Wednesday, November 29, 2023
9:00 A.M.

The Harrison County General Service Building 229 South Third St. you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting
****
https://us02web.zoom.us/j/7628160712
Dial: 1-646-568-7788
Meeting ID: 762 816 0712
Passcode: 26301

Appointments:
9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
9:05 A.M. --- Update --- WVU Extension Office --- Jason Burnside

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Heather Mick --- FMLA --- 911**
   - **B. Richard Southall --- Resignation --- Community Corrections --- Effective 12-01-2023**
   - **C. Payton Mick --- New Hire --- Voters Registration --- Effective 12-01-2023**
4. **Minutes and /or Amended Minutes of Previous Meeting:**
   - **A. Special Meeting Minutes --- 11-06-2023**
   - **B. Regular Meeting Minutes --- 11-08-2023**
   - **C. Regular Meeting Minutes --- 11-15-2023**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Enlarged Hepzibah PSD ARPA Funds (Requisition included in payables)**
   - **B. Change Order Green River Group $ 35,424.00 (Requisition included in payables)**
   - **C. Change Order Green River Group $ 119,290.75 (Requisition included in payables)**
   - **D. Vendor List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application**
   - **A. Exonerations --- Exhibit A**

7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:
    A. Requisition for Payment No. 9 --- Development District No. 3 --- White Oaks --- $ 549,958.88
    B. Requisition for Payment No. 77 --- MuniCap, Inc & Steptoe & Johnson --- $ 3,392.50
    C. Requisition for Payment No. (11/29/2023) --- MuniCap, Inc. & Steptoe & Johnson $ 11,081.85
    D. Requisition for Payment No. MuniCap, Inc. & Steptoe & Johnson --- $ 4,951.25
8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)
10. Review - Discuss - Consider execution of Right-of-Way agreement with Nutter Fort related to AML Project – Storm Line Repair
11. Review – Discuss – Consider appointing Robert Matheny II to the Harrison/Taylor 911 Advisory Board to fill the term of Chief Mike Secreto
12. Review – Discuss – Consider 2024 DLAP Sub-Grant Application (Dilapidated Properties Program)
13. Review – Discuss – Consider adoption and implementation of The Harrison County Demolition Assistance Program
14. Review – Discuss – Consider A Resolution authorizing the acceptance for the West Virginia Justice Assistance Grant (JAG) Program
15. Review – Discuss – Consider Budget Revisions to the current 2023-2024 budget for Prosecuting Attorney's Office --- from 405-222 Dues & Subscriptions $ 500.00 to 405-439 Charges by Other Gov. Units
16. Administrator's Report
17. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
    1. 11-08-2023 thru 11-14-2023
    2. 11-15-2023 thru 11-21-2023

B. Monthly Fiduciary Commission Settlements: (NONE)

C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service

1. Greater Harrison PSD --- Agenda --- 11-16-2023
2. Greater Harrison PSD --- Financials --- 10-01-2023 – 10-31-2023
3. Greater Harrison PSD --- Meeting Minutes --- 10-19-2023
4. Sun Valley PSD --- Meeting Minutes --- 10-10-2023
5. Sun Valley PSD --- Vendor Invoice Report --- 10-31-2023
6. Harrison/Taylor 911 Advisory Board Meeting Minutes --- 10-17-2023
7. East View PSD --- Meeting Minutes --- 11-14-2023
8. Shinnston VFD --- Form 990 Year 2022

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)

PAYROLL CHANGE NOTICE 3-A

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO	
11/9/2023			
NAME Heather Mick		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT 911	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☒ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) 8 hours leave w/o pay FMLA
80 Regular Hours
88 Total Hours Pay Period Ending 11/9/2023

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE [signature]	DATE 11/9/2023
HUMAN RESOURCES MANAGER [signature]	DATE 11/15/2023

PRINTED IN U.S.A. Rev 3/16 Re-order Form #08320 ©copyright 2022 Amsterdam Printing, Amsterdam, N.Y. 12010
Toll Free 1-866-466-1438 or online www.amsterdamforms.com
Amsterdam®

3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12/01/23		| | | - | | - | | | |

NAME	ADDRESS
RICHARD SOUTHALL	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Corr. Corrections	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☒ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE Effective 11/30/23

☐ OTHER (Explain) Please Pay Balance of Vacation Through Separation Date

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE

PRINTED IN USA Rev 3/16 Re-order Form #08320 ©copyright 2022 Amsterdam Printing, Amsterdam, N.Y. 12010
Toll Free 1-866-466-1438 or online www.amsterdamforms.com Amsterdam®

3-C

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12/1/23		| | |-| | |-| | | | |

NAME	ADDRESS
PAYTON MICK	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		402	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) NEW HIRE FULL-TIME EFFECTIVE 12/1/23. 4-1 P-G VOTERS REGISTRATION

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE

PRINTED IN USA Rev 3/16 Re-order Form #08320 ©copyright 2022 Amsterdam Printing, Amsterdam, N.Y. 12010
Toll Free 1-866-466-1438 or online www.amsterdamforms.com
Amsterdam®

4-A

At the special meeting of the County Commission of Harrison County held on Monday November 6, 2023, Commissioners Susan Thomas and David Hinkle were present. Commissioner Patsy Trecost II was present via ZOOM. Also present were Micah Fisher, Deputy County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting.

1. Discuss Animal Control building and location (money set aside, cost, sewer, access and flooding): Commissioner Hinkle advised that there was a report received from McKinley Architects in May 2023. Commissioner Hinkle gave an overview of the issues and things that are in disrepair. Christina from McKinley explained the need of a new facility. There was discussion on what would be the needed requirements for a proposed build on a different piece of property.
2. Discuss selling Stonewood Property (money available for Animal Control): Commissioner Hinkle believes that the Stonewood property should be sold and the funds used for the new Animal Control facility.
3. Discuss use of office space in Court House: Commissioner Hinkle voiced his concern with Laura Pysz-Laulis, County Administrator, being in charge of deciding what offices will take of the vacant space within the Courthouse. Commissioner Hinkle does not feel that Ms. Pysz-Laulis is capable. Judge Christopher McCarthy and Mike Burnside, Probation, gave an overview of their needs on space.
4. Update on CSX purchase (Budget, Cost to date): Laura Pysz-Laulis advised that the amount for the CSX project to date is $245,980.00 out of the Improvement Opportunity Fund. Ms. Pysz-Laulis also advised that the survey is in the amount of $98,860.00. Commissioner Hinkle asked what amount was budgeted for the CSX project. Ms. Pysz-Laulis advised that +/- $900,000.00 was the budget for this project. Trey Simmerman, County Attorney, gave an update on process and the closing should be by the end of the year which is ahead of schedule. Chad Biller advised that the samples have been taken and they will hopefully have those results back the week of Thanksgiving. Mr. Biller explained that the report should be completed by the middle of December.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

4-B

At the regular meeting of the County Commission of Harrison County held on Wednesday November 8th, 2023, Commissioners Susan Thomas and David Hinkle were present. Patsy Trecost II attended via Zoom. Also present were John Spires, County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting, said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: Sean Bennett, Glen Elk Iron owner, spoke on the location and services that are offered and mentioned that it will also benefit for the Harrison County employees.

2. Consent Agenda: Hinkle moved to approve. Commission concurred.

3. Payroll Change Notices: Hinkle moved to approve A through C. Commission concurred.
A. Patty Shiflet --- Retirement --- Assessor's Office --- Effective 10-27-2023
B. Wilma Carder --- Rate Increase --- Parks & Recreation --- Effective 11-10-2023
C. Orville Lake --- Rehire --- Janitor --- 911/OEM --- Effective 11-13-2023

4. Minutes and /or Amended Minutes of Previous Meeting: Hinkle moved to approve Minutes for 10-25-23 as presented. Commission concurred.
A. Regular Meeting Minutes --- 10-25-2023

5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve Purchase Orders A and B. Commission concurred.
A. Lake Floyd PSD ARPA Funds (Requisition included in Payables)
B. Vendor List of Payments

6. Review – Discuss – Consideration of adoption of a Resolution which would authorize a payment in Lieu of Tax Agreement as incentive for the construction of a manufacturing facility in Harrison County initially to be known as Project Aero --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County: Hinkle moved to enter executive session with Trey Simmerman, Laura Pysz-Laulis, Assessor, President of the Board of Education and Amy Wilson in attendance. Commission concurred. Hinkle moved to come out of executive session enter regular session. Commission concurred. Hinkle moved to approve adopting resolution as presented and affix proper signature. Commission concurred.

7. Review – Discuss – Consider a Resolution applying for funds for an industrial access road for the Economic Development Project "NCWV" Airport Aerotech Industrial Park Road": Shawn Long from Benedum Airport spoke of plans to re-apply for funds. Hinkle moved to approve resolution for airport access road and affix the proper signature. Commission concurred.

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b) (9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County: Laura Pysz-Laulis spoke of the weekly calls and or meetings with Rycon/Silling. Hinkle thanked Laura Pysz-Laulis and staff for diligence on keeping construction companies on task.

9. Review – Discuss – Consider the reappointment of board members to the HCDA: Hinkle moved to approve A and B. Commission concurred.
A. Jason Myers
B. Mike Jenkins

10. Review – Discuss – Consider Reappointing James Denny to the Central WV Transit Authority Board: : Hinkle moved to approve reappointing James Denny to the Central WV Transit Authority Board. Commission concurred.

11. Review – Discuss – Consider Glen Elk Iron joining the Employee Wellness Program: Hinkle moved to approve Glen Elk Iron and affix president's signature. Commission concurred.

12. Review – Discuss – Consider Request for Disbursement from TIF Fund District No. 6 – North Central West Virginia Airport --- $ 242,787.35: Hinkle moved to approve requisition for disbursement of $242,787.35. Commission concurred.

13. Review – Discuss – Consider Approving the Dates and Times for calendar Year 2024 County Commission Meetings: Laura Pysz-Laulis spoke on having all of the Commission meetings start at 9:00 and 11:00 am. Hinkle asks Laura Pysz-Laulis to revise schedule and bring it back for next weeks meeting.

14. Administrator's Report: Laura Pysz-Laulis spoke of the walk through scheduled for later in the day and also the log in changes for Zoom.

15. Commissioner Comments – Questions: Hinkle thanked Laura Pysz-Laulis for building progress. Hinkle also spoke of the need to report issues that need resolved.

Commissioner Hinkle moved to adjourn. Commission concurred

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

4-C

At the regular meeting of the County Commission of Harrison County held on Wednesday November 15th, 2023, Commissioners Susan Thomas and Patsy Trecost II were present. Also present were John Spires, County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Hinkle was absent. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: Congressman Mooney's representative Rhett Dusenberry spoke on the congressman always being ready to support Harrison County.

2. Consent Agenda: Trecost moved to approve. Commission concurred.

3. Payroll Change Notices: Trecost moved to approve payroll change 3A. Commission concurred.
A. Ethan Kesling --- New Hire --- Sheriff's Department --- Effective 11-25-2023

4. Minutes and /or Amended Minutes of Previous Meeting: Trecost moved to approve and adopt into record. Commission concurred.
A. Regular Meeting Minutes – 11-01-2023

5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve 5A. Commission concurred.
A. Vendor List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve A and B. Commission concurred.
A. Exonerations --- Exhibit A
B. Corrective Tickets --- Exhibit B

9:05 A.M. --- Estate Hearing --- Accept a copy of will in place of lost original --- Dr. Aristotle Rabanal: Joyce Rabanal asked Commission to accept a copy of Dr. Aristotle Rabanal's will. Trecost moved to approve accepting copy of the will as original. Commission concurred.

7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District

No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: Trecost moved to approve 7A through C. Commission concurred.
A. Requisition for Payment No. 30 --- MuniCap, Inc. --- $ 300.00
B. Requisition for Payment No. 76 --- MuniCap, Inc. & UMB Bank --- $ 6,314.00
C. Requisition for Payment No. (11/15/2023) --- MuniCap, Inc. --- $ 857.50

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County: Laura Pysz-Laulis spoke of the walk through and the progress that has been made with issues in the General Services Building.

9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)

10. Review – Discuss – Consider Commission Meeting Schedule for Calendar Year 2024: Trecost moved to approve Commission Meeting Schedule for 2024. Commission concurred.

11. Review – Discuss – Consider a Resolution Authorizing the assignment of Fund 042 and Corresponding Bank Account for Harrison County's Allotment of Funds from the Department of Health and Human Resources Office of Emergency Medical Services: Laura Pysz-Laulis summarized fund creation and use of funds. Trecost moved to approve and affix president's signature. Commission concurred.

12. Administrator's Report: (NONE)

13. Commissioner Comments – Questions: Trecost thanked Laura Pysz-Laulis and County staff for tearing down dilapidated housing.

Commissioner Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

5-A

ENLARGED HEPZIBAH PSD
IJDC Project #2019W-1819 // #2023W-2421
REQUISITION #11

Payee	IJDC Loan	Harrision County ARPA	IJDC Critical Needs Grant	Total
	$1,893,000.00	*$170,825.00*	*$125,000.00*	*$2,188,825.00*
Construction				$ 26,279.71
Contract 1 (Virco)	$ -	$ -	$ -	
Equipment (Compact Utility Tractor) (Middletown Tractor Sales Quote Id: 29741180)	$ -	$ 26,279.71	$ -	
Engineering (Thrasher) (**Inv. 1030486**)				$ 500.00
Construction	$ -	$ -	$ -	
Inspection	$ -	$ -	$ -	
Post-Construction	$ 500.00	$ -	$ -	
Permitting	$ -	$ -	$ -	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
Administration (Region VI PDC)				$ 6,173.94
Administration (Inv. #45, 46)	$ 6,173.94	$ -	$ -	
	$ -	$ -	$ -	
Accounting (Bennet & Dobbins)				$ -
	$ -	$ -	$ -	
	$ -	$ -	$ -	
Miscellaneous				$ -
	$ -	$ -	$ -	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
TOTAL THIS REQUEST	$ 6,673.94	$ 26,279.71	$ -	$ 32,953.65
PRIOR REQUEST	$ 1,886,326.06	$ 144,545.29	$ 125,000.00	$ 2,155,871.35
TOTAL REQUESTED TO DATE	$ 1,893,000.00	$ 170,825.00	$ 125,000.00	$ 2,188,825.00
REMAINING FUNDS	$ -	$ -	$ -	$ -

Submitted By: Shelby Johnson, Project Administrator **Date:** 11/13/2023

RESOLUTION

WHEREAS, the Enlarged Hepzibah Public Service District has reviewed the attached invoices in relation to its water system upgrade project and finds as follows:

1. That none of the items for which payment is proposed under this requisition has formed the basis for any disbursement heretofore made.
2. That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a cost of the Project.
3. That each of such costs has been otherwise properly incurred; and
4. That payment for each of the items proposed is then due and owing.

NOW, THEREFORE, BE IT RESOLVED by the Enlarged Hepzibah Public Service District that payment of the attached invoices as summarized above is hereby authorized and directed for payment.

APPROVED by the Enlarged Hepzibah Public Service District on this 13th day of November 2023.

By: Darlene Swiger
Darlene Swiger, Chair

5-B

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)* Harrison County General Services Building - Demolition Package	**CONTRACT INFORMATION:** Contract For: General Construction Date: 6.30.2020	**CHANGE ORDER INFORMATION:** Change Order Number: 03R Date: 10.26.23
OWNER: *(Name and address)* Harrison County Commission 301 West Main Street Clarksburg, WV 26301	**ARCHITECT:** *(Name and address)* Silling Associates, Inc. 405 Capitol Street, Upper Atrium Charleston, WV 25301	**CONTRACTOR:** *(Name and address)* Green River Group LLC 714 Venture Dr Morgantown WV 265028-7306

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Compensation to the contractor for idle time during additional asbestos removal $21,519.68. Compensation to the contractor for idle time for power company shutdowns 19,334.80.
Time extenstions granted as follows; Fourteen (14) days for extended NTP, sixteen (16) days asbestos delays, Fourteen (14) days power company delays.

The original Contract Sum was	$	1,007,000.00
The net change by previously authorized Change Orders	$	166,907.50
The Contract Sum prior to this Change Order was	$	1,173,907.50
The Contract Sum will be increased by this Change Order in the amount of	$	40,854.48
The new Contract Sum including this Change Order will be	$	1,214,761.98

The Contract Time will be increased by forty four (44) days.
The new date of Substantial Completion will be November 3rd, 2020

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Silling Associates, Inc. **ARCHITECT** *(Firm name)*	Green River Group LLC **CONTRACTOR** *(Firm name)*	Harrison County Commission **OWNER** *(Firm name)*
SIGNATURE	**SIGNATURE**	**SIGNATURE**
Glenn Savage, Construction Admin **PRINTED NAME AND TITLE**	~~Steve Calvert~~ MATTHEW SHEPHERD **PRINTED NAME AND TITLE**	**PRINTED NAME AND TITLE**
11.02.2023 **DATE**	11-02-2023 **DATE**	**DATE**

AIA Document G701 – 2017. Copyright © 1979, 1987, 2000 , 2001 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 16:20:27 ET on 11/01/2023 under Order No.4104241303 which expires on 04/03/2024, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.
User Notes: (3B9ADA33)

AIA Type Document

Application and Certification for Payment

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 6/30/2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	$	1,007,000.00
2. Net Change by Change Orders	$	207,761.97
3. CONTRACT SUM TO DATE (Line 1 + 2)	$	1,214,761.97
4. TOTAL COMPLETED AND STORED TO DATE	$	1,214,761.97 ✓
5. RETAINAGE:		
a. 9.82 % of Completed Work	$ 119,290.75	
b. 0.00 % of Stored Material	$ 0.00	
Total retainage (Line 5a + 5b)	$	119,290.75
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	1,095,471.22
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	1,060,047.22 ✓
8. CURRENT PAYMENT DUE	$	35,424.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$ 119,290.75	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	207,761.97	0.00
Total approved this Month	0.00	0.00
TOTALS	207,761.97	0.00
NET CHANGES by Change Order	207,761.97	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Green River Group LLC
714 Venture Dr. #180 Morgantown, WV 26508

By: Matthew Shepherd Date: 11-07-2023

MATT SHEPHERD / PROJECT MANAGER

State of: WV

County of: MONONGALIA

Subscribed and Sworn to before me this 7 Day of Oct 2023

Notary Public Charity Cain

My Commission Expires: 11/5/24

OFFICIAL SEAL
Notary Public
My Commission Expires
November 05, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $ 35,424.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: Date: Nov 16, 2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 6/30/2020

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
10	MOBILIZATION	1.000	25,000.0000	25,000.00	1.000	25,000.00	.000	0.00	0.00	25,000.00	100.00	.00
20	SURVEY/STAKEOUT	1.000	7,500.0000	7,500.00	1.000	7,500.00	.000	0.00	0.00	7,500.00	100.00	.00
30	EXPLORATORY EXCAVATION/LOCATE UTILITIES	1.000	21,000.0000	21,000.00	1.000	21,000.00	.000	0.00	0.00	21,000.00	100.00	.00
40	BUILDING/SITE/FOUNDATION DEMO & ABATEMENT	.000	.0000	0.00	.000	0.00	.000	0.00	0.00	0.00		.00
40A	ABATEMENT	1.000	145,860.0000	145,860.00	1.000	145,860.00	.000	0.00	0.00	145,860.00	100.00	.00
40B	BUILDING DEMO	1.000	71,500.0000	71,500.00	1.000	71,500.00	.000	0.00	0.00	71,500.00	100.00	.00
40C	DEBRIS PILE	1.000	19,760.0000	19,760.00	1.000	19,760.00	.000	0.00	0.00	19,760.00	100.00	.00
40D	MISC. DEMO, SHORING WALL SUPPORT	1.000	22,880.0000	22,880.00	1.000	22,880.00	.000	0.00	0.00	22,880.00	100.00	.00
50	SHORING ENGINEERING	1.000	18,000.0000	18,000.00	1.000	18,000.00	.000	0.00	0.00	18,000.00	100.00	.00
60	SHORING SYSTEM	650.000	905.0000	588,250.00	648.000	586,440.00	2.000	1,810.00	0.00	588,250.00	100.00	.00
70	SAFETY FENCE @ SHORING	650.000	27.0000	17,550.00	.000	0.00	650.000	17,550.00	0.00	17,550.00	100.00	.00
80	REMOVE UNDERGROUND ELECTRICAL	400.000	2.5000	1,000.00	.000	0.00	400.000	1,000.00	0.00	1,000.00	100.00	.00
90	CAP SEWER LINE	1.000	1,800.0000	1,800.00	1.000	1,800.00	.000	0.00	0.00	1,800.00	100.00	.00
100	REMOVE SANITARY MANHOLE & CLEANOUT	1.000	1,800.0000	1,800.00	1.000	1,800.00	.000	0.00	0.00	1,800.00	100.00	.00
110	REMOVE ELECTRIC POLE	3.000	800.0000	2,400.00	3.000	2,400.00	.000	0.00	0.00	2,400.00	100.00	.00
120	REMOVE WATER & GAS VALVES	11.000	900.0000	9,900.00	11.000	9,900.00	.000	0.00	0.00	9,900.00	100.00	.00
130	6' FENCE & GATES RENTAL (TO BE TURNED OVER TO GC)	700.000	10.0000	7,000.00	700.000	7,000.00	.000	0.00	0.00	7,000.00	100.00	.00
140	JERSEY BARRIERS	440.000	35.0000	15,400.00	440.000	15,400.00	.000	0.00	0.00	15,400.00	100.00	.00

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 6/30/2020

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
150	ORANGE BARRELS W/DUSK TO DAWN LIGHTS/SIGN	7.000	1,300.0000	9,100.00	7.000	9,100.00	.000	0.00	0.00	9,100.00	100.00	.00
160	DISCONNECT AND REMOVE LATERALS	1.000	5,000.0000	5,000.00	1.000	5,000.00	.000	0.00	0.00	5,000.00	100.00	.00
170	INSTALL SUMP AND PUMP	1.000	5,000.0000	5,000.00	1.000	5,000.00	.000	0.00	0.00	5,000.00	100.00	.00
180	S & E CONTROL	1.000	11,300.0000	11,300.00	1.000	11,300.00	.000	0.00	0.00	11,300.00	100.00	.00
210	CO #1 ACM REMOVAL	1.000	165,540.0000	165,540.00	1.000	165,540.00	.000	0.00	0.00	165,540.00	100.00	.00
260	CO#2 EXCAVATION OF UNDERGORUND STORAGE TANKS	1.000	1,367.4900	1,367.49	1.000	1,367.49	.000	0.00	0.00	1,367.49	100.00	.00
270	CO#3 IDLE TIME	1.000	40,854.4800	40,854.48	.535	21,854.48	.465	19,000.00	0.00	40,854.48	100.00	.00
	REPORT TOTALS			$1,214,761.97		$1,175,401.97		$39,360.00		$1,214,761.97		
									$.00			$.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4A
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 6/30/2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	$	1,007,000.00
2. Net Change by Change Orders	$	207,761.97
3. CONTRACT SUM TO DATE (Line 1 + 2)	$	1,214,761.97
4. TOTAL COMPLETED AND STORED TO DATE	$	1,214,761.97
5. RETAINAGE:		
a. .00 % of Completed Work	$	0.00
b. 0.00 % of Stored Material	$	0.00
Total retainage (Line 5a + 5b)	$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	1,214,761.97
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	1,095,471.22
8. CURRENT PAYMENT DUE	$	119,290.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	207,761.97	0.00
Total approved this Month	0.00	0.00
TOTALS	207,761.97	0.00
NET CHANGES by Change Order	207,761.97	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Green River Group LLC
714 Venture Dr. #180 Morgantown, WV 26508

By: Matthew Shepherd Date: 11-07-2023
MATT SHEPHERD / PROJECT MANAGER

State of: WV
County of: MONONGALIA
Subscribed and Sworn to before me this 7 Day of Oct 2023
Notary Public: Christy Cain
My Commission Expires:

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
MORGANTOWN, WV

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $ 119,290.75

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: Date: Nov. 16, 2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4A
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 6/30/2020

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
10	MOBILIZATION	1.000	25,000.0000	25,000.00	1.000	25,000.00	.000	0.00	0.00	25,000.00	100.00	.00
20	SURVEY/STAKEOUT	1.000	7,500.0000	7,500.00	1.000	7,500.00	.000	0.00	0.00	7,500.00	100.00	.00
30	EXPLORATORY EXCAVATION/LOCATE UTILITIES	1.000	21,000.0000	21,000.00	1.000	21,000.00	.000	0.00	0.00	21,000.00	100.00	.00
40	BUILDING/SITE/FOUNDATIOI DEMO & ABATEMENT	000	.0000	0.00	.000	0.00	.000	0.00	0.00	0.00		.00
40A	ABATEMENT	1.000	145,860.0000	145,860.00	1.000	145,860.00	.000	0.00	0.00	145,860.00	100.00	.00
40B	BUILDING DEMO	1.000	71,500.0000	71,500.00	1.000	71,500.00	.000	0.00	0.00	71,500.00	100.00	.00
40C	DEBRIS PILE	1.000	19,760.0000	19,760.00	1.000	19,760.00	.000	0.00	0.00	19,760.00	100.00	.00
40D	MISC. DEMO, SHORING WALL SUPPORT	1.000	22,880.0000	22,880.00	1.000	22,880.00	.000	0.00	0.00	22,880.00	100.00	.00
50	SHORING ENGINEERING	1.000	18,000.0000	18,000.00	1.000	18,000.00	.000	0.00	0.00	18,000.00	100.00	.00
60	SHORING SYSTEM	650.000	905.0000	588,250.00	650.000	588,250.00	.000	0.00	0.00	588,250.00	100.00	.00
70	SAFETY FENCE @ SHORING	650.000	27.0000	17,550.00	650.000	17,550.00	.000	0.00	0.00	17,550.00	100.00	.00
80	REMOVE UNDERGROUND ELECTRICAL	400.000	2.5000	1,000.00	400.000	1,000.00	.000	0.00	0.00	1,000.00	100.00	.00
90	CAP SEWER LINE	1.000	1,800.0000	1,800.00	1.000	1,800.00	.000	0.00	0.00	1,800.00	100.00	.00
100	REMOVE SANITARY MANHOLE & CLEANOUT	1.000	1,800.0000	1,800.00	1.000	1,800.00	.000	0.00	0.00	1,800.00	100.00	.00
110	REMOVE ELECTRIC POLE	3.000	800.0000	2,400.00	3.000	2,400.00	.000	0.00	0.00	2,400.00	100.00	.00
120	REMOVE WATER & GAS VALVES	11.000	900.0000	9,900.00	11.000	9,900.00	.000	0.00	0.00	9,900.00	100.00	.00
130	6' FENCE & GATES RENTAL (TO BE TURNED OVER TO GC)	700.000	10.0000	7,000.00	700.000	7,000.00	.000	0.00	0.00	7,000.00	100.00	.00
140	JERSEY BARRIERS	440.000	35.0000	15,400.00	440.000	15,400.00	.000	0.00	0.00	15,400.00	100.00	.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4A
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 6/30/2020

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
150	ORANGE BARRELS W/DUSK TO DAWN LIGHTS/SIGN	7.000	1,300.0000	9,100.00	7.000	9,100.00	.000	0.00	0.00	9,100.00	100.00	.00
160	DISCONNECT AND REMOVE LATERALS	1.000	5,000.0000	5,000.00	1.000	5,000.00	.000	0.00	0.00	5,000.00	100.00	.00
170	INSTALL SUMP AND PUMP	1.000	5,000.0000	5,000.00	1.000	5,000.00	.000	0.00	0.00	5,000.00	100.00	.00
180	S & E CONTROL	1.000	11,300.0000	11,300.00	1.000	11,300.00	.000	0.00	0.00	11,300.00	100.00	.00
210	CO #1 ACM REMOVAL	1.000	165,540.0000	165,540.00	1.000	165,540.00	.000	0.00	0.00	165,540.00	100.00	.00
260	CO#2 EXCAVATION OF UNDERGORUND STORAGE TANKS	1.000	1,367.4900	1,367.49	1.000	1,367.49	.000	0.00	0.00	1,367.49	100.00	.00
270	CO#3 IDLE TIME	1.000	40,854.4800	40,854.48	1.000	40,854.48	.000	0.00	0.00	40,854.48	100.00	.00
	REPORT TOTALS			$1,214,761.97		$1,214,761.97		$.00		$1,214,761.97		
									$.00			$.00

5-C

HARRISON COUNTY
PURCHASE REQUISITION

DATE: 11-21-2023

Vendor Number:

Vendor Name:

Green River Group, LLC

714 Venture Drive, #180

Morgantown, WV 26508

Michelle Tonkin	County Commission	001-401-458-03
Requisitioned By	Department	Line-Item

Michelle Tonkin
Requester's Signature

Administrator

Quantity	Description	Price
1	Payment of retainage on General Services Building – Demolition contract. Agreement made at 10/25/2023 meeting to pay this retention amount as well as previously unpaid change orders (billed on Pay app #4) Please see Pay App #04A (attached)	$119,290.75
	(Payment of this requisition is the final payment due to Green River for this contract)	
	TOTAL	$119,290.75

This is to be paid at same time as pay App #4

Please check line item #

Please verify whether to hold or mail check

Quote: ___
Invoice: X

Taxable Benefit: No

_____ President

_____ Member

_____ Member

AIA Type Document
Application and Certification for Payment

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4A
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 8/30/2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	$	1,007,000.00
2. Net Change by Change Orders	$	207,761.97
3. CONTRACT SUM TO DATE (Line 1 + 2)	$	1,214,761.97
4. TOTAL COMPLETED AND STORED TO DATE	$	1,214,761.97
5. RETAINAGE:		
a. .00 % of Completed Work	$	0.00
b. 0.00 % of Stored Material	$	0.00
Total retainage (Line 5a + 5b)	$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	1,214,761.97
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	1,095,471.22
8. CURRENT PAYMENT DUE	$	119,290.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	207,761.97	0.00
Total approved this Month	0.00	0.00
TOTALS	207,761.97	0.00
NET CHANGES by Change Order	207,761.97	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Green River Group LLC
714 Venture Dr. #180 Morgantown, WV 26508

By: Matthew Shepherd Date: 11-07-2023
MATT SHEPHERD / PROJECT MANAGER

State of: WV
County of: MONONGALIA
Subscribed and Sworn to before me this 7 Day of Oct 2023
Notary Public: Christy Cain
My Commission Expires: 11-5-27

OFFICIAL SEAL
NOTARY PUBLIC
State of West Virginia
MORGANTOWN, WV

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED. $ 119,290.75

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: Date: Nov. 16, 2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4A
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 6/30/2020

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
10	MOBILIZATION	1.000	25,000.0000	25,000.00	1.000	25,000.00	.000	0.00	0.00	25,000.00	100.00	.00
20	SURVEY/STAKEOUT	1.000	7,500.0000	7,500.00	1.000	7,500.00	.000	0.00	0.00	7,500.00	100.00	.00
30	EXPLORATORY EXCAVATION/LOCATE UTILITIES	1.000	21,000.0000	21,000.00	1.000	21,000.00	.000	0.00	0.00	21,000.00	100.00	.00
40	BUILDING/SITE/FOUNDATIOI DEMO & ABATEMENT	.000	.0000	0.00	.000	0.00	.000	0.00	0.00	0.00		.00
40A	ABATEMENT	1.000	145,860.0000	145,860.00	1.000	145,860.00	.000	0.00	0.00	145,860.00	100.00	.00
40B	BUILDING DEMO	1.000	71,500.0000	71,500.00	1.000	71,500.00	.000	0.00	0.00	71,500.00	100.00	.00
40C	DEBRIS PILE	1.000	19,760.0000	19,760.00	1.000	19,760.00	.000	0.00	0.00	19,760.00	100.00	.00
40D	MISC. DEMO, SHORING WALL SUPPORT	1.000	22,880.0000	22,880.00	1.000	22,880.00	.000	0.00	0.00	22,880.00	100.00	.00
50	SHORING ENGINEERING	1.000	18,000.0000	18,000.00	1.000	18,000.00	.000	0.00	0.00	18,000.00	100.00	.00
60	SHORING SYSTEM	650.000	905.0000	588,250.00	650.000	588,250.00	.000	0.00	0.00	588,250.00	100.00	.00
70	SAFETY FENCE @ SHORING	650.000	27.0000	17,550.00	650.000	17,550.00	.000	0.00	0.00	17,550.00	100.00	.00
80	REMOVE UNDERGROUND ELECTRICAL	400.000	2.5000	1,000.00	400.000	1,000.00	.000	0.00	0.00	1,000.00	100.00	.00
90	CAP SEWER LINE	1.000	1,800.0000	1,800.00	1.000	1,800.00	.000	0.00	0.00	1,800.00	100.00	.00
100	REMOVE SANITARY MANHOLE & CLEANOUT	1.000	1,800.0000	1,800.00	1.000	1,800.00	.000	0.00	0.00	1,800.00	100.00	.00
110	REMOVE ELECTRIC POLE	3.000	800.0000	2,400.00	3.000	2,400.00	.000	0.00	0.00	2,400.00	100.00	.00
120	REMOVE WATER & GAS VALVES	11.000	900.0000	9,900.00	11.000	9,900.00	.000	0.00	0.00	9,900.00	100.00	.00
130	6' FENCE & GATES RENTAL (TO BE TURNED OVER TO GC)	700.000	10.0000	7,000.00	700.000	7,000.00	.000	0.00	0.00	7,000.00	100.00	.00
140	JERSEY BARRIERS	440.000	35.0000	15,400.00	440.000	15,400.00	.000	0.00	0.00	15,400.00	100.00	.00

TO (OWNER): HARRISON CO COMMISSION
301 WEST MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLD-DEMO PAC
301 WEST MAIN STREET
CLARKSBURG, WV 26301

APPLICATION NO: 4A
PERIOD TO: 9/1/2021

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Green River Group LLC
714 Venture Dr. #180
Morgantown, WV 26508

VIA (ARCHITECT): SILLING ASSOCIATES INC
405 CAPITOL ST., UPPER ATRIUM
CHARLESTON, WV 25301

ARCHITECT'S PROJECT NO:

CONTRACT FOR: HARRISON CO GENERAL SERVICES BLD

CONTRACT DATE: 6/30/2020

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
150	ORANGE BARRELS W/DUSK TO DAWN LIGHTS/SIGN	7.000	1,300.0000	9,100.00	7.000	9,100.00	.000	0.00	0.00	9,100.00	100.00	.00
160	DISCONNECT AND REMOVE LATERALS	1.000	5,000.0000	5,000.00	1.000	5,000.00	.000	0.00	0.00	5,000.00	100.00	.00
170	INSTALL SUMP AND PUMP	1.000	5,000.0000	5,000.00	1.000	5,000.00	.000	0.00	0.00	5,000.00	100.00	.00
180	S & E CONTROL	1.000	11,300.0000	11,300.00	1.000	11,300.00	.000	0.00	0.00	11,300.00	100.00	.00
210	CO #1 ACM REMOVAL	1.000	165,540.0000	165,540.00	1.000	165,540.00	.000	0.00	0.00	165,540.00	100.00	.00
260	CO#2 EXCAVATION OF UNDERGORUND STORAGE TANKS	1.000	1,367.4900	1,367.49	1.000	1,367.49	.000	0.00	0.00	1,367.49	100.00	.00
270	CO#3 IDLE TIME	1.000	40,854.4800	40,854.48	1.000	40,854.48	.000	0.00	0.00	40,854.48	100.00	.00
	REPORT TOTALS			$1,214,761.97		$1,214,761.97		$.00		$1,214,761.97		
									$.00			$.00

5-D

Date of Meeting	November 29, 2023	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
County Commission	Town of Nutter Fort	Waste Collection	$541.65							
County Commission	Marsh Lumber	Maintenance Supplies	$23.44							
County Commission	Sandy's	Maintenance Supplies	$17.94							
County Commission	Exponent Telegram	Legal Ad	$127.41							
County Commission	Simmerman Law Office	General Advice	$30,779.00							
County Commission	Hope Gas	Service Extension Office	$156.89							
County Commission	Lowes	Maintenance Supplies	$529.99							
County Commission	Uline	Maintenance Supplies	$1,397.45							
County Commission	Uline	Smoker's Receptacle	$88.14							
County Commission	Profound Logic	Computer Software	$1,208.46							
County Commission	Hope Gas	Various Locations	$385.16							
County Commission	The Thrasher Group	Testing & Structure Report	$20,809.52							
County Commission	Hart Office Solutions	Various Copier Rentals	$757.41							
County Commission	Wilson Glass	Plexiglass	$494.76							
County Commission	State Electric	Maintenance Supplies	$78.05							
County Commission	HI Touch	40 Cases Copy Paper	$1,750.00						$1,750.00	
County Commission	UniFirst	Carpet Runner Rental	$296.49							
County Commission	R.D. Wilson	Restock Supplies	$1,209.59						$1,209.59	
County Commission	Truist Bank	Fuel / Law Enforcement	$131.42							
County Commission	Hart Office Solutions	Toner	$119.94							
County Commission	Xerox	Copier Rental	$363.65							
County Commission	amazon.com	Laptop	$457.00							
County Commission	Visual Edge	Copier Rental	$67.18							
County Commission	Visual Edge	Copier Rental	$274.06							
County Commission	Robertson Heating	Maintenance Supplies	$131.84							
County Commission	WV Regional Jail	Inmate Housing	$149,515.00							
County Commission	Robertson Heating	Maintenance Supplies	$57.69							
County Commission	U.S. Cellular	Cellular Account	$681.42							
County Commission	U.S. Cellular	Tablet & Modems	$3,438.90							
County Commission	Frontier	Service	$21.82							
County Commission	WV Corp	Workers Comp	$32,527.75							
County Commission	Global Industries	Maintenance Supplies	$342.84							
County Commission	WV Signal & Lights	Spelter VFD	$888.75							
County Commission	Stonewood VFD	Reimbursement	$30,000.00							
County Commission	New Beginnings Church	Upkeep of Good Hope Bfield	$625.00							
County Commission	Mon Power	Service GSB	$9,047.00							
County Commission	Pitney Bowes	Lease Mail Machine	$2,271.84							
County Commission	Wholesale Tire	Spelter VFD	$812.64							
County Commission	Emcore	HVAC	$670.85							
County Commission	State Electric	Maintenance Supplies	$938.18							
County Commission	Arc of Harrison County	Cleaning Plaza	$380.00							
County Commission	WV Outdoor Power	Maintenance Supplies	$88.42							
County Commission	James & Law	Cut Hole in Desk	$30.00							
County Commission	United Refrigeration	Filters	$84.46							
County Commission	Steptoe & Johnson	Administrative Matters								$3,977.50
County Commission	Pace Shredding	Paper Shredding Service	$229.00							
County Commission	MVB Bank	609 Property Payment	$6,222.12							
County Commission	Advantage Technology	Monthly Agreement	$3,810.00							
County Commission	Clarksburg Water Board	Service 633 W. Pike St	$102.66							
County Commission	County Comm. Association	Annual Dues	$3,900.00							
County Commission	Scalise Services	Monthly Agreement	$371.68							

Date of Meeting	November 29, 2023	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
County Commission	Scalise Services	HVAC Repairs	$929.00							
County Commission	Scalise Services	HVAC Repairs	$6,008.00							
County Commission	Kay, Casto & Chaney	Various Tax Appeals	$625.00							
County Commission	Mon Power	Courthouse & Annex	$22,772.04							
County Commission	West Union Bank	Cruiser Lease Payment	$4,047.65							
County Commission	Harrison Co. Bank	Airport Property Payment	$34,395.48							
County Commission	James & Law	Date Stamper	$69.00							
County Commission	Ace Aggregates	Gravel South Rail Trail	$637.86							
County Commission	Hart Office Solutions	Toner	$447.12							
County Commission	W V Divison of Labor	License Renewal	$75.00							
County Commission	Chase Snyder	Uniform Allowance	$500.00							
County Clerk	Amazon.com	Supplies	$372.08							
County Clerk	AJ-Allegheny Systems	Lektriere Relocation	$18,000.00							
County Clerk	James & Law	Notary Stamp	$31.25							
County Clerk	Casto & Harris	Supplies	$1,950.00							
County Clerk	Exponent Telegram	Legal Ad	$239.68							
County Clerk	Hart Office	Toner	$450.00							
County Clerk	National Band & Tag Co	Rabies Tag & Bands								$1,450.00
Law Enforcement	Truist Bank	Meals	$64.90							
Law Enforcement	Benny's Boot Hill	Belt	$32.00							
Law Enforcement	Truist Bank	Various Charges	$556.64							
Law Enforcement	Brett Pickens	DUI Course	$100.00							
Law Enforcement	10-42 Tactical LLC	Hat	$129.40							
Law Enforcement	Bridgeport Express	Physical	$50.00							
Law Enforcement	U.S. Cellular	Cellular Account	$2,580.42							
Law Enforcement	Trapuzzano's	Uniform Supplies	$223.87							
Law Enforcement	Continental Coffee	Supplies	$110.85							
Law Enforcement	Benny's Boot Hill	Belt	$37.80							
Law Enforcement	Skasiks Cleaners	Dry Cleaning	$716.50							
Law Enforcement	Truist Bank	Various Charges	$279.61							
Law Enforcement	Trapuzzano's	Uniform Supplies	$1,204.98							
Law Enforcement	Truist Bank	Supplies								$24.96
Process Servers	TLG Printing	Door Hangers	$350.00							
Process Servers	U S Cellular	Cellular Account	$117.56							
Process Servers	Skasiks Cleaners	Dry Cleaning	$143.75							
Courthouse Security	Skasiks Cleaners	Dry Cleaning			$203.75					
Courthouse Security	Robins Perfect Fit	Alterations			$12.00					
Courthouse Security	Robins Perfect Fit	Alterations			$32.00					
Animal Control	Bridgeport Express Care	Services			$215.00					
Animal Control	U S Cellular	Cellular Account			$415.68					
Animal Control	Liberty Distributors	Supplies			$90.21					
Animal Control	Appalachian Tire	Tires			$172.26					
Animal Control	Hope Gas	Service			$605.02					
Animal Control	Scalise Service	Monthly Agreement			$371.66					-
Planning Department	Beatty Construction	Demolition	$9,000.00							

Date of Meeting	November 29, 2023	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Planning Department	Office of State Auditor	Purchased Properties	$50.66							
Planning Department	Simmerman Law Office	General Advise	$600.00							
IT Department	Mobilfy Worldwide	Camera	$224.98							
County Garage	Chenoweth Ford	Automobile Parts	$1,367.43							
County Garage	Appalachian Tire	Restock	$2,964.34							
County Garage	Fisher Auto	Automobile Parts	$10.64							
County Garage	Advance Auto	Automobile Parts	$71.20							
County Garage	Amtower Auto Parts	Automobile Parts	$6.74							
County Garage	Appalachian Tire	Tires	$434.72							
County Garage	Whaley Distributors	Shop Supplies	$24.00							
County Garage	Sandy's	Shop Supplies	$9.45							
County Garage	Tri State Welding	Welder Repairs	$189.00							
County Garage	Harrison County Schools	Fuel	$57,494.87							
County Garage	WV Outdoor Power	Shop Supplies	$4.84							
County Garage	Chenoweth Ford	Automobile Parts	$400.05							
County Garage	Chenoweth Ford	Automobile Parts	$1,010.43							
Maintenance Dept.	Lowes	Maintenance Supplies	$110.91							
Assessor's Office	James & Law	Hutch & Glass Doors	$452.00							
Assessor's Office	Truist Bank	Various Charges	$1,899.31							
Circuit Clerk	Hart Office Solutions	Toner	$450.00							
Circuit Clerk	Hart Office Solutions	Toner	$250.00							
Circuit Clerk	Hart Office Solutions	Toner	$670.00							
Circuit Clerk	Truist Bank	Calendars 2024	$23.53							
Circuit Clerk	Casto & Harris	Checks	$140.00							
Circuit Clerk	Truist Bank	Blackwater Falls / Meeting	$240.00							
WVU Extension	John Wickline	Reimbursement	$744.47							
Prosecuting Attorney	Rockingham Co. Sheriff	Process Services	$225.00							
Prosecuting Attorney	Truist Bank	Various Charges	$1,391.34							
Prosecuting Attorney	AT & T	Phone Service	$137.04							
911 Center	Mon Power	Fire Fighters Training Building		$59.51						
911 Center	Frontier	Service 911		$5,740.19						
911 Center	APCO International	Online Course		$543.00						
911 Center	Frontier	Voice/Data Circuits			$1,631.42					
911 Center	APCO International	Student Manual		$107.91						
911 Center	Charles Pointe	Monthly Dues		$342.88						
911 Center	ActFax Communication	Server Software			$1,410.00					
911 Center	Jacks Muffler Shop	Muffler Repairs			$285.00					
911 Center	Jacks Muffler Shop	Muffler Repairs			$220.00					
911 Center	Hart Office	Toner			$553.06					
911 Center	Waste Management	Waste Collection			$186.17					
911 Center	U S Cellular	Modem Service			$29.49					
911 Center	U S Cellular	Cellular/Data Service			$359.31					
911 Center	Frontier	Internet Access			$210.00					

Date of Meeting	November 29, 2023	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
911 Center	Amazon.com	USB Fax Modem			$140.19				$149.19	
911 Center	State Electric	UPS CHARGE			$57.07					
911 Center	Mon Power	Salem Tower Site		$518.39						
911 Center	Mon Power	Shinnston Tower Site		$618.77						
911 Center	Pace Shredding	Paper Shredding Ser.			$39.00					
911 Center	J.T. Martin	Fire Extinguisher Inspec.			$131.00					
911 Center	NotePage Inc	Paging Notification			$2,250.00					
911 Center	Advantage Technology	Server Software			$6,600.00					
911 Center	Scalise Service	HVAC Repairs			$1,011.25					
911 Center	A-1 Exterminating Co.	Pest Control			$75.00					
911 Center	Headset World	Convertible Headsets			$365.82					
911 Center	Scalise Service	HVAC Repairs			$1,011.25					
911 Center	NENA	Training Class		$2,365.00						
911 Center	UniFirst	Carpet Runner Rental		$62.25						
911 Center	NENA	Training Class		$2,150.00						
911 Center	APCO International	Recertification		$115.00						
911 Center	Scalise Service	HVAC Repairs		$998.38						
911 Center	Scalise Service	HVAC Repairs		$1,011.25						
911 Center	Scalise Service	HVAC Repairs		$998.38						
H.C. Senior Center	Scalise Service	Monthly Agreemetn			$371.66					
Parks & Rec.	Mon Power	Shelter Park			$17.97					
Parks & Rec.	Roto-Rooter Plumbing	Gas Line Regulator			$422.65				$422.65	
Parks & Rec.	Jacob Hayhurst	Milage Reimbursement			$47.16					
Parks & Rec.	Summit Park PSD	Service Summit Park Bfield			$164.87					
Parks & Rec.	Enterprise Sanitation	Waste Collection			$840.50					
Parks & Rec.	Enterprise Sanitation	Waste Collection			$259.05					
Parks & Rec.	UniFirst	Runner & Supplies			$25.42					
Parks & Rec.	Batman Trophy	Trophies			$168.75					
Parks & Rec.	Visual Edge	Copier Rental			$33.98					
Parks & Rec.	First Citizens Bank	Copier Rental			$172.00					
Parks & Rec.	Pace Shredding	Paper Shredding Ser.			$39.00					
Michelle Tonkin	Green River Group	Retainage	$119,290.75							
Michelle Tonkin	Rycon Construction	Change Orders	$23,443.00							
Michelle Tonkin	Green River Group	Change Orders	$35,424.00							
Michelle Tonkin	Enlarged Hepzibah PSD	ARPA Funds						$26,279.71		
Community Corrections	Mico Distributing	Supplies				$41,405.75				
Community Corrections	U S Bank	Supplies				$489.80				
Community Corrections	BestNotes	Monthly Subscription				$507.00				
Community Corrections	James & Law	Supplies				$1,248.78				
Community Corrections	Central WV Transit Authority	Bus Passes				$300.00				
Community Corrections	Alcohol Monitoring Systems	Monitoring Fees				$1,515.80				
Community Corrections	The SAASSII Institure	Supplies				$1,005.00				
Community Corrections	WV News / NCWV Media	Yearly Subscription				$190.08				
Community Corrections	Hart Office Solution	Copier Rental				$184.19				
Community Corrections	Pace Shredding	Shredding Service				$78.00				
Home Confinement	U S Cellular	Cellular Account				$491.45				

Date of Meeting	November 29, 2023	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
			$666,156.60	$15,630.91	$21,246.22	$47,415.85	$0.00	$26,279.71		$5,452.46
					Grand Total :	$782,181.75				

COMMISSIONER'S SIGNATURE _____ DATE _____

COMMISSIONER'S SIGNATURE _____ DATE _____

COMMISSIONER'S SIGNATURE _____ DATE _____

6-A

Exhibit A Exonerations	Amount
PP 437 Anderson, John	$ 23.05
PP 438 Coleman, Brandon M & Sarra N	$ 23.04
PP439 Floyd, Brandon Lee L	$ 17.57
PP 440 Littles, Valerie M (Nicolas)	$ 280.08
PP 441 McCarthy, Michael P & Cheryl	$ 508.79
PP 442 Vandevander, Joshua P	$ 487.53
PP 443 Vandevander, Joshua P	$ 576.18
Total:	$ 1,916.24

PP 437

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 29th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **ANDERSON JOHN** whose address is, 657 SUMMIT PARK AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6030** on , Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **5040**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **990**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2005 Chevy, the vehicle was sold in April 2022. Exonerate a value of 990 at a class 3 rate of levy to correct the overcharge. Please remove the 05 Chev Mali (990) from the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **2300566**
Ticket No. **609179**
Tax Year **2023**

Amount Exonerated: $23.05

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

PP 438

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 29th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **COLEMAN BRANDON M & SARRA N** whose address is, PO BOX 263 HEPZIBAH, WV 26369, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **29040** on **2015 Jeep Wrangler**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **28035**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **1005**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2015 Wrangler, should be a Jeep Cherokee. Exonerate a value of 1005 at a class 3 rate of levy to correct the overcharge. Please remove the 15 Jeep Wran (9990) from the vehicle description. Please add the 15 Jeep Cher (8985) (1C4RJFAG5FC877609) to the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **3068092**
Ticket No. **609490**
Tax Year **2023**

Amount Exonerated: $23.40

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph K. Romano

PP 439

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 29th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **FLOYD BRANDON LEE L** whose address is, 72 HIGH ST SALEM, WV 26426, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1725** on **Chevy Venture**, Class **3/4** in **TENMILE-SALEM**, Harrison County, West Virginia, which should have been assessed at **1110**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **615**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2003 Chevy, it was gone before July 1, 2021. Exonerate a value of 03 Chev Vent (615) at a class rate of levy to correct the overcharge. Please remove the 03 Chev Vent (615) from the vehicle description.

District: **19 - TENMILE-SALEM**
Account No. **3062731**
Ticket No. **527570**
Tax Year **2022**

Amount Exonerated: $17.57

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

pp440

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 29th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **LITTLES VALERIE M (NICHOLAS)** whose address is, 8007 SAVIOUR ST STONEWOOD, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **9015** on **2018 Chevy Equinox**, Class **3/4** in **CLARK-STONEWOOD**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **9015**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Chevy, vehicle titled and assessed on account # 3052558. Exonerate a value of 9015 at a class 4 rate of levy to correct the overcharge. Cancel this ticket and mark improper for the 2022 tax year.

District: **02 - CLARK-STONEWOOD**
Account No. **3054833**
Ticket No. **3054833**
Tax Year **2022**

Amount Exonerated: $280.08

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR Joseph A. Renaud

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

pp 441

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 29th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MCCARTHY MICHAEL P & CHERYL** whose address is, 63 OVERLOOK DR BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **67819** on **2017 JEEP GRAND CHEROKEE**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **51109**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **16710**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2017 Jeep, the vehicle was replaced with the 2022 Lexus also reported. Exonerate a value of 16710 at a class 4 rate of levy to correct the overcharge. Please remove the 17 Jeep Gran (16710) from the vehicle description.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3026516**
Ticket No. **623381**
Tax Year **2023**

Amount Exonerated: $508.79

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

pp 442

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 29th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **VANDEVANDER JOSHUA P** whose address is, 273 KELLER HILL BELINGTON, WV 26250, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **22780** on **Mobile Home and Vehicle**, Class **2** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **22780**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed in Harrison County, taxpayer lives and is assessed in Barbour County. Cancel this ticket and mark improper for the 2022 tax year.

District: **05 - CLAY-OUTSIDE**
Account No. **3074236**
Ticket No. **508189**
Tax Year **2022**

Amount Exonerated: $487.53

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

pp 443

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 29th day of November, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **VANDEVANDER JOSHUA P** whose address is, 273 KELLER HILL BELINGTON, WV 26250, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **26865** on **Mobile Home and Vehicle**, Class **2** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **26865**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed in Harrison County, taxpayer lives and is assessed in Barbour County. Cancel this ticket and mark improper for the 2023 tax year.

District: **05 - CLAY-OUTSIDE**
Account No. **3074236**
Ticket No. **508189**
Tax Year **2023**

Amount Exonerated: $576.18

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

7-A

REQUISITION FOR PAYMENT FROM
SERIES 2021 B BONDS PROJECT FUND

$6,422,000
The County Commission of Harrison County
Amended and Restated Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 9

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), and High Tech Corridor Development, LLC, a West Virginia limited liability company (the "Developer") by their duly Authorized Officers, hereby certify, in connection with this Requisition for Payment from Series 2021 B Bonds Project Fund (the "Requisition") under an Indenture of Trust for the above captioned Bonds (the "Series 2021 B Bonds"), dated as of May 25, 2021 (the "Original Indenture") between the Issuer and United Bank, as trustee thereunder (the "Trustee"), as supplemented and amended by a First Supplemental Indenture of Trust, dated as of August 11, 2023 (the "First Supplemental Indenture" and together with the Original Indenture, the "Indenture") and a Development Agreement (the "Original Development Agreement"), dated May 25, 2021, by and between the Issuer and the Developer, as amended by a First Amendment to Development Agreement, dated as of August 11, 2023 (the "Amended Development Agreement" and together with the Original Development Agreement, the "Development Agreement"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Costs of the Project authorized for funding under the Indenture and Development Agreement; (b) includes only payments for work, materials, equipment and other costs that constitute capital costs of the Phase III TIF Project which have been incurred and remain unpaid; and (c) is an authorized expenditure under Amended Project Plan No. 2 for the TIF District and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is $549,958.88. As set forth in **Schedule I** attached hereto, of the total amount of such disbursement:

(a) $549,958.88 is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Issuer or the Developer; and

(b) $0 is to be paid to a third party payee that is not affiliated with the Issuer or the Developer (including any mortgagee or trust deed beneficiary, contractor or supplier of materials) or on a joint basis to the Issuer or the Developer and such a third party payee with respect to an expense previously incurred.

4. The Trustee is directed to forward this Requisition to the Series B Purchaser and, upon receipt of requested funds from the Series B Purchaser and the deposit of such funds by the Trustee into the Series 2021 B Bonds Project Fund to thereafter disburse from the Series 2021 B Bonds Project Fund to the parties and in the amounts indicated in this Requisition or alternatively credit such sum to the principal amount and purchase price of the Series 2021 B Bonds in the event such amount has previously been paid by the Developer and proof of such payment is submitted herewith.

In either event, the amounts set forth herein and in **Schedule I** attached hereto are supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer and by the Developer by their duly Authorized Officers this ___ of _____, 2023.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

HIGH TECH CORRIDOR DEVELOPMENT, LLC as Developer

By: _____
Its Authorized Officer

RESIDENT PROJECT REPRESENTATIVE'S CERTIFICATE

H. WOOD THRASHER, MANAGER, as Resident Project Representative for the Phase III TIF Project, hereby certifies that the portion of the Phase III TIF Project for which payment is requested hereby has been constructed in accordance with the plans and specifications therefore, that payment is now due and owing for such costs, and that such costs have not been the subject of a previous requisition by the Issuer and the Developer.

H. WOOD THRASHER
RESIDENT PROJECT REPRESENTATIVE

By: _____
Name: H. WOOD THRASHER
Title: MANAGER

Schedule I
to Requisition

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Total Amount of disbursement pursuant to this Requisition: $549,958.88

(2) Reimbursement to the Developer:

	Vendor	Description of Expense	Date of Payment	Amount
1.				
2.		SEE ATTACHED SCHEDULE		
3.				
TOTAL				$549,958.88

(3) Payment to third party payees:

	Vendor	Description of Expense	Amount	Payee Name(s)/ Address(es)
1.				
2.		NONE		
3.				
TOTAL				$ 0

The items listed for reimbursement to the Developer or the Issuer or payment to third party payees are supported by attached copies of invoices or statements.

Schedule I
to Requisition
(continued)

Copies of Invoices or Statements
(Attached)

High Tech Corridor Development, LLC
Developer Reimbursements
Schedule I
Payment Application 9

Vendor	Description	Date of Payment	Amount	
Ronald Stanley, CPA	Invoice 09/30/23	10/6/2023	2,062.50	Paid by High Tech Corridor ck 4204
Ronald Stanley, CPA	Invoice 10/31/23	11/10/2023	2,131.25	Paid by High Tech Corridor ck 4208
The Thrasher Group	Invoice 1029937	11/10/2023	34,060.43	Paid by Clear Mt Bank ck 3262
The Thrasher Group	Invoice 1030246	11/10/2023	1,186.92	Paid by Clear Mt Bank ck 3262
Novel Geo-Environmental	Invoice 9377	10/26/2023	18,035.30	Paid by Clear Mt Bank ck 3243
Doss Enterprises	Pay App 8	9/28/2023	157,635.61	Paid by Clear Mt Bank ck 3205
Doss Enterprises	Pay App 9	11/10/2023	334,846.87	Paid by Clear Mt Bank ck 3263
			$ 549,958.88	

4204

High Tech Corridor Development, LLC
PO Box 940
Bridgeport, WV 26330
304-624-4108

Clear Mountain Bank
69-259/515

10/6/2023

PAY TO THE ORDER OF Ronald W. Stanley $ **2,062.50

Two Thousand Sixty-Two and 50/100********** DOLLARS

Ronald W. Stanley
388 Ruffed Grouse Dr.
Bridgeport, WV 26330

MEMO

AUTHORIZED SIGNATURE

Security features. Details on back.

High Tech Corridor Development, LLC 4204

Ronald W. Stanley 10/6/2023

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
9/30/2023	Bill	INV 09/30/23	2,062.50	2,062.50		2,062.50
					Check Amount	2,062.50

Clear Mt Bank Checki 2,062.50

High Tech Corridor Development, LLC 4204

Ronald W. Stanley 10/6/2023

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
9/30/2023	Bill	INV 09/30/23	2,062.50	2,062.50		2,062.50
					Check Amount	2,062.50

Clear Mt Bank Checki 2,062.50

:ODUCT DLT103 USE WITH 91663 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

Ronald W. Stanley, CPA
388 Ruffed Grouse Drive
Bridgeport. West Virginia 26330
09/30/23

08/17/23	0.50	Conf. with Tom Aman on TIF alternatives
08/25/23	1.25	Meeting with Tom Aman to discuss combining TIFs
08/31/23	1.00	Set up High Tecj cash flow model
09/06/23	1.50	Meeting with Michele and Woody
09/07/23	0.25	Conference with Tom Aman
09/11/23	1.50	Conference with Joe Nassif and TIF model
09/21/23	1.50	Review TIF model revisions
	7.50	
	275.00	
	2,062.50	

PHASE 2 TIF

4208

High Tech Corridor Development, LLC
PO Box 940
Bridgeport, WV 26330
304-624-4108

Clear Mountain Bank
69-259/515

11/10/2023

PAY TO THE ORDER OF Ronald W. Stanley $ **2,131.25

Two Thousand One Hundred Thirty-One and 25/100********** DOLLARS

Ronald W. Stanley
388 Ruffed Grouse Dr.
Bridgeport, WV 26330

MEMO

AUTHORIZED SIGNATURE

Security features. Details on back.

High Tech Corridor Development, LLC

4208

Ronald W. Stanley

11/10/2023

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
10/31/2023	Bill	INV 10/31/23	2,131.25	2,131.25		2,131.25
					Check Amount	2,131.25

Clear Mt Bank Checki 2,131.25

High Tech Corridor Development, LLC

4208

Ronald W. Stanley

11/10/2023

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
10/31/2023	Bill	INV 10/31/23	2,131.25	2,131.25		2,131.25
					Check Amount	2,131.25

Clear Mt Bank Checki 2,131.25

DUCT DLT103 USE WITH 91663 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

4630060200

Ronald W. Stanley, CPA
388 Ruffed Grouse Drive
Bridgeport. West Virginia 26330
10/31/23

10/04/23	1.00	Meeting with Woody and Michele on TIF
10/04/23	0.25	Conference with Tom Aman
10/10/23	0.25	Conference with Tom Aman on property acqusition
10/11/23	0.75	Meeting with Woody and Michele on TIF
10/17/25	1.25	Conference with Joe Nassif on alternatives
10/25/23	-	Breakfast with Andy Lang
10/25/23	0.75	Conference with Joe Nassif on alternatives
10/27/23	0.75	Meeting with Woody and Michele on TIF
10/27/23	-	Conference with John Skoglin
10/30/23	1.25	Work on bond model
10/31/23	1.50	Complete development schedule
	7.75	
	275.00	
	2,131.25	

PHASE 2 TIF

THIS DOCUMENT HAS INVISIBLE FLUORESCENT FIBERS - VIEW UNDER BLACK LIGHT - ARTIFICIAL WATERMARK ON BACK - HOLD AT ANGLE TO VIEW

Clear Mountain Bank

WHITE OAKS OFFICE
P.O. BOX 205
BRUCETON MILLS, WV 26525

69-259/515
5001210

CASHIER'S CHECK

0003262

November 10, 2023

REMITTER HIGH TECH CORRIDOR DEVELOPMENT LLC $ 35,247.35

*****THIRTY-FIVE THOUSAND TWO HUNDRED FORTY-SEVEN AND 35/100***** Dollars

PAY TO THE ORDER OF THE THRASHER GROUP INC

VOID VOID VOID

THRASHER

The Thrasher Group Inc.
600 White Oaks Blvd
Bridgeport, WV 26330

HIGH TECH CORRIDOR DEVELOPMENT LLC
P.O. BOX 940
BRIDGEPORT, WV 26302-1532

September 27, 2023
Project No: T30-11114.00
Invoice No: 1029937

Invoice Total **$34,060.43**

Project T30-11114.00 White Oaks Phase II-A

Billing Phase	Budget	Percent Complete	Earned	Previous Billing	Current Billing
Site Design	95,000.00	100.00	95,000.00	95,000.00	0.00
Bidding	10,000.00	100.00	10,000.00	10,000.00	0.00
Construction Administration	17,000.00	100.00	17,000.00	17,000.00	0.00
Geotechnical Investigation	9,000.00	100.00	9,000.00	9,000.00	0.00
Inspection and Materials Testing	149,456.70	100.00	149,456.70	119,030.00	30,426.70
Camera	13,475.51	100.00	13,475.51	9,841.78	3,633.73
Total Fee	293,932.21		293,932.21	259,871.78	34,060.43

Total this Invoice **$34,060.43**

Project Manager RICHARD HOVATTER

THRASHER

The Thrasher Group Inc.
600 White Oaks Blvd
Bridgeport, WV 26330

HIGH TECH CORRIDOR DEVELOPMENT LLC
P.O. BOX 940
BRIDGEPORT, WV 26330

October 23, 2023
Project No: 030-03078.11
Invoice No: 1030246

Invoice Total **$1,186.92**

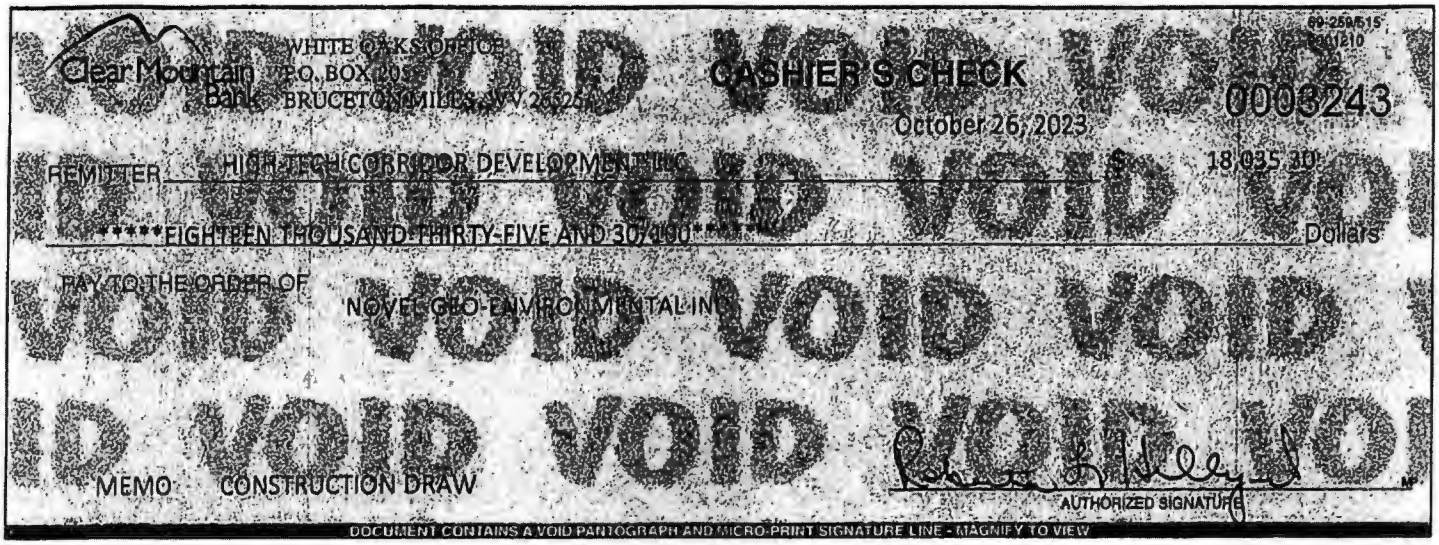
Project 030-03078.11 HIGH TECH/PERMITTING

MITIGATION WORK

"ALL TIF"

Phase	403	Mitigation Reporting		
Professional Personnel				**1,186.92**
			Total this Phase	**$1,186.92**
			Total this Invoice	**$1,186.92**

Project Manager HENRY THRASHER



0003243

October 26, 2023

HIGH TECH CORRIDOR DEVELOPMENT LLC 18,035.30

*****EIGHTEEN THOUSAND THIRTY-FIVE AND 30/100*****

NOVEL GEO-ENVIRONMENTAL INC

MEMO CONSTRUCTION DRAW

Novel Geo-Environmental, Inc.
171 Montour Run Road
Moon Twp, PA 15108
(412) 722-1970
(412) 722-1969 FAX
EIN: 52-2365940

The Thrasher Group
Attn: Mr. Woody Thrasher
600 White Oaks Boulevard
Bridgeport, WV 26330

INVOICE
No. 9377
10/24/2023

Terms: Net 30

For services performed through 10/15/2023

Bridgeport, WV

NGE Project No. W23-176

Subsurface Investigation

	Units	Quantity	Rate	Amount
Vehicle & Equipment Mobilization/Demobilization	Lump Sum	1.00	1,500.00	$1,500.00
Daily Rate for Test Drilling	Days	4.00	2,500.00	$10,000.00
Drill Crew Per Diem	Days	4.00	350.00	$1,400.00
Typed Boring Logs	Lump Sum	1.00	400.00	$400.00
Engineer Site Visit and Recommendations	Hours	7.00	170.00	$1,190.00
Engineer Travel	Miles	282.00	0.65	$183.30
Subtotal				**$14,673.30**

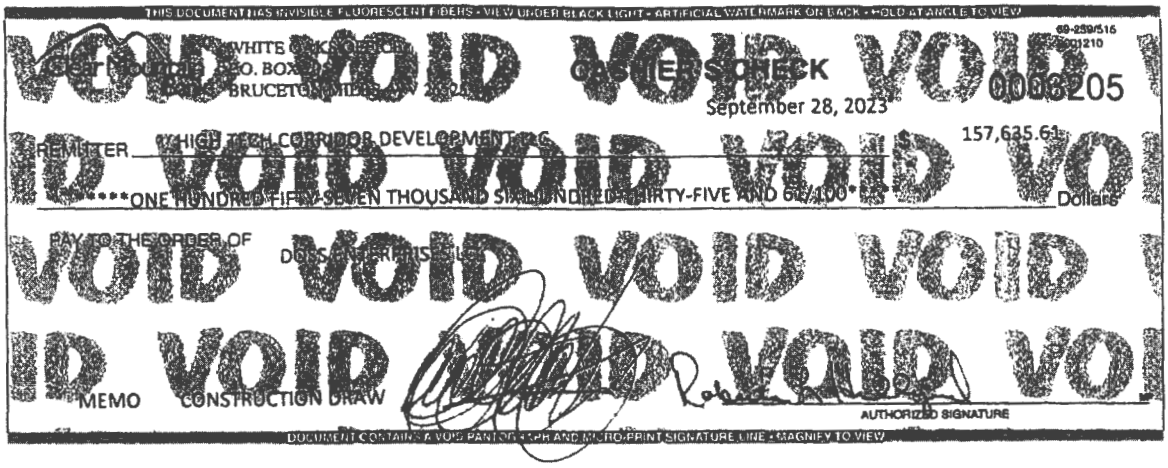
Laboratory Testing

	Units	Quantity	Rate	Amount
Moisture Content Tests	Each	22.00	11.00	$242.00
Atterberg Limits	Each	5.00	95.00	$475.00
Sulfur Forms Testing	Each	13.00	125.00	$1,625.00
Subtotal				**$2,342.00**

Geotechnical Engineering Analysis and Report Preparation

	Units	Quantity	Rate	Amount
Senior Engineer	Hours	6.00	170.00	$1,020.00
Subtotal				**$1,020.00**

INVOICE 9377 TOTAL **$18,035.30**



0003205

September 28, 2023

HIGH TECH CORRIDOR DEVELOPMENT LLC 157,635.61

*****ONE HUNDRED FIFTY-SEVEN THOUSAND SIX HUNDRED THIRTY-FIVE AND 61/100*****

DOSS ENTERPRISES LC

MEMO CONSTRUCTION DRAW

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Doss Enterprises LC	**Contractor's Project No.:**	7000-00223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		
Application No.:	008	**Application Date:**	8/31/2023
Application Period:	**From** 8/1/2023	**to**	8/31/2023

1. Original Contract Price	$	2,851,782.70
2. Net change by Change Orders	$	25,218.50
3. Current Contract Price (Line 1 + Line 2)	$	2,877,001.20
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	2,612,824.18
5. Retainage		
a. 3% X $ 2,612,824.18 Work Completed	$	65,320.60
b. 3% X $ 4,700.00 Stored Materials	$	117.50
c. Total Retainage (Line 5.a + Line 5.b)	$	65,438.10
6. Amount eligible to date (Line 4 - Line 5.c)	$	2,547,386.08
7. Less previous payments (Line 6 from prior application)	$	2,389,750.47
8. Amount due this application	$	157,635.61
9. Balance to finish, including retainage (Line 3 - Line 4)	$	264,177.02

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Doss Enterprises, LC

Signature: _____ **Date:** 8/31/2023

Recommended by Engineer	**Approved by Owner**
By: _____	**By:** _____
Title: _____	**Title:** Manager
Date: 9/26/23	**Date:** 9/27/23
Approved by Funding Agency	
By: _____	**By:** _____
Title: _____	**Title:** _____
Date: _____	**Date:** _____

(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate – Unit Price Work

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Doss Enterprises LC	**Contractor's Project No.:**	7000-00223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		

Application No.: 8 **Application Period:** From 08/01/23 to 08/31/23 **Application Date:** 08/31/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract										
1	Site Clearing	1.00	LS	23,000.00	23,000.00	1.00	23,000.00		23,000.00	100%	-
2	Mobilization/Demobilization	1.00	LS	309,000.00	309,000.00	0.50	154,500.00		154,500.00	50%	154,500.00
3	Demolition and Traffic Control	1.00	LS	27,000.00	27,000.00	1.00	27,000.00		27,000.00	100%	
4	Earth Moving	323,000.00	CY	4.50	1,453,500.00	323,000.00	1,453,500.00		1,453,500.00	100%	-
5	Rock Core Drain (5'x5') - On Site Material	680.00	LF	7.50	5,100.00		-		-	0%	5,100.00
6	Rock Core Drain (5'x5') - Import Material	680.00	LF	47.00	31,960.00	680.00	31,960.00		31,960.00	100%	-
7	Toe-Key Bench	1,200.00	LF	146.00	175,200.00	1,200.00	175,200.00		175,200.00	100%	-
8	Pond Over Excavation	4,500.00	CY	5.30	23,850.00	4,500.00	23,850.00		23,850.00	100%	-
9	Pond Backfill Rock - On Site Material	4,500.00	CY	4.50	20,250.00		-		-	0%	20,250.00
10	Pond Backfill Rock - Import Material	4,500.00	CY	40.00	180,000.00	4,500.00	180,000.00		180,000.00	100%	-
11	Stabilized Construction Entrance	3.00	EA	1,700.00	5,100.00	3.00	5,100.00		5,100.00	100%	-
12	Priority 1 Silt Fence	3,035.00	LF	3.60	10,998.00	3,305.00	11,898.00		11,898.00	108%	(900.00)
14	Compost Filter Sock Inlet Protection	180.00	LF	12.00	2,160.00	180.00	2,160.00		2,160.00	100%	
15	Sediment Trap	2.00	EA	7,000.00	14,000.00	2.00	14,000.00		14,000.00	100%	
16	Existing Pond Dewatering	1.00	LS	4,040.00	4,040.00	1.00	4,040.00		4,040.00	100%	
17	Rock Lined Sump (3'x3'x3')	6.00	EA	1,260.00	7,560.00	6.00	7,560.00		7,560.00	100%	
18	Vegetated Ped Ditch	4,420.00	LF	5.00	22,100.00	4,420.00	22,100.00		22,100.00	100%	-
18A	Rock Lined Ditch, (9" of D50)	60.00	LF	37.80	2,268.00	60.00	2,268.00		2,268.00	100%	-
19	Pipe Slope Drain	3.00	EA	4,000.00	12,000.00	3.00	12,000.00		12,000.00	100%	
20	Rip Rap Energy Dissipator	5.00	EA	1,000.00	5,000.00	5.00	5,000.00		5,000.00	100%	
21	Stormwater Basin	1.00	EA	10,500.00	10,500.00		-		-	0%	10,500.00
22	Seed and Mulch	31.00	AC	2,600.00	80,600.00	31.00	80,600.00		80,600.00	100%	-
23	Fabric for Separation	2,050.00	SY	1.45	2,972.50	2,050.00	2,972.50		2,972.50	100%	
24	Subgrade	230.00	CY	46.00	10,580.00	230.00	10,580.00		10,580.00	100%	-
25	Milling of Existing Pavement	476.00	SF	2.20	1,047.20	476.00	1,047.20		1,047.20	100%	-
26	Bituminous Tack Coat Material	100.00	GAL	11.10	1,110.00	100.00	1,110.00		1,110.00	100%	-
27	Aggregate Base Course, Class I	130.00	CY	29.00	3,770.00	130.00	3,770.00		3,770.00	100%	
28	Aggregate Base Course, Class 10 (Shoulder)	30.00	CY	103.00	3,090.00	30.00	3,090.00		3,090.00	100%	
29	3" Crusher Run	360.00	CY	35.70	12,852.00	360.00	12,852.00		12,852.00	100%	
30	Marshall Hot-Mix Asphalt Skid Resistant, Type I	280.00	TN	127.00	35,560.00	280.00	35,560.00		35,560.00	100%	-
31	Marshall Hot-Mix Asphalt Base Course, Type I	280.00	TN	118.00	33,040.00	288.74	34,071.32		34,071.32	103%	(1,031.32)
32	Marshall Hot-Mix Asphalt Base Course, Type II	90.00	TN	128.00	11,520.00	143.72	18,396.16		18,396.16	160%	(6,876.16)
33	Concrete Curb and Gutter	100.00	LF	250.00	25,000.00	-	-			0%	25,000.00
34	Concrete Manhole (4' Diameter)	10.00	EA	4,600.00	46,000.00	7.00	32,200.00		32,200.00	70%	13,800.00
34A	Concrete Manhole (4' Diameter with 3'x3' Grate)	1.00	EA	4,700.00	4,700.00	1.00	4,700.00		4,700.00	100%	-
35	Concrete Inlet (WVDOH Type G)	10.00	EA	4,500.00	45,000.00	10.00	45,000.00		45,000.00	100%	-
36	Underdrains	100.00	LF	32.00	3,200.00	100.00	3,200.00		3,200.00	100%	-
37	18" HDPE Culvert	70.00	LF	36.00	2,520.00	70.00	2,520.00		2,520.00	100%	
38	24" HDPE Stormwater Pipe	1,840.00	LF	41.00	75,440.00	1,840.00	75,440.00		75,440.00	100%	
39	Concrete Stormwater Pipe Anchors	7.00	EA	330.00	2,310.00	7.00	2,310.00		2,310.00	100%	-

EJCDC C-620 Contractor's Application for Payment
(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC
Engineer:	The Thrasher Group, Inc.
Contractor:	Doss Enterprises LC
Project:	White Oaks Phase II A
Contract:	White Oaks Business Park Phase II A

Owner's Project No.:	
Engineer's Project No.:	T30-11114
Contractor's Project No.:	70001-00223

Application No.: 8 **Application Period:** From 08/01/23 to 08/31/23 **Application Date:** 08/31/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Unit	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
40	Light Pole Relocation	1.00	EA	3,000.00	3,000.00	-	-		-	0%	3,000.00
41	8" SDR 35 Gravity Sewer Pipe	650.00	LF	26.90	17,485.00	345.00	9,280.50	4,700.00	13,980.50	80%	3,504.50
42	Sanitary Sewer Tie-in, Complete	2.00	EA	460.00	920.00	1.00	460.00		460.00	50%	460.00
43	Concrete Sewer Pipe Anchors	18.00	EA	1,250.00	22,500.00	18.00	22,500.00		22,500.00	100%	-
47	Electric Duct Bank	260.00	LF	30.00	7,800.00	50.00	1,500.00		1,500.00	19%	6,300.00
48	Switch Gear Manhole Box Installation	2.00	EA	6,000.00	12,000.00	-	-		-	0%	12,000.00
49	Waterline Tie-in/Hot Tap, Complete	1.00	EA	4,300.00	4,300.00	1.00	4,300.00		4,300.00	100%	
50	8" PVC C-900 DR-14 Waterline	300.00	LF	53.00	15,900.00	50.00	2,650.00		2,650.00	17%	13,250.00
51	8"x8"x8" Waterline Tee w/ Thrust Block	1.00	EA	2,500.00	2,500.00	-			-	0%	2,500.00
52	8" Water Gate Valve and Cap	1.00	EA	3,000.00	3,000.00	-	-		-	0%	3,000.00
53	Fire Hydrant Assembly, Complete	1.00	EA	6,500.00	6,500.00	1.00	6,500.00		6,500.00	100%	-
54	6" Steel Casing	90.00	LF	72.00	6,480.00	30.00	2,160.00		2,160.00	33%	4,320.00
55	16" Steel Casing	30.00	LF	150.00	4,500.00	60.00	9,000.00		9,000.00	200%	(4,500.00)
				Original Contract Totals	$ 2,851,782.70		$ 2,582,905.68	$ 4,700.00	$ 2,587,605.68	91%	$ 264,177.02

EJCDC C-620 Contractor's Application for Payment
(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work | **Contractor's Application for Payment**

Owner:	High Tech Corridor Development, LLC
Engineer:	The Timmons Group, Inc.
Contractor:	Dose Enterprises LC
Project:	White Oaks Phase II A
Contract:	White Oaks Business Park Phase II A

Owner's Project No.:	
Engineer's Project No.:	730-11114
Contractor's Project No.:	7000-00223

Application No.: 8 Application Period: From 08/01/23 to 08/31/23 Application Date: 08/31/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Change Orders										
	20221223 - Revised Qty.'s (Contract sum already accounts for decreased qty.'s)	1.00	LS	(283,898.90)							
1	Asbestos Pipe Removal, Added Grout to Rip Rap Ditch, Changes to MH 1-3 & MH 2-1	1.00	LS	25,218.50	25,218.50	1.00	25,218.50		25,218.50	100%	-
					-		-				-
					-		-		-		-
					-		-				-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
	Change Order Totals				$ 25,218.50		$ 25,218.50	$ -	$ 25,218.50	100%	$ -
	Original Contract and Change Orders										
	Project Totals				$ 2,877,091.20		$ 2,608,134.18	$ 4,700.00	$ 2,612,834.18	91%	$ 264,177.82

EJCDC C-620 Contractor's Application for Payment
(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

PARTIAL CONDITIONAL WAIVER AND RELEASE OF LIEN

Upon receipt by the undersigned of a check from High Tech Corridor Development, LLC in the sum of One Hundred Fifty Seven Thousand Six Hundred Thirty Five Dollars and 00/61 ($157,635.61) payable to Doss Enterprises, LC. When the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of White Oaks, Phase II A located at White Oaks Boulevard, Bridgeport, WV to the following extent.

This release covers a progress payment for labor, services, equipment or material furnished to High Tech Corridor Development, LLC through August 31, 2023 Pay Application 008 only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon recission, abandonment, or breach of the contract or the right of the undersigned to recover equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Date: August 31, 2023

Company: Doss Enterprises, LC

Signature: _____

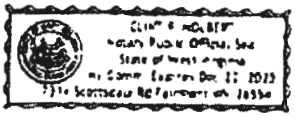
State of: West Virginia
County of: Lewis

Subscribed and sworn to before me this 31st day of August 2023

Signature: _____

Notary Public Name: CLINT P HOLBERT

My Commission Expires: 12/22/2025



THRASHER

ARCHITECTURE
ENGINEERING
FIELD SERVICES

September 26, 2023

Mr. Tim Stout
Clear Mountain Bank
15 Sweetbrier Lane
Bridgeport, WV 26330

Re: Doss Enterprises, LC
Application for Payment No. 8
Bridgeport, WV

Dear Mr. Stout:

The current progress report is as follows:

Completed:

1. Site Clearing
2. Mobilization
3. Demolition and Traffic Control
4. Earth Moving
5. Rock Core Drain -Import Material
6. Toe Key Bench
7. Pond Over Excavation
8. Pond Backfill Rock – Import Material
9. Stabilized Construction Entrance
10. Priority One Silt Fence
11. Compost Filter Sock Inlet Protection
12. Sediment Trap
13. Existing Pond Dewatering
14. Rock Lined Sump
15. Vegetated Pad Ditch
16. Rock Lined Ditch
17. Pipe Slope Drain
18. Rip Rap Energy Dissipator
19. Seed and Mulch
20. Fabric for Separation
21. Subgrade
22. Milling of Existing Pavement
23. Bituminous Tack Coat Material
24. Aggregate Base Course, Class 1
25. Aggregate Base Course, Class 10 (Shoulder)
26. 3" Crusher Run

27. Marshall Hot-Mix Asphalt Skid Resistant, Type I
28. Marshall Hot-Mix Asphalt Base Course, Type I
29. Marshall Hot-Mix Asphalt Base Course, Type II
30. Concrete Manhole (4' Diameter with 3' x 3' Grate)
31. Concrete Inlet (WVDOH Type G)
32. Underdrains
33. 18" HDPE Culvert
34. 24" HDPE Stormwater Pipe
35. Concrete Stormwater Pipe Anchors
36. Concrete Sewer Pipe Anchors
37. Waterline Tie-In/Hot Tap, Complete
38. Fire Hydrant Assembly, Complete
39. 16" Steel Casing

Partially Complete:

1. Concrete Manhole (4' Diameter)
2. 8" SDR 35 Gravity Sewer Pipe
3. Sanitary Sewer Tie-In, Complete
4. Electric Duct Bank
5. 8" PVC C-900 DR-14 Waterline
6. 6" Steel Casing

Stored Materials:

1. 8" SDR 35 Gravity Sewer Pipe

The overall project is approximately 91% complete.

We believe that the requested amount of the attached application is indicative of the work complete at the time of the application.

If you have any questions, please do not hesitate to contact our office.

THE THRASHER GROUP, INC.

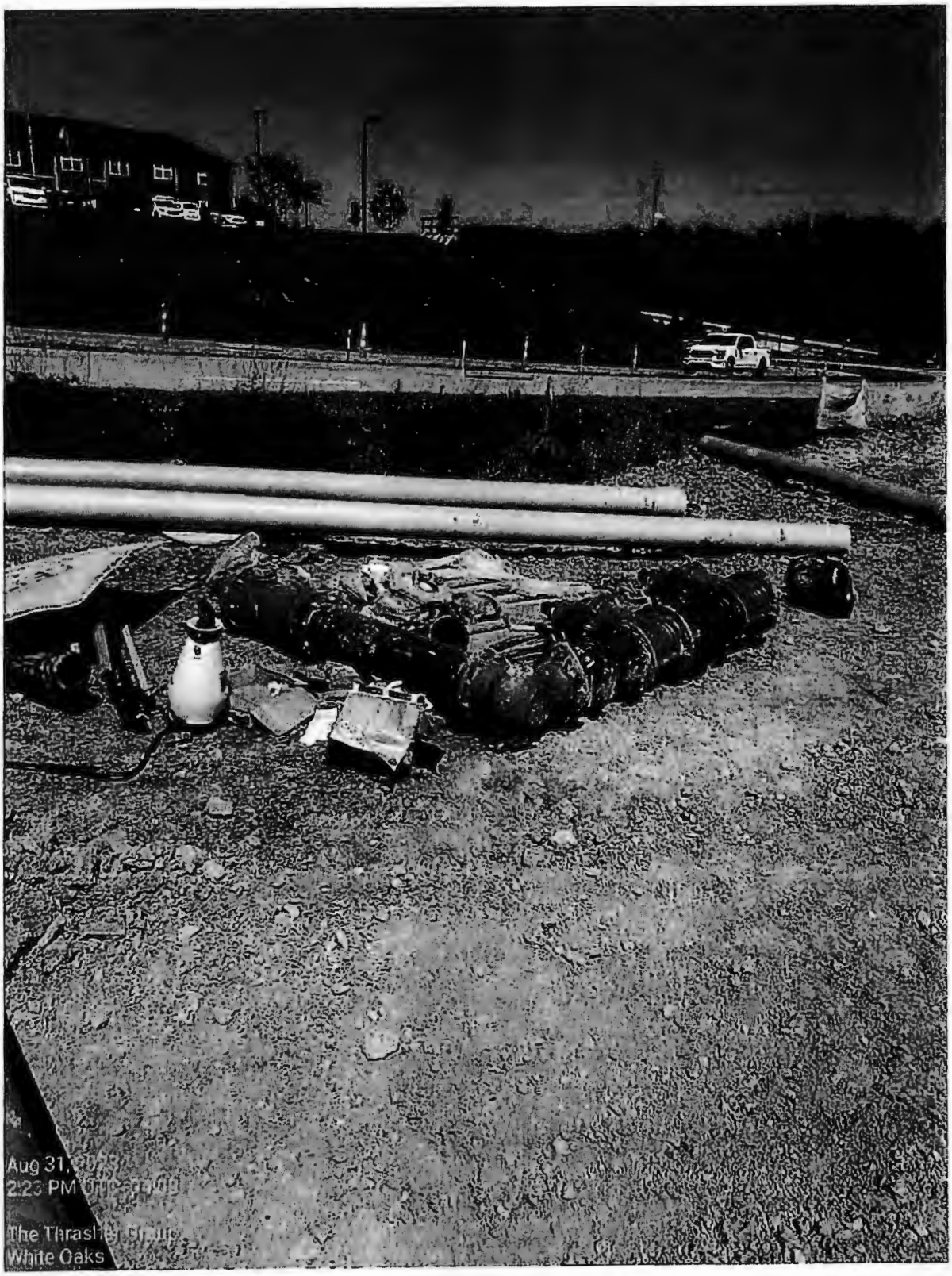
Chad Biller, PE
Principal

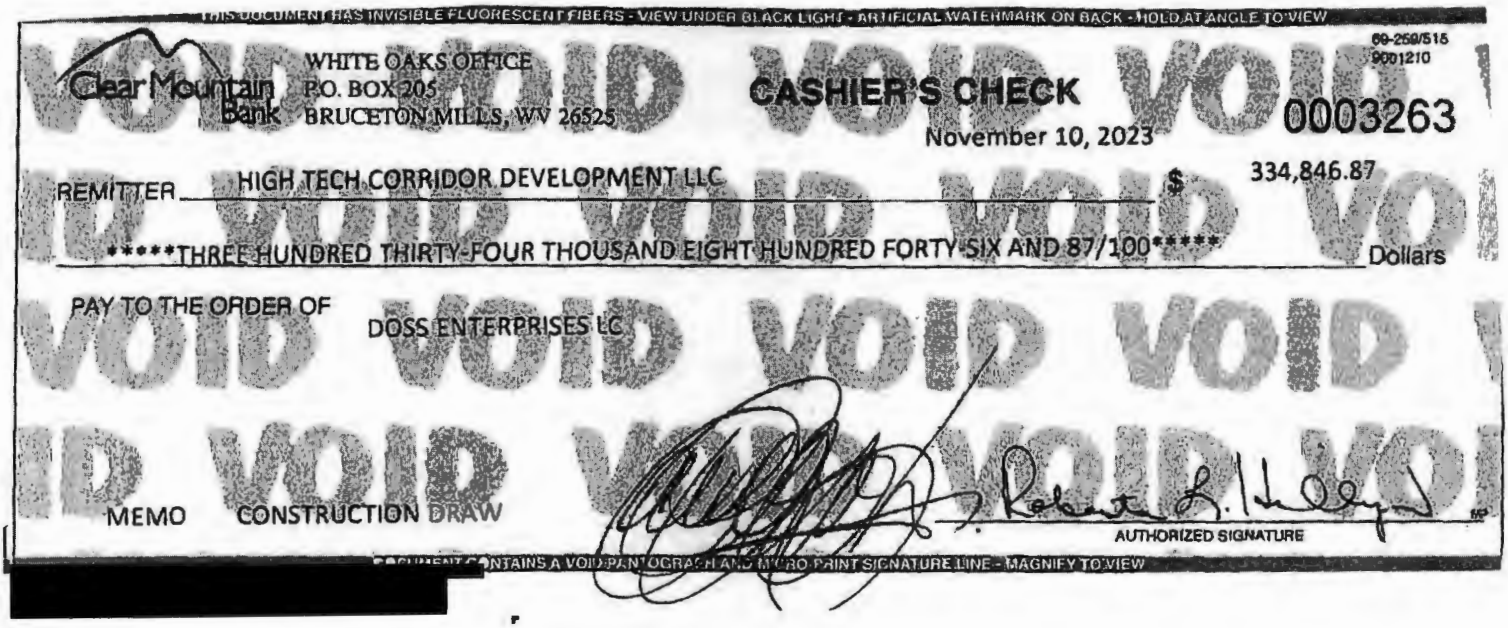

Aug 1, 2023
1:57 PM UTC -04:00


Aug 8, 2023
3:21 PM UTC -04:00


The Thrasher Group


Aug 29, 2023


Aug 31,
2:23 PM
The Thrash
White Oaks


THIS DOCUMENT HAS INVISIBLE FLUORESCENT FIBERS - VIEW UNDER BLACK LIGHT - ARTIFICIAL WATERMARK ON BACK - HOLD AT ANGLE TO VIEW

Clear Mountain Bank
WHITE OAKS OFFICE
P.O. BOX 205
BRUCETON MILLS, WV 26525

60-259/515
9001210

CASHIER'S CHECK

0003263

November 10, 2023

REMITTER HIGH TECH CORRIDOR DEVELOPMENT LLC

$ 334,846.87

*****THREE HUNDRED THIRTY-FOUR THOUSAND EIGHT HUNDRED FORTY-SIX AND 87/100***** Dollars

PAY TO THE ORDER OF DOSS ENTERPRISES LC

MEMO CONSTRUCTION DRAW

AUTHORIZED SIGNATURE

DOCUMENT CONTAINS A VOID PANTOGRAPH AND MICRO PRINT SIGNATURE LINE - MAGNIFY TO VIEW

[redacted]

0003263

November 10, 2023

HIGH TECH CORRIDOR DEVELOPMENT LLC 334,846.87

*****THREE HUNDRED THIRTY-FOUR THOUSAND EIGHT HUNDRED FORTY-SIX AND 87/100*****

DOSS ENTERPRISES LC

MEMO CONSTRUCTION DRAW

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Doss Enterprises LC	**Contractor's Project No.:**	7000-00223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		
Application No.:	009	**Application Date:**	11/8/2023
Application Period:	**From** 9/1/2023	**to**	9/30/2023

1. Original Contract Price	$	2,851,782.70
2. Net change by Change Orders	$	189,968.50
3. Current Contract Price (Line 1 + Line 2)	$	3,041,751.20
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	2,971,374.18
5. Retainage		
a. 3% X $ 2,971,374.18 Work Completed	$	89,141.23
b. 3% X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	89,141.23
6. Amount eligible to date (Line 4 - Line 5.c)	$	2,882,232.95
7. Less previous payments (Line 6 from prior application)	$	2,547,386.08
8. Amount due this application	$	334,846.87
9. Balance to finish, excluding retainage (Line 3 - Line 4)	$	70,377.02

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Doss Enterprises, LC

Signature: _____ **Date:** 11/8/2023

Recommended by Engineer	**Approved by Owner**
By: _____	**By:** _____
Title: Project Manager	**Title:** Manager
Date: 11/8/23	**Date:** 11/10/2023
Approved by Funding Agency	
By: _____	**By:** _____
Title: _____	**Title:** _____
Date: _____	**Date:** _____

(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work | **Contractor's Application for Payment**

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Doss Enterprises LC	**Contractor's Project No.:**	7000-00223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		

Application No.: 9 **Application Period:** From 09/01/23 to 09/30/23 **Application Date:** 11/08/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract										
1	Site Clearing	1.00	LS	23,000.00	23,000.00	1.00	23,000.00		23,000.00	100%	-
2	Mobilization/Demobilization	1.00	LS	309,000.00	309,000.00	1.00	309,000.00		309,000.00	100%	-
3	Demolition and Traffic Control	1.00	LS	27,000.00	27,000.00	1.00	27,000.00		27,000.00	100%	-
4	Earth Moving	323,000.00	CY	4.50	1,453,500.00	323,000.00	1,453,500.00		1,453,500.00	100%	-
5	Rock Core Drain (5'x5') - On Site Material	680.00	LF	7.50	5,100.00		-		-	0%	5,100.00
6	Rock Core Drain (5'x5') - Import Material	680.00	LF	47.00	31,960.00	680.00	31,960.00		31,960.00	100%	-
7	Toe-Key Bench	1,200.00	LF	146.00	175,200.00	1,200.00	175,200.00		175,200.00	100%	-
8	Pond Over Excavation	4,500.00	CY	5.30	23,850.00	4,500.00	23,850.00		23,850.00	100%	-
9	Pond Backfill Rock - On Site Material	4,500.00	CY	4.50	20,250.00		-		-	0%	20,250.00
10	Pond Backfill Rock - Import Material	4,500.00	CY	40.00	180,000.00	4,500.00	180,000.00		180,000.00	100%	-
11	Stabilized Construction Entrance	3.00	EA	1,700.00	5,100.00	3.00	5,100.00		5,100.00	100%	-
12	Priority 1 Silt Fence	3,055.00	LF	3.60	10,998.00	3,305.00	11,898.00		11,898.00	108%	(900.00)
14	Compost Filter Sock Inlet Protection	180.00	LF	12.00	2,160.00	180.00	2,160.00		2,160.00	100%	-
15	Sediment Trap	2.00	EA	7,000.00	14,000.00	2.00	14,000.00		14,000.00	100%	-
16	Existing Pond Dewatering	1.00	LS	4,040.00	4,040.00	1.00	4,040.00		4,040.00	100%	-
17	Rock Lined Sump (3'x3'x3')	6.00	EA	1,260.00	7,560.00	6.00	7,560.00		7,560.00	100%	-
18	Vegetated Pad Ditch	4,420.00	LF	5.00	22,100.00	4,420.00	22,100.00		22,100.00	100%	-
18A	Rock Lined Ditch, (9" of D50)	60.00	LF	37.80	2,268.00	60.00	2,268.00		2,268.00	100%	-
19	Pipe Slope Drain	3.00	EA	4,000.00	12,000.00	3.00	12,000.00		12,000.00	100%	-
20	Rip Rap Energy Dissipator	5.00	EA	1,000.00	5,000.00	5.00	5,000.00		5,000.00	100%	-
21	Stormwater Basin	1.00	EA	10,500.00	10,500.00	1.00	10,500.00		10,500.00	100%	-
22	Seed and Mulch	31.00	AC	2,600.00	80,600.00	31.00	80,600.00		80,600.00	100%	-
23	Fabric for Separation	2,050.00	SY	1.45	2,972.50	2,050.00	2,972.50		2,972.50	100%	-
24	Subgrade	230.00	CY	46.00	10,580.00	230.00	10,580.00		10,580.00	100%	-
25	Milling of Existing Pavement	476.00	SF	2.20	1,047.20	476.00	1,047.20		1,047.20	100%	-
26	Bituminous Tack Coat Material	100.00	GAL	11.10	1,110.00	100.00	1,110.00		1,110.00	100%	-
27	Aggregate Base Course, Class 1	130.00	CY	29.00	3,770.00	130.00	3,770.00		3,770.00	100%	-
28	Aggregate Base Course, Class 10 (Shoulder)	30.00	CY	103.00	3,090.00	30.00	3,090.00		3,090.00	100%	-
29	3" Crusher Run	360.00	CY	35.70	12,852.00	360.00	12,852.00		12,852.00	100%	-
30	Marshall Hot-Mix Asphalt Skid Resistant, Type I	280.00	TN	127.00	35,560.00	280.00	35,560.00		35,560.00	100%	-
31	Marshall Hot-Mix Asphalt Base Course, Type I	280.00	TN	118.00	33,040.00	288.74	34,071.32		34,071.32	103%	(1,031.32)
32	Marshall Hot-Mix Asphalt Base Course, Type II	90.00	TN	128.00	11,520.00	143.72	18,396.16		18,396.16	160%	(6,876.16)
33	Concrete Curb and Gutter	100.00	LF	250.00	25,000.00	100.00	25,000.00		25,000.00	100%	-
34	Concrete Manhole (4' Diameter)	10.00	EA	4,600.00	46,000.00	7.00	32,200.00		32,200.00	70%	13,800.00
34A	Concrete Manhole (4' Diameter with 3'x3' Grate)	1.00	EA	4,700.00	4,700.00	1.00	4,700.00		4,700.00	100%	-
35	Concrete Inlet (WVDOH Type G)	10.00	EA	4,500.00	45,000.00	10.00	45,000.00		45,000.00	100%	-
36	Underdrains	100.00	LF	32.00	3,200.00	100.00	3,200.00		3,200.00	100%	-
37	18" HDPE Culvert	70.00	LF	36.00	2,520.00	70.00	2,520.00		2,520.00	100%	-
38	24" HDPE Stormwater Pipe	1,840.00	LF	41.00	75,440.00	1,840.00	75,440.00		75,440.00	100%	-
39	Concrete Stormwater Pipe Anchors	7.00	EA	330.00	2,310.00	7.00	2,310.00		2,310.00	100%	-

(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Doss Enterprises LC	**Contractor's Project No.:**	7000-00223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		

Application No.: 9 **Application Period:** From 09/01/23 to 09/30/23 **Application Date:** 11/08/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
40	Light Pole Relocation	1.00	EA	3,000.00	3,000.00	1.00	3,000.00		3,000.00	100%	-
41	8" SDR 35 Gravity Sewer Pipe	650.00	LF	26.90	17,485.00	345.00	9,280.50	-	9,280.50	53%	8,204.50
42	Sanitary Sewer Tie-in, Complete	2.00	EA	460.00	920.00	1.00	460.00		460.00	50%	460.00
43	Concrete Sewer Pipe Anchors	18.00	EA	1,250.00	22,500.00	18.00	22,500.00		22,500.00	100%	-
47	Electric Duct Bank	260.00	LF	30.00	7,800.00	50.00	1,500.00		1,500.00	19%	6,300.00
48	Switch Gear Manhole Box Installation	2.00	EA	6,000.00	12,000.00	-	-		-	0%	12,000.00
49	Waterline Tie-in/Hot Tap, Complete	1.00	EA	4,300.00	4,300.00	1.00	4,300.00		4,300.00	100%	-
50	8" PVC C-900 DR-14 Waterline	300.00	LF	53.00	15,900.00	50.00	2,650.00		2,650.00	17%	13,250.00
51	8"x8"x8" Waterline Tee w/ Thrust Block	1.00	EA	2,500.00	2,500.00	1.00	2,500.00		2,500.00	100%	-
52	8" Water Gate Valve and Cap	1.00	EA	3,000.00	3,000.00	1.00	3,000.00		3,000.00	100%	-
53	Fire Hydrant Assembly, Complete	1.00	EA	6,500.00	6,500.00	1.00	6,500.00		6,500.00	100%	-
54	6" Steel Casing	90.00	LF	72.00	6,480.00	30.00	2,160.00		2,160.00	33%	4,320.00
55	16" Steel Casing	30.00	LF	150.00	4,500.00	60.00	9,000.00		9,000.00	200%	(4,500.00)
				Original Contract Totals	$ 2,851,782.70		$ 2,781,405.68	$ -	$ 2,781,405.68	98%	$ 70,377.02

EJCDC C-620 Contractor's Application for Payment
(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	High Tech Corridor Development, LLC	**Owner's Project No.:**	
Engineer:	The Thrasher Group, Inc.	**Engineer's Project No.:**	T30-11114
Contractor:	Doss Enterprises LC	**Contractor's Project No.:**	7000-00223
Project:	White Oaks Phase II A		
Contract:	White Oaks Business Park Phase II A		

Application No.: 9 **Application Period:** From 09/01/23 to 09/30/23 **Application Date:** 11/08/23

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Change Orders										
	20221223 - Revised Qty.'s (Contract sum already accounts for decreased qty.'s)	1.00	LS	(283,898.90)							
1	Asbestos Pipe Removal, Added Grout to Rip Rap Ditch, Changes to MH 1-3 & MH 2-1	1.00	LS	25,218.50	25,218.50	1.00	25,218.50		25,218.50	100%	-
2	COR009 - Pad 2 Slope Drain Modification	1.00	LS	4,500.00	4,500.00	1.00	4,500.00		4,500.00	100%	
3	COR010 - Sanitary Re-Work & Standby	-	LS	5,900.00	-	-	-		-		
4	COR 011 - Clay Haul to Oakwood Estates	1.00	LS	5,500.00	5,500.00	1.00	5,500.00		5,500.00	100%	-
5	COR 013 - Pad 1 SW Basin Wingwalls	1.00	LS	9,750.00	9,750.00	1.00	9,750.00		9,750.00	100%	-
6	COR 014 - Pad 2 Entrance DI	1.00	LS	5,500.00	5,500.00	1.00	5,500.00		5,500.00	100%	-
7	COR 015 - Topsoil Haul to Oakwood Estates	1.00	LS	8,750.00	8,750.00	1.00	8,750.00		8,750.00	100%	-
8	~~COR 017 - SW Pond Riser~~	-	LS	3,250.00	-	-	-		-		-
9	COR 018 - Add 6" Conc. Pad to wingwalls	1.00	LS	4,000.00	4,000.00	1.00	4,000.00		4,000.00	100%	-
10	COR 020 - Pad 2 Entrance re-grade	1.00	LS	4,250.00	4,250.00	1.00	4,250.00		4,250.00	100%	-
11	COR 005 - WO Blvd. Turn Lane	1.00	LS	122,500.00	122,500.00	1.00	122,500.00		122,500.00	100%	-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
				Change Order Totals	$ 189,968.50		$ 189,968.50	$ -	$ 189,968.50	100%	$ -
	Original Contract and Change Orders										
				Project Totals	$ 3,041,751.20		$ 2,971,374.18	$ -	$ 2,971,374.18	98%	$ 70,377.02

EJCDC C-620 Contractor's Application for Payment
(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

PARTIAL CONDITIONAL WAIVER AND RELEASE OF LIEN

Upon receipt by the undersigned of a check from High Tech Corridor Development, LLC in the sum of Three Hundred Thirty-Four Thousand Eight Hundred Forty-Six Dollars and 00/87 ($334,846.87) payable to Doss Enterprises, LC. When the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of White Oaks, Phase II A located at White Oaks Boulevard, Bridgeport, WV to the following extent.

This release covers a progress payment for labor, services, equipment or material furnished to High Tech Corridor Development, LLC through September 30, 2023 Pay Application 009 only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon recission, abandonment, or breach of the contract or the right of the undersigned to recover equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Date: November 8, 2023

Company: Doss Enterprises, LC

Signature: _____

State of: West Virginia
County of: Lewis

Subscribed and sworn to before me, this 8th day of November 2023

Signature: _____

Notary Public Name: Stacy Johnson

My Commission Expires: April 30 2025

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Stacy K Johnson
1850 Shumaker Ridge Rd Thornton, WV 26440
My Commission Expires April 30, 2025

THRASHER

ARCHITECTURE
ENGINEERING
FIELD SERVICES

November 7, 2023

Mr. Tim Stout
Clear Mountain Bank
15 Sweetbrier Lane
Bridgeport, WV 26330

Re: Doss Enterprises, LC
Application for Payment No. 9
Bridgeport, WV

Dear Mr. Stout:

Al construction items in the design plans has been constructed and completed to date. Contractor is completing final punch list items on the site to close the project out.

We believe that the requested amount of the attached application is indicative of the work complete at the time of the application.

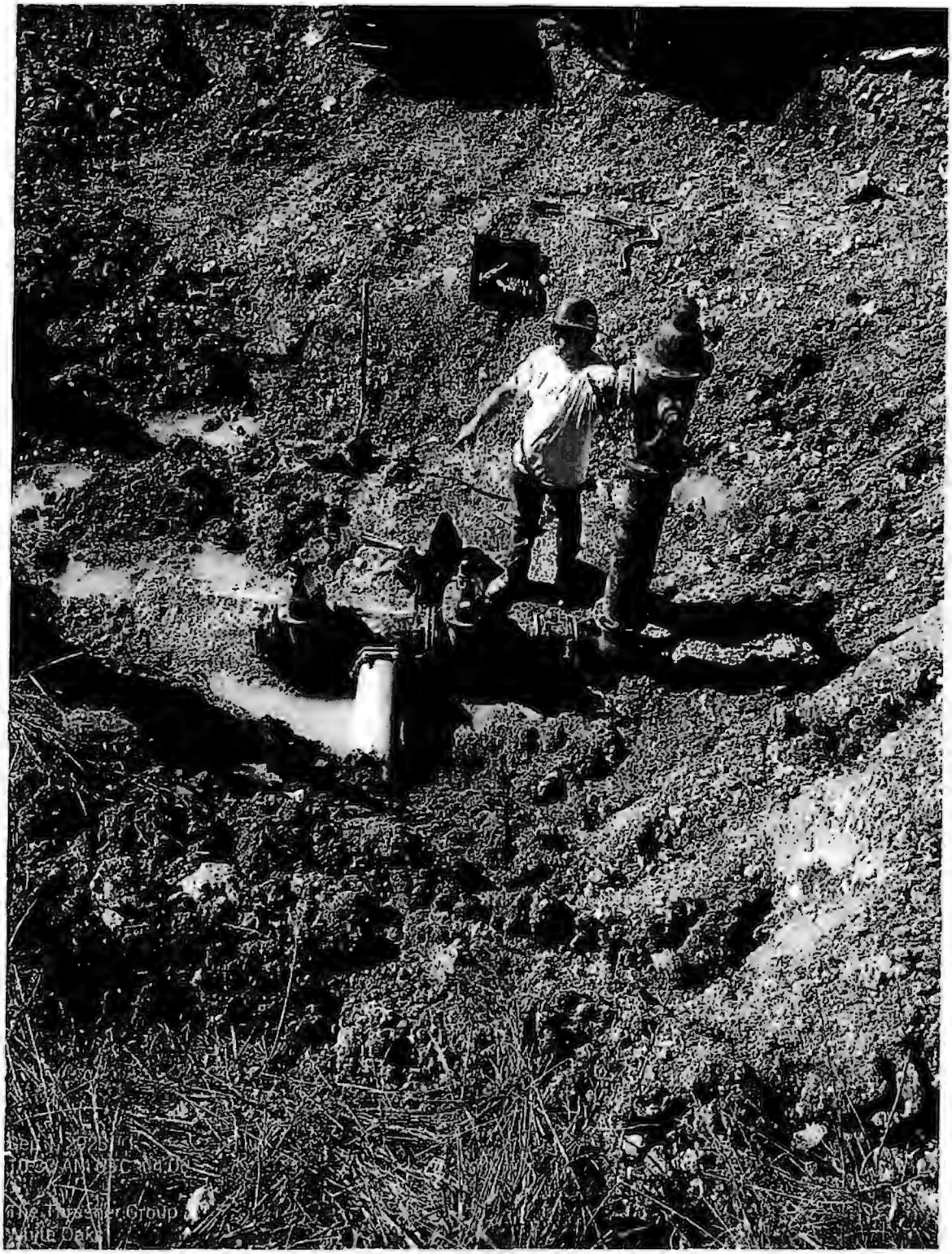
If you have any questions, please do not hesitate to contact our office.

THE THRASHER GROUP, INC.

Chad Biller

Chad Biller, PE
Principal


Sep 1, 2023
10:31 AM UTC -04:00
The Thrasher Group
White Oaks



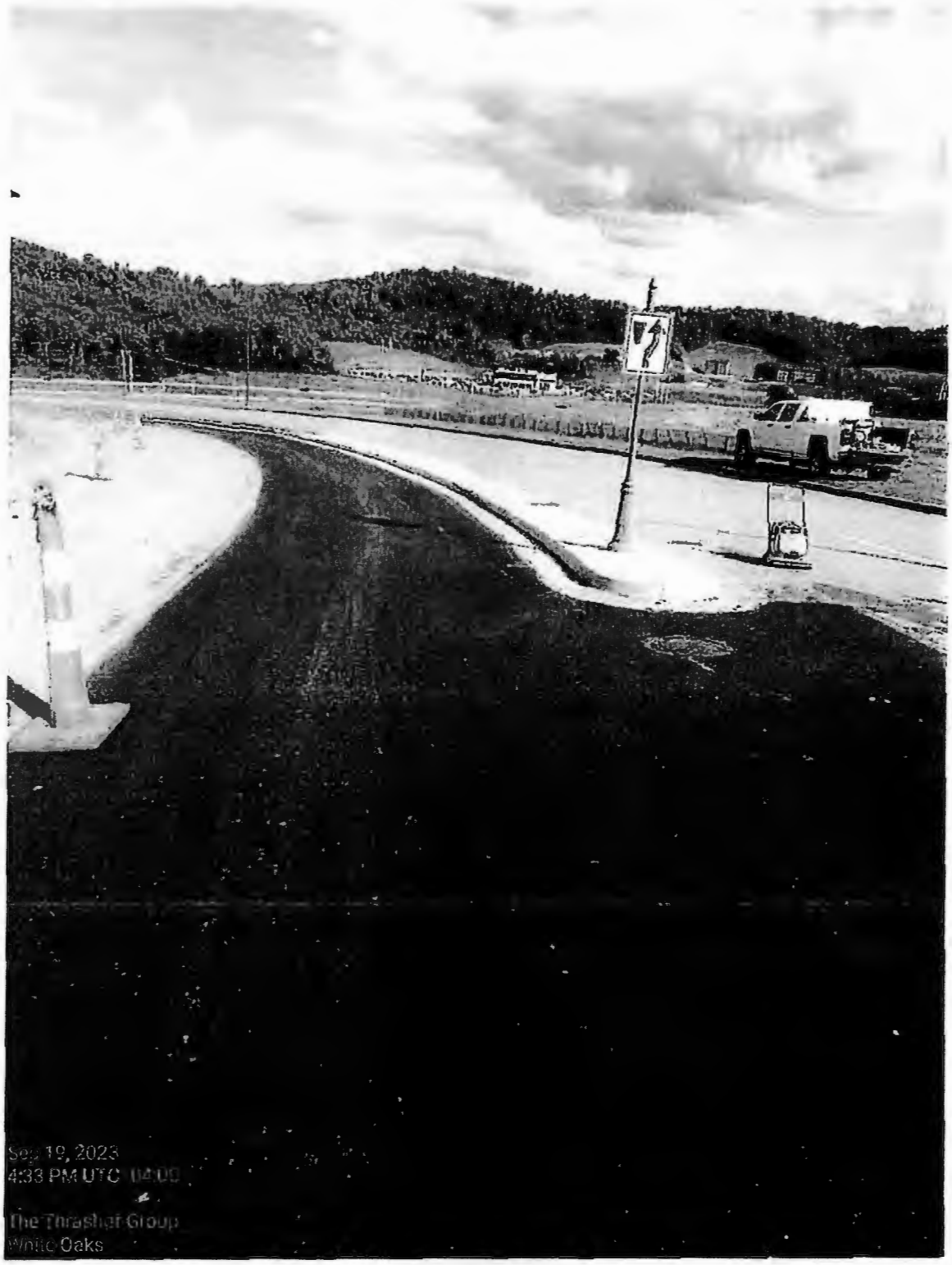
600 White Oaks Blvd | P.O. Box 940 | Bridgeport, WV 26330 | tel: 1-800-273-6541 | **www.thethrashergroup.com**



600 White Oaks Blvd | P.O. Box 940 | Bridgeport, WV 26330 | tel: 1-800-273-6541 | **www.thethrashergroup.com**



600 White Oaks Blvd | P.O. Box 940 | Bridgeport, WV 26330 | tel: 1-800-273-6541 | **www.thethrashergroup.com**


Sep 19, 2023
4:33 PM UTC
The Thrasher Group
White Oaks



600 White Oaks Blvd | P.O. Box 940 | Bridgeport, WV 26330 | tel: 1-800-273-6541 | **www.thethrashergroup.com**

High Tech Corridor Development, LLC
PO BOX 940
BRIDGEPORT, WV 26330

November 20, 2023

Harrison County Commission
301 W Main Street
Clarksburg, WV 26301

Dear Commissioners,

I certify that all the invoices included with Requisition for Payment Number 9, Series 2021B (Development District No. 3 – White Oaks) Bonds have been paid by the Developer, High Tech Corridor Development.

Sincerely,

H Wood Thrasher
Manager, High Tech Corridor Development

7-B

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 77 (11/29/23)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$3,392.50**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$3,392.50** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **29th day of November, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #112023-007	Dated: 11/29/2023	$ 1,250.00
Steptoe & Johnson	Invoice #1106939	Dated: 10/24/2023	$ 2,142.50
		Total	**$ 3,392.50**

2008

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

400 White Oaks Boulevard
Bridgeport, WV 26330
(304) 933-8000 (304) 933-8183 Fax
www.steptoe-johnson.com

Writer's Contact Information

304.933.8136
Thomas.Aman@steptoe-johnson.com

October 27, 2023

Via E-mail - lpysz@harrisoncountywv.gov

Ms. Laura Pysz, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Re: Charles Pointe EODD Administrative Matters

Dear Ms. Pysz:

Enclosed is our statement for services and expenses incurred through October 23, 2023, in connection with the above referenced matter. This invoice is an administrative expense of the Charles Pointe EODD payable from the excise tax revenues of such District.

Please let me know if you have any questions.

Best regards.

Very truly yours,

Thomas L. Aman, Jr.

TLA/pjg
Enclosure
384480.00030

15425526.4

2019

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

TAX ID # 55-0286140
PHONE: (304) 933-8200
www.steptoe-johnson.com

DUE UPON RECEIPT

County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	October 24, 2023
Invoice Number:	1106939
Matter Number:	384480.00030

FOR PROFESSIONAL SERVICES THROUGH OCTOBER 23, 2023

Client: Harrison County Commission

Matter: Charles Pointe EODD Administrative Matters

Total Current Fees	$	2,142.50
Total Current Due	**$**	**2,142.50**

Payment Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

Electronic Payment Instructions:
The Huntington National Bank (Columbus, OH)
Account Number: 01521200171
ACH Number: 051903761
Wire Routing Number: 044000024
Swift Code: HUNTUS33
(Please Reference Invoice Number)

TIME DETAIL

Date	Initials	Description	Hours	Amount
06/27/23	TLA	Review draft of Intercreditor Agreement for Charles Pointe Crossing loan and provide comments to same	0.50	182.50
08/21/23	TLA	Review semi-annual continuing disclosure filing and inquire about preparation of annual report	0.25	91.25
08/29/23	EBT	File review; gather documentation required for EODD audit request; confer with Tom Aman	4.00	1,060.00
09/06/23	TLA	Work on providing information needed for State audit of EODD	0.50	182.50
09/06/23	TLA	Review financial statements prepared by MuniCap for EODD Board and provide comments to same; assist EODD Board in responding to audit request of State	0.75	273.75
10/17/23	EBT	File review; confirm current EODD Board Members; e-mail Thomas Aman; e-mail Samuel Metcalfe	0.50	132.50
10/19/23	CCS	Review audit request from client; request and review attorney reports; draft audit response letter for review by E. King, General Counsel; finalize and issue by email and first class mail audit response letter to auditor and client	1.00	220.00
		Total		**$ 2,142.50**

TIMEKEEPER SUMMARY

Name	Title	Rate	Hours	Amount
Eli B. Tilley	Associate	$265.00	4.50	1,192.50
Carmel C. Stuart	Paralegal	$220.00	1.00	220.00
Thomas L. Aman, Jr.	Member	$365.00	2.00	730.00
		Total	**7.50**	**$ 2,142.50**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW
TAX ID # 55-0286140
PHONE: (304) 933-8200
www.steptoe-johnson.com

DUE UPON RECEIPT

County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	October 24, 2023
Invoice Number:	1106939
Matter Number:	384480.00030

FOR PROFESSIONAL SERVICES THROUGH OCTOBER 23, 2023

REMITTANCE PAGE

Client: Harrison County Commission

Matter: Charles Pointe EODD Administrative Matters

Total Due This Invoice	**$**	**2,142.50**
Amount of Payment	**$**	

Payment Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

Electronic Payment Instructions:
The Huntington National Bank (Columbus, OH)
Account Number: 01521200171
ACH Number: 051903761
Wire Routing Number: 044000024
Swift Code: HUNTUS33
(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
11/29/2023	112023-007

Balance Due $1,250.00

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Charles Pointe 2019 Arb Billin 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
11/29/2023	112023-007

Project: Charles Pointe 2019 Arb Billin

Terms	Client #
Net 30	2024

Item	DATE	Description	Hrs	Amount
Arbitrage Svc	11/29/2023	Arbitrage Liability Rebate Report for the Series 2019A and 2019B Bonds for the period of August 16, 2022 through August 16, 2023.		1,250.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$1,250.00**

MD

Billing Inquiries? Call (443) 539-4104

M

7-C

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (11/29/23)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$11,081.85**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$11,081.85** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$11,081.85** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **29th day of November, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #112023-088	Dated: 11/29/2023	$ 2,620.00
Steptoe & Johnson	Invoice #1106938	Dated: 10/24/2023	$ 8,461.85
	Total		**$11,081.85**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

400 White Oaks Boulevard
Bridgeport, WV 26330
(304) 933-8000 (304) 933-8183 Fax
www.steptoe-johnson.com

Writer's Contact Information

304.933.8136
Thomas.Aman@steptoe-johnson.com

October 27, 2023

Via E-mail - lpysz@harrisoncountywv.gov

Ms. Laura Pysz, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Re: Charles Pointe TIF District Administrative Matters

Dear Ms. Pysz:

Enclosed is our statement for services and expenses incurred through October 23, 2023, in connection with the above referenced matter. This invoice is an administrative expense of the Charles Pointe TIF District payable from the tax increment revenues of such District.

Please let me know if you have any questions.

Best regards.

Very truly yours,

Thomas L. Aman, Jr.

TLA/pjg
Enclosure
384480.00029

15425497.4

2008

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

TAX ID # 55-0286140
PHONE: (304) 933-8200
www.steptoe-johnson.com

DUE UPON RECEIPT

County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	October 24, 2023
Invoice Number:	1106938
Matter Number:	384480.00029

FOR PROFESSIONAL SERVICES THROUGH OCTOBER 23, 2023

Client: Harrison County Commission

Matter: Charles Pointe TIF District Administrative Matters

Total Current Fees	$	8,461.85
Total Current Due	**$**	**8,461.85**

Payment Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

Electronic Payment Instructions:
The Huntington National Bank (Columbus, OH)
Account Number: 01521200171
ACH Number: 051903761
Wire Routing Number: 044000024
Swift Code: HUNTUS33
(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

TIME DETAIL

Date	Initials	Description	Hours	Amount
07/05/23	TLA	Attend to final arrangements for Intercreditor Agreement; arrangements for John Walker to sign amended CED document to be recorded in Clerk's Office	0.19	69.35
07/07/23	TLA	Participate in call with Genesis Partners to discuss plan for development of remaining 23 acres	1.00	365.00
07/13/23	TLA	Review Term Sheet prepared by Genesis for proposal to develop the remaining 23 acres at CP Crossing and provide comments to same; confer with Genesis Partners regarding same; telephone conference with Carrie Cecil regarding various issues surrounding potential to restructure the property tax bonds and 15 year extension of property TIF district	2.25	821.25
07/13/23	TLA	Review revised draft of Term Sheet for development of remaining 23 AC at CP Crossing and provide comments to same	0.75	273.75
07/17/23	TLA	Prepare revised draft of PILOT Agreement to incorporate comments received from developer and other changes	2.50	912.50
07/18/23	TLA	Telephone conference with Trustee attorney regarding proposal for development of 23 AC at CP Crossing; incorporate comments on PILOT Agreement provided by developer	0.50	182.50
07/24/23	TLA	Participate in call with Dan Ryan counsel, Trustee counsel and MuniCap to discuss partial releases for lot sales; call with Dan Ryan counsel in follow up	1.00	365.00
07/24/23	TLA	Discussion with MuniCap regarding calculation of bond statistics for reissuance and disclosures in Annual Report	0.50	182.50
07/27/23	TLA	Telephone conferences with Genesis and County Administrator regarding results of joint county and city meeting	0.75	273.75
08/02/23	TLA	Attend to filing 8038G with IRS for April 2023 reissuance	0.75	273.75
08/11/23	TLA	Prepare and attend to filing of 8038G with IRS for reissuance of bonds resulting from 4th Amendment to Forbearance	1.50	547.50

Date	Initials	Description	Hours	Amount
08/11/23	TLA	Review MuniCap projections of Mon Health PILOT Payments and Genesis Partners thoughts with respect to same; email to Genesis regarding same	1.00	365.00
08/14/23	TLA	Attend to filing 8038-G with IRS for bond reissuance	0.50	182.50
08/16/23	TLA	Review CED documents and respond to questions of County and Genesis regarding tax tickets that need to be revised in order that property taxes can be paid	1.50	547.50
08/17/23	TLA	Telephone conference with Bridgeport attorney regarding possibilities for City to agree to extension of District	1.00	365.00
08/17/23	TLA	Email to Brian Crumbaker regarding interest of Holders in pursuing 15 year extension of TIF District	0.25	91.25
08/22/23	TLA	Email to Brian Crumbaker regarding status of 15 year extension of property TIF	0.25	91.25
08/23/23	TLA	Research and respond to Seth Wilson questions regarding payment of 2022 property taxes on residential parcels	0.75	273.75
09/05/23	TLA	Telephone conference with Brian Crumbaker regarding potential for 15 year extension of TIF District; attend to follow up	1.00	365.00
09/05/23	TLA	Review information provided by Title attorney and respond to questions regarding CED Assessments upon sale of townhomes by Dan Ryan Builders	0.75	273.75
09/12/23	EBT	Prepare Annual TIF Report	0.25	66.25
09/18/23	EBT	Prepare Annual TIF Report	0.25	66.25
09/19/23	EBT	Prepare Annual TIF Report	0.25	66.25
09/20/23	EBT	Prepare Annual TIF Report	1.00	265.00
09/22/23	TLA	Telephone conference with Carrie Cecil regarding status of restructure discussions	0.50	182.50
09/25/23	EBT	Prepare Annual TIF Report	0.75	198.75
09/26/23	EBT	Prepare Annual TIF Report	0.25	66.25

Date	Initials	Description	Hours	Amount
09/27/23	EBT	Prepare Annual TIF Report	0.75	198.75
09/28/23	EBT	Prepare Annual TIF Report	0.50	132.50
09/29/23	EBT	Prepare Annual TIF Report	0.50	132.50
10/04/23	EBT	Prepare Annual TIF Report	0.50	132.50
10/13/23	EBT	Finalize and submit Annual TIF Report	0.50	132.50
		Total		**$ 8,461.85**

TIMEKEEPER SUMMARY

Name	Title	Rate	Hours	Amount
Eli B. Tilley	Associate	$265.00	5.50	1,457.50
Thomas L. Aman, Jr.	Member	$365.00	19.19	7,004.35
		Total	**24.69**	**$ 8,461.85**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW
TAX ID # 55-0286140
PHONE: (304) 933-8200
www.steptoe-johnson.com

DUE UPON RECEIPT

County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date: October 24, 2023
Invoice Number: 1106938
Matter Number: 384480.00029

FOR PROFESSIONAL SERVICES THROUGH OCTOBER 23, 2023

REMITTANCE PAGE

Client: Harrison County Commission

Matter: Charles Pointe TIF District Administrative Matters

Total Due This Invoice	**$**	**8,461.85**
Amount of Payment	**$**	

Payment Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

Electronic Payment Instructions:
The Huntington National Bank (Columbus, OH)
Account Number: 01521200171
ACH Number: 051903761
Wire Routing Number: 044000024
Swift Code: HUNTUS33
(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
11/29/2023	112023-088

Balance Due $2,620.00

Remit check to: or Wire Instructions:

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
301 West Main Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
11/29/2023	112023-088

Project: Charles Pointe Series 2008

Terms	Client #
Net 30	1394

Item	DATE	Description	Hrs	Amount
Sr Assoc (MMM)	10/10/2023	Prepare 2024 project management task list software.	0.25	50.00
Proj Mgr (SAM)	10/10/2023	Request developer's quarterly reports.	0.25	53.75
Sr Assoc (MS)	10/11/2023	Prepare account statements for updating account reconciliation.	0.25	50.00
Proj Mgr (SAM)	10/17/2023	Update account reconciliation file with September transactions and confirm revenues received.	0.75	161.25
Sr Assoc (MMM)	10/17/2023	Provide follow up regarding management of project tasks and reports.	0.25	50.00
Proj Mgr (SAM)	10/18/2023	Review and confirm key project tracking dates.	0.25	53.75
Sr Assoc (MMM)	10/24/2023	Prepare, finalize and provide MuniCap incumbency form/point of contact information to client for signature.	0.25	50.00
Proj Mgr (SAM)	10/27/2023	Review reports and workbooks related to requested audit information.	4.25	913.75
Sr Assoc (MS)	10/27/2023	Follow up with project manager regarding upcoming debt service payment.	0.25	50.00
Proj Mgr (SAM)	10/30/2023	Review collections information as requested from auditor's office.	0.5	107.50
Director (JLA)	10/31/2023	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Proj Mgr (SAM)	10/31/2023	Review information related to assessment collections in prior reports and trust statements. Prepare collections spreadsheet.	4.5	967.50
		Subtotal Fees:		2,620.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$2,620.00**

SAM/PK

Billing Inquiries? Call (443) 539-4104

E

7-D

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$4,195,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 31

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under a Indenture of Trust, dated as of May 25, 2021 (the "Indenture") between the Issuer and United Bank, as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$ 4,951.25.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$4,951.25** is to be paid to a third party payee that is not affiliated with the issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **29th day of November, 2023.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #112023-146	Dated: 11/29/2023	$ 250.00
Steptoe & Johnson	Invoice # 1106940	Dated: 10/24/2023	$4,701.25
		Total	**$4,951.25**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
11/29/2023	112023-146

Balance Due $250.00

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants & Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 11/29/2023

Invoice # 112023-146

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project: Harrison County-WhiteOak Admin

Terms	Client #
Net 30	1676

Item	DATE	Description	Hrs	Amount
Sr Assoc (MMM)	10/10/2023	Prepare 2024 project management task list software.	0.25	50.00
Sr Assoc (MS)	10/18/2023	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (MS)	10/24/2023	Update account reconciliation for September activity.	0.25	50.00
Sr Assoc (MMM)	10/25/2023	Prepare, finalize and provide MuniCap incumbency form/point of contact information to client for signature.	0.25	50.00
Sr Assoc (MS)	10/30/2023	Follow up with project manager regarding upcoming debt service payment.	0.25	50.00
		Subtotal Fees:		250.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$250.00**

MS/PK

Billing Inquiries? Call (443) 539-4104

E

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

400 White Oaks Boulevard
Bridgeport, WV 26330
(304) 933-8000 (304) 933-8183 Fax
www.steptoe-johnson.com

Writer's Contact Information
304.933.8136
Thomas.Aman@steptoe-johnson.com

October 27, 2023

Via E-mail - lpysz@harrisoncountywv.gov

Ms. Laura Pysz, County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Re: White Oaks Business Park TIF District Administrative Matters

Dear Ms. Pysz:

Enclosed is our statement for services and expenses incurred through October 23, 2023, in connection with the above referenced matter. This invoice is an administrative expense of the White Oaks Business Park TIF District (District No. 3) payable from the Administrative Expense Fund established for such District. Please include this invoice in the next Requisition which the County Commission submits to United Bank, as Bond Trustee for payment.

Please let me know if you have any questions.

Best regards.

Very truly yours,

Thomas L. Aman, Jr.

TLA/dsr
Enclosure
384480.00033

14149589.3

2021

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

TAX ID # 55-0286140
PHONE: (304) 933-8200
www.steptoe-johnson.com

DUE UPON RECEIPT

County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	October 24, 2023
Invoice Number:	1106940
Matter Number:	384480.00033

FOR PROFESSIONAL SERVICES THROUGH OCTOBER 23, 2023

Client: Harrison County Commission

Matter: White Oaks TIF Administrative Matters

Total Current Fees	$	4,701.25
Total Current Due	**$**	**4,701.25**

Payment Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

Electronic Payment Instructions:
The Huntington National Bank (Columbus, OH)
Account Number: 01521200171
ACH Number: 051903761
Wire Routing Number: 044000024
Swift Code: HUNTUS33
(Please Reference Invoice Number)

TIME DETAIL

Date	Initials	Description	Hours	Amount
11/17/22	TLA	Obtain and provide District assessment information requested by Putnam County Bank for Developer loan	0.50	182.50
11/29/22	JWT	Draft summary of County's outstanding TIF Bonds	1.25	456.25
11/30/22	TLA	Attend County Commission meeting to provide update as to status of TIF Districts	0.75	273.75
12/06/22	JWT	Review current and previous project plans for White Oaks TIF District re: ability of Developer to undertake residential development in district	3.00	1,095.00
12/08/22	TLA	Review prior TIF documents and proceedings to determine limitations on residential development in the TIF District	1.50	547.50
12/08/22	TLA	Telephone conference with Seth Wilson regarding possibility of residential development at White Oaks; draft e-mail to Seth regarding same and forwarding applicable documents	1.25	456.25
12/08/22	JWT	Compile documents relevant to potential residential development in the TIF Distirct	1.00	365.00
09/12/23	EBT	Prepare Annual TIF Report	0.25	66.25
09/18/23	EBT	Prepare Annual TIF Report	0.25	66.25
09/19/23	EBT	Prepare Annual TIF Report	0.25	66.25
09/20/23	EBT	Prepare Annual TIF Report	1.00	265.00
09/25/23	EBT	Prepare Annual TIF Report	0.75	198.75
09/26/23	EBT	Prepare Annual TIF Report	0.25	66.25
09/27/23	EBT	Prepare Annual TIF Report	0.50	132.50
09/28/23	EBT	Prepare Annual TIF Report	0.25	66.25

Date	Initials	Description	Hours	Amount
09/29/23	EBT	Prepare Annual TIF Report	0.50	132.50
10/04/23	EBT	Prepare Annual TIF Report	0.50	132.50
10/13/23	EBT	Finalize and submit Annual TIF Report	0.50	132.50
		Total		**$ 4,701.25**

TIMEKEEPER SUMMARY

Name	Title	Rate	Hours	Amount
Eli B. Tilley	Associate	$265.00	5.00	1,325.00
Thomas L. Aman, Jr.	Member	$365.00	4.00	1,460.00
Jason W. Turner	Member	$365.00	5.25	1,916.25
		Total	**14.25**	**$ 4,701.25**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW
TAX ID # 55-0286140
PHONE: (304) 933-8200
www.steptoe-johnson.com

DUE UPON RECEIPT

County Administrator
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Invoice Date:	October 24, 2023
Invoice Number:	1106940
Matter Number:	384480.00033

FOR PROFESSIONAL SERVICES THROUGH OCTOBER 23, 2023

REMITTANCE PAGE

Client: Harrison County Commission

Matter: White Oaks TIF Administrative Matters

Total Due This Invoice	**$**	**4,701.25**
Amount of Payment	**$**	

Payment Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Credit Card (fees apply):
www.steptoe-johnson.com/payments

Electronic Payment Instructions:
The Huntington National Bank (Columbus, OH)
Account Number: 01521200171
ACH Number: 051903761
Wire Routing Number: 044000024
Swift Code: HUNTUS33
(Please Reference Invoice Number)

Attorney-Client Communication - Privileged and Confidential

10

RIGHT-OF-WAY AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

That in consideration received, the receipt of which is hereby acknowledged, **HARRISON COUNTY BUILDING COMMISSION**, a West Virginia public corporation and county building commission, hereinafter referred to as GRANTOR, hereby grants and conveys to the **TOWN OF NUTTER FORT**, a West Virginia municipal corporation, in Harrison County, West Virginia, hereinafter referred to as GRANTEE, as part of a stormwater drainage system, a right-of-way and perpetual easement to erect, construct, install, and lay a line of pipe, manholes, and other devices, structures and related facilities necessary for the transportation and disposal of stormwater and the maintenance of a stormwater drainage system and related facilities and thereafter to use, operate, inspect, repair, maintain, replace, relocate and remove the stormwater line, manholes and appurtenances in, under and through the land of GRANTOR situate in Harrison County, West Virginia, being described as **Parcels 67, 82, 83** and **85** of **Tax Map 803,** located in Clark-Nutter Fort District, and more particularly described in Deed Book 1231, Page 506, together with the right of ingress and egress over the lands of the GRANTOR, its successors and assigns, for the purpose of this easement.

Permanent Easement and Temporary Construction Easement: A permanent easement and a temporary construction easement of varying widths and lengths on each parcel as depicted on the Easement Exhibit of The Thrasher Group, Inc. attached hereto. The final stormwater line location may need to be field adjusted to avoid existing objects.

It is further understood and agreed that the consideration herein constitutes payment in full of any damage and inconvenience including loss of trees, shrubs, gardens, or other plant life occasioned by the construction, maintenance, existence and operation of said stormwater line and appurtenances and for any temporary and permanent change in the terrain of the lot or parcel of land above described necessary to the successful operation of said stormwater line.

It is further understood and agreed that it shall be GRANTEE'S responsibility upon completion of construction of said stormwater line and appurtenances to regrade and restore the land of GRANTOR to its prior condition to the extent reasonably possible and feasible; subject however, to the limitations and damages hereinbefore set forth and for which GRANTOR has been fully compensated.

It is further understood and agreed that if GRANTEE shall subsequently alter, repair, remove or replace said stormwater line or part thereof, it shall restore the premises to its former condition to the extent that such restoration is reasonably feasible.

GRANTEE will coordinate alternate vehicular and pedestrian access during construction activities so not to disrupt business operations. GRANTEE agrees that the easement granted hereby is for purposes herein described and not for purposes of parking or storage of equipment or supplies.

To the extent permitted by law, GRANTEE agrees to indemnify and/or defend GRANTOR from and against all liability and expense incurred by GRANTEE as a result of the negligence of GRANTEE or its contractors in the exercise of the rights herein granted to GRANTEE, but nothing herein shall require GRANTEE to indemnify and/or defend GRANTOR for that portion of any such liability attributable to the negligence of GRANTOR.

GRANTEE covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of GRANTOR, its successors and assigns.

GRANTOR agrees not to erect any structure or place any object over the right-of-way hereby conveyed, which would interfere with the use and occupancy of said right-of-way. GRANTOR further covenants and agrees not to change the contour or grade of the surface of the land upon which the above-described right-of-way is located without first obtaining written permission to do so from GRANTEE, its successors or assigns.

GRANTOR hereby covenants to and with GRANTEE that it has good right and title to the real estate herein described and warrants the right-of-way herein granted generally.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of GRANTEE, its successors and assigns.

IN WITNESS THEREOF, GRANTOR has executed this instrument on this _____ day of _____, 2023. The total consideration paid for this right-of-way is One Dollar ($1.00).

The undersigned hereby declares that this conveyance is not subject to the State of West Virginia excise tax upon the privilege of transferring real estate insofar as it is a conveyance to a political subdivision of the State of West Virginia.

HARRISON COUNTY BUILDING COMMISSION, a West Virginia public corporation and county building commission

By:_____

Its:_____

STATE OF WEST VIRGINIA,)

COUNTY OF HARRISON, TO-WIT:)

The foregoing instrument was acknowledged before me this _____ day of _____, 2023, by _____, on behalf of the **Harrison County Building Commission**, Grantor.

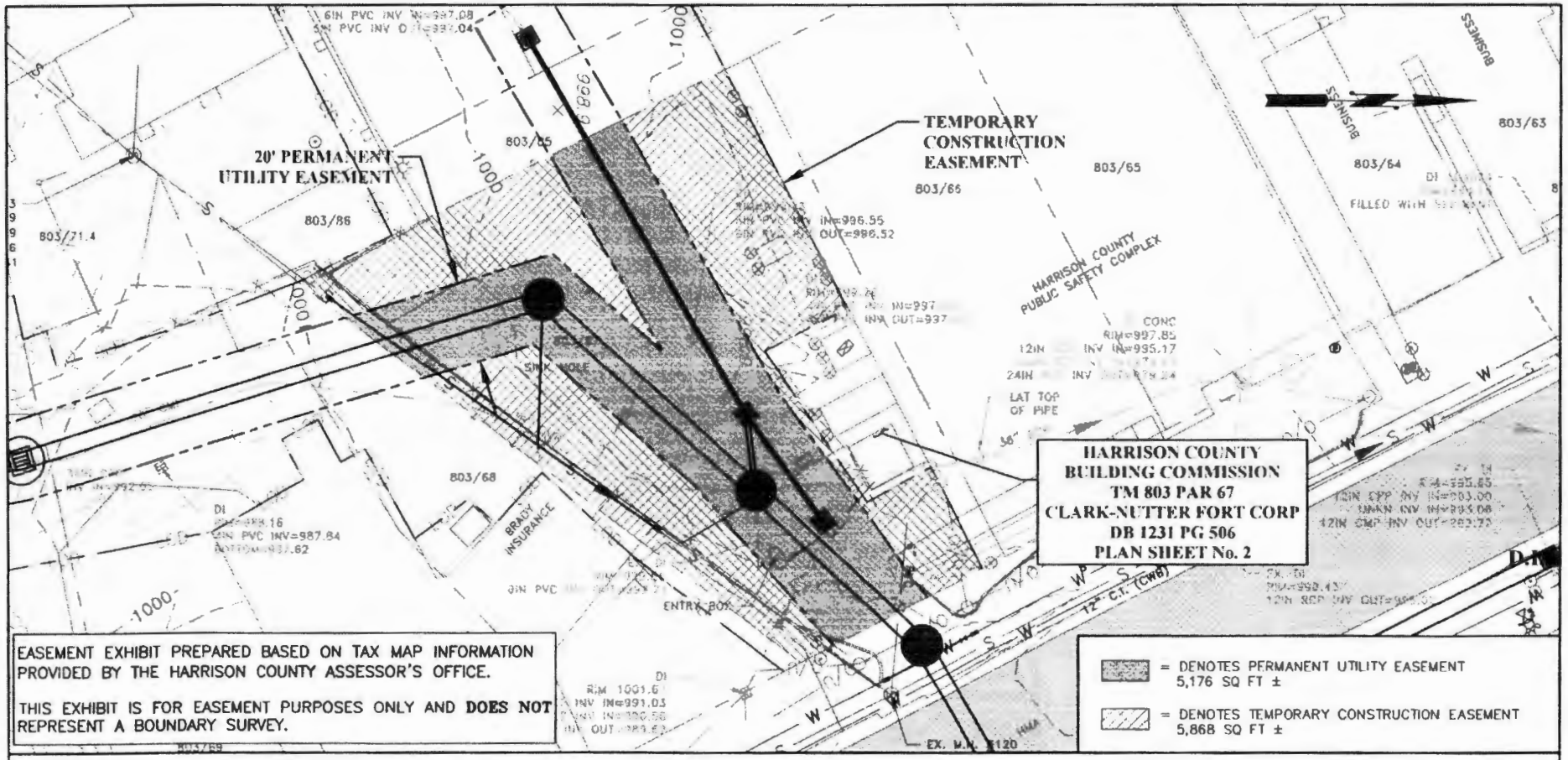
(NOTARIAL SEAL)

_____
Notary Public

My commission expires:_____.

This instrument was prepared by:

David C. Glover, Esquire (WV State Bar ID #4606)
GLOVER LEGAL, PLLC
214 St. James Drive
Clarksburg, West Virginia 26301
Counsel for Town of Nutter Fort



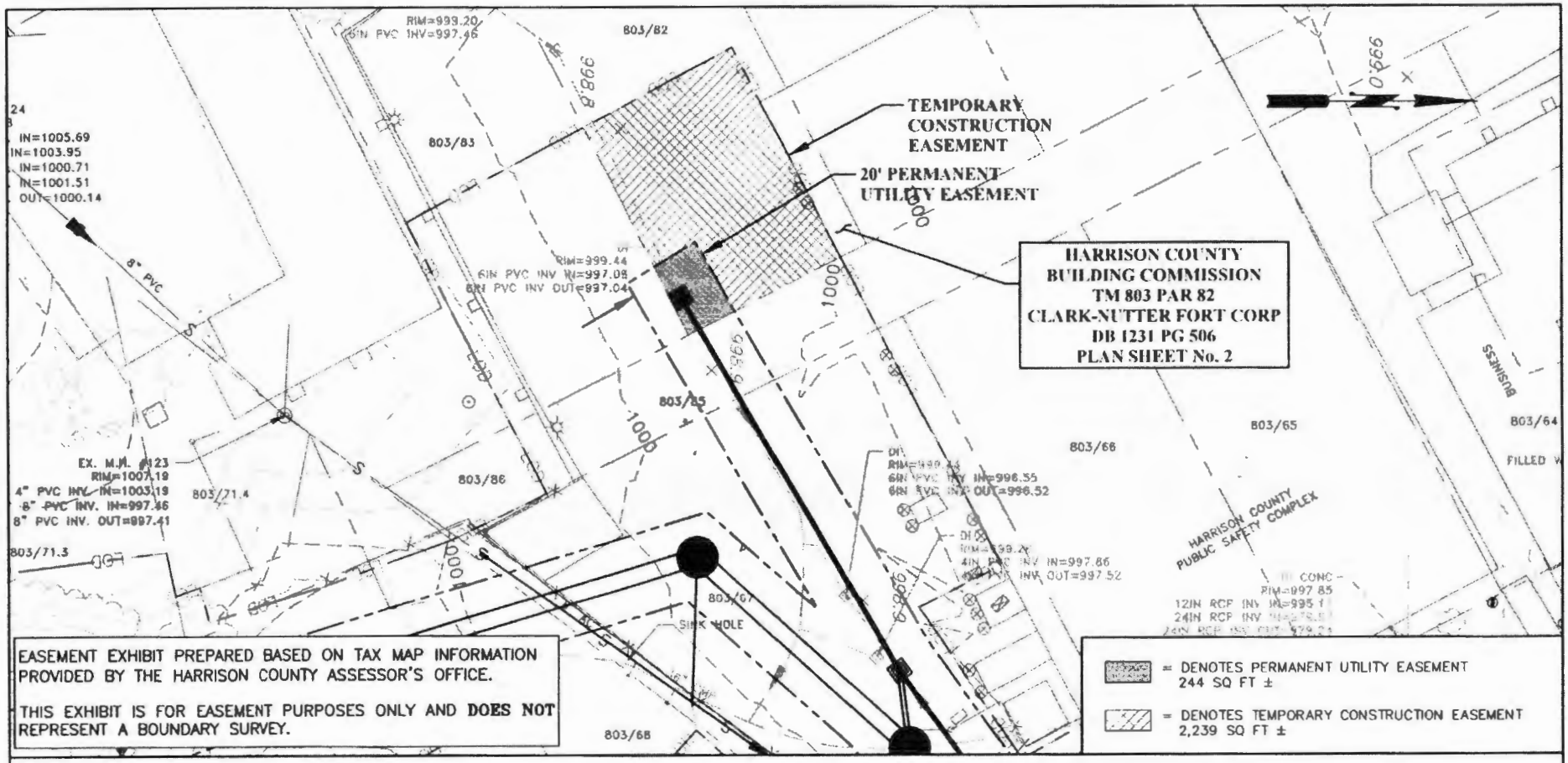
THRASHER
THE THRASHER GROUP, INC.
600 WHITE OAKS BLVD.
BRIDGEPORT, WV 26330
PHONE 304-624-4108

JOB. No. T20-11123

EASEMENT EXHIBIT
FOR
TOWN OF NUTTER FORT
SHOWING
PHASE 1 AMD STORMWATER PROJECT
ON THE LANDS OF
HARRISON COUNTY BUILDING COMMISSION

30' 0 30' 60'

CAD FILE: R:\020\T20-11123 - Town of Nutter Fort - Emergency PH1 AMD\300 - Design\2. Design Drawings\ROW Exhibits\5-TM-803 PAR-67.dwg PLOT DATE/TIME: 10/19/2023 - 8:07am LAYOUT: Layout1



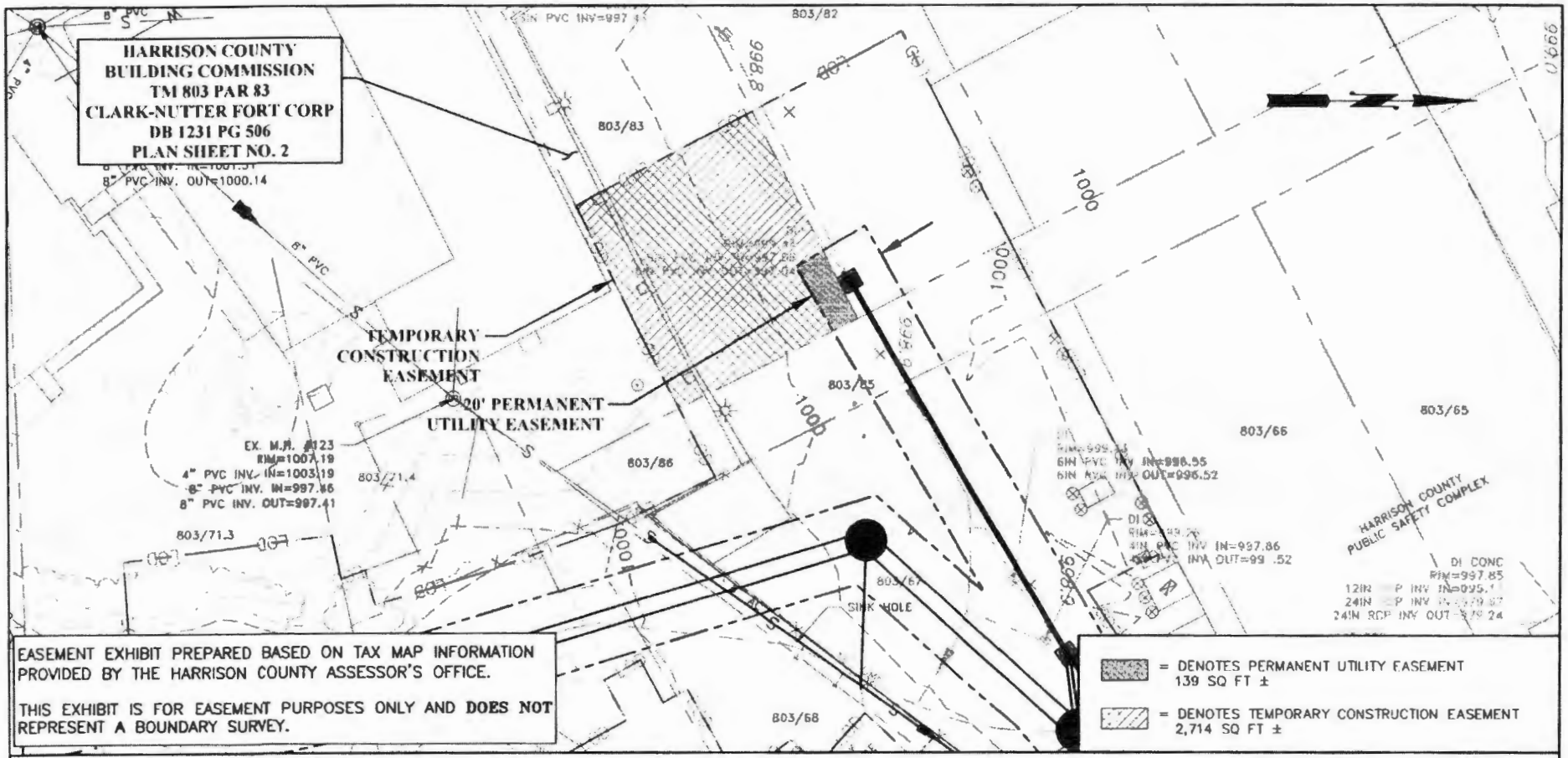
EASEMENT EXHIBIT
FOR
TOWN OF NUTTER FORT
SHOWING
PHASE 1 AMD STORMWATER PROJECT
ON THE LANDS OF
HARRISON COUNTY BUILDING COMMISSION

THRASHER
THE THRASHER GROUP, INC.
600 WHITE OAKS BLVD.
BRIDGEPORT, WV 26330
PHONE 304-624-4108

JOB. No.
T20-11123

30' 0 30' 60'

CAD FILE: R:\020\T20-11123 - Town of Nutter Fort - Emergency PH1 AMD\300 - Design\2. Design Drawings\ROW Exhibits\8-TM-803 PAR-82.dwg PLOT DATE/TIME: 10/19/2023 - 8:11am LAYOUT: Layout1



EASEMENT EXHIBIT

FOR

TOWN OF NUTTER FORT

SHOWING

PHASE 1 AMD STORMWATER PROJECT

ON THE LANDS OF

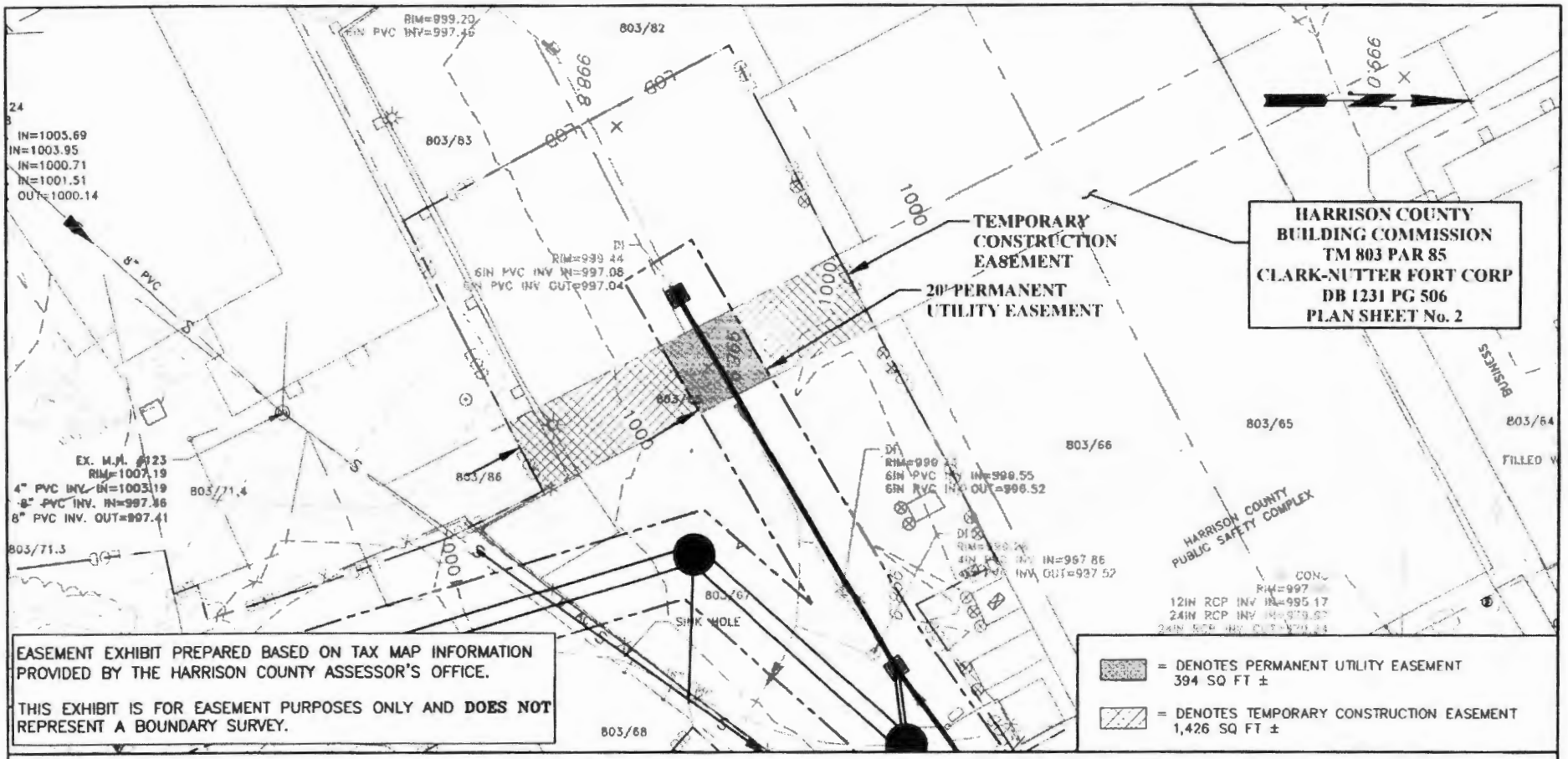
HARRISON COUNTY BUILDING COMMISSION

THRASHER
THE THRASHER GROUP, INC.
600 WHITE OAKS BLVD.
BRIDGEPORT, WV 26330
PHONE 304-624-4108

JOB. No.
T20-11123

30' 0 30' 60'

CAD FILE: R:\020\T20-11123 - Town of Nutter Fort - Emergency PH1 AMD\300 - Design\2. Design Drawings\ROW Exhibits\7-TM-803 PAR-83.dwg PLOT DATE/TIME: 10/19/2023 - 8:10am LAYOUT: Layout1



EASEMENT EXHIBIT PREPARED BASED ON TAX MAP INFORMATION PROVIDED BY THE HARRISON COUNTY ASSESSOR'S OFFICE.

THIS EXHIBIT IS FOR EASEMENT PURPOSES ONLY AND **DOES NOT** REPRESENT A BOUNDARY SURVEY.

= DENOTES PERMANENT UTILITY EASEMENT
394 SQ FT ±

= DENOTES TEMPORARY CONSTRUCTION EASEMENT
1,426 SQ FT ±

EASEMENT EXHIBIT

FOR

TOWN OF NUTTER FORT

SHOWING

PHASE 1 AMD STORMWATER PROJECT

ON THE LANDS OF

HARRISON COUNTY BUILDING COMMISSION

THRASHER

THE THRASHER GROUP, INC.
600 WHITE OAKS BLVD.
BRIDGEPORT, WV 26330
PHONE 304-624-4108

JOB. No.
T20-11123

30' 0 30' 60'

CAD FILE: R:\020\T20-11123 - Town of Nutter Fort - Emergency PH1 AMD\300 - Design\2. Design Drawings\ROW Exhibits\6-TM-803 PAR-85.dwg

PLOT DATE/TIME: 10/19/2023 - 8:09am

LAYOUT: Layout1

CITY OF CLARKSBURG
POLICE DEPARTMENT
222 WEST MAIN ST. • CLARKSBURG, WEST VIRGINIA 26301 • 304-624-1623

MARK A. KIDDY
CHIEF OF POLICE

November 13, 2023

Harrison County Commission
301 West Main St
Clarksburg, WV 26301

Dear Commissioners:

The North Central West Virginia Law Enforcement Council's nomination for the Harrison/Taylor E911 Advisory Board member from this organization to fill the three (3) year term beginning on January 1, 2022, and ending on December 31, 2024 due to the retirement of Stonewood Police Chief Mike Secreto is Stonewood Police Chief Robert Matheny II and therefore requests the advice and consent from the Harrison County Commission on this appointment.

Sincerely,

Chief Mark A. Kiddy
Chief of Police, City of Clarksburg
President North Central West Virginia Law Enforcement Council

12

West Virginia Department of Environmental Protection
Rehabilitation Environmental Action Program (REAP)
Dilapidated Properties Program (DLAP)

2024 DLAP Sub-Grant Application

Harrison County Commission

Name of Applicant (County Commission or Municipality)

55-6000328 Y7HEJWCK2277

Federal Identification No. (FEIN) Current UEI No. (go to www.SAM.gov)

229 South 3rd Street Clarksburg, WV 26301

Street or Box No. (Mailing Address) City State Zip

Charlotte Shaffer Planning Director cshaffer@harrisoncountywv.gov 304-624-8692

Primary Contact Person and Job Title E-Mail Address Daytime Phone

Total Number of Targeted Dilapidated Structures: **44**

Total estimated budget for demolition, abatement, and other associated costs (add totals from page 2): **$413,500.00**

I (We) hereby certify that the information provided in this application is true and correct. I (We) understand that falsification of any information in this document, whether by fraud or omission, will result in failure to receive grant funds from the West Virginia Department of Environmental Protection.

Signature of County Commission President or Mayor Date

Name (Typed)

Position / Title

"Keeping WV Clean and Green"

Sub Grant Budget

Demolition, Asbestos Testing, and Abatement Budget

Type of Property (Residential, Commercial, other)	Dilapidated Property Address	Estimated Cost
Residential	1884 Junkins Avenue, Clarksburg	5,000.00
Residential	140 Flemming Street, Clarksburg	6,500.00
Residential	130 Joe Town Road, Shinnston	9,500.00
Residential	3080 Popular Street, Erie	25,000.00
Residential	3980 Lucas Road, Enterprise	11,000.00
Residential	94 Crummit Lane, Clarksburg	10,500.00
Residential	155 Linn Hollow Road, Shinnston	6,500.00
Residential	873 Chicken Farm Road, Clarksburg	8,500.00
Residential	624 Rinehart Road, Wallace	5,000.00
Residential	98 Roosevelt Street, Lumberport	8,500.00
Residential	District 14 Map 143 Parcel 36.6 Large Barn	18,000.00
Residential	3668 Mount Clare Road, Mount Clare	4,000.00
Residential	1857 Junkins Avenue, Clarksburg	8,000.00
Residential	653 Rinehart Road, Wallace	5,000.00
Residential	1793 Junkins Avenue, Clarksburg	8,500.00
Residential	95 Tenmile Road, Wallace	4,000.00
Residential	3491 McWhorter Road, Lost Creek	20,000.00
Residential	787 Bise Town Road, Lost Creek	16,500.00
Residential	4609 Mount Clare Road, Mount Clare	14,000.00
Residential	3894 Mount Clare Road, Mount Clare	10,000.00
Residential	23 Allen Street, Hepzibah	8,500.00
Residential	92 Allen Street, Hepzibah	9,500.00
*You can say, "More properties will be added as needed", if you are still building your inventory.	Total from First Page Total From Second Page	$ 173,000.00 $ 213,000.00
Total Cost for Demolition & Abatement		$ 386,000.00

Sub Grant Budget

Demolition, Asbestos Testing, and Abatement Budget

Type of Property (Residential, Commercial, other)	Dilapidated Property Address	Estimated Cost
Residential	28 Sea Street, Meadowbrook	14,000.00
Residential	389 New Quarters, Meadowbrook	7,000.00
Residential	6124 Shinnston Pike, Meadowbrook	18,000.00
Residential	2027 Owings Road, Shinnston	10,000.00
Residential	2061 Owings Road, Shinnston	9,000.00
Residential	52 Roosevelt, Lumberport	7,500.00
Residential	429 Bristol Road, Salem	13,500.00
Residential	30 Downridge Road, Fairmont	8,500.00
Residential	997 Francis Mine Road, Fairmont	7,500.00
Residential	362 Limestone Road, Clarksburg	10,500.00
Residential	97 Frosty Lane, Clarksburg	5,500.00
Residential	2938 McWhorter Road, Lost Creek	12,500.00
Residential	83 Beechwood Avenue, Clarksburg	12,000.00
Residential	104 3rd Street, Gypsy	9,000.00
Residential	328 High Road, Meadowbrook	10,000.00
Residential	724 Miners Way, Shinnston	8,000.00
Residential	55 Waterside Drive, Enterprise	6,500.00
Residential	440 Little Laurel Pike, Lumberport	11,500.00
Residential	10 Glory Road, Shinnston	10,000.00
Residential	Off SunValleyRoad 0111050052	5,000.00
Residential	1135 Capital Ave, Clarksburg	9,500.00
Residential	2410 Buckhannon Pike, Clarksburg	8,000.00
*You can say, "More properties will be added as needed", if you are still building your inventory.	*You may attach your list of targeted properties to the application if more room is needed than what is provided here.	
Total Cost for Demolition & Abatement		**$213,000.00**

Program Support Budget

Personnel Costs	
Other Non-Contractual Direct Costs	
Asbestos Testing	**$9,000.00**
Contractual – Non Demolition Related Costs	
Attorney Fees	**$12,000.00**
Court Costs	**$5,500.00**
Ads	**$1,000.00**
Total Cost for Program Support	**$27,500.00**

Please provide a brief description for each of the following questions.

Section A: Project Summary

The goal of the Harrison County Dilapidated Property program is to rid the County of structures determined to pose a public hazard because of their dilapidated condition. Also, properties that are not necessarily dilapidated but rather are inundated with garbage, trash, etc., are tagged for cleanup. The Property Maintenance code, adopted by Harrison County in 2022, aided this second endeavor by encouraging property owners to clean up their own properties. However, some owners cannot afford to do so, and are therefore included in the Dilapidated Structure program. Prior to the adoption of the Property maintenance Code, the Planning Department had successfully completed the demolition of 28 dilapidated structures. In just under a year since the adoption of the code, nearly 40 structures have been demolished and this number is projected to hit 50 by year's end.

Section B: Ordinance Implementation and Enforcement

The Harrison County Dilapidated structure program is mainly driven by citizen complaints about buildings and properties in the county. These properties are logged in as public nuisances on the Nuisance complaint form and submitted to our Code Enforcement Official. The code official then inspects the property to see if it qualifies as a dilapidated structure or a property that needs cleaned up. Research is then conducted through tax records and other public information in an attempt to locate the property owner. Even if the building is occupied, the person living there may not be the owner The owner is then sent a letter regarding the state of the property—whether it be that the structure itself needs to be torn down or, if the building is sound, that the property itself needs to be cleared of all trash, garbage, etc. The owner is given a time limit for completing whatever action is required, The code official monitors the progress on the project and if goals are not met in a timely manner, the property owner and Planning Department personnel attend a hearing in front of the County Commission to reassess the project and come up for a timeline for the project's completion. If this deadline is not met, the property owner may be served notice to go before a Circuit Court judge for resolution of the matter. Sometimes the property is bought from a tax sale. The county then gets the property/ structure cleaned up/ torn down,

In addition to identifying dilapidated structures through citizen complaint, the code official, during his daily inspection of properties in progress, may make note of unreported nuisances and conduct the same procedure as above to address whatever issues are involved.

Section C: Dilapidated Property Inventory

The Harrison County Planning Department code enforcement officers drive around different areas of the county and seek out dilapidated structures. They also take complaints from residents of the county regarding dilapidated structures. Most of these structures are not hard to identify. Sometimes they have large holes in the roof or collapsed parts. Sometimes it is a structure that has caught fire.

We categorize these structures based on shape of the structure, complaints regarding the structure, and how many people are affected by the structure. Vagrants staying in the structures and drug use in the structures are also factors in how the buildings are categorized. Based on the categorization of these structures, we prioritize these structures as to how they are affecting the surrounding communities. This helps us to decide how to proceed in getting the buildings demolished.

Section D: Right of Entry

The Harrison County Planning Department will contact the owners of these dilapidated structures and help them to understand the reason for needing to demolish the structure. We have been good at getting the owners to recognize the necessity of getting a right of entry for us to demolish the structure if they are unable to on their own. The cost of demolition makes it very hard on individuals to afford to tear down these buildings. The county getting funds and putting a lien on the property for the price of demolition eases the burden of the owner needing to come up with the money in a short time period. It allows the owner to absorb the cost in a way they can better handle. Explaining that the issue can be resolved and the owner still keeps the property helps them to understand the need for us to get the right of entry.

Section E: Attachments

Please include the following documents, if applicable:

- Copy of your Ordinance that regulates unsafe dilapidated and abandoned properties.
- If partnering with a third party such as a Regional Planning Council or neighboring municipality or county commission to manage your grant, share code enforcement, or provide other relevant services, please include a copy of your signed contract or Memorandum of Understanding. The contract should clearly define the duties of the third party. This documentation may be provided after the grant is awarded.

You must have the following requirements completed prior to the award being issued. Please check all that apply:

☒ Area being served has Adopted WV State Building Code, or additional ordinances to regulate unsafe properties.

☒ Vender registration in WVOASIS – Applicant has completed the vendor registration in WVOASIS. (if you have questions contact DEP.DLAP@wv.gov)

☒ Applicant is in compliance with Workers Compensation, Unemployment Compensation, and the Tax Department.

CERTIFICATION REGARDING DRUG FREE WORKPLACE REQUIREMENTS

This certification is required by the Drug Free Workplace Act of 1988 (pub. I 100-690, Title V, Subtitle D) and is implemented through additions to the debarment and suspension regulations, published in the Federal Register on January 31, 1989.

An Organizational Applicant certifies that it will provide a drug free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing a drug free awareness program to inform employees about:

(1) the dangers of drug abuse in the workplace;
(2) the grantee's policy of maintaining a drug free work place;
(3) any available drug counseling, rehabilitation and employee assistance programs; and
(4) the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) abide by the terms of the statement; and
(2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction;

(e) Notifying the agency within 10 days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction;

(f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is convicted;

(1) taking appropriate personnel action against such an employee, up to and including termination; or
(2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d) and (f).

Place of Performance: The applicant shall insert in the space provided below the site(s) for the performance of work done in connection with specific grant (street address, city, county, state, zip code):

An applicant who is an individual certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant. This assurance is given in connection with any and all financial assistance from the West Virginia Department of Environmental Protection after the date this form is signed. This includes payments after such date for financial assistance approved before such date. The applicant recognizes and agrees that any such assistance will be extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the applicant, its successors, transferees and assignees and on the authorized official (or individual applicant, as appropriate) whose signature appears below.

Organization Name: Harrison County Commission

Name and Title of Authorized Representative:_____ Signature:_____ Date:_____

READY TO DEMO CHECKLIST

You may bundle this information as you progress through the grant program but will only have one year to spend the funds. The program cannot reimburse for activities conducted prior to the award date. Each property you hope to demolish must have the following documentation:

- Code Enforcement Report and Letter of Condemnation for each structure.
- Documentation of Property Owner Notification
- Legal documentation giving you the right to enter upon the property for demolition purposes. This may include, but not limited to the following:
    - Right of Entry legal documentation or court order
    - Voluntary Agreement signed by the property owner
    - A letter stating the county or municipality owns the property
- Apply and Obtain Approval from West Virginia State Historic Preservation Office (SHPO)
- Demolition Contract Bundle, which will include the following:
    - Bid Advertisement / Class II Legal Advertisement
    - Competitive Low Bid Comparison Sheet
    - Signed Contract
    - Signed Non-Disclosure Form with your contractor
- Asbestos Contract Bundle
    - Provide the same documentation as the demolition contract.
        - Not needed if asbestos abatement was included in the demolition contract.

PRIOR TO DEMOLITION

- Once all of the necessary documentation is procured, email the information to DEP.DLAP@wv.gov along with a request for an "Authorization to Proceed".
    - Tip: when possible, consolidate documents into a single **pdf** file and name the file using the dilapidated property's address. You may consolidate bid and contract information in a similar fashion. This may not work in all cases but can help streamline the review process.
- Asbestos Testing with Report for each structure.
- Your contractor shall submit to the Division of Air Quality a Notification of Abatement, Demolition, or Renovation ten days before activities commences.

AN ORDINANCE OF THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA, ADOPTING THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE, ("IPMC"), THEREBY REPLACING, AMENDING, UPDATING AND SUPERCEDING ALL PRIOR ORDINANCES AS TO THE IPMC

WHEREAS, West Virginia Code §7-1-3n empowers county commissions, by order duly entered of record, to adopt the state building code upon promulgation by the State Fire Commission, so long as such adoption does not apply to or effect any territory within the boundaries of any municipal corporation which has not adopted the state building code;

WHEREAS, the County Commission of Harrison County, West Virginia passed and adopted an Ordinance adopting the "International Property Maintenance Code", effective October 4, 2012;

WHEREAS, the Ordinance referenced above, effective October 4, 2012, placed into effect the then existing edition of the International Property Maintenance Code;

WHEREAS, the most recent state building code was adopted by the State Fire Commission, pursuant to Legislative Rules promulgated by the Fire Marshal under West Virginia Code §15A-11-5, with an effective date of August 1, 2022, and

WHEREAS, the County Commission of Harrison County, West Virginia deems it necessary to properly regulate all matters relating to the repair and maintenance of all buildings, structures and premises situate in the unincorporated areas of Harrison County, West Virginia and further WHEREAS it is the intent of the County Commission of Harrison County, West Virginia to establish and specifically put in effect the operative version of the International Property Maintenance Code pursuant to West Virginia Code § 7-1-3n and Title 87, Series 4 of the West Virginia Code of State Rules.

NOW, THEREFORE, THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA, ORDAINS AS FOLLOWS:

A. The 2018 edition of the International Property Maintenance Code is hereby adopted and incorporated herein by reference, as if set out at length herein, for the purposes of safeguarding life and property in and throughout the unincorporated parts of Harrison County, West Virginia.

B. The provisions of this Ordinance shall not apply to structures and premises occupied or used for agricultural purposes. For the purpose of this Ordinance, the term "agriculture" shall be deemed to mean the cultivation of plant crops or the raising or livestock. Agriculture is the organized use of land for the production of plant or animal food, fiber, or landscape products. Beef and dairy farms, grain farms, orchards, plant nurseries, and tree farms are forms of agriculture.

C. If the owner of a premises fails to comply with a demolition order within the time prescribed, consistent with W.VA. C.S.R. 87-4-4, 4.1.e.1., the legal counsel of the jurisdiction shall institute appropriate action in the Circuit Court of the County in which the property is located against the owner of the premises where the structure is or was located seeking an Order causing the structure to be demolished and removed. Thereafter, the local jurisdiction, through an available public agency or by contract or arrangement with private persons, shall demolish and remove the structure and the costs thereof, as well as all fees and costs incurred in the legal action, shall be a lien upon such real estate.

D. In the event that any provision of this Ordinance is determined to be unconstitutional or otherwise invalid by a court exercising competent jurisdiction, such determination shall not affect the validity of this Ordinance as a whole or the provisions thereof which are not specifically determined to be unconstitutional or invalid.

E. The Harrison County Commissioners shall have the power and authority to receive and accept grants, subsidies, donations and services in kind consistent with the objectives of this ordinance.

F. The Code Official shall enforce the provisions of the International Property Maintenance Code. The Code Official, and any county employee acting at his or her directive, shall be indemnified and defended by the County Commission of Harrison County, West Virginia, and shall be relieved from any personal liability for acts committed within the scope of this Ordinance.

G. It shall be the duty of the Harrison County Sheriff's Department to assist in the enforcement of the International Property Maintenance Code.

H. This ordinance shall become effective on and after passage and upon adoption by the Harrison County Commission.

PASSED by the County Commission of Harrison County, West Virginia on FIRST READING this the 22 day of March, 2023.

A SECOND READING and public hearing was held on the 5 day of April, 2023, after notice of a public hearing on said ordinance was published as a Class II legal advertisement upon motion of Patsy Trecost and seconded by David Hinkle.

Following said public hearing on a motion of Patsy Trecost, seconded by David Hinkle, the ordinance was passed on to the THIRD READING, set for April 19, 2023. It is now ordered that the aforesaid ordinance by, and hereby is, Approved and Adopted by the County Commission of Harrison County, West Virginia.

President	Commissioner	Commissioner

CERTIFICATION REGARDING DRUG FREE WORKPLACE REQUIREMENTS

This certification is required by the Drug Free Workplace Act of 1988 (pub. I 100-690, Title V, Subtitle D) and is implemented through additions to the debarment and suspension regulations, published in the Federal Register on January 31, 1989.

An Organizational Applicant certifies that it will provide a drug free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing a drug free awareness program to inform employees about:

(1) the dangers of drug abuse in the workplace;
(2) the grantee's policy of maintaining a drug free work place;
(3) any available drug counseling, rehabilitation and employee assistance programs; and
(4) the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) abide by the terms of the statement; and
(2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction;

(e) Notifying the agency within 10 days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction;

(f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is convicted;

(1) taking appropriate personnel action against such an employee, up to and including termination; or
(2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d) and (f).

Place of Performance: The applicant shall insert in the space provided below the site(s) for the performance of work done in connection with specific grant (street address, city, county, state, zip code):

An applicant who is an individual certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant. This assurance is given in connection with any and all financial assistance from the West Virginia Department of Environmental Protection after the date this form is signed. This includes payments after such date for financial assistance approved before such date. The applicant recognizes and agrees that any such assistance will be extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the applicant, its successors, transferees and assignees and on the authorized official (or individual applicant, as appropriate) whose signature appears below.

Organization Name: _____

Name and Title of Authorized Representative:_____ Signature:_____ Date:_____

READY TO DEMO CHECKLIST

You may bundle this information as you progress through the grant program but will only have one year to spend the funds. The program cannot reimburse for activities conducted prior to the award date. Each property you hope to demolish must have the following documentation:

- Code Enforcement Report and Letter of Condemnation for each structure.
- Documentation of Property Owner Notification
- Legal documentation giving you the right to enter upon the property for demolition purposes. This may include, but not limited to the following:
    - Right of Entry legal documentation or court order
    - Voluntary Agreement signed by the property owner
    - A letter stating the county or municipality owns the property
- Apply and Obtain Approval from West Virginia State Historic Preservation Office (SHPO)
- Demolition Contract Bundle, which will include the following:
    - Bid Advertisement / Class II Legal Advertisement
    - Competitive Low Bid Comparison Sheet
    - Signed Contract
    - Signed Non-Disclosure Form with your contractor
- Asbestos Contract Bundle
    - Provide the same documentation as the demolition contract.
        - Not needed if asbestos abatement was included in the demolition contract.

PRIOR TO DEMOLITION

- Once all of the necessary documentation is procured, email the information to DEP.DLAP@wv.gov along with a request for an "Authorization to Proceed".
    - Tip: when possible, consolidate documents into a single **pdf** file and name the file using the dilapidated property's address. You may consolidate bid and contract information in a similar fashion. This may not work in all cases but can help streamline the review process.
- Asbestos Testing with Report for each structure.
- Your contractor shall submit to the Division of Air Quality a Notification of Abatement, Demolition, or Renovation ten days before activities commences.

THE HARRISON COUNTY DEMOLITION ASSISTED PROGRAM

The Harrison County Commission desires to improve the appearance, property value and safety of its residents. The goal for Harrison County is to assist in removing blighted structures. This program will provide funds to assist eligible property owners with the cost(s) associated with property abatement to include, but not limited to, asbestos testing, structure demolition and debris removal.

This program will provide deferred and forgivable loans for eligible expenses of qualified structures, as funding allows.

Project Eligibility

To qualify for, and participate in the Harrison County Assisted Program:

- A residential or commercial structure must be in Harrison County
- The structure must be substandard or deteriorated. The structure must be functionally obsolete or economically infeasible to repair.
- Structure must have been abandoned or vacant and posing an eminent public danger before it can be demolished.
- Must be voluntary and have the owner(s) written consent. Assistance will not be provided for involuntary demolitions.
- Applicant must have proof of ownership
- If liens exist on the property, written consent to demolish the structure MUST be obtained prior to Planning Department approval.
- All projects are subject to National Environmental Protection Act, including State Historic Preservation Office review.
- All Applications must include a long-term use plan describing how the parcel will be used in the next five (5) years following demolition.
- The Harrison County Commission has final approval of all applications received

Procedure

The following outlines the roles and responsibilities of the applicant and the county in the application processing, procurement, and construction stages of the project.

Application And Funding Process

Application – Applications may be completed after referral from the Harrison County Code Official or on the owner's accord. Applications will be processed once all required documentation is collected.

Project Review – The Harrison County Planning Department will use the application and related documents to determine eligibility of the project. This includes, but not limited to ; granting right of entry, inspections of the property, scoring by Code Enforcement Officer, asbestos inspection, environmental review, verifying ownership, lien search, and creating work order specifications. Photographic evidence of blighted conditions will be required.

Liens - If liens are present on the property the Planning Department may work with the applicant to obtain written consent to proceed with the demolition and/or release of liens from any lienholders.

Authorization Period – The county will solicit estimates/bids from qualified contractors. A contract will be drawn up the county and executed by the county, and the demolition contractor.

All contents and debris will be discarded and removed from the property; the applicant will be responsible for removing any objects of value prior to project authorization.

A Deed of Trust and Promissory Note will be executed between the county and applicant(s) prior to contract award. At this point the applicant will be responsible to adhere to the terms of the deed of trust through the term of the program, generally five (5) years.

Demolition – Once all documentation and agreements are collected, the county will issue a notice to proceed to the contractor.

During Demolition

The Harrison County Commission shall have the code official, independent of the construction contractor and approved by West Virginia Department of Environmental Protections (WVDEP), perform inspections during critical phases of the project to verify that construction is proceeding in accordance with the project design and in compliance with all federal and state building codes and regulations. The county shall satisfy all these provisions on behalf of the applicant.

Waste Disposal Requirements

The county must comply with all state and federal waste disposal laws, when conducting demolition activities. When residential and/or commercial structures are approved for demolition, the county must ensure that the demolition wastes are properly disposed of at a permitted/licensed sanitary or demolition landfill. Specifically, the applicable DEP and EPA disposal requirements in the demolition bid and contract. This program does not cover removal of inoperable vehicles.

Davis-Bacon wage laws are not applicable to a project's demolition activities if:

- The demolition work is not directly related to a subsequent construction project.
- Less than eight units will subsequently be constructed on the cleared site.

After Demolition

The Program is provided as a one-time only assistance on a property. If approved, a deferred and forgivable lien will be placed on the property in the amount of the project funding. This lien will be forgiven after five (5) years, if the property is not sold or transferred and remains free of further code violations for that time. If building permit(s) are requested and redevelopment occurs the property

owner may request a release of the lien prior to the five (5) year expiration date. Upon completion of construction projects, Harrison County will furnish the WVDEP with the code official letter of completion.

Other Terms And Conditions

The Harrison County Commission shall comply with the following programmatic requirements:

Historic Preservation Requirements – All properties are subject to review by the State Historic Preservation Office, as well as any other relevant historic preservation

HARRISON COUNTY ASSISTED DEMOLITION APPLICATION

Please complete this application and sign the last page. Please note, completion of this application does not guarantee services to your property. Assistance is under the discretion of the Harrison County Commission.

Application Date:_____

Property Owner:_____ Phone#:_____

Co-Owner:_____ Alternate Phone #_____

PropertyAddress:_____

_____

Are there multiple structures on the property? Yes ☐ No ☐

If yes, are all structures to be demolished? Yes ☐ No ☐

Estimated Sq. Ft. of primary structure: _____

Is the structure:

Wholly owned by the applicant ? Yes ☐ No ☐

If No, have all the owners consented to voluntary demolition?

Has the structure been identified by the code official? Yes ☐ No ☐

Is the structure known to have asbestos or lead materials? Yes ☐ No ☐ Unknown ☐

Is the structure infested with vermin? Yes ☐ No ☐

Has Code Enforcement "placarded" the property? Yes ☐ No ☐

Long Term Use Plan

How do you plan to use the property following demolition(new construction, vacant lot, side yard extension or sell) . Attach additional pages as necessary. Please note, any demolition lien issued on the property will be forgiven after five (5) years, provided that the property is not sold or transferred and remains free of further code violations. If a building permit to develop the property is obtained by the current applicant, the applicant can request a release of lien prior to the five (5) year expiration date.

_____

_____

_____

_____

_____

GUIDE LINES

Family Size	Yearly Income	% You Pay
1	26973	20%
2	36482	30%
3	45991	40%
4	55500	50%

CERTIFICATION:

I hereby certify that the above information is complete and true to the best of my knowledge, and I give Harrison County Commission to verify the contents of this application and to facilitate the demolition on my property.

_____

Applicant Signature Date

_____

Co-Applicant Signature Date

The foregoing Agreement was acknowledged before me this_____day of_____,

2023, by _____.

My commission expires _____

_____

NOTARY PUBLIC

[SEAL]

14

A RESOLUTION AUTHORIZING THE ACCEPTANCE FOR THE WEST VIRGINIA JUSTICE ASSISTANCE GRANT (JAG) PROGRAM ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION TO ADMINISTER SAID PROGRAM

WHEREAS, the Harrison County Commission participated in the West Virginia Justice Assistance Grant Program (JAG) to partially fund a Prevention Resource Officer to be located in three Harrison County High Schools; and

WHEREAS, the funds received will be used towards the salary of the PRO officers; and

WHEREAS, the Harrison County Commission determined that this project is eligible for West Virginia Justice Assistance Grant Program funding; and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the acceptance of funds from the West Virginia Justice Assistance Grant Program; and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all standard and special conditions and assurances contained in, and made a part of, said West Virginia Justice Assistance Grant Program; and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the State government; and

WHEREAS, it is required that the Harrison County Commission commits sufficient manpower during the grant period.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the acceptance of $39,750 from the West Virginia Justice Assistance Grant (JAG) Program with the proper State official contract agreement shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain documents entitled *"Standard Conditions and Assurances"* and *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said West Virginia Justice Assistance Grant Program, including providing necessary additional information to the State government.

PASSED by the Harrison County Commission on this the 29th day of November, 2023.

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

15

HARRISON COUNTY PROSECUTING ATTORNEY'S OFFICE
RACHEL ROMANO, PROSECUTING ATTONEY

Memo

To: Laura Pysz

From: Rachel Romano

Date: November 17, 2023

Re: Budget Revision

Please make the following line item budget revisions to the current 2023-2024 budget for the Prosecuting Attorney's Office:

From:
405-222 Dues & Subscriptions $ 500.00

To:
405-349 Charges by Other Gov Units $ 500.00

Rachel Romano
Signature Line

A-1

United States of America

State of West Virginia

County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, November 8, 2023, through Tuesday, November 14, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, November 8, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **WILLIAM FORD RIFFLE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARILYN JEAN TESTA, who was named in the last will and testament of **WILLIAM FORD RIFFLE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Thursday, November 9, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **CARL D WARD** was appointed and qualified as ADMINISTRATOR of the estate of **WILLIAM BRENT WASHBURN**, deceased. Bond was 95,000.00.

The last will and testament of **LARNA FRANCES SHARTZ BOHONE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BRENDA JOYCE LISTON, who was named in the last will and testament of **LARNA FRANCES SHARTZ BOHONE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **JAMES ROBERT SCHALL JR**, deceased, late a resident of CUYAHOGA, OHIO, was admitted to record.

John R Spires
Clerk of the Harrison County Commission

Wednesday, November 29, 2023

Confirmed

Estate: 11622

A-2

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, November 15, 2023, through Tuesday, November 21, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, November 15, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **LINDA KAY SORRICK** was appointed and qualified as ADMINISTRATRIX of the estate of **ROBERT SCOTT SORRICK**, deceased. Bond was 150,000.00.

On, Thursday, November 16, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DONALD JAMES CAVALIER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SHELLY ANN MAYBERRY, who was named in the last will and testament of **DONALD JAMES CAVALIER**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Monday, November 20, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **RUSSELL LEE RIFFLE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KATHRYN LYNN HAMRICK, who was named in the last will and testament of **RUSSELL LEE RIFFLE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **DOROTHY LOUISE RIFFLE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KATHRYN LYNN HAMRICK, who was named in the last will and testament of **DOROTHY LOUISE RIFFLE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Tuesday, November 21, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **CATHY ANN AYOOB** was appointed and qualified as ADMINISTRATRIX of the estate of **JOSEPH J AYOOB**, deceased. Bond was 26,000.00.

The last will and testament of **JOHN RUDOLPH CHRASTINA**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JODY GANDY, who was named in the last will and testament of **JOHN RUDOLPH CHRASTINA**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, November 29, 2023

Confirmed

Estate: 11614

C-1

GREATER HARRISON COUNTY P.S.D.

"Meeting held in Town of West Milford Council Chambers"

Agenda
November 16, 2023
9:00 am

Appointments
9:00 am – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
3. Jason Glaser – Edward Jones
   - 3.1 Review of accounts
4. P&B Services, LLC
   - 4.1 Package Plant Report
5. Bennett and Dobbins, PLLC
   - 5.1 Drawdowns – Review, discuss and act.
   - 5.2 Water minimum bill adjustments
6. Ruth Ann Messenger – Treasurer – Review, discuss and act
   - 6.1 Sewer Check Register and debit card transactions
   - 6.2 Water Check Register
7. The Thrasher Group, Inc.
   - 7.1 Sewer
     - 7.1.a. Phase II – Review, discuss and act
       - Project Update
     - 7.1.b. Enterprise – Review, discuss and act
       - Construction Closeout Update
     - 7.1.c. Sludge – Review, discuss and act
       - Construction closeout update
     - 7.1.d. Quiet Dell – Review, discuss and act
       - Project Design Update
     - 7.1.e. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
       - Project Update
     - 7.1.f. River Crossings – Review, discuss and act
       - Project Update
       - Engineering Amendment
     - 7.1.g. 10-year Plan – Review, discuss and act
       - General Discussion

7.2 Water

7.2.a. Overall Water Project – Review, discuss and act

- Project Discussion

7.2.b. Buffalo lake Road Water Line Extension

- Planning update

7.2.c. 10-year Plan – Review, discuss and act

- General Discussion

8. Bill Hoover – General Manager
   - 8.1 Water
     - 8.1.a. Water Loss Report
     - 8.1.b. Water Leak Report
     - 8.1.c. General Updates
   - 8.2 Sewer
     - 8.2.a. General Updates
   - 8.3 Good of the District
     - 7.3.a. General Update
9. Sam Harold – Mountain State Law
   - 9.1 Available for general consult
10. Executive Session

Adjournment of meeting

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C-2

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
10/01/2023 - 10/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	195,232.63	209,330.00	(14,097.37)	97.05%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	580.90	50.83	530.07	0.29%
MISCELLANEOUS/RECONNECT FEES	3,863.23	486.00	3,377.23	1.92%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.75%
TAP FEES	-	350.00	(350.00)	0.00%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	201,176.76	210,716.83	(9,540.07)	
EXPENSES				
ACCT, BILLING, & COLLECTING	5,221.00	6,531.92	(1,310.92)	2.86%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	235.00	197.42	37.58	0.13%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	24,610.85	24,596.00	14.85	13.46%
DIRECTORS FEES	525.01	542.50	(17.49)	0.29%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	7,623.22	6,811.67	811.55	4.17%
LAB SERVICE	253.00	892.67	(639.67)	0.14%
LABOR	31,437.15	30,720.83	716.32	17.19%
MAINTENANCE	24,088.38	11,802.08	12,286.30	13.17%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	231.32	85.83	145.49	0.13%
OUTSIDE SERVICES/CONTRACT LABOR	3,054.20	6,772.25	(3,718.05)	1.67%
POWER PURCHASED	3,048.30	3,819.58	(771.28)	1.67%
PROPERTY/LIABILITY & INJURIES INSURANCE	230.48	2,600.75	(2,370.27)	0.13%
REGULATORY COMMISSION	-	978.50	(978.50)	0.00%
RENEWAL & REPLACEMENT	340.00	5,268.33	(4,928.33)	0.19%
RENT EXPENSE	2,500.00	2,575.00	(75.00)	1.37%
TAXES	2,719.31	2,391.67	327.64	1.49%
TRANSPORTATION	3,748.84	3,467.67	281.17	2.05%
UTILITIES	588.04	849.75	(261.71)	0.32%
WATER PURCHASED	72,388.92	89,855.50	(17,466.58)	39.59%
TOTAL EXPENSES	182,843.02	200,759.92	(17,916.90)	
NET SURPLUS (DEFICIT)	18,333.74	9,956.92	8,376.82	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
10/01/2023 - 10/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	234,399.43	234,937.67	(538.24)	96.72%
FACILITIES CHARGE	2,500.00	2,500.00	-	1.03%
INTEREST INCOME	53.11	71.67	(18.56)	0.02%
MISCELLANEOUS/RECONNECT FEES	-	-	-	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	250.00	125.00	125.00	0.10%
UNUSUAL CHARGE	5,136.87	16,300.50	(11,163.63)	2.12%
TOTAL INCOME	242,339.41	253,934.83	(11,595.42)	
EXPENSES				
ACCT, BILLING, & COLLECTING	1,607.97	1,844.17	(236.20)	0.75%
BRIDGEPORT SANITARY BOARD	6,783.89	8,565.00	(1,781.11)	3.15%
TOWN OF WORTHINGTON	3,141.18	12,500.00	(9,358.82)	1.46%
CHEMICALS	-	1,067.50	(1,067.50)	0.00%
CLARKSBURG SANITARY BOARD	2,201.50	1,785.83	415.67	1.02%
DEBT SERVICE	112,379.86	112,125.67	254.19	52.18%
DIRECTORS FEES	474.99	520.00	(45.01)	0.22%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	5,832.61	5,424.92	407.69	2.71%
LAB SERVICE	459.20	663.33	(204.13)	0.21%
LABOR	18,706.49	20,931.50	(2,225.01)	8.69%
MAINTENANCE	25,461.47	16,534.17	8,927.30	11.82%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,098.81	1,514.17	(415.36)	0.51%
OUTSIDE SERVICES/CONTRACT LABOR	13,174.98	15,580.83	(2,405.85)	6.12%
POWER PURCHASED	12,606.16	14,535.08	(1,928.92)	5.85%
PROPERTY/LIABILITY & INJURIES INSURANCE	208.52	2,032.58	(1,824.06)	0.10%
REGULATORY COMMISSION	-	1,222.50	(1,222.50)	0.00%
RENEWAL & REPLACEMENT	4,907.83	16,656.67	(11,748.84)	2.28%
RENT EXPENSE	-	-	-	0.00%
TAXES	895.75	1,105.00	(209.25)	0.42%
TRANSPORTATION	3,391.61	2,993.58	398.03	1.57%
UTILITIES	2,046.64	1,366.67	679.97	0.95%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	215,379.46	238,969.17	(23,589.71)	
NET SURPLUS (DEFICIT)	26,959.95	14,965.67	11,994.28	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
10/01/2023 - 10/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	429,632.06	444,267.67	(14,635.61)	96.87%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.56%
INTEREST INCOME	634.01	122.50	511.51	0.14%
MISCELLANEOUS/RECONNECT FEES	3,863.23	486.00	3,377.23	0.87%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.34%
TAP FEES	250.00	475.00	(225.00)	0.06%
UNUSUAL CHARGE	5,136.87	16,300.50	(11,163.63)	1.16%
TOTAL INCOME	443,516.17	464,651.67	(21,135.50)	
EXPENSES				
ACCT, BILLING, & COLLECTING	6,828.97	8,376.08	(1,547.11)	1.71%
BRIDGEPORT SANITARY BOARD	6,783.89	8,565.00	(1,781.11)	1.70%
TOWN OF WORTHINGTON	3,141.18	12,500.00	(9,358.82)	0.79%
CHEMICALS	235.00	1,264.92	(1,029.92)	0.06%
CLARKSBURG SANITARY BOARD	2,201.50	1,785.83	415.67	0.55%
DEBT SERVICE	136,990.71	136,721.67	269.04	34.40%
DIRECTORS FEES	1,000.00	1,062.50	(62.50)	0.25%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	13,455.83	12,236.58	1,219.25	3.38%
LAB SERVICE	712.20	1,556.00	(843.80)	0.18%
LABOR	50,143.64	51,652.33	(1,508.69)	12.59%
MAINTENANCE	49,549.85	28,336.25	21,213.60	12.44%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,330.13	1,600.00	(269.87)	0.33%
OUTSIDE SERVICES/CONTRACT LABOR	16,229.18	22,353.08	(6,123.90)	4.08%
POWER PURCHASED	15,654.46	18,354.67	(2,700.21)	3.93%
PROPERTY/LIABILITY & INJURIES INSURANCE	439.00	4,633.33	(4,194.33)	0.11%
REGULATORY COMMISSION	-	2,201.00	(2,201.00)	0.00%
RENEWAL & REPLACEMENT	5,247.83	21,925.00	(16,677.17)	1.32%
RENT EXPENSE	2,500.00	2,575.00	(75.00)	0.63%
TAXES	3,615.06	3,496.67	118.39	0.91%
TRANSPORTATION	7,140.45	6,461.25	679.20	1.79%
UTILITIES	2,634.68	2,216.42	418.26	0.66%
WATER PURCHASED	72,388.92	89,855.50	(17,466.58)	18.18%
TOTAL EXPENSES	398,222.48	439,729.08	(41,506.60)	
NET SURPLUS (DEFICIT)	45,293.69	24,922.58	20,371.11	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2023 - 10/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	849,126.53	837,320.00	11,806.53	97.12%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	2,301.75	203.33	2,098.42	0.26%
MISCELLANEOUS/RECONNECT FEES	15,919.98	1,944.00	13,975.98	1.82%
QUIET DELL LEASE	3,000.00	2,000.00	1,000.00	0.34%
TAP FEES	4,000.00	1,400.00	2,600.00	0.46%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	874,348.26	842,867.33	31,480.93	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	20,222.97	26,127.67	(5,904.70)	2.58%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	235.00	789.67	(554.67)	0.03%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	98,443.40	98,384.00	59.40	12.58%
DIRECTORS FEES	1,892.72	2,170.00	(277.28)	0.24%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	29,792.85	27,246.67	2,546.18	3.81%
LAB SERVICE	3,448.80	3,570.67	(121.87)	0.44%
LABOR	131,379.95	122,883.33	8,496.62	16.79%
MAINTENANCE	69,749.05	47,208.33	22,540.72	8.91%
MISCELLANEOUS EXPENSE	6.00	-	6.00	0.00%
OFFICE SUPPLIES & EXPENSE	1,083.88	343.33	740.55	0.14%
OUTSIDE SERVICES/CONTRACT LABOR	17,473.50	27,089.00	(9,615.50)	2.23%
POWER PURCHASED	12,890.38	15,278.33	(2,387.95)	1.65%
PROPERTY/LIABILITY & INJURIES INSURANCE	6,755.66	10,403.00	(3,647.34)	0.86%
REGULATORY COMMISSION	6,976.93	3,914.00	3,062.93	0.89%
RENEWAL & REPLACEMENT	21,995.98	21,073.33	922.65	2.81%
RENT EXPENSE	10,000.00	10,300.00	(300.00)	1.28%
TAXES	11,364.37	9,566.67	1,797.70	1.45%
TRANSPORTATION	9,876.13	13,870.67	(3,994.54)	1.26%
UTILITIES	2,481.44	3,399.00	(917.56)	0.32%
WATER PURCHASED	326,600.58	359,422.00	(32,821.42)	41.73%
TOTAL EXPENSES	782,669.59	803,039.67	(20,370.08)	100.00%
NET SURPLUS (DEFICIT)	91,678.67	39,827.67	51,851.00	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2023 -10/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	961,092.33	939,750.67	21,341.66	95.97%
FACILITIES CHARGE	10,000.00	10,000.00	-	1.00%
INTEREST INCOME	3,743.25	286.67	3,456.58	0.37%
MISCELLANEOUS/RECONNECT FEES	-	-	-	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	1,600.00	500.00	1,100.00	0.16%
UNUSUAL CHARGE	24,966.88	65,202.00	(40,235.12)	2.49%
TOTAL INCOME	1,001,402.46	1,015,739.33	(14,336.87)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	8,079.75	7,376.67	703.08	0.87%
BRIDGEPORT SANITARY BOARD	24,504.97	34,260.00	(9,755.03)	2.65%
TOWN OF WORTHINGTON	12,372.94	50,000.00	(37,627.06)	1.34%
CHEMICALS	6,511.75	4,270.00	2,241.75	0.70%
CLARKSBURG SANITARY BOARD	9,926.63	7,143.33	2,783.30	1.07%
DEBT SERVICE	449,519.44	448,502.67	1,016.77	48.65%
DIRECTORS FEES	1,707.28	2,080.00	(372.72)	0.18%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	24,500.65	21,699.67	2,800.98	2.65%
LAB SERVICE	3,353.60	2,653.33	700.27	0.36%
LABOR	95,482.61	83,726.00	11,756.61	10.33%
MAINTENANCE	81,055.29	66,136.67	14,918.62	8.77%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	9,429.76	6,056.67	3,373.09	1.02%
OUTSIDE SERVICES/CONTRACT LABOR	57,864.92	62,323.33	(4,458.41)	6.26%
POWER PURCHASED	54,767.83	58,140.33	(3,372.50)	5.93%
PROPERTY/LIABILITY & INJURIES INSURANCE	6,087.59	8,130.33	(2,042.74)	0.66%
REGULATORY COMMISSION	6,408.69	4,890.00	1,518.69	0.69%
RENEWAL & REPLACEMENT	51,410.81	66,626.67	(15,215.86)	5.56%
RENT EXPENSE	-	-	-	0.00%
TAXES	5,015.89	4,420.00	595.89	0.54%
TRANSPORTATION	8,738.10	11,974.33	(3,236.23)	0.95%
UTILITIES	7,232.98	5,466.67	1,766.31	0.78%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	923,971.48	955,876.67	(31,905.19)	100.00%
NET SURPLUS (DEFICIT)	77,430.98	59,862.67	17,568.31	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2023 -10/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	1,810,218.86	1,777,070.67	33,148.19	96.51%
FACILITIES CHARGE	10,000.00	10,000.00	-	0.53%
INTEREST INCOME	6,045.00	490.00	5,555.00	0.32%
MISCELLANEOUS/RECONNECT FEES	15,919.98	1,944.00	13,975.98	0.85%
QUIET DELL LEASE	3,000.00	2,000.00	1,000.00	0.16%
TAP FEES	5,600.00	1,900.00	3,700.00	0.30%
UNUSUAL CHARGE	24,966.88	65,202.00	(40,235.12)	1.33%
TOTAL INCOME	1,875,750.72	1,858,606.67	17,144.05	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	28,302.72	33,504.33	(5,201.61)	1.66%
BRIDGEPORT SANITARY BOARD	24,504.97	34,260.00	(9,755.03)	1.44%
TOWN OF WORTHINGTON	12,372.94	50,000.00	(37,627.06)	0.72%
CHEMICALS	6,746.75	5,059.67	1,687.08	0.40%
CLARKSBURG SANITARY BOARD	9,926.63	7,143.33	2,783.30	0.58%
DEBT SERVICE	547,962.84	546,886.67	1,076.17	32.11%
DIRECTORS FEES	3,600.00	4,250.00	(650.00)	0.21%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	54,293.50	48,946.33	5,347.17	3.18%
LAB SERVICE	6,802.40	6,224.00	578.40	0.40%
LABOR	226,862.56	206,609.33	20,253.23	13.29%
MAINTENANCE	150,804.34	113,345.00	37,459.34	8.84%
MISCELLANEOUS EXPENSE	6.00	-	6.00	0.00%
OFFICE SUPPLIES & EXPENSE	10,513.64	6,400.00	4,113.64	0.62%
OUTSIDE SERVICES/CONTRACT LABOR	75,338.42	89,412.33	(14,073.91)	4.41%
POWER PURCHASED	67,658.21	73,418.67	(5,760.46)	3.96%
PROPERTY/LIABILITY & INJURIES INSURANCE	12,843.25	18,533.33	(5,690.08)	0.75%
REGULATORY COMMISSION	13,385.62	8,804.00	4,581.62	0.78%
RENEWAL & REPLACEMENT	73,406.79	87,700.00	(14,293.21)	4.30%
RENT EXPENSE	10,000.00	10,300.00	(300.00)	0.59%
TAXES	16,380.26	13,986.67	2,393.59	0.96%
TRANSPORTATION	18,614.23	25,845.00	(7,230.77)	1.09%
UTILITIES	9,714.42	8,865.67	848.75	0.57%
WATER PURCHASED	326,600.58	359,422.00	(32,821.42)	19.14%
TOTAL EXPENSES	1,706,641.07	1,758,916.33	(52,275.26)	100.00%
NET SURPLUS (DEFICIT)	169,109.65	99,690.33	69,419.32	

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
October 2023

OPERATING ACTIVITIES		
Net Income (Loss)	$	18,333.74
Adjustments to reconcile Net Income		
to net cash provided by operations:		
Accounts Receivable	$	664.21
Accounts Payable	$	(30,819.54)
Customer Deposits	$	1,245.76
Due (From) To Sewer Fund	$	34,854.27
Net cash provided by Operating Activities	$	24,278.44
INVESTING ACTIVITIES		
Fixed Assets Projects	$	-
Interest Income	$	-
Net cash provided by Investing Activities	$	-
FINANCING ACTIVITIES		
5.5 Agreement	$	-
Grants	$	-
Net cash provided by Financing Activities	$	-
Net cash increase (decrease)for period	$	24,278.44
Cash at beginning of period	$	1,221,434.94
Cash at end of period	**$**	**1,245,713.38**
Unrestricted Cash	$	644,295.41
Restricted Cash		
Depreciation Reserve	$	107,616.54
Bond Commission Sweep	$	26,503.00
Construction	$	45.00
ARPA	$	100.00
SB 234	$	45,000.00
Customer Deposits	$	34,936.06
CD--Customer Deposits	$	60,011.48
CD-Depreciation Reserve	$	252,203.84
CD-SB 234	$	75,002.05
Total Restricted Cash	$	601,417.97
Total Unrestricted & Restricted Cash	**$**	**1,245,713.38**
	$	-

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
October 2023

OPERATING ACTIVITIES		
Net Income (Loss)	$	26,959.95
Adjustments to reconcile Net Income		
to net cash provided by operations:		
Accounts Payable	$	(46,379.67)
Customer Deposits	$	1,680.22
Payroll Liabilities	$	(7,133.97)
Due (From) To Water Fund	$	(34,854.27)
Net cash provided by Operating Activities	$	(59,727.74)
INVESTING ACTIVITIES		
Interest Income	$	-
Fixed Assets	$	(162,006.00)
Net cash provided by Investing Activities	$	(162,006.00)
FINANCING ACTIVITIES		
	$	-
Loan Payment	$	(848.89)
Draw on Bond & Grants	$	162,006.00
Net cash provided by Financing Activities	$	161,157.11
Net cash increase (decrease) for period	$	(60,576.63)
Cash at beginning of period	$	2,339,055.32
Cash at end of period	**$**	**2,278,478.69**
Unrestricted Cash	$	993,839.56
Restricted Cash		
Construction Account	$	1,776.90
Depreciation Reserve	$	296,010.73
Rural Development Reserve	$	290.42
Bond Commission Sweep	$	74,215.84
ARPA	$	100.00
SB 234	$	45,000.00
Customer Deposits	$	63,631.88
CD-Customer Deposits	$	100,002.74
CD-Depreciation Reserve	$	603,607.89
CD-Rural Development Reserve	$	25,000.68
CD-SB 234	$	75,002.05
Total Restricted Cash	$	1,284,639.13
Total Unrestricted & Restricted Cash	**$**	**2,278,478.69**
	$	-

C-3

Greater Harrison County
Public Service District

PO Box 190
West Milford, WV
26451

Phone: 304-745-3463
Fax: 304-745-5327

www.greaterharrison.com

At the regular meeting of Greater Harrison County PSD held on Thursday October 19, 2023, Treasurer Ruth Ann Messenger, Secretary Mark Leonard, Member Thomas Michael and Gary Auvil were present. Also present were Bill Hoover, General Manager, Zack Dobbins of Bennett and Dobbins, Kylea Radcliff and Clay Riley of Thrasher Engineering and Sam Harrold of Mountain State Law.

1. Minutes and/or Amended Minutes of Previous Meeting: Ruth Ann Messenger moved to approve minutes. Board concurred.
2. Public Comment Period: No one present
3. Patrick Lesmann – P&B Services provided by Bill Hoover
   General update –Complaints with pond aerator at Wood Stock heights due to odor, removed from the pond. Others operating well. Telemetry at Boothsville has been corrected.
4. Zack Dobbins – Bennett and Dobbins
   There are no drawdowns to present today.
5. Finance Report provided by Ruth Ann Messenger
   Michael moved to approve financial transactions. Board concurred. Zack Dobbins provided detail on expenses.
6. Thrasher Group, Inc.
   6.1 Sewer
   6.1.a Phase II
   - Will provide information as needed. We filed notice of termination on the stormwater construction permits.

   6.1.b Enterprise Project
   - Still addressing a few complaints and clean up issues.

   6.1.c Sludge Removal Project
   - Construction closeout was submitted and approved.

   6.1.d Quiet Dell
   - Cleared environmentally on the plant site. Requested a 40' buffer by cemetery. The initial basin is laid out. Working on the sludge management. Will need 1 or 2 more right-of-way meetings.

   6.1.e Woodstock Heights Sanitary Sewer Extension Project
   - Should have comments later this week.

   6.1.f 10-year plan Sewer
   - Nothing new presented.

   6.1.g River Crossings
   - Working on some layout and survey work.

   6.2 Water
   6.2.a Steven's Run
   - Did walk through with contractor and DOH and noted 4 issues. All issues are fixed.

   6.2.b Overall Water Project
   - Working with the design in some areas.

   6.2.c Buffalo Lake Road Water Line Extension
   - Have the AML application for signature today. Recommend everyone sign a low-pressure waiver.

   6.2.d 10-year Plan Water

- Nothing new presented. Michael moved to add evaluating replacing the spur lines in the Mount Clare area. Board concurred.

7. Bill Hoover – General Manager
   7.1 Water
      7.1.a Water loss overall 33%, VGH 34%, LCMC 42% and QD 12%. Coon's Run water loss was at 22%.
      7.1.b . Water Leak Report – Lost Creek/Mount Clare repaired 1 main and 3 service lines. Valley of Good Hope repaired 2 main and 1 service line. Issue on Mount Clare road losing 3-4K gallons per day, will be replacing 1" line. Leak detection was a little slow this month.
      7.1.c. Taps are picking up a little had several this month. The temporary line was replaced on Isaac's Creek.
   7.2 Sewer
      7.2.a. General Update – Grinder stations and pumps operating well. We have 4 telemetry sites that need reevaluated. Enterprise and Boothsville pump stations running well. Tank roads are in good shape going into winter.
   7.3 Good of the District
      7.3.a. Public Meeting in QD was held last week with a large turnout.
8. Sam Harold – Mountain State Law
   8.1 Requested executive session
9. Executive Session

   Scudere motioned to move into Executive session to discuss outstanding Legal Issues. Board concurred.
   Leonard motioned to leave Executive session. Board concurred.

Leonard moved to adjourn meeting. Board concurred.

Chairman James L Scudere
James Scudere

Treasurer Ruth Ann Messenger
Ruth Ann Messenger

Secretary Raymond Leonard
Mark Leonard

Member Thomas Michael
Thomas Michael

Member Gary Auvil
Gary Auvil

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

Sun Valley Public Service District

Regular Board Meeting

Tuesday, October 10, 2023

With due notice published and a quorum present, Chairman Dale called the meeting to order: ROLL CALL

Present	Employees	Also Present
Gregg Dale	Kevin Short	Kylea Radcliff
Connor Thompson		
Sandra Patterson		

1. **Approval of Minutes**
   Sandra Patterson made a motion to approve the Minutes from the Regular Board meeting on Tuesday, September 12, 2023, as read. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of Checks**
   Sandra Patterson made a motion to approve the Check Signed Document dated 9/15/23 through 10/10/23. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

3. **Phase III Sewer Project**
   Kylea informed the Board that she has the plot description for the properties for the Phase III "A" Sewer Project. Kylea said that Kevin requested this so we can go ahead and get it recorded and taken care of there with the new pump station area. She said that she is sure the Board is aware that the scope of this project has increased with time in trying to address some of the existing issues that they have, specifically, down at the connection point to Clarksburg. Kylea said in the new proposal, they are going to re-lay the forced main all the way down to the connection point and that should eliminate all of the back-ups on the Liberty Addition straight away. Kylea said it will also help tremendously on the flow to Clarksburg. Kylea said they plan on having Kevin come into their office and go over the plans and plan specs that are done. Clay has stamped those plans and they are ready to go. Once they have Kevin's blessing, then they can get after doing the permits. They do have a little bit of concern on the budget simply because the scope has increased. What they are looking at is a couple different options with one being, the Rule 42 that was completed did not contemplate the current rates that Clarksburg had not imposed and option number two is Lake Floyd is coming to the end of their project and we have a contribution from the County in that Project, so we have the potential to recover some of those funds, as well. Kylea and the Board discussed this in detail.

4. **Lake Floyd Sewer Project**
   Kevin informed the Board that the Lake Floyd Project will be the next three weeks finishing the lift stations, as they are already pumping to us now. Kevin and Kylea and the Board discussed the fact that the Lake Floyd Project is pretty much complete.

5. **Manager's Report**
   A. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.

B. Kevin provided the Board with a copy of the Aged Trial Balance sheet and informed them that it was printed before charges were created on September 28, 2023 and discussed.

C. Kevin provided the Board with a copy of the Water and Sewer Spreadsheets that show the total amount billed compared to the total amount purchased for the month of September, 2023 and the total outstanding when the disconnect notices are mailed each month. Kevin and the Board discussed this in detail.

D. Kevin provided the Board with copies of the Vendor Invoice Report for Water & Sewer that is outstanding as of 9/30/23 and discussed.

E. Kevin provided the Board with a copy of the CWCR (Current Cash Working Capital Reserve), Water to Water Working Capital Reserve Savings Account for FY 2023-2024. Kevin and the Board discussed in detail.

F. Kevin provided the Board with a copy of the CWCR (Current Cash Working Capital Reserve), Sewer to Sewer Working Capital Reserve Savings Account for FY 2023-2024. Kevin and the Board discussed in detail.

G. Kevin provided the Board with copies of the Water Loss Report for July, 2023 through June, 2024, with a water loss of 30.04 % for the month of September, 2023 and with a year to date adjusted water loss of 26.10%. Kevin and the Board discussed in detail.

H. Kevin provided the Board with a copy of an estimate from Asphalt Kings, LLC to black top SVPSD parking lot. The estimate is for approximately 6,411 square feet and the cost will be $24,938.50. After discussion, the Board approved the black top work and Kevin said that Asphalt Kings would be able to start the paving on October 25, 2023. **Connor Thompson made a motion to accept the proposal from Asphalt King, LLC to pave the parking lot at Sun Valley PSD for a total of $24,938.50. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

I. Kevin informed the Board that he has discussed with Zack Dobbins and Dave Glover that the majority of his time starting the first of next year is going to be devoted to the merger with Hepzibah PSD. Kevin and the Board discussed this further.

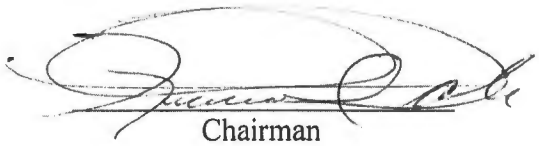
J. Kevin provided the Board with copies of the final audit ending June 30, 2022 for Sun Valley PSD. Kevin said that we will need to advertise again for another 3 (three) year audit and we are waiting on the State Auditor's office to give us their blessing. Kevin said he would like to do this in November and we will have to solicit three or four firms and go through the process of getting a firm in here to do our audits. Kevin and the Board discussed this in detail.

K. Kevin provided the Board with copies of the October, 2023 and November, 2023 calendar's and discussed.

6. <u>Next Board Meeting</u>

Sandra Patterson announced that the next Board meeting would be November 14, 2023.

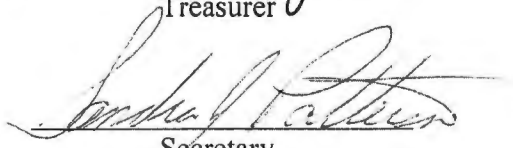
7. **Adjournment**
There being no further business, **Connor Thompson made a motion to adjourn the meeting. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**



Chairman



Treasurer



Secretary

aja

C-5

V E N D O R I N V O I C E R E P O R T

** OPEN INVOICES ** DUE DATE: 10/31/23 ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 10/31/23 **

** PAY-TO VENDOR **

ALL FUNDS

	ACCOUNT #	TITLE	QUAN	AMOUNTS	QUAN	BALANCES
B	80 663 000 00	METER EXPENSES	1	3,534.23	1	3,534.23
B	80 923 400 00	OUTSIDE SERVICES-ACCOUNTING	3	17,500.00	3	17,500.00
B	80 923 425 00	OUTSIDE SERVICES-AUDIT	1	3,750.00	1	3,750.00
	FUND# 80	WATER FUND	5	24,784.23	5	24,784.23
B	81 795 100 00	OUTSIDE SERVICES-ACCOUNTING	21	25,900.00	21	25,900.00
B	81 795 125 00	OUTSIDE SERVICES-AUDIT	1	3,750.00	1	3,750.00
	FUND# 81	SEWER FUND	22	29,650.00	22	29,650.00
		ALL FUNDS	27	54,434.23	27	54,434.23

C-6

HARRISON-TAYLOR 911 ADVISORY BOARD
MEETING MINUTES
10/17/2023

Call to Order: Meeting called to order at 14:04

Previous Minutes: Motion to approve previous minutes made by Marcus Shaw, seconded by Orville Wright. 14:05.

Treasurers Report:

Introduction/Special Guests:

OLD BUSINESS:
***CAD:**

***TRAINING:** One trainee has been moved to a shift for further supervision, expected to complete training and hit the floor.

***STAFFING:** Currently full, including one new trainee.

***MAPPING:** Crash was due to updates. Addressing based on Postal Addresses, not community was discussed and Paul will check to make sure LE has a Community Layer, or shown how to turn it on, to be seen in response mapping.

NEW BUSINESS:
CJIS (Federal Cyber Security) has tightened security on all users. There will be extra hoops to log in to the system. Looking into a two-factor identification in the future.

Rob Waybright "Check for Locals "understanding. Explanation was given as to the difference between Warrants and NCIC checks.

A discussion was held of the "Assumptive" quality of information from "Name Cards" these are seen from multiple sources, and may be proprietary to specific agencies and not able to be viewed by all. The HCSO is working to delete multiple name cards and transfer all information to one. It's a large project, but it will stop the duplicity and lack of information.

Discussion as to Pursuits was brought to the group attention by Rob Waybright, he would like to include the verbiage of "Reason for Pursuit". He will bring it up to the LE Council for clarity along with 911 Hang Up's. It will assist everyone to be on the same page with the topics.

GOOD OF THE ORDER:
*Thanksgiving Dinners for Dispatch Shifts will be provided by the Taylor County Commission a total Donation of $500.00 will be invoiced.
*Christmas Dinners for Dispatch Shifts will be provided by the Taylor County Commission, including stocking stuffers for employees, a Total Donation of $800.00 will be invoiced.

911 Ongoing Education has had several groups tour the facility to see what is done. Educational introduction is usually less than 1 hour.

NEXT MEETING:
11/21/2023

ADJOURN: Motion to adjourn meeting was made by Marcus Shaw, seconded by Orville Wright.
Meeting Adjourned 15:04

HARRISON/TAYLOR 911 ADVISORY BOARD
AGENDA
11/21/2023
14:00

Call to order:
Previous Minutes: Accept the October meeting minutes.
Treasurers report:
Introduction/ special guests:

OLD BUSINESS:
***CAD**
***TRAINING**
***STAFFING**
***MAPPING**

NEW BUSINESS:
EMS discussion with Fire
Non-Emergency EMS Radio Traffic

GOOD OF THE ORDER:
Retirement of Mike Secreto. Law Enforcement will appoint a new representative to the Board.

911 Hang Up's

NEXT MEETING

ADJOURN

C-7

EAST VIEW PUBLIC SERVICE DISTRICT
1655 PHILIPPI PIKE
CLARKSBURG, WV 26301

MEETING MINUTES

The regular meeting of the East View Public Service District was held on Tuesday, November 14th, 2023, at noon.

Those in attendance: Michael Blake, James Harbert via phone, Thomas Bryant via phone, Dawn Hogue, Laura Guzzi, Thurman Shingleton, Dave Layton, Rick Kooken.

FINANCIAL:

WV Municipal Bond - $2838
USDA Rural Development Loan - $1081
Clarksburg Water Board - $2577.13
Clarksburg Sanitary Board - $4925.77
Payroll – $3480
CWCR Account - $579.92
HNB 2.5 % - $459
CWCR-S Account - $296.32
WV State Auditor - $345
Advantage Computer - $775
R and J Flooring - $673.29
First Data - $24.42
PSC - $464.16
Frontier - $81
Tetrick and Bartlett - $800
Hope Gas - $284
Unifirst - $66.88
Bennett & Dobbin - $450
Mon Power - $156.98
HNB - $76.60
Enterprise Sanitation - $43.38
Federal Deposit - $875.87 (Withholdings)
State of WV Deposit - $172 Withholdings)
The Town of Anmoore - $35.08
Miss Utility of WV - $16.80
USPS - $234.30
Unemployment - $200.64
Misc - $235.84

New Business:

1. Discussed the Auditor's proposal negotiations. Mailing the completed documentation for approval from the State of West Virginia Auditor's Office for Tetrick and Bartlett.

2. Discussed the Annual Report from Bennett and Dobbins. As per advice from our accounts Bennett and Dobbins, we have requested a Rate Increase for the water and sewer through the Public Service Commission.

Old Business:

1. Office Manager attended seminar by the State of West Virginia September 21, 2023.
2. Office Manager attended Work Session at the Harrison County Annex for all the PSD's.



Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
Do not enter social security numbers on this form as it may be made public.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

A For the 2022 calendar year, or tax year beginning JUL 1, 2022 and ending JUN 30, 2023

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/ terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization
SHINNSTON VOLUNTEER FIRE DEPARTMENT

Doing business as

Number and street (or P.O. box if mail is not delivered to street address) 37 BRIDGE STREET

Room/suite

City or town, state or province, country, and ZIP or foreign postal code SHINNSTON, WV 26431

F Name and address of principal officer: RANDAL E. NUZUM
SAME AS C ABOVE

D Employer identification number

E Telephone number 304.592.1851

G Gross receipts $ 385,878.

H(a) Is this a group return for subordinates? ☐ Yes ☒ No

H(b) Are all subordinates included? ☐ Yes ☐ No
If "No," attach a list. See instructions

H(c) Group exemption number

I Tax-exempt status: ☐ 501(c)(3) ☒ 501(c) (4) (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: N/A

K Form of organization: ☐ Corporation ☐ Trust ☒ Association ☐ Other

L Year of formation: 1976 **M** State of legal domicile: WV

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities: PROVIDES FIREFIGHTING SERVICE FOR SHINNSTON, WEST VIRGINIA AND THE SURROUNDING COMMUNITIES.

2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3	Number of voting members of the governing body (Part VI, line 1a)	3	7
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	7
5	Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5	0
6	Total number of volunteers (estimate if necessary)	6	0
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.

Revenue

		Prior Year	Current Year
8	Contributions and grants (Part VIII, line 1h)	105,585.	175,105.
9	Program service revenue (Part VIII, line 2g)	214,625.	196,618.
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	85.	12,323.
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	2,344.	1,832.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	322,639.	385,878.

Expenses

13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	0.
14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
b	Total fundraising expenses (Part IX, column (D), line 25) 0.		
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	244,275.	208,731.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	244,275.	208,731.
19	Revenue less expenses. Subtract line 18 from line 12	78,364.	177,147.

Net Assets or Fund Balances

		Beginning of Current Year	End of Year
20	Total assets (Part X, line 16)	688,553.	823,835.
21	Total liabilities (Part X, line 26)	236,132.	194,267.
22	Net assets or fund balances. Subtract line 21 from line 20	452,421.	629,568.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer — Date

RANDAL E. NUZUM, TREASURER
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name MARK V. KUNTZ	Preparer's signature	Date 08/31/23	Check ☒ if self-employed; PTIN
Firm's name MARK V. KUNTZ, CPA, PLLC			Firm's EIN
Firm's address P. O. BOX 4549 BRIDGEPORT, WV 26330			Phone no. 304.626.5193

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

SEE SCHEDULE O FOR ORGANIZATION MISSION STATEMENT CONTINUATION

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☐

1 Briefly describe the organization's mission:
PROVIDES FIREFIGHTING SERVICE FOR SHINNSTON, WEST VIRGINIA AND THE SURROUNDING COMMUNITIES. ADDITIONALLY, THEY PROVIDE FIRST RESPONDER SERVICES FOR THESE SAME COMMUNITIES.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 208,731. including grants of $) (Revenue $ 210,773.)
PROVIDES FIREFIGHTING SERVICE FOR SHINNSTON, WEST VIRGINIA AND THE SURROUNDING COMMUNITIES. ADDITIONALLY, THEY PROVIDE FIRST RESPONDER SERVICES FOR THESE SAME COMMUNITIES.

4b (Code:) (Expenses $ including grants of $) (Revenue $)

4c (Code:) (Expenses $ including grants of $) (Revenue $)

4d Other program services (Describe on Schedule O.)
(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses 208,731.

Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1		X
2	Is the organization required to complete *Schedule B, Schedule of Contributors*? See instructions	2	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a	X	
b	Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a		X
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I.* See instructions	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		X
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X

Part IV Checklist of Required Schedules *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):			
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of any individual described in line 28a? *If "Yes," complete Schedule L, Part IV*	28b		X
c	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in non-cash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? **Note:** All Form 990 filers are required to complete Schedule O	38	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

				Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a	0		
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b	0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c			

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

			Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return 2a 0			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b		
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?	3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation on Schedule O*	3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
b	If "Yes," enter the name of the foreign country _____ See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7	**Organizations that may receive deductible contributions under section 170(c).**			
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?	7a		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		X
d	If "Yes," indicate the number of Forms 8282 filed during the year 7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
9	**Sponsoring organizations maintaining donor advised funds.**			
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
10	**Section 501(c)(7) organizations.** Enter:			
a	Initiation fees and capital contributions included on Part VIII, line 12 10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities 10b			
11	**Section 501(c)(12) organizations.** Enter:			
a	Gross income from members or shareholders 11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) 11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?	12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year 12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**			
a	Is the organization licensed to issue qualified health plans in more than one state? **Note:** See the instructions for additional information the organization must report on Schedule O.	13a		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans 13b			
c	Enter the amount of reserves on hand 13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation on Schedule O*	14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see the instructions and file Form 4720, Schedule N.	15		X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16		X
17	**Section 501(c)(21) organizations.** Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? If "Yes," complete Form 6069.	17		

Part VI Governance, Management, and Disclosure. *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI X

Section A. Governing Body and Management

				Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	1a	7		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.				
b	Enter the number of voting members included on line 1a, above, who are independent	1b	7		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2			X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3			X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4			X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
6	Did the organization have members or stockholders?	6			X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a			X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b			X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a	The governing body?	8a		X	
b	Each committee with authority to act on behalf of the governing body?	8b		X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses on Schedule O*	9			X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X	
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a		X
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b		
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe on Schedule O how this was done*	12c		
13	Did the organization have a written whistleblower policy?	13		X
14	Did the organization have a written document retention and destruction policy?	14		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	15a		X
b	Other officers or key employees of the organization	15b		X
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed WV

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other *(explain on Schedule O)*

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records

RANDAL E. NUZUM - 304.592.1851

37 BRIDGE STREET, SHINNSTON, WV 26431-1401

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) CHUCK BLAKE PRESIDENT	10.00			X				0.	0.	0.
(2) DUSTIN SMITH VICE PRESIDENT	8.00			X				0.	0.	0.
(3) JASON DRAIN SECRETARY	8.00			X				0.	0.	0.
(4) RANDAL E. NUZUM TREASURER	12.00			X				0.	0.	0.
(5) DYLAN OLIVETO BOARD MEMBER	2.00	X						0.	0.	0.
(6) MARK JEFFRIES BOARD MEMBER	2.00	X						0.	0.	0.
(7) RANDY AKERS BOARD MEMBER	2.00	X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
1b Subtotal								0.	0.	0.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								0.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization 0

		Yes	No
3 Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*	3		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*	4		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*	5		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	119,678.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	55,427.				
	g Noncash contributions included in lines 1a-1f	1g	$				
	h **Total.** Add lines 1a-1f			175,105.			
Program Service Revenue		Business Code					
	2a FIRE SERVICE FEES	900099		196,481.	196,481.		
	b OTHER INCOME	900099		137.	137.		
	c						
	d						
	e						
	f All other program service revenue						
	g **Total.** Add lines 2a-2f			196,618.			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			323.	323.		
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties			1,832.	1,832.		
		(i) Real	(ii) Personal				
	6a Gross rents 6a						
	b Less: rental expenses 6b						
	c Rental income or (loss) 6c						
	d Net rental income or (loss)						
		(i) Securities	(ii) Other				
	7a Gross amount from sales of assets other than inventory 7a		12,000.				
	b Less: cost or other basis and sales expenses 7b		0.				
	c Gain or (loss) 7c		12,000.				
	d Net gain or (loss)			12,000.	12,000.		
	8a Gross income from fundraising events (not including $ _____ of contributions reported on line 1c). See Part IV, line 18 8a						
	b Less: direct expenses 8b						
	c Net income or (loss) from fundraising events						
	9a Gross income from gaming activities. See Part IV, line 19 9a						
	b Less: direct expenses 9b						
	c Net income or (loss) from gaming activities						
	10a Gross sales of inventory, less returns and allowances 10a						
	b Less: cost of goods sold 10b						
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
	11a _____						
	b _____						
	c _____						
	d All other revenue						
	e **Total.** Add lines 11a-11d						
	12 **Total revenue.** See instructions			385,878.	210,773.	0.	0.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management	738.	738.		
b Legal				
c Accounting	2,150.	2,150.		
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)				
12 Advertising and promotion	89.	89.		
13 Office expenses	5,366.	5,366.		
14 Information technology	451.	451.		
15 Royalties				
16 Occupancy	31,021.	31,021.		
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	10,908.	10,908.		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	65,314.	65,314.		
23 Insurance	28,661.	28,661.		
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a VEHICLE MAINTENANCE	28,896.	28,896.		
b FIREFIGHTER GEAR & TRAI	27,698.	27,698.		
c EQUIPMENT MAINTENANCE	4,657.	4,657.		
d PROPERTY TAX	2,782.	2,782.		
e All other expenses				
25 **Total functional expenses.** Add lines 1 through 24e	208,731.	208,731.	0.	0.
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X ☐

			(A) Beginning of year		(B) End of year
Assets	1	Cash - non-interest-bearing		1	
	2	Savings and temporary cash investments	178,791.	2	309,845.
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net		4	
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges		9	
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D — 10a: 2,153,497.			
	b	Less: accumulated depreciation — 10b: 1,639,507.	509,762.	10c	513,990.
	11	Investments - publicly traded securities		11	
	12	Investments - other securities. See Part IV, line 11		12	
	13	Investments - program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
	16	**Total assets.** Add lines 1 through 15 (must equal line 33)	688,553.	16	823,835.
Liabilities	17	Accounts payable and accrued expenses		17	
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23	Secured mortgages and notes payable to unrelated third parties	236,132.	23	194,267.
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26	**Total liabilities.** Add lines 17 through 25	236,132.	26	194,267.
Net Assets or Fund Balances		**Organizations that follow FASB ASC 958, check here** ☒ **and complete lines 27, 28, 32, and 33.**			
	27	Net assets without donor restrictions	452,421.	27	629,568.
	28	Net assets with donor restrictions		28	
		Organizations that do not follow FASB ASC 958, check here ☐ **and complete lines 29 through 33.**			
	29	Capital stock or trust principal, or current funds		29	
	30	Paid-in or capital surplus, or land, building, or equipment fund		30	
	31	Retained earnings, endowment, accumulated income, or other funds		31	
	32	Total net assets or fund balances	452,421.	32	629,568.
	33	Total liabilities and net assets/fund balances	688,553.	33	823,835.

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	385,878.
2	Total expenses (must equal Part IX, column (A), line 25)	2	208,731.
3	Revenue less expenses. Subtract line 2 from line 1	3	177,147.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	452,421.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	629,568.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☐

			Yes	No
1	Accounting method used to prepare the Form 990: ☒ Cash ☐ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?	2a		X
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis			
b	Were the organization's financial statements audited by an independent accountant?	2b		X
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis			
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	2c		
	If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.			
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?	3a		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	3b		

SCHEDULE A (Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization

SHINNSTON VOLUNTEER FIRE DEPARTMENT

Employer identification number

-

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____

10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☒ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations .....

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
Total						

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						

12 Gross receipts from related activities, etc. (see instructions) 12

13 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2022 (line 6, column (f), divided by line 11, column (f)) 14 %

15 Public support percentage from 2021 Schedule A, Part II, line 14 15 %

16a **33 1/3% support test - 2022.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

b **33 1/3% support test - 2021.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

17a **10% -facts-and-circumstances test - 2022.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐

b **10% -facts-and-circumstances test - 2021.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)						

14 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

15 Public support percentage for 2022 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2021 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for **2022** (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from **2021** Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests - 2022.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

b **33 1/3% support tests - 2021.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in* **Part VI** *how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in* **Part VI** *how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer lines 3b and 3c below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in* **Part VI** *when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in* **Part VI** *what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in* **Part VI** *how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in* **Part VI** *what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in* **Part VI,** *including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in* **Part VI.**	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? *If "Yes," complete Part I of Schedule L (Form 990).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in* **Part VI.**	9a		
b	Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in* **Part VI.**	9b		
c	Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in* **Part VI.**	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer line 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?	11a		
b	A family member of a person described on line 11a above?	11b		
c	A 35% controlled entity of a person described on line 11a or 11b above? *If "Yes" to line 11a, 11b, or 11c, provide detail in* **Part VI.**	11c		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? *If "No," describe in* **Part VI** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* **Part VI** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* **Part VI** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in* **Part VI** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* **Part VI** *the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year* **(see instructions).**

a ☐ The organization satisfied the Activities Test. *Complete* **line 2** *below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete* **line 3** *below.*

c ☐ The organization supported a governmental entity. *Describe in* **Part VI** *how you supported a governmental entity (see instructions).*

			Yes	No
2	Activities Test. **Answer lines 2a and 2b below.**			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* **Part VI identify those supported organizations and explain** *how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* **Part VI** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. **Answer lines 3a and 3b below.**			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *If "Yes" or "No" provide details in* **Part VI.**	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in* **Part VI** *the role played by the organization in this regard.*	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in* **Part VI**). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 **Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4)	8		

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d **Total** (add lines 1a, 1b, and 1c)	1d		
e **Discount** claimed for blockage or other factors (*explain in detail in* **Part VI**):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by 0.035.	6		
7 Recoveries of prior-year distributions	7		
8 **Minimum Asset Amount** (add line 7 to line 6)	8		

Section C - Distributable Amount		Current Year
1 Adjusted net income for prior year (from Section A, line 8, column A)	1	
2 Enter 0.85 of line 1.	2	
3 Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4 Enter greater of line 2 or line 3.	4	
5 Income tax imposed in prior year	5	
6 **Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V **Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** *(continued)*

Section D - Distributions			**Current Year**
1	Amounts paid to supported organizations to accomplish exempt purposes	1	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3	
4	Amounts paid to acquire exempt-use assets	4	
5	Qualified set-aside amounts (prior IRS approval required - *provide details in* **Part VI**)	5	
6	Other distributions (*describe in* **Part VI**). See instructions.	6	
7	**Total annual distributions.** Add lines 1 through 6.	7	
8	Distributions to attentive supported organizations to which the organization is responsive (*provide details in* **Part VI**). See instructions.	8	
9	Distributable amount for 2022 from Section C, line 6	9	
10	Line 8 amount divided by line 9 amount	10	

Section E - Distribution Allocations (see instructions)		**(i) Excess Distributions**	**(ii) Underdistributions Pre-2022**	**(iii) Distributable Amount for 2022**
1	Distributable amount for 2022 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2022 (reasonable cause required - *explain in* **Part VI**). See instructions.			
3	Excess distributions carryover, if any, to 2022			
a	From 2017			
b	From 2018			
c	From 2019			
d	From 2020			
e	From 2021			
f	**Total** of lines 3a through 3e			
g	Applied to underdistributions of prior years			
h	Applied to 2022 distributable amount			
i	Carryover from 2017 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4	Distributions for 2022 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2022 distributable amount			
c	Remainder. Subtract lines 4a and 4b from line 4.			
5	Remaining underdistributions for years prior to 2022, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, *explain in* **Part VI.** See instructions.			
6	Remaining underdistributions for 2022. Subtract lines 3h and 4b from line 1. For result greater than zero, *explain in* **Part VI**. See instructions.			
7	**Excess distributions carryover to 2023.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2018			
b	Excess from 2019			
c	Excess from 2020			
d	Excess from 2021			
e	Excess from 2022			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Schedule B
(Form 990)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

Attach to Form 990 or Form 990-PF.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Name of the organization

SHINNSTON VOLUNTEER FIRE DEPARTMENT

Employer identification number

Organization type (check one):

Filers of:	**Section:**
Form 990 or 990-EZ	[X] 501(c)(4) (enter number) organization
	[ ] 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
	[ ] 527 political organization
Form 990-PF	[ ] 501(c)(3) exempt private foundation
	[ ] 4947(a)(1) nonexempt charitable trust treated as a private foundation
	[ ] 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule.**
Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

[X] For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling $5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

[ ] For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** $5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

[ ] For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than $1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

[ ] For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than $1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling $5,000 or more during the year ..... $ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization

SHINNSTON VOLUNTEER FIRE DEPARTMENT

Employer identification number

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	N/A	$ 50,000.	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
2	N/A	$ 5,427.	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)

Name of organization

SHINNSTON VOLUNTEER FIRE DEPARTMENT

Employer identification number

Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	

Name of organization

SHINNSTON VOLUNTEER FIRE DEPARTMENT

Employer identification number

Part III **Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than $1,000 for the year from any one contributor.** Complete columns **(a)** through **(e) and** the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of **$1,000 or less** for the year. (Enter this info. once.) $

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift

Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift

Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift

Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift

Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

SCHEDULE D (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
Attach to Form 990.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization

SHINNSTON VOLUNTEER FIRE DEPARTMENT

Employer identification number

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate value of contributions to (during year)		
3	Aggregate value of grants from (during year)		
4	Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (for example, recreation or education)
☐ Preservation of a historically important land area
☐ Protection of natural habitat
☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

			Held at the End of the Tax Year
a	Total number of conservation easements	2a	
b	Total acreage restricted by conservation easements	2b	
c	Number of conservation easements on a certified historic structure included in (a)	2c	
d	Number of conservation easements included in (c) acquired after July 25,2006, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year _____

4 Number of states where property subject to conservation easement is located _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 $ _____

(ii) Assets included in Form 990, Part X $ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 $ _____

b Assets included in Form 990, Part X $ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

a ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange program
e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment _____ %
b Permanent endowment _____ %
c Term endowment _____ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) Unrelated organizations	3a(i)		
(ii) Related organizations	3a(ii)		
b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		252,667.		252,667.
b Buildings		266,964.	253,873.	13,091.
c Leasehold improvements				
d Equipment				
e Other		1,633,866.	1,385,634.	248,232.
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, column (B), line 10c.)*				513,990.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 15.)*	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 25.)*	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ☐

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements			1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:				
a	Net unrealized gains (losses) on investments	2a			
b	Donated services and use of facilities	2b			
c	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	
3	Subtract line **2e** from line **1**			3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	
5	Total revenue. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 12.)*			5	

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements			1	
2	Amounts included on line **1** but not on Form 990, Part IX, line 25:				
a	Donated services and use of facilities	2a			
b	Prior year adjustments	2b			
c	Other losses	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	
3	Subtract line **2e** from line **1**			3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	
5	Total expenses. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 18.)*			5	

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

SCHEDULE I
(Form 990)

Department of the Treasury
Internal Revenue Service

Grants and Other Assistance to Organizations, Governments, and Individuals in the United States

Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

Attach to Form 990.

Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization
SHINNSTON VOLUNTEER FIRE DEPARTMENT

Employer identification number

Part I **General Information on Grants and Assistance**

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ..... [X] Yes [ ] No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II **Grants and Other Assistance to Domestic Organizations and Domestic Governments.** Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than $5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of noncash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table .....

3 Enter total number of other organizations listed in the line 1 table .....

LHA **For Paperwork Reduction Act Notice, see the Instructions for Form 990.** **Schedule I (Form 990) 2022**

232101 10-31-22

Part III **Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance

Part IV **Supplemental Information.** Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

SCHEDULE O (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization

SHINNSTON VOLUNTEER FIRE DEPARTMENT

Employer identification number

FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

ADDITIONALLY, THEY PROVIDE FIRST RESPONSE SERVICES FOR THESE SAME COMMUNITIES.

FORM 990, PART VI, SECTION B, LINE 11B:

DURING THE IRS'S DEVELOPMENT OF THIS FORM, THE AICPA SUGGESTED THAT COMPLIANCE AND FIDUCIARY DUTIES WOULD BE BEST MET IF A NON-PROFIT BOARD OF DIRECTORS, AUDIT COMMITTEE OR OTHER APPROPRIATE COMMITTEE RECEIVED CONFIRMATION FROM THE PARTY OR PARTIES RESPONSIBLE FOR FILING THE TAX RETURN THAT IT HAD BEEN PREPARED BY A QUALIFIED PERSON(S) OR FIRM AND HAD BEEN FILED IN A TIMELY MANNER, RATHER THAN REVIEWING THE FORM IN LINE-BY-LINE DETAIL WITH MANAGEMENT. WE ARE CONCERNED THAT THE VAST MAJORITY OF NON-PROFIT BOARD MEMBERS ARE NOT IN A POSITION TO REVIEW A FORM 990 AND FURTHER WILL BE CONCERNED TO DO SO AS TO WHAT THAT MAY IMPLY ABOUT COMPLIANCE. MOST NON-PROFITS HIRE CPA FIRMS OR OTHER TAX PROFESSIONALS TO PREPARE FORMS 990 AND BOARD MEMBERS GENERALLY FEEL THIS IS THE APPROPRIATE FIDUCIARY PROCESS. THE BOARD OR AUDIT COMMITTEE'S ROLE THEN IS TO EVALUATE THE COMPETENCY OF THE PERSON(S) OR FIRM HIRED TO PREPARE THE RETURN AND TO DETERMINE IT IS APPROPRIATELY FILED. WE HAVE TAKEN THESE STEPS WITH OUR BOARD.

FORM 990, PART VI, SECTION C, LINE 19:

THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, CONFLICT OF INTEREST POLICY, AND TAX RETURNS AVAILABLE TO THE PUBLIC UPON REQUEST.

2022 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10 990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
	BUILDINGS														
20	NEW FURNACE	01/15/94	SL	15.00		16	4,254.				4,254.	4,254.		0.	4,254.
21	KITCHEN ADDITION	11/03/95	SL	20.00		16	18,980.				18,980.	18,980.		0.	18,980.
22	ELECTRICAL WORK	03/26/99	SL	39.00	MM	16	6,913.				6,913.	4,123.		177.	4,300.
23	NEW STEPS	06/23/00	SL	39.00	MM	16	3,073.				3,073.	1,665.		79.	1,744.
24	REMODELING	06/30/01	SL	39.00	MM	16	20,709.				20,709.	11,173.		531.	11,704.
25	FURNACE PARTS	02/15/05	SL	7.00		16	1,730.				1,730.	1,730.		0.	1,730.
62	TWO STORY BUILDING	02/01/76	SL	20.00		16	175,000.				175,000.	175,000.		0.	175,000.
63	FRONT PORCH ADDITION	09/10/87	SL	15.00		16	1,979.				1,979.	1,979.		0.	1,979.
64	GARAGE DOORS	10/01/87	SL	15.00		16	570.				570.	570.		0.	570.
65	NEW ROOF	11/04/87	SL	20.00		16	14,000.				14,000.	14,000.		0.	14,000.
66	FRONT DOORS	04/11/88	SL	15.00		16	1,550.				1,550.	1,550.		0.	1,550.
67	OFFICE ADDITIONS	06/20/88	SL	15.00		16	1,392.				1,392.	1,392.		0.	1,392.
68	NEW FURNACE	09/30/89	SL	15.00		16	8,700.				8,700.	8,700.		0.	8,700.
69	DOOR	02/15/98	SL	10.00		16	736.				736.	736.		0.	736.
70	SIGN	06/15/98	SL	10.00		16	1,242.				1,242.	1,242.		0.	1,242.
93	OUTSIDE LIGHTS	09/11/16	SL	7.00		16	6,136.				6,136.	5,115.		877.	5,992.
	* 990 PAGE 10 TOTAL BUILDINGS						266,964.				266,964.	252,209.		1,664.	253,873.

228111 04-01-22

(D) - Asset disposed

* ITC, Salvage, Bonus, Commercial Revitalization Deduction, GO Zone

2022 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10 990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
	OTHER														
1	1992 RADIO & MISC EQUIPMENT	06/25/92	SL	20.00		16	21,927.				21,927.	21,918.		0.	21,918.
2	1995 PIERCE LANCE PUMPER	03/28/95	SL	20.00		16	235,546.				235,546.	235,540.		0.	235,540.
3	FIRE HOSE & HOSE NOZZLLES	03/20/02	SL	7.00		16	2,274.				2,274.	2,274.		0.	2,274.
4	BREATHING APPARATUS	01/13/03	SL	7.00		16	3,638.				3,638.	3,638.		0.	3,638.
5	AIR PACKS	02/27/03	SL	7.00		16	5,596.				5,596.	5,596.		0.	5,596.
6	NEW FIRE RADIO	05/09/03	SL	7.00		16	2,316.				2,316.	2,316.		0.	2,316.
7	(D)SQUAD TRUCK	02/24/04	SL	5.00		16	33,234.				33,234.	33,234.		0.	33,234.
8	RECERTIFICATION OF AIR BOTTLES	05/25/04	SL	7.00		16	2,991.				2,991.	2,991.		0.	2,991.
9	FIRE RADIOS	10/13/04	SL	7.00		16	7,363.				7,363.	7,101.		0.	7,101.
10	BRUSH FIRE TRUCK	10/15/04	SL	5.00		16	18,805.				18,805.	18,179.		0.	18,179.
11	2005 PIERCE PUMPER TRUCK	10/26/04	SL	5.00		16	227,990.				227,990.	220,390.		0.	220,390.
12	EQUIPMENT PUMPER TRUCK	02/15/05	SL	5.00		16	5,786.				5,786.	5,786.		0.	5,786.
13	ENGINE 103	11/16/04	SL	5.00		16	104,400.				104,400.	102,660.		0.	102,660.
14	EXTRA EQUIPMENT- ENGINE 103	01/03/05	SL	5.00		16	1,867.				1,867.	1,867.		0.	1,867.
15	EQUIPMENT-ENGINE 103	03/16/05	SL	5.00		16	2,822.				2,822.	2,822.		0.	2,822.
16	EQUIPMENT-ENGINE 103	04/29/05	SL	5.00		16	7,251.				7,251.	7,251.		0.	7,251.
17	RECERTIFICATION OF AIR BOTTLES	03/16/05	SL	7.00		16	711.				711.	711.		0.	711.

228111 04-01-22

(D) - Asset disposed

* ITC, Salvage, Bonus, Commercial Revitalization Deduction, GO Zone

2022 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10 990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
18	PORTABLE RADIOS	06/30/06	SL	7.00		16	6,668.				6,668.	6,668.		0.	6,668.
19	AED'S	04/25/08	SL	7.00		16	3,041.				3,041.	3,041.		0.	3,041.
26	FURNITURE	11/05/03	SL	7.00		16	2,553.				2,553.	2,494.		0.	2,494.
27	TABLES & CHAIRS	11/05/03	SL	7.00		16	1,166.				1,166.	1,141.		0.	1,141.
28	AED'S	08/06/08	SL	7.00		16	2,971.				2,971.	2,968.		0.	2,968.
29	FIRE HOSE	08/08/08	SL	7.00		16	2,435.				2,435.	2,435.		0.	2,435.
30	COMPUTERS	01/14/09	SL	7.00		16	2,521.				2,521.	2,521.		0.	2,521.
31	7 MONITORS	05/30/09	SL	7.00		16	2,782.				2,782.	2,779.		0.	2,779.
32	PORTABLE GENERATOR	04/01/77	SL	7.00		16	4,500.				4,500.	4,500.		0.	4,500.
33	PORTABLE PUMP	04/01/77	SL	7.00		16	500.				500.	500.		0.	500.
34	HOSE & LADDERS	04/01/77	SL	7.00		16	2,200.				2,200.	2,200.		0.	2,200.
35	5 BREATHING UNITS	04/01/77	SL	7.00		16	4,500.				4,500.	4,500.		0.	4,500.
36	PARTS & LABOR	03/21/00	SL	5.00		16	6,132.				6,132.	6,132.		0.	6,132.
37	PARTS & LABOR	06/30/01	SL	5.00		16	3,293.				3,293.	3,293.		0.	3,293.
38	PORTABLE PUMP	10/04/79	SL	7.00		16	1,500.				1,500.	1,500.		0.	1,500.
39	SPECIAL LIGHTS	10/04/79	SL	7.00		16	800.				800.	800.		0.	800.
40	4 BRATHING UNITS	10/01/86	SL	7.00		16	3,600.				3,600.	3,600.		0.	3,600.
41	PORTABLE DEFIBRILLATOR	10/19/98	SL	7.00		16	3,724.				3,724.	3,724.		0.	3,724.

228111 04-01-22

(D) - Asset disposed

* ITC, Salvage, Bonus, Commercial Revitalization Deduction, GO Zone

2022 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10 990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
42	NEW RADIOS	01/19/99	SL	7.00		16	2,940.				2,940.	2,940.		0.	2,940.
43	ENGINE 101 BODY	12/01/87	SL	10.00		16	6,500.				6,500.	6,500.		0.	6,500.
44	ENGINE 101 DOORS	12/09/87	SL	10.00		16	1,696.				1,696.	1,696.		0.	1,696.
45	ENGINE 101 LIGHT BAR	02/03/87	SL	10.00		16	723.				723.	723.		0.	723.
46	ENGINE 101 GENERATOR	03/05/87	SL	10.00		16	4,922.				4,922.	4,922.		0.	4,922.
47	ENGINE 101 RADIO	04/01/87	SL	10.00		16	3,153.				3,153.	3,153.		0.	3,153.
48	ENGINE 101 REFURBISH	04/07/87	SL	10.00		16	68,800.				68,800.	68,800.		0.	68,800.
49	ENGINE 102 PUMP	12/17/87	SL	10.00		16	2,800.				2,800.	2,800.		0.	2,800.
50	ENGINE 101 RADIO/REPEAT	09/01/88	SL	10.00		16	5,639.				5,639.	5,639.		0.	5,639.
51	ENGINE 101 REBUILT ENGINE	10/01/88	SL	10.00		16	2,960.				2,960.	2,960.		0.	2,960.
52	ENGINE 101 DRAFT HOSE	11/01/88	SL	10.00		16	912.				912.	912.		0.	912.
53	ENGINE 102 TEMPEST FAN	06/01/95	SL	10.00		16	1,421.				1,421.	1,421.		0.	1,421.
54	20 NEW MONITORS	08/01/87	SL	10.00		16	8,000.				8,000.	8,000.		0.	8,000.
55	XL98A SAW	12/10/89	SL	10.00		16	650.				650.	650.		0.	650.
56	20 BREATHING UNITS HOSE	02/01/96	SL	10.00		16	12,633.				12,633.	12,633.		0.	12,633.
57	6 BREATHING UNITS	12/01/99	SL	7.00		16	17,318.				17,318.	17,318.		0.	17,318.
58	FIRE RADIOS	05/19/99	SL	7.00		16	863.				863.	863.		0.	863.
59	PARTS FOR BREATHING APPARATUS	02/15/98	SL	10.00		16	1,245.				1,245.	1,245.		0.	1,245.

228111 04-01-22

(D) - Asset disposed

* ITC, Salvage, Bonus, Commercial Revitalization Deduction, GO Zone

2022 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10 990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
60	FIRE HOSE	10/04/00	SL	7.00		16	1,229.				1,229.	1,229.		0.	1,229.
61	REBUILT ENGINE	10/28/02	SL	5.00		16	13,216.				13,216.	13,216.		0.	13,216.
71	NEW RADIOS	01/07/79	SL	7.00		16	1,100.				1,100.	1,100.		0.	1,100.
72	NEW MONITORS	08/17/81	SL	7.00		16	1,455.				1,455.	1,455.		0.	1,455.
73	FURNITURE/FIXTURES	04/01/86	SL	7.00		16	1,579.				1,579.	1,579.		0.	1,579.
74	INTERCOM SYSTEM	08/01/88	SL	7.00		16	833.				833.	833.		0.	833.
75	20 NEW MONITORS	02/01/91	SL	7.00		16	4,800.				4,800.	4,800.		0.	4,800.
76	WASHER & DRYER	09/25/91	SL	7.00		16	490.				490.	490.		0.	490.
77	THOMPSONS APPLIANCES	03/01/96	SL	10.00		16	1,133.				1,133.	1,133.		0.	1,133.
78	TV & VCR	01/26/99	SL	7.00		16	1,037.				1,037.	1,037.		0.	1,037.
79	WEIGHTS	03/26/99	SL	7.00		16	1,440.				1,440.	1,440.		0.	1,440.
80	COPIER	11/27/00	SL	5.00		16	1,300.				1,300.	1,300.		0.	1,300.
81	TABLES - UPSTAIRS	11/14/00	SL	7.00		16	1,767.				1,767.	1,767.		0.	1,767.
82	COMPUTERS - OFFICE	09/09/02	SL	5.00		16	3,500.				3,500.	3,500.		0.	3,500.
83	COMPUTERS - OFFICE	09/23/02	SL	5.00		16	3,000.				3,000.	3,000.		0.	3,000.
84	LAND - 37 BRIDGE STREET	02/01/76	L				9,000.				9,000.			0.	
85	LAND - LALAH MARTIN PROPERTY	06/01/08	L				11,033.				11,033.			0.	
86	LAND - 27 BRIDGE STREET	02/01/76	L				17,112.				17,112.			0.	

228111 04-01-22

(D) - Asset disposed

* ITC, Salvage, Bonus, Commercial Revitalization Deduction, GO Zone

2022 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10 990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
87	LAND - DOUGLAS PROPERTY	06/01/08	L				66,746.				66,746.			0.	
88	LAND - MARIE PRICE PROPERTY	06/01/08	L				49,646.				49,646.			0.	
89	LAND - FRANK OLIVER PROPERTY	06/01/08	L				44,130.				44,130.			0.	
90	COMPUTERS	09/16/09	SL	5.00		16	1,905.				1,905.	1,905.		0.	1,905.
91	PIERCE FIRE TRUCK	09/21/11	SL	15.00		16	547,928.				547,928.	392,686.		36,529.	429,215.
92	THERMAL IMAGING CAMERA	10/20/14	SL	5.00		16	6,000.				6,000.	6,000.		0.	6,000.
94	NEW SELF CONTAINED BREATHING APPARATUS	03/17/18	SL	7.00		16	35,443.				35,443.	21,518.		5,063.	26,581.
95	NEW SELF CONTAINED BREATHING APPARATUS	04/12/18	SL	7.00		16	36,178.				36,178.	21,964.		5,168.	27,132.
96	RADIO EQUIPMENT	04/01/22	SL	7.00		16	18,030.				18,030.	644.		2,576.	3,220.
97	TRUCK BED FOR SQUAD 10	06/15/22	SL	7.00		16	15,000.				15,000.	179.		2,143.	2,322.
98	NEW PORTABLE RADIOS	06/15/22	SL	7.00		16	16,617.				16,617.	198.		2,374.	2,572.
99	RUSSELL PROPERTY	08/13/21	L				55,000.				55,000.			0.	
100	NEW SQUAD TRUCK	09/28/22	SL	5.00		16	57,962.				57,962.			8,694.	8,694.
101	J & J TRUCK EQUIPMENT	11/02/22	SL	7.00		16	11,580.				11,580.			1,103.	1,103.
	* 990 PAGE 10 TOTAL OTHER						1,919,767.				1,919,767.	1,355,218.		63,650.	1,418,868.
	* GRAND TOTAL 990 PAGE 10 DEPR						2,186,731.				2,186,731.	1,607,427.		65,314.	1,672,741.
	CURRENT YEAR ACTIVITY														
	BEGINNING BALANCE						2,117,189.			0.	2,117,189.	1,607,427.			1,662,944.

228111 04-01-22

(D) - Asset disposed

* ITC, Salvage, Bonus, Commercial Revitalization Deduction, GO Zone

2022 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10 990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
	ACQUISITIONS						69,542.			0.	69,542.	0.			9,797.
	DISPOSITIONS/RETIRED						33,234.			0.	33,234.	33,234.			33,234.
	ENDING BALANCE						2,153,497.			0.	2,153,497.	1,574,193.			1,639,507.
	ENDING ACCUM DEPR LESS DISPOSITIONS											1,639,507.			
	ENDING BOOK VALUE											513,990.			

228111 04-01-22

(D) - Asset disposed

* ITC, Salvage, Bonus, Commercial Revitalization Deduction, GO Zone