Amended Agenda

Harrison County Commission Meeting

Wednesday, December 4, 2024

10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

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https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Special Funding Request from American Legion Post 31 requesting $2,000 for Mountaineer Boys State and Girls State Programs

10:10 A.M. --- Special Funding Request from Northern Appalachian Coal Mining Heritage Association requesting $1,500 for Interactive Exhibits and Educational Programing

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
    - **A.** Christen Tomes – Prosecuting Attorney – Resigned – Effective December 13, 2024
    - **B.** Nicole Warner – Prosecuting Attorney – Re-hired – Effective December 30, 2024
    - **C.** Marra Menendez – Prosecuting Attorney – Quit – Effective November 21, 2024
    - **D.** Tiara Weisenberger – Prosecuting Attorney – New Hire – Part-time Temporary – Effective December 4, 2024
    - **E.** David Romano – Prosecuting Attorney – 2024 Contract Pay – Effective December 4, 2024
    - **F.** Rocky Romano – Prosecuting Attorney – New Hire – Effective January 2, 2025
    - **G.** Hazel Rader – Commission Office – Retirement – Effective January 3, 2025
4. **Minutes and/ or Amended Minutes of Previous Meetings**
    - **A.** Regular Meeting Minutes for October 9, 2024
    - **B.** Regular Meeting Minutes for October 23, 2024
    - **C.** Regular Meeting Minutes for October 30, 2024
5. **Requisitions --- Purchase Orders --- Invoices**
    - **A.** Town of Lumberport – Precision Pump and Valve Invoice - $159,887.00
    - **B.** Vendor List of Payments

6. **Exonerations --- Corrective Tickets --- Joint Property Applications:**
    - **A.** Exhibit A – Exonerations
7. **Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements:**
    - **A.** Series 2008 A - $5,425.00
    - **B.** Series 2019 A&B - $8,137.50
    - **C.** Series 2021 A&B - $225.00
8. **Review—Discuss—Consider** Declaring the following addresses as an Emerygency Nuisance within the frame work of the International Property Maintenance Code Ordinance so that emergency measures/abatement can be commenced:
    - **A.** 27 Main Street, Enterprise
    - **B.** 36 Nelms Street, Clarksburg
    - **C.** 108 Chicken Farm Road, Clarksburg
    - **D.** 30 Redclover Road, Clarksburg
    - **E.** 144 Chad Street, Clarksburg
    - **F.** 140 Chicken Farm Road, Clarksburg
    - **G.** 164 Chicken Farm Road, Clarksburg
9. **Review—Discuss—Consider** Access and Remediation Letter Agreement for:
    - **A.** Sheila and Michael Cottrill
      5289 Sycamore Road, Clarksburg
    - **B.** Donna Leaseburg
      5128 Garfield Street, Clarksburg
    - **C.** Elizabeth and Ernest Keesecker Jr.
      2337 and 2347 Wilsonburg Road, Clarksburg
10. **Review—Discuss—Consider** Requesting Ethics Advisory Opinion related to Chief Deputy/Administrator job posting and hiring process/procedure
11. **Review—Discuss—Consider** Increasing the Engagement letter threshold with Steptoe and Johnson from 65K (Potential executive session of the Commission pursuant to W.Va. Code 6-9A-4(b)(ix) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the County Commission.)
12. **Review—Discuss—Consider** Changing Employee Handbook part-time hours from 1040 to 1500 hours
13. **Review—Discuss—Consider** County Fire Protection Funding
    - Harrison County will be receiving $127,088.85. Distribution process should remain the same as last year.
14. **Review—Discuss—Consider** Distribution process for Opioid Funds. Recipients could be reimbursed for expenses already incurred, or, funds could be made available up front to assist with the initial operations of services/programs.

- If distributed in advance, funds could be paid out as a onetime lump sum payment, or in quarterly or bi-annual payments. Documentation providing the detail of how funds were used and how much was expended for each use will be required from all recipients regardless of how or when funds are distributed.

15. **Review— Discuss— Consider** Paying vendor invoices for the Town of Lumberport. At the April 17, 2024 Commission meeting, a motion was made and approved to loan the Town of Lumberport $180,000, and for the Town to submit invoices to the Commission. The Town has now submitted one invoice in the amount $159,887 to be paid to Precision Pump and Valve for work performed on Lumberport's Main Pump Station. Invoice and meeting minutes are included in agenda packet.
16. **Review—Discuss—Consider** 2025 Holiday Schedule
17. **Review—Discuss—Consider** 2025 Commission Meeting Schedule
    - **A.** Weekly
    - **B.** Every Other Week
    - **C.** 1st and 3rd Wednesday of every Month
18. **Review—Discuss – Consider** Budget Revisions for County Clerk
    - $4,200 from Poll Worker (001-413-103-00) to Early Voting (001-413-103-01)
19. **Review—Discuss—Consider** Request to Travel for Robert Leonard from the Planning Department to go to WV Code Official Association Winter Seminar on December 4th – 6th in Flatwoods, West Virginia
20. **Administrator's Report**
21. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

- **A. Weekly Fiduciary Report from the County Clerk**
  - **1.** November 20, 2024 through November 26, 2024
- **B. Monthly Fiduciary Commission Settlements:**
  - **1.** Clarence Edmond Sigley, SR.
  - **2.** Mary K. Maslanik
  - **3.** Flora C. Vespoint
  - **4.** Randi Sofie Lockwood
  - **5.** Daniel Shawn Denman
- **C. Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service**
  - **1.** Greater Harrison PSD Regular Meeting Minutes for October 17, 2024
  - **2.** Greater Harrison PSD Special Meeting Minutes for November 7, 2024
  - **3.** Letter from the Clarksburg Water Board – Lead Service Line Replacement Plan and CSL Material Notification
  - **4.** Enlarged Hepzibah PSD Meeting Reschedule Notice – Meeting will take place on December 2, 2024 at the Sun Valley PSD office
  - **5.** Enlarged Hepzibah PSD Regular Board Meeting Agenda for December 2, 2024
  - **6.** Sun Valley PSD Meeting Reschedule Notice – Meeting will take place on December 3, 2024
  - **7.** Sun Valley PSD Regular Board Meeting Agenda for December 3, 2024

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1. Funding Request --- Clarksburg History Museum (03-27-2024)

10:05

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500

Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 14 November 2024

Organization Name: American Legion Post 31

Name and Title of Requester: Clifford L. Shingleton 1st Vice Commander

Mailing Address of Organization and Responsible Person:
76 Bridge Street Shinnston, WV 26431
If approved, this is where the check will be sent

Telephone: 304-203-8488 Fax: N/A E-mail: God@Medic@AOL.COM

FEIN# 55-032-6891 Is your organization an IRS 501(c) 3 not-for-profit? Y (N)
If yes, attach IRS Status Letter
If no, please explain: The American Legion Holds a Different Charity Classification under IRS Rules 501(c) 19

TOTAL Cost of Project/Activity: $ 20,000

Dollar Amount REQUESTED - Grant: $ 2,000 Loan: $

Was project funded previously by HCC? Y (N) If so, when _____; how much: $

Have you previously received funds from the Harrison County Commisson: Y (N)
If Yes, how much? If funded multi years - list by fiscal year?
When: _____; how much: $
When: _____; how much: $
When: _____; how much: $

Purpose of request (one sentence): Funding for Mountaineer Boys State & Girls State Programs

If for a fair/festival/event, give dates and location: Date: _____ Location: _____

Describe the proposed activities with dollar amounts to be funded by this request:
Funds will be divided Equally Between Mountaineer Boys State & Rhododendron Girls State Programs for the Operating Costs of The Camps

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Tom Conn

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Social Media Outlets

Name of Organization/Applicant _____

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION:	$ _____
ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):	
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

NAME OF PROJECT/EVENT: _____

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):		
INCOME SOURCE:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____
EXPENSE ITEM:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)	
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

_____ _____

Applicant Date

5. Jesus Fest ·
6. Johnstown CEOS Community Fair
7. Lost Creek Community Festival
8. North Central WV Scottish Festival
9. Pine Bluff Fall Festival
10. St. Spyridon Greek Food Festival
11. Town of West Milford Old Mill Festival
12. Wallace VFD Fair & Festival
13. *WV* Black Heritage Festival
14. *WV* Italian Heritage Festival

Now, therefore be it further resolved, funding requests from any other entity or agency must be submitted to the Office of the Harrison County Commission on or before March 1st to be considered for funding in the budget for the next fiscal year, which would begin July 1st and end June 30th. For the fiscal year beginning July 1 and ending June 30, the submission deadline for a special funding request will be May 1 of each year.

Now, therefore be it further resolved, the Harrison County Commission does hereby direct the administrative staff with the Office of the County Commission to take the necessary steps to communicate and provide this Order to the entities and agencies that have received funding during the past four fiscal years.

Order is hereby approved and entered this 20th day of July, 2022.

Susan J Thomas, President

Attest:

John Spires, Clerk of Harrison County

Internal Revenue Service

Date: MAR 26 1973 | In reply refer to: T:MS:EO:R:1

The American Legion
National Headquarters
Indianapolis, Indiana 46206

~~EIN 35-0144250~~
DO 52 Post 31 EIN 55-032-6891

Gentlemen:

This refers to your letter dated January 2, 1973, in which you ask that your ruling letter of March 14, 1946, be modified to show that you are recognized to be exempt from Federal income tax under section 501(c)(19) of the Internal Revenue Code. You state, and the information furnished shows, that membership in your organization is limited to persons who served in the Armed Services of the United States during a period of war.

Our records show that on March 14, 1946, you and your subordinate departments and posts were recognized to be exempt from Federal income tax under section 101(8) of the 1939 Code (this now corresponds to section 501(c)(4) of the 1954 Code).

Based on the information furnished, we rule that you and your subordinate departments and posts are recognized as being exempt under section 501(c)(19) of the Code.

You are required to file the annual return, Form 990, on or before the 15th day of the 5th month after the end of your annual accounting period if your annual gross receipts are normally more than $5,000. Failure to file the Form 990 by this date may subject you to a penalty of $10 for each day during which such failure continues, up to a maximum of $5,000. Your subordinates will have to file an annual information return, Form 990, if their gross receipts in each taxable year are normally more than $5,000.

The American Legion Riders

The American Legion Riders will hold our 5th Annual Statewide ride for charity. The charity chosen this year will be the American Legion Mountaineer Boys State and Rhododendron Girls State Program.

In 1935 the American Legion started what is known as the American Legion Boys Program. In 1936, the American Legion Mountaineer Boys State Program (ALMBS) was developed. ALMBS is the West Virginia's version of the American Legion's Boys State Program, which has had approximately 400 citizens to graduate annually. ALMBS holds the second oldest charter in the nation and is still held in the same location, (WVU Jackson's Mill) where it was founded.

In 1937 at the American Legion Auxiliary National Convention, Girls State was organized as a National Americanism activity. Rhododendron Girls State started in 1941 and began at Jackson's Mill in Lewis County (1941-1996), under the sponsorship and direction of the American Legion Auxiliary Department of West Virginia. Girls State has called Wheeling Jesuit University home for the past two decades (1997-2017), and in 2018 Davis & Elkins College became the third location to host the storied program. More than 26,000 West Virginia women have benefited from the Rhododendron Girls State's training program, the annual participants have grown from 156 to nearly 400.

The American Legion Mountaineer Boys State and Rhododendron Girls State Programs are a practical application of leadership, citizenship, and patriotism. It is among the most respected educational programs of government instruction for high school students. Each participant becomes a part of the operation of their city, county and state government. The program offers numerous career paths for citizen participation. It is a non-partisan, non-political attempt to teach and inculcate the youth of America in the love of God and country. The training is objective and practical, the participants are exposed to the rights, privileges, duties and responsibilities of a franchised citizen. The students are elected to various offices operated by the city, county and state government. Activities include legislative sessions, court proceedings, law enforcement presentations, assemblies, bands, chorus, and recreational programs. The camp is held annually and typically the second full week of June.

Funding is a critical component for the success and growth of both programs. We would like to ask you to donate $2000.00 for the program. The benefit to these young people is immeasurable.

Please consider a donation to help us at the American Legion so that we may keep these programs prosperous and a growing success.

Please make donation payable to American Legion Riders and place Charity Run in the Comment space.

American Legion Post 31

76 Bridge Street

Shinnston, WV 26431

Clifford Shingleton,

American Legion Riders Program Director

American Legion Department of West Virginia.

The American Legion Riders

Dear County Commission,

I hope this message finds you well. As valued member of the community we are reaching out to you in hope of considering to support the American Legion Mountaineer Boys State and Rhododendron Girls State Program for 2025. Your support is more than a donation, it is an investment in the future of young citizens in our state. Your contribution helps provide essential resources such as informational literature for learning to construct and operate an effective government, meals and accommodations as well as ensuring that these young students become better citizens and leaders of tomorrow. By donating, you are not only helping to keep this program running, but also empowering these students with the opportunity to develop skills, build friendships, and gain confidence both in school and in the community. Every donation, big or small, makes a significant impact and is greatly appreciated. Thank you for being a part of their journey and for making a difference in their lives.

Any questions feel free to contact us via phone, text or email. We can answer any questions or concerns you may have.

Chris Gilgenast.

(304) 704-4829

Chris_gilgenast@yahoo.com

Tim Shreve Jr.

(304) 642-1678

timshreve1@yahoo.com

Sincerely,

Chris Gilgenast

U.S. Air Force Veteran

American Legion Rider

Tim Shreve Jr.

Ret. U.S. Army

American Legion Rider

10:10

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to support your project. Please complete this application and return it to the Harrison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: [redacted] ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: November 20, 2024

Organization Name: Northern Appalachian Coal Mining Heritage Association

Name and Title of the Requester: Caroline Davis, Executive Director

Mailing Address of Organization and Responsible Person:
22 Coal Country Lane Fairmont, WV 26554 Caroline Davis
If approved, this is where the check will be sent

Telephone: 812-212-4497 Fax: _____ E-mail: nacmha.ed@gmail.com

FEIN# 55-0772550 Is your organization an IRS 501(c 3 not-for-profit ? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 12,000

Dollar Amount REQUESTED - Grant: $ 1,500 Loan: $ _____

Was project funded previously by HCC? Y (N) If so, when _____; how much: $ _____

Have you previously received funds from the Harrison County Commission: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: _____; how much: $ _____
When: _____; how much: $ _____
When: _____; how much: $ _____

Purpose of request (one sentence): Interactive Exhibits and Educational Programing

If for a fair/festival/event, give dates and location: Date: _____ Location: _____

Describe the proposed activities with dollar amounts to be funded by this request:
- Please see attached for description of programing and goals.

Are your financial statements audited by an outside accounting firm? Y (N)
If Yes, by whom: _____

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Each exhibit will have a sign showing our sponsors.
Additionally Each 'traveling trunk' will include a 'special thanks' notice listing any persons/organization that has providing funding to the program.

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) NACMHA & Caroline Davis agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) NACMHA & Caroline Davis, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) NACMHA & Caroline Davis shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) NACMHA & Caroline Davis agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Caroline Davis Executive Director, NACMHA **Date** 11/20/2024

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

NACMHA
NORTHERN APPALACHIAN COAL MINING HERITAGE ASSOCIATION

The Northern Appalachian Coal Mining Heritage Association, known as NACMHA, is an organization focused on the preservation of and education on North-Central West Virginia coal mining history. Our mission statement reads as follows: To educate the public on, while maintaining and preserving the historic and cultural heritage of coal mining in the Northern West Virginia coalfields. We currently operate in six counties; Marion, Monongalia, Preston, Barbour, Taylor, and Harrison.

Founded in March 2000, as a 501(c)3 non-profit organization, we have strived to remain true to our mission. Since our establishment we have opened three coal mining exhibits throughout Marion County. We are also pleased to announce that in July 2024 we opened our Coal Mining Experience, a small adventure ride that gives riders a sense of what being in a coal mine would be like. Since operations began in June 2024 we have welcomed over 700 riders. We hope to have that number increase even more with advertising and community awareness.

As we look to the future it is our goal to expand our exhibits and educational programming by developing new interactive exhibits in each of the counties within the region as well as establishing a "traveling trunk" program for local school children.

We are encouraged that we will be successful in these endeavors as we are already in the planning phases for two new displays, in Harrison and Preston counties. New exhibits in each of our region's counties is one of the key initiatives that we are excited to continue working on.

As mentioned previously, we are working on an educational traveling trunk program. It is our intention to supply local schools with a week-long lesson plan to teach students about West Virginia Coal Mining history, its development and impact both locally as well as nationally. It is our belief that education is a key factor in preserving our past and hope that by developing a low-cost program for schools to utilize we can contribute to the well-being of our historical narrative.

Lastly, one of our long term goals is to establish a coal heritage trail within the six-county area. This heritage trail aims to connect various historical coal sites in North-central West Virginia. Providing local residents and tourists alike, the opportunity to learn more about our unique coal heritage, history of the land and industries that have shaped our present day.

It is our sincere hope that you find our passion to preserve and protect the coal heritage in North-central West Virginia as important as we do. In order to best serve our community we are reaching out to our local county commission, in the hopes that we may form a partnership which will allow us to better complete our goals outlined above for 2025 and our long-term goals for the future.

NACMHA
NORTHERN APPALACHIAN COAL MINING HERITAGE ASSOCIATION

With Miner's Day quickly approaching on December 6, 2024, we at the Northern Appalachian Coal Mining Heritage Association, are excited to be holding our 10th Coal Miner Appreciation Day Swap Meet on Saturday, December 14, 2024. In conjunction with Fairmont's Feast of the Seven Fishes, we will be at the Fairmont Arts & Antiques store from 11a.m. to 4p.m.

NACMHA remains, as always, dedicated to preserving the coal mining heritage of North Central West Virginia and beyond. However, we can't do it alone. We need your help in establishing a "coal heritage area" in our region. With your help, we are accomplishing much as you will see in our upcoming newsletter including a significant portion of the financing for our "Ride in a Coal Mine" attraction.

How can you help?
There are many ways in which you can help establish us as a coal heritage area! Here are a couple to consider this holiday season:

Become a Sponsor.
Swap Meet sponsorship levels are (any contribution is appreciated):

Diamond	$5,000
Platinum Level	$2,500
Gold Level	$500
Silver Level	$250
Bronze	$100

All sponsorships will be recognized in our brochure and signage at the event. Any sponsorship contributions need to be received by NACMHA no later than **November 15, 2024.** Please make checks payable to NACMHA and mail to the address below.

Become an Organizational Member.
If you choose to become an organizational member, you can send your membership fee to NACMHA at the address below.
Please be sure to include your address and we will send your membership cards and minigolf tickets.

Organizational membership $50 4 membership cards, 4 free minigolf tickets
(A membership card includes free admission to our "Ride in a Coal Mine" simulator attractions and half off minigolf all season)

With sincere thanks,

Mike Rohaly, NACMHA President 304-534-1776

Caroline Davis, NACMHA Executive Director 812-212-4497

www.nacmha.org e-mail: nacmha@aol.com 304-366-9358

22 Coal Country Lane, Bldg. 2, Fairmont, WV 26554

Visit us on Facebook

I am including this sponsorship flyer to show the levels of sponsorship available. Please disregard the return date shown.

NACMHA
NORTHERN APPALACHIAN COAL MINING HERITAGE ASSOCIATION

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With sincere thanks,

Mike Rohaly, NACMHA President 304-534-1776

Caroline Davis, NACMHA Executive Director 812-212-4497

www.nacmha.org e-mail: nacmha@aol.com 304-366-9358

22 Coal Country Lane, Bldg. 2, Fairmont, WV 26554

Visit us on Facebook

Dear Harrison County Commission,

We wanted to reach out to you personally, to provide you with a better understanding of the work the Northern Appalachian Coal Mining Heritage Association is doing in the area. We are steadfast in our mission to educate the public on our rich coal mining heritage while also preserving and protecting the history of coal mining in North Central West Virginia.

We currently have three exhibits in Marion County. We encourage you to visit all three of our sites. Our flagship exhibit is located in the Arts and Antiques store at 205 Adams Street Fairmont, WV. We also have a small exhibit in the Middletown Commons Shopping Center in White Hall, WV as well as our Coal Mining Exhibit and Coal Mine Experience located at 22 Coal Country Lane Fairmont, WV.

In 2024 we opened the Coal Mine Experience, a small adventure ride that gives riders a sense of what being in a coal mine would be like. Since operations began in June 2024 we have welcomed over 700 riders. We hope to have that number increase even more with advertising and community awareness.

Additionally in 2024 we hired a new Executive Director and a Americorp Representative to help with the organization. We are excited to have them both on board.

As we begin to look towards the future, we hope to enhance our presence in each of the six counties we currently represent. This includes: Marion, Harrison, Preston, Monongalia, Barbour and Tayor counties. Currently we are in talks with Harrison and Preston counties for the establishment of new exhibits. We are also consulting with local educators in hopes of developing a "traveling trunk" program, designed to help educate our school children as they begin to learn about the history of West Virginia.

However, in order to be successful in our endeavors, we need your help. By participating as a sponsor for the 2024 Swap Meet, your monetary sponsorship will help us in our efforts in continuing to preserve and protect our coal heritage and educate the younger generations of its importance.

We have included a flyer outlining the different sponsorship levels you can participate in. If you decided that a sponsorship is not something you would like to do this year, please then consider becoming an organizational level member of NACMHA.

For your convenience any sponsorship or member fees can be sent to us using the self addressed and stamped envelope provided. We can accept cash or check, if writing a check please make it out to NACMHA.

Sincerely,

Caroline Davis
NACMHA, Executive Director

Mike Rohaly
NACMHA, Board President

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12-13-24		| | |-| | |-| | | | |

NAME	ADDRESS
Christen Torres	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER _____	4-6	Ø
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☒ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) Resigned

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Kristi Lavaro	DATE
HUMAN RESOURCES MANAGER	DATE

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3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12.30-24		| | -| | -| | | |
NAME Nicole Warner		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER _____	5	4-8
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) Re-hire

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rachel Romero	DATE
HUMAN RESOURCES MANAGER	DATE

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3-C

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
11-21-24		| | |-| | |-| | | | |

NAME	ADDRESS
Marra Menendez	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER	$10 hr	∅
☐ OTHER		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) Quit

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rachel Romano	DATE
HUMAN RESOURCES MANAGER	DATE

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3-D

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12-4-24		| | |-| | |-| | | |

NAME	ADDRESS
Tiara Waisenberger	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☑ OTHER _____	✓	$10/hr
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☑ OTHER (Explain) Part-time, temporary

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rachel Romero	DATE
HUMAN RESOURCES MANAGER	DATE

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3-E

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
12-4-24		| | |-| | |-| | | |
NAME: David Romano		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER _____		$1,200.00
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) 2024 Contract Pay

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE

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3-F

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
01-02-2024		| | |-| | |-| | | |

NAME	ADDRESS
Rocky Romano	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER ____	0	3-3
☐ OTHER ____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☒ OTHER (Explain) Hired

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
Rocky Romano	
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE

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3-G

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
1/3/2025		| | |-| | |-| | | |
NAME Hazel Rader	ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT 401 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☒ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Pay out remaining vacation time.

AUTHORIZATION:

EMPLOYEE SIGNATURE Hazel Rader	DATE 11/27/2024
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE 11/27/2024

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At the regular meeting of the County Commission of Harrison County held on Wednesday October 9, 2024, Commissioners Susan Thomas, Patsy Trecost II and David Hinkle were present. Also present were Laura Pysz-Laulis -County Administrator, John Spires - County Clerk and Trey Simmerman - County Attorney. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

DRAFT

1. Public Comment Period: Wallace Goff - Trinity Experiences, spoke on Tire Cleanup and thanked everyone involved. Mr. Goff also spoke about the cameras he has put on the Rail Trail and has recorded 76 vehicles on the trail that have created a noise issue.

10:05 A.M. --- Delinquent Estate Hearing: Hinkle moved to close the delinquent estates on the list June 26, 2024 pursuant to the WV code 44-2-19A and affix signatures to order. Commission concurred.

2. Consent Agenda: Hinkle moved to approve. Commission concurred.

3. Payroll Change Notices: Hinkle moved to approve Payroll Change Notices A through D. Commission concurred.
A. Deanna Basile --- County Clerk --- New Hire --- Effective October 10, 2024
B. Kaylee Hyre --- County Clerk --- New Hire --- Effective October 21, 2024
C. David Pellegrin --- Maintenance --- New Hire --- Effective October 28, 2024
D. R.A. Titchenal --- Law Enforcement --- Rehired --- Effective October 10, 2024

4. Minutes and/ or Amended Minutes of Previous Meetings (NONE)

5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve A through D. Commission concurred.
A. ARPA Requisition – Lake Floyd Request #21 - $761.53
B. McKinley Invoice - $5,668.84
C. Vendor List of Payments from 10-02-2024
D. Vendor List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Applications: Hinkle moved to approve A. Commission concurred.
A. Exonerations – Exhibit A

10:10 A.M. --- Proclamation – Domestic Violence: Thomas read and presented the Proclamation for Domestic Violence. The Commission declares October 2024 as Domestic Violence Month.

7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements: Hinkle moved to approve A through F. Commission concurred.
A. Series 2008A - $12,418.75
B. Series 2019A&B #91 - $6,230.00
C. Series 2021A&B - $11,815.00
D. Series 2008A - $2,314.83
E. Series 2019A&B #92 - $6,579.00
F. Series 2021B - $566,614.53

10:15 A.M. --- GE Update (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County): Hinkle moved to enter Executive Session with Chris Callas – Steptoe & Johnson, Charleston representing Wolfe Summit Energy, Curtis Wilkerson – Wolf Summit Energy Consultant, David Arnold – Vice President of Wolf Summit Energy, Laura Pysz-Laulis – County Administrator, Rachel Romano – County Prosecuting Attorney and , Mike Romano – Harrison County Development Authority and Trey Simmerman – County Attorney. Commission concurred. Hinkle moved to enter Regular Session. Commission concurred. No action to be taken.

8. Review—Discuss—Consider Summit Park PSD's Boundary Adjustment (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County): Hinkle moved to enter Executive Session with Chris Callas – Steptoe & Johnson, Charleston, Curtis Wilkerson - Wolf Summit Energy Consultant, David Arnold - Vice President of Wolf Summit Energy, Laura Pysz-Laulis – County Administrator, Rachel Romano – County Prosecuting Attorney, Mike Romano - Harrison County Development Authority, Trey Simmerman – County Attorney, Jason Lane – City of Clarksburg Project Director, Drew Eddy - Wastewater Treatment Plant Superintendent, Jason Meyers – General Manager Clarksburg Water Board, and Tim Stranko – Clarksburg Water Board. Commission concurred. Hinkle moved to enter Regular Session. Commission concurred. Trecost moved proceed with Summit Park PSD's Boundary Adjustment with a public hearing with the Summit Park PSD on October 30th. Commission concurred.

9. Review—Discuss—Consider Approving Assessor's Office request to donate a vehicle to the Greater Harrison PSD: Laura Pysz-Laulis spoke of vehicle purchased from VAL fund and wants to donate the vehicle. Trecost moved to approve donating vehicle to Greater Harrison PSD. Commission concurred.

10. Review—Discuss—Consider Letter to the Alcohol Beverage Control Administration—Clarksburg Country Club: Trecost moved to approve letter to Alcohol Beverage Control Administration for Clarksburg Country Club. Commission concurred.
•199 Club Drive
Clarksburg, West Virginia 26301

DRAFT

11. Review—Discuss—Consider Rescinding $50,000 from Health Dept. Opioid Funds. County approved $75,000. They only need $25,000: Laura Pysz-Laulis explained that because of other grant funding less funds were needed. Trecost moved to rescind $50,000 from Health Dept. Opioid Funds. Commission concurred.

12. Review—Discuss—Consider Approval of $30,000 for Game Changers State Program as previously approved on February 21, 2024: Hinkle moved to approve $30,000 for Game Changers State Program. Thomas and Hinkle voted for. Trecost voted against. Motion carried.

13. Review—Discuss—Consider Harrison County Board of Education Game Changers Special Funding Request: Hinkle moved to approve $30,000 for Harrison County Board of Education Game Changers Special Funding. Thomas and Hinkle voted for. Trecost voted against. Motion carried.

14. Review—Discuss—Consider Rescinding Game Changers State Program Funding: Hinkle moved to remove item 14 from the agenda. Commission concurred

15. Review—Discuss—Consider Appointing Susan Morris to the Board of Directors of the Public Defender Corporation for the Fifteenth Judicial Circuit (Harrison County) effective October 18, 2024: Trecost moved to approve appointing Susan Morris to the Board of Directors of the Public Defender Corporation for the Fifteenth Judicial Circuit. Commission concurred.

16. Review—Discuss—Consider the Opioid Boards Recommendation of Benefactors for the Opioid Settlement Funds: Trecost moved to accept recommendation from Opioid Board. Thomas would like to have a special meeting regarding this matter. Trecost voted for. Thomas and Hinkle voted against. Motion failed. Hinkle moved to have staff get with involved parties to have a special meeting and coordinate with Board members and the commission at a future date. Commission concurred.

17. Administrator's Report: Laura Pysz-Laulis spoke about Election Machine testing next Wednesday at 10am. Pysz-Laulis also spoke about the elevator still being out of order and a payroll change – Titchenal was hired for Rail Trail.

18. Commissioner Comments – Questions: Hinkle mentioned the purchase of side by side and Laura Pysz-Laulis will get a quote. Thomas asked about the status of the elevators. Laura Pysz –Laulis said a part is ordered.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

At the regular meeting of the County Commission of Harrison County held on Wednesday October 23, 2024, Commissioners Susan Thomas, Patsy Trecost II and David Hinkle were present. Also present were Laura Pysz-Laulis -County Administrator, John Spires - County Clerk and Trey Simmerman - County Attorney. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: Rhett Dusenberry – Congressman Mooney's representative, encouraged voting and thanked the County employees for helping with voting locations.

2. Consent Agenda: Hinkle moved to approve. Commission concurred.

3. Payroll Change Notices: Hinkle moved to approve A through E. Commission concurred.
A. Jenna Ahern – New Hire – 911 – Effective October 15, 2024
B. Rebecca Ayers – Promoted to Telecommunicator – 911 – Effective October 15, 2024
C. Christopher Skinner – Discharged – Maintenance – Effective October 18, 2024
D. Andrew Vernon – Promotion – Law Enforcement – Effective October 25, 2024
E. Tami Henline - New Hire – Commission – Effective October 28, 2024

4. Minutes and/ or Amended Minutes of Previous Meetings: Laura Pysz-Laulis spoke of changes and additions to minutes. Thomas wants to err with the Clerks reporting. Hinkle moved to approve Meeting Minutes from September 18, 2024 with staff changes. Commission concurred.
A. Regular Meeting Minutes from September 18, 2024

5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to remove A, B, C and approve D. Commission concurred.
A. ARPA Requisition – Enlarged Hepzibah PSD - $248,723.43
B. ARPA Requisition – Greater Harrison PSD - $15,645.00
C. ARPA Requisition – City of Shinnston - $108,812.50
D. Vendor List of Payments

10:05 A.M. --- Estate Hearing – Petition for Appointment of Estate Executor for the Estate of Clara Jane Smith: Allen Saoud - property owner, appeared before the Commission and spoke on the Clara Jane Smith's home and wanting to appoint someone as executor to remove debris from the property. Trey Simmerman spoke of Estate laws and prior Commission practice in appointing Sheriff. Hinkle moved to appoint Sheriff as administrator. Trecost and Hinkle voted for. Thomas voted against. Motion carried.

DRAFT

10:10 A.M. --- Special Funding Request from the Town of Nutter Fort requesting $1,500.00 for their Community Halloween / Fall Festival on October 26, 2024: Charlene Louk – Nutter Fort Council Member, spoke of activities and community event. Hinkle moved to approve $1500. Commission concurred.

10:15 A.M. --- Special Funding Request from VFW Post 573 requesting $2,500.00 for the Clarksburg Veterans Day Parade on November 11, 2024: Jim Talerico – VFW Post 573, spoke of the event funding request. Hinkle moved to approve $2500 for VFW Post 573. Commission concurred.

10:20 A.M. --- Special Funding Request from the Fort New Salem Foundation requesting $5,000.00 for Centra Bus Shuttle during their Spirit of Christmas: Larry Ryan – Fort New Salem Foundation, presented handout detailing various activities. Thomas moved to approve $5000 for Fort New Salem Foundation. Commission concurred.

6. Exonerations --- Corrective Tickets --- Joint Property Applications: Hinkle moved to approve Exonerations. Commission concurred.
A. Exonerations – See Exhibit A

7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements: Hinkle moved to approve 7A and B. Commission concurred.
A. Series 2021A&B - $1,000.00
B. Series 2008A - $4,980.00

8. Review—Discuss—Consider Awarding Bid for New Harrison County Commission Parking Lots: Hinkle moved to approve Anderson Excavating, LLC bid at $59,719.50. Commission concurred.

- 5 Bids – Highest $98,802.00 – Bear Contracting, LLC
  $83,123.27 – Asphalt Kings, LLC
  $78,394.58 – Naternicolas Masonry, LLC
  $74,932.00 – Parrotta Paving Co., LLC
  Lowest $59,719.50 – Anderson Excavating, LLC

9. Review—Discuss—Consider Mediation with Rycon and the Mediator's Proposal (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County): Hinkle moved to enter Executive Session pursuant to 6-9A-4(b)(9). Thomas and Hinkle voted for. Trecost voted against. Motion carried. Hinkle moved to exit Executive Session. Commission concurred. Trecost moved to move forward with litigation between all parties. Commission concurred.

10. Review—Discuss—Consider Purchasing or Selling County property for barn complex and/or for county asset liquidation (potential executive session pursuant to W.Va. Code 6-9A-4(b)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Hinkle moved to enter Executive Session. Thomas and Hinkle voted for. Trecost voted against. Motion carried.

DRAFT

Hinkle moved to exit Executive Session. Commission concurred. Trecost moved to approve Route 19 property and allow Laura Pysz-Laulis to negotiate. Commission concurred.

11. Review—Discuss—Consider Setting Date and Time for Trick or Treating in Harrison County – Recommended to be October 31st at 6:00pm to 7:30pm: Hinkle moved to approve dates and times for Trick or Treating. Commission concurred.
• Exhibit A - List of Cities and Towns Trick or Treating Times

12. Review—Discuss—Consider Letter to the Alcohol Beverage Control Administration— Dolgencorp, LLC - Dollar General Store #30033: Hinkle moved to approve. Commission concurred.
647 Wilsonburg Road
Clarksburg, WV 26301

13. Review—Discuss--Consider Appointing Jeff Zirkle to the Short Line Public Service District Board of Directors: Hinkle moved to approve Jeff Zirkle. Commission concurred.

14. Review—Discuss—Consider Request to Travel from 911 to go to West Virginia Northern Community College in Wheeling on December 3, 2024 for APCO Class – Surviving Stress: Hinkle moved to approve travel A through E. Commission concurred.
A. Rebecca Ayers
B. Justin Norman
C. Steve Martin
D. Tyara Martin
E. Mikayla Shepherd

15. Review—Discuss—Consider Request to Travel from 911 to go to West Virginia Northern Community College in Wheeling on December 4, 2024 for APCO Class – Disaster Operations in the Communications Center: Hinkle moved to approve travel A through E. Commission concurred.
A. Matt Gump
B. Jacob Hyre
C. Consuela Jones
D. Gary Keith
E. Cathy Willis

16. Administrator's Report: John Spires – County Clerk, spoke of early voting dates, locations and amount of voters. Laura Pysz-Laulis spoke of Gina Jones – Director of Grants and how she was able to extend a grant by $100,000 to replace elevators in the courthouse. Laura Pysz-Laulis also spoke of a call with the state about a $1.3 million dollar Merit Congressional Spending grant for the Rail Trail, the parking lot being finished soon and closing on property the Commission sold.

17. Commissioner Comments – Questions: Trecost mentioned updating the Ambulance Authority Bylaws and asked Laura Pysz-Laulis to work with City Council and make Fire Chief an automatic appointment. Thomas congratulated Harrison County CEOS group was tops in state for community volunteer hours.

Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

DRAFT

_____ _____

Susan Thomas, President Date

DRAFT

At the regular meeting of the County Commission of Harrison County held on Wednesday October 30, 2024, Commissioners Susan Thomas, Patsy Trecost II and David Hinkle were present. Also present were Laura Pysz-Laulis -County Administrator, John Spires - County Clerk and Trey Simmerman - County Attorney. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: Thomas clarified Public Comment as opposed to Public Hearing. Rocky Romano recognized and thanked staff for work as a Test County with the Commissions support. Rocky also read the inscription from the County Appreciation Award plaque. Via Zoom, Shannon Welsh, spoke on her running as a House of Delegates candidate.

10:05 A.M. --- Public Hearing for Summit Park PSD for Summit Park's PSD Boundary Adjustment:
Against Summit Park's PSD Boundary Adjustment:

- Brittany Clutter – Summit Park resident, spoke of the risks from pollutants from the Power plant, and the lowering of property value and the hazard to the public's health.
- Laetitia Clutter – spoke of the risks from the power plant emissions that could potentially negatively impact the water supply in addition contributing to health risks.
- Mary Seymour - General Manager Summit Park PSD Board, wanted to be on record against the proposed changes in the district boundaries. Mary spoke on the PSDs ability to serve the residents.

In Favor of Summit Park's PSD Boundary Adjustment:

- Al Cox – Clarksburg Water Board President, spoke of the capacity and the history of proposed project and if there were no boundary adjustment they would not be able to move forward and provide services to the proposed plant.
- Natalie Stone – North Central Building Trades, spoke of need for good jobs as they would be contracted to construct the project if it moves forward.
- Roy Atkins – local resident, spoke in favor of the boundary adjustment
- Steve Perdue – local resident, thanked the Commission and spoke of his support for the community and future projects.
- Morgan Earp - Business representative of Sheet metal workers, spoke in favor of the project, the future of West Virginia energy and the amount of full time jobs that would be created once the power plant is completed.
- Tim Stranko – Legal Counsel for Clarksburg Water Board and Sanitary Board, spoke in favor of the project and that the CWB is capable and ready to support the project.

Thomas closed the Public Hearing.

DRAFT

2. Consent Agenda: Hinkle moved to approve. Commission concurred.

3. Payroll Change Notices: Hinkle moved to approve A, B and C. Commission concurred.

A. Tamara Stalnaker --- Community Corrections --- New Hire --- LPN --- Effective November 10, 2024

B. Thomas Andrew Grogg --- Planning Department --- New Hire --- Planning Associate --- Effective November 12, 2024

C. Angela Hoskinson --- Parks & Rec --- Part time to Full Time --- Effective November 10, 2024

4. Minutes and/ or Amended Minutes of Previous Meetings (NONE)

5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve. Commission concurred.

A. Vendor List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Applications: Hinkle moved to approve Exonerations. Commission concurred.

A. Exonerations – Exhibit A

7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements: Hinkle moved to approve A. Series 2008A - $5,461.50 and B. Series 2019A&B - $2,836.33. Commission concurred.

A. Series 2008A - $5,461.50

B. Series 2019A&B - $2,836.33

19. Review—Discuss—Consider Summit Park PSD proposed boundary adjustment: Trey Simmerman spoke of final proposal, posting/notification process and determining factors. Trecost moved to approve boundary adjustment, adopt the final proposal, affix signatures and send to PSC. Hinkle stated that he has not seen feasibility study from any party. Commission concurred.

8. Review—Discuss—Consider Proposed Sewer Extension Project - Arlington - Rails-to-Trails: Trey Simmerman spoke of long-term lease with Commission. Trecost moved to allow staff and attorney to proceed. Commission concurred.

9. Review—Discuss—Consider PILOT and Lease Agreement Amendment Re: Wolf Summit Energy Project (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County: Hinkle moved to enter Executive Session with Trey Simmerman – County Attorney, GE representatives; Chris Callas – Steptoe & Johnson, Charleston representing Wolfe Summit Energy, Roy Dalton - Wolfe Summit Energy Project Vice President, Curtis Wilkerson - Wolf Summit Energy Consultant, Clayton White - Thrasher. Commission concurred. Trecost moved to exit Executive Session and enter Regular Session. Commission concurred. Trecost moved to approve PILOT and Lease Agreement Amendment with Wolfe Summit Energy subject to changes for council and property deemed appropriate. Commission concurred.

DRAFT

10. Review—Discuss—Consider FMLA for John Shellhammer: Trecost moved to approve FMLA. Commission concurred.

- October 1, 2024 through November 3, 2024

11. Review—Discuss—Consider Increasing Animal Control Fees: Laura Pysz-Laulis read the potential fees. Hinkle asked how the fee increases were determined. Laura Pysz-Laulis stated due to the cost associated with the size difference in the animal. Thomas asked if $12.00 was enough to cover the costs and suggested $20.00. Trecost moved to approve fees increase as stated with an increase to $20.00 for euthanasia fee. Commission concurred.

12. Review—Discuss—Consider Revisions to Planning Department Fee Schedule: Laura Pysz-Laulis presented a packet from Planning with the current fees and the proposed fees. Thomas asked how people know that there are fees required and how they can be made aware. Hinkle moved to approve fee increases and new fees effective January 1, 2025. Commission concurred.

13. Review—Discuss-- Consider Declaring Property located at 28 Sea Street, Meadowbrook, West Virginia as an Emergency Nuisance within the framework of the International Property Maintenance Code Ordinance so that emergency measures abatement can be commenced: Hinkle moved to declare property located at 28 Sea Street as emergency nuisance. Commission concurred.

14. Review—Discuss—Consider Order Appointing Jeanie McNabb to the Charles Pointe Economic Opportunity Development District Board: Trecost moved to appoint Jeanie McNabb. Commission concurred.

15. Review—Discuss—Consider Reappointing Gary Fain to the Shortline Public Service District Board: Trecost moved to reappoint Gary Fain to Shortline Public Service District Board. Commission concurred.

16. Review—Discuss—Consider Reappointing James Griffin to the CENTRA BUS Board of Directors: Hinkle moved to reappoint James Griffin to the CENTRA BUS Board of Directors. Commission concurred.

17. Review—Discuss—Consider Budget Revisions for Prosecuting Attorney: Trecost moved to approve budget revisions. Commission concurred.

18. Review—Discuss – Consider a Resolution to Apply for Department of Energy for the 2024 Energy Efficient Conservation Block Grant for Electric All-Terrain Vehicle to Maintain Rail Trails: Gina Jones – Director of Grants, spoke of grant finds and the desire to apply for block grant. Trecost moved to approve Resolution to apply for Department of Energy for the 2024 Energy Efficient Conservation Block Grant and affix signatures. Commission concurred. Hinkle asked if the grant application was limited to the vehicles.

19. Discussed earlier in meeting.

20. Administrator's Report: Laura Pysz-Laulis spoke of the Pumpkin contest and Costume contest. Laura also thanked John Spires, County Clerk and the staff for early voting efforts.

DRAFT

21. Commissioner Comments – Questions: Hinkle thanked Laura Pysz-Laulis for contest ideas and everyone who participated. Hinkle also encouraged everyone to vote and spoke in support of the Levy.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

5-A



HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 West Main Street
Clarksburg, West Virginia 26301
304-624-8500
FAX 304-624-8673

Commissioners
David L. Hinkle
Susan J. Thomas
Patsy Trecost II

At the regular meeting of the County Commission of Harrison County held on Wednesday April 17, 2024, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were Micah Fisher, Deputy County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting and Commissioner Trecost said a Prayer and led those present in the Pledge of Allegiance to the flag.

Harrison County
John R Spires, Clerk
Instrument 202400010152
05/16/2024 @ 01:20:34 PM
GENERAL ORDER
Book 92 @ Page 1045
Pages Recorded 10

1. Public Comment Period: NONE
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve A through D. Commission concurred.
   A. R A Titchenal --- Law Enforcement --- Retirement --- Effective 04-09-2024
   B. Harley Lane --- Law Enforcement --- Promotion to Lieutenant --- Effective 04-25-2024
   C. Rebecca Ayers --- 911 --- New Hire --- Effective 04-25-2024
   D. Madison Spagulding- Kissner --- 911 --- Resignation --- 04-12-2024
4. Minutes and /or Amended Minutes of Previous Meeting: Laura Pysz-Laulis advised that there was one correction, the meeting listed as March 24, 2024 should be March 22, 2023. Commissioner Hinkle asked why there were minutes from 2023 listed on the agenda. Ms. Pysz-Laulis advised that the ladies in the Commission office are trying to go through things and correct if needed. Trecost moved to approve with the correction. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
   A. Special Meeting Minutes --- 03-24-2024
   B. Regular Meeting Minutes --- 05-24-2023
5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve item A. Commission concurred.
   A. Vendor List of Payment
6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve. Commission concurred.
   A. Exhibit A --- Exonerations
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: (NONE)
8. Review – Discuss – Independent Accountant's Report for Requirements for an Alternative CSLFRF Compliance Examination Engagement: Laura Pysz-Laulis explained that this is an audit and that the Commission is in compliance. Trecost moved to accept the Independent Accountant's report for compliance for the State Auditor's office. Commission concurred.

11:05 A.M. --- Special Funding Request --- West Fork Conservation District ---: Trecost moved to approve $8,000.00 as done annually. Hinkle questioned why this is done annually and not just figured in the yearly budget. There was discussion of doing that in the future. Commission concurred.

9. Review – Discuss – Consider a Resolution accepting funds from the WV Justice Reinvestment Initiative Treatment Supervision Grant Program: Gina Jones explained that this is to help fund the Community Engagement Specialist and Peer Recovery Coach in the amount of $70,688.00. Trecost moved to approve and affix signatures to the resolution. Commission concurred.
10. Review – Discuss – Consider Request to Travel --- 911 --- WV State Police Academy, Charleston, WV --- CJIS Online - CJIS LaunchPad Training --- 04-29-2024
    A. Mike Coffey
    B. Travis Miller

    Trecost moved to approve. Commission concurred.
11. Review – Discuss – Consider Request to Travel --- Wayne Worth --- Community Corrections, Day Report Center --- Division II Judge Janes, Fairmont WV --- Marion Co. Subpoena --- 04-12-2024: Trecost moved to approve. Commission concurred.
12. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County): NONE
13. Review - Discuss - Consider Orders and Election Orders as Presented by the Clerk: (NONE)
14. Review – Discuss – Consider approving front step repairs: Danny Hamrick, Director of Maintenance, explained what the contractor was wanting to do and advised that he believes that it will fix the problem but the concrete will not match. Hinkle moved to replace the front steps completely and at their expense. Mr. Hamrick states that the sub-contractor is not wanting to replace the entire staircase. Commissioner Hinkle clarified his motion to state that he moves to demo and replace the entire staircase at the expense of the contractor. Commission concurred.
15. Review – Discuss – Consider potential resolution of leave accrual issue – Laulis (potential executive session pursuant to W.Va. Code 6-9A-4(b)(2)(A) to discuss matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee): Commissioner Hinkle asked why this was back on the agenda when it was tabled last week. Laura Pysz-Laulis advised that it was to be placed on the week's agenda. Trey Simmerman gave an overview of what took place at last week's meeting regarding this matter. Hinkle moved to table the item until all parties can be present. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. There was discussion of overstepping an elected official regarding employees. Commissioner Hinkle recused himself and left the meeting room. Trey Simmerman clarified the situation. Trecost moved to approve the agreement and submit to the involved party. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle recused himself. Motion carried.
16. Review – Discuss – Consider Farmland Protection Board and the role of the Commission: Laura Pysz-Laulis explained the role and relationship between the Commission and Farmland Protection board. There is no action needed.
17. Review – Discuss – Consider Update to Farmland Protection Board Program document to align with current practices: Laura Pysz-Laulis explained the changes to align with current practices. Trecost moved to approve changes. Commission concurred.

18. Review – Discuss – Consider Loaning the Town of Lumberport $179,000 for sewage pumps, lift stations, and electrical panel out of the revolving loan fund: Lexie Mayfield, Mayor of the Town of Lumberport, and Stephanie Westfall were present. Stephanie Westfall, speaking on behalf of the Town of Lumberport, explained the sewer issues going on in the town and what needs to be done to fix the problem. Ms. Westfall also gave an overview of what has been done as a temporary fix on the situation. Trecost moved to approve and work with the Town of Lumberport. Hinkle moved to give $180,000.00 in the form of a grant and have the Town of Lumberport submit invoices to the Commission. There was discussion of the need to pay anything back on the funds to keep the revolving laon fund available. Commissioner Hinkle voted in favor. Commissioner Thomas and Commissioner Trecost voted against. Motion failed. Trecost moved to loan the Town of Lumbeprort $180,000.00, for the Town to submit invoices and work with the Town of Lumberport on an agreement to pay back the money. Commission concurred.
19. Review – Discuss – Consider Awarding the Demolition bid for the first 10 DEP (Department Environmental Protection) structures: Laura Pysz-Laulis explained that the bids were received and reviewed. Ms. Pysz-Laulis advised that the lowest bid and recommendation is Reclaim in the amount of $83,950.00. Trecost moved to approve and move forward with Reclaim and for the President to sign the contract. Commission concurred.
20. Administrator's Report: NONE
21. Commissioner Comments – Questions: Commissioner Hinkle congratulated Commissioner Trecost on becoming a Harrison County bus driver.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

Susan Thomas, President

5-8-24
Date

PRECISION PUMP & VALVE SERVICE

QUALITY WORKS HARDER

INVOICE

517 Old Goff Mountain Road, Charleston, WV 25356
(304) 776-1710

Remit to:
PRECISION PUMP & VALVE SERVICE, INC.
P. O. Box 7027
Charleston, WV 25356
Payments made via credit cards are subject to a 3% processing fee.

INVOICE NUMBER: **0140566-IN**
INVOICE DATE: 8/29/2024
INVOICE DUE DATE: **9/28/2024**
ORDER NUMBER: 0140566
SALESPERSON: WAYNE RUSSELL
CUSTOMER NO.: 01-LUMBER

BILL TO:
LUMBERPORT, TOWN OF
P. O. BOX 519
Lumberport, WV 26386

SHIP TO:
LUMBERPORT, CITY OF
MAIN PUMP STATION
228 MAIN ST
GENERAL DELIVERY
LUMBERPORT, WV 26386-9999

CONFIRM TO: BILL DAVISON

COMMENTS: MAIN PUMP STATION

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS	AP FAX #
	O T		STRICT 30 DAYS	(304) 584-4666

ITEM NO. / DESCRIPTION	U/M	ORDERED	SHIPPED	BACK ORD	UNIT PRICE	EXT. AMOUNT
3153.095-NP463-2 20HP/460V/3PH 50' CABLE FLS PUMP A AND C REPLACEMENT (WET PIT)						
DSPM	EACH	2	2	0	24,776.00	49,552.00
Serial Number: 2370088			W/T #: 001			
Serial Number: 2430059			W/T #: 001			
3153.095-NT463-4 20HP/460V/3PH 50' CABLE FLS PUMP B AND D REPLACEMENT (DRY PIT)						
DSPM	EACH	2	2	0	24,532.00	49,064.00
Serial Number: 2360037			W/T #: 002			
Serial Number: 2420041			W/T #: 002			
3153.095-N463-4 20HP/460V/3PH 50' CABLE FLS SPARE PUMPS						
DSPM	EACH	2	2	0	24,776.00	49,552.00
Serial Number: 2240153			W/T #: 003			
Serial Number: 2420044			W/T #: 003			
PLUG VALVE (INCLUDES 4" PLUG VALVE WITH LEVER AND (2) GASKET PACKS)						
PPP	EACH	2	2	0	1,009.00	2,018.00

have not received as of 10-30-24

Continued

PRECISION PUMP & VALVE SERVICE

QUALITY WORKS HARDER

INVOICE

517 Old Goff Mountain Road, Charleston, WV 25356
(304) 776-1710

Remit to:
PRECISION PUMP & VALVE SERVICE, INC.
P. O. Box 7027
Charleston, WV 25356
Payments made via credit cards are subject to a 3% processing fee.

INVOICE NUMBER: **0140566-IN**
INVOICE DATE: 8/29/2024
INVOICE DUE DATE: **9/28/2024**
ORDER NUMBER: 0140566
SALESPERSON: WAYNE RUSSELL
CUSTOMER NO.: 01-LUMBER

BILL TO:
LUMBERPORT, TOWN OF
P. O. BOX 519
Lumberport, WV 26386

SHIP TO:
LUMBERPORT, CITY OF
MAIN PUMP STATION
228 MAIN ST
GENERAL DELIVERY
LUMBERPORT, WV 26386-9999

CONFIRM TO: BILL DAVISON

COMMENTS: MAIN PUMP STATION

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS	AP FAX #
	O T		STRICT 30 DAYS	(304) 584-4666

ITEM NO. / DESCRIPTION	U/M	ORDERED	SHIPPED	BACK ORD	UNIT PRICE	EXT. AMOUNT
GUIDE RAIL BRACKETS (INCLUDES 316 SS INTERMEDIATE AND UPPER GUIDE RAIL BRACKET)						
PPP	EACH	2	2	0	1,051.00	2,102.00
TM221 PLC PROGRAMMED FOR DUPLEX TANDEM OPERATION						
LSP	EACH	1	1	0	1,005.00	1,005.00
INSTALLATION						
PRF	EACH	1	1	0	6,594.00	6,594.00
Serial Number: 140566-007			W/T #: 007			

FRAUD ALERT - No changes have been made to our remittance account details and we will never request a customer to make such changes by telephone or email. If you receive a request to change our remittance instructions, then please contact us at arpayments@ppvs.com.

Net Invoice:	159,887.00
Sales Tax:	0.00
Invoice Total:	**159,887.00**

PRICE QUOTATION

PRECISION PUMP AND VALVE SERVICE, INC

517 OLD GOFF MOUNTAIN ROAD
P.O. BOX 517 - CHARLESTON WV 25356
(304)776-1710
(304) 776-7874 FAX

PRECISION PUMP & VALVE SERVICE

FLYGT a xylem brand

TO: TOWN OF LUMBERPORT	DATE 2/27/24	PLEASE INDICATE THIS NUMBER WHEN ORDERING Q022724		
ATTN:	YOUR INQUIRY DATED	TERMS NET 30 DAYS		
PHONE:	PROPOSED SHIPPING DATE 10-12 weeks	TO BE SHIPPED VIA BEST WAY		
FAX:	SALESPERSON	F.O.B. DEL	P.P.D. PPA	COLL.

HERE IS OUR QUOTATION ON THE GOODS NAMED, SUBJECTED TO THE CONDITIONS NOTED:

CONDITIONS: The prices and terms on this quotation are not subject to verbal agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. Typographical and stenographic errors are subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are meade to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production. Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	MAIN PUMP STATION		
	PUMP A AND C REPLACEMENT (wet pit)		
2	FLYGT NP3153.185 20HP/460V/3PH 50' FLS	$24,776.00	**$49,552.00**
	PUMP B AND D REPLACEMENT (dry pit)		
2	FLYGT NT3153.185 20HP/460V/3PH 50' FLS	$24,532.00	**$49,064.00**
	SPARE PUMP		
2	FLYGT NP3153.185 20HP/460V/3PH 50' FLS	$24,776.00	**$49,552.00**
2	**PLUG VALVE** (Includes 4" plug valve with lever and (2) gasket packs	$1,009.00	**$2,018.00**
2	**GUIDE RAIL BRACKETS** (Includes 316 SS intermediate and upper guide rail bracket)	$1,051.00	**$2,102.00**
1	**TM221 PLC Programmed for duplex tandem operation**	$1,005.00	**$1,005.00**
1	**INSTALLATION OF ABOVE EQUIPMENT**	$6,594.00	**$6,594.00**
	We estimate this work will take two - three days to complete		
	Bypass pumping not included.		
	Price does not include: taxes, fees or items not spelled out on quote.	**TOTAL**	**$159,887.00**

QUOTE VALID FOR 30 DAYS

BY: James Lawson

Invoice

5-B

Date of Meeting	December 4, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund		
County Clerk	Casto & Harris	Election Supplies	$4,215.19							
County Clerk	Election Systems	Election Supplies	$10,581.00							
County Clerk	Exponent Telegram	Legal Notice	$1,522.32							
County Clerk	Exponent Telegram	Legal Notice	$172.38							
County Clerk	Exponent Telegram	Legal Notice	$80.61							
County Clerk	Chapman Printing	Voter Registration Forms	$96.58							
Law Enforcement	Truist	Meals/Travel	$90.09							
Law Enforcement	Hart Office Solutions	Toner	$935.40							
Law Enforcement	Skasiks	Dry Cleaning	$608.70							
Law Enforcement	Batman's Trophies	Trophy	$108.70							
Law Enforcement	Kustom Signals	Cable/Antenna	$128.00							
Law Enforcement	U S Cellular	Cellular Account	$2,666.09							
Law Enforcement	Trapuzzano's	Leg Irons	$212.74							
Law Enforcement	Creative Products	Supplies								$707.74
Commission	Hart Office Solutions	Toner	$234.66							
Commission	Charter Comm	Internet	$194.98							
Commission	Jeffrey Petroski	Employee Wellness	$42.80							
Commission	Advantage Tech.	Monthly Bill	$4,230.00							
Commission	Unifirst	Carpet Runners	$96.65							
Commission	Unline	Utility Cart	$183.28							
Commission	Town of Nutter Fort	Service	$437.37							
Commission	Clarksburg Water Board	Service	$130.88							
Commission	Mon Power	Service	$20,179.44							
Commission	Simmerman Law	Service	$57,487.00							
Commission	Glen Elk Iron	Employee Wellness	$224.00							
Commission	City of Clarksburg	Postage	$198.03							
Commission	A-1 Exterminating	Pest Control	$210.00							
Commission	State Tax Department	Accumulated Charges	$66,614.06							
Commission	A-1 Exterminating	Pest Control (3 invoices)	$353.25							
Commission	WV Corp	Deductible	$15,000.00							
Commission	US Bank	Christmas Tree Payment	$4,460.50							
Commission	Hart Office Solutions	Copier Rental	$87.34							
Commission	Visual Edge	Copier Rental	$319.97							
Commission	Kay Casto & Chaney	2019 Tax Appeal	$225.00							
Commission	Kay Casto & Chaney	2021 Tax Appeal	$9,202.50							
Commission	Kay Casto & Chaney	2018 Tax Appeal	$225.00							
Commission	Ace Aggregates	Gravel	$871.74							
Commission	Amazon.com	Toner	$648.00						$648.00	
Commission	Johnson Fire Equipment	Pump Test	$1,143.00							
Commission	Mon Power	Service	$1,524.72							
Commission	Mon Power	Service	$134.08							
Commission	Mon Power	Service	$11.82							
Commission	Mon Power	Service	$180.27							
Commission	WV Corp	Deductible	$6,370.00							
Commission	Chem Aqua	Water Treatment	$310.14							
Commission	New Beginnings Church	Good Hope Ballfield	$625.00							
Commission	Nelson Mullins & Riley	Services	$200.00							
Commission	Vertiv Corporation	Maintenance	$9,296.39						$9,296.39	
Commission	Emcor Services	Boiler control Eval	$1,064.00							

Date of Meeting	December 4, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Commission	Unifirst	Weekly Rug	$127.37							
Commission	Canan Financials	Copier Rental	$1,780.61							
Commission	US Cellular	phone bill	$2,574.55							
Commission	Precision Pump	Lumberport Main Pump								$159,887.00
Planning Dept.	Simmerman Law	Service	$1,050.00							
Assessor	U S Bank	Supplies	$21.95							
Maintenance	Sandy's	Supplies	$95.92							
Maintenance	US Bank	Supplies	$1,917.00							
Maintenance	Lowes	Supplies	$602.94							
Maintenance	Sandy's	Supplies	$9.99							
Courts	Brenda Hinkle	mental hygeine	$326.93							
Process	Skasiks Cleaners	Dry Cleaning	$143.00							
Senior Center	Chem Aqua	Water Treatment			$275.00					
Community Corrections	US Bank	Various Charges				$938.95				
Community Corrections	Amtower	Automobile Parts				$30.86				
Community Corrections	Micro Distributing	Lab Confirmations				$26,916.75				
Community Corrections	Alcohol Monitoring	Various Charges				$1,457.09				
Community Corrections	Sandy's Hardware	Comm Serv Materials				$14.19				
Community Corrections	James & Law	Office Supplies				$1,701.25				
Community Corrections	Unisafe	Gloves				$387.92				
Community Corrections	Wholesale Tire	Vehicle Maint				$280.76				
Community Corrections	The Change Company	Materials				$271.25				
Community Corrections	U S Cellular	Cellular Account				$1,148.27				
Community Corrections	Micro Distributing	Supplies				$7,800.00				
Community Corrections	WV DMV	DUI Classes				$2,250.00				
Community Corrections	Best Notes	Monthly Subscription				$582.00				
Community Corrections	Parrotta Paving Co.	Paving				$90,257.50				
Community Corrections	Upsher County Day Report	Reimbursement Screenings				$300.00				
Community Corrections	Taylor Rolenson	DUI Classes				$825.00				
Home Confinement	Canon Financial	Copier Rental				$197.84				
Sheriff & Treasurer	Truist Bank	Various Charges	$154.31							
911 Center	Mon Power	Service								$509.28
911 Center	Mountain State ESC	Training		$90.00						
911 Center	Lowes	Supplies								$27.99
911 Center	J.T. Martin	Fire Exting. Inspection		$154.50						
911 Center	Shinnston Ace Hardware	Supplies								$14.18
911 Center	A-1 Exterminating	Pest Control			$75.00					
911 Center	WV Correctional Indust.	Street Marker		$61.31						
911 Center	Unifirst	Carpet Runner Rental			$62.25					
911 Center	Fisher Auto	Automobile Parts		$49.51						
911 Center	Mon Power	Service								$660.45

Date of Meeting	December 4, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
911 Center	Simmerman Law	Service			$75.00					
911 Center	Vertiv Corporation	Maintenance		$2,076.68					$2,076.68	
911 Center	Vertiv Corporation	Maintenance		$2,299.94					$2,299.94	
911 Center	Vertiv Corporation	Maintenance		$2,201.86					$2,201.86	
911 Center	Vertiv Corporation	Maintenance		$2,076.68					$2,076.68	
911 Center	Vertiv Corporation	Maintenance			$4,634.29				$4,634.29	
911 Center	Vertiv Corporation	Maintenance			$4,490.08				$4,490.08	
911 Center	Fairfield By Marriott	Conference Hotel		$1,712.00						
911 Center	Hart Office Solutions	Monthly copier rental		$189.36						
911 Center	Charles Pointe	Monthly dues 12/2024		$404.70						
911 Center	The Water Shop	Bottled water delivery			$37.50					
911 Center	State Electric Supply	Replacement LED lights			$86.82					
OEM	Canon Financial	copier rental			$197.84					
Animal Control	Simmerman Law	Service			$775.00					
Animal Control	Mon Power	Service			$281.38					
Animal Control	US Bank	Amazon/Calandar			$18.47					
Park & Rec.	Mon Power	Park & Rec. Complex			$1,143.57					
Park & Rec.	Mon Power	Spelter Park			$29.91					
Park & Rec.	Hope Gas	Service			$31.14					
Park & Rec.	Simmerman Law	Service			$400.00					
Grants	Reclaim	Demo. 873 Chicken Farm Rd.	$9,880.00							
Pros. Atty	Judicial Dialog System	Annual Renewal	$7,980.00							
Pros. Atty	Truist Bank	Various Charges	$3,641.59							
Pros. Atty	Truist Bank	Toner	$2,031.33							
Pros. Atty	AT&T	Service	$137.13							
			$256,608.29	$11,316.54	$12,613.25	$135,359.63	$0.00	$0.00		$161,806.64
					Grand Total :	$577,704.35				

_____ _____

COMMISSIONER'S SIGNATURE DATE

_____ _____

COMMISSIONER'S SIGNATURE DATE

Date of Meeting	December 4, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed

COMMISSIONER'S SIGNATURE _____ DATE _____

6-A

Exhibit A Exonerations	Amoun	
RE-611 EANES BILLY JOE & LINDA BOONE ETAL DBA EANES ENTERPRISES	$	184.08
RE-612 EANES BILLY JOES & LINDA BOONE ETAL DBA EANES ENTERPRISES	$	186.40
RE-613 EANES BILLY JOE & LINDA BOONE ETAL DBA EANES ENTERPRISES	$	851.59
RE-614 EANES BILLY JOES & LINDA BOONE ETAL DBA EANES ENTERPRISES	$	836.23
RE-615 THOMAS JOSEPH	$	1,069.78
RE-616 WALLER DETRIA	$	182.64
PP-696 SHELTON MARVIN P & DOLORES B	$	139.55
PP-697 ALONSO KOLBY L	$	164.39
PP-698 WHOLESALE TIRE INC	$	2,087.03
pp-699 OLYMPUS AMERICA INC %GRANT THRONTON LLP	$	4,963.88
PP-700 OLYMPUS AMERICA INC %GRANT THRONTON LLP	$	4,563.58
TOTAL:	$	15,229.75

RE 611

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **EANES BILLY JOE & LINDA BOONE ETAL DBA EANES ENTERPRISES** whose address is, C/O DETRIA WALLER 35 NORTH DR DUNBAR, WV 25064, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6000** on **1 LOT #13 MYRTLE DENHAM S-D**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **6000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had a back tax bill created in error. We realized it should have been a back tax on the 2025 tax year. Exonerate a value of 6,000 at a Class 4 rate of levy to correct the overcharge.

CANCEL TICKET & MARK IMPROPER

District: **03 - CLARK-CLARKSBURG**
Account No. **6086013**
Ticket No. **50056R**
Tax Year **2023**
Parcel ID: **03 24046400000000**

Amount Exonerated: $184.68

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romans

PP 696

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **SHELTON MARVIN P & DOLORES B** whose address is, 542 HILLCREST CIR BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4635** on **2012 Toyota Camry**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **4635**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for 2012 Toyota Camry. Both tax payers dec'd in the fall of 2022. Cancel this ticket and mark improper for the tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **1674655**
Ticket No. **424388**
Tax Year **2024**
Parcel ID:

Amount Exonerated: $139.55

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph R Romano

PP 697

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **ALONSO KOLBY L** whose address is, 617 WILLOW LN BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **31845** on **2014 VOLVO XC 60**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **26385**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **5460**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2014 Volvo XC60. Exonerate a value of 5460 at a class 4 rate of levy to correct the overcharge. Please remove the 14 volv xc60 from the vehicle description.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3069859**
Ticket No. **421113**
Tax Year **2024**
Parcel ID:

Amount Exonerated: $164.39

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

PP698

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **WHOLESALE TIRE INC** whose address is, 115 PROFESSIONAL PL BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **106645** on **Inventory**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **37327**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **69318**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for Inventory, this is an office location only. Exonerate a value 69318 of at a class 4 rate of levy to correct the overcharge. Please remove the Inventory from the vehicle description.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3082701**
Ticket No. **425043**
Tax Year **2024**
Parcel ID:

Amount Exonerated: $2087.03

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph R Romano

EXONERATIONS

PP699

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **OLYMPUS AMERICA INC %GRANT THORNTON LLP** whose address is, PO BOX 4747 OAK BROOK, IL 60522, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **164869** on **Machinery & Equipment** , Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **164869**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for Machinery & Equipment, everything was disposed of on 6/23/22. Cancel this ticket and mark improper for the tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3067785 TIF #6**
Ticket No. **423801**
Tax Year **2024**
Parcel ID:

Amount Exonerated: $4963.88

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

PP 700

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of RTORCHIA for **OLYMPUS AMERICA INC %GRANT THORNTON LLP** whose address is, PO BOX 4747 OAK BROOK, IL 60522, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **149881** on **Machinery & Equipment**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **149881**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for Machinery & Equipment, everything was disposed of on 6/23/22. Cancel this ticket and mark improper for the tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3067785 TIF #6**
Ticket No. **623745**
Tax Year **2023**
Parcel ID:

Amount Exonerated: $4563.58

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph R Romano

RE 612

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **EANES BILLY JOE & LINDA BOONE ETAL DBA EANES ENTERPRISES** whose address is, C/O DETRIA WALLER 35 NORTH DR DUNBAR, WV 25064, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6000** on **1 LOT #13 MYRTLE DENHAM S-D (APTS) (2022 BACKTAX)**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **6000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had a back tax bill created in error. We realized it should have been a back tax on the 2025 tax year. Exonerate a value of 6,000 at a Class 4 rate of levy to correct the overcharge.

CANCEL TICKET & MARK IMPROPER

District: **03 - CLARK-CLARKSBURG**
Account No. **6086013**
Ticket No. **50074R**
Tax Year **2023**
Parcel ID: **03 24046400000000**

Amount Exonerated: $186.40

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE 613

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **EANES BILLY JOE & LINDA BOONE ETAL DBA EANES ENTERPRISES** whose address is, C/O DETRIA WALLER 35 NORTH DR DUNBAR, WV 25064, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **27660** on **1 LOT #13 MYRTLE DENHAM S-D (APTS) (2021 BACKTAX)**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **27660**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had a back tax bill created in error. We realized it should have been a back tax on the 2025 tax year. Exonerate a value of 27,660 at a Class 4 rate of levy to correct the overcharge.

CANCEL TICKET & MARK IMPROPER

District: **03 - CLARK-CLARKSBURG**
Account No. **6086013**
Ticket No. **6178R**
Tax Year **2023**
Parcel ID: **03 24046400000000**

Amount Exonerated: $851.59

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

RE 614

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **EANES BILLY JOE & LINDA BOONE ETAL DBA EANES ENTERPRISES** whose address is, C/O DETRIA WALLER 35 NORTH DR DUNBAR, WV 25064, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **27360** on **1 LOT #13 MYRTLE DENHAM S-D (APTS) (2020 BACKTAX)**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **27360**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had a back tax bill created in error. We realized it should have been a back tax on the 2025 tax year. Exonerate a value of 27,360 at a Class 4 rate of levy to correct the overcharge.

CANCEL TICKET & MARK IMPROPER

District: **03 - CLARK-CLARKSBURG**
Account No. **6086013**
Ticket No. **50075R**
Tax Year **2023**
Parcel ID: **03 24046400000000**

Amount Exonerated: $836.23

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR Joseph A Romano

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

RE 615

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **THOMAS JOSEPH** whose address is, C/O KAREN J DRENNAN 25 301 OHIO AVE NUTTER FORT, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **70380** on **1 LOT 554 FAIRGROUNDS** , Class **3/4** in **CLARK-NUTTERFORT**, Harrison County, West Virginia, which should have been assessed at **70380**, Class **2** in and for the year **2024**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was vacant on July 1, 2023, therefore Class 2 1 year applies. Exonerate a value of 35,190 at Class 4 rate of levy to correct the overcharge.

District: **04 - CLARK-NUTTERFORT**
Account No. **6190739**
Ticket No. **12318**
Tax Year **2024**
Parcel ID: **04 801043400000000**

Amount Exonerated: $1069.78

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph A Romano

RE 6116

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 04th day of December, 2024 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **WALLER DETRIA** whose address is, 35 NORTH DR DUNBAR, WV 25064, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6000** on **1 LOT #13 MYRTLE DENHAM S-D**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **6000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had a tax bill in error. We realized it should have been a back tax on the 2025 tax year. Exonerate a value of 6,000 at a Class 4 rate of levy to correct the overcharge. ***CANCEL TICKET & MARK IMPROPER***

District: **03 - CLARK-CLARKSBURG**
Account No. **6086013**
Ticket No. **10884**
Tax Year **2024**
Parcel ID: **03 24046400000000**

Amount Exonerated: $182.64

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Joseph R Remmes

7-A

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (12/04/24)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$5,425.00**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$5,425.00** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$5,425.00** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **4th day of December, 2024.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #112024-071	Dated: 11/27/24	$1,118.75
MuniCap, Inc.	Invoice #112024-364	Dated: 11/27/24	$4,306.25
		Total	**$5,425.00**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
11/27/2024	112024-071

Balance Due $1,118.75

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 — 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 11/27/2024

Invoice # 112024-071

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1394

Project: Charles Pointe Series 2008

Item	DATE	Description	Hrs	Amount
Proj Mgr (SAM)	10/1/2024	Correspond with legal related to disclosure requirements and provide known information.	0.75	161.25
Proj Mgr (SAM)	10/8/2024	Review bond documents related to 2008B quarterly disclosures and discuss with legal. Correspond with developer related to findings.	1.75	376.25
Proj Mgr (SAM)	10/14/2024	Review prior year correspondence related to restructuring scenarios and follow up internally.	0.5	107.50
Sr Assoc (MMM)	10/15/2024	Prepare 2025 project management task list software.	0.5	100.00
Sr Assoc (MS)	10/17/2024	Prepare account statements for updating account reconciliation.	0.25	50.00
Proj Mgr (SAM)	10/21/2024	Update account reconciliation with September transactions.	0.5	107.50
Director (JLA)	10/29/2024	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Sr Assoc (MS)	10/29/2024	Contact project manager regarding upcoming December debt service payment date.	0.25	50.00
Proj Mgr (SAM)	10/30/2024	Correspond with the trustee related to upcoming debt service payments on December 1, 2024.	0.25	53.75
		Subtotal Fees:		1,118.75

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$1,118.75**

PK/SAM

Billing Inquiries? Call (443) 539-4104

E

2004

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
11/27/2024	112024-364

Balance Due $4,306.25

Remit check to: or **Wire Instructions:**

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Mrs. Susan Thomas
County Commission of Harrison County WV
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Consulting 2263

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 11/27/2024

Invoice # 112024-364

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms: Net 30, ... Client #: 2263

Project: Charles Pointe Consulting

Item	DATE	Description	Hrs	Amount
Director (NMC)	10/23/2024	Review updated development and compare to prior projections. Outline the changes in the development, revenues, and debt service coverage in 2023.	2.25	506.25
Director (NMC)	10/24/2024	Review bond projections. Prepare updated development summary and absorption schedules.	0.75	168.75
Exec VP (DS)	10/24/2024	Follow-up with Tom Aman.	0.5	137.50
Sr Assoc (LD)	10/25/2024	Research sales per square foot data for apparel and restaurant retailers.	2	400.00
Director (NMC)	10/25/2024	Update projections of revenues. Research projection sales per GSF for each proposed development type in comparison to the information provided by the developer. Review current sales receipts for the development.	5	1,125.00
Exec VP (DS)	10/25/2024	Review analysis with associate. Provide instruction.	1.75	481.25
Director (NMC)	10/28/2024	Review monthly sales and market research on sales per GSF from Placer.ai. Update projections and provide to client for review.	3.25	731.25
Exec VP (DS)	10/28/2024	Proof analysis and provide comments.	2.75	756.25
		Subtotal Expenses:		4,306.25

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$4,306.25**

DS

Billing Inquiries? Call (443) 539-4104

E

2008

7-B

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 95 (12/04/24)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$8,137.50** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$8,137.50** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **4th day of December, 2024.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #112024-305	Dated: 11/27/2024	$ 8,137.50
		Total	**$ 8,137.50**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
11/27/2024	112024-305

Balance Due

Remit check to: or **Wire Instructions:**

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project	Charles Pointe 2019	2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 11/27/2024

Invoice # 112024-305

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	2024

Project: Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
Proj Mgr (SAM)	10/2/2024	Confirm additional parcels in the district related to comment from legal and review limited offering memorandum related to development area.	3.25	698.75
Vice Pres (PSK)	10/3/2024	Send parcel information pursuant to counsel request.	0.25	62.50
Proj Mgr (VVJ)	10/3/2024	Complete FY24 accruals and adjustments.	1	215.00
Exec VP (MD)	10/7/2024	Review accruals and adjusting entries.	0.25	68.75
Proj Mgr (VVJ)	10/7/2024	Multiple email with attorneys and trustee regarding FY24 unpaid legal invoices.	0.75	161.25
Vice Pres (PSK)	10/7/2024	Download and file excise tax report.	0.25	62.50
Exec VP (MD)	10/9/2024	Research missing legal fees and discuss with associate. Final review of accruals and adjusting journal entries.	0.5	137.50
Proj Mgr (VVJ)	10/9/2024	Multiple emails regarding FY24 unpaid legal invoices. Prepare FY24 workpapers.	2.75	591.25
Vice Pres (PSK)	10/9/2024	Review emails related to missing invoices.	0.25	62.50
Exec VP (MD)	10/10/2024	Review workpapers.	0.25	68.75
Proj Mgr (SAM)	10/10/2024	File revenue confirmation source.	0.25	53.75
Exec VP (MD)	10/14/2024	Review revised workpapers.	0.25	68.75
Proj Mgr (VVJ)	10/14/2024	Prepare FY24 financial statements.	3.5	752.50
Exec VP (MD)	10/15/2024	Review financial statements. Discuss revisions with associate. Review revised financial statements.	1	275.00
Sr Assoc (MMM)	10/15/2024	Prepare 2025 project management task list software.	0.5	100.00
Proj Mgr (VVJ)	10/15/2024	Review and research manager's comments regarding FY24 financial statements. Revise the financial statements.	1	215.00
Proj Mgr (SAM)	10/15/2024	Discuss debt service expectations with accounting and review prior year correspondence.	0.75	161.25
Proj Mgr (VVJ)	10/16/2024	Prepare FY24 draft financial report.	3.75	806.25
Proj Mgr (SAM)	10/16/2024	Discuss required audit report information and request updated board member list.	0.5	107.50
Assoc (JJD)	10/16/2024	Update excise tax database.	0.5	87.50
Proj Mgr (VVJ)	10/17/2024	Review prepared FY24 financial report and make final revisions.	0.75	161.25

Total

PK/SAM

Billing Inquiries? Call (443) 539-4104

E

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
11/27/2024	112024-305

Balance Due $8,137.50

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 11/27/2024

Invoice # 112024-305

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms: Net 30 Client #: 2024

Project: Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
Proj Mgr (SAM)	10/17/2024	Update annual statutory report with information from accounting and review the report.	4	860.00
Sr Assoc (MS)	10/17/2024	Prepare account statements for updating account reconciliation.	0.25	50.00
Proj Mgr (SAM)	10/18/2024	Remit annual statutory report.	0.25	53.75
Exec VP (MD)	10/21/2024	Review financial report and provide comments to associate.	1	275.00
Proj Mgr (VVJ)	10/21/2024	Revise FY23 draft audit report. Request additional information for the report.	0.75	161.25
Proj Mgr (SAM)	10/21/2024	Update account reconciliation with September transactions.	0.5	107.50
Exec VP (MD)	10/22/2024	Review revised financial report. Discuss changes with associate.	0.5	137.50
Proj Mgr (VVJ)	10/22/2024	Submit the FY24 draft financial report to project manager for review. Recalculate the bond interest payable.	0.75	161.25
Proj Mgr (SAM)	10/22/2024	Review audit report and provide comments to accounting. Discuss interest payments and debt service schedule.	2.25	483.75
Proj Mgr (SAM)	10/24/2024	Review prior month database entries.	0.25	53.75
Vice Pres (PSK)	10/28/2024	Discuss excise tax database with associate.	0.25	62.50
Sr Assoc (OO)	10/28/2024	Prepare September journal entries.	0.5	100.00
Director (JLA)	10/29/2024	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Proj Mgr (SAM)	10/29/2024	Discuss financial statements with accounting.	1	215.00
Vice Pres (PSK)	10/29/2024	Discuss audit with associate.	0.5	125.00
Proj Mgr (VVJ)	10/29/2024	Disseminate FY24 financial report.	0.25	53.75
Sr Assoc (MS)	10/29/2024	Contact project manager regarding upcoming December debt service payment date.	0.25	50.00
Proj Mgr (SAM)	10/30/2024	Correspond with the trustee related to upcoming debt service payments on December 1, 2024.	0.25	53.75
Proj Mgr (VVJ)	10/30/2024	Review September journal entries.	0.25	53.75
Sr Assoc (OO)	10/30/2024	Post September journal entries in QuickBooks.	0.25	50.00
		Subtotal Fees:		8,137.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$8,137.50**

PK/SAM

Billing Inquiries? Call (443) 539-4104

E

2019

7-C

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$4,195,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 44

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under a Indenture of Trust, dated as of May 25, 2021 (the "Indenture") between the Issuer and United Bank, as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$225.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$225.00** is to be paid to a third party payee that is not affiliated with the issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **4th day of December, 2024.**

THE COUNTY COMMISSION OF HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice: 112024-140	Dated: 11/27/2024	$ 225.00
		Total	**$ 225.00**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
11/27/2024	112024-140

Balance Due $225.00

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants & Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 11/27/2024

Invoice # 112024-140

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1676

Project: Harrison County-WhiteOak Admin

Item	DATE	Description	Hrs	Amount
Vice Pres (PSK)	10/7/2024	Revise city information request spreadsheet.	0.5	125.00
Sr Assoc (MMM)	10/15/2024	Prepare 2025 project management task list software.	0.25	50.00
Sr Assoc (MS)	10/22/2024	Update account reconciliation for September activity.	0.25	50.00
		Subtotal Fees:		225.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$225.00**

PK/MS

Billing Inquiries? Call (443) 539-4104

E

2021

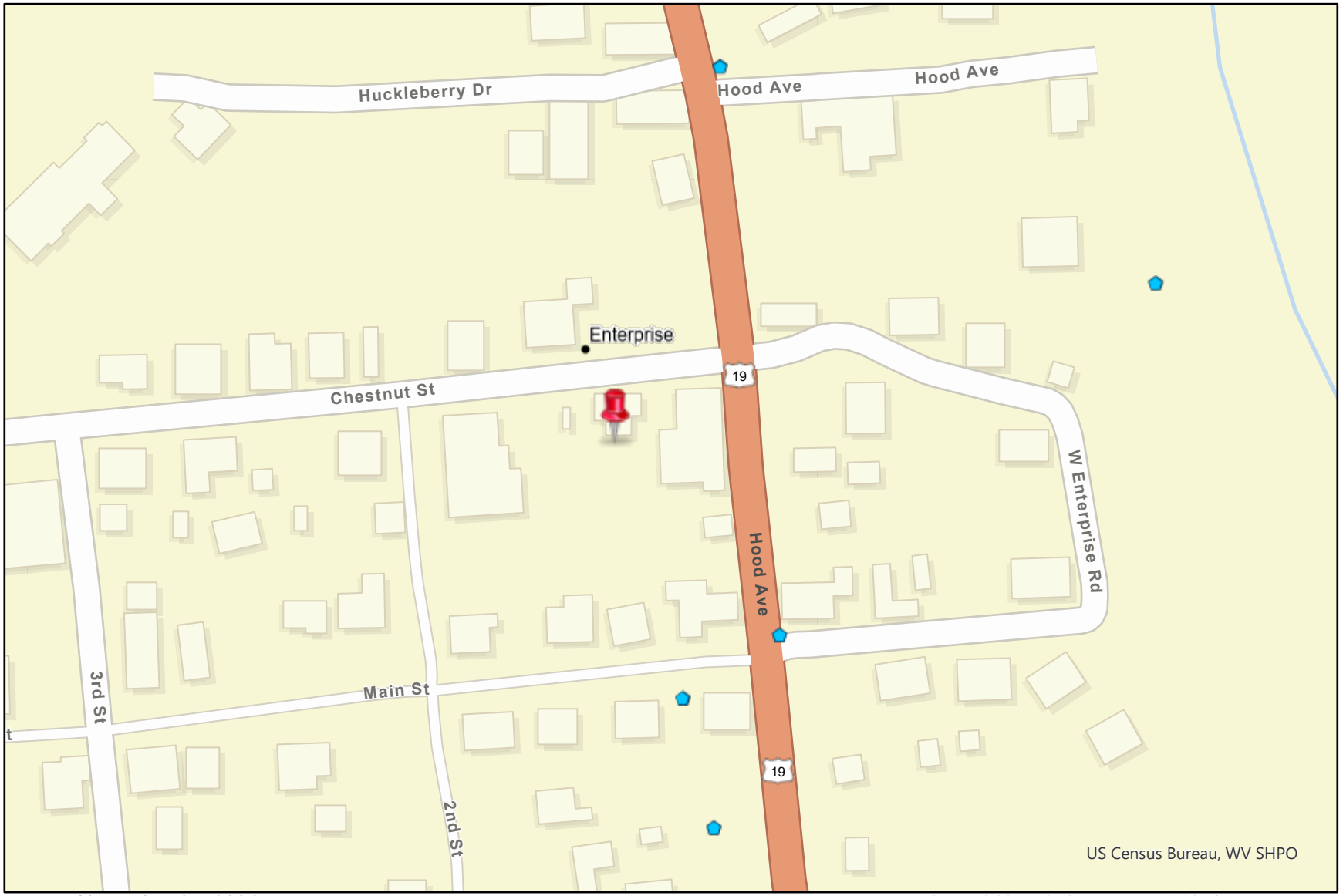
8-A

Property Condition Checklist				
Inspected Area:	**Site** 27 Main Street Enterprise	**Inspection Date:** 11/25/2024		
Property Address:		**Inspected By:** RX		
City, County:	Enterprise, Harrison	**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area		✓	
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside	✓	✓	


7



WV SHPO Map



November 25, 2024

1:2,257

0 0.01 0.03 0.06 mi

U.S. 250th Anniversary – Predates 1800 (National Register Polygon)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

U.S. 250th Anniversary – Predates 1800 (National Register Point)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

Architecture Survey - Area
Cemeteries - Area

National Register - Area
Condition
Demolished
Active

Architecture Sites - Area
Condition
Demolished
Active

Cemeteries - Point

National Register - Point
Condition
Demolished
Active

Architecture Sites - Point
Condition
Demolished
Active

Notes:

WVGISTC, WVSHPO

NOTICE OF VIOLATION

Location: 27 MAIN STREET, ENTERPRISE

Owner or Lessee: EARNEST DESTINIEY

In Care of: _____

Address: 27 MAIN STREET, ENTERPRISE 26568

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

Time: _____

Date: October, 2024

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

8-B

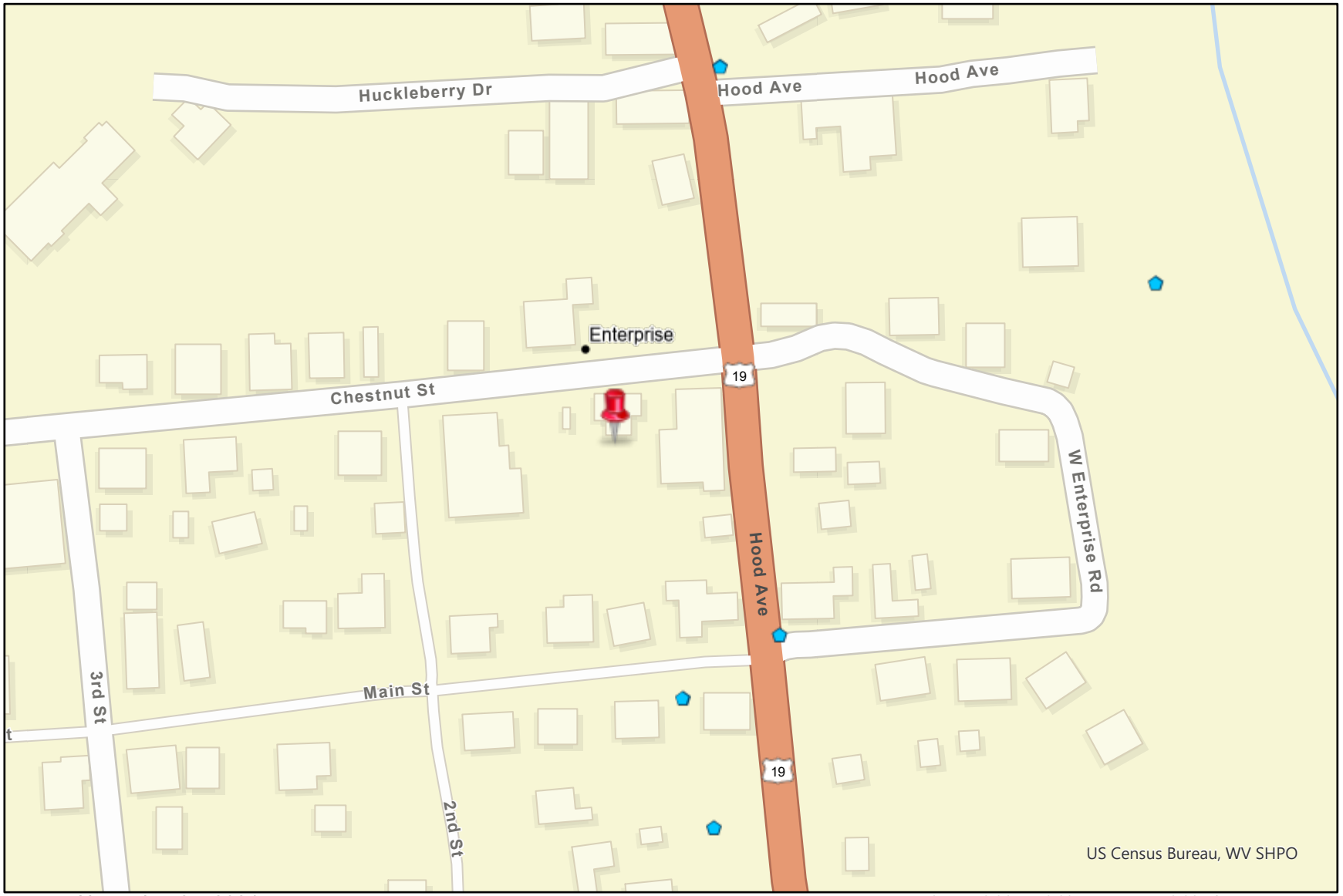
Property Condition Checklist

Inspected Area:	Site 36 Nelms Street Clarksburg	Inspection Date: 11/25/2024		
Property Address:		Inspected By: RJ		
City, County:	Clarksburg, Harrison	Year Home Built:		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area		✓	
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	


PRIVATE
PROPERTY
KEEP OUT



WV SHPO Map



November 25, 2024

1:2,257

0 0.01 0.03 0.06 mi

U.S. 250th Anniversary – Predates 1800 (National Register Polygon)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

U.S. 250th Anniversary – Predates 1800 (National Register Point)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

Architecture Survey - Area
Cemeteries - Area

National Register - Area
Condition
Demolished
Active

Architecture Sites - Area
Condition
Demolished
Active

Cemeteries - Point

National Register - Point
Condition
Demolished
Active

Architecture Sites - Point
Condition
Demolished
Active

Notes:

WVGISTC, WVSHPO

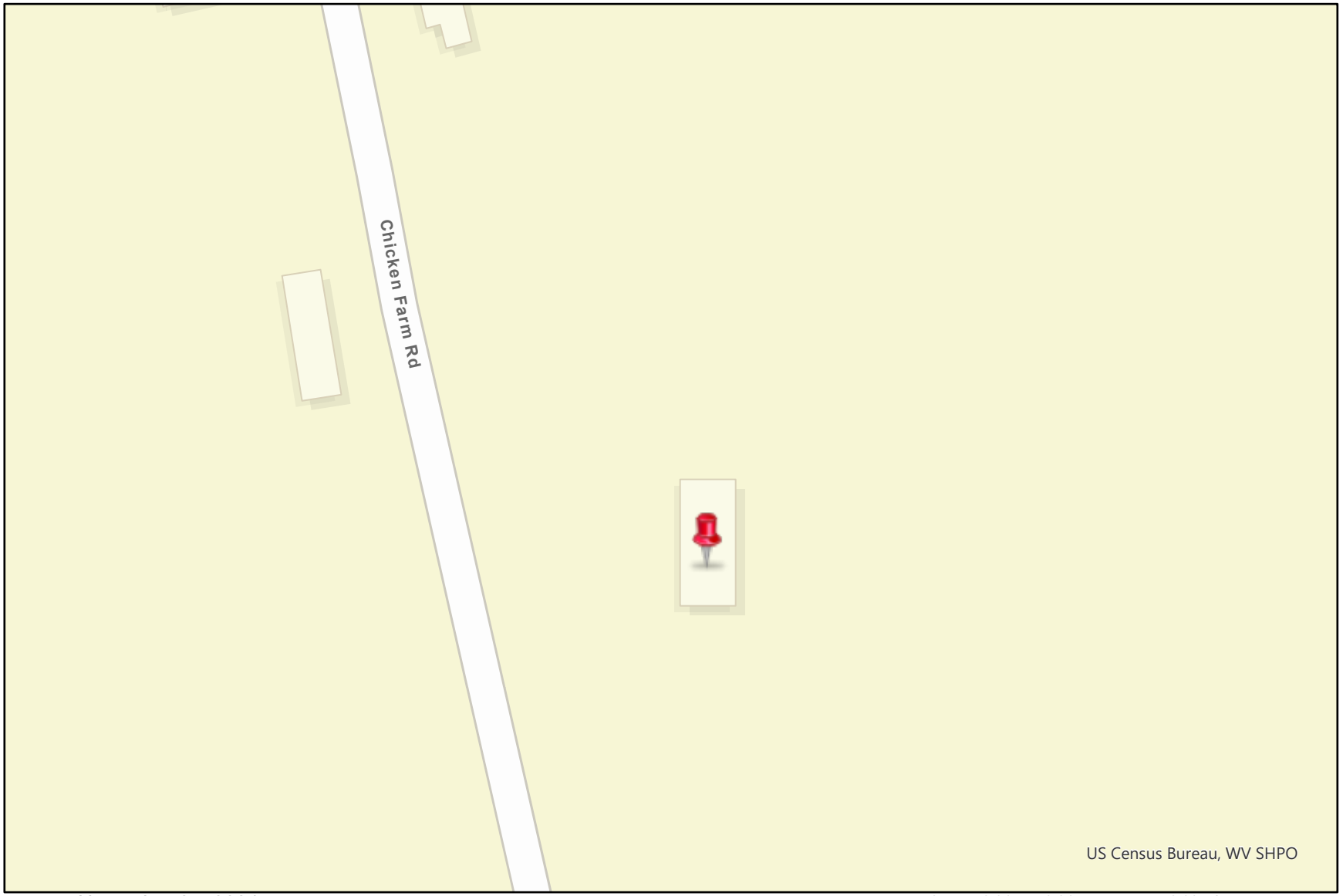
8-C

Property Condition Checklist

Inspected Area:	**Site** 108 Chicken Farm Road Clarksburg	**Inspection Date:** 11/25/2024		
Property Address:		**Inspected By:** RJ		
City, County:	Clarksburg Harrison	**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



WV SHPO Map



November 25, 2024

1:1,128

0 0.01 0.01 0.03 mi

U.S. 250th Anniversary – Predates 1800 (National Register Polygon)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

U.S. 250th Anniversary – Predates 1800 (National Register Point)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

Architecture Survey - Area
Cemeteries - Area

National Register - Area
Condition
Demolished
Active

Architecture Sites - Area
Condition
Demolished
Active

Cemeteries - Point

National Register - Point
Condition
Demolished
Active

Architecture Sites - Point
Condition
Demolished
Active

Notes:

WVGISTC, WVSHPO

NOTICE OF VIOLATION

Location: 108 CHICKEN FARM ROAD, CLARKSBURG

Owner or Lessee: RICKY FERRELL AND CHRISTOPHER ORA

In Care of: LINDA FERRELL ET AL

Address: P.O.BOX 209 HEPZIBAH, 26369

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

Time: _____

Date: November, 2024

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

8-D

Property Condition Checklist

Inspected Area:	Site 30 Redclover Road Clarksburg	Inspection Date: 11/25/2024		
Property Address:		Inspected By: RY		
City, County:	Clarksburg, Harrison	Year Home Built:		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item·	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



NOTICE OF VIOLATION

Location: 30 REDCLOVER ROAD, CLARKSBURG

Owner or Lessee: MICHAEL AND CRYSTAL SIDERS

In Care of: _____

Address: 511 PIKE STREET APT 1 SHINNSTON, 26431

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

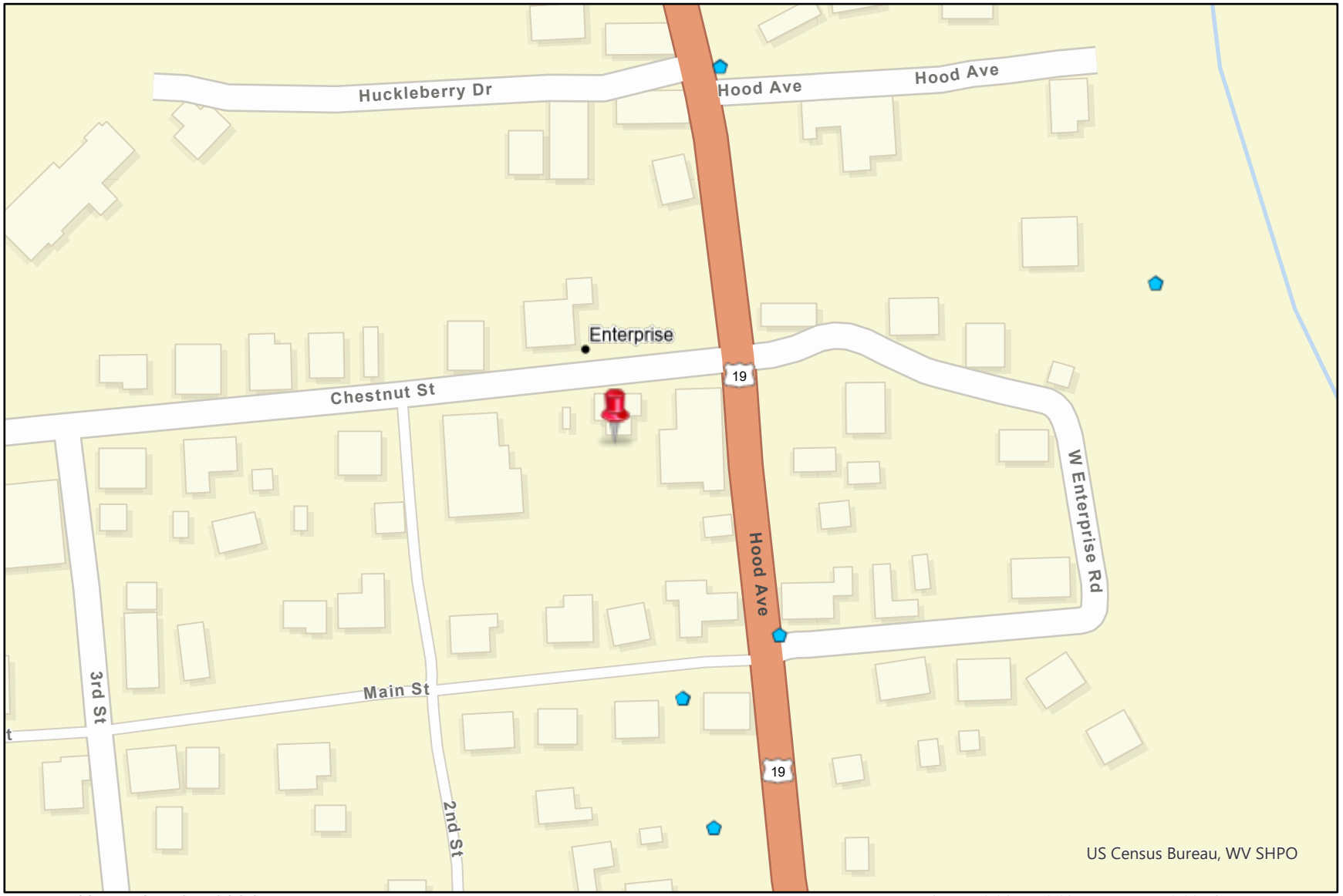
Time: _____

Date: October, 2024

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

WV SHPO Map



November 25, 2024

1:2,257

0 0.01 0.03 0.06 mi

U.S. 250th Anniversary – Predates 1800 (National Register Polygon)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

U.S. 250th Anniversary – Predates 1800 (National Register Point)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

Architecture Survey - Area
Cemeteries - Area

National Register - Area
Condition
Demolished
Active

Architecture Sites - Area
Condition
Demolished
Active

Cemeteries - Point

National Register - Point
Condition
Demolished
Active

Architecture Sites - Point
Condition
Demolished
Active

Notes:

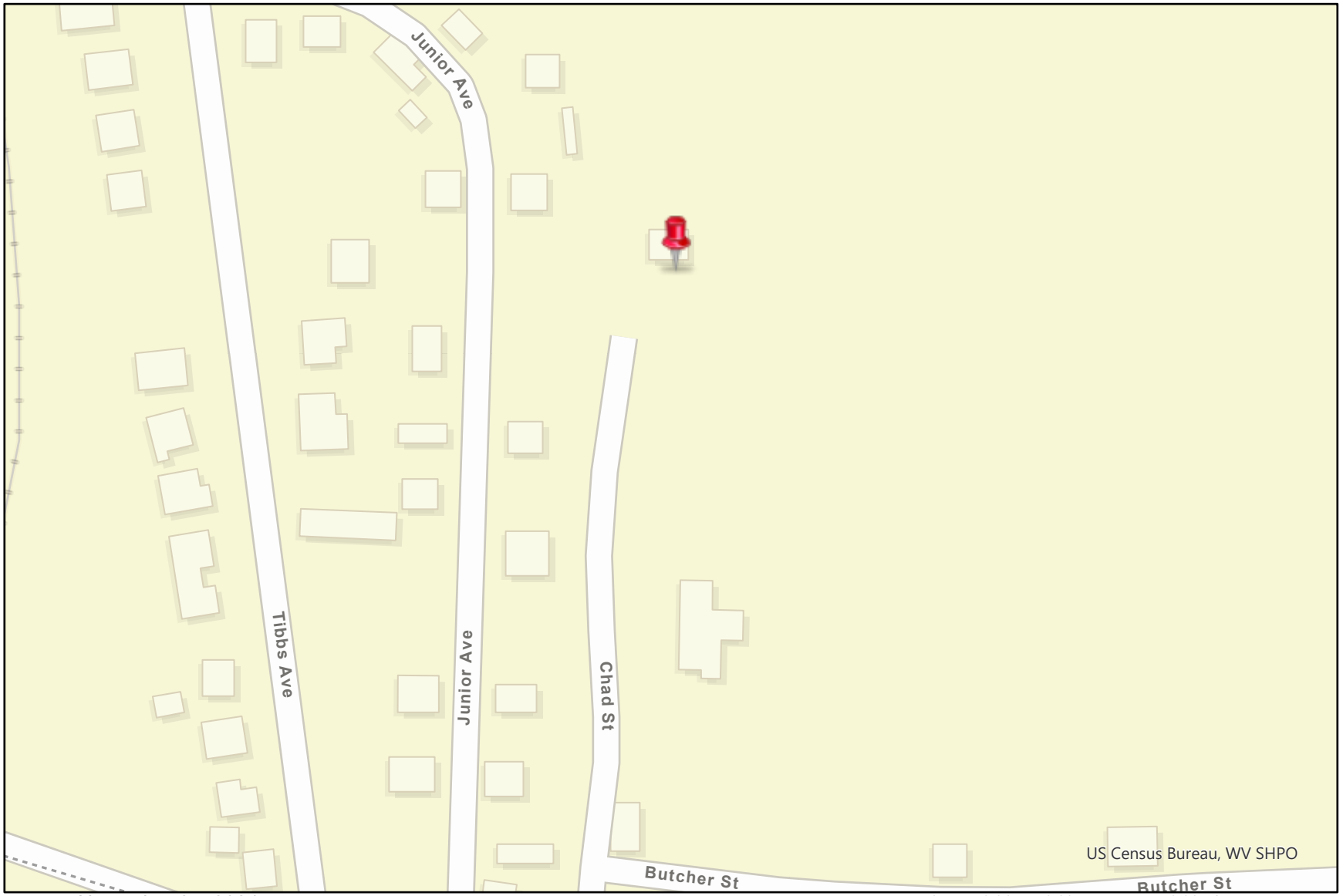
WVGISTC, WVSHPO

8-E

Property Condition Checklist				
Inspected Area:	**Site** 144 Chad Street Clarksburg	**Inspection Date:** 11/25/2024		
Property Address:		**Inspected By:** RL		
City, County:	Clarksburg, Harrison	**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area		✓	
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



WV SHPO Map



November 25, 2024

1:2,257

0 0.01 0.03 0.06 mi

U.S. 250th Anniversary – Predates 1800 (National Register Polygon)
Year
Pre-1730
1730-1739
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1750-1759
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1770-1779
1780-1789
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U.S. 250th Anniversary – Predates 1800 (National Register Point)
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Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

Architecture Survey - Area
Cemeteries - Area

National Register - Area
Condition
Demolished
Active

Architecture Sites - Area
Condition
Demolished
Active
Cemeteries - Point

National Register - Point
Condition
Demolished
Active

Architecture Sites - Point
Condition
Demolished
Active

Notes:

WVGISTC, WVSHPO

NOTICE OF VIOLATION

Location: 144 CHAD STREET, CLARKSBURG

Owner or Lessee: BARBARA CARPENTER, WM NELSON, BEVERLY NORTH

In Care of: TAMMY SMITH

Address: 111 LAUREL LANES, CLARKSBURG 26301

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

Time: _____

Date: October, 2024

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

8-F

Property Condition Checklist				
Inspected Area:	**Site** 140 Chicken Farm Rd Clarksburg	**Inspection Date:** 11/25/2024		
Property Address:		**Inspected By:** RK		
City, County:	Clarksburg, Harrison	**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



NOTICE OF VIOLATION

Location: 140 CHICKEN FARM ROAD, CLARKSBURG

Owner or Lessee: CURTIS WARREN II ETAL

In Care of: _____

Address: 1310 OAKMOUND DR, CLARKSBURG, 26301

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

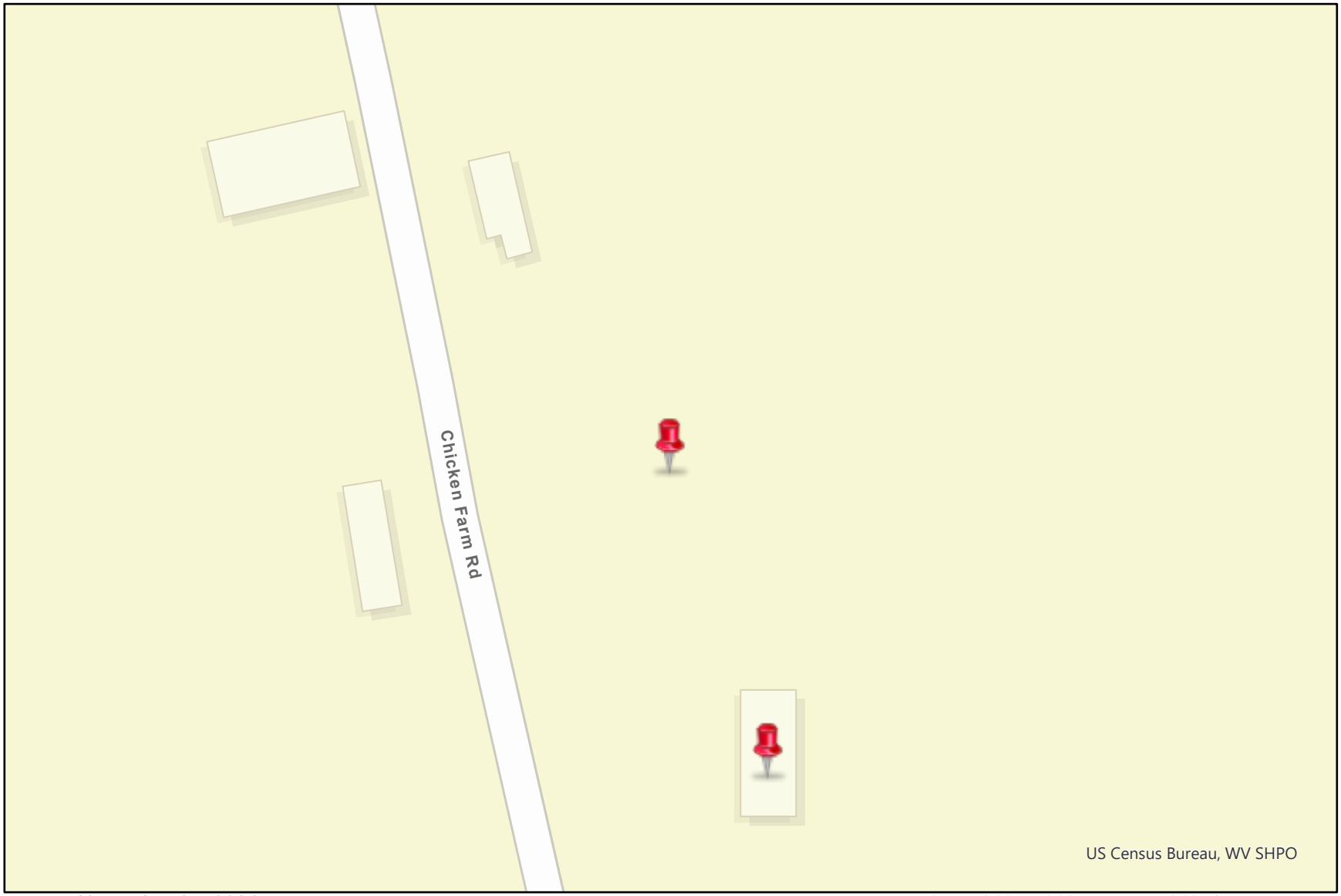
Time: _____

Date: October, 2024

Copy Received by: _____

Code Enforcement Officer: ROBERT LEONARD

WV SHPO Map



November 25, 2024

1:1,128

0 0.01 0.01 0.03 mi

U.S. 250th Anniversary – Predates 1800 (National Register Polygon)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
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U.S. 250th Anniversary – Predates 1800 (National Register Point)
Year
Pre-1730
1730-1739
1740-1749
1750-1759
1760-1769
1770-1779
1780-1789
1790-1800

Architecture Survey - Area
Cemeteries - Area

National Register - Area
Condition
Demolished
Active

Architecture Sites - Area
Condition
Demolished
Active

Cemeteries - Point

National Register - Point
Condition
Demolished
Active

Architecture Sites - Point
Condition
Demolished
Active

Notes:

WVGISTC, WVSHPO

Property Condition Checklist				
Inspected Area:	**Site** 164 Chicken Farm Rd Clarksburg	**Inspection Date:** 11/25/2024		
Property Address:		**Inspected By:** RZ		
City, County:	Clarksburg, Harrison	**Year Home Built:**		
Property Information:	**Qualification Observations**	**Yes**	**No**	**N/A**
Eligibility Criteria	Single Family Dwelling(one to four unit home)	✓		
	Property Vacant and/or abandoned	✓		
	Property a nuisance due to abandonment or adverse conditions	✓		
	Property exists in a predominatly rural area	✓		
Inspected Item	**Observable Deficiency**			
Health and Safety	Air Quality-Sewer Odor Detected		✓	
	Air Quality- Propane, Natural Gas, Methane Gas Detected		✓	
	Electrical Hazzard- exposed wires open panel service entrance		✓	
	Electrical Hazzardwater leaks on and/or near electrical equipment		✓	
	Excessive materials abandoned vehicle toxic substance tires		✓	
	Hazzards-sharp edges tripping		✓	
	Infestation Insects		✓	
	Infestation rats, mice or vermin		✓	
	Hazzards other		✓	
	Mold Visible Inside		✓	



NOTICE OF VIOLATION

Location: 164 CHICKEN FARM ROAD, CLARKSBURG

Owner or Lessee: CURTIS WARREN II ETAL_____

In Care of: _____

Address: ___1310 OAKMOUND DR, CLARKSBURG, 26301

Address: _____

Phone: _____

108.1.3 Structure unfit for human occupancy

COMMENTS: An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

A structure is unfit for human occupancy whenever the code official finds such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lack ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

CORRECTIVE ACTIONS: **STRUCTURE UNFIT FOR HUMAN OCCUPANCY**

Note: Any Notice of Violations issued pursuant to the 2018 Property Maintenance Code is subject to appeal. Contact the Code Enforcement Office for procedure, 304-624-8690
The Harrison County Commission has the right to file a lien in accordance with section 106.3

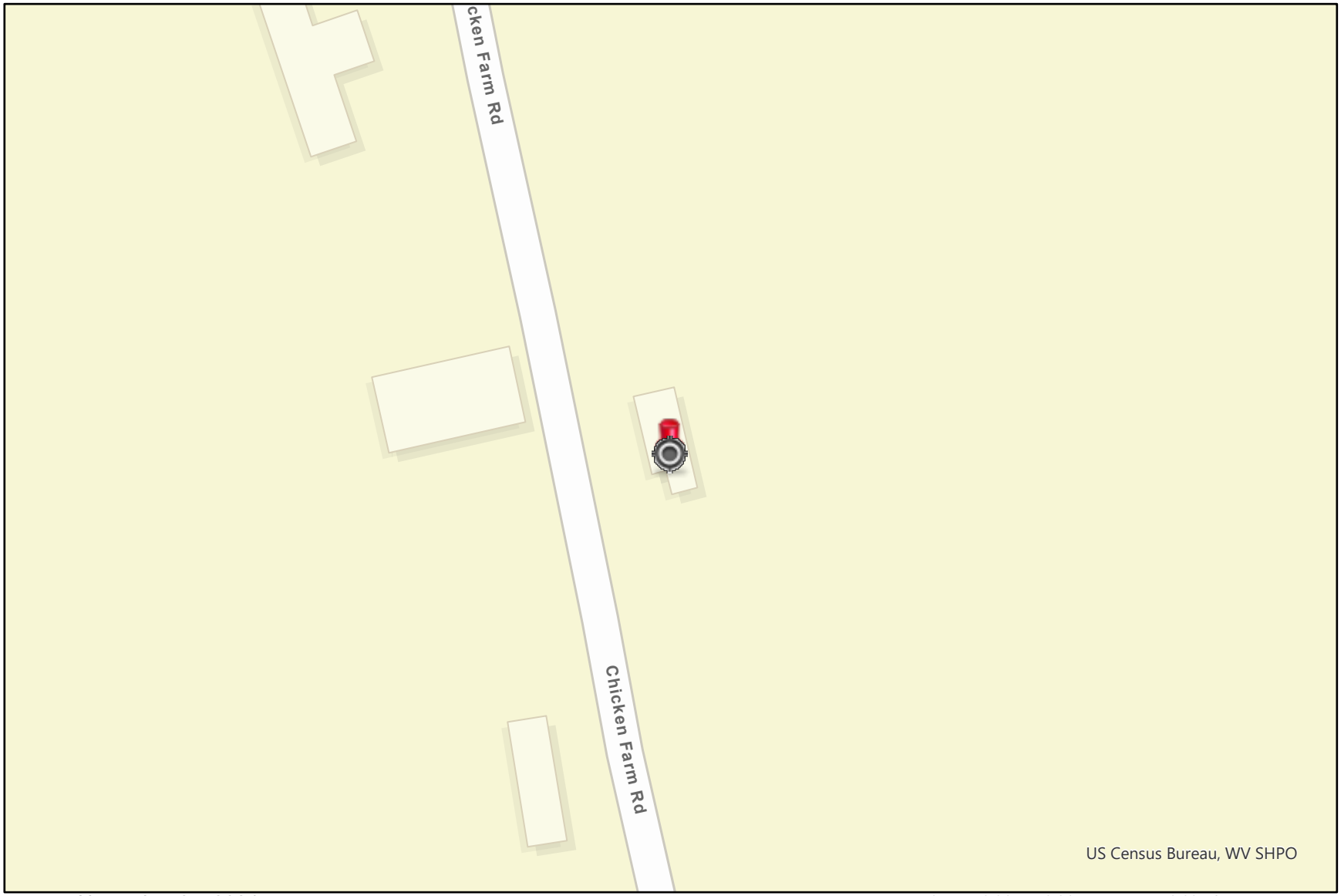
Time: _____

Date: _September, 2024_____

Copy Received by: _____

Code Enforcement Officer: __ROBERT LEONARD_____

WV SHPO Map



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Architecture Survey - Area
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Architecture Sites - Area
Condition
Demolished
Active
Cemeteries - Point

National Register - Point
Condition
Demolished
Active

Architecture Sites - Point
Condition
Demolished
Active

Notes:

WVGISTC, WVSHPO

ACCESS AND REMEDIATION LETTER AGREEMENT

This **ACCESS AND REMEDIATION LETTER AGREEMENT** ["Agreement"] is made and entered into to be effective as of the 25th day of November, 2024, by and among the Harrison County Commission, West Virginia, ("the Commission"), and Sheila & Michael Cottrill, Individuals (collectively "the Parties").

RECITALS

WHEREAS, nuisance conditions exists on the Parties property in Harrison County, West Virginia – and thereby requiring specific timeframes for remediation of stipulated, admitted and conceded nuisance conditions; and

WHEREAS, the Parties believe it is in their best interests to reach a full and final agreement resolving the collection matters; and

WHEREAS, the Parties successfully resolved this matter via private negotiation.

AGREEMENT

NOW, THEREFORE, in consideration of the recitals, mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS OF THE AGREEMENT

1.1 In consideration of the execution of this Agreement, the Parties agree as follows:

- That the Parties property located at District 18, Tax Map 2607, Parcel 106 is a nuisance in Harrison County, West Virginia – and the provisions herein apply as to this parcel, and the materials situate thereon.

- That the Parties shall refrain from allowing construction materials, tires or material/car/rubbish parts to be deposited on her properties within Harrison County, or to accumulate on their properties within Harrison County.

- The Parties shall allow the Commission to remove all such materials, construction materials, tires, car parts/rubbish/trailers and other unsightly and offensive materials Sycamore Road property situate within the County, no sooner than fifteen (15) days of the execution of Agreement, at a time convenient to the Commission or its contractors. **THIS FIFTEEN (15) DAY TIMEFRAME IS INSERTED HEREIN SO THAT Sheila + Michael Cottrill HAS TIME TO REMOVE PERSONAL ITEMS.**

- The Parties hereby authorizes the Commission, and its authorized agents, representatives and contractors to enter upon the Parties property situate in Harrison County, West Virginia for the purpose of satisfying the terms and conditions, and intent, of this Agreement. Stated differently, the Parties expressly vests in the Commission, and its authorized agents, representatives and contractors, a temporary, unrestricted construction easement to complete the work and remediation contemplated by this Agreement – said easement terminating upon the completion of remediation work to the sole and lone satisfaction of the Commission – consistent with this Agreement.

- The Parties unconditionally waives, releases, acquits and forever discharges the Commission, and its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors or and from any and all claims, actions, causes of actions, demands, rights, damages, costs, expenses, right of contribution or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, on account of or in any way related to the remediation of their parcel in Harrison County, West Virginia, and the presence of the Commission, and/or its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors on the Parties property/the Parcel.

- The Commission states that it shall attempt to schedule and coordinate all remediation work with the Parties, and shall attempt to utilize cost-effective contractors.

- The Parties also specifically grants a construction/remediation lien for the full amount of the actual, paid expense necessary to remediate the nuisance conditions located on their parcel in Harrison County, West Virginia, to the benefit of the Harrison County Commission; and consents to the recordation of said lien in any and all relevant county offices and indexes by the Harrison County Commission.

- The Parties covenants that they shall refrain prospectively from maintaining a nuisance on their parcel located in Harrison County, West Virginia. Among others, The Parties will not cause, directly or indirectly, vehicles, trailers, or garbage (abandoned or otherwise) to accumulate on their property.

- The Parties tenders one dollar (1.00) unto the Commission as consideration for this Agreement and specifically agrees that the Parties shall not challenge this Agreement for lack of consideration.

- It is expressly understood that should the Parties breach any provision of this Agreement the Commission preserves its right to seek full relief, and all remedies available under West Virginia law. Further, in the event of breach, the Parties shall be immediately obligated to reimburse the Commission for all remediation costs incurred, as well as for all reasonable attorney's fees, court costs, and finance or interest charges relating to the remediation of the Parties parcel situate in Harrison County, West Virginia.

REPRESENTATIONS AND WARRANTIES

2.1 All parties represent and warrant as follows: (a) that they have the absolute right, power, authority and capacity to enter into and perform this Agreement without any other or further authorization, action or proceeding whatsoever; (b) that they knowingly and voluntarily execute and deliver this Agreement, and in doing so, that they are fully aware of the contents of this Agreement; (c) that the execution and delivery of this Agreement is not the result of any fraud, duress, mistake or undue influence of any nature whatsoever; (d) that they have been advised to and have had the opportunity to consult with counsel prior to executing this Agreement; (e) that no promise, inducement or agreement not herein expressed has been made to or relied upon by it prior to executing this Agreement; (f) that this Agreement has been duly executed by a person with appropriate authority and the performance of this Agreement by it shall not violate, result in a breach of, or constitute a default under any agreement, instrument judgment, or decree to which it is a party or to which it may be subject; and (g) that this Agreement constitutes a valid and binding Agreement.

GOVERNING LAW

3.1 This Agreement shall be governed, construed and enforced in accordance with the laws of the State of West Virginia. The Parties agree that any action arising from or relating to this Agreement shall be instituted in the Circuit Court of Harrison County, West Virginia.

COUNTERPARTS

4.1 This Agreement may be executed in multiple counterparts, each which shall be deemed an original, and all of which shall constitute one Agreement. The signature of a Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. Telecopy, facsimile, PDF and other electronically transmitted copies of signatures shall be deemed effective as originals.

FURTHER ASSURANCES

5.1 The Parties shall execute such further document(s) and do any and all such further things as may be reasonably necessary to implement and carry out this Agreement.

UNKNOWN AND UNANTICIPATED DAMAGES

6.1 It is expressly understood and agreed by the Parties that the releases set forth in this Agreement as to property damage are full and final releases, and that such releases are intended to and do embrace not only known and anticipated damages and expenses alleged, but also unknown and unanticipated damages and expenses that may later be alleged to develop or be discovered, including all effects and consequences thereof, whether foreseen or unforeseen.

HEADINGS

7.1 The headings or the sections of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute a part of the Agreement.

MUTUAL DRAFTING

8.1 The Parties agree that this Agreement, in its final form, is the product of mutual efforts by the Parties following review and consideration by each, and this Agreement shall not be construed or interpreted against any Party based presumably upon that Party drafting this Agreement.

ENTIRE AGREEMENT; AMENDMENT

9.1 This Agreement contains the entire understanding of all the Parties to this Agreement with respect to the subject matter hereof, superseding all prior oral or written understandings relating thereto. No amendments, modification, or termination of this Agreement or any waiver of any provision hereof shall be valid or effective unless in writing and signed by all the Parties.

SEVERABILITY

10.1 In the event that any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judgment or administrative ruling or by reason of any legislation not existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the day and dates set forth below.

_____

THE HARRISON COUNTY COMMISSION, WEST VIRGINIA

By:_____

Its:_____

Dated:_____

By _____

Its Owner

Dated: 11-25-24

The foregoing Agreement was acknowledged before me this 25 day of November, 2024, by Michael Cottrill.

My commission expires June 29, 2026

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLOTTE SHAFFER
Harrison County Planning Department
301 West Main Street
Clarksburg, West Virginia 26301
My Commission Expires June 29, 2026

_____
NOTARY PUBLIC

[SEAL]

[insert Exhibit 1 – Nuisance Packet]

ACCESS AND REMEDIATION LETTER AGREEMENT

This **ACCESS AND REMEDIATION LETTER AGREEMENT** ["Agreement"] is made and entered into to be effective as of the 14th day of November, 2024, by and among the Harrison County Commission, West Virginia, ("the Commission"), and Donna Leaseburg, Individuals (collectively "the Parties").

RECITALS

WHEREAS, nuisance conditions exists on the Parties property in Harrison County, West Virginia and thereby requiring specific timeframes for remediation of stipulated, admitted and conceded nuisance conditions; and

WHEREAS, the Parties believe it is in their best interests to reach a full and final agreement resolving the collection matters; and

WHEREAS, the Parties successfully resolved this matter via private negotiation.

AGREEMENT

NOW, THEREFORE, in consideration of the recitals, mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS OF THE AGREEMENT

1.1 In consideration of the execution of this Agreement, the Parties agree as follows:

- That the Parties property located at District 20, Map 346, Parcel 88.2 is a nuisance in Harrison County, West Virginia – and the provisions herein apply as to this parcel, and the materials situate thereon.

- That the Parties shall refrain from allowing construction materials, tires or material/car/rubbish parts to be deposited on his/her properties within Harrison County, or to accumulate on their properties within Harrison County.

- The Parties shall allow the Commission to remove all such materials, construction materials, tires, car parts/rubbish/trailers and other unsightly and offensive materials on Leaseburg property situate within the County, no sooner than fifteen (15) days of the execution of Agreement, at a time convenient to the Commission or its contractors. **THIS FIFTEEN (15) DAY TIMEFRAME IS INSERTED HEREIN SO THAT Donna Leaseburg HAS TIME TO REMOVE PERSONAL ITEMS.**

- The Parties hereby authorizes the Commission, and its authorized agents, representatives and contractors to enter upon the Parties property situate in Harrison County, West Virginia for the purpose of satisfying the terms and conditions, and intent, of this Agreement. Stated differently, the Parties expressly vests in the Commission, and its authorized agents, representatives and contractors, a temporary, unrestricted construction easement to complete the work and remediation contemplated by this Agreement – said easement terminating upon the completion of remediation work to the sole and lone satisfaction of the Commission – consistent with this Agreement.

- The Parties unconditionally waives, releases, acquits and forever discharges the Commission, and its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors or and from any and all claims, actions, causes of actions, demands, rights, damages, costs, expenses, right of contribution or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, on account of or in any way related to the remediation of their parcel in Harrison County, West Virginia, and the presence of the Commission, and/or its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors on the Parties property/the Parcel.

- The Commission states that it shall attempt to schedule and coordinate all remediation work with the Parties, and shall attempt to utilize cost-effective contractors.

- The Parties also specifically grants a construction/remediation lien for the full amount of the actual, paid expense necessary to remediate the nuisance conditions located on their parcel in Harrison County, West Virginia, to the benefit of the Harrison County Commission; and consents to the recordation of said lien in any and all relevant county offices and indexes by the Harrison County Commission.

- The Parties covenants that they shall refrain prospectively from maintaining a nuisance on their parcel located in Harrison County, West Virginia. Among others, The Parties will not cause, directly or indirectly, vehicles, trailers, or garbage (abandoned or otherwise) to accumulate on their property.

- The Parties tenders one dollar (1.00) unto the Commission as consideration for this Agreement and specifically agrees that the Parties shall not challenge this Agreement for lack of consideration.

- It is expressly understood that should the Parties breach any provision of this Agreement the Commission preserves its right to seek full relief, and all remedies available under West Virginia law. Further, in the event of breach, the Parties shall be immediately obligated to reimburse the Commission for all remediation costs incurred, as well as for all reasonable attorney's fees, court costs, and finance or interest charges relating to the remediation of the Parties parcel situate in Harrison County, West Virginia.

REPRESENTATIONS AND WARRANTIES

2.1 All parties represent and warrant as follows: (a) that they have the absolute right, power, authority and capacity to enter into and perform this Agreement without any other or further authorization, action or proceeding whatsoever; (b) that they knowingly and voluntarily execute and deliver this Agreement, and in doing so, that they are fully aware of the contents of this Agreement; (c) that the execution and delivery of this Agreement is not the result of any fraud, duress, mistake or undue influence of any nature whatsoever; (d) that they have been advised to and have had the opportunity to consult with counsel prior to executing this Agreement; (e) that no promise, inducement or agreement not herein expressed has been made to or relied upon by it prior to executing this Agreement; (f) that this Agreement has been duly executed by a person with appropriate authority and the performance of this Agreement by it shall not violate, result in a breach of, or constitute a default under any agreement, instrument judgment, or decree to which it is a party or to which it may be subject; and (g) that this Agreement constitutes a valid and binding Agreement.

GOVERNING LAW

3.1 This Agreement shall be governed, construed and enforced in accordance with the laws of the State of West Virginia. The Parties agree that any action arising from or relating to this Agreement shall be instituted in the Circuit Court of Harrison County, West Virginia.

COUNTERPARTS

4.1 This Agreement may be executed in multiple counterparts, each which shall be deemed an original, and all of which shall constitute one Agreement. The signature of a Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. Telecopy, facsimile, PDF and other electronically transmitted copies of signatures shall be deemed effective as originals.

FURTHER ASSURANCES

5.1 The Parties shall execute such further document(s) and do any and all such further things as may be reasonably necessary to implement and carry out this Agreement.

UNKNOWN AND UNANTICIPATED DAMAGES

6.1 It is expressly understood and agreed by the Parties that the releases set forth in this Agreement as to property damage are full and final releases, and that such releases are intended to and do embrace not only known and anticipated damages and expenses alleged, but also unknown and unanticipated damages and expenses that may later be alleged to develop or be discovered, including all effects and consequences thereof, whether foreseen or unforeseen.

HEADINGS

7.1 The headings or the sections of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute a part of the Agreement.

MUTUAL DRAFTING

8.1 The Parties agree that this Agreement, in its final form, is the product of mutual efforts by the Parties following review and consideration by each, and this Agreement shall not be construed or interpreted against any Party based presumably upon that Party drafting this Agreement.

ENTIRE AGREEMENT; AMENDMENT

9.1 This Agreement contains the entire understanding of all the Parties to this Agreement with respect to the subject matter hereof, superseding all prior oral or written understandings relating thereto. No amendments, modification, or termination of this Agreement or any waiver of any provision hereof shall be valid or effective unless in writing and signed by all the Parties.

SEVERABILITY

10.1 In the event that any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judgment or administrative ruling or by reason of any legislation not existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the day and dates set forth below.

_____

THE HARRISON COUNTY COMMISSION, WEST VIRGINIA

By:_____

Its:_____

Dated:_____

Donna E Leaseburg

Its Owner

Dated: 11-14-2024

The foregoing Agreement was acknowledged before me this 14th day of November, 2024, by Donna Leaseburg

My commission expires June 29, 2026

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLOTTE SHAFFER
Harrison County Planning Department
301 West Main Street
Clarksburg, West Virginia 26301
My Commission Expires June 29, 2026

NOTARY PUBLIC

[SEAL]

[insert Exhibit 1 – Nuisance Packet]

9-C

ACCESS AND REMEDIATION LETTER AGREEMENT

This **ACCESS AND REMEDIATION LETTER AGREEMENT** ["Agreement"] is made and entered into to be effective as of the 14th day of November, 2024, by and among the Harrison County Commission, West Virginia, ("the Commission"), and Elizabeth Keesecker, Individuals (collectively "the Parties").

RECITALS

WHEREAS, nuisance conditions exists on the Parties property in Harrison County, West Virginia and thereby requiring specific timeframes for remediation of stipulated, admitted and conceded nuisance conditions; and

WHEREAS, the Parties believe it is in their best interests to reach a full and final agreement resolving the collection matters; and

WHEREAS, the Parties successfully resolved this matter via private negotiation.

AGREEMENT

NOW, THEREFORE, in consideration of the recitals, mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS OF THE AGREEMENT

1.1 In consideration of the execution of this Agreement, the Parties agree as follows:

- That the Parties property located at District 07, Map 285, Parcel 71 is a nuisance in Harrison County, West Virginia – and the provisions herein apply as to this parcel, and the materials situate thereon.

- That the Parties shall refrain from allowing construction materials, tires or material/car/rubbish parts to be deposited on his/her properties within Harrison County, or to accumulate on their properties within Harrison County.

- The Parties shall allow the Commission to remove all such materials, construction materials, tires, car parts/rubbish/trailers and other unsightly and offensive materials on Keesecker property situate within the County, no sooner than fifteen (15) days of the execution of Agreement, at a time convenient to the Commission or its contractors. **THIS FIFTEEN (15) DAY TIMEFRAME IS INSERTED HEREIN SO THAT Elizabeth Keesecker HAS TIME TO REMOVE PERSONAL ITEMS.**

- The Parties hereby authorizes the Commission, and its authorized agents, representatives and contractors to enter upon the Parties property situate in Harrison County, West Virginia for the purpose of satisfying the terms and conditions, and intent, of this Agreement. Stated differently, the Parties expressly vests in the Commission, and its authorized agents, representatives and contractors, a temporary, unrestricted construction easement to complete the work and remediation contemplated by this Agreement – said easement terminating upon the completion of remediation work to the sole and lone satisfaction of the Commission – consistent with this Agreement.

- The Parties unconditionally waives, releases, acquits and forever discharges the Commission, and its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors or and from any and all claims, actions, causes of actions, demands, rights, damages, costs, expenses, right of contribution or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, on account of or in any way related to the remediation of their parcel in Harrison County, West Virginia, and the presence of the Commission, and/or its authorized employees, officers, directors, partners, shareholders, affiliates agents, representatives and contractors on the Parties property/the Parcel.

- The Commission states that it shall attempt to schedule and coordinate all remediation work with the Parties, and shall attempt to utilize cost-effective contractors.

- The Parties also specifically grants a construction/remediation lien for the full amount of the actual, paid expense necessary to remediate the nuisance conditions located on their parcel in Harrison County, West Virginia, to the benefit of the Harrison County Commission; and consents to the recordation of said lien in any and all relevant county offices and indexes by the Harrison County Commission.

- The Parties covenants that they shall refrain prospectively from maintaining a nuisance on their parcel located in Harrison County, West Virginia. Among others, The Parties will not cause, directly or indirectly, vehicles, trailers, or garbage (abandoned or otherwise) to accumulate on their property.

- The Parties tenders one dollar (1.00) unto the Commission as consideration for this Agreement and specifically agrees that the Parties shall not challenge this Agreement for lack of consideration.

- It is expressly understood that should the Parties breach any provision of this Agreement the Commission preserves its right to seek full relief, and all remedies available under West Virginia law. Further, in the event of breach, the Parties shall be immediately obligated to reimburse the Commission for all remediation costs incurred, as well as for all reasonable attorney's fees, court costs, and finance or interest charges relating to the remediation of the Parties parcel situate in Harrison County, West Virginia.

REPRESENTATIONS AND WARRANTIES

2.1 All parties represent and warrant as follows: (a) that they have the absolute right, power, authority and capacity to enter into and perform this Agreement without any other or further authorization, action or proceeding whatsoever; (b) that they knowingly and voluntarily execute and deliver this Agreement, and in doing so, that they are fully aware of the contents of this Agreement; (c) that the execution and delivery of this Agreement is not the result of any fraud, duress, mistake or undue influence of any nature whatsoever; (d) that they have been advised to and have had the opportunity to consult with counsel prior to executing this Agreement; (e) that no promise, inducement or agreement not herein expressed has been made to or relied upon by it prior to executing this Agreement; (f) that this Agreement has been duly executed by a person with appropriate authority and the performance of this Agreement by it shall not violate, result in a breach of, or constitute a default under any agreement, instrument judgment, or decree to which it is a party or to which it may be subject; and (g) that this Agreement constitutes a valid and binding Agreement.

GOVERNING LAW

3.1 This Agreement shall be governed, construed and enforced in accordance with the laws of the State of West Virginia. The Parties agree that any action arising from or relating to this Agreement shall be instituted in the Circuit Court of Harrison County, West Virginia.

COUNTERPARTS

4.1 This Agreement may be executed in multiple counterparts, each which shall be deemed an original, and all of which shall constitute one Agreement. The signature of a Party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. Telecopy, facsimile, PDF and other electronically transmitted copies of signatures shall be deemed effective as originals.

FURTHER ASSURANCES

5.1 The Parties shall execute such further document(s) and do any and all such further things as may be reasonably necessary to implement and carry out this Agreement.

UNKNOWN AND UNANTICIPATED DAMAGES

6.1 It is expressly understood and agreed by the Parties that the releases set forth in this Agreement as to property damage are full and final releases, and that such releases are intended to and do embrace not only known and anticipated damages and expenses alleged, but also unknown and unanticipated damages and expenses that may later be alleged to develop or be discovered, including all effects and consequences thereof, whether foreseen or unforeseen.

HEADINGS

7.1 The headings or the sections of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute a part of the Agreement.

MUTUAL DRAFTING

8.1 The Parties agree that this Agreement, in its final form, is the product of mutual efforts by the Parties following review and consideration by each, and this Agreement shall not be construed or interpreted against any Party based presumably upon that Party drafting this Agreement.

ENTIRE AGREEMENT; AMENDMENT

9.1 This Agreement contains the entire understanding of all the Parties to this Agreement with respect to the subject matter hereof, superseding all prior oral or written understandings relating thereto. No amendments, modification, or termination of this Agreement or any waiver of any provision hereof shall be valid or effective unless in writing and signed by all the Parties.

SEVERABILITY

10.1 In the event that any of the provisions of this Agreement shall be held invalid or unenforceable by reason of any final judgment or administrative ruling or by reason of any legislation not existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the day and dates set forth below.

_____

THE HARRISON COUNTY COMMISSION, WEST VIRGINIA

By:_____

Its:_____

Dated:_____

Elizabeth Keesecker

Its owner

Dated: 11-14-24

The foregoing Agreement was acknowledged before me this 14th day of November, 2024, by Elizabeth Keesecker

My commission expires June 29, 2026

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
CHARLOTTE SHAFFER
Harrison County Planning Department
301 West Main Street
Clarksburg, West Virginia 26301
My Commission Expires June 29, 2026

NOTARY PUBLIC

[SEAL]

[insert Exhibit 1 – Nuisance Packet]

Jim Justice
Governor of West Virginia

November 15, 2024

Harrison County Commission
301 W Main Street
Clarksburg, WV 26301

Re: County Fire Protection Funding

Commissioners:

During the most recent Regular Session, we passed HB 5128, which I proudly signed into law. This legislation sets aside $3,000,000 to the "County Fire Protection Fund" and is a huge win for our courageous firefighters. These funds are to be distributed to those county commissions of counties which have in place a countywide excess levy, or a countywide fee, dedicated to fire or emergency services. The distributions are now being made in strict adherence to the legislation, apportioned relative to each county's population's percentage of the aggregate population of all such qualifying counties combined.

It is with great pleasure that I share the news that your county will be receiving $127,088.85 from the County Fire Protection Fund.

The allocation of these funds underscores the importance of bolstering our fire departments and emergency response teams. These services play an integral role in safeguarding our citizens, properties, and infrastructure. They are the backbone of our community's resilience in times of crisis and everyday emergencies.

From the bottom of my heart, thank you for all you do every day and for always "running to the fire" to ensure the continued safety and security of our communities.

Sincerely,

Jim Justice
Governor

JOHN SPIRES

HARRISON COUNTY CLERK

Phone: 304-624-8675 • Fax: 304-624-8575 • Email: jspires@harrrisoncountywv.com
301 W. Main Street • Clarksburg, West Virginia 26301

November 20, 2024

Harrison County Commission
Susan Thomas
David Hinkle
Patsy Trecost

Commissioners,

Please make the following transfers regarding my current budget for fiscal year 2024-2025:

INCREASE

413-103-01	EARLY VOTING	$4,200

DECREASE

413-103-00	POLL WORKERS	$4,200

Thank you in advance for your time and consideration with this matter.

John Spires
Harrison County Clerk

2025
THE COURTHOUSE WILL BE CLOSED
TO OBSERVE THE
FOLLOWING HOLIDAYS

Monday, January 01……...New Year's Day
Monday, January 20…….....Martin Luther King Jr. Day
Monday, February 17……..Presidents' Day
Friday, April 18……Good Friday
Monday, May 26……...Memorial Day
Thursday, June 19 …….. Juneteenth
Friday, June 20……..……West Virginia Day
Friday, July 4……..…Independence Day
Friday, August 29…….....……..Close at 12:30pm
Monday, September 1…….Labor Day
Monday, October 13……Columbus Day
Tuesday, November 11……..….Veterans Day
Thursday, November 27…….Thanksgiving Day
Friday, November 28……Observance of Lincoln Day
Wednesday, December 24……..…..…… Close at 12:30pm
Thursday, December 25……..…….Christmas Day
Wednesday, December 31…….....……Close at 12:30pm

If there are changes during the calendar year, you will be notified in writing by the Harrison County Commission

APPROVED:

_____
Susan J. Thomas

_____
David L. Hinkle

_____
Patsy S. Trecost, II

Every Week

2025

January

Su	Mo	Tu	We	Th	Fr	Sa
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February

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Every other week

2025

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Homemade GIFTS MADE EASY

1st and 3rd Wednesday Every Month

2025

January

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April

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December

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Homemade GIFTS MADE EASY

Harrison County Commission

Approval to Travel

Traveler(s) Name(s) Robert Leonard

Department Planning Department

Destination WV Code Official Association Winter Seminar

Travel Dates December 4-6, 2024

Reason

International Code Association continuing education

Estimated Cost

Transportation			$	
	Air	$		
	County Vehicle	$		Taking County Truck
	Private Vehicle			
	Rental Car	$		
Lodging			$	
Registration			$	$200.00
Meals	(per diem)		$	NA
Incidentals	(per diem)		$	

Approving Authority _____ Date Nov. 25, 2024
(Elected Official/Department Head)

County Commission Action ( ) Approve ( ) Disapprove

Date _____

Robert paid for Winter Seminar. He will need reimbursed by the county.

Subject: WVCOA Winter Seminar and Christmas Banquet

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

WVCOA Members,

I would like to invite all the WVCOA members to our winter seminar, December 4th, 5th, and Dec. 6, 2024, at the Days Inn Conference Center in Flatwoods. WVCOA will present ICC's Code Academy Class on IBC with Jerry Flanik as our speaker. This will provide **a total of 15 contact hours**. This class is designed to prepare individuals to take the ICC B2 test (IBC Building Inspector) and will have similar test questions placed throughout the seminar.

This WVCOA cost for members will cost $ 200.00 Due to the high price from ICC. Test vouchers will not be offered with this class. ***Please remember to bring your IBC 2018 Code Book!*** The Code Academy Seminar last December on the IRC (B1) was a huge success with lots of positive feedback. Mr. Flanik is an excellent presenter and has developed this Code Academy seminar, so please take advantage for what will be another great seminar offered to the WVCOA members!

**WVCOA Board Meeting will be Wednesday evening at 5:30*

***Our Christmas Banquet will be on Thursday evening at 6 pm – no cost to registered WVCOA members that are attending the seminar.*

If you have any question, please let me know.

Thank you,

A-1

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, November 20, 2024, through Tuesday, November 26, 2024

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, November 20, 2024, the following matters were disposed of in the presence of the Clerk:

A duly certified copy of the last will and testament of **JOHN H ROMINE**, deceased, late a resident of KANAWHA, WEST VIRGINIA, was admitted to record.

A duly certified copy of the last will and testament of **IDA BELLE DAVISSON**, deceased, late a resident of GILMER, WEST VIRGINIA, was admitted to record.

A duly certified copy of the last will and testament of **ERSEL CLAYTON DAVISSON**, deceased, late a resident of GILMER, WEST VIRGINIA, was admitted to record.

On, Thursday, November 21, 2024, the following matters were disposed of in the presence of the Clerk:

The said estate of **BETTY JEAN MONTELEONE**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly exemplified copy of the last will and testament of **CLAUDE P SMITH**, deceased, late a resident of St. Lucie, Florida, was admitted to record.

A duly exemplified copy of the last will and testament of , deceased, late a resident of , , was admitted to record.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **CHAD JEREME WILSON** was appointed and qualified as ADMINISTRATOR of the estate of **ENITH EILENE WRIGHT**, deceased. No bond was required.

On, Tuesday, November 26, 2024, the following matters were disposed of in the presence of the Clerk:

A duly certified copy of the last will and testament of **LIZZIE WHITE**, deceased, late a resident of BARBOUR, WEST VIRGINIA, was admitted to record.

A duly certified copy of the last will and testament of **VIRGIL A WHITE**, deceased, late a resident of BARBOUR, WEST VIRGINIA, was admitted to record.

A duly certified copy of the last will and testament of **JAMES D WHITE**, deceased, late a resident of BARBOUR, WEST VIRGINIA, was admitted to record.

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

BARBARA LOUISE SIGLEY,
EXECUTRIX OF THE ESTATE

REPORT OF CLAIMS
AND
WAIVER OF FINAL SETTLEMENT

OF ///

CLARENCE EDMOND SIGLEY, SR.,
DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Clarence Edmond Sigley, Sr., being one and the same person as Clarence E. Sigley, Sr.,** deceased.

Your Commissioner, who has before him the Affidavit and Waiver of Final Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries, and distributees of the **Estate of Clarence Edmond Sigley, Sr.,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That this estate was referred to Norman T. Farley, Fiduciary Commissioner, on **March 31, 2020**, as the result of the filing of a Proof Of Claims Against Decedent's Estate; that the appraisement of said estate was recorded in the Office of this Commission; and a copy was forwarded to the Tax Commissioner for West Virginia; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code, as amended, the **5th day of April, 2020**, was appointed by the County Commission as the day to receive on or before that date proofs of claim against said estate and it gave notice thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **5th and 12th days of February, 2020**; and,

That said Proof Of Claims Against Decedent's Estate was released and there were no contingent or unliquidated claims or other claims not matured against said estate that

were presented to or proven before your Commissioner, and that no necessity exists to reserve any funds in the hands of the personal representative to meet the same; and,

That your Commissioner further reports that said personal representative submitted to your Commissioner the attached Affidavit and Waiver of Final Settlement duly executed by the personal representative and all heirs, beneficiaries, and distributees of the **Estate of Clarence Edmond Sigley, Sr., being one and the same persons as Clarence E. Sigley, Sr.,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **8th and 15th days of November, 2024**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication, your Commissioner proceeded to make this final Report for the settlement of the accounts of said personal representative.

This Report and attached Affidavit and Waiver of Final Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Barbara Louise Sigley, Executrix of the Estate of Clarence Edmond Sigley, Sr., being one and the same person as Clarence E. Sigley, Sr., deceased**.

GIVEN under my hand this 20th day of November, 2024.

Norman T. Farley
Fiduciary Commissioner
Harrison County, West Virginia

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

IN RE: ESTATE OF CLARENCE E. SIGLEY, SR., DECEASED
SS# XXX-XX-4280

WAIVER OF FINAL SETTLEMENT

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, TO-WIT:

In accordance with the provisions of W. Va. Code 44-2-29 (2014), Barbara L. Sigley, in her capacity as Executrix of the Estate of Clarence E. Sigley, Sr. (the Estate), being first duly sworn, deposes and says that:

(1) I am the duly appointed and acting personal representative of the Estate.

(2) More than sixty (60) days have elapsed since the filing of any notice required by Section 2, Article 2, Chapter 44, of the West Virginia Code as amended (publication for claims).

(3) The time for filing claims against this Estate has expired.

(4) No known and unpaid claims exist against this Estate.

(5) The residuary assets of the Estate will be distributed in accordance with the Last Will and Testament of Clarence E. Sigley, Sr. to, or for the benefit of, Barbara L. Sigley, the residuary beneficiary of the Estate.

(6) All property to which the beneficiary is entitled has been or, upon the approval of this settlement, will be delivered to said beneficiary in conformity with the above allocation.

[SIGNATURE PAGE TO FOLLOW]

Barbara L. Sigley, Individually and as Executrix of the Estate of Clarence E. Sigley, Sr.

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, TO-WIT:

The foregoing Waiver of Final Settlement was acknowledged before me this 15 day of August, 2024, by Barbara L. Sigley, individually and as Executrix of the Estate of Clarence E. Sigley, Sr.

My commission expires: 1/16/2029

Notary Public

[Notary Seal]

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Amanda I. Haught
55 Virginia Ave
Shinnston, WV 26431
My Commission Expires January 16, 2029

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement Notice

This day CHRISTINE MARIE MONELL reported to the Court a Affidavit and Waiver of Final Settlement for the estate of MARY K MASLANIK, which Affidavit and Waiver of Final Settlement was filed in the office of the Clerk of the Harrison County Commission on the 21st day of November, 2024 and said estate was published in The Clarksburg Exponent-Telegram on the 7th day of August 2024 and was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than (10) days have lapsed since the date the report was filed with the Clerk of the Harrison County Commission and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed. The said Fiduciary is hereby relieved of further duties, the surety on his/her bond is hereby released therefore, the estate is considered closed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Affidavit and Waiver of Final Settlement, together with the Publishers Certificate's was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

B-2

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

KATHRYN LYNN COX, CO EXECUTRIX,
AND CHRISTINE MARIE MONELL,
CO-EXECUTRIX, OF THE ESTATE

REPORT OF CLAIMS
AND
WAIVER OF FINAL SETTLEMENT

OF ///

MARY K. MASLANIK,
DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Mary K. Maslanik,** deceased.

Your Commissioner, who has before him the Affidavit and Waiver of Final Settlement which is duly signed and notarized by the personal representatives and all heirs, beneficiaries, and distributees of the **Estate of Mary K. Maslanik,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That this estate was referred to Norman T. Farley, Fiduciary Commissioner, on **June 28, 2024**; that your Commissioner approved the appraisement of said estate and caused the same to be recorded in the Office of this Commission; and a copy was forwarded to the Tax Commissioner for West Virginia; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code, as amended, the **6th day of October, 2024**, was appointed by the County Commission as the day to receive on or before that date proofs of claim against said estate at your Commissioner's law office located at 917 W. Main Street, Bridgeport, West Virginia 26330, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **7th and 14th days of August, 2024**; and,

That there were no contingent or unliquidated claims or claims not matured against said estate that were presented to or proven before your Commissioner, and that no

necessity exists to reserve any funds in the hands of the personal representatives to meet the same; and,

That your Commissioner has concluded the hearing and thereafter said personal representatives submitted the attached Affidavit and Waiver of Final Settlement duly executed by the personal representatives and all heirs, beneficiaries, and distributees of the **Estate of Mary K. Maslanik**, deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended; and

Your Commissioner further reports that the names of the personal representatives were included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **8th and 15th days of November, 2024**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication, your Commissioner proceeded to make this final Report for the settlement of the accounts of said personal representatives.

This Report and attached Affidavit and Waiver of Final Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Kathryn Lynn Cox, Co-Executrix, and Christine Marie Monell, Co-Executrix, of the Estate of Mary K. Maslanik, deceased**.

GIVEN under my hand this 20th day of November, 2024.

Norman T. Farley
Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,KATHRYN LYNN COX,CHRISTINE MARIE MONELL, personal representative(s) in the estate of MARY K MASLANIK after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

KATHRYN LYNN COX _____ (L.S.)
CO EXECUTRIX

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 19th day of October, 2024.

My Commission expires: 8/11/2028 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
James J Mazzie
1660 North 22nd Street, Clarksburg, WV 26301
My Commission Expires August 11, 2028

CHRISTINE MARIE MONELL _____ (L.S.)
CO EXECUTRIX

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 19th day of October, 2024.

My Commission expires: 8/11/2028 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
James J Mazzie
1660 North 22nd Street, Clarksburg, WV 26301
My Commission Expires August 11, 2028

ROBERT LOUIS CRINER JR _____ (L.S.)
SON

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 21st day of October, 2024.

My Commission expires: 8/11/2028 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
James J Mazzie
1660 North 22nd Street, Clarksburg, WV 26301
My Commission Expires August 11, 2028

KATHRYN LYNN COX _____ (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 19th day of October, 2024.

My Commission expires: 8/11/2028 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
James J Mazzie
1680 North 22nd Street, Clarksburg, WV 26301
My Commission Expires August 11, 2028

CHRISTINE MARIE MONELL _____ (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 19th day of October, 2024.

My Commission expires: 8/11/2028 _____
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
James J Mazzie
1680 North 22nd Street, Clarksburg, WV 26301
My Commission Expires August 11, 2028

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Micah Fisher
Deputy Clerk

B-3

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ELENA DIAMOND RANDOLPH, EXECUTRIX OF THE ESTATE OF FLORA C. VESPOINT	REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Elena Diamond Randolph Executrix, and all known heirs and distributes of the estate of Flora C. Vespoint, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 17th day of November 2024.

James A. Varner Sr

Fiduciary Commissioner

AFFIDAVIT:

Elena Diamond Randolph, Executrix 11/08/24
Date

ELENA DIAMOND RANDOLPH, EXECUTRIX
949 FOREST POINTE DR
SUNSET BEACH NC 28468

STATE OF North Carolina,

COUNTY OF Brunswick, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared ELENA DIAMOND RANDOLPH, EXECUTRIX of the Estate of FLORA C VESPOINT deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 8 day of NOV., 2024, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Executor/rix through the 8 TH day of NOVEMBER, 2024.

The foregoing instrument was acknowledged before me this 8 day of NOV., 2024.

My Commission expires: 10/25/26. Eugene Cox
Notary Public

EUGENE COX
My Commission Expires
NOTARY PUBLIC
10/25/2026
BRUNSWICK COUNTY, NC

United States of America

State of West Virginia **County of Harrison, ss:**

ESTATE OF FLORA C VESPOINT, DECEASED

Social Security No: 235-30-1495 Date of Death: November 21, 2023

Report of Receipts, Disbursements and Distribution; Affidavit

filed by **ELENA DIAMOND RANDOLPH, EXECUTRIX** of the estate of FLORA C VESPOINT, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
	SEE ATTACHED	

TOTAL RECEIPTS:

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
	SEE ATTACHED	

TOTAL DISBURSEMENTS:

DISTRIBUTION:

TERRI V JOHNSON WHITFIELD 87 SANS SOUCI STREET, CHARLESTON, SC 29403	NIECE	14,392.77
DELIA GAY V TILMAN 1019 SANDDUNE DRIVE, NORCROSS, GA 30093	NIECE	14,392.77
LYNN REGINA V VESPOINT 1659 HORNBECK ROAD, MORGANTOWN, WV 26508	NIECE	14,392.77
STEPHANIE V BARTHELEMY 1003 WEST PIKE STREET, CLARKSBURG, WV 26301	NIECE	14,392.77
NANCY VESPOINT ROMANO 2014 MONTCLAIR DRIVE, ROANOKE, VA 24019	NIECE	14,392.77
JOSEPH VESPOINT 1720 DELVIEW ROAD, CHERRYVILLE, NC 28021	NEPHEW	14,392.77
NANCY D STROTHER 52 WATERCLOVER PATH, YOUNGSVILLE, NC 27596	NIECE	14,392.77
ELENA D RANDOLPH 949 FOREST POINTE DR, SUNSET BEACH, NC 28468	NIECE	14,392.77
TONIE D RICHARDS 239 CEDAR LANE, MT. HOLLY, NC 28120	NIECE	14,392.77
LEONARD VESPOINT JR 128 HURSEY AVE, CLARKSBURG, WV 26301	NEPHEW	14,392.77
GINA V CANN 320 FRONT STREET, BRIDGEPORT, WV 26330	NIECE	14,392.77
AMELIA V REEP 740 EAST SHANNON ROAD, BRIDGEPORT, WV 26330	NIECE	14,392.77
JOHN VESPOINT JR 2491 ALBRECHT AVE, AKRON, OH 44312	NEPHEW	14,392.77
CINDY V CORLEY 4428 STOW ROAD, STOW, OH 44224	NIECE	14,392.77
JAMES VESPOINT 3361 CHARRING CROSS, STOW, OH 44224	NEPHEW	14,392.77
LORI V KENAN 8046 SLEEPING VIEW LANE, SPRINGFIELD, VA 22153	NIECE	14,392.77
RUTH ANN V RICE 3031 OAKRIDGE DRIVE, SILVER LAKE, OH 44224	NIECE	14,392.77
ANDREA V BUSADA 1050 NW 33RD MANOR, POMPANO BEACH, FL 33064	NIECE	14,392.77
DAVID G VESPOINT 4641 HUDSON STREET, BALTIMORE, MD 21224	NEPHEW	14,392.77
GUY VESPOINT III 2129 D. STREET, EUREKA, CA 95501-3760	NEPHEW	14,392.77
DONALD VESPOINT 128 FRONT STREET, WEST UNION, WV 26456	NEPHEW	14,392.77
JAMES M VESPOINT 84 PRENTISS STREET, MONROE FALLS, OH 44262	NEPHEW	14,392.77
ANTHONY VESPOINT 238 VIERS COURT, AKRON, OH 44310	NEPHEW	14,392.77

TOTAL DISTRIBUTION: 331,033.80

ESTATE OF FLORA VESPOINT
RECEIPTS

DATE	SOURCE	AMOUNT
12.04.23	Transfer from E. Randolph account	$100.00
12.05.23	Dividends / John Hancock, Nuveen	$62.27
12.05.23	December Rents	$650.00
12.26.23	J. Vespoint Record Sales	$700.00
01.18.24	Liquidation JP Morgan	$54,625.96
01.18.24	Transfer from Flora / Sal Vespoint Account	$46,154.38
01.18.24	Final Proceeds Sale of Wilkinson Court	$1,168.33
01.18.24	Refund Medical	$358.51
01.18.24	January Rent	$400.00
01.18.24	Dividend / Putnam	$31.29
01.24.24	Liquidation Franklin Templeton	$8,109.55
01.29.24	State Farm Refund Car Insurance	$349.38
01.29.24	Dividends/Nuveen,J. Hancock,Huntington Bank	$308.73
02.07.24	Liquidation Oppenheimer	$131,196.13
02.08.24	Liquidation Chase Bank Checking	$1,541.49
02.20.24	Liquidation John Hancock	$6,663.40
02.xx.24	February Rent	$650.00
03.19.24	Jackson National Life	$2,466.06
03.19.24	March Rent	$650.00
03.19.24	State Farm Refund Car Insurance	$184.47
03.19.24	Putnam/Nuveen/Oppenheimer Dividends	$150.26
04.18.24	Nuveen/Huntington/Putnam	$250.91
04.29.24	Liquidation Huntington Bancshares	$4,962.71
05.06.24	Liquidation of Putnam via Merrill Lynch	$4,139.66
05.06.24	Liquidation of Nuveen Stock	$2,010.66
05.21.24	Sale Proceeds 331S. 2nd Street	$33,467.95
05.22.24	Liquidation of Huntington Bancshares	$15,880.54
05.24.24	Nuveen/Putnam Dividends	$38.34
05.24.24	Rent 178 Hickman	$400.00
06.11.24	State Farm Refund 331 Insurance	$939.78
06.11.24	Refund City of Clarksburg	$64.60
06.17.24	Farmers & Mechanics Claim 178 Hickman	$2,481.66
07.26.24	Sale Proceeds 178 Hickman Street	$34,931.64
08.26.24	Refund Farmers & Mechanics Ins. 178 Hickman	$218.40
09.xx..24	Refund State of WV Tax Department	$93.91
09.13.24	Siegrist & White Escrow funds held for 331 sale	$2,000.00
10.01.24	WV State Tax Dept Unclaimed funds for FCV	$38.94
11.xx.24	Tax Refund	$638.00
	TOTAL RECEIPTS	$359,077.91

ESTATE OF FLORA VESPOINT

DISBURSEMENTS

DATE	SOURCE	AMOUNT
12.XX.23	Bank Fees	$27.66
12.5.23	Highmark Medical	$358.51
01.xx.23	USPS	$38.98
01.11.24	UPS Notarization Fee	$10.00
01.18.24	Monongalia County Death Certificates	$61.44
01.22.24	Office Depot	$36.93
01.22.24	Utilities	$491.66
01.22.24	Bank Fees	$30.71
01.22.24	State Farm Car Insurance	$349.38
01.xx.24	UPS Notarization Fee	$30.00
01.xx.24	USPS	$143.25
01.xx.24	Office Depot	$11.38
02.09.24	Harrison County Death Certificates Teresa Vespoint	$21.50
02.15.24	U-Haul	$126.27
02.xx.24	Utilities	$496.55
02.xx.24	Legal Fees	$5,046.50
02.xx.24	Sheriff Harrison County Taxes	$161.39
02.xx.24	Computershare Liquidation Fee	$100.00
03.xx.24	Utilities	$583.43
03.20.24	Legal Fees	$450.00
03.20.24	Farmers and Merchants Insurance	$491.40
03.xx.24	Office Depot	$19.80
03.xx.24	Lowes	$57.79
03.xx.24	USPS	$48.20
03.xx.24	U-Haul	$61.51
03.22.24	Computershare Liquidation Fee	$100.00
03.26.24	Director of Finance Clarksburg, WV	$78.00
03.26.24	Ace Hardware	$25.51
03.26.24	USPS	$77.80
04.03.24	Office Depot	$4.93
04.03.24	State Farm Insurance House	$905.96
04.01.24	Lawn Maintenance Yoder	$80.00
04.02.24	David Lopez Disposal Company	$1,200.00
04.xx.24	Utilities	$147.00
04.xx.24	Bombardiere Plumbing	$5,819.48
04.10.24	Baker Tilly Accounting	$975.00
04.12.24	WV State Tax Department	$245.00
04.16.24	IRS	$378.00
04.xx.24	Legal Fees 178 Hickman	$350.00
04.xx.24	USPS	$22.47

ESTATE OF FLORA VESPOINT

DISBURSEMENTS

04.24.24	UPS Notarization Fee	$10.00
05.21.24	Wire Transfer Fee	$15.00
05.xx.24	Utilities	$258.18
05.xx.24	Utilities	$21.30
06.13.24	USPS	$33.05
06.14.24	UPS Notarization Fee	$10.00
06.25.24	UPS Notarization Fee	$20.00
06.25.24	USPS	$30.45
07.09.24	BRW Real Estate Ins. Proceeds Storm Damage Claim	$2,481.66
07.29.24	Flaherty Legal Fees	$1,886.08
09.13.24	Wire Transfer Fee	$15.00
11.xx.24	Baker Tilly Accounting	$3,600.00
	TOTAL DISBURSEMENT	$28,044.11

Total Distribution	$331,033.80
Total Distribution per Heir	$14,392.77 *

*Note: Elena D. Randolph's disbursement was increased by $.09 to account for rounding and as an Executor Fee.
Elena's Distribution: $14,392.86

B-4

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGI

RANDI K. KIRKLAND, EXECUTRIX/ADMINSTRATOR
OF THE ESTATE OF
RANDI SOFIE LOCKWOOD

REPORT OF CLAIMS
AND WAIVER OF
FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Randi K. Kirkland, Executrix/Administrator, and all known heirs and distributes of the estate of Randi Sofie Lockwood, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 17th day of November 2024.

James A. Varner Sr.

Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,RANDI K KIRKLAND, personal representative(s) in the estate of RANDI SOFIE LOCKWOOD after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 90 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

RANDI K KIRKLAND _____ _____ (L.S.)
EXECUTRIX / TRUSTEE

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

RANDI K KIRKLAND _____ _____ (L.S.)
DAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

KRISTINE ELIZABE ~~TH LOCK WOOD~~ LOCKWOOD Kristine Lockwood (L.S.)
GRANDDAUGHTER

STATE OF New Jersey COUNTY OF Somerset

The foregoing instrument was acknowledged before me this 13 day of July, 2024.

My Commission expires: 12/22/25 Shannon A. Fields

Notary Public

SHANNON A. FIELDS
NOTARY PUBLIC OF NEW JERSEY
Commission # 50146486
My Commission Expires 12/22/2025

United States of America

State of West Virginia

County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I,RANDI K KIRKLAND, personal representative(s) in the estate of RANDI SOFIE LOCKWOOD after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 90 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

RANDI K KIRKLAND _____ Randi K Kirkland (L.S.)
EXECUTRIX / TRUSTEE

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 2nd day of Aug 2024.

My Commission expires: Oct 26, 2025 Veronica Crossa

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Veronica Crossan
5703 Duck Creek Road, Lost Creek, WV 26385
My Commission Expires October 26, 2025

Notary Public

RANDI K KIRKLAND _____ Randi K Kirkland (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 2nd day of Aug, 2024

My Commission expires: Oct 26, 2025 Veronica Crossa

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Veronica Crossan
5703 Duck Creek Road, Lost Creek, WV 26385
My Commission Expires October 26, 2025

Notary Public

KRISTINE ELIZABETH ~~LOCKWOOD~~ LOCKWOOD _____ (L.S.)
GRANDDAUGHTER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

DOUGLAS ERIK LOCKWOOD _____ Douglas Lockwood (L.S.)
GRANDSON

STATE OF NC COUNTY OF Wake

The foregoing instrument was acknowledged before me this 12 day of July, 2024.

My Commission expires: May 10 2028 Jessica Rae Lane

Notary Public

ERIC LELAND DOUGLAS KIRKLAND _____ _____ (L.S.)
GRANDSON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

STEPHANIE SANCHEZ _____ _____ (L.S.)
FORMER DAUGHER N LAW

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John Spires _____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Byrd
Deputy Clerk

DOUGLAS ERIK LOCKWOOD _____ _____ (L.S.)
GRANDSON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

ERIC LELAND DOUGLAS KIRKLAND Eric Kirkland (L.S.)
GRANDSON

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 2nd day of Aug, 2024.

My Commission expires: Oct 26, 2025 Veronica Crossan

OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Veronica Crossan
5703 Duck Creek Road, Lost Creek, WV 26385
My Commission Expires October 26, 2025

Notary Public

STEPHANIE SANCHEZ _____ _____ (L.S.)
FORMER DAUGHER N LAW

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John Spires _____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Byrd
Deputy Clerk

DOUGLAS ERIK LOCKWOOD _____ _____ (L.S.)
GRANDSON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

ERIC LELAND DOUGLAS KIRKLAND _____ _____ (L.S.)
GRANDSON

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____.

My Commission expires: _____ _____

Notary Public

STEPHANIE SANCHEZ _____ D Sanchez (L.S.)
FORMER DAUGHER N LAW

STATE OF NC COUNTY OF Wake

The foregoing instrument was acknowledged before me this 16 day of JULY, 2024.

My Commission expires: 11/7/2028 _____

Notary Public

JORDANA ROSOFF
NOTARY PUBLIC
Wake County
North Carolina
My Commission Expires Nov. 07, 2028

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are <u>not</u> required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Byrd
Deputy Clerk

B-5

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGI

JAMIE DENMAN, PERSONAL REPRESENTATIVE
OF THE ESTATE OF
DANIEL SHAWN DENMAN

REPORT OF CLAIMS
AND WAIVER OF
FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Jamie Denman, Personal Representative, and all known heirs and distributes of the estate of Daniel Shawn Denman, deceased, as presented to and received and approved by James A. Varner, Sr., Fiduciary Commissioner of Harrison County, West Virginia to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 17th day of November 2024.

James A Varner

Fiduciary Commissioner

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,JAMIE DENMAN, personal representative(s) in the estate of DANIEL SHAWN DENMAN after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

JAMIE DENMAN Jamie Denman-Scrothers (L.S.)
ADMINISTRATRIX

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 1st day of Nov., 2024

My Commission expires: Sept. 23, 26 Cassandra Renee Coe

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Cassandra Renee Coe
Shaffer Madia Law
343 West Main Street
Clarksburg, WV 26301
My Commission Expires Sep. 23, 2026

Notary Public

PAIGE DENMAN (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 1 day of Nov., 2024.

My Commission expires: Sept. 23, 26 Cassandra Renee Coe

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Cassandra Renee Coe
Shaffer Madia Law
343 West Main Street
Clarksburg, WV 26301
My Commission Expires Sep. 23, 2026

Notary Public

LILLYAN DENMAN Lillyan Denman (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 1ST day of Nov., 26.

My Commission expires: Sept 23, 26 Cassandra Renee Coe

Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Cassandra Renee
Shaffer Madia Law
343 West Main St
Clarksburg, WV
My Commission Expires Sep. 23, 26

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are <u>not</u> required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Casey Blake
Deputy Clerk

C-1

Greater Harrison County
Public Service District

W

Phone: 304-745-3463
Fax: 304-745-5327

www.greaterharrison.com

At the regular meeting of Greater Harrison County PSD held on Thursday October 17, 2024, Chairman James Scudere, Treasurer Ruth Ann Messenger, Secretary Raymond Leonard, Member Thomas Michael and Member Gary Auvil. Also present were Bill Hoover, General Manager, Matt Evans, Assistant Manager, Zack Dobbins of Bennett and Dobbins, Kylea Radcliff of Thrasher Engineering and Sam Harold of Mountain State Law.

1. Minutes and/or Amended Minutes of Previous Meetings: Messenger moved to approve minutes. Board concurred.
2. Public Comment Period: No one present
3. Patrick Lesmann – P&B Services provided by Bill Hoover
   General update – All operating well, waiting to remove those in Quiet Dell area.
4. Zack Dobbins – Bennett and Dobbins
   4.1 Drawdown #4 for Woodstock Project presented. Leonard moved to approve as presented. Board concurred. Drawdown #13 for the Quiet Dell Project presented. Scudere moved to approve as presented. Board concurred.
5. Finance Report provided by Ruth Ann Messenger
   Scudere moved to approve financial transactions. Board concurred.
   Zack provided detail on expenses. September had a lot of pump issues on sewer side.
6. Thrasher Group, Inc.
   6.1 Sewer
      6.1.a Phase II
      - Still meeting with folks in Charleston and continuing to see non-negative responses.

      6.1.b Quiet Dell
      - We opened bids which was delayed by 2 days based on bidders' requests. We received 6 bids on Contract #2(line work), low bidder was ProContracting. Only 2 bidders on treatment plant which were extremely high. Breckenridge was the low bidder. A bid overrun request has been submitted. Have bid recommendation pending on funds being available. Funds require project be under construction by the end of the year. Time restraints prevent us from bidding again and funds could be pulled. Scudere motioned to accept the low bidder contingent on obtaining over run money from EEG. Leonard seconded motion. Board concurred with the exception of Michael.

      6.1.c Woodstock Heights Sanitary Sewer Extension Project
      - Line is in the ground waiting on the pumps and control panels. Current delivery date is estimated Mid-end November.

      6.1.d River Crossings
      - No update at this point.

      6.1.e 10-year Plan
      - 2025 review presented last month.

   6.2 Water
      6.2.a Overall Water Project
      - Bid opened on October 9th. Contract #1 was all the upgrades to existing systems. ProContracting was the low bidder. Three bidders on this project. Contract #2 is all the upgrades on the Coon's Run System. Wolf's Excavating was the low bidder for this project. Contract #3 was overall water. Mid Atlantic storage systems was the low bidder. We do have a closing date of November 21st for the

overall water project. Scudere made a motion to accept low bids on water project contingent upon receiving EEG overrun grants. Board concurred with the exception of Michael.

6.2.b Buffalo Lake Road Water Line Extension

- Nothing new at this time. No information from AML.

6.2.c 10-year Plan Water

- Nothing new to present at this time.

7. Bill Hoover – General Manager

7.1 Water

7.1.a Overall 26%. Lost Creek Mount Clare was at 38%, Valley of Good Hope at 22%, and Quiet Dell at 7%. Coon's Run at 38% and Fair Oaks at 0%.

7.1.b Water Leak Report – Lost Creek/Mount Clare had 6 main line leaks and 10 service line leak, Valley of Good Hope had 6 service line leaks and an issue at Buffalo Lake which was fixed with fittings. Quiet Dell we had zero leaks. Coon's Run we repaired 2 service lines.

7.1.c Lead and copper surveys were submitted. Rural Water and Stantec assisted with submittal. Greg Davisson has been hired to replace Jimmy Toothman who will be retiring at the end of the year.

7.2 Sewer

7.2.a Another heavy month expected on pumps.

7.3 Good of the district

7.3.a Zack requested special meeting on November 7th at 2 pm to present the first draw for water project, will have bond documents and grant documents to get signed.

7.3.b Employee Health Insurance – Michael motioned for revised budget and employee policy so 100% of Health Insurance is covered. Zack added information from reviewing costs this could add $5,000 per month $50,000-$60,000 a year. Board concurred with Michael's motion effective today forward.

7.3.c Michael requested "Review of Legal Representation" to be moved to next month.

The next meeting will be held on November 21, 2024.

Auvil moved to adjourn meeting. Board concurred.

Chairman _____
James Scudere

Secretary _____
Mark Leonard

Member _____
Gary Auvil

Treasurer _____
Ruth Ann Messenger

Member _____
Thomas Michael

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C-2

Greater Harrison County
Public Service District

V

Phone: 304-745-3463
Fax: 304-745-5327

www.greaterharrison.com

At the special meeting of Greater Harrison County PSD held on Thursday November 7, 2024, Chairman James Scudere, Treasurer Ruth Ann Messenger, Secretary Raymond Leonard, Member Thomas Michael and Member Gary Auvil. Also present were Bill Hoover, General Manager, Matt Evans, Assistant Manager, Zack Dobbins of Bennett and Dobbins, Kylea Radcliff of Thrasher Engineering and Todd Swanson of Steptoe & Johnson.

Presented by Todd Swanson;

1. To consider and act upon a proposed Sewer Bond Resolution entitled:

   RESOLUTION AUTHORIZING THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE SEWERAGE SYSTEM OF GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT AND THE FINANCING OF THE COST, NOT OTHERWISE PROVIDED, THEREOF THROUGH THE ISSUANCE BY THE DISTRICT OF SEWER REVENUE BONDS, SERIES 2024 A (WEST VIRGINIA INFRASTRUCTURE FUND) IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $7,200,000 AND THE ACCEPTANCE BY THE DISTRICT OF FUNDING ASSISTANCE, SERIES 2024 (WEST VIRGINIA SRF PROGRAM/FORGIVABLE) IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED $1,000,000; PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY FOR THE REGISTERED OWNERS OF SUCH BONDS; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO THE ISSUANCE OF SUCH BONDS AND ACCEPTANCE OF SUCH FUNDING ASSISTANCE; APPROVING, RATIFYING AND CONFIRMING A LOAN AGREEMENT RELATING TO SUCH BONDS; APPROVING, RATIFYING AND CONFIRMING THE FUNDING ASSISTANCE AGREEMENT RELATING TO SUCH FUNDING ASSISTANCE, SERIES 2024; AUTHORIZING THE SALE AND PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS AND ADOPTING OTHER PROVISIONS RELATING THERETO.

   Scudere motioned to accept as presented. Board concurred.

2. To consider and act upon a proposed Water Bond Resolution entitled:

   RESOLUTION AUTHORIZING THE ACQUISITION AND CONSTRUCTION OF ADDITIONS, BETTERMENTS, IMPROVEMENTS AND EXTENSIONS TO THE EXISTING PUBLIC WATERWORKS SYSTEM OF GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT AND THE FINANCING OF THE COST, NOT OTHERWISE PROVIDED, THEREOF THROUGH THE ISSUANCE BY THE DISTRICT OF $6,400,000 IN AGGREGATE PRINCIPAL AMOUNT OF WATER REVENUE BONDS, SERIES 2024 A (WEST VIRGINIA INFRASTRUCTURE FUND); PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY FOR THE REGISTERED OWNERS OF SUCH BONDS; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO THE ISSUANCE OF SUCH BONDS; APPROVING, RATIFYING AND CONFIRMING A LOAN AGREEMENT RELATING TO SUCH BONDS; AUTHORIZING THE SALE AND PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS AND ADOPTING OTHER PROVISIONS RELATING THERETO.

   Scudere motioned to accept as presented. Board concurred.

3. To consider and act upon a proposed Supplemental Resolution providing for the issuance of the Sewer Bonds.
   Scudere motioned to accept as presented. Board concurred.

4. To consider and act upon a proposed Supplemental Resolution providing for the issuance of the Water Bonds.
   Scudere motioned to accept as presented. Board concurred.

5. To consider a Draw Resolution for the payment of invoices from the Sewer Bonds.
   Scudere motioned to accept as presented. Board concurred.

6. To consider a Draw Resolution for the payment of invoices from the Water Bonds.
   Scudere motioned to accept as presented. Board concurred.

7. To consider a Sweep Resolution pertaining to the automatic payment of the Sewer Bonds to the Municipal Bond Commission.
   Scudere motioned to accept as presented. Board concurred.

8. To consider a Sweep Resolution pertaining to the automatic payment of the Water Bonds to the Municipal Bond Commission.
   Scudere motioned to accept as presented. Board concurred.

Michael moved to adjourn meeting. Board concurred.

The next meeting will be held on November 21, 2024.

Chairman _____
James Scudere

Secretary _____
Mark Leonard

Member _____
Gary Auvil

Treasurer _____
Ruth Ann Messenger

Member _____
Thomas Michael

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C-3

CLARKSBURG WATER BOARD

A Municipal Corporation Serving Clarksburg Since 1887

GENERAL MANAGER
JASON L. MYERS

MEMBERS OF THE BOARD
ALBERT N. COX II, PRESIDENT
PAUL J. HOWE III
CHAD E. SIGMON

11/14/2024

RE: Lead Service Line Replacement Plan and CSL Material Notification

609 W MAIN ST 2 , CLARKSBURG
Non-Lead - Copper

Dear Valued Customer,

The Clarksburg Water Board is committed to providing you with safe and reliable drinking water. As part of this commitment, we want to keep you informed about our ongoing efforts to remove lead service lines from our system.

The Clarksburg Water Board was established in 1887. At that time, lead service lines were widely used in plumbing systems due to their ease of installation and availability. However, as the health risks associated with lead exposure++ became better understood, the use of lead in new water service lines was phased out nationwide by 1986. Since then, we have been working to replace existing lead service lines throughout our system.

In 2021, our regulatory agencies required the Board to reevaluate and optimize our corrosion control treatment (CCT) to further reduce the potential for lead to leach into the water from remaining lead service lines. Although the results of our required compliance sampling for lead and copper had always met the applicable safety standards under the federal Lead and Copper Rule, we took this precautionary measure to ensure the continued safety of your drinking water.

To assist with this effort, we retained a specialized engineering firm to analyze our CCT process and recommend improvements. Based on their findings, which were reviewed and approved by both the United States Environmental Protection Agency and the West Virginia Bureau for Public Health, we began adding orthophosphate to our treatment process in December 2022. Orthophosphate is a food-grade substance that forms a protective coating on the inside of pipes to prevent corrosion and minimize the release of lead.

We are pleased to report that this treatment optimization has been highly successful, with noticeable reductions in lead levels at our sampling sites within the first month of implementation. As a result of these improved results, the requirement to provide filtered pitchers to certain households has been lifted by our regulatory agencies.

1001 S. Chestnut St. Clarksburg, WV 26301 (304) 623-3711 Fax (304) 624-8096

The recent revision of the federal Lead and Copper Rule requires all water systems to inventory the material composition of their service lines. We have completed this inventory to the best of our ability using a combination of record reviews, customer surveys, visual inspections, and predictive modeling. Based on this inventory, we are writing to inform you of the material composition of your customer service line (CSL), which is the private line that connects the water meter to your home or business. This information is included in the subject line of this letter.

If your water service line (CSL) is made of galvanized pipe that has ever been connected to a lead service line, it will need to be replaced. You will not be charged for this replacement. Our team will contact you in the coming months to schedule the work with a contractor from our approved list. The new service line will run from the water meter to inside your building. Please note that you have the option to decline this replacement if you prefer, but the Board strongly encourages all customers to proceed with these replacements. If the replacements are not conducted as part of the Board's replacement project, we cannot guarantee that funding will be available to finance these replacements in the future and the costs of replacement at a later date may have to be borne by the customer.

This replacement is being coordinated with a larger project to upgrade our water infrastructure. The first phase will focus on the North View, Stealey, Rosebud, Chestnut Hills, Main Street, and Pike Street areas. We will host neighborhood meetings in November to discuss the project timeline, construction impacts, and how to select a contractor for your CSL replacement. If you live or work in these areas, watch for a separate notification with more details.

We encourage you to attend one of these meetings or reach out to our customer service team at (304) 623-3711 or customer.service@clarksburgwater.com if you have any questions or concerns. We appreciate your cooperation and understanding as we work to complete this important infrastructure upgrade.

Sincerely,

Jason L. Myers
General Manager

++ Exposure to lead in drinking water can cause serious health effects in all age groups. Infants and children can have decreases in IQ and attention span. Lead exposure can lead to new learning and behavior problems or exacerbate existing learning and behavior problems. The children of women who are exposed to lead before or during pregnancy can have increased risk of these adverse health effects. Adults can have increased risks of heart disease, high blood pressure, kidney or nervous system problems.

C-4

ENLARGED HEPZIBAH PSD
DRAWER H
3258 MAPLE STREET
HEPZIBAH, WV 26369
Phone: 304-623-2217, Fax: 304-626-3326

Darlene Swiger, Chairman
Fred Martin, Secretary

Sharon Hamilton, Treasurer
Kevin Short, Interim General Manager

NOTICE

The Regular Board Meeting of the Enlarged Hepzibah Public Service District to be held on Monday, December 9, 2024 at 4:30 PM at the Sun Valley Public Service District's office, located at 18 Sable Circle, Reynoldsville, WV 26422, has been cancelled.

It has been rescheduled for the previous Monday, December 2, 2024 at 4:30 PM at the Sun Valley Public Service District's office, located at 18 Sable Circle, Reynoldsville, WV 26422.

Thank you,

Kevin Short

Kevin Short,
Interim General Manager

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the US Department of Agriculture, Office of the Assistant Secretary, 1400 Independence Avenue, SW, Washington, DC 20250-9410. (866) 632-2992

C-5

Enlarged Hepzibah Public Service District
Regular Board Meeting

Monday
December 2, 2024
4:30 PM

AGENDA

1. Call meeting to order

2. Reading of the Minutes and Approval of Check Signing Document

3. Manager's Report

4. Old Business

5. New Business
   A. Review, discuss & approve December 2024 Calendar

6. Public Comments

7. Adjournment

THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE, REYNOLDSVILLE, WV 26422

C-6

SUN VALLEY PUBLIC SERVICE DISTRICT
POST OFFICE BOX 95
18 SABLE CIRCLE
REYNOLDSVILLE, WV 26422-0095
Phone: 304-623-9609, Fax: 304-623-3505
E-Mail: sunvalleypsd@sunvalleypsd.com
Website: sunvalleypsd.com

Richard Dale, Chairman
Connor Thompson, Treasurer
Sandra Patterson, Secretary
Kevin Short, General Manager

NOTICE

The Regular Board Meeting of the Sun Valley Public Service District to be held on Tuesday, December 10, 2024 at 3:30 PM at the Sun Valley Public Service District's office has been cancelled.

It has been rescheduled for the previous Tuesday, December 3, 2024 at 3:30 PM at the Sun Valley Public Service District's office, 18 Sable Circle, Reynoldsville, WV 26422.

Thank you,

Kevin C. Short

Kevin C. Short, General Manager

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the US Department of Agriculture, Office of the Assistant Secretary, 1400 Independence Avenue, SW, Washington, DC 20250-9410. (866) 632-2992

C-7

Sun Valley Public Service District
Regular Board Meeting

Tuesday
December 3, 2024
3:30PM

AGENDA

1. Call meeting to order

2. Reading of the Minutes and Approval of Check Signing Document

3. Manager's Report

4. Old Business
   A. Review & Approve 5th Payment Request for Phase III-A Sewer Collection System Upgrades Project
   C. Sun Valley PSD & Lake Floyd PSD Board Members to Discuss & Approve adding Sun Valley PSD Board Members to Lake Floyd PSD bank accounts and remove Lake Floyd PSD Board Members.

5. New Business
   A. Review, discuss & approve December 2024 Calendar

6. Public Comments

7. Adjournment