Wednesday, August 16, 2023
11:00 A.M.

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting
****

https://us02web.zoom.us/j/7628160712
Dial: 1-646-568-7788
Meeting ID: 762 816 0712
Passcode: 270967

Appointments:
11:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
11:05 A.M. --- Funding Request --- A. WVU Foundation, Inc. --- Herb Linn / Lou Ortenzio
B. Bi County Nutrition --- Julie Snyder

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Bryan Keith Long --- Resignation --- Staging Area --- Effective 08-04-2023**
   - **B. Christian Burnside --- Resignation --- Maintenance Summer Help --- 08-11-2023**
   - **C. Joshua Gorrell --- Resignation --- Maintenance Summer Help --- 08-11-2023**
   - **D. James Powell --- Resignation --- Maintenance Summer Help --- 08-11-2023**
   - **E. Edward Bailey --- Discharged --- Maintenance Summer Help --- 08-11-2023**
4. **Minutes and /or Amended Minutes of Previous Meeting: (NONE)**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application: (NONE)**
7. **Consideration of Approval of a Project Fund Requisition for the payment of associated with the project to be financed from proceeds of the Series 2019 Bonds for the Charles Pointe Economic Opportunity Development District, Series 2021 A & (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:**
   - **A. Requisition for Payment No. 7 --- Developer Reimbursement --- $ 292,721.07**
8. **Administrator's Report**
9. **Commissioner Comments – Question**

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. **Weekly Fiduciary Report from the County Clerk**
    1. **08-02-2023 thru 08-08-2023**
B. **Monthly Fiduciary Commission Settlements: (NONE)**
C. **Monthly Minutes/Financial Information from Various Boards, Committees and Public Service:**
    1. **Harrison/Taylor 911 Advisory Board --- Agenda --- 08-15-2023**
    2. **Harrison/Taylor 911 Advisory Board --- Minutes --- 7-18-2023**
    3. **Sun Valley PSD --- Meeting Minutes --- 08-15-2023**
    4. **Enlarged Hepzibah PSD --- Meeting Minutes --- 08-14-2023**
    5. **WVU Extension Office --- Homespun News**
    6. **Thank You Letter --- Stars & Strides Therapeutic Equine Center**

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)

T-2. Special Funding Request Daughters of the American Revolution Daniel Davisson Chapter, Clarksburg, WV (07-12-2023)

T-3. Payment Application #23 --- Rycon Construction ---$275,000.00 (07-19-2023)

T-4. Harrison County Veterans Council (08-02-2023)

11:05 A.M
ITEM A
8-16-2023

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application ond return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov *; Question: 304-624-8500*
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: July 27, 2023

Organization Name: WVU Foundation, Inc.

Name and Title of Requester: Herb Linn

Mailing Address of Organization and Responsible Person:
One Waterfront Place. 7th Floor PO Box 1650 Morgantown. WV 26507
If approved, this is where the check will be sent

Telephone: 304-284-4000 Fax: _____ E-mail: _____

FEIN# 55-6017181 Is your organization an IRS 501(c) 3 not-for-profit? Y N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 161,174

Dollar Amount REQUESTED - Grant: $ 1,000 Loan: $ _____

Was project funded previously by HCC? Y N If so, when March 2023; how much: $ 2,000.00

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: _____ ; how much: $ _____
When: _____ ; how much: $ _____
When: _____ ; how much: $ _____

Purpose of request (one sentence): Support for a Benedum-funded project addressing substance use disorder in Harrison County.

If for a fair/festival/event, give dates and location: Date: See below for 2023 dates. Location: Clarksburg Baptist Church
Dates of network strengthening meetings: August 16; September 20; October 18; November 15; December 20.

Describe the proposed activities with dollar amounts to be funded by this request: The funding will provide support for 5 additional Harrison County provider network strengthening meetings to be held on the 3rd Wednesday of each month from 10-11:30AM

Initial funding from the Benedum Foundation enabled us to conduct 3 network strengthening meetings involving Harrison providers. Those meetings were conducted April 17, May 10, and June 14. At the conclusion of the final meeting, providers in attendance unanimously voted to continue meeting to implement the Harrison Providers' Action Plan, which was produced during the initial meetings. Implementation of the action plan is intended to strengthen the overall awareness and referral relationships and interactions among providers working together as a network or system of care. Funds will be used to provide travel, facilitation, and supplies in support of the 5 additional network strengthening

Are your financial statements audited by an outside accounting firm? Y N
If Yes, by whom: Forvis

Do you plan to recognize the Harrison County Commission 's contribution? Y N
If Yes, how? HCC will be acknowledged as a key community partner in enabling the successful completion of this project in all communication materials that are produced to publicize these meetings and the overall project, and to report on project results to Benedum, and community-level stakeholders.

WVU Foundation agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from WVU Foundation, the recipient of funding from the Harrison County Commission hereunder, that WVU Foundation shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that WVU Foundation agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Melissa Smith **Date** 07/28/2023

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

11:05 A.M
ITEM B
8-16-2023

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 08/13/2023

Organization Name: Bi-County Nutrition Program, Inc.

Name and Title of Requester: Julie Snider/ Executive Director

Mailing Address of Organization and Responsible Person:
416 1/2 Ohio Ave. Nutter Fort, WV 26301
If approved, this is where the check will be sent

Telephone: 304-622-4075 Fax: 304-622-4675 E-mail: bicountyjulie@gmail.com

FEIN# 55-0626656 Is your organization an IRS 501(c) 3 not-for-profit? [Y] N
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 9,752.53

Dollar Amount REQUESTED - Grant: $ 5,000 Loan: $

Was project funded previously by HCC? Y [N] If so, when _____; how much: $

Have you previously received funds from the Harrison County Commisson: [Y] N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2023 ; how much: $ 71,000
When: 2022 ; how much: $ 60,775
When: 2021 ; how much: $ 57,881

Purpose of request (one sentence): We need a new dishwasher in our Nutter Fort location.

If for a fair/festival/event, give dates and location: Date: _____ Location: _____

Describe the proposed activities with dollar amounts to be funded by this request:
The current dishwasher is very outdated and not the proper size for our location. The funding ($5,000) will be used toward the purchase of a new dishwasher, the new steel table that will it will sit on, a new sink to fit the area, electrical and plumbing work, and labor.

Are your financial statements audited by an outside accounting firm? [Y] N
If Yes, by whom: Tettrick and Bartlett

Do you plan to recognize the Harrison County Commission 's contribution? [Y] N
If Yes, how? We will make a facebook post thanking the Commisson with the new dishwasher.

(Name of Applicant) Bi-County Nutrition Program, Inc. agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Bi-County Nutrition Program, Inc, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Bi-County Nutrition Program, Inc shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Bi-County Nutrition Program, Inc agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Julie Snider **Date** 08/13/2023

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

PAYROLL CHANGE NOTICE

3-A

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/4/2023		

NAME	ADDRESS
Bryan Keith Long	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Staging	

THE CHANGE(S):

* All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ■ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Resigned effective 8/4/2023

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rodney Mabry, Sheriff	DATE 08/08/2023
HUMAN RESOURCES MANAGER Laura Pyle	DATE 8/11/2023

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Amsterdam

3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
08/11/2023	0876	| | | -| | -| | | | |

NAME	ADDRESS
CHRISTIAN BURNSIDE	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		424	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☑ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) PART TIME SUMMER HELP

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 08/11/2023
HUMAN RESOURCES MANAGER	DATE 8/11/2023

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3-C

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
08/11/2023	0884	| | |-| | |-| | | | |

NAME	ADDRESS
JOSHUA GORRELL	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		424	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☑ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) PART TIME SUMMER HELP

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 08/11/2023
HUMAN RESOURCES MANAGER	DATE 8/11/2023

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3-D

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
08/11/2023	0883	| | | -| | -| | | | |
NAME: JAMES POWELL		ADDRESS:
PHONE:	CITY/STATE/ZIP:	DEPARTMENT: 424 / SHIFT:

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☑ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) PART TIME SUMMER HELP

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 08/11/2023
HUMAN RESOURCES MANAGER	DATE 8/11/2023

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3-E

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
08/09/2023	0875	| | |-| | |-| | | | |

NAME	ADDRESS
EDWARD JACOB BAILEY	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		424	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☑ DISCHARGE

☐ OTHER (Explain)__

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 08/09/2023
HUMAN RESOURCES MANAGER	DATE 8/11/2023

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5-A

Date of Meeting	August 16, 2023	Invoice - Quote							
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Other as Needed
County Commission	SolarWinds	Remote Support License	$740.00						
County Commission	Kroll Associates	Cyber Sec. Renewal	$63,470.00						
County Commission	Special Funding	WV Italian Festival	$2,500.00						
County Commission	Special Funding	Salem Chamber of Commerce	$2,000.00						
County Commission	Toshiba Finanial Services	Copier Rental	$161.68						
County Commission	Software Systems	Level 2 & 3 Maintenance	$1,875.20						
County Commission	The Arc of Harrison Co.	Plaza Cleaning	$360.00						
County Commission	J T Martin	Fire Extin. Inspection	$639.04						
County Commission	Mon Power	License Plate Reader	$42.03						
County Commission	Emcore	Monthly Maintenance Agree	$1,115.00						
County Commission	State Electric	Supplies	$133.89						
County Commission	New Beginnings Church	Upkeep of Goodhope Ballfield	$625.00						
County Commission	Michel, Inc.	Repairs to Generator	$208.00						
County Commission	Xerox	Copier Rental	$136.34						
County Commission	Exponent Telegram	Legal Ad	$28.48						
County Commission	U S Cellular	Cellular Service	$499.24						
County Commission	U S Cellular	Tablet & Modem Rental	$128.31						
County Commission	U S Bank	Various Charges	$128.31						
County Commission	Waste Management	Waste Collections	$222.61						
County Commission	Eurofins CEI Inc.	Asbestos Test	$266.49						
County Commission	Wholesale Tire	Supplies	$122.02						
County Commission	Pace Shredding	Paper Shredding Service	$520.00						
County Commission	State Electric	Supplies	$399.96						
County Commission	Mon Power	Service	$11,683.61						
County Commission	State Electric	Maintenance Supplies	$26.95						
County Commission	AJ-Allegheny System	Storage Shelving	$2,000.00						
County Commission	U S Bank	WV Auditor Training	$250.00						
County Commission	WV Fitness 24	Employee Wellness	$608.00						
County Commission	James & Law	Restock Office Supplies	$2,659.50						
County Commission	Stationers	Restock Office Supplies	$2,125.00						
County Commission	Unifirst	Carpet Runner Rental	$169.69						
County Commission	Ace Aggregrates	Gravel VA Rail Trail	$70.20						
County Commission	Hart Office Solutoins	Copier Rental	$135.15						
County Commission	City of Clarksburg	Frank Loria Memorial	$8,000.00						
Law Enforcement	Creekside Kennel	Boarding /Lotta	$225.00						
Law Enforcement	Skasiks Cleaners	Dry Cleaning	$456.60						
Law Enforcement	WV Paging	Pager	$7.00						
Ambulance Authority	Central Square	Personnel License			$1,560.00				
County Garage	Chenoweth Ford	Shop Supplies	$376.84						

Date of Meeting	August 16, 2023	Invoice - Quote							
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Other as Needed
County Garage	Chenoweth Ford	Automotive Supplies	$697.61						
County Garage	Harry Green	Wheel Alignment	$129.95						
County Garage	Fisher Auto Parts	Automotive Supplies	$181.49						
County Garage	Advance Auto Parts	Shop Supplies	$94.47						
Process Server	Skasiks Cleaners	Dry Cleaning	$137.90						
Process Server	U S Cellular	Celllular Account	$698.51						
Courthouse Security	Skasiks Cleaners	Dry Cleaning			$162.25				
Prosecuting Attorney	Misti D. Wilt, CCR	Transcript	$19.25						
911 Center	Hope Gas	Service		$29.49					
911 Center	APCO International	Recertification		$30.00					
911 center	Frontier	Voice/Data Service		$391.66					
911 Center	APCO International	Recertification		$30.00					
911 Center	Harrison Rural	Service			$3,410.95				
911 Center	Waste Management	Waste Collection			$186.17				
911 Center	Frontier	Voice/Data Service			$91.14				
911 Center	Lowe's	Supplies			$25.42				
911 Center	State Electric	Supplies			$65.34				
Magistrates	WV Paging	Magistrate Pagers							$81.00
Community Corrections	Unisafe Inc.	Supplies				$690.23			
Community Corrections	WV DMV	DUI Classes				$875.00			
Home Increation	Chenoweth Ford	Automobile Parts				$232.41			
Home Increation	Canon Financial	Copier Rental				$201.58			
Home Increation	U S Cellular	Cellular Service				$491.10			
Park & Rec.	Mon Power	Service			$1,194.21				
Park & Rec.	Waste Management	Waste Collection			$110.22				
Park & Rec.	Clarksburg Water Board	Service			$331.74				
Park & Rec.	Hajoca Clarksburg	Maintenance Supplies			$200.00				
Park & Rec.	Frontier	Service			$257.80				
Park & Rec.	Mon Power	Summit Park			$17.71				
Park & Rec.	Donna Stuart	Reimbursement			$23.26				
Park & Rec.	Sandy's True Value	Supplies			$31.15				
Park & Rec.	First Citizens Bank & Trust	Copier Rental			$172.00				
Park & Rec.	Marsh Lumber	Bug Spray			$26.25				
Park & Rec.	Enlarged Hepizbah	Spelter Park			$91.05				

Date of Meeting	August 16, 2023	Invoice - Quote							
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Other as Needed
Park & Rec.	Summit Park	Water Service			$146.55				
Park & Rec.	Visual Edge	copier Rental			$147.46				
Park & Rec.	R.D. Wilson	Supplies			$62.46				
Park & Rec.	Advance Auto Parts	Fork Lift Battery			$84.41				
Park & Rec.	Enterprise Sanitation	Waste Collection			$542.05				
Park & Rec.	U S Bank	Various Charges			$146.51				
Park & Rec.	Marsh Lumber	Supplies			$47.40				
Park & Rec.	Donna Stuart	Milage Reimbursement			$78.66				
Park & Rec.	Wilma Carder	Milage Reimbursement			$16.24				
Animal Control	Tractor Supply	Supplies			$887.58				
Animal Control	Enterprise Santation	Waste Collection			$173.38				
Animal Control	U S Cellular	Celllular Account			$364.24				
Animal Control	Brenda Vernon	Reimbursement			$10.48				
Animal Control	Safe Life Defense	Tactical Vest			$624.60				
County Clerk	Sarah Hogsed	Milage	$123.14						
County Clerk	John Spires	Milage	$123.14						
County Clerk	Kimberly Tenda	Milage	$123.14						
County Clerk	Canaan Valley Resort	County Clerk Conference	$214.00						
			$107,657.74	$481.15	$11,288.68	$2,490.32	$0.00	$0.00	$81.00
					Grand Total :	$121,998.89			

7-A

REQUISITION FOR PAYMENT FROM
SERIES 2021 B BONDS PROJECT FUND

$4,195,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 7

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), and High Tech Corridor Development, LLC, a West Virginia limited liability company (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from Series 2021 B Bonds Project Fund (the "Requisition") under an Indenture of Trust for the above captioned Bonds (the "Series 2021 B Bonds"), dated as of May 25, 2021 (the "Indenture") between the Issuer and United Bank, Inc., as trustee thereunder (the "Trustee") and a Development Agreement (the "Development Agreement), dated May 25, 2021, by and between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Costs of the Project authorized for funding under the Indenture and Development Agreement; (b) includes only payments for work, materials, equipment and other costs that constitute capital costs of the Phase II TIF Project which have been incurred and remain unpaid; and (c) is an authorized expenditure under Amended Project Plan No. 2 for the TIF District and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is $ 292,721.07 As set forth in **Schedule I** attached hereto, of the total amount of such disbursement:

(a) $ 292,721.07 is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Issuer or the Developer; and

(b) $0 is to be paid to a third party payee that is not affiliated with the Issuer or the Developer (including any mortgagee or trust deed beneficiary, contractor or supplier of materials) or on a joint basis to the Issuer or the Developer and such a third party payee with respect to an expense previously incurred.

4. The Trustee is directed to forward this Requisition to the Series B Purchaser and, upon receipt of requested funds from the Series B Purchaser and the deposit of such funds by the Trustee into the Series 2021 B Bonds Project Fund to thereafter disburse from the Series 2021 B Bonds Project Fund to the parties and in the amounts indicated in this Requisition.

In either event, the amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer and by the Developer by their duly Authorized Officers this **16th** of **August**, 2023.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

HIGH TECH CORRIDOR DEVELOPMENT, LLC as Developer

By: _____
Its Manager

RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

H. WOOD THRASHER MANAGER, as Resident Project Representative for the Phase II TIF Project, hereby certifies that the portion of the Phase II TIF Project for which payment is requested hereby has been constructed in accordance with the plans and specifications therefore, that payment is now due and owing for such costs, and that such costs have not been the subject of a previous requisition by the Issuer and the Developer.

H WOOD THRASHER
RESIDENT PROJECT REPRESENTATIVE

By: _____
Name: H. WOOD THRASHER
Title: MANAGER

Schedule I
to Requisition

REIMBURSEMENT AND THIRD-PARTY PAYMENTS

(1) Total Amount of disbursement pursuant to this Requisition: $ 292,721.07

(2) Reimbursement to the Developer:

	Vendor	Description of Expense	Date of Payment	Amount
1.				
2.		SEE ATTACHED SCHEDULE		
3.				
TOTAL				$ 292,721.07

(3) Payment to third party payees:

	Vendor	Description of Expense	Amount	Payee Name(s)/ Address(es)
1.				
2.		NONE		
3.				
TOTAL				$ 0

The items listed for reimbursement to the Developer or the Issuer or payment to third party payees are supported by attached copies of invoices or statements.

Schedule I
to Requisition
(continued)

Copies of Invoices or Statements
(Attached)

High Tech Corridor Development, LLC
Developer Reimbursements
Schedule I
Payment Application 7

Vendor	Description	Date of Payment	Amount	
Ronald Stanley, CPA	TIF Consulting Invoice May 25 - Jun 14	7/3/2023	1,581.25	Paid by High Tech ck 4152
Doss Enterprises	Pay App 6	7/25/2023	291,139.82	Paid by Clear Mt Bank ck 3105
			$ 292,721.07	

4152

High Tech Corridor Development, LLC
PO Box 940
Bridgeport, WV 26330
304-624-4108

Clear Mountain Bank
69-259/515

7/3/2023

PAY TO THE ORDER OF Ronald W. Stanley $ **1,581.25

One Thousand Five Hundred Eighty-One and 25/100********** DOLLARS

Ronald W. Stanley
388 Ruffed Grouse Dr.
Bridgeport, WV 26330

MEMO

AUTHORIZED SIGNATURE

Security features. Details on back.

High Tech Corridor Development, LLC

4152

Ronald W. Stanley 7/3/2023

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
7/3/2023	Bill	INV 07/03/23	1,581.25	1,581.25		1,581.25
					Check Amount	1,581.25

Clear Mt Bank Checki 1,581.25

High Tech Corridor Development, LLC

4152

Ronald W. Stanley 7/3/2023

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
7/3/2023	Bill	INV 07/03/23	1,581.25	1,581.25		1,581.25
					Check Amount	1,581.25

Clear Mt Bank Checki 1,581.25

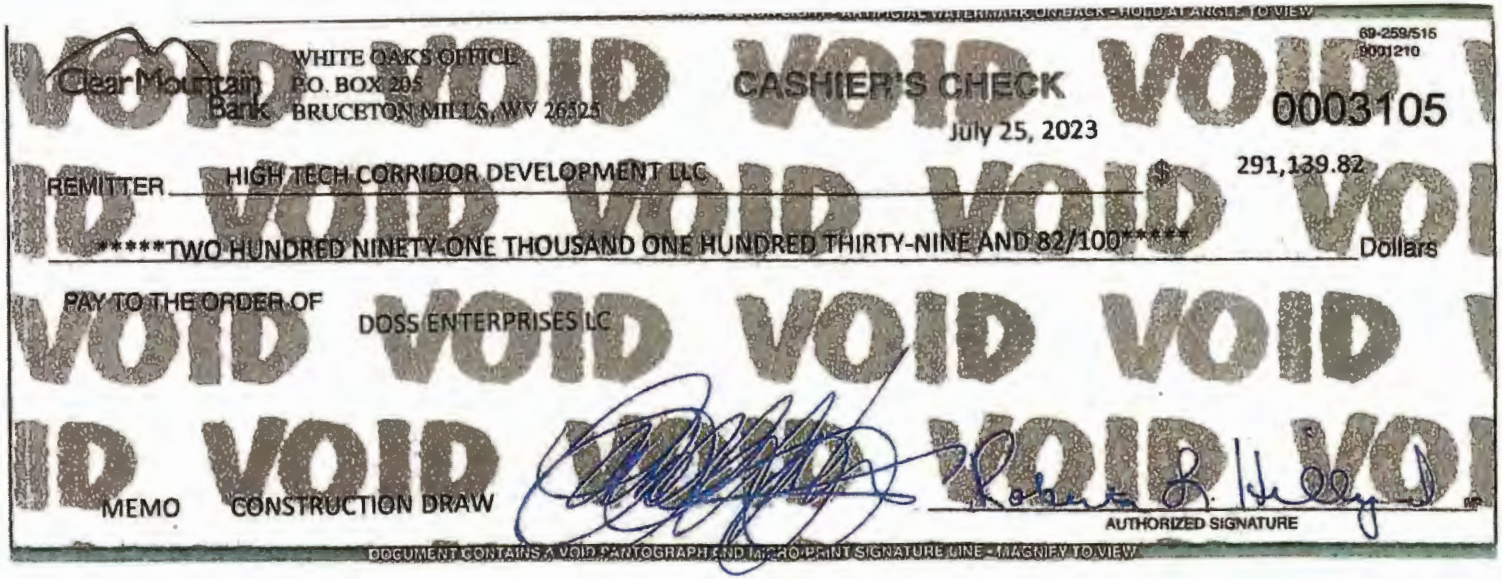
DUCT DLT103 USE WITH 91663 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

4958825800

Ronald W. Stanley, CPA
388 Ruffed Grouse Drive
Bridgeport. West Virginia 26330
07/02/23

05/25/23	0.50	Conf with Tom P and Tom A on email regarding TIF payment
05/31/23	1.00	Conf with Seth on TIF bonds
05/31/23	0.50	Conf with Tom aman on TIF bonds
06/01/23	0.50	Conf with Tom A on various items regarding public hearing
06/01/23	0.25	Conf with Tom A RE Municap and United
06/01/23	0.25	Conf with Tom P regarding wire mistake
06/02/23	0.50	Mtg with Woody
06/02/23	0.25	Info for mtg
06/02/23	0.50	Conf regarding estimated TIF cashflow
06/05/23	0.50	TIF cashflow
06/05/23	0.25	Conf with RJ on Doss pay app and change orgers
06/05/23	0.25	Con with Marcus on residential bid
06/14/23	0.25	Conf with Tom A on Bonds
06/14/23	0.25	Conf with Randy Williams regarding TIF bonds
	5.75	
	275.00	
	1,581.25	

PHASE 2 TIF



0003105

July 25, 2023

HIGH TECH CORRIDOR DEVELOPMENT LLC 291,139.82

*****TWO HUNDRED NINETY-ONE THOUSAND ONE HUNDRED THIRTY-NINE AND 82/100*****

DOSS ENTERPRISES LC

MEMO CONSTRUCTION DRAW

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Doss Enterprises LC	**Contractor's Project No.:**	7000-00223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		
Application No.:	006	**Application Date:**	6/29/2023
Application Period:	**From** 6/1/2023	**to**	6/30/2023

1. Original Contract Price	$	2,851,782.70
2. Net change by Change Orders	$	25,218.50
3. Current Contract Price (Line 1 + Line 2)	$	2,877,001.20
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	2,281,105.93
5. Retainage		
a. 10% X $ 2,281,105.93 Work Completed	$	228,110.59
b. 10% X $ 25,111.25 Stored Materials	$	2,511.13
c. Total Retainage (Line 5.a + Line 5.b)	$	230,621.72
6. Amount eligible to date (Line 4 - Line 5.c)	$	2,050,484.21
7. Less previous payments (Line 6 from prior application)	$	1,759,344.39
8. Amount due this application	$	291,139.82
9. Balance to finish, including retainage (Line 3 - Line 4)	$	595,895.27

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Doss Enterprises, LC

Signature: _____ **Date:** 6/28/2023

Recommended by Engineer	**Approved by Owner**
By: _____	**By:** _____
Title: Project Manager	**Title:** Manager
Date: 7/25/23	**Date:** 7/25/23
Approved by Funding Agency	
By: _____	**By:** _____
Title: _____	**Title:** _____
Date: _____	**Date:** _____

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Dove Enterprises LC	**Contractor's Project No.:**	[illegible]223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		

Application No.: 6 **Application Period:** From 06/01/23 to 06/30/23 **Application Date:** 06/29/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information			Work Completed						
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (D X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract										
1	Site Clearing	1.00	LS	23,000.00	23,000.00	1.00	23,000.00		23,000.00	100%	
2	Mobilization/Demobilization	1.00	LS	309,000.00	309,000.00	0.50	154,500.00		154,500.00	50%	154,500.00
3	Demolition and Traffic Control	1.00	LS	27,000.00	27,000.00	1.00	27,000.00		27,000.00	100%	-
4	Earth Moving	323,000.00	CY	4.50	1,453,500.00	280,858.00	1,263,861.00		1,263,861.00	[illegible]%	189,639.00
5	Rock Core Drain (5'x5') - On Site Material	680.00	LF	7.50	5,100.00		-		-	0%	5,100.00
6	Rock Core Drain (5'x5') - Import Material	680.00	LF	47.00	31,960.00	688.00	31,960.00		31,960.00	100%	-
7	Toe-Key Bench	1,200.00	LF	146.00	175,200.00	1,200.00	175,200.00		175,200.00	100%	
8	Pond Over Excavation	4,500.00	CY	5.30	23,850.00	4,500.00	23,850.00		23,850.00	100%	-
9	Pond Backfill Rock - On Site Material	4,500.00	CY	4.50	20,250.00		-		-	0%	20,250.00
10	Pond Backfill Rock - Import Material	4,500.00	CY	40.00	180,000.00	4,500.00	180,000.00		180,000.00	100%	-
11	Stabilized Construction Entrance	3.00	EA	1,700.00	5,100.00	2.00	3,400.00		3,400.00	67%	1,700.00
12	Priority 1 Silt Fence	3,055.00	LF	3.60	10,998.00	3,305.00	11,898.00		11,898.00	108%	(900.00)
14	Compost Filter Sock Inlet Protection	180.00	LF	12.00	2,160.00	180.00	2,160.00		2,160.00	100%	-
15	Sediment Trap	2.00	EA	7,000.00	14,000.00	2.00	14,000.00		14,000.00	100%	-
16	Existing Pond Dewatering	1.00	LS	4,040.00	4,040.00	1.00	4,040.00		4,040.00	100%	-
17	Rock Lined Sump (3'x3'x3')	6.00	EA	1,260.00	7,560.00	6.00	7,560.00		7,560.00	100%	-
18	Vegetated Pad Ditch	4,420.00	LF	5.00	22,100.00		-		-	[illegible]%	22,100.00
18A	Rock Lined Ditch, (9" of D50)	60.00	LF	37.80	2,268.00	60.00	2,268.00		2,268.00	100%	-
19	Pipe Slope Drain	3.00	EA	4,000.00	12,000.00	3.00	12,000.00		12,000.00	100%	-
20	Rip Rap Energy Dissipator	5.00	EA	1,000.00	5,000.00	5.00	5,000.00		5,000.00	100%	-
21	Stormwater Basin	1.00	EA	10,500.00	10,500.00		-		-	0%	10,500.00
22	Seed and Mulch	31.00	AC	2,600.00	80,600.00	16.00	41,600.00		41,600.00	52%	39,000.00
23	Fabric for Seperation	2,050.00	SY	1.45	2,972.50	2,050.00	2,972.50		2,972.50	100%	
24	Subgrade	230.00	CY	46.00	10,580.00	230.00	10,580.00		10,580.00	100%	
25	Milling of Existing Pavement	476.00	SF	2.20	1,047.20	476.00	1,047.20		1,047.20	100%	-
26	Bituminous Tack Coat Material	100.00	GAL	11.10	1,110.00	100.00	1,110.00		1,110.00	100%	-
27	Aggregate Base Course, Class I	130.00	CY	29.00	3,770.00	130.00	3,770.00		3,770.00	100%	-
28	Aggregate Base Course, Class 10 (Shoulder)	30.00	CY	103.00	3,090.00	30.00	3,090.00		3,090.00	100%	-
29	3" Crusher Run	360.00	CY	35.70	12,852.00	360.00	12,852.00		12,852.00	100%	-
30	Marshall Hot-Mix Asphalt Skid Resistant, Type I	280.00	TN	127.00	35,560.00	280.00	35,560.00		35,560.00	100%	
31	Marshall Hot-Mix Asphalt Base Course, Type I	280.00	TN	118.00	33,040.00	288.74	34,071.32		34,071.32	103%	(1,031.32)
32	Marshall Hot-Mix Asphalt Base Course, Type II	90.00	TN	128.00	11,520.00	143.72	18,396.16		18,396.16	160%	(6,876.16)
33	Concrete Curb and Gutter	100.00	LF	250.00	25,000.00		-		-	0%	25,000.00
34	Concrete Manhole (4' Diameter)	10.00	EA	4,600.00	46,000.00	3.00	13,800.00		13,800.00	30%	32,200.00
34A	Concrete Manhole (4' Diameter with 3'x3' Grate)	1.00	EA	4,700.00	4,700.00	1.00	4,700.00		4,700.00	100%	-
35	Concrete Inlet (WVDOH Type G)	10.00	EA	4,500.00	45,000.00	8.00	36,000.00		36,000.00	80%	9,000.00
36	Underdrains	100.00	LF	32.00	3,200.00	100.00	3,200.00		3,200.00	100%	-
37	18" HDPE Culvert	70.00	LF	36.00	2,520.00	70.00	2,520.00		2,520.00	100%	-
38	24" HDPE Stormwater Pipe	1,840.00	LF	41.00	75,440.00	1,260.00	51,660.00	15,245.60	66,905.60	89%	8,534.40
39	Concrete Stormwater Pipe Anchors	7.00	EA	330.00	2,310.00	3.00	990.00		990.00	43%	1,320.00

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Doss Enterprises LC	**Contractor's Project No.:**	7000-00223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		

Application No.: 6 **Application Period:** From 06/01/23 to 06/30/23 **Application Date:** 06/29/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C x E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E x G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F)	Balance to Finish (F - J) ($)
40	Light Pole Relocation	1.00	EA	3,000.00	3,000.00		-		-	0%	3,000.00
41	8" SDR 35 Gravity Sewer Pipe	650.00	LF	26.90	17,485.00		-	9,865.65	9,865.65	56%	7,619.35
42	Sanitary Sewer Tie-in, Complete	2.00	EA	460.00	920.00		-		-	0%	920.00
43	Concrete Sewer Pipe Anchors	18.00	EA	1,250.00	22,500.00				-	0%	22,500.00
47	Electric Duct Bank	260.00	LF	30.00	7,800.00		-		-	0%	7,800.00
48	Switch Gear Manhole Box Installation	2.00	EA	6,000.00	12,000.00		-		-	0%	12,000.00
49	Waterline Tie-in/Hot Tap, Complete	1.00	EA	4,300.00	4,300.00					0%	4,300.00
50	8" PVC C-900 DR-14 Waterline	300.00	LF	53.00	15,900.00		-		-	0%	15,900.00
51	8"x8"x8" Waterline Tee w/ Thrust Block	1.00	EA	2,500.00	2,500.00		-			0%	2,500.00
52	8" Water Gate Valve and Cap	1.00	EA	3,000.00	3,000.00		-			0%	3,000.00
53	Fire Hydrant Assembly, Complete	1.00	EA	6,500.00	6,500.00		-			0%	6,500.00
54	6" Steel Casing	90.00	LF	72.00	6,480.00	30.00	2,160.00		2,160.00	33%	4,320.00
55	16" Steel Casing	30.00	LF	150.00	4,500.00	60.00	9,000.00		9,000.00	200%	(4,500.00)
				Original Contract Totals	$ 2,851,782.70		$ 2,230,776.18	$ 25,111.25	$ 2,255,887.43	79%	$ 595,895.27

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Hi-Tech Corridor Development, LLC
Engineer:	The Thrasher Group, Inc.
Contractor:	Doss Enterprises LC
Project:	White Oaks Phase II A
Contract:	White Oaks Business Park Phase II A

Owner's Project No.:	
Engineer's Project No.:	T30-11114
Contractor's Project No.:	7000-00223

Application No.: 6 Application Period: From 06/01/23 to 06/30/23 Application Date: 06/29/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Change Orders										
	20221223 - Revised Qty.'s (Contract sum already accounts for decreased qty.'s)	1.00	LS	(283,898.90)							
1	Asbestos Pipe Removal, Added Grout to Rip Rap Ditch, Changes to MH 1-3 & MH 2-1	1.00	LS	25,218.50	25,218.50	1.00	25,218.50		25,218.50	100%	
					-		-				
					-		-				
					-		-				
					-		-				
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					-		-				-
					-		-				-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
				Change Order Totals	$ 25,218.50		$ 25,218.50	$ -	$ 25,218.50	100%	$
				Original Contract and Change Orders							
				Project Totals	$ 2,077,001.20		$ 2,268,132.87	$ 25,111.25	$ 2,293,243.32	80%	$ 583,757.88

EJCDC C-620 Contractor's Application for Payment
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ABNORMAL WEATHER CONDITIONS
(MONTHLY CALCULATION SHEET)

This Monthly Calculation Sheet shall be completed and provided by the General Contractor with each Periodic Pay Estimate, regardless of whether a claim for additional contract time due to "Abnormal Weather Conditions" is made or not.

PERIODIC PAY ESTIMATE DATES From June 1, 2023
Through June 30, 2023

Claims for "Abnormal Weather Condition" days must meet the following requirements:

1. Claims shall be consistent with the definition of the term "Abnormal Weather Conditions" as defined in Supplemental Conditions Article SC-1.01.A.49.

2. Claims shall be consistent with the definition of the term "Day" as defined in General Conditions Article 1.02.C.1; furthermore, a claim for a "Day" shall be further defined as a day in which no work was conducted in that specific twenty-four (24) hour period by either the General Contractor or any of the General Contractor's Sub-Contractors.

NUMBER OF DAYS CLAIMED _____

Anticipated allowable days due to "Abnormal Weather Conditions" have been determined by climatology data in and around the project area and previous projects constructed in the project area.

ANTICIPATED ALLOWABLE DAYS -4

The total number of days being claimed by the General Contractor shall be the number of days claimed minus the number of anticipated allowable days. There will not be a decrease in contract construction time if the General Contractor loses less than the anticipated allowable days of work per month.

TOTAL NUMBER OF DAYS REQUESTED 4

APPROVAL SIGNATURES:

OWNER: _____

CONTRACTOR: _____

ENGINEER: _____

FUNDING AGENCY: _____

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PARTIAL CONDITIONAL WAIVER AND RELEASE OF LIEN

Upon receipt by the undersigned of a check from High Tech Corridor Development, LLC in the sum of Three Hundred Two Thousand Seven Hundred Fifty-Seven Dollars and 00/50 ($302,063.47) payable to Doss Enterprises, LC. When the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of White Oaks, Phase II A located at White Oaks Boulevard, Bridgeport, WV to the following extent.

This release covers a progress payment for labor, services, equipment or material furnished to High Tech Corridor Development, LLC through June 30, 2023 Pay Application 006 only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon recission, abandonment, or breach of the contract or the right of the undersigned to recover equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Date: June 30, 2023

Company: Doss Enterprises, LC

Signature: [signature]

State of: West Virginia
County of: Lewis

AMANDA WOODY
Notary Public Official Seal
State of West Virginia
My Comm. Expires Aug 23, 2027
63 Easy Street Buckhannon WV 26201

Subscribed and sworn to before me, this 30th day of June 2023

Signature: [signature]

Notary Public Name: Amanda Woody

My Commission Expires: [illegible]

THRASHER

ARCHITECTURE
ENGINEERING
FIELD SERVICES

July 24, 2023

Mr. Tim Stout
Clear Mountain Bank
15 Sweetbrier Lane
Bridgeport, WV 26330

Re: Doss Enterprises, LC
Application for Payment No. 6
Bridgeport, WV

Dear Mr. Stout:

The current progress report is as follows:

Completed:

1. Site Clearing
2. Mobilization
3. Demolition and Traffic Control
4. Rock Core Drain -Import Material
5. Toe Key Bench
6. Pond Over Excavation
7. Pond Backfill Rock – Import Material
8. Priority One Silt Fence
9. Compost Filter Sock Inlet Protection
10. Sediment Trap
11. Existing Pond Dewatering
12. Rock Lined Sump
13. Rock Lined Ditch
14. Pipe Slope Drain
15. Rip Rap Energy Dissipator
16. Fabric for Separation
17. Subgrade
18. Milling of Existing Pavement
19. Bituminous Tack Coat Material
20. Aggregate Base Course, Class 1
21. Aggregate Base Course, Class 10 (Shoulder)
22. 3" Crusher Run
23. Marshall Hot-Mix Asphalt Skid Resistant, Type I
24. Marshall Hot-Mix Asphalt Base Course, Type I
25. Marshall Hot-Mix Asphalt Base Course, Type II
26. Concrete Manhole (4' Diameter with 3' x 3' Grate)

27. Underdrains
28. 18" HDPE Culvert
29. 16" Steel Casing

Partially Complete:

1. Earth Moving
2. Stabilized Construction Entrance
3. Seed and Mulch
4. Concrete Manhole (4' Diameter)
5. Concrete Inlet (WVDOH Type G)
6. 24" HDPE Stormwater Pipe
7. Concrete Stormwater Pipe Anchors
8. 8" SDR 35 Gravity Sewer Pipe
9. 6" Steel Casing

Stored Materials:

1. 24" HDPE Stormwater Pipe
2. 8" SDR 35 Gravity Sewer Pipe

The overall project is approximately 80% complete.

We believe that the requested amount of the attached application is indicative of the work complete at the time of the application.

If you have any questions, please do not hesitate to contact our office.

THE THRASHER GROUP, INC.

Chad Biller

Chad Biller, PE
Principal


Jun 1, 2023
The Thrasher Group
White Oaks


Jun 5, 2023




Jun 8, 2022
39.339935, -80.22436
The Thrasher Group
White Oaks


Jun 12, 2023
39.338776, -80.226978
The Thrasher Group
White Oaks


DD-90

High Tech Corridor Development, LLC
PO BOX 940
BRIDGEPORT, WV 26330

July 25, 2023

Harrison County Commission
301 W Main Street
Clarksburg, WV 26301

Dear Commissioners,

I certify that all the invoices included with Requisition for Payment Number 7, Series 2021B (Development District No. 3 – White Oaks) Bonds have been paid by the Developer, High Tech Corridor Development.

Sincerely,

H Wood Thrasher
Manager, High Tech Corridor Development

A-1

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, August 2, 2023, through Tuesday, August 8, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, August 2, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **LEATRICE JOY STOUT**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **WALTER JAMES MAY** was appointed and qualified as CO ADMINISTRATOR of the estate of **CHAD WALTER MAY**, deceased. Bond was 125,000.00.
More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JUDITH KAY MAY** was appointed and qualified as CO ADMINISTRATOR of the estate of **CHAD WALTER MAY**, deceased. Bond was 125,000.00.

A duly exemplified copy of the last will and testament of **BILLIE F HEINDEL**, deceased, late a resident of POLK, FLORIDA, was admitted to record.

On, Thursday, August 3, 2023, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **CAROLYN R HORNER**, deceased, late a resident of HANOVER, VIRGINIA, was admitted to record.

On, Friday, August 4, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **TERRY LYNN YEAGER** was appointed and qualified as ADMINISTRATRIX of the estate of **SCOTT EDWARD YEAGER**, deceased. No bond was required.

On, Monday, August 7, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **GREGORY HOLDEN** was appointed and qualified as ADMINISTRATOR of the estate of **RONALD FREDERICK HOLDEN**, deceased. Bond was 1,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **VERNON UNDERWOOD** was appointed and qualified as ADMINISTRATOR of the estate of **JANICE ARLENE MCMURDO**, deceased. Bond was 382,000.00.

A duly exemplified copy of the last will and testament of **CHARLENE ANN REIDY**, deceased, late a resident of FAIRFAX, VIRGINIA, was admitted to record.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **KRISTEN G SPONAUGLE** was appointed and qualified as ADMINISTRATRIX of the estate of **NATHANIEL R LAYFIELD**, deceased. No bond was required.

On, Tuesday, August 8, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **HARRY LEWIS WISEMAN**, deceased was referred to **ROBERT L GREER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **BARBARA ANN CLUTTER** was appointed and qualified as ADMINISTRATRIX of the estate of **JOHN GIOVANNI CLUTTER SR**, deceased. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, August 16, 2023

Confirmed

C-1

HARRISON/TAYLOR 911 ADVISORY BOARD
AGENDA
08/15/2023
14:00

Call to order:
Previous Minutes: Review and Approve minutes from July Meeting
Treasurers report:
Introduction/ special guests:

OLD BUSINESS:
*CAD
*Training
*Staffing
*Mapping

NEW BUSINESS:
CJIS Security changes
Thoughts on Banquet

GOOD OF THE ORDER:
Heroes and Kids Grandfamilies Fundraiser from Harrison County Sheriff's Department

911 Communication Room Managers added to the Meetings

NEXT MEETING
09/19/2023

ADJOURN

C-2

HARRISON-TAYLOR 911 ADVISORY BOARD
MEETING MINUTES
07/18/2023

Call to Order: Meeting called to order at 14:04
Previous Minutes: Motion to approve previous minutes made by Mark Rogers, seconded by Susan Thomas
Treasurers Report:
Introduction/Special Guests: None

OLD BUSINESS:
***CAD:** Invoices for maintenance should be coming anytime
***TRAINING:** One trainee is just about ready to hit the floor. 3 going to Morgantown for NIMS 300-400 Training class. In house NENA Training in September.
***STAFFING:** Job posting to Indeed.
***MAPPING:** Assessors data is just about finished with Mapping. We will build "Ours" after it is complete.

NEW BUSINESS:
Wallace Tower update: it may go live as early as today
Grafton Tower update: Everest Infrastructure Partners purchased the Tower and Right of Way from previous owner. We have a lease in place, should not be an issue.
PK Tower Update: Repair needed to AC units. Maintenance staff unavailable for a decision, 911 Chief called the repair company. For any situations that may reoccur it will be handled by 911 instead of involving another party.
National Night Out: August 01 Cell phone Sally will make an appearance at Clarksburg//VA Park, follow up at The Bridge in Bridgeport. OEM will be assisting Bridgeport OEM at The Bridge .

GOOD OF THE ORDER:

NEXT MEETING:
08/15/2023

ADJOURN: Motion made to adjourn by Susan Thomas, seconded by Chief Mark Rogers. Meeting adjourned 14:22

C-3

Sun Valley Public Service District
Regular Board Meeting

Tuesday
August 15, 2023
3:30PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
   A. Discuss adding Rhonda Beezel as a signer on Sun Valley's Combined Revenue, Water Security and Sewer Security bank accounts at Huntington Bank. Make motion on decision.
6. Public Comments
7. Adjournment

C-4

Enlarged Hepzibah Public Service District
Regular Board Meeting

Monday
August 14, 2023
5:00PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
   A. Review & Approve 8th Payment Request for Water Project
6. Public Comments
7. Adjournment

THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE, REYNOLDSVILLE, WV 26422

EXTENSION
FAMILY AND COMMUNITY DEVELOPMENT

C-5

Homespun News

Harrison County

Family & Community Development Newsletter

September
October
2023

Inside this issue:

Important Events	1
Featured Project, Photo Contest Winners, Reorganization Forms Deadline Reminder	2
Fall Conference, Christmas Crafts Workshop, Demonstration Day, Executive Board Meeting and Goal Writing Workshop	3
Mark Your Calendar, Apple Sandwich Recipe, CEOS of the Year Forms due	4
Workshop/Event Registration Forms	5
CO Safety	6
Homespun Humor, Contact Information	7

County Council Meeting Sept. 11

Join us at 9:30 a.m., Monday, Sept. 11 at the 4-H Center for the County Council meeting. Donna Gregory, a former employee wth the FBI Internet Crime Center, will be the featured speaker. She will be available to offer tips on how to avoid being the victim of an Internet scam. We will also provide details on a planned trip to Point Pleasant. You will be able to sign up for the trip at the meeting or by calling the Extension Office.

CEOS Donate Cleaning Supplies to Local Charities

The Harrison County Community Educational Outreach Service organization packed several bags and boxes of cleaning supplies that will benefit two local charities. The supplies were collected prior to the July County Council meeting and picnic.

Cleaning supplies were distributed to The Shepherd's Corner and the Horizons Church food pantry.

The collecting of these supplies, which is spearheaded by the CEOS' Continuing Education Committee, is an annual happening that has become a traditional part of the CEOS' community service mission each summer.



Let's Go Visit Mothman!



You've learned about Mothman and all of the surrounding mystery and history of Point Pleasant in your CEOS lesson this year, so why not see all of that for yourself? We are planning a trip to Point Pleasant for Friday, Sept. 22. We can meet at the 4-H Center at 8 a.m. to form a carpool for our journey to Mason County. There, we will take a walking tour along the Ohio River to learn of the town's history before ending the day at Tu-Endie-Wei State Park. A stop to visit our friend will also be on tap. Transportation and lunch will be your responsibility.

Featured Project

Scarves for Veterans

This community service project has proven to be a popular one, both with the CEOS members and with the recipients at the Louis A. Johnson VA Medical Center.



A workshop to keep the ball (of yarn) rolling will be held at 9:30 a.m., Friday, Sept. 8 at the 4-H Center. Bring your knitting needles or crochet hooks to the workshop, and your yarn will be provided. You can use your own pattern or go from the pattern on file at the Extension Office. There is no cost to attend this workshop.

If you can't make it and still wish to participate in the project, yarn will be made available at the Extension Office. Drop off your finished scarves at the Extension Office, and we will arrange to get them to the VA representatives around Thanksgiving.



I appreciate all you do!

Sincerely,
John Wickline,
Program Assistant

Programs and activities offered by the West Virginia University Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status. When registering for programs, please designate special access or dietary needs three weeks prior. The information given herein is supplied with the understanding that no discrimination is intended and no endorsement by the Cooperative Extension Service is implied.

Photo Contest Winners

People
1st — Shari Walker, Lady Bugs
2nd — Susan Brown, Anmoore
3rd — Carolyn Romine, Friendly Neighbors

Animals
1st — Shari Walker, Lady Bugs
2nd — Barbara Palmer, Lady Bugs
3rd — Barbara Leatherman, Lady Bugs

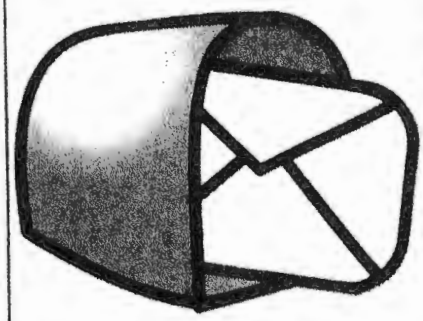


Flowers
1st Darlene Francis, Stonewood
2nd — Susan Taylor-Vance, Bridgeport
3rd — Patricia Rummel, Shinn's Run

Scenery
1st — Carolyn Romine, Friendly Neighbors
2nd — Yvonne Ritter, Laurel Park
3rd — Melissa Rowan, Trinity

Photos and ribbons not picked up at the July County Council meeting were taken by a member of that person's club. Check with your club members.

Reorganization Forms Due September 1



Forms were mailed to club presidents earlier this year, and the deadline to return the reorganization papers to the Extension Office is September 1. The information on those forms must be submitted to the state office by that date, and we will be using that information to prepare for the upcoming Fall Conference and for Achievement Day. The forms can be mailed to the office or dropped off during normal business hours. Any questions can be addressed by calling the office at 304-624-8650.

WVCEOS Annual Fall Conference October 3-5 at WVU Jackson's Mill

EXTENSION

Join your fellow CEOS members from across the state at WVU Jackson's Mill for three days of learning and fellowship

Registration opened online for the state conference on August 1 and will continue through the end of September. No paper copies will be mailed this year, so if you need assistance in registering online, please set up an appointment to visit the Extension Office.

The cost of the three-day conference will be $170, and it includes all meals. Some craft classes will have an additional fee. If you only want to attend one day of the conference, that cost will be $46. You must make your own lodging arrangements, and that will also be a separate fee. Call the Mill's administration office at 304-269-5100 to book your room.

The conference features officer trainings, CEOS 2024 lesson trainings, and a variety of craft classes which range from making wreaths and wall hangings to puppetry and cooking.

Tours highlighting the 100-year history of Jackson's Mill are also being arranged. A Lesson Leader class on the Mill's 100-year history will be offered to those in attendance.

Christmas Crafts Workshop Oct. 20



Get into the Christmas spirit early with this workshop at 9:30 a.m., Friday, October 20 at the 4-H Center. Participants will create a snow globe, do a Christmas scene painting, and make a CEOS candle.

All materials for the class will be provided. The cost of the class will be $10, and it will be limited to the first 10 who register. The deadline to register will be October 14. Just fill out the registration form on page 5 and send it to the Extension Office.

Thinking About Demonstration Day?

Although it's still a few weeks away, it's not too early to start thinking about what you or your club may want to do at Demonstration Day. Simply indicate what you or your club may enjoy presenting on the slip on page 5. An invitation is extended to those who participated in the Cultural Arts Show to talk about their project. More details for Demonstration Day will be included in upcoming newsletters and on the Harrison County CEOS Facebook page.



Executive Board Meeting, Goal Writing Workshop Oct. 30

The Harrison County CEOS Executive Board will meet at 9:30 a.m., Monday, October 30 at the 4-H Center. All county officers and committee chairs are asked to be present at this meeting. Immediately following the board meeting, the annual Goal Writing Workshop will be held. Committee chairs and their members will discuss the 2024 goals for their group, and those goals, along with the state guidelines, will appear in the 2024 Blue Yearbook.

Mark Your Calendar

2023



September

1 Reorganization Forms Due
8 Scarf Workshop
11 County Council Meeting

October

3-5 WVCEOS Annual Conference
20 Christmas Crafts Workshop
30 Executive Board Meeting
30 Goal Writing Workshop
30 CEOS of the Year Forms Due

November

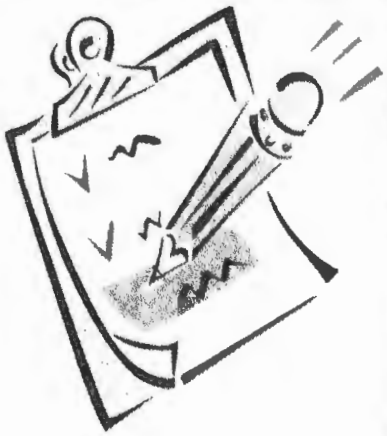
3 Fun & Games Workshop
6 County Council Meeting
16 Achievement/Demonstration Day
30 Deadline to Submit Club Dues, Rosters, and Committee Reports

December

25 Merry Christmas!

Please Note: Workshops and events may be changed or added to this schedule.

CEOS of the Year Forms Due Oct. 30



Because of Achievement Day being November 16, the deadline to submit the CEOS of the Year form has been changed to October 30. The form can be found on pages 53 and 54 of your blue yearbook.

Simply fill out the form, total your points, and mail or drop off the pages to the Extension Office at 1117 Good Hope Pike, Clarksburg, WV 26301. This will ensure you are recognized at the annual Achievement Day. If you have any questions about how the points are accumulated or any other concerns, please contact John Wickline at the Extension Office at 304-624-8650.

Apple Sandwich Recipe

For those of you who enjoyed these treats served at the International Student Tea in June and requested the recipe, your wish has been granted.



Ingredients

1 loaf of cinnamon swirl bread
8 ounces of cream cheese
1/2 cup of brown sugar
1 tsp. of vanilla extract
2-3 large apples, unpeeled (red or golden delicious)
3-4 tablespoons of orange juice

Directions

Beat cream cheese, brown sugar, vanilla extract until smooth. Spread onto the bread.

Remove core from the washed apples and cut into 1/4" slices. Dip slices into the orange juice. Place one slice of apple between two pieces of bread. Cut into half or quarter sizes.

Refrigerate in an airtight container for several hours or overnight before serving.

Sandwiches will keep for several days in the refrigerator.

Recipe courtesy of Joann Giovannetti

Demonstration Day

November 16 at the 4-H Center

Demonstration Day Registration

NAME_____ Club _____

ADDRESS_____ Phone_____

__ Skit (number of participants) _____ Demonstration (title) _____ Fashion Show (title)

Mail to : John Wickline, Program Assistant
1117 Good Hope Pike
Clarksburg, WV 26301

Deadline: November 4, 2023

Christmas Craft Workshop

9:30 a.m., October 20 at the 4-H Center

All materials will be provided, and participants will do a painting, make a snow globe and create a CEOS candle. The class is limited to the first 10 who register, and the cost of the class will be $10.

Christmas Craft Workshop Registration

NAME _____ CLUB _____

ADDRESS_____ PHONE_____

Mail to : John Wickline, Program Assistant
1117 Good Hope Pike
Clarksburg, WV 26301

Deadline: October 14, 2023
Make checks payable to HCCEOS
Cost: $10

Scarf Workshop

9:30 a.m., September 8 at the 4-H Center

Bring your knitting needles or crochet hooks to the workshop, and your yarn will be provided. You can use your own pattern or go from the pattern on file at the Extension Office. There is no cost to attend the workshop.

If you can't make it and still wish to participate in the project, yarn will be made available at the Extension Office. Drop off your finished scarves during those same times, and we will arrange to get them to the VA representatives around Thanksgiving.

Scarf Workshop Registration

NAME _____ CLUB _____

ADDRESS _____ PHONE _____

Mail to : John Wickline, Program Assistant
1117 Good Hope Pike
Clarksburg, WV 26301

Deadline: September 1, 2023

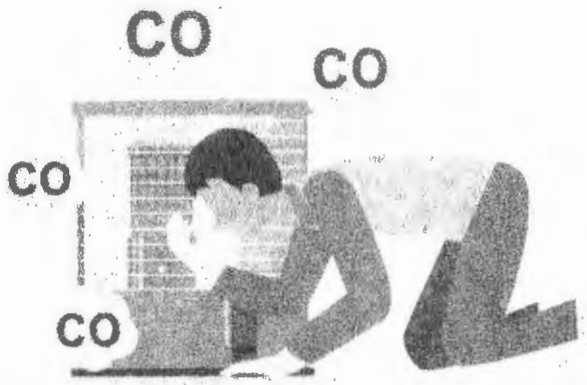
AVOIDING CO POISONING

Don't Fall Prey to the Silent Killer

Carbon Monoxide Facts Carbon Monoxide (CO) is a deadly gas that is difficult to detect because it is odorless and invisible. As a result, it is often referred to as "the silent killer." According to the U.S. Consumer Safety Commission (CPSC), this poisonous gas kills nearly 300 people each year.

CO is produced by fuel-burning appliances and equipment in our homes. If you have any thing using fuels such as oil, natural gas, coal, wood, propane, and gasoline etc. then your home is at risk for potential CO poisoning.

Manage Your Risk!



- Purchase and install at least one CO alarm in your home, near the sleeping area.
- Use appliances and equipment according to the manufacturer. For example, never heat with a cooking stove.
- Never use a gas grill indoors or in the garage.
- Electric generators must never be used inside or in enclosed spaces.
- Back vehicles out of the garage when warming them up.
- Have a trained professional inspect, clean and tune-up your oil or gas fired heating system and water heater.
- Have a professional sweep, inspect, and clean your chimney at least once a year.

Kerosene and gas heaters should always be used according to the manufacturer and with ventilation.

What are the symptoms of CO poisoning?

Symptoms of CO poisoning are similar to symptoms of the flu and can include headache, dizziness, nausea and shortness of breath. If you feel better after leaving your home and worse when you return, it may be CO poisoning.

What if you suspect CO poisoning?

- Get the family outside quickly.
- Call 911.

— Courtesy of WVU Extension

Homespun Humor

Why We Bob for Apples during Halloween

Bobbing for apples has long been a popular game at Halloween parties. But did you know that the origins of the game actually dealt with love and fate?



The game started in Europe, and an early variation had the apples assigned to potential lovers. Once the apple was floating in the water, the woman would try to retrieve the apple. If she was successful on the first try, it meant the couple was to be together forever. If it took her two tries, it mean that her suitor would continue to pursue her, but that the relationship would eventually fail.

In another version of the game, the apple would be peeled once it was retrieved from the water. The peeling would be swung around the lady's head three times and tossed over her shoulder. It was said the shape of the peeling would reveal the initial of her future spouse.

So why do we do this at Halloween?

In long-ago days, apples were only available in the fall, and they were used in a variety of ways during the cold weather months to provide nourishment. Maybe the biggest reason bobbing for apples became linked with Halloween was because of the Celtic festival Samhain, which marked the end of the harvest and the beginning of winter. It fell on the last day of October, which we now celebrate as Halloween. Apples were offered to the gods during this event as a sacrifice. Eventually bits and pieces of the festival became part of mainstream Christian society and adapted into its Halloween traditions.

— Courtesy of Southern Kitchen

WVU Extension Harrison County
1117 Good Hope Pike
Clarksburg, WV 26301
Phone 304-624-8650
Fax 304-624-0017
E-mail:

John.Wickline@mail.wvu.edu

"Every day may not be good, but every day has some good in it."

http://extension.wvu.edu/harrison
http://www.facebook.com/harrisoncountyceos

www.wvu.edu

2023 Harrison County CEOS Officers:

President	Carolyn Romine Friendly Neighbors CEOS
Vice President	Deloris Wilson Stonewood CEOS
Secretary	Patricia Rummel Shinn's Run CEOS
Treasurer	Joann Giovanetti Coburn's Creek CEOS
Board Advisor	Connie Wolfinger Sycamore CEOS

C-6



Dear Commissioners

Thank you for your continued support of our organization. It is an honor to partner with you as we serve our community!

Sincerely

Robert

Executive Director