Harrison County Commission Meeting
Wednesday, June 26, 2024
10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

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https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Special Funding Request from Humane Society of Harrison County, Inc of WV requesting $30,000 to help provide residents with Low Cost Spay/Neuter Vouchers

10:10 A.M. --- Larry Morris --- Nuisance --- 145 Murphy Run, Summit Park

10:15 A.M. --- Special Funding Request from Stonewood Volunteer Fire Department requesting $5,000 to help offset expenses for the Stonewood Volunteer Firefighter's Festival which raises money for the fire department

10:20 A.M --- Special Funding Request from City Parks of Clarksburg requesting $1,500 for 4th of July Fireworks at the VA Park

10:25 A.M. --- Hearing for Delinquent and Progressed Estates

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A.** Kaleigh Wetzel --- Law Enforcement --- New Hire--- Deputy --- Effective June 25, 2024
   - **B.** Roger King --- Law Enforcement --- New Hire --- Deputy --- Effective June 25, 2024
4. **Minutes and/ or Amended Minutes of Previous Meetings**
   - **A.** Regular Meeting Minutes for June 12, 2024
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A.** ARPA Requisition #09 – Greater Harrison PSD - $173,230
   - **B.** Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:**
   - **A.** Exonerations --- Exhibit A
   - **B.** Corrective Tickets --- Exhibit B
   - **C.** Joint Property Applications --- Exhibit C

7. **Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements:**
   A. Series 2008A --- $1818.50
8. **Review—Discuss—Consider** Access and Remediation Letter Agreement
   - John Wamsley
     112 Factory Street
     Clarksburg, West Virginia
9. **Review—Discuss—Consider** Access and Remediation Letter Agreement
   - Mary Virginia Blanchard
     113 Beechwood Ave
     Clarksburg, West Virginia 26301
10. **Review—Discuss—Consider** Bylaws of the Harrison County WV Local Emergency Planning Committee
11. **Review—Discuss—Consider** Letter to the Alcohol Beverage Control Administration—H&N Petroleum LLC (Dola Dairy Mart) – Neelam Saba
    - 2978 Wallace Pike
      Lumberport, WV 26386
12. **Review—Discuss—Consider** Budget Revisions for the Prosecuting Attorney's Office

From:

405-103 Employee Salary	$34,000.00
405-108 Overtime	$905.00
405-109 Extra Help	$9,600.00
405-112 Printing	$2,000.00
405-221 Training	$600.00
405-222 Dues/ Subscription	$3,000.00
405-223 Professional Services	$6,250.00
405-230 Contracted Services	$500.00
405-233 Investigations	$1,250.00
405-349 Charges Other Gov Units	$150.00
Total	$58,250.00

To:

405-214 Travel	$6,500.00
405-341 Materials and Supplies	$29,250.00
405-459 New Equipment	$29,250.00
Total	$58,250.00

13. **Review—Discuss—Consider** GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County)

14. **Review—Discuss—Consider** Right of Way for Sun Valley's ARPA project – Phase IIIA Centralized Wastewater Collection
15. **Review—Discuss—Consider** Creating a Harrison County Recreation Map which will include Mountain Biking Trails, Canoe/ Kayak Launching Areas, and Rail Trails
16. **Review—Discuss—Consider** Harrison County Commission and City of Shinnston Rail Trail agreement
17. **Review—Discuss—Consider** Invoice amount for both the City of Clarksburg and the City of Shinnston for their portion of the Election Expenses
18. **Review—Discuss—Consider** Consideration of approval of Engagement Letter for Steptoe & Johnson to provide bond counsel services relating to modification of bond documents to extend the draw down period for Series 2021 B Property Tax Increment Revenue Bonds issued for the White Oaks project
19. **Review—Discuss—Consider** Adoption a Resolution and Order regarding the setting of a public hearing date with respect to the proposed extension of the termination date for the Tax Increment Financing District in Harrison County designated "The County Commission of Harrison County Development District No. 2- Charles Ponte" (the "TIF District"), amending the Project Plan for the TIF District to permit the issuance of tax increment revenue obligations which have up to a 30 year term and approving the form of public hearing notice to be published in connection with the same and matters relating thereto.
20. **Review—Discuss—Consider** McKinnley's Design of New Animal Control Facility and Confirm Location
21. **Review—Discuss—Consider** Board Appointments to Harrison County Economic Development Authority
    - **A.** Exhibit A - Current List
    - **B.** Exhibit B – Recommended
22. **Review—Discuss—Consider** Budget Revisions
    - **A.** General County
    - **B.** Vital Services Levy
23. **Review—Discuss—Consider** Request to Travel --- 911 --- WV Northern Community College, New Martinsville Campus --- APCO Disaster Operations Class --- August 26, 2024
    - **A.** Lorenda Russell
    - **B.** Nina Loar
    - **C.** Michelle Payton
    - **D.** Corey Hagan
    - **E.** Braiden Klema
24. **Review—Discuss – Consider** Request to Travel --- 911 --- WV Northern Community College, Wheeling Campus --- APCO Crisis Negotiations Class --- August 27, 2024
    - **A.** Gary Keith
    - **B.** Trevor Vance
    - **C.** Julia Pierce
    - **D.** Matthew Gump
    - **E.** Tyara Martin

25. **Review—Discuss—Consider** Request to Travel --- 911 --- WV Northern Community College, Weirton Campus --- APCO Surviving Stress Class --- August 28, 2024
    - **A.** Jason McDaniel
    - **B.** Lindsay Atha
    - **C.** Megan Rowand
    - **D.** Jason Sheff
    - **E.** Mica Giaquinto
26. **Administrator's Report**
27. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

- **A. Weekly Fiduciary Report from the County Clerk**
    1. June 5, 2024 through June 11, 2024
- **B. Monthly Fiduciary Commission Settlements: (NONE)**
- **C. Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service**
    1. Enlarged Hepzibah PSD Regular Board Meeting Minutes from May 13, 2024
    2. Enlarged Hepzibah PSD Financial Information for May 2024
    3. Sun Valley PSD Regular Board Meeting Minutes from May 14, 2024
    4. Sun Valley PSD Vendor Invoice Report
    5. Harrison County WV Local Emergency Planning Committee Meeting Agenda from June 13, 2024
    6. Harrison County WV Local Emergency Planning Committee 1st Qtr. Meeting Minutes from March 7, 2024
    7. Harrison/Taylor 911 Advisory Board Agenda
    8. East View PSD Meeting Minutes from June 11, 2024
    9. Greater Harrison PSD Meeting Minutes from May 16, 2024

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)
2. Funding request --- Clarksburg History Museum (03-27-2024)
3. Estate Hearing --- Petition to remove Executor --- Mary Lou Grimes (04-10-2024)
4. Estate Hearing --- Petition to remove administrator --- Carol Sue Keavney (04-10-2024)

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov *; Question: 304-624-8500*
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: March 1, 2024

Organization Name: Humane Society of Harrison County Inc of WV

Name and Title of Requester: Frankie Dennison, Executive Director

Mailing Address of Organization and Responsible Person:
PO Box 4397 Clarksburg, WV 26302 Physical 2450 Saltwell Rd Shinnston WV 26431
If approved, this is where the check will be sent

Telephone: 304 592-1600 Fax: 304 592-2391 E-mail: director@hsharrison.org

FEIN# 55-0451132 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 30,000.00

Dollar Amount REQUESTED - Grant: $ 30,000.00 Loan: $

Was project funded previously by HCC? (Y) N If so, when 2022 ; how much: $ 25,000.00

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2022 ; how much: $ 25,000.00
When: 2019 ; how much: $ 20,000.00
When: 2018 ; how much: $ 20,000.00

Purpose of request (one sentence): To fund low cost Spay/Neuter Vouchers for Harrison residents

If for a fair/festival/event, give dates and location: Date: Location:

Describe the proposed activities with dollar amounts to be funded by this request: This grant allows HSHC to distribute low income vouchers to residents of Harrison County to afford spay/neuter of their pets. They complete an application with guidelines and provide proof of income to receive the voucher. It can cover rabies vaccine as well. This can help cut down our pet population in our county.

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Hilarion V. Cruz, CPA

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Through newsletter, social media, etc

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Humane Society of Harrison Co agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Humane Society of Harrison Co, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Humane Society of Harrison Co shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Humane Society of Harrison Co agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant J M Lemm **Date** 03-01-2024

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____



Harrison County Commission
301 West Main Street
Clarksburg, WV 26301

March 1, 2024

Dear Commissioners,

The Humane Society of Harrison County greatly appreciates your continued support. Your financial support has made a positive impact on the welfare of the animals of Harrison County and has contributed to a large savings of tax dollars. We are respectfully requesting your consideration to continue funding the Low Income Program for spaying and neutering dogs and cats, administered through the Humane Society of Harrison County. I would like to request $30000 this year.

Both the Humane Society and Animal Control are seeing the positive results of the Low Income Program. We are seeing more animals that are already spayed/neutered, however we are seeing an uptake in puppies and kittens since Covid made it hard for people to get appointments. Prices for surgery have also gone up drastically. It takes time for us to see the ripple effect of less animals coming through the doors, but small progress is still great progress when it comes to the cycle of over pet population. The end result will be less animals to be euthanized, thus less tax payer dollars being spent on that euthanasia.

By providing these funds, you save the cost of euthanizing hundreds to potentially thousands of animals at Harrison County Animal Control. With $30000.00 towards voucher systems we can spay/neuter approximately 400 animals a year.

Using HCC allotted funds in 2022 we have altered 300 (canine and feline) animals in Harrison County. We have now also got a TNR program developed through a State grant to help stray & feral cats.

The HSHC has contracted a local veterinarian who ensures (along with some contracts for new adopters own personal veterinarian) to alter 100% of animals that are adopted through the HSHC.

Humane Society of Harrison County Inc. * 2450 Saltwell Road Shinnston, WV 26431 * P.O. Box 4397 Clarksburg, WV 26302
Phone: (304) 592-1600 * Fax: (304) 592-2391 * Email: info@hshcwv.org * Website: www.hshcwv.org

We don't just place pets.
We complete families.

Using the equation of cats having up to three litters a year, and dogs up to two litters a year, averaging 5-6 animals per litter: This has prevented potentially over 10,000 unwanted puppies and kittens in our community!

As the public is responding to our pleas to alter their pets, we are quickly using the annual grant the Harrison County Commission has awarded our organization for the past twelve years. The $25,000 allotted from 2022 helped to spay numerous females (many in heat) in the community. It shows there is a need in the community. We also are reaching out to the far corners of Harrison County to provide easier access to the voucher system. For people who can't commute or do not have access to a computer to fill out the application, we can make sure all members of our community can receive a voucher. And as well we are currently expanding our search and applying for many other grant opportunities. We have implemented a system to employ the public (including businesses) to sponsor spay/neuter vouchers. Spay and neuter is the number goal on my list as the director for the Humane Society.

Again, we appreciate everything you do for our organization, the animals in our county, our community members and the other non- profit organizations that you help sustain.

If you have any questions, feel free to call me at 304 592-1600.

Warm Regards,

Frankie Dennison
Executive Director
The Humane Society of Harrison County

Board of Directors Information

Frankie M. Dennison	Executive Director	199 Liberty Ave	Clarksburg	WV	26301	4/25/76
Heather Graham	Board Member, Vice President	125 Apolla Dr.	Morgantown	WV	26501	8/17/74
Delby B. Pool	Board Member, Secretary	10899 Good Hope Pike	Jane Lew	WV	26378	12/14/46
Angela Policano	Board Member, Treasurer	255 Brighton Circle	Clarksburg	WV	26301	8/30/50
Jennifor Bobbins	Board Member	689 Janes Hill Rd	Shinnston	WV	26431	12/22/70
Janet Bucy	Board Member	3021 Dogwood Road	Bridgeport	WV	26330	12/22/48
Judy Sawyer	Board Member	91 Newton Ave	Bridgeport	WV	26330	8/10/54
Terry Lamm	Board Member	90 Walnut Hills Drive	Mount Clare	WV	26408	12/19/49
Rebecca Jarvis Steptoe	Board Member	One Oak Ridge Drive	Clarksburg	WV	26301	9/22/47
Jeffrey M. Strange	Board Member, President	121 Hartland Ave	Clarksburg	WV	26301	11/11/75
Peggy Gyimesi	Board Member	114 FrankLee Lane	Lost Creek	WV	26385	06/22/50
Lee Paugh	Board Member	4098 Kinechloe Rd	Jane Lew	WV	26378	08/29/75

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

Fupdated

In reply refer to: 0248459774
Mar. 11, 2010 LTR 4168C E0
55-0451132 000000 00
00017014
BODC: TE

HUMANE SOCIETY OF HARRISON COUNTY
INC OF WEST VIRGINIA
ROUTE 2 BOX 932
SHINNSTON WV 26431

Employer Identification Number: 55-0451132
Person to Contact: Ms Arnold
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 02, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in December 1990.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Humane Society of Harrison County

Request for Continuance of

THE LOW INCOME

SPAY/NEUTER ASSISTANCE GRANT

Presented to

The Harrison County Commission 2024

Humane Society of Harrison County Request To Harrison County Commission for Continuance of the Low Income Spay/Neuter Assistance Grant

I. Introduction:

II. Purpose:

Our goal is to reduce the number of unwanted dogs and cats that end up being euthanized by Harrison County Animal Control as well as to cut down on over pet population. We propose to do this by continuing to offer spay and neuter programs to our community. I am respectfully requesting that the Harrison County Commissioners continue our Low Income Spay/Neuter Assistance Program award, and am respectfully asking for $30,000. Since the inception of the program in 1998, the Commission allocated $10,000.00 per year. From 2012 to 2014, we received an increase of $5000.00 to make our yearly amount $15,000, and since 2015 we have received $20,000 per year. COVID put in a dent in for a few years, but in 2022 you awarded us $25000.

We feel that we are on common ground with Animal Control and the HCC when stating that fewer animals euthanized is our goal, as well as saving the county money. One of the main goals of the Humane Society of Harrison County is also to educate on the importance of and help to achieve all animals being spayed/neutered in our community. We want accomplish this two ways, one through adoption programs to get already altered animals out of the building and to rescues, and two by decreasing the numbers coming through the door from the publics unaltered animals. Spay and neuter is the only way to decrease the over pet population. And to decrease the number of animals euthanized, studies have proven that a low cost spay/neuter program is the only solution.

III. Explanation of the current Low Income S/N program:

*The Low Income Program is **not a source of income for the HSHC**. It is a community assistance program which assists pet owners in having their pets spayed/neutered and vaccinated. It is dedicated to families that qualify with the set income guidelines. The HSHC has contracted with over 20 vet clinics which offer even further reduced rates for those that qualify for the program. After the voucher the program only requires that the pet owner pay between $15-30 per pet (lest there are additional fees for in heat, etc).

All applicants must complete the required application and attach a copy of their most recent IRS tax return, DHHR information, or other income information, to ensure that county funds are spent properly. If no return was filed, documentation of SSI and DHHR statements must be supplied to the HSHC. We require an application so that quarterly we can review who has not used the voucher, contact them and see if it needs reissued, or if no longer needed by that family it can be extended to another needy pet owner.

Household Income Guidelines:

- **Individual $28,000**
- **2 persons $32,000**
- **3 persons $36,000**
- **4 or more $40,000**

- ✓ **Only 4 applications may be approved per individual per year, of those only two will be given in one month.**
- ✓ **Participating veterinarians are listed on the application to be chosen from.**
- ✓ **Each voucher is worth $75**
- ✓ **Voucher covers spay/neuter surgery & anesthesia and first round of vaccinations which include the rabies vaccine (required by law).**
- ✓ **We can reissue if they did not have out of pocket funds at the time needed ensuring the pet does get spayed/neutered.**

(See attached Exhibit 1 – Low Income voucher application)

IV. Other sources helping with the program:

A. Trap – Neuter – Release $5000.00

The HSHC has started a TNR program for the stray and feral cats in the county. It is funded by the WV Department of Agriculture Spay & Neuter Fund we helped lobby for several years ago during Humane Lobby Day in Charleston. It covers $100 towards the cost of a spay or neuter and rabies, plus ear tipping (to identify they are fixed) at three different veterinarians in the area. It can help drastically cut down on the free roaming cats in the county, as well as the amounts that come into Animal Control.

B. In House Spay/Neuter Suite $30000.00

We have contracted with a local vet who comes to our shelter and performs the surgery on all pets for our adoption process. Our cost is $45 per cat, and $55 per dog. Studies prove that if shelters aren't spaying/neutering at least 97% of their intake that they are contributing to pet overpopulation. We spay and neuter 99.9% (some have to wait for health reasons, etc). The

surgery is included with our adoption fees which range from $85 to $150 per pet depending on size and age. We are happy to report we rarely use the sterilization contract system allowed by state code, and with that 99.9% of animals are spayed or neutered using our facility that go out into our community. We also use WV State code 19-20B-2(3a) to enhance the enforcement to have it complete by 7 months of age.

(See attached Exhibit 2 – Other funding sources)

V. Problem:

- Too many applicants that are willing to have the surgery completed but not enough funding.
- Historically, we receive up to fifty applications each month, and can only hand out if have funding. We also are encouraging people to apply more in winter (slower times) instead of waiting until spring, i.e. 'in heat season'.
- Additional Programs are still not enough to meet the demand for spay/neuter assistance - primarily cats.
- Cost to taxpayers is increasing for pick up, housing, feeding and eventual euthanasia.
- Community is unaware of our programs. We are developing different methods of reaching the masses including making community groups aware of the programs, using social media, verbal education, and more.

VI. Benefits to increasing the grant allocation:

- Fewer pets entering AC due to fewer births of community animals. Without spay or neuter there could be potentially be five thousand more animals coming through the doors in one year.
- Substantial decrease in number euthed, resulting in less tax payers dollars used. In the past three years the Humane Society of Harrison County has a near 100% spay/neuter number for all adopted animals through our facility. Thus eradicating the problem of offspring returning. We have also implemented a Foster program to further rescue more animals (which includes all the appropriate vet care including spay/neuter) that helps alleviate more euthanasia.
- Fewer in field calls and pickups. More neutered and spayed animals will result in less 'roaming' animals.
- Fewer animal complaint calls. Spay and neuter can help decrease aggressive behaviors.
- Average cost to pick up house and destroy ranges from $100-$500. Cost to spay/neuter ranges from $40-$50. So public agency and tax payer can save half to 2/3 current AC costs by funding a

spay/neuter program which would be a decrease in cost to municipalities, the shelters and the tax payer: public at large due to fewer pets being picked up, housed, fed and eventually euthed.

- Improve the public's perception of both organizations. Ie: media showing a great working relationship to keep the community animals healthy and adoptable.
- Immediate public health benefits with regard to diseases, rabies, vicious dog attacks: altered dogs are less likely to bite. Low income vouchers require them to receive vaccinations, including rabies which is required by law.
- We have been using social media, our newsletter, and other sources to educate the public on the information we have a voucher system. As well we can educate this way on not only the positive effects of spay/neutering including less cancer, less aggression, and less chance of roaming from home, but that the help is available thanks to the HCC. We have implemented community outreach by setting up Voucher tables to hand out vouchers to those who cannot or choose not to mail in an application, make it to the shelter, etc. We are setting up in their small community to make it easier. We have also sent copies of applications to be handed out in low come housing areas, as well as Clarksburg ACO.

(See attached Exhibit 3 – Less Euthanasia)

Conclusion:

The public is ready and willing to stop pet overpopulation but most can't afford to have their pets altered. And vet prices continue to rise. The average vet visit runs over $200.00 for just basic pet care. Therefore we cannot meet the demand from those needing help. Respectively, we are asking that the HC Commissioners consider continuing the Low Income Grant.

We are tackling the overpopulation of animals in the community, especially cats, the primary culprit for pet overpopulation within our county. But there is not enough funding to cover the amount of animals in the community that need our help.

We feel that we could greatly improve the public's perception with regard to the AC Facility and our organization as well as decrease the cost to our tax payers and the cost to AC for handling and eventually euthanizing unwanted pets.

FACTS/CALCULATIONS:

Using HCC allotted funds from July 2019 to Present we have spayed or neutered 500 animals (owned canine and feline) animals in Harrison County.

Using our TNR Program we have spayed/neutered over 300 feral/stray cats.

Using the equation of cats having up to three litters a year, and dogs up to two litters a year, averaging 5-6 animals per litter: This has prevented potentially over 15,000 unwanted puppies and kittens in our community!

*ALSO most people who surrender the litters also surrender the mothers as well which would also increase the euthanasia rate.

For community members who turn in puppies but not mothers both HCAC and HSHC give out spay/neuter information to educate the owner on the problem and the solution. As well as for those families that keep the mothers, we help to cover 100% of the cost of spay to prevent repeat litters.

Exhibit 2

Approximation of June 2022– February 2024

Spay Neuter Revenue:

HC Commission Low Income Voucher Grant	$25,000.00
TNR	$5,000.00
In House Spay/Neuter Suite	$30000.00
TOTAL	$60000.00

**Please note I apply to obtain more funding through other outside grant opportunities. But I cannot calculate that into these figures because they are not guaranteed.

Exhibit 3 *We are noticing less numbers every year

Total euthanasia rates seem to be down about 31% since 2015.

Year	AC Euth numbers	HSHC Rescued from AC	Other Rescues pulled from AC
2013	1843	692	268
2014	1453	779	414
2015	1367	768	255
2016	1350	760	287
2017	1293	628	246
2018	I don't have exact numbers but was told cats have 74% euth	641	411

	rate and dogs have 9% euth rate.		
2019	I don't have numbers for this year.	568	286
2020	1054 – Numbers were low due to COVID and AC being closed to public a majority of the year.	502	250
2021	1325 – Unfortunately during Covid animals were not being reclaimed/and surrenders were at a high (due to not being able to afford, etc).	472	506
2022	2306	495	I do not have those numbers as AC did not provide them.
2023	I do not have those numbers	510	I do not have those numbers as AC did not provide them

****PLEASE NOTE: Cats are the highest euthanasia rate because of such a high over population. We are hoping within 10 years of TNR we can have that number down by at least 1/3 if not ½ . As well, COVID severely backtracked efforts due to massive amounts of surrenders, lack of open veterinary offices. But we know we can get a firmer stance on this between our Low Income Grant, our TNR grant, the grant the Harrison County Animal Control is now receiving from the state and the SNIP Clinic program for Harrison Co.**

**Please note: We know that Spay & Neuter initiatives are working because there are less animals, especially young animals, being turned into HCAC as well as being sold/given away to the public.

**Please note: The HSHC recently began using transporting to rescues out of state which will greatly help reduce the euthanasia rate as well. Once again this helps to cut costs for the county.

** Please note: The majority of euthanasia is primarily cats, which the HSHC is working to calculate where colonies are, how many in each colony, and begin to Trap, Sterilize, and Release to not only cut down on the amount of cats & their offspring, but also the health of the stray/feral cat population. With these numbers we can apply for grants, and work within the community to help cut these euthanasia numbers down as well.

Humane Society of Harrison County West Virginia Inc.
Balance Sheet
As of December 31, 2023

	Dec 31, 23	
ASSETS		
Current Assets		
Checking/Savings		
Savings 9896		19,505.44
Business Checking - 7724		48,483.60
Low Income - 7711		4,440.06
Oppenhimer Money Market Fd		-2,152.91
Petty Cash		700.00
savings 1 -8234		2,771.66
Kindest Cut - 0190		4,069.67
TNR - 8221		12,654.59
Total Checking/Savings		90,472.11
Other Current Assets		
Oppenhimer		
AAm Aegon Sustainable Eq	55,125.43	
AAM Dividend Strength	95,573.36	
AAM Ubiquitous Strategy	75,115.29	
Abbvie Inc	82,838.97	
Aetna Inc	49,389.03	
Amazon	130,220.96	
American Express	49,880.00	
American Realty	21,985.28	
Apple Inc.	94,879.13	
Ares Capital Corp	84,630.37	
AT&T	81,340.00	
Ball Corp.	24,317.50	
Bank of America Corp	49,880.00	
BB&T	36,390.73	
Blackstone Group	57,362.36	
Bristol Myers	49,904.77	
Broadcom Corp	50,102.40	
Capital Group Growth	44,167.60	
Catepillar	81,276.26	
CBOE Vest US Equity	26,098.00	
Citigroup Inc	45,769.39	
Cohen & Steers Tax Advant	100,000.00	
CVS Health	64,033.98	
CW Alt Ln Tr	19,706.73	
Disney Walt Co	140,906.09	
Dividend Oppty Tr	50,882.12	
Dow Dupont	77,850.97	
Emerson Electric	63,856.81	
Exxon Mobil	50,979.13	
First Tr Exchange Traded Fund	49,405.98	
First Tr Morningstar Divid	66,519.44	

Humane Society of Harrison County West Virginia Inc.
Balance Sheet
As of December 31, 2023

	Dec 31, 23
Ford Motor Credit Company	100,000.00
FS KKR Cap Corp	98,789.44
FT AI Robotic & Tech Oppty #16	43,315.65
FT Cloud Computing	77,952.14
FT Content Leaders #18	71,964.14
FT Core Holding Grwth Fall 21	81,318.16
FT Dow Target 10 June 21	100,008.17
FT E-Commerce Oppty #17	29,276.90
FT Institutional PFD	51,809.16
FT Low Volatility #26	83,358.06
FT S&P Div Aristocrat	322,776.93
FT S&P Target SMID 60	69,695.98
FT Select DSIP	63,938.65
FT Value Line Target 25	50,107.64
General Motors Fincl Co	51,844.72
Gilead Sciences Inc	93,406.96
Gladstone Land Corp 5%	50,000.00
Goldman Sachs Group	74,421.15
Honeywell Int	72,104.92
Intel Corp	54,203.18
International Paper	64,841.62
Johnson Controls	74,255.00
JP Morgan Chase	233,118.38
Kinder Morgan	59,166.43
Lowes	58,767.38
Lyondell Bassell Industries	50,154.80
Mainstay CBRE GBI Infrstr	30,000.00
Merck & Co	29,413.56
Micron Technology	51,939.54
Microsoft Corp	140,403.15
Morgan Stanley	49,330.00
Motorola Solutions Inc	119,827.50
National Storage	36,246.30
Nuveen Variable Rat PFD & Inm	100,000.00
Oneok	33,060.50
Oracle Corp	47,994.83
Owl Rock Cap Corp	48,049.67
Physicians Realty Trust	14,567.75
PNC Financial Serv Group	40,989.46
Prudential Final Inc	57,208.55
Qualcoomm, Inc.	18,046.31
Raytheon Tech Corp	13,628.01
Reaves Util Inc	28,572.89
Sales Force	51,517.95
Simon Ppty Group	107,844.44
Stellantis N.V.	30,218.00
T. Rowe Price Group	56,229.39

Humane Society of Harrison County West Virginia Inc.
Balance Sheet
As of December 31, 2023

	Dec 31, 23
Texas Cap Bancshares	50,000.00
United Bank Shares	31,879.57
Unrealized Gain (Loss) - FBW	58,314.10
Valero Energy Corp	65,606.54
Verizon Comm	75,734.59
VICI Pptys Inc.	74,613.50
Western Asset Diversified Incom	25,000.00
Westrock	42,495.78
Williams Cos., Inc.	17,771.97
WP Carey	38,457.46
Total Oppenhimer	5,735,944.95
Total Other Current Assets	5,735,944.95
Total Current Assets	5,826,417.06
Fixed Assets	
Land	22,000.00
Office Furniture/Fixtures	92,550.06
Shelter Building	650,330.66
Accumulated Depreciation	-280,442.75
Total Fixed Assets	484,437.97
Other Assets	
Prepaid Insurance	4,038.79
Total Other Assets	4,038.79
TOTAL ASSETS	**6,314,893.82**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,061.31
Total Accounts Payable	7,061.31
Other Current Liabilities	
Consumer Sales Tax Payable	46.36

Humane Society of Harrison County West Virginia Inc.
Balance Sheet
As of December 31, 2023

	Dec 31, 23	
Payroll Liabilities		
Federal Withholding	976.00	
FUTA	124.30	
Medicare	416.36	
Social Security	1,780.24	
SUTA	1,213.05	
WV Withholding	414.00	
Total Payroll Liabilities		4,923.95
Total Other Current Liabilities		4,970.31
Total Current Liabilities		12,031.62
Total Liabilities		12,031.62
Equity		
Opening Bal Equity		2,751.78
Retained Earnings		6,421,837.63
Net Income		-121,727.21
Total Equity		6,302,862.20
TOTAL LIABILITIES & EQUITY		**6,314,893.82**

Property Owners Name	Larry D Morris				Case# 569	
Address	145 Murphys Run Road Clarksburg WV 26301					
Address of Property In Review	145 Murphys Run Road Clarksburg, WV 26301					
Date Of Complaint	6/13/2023	Date of Notice	5/3/2024	Date of Certified Mail		
Date of 1st Notice	6/14/2023	Date of Certified Letter	5/3/24	Date of Served Process to Sheriff		
Date of Certified Letter sent	6/14/2023	Date of Served Process to Sheriff	5/21/24	Received Date of Certifiec Mail		
Date of Served Process to Sheriff	6/14/2023	Received Date of Certified Letter	5/20/24	Received Date of Served Process		
Received Date of Certified Letter	6/	Received Date of Served Process	&	Date File transferred to Legal		
Received Date of Served Process	7/18/2023	Hearing Date and Time	6/26/24	Court Date and Time		
Time for Correction	30 Days	Action Taken @ Hearing		Hearing Outcome		
Extended Time		Date of Certified Mail				
		Date of Served Process to Sheriff				
		Date of Received Certified Mail				
		Received Date of Served Process				
		Extended Time				

Notes:

Date: June 14, 2023

Case #569

Property Owner/Address

Larry D Morris
145 Murphys Run Road
Clarksburg, WV 26301

Identification/Location of Property

Address: 145 Murphys Run Road
District: 07
Tax Map: 1113
Parcel: 236 &237

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Garbage and Rubbish
2. Excessive vegetation

You are requested to correct these conditions within thirty (30) days from the date of the receipt of this letter. Failure to correct these conditions within (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located:

Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

HARRISON COUNTY PLANNING COMMISSION

By: Robert Leonard

Robert Leonard
Code Officer, CFM


Jun 13, 2023 12:19:48 PM
43 Vine Street
Shinnston
Harrison County
West Virginia



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

Sent To Larry D Morris
Street and Apt. No., or PO Box No. 145 Murphys Run Rd
City, State, ZIP+4® Clarksburg, WV 26301

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 1830 0001 3940 5194



Sheriff of Harrison County • 301 West Main Street • • Clarksburg, WV 26301
(304) 624-8685

Pay your taxes online 

Harrison County Real Property - Tax Year: 2023

Ticket Number: 0000022818 **Account Number:** 06421473

District: 07 - COAL-OUTSIDE **More Info:** Details

Owner Name: MORRIS LARRY D **In Care of:** **Address:** 145 MURPHYS RUN RD CLARKSBURG WV 263015976 **Lending Inst:**	**Property:** 2 LOTS 8-9 KESTER ADD INC PAR 237 **Map:** 1113 **Parcel:** 0236 0000 0000 **Lot Size:** **Acreage:** **Book:** 1407 **Page:** 765

Tax Class: 2	Homestead Exemption: ✔	Back Tax:	Exoneration:	Prior Delinquents:	Special Disposition:

DUE: First Half: none due Second Half: none due Total Due: none due

ASSESSMENT:

Assessment	GROSS	NET	TAX (1/2 Year)
Land	6480	6480	
Building	22560	22560	
Total	29040	9040	52.62

PAYMENTS RECEIVED:

	First Half	Second Half
Net	52.62	52.62
Discount	1.32	1.32
Interest	.00	.00
Total	51.30	51.30
Date	07/20/2023	01/24/2024

Format for Printer

Click here to begin a new search.

Software Systems, Inc.
23 South University Avenue
Morgantown, WV 26508

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Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 186080
Process # CIV23-04228
Docket # 569
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
LARRY D MORRIS }
Defendant }

I hereby certify that on the **14th day of June, 2023**, **a GARBAGE AND RUBBISH; EXCESSIVE VEGETATION**, in the above entitled action, came into my hand for service. That on the **18th day of July, 2023** at **11:20 AM**, in said county, **I did serve the documents on LARRY DOUGLAS MORRIS .**
Served the within **a GARBAGE AND RUBBISH; EXCESSIVE VEGETATION** on the within named **LARRY D MORRIS** by delivering a copy of the within **a GARBAGE AND RUBBISH; EXCESSIVE VEGETATION** to him/her in person at **145 MURPHYS RUN RD, CLARKSBURG, WV 26301** in Harrison County, West Virginia, on the **18th day of July, 2023** at **11:20 AM.**

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202304421
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
IN PERSON

Date Returned 7/18/23

Signed _____ **Date** 7-18-23

Robert Matheny
Harrison County
By: Rick Roberts
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Date: June 14, 2023

Case #569

Property Owner/Address

Larry D Morris
145 Murphys Run Road
Clarksburg, WV 26301

Identification/Location of Property
Address: 145 Murphys Run Road
District: 07
Tax Map: 1113
Parcel: 236 &237

An initial determination has been made that you have created a public nuisance because of the condition of the referenced property. The problems noted are:

1. Garbage and Rubbish
2. Excessive vegetation

You are requested to correct these conditions within thirty (30) days from the date of the receipt of this letter. Failure to correct these conditions within (30) days from the date of receipt of this notice shall be cause for the Harrison County Commission to conduct a show cause hearing to determine if a nuisance exists. Upon such determination, the County Commission may seek an injunction in circuit court to abate the nuisance. In the event that removal by the Harrison County Commission is necessary, the property owner may be liable for all expenses incurred by Harrison County.

Information concerning this ordinance can be obtained from the office of the Harrison County Planning Department, located:

Harrison County Courthouse
301 West Main Street
Clarksburg, WV, 26301
Telephone (304) 624-8690

HARRISON COUNTY PLANNING COMMISSION

By: Robert Leonard

Robert Leonard
Code Officer, CFM

11:20 04228



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 West Main Street
Clarksburg, West Virginia 26301
304-624-8500
FAX 304-624-8673

Commissioners
David L. Hinkle
Susan J. Thomas
Patsy Trecost II

Larry D. Morris
145 Murphys Run Road
Clarksburg, WV 26301
District 7 Tax Map 1113 Parcel 236
Case # 569 Summit Park

May 3, 2024

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, June 26, 2024 at 9:10 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County Courthouse. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and little or no action has been commenced to resolve these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

9589 0710 5270 0834 2603 94

CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at *www.usps.com®*.

OFFICIAL USE

Certified Mail Fee
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Extra Services & Fees *(check box, add fee as appropriate)*
- ☐ Return Receipt (hardcopy) $ ____
- ☐ Return Receipt (electronic) $ ____
- ☐ Certified Mail Restricted Delivery $ ____
- ☐ Adult Signature Required $ ____
- ☐ Adult Signature Restricted Delivery $ ____

Postage
$

Total Postage and Fees
$

Postmark Here

May 3, 2024

Sent To
Larry D. Morris
Street and Apt. No., or PO Box No.
145 Murphys Run Rd.
City, State, ZIP+4®
Clarksburg WV 26301

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
Larry D. Morris
145 Murphys Run Rd.
CLARKSBURG, WV 26301

9590 9402 8323 3094 0488 99

2. Article Number *(Transfer from service label)*
9589 0710 5270 0834 2603 94

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X
☐ Agent
☐ Addressee

B. Received by *(Printed Name)*
Larry D Morris

C. Date of Delivery
5/2[illegible]

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No
5/

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Mail
Mail Restricted Delivery
00)

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 193307
Process # CIV24-02997
Docket # 569
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
LARRY D MORRIS }
Defendant }

I hereby certify that on the **8th day of May, 2024**, **a notice of hearing**, in the above entitled action, came into my hand for service. That on the **21st day of May, 2024** at **11:30 AM**, in said county, **I did serve the documents on LARRY D MORRIS**.
Served the within **a notice of hearing** on the within named **LARRY D MOORE** by delivering a copy of the within **a notice of hearing** to him/her in person at **145 MURPHYS RUN RD, CLARKSBURG, WV 26301** in Harrison County, West Virginia, on the**21st day of May, 2024** at **11:30 AM**.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202403116
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
IN PERSON - I DO SEE SOME PROGRESS

Date Returned 5/21/24

Signed _____ **Date** 5.21.24

Robert Matheny
Harrison County
By: Rick Roberts
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 West Main Street
Clarksburg, West Virginia 26301
304-624-8500
FAX 304-624-8673

Commissioners
David L. Hinkle
Susan J. Thomas
Patsy Trecost II

Larry D. Morris
145 Murphys Run Road
Clarksburg, WV 26301
District 7 Tax Map 1113 Parcel 236
Case # 569 Summit Park

May 3, 2024

NOTICE OF HEARING

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Charlotte Shaffer, Planning Director

02997







HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: April 16, 2024

Organization Name: Stonewood Volunteeer Fire Department

Name and Title of Requester: Patrick E Folio - Associate Member & Randy Glaspell - President

Mailing Address of Organization and Responsible Person: 8081 Plainwood Avenue, Stonewood, WV 26301

If approved, this is where the check will be sent

Telephone: (304) 622-1199 FAX: (304) 622-8099 Email: stonewoodfireco12@gmail.com OR pfolio@outlook.com

FEIN# 31-107?0828 Is your organization an IRS 501(c) 3 not-for-profit? Y x N
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 58.560.00

Dollar Amount REQUESTED Grant: $ 5,000.00

Was project funded previously by HCC? Y X N If so, when? 2023 how much? $2,500.00

Have you previously received funds from the Harrison County Commisson: Y X N
If Yes, how much? If funded multi years - list by fiscal year?
When 2023 ; how much: $2,500

When: _____ ; how much:
When: _____ ; how much:

Purpose of request (one sentence): Help to offset expenses of Festival. which raises funds for department

If for a fair/**festival**/event, give dates and location: Date: August 2-4, 2024 Location: Stonewood VFD Station - Stonewood

Describe the proposed activities with dollar amounts to be funded by this request: Raise funds to purcahse equipment and supplies for the department. Please see attached budget.

Are your financial statements audited by an outside accounting firm? Y N
If Yes, by whom: NO

Do you plan to recognize the Harrison County Commission 's contribution? If Yes, how? Yes - Via social media, print and broadocast media, marketing materials, signage and announcements Y N

(Revised 8/19/14)

As part of our fundraising program, we are seeking sponsorships from local citizens, businesses, civic organizations, and government agencies, including the Harrison County Commission. We are aware of the Commission's storied history in supporting local events and hope that Stonewood Volunteer Firefighter's Festival can be included. Please see the attached funding request from the committee seeking your support. If you need additional information or have any questions, please contact Patrick Folio at (404) 459-4504 or pfolio@outlook.com.

Thank you for the opportunity to be considered for support by the Harrison County Commission.

Regards,

Randy Glaspell
President, Stonewood Volunteer Fire Department

Enclosures

Name of Organization/Applicant _____

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ _____

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

NAME OF PROJECT/EVENT: _____

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____
EXPENSE ITEM:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

_____ 4-17-2024

Applicant Date

(Revised 8/19/14)

Firefighter's Festival

8081 Plainwood Avenue
Stonewood, WV 26301
Stonewoodfireco12@gmail.com

August 16, 2024

Ms. Laura Pysz-Laulis, County Administrator
Harrison County Commission
301 West Main Street
Clarksburg, WV 26301

Dear Ms. Pysz-Laulis,

The Stonewood Firefighter's Festival & the Stonewood Volunteer Fire Department is requesting $5,000 from the Harrison County Commission to support the Second Annual Stonewood Firefighter's Festival. The event, which will benefit the SVFD, raised $28,000 for the department due, in part, to your support. This year we are planning a two-day festival for August 2 - 4, 2024. The event will include fun zones, entertainment, ecumenical, and other activities for the entire family. Some of the events that we are planning are:

- Carnival & Inflatable Games
- Craft Fair
- Train Rides
- Musical Entertainment by local artists
- Unique family entertainment to include magicians and juggles
- Firefighter's Chili Cook-off
- 5K & Awards Ceremony
- Military Appreciation
- Parade
- Food Trucks
- Community Ecumenical Service & Potluck

As you can see, the planning committee has been hard at work designing the event structure and budget that will attract residents of Stonewood, local citizens from surrounding areas, and visitors from other parts of the state. We want to show our visitors the best of Stonewood, Harrison County and West Virginia, as we celebrate and honor our first responders.

As part of our fundraising program, we are seeking sponsorships from local citizens, businesses, civic organizations, and government agencies, including the Harrison County Commission. We are aware of the Commission's storied history in supporting local events and hope that Stonewood Volunteer Firefighter's Festival can be included. Please see the attached funding request from the committee seeking your support. If you need additional information or have any questions, please contact Patrick Folio at (404) 459-4504 or pfolio@outlook.com.

Thank you for the opportunity to be considered for support by the Harrison County Commission.

Regards,

Randy Glaspell
President, Stonewood Volunteer Fire Department

Enclosures

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500

Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 6/17/24

Organization Name: City Parks of Clarksburg

Name and Title of Requester: Doug Comer - Director

Mailing Address of Organization and Responsible Person: 1 Clarksburg Park Way Nutter Fort WV 26301

If approved, this is where the check will be sent

Telephone: 304 ~~624-1655~~ 624-1655 Fax: 304 624-1864 E-mail: dcomer@cityofclarksburgwv.com

FEIN# 55-6000164 Is your organization an IRS 501(c) 3 not-for-profit? Y (N)

If yes, attach IRS Status Letter

If no, please explain:

TOTAL Cost of Project/Activity: $ 9,000

Dollar Amount REQUESTED - Grant: $ 1500 Loan: $

Was project funded previously by HCC? Y (N) If so, when _____; how much: $

Have you previously received funds from the Harrison County Commisson: (Y) N

If Yes, how much? If funded multi years - list by fiscal year?

When: _____; how much: $

When: _____; how much: $

When: _____; how much: $

Purpose of request (one sentence): 4th of July fireworks w/ symphony

If for a fair/festival/event, give dates and location: Date: 7-6-24 Location: VETERANS PARK

Describe the proposed activities with dollar amounts to be funded by this request:

PROVIDE Fireworks to Compliment Meeting Symphony Concert

Are your financial statements audited by an outside accounting firm? (Y) N

If Yes, by whom: TETRICK & BARHITT

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N

If Yes, how? Sponsorship

(Name of Applicant) City Parks of Clarksburg agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) City Parks of Clarksburg, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) City Parks of Clarksburg shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) City Parks of Clarksburg agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant _____ **Date** 6/17/24

Douglas R Comer

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Name of Organization/Applicant City Parks of Clarksburg

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION:	$ 1,500 —
ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):	
Pyrotech Fireworks	$
	$
	$
	$
	$
TOTAL	$ 1,500 —

NAME OF PROJECT/EVENT: 4th of July Weekend Celebration w/ wheeling symphony

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):		
INCOME SOURCE:	Sponsors RAYME	$ 5,000
	City of Clarksburg	$ 2,500
	HCC	$ 1,500
	TOTAL	$ 9,000 —
EXPENSE ITEM:	Cost of Fireworks	$
		$
		$
	TOTAL	$ 9,000 —

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)	
RAYME	$ 5,000
City of Clarksburg	$ 2,500
	$
	$
TOTAL	$ 7,500

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

Applicant

6/17/24

Date

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

City of Clarksburg

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ Municipality

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

222 W Main Street

Requester's name and address (optional)

6 City, state, and ZIP code

Clarksburg WV 26301

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

5	5	–	6	0	0	0	1	6	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Kim Karakozi Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

GENERAL
ORDER TO SHOW CAUSE
AGAINST
DELINQUENT OR UNPROGRESSED ESTATES

Pursuant to the provisions of West Virginia Code § 44-2-19a, the County Commission, having received on the 26th day of June, 2024, the Report of the Clerk of the County Commission in due form concerning estates in which the filing of any paper is delinquent or estates which have not been duly closed within a period of three years from the opening of such estate and in which no progress, or in the opinion of the Clerk of the County Commission unsatisfactory progress, has been made toward the settlement of such estate, does hereby **ORDER** that the appointed personal representatives appearing on the attached List are directed to file a statement to show cause why the County Commission should not find the personal representative delinquent in his or her administration of the respective estate and why the County Commission should not remove the personal representative from office, administratively close the estate, or take such other action against the personal representative as may be proper as allowed by the laws of the State of West Virginia.

The Clerk of the County Commission is directed as provided by law to mail a certified copy of this Order specific to each such personal representative at the last known address appearing in the records of the County Clerk and to mail a copy thereof to the heirs at law, beneficiaries under the will, any creditors who have filed claims which are not released, any surety on any bond, and any other person interested in the respective estate at their last known addresses appearing in the records of the County Clerk.

Each such personal representative is hereby **DIRECTED** and **NOTIFIED** that he or she shall have thirty (30) days after the mailing of the specific Order to Show Cause to file properly any delinquent documents required for the administration of the estate or to file a verified statement under oath with the Clerk of the County Commission stating why he or she should not be found delinquent in the administration of the respective estate and should not be removed from office or the estate administratively closed as allowed by law.

All of which is accordingly **ADJUDGED, ORDERED**, and **DECREED** this ____ day of

_____, 20____.

County Commissioner, President

County Commissioner

County Commissioner

ATTACHMENT: List of Estates

LIST OF DELIQUENT OR UNPROGRESSED ESTATES
REPORT OF THE COUNTY CLERK DATED: June 26, 2024
PURSUANT TO WEST VIRGINIA CODE 44-2-19a

ESTATE OF	PERSONAL REPRESENTATIVE	DOD	APPOINTMENT DATE
Estate of Karen Leslie Alexander	Katrina A Llaneza	3/3/2019	6/27/2019
Estate of Pepe Earl Aichele	Eric Hensil	3/28/2020	12/9/2020
Estate of Lucy Alvarez	Mary Jo Bragg Lopez	12/7/2020	1/26/2021
Estate of Kathleen C Berry	Mike Carptenter	11/1/2016	12/3/2020
Estate of Rudolph Joseph Book	Michael Joseph Book	2/1/2020	9/10/2020
Estate of William I Boreman IV	Melissa Ann Saliga	6/29/2019	12/27/2019
Estate of Hurley Brooks Bowers	Jane Ann Bowers-McCutcheon	1/20/2021	2/8/2021
Estate of Cheryl Faye Clark	Otis Clark	1/28/2021	2/12/2021
Estate of Mary Belle Cross	Steven L Hall	11/10/2020	12/17/2020
Estate of Mae Louise Davis	Michael W Davis	1/5/2021	3/5/2021
Estate of John S Depue	Mary Ellen Depue	1/8/2018	11/30/2016
Estate of Michael Anthony Duke Sr	Alisa A Duke	4/15/2021	5/28/2021
Estate of Randy Alvin Hibbs	Michelle R Hibbs	11/4/2020	12/9/2020
Estate of Freda Mae McDaniel	Timothy G Bumgardner	11/21/2020	1/13/2021
Estate of Randal Robert Miller	Christina L Frederickson	1/9/2021	1/19/2021
Estate of James Dale Morrison	David W Bolyard Jr	5/21/2020	6/2/2021
Estate of Harold Junior Nelson	Beverly North	2/24/2020	6/5/2020
Estate of Addison Junior Nutter	Steven C Nutter	3/10/2021	4/15/2021
Estate of Clayton Odell	Kimberly Dawn Deberry	6/15/2007	6/19/2007
Estate of Ellie Marie Price	Jacob Maxwell Price	11/18/2019	3/24/2021
Estate of Arlene Fay Queen	April Sue Spitznogle	12/23/2020	1/7/2021
Estate of Betty Lou Richards	Terry Arbogast	1/10/2020	6/29/2020
Estate of Cheryl Dianna Sheets	Teresa May McIntyre	8/4/2020	3/15/2021
Estate of Clarence Edmon Sigley Sr.	Barbara Louise Sigley	9/22/2019	10/15/2019
Estate of Gary Martin Snow II	Sarah L Gump	10/27/2020	1/15/2021

Estate of Charles Burton Stout	Char Stout	5/27/2017	3/18/2021
Estate of Nancy Rosalee Stumpo	Michale Patrick Stumpo II`	8/8/2018	1/11/2021
Estate of Robert Glen Tannehill	Roberta C Casto	11/11/2020	1/12/2021
Estate of Merlin Scott Thalhem	Angela Thalhem	9/27/2018	1/16/2019
Estate of Donald L Webster	Danielle Lynn Johnson	1/25/2021	2/2/2021
Estate of Paul W Winters	James W Rogers	5/6/2020	6/1/2020

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
6/25/2024		| | |-| | |-| | | | |

NAME	ADDRESS
Kaleigh Wetzel	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ■ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 6/25/2024 Please pay Starting Deputy salary Sheriff's Office Law Enforcement Pay Scale 2023-2024

$5,000.00 sign on incentive due 8/25/2024

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Kaleigh Wetzel, Sheriff	DATE 06-14-2024
HUMAN RESOURCES MANAGER	DATE

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Amsterdam

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
6/25/2024		| | | - | | - | | | |

NAME	ADDRESS
Roger King	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ■ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 6/25/2024 Please pay Starting Deputy salary Sheriff's Office Law Enforcement Pay Scale 2023-2024

$5,000.00 sign on incentive due 8/25/2024

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rob S. Mabry, Sheriff	DATE 06-14-2024
HUMAN RESOURCES MANAGER	DATE

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Amsterdam

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

June 13, 2024

Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

Effective June 25, 2024, the Harrison County Sheriff's Office will be hiring Kaleigh Wetzel and Roger King. They will be filling the vacant position of Deputy Sheriff. Ms. Wetzel and Mr. King are West Virginia Certified Law Enforcement Officers and will be entitled to the $5,000.00 sign on incentive. Their names were provided by The Harrison County Civil Service Commission for Deputy Sheriffs.

Sincerely,

Robert G. Matheny
Sheriff

At the regular meeting of the County Commission of Harrison County held on Wednesday June 12, 2024, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting and Commissioner Trecost said a Prayer and led those present in the Pledge of Allegiance to the flag.

10:05 A.M. --- Special Funding Request--- 12U RiverJaxx Baseball Team --- Requesting $3,000 for the Purchase and Delivery of Field Dirt for their Baseball field at Lost Creek City Park --- Head Coach Battista Destito: Coach Battista Destito gave an overview of the funding request for repairs for their home field. Trecost moved to approve funds in the amount of $3,000.00. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.

1. Public Comment Period: Donavan Carpenter spoke on the Salem EMS closing. Valerie Lane and Brandi Garner, Salem City Council, also spoke on the Salem EMS closing. Brian Crawford, spoke on ways to help the Salem EMS. Kent Spellman spoke in favor of the Harrison County Economic Development Corporation and against removing the organization from the County. Amy Wilson, Mary Hunt, Rodney Strait, Shawn Long, Jim Hunt spoke in favor of the Harrison County Economic Development Corporation. Tracy Miller, Chris Lane, Andy Lang and John Paul Nardelli, present via ZOOM, also spoke in favor of the Harrison County Economic Development Corporation.
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve. Commission concurred.
    A. James Marshall Powell --- Maintenance --- Temporary Summer Help --- Effective June 13, 2024
    B. Kaden Lhotsky --- Maintenance --- Temporary Summer Help --- Effective June 17, 2024
    C. D.S. Kraemer --- Law Enforcement --- Probationary Period Completed, Increase Salary to Deputy --- Effective June 9, 2024
    D. R. J. Knapp --- Law Enforcement --- Probationary Period Completed, Increase Salary to Deputy --- Effective June 9, 2024
4. Minutes and/ or Amended Minutes of Previous Meetings: Hinkle moved to approve as presented. Commission concurred.
    A. Regular Meeting Minutes from May 22, 2024
    B. Regular Meeting Minutes from June 5, 2024

5. Requisitions --- Purchase Orders --- Invoices: Vendor List of Payments: Trecost moved to approve. Commission concurred.
6. Exonerations --- Corrective Tickets --- Joint Property Applications: (NONE)
7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements: Trecost moved to approve. Commission concurred.
    A. Series 2008 A --- $6,110.00
    B. Series 2019 A&B --- $1,282.50
    C. Series 2021 A&B --- $100.00
8. Review—Discuss—Consider To Consider for Adoption a Resolution and Order Regarding the setting of a public hearing date with respect to the proposed extension of the termination date for the Tax Increment Financing District in Harrison County designated "The County Commission of Harrison County Development District No. 2 – Charles Pointe" (the "TIF District") and approving the form of public hearing notion to be published in connection with the same and matters relating there to. (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County): Trecost moved to have the County Administrator to place a public notice in the paper by June 13th for a public hearing on July 17th. Commissioner Hinkle asked if Commissioner Trecost needs to recuse himself and asked to table the motion. Commissioner Hinkle asked for details. Tom Aman spoke on this matter and tried to give some clarification. Hinkle moved to table this item. Commissioner Hinkle also would like to challenge Commissioner Trecost's ability to vote on this matter. Trecost moved to have the County Administrator publish the public notice in the paper on June 13th for a public hearing on July 17th. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
9. Review—Discuss—Consider Administrative Contract for EDA Grant with Region VI: Commissioner Hinkle asked who placed this matter on the agenda. Commissioner Hinkle advised that he would like whoever placed this item on the agenda to speak about it. Hinkle moved to table this matter. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. Laura Pysz-Laulis spoke of the conference call and the lack of Region VI contact. Ms. Pysz-Laulis advised that Region VI has requested a transfer of loan to the Economic Corporation. Commissioner Trecost asked for a follow up agenda item.
10. Review—Discuss—Consider Selling: Hinkle requested a work session in two weeks. Commissioner Hinkle wants buyer to pay all sales costs. Trecost moved to send items A through H out for auction. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried. Commissioner Hinkle advised that an appraisal should be done on these properties first.

A. Building at 420 Buckhannon Pike with the conditions to have a 5 year renewable lease with rent not to exceed $3,500
B. AC Murphy Run, 15.60 Acres -- PID 63 District 8, District Map 08-0036 Map 36 (Quarry Property)
C. 279 Property – Peddler Run PID 11.3 District 16, District Map 15-0290
D. Hepzibah Property --- District 7 Map 1119 Parcel 104
E. 1184 Junkins Ave, Clarksburg --- District 7 Map 1124 Parcel 24
F. 70 Coplin Ave, Clarksburg --- District 1 Map 101 Parcel 286
G. 60 Walton Street, Clarksburg --- District 1 Map 101 Parcel 290
H. 140 Fleming Street, Clarksburg --- District 7 Map 1112 Parcel 179

11. Review—Discuss—Consider Resignation and Formal withdrawal of The Harrison County Commission from the Harrison County Economic Development Corporation and termination and formal revocation of the February 25, 2016, Resolution which appointed The Harrison County Economic Development Corporation as the lead development organization for Harrison County, West Virginia: Hinkle moved to remove this item from the agenda. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. Trecost moved to dissolve Harrison County Commission as a member of the Harrison County Development Corporation, discontinue funds as the Commission has a line item budgeted and dissolve the resolution designating the Harrison County Economic Development Corporation as the lead economic development organization for Harrison County. Commissioner Thomas spoke of support for both entities and friction between the development corporation and the development authority. Trecost asked to strike his motion. Motion withdrawn.
12. Review—Discuss—Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County): Hinkle asked about mediation. Trey Simmerman gave an update.
13. Review—Discuss—Consider Acquisition of Harrison Services, LLC property interest of continuation of Harrison County Rail Trail as negotiated by County Administrator with Property Owner per June 5, 2024 meeting directive (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County): Trey Simmerman recommends the Commission proceed with agreement. Trecost moved to proceed. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
14. Review—Discuss—Consider Budget Revisions for Assessor's Office: Hinkle moved to approve. Commission concurred.
    - From: 406-459 New Equipment, $2,000 To: 406-108 Overtime
    - From: 406-459 New Equipment, $1,000 To: 406-212 Printing

15. Review—Discuss—Consider Budget Revisions for County Clerk: Hinkle moved to approve. Commission concurred.
    - From: 413-103-00 Poll Workers, $5,000 To: 413-103-01 Early Voting, $2,500
      To: 413-106-00 Retirement, $1,000
      To: 413-108-00 Overtime,$1,500
16. Review—Discuss—Consider Budget Revisions for Circuit Clerk: Hinkle moved to approve. Commission concurred.
    - From: 403-341 Materials and Supplies, $2,000 To: 403-221 Circuit Clerks Training
17. Review—Discuss – Consider Access and Remediation Letter Agreement: Laura Pysz-Laulis spoke on agreement. Charlotte Shaffer, Director of Planning, also spoke on the agreement. Trecost moved to proceed with remediation agreement. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
    - Evelyn Swiger
      116 Mount Clare Road
      Clarksburg, West Virginia 26301
18. Review—Discuss—Consider Awarding the Bid for the Next Set of DEP Demolition Structures Batch 2: Trecost moved to award Reclaim for bid on demolition of eleven structures. Commission concurred.
19. Administrator's Report: Laura Pysz-Laulis spoke on the grant award for Animal Control.
20. Commissioner Comments – Questions: Commissioner Hinkle and Commissioner Trecost spoke in support of Salem EMS.

    Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

Pay Requistion #9
GREATER HARRISON COUNTY PSD
Route 20 - Quiet Dell Sanitary Sewer Extension

	A. Cost of Project	Total	Previous	Current	Remaining
1.	Total Estimated Construction Costs				
	a. Quiet Dell Collection System	$ 9,561,250.00		$ -	$ 9,561,250.00
	b. Wastewater Treatment Plant	$ 8,470,000.00			$ 8,470,000.00
	c. Contingency	$ 2,658,750.00	$ -	$ -	$ 2,658,750.00
2.	**Technical Services**				
	a.Study and Report Phase	$ 60,000.00	$ 60,000.00	$ -	$ -
	b. Preliminary Design	$ 800,000.00	$ 490,000.00	$ 134,000.00	$ 176,000.00
	c. Final Design	$ 420,000.00			$ 420,000.00
	d. Bidding and Negotiation	$ 70,000.00			$ 70,000.00
	e. Resident Project Representative	$ 750,000.00			$ 750,000.00
	f. Construction (Engineering During Construction)	$ 500,000.00			$ 500,000.00
	g. Post Construction	$ 30,000.00			$ 30,000.00
	h. Special Services				$ -
	i. Preperation of Application/ Facility Plan Approval	$ 15,000.00	$ 15,000.00	$ -	$ -
	ii. Environmental Coordination	$ 25,000.00	$ 19,000.00	$ 1,750.00	$ 4,250.00
	iii. Engineering and Topographic Surveys	$ 50,000.00	$ 34,500.00	$ -	$ 15,500.00
	iv. Survey Lands and Rights-of-Way	$ 100,000.00	$ 32,500.00	$ 1,500.00	$ 66,000.00
	v. Aerial Mapping	$ 30,000.00	$ 20,000.00		$ 10,000.00
	vi. Geotechnical Engineering	$ 50,000.00	$ 50,000.00		$ -
	vii. Asset Management Plan	$ 35,000.00			$ 35,000.00
	viii. O&M Manual	$ 75,000.00			$ 75,000.00
3.	**Lands and ROWS**				$ -
	a. Lands and Rights-of-Way Acquisitions	$ 500,000.00	$ 3,200.00	$ -	$ 496,800.00
	b. Rights-of-Way Meeting Assistance	$ 70,000.00	$ 1,400.00	$ 2,100.00	$ 66,500.00
	c. Rights-of-Way Acquistion	$ 100,000.00	$ 37,500.00	$ 3,750.00	$ 58,750.00
	d. Fee Takes	$ 100,000.00	$ 8,300.00	$ 29,000.00	$ 62,700.00
4.	**Legal Fees**				$ -
	a. Legal (Right-of-Way Attorney)	$ 125,000.00			$ 125,000.00
	b. Legal (Land Acquistion Attorney)	$ 10,000.00			$ 10,000.00
	c. Legal (Project Attorney)	$ 50,000.00			$ 50,000.00
5.	**Administration Fees**				$ -
	a. Accounting	$ 40,000.00			$ 40,000.00
	b. Administration	$ 120,000.00	$ 7,091.00	$ 1,130.00	$ 111,779.00
6.	**Financing**				$ -
	a. Bond Counsel	$ 50,000.00			$ 50,000.00
7.	**Permits**				$ -
	a. WVDOH	$ 60,000.00			$ 60,000.00
	b. NPDES Storm Water	$ 2,000.00			$ 2,000.00
8.	**Miscellaneous**				$ -
	a. Project Contingency	$ 98,100.00			$ 98,100.00
9.	**Total Project Cost (line 8 plus line 10)**	**$ 25,025,100.00**	**$ 778,491.00**	**$ 173,230.00**	**$ 24,073,379.00**
	B. Sources of Funds				
10	Harrison County Commission ARPA Funds	$ 7,825,100.00	$ 778,491.00	$ 173,230.00	$ 6,873,379.00
10	WDA EEG Funds	$ 8,000,000.00	$ -	$ -	$ 8,000,000.00
10	CWSRF Principal Forgivness	$ 1,000,000.00	$ -	$ -	$ 1,000,000.00
10	WVIJDC Grant	$ 1,000,000.00		$	$ 1,000,000.00
10	WVIJDC Loan 1% 40 Year	$ 7,200,000.00	$	$	$ 7,200,000.00

Signature of Authorized Representative
6/18/2024
Date

Signature of Consulting Engineer
6/18/2024
Date

Date of Meeting	June 26, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Commission	Exponent Telegram	Delinquent Taxes	$46,600.18							
Commission	Mon Power	License Plate Reader	$47.69							
Commission	Emcor Services	HVAC Reset	$1,122.85							
Commission	YMCA	Employee Wellness	$32.00							
Commission	U S Bank	Greater Harrison	$38.31							
Commission	Waste Management	Wast Collection	$216.54							
Commission	Mon Power	Service GSB	$8,248.27							
Commission	Glen Elk Iron	Employee Wellness	$160.00							
Commission	State Electric	Supplies	$489.81							
Commission	Covered Bridge	Funding Request					$3,000.00			
Commission	U S Cellular	Modem & Tablet Rentals	$1,064.36							
Commission	Advantage Technology	Office 365 Licenses	$4,230.00						$4,230.00	
Commission	Advantage Technology	Dell Storage Renewal	$24,866.47						$24,866.47	
Commission	Hart Office Solutions	Copier Rental	$131.14							
Commission	Visual Edge	Copier Rental	$353.20							
Commission	Truist Bank	Fuel	$85.83							
Commission	Pace Shredding Service	Paper Shredding Service	$231.00							
Commission	Frontier	Service Courthouse	$21.91							
Commission	Gesk Moritz	Service GSB	$1,147.50							
Commission	A-1 Exterminating Co	Pest Control (4 Invoices)	$563.25							
Commission	U S Bank	Toner/Dry Erase Board	$113.88							
Commission	Emcor Services	HVAC Repairs	$1,532.00							
Commission	Hart Office Solutions	Copier Rental	$385.46							
Commission	Mon Power	Courthouse & Annex	$24,838.08							
Commission	Town of Nutter Fort	Waste & Water	$442.18							
Commission	Clarksburg Water Board	633 W. Pike St.	$102.66							
Commission	MVB Bank	609 w. main st	$6,222.12							
Commission	Harrison County Bank	Airport Property Payment	$34,395.48							
Circuit Clerk	Stationer	Supplies	$1,969.00							
Circuit Clerk	Stationer	Supplies	$1,463.00							
Park & Rec	Mon Power	Spelter Park			$29.91					
Park & Rec	Charter Communications	Internet			$194.98					
Park & Rec	Marsh Lumber	Supplies			$198.39					
Park & Rec	UniFirst	Weekly Rug Rental			$29.08					
Park & Rec	Lowes	Supplies			$117.68					
Park & Rec	MidAtlantic Customer	Supplies			$164.13					
Park & Rec	Truist Bank	Reolink			$169.05					
Park & Rec	U S Bank	Supplies			$655.31					
Park & Rec	Mon Power	Spelter Park (2 invices)			$26.95					
Park & Rec	First Citizens Bank	Copier Rental			$172.00					
Park & Rec	Swa Gear	Staff Shirts			$1,610.00					
Park & Rec	Pace Shredding	Paper Sherdding Service			$43.00					
Park & Rec	Mon Power	Spelter Park			$29.91					
WVU Extension	John Wickline	Travel Reimbursement	$694.52							
Courts	The Water Shop	Water Service	$33.00							
Courts	The Water Shop	Water Service	$28.00							
Magistrates	West Virginia Paging	Pager Service								$81.00

Date of Meeting	June 26, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Magistrates	The Water Shop	Water Service	$12.00							
Magistrates	Frank DeMarco	Basic Phone Reimbursement								$154.92
Magistrates	Mike Weiss	Basic Phone Reimbursement								$154.92
Magistrates	Kevin Renzelli	Basic Phone Reimbursement								$154.92
Magistrates	Kimberly Wygal	Basic Phone Reimbursement								$154.92
Magistrates	Warren Davis	Basic Phone Reimbursement								$154.92
911 Center	Frontier	Phone Service		$5,025.70						
911 Center	Frontier	Data Circuit PK Tower		$766.00						
911 Center	The Water Shop	Water Service			$37.50					
911 Center	American Fence Co.	Repairs to Gate 911			$1,000.87					
911 Center	Sandy's	Drain Cleaner			$15.99					
911 Center	Penguin Management	Annual Renewal		$7,080.00						
911 Center	Document Solutions	Annual Renewal			$856.00					
911 Center	Emcor	HVAC Agreement		$998.36						
911 Center	State Electric	Supplies			$18.23					
911 Center	Emcor	HVAC Agreement			$998.36					
911 Center	Pace Shredding	Paper Shredding Service			$43.00					
911 Center	Commerce District	Monthly Dues		$404.70						
911 Center	Mon Power	Fighter Fighter Building		$32.46						
911 Center	Lowes	Supplies		$74.91						
911 Center	A-1 Exterminating	Pest Control			$75.00					
911 Center	Palmiq	Renewal Antivurs		$8,952.00						
911 Center	WV Northern Comm. College	APCO Courses		$300.00						
911 Center	Central Square Technologies	Cad to Cad		$24,993.00						
Sheriff & Treasurer	Stationers	Envelopes	$450.60							
Sheriff & Treasurer	Truist Bank	Supplies	$80.54							
Animal Control	Enterprise Sanitation	Waste Collection			$179.65					
Animal Control	Truist Bank	Various Charges			$147.97					
Animal Control	U S Cellular	Cellular Account			$120.24					
Animal Control	A-1 Exterminating	Pest Control			$50.00					
Maintenance	Truist Bank	Various Charges	$330.99							
Maintenance	Uline	Supplies	$118.38							
Maintenance	Lowe's	Supplies	$183.19							
Maintenance	UniFirst	Carpet Runner Rentals	$129.71							
Maintenance	UniFirst	Carpet Runner Rentals	$129.71							
Maintenance	State Electric	Supplies	$290.29							
Maintenance	Liberty Distributors	Supplies	$215.42						$215.42	
Planning	Amazon.com	Toner	$19.99						$19.99	
Planning	Amazon.com	Toner	$59.84						$59.84	
I T Department	Truist Bank	Computer Charger	$39.22							
I T Department	Amazon.com	Camera Server Hard Drives	$169.78							
County Clerk	Casto & Harris	Deed Books	$1,800.00							
County Clerk	Staples	Typewriter & Supplies	$268.72							
Gina Jones	Reclaim	Demo 95 Tenmile Rd Wallace	$10,250.00							

Date of Meeting	June 26, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Gina Jones	Reclaim	Demo of 104 3rd St. Gypsy	$10,800.00							
Gina Jones	Reclaim	Demo of 2041 Rock Camp Wallace	$9,500.00							
Gina Jones	Reclaim	Legal Ad Various Demo's	$52.32							
Gina Jones	Audubon Animal Clinic	Spay/Nueter Services			$135.00					
Gina Jones	Anmoore EMS	May 2024 Allotment			$5,486.95					
Gina Jones	Bridgeport Fire Dept./EMA	May 2024 Allotment			$4,371.57					
Gina Jones	Harrison County EMS	May 2024 Allotment			$19,411.21					
Gina Jones	Nutter Fort VFD	May 2024 Allotment			$3,633.98					
Gina Jones	City of Salem	May 2024 Allotment			$1,924.93					
Gina Jones	WV Corp	Insurance	$2,607.00							
Gina Jones	Reclaim	Demo of 8847 Wallace Pike	$9,500.00							
Gina Jones	Reclaim	Demo 997 Francis Mine Rd	$4,900.00							
Community Corrections	Alcohol Monitoring Systems	Daily Monitoring Fees				$1,745.27				
Community Corrections	BestNotes	Late Fee				$7.55				
Community Corrections	Sherwin Williams	Supplies				$454.70				
Community Corrections	Lowe's Home Center	Supplies				$377.27				
Community Corrections	Emily Rebelo	Reimbursement				$200.00				
Community Corrections	The Thrasher Group	Parking Lot GSA				$2,500.00				
Home Incarceration	Buddi US LLC	GPS Monitoring Fees				$50.00				
Home Incarceration	U S Cellular	Cellular Account				$742.42				
Process	The Water Shop	Water Service	$201.00							
Process	U S Cellular	Cellular Account	$179.34							
Process	Skasiks Cleaners	Dry Cleaning	$130.00							
Process	Markl Supply	AMMO	$1,500.00							
Law Enforcement	U S Cellular	Cellular Account	$2,471.46							
Law Enforcement	Uline	Supplies	$867.93							
Law Enforcement	Champion Industries	Supplies	$1,716.25							
Law Enforcement	Truist Bank	Various Charges	$285.73							
Law Enforcement	Command Communications	Maglite Battery	$167.00							
Law Enforcement	Robins Perfect Fit	Uniform Alterations	$56.00							
Law Enforcement	Skasiks Cleaners	Dry Cleaning	$178.75							
Law Enforcement	Galls	Uniform Supplies	$113.10							
Law Enforcement	Markl Supply	AMMO	$2,800.00							
Security	Markl Supply	AMMO			$4,200.00					
Assessor	WV Assoc. of Counties	2024 Spring Board Meeting	$300.00							
Pros. Attorney	Brad Pustolski	2024 Seminar	$196.90							
Pros. Attorney	Truist Bank	Various Charges	$15,260.22							
Pros. Attorney	AT & T Mobility	New Equipment	$3,120.99							
Pros. Attorney	Positive Promotions	Various Charges	$22,687.84						$22,687.84	
Pros. Attorney	James & Law	Various Charges	$10,924.00							
Pros. Attorney	Dell	Computers	$11,204.75						$11,204.75	
Pros. Attorney	WV State Bar	Bar Dues	$3,000.00							
Pros. Attorney	William Walker	2024 Seminar	$226.90							
Pros. Attorney	Kevin Watson	2024 Seminar	$226.90							
Pros. Attorney	Christen Tomes	2024 Seminar	$107.54							

Date of Meeting	June 26, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Pros. Attorney	Danielle Rinker	2024 Seminar	$91.48							
Pros. Attorney	Gina Renzelli	2024 Seminar	$86.96							
Pros. Attorney	Jamie Armstrong	2024 Seminar	$77.90							
Pros. Attorney	Laura Pickens	2024 Seminar	$74.69							
Pros. Attorney	Kim Reed	2024 Seminar	$74.16							
Pros. Attorney	Erin Minor	2024 Seminar	$129.45							
Pros. Attorney	Kasi Maxwell	2024 Seminar	$74.36							
Pros. Attorney	Kim Martin	2024 Seminar	$142.46							
Pros. Attorney	Tina Marshall	2024 Seminar	$117.90							
Pros. Attorney	John Masia	2024 Seminar	$212.63							
Pros. Attorney	Trish Dettori	2024 Seminar	$86.82							
Pros. Attorney	Adrian Delgado	2024 Seminar	$65.98							
Pros. Attorney	Christian Baker	2024 Seminar	$189.26							
Michelle Tonkin	Greater Harrison	ARPA Funds						$173,230.00		
			$293,124.04	$48,627.13	$46,146.84	$6,077.21	$3,000.00	$173,230.00		$855.60
					Grand Total :	$571,060.82				

COMMISSIONER'S SIGNATURE _____ DATE _____

COMMISSIONER'S SIGNATURE _____ DATE _____

COMMISSIONER'S SIGNATURE _____ DATE _____

Exhibit A Exonerations	Amount	
PP-482 ALLEN LARRY D & CYNTHIA A	$	357.36
PP-483 ALLEY KAT LLC	$	97.23
PP-484 BEVERLY CHARLES E JR	$	6.19
PP- 485 ECHOLS JUSTIN M	$	398.81
PP-486 FERRELL KEVIN RANDALL & BETH	$	391.76
PP-487 HARPER LOGAN N & SALLY A	$	415.05
PP-488 HERSHMAN BETTY L	$	62.57
PP-489 HERSHMAN BETTY L	$	75.78
PP-490 J & D LAWN CARE LLC	$	159.27
PP-491 J & D LAWN CARE LLC	$	146.57
PP-492 J & D LAWN CARE LLC	$	134.49
PP-493 KELLEY JASON L & BRIANNA(GRIMES)	$	88.78
PP-494 LANHAM CRYSTAL L	$	9.29
PP-495 MALE PRESTON J	$	32.69
PP-496 PHANTON FIREWORKS EASTERN REGION LLC	$	174.18
PP-497 POWELL AMANDA A	$	37.90
PP- 498 SEIBERT MEREDITH L	$	161.77
PP-499 SNIDER JULIE M (FENSTERMACHER)	$	221.26
PP-500 WV RADIO CORP OF CLARKSBURG % THOMAS BUCK	$	4,771.04
PP-501 WV RADIO CORP OF SALEM % THOMAS BUCK	$	2,679.44
PP-502 ZAPATA OMAR & LAURA	$	567.08
PP-503 ALLEY KAT LLC	$	85.94
PP-504 AHMED JAMIL MD	$	758.15
PP-505 BANCORP BANK THE	$	356.24
PP-506 BERARDI DAWN E	$	208.65
PP-507 COLLINS HEARL T	$	752.70
PP-508 CUNNINGHAM JESSE R JR	$	43.41
PP-509 HERSHMAN BETTY L	$	215.75
PP-510 MOUNTAIN STATE FOAM INSULATION INC	$	849.95
PP-511 SUNOCO INC (R&M)	$	3,283.20
PP-512 WILDMAN RICHARD K & ALICE F	$	33.72
TOTAL:	$	17,576.22

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **ALLEN LARRY D & CYNTHIA A** whose address is, 212 VERMONT AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **11610** on **2019 CHRYSLER 300**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **11610**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 CHRYSLER, Vehicle was traded for a lease on June of 2022. Exonerate a value of 11610 at a class 4 rate of levy to correct the overcharge. Please remove the 19 chry 300 (11610) from the vehicle description.

District: **03 - CLARK-CLARKSBURG**
Account No. **3050714**
Ticket No. **300000897**
Tax Year **2023**

Amount Exonerated: $357.36

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **ALLEY KAT LLC** whose address is, KATY GIBSON PO BOX 481 ANMOORE, WV 26323, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3194** on **INVENTORY**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **3194**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2024 tax year, business not there 7/1/23. Cancel this ticket and mark improper for the 2024 tax year.

District: **03 - CLARK-CLARKSBURG**
Account No. **3076448**
Ticket No. **402304**
Tax Year **2024**

Amount Exonerated: $97.23

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **BEVERLY CHARLES E JR** whose address is, 425 ROANE AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6375** on **2015 BIG T TRLR**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **6105**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **270**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2015 Big T Trlr , did not own 7/1/2023. Exonerate a value of 270 at a class 3 rate of levy to correct the overcharge. Please remove the15 big trlr (270) from the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **3047257**
Ticket No. **409280**
Tax Year **2024**

Amount Exonerated: $6.19

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph R Romano

PP485

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **ECHOLS JUSTIN M** whose address is, 914 FRANCIS MINE RD FAIRMONT, WV 26554, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **17385** on **20 Dodg Ram**, Class **3/4** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **17385**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 20 Dodge, the vehicle is assessed and paid in Marion County. Cancel this ticket and mark improper for the 2024 tax year.

District: **05 - CLAY-OUTSIDE**
Account No. **3057206**
Ticket No. **406700**
Tax Year **2024**

Amount Exonerated: $398.81

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joyce R Romano

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **FERRELL KEVIN RANDALL & BETH** whose address is, 118 LANG AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **12870** on **2021 NISS ALTIMA**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **12870**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2021 Nissan, taxpayer has a leased vehicle. Cancel this ticket and mark improper for the 2024 tax year.

District: **03 - CLARK-CLARKSBURG**
Account No. **3004235**
Ticket No. **403089**
Tax Year **2024**

Amount Exonerated: $391.76

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

PP487

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **HARPER LOGAN N & SALLY A** whose address is, 1309 WEST VIRGINIA AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **34915** on **2021 Subaru Crosstrec**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **21280**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **13635**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2021 suba crosstrec, vhl is already on acct#3088306. Please remove the 21 suba cross (34,915) from the vehicle description. Please remove Sally Harpers name from tax. ticket.

District: **08 - COAL-CLARKSBURG**
Account No. **3066515**
Ticket No. **411724**
Tax Year **2024**

Amount Exonerated: $415.05

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph R Romano

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **HERSHMAN BETTY L** whose address is, 132 LENA LN LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2655** on **2011 SUBARU LEGACY**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **2655**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2011 Subaru, vehicle is assessed on Gary Hershmans acct in Upshur Co. Exonerate a value of 2655 at a class 3 rate of levy to correct the overcharge. Please remove the 11 SUBA LEGA (2655) from the vehicle description. Mobile Home values $0 due to Homestead.

District: **12 - GRANT-OUTSIDE**
Account No. **3025297**
Ticket No. **516816**
Tax Year **2022**

Amount Exonerated: $62.57

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph R Romano

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **HERSHMAN BETTY L** whose address is, 132 LENA LN LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3255** on **2011 SUBARU LEGACY**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **3255**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the Subaru, vehicle reported to Gary Hershman in Upshur County. Exonerate a value of 3255 at a class 3 rate of levy to correct the overcharge. Please remove the 11 suba lega (3255) from the vehicle description. Mobile Home values $0 due to Homestead.

District: **12 - GRANT-OUTSIDE**
Account No. **3025297**
Ticket No. **616483**
Tax Year **2023**

Amount Exonerated: $75.78

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph R Romano

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **J & D LAWN CARE LLC** whose address is, 430 HOWARD ST SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **5239** on **Machinery & Equipment** , Class **3/4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **5239**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2024 tax year, business was closed 2/20/21 per SOS. Cancel this ticket and mark improper for the tax year 2024.

District: **06 - CLAY-SHINNSTON**
Account No. **3067436**
Ticket No. **408606**
Tax Year **2024**

Amount Exonerated: $159.27

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph K Rommel

PP491

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **J & D LAWN CARE LLC** whose address is, 430 HOWARD ST SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4762** on **Business was billed after closure.**, Class **3/4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **4762**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed after business was closed. Cancel this ticket and mark improper for the 2023 tax year.

District: **06 - CLAY-SHINNSTON**
Account No. **3067436**
Ticket No. **508788**
Tax Year **2023**

Amount Exonerated: $146.57

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

PP492

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **J & D LAWN CARE LLC** whose address is, 430 HOWARD ST SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4329** on **Business billed after closure.**, Class **3/4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **4329**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed after business was closed. Cancel this ticket and mark improper for the 2022 tax year.

District: **06 - CLAY-SHINNSTON**
Account No. **3067436**
Ticket No. **608659**
Tax Year **2022**

Amount Exonerated: $134.49

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph R Romano

EXONERATIONS

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STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **KELLEY JASON L & BRIANNA (GRIMES)** whose address is, 225 RAWHIDE RD BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **18365** on **2014 JEEP** , Class **2** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **14495**, Class **2** in and for the year **2024**, resulting in a difference in assessed value of **3870**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2014 JEEP, vehicle sold 3/17/23. Exonerate a value of 3870 at a class 3 rate of levy to correct the overcharge. Please remove the 14 jeep patr (3870) from the vehicle description.

District: **15 - SIMPSON-OUTSIDE**
Account No. **3046147**
Ticket No. **419863**
Tax Year **2024**

Amount Exonerated: $88.78

_____
PRESENT: Prosecuting Attorney
(or)

_____
PRESENT: Tax Commissioner

_____
ATTEST: County Clerk

ASSESSOR Joseph A Cerrone

_____
APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

_____

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **LANHAM CRYSTAL L** whose address is, 770 LOWER LAMBERTS RUN RD CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **405** on **2002 isuzu rodeo**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **405**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2002 isuzu rodeo, vehicle is on dad's account #1153316. Cancel this ticket and mark improper for the 2024 tax year.

District: **07 - COAL-OUTSIDE**
Account No. **3042357**
Ticket No. **410210**
Tax Year **2024**

Amount Exonerated: $9.29

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **MALE PRESTON J** whose address is, 89 ROBEY HOLLOW RD LUMBERPORT, WV 26386, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **5115** on **2009 KIA RIO**, Class **3/4** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **3690**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **1425**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2009 Kia Rio, vehicle totaled February 2023. Exonerate a value of 1425 at a class 3 rate of levy to correct the overcharge. Please remove the 09 Kia Rio (1425) from the vehicle description.

District: **09 - EAGLE-OUTSIDE**
Account No. **3071082**
Ticket No. **413923**
Tax Year **2024**

Amount Exonerated: $32.69

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Jay R Romano

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EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **PHANTOM FIREWORKS EASTERN REGION LLC** whose address is, 2445 BELMONT AVE YOUNGSTOWN, OH 44505, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **5722** on **Inventory**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **5722**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2024 tax year. Cancel this ticket and mark improper for the tax year 2024.

District: **03 - CLARK-CLARKSBURG**
Account No. **3078757**
Ticket No. **404485**
Tax Year **2024**

Amount Exonerated: $174.18

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission
ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR
Joseph A Romano

PP497

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **POWELL AMANDA A** whose address is, 207 24TH ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **8700** on **2007 Jeep Grand Cherokee**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **7455**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **1245**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2007 Jeep, vehicle is assessed on #3088459. Exonerate a value of 1245 at a class 4 rate of levy to correct the overcharge. Please remove the 07 Jeep Gran (1245) from the vehicle description.

District: **08 - COAL-CLARKSBURG**
Account No. **3034290**
Ticket No. **412307**
Tax Year **2024**

Amount Exonerated: $37.90

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph A. Romano

pp498

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **SEIBERT MEREDITH L** whose address is, 506 RICHLAND ST WEST MILFORD, WV 26451, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **5790** on **Vehicle not registered to tax payer**, Class **3/4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **5790**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2015 Chev Cruze, vehicle is on acct #3061980. Cancel this ticket and mark improper for the 2024 tax year.

District: **21 - UNION-WEST MILFORD**
Account No. **3050934**
Ticket No. **429855**
Tax Year **2024**

Amount Exonerated: $161.77

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph R Romano

PP 499

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **SNIDER JULIE M (FENSTERMACHER)** whose address is, 20 LENA LN LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **29655** on **2013 Mobile Home**, Class **2** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **10365**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **19290**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer was assessed for a Mobile Home that they didn't own 7-1-23. Exonerate a value of 19290 at a class 2 rate of levy to correct the overcharge. Please remove the 13 1676 Flee (19290) from the vehicle description.

District: **12 - GRANT-OUTSIDE**
Account No. **3031708**
Ticket No. **417074**
Tax Year **2024**

Amount Exonerated: $221.26

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph R Romano

PP500

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **W V RADIO CORP OF CLARKSBURG %THOMAS BUCK** whose address is, 260 SPRUCE ST MORGANTOWN, WV 26505, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **207979** on **Tower**, Class 3/4 in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **267934**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the wrong value for machinery & equipment. Create a ticket value of 267934 at a class 3 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. 05 Chev Medi (3195) 04 CHev Medi (2970) 00 LI - Leas (8829) 00 FF - Furn (19268) 00 CE - Comp (13901) 00 ME - Mach (219770)

District **01 - CLARK-OUTSIDE**
Account No. **3004752**
Ticket No. **401458**
Tax Year **2024**

Amount Exonerated: **$4771.04**
Corrected Ticket Amount: **$ 6146.41**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

PP501

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **W V RADIO CORP OF SALEM %THOMAS BUCK** whose address is, 260 SPRUCE ST MORGANTOWN, WV 26505, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **123958** on **Leasehold Improvements**, Class **3/4** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **7156**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **116802**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed on leaseholds which are reported as equipmen on account # 3004752. Exonerate a value of 116802 at a class 3 rate of levy to correct the overcharge. Please remove the LI - LEAS (116802) from the description.

District: **01 - CLARK-OUTSIDE**
Account No. **3030431**
Ticket No. **401459**
Tax Year **2024**

Amount Exonerated: $2679.44

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP502

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **ZAPATA OMAR & LAURA** whose address is, 158 FRONT ST LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **111210** on **2012 KIA & 2022 SUBARU**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **86490**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **24720**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2012 KIA and 2022 SUBARU, vehicles are reported on account #3088543 under Zapata Laura for 2024. Exonerate a value of 24720 at a class 3 rate of levy to correct the overcharge. Please remove the 22 Suba Asce (21855) & 12 Kia Sore (2865) from the vehicle description.

District: **12 - GRANT-OUTSIDE**
Account No. **3047780**
Ticket No. **417298**
Tax Year **2024**

Amount Exonerated: $567.08

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

PP503

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **ALLEY KAT LLC** whose address is, PO BOX 481 ANMOORE, WV 26323, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3076** on **inventory**, Class **3/4** in **SIMPSON-ANMOORE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **3076**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2024 tax year, business not there 7/1/23. Cancel this ticket and mark improper for the 2024 tax year.

District: **17 - SIMPSON-ANMOORE**
Account No. **3067980**
Ticket No. **425189**
Tax Year **2024**

Amount Exonerated: $85.94

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

PP504

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **AHMED JAMIL MD** whose address is, 1032 BRETTWALD DR MORGANTOWN, WV 26508, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **25181** on **SUPPLIES, MACHINERY & EQUIPMENT & COMPUTER EQUIPMENT**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **25181**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2024 tax year, all assets moved out of county. Cancel this ticket and mark improper for the 2024 tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3036475**
Ticket No. **421063**
Tax Year **2024**

Amount Exonerated: $758.15

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR
Joseph R Romano

PP 505

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **BANCORP BANK THE** whose address is, 3755 PARK LAKE ST ORLANDO, FL 32803, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **12750** on **2019 NISSAN FRONTIER**, Class **3/4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **12750**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 Nissan, vehicle was located in Arkansas. Cancel this ticket and mark improper for the 2024 tax year.

District: **21 - UNION-WEST MILFORD**
Account No. **3087050**
Ticket No. **429706**
Tax Year **2024**

Amount Exonerated: $356.24

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

pp 506

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **BERARDI DAWN E** whose address is, 610 DEERFIELD DR BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6930** on **2008 KEYSTONE CAMPER**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **6930**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the camper, it is located and assessed in Preston County. Cancel this ticket and mark improper for the 2024 tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3044333**
Ticket No. **421346**
Tax Year **2024**

Amount Exonerated: $208.65

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

PP507

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **COLLINS HEARL T** whose address is, PO BOX 277 ANMOORE, WV 26323, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **26940** on **2018 TOYOTA TUNDRA & 2014 CHEVY SILVERADO**, Class **3/4** in **SIMPSON-ANMOORE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **26940**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Toyota and the 2014 Chevy, both vehicles were not owned July 1, 2023. Cancel this ticket and mark improper for the 2024 tax year.

District: **17 - SIMPSON-ANMOORE**
Account No. **3068266**
Ticket No. **425217**
Tax Year **2024**

Amount Exonerated: $752.70

_____
PRESENT: Prosecuting Attorney
(or)

_____
PRESENT: Tax Commissioner

_____
ATTEST: County Clerk

ASSESSOR

_____

_____
APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

_____

PP508

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **CUNNINGHAM JESSE R JR** whose address is, 111 25TH ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **44077** on **1999 Ford F350**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **42651**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **1426**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 1999 Ford, vehicle not owned July 1, 2023. Exonerate a value of 1426 at a class 3 rate of levy to correct the overcharge. Please remove the 99 Ford F350 (1426) from the vehicle description.

District: **08 - COAL-CLARKSBURG**
Account No. **3004797**
Ticket No. **411437**
Tax Year **2024**

Amount Exonerated: $43.41

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP509

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **HERSHMAN BETTY L** whose address is, 132 LENA LN LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **9405** on **2019 SUBARU IMPREZA**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **9405**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 SUBARU IMPREZA. Vehicle is assessed in Upshur County for Gary Hershman. Exonerate a value of 9405 at a class 3 rate of levy to correct the overcharge. Please remove the 19 SUBA IMPR (9405) from the vehicle description. Mobile home value at $0 due to Homestead Exemption.

District: **12 - GRANT-OUTSIDE**
Account No. **3025297**
Ticket No. **416496**
Tax Year **2024**

Amount Exonerated: $215.75

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP510

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **MOUNTAIN STATE FOAM INSULATION INC** whose address is, PO BOX 112 BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **295891** on **2019 Jeep Grand Cherokee**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **267661**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **28230**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 Jeep Grand Cherokee, vehicle is paid in Taylor County. Exonerate a value of 28230 at a class 3 rate of levy to correct the overcharge. Please remove the 19 jeep grch (28230) from the vehicle description.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3059160 TIF #6**
Ticket No. **423655**
Tax Year **2024**

Amount Exonerated: $849.95

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph R. Roman

PP511

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **SUNOCO INC (R&M)** whose address is, 2424 RIDGE RD ROCKWALL, TX 75087, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **171580** on **Owners value error**, Class **3/4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **63580**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **108000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed at an incorrect value for 2024 tax year. Exonerate a value of 108000 at a class 4 rate of levy to correct the overcharge.

District: **06 - CLAY-SHINNSTON**
Account No. **3071999**
Ticket No. **408972**
Tax Year **2024**

Amount Exonerated: $3283.20

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

PP512

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **WILDMAN RICHARD K & ALICE F** whose address is, 40 TAFTAROSA DR CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **14034** on **08 HYUN ON DIFF ACCT**, Class **3/4** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **12564**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **1470**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2008 Hyundai Tiburon on his 2024 assessment. It is titled to another tax payer & is assessed on account #3064585 for 2024 tax year. Exonerate a value of 1470 at a class 3 rate of levy to correct the overcharge. Please remove the 08 Hyun Tibu (1470) from the vehicle description.

District: **01 - CLARK-OUTSIDE**
Account No. **1689890**
Ticket No. **401494**
Tax Year **2024**

Amount Exonerated: $33.72

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph A Romano

Exhibit B Corrective Tickets	Amount
PP-140 ANABI OIL CORP	$ 1,693.97
PP-141 CONNOLLY BURLEN J	$ 225.93
PP-142 DE LEON ELDER A	$ 257.00
PP-143 GREATAMERICA FINANCIAL SERVICES CORP	$ 543.40
PP-144 HUNTINGTON TECHNOLOGY FINANCE & SUB	$ 619.02
PP-145 LANHAN KRISTOPHER & CHELSEA	$ 1,165.24
PP-146 LANTZ GRETCHEN D	$ 502.04
PP-147 LAUGHLIN RICHARD L JR	$ 361.15
PP- 148 ORDERS CONSTRUCTION CO INC	$ 4,534.46
PP-149 PAYNE VALERIE R	$ 498.31
PP-150 WILD AND WONDERFUL PREOWNED AUTO	$ 294.78
PP-151 DONLEN TRUST % GRANT THORNTON LLP	$ 342.91
PP-152 DQE COMMUNICATIONS LLC MAIL DROP 7-3	$ 16.64
PP-153 PORTER PAIGE	$ 221.26
TOTAL:	$ 11,276.11

CORRECTIVE TICKET PP 140

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **ANABI OIL CORP** whose address is, K E ANDREWS 2424 RUDGE RD ROCKWALL TX 75084-5116, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **CORRECTIVE TICKET**, Class 3/4 in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **56263**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was not assessed for the 2024 tax year. Create a ticket value of 56263 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Correct description to 00 ME MACH 30833 00 FF FURN 11127 CE COMP 2457 00 INV 11546 00 SUPP LIES 300.

District **16 - SIMPSON-BRIDGEPORT**
Account No. **1685554**
Ticket No.
Tax Year **2024**

Amount Exonerated: **$0**
Corrected Ticket Amount: **$ 1693.97**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph G Romano

CORRECTIVE TICKET

PP 141

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **CONNOLLY BURLEN J** whose address is, 211 WEEKLEY ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **5106** on **Wrong vehicles keyed.**, Class 3/4 in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **7422**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the wrong vehicles. Create a ticket value of 7422 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Correct description to 85 hond vf11 (813) 08 ford esca (1440) 11 niss maxi (1800) yama bma (2250) yama f12 (1119).

District **03 - CLARK-CLARKSBURG**
Account No. **2214302**
Ticket No. **402768**
Tax Year **2024**

Amount Exonerated: **$155.43**
Corrected Ticket Amount: **$ 225.93**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

CORRECTIVE TICKET

PP 142

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **DE LEON ELDER A** whose address is, 410 COLLEGE ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **8443** on **DISTRICT ERROR**, Class 3/4 in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **8443**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

District change only the correct District is 03.

District **03 - CLARK-CLARKSBURG**
Account No. **3074177**
Ticket No. **421969**
Tax Year **2024**

Amount Exonerated: **$257.00**
Corrected Ticket Amount: **$ 257.00**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph A. Romano

PP 143

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 24th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **GREATAMERICA FINANCIAL SERVICES CORP** whose address is, 625 1ST ST CEDAR RAPIDS, IA 52401, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **16435** on **COMPUTER EQUIPMENT**, Class 3/4 in **CLARK-NUTTERFORT**, Harrison County, West Virginia, which should have been assessed at **17875**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was not assessed for computer equipment. Create a ticket value of 17875 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Correct description to 00 ME - MACH 16435 00 CE -COMP 1440.

District **04 - CLARK-NUTTERFORT**
Account No. **3058971**
Ticket No. **405728**
Tax Year **2024**

Amount Exonerated: **$499.62**
Corrected Ticket Amount: **$ 543.4**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph A. Romano

PP 144

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **HUNTINGTON TECHNOLOGY FINANCE & SUB** whose address is, 2285 FRANKLIN RD BLOOMFIELD HILLS, MI 48302, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **20043** on **COMPUTER EQUIPMENT**, Class 3/4 in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **20560**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed at an incorrect value on computer equipment. Create a ticket value of 20560 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Correct description to 00 ME MACH 2224 00 FF FURN 17140 00 CE COMP 1195

District **16 - SIMPSON-BRIDGEPORT**
Account No. **3082320**
Ticket No. **422849**
Tax Year **2024**

Amount Exonerated: **$603.45**
Corrected Ticket Amount: **$ 619.02**
TIF: **#3**

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

CORRECTIVE TICKET

PP 145

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **LANHAM KRISTOPHER S & CHELSEA** whose address is, 8039 JOHNNY LN STONEWOOD, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **24795** on **2019 Toyota Tacoma**, Class 3/4 in **CLARK-STONEWOOD**, Harrison County, West Virginia, which should have been assessed at **38295**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 Toyota, vehicle gone 4/5/23. Create a ticket value of 38295 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Correct description to 18 Niss Rogu (8325) 23 Toyo Tund (29970).

District **02 - CLARK-STONEWOOD**
Account No. **3070137**
Ticket No. **401876**
Tax Year **2024**

Amount Exonerated: **$754.46**
Corrected Ticket Amount: **$ 1165.24**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph G. Lemmon

CORRECTIVE TICKET

PP 146

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **LANTZ GRETCHEN D** whose address is, 38 WAYBACK LN BRIDGEPORT, 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **21885** on **DISTRICT 15**, Class 3/4 in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **21885**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

District change only the correct District is 15

District **16 - SIMPSON-BRIDGEPORT**
Account No. **3076720**
Ticket No. **423181**
Tax Year **2024**

Amount Exonerated: **$658.91**
Corrected Ticket Amount: **$ 502.04**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

CORRECTIVE TICKET

PP 147

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **LAUGHLIN RICHARD L JR** whose address is, 90 HARDESTY ST SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **15927** on **vehicle and district**, Class 3/4 in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **11880**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 18 Suzuki, it was gone September 2022. Taxpayer is also assessed in the incorrect District, the correct District is 06. Create a ticket value of 11880 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Correct description to 16 Ford F-15 (11880). Corect District to 06.

District **15 - SIMPSON-OUTSIDE**
Account No. **3005601**
Ticket No. **419953**
Tax Year **2024**

Amount Exonerated: **$365.37**
Corrected Ticket Amount: **$ 361.15**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

CORRECTIVE TICKET

PP 148

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **ORDERS CONSTRUCTION CO INC** whose address is, PO BOX 1448 SAINT ALBANS, WV 25177, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **197666** on **Correct District**, Class 3/4 in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **197666**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed in the wrong district, the correct district should be 01. District change only the correct District is 01.

District **03 - CLARK-CLARKSBURG**
Account No. **3069901**
Ticket No. **404406**
Tax Year **2024**

Amount Exonerated: **$6016.95**
Corrected Ticket Amount: **$ 4534.46**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

PP149

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **PAYNE VALERIE R** whose address is, 506 RICHLAND ST WEST MILFORD, WV 26451, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **12045** on **2018 FORD FOCUS**, Class 3/4 in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **17835**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error did not report the 2018 Ford. Create a ticket value of 17,835 at a class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Correct description to 19 chry paci (12045) 18 ford focus (5790).

District **21 - UNION-WEST MILFORD**
Account No. **3061980**
Ticket No. **429825**
Tax Year **2024**

Amount Exonerated: **$336.54**
Corrected Ticket Amount: **$ 498.31**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph K. Romano

CORRECTIVE TICKET

PP 150

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **WILD AND WONDERFUL PREOWNED AUTO** whose address is, 2396 BENEDUM DR BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **12850** on **DISTRICT ERROR**, Class 3/4 in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **12850**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed in the wrong district, the correct district is 15. District change only the correct District is 15.

District **16 - SIMPSON-BRIDGEPORT**
Account No. **3079127**
Ticket No. **425050**
Tax Year **2024**

Amount Exonerated: **$386.89**
Corrected Ticket Amount: **$ 294.78**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Cerrone

CORRECTIVE TICKET

PP 151

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **DONLEN TRUST % GRANT THORNTON LLP** whose address is, PO BOX 4747 OAK BROOK, IL 60522, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **11280** on **2020 SUBARU LEGACY**, Class 3/4 in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **11280**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

DISTRICT CHANGE ONLY THE CORRECT DISTRICT IS 06.

District **08 - COAL-CLARKSBURG**
Account No. **3087452**
Ticket No. **411494**
Tax Year **2024**

Amount Exonerated: **$343.36**
Corrected Ticket Amount: **$ 342.91**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

PP 152

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **DQE COMMUNICATIONS LLC MAIL DROP 7-3** whose address is, 411 7TH ST PITTSBURGH, PA 15219, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **600** on **LEASEHOLD IMPROVEMENTS**, Class 3/4 in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **600**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

District change only the correct District is 10.

District **06 - CLAY-SHINNSTON**
Account No. **3087466**
Ticket No. **408440**
Tax Year **2024**

Amount Exonerated: **$18.24**
Corrected Ticket Amount: **$ 16.64**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Joseph R Romano

PP153

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 26th day of June, 2024 issued the following order, which was made and entered, to-wit:

Upon application of MHOFFMAN for **PORTER PAIGE** whose address is, 20 LENA LN LOST CREEK WV 26385-6850, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **2013 FLEETWOOD MH**, Class 3/4 in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **19290**, in and for the year **2024**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2024**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was not assessed for the Mobile home. Create a ticket value of 19290 at a class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. Correct description to 13 1676 flee (19290).

District **12 - GRANT-OUTSIDE**
Account No. **3088378**
Ticket No.
Tax Year **2024**

Amount Exonerated: **$0**
Corrected Ticket Amount: **$ 221.26**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

Exhibit C Joint Property Applications

AP-20 ROWE BRIAN & ALLISON M	**$ 471.42**
Total :	**$ 471.42**

NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES AP20

WEST VIRGINIA CODE § 11-5-14 **STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

I, Joseph R "Rocky". Romano, Assessor of Harrison County, having been presented with a certified copy of a final divorce order entered under provisions of section fifteen, article two, chapter forty-eight of the West Virginia Code, do hereby apportion the assessment of the taxes owed on jointly owned motor vehicles involved in the divorce order and awarded exclusively to be titled one or more in the name of the husband and one or more in the name of the wife as follows:

APPLICANT:_____

DEPUTY:RTORCHIA

Account: 3036973 Ticket: 416980 Year: 2024 Name: ROWE BRIAN L Tax $ 471.42

(A) Account: 3036973 Ticket: Husband Name: ROWE BRIAN L
Address: 126 ANDA DR LOST CREEK WV 26385-6873

Section I:

Description	Assessment	Tax Rate	Tax Amount
10 FORD EDGE (2FMDK4JC2ABA44704)	2160	2.2940	$49.55

(B) Account: 3088305 Ticket: Wife Name: ROWE ALLISON M
Address: 92 CRYSTAL LN BRIDGEPORT WV 26330-9559

Description	Assessment	Tax Rate	Tax Amount
15 VOLKS PASS (1VWCT7A36FC072136)	5775	2.2940	$132.48
20 JEEP CHER (1C4PJMLB2LD509780)	12615	2.2940	$289.39

Section II:

Filed with the county commission this 12th day of June, 2024

Joseph R. "Rocky". Romano, Assessor

Section III:

The county commission of Harrison County does hereby order the apportionment of the assessment of taxes as determined and set forth by the county assessor in Section I of this notice.

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

Section IV:

Certified to the sheriff this____day of June, 2024

Clerk of the Harrison County Commission

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (06/26/24)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$1,818.50**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$1,818.50** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$1,818.50** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **26th day of June, 2024.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Jackson Kelly, PLLC	Invoice #1211795	Dated: 06/14/24	$1,818.50
		Total	**$1,818.50**

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District
c/o Harrison County Commission
Attn: Gina Jones
301 West Main Street
Clarksburg, WV 26301-2974
gjones@harrisoncountywv.gov

June 14, 2024
Invoice No. 1211795

SUMMARY OF OUTSTANDING INVOICES

Total Amount of Current Invoice # 1211795	**$1,818.50**
No Prior Invoices Outstanding	
Total Amount Due	$1,818.50

If payment of any prior invoice has already been forwarded, please disregard as to that invoice.

PLEASE RETURN THIS PAGE WITH REMITTANCE

NOTE: This summary page may not include all outstanding invoices. Outstanding invoices for other matters that are separately billed or billed to other contacts will not be reflected on this summary page. Should you have any questions regarding the invoices that appear above please contact JK_Finance@jacksonkelly.com.

PAYMENT DUE July 14, 2024

JACKSONKELLY PLLC
Attorneys at Law
P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District

June 14, 2024
Invoice No. 1211795

For Legal Services Rendered through May 31, 2024.

Matter 301
TIF Bond Assessments

Date	Timekeeper	Description	Hours	Amount
05/02/24	M. Imbrogno	Corresponding with T. Aman and D. Sakia regarding June board meeting.	0.10	29.50
05/03/24	M. Imbrogno	Corresponding regarding timing of June regular meeting and agenda items for the same.	0.60	177.00
05/06/24	M. Imbrogno	Corresponding regarding board meeting and related matters.	0.70	206.50
05/07/24	M. Imbrogno	Phone call with T. Scoville regarding board matters; corresponding regarding board matters.	1.30	383.50
05/09/24	M. Imbrogno	Corresponding regarding board matters.	0.20	59.00
05/14/24	M. Imbrogno	Corresponding regarding board matters; preparing and reviewing board meeting materials.	0.80	236.00
05/15/24	M. Imbrogno	Preparing draft board meeting materials; corresponding regarding board matters.	0.50	147.50
05/16/24	B. Frontuto	Review and analyze documents re: certification of assessment rolls for the CED	1.00	255.00
05/16/24	M. Imbrogno	Preparing draft board meeting documents.	0.20	59.00
05/21/24	M. Imbrogno	Preparing and reviewing board meeting materials.	0.50	147.50
05/30/24	M. Imbrogno	Preparing board meeting materials and corresponding regarding the same.	0.40	118.00
		Total Hours	6.30	
		Services		$1,818.50
		Total This Matter		$1,818.50

PAYMENT DUE July 14, 2024

ACCESS AND REMEDIATION LETTER AGREEMENT

This **ACCESS AND REMEDIATION LETTER AGREEMENT** ["Agreement"] is made and entered into to be effective as of the 10th day of June, 2024, by and among the Harrison County Commission, West Virginia, ("the Commission"), and John Wamsley, Individuals (collectively "the Parties").

RECITALS

WHEREAS, nuisance conditions exists on the Parties property in Harrison County, West Virginia and thereby requiring specific timeframes for remediation of stipulated, admitted and conceded nuisance conditions; and

WHEREAS, the Parties believe it is in their best interests to reach a full and final agreement resolving the collection matters; and

WHEREAS, the Parties successfully resolved this matter via private negotiation.

AGREEMENT

NOW, THEREFORE, in consideration of the recitals, mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS OF THE AGREEMENT

1.1 In consideration of the execution of this Agreement, the Parties agree as follows:

- That the Parties property located at District 7, Map 1111, Parcel 328 is a nuisance in Harrison County, West Virginia – and the provisions herein apply as to this parcel, and the materials situate thereon.

- That the Parties shall refrain from allowing construction materials, tires or material/car/rubbish parts to be deposited on his/her properties within Harrison County, or to accumulate on their properties within Harrison County.

- The Parties shall allow the Commission to remove all such materials, construction materials, tires, car parts/rubbish/trailers and other unsightly and offensive materials on Wamsleys' property situate within the County, no sooner than fifteen (15) days of the execution of Agreement, at a time convenient to the Commission or its contractors. **THIS FIFTEEN (15) DAY TIMEFRAME IS INSERTED HEREIN SO THAT** John Wamsley **HAS TIME TO REMOVE PERSONAL ITEMS.**

- The Parties hereby authorizes the Commission, and its authorized agents, representatives and contractors to enter upon the Parties property situate in Harrison County, West Virginia for the purpose of satisfying the terms and conditions, and intent, of this Agreement. Stated differently, the Parties expressly vests in the Commission, and its authorized agents, representatives and contractors, a temporary, unrestricted construction easement to complete the work and remediation contemplated by this Agreement – said easement terminating upon the completion of remediation work to the sole and lone satisfaction of the Commission – consistent with this Agreement.

- The Parties unconditionally waives, releases, acquits and forever discharges the Commission, and its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors or and from any and all claims, actions, causes of actions, demands, rights, damages, costs, expenses, right of contribution or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, on account of or in any way related to the remediation of their parcel in Harrison County, West Virginia, and the presence of the Commission, and/or its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors on the Parties property/the Parcel.

- The Commission states that it shall attempt to schedule and coordinate all remediation work with the Parties, and shall attempt to utilize cost-effective contractors.

- The Parties also specifically grants a construction/remediation lien for the full amount of the actual, paid expense necessary to remediate the nuisance conditions located on their parcel in Harrison County, West Virginia, to the benefit of the Harrison County Commission; and consents to the recordation of said lien in any and all relevant county offices and indexes by the Harrison County Commission.

- The Parties covenants that they shall refrain prospectively from maintaining a nuisance on their parcel located in Harrison County, West Virginia. Among others, The Parties will not cause, directly or indirectly, vehicles, trailers, or garbage (abandoned or otherwise) to accumulate on their property.

- The Parties tenders one dollar (1.00) unto the Commission as consideration for this Agreement and specifically agrees that the Parties shall not challenge this Agreement for lack of consideration.

- It is expressly understood that should the Parties breach any provision of this Agreement the Commission preserves its right to seek full relief, and all remedies available under West Virginia law. Further, in the event of breach, the Parties shall be immediately obligated to reimburse the Commission for all remediation costs incurred, as well as for all reasonable attorney's fees, court costs, and finance or interest charges relating to the remediation of the Parties parcel situate in Harrison County, West Virginia.

REPRESENTATIONS AND WARRANTIES

2.1 All parties represent and warrant as follows: (a) that they have the absolute right, power, authority and capacity to enter into and perform this Agreement without any other or further authorization, action or proceeding whatsoever; (b) that they knowingly and voluntarily execute and deliver this Agreement, and in doing so, that they are fully aware of the contents of this Agreement; (c) that the execution and delivery of this Agreement is not the result of any fraud, duress, mistake or undue influence of any nature whatsoever; (d) that they have been advised to and have had the opportunity to consult with counsel prior to executing this Agreement; (e) that no promise, inducement or agreement not herein expressed has been made to or relied upon by it prior to executing this Agreement; (f) that this Agreement has been duly executed by a person with appropriate authority and the performance of this Agreement by it shall not violate, result in a breach of, or constitute a default under any agreement, instrument judgment, or decree to which it is a party or to which it may be subject; and (g) that this Agreement constitutes a valid and binding Agreement.

GOVERNING LAW

3.1 This Agreement shall be governed, construed and enforced in accordance with the laws of the State of West Virginia. The Parties agree that any action arising from or relating to this Agreement shall be instituted in the Circuit Court of Harrison County, West Virginia.

COUNTERPARTS

4.1 This Agreement may be executed in multiple counterparts, each which shall be deemed an original, and all of which shall constitute one Agreement. The signature of a Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. Telecopy, facsimile, PDF and other electronically transmitted copies of signatures shall be deemed effective as originals.

FURTHER ASSURANCES

5.1 The Parties shall execute such further document(s) and do any and all such further things as may be reasonably necessary to implement and carry out this Agreement.

UNKNOWN AND UNANTICIPATED DAMAGES

6.1 It is expressly understood and agreed by the Parties that the releases set forth in this Agreement as to property damage are full and final releases, and that such releases are intended to and do embrace not only known and anticipated damages and expenses alleged, but also unknown and unanticipated damages and expenses that may later be alleged to develop or be discovered, including all effects and consequences thereof, whether foreseen or unforeseen.

HEADINGS

7.1 The headings or the sections of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute a part of the Agreement.

MUTUAL DRAFTING

8.1 The Parties agree that this Agreement, in its final form, is the product of mutual efforts by the Parties following review and consideration by each, and this Agreement shall not be construed or interpreted against any Party based presumably upon that Party drafting this Agreement.

ENTIRE AGREEMENT; AMENDMENT

9.1 This Agreement contains the entire understanding of all the Parties to this Agreement with respect to the subject matter hereof, superseding all prior oral or written understandings relating thereto. No amendments, modification, or termination of this Agreement or any waiver of any provision hereof shall be valid or effective unless in writing and signed by all the Parties.

SEVERABILITY

10.1 In the event that any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judgment or administrative ruling or by reason of any legislation not existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the day and dates set forth below.

_____

THE HARRISON COUNTY COMMISSION, WEST VIRGINIA

By:_____

Its:_____

Dated:_____

Its Owner

Dated: 6-10-24

The foregoing Agreement was acknowledged before me this 10th day of June, 2024, by John Wamsley.

My commission expires June 29, 2026

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLOTTE SHAFFER
Harrison County Planning Department
301 West Main Street
Clarksburg, West Virginia 26301
My Commission Expires June 29, 2026

NOTARY PUBLIC

[SEAL]

[insert Exhibit 1 – Nuisance Packet]


May 21, 2024 1:38:37 PM
112 Factory Street
Clarksburg
Harrison County
West Virginia

ACCESS AND REMEDIATION LETTER AGREEMENT

This **ACCESS AND REMEDIATION LETTER AGREEMENT** ["Agreement"] is made and entered into to be effective as of the 23rd day of May, 2024, by and among the Harrison County Commission, West Virginia, ("the Commission"), and Mary Virginia Blanchard, Individuals (collectively "the Parties").

RECITALS

WHEREAS, nuisance conditions exists on the Parties property in Harrison County, West Virginia and thereby requiring specific timeframes for remediation of stipulated, admitted and conceded nuisance conditions; and

WHEREAS, the Parties believe it is in their best interests to reach a full and final agreement resolving the collection matters; and

WHEREAS, the Parties successfully resolved this matter via private negotiation.

AGREEMENT

NOW, THEREFORE, in consideration of the recitals, mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS OF THE AGREEMENT

1.1 In consideration of the execution of this Agreement, the Parties agree as follows:

- That the Parties property located at District 7, Map 1113, Parcel 128 is a nuisance in Harrison County, West Virginia and the provisions herein apply as to this parcel, and the materials situate thereon.

- That the Parties shall refrain from allowing construction materials, tires or material/car/rubbish parts to be deposited on his/her properties within Harrison County, or to accumulate on their properties within Harrison County.

- The Parties shall allow the Commission to remove all such materials, construction materials, tires, car parts/rubbish/trailers and other unsightly and offensive materials on Blanchards' property situate within the County, no sooner than fifteen (15) days of the execution of Agreement, at a time convenient to the Commission or its contractors. **THIS FIFTEEN (15) DAY TIMEFRAME IS INSERTED HEREIN SO THAT Mrs. Blanchard HAS TIME TO REMOVE PERSONAL ITEMS.**

- The Parties hereby authorizes the Commission, and its authorized agents, representatives and contractors to enter upon the Parties property situate in Harrison County, West Virginia for the purpose of satisfying the terms and conditions, and intent, of this Agreement. Stated differently, the Parties expressly vests in the Commission, and its authorized agents, representatives and contractors, a temporary, unrestricted construction easement to complete the work and remediation contemplated by this Agreement – said easement terminating upon the completion of remediation work to the sole and lone satisfaction of the Commission – consistent with this Agreement.

- The Parties unconditionally waives, releases, acquits and forever discharges the Commission, and its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors or and from any and all claims, actions, causes of actions, demands, rights, damages, costs, expenses, right of contribution or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, on account of or in any way related to the remediation of their parcel in Harrison County, West Virginia, and the presence of the Commission, and/or its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors on the Parties property/the Parcel.

- The Commission states that it shall attempt to schedule and coordinate all remediation work with the Parties, and shall attempt to utilize cost-effective contractors.

- The Parties also specifically grants a construction/remediation lien for the full amount of the actual, paid expense necessary to remediate the nuisance conditions located on their parcel in Harrison County, West Virginia, to the benefit of the Harrison County Commission; and consents to the recordation of said lien in any and all relevant county offices and indexes by the Harrison County Commission.

- The Parties covenants that they shall refrain prospectively from maintaining a nuisance on their parcel located in Harrison County, West Virginia. Among others, The Parties will not cause, directly or indirectly, vehicles, trailers, or garbage (abandoned or otherwise) to accumulate on their property.

- The Parties tenders one dollar (1.00) unto the Commission as consideration for this Agreement and specifically agrees that the Parties shall not challenge this Agreement for lack of consideration.

- It is expressly understood that should the Parties breach any provision of this Agreement the Commission preserves its right to seek full relief, and all remedies available under West Virginia law. Further, in the event of breach, the Parties shall be immediately obligated to reimburse the Commission for all remediation costs incurred, as well as for all reasonable attorney's fees, court costs, and finance or interest charges relating to the remediation of the Parties parcel situate in Harrison County, West Virginia.

REPRESENTATIONS AND WARRANTIES

2.1 All parties represent and warrant as follows: (a) that they have the absolute right, power, authority and capacity to enter into and perform this Agreement without any other or further authorization, action or proceeding whatsoever; (b) that they knowingly and voluntarily execute and deliver this Agreement, and in doing so, that they are fully aware of the contents of this Agreement; (c) that the execution and delivery of this Agreement is not the result of any fraud, duress, mistake or undue influence of any nature whatsoever; (d) that they have been advised to and have had the opportunity to consult with counsel prior to executing this Agreement; (e) that no promise, inducement or agreement not herein expressed has been made to or relied upon by it prior to executing this Agreement; (f) that this Agreement has been duly executed by a person with appropriate authority and the performance of this Agreement by it shall not violate, result in a breach of, or constitute a default under any agreement, instrument judgment, or decree to which it is a party or to which it may be subject; and (g) that this Agreement constitutes a valid and binding Agreement.

GOVERNING LAW

3.1 This Agreement shall be governed, construed and enforced in accordance with the laws of the State of West Virginia. The Parties agree that any action arising from or relating to this Agreement shall be instituted in the Circuit Court of Harrison County, West Virginia.

COUNTERPARTS

4.1 This Agreement may be executed in multiple counterparts, each which shall be deemed an original, and all of which shall constitute one Agreement. The signature of a Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. Telecopy, facsimile, PDF and other electronically transmitted copies of signatures shall be deemed effective as originals.

FURTHER ASSURANCES

5.1 The Parties shall execute such further document(s) and do any and all such further things as may be reasonably necessary to implement and carry out this Agreement.

UNKNOWN AND UNANTICIPATED DAMAGES

6.1 It is expressly understood and agreed by the Parties that the releases set forth in this Agreement as to property damage are full and final releases, and that such releases are intended to and do embrace not only known and anticipated damages and expenses alleged, but also unknown and unanticipated damages and expenses that may later be alleged to develop or be discovered, including all effects and consequences thereof, whether foreseen or unforeseen.

HEADINGS

7.1 The headings or the sections of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute a part of the Agreement.

MUTUAL DRAFTING

8.1 The Parties agree that this Agreement, in its final form, is the product of mutual efforts by the Parties following review and consideration by each, and this Agreement shall not be construed or interpreted against any Party based presumably upon that Party drafting this Agreement.

ENTIRE AGREEMENT; AMENDMENT

9.1 This Agreement contains the entire understanding of all the Parties to this Agreement with respect to the subject matter hereof, superseding all prior oral or written understandings relating thereto. No amendments, modification, or termination of this Agreement or any waiver of any provision hereof shall be valid or effective unless in writing and signed by all the Parties.

SEVERABILITY

10.1 In the event that any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judgment or administrative ruling or by reason of any legislation not existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the day and dates set forth below.

_____

THE HARRISON COUNTY COMMISSION, WEST VIRGINIA

By:_____

Its:_____

Dated:_____

Robert G. Matheny, Sheriff

Its Conservatorship for Mary Blanchard

Dated: 5-23-24

The foregoing Agreement was acknowledged before me this 23 day of May, 2024, by Robert G Matheny Sheriff

My commission expires February 10, 2029

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Joni P Childers
Sheriff & Treasurer of Harrison County
229 South 3rd Street
Clarksburg WV 26301
My Commission Expires February 10, 2029

Joni P Childers

NOTARY PUBLIC

[SEAL]

[insert Exhibit 1 – Nuisance Packet]








HARRISON COUNTY, WV
LEPC
LOCAL EMERGENCY PLANNING COMMITTEE

BYLAWS OF

THE HARRISON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

ARTICLE I

NAME AND PURPOSE

Section 1. Name. The name of this organization shall be the Harrison County Local Emergency Planning Committee, hereinafter referred to as the "LEPC" or "the committee."

Section 2. Purpose. The purposes of the LEPC are those set out in SARA Title III/EPCRA and any other lawful purposes which are assigned to it or permitted by the County and/orthe State Emergency Response Commission (WV SERC) in West Virginia. In keeping with the intent of the SARA Title III/EPCRA regulations, all activities of the LEPC will be conducted in a manner encouraging input and participation from all segments of the community. The LEPC will develop an Emergency Response and Preparedness Plan for Harrison County WV and establish procedures for conducting its public information and education responsibilities. The plan shall be reviewed and updated as necessary on a regular annual basis, in accordance with Section 303 of SARA Title III.

The LEPC shall, in addition:

1. Receive and process requests for information from the public.
2. Notify the public of all LEPC meetings or activities.
3. The LEPC will perform a hazard analysis based on the information from facilities operating within the jurisdiction of the LEPC including the county's transportation risks.
4. Establish and maintain a database of Hazardous and Extremely Hazardous Substances (EHS) locations and quantities in the county utilizing "TIER II Manager" operated by the WV SERC.

The LEPC will establish, and notify the public that all meetings, including sub-committee and ad hoc committee meetings, are open to the public. The LEPC will implement such other and related activities as may hereafter be legally required by the federal government and/or the WVSERC. The LEPC will make assessments of resources necessary to implement the Emergency Response and Preparedness Plan, and make recommendations to appropriate people, agencies, and organizations regarding additional resources needed to implement the plan. The LEPC shall be instrumental in fulfilling the purpose of

the Community Right-to-Know laws to increase the protection of the community from exposure to chemicals produced, used, stored, and/or transported within the planning district. Transportation hazards analysis will include those risks to the district from commercial transportation by rail, highway, aircraft, and waters of commerce.

ARTICLE II MEMBERSHIP

Membership will always include, at a minimum, representatives of the groups listed in Section 301 of SARA Title III. This includes equal representation of elected state and local officials, law enforcement, emergency management, firefighting personnel, first aid/EMS personnel, health personnel, local environmental personnel, hospital personnel, transportation personnel, broadcast and print media personnel, community groups and owners or operators of local facilities. The members will be nominated by the LEPC and approved by the Harrison County Commission. Membership updates will be provided to the WVSERC on an annual basis.

Section 1. Qualification. The organization shall consist of those members nominated by the LEPC and approved by the Harrison County Commission. Those persons names shall represent the various professional and community groups as designated by EPCRA. Members of the LEPC shall be residents or conduct business in the jurisdictional area of the Harrison County LEPC. All members to maintain a status of good standing must attend at least 50% of all regularly scheduled meetings.

Section 2. Officers. Officers shall be elected to conduct meetings, appoint subcommittees, keep minutes, and to otherwise accomplish the work of the committee.

Section 3. Terms of Office. The membership of the LEPC will be for a period of two years. Members may be selected to succeed themselves or to move to other positions on the LEPC. No term limits are established for this jurisdiction. The term of office shall be provided in Article III, Section 3.

Section 4. Vacancies. Any vacancy occurring in the LEPC by reason of the resignation, death or disqualification of a member will be filled by appointment in accordance with Article II, Section 1. The Executive Committee may make suggestions for candidates to fill vacant positions to the County Commission.

Section 5. Duties. The LEPC shall assist established emergency planning offices within Harrison County with planning emergency response and public information as directed by laws.

Section 6. Meetings. The LEPC shall meet **at minimum** 4 times yearly (once per quarter.) Date/Time/Location of these meetings shall be set forth by the committee. Meetings may change from virtual to in person or both as the needs/situation change. If there is a change or cancellation of this meeting all members will be notified by email. The Chairperson may call special meetings of the LEPC at such time and place as the Chairperson may determine. All members will be notified by email.

Section 7. Quorum. The presence of five members and the Chairperson or Vice-Chairperson of the LEPC at the opening of the meeting shall constitute a quorum for the transaction of business by the LEPC.

Section 8. Agenda. Any member may request that the Chairperson place an item on the meeting agenda. If the chairperson should decline to do so, a member may have such item placed on the agenda by submitting it in writing to the Chairperson of the Committee.

Section 10. Rules of Order. The deliberations of all meetings of the LEPC and its subcommittees shall be governed by Robert's Rules of Order, Newly Revised 12th edition.

Section 11. Notice of Meetings. Notice of meetings shall be given to members at each meeting when the time and date for the next meeting is set. Notice will be sent to members via email. Notice of meetings will also be published on the WV Auditor's website no later than 14 days before the meeting and by the Harrison County Commission no less than 5 days prior to the meeting. Meetings may also be advertised via social media.

ARTICLE Ill OFFICERS

The Officers of the LEPC shall be a Chairperson and a Vice-Chairperson who shall be elected by the committee in a manner herein provided. Together they are addressed as theExecutive Committee. All officers shall be members of the LEPC.

Section 1. Nomination and Election of Officers. Prior to the expiration of the officer's term of service, nomination and election of officers shall occur. Nominations will be accepted from the floor for the positions of Chairperson and Vice-Chairperson. The election shall be by vote. These officers shall be selected by the majority of the members of the LEPC present and voting at the meeting. The regular elections will be held during the first meeting of each year.

Section 2. Term of Office. The term of the officers elected at the organizational meeting shall expire after the next regular election each year. Maximum consecutive terms of 3 years.

Section 3. Chairperson. The Chairperson shall preside at all meetings of the LEPC; shall serve as ex officio member of all committees; and shall perform such duties and acts as necessary to accomplish the goals of the LEPC. The Chairperson shall be empowered to create such other ad hoc committees as necessary to accomplish the goals of the LEPC. The Chairperson shall carry on the duties of Public Information Officer (PIO).

Section 4. Vice-Chairperson. Upon resignation or death or in the absence of the

Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson. The Vice-Chairperson shall perform such other duties as may be assigned by the Chairperson.

Section 5. Secretary. The secretary shall keep written records and minutes of all meetings and transactions. The secretary will submit these records to the chair and vice chair within a reasonable time after the conclusion of each meeting.

Section 6. Treasurer. The Treasurer will be responsible for tracking LEPC funds awarded by the state and maintaining records of how those funds are spent. The treasurer will provide reports to the committee at every meeting on the financial status of the committee and provide reports to the state as required.

Section 7. Information Coordinator. The information coordinator will coordinate all public requests for information from the LECP. The information coordinator will field all FOIA requests and see that they are handled in a timely manner in conjunction with WVSERC. The information coordinator will also handle the collection of any fees associated with processing FOIA requests.

Section 8. Tier II Manager. The Director of the Harrison County Office of Emergency Management shall be responsible for keeping and maintaining Tier II reports. These can be kept electronically through *Tier II Manager* or on paper. Tier II reports are due by the first of March every year.

ARTICLE IV MISCELLANEOUS PROVISIONS

Section 1. Fiscal Year. The fiscal year shall be considered to run from July 1 to June 30.

Section 2. Indebtedness. All indebtedness incurred by the LEPC shall be approved by the Committee before payment by the Treasurer.

Section 3. Approval of By-Laws. These by-laws shall become effective upon approval by a majority of those in attendance at the organization meeting and by approval of the Harrison County Commission.

ARTICLE V AMENDMENTS

Section 1. Amendements. These by-laws may be amended by a two-thirds vote of members present and voting at any meeting of the LEPC provided that any amendments to these by-laws be submitted to the members in writing at least one week in advance of the meeting. Any member of the LEPC shall have the right to comment on or suggest revision to the by-laws.

ARTICLE VI RULES

EPCRA requires that the LEPC "shall establish rules by which the committee shall function. Such rules shall include provisions for public notification of committee activities, public meetings to discuss the emergency plan, public comments, response to such comments by the committee, and distribution of the emergency plan." The final rules are attached to these by-laws.

Section 1. Adoption of Rule; Publication of Proposals. The LEPC may, as necessary and proper, adopt rules of general application governing the execution of responsibilities under EPCRA and related applicable regulations. Such rules must first be published in proposed form not less than IO days prior to final adoption by the LEPC. Proposed rules are subject to public comment during the 10-day period. The LEPC Chairperson is encouraged, but not required, to email notices of the proposed rulemaking to interested local government officials, industries, and citizens.

Section 2. Method of Initiating proposed Rulemaking. Any member of the LEPC may recommend the initiation of proposed rulemaking. Any proposed rules shall be considered by the LEPC membership. If the LEPC membership, by majority vote approves the proposed rule, it shall thereafter proceed to publication as provided in the preceding section.

Section 3. Method of Adopting Final Rules. Following the expiration of the 10-day comment period, the LEPC shall then vote on the adoption of the proposed rule. If the voteis favorable, the rule shall take effect immediately upon the time and date the notice of adoption is first published.

Section 4. Notice of Adoption. Upon adoption of any rule by the LEPC, the Chairperson shall also publish the LEPC's response to comments received and any changes to the proposal made in response to such comments. Publication of the final rule shall be in the same manner as that for the proposed rule.

Section 5. Emergency Rules. In emergency circumstances, the LEPC may adopt rules without prior public notice and comment, provided that no such rule will remain in effect for more than 90 days.

FINAL RULES

Public Access to Information

A. All requests of information, including FOIA requests from the public will be directed to the WV SERC. The WV SERC will determine how to best answer these requests and pass the appropriate information back to the LEPC. The LEPC will present this information to the requester.

B. All information requested to be photocopied by any member of the public, shall be provided at the sole expense of such persons. The cost of such photocopyingshall be set from time to time by the Information Coordinator, with the approvalof the Executive Committee, at a level, which will enable the LEPC to recover all reasonable expenses associated with processing the request.

Copies of the LEPC bylaws, proposed rules or rules shall be provided at no charge to the public, although the Chairperson is authorized to recover reasonable expenses for photocopying in the case of requests for multiple copies made by any single individual or entity.

THIS DOCUMENTS THE CONSTITUTION AND BY-LAWS OF THE HARRISON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) ADOPTED AT THE REGULAR MEETING OF THE LEPC ON THE 13 DAY OF June, IN THE YEAR 2024.

Signature

LEPC Chairperson:

Timothy L. Cinq Date: 6/13/2024

Signature

President, County Commission:

_____ Date: _____

Appendix A

Membership Roster

Name	Role	Office	Term Expiration	Email
Pegi Bailey	HC EM Director	Treasurer	12/23	pbailey@harrisoncountywv.gov
James Green	County Fire	Vice Chair	12/23	jgreen@cityofclarksburgwv.com
Dan Field	Red Cross	PIO	12/23	
Tim Curry	Bridgeport EM	Chair	12/23	tcurry@bridgeportwv.com
Robin Urquhart	Local Business	Secretary	12/23	propertymanager@meadowbrookmall.com
Paul Bump	HC 911 Director	n/a	12/23	pbump@harrisoncountywv.gov
Scott Lattea	HC Sheriff	n/a	12/23	eslattea@harrisoncountywv.gov
Chris Skoloski	Oil/Gas	n/a	12/23	CSkoloski@marathonpetroleum.com
Cindy Murphy	HC Threat Prep	n/a	12/23	Cynthia.j.murphy@wv.gov
Joseph "Chad" Bundy	HC Health Department	n/a	12/23	Joseph.c.bundy@wv.gov
Gary Abbate	Community Member	n/a	12/23	iguanagary@aol.com
Eddie Massie	Communications	n/a	12/23	em478a@att.com
Tony Beto	VA Hospital	n/a	12/23	John.beto@va.gov
Chad Edwards	Local Government	n/a	12/23	citymanager@shinnstonwv.com
Bill Sipino	Industry	n/a	12/23	bill.spino@cithornburg.com
Lorenzo Garcia	Industry	n/a	12/23	l.garcia@stockmeier.us.com
Jason Lively	WVEMD	n/a	12/23	Jason.k.lively@wv.gov
Susan Thomas	County Commission	n/a	12/23	sthomas@harrisoncountywv.com
Jason Myers	Water Board	n/a	12/24	jmyers@clarksburgwater.com
Allen Cutlip	WVU-Medicine UHC	n/a	12/24	allen.cutlip@wvumedicine.org
Jeff Way	County Ambulance	n/a	12/24	jway@hceswv.com
John Harbert	Local PD	n/a	12/24	jharbert@shinnstonwv.com
	Small Business	n/a	12/24	
Tony Edwards	Weather Service	n/a	12/24	Tony.edwards@noaa.gov
Harley Benda	Local Media	n/a	12/24	hbenda@wboy.com
	Elected Official	n/a	12/24	
	Community Group	n/a	12/24	
	WVDOH	n/a	12/24	
	HC Senior Center	n/a	12/24	
	Public Transportation	n/a	12/24	
Jason Snider	HC BOE Safety Director	n/a	12/24	jsnider@k12.wv.us
Lisa Price	Mental Health	n/a	12/24	lisa.price@wvumedicine.org
Tim Pringley	Public Utilities	n/a	12/24	tpingle@firstenergycorp.com
Ron Woods	Towing Officer	n/a	12/24	rwoods@harrisoncountywv.com
John McAllister	Public Utilities	n/a	12/24	jmcallister@hrea.coop
Sharma Raj	EPA	n/a	12/24	sharma.raj@epamail.epa.gov
Megan Kimble	FBI	n/a	12/24	megan.kimble@ic.fbi.gov

THIS DOCUMENTS THE CONSTITUTION AND BY-LAWS OF THE HARRISON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) ADOPTED AT THE REGULAR MEETING OF THE LEPC ON THE 13 DAY OF June, IN THE YEAR 2024.

Signature

LEPC Chairperson:

Timothy L. Cinq Date: 6/13/2024

Signature

President, County Commission:

_____ Date: _____

Appendix A

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Name	Role	Office	Term Expiration	Email
Pegi Bailey	HC EM Director	Treasurer	12/23	pbailey@harrisoncountywv.gov
James Green	County Fire	Vice Chair	12/23	jgreen@cityofclarksburgwv.com
Dan Field	Red Cross	PIO	12/23	
Tim Curry	Bridgeport EM	Chair	12/23	tcurry@bridgeportwv.com
Robin Urquhart	Local Business	Secretary	12/23	propertymanager@meadowbrookmall.com
Paul Bump	HC 911 Director	n/a	12/23	pbump@harrisoncountywv.gov
Scott Lattea	HC Sheriff	n/a	12/23	eslattea@harrisoncountywv.gov
Chris Skoloski	Oil/Gas	n/a	12/23	CSkoloski@marathonpetroleum.com
Cindy Murphy	HC Threat Prep	n/a	12/23	Cynthia.j.murphy@wv.gov
Joseph "Chad" Bundy	HC Health Department	n/a	12/23	Joseph.c.bundy@wv.gov
Gary Abbate	Community Member	n/a	12/23	iguanagary@aol.com
Eddie Massie	Communications	n/a	12/23	em478a@att.com
Tony Beto	VA Hospital	n/a	12/23	John.beto@va.gov
Chad Edwards	Local Government	n/a	12/23	citymanager@shinnstonwv.com
Bill Sipino	Industry	n/a	12/23	bill.spino@cithornburg.com
Lorenzo Garcia	Industry	n/a	12/23	l.garcia@stockmeier.us.com
Jason Lively	WVEMD	n/a	12/23	Jason.k.lively@wv.gov
Susan Thomas	County Commission	n/a	12/23	sthomas@harrisoncountywv.com
Jason Myers	Water Board	n/a	12/24	jmyers@clarksburgwater.com
Allen Cutlip	WVU-Medicine UHC	n/a	12/24	allen.cutlip@wvumedicine.org
Jeff Way	County Ambulance	n/a	12/24	jway@hceswv.com
John Harbert	Local PD	n/a	12/24	jharbert@shinnstonwv.com
	Small Business	n/a	12/24	
Tony Edwards	Weather Service	n/a	12/24	Tony.edwards@noaa.gov
Harley Benda	Local Media	n/a	12/24	hbenda@wboy.com
	Elected Official	n/a	12/24	
	Community Group	n/a	12/24	
	WVDOH	n/a	12/24	
	HC Senior Center	n/a	12/24	
	Public Transportation	n/a	12/24	
Jason Snider	HC BOE Safety Director	n/a	12/24	jsnider@k12.wv.us
Lisa Price	Mental Health	n/a	12/24	lisa.price@wvumedicine.org
Tim Pringley	Public Utilities	n/a	12/24	tpingle@firstenergycorp.com
Ron Woods	Towing Officer	n/a	12/24	rwoods@harrisoncountywv.com
John McAllister	Public Utilities	n/a	12/24	jmcallister@hrea.coop
Sharma Raj	EPA	n/a	12/24	sharma.raj@epamail.epa.gov
Megan Kimble	FBI	n/a	12/24	megan.kimble@ic.fbi.gov

Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the front portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in W.Va. Code § 11-16-8(a)(5), a person intending to apply for a license to operate a WVABCA licensed Class B establishment at any location within a municipality **must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior** to filing an application for such license with the WVABCA. Pursuant to this requirement, **notice** is herein given that the following intends to apply to the WVABCA for a license to operate a Class B licensed establishment issued pursuant to the provisions of § Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: H & N Petroleum LLC

DBA (Doing Business As): Dola Dairy Mart

Address of Establishment: 2978 Wallace Pike (Street/Route) Lumberport (City) WV (State) 26386 (Zip Code)

Applicant's Name(s): SABA (Last) NEELAM (First) (Middle)

_____ (Last) _____ (First) _____ (Middle)

_____ (Last) _____ (First) _____ (Middle)

_____ (Last) _____ (First) _____ (Middle)

_____ (Last) _____ (First) _____ (Middle)

General Description of Premises: C-STORE / GAS STATION

This Notice has been filed with the Clerk or Recorder of the City/Town of _____ on this _____ day of _____, _____.

Applicant's Signature(s): _____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

(Municipality to fill out reverse side of form) ABCA-Lic.Z.2

June 26, 2024

WVABCA
Licensing Department
900 Pennsylvania Avenue, 4th Floor
Charleston, West Virginia 25302

Dear Commissioner,

This letter is to advise you that the Harrison County Commission has no objections to an ABCA License being issued to H & N Petroleum LLC (Dola Dairy Mart), at 2978 Wallace Pike, Lumberport, West Virginia 26386. This was discussed and approved at the June 5, 2024 Harrison County Commission Meeting. Please let us know if any further information is needed.

Sincerely,

Susan J. Thomas, President
Harrison County Commission



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 West Main Street
Clarksburg, West Virginia 26301
304-624-8500
FAX 304-624-8673

Commissioners
David L. Hinkle
Susan J. Thomas
Patsy Trecost II

June 26, 2024

WVABCA
Licensing Department
900 Pennsylvania Avenue, 4th Floor
Charleston, West Virginia 25302

Dear Commissioner,

This letter is to advise you that the Harrison County Commission has no objections to an ABCA License being issued to H & N Petroleum LLC (Dola Dairy Mart), at 2978 Wallace Pike, Lumberport, West Virginia 26386. This was discussed and approved at the June 5, 2024 Harrison County Commission Meeting. Please let us know if any further information is needed.

Sincerely,

Susan J. Thomas, President
Harrison County Commission

HARRISON COUNTY PROSECUTING ATTORNEY'S OFFICE
RACHEL ROMANO, PROSECUTING ATTORNEY

Memo

To: Laura Pysz

From: Rachel Romano

Date: June 17, 2024

Re: Budget Revision

Please make the following line item budget revisions to the current 2023-2024 budget for the Prosecuting Attorney's Office:

From:

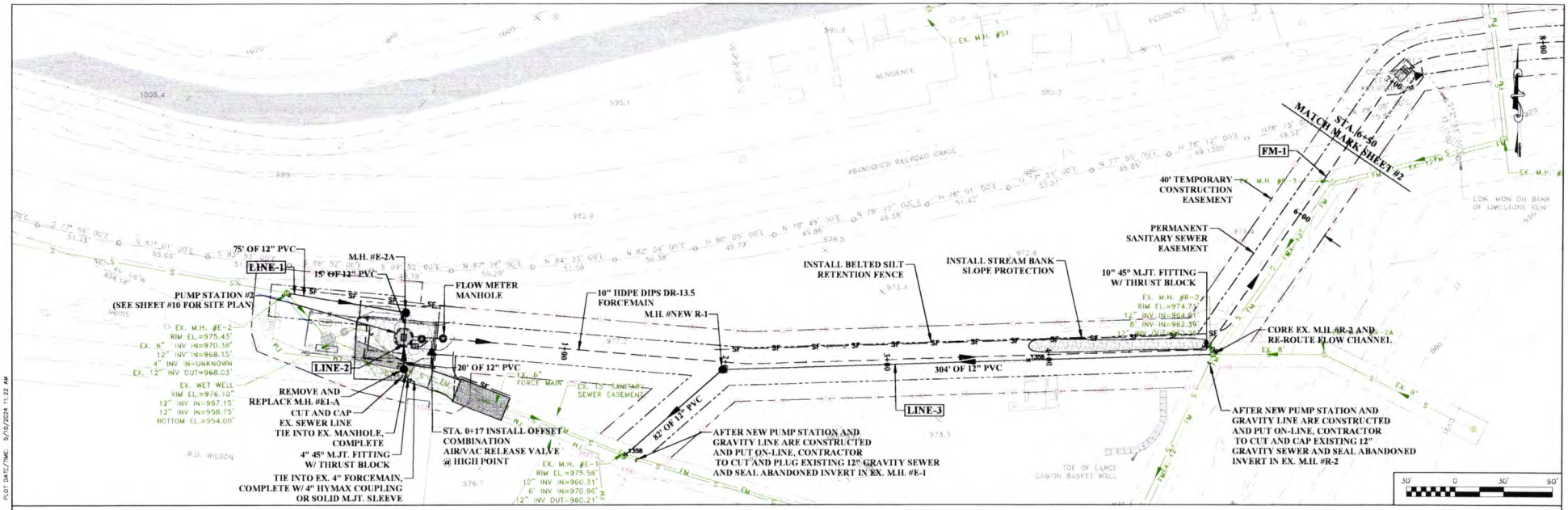
405-103 Employee Salary	$ 34,000.00
405-108 Overtime	$ 905.00
405-109 Extra Help	$ 9,600.00
405-112 Printing	$ 2,000.00
405-221 Training	$ 600.00
405-222 Dues / Subscriptions	$ 3,000.00
405-223 Professional Services	$ 6,250.00
405-230 Contracted Services	$ 500.00
405-233 Investigations	$ 1,250.00
405-349 Charges Other Gov Units	$ 150.00
	$ 58,250.00

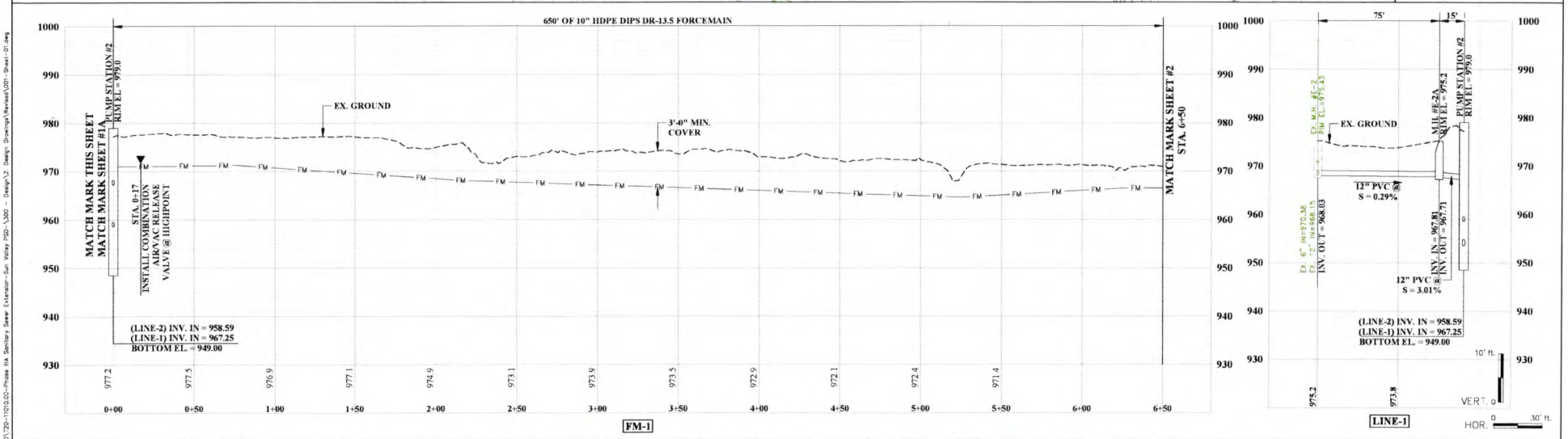
To:

405-214 Travel	$ 6,500.00
405-341 Materials & Supplies	$ 29,250.00
405-459 New Equipment	$ 22,500.00
	$ 58,250.00

Rachel Romano

Signature Line





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NO.	BY	DATE	DESCRIPTION

WEST VIRGINIA 811

SCALE:	AS SHOWN
DRAWN:	P. LANTZ DATE: 8/22
CHECKED:	DATE:
APPROVED:	DATE:
SURVEY DATE:	
SURVEY BY:	
FIELD BOOK No.:	

THRASHER
THE THRASHER GROUP INC.
CIVIL • ENVIRONMENTAL • CONSULTING • FIELD SERVICES
800 WHITE OAKS BOULEVARD, BRIDGEPORT, WV 26330
PHONE (304) 624-4108 • FAX (304) 624-7831

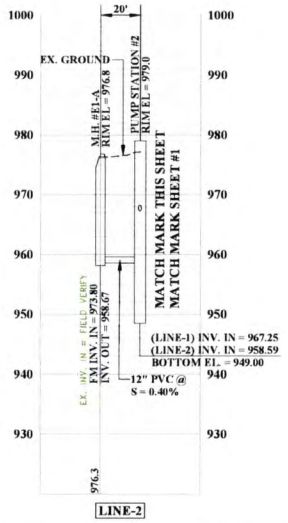
PHASE No.	
CONTRACT No.	
PROJECT No.	T20-11010.00

SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PLAN AND PROFILE

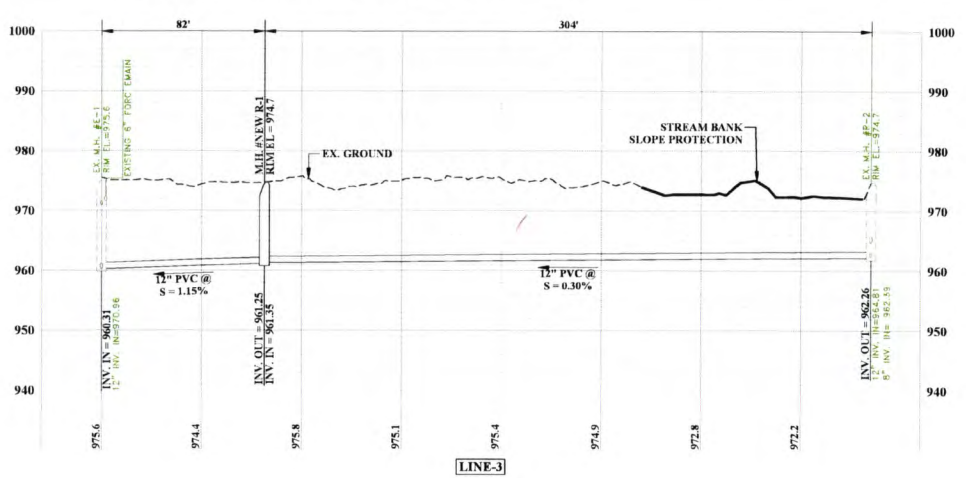
SHEET No. 1

PLOT DATE/TIME: 5/10/2024 11:22 AM
LAYOUT TAB: 1
CAD FILE: R:\2021\T20-11010.00-Phase IIIA Sanitary Sewer Extension-Sun Valley PSD\300 - Design\2 Design Drawings\Revised\001-Sheet-01.dwg

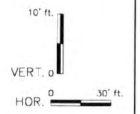
SEE SHEET #1 FOR PLAN VIEW



LINE-2



LINE-3



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NO.	BY	DATE	DESCRIPTION

WEST VIRGINIA 811

SCALE: AS SHOWN	
DRAWN: P. LANTZ	DATE: 8/22
CHECKED:	DATE:
APPROVED:	DATE:
SURVEY DATE:	
SURVEY BY:	
FIELD BOOK No.:	

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PHASE No.	
CONTRACT No.	
PROJECT No.	T20-11010.00

SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION
SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PROFILE

SHEET No.
1A

LAYOUT TAB: 1A
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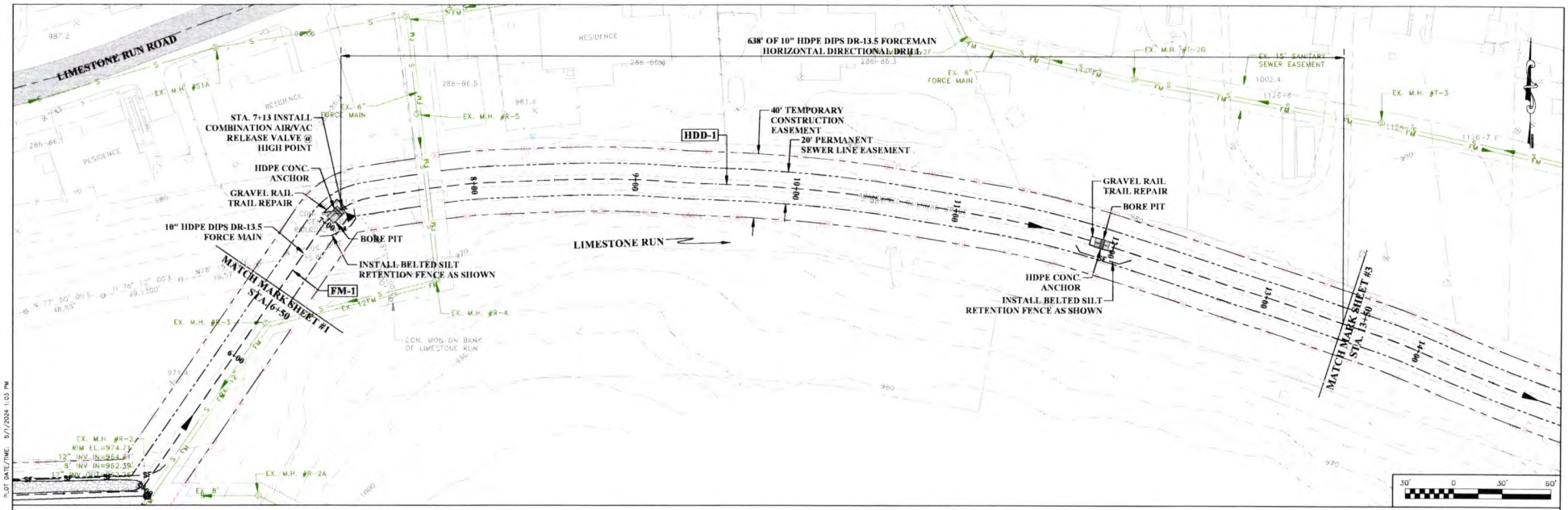

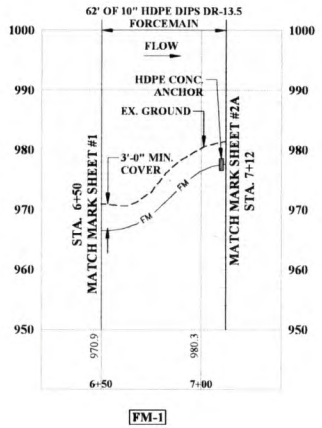

10' ft.
VERT. 0
HOR. 0 30' ft.

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CHECKED: DATE:
APPROVED: DATE:
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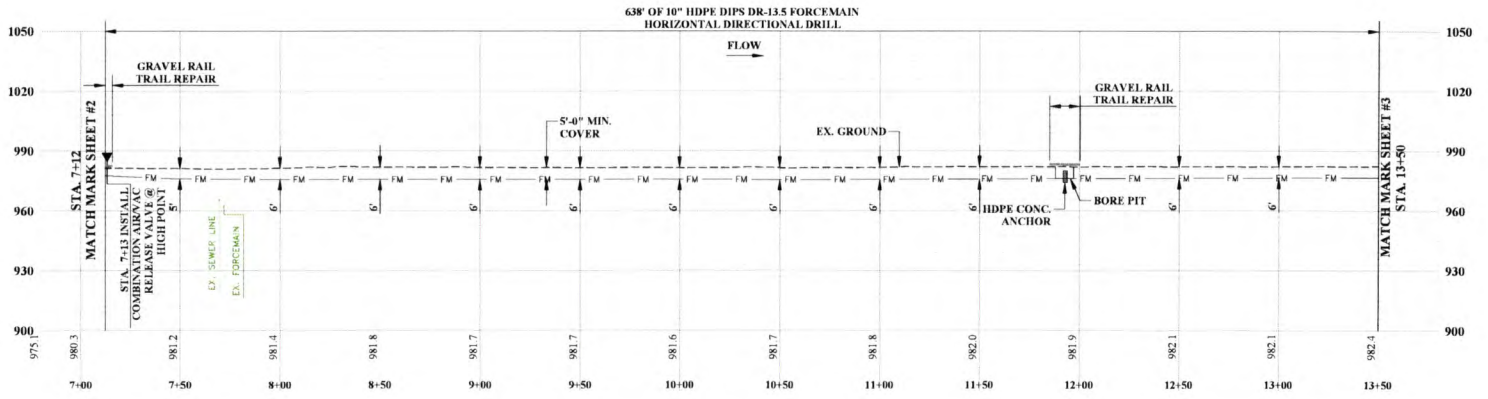
CONTRACT No.
PROJECT No. T20-11010.00

SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PLAN AND PROFILE

SHEET No. 2

LAYOUT TAB: 2
CAD FILE: R:\2021\20-11010.00-Phase IIIA Sanitary Sewer Extension-Sun Valley PSD-\300 - Design\2 Design Drawings\Revised\002-Sheet-02.dwg
PLOT DATE/TIME: 5/1/2024 1:03 PM

SEE SHEET #2 FOR PLAN VIEW



HDD-1

30" ft.
VERT. 0
HOR. 0 30" ft.

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CHECKED: DATE:
APPROVED: DATE:
SURVEY DATE:
SURVEY BY:
FIELD BOOK No.:

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SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PROFILE

SHEET No. 2A

LAYOUT TAB: 2A
CAD FILE: P:\2021\T20-11010.00-Phase IIIA Sanitary Sewer Extension-Sun Valley PSD-\300 - Design\2. Design Drawings\Revised\002-Sheet-02.dwg
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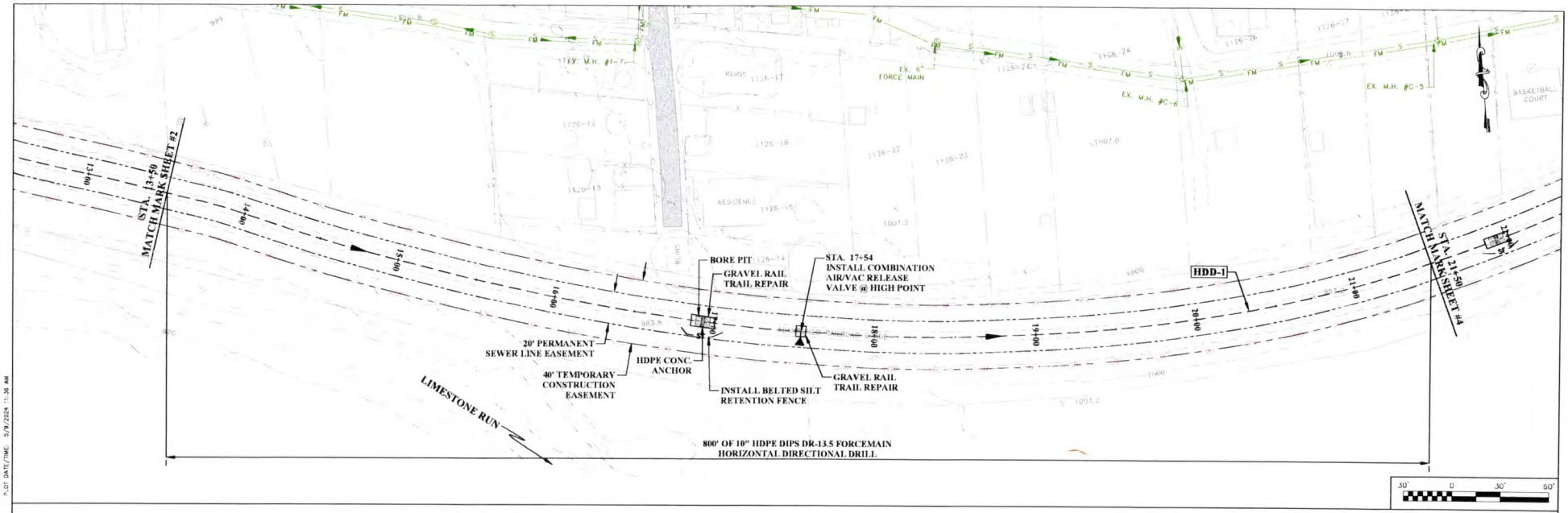

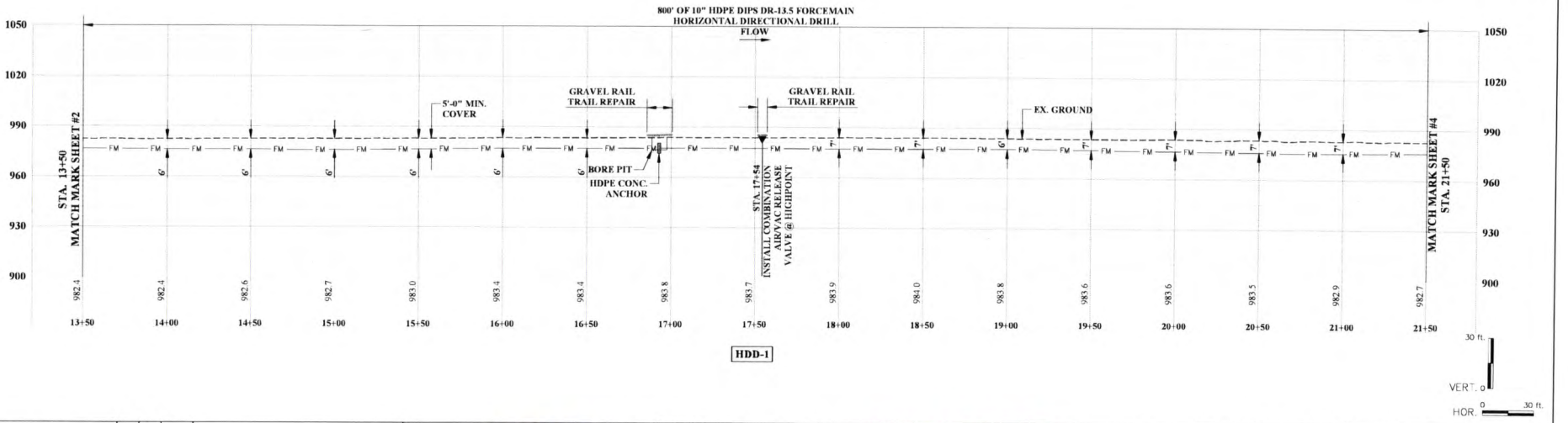

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CHECKED:	DATE:
APPROVED:	DATE:
SURVEY DATE:	
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CONTRACT No.	
PROJECT No.	T20-11010.00

SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PLAN AND PROFILE

SHEET No. 3

P:\DT DATE/TIME: 5/9/2024 11:36 AM
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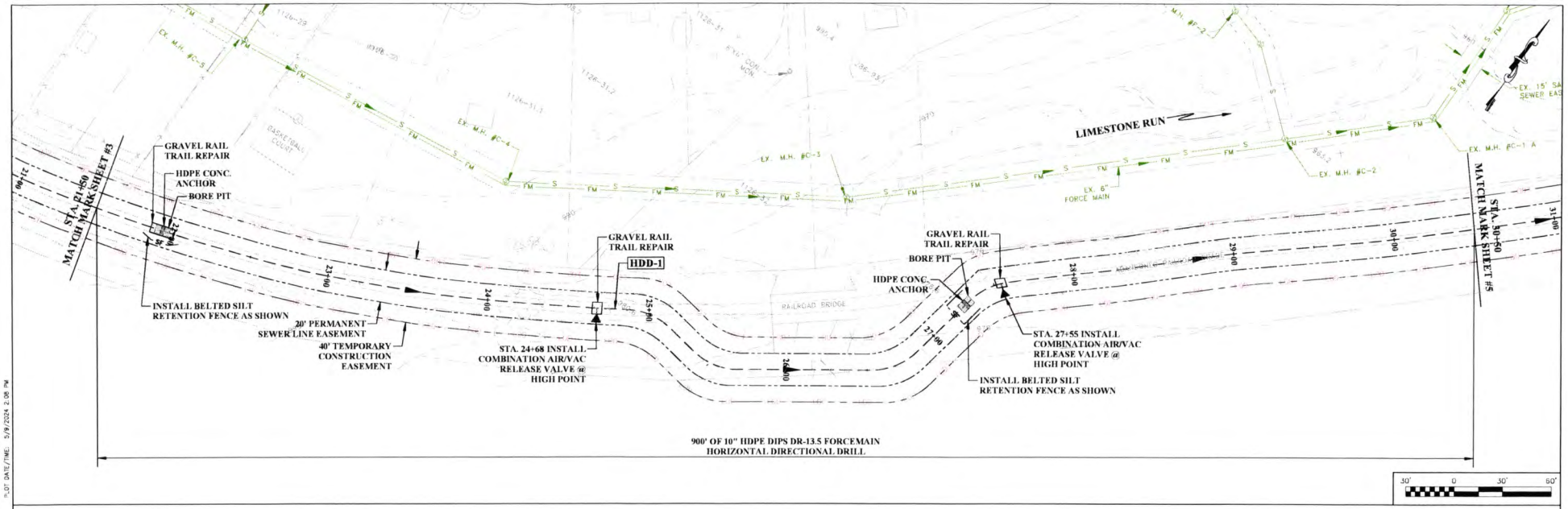

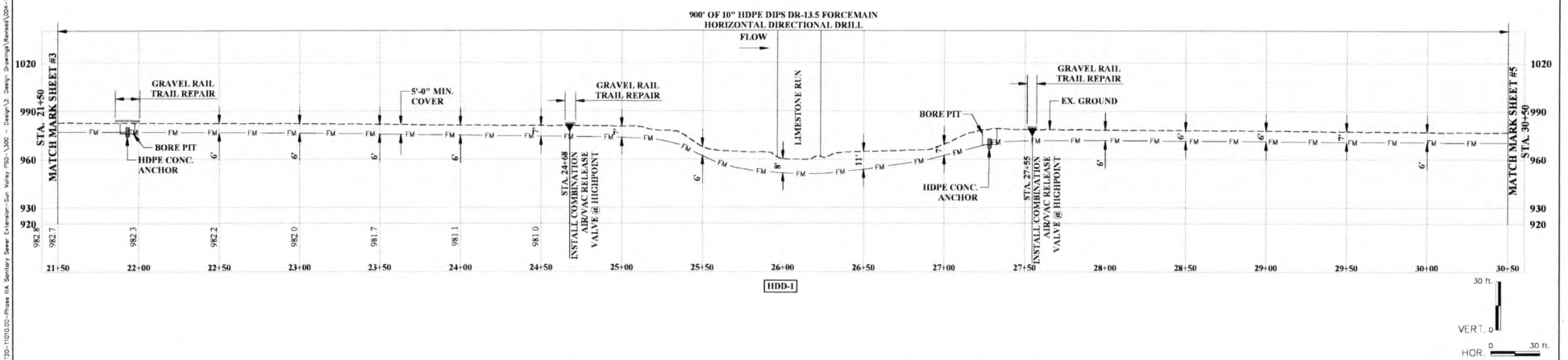

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APPROVED:	DATE:
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SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PLAN AND PROFILE

SHEET No. 4

LAYOUT TAB: 4
CAD FILE R:\2021\T20-11010.00-Phase IIIA Sanitary Sewer Extension-Sun Valley PSD-\300 - Design\3_Design Drawings\Revised\004-Sheet-04.dwg
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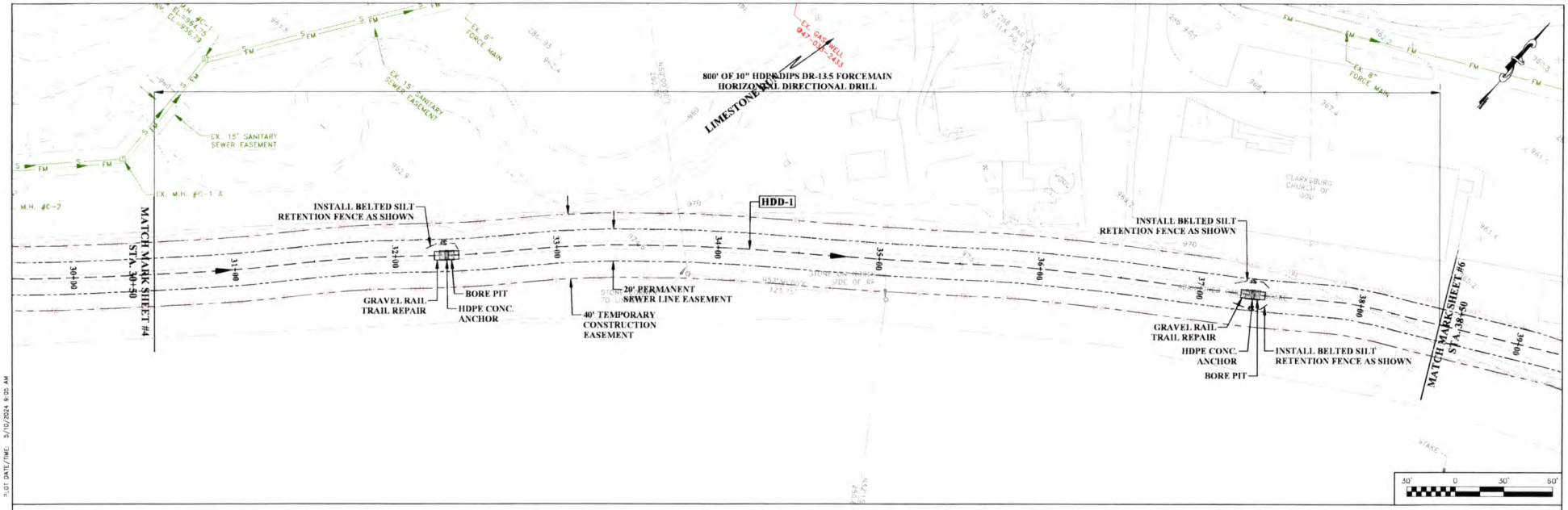

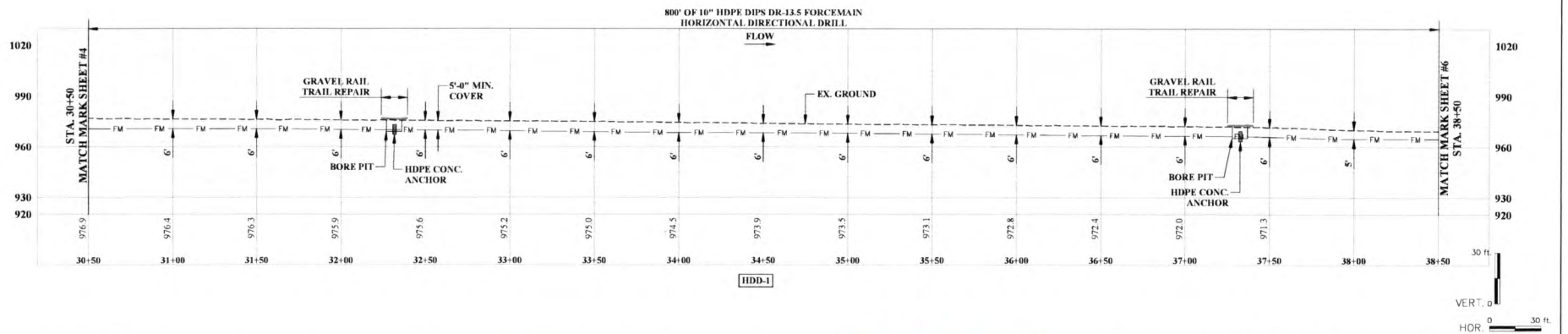

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APPROVED:	DATE:
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CONTRACT No.	
PROJECT No.	T20-11010.00

SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PLAN AND PROFILE

SHEET No. 5

LAYOUT TAB: 3
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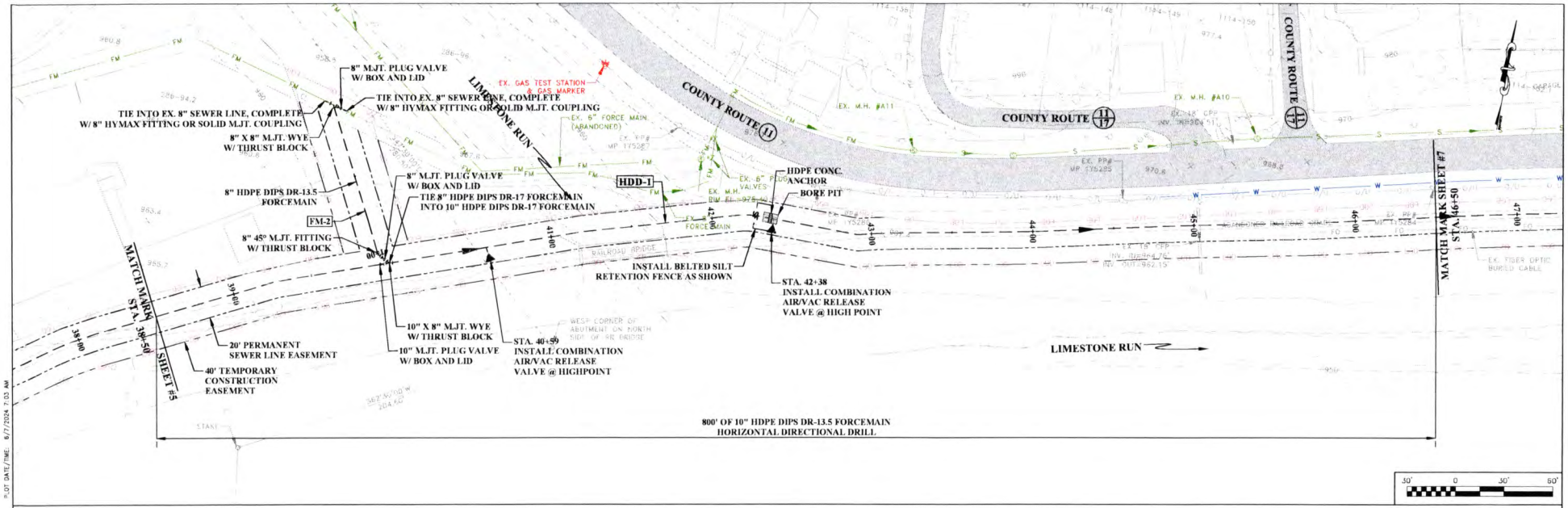

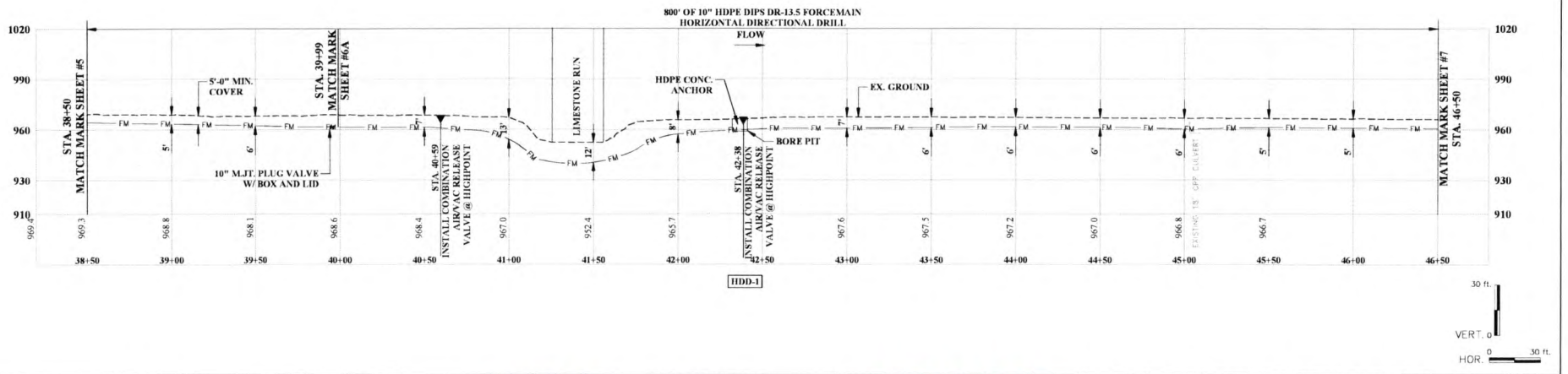

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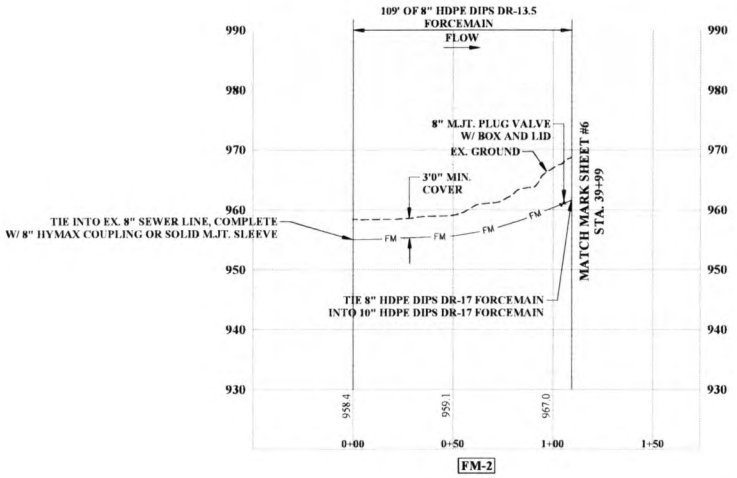
PHASE No.	
CONTRACT No.	
PROJECT No.	T20-11010.00

SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PLAN AND PROFILE

SHEET No. 6

LAYOUT TAB: 6
CAD FILE: P:\2023\T20-11010.00-Phase IIIA Sanitary Sewer Exterior-Sun Valley PSD-\300 - Design\2 Design Drawings\Revised\D06-Sheet-06.dwg
PLOT DATE/TIME: 6/7/2024 7:03 AM

SEE SHEET #6 FOR PLAN VIEW



FM-2

10' ft.

VERT. 0

HOR. 0 30' ft.

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SCALE: AS SHOWN	
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CHECKED:	DATE:
APPROVED:	DATE:
SURVEY DATE:	
SURVEY BY:	
FIELD BOOK No.:	

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PHASE No.	
CONTRACT No.	
PROJECT No.	T20-11010.00

SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION
SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PROFILE

SHEET No.
6A

LAYOUT TAB: 6A
CAD FILE: R:\2021\20-11010.00-Phase IIIA Sanitary Sewer Extension-Sun Valley PSD-\300 - Design\2. Design Drawings\Revised\006-Sheet-06.dwg
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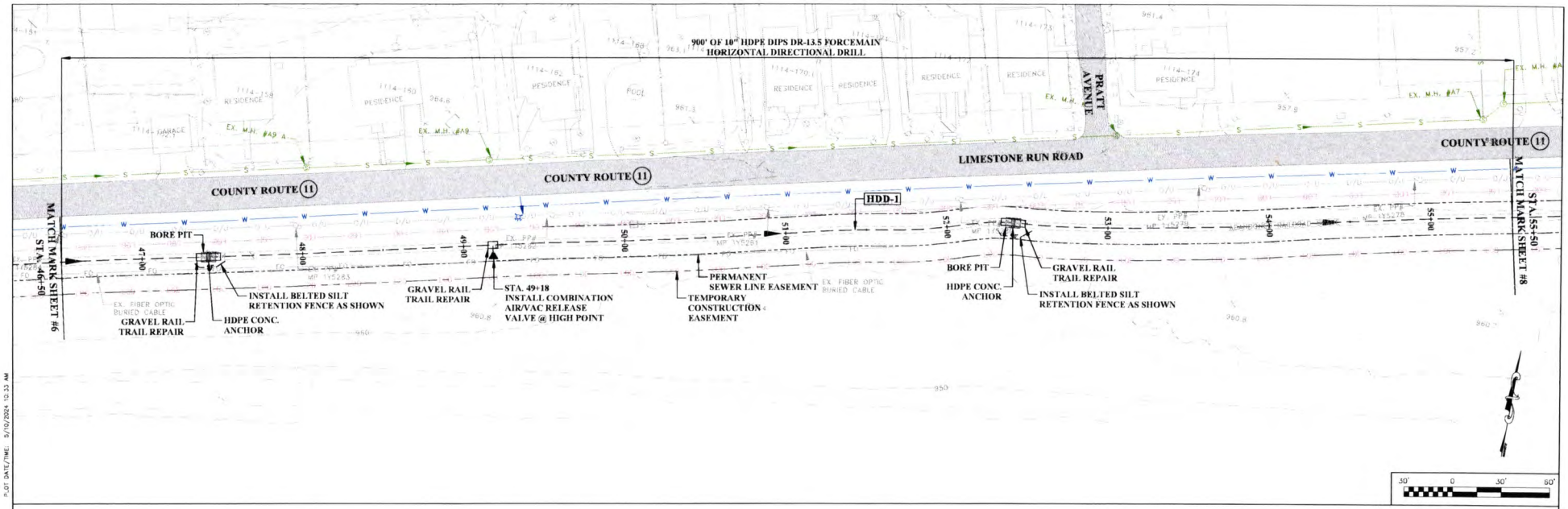

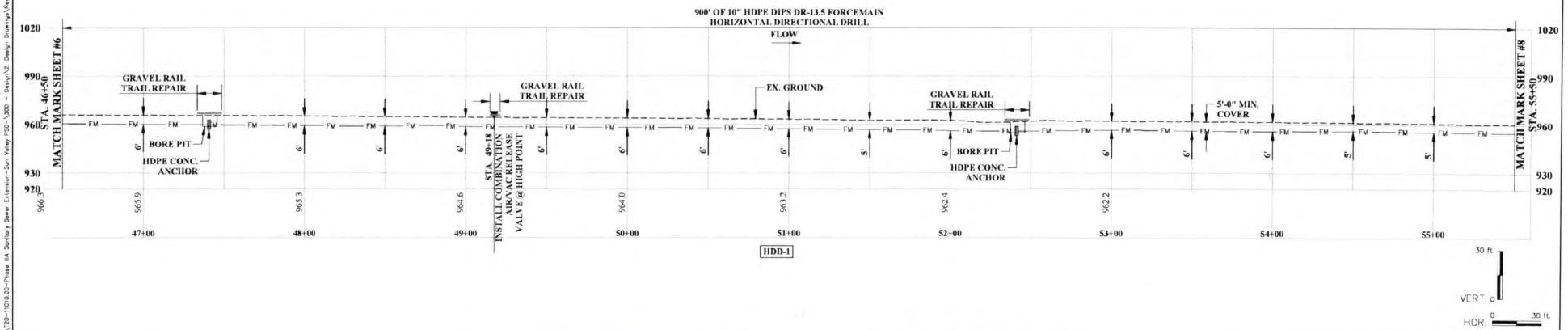

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PHASE No.	
CONTRACT No.	
PROJECT No.	T20-11010.00

SUN VALLEY PUBLIC SERVICE DISTRICT
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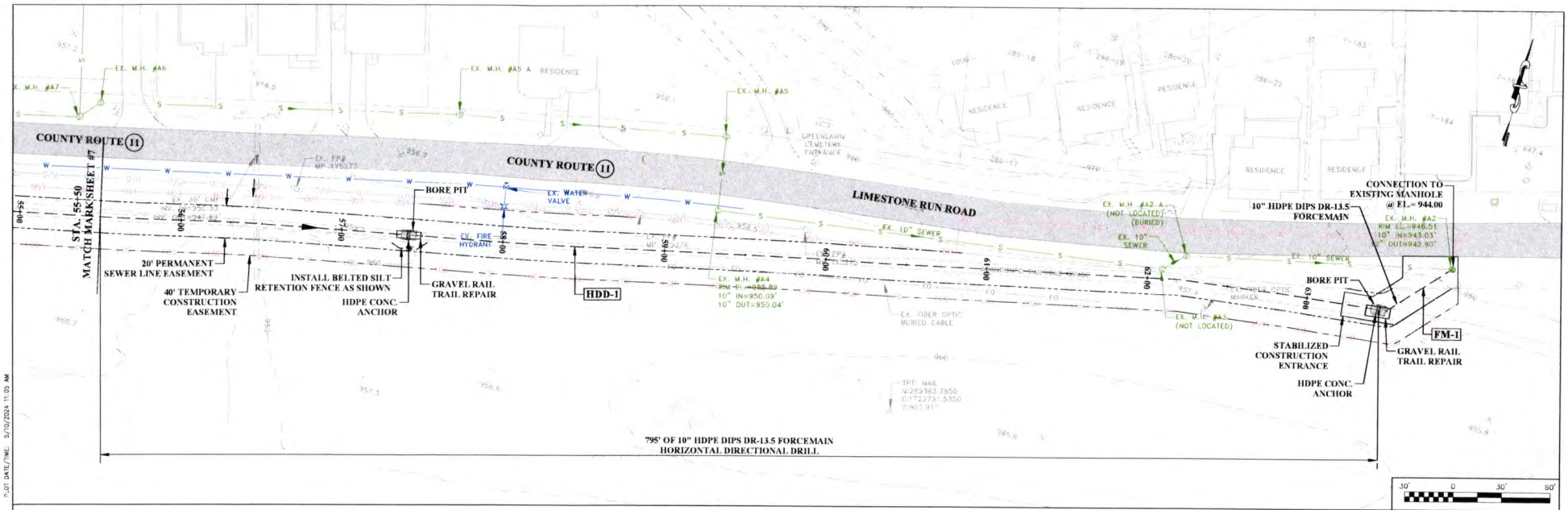
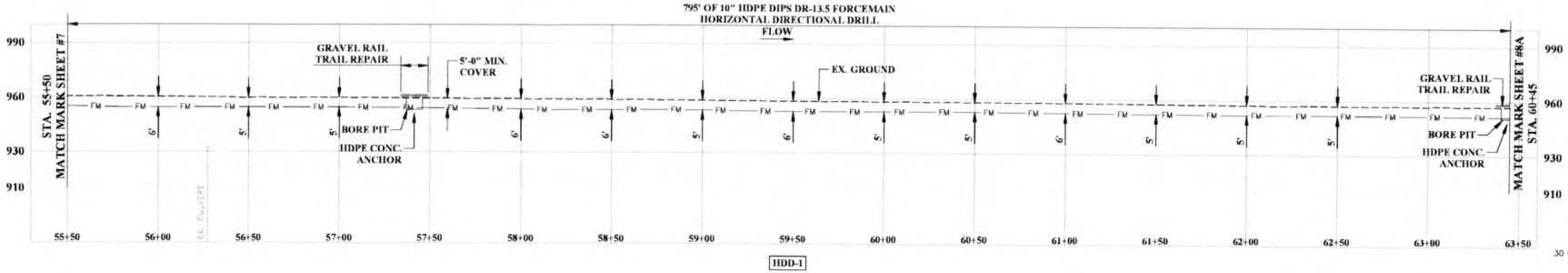
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PLAN AND PROFILE

SHEET No. 7

PLOT DATE/TIME: 5/10/2024 10:33 AM
LAYOUT TAB: 7
CAD FILE R:\2021\20-11010.00-Phase IIIA Sanitary Sewer Extension-Sun Valley PSD\300 - Design\2 Design Drawings\Revised\007-Sheet-07.dwg





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APPROVED:	DATE:
SURVEY DATE:	
SURVEY BY:	
FIELD BOOK No.:	

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CONTRACT No.	
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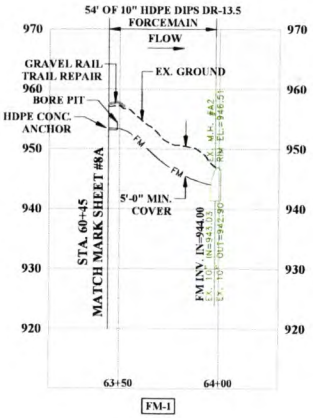
SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PLAN AND PROFILE

SHEET No. 8

PLOT DATE/TIME: 5/10/2024 11:05 AM
LAYOUT TAB: 8
CAD FILE: R:\2021\T20-11010.00-Phase IIIA Sanitary Sewer Extension-Sun Valley PSD-\300 - Design\0 Design Drawings\Revised\008-Sheet-08.dwg

SEE SHEET #8 FOR PLAN VIEW



10' ft.
VERT. 0
HOR. 0 30' ft.

LAYOUT TAB: 8A
CAD FILE: R:\2021\T20-11010.03-Phase IIIA Sanitary Sewer Extension-Sun Valley PSD-\300 - Design\2 Design Drawings\Revised\008-Sheet-08.dwg
PLOT DATE/TIME: 5/10/2024 11:07 AM

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SURVEY DATE:
SURVEY BY:
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CONTRACT No.
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SUN VALLEY PUBLIC SERVICE DISTRICT
PHASE III-A SANITARY SEWER COLLECTION
SYSTEM UPGRADES
HARRISON COUNTY, WEST VIRGINIA
PROPOSED PROFILE

SHEET No.
8A

TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

THIS AGREEMENT, is made this __ day of June, 2024, by and between, **THE HARRISON COUNTY COMMISSION, WEST VIRGINIA**, a West Virginia public entity, whose address is 229 S. Third Street, Clarksburg, West Virginia, 26301, as Grantor, and **THE CITY OF SHINNSTON, WEST VIRGINIA**, a West Virginia public entity, whose address is 40 Main Street, Shinnston, West Virginia 26431.

RECITALS

WHEREAS, Grantor owns a 3.12 acre of land located in the Clay-Shinnston Corp. District of Harrison County, West Virginia, which is part of the Harrison County Rail Trail System, Grantor having acquired the same by virtue of a Deed dated June 19, 2023, recorded in Deed Book 1757, Page 0279, Harrison County Clerk's Office - **Exhibit A** appended hereto and incorporated herein by reference, (the "Property").

WHEREAS, it is the desire and intent of Grantor to grant and convey unto the Grantee a temporary construction easement, at the request of the Grantee, so that Grantee can repair and restore certain portions of the Rail Trail System located on the Property consistent with funding previously acquired and awarded to Grantee from the State of West Virginia, as set forth in the project plans and specifications attached hereto as **Exhibit B**.

WITNESSETH: That for and in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, the said Grantor does hereby grant and convey to the Grantee, its successors and assigns:

> A temporary construction right of way and easement ("Temporary Construction Easement"), to construct, operate, maintain, inspect, repair, or replace the Rail Trail System across, over, under, and through the area depicted on **Exhibit A** hereto/the Property consistent with the project plans and specifications attached hereto as **Exhibit B**. The Temporary Construction Easement shall (a) commence on the date construction commences consistent with the project plans and specifications attached hereto as **Exhibit B** and (b) shall terminate upon the completion of the work set forth within the project plans and specifications attached hereto as **Exhibit B**. Should the project plans and specifications attached hereto as **Exhibit B** change, Grantee shall work, in good faith, with Grantor, to keep Grantor generally advised of all changes and the parties shall, in good faith, mutually work towards completion of the project.

It is further covenanted and agreed, and part of the consideration hereof, that after completion of the work, Grantee, at its sole cost and expense, shall generally regrade the land, reseed any disturbed areas, and rebuild or repair any fences, structures, or other improvements made to the land prior to this Agreement which were disturbed during the scope and duration of this Temporary Construction Easement (the "Restoration").

Grantee shall indemnify and hold Grantor harmless from and against any damages, claims, actions, losses, costs and expenses, including reasonable attorneys' fees, arising out of this Agreement.

Grantor makes no warranty of title by way of execution of this Agreement.

The Restoration requirements set forth herein shall survive this Agreement, and shall be binding and run with the land, and thus shall burden all of Grantee's successors, assigns and devisees.

WITNESS the following signature and seal:

GRANTOR:

THE HARISON COUNTY COMMISSION, WEST VIRGINIA,
a West Virginia public entity,

By: Laura Pysz,
County Administrator,

_____

STATE OF WEST VIRGINIA)
) ss.
COUNTY OF HARRISON)

This instrument was acknowledged before me on the _____ day of _____, 2024, by Laura Pysz, the County Administrator of the Harrison County Commission, West Virginia.

_____
NOTARY PUBLIC
My Commission Expires: _____

GRANTEE:

GRANTOR:

THE CITY OF SHINNSTON, WEST VIRGINIA,
a West Virginia public entity,

By: Tori Drainer,
City Manager,

_____

STATE OF WEST VIRGINIA)
) ss.
COUNTY OF HARRISON)

This instrument was acknowledged before me on the _____ day of _____, 2024, by Tori Drainer, City Manager of The City of Shinnston, West Virginia.

_____
NOTARY PUBLIC
My Commission Expires: _____

[Insert Deed]

[Insert Project Plans/Specifications]

BK1757 PG0279

ZIMMERMAN LAW OFFICE PLLC
354 EAST MAIN ST
CLARKSBURG WV 26301-2170

Harrison County
John R Spires, Clerk
Instrument 202300014639
06/28/2023 @ 10:11:11 AM
DEED
Book 1757 @ Page 279
Pages Recorded 6
Recording Cost $ 33.00

DEED

THIS DEED is made this 19th day of June, 2023, by and between RIVERSIDE RENTALS, party of the first part, hereinafter referred to as "Grantor", and THE HARRISON COUNTY COMMISSION, WEST VIRGINIA, a West Virginia public entity, party of the second part, hereinafter referred to as "Grantee".

WITNESSETH: That for and in consideration of the sum of Ten Dollars ($10.00), cash in hand paid, the receipt and sufficiency of which is hereby acknowledged, Grantor does hereby remise, release and forever quitclaim unto Grantee all of its right, title and interest in and to that certain portion of a parcel of land in the Clay-Shinnston Corp. District of Harrison County, West Virginia, as follows:

> PART OF A CERTAIN TRACT OR PARCEL OF LAND, KNOWN AS TAX MAP 1004 PARCEL 334, SITUATE ON THE WATERS OF THE WEST FORK RIVER, NEAR U.S. ROUTE 19, CLAY-SHINNSTON CORPORATION, HARRISON COUNTY, WEST VIRGINIA, BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:
>
> Beginning at a point in pavement on line common to Riverdale Estates, LLC. (Tax Map 188 Parcel 17, Deed Book 1366 Page 1227) and corner common to WVA RR Maintenance Authority (Tax Map 188 Parcel 61, Deed Book 1275 Page 359), which bears S 85°32'29" W 204.28' from an iron rebar found with cap (ADAMS) on line common to said WVA RR Maintenance Authority (Parcel 61) and corner common to City of Shinnston (Tax Map 188 Parcel 17.1, Deed Book 1080 Page 797), thence leaving said WVA RR Maintenance Authority (Parcel 61) and with said Riverdale Estates, LLC. (Parcel 17) three (3) lines and part of the fourth (4th);
>
> S 78°09'43" W 286.04' to a point, thence;
>
> S 48°13'11" W 96.79' to a point, which bears N 34°40'34" W 5.90' from a 5/8" iron rebar found, thence;
>
> S 32°08'35" W 189.28' to a point, thence partially with said Riverdale Estates, LLC. (Parcel 61) and Joann and Glenn A. Rife (Tax Map 1004 Parcel 313, Deed Book 1386 Page 553);
>
> S 47°40'21" W 616.72' to a point, corner common to said Rife (Parcel 313) and the northeastern limits U.S. Route 19 (State Proj. No. S317-19-26.19), thence leaving said Rife (Parcel 313) and partially with said U.S. Route 19 and Wade F. Maley (Tax Map 1004 Parcel 300, Deed Book 1200 Page 429);
>
> By a non-tangential curve to the right having a radius of 1076.98', an arc length of 436.87', a chord length of 433.88', and a chord bearing of S 53°16'34" W to a point, corner common to said Maley (Parcel 300) and said WVA RR Maintenance Authority (Parcel 61), thence leaving said Maley (Parcel 300) and partially with said WVA RR Maintenance Authority (Parcel 61), the residual of the parcel of which the parcel herein described is removed from being Riverside

Rentals (Tax Map 1004 Parcel 334, Deed Book 1274 Page 9), and Riverside Rental Prop, Inc. (Tax Map 1004 Page 260, Deed Book 1562 Page 1122);

N 24°37'36" W 64.75' to a point, corner common to said Riverside Rental Prop, Inc. (Parcel 260), which bears S 20°34'12" W 166.35' from an iron rebar found with cap (CHAPMAN), corner common to said Riverside Rental Prop, Inc. (Parcel 260) and other lands of City of Shinnston (Tax Map 188 Parcel 16, Deed Book 284 Page 144), thence, partially with said Riverside Rental Prop, Inc. (Parcel 260, said City of Shinnston (Parcel 16) and said U.S. Route 19;

By a non-tangential curve to the left having a radius of 1008.74', an arc length of 408.15', a chord length of 405.37', and a chord bearing of N 53°19'01" E to a point, passing an iron rebar found with cap (CHAPMAN) at corner common to said Riverside Rental Prop, Inc. (Parcel 260) and said City of Shinnston (Parcel 16) at an arc length of 152.25', thence partially with said City of Shinnston (Parcel 16) and said Riverdale Estates, LLC. (Parcel 17);

N 41°30'31 E 828.49' to a point, which bears N 44°19'54" E 191.86' from a 1/2" iron rebar found on line common to said City of Shinnston (Parcel 16) and said Riverdale Estates, LLC. (Parcel 17), thence continuing with said Riverdale Estates, LLC. (Parcel 17) for one (1) line and part of the second (2nd);

N 78°23'20" E 111.62' to a point, which bears S 67°54'36" W 87.39' from an iron rebar found with cap (ADAMS) at a corner common to said Riverdale Estates, LLC. (Parcel 17) and said City of Shinnston (Parcel 17.1), thence;

By a non-tangential curve to the right having a radius of 679.96', an arc length of 310.44', a chord length of 307.75', and a chord bearing of N 78°07'09" E to a point, on line common to said City of Shinnston (Parcel 17.1) and corner common to said WVA RR Maintenance Authority (Parcel 61), thence leaving said City of Shinnston (Parcel 17.1) and with said WVA RR Maintenance Authority (Parcel 61)

S 01°17'47" W 49.12' to the Point of Beginning, containing 3.12 acres, MORE OR LESS, as surveyed by The Thrasher Group in March 2023, as shown on the plat attached to and made part of this description as **Exhibit A**.

Being part of the same lands conveyed to Riverside Rentals from CSX Transportation, Inc. as recorded in Deed Book 1278 Page 9, at the Office of the Clerk, Harrison County, West Virginia.

This conveyance is made subject to all existing reservations, restrictions, exceptions, agreements, covenants, conditions, easements, rights-of-way or other servitudes, if any, made retained or created in prior deeds of record in the chain of title to the property herein conveyed.

The undersigned Grantor hereby declares that this conveyance is a quitclaim deed without consideration except as otherwise set forth herein, and is, therefore, not subject to the excise tax of the State of West Virginia. Further, this is a transfer, as a donation without consideration, to The Harrison County Commission, West Virginia, a political subdivision of the State of West Virginia, and is thus exempt, pursuant to West Virginia Code § 11-22-1, et seq., from the imposition of the excise tax on the privilege of transferring real property as it is a transfer to a West Virginia political subdivision.

WITNESS the following signature and seal:

RIVERSIDE RENTALS, Grantor,

By: Kevin G. Nuzum

Its: President / Owner

Dated: 6-19-23

STATE OF WEST VIRGINIA)
) TO-WIT:
COUNTY OF HARRISON)

The foregoing instrument was acknowledged before me this 19TH day of June, 2023, by STACEY L. FOX, a duly authorized representative of RIVERSIDE RENTALS, on behalf of the company.

(NOTARIAL SEAL)

OFFICIAL SEAL
Stacey L. Fox
Notary Public
State of West Virginia
My Commission Expires
April 03, 2028
8608 CARRIAGE LANE
FAIRMONT, WV 26554

Stacey L. Fox
Notary Public

My commission expires:

APRIL 3, 2028

This instrument was prepared, without a title examination, by:
Frank E. Simmerman, III, Esquire
Simmerman Law Office, PLLC
254 East Main Street
Clarksburg, WV 26301

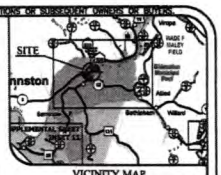
THIS SURVEY IS NOT VALID WITHOUT ORIGINAL BLUE SIGNATURE AND SEAL. EXPLANATIONS MADE HEREIN ON THE DATE INDICATED ARE TO THE OWNER(S) OR BUYER(S) NAMED HEREIN AND ARE NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS OR BUYERS.

NOTE: THE TRACT SHOWN BEING THE SAME LANDS CONVEYED TO RIVERSIDE RENTALS FROM CSX TRANSPORTATION, INC. AS RECORDED IN DEED BOOK 1278 PAGE 9 AT THE OFFICE OF THE CLERK, HARRISON COUNTY, WEST VIRGINIA.

BK 1757 PG 0282

BASIS OF BEARING
WV STATE PLANE
NORTH ZONE NAD 83

= PERMANENT DRAINAGE EASEMENT = 2223 SQ. FT.
= U.S. ROUTE 19 R/W = 16296 SQ. FT.



VICINITY MAP
NOT TO SCALE

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLOTTE SHAFFER
Harrison County Planning Department
301 West Main Street
Clarksburg, West Virginia 26301
My Commission Expires June 25, 2026

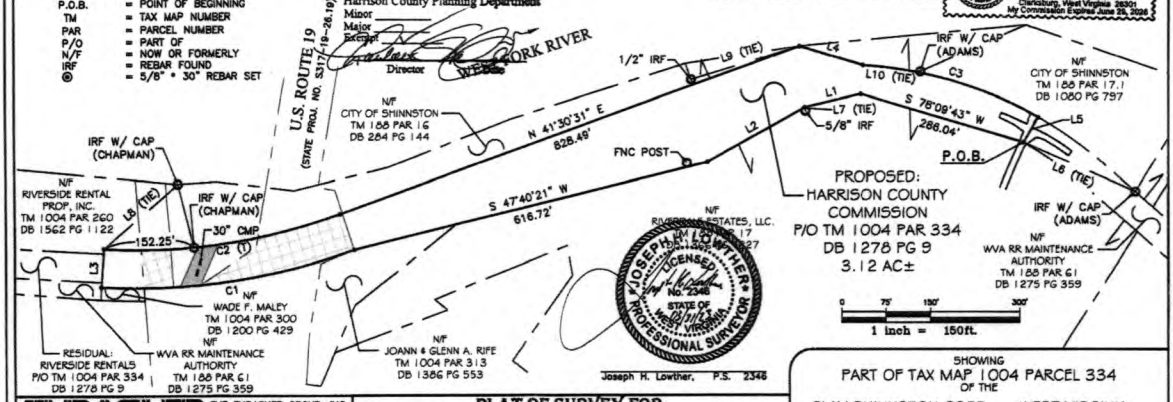
LEGEND/ABBREVIATIONS

———	= PROPERTY LINE
— — —	= ADJOINER LINE
— — —	= TIE LINE
— — —	= RIGHT OF WAY LINE
———	= EDGE OF PAVEMENT
•	= POINT
O	= MONUMENT FOUND (AS NOTED)
(T)	= TOTAL
R/W	= RIGHT-OF-WAY
P.O.B.	= POINT OF BEGINNING
TM	= TAX MAP NUMBER
PAR	= PARCEL NUMBER
P/O	= PART OF
N/F	= NOW OR FORMERLY
IRF	= REBAR FOUND
⊕	= 5/8" x 30" REBAR SET

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	1076.98'	436.67'	433.88'	S 53°16'34" W
C2	1008.74'	408.15'	405.37'	N 53°19'01" E
C3	679.96'	310.44'	307.75'	N 76°07'09" E

LINE	BEARING	DISTANCE
L1	S 48°13'11" W	96.79'
L2	S 32°08'35" W	189.28'
L3	N 24°37'36" W	64.75'
L4	N 78°23'20" E	111.52'
L5	S 01°17'47" W	49.12'
L6	S 85°32'29" W	204.26'
L7	N 34°40'34" W	5.90'
L8	S 20°34'12" W	166.35'
L9	N 44°19'54" E	151.86'
L10	S 67°54'36" W	97.39'

Harrison County Planning Department
Minor
Major
Exempt
Director



PROPOSED:
HARRISON COUNTY
COMMISSION
P/O TM 1004 PAR 334
DB 1278 PG 9
3.12 AC±

0 75' 150' 300'
1 inch = 150ft.

JOSEPH H. LOWTHER
LICENSED
No. 2348
STATE OF WEST VIRGINIA
PROFESSIONAL SURVEYOR

Joseph H. Lowther, P.S. 2348

SHOWING
PART OF TAX MAP 1004 PARCEL 334
OF THE
CLAY-SHINNSTON CORP
HARRISON COUNTY
WEST VIRGINIA
MARCH 2023

THRASHER
THE THRASHER GROUP, INC.
500 WHITE OAKS BLVD.
BRIDGEPORT, WV 26330
PHONE 304-624-4108
www.thethrashergroup.com

PLAT OF SURVEY FOR
HARRISON COUNTY COMMISSION

CAD FILE: R:\050\150-11275.00-Simmerman Law-Nuzum-HCC Rail Trail\Survey\ROW EXHIBIT.dwg PLOT DATE/TIME: 4/3/2023 - 8:18am LAYOUT: PLAT USER: adewricke

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DESCRIPTION OF SURVEY
for
HARRISON COUNTY COMMISSION
showing
PART OF TAX MAP 1004 PARCEL 334

PART OF A CERTAIN TRACT OR PARCEL OF LAND SITUATE ON THE WATERS OF THE WEST FORK RIVER, NEAR U.S. ROUTE 19, CLAY-SHINNSTON CORPORATION, HARRISON COUNTY, WEST VIRGINIA, BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

Beginning at a point in pavement on line common to Riverdale Estates, LLC. (Tax Map 188 Parcel 17, Deed Book 1366 Page 1227) and corner common to WVA RR Maintenance Authority (Tax Map 188 Parcel 61, Deed Book 1275 Page 359), which bears S 85°32'29" W 204.28' from an iron rebar found with cap (ADAMS) on line common to said WVA RR Maintenance Authority (Parcel 61) and corner common to City of Shinnston (Tax Map 188 Parcel 17.1, Deed Book 1080 Page 797), thence leaving said WVA RR Maintenance Authority (Parcel 61) and with said Riverdale Estates, LLC. (Parcel 17) three (3) lines and part of the fourth (4th);

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Being part of the same lands conveyed to Riverside Rentals from CSX Transportation, Inc. as recorded in Deed Book 1278 Page 9, at the Office of the Clerk, Harrison County, West Virginia.

W.V. DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PLAN OF PROPOSED IMPROVEMENTS OF STATE HIGHWAY

PROJECT NAME: SHINNSTON RESTORATION AREA RAIL TRAIL **STATE PROJECT NO.:** U317-SHI/NN-7. 00

FEDERAL PROJECT NO.: TEA-2014(233)D **COUNTY:** HARRISON

LENGTH: 0.99 MILES **COORDINATES:** x=39 DEG 23 MIN y=-80 DEG 17 MIN

BEGIN TERMINI: - **END TERMINI:** -

TYPE OF IMPROVEMENT: RESURFACING **EXISTING ADT:** -

SIGNED: .....
RESPONSIBLE CHARGE ENGINEER

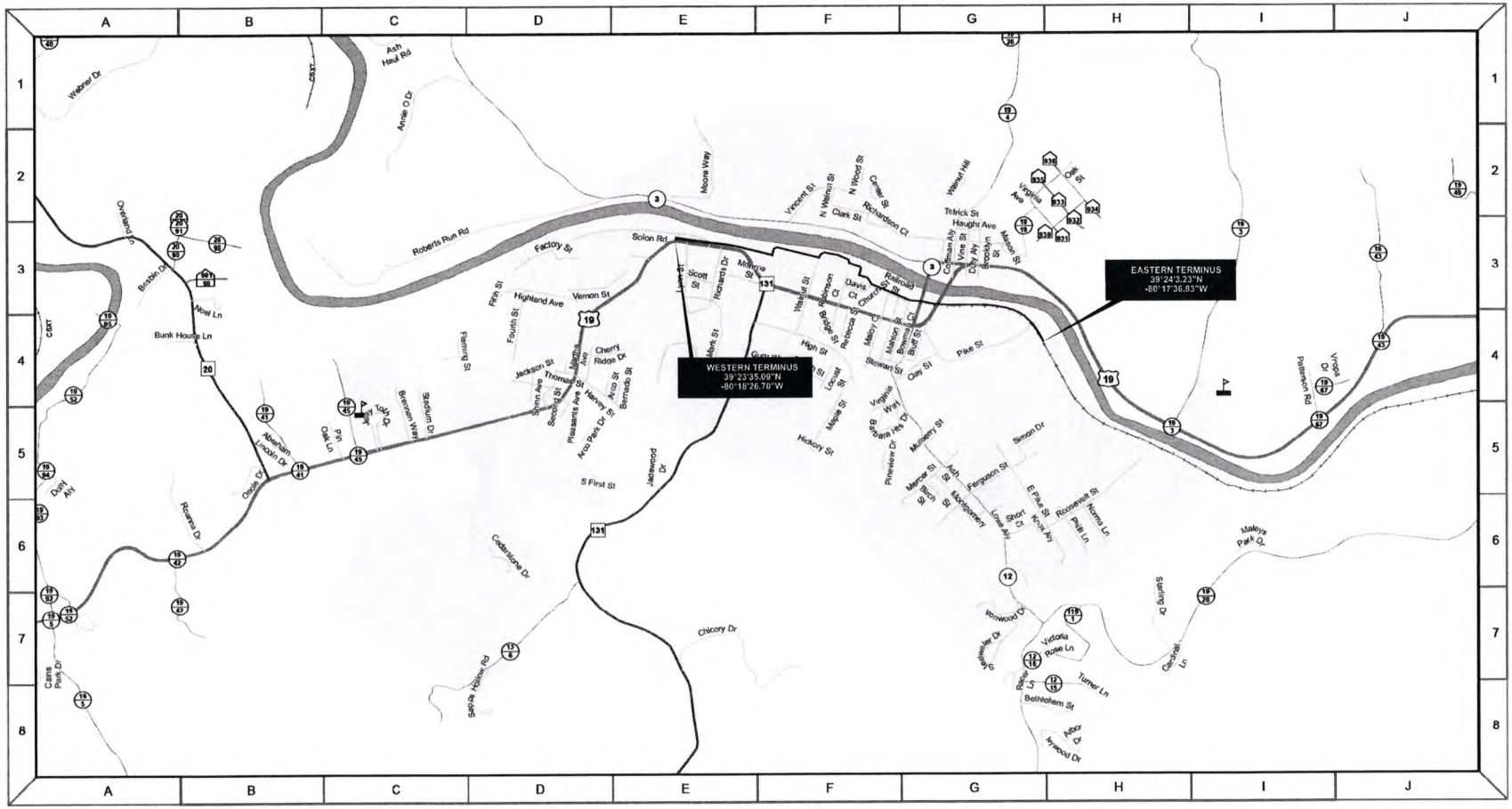
DATE: .....

RECOMMENDED .....
PROJECT ENGINEER

RECOMMENDED FOR APPROVAL .....
CHIEF ENGINEER

APPROVED .....
COMMISSIONER OF HIGHWAYS

Shinnston



2021 Municipal Mileage Updated via Municipal Response
Last revision: 4/14/2022
Data as of: July 2021

This map was developed by the West Virginia Department of Transportation (WVDOT) Strategic Data Management and Technology Division and is provided for general reference only. The WVDOT does not guarantee the accuracy, completeness, or currentness of any information presented and disclaims any warranties, whether expressed or implied. Users who rely on the information contained in this map do so at their own risk. The WVDOT and its agents will not be held liable for inaccurate, outdated, or otherwise erroneous information, or for damages arising, whether directly or indirectly, from use or misuse of this map or any data contained herein.

Print date: Thursday, April 14, 2022

THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

PROJECT LOCATION MAP

Public Roads Div.	State Dist. No.	State Project No.	Federal Project No.	County
W.V.	4	U317-SHI/NN-7.00	TEA-2014 (233)D	HARRISON

SHINNSTON RESTORATION AREA RAIL TRAIL
U317-SHI/NN-7. 00
TEA-2014(233)D
Harrison County

GENERAL NOTES

GOVERNING SPECIFICATIONS

The West Virginia Department of Transportation, Division of Highways, Standard Specifications Roads and Bridges, adopted 2023, as amended by the West Virginia Department of Transportation, Division of Highways, 2024 Supplemental Specifications, are the Contract Documents and the Contract Plans are the governing provisions applicable to this project.

The 2013 Forest Service Trail Accessibility Guidelines (FSTAG), The Forest Service Outdoor Recreation Accessibility Guidelines (FSORAG), The US Forest Service Trail Fundamentals and Trail Management Objectives, The ADA Accessibility Guidelines (effective November 2013) are also part of the governing provisions applicable to this project.

STANDARD DETAILS

The West Virginia Department of Transportation, Division of Highways, Standard Details Book, Volume I, Dated May 2016 with revisions through December 9, 2021 and Volume II, Dated January 1, 2019 shall apply to this project. Standard Details may be found at:

http://www.transportation.wv.gov/highways/engineering/Pages/publications.aspx

EXISTING UTILITIES

It shall be the responsibility of the Contractor to call Miss Utility prior to the commencement of any earth disturbing activities (1-800-245-4848) and to accurately locate all utilities by exploratory digging if necessary. The location of utilities shown on the contract plans are based on field surveyed information. The Contractor shall be responsible for coordination of contract work with utilities when they are involved or in conflict. The Contractor has full responsibility for any damage to any utility or lighting system caused by contract activities.

EXISTING DRAINAGE

The Contractor shall exercise care when working near existing drainage structures (pipes, inlets, headwalls, etc.). Any damages resulting from the Contractor's negligence to existing drainage structures which are to remain in place will be repaired at the Contractor's expense. All culverts, inlets, headwalls and other drainage items on this project have been located as field surveys allow. The Contractor shall be responsible for locating all existing drainage piping and for the roadside ditch grading as needed to provide for positive drainage.

WASTE MATERIAL

Waste material shall be disposed of by the Contractor according to Section 207.6.3 of the Standard Specifications. All material removed and not reused in the construction of this project shall become the property of the Contractor and shall be removed and disposed of from the project.

SHINNSTON RESTORATION AREA RAIL TRAIL
U317-SHI/NN-7. 00
TEA-2014(233)D
Harrison County

GENERAL NOTES (continued)

TEMPORARY POLLUTION CONTROL

The requirements of Section 642, Temporary Pollution Control, of the Standard Specifications and the Erosion Control Manual shall be followed until the project is accepted by the WVDOH and be incidental to Item 201001-000 Clearing and Grubbing.

SEEDING AND MULCHING

All disturbed soil areas outside the limits of the trail are to be seeded, fertilized, and mulched. Seeding, fertilizing, and mulching are specified in Section 642 and Section 652 of the Standard Specifications.

SHOULDERS AND DITCH

Ditch Witch 18" depth as per plans to allow cutting of tree roots and is incidental to Item 229001-000 Shoulders and Ditching. Limit disturbance when installing ditch of 15" minimum depth. Slope shoulders to drain as directed by Project Engineer.

TEMPORARY TRAFFIC CONTROL

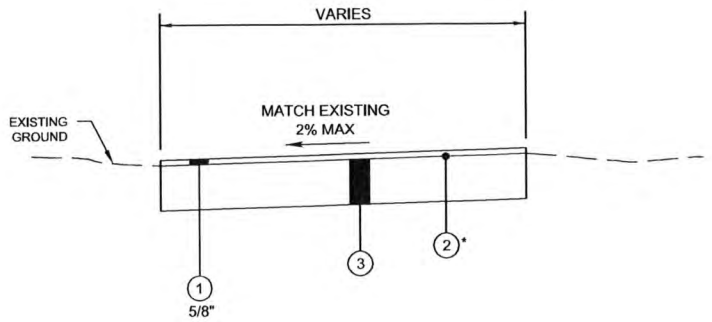
Prior to beginning construction, the Contractor shall erect all necessary traffic control devices to maintain traffic through the work areas and to all existing roadways and driveways. Traffic Control will need to be approved by District Traffic Engineer prior to any work.

THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

SUMMARY OF QUANTITES

Public Roads Div.	State Dist. No.	State Project No.	Federal Project No.	County
W.V.	4	U317 - SHI/NN -7 .00	TEA-2014 (233)D	HARRISON

STA 4+53.00 TO STA 39+22.00



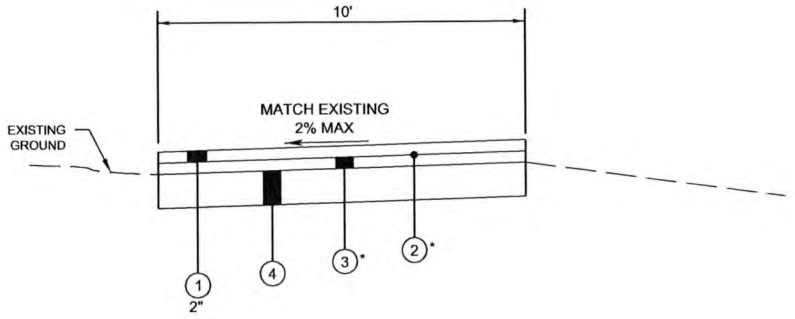
LEGEND

(1) ITEM 401002-023, MARSHALL ASPHALT WEAR CRSE, SG, TY III OR
ITEM 401002-024, MARSHALL ASPHALT WEAR CRSE, S, TY III

(2) ITEM 408002-001, ASPHALT MATERIAL

(3) EXISTING TRAIL

STA 39+22.00 TO STA 56+40.00



LEGEND

(1) ITEM 401002-035, MARSHALL ASPHALT WEAR CRSE, SG, TY IV OR
ITEM 401002-036, MARSHALL ASPHALT WEAR CRSE, S, TY IV

(2) ITEM 408002-001, ASPHALT MATERIAL

(3) ITEM 307001-000, AGGREGATE BASE COURSE, CLASS 10
ITEM 307005-001, AGGREGATE BASE COURSE, STONE OR GRAVEL, CLASS 10

(4) EXISTING TRAIL

NOTES:

CONTRACTOR TO APPLY ITEM 307005-001: AGGREGATE BASE COURSE AS NEEDED TO PROVIDE A LEVEL TRAIL SURFACE AND MATCH ELEVATION 2" BELOW PROPOSED TRAIL ELEVATION

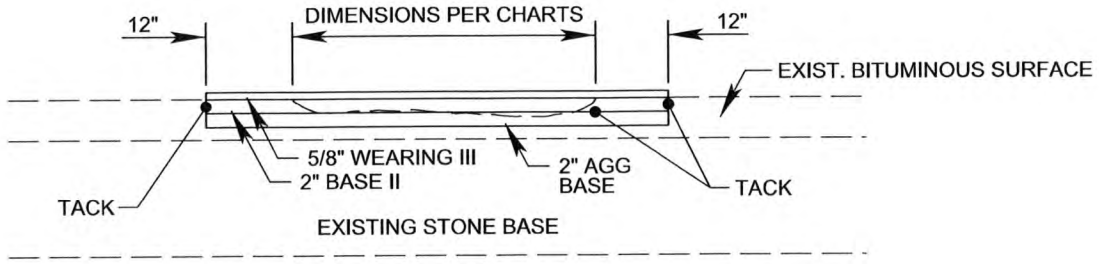
ITEM 408002-001, ASPHALT MATERIAL - RATE OF APPLICATION 0.12 GAL/SY

THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

TYPICAL SECTION

Public Roads Div.	State Dist. No.	State Project No.	Federal Project No.	County
W.V.	4	U317-SHI/NN-7.00	TEA-2014 (233)D	HARRISON

SURFACE POT-HOLE



(ELEVATION VIEW)

THE SIDES AND BOTTOMS MUST BE CLEANED AFTER THE HOLE IS SHAPED TO FROM A SQUARE OR RECTANGLE WHOSE SIDES ARE PARALLEL OR AT RIGHT ANGLES TO THE DIRECTION OF TRAFFIC WITH THE EDGES NEAT AND AS NEARLY VERTICAL AS POSSIBLE.

THE POTHOLE WILL BE FILLED WITH 2" ASPHALT BASE COURSE TYPE II MEETING REQUIREMENTS OF SECTION 401 OF THE SPECS ON TOP OF 2" AGGREGATE BASE COURSE MEETING SPECS OF SECTION 307.

ALL WORK WILL BE PAID BY 401017 ASPHALT POTHOLE REPAIR (TN)

POTHOLE REPAIR

STATION	WIDTH	SF
STATION 17+57 TO 17+67	10'	100
STATION 23+70 TO 24+00	4'	120
STATION 27+59 TO 28+00	20'	820
TOTAL		1,040

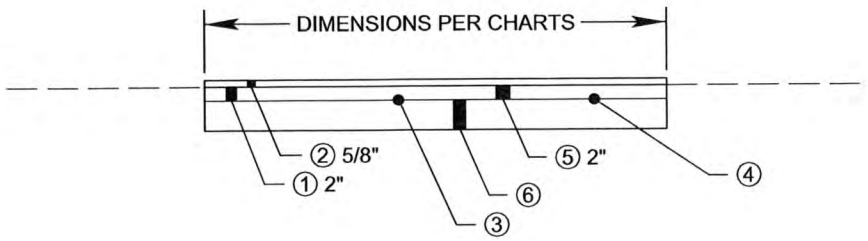
NOT TO SCALE

THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

POT-HOLE REPAIR

Public Roads Div.	State Dist. No.	State Project No.	Federal Project No.	County
W.V.	4	U317-SHI/NN-7.00	TEA-2014 (233)D	HARRISON

MILL AND RESURFACING



(ELEVATION VIEW)

STANDARD MILL 2" AND REPLACE WITH 5/8" WEARING III AND 2" ASPHALT BASE COURSE TYPE II, MEETING REQUIREMENTS OF SECTION 401.

MILL AND RESURFACING

STATION	WIDTH	SF
STATION 17+67 TO 18+23	20'	1120
STATION 25+56 TO 26+03	20'	940
STATION 33+48 TO 34+00	12'	624
TOTAL		2,684

LEGEND

① ITEM 401001-023, MARSHALL ASPHALT BASE CRSE, SG, TY II
ITEM 401001-024, MARSHALL ASPHALT BASE CRSE, S, TY II

② ITEM 401002-023, MARSHALL ASPHALT WEAR CRSE, SG, TY III
ITEM 401002-024, MARSHALL ASPHALT WEAR CRSE, S, TY III

③ ITEM 401007-020, MARSHALL ASPHALT SCRATCH CRSE, SG, TY I
ITEM 401007-021, MARSHALL ASPHALT SLAG CRSE, SG, TY I

④ ITEM 408002-001, ASPHALT MATERIAL, 0.12 GAL. PER SY

⑤ ITEM 415005-001, STANDARD MILLING

⑥ EXISTING ROADWAY

NOT TO SCALE

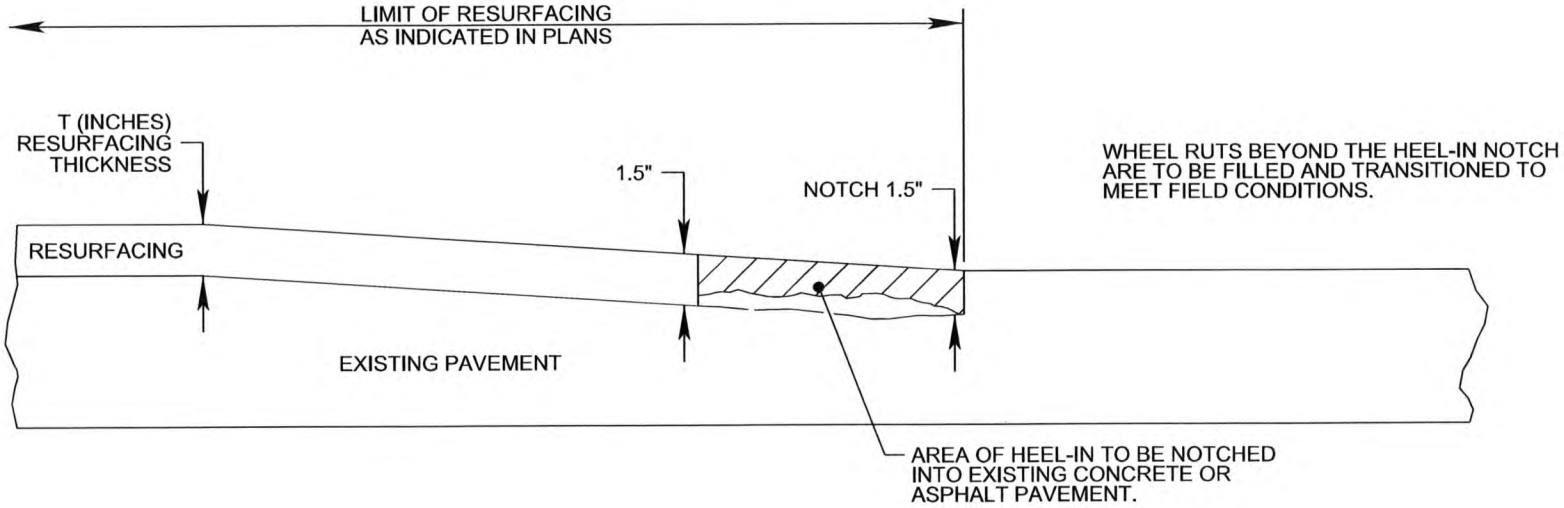
THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

MILLING & RESURFACING - W/ SCRATCH & WEARING

Public Roads Div.	State Dist. No.	State Project No.	Federal Project No.	County
W.V.	4	U317-SHI/NN-7. 00	TEA-2014 (233)D	HARRISON

TEMPORARY WEDGES AT HEEL-INS

THE CONTRACTOR MAY ELECT TO CUT THE REQUIRED HEEL-INS SUCH THAT TRAFFIC MUST BE MAINTAINED OVER THE HEEL-IN AREAS PRIOR TO THE PLACEMENT OF THE PERMANENT ASPHALT MATERIAL. IF THE CONTRACTOR CHOOSES THIS METHOD AS AN ALTERNATE TO CUTTING THE HEEL-INS AND BACKFILLING WITH PERMANENT ASPHALT PRIOR TO RESTORING TRAFFIC.



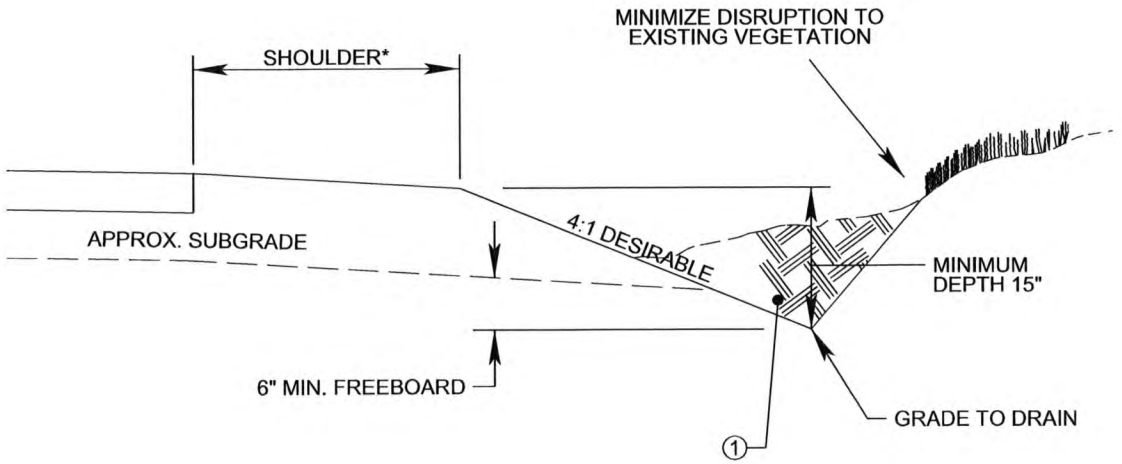
NOT TO SCALE

THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

RESURFACING HEEL-IN DETAIL

Public Roads Div.	State Dist. No.	State Project No.	Federal Project No.	County
W.V.	4	U317-SHI/NN-7.00	TEA-2014 (233)D	HARRISON

SHOULDERS AND DITCHES



LEGEND

① ITEM 229001-000, SHOULDERS AND DITCHES

THIS OPERATION IS INTENDED TO BE MINOR SHAPING AND SCARIFYING OF EXISTING SHOULDER MATERIAL PLUS SHAPING OF DITCHES FOR PROPER DRAINAGE WITHOUT LEAVING DITCH SOIL ON THE SHOULDER AREA. THIS OPERATION ALSO INCLUDES CLEANING OF EXISTING STRUCTURE OUTLETS AND INLETS.

* EXISTING SHOULDER TO BE GRADED TO PREVENT PONDING IF NECESSARY, AS DIRECTED BY PROJECT ENGINEER

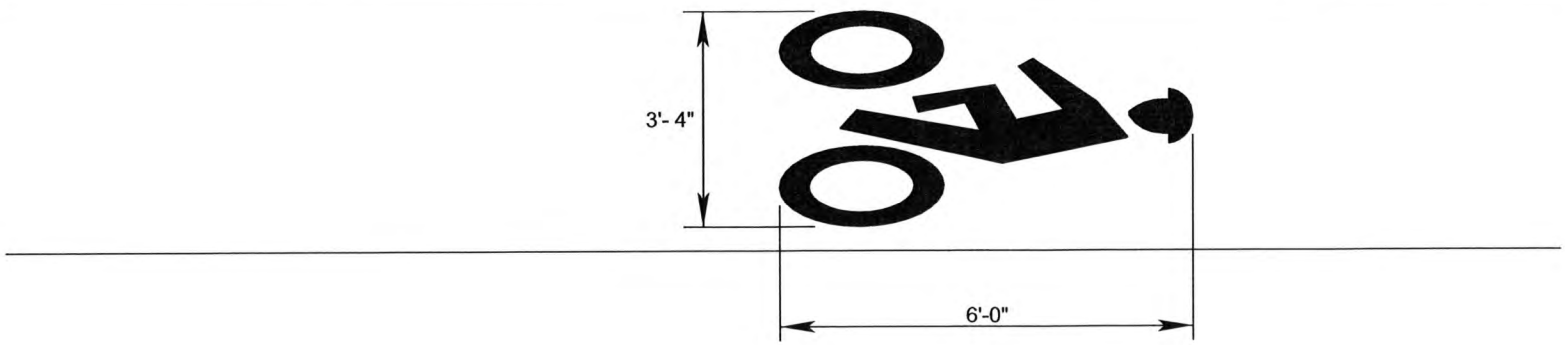
NOT TO SCALE

THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

SHOULDERS AND DITCHES

Public Roads Div.	State Dist. No.	State Project No.	Federal Project No.	County
W.V.	4	U317-SHI/NN-7.00	TEA-2014 (233)D	HARRISON

BICYCLE SYMBOL



SYMBOL SHALL BE CENTERED ON BICYCLE LANE.

ALL WORD AND SYMBOL MARKING SHALL BE WHITE IN COLOR. EXCEPTIONS: MARKINGS VISIBLE ONLY TO TRAFFIC PROCEEDING IN THE WRONG DIRECTION MAY BE RED IN COLOR.

BICYCLE SYMBOL

STATION	
STATION 17+59	STATION 30+70
STATION 18+25	STATION 31+60
STATION 18+90	STATION 31+85
STATION 23+75	STATION 33+80
STATION 24+18	STATION 33+98
STATION 27+50	STATION 39+10
STATION 27+68	STATION 39+45
STATION 27+85	

NOT TO SCALE

THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

BYCICLE SYMBOL

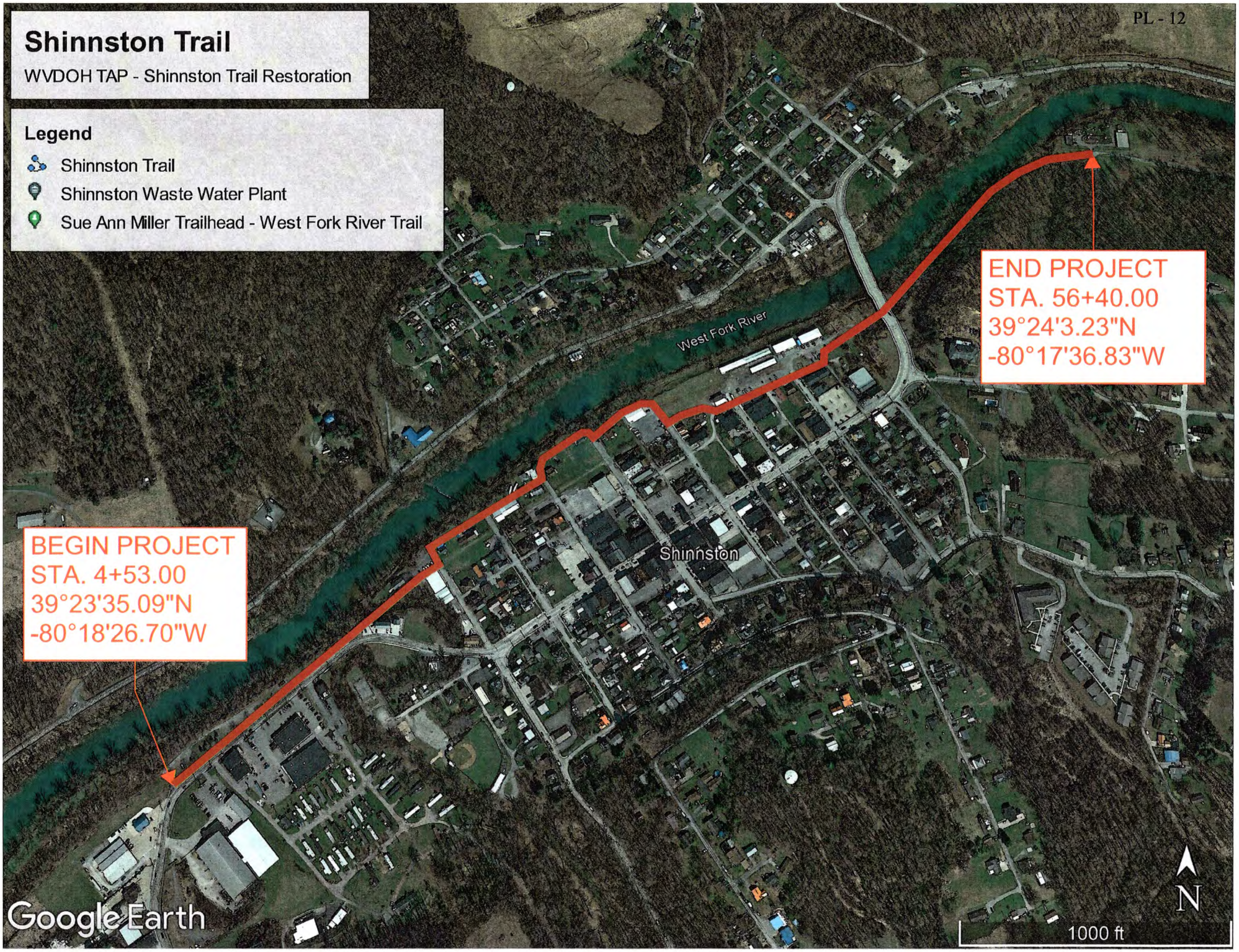
Public Roads Div.	State Dist. No.	State Project No.	Federal Project No.	County
W.V.	4	U317-SHI/NN -7. 00	TEA-2014 (233)D	HARRISON

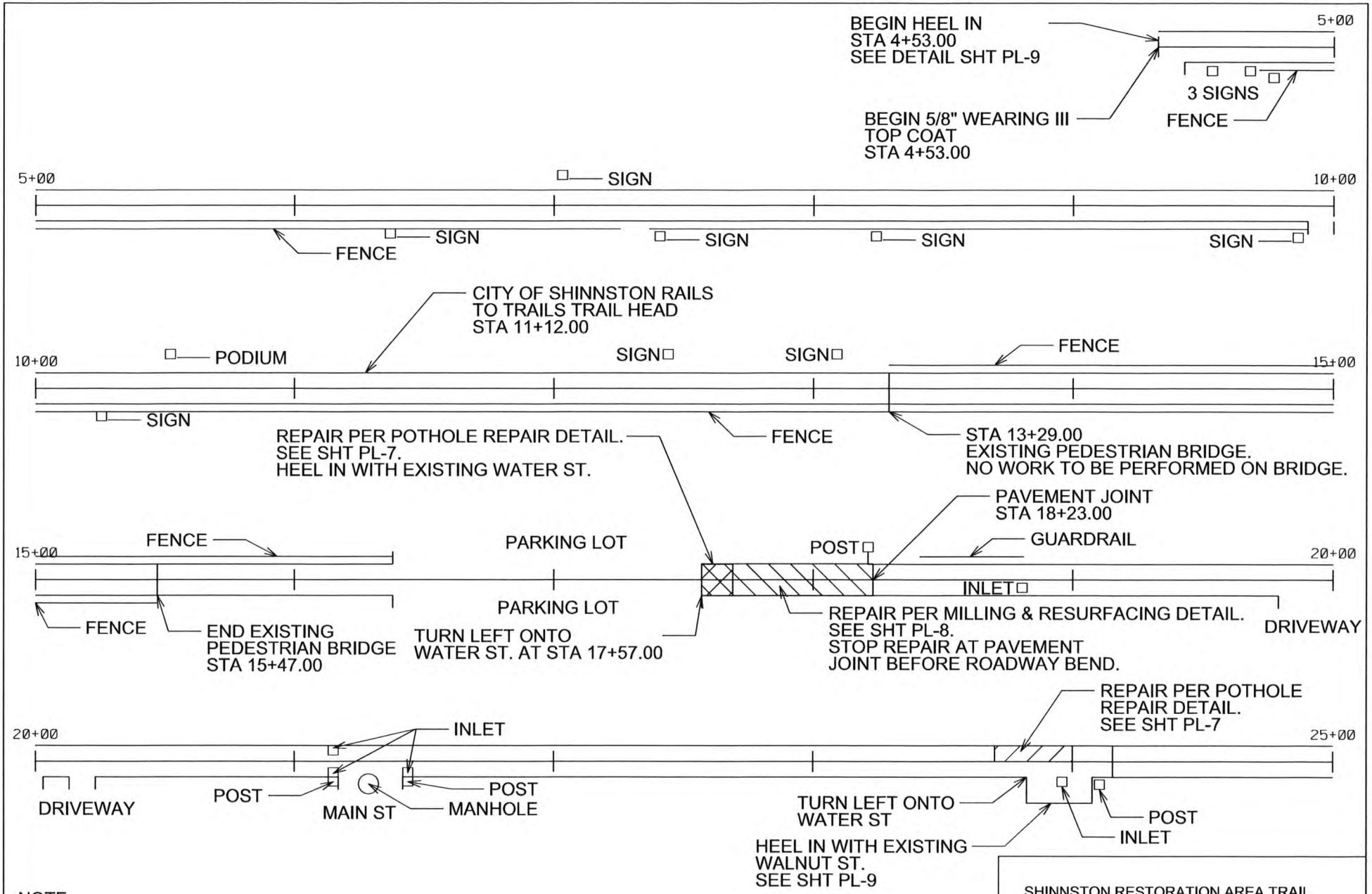
Shinnston Trail

WVDOH TAP - Shinnston Trail Restoration

Legend

- Shinnston Trail
- Shinnston Waste Water Plant
- Sue Ann Miller Trailhead - West Fork River Trail





NOTE:

ONLY SMALL EQUIPMENT AND LOADS PERMITTED ALONG WALNUT ST.

BICYCLE SYMBOL PAVEMENT MARKING (SEE DETAIL SHEET PL-11) TO BE PLACED BEFORE AND AFTER EACH CURVE WITHIN THE TRAIL PATH

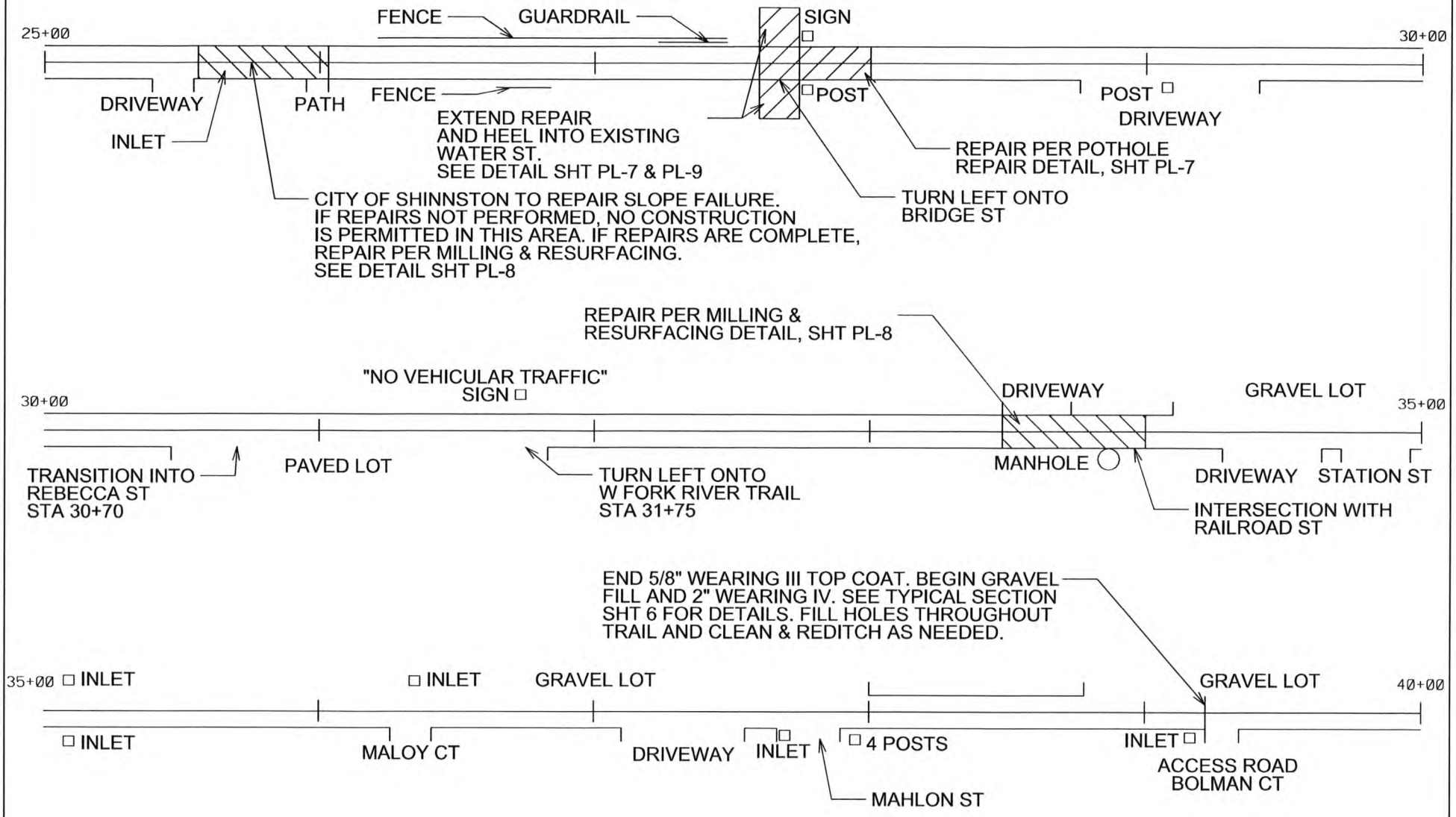
SCALE : 0 50 ft.

SHINNSTON RESTORATION AREA TRAIL

STATE PROJ NO.: U317-SHI/NN-7. 00

FEDERAL PROJ NO.: TEA-2014(233)D

HARRISON COUNTY



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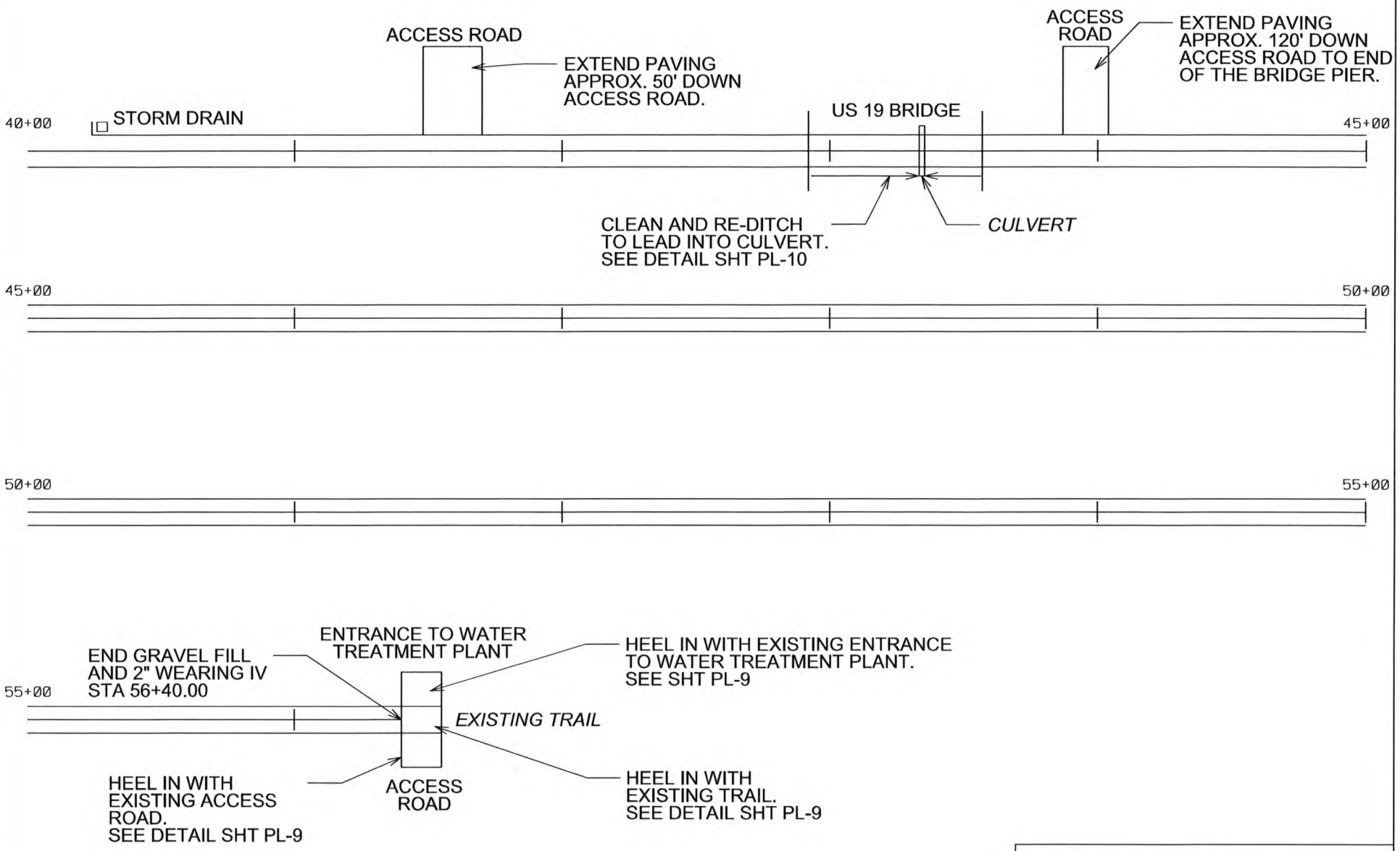
HARRISON COUNTY



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SCALE : 0 50 ft.

SHINNSTON RESTORATION AREA TRAIL

STATE PROJ NO.: U317-SHI/NN-7. 00

FEDERAL PROJ NO.: TEA-2014(233)D

HARRISON COUNTY

PRIMARY 2024 REIMBURSABLE ELECTION EXPENSES

CLARKSBURG ELECTION EXPENSES

DESCRIPTION	QUANTITY	COST	TOTAL	
POLLWORKER PAY	50	$217.00	$5,425.00	*
POLLING PLACE	10	$100.00	$500.00	*
CUSTODIANS	10	$40.00	$200.00	*
ADVERTISING	1	$280.88	$280.88	
CODING OF BALLOT	1	$387.50	$387.50	
		GRAND TOTAL	**$6,793.38**	

***TOTALS ARE DIVIDED BY 2**

SHINNSTON ELECTION EXPENSES

DESCRIPTION	QUANTITY	COST	TOTAL	
POLLWORKER PAY	20	$217.00	$2,170.00	*
POLLING PLACE	4	$100.00	$200.00	*
CUSTODIANS	4	$40.00	$80.00	*
ADVERTISING	1	$149.92	$149.92	
CODING OF BALLOT	1	$172.00	$172.00	
		GRAND TOTAL	**$2,771.92**	

***TOTALS ARE DIVIDED BY 2**

TOTAL COUNTY REIMBURSEMENT $9,565.30

June 18, 2024

THE COUNTY COMMISSION OF HARRISON COUNTY

Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

The County Commission of Harrison County
c/o Susan Thomas, President
Harrison County Courthouse
301 West Main Street
Clarksburg, West Virginia 26301

High Tech Corridor Development LLC
Attn: H. Wood Thrasher, Manager
500 White Oaks Boulevard
Bridgeport, West Virginia 26330

Dear Commissioner Thomas and Mr. Thrasher:

The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as Bond Counsel for The County Commission of Harrison County (the "Issuer") in connection with the amendment by the Issuer of certain terms of its above captioned Subordinate Tax Increment Revenue Bonds Series 2021 B Taxable (Development District No. 3 - White Oaks), issued in the original aggregate principal amount of $4,195,000 and amended and restated on August 11, 2023 to increase the principal amount available to be drawn thereunder to $6,422,000 (the "Bonds"). We understand that certain terms of the Bonds will be amended to extend the draw down period in which funds are available to be requisitioned to pay costs of the project from May 25, 2024 to December 31, 2024. The financed project is being undertaken by High Tech Corridor Development LLC or its affiliate (the "TIF Developer") in Development District No. 3. The Rules of Professional Conduct governing attorneys recommend that attorneys have written fee agreements with their clients. This letter, when returned to our office, will constitute your written fee agreement ("Agreement") with our firm for the matters described below.

1. IDENTITY OF CLIENT

For the purpose of this representation, we understand that our client is The County Commission of Harrison County. The TIF Developer is the developer of Development District No. 3 - White Oaks (the "TIF District") pursuant to a Development Agreement entered into by and between the Issuer and the TIF Developer with respect to the TIF District and the Bonds. Our firm is not representing the TIF Developer in this matter or any other entities or individuals whose interest may be affected by this matter, and such individual persons or other entities are expressly excluded from the scope of our representation. However, we have in the past represented the TIF Developer and may continue to represent them in various matters unrelated to the scope of this engagement. We understand that the TIF Developer is the developer of the TIF District pursuant to the Development Agreement, so the Issuer and the TIF Developer have

common interests in consummating the transaction contemplated by the amendment of terms of the Bonds as described herein. We will not be representing the TIF Developer in connection with the amendment of certain terms of the Bonds as described herein and we do not believe there is direct adversity between the Issuer and the TIF Developer given the circumstances of the transaction. We understand that the TIF Developer has engaged or will engage its own legal counsel to represent it in connection with the amendments contemplated hereby.

2. SCOPE OF SERVICES

In this engagement, and subject to the completion of proceedings to our satisfaction, we expect to perform the following duties:

(1) Render our legal opinion (the "Bond Opinion") regarding the validity and binding effect of the supplemental Trust Indenture executed to effectuate the amendments to certain terms of the Bonds described herein and that such supplemental Trust Indenture was executed and delivered in accordance with the provisions of the Trust Indenture, subject to certain limitations which may be expressed in the Bond Opinion.

(2) Prepare and review documents necessary or appropriate to the authorization, issuance and delivery of the documents necessary to extend the draw down period for the Bonds as described herein, and coordinate the authorization and execution of such documents.

(3) Review legal issues relating to the foregoing.

Our Bond Opinion will be addressed to the Issuer, the bond trustee and the bond purchaser and will be delivered by us on the date the documents necessary to extend the draw down period for the Bonds are executed (the "Closing").

The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer and the TIF Developer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of this representation. We understand that you will direct members of your staff to cooperate with us in this regard. We do not review the financial condition of the Issuer, the Development District or the TIF Developer or the adequacy of revenues or other security provided to bondholders and we will express no opinion relating thereto. We have not been involved in the preparation of and will give no opinion on or provide any assurance as to any financial projections which have been prepared or presented in connection with the issuance, marketing or placement of the Bonds, including any projections of property tax increment revenue which are anticipated to be available for the repayment of the Bonds.

Our duties in this engagement are limited to those expressly set forth above. Among other things, our duties do not include:

(a) Preparing requests for tax rulings from the Internal Revenue Service, or no action letters from the Securities and Exchange Commission.

(b) Preparing blue sky or investment surveys with respect to the Bonds.

(c) Drafting state constitutional or legislative amendments.

(d) Pursuing test cases or other litigation.

(e) Making an investigation or expressing any view as to the creditworthiness of the Issuer, the Development District or the TIF Developer or the security provided for the Bonds.

(f) Assisting in the preparation of, or opining on, a continuing disclosure undertaking pertaining to the Bonds or, after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking.

(g) Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.

(h) Addressing any other matter not specifically set forth above that is not required to render our Bond Opinion.

(i) Serving as a municipal adviser or financial adviser to the Issuer as contemplated by applicable securities laws, regulations and interpretations thereof, including laws, regulations and interpretations promulgated by the United States Securities and Exchange Commission and the Municipal Securities Rulemaking Board in connection with the structuring or issuance of the Bonds or in connection with the extension of the draw down period for the Bonds.

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist between us. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all other parties understand that in this transaction we represent only the Issuer, as Bond Counsel, we are not counsel to any other party, and we are not acting as transaction counsel or as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Our representation of the Issuer and the attorney-client relationship created by this engagement letter will be concluded upon the closing on the execution of documents necessary to extend the draw down period for the Bonds.

3. CLIENT DUTIES

You agree to be truthful with us, to cooperate, to keep us informed of developments and to abide by this Agreement.

4. STAFFING, LEGAL FEES, BILLING PRACTICES

Tom Aman and Jason Turner will be the attorneys primarily responsible for the work we will perform for you on this matter. We will utilize the services of other attorneys, law clerks and legal assistants to assist as necessary to efficiently handle your work and to meet time deadlines.

All fees and expenses which we incur in this matter will either be paid by the TIF Developer within thirty (30) days of being billed or alternatively from the proceeds of the Bonds. All invoices not paid from the proceeds of the Bonds will be sent to both the County Commission and the Developer.

The County Commission and the TIF Developer agree to pay by the hour, in the manner stated herein, for time spent on your matter by our legal personnel. Our billing rates vary with the experience and skill of the attorney or legal personnel rendering the service. We will bill you at the following rate structure for this matter: $365 for members; $325 for of counsel and $265 for associates of our firm. These rates for members and of counsel represent a significant discount from our firm's standard rates in recognition of the long standing representation of the County Commission over the years.

We charge for our time in minimum units of 1/4 hours, unless otherwise agreed. We will charge you for the time we spend on telephone calls relating to your matter, including calls with you, opposing counsel or court personnel. The legal personnel assigned to your matter may confer among themselves on the matter, as required. When they do confer, each person will charge for the time expended. We will charge for waiting time, in court and elsewhere, and for travel time, both local and out of town.

We normally adjust our billing rates annually on or about January 1, and we reserve the right to annually adjust our billing rates if this matter continues into another calendar year. Any adjustment is subject to approval by you with the January invoice.

5. DISCLAIMER OF GUARANTEE

Nothing in this Agreement and nothing in our opinions or statements to you should be construed as a promise or guarantee about the outcome of this matter. We make no such promises or guarantees. Our opinions and comments about the expected outcome of this matter are expressions of our opinion only based on the presently known facts and circumstances.

6. EFFECTIVE DATE; DOCUMENT RETENTION

The effective date of this Agreement will be retroactive to the date we first performed services. The date at the beginning of this Agreement is for reference only.

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other materials retained by us after the termination of this engagement.

We look forward to working with you. If these terms are acceptable to you, please sign all three copies of this letter. I will send one fully executed copy to you for your files. If you have any questions about this letter or our representation, please call or write me.

STEPTOE & JOHNSON PLLC

By: _____
A Member

ACCEPTED AND APPROVED:

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Date:_____

HIGH TECH CORRIDOR DEVELOPMENT, LLC

By:_____
Name: H. Wood Thrasher, Manager

Date: _____

Resolution Regarding Public Hearing

RESOLUTION

WHEREAS, The County Commission of Harrison County, West Virginia (the "County Commission"), is authorized by the West Virginia Tax Increment Financing Act, Chapter 7, Article 11B of the Code of West Virginia, 1931, as amended (the "Act"), to create development and redevelopment districts, cause project plans to be prepared, to approve project plans, issue tax increment financing obligations and to take such other actions as necessary or desirable to facilitate the orderly development and economic stability of Harrison County, West Virginia (the "County"), all as more fully set forth in the Act;

WHEREAS, by an Order entered on December 1, 2005, following all necessary actions, publications, public hearings, submissions and approvals, the County Commission created the property tax increment financing district known as "Harrison County Development District No. 2 – Charles Pointe" (the "TIF District"), approved a project plan for the TIF District (the "Project Plan"), and established a tax increment financing fund for the TIF District (the "TIF Fund"), wherein the regular levy property taxes attributable to the amount by which the current assessed value of real and personal property having a tax situs in the TIF District exceeds the base assessed value of the property (the "Tax Increment Revenues") are deposited;

WHEREAS, the "Great Recession" of 2008, coupled with the recent pandemic beginning in 2019 (and declared a pandemic by the World Health Organization on March 11, 2020) and continuing into 2022, together with the currently high interest rates, have had a negative impact on the Project Plan and development timelines for the TIF District;

WHEREAS, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer"), due to unforeseen and force majeure events that have negatively impacted the growth of Charles Pointe and the timely payment of outstanding obligations, and in order to enable Developer and the County Commission to restructure outstanding obligations, has requested that the County Commission consider (i) extending the termination date of the TIF District by 15 years in accordance with Section 10 of the Act and (ii) amending the Project Plan pursuant to Section 9 of the Act to provide that tax increment revenue bonds or other obligations issued by the County Commission with respect to the TIF District pursuant to the Act have a maturity not later than thirty (30) years from their issue date (rather than a maturity date of not later than 30 years from the date of creation of the TIF District as provided in the current Project Plan); and

WHEREAS, the Developer has requested that the County Commission, under and pursuant to the Act, hold a public hearing at which interested parties be afforded a reasonable opportunity to express their views on the proposed extension of the termination date of the TIF District and the proposed amendment of the Project Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA, AS FOLLOWS:

1. It is hereby found and determined, subject to a public hearing and other required actions, that the County Commission will consider for approval the Tax Increment Financing Application for the extension of the TIF District and the amendment of the Project Plan to provide for the issuance of tax increment revenue bonds or other obligations for the TIF District which have maturities not later than thirty (30) years from their issue date (the "Application") and, if approved, submit the Application to the West Virginia Department of Economic Development for consideration and obtain all other necessary approvals.

2. The County Commission hereby sets a public hearing regarding the Application for July 31, 2024, at 10:00 a.m., prevailing time or as soon thereafter as such item may be entertained by the County Commission at such meeting.

3. The County Commission hereby approves for publication, under and in accordance with the applicable provision of the Act, that certain Notice of Public Hearing, substantially in the form attached hereto as Exhibit A and incorporated herein by reference and the providing of a copy of the Notice of Public Hearing to the levying bodies having the power to levy taxes on property within the TIF District and to the Secretary of the West Virginia Department of Economic Development, as required by the Act.

4. This Resolution is effective immediately upon adoption and repeals the Resolution previously adopted by the County Commission on June 12, 2024 on the same subject.

[Signature Page Follows]

Adopted this 26th day of June, 2024.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

CERTIFICATION

The undersigned, being the duly qualified, elected and acting Clerk of The County Commission of Harrison County, West Virginia (the "County Commission"), does hereby certify that the foregoing Resolution was duly adopted by the County Commission at its regular meeting duly held, pursuant to proper notice thereof, on June 26, 2024, a quorum being present and acting throughout, and which Resolution has not been modified, amended or revoked and is a true, correct and complete copy thereof as of this ___ day of June, 2024.

By: _____
County Clerk

Exhibit A

NOTICE OF PUBLIC HEARING

TO BE PUBLISHED IN *THE EXPONENT TELEGRAM*
ONCE A WEEK FOR TWO SUCCESSIVE WEEKS

APPLICATION REGARDING
APPROVAL OF EXTENSION OF TERMINATION DATE OF
HARRISON COUNTY DEVELOPMENT DISTRICT NO. 2 – CHARLES POINTE
AND EXTENSION OF TERM OF OBLIGATIONS THAT MAY BE ISSUED
FOR SUCH DISTRICT

A public hearing will be held at a regular meeting of The County Commission of Harrison County, West Virginia (the "County Commission"), on July 31, 2024, at 10:00 a.m., or as soon thereafter as such item may be entertained by the County Commission at such meeting, in the County Commission meeting room at the Harrison County General Services Building, located at 229 South 3rd Street, Clarksburg, West Virginia, and at such hearing any person interested may appear and present comments, protests and suggestions. All comments, protests and suggestions shall be heard by the County Commission, and it shall then take such actions as it shall deem proper in the premises regarding the approval pursuant to Chapter 7, Article 11B of the Code of West Virginia, 1931, as amended (the "Act"), of an application (the "Application") regarding the proposed extension of the termination date of "Harrison County Development District No. 2 – Charles Pointe" (the "TIF District") by 15 years and the amendment of the existing Project Plan for the TIF District (the "Project Plan") in order to extend the permitted maturity date of tax increment revenue obligations that may be issued by the County Commission for such TIF District, as permitted by the Act. Following is a brief summary of such matters.

Approval of Application

By an Order entered on December 1, 2005, the County Commission created the TIF District, approved a project plan for the TIF District (the "Project Plan"), and established a tax increment financing fund for the TIF District (the "TIF Fund"), wherein the regular levy property taxes attributable to the amount by which the current assessed value of real and personal property having a tax situs in the TIF District exceeds the base assessed value of the property (the "Tax Increment Revenues") are deposited. The current termination date of the TIF District is December 1, 2035. Genesis Partners, Limited Partnership (the "Developer") proposes (i) the extension of the termination date of the TIF District by 15 years in accordance with Section 10 of the Act and (ii) the amendment of the Project Plan for the TIF District pursuant to Section 9 of the Act in order to extend the permitted maturity date of tax increment revenue obligations that may be issued by the County Commission for such TIF District to a term of not more than thirty (30) years from the issue date of such obligations.

The map below shows the boundaries of TIF District:

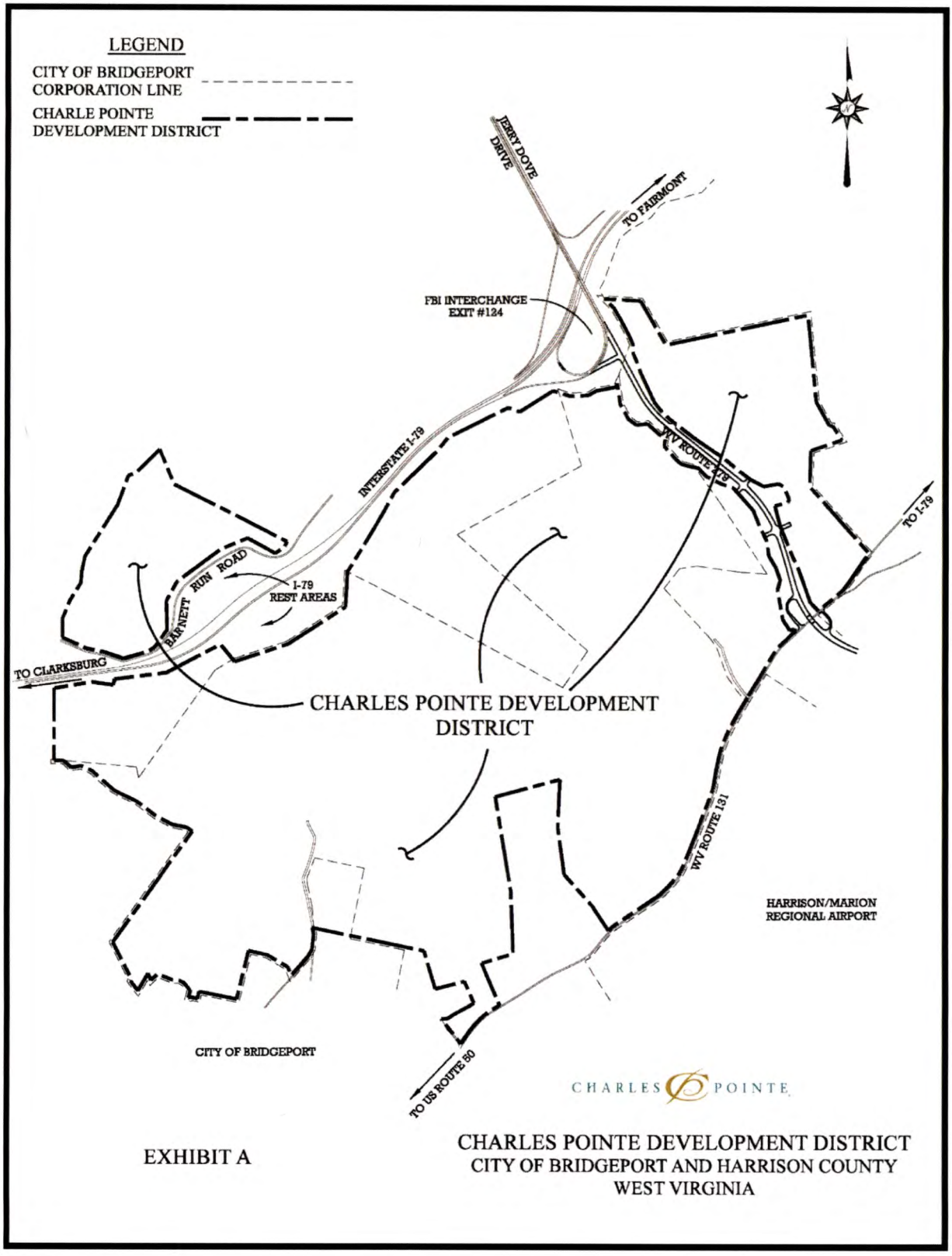


EXHIBIT A

CHARLES POINTE DEVELOPMENT DISTRICT
CITY OF BRIDGEPORT AND HARRISON COUNTY
WEST VIRGINIA

Tax Increment Financing Obligations

The County Commission proposes to issue tax increment revenue bonds or other obligations (the "TIF Obligations") with maturities not to exceed 30 years from their issue date to (i) refund or restructure all or a portion of its Tax Increment Revenue and Refunding Bonds (Charles Pointe Project No. 2 – North Land Bay Improvements) Series 2008 A and its Tax Increment Revenue and Refunding Bonds (Charles Pointe Project No. 2 – South Land Bay Improvements) Series 2008 B; (ii) finance additional phases of development within the TIF District; (iii) fund capitalized interest on the TIF Obligations, if any; (iv) fund one or more debt service reserve funds for the TIF Obligations, if required; and (v) pay costs of issuance and other related fees and expenses of the TIF Obligations.

Further information regarding the proposed Application and the TIF Obligations are on file and available for inspection at the office of the Clerk of the County Commission during regular business hours, located at the County Clerk's office in the Harrison County General Services Building, 229 South 3rd Street, Clarksburg, West Virginia.

Dated: June 27, 2024

By: /s/ John R. Spires
County Clerk

McKINLEY
ARCHITECTURE + ENGINEERING

Harrison County Animal Control Center - Study A New Building

2420 Saltwell Road
Shinnston WV, 26431

16-Jun-23 Adjusted based on 7-6-2023 meeting

New 7981sf Building w/ 2150sf Covered Exterior Kennels

Budget Based on McKinley Architecture and Engineering Study dated 5-2-23
With Soft Costs

* Item changed during 7-6-2023 meeting

Description of Work		Units	Unit of Measure	Cost/Unit	Probable Cost	SUBTOTALS
Sitework						
Demolition						
	Demolish Existing Building/Structures	1	allow	$ 25,000.00	$ 25,000	
						$ 25,000
Excavation						
	Site Layout	1	ls	$ 3,800.00	$ 3,800	
	Strip Topsoil	298	cy	$ 6.50	$ 1,937	
	E&S	1	allow	$ 5,200.00	$ 5,200	
	Grading	1	allow	$ 20,000.00	$ 20,000	
						$ 30,937
Utilities						
	Relocate Septic Tank/Leach Field (does not include pump)	1	allow	$ 17,000.00	$ 17,000	
	Water Line-1 1/2" (assume 40ft from well)	40	lf	$ 42.00	$ 1,680	
	Gas (assume 40ft)	40	lf	$ 55.00	$ 2,200	
	Pipe Bedding	17	tons	$ 42.00	$ 714	
	Connections	1	ls	$ 1,400.00	$ 1,400	
						$ 22,994
Stormwater						
	Foundation Drain	545	lf	$ 12.50	$ 6,813	
	Stormwater Management System	1	allow	$ 40,000.00	$ 40,000	
						$ 46,813
Sidewalks/Curbs/Dumpster Pad/Gravel Paving						
	Gravel Paving (6")	439	sy	$ 14.00	$ 6,146	
	Geofabric @ Gravel Lot	439	sy	$ 4.15	$ 1,822	
	HC/Traffic Signs	4	ea	$ 140.00	$ 560	
	Sidewalks/Stoops- 4"Concrete/4"Subbase	295	sf	$ 12.90	$ 3,806	
	Exterior Kennel Paving - 4"Concrete/4" Subbase	2,150	sf	$ 9.80	$ 21,070	
	Ramp	1	ea	$ 750.00	$ 750	
	Dumpster Pad	100	sf	$ 16.80	$ 1,680	
	Deep-set Curbs	39	lf	$ 38.00	$ 1,482	
	Chain-link Fence @ Meet and Greet and Exterior Kennels	190	lf	$ 22.63	$ 4,300	
	Gate @ Meet and Greet and Exterior Kennels	33	ea	$ 680.00	$ 22,440	
						$ 64,055
	Respread Topsoil (assume all topsoil remains on site)	298	cy	$ 12.50	$ 3,725	
	Seeding	10,117	sf	$ 0.18	$ 1,821	
						$ 5,546
Building Excavation						
	Excavate/Backfill New Footings (assume all spoils remain on site)	318	cy	$ 29.00	$ 9,222	
	Backfill w/Gravel	97	cy	$ 60.00	$ 5,820	
	Building Fine Grading	7,981	sf	$ 0.45	$ 3,591	
						$ 18,633
Concrete						
	Wall Footings	41	cy	$ 550.00	$ 22,550	
	Frost Free Wall Footings	25	cy	$ 550.00	$ 13,750	
	Column Footing	3	cy	$ 575.00	$ 1,725	
	Concrete Piers	2	cy	$ 750.00	$ 1,500	
	Thickened Slab @ Interior Masonry Walls	42	cy	$ 320.00	$ 13,440	
	4 " Slab on Grade w/ 4" Subbase & Vapor Barrier	7,981	sf	$ 10.90	$ 86,993	
						$ 139,958
Masonry						
Masonry						
	Interior Foundation Wall-8"	883	sf	$ 19.60	$ 17,307	
	* Exterior Foundation Wall-8"- Single wythe masonry wall, colored split face. See notes below.	1,455	sf	$ 14.00	$ 20,370	
	Interior Kennel Masonry Wall - 4"	3,856	sf	$ 12.30	$ 47,429	
	Exterior Kennel Masonry Wall - 4"	3,168	sf	$ 12.30	$ 38,966	
	* Interior Masonry Walls - 8"	2,065	sf	$ 15.50	$ 32,008	
	* Interior Masonry Walls - 6"	2,065	sf	$ 13.00	$ 26,845	
	Exterior Masonry Walls /Masonry Piers- 8"	4,049	sf	$ 16.80	$ 68,023	
	* Cell insulation	1		$ 20,000.00	$ 20,000	
	* Brick Veneer	0	sf	$ 32.00	$ -	
						$ 270,948

Structural Steel/Misc. Metals

Misc. Metals					
* Lintels	3,592 lbs	$ 4.25	$ 15,266		
				$	15,266

Rough Carpentry

Rough Carpentry					
Blocking @ Roof/Windows	320 lf	$ 5.55	$ 1,776		
Sub Fascia	526 lf	$ 5.95	$ 3,130		
* Frame Gable Ends - not required	0 sf	$ 10.22	$ -		
* Roof Trusses - Change to hip roof	10,138 sf	$ 15.25	$ 154,605		
* Limited conventional framing for hips	350 sf	$ 10.22	$ 3,577		
Finish Carpentry					
Window Sills	30 lf	$ 22.00	$ 660		
Plam Countertops	40 lf	$ 78.00	$ 3,120		
Plam Base Cabinets	20 lf	$ 365.00	$ 7,300		
Plam Wall Cabinets	20 lf	$ 325.00	$ 6,500		
				$	180,667

Thermal and Moisture Control

Waterproofing					
* Wall Vapor Barrier - 10 mil - Not required with single wythe masonry	0.0 sqs	$ 39.00	$ -		
* Liquid Applied Moisture Barrier @ Exterior Walls - Not required with single wythe masonry	0 sf	$ 1.85	$ -		
Insulation					
Foundation Insulation - 2"	2,725 sf	$ 3.09	$ 8,420		
Under Floor Slab Insulation - 2"	10,131 sf	$ 3.09	$ 31,305		
* Exterior Wall Rigid Insulation - 2" - Not required with single wythe masonry	0 sf	$ 3.09	$ -		
Blanket Insulation @ Roof - R38	7,988 sf	$ 2.96	$ 23,644		
Siding					
* Cement Board Siding @ Gable Ends - Not required with hip roof	0 sf	$ 14.60	$ -		
Roofing					
Shingles - Assume 25 year warranty	11,025 sf	$ 5.65	$ 62,291		
Ice/Water Shield	1,578 sf	$ 1.46	$ 2,304		
Flashing	70 lf	$ 8.95	$ 627		
Fascia	526 sf	$ 12.10	$ 6,365		
* Soffit	526 sf	$ 10.52	$ 5,534		
* Gutter - Increases with hip roof	600 lf	$ 10.15	$ 6,090		
Downspout	110 lf	$ 10.08	$ 1,109		
Ridge Vent	224 lf	$ 11.60	$ 2,598		
Firestopping					
Fire Stopping	1 allow	$ 600.00	$ 600		
Caulking					
* Caulking	1 ls	$ 8,000.00	$ 8,000		
				$	158,886

Doors/Frames/Hardware

Doors/Frames/Hardware					
HM Doors/HM Frames/Hardware - 3070 Exterior Doors	7 ea	$ 1,490.00	$ 10,430		
HM Doors/HM Frames/Hardware - 3070	19 ea	$ 1,250.00	$ 23,750		
HM Doors/HM Frames/Hardware - 3070 - Fire Rated	1 ea	$ 1,420.00	$ 1,420		
Access Doors	4 ea	$ 120.00	$ 480		
Door Hardware Security Features	10 ea	$ 1,000.00	$ 10,000		
Entrances and Storefronts					
Alum Doors - 6070	1 ea	$ 4,300.00	$ 4,300		
Garage Doors					
Garage Doors - 8x7	3 ea	$ 3,000.00	$ 9,000		
Kennel Doors					
Interior Kennel Doors	38 ea	$ 720.00	$ 27,360		
Windows					
Exterior Windows - 3x5	10 ea	$ 925.00	$ 9,250		
* Transaction Window - Not required	0 ea	$ 1,480.00	$ -		
				$	95,990

Finishes

Install Doors/Frames/Hardware					
Install Doors/Frames/Hardware	20 ea	$ 225.00	$ 4,500		
Light gauge Metal Framing and Drywall					
Interior Drywall Partitions (2 sides 5/8 drywall w/No Insulation) -Level 4 Finish	20 lf	$ 82.40	$ 1,648		
Interior Drywall Partitions (1 sides 5/8 drywall w/No Insulation) -Level 4 Finish	16 lf	$ 69.60	$ 1,114		
Drywall Ceilings -Moisture	7,081 sf	$ 2.42	$ 17,136		
Drywall Ceilings - Type X @ Garage	930 sf	$ 2.84	$ 2,641		
* Exterior Ceilings aluminum @ Kennels - Material change	2,150 sf	$ 10.52	$ 22,618		

Flooring						
	* Epoxy Flooring	300 sf	$ 3.65	$ 1,095		
	Seal Concrete	9,581 sf	$ 3.65	$ 34,971		
	Vinyl Base	1,526 lf	$ 4.60	$ 7,020		
Painting						
	Paint Interior Walls	20,145 sf	$ 1.34	$ 26,994		
	Paint Exterior Walls	5,000 sf	$ 2.10	$ 10,500		
	* Paint Hardi Siding - Not required with hip roof	0 sf	$ 2.40	$ -		
	Paint Drywall Ceilings	7,981 sf	$ 1.20	$ 9,577		
	* Paint Exterior Drywall Ceilings - Not required with metal soffit	0 sf	$ 1.98	$ -		
	Paint Doors	27 ea	$ 95.00	$ 2,565		
	Paint Frames	27 ea	$ 95.00	$ 2,565		
					$	144,944
Specialties						
Fire Extinguishers						
	Fire Ext	3 ea	$ 377.00	$ 1,131		
Signage						
	Interior Signage - ADA etc.	1 allow	$ 1,000.00	$ 1,000		
	Exterior Signage (by others)	allow		$ -		
Toilet Accessories						
	Toilet Paper Disp	2 ea	$ 46.60	$ 93		
	Grab Bars	6 ea	$ 98.89	$ 593		
	Mirrors	2 ea	$ 238.34	$ 477		
	Sanitary Napkin Disposal	1 ea	$ 76.36	$ 76		
	Soap Dispenser	2 ea	$ 67.10	$ 134		
	Paper Towel Dispenser	2 ea	$ 511.00	$ 1,022		
	Hand Sanitizer	3 ea	$ 34.00	$ 102		
	Mop Holder	1 ea	$ 215.00	$ 215		
					$	4,844
Equipment						
Kitchen/Laundry Equipment						
	Kitchen Equipment	1 allow	$ 2,045.00	$ 2,045		
	Laundry Equipment	1 allow	$ 2,100.00	$ 2,100		
					$	4,145
Plumbing						
	Backflow Preventors	1 ea	$ 3,800.00	$ 3,800		
	Hot Water Heater	1 ea	$ 5,500.00	$ 5,500		
	Sanitary/Vent Piping	636 lf	$ 38.54	$ 24,511		
	Water Piping (incl. Insulation)	568 lf	$ 42.65	$ 24,225		
	Gas Piping	145 lf	$ 35.67	$ 5,172		
	Fixtures	8 ea	$ 2,200.00	$ 17,600		
	Floor Drains	10 ea	$ 1,480.00	$ 14,800		
	Washer Hookup	1 ea	$ 1,520.00	$ 1,520		
	Hose Bib	10 ea	$ 1,240.00	$ 12,400		
	Cleanouts	6 ea	$ 250.00	$ 1,500		
	Dog Wash Tub and Faucet	1 ea	$ 3,420.00	$ 3,420		
					$	114,449
HVAC						
	HVAC Units	1 ls	$ 44,000.00	$ 44,000		
	Ductwork	5,400 lbs	$ 11.83	$ 63,882		
	Diffusers/Registers	70 ea	$ 220.00	$ 15,400		
	Exhaust Fans	4 ea	$ 285.00	$ 1,140		
	Dryer Exhaust	1 ea	$ 860.00	$ 860		
	Hydronic Floor Heating System - Main Building (Excluding Garage)	6,476 sf	$ 14.70	$ 95,197		
	Hydronic Floor Heating System - Exterior Portion of Kennel Runs	2,150 sf	$ 14.70	$ 31,605		
	* Electric Ceiling Hung Heater	1 ls	$ 1,500.00	$ 1,500		
	Balance System (by contractor)	1 ls	$ 2,000.00	$ 2,000		
	Controls	1 allow	$ 6,000.00	$ 6,000		
					$	261,584
Electrical						
	Panel Work	1 ls	$ 16,900.00	$ 16,900		
	Branch Wiring	1 ls	$ 20,000.00	$ 20,000		
	Lighting	1 allow	$ 65,800.00	$ 65,800		
	Lighting Controls	1 allow	$ 10,000.00	$ 10,000		
	Exit/Emergency Lighting - Battery pack type	19 ea	$ 550.00	$ 10,450		
	Switches	29 ea	$ 168.00	$ 4,872		
	Outlets	20 ea	$ 144.00	$ 2,880		
	GFI outlets	122 ea	$ 168.00	$ 20,496		
	Junction Boxes	7 ea	$ 102.00	$ 714		
	Disconnects	5 ea	$ 342.00	$ 1,710		
	Data	10 ea	$ 264.00	$ 2,640		
	Fire Alarm System	7,981 sf	$ 2.45	$ 19,553		
	Wallpacks	9 ea	$ 450.00	$ 4,050		
	Mechanical wiring	1 ls	$ 3,000.00	$ 3,000		
	Security	1 ls	$ 4,500.00	$ 4,500		
	Tele/Comm Rough in	1 ls	$ 5,600.00	$ 5,600		
	New Secondary Line (Assume 40ft distance)	40 lf	$ 120.00	$ 4,800		
	New Tele/Data Conduit and Trenching	40 lf	$ 37.00	$ 1,480		
	Wiring to Septic Tank Alarm	60 lf	$ 42.00	$ 2,520		
					$	201,965

	Subtotal				$ 1,807,624
	Contingency		15%		$ 271,144
	Subtotal				$ 2,078,768
	General Conditions		7%		$ 145,514
	Subtotal				$ 2,224,281
	Insurance/Bonds/Permits		2%		$ 44,486
	Subtotal				$ 2,268,767
	Overhead		7%		$ 158,814
	Subtotal				$ 2,427,581
	Profit		5%		$ 121,379
	Subtotal				$ 2,548,960
	* B&O Tax - Not Applicable		0%		$ -
	TOTAL PROABLE CONSTRUCTION BUDGET				$ 2,548,960
SOFT COSTS					
	A&E Fees	Percentage of Construction	8%	$ 203,917	
	Reimbursible Expenses	TBD			
	Bid Advertising	Allowance		$ 1,600	
	Permits/Code Reviews Related to WVSFM	Allowance		$ 6,000	
	Security Systems including cameras, monitors, and remote access (hardware system that provides secure access included)	Allowance		$ 18,000	
	Telecommunications System/Data System Equipment and Terminations	Allowance		$ 16,000	
	* FF&E	Percentage of Construction	4%	$ 101,958	
THIRD PARTY SERVICES	Surveying	Estimate		$ 6,500	
	Geotech Study	Estimate		$ 12,000	
	Testing & Balancing by Third Party	Allowance		$ 5,000	
	Quality Control Testing of Materials by Third Party	Estimate		$ 20,000	
				Soft Cost Subtotal	$ 390,975
	TOTAL PROABLE PROJECT BUDGET				$ 2,939,935

Exclusions:
Transformer/Transformer pad/enclosure
Emergency Generators
Sprinkler System
Grinder Pump
Site Fencing Other than Meet and Greet area and Exterior Kennels
Commissioning
Security Systems monitors
LEED Certification
OtherConsultant Fees: Attorneys, Accountants, Tax Advisers, etc.

Notes:
Non Union Labor Rates
Assume Sanitary Septic Tank and Leach Bed to be Relocated Behind New Building
Vinyl Base in areas other than Kennels/Garage
Assumes Builders Risk Policy will be obtained directly by owner
Standard commercial finishes

May 2, 2023

Laura Pysz
County Administrator
301 W Market St., Clarksburg, WV 26301

MKA Project Number: 23011.01
Re: Harrison County Animal Control Center Study

Laura:

McKinley Architecture + Engineering with the support of Ralph Pedersen has completed a study for the potential addition or new structure for the Harrison County Animal Control Center. Included in this report are our observations about the existing site, preliminary layouts for two design schemes, and conceptual budgets based on these layouts. Depending on the topic, some recommendations are interspersed throughout the text of the report but a summary section is also included for clarity.

Introduction
The study is broken into three parts. Part 1 describes the existing facility. It includes our observations about condition, functionality and current space programming. Part 2 outlines our recommendations including updated space programing information for the future facility. Part 3 consists of Study A, a layout for a new structure on the existing site; and Study B, an addition onto the existing building. These layouts are conceptual in nature and the designs are not meant to limit future design development should the project move forward. This Part also includes budgets to accompany each Study.

Four critical factors impacting the planning of the new work must be addressed: maintaining the existing shelter while construction is carried out, maintaining the access drive in the present location, avoiding the flood zone adjacent to Shinn's Run and finally, the condition and location of the existing septic system and leaching field.

PART 1
Site
The existing Harrison County Animal Control shelter on the property is a single story structure constructed circa 1981 and is located at 2420 Saltwell Road, Shinnston, WV 26431. The site includes an area of approximately 3 acres. Approximately twenty-five to thirty percent of the property is suitable for development. The northwestern portion of the site has a considerable slope and the eastern section has a stream, Shinn's Run, that runs adjacent to Saltwell Road (aka Shinn's Run Road). Because of the stream, the property along the stream is subject to flooding. The one hundred year floor plane is within 75 to 100 feet of the northeast corner of the existing building. See **Figure 1.**

At present, the shelter sits close to the middle of the usable building area with the east exterior wall just left of center.

Access to the site is via a 5 ton limited capacity bridge over Shinn's Run with the unpaved access drive curving to the south and hugging the property line. Entry to the east side of the building is immediately obvious and so is parking. Further down the access road is the Humane Society facility. Both agencies use the drive. Large vehicles, such as the garbage truck, reach the buildings by fording the stream. A dumpster

on site is emptied once per week. There is presently a storage shed on site where animal crates, cat carriers and yard tools are stored to the west of the existing structure.

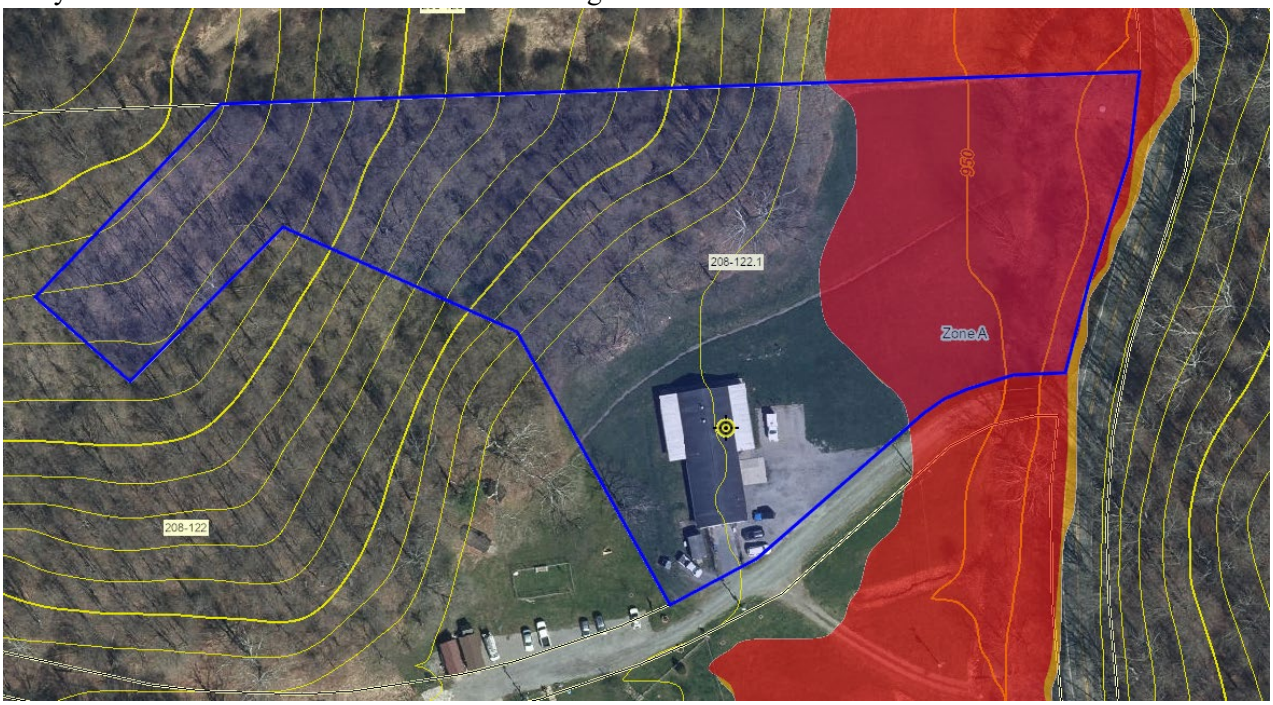


Figure 1



Figure 2

Utilities

The property is serviced by the following utilities:

- Electricity: Assumed to be MonPower. There is electrical service at the site.
- Natural Gas: There is a gas connection to the building, but a meter was not observed. It was

reported that there is a gas well on site and the building may have gas directly piped from it.

- Water: The existing water service is from the Shinnston Water Department.
- Telephone: Telephone service is available. The provider is assumed to be Frontier.
- Internet/TV Cable: The prevailing local provider is Spectrum. Other providers may be available.
- Sanitary Sewer: There is no sanitary sewer utility at the site. The building utilizes a septic tank with a leeching field. The existing septic system is pumped out twice per year.

The septic system and leaching field were apparently originally designed to be located behind the north end of the building with the main line running up the hill to the northwest and terminating at a leech field. See **Figure 3**. This plan was likely abandoned due to cost.

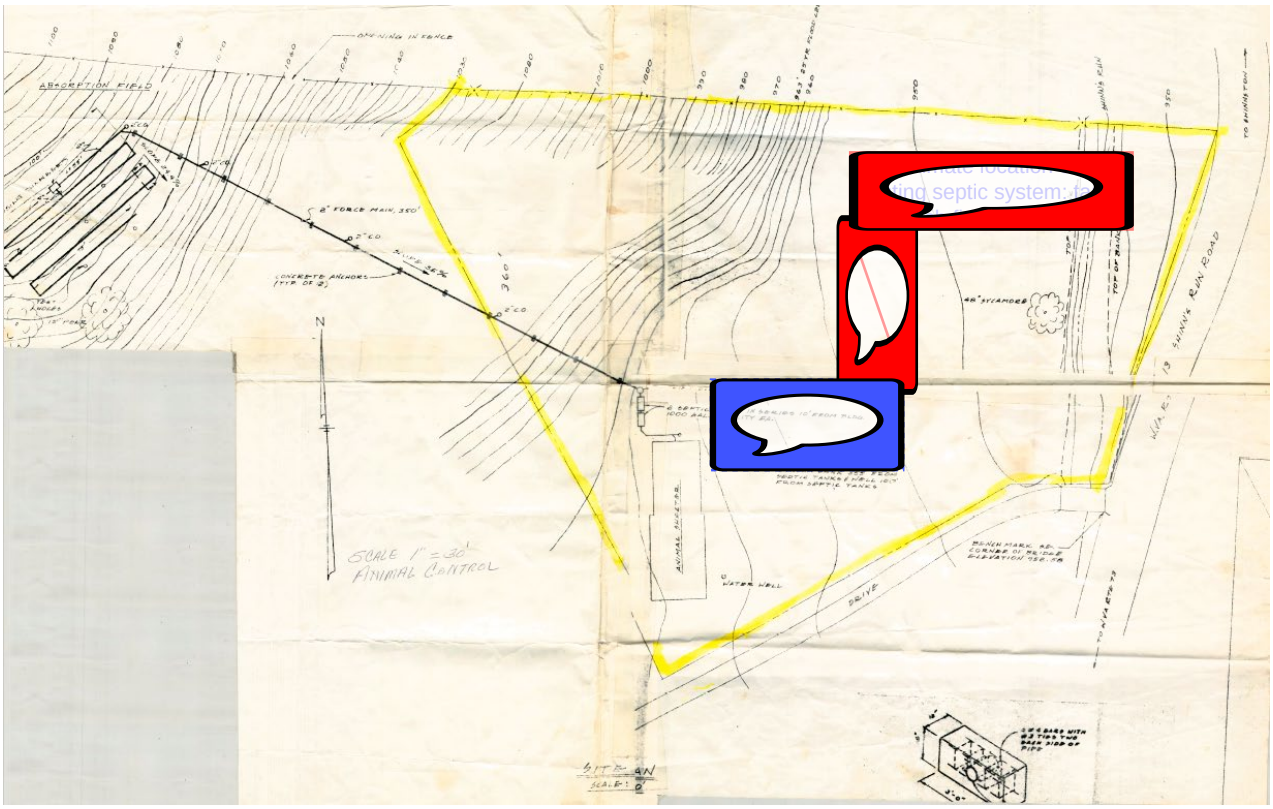


Figure 3

According to employees and our observations, the septic tanks sit immediately off the northeast corner of the existing building. The related piping and access ports extend above grade in this location. See **Figure 4.** The leach field continues east towards the stream. The area of the leach field is unknown.

Should the project move forward, and before design begins, the septic system will need to be evaluated for its condition and operation. In addition, if the existing system is approaching the end of its efficient operation, it will either need to be replaced in-kind where it is or another area on site will need to be located. Siting an addition or a new building will be directly impacted by these findings. Our Studies assume an east of the existing building location as this area is the most level. To build here, the septic system would need to be relocated and temporary measures installed for the existing building until it is demolished and the new system can be installed.



Figure 4

The grounds have been reasonably maintained since the shelter's construction. Portions of the site around the building are uneven with scattered small bare spots. The area around the dumpster is rutted; it does not have a solid pad below it and this likely makes access to it difficult for garbage trucks when the ground is soft. There is a gravel swale wrapping the building to the north and east eventually terminating at the stream. We assume this is a storm water control feature for both sites since it appears to serve the adjacent property as well. See **Figure 2 & 4**.

Building Description and Condition

The building is in good condition considering its age (40± years).

Building

The structure's interior includes space for sixteen individual dog enclosures with access to exterior fenced enclosures, a reception area with an attached office, a staff lounge (kitchen), a room for cats (feral and other), an animal isolation room, an animal washroom, two storage rooms, a utility room, a storage closet and a single bathroom (no shower). The structure is approximately 2,854 square feet in area. The main portion of the building is under a gabled roof that has three-tabbed (asphalt/fiberglass) shingles that appear to be ten to fifteen years old. According to staff, the roof does not leak to the building's interior.

In addition, the fenced individual dog enclosures have concrete floors and include approximately 1,296 square feet of exterior fenced space that is covered by shed type metal roofs. It is believed that the very low sloped metal roofs are not original and were added following initial construction but not necessarily at the same time that fenced enclosures were erected. These very low slope roof sections above the exterior dog enclosures were reported to leak by staff. All outdoor cages are in poor

condition. Should the addition scheme (Study B) be selected, it is recommended that new exterior cages be built.

The roof structure was constructed with pre-manufactured wooden roof trusses supported on a single wythe of exterior concrete block (CMU) walls. All interior walls are also concrete block. Walls for the exterior envelope as well as the interior partition walls are all painted. The interior floor is concrete slab on grade construction. There is a hard, painted drywall ceiling throughout; there are signs of prior repairs such as unpainted patches and broken and repaired seams.

The attic is insulated above the ceiling. The exterior walls are not believed to be insulated. A worker we spoke to had previously drilled a hole in the CMU and no insulation (like flowable zonolite) came out of the hole. The interior and exterior doors are hollow metal in varying degrees of condition from poor to fair. The existing windows are aluminum framed with insulated glass panels that are believed to be original to the building's construction. Animal enclosures still operate but do not function as well as they should. For instance, rope is used to raise and lower access hatches in the cages. See Figure 5.



Figure 5

Mechanical, Electrical and Plumbing (MEP)

Mechanical, electrical and plumbing systems are 20 to 30 years old and may even be original to the building in some instances. Each system has reached its life expectancy and will need to be replaced should the addition scheme (Study B) be selected.

- Heating: There are two forced air furnaces located in the attic space. Those furnaces are estimated to be 20 to 30 years old.
- Air Conditioning: The building has a few window-type air conditioners that serve limited areas of the building. There is no central air conditioning.
- Electrical Panel: There is a 200 Amp Square 'D' electrical panel that appears to be original to the building. There are two empty breaker spaces remaining in the panel.
- Plumbing: Water supply lines are located above the ceiling. It was reported that the water lines freeze from time to time during cold weather.
- Sanitary Drain Line: It was reported that there is a main sanitary drain line (cast iron) that runs the length of the building. Personnel also reported that drainage problems had previously occurred, at least one floor drain is not functional and a plumber had been unable to clear that drain line.
- Telephone and Internet: Personnel did not report any significant issues and cell service is available.

Hazardous Materials

There are many common building and construction contaminates of which to be aware especially when demolition is being considered. We will address some of the most common in this report:

- The building was constructed circa 1981. Lead paint and similar lead-containing products were banned in the 1970s; there is no reason to believe that there would be lead contamination on site.
- The EPA banned the use of new asbestos products in 1989. While there is not currently a reason to believe there are asbestos containing materials (ACM) in this building, further evaluation may be required if existing materials are to be disturbed during construction.
- Depending on the age of the window unit air conditioners, freon (CFC's or chlorofluorocarbons) may be an issue requiring proper disposal of the units. The production of CFC's was stopped in 1995.
- Though we did not observe any mold or fungus in the facility, there could be some present. Should the existing facility be kept and adapted, this hazard can be addressed by eliminating any moisture intrusion. This is the primary ingredient needed for mold or fungus to thrive.
- Fluorescent lighting requires proper disposal.
- Lastly, depending on the age of some electrical components such as transformers, capacitors, voltage regulators, and other outdated equipment may also require proper disposal.

Requested Program Parameters for Renovated or New Shelter

To complete this section, we compiled information shared with us from our initial meeting in January 2023 and information shared with us by staff when we were recently on site. As a part of reviewing the existing conditions of the facilities there were natural discussions about enhancements the staff would like to see incorporated in a remodeling project or improvements that would be desirable within the framework of new construction. We separated the data into two categories: staff/administration care and animal care. Of course, some of the needs overlap.

Staff Requests - Administration

Reception Room: A room entered from the front door with a single desk location, adequate space to accommodate a few visitors and a work counter located between the employee and visitor areas.

- Administration Office(s): An office space large enough to include five desk/workspace stations, one workspace for each employee. Private offices are not needed.

- Kitchen/Break Room: A room that includes a stove, sink and a microwave oven.
- Map/Storage: A storage room large enough to contain office supplies and map files.
- Storage Room: A room for general storage.
- Finishes: Durable and easy to maintain.
- Restrooms: The staff would like to have a minimum of two bathrooms with a shower in one of those bathrooms. One of the bathrooms should be available for use by visitors and will need to be ADA compliant. It was noted that with the potential of having as many as six employees working at the facility and the possibility of them all working at the same time, the bathrooms may need to be separated by sex.
- Garage: An attached three-stall garage has been requested to be included in the project's planning. The stalls should be large enough to accommodate pick-up trucks, vans or box trucks.
- Air Conditioning: The animals and staff would like to have central air conditioning for all indoor spaces (with exception of the garage).
- In floor heating system: The animals and staff would like to have an in floor heating system. Heating in the garage could be maintained at a lower temperature.
- Door operations: The staff requested that doors operate with push type latches (instead of door knobs or levers) throughout the building.
- Hot and cold-water hookups: Staff members reported that having multiple hot and cold water locations throughout the facility would be beneficial.

Staff Requests - Animal Care

- Dog Enclosures: 32 dog enclosures are needed with indoor and outdoor areas. Each enclosure needs to be separated from the adjacent with CMU walls for the exterior and interior spaces. Solid walls will help to curtail dog fights or the spread of parvovirus.
- In floor heating system: for the dog enclosures, both interior and exterior, are desired. This would allow the areas to be hosed down daily without ice forming in cold weather conditions. Acoustical treatments are also desirable as the dogs can create a lot of noise.
- Finishes: Painted concrete block is acceptable. It will be durable and easy to maintain.
- Interior rooms for animals: four interior holding rooms for animals: one room for up to 14 feral cats, one room for dogs, a room for puppies and a room for miscellaneous species of animals.
- Two double containment isolation pens for unvaccinated dogs and cats (animals that have been exposed to rabies virus – Per Health Department).
- Washroom: for washing large and small dogs.
- Surgical room: The staff would like to have a surgery room on site for spaying, neutering and other relatively minor medical procedures.
- Storage Room: A large storage room (or area) for dog food, cat food and kitty litter supplies.
- Storage Room: A medium size storage room for cages and traps preferably accessible from the garage.
- Laundry Area: A laundry room or area with washing machine and dryer hookups is desirable. The washing machine and dryer would be for cleaning towels, blankets and other reusable supplies. The laundry could be included in the washroom.
- Dishwasher: The staff explained that a commercial type dishwasher would be useful for cleaning and disinfecting stainless steel animal food bowls that are used at the facility.
- Adoption Room: An interior room where staff could introduce animals to prospective adoptive families would be helpful in the placement of animals in homes with families.

- Night Access drop-off room: A room that can be accessed from the building's exterior with restricted access to and from the building's interior. The idea is that a deputy sheriff could drop off an animal after regular operation hours without entering the building.

Site Requests

- Parking: A gravel lot with parking for up to ten vehicles is needed. Eight for staff.
- Special Access: There should be separate, after-hours access for the isolation area so that the deputy sheriff can drop off an animal without the facility being open. The isolation area should have controlled access from the exterior only and no access from the building's interior.
- Play Area: An outdoor fenced play area would be a desirable addition to the facilities.
- The play area will also be utilized for 'meet and greet' encounters between animals and prospective adoptive families.
- Benches for sitting.
- Dumpster Pad: A concrete trash dumpster pad would be an improvement that would help keep the site free of trash and litter.
- Storage Shed: For all yard care needs.
- Water: Access to water for hoses.

PART 2

Design Considerations

Based on our discussions and the above data, we have prepared our analysis and recommendations. We then used these conclusions to develop two design approaches.

As previously reported, the gross square footage of the existing building is approximately 2,854 square feet. A quick study of an optimum building size that will contain all of the spaces and improvements that have been requested by the Harrison County Commission and staff working at the Animal Shelter would suggest a building that will be close to 7,700 square feet in area plus a garage that will be about 725 square feet in area. Whether accomplished by designing an addition or a new standalone building, we prepared a suggested space program that can be referenced for either scenario; it is attached to this report. See Exhibit 6 attached.

If the standalone building or Study A is determined to be the right direction, obviously most of the existing conditions reported herein are of little consequence. But if Study B, an addition onto the existing building is the right direction; we recommend a full interior gut and replacement of all walls, finishes, ceilings, doors, and MEP systems. Study B would also require removal of portions of the existing slab to install new plumbing lines or potentially the entire slab to install a heated floor system. Keep in mind that you can still use another type of heating system in the original portion of the shelter and thereby be able to retain most of the existing concrete slab.

Regardless of which solution is preferred, an investigation and testing of the condition of the existing septic system must be planned as one of the early steps along with a geotechnical investigation and an updated survey. Besides condition, the capacity of the existing wastewater system would have to be evaluated prior to the design of a new building or addition to determine if it can meet the volume that the proposed program would generate.

Siting or Locating an Addition or New Building
Because of the placement of the existing building, we believe the best location for an addition or a new building is to the east of the present location. In either case we would be building towards Shinns Run. In our opinion, it is possible to fit what is needed without encroaching on the flood zone or access drive. Whether a phased addition or a new building, placement of the new work needs to be east to keep the existing facility operational.

The location of the wastewater facility on site also impacts the placement of any additions or new construction. The original site plan indicates the location of the two septic tanks are to the North of the existing building. And although Figure 3 shows the leech field up the hill and to the northwest, another document describes the leech field as being east of the existing structure between the building and Saltwell Road.

Note that depending on the footprint of an addition or new building, you could also build behind the existing building but it would be more of a challenge in our opinion. The new construction would be close to the steep hillside to the northwest, not necessarily into the hill; but it would result in a narrow wing to avoid needed retaining walls and construction on multiple levels. This is doable and should be studied during the design phase for the project to ensure satisfaction with the final outcome of the preferred design. And of course, the northwest location will also impact any changes needed to the wastewater facility on site.

Life Safety & Accessibility
When designing any building, we need to initially look at codes and determine two primary definitions: Building Type and Occupancy Type. Once these two factors are defined, all other code requirements fall into place.

The NFPA 150, *Fire and Life Safety in Animal Housing Facilities Code,* establishes requirements for all types of housing facilities where animals are kept for any purpose. Additionally, the structure would be governed by other codes adopted by the state of West Virginia, such as the 2021 NFPA (National Fire Protection Agency) and 2018 IBC (International Building Code). These codes do contain limits for floor area based on Building Type. Building Type is determined by the combustibility of the materials used to build the structure. While further evaluation may be needed, the non-combustible CMU walls and wooden roof trusses lead us to believe that the existing structure is likely considered Building Type III B. We anticipate using similar but not identical materials for the new construction.

Animal hospitals, kennels, and pounds are considered a Business occupancy as defined in the IBC. The allowable building area is 19,000 square feet if the structure does not have an automatic sprinkler system. Even with retaining the existing structure, there is plenty of potential square footage permitted to be added by code to this shelter based on its existing materials. Our optimum building size of 7,700 square feet is well below this threshold, therefore a sprinkler system is not required.

West Virginia also enforces the 2018 NFPA Life Safety Code and has adopted the 2017 ANSI 117.1 Regulations, which deal with accessibility requirements for new and existing buildings. As this is a single-story structure, we do not expect to have any difficulty complying with the ADA requirements.

Energy Code & Exterior Building Envelope
Today's energy code makes certain demands about energy efficiency that must be met. This would require appropriate appliances to be utilized and energy efficient light fixtures (LEDs) to be installed in new

construction and renovations. Additionally, the IEC (International Energy Code) requires various amounts of insulation in walls and roof construction based on climate recommendations. While a single wythe concrete block exterior wall was requested during initial meetings, such construction would not meet the energy code. Instead, a masonry cavity wall with rigid insulation is assumed in this study. The exterior could be either brick, concrete, or metal panels depending on desired appearance and budget. For the purposes of this study, we are budgeting for utility brick, which is a large brick that tends to be more cost effective to install per square foot than a typical modular brick. The interior would still be concrete block with drywall ceilings.

All new MEP systems are recommended if an addition is done. Regardless, all new systems would need to meet the IEC.

There are variance reviews that can be presented to the Authority Having Jurisdiction (AHJ) which may alleviate the compliance requirements.

Mechanical, Plumbing Fixture, and Electrical Considerations

The existing heating and cooling systems extant in the current building are insufficient and could not be adapted for an addition. There is no central air conditioning in the existing structure and the furnaces in the attic are outdated. For the purposes of this study, it is assumed that the existing systems would be entirely replaced with the possibility of two independent systems to address human and animal needs.

We also recommend placing all plumbing heavy spaces in the addition if Study B is preferred so that the majority of the lines can be replaced without necessarily removing existing plumbing (could be abandoned in place, a less costly approach).

Flood Concerns

The Animal Control Center is built in close proximity to Shinn's Run. As mentioned previously in this study, there is an access bridge over the stream to access the site. In **Figure 1,** a parcel map generated by the WV Flood Tool can be seen. The area indicated in red, titled Zone A, is a Flood Hazard Zone according to 100-year High Risk Hazard. According to FEMA standards, it is considered to have a 1% annual chance of flooding. Harrison County's Floodplain Ordinance interprets this area as Base Flood Elevation and considers Zone A to be a Special Flood Hazard Area. If one is to build new construction in an area such as that, there are additional Design and Construction Standards that add cost to a project.

Non-residential structures are to have the lowest floor that are not flood-resistant elevated to or above the Base Flood Elevation typically by one or two feet, or to be reasonably safe from the flooding elevation. All new construction is required to have enclosed areas below the first floor to be used solely for parking of vehicles, building access, or storage. There are also additional structural requirements and design considerations not discussed in this study but would have to be fully evaluated during design and before construction. Any potential new private sewage disposal system will have to be approved by a Floodplain Administrator if it falls within the boundary of Zone A. The purpose of this information within the study is to inform you about potential site layout and budget impact such requirements would have.

PART 3

Project Options

As mentioned earlier in this report, Study A evaluates a new structure and Study B evaluates an addition to the existing structure. Both versions are limited by the site constraints that have so far been discussed. It

makes the most sense to place any new construction between the existing building and Shinn's Run. In our opinion, it does not make sense financially to build in the flood zone due to design requirements that related ordinances create, nor would it be optimal to build in the narrow part of the lot to the northwest with steep terrain.

When designing either option A or B, we must consider the following:

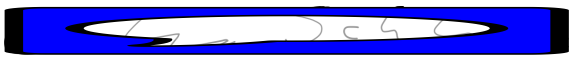
- the east area of the site is best suited for construction of an addition or a new building as it allows for the existing building to remain in place and remain open,
- the immediate adjacent (to the existing building) east area of the site avoids the Base Flood Elevation,
- the wastewater treatment system could be retained/reused or replaced in kind in its current location.

Study A would be to construct an entirely new building to meet the needs of the animals and staff with demolition of the existing building to follow completion of the new facility. Site work (parking, shed and dumpster) would follow completion of the building.

Study B would retain and remodel the existing building and construct a new wing that would contain the 32 dog enclosures and many of the other rooms dedicated to animal care. When that new wing is ready for use, the interior of the existing building could be remodeled to accommodate the needs of the people who work there and to provide utility spaces required for building operations. Under this scenario it may be necessary for the staff to work out of the new garage for some period of time.

Budget Summary
Preliminary schematic estimates have been completed for both a new building and an addition based on the two studies, Study A & B, that we have provided. See **attachments.**

This concludes our study. Please contact me if you have any questions.
Thank you,



Christina Schessler
Senior Architect

Attachments:
Space Program
Study A Floor Plan
Study B Floor Plan
Project Budget for Study A
Project Budget for Study B

References:
WV Flood Tool (www.mapwv.gov), accessed April 2023
2014 Harrison County Floodplain Ordinance, accessed from Harrison County website April 2023
FEMA Flood Map Service Center, accessed April 2023

Harrison County Animal Shelter

Exhibit 6 to Report dated 4-30-3023

Bulding Space				Sq. Ft. Est.
Dog Enclosures Interior (5'x10' CMU walls)	32	@	50 sq. ft.	1,600
Dog Enclosures Exterior (5'x12' CMU walls)	32	@	60 sq. ft.	1,920
Isolation Room for Feral Cats	1	@	8' x 12'	96
Isolation Room for Dogs	1	@	8' x 12'	96
Isolation Room for Puppies	1	@	8' x 12'	96
Surgical Procedure Room	1	@	12' x 14'	168
Double containment isolation pens	2	@	6' x 8' x2	96
Dog Wash Room	1	@	12' x 10'	120
Adoption Room for meet & greet	1	@	12' x 14'	168
Laundry - w/washer, dryer & comm. dishwasher	1	@	12' x 12'	144
Kitchen & Staff Lounge	1	@	12' x 14'	168
Reception Room	1	@	12' x 18'	216
Office (5 desks)	1	@	14' x 22'	308
Map and Storage Closet	1	@	8' x 10'	80
Animal Food & Litter Storage	1	@	10' x 12'	120
Animal Night Drop-off Room	1	@	8' x 8'	64
Circulation (int. hallways min. 6 feet wide)	1	@	30%	1,800
Utility Room	1	@	12' x 12'	144
General Storage - Closet	1	@	8' x 12'	96
Bathroom - Accessible	1	@	9' x 8'	72
Bathroom #2 may be required	1	@	5' x 7'	35
Bathroom w/shower	1	@	9' x 8'	82
				7,689
Garage - 3 PU Trucks	1	@	24' x 30'	720

Outdoor/Site Amenities

Parking for 10 vehicles	10
Trash Dumpster Pad	1
Storage Shed	1
Fenced play area for meet & greet	1

Other

Doors to have push bar operation (no doorknobs)
Water (Hot & Cold) throughout the building
In-floor heating system
Air Conditioning

Room Schedule		
Number	Name	Area
00	LOBBY	159 SF
01	RR	57 SF
02	ADOPTION	172 SF
03	OFFICE	296 SF
03A	RECEPTION	82 SF
03B	STAFF RR	69 SF
04	MEDICAL	205 SF
05	STAFF ROOM	197 SF
06	FOOD PREP	80 SF
07	FOOD STORAGE	153 SF
08	FERAL CATS	92 SF
10	LAUNDRY	116 SF
11	CAT ROOM	258 SF
12	UTILITY	90 SF
13	ISOLATION	145 SF
14	ISOLATION	145 SF
15	CORRIDOR	570 SF
16	KENNEL	2421 SF
17	CORRIDOR	191 SF
18	STORAGE	65 SF
19	PUPPY ROOM	140 SF
20	CAGES/TRAPS	66 SF
21	RECEIVING KENNEL	161 SF
21A	DOG WASH	94 SF
22	GARAGE	914 SF

NEW CONSTRUCTION = 7981 SF
EXTERIOR KENNELS = 2150 SF



1 STUDY - ADDITION
1/8" = 1'-0"

STUDY

No.	Revision	Date

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TITLE FIRST FLOOR PLAN

PROJECT
HARRISON COUNTY ANIMAL CONTROL CENTER
2420 SALTWELL RD
SHINNSTON, WV 26431

McKINLEY
ARCHITECTURE + ENGINEERING
(304) 233-0140 projects@mckinleydelivers.com

DATE 04-28-2023
PROJECT No 23011.01
SHEET No A1.01

4/27/2023 12:57:51 PM
MKA 24x36

STUDY

NEW CONSTRUCTION
RENOVATIONS
EXTERIOR KENNELS



1 STUDY - ADDITION
1/8" = 1'-0"

Room Schedule		
Number	Name	Area
00	LOBBY	246 SF
01	TLT	59 SF
02	RECEPTION	102 SF
03	OFFICE	389 SF
04	STAFF ROOM	233 SF
05	STAFF TLT	83 SF
06	CORRIDOR	313 SF
07	CAT ROOM	243 SF
07A	FERAL CATS	107 SF
08	MEDICAL	170 SF
09	ADOPTION	135 SF
10	FOOD PREP	78 SF
11	FOOD STORAGE	199 SF
12	LAUNDRY	147 SF
13	KENNEL A	849 SF
13A	CLOSET	42 SF
14	GARAGE	843 SF
15A	ISOLATION 1	134 SF
15B	ISOLATION 2	145 SF
16	CAGES/TRAPS	112 SF
18	RECEIVING KENNEL	125 SF
18A	DOG WASH	128 SF
19	PUPPY ROOM	144 SF
20	STORAGE	62 SF
21	UTILITY	117 SF
22	CORRIDOR	316 SF
23	KENNEL B	1620 SF

NEW CONSTRUCTION = 5417 SF
EXISTING BUILDING RENOVATION = 2854 SF
EXTERIOR KENNELS = 2065 SF

No.	Revision	Date

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TITLE FIRST FLOOR PLAN

PROJECT HARRISON COUNTY ANIMAL CONTROL CENTER
2420 SALTWELL RD
SHINNSTON, WV 26431

McKINLEY
ARCHITECTURE + ENGINEERING
(304) 233-0140 projects@mckinleydelivers.com

DATE 04-19-2023
PROJECT No 23011.01
SHEET No A1.01

4/27/2023 11:12:34 AM
MKA 24x36

HARRISON COUNTY DEVELOPMENT AUTHORITY

Exhibit A- Current List

Expires June 2024

Business	Chris Lane
Salem	Bobby Samples
Industry	John Westfall
Nutter Fort	Sam Maxon
Lumberport	Lexie Mayfield
County Commission	Susan Thomas

Expires June 2025

Clarksburg	Annette Wright
Lost Creek	Virgil McNemar
West Milford	Todd Somers

Expires June 2026

Shinnston	Chad Edwards
Bridgeport	Andy Lang
Anmoore	Heather Gillespie
Labor	Mike Jenkins
Stonewood	Danny Phares
At Large	Jason Myers

HARRISON COUNTY DEVELOPMENT AUTHORITY

Exhibit B- Recommended

Reappointment June 2024

Business	Michael Romano
Salem	Bobby Samples
Industry	Chris Lane
Nutter Fort	Sam Maxon
Lumberport	Lexie Mayfield
County Commission	Susan Thomas

Expires June 2025

Clarksburg	Annette Wright
Lost Creek	Virgil McNemar
West Milford	Todd Somers

Expires June 2026

Shinnston	Chad Edwards
Bridgeport	Andy Lang
Anmoore	Heather Gillespie
Labor	Mike Jenkins
Stonewood	Danny Phares
At Large	Jason Myers

Harrison County Commission

Request to Attend Meeting

Name: Lorenda Russell

Department: 911

Destination: WV Northern Community College - New Martinsville Campus

Travel Dates: 08/26/2024

Reason: APCO Disaster Operations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Lorenda Russell Date: 6/4/24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Nina Loar

Department: 911

Destination: WV Northern Community College - New Martinsville Campus

Travel Dates: 08/26/2024

Reason: APCO Disaster Operations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: _____ Date: 6/4/2024

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Michelle Payton

Department: 911

Destination: WV Northern Community College - New Martinsville Campus

Travel Dates: 08/26/2024

Reason: APCO Disaster Operations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: M Payton Date: 6-5-24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Corey Hagan

Department: 911

Destination: WV Northern Community College - New Martinsville Campus

Travel Dates: 08/26/2024

Reason: APCO Disaster Operations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Corey Hagan Date: 6/4/2024

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Braiden Klema

Department: 911

Destination: WV Northern Community College - New Martinsville Campus

Travel Dates: 08/26/2024

Reason: APCO Disaster Operations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Braiden Klema Date: 06-03-24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Gary Keith

Department: 911

Destination: WV Northern Community College - Wheeling Campus

Travel Dates: 08/27/2024

Reason: APCO Crisis Negotiations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: _____ Date: 6-5-24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Trevor Vance

Department: 911

Destination: WV Northern Community College - Wheeling Campus

Travel Dates: 08/27/2024

Reason: APCO Crisis Negotiations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: _____ Date: 06/08/2024

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Julia Pierce

Department: 911

Destination: WV Northern Community College - Wheeling Campus

Travel Dates: 08/27/2024

Reason: APCO Crisis Negotiations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Julia Pierce Date: 6/4/24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Matthew Gump

Department: 911

Destination: WV Northern Community College - Wheeling Campus

Travel Dates: 08/27/2024

Reason: APCO Crisis Negotiations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: _____ Date: 6-3-24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Tyara Martin

Department: 911

Destination: WV Northern Community College - Wheeling Campus

Travel Dates: 08/27/2024

Reason: APCO Crisis Negotiations Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: _____ Date: 6/5/24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Jason McDaniel

Department: 911

Destination: WV Northern Community College - Weirton Campus

Travel Dates: 08/28/2024

Reason: APCO Surviving Stress Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Jason McDaniel Date: 6/3/2024

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Lindsay Atha

Department: 911

Destination: WV Northern Community College - Weirton Campus

Travel Dates: 08/28/2024

Reason: APCO Surviving Stress Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Lindsay Atha Date: 6/3/24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Megan Rowand

Department: 911

Destination: WV Northern Community College - Weirton Campus

Travel Dates: 08/28/2024

Reason: APCO Surviving Stress Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Megan D. Rowand Date: 6/4/24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Jason Sheff

Department: 911

Destination: WV Northern Community College - Weirton Campus

Travel Dates: 08/28/2024

Reason: APCO Surviving Stress Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: _____ Date: 6/4/24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Mica Giaquinto

Department: 911

Destination: WV Northern Community College - Weirton Campus

Travel Dates: 08/28/2024

Reason: APCO Surviving Stress Class

Total Estimated Cost $ 50.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 50.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: [signature] Date: 6/10/24

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, June 5, 2024, through Tuesday, June 11, 2024

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, June 5, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **SHIRLEY ANN COSTA**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

EVA COSTA, who was named in the last will and testament of **SHIRLEY ANN COSTA**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **CAROL ANN LELAND** was appointed and qualified as ADMINISTRATRIX of the estate of **JOHN LOWELL LELAND**, deceased. No bond was required.

On, Thursday, June 6, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JACOB DAVIS POST**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JACOB WALTER POST, who was named in the last will and testament of **JACOB DAVIS POST**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **JULIE ANN WALKER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

The last will and testament of **BETTY JEAN HEBB**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

PAMELA SUSAN PHILLIPS, who was named in the last will and testament of **BETTY JEAN HEBB**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
DARLENE KAY PRUNTY, who was named in the last will and testament of **BETTY JEAN HEBB**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **CHARLES WILLIAM MESSMAN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MELINDA J ELLIOTT, who was named in the last will and testament of **CHARLES WILLIAM MESSMAN**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, June 7, 2024, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SARA RENEE MYERS** was appointed and qualified as ADMINISTRATOR of the estate of **TIMOTHY JOHN VAETH**, deceased. No bond was required.

On, Monday, June 10, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **WESLEY RENE DRAKE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TERESA SEARS, who was named in the last will and testament of **WESLEY RENE DRAKE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **ANNA MARIE WASRUD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DARLENE MARIE WASRUD LAMBERT, who was named in the last will and testament of **ANNA MARIE WASRUD**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Tuesday, June 11, 2024, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **LARRY KENT RICE**, deceased, late a resident of TARRANT, TEXAS, was admitted to record.

Enlarged Hepzibah PSD

Regular Board Meeting

Monday, May 13, 2024

With due notice published and a quorum present, Darlene Swiger called the meeting to order: ROLL CALL

Present	**Employees**
Darlene Swiger	Kevin Short
Fred Martin	

1. **Approval of Minutes**
   Fred Martin made a motion to approve the Regular Board minutes for Monday, April 8, 2024, as read. Darlene Swiger seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of Checks**
   Fred Martin made a motion to approve the Checks Signed Document dated 04/01/2024 through 04/30/2024. Darlene Swiger seconded the motion. All in favor, none opposed and none abstained.

3. **Manager's report**
   - **A.** Kevin provided the Board with the June 30, 2025 budgets for water and sewer to have approved, signed, and returned before May 15, 2024 to Bennett & Dobbins, and a copy of the sewer to the local USDA office. Kevin and the Board discussed in detail. **Fred Martin made a motion to approve the proposed final budget for June 30, 2025. Darlene Swiger seconded the motion. All in favor, none opposed and none abstained.**
   - **B.** Kevin discussed with the Board the water rate increases from Clarksburg Water Board At a 4% increase, they discussed the need to apply for a 30B pass through. Kevin and the Board discussed in detail.
     Fred Martin made a motion to do a pass through of 4% based on the Clarksburg Water Board raising their water rates. Darlene Swiger seconded the motion. All in favor, none opposed and none abstained.
   - **C.** Kevin discussed with the Board that we received a show cause petition from the Public Service Commission to require Enlarged Hepzibah P.S.D to comply with CWCR requirements. Kevin and the Board discussed in detail.
   - **D.** Kevin provided the Board with a copy of the Accounts Payable by Aging Period as of April 30, 2024, the A/P Aging Summary as of April 30, 2024, the Income and Expense by Month for April 2024, Profit & Loss for April 2024, the Statement of Cash Flows for April 2024. Kevin also provided the Income and Expense by Month for July 1,2023 through April 30, 2024, Profit & Loss for July 1, 2023 through April 30, 2024, the

Statement of Cash Flows for July 1, 2023 through April 30, 2024, and discussed.

E. Kevin provided the Board with a copy of the water loss report for July 2023 through June 2024, with a water loss of 43.79% for the month of April 2024 and with a year-to date adjusted water loss of 40.79%. and discussed.

F. Kevin provided the Board with the May 2024 calendar and discussed.

4. **Next Board Meeting**
   Fred Martin announced the next Board meeting will be June 10, 2024.

5. **Adjournment**
   There being no further business, **Fred Martin made a motion to adjourn the meeting. Darlene Swiger seconded the motion. All in favor, none opposed and none abstained.**

Darlene J. Swiger
Chairman

Fred F. Martin
Secretary

Sharon Hamilton
Treasure

jd

Enlarged Hepzibah PSD
A/P Aging Summary
As of May 31, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ace Hardware	123.52	0.00	0.00	0.00	0.00	123.52
Advance Auto Parts	201.47	0.00	0.00	0.00	0.00	201.47
Applied Industrial Technologies	1,904.82	0.00	0.00	0.00	0.00	1,904.82
Bennett & Dobbins PLLC	0.00	1,050.00	0.00	0.00	39,668.14	40,718.14
CITCO	5,015.00	0.00	0.00	0.00	0.00	5,015.00
Clarksburg Water Board	46.00	0.00	0.00	0.00	0.00	46.00
Core & Main LP	1,794.91	0.00	0.00	0.00	0.00	1,794.91
Department of Environmental Protection	525.00	0.00	0.00	0.00	0.00	525.00
Enlarged Hepzibah PSD	293.86	0.00	0.00	0.00	0.00	293.86
Hart Office Solutions	30.00	0.00	0.00	0.00	0.00	30.00
Miss Utility of WV, Inc.	46.40	0.00	0.00	0.00	0.00	46.40
Mon Power	40.95	0.00	0.00	0.00	0.00	40.95
MOSEBACH	254.91	0.00	0.00	0.00	0.00	254.91
PACE ANALYTICAL	693.00	0.00	0.00	0.00	0.00	693.00
Sun Valley Public Service District	4,457.62	7,496.00	0.00	3,748.00	28,122.56	43,824.18
The Exponent Telegram	52.24	0.00	0.00	0.00	0.00	52.24
TUCK'S WELDING	540.00	0.00	0.00	0.00	0.00	540.00
Vincent Lumber Company	4.58	0.00	0.00	0.00	0.00	4.58
TOTAL	**16,024.28**	**8,546.00**	**0.00**	**3,748.00**	**67,790.70**	**96,108.98**

Enlarged Hepzibah PSD
Profit & Loss
May 2024

		May 24
Income		
1500 · Late Fees		828.81
1501 · Metered Sales		30,044.76
4610 · Metered Water Sales		65,844.41
4700 · Water Late Fees		1,116.07
4741 · Reconnect Fees		75.00
Total Income		97,909.05
Gross Profit		97,909.05
Expense		
ENLARGED HEPZIBAH PSD		160.78
1704 · Utilities - Sewer Plant		1,510.37
1726 · Maint of Sewer Plant		685.91
1743 · Transportation Expense		1,776.98
1789 · Petty Cash		200.00
1790 · Postage		590.95
1791 · Board Salaries		217.88
1793 · Supplies		8,884.25
1794 · Uniforms		225.32
1795 · Telephone		2,034.68
1796 · Outside Services		5,620.00
1799 · Advertising		52.24
1800 · Bank Charges		344.99
1804 · Regulatory		740.00
1805 · Sludge Disposal		195.00
66000 · Payroll Expenses		20,869.76
6661 · Water Testing		308.00
6662 · Power & Fuel		
6662.1 · HREA	60.19	
6662.2 · Mon Power	40.95	
Total 6662 · Power & Fuel		101.14
9210 · Office Supplies		2,946.01
9260 · Pensions & Benefits		7,899.88
Total Expense		55,364.14
Net Income		**42,544.91**

Enlarged Hepzibah PSD
Statement of Cash Flows
May 2023 through May 2024

	May '23 - May 24
OPERATING ACTIVITIES	
Net Income	-552,358.92
Adjustments to reconcile Net Income to net cash provided by operations:	
1000.1 · Water:1370 · Returned Checks	-1,817.43
Account Payable	-75,156.60
1200 · Other Liabilties - Sewer	-2,056.49
1200 · Other Liabilties - Sewer:1221 · Federal W/H Payable	-2,019.47
1200 · Other Liabilties - Sewer:1224 · State Withholding Payable	600.00
1200 · Other Liabilties - Sewer:1227 · Customer Deposits	2,999.90
1201 · Other Current Liabilities - Wat	-1,233.60
1201 · Other Current Liabilities - Wat:2350 · Customer Deposits	4,588.87
1201 · Other Current Liabilities - Wat:2361 · Federal W/H Payable	-3,748.14
2378 · WV Municipal Bond	-44,289.67
24000 · Payroll Liabilities	2,728.04
Net cash provided by Operating Activities	-671,763.51
INVESTING ACTIVITIES	
Water Construction Project	-705,932.02
1400 · Fixed Assets - Sewer:1334 · Pumping System Equipment	-18,419.00
1401 · Fixed Assets - Water	-73,632.00
1401 · Fixed Assets - Water:3460 · Meters	-8,300.00
Net cash provided by Investing Activities	-806,283.02
FINANCING ACTIVITIES	
1300 · Long Term Liabilities - Sewer	-1,121.20
1300 · Long Term Liabilities - Sewer:1236 · 05 USDA Bond Payable	-154,197.79
1300 · Long Term Liabilities - Sewer:1237 · Truist - Truck Loan	-6,987.80
1300.1 · Long Term Liabilites Water	-24,715.06
1300.1 · Long Term Liabilites Water:2376 · Truist Truck Loan	-7,287.82
1300.1 · Long Term Liabilites Water:2377 · Truist Meter Loan	-32,029.76
2001 · Water Net Assets	281,434.26
2001 · Water Net Assets:2710 · Contributed Capital	1,186,563.05
Net cash provided by Financing Activities	1,241,657.88
Net cash increase for period	-236,388.65
Cash at beginning of period	342,179.23
Cash at end of period	**105,790.58**

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, June 5, 2024, through Tuesday, June 11, 2024

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, June 5, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **SHIRLEY ANN COSTA**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

EVA COSTA, who was named in the last will and testament of **SHIRLEY ANN COSTA**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **CAROL ANN LELAND** was appointed and qualified as ADMINISTRATRIX of the estate of **JOHN LOWELL LELAND**, deceased. No bond was required.

On, Thursday, June 6, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JACOB DAVIS POST**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JACOB WALTER POST, who was named in the last will and testament of **JACOB DAVIS POST**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **JULIE ANN WALKER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

The last will and testament of **BETTY JEAN HEBB**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

PAMELA SUSAN PHILLIPS, who was named in the last will and testament of **BETTY JEAN HEBB**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
DARLENE KAY PRUNTY, who was named in the last will and testament of **BETTY JEAN HEBB**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **CHARLES WILLIAM MESSMAN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MELINDA J ELLIOTT, who was named in the last will and testament of **CHARLES WILLIAM MESSMAN**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, June 7, 2024, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SARA RENEE MYERS** was appointed and qualified as ADMINISTRATOR of the estate of **TIMOTHY JOHN VAETH**, deceased. No bond was required.

On, Monday, June 10, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **WESLEY RENE DRAKE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TERESA SEARS, who was named in the last will and testament of **WESLEY RENE DRAKE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **ANNA MARIE WASRUD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DARLENE MARIE WASRUD LAMBERT, who was named in the last will and testament of **ANNA MARIE WASRUD**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Tuesday, June 11, 2024, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **LARRY KENT RICE**, deceased, late a resident of TARRANT, TEXAS, was admitted to record.

ORIGINAL

Sun Valley Public Service District

Regular Board Meeting

Tuesday, May 14, 2024

With due notice published and a quorum present, Chairman Dale called the meeting to order: ROLL CALL

Present	Employees	Also Present
Gregg Dale	Kevin Short	Cody Turner
Connor Thompson		Doug Mazer/Indian Run
Sandra Patterson		Andy Mazer/Indian Run

1. **Approval of Minutes**
   Connor Thompson made a motion to approve the minutes from the Regular Board meeting on Tuesday, April 9, 2024, as read. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of Checks**
   Connor Thompson made a motion to approve the Check Signed Document dated 4/12/24 through 5/14/24. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.

3. **Lake Floyd Sewer Project**
   Kevin provided the Board with a copy of the letter that Steve Turner will be sending to their customers at Lake Floyd advising them of the fact SVPSD will be taking over their billing come July 1, 2024. Kevin and the Board discussed this in detail.

4. **Phase III "A" Sewer Project**
   Cody informed the Board that he has the Phase III "A" Sewer plans to get signed as he brought a smaller version if the Board wants to look through it. Cody said that we want to get everything finished to where the last thing that has to be done is to get the ROW from the County Commission. After the Board reviewed the plans, **Connor Thompson made a motion to approve Resolution #1 for the Phase III "A" Sewer Project in the amount of $126,243.53 to be submitted to the Harrison County Commission, which covers JD Utilities in the amount of $3,820.00; Bennett & Dobbins in the amount of $7,500.00; Thrasher Group in the amount of $94,500.00; Sun Valley PSD in the amount of $20,423.53. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

5. **Phase III "B" Sewer Project**
   Cody informed the Board that he got the Phase III "B" Sewer Project's binding commitment submitted and hopefully, get the exhibits to Morgan Haymond by the end of the week. Cody said that this Project is a little behind the other one, but the main thing is getting this one out to bid. Cody and the Board continued discussion on "B" Sewer Project. After discussion, **Connor Thompson made a motion to utilize Steptoe & Johnson to be our Bond Counsel for Phase III "B" Sewer Project. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

6. **Proposed Water Line Extension for Indian Run**
Gregg informed the Board that Doug Mazer and his son Andy were at the meeting this evening to get any updates concerning the Water Line Extension for Indian Run. Discussion was continued by all on this matter.

7. **Manager's Report**

A. Kevin provided the Board with a copy of a letter from Jason Myers, GM for the Clarksburg Water Board, dated 4/15/24 concerning a water rate increase for Clarksburg customers and for water utilities for resale. Kevin informed the Board that he and Cathy went to the meeting on April 18, 2024 at 1:00 pm. Kevin discussed with the Board what was said at the meeting. After the discussion, **Connor Thompson made a motion to approve a pass thru water rate increase due to the Clarksburg Water Board rate increase. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

B. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.

C. Kevin provided the Board with a copy of the Aged Trial Balance sheet and informed them that it was printed before charges were created on April 26, 2024 and discussed.

D. Kevin provided the Board with a copy of the Water Loss Report for July 2023 through June 2024, with a water loss of 18.72% for the month of April, 2024, with the adjusted water loss for FY 2023-2024 being 21.97%. Kevin and the Board discussed this in detail.

E. Kevin provided the Board with copies of the Vendor Invoice Report for Water & Sewer that is outstanding as of 4/30/24 and discussed.

F. Kevin provided the Board with a copy of the CWCR (Current Cash Working Capital Reserve), Water to Water Working Capital Reserve Savings Account for FY 2023-2024 and discussed in detail.

G. Kevin provided the Board with a copy of the CWCR (Current Cash Working Capital Reserve), Sewer to Sewer Working Capital Reserve Savings Account for FY 2023-2024 and discussed in detail.

H. Kevin provided the Board with a copy of the Water and Sewer spreadsheets that show the total amount billed compared to the total amount purchased for the month of April, 2024 and discussed.

I. Kevin provided the Board with a copy of the Sanitary Survey that Craig Cobb conducted on May 7, 2024. Kevin said Mr. Cobb is from the Fairmont District office of the Office of Environmental Health Services (OEHS). Kevin discussed in detail his findings.

J. Kevin provided the Board with a copy of a Draft for SVPSD Water Fund Budget for Fiscal Years 2024-2025 and the Sewer Fund Budget for Fiscal Years 2024-2025 and discussed. After discussion, **Connor Thompson made a motion to accept the SVPSD Water Fund Budget for Fiscal Years 2024-2025 & the SVPSD Sewer Fund Budget for Fiscal Years 2024-2025. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

K. Kevin provided the Board with a copy of the May, 2024 calendar and discussed.

8. **Next Board Meeting**
Sandra Patterson announced that the next Board meeting would be June 11,, 2024.

9. **Adjournment**

There being no further business, **Connor Thompson made a motion to adjourn the meeting. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**

_____
Chairman

Connor L Thompson
_____
Treasurer

Sandra J Patterson
_____
Secretary

aja

Sun Valley PSD

V E N D O R I N V O I C E R E P O R T

** OPEN INVOICES ** DUE DATE: 5/31/24 ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 5/31/24 **

** PAY-TO VENDOR **

ALL FUNDS

	ACCOUNT #	TITLE	QUAN	AMOUNTS	QUAN	BALANCES
B	80 923 400 00	OUTSIDE SERVICES-ACCOUNTING	4	23,405.03	4	23,405.03
	FUND# 80	WATER FUND	4	23,405.03	4	23,405.03
B	81 725 000 00	PUMPING MAINTENANCE	1	3,293.00	1	3,293.00
B	81 795 100 00	OUTSIDE SERVICES-ACCOUNTING	22	28,430.72	22	28,430.72
	FUND# 81	SEWER FUND	23	31,723.72	23	31,723.72
		ALL FUNDS	27	55,128.75	27	55,128.75

HARRISON COUNTY, WV

LEPC

LOCAL EMERGENCY PLANNING COMMITTEE

Meeting Agenda: 6/13/2024

1:00 pm Harrison County EOC.

- Call Meeting to Order
- Roll Call
- Old Business
  - Approval of minutes from 3/7/24 meeting
  - Discuss updated EOP (Guest Speaker JH Consulting)
  - Membership Committee
  - Discuss 2024 SERC Conference
  - Discuss August disaster exercise with Antero
- New Business
  - Discuss and act on approving Zach Byers as an official member representing the American Red Cross
- Good of the order
- Adjournment

HARRISON COUNTY, WV

LEPC

LOCAL EMERGENCY PLANNING COMMITTEE

LEPC 1st Qtr. Meeting Minutes

3/7/24 1:00 pm

I. Call to Order

II. Roll Call
   a. Members in attendance
      i. See attached roster

III. Old Business
   a. Approval of minutes from 12/6/23
      i.
      ii. C. Russell made a motion that the minutes be accepted. Motion was seconded by P. Bailey. Motion carried unanimously.
   b. JH Consulting – Jeff Harvey provided an update on emergency operations plan
      i. Goal to increase local Level participation through small workshops
      ii. Utilize Google Sheets to allow members to share input on plan
   c. Grants and Awards from Antero – Jefferson Award

IV. New Business
   a. Membership
      i. Missing representation from media & EMS
      ii. Form Membership Committee
      iii. Weed out members who do not participate
      iv. Require attendance at 50% of meetings held
   b. T. Curry made a motion that Carrie Russell head up the Membership Committee
      i. Motion seconded by P. Bailey
      ii. Motion carried unanimously.
   c. 2024 Activities
      i. Presidential Disaster Declaration for 1/30/24 flooding (amended 2/27 to include public assistance)
      ii. Tabletop Exercise this fall with new EOP to tweak plan before finalizing
   d. Good of the Order
      i. C. Russell announced that the Cert Conference is being held March 19-20 and Harrison County representation was needed
      ii. C. Russell informed members that a Non-profit Security grant would be available soon and would be open to any Harrison County 501 (3) c organization

HARRISON COUNTY, WV

LEPC

LOCAL EMERGENCY PLANNING COMMITTEE

e. Meeting Schedule
    i. T. Curry reminded everyone that the next meeting will be held on Thursday, June 13 at 1:00 pm at the 911 Center, 735 Genesis Boulevard

f. Motion to Adjourn.
    i. A motion to adjourn was made by C. Russell and Seconded by P. Bailey. Motion carried unanimously.

EAST VIEW PUBLIC SERVICE DISTRICT
1655 PHILIPPI PIKE
CLARKSBURG, WV 26301

MEETING MINUTES

The regular meeting of the East View Public Service District was held on Tuesday, June 11, 2024, at noon.

Those in attendance: James Harbert, Michael Blake, Thomas Bryant (via phone), Dawn Hogue, Laura Guzzi, Robert Layton, Robert Guzzi.

FINANCIAL:

WV Municipal Bond - $2838
USDA Rural Development Loan - $1081
Clarksburg Water Board - $2142.72
Clarksburg Sanitary Board - $5618.72
PACE Analytical Lab - $538.60
Advantage JayHawk Computer - $270
Payroll – $4030
CWCR Account - $600.30
HNB 2.5 % - $486
CWCR-S Account - $293.56
Safeguard - $250.86
First Data - $135.86
Frontier - $118.83
Tetrick and Bartlett - $400
Hope Gas - $297
Unifirst - $65.44
Bennett & Dobbin - $525
Mon Power - $94.78
HNB - $76.60
Enterprise Sanitation - $42.27
Federal Deposit - $854.81(Withholdings)
State of WV Deposit - $165 Withholdings)
The Town of Anmoore - $48.08
Miss Utility of WV - $10
USPS - $247.45
Misc - $422.17

NEW BUSINESS:

1. Discussed the new rate increases.

2. Discussed what goals we want to pursue in the next fiscal year.

OLD BUSINESS:

1. No old business due to the General Election being held at our location.

Harrison/Taylor 911 Advisory Board
AGENDA
06/18/2024
14:00

Call to order:
Previous Minutes: no previous meeting minutes submitted
Introduction/ special guests:

OLD BUSINESS:

***CAD**
Mobile VPN Project
External user management/self service software
Radio system MPLS project
Fire paging base station radio
CAD SMS service

***TRAINING**
Overview What 3Words
Antero Exercise

***STAFFING**

***MAPPING**

NEW BUSINESS:

GOOD OF THE ORDER:

NEXT MEETING
TBA

Greater Harrison County
Public Service District

PO Box 190
West Milford, WV
26451

Phone: 304-745-3463
Fax: 304-745-5327

www.greaterharrison.com

At the regular meeting of Greater Harrison County PSD held on Thursday May 16, 2024, Chairman James Scudere, Member Thomas Michael and Member Gary Auvil. Also present were Bill Hoover, General Manager, Zack Dobbins of Bennett and Dobbins, Kylea Radcliff of Thrasher Engineering, Sam Harold of Mountain State Law, Michael Crim of Crim Law and Jason Glaser of Edward Jones.

1. Minutes and/or Amended Minutes of Previous Meetings: Michael moved to approve minutes. Board concurred.
2. Public Comment Period: No one present
3. Jason Glaser – Edward Jones
   3.1 Review of accounts and annual gains. Michael motioned to give Zack full authority to reinvest funds in longer more secure route. Board concurred.
4. Patrick Lesmann – P&B Services provided by Bill Hoover
   General update –All running well, have service tech looking at leaking generator in Boothsville.
5. Zack Dobbins – Bennett and Dobbins
   5.1 Drawdown for Quiet Dell draw #8 presented. Scudere moved to approve as presented. Board concurred.
   5.2 Parity consent form for Steptoe and Johnson for both water and sewer. Michael motioned to approve and for 2 board members to sign forms. Board confirmed.
6. Finance Report provided by Zack Dobbins
   Scudere moved to approve financial transactions. Board concurred.
   Quiet Dell project and large water project brings us begin discussion with rate increases. Recommended approach would be to step increase like in the prior increase at about 18%. Would like to ask for 5-6% now and balance in approximately 9 months. It's been about 8 years since our last increase.
7. Thrasher Group, Inc.
   7.1 Sewer
      7.1.a Phase II
         - DOH bonds are finally closed out.
      7.1.b Quiet Dell
         - Over 65% of right-of ways have been signed. Plans and specs are being submitted to DEP. Biggest part right now is right-of-way questions.
      7.1.c Woodstock Heights Sanitary Sewer Extension Project
         - Had six bidders. The low bidder was Pro Contracting out of Lost Creek. Post bid has been submitted to the funding agency. A motion is needed to accept the bid from Pro Contracting. Michael motioned to accept the bid recommendation letter upon receipt and board authorized Bill to accept the bid. Board concurred.
      7.1.d River Crossings
         - Nothing new to present. Trying to get boring complete.
      7.1.e 10-year Plan
         - Nothing new to report.
   7.2 Water
      7.2.a Overall Water Project
         - Health Department permit was secured. Working with the DOH, permits have been submitted. There is a small portion of 4" line that will be replaced on this project.

- Nothing from the AML yet.

7.2.b Buffalo Lake Road Water Line Extension

- Nothing new at this time.

7.2.c 10-year Plan Water

- Nothing new presented.

8. Bill Hoover – General Manager

8.1 Water

8.1.a Overall up3%. Lost Creek Mount Clare at 47% which is up 1%. Valley of Good Hope at 26%. Quiet Dell at 9% Coon's Run at 28% up 6% and Fair Oaks at -1%.

8.1.b Water Leak Report – 2 main and 2 service lines repair in Lost Creek/Mount Clare. 1 main and 2 service line repairs in Valley of Good Hope. All others zero leaks found/repaired.

8.1.c We have had an issue up Duck Creek for Fire Hydrant where the flow doesn't meet criteria for fire protection/hydrant, the line is 4". Lead inspection program continues. American Leak Detection is going to assist us in Lost Creek/Mount Clare. Booster stations are in good shape and heaters have been removed.

8.2 Sewer

8.2.a General Update – 18" ductile iron pipe at plant has been fixed; other needs repaired which we are waiting on Snyder Environmental to provide estimate.

8.3 Good of the District

8.3.a Karen Petitto has had an ongoing issue with finding a leak. She is requesting a leak adjustment, she qualifies based on our Leak Adjustment Policy.

8.3.b Francis "Skip" Sabatelli had issue in November of 2023 which he called a plumber. In April he had another issue and Allen inspected and found the concrete lid to have caved on the manhole. The manhole was cleaned and repaired. Skip calls and advises we need to pay plumbing bill even though he did not contact us first. We ran camera in the line and found his 4" service line is egg shaped and full of grease. Offered to pay ½ of the current plumbing bill only. At this point he wanted to send a letter to all board members. Michael suggested that this be tabled until next month.

9. Sam Harold – Mountain State Law

9.1 Nothing presented for regular meeting

The next meeting will be held on June 18, 2024 due to upcoming holidays.

Michael moved to adjourn meeting. Board concurred.

Chairman James Scudere — James Scudere

Treasurer Ruth Ann Messenger — Ruth Ann Messenger

Secretary Raymond Leonard — Mark Leonard

Member Thomas Michael — Thomas Michael

Member Gary Auvil — Gary Auvil

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