Special Meeting Agenda
Thursday, June 22, 2023

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting
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https://us02web.zoom.us/j/7628160712
Dial: 1-646-568-7788
Meeting ID: 762 816 0712
Passcode: 270967

11:00 A.M. --- Call to Order

New Business – Action Items for Consideration or Approval:

1. **Payroll Change Notices:**
   - **A. Megan Fox --- Leave W/O Pay --- 911 --- Effective 06-09-2023**
2. **Requisitions --- Purchase Orders --- Invoices**
   - **A. Vendor List of Payments**
3. **Review – Discuss and take action on proposal of real estate collateral at Charles Pointe Crossing in connection with Series 2008 Property Tax Bonds and Series 2019 Excise Tax Bonds previously issued by the County Commission – possible executive session (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County)**

1-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
6/9/2023		| | | -| | -| | | | |
NAME Megan Fox		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT 911 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☒ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) 96 hours save w/o pay Extended Medical

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 6/9/2023
HUMAN RESOURCES MANAGER	DATE 6/15/2023

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2-A

Date of Meeting	June 22, 2023	Invoice - Quote							
Work Order Number	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	Other as Needed
Co. Commission	Harrison Co. Bank	Airport Property Payment	$34,395.48						
Co. Commission	West Union Bank	Cruiser Lease Payment	$8,023.45						
Co. Commission	MVB Bank	609 W. Main Property Payment	$6,222.12						
Co. Commission	Sandy's True Value	Maintenance Supplies	$75.82						
Co. Commission	Hart Office Solutions	Copier Rental /Co. Clerk	$136.56						
Co. Commission	Eliott Thrasher	Final Property Payment	$156,000.00						
Co. Commission	Pace Shredding	Shredding Service	$307.00						
Co. Commission	Mon Power	License Plate Reader	$2.72						
Co. Commission	Paramount Safety	Maintenance Supplies	$47.95						
Co. Commission	Xerox Corporation	Copier Rental/Co.unty Clerk	$361.04						
Co. Commission	WV Outdoor Power	Maintenance Supplies	$151.78						
Co. Commission	U S Bank	Various Charges/ Co. Commission	$252.01						
Co. Commission	MCM Business	Copier Rental /Pros. Atty	$495.92						
Co. Commission	Shinnston Ace Hardware	Maintenance Supplies	$51.98						
Co. Commission	UniFirst	Carpet Runner Rental	$149.70						
Co. Commission	Frontier	Service / Courthouse	$21.05						
Co. Commission	U S Cellular	Tablet & Modem Rental	$3,949.72						
Co. Commission	U S Cellular	Cellular Service	$1,237.49						
Co. Commission	Hart Office Solutions	Copier Rental /Assessor's Office	$221.69						
Co. Commission	Sandy's True Value	Maintenance Supplies	$62.26						
Co. Commission	Advantage Technology	Server	$3,195.50						
Animal Control	U S Cellular	Cellular Service			$73.72				
Animal Control	A-1 Exterminating	Pest Control/ Animal Control			$50.00				
911	Hart Office Solutions	Copier Rental / 911 Center		$193.09					
911	Charles Pointe	Monthly Dues/ 911		$342.88					
911	APCO International	Recertification/J. Hitt / 911		$30.00					
911	Motorola Solutions	Base Radios/ 911		$37,940.16					
911	Mon Power	Fire Fighters Training Building		$28.76					
911	State Electric	Light Bulbs		$154.00					
911	APCO International	Recertification/J. Hitt / 911		$30.00					
911	APCO International	Recertification/B. Delgado/911		$30.00					
911	State Electric	Light Bulbs		$75.00					
911	Emcor	HVAC Repairs		$644.00					
911	Lowe's	Pressure Washer		$358.14					
County Clerk	John Spires	Milage Reimbursement	$192.57						

County Clerk	Betty Byrd	Milage Reimbursement	$192.57						
Assessor	Stationers	Reminder Books/Assessors	$533.21						
Assessor	WV Association of Co.	2023 Conference	$200.00						
Assessor	Casto & Harris	Office Supplies	$2,000.74						
County Garage	Toothman Sowers	Fuel for Test Drive	$25.00						
County Garage	Woodford Oil	Diesel / RT. 19 Garage	$600.00						
Emergency Squad	APEX Technologies	Yearly Subscription/Vending Machine			$4,026.00				
Law Enforcement	ROCIC	Service Fees	$300.00						
Law Enforcement	Truist	Meals,Fuel, Travel	$3,311.56						
Law Enforcement	Theodore A Glance	Evaluations	$2,635.00						
Law Enforcement	Grace Animal Hospital	K-9 Wellness	$258.72						
Law Enforcement	Bridgeport Express Care	Physical/Academy	$210.00						
Law Enforcement	Trapuzzanno's Uniforms	Flashlight System/Car	$507.00						
Law Enforcement	Galls	Soft shell Jacket	$157.62						
Law Enforcement	Exponent Telegram	Tyler Gordon Case	$72.32						
Law Enforcement	Truist	Meals,Fuel, Travel	$432.49						
Community Correction	Stationers	DYMO Label				$106.28			
Community Correction	James & Law	Office Supplies				$18.99			
Community Correction	Taylor Rolenson	Remittance Program				$750.00			
Community Correction	Upsher County Day Report	Remittance Program				$200.00			
Community Correction	R.D.Wilson	Supplies				$104.06			
Community Correction	U S Bank	Various Charges				$90.18			
Community Correction	Mirco Distributing	Lab Confirmations				$1,692.35			
Community Correction	Mirco Distributing	Lab Confirmations				$48,160.65			
Park & Rec	Central Supply	Sand / Spelter Park			$220.21				
Park & Rec	Lowe's	Maintenance Supplies			$448.26				
			$226,990.04	$39,826.03	$4,818.19	$51,122.51	$0.00	$0.00	$0.00
					Grand Total :	$322,756.77			