Wednesday, April 5, 2023
9:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting
****
https://us02web.zoom.us/j/7628160712
Dial: 1-646-568-7788
Meeting ID: 762 816 0712
Passcode: 270967

Appointments:

9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
9:05 A.M. --- Estate of David Lee Maxwell --- Hearing to Accept Copy of Will in Place of Lost Original
9:10 A.M. --- Public Hearing Property Maintenance Ordinance – Second Reading
9:15 A.M. --- Public Hearing – Nuisance Complaint – William Ramsey – Junkins Ave. --- Adamston
9:25 A.M. --- Public Hearing – Nuisance Complaint – Alice Collins – Quiet Dell
9:30 A.M. --- Funding Request --- West Fork Conservation District – Jim Roy/Bill Coffindaffer Operation & Maintenance of Watershed Dams

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Tiara Snyder --- New Hire --- Circuit Clerk --- Effective 4-10-2023**
   - **B. Dixon Pruitt --- Retirement --- Law Enforcement --- Effective 3/31/2023**
   - **C. Brooklynne Russell --- New Hire --- Assessor's Office --- Effective**
   - **D. Jason Sheff --- Leave Without Pay --- 911 --- Effective 03-27-2023**
   - **E. Christy Mundell --- New Hire --- Animal Control --- Effective 4-10-2023**
   - **F. Alexis Ervin --- New Hire --- Part-time Kennel Technician --- Animal Control – -- Effective 4-10-2023**
4. **Minutes and /or Amended Minutes of Previous Meeting:**
   - **A. Special Meeting Minutes – 03-08-2023**
   - **B. Special Meeting Minutes – 03-20-2023**

C. Special Meeting Minutes – 03-24-2023
D. Regular Meeting Minutes – 03-08-2023
E. Regular Meeting Minutes – 03-22-2023

5. Requisitions --- Purchase Orders --- Invoices
   A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application
   A. Exonerations --- Exhibit A
   B. Corrective Tickets – Exhibit B
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:
   A. Requisition for Payment No.67 --- MuniCap & UMB Bank --- $ 6,353.00
   B. Requisition for Payment No.23 --- MuniCap --- $ 100.00
   C. Requisition for Payment No. (04/05/23) --- MuniCap & UMB Bank $1,966.83
8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)
10. Review – Discuss – Consider Letter of resignation and appointment of board member From Summit Park PSD
    A. Letter of resignation – Ronald Johnson – Effective – 04-10-2023
    B. Appointment of Laetitia Clutter to fill the vacancy of Mr. Johnson's Term Ending 09-19-2028 – Effective – 04-13-2023
11. Review – Discuss – Consider Letter of resignation for Teresa Basnett from the Bingamon PSD Board – Effective 03-31-2023
12. Review – Discuss – Consider Accepting Michael Jenkins resignation from the Harrison County Development Corporation
13. Review – Discuss – Consider Appoint Susan Thomas to the Harrison County Development Corporation
14. Review – Discuss – Consider the appointment of Chad Edwards to the Harrison County Development Authority Board for a Term of Three Years as Shinnston's Representative
15. Review - Discuss – Consider the appointment of Lexie Mayfield to the Harrison County Development Authority Board for a Term of Three Years as Lumberport's Representative
16. Review – Discuss – Consider Approval of Transfer of Sick Time per Approved Policy for:

A. Bradley Pickens 168 Hours from Braxton County
B. Shane Richardson 363.50 Hours from Town of Nutter Fort

17. Review - Discuss - Consider Request for Change Order #46 F&I (4) wall packs for 1st floor in the Community Corrections side of GSA
18. Review – Discuss – Consider Request to Travel Dennis Burner and Whitney Newlon – Animal Control -- 04-20-2023 – CAET Continuing Education Program – Stonewall Resort Roanoke, WV
19. Review – Discuss – Consider Request to Travel Wayne Worth – Harrison County Community Corrections, Day Report Center – May 3rd and May 4th, 2023 – 2023 Spring CE Conference for Social Workers – Charleston Civic Center – Charleston, WV
20. Review – Discuss – Consider The Community Development Block Grant CARES Act (CV-CDBG) program provides grants to states, insular areas, and local governments to prevent, prepare for, and respond to the spread of COVID-19 – Budget Amendment 02 Increases previously budgeted amount for Public Rental Assistance
21. Review – Discuss – Consider The Community Development Block Grant CARES Act (CV-CDBG) program provides grants to states, insular areas, and local governments to prevent, prepare for, and respond to the spread of COVID-19 – Request for Payment 02 the County's request for reimbursement of funds they have distributed to Central WV Community Action
22. Review – Discuss – Consider changing the name of Badger Pond Lane to Smokey Mountain Road
23. Review – Discuss – Consider Parking Lots behind Courthouse acquisition (Potential Executive Session Pursuant to 6-9A-4 (b) (9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the Investment of Public Funds or Other Matters Involving Commercial Competition, which if Public, Might Adversely Affect the Financial or Other Interest of The County
24. Review – Discuss – Consider Order to dissolve Park Board
25. Review – Discuss – Consider Harrison County Building Commission leasing, renting or Permitting the use of the 3rd Floor of the GSA to/by nonprofit organizations, state Agencies or instrumentalities, or other third-party entities, pursuant to, for example, W. VA Code Sections 7-1-3k, 7-1-3hh
26. Administrator's Report
27. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
    1. 03-15-2023 thru 03-21-2023
    2. 03-22-2023 thru 03-28-2023
B. Monthly Fiduciary Commission Settlements:
    1. William Clay Wymer, Deceased
    2. Kurt George Skasik, Deceased
    3. Charles H. Roberts, Deceased
    4. Dana Lee Lloyd Lantz, Deceased

5. Elsie Lorna Howard, Deceased
6. Winifred Inez Woodford, Deceased
7. James R. Simpson, Deceased
8. Angelo Alastanos, Deceased

C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service:

1. East View PSD – Regular Meeting Minutes – 03-14-2023
2. Harrison/Taylor 911 Advisory Board – Meeting Agenda – 03-21-2023
3. Short Line PSD – Regular Meeting Minutes – 10-27-2022
4. Short Line Financial Statement --- 12/02/2022 -12/31/2022
5. Short Line Regular Meeting Minutes – 01-26-2023
6. Short Line Financial Statement – 02-01-2023 – 02-28-2023

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Election Workers Pay Raises (05-18-2022)
T-2. Changes to Employee Handbook Made by County Attorney (06-08-2022).
T-3. Shinnston North Bend Rail Trail Connector --- Task Order #2 (11-30-2022)
T-4. HCC Agreements with Harrison County Parks & Rec Commission (12-14-2022)
T-5. Estate of Stephanie Ann Layfield, Deceased (02-08-2023)
T-6. The Harrison County Commission giving the Development Corporation the Property formally known as the Farms at Maple Lake LLC (02-22-2023)
T-7. Harrison County Development Authority (03-22-2023)
T-8. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)

9:05 A.M
Harrison County
02/24/2023 @ 02:40:59 PM
04-05-23

February 24, 2023

Commissioners:

I am requesting permission that the attached copy of the Last Will and Testament of David Lee Maxwell be accepted. I believe the original to be lost, misplaced, or possibly in a safety deposit box. I cannot gain access to that box also without proper documentation appointing me to do so, which the attached copy evidences. I had a long standing relationship with Mr. Maxwell including being his POA and MPOA, and also his funeral director, showing a great deal of trust between us. Thank you in advance for your consideration.

Respectfully,

Bradley J Mayle

Bradley J. Mayle
329 E. Main St.
Clarksburg, WV 26301
(304) 624-5404

COPY

LAST WILL AND TESTAMENT

OF

DAVID LEE MAXWELL

I, **DAVID LEE MAXWELL,** a resident of and domiciled in Harrison County, West Virginia, do hereby make, publish and declare this to be my Last Will and Testament, hereby revoking all previous wills and testamentary dispositions made by me.

Article I.

I direct that all my just debts, and funeral expenses, and the expenses incident to the administration of my estate be paid or provided for as soon as practicable after my death.

Article II.

All the rest, residue and remainder of my estate, of whatever kind and character, whether real, personal or mixed and wheresoever situate, I give, devise and bequeath to my friend, Bradley J. Mayle (SSN:233-25-0665), in fee simple absolute.

Article III.

If my said friend, Bradley J. Mayle, should not survive me, then I give, devise and bequeath all of the rest, residue and remainder of my estate, of whatever kind and character, and wheresoever situate, whether real, personal or mixed, to my brother George William Maxwell, in fee simple absolute.

Article IV.

I hereby nominate and appoint, Bradley J. Mayle, as Executor of this my Last Will and Testament. In the event Bradley J. Mayle should not survive me or should fail or refuse to qualify as Executor hereunder or having qualified as Executor hereunder, should thereafter die,

resign or become incompetent, then I appoint my brother, George William Maxwell, to serve as Executor of this my Last Will and Testament. I direct that no bond shall be required of any person named herein for serving as my personal representative.

IN WITNESS WHEREOF, I have signed and sealed this my Last Will and Testament, on the 10 day of September 2003, in the joint presence of the witnesses subscribing hereto.

David Lee Maxwell
DAVID LEE MAXWELL

The signature of the testator was made, and the foregoing Will was acknowledged to be his Last Will and Testament, by said testatrix, in the presence of us, three competent witnesses, who do hereunto subscribe said Will on the date last written, in the presence of said testator, and of each other, at the request of said testator, who was then of sound mind and over the age of eighteen (18) years.

Paula A. Bennas residing at Rt. 2, Box 259-A
Clarksburg, WV 26301

Donna L Shaw residing at 7802 Overlook Drive
Clarksburg, W.V. 26301

Tammy L Shadd residing at 736½ CAMDEN PLACE
CLARKSBURG, WV 26301

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, TO-WIT:

We, Paula A. Bennett, Donna L Shaw,

and Tiffany L. Shadd, after being duly sworn, do severally depose and say that we have this day acted as attesting witnesses to the signing of the Last Will and Testament of **DAVID LEE MAXWELL,** which said Will bears date the 10th day of September, 2003, and to which said Will this affidavit is attached; that we are making and subscribing this affidavit at the request of the said **DAVID LEE MAXWELL,** to be preserved with his Last Will and Testament and be produced and offered in evidence to establish and prove the said Last Will and Testament when the same is offered for probate; that said Last Will and Testament was signed by said testator in the presence of us, we and said testator being then present together; that each of us subscribed our names as attesting witnesses in the presence of each other; that at the time of the execution and signing of said Will, we believed the testator to be of sound and disposing mind and memory and over eighteen (18) years of age; and that, in our opinion, he knew what property he owned and to whom he wanted to give the same; and further these deponents sayeth naught.

Paula A. Bennett

Donna L Shaw

Tiffany L Shadd

Taken, subscribed and sworn to by Paula A. Bennett, Donna L. Shaw and Tiffany L. Shadd before the undersigned Notary Public, this 10th day of September, 2003.

Debra K. Pratt

NOTARY PUBLIC

My Commission Expires:

June 27, 2010

OFFICIAL SEAL
DEBRA K. PRATT
NOTARY PUBLIC
STATE OF WEST VIRGINIA
My Commission Expires June 27, 2010

NOTARY PUBLIC
STATE OF WEST VIRGINIA
204 Woodlawn Heights
Shinnston, WV 26431
My Commission Expires June 27, 2010

THIS INSTRUMENT WAS PREPARED BY:

MICHAEL & KUPEC
Attorneys at Law
228 Court Street
Clarksburg, WV 26301

Current ordinance 9:10 A.M 04-05-23

MONDAY, DECEMBER 28, 2009

County Commission

Susan J Thomas
HARRISON County 01:16:56 PM
Instrument No 200900041301
Date Recorded 12/28/2009
Document Type GOR
Book-Page 79-28

ORDINANCE
INTERNATIONAL PROPERTY
MAINTENANCE CODE

BK00179 PG0028

AN ORDINANCE ADOPTING THE "INTERNATIONAL PROPERTY MAINTENANCE CODE", AS AUTHORIZED BY THE WEST VIRGINIA STATE FIRE COMMISSION, WHICH PROVIDES FOR THE REGULATION OF ALL MATTERS AFFECTING OR RELATING TO THE REPAIR AND MAINTENANCE OF STRUCTURES AND PREMISES WITHIN THE UNINCORPORATED AREAS OF HARRISON COUNTY.

WHEREAS the Legislative Rule of the State Fire Commission, Title 87, Series 4 (87CSR4) of the West Virginia Code of State Regulations, permits adoption of the International Property Maintenance Code without requiring adoption of the other national codes and standards included under the West Virginia State Building Code; and

WHEREAS, it is deemed necessary to properly regulate all matters relating to the repair and maintenance of all buildings, structures and premises within the unincorporated areas of Harrison County; and

WHEREAS, it is the intent of the Harrison County Commission to establish minimum property maintenance standards by adopting and putting into force and effect the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4).

NOW, THEREFORE, THE HARRISON COUNTY COMMISSION ORDAINS THAT

Section 1. ADOPT: The International Property Maintenance Code, as amended or revised by the WV State Fire Commission prior to or subsequent to adoption of this Ordinance, is hereby adopted, and all model codes and standards adopted thereunder are hereby adopted by reference as if fully set forth verbatim herein.

BK0079 PG0029

Section 2, APPLICABILITY: The provisions of this Ordinance and the International Property Maintenance Code adopted hereunder shall not apply to structures and premises occupied or used for agricultural purposes. For the purpose of this Ordinance, the term "agriculture" shall be deemed to mean the cultivation of plant crops or the raising of livestock. Agriculture is the organized use of land for the production of plant or animal food, fiber or landscape products. Beef and dairy farms, grain farms, orchards, plant nurseries, and tree farms are forms of agriculture.

Section 3. SAVINGS: Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or rights acquitted or liability incurred, or any cause or causes under any act or ordinance repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. CONFLICTING ORDINANCES: Any existing ordinance that is more stringent or imposes a higher standard than is required by the International Property Maintenance Code shall govern, provided such ordinance is not inconsistent with the laws of the State of West Virginia and is not contrary to recognized standards and good engineering practices. Any existing ordinance that is less stringent or imposes a lesser standard than is required by the above-referenced code is hereby amended to comply therewith.

Section 5, DUTIES AND POWERS OF THE CODE OFFICIAL: The Code Official shall enforce the provisions of the International Property Maintenance Code. Priority shall be given to conditions that pose a public health and/or safety hazard, or that affect the general public. The code official shall issue all necessary notices and orders to ensure compliance. Upon failure of any person to comply with a notice of violation within the

BK0079 PG0030

stipulated time, the code official shall issue a citation requiring that person to appear in Magistrate Court.

Section 6. INDEMNIFICATION OF CODE OFFICIAL: The code official, officer or employee charged with the enforcement of the International Property Maintenance Code, and the members of the Board of Appeals, while acting on behalf of the Harrison County Commission, shall not thereby be rendered liable personally, and are hereby relieved from all personal liability for any damage accruing to persons or property as a result of any act required or permitted in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties, and under the provisions of the International Property Maintenance Code shall be defended by the legal representative of the Harrison County Commission until the final termination of the proceedings. The code official or any subordinate shall not be liable for costs in any action, suit or proceeding that is instituted in pursuance of the provisions of the International Property Maintenance Code; and any officer acting in good faith and without malice shall be free from liability for acts performed under any of its provisions, or by reason of any act or omission in the performance of official duties in connection therewith.

Section 7. DUTIES OF LAW ENFORCEMENT PERSONNEL: It shall be the duty of the Harrison County Sheriff's Department to assist in the enforcement of the International Property Maintenance Code.

Section 8. VIOLATION PENALTIES: The Violation Penalties section of the International Property Maintenance Code is hereby amended and completed as follows:

Any person who shall violate a provision of the International Property Maintenance Code, or fail to comply therewith, or with any of the requirements thereof, shall be fined not less than twenty-five dollars ($25.00) nor more than one hundred dollars ($100.00). Each day that a violation continues after due notice has been served shall be deemed a separate offense. Failure to comply with a demolition order shall be deemed a violation subject to the penalties prescribed herein.

Section 9, SEVERABILITY: If any section, sentence, clause, or phrase of this Ordinance shall be declared invalid for any reasons whatsoever, such decisions shall not affect the remaining portions of this Ordinance, which shall continue in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 10, JURISDICTION: Jurisdiction over the enforcement of this Ordinance shall be in the Magistrate Court of Harrison County.

Section 11, EFFECTIVE DATE: This Ordinance shall be deemed effective on the 1 Day of JAN, 2010 ~~200~~.

INTRODUCED and PASSED at a regular meeting by the Harrison County Commission on first reading this 13 day of AUG, 2009.

INTRODUCED and PASSED at a regular meeting by the Harrison County Commission on second reading this 3 day of SEPT, 2009.

BK0079 PG0032

PASSED and ADOPTED at a regular meeting by the Harrison County Commission on third and final reading this 1 day of OCT, 2009.

Frank T. Angotti

President, Harrison County Commission

ATTEST:

Susan Thomas, County Clerk

Proposed ordinance 9:10 A.M. 04-05-23

AN ORDINANCE OF THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA, ADOPTING THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE, ("IPMC"), THEREBY REPLACING, AMENDING, UPDATING AND SUPERCEDING ALL PRIOR ORDINANCES AS TO THE IPMC

WHEREAS, West Virginia Code §7-1-3n empowers county commissions, by order duly entered of record, to adopt the state building code upon promulgation by the State Fire Commission, so long as such adoption does not apply to or effect any territory within the boundaries of any municipal corporation which has not adopted the state building code;

WHEREAS, the County Commission of Harrison County, West Virginia passed and adopted an Ordinance adopting the "International Property Maintenance Code", effective October 4, 2012;

WHEREAS, the Ordinance referenced above, effective October 4, 2012, placed into effect the then existing edition of the International Property Maintenance Code;

WHEREAS, the most recent state building code was adopted by the State Fire Commission, pursuant to Legislative Rules promulgated by the Fire Marshal under West Virginia Code §15A-11-5, with an effective date of August 1, 2022, and

WHEREAS, the County Commission of Harrison County, West Virginia deems it necessary to properly regulate all matters relating to the repair and maintenance of all buildings, structures and premises situate in the unincorporated areas of Harrison County, West Virginia and further WHEREAS it is the intent of the County Commission of Harrison County, West Virginia to establish and specifically put in effect the operative version of the International Property Maintenance Code pursuant to West Virginia Code § 7-1-3n and Title 87, Series 4 of the West Virginia Code of State Rules.

NOW, THEREFORE, THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA, ORDAINS AS FOLLOWS:

A. The 2018 edition of the International Property Maintenance Code is hereby adopted and incorporated herein by reference, as if set out at length herein, for the purposes of safeguarding life and property in and throughout the unincorporated parts of Harrison County, West Virginia.

B. The provisions of this Ordinance shall not apply to structures and premises occupied or used for agricultural purposes. For the purpose of this Ordinance, the term "agriculture" shall be deemed to mean the cultivation of plant crops or the raising or livestock. Agriculture is the organized use of land for the production of plant or animal food, fiber, or landscape products. Beef and dairy farms, grain farms, orchards, plant nurseries, and tree farms are forms of agriculture.

C. If the owner of a premises fails to comply with a demolition order within the time prescribed, consistent with W.VA. C.S.R. 87-4-4, 4.1.e.1., the legal counsel of the jurisdiction shall institute appropriate action in the Circuit Court of the County in which the property is located against the owner of the premises where the structure is or was located seeking an Order causing the structure to be demolished and removed. Thereafter, the local jurisdiction, through an available public agency or by contract or arrangement with private persons, shall demolish and remove the structure and the costs thereof, as well as all fees and costs incurred in the legal action, shall be a lien upon such real estate.

D. In the event that any provision of this Ordinance is determined to be unconstitutional or otherwise invalid by a court exercising competent jurisdiction, such determination shall not affect the validity of this Ordinance as a whole or the provisions thereof which are not specifically determined to be unconstitutional or invalid.

E. The Harrison County Commissioners shall have the power and authority to receive and accept grants, subsidies, donations and services in kind consistent with the objectives of this ordinance.

F. The Code Official shall enforce the provisions of the International Property Maintenance Code. The Code Official, and any county employee acting at his or her directive, shall be indemnified and defended by the County Commission of Harrison County, West Virginia, and shall be relieved from any personal liability for acts committed within the scope of this Ordinance.

G. It shall be the duty of the Harrison County Sheriff's Department to assist in the enforcement of the International Property Maintenance Code.

H. This ordinance shall become effective on and after passage and upon adoption by the Harrison County Commission.

PASSED by the County Commission of Harrison County, West Virginia on FIRST READING this the _____ day of _____, 2023.

A SECOND READING and public hearing was held on the _____ day of _____, 2023, after notice of a public hearing on said ordinance was published as a Class II legal advertisement upon motion of _____ and seconded by _____.

Following said public hearing on a motion of _____, seconded by _____, the ordinance was passed on to the THIRD READING, set for _____, 2023. It is now ordered that the aforesaid ordinance by, and hereby is, Approved and Adopted by the County Commission of Harrison County, West Virginia.

President	Commissioner	Commissioner

9:15 A.M
04-05-23

Property Owners Name	William R. Ramsey				Case# 237
Address	PO Box 171 Clarksburg WV 26302				
Address of Property In Review	Junkins Avenue TM 1124 Parcel 47				
Date Of Complaint	4-29-19	Date of Notice		Date of Certified Mail	3-10-23
Date of 1st Notice	4-29-19	Date of Certified Letter		Date of Served Process to Sheriff	3-10-23
Date of Certified Letter sent	4-29-19	Date of Served Process to Sheriff		Received Date of Certified Mail	3-10-23
Date of Served Process to Sheriff		Received Date of Certified Letter		Received Date of Served Process	
Received Date of Certified Letter		Received Date of Served Process		Date File transferred to Legal	
Received Date of Served Process	5-3-19	Hearing Date and Time	4-5-23 9:15	Court Date and Time	
Time for Correction	30 days	Action Taken @ Hearing		Hearing Outcome	
Extended Time		Date of Certified Mail			
		Date of Served Process to Sheriff			
		Date of Received Certified Mail			
		Received Date of Served Process			
		Extended Time			

Notes: Visited 11/8/21 Rob / James - Recommended Court.

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070



Date: April 29, 2019

Case # 237

Property Owner/Address

William R. Ramsey
PO Box 171
Clarksburg, WV 26302

Identification/ Location of Property

(7) Junkins Avenue
Tax Map: 1124
Parcel: 48

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Uninhabitable, dilapidated, structures on the property
2. Overgrown vegetation on the property
3. Unlicensed, junk vehicles on the property

You are requested to submit a corrective action plan to this office within thirty (30) days from the date of receipt of this letter. Failure to do so shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

2107

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located in the Harrison County Courthouse, 301 West Main Street, Clarksburg, West Virginia, 26301. Telephone (304) 624-8690.

HARRISON COUNTY PLANNING COMMISSION

By _____

Code Enforcement

7011 0470 0001 5865 0393

CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com®

OFFICIAL USE

Postage	$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	$

Postmark Here

04/29/2019

Sent To: WILLIAM R. RAMSEY
Street, Apt. No.; or PO Box No.: PO BOX 171
City, State, ZIP+4: CLARKSBURG, WV 26302

PS Form 3800, August 2006 — See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

WILLIAM R. RAMSEY
PO BOX 171
CLARKSBURG, WV 26302

9590 9402 4665 8323 1147 46

2. Article Number *(Transfer from service label)*
7011 0470 0001 5865 0393

COMPLETE THIS SECTION ON DELIVERY

A. Signature
x William R Ramsey ☐ Agent ☐ Addressee

B. Received by *(Printed Name)*: William R Ramsey
C. Date of Delivery: 5-16-19

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☒ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery
- ☐ Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 — Domestic Return Receipt



Sheriff of Harrison County • 301 West Main Street • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2022

Ticket Number: 0000023161 **Account Number:** 06420009

District: 07 - COAL-OUTSIDE **More Info:** Details

Owner Name: RAMSEY WILLIAM R **In Care of:** **Address:** PO BOX 171 CLARKSBURG WV 263020171 **Lending Inst:**	**Property:** 1 LOT (.36 AC) JUNKINS AVE **Map:** 1124 **Parcel:** 0048 0000 0000 **Lot Size:** **Acreage:** **Book:** 963 **Page:** 87

Tax Class:	Homestead Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:
3					

DUE: First Half: **none due** Second Half: **25.46 If paid by: 03/31/2023** Total Due: **25.46 If paid by: 03/31/2023**

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	1200	1200	
Building	960	960	
Total	2160	2160	25.46

PAYMENTS RECEIVED:

	First Half	Second Half
Net	25.46	.00
Discount	.64	.00
Interest	.00	.00
Total	24.82	.00
Date	09/01/2022	none paid

Format for Printer

Click here to begin a new search.

Software Systems, Inc.

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June 2, 2019

Harrison County Planning Department
301 West Main Street
Clarksburg, WV 26301
(304)624-1070

Attn: Danny Hamrick
Code Enforcement

Case # 237

To Whom it May Concern:

In response to your letter of April 29, 2019:

1. I wish to request a change in the determination of the structure located on Tax Map 1124, Parcel 48, Junkins Avenue, from "uninhabitable" to "repairable".

2. The overgrown vegetation will be corrected by cutting, removing and routinely maintaining the lawn that it is.

3. The two (2) junk vehicles will be removed by a vehicle salvage company.

Your positive action to my request and solutions will be greatly appreciated.

Respectfully,

William R Ramsey

William R. Ramsey

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: June 23, 2020

Case # 356

Property Owner / Address

William R. Ramsey
PO Box 171
Clarksburg, WV 26302

Identification / Location of Property

Tax Map – 1124
Parcel – 48
Junkins Avenue

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Dilapidated, uninhabitable structure on the property
2. Overgrown vegetation on the property

You are requested to correct these conditions within thirty (30) days from the date of receipt of this letter. Failure to correct these conditions within the allotted time shall be cause for The Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, The County Commission may seek an injunction in The Circuit Court of Harrison County to abate the nuisance. In the event that removal by The Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department at 301 West Main Street, Clarksburg, WV 2630.

Respectfully,

Danny Hamrick, Code Officer, CFM
304-624-8750
dhamrick@harrisoncountywv.com

7011 0470 0001 5865 1819

CERTIFIED MAIL™ RECEIPT

(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	$

Postmark Here

06/23/2020

#356

Sent To WILLIAM R RAMSEY

Street, Apt. No.; or PO Box No. PO BOX 171

City, State, ZIP+4 CLARKSBURG, WV 26302

PS Form 3800, August 2006 See Reverse for Instructions

SENDER: *COMPLETE THIS SECTION*

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

WILLIAM R. RAMSEY
PO BOX 171
CLARKSBURG, WV 26302

9590 9402 4665 8323 1138 48

2. Article Number *(Transfer from service label)*

7011 0470 0001 5865 1819

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X William R Ramsey ☐ Agent ☒ Addressee

B. Received by *(Printed Name)* William R Ramsey

C. Date of Delivery 7/25/20

D. Is delivery address different from item 1? ☐ Yes ☒ No
If YES, enter delivery address below:

RECEIVED JUL 28 2020 OGDEN, UT

3. Service Type

☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Mail
☐ Mail Restricted Delivery (over $500)
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☒ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: November 22, 2021

Case#: 237

Property Owner/Address
William R. Ramsey
PO Box 171
Clarksburg, WV 26302

Identification/Location of Property
District: 7
Tax Map: 1124
Parcel: 48

Please call the Harrison County Planning Department, in reference to the property on, Junkins Ave., Clarksburg, WV 26301 @ (304) 624-8690 Ask to speak to James Richards.

Respectfully,

James Richards, Code Officer
Harrison County Planning Commission
Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

Copy Sent Regular Mail ON 11/22/21 S



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

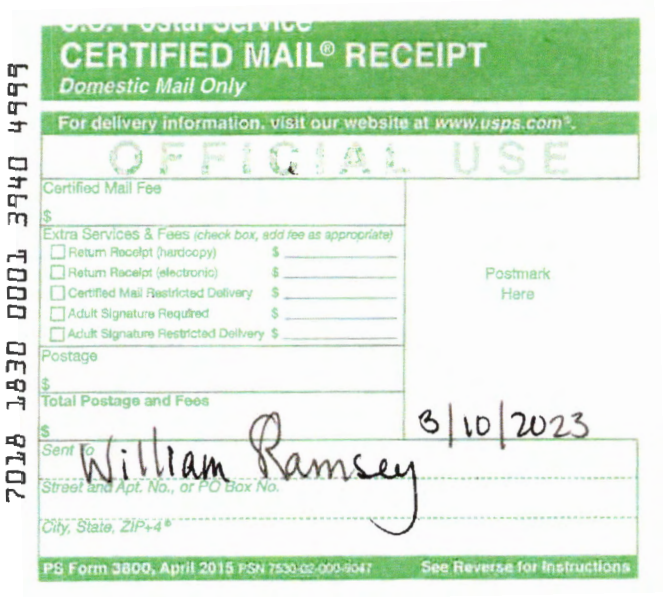
William Ramsey
381 Marietta Street
Clarksburg, WV 26301
District 07 Tax Map 1124 Parcel 48
Case #237 Junkins Ave

March 10, 2023

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, April 5, 2023 at 9:15 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director



U.S. Postal Service

CERTIFIED MAIL® RECEIPT

Domestic Mail Only

For delivery information, visit our website at *www.usps.com®*.

OFFICIAL USE

Certified Mail Fee

$

Extra Services & Fees *(check box, add fee as appropriate)*

- ☐ Return Receipt (hardcopy) $ _____
- ☐ Return Receipt (electronic) $ _____
- ☐ Certified Mail Restricted Delivery $ _____
- ☐ Adult Signature Required $ _____
- ☐ Adult Signature Restricted Delivery $ _____

Postage

$

Total Postage and Fees

$

Postmark Here

3/10/2023

Sent To William Ramsey

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 1830 0001 3940 4999

4:25 A.M
04-05-23

Property Owners Name	EVA BAKER COLLINS ESTATE % Alice Collins **Case** 374				
Address					
Address of Property In Review				**Map:** **Parcel:**	
Date of Complaint	10/26/2020	Date of Notice of hearing	3/13/2023	Date of Certified Mail	
Date of 1st Notice	10/26/2020	Date of Certified Letter	3/13/2023	Date of Served Process to Sheriff	
Date of Certified Letter sent	10/26/2020	Date of Served Process to Sheriff	3/14/2023	Received Date of Certified Mail	
Date of Served Process to Sheriff	10/26/2020	Received Date of Certified Letter		Received Date of Served Process	
Received Date of Certified Letter		Received Date of Served Process	3/28/2023	Date File transferred to Legal	
Received Date of Served Process	10/28/2020	Hearing Date @ 9:25 AM	5/5/2023	Court Date and Time	
Time for Correction		Action Taken @ Hearing		Hearing Outcome	
Extended Time		Date of Certified Mail			
		Date of Served Process to Sheriff			
		Date of Received Certified Mail			
		Received Date of Served Process			
		Extended Time			

Notes:

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: October 26, 2020

Case # 374

Property Owner / Address

Eva Baker Collins Estate, % Alice Collins
8242 Woodland Avenue
Stonewood, WV 26301

Identification / Location of Property

Tax Map – 388
Parcel – 44
Circle Drive

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Dilapidated, uninhabitable structures on the property
2. Junk on the property
3. Overgrown vegetation on the property

You are requested to correct these conditions within thirty (30) days from the date of receipt of this letter. Failure to correct these conditions within the allotted time shall be cause for The Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, The County Commission may seek an injunction in The Circuit Court of Harrison County to abate the nuisance. In the event that removal by The Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department at 301 West Main Street, Clarksburg, WV 2630.

Respectfully,

Danny Hamrick, Code Officer, CFM
304-624-8750
dhamrick@harrisoncountywv.com

7011 0470 0001 5865 1680

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(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	$

Postmark Here
10/26/2020
374

Sent To: EVA BAKER COLLINS EST. % ALICE COLLINS
Street, Apt. No.; or PO Box No.: 8242 WOODLAND AVE.
City, State, ZIP+4: STONEWOOD, WV 26301

PS Form 3800, August 2006 — See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

EVA BAKER COLLINS ESTATE
% ALICE COLLINS
8242 WOODLAND AVENUE
STONEWOOD, WV 26301

9590 9402 4665 8323 1137 18

2. Article Number (Transfer from service label)
7011 0470 0001 5865 1680

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Alice Collins ☐ Agent ☐ Addressee

B. Received by (Printed Name) Alice Collins C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

GLENVILLE, WV 26351 OCT 29 2020 UNITED STATES POSTAL SERVICE

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☒ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 — Domestic Return Receipt







Harrison County Sheriff's Office
Sheriff & Treasurer Robert G. Matheny
420 Buckhannon Pike
Nutter Fort, WV 26301
P.(304) 423-7700 F.(304) 423-7945

MAGISTRATE COURT

Return # 163470
Process # CIV20-02019
Docket #
Reference #

STATE OF WEST VIRGINIA
COUNTY OF HARRISON

Plaintiff.
- vs -
Defendant

SHERIFF'S RETURN OF PERSONAL SERVICE

I hereby certify that on the **26th day of October, 2020**, **a Letter**, in the above entitled action, came into my hand for service. That on the **28th day of October, 2020** at **10:15 AM**, in said county, **I did serve the documents on EVA BAKER COLLINS ESTATE, %ALLICE COLLINS.** By then and there delivering to and leaving with: **ALLICE COLLINS (IP)** at **8242 WOODLAND AVE, STONEWOOD, WV 26301**

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202002031
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
EVA BAKER GOLDEN, %ALLICE COLLINS

Date Returned ~~10/28/20~~

Signed _____ **Date** 10·28·20

Robert Matheny
Harrison County
By: Rick Roberts
420 BUCKHANNON PKE
NUTTER FORT, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: October 26, 2020 Case # 374

Property Owner / Address	**Identification / Location of Property**
Eva Baker Collins Estate, % Alice Collins	Tax Map – 388
8242 Woodland Avenue	Parcel – 44
Stonewood, WV 26301	Circle Drive

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Dilapidated, uninhabitable structures on the property
2. Junk on the property
3. Overgrown vegetation on the property

You are requested to correct these conditions within thirty (30) days from the date of receipt of this letter. Failure to correct these conditions within the allotted time shall be cause for The Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, The County Commission may seek an injunction in The Circuit Court of Harrison County to abate the nuisance. In the event that removal by The Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department at 301 West Main Street, Clarksburg, WV 2630.

Respectfully,

Danny Hamrick, Code Officer, CFM
304-624-8750
dhamrick@harrisoncountywv.com

2019









Sheriff of Harrison County • 301 West Main Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2021

Ticket Number: 0000036599 **Account Number:** 06054618

District: 11 - ELK **More Info:** Details

Owner Name: GOLDEN EVA BARKER ESTATE **In Care of:** ALICE COLLINS **Address:** 8242 WOODLAND AVE STONEWOOD WV 263018114 **Lending Inst:**	**Property:** 2.40 AC ELK CREEK **Map:** 388 **Parcel:** 0044 0000 0000 **Lot Size:** **Acreage:** **Book:** 654 **Page:** 516

Tax Class:	Homestead Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:
3					

DUE: **First Half:** 216.62 **If paid by:** 09/01/2021 **Second Half:** 216.62 **If paid by:** 03/01/2022 **Total Due:** 433.24 **If paid by:** 09/01/2021

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	19080	19080	
Building	0	0	
Total	19080	19080	222.17

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

Format for Printer

Click here to begin a new search.

Software Systems, Inc.

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Tax Parcel Viewer



Date: 9/2/2021

Joseph R. Romano
Harrison County Assessor

All tax maps created under the provisions of reappraisal legislation are the property of the Assessor of Harrison County, West Virginia and the reproduction, copying, modification, distribution or sale of such tax maps or any copies thereof without the written permission of the Harrison County Assessor is prohibited by law.

0 0.0075 0.015 0.03 0.045 0.06 mi



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

Eva Baker Collins Estate
c/o Alice Collins
8242 Woodland Avenue
Stonewood, WV 26301
District 11 Tax Map 388 Parcel 44
Case #374 Circle Drive

March 13, 2023

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, April 5, 2023 at 9:25 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 183426
Process # CIV23-02030
Docket # 374
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
EVA BAKER COLLINS ESTATE C/O ALICE COLLINS }
Defendant }

I hereby certify that on the **16th day of March, 2023**, **a NOTICE OF HEARING**, in the above entitled action, came into my hand for service. That on the **28th day of March, 2023** at **8:12 AM**, in said county, **I did serve the documents on EVA BAKER COLLINS ESTATE C/O ALICE COLLINS**.
Served the within **a NOTICE OF HEARING** on the within named **ALICE COLLINS** by delivering a copy of the within **a NOTICE OF HEARING** to him/her in person at **8129 WOODLAND AVE, STONEWOOD, WV 26301** in Harrison County, West Virginia, on the**28th day of March, 2023** at **8:12 AM**.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202302031
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments

Date Returned 3/28/23

Signed _____ **Date** 28 March 2023

Robert Matheny
Harrison County
By: Dawn Bourgeois
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

Return



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

Eva Baker Collins Estate
c/o Alice Collins
8129 Woodland Avenue
Stonewood, WV 26301
District 11 Tax Map 388 Parcel 44
Case #374 Circle Drive

March 16, 2023

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, April 5, 2023 at 9:25 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the viol ations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

RECEIVED
MAR 16 2023
HARRISON COUNTY
PROCESS DIVISION

02030



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

3/13/2023

Sent To Eva Baker Collins
c/o Alice Collins

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 1830 0001 3940 4173

9:30 A.M
04-5-23

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: March 8, 2023

Organization Name: West Fork Conservation District

Name and Title of Requester:

Mailing Address of Organization and Responsible Person:
87 Ollie Lane, Suite 102 Mount Clare, WV 26408 Dee Altman
If approved, this is where the check will be sent

Telephone: 304-627-2160 Fax: E-mail: DHorner@WVCA.US

FEIN# Is your organization an IRS 501(c) 3 not-for-profit? Y N
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $

Dollar Amount REQUESTED - Grant: $ Loan: $

Was project funded previously by HCC? (Y) N If so, when 2022 ; how much: $ 8,000

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2022 ; how much: $ 8,000
When: ; how much: $
When: ; how much: $

Purpose of request (one sentence): Operation, Maintenance, and Repair on Salem Fork Watershed Structures.
If for a fair/festival/event, give dates and location: Date: Location: Samlen Fork

Describe the proposed activities with dollar amounts to be funded by this request:
For Operation, maintenance and Repair (OM+R) program for the Salem Fork Watershed Structures. The maintenance items are important And will always be needed to maintain the integrity of the dams to protect All citizens.

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Melinda Law

Do you plan to recognize the Harrison County Commission 's contribution? Y N
If Yes, how?

(Name of Applicant) West Fork Conservation District agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) West Fork Conservation District, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) WFCD shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) WFCD agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant WFCD Dee. Attorney WVCA **Date** 3-17-2023

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO	
04/10/2023			
NAME: TIARA SNYDER		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT: CIRCUIT CLERK	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☑ RATE	4-1	
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☑ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☑ OTHER (Explain) NEW DEPUTY CLERK STARTING 04-10-23 AT PAY SCALE 4-1 TO REPLACE A DEPUTY CLERK WHO RESIGNED

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE: Albert F. Marcus	DATE: 03/27/2023
HUMAN RESOURCES MANAGER: Laura Pyle	DATE: 3/27/2023

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Toll Free 1-866-466-1438 or online www.amsterdamforms.com
Amsterdam®

PAYROLL CHANGE NOTICE

3-B

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
3/31/2023		- -

NAME	ADDRESS
Dixon G. Pruitt	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	● RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Retirement effective 3/31/2023. Please pay available vacation days.

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Patsy M. Martin / Sheriff	DATE 03/27/2023
HUMAN RESOURCES MANAGER	DATE 3/28/2023

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Toll Free 1-800-466-1438 or online www.amsterdamforms.com
Amsterdam

PAYROLL CHANGE NOTICE 3-C

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4/17/23		| | |-| | |-| | | | |

NAME	ADDRESS
BROOKLYNNE RUSSELL	ASSESSOR

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		407	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB	NEW HIRE IN 407	
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN	STARTING 4/17/2023	
☐ OTHER _____	STEP PAY	
☐ OTHER _____	4-1	

THE REASON FOR THE CHANGE(S):

☒ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Mark A Romano	DATE 3/28/23
HUMAN RESOURCES MANAGER Laura Rust	DATE 3/28/2023

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3-D

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
3/27/2023		| | |-| | |-| | | |

NAME	ADDRESS
Jason Shiff	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☒ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) 88 Hours leave w/o pay - Extended Medical Leave for pay period Ending 3/24/2023

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 3/27/2023
HUMAN RESOURCES MANAGER	DATE

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Amsterdam

3-E

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4-10-2023		| | |-| | |-| | | | |

NAME	ADDRESS
Cristy Murdell	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		716	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☒ JOB		
☐ SHIFT		
☒ RATE		
☐ ADDRESS/PHONE	3-1	
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☒ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) new hire Animal Control
3-1 Full Time 15.25/hr

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE
[signature]	3/29/2023

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3-F

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4/10/2023		| | |-| | |-| | | | |
NAME Alexis Ervin		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT 716 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) PT Kennel Technician 2-1 14.45/hr

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER Laura Ryle	DATE 3/29/2023

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4-A

At the special meeting of the County Commission of Harrison County held on Wednesday March 8, 2023, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present was John Spires, County Clerk, and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting.

1. Elected Officials budget requests:
   Assessor: Joseph Romano, Assessor, spoke on salaries, supplements and overtime. Mr. Romano also spoke on the increased costs of advertising and new Lektrievers that were purchased.
   Circuit Clerk: Albert Marano, Circuit Clerk, spoke on the need to a cost of living allowance raise and the overtime due to the new system.
   County Clerk: John Spires, County Clerk, presented his budget and a cost of living raise of eight percent.
   Prosecutor: Rachel Romano, Prosecuting Attorney, presented her budget and spoke on her need for help with juvenile cases.
   Sheriff: Robert Matheny, Sheriff, presented his budget for all divisions overseen by the Sheriff. Mr. Matheny advised that he was also asking for an eight percent increase in all divisions except for the Home Incarceration officer and Law Enforcement.

   Commissioner Trecost asked for salary sheets for all departments other than the County Clerk. Commissioner Trecost also would like a salary increase for the County Administrator.

2. General County and Vitals Services Levy Budget discussions: Laura Pysz-Laulis advised that the projected revenues have went from 15.3 million last year to 17.2 million this year. Ms. Pysz-Laulis spoke on the increased costs associated with the GSA building.

   Hinkle moved to adjourn. Commission concurred.

   With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

4-B

At the special meeting of the County Commission of Harrison County held on Monday March 20, 2023, Commissioners Susan Thomas and David Hinkle were present. Commissioner Trecost was absent. Also present was John Spires, County Clerk, and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting.

1. Discuss Resolution and Order for Wolf Summit Energy – (Potential executive session pursuant to attorney/client privilege and to 6-9A-4(b)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision: Trey Simmerman, County Attorney, spoke of developer and project. Mr. Simmerman suggested that Tom Aman oversee the legal process die to past experience with the agreement. Tom Aman advised that this dates back to 2015 and the County is unsure of the future project due to the project pilot expiration. Mr. Aman went over questions for the Commission to ask going forward. Commissioner Hinkle explained his understanding of the original intent of the project. There was discussion held over the history of property ownership. Tom Aman spoke of Deed Book 1466 Page 219 and Deed Book 1437 Page 1298. Mr. Aman advised that they need to research Deeds between 2016 to present between the Commission and Clarksburg Scrap Metals LLC.
   Hinkle moved to enter into executive session per §6-9A-4(b)(9). Commission concurred.

   Hinkle moved to come out of executive session and back into regular session. Commission concurred.

2. Discuss Harrison County Parks and Recreation: Trey Simmerman, County Attorney, spoke of the MOU history and the original Parks and Recreation direction. Commissioner Hinkle went over several items from the MOU. Commissioner Hinkle advised that he would like to dissolve the Park Board and create a new structure to bring parks back under the County umbrella. Commissioner Thomas asked who owned the property and equipment at parks.

4. Discuss acquisition of approximately 55.04 acres, more or less, related to the Harrison County Rail Trail System –(Potential executive session pursuant to attorney/client privilege and to 6-9A-4(b)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision: Hinkle moved to enter into executive session per §6-9A-4(b)(9). Commission concurred. Hinkle moved to come out of executive session and back into regular session. Commission concurred.

3. Discuss 2023-2023 Budget: Laura Pysz-Laulis, County Administrator, went over levy rates and budget revenues for the new fiscal year budget. Commissioner Hinkle asked about coal severance taxes. Ms. Pysz-Laulis stated that the amount is dwindling.
   Vital Services:
   EOM: Laura Pysz-Laulis presented the budget that includes three employees. There was discussion of what percentage was used to calculate the PEIA increase.
   Ambulance Authority: Laura Pysz-Laulis explained that their Board submitted their budget and she kept their recommendation.
   Animal Control: Ms. Pysz-Laulis advised that there is two positions that need filled. Commissioner Hinkle asked if the new building is budgeted under Animal Control. Ms. Pysz-Laulis explained that it comes from various line items and carryover.
   Health Department/Health Access: Laura Pysz-Laulis advised that the Health Department and Health Access are staying the same.
   Parks and Recreation: Ms. Pysz-Laulis explained that the park board submitted a budget. Ms. Pysz-Laulis advised that she made some recommendations and resubmitted the budget to be voted on during a board meeting and the board approved the recommended budget.
   General County: Commissioner Hinkle asked what was included in professional services. There was discussion on the lease payments for the cruisers and the four new ones that are coming.
   Laura Pysz-Laulis explained that she kept the elected officials budgets close to the same with a three percent cost of living raise.
   Prosecutor: There was discussion of the Commission adding funds into the budget for an additional employee.
   Elections: There was discussion of adding a $5,000.00 increase for the Poll Worker line item.
   There was also discussion on the matching funds for the grants that have been applied for.
   Law Enforcement: Laura Pysz-Laulis explained that the retirement went up sixteen percent. Commissioner Hinkle asked what cost of living percent was considered for law

enforcement. Ms. Pysz-Laulis advised that she considered three percent across the board.

Commissioner Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

4-C

At the special meeting of the County Commission of Harrison County held on Friday March 24, 2023, Commissioners Susan Thomas and David Hinkle were present. Commissioner Trecost was absent. Also present was John Spires, County Clerk, and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting.

1. General county revenues: Laura Pysz-Laulis advised that there is no change since the last meeting. Hinkle moved to approve General County Revenues for FY 2023-2024 as stated in the amount of $26,047,196.00. Commission concurred.

2. General county budget worksheet: Laura Pysz-Laulis explained that the majority had stayed the same. Ms. Pysz-Laulis gave an overview of the changes. Hinkle moved to approve the whole General County Budget for FY 2023-2024 per staff recommendation. Commission concurred.

3. Coal severance revenues: Laura Pysz-Laulis explained that the coal severance revenues stayed the same as well as the coal severance budget. Hinkle moved to approve the coal severance revenues for FY 2023-2024 as presented by staff. Commission concurred.

4. Coal severance budget: Hinkle moved to approve the coal severance budget for FY 2023-2024 as presented by staff.

5. Vital services budget: Hinkle moved to approve the vital service budget for FY 2023-2024 as presented by staff. Commission concurred.

Commissioner Hinkle moved to affix signatures on all necessary budget documents. Commission concurred.

Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President **Date**

DRAFT

4-D

At the regular meeting of the County Commission of Harrison County held on Wednesday March 8, 2023, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were Laura Pysz-Laulis, County Administrator, and John Spires, County Clerk. Commissioner Thomas opened the meeting and Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the Flag.

1. Public Comment Period: Mr. Dusenberry, Congressman Mooney Representative, offered services and cooperation.
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve A through E. Commission concurred.
   A. Hunter Allen --- Resignation --- 911 --- Effective 03-10-2023
   B. Joseph Carbacio --- Part Time – Law Enforcement --- Effective 03-09-2023
   C. Megan Fox – New Hire Dispatcher Trainee – E911 – Effective 03-10-2023
   D. Wilma Carder – Part Time to Full Time – Parks & Recreation --- Effective 03/10/2023
   E. Charlotte Riffle – Part Time Parks & Recreation – Effective 03-01-2023
4. Minutes and /or Amended Minutes of Previous Meeting: Trecost moved to approve A through E. Commission concurred.
   A. Board of Review and Equalization – Meeting Minutes --- 02-15-2023
   B. Board of Review and Equalization – Meeting Minutes --- 02-21-2023
   C. Board of Review and Equalization – Meeting Minutes --- 02-22-2023
   D. Board of Review and Equalization – Meeting Minutes --- 02-27-2023
   E. Regular Meeting Minutes --- 02-22-2023
5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve 5 A through D. Commission concurred.
   A. The Town of Anmoore – Letter accepting funds and notice of Requisition #01 ARPA Funds (included in payable)
   B. Greater Harrison PSD – Notice of Requisition #03(final) for Locust Heights project ARPA Funds (included in the payable)
   C. Greater Harrison PSD – Notice of Requisition #01 for Quiet Dell project ARPA Funds (included in payable)
   D. Vendor Requisition List of Payments

9:05 A.M. --- Harrison County WV Historical Society --- Special Funding Request: There was no one present from the Historical Society. Hinkle moved to table this matter. Commission concurred.

6. Exonerations --- Corrective Tickets --- Joint Property Application: Hinkle moved to approve A through C. Commission concurred.
   A. Exonerations --- Exhibit A
   B. Corrective Tickets --- Exhibit B
   C. Joint Application --- Exhibit C
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: Hinkle moved to approve A through D. Commission concurred.
   A. Requisition for Payment No. 22 --- MuniCap, Inc. --- $150.00
   B. Requisition for Payment No. (03/08/23) --- MuniCap, Inc. --- $2,146.08
   C. Requisition for Payment No. 66 (03/08/23) --- MuniCap, Inc. --- $ 2,295.00
   D. Requisition for Payment No. 2 – Developer Reimbursements --- $458,968.74
8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County
   A. Application and Certification for Payment of furnishing for the GSA Building
   Laura Pysz-Laulis, County Administrator, updated the Commission on the furniture. Ms. Pysz-Laulis advised that ninety percent of the furniture has been inventoried. Hinkle moved to approve the requisition listed in item nine. Commission concurred.
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: This matter was handled within item eight.
   A. Requisition #81 – Capitol Business Interiors -- $ 412,519.86
10. Consideration of Approval of Project Fund Requisitions for the Payment of Costs Associated with the Project Fund Agreement for Payment of Cost Associated with the Master Equipment Lease for Cruisers, 08-10-2022, between Harrison County Commission and Country Roads Leasing, LLC: (NONE)
11. Review – Discuss – Consider Budget Revision for Parks and Recreation Complex: Laura Pysz-Laulis explained the budget revision. Trecost moved to approve. Commission concurred.

9:10 A.M. --- Public Hearing – Nuisance Complaint – Joseph Harry Mason – Good Hope: There was no one present for the nuisance hearing. Trecost moved to send the case to circuit court. Commission concurred.

12. Review - Discuss – Consider Request to Travel – Pegi Bailey – OEM Director – Canaan Valley Conference Center – SERC Conference 03- 28 and 03- 29, 2023: Trecost moved to approve. Commission concurred.
13. Review – Discuss – Consider Settlement Agreement between and among the State of West Virginia and Walgreens to resolve opioid – related claims: Trecost moved to approve and affix signatures to move forward. Commission concurred.
14. Review – Discuss – Consider Lease Agreement between the Harrison County Commission and the Harrison County Community Corrections Division: Trecost moved to approve and affix signatures. Commission concurred.

9:15 A.M. --- Operation Firm Handshake, Inc. --- Special Funding Request – Martin Broderick: Martin Broderick from Operation Firm Handshake Inc thanked the Commission for their support going into the fifth year of the organization. Trecost moved to approve the funding request of $2,000.00. Commission concurred.

15. Review - Discuss - Consider Status of Harrison County Parks: Laura Pysz-Laulis updated the Commission on the drafted agreement. Commissioner Hinkle asked if they were any closer to an agreement. Trey Simmerman, County Attorney, advised that the MOU is ready. This matter will remain as a tabled item.

9:20 A.M. --- Public Hearing – Nuisance Complaint – Joseph & Scarlet Bishop – Wallace: Charlotte Shaffer explained that the owner has individuals coming to take down the structure and this process should be completed within sixty days. Hinkle moved to give sixty days and if not completed then send to circuit court. Commission concurred.

16. Review – Discuss – Consider acquisition of approximately 55.04 acres, more or less, Related to the Harrison County Rail Trail System – (Potential executive session Pursuant to 6-9A-4(b)(9) attorney/client privilege and to consider matters involving or affecting the purchase, sale or lease or property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public might adversely affect the financial or other interest of the state or any political subdivision: Hinkle moved to inter into executive session pursuant to 6-9A-4(b)(9). Commissioner Thomas and Commissioner Hinkle voted in favor. Commissioner Trecost voted against. Motion carried.
Hinkle moved to enter into regular session. Commission concurred.
Hinkle moved to table this matter until staff can work out the details. Commission concurred.

9:25 A.M. --- Shinnston Soccer association --- Special Funding Request --- Mark Walsh: Hinkle moved to approve the request for Shinnston Soccer Association. Commission concurred.

9:45 A.M. -- Tom Aman – White Oaks Bonds: Tom Aman spoke of the bond process and the additional improvements that require extending the bond amounts. Mr. Aman advised that the original bond was $495,000.00.

23. Review – Discuss – Consider Engagement Letter between Harrison County Commission and Steptoe & Johnson Subordinate Tax Increment Revenue Bonds Series 2021 B Taxable (Development District No. 3 – White Oaks)
perform as Bond Counsel for The County Commission of Harrison County: Woody Thrasher spoke on the history of White Oaks. Hinkle moved to engage with Steptoe and Johnson on the revenue bonds. Commission concurred.
24. Review – Discuss – Consider A Resolution of the County Commission of Harrison County, West Virginia, Declaring its official intent to reimburse expenditures made from proceeds of Bonds or other obligations Bonds regarding District No.3 White Oaks: Trecost moved to increase as stated by Tom Aman. Commission concurred.

9:30 A.M. – Summit Park Public Service District --- Special Funding Request --- Ryan Haws: Commissioner Thomas asked if they had contacted Clarksburg Water Board about consolidation. Commissioner Trecost stated the benefits of consolidation in terms of the funds available. Hinkle moved to provide $50,000.00 from the improvement fund to start the project and then come back to the Commission. Commissioner Thomas and Commissioner Hinkle voted in favor. Commissioner Trecost voted against. Motion carried.

17. Review – Discuss – Consider Access and Remediation Letter Agreement between Harrison County Commission, WV and Evelyn R. Swiger, Robin Crayton and Archie Crayton, Individuals: Charlotte Shaffer gave an overview of the situation. Hinkle moved to approve the remediation agreement and affix signatures. Commission concurred.
18. Review – Discuss – Consider A Resolution Authorizing the Submission of a proposal to Senator Joe Manchin's Office, to be considered for funding from the Congressionally directed spending for a recreational lifestyle and economic improvement project: Hinkle moved to approve item eighteen and nineteen and affix signatures. Commission concurred.
19. Review – Discuss – Consider A Resolution Authorizing the Submission of a proposal to Senator Shelly Moore Capito's Office, to be considered for funding from the Congressionally directed spending for a recreational lifestyle and economic improvement project: This matter was handled within item eighteen.
20. Review – Discuss – Consider Request to Travel – Heather Mick – Incident Tactical Dispatch Class – Sutton, WV – 03-20-2023 thru 03-23-2023: Hinkle moved to approve. Commission concurred.
21. Review – Discuss – Consider Request to Travel – Lorenda Russell – Incident Tactical

Dispatch Class – Sutton, WV – 03-20-2023 thru 03-23-2023: Hinkle moved to approve. Commission concurred.

22. Review – Discuss – Consider pursuing Option Agreement and related infrastructure with Wolf Summit Energy, LLC which is necessary for the pursuit, permitting and initiation of an energy project in Harrison County: Chris from Jackson Kelly appeared an explained what would take place regarding this matter. Hinkle moved to table this matter until the Commission can have a work session. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. Trecost moved to bring this matter back to the Commission in two weeks and authorize staff to move forward. Commission concurred.

25. Administrator's Report: Laura Pysz-Laulis gave an update on the GSA and spoke on the upcoming budget work session. Ms. Pysz-Laulis spoke on the Mayor's meeting that was held and that it was very successful.

26. Commissioner Comments – Questions: Commissioner Hinkle spoke of the Pierpont School and the new President. Commissioner Hinkle also spoke on plans for a new A&P school with the potential fall start date.

Commissioner Trecost moved to adjourn.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

4-E

At the regular meeting of the County Commission of Harrison County held on Wednesday March 22, 2023, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were Laura Pysz-Laulis, County Administrator, and John Spires, County Clerk. Commissioner Thomas opened the meeting and said the Lord's prayer and Lost Creek Mayor Dave Oliverio led those present in the Pledge of Allegiance to the Flag.

1. Public Comment Period: Peggy Malanosky from Shinnston spoke on a request for a noise ordinance.

   9:05 A.M. --- American Red Cross --- Special Funding Request --- Jason Keeling: Jason Keeling gave an overview of the funding request. Trecost moved to approve $3,900.00 request. Commission concurred.

   9:10 A.M. --- Proclamation – American Red Cross – Jason Keeling: Jason Keeling introduced staff. Commissioner Thomas read and presented the Proclamation that discussed what the American Red Cross does for the citizens of Harrison County. The Harrison County Commission hereby declares the month of March 2023 as "Red Cross Month".

2. Consent Agenda: Hinkle moved to approve. Commission concurred.
3. Payroll Change Notices: Hinkle moved to approve. Commission concurred.
   A. Gerald Riffle II --- Magistrate Court Clerk Take off books --- Effective 03-10-2023 hasn't been Active since February 2022
4. Minutes and /or Amended Minutes of Previous Meeting: (NONE)
5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve items A, B, C and D. Commission concurred.
   A. Short Line PSD – Notice of Requisition #01 (final) for Engineering Services (included in payables)
   B. Town of Lost Creek – Notice of Requisition #01 (final) for Engineering Services (included in payables)
   C. Lake Floyd PSD – Notice of Requisition #03 for partial payment for audits pertaining to this project
   D. Requisition – Vendor Payment List

6. Exonerations --- Corrective Tickets --- Joint Property Application: Hinkle moved to approve 6A. Commission concurred.

   A. Exhibit A -- Exonerations

7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:

   A. Requisition for Payment No. (03/22/2023) --- Jackson Kelley --- $ 1,357.00

   Hinkle moved to approve item 7A in the amount of $1,357.00. Commission concurred.

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County: Laura Pysz-Laulis advised that she does not have any updates until after the fire marshall's walk through. Commission Hinkle would like for this matter to stay on the agenda.

9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)

10. Consideration of Approval of Project Fund Requisitions for the Payment of Costs Associated with the Project Fund Agreement for Payment of Cost Associated with the Master Equipment Lease for Cruisers, 08-10-2022, between Harrison County Commission and Country Roads Leasing, LLC: (NONE)

9:20 A.M. --- Hearing Delinquent or Unprogressed Estates Closing: Commissioner Thomas opened the estate hearing.

Kirkpatrick estate: Charles Kirkpatrick gave an overview of what he has been working on regarding the estate. Trecost moved to continue for one hundred twenty days and stay in contact with the County Clerk. Commission concurred.

Harris Estate: Kristen Reel, representative, advised that they have the estate ready to close but there is one heir is needing a conservator appointed and they are currently working on that. Trecost moved to allow an additional one hundred twenty days and to keep in touch with the County Clerk. Commission concurred.

White Estate: Dixie Smith explained what she has done regarding the estate and locating the heirs. Trecost moved to allow one hundred twenty days and to keep in touch with the County Clerk. Commission concurred. Commissioner Thomas closed the public hearing. Hinkle moved to administratively close the rest of the estates and for the President to sign. Commission concurred.

9:25 A.M. --- Update Nuisance Complaint --- Raymond Cain Jr. & Donna Cain --- East view: Robert Leonard , Code Enforcement for the Planning Department, gave an overview of what has taken place with the property and advised that they have made some progress since the last hearing. Hinkle moved to come back in thirty days for an update. Commission concurred.

9:30 A.M. --- Public Hearing --- Nuisance Complaint --- Danny & Traci Swiger --- Wallace: James Richards, Code Enforcement for the Planning Department, gave an overview of the nuisance complaint and what has taken place. Danny and Traci Swiger did not appear. Hinkle moved to revisit in two weeks and place back on the agenda. Commission concurred.

9:35 A.M. --- WVU Foundation --- Special Funding Request --- Lou Ortenzio: Lou Ortenzio gave an overview of the funding request. Trecost moved to approve $2,000.00. Commission concurred.

9:40 A.M. --- Harrison County WV Historical Society --- Special Funding Request --- James Crim: James Crim gave an overview of the funding request for the Harrison County WV Historical Society. Trecost moved to approve $6,500.00. Hinkle would like to approve $8,500.00. Trecost amended his motion as stated by Commissioner Hinkle. Commission concurred.

11. Review – Discuss – Consider Greater Harrison Public Service District Proposal to increase Water Rates and Charges: Zack Dobbins, representing Greater Harrison PSD, summarized the rate increase request. Trecost moved to approve a rate increase of 12.5% with a 1% increase annually over the next five years. Commissioner Trecost voted in favor. Commissioner Thomas and Commissioner Hinkle voted against. Motion failed. There was discussion of water loss within the PSD coverage area. Trecost moved to approve a rate increase of 12.5% with the waiver request. Commissioner Trecost voted in favor. Commissioner Thomas and Commissioner Hinkle voted against. Motion failed. Hinkle moved to approve a 10% rate increase. Thomas moved to approve a rate increase of 11% without the waiver. Commission concurred.
12. Review – Discuss – Consider Letter to Alcohol Beverage Control Administration –Almost Heaven Desserts – Patti Simon: Trecost moved to approve. Commission concurred.
13. Review - Discuss – Consider Resolution and Order for Wolfe Summit Energy – (Potential Executive session pursuant to attorney/client privilege and to 6-9A-4(b)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision: Hinkle moved to approve the resolution and have staff work with Steptoe and Johnson regarding this and for all three Commissioners affix their signatures. Commission concurred.
14. Review – Discuss – Consider adoption of a Resolution which would approve the

engagement of MuniCap, Inc. to provide consulting services for the amendment and restatement of Series 2021B TIF Bonds issued for the White Oaks project with the cost thereof to be paid by High Tech Corridor Development LLC: Trecost moved to approve. Commission concurred.

15. Review - Discuss - Consider A Resolution Authorizing the acceptance of funds from the West Virginia Department of Agriculture for the WV Spay/Neuter assistance program: Trecost moved to approve and affix signatures. Commission concurred.
16. Review – Discuss – Consider conveying property described in DB 1475, PG 585 to the Town of Lost Creek: Hinkle moved to approve and have the attorneys to coordinate. Commission concurred.
18. Review – Discuss – Consider Setting a time limit of three minutes for public comment: Trecost moved to approve. Commission concurred.
19. Review – Discuss – Consider Request to Travel – Consuela Jones, Corey Hagan, Matthew Gump, and Rebecca Vance – 911 – APCO Active Shooter Incidents for Public Safety Communications – 4-24-2023 and 4-25-2023 – Raleigh County 911 – Beaver, WV: Trecost moved to approve items nineteen, twenty, and twenty one. Commission concurred.
20. Review – Discuss – Consider Request to Travel – Jacob Hyre, Julia Pierce, Jade Hitt, and Bryce Delgado – 911 – APCO Active Shooter Incidents for Public Safety Communication – 4-25-2023 and 4-26-2023 Raleigh County 911 – Beaver, WV: This matter was handled within item nineteen.
21. Review – Discuss – Consider Request to Travel – Travis Miller and Justin Norman – 911 – 03-20-2023 thru 03-23-2023 – Incident Tactical Dispatch Training – Sutton, WV: This matter was handled within item nineteen.
22. Review – Discuss – Consider adding the position of a Part – Time Support Staff for the Prosecutors Office: Trecost moved to approve as stated in the work session. Commission concurred.
23. Review – Discuss – Consider First Reading of an Ordinance of the County Commission of Harrison County, West Virginia, Adopting the 2018 International Property Maintenance Code ("IPMC"), Thereby Replacing, Amending, Updating and Superceding all Prior Ordinances as to the IPMC: Trecost moved to approve. Commission concurred.

    Exhibit A – Current Ordinance
    Exhibit B – Proposed Ordinance

24. Review – Discuss – Consider Letter from DP Southbound Coal Co., LLC 2376 Laneville Rd., Dry Fork, WV regarding permit No. S-2014 – 12 for a Phase 2 and 3 release on permit: Hinkle moved to make this matter a part of today's record. Commission concurred.
25. Review – Discuss – Consider dissolving of the Harrison County Parks and Recreation Commission: Hinkle moved to have legal look into the dissolution of the parks board and levy money. Commissioner Thomas and Commissioner Hinkle voted in favor. Commissioner Trecost voted against. Motion carried.

26. Review – Discuss – Consider Harrison County Development Authority: Hinkle moved to table this matter. Commission concurred.
27. Review – Discuss – Consider Thrasher being Engineer of record for the Rail Trail and the Agreement: Hinkle moved to table this matter. Commissioner Thomas and Commissioner Hinkle voted in favor. Commissioner Trecost voted against. Motion carried.
28. Review – Discuss – Consider acquisition of approximately 55.04 acres, more or less, related to the Harrison County Rail Trail System – (Potential executive session pursuant to attorney/client privilege and to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision:
    A. Acquisition
    B. Going out to bid for environmental studies or other options

    Hinkle moved to authorize staff and legal to present the purchase contract changes to CSX and then come back to the Commission with whether CSX has accepted the changes and if it meets requirements for the Commission to move forward with the project. Trey Simmerman clarified the motion is to approve contingent on a final agreement approved by the Commission. Commission concurred.
29. Administrator's Report: Laura Pysz-Laulis advised that there is a Special Budget Meeting on Friday at 11:00 am.
30. Commissioner Comments – Questions: Commissioner Hinkle thanked the staff on their effort on the budget and the GSA building progress. Commissioner Hinkle advised that there are lots of projects going on and feels that staff has a great handle on those.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

5-A

Date of Meeting	April 5, 2023	Invoice - Quote							
Work Order Number	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Other as Needed
43268	Check In System	Software/Comm. Corr				$399.00			
43271	Alcohol Monitoring System	Daily Monitoring/Comm. Corr				$1,282.60			
43327	DetectaChem, Inc.	Supplies/Comm. Corr.				$199.00			
43340	Truist Bank	Supplies / Law Enforcement	$146.96						
43341	A-1 Extermination	Pest Control /911			$75.00				
43351	Shinnston Plumbing	Replacement Lights			$460.00				
43353	Uline	Supplies/Comm. Corr.				$82.44			
43354	James & Law	Toner/Comm. Corr.				$317.00			
43358	Micro-Distributing	Lab Confirmations/Comm.Corr.				$6,968.40			
43359	APCO International	Dispatch Training		$956.00					
43362	Galls, LLC	Supplies / Law Enforcement	$58.00						
43385	Truist Bank	Various Charges/Law Enforcement	$875.66						
43396	Lowe's Home Center	Vacuum Cleaner/911			$190.00				
43408	Harrison Co. Sheriff	Circuit Court	$25.00						
43411	Lowe's Home Center	Maintenance Supplies/Courthouse	$150.07						
43412	Sandy's True Value	Maintenance Supplies/Courthouse	$214.04						
43414	Truist Bank	Various Charges/Tax Office	$931.16						
43415	Stationers	Office Supplies/Tax Office	$74.27						
43420	Truist	WVACC Meeting Circuit Clerk	$533.40						
43421	Truist	WVACC Meeting Circuit Clerk	$958.59						
43422	Hope Gas	609 W. Main St.	$208.57						
43425	Frontier	911/Taylor Co.		$932.22					
43426	Frontier	Assessor-Statewide Computer	$53.20						
43427	Lumberport VFD	Reimbursement of Invoices	$22,428.95						
43428	Frontier	Animal Control			$208.69				
43429	Hope Gas	229 South Third ST	$271.13						
43430	Canon Financial	Copier Rental / OEM			$217.83				
43431	Canon Financial	Copier Rental/Courthouse	$1,960.47						
43433	Hope Gas	Courthouse	$745.81						
43435	A-1 Extermination	Various Pest Control	$180.00						
43436	Bruceton Petroleum	Fuel	$20,081.01						
43437	Hosty Equipment	Pressure Washer Parts/Co. Garage	$140.82						
43440	Vertical Transport Consulting	Annual Elevator Inspection	$601.52						
43441	Hart Office Solution	Copier Rental / County Clerk	$46.36						
43442	MCM Business Systems	Various Copier Rentals	$433.90						
43445	Mon Power	Shinnston Tower		$618.29					
43446	Mon Power	Animal Control			$171.93				
43447	Brenda Hinkle	Mental Health Services	$286.60						
43448	Gary Burner	Reimbursement / Call outs			$94.32				
43450	Liberty Distributors	Restock Supplies/Courthouse	$2,101.80						
43455	Hart Office Solution	Copier Rental/Comm. Corr.				$178.97			

43456	US Bank	Supplies/Comm. Corr.				$1,724.84			
43457	APCO International	Dispatch Training		$525.00					
43460	Trac Solutions	Monitoring Fees/Comm.Corr				$4,300.50			
43461	Canon Financial	Copier Rental/Comm. Corr.				$217.83			
43464	FedEx	Postage/Courthouse	$63.33						
43465	Frontier	Voice/Data Circuit/911		$392.10					
43466	Frontier	Internet Access/911			$210.00				
43467	Frontier	Data Path Access/911			$79.25				
43468	US Cellular	Tablet Data Service/911			$28.96				
43470	Advantage Technology	Software & Network Switches	$13,904.25						
43471	Frontier	Courthouse	$325.16						
43472	Advantage Technology	Watchguard Basic Renewal	$8,369.75						
43483	Frontier	Courthouse	$333.39						
43484	Mon Power	Extension Office	$202.14						
43485	UniFirst Corporation	Carpet Runner Rental	$149.70						
43486	Liberty Distributors	Supplies/Restock Cage	$318.00						
43487	UniFirst Corporation	Carpet Runner Rental/911			$54.25				
43489	Statewide Lincoln Ford	2022 K9 Unit	$59,780.00						
43490	APCO International	Re-Certification/911		$30.00					
43491	APCO International	Re-Certification/911		$30.00					
43492	The Stat Journal	Yearly Subscription/Co. Commission	$60.00						
43494	US Cellular	Cellular Service/Comm.Corr				$1,000.28			
43496	Mon Power	Employee Parking Lot	$6.42						
43497	Mon Power	VA Rail Trail	$117.59						
43498	Mon Power	609 W. Main St.	$921.18						
43499	Mon Power	633 W. Pike St.	$767.67						
43500	NASW	Spring Conference/Comm. Corr				$565.00			
43501	Upshur Agency Inc.	Appraisal/Farmland Protection Bd	$3,000.00						
County Clerk	Exponent Telegram	Legal Ad	$229.56						
County Clerk	Casto & Harris	Recording Paper	$1,950.00						
County Clerk	Courtney Flesher	Travel Reimbursement	$57.98						
			$144,063.41	$3,483.61	$1,790.23	$17,235.86	$0.00	$0.00	$0.00
					Grand Total :	$166,573.11			

6-A

Exhibit A Exonerations	Amount
PP - 299 Cain, Claudia Lou	$41.48
PP - 300 Neely, John J & Autumn N	$506.68
PP - 301 Newbrough, Brian N & Natlane F	$53.10
PP - 302 Post, Jason A & Jennifer E	$120.55
PP - 303 Wade, Joy L (Squires)	$82.72
PP - 304 Evans, Gregory D & Tammy S	$100.69
PP - 305 MCGee, Colton A	$368.01
	$1,273.23

PP 299

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **CAIN CLAUDIA LOU** whose address is, 1604 18TH ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **5295** on **2009 Pontiac G6**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **3960**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **1335**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2006 Pontiac, vehicle was not owned July 1, 2021. Exonerate a value of 1335 at a class 4 rate of levy to correct the overcharge. Please remove the 06 Pont G6-4 (1335) from the vehicle description.

District: **08 - COAL-CLARKSBURG**
Account No. **3004195**
Ticket No. **511554**
Tax Year **2022**

Amount Exonerated: $41.48

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EXONERATIONS

PP 300

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **NEELY JOHN J & AUTUMN N** whose address is, 455 SILVER MAPLE RIDGE apt 11 CHARLESTON, WV 25306, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **54549** on **2018 Clayton Mobile Home**, Class **2** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **21579**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **32970**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error had an assessment made up for the 2018 Mobile Home, the mobile home was moved and retitled. Exonerate a value of 32970 at a class 2 rate of levy to correct the overcharge. Please remove the 18 1672 clay (32970) from the vehicle description.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3069373**
Ticket No. **524035**
Tax Year **2022**

Amount Exonerated: $506.68

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

EXONERATIONS

PP 301

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **NEWBROUGH BRIAN N & NATLANE F** whose address is, 18 SHALE ST SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2280** on **2007 Ford F150**, Class **3/4** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **2280**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2007 Ford, the vehicle is assessed on account # 3065834. Cancel this ticket and mark improper for the 2021 tax year.

District: **05 - CLAY-OUTSIDE**
Account No. **2223301**
Ticket No. **500000388**-S
Tax Year **2021**

Amount Exonerated: $53.10

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

PP302

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **POST JASON A & JENNIFER E** whose address is, 461 ISAACS CREEK RD LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **31999** on **2002 Ford F350**, Class **3/4** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **26884**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **5115**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2002 Ford, the vehicle was gone January 2020. Exonerate a value of 5115 at a class 3 rate of levy to correct the overcharge. Please remove the 02 Ford F350(5115) from the vehicle description.

District: **20 - UNION-OUTSIDE**
Account No. **3029771**
Ticket No. **529585**
Tax Year **2022**

Amount Exonerated: $120.55

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR
Joseph G. Romano

PP303

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **WADE JOY L (SQUIRES)** whose address is, 4114 BOYLES RD CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **21120** on **2018 Nissan**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **17610**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **3510**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Nissan, vehicle was gone and replaced with a 2011 Dodge Ram not reported. Exonerate a value of 3510 at a class 3 rate of levy to correct the overcharge. Please remove the 18 Niss Mura (9735) from the vehicle description. Please add the 11 Dodg Ram (6225) (1D7RV1GT4BS7070160 to the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **3039831**
Ticket No. **511215**
Tax Year **2022**

Amount Exonerated: $82.72

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP 304

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **EVANS GREGORY D & TAMMY S** whose address is, 193 WOLF PEN RUN RD WALLACE, WV 26448, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **13425** on **VEHICLES**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **10184**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **3241**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed in the incorrect DIstrict. Exonerate a value of 3241 at a class 4 rate of levy to correct the overcharge.

District: **08 - COAL-CLARKSBURG**
Account No. **1751456**
Ticket No. **511793**
Tax Year **2022**

Amount Exonerated: $100.69

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP 305

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MCGEE COLTON A** whose address is, 12225 BUCKHANNON PIKE LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **19725** on **2019 Dodge Ram**, Class **3/4** in **ELK**, Harrison County, West Virginia, which should have been assessed at **4110**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **15615**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed on a 2019 Dodge, the correct vehicle should be a 2014 Jeep. Exonerate a value of 15615 at a class 3 rate of levy to correct the overcharge. Please remove the 19 Dodg Ram (19725) from the vehicle description. Please add the 14 Jeep Comp (4110) to the vehicle description.

District: **11 - ELK**
Account No. **3062382**
Ticket No. **1100000210**
Tax Year **2022**

Amount Exonerated: $368.01

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

6-B

Corrective Tickets 04-05-2023	Amount
RE- 251 Early, Shirley	$4.66
RE- 252 Early, Shirley	$4.70
RE - 253 Vecchio, Karen D	$317.10
RE - 254 Vecchio, Karen D	$59.14
TOTAL :	$385.60

CORRECTIVE TICKET

RE251

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **EARLY SHIRLEY** whose address is, 61790 GROVES RD BELMONT, OH 43718, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **200** on **INT LEASED O&G (ANT/API #5627-5475)**, Class 3/4 in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **200**, in and for the year **2021**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2021**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The account number was erroneously left off when it was created in 2021 tax year. Please add account #06951378.

District **14 - SARDIS**
Account No. **6951378**
Ticket No. **44935**
Tax Year **2021**

Amount Exonerated: **$4.66**
Corrected Ticket Amount: **$ 4.66**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

CORRECTIVE TICKET

RE252

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **EARLY SHIRLEY** whose address is, 61790 GROVES RD BELMONT, OH 43718, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **200** on **INT LEASED O&G (ANT/API #5627-5475)**, Class 3/4 in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **200**, in and for the year **2022**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2022**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The account number was erroneously left off when it was created in 2021 tax year. Please add account #06951378.

District **14 - SARDIS**
Account No. **6951378**
Ticket No. **45196**
Tax Year **2022**

Amount Exonerated: **$4.70**
Corrected Ticket Amount: **$ 4.70**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

CORRECTIVE TICKET

RE253

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **VECCHIO KAREN D ETAL** whose address is, 112 RIVERCREST DR FAIRMONT, WV 26554, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **22200** on **2 LOTS 90 91 GRIFFIN HTS INC PAR 215**, Class 3/4 in **EAGLE-LUMBERPORT**, Harrison County, West Virginia, which should have been assessed at **22200**, in and for the year **2022**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2022**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously changed to Class 4. It is Antonio R Saporito residence (heir), therefore Class 2 should apply. Create a ticket value of 22,200 (L-8280 B-13920) at a Class 2 rate of levy to properly assess and allow discounts and half year payments as afforded all taxpayers.

District **10 - EAGLE-LUMBERPORT**
Account No. **6168700**
Ticket No. **35911**
Tax Year **2022**

Amount Exonerated: **$634.20**
Corrected Ticket Amount: **$ 317.10**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

CORRECTIVE TICKET

RE 254

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of April, 2023 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **VECCHIO KAREN D ETAL** whose address is, 112 RIVERCREST DR FAIRMONT, WV 26554, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4140** on **1 LOT 89 GRIFFIN HTS** , Class 3/4 in **EAGLE-LUMBERPORT**, Harrison County, West Virginia, which should have been assessed at **4140**, in and for the year **2022**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2022**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously changed to Class 4. It is Antonio R Saporito residence (heir), therefore Class 2 should apply. Create a ticket value of 4140 (L-4140) at a Class 2 rate of levy to properly assess and allow discounts and half year payments as afforded all taxpayers.

District **10 - EAGLE-LUMBERPORT**
Account No. **6629099**
Ticket No. **35910**
Tax Year **2022**

Amount Exonerated: **$118.28**
Corrected Ticket Amount: **$ 59.14**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

7-A

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 67 (04/05/23)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$6,353.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$ 6,353.00** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **5th day of April, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #032023-295	Dated: 03/27/2023	$ 3,437.50
UMB Bank	Invoice #943392	Dated: 03/17/2023	$2,915.50
	Total		**$ 6,353.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **943392**

Invoice Date:	**March 17, 2023**
Account Number:	**158735.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period:	**October 1, 2022 through October 31, 2022**
Prior Balance:	$2,260.50
Payments Received as of February 6, 2023	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$2,260.50
Current Billing Period:	
Current Period Fees	$2,915.50
Total Fees Due	$5,176.00

Remittance Stub
Billing Period 10/01/2022 - 10/31/2022

Account Number:	158735.1
Invoice Number:	943392
Remit Balance	$5,176.00

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	943392
Attention	Fee Processing

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 943392

Account Detail
Charles Pointe EODD 2019ABC

Account Number: 158735.1

Administrative Fees

Administration Fee	$625.00
Administrative Fees Total	**$625.00**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Specialist		3.10	655.00	2,030.50		
	Default Administration Fees		0.50	520.00	260.00		2,290.50
Volume Based Total:			**3.60**				**2,290.50**
Transaction Fees Total							**$2,290.50**

Account Total **$2,915.50**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 943392

Statement of Receivables

Reflects Only Those Payments Received And Applied As of February 6, 2023

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
940434	February 06, 2023	September 1, 2022 to September 30, 2022	2,260.50	0 days
	Total Balance Due		**2,260.50**	

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
3/27/2023	032023-295

Balance Due

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:
Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:
Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
3/27/2023	032023-295

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	2024

Project Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
Vice Pres (MNS)	2/2/2023	Review updated annual statutory report.	0.5	125.00
Proj Mgr (GG)	2/6/2023	Finalize statutory report. Submit for distribution.	1.25	250.00
Sr Assoc (SAM)	2/7/2023	Review contacts and remit annual statutory report.	0.25	50.00
Sr Assoc (MMM)	2/8/2023	Update excise tax collection database with monthly state report.	0.75	150.00
Sr Assoc (SAM)	2/9/2023	Review and update developer's semiannual report and related filing certificate. Update district board's semiannual report based on received information. Discuss reports with associate.	2	400.00
Sr Assoc (SAM)	2/10/2023	Discuss developer's semiannual disclosure and discuss material events. Review the developer's continuing disclosure agreement, escrow agreement and issuer's continuing disclosure agreement.	2.75	550.00
Vice Pres (MNS)	2/10/2023	Review statement regarding escrow agreement provided by developer. Discuss with associate.	0.25	62.50
Manager (PSK)	2/10/2023	Review continuing disclosure agreement with associate.	0.5	112.50
Sr Assoc (SAM)	2/13/2023	Correspond with accounting regarding information requested related to the Statutory Report and provide information.	0.25	50.00
Sr Assoc (SAM)	2/15/2023	Discuss semiannual reports and provide the district board's semiannual to be posted.	0.25	50.00
Sr Assoc (MMM)	2/15/2023	Verify semiannual continuing disclosure postings to EMMA.	0.25	50.00
Manager (JLA)	2/15/2023	Post District semi-annual report to EMMA.	0.25	56.25
Sr Assoc (SAM)	2/16/2023	Update filing certificate related to the district board's semiannual disclosure and remit to required parties. Discuss the developer's continuing disclosure agreement with associate and correspond with the developer related to reported information.	0.75	150.00
Vice Pres (MNS)	2/16/2023	Discuss developer's continuing disclosure report with associate.	0.25	62.50
Manager (JLA)	2/17/2023	Post semi-annual report to EMMA.	0.25	56.25
Sr Assoc (SAM)	2/17/2023	Correspond with issuer's counsel related to disclosed information. Update developer's continuing disclosure statement and remit to be posted. Update related filing certificate and provide for review. Review database for November and December filing periods.	2	400.00

Total

MNS

Billing Inquiries? Call (443) 539-4104

E

2023PA-3

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
3/27/2023	032023-295

Balance Due $3,437.50

Remit check to: or Wire Instructions:

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 3/27/2023

Invoice # 032023-295

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Project: Charles Pointe 2019

Terms	Client #
Net 30	2024

Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	2/17/2023	Prepare account statements for updating account reconciliation and file.	0.25	50.00
Vice Pres (MNS)	2/17/2023	Review developer's semi annual report.	0.5	125.00
Sr Assoc (SAM)	2/20/2023	Discuss event notice information status with associate. Remit developer's semiannual report filing certificate. Confirm Excise Tax receipts with statements of available funds. Correspond with the issuer's counsel related to disclosed information.	1	200.00
Manager (JJ)	2/21/2023	Prepare January journal entries.	0.5	112.50
Sr Assoc (SAM)	2/21/2023	Update account reconciliation file with January activity. Save source information received and confirm Excise Tax receipts.	0.5	100.00
Vice Pres (MNS)	2/21/2023	Confirm December report filing with state tax department.	0.25	62.50
Sr Assoc (MMM)	2/22/2023	Verify developer continuing disclosure posting to EMMA.	0.25	50.00
Sr Assoc (MMM)	2/22/2023	Provide follow up regarding management of project tasks and reports.	0.25	50.00
Manager (JLA)	2/28/2023	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
		Subtotal Fees:		3,437.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$3,437.50**

7-B

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$4,195,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 23

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under a Indenture of Trust, dated as of May 25, 2021 (the "Indenture") between the Issuer and United Bank, as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 100.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$100.00** is to be paid to a third party payee that is not affiliated with the issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **5th day of April, 2023.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #032023-146	Dated: 03/27/2023	$100.00
		Total	**$100.00**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
3/27/2023	032023-146

Balance Due $100.00

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants & Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 3/27/2023

Invoice # 032023-146

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1676

Project: Harrison County-WhiteOak Admin

Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	2/21/2023	Prepare account statements for updating account reconciliation and file.	0.25	50.00
Sr Assoc (MS)	2/27/2023	Update account reconciliation for the month of January 2023.	0.25	50.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$100.00**

MNS

Billing Inquiries? Call (443) 539-4104

E

7-C

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (04/05/23)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$1,966.83.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$1,966.83** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$1,966.83** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **5th day of April, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc. (CP Consulting)	Invoice #032023-380	Dated: 03/27/2023	$ 375.00
MuniCap, Inc.	Invoice #032023-094	Dated: 03/27/2023	$ 387.50
UMB Bank	Invoice #943306	Dated: 03/17/2023	$1,204.33
	Total		**$1,966.83**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
3/27/2023	032023-094

Balance Due $387.50

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
301 West Main Street
Clarksburg, WV 26301

Project	Charles Pointe Series 2008	1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
3/27/2023	032023-094

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Project	Charles Pointe Series 2008	Terms	Client #
		Net 30	1394

Item	DATE	Description	Hrs	Amount
Vice Pres (MNS)	2/9/2023	Attend call to discuss investor presentation.	0.5	125.00
Sr Assoc (MS)	2/17/2023	Prepare account statements for updating account reconciliation and file.	0.25	50.00
Sr Assoc (SAM)	2/23/2023	Update account reconciliation file with January transactions.	0.5	100.00
Manager (JLA)	2/28/2023	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
		Subtotal Fees:		387.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$387.50**

MNS

Billing Inquiries? Call (443) 539-4104

E

2008

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
3/27/2023	032023-380

Balance Due $375.00

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Mrs. Susan Thomas
County Commission of Harrison
County WV
301 West Main Street
Clarksburg, WV 26301

Project: Charles Pointe Consulting 2263

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
3/27/2023	032023-380

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Project: Charles Pointe Consulting

Terms	Client #
Net 30, ...	2263

Item	DATE	Description	Hrs	Amount
President (KR)	2/9/2023	Attend call with underwriter.	0.5	150.00
President (KR)	2/16/2023	Review proposal for restructuring the bonds.	0.75	225.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$375.00**

DS

Billing Inquiries? Call (443) 539-4104

E

2008

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 943306

Invoice Date:	**March 17, 2023**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**February 1, 2023 through February 28, 2023**
Prior Balance:	$4,848.16
Payments Received as of March 8, 2023	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$4,848.16
Current Billing Period:	
Current Period Fees	$1,204.33
Total Fees Due	$6,052.49

Remittance Stub
Billing Period 02/01/2023 - 02/28/2023

Account Number:	141961.1
Invoice Number:	943306
Remit Balance	$6,052.49

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	943306
Attention	Fee Processing

4006

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 943306

Account Detail
Charles Pointe Project 2008AB

Account Number: 141961.1

Administrative Fees

Administration Fee	$458.33
Administrative Fees Total	**$458.33**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Specialist		0.60	710.00	426.00		
	Default Administration Fees		0.50	640.00	320.00		746.00
Volume Based Total:			**1.10**				**746.00**
Transaction Fees Total							**$746.00**

Account Total **$1,204.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **943306**

Statement of Receivables

Reflects Only Those Payments Received And Applied As of March 8, 2023

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
939696	January 18, 2023	December 1, 2022 to December 31, 2022	3,270.83	49 days
941627	February 21, 2023	January 1, 2023 to January 31, 2023	1,577.33	15 days
	Total Balance Due		**4,848.16**	

10

SUMMIT PARK PUBLIC SERVICE DISTRICT

100 COAL ST
CLARKSBURG, WV 26301-5966
304-623-5304

Robert P. Hinebaugh, Chairman
Robert W. Bush, Treasurer
Ronald L. Johnson, Secretary
Mary E. Seymour, General Manager

March 14, 2023

Harrison County Commission
301 W Main Street
Clarksburg, WV 26301

RECEIVED
MAR 17 2023
HARRISON COUNTY
COMMISSION

Dear Commissioners,

As Chairman, of the Summit Park PSD Board of Directors, I would like to acknowledge that Ronald Johnson has served the community of Summit Park, as a board member of the PSD for over 5 years. Mr. Johnson has been an immense asset to our district, during his years of service.

Mr. Johnson has expressed his desire to resign from our board before May 2023.

In anticipation of his request, the district encouraged area residents to submit letters of consideration for the pending vacancy on the board.

During the March 13, 2023 meeting of the Summit Park Board, the members reviewed submissions from 2 individuals and made their selection.

It is the recommendation of the Summit Park Board to have Laetitia Clutter of 69 Vine St., Clarksburg, appointed to our board of directors. Ms. Clutter has been a long-standing member of the community and we feel she will be an excellent candidate to fill the pending vacancy on our board.

Ms. Clutter has agreed to attend the PSC training April 13th -15th 2023.

Mr. Johnson's last official board meeting will be April 10th, at which time; Ms. Clutter will fulfill the reminder of Mr. Johnson's term.

Ms. Clutter has submitted her appointment form via your website and it is our desire to acknowledge our acceptance and request that Ms. Clutter be officially sworn into office

We thank the Harrison County Commission, in advance, for consideration in this matter.

Respectfully,

Robert Hinebaugh
Chairman

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

10-B

APPOINTMENT DATA
BOARDS AND/OR COMMISSIONS

Last Name Clutter

First Name Laetitia

Middle Name Marie

Home Address *(If PO Box, give street address)*

69 Vine Street

City Clarksburg

State WV

Zip Code 26301

Employer Name

Harrison County Board of Education

Employer Address

445 W. Main Street

City Clarksburg

State WV

Zip Code 26301

Home Phone 304-916-2473

Business Phone

Position Sought

Board of Directors Summit Park PSD

Prior service on City or County Boards N/A

Years Served

Qualifications

Hours available per month

Education Background

I will serve if appointed (•) YES ( ) NO

Laetitia M. Clutter Laetitia Clutter

Reset Print Submit

HARRISON COUNTY SEAL 1784 FREEDOM AND INDEPENDENCE WEST VIRGINIA

3/17/2023

Dear Michael Sieber and other Bingamon PSD Board members,

I am writing to inform you all that I have found employment elsewhere. This will be my letter of resignation. I will work until the end of the month to help get the bills out for April. My last day will be March 31st.

As you all are aware I have tried to make it work here at Bingamon PSD, it simply isn't working. I will not go into detail about all reasons for me leaving. I will be sending a letter along with the April bills letting the customers know that I am leaving and that I have found employment elsewhere.

I have informed Tetrick and Bartlett, Harrison County Commission, Wesbanco , City National and Truist (formerly BB& T) of my resignation.

Upon my last day I will leave the keys and a list of all instructions, websites, billing schedules and a toll free number to Jayhawk customer service.

As per Tetrick and Bartlett, they have informed me that a copy of this resignation letter needs to be attached to the meeting notes for March 2023.

Teresa Basnett

12

March 15, 2023

Harrison Co EDC
ATTN: Andy Lang
520 W Main St
Clarksburg, WV 26301

RE: RESIGNATION EFFECTIVE IMMEDIATELY

Dear Chairman Lang:

Please accept this letter as notice of my resignation from the Harrison County Economic Corporation executive board effective immediately.

Thank you,

Michael Jenkins

Cc: Susan Thomas, Harrison County Commission

APPOINTMENT DATA
BOARDS AND/OR COMMISSIONS

14

Last Name Edwards

First Name Chad

Middle Name M

Home Address *(If PO Box, give street address)*

112 Monroe Street

City Shinnston

State WV

Zip Code 26431

Employer Name

City of Shinnston

Employer Address

40 Main Street

City Shinnston

State WV

Zip Code 26431

Home Phone (304) 771-0768

Business Phone (304) 592-2126

Position Sought

Appointment to the Harrison County Development Authority

Prior service on City or County Boards Yes

Years Served 7

Qualifications

I was selected by the Shinnston City Council to represent the City of Shinnston on the Harrison County Development Authority.

Hours available per month

2

Education Background

Master of Public Administration

I will serve if appointed (•) YES ( ) NO

Reset Print Submit

HARRISON COUNTY SEAL 1784 FREEDOM AND INDEPENDENCE WEST VIRGINIA

15

APPOINTMENT DATA
BOARDS AND/OR COMMISSIONS

Last Name	First Name	Middle Name
Mayfield	Lexie	Ann

Home Address *(If PO Box, give street address)*

184 Meadowlark Lane

City	State	Zip Code
Lumberport	WV	26386

Employer Name

Town of Lumberport (Mayor)

Employer Address

548 Main Street

City	State	Zip Code
Lumberport	WV	26386

Home Phone	Business Phone
304-684-4626	304-838-3267 Cell

Position Sought

Prior service on City or County Boards

Town of Lumberport

Years Served

2 yrs

Qualifications

Legal Assistant - 20 yrs
Steptoe & Johnson

Hours available per month

Education Background

Graduate Lumberport High School

I will serve if appointed (✓) YES ( ) NO

Reset Print Submit

The Braxton County Commission

16-A

Lisa Mace Godwin, Commissioner
Melvin G. Gum, Commissioner
Larry B. Clifton, Commissioner

Sue Ann Rutherford, Clerk
Phone (304) 765-2835 Fax
(304) 765-2883

December 28, 2022

To Whom it May Concern:

This letter is to inform you that Bradley Pickens has 168 hours or 21 days of sick leave remaining at the time of his resignation with the Braxton County Sheriff's Department. He was paid in full for his vacation leave.

If you have further questions, please feel free to contact me at (304)765-2833.

Sincerely,

Sue Ann Rutherford

Sue Ann Rutherford, Clerk
Braxton County Commission

16-B

Town of Nutter Fort
1415 Buckhannon Pike Nutter Fort WV 26301 Ph: 304-622-7713 Fax: 304-623-0288

January 6, 2023

Harrison County Sheriff's Department
420 Buckhannon Pike
Nutter Fort, WV 26301

SUBJECT: Shane Richardson Sick Time

To Whom It May Concern:

At the time Mr. Shane Richardson left the Town of Nutter Fort, he had a remaining balance of 363.50 hours of accumulated sick time left. The Town of Nutter Fort was and is currently a PERS contributor.

If you have any questions or concerns, please feel free to contact me at 304.622.7713 x102 or my cell is 304.841.8826.

Sincerely,

Leslie Cummings
Treasurer

RYCON
Construction Inc.
Employee-Owned. Client-Driven.

2501 Smallman Street, Suite 100
Pittsburgh, PA 15222
412-392-2525
www.ryconinc.com

17

August 5, 2022, 2022

Mr. Glenn Savage
Silling Architects
405 Capitol Street, Upper Atrium
Charleston, WV 25301

RE: Harrison County GSB
Change Order Request # 46
F&I (4) EM wall packs for the 1st floor

Dear Mr. Savage

RYCON Construction, Inc is please to submit a proposal in the amount of $ 2,214 to furnish and install (4) EM wall packs for the first floor so they can occupy the area. These are required due due to the emergency generator not being on line for the building and operating the EM lighting system.

An itemized cost breakdown of this RFCO accompanies this letter.

We ask that you give us a written response to this proposal within **five days** of receipt of this correspondence. Please advise how you wish to proceed. Thank you.

Sincerely,

Alan Hopperstead
Senior Project Manager

Attachment: Rycon Proposal

cc: Matt Highlands
Dennis James
Tom Hacke
File

RYCON
Construction Inc.

Rycon Construction, Inc.
2525 Liberty Avenue
Pittsburgh, PA 15222
412-392-2525

PROJECT: Harrison County GSB

Request For Change Order (RFCO): Project Job # 4013 RFCO # 46

QUOTATION: Furnish and Install (4) EM wall packs for the first floor so the owner can occupy the area. These are required due to the emergency generator not being on line for the building and operating the EM lighting system.

Subcontractor	Notes	Subcontractor Cost
Tri County	Furnish and Install (4) EM wall packs for the first floor so the owner can occupy the area.	$ 1,952
Note		
	Subtotals:	$ 1,952

Plus	1.000%	of $	-
Plus	0.10%	of $	-
Plus	10.00%	of $	-
Plus	2.00%	of $	-

Subcontractor Cost	$ 1,952
P&P Bond	$ 20
Bldg Risk Ins	$ 2
Overhead & Profit	$ 197
B&O Tax	$ 43
TOTAL FOR THIS RFCO	2,214

TIME EXTENSION REQUEST TO CONTRACT: TBD Calendar Days

Rycon Construction Inc. requests your approval to proceed with the above change order to our contract. Please indicate your approval by signing below.

Submitted Date: 5-Aug-22

Accepted: Sillings Architect

By: _____

Date: _____

Rycon Construction, Inc.

By: _____
Alan Hoppenstead

Proposal Valid for 30 Days

TRI-COUNTY ELECTRIC

4-Aug-22

HARRISON COUNTY GSB
FILE:FTCE\77807651\RFP30.XLS

DESCRIPTION	QTY	MAT. UNIT	MAT. TOTAL	LABOR UNIT	LABOR TOTAL
EM WALL PACKS 1ST FLOOR ADDITIONS					
12/3 SO CORD	100	$ 1.24	$ 123.85	0.000	0.00
4" SQ 1G RING	3	$ 0.90	$ 2.70	0.000	0.00
1/2" WT CORD CONN	8	$ 6.91	$ 55.27	0.000	0.00
1/2" STEEL LOCKNUT	8	$ 0.16	$ 1.28	0.000	0.00
LED 2H EM FIXTURE	4	$ 45.50	$ 182.00	0.000	0.00
4" SQ BOX	4	$ 1.68	$ 6.72	0.000	0.00
RECEPT PLUG N5-15P	4	$ 19.15	$ 76.59	0.000	0.00
RECEPT N5-20	4	$ 3.87	$ 15.48	0.000	0.00
RECEPT COVER	4	$ 1.12	$ 4.48	0.000	0.00
INSTALL LABOR	2	$ -	$ -	7.000	14.00
SUPERVISION	1	$ -	$ -	2.000	2.00

MATERIAL TOTAL		$	468.37
6% SALES TAX		$	28.10
LABOR (HRS)	16.00		
LABOR @ 73 PER HR		$	1,168.00
2% B&O TAX		$	33.29
15% OV/PROFIT		$	254.66
GRAND TOTAL		$	1,952.42

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Harrison County Commission

Request to Attend Meeting

Name: Dennis Butler

Department: Animal Control

Destination: Stonewall Resort Roanoke WV

Travel Dates: 4/20/23

Reason: CAET Continuing Education Program For Euth License Renewal

Total Estimated Cost $ 250.00

Transportation			$ 0
Air		$	
Private Vehicle:			
Mileage	X .56	$	
Rental Car		$	
Lodging			$ 0
Registration			$ 250.00
Meals (Estimated)			$ 0
Incidentals			$ 0

Employee Signature: Dennis Butler Date: 3/20/23

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval Date: _____

AB Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Whitney Newlon

Department: Animal Control

Destination: Stonewall Resort Roanoke WV

Travel Dates: 4-20-23

Reason: CAET Continuing Education Programs for Euth License Renewal

Total Estimated Cost $ 250.00

Transportation			$ 0
Air		$	
Private Vehicle:			
Mileage	X .56	$	
Rental Car		$	
Lodging			$ 0
Registration			$ 250.00
Meals (Estimated)			$ 0
Incidentals			$ 0

Employee Signature: [signature] Date: 3/20/23

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Approval to Travel

19

Travelers Name: Wayne Worth
Department: Harrison County Community Corrections, Day Report Center
Destination: Charleston Civic Center 200 Civic Center Dr. Charleston,WV 25301
Travel Dates: May 3, 2023 and May 4, 2023
Reason: 2023 Spring CE Conference for Social Workers

Estimated Cost

Transportation $164.84

Air	$ 0					
County Vehicle	$					
Private Vehicle	$ $164.84	249	miles @	.065.5	per mile	
Rental Car	$		days @		per day	

Lodging ____ nights @ ____ /night $0.00

Registration $190.00

Meals $100.00

Airport Parking

Approving Authority (Elected Official/Departmental Head) _____ Date 3/29/2023

County Commission Action ( ) Approve ( ) Disapprove

Date _____

SOCIAL WORK BREAKS BARRIERS

Registration Request
2023 Spring CE Conference for Social Workers

Wednesday, Thursday, Friday - May 3, 4 & 5, 2023

Send by April 29th to: LRatliff.NASWWV@SocialWorkers.org or Fax: (304) 720-3766

Please Print Clearly - See Registration Instructions for Additional Information

* Will be Attending in-person

First Name Wayne MI B Last Worth

Job Title Supervising Case Manager Employer Harrison County Community Correction NASW Member #* (if applicable) _____
Note: Not same as social work license #

Mailing Address (*check:* ☐ *work* ■ *home*) 322 Point Street City CLARKSBURG State WV Zip Code 26301

Email wayneoworth@hotmail.com

Daytime Phone (304) 423 - 7065 ext _____ Cell Phone (304) 476 - 1710 Evening Phone ( ) _____ - _____

PROFESSIONAL INFORMATION:
Degree/s Bachelor Social Work
License #: AP00943011 State: WV
License #: _____ State: _____

LICENSE TYPE:
☐ LICSW ☐ LCSW ☐ LGSW ■ LSW
☐ Provisional/Temp/Restricted
☐ LPC
☐ MFT
☐ NHA
☐ NSG
Other: _____

DEMOGRAPHICS:
Ethnic/Racial Origin (Check one)
☐ African American/Black (not Hispanic/Latino in origin)
☐ American Indian or Alaskan Native
☐ Asian American or Pacific Islander
☐ Chicano/Mexican American
☐ Puerto Rican
☐ Other Hispanic/Latino
■ White/Caucasian (not Hispanic/Latino in origin)
☐ Other (specify)_____

DEMOGRAPHICS: *Continued*
Pronouns: _____ Age: 44
Work Address (*if not same as above*): _____
220 Washington Ave. Clarksburg, WV 26301
# of years at this work location: 3 1/2
Name of College/University attended:
Marshall University Year graduated: 2007
Health Profession Discipline: Social Work

Conference Speakers receive a registration discount as a token of our appreciation! List your session session number/s here: _____
You pay NO fee for the day/s you speak. Pay the applicable Student rate (member/nonmember) for other days you wish to attend. Be sure to add any optional fees.

Fees: *(check category & circle amount)*

Please Check Appropriate Box & Circle the fee amount	FULL CONFERENCE By 4/2	FULL CONFERENCE After 4/2	TWO DAYS *Check which days* ■ W ■ Th ☐ Fri By 4/2	TWO DAYS After 4/2	ONE DAY *Check which day* ☐ W Th Fri By 4/2	ONE DAY After 4/2
☐ NASW Member *enter membership # above*	$125	$160	$105	$140	$90	$120
■ Non-Member * *Join now & save! See below.*	$175	$210	$155	$180	$125	$150
☐ Student Member *enter member # above*	$75	$ 95	$65	$85	$55	$80
☐ Non-Member-Full-Time Student	$120	$140	$105	$130	$90	$115
☐ Fully Unemployed/Retired Member *enter #*	$95	$115	$85	$105	$75	$95
☐ Fully Unemployed or Retired Non-Member	$145	$165	$125	$150	$110	$135

New Member Discount: Join NASW as *new* WV Chapter member at the *Regular* or *Associate* member level & SAVE! Join online at *www.SocialWorkers.org* then enter your member # above and pay just $50 as your conference registration fee! *Optional fees not included. Subject to eligibility and verification. Not available at already low student member rates.*

Payment Calculation

Registration Fee: $180.00

Optional Fees: *Circle option & add fee in Total*

Attendance Certificate $10.00
Requires return of completed CE Recording Form

NASWAC Donation $15.00*
Suggested donation for political action committee
Public employees & non-members please disregard

NASW Foundation $20.00
Suggested donation to WV Chapter Fund - For tax deduction write a separate check to: NASW Foundation

Total Enclosed: $190.00

Enter Session Selections Below

Tell us what you plan to attend - some sessions are limited. If your choice isn't available you can attend another session at that time. You'll verify attendance after the conference by sending a copy of your CE Recording Form. **Confirmaton:** Submit registration by April 29 to receive a confirmation email by May 3 (*check your spam folder*). If you do not receive an email confirmation & wish to confirm please call

Choices Write Session # Choices in Spaces Provided	Weds, May 3, 2023 Welcome & Opening Keynote	Thurs, May 4 Thursday Keynote	Fri, May 5, 2023 Friday Keynote
9-10:30		8:30-9:15	9-10:15
11-12:00	A 7	10:45-12:45 D 2	10:30-12:30 G___
1:30-3:30	B 1	1:30-3:30 E 1	1:30-3:00 H___
3:15-4:45	Afternoon Keynote	4:30-5:30 F 3	3:15-4:45 Afternoon Plenary
5:00-7:00	Evening Session C___	5-7 Annual Meeting	Closing Remarks

Payment Method:

Make checks payable to: ***NASW, WV Chapter***

Mail to: **NASW Spring Conference**
400 Patterson Lane
Charleston, WV 25311

Fax: (304) 720-3766

Payment method *(check one):*

☐ Personal check/money order ☐ Agency check

☐ Agency purchase order *attach authorized PO form*

☐ Credit Card: *VISA, MasterCard, Discover*
Complete all sections below for credit card payment:

Card # _____

Exp. Date ____/____ CVV# _____ *3 digits on back of card*

Print Cardholder Name _____

Billing Address & Zip Code _____

Email Receipt to _____
(if different from above)

Authorized Signature _____

220 Washington Ave
to 200 Civic Center Dr

1 hr 55 min

123.9 miles 80.02

IRS reimbursement:

$72.51



Head toward S 2nd St on Washington Ave. Go for 466 ft.

Then 0.09 miles



Turn left toward W Main St/WV-20. Go for 449 ft.

Then 0.09 miles



Turn right onto W Main St (WV-20). Go for 0.1 mi.

Then 0.12 miles



Continue on E Main St (WV-20). Go for 0.7 mi.

Then 0.70 miles



Continue on E Main St. Go for 0.3 mi.

Then 0.28 miles



Turn left onto Broadway St. Go for 0.3 mi.

Then 0.33 miles



Turn right onto Philippi Pike. Go for 1.6 mi.

Then 1.63 miles



Turn left onto Anmoore Rd (WV-58 E) toward I-79. Go for 0.2 mi.

Then 0.21 miles



Turn left and take ramp onto I-79 S. Go for 117 mi.

Then 116.95 miles



Take the exit toward I-64/Charleston onto I-77 S. Go for 2.2 mi.

Then 2.17 miles



Keep right toward I-64 W/US-119 S/Huntington. Go for 0.2 mi.

Then 0.22 miles



Take exit 58C toward Washington St/US-60/Civic Center onto US-119 (Bigley Ave). Go for 0.4 mi.

Then 0.36 miles



Continue on Pennsylvania Ave S (US-119). Go for 0.2 mi.

Then 0.21 miles



Turn left onto Lee St W (US-60 E). Go for 0.3 mi.

Then 0.29 miles



Turn right onto Clendenin St. Go for 0.2 mi.

Then 0.15 miles



Turn right onto Quarrier St. Go for 407 ft.

Then 0.08 miles



Turn right onto Civic Center Dr. Go for 413 ft.

Then 0.08 miles



200 Civic Center Dr
Charleston, WV 25301-2016

200 Civic Center Dr
to 220 Washington Ave

1 hr 52 min

125.1 miles

IRS reimbursement:

~~$73.17~~ 81.32

↑ Head toward Clendenin St on Civic Center Dr. Go for 289 ft.

Then 0.05 miles

↰ Turn left onto Clendenin St. Go for 0.1 mi.

Then 0.13 miles

↰ Turn left onto Washington St E (US-60). Go for 0.2 mi.

Then 0.23 miles

RAMP ↗ Turn slightly right and take ramp onto I-64 E toward I-77/I-79/Beckley/US-119 N. Go for 0.3 mi.

Then 0.32 miles

EXIT ↖ Take left exit 59 toward Parkersburg/I-79 onto I-77 N. Go for 1.9 mi.
-

Then 1.90 miles



Take exit 104 toward Clarksburg onto I-79 N. Go for 118 mi.

Then 118.46 miles



Take exit 119 toward US-50/Clarksburg/Bridgeport. Go for 0.6 mi.

Then 0.56 miles



Turn left onto US-50 W. Go for 3.0 mi.

Then 3.01 miles



Take the exit toward Downtown/2nd St. Go for 0.2 mi.

Then 0.18 miles



Continue on N 2nd St. Go for 272 ft.

Then 0.05 miles



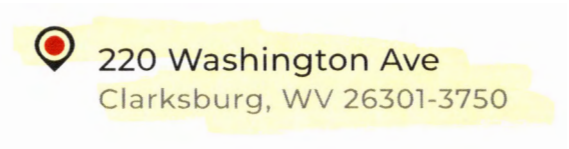
Continue on S 2nd St. Go for 0.2 mi.

Then 0.17 miles



Turn right onto Washington Ave. Go for 89 ft.

Then 0.02 miles



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West Virginia Department of Economic Development

Community Development Block Grant (CDBG-CV) CARES Act/COVID

Budget Amendment Form- Public Services

Subrecipient:	HARRISON COUNTY

Project Name:	COVID-19 EMERGENCY ASSISTANCE PROJECT

Project Number:	CV-CDBG 0003	**Amendment Number:**	2

Activity Category*	**Current CDBG Budget**	***Increase***	***Decrease***	**Amended CDBG Budget**
Adminstration				$ -
Public Assistance - Rental	$ 10,000.00	$ 63,000.00		$ 73,000.00
Public Assistance- Utility	$ 25,000.00		$ 25,000.00	$ -
Public Assistance- Mortgage	$ 40,000.00		$ 38,000.00	$ 2,000.00
Public Assistance- Food				$ -
TOTAL	$ 75,000.00	$ 63,000.00	$ 63,000.00	$ 75,000.00

*Activity Categories cannot change from original budget.

Reason for Amendment:	The amendment is requested in response to current needs, especially as local CSBG-CV funds come to a close.

Subrecipient Signature:	
Printed Name and Title:	
Date:	

WVDED Project Manager:			
Signature:		Date:	

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Community Development Block Grant -Small Cities Block Grant Program
REQUEST FOR PAYMENT

Community Development Block Grant - CARES Act (CDBG-CV)
REQUEST FOR PAYMENT FORM- Public Services

TO: West Virginia Development Office
Building 3, Room 700
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304-558-2234

FROM: **Harrison County Commission**
301 W. Main Street
Clarksburg, WV 26301

Project Name	**COVID-19 EMERGENCY ASSISTANCE PROJECT**	**Project #**	CV-CDBG0003
Invoice #	**2**	**% of CDBG Funds Expensed**	60%
Time Period Covered by this Request:	1-Jun-22 TO 31-Dec-22		
Amount of CDBG Funds on hand at the time of this Request		**$**	-

COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	BALANCE
Administration	$ -	$ -	$ -	$ -	$ -	$ -
Admin Direct Costs	$ -	$ -	$ -	$ -	$ -	$ -
Admin Indirect Costs		$ -	$ -	$ -	$ -	$ -
Public Assistance-Rental	$ 73,000.00	$ -	$ 43,155.00	$ 43,155.00	$ 43,155.00	$ 29,845.00
Public Assistance-Utility	$ -	$ -	$ -	$ -	$ -	$ -
Public Assistance-Mortgage	$ 2,000.00	$ 1,562.10	$ -	$ 1,562.10	$ 1,562.10	$ 437.90
Public Assistance- Food	$ -	$ -	$ -	$ -	$ -	$ -
Marketing		$ -	$ -	$ -	$ -	$ -
SUB-TOTAL:	$ 75,000.00	$ 1,562.10	$ 43,155.00	$ 44,717.10	$ 44,717.10	$ 30,282.90
Less Income	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL:	**$ 75,000.00**	**$ 1,562.10**	**$ 43,155.00**	**$ 44,717.10**	**$ 44,717.10**	**$ 30,282.90**

PROGRESS REPORT

As anticipated and predicted, other state and Federal COVID rental assistance programs came to a halt in the last quarter of FY22, and since that time there has been a significant increase in our ability to fill that void for customers. At this time 60% of funds have been distributed.

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county, or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract

Chief Elected Official Signature **Date**

Susan J. Thomas, Commission President
Printed Name of Chief Elected Offical

Copies of Invoices Required
Invoice Summary Forms Required

Attachment L, Form C10

ATTACHMENT 3-4

22

HARRISON-TAYLOR 9-1-1
ADDRESSING & MAPPING DIVISION

301 W MAIN ST, CLARKSBURG, WV 26301
Harrison County addresses-(304) 624-8692
Taylor County addresses -(304) 423-7911
pbump@harrisoncountywv.gov

To: Laura Pysz

Re: Road Name Change March 27, 2023

The Harrison/Taylor 9-1-1 Center has no objection to the changing of the road named Badger Pond Ln to Smokey Mountain Rd. This change affects only one residence, who has made the request. There are two additional land owners that the road passes by, but both of those face Blue Spruce Ln. and are addressed thusly.

Paul Bump
Harrison-Taylor 9-1-1 Director
735 Genesis Blvd
Bridgeport WV 26330

A-1

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, March 15, 2023, through Tuesday, March 21, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, March 15, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **WILLIAM LEE RANDOLPH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RUSSELL LEE RANDOLPH, who was named in the last will and testament of **WILLIAM LEE RANDOLPH**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Thursday, March 16, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **DOLORES ANN SHELTON**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

On, Friday, March 17, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID W BOLYARD JR** was appointed and qualified as ADMINISTRATOR of the estate of **JUDITH ANN MCFADDEN**, deceased. Bond was 10,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID W BOLYARD JR** was appointed and qualified as ADMINISTRATOR of the estate of **CLARA ANICE SWIGER**, deceased. Bond was 10,000.00.

On, Monday, March 20, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **BOBBIE CONRAD KEITH**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly certified copy of the last will and testament of **ANN MORRIS VAN KIRK**, deceased, late a resident of LEWIS, WEST VIRGINIA, was admitted to record.

A duly copy of the last will and testament of **BERNARD ELLYSON**, deceased, late a resident of MORGAN, INDIANA, was admitted to record.

A duly certified copy of the last will and testament of **TERRY LEE TALLMAN**, deceased, late a resident of LEWIS, WEST VIRGINIA, was admitted to record.

A duly copy of the last will and testament of **CHARLES PRICE**, deceased, late a resident of MARION, WEST VIRGINIA, was admitted to record.

A duly copy of the last will and testament of **THOMAS LYNN MADDY**, deceased, late a resident of LEWIS, WEST VIRGINIA, was admitted to record.

On, Tuesday, March 21, 2023, the following matters were disposed of in the presence of the Clerk:

A duly certified copy of the last will and testament of **VIRGINIA MAE DAVIS**, deceased, late a resident of WYOMING, WEST VIRGINIA, was admitted to record.

John R Spires
Clerk of the Harrison County Commission

Wednesday, April 5, 2023

Confirmed

United States of America

A-2

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, March 22, 2023, through Tuesday, March 28, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, March 23, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SHIRLEY L MILLER** was appointed and qualified as ADMINISTRATRIX of the estate of **JAROL ARCHIE MILLER**, deceased. No bond was required.

On, Friday, March 24, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DONALD MELVIN FORTNEY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JEFFERY FORTNEY, who was named in the last will and testament of **DONALD MELVIN FORTNEY**, deceased, as ADMINISTRATOR CTA DBN thereof, qualified as such. Bond was 10,000.00.

On, Monday, March 27, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SHARON ELIZABETH DIMARIA** was appointed and qualified as ADMINISTRATRIX of the estate of **MICHAEL ANTHONY DIMARIA II**, deceased. No bond was required.

The last will and testament of **CHRISTINA RUTH NELSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CHRISTY LYNNE HOWELL, who was named in the last will and testament of **CHRISTINA RUTH NELSON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

John R Spires

Wednesday, April 5, 2023

John R Spires Confirmed

Estate: 11135

FiduciaryReport

B-1

IN THE COUNTY COMMISSIONER OF HARRISON COUNTY, WEST VIRGINIA

WILLIAM E. WYMER, ADMINISTRATOR
OF THE ESTATE

OF REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

WILLIAM CLAY WYMER, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29,* as amended, a **Waiver of Final Settlement** was filed by the Administrator of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 31st day of August, 2022, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 4th day of December, 2022, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in The Exponent-Telegram on the 5th and 12th days of October, 2022, the time so fixed being according to law; and that at the end of business hours on the 4th day of December, 2022, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the name of William E. Wymer, Administrator of the estate of William Clay Wymer, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two

successive weeks on the 13th and 20th days of December, 2022, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9,* as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Administrator. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 20th day of February, 2023.

Robert L. Greer
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,WILLIAM E WYMER, personal representative(s) in the estate of WILLIAM CLAY WYMER after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

WILLIAM E WYMER _____ (L.S.)
EXECUTOR

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 16th day of December, 2022

My Commission expires: March 11 2025 Susann Phillips
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Susann Phillips
8322 Indiana
Clarksburg, WV 26301
My Commission Expires March 11, 2025

WILLIAM E WYMER _____ (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 16th day of December, 2022.

My Commission expires: March 11 2025 Susann Phillips
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Susann Phillips
8322 Indiana
Clarksburg, WV 26301
My Commission Expires March 11, 2025

MARY ANNE HATCH _____ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____ _____
Notary Public

CATHERINE WEAVER _____ _____ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

MADELEINE WYMER Madeleine Wymer (L.S.)
GRANDDAUGHTER

STATE OF West Virginia COUNTY OF Kanawha

The foregoing instrument was acknowledged before me this 3rd day of January, 2023.

My Commission expires: February 27, 2023 Susan R Gabehart

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Susan R. Gabehart
Ciccarello Del Giudice & LaFon
1219 Virginia St. E.
Charleston, WV 25301
My Commission Expires February 27, 2023

Notary Public

ALEXANDRA WYMER Alexandra Wymer (L.S.)
GRANDDAUGHTER

STATE OF West Virginia COUNTY OF Kanawha

The foregoing instrument was acknowledged before me this 3rd day of January, 2023.

My Commission expires: February 27, 2023 Susan R Gabehart

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Susan R. Gabehart
Ciccarello Del Giudice & LaFon
1219 Virginia St. E.
Charleston, WV 25301
My Commission Expires February 27, 2023

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Casey Blake
Deputy Clerk

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I WILLIAM E WYMER, personal representative(s) in the estate of WILLIAM CLAY WYMER after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14f et al;

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

WILLIAM E WYMER _____ (L.S.)
EXECUTOR

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

WILLIAM E WYMER _____ (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

MARY ANNE HATCH Mary Anne Hatch (L.S.)
DAUGHTER

STATE OF New York COUNTY OF Suffolk

The foregoing instrument was acknowledged before me this 26th day of January, 2023.

My Commission expires: May 2, 2026 Lynn Russell

Notary Public

IVETTE LYNN RUSSELL
NOTARY PUBLIC, STATE OF NEW YORK
NO. 01VO6432568
QUALIFIED IN SUFFOLK COUNTY
TERM EXPIRES MAY 2,2026

CATHERINE WEAVER _____ _____ (L.S.)
DAUGHTER

STATE OF Washington DC COUNTY OF District of Columbia

The foregoing instrument was acknowledged before me this 3rd day of January

My Commission expires: 1/14/2025 _____

Notary Public

MADELEINE WYMER _____ _____ (L.S.)
GRANDDAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

ALEXANDRA WYMER _____ _____ (L.S.)
GRANDDAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Casey Blake
Deputy Clerk

5/12.00

B-2

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

SAMUEL D. MADIA, EXECUTOR OF
OF THE LAST WILL AND TESTAMENT

OF /// **REPORT OF CLAIMS**
AND
WAIVER OF FINAL SETTLEMENT

KURT GEORGE SKASIK, DECEASED,

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Claims and Waiver of Final Settlement of the accounts of Samuel D. Madia, Executor of the Last Will and Testament of Kurt George Skasik, deceased, was made before me, Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and reported as follows:

SEE ATTACHED AFFIDAVIT AND
WAIVER OF FINAL SETTLEMENT

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,SAMUEL MADIA., personal representative(s) in the estate of KURT GEORGE SKASIK after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

SAMUEL MADIA _____ (L.S.)
EXECUTOR

STATE OF West Virginia COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 15th day of February, 2023

My Commission expires: 11-4-2026 _____
Notary Public

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Sherri A. Hood
Edward Jones 935 Cheat Rd Morgantown, WV 26508
My Commission Expires November 4, 2026

PATRICIA SKASIK _____ x Patricia Skasik (L.S.)
WIFE

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 17 day of February, 2023.

My Commission expires: Sept 10, 2024 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Donna J. Secret
1081 Taylor Street
Clarksburg, WV 26301
My Commission Expires September 10, 2024

KURT A SKASIK _____ _____ (L.S.)
SON

STATE OF West Virginia COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 15th day of February, 2023.

My Commission expires: 11-4-2026 _____
Notary Public

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Sherri A. Hood
Edward Jones 935 Cheat Rd Morgantown, WV 26508
My Commission Expires November 4, 2026

ANDREW SKASIK x _____ (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 17 day of February, 2023.

My Commission expires: Sept. 10 2024 Donna J. Secret

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Donna J. Secret
1081 Taylor Street
Clarksburg, WV 26301
My Commission Expires September 10, 2024

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Betty Byrd
Deputy Clerk

Your Commissioner certifies that pursuant to the requirements of the Code of West Virginia, Chapter 44, Article 2, Section 2, as amended, he did appoint the **4th day of September, 2022,** at his law office in Clarksburg, as the time and place for the presentation of claims against said estate and that notice thereof was given to the creditors and beneficiaries of said estate by publication in the Clarksburg Exponent-Telegram on the **6th** and **13th** days of **July, 2022,** the time so fixed being according to law; that he caused a copy of such notice to be forwarded by United States mail to all known creditors of said estate and all distributees and legatees, pursuant to Chapter 44, Article 2, Section 4, of said Code of said State of West Virginia.

Your Commissioner certifies that the name of **Samuel D. Madia,** fiduciary of the estate of **Kurt George Skasik,** deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the **8th** and **15th** days of **March, 2023**, in the Clarksburg Exponent-Telegram as required by law.

Your Commissioner further reports that the hearing before him was begun on the **7th day of November, 2022,** and at the end of business hours on the **22nd day of February, 2023,** said proceedings were formally closed. On the 22nd day of February, 2023, said fiduciary appeared before your Commissioner and exhibited a statement of all money which said fiduciary had received or become chargeable with or had disbursed from the date of the fiduciary's qualification down to and including the 22nd day of February 2023, together with the vouchers therefor.

Whereupon, your Commissioner proceeded to make up this report, in manner and form as prescribed by the Code of West Virginia, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Final Settlement of the accounts of said fiduciary. Your Commissioner further reports that notice of the completion of this report was given to all parties interested, or their attorneys, and the report, vouchers and evidence taken in connection therewith were held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; that ten (10) days having elapsed since said notice was given, as required by law, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Your Commissioner further reports that all claims received against said estate were withdrawn or settled, and that there were no contingent or unliquidated claims or claims not matured against said estate and that no necessity exists to reserve any funds in the hands of said fiduciary to meet the same; that said fiduciary has paid all administration expenses and other claims allowed against said estate and having fully completed and discharged his duties as such fiduciary, leaving nothing more for him to do, this report and settlement is also filed as a final settlement of the accounts of **Samuel D. Madia,** Executor of the Last Will and Testament of **KURT GEORGE SKASIK,** deceased.

Given under my hand this the 24th day of March, 2023.

Norman T. Farley,
Fiduciary Commissioner

ANDREW SKASIK _____ _____ (L.S.)
SON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Casey Blake
Deputy Clerk

B-3

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

CHARLTON B. ROBERTS, EXECUTOR,
and PATSY R. COLL, EXECUTRIX

OF **///** **REPORT OF CLAIMS**
AND
WAIVER OF FINAL SETTLEMENT,

CHARLES H. ROBERTS, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Charles H. Roberts,** deceased.

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representatives and all heirs, beneficiaries and distributees of the **Estate of Charles H. Roberts,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was Re-opened on August 24, 2021, for the purpose of handling additional stock; and referred to Norman T. Farley, Fiduciary Commissioner, on the **24th day of August, 2021;**

That said personal representatives submitted the attached Waiver of Settlement duly executed by the personal representatives and all heirs, beneficiaries and distributees of the **Estate of Charles H. Roberts,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the names of the personal representatives were included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **8th** and **15th** days of **March, 2023**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representatives.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the **final report of Charlton B. Roberts, Executor,** and **Patsy R. Coll, Executrix** of the estate of **Charles H. Roberts, deceased.**

GIVEN under my hand this 23rd day of March, 2023.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,CHARLTON B ROBERTS,PATSY R COLL, personal representative(s) in the estate of CHARLES H ROBERTS after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

CHARLTON B ROBERTS Charlton B Roberts (L.S.)
CO EXECUTOR

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 7 day of December, 2022

My Commission expires: July 15, 2023 Heidi L Thorne

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Heidi L Thorne
143 Meadowcrest Lane
Bridgeport, WV 26330
My Commission Expires July 15, 2023

Notary Public

PATSY R COLL Patsy R Coll (L.S.)
CO EXECUTRIX

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 7 day of December 2022

My Commission expires: July 15, 2023 Heidi L Thorne

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Heidi L Thorne
143 Meadowcrest Lane
Bridgeport, WV 26330
My Commission Expires July 15, 2023

Notary Public

CHARLTON B ROBERTS Charlton B Roberts (L.S.)
SON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 7 day of December, 2022

My Commission expires: July 15, 2023 Heidi L Thorne

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Heidi L Thorne
143 Meadowcrest Lane
Bridgeport, WV 26330
My Commission Expires July 15, 2023

Notary Public

PATSY R COLL
DAUGHTER

Patsy R Coll (L.S.)

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 7 day of December, 2022.

My Commission expires: July 15, 2023

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Heidi L Thorne
143 Meadowcrest Lane
Bridgeport, WV 26330
My Commission Expires July 15 2023

Heidi L Thorne
Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are <u>not</u> required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Eschenmann
Deputy Clerk

B-4

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

JANET L. COX, EXECUTRIX OF THE ESTATE

OF

DANA LEE LLOYD LANTZ, DECEASED

///

REPORT OF CLAIMS AND FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Claims and Final Settlement of the accounts of **Janet L. Cox, Executrix of the Estate of Dana Lee Lloyd Lantz, deceased**, was made before me, Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and reported as follows:

SEE ATTACHED REPORT OF RECEIPTS, DISBURSEMENTS AND DISTRIBUTION; AFFIDAVIT

Your Commissioner certifies that pursuant to the requirements of West Virginia Code §44-2-2, as amended, he did appoint the 8th day of August, 2021, at his law office in Bridgeport, as the time and place for the presentation of claims against said estate; that he gave notice thereof to the creditors and beneficiaries of said estate by publication in the Exponent-Telegram on the 9th and 16th days of June, 2021, the time so fixed being according to law.

Your Commissioner certifies that the name of JANET L. COX, Executrix, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 8th and 15th days March, 2023, in the Exponent-Telegram, as required by West Virginia Code §44-4-9, as amended.

Your Commissioner further reports that said Executrix qualified on the 16th day of July, 2020, and at the end of business hours on the 8th day of August, 2021, said proceedings were formally closed, and at the time of the closing of said hearing, no proofs of claim had been filed against said estate. On or about the 3rd day of February, 2023, said Executrix appeared before your Commissioner

and exhibited a statement of all assets which she had received or become chargeable with or had disbursed from the date of her qualification down to and including the 3rd day of February, 2023.

Whereupon, your Commissioner proceeded to make up this report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Final Settlement of the accounts of said Executrix. Your Commissioner further reports that notice of the completion of this report was given to all parties interested, or their attorneys, and the report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by West Virginia Code §44-4-15, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Your Commissioner further reports that there are no contingent or unliquidated claims or claims not matured against said estate and that no necessity exists to reserve any funds in the hands of said Executrix to meet the same; and that said Executrix has paid all administration expenses and other claims allowed against said estate and having fully completed and discharged her duties as such Executrix, leaving nothing more for her to do, this report and settlement is also filed as a final settlement of the accounts of **Janet L. Cox, Executrix of the Estate of Dane Lee Lloyd Lantz, deceased.**

Given under my hand this 24th day of March, 2023.

Norman T. Farley
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: Dana Lee Lloyd Lantz DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Janet L. Cox, Executrix of the estate of Dana Lee Lloyd Lantz, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
02/24/2021	Beginning Balance of Checking Account	$ 135,656.78
03/31/2021	2019 Tax Refund	$ 872.00
04/17/2021	Refund from Frontier	$ 32.76
04/19/2021	Sale of home Contents to Aaron Harrison Auctions	$ 3,000.00
05/04/2021	Deposit from Den & Karen Reeves for 2229 Sun Valley Rd	$ 3,380.00
05/17/2021	July, 2020 Social Security for Dana	$ 2,213.00
06/18/2021	Refund from Radiological Physicians Associates	$ 20.21
06/24/2021	Sale of Sun Valley lot to Donald & Beverly Phillips	$ 6,000.00
07/06/2021	Refund From Sun Valley PSD	$ 31.29
07/06/2021	Sale of Property at Big Bear Lake	$ 17,000.00
	TOTAL RECEIPTS:	$ 168,206.04

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
	See Page #2	
	TOTAL DISBURSEMENTS:	$ 0.00

United States of America

State of West Virginia



County of Harrison, ss:

ESTATE OF: Dana Lee Lloyd Lantz DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Janet L. Cox, Executrix of the estate of Dana Lee Lloyd Lantz, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
07/06/2021	Balance carried forward from Page #1	$ 168,206.04
07/25/2021	Refund from People's Gas	$ 7.01
09/10/2021	2020 WV State Tax Refund	$ 367.66
09/14/2021	Unclaimed Property located with the State of West Virginia	$ 928.00
11/02/2021	Unclaimed 2016 Refund from Sam's Club	$ 320.82
12/09/2021	Balance due for the sale of 2229 Sun Valley Road	$ 165,620.00
12/09/2021	Return of Harrison Co. Taxes from 12/02/21 to 12/31/21	$ 80.21
09/10/2022	2019 IRS Tax Refund	$ 9.17
09/10/2022	2020 IRS Tax Refund	$ 1,099.73
01/21/2023	Unclaimed Property located with the State of West Virginia	$ 15.19
	TOTAL RECEIPTS:	$ 336,653.83

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
3/02/2021	Davis Funeral Home	$ 11,574.40
3/02/2021	Harland Clark Checks	$ 31.76
3/02/2021	Sun Valley PSD - Past Due Balance	$ 143.01
3/02/2021	Sun Valley PSD - Water Deposit	$ 50.00
3/02/2021	Sun Valley PSD - Sewer Deposit	$ 50.00
3/05/2021	Mon Power - Past Due Balance	$ 86.77
3/16/2021	Mon Power - New Bill	$ 26.80
3/21/2021	Greg Demark - Labor for clearing house	$ 125.00
3/21/2021	Josh Pitcock - Labor for clearing house	$ 125.00
	TOTAL DISBURSEMENTS:	$ 12,212.74

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: Dana Lee Lloyd Lantz DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Janet L. Cox, Executrix of the estate of Dana Lee Lloyd Lantz,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
	Balance carried from Page #2	$ 336,653.83
	TOTAL RECEIPTS:	$ 336,653.83

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
3/21/2021	Jade Llesis - Labor for clearing house	$ 125.00
3/31/2021	Preston County Sheriff - Taxes for Big Bear Lake Property	$ 123.46
3/31/2021	Enterprise Sanitation - Past Due Bill	$ 189.15
3/31/2021	Radiological Physicians Associates - Past Due Bill	$ 20.21
3/31/2021	West & Jones - Invoice #11943	$ 187.00
4/02/2021	Jade Llesis - Labor for demo and removal of outbuilding	$ 50.00
4/02/2021	Josh Pitcock - Labor for demo and removal of outbuilding	$ 50.00
4/17/2021	Sun Valley PSD	$ 50.42
4/17/2021	Waste Management - Two 30 Yd Dumpsters to clear house	$ 853.54
	TOTAL DISBURSEMENTS:	$ 1,648.78

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: Dana Lee Lloyd Lantz DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Janet L. Cox, Executrix of the estate of Dana Lee Lloyd Lantz, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
	Balance carried from Page #2	$ 336,653.83
	TOTAL RECEIPTS:	$ 336,653.83

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
4/17/2021	Mon Power	$ 33.10
4/17/2021	Vickie Nichols - Replace Dana's Ck # 1534 (Tax Prep)	$ 112.00
4/17/2021	Peoples Gas	$ 64.58
4/30/2021	Josh Pitcock - Labor for clearing all outbuildings	$ 50.00
4/30/2021	Jade Llesis - Labor for clearing all outbuildings	$ 50.00
5/14/2021	Jason Gibson - Reimbursement & Payment for services	$ 3,737.38
5/14/2021	Waste Management - Final Dumpster for outbuildings	$ 535.99
5/14/2021	Sun Valley PSD	$ 68.75
5/27/2021	Casey Mitchell - Weed Eating Phillips side of Hill	$ 100.00
	TOTAL DISBURSEMENTS:	$ 4,751.80

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: Dana Lee Lloyd Lantz DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Janet L. Cox, Executrix of the estate of Dana Lee Lloyd Lantz, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
	Balance carried from Page #2	$ 336,653.83
	TOTAL RECEIPTS:	$ 336,653.83

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
6/10/2021	Sun Valley PSD	$ 68.75
6/10/2021	Mon Power	$ 31.10
6/24/2021	Harrison County Sheriff - Deliquent 2020 Taxes	$ 910.17
6/24/2021	Mon Power	$ 42.77
6/24/2021	Harris, Wilson, Turner & Davisson (1/2 Closing Cost for Lot)	$ 225.00
6/29/2021	Home Depot (Bathroom Repairs from water damage)	$ 216.49
7/06/2021	Big Bear Real Estate Commission	$ 1,700.00
7/06/2021	Big Bear Pro-Rated 2021 Assessment	$ 323.40
7/17/2021	Janet Cox - Reimbursement for Expenses	$ 304.55
	TOTAL DISBURSEMENTS:	$ 3,822.23

United States of America

State of West Virginia



County of Harrison, ss:

ESTATE OF: Dana Lee Lloyd Lantz DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Janet L. Cox, Executrix of the estate of Dana Lee Lloyd Lantz, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
	Balance carried from Page #2	$ 336,653.83
	TOTAL RECEIPTS:	$ 336,653.83

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
7/17/2021	Richard Cox - Lawn to date and Bathroom repair	$ 1,912.50
7/17/2021	Mon Power	$ 45.87
8/28/2021	Mon Power	$ 62.02
10/06/2021	Mon Power	$ 61.82
10/26/2021	Mon Power	$ 48.86
11/20/2021	Mon Power	$ 52.36
12/04/2021	Mon Power (Final Bill)	$ 39.58
12/09/2021	Mary Robinson, Esq. Document Prep Fee (Closing)	$ 200.00
12/09/2021	WV Deed Transfer Fee	$ 20.00
	TOTAL DISBURSEMENTS:	$ 2,443.01

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF: Dana Lee Lloyd Lantz DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Janet L. Cox, Executrix of the estate of Dana Lee Lloyd Lantz, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
	Balance carried from Page #2	$ 336,653.83
	TOTAL RECEIPTS:	$ 336,653.83

DISBURSEMENTS: (*Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
12/09/2021	WV State Tax/Stamps (Closing)	$ 1,183.00
12/09/2021	2021 Pro-Rated Property Taxes (Closing)	$ 976.00
12/11/2021	Richard Cox - Lawn 7/24/2021 to 10/11/2021	$ 900.00
12/11/2021	Janet Cox - Executrix Fee	$ 14,652.66
3/16/2022	Jackson Hewitt Tax Services	$ 186.00
09/25/2022	West & Jones - Fiducary Commissioner Fees	$ 338.00
01/30/22	Jackson Hewitt Tax Services (2022 Taxes)	$ 50.00
	TOTAL DISBURSEMENTS:	$ 18,285.66

United States of America

State of West Virginia



County of Harrison, ss:

ESTATE OF: Dana Lee Lloyd Lantz DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Janet L. Cox, Executrix of the estate of Dana Lee Lloyd Lantz,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
	Balance carried from Page #2	$ 336,653.83
	TOTAL RECEIPTS:	$ 336,653.83

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
	Disbursements Total from Page #2	$ 12,212.74
	Disbursements Total from Page #3	$ 1,648.78
	Disbursements Total from Page #4	$ 4,751.80
	Disbursements Total from Page #5	$ 3,822.23
	Disbursements Total from Page #6	$ 2,443.01
	Disbursements Total from page #7	$ 18,285.66
	TOTAL DISBURSEMENTS:	$ 43,164.22

DISTRIBUTION:

Name	Relationship	Amount
Jefferson Scott Lantz	Son	100.00
Michael Lee Lantz	Son	146,694.80
Nikola Gibson	Daughter	146,694.81

TOTAL DISTRIBUTION: 336,653.83

AFFIDAVIT:

Janet L. Cox — 2-01-23
Executor/Executrix — Date

Administrator/Administratrix — Date

Co-Executor/Co-Executrix — Date

Co-Administrator/Co-Administratrix — Date

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared Janet L. Cox of the Estate of Dana Lee Lloyd Lantz deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 1st day of February, 2023, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix or Administrator/rix through the 1st day of February, 2023.

The foregoing instrument was acknowledged before me this 1st day of February, 2023

My Commission expires: February 21, 2026 Mary Ellen Lydon

Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Mary Ellen Lydon
8122 S. 2nd St.
Stonewood WV 26301
My Commission Expires February 21, 2026

Estate:

Receipt/Disbursement

United States of America

State of West Virginia



County of Harrison, ss:

Report of Receipts, Disbursements and Distribution; Affidavit Notice

This day JANET COX reported to the Court a Report of Receipts, Disbursements and Distribution; Affidavit for the estate of DANA LEE LLOYD LANTZ, which Report of Receipts, Disbursements and Distribution; Affidavit was filed in the office of the Clerk of the Harrison County Commission on the 24th day of March, 2023 and said estate was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than (10) days have lapsed since the date the report was filed with the Clerk of the Harrison County Commission and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Report of Receipts, Disbursements and Distribution; Affidavit, was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

B-5

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

SHARON LEE CHRISTENSON,
EXECUTRIX OF THE ESTATE

OF

ELSIE LORNA HOWARD, DECEASED

///

REPORT
AND
FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report and Final Settlement of the accounts of Sharon Lee Christenson, Executrix of the Estate of Elsie Lorna Howard, deceased, was made before me, Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and reported as follows:

SEE ATTACHED
FINAL REPORT OF RECEIPTS,
DISBURSEMENTS AND DISTRIBUTION

BEFORE THE FIDCIARY SUPERVISOR OF HARRISON COUNTY,
WEST VIRGINIA

FINAL REPORT OF RECEIPTS AND DISBURSEMENTS

In re: Estate of E. Lorna Howard

Filed by Sharon Lee Christenson for the Estate of E. Lorna Howard
Pursuant to West Virginia Code 44-3A-19

Receipts, Disbursements & Distributions

Estate Assets and Receipts – Pages 1-5

E. Lorna Hill/Howard Estate Distribution - See Table of Distributions

J.H. Hill Marital Trust - See Table of Distributions

E. Lorna Howard Trust - See Table of Distributions

Distribution Joint Property and Real Estate Sales - See Table of Distributions

Escrows (Real Estate Sales) - See Table of Distributions

Assets Remaining for Sale or Distribution

Assets in Marital Trust

DOD: 6/26/15
Estate of E. Lorna Howard
Receipts / Disbursements / Distributions
Check #1195 thru Check #1250

			Beginning balance as of 3/11/2019:		$9,803.58
Check #	**Date**	**Description of Transaction**	**Disburse.& Distrib.**	**Receipts**	**Balance**
Deposit	3/11/2019	Deposit - Nov & Dec 2018 ORRI & Partner Dist. From Premier 86-1 (H&W)		$177.27	$9,980.85
Deposit	3/11/2019	Deposit - Linda Lycans lot rent Ck #6941 (in memo she has Feb & March Rent)		$200.00	$10,180.85
Deposit	4/26/2019	Deposit - Linda Lycans lot rent Ck #6945 (in memo she has March & April Rent)		$200.00	$10,380.85
Deposit	5/1/2019	Deposit - Linda Lycans lot rent Ck #5804 (in memo she has $100 pymt, and $100 to principle)		$200.00	$10,580.85
Deposit	5/9/2019	Deposit - From H&W Acct (Premier 86-1)- 1st Qt 2019 - for partner and ORRI payment for 583 Mcf		$61.82	$10,642.67
Deposit	5/30/2019	Deposit - From LCEC (Lee County Electric Coop.) Ck.#00013767; equity retirement check		$8.24	$10,650.91
1195	6/5/2019	VOID	$0.00		$10,650.91
1196	6/5/2019	VOID	$0.00		$10,650.91
Deposit	6/18/2019	Deposit - Linda Lycans lot rent Ck #5814 (in memo she has $100 pymt, and $100 to principle)		$200.00	$10,850.91
Deposit	7/6/2019	Deposit - Linda Lycans lot rent Ck #5822 (in memo she has $100 pymt, and $100 to principle) for Lot 17		$200.00	$11,050.91
Deposit	7/26/2019	Deposit - Ck #96173 from Home Federal Credit Union for E. Lorna Howard Estate Account		$10,086.06	$21,136.97
1197	7/26/2019	Roger McIntyre - 1/3 of Home Federal Credit Union Account	$3,362.02		$17,774.95
1198	7/26/2019	Sharon Christenson - 1/3 of Home Federal Credit Union Account	$3,362.02		$14,412.93
1199	7/26/2019	Estate of Rhonda M. McIntyre - 1/3 of Home Federal Credit Union Account	$3,362.02		$11,050.91
1200	8/1/2019	Dale Watson - Mowing on 7/26/19 of trailer lot, corner of Ash & Chestnut	$40.00		$11,010.91
Debit	8/1/2019	Harland Clarke - Check reorder, 80 Checks	$34.60		$10,976.31
1201	8/9/2019	VOID	$0.00		$10,976.31
1202	8/9/2019	Sheriff & Treasurer of Harrison County - 2019 Taxes Due for O/R of Butcher D-1 well, paid full year Acct #02419412	$4.50		$10,971.81
Deposit	8/9/2019	Deposit - Linda Lycans lot rent Ck #5826 (in memo she has $100 pymt, and $100 to principle)		$200.00	$11,171.81
1203	8/14/2019	Postmaster - Postage to overnight escrow check to Roger McIntyre (one check for $36K Phillips Home and $13K Hartley Home)	$25.50		$11,146.31
VOID 1204	8/22/2019	Sheriff of Harrison Co - 2019 Taxes paid for full year on 6 properties (CK #1204 for $1,755.54 - VOID)			$11,146.31
1205	9/3/2019	Buck Law Group, P.A. - additional billable time spent on Estate - responding to Roger McIntyre's attorney	$320.00		$10,826.31
1206		VOID			$10,826.31

DOD: 6/26/15
Estate of E. Lorna Howard
Receipts / Disbursements / Distributions
Check #1195 thru Check #1250

Check #	Date	Description of Transaction	Disburse.& Distrib.	Receipts	Balance
1207	9/6/2019	Sheriff of Harrison Co - 2019 Taxes paid for full year on 6 properties - Last years taxes were not paid on Green House probably due to the fact it was labeled Lot "C" and figured it was part of Kiley Phillips tract. The back taxes for it were $607.49 so Ct House sent back check and tax tickets and had to rewrite check to include the green house (CK #1204 written for $1,755.54 is VOID)	$2,385.54		$8,440.77
Deposit	9/23/2019	Deposit - Linda Lycans lot rent Ck #6962 (in memo she has $100 pymt, and $100 to principle)		$200.00	$8,640.77
Deposit	9/30/2019	Deposit - From H&W Acct (Premier 86-1) Apr-Sept 2nd & 3rd Qt 2019 ORRI and Partnership Distribution - 1,102 Mcf - Lorna Howard Estate		$146.79	$8,787.56
1208	10/1/2019	Roger McIntyre - 2nd & 3rd Qt Distribution	$664.71		$8,122.85
1209	10/1/2019	Estate of Rhonda McIntyre - 2nd & 3rd Qt Distribution	$664.71		$7,458.14
1210	10/1/2019	Mackie - 2nd & 3rd Qt Distribution	$664.71		$6,793.43
1211	10/15/2019	WV State Tax Dept - IT-141V EPV 2018 Fiduciary Income Tax	$224.00		$6,569.43
Deposit	11/13/2019	Deposit - Linda Lycans lot rent Ck #6973		$200.00	$6,769.43
1212	12/6/2019	WV State Tax Dept, Revenue Division - Fiduciary Tax	$27.74		$6,741.69
Deposit	12/18/2019	Deposit - From H&W Acct (Premier 86-1) Ck #69 - 4th Qt 2019 - for partner and ORRI payment		$182.18	$6,923.87
Deposit	12/30/2019	Deposit - Linda Lycans lot rent Ck #7012 (in memo she has $100 pymt, and $100 to principle)		$200.00	$7,123.87
1213	1/13/2020	Buck Law Group, P.A. - additional billable time spent on Estate - responding to Roger McIntyre's attorney - final payment $355.00 (not sent)	$0.00		$7,123.87
Deposit	2/7/2020	Deposit - From LSG Ck #15067 for Liquidation of Principal Life Insurance Policy; Estates %		$75.55	$7,199.42
Deposit	2/11/2020	Deposit - Linda Lycans lot rent Ck #7018		$200.00	$7,399.42
1214	2/11/2020	LSG - Reimbursement for Annual Report	$26.00		$7,373.42
1215	2/19/2020	Murray, Queen & Co. - Estate Tax Returns - 2018 State and Federal Income Tax Return Preparation	$1,125.00		$6,248.42
Deposit	3/16/2020	Deposit - Linda Lycans lot rent Ck #7023 (in memo she has $100 pymt, and $100 to principle)		$200.00	$6,448.42
Deposit	4/29/2020	Deposit - From H&W Acct (Premier 86-1) Ck #87 - 1st Qt Jan-Mar 2020 - for partner and ORRI payment; 509 Mcf		$54.49	$6,502.91
1216	5/29/2020	Buck Law Group - They claim, for two uncertified mailings unclaimed (we never received)	$13.60		$6,489.31
Deposit	6/3/2020	Deposit - From LCEC (Lee County Electric Coop.) Ck.#00068330; equity retirement check		$8.71	$6,498.02
Deposit	6/9/2020	Deposit - Linda Lycans lot rent Ck #7040 (in memo she has April & May)		$200.00	$6,698.02
1217	8/5/2020	Sheriff of Harrison Co - 2020 Taxes paid for full year on 5 properties and O/R of Butcher D-1 well Acct #02419412; full year paid	$1,219.42		$5,478.60

DOD: 6/26/15
Estate of E. Lorna Howard
Receipts / Disbursements / Distributions
Check #1195 thru Check #1250

Check #	Date	Description of Transaction	Disburse.& Distrib.	Receipts	Balance
Deposit	8/17/2020	Deposit - Linda Lycans lot rent Ck #7050 (in memo she has June, July, August)		$300.00	$5,778.60
Deposit	9/11/2020	Deposit - Linda Lycans lot rent Ck #7063 (in memo she has $100 pymt, and $100 to principle)		$200.00	$5,978.60
Deposit	11/11/2020	Deposit - From H&W Account for 2nd & 3rd Qt 2020 ORRI & Partnership Distribution 961 Mcf		$83.99	$6,062.59
Deposit	11/20/2020	Deposit - Linda Lycans lot rent Ck #7104 (in memo she Oct & Nov)		$200.00	$6,262.59
1218	12/3/2020	Steve Wickland - For professional services on invoice dated 11/19/20 (total bill is $12,035.00 and $2000.00 is paid from this account)	$2,000.00		$4,262.59
1219	2/4/2021	LHGA - Reimbursement for Annual Report Fee	$25.00		$4,237.59
1220	2/4/2021	Murray, Queen & Co. PLLC Invoice #20200535 for Estate Tax Return	$625.00		$3,612.59
Deposit	3/2/2021	Deposit - From H&W Acct (Premier 86-1) Ck #119 - 4th Qt Oct-Dec 2020 - for partner and ORRI payment; 539 Mcf		$153.02	$3,765.61
1221	6/4/2021	Nationwide - Umbrella Insurance Policy #6456/4011	$133.53		$3,632.08
Deposit	6/7/2021	Deposit - From LCEC (Lee County Electric Coop.) Ck.#00127872; equity retirement check		$8.15	$3,640.23
1222	8/12/2021	Sheriff of Harrison Co - 2021 Taxes paid for full year on 5 properties and O/R of Butcher D-1 well Acct #02419412; full year paid	$1,232.42		$2,407.81
Deposit	10/6/2021	Deposit - From H&W Acct (Premier 86-1) Ck #136 - 1st & 2nd Qt 2021 - for partner and ORRI payment; 1,033 Mcf		$155.20	$2,563.01
Deposit	12/27/2021	Deposit - From H&W Acct (Premier 86-1) Ck #1015 - 3rd & 4th Qt 2021 - for partner and ORRI payment		$126.07	$2,689.08
1223		VOID			$2,689.08
1224	12/29/2021	Murray, Queen & Co. PLLC Invoice #20210668 for Estate Tax Return	$335.00		$2,354.08
Deposit	1/11/2022	Deposit - Percentage of the sale of LHGA		$1,237.65	$3,591.73
Deposit	2/1/2022	Deposits - Dominion Ck #26479 for $1,843.80 for November 2021 for Tolley Well. Dominion Ck #26550 for $44,759.62 for 10/2015 - 10/2021 back pay for Tolley Well. Totaling: $46,603.42		$46,603.42	$50,195.15
1225	2/1/2022	To Wishing Well account - transfer the Dominion checks for the Tolley well into Wishing Well Acct	$46,603.42		$3,591.73
1226	4/1/2022	To Hornor Hardware - for administraive services of Carolinda Flanagan 1 hr. @ $15.00/hr. from 1/9/22 - 2/15/22.	$15.00		$3,576.73
1227	4/28/2022	Void	$0.00		$3,576.73
1228	4/28/2022	To Murray Queen and Company, PLLC - Invoie #20220238 for preparation of 2021 Federal & State tax returns	$450.00		$3,126.73
Deposit	5/22/2022	Deposit - WV Mineral Group LLC ck #1117 for 1st Qt Jan-Mar 2022 RI on the LS Hornor Well @ 240 Mcf		$91.50	$3,218.23
Deposit	6/13/2022	Deposit - Partial Liquidation of LHGA		$333.00	$3,551.23

DOD: 6/26/15
Estate of E. Lorna Howard
Receipts / Disbursements / Distributions
Check #1195 thru Check #1250

Check #	Date	Description of Transaction	Disburse.& Distrib.	Receipts	Balance
1229	6/14/2022	Roger McIntyre - Distribution Liquidation of LHGA for deposit made on 1/11/22 of $1,237.65 the % on $260K and deposit made on 6/13/22 of $333.00 of the % on $60K; split 1/3 is $523.55	$523.55		$3,027.68
1230	6/14/2022	Mackie Christenson - Distribution Liquidation of LHGA for deposit made on 1/11/22 of $1,237.65 the % on $260K and deposit made on 6/13/22 of $333.00 of the % on $60K; split 1/3 is $523.55	$523.55		$2,504.13
1231	6/14/2022	Roger McIntyre II - Distribution Liquidation of LHGA for deposit made on 1/11/22 of $1,237.65 the % on $260K and deposit made on 6/13/22 of $333.00 of the % on $60K; split Rhonda's 1/3 into 1/3 is $174.51	$174.51		$2,329.62
1232	6/14/2022	Martin Christenson - Distribution Liquidation of LHGA for deposit made on 1/11/22 of $1,237.65 the % on $260K and deposit made on 6/13/22 of $333.00 of the % on $60K; split Rhonda's 1/3 into 1/3 is $174.51	$174.55		$2,155.07
1233	6/14/2022	S. Scot Christenson - Distribution Liquidation of LHGA for deposit made on 1/11/22 of $1,237.65 the % on $260K and deposit made on 6/13/22 of $333.00 of the % on $60K; split Rhonda's 1/3 into 1/3 is $174.51	$174.52		$1,980.55
1234	6/15/2022	Mackie Christenson - Reimburse for Annual Report Fee	$26.00		$1,954.55
Deposit	6/28/2022	Dominion Ck#26953 Tolley Well for April 2022 Production		$1,573.44	$3,527.99
1235	6/28/2022	To Wishing Well account - transfer the Dominion check #26953 April 2022 Production for the Tolley well into Wishing Well Acct	$1,573.44		$1,954.55
Deposit	7/9/2022	Deposit - From LCEC (Lee County Electric Coop.) Ck.#00174180 equity retirement check		$103.64	$2,058.19
Deposit	6/29/2022	Deposit - H&W Account, Premier 86-1 Limited Partnership Ck #1043 in the amount of $4,332.89 for Estates % of the sale of the Rose Butcher well. And ck #1059 in the amt of $5.18. Totaling $4338.07		$4,338.07	$6,396.26
1241	6/28/2022	Roger McIntrye - % sale of Rose Butcher Well	$1,444.29		$4,951.97
1242	6/28/2022	Mackie Christenson - % sale of Rose Butcher Well	$1,444.29		$3,507.68
1243	6/28/2022	Scot Christenson - % sale of Rose Butcher Well	$498.09		$3,009.59
1244	6/28/2022	Martin Christenson - % sale of Rose Butcher Well	$498.09		$2,511.50
1245	6/28/2022	Roger W. McIntrye II - % sale of Rose Butcher Well	$498.09		$2,013.41

DOD: 6/26/15
Estate of E. Lorna Howard
Receipts / Disbursements / Distributions
Check #1195 thru Check #1250

Deposit	7/30/2022	Deposit - From H&W Acct (Premier 86-1) Ck #1064 - 1st & 2nd Qt 2022 - for partner and ORRI payment, Rose Butcher Well		$132.71	$2,146.12
1236	8/4/2022	Sheriff of Harrison County	$1,347.50		$798.62
1237	8/4/2022	Sheriff of Upshur	$41.86		$756.76
1238	8/4/2022	Sheriff of Marion	$26.82		$729.94
1239	8/31/2022	Mackey Christenson - 5% Trustee Fee for administration of Estate	$0.00		$729.94
1240	11/29/2022	To HH for Admin services of Carolinda Flanagan for 6 hrs from 4/23-11/5/22 @ $15.00/hr	$90.00		$639.94
Deposit	12/1/2022	Deposit - $50K CD (plus interest) that was held at Huntington Bank for well bond for wells was cashed and deposited into Estate to be distributed.		$51,666.55	$52,306.49
1246	12/1/2022	Roger McIntyre - distribution of $50 K bond released that was held on wells for LHGA and Mt	$17,055.52		$35,250.97
1247	12/1/2022	Mackie Christenson - distribution of $50 K bond released that was held on wells for LHGA and Mt	$17,055.52		$18,195.45
1248	12/1/2022	Scot Christenson - distribution of $50 K bond released that was held on wells for LHGA and Mt	$5,685.18		$12,510.27
1249	12/1/2022	Roger Wallis McIntyre II - distribution of $50 K bond released that was held on wells for LHGA and Mt	$5,685.18		$6,825.09
1250	12/1/2022	Martin Christenson - distribution of $50 K bond released that was held on wells for LHGA and Mt	$5,685.18		$1,139.91
Deposit	1/15/2023	Deposit - WV Mineral Group LLC ck #1485 for 2nd-4th Qt 2022 RI on the LS Homor Well @ 1,131 Mcf		$431.19	$1,571.10
		TOTAL:	**$129,171.19**	**$120,938.71**	**$1,571.10**

DISTRIBUTIONS - E. LORNA HOWARD

E. Lorna Howard Estate

Date	Description	Total Amount Received	1/3 or 1/2 Disbursement Amount
7/7/2015	Roger McIntyre II (Mac)	$1,250.00	$0.00
7/7/2015	Scott Christenson	$1,500.00	$0.00
7/7/2015	Martin Christenson	$1,500.00	$0.00
7/9/2015	Roger McIntyre II (Mac)	$250.00	$0.00
7/8/2015	E Lorna Howard Personal Checking Acct.	$15,000.00	$5,000.00
12/4/2015	E Lorna Howard Personal Checking Acct.	$29,997.00	$9,999.00
12/19/2016	Tag Sale of personal effects	$2,610.00	$870.00
12/19/2016	Down payment for sale of Corner Cottage	$700.00	$233.33
5/17/2016	Auction of personal effects - Joe Pyle	$7,814.22	$2,604.74
2/6/2017	Final Amount of Tag Sale	$3,917.25	$1,305.75
4/24/2017	Burkes Antique Auction (Silver Tea Service)	$1,635.75	$545.25
1/5/2018	Disbursement of Residual Trust - FL Ins. Co.	$9,900.00	$3,300.00
3/20/2018	Sale of Florida Double-wide	$10,090.65	$3,363.55
11/1/2018	Hornor Hardware Lease	$3,069.49	$1,023.16
1/3/2019	Disburse. of Estate - Linda Lycans and H&W	$879.27	$293.09
3/11/2019	Disbursement of sale of Green House	$5,000.00	$1,666.67
7/26/2019	Disbursement of Home Federal Credit Union	$10,086.06	$3,362.02
10/1/2019	Disburse. of Estate - L. Lycans and H&W (1st-3rd Qt)	$1,994.12	$664.71
12/11/2019	Disbursement of Final (Home) Estate Escrow - Checks made by Siegrist & White	$20,000.00	$6,666.67
7/23/2020	Mountain Reserves Dividend	$15,000.00	$5,000.00
11/5/2020	Disbursement of Liquidating Dividend LSG	$995.19	$331.73
11/5/2020	Disbursement of Liquidating Dividend BOG	$519.30	$173.10
3/30/2022	Mountain Reserves Dividend	$90,000.00	$30,000.00
6/14/2022	Disbursement of Liquidating Dividend LHGA	$1,570.65	$523.55
6/28/2022	Disbursement of Liquidating Dividend Premier	$4,332.87	$1,444.29
12/1/2022	Disbursement of Well Bond	$51,166.55	$17,055.52
	Total Estate:	**$290,778.37**	**$95,426.12**

J.H. Hill Marital Trust

Date	Description	Total Amount Received	1/3 or 1/2 Disbursement Amount
2016	First Quarter	$6,443.37	$2,147.79
*2016	Second Quarter	$7,694.76	$2,564.92
*2016	Third Quarter	$5,204.40	$1,734.80

2016	Fourth Quarter	$6,314.67	$2,104.89
	Fourth Quarter Truing-up 2016 in 2017	$4,500.00	$1,500.00
	Note: * Marital Trust deposited in Estate Account and then disbursed; did not have E.Lorna Howard Trust yet.		
	TOTAL - 2016	**$30,157.20**	**$10,052.40**
2017	First Quarter	$10,070.31	$3,356.77
2017	Second Quarter	$12,371.55	$4,123.85
2017	Third Quarter	$3,485.16	$1,161.72
2017	Fourth Quarter	$5,422.77	$1,807.59
	TOTAL - 2017	**$31,349.79**	**$10,449.93**

J.H. Hill Marital Trust - Continued

Date	Description	Total Amount Received	1/3 or 1/2 Disbursement Amount
2018	3/20/18 - Insurance for FL Mobile Home	$9,523.65	$3,300.00
2018	First Quarter	$15,483.60	$5,161.20
2018	Second Quarter	$23,434.95	$7,811.65
2018	Third Quarter	$0.00	$0.00
2018	Fourth Quarter	$9,540.25	$3,180.08
	TOTAL - 2018	**$57,982.45**	**$19,452.93**
2019	First Quarter	$7,518.37	$2,506.12
2019	Second Quarter	$5,513.65	$2,756.83
2019	Third Quarter	-$1,377.68	-$688.84
2019	Fourth Quarter	$4,727.93	$2,363.97
	TOTAL - 2019	**$16,382.27**	**$6,938.07**
2020	First Quarter	$770.72	$385.36
4/3/2020	XTO Ck #1000687039 for backpayment of transportation cost and taxes	$6,451.48	$3,225.74
2020	Second Quarter	$3,284.95	$1,642.48
2020	Third Quarter	$778.83	$389.42
2020	Fourth Quarter	$1,430.33	$715.17
Check Received 12/24/2020	XTO Ck #1001021370 for RI on 8 wells not received in the past; check from Jun 2016 to Aug 2020	$6,492.64	$3,246.32
	TOTAL - 2020	**$19,208.95**	**$9,604.48**
2021	First Quarter	$3,939.10	$1,969.55
2021	Second Quarter	$2,117.47	$1,058.74
2021	Third Quarter	$0.00	$0.00
2021	Fourth Quarter	$0.00	$0.00
	TOTAL - 2021	**$6,056.57**	**$3,028.29**

2022	First Quarter	$0.00	$0.00
2022	Second Quarter	$0.00	$0.00
2022	Third Quarter	$0.00	$0.00
2022	Fourth Quarter	$0.00	$0.00
	TOTAL - 2022	**$0.00**	**$0.00**

Total J.H. Marital Trust: **$59,526.10**

E. Lorna Howard Trust			
Date	**Description**	**Total Amount Received**	**1/3 or 1/2 Disbursement Amount**
2017	First Quarter	$598.14	$199.38
2017	Second Quarter	$3,306.39	$1,102.13
2017	Third Quarter	$5,383.29	$1,794.43
2017	Fourth Quarter	$3,900.00	$1,300.00
	TOTAL - 2017	**$13,187.82**	**$4,395.94**
2018	First Quarter	$7,006.26	$2,335.42
2018	Second Quarter	$10,009.29	$3,336.43
2018	Third Quarter	$5,949.33	$1,983.11
2018	Fourth Quarter	$12,057.51	$4,019.17
	TOTAL - 2018	**$35,022.39**	**$11,674.13**

11/1/2018	XTO Bonus - Hornor Hardware	$4,584.98	**$1,528.33**

E. Lorna Howard Trust - Continued			
Date	**Description**	**Total Amount Received**	**1/3 or 1/2 Disbursement Amount**
2019	First Quarter	$9,228.84	$3,076.28
2019	Second Quarter	$7,579.19	$3,789.60
2019	Third Quarter	$4,611.49	$2,305.75
2019	Fourth Quarter	$7,328.94	$3,664.47
	TOTAL - 2019	**$28,748.46**	**$12,836.09**

2020	First Quarter	$2,796.79	$1,398.40
2020	Second Quarter	$6,292.75	$3,146.38
2020	Third Quarter	$5,314.93	$2,657.47
2020	Fourth Quarter	$2,223.33	$1,111.67
	TOTAL - 2020	**$16,627.80**	**$8,313.90**

2021	First Quarter	-$1,546.82	-$773.41
1/7/2021	XTO back pay	$6,492.64	$3,246.32
3/23/2021	Disbursement - Antero Check #227193 (144 ac in Tyler County)	$97,800.00	$48,900.00
2021	Second Quarter	$6,978.78	$3,489.39
2021	Third Quarter	$14,175.30	$7,087.65
2021	Fourth Quarter	$13,184.38	$6,592.19
	TOTAL - 2021	**$137,084.28**	**$68,542.14**

2022	First Quarter	$12,000.00	$6,000.00
2022	Second Quarter	$3,246.52	$1,623.26
2022	Third Quarter	$15,304.20	$7,652.10
2022	Fourth Quarter	$33,670.17	$16,835.09
	TOTAL - 2022	**$64,220.89**	**$32,110.45**

Total E. Lorna Howard Test. Trust: **$139,400.97**

Wishing Well			
Date	**Description**	**Total Amount Received**	**1/3 or 1/2 Disbursement Amount**
8/9/2021	Distribution	$9,000.00	$3,000.00
3/15/2022	Release of Tolley Well Distribution	$33,000.00	$11,000.00
2022	March-June 2022 Production - Tolley Well	$6,261.63	$2,087.21
2022	Third Quarter - Tolley Well	$4,631.67	$1,543.89
2022	Fourth Quarter - Tolley Well	$2,499.41	$833.14
	TOTAL - 2022	**$55,392.71**	**$18,464.24**

Total Wishing Well: **$21,464.24**

Morgan Stanley			
Date	**Description**	**Total Amount Received**	**1/3 or 1/2 Disbursement Amount**
2020	Yearly Income	$35,006.00	$17,503.00
2021	Yearly Income	$33,826.00	$16,913.00
2022	Yearly Income (Closed Account in 2022)	$2,880.94	$1,440.47
			$0.00
	TOTAL	**$71,712.94**	**$35,856.47**

Total Morgan Stanley: **$35,856.47**

Misc.			
Date	Description	Total Amount Received	1/3 or 1/2 Disbursement Amount
	$265K for sale of home with a net of $238,970.48; held in escrow is $109,484.24	$129,486.24	$43,162.08
	$80K for sale of Cornor Cottage with a net of $78,850.89; held in escrow is $39,425.46	$39,425.46	$13,141.82
	Sale of Sugarloaf - Wire transfer on 10/5/18 of $124,679.40 plus Buck Law sent check for overpayment of $3,903.68, total of $128,583.08. Rhonda's mortgage payoff was made of 10/12/16 Ck #916 of $41,484.29. Roger agreed to $65K which Mackie paid from her own account until the Sugarloaf was finalized.	$128,583.08	$65,000.00
	Wells Fargo, Jackson Life, & Principal Life	$507,629.13	$169,209.71
	$6000.00 paid for Roger's Tax Pentalty in 2017 for Health Inssurance; Paid out of LHGA, not distributed to others	$0.00	$6,000.00
9/12/2019	Sept 2019 Liq. Div.to Stockholders: LSG $1,233.33; BOG $740.00; HH $12,789.52	$44,288.55	$14,762.85
1/3/2020	Income from Sale of Gas Co - Morgan Stanely Div.	$4,276.16	$2,138.08
6/25/2020	Turn over Wallis Petro remaining balance to Roger of $3,184.52		$3,184.52

Total Misc: **$316,599.06**

Date	Description	Total Amount Received	One-Third Disbursement Amount
8/12/2019	Home escrow - released	$109,485.24	$36,495.08
8/12/2019	Cornor Cottage escrow - released	$39,425.46	$13,141.82
			$0.00
	Total released from Escrow:		**$49,636.90**

[redacted]		**$717,909.86**

Assets Remaining

1.	Cash on Hand to disburse	less than $2,000 needed to close estate	$0
2.	4 Lots Lumberport	No viable offers on 3	$20,000
	Maybe deed one each to three heirs. 610,000		
3.	Debt of by James D. and James J. Larosa and Heirs interest annually on unpaid balance		$590,000+8%
4.	Mountain Reserves, Inc. (Sold 12/31/21)		$0
5.	Hornor Hardware (Stock distributed to heirs)		$0
6.	Lorna Hill Howard Gas Account (Sold 12/31/21)		$0
7.	Wallis Petro Ltd – (Turned over to Roger McIntyre 6/25/2020)		$0
8.	Premier 86-1 Limited Partnership (Sold 3/31/22)		$0
9.	Indigo Energy Penny stock with no value on NYSE		$0
	Total Assets Remaining		***$610,000***

DMC
2/2/23

Assets In Marital Trust

1.	Properties 1-125 (Assigned to Hornor Hardware 9/9/2020)	$0
2.	Lumberport-Shinnston Gas Co. & Blacksville Oil & Gas Company – Sold 10/31/2018	$0
3.	48.83 Shares, Hornor Hardware – (Distributed)	$0
4.	Cash and Investments – (Distributed)	$0
	Total Assets in Marital Trust	***$0***

Affidavit

STATE OF WEST VIRGINIA
COUNTY OF HARRISON, TO-WIT

Before the undersigned authority, this day personally appeared Sharon Lee Christenson as Executrix of the Estate of E. Lorna Howard, who being by me first duly sworn, did dispose and say:

1. The foregoing Report, Dated the 2nd day of February, 2023, is a true and correct report of all Receipts, Disbursements and Distributions made by me as Executor to January, 30, 2023.

2. That all claims against said estate for expenses, taxes and debts of said decedent have been paid in full. The estate is not taxable to the State of West Virginia or the United States of America.

3. An Executrix fee was set forth in the Last Will and Testament of E. Lorna Howard and has been paid.

4. The remaining assets have been liquidated.

5. Those assets not sold will be distributed when all reasonable efforts to sell the same have ceased.

6. Administration expenses for real estate, expenses of accountants and attorneys, income taxes have been paid in full.

WITNESS my signature this 2nd day of February, 2023.

Sharon Lee Christenson,
Executrix of the Last Will and
Testament of E. Lorna Howard
deceased

Taken, subscribed and sworn to before me this 2ND day of FEB., 2023.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Carolinda Flanagan
PO Box 603
Lumberport, WV 26386
My Commission Expires Sep. 15, 2026

Notary Public
My commission expires: 9/15/2026

Your Commissioner certifies that a Report of Claims and First Settlement of the accounts of Sharon Lee Christenson, Executrix of the Estate of Elsie Lorna Howard, deceased, was filed in the office of the Clerk of the County Commission of Harrison County, West Virginia, on June 21, 2019; that the Executrix is now filing a Final Settlement of said estate; that the name of Sharon Lee Christenson, Executrix of the Estate of Elsie Lorna Howard, deceased, was included in a list of fiduciaries whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 8th and 15th days of March, 2023, in the Clarksburg Exponent-Telegram as required by law.

Your Commissioner further reports that said Executrix appeared before me and exhibited a statement of all money which she had received or become chargeable with or had disbursed from the date of her Report of Claims and First Settlement to the date of this Final Settlement, together with vouchers therefor.

Whereupon your Fiduciary Commissioner proceeded to make up this report, in manner and form as prescribed by the Code of West Virginia, and the foregoing constitutes the findings of your Commissioner and the Report and Final Settlement of the accounts of said Executrix. Your Commissioner further reports that notice of the completion of this report was given to all parties interested, or their attorneys, and the report, vouchers and evidence taken in connection therewith were held in his office for ten (10) days for the examination of any person interested and the filing of exceptions, if any; that ten (10) days having elapsed since said notice was given, as required by law, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

GIVEN under my hand this the 24TH day of March, 2023.

Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Report of Receipts, Disbursements and Distribution; Affidavit Notice

This day SHARON LEE CHRISTENSON reported to the Court a Report of Receipts, Disbursements and Distribution; Affidavit for the estate of ELSIE LORNA HOWARD, which Report of Receipts, Disbursements and Distribution; Affidavit was filed in the office of the Clerk of the Harrison County Commission on the 24th day of March, 2023 and said estate was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than (10) days have lapsed since the date the report was filed with the Clerk of the Harrison County Commission and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Report of Receipts, Disbursements and Distribution; Affidavit, was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

B-6

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

CAROL W. MACE, EXECUTOR/ADMINSTRATOR
OF THE ESTATE OF
WINIFRED INEZ WOODFORD

REPORT OF CLAIMS
AND WAIVER OF
FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Carol W. Mace, Executor/Administrator, and all known heirs and distributes of the estate of Winifred Inez Woodford, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this _____ day of _____ 2023.

James A. Varner Sr.

Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,CAROL W MACE, personal representative(s) in the estate of WINIFRED INEZ WOODFORD after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

CAROL W MACE — Carol W. Mace (L.S.)
EXECUTRIX

STATE OF West Virginia COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 6th day of December, 2022.

My Commission expires: 5-25-2022 Kayla Mascola
Notary Public

KAYLA MASCOLA
Notary Public Official Seal
State of West Virginia
My Comm. Expires May 25, 2027
Seamon Law Offices
2101 About Town Place Morgantown WV 26508

CAROL W MACE — Carol W. Mace (L.S.)
NIECE

STATE OF West Virginia COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 6th day of December, 2022

My Commission expires: 5-25-2027 Kayla Mascola
Notary Public

KAYLA MASCOLA
Notary Public Official Seal
State of West Virginia
My Comm. Expires May 25, 2027
Seamon Law Offices
2101 About Town Place Morgantown WV 26508

LORRAINE TYRE — _____ (L.S.)
NIECE

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____
Notary Public

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,CAROL W MACE, personal representative(s) in the estate of WINIFRED INEZ WOODFORD after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

CAROL W MACE — Carol W. Mace (L.S.)
EXECUTRIX

STATE OF West Virginia COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 6th day of December 2022.

My Commission expires: 5-25-2022 Kayla Mascola
Notary Public

KAYLA MASCOLA
Notary Public Official Seal
State of West Virginia
My Comm. Expires May 25, 2027
Seamon Law Offices
2101 About Town Place Morgantown WV 26508

CAROL W MACE — Carol W. Mace (L.S.)
NIECE

STATE OF West Virginia COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 6th day of December 2022

My Commission expires: 5-25-2027 Kayla Mascola
Notary Public

KAYLA MASCOLA
Notary Public Official Seal
State of West Virginia
My Comm. Expires May 25, 2027
Seamon Law Offices
2101 About Town Place Morgantown WV 26508

LORRAINE TYRE — Lorraine Tyre (L.S.)
NIECE

STATE OF West Virginia COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 6th day of December, 2022

My Commission expires: June 1, 2027 E. Elizabeth Tincher
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
E. ELIZABETH TINCHER
924 Ridgeway Ave., Apt. T
Morgantown, WV 26505
My Commission Expires June 1, 2027

OFFICIAL SEAL
Notary Public, State of West Virginia
E. ELIZABETH TINCHER
924 Ridgeway Ave., Apt. T
Morgantown, WV 26505
My Commission Expires June 1, 2027

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Casey Blake
Deputy Clerk

B-7

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

TERRY A. ROGERS EXECUTOR/ADMINSTRATOR OF THE ESTATE OF JAMES R. SIMPSON	REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Terry A. Rogers Executor/Administrator, and all known heirs and distributes of the estate of James R. Simpson, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 17th day of March 2023.

James A. Varner Sr.

Fiduciary Commissioner

BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ESTATE OF JAMES R. SIMPSON, DECEASED

WAIVER OF FINAL SETTLEMENT

STATE OF WEST VIRGINIA (
) to-wit:
COUNTY OF HARRISON (

I, TERRY A. ROGERS, Executor of the Estate of JAMES R. SIMPSON, after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code §11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code §44-1-14A(a);

3. The time for filing claims against the decedent has expired.

4. No known and unpaid claims exist against the estate of the decedent.

5. All beneficiaries have been advised of the share or shares to which each is entitled from the estate of the decedent.

6. Further your affiant saith not.

Terry A. Rogers
Executor

Terry A. Rogers
Beneficiary

James R. Rogers
Beneficiary

Cynthia Rogers
Beneficiary

Signature Not Required- Bequest Personal Property
Craig Shelton
Beneficiary

Signature Not Required- Bequest Personal Property
Stanley Simmons
Beneficiary

BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ESTATE OF JAMES R. SIMPSON, DECEASED

WAIVER OF FINAL SETTLEMENT

STATE OF WEST VIRGINIA (
) to-wit:
COUNTY OF HARRISON (

I, TERRY A. ROGERS, Executor of the Estate of JAMES R. SIMPSON, after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code §11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code §44-1-14A(a);

3. The time for filing claims against the decedent has expired.

4. No known and unpaid claims exist against the estate of the decedent.

5. All beneficiaries have been advised of the share or shares to which each is entitled from the estate of the decedent.

6. Further your affiant saith not.

_____
Terry A. Rogers
Executor

_____
Terry A. Rogers
Beneficiary

James Rogers
_____
James R. Rogers
Beneficiary

_____
Cynthia Rogers
Beneficiary

Signature Not Required- Bequest Personal Property
Craig Shelton
Beneficiary

Signature Not Required- Bequest Personal Property
Stanley Simmons
Beneficiary

BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ESTATE OF JAMES R. SIMPSON, DECEASED

WAIVER OF FINAL SETTLEMENT

STATE OF WEST VIRGINIA (
) to-wit:
COUNTY OF HARRISON (

I, TERRY A. ROGERS, Executor of the Estate of JAMES R. SIMPSON, after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code §11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code §44-1-14A(a);

3. The time for filing claims against the decedent has expired.

4. No known and unpaid claims exist against the estate of the decedent.

5. All beneficiaries have been advised of the share or shares to which each is entitled from the estate of the decedent.

6. Further your affiant saith not.

_____
Terry A. Rogers
Executor

_____
Terry A. Rogers
Beneficiary

_____
James R. Rogers
Beneficiary

Cynthia Rogers
Cynthia Rogers
Beneficiary

Signature Not Required- Bequest Personal Property
Craig Shelton
Beneficiary

Signature Not Required- Bequest Personal Property
Stanley Simmons
Beneficiary

Signature Not Required- Bequest Personal Property
Colin Simmons
Beneficiary

Signature Not Required- Bequest of Cash
Brandywine Volunteer Fire Department
Beneficiary

Signature Not Required- Bequest of Cash
Franklin Volunteer Fire Department
Beneficiary

Signature Not Required- Bequest of Cash
Upper Tract Volunteer Fire Department
Beneficiary

Signature Not Required- Bequest of Cash
Circleville Volunteer Fire Department
Beneficiary

Signature Not Required- Bequest of Cash
Onego/Senaca Rocks Volunteer Fire Department
Beneficiary

STATE OF WEST VIRGINIA (
) to-wit:
COUNTY OF HARRISON)

The foregoing instrument was acknowledged before me this 22nd day of February 2023, by Terry A. Rogers, Executor of the Estate of James R. Simpson.

(Affix Notarial Seal)

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
ALEXIS STUTLER
WesBanco Bank Inc.
140 W Main Street
Clarksburg, West Virginia 26301
My Commission Expires Mar. 03, 2025

Notary Public

My commission expires:
March 3rd, 2025

STATE OF WEST VIRGINIA (
) to-wit:
COUNTY OF HARRISON)

The foregoing instrument was acknowledged before me this 22nd day of February, 2023, by Terry A. Rogers, beneficiary of the Estate of James R. Simpson.

(Affix Notarial Seal)

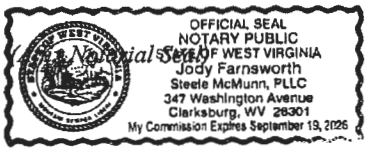
OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
ALEXIS STUTLER
WesBanco Bank Inc.
140 W Main Street
Clarksburg, West Virginia 26301
My Commission Expires Mar. 03, 2025

Notary Public

My commission expires:
March 3rd, 2025

STATE OF WEST VIRGINIA (
) to-wit:
COUNTY OF HARRISON)

The foregoing instrument was acknowledged before me this 14th day of February, 2023, by James R. Rogers, beneficiary of the Estate of James R. Simpson.



(Affix Notarial Seal)

Jody Farnsworth
Notary Public

My commission expires:
September 19, 2026

STATE OF _____ (
) to-wit:
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by Cynthia Rogers, beneficiary of the Estate of James R. Simpson.

(Affix Notarial Seal)

_____
Notary Public

My commission expires:

_____

This instrument was prepared by:

D. Andrew McMunn(WV Bar ID #6076)
STEELE McMUNN, PLLC
347 Washington Avenue
Clarksburg, WV 26301
Telephone: (304) 624-4004
Facsimile: (304) 624-9334
Email: dam@steelemcmunn.com

STATE OF WEST VIRGINIA (
) to-wit:
COUNTY OF HARRISON)

The foregoing instrument was acknowledged before me this ___ day of _____, 2023, by James R. Rogers, beneficiary of the Estate of James R. Simpson.

(Affix Notarial Seal)

_____
Notary Public

My commission expires:

_____

STATE OF Kentucky (
) to-wit: Cynthia Rogers
COUNTY OF Fayette)

The foregoing instrument was acknowledged before me this 13 day of February, 2023, by Cynthia Rogers, beneficiary of the Estate of James R. Simpson.

(Affix Notarial Seal)

Phillip D. Maggard II
Notary Public

My commission expires:
March 18, 2026

This instrument was prepared by:

D. Andrew McMunn(WV Bar ID #6076)
STEELE McMUNN, PLLC
347 Washington Avenue
Clarksburg, WV 26301
Telephone: (304) 624-4004
Facsimile: (304) 624-9334
Email: dam@steelemcmunn.com

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Byrd
Deputy Clerk

B-8

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

CHARLES JEFFREY ALASTANOS,
AND CHRISTOPHER DAVID ALASTANOS
EXECUTORS/ADMINSTRATORS
OF THE ESTATE OF
ANGELO ALASTANOS

REPORT OF CLAIMS
AND WAIVER OF
FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Charles Jeffrey Alastanos and Christopher David Alastanos, Executors/Administrators, and all known heirs and distributes of the estate of Angelo Alastanos, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 1st day of March 2023.

James A. Varner Jr.

Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,CHARLES JEFFREY ALASTANOS,CHRISTOPHER DAVID ALASTANOS, personal representative(s) in the estate of ANGELO ALASTANOS after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

CHARLES JEFFREY ALASTANOS _____ (L.S.)
CO EXECUTOR

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 13 day of FEBRUARY, 2023.

My Commission expires: APRIL 3, 2023 _____
Notary Public

OFFICIAL SEAL
Stacey L Fox
Notary Public
State of West Virginia
My Commission Expires
April 03, 2023
8608 CARRIAGE LANE
FAIRMONT, WV 26554

CHRISTOPHER DAVID ALASTANOS _____ (L.S.)
CO EXECUTOR

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 13 day of FEBRUARY, 2023.

My Commission expires: APRIL 3, 2023 _____
Notary Public

OFFICIAL SEAL
Stacey L Fox
Notary Public
State of West Virginia
My Commission Expires
April 03, 2023
8608 CARRIAGE LANE
FAIRMONT, WV 26554

CHARLES JEFFREY ALASTANOS _____ (L.S.)
SON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 13 day of FEBRUARY, 2023.

My Commission expires: APRIL 3, 2023 _____
Notary Public

OFFICIAL SEAL
Stacey L Fox
Notary Public
State of West Virginia
My Commission Expires
April 03, 2023
8608 CARRIAGE LANE
FAIRMONT, WV 26554

CHRISTOPHER DAVID ALASTANOS (L.S.)
SON

STATE OF WEST VIRGINIA COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 13 day of FEBRUARY, 2023.

My Commission expires: APRIL 3, 2023

OFFICIAL SEAL
Stacey L Fox
Notary Public
State of West Virginia
My Commission Expires
April 03, 2023
8608 CARRIAGE LANE
FAIRMONT, WV 26554

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Eschenmann
Deputy Clerk

C-1

EAST VIEW PUBLIC SERVICE DISTRICT
1655 PHILIPPI PIKE
CLARKSBURG, WV 26301

MEETING MINUTES

The regular meeting of the East View Public Service District was held on March 14, 2023 AT NOON.

Those in attendance: Michael Blake, James Harbert, Dawn Hogue, Laura Guzzi, Dave Layton, Jeff Hogue.

FINANCIAL:

WV Municipal Bond - $2838
USDA Rural Development Loan - $1081
Clarksburg Water Board - $2413.32
Clarksburg Sanitary Board - $4832.55
Payroll – $3450
CWCR Account - $598
HNB 2.5 % - $316
CWCR-S Account - $425
Advantage Computer - $375
Frontier - $81.36
Hope Gas - $188
Unifirst - $66.88
Bennett & Dobbin - $450
Tetrick & Bartlett - $530
Mon Power - $188.00
HNB - $68.80
Enterprise Sanitation - $43.27
Federal Deposit - $857.62 (Withholdings)
State of WV Deposit - $168 Withholdings)
The Town of Anmoore - $26.89
Miss Utility of WV - $10
USPS - $154.44
Misc - $202.94

RECEIVED
MAR 17 2023
HARRISON COUNTY
COMMISSION

New Business:

1. Discussed that we have started the process to begin accepting electronic payments. We are set up with WVgopay@wvsto.com,, however the process appears to be lengthy (Approximately, 4-6 weeks and was submitted February 28. We will have to set up a Website that will direct customers on payment information.

2. We are revisiting the installation of air releases on both systems. For the Lafayette system we are looking to locate one in the area of Gambler's Lane and the Powell system locate in the area of Sunburst Drive. We discussed waiting on better weather and availability of an excavator.

3. We are continually going to monitor the slippages on Capitol and Hanover where our infrastructure is in jeopardy. Continue to monitor the sewer main that is somewhat exposed that is crossing the creek on the Powell system side. Checking for anyone who has information on the slippage in the late 60's on Stonewood's side of the hill.

Old Business:

1. Mailed out Phosphate information, along with rate increase and with last month's bill to save on postage.
2. New water rates began January 13, 2023
3. Discuss all of the added testing that is being required by the Office of Environmental Health Services and the DHHR.
   We tested for Phosphates on both systems – Layfette 3.37 and Powell 4.42.

C-2

HARRISON/TAYLOR 911 ADVISORY BOARD
AGENDA
03/21/2023
14:00

Call to order:
Previous Minutes: Accept the previous minutes from Feb 21,2023
Treasurers report:
Introduction/ special guests:

OLD BUSINESS:
*CAD
*Training
*Staffing
*Mapping

NEW BUSINESS:

GOOD OF THE ORDER:
National Telecommunicators Week

NEXT MEETING
04/18/2023

ADJOURN

C-3

Short Line PSD
Regular Board Meeting
October 27, 2022

Present: **Eugene Rogers**
Don Wikert
Gary Fain
Logan Alastanos
Sheena Hunt
Alea Stull
Starla Bates

Approval of Minutes & financial report: Don made a motion to approve the financial report & minutes from the Sept. meeting, Gene second, all in favor, none opposed and none abstained.

Thrasher: Logan told the Directors that mapping was ordered and they were going to start GPS meters by the next meeting.

Interviews: The Directors and Starla conducted interviews of a couple candidates. After the interviews Don made a motion to hire both of the Men, Gary second, all in favor, none opposed, and none abstained.

Auditor Class: Don and Starla went to an Auditor Fraud prevention class. In the class they learned that by March 1, 2023 all PSD's are to have the option for customers to have the ability to pay on line if they choose to. Don, made a motion to get it set up as soon as we can, Gary second, all in favor, none opposed and none abstained.

C-4

SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 12/01/2022 -12/31/2022			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
GENERAL FUND ACCOUNT			
BEGINNING BALANCE	52,502.18	52,745.96	
CREDITS	63,143.78	53,045.80	
DEBITS	63,802.15	53,118.83	
ENDING BALANCE	51,688.31	52,502.18	
Bank Charges	155.5	170.75	
RESERVE ACCOUNT			
BEGINNING BALANCE	47,733.22	43,418.82	
CREDITS		4,319.40	
DEBITS	5.00	5.00	
ENDING BALANCE	47,728.22	47,733.22	
ESCROW CUSTOMER DEPOSIT ACCOUNT			
BEGINNING BALANCE	15,148.15	14,943.15	
CREDITS		210.00	
DEBITS	5.00	5.00	
ENDING BALANCE	15,143.15	15,148.15	
INCOME			
BILLING - WATER/LATE FEES	55,447.76	53,932.62	335,513.35
INVOICES	7,611.67	335.42	23,465.06
MISCELLANEOUS/RECONNECT FEES/BANK FEES	483.30	538.93	3020.15
TAP FEES			350.00
MISCELLANOUS INCOME/Penalties	1545.20	1431.68	9,142.61
TOTAL INCOME	65,087.93	56,238.65	371,397.31
Cash Deposits		4,319.40	11,718.89
EXPENSES			
CHEMICALS			211.2
CLARKSBURG WATER BOARD	18,342.20	16,915.37	114,273.71
DIRECTORS FEES			
LAB SERVICE/SAMPLING	278.60	69.00	832.60
MAINTENANCE	2,111.54	9,252.52	19,604.28
MISCELLANEOUS EXPENSE			
MUNICIPLE BOND	4,656.44	4,656.44	27,938.64
OFFICE SUPPLIES & EXPENSE	1,455.44	2,179.16	9,143.63
ONE TIME YEARLY FEES			Psc 1,639.48
OUTSIDE SERVICES/CONTRACT LABOR	2311.85	2162.50	16,509.35
CREDIT CARD FEES	499.73	492.90	2,882.69
ACCOUNTING FEES			
BRICKSTREET INSURANCE		488.00	1,466.00

PAYROLL			
GROSS TOTAL WAGES	13,951.67	14,408.57	87,145.19
FICA & MEDICARE	1,067.30	1,102.25	6,666.59
RETIREMENT	1,202.86	1,204.45	7,145.09
PEIA - INSURANCE	945.86	945.86	5,676.70
PEIA - RHBT	140.00	140.00	796.00
TOTAL PSD PAYS	17,307.69	17,801.13	107,430.27
PROPERTY/LIABILITY & INJURIES INSURANCE		4,286.00	8,571.00
SOFTWARE PROGRAMING			
VEHICLE MAINTANCE	35.99		4,158.94
VEHICLE PAYMENT			
GASOLINE	563.39	951.33	6,875.00
ELECTRIC	1,539.05	1,529.30	9,510.57
DOMINION	191.84	133.23	649.84
ENTERPRISE SANITATION	102.25	102.25	587.47
FRONTIER COMMUNICATIONS	220.38	210.32	1,246.22
WV 811	43.75	55.80	492.90
TOTAL EXPENSE	52,579.70	61,285.25	340,868.70

SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 11/01/2022 -11/31/2022			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
GENERAL FUND ACCOUNT			
BEGINNING BALANCE	52,745.96	60,060.44	
CREDITS	53,045.80	55,731.36	
DEBITS	53,118.83	62,890.34	
ENDING BALANCE	52,502.18	52,745.96	
Bank Charges	170.75	155.5	
RESERVE ACCOUNT			
BEGINNING BALANCE	43,418.82	45,368.35	
CREDITS	4,319.40	3,462.37	
DEBITS	5.00	5406.90	
ENDING BALANCE	47,733.22	43,418.82	
ESCROW CUSTOMER DEPOSIT ACCOUNT			
BEGINNING BALANCE	14,943.15	14,878.15	
CREDITS	210.00	70.00	
DEBITS	5.00	5.00	
ENDING BALANCE	15,148.15	14,943.15	
INCOME			
BILLING - WATER/LATE FEES	53,932.62	54,372.65	280,065.59
INVOICES	335.42	765.09	15,853.39
MISCELLANEOUS/RECONNECT FEES/BANK FEES	538.93	434.07	2536.85
TAP FEES		350.00	350.00
MISCELLANOUS INCOME/Penalties	1431.68	1457.86	7,597.41
TOTAL INCOME	56,238.65	57,379.67	306,309.38
Cash Deposits	4,319.40	3,462.37	11,718.89
EXPENSES			
CHEMICALS			211.2
CLARKSBURG WATER BOARD	16,915.37	17,419.14	95,931.51
DIRECTORS FEES			
LAB SERVICE/SAMPLING	69.00	69.00	554.00
MAINTENANCE	9,252.52	86.67	17,492.74
MISCELLANEOUS EXPENSE			
MUNICIPLE BOND	4,656.44	4,656.44	23,282.20
OFFICE SUPPLIES & EXPENSE	2,179.16	1,176.89	7,688.19
ONE TIME YEARLY FEES			Psc 1,639.48
OUTSIDE SERVICES/CONTRACT LABOR	2162.50	3145.00	14,197.50
CREDIT CARD FEES	492.9	487.12	2,382.96
ACCOUNTING FEES			
BRICKSTREET INSURANCE	488.00	489.00	1,466.00
PAGE 2			

PAYROLL			
GROSS TOTAL WAGES	14,408.57	14,958.91	73,193.52
FICA & MEDICARE	1,102.25	1,144.35	5,599.29
RETIREMENT	1,204.45	1,184.74	5,942.23
PEIA - INSURANCE	945.86	946.86	4,730.84
PEIA - RHBT	140.00	140.00	656.00
TOTAL PSD PAYS	17,801.13	18,373.86	90,122.58
PROPERTY/LIABILITY & INJURIES INSURANCE	4,286.00		8,571.00
SOFTWARE PROGRAMING			
VEHICLE MAINTANCE		139.95	4,122.95
VEHICLE PAYMENT			
GASOLINE	951.33	937.46	6,311.61
ELECTRIC	1,529.30	1,535.95	7,971.52
DOMINION	133.23	92.77	458.00
ENTERPRISE SANITATION	102.25	102.25	485.22
FRONTIER COMMUNICATIONS	210.32	203.62	1,025.97
WV 811	55.80	65.05	449.15
TOTAL EXPENSE	61,285.25	48,980.17	288,289.00

SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 10/01/2022 -10/31/2022			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
GENERAL FUND ACCOUNT			
BEGINNING BALANCE	60,060.44	51,521.95	
CREDITS	55,731.36	61,743.18	
DEBITS	62,890.34	53,016.94	
ENDING BALANCE	52,745.96	60,060.44	
Bank Charges	155.5	187.75	
RESERVE ACCOUNT			
BEGINNING BALANCE	45,368.35	45,373.55	
CREDITS	3,462.37		
DEBITS	5406.90	5.00	
ENDING BALANCE	43,418.82	45,368.35	
ESCROW CUSTOMER DEPOSIT ACCOUNT			
BEGINNING BALANCE	14,878.15	15,039.31	
CREDITS	70.00		
DEBITS	5.00	156.16	
ENDING BALANCE	14,943.15	14,878.15	
INCOME			
BILLING - WATER/LATE FEES	54,372.65	51,688.61	226,132.97
INVOICES	765.09	11,254.71	15,517.97
MISCELLANEOUS/RECONNECT FEES/BANK FEES	434.07	444.89	1997.92
TAP FEES	350.00		350.00
MISCELLANOUS INCOME/Penalties	1457.86	1307.01	6,165.73
TOTAL INCOME	57,379.67	64,695.22	250,070.73
Cash Deposits	3,462.37		7,399.49
EXPENSES			
CHEMICALS			211.2
CLARKSBURG WATER BOARD	17,419.14	21,158.30	79,016.14
DIRECTORS FEES			
LAB SERVICE/SAMPLING	69.00	278.60	485.00
MAINTENANCE	86.67	2,921.95	8,240.22
MISCELLANEOUS EXPENSE			
MUNICIPLE BOND	4,656.44	4,656.44	18,625.76
OFFICE SUPPLIES & EXPENSE	1,176.89	1,433.01	5,509.03
ONE TIME YEARLY FEES			Psc 1,639.48
OUTSIDE SERVICES/CONTRACT LABOR	3145.00	3875.00	12,035.00
CREDIT CARD FEES	487.12	466.25	1,890.06
ACCOUNTING FEES			
BRICKSTREET INSURANCE	489.00		978.00
PAGE 2			

PAYROLL			
GROSS TOTAL WAGES	14,958.91	14,231.76	58,784.95
FICA & MEDICARE	1,144.35	1,088.73	4,497.04
RETIREMENT	1,184.74	1,157.84	4,738.48
PEIA - INSURANCE	945.86	946.86	3,784.98
PEIA - RHBT	140.00	140.00	516.00
TOTAL PSD PAYS	18,373.86	17,564.19	72,321.45
PROPERTY/LIABILITY & INJURIES INSURANCE			4,285.00
SOFTWARE PROGRAMING			
VEHICLE MAINTANCE	139.95	1,144.88	4,122.95
VEHICLE PAYMENT			
GASOLINE	937.46	1229.68	5,360.28
ELECTRIC	1,535.95	1,672.93	6,442.22
DOMINION	92.77	76.83	324.77
ENTERPRISE SANITATION	102.25	102.25	382.97
FRONTIER COMMUNICATIONS	203.62	201.1	815.65
WV 811	65.05	108.30	393.35
TOTAL EXPENSE	48,980.17	57,106.30	227,003.75

C-5

Short Line PSD
Regular Board Meeting
January 26, 2023

Present:	Don Wikert	Ty Bates
	Gary Fain	Steven Bailey
	Eugene Rogers, By Phone	Greg Davisson
		Starla Bates

Approval of minutes & financial report: Don made a motion to approve the minutes and the financial report from the October meeting, Gary second, all in favor, none opposed, and none abstained.

30-B: Starla informed the Directors that the 30-B was still pending, just waiting on the legal team at the PSC.

Hickory Heights Customer: Don made a motion to table till next meeting, Gary second, all in favor, none opposed, and none abstained.

Phosphate Letter: Starla informed the Directors that the phosphate letter was mailed to the customers.

Frozen customer lines: Charlene Vickers is a customer on Lamberts Run Road, She has two housed hooked to one meter (grandfathered in) the old house water lines busted and water was running out the

front door. The Guys found it when they were reading the meters, they turned it off and I called the customer to let her know. I told her that I would work with her and she could pay payments on her bill. 361,300 gallons went through her meter.

Carol Rush: Starla informed the Directors that in order to the tap for Ms. Rush we are going to have to dig to see what size casing it is under the railroad track. The line up Diamond Drive will have to be upgraded to a bigger line.

Bear Run Wetzel County: Starla informed the Directors that the Coal Company want to move and replace water line up Bear Run, they are putting in a retaining wall up that hollow and want to move the line. They are paying for all material and cost to replace the line.

Water Loss: See Attached Sheet.

Announcement: Don made the announcement the next meeting will be held on March 23, 2023.

Adjournment: There being no further business, Don made a motion to adjourn the meeting, Gary second, all in favor, none opposed, and none abstained.

Chairman

Treasurer

Secretary

C-4

Short Line Public Service District

Water Loss
Oct. 2022- Jan. 2023

October 5, 2022	Leak Folsom ¾" Line rusted saddle	100,000 gal
October 6, 2022	Leak gregory run ¾" service line	50,000 gal
October 10, 2022	Leak gregory run ¾" service line Minigh	100,000 gal
October 12, 2022	Leak Smithfield ¾" service line	100,000 gal
October 17, 2022	Leak Folsom Tank 6"	70,000 gal
October 20, 2022	Leak Allman ¾" service line	50,000 gal
October 25, 2022	Leak Kyle ¾" service line	50,000 gal
October 28, 2022	Leak Sams run 2 ½" at Bell	200,000 gal
December 9, 2022	Leak Shawn Miller ¾" near meter	30,000 gal
December 10, 2022	Fire Robey Hollow	12,000 gal
December 14, 2022	Leak 6" smithfield apartments	100,000 gal
January 2, 2023	Robey hollow rt. 20. 2" main	250,000 gal
January 8, 2023	sardis across from Ed Swiger 6"	100,000 gal
January 10, 2023	Southern driveway gregory run 6"	100,000 gal
	Totaling	1,312,000 gal

SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 02/01/2023 -02/28/2023			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
GENERAL FUND ACCOUNT			
BEGINNING BALANCE	50,643.93	51,688.31	
CREDITS	59,822.28	52,163.91	
DEBITS	67,765.96	53,053.04	
BANK CHARGES	153.00	155.25	
ENDING BALANCE	42547.25	50643.93	
RESERVE ACCOUNT			
BEGINNING BALANCE	53,627.89	47,728.22	
CREDITS	2,752.94	3,156.73	
DEBITS	5.00	5.00	
ENDING BALANCE	53,627.89	50,879.95	
ESCROW CUSTOMER DEPOSIT ACCOUNT			
BEGINNING BALANCE	15,122.50	15,143.15	
CREDITS			
DEBITS	5.00	15.65	
ENDING BALANCE	15,117.50	15,122.50	
INCOME			
BILLING - WATER/LATE FEES	59,481.69	52,060.32	447,055.36
INVOICES	436.71	768.54	24,670.31
MISCELLANEOUS/RECONNECT FEES/BANK FEES	559.98	500.53	4080.66
TAP FEES			350.00
MISCELLANOUS INCOME/Penalties	1208.04	1192.02	11,542.67
TOTAL INCOME	61,686.42	54,521.41	487,605.14
Cash Deposits	2,752.94	3,156.73	17,628.56
EXPENSES			
CHEMICALS			211.2
CLARKSBURG WATER BOARD	22,216.11	28,917.00	165,406.82
DIRECTORS FEES			
LAB SERVICE/SAMPLING	69.00	69.00	970.60
MAINTENANCE	2,717.18	3,768.31	26,089.77
MISCELLANEOUS EXPENSE		1275	1,275.00
MUNICIPLE BOND	4,656.44	4,656.44	37,251.52
OFFICE SUPPLIES & EXPENSE	1,614.24	1,766.91	12,524.78
ONE TIME YEARLY FEES			Psc 1,639.48
OUTSIDE SERVICES/CONTRACT LABOR	1350.00	6010.00	23,869.35
CREDIT CARD FEES	554.86	533.76	3,971.31
ACCOUNTING FEES			
BRICKSTREET INSURANCE			1,466.00
PAGE 2			

PAYROLL			
GROSS TOTAL WAGES	14,617.58	14,259.63	116,022.40
FICA & MEDICARE	1,118.24	1,090.86	8,875.69
RETIREMENT	1,152.36	1,241.30	9,538.75
PEIA - INSURANCE	945.86	945.86	7,568.42
PEIA - RHBT	140.00	140.00	1,076.00
TOTAL PSD PAYS	17,974.04	17,677.65	143,081.96
PROPERTY/LIABILITY & INJURIES INSURANCE			8,571.00
SOFTWARE PROGRAMING	240.00		240.00
VEHICLE MAINTANCE	1,333.15	35.99	5,492.09
VEHICLE PAYMENT			
GASOLINE	1176.72	960.84	9,012.56
ELECTRIC	1,910.91	1,587.68	13,009.16
DOMINION	293.22	328.17	1,271.23
ENTERPRISE SANITATION	106.51	102.25	796.23
FRONTIER COMMUNICATIONS	223.44	223.44	1,703.10
WV 811	72.75	29.30	594.95
TOTAL EXPENSE	55,150.42	64,822.46	460,841.58

SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 01/01/2023 -01/31/2023			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
GENERAL FUND ACCOUNT			
BEGINNING BALANCE	51,688.31	52,502.18	
CREDITS	52,163.91	63,143.78	
DEBITS	53,053.04	63,802.15	
BANK CHARGES	155.25	155.50	
ENDING BALANCE	50643.93	51688.31	
RESERVE ACCOUNT			
BEGINNING BALANCE	47,728.22	47,733.22	
CREDITS	3,156.73		
DEBITS	5.00		
ENDING BALANCE	50,879.95	47,728.22	
ESCROW CUSTOMER DEPOSIT ACCOUNT			
BEGINNING BALANCE	15,143.15	15,148.15	
CREDITS			
DEBITS	15.65	5.00	
ENDING BALANCE	15,122.50	15,143.15	
INCOME			
BILLING - WATER/LATE FEES	52,060.32	55,447.76	387,573.67
INVOICES	768.54	7,611.67	24,233.60
MISCELLANEOUS/RECONNECT FEES/BANK FEES	500.53	483.30	3520.68
TAP FEES			350.00
MISCELLANOUS INCOME/Penalties	1192.02	1545.20	10,334.63
TOTAL INCOME	54,521.41	65,087.93	425,918.72
Cash Deposits	3,156.73		14,875.62
EXPENSES			
CHEMICALS			211.2
CLARKSBURG WATER BOARD	28,917.00	18,342.20	143,190.71
DIRECTORS FEES			
LAB SERVICE/SAMPLING	69.00	278.60	901.60
MAINTENANCE	3,768.31	2,111.54	23,372.59
MISCELLANEOUS EXPENSE	1,275.00		1,275.00
MUNICIPLE BOND	4,656.44	4,656.44	32,595.08
OFFICE SUPPLIES & EXPENSE	1,766.91	1,455.44	10,910.54
ONE TIME YEARLY FEES			Psc 1,639.48
OUTSIDE SERVICES/CONTRACT LABOR	6010.00	2311.85	22,519.35
CREDIT CARD FEES	533.76	499.73	3,416.45
ACCOUNTING FEES			
BRICKSTREET INSURANCE			1,466.00
PAGE 2			

PAYROLL			
GROSS TOTAL WAGES	14,259.63	13,951.67	101,404.82
FICA & MEDICARE	1,090.86	1,067.30	7,757.45
RETIREMENT	1,241.30	1,202.86	8,386.39
PEIA - INSURANCE	945.86	945.86	6,622.56
PEIA - RHBT	140.00	140.00	936.00
TOTAL PSD PAYS	17,677.65	17,307.69	125,107.92
PROPERTY/LIABILITY & INJURIES INSURANCE			8,571.00
SOFTWARE PROGRAMING	240.00		240.00
VEHICLE MAINTANCE	1,333.15	35.99	5,492.09
VEHICLE PAYMENT			
GASOLINE	960.84	563.39	7,835.84
ELECTRIC	1,587.68	1,539.05	11,098.25
DOMINION	328.17	191.84	978.01
ENTERPRISE SANITATION	102.25	102.25	689.72
FRONTIER COMMUNICATIONS	223.44	220.38	1,479.66
WV 811	29.30	43.75	522.20
TOTAL EXPENSE	64,822.46	52,579.70	405,691.16