR VANCE | | ADDRESS |
| PHONE | CITY/STATE/ZIP | DEPARTMENT 911 / SHIFT |

## THE CHANGE(S):

| ✓ All Applicable Boxes | FROM | TO |
|---|---|---|
| ☐ DEPARTMENT | | |
| ☐ JOB | | |
| ☐ SHIFT | | |
| ☐ RATE | | |
| ☐ ADDRESS/PHONE | | |
| ☐ BENEFIT PLAN | | |
| ☒ OTHER LWP FMLA | | |
| ☐ OTHER _____ | | |

## THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) 83.80 HOURS 4.20 HOURS SAVE W/O PAY FOR PAY PERIOD ENDING 10/9/2022

## AUTHORIZATION:

| | |
|---|---|
| EMPLOYEE SIGNATURE | DATE |
| SUPERVISOR SIGNATURE | DATE 10/12/2022 |
| HUMAN RESOURCES MANAGER | DATE |

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Amsterdam®

# PAYROLL CHANGE NOTICE

3-C

| DATE OF CHANGE | EMPLOYEE # | SOCIAL SECURITY NO |
|---|---|---|
| 10/19/2022 | | |

| NAME | ADDRESS |
|---|---|
| Taylor Evans | |

| PHONE | CITY/STATE/ZIP | DEPARTMENT | SHIFT |
|---|---|---|---|
| | | Security | On Call |

## THE CHANGE(S):

| ✓ All Applicable Boxes | FROM | TO |
|---|---|---|
| ☐ DEPARTMENT | | |
| ☐ JOB | | |
| ☑ SHIFT | On Call | |
| ☐ RATE | | |
| ☐ ADDRESS/PHONE | | |
| ☐ BENEFIT PLAN | | |
| ☐ OTHER _____ | | |
| ☐ OTHER _____ | | |

## THE REASON FOR THE CHANGE(S):

- ■ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Part-Time Courthouse Security

## AUTHORIZATION:

| EMPLOYEE SIGNATURE | DATE |
|---|---|
| SUPERVISOR SIGNATURE Rob G. Mathey, Sheriff | DATE 10/13/2022 |
| HUMAN RESOURCES MANAGER | DATE |

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# PAYROLL CHANGE NOTICE

3-D.

| DATE OF CHANGE | EMPLOYEE # | SOCIAL SECURITY NO |
|---|---|---|
| 10/19/2022 | | \| \| \| - \| \| - \| \| \| \| |

| NAME | ADDRESS |
|---|---|
| Brandon Mollohan | |

| PHONE | CITY/STATE/ZIP | DEPARTMENT | SHIFT |
|---|---|---|---|
| | | Security | On Call |

## THE CHANGE(S):

| ✓ All Applicable Boxes | FROM | TO |
|---|---|---|
| ☐ DEPARTMENT | | |
| ☐ JOB | | |
| ☑ SHIFT | On Call | |
| ☐ RATE | | |
| ☐ ADDRESS/PHONE | | |
| ☐ BENEFIT PLAN | | |
| ☐ OTHER _____ | | |
| ☐ OTHER _____ | | |

## THE REASON FOR THE CHANGE(S):

- ■ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Part-Time Courthouse Security

## AUTHORIZATION:

| EMPLOYEE SIGNATURE | DATE |
|---|---|
| SUPERVISOR SIGNATURE Kathy G. Mathy, Sheriff | DATE 10/13/2022 |
| HUMAN RESOURCES MANAGER | DATE |

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4-A

At the regular meeting of the County Commission of Harrison County held on Wednesday, September 28, 2022, Commissioners Susan J. Thomas, David Hinkle, and Patsy Trecost II were present. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and Johnny Davis, from IT department led those present in prayer and in the Pledge of Allegiance to the Flag. All motions passed unanimously unless otherwise noted.

Appointments:

9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

9:05 A.M. --- Russell & Melissa Rogers --- Public Nuisance --- Mt. Clare – Trecost made a motion to send to Circuit Court. Motion carried.

9:15 A.M. --- Hearing --- Watson Estate – Latecia Watson, daughter of deceased, Alan Watson, brother of deceased, and Susan Watson, sister-in-law of deceased were present. Trecost made a motion to approve the copy of the will for probate. Motion carried.

9:25 A.M. --- Kelly Allen, Executive Director, WV Center on Budget & Policy --- How 2nd Amendment would Impact Harrison County if Passed in November Election – Kelly Allen, Executive Director of WV Center on Budget and Policy gave an overview of the Property Tax Amendment. Ms. Allen stated that basically 27% of budget would be carved out and those property taxes would be given to the authority of the legislature. Ms. Allen talked about the impact on school levy and vital services levy. Harrison County could lose a quarter of their funds from exemption of taxes. Harrison County could lose $18,500,000.00. Laura Pysz-Laulis, County Administrator, stated she asked the elected officials to looks at their budget and see what impact 18% would make to their department, if the cuts are approved. Rachel Romano, Prosecutor, stated if she had to lose 18% of her budget, that would be $395,000.00 of her budget and the overwhelming majority of her budget is personnel. Romano stated she would lose 5 of her 22 people. Robert Matheny, Sheriff, stated that if he had to cut his budget 18%, he could potentially lose 11 deputies. Rocky Romano, Assessor, stated that if he had to cut his budget 18%, he would lose 3 or 4 people. Albert Marano, Circuit Clerk, stated the loss would be $150,000.00 of his budget and that it would be catastrophic.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period - None
2. Consent Agenda – Trecost made a motion to approve. Motion carried.
3. Payroll Change Notices: Trecost made a motion to approve. Motion carried.
   A. Hunter Allen --- New Hire --- Effective 10-10-2022 ---- E911
   B. Kelsi Andrews --- New Hire --- Effective 10-10-2022 --- E911
   C. Tara Hodge --- Resignation ---Effective 09-29-2022 --- Animal Control
4. Minutes and /or Amended Minutes of Previous Meeting: Hinkle made a motion to approve as presented. Motion carried.
   A. Regular Meeting Minutes --- 08-31-2022
   B. Special Meeting Minutes --- 08-25-2022
5. Requisitions --- Purchase Orders --- Invoices – Trecost made a motion to approve. Motion carried.
   A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost made a motion to approve A & B. Motion carried.
   A. Exonerations --- Exhibit A
   B. Corrective Tickets --- Exhibit B
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: Trecost made a motion to approve A & B. Motion carried.
   A. Requisition for Payment No. 57 --- Steptoe & Johnson $11,191.76
   B. Requisition for Payment No. (09-28-2022) --- Jackson Kelly $158.40
8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County) – Laura Pysz-Laulis, County Administrator, stated they have an appointment on Friday and will have more information to bring back then.
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: - Trecost made a motion to approve. Hinkle asked if legal was OK with it. Motion carried.
   A. Requisition Number: #73 --- Rycon Construction Inc. $120,276.06
10. Review – Discuss - Consider Lake Floyd --- PSD 1st Draw ARPA Funds Allotment $133,149.77 – Hinkle made a motion to approve. Motion carried.

11. Review - Discuss – Consider Permission to Travel --- Paul Bump --- Camp Dawson, Preston County --- 09-25-2022 to 09-29-2022 --- SIEC Meeting --- E911 – Trecost made a motion to approve. Motion carried.
12. Review – Discuss – Consider Otis Service & Repair of Elevator --- Jail Annex --- Storm Damaged – Hinkle asked what fund the repair would come out of. Laura Pysz-Laulis, County Administrator, stated it would come out of the Courthouse Improvement Fund. Thomas asked if the water issue has been resolved. Trecost made a motion to move forward and approve. Trecost and Thomas voted yes. Hinkle voted no. Motion carried.
13. Review – Discuss – Consider Permission to Travel --- Laura Pysz --- 10-16-2022 to 10-18-2022 Glade Springs Resort, Daniels, WV --- WV Educational Conference on Litter Control & Solid Waste Management - Trecost made a motion to approve. Hinkle asked why someone from Planning Department was not attending. Motion carried.
14. Review – Discuss – Consider A Resolution Authorizing the County to Purchase and Request for Qualified Expenditures by the Harrison County Clerk's Office as per the 2022 HAVA Security Grant Program - Gina Jones, Grant Coordinator, gave background on the storage security grant. Trecost made a motion to approve and move forward with the application and to affix signatures. Motion carried.
15. Review – Discuss – Consider Paying IT Interns $12.00 per Hour (Temp. Employees) – Trecost made a motion to approve. Motion carried.
16. Review – Discuss – Consider Proposed List of Commission Meetings & Schedule for Rest of 2022 – Thomas made a motion to accept as presented. Hinkle requested the October 5th date be moved to October 6th. Thomas amended her motion to include the moving of the October 5th date to October 6th. Motion carried.
17. Administrator's Report - None
18. Commissioner Comments – Questions – Hinkle asked to reserve comment until after the 9:25 am presentation by Kelly Allen, Executive Director, WV Center on Budget and Policy.

Trecost made a motion to adjourn.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan J. Thomas, President Date

| CHECK STATUS | VOID POSTDATE | CHECK NUMBER | CASH CODE | VENDOR NUMBER | VENDOR NAME | CHECK DATE | CHECK POST | RETURN DATE | CHECK AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| O | | 114496 | 01C01 | 32014 | WV PUB EMP RETIE SYS CQ | 09/14/2022 | 09/2022 | | 57498.10 |
| O | | 114497 | 01C01 | 32020 | WV PUB EMP RETIRE SYS E | 09/14/2022 | 09/2022 | | 30773.90 |
| O | | 114498 | 01C01 | 32221 | WV DEP SHERIFFS RET SYS | 09/14/2022 | 09/2022 | | 24748.81 |
| O | | 114499 | 01C01 | 32222 | WV DEP SHERIFFS RET SYS | 09/14/2022 | 09/2022 | | 37851.22 |
| O | | 114500 | 01C01 | 12022 | CLARKSBURG FED CRED UNION | 09/16/2022 | 09/2022 | | 19510.79 |
| O | | 114501 | 01C01 | 12509 | CAIC PRIMARY ACCOUNT | 09/16/2022 | 09/2022 | | 57.84 |
| O | | 114502 | 01C01 | 14007 | THE EQUITABLE | 09/16/2022 | 09/2022 | | 233.00 |
| O | | 114503 | 01C01 | 24265 | GREAT-WEST TRUST CO LLC | 09/16/2022 | 09/2022 | | 172.71 |
| O | | 114504 | 01C01 | 25102 | NATIONWIDE RETIREMENT | 09/16/2022 | 09/2022 | | 599.58 |
| O | | 114505 | 01C01 | 10002 | ACE HARDWARE INC | 09/20/2022 | 09/2022 | | 90.05 |
| O | | 114506 | 01C01 | 10006 | AMTOWER AUTO SUPPLY INC | 09/20/2022 | 09/2022 | | 41.28 |
| O | | 114507 | 01C01 | 10008 | APPALACHIAN TIRE PRODUCTS | 09/20/2022 | 09/2022 | | 1751.16 |
| O | | 114508 | 01C01 | 10044 | ARC OF HARRISON COUNTY | 09/20/2022 | 09/2022 | | 400.00 |
| O | | 114509 | 01C01 | 10046 | ASPHALT KINGS, LLC | 09/20/2022 | 09/2022 | | 3516.98 |
| O | | 114510 | 01C01 | 10089 | SCOTT B GOODWIN DBA | 09/20/2022 | 09/2022 | | 90.00 |
| O | | 114511 | 01C01 | 10101 | MON POWER | 09/20/2022 | 09/2022 | | 3589.22 |
| O | | 114512 | 01C01 | 10136 | ADVANCE AUTO PARTS INC | 09/20/2022 | 09/2022 | | 61.16 |
| O | | 114513 | 01C01 | 10217 | ALL PETS ANIMAL CLINIC | 09/20/2022 | 09/2022 | | 160.31 |
| O | | 114514 | 01C01 | 10358 | ANYTIME FITNESS | 09/20/2022 | 09/2022 | | 288.00 |
| O | | 114515 | 01C01 | 11042 | BENNY'S BOOT HILL | 09/20/2022 | 09/2022 | | 170.91 |
| O | | 114516 | 01C01 | 11382 | BRUCETON PETROLEUM CO INC | 09/20/2022 | 09/2022 | | 9736.93 |
| O | | 114517 | 01C01 | 11479 | SHINNSTON ACE HARDWARE | 09/20/2022 | 09/2022 | | 38.48 |
| O | | 114518 | 01C01 | 12005 | CHENOWETH FORD INC | 09/20/2022 | 09/2022 | | 548.23 |
| O | | 114519 | 01C01 | 12019 | CLARKSBURG WATER BOARD | 09/20/2022 | 09/2022 | | 1444.82 |
| O | | 114520 | 01C01 | 12146 | CDW GOVERNMENT INC | 09/20/2022 | 09/2022 | | 1643.78 |
| O | | 114521 | 01C01 | 12217 | CITY NET, LLC | 09/20/2022 | 09/2022 | | 11155.74 |
| O | | 114522 | 01C01 | 12614 | CREDENTIAL RESEARCH LLC | 09/20/2022 | 09/2022 | | 107.00 |
| O | | 114523 | 01C01 | 12696 | CANON FINANCIAL | 09/20/2022 | 09/2022 | | 1804.20 |
| O | | 114524 | 01C01 | 14256 | SCALISE INDUSTRIES CORP | 09/20/2022 | 09/2022 | | 4691.04 |
| O | | 114525 | 01C01 | 15001 | FISHER AUTO PARTS INC | 09/20/2022 | 09/2022 | | 57.59 |
| O | | 114526 | 01C01 | 15041 | FEDERAL EXPRESS CORP | 09/21/2022 | 09/2022 | | 96.99 |
| O | | 114527 | 01C01 | 15149 | FRONTIER | 09/21/2022 | 09/2022 | | 387.38 |
| O | | 114528 | 01C01 | 15221 | FIFTH THIRD BANK | 09/21/2022 | 09/2022 | | 476.27 |
| O | | 114529 | 01C01 | 16223 | THEODORE A GLANCE MA | 09/21/2022 | 09/2022 | | 995.00 |
| O | | 114530 | 01C01 | 17015 | HARRISON COUNTY BANK | 09/21/2022 | 09/2022 | | 34395.48 |
| O | | 114531 | 01C01 | 17288 | HEASTER-HART LLC | 09/21/2022 | 09/2022 | | 4300.00 |
| O | | 114532 | 01C01 | 17355 | HINKLE COUNSELING & | 09/21/2022 | 09/2022 | | 263.52 |
| O | | 114533 | 01C01 | 19001 | JAMES & LAW COMPANY | 09/21/2022 | 09/2022 | | 343.73 |
| O | | 114534 | 01C01 | 19005 | JT MARTIN FIRE/SAFETY INC | 09/21/2022 | 09/2022 | | 634.98 |
| O | | 114535 | 01C01 | 19156 | JOHNSON'S FIRE EQUIP CO | 09/21/2022 | 09/2022 | | 1029.00 |
| O | | 114536 | 01C01 | 20132 | KAY CASTO & CHANEY PLLC | 09/21/2022 | 09/2022 | | 700.50 |
| O | | 114537 | 01C01 | 22006 | VISUAL EDGE, INC DBA | 09/21/2022 | 09/2022 | | 473.00 |
| O | | 114538 | 01C01 | 22071 | MISTI WILT, CCR | 09/21/2022 | 09/2022 | | 38.50 |
| O | | 114539 | 01C01 | 22149 | WASTE MANAGEMENT WV INC | 09/21/2022 | 09/2022 | | 1351.93 |
| O | | 114540 | 01C01 | 22294 | JOHN JOE MADIA | 09/21/2022 | 09/2022 | | 43.88 |
| O | | 114541 | 01C01 | 22613 | MUNICIPAL EMERGENCY SVCS | 09/21/2022 | 09/2022 | | 3948.71 |
| O | | 114542 | 01C01 | 23220 | NCWV VETERINARY | 09/21/2022 | 09/2022 | | 1738.80 |
| O | | 114543 | 01C01 | 23267 | NCWV MEDIA | 09/21/2022 | 09/2022 | | 1200.12 |
| O | | 114544 | 01C01 | 10485 | ATCOM SERVICES INC | 09/21/2022 | 09/2022 | | 1993.04 |
| O | | 114545 | 01C01 | 25162 | PITNEY BOWES | 09/21/2022 | 09/2022 | | 11711.96 |
| O | | 114546 | 01C01 | 26002 | QUALITY HOME AND OFFICE | 09/21/2022 | 09/2022 | | 8950.00 |

| CHECK STATUS | VOID POSTDATE | CHECK NUMBER | CASH CODE | VENDOR NUMBER | VENDOR NAME | CHECK DATE | CHECK POST | RETURN DATE | CHECK AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| O | | 114547 | 01C01 | 27034 | REEP GRAPHICS, LLC | 09/21/2022 | 09/2022 | | 100.00 |
| O | | 114548 | 01C01 | 27083 | WV REGIONAL JAIL AND | 09/21/2022 | 09/2022 | | 166848.50 |
| O | | 114549 | 01C01 | 27287 | ROBERTSON HEATING SUPPLY | 09/21/2022 | 09/2022 | | 416.90 |
| O | | 114550 | 01C01 | 28004 | SOFTWARE SYSTEMS INC | 09/21/2022 | 09/2022 | | 23624.21 |
| O | | 114551 | 01C01 | 28034 | SANDY'S SERVISTAR INC | 09/21/2022 | 09/2022 | | 91.77 |
| O | | 114552 | 01C01 | 28206 | SPEC PRINT INC | 09/21/2022 | 09/2022 | | 350.00 |
| O | | 114553 | 01C01 | 28314 | SOLARWINDS INC | 09/21/2022 | 09/2022 | | 680.00 |
| O | | 114554 | 01C01 | 28362 | STATE ELECTRIC SUPPLY INC | 09/21/2022 | 09/2022 | | 455.37 |
| O | | 114555 | 01C01 | 28421 | SHI INTERNATIONAL CORP | 09/21/2022 | 09/2022 | | 13.00 |
| O | | 114556 | 01C01 | 28463 | MATT SAYRE DBA | 09/21/2022 | 09/2022 | | 560.01 |
| O | | 114557 | 01C01 | 28506 | CHARLOTTE SHAFFER | 09/21/2022 | 09/2022 | | 121.50 |
| O | | 114558 | 01C01 | 28634 | STATIONERS INC | 09/21/2022 | 09/2022 | | 1527.72 |
| O | | 114559 | 01C01 | 29158 | TRAPUZZANO'S UNIFORMS | 09/21/2022 | 09/2022 | | 607.29 |
| O | | 114560 | 01C01 | 29228 | U.S.BANK NATIONAL ASSOC | 09/21/2022 | 09/2022 | | 85.06 |
| O | | 114561 | 01C01 | 29636 | TRITECH SOFTWARE SYSTEMS | 09/21/2022 | 09/2022 | | 1984.50 |
| O | | 114562 | 01C01 | 30024 | US CELLULAR | 09/21/2022 | 09/2022 | | 8715.71 |
| O | | 114563 | 01C01 | 30058 | UNIFIRST CORPORATION | 09/21/2022 | 09/2022 | | 527.93 |
| O | | 114564 | 01C01 | 32009 | WHALEY DISTRIB CO INC | 09/21/2022 | 09/2022 | | 105.94 |
| O | | 114565 | 01C01 | 32216 | WEST UNION BANK | 09/21/2022 | 09/2022 | | 8023.45 |
| O | | 114566 | 01C01 | 32251 | THE WATER SHOP INC | 09/21/2022 | 09/2022 | | 232.50 |
| O | | 114567 | 01C01 | 32512 | WEST VIRGINIA OUTDOOR | 09/21/2022 | 09/2022 | | 140.38 |
| O | | 114568 | 01C01 | 34007 | YMCA | 09/21/2022 | 09/2022 | | 32.00 |
| O | | 114569 | 01C01 | 32331 | WVCORP | 09/22/2022 | 09/2022 | | 452306.00 |
| O | | 114570 | 01C01 | 29653 | TRUIST BANK | 09/23/2022 | 09/2022 | | 4888.63 |
| | | | | | BANK ID 01 00075 CHECKS TO 00075 VENDORS FOR | | | | 960343.99 |
| O | | 004896 | 07C07 | 32014 | WV PUB EMP RETIE SYS CQ | 09/14/2022 | 09/2022 | | 14848.66 |
| O | | 004897 | 07C07 | 32020 | WV PUB EMP RETIRE SYS E | 09/14/2022 | 09/2022 | | 7962.43 |
| O | | 004898 | 07C07 | 12193 | CITY OF BRIDGEPORT | 09/15/2022 | 09/2022 | | 233.05 |
| O | | 004899 | 07C07 | 15149 | FRONTIER | 09/15/2022 | 09/2022 | | 2911.94 |
| O | | 004900 | 07C07 | 17010 | DOMINION ENERGY WEST | 09/15/2022 | 09/2022 | | 29.49 |
| O | | 004901 | 07C07 | 17217 | HARRISON RURAL ELECTRIC | 09/15/2022 | 09/2022 | | 3595.73 |
| O | | 004902 | 07C07 | 32059 | WV ENHANCED 911 COUNCIL | 09/15/2022 | 09/2022 | | 415.27 |
| O | | 004903 | 07C07 | 12022 | CLARKSBURG FED CRED UNION | 09/16/2022 | 09/2022 | | 5368.77 |
| O | | 004904 | 07C07 | 14007 | THE EQUITABLE | 09/16/2022 | 09/2022 | | 30.00 |
| O | | 004905 | 07C07 | 16013 | GENERAL COUNTY FUND | 09/16/2022 | 09/2022 | | 54979.67 |
| O | | 004906 | 07C07 | 25102 | NATIONWIDE RETIREMENT | 09/16/2022 | 09/2022 | | 220.00 |
| | | | | | BANK ID 07 00011 CHECKS TO 00011 VENDORS FOR | | | | 90595.01 |
| O | | 001775 | 08C08 | 13049 | DELL MARKETING LP | 09/15/2022 | 09/2022 | | 6555.87 |
| | | | | | BANK ID 08 00001 CHECKS TO 00001 VENDORS FOR | | | | 6555.87 |
| O | | 000306 | 22C22 | 14256 | SCALISE INDUSTRIES CORP | 09/15/2022 | 09/2022 | | 1765.00 |
| O | | 000307 | 22C22 | 30110 | UNITED RENTALS BRANCH BK1 | 09/15/2022 | 09/2022 | | 2864.55 |
| | | | | | BANK ID 22 00002 CHECKS TO 00002 VENDORS FOR | | | | 4629.55 |
| O | | 001221 | 26C26 | 19105 | THE JOHNSTOWN CEOS | 09/15/2022 | 09/2022 | | 1500.00 |

| CHECK STATUS | VOID POSTDATE | CHECK NUMBER | CASH CODE | VENDOR NUMBER | VENDOR NAME | CHECK DATE | CHECK POST | RETURN DATE | CHECK AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| O | | 001222 | 26C26 | 21157 | LITERACY VOLUNTEERS OF | 09/15/2022 | 09/2022 | | 2000.00 |
| | | | | | BANK ID 26 00002 CHECKS TO 00002 VENDORS FOR | | | | 3500.00 |
| O | | 001098 | 28C28 | 28034 | SANDY'S SERVISTAR INC | 09/14/2022 | 09/2022 | | 52.24 |
| | | | | | BANK ID 28 00001 CHECKS TO 00001 VENDORS FOR | | | | 52.24 |
| O | | 001205 | 54C54 | 10101 | MON POWER | 09/14/2022 | 09/2022 | | 366.84 |
| | | | | | BANK ID 54 00001 CHECKS TO 00001 VENDORS FOR | | | | 366.84 |
| O | | 010515 | 56C56 | 32014 | WV PUB EMP RETIE SYS CQ | 09/14/2022 | 09/2022 | | 5227.61 |
| O | | 010516 | 56C56 | 32020 | WV PUB EMP RETIRE SYS E | 09/14/2022 | 09/2022 | | 2892.59 |
| O | | 010517 | 56C56 | 12022 | CLARKSBURG FED CRED UNION | 09/16/2022 | 09/2022 | | 2492.00 |
| O | | 010518 | 56C56 | 16013 | GENERAL COUNTY FUND | 09/16/2022 | 09/2022 | | 18606.83 |
| O | | 010519 | 56C56 | 25102 | NATIONWIDE RETIREMENT | 09/16/2022 | 09/2022 | | 90.00 |
| | | | | | BANK ID 56 00005 CHECKS TO 00005 VENDORS FOR | | | | 29309.03 |
| O | | 001105 | 59C59 | 16021 | JERMODD GARRETT | 09/19/2022 | 09/2022 | | 25.00 |
| O | | 001106 | 59C59 | 22006 | VISUAL EDGE, INC DBA | 09/19/2022 | 09/2022 | | 509.97 |
| | | | | | BANK ID 59 00002 CHECKS TO 00002 VENDORS FOR | | | | 534.97 |
| O | | 001264 | 69C69 | 32215 | WV DEP SHERIFF RET SYSTEM | 09/14/2022 | 09/2022 | | 671.00 |
| | | | | | BANK ID 69 00001 CHECKS TO 00001 VENDORS FOR | | | | 671.00 |
| O | | 005062 | 72C72 | 32014 | WV PUB EMP RETIE SYS CQ | 09/14/2022 | 09/2022 | | 6996.98 |
| O | | 005063 | 72C72 | 32020 | WV PUB EMP RETIRE SYS E | 09/14/2022 | 09/2022 | | 4076.40 |
| O | | 005064 | 72C72 | 10350 | ALERE TOXICOLOGY SERV INC | 09/15/2022 | 09/2022 | | 51397.50 |
| O | | 005065 | 72C72 | 10365 | ALCOHOL MONITORING | 09/15/2022 | 09/2022 | | 25.03 |
| O | | 005066 | 72C72 | 11380 | BESTNOTES LLC | 09/15/2022 | 09/2022 | | 452.00 |
| O | | 005067 | 72C72 | 11404 | WEST VIRGINIA DMV | 09/15/2022 | 09/2022 | | 500.00 |
| O | | 005068 | 72C72 | 17288 | HEASTER-HART LLC | 09/15/2022 | 09/2022 | | 208.06 |
| O | | 005069 | 72C72 | 19001 | JAMES & LAW COMPANY | 09/15/2022 | 09/2022 | | 93.75 |
| O | | 005070 | 72C72 | 21010 | LOWE'S | 09/15/2022 | 09/2022 | | 62.62 |
| O | | 005071 | 72C72 | 23278 | NAADAC | 09/15/2022 | 09/2022 | | 120.00 |
| O | | 005072 | 72C72 | 24286 | OPANS LLC | 09/15/2022 | 09/2022 | | 2100.00 |
| O | | 005073 | 72C72 | 25378 | PHARMCHEM INC | 09/15/2022 | 09/2022 | | 1591.40 |
| O | | 005074 | 72C72 | 28228 | STAPLES CREDIT PLAN | 09/15/2022 | 09/2022 | | 584.65 |
| O | | 005075 | 72C72 | 29653 | TRUIST BANK | 09/15/2022 | 09/2022 | | 345.00 |
| O | | 005076 | 72C72 | 32251 | THE WATER SHOP INC | 09/15/2022 | 09/2022 | | 35.50 |
| O | | 005077 | 72C72 | 12022 | CLARKSBURG FED CRED UNION | 09/16/2022 | 09/2022 | | 2258.00 |
| O | | 005078 | 72C72 | 16013 | GENERAL COUNTY FUND | 09/16/2022 | 09/2022 | | 26229.73 |
| | | | | | BANK ID 72 00017 CHECKS TO 00017 VENDORS FOR | | | | 97076.62 |
| O | | 010435 | 77C77 | 32014 | WV PUB EMP RETIE SYS CQ | 09/14/2022 | 09/2022 | | 4625.68 |
| O | | 010436 | 77C77 | 32020 | WV PUB EMP RETIRE SYS E | 09/14/2022 | 09/2022 | | 2572.59 |

| CHECK STATUS | VOID POSTDATE | CHECK NUMBER | CASH CODE | VENDOR NUMBER | VENDOR NAME | CHECK DATE | CHECK POST | RETURN DATE | CHECK AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| O | | 010437 | 77C77 | 10370 | ANMOORE FIRE/EMS | 09/15/2022 | 09/2022 | | 12245.46 |
| O | | 010438 | 77C77 | 11256 | BRIDGEPORT FIRE DEPT | 09/15/2022 | 09/2022 | | 5227.02 |
| O | | 010439 | 77C77 | 12014 | CITY OF SHINNSTON | 09/15/2022 | 09/2022 | | 63.71 |
| O | | 010440 | 77C77 | 12043 | CITY OF SALEM | 09/15/2022 | 09/2022 | | 2993.88 |
| O | | 010441 | 77C77 | 12605 | CAROLINA RECORDING | 09/15/2022 | 09/2022 | | 250.00 |
| O | | 010442 | 77C77 | 12696 | CANON FINANCIAL | 09/15/2022 | 09/2022 | | 200.46 |
| O | | 010443 | 77C77 | 14110 | ENTERPRISE SANITATION INC | 09/15/2022 | 09/2022 | | 346.82 |
| O | | 010444 | 77C77 | 15149 | FRONTIER | 09/15/2022 | 09/2022 | | 468.35 |
| O | | 010445 | 77C77 | 15170 | THE AIRCRAFT GROUP INC | 09/15/2022 | 09/2022 | | 3078.80 |
| O | | 010446 | 77C77 | 17011 | HARRISON CO EMERGENCY SQD | 09/15/2022 | 09/2022 | | 25668.84 |
| O | | 010447 | 77C77 | 17396 | TARA HODGE | 09/15/2022 | 09/2022 | | 22.32 |
| O | | 010448 | 77C77 | 18141 | INSPIRON LOGISTICS LLC | 09/15/2022 | 09/2022 | | 11150.00 |
| O | | 010449 | 77C77 | 21010 | LOWE'S | 09/15/2022 | 09/2022 | | 16.14 |
| O | | 010450 | 77C77 | 22149 | WASTE MANAGEMENT WV INC | 09/15/2022 | 09/2022 | | 180.92 |
| O | | 010451 | 77C77 | 28362 | STATE ELECTRIC SUPPLY INC | 09/15/2022 | 09/2022 | | 372.00 |
| O | | 010452 | 77C77 | 29005 | TRACTOR SUPPLY CREDIT | 09/15/2022 | 09/2022 | | 380.84 |
| O | | 010453 | 77C77 | 29158 | TRAPUZZANO'S UNIFORMS | 09/15/2022 | 09/2022 | | 20.00 |
| O | | 010454 | 77C77 | 29653 | TRUIST BANK | 09/15/2022 | 09/2022 | | 283.02 |
| O | | 010455 | 77C77 | 12022 | CLARKSBURG FED CRED UNION | 09/16/2022 | 09/2022 | | 1520.00 |
| O | | 010456 | 77C77 | 16013 | GENERAL COUNTY FUND | 09/16/2022 | 09/2022 | | 32197.08 |
| O | | 010457 | 77C77 | 24265 | GREAT-WEST TRUST CO LLC | 09/16/2022 | 09/2022 | | 20.00 |
| O | | 010458 | 77C77 | 30024 | US CELLULAR | 09/20/2022 | 09/2022 | | 717.41 |
| O | | 010459 | 77C77 | 30058 | UNIFIRST CORPORATION | 09/20/2022 | 09/2022 | | 64.05 |
| O | | 010460 | 77C77 | 30109 | UNIVERSAL ENGINNEERING & | 09/20/2022 | 09/2022 | | 743.86 |
| O | | 010461 | 77C77 | 10101 | MON POWER | 09/23/2022 | 09/2022 | | 116.92 |
| O | | 010462 | 77C77 | 12019 | CLARKSBURG WATER BOARD | 09/23/2022 | 09/2022 | | 147.85 |
| O | | 010463 | 77C77 | 14113 | ENLARGED HEPZIBAH PSD | 09/23/2022 | 09/2022 | | 75.77 |
| O | | 010464 | 77C77 | 15221 | FIFTH THIRD BANK | 09/23/2022 | 09/2022 | | 115.03 |
| O | | 010465 | 77C77 | 19001 | JAMES & LAW COMPANY | 09/23/2022 | 09/2022 | | 302.40 |
| O | | 010466 | 77C77 | 19161 | JIMMY GLASSCOCK II DBA | 09/23/2022 | 09/2022 | | 8200.00 |
| O | | 010467 | 77C77 | 21192 | LEEDY ELEVATOR INSPECTION | 09/23/2022 | 09/2022 | | 250.00 |
| O | | 010468 | 77C77 | 28077 | SUMMIT PARK PSD | 09/23/2022 | 09/2022 | | 79.21 |
| | | | | | BANK ID 77 00034 CHECKS TO 00034 VENDORS FOR | | | | 114716.43 |
| V | 09/2022 | 001004 | 78C78 | 16086 | GREATER HARRISON CO PSD | 09/14/2022 | 09/2022 | | 32750.00 |
| O | | 001005 | 78C78 | 16086 | GREATER HARRISON CO PSD | 09/14/2022 | 09/2022 | | 63987.00 |
| O | | 001006 | 78C78 | 16086 | GREATER HARRISON CO PSD | 09/14/2022 | 09/2022 | | 32750.00 |
| | | | | | BANK ID 78 00003 CHECKS TO 00003 VENDORS FOR | | | | 129487.00 |
| | | | | | FINAL REPORT 00155 CHECKS TO 00155 VENDORS FOR | | | | 1437838.55 |

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

END OF REPORT

4-B

DRAFT

At the special meeting of the County Commission of Harrison County held on Monday, September 19, 2022, Commissioners Susan J. Thomas and David Hinkle were present. Patsy Trecost II was present via zoom. Also present were John Spires, County Clerk, and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting. All motions passed unanimously unless otherwise noted.

3:30 P.M. --- Call to Order --- Invocation --- Pledge of Allegiance

1. Review – Discuss – Consider Awarding Janitorial Service Bid – Laura Pysz-Laulis, County Administrator, recommended that the Commission go with Item C - Enviroclean. Hinkle asked what the differences were in the bids and the companies. Laura Pysz-Laulis stated they have to sign a one-year contract, but they can give a 30 day notice to cancel. Hinkle made a motion to go with Enviroclean for a 12 month contract, not to exceed $141,000.00. Motion carried.
   A. OP Shop – yearly price @ $231,379.20
   B. Quality Home & Office – Monthly $21,667.00 --- Yearly Price $260,004.00
   C. Enviroclean – Monthly $11,750.00 --- Yearly Price @$141,000.00
   D. Scioto Services – Monthly $17,020.00 --- Yearly Price @$204,240.00
2. Review – Discuss – Consider Request to Travel for Laura Pysz-Laulis and Hazel Rader --- 09-21 to 09-23 for Pace Training in Charleston – Laura Pysz-Laulis, County Administrator, gave some background on the training event. Hinkle made a motion to approve travel. Motion carried.
3. Review – Discuss – Consider Election Officials and Alternates Appointed – Hinkle made a motion to approve election officials and alternates as appointed. Motion carried.

Hinkle made a motion to adjourn.

With no further business to come before the Commission, meeting adjourned.

Susan J. Thomas, President

Date

DRAFT

| Date of Meeting | 19-Oct-22 | Invoice - Quote | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | |
| Work Order Number | Vendor Name | Description Note | General County Fund | E-911 | Vital Services Levy Fund | Community Corrections | Community Improvement Fund | ARPA Fund | Other as Needed |
| 41015 | Staples | Materials for Community Corrections | | | | $1,206.63 | | | |
| 41016 | James & Law | Furniture for Comm.Corr. | | | | $913.00 | | | |
| 41018 | Midwest Vererinary Supply | Vaccines pd. By Grants | | | $181.20 | | | | |
| 41026 | Continental Coffee | Coffee Service Law Enforcement | $98.85 | | | | | | |
| 41027 | Brian Hayes | Mileage Reimbursement | $113.34 | | | | | | |
| 41030 | Enlarged Hepzibah PSD | Spelter Park Parks & Rec | | | $75.77 | | | | |
| 41031 | Greater Harrison PSD | Quiet Dell School | $37.95 | | | | | | |
| 41033 | Mon Power | Quiet Dell School | $108.95 | | | | | | |
| 41034 | James & Law | Enrichment Items Park&Rec | | | $93.74 | | | | |
| 41035 | Total Landscape Supply | Mulch Parks & Rec. | | | $2,660.00 | | | | |
| 41036 | Lowes | Supplies Park & Rec. | | | $56.04 | | | | |
| 41039 | Mon Power | Service Public Safety Bldg | $1,721.47 | | | | | | |
| 41040 | Harrison-Clarksburg Health Dept. | 2nd Quarter Allotment | | | $48,449.00 | | | | |
| 41041 | Hart Office Solutions | Copier Rental County Clerk | $92.16 | | | | | | |
| 41043 | Frontier | Service Park & Rec. | | | $253.94 | | | | |
| 41044 | Health Access | 2nd Quarter Allotment | | | $17,750.00 | | | | |
| 41045 | City of Bridgeport | Service 911 Center | | $211.52 | | | | | |
| 41046 | Susan Dew Memorial Clinic | 2nd Quarter Allotment | | | $17,750.00 | | | | |
| 41047 | Dominion Engery of WV | Service 911 Center | | $43.87 | | | | | |
| 41049 | HC Economic Development Corp. | 2nd Quarter Allotment | | | | | | | $7,500.00 |
| 41050 | MCM Business Systems | Various Copier Rentals Courthouse | $897.00 | | | | | | |
| 41053 | Casto Technical Services | Various Repairs to HVAC Courthouse | $8,048.50 | | | | | | |
| 41054 | Stonewood Vol. Fire Dept. | Reimbursement for Truck Payment | $30,000.00 | | | | | | |
| 41055 | Anmoore EMS | September 2022 Allotment | | | $15,954.40 | | | | |
| 41057 | Harrison County EMS | September 2022 Allotment | | | $31,583.20 | | | | |
| 41058 | Bridgeport Fire Department/EMS | September 2022 Allotment | | | $6,870.16 | | | | |
| 41060 | City of Salem | September 2022 Allotment | | | $3,972.32 | | | | |
| 41061 | Transunion Risk&Alt.Data Solutions | Online Investigative Service | $1,320.00 | | | | | | |
| 41062 | Truist Bank | Fuel Law Enforcement | $29.86 | | | | | | |
| 41065 | Sandy's True Value | Supplies Park & Rec. | | | $13.54 | | | | |
| 41066 | Mid-Atlantic Customer(Kroger) | Items for upcoming Enrichment | | | $131.13 | | | | |
| 41067 | Casto Technical Services | HVAC Repairs P&R | | | $160.00 | | | | |
| 41069 | Auto Trim | Stripes & Unit No. Law Enforcement | $700.00 | | | | | | |
| 41070 | Trapuzzano's Uniforms | Duty Belts Law Enforcement | $206.87 | | | | | | |
| 41071 | WBOY | 304 Today Law Enforcement | $3,900.00 | | | | | | |
| 41072 | Truist Bank | Meals, Fuel, Travel Law Enforcement | $24.44 | | | | | | |
| 41073 | Zarc International | Cap Stun & Holders Law Enforcement | $496.42 | | | | | | |
| 41074 | APCO International | Recertification S.Martin 911 | | $30.00 | | | | | |
| 41075 | US Identification Manual | Manual Update Service 911 | | $82.50 | | | | | |
| 41076 | Waste Management | Waste Collection 911 Center | | $180.92 | | | | | |
| 41077 | Chenoweth Ford | License Plate Bracket OEM | | | $32.94 | | | | |

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|---|---|---|---|---|---|---|---|---|---|
| 41078 | Auto Trim | OEM Reflective Plate | | | $14.00 | | | | |
| 41079 | Advance Auto Parts | Wiper Blades 911 | | | $26.78 | | | | |
| 41080 | Amtower Auto Supply | Lockout Kit& Jumper Pack 911 | | | $295.99 | | | | |
| 41081 | Amtower Auto Supply | Chain Cable Line 911 | | | $8.69 | | | | |
| 41082 | Sandy's True Value | Gravel Park & Rec. | | | $42.90 | | | | |
| 41083 | Marsh Hardware & Builder | Honey for Enrichment | | | $48.00 | | | | |
| 41084 | Robin's Perfect Fit | Shirt Deputy Deem | $6.00 | | | | | | |
| 41086 | Advance Auto Parts | Shop Supplies Co. Garage | $8.23 | | | | | | |
| 41087 | Advance Auto Parts | Supplies Animal Control | | | $38.84 | | | | |
| 41088 | Amtower Auto Supply | Shop Supplies Co. Garage | $5.09 | | | | | | |
| 41089 | Appalachian Tire Products | Tire Restock Co. Garage | $1,906.44 | | | | | | |
| 41090 | Bruceton Petroleum Co. | 4,007.1 Gallons of Unleaded Fuel | $12,497.87 | | | | | | |
| 41091 | Clarksburg Water Board | Service Various Locations | $1,201.00 | | | | | | |
| 41094 | City of Clarksburg | Reimbursement for Postage | $5,140.39 | | | | | | |
| 41095 | Truist Bank | Clothing Allowance Dep. Vernon | $258.03 | | | | | | |
| 41096 | Truist Bank | Fuel Dep. Navarini | $44.77 | | | | | | |
| 41097 | CityNet | Internet, Voice&Data Courthouse | $11,132.32 | | | | | | |
| 41098 | City of Shinnston | Water Service Animal Control | | | $67.15 | | | | |
| 41099 | Collision Plus LLC | Repairs to Cruiser | $4,989.43 | | | | | | |
| 41100 | FedEx | Postage Grants Department | $38.21 | | | | | | |
| 41101 | Harrison Rural Electric | Service Various Locations | | $3,107.95 | | | | | |
| 41102 | The Water Shop | Various Water Services | $210.05 | | | | | | |
| 41103 | Toshiba Financial Solutions | Copier Rental County Clerk | $85.06 | | | | | | |
| 41104 | Waste Management | Various Waste Collections | $976.13 | | | | | | |
| 41105 | WV Fitness | Employee Wellness September 2022 | $736.00 | | | | | | |
| 41106 | Alliance Glass Corp. | Replaces Back Glass P&R Truck | | | $260.00 | | | | |
| 41108 | Albert Marano | Travel to meetings | $133.13 | | | | | | |
| 41109 | NENA | 2023 Gropu Membership 911 | | $1,600.00 | | | | | |
| 41115 | Waste Management | Waste Collection Summit Park | | | $112.84 | | | | |
| 41117 | Summit Park PSD | Water Service Summit Park | | | $79.50 | | | | |
| 41119 | Casto Technical Services | HVAC Repairs P&R | | | $4,099.79 | | | | |
| 41121 | MCM Business Systems | Copier Rental Park&Rec. | | | $297.00 | | | | |
| 41122 | Clarksburg Water Board | Service Park & Rec. | | | $132.12 | | | | |
| 41123 | Mon Power | Service Summit Park | | | $16.24 | | | | |
| 41125 | Mon Power | Service Summit Park | | | $10.00 | | | | |
| 41133 | Tritech Software Systems | Records Maintenance Fee Law Enforc | $21,891.19 | | | | | | |
| 41134 | Robin's Perfect Fit | Patches on Sweaters Security | $48.00 | | | | | | |
| 41136 | Skasiks Cleaners | Dry Cleaning Law Enforce | $548.40 | | | | | | |
| 41137 | Skasiks Cleaners | Dry Cleaning Security | $280.00 | | | | | | |
| 41138 | Skasiks Cleaners | Dry Cleaning Process Servers | $59.50 | | | | | | |
| 41139 | Truist Bank | Meals, Fuel, Travel Law Enforcement | $244.34 | | | | | | |
| 41140 | Hartland Building Supply | Trim 609 W. Main | $28.29 | | | | | | |
| 41142 | Enterprise Sanitation | Waste Collection Wallace Park | | | $71.99 | | | | |
| 41143 | Greater Harrison PSD | Water Service Quiet Dell School | $34.50 | | | | | | |
| 41149 | Enterprise Sanitation | Waste Collection Spelter Park | | | $104.99 | | | | |
| 41153 | Enterprise Sanitation | Waste Collection Park&Rec | | | $424.68 | | | | |

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|---|---|---|---|---|---|---|---|---|---|
| 41156 | Fifth Third Bank | Supplies for Enrichment Parks&Rec | | | $98.71 | | | | |
| 41164 | The Ecponent Telegram | Legal Ad Assessments | $530.90 | | | | | | |
| 41165 | MCM Business Systems | Toner Cartridgds Assessor | $239.97 | | | | | | |
| 41166 | ACE Hardware Salem | Stihl Blower | $189.99 | | | | | | |
| 41167 | The Arc of Harrijson County | Plaza Cleaning | $440.00 | | | | | | |
| 41168 | Chenoweth Ford | Various Automobile Parts | $777.86 | | | | | | |
| 41169 | Enterprise Sanitation | Waste Collection Animal Control | | | $173.41 | | | | |
| 41170 | Jeffers | Vaccines Animal Control | | | $572.86 | | | | |
| 41172 | Shinnston VFD | Yearly Truck Payment | $30,000.00 | | | | | | |
| 41173 | Software System Incorporated | Level 2 & 3 Maintenance | $2,001.57 | | | | | | |
| 41174 | Town of Nutter Fort | Water, Trash& Waste Service | $885.22 | | | | | | |
| 41175 | Tractor Supply | Dog & Horse Supplies | | | $411.75 | | | | |
| 41176 | United Rentals | 3 Spot Cooolers | | | | | | | $3,993.97 |
| 41177 | U S Cellular | Cellular Service | | | $244.16 | | | | |
| 41178 | Meuse-Argonne Post 573 VFW | Special Funding Request | | | | | $5,000.00 | | |
| 41179 | WV Regional Jail & Corr. Facility | Inmate Housing | $156,137.00 | | | | | | |
| 41180 | WV Paging | Magistrate Pagers | | | | | | | $81.00 |
| 41182 | Xerox Corporation | Copier Rental County Clerk | $136.37 | | | | | | |
| 41195 | Lowes | Playground Project Park&Rec | | | $66.43 | | | | |
| 41196 | Marsh Hardware & Builder | Batteries Park & Rec. | | | $23.31 | | | | |
| 41199 | Lowe's | Materials for Community Corrections | | | | $702.14 | | | |
| 41200 | PharmChem Inc. | Sweat Patch | | | | $1,286.85 | | | |
| 41201 | Uline | Products for new office | | | | $742.56 | | | |
| 41202 | Chenoweth Ford | Various Automobile Parts | | | | $116.46 | | | |
| 41203 | Appalachian Tire Products | Tires Unit 67 | | | | $591.20 | | | |
| 41204 | BestNotes | Monthly EMR Subscription | | | | $458.88 | | | |
| 41206 | Alcohol Monitoring System | Monitoring Fees Comm. Corr. | | | | $1,250.80 | | | |
| 41207 | OpAns, LLC | Blood Card Confirmation Comm.Cor | | | | $2,600.00 | | | |
| 41208 | Frontier | Yearly Maint. Agreement 911 | | $2,098.96 | | | | | |
| 41209 | U S Cellular | Wirless Modem Service 911 | | | $29.49 | | | | |
| 41210 | U S Cellular | Cell Phone & Data Service 911 | | | $414.80 | | | | |
| 41211 | UniFirst | Carpet Runner Rental 911 | | | $64.05 | | | | |
| 41212 | Wright Line LLC | 48 Control Pads Console 911 | | $15,130.00 | | | | | |
| 41213 | APCO International | ReCertification J Hyre 911 | | $30.00 | | | | | |
| 41214 | APCO International | 2023 Gropu Membership 911 | | $2,514.00 | | | | | |
| 41222 | Reeder and Shuman | Title examination Property State | $8,040.84 | | | | | | |
| 41223 | West Virginia DMV | DUI Classes Comm. Corr | | | | $2,875.00 | | | |
| 41225 | U S Cellular | Cellular Service Law Enforcement | $176.70 | | | | | | |
| 41226 | West Virginia Paging | Pager Law Enforcement | $7.00 | | | | | | |
| 41227 | Mirco Distributing II | Hair Follicle Confirmation Comm Corr | | | | $1,375.00 | | | |
| 41233 | BSN Sports | Carts Parts & Rec | | | $619.98 | | | | |
| 41234 | Sandy's True Value | Unpaid Invoices Park & Rec | | | $345.72 | | | | |
| 41238 | Ace Hardware - Shinnston | Weed Eater Guards | $31.98 | | | | | | |
| 41239 | Advance Auto Parts | Various Automobile Parts | $220.18 | | | | | | |
| 41240 | Appalachian Tire Products | Restock of Tires | $2,342.36 | | | | | | |
| 41241 | Bruceton Petroleum Co. | 2,500.0 Gallons of Reg. Unleaded Fuel | $8,097.33 | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|
| 41242 | Chenoweth Ford | Various Automobile Parts | $957.86 | | | | | | |
| 41243 | Liberty Distributors | Restock Janitorial Supplies | $1,156.28 | | | | | | |
| 41244 | MCM Business Systems | Copier Rental Pros. Atty | $554.79 | | | | | | |
| 41245 | Mon Power | Fire Fighters Training Bldg | | $39.43 | | | | | |
| 41246 | Reynoldsville VFD | Reimbursement Truck Payment | $7,203.68 | | | | | | |
| 41247 | R.D. Wilson | Restock Janitorial Supplies | $297.92 | | | | | | |
| 41248 | Sandy's True Value | Maintenance Supplies | $5.18 | | | | | | |
| 41249 | Whaley Distributing | Shop Supplies Co. Garage | $45.70 | | | | | | |
| 41251 | Frontier Communication | Phone Service 911 Center | | $5,509.20 | | | | | |
| 41252 | U S Cellular | Tablet / Modem Rental | $5,208.77 | | | | | | |
| 41253 | Pace Shredding | Paper Shredding Service | $704.55 | | | | | | |
| 41254 | Waste Management | Waste Taken to Landfill | $35.95 | | | | | | |
| 41255 | West Union Bank | Lease Payment Cruisers | $8,023.45 | | | | | | |
| 41256 | Harrison County Bank | Airport Property Payment | $34,395.48 | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| County Clerk | The Water Shop | Water Service | $23.00 | | | | | | |
| County Clerk | Marriott | Charleston Town Center | $339.68 | | | | | | |
| County Clerk | Compiled Technologies | Consulting Software & Maint. Support | $20,565.31 | | | | | | |
| County Clerk | Election | Election Workers | | | | | | | |
| County Clerk | Uline.com | Various Supplies | $2,873.54 | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | $402,944.59 | $30,578.35 | $155,203.55 | $14,118.52 | $5,000.00 | $0.00 | $11,574.97 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | Grand Total : | $619,419.98 | | | |

6-A
Exhibit A

# Exhibit A Exonerations

RE 202 James Lee Clevenger
PP 257 Brooks H. & Gladine Ables
PP 258 Jason C. & Kaylee M. Boyles
PP 259 Compass Land services Inc.
PP 260 Perry C. Cox
PP 261 Stephen R. Sr. & Joanne M.Davis
PP 262 Kevin E. McCloy
PP 263 Jeffery Paul McIntire
PP 264 Jeffery Paul McIntire
PP 265 Jeffery Paul McIntire
PP 266 Steven S & Alicia (Vincent/Riddle) Myer
PP 267 Jessica D. Settles

RE 202

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Real Estate**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 12th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CLEVENGER JAMES LEE** whose address is, 2600 OLD DAVISSON RUN RD CLARKSBURG WV 26301-7269, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **13300** on **PT 3.49 AS DAVISSON RUN (1971 12X65 MHOME RENTAL)**, Class **3/4** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **6540**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **6760**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property has a County Court Split that was updated for 2022 tax year. The percentages were put in incorrectly. Exonerate a value of 6760 at a Class 3 rate of levy to correct the overcharge.

District: **01 - CLARK-OUTSIDE**
Account No. **6542066**
Ticket No. **529**
Tax Year **2022**

Amount Exonerated: $ 159.32

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP 257

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **ABLES BROOKS H & GLADINE** whose address is, PO BOX 115 WEST MILFORD, WV 26451, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2896** on **1994 GMC Sierra**, Class **3/4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **2630**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **266**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 1994 GMC, the correct vehicle should be a 1989 GMC. Exonerate a value of 503 at a class 4 rate of levy to correct the overcharge. Please remove the 94 GMC Sier (796) from the vehicle description. Please add the 89 GMC Sier (530) to the vehicle description.

District: **21 - UNION-WEST MILFORD**
Account No. **2334986**
Ticket No. **529986**
Tax Year **2022**

Amount Exonerated: $7.60

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

# EXONERATIONS

PP 258

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **BOYLES JASON C & KAYLEE M** whose address is, 50 WALLACE PIKE LUMBERPORT, WV 26386, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **33034** on **GG Trailer**, Class **3/4** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **32914**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **120**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the GG Trailer, the taxpayer sold the trailer April 2021. Exonerate a value of 120 at a class 4 rate of levy to correct the overcharge. Please remove the GG TRLR (120) from the vehicle description.

District: **09 - EAGLE-OUTSIDE**
Account No. **3045278**
Ticket No. **513192**
Tax Year **2022**

Amount Exonerated: $2.83

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

PP 259

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **COMPASS LAND SERVICES INC** whose address is, 116 OAKWOOD CIR BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **29563** on **Computers and Vehicles**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **29563**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for the 2022 tax year, the business was located and assessed in Upshur County. Cancel this ticket and mark improper for the 2022 tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3070853**
Ticket No. **522135**
Tax Year **2022**

Amount Exonerated: $908.65

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP 260

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **COX PERRY C** whose address is, 1136 RANEL DR CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **37501** on **2019 Ford Mustang**, Class **3/4** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **11881**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **25620**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 Ford, the vehicle was sold February 2021. Exonerate a value of 25620 at a class 3 rate of levy to correct the overcharge. Please remove the 19 Ford Must (25620) from the vehicle description.

District: **09 - EAGLE-OUTSIDE**
Account No. **3068558**
Ticket No. **513299**
Tax Year **2022**

Amount Exonerated: $603.81

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

pp 261

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **DAVIS STEPHEN R SR & JOANNE M** whose address is, 224 MAIN ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **35730** on **2019 GMC Canyon**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **18645**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **17085**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 GMC, the vehicle was traded for the 2020 Buick also reported. Exonerate a value of 17085 at a class 4 rate of levy to correct the overcharge. Please remove the 19 GMC Cany (17085) from the vehicle description.

District: **03 - CLARK-CLARKSBURG**
Account No. **3022303**
Ticket No. **503006**
Tax Year **2022**

Amount Exonerated: $530.80

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP262

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MCCLOY KEVIN E** whose address is, 2206 GOULD AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4886** on **2004 Suzuki and 1986 Volkswagen**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **3422**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **1464**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2004 Suzuki and the 1986 Volkswagen, both vehicles were sold prior to July 2021. Exonerate a value of 1464 at a class 4 rate of levy to correct the overcharge. Please remove the 04 Suzu VL80 (534) ane the 86 Volk Scir (930) from the vehicle description.

District: **08 - COAL-CLARKSBURG**
Account No. **3029521**
Ticket No. **512316**
Tax Year **2022**

Amount Exonerated: $45.48

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

# EXONERATIONS

pp 263

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MCINTIRE JEFFERY PAUL** whose address is, 8404 HAZLEWOOD AVE STONEWOOD, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4965** on **2002 Carrier Trailer**, Class **3/4** in **CLARK-STONEWOOD**, Harrison County, West Virginia, which should have been assessed at **4845**, Class **3/4** in and for the year **2018**, resulting in a difference in assessed value of **120**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2018**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2002 trailer, the trailer was gone April 2017. Exonerate a value of 120 at a class 3 rate of levy to correct the overcharge. Please remove the 02 Carr Trlr (120) from the vehicle description.

District: **02 - CLARK-STONEWOOD**
Account No. **2420197**
Ticket No. **302030**
Tax Year **2018**

Amount Exonerated: $3.66

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

# EXONERATIONS

PP 264

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MCINTIRE JEFFERY PAUL** whose address is, 8404 HAZLEWOOD AVE STONEWOOD, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1860** on **02 Carrier Trailer**, Class **3/4** in **CLARK-STONEWOOD**, Harrison County, West Virginia, which should have been assessed at **1740**, Class **3/4** in and for the year **2019**, resulting in a difference in assessed value of **120**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2019**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2002 trailer, the trailer was gone April 2017. Exonerate a value of 120 at a class 3 rate of levy to correct the overcharge. Please remove the 02 Carr Trlr (120) from the vehicle description.

District: **02 - CLARK-STONEWOOD**
Account No. **2420197**
Ticket No. **702075**
Tax Year **2019**

Amount Exonerated: $3.67

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

PP 265

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MCINTIRE JEFFERY PAUL** whose address is, 8404 HAZLEWOOD AVE STONEWOOD, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **120** on **02 Carrier Trailer**, Class **3/4** in **CLARK-STONEWOOD**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2020**, resulting in a difference in assessed value of **120**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2020**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2002 trailer, the trailer was gone April 2017. Exonerate a value of 120 at a class 3 rate of levy to correct the overcharge. Cancel this ticket and mark improper for the 2020 tax year.

District: **02 - CLARK-STONEWOOD**
Account No. **2420197**
Ticket No. **802097**
Tax Year **2020**

Amount Exonerated: $3.67

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP 266

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MYERS STEVEN S & ALICIA (VINCENT/RIDDLE)** whose address is, 149 WATER ST SALEM, WV 26426, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **26925** on **VEHICLES**, Class **3/4** in **TENMILE-SALEM**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **26925**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for vehicles that didnt belong to her, their are two Alicia Riddle and the other account is 3063549. Cancel this ticket and mark improper for the 2022 tax year.

District: **19 - TENMILE-SALEM**
Account No. **3037511**
Ticket No. **501224 –P**
Tax Year **2022**

Amount Exonerated: $769.19

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

pp 267

# EXONERATIONS

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **SETTLES JESSICA D** whose address is, 55 ARLINGTON DR CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3105** on **2016 Kia Rio**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **3105**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for the 2021 tax year, the vehicle was sold September 2019 and no vehicle was owned July 1, 2020. Cancel this ticket and mark improper for the 2021 tax year.

District: **07 - COAL-OUTSIDE**
Account No. **3067276**
Ticket No. **700000371-5**
Tax Year **2021**

Amount Exonerated: $72.31

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR




Exhibit B Corrective Tickets

PP 87 John L. Jr. & Tara A. Perri
RE 135 Elaine L. Carson

PP 87

# CORRECTIVE TICKET

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Personal Property**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **PERRI JOHN L JR & TARA A** whose address is, 8213 BYERS LN STONEWOOD, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **14205** on **VEHICLES**, Class 3/4 in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **14205**, in and for the year **2022**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2022**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error filed in District 20, the correct District is 02. Create a ticket value of 14205 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. District change only correct District is 02.

District **19 - UNION-OUTSIDE**
Account No. **3044606**
Ticket No. **529556**
Tax Year **2022**

Amount Exonerated: **$334.78**
Corrected Ticket Amount: **$ 441.32**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE 135

# CORRECTIVE TICKET

**STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

**Real Estate**

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

**David Hinkle** **Susan J. Thomas** **Patsy Trecost II**

On the 19th day of October, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CARSON ELAINE L** whose address is, P O BOX 802 BARRACKVILLE, WV 26559, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **28200** on **1 LOT PTS 314-315 WEL CO 2ND ADD**, Class **2** 3/4 in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **8820**, in and for the year **2022**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2022**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The taxpayers amortization schedule to city showed dwelling razed prior to April 7, 2021 therefore vacant land & Class 4. Create ticket of a value of 8820 (L=8,820) at a Class 4 rate of levy to property assess and allow discounts and half year payments as afforded all taxpayers.

District **03 - CLARK-CLARKSBURG**
Account No. **6029825**
Ticket No. **5338**
Tax Year **2022**

Amount Exonerated: **$438.05**
Corrected Ticket Amount: **$ 274.01**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

7-A

**FORM OF REQUISITION**
**FOR PAYMENT FROM SERIES A**
**ADMINISTRATIVE EXPENSE FUND**

**The County Commission of Harrison County**
**(West Virginia)**
**Tax Increment Revenue and Refunding Bonds**
**(Charles Pointe Project No. 2- North Land Bay Improvements)**
**Series 2008 A**

**To: UMB Bank**
**120 South Sixth Street Suite 1400**
**Minneapolis, MN 55402**

**REQUISITION FOR PAYMENT NO. (10/19/22)**

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$59.00.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$59.00** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$59.00** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **19th day of October, 2022**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

**Schedule I**
to Requisition

Copies of Invoices or Statements
(Attached)

| | | | |
|---|---|---|---|
| Jackson Kelly | Invoice #1166166 | Dated: 10/12/2022 | $59.00 |
| | **Total** | | **$59.00** |

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District
c/o Harrison County Commission
Attn: Gina Jones
301 West Main Street
Clarksburg, WV 26301-2974
gjones@harrisoncountywv.gov

October 12, 2022
Invoice No. 1166166

SUMMARY OF OUTSTANDING INVOICES

**Total Amount of Current Invoice # 1166166** **$59.00**
Amount of Prior Invoices Outstanding:

| INVOICE # | DATE | AMOUNT |
|---|---|---|
| 1161890 | 08/09/22 | 118.00 |
| 1165054 | 09/21/22 | 158.40 |

Total Amount of Prior Invoices Outstanding 276.40

Total Amount Due $335.40

If payment of any prior invoice has already been forwarded, please disregard as to that invoice.

**PLEASE RETURN THIS PAGE WITH REMITTANCE**

NOTE: This summary page may not include all outstanding invoices. Outstanding invoices for other matters that are separately billed or billed to other contacts will not be reflected on this summary page. Should you have any questions regarding the invoices that appear above please contact JK_Finance@jacksonkelly.com.

**PAYMENT DUE November 11, 2022**

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215



34382
Charles Pointe Community Enhancement District

October 12, 2022
Invoice No. 1166166

For Legal Services Rendered through September 30, 2022.

Matter 301
TIF Bond Assessments

| Date | Timekeeper | Description | Hours | Amount |
|---|---|---|---|---|
| 09/30/22 | M. Imbrogno | Corresponding with board members regarding setting time for special October meeting. | 0.20 | 59.00 |
| | | Total Hours | 0.20 | |
| | | Services | | $59.00 |
| | | Total This Matter | | $59.00 |

cc: Laura Pysz
lpysz@harrisoncountywv.gov
cc: Hazel Rader
hrader@harrisoncountywv.com
cc: Michelle Tonkin
mtonkin@harrisoncountywv.gov

**If you would prefer to have your invoices emailed or need to update your current email on file, please contact us at JK_Billing@jacksonkelly.com.**

**PAYMENT DUE November 11, 2022**

EMCOR Services
Scalise Industries

PITTSBURGH FACILITIES SERVICES GROUP
55 Park Drive • P.O. Box 611 • Lawrence, PA 15055
Phone: (724) 746-5400 • Fax: (724) 746-5410
WEST VIRGINIA FACILITIES SERVICES GROUP
503 Morgantown Ave. Suite 220 • Fairmont, WV 26554
Phone: (304) 367-1612 • Fax: (304) 367-1594
www.scaliseindustries.com

| PROPROSAL SUBMITTED TO | PHONE | DATE |
|---|---|---|
| Harrison County Commission | 304.624.8500 | 9/22/2022 |
| **STREET** | **JOB NAME** | **ESTIMATE NO.** |
| 301 W Main Street | Chiller Rebuild | SV220776 |
| **CITY, STATE AND ZIP CODE** | **JOB LOCATION** | |
| Clarksburg, WV 26301 | Annex | |

EMCOR Services Scalise Industries is pleased to submit our proposal for the project stated above including, but not limited to the following:

Scope of work:

- Bring equipment and tank to roof
- Recover refrigerant out of both circuits
- Bring new coils to roof
- Replace coil 1 and 4 on circuit A
- Replace coil 2 on circuit B
- Replace O rings in flanges on flanges for other coils
- Pressure test each circuit to 600 psi for 24 hours
- Leak check both circuits
- Replace filter drier in both circuits
- Vacuum both circuits to 500 microns
- Weigh in charge to both circuits
- Check operations of chiller
-

Exclusions:

- Bonds.
- Premium time.
- Hazardous waste removal, any asbestos related work or any additional work not defined in the proposal.
- Any addiitonal work beyond the scope of work stated above.

Note: All work to be done during the normal workng hours of 7:00 AM to 3:00 PM unless noted otherwise.

To the extent this quotation / proposal includes materials and / or equipment that contain or are comprised of steel, the price set forth herein for such items is guaranteed for a period of (30) days from the date of this quotation / proposal. After such time, EMCOR Services Scalise Industries reserves the right to increase the price set forth herein for such items when the parties enter a contract for the work or when EMCOR Services Scalise Industries actually orders such items, whichever the later, to reflect the then-current price of such items, as such pricing may be affected by market conditions including, but not limited to, tariffs, quotas, and / or duties. The parties agree that the pricing for such items in this quotation / proposal is guaranteed only for such time, and Customer assumes the risk of any such price increases for such items after such time.

If customer fails to sign this quotation / proposal within ten (10) days from the date of this quotation / proposal, this quotation / proposal shall be deemed void, withdrawn, and canceled.

We hereby propose to furnish material and labor - complete in accordance with above specifidcatons, for the sum of:

**Twenty Eight Thousand, Five Hundred, Seventy Seven and 00/100 Dollars----------$28,577 .00**

Payment ot be made as follows: Net 30 Days

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or division from above specifications involvng extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contignent upon strikes, accidents or delays beyond our control. Owner to c arry fire, tornado, and other necessary insurance. Our Workers are fully covered by Workman's Compensation insurance.

Brandi Hines
*Brandi Hines*
Account Sales Representative
bhines@scaliseindustries.com

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above price, specificatons and Conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above and per attached Terms and Conditions.

Signature of Acceptance: _____

Printed Name of Acceptance: _____

Date of Acceptance: _____

EMCOR Services
Scalise Industries

PITTSBURGH FACILITIES SERVICES GROUP
55 Park Drive • P.O. Box 611 • Lawrence, PA 15055
Phone: (724) 746-5400 • Fax: (724) 746-5410
WEST VIRGINIA FACILITIES SERVICES GROUP
503 Morgantown Ave. Suite 220 • Fairmont, WV 26554
Phone: (304) 367-1612 • Fax: (304) 367-1594
www.scaliseindustries.com

| PROPROSAL SUBMITTED TO | PHONE | DATE |
|---|---|---|
| Harrison County Commission | 304.624.8500 | 9/22/2022 |
| **STREET** | **JOB NAME** | **ESTIMATE NO.** |
| 301 W Main Street | Chiller Rebuild | SV220776 |
| **CITY, STATE AND ZIP CODE** | **JOB LOCATION** | |
| MSPF Rev 6-3-21 | | |



HARRISON COUNTY COURT HOUSE

# Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

12

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

October 19, 2022

**Preamble:** During the 2022 General Election, West Virginians will be asked to vote on Amendment 2, one of the most substantial changes to West Virginia's Constitution in nearly 100 years. It is not the place of the Harrison County Commission to tell registered voters how to vote on this issue. However, the County Commission has a duty pursuant to Article IX, Section 11, of the West Virginia Constitution to manage the fiscal affairs of Harrison County and, therefore, must inform the public of the potentially devastating and far-reaching impacts that Amendment 2 could have on public safety and local government services in Harrison County.

**WHEREAS,** the Harrison County Commission finds that the passage of Amendment 2 will cause the removal of constitutional protection that provides critical funding for law enforcement, fire protection, emergency medical services, public education and other vital services; and,

**WHEREAS,** the Commission finds that more than five hundred million dollars in necessary funding for the first responders, county and city services, and schools in all 55 counties could be stripped away and placed at risk, resulting in fewer police officers, firefighters, emergency responders, teachers and school service personnel; and,

**WHEREAS,** the Commission finds there is no legislative plan for Amendment 2, as a real plan to implement the serious changes contemplated by Amendment 2 requires the passage of legislation by the House and Senate. Here, there is no consensus, no agreement and no clear plan that the voters can read and understand before they cast their vote; and,

**WHEREAS,** the Commission finds that any legislative plan to provide revenue replacement to local governments and schools must consider the up and down history of West Virginia's finances and the State revenues are prone to times of boom and bust, and further must consider the forthcoming healthcare cost crisis that is facing all local governments; and,

**WHEREAS,** the Commission finds that it is the residents of the State of west Virginia, including the hardworking residents of Harrison County, that will ultimately pay for the significant corporate tax cuts contemplated by Amendment 2 and will do so through new taxes and fees; and,

**WHEREAS,** the Commission finds that as we soon approach the General Election the voters deserve a final, codified, and agreed to legislative plan for Amendment 2, not a "work-in-progress" proposal that, if implemented, could devastate and defund public safety and public education in all 55 counties in West Virginia; and,

**NOW, THEREFORE** be it resolved that the Harrison County Commission, for the reasons above, shall not offer support for Amendment 2 due to the real and serious risks it poses to public safety and public education, and further be it resolved that the Harrison County Commission call on every local government in West Virginia to take a public position on Amendment 2 stating its reasons for either supporting or not supporting the same.

_____

Susan J. Thomas, President

_____

David L. Hinkle, Member

_____

Patsy S. Trecost II, Member

A-1

United States of America

State of West Virginia

County of Harrison, ss:

# Clerk's Fiduciary Report

## Estate from Wednesday, September 28, 2022, through Tuesday, October 4, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

**On, Wednesday, September 28, 2022, the following matters were disposed of in the presence of the Clerk:**

---

The last will and testament of **ELLOUISE STRADER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**KATHY (CATHY) ANNETTE DYE SWIGER**, who was named in the last will and testament of **ELLOUISE STRADER**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

---

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SHAKIRA ANN BASINGER** was appointed and qualified as ADMINISTRATRIX of the estate of **SCOTT DAVID HUMBLE**, deceased. Bond was 50,001.00.

---

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **PATRICIA (PATTY) BUNNELL** was appointed and qualified as ADMINISTRATRIX of the estate of **KENNETH DWIGHT JENKINS**, deceased. Bond was 50,000. 00.

---

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **VERA A WASH** was appointed and qualified as ADMINISTRATRIX of the estate of **JULIAN WASH SR**, deceased. No bond was required.

---

The last will and testament of **TIMOTHY JAMES ASPY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**MELANIE LAUREN BEALKO**, who was named in the last will and testament of **TIMOTHY JAMES ASPY**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

**On, Thursday, September 29, 2022, the following matters were disposed of in the presence of the Clerk:**

---

**LEAANN DOBBINS**, who was named in the last will and testament of **GORDON LEWIS SOMERVILLE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

---

The said estate of **DAVID L BRYAN**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

---

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **BRIAN WALLACE TAYLOR** was appointed and qualified as ADMINISTRATOR of the estate of **EDWARD BENJAMIN TAYLOR**, deceased. No bond was required.

---

The last will and testament of **BONNIE ROSALIE PHILLIPS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**ROBIN HELDRETH**, who was named in the last will and testament of **BONNIE ROSALIE PHILLIPS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

---

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **LINDA C NUTTER** was appointed and qualified as ADMINISTRATRIX of the estate of **MELISSA RAE NUTTER**, deceased. No bond was required.

**On, Friday, September 30, 2022, the following matters were disposed of in the presence of the Clerk:**

---

The last will and testament of **ELINOR MARY FORSTER-WOODHOUSE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**RUTH HAUSVATER**, who was named in the last will and testament of **ELINOR MARY FORSTER-WOODHOUSE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

---

A duly exemplified copy of the last will and testament of **BILLIE D SLUSSAR**, deceased, late a resident of Monongalia, West Virginia, was admitted to record.

**On, Monday, October 3, 2022, the following matters were disposed of in the presence of the Clerk:**

---

A duly exemplified copy of the last will and testament of **BARBARA LANE**, deceased, late a resident of Blount, Tennessee, was admitted to record.

---

A duly certified copy of the last will and testament of **IRENE T BASSEL**, deceased, late a resident of Upshur, West Virginia, was admitted to record.

---

A duly certified copy of the last will and testament of **FLORENCE E DAVIS**, deceased, late a resident of Taylor, West Virginia, was admitted to record.

---

A duly exemplified copy of the last will and testament of **JESSE HYDE JR**, deceased, late a resident of CITRUS, FLORIDA, was admitted to record.

John R Spires
Clerk of the Harrison County Commission

Wednesday, October 19, 2022

Confirmed

United States of America

A-2

State of West Virginia

County of Harrison, ss:

# Clerk's Fiduciary Report

## Estate from Wednesday, October 5, 2022, through Tuesday, October 11, 2022

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

**On, Wednesday, October 5, 2022, the following matters were disposed of in the presence of the Clerk:**

A duly certified copy of the last will and testament of **VETA MOURINE LEWIS**, deceased, late a resident of DODDRIDGE, WEST VIRGINIA, was admitted to record.

**On, Thursday, October 6, 2022, the following matters were disposed of in the presence of the Clerk:**

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SHAKIRA ANN BASINGER** was appointed and qualified as ADMINISTRATRIX of the estate of **SCOTT DAVID HUMBLE**, deceased. Bond was 50,001.00.

**On, Friday, October 7, 2022, the following matters were disposed of in the presence of the Clerk:**

The said estate of **ANGELO ALASTANOS**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID W BOLYARD JR** was appointed and qualified as ADMINISTRATOR of the estate of **ELOUISE MAE BRASSEUR**, deceased. Bond was 10,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID W BOLYARD JR** was appointed and qualified as ADMINISTRATOR of the estate of **NEAL ERNEST DAVIS**, deceased. Bond was 10,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID W BOLYARD JR** was appointed and qualified as ADMINISTRATOR of the estate of **CHARLES HERBERT WILSON**, deceased. Bond was 10,000. 00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID W BOLYARD JR** was appointed and qualified as ADMINISTRATOR of the estate of **ALFRED LEE CORK**, deceased. Bond was 250,000.00.

The last will and testament of **PAULINE A WOOFTER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**CONNIE RAYE MALONE**, who was named in the last will and testament of **PAULINE A WOOFTER**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

**On, Tuesday, October 11, 2022, the following matters were disposed of in the presence of the Clerk:**

A duly certified copy of the last will and testament of **JEFFREY LYNN GASKINS**, deceased, late a resident of Doddridge, West Virginia, was admitted to record.

Wednesday, October 19, 2022

John R Spires
Clerk of the Harrison County Commission

Confirmed

**Estate: 10766**

C-1

**Sun Valley Public Service District**
**Regular Board Meeting**

**Tuesday**
**October 11, 2022**
3:30 PM

# AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
   A. Review & Approve 18th Payment Request for Waterline Extension & Upgrade Project
   B. Huntington Bank - Presentation
6. Public Comments
7. Adjournment

C-2

CHARLES POINTE COMMUNITY ENHANCEMENT DISTRICT BOARD

NOTICE OF SPECIAL MEETING

The Charles Pointe Community Enhancement District Board will hold a special meeting on Friday, the 14th day of October, 2022, at 3:00 p.m., prevailing time, via video and telephonic conference.

Interested persons may join the video and telephonic conference using the following information:

**Web URL:**
https://us02web.zoom.us/j/88390072313?pwd=L0RWNFVEL3BEc3QxK2RFWEZkeGJaQT09

**Meeting ID: 883 9007 2313**
**Passcode: 020502**

**Telephone Dial-in: 1-929-205-6099**
**Meeting ID: 883 9007 2313**

*Pleasc notc, you may can join the meeting without video by using the above call-in number and passcode*

The agenda for the meeting is attached hereto.

C-3

CHARLES POINTE COMMUNITY ENHANCEMENT DISTRICT BOARD

AGENDA ITEMS

SPECIAL MEETING – OCTOBER 14, 2022

1. To approve the minutes of the regular meeting of the Community Enhancement District Board held on June 3, 2022.

2. Development update provided by Genesis Partners.

3. Presentation and discussion by Genesis Partners of collateral release request made by Genesis Partners to UMB Bank as Trustee for Series 2008 Property Tax Increment Revenue Bonds issued by The County Commission of Harrison County.

4. Consideration of adoption by CED Board of a Resolution which approves a Forbearance Agreement providing for the release or deferment of collection of CED Assessments which secure repayment of Series 2008 Property Tax Increment Revenue Bonds.

5. Consideration of adoption by CED Board of a Resolution which approves documents, notices and filings which are required for the release or deferment of collection of CED Assessments which secure repayment of Series 2008 Property Tax Increment Revenue Bonds.

6. To consider and act upon any measures related to the foregoing agenda items.

/s/ Terri Scoville
Secretary

# Sun Valley Public Service District

## Regular Board Meeting

**Tuesday, September 13, 2022**

**With due notice published and a quorum present, Chairman Dale called the meeting to order: ROLL CALL**

| Present | Employees | Also Present |
|---|---|---|
| Gregg Dale | Kevin Short | Logan Alastanos |
| Connor Thompson | | |
| Sandra Patterson | | |

1. **Approval of Minutes**
   **Sandra Patterson made a motion to approve the Special Board Meeting minutes for Tuesday, August 2, 2022 and the minutes for the Regular Board meeting on Tuesday, August 9, 2022, as read. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

2. **Signing of Checks**
   **Sandra Patterson made a motion to approve the Checks Signed Document dated 8/10/22 through 9/13/22. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

3. **2019 Water Project**

1. Logan Alastanos informed the Board that he had the Sun Valley Public Service District approving invoices that is relating to the Water Project and the authorizing payment thereof IJDC NO. 2018W-1775 with this being Resolution #17. Logan said the following is authorized and direct payment should be made to the following; Mid Atlantic for $164,722.50 and Thrasher Engineering for $3,763.40, for a grand total of $168,485.90. Logan said after this draw down we will have requested $2,581,803.92 of the $2,596,000.00 loan that we have, with $14,196.08 remaining, and as of date we have requested $204,233.02 from the $359,347.00 grant money which leaves $155,113.98 remaining in grant money. Logan and the Board discussed this in detail. After Discussion, **Sandra Patterson made a motion to accept Resolution #17 of the Sun Valley Public Service District approving invoices that is relating to the Water Project, IJDC NO. 2018W-1775 and authorizing payments thereof; Mid Atlantic for $164,722.50 and Thrasher Engineering for $3,763.40 for a grand total of $168,485.90. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**
2. Kevin informed the Board that we have a change order for a budget revision on the Water Project. Logan said we will need a motion made for a budget revision to submit to IJDC as we have approximately $7,000.00 left over in sites and lands and we have to renew our storm water permit. After discussion, **Sandra Patterson made a motion to approve the budget revision in the amount of $1,050.00. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

3. Kevin informed the Board that he visited with the tank contractor as he was there doing tank restoration. Kevin said that they started on Monday doing the restoration and hope to be 90% finished by this Friday and to do final touch up the following week. Kevin and the Board discussed in detail.
4. Logan informed the Board that he had Amendment #3 for SVPSD/Water Project. After discussion, **Connor Thompson made a motion for Amendment #3 of the Engineering Services Agreement for Sun Valley Public Service District for the Water Project. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

5. **Phase III Sewer Project**
   Logan informed the Board that they are designing Phase III "A" lift station upgrades and they should have them finished by the end of the month, so they can give to Kevin for review and to get the permits.

6. **Engineering**
   Logan informed the Board that he had a Master Service Agreement for Engineering Services for the Water and Sewer Systems. After discussion, **Connor Thompson made a motion to enter into a Master Service Agreement for Engineering Services with Thrasher Engineering for the Water System and it is not to exceed $250,000.00 a year. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

   **Connor Thompson made a motion to enter into a Master Service Agreement for Engineering Services with Thrasher Engineering for the Sewer System and it is not to exceed $250,000.00 a year. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

7. **Manager's Report**

A. Kevin informed the Board and showed them numerous pictures of the flood damage that was done last month. Kevin and the Board discussed in detail.
B. Kevin informed the Board that there is going to be a one day seminar that is being put on by the State Auditor's office on October 12, 2022 to discuss the accounting regulations for audits. Kevin said he is going to take Cathy with him and welcomed the Board members to go if they were interested.
C. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.
D. Kevin provided the Board with a copy of the Aged Trial Balance sheet and informed them that it was printed before charges were created on August 26, 2022 and discussed.
E. Kevin provided the Board with a copy of the Water Loss Report for July, 2022 through June, 2023, with a water loss of 35.21% for the month of August, and with a year to date adjusted water loss of 28.28%. Kevin and the Board discussed in detail.
F. Kevin provided the Board with a copy of the Water and Sewer Spreadsheets that show the total amount billed compared to the total amount purchased for the month of August, 2022 and the total outstanding when the disconnects are mailed each month. Kevin and the Board discussed this in detail.
G. Kevin provided the Board with copies of the Vendor Invoice Report for Water & Sewer that is outstanding as of 8/31/22 and discussed.

**H.** Kevin provided the Board with a copy of the Bank Account Balances for June, 2022 and for July, 2022 and discussed.

**I.** Kevin provided the Board with copies of the CWCR (Current Cash Working Capital Reserve) for the Water Capital Reserve Savings, FY 2021-2022; Water to Water Working Capital Reserve Savings Account Based on Expenses, where we post 3.2% of the Monthly Gross Expenses and discussed.

**J.** Kevin provided the Board with copies of the CWCR (Current Cash Working Capital Reserve) for the Sewer Capital Reserve Savings, FY 2021-2022; Sewer to Sewer Working Capital Reserve Savings Account, Based on Expenses, where we post 2.5% of the Monthly Gross Expenses and discussed.

**K.** Kevin provided the Board with copies of the Water Savings (Water Revenue to Water Renewal and Replacement Savings Account) for FY 2021-2022, where we post 2.5% of Monthly Gross Revenues and discussed.

**L.** Kevin provided the Board with copies of the Sewer Savings (Sewer Revenue to Sewer Renewal and Replacement Savings Account) for FY 2021-2022, where we post 2.5% of the Monthly Gross Revenues and discussed.

**M.** Kevin provided the Board with copies of the Water Savings (Water Revenue to Water Renewal and Replacement Savings Account) for FY 2022-2023, where we post 2.5% of Monthly Gross Revenues and discussed.

**N.** Kevin provided the Board with copies of the Sewer Savings (Sewer Revenue to Sewer Renewal and Replacement Savings Account) for FY 2022-2023, where we post 2.5% of the Monthly Gross Revenues and discussed.

**O.** Kevin provided the Board with a copy of the Water Income Statement (period 12) for June, 2022 and a copy of the Sanitary Income Statement (period 12) for June, 2022 and discussed both in detail.

**P.** Kevin provided the Board with a copy of the CWCR (Current Cash Working Capital Reserve), Water Capital Reserve Savings, Water to Water Working Capital Reserve Savings Account for FY 2022-2023. This is based on Total Monthly Collections of Sales, Forfeited Discounts & CWCR Increment. New rates not implemented until August, 2022 per PSC start with September, 2022 collections. Kevin and the Board discussed this in detail.

**Q.** Kevin provided the Board with a copy of the CWCR (Current Cash Working Capital Reserve), Sewer Capital Reserve Savings; Sewer to Sewer Working Capital Reserve Savings Account for FY 2022-2023. This is based on Total Monthly Collections of Sales, Forfeited Discounts & CWCR Increment. New rates not implemented until August, 2022 per PSC start with September, 2022 collections. Kevin and the Board discussed this in detail.

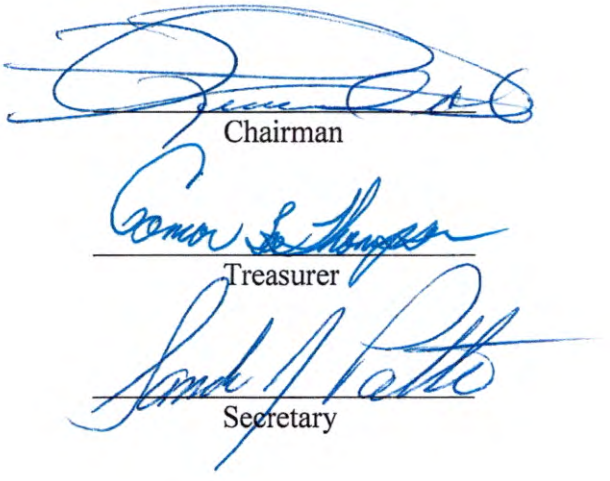
**R.** Kevin informed the Board that Zack Dobbins is not at the meeting this evening for the payment request because Greater Harrison, Nutter Fort, Stonewood and a few other PSD's asked him to attend the meeting this evening at the City of Clarksburg to find out why they are asking for such a high rate increase. Kevin said the increase is 55% and that is for a 5 year period. Kevin and the Board discussed this in detail the breakdown on what the percentage would be for each year.

**S.** Kevin informed the Board that the server for the office is completely paid for along with one month paid to Stuart/ASI for the lifetime license and installation of the new server.

**T.** Kevin provided the Board with copies of September, 2022 and October, 2022, calendars and discussed.

8. **Next Board Meeting**
   Sandra Patterson announced that the next Board meeting will be October 11, 2022.

9. **Adjournment**
   There being no further business, **Connor Thompson made a motion to adjourn the meeting. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**



Chairman

Treasurer

Secretary

aja

C-5

# VENDOR INVOICE REPORT

** OPEN INVOICES ** DUE DATE: 9/30/22 ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 9/30/22 **

** PAY-TO VENDOR **

ALL FUNDS

| | ACCOUNT # | TITLE | QUAN | AMOUNTS | QUAN | BALANCES |
|---|---|---|---|---|---|---|
| B | 80 107 100 00 | CONSTRUCTION-WORK IN PROGRESS | 1 | 1,050.00 | 1 | 1,050.00 |
| B | 80 651 100 00 | MAINTENANCE OF MAINS | 4 | 443.41 | 4 | 443.41 |
| B | 80 651 170 00 | MAINTENANCE OF MAINS | 2 | 591.12 | 2 | 591.12 |
| B | 80 651 200 00 | MAINTENANCE OF MAINS-HYDRANTS | 4 | 5,888.96 | 4 | 5,888.96 |
| B | 80 653 000 00 | MAINTENANCE OF METERS | 1 | 23.88 | 1 | 23.88 |
| B | 80 663 000 00 | METER EXPENSES | 3 | 5,749.45 | 3 | 5,749.45 |
| B | 80 905 000 00 | SUPPLIES AND EXPENSES | 1 | 25.20 | 1 | 25.20 |
| B | 80 921 100 00 | OFFICE SUPPLIES & OTHER EXPENS | 5 | 317.84 | 5 | 317.84 |
| B | 80 923 400 00 | OUTSIDE SERVICES-ACCOUNTING | 5 | 14,375.00 | 5 | 14,375.00 |
| B | 80 928 000 00 | REGULATORY COMMISSION EXPENSE | 2 | 5,537.72 | 2 | 5,537.72 |
| | FUND# 80 | WATER FUND | 28 | 34,002.58 | 28 | 34,002.58 |
| B | 81 271 300 00 | 5.5 SEWER LINE EXT CONTRIBUT | 9 | 2,063.34 | 9 | 2,063.34 |
| B | 81 392 000 00 | TRANSPORTATION EQUIPMENT | 1 | 1,921.96 | 1 | 1,921.96 |
| B | 81 703 000 00 | SUPPLIES & EXPENSES | 1 | 53.34 | 1 | 53.34 |
| B | 81 781 000 00 | BILLING & COLLECTING | 1 | 10.80 | 1 | 10.80 |
| B | 81 793 000 00 | GENERAL & MISC SUPPLIES & EXP | 5 | 136.22 | 5 | 136.22 |
| B | 81 795 100 00 | OUTSIDE SERVICES-ACCOUNTING | 23 | 24,382.90 | 23 | 24,382.90 |
| B | 81 797 000 00 | REGULATORY COMMISSION EXPENSES | 2 | 2,373.30 | 2 | 2,373.30 |
| B | 81 803 200 00 | HEPZIBAH MAINTENANCE HELP-SEWE | 1 | 31.45 | 1 | 31.45 |
| | FUND# 81 | SEWER FUND | 43 | 30,973.31 | 43 | 30,973.31 |
| | | ALL FUNDS | 71 | 64,975.89 | 71 | 64,975.89 |

EXTENSION
FAMILY AND COMMUNITY DEVELOPMENT

# Homespun News

November
December
2022

## Harrison County

## Family & Community Development Newsletter

### Inside this issue:


| | |
|---|---|
| Important Events | 1 |
| Announcements, Upcoming Workshops, Featured Project | 2 |
| Calendar of Events, Workshop Ideas? Cancellation Policy | 3 |
| Short Story 1st place | 4 |
| Achievement and Demonstration Day Information | 5 |
| Poetry 1st Place, CEOS of the Year Reminder | 6 |
| Shinn's Run Turns 100 | 7 |
| Celiac Disease Myths | 8 |
| Homespun Humor, Contact Information | 9 |


### County Belle for 2023

The West Virginia Folk Festival has asked that our County Belle be determined by Jan. 15, 2023. Any person wanting to represent Harrison County should contact the Extension Office.

## County Council To Meet Nov. 7

Join your fellow CEOS members at 9:30 a.m., Monday, November 7 at the 4-H Center for a County Council meeting. Arrive a little early and enjoy a snack and a drink, which is being provided by the Executive Board, while you socialize with other CEOS members. A discussion to make this social time a permanent fixture of County Council meetings in the future will be on the agenda.

Our featured speaker for the meeting will be Anna Harsh, the founder and director of the Allegro Dance Company, a dance group dedicated to preserving Italian heritage dances. She will also be discussing her book, *La Danza: Conflict, Passion, and Healing*, and the book will be available for purchase following the meeting.

Final plans for the annual Achievement and Demonstration Day will be announced.

## Drop Off Your Scarf at the Extension Office

*Those members who have made scarves for the VA nursing home can drop them off at the Extension Office between 8 a.m. and 4 p.m., Monday through Friday. Those who are wanting to make even more scarves can pick up yarn at the Extension Office. Several colors are available. Patterns are available. The items will be distributed in November. Thank you for making this community service project a successful one.*

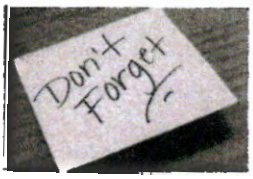


### The 2023 Blue Yearbook Out Soon

The 2023 Blue Yearbook will again be in the larger format, and distribution is planned for the January County Council meeting. No yearbooks will be mailed. Any changes from last year's publication, such as club meeting times, should be forwarded to the Extension Office as soon as possible.




### Committee Reports Due Nov. 30




Club committee chairs should remember to complete the reports and send it to John Wickline, 1117 Good Hope Pike, Clarksburg, WV 26301 no later than Nov. 30 so that the county committee chairs can compile the information and send it on to the state officers by Jan. 30, 2023.

# Featured Project

## Tray Favors for Hospice Patients

If you are looking for a great community service project, you might think about participating in a program designed to brighten the day of someone struggling through difficult times during an illness.

The Auxiliary to the United Hospital Center has been concentrating its efforts on those who are receiving services through the WVU People's Hospice at UHC.

The tray favors can be any crafty item and can include wrapped candy or sweet treat. About 75 favors are needed for each holiday or month, but you need not provide all 75 favors. Various groups involved in the project can be combined to ensure there are enough to go around. If you wish to participate in the project, you can call Ceffie Haught at 304-629-0279 or 304-842-5132 to make the necessary arrangements regarding the number of tray favors your group can provide and which holiday or month you wish to do.

The holidays include Labor Day, Halloween, Veterans Day, Thanksgiving, Christmas, New Year's Day, Valentine's Day, St. Patrick's Day, Easter, Memorial Day, and Independence Day. June and August can be any theme.

## Please update your contact information



Some newsletters and other mailings have been returned lately to the West Virginia University Extension Office, meaning important information is not reaching its intended destination in a timely fashion. Please make sure your contact information, both addresses and telephone numbers, is correct on your club's roster sheet. Any changes can be made by calling the Extension Office at 304-624-8650 between 8 a.m. and 4 p.m., Monday through Friday, so we can update any changes. Thank you for your attention to this matter.

## *Finish Your Basket Nov. 4*

Do you have an unfinished basket from a previous workshop that is giving you fits when you try to finish it at home? Then join us for a workshop at 9:30 a.m., Friday, November 4 at the 4-H Center. Bring your basket, any kit items, and the pattern so that you can put the final touches on your creation. Bring a snack and a tub for soaking the reeds. Call the Extension Office at 304-624-8650 to let us know you are coming.

## Sycamore Club Donates School Supplies

The Sycamore CEOS club donated a table full of school supplies to the students at West Milford Elementary School. The supplies were dropped off by club member Mary Beth Messenger to principal Danielle Fenstermacher, and she is pictured with Zane Leonard (left, Mary Beth's nephew) and Owen Messenger (Mary Beth's son).



*In appreciation for all that you do!*

*Sincerely,*
*John Wickline,*
*Program Assistant*




Programs and activities offered by the West Virginia University Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status. When registering for programs, please designate special access or dietary needs three weeks prior. The information given herein is supplied with the understanding that no discrimination is intended and no endorsement by the Cooperative Extension Service is implied.

# Mark Your Calendar

**Please Note: Workshops & events are subject to change.**



**November 2022**
- 4 Basket Finishing Workshop
- 7 County Council
- 18 Achievement/Demonstration Day

**December 2022**
- 25 Merry Christmas

**January 2023**
- 6 Lesson Leader Training
- 9 Executive Board Meeting
- 13 Leadership Training
- 23 County Council Meeting

**February 2023**
- 3 Lesson Leader Training
- 27 Executive Board Meeting

**March 2023**
- 3 Lesson Leader Training
- 6 County Council Meeting
- 10 Workshop TBA

**April 2023**
- 14 Lesson Leader Training
- 21 Workshop TBA
- 24 Executive Board Meeting

**May 2023**
- 5 Lesson Leader Training
- 15 County Council & Cultural Arts Show
  *Collect items for Energy Express*
- 19 Workshop TBA
- 22 VA Donation Collection

**June 2023**
- 2 Lesson Leader Training
- 9 International Lunch or Workshop TBA
- 28 Executive Board Meeting
- 30 Photo Contest Entries Due

**July 2023**
- 10 County Council & Picnic (evening)
  *Collect cleaning supplies*
- 14 Workshop TBA
- 18 NVON Conference, Parkersburg

**August 2023**
- 1 CVH Hours Due
- 4 Workshop TBA
- 4 Poetry, Short Story Contest Deadline
- 28 Executive Board Meeting
- 31 Reorganization Forms Due

**September 2023**
- 8 Workshop TBA
- 11 County Council Meeting

**October 2023**
- 3-5 WVCEOS Conference
- 20 Workshop TBA
- 30 Executive Board Meeting

**November 2023**
- 3 Finish Your Basket Workshop
- 6 County Council Meeting
- 17 Achievement & Demonstration Day
- 30 Club Committee Reports Due

**December 2023**
- 25 Merry Christmas

## Workshops sought for 2023

Have an idea for a workshop for next year? Do you have a craft or community service idea you would like to see the CEOS do? The Extension Office is in the process of setting up workshops for 2023, and we would like to include your thoughts as to what types of workshops you would like to see on the schedule. Please email us at the address on page 10, or call us at 304-624-8650, and we will try to find a workshop leader and a date for that event.

**Weather Cancellation Policy**

*If school is cancelled and the buses are not running in Harrison County due to inclement weather on a day a county meeting or activity is scheduled, the event will automatically be cancelled. A school delay has no influence on CEOS activities.*

"New Life/New Reality"
1st place Harrison County Short Story Contest
By Melissa Rowan, Trinity CEOS

As the World begins, adapt to the New Life of the reality of our change in life we pray for one another to move on. We continue to deal with COVID in our society, which more than half of the world received the shots that was their choice to do. We continue to try to get back to a normal life but the fact is this is the New Reality of Life. Everything that is happening in the world effects everything in our life rather is discrimination against one another, no businesses, a war, and other circumstances. We also see the economy is on an uprising in housing, groceries, and gas, which is hurting many people. People cannot afford the increase, which brings us to people out on the street being homeless along with their children. Our nation needs to stand together and help one another get back to a life they had. There should not be one sided that people are taking against each other. God looks at us all as his creation to love one another as he loves us. We need to focus on the little things in life for one you will look back and realize they were the big things. Life is too short and we should not take anything for granted. God set a path for all of us and we should follow that path to lead us to him one day. As we continue to grow we should keep in mind there is always someone to turn to a friend, a parent, and whoever may be the special someone in your life but realize God has an open ear to listen when you're ready to talk. Just remember our time can happen anytime so have your things prepared and share your time with loved ones and each other. We were taught to love one another and for others throughout the world.



# Achievement & Demonstration Day Set for November 18




Join us for a celebration as we applaud the accomplishments of 2022 with a combined Demonstration Day and Achievement Day at the Harrison County 4-H Center. The theme for this year's event is "What's Old Is New Again." Registration will start at 9:30 a.m., and the program will get under way at 10 a.m. The committee is asking everyone to bring a covered dish, and there will be no charge to attend the event. There will be a charity raffle, and a table will be set up for those wishing to trade items such as books, craft materials, etc. Those who won in the May Cultural Arts Show are invited to demonstrate what went into their winning entry, and those wishing to perform a skit or offer up a helpful hint are asked to fill out the form below so that it can be included in the program. There will be no stage available. We will also pause to remember those members who are no longer with us.

***Skits and Demonstration Registration Form***

***__ Skit*** ***__ Demonstration***

***Name*** _____
***Club*** _____
***Title*** _____
***Others Involved*** _____
_____

***Please fill out and send in both forms*** Deadline Nov. 7, 2022

Achievement & Demonstration Day Registration

9:30 a.m., Friday, November 18 at the Harrison County 4-H Center

Name_____

Club_____

Address _____

Telephone _____

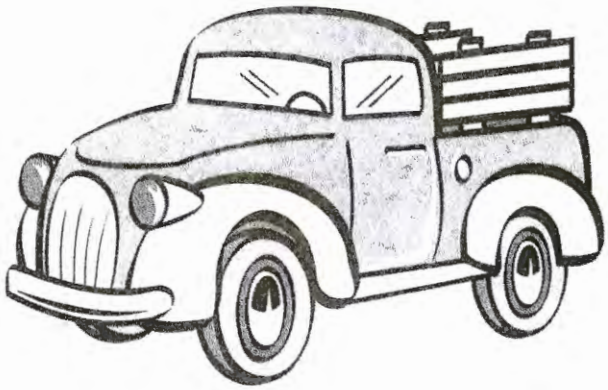
**Mail to:** **John Wickline**
**1117 Good Hope Pike**
**Clarksburg, WV 26301**

**Deadline: November 7, 2022**
**Or call 304-624-8650**

## "Old Blue"
## 1st place Harrison County Poetry Contest
## By April Jo Lanham, Shinn's Run CEOS

***OLD BLUE:***
*We share the same birth year*
*We shared the miles and the weight*
*We shared the load of every trip down memory lane*

*Some days he would go,*
*Others he would plow all the snow*
*There were a few times he was down,*
*Didn't take long for Pawpaw to fix us sound*



*A good workhorse, with racks of red*
*Your backside was busted once and rebuilt with steel*
*You broke down one time, and so did we*

*You were adored from travelers near and far*
*There was no way you were leaving this old farm*

*You put in your years, as did we*
*Time came to an end only after desperate need*
*We had plans, some good, some selfish*
*In the end, you are all rebuilt with a new job*

*Sit there and look pretty BIG BLUE*
*You have new fans and people to look after you*

*I cried when you were towed down the driveway*
*There was no way I could continue to carry your ton*
*You were loved by all of us, even by my son*




### *CEOS of the Year Forms Due October 30*

Just a friendly reminder that the CEOS of the Year forms on pages 30 and 31 of the blue yearbook are due to the Extension Office on October 30. Those with 250 or more points will receive a certificate at the annual Achievement Day celebration.

# Shinn's Run Club Celebrating 100th Birthday

The Shinn's Run Community Educational Outreach Service club was organized by Miss Martha Ann Thompson, assistant Home Demonstration Agent, on September 24, 1922. The first meeting of what was then called the Shinn's Run Progressive Woman's Club was held at the home of Mrs. Charles Harmer.

The club meetings were held in the homes of the members each month until March 1965 when the Shinn's Run Home Demonstration Club purchased the home of Mr. and Mrs. Everett Jones. In the 1950's and 60's the home was owned by the Roy Barnes family. In the 1920's and 1930's the building was a one-room grade school. The school was attended by several of the club members and their families. In 1977 the club purchased ground adjacent to the clubhouse and turned it into a parking lot. In 2005 the clubhouse was sold, and the club moved the meetings to what is now known as Elison at Maplewood.




On November 15, 1972, the club commemorated 50 years of continuous activity of the club by holding a tea. Representatives from many of the county clubs were present, along with the officers of the county council and state board.

Our projects throughout the years have been very rewarding and enjoyable. In 2019 we had a banner year. We donated 100 Brown Bag meals to the Louis A. Johnson Veterans Administration Medical Center, and because of this community service project, we were honored by WBOY and the Miley Legal Group with a $500 check. The members were also very busy that year purchasing a large Christmas tree for the Robinson Grand Theater entrance. The ornaments were handmade by the members using historical photos of the theater, its artifacts and performances.

We have had members who have gone on to become county and state officers. Carmen Robinson was county Marketing and Membership Committee chairman in 1984 and served as county vice president in 2002 and 2003 and served as county president in 2004 and 2005. Carmen Robinson was appointed to the state board in 2005 and 2006. She then served as the state vice president in 2007 and 2008 and state president in 2009 and 2010. Patricia Rummel served as county treasurer in 2021 and county secretary in 2022.

We have also had several members who were Harrison County Belles. Josephine Hudkins Righter was the 1984 Belle, Mary Morgan was the 1996 Belle, and Melanie Thomas was the 2013 Belle. In 2021 Melanie Thomas was recognized for 55 years of service.

Many of our members have participated in state and National Volunteer Outreach Network conferences, as well as county and area meetings, workshops, and both Demonstration and Achievement days.

Our greatest achievement , however, is the close friendship our club members have with each other and how much we enjoy being together and serving our community.

# Common Myths about Celiac Disease

Celiac Disease is a condition that results in damage to the intestinal villi when foods containing gluten are consumed. The villi in the small intestine are small fingerlike protrusions that provide a large surface area for food particles to be absorbed into the blood stream. When these are damaged, food particles cannot be absorbed properly, and pass through the digestive system which results in gastro-intestinal issues.

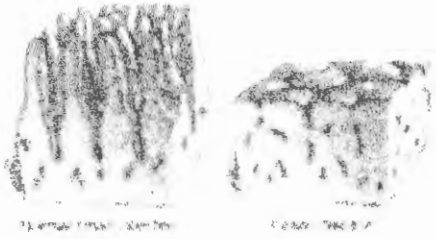
Common symptoms of Celiac Disease include chronic diarrhea or constipation, vomiting, abdominal bloating and pain and fatigue. Celiac can present through many other symptoms, however some individuals with the disease do not experience any symptoms.

**Truth versus Myth**

**Myth:** People with Celiac Disease are allergic to wheat.
**Truth:** Celiac Disease is not the same as an allergy to wheat. Celiac Disease is when the consumption of gluten sets off an autoimmune reaction that results in the destruction of the villi in the small intestine. Celiac Disease and wheat allergies are commonly confused with each other.



**Myth:** People with Celiac Disease should use gluten free skin products.
**Truth:** Gluten is only harmful to Celiac patients when it is consumed. Individuals with the disease do not need to be concerned with purchasing beauty products such as sunscreens, shampoos or cosmetics that are gluten free. Other products that are designed to go in or near your mouth, such as toothpaste, mouthwash, or lip balms, may be a problem if they are ingested. There is a form of Celiac Disease that results in a skin rash called Dermatitis Herpetiformis, however this is still a result of ingesting gluten, not the use of gluten containing products.



**Myth:** Celiac Disease is a children's disease that can be cured or outgrown.
**Truth:** Once diagnosed with Celiac Disease a person has it for life. Individuals of all ages can be diagnosed with the condition. There is no cure for Celiac, but symptoms can be controlled with a gluten free diet.

**Myth:** Gluten free diets have health benefits for those without Celiac Disease.
**Truth:** Although less than 1 percent of the American population is thought to have Celiac Disease, 15-25 percent of consumers report looking for gluten free products. A subset of individuals who do not have Celiac Disease are thought to be gluten sensitive and do feel better on a gluten free diet. Although gluten free products are not harmful to those without the condition, they are often much more expensive than their gluten containing counterparts, and the extra cost may not be worth it for those not suffering from the disease.

*Author: Jessie Popelka, former dietetic intern, WVU Extension Families & Health*
*Last Reviewed: May 23, 2017*

**Resources**

https://www.mayoclinic.org/celiac-disease
https://www.massgeneral.org/children/celiac-disease/default
https://health.usnews.com/conditions/digestive-disease#celiac-disease

# Homespun Humor

*Q: How do you deal with a fear of speed bumps?*
*A: You slowly get over it.*

*Q: What do houses wear?*
*A; An address*

*Q: What state is known for its small drinks?*
*A: Mini-soda (Minnesota)*

*Q: What do you call a fake noodle?*
*A: An impasta*

*Q: What musical instrument do you find in a bathroom?*
*A: A tuba toothpaste*

*Q: Why do bees have sticky hair?*
*A: Because they use a honeycomb?*

*Q: What do you call a boomerang that doesn't work?*
*A: A stick*

*Q: How do you make 7 even?*
*A: You take away the S*

*Q: Why was the stadium so hot after the game?*
*A: Because all the fans left*

*Q:What rock group has four men who don't sing?*
*A: Mount Rushmore*



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***"Every day may not be good, but every day has some good in it."***

*http://harrison.ext.wvu.edu/*
*http://www.facebook.com/pages/Harrison-County- CEOS*

www.wvu.edu

## 2022 Harrison County CEOS Officers

| | |
|---|---|
| **President** | Carolyn Romine<br>Friendly Neighbors CEOS |
| **Vice President** | Delores Wilson<br>Stonewood CEOS |
| **Secretary** | Patricia Rummel<br>Shinn's Run CEOS |
| **Treasurer** | Joann Giovanetti<br>Coburn's Creek CEOS |
| **Board Advisor** | Connie Wolfinger<br>Sycamore CEOS |

WEST FORK CONSERVATION DISTRICT
87 Ollie Lane, Suite 102 - Mt. Clare, WV 26408 - Phone (304) 627-2160

October 4th, 2022

Harrison County Commission
301 W. Main St. #116
Clarksburg, WV 26301

Dear Commissioners,

The West Fork Conservation District, Harrison County Commission and West Virginia Conservation Agency, sponsors of the Salem Fork Watershed Dams, have scheduled the annual operation and maintenance (OM&R) inspections. These will be held on Tuesday, October 25th, 2022 beginning at 8:00 a.m. The inspection personnel will meet at the Go Mart on RT23 to begin the inspection tour.

If you have comments, concerns or questions regarding the watershed dam on or near your property, you are welcome to join the inspection team. If you have any questions or would like to be included in the tour, please call our office at 304-627-2160.

Sincerely,

William Coffindaffer
Chairman, West Fork Conservation District