Wednesday, December 13, 2023
9:00 A.M.

The Harrison County General Services Building 229 South Third St. you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting
****
https://us02web.zoom.us/j/7628160712
Dial: 1-646-568-7788
Meeting ID: 762 816 0712
Passcode: 26301

Appointments:
9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A. Pat Echard --- Retirement --- Maintenance Department --- Effective 12-31-2023**
   - **B. Lydia Walker --- Resignation --- 911 --- Effective 12-21-2023**
   - **C. Rebecca Jargensen --- Resignation --- 911 --- Effective 01-06-2023**
   - **D. Emily Rebelo --- New Hire --- Community Corrections --- Effective 12-18-2023**
4. **Minutes and /or Amended Minutes of Previous Meeting:**
   - **A. Regular Meeting Minutes --- 11-29-2023**
   - **B. Regular Meeting Minutes --- 12-6-2023**
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. ARAP Funds --- Lake Floyd PSD --- (Requisition included in Payables)**
   - **B. Vendor list of payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Application: (NONE)**
7. **Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:**
   - **A. Requisition for Payment No. 78 --- MuniCap, Inc. --- $ 9,473.75**
   - **B. Requisition for Payment No. (12/13/2023) --- UMB Bank & Jackson Kelly --- $ 1,917.83**

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)
10. Review - Discuss - Consider Orders and Election Orders as Presented by the Clerk: (NONE)
11. Review – Discuss – Consider accepting plat for 10 acres for the recreation barn project (potential executive session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision.)
12. Review – Discuss – Consider letter from Robert Greer concerning his attorney fee request (potential executive session to consider matters pursuant to the attorney-client and/or attorney work product privilege)
13. Administrator's Report
14. Commissioner Comments – Questions

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

A. Weekly Fiduciary Report from the County Clerk
    1. 11-29-2023 thru 12-5-2023
B. Monthly Fiduciary Commission Settlements: (NONE)
C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service
    1. Waste Manage --- Rate Increase Notice
    2. Sun Valley PSD --- Agenda --- 12-12-2023
    3. Enlarged Hepzibah PSD --- Agenda --- 12-11-2023

TABLED ITEMS - - Items May Require Discussion and /or Approval

T-1. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)

PAYROLL CHANGE NOTICE 3-A

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12/31/2023	3985	| | | - | | - | | | |

NAME	ADDRESS
PATRICK ECHARD	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		424	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☑ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) EFFECTIVE 12/31/2023 (LAST DAY)
PLEASE PAY UNUSED VACATION HOURS

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 12/04/2023
HUMAN RESOURCES MANAGER	DATE 12/04/2023

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3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12/21/2023		| | |-| | |-| | | | |
NAME Lydia Walker		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT 911 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☒ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☒ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Last Day of Employment 12/21/2023

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 12/1/2023
HUMAN RESOURCES MANAGER	DATE 12/8/2023

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3-C

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO	
1/6/2024		- -	
NAME Rebecca Jorgensen		ADDRESS	
PHONE	CITY/STATE/ZIP C	DEPARTMENT 911	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☒ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☒ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Resignation Effective January 6 2024

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE [signature]	DATE 12/7/2023
HUMAN RESOURCES MANAGER [signature]	DATE 12/8/2023

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3-D

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12/18/23		| | |-| | |-| | | | |

NAME	ADDRESS
Emily Rebelo	28 Northview CT

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
	Buckhannon WV	Com Corr.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT	New Hire	
☐ JOB		
☐ SHIFT	Counselor	
☐ RATE		Effective
☐ ADDRESS/PHONE	D-1	
☐ BENEFIT PLAN		12/18/23
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 12/7/23
HUMAN RESOURCES MANAGER	DATE 12/8/2023

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4-A

At the regular meeting of the County Commission of Harrison County held on Wednesday November 29th, 2023, Commissioners Susan Thomas and Patsy Trecost II were present. Also present were John Spires, County Clerk. Commissioner David Hinkle was absent. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period (NONE)

2. Consent Agenda: Trecost moved to approve. Commission concurred.

3. Payroll Change Notices: Trecost moved to approve 3A through C. Commission concurred.
A. Heather Mick --- FMLA --- 911
B. Richard Southall --- Resignation --- Community Corrections --- Effective 12-01-2023
C. Payton Mick --- New Hire --- Voters Registration --- Effective 12-01-2023

4. Minutes and /or Amended Minutes of Previous Meeting: Trecost moved to approve 4A through C. Commission concurred.
A. Special Meeting Minutes --- 11-06-2023
B. Regular Meeting Minutes --- 11-08-2023
C. Regular Meeting Minutes --- 11-15-2023

5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve 5A through D and include president's signature. Commission concurred.
A. Enlarged Hepzibah PSD ARPA Funds (Requisition included in payables)
B. Change Order Green River Group $ 35,424.00 (Requisition included in payables)
C. Change Order Green River Group $ 119,290.75 (Requisition included in payables)
D. Vendor List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve exonerations. Commission concurred.
A. Exonerations --- Exhibit A

7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project

No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: Trecost moved to approve. Commission concurred.
A. Requisition for Payment No. 9 --- Development District No. 3 --- White Oaks --- $ 549,958.88
B. Requisition for Payment No. 77 --- MuniCap, Inc & Steptoe & Johnson --- $ 3,392.50
C. Requisition for Payment No. (11/29/2023) --- MuniCap, Inc. & Steptoe & Johnson ---$ 11,081.85
D. Requisition for Payment No. MuniCap, Inc. & Steptoe & Johnson --- $ 4,951.25

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County (NONE)

9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: (NONE)

10. Review - Discuss - Consider execution of Right-of-Way agreement with Nutter Fort related to AML Project – Storm Line Repair: Trecost moved to approve. Commission concurred.

11. Review – Discuss – Consider appointing Robert Matheny II to the Harrison/Taylor 911 Advisory Board to fill the term of Chief Mike Secreto: Trecost moved to approve Chief Matheny II to Harrison/Taylor 911 Advisory Board. Commission concurred.

12. Review – Discuss – Consider 2024 DLAP Sub-Grant Application (Dilapidated Properties Program): Trecost moved to approve. Commission concurred.

13. Review – Discuss – Consider adoption and implementation of The Harrison County Demolition Assistance Program: Charlotte Shaffer from Planning spoke on program to assist citizens with demolishing/demolition of structures. Trecost moved to adopt and implement the Harrison County Demolition Assistance Program. Commission concurred.

14. Review – Discuss – Consider a Resolution authorizing the acceptance for the West Virginia Justice Assistance Grant (JAG) Program: Trecost moved to approve. Commission concurred.

15. Review – Discuss – Consider Budget Revisions to the current 2023-2024 budget for Prosecuting Attorney's Office --- from 405-222 Dues & Subscriptions $ 500.00 to 405-439 Charges by Other Gov. Units: Trecost moved to approve. Commission concurred.

16. Administrator's Report (NONE)

17. Commissioner Comments – Questions: Trecost thanked staff for grant progress and demolition progress.

9:05 A.M. --- Update --- WVU Extension Office --- Jason Burnside: Jason Burnside spoke on the programs that the WVU Extension Office provides.

Commissioner Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

4-B

At the regular meeting of the County Commission of Harrison County held on Wednesday December 6, 2023, Commissioner David Hinkle was present. Commissioner Patsy Trecost II was present via ZOOM. Also present were John Spires, County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Hinkle opened the meeting. Johnny Davis said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: NONE
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve item A through E. Commission concurred.
   A. Samantha Elkins --- Resignation --- Prosecuting Attorney --- Effective 12-31-2023
   B. Linda Hausman --- New Hire --- Prosecuting Attorney – Effective 12-28-2023
   C. David Romano --- 2023 Contract --- Prosecuting Attorney --- Effective 11-30-2023
   D. Paul Rasmussen --- Family Medical Leave --- 911
   E. James Copenhaver --- Retirement --- 911 --- Effective 12-24-2023
4. Minutes and /or Amended Minutes of Previous Meeting: (NONE)
5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve. Commission concurred.
   A. Vendor List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application: (NONE)
7. Consideration of Approval of a Project Fund Requisition for the payment of associated with the project to be financed from proceeds of the Series 2019 Bonds for the Charles Pointe Economic Opportunity Development District, Series 2021 A & (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: (NONE)
8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A- 4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County: (NONE)
10. Review-Discuss-Consider Approval and signature of Incumbency Forms authorizing MuniCap to perform TIF related administrative functions on behalf of the Commission.
    A. - Incumbency Certificate 1 is for Series 2008 A&B, and Series 2019 A&B.
    B. - Incumbency Certificate 2 is for Series 2021 A&B

    Trecost moved to approve item A and B. Commission concurred.

9. Review – Discuss – Consider MOU between the Harrison County Commission and the City of Clarksburg: Trecost moved to table this matter. Commission concurred.

11:05 A.M. --- Estate Hearing --- Dorothy J. Kehrer --- Remove William G. Kehrer as Excutor: Commissioner Hinkle opened the hearing. Attorney Thomas Kupec, William Kehrer, Albert Kehrer and Frank Kehrer identified themselves and were sworn in for testimony. Albert Kehrer read the statement explaining his objective to have the executor removed over his mother's estate. Mr. Kupec, Representative from William Kehrer, questioned Albert Kehrer. Mr. Kupec maintains that his client has performed duties of executor per State Code and will contents. Trecost moved to remove the executor and appoint the Sheriff as the executor. Commission concurred.

11. Administrator's Report: NONE
12. Commissioner Comments – Questions: NONE

Commissioner Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

David Hinkle, Commissioner Date

_____ _____

Patsy Trecost II, Commissioner Date

5-A

Lake Floyd Public Service District
IJDC Project #2021S-2036
REQUISITION #11

Payee	Harrison County Commission ARPA Funds	West Virginia Economic Enhancement Grant	IJDC District 1 Grant	Total
	$1,168,312.00	*$500,000.00*	*$500,000.00*	*$2,168,312.00*
Construction				$ 256,797.00
Contract 1 *(Pay App #6)-(A.J. Burk)*	$ 248,541.50	$ -	$ 8,255.50	
a. Construction Contingency	$ -	$ -	$ -	
Engineering-*(The Thrasher Group, Inc.)*				$ 17,278.78
Construction Management *(Inv. #1030724)*	$ -	$ -	$ 3,500.00	
RPR/Services *(Inv. #1030724)*	$ -	$ -	$ 12,528.78	
Post Construction *(Inv. #1030724)*	$ -	$ -	$ 1,250.00	
Special Services				
	$ -	$ -	$ -	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
Administration-*(Region VI PDC)*				$ 1,170.20
Invoice #21	$ -	$ -	$ 1,170.20	
	$ -	$ -	$ -	
Micellaneous-Project Contingency				$ 4,622.90
Reimbursement to Lake Floyd PSD-Sewer Treatment-Back up docs enclosed.	$ 3,122.90	$ -	$ -	
Reimbursement to SunValley for materials for Decommissioning and consulting at the sewer plant-Back up docs enclosed.	$ 1,500.00	$ -	$ -	
Permits/Fees				$ -
	$ -	$ -	$ -	
TOTAL THIS REQUEST	$ 253,164.40	$ -	$ 26,704.48	$ 279,868.88
PRIOR REQUEST	$ 773,350.61	$ 500,000.00	$ 187,811.87	$ 1,461,162.48
TOTAL REQUESTED TO DATE	$ 1,026,515.01	$ 500,000.00	$ 214,516.35	$ 1,741,031.36
REMAINING FUNDS	$ 141,796.99	$ -	$ 285,483.65	$ 427,280.64

Submitted By: Seth DeVault, Project Administrator **Date:** 12/06/2023

RESOLUTION

WHEREAS, the Lake Floyd PSD has reviewed the attached invoices in relation to its sewer system improvements project and finds as follows:

1 . That none of the items for which payment is proposed under this requisition has formed the basis for any disbursement heretofore made.
2. That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a cost of the Project.
3. That each of such costs has been otherwise properly incurred; and
4. That payment for each of the items proposed is then due and owing.

NOW, THEREFORE, BE IT RESOLVED by the Lake Floyd PSD that payment of the attached invoices as summarized above is hereby authorized and directed for payment.

APPROVED by the Lake Floyd Public Service District on the 6th day of December 2023.

By: _____ Chairman

Steve R. Turner, Chairman

5-B

Date of Meeting	13-Dec-23	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Quotes	Other as Needed
County Commission	City Net	Internet	$11,401.05							
Couty Commission	Hart Office Supply	Blk Toner	$783.96							
County Commission	Truist	Various Charges	$47.49							
County Commission	Software Sys Inc	Compiter Maintenance	$1,875.20							
County Commission	Reynoldsville VFD	Reimbursement for Truck	$7,203.68							
County Commission	Visual Edge	Copier Rental	$241.95							
County Commission	Liberty Distributors	Paper towel dispenser	$40.00							
County Commission	State Electric	Fluor Lamp	$82.88							
County Commission	Thomas Reuters	Subscripton Charges	$553.52							
County Commission	US Cellular	Cell Service	$412.78							
County Commission	Chem-Aqua	Boiler Water Treatment	$300.00							
County Commission	Pitney Bowes	Postage	$5,851.96							
County Commission	Canon Fin Services	Contract Agreement	$1,962.13							
County Commission	Truist	Various Charges	$1,720.28							
County Commission	MonPower	County Parking Lot	$6.70							
County Commission	Lowe's	Christmas Decorations	$291.88							
County Commission	Emcor	Agreement	$1,115.00							
Couty Commission	Emcor	Agrreement-Sheriff	$2,825.00							
County Commission	Clks Water Board	Water	$1,284.57							
County Commission	Hope Gas	Gas Service	$2,901.62							
County Commission	MonPower	Electric Service	$114.29							
County Commission	FedEx	Postage	$4.01							
County Commission	The Water Shop	Water	$8.25							
County Commission	Toshiba	Copier Rental	$177.22							
County Commission	Lowe's	Supplies -GSA	$159.51							
County Commission	The Water Shop	Water-Planning	$15.00							
County Commission	TKE	Maintenance on Elevator	$3,385.14							
County Commission	MonPower	Electric Service	$1,170.50							
Sr.Center	Chem- Aqua	Boiler Water Treatment			$261.05					
County Clerk	US Bank	Various Charges	$9.01							
County Clerk	The Water Shop	Water	$55.50							
County Clerk	Creative Forms & Concepts	Year End Tax Forms	$331.74							
County Clerk	AJ Allegheny Systems	Safe Relocation	$750.00							
County Clerk	US Babk	Various Charges	$398.66							
County Clerk	AJ Allegheny Systems	Shelving - Record Room	$18,580.00							
Michelle Tonkin	Lake Floyd PSD	ARPA Funds						$253,164.40		
Animal Control	Stephen Cockrell	Reimbursement			$55.02					
Animal Control	A-1 Exterminating	Pest Control			$50.00					
Animal Control	Brenda Vernon	Reimbursement			$20.96					
Animal Control	Stephen Cockrell	Reimbursement			$17.02					
Animal Control	City of Shinnston	Water Service			$61.78					
Animal Control	Enterprise Sanitation	Trash Pick up			$173.38					
Animal Control	Tractor Supply	Liter, Cat & Dog Food			$625.15					
Animal Control	Truist	Various Charges			$1,102.95					
County Garage	Chenoweth Ford	Socket Asy & Sensor Asy	$455.68							
County Garage	Advance Auto Parts	Thread Lock/Battery	$302.77							

Date of Meeting	13-Dec-23	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Quotes	Other as Needed
County Garage	Fisher Auto Parts	Windshield Fluid	$180.00							
County Garage	Applachian Tire	Tires	$1,938.90							
County Garage	Chenoweth Ford	Socket Asy/Sensor Asy	$455.68							
County Garage	Alliance Glass	Back glass	$425.00							
County Garage	Frey's Auto	Wiper Blades	$720.00							
County Garage	Woodford Oil	Gasoline	$924.00							
Parks & Rec	MonPower	Electric-Spelter Park	$28.56							
Parks & Rec	MonPower	Electric- Parks & Rec	$741.54							
Parks & Rec	Frontier	Phones	$269.67							
Parks & Rec	State Electric	Replace Outlet	$63.48							
Parks & Rec	McCarty's Portable Toilets	Toliet Rental	$275.00							
Parks & Rec	James & Law	Calendars	$54.45							
Parks & Rec	Marsh Hardware	Supplies	$32.78							
Parks & Rec	Kroger	Food for Trainng Event	$78.88							
Parks & Rec	UniFirst	Rugs	$18.08							
Parks & Rec	Sandy's	Maintenance Items	$11.48							
OEM	Canon Financial Services	Copier Rental	$218.01							
911	Vertiv Corporation	UPS Service Agreement		$4,230.96						
911	Vertiv Corporation	UPS Service Agreement		$4,367.11						
911	Vertiv Corporation	UPS Service Agreement		$1,956.63						
911	Vertiv Corporation	UPS Service Agreement		$8,760.57						
911	Vertiv Corporation	UPS Service Agreement		$2,080.89						
911	Vertiv Corporation	UPS Service Agreement		$2,167.45						
911	Vertiv Corporation	UPS Service Agreement		$1,956.63						
911	City of Bridgeport	Water Service		$505.79						
911	Hope Gas	Gas Service		$587.55						
911	Frontier	Phone Service		$888.42						
911	UniFirst	Carpet Runner		$62.25						
911	Frontier	Data Path		$91.14						
911	Frontier	Voice/Data Circuits		$1,947.26						
911	Moterolia Solutions	Contract		$48,709.99						
911	Frontier	Past Due Invoices		$9,958.00						
911	Harrison Rural Electric	Electric Service		$2,994.15						
IT	Server Supply	Passthrough Module for Servers	$83.16							
IT	LANshack/Atcom Inc.	Network Cables	$320.76							
Magistrates	WV Paging	Pagers	$7.00							
Magistrates	Kevin Renzelli	Reimbursement								$154.92
Magistrates	Frank DeMarco	Reimbursement								$154.92
Magistrates	Warren E. Davis	Reimbursement								$154.92
Magistrates	WV Paging	Pagers								$81.00
Magistrates	Kimberly Wygal	Reimbursement								$154.92
Magistrates	The Water Shop	Water	$38.00							
Magistrates	Michael Weiss	Reimbursement								$154.92
Courts	The Water Shop	Matish Jury Room	$16.75							
Family Court	The Water Shop	Water	$35.50							

Date of Meeting	13-Dec-23	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Quotes	Other as Needed
WVU Extension	Elizabeth Skidmore	Reimbursement	$468.08							
WVU Extension	Jennifer Friend	Reimbursement	$186.81							
Community Service	Jessica Smith	Reimbursement				$125.50				
Community Service	Opans, LLC	Lab Confirmation				$7,500.00				
Community Service	WV DMV	Safety & Treatment Program				$1,875.00				
Law Enforcement	Trapuzzano's	Uniform	$501.71							
Law Enforcement	Hart office Solutions	Color Toner	$1,265.94							
Law Enforcement	Robins Perfect Fit	Uniform	$49.00							
Sheriff & Treasurer	James & Law	Tackboard	$135.00							
			$76,362.15	$91,264.79	$2,367.31	$9,500.50	$0.00	$253,164.40		$855.60
					Grand Total :	$433,514.75				

_____ _____

DATE

Date of Meeting	13-Dec-23	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Quotes	Other as Needed

DATE

DATE

7-A

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 78 (12/13/23)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$9,473.75.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$9,473.75** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **13th day of December, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
11/29/2023	112023-323

Balance Due $9,473.75

Remit check to: or **Wire Instructions:**

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 11/29/2023 **Invoice #** 112023-323

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project: Charles Pointe 2019

Terms	Client #
Net 30	2024

Item	DATE	Description	Hrs	Amount
Proj Mgr (SAM)	10/19/2023	Discuss audit report with associate and provide comments to accounting.	0.5	107.50
Proj Mgr (SAM)	10/24/2023	Draft debt service confirmation email. Update statutory annual report with updated debt service schedule, update administrator budget and accounting tables.	3.5	752.50
Proj Mgr (SAM)	10/25/2023	Discuss upcoming reports and board meeting with counsel. Finalize and review statutory annual report and provide to associate for review. Update database for September related to revenue report.	6.25	1,343.75
Proj Mgr (SAM)	10/26/2023	Update statutory annual report and provide to legal counsel for review.	0.5	107.50
Proj Mgr (SAM)	10/27/2023	Review comment to statutory annual report. Review June 2023 redemption, account balances, the indenture, developer's updated information and discuss with associate. Correspond with legal counsel.	3.5	752.50
Proj Mgr (SAM)	10/30/2023	Update statutory report related to developer correspondence.	0.75	161.25
Proj Mgr (SAM)	10/31/2023	Finalize and remit statutory report. Attend board meeting.	1.5	322.50
Sr Assoc (MMM)	10/10/2023	Prepare 2024 project management task list software.	0.25	50.00
Sr Assoc (MMM)	10/17/2023	Provide follow up regarding management of project tasks and reports.	0.25	50.00
Sr Assoc (MMM)	10/24/2023	Prepare, finalize and provide MuniCap incumbency form/point of contact information to client for signature.	0.25	50.00
Sr Assoc (MMM)	10/25/2023	Request current incumbency form from trustee.	0.25	50.00
Sr Assoc (MMM)	10/27/2023	Prepare external collaboration files for 2023 post issuance compliance audit summary and supporting documentation.	0.5	100.00
Sr Assoc (MS)	10/18/2023	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (MS)	10/27/2023	Follow up with project manager regarding upcoming debt service payment.	0.25	50.00
Sr Assoc (NMG)	10/3/2023	Assist associate with questions regarding FY23 workpapers.	0.25	50.00
Sr Assoc (NMG)	10/4/2023	Assist associate with FY23 workpapers questions.	0.5	100.00
Sr Assoc (OO)	10/16/2023	Prepare September journal entries.	0.5	100.00
Sr Assoc (OO)	10/20/2023	Email to trustee requesting backup.	0.25	50.00
		Subtotal Fees:		9,473.75

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$9,473.75**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
11/29/2023	112023-323

Balance Due

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:
Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
301 West Main St., Fifth Floor
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 11/29/2023

Invoice # 112023-323

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project: Charles Pointe 2019

Terms	Client #
Net 30	2024

Item	DATE	Description	Hrs	Amount
Director (JLA)	10/31/2023	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Director (KL)	10/3/2023	Review FY23 adjusting journal entry.	0.25	56.25
Director (PSK)	10/19/2023	Review audit. Discuss audit with associate.	0.25	56.25
Director (PSK)	10/26/2023	Review annual statutory report.	2.5	562.50
Director (PSK)	10/31/2023	Review annual statutory report.	0.25	56.25
Exec VP (MD)	10/2/2023	Prepare and enter adjusting entries.	0.25	68.75
Exec VP (MD)	10/4/2023	Review work papers.	1	275.00
Exec VP (MD)	10/5/2023	Review revised workpapers.	0.5	137.50
Exec VP (MD)	10/11/2023	Review financial statements.	0.5	137.50
Exec VP (MD)	10/12/2023	Assist associate with draft audit report.	0.5	137.50
Exec VP (MD)	10/17/2023	Review and revise draft audit report. Prepare additional accruals.	2.25	618.75
Exec VP (MD)	10/18/2023	Review and revise financial statement report. Email report to project manager for review.	1	275.00
Exec VP (MD)	10/19/2023	Prepare final FY23 financial report and email to T. Aman and M. Romano.	0.25	68.75
Exec VP (MD)	10/31/2023	Attend board meeting.	0.5	137.50
Proj Mgr (SAM)	10/6/2023	Review information related to June 1 redemption. Correspond with the trustee related to debt service schedule.	0.5	107.50
Proj Mgr (SAM)	10/10/2023	Update database and source tracker.	0.75	161.25
Proj Mgr (SAM)	10/11/2023	Review indenture related to redemption of bonds and debt service schedules.	1.5	322.50
Proj Mgr (SAM)	10/12/2023	Update debt service schedules and provide to trustee for confirmation.	3	645.00
Proj Mgr (SAM)	10/16/2023	Update debt service schedules pursuant to correspondence with the trustee.	1	215.00
Proj Mgr (SAM)	10/17/2023	Update debt service schedules to reflect payments made and reconcile outstanding amounts. Provide to accounting as required for audit report. Update account reconciliation file with September transactions and confirm revenues received.	3.25	698.75
Proj Mgr (SAM)	10/18/2023	Review and confirm key project tracking dates.	0.25	53.75
Proj Mgr (SAM)	10/18/2023	Review audit report.	1.5	322.50

Total

SAM/PK

Billing Inquiries? Call (443) 539-4104

E

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #112023-323	Dated: 11/29/2023	$ 9,473.75
		Total	**$ 9,473.75**

7-B

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (12/13/23)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$1,917.83**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$1,917.83** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$1,917.83** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **13th day of December, 2023.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #962337	Dated: 11/17/2023	$ 1,062.33
Jackson Kelly	Invoice #1198323	Dated: 12/08/2023	$ 855.50
	Total		**$ 1,917.83**

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District
c/o Harrison County Commission
Attn: Gina Jones
301 West Main Street
Clarksburg, WV 26301-2974
gjones@harrisoncountywv.gov

December 8, 2023
Invoice No. 1198323

SUMMARY OF OUTSTANDING INVOICES

Total Amount of Current Invoice # 1198323 **$855.50**
Amount of Prior Invoices Outstanding:

INVOICE #	DATE	AMOUNT
1172936	01/09/23	708.00
1195279	10/23/23	88.50

Total Amount of Prior Invoices Outstanding 796.50

Total Amount Due $1,652.00

If payment of any prior invoice has already been forwarded, please disregard as to that invoice.

PLEASE RETURN THIS PAGE WITH REMITTANCE

NOTE: This summary page may not include all outstanding invoices. Outstanding invoices for other matters that are separately billed or billed to other contacts will not be reflected on this summary page. Should you have any questions regarding the invoices that appear above please contact JK_Finance@jacksonkelly.com.

PAYMENT DUE January 7, 2024

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District

December 8, 2023
Invoice No. 1198323

For Legal Services Rendered through November 30, 2023.

Matter 301
TIF Bond Assessments

Date	Timekeeper	Description	Hours	Amount
11/02/23	M. Imbrogno	Corresponding regarding December board meeting.	0.30	88.50
11/07/23	M. Imbrogno	Reviewing inquiry and providing board materials in response to request from auditor.	0.30	88.50
11/08/23	M. Imbrogno	Reviewing correspondence relating to December board meeting.	0.20	59.00
11/08/23	M. Imbrogno	Preparing materials for board meeting.	1.00	295.00
11/20/23	M. Imbrogno	Preparing and circulating draft notice and agenda for December board meeting.	0.30	88.50
11/20/23	M. Imbrogno	Phone call with J. Christie regarding TIF refinancing status.	0.30	88.50
11/27/23	M. Imbrogno	Corresponding regarding December board meeting and preparing materials for same.	0.50	147.50
		Total Hours	2.90	
		Services		$855.50
		Total This Matter		$855.50

PAYMENT DUE January 7, 2024

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District

December 8, 2023
Invoice No. 1198323

cc: Laura Pysz
lpysz@harrisoncountywv.gov
cc: Hazel Rader
hrader@harrisoncountywv.com
cc: Michelle Tonkin
mtonkin@harrisoncountywv.gov

If you would prefer to have your invoices emailed or need to update your current email on file, please contact us at JK_Billing@jacksonkelly.com.

PAYMENT DUE January 7, 2024

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 962337

Invoice Date:	**November 17, 2023**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period: October 1, 2023 through October 31, 2023

Prior Balance:	$4,056.99
Payments Received as of November 7, 2023	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$4,056.99
Current Billing Period:	
Current Period Fees	$1,062.33
Total Fees Due	$5,119.32

Remittance Stub
Billing Period 10/01/2023 - 10/31/2023

Account Number:	141961.1
Invoice Number:	962337
Remit Balance	$5,119.32

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	962337
Attention	Fee Processing

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 962337

Account Detail

Account Number: 141961.1

Charles Pointe Project 2008AB

Administrative Fees

Administration Fee	$458.33
Administrative Fees Total	**$458.33**

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Specialist		0.40	710.00	284.00		
	Default Administration Fees		0.50	640.00	320.00		604.00
Volume Based Total:			**0.90**				**604.00**
Transaction Fees Total							**$604.00**

Account Total **$1,062.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 962337

Statement of Receivables

Reflects Only Those Payments Received And Applied As of November 7, 2023

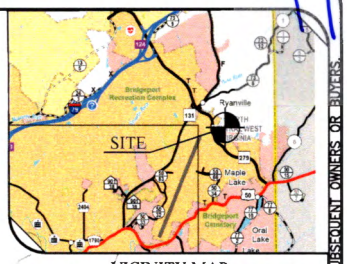
Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
945223	April 17, 2023	March 1, 2023 to March 31, 2023	902.33	204 days
958287	September 20, 2023	August 1, 2023 to August 31, 2023	1,346.33	48 days
960036	October 17, 2023	September 1, 2023 to September 30, 2023	1,808.33	21 days
	Total Balance Due		**4,056.99**	

NOTE: THE LEASE AREA SHOWN BEING PART OF THE SAME LANDS CONVEYED TO COUNTY COMMISSION OF HARRISON COUNTY FROM JOHN M. RATINO AS RECORDED IN DEED BOOK 1626 PAGE 307 AT THE OFFICE OF THE CLERK, HARRISON COUNTY, WEST VIRGINIA.

LINE	BEARING	DISTANCE
L1 (TIE)	S 31°47'28" W	173.53'
L2 (TIE)	N 33°28'54" E	119.36'
L3	N 07°05'29" W	95.81'
L4	N 23°02'21" W	24.75'

N
W E
S

BASIS OF BEARING
WV STATE PLANE NORTH
ZONE NAD83(2011)



VICINITY MAP
NOT TO SCALE

3/4" IRF
(HORNOR BROS)

L1 (TIE)

P.O.B.

N/F
BENEDUM AIRPORT AUTHORITY
TM 270 PAR 34.1
DB 1286 PG 147

COUNTY COMMISSION OF
HARRISON COUNTY
TM 290 PAR 04
DB 1626 PG 307

3/4" IRF (WVA DOT)
STA. 14+93.37
109.83' LEFT

S 58°06'11" E
573.82'

N 31°47'28" E
497.10' (T)

3/4" IRF
(WVA DOT)
STA. 17+75.12
99.69' LEFT

3/4" IRF BENT
STA. 17+77.17
159.48' LEFT

80.81'

STA. 18+21.54
219.84' LEFT

3/4" IRF (HORNOR BROS)
STA. 18+83.90
168.45' LEFT

L4

3/4" IRF
STA. 19+09.93
174.85' LEFT

L3

3/4" IRF WITH
YELLOW CAP
STA. 20+05.73
173.87' LEFT

PROPOSED LEASE AREA
P/O TM 290 PAR 04
DB 1626 PG 307
10.00 AC±

S 21°21'39" W
515.74'

L2 (TIE)

N 35°24'20" W
285.21'

3/4" IRF
(WVA DOT)
STA. 20+95.58
95.48' LEFT

STATE ROUTE 279
(VARIABLE R/W - STATE PROJ. NO. X317-279-0.81)

3/4" IRF (WVA DOT)
STA. 23+68.49
104.09' LEFT

N 17°47'06" W
221.02'

S 37°45'44" W
228.39'

3/4" IRF (WVA DOT)
STA. 24+05.96
157.17' LEFT

S 83°26'05" W
168.18'

3/4" IRF
(HYMAN)

COUNTY COMMISSION OF
HARRISON COUNTY
TM 290 PAR 04
DB 1626 PG 307

AARON J. RAWE
LICENSED
No. 2312
STATE OF
WEST VIRGINIA
PROFESSIONAL SURVEYOR

Aaron J. Rawe, P.S. 2312

0 75' 150' 300'
1 inch = 150ft.

N/F
ROBERTA K. & PAUL W. FERRELL
TM 290 PAR 4.2
DB 1567 PG 1108

LEGEND/ABBREVIATIONS

———	= PROPOSED PROPERTY LINE
	= ADJOINER LINE
— — —	= TIE LINE
	= APPROX. STREAM/ POND
◉	= 5/8" * 30" REBAR SET
•	= POINT
O	= MONUMENT FOUND (AS NOTED)
(T)	= TOTAL
R/W	= RIGHT-OF-WAY
P.O.B.	= POINT OF BEGINNING
TM	= TAX MAP NUMBER
PAR	= PARCEL NUMBER
P/O	= PART OF
N/F	= NOW OR FORMERLY
IRF	= REBAR FOUND (size as noted)

PLAT OF LEASE AREA FOR
COUNTY COMMISSION OF HARRISON COUNTY

SHOWING
PART OF TAX MAP 290 PARCEL 04
OF THE
SIMPSON-OUTSIDE DISTRICT WEST VIRGINIA
HARRISON COUNTY OCTOBER 2023

THRASHER
www.thethroshergroup.com
THE THRASHER GROUP, INC.
600 WHITE OAKS BLVD.
BRIDGEPORT, WV 26330
PHONE 304-624-4108

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CAD FILE: R:\030\T30-11120.00-Harrison County Regional Farm Recreation-Harrison County Commission-\Survey\11120 Proposed 10 Ac.dwg PLOT DATE/TIME: 10/25/2023 - 9:26am LAYOUT: 8.5x14 Portrait
THIS SURVEY IS NOT VALID WITHOUT ORIGINAL BLUE SIGNATURE AND SEAL. DECLARATIONS MADE HEREIN ON THE DATE INDICATED ARE TO THE OWNER(S) OR BUYER(S) LISTED BELOW AND ARE NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS OR BUYERS.

12

GREER LAW OFFICES, P.L.L.C.

P. O. BOX 4338
CLARKSBURG, WEST VIRGINIA 26302-4338
304-842-8090

Robert L. Greer

November 28, 2023

Susan Thomas, County Commissioner
Harrison County Commission
229 S. Third Street
Clarksburg, WV 26301

Re: Deposition of David Hinkle in the
Richard Gregg Dale v. Harrison County Commission
Harrison County Circuit Court
Civil Action No.: 22-C-64

Dear Honorable Commissioner Thomas:

As you may be aware, Commissioner Hinkle has been re-noticed for a deposition on December 5, 2023, at 9:00 o'clock a.m.

Previously Commissioner Hinkle was defended at his deposition by counsel provided by the WV Risk Pool (WV Corp.) I was advised today that WV Corp will not be providing an attorney now that the Pysz v. Hinkle et al matter has been settled.

Commissioner Hinkle's legal bills in defending the deposition will then be the responsibility of the Harrison County Commission. Please confirm that the legal fees for defense of the deposition will be paid by the commission.

If you have any questions, please feel free to contact me.

Very truly yours,

Robert L. Greer

RLG/dmf
Cc: David Hinkle

A-1

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, November 29, 2023, through Tuesday, December 5, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, November 29, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MARTIN KEITH WINDON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

THERESA ANNE BUTCHER, who was named in the last will and testament of **MARTIN KEITH WINDON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Thursday, November 30, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DOLORES J JONES**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DEBORAH ANN MORGAN, who was named in the last will and testament of **DOLORES J JONES**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
DONNA LEE CARNEGIE, who was named in the last will and testament of **DOLORES J JONES**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, December 1, 2023, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **MARY C BROWN**, deceased, late a resident of ST. CLAIR, ILLINOIS, was admitted to record.

A duly copy of the last will and testament of **RICHARD DOUGLAS CURREY**, deceased, late a resident of FAYETTE, KENTUCKY, was admitted to record.

On, Monday, December 4, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **FLORA C VESPOINT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ELENA DIAMOND RANDOLPH, who was named in the last will and testament of **FLORA C VESPOINT**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **ROBERT LEON STUTLER SR**, deceased, late a resident of MONROE, MICHIGAN, was admitted to record.

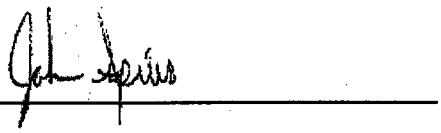
On, Tuesday, December 5, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **GEORGE WESLEY DAWSON** was appointed and qualified as ADMINISTRATOR of the estate of **AMY JUNE DAWSON**, deceased. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **KIMBERLY THOMPSON** was appointed and qualified as ADMINISTRATRIX of the estate of **HEATHER MICHELE SPEARS**, deceased. Bond was 40,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID WILLIAMS KEHOE** was appointed and qualified as ADMINISTRATOR of the estate of **MARY ANN KEHOE**, deceased. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ALBERTA JANE BYRD** was appointed and qualified as ADMINISTRATRIX of the estate of **PAUL EUGENE BYRD JR**, deceased. No bond was required.



Wednesday, December 13, 2023

John R Spires
Clerk of the Harrison County Commission

Confirmed

C-1

NOTICE TO CUSTOMERS OF RATE INCREASE

Waste Management of West Virginia, Inc.:

Provides notice that it will increase its rates (excluding fuel and tipping fee surcharges) not to exceed the 6.94 percentage increase in the United States Department of Labor, Bureau of Labor Statistics, Garbage and Trash Collection Index from September 2022 to September 2023, as calculated by the Public Service Commission in M.C. General Order No. 64.5 and General Order No. 183.12.

The increased residential and negotiated commercial tariff rates as shown in the table below will take effect on January 1, 2024:

	Present Rate	Proposed Rate	$$$ Increase	Percent Increase
RATES:				
Residential Base Rates	N/A	N/A	N/A	N/A
Commercial Rates	Negotiable	Negotiable		6.94%

This increase will be implemented pursuant to West Virginia Code §24A-5-2a(d) which specifies that an annual rate increase is permitted without the filing of an application for approval by the Public Service Commission provided that notice is given to customers and the increase is not greater than the preceding September year over year increase in the Garbage and Trash Collection Index.

In addition, your former Fuel Surcharge will now be listed on your invoice as an Energy Surcharge. There is no change in how this surcharge is calculated.

C-2

Sun Valley Public Service District
Regular Board Meeting

Tuesday
December 12, 2023
3:30PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
6. Public Comments
7. Adjournment

C-3

Enlarged Hepzibah Public Service District
Regular Board Meeting

Monday
December 11, 2023
5:00PM

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
6. Public Comments
7. Adjournment

THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE, REYNOLDSVILLE, WV 26422