Harrison County Commission Meeting
Wednesday, May 8th, 2024
9:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
9:05 A.M. --- Charles & Jodi Burris --- Nuisance --- Mt. Clare
9:10 A.M. --- Eugene Ward & Gary Michael --- Nuisance --- Good Hope
9:15 A.M. --- Estate Hearing --- Copy of Will --- Kenneth Cowger
9:20 A.M. --- Estate Hearing --- Copy of Will --- Hannah Sutton

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices: (NONE)**
4. **Minutes and/ or Amended Minutes of Previous Meetings**
   - **A.** Special Meeting Minutes for 04-16-2024
   - **B.** Regular Meeting Minutes for 04-17-2024
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A.** Lake Floyd ARPA Requisition --- $ 84,084.25
   - **B.** Lumberport ARPA Requisition--- $ 7,258.60
   - **C.** Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:**
   - **A.** Exhibit C --- Joint Property Applications
7. **Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements:**
   - **A.** Series 2019 A&B --- $ 1,261.25
   - **B.** Series 2008 A --- $ 1,876.25
   - **C.** Series 2021 A&B --- $ 100.00

8. **Review—Discuss—Consider** The 2023 Annual Report on the Clarksburg- Harrison Region Housing Authority
9. **Review—Discuss—Consider** Sheriff's Request to Transfer Funds
    A. 700- Law Enforcement
10. **Review—Discuss--** Status from Chad Biller at Thrasher for Rail Trails
11. **Review—Discuss—Consider** Distribution Policy for the EMS Salary Enhancement Fund
12. **Review—Discuss—Consider** GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County)
13. **Review—Discuss—Consider** Request to Travel --- 911 --- Gaylord Palms Resort, Orlando, Florida --- NENA Conference and Expo- Women in 911 --- Scholarship Recipients --- 06/26/2024 – 07/03/2024
    A. Lindsay Atha
    B. Nina Loar
14. **Administrator's Report**
15. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

A. **Weekly Fiduciary Report from the County Clerk**
    1. 04-24-2024 through 04-30-2024
B. **Monthly Fiduciary Commission Settlements: (NONE)**
C. **Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service**
    1. Clarksburg Water Board Notice of Public Hearing
    2. Thank You Letter from American Red Cross for Donation towards the Disaster Response

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)
2. Funding request --- Clarksburg History Museum (03-27-2024)
3. Estate Hearing --- Petition to remove Executor --- Mary Lou Grimes (04-10-2024)
4. Estate Hearing --- Petition to remove administrator --- Carol Sue Keavney (04-10-2024)

Property Owners Name	Charles + Jodi Burris				Case# 501	
Address	93 Wheeler Tower Road Mount Clare, WV 26408					
Address of Property In Review	362 Limestone Road Clarksburg, WV 26301					
Date Of Complaint	8/15/2022	Date of Notice		Date of Certified Mail		
Date of 1st Notice	8/18/2022	Date of Certified Letter		Date of Served Process to Sheriff		
Date of Certified Letter sent	8/18/2022	Date of Served Process to Sheriff		Received Date of Certified Mail		
Date of Served Process to Sheriff	8/18/2022	Received Date of Certified Letter		Received Date of Served Process		
Received Date of Certified Letter	8/19/2022	Received Date of Served Process		Date File transferred to Legal		
Received Date of Served Process	8/29/2022	Hearing Date and Time	5/8/24	Court Date and Time		
Time for Correction	30 Days	Action Taken @ Hearing		Hearing Outcome		
Extended Time	30 Days	Date of Certified Mail				
		Date of Served Process to Sheriff				
		Date of Received Certified Mail				
		Received Date of Served Process				
		Extended Time				

Notes:

9:05 AM

9:05 AM

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: February 5, 2021

Case # 392

Property Owner / Address

Charles & Jodi Burris
93 Wheeler Tower Road
Mount Clare, WV 26408

Identification / Location of Property

Tax Map – 286
Parcel – 20
Liberty Addition

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Overgrown vegetation on the property
2. Dilapidated structure on the property

You are requested to correct these conditions within thirty (30) days from the date of receipt of this letter. Failure to correct these conditions within the allotted time shall be cause for The Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, The County Commission may seek an injunction in The Circuit Court of Harrison County to abate the nuisance. In the event that removal by The Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department at 301 West Main Street, Clarksburg, WV 2630.

Respectfully,

Danny Hamrick, Code Officer, CFM
304-624-8750
dhamrick@harrisoncountywv.com





Sheriff 301 West Main Street • 26301
624-8685

Pay your taxes online

Harrison County Real Property - Tax Year: 2023

Ticket Number: 0000019892 **Account Number:** 06425807

District: 07 - COAL-OUTSIDE **More Info:** Details

Owner Name: BURRIS CHARLES & JODI **In Care of:** **Address:** 93 WHEELER TOWER RD MOUNT CLARE WV 264089767 **Lending Inst:**	**Property:** 1 LOT #2 MARSH S-D **Map:** 286 **Parcel:** 0020 0000 0000 **Lot Size:** **Acreage:** **Book:** 1544 **Page:** 385

Tax Class: 3	Homestead Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:

DUE: First Half: 72.98 If paid by: 03/31/2024 Second Half: 69.84 If paid by: 03/31/2024 Total Due: 142.82 If paid by: 03/31/2024

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	4020	4020	
Building	1980	1980	
Total	6000	6000	69.84

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

Format for Printer

Click here to begin a new search.

Software Systems, Inc.
22 South University Avenue
Morgantown, WV 26508

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Harrison County Sheriff's Office
Sheriff & Treasurer Robert G. Matheny
420 Buckhannon Pike
Nutter Fort, WV 26301
P.(304) 423-7700 F.(304) 423-7945

OUT OF COUNTY

Return # 165798
Process # CIV21-01112
Docket # 392
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }

HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, }
- vs - }
CHARLES AND JODI BURRIS }
Defendant }

SHERIFF'S RETURN OF PERSONAL SERVICE

I hereby certify that on the **16th day of February, 2021**, **a Letter**, in the above entitled action, came into my hand for service. That on the **2nd day of March, 2021** at **12:08 PM**, in said county, **I did serve the documents on CHARLES AND JODI BURRIS**. By then and there delivering to and leaving with: **CHARLES BURRIS (IP)** at **93 WHEELER TOWER RD, MOUNT CLARE, WV 26408**

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202101119
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
IP

Date Returned 3/2/21

Signed _____ **Date** 3 2 21

Robert Matheny
Harrison County
By: Rick Roberts
420 BUCKHANNON PKE
NUTTER FORT, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: February 5, 2021

Case # 392

Property Owner / Address

Charles & Jodi Burris
93 Wheeler Tower Road
Mount Clare, WV 26408

Identification / Location of Property

Tax Map – 286
Parcel – 20
Liberty Addition

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Overgrown vegetation on the property
2. Dilapidated structure on the property

You are requested to correct these conditions within thirty (30) days from the date of receipt of this letter. Failure to correct these conditions within the allotted time shall be cause for The Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, The County Commission may seek an injunction in The Circuit Court of Harrison County to abate the nuisance. In the event that removal by The Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department at 301 West Main Street, Clarksburg, WV 2630.

Respectfully,

Danny Hamrick, Code Officer, CFM
304-624-8750
dhamrick@harrisoncountywv.com

1112



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

CHARLES + JODI BURRIS
93 WHEELER TOWER ROAD
MOUNT CLARE, WV 26408

9590 9402 4665 8323 1135 72

2. Article Number (Transfer from service label)

7011 0470 0001 5865 1543

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X [signature]

☑ Agent
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery
2 8

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☑ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: August 17, 2022

Case #501

Property Owner/Address

Charles & Jodi Burris
93 Wheeler Tower Road
Mount Clare, WV 26408

Identification/Location of Property

Address: 362 Limestone Road
District: 07
Tax Map: 286
Parcel: 20

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Dilapidated Structure
2. Excessive vegetation

You are requested to correct these conditions within thirty (30) days from the date of the receipt of this letter. Failure to correct these conditions within (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located:

Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

HARRISON COUNTY PLANNING COMMISSION

By: Robert Leonard

Robert Leonard
Code Officer, CFM

5268

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 178160
Process # CIV22-05268
Docket # 501
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
CHARLES AND JODI BURRIS }
Defendant }

I hereby certify that on the **18th day of August, 2022**, **a Letter**, in the above entitled action, came into my hand for service. That on the **29th day of August, 2022** at **2:21 PM**, in said county, **I did serve the documents on CHARLES AND JODI BURRIS.**
Served the within **a Letter** on the within named **JODI BURRIS** by delivering a copy of the within **a Letter** to him/her in person at **93 WHEELER TOWER RD, MOUNT CLARE, WV 26408** in Harrison County, West Virginia, on the**29th day of August, 2022** at **2:21 PM**.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202206113
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
IN PERSON

Date Returned 8/29/22

Signed _____ **Date** 8-29-22

Robert Matheny
Harrison County
By: Rick Roberts
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 191824
Process # CIV24-01831
Docket # 501
Reference #

STATE OF WEST VIRGINIA
COUNTY OF HARRISON

HARRISON COUNTY PLANNING COMMISSION
Plaintiff,
- vs -
CHARLES BURRIS; JODI BURRIS
Defendants

IN PERSON

I hereby certify that on the **18th day of March, 2024**, a **NOTICE OF HEARING**, in the above entitled action, came into my hand for service. That on the **22nd day of March, 2024** at **1:14 PM**, in said county, **I did serve the documents on CHARLES BURRIS and/or JODI BURRIS**.
Served the within a **NOTICE OF HEARING** on the within named **CHARLES BURRIS** by delivering a copy of the within a **NOTICE OF HEARING** to him/her in person at **93 WHEELER TOWER RD, MOUNT CLARE, WV 26408** in Harrison County, West Virginia, on the**22nd day of March, 2024** at **1:14 PM**.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202401888
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
IN PERSON

Date Returned 3/22/24

Signed _____ **Date** 3-22-24

Robert Matheny
Harrison County
By: Rick Roberts
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

Charles and Jodi Burris
93 Wheeler Tower Road
Mount Clare, WV 26408
District 07Tax Map 286 Parcel 20
Case # 501 362 Limestone Road

March 15, 2024

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, May 8, 2024 at 9:05 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

01831



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy) $
- Return Receipt (electronic) $
- Certified Mail Restricted Delivery $
- Adult Signature Required $
- Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$ 6.88

Sent To
Charles & Jodi Burris

Street and Apt. No., or PO Box No.
93 Wheeler Tower Road

City, State, ZIP+4®
Mount Clare WV 26408

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Postmark Here

7018 1830 0001 3940 9918

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Charles & Jodi Burris
93 Wheeler Tower Road
Mount Clare, WV 26408-9767

9590 9402 4665 8323 1128 58

2. Article Number (Transfer from service label)
7018 1830 0001 3940 9918

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X [signature] ☐ Agent ☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery
8/16/22

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

9589 0710 5270 0834 2603 25

CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

3/10/24

Sent To
Charles and Jodi Burris
Street and Apt. No., or PO Box No.
93 Wheeler Tower Road
City, State, ZIP+4®
Mount Clare WV 26408

PS Form 3800, January 2023 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
Charles and Jodi Burris
93 Wheeler Tower Road
Mount Clare, WV 26408

9590 9402 8323 3094 0491 17

2. Article Number (Transfer from service label)
9589 0710 5270 0834 2603 25

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X ☐ Agent ☐ Address

B. Received by (Printed Name) C. Date of Deliv

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restric Delivery
- ☐ Signature Confirmatio
- ☐ Signature Confirmatio Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receip


Aug 12, 2022 11:59:36 AM
354 Limestone Run Road
Clarksburg
Harrison County
West Virginia


Aug 12, 2022 11:59:29 AM
854 Limestone Run Road
Clarksburg
Harrison County
West Virginia


Aug 12, 2022 11:56:39 AM
1754 Jumkins Avenue
Clarksburg
Harrison County
West Virginia

Property Owners Name	Eugene B. Ward + Gary Michael				Case# 192	
Address	344 New England Circle Fairmont WV 26554					
Address of Property in Review	Good Hope TM 2901 Parcel 112.113					
Date Of Complaint	12-20-18	Date of Notice		Date of Certified Mail		
Date of 1st Notice	12-20-18	Date of Certified Letter		Date of Served Process to Sheriff		
Date of Certified Letter sent	12-20-18	Date of Served Process to Sheriff		Received Date of Certified Mail		
Date of Served Process to Sheriff		Received Date of Certified Letter		Received Date of Served Process		
Received Date of Certified Letter	12-26-18	Received Date of Served Process		Date File transferred to Legal		
Received Date of Served Process		Hearing Date and Time 9:10	5/8/24	Court Date and Time		
Time for Correction	30days	Action Taken @ Hearing		Hearing Outcome		
Extended Time		Date of Certified Mail				
		Date of Served Process to Sheriff				
		Date of Received Certified Mail				
		Received Date of Served Process				
		Extended Time				

Notes: Received a letter from Mr. Ward on 1-18-19 stating a plan of remediation
No action taken as of 10/26/2021 visited by Rob & James.

9:10 AM

9:10 AM

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070



Date: December 20, 2018

Case # 192

Property Owner/Address

Eugene B. Ward, Jr. & Gary Michael
344 New England Circle
Fairmont, WV 26554

Identification/ Location of Property

Good Hope
Tax Map: 2901
Parcel: 112, 113

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. An uninhabitable, dilapidated, structure on the property
2. Trash on the property
3. Unlicensed vehicle on the property

You are requested to submit a corrective action plan to this office within thirty (30) days from the date of receipt of this letter. Failure to do so within thirty (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located in the Harrison County Courthouse, 301 West Main Street, Clarksburg, West Virginia, 26301. Telephone (304) 624-8690.

HARRISON COUNTY PLANNING COMMISSION

By _____
Code Enforcement

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

EUGENE B WARD, JR. + GARY MICHAEL
344 NEW ENGLAND CIRCLE
FAIRMONT, WV 26554

9590 9402 3983 8079 9664 04

2 Article Number (Transfer from service label)
7011 0470 0001 5865 0034

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X [signature] ☐ Agent ☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Restricted Delivery

☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☑ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

7011 0470 0001 5865 0034

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)
For delivery information visit our website at www.usps.com
OFFICIAL USE

Postage	$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	$

Postmark Here
12/20/18

Sent To EUGENE B. WARD, JR. + GARY MICHAEL
Street, Apt. No. or PO Box No. 344 NEW ENGLAND CIRCLE
City, State, ZIP+4 FAIRMONT, WV 26554

PS Form 3800, August 2006 See Reverse for Instructions

Ward, Pete

To: Harrison County Planning Department
Subject: Property in Good Hope- Case #192

To whom it may concern:

I am answering a letter received on 12-24-18 about property my brother and I own in Good Hope. My great nephew had lived there previously and moved out over a year ago. I knew the house was failing but had been assured everything left had been cleaned up. I have been up to the property and have started cleaning it up by cleaning up garbage, cutting back growth of grass and weeds. I contacted both my nephew and brother who own the vehicles, they are in the process of being removed. My nephew is coming in today from Tennessee, the 15th of January to remove all his possessions from inside the house and outside also. I am retiring at the end of February and will have dumpsters put in place to remove any material left and start the teardown of the two buildings outside the house. There are some things in the house to remove and then will start to remove the structure. I hope to have it resolved by late spring or early summer to get the property ready to sell. I am in the process now of weighing some offers. I am sorry for any inconvenience and will rectify the situation. We are in the process of a longwall move at our mine and my days off have been non-existent since January 1. This should end hopefully in the next two weeks allowing me to give my full attention to the task.

Yours Truly,

Eugene B. Ward, Jr.

1-15-19



301 West Main Street • • Clarksburg.

Pay your taxes online

Harrison County Real Property - Tax Year: 2023

Ticket Number: 0000076115 **Account Number:** 06346313

District: 20 - UNION-OUTSIDE **More Info:** Details

Owner Name: WARD EUGENE B JR & GARY MICHAEL **In Care of:** **Address:** 344 NEW ENGLAND CIR FAIRMONT WV 265547465 **Lending Inst:**	**Property:** 3 LOTS 27-28 & PT 26 GOOD HOPE INC PAR 112-113 **Map:** 2901 **Parcel:** 0111 0000 0000 **Lot Size:** **Acreage:** **Book:** W139 **Page:** 736

Tax Class: 3	Homestead Exemption:	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:

DUE: First Half: 326.79 If paid by: 02/28/2024 Second Half: 307.11 If paid by: 03/01/2024 Total Due: 633.90 If paid by: 02/28/2024

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	22620	22620	
Building	4440	4440	
Total	27060	27060	314.98

PAYMENTS RECEIVED:

	First Half	Second Half
Net	.00	.00
Discount	.00	.00
Interest	.00	.00
Total	.00	.00
Date	none paid	none paid

Format for Printer

Click here to begin a new search.

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29 South University Avenue
Morgantown, WV 26508

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HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 West Main Street
Clarksburg, West Virginia 26301
304-624-8500
FAX 304-624-8673

Commissioners
David L. Hinkle
Susan J. Thomas
Patsy Trecost II

Eugene Ward and Gary Michael
344 New England Circle
Fairmont, WV 26554
District 20 Tax Map 2901 Parcel 112 and 113
Case # 192 Good Hope

March 15, 2024

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, May 8, 2024 at 9:10 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

9589 0710 5270 0834 2603 63

CERTIFIED MAIL® RECEIPT

Domestic Mail Only

For delivery information, visit our website at www.usps.com

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

3/10/24

Sent To
Eugene Ward & Gary Michael

Street and Apt. No., or PO Box No.
344 New England Circle

City, State, ZIP+4®
Fairmont

PS Form 3800, January 2023 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Eugene Ward and Gary Michael
344 New England Circle
Fairmont, WV 26554

9590 9402 8323 3094 0489 29

2. Article Number (Transfer from service label)

9589 0710 5270 0834 2603 63

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Eugene Ward ☐ Agent ☐ Addressee

B. Received by (Printed Name) Eugene Ward

C. Date of Delivery 3.23.24

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

9:15Am

5

LAST WILL AND TESTAMENT

OF

KENNETH D. COWGER

KNOW ALL MEN BY THESE PRESENTS:

I, KENNETH D. COWGER, widow, residing at the time of the signing of this my Last Will and Testament in Four States, West Virginia, being of sound mind, disposing memory, and over the age of eighteen, do hereby make, publish and declare this to be my Last Will and Testament, hereby revoking all former wills, codicils and other testamentary materials heretofore made by me.

I

I direct that all my just debts and funeral expenses be paid as soon after my death as may be possible.

KDC

II

I direct my Executrix, hereinafter named, to pay out of the rest, residue and remainder of my estate all inheritance and estate taxes imposed by reason of my death and further direct that no part of any such taxes so paid shall be deducted from any bequest or collected by way of reimbursement.

III

I hereby give, devise, and bequeath all my possessions and property, to include the rest, residue, and remainder of my estate whether made up of property real, personal, or mixed and wherever situate to my daughter, TWANA D. COWGER.

IV

I nominate and appoint TWANA D. COWGER, as Executrix of this my Last Will and Testament and direct that she be permitted to qualify and act as such without the necessity of giving bond.

I further provide that my Executrix shall have full power and authority to do any and all things necessary for the complete administration of my estate, including the power to sell, at public or private sale, and to transfer, assign and convey any of my property, real, personal, or mixed, upon such terms and conditions as she deems fair and just, and further authorize my Executrix to execute and deliver any and all necessary deeds, contracts, or other documents to

convey title to any real estate which I may own at the time of my death. Any successor Executor or Executrix shall have all of the powers as hereinbefore set forth.

IN WITNESS WHEREOF, I the said KENNETH D. COWGER, herewith set my hand to this my Last Will and Testament, typewritten on three (3) pages of paper (including the attestation clause and signature of witnesses) this the 1 day of April, 2015.

Kenneth D Cowger
KENNETH D. COWGER

The foregoing writing, consisting of three (3) typewritten pages including this attestation clause and our signatures, was signed, sealed, published and declared by KENNETH D. COWGER, as and for his Last Will and Testament in the presence of us, who, at his request, and in his presence, and in the presence of each other, have hereunto signed our names as witnesses. And we and each of us declare that we believe this testator to be of sound mind, disposing memory, and over the age of eighteen (18) years. Done on this 1 day of April, 2015.

WITNESS

WITNESS

STATE OF WEST VIRGINIA

COUNTY OF BARBOUR, TO-WIT:

We, Jennifer R. Whetzel and Samantha Bay,

after being first duly sworn, do severally depose and say that we have this day acted as attesting witnesses to the signing and execution of the Last Will and Testament of KENNETH D. COWGER, which said will bears date of the 1 day of April, 2015, and to which said will this affidavit is attached; that we, each being over the age of 18 years, acted as said witnesses at the request of said testator in the presence of each of us, we and the said testator being then present together, that we subscribed our names as attesting witnesses in the presence of the testator and in the presence of each other, that at the time of the execution and signing of said will that we believed the same testator to be of sound mind and disposing memory, and over the age of 18 years and that in our opinion, he knew what property he owned and to whom he wanted to give the same, and further these deponents sayeth not.

TDC

Jennifer R. Whetzel
WITNESS

Samantha Bay
WITNESS

Taken, subscribed and sworn to before me in my said State this 1 day of April, 2015.

NOTARY PUBLIC

My Commission Expires: October 3 2023.

Official Seal
Notary Public, State of West Virginia
Thomas B Hoxie
Mullens & Mullens PLLC
8 N Main Street
PO Box 95
Philippi WV 26416
My Commission Expires October 3, 2023

Harrison County
03/27/2024 @ 02:16:06 PM

To whom it may concern at Harrison County Clerks office. Attention: John R. Spires.

Hello my name is Tuana D. Cowger. I am thee daughter of thee late Karen L. Cowger (mother) from Four States and Kenneth D. Cowger (father) from Four States and 17 Columbia St. Shinnston WV. my father was Born 3-28-48 decessed 10-20-23. I am an only child with one child of my own Gabriel Asturm.

Here are copies of all documents. I can possible think of to expedeate this matter at hand. Thank you for your understanding and conceration in this matter.

At this time, my fathers last will and testoment is locked away in his safe at 17 Columbia St. which I have tried to gain entry to and have only met with no sucess of entry and to obtain it.
And police where called and they are squatter and are robbing my deaced father and my self and son blind. And addimited there guilt to police that they have and are stealing - Bows - tools - etc. And no actions have or where taken against them (Ann Lanham) and family, daughter Jenny Lanham, and her compaion.

It is of timely matter with the current situation I am presently facing. Due to everything, I can not get where I need to go, to execute my fathers last wishes. I do not have total access to all money and information, needed to do as needs done, to be total honest and upfortful with the judge jail-court system.

I have a squart in my father house in harrission co. and a theft also, his room-mate-compaion will not let, myself or son gain entry to his home, and her daughter has been stealing my self and son blind, tools-money etc. I do appreciate any and all help ~~to~~ and guideness you can give us,

Sincerely,

Twana D. Cowger

Twana D. Cowger

P.O. Box 104
Four States
WV, 26572

9:20Am

March 26, 2024

I, Franklin Sutton, am asking for a hearing of The Harrison County Commissioners to accept a copy of the will of my mother Hannah Sutton. She passed away April 27, 2023. She was a resident of Harrison County.

Family members have diligently searched
Bank Lock Boxes in 2 states (WV & FL)
Her Residence (Lost Creek WV)
Official Court Records in 2 states
(Harrison County WV & Charlotte County FL)
Lawyers offices in 2 states. (WV & FL)
2 Accountant offices (Bridgeport & Buckhannon WV)

Without having any other places to search for this very important document I ask this office grant the permission needed to move forward with my mothers probate.

Attached you will find a list of my mothers beneficiaries names and addresses.

Thank you,

Franklin Sutton

3-27-24

Date

LaDonna Manley
101 Country Meadow Lane
Apt 204
Bridgeport, WV 26330

Frank Sutton
113 Cimarron Road
Clarksburg, WV 26301

Joyce Musgrave
55 Barrington Ct.
Suite 102
Bridgeport, WV 26330

Ralph Sutton
[redacted] Worthington Drive
Bridgeport, WV 26330

801

Brandy Sutton
1207 East Main Street
Apt # 230
Bozeman, MT 59715

[redacted]
Ashlea Sutton
1755 Rye Terrace
Wellington, FL 33414

Chad Sutton
27950 Jones Loop Rd
Punta Gorda, FL 33952

Catherine Floyd
3858 Hawk Highway
Lost Creek WV 26385

FIRST CODICIL to the
LAST WILL AND TESTAMENT OF HANNAH M. SUTTON

Dated January 22, 1998

I, HANNAH M. SUTTON, a resident of Charlotte County, Florida, do make and publish this the FIRST CODICIL to my LAST WILL AND TESTAMENT, which was executed on January 22, 1998.

1. Revocation and Restatement. Article VIII, Nomination of Personal Representative, Paragraph 1, of my said LAST WILL AND TESTAMENT is hereby revoked in its entirety and in place thereof the following is substituted:

"VIII. NOMINATION OF PERSONAL REPRESENTATIVE

I hereby nominate and appoint my husband, W. JOE SUTTON, to be Personal Representative of this my LAST WILL AND TESTAMENT. In the event my said husband should predecease me or be unable to serve for any reason then in that event I hereby nominate and appoint son, CHARLES R. SUTTON to serve as my Substitute Personal Representative in his place and stead."

2. Ratification of Will. I now republish and declare said LAST WILL AND TESTAMENT, which was executed on January 22, 1998, as amended by this FIRST CODICIL, to be my LAST WILL AND TESTAMENT.

3. Reservation of Right to Revoke. The right to amend or revoke this Will or Codicil, in whole or in part, is hereby reserved.

I, HANNAH M. SUTTON, the testatrix, sign my name and execute this instrument as the FIRST CODICIL to my last will and testament, and in the presence of two Witnesses, who are acting as witnesses at my request, in my presence and in the presence of each other, on Jan 17, 2003.

Hannah M. Sutton

HANNAH M. SUTTON, Testatrix

Law Offices
FARR, FARR,
EMERICH, SIFRIT
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
99 NESBIT STREET
P.O. DRAWER 511447
PUNTA GORDA, FLORIDA
33950

1160 S. McCALL ROAD, SUITE A
ENGLEWOOD, FLORIDA
34224

The foregoing instrument, was signed by HANNAH M. SUTTON, the testatrix, as the FIRST CODICIL to her LAST WILL AND TESTAMENT, in our presence, and we, in her presence and in the presence of each other have subscribed our names as witnesses, on June 17, 2003.

Patricia Scott
Witness

Tom Harris
Witness

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EMERICH, SIFRIT
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
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PUNTA GORDA, FLORIDA
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1100 S. McCALL ROAD, SUITE A
ENGLEWOOD, FLORIDA
34224

SELF-PROVING AFFIDAVIT

THE STATE OF WEST VIRGINIA
COUNTY OF HARRISON

I, HANNAH M. SUTTON, declare to the officer taking my acknowledgment of this instrument, and to the subscribing witnesses, that I signed this instrument as a Codicil to my Last Will and Testament in the presence of the witnesses.

Hannah M. Sutton
HANNAH M. SUTTON, Testatrix

We, the undersigned witnesses, whose names are signed to the attached or foregoing instrument, having been sworn, declare to the undersigned officer that HANNAH M. SUTTON, Testatrix, in the presence of witnesses, signed the instrument as a Codicil to the Testatrix's Last Will and Testament, that the Testatrix signed or directed another to sign for her, that the Testatrix signed such instrument willingly, and that each of the witnesses, in the presence of the Testatrix and in the presence of each other, signed the Codicil as a witness.

Patricia Scott
Witness

Tim Garcia
Witness

ACKNOWLEDGED AND SUBSCRIBED TO before me by HANNAH M. SUTTON and SWORN AND SUBSCRIBED TO before me by Patricia Scott and Tim Garcia the witnesses, who are personally known by me or produced proper identification on June 17, 2003.

Testatrix id:	Known	Lic	Id	Passport	Military	_____
1st Witness id:	Known	Lic	Id	Passport	Military	_____
2nd Witness id:	Known	Lic	Id	Passport	Military	_____

AFFIX SEAL

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
DENISE ERANE HANSEN
P O. BOX 539
JANE LEW, WV 26378
My Commission Expires September 27 2010

Denise E. Hansen
NOTARY PUBLIC IN AND FOR THE STATE OF WEST VIRGINIA

Law Offices
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33950

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ENGLEWOOD, FLORIDA
34224

004676.0000(#38)/k2

SECOND CODICIL

TO WILL OF

HANNAH M. SUTTON
Dated January 22, 1998

I, **HANNAH M. SUTTON**, of Charlotte County, Florida, publish this Second Codicil to my Will dated January 22, 1998, as previously amended by a First Codicil thereto dated June 17, 2003.

1. **Change of Name.** Wherever the name of my daughter, LaDONNA, appears in this Will as "LaDONNA FERNANDEZ" there is hereby substituted her current legal name as "LaDONNA MANLEY," as she is now married to JOHN DAVID MANLEY.

2. **Right to Amend or Revoke.** The right to amend or revoke the foregoing Second Codicil in whole or in part is hereby reserved.

3. **Republication of Will.** In every other respect, I hereby confirm and republish my said Will dated January 22, 1998, as previously amended by the said First Codicil thereto dated June 17, 2003.

IN WITNESS WHEREOF, I hereby set my hand to this Second Codicil to my Will dated January 22, 1998, on this 25th day of June, 2009.

Hannah M. Sutton
HANNAH M. SUTTON, Testatrix

On June 25, 2009, and in our presence, the foregoing instrument was declared by the above-named Testatrix, **HANNAH M. SUTTON**, to be her Second Codicil, and it was signed by her. We have subscribed our names as witnesses in the presence of the Testatrix and in the presence of each other after the Testatrix has signed her name.

Carol A. Piggins ADDRESS: PO Box 331 Elkins WV.
Witness

Donna J. Cogar ADDRESS: Rt. Box 36-8 Trunk Creek Rd WV
Witness

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EMERICH,
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
99 NESBIT STREET
PUNTA GORDA, FLORIDA
33950

53 SOUTH INDIANA AVENUE
ENGLEWOOD, FLORIDA
34223

SELF-PROOF OF CODICIL

STATE OF WEST VIRGINIA
COUNTY OF HARRISON

WE, **HANNAH M. SUTTON**, Carol A. Pizzino, and Donna J. Cogar, the Testatrix and the witnesses, respectively whose names are signed to the attached or foregoing instrument, were sworn and declared to the undersigned officer that the Testatrix, in the presence of the witnesses, signed the Second Codicil to her LAST WILL AND TESTAMENT, that she signed, and that each of the witnesses, in the presence of the Testatrix and in the presence of each other, signed the Second Codicil as a witness.

Hannah M. Sutton
HANNAH M. SUTTON, Testatrix

Carol A. Pizzino
WITNESS

Donna J. Cogar
WITNESS

SUBSCRIBED AND SWORN to and before me personally by **HANNAH M. SUTTON**, the Testatrix, who is personally known to me or who provided Social Security Card as identification, and by Carol A. Pizzino and by Donna J. Cogar, the witnesses, who are both personally known to me, on June 25, 2009.

Betty Ann Barker
Notary Public/State of West Virginia

(AFFIX NOTARY SEAL)

Betty Ann Barker
Printed Name of Notary

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
BETTY ANN BARKER
HC 31 [illegible]
BUCKHANNON, WV [illegible]
My commission expires July 21, 2015

Law Offices
FARR, FARR,
EMERICH,
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
[illegible] STREET
PUNTA GORDA, FLORIDA
33950

33 SOUTH INDIANA AVENUE
ENGLEWOOD, FLORIDA
34223

108669/k2/po

LAST WILL AND TESTAMENT

OF

HANNAH M. SUTTON

I, HANNAH M. SUTTON, a resident of and domiciled in Charlotte County, Florida, being of sound and disposing mind and memory, but sensible of the uncertainty of life, do hereby MAKE, SIGN, SEAL, PUBLISH AND DECLARE the following as and for my LAST WILL AND TESTAMENT, hereby revoking and cancelling all other or former Wills by me made.

I. STATEMENT OF FAMILY

My spouse's name is W. JOE SUTTON, and all references in this instrument to "my spouse" or to "my husband," are to him only. We have six children, namely, WILLIAM J. SUTTON, LaDONNA FERNANDEZ, FRANKLIN L. SUTTON, CATHERINE E. FLOYD, JOYCE M. MUSGRAVE and CHARLES R. SUTTON.

II. PAYMENT OF DEBTS AND EXPENSES

I direct that all of my due and payable debts including obligations of mine secured by mortgage on, lien against or pledge of any real property or personal property owned by me individually or jointly, my funeral expenses (including the cost of a suitable cemetery plot, if necessary, and the cost of a suitable monument at my grave), the cost of administration of my estate, and any

H.M.S.
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PORT CHARLOTTE, FLORIDA
33949

unpaid charitable pledges (regardless of whether said pledges may be enforceable obligations of my estate) be paid as soon as may be convenient after my death from my Residuary Estate only; provided, however, my Personal Representative shall not be required to pay any obligation in advance of its maturity. To the extent that my Residuary Estate is insufficient to meet my debts, funeral expenses and expenses of administration then I direct my Personal Representative to certify to the acting Trustee of a certain Revocable Trust Agreement known as the **HANNAH M. SUTTON DECLARATION OF TRUST**, dated Jan 22, **1998**, and executed between myself, as Grantor, and myself, as Trustee, the amount of such debts, funeral expenses, and expenses of administration which my Personal Representative needs to pay and the Trustee shall pay such amount from the principal of the Trust Fund includable in my gross estate for federal estate tax purposes and which does not qualify for the marital deduction, as an expense of administration thereof and without apportionment, to or for the account of my Personal Representative.

III. PAYMENT OF TAXES

All matters regarding the payment of federal estate taxes, generation-skipping taxes, state death taxes, excise or other taxes occurring as a result of my death shall be governed by the Revocable Trust Agreement known as the **HANNAH M. SUTTON DECLARATION OF TRUST**, dated Jan 22, **1998**, as the same may have been amended by me from time to time, the provisions of which are incorporated herein by reference. My Personal Representative

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33949

shall follow the directions of the acting Trustee of the said **HANNAH M. SUTTON DECLARATION OF TRUST, dated** Jan 22, **1998**, in the making of all state or federal estate, generation-skipping, income, excise, or other elections and in seeking contributions to the tax from or apportionment of the tax against any person legally responsible for or charged with the burden of payment of such taxes.

IV. JOINT OWNERSHIP AND BENEFICIARY DESIGNATION

If at the time of my death I am joint owner, co-owner or owner of any real estate, bank account or savings account in any commercial bank or savings institution, bond, or any security or instrument of indebtedness, which is registered or issued in my name and that of another person or persons as tenants by the entirety or as joint tenants with right of survivorship, or which is payable to either co-owner or the survivor of them, I devise all my right, title and interest in any such property to the surviving joint owner thereof. It is my understanding that all right, title and interest in any such property will pass to such surviving joint owner upon my death by operation of law but I do nevertheless make these provisions in order to eliminate any question as to the right of any such surviving joint owner to succeed to the ownership of such property upon my death and to provide for the possibility that a true joint tenancy with right of survivorship or an estate by the entirety was not created during my lifetime. In addition, I hereby confirm any and all beneficiary designations or "payable upon death" provisions that may appear on any brokerage accounts, such

H.M.S.

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as an IRA, or on any life insurance policies, or annuity or on any other instrument in which I have designated a beneficiary in writing and I devise all right title and interest in any such property to the designated beneficiary.

V. LIST OF TANGIBLE PERSONAL PROPERTY

As permitted by Section 732.515 of the Florida Probate Code, I may leave a written statement or list disposing of certain items of my tangible personal property. Any such statement or list in existence at the time of my death shall be determinative with respect to all items devised therein. If no written statement or list is found and properly identified by my Personal Representative or Substitute Personal Representative within thirty (30) days after their qualification, it shall be presumed that there is no such statement or list and any subsequently discovered statement or list shall be ignored.

VI. GIFT OF REMAINING TANGIBLE PERSONAL PROPERTY

I give and bequeath my tangible personal property, not otherwise disposed of by the list referred to in Article V, above, or by Article IV, above, including my clothing and other personal effects, any household furniture and furnishings owned by me, any boat or automobile of mine, and any other chattel which I may own at the time of my death, together with any insurance policies on any item of tangible personal property passing under this Article of my Will to my husband, W. JOE SUTTON, if she survives me for a period of thirty (30) days, and if she shall fail to survive me

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then in equal shares to my children who survive me, as each such child may select in agreement with each other child within six (6) months after my death. My Personal Representative shall sell any tangible personal property as to which there is no agreement within said six (6) month period and shall add the proceeds to the residue of my estate. Any reasonable distribution expenses incurred with respect to my tangible personal property, including but not limited to safeguarding, packing, shipping, storage and insurance expenses, shall be paid by my Personal Representative as an administration expense of my estate.

VII. GIFT OF RESIDUARY ESTATE

I give, devise and bequeath all of the rest, residue and remainder of my property, real, personal and mixed, tangible and intangible, and wheresoever situated, but expressly excluding any property over which I may have power of appointment, of which I may die seized or possessed, to the then acting Trustee under the Revocable Trust Agreement known as the **HANNAH M. SUTTON DECLARATION OF TRUST**, dated Jan 22, 1998, and executed by me as Grantor, IN TRUST, to be divided, held, administered and distributed by said acting Trustee as a part of and in accordance with the provisions of said Trust Agreement as the same may have been amended by me from time to time.

If for any reason the foregoing devise and bequest shall be invalid or ineffective, or if said Trust shall have for any reason terminated or not be in effect at the time of my death, I give, devise and bequeath said rest, residue and remainder of my

LAW OFFICES
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EMERICH, SIFRIT,
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
118 WEST OLYMPIA AVENUE
P.O. DRAWER 511447
PUNTA GORDA, FLORIDA
33951

2315 AARON STREET
P.O. BOX 2159
PORT CHARLOTTE, FLORIDA
33949

estate to the person or persons who would then be Successor Trustees of the Trust referred to in the paragraph immediately preceding, if said Trust were then in effect, IN TRUST, to be divided, held, administered and distributed in accordance with the provisions of said Trust as said provisions exist on the date of execution hereof and as if said provisions were set forth herein at length.

VIII. NOMINATION OF PERSONAL REPRESENTATIVE

I hereby nominate and appoint my husband, W. JOE SUTTON, to be Personal Representative of this my LAST WILL AND TESTAMENT. In the event my said husband should predecease me or be unable to serve for any reason then in that event I hereby nominate and appoint son, CHARLES R. SUTTON and MERRILL LYNCH TRUST COMPANY, a Florida corporation, to serve as my Substitute Co-Personal Representative in his place and stead.

It is my will and I hereby order that my Personal Representative or any Substitute Personal Representative be not required to furnish bond or other surety for the faithful performance of their duties in this or any other jurisdiction.

IX. POWERS OF PERSONAL REPRESENTATIVE

My Personal Representative or any Substitute Personal Representative shall have all of the powers enumerated by Section 733.612 of the Florida Probate Code as it now exists. In addition thereto my Personal Representative or Substitute Personal Representative shall have the following powers:

LAW OFFICES
FARR, FARR,
EMERICH, SIFRIT,
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
115 WEST OLYMPIA AVENUE
P.O. DRAWER 511447
PUNTA GORDA, FLORIDA
33951

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P.O. BOX 2169
PORT CHARLOTTE, FLORIDA
33949

A. Power To Sell. I hereby grant to my Personal Representative or any Substitute Personal Representative with respect to my estate, in addition to those powers conferred by law, the following powers to be exercised without authority from any court, in dealing with any and all property, real or personal forming a part of my estate, including property held for minors: to retain such property for so long as my Personal Representative may deem advisable, to abandon such property or to sell such property for cash or credit at public or private sale or to grant options, to lease real property regardless of the fact that the term of any such lease may extend beyond the period of administration of my estate, to distribute such property in cash or in kind or both and to value such property, to borrow money from any lender, to settle claims, and to do all acts although not specifically listed herein deemed necessary and advisable for the proper management, investment and distribution of such property.

B. Authority to Make Tax Elections. I authorize my Personal Representative or Substitute Personal Representative to make any election available under any Federal tax law which will minimize the overall amounts of Federal tax payable by my probate estate, revocable trust and beneficiaries including the right to elect under Section 2056(b)(7) of the Internal Revenue Code of 1986.

H.M.S.

LAW OFFICES
FARR, FARR,
EMERICH, SIFRIT,
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
115 WEST OLYMPIA AVENUE
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33949

X. ORDER OF DEATH IN A COMMON DISASTER

If my husband, W. JOE SUTTON, and I should die under such circumstances that the order of our deaths cannot be established by proof, then it shall be presumed that he predeceased me, and my estate, including any jointly owned property, shall be administered and distributed, in all respects, in accordance with this presumption.

IN WITNESS WHEREOF, I have hereunto set my hand and seal at Punta Gorda, Florida, this 22 day of Jan, 1998.

Hannah M. Sutton.
HANNAH M. SUTTON

The foregoing instrument was signed, sealed, published and declared by HANNAH M. SUTTON as and for her LAST WILL AND TESTAMENT in the presence of us, the undersigned, who at her request and in her presence and in the presence of each other, have subscribed our names as witnesses after the Testatrix has signed her name this 22 day of January, 1998.

_____ ADDRESS: Punta Gorda, Florida.

Cindy Lefebure ADDRESS: Punta Gorda, Florida.

LAW OFFICES
FARR, FARR,
EMERICH, SIFRIT,
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
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2318 AARON STREET
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33949

SELF-PROOF OF WILL

STATE OF FLORIDA
COUNTY OF CHARLOTTE

WE, HANNAH M. SUTTON, GUY S. EMERICH and CINDY LEFEBVRE, the Testatrix and the witnesses, respectively, whose names are signed to the attached or foregoing instrument, were sworn and declared to the undersigned officer that the Testatrix, in the presence of the witnesses, signed the instrument as her LAST WILL AND TESTAMENT, that she signed, and that each of the witnesses, in the presence of the Testatrix and in the presence of each other, signed the Will as a witness.

Hannah M. Sutton
HANNAH M. SUTTON

WITNESS

Cindy Lefebvre
WITNESS

SUBSCRIBED AND SWORN to and before me personally by HANNAH M. SUTTON, the Testatrix, who produced FL DRIVER'S LICENSE as identification, and by GUY S. EMERICH and by CINDY LEFEBVRE, the witnesses, who are both personally known to me, on Jan. 22, 1998.

Dolores M. Brown
Notary Public/State of Florida

My Commission Expires:

OFFICIAL NOTARY SEAL
DOLORES M BROWN
NOTARY PUBLIC STATE OF FLORIDA
COMMISSION NO. CC508480
MY COMMISSION EXPIRES [illegible]
CINDY LEFEBVRE

(AFFIX SEAL)

LAW OFFICES
FARR, FARR,
EMERICH, SIFRIT,
HACKETT
AND CARR, P.A.
ATTORNEYS AT LAW
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4A

At the special meeting of the County Commission of Harrison County held on Tuesday April 16, 2024, Commissioners Susan Thomas and David Hinkle were present. Commissioner Trecost was present via ZOOM. Also present was John Spires, County Clerk, and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting.

1. Review – Discuss – Consider Laying the Levy Rates for Fiscal Year 2024 – 2025: Laura Pysz-Laulis, County Administrator, explained the levy rates listed below.

	Class 1	Class 2	Class 3 and 4
A. General County:	13.10	26.20	52.40
B. Vital Services:	2.62	5.24	10.48
C. Transit:	1.65	2.30	6.60

There was discussion of lowering the levy amounts but still meet the budget requirements. Commissioner Hinkle moved to lay the levy rates for FY 24-25 listed in items A, B and C. Commission concurred.

Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

At the regular meeting of the County Commission of Harrison County held on Wednesday April 17, 2024, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were Micah Fisher, Deputy County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting and Commissioner Trecost said a Prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: NONE
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve A through D. Commission concurred.
   A. R A Titchenal --- Law Enforcement --- Retirement --- Effective 04-09-2024
   B. Harley Lane --- Law Enforcement --- Promotion to Lieutenant --- Effective 04-25-2024
   C. Rebecca Ayers --- 911 --- New Hire --- Effective 04-25-2024
   D. Madison Spagulding- Kissner --- 911 --- Resignation --- 04-12-2024
4. Minutes and /or Amended Minutes of Previous Meeting: Laura Pysz-Laulis advised that there was one correction, the meeting listed as March 24, 2024 should be March 22, 2023. Commissioner Hinkle asked why there were minutes from 2023 listed on the agenda. Ms. Pysz-Laulis advised that the ladies in the Commission office are trying to go through things and correct if needed. Trecost moved to approve with the correction. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
   A. Special Meeting Minutes --- 03-24-2024
   B. Regular Meeting Minutes --- 05-24-2023
5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve item A. Commission concurred.
   A. Vendor List of Payment
6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve. Commission concurred.
   A. Exhibit A --- Exonerations
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: (NONE)
8. Review – Discuss – Independent Accountant's Report for Requirements for an Alternative CSLFRF Compliance Examination Engagement: Laura Pysz-Laulis explained that this is an audit and that the Commission is in compliance. Trecost moved to accept the Independent Accountant's report for compliance for the State Auditor's office. Commission concurred.

11:05 A.M. --- Special Funding Request --- West Fork Conservation District ---: Trecost moved to approve $8,000.00 as done annually. Hinkle questioned why this is done annually and not just figured in the yearly budget. There was discussion of doing that in the future. Commission concurred.

9. Review – Discuss – Consider a Resolution accepting funds from the WV Justice Reinvestment Initiative Treatment Supervision Grant Program: Gina Jones explained that this is to help fund the Community Engagement Specialist and Peer Recovery Coach in the amount of $70,688.00. Trecost moved to approve and affix signatures to the resolution. Commission concurred.
10. Review – Discuss – Consider Request to Travel --- 911 --- WV State Police Academy, Charleston, WV --- CJIS Online - CJIS LaunchPad Training --- 04-29-2024
    A. Mike Coffey
    B. Travis Miller

    Trecost moved to approve. Commission concurred.
11. Review – Discuss – Consider Request to Travel --- Wayne Worth --- Community Corrections, Day Report Center --- Division II Judge Janes, Fairmont WV --- Marion Co. Subpoena --- 04-12-2024: Trecost moved to approve. Commission concurred.
12. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County): NONE
13. Review - Discuss - Consider Orders and Election Orders as Presented by the Clerk: (NONE)
14. Review – Discuss – Consider approving front step repairs: Danny Hamrick, Director of Maintenance, explained what the contractor was wanting to do and advised that he believes that it will fix the problem but the concrete will not match. Hinkle moved to replace the front steps completely and at their expense. Mr. Hamrick states that the sub-contractor is not wanting to replace the entire staircase. Commissioner Hinkle clarified his motion to state that he moves to demo and replace the entire staircase at the expense of the contractor. Commission concurred.
15. Review – Discuss – Consider potential resolution of leave accrual issue – Laulis (potential executive session pursuant to W.Va. Code 6-9A-4(b)(2)(A) to discuss matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee): Commissioner Hinkle asked why this was back on the agenda when it was tabled last week. Laura Pysz-Laulis advised that it was to be placed on the week's agenda. Trey Simmerman gave an overview of what took place at last week's meeting regarding this matter. Hinkle moved to table the item until all parties can be present. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. There was discussion of overstepping an elected official regarding employees. Commissioner Hinkle recused himself and left the meeting room. Trey Simmerman clarified the situation. Trecost moved to approve the agreement and submit to the involved party. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle recused himself. Motion carried.
16. Review – Discuss – Consider Farmland Protection Board and the role of the Commission: Laura Pysz-Laulis explained the role and relationship between the Commission and Farmland Protection board. There is no action needed.
17. Review – Discuss – Consider Update to Farmland Protection Board Program document to align with current practices: Laura Pysz-Laulis explained the changes to align with current practices. Trecost moved to approve changes. Commission concurred.

18. Review – Discuss – Consider Loaning the Town of Lumberport $179,000 for sewage pumps, lift stations, and electrical panel out of the revolving loan fund: Lexie Mayfield, Mayor of the Town of Lumberport, and Stephanie Westfall were present. Stephanie Westfall, speaking on behalf of the Town of Lumberport, explained the sewer issues going on in the town and what needs to be done to fix the problem. Ms. Westfall also gave an overview of what has been done as a temporary fix on the situation. Trecost moved to approve and work with the Town of Lumberport. Hinkle moved to give $180,000.00 in the form of a grant and have the Town of Lumberport submit invoices to the Commission. There was discussion of the need to pay anything back on the funds to keep the revolving laon fund available. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. Trecost moved to loan the Town of Lumbeprort $180,000.00, for the Town to submit invoices and work with the Town of Lumberport on an agreement to pay back the money. Commission concurred.
19. Review – Discuss – Consider Awarding the Demolition bid for the first 10 DEP (Department Environmental Protection) structures: Laura Pysz-Laulis explained that the bids were received and reviewed. Ms. Pysz-Laulis advised that the lowest bid and recommendation is Reclaim in the amount of $83,950.00. Trecost moved to approve and move forward with Reclaim and for the President to sign the contract. Commission concurred.
20. Administrator's Report: NONE
21. Commissioner Comments – Questions: Commissioner Hinkle congratulated Commissioner Trecost on becoming a Harrison County bus driver.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

5A

Lake Floyd Public Service District
IJDC Project #2021S-2036
REQUISITION #16

Payee	Harrison County Commission ARPA Funds	West Virginia Economic Enhancement Grant	IJDC District 1 Grant	Total
	$1,168,312.00	*$500,000.00*	*$500,000.00*	*$2,168,312.00*
Construction				$ 83,684.25
Contract 1 *(Pay App #8)-(A.J. Burk)*	$ 83,684.25	$ -	$ -	
a. *Underrun Request -*	$ -	$ -	$ -	
b. *Construction Contingency*	$ -	$ -	$ -	
Engineering-*(The Thrasher Group, Inc.)*				$ 2,117.50
Post Construction *(Inv. #1032506)*	$ -	$ -	$ 1,250.00	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
Special Services				
Survey *(Inv. #1032506)*	$ -	$ -	$ 867.50	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
	$ -	$ -	$ -	
Administration-*(Region VI PDC)*				$ 964.88
Invoice #26	$ -	$ -	$ 964.88	
	$ -	$ -	$ -	
Micellaneous				$ 400.00
Audits-State Auditor (Inv. #23647)	$ 400.00	$ -	$ -	
TOTAL THIS REQUEST	$ 84,084.25	$ -	$ 3,082.38	$ 87,166.63
PRIOR REQUEST	$ 1,055,362.54	$ 500,000.00	$ 445,466.88	$ 2,000,829.42
TOTAL REQUESTED TO DATE	$ 1,139,446.79	$ 500,000.00	$ 448,549.26	$ 2,087,996.05
REMAINING FUNDS	$ 28,865.21	$ -	$51,450.74	$ 80,315.95

Submitted By: Seth DeVault, Project Administrator **Date:** 05/01/2024

RESOLUTION

WHEREAS, the Lake Floyd PSD has reviewed the attached invoices in relation to its sewer system improvements project and finds as follows:

1 . That none of the items for which payment is proposed under this requisition has formed the basis for any disbursement heretofore made.
2. That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a cost of the Project.
3. That each of such costs has been otherwise properly incurred; and
4. That payment for each of the items proposed is then due and owing.

NOW, THEREFORE, BE IT RESOLVED by the Lake Floyd PSD that payment of the attached invoices as summarized above is hereby authorized and directed for payment.

APPROVED by the Lake Floyd Public Service District on the 1st day of May 2024.

By: _____

Steve R. Turner, Chairman

5B

TOWN OF LUMBERPORT
WATER TREATMENT PLANT AND WATER SYSTEM IMPROVEMENTS PROJECT #2022W-2150
REQUISITION #04

Payee	IJDC PFA Loan	Local PFA Match	Lumberport ARPA	Harrison Co. ARPA	IJDC Grant	Total
	$7,500.00	*$7,500.00*	*$155,000.00*	*$100,000.00*	*$250,000.00*	*$520,000.00*
Construction						$ 99,362.58
Contract #1 (Ferguson Pay App #2)	$ -	$ -	$ -	$ 7,258.60	$ 92,103.98	
	$ -	$ -	$ -	$ -	$ -	
Engineering (Thrasher)						$ -
Study and Report	$ -	$ -	$ -	$ -	$ -	
Preliminary Design	$ -	$ -	$ -	$ -	$ -	
Final Design	$ -	$ -	$ -	$ -	$ -	
Bidding & Negotiation	$ -	$ -	$ -	$ -	$ -	
Leak Detection Study	$ -	$ -	$ -	$ -	$ -	
Funding Application	$ -	$ -	$ -	$ -	$ -	
Legal						$ -
	$ -	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	$ -	
Administration (Region VI)						$ 8,824.98
Administration Services (Inv. #12-19)	$ -	$ -	$ 8,824.98	$ -	$ -	
	$ -	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	$ -	
Miscellaneous						$ -
	$ -	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	$ -	
	$ -	$ -	$ -	$ -	$ -	
TOTAL THIS REQUEST	**$ -**	**$ -**	**$ 8,824.98**	**$ 7,258.60**	**$ 92,103.98**	**$ 108,187.56**
PRIOR REQUEST	$ 7,500.00	$ 7,500.00	$ 54,881.11	$ 92,741.40	$ -	$ 162,622.51
TOTAL REQUESTED TO DATE	$ 7,500.00	$ 7,500.00	$ 63,706.09	$ 100,000.00	$ 92,103.98	$ 270,810.07
REMAINING FUNDS	**$ -**	**$ -**	**$ 91,293.91**	**$ -**	**$ 157,896.02**	**$ 249,189.93**

Submitted By: Shelby Johnson, Project Administrator **Date:** 05/06/2024

RESOLUTION

WHEREAS, the Town of Lumberport has reviewed the attached invoices in relation to its proposed water project and finds as follows:

1. That none of the items for which payment is proposed under this requisition has formed the basis for any disbursement heretofore made;
2. That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a cost of the Project;
3. That each of such costs has been otherwise properly incurred; and
4. That payment for each of the items proposed is then due and owing.

NOW, THEREFORE, BE IT RESOLVED by the Town of Lumberport that payment of the attached invoices as summarized above is hereby authorized and directed for payment.

APPROVED by the Town of Lumberport on the 6th day of May 2024.

DRAFT

By: _____

Lexi Mayfield, Mayor

Date of Meeting	May 8, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Commission	Reynoldsville VGD	Reimbursement of Invoices	$8,388.96							
Commission	Visual Edge	Copier Rental	$346.65							
Commission	Pitney Bowes	Main Machine Postave	$5,893.42							
Commission	Mon Power	VA Rail Trail	$259.11							
Commission	Mon Power	Employee Parking Lot	$17.75							
Commission	Mon Power	609 W. Main St.	$1,076.36							
Commission	Hope Gas	Courthouse	$2,319.46							
Commission	Clarksburg Water	Various (6 invoices)	$1,743.56							
Commission	Visual Edge	Copier Rental	$430.29							
Commission	New Beginnings Church	Upkeep Good Hope Ballfield	$731.99							
Commission	Enviroclean	General Cleaning of Courthouse	$12,109.50							
Commission	Visual Edge	Copier Rental	$241.95							
Commission	Mon Power	633 W. Pike St	$593.23							
Commission	Visual Edge	Toner	$476.96							
Commission	Mon Power	Public Safety Building	$1,716.36							
Commission	Mon Power	633 W. Pike St	$593.23							
Commission	Mon Power	Quiet Dell School	$215.56							
Commission	Mon Power	Quiet Dell School	$16.15							
Commission	Friends of Bridgeport	Contribution					$5,000.00			
Commission	Marion Co. Beekeepers Assoc.	Contribution					$500.00			
Commission	Frontier	Courthouse	$683.47							
Commission	Software Systems	Level 2 & 3 Maintenance	$1,875.20							
Commission	Waste Management	Waste Collection	$1,072.27							
Commission	The Water Shop	Water Serviice	$80.00							
Security	Skasiks Cleaners	Dry Cleaning			$394.40					
Security	Robins Perfect Fit	Alterations to Uniforms			$14.00					
I T Department	Magna Advanced Network Systems	New Firwall & EPDR	$91,880.00						$91,880.00	
I T Department	Advantage Techonolgy	VMWare Support	$26,420.75						$26,420.75	
Park & Rec	Clarksburg Water	Park & Rec. Complex			$276.94					
Park & Rec	R. Nuzum Trucking	Dirt on Spelter Ballfield			$1,800.00					
Park & Rec	Prehistoric Planet	Dinosaur Rental			$3,058.00					
Park & Rec	UniFirst	Carpet Rental			$29.08					
Park & Rec	Visual Edge	Color Copies			$105.53					
Park & Rec	Lowes	Supplies			$10.23					
Park & Rec	Mon Power	Service			$30.48					
Park & Rec										
Sheriff & Treasurer	Sheriff & Treasurer	Reimbursement	$5,655.71							
Sheriff & Treasurer	Truist Bank	Various Supplies	$789.96							
Sheriff & Treasurer	Truist Bank	Various Supplies	$342.36							
Sheriff & Treasurer	Hart Office Supplies	Toner	$3,289.00							
Courts	The Water Shop	Water	$36.00							
Courts	The Water Shop	Water	$27.00							
Assessor	Casto & Harris	2024 Assessor Binders	$2,066.99							
Circuit Clerk	WV Association of Circuit Clerks	Registration & Dues	$675.00							

Date of Meeting	May 8, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Law Enforcement	TLG Printing	Business Cards	$40.00							
Law Enforcement	Optimum	Internet	$156.02							
Law Enforcement	Robins Perfect Fit	Alterations to Uniforms	$66.00							
Animal Control	Emcor Services	Monthly Agreement	$557.50							
Maintenance	Unline	Maintenance Supplies	$1,028.23							
Maintenance	United Rentals	Roller Rental	$756.35							
Maintenance	HI Touch Business	Copy Paper	$1,560.00							
Maintenance	Emcor Services	Monthly Agreement	$557.50							
Maintenance	Sandy's	Supplies	$80.46							
Maintenance	Lowe's	Supplies	$199.43							
Maintenance	Sunset Outdoor Supply	Ventrac Repairs	$38.97							
Maintenance	Lowe's	Supplies	$169.64							
Maintenance	Lowe's	Supplies	$192.24							
Maintenance	UniFirst	Carpet Runners	$129.71							
Maintenance	HRANEC Sheet Metal	HVAC Repairs	$475.00							
Maintenance	Schindler Elevator	Elevator Repairs	$888.72							
Garage	Sandy's	Supplies	$26.94							
Garage	Sandy's	Supplies	$20.99							
Garage	Chenoweth Ford	Automobile Parts	$573.61							
Garage	Advance Auto	Supplies	$400.04							
Garage	advance Auto	Automobile Parts	$223.57							
WVU Extension	Jason Burnside	Milage Reimbursement	$169.78							
County Clerk	Exponent Telegram	Subscription	$21.09							
Michelle Tonkin	Town of Lumberport	ARPA Funds						$7,258.60		
Michelle Tonkin	Lake Floyd	ARPA Funds						$84,084.25		
911 Center	Central Square	911 Phone Agreement			$5,633.55					
911 Center	Waste Management	Waste Collection			$199.09					
911 Center	UniFirst	Carpet Runners			$62.25					
911 Center	APXO International	Student Manuals		$323.73						
911 Center	Frontier	Service		$1,906.04						
911 Center	Frontier	Service		$444.54						
911 Center	Lowes	Supplies			$14.23					
911 Center	The Water Shop	Water Service			$30.00					
911 Center	State Electric	Breaker		$26.95						
911 Center	WV Association of Geospatial	Event Registration		$800.00						
911 Center	Frontier	Harriosn/Taylor 911		$763.48						
911 Center	City of Bridgeport	Water Service		$174.24						
911 Center	Hope Gas	Service		$251.88						
			$180,395.99	$4,690.86	$11,657.78	$0.00	$5,500.00	$91,342.85		$0.00
					Grand Total :	$293,587.48				

Date of Meeting	May 8, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed

COMMISSIONER'S SIGNATURE _____ DATE _____

COMMISSIONER'S SIGNATURE _____ DATE _____

COMMISSIONER'S SIGNATURE _____ DATE _____

Exhibit C Joint Property Applications

AP- 19 Hinzman, Merton D Jr & Mary A	**$1,160.74**
Total :	**$1,160.74**

AP 19

NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES

WEST VIRGINIA CODE § 11-5-14 **STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

I, Joseph R "Rocky". Romano, Assessor of Harrison County, having been presented with a certified copy of a final divorce order entered under provisions of section fifteen, article two, chapter forty-eight of the West Virginia Code, do hereby apportion the assessment of the taxes owed on jointly owned motor vehicles involved in the divorce order and awarded exclusively to be titled one or more in the name of the husband and one or more in the name of the wife as follows:

APPLICANT:_____

DEPUTY:CRICHARDS

Account: 3076759 Ticket: 626083 Year: 2023 Name: HINZMAN MERTON D JR & MARY A Tax $ 1160.74

(A) Account: 3088388 Ticket: Husband Name: HINZMAN MERTON D JR
Address: 5828 GROVE SUMMERS RD WEST UNION, WV 26456-6267

Section I:

Description	Assessment	Tax Rate	Tax Amount
21 YAMA YXE1	8010	2.3280	$186.47
13 RAM RAM	17235	2.3280	$401.23

(B) Account: 3076759 Ticket: Wife Name: HINZMAN MARY A
Address: 1090 DOG RUN RD SALEM, WV 26426-8444

Description	Assessment	Tax Rate	Tax Amount
12 RAM RAM	17295	2.3280	$402.63
13 DODG CHAL	7320	2.3280	$170.41

Section II:

Filed with the county commission this 1ST day of May, 2024

Joseph R. "Rocky". Romano, Assessor

Section III:

The county commission of Harrison County does hereby order the apportionment of the assessment of taxes as determined and set forth by the county assessor in Section I of this notice.

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

Section IV:

Certified to the sheriff this____day of May 2024

Clerk of the Harrison County Commission

7A

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 85 (05/08/24)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$1,261.25**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$1,261.25** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **8th day of May, 2024.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #042024-301	Dated: 04/26/2024	$1,261.25
		Total	**$1,261.25**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/26/2024	042024-301

Balance Due $1,261.25

Remit check to: or Wire Instructions:

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/26/2024	042024-301

Project: Charles Pointe 2019

Terms	Client #
Net 30	2024

Item	DATE	Description	Hrs	Amount
Proj Mgr (SAM)	3/1/2024	Prepare developer's filing certificate.	0.5	107.50
Proj Mgr (SAM)	3/4/2024	Save database source received, finalize and remit developer's filing certificate.	0.75	161.25
President (KR)	3/4/2024	Discuss tax distribution with property owner and follow-up. Review tax bill. Contact associate.	1	300.00
President (KR)	3/5/2024	Discuss allocation of revenues with associate.	0.5	150.00
Proj Mgr (SAM)	3/6/2024	Save database source information received.	0.25	53.75
Exec VP (MD)	3/11/2024	Complete 2023 review of journal entries. Begin review of January journal entries.	0.25	68.75
Proj Mgr (SAM)	3/14/2024	Review requisition source received.	0.25	53.75
Proj Mgr (SAM)	3/15/2024	Update account reconciliation file with February transactions.	0.25	53.75
Sr Assoc (OO)	3/18/2024	Prepare February journal entries.	0.5	100.00
Sr Assoc (MMM)	3/18/2024	Provide follow-up regarding management of project tasks and reports in project management software programs.	0.25	50.00
Sr Assoc (OO)	3/21/2024	Email to trustee requesting missing backup.	0.25	50.00
Director (JLA)	3/26/2024	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
		Subtotal Fees:		1,261.25

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$1,261.25**

SAM/PK

Billing Inquiries? Call (443) 539-4104

E

2019

7B

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (05/08/24)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$1,876.25**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$1,876.25** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$1,876.25** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **8th day of May, 2024.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #042024-090	Dated: 04/26/24	$1,876.25
	Total		**$1,876.25**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/26/2024	042024-090

Balance Due $1,876.25

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 — 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 4/26/2024 | **Invoice #** 042024-090

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project: Charles Pointe Series 2008

Terms	Client #
Net 30	1394

Item	DATE	Description	Hrs	Amount
Director (PSK)	3/5/2024	Discuss collections with associate. Review tax receipt. Discuss with President. Reconcile collections.	1	225.00
Proj Mgr (SAM)	3/5/2024	Review tax bills related to included special assessments with associate.	1.5	322.50
Proj Mgr (SAM)	3/6/2024	Discuss CED collections and forbearance agreements with associate related to reconciling collections.	0.5	107.50
Sr Assoc (MS)	3/14/2024	Prepare account statements for updating account reconciliation.	0.25	50.00
Director (PSK)	3/26/2024	Review CED assessments reconciliation. Request information from county. Discuss reconciliation with associate.	3.25	731.25
Proj Mgr (SAM)	3/26/2024	Discuss collections versus amounts remitted to the trustee with associate.	1	215.00
Director (PSK)	3/27/2024	Review CED assessments reconciliation. Request information from county. Discuss reconciliation with associate.	1	225.00
		Subtotal Fees:		1,876.25

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$1,876.25**

SAM/PK

Billing Inquiries? Call (443) 539-4104

E

2008

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/26/2024	042024-472

Balance Due $137.50

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Mrs. Susan Thomas
County Commission of Harrison
County WV
229 South 3rd Street
Clarksburg, WV 26301

Project	Charles Pointe Consulting	2263

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
4/26/2024	042024-472

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Project	Charles Pointe Consulting

Terms	Client #
Net 30, ...	2263

Item	DATE	Description	Hrs	Amount
Exec VP (DS)	3/29/2024	Respond to request. (Detail attached)	0.5	137.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$137.50**

DS

Billing Inquiries? Call (443) 539-4104

E

7C

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$4,195,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 36

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under a Indenture of Trust, dated as of May 25, 2021 (the "Indenture") between the Issuer and United Bank, as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$100.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$100.00** is to be paid to a third party payee that is not affiliated with the issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **8th day of May, 2024.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #042024-145	Dated: 04/26/2024	$ 100.00
		Total	**$ 100.00**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/26/2024	042024-145

Balance Due $100.00

Remit check to: or **Wire Instructions:**

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants & Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/26/2024	042024-145

Project: Harrison County-WhiteOak Admin

Terms	Client #
Net 30	1676

Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	3/21/2024	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (MS)	3/29/2024	Update account reconciliation for February activity.	0.25	50.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$100.00**

MS/PK

Billing Inquiries? Call (443) 539-4104

E

Clarksburg-Harrison Regional Housing Authority

March 28, 2024

Patsy Trecost, Commissioner
Harrison County Commission
301 W. Main Street
Clarksburg, WV 26301

Dear Mr. Trecost:

Enclosed you will find the 2023 Annual Report on the Clarksburg-Harrison Regional Housing Authority.

As Executive Director, I would like to present the Annual Report to the Harrison County Commission on behalf of the CHRHA and the Board of Commissioners. This report highlights the numerous programs that are available to the residents of Harrison County and the extraordinary work that is done by the staff of the CHRHA to ensure that our programs are administered in a manner that protects the availability of these affordable housing programs in the future.

If you have any questions regarding the information in this report, please do not hesitate to contact me at 304-623-3322 ext. 12.

Sincerely,

Rhonda L Lindsey

Rhonda L. Lindsey, Executive Director

433 Baltimore Avenue, Clarksburg, WV 26301
PHONE: 304-623-3322 FAX: 304-623-1536

Clarksburg-Harrison Regional Housing Authority

Annual Report



2023

Clarksburg-Harrison Regional Housing Authority

Board of Commissioners

Marcel Malfregeot – Chairperson
William Rota – Board Member
Sam Caputo – Board Member
Roger Diaz – Board Member
Delores Jackson – Board Member

Rhonda L. Lindsey
Executive Director

PUBLIC HOUSING

The Clarksburg-Harrison Regional Housing Authority (CHRHA) manages three communities in Clarksburg. They are Laurel Lanes, Mason House and Koupal Towers. The total number of units available for these locations is 323. During the past fiscal year, the lease up rate was 96.58%.

The CHRHA, through federal funds and rental income, disbursed $2,210,442 last fiscal year. These funds were used for maintenance and operation for the Authority and all of its locations. The economy was significantly impacted by the disbursement of these funds. Area vendors were used for supplies and services.

The Back-to-School Party and Back Pack Program returned to normal this year and was a huge success. The CHRHA staff served food to the families at Laurel Lanes and the CHRHA provided games and outside activities for the children. The CHRHA staff also provided, families with school aged children a bookbag filled with school supplies, hygiene products and snacks.



Mason House
130 Washington Avenue
Clarksburg, WV 26301

(Constructed in 1970)

60 Efficiency Units
35 One-Bedroom Units
5 Handicap Units

****



***

Koupal Towers
916 West Pike Street
Clarksburg, WV 26301

(Constructed in 1973)



100 Efficiency Units
20 One Bedroom Units
6 Handicap Units

****

Laurel Lanes
12th & Richards Avenue



10 1-Bedroom Units - 22 2-Bedroom Units
45 3-Bedroom Units - 15 4-Bedroom Units
1 2-Bedroom Handicap Unit
4 3-Bedroom Handicap Units

CAPITAL FUND

The Capital Fund Program funding is received from HUD for modernization of all three communities. HUD approves our Agency Plan each year and modernization projects are completed utilizing these funds. The Agency Plan approval process includes a review of our goals and priorities to eliminate impediments to fair housing and ensure consistency with the State of WV Consolidated Plan.

The economic impact is also significant in Capital Fund expenditures. Local contractors and area suppliers benefit from these federal funds and contracts. Some of the in-progress and completed projects this year were the replacement of all windows and panels at Mason House, new blacktop at our main office and at Laurel Lanes, the floors at Mason house and Koupal Towers were stripped and waxed, the concrete walls at Mason House and Koupal Towers were replaced, the boiler room doors at Laurel Lanes were replaced. We continue to upgrade the lighting, appliances, carpet and tile, in all units.

The total amount of Capital Fund dollars disbursed during this period was $740,046.

SECTION 8
HOUSING CHOICE VOUCHER PROGRAM

The Section 8 program provides affordable housing utilizing local landlord participation. The goal of the program is to provide safe, decent and sanitary rental housing for eligible families in order to enhance opportunities for self-sufficiency and economic independence.

The program's economic impact is also evident through rental income provided to area landlords as well as standardizing the city and county's housing stock.

The total number of families assisted during this period was 741. The total number of landlords participating was 161. The amount of funding disbursed for the entire program was $3,479,408. During the past fiscal year, the utilization rate was 100%.

HOUSING CHOICE VOUCHER
FAMILY SELF-SUFFICIENCY PROGRAM

The Clarksburg-Harrison Regional Housing Authority now offers the Family Self-Sufficiency (FSS) program to its Housing Choice Voucher participants. The program has a capacity of 25 participants at one time, with additional volunteer participants enrolled. There were 35 FSS participants assisted in 2023.

The overall goal and objective of the FSS program is to help the family's transition from governmental dependency to economic independence and self-sufficiency.

The Clarksburg-Harrison Regional Housing Authority offers both credit counseling and homeownership opportunities to the FSS participants and they are encouraged to participate in both services.

The ultimate success for a family participating in our Self-Sufficiency program will be their move from rental assistance to owning a home of their own.

PERMANENT SUPPORTIVE HOUSING GRANT (PSH PROGRAM)

The Clarksburg-Harrison Regional Housing Authority's PSH Program leases units to individual and families experiencing chronic homelessness in Harrison County. Chronic homelessness is used to describe individuals and/or families who have experienced homelessness for at least a year, or repeatedly while struggling with a disabling condition(s) such as a serious mental illness, substance use disorder, physical disability, or chronic health conditions. The PSH Program has been a part of the Clarksburg-Harrison Regional housing Authority since July 2014. In 2023, approximately $509,308 was spent on housing costs and intensive case management for approximately 42 chronically homeless families and/or individuals in Harrison County. The purpose of the PSH grant is to eliminate chronic homelessness in Harrison County and is a major component of the Federal Strategic Plan to Prevent and End Homelessness. The PSH program is a nationally recognized, proven, and cost-effective solution for the needs of vulnerable individuals with disabilities who are experiencing chronic homelessness. The Housing First model is a requirement of the PSH grants, which has been nationally proven to be a highly effective solution to homelessness and a long-term housing retention rate of up to 98 percent. Housing First is an approach to quickly connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements. A variety of voluntary services may be used to promote housing stability and well-being during and following housing placement. Providing access to housing results in cost savings for communities because housed individuals are less likely to utilize emergency services, including hospitals, jails, and emergency shelter, than those who are homeless with housing retention rates of up to 96%. One study found average cost savings on emergency services of $31,545 per person housed in a Housing First Program over the course of two years. PSH is decent, safe, affordable, community-based housing, providing participants with the rights of tenancy through leases and similar arrangement along with linking them to voluntary and flexible supports and services.

VETERANS AFFAIRS SUPPORTIVE HOUSING (VASH)

The Clarksburg-Harrison Regional Housing Authority received funding for 45 vouchers for the Veterans Affairs Support Housing Program (VASH). This program is specifically designed to assist homeless veterans with case management provided by the Veterans Affairs. In 2023, the Clarksburg-Harrison Regional Housing Authority had an average of 41 VASH units under lease.

PALACE ON MAIN APARTMENTS AND GLEN ELK APARTMENTS

The Clarksburg-Harrison Regional Housing Authority continues to administer the Project Based Vouchers (PBV) with The Palace on Main and Glen Elk Apartments. The total number of PBV units between the two properties is 58. There are 31 PBV units at the Palace on Main and 27 PBV units at Glen Elk Apartments. The total number of families assisted this year through the PBV program was 58. The total amount of subsidy paid in 2023 on behalf of the PBV units at these two properties combined was $281,642.

SUMMARY

The Board of Commissioners is pleased that the Clarksburg-Harrison Regional Housing Authority provides its residents with quality housing and services.

The Clarksburg-Harrison Regional Housing Authority generated approximately $6,820,795 into the local economy during this period which has had a significant and positive impact to the City and County.

A special thanks to the Harrison County Commission and the City of Clarksburg for their support of our programs.

Submitted by:

Rhonda L. Lindsey

Rhonda L. Lindsey
Executive Director
Clarksburg-Harrison Regional Housing Authority

9A

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

April 30, 2024

Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

I am requesting to transfer funds on the following line items:

700-Law Enforcement

Transfer $2,264.57 from line item 700-223 to line item 700-219
Transfer $116.95 from line item 700-211 to line item 700-341
Transfer $754.65 from line item 700-216 to line item 700-341
Transfer $587.44 from line item 700-211 to line item 700-345

Thank you for your consideration in this matter.

Sincerely,

Robert G. Matheny
Sheriff

Harrison County Commission Distribution Policy for the West Virginia EMS Salary Enhancement Fund

During the 2023 Legislative Session, the West Virginia Legislature enacted the Emergency Medical Services Salary Enhancement Fund (WV Code §16-4C-25). In accordance with the results of Questionnaire 64CSR116, and the provisions of WV Code §64-116-4.4, §64-116-4.6, and §64-116-4.7, Harrison County was awarded $143,763.21, of which $125,581.40 is to be used for the purpose of salary enhancement for Emergency Medical Services personnel, and $18,181.81 is to be used to provide Crisis Response Services in support of first responders.

The Harrison County Commission and the Harrison County Ambulance Authority recommend distribution of the EMS Salary Enhancement Funds as listed below:

EMS DEPT	TOTAL 911 CALLS 01/01/2022 - 12/31/2022	PERCENTAGE OF 911 CALLS FOR CALENDAR YEAR 2022	TOTAL AMOUNT TO BE DISTRIBUTED	
Anmoore EMS	2465	17.68%	$ 22,198.50	
Bridgeport Fire Dept and EMS	2671	19.15%	$ 24,053.63	
Harrison County Emer Squad	7832	56.16%	$ 70,530.91	
Nutter Fort EMS	40	0.29%	$ 360.22	
Salem EMS	937	6.72%	$ 8,438.13	
Crisis Response Funds			$ 18,181.81	
TOTALS	**13945**	**100%**	**$ 143,763.21**	

- Eligible EMS agencies will receive one lump sum distribution each Fiscal Year.
- Distribution amounts will be determined by the 911 call volume for each agency in the calendar year immediately preceding the Fiscal Year in which the EMS Salary Enhancement funds are received by the Commission.
- Before a new distribution will be issued, each agency must first submit a report which matches the amount of their prior distribution and it must include the following information for each member receiving funds: name, normal pay rate, amount and dates of increased pay rate; **OR,** amount and date of lump sum / one-time bonus amount paid.
- Any member receiving a rate increase due to the EMS Salary Enhancement funds must sign an acknowledgement stating they understand that once the funds are expended or the program is discontinued, their salary will revert back to the set rate for their position.

- Each EMS agency will sign an agreement acknowledging their understanding of the EMS Salary Enhancement Program including that funding through this program is expected to continue through Aug 1, 2029, and that this funding is solely contingent upon the State of West Virginia re-funding this program in future years. In addition, each agency must agree to distribute the funds as defined and directed in the West Virginia codes and legislative rules listed at the top of this page, which include the following 3 provisions:
    - Both full and part-time EMS employees are eligible to receive funds
    - EMS employees must participate in 10 or more 911 call responses in a 12 month period to be eligible
    - EMS employees may work for multiple agencies, but they may not receive funds from more than 1 agency. The employee should receive funds from their primary agency, as defined in the WV codes and legislative rules listed above.

The Harrison County Commission will be responsible for distributing these funds in a timely manner, and for reporting fund expenditures to the State of West Virginia on an annual basis.

Approved by the Harrison County Commission on this 8th day of May, 2024

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

13A

Harrison County Commission

Request to Attend Meeting

Name	Lindsay Atha
Department	911
Destination	Gaylord Palms Resort, Orlando, FL
Travel Dates	06/26/2024 - 07/03/2024
Reason	NENA Conference & Expo - Women in 911 (WIN) Alliance Scholarship Recipient - Scholarship includes: Conference Registration ($565) a pre-conference course ($215), and $1000 reimbursement toward travel/lodging expenses.

Total Estimated Cost			$ 1,133.00
Transportation			$ $131.50
Air		$ 131.50	
Private Vehicle:			
Mileage _____	X .655	$ 0.00	
Rental Car		$	
Lodging			$ 400.00
Registration			$ 0.00
Meals (Estimated)			$ 481.50
Incidentals			$ 120.00

Employee Signature: Lindsay Atha Date: 4/30/24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval Date: _____

A8 Form Revised: May 1, 2014

13B

Harrison County Commission

Request to Attend Meeting

Name	Nina Loar
Department	911
Destination	Gaylord Palms Resort, Orlando, FL
Travel Dates	06/26/2024 - 07/03/2024
Reason	NENA Conference & Expo - Women in 911 (WIN) Alliance Scholarship Recipient - Scholarship includes: Conference Registration ($565) a pre-conference course ($215), and $1000 reimbursement toward travel/lodging expenses.

Total Estimated Cost			$ 1,133.00
Transportation			$ $131.50
Air		$ 131.50	
Private Vehicle:			
Mileage _____	X .655	$ 0.00	
Rental Car		$ _____	
Lodging			$ 400.00
Registration			$ 0.00
Meals (Estimated)			$ 481.50
Incidentals			$ 120.00

Employee Signature: _____ Date: 4/24/2024

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, April 24, 2024, through Tuesday, April 30, 2024

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, April 24, 2024, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DENNIS EUGENE SCHEUVRONT** was appointed and qualified as ADMINISTRATOR of the estate of **JUNIOR E SCHEUVRONT**, deceased. No bond was required.

On, Friday, April 26, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ASSUNTA MARGARET SPATAFORE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARY SPATAFORE GABRIELE, who was named in the last will and testament of **ASSUNTA MARGARET SPATAFORE**, deceased, as EXECUTRIX thereof, qualified as such. Bond was 122,000.00.

A duly exemplified copy of the last will and testament of **REBECCA S CASS**, deceased, late a resident of MECKLENBURG, NORTH CAROLINA, was admitted to record.

A duly exemplified copy of the last will and testament of **CHARLES F OLSON**, deceased, late a resident of ORANGE, NEW YORK, was admitted to record.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID SCOTT COBB** was appointed and qualified as ANCILLARY ADMINISTRATOR of the estate of **MARY LUE COB**, deceased. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JEFFREY SCOTT NEAL** was appointed and qualified as ADMINISTRATOR of the estate of **ROLLIE JACKSON NEAL JR**, deceased. Bond was 300,000.00.

CLARKSBURG WATER BOARD

A Municipal Corporation Serving Clarksburg Since 1887

GENERAL MANAGER
JASON L. MYERS

MEMBERS OF THE BOARD
ALBERT N. COX II, PRESIDENT
PAUL J. HOWE III
CHAD E. SIGMON

NOTICE OF PUBLIC HEARING

CLARKSBURG WATER BOARD, HARRISON COUNTY, WEST VIRGINIA, WATER SERVICE CUSTOMERS

Notice is hereby given that the Clarksburg Water Board, Harrison County, West Virginia, a municipal corporation, will hold a hearing before the final vote on a proposed Ordinance, the principal object of which is the increase of water rates for customers of the waterworks system operated by the Clarksburg Water Board, Harrison County, West Virginia. The title of such Ordinance is "AN ORDINANCE SETTING FORTH THE RATES, FEES, AND CHARGES FOR SERVICE TO CUSTOMERS OF THE WATERWORKS SYSTEM OF THE CLARKSBURG WATER BOARD, HARRISON COUNTY, WEST VIRGINIA."

In order to fund upcoming water distribution system upgrades, the Clarksburg Water Board is proposing to increase water rates as follows:

GALLONS METERED			
First	15,000 gallons used per month	~~$.916~~ to $.998 per 100 gallons	~~$9.16~~ to $9.98 per 1,000 gallons
Next	210,000 gallons used per month	~~$.615~~ to $.670 per 100 gallons	~~$6.15~~ to $6.70 per 1,000 gallons
All Over	225,000 gallons used per month	~~$.419~~ to $.457 per 100 gallons	~~$4.19~~ to $4.57 per 1,000 gallons
Resale	*Available for all water delivered to water utilities for resale.*		~~$3.72~~ to $3.88 per 1,000 gallons

Customers shall be billed at 100-gallon unit increments or 1,000-gallon unit increments. The Clarksburg Water Board will make this determination by meter type and/or size.

No bill will be rendered for less than the following amounts according to the size of the meter installed:

METER SIZE	MINIMUM CHARGE
5/8" Meter	~~$27.48~~ to $29.94 per month
3/4" Meter	~~No Rate~~ to $44.91 per month
1" Meter	~~$51.30~~ to $74.85 per month
1-1/2" Meter	~~$101.69~~ to $149.70 per month
2" Meter	~~$162.64~~ to $239.52 per month
3" Meter	~~$305.34~~ to $479.04 per month
4" Meter	~~$509.56~~ to $748.50 per month
6" Meter	~~$1,020.08~~ to $1,497.00 per month
8" Meter	~~$1,633.47~~ to $2,395.20 per month

The final vote on the adoption of said Ordinance shall be held in the Board Room of the Clarksburg Water Board Water Treatment Plant Building, 1001 South Chestnut Street, Clarksburg, West Virginia, on Wednesday, May 8, 2024, at three o'clock (3:00) P.M. (EST). Interested parties may appear and be heard at such time with respect to the passage of the proposed Ordinance. Copies of said Ordinance are available at the Clarksburg Water Board Business Office, located at 1001 South Chestnut Street, Clarksburg, West Virginia, between 8:00 A.M. and 4:00 P.M. (EST), Monday through Friday, except holidays, or on their website at www.clarksburgwater.com. The said Ordinance may be materially amended at said meeting.

If adopted, said rates, fees, and charges will become effective on July 1, 2024, unless otherwise ordered by the Public Service Commission of West Virginia.

Clarksburg Water Board, a municipal corporation,
by Jason L. Myers, General Manager

1001 S. Chestnut St. Clarksburg, WV 26301 (304) 623-3711 Fax (304) 624-8096

American Red Cross

American Red Cross
431 18th Street, NW
Washington, DC 20006
redcross.org/care

April 23, 2024

HARRISON COUNTY COMMISSION
301 W MAIN ST STE 116
CLARKSBURG WV 26301-2982

Dear Red Cross Supporter,

On behalf of the American Red Cross, thank you for your generous gift of $3,000.00 on April 17, 2024, which will be applied to Disaster Response. Support from companies like yours is truly making an impact in the lives of those we serve every day.

During their darkest hours, people know they can turn to the Red Cross for comfort and care. Our humanitarian mission of preventing and alleviating human suffering in the face of emergencies depends on the compassion of our generous donors.

Red Cross Supporter, I am profoundly grateful for your commitment to the lifesaving work of the Red Cross. Thank you once again for standing with us to help turn heartbreak into hope. You can reach us any time with questions and feedback at redcross.org or by calling 1-800-RED-CROSS (1-800-733-2767).

Sincerely,

Gail McGovern

Gail J. McGovern
President and CEO, American Red Cross

Please keep this page for tax purposes

As required by IRS regulations, we provide the following information: The American Red Cross is a 501(c)(3) not for profit organization. Our federal tax identification number is 53-0196605. As no goods or services have been provided in connection with this gift, the full amount is deductible to the fullest extent provided by law.

Donation Total: $3,000.00
Donation Date: April 17, 2024
Will be applied to: Disaster Response