Wednesday, May 3, 2023
9:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting
****
https://us02web.zoom.us/j/7628160712
Dial: 1-646-568-7788
Meeting ID: 762 816 0712
Passcode: 270967

Appointments:

9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
9:05 A.M. --- Funding Request --- Wallace Vol. Fire Department --- James Gump/Marcus Shaw
9:10 A.M. --- Funding Request --- Town of West Milford --- Jeff Barnhart
9:15 A.M. --- Hearing --- Public Nuisance --- Felicia Stutler --- Lost Creek
9:20 A.M. --- Funding Request --- Derek Hotsinpiller --- Hannah Francis

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. William Hamner --- Part Time --- Community Service Worker --- Community Corrections --- Effective 05-08-2023**
   - **B. Jason Sheff --- 88 hours leave w/o pay --- Effective 4/24/2023 --- 911**
   - **C. Matthew Gallo --- I.T. Intern ---Part Time --- New Hire --- Effective 05-04-2023**
   - **D. MyKaela Marple --- I.T. Intern --- Part Time --- New Hire --- Effective 05-04-2023**
   - **E. Aidan Rasmussen --- I.T. Intern --- Part Time --- New Hire --- Effective 05-04-2023**
   - **F. Taylor Skidmore --- I.T. Intern --- Part Time --- New Hire --- Effective 05-04-2023**
4. **Minutes and /or Amended Minutes of Previous Meeting:**
   - **A. Special Meeting Minutes 04-18-2023**
   - **B. Regular Meeting Minutes 04-18-2023**
   - **C. Regular Meeting Minutes 04-26-2023**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor List of Payments**

6. Exonerations --- Corrective Tickets --- Joint Property Application
    A. Exonerations --- Exhibit A
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:
    A. Requisition for Payment No. 68 (05/03/23) ---UMB Bank $5,337.00
    B. Requisition for Payment No. (05/03/23) --- UMB Bank $902.33
8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)
10. Review – Discuss – Consider Request to Travel for Jason McDaniel, Lindsay Atha, and Gary Keith --- 911 --- June 25-29, 2023 --- WV Public Safety Training --- Dunbar WV
11. Review – Discuss – Consider Budget Revision --- Prosecuting Attorney's Office --- From 405-223 Professional Services $ 3,000.00 to 405-214 Travel $1,000.00 and 405-341 Materials & Supplies $2,000.00
12. Review – Discuss – Consider Budget Revision --- County Clerk --- Increase 413-341-00 Materials & Supplies $23,399 --- Decrease 413-103-00 Salary-Poll Workers $20,899 & 413-221-00 Training $2,500
13. Review – Discuss – Consider A Resolution to Become a Participating Employer of the West Virginia Emergency Medical Services Retirement System (EMSRS)
14. Review – Discuss – Consider Farmland Protection Board to hire an Administrator to handle board matters
15. Review – Discuss – Consider the completion of closing of Aquilla Ward for the placement of his farm in Farmland Protection and pay $279,500.00
16. Review – Discuss – Consider Maintenance Agreement Funding with West Fork Conservation District
17. Review – Discuss – Consider approving the Recommendation from Committee for the Farm Facility RFP
18. Review - Discuss and approve removing Trey Simmerman as the County Attorney.
19. Review - Discuss and approve hiring in house council.
20. Review – Discuss – Consider Chang of Dates for Item deadlines and going out to the Public for Agenda (Meeting dates will not change)
21. Administrator's Report
22. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk

1. **04-19-2023 thru 04-25-2023**

B. Monthly Fiduciary Commission Settlements:

1. **Helen Rose Antulov, Deceased**
2. **Elinor Forster Woodhouse, Deceased**
3. **Mary Elizabeth Hennessey, Deceased**
4. **Robert Nelson Rector, Deceased**
5. **David L. Bryant, Deceased**
6. **Leatrice Joy Stout, Deceased**

C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service

1. **East View PSD --- Meeting Minutes --- 04-11-2023**
2. **American Red Cross --- Thank You Letter for the funding support**

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Election Workers Pay Raises (05-18-2022)

T-2. Changes to Employee Handbook Made by County Attorney (06-08-2022).

T-3. Shinnston North Bend Rail Trail Connector --- Task Order #2 (11-30-2022)

T-4. HCC Agreements with Harrison County Parks & Rec Commission (12-14-2022)

T-6. The Harrison County Commission giving the Development Corporation the Property formally known as the Farms at Maple Lake LLC (02-22-2023)

T-7. Harrison County Development Authority (03-22-2023)

T-8. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)

9:05 AM
05-03-23

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov *; Question: 304-624-8500*
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 3-16-23

Organization Name: Wallace Vol. Fire Department, Inc.

Name and Title of Requester: James R Gump, Sr - President

Mailing Address of Organization and Responsible Person:
PO Box 216 Wallace, WV 26448
If approved, this is where the check will be sent

Telephone: 304-796-4687 Fax: 304-796-4133 E-mail: wallace.vfd@aol.com

FEIN# 55-056-9870 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 2,000.00

Dollar Amount REQUESTED - Grant: $ 2,000.00 Loan: $

Was project funded previously by HCC? (Y) N If so, when August 4,5,6 2022 how much: $

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 9-9-2020 ; how much: $ 2,500.00
When: 9-5-2021 ; how much: $ 2,000.00
When: 9-4-2022 ; how much: $ 3,000.00

Purpose of request (one sentence): Wallace VFD Fair

If for a fair/festival/event, give dates and location: Date: August 4&5, 2023 Location: Wallace Park

Describe the proposed activities with dollar amounts to be funded by this request: To Pay for entertainment
Supplies for Concessions, and Prizes

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Tetrick & Bartlett

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Contribution Banner

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Wallace VFD agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Wallace VFD, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Wallace VFD shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Wallace VFD agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant James R Lumpkin Jr President **Date** 3-16-23

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Wallace Vol. Fire Department, Inc.

Board of Directors

- **Chief- Marcus Shaw**
- **President- James Gump, Jr**
- **Vice President- Nick Wade**
- **Secretary- Betsy Coffey**
- **Treasurer- Matt Gump**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 16 2018

WALLACE VOLUNTEER FIRE DEPARTMENT
INC
PO BOX 216
WALLACE, WV 26448

Employer Identification Number:

DLN:
17053030331008
Contact Person:
HARRY J DAMRON ID# 31499
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 15, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

WALLACE VOLUNTEER FIRE DEPARTMENT

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Name of Organization/Applicant: Wallace Volunteer Fire Department

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ 2000.00

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

Entertainment	$ $1000.00
Concession Supplies	$ 500.00
Games Supplies & Prizes	$ 500.00
	$
	$
TOTAL	$ 2000.00

NAME OF PROJECT/EVENT: Wallace Fire Dept Homecoming Days

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:	Harrison County Commissi	$ 2000.00
		$
		$
	TOTAL	$
EXPENSE ITEM:	Eddie Davison Band	$ $500
	Whisky River	$ 500
	Concessions Prizes	$ 500
	TOTAL	$ 2000.00

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

	$
	$
	$
	$
TOTAL	$ ∅

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

James R Rump, Jr — Applicant

9-13-22 — Date

(Revised 8/19/14) Submit Form Print Form Page 3 Reset Form

9:10 A.M
05/03/23

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 3-30-2023

Organization Name: TOWN OF WEST MILFORD

Name and Title of Requester: JEFF BANNISTER, RECORDER

Mailing Address of Organization and Responsible Person:
P.O. BOX 120 WEST MILFORD, WV 26451
If approved, this is where the check will be sent

Telephone: 304-745-3131 Fax: _____ E-mail: TOWN OF WEST MILFORD@YAHOO.COM

FEIN# 55-0579354 Is your organization an IRS 501(c) 3 not-for-profit? Y N
If yes, attach IRS Status Letter
If no, please explain: MUNICIPAL GOVERNMENT

TOTAL Cost of Project/Activity: $ ~~9,000~~ 8,000

Dollar Amount REQUESTED - Grant: $ 3,000 Loan: $ _____

Was project funded previously by HCC? (Y) N If so, when 2022 ; how much: $ 2,000

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: July 2021 ; how much: $ 2,000
When: July 2022 ; how much: $ 2,000
When: _____ ; how much: $ _____

Purpose of request (one sentence): OLD MILL & FLOAT THE FORK FESTIVAL

If for a fair/festival/event, give dates and location: Date: JUNE 2-3, 2023 Location: ISLAND PARK, MILL STREET, WEST MILFORD

Describe the proposed activities with dollar amounts to be funded by this request: ENTERTAINMENT, BUS SHUTTLE, INFLATABLES

2 FESTIVALS COMBINED TO MAKE 1 FESTIVAL. OLD MILL & FLOAT THE FORK. 6 MILE FLOAT OF WEST FORK RIVER FROM GOOD HOPE TO WEST MILFORD HIGHLIGHTING TOURISM OF RIVER

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: WV STATE AUDITOR

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? HARRISON COUNTY COMMISSION WILL BE RECOGNIZED ON BANNERS

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) TOWN OF WEST MILFORD agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) TOWN OF WEST MILFORD, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) TOWN OF WEST MILFORD shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) TOWN OF WEST MILFORD agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant [signature] RECORDER **Date** 3-30-2023

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Town of West Milford
Council members

Mayor
Todd Somers

Recorder
Jeff Barnhart

Council
Jackie Somers
Scott Myers
Cody Goldsmith
Patty Flowers
Robert “Chip” Myers

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

TOWN OF WEST MILFORD

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ **MUNICIPALITY**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

PO BOX 120

Requester's name and address (optional)

6 City, state, and ZIP code

WEST MILFORD, WV 26451

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

		–						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Streamlined Sales Tax Governing Board, Inc

Streamlined Sales Tax Certificate of Exemption

Do not send this form to the Streamlined Sales Tax Governing Board. Send the completed form to the seller and keep a copy for your records.

This is a multi-state form for use in the states listed. Not all states allow all exemptions listed on this form. The purchaser is responsible for ensuring it is eligible for the exemption in the state it is claiming the tax exemption from. Check with the state for exemption information and requirements. The purchaser is liable for any tax and interest, and possible civil and criminal penalties imposed by the state, if the purchaser is not eligible to claim this exemption.

1. ☐ Check if this certificate is for a single purchase. Enter the related invoice/purchase order # _____.

2. Print or type

A. Purchaser's name: Town of West Milford

B. Business address	City	State	Country	Zip code
PO Box 120	West Milford	WV	USA	26451

C. Name of seller from whom you are purchasing, leasing or renting

D. Seller's address	City	State	Country	Zip code

3. Purchaser's type of business. Check the number that best describes your business.

- ☐ 01 Accommodation and food services
- ☐ 02 Agriculture, forestry, fishing, hunting
- ☐ 03 Construction
- ☐ 04 Finance and insurance
- ☐ 05 Information, publishing and communications
- ☐ 06 Manufacturing
- ☐ 07 Mining
- ☐ 08 Real estate
- ☐ 09 Rental and leasing
- ☐ 10 Retail trade
- ☐ 11 Transportation and warehousing
- ☐ 12 Utilities
- ☐ 13 Wholesale trade
- ☐ 14 Business services
- ☐ 15 Professional services
- ☐ 16 Education and health-care services
- ☐ 17 Nonprofit organization
- ☑ 18 Government
- ☐ 19 Not a business
- ☐ 20 Other (*explain*) _____

4. Reason for exemption. Check the letter that identifies the reason for the exemption.

- ☐ A Federal government (*Department*) * _____
- ☑ B State or local government (*Name*) * Town of West Milford
- ☐ C Tribal government (*Name*) * _____
- D Foreign diplomat #
- ☐ E Charitable organization *
- ☐ F Religious organization *
- ☐ G Resale *
- ☐ H Agricultural Production *
- ☐ I Industrial production/manufacturing *
- ☐ J Direct pay permit *
- ☐ K Direct Mail *
- ☐ L Other (*Explain*) _____
- ☐ M Educational Organization *

* see Instructions on back (page 2)

5. Identification (ID) number: Enter the ID number as required in the instructions for each state in which you are claiming an exemption. If claiming multiple exemption reasons, enter the letters identifying each reason as listed in Section 4 for each state.

	ID number	State/Country	Reason		ID number	State/Country	Reason
AR				NV			
GA				OH			
IA				OK			
IN				RI			
KS				SD			
KY				TN			
MI				UT			
MN				VT			
NC				WA			
ND				WI			
NE				WV		WV	B
NJ				WY			

6. *I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.*

Signature of authorized purchaser	Print name	Title	Date
Todd	Todd Somers	Mayor	02/10/2022


OLD MILL
&
FLOAT THE FORK!
FESTIVAL
JUNE 2 THRU JUNE 3
2023
The Island, Mill Street
West Milford
Kickoff
Celebration
Friday, June 2
4:00pm-8:00pm
Float The Fork
Saturday, June 3
10:00am
Good Hope to
West Milford
75.4
Old Mill Festival

Schedule of Events

Friday June 2nd

4:00 - 8:00 PM Kick off Celebration
Float Registration & Check-In
Boat Drop off at Good Hope
Cornhole Tournament
Queen Contest
Water Safety Demonstration
Kids Inflatables and Games
Food and Vendors
Petting Zoo
Community & Conservation Corner
Live Music featuring Lauren Starkey, Craig Messenger, Andy Benson, and Zack Lilley

Schedule of Events

Saturday June 3rd

7:00 AM - 10:00 AM - Float Registration and Pancake Breakfast, West Milford Community Center
7:30 - 10:00 AM - Shuttle Bus to Good Hope for Float
10:00 AM Float the Fork Start in Good Hope
Community & Conservation Corner
Kids Inflatables and Games
Petting Zoo
Mountain Man Axe Throwing
Food, Vendors, Live Music
1:00 - 3:00 Top Shelf Band
5:00 - 7:00 Blue Steel Band

Float Registration Open!

OLD MILL & FLOAT THE FORK! FESTIVAL

Saturday, June 3rd
West Fork River
Good Hope to West Milford

Follow link to create an account
Sign up by 5/2/2023 to be guarenteed a t-shirt

Kayak Rentals

Need a boat for the float? Call one of the outfitters below to reserve a kayak

Appalachian Boarding Company
304-610-8999

Blackwater Outdoor Adventure
304-614-2415

Explore WV
304-566-9613

9:15 A.M
05/03/23

Property Owners Name	Felicia Stutler				Case#536	
Address	47 Front Street Lost Creek, WV 26385					
Address of Property In Review	47 Front Street Lost Creek, WV 26385 12/406/42					
Date Of Complaint	1/26/2023	Date of Notice	3/30/2023	Date of Certified Mail		
Date of 1st Notice	1/27/2023	Date of Certified Letter	3/30/2023	Date of Served Process to Sheriff		
Date of Certified Letter sent	1/27/2023	Date of Served Process to Sheriff	3/30/2023	Received Date of Certified Mail		
Date of Served Process to Sheriff	1/27/2023	Received Date of Certified Letter	4/4/2023	Received Date of Served Process		
Received Date of Certified Letter	Undelivered	Received Date of Served Process		Date File transferred to Legal		
Received Date of Served Process	2/14/2023	Hearing Date and Time	5/3/2023	Court Date and Time		
Time for Correction	30 Days	Action Taken @ Hearing		Hearing Outcome		
Extended Time		Date of Certified Mail				
		Date of Served Process to Sheriff				
		Date of Received Certified Mail				
		Received Date of Served Process				
		Extended Time				

Notes:

Date: January 27, 2023

Case #536

Property Owner/Address

Felicia Stutler
47 Front Street
Lost Creek, WV 26385

Identification/Location of Property

Address: 47 Front Street
District: 12
Tax Map: 406
Parcel: 42

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Trash and Rubbish
2. Junked vehicles

You are requested to correct these conditions within thirty (30) days from the date of the receipt of this letter. Failure to correct these conditions within (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located:

Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

HARRISON COUNTY PLANNING COMMISSION

By: _____

Robert Leonard
Code Officer, CFM

7018 1830 0001 3940 5095

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- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

Sent To Felicia Stutler
Street and Apt. No., or PO Box No. 47 Front Street
City, State, ZIP+4® Last Creek, WV 26505

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Felicia Stutler
47 Front Street
Last Creek, WV 26385-9636

9590 9402 4665 8323 1126 74

2. Article Number *(Transfer from service label)*
7018 1830 0001 3940 5095

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X ☐ Agent ☐ Addressee

B. Received by *(Printed Name)* C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt



of Harrison

Pay your taxes online

Harrison County Real Property - Tax Year: 2022

Ticket Number: 0000042344 **Account Number:** 06288411

District: 12 - GRANT-OUTSIDE **More Info:** Details

Owner Name: STUTLER FELICIA ANN **In Care of:** **Address:** 47 FRONT ST LOST CREEK WV 263859636 **Lending Inst:**	**Property:** 1 LOT 7856 SQ FT LOST CREEK **Map:** 406 **Parcel:** 0042 0000 0000 **Lot Size:** **Acreage:** **Book:** F124 **Page:** 1134

Tax Class: 2	Homestead Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:

DUE: First Half: 83.39 If paid by: 01/31/2023 Second Half: 78.94 If paid by: 03/01/2023 Total Due: 162.33 If paid by: 01/31/2023

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	7560	7560	
Building	6180	6180	
Total	13740	13740	80.96

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

Format for Printer

Click here to begin a new search.

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Jan 26, 2023 12:29:58 PM
30 Front Street
Lost Creek
Harrison County
West Virginia


Jan 26, 2023 12:27:29 PM


Jan 26, 2023 12:27:36 PM


Jan 26, 2023 12:27:48 PM


Jan 26, 2023 12:28:05 PM
58 Front Street
Lost Creek
Harrison County
West Virginia

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: January 27, 2023

Case #536

Property Owner/Address

Felicia Stutler
47 Front Street
Lost Creek, WV 26385

Identification/Location of Property
Address: 47 Front Street
District: 12
Tax Map: 406
Parcel: 42

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Trash and Rubbish
2. Junked vehicles

You are requested to correct these conditions within thirty (30) days from the date of the receipt of this letter. Failure to correct these conditions within (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

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Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

HARRISON COUNTY PLANNING COMMISSION

By: Robert Leonard

Robert Leonard
Code Officer, CFM

3

00594

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 182160
Process # CIV23-00594
Docket # 536
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }

HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } SUBSTITUTE SERVICE
- vs - }
FELICIA STUTLER }
Defendant }

I hereby certify that on the **27th day of January, 2023**, **a TRASH AND RUBBISH; JUNKED VEHICLES; RESOURCES FOR CLEAN UP; IMAGES**, in the above entitled action, came into my hand for service. That on the **14th day of February, 2023** at **2:16 PM**, in said county, **I did serve the documents on FELICIA STUTLER** . Served the within **a TRASH AND RUBBISH; JUNKED VEHICLES; RESOURCES FOR CLEAN UP; IMAGES** on the within named **FELICIA STUTLER**, on the **14th day of February, 2023** at **2:16 PM** by delivering on that day a copy of said **a TRASH AND RUBBISH; JUNKED VEHICLES; RESOURCES FOR CLEAN UP; IMAGES** to **JADEN STUTLER (SON)** , (a member of His/Her family over the age of sixteen years), at His/her usual place of abode, **47 FRONT ST, LOST CREEK, WV 26385** in Harrison County, West Virginia, giving the said **JADEN STUTLER (SON)** information of the purport of said **a TRASH AND RUBBISH; JUNKED VEHICLES; RESOURCES FOR CLEAN UP; IMAGES** the said **FELICIA STUTLER** not being found.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202300595
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
SON

Date Returned 2/14/23

Signed _____ **Date** 2.14.23

Robert Matheny
Harrison County
By: Rick Roberts
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

Resources for clean- up.

Waste Management Meadowfill Landfill
1488 Dawson Drive
Bridgeport WV 26301

7am - 4pm Monday to Friday
7am – 12pm Saturday
Closed on Sundays

Free Dump Day is the 2nd Saturday of every month 7am – 12pm

Waste Management has dumpsters that you can rent, $ 549.00 plus taxes and fees.
Measurements 22'long x 8' wide x 5' deep
This fee includes the use of the dumpster for 7 days, delivery and pick up and 4 tons of disposal.
Extra fees include; $10.00 each extra day and $62.00 for additional tonnage.

Some companies that may be available for you to hire for your clean up. This is just a partial list. You are encouraged to search for other firms.

Reclaim Company LLC
200 8th Street
Farimont, WV 26554
304-366-7070

Spruce Creek Enterprises
23 Cambridge Drive
Clarksburg, WV 26301
304-641-3896

Ryan Environmental
5793 W. Veterans Memorial Highway
Suite 101
Bridgeport, WV 26330
304-842-5578

Businesses that will haul your unlicensed vehicles away for free.

Poseys - (304) 622-6548

Businesses that can cut your grass and trim/ you really need it brush cut first then mowed. Just a mower will not get it done.

Dave Tichnell @ Tichnell Entreprises 304-669-6158



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

Felicia Stutler
47 Front Street
Lost Creek, WV 26385
District 12 Tax Map 406 Parcel 42
Case #536

March 30, 2023

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, May 3, 2023 at 9:15 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

7018 1830 0001 3940 4180

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- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$
Total Postage and Fees
$
Sent To
Felicia Stutler
Street and Apt. No., or PO Box No.
47 FRONT STREET
City, State, ZIP+4®
LOST CREEK 26385

Postmark Here

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: *COMPLETE THIS SECTION*

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Felicia Stutler
47 FRONT STREET
LOST Creek, WV 26385

9590 9402 4664 8323 2208 20

2. Article Number *(Transfer from service label)*
7018 1830 0001 3940 4180

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Felicia Stutler ☐ Agent ☐ Addressee

B. Received by *(Printed Name)* Felicia Stutler
C. Date of Delivery 4/4/23

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ ail
- ☐ ail Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

Online Nuisance Complaint Form Approval

JotForm <noreply@jotform.com>

Wed 1/25/2023 2:34 PM

To: **planning-complaints <planning-complaints@harrisoncountywv.com>**

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jotform

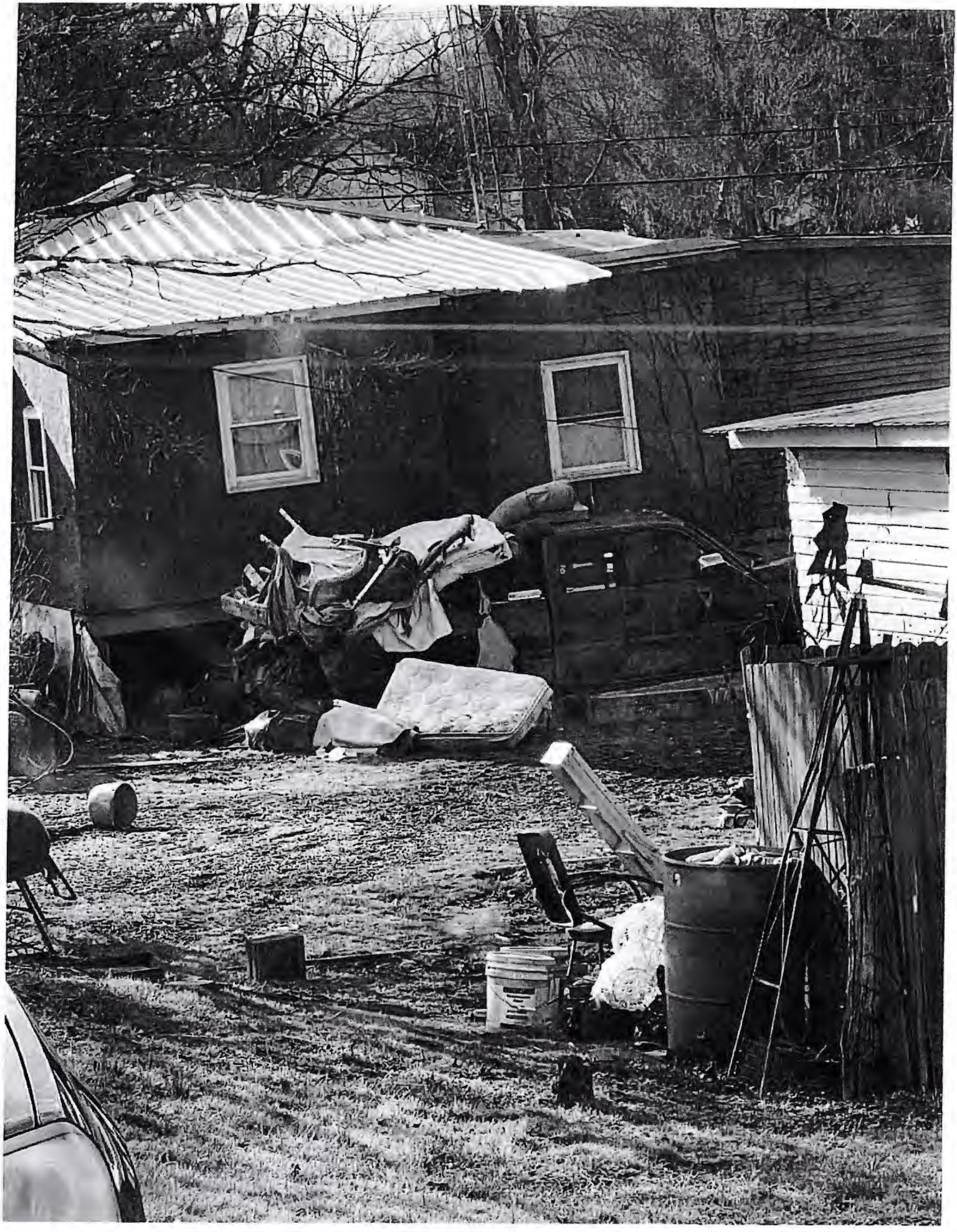
Please review the request below.

Appr More Actions

Online Nuisance Complaint Form

Date of filling the form:	01-25-2023
Complainant's Name:	Courtney Spear
E-mail	courtneyspear08@gmail.com
Address	141 Front St, Lost Creek, WV, 26385
Phone Number	(304) 844-7602
Name of the company/person against which/whom the complaint is filed:	Felicia Stutler

COMPLAINT CATEGORY (Check all that apply)	**Old scrap metal** **Ropes, rags, paper or rubber** **Dead animal(s)** **Batteries** **Rubbish and/or more** **Junk vehicles, wrecked machinery** **Trash or waste** **Pollution of any body of water**
The complaint is regarding:	Garbage not being discarded. Trash is not picked up on normal trash days. They refuse to pay for it. They are throwing trash on an abandoned truck on their property. They are pushing trash into the creek behind their residence. There are dead sewer rats that have been found along the edge of their property line. They do not have any heat. They heat with kerosene heaters with pipes cut through the wall.
The specific details and location of the complaint:	47 Front St, Lost Creek WV, 26385 • trash and abandoned vehicles • junk piled up all around the house Front & back
File Upload	614F493C-7A8A-4F01-9766-77FDADBBC5EA.jpeg D8F46E9F-8098-4C74-819D-89CDF2E0EFE7.jpeg





Date of filling the form:	03-17-2023
Complainant's Name:	Courtney Spear
E-mail	courtneyspear08@gmail.com
Address	Street Address: 141 Front St City: Lost Creek State / Province: WV Postal / Zip Code: 26385
Phone Number	(304) 844-7602
Name of the company/person against which/whom the complaint is filed:	Felicia Stutler
COMPLAINT CATEGORY (Check all that apply)	Dogs running at large Old scrap metal Ropes, rags, paper or rubber Dead animal(s) Batteries Rubbish and/or more Junk vehicles, wrecked machinery Trash or waste Pollution of any body of water
The complaint is regarding:	Dogs running at large, trash piled up around the house, broke down vehicles, throwing trash into the creek that we have already cleaned up once.
The specific details and location of the complaint:	43 Front St, Lost Creek The owner of this residence has been piling trash around her residence for years. I as a citizen within Hampton Meadows for the majority of my life am tired of it. I made a complaint almost 2 months ago now (along with several other residents on this road) and of course here we are with nothing done yet again and the trash is just getting worse. We found baby copperheads coming from their property onto my mothers from their property. I have small children and quite frankly this is absolutely ridiculous. Not to mention the sewer rats that are running from their property. They also have a small dog that runs loose constantly his name is "Reese" animal control was supposed to come and take him along with other animals and they

did not.

They haven't cleaned up anything since we got the notification on 1/27/23 that the commission was out at their residence. It's actually gotten worse.

The pictures of their dog running loose. He was actually clear up the rd at the corner of front st/brookside dr.

File Upload

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53B6DB9D-C06E-4EFB-9B03-7F537B80D637.jpeg
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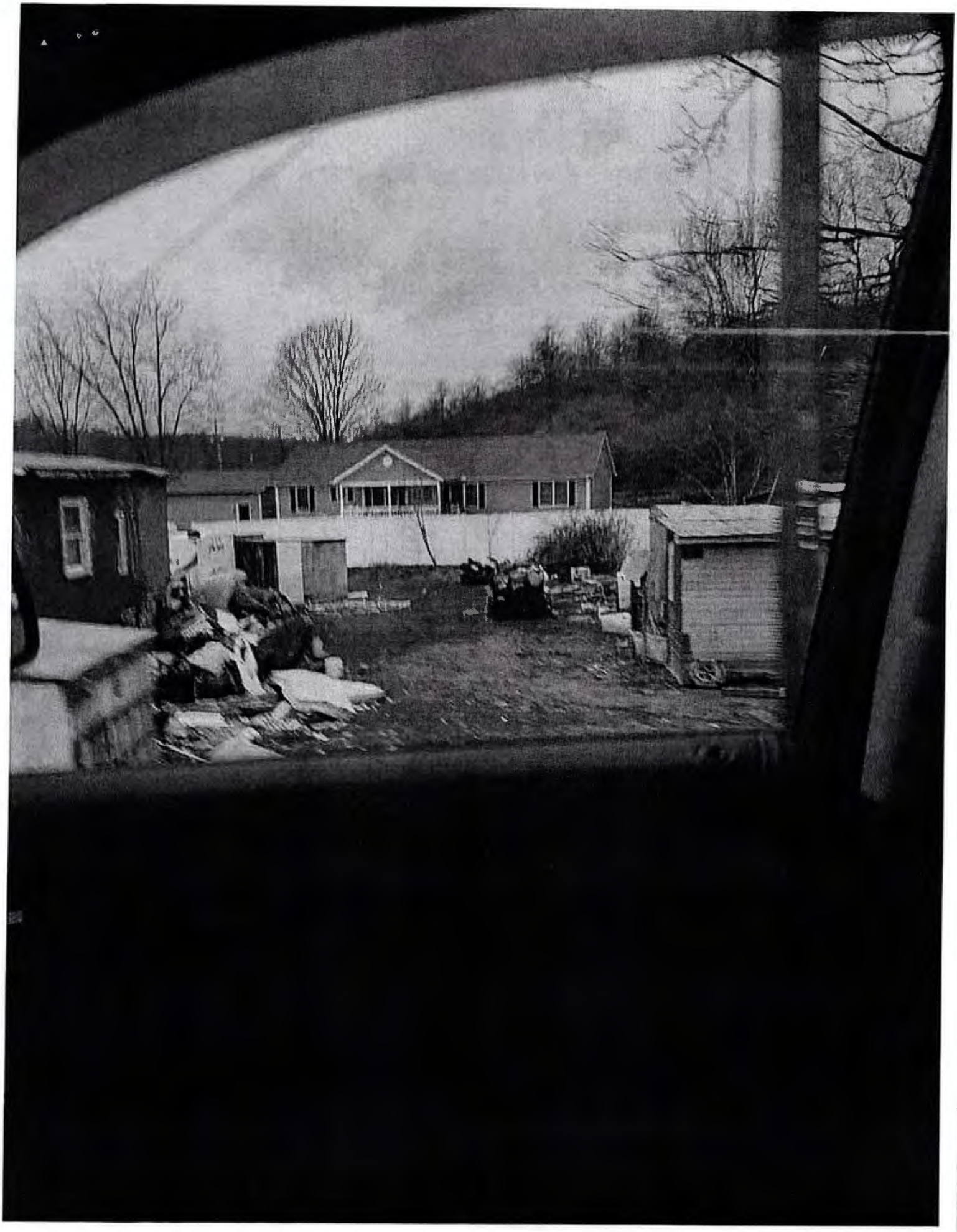


Re: Online Nuisance Complaint FormFelicia Stutler

Jesse Spear <noreply@jotform.com>
Wed 1/25/2023 8:56 PM
To: **planning-complaints <planning-complaints@harrisoncountywv.com>**

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Online Nuisance Complaint Form

Date of filling the form:	01-25-2023
Complainant's Name:	Jesse Spear
E-mail	jessespear8@gmail.com
Address	Street Address: 141 Front St City: Lost Creek State / Province: WV Postal / Zip Code: 26385
Phone Number	(304) 626-5717
Name of the company/person against which/whom the complaint is filed:	Felicia Stutler
COMPLAINT CATEGORY (Check all that apply)	Dogs running at large Old scrap metal Ropes, rags, paper or rubber Dead animal(s) Batteries Rubbish and/or more Junk vehicles, wrecked machinery Trash or waste Pollution of any body of water
The complaint is regarding:	Trash piled onto an abandoned vehicle, piled up all around the trailer and behind the trailer. They do not have trash service. They throw waste into the creek that runs behind their residence. They let their dog "Reese" run all over the neighborhood with no care of others property.

The specific details and location of the complaint:	Trash piled up creating varmints to come onto surrounding properties bringing down everyone else's property value. Using kerosene as heat.
File Upload	0378C599-E8D1-4D31-A379-88B3B580988C.jpeg 22993F8D-5D84-488D-939D-F4E7788AC5E2.jpeg 58CBE6FD-4F8E-43CE-830C-E7454629CD46.jpeg 62E0D0F7-0EE6-4AF8-AF95-94A7A6EC3BB8.jpeg BD2EB9BB-05B6-4B44-95B8-200C502FEED8.jpeg FFBD1681-6E8D-4CD9-8544-FB0A1BBD5B10.jpeg

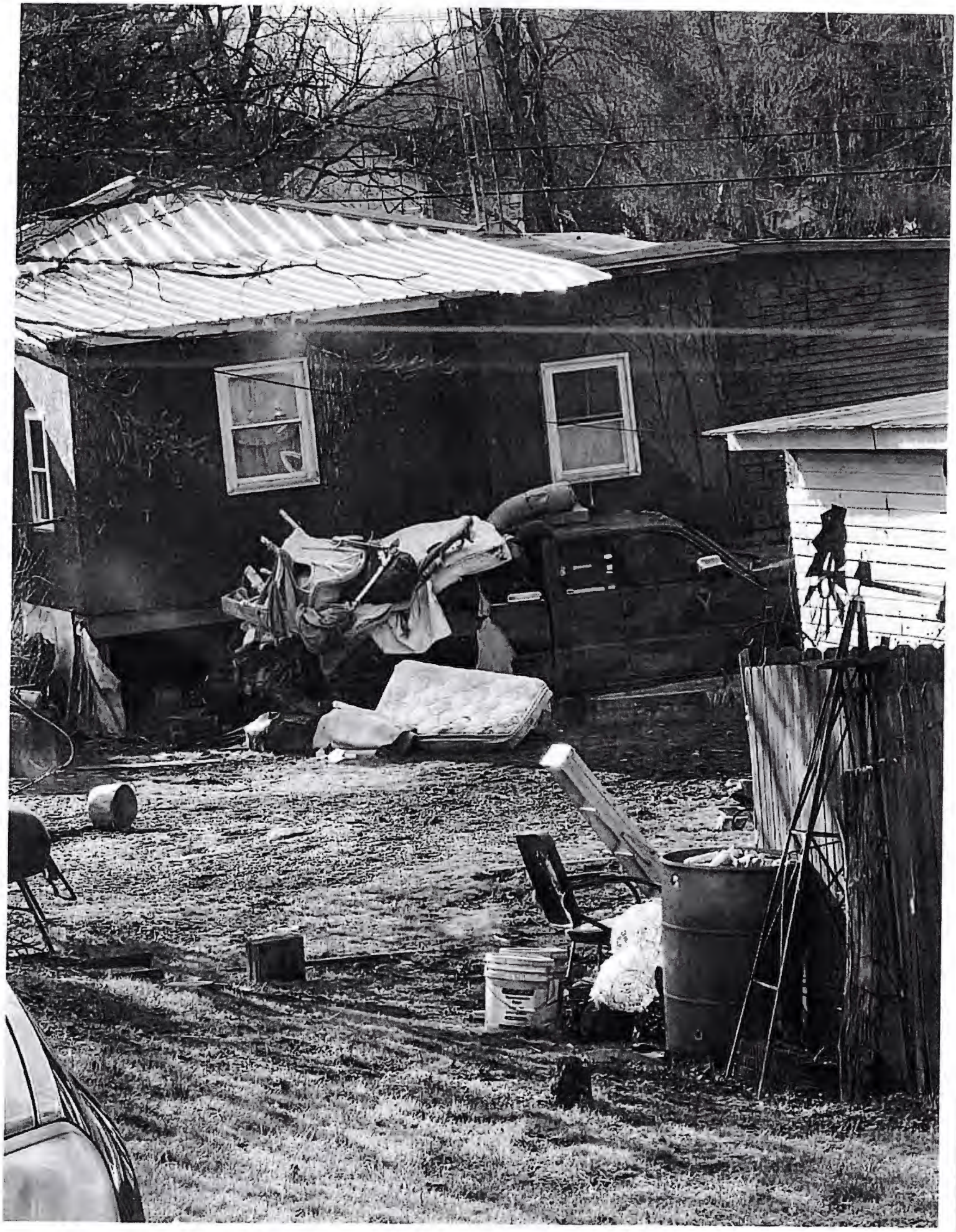
You can edit this submission and view all your submissions easily.











Jotform

Online Nuisance Complaint Form

Date of filling the form:	01-25-2023
Complainant's Name:	Lindsay
E-mail	jenkinslindsay1010@aol.com
Address	47 Front Street , Lost Creek , WV , 26385
Phone Number	(304) 931-9840
Name of the company/person against which/whom the complaint is filed:	Felicia Stutler
COMPLAINT CATEGORY (Check all that apply)	Old scrap metal Ropes, rags, paper or rubber Junk vehicles, wrecked machinery Trash or waste
The complaint is regarding:	The disturbance of how nasty this trailer/people makes ou community look. They have sewer rats coming into others ards from theirs.
The specific details and location of the complaint:	It is a trailer on Front Street in Lost Creek.
File Upload	50182244-0E7E-4988-8067-B16A4BB81970.jpeg C8AE0777-BB71-4FEC-99E6-E6E9203656D2.jpeg D3F1EE36-47B2-49D9-81AB-3C5B1B5A7B61.jpeg EFE2C88C-D160-48D6-AF40-5081FC8E2AE8.jpeg



Date of filling the form:	01-25-2023
Complainant's Name:	Matilda Swenskie-Bowman
E-mail	mswensk7@aol.com
Address	Street Address: 58 Front Street City: Lost Creek State / Province: WV Postal / Zip Code: 26385
Phone Number	(304) 669-0511
Name of the company/person against which/whom the complaint is filed:	Felicia Stutler, 47 Front Street Lost Creek, WV 26385
COMPLAINT CATEGORY (Check all that apply)	Dogs running at large Old scrap metal Ropes, rags, paper or rubber Batteries Rubbish and/or more Junk vehicles, wrecked machinery Trash or waste Abandon single wide trailer behind red garage
The complaint is regarding:	Trash, Debris, Junk piled on an abandon red truck since Sept 2022. This is trash they left in the trailer when they moved off property for a year and half They moved out Spring of 2021 to return Sept 2, 2022. We dealt with the stinch of rotted trash and rodents for a year and half they abandin property. When they came back they heaved it out of house onto the red truck and it is still there. There is construction debris on the porch, in the yard, around the trailer. There is a second single wide trailer abandon behind the one they live in, behind the red garage. There is an elderly man named James, living in the small camper with no water or sewer hookups.
The specific details and location of the complaint:	Trash, Debris, Junk piled on an abandon red truck since Sept 2022. This is trash they left in the trailer when they moved off property for a year and half They moved out Spring of 2021 to return Sept 2, 2022.

We dealt with the stinch of rotted trash and rodents for a year and half they abandin property. When they came back they heaved it out of house onto the red truck and it is still there.
There is construction debris on the porch, in the yard, around the trailer.
There is a second single wide trailer abandon behind the one they live in, behind the red garage.
There is an elderly man named James, living in the small camper with no water or sewer hookups.
There is trash, car parts, 4 wheeler parts, stolen construction road signs around back junk they threw in creek and my dad cleaned it out of the creek to allow it to flow properly.

They are running drugs, teens are driving without a license, the mother has a known meth addict living there wuth her.
Multiple cars running in snd out all hours of the day and night.
They have a small house dog running loose.
Animal control took a dog from there recently that was being treated inhumanely

File Upload

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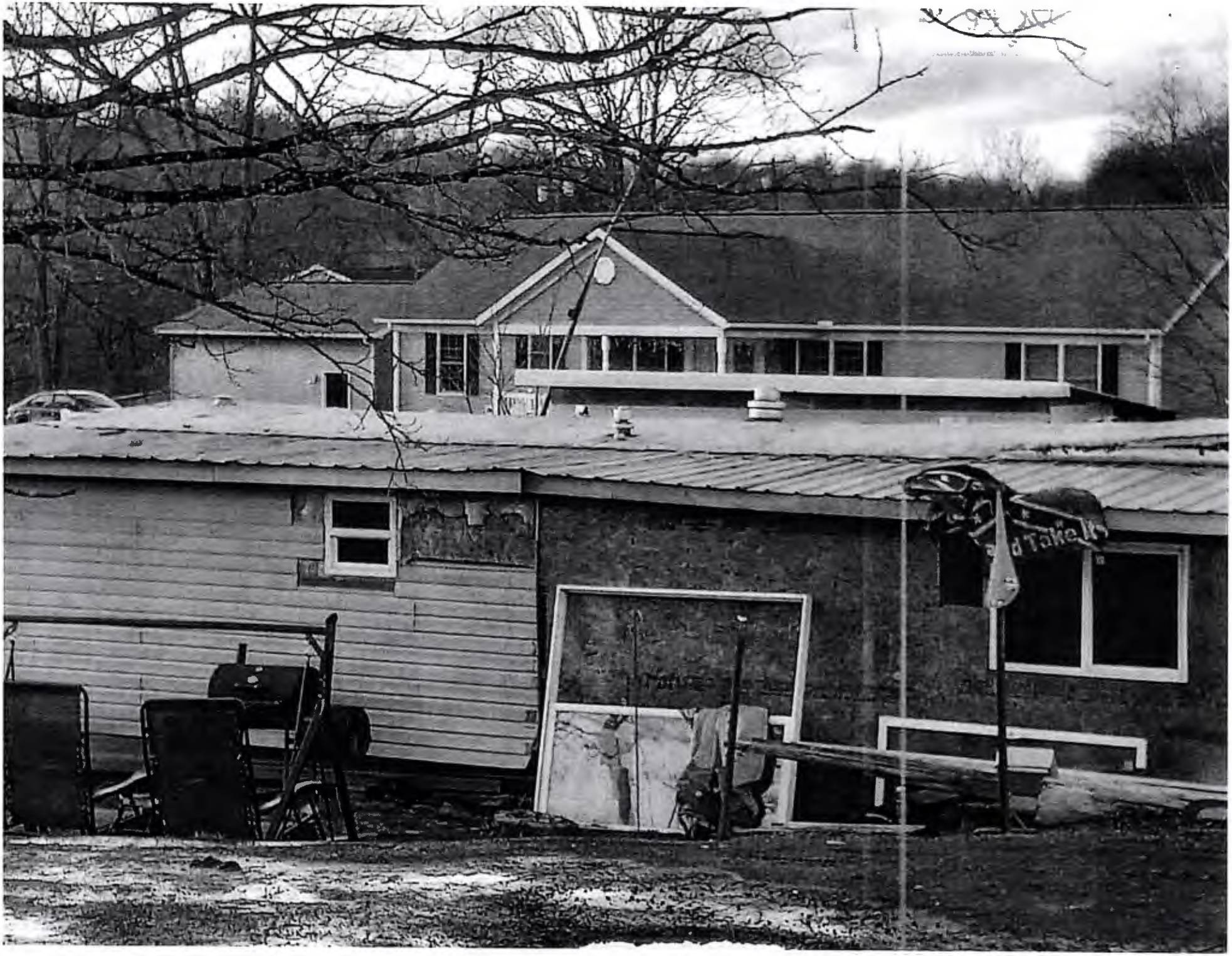
PUMA



ROAD
END











9:20 A.M
05/03/23

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 3/8/2023

Organization Name: Derek Hatsinpiller Fallen Stars 5K

Name and Title of Requester: Hannah Francis - DHFS5K Sponsorship Coordinator

Mailing Address of Organization and Responsible Person:
The James + Derek Hatsinpiller Memorial Foundation, Inc (c/o DHFS5K) PO Box 392 Bridgeport, WV 26330
If approved, this is where the check will be sent

Telephone: (304) 629-0921 (703) 344-4453 Fax: _____ E-mail: DHFS5K@gmail.com

FEIN# 27-5428788 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ _____

Dollar Amount REQUESTED - Grant: $ 3,000 Loan: $ _____

Was project funded previously by HCC? (Y) N If so, when 2022 ; how much: $ 3,000

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2022 ; how much: $ 3000
When: 2021 ; how much: $ 3000
When: 2020 ; how much: $ 3000

Purpose of request (one sentence): Sponsor DHFS5K event which raises money for Law Enforcement.

If for a fair/festival/event, give dates and location: Date: 6/10/2023 Location: Bridgeport City Park

Describe the proposed activities with dollar amounts to be funded by this request: Funds granted by HCC contribute to race setup, pay for race timing services, purchase water/gatorade and refreshments if donations are insufficient, pay for race tshirts, and any other race overhead which allows for race registration money to be put directly into the foundation.

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Bill Phillips - CPA, Baker Tilly

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Harrison County Commission will be displayed on our tshirt sleeve as a sponsor, yard signs, website and social media acknowledgment

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Derek Hotsinpiller Fallen Stars 5K agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Derek Hotsinpiller Fallen Stars 5K, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Derek Hotsinpiller Fallen Stars 5K shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Derek Hotsinpiller Fallen Stars 5K agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Hannah Francis **Date** 3/8/2023

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Name of Organization/Applicant Derek Hotsinpiller Fallen Stars 5K

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ 3000.00

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

see attached	$
	$
	$
	$
	$
TOTAL	$

NAME OF PROJECT/EVENT: Derek Hotsinpiller Fallen Stars 5K 2022

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:		$
		$
		$
	TOTAL	$
EXPENSE ITEM:		$
		$
		$
	TOTAL	$

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

	$
	$
	$
	$
TOTAL	$

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

Shannah Francis
Applicant

3/8/2023
Date

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 14 2011

JAMES AND DEREK HOTSINPILLER
MEMORIAL SCHOLARSHIP FUND INC
248 N VIRGINIA AVE
BRIDGEPORT, WV 26330

Employer Identification Number:

DLN:
301159074
Contact Person:
DEL TRIMBLE ID# 31309
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 7, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Lois G. Lerner

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

James and Derek Hotsinpiller Memorial Scholarship Fund
Profit & Loss
January 1 through September 20, 2022

	Jan 1 - Sep 20, 22
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Corporate Contributions	1,118.69
43450 · Individ, Business Contributions	6,025.00
Total 43400 · Direct Public Support	7,143.69
44000 · 5K Race	
44010 · Sponsorships	47,250.00
44015 · Registration Fees	20,246.39
44025 · Race Donations	2,280.00
Total 44000 · 5K Race	69,776.39
45000 · Investments	
45030 · Interest-Savings, Short-term CD	2.61
Total 45000 · Investments	2.61
Total Income	76,922.69
Gross Profit	76,922.69
Expense	
63000 · Scholarships Awarded	26,750.00
64000 · 5k Race Expenses	
64010 · Shirts	9,749.23
64011 · Trophies	1,288.97
64015 · 5-K Advertising	355.70
64016 · Timing Services	1,028.00
64017 · Insurance and Sanctioning fees	229.10
64018 · Other Race Expenses	9,115.38
Total 64000 · 5k Race Expenses	21,766.38
65000 · Operations	
65020 · Postage, Mailing Service	1,267.01
65050 · Telephone, Telecommunications	17.10
Total 65000 · Operations	1,284.11
65100 · Other Types of Expenses	
65120 · Insurance - Liability, D and O	832.55
65160 · Other Costs	37.12
Total 65100 · Other Types of Expenses	869.67
Total Expense	50,670.16
Net Ordinary Income	26,252.53
Net Income	**26,252.53**

Current Cash $54,010.52

Race Revenue $69,776.39 → Prior Year Revenue $31,696.49
Race Expenses $(21,766.38)
Race Profit $48,010.01

16 scholarships in Jan $13,250
2 scholarships in Apr $2,000
18 scholarships in Jul $11,500
$26,750.00

CURRENT 2023 DHFS5K Sponsors

Business	2023 Sponsor Level	2023 Donation
Energy Resource Group	Platinum	$2,000
Fairchance Dental Arts (money)	Silver	$500
FOP Mountaineer Lodge #78	Blue Diamond	$3,000
Hefscapes	Bronze	$50
Lakota Software Solutions, Inc (EFT Creator)	Silver	$500
Leer Mine Complex	Silver	$500
Old Colony REALTORS	Platinum	$2,000
Rival Fitness	Silver	$300
Rominger Dental	Gold	$1,000

The 13th Annual



An Event Hosted in Celebration and Honor of All Law Enforcement

June 10, 2023



Dear Prospective Sponsor,

On June 10, 2023, friends and family of Deputy United States Marshal Derek Hotsinpiller will be hosting the 13th Annual Fallen Stars Memorial 5K Race and our 6th Annual Derek Hotsinpiller Fallen Stars Memorial Virtual 5K to honor his dedication and commitment to serving and protecting our community. While serving a warrant in Elkins, West Virginia, on February 16, 2011, Derek was taken from his loved ones too soon. Derek's friends and family have initiated a scholarship (The James and Derek Hotsinpiller Memorial Scholarship Fund, Inc.) in his honor so that he will forever be remembered and honored as a DUSM, a beloved son, brother, nephew, brother-in-law, uncle, and lifelong member of the Bridgeport community.

This year our intention is to expand our reach to all of our Law Enforcement Officers. With positive feedback from our supporters and past sponsors we have broadened the purpose of our Scholarship Fund to The James and Derek Hotsinpiller Memorial Foundation Inc., to support our LEOs in a broader and encompassing way. With the updated Foundation purpose and bylaws we will have the ability to not only support The James and Derek Hotsinpiller Memorial Scholarship Fund Inc., and those pursuing degrees in Criminal Justice, but also to give back to LEOs facing hardships and tragedies. Additionally, we will be in a position to support our K9 Officers (for example, purchasing GPS units or bulletproof vests for local K9s).

This event has always had overwhelming support not only from this community, but state wide and from all 50 states across the nation and foreign countries! We've gone GLOBAL! Our race hosts between 500 - 600 participants yearly in memory of all fallen Heroes and in support of our Law Enforcement Officers currently serving. Last year's race had over 875 participants between in person and virtual runners. This year we are fully anticipating over 1000 runners to join us through virtual and in person participation for our 13th year Celebration of Law Enforcement.

Our Goal with this year's event is to raise $20,000 for our new Foundation so that when the need arises we are able to step in with assistance.

We invite sponsors to join us on June 10, 2023, in Bridgeport for this important community event. There will be space available for your business to set up a booth, advertise, or demonstrate products. Your business will also be recognized in advertising for this event (i.e. digital sign, lawn signs, race banners, race website, social media, etc.). Our t-shirts include the race logo on the front and on the back is a list of law enforcement officers who have lost their lives in the line of duty within the last year. Displayed on one sleeve is Derek's badge number 4595 and the opposite sleeve will be available for a corporate sponsor or sponsors.

In advance, the race committee would like to extend our sincere gratitude for your ongoing support and taking the time to read this letter. If you would like more information on the Derek Hotsinpiller Fallen Star Memorial 5K Run and The Hotsinpiller Foundation, please visit our brand new website launching April 2023: www.TheHotsinpillerFoundation.org

Sincerely,

The Hotsinpiller Family
& Race Committee



13th Annual Derek Hotsinpiller Memorial Race Sponsorship Levels

BLUE DIAMOND SPONSORSHIP

This is a corporate sponsorship level.

For the t-shirt Sponsor:
Derek's badge number (4595) is listed on one sleeve of our commemorative t-shirts and the corporate sponsor will be on the other sleeve. There will be no other sponsors listed anywhere on the t-shirts. The back of the shirt is reserved for the names of fallen officers from the previous year. We will only allow up to two sponsors. This will help offset the cost of the t-shirts and allow all of the registration money to go directly to the foundation. A single sponsor (full sleeve) is $6,000 and two sponsors (½ sleeve) are $3,000 each.

To allow for t-shirt printing time, **the deadline for this sponsorship is April 21st, 2023.**

New this year, we are offering a website sponsorship opportunity. We have worked with a local firm to create a brand new site that will be a one-stop shop for all Race/Scholarship/Foundation information. This sponsorship is a 1 year commitment. For $6000, your business will be listed as our main website sponsor for TWO years. For $3000, your business will be listed as a sponsor for ONE year.

If interested, please contact:
Ashley Hotsinpiller at 304-669-3848
Pam Hotsinpiller at 304-629-0921

BLUE DIAMOND Sponsor - $3,000 - $6,000

(1 -2 Spots Available) - Your business listed on the t-shirt sleeve
($3000 - ½ sleeve or $6000 - full sleeve)

-or-

(1 Spot Available) - Finish Line Photo Backdrop/Step & Repeat ($3,000)

-or-

Website Sponsorship $3000 (2 Spots Available) - $6000 (1 Main Sponsor Spot Available)
+
Digital signs acknowledgement
Yard sign
Booth space available
Web page and Social Media



PLATINUM STAR Sponsor - $2,000

(5 Available) - Stage Banner

-or-

(1 Available) - Business logo printed on runners' bibs

Digital sign acknowledgement

Yard sign

Booth space available

Web page and Social Media



GOLD STAR Sponsor - $1,000

Recognition During Race Video Presentation

Digital sign acknowledgement

Yard sign

Booth space available

Web page and Social Media



SILVER STAR Sponsor - $300-$500

Yard sign

Booth space available

Web page and Social Media



BRONZE STAR Sponsor - $100-$250

Booth space available

Web page and Social Media



THE THIN BLUE LINE SPONSOR

Door Prizes for Runners, Participating LEOs,
Raffle Basket Donations

***Donation will be recognized at the Level of the**
Retail Value of your donation
Listed on web page

If you are interested in becoming a sponsor, please be sure to have your donation to us by May 19th. This is to ensure that we will have plenty of time to include your company/business on printed material. Blue Diamond T-Shirt Sponsorship is due by April 21st for T-Shirt printing.

If you are interested in setting up a booth on race day please contact us by May 31st.

Please make checks payable to:
The James & Derek Hotsinpiller Memorial Foundation, Inc.
(In care of 5K)

Tax forms are available upon request

Please return this portion with your payment by May 19th to:

The James and Derek Hotsinpiller Memorial Foundation, Inc.
PO Box 392
Bridgeport, WV 26330

Corporate Name_____

Sponsorship Level_____

Sponsorship Preference_____
(i.e. T-Shirt, website, stage banner)

Corporate Address_____

Contact Name_____**Phone #**_____

Signature_____**Date**_____

My Business would like to set up a booth (Please Circle One)

YES NO

If funds remain after race expenses are met, where would you prefer the remainder or your donation to go? (Please choose one)

1) Scholarship recipients only

2) The general foundation fund to be used where the greatest need lies

Please email your corporate logo to DHFS5K@gmail.com

The James and Derek Hotsinpiller Memorial Foundation

2023 Board of Directors

Role	Name	Title	Company	Address
Chairman	Bill Crawford	Retired	US Foods	60 Mount Zion Road, Morgantown, WV 26554
President	Dustin Hotsinpiller	DUSM	United States Marshal Service	500 W Pike Street, Clarksburg, WV 26301
Secretary	Jacki Defazio	Retired	USDA	10 Primrose Lane, Bridgeport, WV 26330
Treasurer	Bill Phillips	CPA	Baker Tilly	600 Market Place Avenue, Suite 100, Bridgeport, WV 26330
Vice Chairman	Terry Hotsinpiller	Pharmaceutical Rep	Neurocrine Biosciences	310 Meadowcrest Lane, Bridgeport, WV 26330
Voting Member	Grant Burton	Physical Therapy Assisant	Bridgeport Physical Therapy	436 Philadelphia Avenue, Bridgeport, WV 26330
Voting Member	Nick Green	General Manager	Harry Green 7 Acres	567 Meadland Road, Flemington, WV 26347
Voting Member	Ella Richmond	ATF Agent, Certified Explosives Specialist	Department of Justice	5825 N. Sam Houston Parkway W., Suite 300, Houston, TX 77086
Voting Member	Norm Farley	Attorney	West & Jones	1202 Briercliff Road, Bridgeport, WV 26330
Voting Member	Dr. Gregory Noone	Professor	Fairmont State University	1201 Locust Avenue, Fairmont, WV 26554
Voting Member	Shawn Morgan	Attorney	Steptoe & Johnson	400 White Oaks Boulevard, Bridgeport, WV 26330

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/8/23		| | |-| | |-| | | | |

NAME	ADDRESS
WILLIAM HAMNER	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Com CorR	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT	COMMUNITY SERVICES WORKER -	
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN	Fill in for employee on FMLA AND AS NEEDED	
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) HOURLY / NO BENEFITS AS NEEDED $18.00 PER HOUR

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 4/24/23
HUMAN RESOURCES MANAGER	DATE 4/26/2023

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3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4/24/2024		| | |-| | |-| | | | |
NAME Jason Shaw		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT 911 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) 88 hours leave w/o pay
Extended Medical

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 4/24/2023
HUMAN RESOURCES MANAGER	DATE 4/24/2023

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3-C

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/4/2023		| | | - | | - | | | |

NAME	ADDRESS
Matthew Gallo	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		401	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

X HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE IT Intern

☐ OTHER (Explain) $12.50/hr 20hrs/week

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE 4/28/2023
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER Laura Pyle	DATE 4/28/2023

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3-D

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/4/2023		| | | - | | - | | | |
NAME		ADDRESS
Mykaela Marple		
PHONE	CITY/STATE/ZIP	DEPARTMENT / SHIFT
		401

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☒ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) IT Intern

$12.50/hr 20 hrs/week

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE 4.28.2023
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER Laura Ryb	DATE 4/28/2023

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13-E

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/4/2023		| | |-| | |-| | | | |

NAME	ADDRESS
Aidan Rasmussen	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		401	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

X HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) IT Intern

$12.50/hr 20hrs week

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
[signature]	4-28-2023
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER [signature]	DATE 4/28/2023

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3-f

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/4/2023		| | |-| | |-| | | | |

NAME	ADDRESS
Taylor Kidmore	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		401	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

X HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) IT Intern

$12.50/hr 20hrs/week

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
[signature]	4-28-2023
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER Laura Ryst	DATE 4/28/2023

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4-A

At the special meeting of the County Commission of Harrison County held on Tuesday April 18, 2023, Commissioner Susan Thomas was present. Commissioners David Hinkle and Patsy Trecost II were present via phone. Also present was John Spires, County Clerk, and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting.

1. Review – Discuss – Consider Lay the Levy Rate: Laura Pysz-Laulis gave and overview of proposes levy rates for FY2023-2024. Ms. Pysz-Laulis explained that General County is $13.10, Vital Service is $3.20 and Transit is $1.92. Laura Pysz-Laulis went over class I, II, III and IV for assessed values.

	I	II	III	IV
A. Levy:	$13.10	$26.20	$52.40	$52.40
B. Vital Services Levy:	$3.20	$6.40	$12.80	$12.80
C. Mass Transit Levy:	$1.92	$3.84	$7.68	$7.68

Commissioner Thomas summarized items A, B and C. Hinkle moved to approve items A, B and C for the levy rates. Commission concurred.

Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

4-B

At the regular meeting of the County Commission of Harrison County held on Wednesday April 19, 2023, Commissioners Susan Thomas , David Hinkle and Patsy Trecost II were present. Also present was John Spires, County Clerk. Laura Pysz-Laulis, County Administrator was absent. Commissioner Thomas opened the meeting and Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

Commissioner Hinkle moved to accept bids submitted today but not placed on the agenda. Commissioner Hinkle advised that the commission does not want to miss out on grant funding for this project. Commission concurred. Bids to tear down a building were read aloud in the meeting. Bids received were from Reclaim Company in the amount of $8,500.00 and Hoffman Excavating in the amount of $14,800.00. Hinkle moved to turn the bids over to Planning to see if specifications are met and come back to the next commission meeting with a recommendation. Commission concurred.

1. Public Comment Period: NONE
2. Consent Agenda: Hinkle moved to approve. Commission concurred.
3. Payroll Change Notices: Hinkle moved to approve A through C. Commission concurred.
   A. Colton Laulis --- Resignation --- Park & Recreation --- Effective 03-06-2023
   B. Cassidy Early --- Resignation --- E911 --- Effective 04-07-2023
   C. Jason Sheff --- 96 Hours LWOP --- E911 --- Effective 04-09-2023

4. Minutes and /or Amended Minutes of Previous Meeting: Hinkle moved to approve as presented. Commission concurred.
   A. Special Meeting Minutes --- 03-31-2023
   B. Regular Meeting Minutes --- 04-05-2023

9:05 A.M. --- Proclamation --- Child Abuse Awareness --- Commissioner Thomas read and presented the Proclamation that discussed Child abuse statistics. The Commission hereby declares April 2023 as "Child Abuse Awareness Month".

9:10 A.M. --- Estate of Stephanie Layfield --- Hearing to Accept Copy of Will in place of lost original: James Layfield presented copy of Stephanie Layfield Will. Commissioner Trecost moved to accept copy of the will and prepare order. Commission concurred.

9:15 A.M. --- Public Hearing --- Property Maintenance Ordinance --- Final Reading: Commissioner Thomas read Property Maintenance Ordinance into the record. There was no one to speak for or against the Ordinance. Commissioner Trecost moved to approve and amend Property Maintenance Ordinance and affix all three Commissioners signatures. Commission concurred.

5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve. Commission concurred.

A. Lake Floyd PSD – IJDC Project #2021S-2036 --- Requisition#04 (included in Payables)

B. Vendor Requisition List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve item 6A. Commission concurred.

A. Exonerations --- Exhibit A

7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:

A. Requisition for Payment No. 3 --- Developer Reimbursements $575,459.45

B. Requisition for Payment No. (04/19/2023) --- Jackson Kelly, Inc. --- $3,068.00

Trecost moved to approve item A and B. Commission concurred.

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County: NONE

9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)

10. Review – Discuss – Consider the reappointment of board members to the Harrison County Planning Commission Board

A. James Smith --- Term Effective 07-01-2021 thru 06-30-2024

B. William Suan --- Term Effective 07-01-2022 thru 06-30-2025

C. Joseph Pinti --- Term Effective 07-01-2022 thru 06-30-2025

Trecost moved to approve items A, B and C. Commission concurred.

11. Review – Discuss – Consider the reappointment/appointment of board members to the of Appeals Code Enforcement Board

A. Rick Scott --- Term Effective 07-01-2023 thru 06-30-2026

B. Tom Orgryski --- Term Effective 04-20-2023 thru 06-30-2026

C. Chad Biller --- Term Effective 07-01-2023 thru 06-30-2026

D. Christopher Magee --- Term Effective 04-10-2023 thru 06-30-2025

E. Bryan Reed --- Term Effective 04-10-2023 thru 06-30-2025

F. Jeff Gola --- Term Effective 07-01-2023 thru 06-30-2026

Trecost moved to approve items A through F. Commission concurred.

9:20 A.M. --- Proclamation --- Sexual Abuse Awareness ---: Commissioner Thomas read and presented the Proclamation that discussed Sexual Abuse Awareness. The Commission hereby declares April 2023 as "Sexual Abuse Awareness Month".

12. Review – Discuss – Consider Appointing John Walker to the Charles Pointe Community Enhancement District Board: Trecost moved to approve. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.

13. Review – Discuss – Consider Approving the Revised Meeting Schedule --- Going back to every week unless there is a holiday that week: Hinkle moved to approve and to begin next week. Commission concurred.

14. Review – Discuss – Consider First Reading of Barking, Howling and/or Yelping Dog Ordinance: Commissioner Thomas spoke of a Noise Ordinance instead of Barking, Howling and/or Yelping Ordinance. Trecost moved to approve the first reading.

15. Review – Discuss – Consider Fireworks Ordinance for Harrison County: Trecost moved to approve moving forward. Commissioner Trecost voted in favor. Commissioner Thomas and Commissioner Hinkle voted against. Motion failed.

16. Review - Discuss - Consider retention of Gesk Moritz. LLC regarding outstanding legal issues related to GSA project construction and completion (Potential Executive Session Pursuant to 6-9A-4 (b) (9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the Investment of Public Funds or Other Matters Involving Commercial Competition, which if Public, Might Adversely Affect the Financial or Other Interest of The County: Hinkle moved to approve the retention of Gesk Moritz, LLC. Commission concurred.

17. Review – Discuss – Consider Leasing out the Shell Space on the 3rd floor of the GSA Building that has a total of 2,962 square feet: Trecost moved to approve. Commissioner Hinkle asked if Commissioner Trecost has a non-profit organization in mind. Tom Aman spoke on the risk to financing. Item withdrawn.

18. Review – Discuss – Consider A Resolution Authorizing the filing of the Application to the West Virginia DEP Litter Control Grant Program: Trecost moved to approve and to affix signatures. Commission concurred.

19. Review – Discuss – Consider Approval of Transfer of Sick Time per Approved Policy for Chris Harris 480 hours --- Harrison County: Trecost moved to approve. Commission concurred.

20. Review – Discuss – Consider Revising or Terminating the transfer of sick leave policy from other agencies: Trecost moved to terminate the policy. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.

21. Review – Discuss - Consider and act upon a proposed Resolution regarding the setting of a public hearing date with respect to the proposed further amendment of Project Plan No. 2 for the tax increment financing district in Harrison County designated "Harrison County Development District No. 3 – White Oaks", and approving the form of public hearing notice to be published in connection therewith and matters relating thereto.: Tom Aman spoke of previously issued bonds and increased costs and outlined resolution for consideration. Commissioner Trecost moved to approve a public hearing on June 7, 2023 at 11:00am. Commission concurred.

22. Review – Discuss – Consider for approval and execution by the President of the County Commission of an engagement letter with Steptoe & Johnson PLLC for bond Counsel services in connection with the proposed further amendment of Project Plan No. 2 for the tax increment financing district in Harrison County designated "Harrison County Development District No. 3 – White Oaks" and related matters: Hinkle moved to approve and affix president's signature. Commission concurred.

23. Administrator's Report: NONE

24. Commissioner Comments – Questions: Commissioner Hinkle spoke of the airport foundation for terminal project and that it has begun.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

4-C

At the regular meeting of the County Commission of Harrison County held on Wednesday April 26, 2023, Commissioners Susan Thomas and David Hinkle were present. Commissioner patsy Trecost II was present via phone. Also present were Laura Pysz-Laulis, County Administrator, and John Spires, County Clerk. Commissioner Thomas opened the meeting and Johnny Davis said a prayer and led those present in the Pledge of Allegiance to the Flag.

1. Public Comment Period: NONE
2. Consent Agenda: Hinkle moved to approve. Commission concurred.
3. Payroll Change Notices: Hinkle moved to approve A. Commission concurred.
   A. Presley Gory --- New Hire --- E911 Dispatcher Trainee --- Effective 05-10-2023
4. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve vendor list of payments. Commission concurred.
   A. Vendor List of Payments
5. Emergency item for consideration of approval of a Fourth Amendment to Forberance Agreement for the forbearance and deferment of the payment of CED Assessments for the Charles Pointe project and approval for the President of the Commission to execute and deliver same. The nature of the emergency is the scheduled sale of the property subject to the proposed forbearance by the State Auditor on April 27, 2023: Commissioner Hinkle stated that this item does not meet requirements and should be removed from the agenda. Trecost moved to continue and for the President to affix signature. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried. Trey Simmerman, County Attorney, advised that the agenda item may not meet the needed threshold. Tom Aman from Steptoe and Johnson spoke on the agenda item and the need for emergency item status. Mr. Aman stated that this is a gray legal area.
6. Administrator's Report: Laura Pysz-Laulis spoke on the requests for budget revisions. Ms. Pysz-Laulis gave a sewer update.
7. Commissioner Comments – Questions: Commissioner Hinkle stated that the Commission violated State Code regarding the emergency agenda item. Commissioner Hinkle requested an agenda item to remove legal counsel on the next agenda. Commissioner Thomas moved to adjourn. Commissioner Thomas voted in favor. Commissioner Hinkle voted against. Commissioner Trecost sat in silence.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

5-A

Date of Meeting	May 3, 2023	Invoice - Quote							
Work Order Number	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Other as Needed
43685	Truist Bank	Meals/Fuel/Supplies/L.E.	$957.80						
43693	Chenoweth Ford	License Plate Brackets/L.E.	$384.00						
43696	Bridgeport Express Care	Labs/Madia			$40.00				
43698	AT & T Mobility	LPR & Equipment/L.E.	$120.72						
43699	Truist Bank	Supplies, Fuel, Travel/Law Enforce	$751.86						
43701	Industrial Solutions	Deputy Exams/L.E.	$167.00						
43708	Trapuzzano's Uniforms	Uniform Supplies/ Law Enforcement	$33.90						
43709	Trapuzzano's Uniforms	Uniform Supplies/Law Enfor	$124.88						
43710	Trapuzzano's Uniforms	Uniform Supplies/Process Server	$940.18						
43739	Truist Bank	Waterproof Boots/L.E.	$213.95						
43740	Robin's Perfect Fit	Uniform Patches/L.E.	$25.00						
43741	Project Life Saver	Various Supplies/Law Enforc							$282.29
43776	Fisher Auto Parts	Portable Air Compressor/911			$114.42				
43782	Lowe's Home Center	Buckets W/Lids/911			$13.80				
43783	Sandy's True Value	Supplies / 911 Center			$11.99				
43784	Bridgeport Satellite	Allotment/FY 2022-23			$4,634.20				
43785	East View Satellite	Allotment/FY 2022-23			$6,520.21				
43786	Johnstown Satellite	Allotment/FY 2022-23			$3,287.05				
43787	Lost Creek Satellite	Allotment/FY 2022-23			$5,550.26				
43788	Lumberport Satellite	Allotment/FY 2022-23			$2,694.30				
43789	Marshville Satellite	Allotment/FY 2022-23			$3,017.62				
43790	Mt. Clare Satellite	Allotment/FY 2022-23			$6,412.44				
43791	Sardis Satellite	Allotment/FY 2022-23			$2,694.30				
43792	Cardinal Cabling LLC	Camera's / Law Enforcement							$6,470.00
43793	Robin's Perfect Fit	Uniform Supplies/ Law Enforcement	$30.00						
43794	Continental Coffee	Coffee Supplies/Law Enforce	$81.90						
43795	TLG Printing	Business Cards/ Law Enforcement	$45.00						
43796	TLG Printing	Envelopes /Process Servers	$420.00						
43797	West Milford/Good Hope Satellite	Allotment/FY 2022-23			$1,670.47				
43799	Wallace Satellite	Allotment/FY 2022-23			$2,263.21				
43800	Spelter Satellite	Allotment/FY 2022-23			$10,561.66				
43801	Shinnston Satellite	Allotment/FY 2022-23			$2,694.30				
43802	Amazon.com	Toner Cartridge/Planning	$69.99						
43803	Mon Power	Animal Control			$145.93				
43804	Mon Power	Salem Tower/911		$602.24					
43805	FedEX	Postage	$27.83						
43806	City of Clarksburg	Reimbursement /Postage	$714.15						
43807	Exponent Telegram	Notice of Public Hearing	$32.27						
43808	Amazon.com	Laptop Battery/L.E.	$39.99						
43809	Trapuzzano's Uniforms	Uniform Supplies/ Law Enforcement	$348.12						
43810	Lowe's Home Center	Various Supplies/Courthouse	$235.88						

43811	John Deere Financial	Weed Killer / Maintenance/Courthouse	$45.99						
43813	Hope Gas	Extension Office	$124.90						
43814	United Refrigeration	HVAC Filters	$102.12						
43815	State Electric	Light Bulbs/Restock/Courthouse	$314.10						
43816	Mon Power	Extension Office	$170.87						
43817	Mon Power	Shinnston Tower/911		$622.28					
43818	U S Cellular	Cellular Account	$133.21						
43819	Chem-Aqua	Broiler Treatment/HC Senior Center			$250.00				
43820	Chem-Aqua	Broiler Treatment/Courthouse	$300.00						
43823	Safe Life Defense	Tactical Vest/Animal Control			$624.60				
43824	Sandy's True Value	Supplies/Courthouse	$16.28						
43826	James & Law	Power Duster	$26.25						
43828	Robertson Heating Supply	Supplies/Courthouse	$12.79						
43831	Hope Gas	Animal Control			$443.16				
43832	State Electric	Supplies/Courthouse	$81.60						
43834	Fire Rescue Tactical	Supplies/Clarksburg Fire Dept	$2,399.54						
43837	Emcor Services	HVAC Repaira/Lost Creek			$1,157.00				
43838	Doug Comer	Reimbursement/Barrels/Parks&Rec			$100.00				
43839	Nuzum Trucking	Dirt Summit Park Bfield/Parks&Rec			$960.00				
43840	James & Law	Office Supplies/ Park & Rec			$207.63				
43842	Mon Power	Spelter Park/Park&Rec			$26.56				
43848	UniFirst Corporation	Carpet Runner Rental/ 911			$54.25				
43849	Zach Barlett	Gappay Ball on String	$70.61						
43850	Corey Hagan	Travel Reimbursement/911			$42.33				
43851	Matthew Gump	Travel Reimbursement/911			$68.38				
43852	Consuela Jones	Travel Reimbursement/911			$50.58				
43853	Rebecca Jorgensen(Jones)	Travel Reimbursement/911			$37.38				
43856	U S Cellular	Tablet Data Service/ 911			$28.96				
43865	MCM Business	Copier Rental/County Clerk	$243.95						
43866	MCM Business	Copier Rental/ Sheriff's Office	$189.95						
43867	Scalise Industries	HVAC Repairs/Courthouse	$5,429.00						
43868	Sandy's True Value	Supplies/Summit Park			$192.99				
43869	Hart Office Solutions	Copier Rental/County Clerk	$46.36						
43871	Canon Financial	Copier Rentals/Courthouse	$1,783.76						
43872	Canon Financial	Copier Rental/ OEM Office			$198.19				
43873	Kalkreuth Roofing	Inspection / Courthouse Roof	$1,000.00						
43874	Nelson Mullins & Riley	Professional Services	$2,938.50						
43875	Enterprise Sanitation	Waste Collection/Spelter			$105.23				
43876	Harrison County YMCA	Employee Wellness/ March 2023	$64.00						
43877	Mount Clare VFD	Reimbursement / Invoices	$30,000.00						
43881	Casto & Harris	Circuit Clerk / Checks	$102.25						
43884	Hope Gas	Courthouse	$413.94						
43885	Hope Gas	609 W. Main St.	$128.14						
43886	Hope Gas	633 W. Pike St.	$392.23						
43887	Hope Gas	229 South Third Street	$379.77						
43888	Mon Power	Employee Parking Lot	$6.56						

43889	Mon Power	609 W. Main St.	$970.54						
43890	Mon Power	VA Rail Trail	$120.43						
43891	Frontier	Animal Control			$210.92				
43892	Frontier	Courthouse	$52.75						
43893	Exponent Telegram	Legal AD	$28.20						
43894	Hart Office Solutions	Copier Rental/County Clerk	$46.36						
43898	Truist Bank	Various Charges	$14,236.55						
43899	Truist Bank	Animal Control			$600.00				
43900	Truist Bank	911 Center		$399.20					
			$68,135.92	$1,623.72	$57,684.32	$0.00	$0.00	$0.00	$6,752.29
					Grand Total :	$134,196.25			

6-A

Exhibit A Exonerations	Amount
PP 307 Davis, Jesse L. & Eileen E.	$11.85
TOTAL:	$11.85

PP 307

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 03rd day of May, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **DAVIS JESSE L & EILEEN E** whose address is, 7864 MT CLARE RD MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **41002** on **1997 Jeep Cherokee**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **40499**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **503**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 1997 Jeep, the vehicle was gone prior to July 1, 2021. Exonerate a value of 503 at a class 3 rate of levy to correct the overcharge. Please remove the 97 Jeep Cher (502) from the vehicle description.

District: **12 - GRANT-OUTSIDE**
Account No. **1418763**
Ticket No. **516525**
Tax Year **2022**

Amount Exonerated: $11.85

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

7-A

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 68 (05/03/23)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$5,337.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$ 5,337.00** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **3rd day of May, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #945212	Dated: 04/17/2023	$5,337.00
	Total		**$ 5,337.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 945212

Invoice Date:	**April 17, 2023**
Account Number:	**158735.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period:	**November 1, 2022 through November 30, 2022**
Prior Balance:	$5,176.00
Payments Received as of March 17, 2023	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$5,176.00
Current Billing Period:	
Current Period Fees	$5,337.00
Total Fees Due	$ 10,513.00

Remittance Stub
Billing Period 11/01/2022 - 11/30/2022

Account Number:	158735.1
Invoice Number:	945212
Remit Balance	$10,513.00

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	945212
Attention	Fee Processing

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 945212

Account Detail
Charles Pointe EODD 2019ABC

Account Number: 158735.1

Administrative Fees

Administration Fee	$625.00
Administrative Fees Total	**$625.00**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Specialist		6.40	655.00	4,192.00		
	Default Administration Fees		1.00	520.00	520.00		4,712.00
Volume Based Total:			**7.40**				**4,712.00**
Transaction Fees Total							**$4,712.00**

Account Total **$5,337.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 945212

Statement of Receivables

Reflects Only Those Payments Received And Applied As of March 17, 2023

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
940434	February 06, 2023	September 1, 2022 to September 30, 2022	2,260.50	39 days
943392	March 17, 2023	October 1, 2022 to October 31, 2022	2,915.50	0 days
	Total Balance Due		**5,176.00**	

7-B

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (05/03/23)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$902.33**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$902.33** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$902.33** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **3rd day of May, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank.	Invoice #945223	Dated: 04/17/2023	$ 902.33
		Total	**$ 902.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 945223

Invoice Date:	**April 17, 2023**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**March 1, 2023 through March 31, 2023**
Prior Balance:	$ 6,052.49
Payments Received as of April 7, 2023	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$ 6,052.49
Current Billing Period:	
Current Period Fees	$902.33
Total Fees Due	$ 6,954.82

Remittance Stub
Billing Period 03/01/2023 - 03/31/2023

Account Number:	141961.1
Invoice Number:	945223
Remit Balance	$6,954.82

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	945223
Attention	Fee Processing

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 945223

Account Detail — Account Number: 141961.1

Charles Pointe Project 2008AB

Administrative Fees

Administration Fee	$458.33
Administrative Fees Total	**$458.33**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Specialist		0.40	710.00	284.00		
	Default Administration Fees		0.25	640.00	160.00		444.00
Volume Based Total:			**0.65**				**444.00**
Transaction Fees Total							**$444.00**

Account Total **$902.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 945223

Statement of Receivables

Reflects Only Those Payments Received And Applied As of April 7, 2023

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
939696	January 18, 2023	December 1, 2022 to December 31, 2022	3,270.83	79 days
941627	February 21, 2023	January 1, 2023 to January 31, 2023	1,577.33	45 days
943306	March 17, 2023	February 1, 2023 to February 28, 2023	1,204.33	21 days
	Total Balance Due		**6,052.49**	

10

Harrison County Commission

Request to Attend Meeting

Name	Gary Keith
Department	911
Destination	WV Public Safety Training, 501 22nd St, Dunbar WV
Travel Dates	June 25-29, 2023
Reason	ICS-300 Intermediate ICS for Expanding Incidents and ICS-400 Advance ICS for Complex Incidents

Total Estimated Cost			$ 629.00
Transportation			$ $0.00
Air		$ 0.00	
Private Vehicle:			
Mileage 0	X .655	$ 0.00	
Rental Car		$ 0.00	
Lodging			$ 393.00
Registration			$ 0.00
Meals (Estimated)			$ 236.00
Incidentals			$ 0.00

Employee Signature: Gary Keith Date: 4-12-23

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name	Lindsay Atha
Department	911
Destination	WV Public Safety Training, 501 22nd St, Dunbar WV
Travel Dates	June 25-29, 2023
Reason	ICS-300 Intermediate ICS for Expanding Incidents and ICS-400 Advance ICS for Complex Incidents

Total Estimated Cost			$ 629.00
Transportation			$ $0.00
Air		$ 0.00	
Private Vehicle:			
Mileage 0	X .655	$ 0.00	
Rental Car		$0.00	
Lodging			$ 393.00
Registration			$ 0.00
Meals (Estimated)			$ 236.00
Incidentals			$ 0.00

Employee Signature: Lindsay Atha Date: 4/11/23

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name	Jason McDaniel
Department	911
Destination	WV Public Safety Training, 501 22nd St, Dunbar WV
Travel Dates	June 25-29, 2023
Reason	ICS-300 Intermediate ICS for Expanding Incidents and ICS-400 Advance ICS for Complex Incidents

Total Estimated Cost			$ 629.00
Transportation			$ $0.00
Air		$ 0.00	
Private Vehicle:			
Mileage 0	X .655	$ 0.00	
Rental Car		$0.00	
Lodging			$ 393.00
Registration			$ 0.00
Meals (Estimated)			$ 236.00
Incidentals			$ 0.00

Employee Signature: Jason McDaniel Date: 4/11/2023

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval Date: _____

A8 Form Revised: May 1, 2014

11

HARRISON COUNTY PROSECUTING ATTORNEY'S OFFICE
RACHEL ROMANO, PROSECUTING ATTONEY

Memo

To: Laura Pysz

From: Rachel Romano

Date: April 20, 2023

Re: Budget Revision

Please make the following line item budget revisions to the current 2022-2023 budget for the Prosecuting Attorney's Office:

From:

405-223 Professional Services	$ 3,000.00

To:

405-214 Travel	$ 1,000.00
405-341 Materials & Supplies	$ 2,000.00
	$ 3,000.00

Signature Line

JOHN SPIRES

HARRISON COUNTY CLERK

Phone: 304-624-8675 • Fax: 304-624-8575 • Email: jspires@harrrisoncountywv.com
301 W. Main Street • Clarksburg, West Virginia 26301

12

April 24, 2023

Harrison County Commission
Susan Thomas
David Hinkle
Patsy Trecost

Commissioners,

Please make the following transfers regarding my current Elections budget for fiscal year 2022-2023:

INCREASE

413-341-00	MATERIALS & SUPPLIES	$23,399

DECREASE

413-103-00	SALARY-POLL WORKERS	$20,899
413-221-00	TRAINING	$2,500

Thank you in advance for your time and consideration with this matter.

John Spires
Harrison County Clerk

Consolidated Public Retirement Board

4101 MacCorkle Avenue, SE
Charleston, WV 25304
304-558-3570 or 800-654-4406
www.wvretirement.com

13

EMSRS Resolution Form

Resolution to Become a Participating Employer of the West Virginia Emergency Medical Services Retirement System (EMSRS)

The following resolution was duly made and passed by no less than three-fifths vote of the governing body of

(entity name) _____ on the

_____ day of _____, two thousand and _____.

Thereupon, it shall be the duty of the Clerk or Secretary to certify the determination of the county commission or political subdivision, including public corporations, in passing this resolution, to the Consolidated Public Retirement Board within ten (10) days after the final passage of this resolution by sending to said Board a certified copy of this resolution. A copy of the signed minutes wherein said resolution was approved shall be provided to the Consolidated Public Retirement Board within sixty (60) days after the final passage of this resolution.

BE IT RESOLVED that (entity name)_____, a county commission, political subdivision, or county 911 public safety answering point, including public corporations, does hereby elect to be a participant in the Emergency Medical Services Retirement System pursuant to Chapter 16, Article 5V, Section 31 of the West Virginia Code, and thereby will include all its emergency medical services officers and 911 personnel who are eligible for membership in the Emergency Medical Services Retirement System. The entity hereby agrees to pay pursuant to Chapter 16, Article 5V, Section 8 of the West Virginia Code its employer contributions, and withhold applicable employee contributions monthly and remit the same to the Emergency Medical Services Retirement System for all eligible employees hired on or after the first day of the month following the date of said Resolution. The entity understands that according to the West Virginia Code once it elects to participate in the Emergency Medical Services Retirement System, the action is final and it may not, at a later date, elect to terminate its participation in the plan.

I, _____, Clerk or Secretary of

(entity name) _____ do hereby certify

that the above resolution is a true and correct copy taken from our records.

_____

Clerk or Secretary

of _____

(Public Corporations must attach a certified copy of the ordinance or charter provision creating said Public Corporation.)

16

Program: **OM&R Funding**
County: **Harrison**
Agreement #

Harrison County Flood Control Dam and Channel Operation, Maintenance Funding Agreement

THIS AGREEMENT made this _____ day of _____, 2023, by and between the Harrison County Commission, West Fork Conservation District.

AUTHORITY:	WVCA:	W.Va. Code 19-21A-4
	Harrison County Commission:	W. Va. Code 7-1-31-U

THE PURPOSE of this agreement is to recognize the need for ongoing operation, maintenance and inspection for critical infrastructure and to provide annual funding to operate and maintain the flood control structures in Harrison County.

It is Mutually agreed that:

This agreement shall run on a 12-month fiscal year, July 1 to June 30. This agreement may be extended for up to five years by mutual consent of each party.

All sponsors agree to provide funding to the West Fork Conservation District on an annual fiscal year basis to address the operation and maintenance of the structures covered under this agreement.

Unless otherwise noted, the annual contributions will be:

Harrison County Commission ……. $8,000

The West Fork Conservation District shall send a letter in January of each year requesting these funds in accordance with the list above.

As part of the request, the West Fork Conservation District, in collaboration with the West Virginia Conservation Agency, shall make a report to the Harrison County Commission on prior fiscal year's operation and maintenance work, and provide a projection of work that will be performed during the upcoming fiscal year.

All parties listed above shall attend the scheduled operation and maintenance inspections on an annual basis at a time mutually agreed to by the parties.

Any costs outside of the regular operation and maintain will be negotiated and become part of a separate agreement between the parties.

Harrison County Commission's funding is subject to annual appropriations.

This agreement reflects the entire understanding between the parties. Any changes to this agreement shall be in writing and signed by all parties.

This agreement is governed by West Virginia law. If any part of this agreement is declared to be invalid by a body having competent jurisdiction, the remaining terms and conditions of the agreement survive in their entirety.

HARRISON COUNTY COMMISSION

By: _____

Title: _____

Date: _____

This action authorized at an Official meeting of the Harrison County Commission on the ____ day of _____, 2023, in the State of West Virginia.

Attest:

_____
(Signature)

_____
(Title)

WEST FORK CONSERVATION DISTRICT

By: _____

Title: _____

Date: _____

This action authorized at an Official meeting of the West Fork Conservation District on the ____ day of _____, 2023, in the State of West Virginia.

Attest:

_____
(Signature)

_____
(Title)

RECEIVED
APR 24 2023
HARRISON COUNTY
COMMISSION

Harrison County Commission

301 W Main St.

Clarksburg, WV 26301

West Fork conservation District

87 Ollie Lane Suite 102

Mount Clare, WV 26408

Dear Sirs: Please sign and return this agreement, as we need to process it upon completion.

Should you have any questions, please feel free to contact us.

Dee Altman

Administrative Specialist

304-627-2160

Harrison County Commission Meeting Schedule---2023

20

Date of Meeting	Meeting		Submission Deadline for:				Agenda, Documentation		
Wednesday	Time				Requisitions	Agenda Items	To Public & Email List		
May 03, 2023	9:00am		Friday	4/28/2023	11:00am	2:30pm	Monday	5/1/2023	4:30pm
May 10, 2023	11:00am		Friday	5/5/2023	11:00am	2:30pm	Monday	5/8/2023	4:30pm
May 17, 2023	9:00am		Friday	5/12/2023	11:00am	2:30pm	Monday	5/15/2023	4:30pm
May 24, 2023	11:00am		Friday	5/19/2023	11:00am	2:30pm	Monday	5/22/2023	4:30pm
June 07, 2023	11:00am		Friday	6/2/2023	11:00am	2:30pm	Monday	6/5/2023	4:30pm
June 14, 2023	9:00am		Friday	6/9/2023	11:00am	2:30pm	Monday	6/12/2023	4:30pm
June 28, 2023	11:00am		Friday	6/23/2023	11:00am	2:30pm	Monday	6/26/2023	4:30pm
July 12, 2023	9:00am		Friday	7/7/2023	11:00am	2:30pm	Monday	7/10/2023	4:30pm
July 19, 2023	11:00am		Friday	7/14/2023	11:00am	2:30pm	Monday	7/17/2023	4:30pm
July 26 ,2023	9:00am		Friday	7/21/2023	11:00am	2:30pm	Monday	7/24/2023	4:30pm
August 2, 2023	11:00am		Friday	7/28/2023	11:00am	2:30pm	Monday	7/31/2023	4:30pm
August 9, 2023	9:00am		Friday	8/4/2023	11:00am	2:30pm	Monday	8/7/2023	4:30pm
August 16, 2023	11:00am		Friday	8/11/2023	11:00am	2:30pm	Monday	8/14/2023	4:30pm
August 23, 2023	9:00am		Friday	8/18/2023	11:00am	2:30pm	Monday	8/21/2023	4:30pm
August 30, 2023	11:00am		Friday	8/25/2023	11:00am	2:30pm	Monday	8/28/2023	4:30pm
September 13, 2023	11:00am		Friday	9/8/2023	11:00am	2:30pm	Monday	9/11/2023	4:30pm
September 20, 2023	9:00am		Friday	9/15/2023	11:00am	2:30pm	Monday	9/18/2023	4:30pm
September 27, 2023	11:00am		Friday	9/22/2023	11:00am	2:30pm	Monday	9/25/2023	4:30pm
October 04, 2023	9:00am		Friday	9/29/2023	11:00am	2:30pm	Monday	10/2/2023	4:30pm
October 18, 2023	9:00am		Friday	10/13/2023	11:00am	2:30pm	Monday	10/16/2023	4:30pm
October 25, 2023	11:00am		Friday	10/20/2023	11:00am	2:30pm	Monday	10/23/2023	4:30pm
November 1, 2023	9:00am		Friday	10/27/2023	11:00am	2:30pm	Monday	10/30/2023	4:30pm
November 8, 2023	11:00am		Friday	11/3/2023	11:00am	2:30pm	Monday	11/6/2023	4:30pm
November 15, 2023	9:00am		Thursday	11/9/2023	11:00am	2:30pm	Monday	11/13/2023	4:30pm
November 29, 2023	9:00am		Wednesday	11/22/2023	11:00am	2:30pm	Monday	11/27/2023	4:30pm
December 6, 2023	11:00am		Friday	12/1/2023	11:00am	2:30pm	Monday	12/4/2023	4:30pm
December 13, 2023	9:00am		Friday	12/8/2023	11:00am	2:30pm	Monday	12/11/2023	4:30pm
December 20, 2023	11:00am		Friday	12/15/2023	11:00am	2:30pm	Monday	12/18/2023	4:30pm
December 27, 2023	TBD								

Revised 4/28/2023

A-1

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, April 19, 2023, through Tuesday, April 25, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, April 19, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **SHIRLEY JEAN MESSINEO**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TONYA PRICE, who was named in the last will and testament of **SHIRLEY JEAN MESSINEO**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **BONNIE LISSETTE MATHENY HELMICK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SONDRA GORDON NASSERI, who was named in the last will and testament of **BONNIE LISSETTE MATHENY HELMICK**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Thursday, April 20, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SKIP COLLINS** was appointed and qualified as ADMINISTRATOR of the estate of **ELEANORE VIRGINIA CHIPPS**, deceased. Bond was 150,000.00.

The last will and testament of **VICKI PAULETTE CROSS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ROBIN L LAYMAN, who was named in the last will and testament of **VICKI PAULETTE CROSS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **VICTORIA LEE HALL** was appointed and qualified as ADMINISTRATRIX of the estate of **MELANIE SUZANNE HILL**, deceased. Bond was 20,000.00.

On, Friday, April 21, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **FRED EUGENE FISHER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

WILLIAM RUSSELL FISHER, who was named in the last will and testament of **FRED EUGENE FISHER**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **HELEN MARIE FISHER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

WILLIAM R FISHER, who was named in the last will and testament of **HELEN MARIE FISHER**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **BOBBY WILSON** was appointed and qualified as ADMINISTRATOR of the estate of **GLENDA GAIL WILSON**, deceased. Bond was 165,000.00.

On, Monday, April 24, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ELMA JEWEL POST**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SUSAN GUZZI, who was named in the last will and testament of **ELMA JEWEL POST**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **CAROL K KELLER**, deceased, late a resident of HAMPDEN, MASSACHUSETTS, was admitted to record.

The last will and testament of **DARRELL BRANT GREENE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DEANNA JANE LAMB, who was named in the last will and testament of **DARRELL BRANT GREENE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Tuesday, April 25, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **REVA IRENE FLUHARTY**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **ALDA MAE BYRD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RODGER SCOTT BYRD, who was named in the last will and testament of **ALDA MAE BYRD**, deceased, as EXECUTOR thereof, qualified as such. Bond was 65,000.00.

John R Spires
Clerk of the Harrison County Commission

Wednesday, May 3, 2023

Confirmed

Estate: 11055

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

CINDY H. CURREY, EXECUTOR/ADMINSTRATOR OF THE ESTATE OF HELEN ROSE ANTULOV	REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Cindy H. Currey Executor/Administrator, and all known heirs and distributes of the estate of Helen Rose Antulovgt bb, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this _____ day of _____2023.

James A Varner

Fiduciary Commissioner

United States of America

State of West Virginia *County of Harrison, ss:*

Affidavit and Waiver of Final Settlement

I,CINDY H CURREY, personal representative(s) in the estate of HELEN ROSE ANTULOV after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

CINDY H CURREY — Cindy H Currey (L.S.)
EXECUTRIX

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 2nd day of March 2023

My Commission expires: April 19, 2023 Lisa A. Bennett

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
LISA A BENNETT
Hope Federal Credit Union
445 W Main St
Clarksburg WV 26301
My Commission Expires April 19, 2023

Notary Public

CINDY H CURREY — Cindy H. Currey (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 2nd day of March, 2023.

My Commission expires: April 19, 2023 Lisa A. Bennett

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
LISA A BENNETT
Hope Federal Credit Union
445 W Main St
Clarksburg WV 26301
My Commission Expires April 19, 2023

Notary Public

TRACY H ANTULOV — Tracy H Antulov (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 4th day of March, 2023.

My Commission expires: May 02, 2024 Brenda Clark

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
BRENDA CLARK
WesBanco Bank Inc.
101 Suncrest Towne Centre
Morgantown, West Virginia 26505
My Commission Expires May 02, 2024

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Byrd
Deputy Clerk

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Byrd
Deputy Clerk

B-2

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

RUTH HAUSVATER, EXECUTOR/ADMINSTRATOR OF THE ESTATE OF ELINOR FORSTER WOODHOUSE

REPORT OF CLAIMS AND FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Report of Receipts, Disbursements and Distribution of Ruth Hausvater, Executor/Administrator, and all known heirs and distributes of the estate of Elinor Forster Woodhouse, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 7 day of April 2023.

James A. Varner

Fiduciary Commissioner

BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA
ESTATE OF ELINOR MARY FORSTER-WOODHOUSE, DECEASED

REPORT OF RECEIPTS, DISBURSEMENTS AND DISTRIBUTION; AFFIDAVIT

Filed by Ruth Hausvater, Executrix of the estate of Elinor Mary Forster-Woodhouse, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source	Amount
09/30/2022	Deposit from City National Bank Checking Account	$ 38,795.33
09/30/2022	Deposit from City National Bank Money Market Account	$245,539.01
	TOTAL RECEIPTS	**$284,334.34**

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
09/16/2022	Amos Carvelli Funeral Home	$ 3,855.80
11/14/2022	Taylor Healthcare	$ 6,161.90
03/13/2023	Ruth Hausvater-----Executrix Fee	$12,360.00
03/13/2023	Steele McMunn, PLLC – Legal Fees/Estate Admin	$ 3,200.00
	TOTAL DISBURSEMENTS:	**$25,577.70**

DISTRIBUTIONS:

Name	Relationship	Amount
Michael Forster	Stepson	$ 1,000.00
Cathleen (Schneier) Schneider	Daughter	$ 2,000.00
Robert Large	Brother	$ 2,000.00
Amy Dudley	Daughter (5% of residue)	$ 12,687.83
In Touch Ministries	No Relationship (5% of residue)	$ 12,687.83
Turning Point Ministries	No Relationship (5% of residue)	$ 12,687.83
Ruth Hausvater	Daughter (85% of residue)	$215,693.15
	TOTAL DISTRIBUTION:	**$258,756.64**

AFFIDAVIT

STATE OF WEST VIRGINIA (
) to-wit:
COUNTY OF HARRISON (

I, RUTH HAUSVATER, Executrix of the Estate of ELINOR MARY FORSTER-WOODHOUSE, after being first duly sworn do aver and state as follows:

That the foregoing report, dated the 13th day of March, 2023, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executrix through the 15th day of March, 2023.

Ruth Hausvater

Ruth Hausvater, Executrix of the
Estate of Elinor Mary Forster-Woodhouse

STATE OF WEST VIRGINIA)
(to-wit:
COUNTY OF HARRISON)

The foregoing instrument was acknowledged before me this 15th day of March, 2023, by Ruth Hausvater, Executrix of the Estate of Elinor Mary Forster-Woodhouse.

Notary Public

My commission expires:

February 2, 2025

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
D. Andrew McMunn
Steele McMunn, PLLC
347 Washington Avenue
Clarksburg, WV 26301
My Commission Expires February 02, 2025

United States of America

State of West Virginia

County of Harrison, ss:

Report of Receipts, Disbursements and Distribution; Affidavit Notice

This day RUTH HAUSVATER reported to the Court a Report of Receipts, Disbursements and Distribution; Affidavit for the estate of ELINOR MARY FORSTER-WOODHOUSE, which Report of Receipts, Disbursements and Distribution; Affidavit was filed in the office of the Clerk of the Harrison County Commission on the 13th day of April, 2023 and said estate was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than (10) days have lapsed since the date the report was filed with the Clerk of the Harrison County Commission and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Report of Receipts, Disbursements and Distribution; Affidavit, was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

B-B

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

JOSEPH ROCK ROMANO, II, EXECUTOR
OF THE ESTATE OF
MARY ELIZABETH HENNESSEY

REPORT OF CLAIMS
FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Report of Receipts, Disbursements and Distribution of Joseph Rock Romano, II, Executor/Administrator, and all known heirs and distributes of the estate of Mary Elizabeth Hennessey, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 7 day of April 2023.

James A. Varner

Fiduciary Commissioner

United States of America

State of West Virginia



County of Harrison, ss:

ESTATE OF: Mary E Hennessey DECEASED

Social Security No: Date of Death:

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Joseph Rock Romano II of the estate of Mary E Hennessey,
as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
8/7/15	BB&T	38,066.02
8/7/15	2007 Honda Civic	1,785.00
8/7/15	213 Byrd Lane, Clarksburg, WV 26301	12,500
	TOTAL RECEIPTS:	52,351.02

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
5/5/15	Cleaning Crew 67 hours @30.00 an hour	2010.00
5/7/15	Trash Pick Up	400.00
	Car Maintenance, Utilities	1,800.00
	Funeral Services, USPS	5215.00
	Lowes, Sandy's Hardware, H&H Inspection	921.00
	Ad Valorem Taxes House and Car	3592.00
	Property Management (62 months)	6,200.00
	Courthouse and Filing Fees	519.00
	Car Insurance, BB&T Credit Card	12,400.00
	TOTAL DISBURSEMENTS:	33057.00

AFFIDAVIT:

Executor/Executrix — Date: 10/1/20

Administrator/Administratrix — Date

Co-Executor/Co-Executrix — Date

Co-Administrator/Co-Administratrix — Date

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared Joseph R Romano II of the Estate of MARY HENNESSEY deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 1ST day of OCTOBER, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix or Administrator/rix through the 30TH day of SEPTEMBER, 2020.

The foregoing instrument was acknowledged before me this 1st day of October, 2020

My Commission expires: 1/10/2025

Christina Murphy
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Christina Murphy
Harrison County Assessor's Office
301 W. Main Street
Clarksburg, WV 26301
My Commission Expires January 10, 2025

Estate:

United States of America

State of West Virginia  County of Harrison, ss:

Report of Receipts, Disbursements and Distribution; Affidavit Notice

This day JOSEPH ROCK ROMANO II reported to the Court a Report of Receipts, Disbursements and Distribution; Affidavit for the estate of MARY ELIZABETH HENNESSEY, which Report of Receipts, Disbursements and Distribution; Affidavit was filed in the office of the Clerk of the Harrison County Commission on the 13th day of April, 2023 and said estate was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than (10) days have lapsed since the date the report was filed with the Clerk of the Harrison County Commission and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Report of Receipts, Disbursements and Distribution; Affidavit, was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

B-4

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

ROBERT DOUGLAS RECTOR, EXECUTOR
OF THE ESTATE OF
ROBERT NELSON RECTOR

REPORT OF CLAIMS
AND FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Report of Receipts, Disbursements and Distribution of Robert Douglas Rector, Executor/Administrator, and all known heirs and distributes of the estate of Robert Nelson Rector, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 7 day of April 2023.

James A. Varner Sr.

Fiduciary Commissioner

United States of America

State of West Virginia *County of Harrison, ss:*

AFFIDAVIT:

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared ROBERT DOUGLAS RECTOR, EXECUTOR of the Estate of ROBERT NELSON RECTOR deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 27 day of MARCH, 2023, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix through the 23 day of MARCH, 2023.

That, after proper notice to all known creditors and payments of those claims found to be just and true, in the order provided by applicable statute, no assets exist. Any outstanding claims filed against the estate are listed as follows, to the best of my knowledge and belief:

MAPLE LAKE → $2660.00
KLM ROSS → $101,674.00
GREY SILLAGE $ 120,000.00
WELLS FARGO $71,132.27
USAA BANK $ 21,578.97

WITNESS my signature this 27 day of MARCH, 2023

2023 ROBERT D RECTOR

ROBERT DOUGLAS RECTOR, EXECUTOR

The foregoing instrument was acknowledged before me this 27 day of MAR, 2023.

My Commission expires: 11·MAR·27

Notary Public

OFFICIAL SEAL
JOHN CHRISTOPHER JOHNSON
NOTARY PUBLIC
STATE OF WEST VIRGINIA
20 Giant St. Ste B
Morgantown, WV 26501
My Commission Expires March 11, 2027

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, to-wit:

I, John R Spires, Clerk of the Harrison County Commission of said County, do hereby certify that the foregoing writing was this day examined and confirmed by said Harrison County Commission, there having been no exceptions or objections filed thereto.

Given under my hand this ____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Escheumann
Deputy Clerk

Estate: 9993

United States of America

State of West Virginia *County of Harrison, ss:*

ESTATE OF ROBERT NELSON RECTOR, DECEASED

Social Security No: 234-74-1721 Date of Death: November 13, 2021

Report of Receipts, Disbursements and Distribution; Affidavit

filed by **ROBERT DOUGLAS RECTOR, EXECUTOR** of the estate of ROBERT NELSON RECTOR, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
2/7/22	Prudential insurance Company # 61330454G4	2160.23
	TOTAL RECEIPTS:	2160.23

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
2/1/22	Ford Law office	~~520.60~~
11/3/21	Harrison County Courthouse	12.00
11/22/21	" " "	5.00
2/3/22	" " "	7.00
12/1/21	Boyd Waterhouse	65.00
3/24/22	WesBanco	265.85
3/25/22	Dominion Energy	448.38
2/1/22	Thompson Hine & Key	256.80
3/31/22	SW Water	46.10
9/14/22	Sunset Monument Co	481.50
	TOTAL DISBURSEMENTS:	~~$ 520.60~~ $ 2160.23

DISTRIBUTION:

ROBERT DOUGLAS RECTOR 346 WATTS STREET, MORGANTOWN, WV 26501	SON	0
MICHAEL WADE RECTOR 2500 SAAW MILL ROAD, APT. 1923, SANTA FE, NM 87505	SON	0
	TOTAL DISTRIBUTION:	0

AFFIDAVIT:

Robert O Rector 3-23-23
Date

ROBERT DOUGLAS RECTOR, EXECUTOR
346 WATTS STREET
MORGANTOWN WV 26501

STATE OF WV ,

COUNTY OF Monongalia , to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared ROBERT DOUGLAS RECTOR, EXECUTOR of the Estate of ROBERT NELSON RECTOR deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 22 day of MARCH , 2023 , is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix through the 22 day of MARCH , 2023.

The foregoing instrument was acknowledged before me this 22 day of MARCH , 23

My Commission expires: 11.MAR.27 .

Notary Public

OFFICIAL SEAL
JOHN CHRISTOPHER JOHNSON
NOTARY PUBLIC
STATE OF WEST VIRGINIA
20 Giant St. Ste B
Morgantown, WV 26501
My Commission Expires March 11, 2027

United States of America

State of West Virginia *County of Harrison, ss:*

Report of Receipts, Disbursements and Distribution; Affidavit Notice

This day ROBERT DOUGLAS RECTOR reported to the Court a Report of Receipts, Disbursements and Distribution; Affidavit for the estate of ROBERT NELSON RECTOR, which Report of Receipts, Disbursements and Distribution; Affidavit was filed in the office of the Clerk of the Harrison County Commission on the 13th day of April, 2023 and said estate was presented to this Court on the _____ day of _____ _____, _____, further it appearing to the Court that more than (10) days have lapsed since the date the report was filed with the Clerk of the Harrison County Commission and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Report of Receipts, Disbursements and Distribution; Affidavit, was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

B-5

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

TAUNI JEAN BRYAN, ADMINISTRATRIX OF THE ESTATE

OF /// **REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT,**

DAVID L. BRYAN, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of David L. Bryan,** deceased.

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries and distributees of the **Estate of David L. Bryan,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **29th day of September, 2022;** that your Commissioner approved the appraisement of said estate and caused the same to be recorded in the Office of this Commission, and a copy was forwarded to the Tax Commissioner for West Virginia; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **3rd day of January, 2023**, was appointed by your Commissioner as the day to receive on or before that date proofs of claim against said estate at his law office located at 917 W. Main Street, Bridgeport, West Virginia, 26330, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **2nd and 9th days of November, 2022;** and,

That there are no contingent or unliquidated claims or claims not matured against said estate that were presented to or proven before your Commissioner, and that no necessity exists to reserve any funds in the hands of the personal representatives to meet the same; and;

That your Commissioner has concluded the hearing and thereafter said personal representative submitted the attached Waiver of Settlement duly executed by the personal

representative and all heirs, beneficiaries and distributees of the **Estate of David L. Bryan,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **5th** and **12th** days of **April, 2023**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representative.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Tauni Jean Bryan, Administratrix** of the estate of **DAVID L. BRYAN, deceased.**

GIVEN under my hand this 19TH day of April, 2023.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,TAUNI JEAN BRYAN, personal representative(s) in the estate of DAVID L BRYAN after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

TAUNI JEAN BRYAN Tauni Jean Bryan (L.S.)
ADMINISTRATRIX

STATE OF TEXAS COUNTY OF HARRIS

The foregoing instrument was acknowledged before me this 17 day of JANUARY, 2023.

My Commission expires: 08/18/24 Sonia Pacheco

SONIA PACHECO
Notary Public
STATE OF TEXAS
My Comm. Exp. 08-18-24
Notary ID # 12881266-8

Notary Public

SANDRA S POKRASS Sandra Pokrass (L.S.)
SISTER

STATE OF Texas COUNTY OF Cameron

The foregoing instrument was acknowledged before me this 23rd day of January, 2023

My Commission expires: May 18, 2024

LAURA SEALS
Notary ID #128967581
My Commission Expires
May 18, 2024

Notary Public

FRED E BRYAN Fred Bryan (L.S.)
BROTHER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 14 day of March, 2023.

My Commission expires: 9/13/2026 Charity Madia

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Charity Madia
Home Federal Credit Union
131 W Pike St
Clarksburg, WV 26301
My Commission Expires September 13, 2026

Notary Public

TAUNI JEAN BRYAN Tauni Jean Bryan (L.S.)
SISTER

STATE OF TEXAS COUNTY OF HARRIS

The foregoing instrument was acknowledged before me this 17 day of JANUARY, 2023.

My Commission expires: 8/18/24 Sonia Pacheco

SONIA PACHECO
Notary Public
STATE OF TEXAS
My Comm. Exp. 08-18-24
Notary ID # 12881266-8

Notary Public

Please note for dates of death July 13, 2001 or after, any heirs who are to receive a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this ____day of _____, ____.

John R Spires
Clerk of the Harrison County Commission

By _____
June Eschenmann
Deputy Clerk

B-6

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

PERRY JANE BRYAN, ADMINISTRATRIX OF THE ESTATE

OF /// **REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT,**

LEATRICE JOY STOUT, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Leatrice Joy Stout,** deceased.

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries and distributees of the **Estate of Leatrice Joy Stout,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **29th day of October, 2021;** that your Commissioner approved the appraisement of said estate and caused the same to be recorded in the Office of this Commission, and a copy was forwarded to the Tax Commissioner for West Virginia; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **6th day of February, 2022**, was appointed by your Commissioner as the day to receive on or before that date proofs of claim against said estate at his law office located at 917 W. Main Street, Bridgeport, West Virginia, 26330, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **8th and 15th days of December, 2021**; and,

That there are no contingent or unliquidated claims or claims not matured against said estate that were presented to or proven before your Commissioner, and that no necessity exists to reserve any funds in the hands of the personal representatives to meet the same; and;

That your Commissioner has concluded the hearing and thereafter said personal representative submitted the attached Waiver of Settlement duly executed by the personal representative and all heirs, beneficiaries and distributees of the **Estate of Leatrice Joy Stout,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **5th** and **12th** days of **April, 2023**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representative.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Perry Jane Bryan, Administratrix** of the estate of **LEATRICE JOY STOUT, deceased.**

GIVEN under my hand this 19TH day of April, 2023.

Norman T. Farley, Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia

County of Harrison, ss:

Affidabit and Waiber of Final Settlement

I,PERRY JANE BRYAN, personal representative(s) in the estate of LEATRICE JOY STOUT after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

PERRY JANE BRYAN — Perry J. Bryan Adm (L.S.)
ADMINISTRATRIX

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 9th day of February, 2022.

My Commission expires: 8/11/2023 James J Mazzie
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
JAMES J MAZZIE
1650 North 22nd Street
Clarksburg WV 26301
My Commission Expires August 11, 2023

PERRY JANE BRYAN — Perry J. Bryan (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 9th day of February, 2022.

My Commission expires: 8/11/2023 James J Mazzie
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
JAMES J MAZZIE
1650 North 22nd Street
Clarksburg WV 26301
My Commission Expires August 11, 2023

RACHEL DAWN SHARP — X Rachel D Sharp (L.S.)
GRANDDAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 28th day of March, 2023.

My Commission expires: 8/11/2023 James J Mazzie
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
JAMES J MAZZIE
1650 North 22nd Street
Clarksburg WV 26301
My Commission Expires August 11, 2023

Please note for dates of death July 13, 2001 or after, any heirs who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, ___.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

June Eschenmann
Deputy Clerk

C-1

EAST VIEW PUBLIC SERVICE DISTRICT
1655 PHILIPPI PIKE
CLARKSBURG, WV 26301

MEETING MINUTES

The regular meeting of the East View Public Service District was held on April 11, 2023 AT NOON.

Those in attendance: Michael Blake, James Harbert, Dawn Hogue, Laura Guzzi, Jane Bryant, Dave Layton, and Thurman Shingleton.

FINANCIAL:

WV Municipal Bond - $2838
USDA Rural Development Loan - $1081
Clarksburg Water Board - $1686.55
Clarksburg Sanitary Board - $4215.61
Payroll – $3580
CWCR Account - $521
HNB 2.5 % - $957
CWCR-S Account - $425
Frontier - $82
Hope Gas - $188
Unifirst - $66.88
Bennett & Dobbin - $450
Tetrick & Bartlett - $530
Mon Power - $289.71
HNB - $45
Enterprise Sanitation - $41.07
Federal Deposit - $857.62 (Withholdings)
State of WV Deposit - $168 Withholdings)
The Town of Anmoore - $26.89
Miss Utility of WV - $10
USPS - $55.20
Misc - $202.94

New Business:

1. We have started the process to begin accepting electronic payments. We are set up with WVgopay@wvsto.com,, however the process appears to be lengthy. We will have to set up a Website that will direct customers on payment information.

2. Revisiting the installation of air releases on both systems. For the Lafayette system we are looking to locate one in the area of Gambler's Lane and the Powell system locate in the area of Sunburst Drive. Waiting on better weather and availability of excavator.

UPDATE: In researching the maps, we have indications of two (AR) air releases on Capitol Avenue and one (AR) on Calico Drive. We are going to go out into these areas and try to locate any wells that could have an air release installed/an indication of a well where an air release was intended to be installed/or if our maps are inaccurate, as has been the case in attempting to locate valves, clean-outs etc.

3. Continue to monitor the slippages on Capitol and Hanover where our infrastructure is in jeopardy. Continue to monitor the sewer main that is somewhat exposed that is crossing the creek on the Powell system side. Anyone who has information on the slippage in the 70's on Stonewood side of the hill.

Old Business:

1. Mailed out Phosphate information, along with rate increase and monthly bill to save on postage.
2. New water rates began January 13, 2023
3. Discuss all of the added testing that is being required by the Office of Environmental Health Services and the DHHR.
   We tested for Phosphates on both systems – Layfette 3.37 and Powell 4.42.

AMR CRP 4/20/23 AMRDMX02 AMR163EACKXE 000000262 0000262

G-2

American Red Cross

American Red Cross
431 18th Street NW
Washington, DC 20006
redcross.org

April 20, 2023

HARRISON COUNTY COMMISSION
301 W MAIN ST STE 116
CLARKSBURG WV 26301-2982

Dear Red Cross Supporter,

On behalf of the American Red Cross, thank you for your generous gift of $3,900.00 on April 14, 2023, which will be applied to Biomedical Fundraising. Support from companies like yours is truly making an impact in the lives of those we serve every day.

During their darkest hours, people know they can turn to the Red Cross for comfort and care. Our humanitarian mission of preventing and alleviating human suffering in the face of emergencies depends on the compassion of our generous donors.

Red Cross Supporter, I am profoundly grateful for your commitment to the Red Cross misson. Thank you once again for standing with us to help turn heartbreak into hope. You can reach us any time with questions and feedback at redcross.org or by calling 1-800-RED-CROSS (1-800-733-2767).

Sincerely,

Gail McGovern

Gail J. McGovern
President and CEO, American Red Cross

Donation Total: $3,900.00
Donation Date: April 14, 2023
Will be applied to: Biomedical Fundraising

Please keep this page for tax purposes

As required by IRS regulations, we provide the following information: The American Red Cross is a 501(c)(3) not for profit organization. Our federal tax identification number is 53-0196605. As no goods or services have been provided in connection with this gift, the full amount is deductible to the fullest extent provided by law.

G-71121875