Wednesday, November 15, 2023
9:00 A.M.

The Harrison County General Service Building 229 South Third St. will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting
****

https://us02web.zoom.us/j/7628160712
Dial: 1-646-568-7788
Meeting ID: 762 816 0712
Passcode: 26301

Appointments:
9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
9:05 A.M. --- Estate Hearing --- Accept a copy of will in place of lost original --- Dr. Aristotle Rabanal

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period
2. Consent Agenda
3. Payroll Change Notices:
   A. Ethan Kesling --- New Hire --- Sheriff's Department --- Effective 11-25-2023
4. Minutes and /or Amended Minutes of Previous Meeting:
   A. Regular Meeting Minutes – 11-01-2023
5. Requisitions --- Purchase Orders --- Invoices
   A. Vendor List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application
   A. Exonerations --- Exhibit A
   B. Corrective Tickets --- Exhibit B
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:
   A. Requisition for Payment No. 30 --- MuniCap, Inc. --- $ 300.00
   B. Requisition for Payment No. 76 --- MuniCap, Inc. & UMB Bank --- $ 6,314.00
   C. Requisition for Payment No. (11/15/2023) --- MuniCap, Inc. --- $ 857.50

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)
10. Review – Discuss – Consider Commission Meeting Schedule for Calendar Year 2024
11. Review – Discuss – Consider A Resolution Authorizing the assignment of Fund 042 and Corresponding Bank Account for Harrison County's Allotment of Funds from the Department of Health and Human Resources Office of Emergency Medical Services
12. Administrator's Report
13. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
    1. 11-01-2023 thru 11-7-2023
B. Monthly Fiduciary Commission Settlements: (NONE)
C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service
    1. Enlarged Hepzibah PSD --- Meeting Agenda --- 11-13-2023
    2. Sun Valley PSD --- Meeting Agenda --- 11-14-2023
    3. Stonewood VFD --- Thank You Letter

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)

9:05 AM

11-15-2023

October 4, 2023

TO WHOM IT MAY CONCERN:

Please find attached Affidavits of Witness to Last Will and Testament of a copy of my husband's Last Will and Testament of which I am trying to Probate. My husband, Dr. Aristotle A. Rabanal, passed away on July 8, 2023. I was not able to locate the original Will as somehow, I misplaced it from all other legal papers and even though I have spent hours trying to find it, I am unable to locate it to my dismay.

Due to my not being able to locate the original Last Will and Testament of Dr. Rabanal, I am respectfully requesting the Court accept the copy of the original with the attached Affidavits of Witness to the original Last Will and Testament.

Thanking you in advance for your consideration of this request.

Joyce E. Rabanal

Joyce E. Rabanal

Attachments:

Last Will and Testament Copy

Affidavit of Witness to Last Will and Testament

COPY

LAST WILL AND TESTAMENT

OF

ARISTOTLE RABANAL

I, Aristotle Rabanal, a legal resident of Harrison County, West Virginia, being of sound and disposing mind and memory, and not acting under duress, coercion or undue influence of any person whomsoever, do make, publish and declare this instrument as my LAST WILL AND TESTAMENT, hereby revoking all wills and codicils previously made by me.

I.

I direct that all my just debts, including succession, inheritance, estate taxes, funeral expenses and testamentary charges, first be paid out of my estate.

II.

I give, devise and bequeath all the rest, residue and remainder of my estate and property of which I may be seized or to which I may be entitled at the time of my death, wherever situate or of any whatever nature, be it real, personal or mixed, including lapsed legacies and any property over which I may have a power of appointment, to my wife, Joyce Rabanal, as her sole and absolute property. In the event that my wife, Joyce Rabanal, fails to survive me by at least five days, then I give, devise and bequeath the rest, residue and remainder of my estate and property of which I may be seized or to which I may be entitled at the time of my death, wherever situate or of any whatever nature, be it real, personal or mixed, including lapsed legacies and any property over which I may have a power of appointment, to my six children, Renee Hornor, Florence Rabanal, Natasha Blackshire, Amy Rabanal, Aristotle Rabanal, Jr., and Rachel Holm, to share and share alike in equal shares.

III.

I hereby authorize my Executor with respect to my estate, to retain, purchase, or otherwise acquire without restriction, any stocks, bonds, notes or other securities, or any other

variety of real or personal property, including stocks or interests in investment trust, the holding of which they deem advisable for my estate; to sell, pledge, lease, mortgage, transfer, exchange, convert or otherwise dispose of any real or personal property at any time forming a part of my estate, in such a manner, at such times, for such purposes, for such prices, and upon such terms, credits, or conditions as they may deem advisable; to manage, operate, repair and improve any real property forming part of my estate in such manner as they deem advisable; to borrow money for any purpose connected with the protections, preservation or improvement of my estate, whenever in their judgment advisable and as security to mortgage or pledge any property forming part of my estate on such terms and conditions as they may deem advisable; to compromise or otherwise adjust any claims or demands in favor or against my estate; to execute and deliver such instruments as may be necessary to carry out any of these powers; and to do any other acts which they deem necessary or desirable for the proper execution or discharge of any powers or duties held by or imposed upon them whether by the terms of this will or by applicable law, without order of the court.

IV.

I hereby appoint my wife, Joyce Rabanal, as Executor of this my Last Will and Testament, and direct that he shall not be required to furnish bond. Should my wife, Joyce Rabanal, predecease me, or for any reason fail to qualify as Executor, I appoint my daughter, Renee Hornor, to serve as the Executor of this my Last Will and Testament, and direct that he shall not be required to furnish bond.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, I have hereunto signed my name and affixed my seal to this my Last Will and Testament, on this 23 day of January, 2018.

Aristotle Rabanal

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, TO-WIT:

I, Edward L. Wagner, a notary public in and for the county aforesaid, hereby certify that Pamela Mallow, David Goddard and Juliana Dorsey, this day personally appeared before me in my said county and, being duly sworn, stated that they are each over twenty-one (21) years of age; that they this day acted as attesting witnesses to the execution of the will of Aristotle Rabanal, which bears the date of January 23, 2018, and to which will this affidavit is attached; that they acted as such witnesses at the request of the testatrix; that the will was signed and acknowledged by the testator as and for his last will and testament in the presence of all of them; that they subscribed their names to the will as attesting witnesses in the presence of the testatrix and in the presence of each other, all of them and the testator being present together; that they believe the testator, at the time of the signing of the will, was of sound mind and disposing memory and over twenty-one (21) years of age; and that they are making this affidavit at the request of the testatrix, to be preserved by her and produced along with said last will and testament when the same is offered for probate.

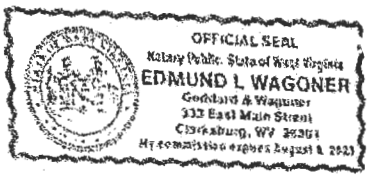
Pamela Mallow
Witness

Witness

Juliana Dorsey
Witness

Subscribed and sworn to before me, a Notary Public in and for the County and State aforesaid, this 23 day of January, 2018.

My commission expires: 8/8/23.



Notary Public

NOTARIAL SEAL:

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit of Witness to Last Will and Testament

On the 28th day of September, 2023 before the undersigned Notary Public came PAMELA MALLOW to me personally known, who being by me first duly sworn, upon oath states:

I, PAMELA MALLOW, was a witness to the writing hereto attached bearing the date of the 23rd day of January, 2018; that I was present at the execution of the said writing and saw the testator/rix, ARISTOTLE RABANAL, sign his name thereto; that the said testator/rix signed and acknowledged the said writing as and for his Last Will and Testament in my presence and in the presence of the other witness; that I signed the said writing as a witness thereto; and that at the time of signing the said writing, the said ARISTOTLE RABANAL was of sound mind and memory and was over the age of eighteen (18) years.

Pamela Mallow

(Signature)

STATE OF West Virginia

COUNTY OF Marion

The foregoing instrument was acknowledged before me this 28th day of September, 2023.

My Commission expires: Jan 10 2024.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
HANNAH WILES
103 ADAMS ST
FAIRMONT, WV 26554
My Commission Expires 01/10/2024

Notary Public

Estate: 11518

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit of Witness to Last Will and Testament

On the 22nd day of September, 2023, before the undersigned Notary Public came DAVID GODDARD to me personally known, who being by me first duly sworn, upon oath states:

I, DAVID GODDARD, was a witness to the writing hereto attached bearing the date of the 23rd day of January, 2018; that I was present at the execution of the said writing and saw the testator/rix, ARISTOTLE RABANAL, sign his name thereto; that the said testator/rix signed and acknowledged the said writing as and for his Last Will and Testament in my presence and in the presence of the other witness; that I signed the said writing as a witness thereto; and that at the time of signing the said writing, the said ARISTOTLE RABANAL was of sound mind and memory and was over the age of eighteen (18) years.

(Signature)

STATE OF West Virginia

COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 22nd day of September, 2023.

My Commission expires: 1-28-24.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
JAMIE L. KIMBLE
1226 West Main Street
Bridgeport, WV 26330
My Commission Expires 01/28/2024

Notary Public

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit of Witness to Last Will and Testament

On the 22nd day of September, 2023, before the undersigned Notary Public came JULIANA DORSEY to me personally known, who being by me first duly sworn, upon oath states:

I, JULIANA DORSEY, was a witness to the writing hereto attached bearing the date of the 23rd day of January, 2018; that I was present at the execution of the said writing and saw the testator/rix, ARISTOTLE RABANAL, sign his name thereto; that the said testator/rix signed and acknowledged the said writing as and for his Last Will and Testament in my presence and in the presence of the other witness; that I signed the said writing as a witness thereto; and that at the time of signing the said writing, the said ARISTOTLE RABANAL was of sound mind and memory and was over the age of eighteen (18) years.

Juliana J. Dorsey
(Signature)

STATE OF West Virginia

COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 22 day of September 2023

My Commission expires: January 27, 2028

Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
AMBER ROGERS
Miley Legal
229 W. Main Street Suite 400, Clarksburg WV 26301
My Commission Expires January 27, 2028

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
11/25/2023		- -

NAME	ADDRESS
Ethan Kesling	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

▪ All Applicable Boxes	FROM:	TO:
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

■ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 11/25/2023 Please pay Starting Deputy salary Sheriff's Office Law Enforcement Pay Scale 2023-2024

$5,000.00 sign on incentive after 60 days

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Peter J. Mattina Sheriff	DATE 11/08/2023
HUMAN RESOURCES MANAGER	DATE 11/09/2023

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Toll Free 1-866-446-1436 or online www.amsterdamforms.com
Amsterdam

4-A

At the regular meeting of the County Commission of Harrison County held on Wednesday November 1st, 2023, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: Rep. Mooney's representative, Mr. Dusenberry attended in person. Newly elected Salem City Counsel woman Valerie Lane attended via Zoom. Commissioner Trecost asked for contact information from Valerie Lane so she can talk with the County Administrator Laura Pysz-Laulis about what the County Commission can do to help rate increase.

2. Consent Agenda: Trecost moved to approve. Commission concurred.

3. Payroll Change Notices: Trecost moved to approve with the stated paygrade correction. Commission concurred.

A. Nathan Ryan --- Parks & Rec. --- Part Time to Full Time --- Effective 11-01-2023

4. Minutes and /or Amended Minutes of Previous Meeting: Trecost moved to approve and adopt previous Meeting Minutes. Commission concurred.
A. Regular Meeting Minutes --- 10-18-2023

5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve 5A. Commission concurred.
A. Vendor List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve 6A and B. Commission concurred.
A. Exonerations --- Exhibit A
B. Corrective Tickets --- Exhibit B

7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: Trecost moved to approve 7A. Commission concurred.

A. Requisition for Payment No. (11/01/2023) --- $ 1,896.83

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b) (9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County: Commissioner Hinkle spoke of meetings with contractor/architect. Commission is working towards a resolution. Issues are expected to be resolved by December 1st. Hinkle motioned to bring item T-2 off the table. Commission Concurred. Hinkle spoke of remaining Rycon Construction invoice. Trecost asked if work was completed, where does the money come from and which line item. Laura Pysz-Laulis explained line item balance and history of the line item. Hinkle moved to approve paying $275,000. Commissioner Thomas and Hinkle voted in favor. Trecost opposed. Motion carried.

9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)

10. Review – Discuss – Consider Selling Quarry Property: Hinkle asked if the county will auction or transfer into the Development Authority name and let them handle the sale. Trecost moved to approve the county administrator to get an appraisal and after that Commission will decide on a minimum bid for the auction. Commission concurred.

11. Review – Discuss – Consider Change Order Number: 10
The contract is changed as follows Rycon change request 33 Escalation costs for roof metal panels, ACM panels, and flag pole, Rycon change request 45 supply an elevator operator for moving company and Rycon change request 46 Emergency Wall Packs for Day Report Area: Hinkle explained Change Order. Trecost asked which line item. Trecost moved to approve Change Order #10 for $23,443.00. Commission concurred.

12. Review – Discuss – Consider a Resolution authorizing the assignment of Fund 041 and corresponding bank account for Harrison County's allotment of funds from the West Virginia State Treasury's Fire Protection Fund: Trecost moved to approve resolution authorizing the assignment of Fund 041 and the bank account. Commission concurred.

13. Review – Discuss – Consider a Resolution authorizing the assignment of Fund 040 and corresponding bank account for Harrison County's portion of the West Virginia State share from the West Virginia First Foundation Opioid Settlement: Trecost moved to approve resolution authorizing assignment of Fund, to replace previous resolution and affix president's signature. Commission concurred.
Exhibit A --- Revised Resolution
Exhibit B --- Old Resolution

14. Administrator's Report: (NONE)

15. Commissioner Comments – Questions: Commissioner Thomas asked for the key card issues to be fixed. Commissioner Hinkle thanked elected officials and the employees for their effort in the move to the new building. Hinkle also is requesting to schedule a Work Session on November 6th for discussion on Animal Control, selling Stonewood property, discuss use of work space in the courthouse and update on CSX.

Commissioner Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

Date of Meeting	November 15, 2023	Invoice - Quote									
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund		QUOTES	Other as Needed
COMMISSION	GESK MORITZ	Professional Services	$1,417.50								
COMMISSION	R.D.WILSON	JANITORAL SUPPLIES	$956.21							$956.21	
COMMISSION	UNIFIRST	CARPET RUNNER RENTAL	$169.49								
COMMISSION	MARSH LUMBER	MAINTENANCE SUPPLIES	$5.66								
COMMISSION	JAROM&ASSOCIATES	APPRAISAL SERVICES	$2,000.00								
COMMISSION	TRUIST BANK	TRAVEL	$240.00								
COMMISSION	TRUIST BANK	QUIET DELL WATER SER.	$38.31								
COMMISSION	TRUIST BANK	SUPPLIES	$49.90								
COMMISSION	THOMSON REUTERS	ONLINE SERVICE	$553.52								
COMMISSION	LIBERTY DISTRIBUTORS	RESTOCK SUPPLIES	$694.30							$694.30	
COMMISSION	MON POWER	SERVICE	$26.40								
COMMISSION	ULINE	MAINTENANCE SUPPLIES	$1,925.53								
COMMISSION	SANDY'S TRUE VALUE	MAINTENANCE SUPPLIES	$120.38								
COMMISSION	VISUAL EDGE	COPIER RENTAL	$527.20								
COMMISSION	CREDENTIAL RESEARCH	BACKGROUND CHECK	$53.50								
COMMISSION	SOFTWARE SYSTEMS	LEVEL 2&3 MAINTENANCE	$1,875.20								
COMMISSION	CITYNET	INTERNET SERVICE	$11,378.00								
COMMISSION	ADVANTAGE TECHNOLOGY	WATCHGUARD	$707.66								
COMMISSION	ROBERTSON HEATING	MAINTENANCE SUPPLIES	$6.20								
COMMISSION	UNIFIRST	CARPET RUNNER RENTAL			$62.25						
COMMISSION	HART OFFICE SOLUTIONS	COPIER RENTAL	$123.34								
COMMISSION	NORTH CENTRAL WV AIRPORT	REIMBURSEMENT OF FUEL									$242,787.35
COMMISSION	STATE ELECTRIC	MAINTENANCE SUPPLIES	$174.68								
COMMISSION	AJ-ALLEHGENY SYSTEMS	MOVED LEKTRIEVER	$7,650.00								
ANIMAL CONTROL	ENTERPRISE SANITATION	WASTE COLLECTION			$209.78						
ANIMAL CONTROL	TRACTOR SUPPLY	RESTOCK SUPPLIES	$524.25								
MAGISTRATES	WV PAGING	PAGERS/MAGISTRATES									$81.00
PARK & REC.	ENTERPRISE SANITATION	WASTE COLLECTION			$124.41						
PARK & REC.	ENTERPRISE SANITATION	WASTE COLLECTION			$501.93						
PARK & REC.	KROGER'S	SUPPLIES			$85.61						
PARK & REC.	ENLARGED HEPZIBAH PSD	SERVICE			$87.03						
PARK & REC.	MON POWER	SERVICE			$15.89						
PARK & REC.	WASTE MANAGEMENT	WASTE COLLECTION			$110.22						
PARK & REC.	U S Bank	VARIOUS CHARGES			$465.37						
PARK & REC.	UNIFIRST	CARPET RUNNER RENTAL			$29.08						
PARK & REC.	CLARKSBURG WATER	SERVICE			$613.58						
SHERIFF & TREASURER	SPECIAL TEE'S	TAX DIVISION SHIRTS	$755.00								
COUNTY GARAGE	WHALEY'S	ROCK SALT	$783.02								
COUNTY GARAGE	SANDY'S TRUE VALUE	SUPPLIES	$307.98								
COUNTY GARAGE	SANDY'S TRUE VALUE	SUPPLIES	$9.45								
PLANNING DEPARTMENT	BEATTY CONSTRUCTION	DEMOLITIONS	$24,100.00								
911 CENTER	LINDSAY ATHA	TRAVEL REIMBURSEMENT		$40.00							
911 CENTER	APCO INTERNATIONAL	RECERTIFICATION		$30.00							
911 CENTER	AMERICAN FENCE CO.	REPLACE SENSOR ON GATE			$1,029.96					$1,029.96	

5-A

Date of Meeting	November 15, 2023	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
911 CENTER	HARRISON RURAL ELECTRIC	SERVICE		$3,044.13						
911 CENTER	HOPE GAS	SERVICE		$272.03						
911 CENTER	SUTTER ROOFING	ROOF REPAIRS			$506.96					
911 CENTER	R.D. WILSON	SUPPLIES			$38.06					
911 CENTER	FAIRFIELD BY MARRIOTT	2023 APCO CONFERENCE		$1,666.00						
911 CENTER	R.D. WILSON	SUPPLIES			$31.23					
911 CENTER	STATE ELECTRIC	LIGHTS			$60.88					
911 CENTER	STATE ELECTRIC									
COURTHOUSE SECURITY	PL MEDICAL CO.	DOSIMETRY SERVICE			$62.00					
LAW ENFORCEMENT	THOMAS RIZZO	TRAINING	$4,050.00							
LAW ENFORCEMENT	DANA SAFETY SUPPLY	WINDOW BARS	$295.00							
LAW ENFORCEMENT	WEST VIRGINIA PAGING	PAGER	$7.00							
LAW ENFORCEMENT	FUBAR	REPLACE LIGHTS	$150.00							
LAW ENFORCEMENT	TRAPUZZANO'S	UNIFORM SUPPLIES	$1,473.65							
LAW ENFORCEMENT	ROBINS PERFECT FIT	HUSTON PATCHES	$20.00							
COUNTY CLERK	AMAZON.COM	OFFICE SUPPLIES	$395.90							
GINA JONES	AUDUBON ANIMAL CLINIC	SPAY & NEUTERING SERVICES			$493.00					
			$63,564.23	$5,052.16	$4,527.24	$0.00	$0.00	$0.00		$242,868.35
									$2,680.47	
					Grand Total :	$316,011.98				

_____ _____

DATE

_____ _____

DATE

_____ _____

DATE

6-A

Exhibit A Exonerations	Amount
RE 364 Greater Harrison PSD	$ 53.73
RE 365 Greater Harrison PSD	$ 53.07
TOTAL:	$ 106.80

EXONERATIONS

RE 364

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **GREATER HARRISON PUBLIC SERVICE DISTRICT** whose address is, PO BOX 190 WEST MILFORD, WV 26451-0190, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2280** on **1.34AC W ENTERPRISE**, Class **3/4** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **2280**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was non taxable beginning 2021 tax year was erroneously left as taxable. Exonerate a value of 2280 at a Class 3 rate of levy to correct the overcharge. ***CANCEL TICKET***

District: **05 - CLAY-OUTSIDE**
Account No. **6265793**
Ticket No. **13388**
Tax Year **2022**

Amount Exonerated: $ 53.73

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Persun

RE 365

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **GREATER HARRISON PUBLIC SERVICE DISTRICT** whose address is, PO BOX 190 WEST MILFORD, WV 26451-0190, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2280** on **1.34AC W ENTERPRISE**, Class **3/4** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **2280**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was non taxable beginning 2021 tax year was erroneously left as taxable. Exonerate a value of 2280 at a Class 3 rate of levy to correct the overcharge. ***CANCEL TICKET***

District: **05 - CLAY-OUTSIDE**
Account No. **6265793**
Ticket No. **13574**
Tax Year **2023**

Amount Exonerated: $ 53.07

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

6-B

Exhibit B Corrective Tickets		Amount
RE 458 Fortney, Kevin		$1,708.98
RE 459 Lucas, Daniel W		$196.94
	TOTAL:	$1,905.92

CORRECTIVE TICKET

RE 458

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **FORTNEY KEVIN** whose address is, 106 WILFONG HOLLOW RD ENTERPRISE, WV 26568, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **146820** on **2.417 AC FALL RUN**, Class 3/4 in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **146820**, in and for the year **2023**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2023**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is owner occupied, therefore Class 2 applies. Create a ticket value of 146,820 (L-24060 B-122760) at a Class 2 rate of levy to properly assess and allow discounts/half year payments as afforded all taxpayers.

District **05 - CLAY-OUTSIDE**
Account No. **6267773**
Ticket No. **13851**
Tax Year **2023**

Amount Exonerated: **$3417.96**
Corrected Ticket Amount: **$ 1708.98**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE 459

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **LUCAS DANIEL W** whose address is, PO BOX 378 SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **42600** on **2.20 AC O'DELL KNOB**, Class **2** 3/4 in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **16920**, in and for the year **2023**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2023**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was assessed with a cabin when in fact it was a Pole building with electric only. Also the land was assessed incorrect this is fixed as well. Create a ticket value of 16,920 (L-15,360 B-1,560) at a Class 2 rate of levy to properly assess and allow discounts/half year payments as afforded all taxpayers.

District **09 - EAGLE-OUTSIDE**
Account No. **6861130**
Ticket No. **32459**
Tax Year **2023**

Amount Exonerated: **$495.86**
Corrected Ticket Amount: **$ 196.94**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

7-A

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$4,195,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 30

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under a Indenture of Trust, dated as of May 25, 2021 (the "Indenture") between the Issuer and United Bank, as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 300.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$300.00** is to be paid to a third party payee that is not affiliated with the issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **15th day of November, 2023.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #102023-421	Dated: 10/30/2023	$300.00
		Total	**$300.00**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
10/30/2023	102023-421

Balance Due $300.00

Remit check to: or Wire Instructions:

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants & Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 10/30/2023

Invoice # 102023-421

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project: Harrison County-WhiteOak Admin

Terms	Client #
Net 30	1676

Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	8/31/2023	Update account reconciliation for July activity.	0.5	100.00
Sr Assoc (MS)	9/20/2023	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (MS)	9/25/2023	Update account reconciliation for August activity. Discuss account activity with senior project manager.	0.75	150.00
		Subtotal Fees:		300.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$300.00**

MS/PK

Billing Inquiries? Call (443) 539-4104

E

2021

7-B

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 76 (11/15/23)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$6,314.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$6,314.00** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **15th day of November, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #102023-296	Dated: 10/30/2023	$ 3,825.00
MuniCap, Inc.	Invoice #102023-294	Dated: 10/30/2023	$ 550.00 *
UMB Bank	Invoice #960481	Dated: 10/23/2023	$ 1,939.00
		Total	**$ 6,314.00**

* Fees for post issuance compliance audit summary

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 960481

Invoice Date:	**October 23, 2023**
Account Number:	**158735.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period:	**August 1, 2023 through August 31, 2023**
Prior Balance:	$ 38,049.00
Payments Received as of September 20, 2023	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$ 38,049.00
Current Billing Period:	
Current Period Fees	$1,939.00
Total Fees Due	$ 39,988.00

Remittance Stub
Billing Period 08/01/2023 - 08/31/2023

Account Number:	158735.1
Invoice Number:	960481
Remit Balance	$39,988.00

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	960481
Attention	Fee Processing

2019

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 960481

Account Detail
Charles Pointe EODD 2019ABC

Account Number: 158735.1

Administrative Fees

Administration Fee	$625.00
Administrative Fees Total	**$625.00**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Specialist		1.40	710.00	994.00		
	Default Administration Fees		0.50	640.00	320.00		1,314.00
Volume Based Total:			**1.90**				**1,314.00**
Transaction Fees Total							**$1,314.00**
Account Total							**$1,939.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 960481

Statement of Receivables

Reflects Only Those Payments Received And Applied As of September 20, 2023

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
953855	July 18, 2023	February 1, 2023 to February 28, 2023	1,584.00	64 days
953918	July 18, 2023	March 1, 2023 to March 31, 2023	6,377.00	64 days
956164	August 21, 2023	April 1, 2023 to April 30, 2023	8,063.00	30 days
956256	August 21, 2023	May 1, 2023 to May 31, 2023	15,750.00	30 days
958245	September 19, 2023	June 1, 2023 to June 30, 2023	4,016.00	1 days
958348	September 20, 2023	July 1, 2023 to July 31, 2023	2,259.00	0 days
	Total Balance Due		**38,049.00**	

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
10/30/2023	102023-296

Balance Due

Remit check to: or Wire Instructions:

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 10/30/2023

Invoice # 102023-296

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project: Charles Pointe 2019

Terms	Client #
Net 30	2024

Item	DATE	Description	Hrs	Amount
Exec VP (MD)	9/4/2023	Confirm July balances in QuickBooks and approve final journal entries.	0.25	68.75
Exec VP (MD)	9/5/2023	Prepare and email July financial reports.	0.5	137.50
Sr Assoc (OO)	9/5/2023	Email trustee requesting August statement to prepare financial report.	0.25	50.00
Director (PSK)	9/7/2023	Correspond with bond counsel and associates regarding financial report information.	0.75	168.75
Proj Mgr (SAM)	9/7/2023	Update account reconciliation file with August transactions. Review the indenture related to the project fund closing requirements. Discuss required information for accounting and request required annual statutory report information.	3.25	698.75
Exec VP (MD)	9/7/2023	Download and email revised July general ledger. Research other questions from T. Aman.	0.5	137.50
Director (KL)	9/8/2023	Assist with FY23 accruals.	0.5	112.50
Proj Mgr (SAM)	9/11/2023	Update database and source tracking with August entries.	0.75	161.25
Proj Mgr (SAM)	9/12/2023	Request additional information related to completion of financial statements.	0.5	107.50
Proj Mgr (SAM)	9/13/2023	Review financial statement requirements and discuss with accounting.	0.25	53.75
Exec VP (MD)	9/19/2023	Review August journal entries. Request backup from associate.	0.25	68.75
Sr Assoc (OO)	9/25/2023	Email trustee requesting outstanding backup. Attach backup.	0.25	50.00
Director (JLA)	9/26/2023	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Sr Assoc (MMM)	9/26/2023	Provide post issuance compliance audit summary and audit files to management.	0.25	50.00
Proj Mgr (SAM)	9/26/2023	Discuss status and expectations of the audit report.	0.25	53.75
Exec VP (MD)	9/27/2023	Confirm August balances in QuickBooks and approve final journal entries. Prepare and email August financial reports. Review and revise Fy23 accruals. Request additional backup for accruals.	2.25	618.75
Proj Mgr (SAM)	9/27/2023	Update statutory report with information received from the developer.	2	430.00
Sr Assoc (OO)	9/27/2023	Post August journal entries in QuickBooks.	0.25	50.00
Sr Assoc (MMM)	9/28/2023	Provide follow up regarding management of project tasks and reports.	0.25	50.00

Total

SAM/PK

Billing Inquiries? Call (443) 539-4104

E

2019

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
10/30/2023	102023-296

Balance Due $3,825.00

Remit check to: or **Wire Instructions:**

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 10/30/2023

Invoice # 102023-296

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project: Charles Pointe 2019

Terms	Client #
Net 30	2024

Item	DATE	Description	Hrs	Amount
Proj Mgr (SAM)	9/28/2023	Update statutory report with received information from the developer. Review information provided by accounting related to financial statements.	3	645.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$3,825.00**

SAM/PK

Billing Inquiries? Call (443) 539-4104

E

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
10/30/2023	102023-294

Balance Due $550.00

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project	Charles Pointe 2019 PIC 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 10/30/2023

Invoice # 102023-294

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project	Charles Pointe 2019 PIC

Terms	Client #
Net 30	2024

Item	DATE	Description	Hrs	Amount
Sr Assoc (MMM)	9/1/2023	Preliminary review of associate's comments on compliance audit summary.	0.5	100.00
Sr Assoc (MMM)	9/12/2023	Review associate's comments, respond to questions and update 2023 post issuance compliance audit summary and files.	1.75	350.00
Sr Assoc (MMM)	9/13/2023	Finalize 2023 post issuance compliance audit summary.	0.5	100.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$550.00**

SAM/PK

Billing Inquiries? Call (443) 539-4104

E

2019

7-C

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (11/15/23)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$857.50**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$857.50** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$857.50** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **15th day of November, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #102023-094	Dated: 10/30/2023	$ 857.50
	Total		**$ 857.50**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
10/30/2023	102023-094

Balance Due $857.50

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:
Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:
The County Commission of Harrison County
ATTN: Susan Thomas, President
301 West Main Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 10/30/2023
Invoice # 102023-094

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project: Charles Pointe Series 2008

Terms	Client #
Net 30	1394

Item	DATE	Description	Hrs	Amount
Proj Mgr (SAM)	9/12/2023	Prepare, review, and remit filing certificate related to the annual report.	0.75	161.25
Proj Mgr (SAM)	9/13/2023	Review financial statement requirements and discuss with accounting. Copy special assessment workbook file and review for efficiencies.	1.25	268.75
Sr Assoc (MS)	9/13/2023	Prepare account statements for updating account reconciliation.	0.25	50.00
Proj Mgr (SAM)	9/20/2023	Review special assessment report workbook for efficiencies and required information.	1	215.00
Sr Assoc (MMM)	9/25/2023	Provide follow up regarding management of project tasks and reports.	0.25	50.00
Director (JLA)	9/26/2023	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
		Subtotal Fees:		857.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$857.50**

SAM/PK

Billing Inquiries? Call (443) 539-4104

E

2008

Harrison County Commission Meeting Schedule---2024

10

Date of Meeting	Meeting		Submission Deadline for:				Agenda, Documentation		
Wednesday	Time				Requisitions	Agenda Items	To Public & Email List		
January 10, 2024	9:00am		Friday	1/5/2024	11:00	2:30pm	Monday	1/8/2024	4:30pm
January 24, 2024	11:00am		Friday	1/19/2023	11:00	2:30pm	Monday	1/22/2024	4:30pm
January 31, 2024	9:00am		Friday	1/26/2023	11:00	2:30pm	Monday	1/29/2024	4:30pm
February 7, 2024	11:00am		Friday	2/2/2023	11:00	2:30pm	Monday	2/5/2024	4:30pm
February 14, 2024	9:00am		Friday	2/9/2023	11:00	2:30pm	Monday	2/12/2024	4:30pm
February 28, 2024	11:00am		Friday	2/23/2024	11:00	2:30pm	Monday	2/26/2024	4:30pm
March 6, 2024	9:00am		Friday	3/1/2024	11:00	2:30pm	Monday	3/4/2024	4:30pm
March 13, 2024	11:00am		Friday	3/8/2024	11:00	2:30pm	Monday	3/11/2024	4:30pm
March 20, 2024	9:00am		Friday	3/15/2024	11:00	2:30pm	Monday	3/18/2024	4:30pm
March 27, 2024	11:00am		Friday	3/22/2023	11:00	2:30pm	Monday	3/25/2024	4:30pm
April 10, 2024	9:00am		Friday	4/5/2024	11:00	2:30pm	Monday	4/8/2024	4:30pm
April 17, 2024	11:00am		Friday	4/12/2024	11:00	2:30pm	Monday	4/15/2024	4:30pm
April 24, 2024	9:00am		Friday	4/19/2023	11:00	2:30pm	Monday	4/22/2024	4:30pm
May 01, 2024	11:00am		Friday	4/26/2024	11:00	2:30pm	Monday	4/29/2024	4:30pm
May 8, 2024	9:00am		Friday	5/3/2024	11:00	2:30pm	Monday	5/6/2024	4:30pm
May 20, 2024	9:00am		**CANVASS**						
May 22, 2024	11:00am		Friday	5/17/2024	11:00	2:30pm	Monday	5/20/2024	4:30pm
June 5, 2024	9:00am		Friday	5/31/2024	11:00	2:30pm	Monday	6/3/2024	4:30pm
June 12, 2024	11:00am		Friday	6/7/2024	11:00	2:30pm	Monday	6/10/2024	4:30pm
June 26, 2024	9:00am		Friday	6/21/2024	11:00	2:30pm	Monday	6/24/2024	4:30pm
July 10, 2024	11:00am		Wednesday	7/3/2024	11:00	2:30pm	Monday	7/8/2024	4:30pm
July 17, 2024	9:00am		Friday	7/12/2024	11:00	2:30pm	Monday	7/15/2024	4:30pm
July 24 ,2024	11:00am		Friday	7/19/2024	11:00	2:30pm	Monday	7/22/2024	4:30pm
July 31, 2024	9:00am		Friday	7/26/2024	11:00	2:30pm	Monday	7/29/2024	4:30pm

Harrison County Commission Meeting Schedule---2024

August 7, 2024	11:00am		Friday	8/2/2024	11:00	2:30pm	Monday	8/5/2024	4:30pm
August 14, 2024	9:00am		Friday	8/9/2024	11:00	2:30pm	Monday	8/12/2024	4:30pm
August 21, 2024	11:00am		Friday	8/16/2024	11:00	2:30pm	Monday	8/19/2024	4:30pm
August 28, 2024	9:00am		Friday	8/23/2024	11:00	2:30pm	Monday	8/26/2024	4:30pm
September 11, 2024	11:00am		Friday	9/6/2024	11:00	2:30pm	Monday	9/9/2024	4:30pm
September 18, 2024	9:00am		Friday	9/13/2024	11:00	2:30pm	Monday	9/16/2024	4:30pm
September 25, 2024	11:00am		Friday	9/20/2024	11:00	2:30pm	Monday	9/23/2024	4:30pm
October 02, 2024	9:00am		Friday	9/27/2024	11:00	2:30pm	Monday	9/30/2024	4:30pm
October 9, 2024	11:00am		Friday	10/4/2023	11:00	2:30pm	Monday	10/7/2023	4:30pm
October 23, 2024	9:00am		Friday	10/18/2024	11:00	2:30pm	Monday	10/21/2024	4:30pm
October 30, 2024	11:00am		Friday	10/25/2024	11:00	2:30pm	Monday	10/28/2024	4:30pm
November 12, 2024	9:00am		**CANVASS**						
November 13, 2024	11:00am		Thursday	11/7/2024	11:00	2:30pm	Thursday	11/7/2024	4:30pm
November 20, 2024	9:00am		Friday	11/15/2024	11:00	2:30pm	Monday	11/18/2024	4:30pm
December 4, 2024	11:00am		Wednesday	11/27/2024	11:00	2:30pm	Monday	12/2/2024	4:30pm
December 11, 2024	9:00am		Friday	12/6/2024	11:00	2:30pm	Monday	12/9/2024	4:30pm
December 18, 2024	11:00am		Friday	12/13/2024	11:00	2:30pm	Monday	12/16/2024	4:30pm

A RESOLUTION
AUTHORIZING THE ASSIGNMENT OF FUND 042 AND CORRESPONDING BANK ACCOUNT FOR HARRISON COUNTY's ALLOTMENT OF FUNDS FROM THE WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES OFFICE OF EMERGENCY MEDICAL SERVICES UNDER THE EMERGENCY MEDICAL SERVICES SALARY ENHANCEMENT FUND

WHEREAS, the **West Virginia State Treasury** has created a special revenue fund designated and known as the **Emergency Medical Services Salary Enhancement Fund**, and

WHEREAS, the **Emergency Medical Services Salary Enhancement Fund** will be administered by the **Director of the West Virginia Office of Emergency Medical Services** which operates under the **Department of Health and Human Resources and the Bureau of Public Health,** and will be used to support supplementing the salaries of county emergency medical service workers and county designated or contracted emergency medical service providers, and

WHEREAS, in the first year of allocations, the Harrison County Commission is eligible for **$125,581.40** for the purpose of salary enhancement of emergency medical services personnel, and **$18,181.81** for the purpose of providing crisis response services in support of first responders**,** and

WHEREAS, it is necessary for the Harrison County Commission to assign **Fund 042** within their financial system and establish a corresponding interest bearing bank account to be used only for monies received from the **Emergency Medical Services Salary Enhancement Fund,** and

WHEREAS, the Harrison County Commission is also required to maintain these **Emergency Medical Services Salary Enhancement Funds** separately from all other funds and ensure there is no comingling of funds, and

WHEREAS, it is required that the Harrison County Commission shall follow all current and future requirements set forth by the **West Virginia State Treasury** and the **West Virginia Office of Emergency Medical Services** regarding the distribution process and allowable uses for these **Emergency Medical Services Salary Enhancement Funds**, and

WHEREAS, the Harrison County Commission shall operate in a transparent manner and agree to submit any and all required reports or other requested documents to the **West Virginia State Treasury** and the **West Virginia Office of Emergency Medical Services**

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the assignment of **Fund 042** (to be known as the **"Emergency Medical Services Salary Enhancement Fund"**) and the creation of a corresponding interest bearing bank account to be used only for the monies distributed by the **West Virginia State Treasury** and **West Virginia Office of Emergency Medical Services.** All checks written on said fund must be signed by the President of the Harrison County Commission, the Clerk of the County Commission, and the Sheriff and Treasurer of Harrison County.

2. The Harrison County Commission hereby grants permission for the Treasurer of Harrison County to instruct his staff to set up an appropriate interest bearing bank account at an approved banking institution to be used **only** for monies received from the **Emergency Medical Services Salary Enhancement Fund.**

PASSED by the Harrison County Commission on this the 15th day of November 1, 2023.

Susan J. Thomas, President
Harrison County Commission

ATTEST:

John Spires, County Clerk

A-1

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, November 1, 2023, through Tuesday, November 7, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, November 1, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **JOHN E OLIVERIO**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The said estate of **ANNA MAXINE MASON**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly exemplified copy of the last will and testament of **HOWARD TERRANCE NICHOLSON**, deceased, late a resident of WAYNE, OHIO, was admitted to record.

On, Thursday, November 2, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DOLORES RUTH TRIMBACH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

On, Friday, November 3, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **IRENE ISABELL CROWLEY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

GRACE E COWGER, who was named in the last will and testament of **IRENE ISABELL CROWLEY**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

A duly certified copy of the last will and testament of **ELIZABETH R FRANCIS**, deceased, late a resident of WETZEL, WEST VIRGINIA, was admitted to record.

On, Monday, November 6, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **HELEN R POKRZYWA**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

NATALIE HADDIX, who was named in the last will and testament of **HELEN R POKRZYWA**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Tuesday, November 7, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **IMOGENE WEEKLEY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DAVID RALPH WEEKLEY, who was named in the last will and testament of **IMOGENE WEEKLEY**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **RALPH NELSON ANDERSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KRISTA SUZANNE YOPP, who was named in the last will and testament of **RALPH NELSON ANDERSON**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
LUCINDA ANN SCOTT, who was named in the last will and testament of **RALPH NELSON ANDERSON**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, November 15, 2023

Confirmed

C-1

Enlarged Hepzibah Public Service District
Regular Board Meeting

Monday
November 13, 2023
5:00PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
   A. Review & Approve 11th Payment Request for Water Project
   B. Review, discuss & approve December 2023 Calendar
6. Public Comments
7. Adjournment

THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE, REYNOLDSVILLE, WV 26422

C-2

Sun Valley Public Service District
Regular Board Meeting

Tuesday
November 14, 2023
3:30PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
   A. Review updated O&M Agreement with Lake Floyd PSD
   B. Review, discuss & approve December 2023 Calendar
5. New Business
6. Public Comments
7. Adjournment

C-3

Stonewood Firefighter's Festival

Proceeds to benefit The Stonewood Volunteer Fire Department

Calming Fears, Easing Minds, Saving Lives
Pride is Their Pay

Harrison County Commission
Ms. Laura Pysz-Laulis
229 S. Third Street
Clarksburg, WV 26301

October 26, 2023

Dear Ms. Laura Pysz-Laulis,

On behalf of the Stonewood Volunteer Fire Department, thank you for being a generous sponsor of the 1st Annual Stonewood Firefighter's Festival. With your support, the event raised more than $28,000 for the Department, which ensures that critical emergencies services will not be hindered.

Stonewood Volunteer Fire Department is devoted to providing the City of Stonewood and surrounding area with the best emergency services possible. Our volunteer members are proud of their commitment to the community and give their time to meet their needs.

The Department could not do what it does with the generous support of a caring and participatory community. We are thankful that you are part of our community. Thank you again for your sponsorship of the Stonewood Firefighters Festival and the Department. We hope to see you next year at the event.

With warm regards.

Randall Glaspell, President
Stonewood Volunteer Fire Department

Ron Woods, Chief
Stonewood Volunteer Fire Department