AMENDED AGENDA

Harrison County Commission Meeting

Wednesday, August 6, 2025

10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:00 A.M. --- Stephen Pishner – AMICI

10:05 A.M. --- Proclamation for WV goes Purple

10:10 A.M. --- Special Funding Request from Civil Air Patrol, Clarksburg Composite Squadron requesting $1,500 for funding for Cadet Aerospace Education Activities

10:15 A.M. --- Special Funding Request from Italian Heritage Festival requesting $5,000

10:20 A.M. --- Special Funding Request from Johnstown Community Educational Outreach Service requesting $3,000

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A.** John DeVaul – New Hire, HR Generalist – Effective August 18, 2025
   - **B.** C.D. McIntyre – Law Enforcement – Retirement – Effective July 31, 2025
4. **Minutes and/ or Amended Minutes of Previous Meetings**
   - **A.** Regular Meeting Minutes for July 2, 2025
   - **B.** Special Meeting Minutes for July 9, 2025
   - **C.** Regular Meeting Minutes for July 16, 2025
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A.** ARPA – Greater Harrison PSD - $7,175.00
   - **B.** Quotes
   - **C.** Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:**

   A. Exonerations
   B. Corrective Tickets
7. **Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements:**
   A. Series 2008A - $15,602.58
   B. Series 2019A&B - $7,476.50
   C. Series 2021A&B - $150.00
8. **Review—Discuss—Consider** Joint Petitioner's proposed Order Approving the Asset Purchase Agreement between Summit Park Public Service District and the Clarksburg Water Board
9. **Review—Discuss—Consider** Family Court MOU between the Harrison County Commission and the Supreme Court
10. **Review—Discuss—Consider** Hiring a Deputy Director for Office of Emergency Management
11. **Review—Discuss—Consider** Allowing Judge McMunn to use Room 122 in Courthouse as an extra jury room
12. **Review—Discuss—Consider** Appointing Mayor of Bridgeport Robert Matheny to the Airport Authority Board
13. **Review—Discuss—Consider** Proposal from McKinley for Geo Technical Services & Optional Rock Coring for Shinnston Site of Royal Chrysler Building (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County)
14. **Review—Discuss – Consider** Resolution Authorizing the Acceptance of Funds from the FY2025-2026 WV Justice Reimbursement Initiative Treatment Supervision Grant Program
15. **Review—Discuss—Consider** Resolution to Apply for the WV Courthouse Facilities Improvement Funds for Phase II of our Courthouse Elevator Replacement Project
16. **Administrator's Report**
17. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

A. **Weekly Fiduciary Report from the County Clerk**
   1. July 16, 2025 through July 23, 2025
   2. July 23, 2025 through July 29, 2025
B. **Monthly Fiduciary Commission Settlements:**
   1. Marquis E. Garrett
C. **Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service**

1. Nutter Fort Volunteer Fire Department Form 990
2. Reynoldsville Volunteer Fire Department Form 990
3. Extension Office - Homespun News
4. Enlarged Hepzibah PSD Meeting Minutes for June 9, 2025
5. Enlarged Hepzibah PSD Meeting Minutes for May 12, 2025
6. Enlarged Hepzibah PSD Sewer Budget FY24-25
7. Enlarged Hepzibah PSD Sewer Budget FY25-26
8. Enlarged Hepzibah PSD Water Budget FY24-25
9. Enlarged Hepzibah PSD Water Budget FY25-26
10. Greater Harrison PSD Meeting Agenda for July 24, 2025
11. Greater Harrison PSD Financial Information for June 2025

TABLED ITEMS - - Items May Require Discussion and/ or Approval

10:10 AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 7-15-25

Organization Name: Civil Air Patrol, Clarksburg Composite Squadron

Name and Title of Requester: Capt. Sam Harrold, Squadron Commander

Mailing Address of Organization and Responsible Person:
2600 Aviation Way, Bridgeport WV 26330
If approved, this is where the check will be sent

Telephone: 3046772191 Fax: _____ E-mail: sharrold@wvwg.cap.gov

FEIN# 75-6037853 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 1500.00

Dollar Amount REQUESTED - Grant: $ 1500.00 Loan: $ _____

Was project funded previously by HCC? Y (N) If so, when _____; how much: $ _____

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: N/A ; how much: $ _____
When: _____ ; how much: $ _____
When: _____ ; how much: $ _____

Purpose of request (one sentence): Funding for Cadet Aerospace Education Activities

If for a fair/festival/event, give dates and location: Date: _____ Location: _____

Describe the proposed activities with dollar amounts to be funded by this request:
Various activities to promote youth aerospace education. Funds will be utilized for lodging, food, and various expenses for travel to Wright Patterson AFB, Green Bank Observatory, and other emergency services training across the State.

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Both State and Federal Agencies

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? West Virginia Wing Media Site

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Capt Sam Harrold, CAP agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Capt. Sam Harrold CAP, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Capt. Sam Harrold, CAP shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Capt. Sam Harrold, CAP agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Capt. Sam Harrold, Squadron Commander **Date** 7-15-25

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

10:15 AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500

Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 7-22-25

Organization Name: WEST VIRGINIA Italian HERITAGE Festival

Name and Title of Requester: William Boyles - CHAIRMAN OF THE BOARD

Mailing Address of Organization and Responsible Person:
340 WEST MAIN St. CLARKSBURG, WV 26301
If approved, this is where the check will be sent

Telephone: 304-624-7314 Fax: _____ E-mail: wvihf@wvihf.com

FEIN# 31-0961429 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 413,000

Dollar Amount REQUESTED - Grant: $ 5000 Loan: $ _____

Was project funded previously by HCC? (Y) N If so, when 2024 ; how much: $ 3000

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2024 ; how much: $ 3000
When: 2023 ; how much: $ 2500
When: 2022 ; how much: $ 2000

Purpose of request (one sentence): _____

If for a fair/festival/event, give dates and location: Date: 8/29 - 8/31/25 Location: CLARKSBURG, WV

Describe the proposed activities with dollar amounts to be funded by this request:
TO FUND ENTERTAINMENT COSTS. ALL ENTERTAINMENT IS FREE TO THE PUBLIC - ENTERTAINMENT COSTS = $60,000 TOTAL

Are your financial statements audited by an outside accounting firm? Y (N)
If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Festival Sponsor list, website, schedule of event flyers (3000)

HARRISON COUNTY COMMISSION SPECIAL FUNDING REQUEST

(Name of Applicant) WV ITALIAN HERITAGE FESTIVAL agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) WV Italian Heritage Festival, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) WV Italian Heritage Festival shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) WV Italian Heritage Festival agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant _____ **Date** 7/22/25

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248164828
Apr. 10, 2012 LTR 4168C E0
31-0961429 000000 00
00015779
BODC: TE

WEST VIRGINIA ITALIAN HERITAGE
FESTIVAL INC
PO BOX 1632
CLARKSBURG WV 26302-1632

7917

Employer Identification Number: 31-0961429
Person to Contact: Tonya Morris
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 30, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in September 1979.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

S. A. Martin, Operations Manager
Accounts Management Operations

WVIHF Officers

Bill Boyles - Chairperson	***Betty Waddy - Vice Chairperson***	***Richard Viglianco - Treasurer***	***Ed Boggess - Secretary***
1243 Norma Lane	86 2nd Street	3120 Krepps St	
Shinnston, WV 26431	Shinnston, WV 26431	Morgantown, WV 26505	
Cell: 304.641.7702	Cell: 304-695-7951	Cell: 304.685.2387	Cell: 304-641-8111
wdboyles@gmail.com	betty72366@yahoo.com	rviglianco@yahoo.com	bird33@gmail.com

WVIHF Board Members

Lauren Moore	***Rocky Romano***	***Tina Cullen***	***Gabriel Rhoades***
731 Long Street	205 Candlelight Dr	1246 Country Club Rd	8130 Sinclair Lane
Bridgeport, WV 26330	Clarksbug, WV 26301	Clarksburg, WV 26301	Stonewood, WV 26301
Cell: 304.709.2523	Cell: 304-641-6778	Cell: 304.677.5842	Cell: 304.685.8232
laurenmoore32981@gmail.com	rockyromano824@gmail.com	tinade72@msn.com	gabriel.rhodes@k12.wv.us

Rob Garcia	***Tyke Martino***	***Rose Mazza***	***Lindsey Fragman***
1519 Briarwood Road	704 Mulberry Avenue	122 Carriage Lane	63 Hoke Farm Way
Bridgeport, WV 26330	Clarksburg, WV 26301	Bridgeport, WV 26330	Mechanicsburg, PA 17050
Cell: 304.612.4401	Home: 304.622.3174	Cell: 304.641.7975	Cell: 304.206.5210
wvfinal4@gmail.com	Cell: 304.629.0541	rmazza@mix.wvu.edu	
	Ttyke1@aol.com		lindsey@lindseylowe.com

Jan McNemar	***Stephen Pishner***	***Jenna Robey***	***Betty Waddy***
126 Maryland Ave	117 South Park Avenue	317 W Philadelphia Ave	86 2nd Street
Nutter Fort, WV 26301	Clarksburg, WV 26301	Bridgeport, WV 26330	Shinnston, WV 26431
Home: 304.623.3018	Home: 304.622.8933	304.629.8786	Cell: 304-695-7951
Work: 681.342.1999	Work: 304.842.2283	seeyouincourt19@aol.com	betty72366@yahoo.com
Cell: 304.203.8617	Cell: 304.641.5910		
iskate1@frontier.com	italia212@frontier.com		

Marsha Viglianco	***Tyler Terango***	***Mary "Weege" Vargo***	***Randall Lynch***
123 Roosevelt Rd	107 Brannon Street	304 Oakview Drive	
Clarksburg, WV 26301	Stonewood, WV 26301	Bridgeport, WV 26330	
Cell: 304-844-4397	Cell: 304.203.4505	Home: 304.842.3074	cell: 304-874-0430
daycareflowers@aol.com	tterango@gmail.com	Cell: 304.677.3031	
		weegewv@yahoo.com	

WVIHF Budget	2024-2025
Revenue	
Fundraising	25000
Beer Bands	6728
Beer Booth Sales	25000
Bocce Tournament	500
Donations	5000
Elimanation Dinner	28000
Fritti Festival	10000
Fritti Monthly	12000
Gala	14,000
Golf Tournament	25000
Grants	30,000
Honorees Dinner	10,000
Ice	250
Jumbo Tron	1000
Pasta Dinner	3000
Pasta 5K Race	2000
Pasta Cook-OFF	12000
Queens Court	3000
Scholarship App Fee and Donations	500
Soda Booth	10000
Souvenior Book Ad Income	12000
Souvenior Book Sales	2000
Sponsorship	160,000
Vendor	41000
Wine	5000
WVIHF T'shirt	4000
Total	**446978**

Festival Disbursements	
Advertising	4000
Beer Bands	500
Beer Booth Management	3500
Beer Festival Weekend	15000
Bocce Tournament	250
Elimantation Dinner	14000
Entartainment Childrens	7500
Entertainment Talent	65,000
Entertainment Main Stage Production	120000
Fritti Festival commissions	1000
Fritti COGS	8,500
Gala	14000
Golf Tournament	11250
Honorary council	1000
Honorees Dinner	10000
Insurance	4000
Ice	2500
Office Rent (Upkeep)	7,500
Office General Expendintures	1100
Office Copier Lease	6500
Pasta Dinner	250
Past Cookoff	3000
Pasta 5K	3000
Postage	2000
Parade	5600
Queens Court	2500
Salaries & Wages Office	30,000
Scholarship Disbursement	500
Soda Booth Management	1700

Sponsor	Amount Paid	Committed
AC/GC Cleaning Services		$300.00
Amos Carvelli Funeral Home	$1,500.00	
Aperol Spritz		$1,500.00
Applied Construction - Jacquie Dean	$3,000.00	
Asphalt Kings, LLC	$500.00	
Bad Lizard & Granite	$100.00	
Beverage Distributors		$6,000.00
Bill Pulice - Allstate	$500.00	
Black Bear Chrysler	$1,000.00	
Blueridge Risk Partners		$500.00
Bridgeport CVB		$5,000.00
Bridgeport & Clarksburg Family Denistry	$500.00	
Board of Education		$5,000.00
Budget Blinds	$50.00	
Burnside Funeral Home	$100.00	
Cashland Pawn Shop	$50.00	
Central Van & Storage	$500.00	
Central Supply Co	$250.00	
Chenoweth	$500.00	
City of Clarksburg		$5,000.00
Clarksbure Beauty Academy	$50.00	
Clarksburg CVB		$5,000.00
Crown Mitsubishi	$1,000.00	
D'Annunzio Foundation		$1,500.00
Dan Cava Toyota	$40,000.00	
Davis Funeral Home		$5,000.00
EQT	$3,000.00	
E&S Ready Mix	$100.00	
Edward Jones Lex Singleton	$50.00	
Energy Resorce Group	$2,000.00	
Harcleroad Law PLLC		$500.00
First Guaranty Bank	$500.00	
HARCO	$100.00	
Harmer Funeral Home	$100.00	
Harrison County Commission		$5,000.00
Harrison County Cultural Foundation	$1,000.00	
Harry Green 7 Acres	$100.00	
Hearing Solutions	$500.00	
Holly's Tours		$300.00
Hope Gas		$5,000.00
Hudson Diversified Energy		$1,500.00

James & Law	$250.00	
Jenkins Subaru	$3,000.00	
Joe R Plye	$3,000.00	
Wesbanco	$1,500.00	
Kelly's 2.0		$500.00
Ken Ganley Kia	$500.00	
Kitchen & Spice Company	$50.00	
Laura Goff Davis		$500.00
Looking Glass Consignment	$50.00	
Louie Spatafore	$1,000.00	
Madia Law	$1,500.00	
Matt Wanstreet Family		$5,000.00
Mark Vecchio DDS	$250.00	
Muriales	$500.00	
Mark Richards Racing	$100.00	
Michael Scordato Knights of Columbus Virtus Agency	$1,000.00	
Mike Ross	$5,000.00	
Miley Legal Group	$250.00	
Mountainer Hydraulics inc	$50.00	
Nuzum Trucking	$100.00	
North Central Regional Airport	$5,000.00	
Parkette	$50.00	
People's Bank	$1,000.00	
Perine Memorial Group (Funeral Home)	$250.00	
Peter Mcelwee or Stanley?	$100.00	
Rob Johnson	$250.00	
In Memory of Lucie & Melvin Romano	$4,000.00	
Smallwood Sanitation	$1,000.00	
Sudsberry	$50.00	
T. G. Handyman Services		$250.00
Teddy Lopez with Baker Tilly		$250.00
VFW	$50.00	
Viglianco Family	$2,800.00	$1,200.00
WACO Oil and Gas - Ike Morris	$5,000.00	
West Union Bank	$850.00	
WCO Flooring Rocky Manchin	$500.00	
Wilson Martino Dental	$250.00	
Wm Marconi Lodge Sons & Daughters #1140		$300.00
WV auto glass	$50.00	
WV Lottery		$2,500.00
WV State Building & Construction Trades	$500.00	
WV Fitness	$50.00	
WV Legislative Grant		$17,821.00

WVU Medicine- United Hospital Center	$225.00	$1,275.00
	$97,125.00	$76,396.00

West Virginia Italian Heritage Festival
Profit & Loss
November 2023 through October 2024

	Nov '23 - Oct 24
Ordinary Income/Expense	
Income	
43900 · Authors Forum Income	250.00
43800 · Misc Festival Income	1,494.00
43700 · Ice Income	2,185.50
43600 · Shipping Income	12.90
43500 · Square Fees Income	456.52
43400 · Photo Contest Income	340.00
43300 · Raffle Income	37,979.90
43200 · Bingo Income	11,305.40
43100 · VIP Income	150.00
43000 · 12 Days of Christmas	4,115.00
42900 · Wine Tasting	1,225.91
42700 · Beers Bands	7,268.00
42600 · Beer Sales - Festival	15,057.00
42500 · Donations	950.00
42400 · Canned Pepper Contest Income	70.00
42200 · Merchandise Sales	8,381.65
42100 · Light Pole Banners	3,277.00
42000 · Homemade Wine Contest	125.00
41900 · Gun Raffle	728.00
41850 · Aperol Spritz	2,112.00
41800 · Wine Booth	1,980.00
41700 · VIP Tent Income	4,125.00
41600 · Vendor Booths	41,464.00
41500 · Sponsorships	150,800.00
41400 · Spaghetti Dinner	1,687.99
41300 · Souvenir Book Sales	1,080.00
41200 · Souvenir Book Ads	8,000.00
41100 · Soda Sales - Festival	4,407.00
41000 · Scholarship App Fees	1,258.00
40900 · Queens Court Income	2,220.00
40800 · Pasta Cook-off	4,610.00
40700 · Honoree's Dinner Ticket Sales	5,393.00
40600 · Golf Tournament	29,380.00
40550 · Other Gala Income	600.00
40500 · Gala Ticket Sales	12,595.00
40450 · Friti Sales - Other	2,916.00
40400 · Fritti Sales - Sunday	15,344.50
40350 · Winterfest	733.00
40300 · Friti Sales - Festival	7,042.00
40200 · Elimination Dinner	25,551.00
40100 · Bocce Tournament	2,500.00
40050 · Grants Income	27,821.00
40000 · 5K Run	3,115.00
Total Income	452,106.27
Gross Profit	452,106.27
Expense	
74000 · Huntington Cash Deposit Fees	71.29
73000 · Bank Fees & Service Charges	174.66
72000 · Square Fees	929.03
71000 · Stripe Fees	1,274.97
70000 · Interest Expense	4,280.25
62700 · Donation	600.00
62600 · Ice Expense	2,554.00
62500 · Bocce Expenses	204.00
62400 · Morra Tournament Expenses	163.34
62300 · Photo Contest Expenses	20.62
62200 · Honorary Council Expenses	207.69
62100 · Gun Raffle Expenses	450.00
62050 · Raffle Expenses	14,622.77
62000 · Bingo Expenses	6,170.74
61950 · Repairs & Maintenance	1,253.21



Date 10/31/24 Page 1
Account Number 1900596
Enclosures 36

WEST VIRGINIA ITALIAN HERITAGE FESTIVAL
HERITAGE FESTIVAL INC
P O BOX 1632
CLARKSBURG WV 26302-1632

CHECKING ACCOUNT

Account Title: WEST VIRGINIA ITALIAN HERITAGE FESTIVAL

FOUNDATION CHECKING		Number of Enclosures	36
Account Number	1900596	Statement Dates	10/01/24 thru 10/31/24
Previous Balance	26,251.25	Days in the statement period	31
8 Deposits/Credits	28,644.60		
34 Checks/Debits	29,291.60		
Service Charge	.00		
Interest Paid	.00		
Current Balance	25,604.25		

	Total For This Period	Total Year-to-Date
Overdraft item fees year to date	$.00	$.00
Return item fees year to date	$.00	$.00

DEPOSITS AND ELECTRONIC CREDITS

Date	Description		Amount
10/02	Deposit		125.00
10/07	SQ241007 PPD	Square Inc	14.83
10/07	Deposit		4,571.00
10/16	Deposit		11,865.00
10/17	Deposit		5,250.00
10/21	SQ241021 PPD	Square Inc	92.77

Name of Organization/Applicant _____

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ _____

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

NAME OF PROJECT/EVENT: _____

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____
EXPENSE ITEM:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

_____ _____

Applicant Date

5. Jesus Fest ·
6. Johnstown CEOS Community Fair
7. Lost Creek Community Festival
8. North Central WV Scottish Festival
9. Pine Bluff Fall Festival
10. St. Spyridon Greek Food Festival
11. Town of West Milford Old Mill Festival
12. Wallace VFD Fair & Festival
13. *WV* Black Heritage Festival
14. *WV* Italian Heritage Festival

Now, therefore be it further resolved, funding requests from any other entity or agency must be submitted to the Office of the Harrison County Commission on or before March 1st to be considered for funding in the budget for the next fiscal year, which would begin July 1st and end June 30th. For the fiscal year beginning July 1 and ending June 30, the submission deadline for a special funding request will be May 1 of each year.

Now, therefore be it further resolved, the Harrison County Commission does hereby direct the administrative staff with the Office of the County Commission to take the necessary steps to communicate and provide this Order to the entities and agencies that have received funding during the past four fiscal years.

Order is hereby approved and entered this 20th day of July, 2022.

Susan J Thomas, President

Attest:

John Spires, Clerk of Harrison County

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

West Virginia Italian Heritage Festival Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ **501 (c)(3) Non-profit organization**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

PO Box 1632 or 340 W. Main Street

Requester's name and address (optional)

6 City, state, and ZIP code

Clarksburg, WV 26301

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

3	1	–	0	9	6	1	4	2	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ [signature] | **Date** ▶ 4-12-2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

10:20 AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: July 11, 2025

Organization Name: Johnstown Community Educational Outreach Service (CEOS)

Name and Title of Requester: Priscilla Swan, Treasurer

Mailing Address of Organization and Responsible Person:
143 Post Farm Rd. Lost Creek, WV 26385
If approved, this is where the check will be sent

Telephone: 304-622-6223 Fax: _____ E-mail: pswan.12345@gmail.com

FEIN# 55-[illegible]42 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 12,000

Dollar Amount REQUESTED - Grant: $ 3,000 Loan: $ _____

Was project funded previously by HCC? (Y) N If so, when 2024 ; how much: $ 3,000

Have you previously received funds from the Harrison County Commisson: (Y) N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2023 ; how much: $ 1,500
When: 2022 ; how much: $ 1,500
When: 2021 ; how much: $ 1,000

Purpose of request (one sentence): Entertainment & advertising

If for a fair/festival/event, give dates and location: Date: Sept. 12-13, 2025 Location: Johnstown

Describe the proposed activities with dollar amounts to be funded by this request:

Tiffani Green	$ 300
Top Shelf	$ 1,000
Braxton Bowboyz	$ 300
County Rock Band	$ 300
Advertising	$ 920

Are your financial statements audited by an outside accounting firm? Y (N)
If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Fair Flyer

(Name of Applicant) Johnstown CEOS agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Johnstown CEOS, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Johnstown CEOS shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Johnstown CEOS agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Priscilla Swan **Date** 1-17-25

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

1. Tax exemption form from John Wickline, Program Assistant

2. We do not have a board, but the officers are:
   Linda Williams, President
   208 Cole Mountain
   Lost Creek, WV 26385

   Dixie Smith, Vice President
   104 Bubby Lane
   Lost Creek, WV 26385

   Virginia Chapman, Secretary
   2196 Rooting Creek Rd.
   Lost Creek, WV 26385

   Priscilla Suan, Treasurer
   143 Post Farm Rd.
   Lost Creek, WV 26385

3. WV Division of Culture & History $1,485.00
   Sacred Heart Children's Foundation $3,150

4. Attached a statement from 2024 Fair

5. This is our only fundraiser, and the proceeds go toward our building expenses; for example, insurance, utilities, maintenance) for the entire year. The building is used by CEOS, Lion's Club, Senior Citizens, 4-H, Fire Department and community members for special events.

Streamlined Sales Tax Governing Board, Inc

Streamlined Sales Tax Certificate of Exemption

Do not send this form to the Streamlined Sales Tax Governing Board. Send the completed form to the seller and keep a copy for your records

This is a multi-state form for use in the states listed. Not all states allow all exemptions listed on this form. The purchaser is responsible for ensuring it is eligible for the exemption in the state it is claiming the tax exemption from. Check with the state for exemption information and requirements. The purchaser is liable for any tax and interest, and possible civil and criminal penalties imposed by the state, if the purchaser is not eligible to claim this exemption.

1. ☐ Check if this certificate is for a single purchase. Enter the related invoice/purchase order # _____.

2. Print or type

A. Purchaser's name: STATE OF WEST VIRGINIA DBA WEST VIRGINIA UNIVERSITY

B. Business address	City	State	Country	Zip code
ONE WATERFRONT PLACE, PO BOX 6005	MORGANTOWN	WV	USA	26506

C. Name of seller from whom you are purchasing, leasing or renting

D. Seller's address	City	State	Country	Zip code

3. Purchaser's type of business. Check the number that best describes your business.

- ☐ 01 Accommodation and food services
- ☐ 02 Agriculture, forestry, fishing, hunting
- ☐ 03 Construction
- ☐ 04 Finance and insurance
- ☐ 05 Information, publishing and communications
- ☐ 06 Manufacturing
- ☐ 07 Mining
- ☐ 08 Real estate
- ☐ 09 Rental and leasing
- ☐ 10 Retail trade
- ☐ 11 Transportation and warehousing
- ☐ 12 Utilities
- ☐ 13 Wholesale trade
- ☐ 14 Business services
- ☐ 15 Professional services
- ☐ 16 Education and health-care services
- ☐ 17 Nonprofit organization
- ☑ 18 Government
- ☐ 19 Not a business
- ☐ 20 Other (*explain*) _____

4. Reason for exemption. Check the letter that identifies the reason for the exemption.

- ☐ A Federal government (*Department*) * _____
- ☑ B State or local government (*Name*) * WEST VIRGINIA
- ☐ C Tribal government (*Name*) * _____
- ☐ E Charitable organization *
- ☐ F Religious organization *
- ☐ G Resale *
- ☐ H Agricultural Production *
- ☐ I Industrial production/manufacturing *
- ☐ J Direct pay permit *
- ☐ K Direct Mail *
- ☐ L Other (*Explain*) _____
- ☐ M Educational Organization *

* see Instructions on back (page 2)

5. Identification (ID) number: Enter the ID number as required in the instructions for each state in which you are claiming an exemption. If claiming multiple exemption reasons, enter the letters identifying each reason as listed in Section 4 for each state.

	ID number	State/Country	Reason		ID number	State/Country	Reason
AR				NV			
GA				OH			
IA				OK			
IN				RI			
KS				SD			
KY				TN			
MI				UT			
MN				VT			
NC				WA			
ND				WI			
NE				WV	2211-0375		
NJ				WY			

6. *I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.*

Signature of authorized purchaser	Print name	Title	Date
Melissa D. Hunt	Melissa D. Hunt	Assistant Director Tax Serv.	

Johnstown 70th Fair Report

Friday & Saturday, September 13-14, 2024

Grants:	
Sacred Heart Children's Foundation	$3,150.00
Harrison County Commission	3,000.00
State of WV	1,485.00
Total Grants	$7,635.00
Donations:	
Davis-Weaver	100.00
Dan Cava Toyota	100.00
Burnside Funeral Home	100.00
Harrison County Bank	1,500.00
Village Pharmacy	250.00
Chenoweth Ford	200.00
Harry Green	50.00
Amos Carvelli	100.00
Pat Boyle Funeral Home	200.00
T-Body	150.00
Mike Ross	100.00
First National - Kyle Johnson	250.00
Supply Solutions	300.00
Lisa Stout	100.00
HREA	200.00
Sacred Heart	500.00
Skasik's	50.00
Buckhannon Stockyards	100.00
Foster Feed	50.00
Thrasher Group	150.00
City National Bank - Cross Lanes	250.00
Jenkins Ford	300.00
H & M Motors	100.00
Bob Pope	50.00
Dr. McDonald	50.00
Amy & Samantha (Family Law)	100.00
Lucy Hornor	200.00
Total Donations	5,600.00
Expenses:	
Quantum Rental	1,850.00
Quantum Rental Labor	300.00
Rock Wall/Greg Holden	800.00
Paint Misbehavin'	500.00

WV News/July/Fairs & Festivals Ad	70.00
Staples - Printing flyers	18.01
Clarksburg Blue Print	50.00
Sam's Hamburger - Chili	134.09
BJ Nutter - Trophies for Car Show	748.00
WVRC	799.70
BJ Nutter - Prize money from Jenkins	300.00
AF Wendling	243.52
HCB - change	1,200.00
L. Williams - Buns	220.10
L. Williams - Buns	265.94
L. Williams - P. Salad & Slaw	41.37
P. Suan - Sam's	80.05
Tiffani Green - Friday night	250.00
L. Smith - Pork	202.46
Eric Lewis - 80's Music	200.00
Tom Williams - North Central	300.00
Breanna Megan - Gospel	100.00
Zona Hester	950.00
Dump Fee	41.00
Lion's Club - 228 buns	228.00
WV News	300.00
WPDX	500.00
R. D. Wilson	0.55
Total Expenses	10,692.79
Fair Deposit	10,475.45
Fair Profit	$13,017.66
9/16 Va. Chapman	20.00
9/16 Chip Return	13.98
Bun Return	70.00
Adjusted Fair Profit	$13,121.64

Money made on 9/14/24

Car Show - $1,141.50

Flea Market - $812 - Sat.

Flea Market - $450 - Fri.

50/50 - $127

Auction - $1,485 - 1 person

Auction - 2,000 total

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
08-18-2025		| | |-| | |-| | | |

NAME	ADDRESS
John DeVaul	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		401	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☒ RATE		I 1
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) HR Generali st

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER Laura Ryan	DATE 8/22/2025

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Amsterdam

3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
7/31/2025		

NAME	ADDRESS
C. D. McIntyre	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ● RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

● OTHER (Explain) Retirement effective 7/31/2025. Please pay available vacation days.

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Chas D. McIntyre II Sheriff	DATE 7-30-2025
HUMAN RESOURCES MANAGER	DATE

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HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

July 30, 2025

John R. Spires, Harrison County Clerk
229 South 3rd Street
Clarksburg, WV 26301

Dear Mr. Spires:

Please find enclosed a Payroll Change notice for Captain C. D. McIntyre. Chad has informed us that he will be retiring effective July 31, 2025. Please pay available vacation days.

Thank you for your attention to this matter.

Sincerely,

Robert G. Matheny II, Sheriff
Robert G. Matheny II
Sheriff

At the regular meeting of the County Commission of Harrison County held on Wednesday, July 2, 2025, Commissioners Susan Thomas and Patsy Trecost II were present. David Hinkle was absent. Also present were Laura Pysz-Laulis -County Administrator, John Spires - County Clerk, and Trey Simmerman - County Attorney. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

DRAFT

1. Public Comment Period: Gregg Dale – Chairman of Sun Valley PSD, requested a letter of support from the Commission for Indian Run/Flinderation water issues. Gregg Dale explained that Sun Valley PSD is requesting funds from the Critical Needs Fund and around $2,000,000.00 will be needed.

10:05 A.M. --- Public Hearing of Countywide Firework Ordinance: Rachel Romano spoke against the Countywide Firework Ordinance as written and would like to see a compromise so the ordinance is not so restrictive.

2. Consent Agenda: Trecost moved to approve. Commission concurred.

3. Payroll Change Notices: Trecost moved to approve A through H. Commission concurred.
    A. Jon Flanagan – Law Enforcement – Promotion – Effective 06/25/25
    B. Coty Shingleton – Law Enforcement – Promotion – Effective 06/25/25
    C. Kaleigh Wetzel – Law Enforcement – Probationary Period Completed – Effective 06/25/25
    D. Roger King – Law Enforcement – Probationary Period Completed – Effective 06/25/25
    E. Tim Ankrom – Law Enforcement – Moving from Salary Line-item # 001-700-103-00 to Line-item # 001-700-103-04 - Effective 07/10/25
    F. William A. Gibson – 911 – Resignation – Effective 06/23/25
    G. Braiden Klema – 911 – Resignation – Effective 06/24/25
    H. Ernest Keesecker – Maintenance – New Hire – Janitorial for Courthouse – Effective 07/10/25

4. Minutes and/ or Amended Minutes of Previous Meetings: Trecost moved to approve. Commission concurred.
    A. Regular Meeting Minutes for Wednesday, June 18th, 2025

5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve. Commission concurred.
    A. ARPA – GHPSD Draw #20 - $21,000.00
    B. Vendor List of Payments
    C. Quotes

6. Exonerations --- Corrective Tickets --- Joint Property Applications: Trecost moved to approve A, B, and C. Commission concurred.
    A. Exonerations – See Exhibit A
    B. Corrective Tickets – See Exhibit B
    C. Joint Property Applications – See Exhibit C

7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements: Trecost moved to approve 7A, B and C. Commission concurred.
    A. Series 2008A - $27,219.35
    B. Series 2019 A&B - $9,371.00
    C. Series 2021 A&B - $22,047.50

8. Review—Discuss—Consider Mountaineer Trail Network Regional Authority Board Appointments: Trecost moved to approve 8A and B. Commission concurred.
    A. Re-Appoint George Finley to a second and final four-year board appointment term to end June 30, 2029.
    B. Acknowledge the appointment of Kent Spellman to a second four-year term ending June 30, 2027. This is the second and final four-year term following an initial two-year term appointment ended June 30, 2023.

9. Review—Discuss—Consider Jim Scudere Re-Appointment to the Board of Health: Trecost moved to approve Jim Scudere's re-appointment to the Board of Health. Commission concurred.

10. Review—Discuss—Consider Ratification & Amendment of Oil & Gas Lease Agreement (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Trey Simmerman – County Attorney, explained the details of the Oil & Gas Lease Agreement. Trecost moved to proceed with oil and gas lease agreement and affix president's signature. Commission concurred.

DRAFT

10:15 A.M. --- Special Funding Request from the City Parks of Clarksburg requesting $2,000.00 for their Wheeling Symphony Concert and fireworks night on July 3rd, 2025: Trecost moved to approve $2,000.00 for City Parks of Clarksburg. Commission concurred.

11. Review—Discuss—Consider Contract out Maintenance/Grass Cutting for the Ellis Property for the rest of the season: No Action Taken.

12. Review—Discuss—Consider Getting cost estimate and specifics to apply for First Foundation Board money for Helicopter Pad in Salem: Brandie Garner - Mayor of Salem, explained the need for the helicopter pad, via zoom. Trecost moved to proceed with getting a cost estimate and specifics to apply for First Foundation Board money for Helicopter Pad. Commission concurred.

10:20 A.M. --- Special Funding Request from Harrison County Composite, Inc. (HarCo Mountaineers) requesting $1,000.00 to help fund their 2025 Volunteer Projects at Watters Smith Memorial State Park: Elio Caputo – Youth Mountain Bike League, gave a background on the biking team. Tristan Rosier, Assistant Coach for Harrison County Mountaineers, explained the need for funds. Trecost moved to allocate $2,500.00 to Harrison County Mountaineers. Commission concurred.

13. Review—Discuss—Consider Memorandum of Understanding with the City of Shinnston for Emergency Demolition of a building using DEP Funds: Charlotte Shaffer – Planning, spoke about the property in Shinnston that needs demolished. Trecost moved to approve Memorandum of Understanding for Emergency Demolition of a building using DEP Funds and affix appropriate signatures. Commission concurred.

14. Review—Discuss—Consider Declaring the following Properties as Emergency Nuisance Properties, within the frame work of the International Property Management Code Ordinance, so that Emergency measures/abatement can be commenced: Trecost moved to declare properties as emergency nuisance properties. Commission concurred.
    - 720 Hood Avenue, Shinnston, West Virginia
    - 48 Tenmile Road, Wallace
    - 573 Summit Park Avenue, Clarksburg

15. Review—Discuss—Consider—Appropriate Official action regarding statements and process for billing and collection of property taxes and Community Enhancement District Assessments for properties located in the Charles Pointe development: Isaac Forman – Genesis Partners Bond Counsel, stated that inaccuracies exist with property taxes. Tom Aman – Bond Counsel, stated calculations and billing assessments have been consistent since day one. Isaac states that, at minimum, would like to look back to the inception of CED district assessment. Patrick Kennedy – Municap Vice President, spoke of Municap process and historical records. Trecost moved to review the audit, reconcile the Charles Pointe TIF district taxes, statement and payment receipts, distribution allocation including but not limited to the related trustee amount pertaining to Charles pointe TIF district created by the

DRAFT

TIF district present day with specific community enhancement district as well as an assessment and a portion of the real estate and personal property tax earmarked and dedicated to the payment interest of the principal County Commission tax increment revenue. Commission concurred.

16. Review—Discuss—Consider Verizon Antenna Lease Agreement (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Trecost moved to have county administrator to work with Verizon to find the number of antennas on the tower. Commission concurred.

17. Review—Discuss—Consider Approve Changes to the By-Laws of the Harrison Taylor 911 Advisory Board: Trecost moved to approve changes to the By-Laws of the Harrison Taylor 911 Advisory Board. Commission concurred.

18. Review—Discuss—Consider Authorizing the County Administrator to move forward with negotiations on Route 19 property - Offer Discussion (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Trecost moved to approve making offer to property owner based on the appraisal. Commission concurred.

19. Review—Discuss—Consider Budget Revisions: No Action Taken
    - General County FY 2024-2025
    - Vital Services Levy FY 2024-2025
    - Coal Severance FY 2024-2025

20. Review—Discuss—Consider Sheriff's Tax Office Transfer of Funds Request for FY2024-2025: Trecost moved to approve. Commission concurred.

Transfer From:	Transfer To:	Amount:
001-404-341-00	001-404-236-00	$40.00

21. Review—Discuss—Consider Sheriff's Line Item Revisions to the current FY2024-2025 Budget for the following Division: Trecost moved to approve revisions and remove table item number 3. Commission concurred.

<u>700 – Law Enforcement</u>

Transfer from:	Transfer to:	Amount:
001-700-211-00	001-700-219-00	$26.56
Transfer from:	Transfer to:	Amount:
001-700-216-00	001-700-219-00	$3579.32

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Transfer from: 001-700-214-00	Transfer to: 001-700-233-00	Amount: $3657.51
Transfer from: 001-700-216-00	Transfer to: 001-700-233-00	Amount: $3116.22
Transfer from: 001-700-223-00	Transfer to: 001-700-233-00	Amount: $2597.70
Transfer from: 001-700-225-00	Transfer to: 001-700-233-00	Amount: $726.49
Transfer from: 001-700-223-00	Transfer to: 001-700-222-00	Amount: $1970.00
Transfer from: 001-700-221-00	Transfer to: 001-700-345-00	Amount: $2375.41
Transfer from: 01-700-121-00	Transfer to: 001-700-108-00	Amount: $4285.31
Transfer from: 001-700-225-00	Transfer to: 001-700-108-00	Amount: $3786.88
Transfer from: 001-700-459-02	Transfer to: 001-700-108-00	Amount: $622.00
Transfer from: 001-700-109-00	Transfer to: 001-700-108-00	Amount: $7698.42
Transfer from: 001-700-109-00	Transfer to: 001-700-108-06	Amount: $3442.34

22. Review—Discuss—Consider Prosecuting Attorney's Budget Revisions for FY2024-2025: Trecost moved to approve. Commission concurred.

Transfer from: 001-405-106-00 Retirement	Transfer to: 001-405-349-00 Charges by Other Governments	Amount: $133.00

23. Administrator's Report: Laura Pysz-Laulis spoke of the progress on the elevators at the Courthouse and the Coal Severance revision

24. Commissioner Comments – Questions: Thomas asked about the parking lots and the dump truck. Trecost wants to get the letter out to support the Sun Valley PSD.

Trecost moved to adjourn. Thomas and Trecost voted for. Motion carried.

With no further business to come before the Commission, meeting adjourned.

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Susan Thomas, President Date

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At the special meeting of the County Commission of Harrison County held on Wednesday July 9, 2025, Commissioners Susan Thomas and Patsy Trecost II were present. Commissioner Hinkle was absent. Also present were Micah Fisher, Deputy County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting and Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. **Public Comment Period**: Representatives from Senator Capito's office introduced themselves and advised that they are available for help anytime.
2. **Payroll Change Notices:** Trecost moved to approve. Commission concurred.
    - **A.** Eugene Huntermark – New Hire – Janitorial/Maintenance – Effective July 14, 2025
    - **B.** Scott Selmon – New Hire – Janitorial/Maintenance – Effective July 10, 2025
    - **C.** Christina Murphy – Transfer from Planning to Community Corrections – Effective July 10, 2025
3. **Requisitions --- Purchase Orders --- Invoices**: Trecost moved to approve. Commission concurred.
    - **A.** Vendor List of Payments
4. **Review—Discuss—Consider** Budget Revisions FY2024-2025: Laura Pysz-Laulis explained that this item was only for general county. Trecost moved to approve 4 A. Commission concurred.
    - **A.** General County
    - **B.** Vital Services
    - **C.** Coal Severance
5. **Review—Discuss—Consider** Budget Revisions FY2025-2026: Laura Pysz-Laulis advised that this needs to be approved by July 15th. Ms. Pysz-Laulis explained that the original coal severance budget was $450,000.00 with an increase of $299,767.00, leaving a carryover of $749,767.00. Ms. Pysz-Laulis also explained that the original budget for the Livestock Facility is $146,250.00 and the increase from coal severance in the amount of $299,767.00 would be added to the Livestock Facility budget making the total $446,017.00. Trecost moved to approve. Commission concurred.
    - **A.** Coal Severance
6. **Review—Discuss—Consider** Budget Revisions from the Sheriff
   700-Law Enforcement: Laura Pysz-Laulis explained that the budget revisions were from Administrative Salaries to Regular Overtime and Law Enforcement Salaries to Court Overtime. Trecost moved to approve. Commission concurred.

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Transfer From:	Transfer To:	Amount:
001-700-103-04	001-700-108-08	$8,410.46
Transfer From:	**Transfer To:**	**Amount:**
001-700-103-00	001-700-108-06	$14,208.85

9:05 A.M. --- Special Funding Request from Bridgeport FFA Alumni & Supporters Chapter requesting $3,000 for Bleacher Rental Fee for the 1st Annual BHS FFA Cattle Battle: Jamie Cox, Treasure of the Bridgeport FFA Alumni & Supporters Chapter, gave an overview of the event and what the chapter does. Ms. Cox advised that the request is in the amount of $3,000.00 and will be used to rent bleachers for the event. Trecost moved to approve the funds in the amount of $3,000.00. Commission concurred.

7. **Review—Discuss—Consider** Awarding Bid for Dump Truck: Laura Pysz-Laulis advised that there were four bids received and the committee recommends awarding the bid to Jim Shorkey Auto Group. Trecost moved to approve the award as stated by the County Administrator and funds from the old truck to go back into the General Fund. Commission concurred.
8. **Administrator's Report**: Laura Pysz-Laulis explained that item three on tabled items was placed there because not all of the information was received. Ms. Pysz-Laulis advised that now all of the information has been received. Trecost moved to remove item three from the tabled items and place it as an action item for approval. Commission concurred. Trecost moved to approve item three. Commission concurred.
   Trecost moved to remove item one from the tabled items because it was put in the yearly budget.
   Trecost moved to remove item two from the tabled items and revisit it within next year's budget. Commissioner Concurred.
   Laura Pysz-Laulis advised that they are working to get the building in Shinnston torn down. There was discussion on the process. Ms. Pysz-Laulis explained that they are trying to move quickly on this matter.
9. **Commissioner Comments – Questions**: NONE

   Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

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Susan Thomas, President Date

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At the regular meeting of the County Commission of Harrison County held on Wednesday, July 16, 2025, Commissioners Susan Thomas and Patsy Trecost II were present. David Hinkle was absent. Also present were Laura Pysz-Laulis -County Administrator, Micah Fisher -Deputy County Clerk and Trey Simmerman - County Attorney. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: NONE

2. Consent Agenda: Trecost moved to approve. Commission concurred.

3. Payroll Change Notices: Trecost moved to approve A through H. Commission concurred.
   A. Kayla Dozer – 911– Discharge – Effective July 9, 2025
   B. David Wygal – Security – New Hire – Effective July 17, 2025
   C. Charles Cooper – 911 – New Hire – Effective July 25, 2025
   D. Brandon Delaney – 911 – New Hire – Effective July 25, 2025
   E. Brooke Fogg – 911 – New Hire – Effective July 25, 2025
   F. Emily Henline – 911 – New Hire – Effective July 25, 2025
   G. Emily Sampson – 911 – New Hire – Effective July 25, 2025
   H. Christian Nelson – 911 – New Hire – Effective July 25, 2025

4. Minutes and/ or Amended Minutes of Previous Meetings (None)

5. Requisitions --- Purchase Orders --- Invoices: Thomas asked about Nuzum Trucking. Laura Pysz-Laulis is going to find out what exactly Nuzum Trucking did in addition to bringing dirt to Good Hope and Spelter ballfield. Thomas asked about paying Spectrum in advance to avoid late fees and suggested we pay Spectrum as we do the other bills. Trecost moved to approve. Thomas and Trecost voted for. Hinkle voted against. Motion carried.
   A. Quotes
   B. Vendor List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Applications: Trecost moved to approve A, B, and C. Commission concurred.
   A. Exonerations
   B. Corrective Tickets
   C. Joint Property Applications

10:05 A.M. --- Special Funding Request from the Black Heritage Festival requesting $3,500 for

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the Annual Festival that takes place in downtown Clarksburg on September 5, 2025: James Griffin – West Virginia Black Heritage Festival Chairman, thanked the Commission for their support and spoke about the progress in preparation for the festival. Mr. Griffin would like a representative from the County Commission to participate in the opening ceremonies. Trecost moved to allocate $3000.00. Commission concurred.

7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements: (None)

9. Review—Discuss—Consider Budget Revisions FY2024-2025: Laura Pysz-Laulis explained cleaning up line items. Trecost moved to approve line items as stated by County Administrator. Thomas and Trecost voted for. Hinkle voted against. Motion carried.
A. Vital Services

10. Review—Discuss—Consider Budget Revision for General County 001 FY2025-2026 Carry Over balance: Laura Pysz-Laulis requested a Special Meeting on July 29, 2025 at 10:00am regarding Budget Revision for General County 001 FY2025-2026 carry over balance. Trecost moved to approve as stated by County Administrator to have a Special Meeting July 29, 2025 at 10:00am. Thomas and Trecost voted for. Hinkle voted against. Motion carried.

11. Review—Discuss—Consider Opening Flea Market on August 2nd at the Rt. 19 Property and Allocating funds to promote kick-off: There was discussion on moving the date for the Flea Market opening due to the building not being tore down. Hinkle asked about cost and what department handles the Flea Market. Hinkle moved to not have a Flea Market at the Ellis property. Thomas and Trecost voted against. Hinkle voted for. Motion Failed. Trecost moved to have the Flea Market start up on August 9, 2025 contingent on tearing the building down. Mike Book and James Richards – Parks and Recreation, to coordinate the event. Hours will be 6am to 2pm. Set up at 6am. $15 Vendor Fee. Laura Pysz-Laulis will verify with Tax Office on depositing funds. Thomas and Trecost voted for. Hinkle voted against. Motion carried.

10:10 A.M. --- Special Funding Request from Stars & Strides requesting $4,000 for their Mounted Speech Therapy Scholarships: Rebecca Flanagan – Director of Stars and Strides explains that the funding request will help children with no insurance to have mounted speech therapy. Trecost moved to approve $4,000.00 for the Mounted Speech Therapy Scholarships. Commission concurred.

10:15 A.M. --- Second Reading Fireworks Ordinance: Commissioner Thomas delivered the Second Reading Fireworks Ordinance.
8. Review—Discuss—Consider Approving Countywide Fireworks Ordinance: Hinkle moved to approve Fireworks Ordinance as presented. Thomas and Trecost voted against. Hinkle voted for. Motion failed. Trecost moved to amend the ordinance with a minimum $200.00 up to

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$1,000.00 fine, one occurrence, 250 feet from residence. Set off before 9pm on weekdays and 10pm on weekends, with a holiday exception. Thomas and Trecost voted for. Hinkle voted against. Motion carried.

10:20 A.M. --- Update from Division of Highways – District 4: William Gaskins – District Engineer/Manager, spoke of appreciation of the amount of coordination with the county and gave updates on projects around the county.

12. Review—Discuss—Consider Designating money collected from Flea Market vendor fees to Animal Control: Laura Pysz-Laulis stated that she does not think that the money collected can go to Animal Control because Parks and Recreation will be collecting the funds. Trey Simmerman advised that the funds collected must go back to Parks and Recreation. Trecost moved to designate the funds from the Flea Market to go to Parks and Recreation. Commission concurred.

13. Review—Discuss—Consider Master Plan proposal from McKinley for Rt. 19 Property: Hinkle moved to table discussion until the Commission can look over the Master Plan, compare CEC and McKinley, and add to Special Meeting agenda on July 29, 2025. Commission concurred.

14. Review—Discuss—Consider Awarding Demo Bid for 720 Hood Ave, Shinnston: Hinkle moved to approve. Commission concurred.

15. Review—Discuss—Consider Temporary Easement Agreement: Hinkle moved to approve. Commission concurred.

A. 720 Hood Ave, Shinnston

16. Review—Discuss—Consider Access & Remediation Letter Agreement: Hinkle moved to approve. Commission concurred.

A. 648 Hood Ave, Shinnston

17. Review—Discuss—Consider Changing Employee Handbook to not follow the Governor's lead for recommending unscheduled calendar Holidays off: Trecost moved to approve not following the Governors lead. Thomas and Hinkle voted against. Trecost voted for. Motion failed.

18. Review—Discuss—Consider Advertising Immediately for Grant Writer Position (Open it internally & externally): Trecost moved to approve advertising immediately for Grant Writer position. Trecost withdrew his motion. Hinkle moved to table and add to the Special Meeting on July 29, 2025. Commission concurred.

19. Review—Discuss—Consider Going out to Bid for the new Rail Trail Clarksburg Water Crossing Bridge (Rt. 19 Bridge): There was discussion regarding the status of the bridge and associated costs. Trecost moved to approve going out to bid for the new Rail Trail Clarksburg Water Crossing Bridge. Thomas and Hinkle voted against. Trecost voted for. Motion failed.

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20. Review—Discuss—Consider Elected Officials Approval Pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended for Salem Volunteer Fire Department of proposed financing of equipment: Laura Pysz-Laulis explained all things done that were required. Hinkle moved to approve and affix signatures. Commission concurred.

21. Review—Discuss-- Consider Potential options from FEMA for the Mt. Clair Rail Trail Bridges mitigation project - resulting from August 2023 flooding: Gina Jones – Grants, explained project and repair work to bridge. Jason Means –West Virginia Emergency Management, via Zoom, explained the project and options to proceed. Hinkle moved to approve moving forward with applying for FEMA funds, both federal and state, for the Mt. Clare Rail Trail Bridges mitigation project. Commission concurred.

22. Review—Discuss—Consider Resolution Authorizing the Acceptance of a Grant from the West Virginia Court Security Fund to replace the Circuit Judges intercom systems and to add 6 cameras to the exterior of the Courthouse: Gina Jones explained the grant and what the $71,870.00 will cover. Hinkle moved to approve resolution authorizing the acceptance of a grant from the West Virginia Court Security Fund and affix president's signature. Commission concurred.

Commissioner Trecost stepped out of the room.

23. Review—Discuss—Consider Resolution Authorizing the Acceptance of Funds from the FY24 West Virginia Community Corrections Fund for the Harrison County Community Corrections Program: Gina Jones explained the grant in the amount of $100000 for Counselor Community Corrections. Hinkle moved to approve resolution authorizing the acceptance of funds from the FY24 West Virginia Community Corrections Fund for the Harrison County Community Corrections Program and affix president's signature. Commission concurred.

24. Review—Discuss—Consider Resolution Authorizing the Acceptance of Funds from the West Virginia Division of Homeland Security & Emergency Management Grants: Gina Jones explained …OEM – 96,000- 50%. Hinkle moved to approve resolution authorizing the acceptance of funds from the West Virginia Division of Homeland Security & Emergency Management Grants and affix president's signature. Commission concurred.

25. Review—Discuss – Consider Travel Request for 911 Employees to go to ICS300 – Incident Command System for Expanding Class in Martinsburg, WV on September 7th through September 10th: Hinkle moved to approve travel request for employees listed. Commission concurred.

A. Jacob Hyre
B. Michelle Payton
C. Natasha McDaniel

26. Review—Discuss—Consider Travel Request for 911 Employees to go to 2025 Statewide

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Interoperable Radio Network Conference & Training on September 14th through September 18th at Camp Dawson: Hinkle moved to approve travel request for employees listed. Commission concurred.

A. Travis Miller
B. Trevor Vance

27. Review—Discuss—Consider Travel Request to go to County Commission State Auditor Training at Canaan Valley State Park on August 10th through August 12th: Hinkle moved to approve travel request for employees listed. Commission concurred.

A. Susan Thomas
B. David Hinkle
C. Patsy Trecost
D. Laura Pysz

28. Administrator's Report: Laura Pysz-Laulis explained that the Dump Truck was received and has been put into operation. Awarded bid to Safeco for Shinnston Building and starting within the next couple days. Ellis property building coming down next week and maintenance has been working on the property.

Commissioner Trecost re-entered the room.

29. Commissioner Comments – Questions: NONE

Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

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_____ _____

Susan Thomas, President Date

5-A

2022S-2162
C-544730
GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT

RESOLUTION OF THE PUBLIC SERVICE DISTRICT BOARD APPROVING INVOICES RELATING TO SERVICES FOR THE RT 20 QUIET DELL PLANT AND SEWER EXTENSION PROJECT AND AUTHORIZING PAYMENT THEREOF,

WHEREAS, the Greater Harrison County Public Service District has reviewed the invoices attached hereto and incorporated herein by referenced relation to the funds provided by the DEP Clean Water State Revolving Fund ("SRF") Debt Forgiveness as well as WV Infrastructure Jobs and Development Council ("IJDC") Loan and Grant, Economic Enhancement Grant ("EEG") and EEG Overrun Grant, and Harrison County Commission ARPA monies dedicated and find as follows:

a) That none of the items for which payment is proposed to be made has been requested from another funding source

b) That each item for which the payment is proposed to be paid is or was necessary in connection with the project and constitutes a Cost of the project.

c) That each of such costs has been otherwise properly incurred.

d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED the Greater Harrison County PSD has hereby authorized and directed the payment of the attached invoices which comprise Draw #7/ARPA #21 as follows:

Vendor	Total	CWSRF Debt Forgivenes s	WVIJDC District 1 Grant	WVIJDC District 1 Loan	Economic Enhacement Grant	Harrison County ARPA
JD Utility Services LLC	$ 3,000.00	$ -	$ -		$ -	$ 3,000.00
Thrasher Group	$ 89,853.40	$ -	$ -	$ 89,853.40	$ -	$ -
Breckenridge Corp	$ 230,041.75	$ -	$ -	$ -	$ 230,041.75	$ -
Pro Contracting Inc	$ 429,516.78	$ -	$ -	$ -	$ 429,516.78	$ -
GHPSD Reimb Permit	$ 2,675.00					$ 2,675.00
GHPSD Reimb ROW	$ 1,500.00	$ -	$ -	$ -	$ -	$ 1,500.00
Total	$ 756,586.93	$ -	$ -	$ 89,853.40	$ 659,558.53	$ 7,175.00

ADOPTED BY the Greater Harrison County Public Service District, at the board meeting held July 24, 2025:

By: _____

Its: Chairman

5-B

Date of Meeting	8/6/2025	QUOTES		
Department	**Vendor**	**Description**	**Price**	**Line Item #**
911 Center	Uline	Four New 5 Drawer vertical file cabinets for additional storage needs	$2,471.46	007-712-459-00
Maintenance	Epic Exterior	Grand total for Window Cleaning Services Once a year for the Harrison County Courthouse (All 5 stories on both halves - 252 windows counted) & General Services Building (All 3 stories - 114 Windows Counted)	$11,968.00	

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

5-C

Date of Meeting	8/6/2025	Invoice							
Department	Vendor	Description	General County Fund	E-911	Vital Services Levy	Community	Community	ARPA	Other as
Name	Name	Note	001	007	027	Corrections	Improvement Fund 026	Fund	Needed
911 Center	Canon Financial Services, Inc.	Copier Rental Fees for 911			261.94				
911 Center	Frontier	911 / Taylor County Phone Bill		$823.20					
911 Center	Mon Power	Salem Tower Electric Utility Bill							$636.95
911 Center	Mon Power	Shinnston Tower Electric Utility Bill							$782.81
911 Center	UniFirst Corp	Carpet Runner Service for JSJOC Charles Pointe			$62.25				
911 Center	Central Square Technologies	Annual Subscription and Licensing Fee for CAD PS Pro API and Mobile		$9,391.84					
911 Center	Lowes	Swiffer Wet Jet refills and Lysol disinfectant wipes for JSJOC Charles Pointe			$25.14				
911 Center	The Water Shop	Bottled Water Delivery for JSJOC Charles Pointe			$22.50				

911 Center	WV Northern Community College	APCO Surviving Stress Training Course, APCO Crisis Negotiations Training Course, APCO Disaster Operations Training Course for Multiple 911 Employees		$650.00					
911 Center	US Cellular	Monthly Cell Phone and Data Service for 911 and OEM including IPADS AND Cell Service for Tower Security Cameras			$3,239.24				
911 Center	Lowes	Wasp / Hornet Spray and Swiffer Duster Refills for JSJOC Charles Pointe			$21.91				
911 Center	WV Northern Community College	APCO Cybersecurity Fundamentals Training Course, APCO Fundamentals Tactical Dispatch Training Course for Multiple 911 Employees		$1,315.00					
911 Center	State Electric Supply Co	Additional Lights needed to complete previous contractual agreement with Duncan Contracting LLC for Installation of new LED Lighting in upstairs EOC and OEM offices at JSJOC Charles Pointe			$964.29				
911 Center	City of Bridgeport	735 Genesis Blvd - 911 Center - Water, Sewer, Sprinkler Fee, Fire Fee & Utility Tax		$289.57					
911 Center	Hope Gas	911 Center Gas Utility Bill		$80.90					

911 Center	Mon Power	Grafton Tower Electric Utility Bill							$597.77
Animal Control	US Bank - Tractor Supply	(12) Purina Dog Chow 44 lbs, (12) Equine bedding (cat litter)			$441.36				
Animal Control	Frontier	Animal Control Phone Bill			$181.44				
Animal Control	Audubon Animal Clinic	Services for Pinkie & Pinkies Puppies			$284.80				
Animal Control	Robertson Heating Supply	Sink Faucet			$119.32				
Animal Control	Mon Power	Animal Control Electric Utility Bill			$452.26				
Animal Control	Shinnston Ace Hardware	Maintenance Supplies - ***Pulled from 07/29/25 Meeting - Corrections Made***			$61.47				
Animal Control	Robertson Heating Supply Co	Thickster 14 MIL XL Powder Free Disposable Latex Gloves			$18.77				
ARPA	Greater Harrison County PSD	ARPA Funds Request - Quiet Dell Sanitary Sewer Extension - Requisition #21						$7,175.00	
Assessor	Frontier	Assessor State-Wide Computer - Phone / Internet Bill	$72.64						
Assessor	Assessor Account	Transfer of funds to cover the dog tag fund account	$25.00						
Commission	Visual Edge IT	Copier Rental for the Planning Department	$343.70						

Commission	Visual Edge IT	Multiple Invoices - Black Toner for the Assessors Office	$496.98						
Commission	Visual Edge IT	Copier Rental for the Sheriff's Office	$280.53						
Commission	Visual Edge IT	Copier Rental Overage Charges for the Sheriffs Office	$602.63						
Commission	Hi Touch Business Services	Supplies - (60) 8.5x11 Copy Paper Restock	$2,430.00						
Commission	Hart Office Solutions	Copier Rental for the Assessors Office	$227.19						
Commission	Hart Office Solutions	Black Toner for the Circuit Clerks Office	$785.00						
Commission	Lexis Nexis	18 Code Books WV Legislative Review Service 2025	$4,720.18						
Commission	Canon Financial Services	Copier Rental fees for the Commission	$1,309.73						
Commission	Hope Gas	Courthouse Gas Utility Bill	$16.67						
Commission	Hope Gas	229 South Third Street Gas Utility Bill	$66.36						
Commission	Hope Gas	609 West Main Street Gas Utility Bill	$35.47						
Commission	Hope Gas	Courthouse Annex Gas Utility Bill	$239.76						
Commission	Mon Power	VA Rail Trail Electric Utility Bill	$135.03						
Commission	Mon Power	County Parking Lot Electric Utility Bill	$11.82						

Commission	Visual Edge IT	Copier Rental for the Prosecuting Attorney's Office	$355.73						
Commission	Mon Power	Extension Office Electric Utility Bill	$309.90						
Commission	Pitney Bowes	Postage	$5,046.88						
Commission	Lowes	Multiple Invoices - PVC Pipes for Courthouse Garage Parking Lot, Sealer for Outside Vault over Basement Hallway	$105.49						
Commission	Frontier	Courthouse Phone Service Bill	$404.27						
Commission	Frontier	Courthouse Phone / Internet Bill	$355.28						
Commission	Mon Power	633 W. Pike St. Electric Utility Bill	$614.15						
Commission	Mon Power	609 W. Main St. Electric Utility Bill	$1,854.68						
Commission	The Arbitrage Group	Preparation of Rebate report for the Series 2008B Tax Increment Revenue Bonds (Calculations performed for 10 year period - July 1, 2013 to July 1, 2018, and July 1, 2018 to July 1, 2023)	$5,000.00						
Commission	A-1 Exterminating Co, Inc.	General Pest Control Services for the Sheriff's Office	$90.00						
Commission	UniFirst Corp	Weekly Rugs and Maintenance Supplies Contract for the Courthouse	$137.34						

Commission	Lexis Nexis - Matthew Bender	(19) 2025 wv Code Books	$40,679.78						
Commission	Truist Bank	Simple In & Out Subscription	$215.99						
Commission	Waste Management	609 W. Main Street Garbage Utility Bill	$126.95						
Commission	Alpha Energy Solutions	A/C Unit repair fees	$1,470.00						
Commission	McKinley Architecture & Engineering	Professional Services - Courthouse Feasibility Study - Establish project with team, zoom call, review, etc.	$860.00						
Commission	McKinley Architecture & Engineering	GSB Building Evaluation	$2,336.25						
Commission	McKinley Architecture & Engineering	Royal Chrysler Building - Phase 1	$10,193.89						
Commission	Visual Edge IT	Coier Rental for the Sheriff's Office	$189.95						
Commission	Visual Edge IT	Copier Rental for the Prosecuting Attorney's Office	$279.44						
Commission	Reference Services, Inc	Background checks: Ernest Keesecker, Eugene Huntermark, Scott Selmon, John Devaul	$232.50						
Commission	Visual Edge IT	Copier Rental for the Prosecuting Attorney's Office	$318.95						
Commission	Clarksburg Water Board	609 W. Main Street - Sheriff's Office Water Utility Bill	$122.57						

Commission	Clarksburg Water Board	306 Washington Ave Clarksburg, WV - Water Utility Bill	$315.57						
Commission	Clarksburg Water Board	306 Washington Ave Clarksburg, WV - Water Utility Bill	$382.30						
Commission	Clarksburg Water Board	Courthouse Water Utility Bill	$637.32						
Commission	Clarksburg Water Board	Extension Office Water Utility Bill	$120.66						
Commission	Clarksburg Water Board	General Service Building Water Utility Bill	$418.84						
Community Corrections	Redwood Toxicology Laboratory	Multiple Invoices - Urine Panels				$6,722.10			
Community Corrections	Doddridge County Day Report Center	(7) Initial Drug Screens, (7) Safety & Treatment Program Class Instruction				$700.00			
Community Corrections	Upshur County Day Report	(4) Initial Drug Screens				$100.00			
Community Corrections	West Virginia DMV	(3) Safety & Treatment Class (DUI), (7) Safety & Treatment Class (DUI)				$1,250.00			
Community Corrections	Taylor Rolenson	(7) DUI Safety and Treatment Class Instructions				$525.00			
Community Corrections	Fisher Auto Parts, Inc	(2) Air Filters, (12) Mobil Oil - For Transport Van ***Pulled from 07/29/25 Meeting - Corrections Made***				$166.12			
Community Corrections	Alcohol Monitoring Systems, Inc	(10) Battery & Faceplate plus shipping fees				$88.13			

County Clerk	Courtney Flesher	Reimburse Mileage WVCPRB Seminar	$78.65						
County Garage	NAPA Auto Parts (Amtower Auto Supply)	Supplies - (8) NAPA Proformer Brake Rotors	$200.00						
County Garage	Fisher Auto Parts, Inc	Mulitple Invoices -Parts - A/C Compressor, Silent Stop Disc Brake Caliper, Premium Automotive Battery	$562.99						
County Garage	Fisher Auto Parts, Inc	Multiple Invoices - Supplies - Philips Turn Signal Light Bulbs, Head Light Bulbs, Brake Fluid, Wire Brush, Brake Cleaner, Battery	$341.68						
County Garage	Chenoweth Ford	Supplies - (2) Brake Lining Kits, (2) Brake Lining Kits, (4) Brake Rotor Assembly, (4) Brake Rotor Assembly	$1,427.98						
County Garage	Chenoweth Ford	Parts - Plate # 503781 - (1) VBELT, (1) Parking Cable Assembly	$93.40						
County Garage	NAPA Auto Parts (Amtower Auto Supply)	Multiple Invoices - Parts - Gold Air Filter, purchase and return of (8/9) 2 EP DYN Gease Black	$42.22						
County Garage	NAPA Auto Parts (Amtower Auto Supply)	Parts - Plate # CY75950 - (1) TPMS Sensor Kit, (1) Class 3 Ball Mount, (1) Curt 2 inch trailer Hitch	$71.30						

County Garage	NAPA Auto Parts (Amtower Auto Supply)	Parts - Plate # 504244 - (2) Brake Rotors	$114.00						
County Garage	Sandy's True Value Hardware & Home Center	Supplies - Plate #504245 - Hardware & Fasteners	$14.56						
County Garage	Sandy's True Value Hardware & Home Center	Multiple Invoices - Supplies - Garage Gate Repairs, Padlock, Lock nuts, Hardware & Fasteners	$58.78						
County Garage	Sandy's True Value Hardware & Home Center	Multiple Invoices - Supplies - Wire Qquick Links, Purchase and return of (2) Turnbuckles	$27.34						
County Garage	Harry Green 7 Acres	Parts - Plate #CY5885 - Shaft	$108.34						
County Garage	Leonard Aluminum Utility Buildings	Parts - Sheriff's New Cruisers - (2) 21-C Explorer Black 2PC Front	$250.00						
County Garage	Leonard Aluminum Utility Buildings	Parts - New Dare Cruisers - (3) 21-C Explorer Black 2PC Front	$375.00						
County Garage	Whaley Distributing Company	Supplies -Multiple (50) Pass. Weights, All purpose Cleaner, Chemical Resistant Sprayers, 32oz Bottles Plain	$120.90						
County Garage	Glotfelty Tire Bridgeport	Tires - Plate # CY75950 - (1) p235/70r16gdy wrl sr-a owl	$189.00						

Courthouse	Hope Gas	Courthouse Gas Utility Bill	$253.73						
Fire Departments	Reynoldsville Volunteer Fire Department	Engine Loan Payment Reimbursement					$6,450.03		
Fire Departments-Spelter	MES Service Company LLC	Flow Testing for Spelter Fire Department			$4,184.32				
Home Incarceration	Buddi US LLC	2 On Body Charger @ 185.00							$370.00
Home Incarceration	Canon Financial Services, INC.	Copier Fee July 2025							$130.97
IT	Dell Technologies	(1) Dell Pro Support Renewal Tag#5CM14Y2, (1) Dell Pro Support Renewal Tag#5CM24Y2	$1,716.58						
IT	US Bank - Amazon	(1) 90 Watt Power Supply universal, (1) Laptop universal power supply ***Pulled from 07/29/25 Meeting - Corrections made***	$40.68						
Law Enforcement	FBINAA Ohio Chapter Inc	Training - Vernon	$450.00						
Law Enforcement	HillBilly Truck Repair	Toyota Highlander	$872.12						
Law Enforcement	Benny's Boothill	Safety Toe Shoe - M. Senderak	$171.00						
Law Enforcement	Optimum	Internet Bill	$156.02						

Maintenance	Leonard Aluminum Utility Buildings	Parts - Maintenance New Dump Truck	$505.00						
Maintenance	Marsh Hardware & Builders Supply	Supplies - Maintenance - Flooding for Sheriffs Office - Shop Vac	$115.90						
Maintenance	Wholesale Tire Inc	Tires Flat Bed - Plate # B55461	$1,704.90						
Maintenance	State Electric Supply	Light Bulbs	$295.07						
Maintenance	Sandy's	Multiple Invoices - Courthouse Garage Parking Lot Supplies, Keys and Electric Tape	$83.34						
Maintenance	Robertson Heating Supply	PVC Pipes for roof Drain of Courthouse Garage Parking	$231.00						
Maintenance	ACE Aggregates	Multiple Invoices - Stone for the Shinnston trail	$637.91						
Opioid Funds	Motorola Solutions, Inc	Opioid Funds to be used to purchase equipment for three (3) 2025 Ford Explorers including mobile radios and required software licenses, external speakers, microphones, SmartZone radio system, etc. Vehicles to be used by officers assigned to the DARE program and other Opioid prevention programs							$21,149.55

Parks & Rec.	Napa Auto Parts	Parts - Parks & Rec. - Blister Pack Capsules, Kitbldg Twcrnk Replacement			$28.82				
Parks & Rec.	Fisher Auto Parts	Parts - Vec Trac - Parks & Rec. - Motormite Wheel Bearing Dust Cap			$5.79				
Parks & Rec.	Sunset Outdoor Supply	Parts - Parks & Rec. Vec Trac. - (1) Muffler Insulation, (3) 25x5/8 RH S Highlift Blade			$492.20				
Parks & Rec.	Mon Power	Parks & Rec. Complex Electric Utility Bill			$1,506.56				
Parks & Rec.	Southern States	Vegitation Control for Parks			$193.46				
Parks & Rec.	Visual Edge IT	Copier Rental Fees			$40.30				
Parks & Rec.	UniFirst	Multiple Invoices - Weekly Rugs / Maintenance Supplies Contract			$68.50				
Parks & Rec.	RD Wilson Sons & Co	Multiple Invoices - (4) Nova Natural Brown Multifold Towels, (1) 2mil Flat Pack 100c Black, (3) 10'' wh Foam Lam 3 Sec Plate 500, (2) 43x48 19 mic Clear Can Liner 150/cs			$292.28				
Parks & Rec.	D'Annunzio's	Summer Parks Program - (6) dozen pepperoni rolls			$108.00				
Parks & Rec.	Marsh Hardware & Builders Supply	Hardware for trash containers being built for Parks			$185.94				

Parks & Rec.	Sandy's Hardware	Maintenance to Park Grounds - Building Trash containers for parks / Cleaning supplies			$265.71				
Parks & Rec.	US Bank - Foodlion	Food for Summer Parks			$54.04				
Parks & Rec.	US Bank - Sams Club	Food for Summer Parks - HCBOE does not feed kids on Fridays. Parks feeds them on Fridays for their Summer Programs. ***Pulled from 07/25/29 Meeting - Corrections Made***			$169.54				
Parks & Rec.	Waste Management	Parks & Rec Garbage Utility Bill for Summit Park			$21.79				
Parks & Rec.	Clarksburg Water Board	Parks & Rec Complex Water Utility Bill			$391.59				
Parks & Rec.	Mon Power	Quiet Dell School Barracks Electric Utility Bill			$15.45				
Parks & Rec.	Mon Power	Quiet Dell School Electric Utility Bill			$209.11				
Prosecuting Attorney	West Virginia State Bar	2025-2026 Bar Dues for 13 Attorneys @ $250 each	$3,250.00						
Prosecuting Attorney	AT&T Mobility	Wireless Phone Bill	$138.24						
Security	The Water Shop	Water for Courthouse Security	$30.00						
Sheriff & Treasurer	Stationers	Office Supplies - 3 part receipt paper	$140.34						

Sheriff & Treasurer	Casto & Harris of WV LLC	Binders for Real Estate & Personal	$2,042.15						
			$101,883.49	$12,550.51	$14,128.15	$9,551.35	$6,450.03	$7,175.00	$23,668.05
					Grand Total:	$175,406.58			

From 07/29/25 Meeting - Corrections Made

_____

COMMISSIONER'S SIGNATURE

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COMMISSIONER'S SIGNATURE

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COMMISSIONER'S SIGNATURE

EX-RE7401

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CHERRY GROVE ESTATE LLC** whose address is, C/O PAUL E SANDY*26 207 FRISCO LN BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **177060** on **1 LOT 5 CHERRY GROVE ESTATES (.22 AC)**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **177060**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

A new dwelling was added for the 2025 tax year at a Class 4 when in fact it should have been assessed at Class 2. Exonerate a value of 88,530 at a Class 4 rate of levy to correct the overcharge.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **6994200**
Ticket No. **57272**
Tax Year **2025**
Parcel ID: **162440000500000000**

Amount Exonerated: $2697.33

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE7411

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **WANSTREET TYLER D & REBECCA L** whose address is, 217 BUTTERNUT LN CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **87420** on **1.08 AC ARNOLDS RUN**, Class **3/4** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **87420**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is owner occupied & has been since July 1, 2023 therefore Class 2 applies. Exonerate a value of 43,710 at a Class 3 rate of levy to correct the overcharge.

District: **01 - CLARK-OUTSIDE**
Account No. **6543993**
Ticket No. **3410**
Tax Year **2025**
Parcel ID: **01 327000600020000**

Amount Exonerated: $1018.44

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE7409

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **WANSTREET TYLER D & REBECCA L** whose address is, 217 BUTTERNUT LN CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **83580** on **1.08 AC ARNOLDS RUN**, Class **3/4** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **83580**, Class **2** in and for the year **2024**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is owner occupied & has been since July 1, 2023 therefore Class 2 applies. Exonerate a value of 41,790 at a Class 3 rate of levy to correct the overcharge.

District: **01 - CLARK-OUTSIDE**
Account No. **6543993**
Ticket No. **3389**
Tax Year **2024**
Parcel ID: **01 327000600020000**

Amount Exonerated: $958.66

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE7407

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **ATKINSON DANIEL T & MELISSA L MALCOMB** whose address is, 4630 KINCHELOE RD JANE LEW, WV 26378, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **132240** on **43.24 AC COFFINDAFFER TRACT KINCHELOE** , Class **3/4** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **132240**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is primary residence therefore Class 2 applies. Exonerate a value of 66,120 at a Class 3 rate of levy to correct the overcharge.

District: **20 - UNION-OUTSIDE**
Account No. **6544536**
Ticket No. **69898**
Tax Year **2025**
Parcel ID: **20 442000700010000**

Amount Exonerated: $1540.60

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR Ellen A Fortney

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CITY OF BRIDGEPORT** whose address is, PO BOX 1310 BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **23820** on **TRACT 1 PT LOT "A" (.24 AC) WORTHINGTON - ALTMAN TRACT**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **23820**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously left as taxable when in fact it is tax exempt. Exonerate a value of 23,820 at a Class 4 rate of levy to correct the overcharge. ***MARK IMPROPER & VOID TICKET***

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **6322990**
Ticket No. **57363**
Tax Year **2025**
Parcel ID: **162406027900010000**

Amount Exonerated: $725.74

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CITY OF BRIDGEPORT** whose address is, PO BOX 1310 BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **23580** on **TRACT 1 PT LOT "A" (.24 AC) WORTHINGTON - ALTMAN TRACT** , Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **23580**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was erroneously left as taxable when in fact it is tax exempt. Exonerate a value of 23,580 at a Class 4 rate of levy to correct the overcharge. ***MARK IMPROPER & VOID TICKET***

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **6322990**
Ticket No. **56367**
Tax Year **2024**
Parcel ID: **162406027900010000**

Amount Exonerated: $709.94

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 16th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **KIRBY TRENA RAE (LE) (TRACY WEBBER)** whose address is, 2321 HAMILL AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **55740** on **1 LOT #18 SEC 25 N VIEW** , Class **2** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **35740**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **20000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Taxpayer did not receive letter stating that the Disability Exemption was removed so she could come in & sign up for the Homestead Exemption. She thought everything was good. Exonerate a value of 20,000 at a Class 2 rate of levy to correct the overcharge.

District: **08 - COAL-CLARKSBURG**
Account No. **6073447**
Ticket No. **25720**
Tax Year **2025**
Parcel ID: **08 9017600000000**

Amount Exonerated: $308.00

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE7399

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **SPAUR PERRY LEE II** whose address is, 587 LIRIODEND RUN RD MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6360** on **6 AC BOARD CAMP RUN**, Class **3/4** in **ELK**, Harrison County, West Virginia, which should have been assessed at **6360**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property adjoins homesite, parcel 16.3, therefore Class 2 applies. It was erroneously left as Class 3. Exonerate a value of 3,180 at a Class 3 rate of value to correct the overcharge.

District: **11 - ELK**
Account No. **7084470**
Ticket No. **39561**
Tax Year **2025**
Parcel ID: **11 410001600040000**

Amount Exonerated: $74.09

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE7333

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **PHILLIPS GREGORY WILLARD JR & ANTHONY DUKE** whose address is, 153 FAIRVIEW DR BUCKHANNON, WV 26201, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **17520** on **1 LOT 125 E CLKSBG**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **17520**, Class **2** in and for the year **2024**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The class was erroneously changed to Class 4 per the COT, Certificate of Transfer, when in fact it has been occupied by Anthony Duke Phillips since 2022. Exonerate a value of 8,760 at a Class 4 rate of levy to correct the overcharge.

District: **03 - CLARK-CLARKSBURG**
Account No. **6003308**
Ticket No. **9294**
Tax Year **2024**
Parcel ID: **03 29015600000000**

Amount Exonerated: $266.65

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP7427

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **SENDLING GARY W & RUTH A** whose address is, 4386 GREGORY RUN RD CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **48211** on **2019 Ford**, Class **2** in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **35191**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **13020**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2019 Ford, the vehicle was sold May 2024. Exonerate a value of 13020 at a class 3 rate of levy to correct the overcharge. Please remove the 19 Ford F150(13020) from the vehicle description.

District: **14 - SARDIS**
Account No. **2294234**
Ticket No. **818140**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $303.37

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7425

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **LLOYD HOFF HOLDING CORP DBA PORTAPAGE** whose address is, 166 JACK BURLINGAME DR MILLWOOD, WV 25262, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **42979** on **INVENTORY**, Class **3/4** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **4774**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **38205**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is asessed for inventory, the company had no inventory located in Harrison County. Exonerate a value of 38205 at a class 3 rate of levy to correct the overcharge. Please remove the 00 COST AS (038205) from the description.

District: **01 - CLARK-OUTSIDE**
Account No. **3007446**
Ticket No. **800849**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $890.18

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7423

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **LANE LONNIE M & KATHY L** whose address is, 913 DUFF AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **10142** on **1994 Toyota**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **8600**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **1542**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed at an incorrect value on the 1994 Toyota. Exonerate a value of 1542 at a class 4 rate of levy to correct the overcharge.

District: **03 - CLARK-CLARKSBURG**
Account No. **2217185**
Ticket No. **803753**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $47.49

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7421

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **JIMS R V APPLIANCE REPAIR % PATRICIA DAVIDSON** whose address is, 254 MAIN ST SALEM, WV 26426, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **639** on **Equipment**, Class **3/4** in **TENMILE-SALEM**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **639**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2025 tax year. Cancel this ticket and mark improper for the 2025 tax year.

District: **19 - TENMILE-SALEM**
Account No. **3006829**
Ticket No. **826958**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $18.08

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP7419

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **FRIEND ASHLEY K** whose address is, 407 BREEZE VIEW REEDSVILLE, WV 26547, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6360** on **VEHICLES**, Class **3/4** in **CLARK-STONEWOOD**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **6360**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2025 tax year, the taxpayer lives and is assessed in Preston County July 1, 2024. Cancel this ticket and mark improper for the 2025 tax year.

District: **02 - CLARK-STONEWOOD**
Account No. **3070863**
Ticket No. **801723**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $195.89

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7417

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **D CS BARBER SHOP %DAVID COX** whose address is, 126 EMERALD RUSH CT LONGS, SC 29568, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1765** on **Equipment**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2023**, resulting in a difference in assessed value of **1765**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2023**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2023 tax year, per the state tax department the business closed March, 2021. Cancel this ticket and mark improper for the 2023 tax year.

District: **08 - COAL-CLARKSBURG**
Account No. **3023494 TIF #4**
Ticket No. **611501**
Tax Year **2023**
Parcel ID:

Amount Exonerated: $54.33

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7415

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **D CS BARBER SHOP %DAVID COX** whose address is, 126 EMERALD RUSH CT LONGS, SC 29568, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1604** on **Equipment**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **1604**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2022 tax year, per the state tax department the business closed March, 2021. Cancel this ticket and mark improper for the 2022 tax year.

District: **08 - COAL-CLARKSBURG**
Account No. **3023494 TIF #4**
Ticket No. **511694**
Tax Year **2022**
Parcel ID:

Amount Exonerated: $49.83

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE7437

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **STUTLER RUTH ANN & WILLIAM J** whose address is, 1608 HAWK HWY LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **19390** on **PT 1 LOT PARCEL "A" .58 AC LOST CREEK (RUTH ANN 98 14X70)**, Class **2** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **19390**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The exemption was left on the Lucilles residence when it should have been left on for the Ruths residence. Exonerate a value of 19,390 at a Class 2 rate of levy to correct the overcharge.

District: **12 - GRANT-OUTSIDE**
Account No. **6288359**
Ticket No. **44094**
Tax Year **2025**
Parcel ID: **12 406004100006002**

Amount Exonerated: $225.89

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE7431

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **MARKOVICH JOHN T** whose address is, PO BOX 1272 BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **178800** on **1 LOT #25 STONEBRIDGE TOWNHOMES AT CHARLESPOINTE (.07 AC)**, Class **2** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **158800**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **20000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer thought homestead was transferable but wasn't, add homestead per Allen. Exonerate a value of 20,000 at a Class 2 rate of levy to correct the overcharge.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **6963924 TIF #2**
Ticket No. **59378**
Tax Year **2025**
Parcel ID: **162439002500000000**

Amount Exonerated: $304.68

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR Allen R Fisher

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE7429

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **COFFMAN DELAN N & LINDA R (LE) (KIMBERLY R HAZEN ETAL)** whose address is, 1043 MAIN ST LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **73920** on **1 LOT #7 OAKRIDGE ESTATES II S-D (.63 AC)**, Class **2** in **GRANT-LOST CREEK**, Harrison County, West Virginia, which should have been assessed at **53920**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **20000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had homestead exemption that was erroneously removed. Exonerate a value of 20,000 at a Class 2 rate of levy to correct the overcharge.

District: **13 - GRANT-LOST CREEK**
Account No. **6773020**
Ticket No. **45031**
Tax Year **2025**
Parcel ID: **13 447000500190000**

Amount Exonerated: $283.00

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE7433

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **BARBERIO CHRISTOPHER G & JULIE C** whose address is, 39 CANTERBERRY DR CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **147360** on **1 LOT 11 GOFF PLAZA** , Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **147360**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property erroneously kept at a Class 4 but was should be Class 2 per letter of intent & agreement. Taxpayer has occupied property since 6/28/2024. Exonerate a value of 73,680 at a Class 4 rate of levy to correct the overcharge.

District: **03 - CLARK-CLARKSBURG**
Account No. **6026935**
Ticket No. **5115**
Tax Year **2025**
Parcel ID: **03 27021400000000**

Amount Exonerated: $2269.34

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP7329

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **BUMGARDNER ROBERT E** whose address is, 1641 RIDGE DR COCOA, FL 32926, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **13032** on **1997 Mobile Home**, Class **3/4** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **13032**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in erroris assessed for the 1997 mobile home, per appraiser review and Deanna Mcnemar the mobile home was gone prior to July 1, 2024. Cancel this ticket and mark improper for the 2025 tax year.

District: **05 - CLAY-OUTSIDE**
Account No. **3023175**
Ticket No. **806245**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $303.65

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7337

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **BELCASTRO FRANK J** whose address is, PO BOX 294 HEPZIBAH, WV 26369, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **11211** on **VEHICLES**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **9153**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **2058**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed at an incorrect value on vehicles. Exonerate a value of 2058 at a class 3 rate of levy to correct the overcharge.

District: **07 - COAL-OUTSIDE**
Account No. **2208710**
Ticket No. **809066**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $47.95

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7339

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **BURCKART LORI A** whose address is, 153 FOREST AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **16905** on **2023 Kia**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **16905**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2023 Kia, the taxpayer still lived and was assessed in Berkeley County 7/1/2024. Cancel this ticket and mark improper for the 2025 tax year.

District: **03 - CLARK-CLARKSBURG**
Account No. **3089769**
Ticket No. **802521**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $520.67

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7343

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **COSTELAC ROBERT L JR** whose address is, 2572 HOOD AVE SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **12147** on **2014 Subaru**, Class **3/4** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **8967**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **3180**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2014 Subaru, that vehicle was gone September 2023 per DMV records. Exonerate a value of 3180 at a class 3 rate of levy to correct the overcharge. Please remove the 14 Suba Lega (3180) from the vehicle description

District: **05 - CLAY-OUTSIDE**
Account No. **3052925**
Ticket No. **806329**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $74.09

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen A Ferrell

EX-PP7341

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **CARPENTER JESSICA B** whose address is, 1415 19TH ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **19170** on **VEHICLES**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **19170**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2017 GMC, the vehicle taxes are paid on account #3030314. Cancel this ticket and mark improper for the 2024 tax year.

District: **08 - COAL-CLARKSBURG**
Account No. **3080385**
Ticket No. **411336**
Tax Year **2024**
Parcel ID:

Amount Exonerated: $583.53

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7345

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **DAVIS LITTLE J** whose address is, 15 SUNBURST DR CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **14340** on **2018 Ram**, Class **3/4** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2024**, resulting in a difference in assessed value of **14340**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Ram, the vehicle is assessed on account # 3070639. Cancel this ticket and mark improper for the 2024 tax year.

District: **01 - CLARK-OUTSIDE**
Account No. **3070639**
Ticket No. **400372**
Tax Year **2024**
Parcel ID:

Amount Exonerated: $328.96

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen R Ferrell

EX-PP7347

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **FORQUER KAYLA D** whose address is, 263 HASTINGS RUN RD MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **10665** on **2018 Honda**, Class **3/4** in **ELK**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **10665**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Honda, vhicle is assessed in Monongalia County. Cancel this ticket and mark improper for the 2025 tax year.

District: **11 - ELK**
Account No. **3088847**
Ticket No. **814812**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $248.49

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR Ellen R Force

EX-PP7349

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **FOX DONNA** whose address is, 116 VISTA DR BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4605** on **2015 Nissan**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **4605**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2015 Nissan, the vehicle was terminated per DMV records September 2023. Cancel this ticket and mark improper for the 2025 tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3011719**
Ticket No. **821926**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $140.31

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen A Ferrell

EX-PP7351

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **FULTON GEORGE P JR & SHANNON R** whose address is, 1622 ADAMSVILLE RD SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **27645** on **2023 Chevy**, Class **3/4** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **15615**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **12030**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2023 Chevy, the vehicle was a total loss as of June 14, 2024. Exonerate a value of 12030 at a class 3 rate of levy to correct the overcharge. Please remove the 23 Chev Trai (12030) from the vehicle description.

District: **05 - CLAY-OUTSIDE**
Account No. **3006269**
Ticket No. **806697**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $280.30

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen R Ferrell

EX-PP7353

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **GAINES DAVID K & LISA ANN** whose address is, 3330 ISAACS CREEK RD LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **27015** on **2017 Camper**, Class **3/4** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **17415**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **9600**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2017 Wildwood Camper, the Camper is assed in Randolph County. Exonerate a value of 9600 at a class 3 rate of levy to correct the overcharge. Please remove the 17 Wild M-27 (9600) from the vehicle description.

District: **20 - UNION-OUTSIDE**
Account No. **1809074**
Ticket No. **828220**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $223.68

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7383

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **GROSS DELTON G** whose address is, PO BOX 112 GYPSY, WV 26361, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3071** on **2003 Ford Focus**, Class **2** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **2369**, Class **2** in and for the year **2024**, resulting in a difference in assessed value of **702**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2003 Ford, the vehicle is no longer owned. Exonerate a value of 702 at a class 3 rate of levy to correct the overcharge. Please remove the 03 Ford Focu (702) from the vehicle description.

District: **05 - CLAY-OUTSIDE**
Account No. **3006052**
Ticket No. **406934**
Tax Year **2024**
Parcel ID:

Amount Exonerated: $16.10

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen A Ferrell

EX-PP7385

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **GROSS DELTON G** whose address is, PO BOX 112 GYPSY, WV 26361, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3131** on **2003 Ford Focus**, Class **2** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **2567**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **564**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2003 Ford, the vehicle is no longer owned. Exonerate a value of 564 at a class 3 rate of levy to correct the overcharge. Please remove the 03 Ford Focu (564) from the vehicle description.

District: **05 - CLAY-OUTSIDE**
Account No. **3006052**
Ticket No. **806782**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $13.14

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen R Ferrell

EX-PP7355

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **HARRIS JOYCE A** whose address is, 146 HALL ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **17400** on **2016 Honda**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **9975**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **7425**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2016 Honda, the vehicle was traded for the 2021 Buick also reported. Exonerate a value of 7425 at a class 4 rate of levy to correct the overcharge. Please remove the 16 Hond CR-V (7425) from the vehicle description.

District: **03 - CLARK-CLARKSBURG**
Account No. **1124535**
Ticket No. **803313**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $228.69

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7357

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **KENNEDY GARY LEE** whose address is, 211 LONGVIEW AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **48273** on **VEHICLES**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **36153**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **12120**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in erroris assessed for vehicles he no longer owned July 1, 2024. Exonerate a value of 12120 at a class 4 rate of levy to correct the overcharge. Please remove the 04 Jayc Eagl (660), 08 CHev Impa (1035) and the 15 Chev Sllv(10425) from the vehicle description.

District: **03 - CLARK-CLARKSBURG**
Account No. **1241034**
Ticket No. **803653**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $373.30

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen A Ferrell

EX-PP7359

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **KNAPP CHERYL J** whose address is, 4408 WILSONBURG RD SALEM, WV 26426, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **9874** on **2008 Kawasaki**, Class **3/4** in **TENMILE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **8443**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **1431**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2008 Kawasaki, the vehicle was sold June 2024. Exonerate a value of 1431 at a class 3 rate of levy to correct the overcharge. Please remove the 08 Kawa Tery (1431) from the vehicle description.

District: **18 - TENMILE-OUTSIDE**
Account No. **3055119**
Ticket No. **825989**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $33.34

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Ellen A Ferrell

EX-PP7387

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **KOONTZ JEANETTE M & CUMMINGS ROBERT E II** whose address is, PO BOX 91 SPELTER, WV 26438, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **54444** on **Boat and Trailer**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **45087**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **9357**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2021 boat and the 2022 boat trailer, they were sold June of 2024 per bill of sale. Exonerate a value of 9357 at a class 3 rate of levy to correct the overcharge. Please remove the 21 trac sunt (8640) & the 22 trac btrl (717) from the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **2432629**
Ticket No. **809965**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $218.02

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Ellen R Ferrell

EX-PP7389

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MARTIN MICHAEL A** whose address is, PO BOX 181 HEPZIBAH, WV 26369, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **26130** on **2014 Ford** , Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **18750**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **7380**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2014 Ford, the vehicle was retitled March of 2024. Exonerate a value of 7380 at a class 3 rate of levy to correct the overcharge. Please remove the 14 Ford F150(7380) from the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **3076603**
Ticket No. **810066**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $171.95

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

EX-PP7361

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MATHENY JAMES J & ATHA** whose address is, 225 MEADOW DR LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **59310** on **2018 Jeep**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **45255**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **14055**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Jeep, the vehicle title was terminated August 2023 per DMV records. Exonerate a value of 14055 at a class 3 rate of levy to correct the overcharge. Please remove the 2018 Jeep Wran (14055) from the vehicle description.

District: **12 - GRANT-OUTSIDE**
Account No. **2441762**
Ticket No. **816371**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $327.48

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7363

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MCWILLIAMS CHARLES A & TINA** whose address is, 901 14TH ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **47847** on **2023 Toyota**, Class **3/4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **34527**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **13320**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in erroris assessed for the 2023 Toyota, the vehicle was keyed in error. Exonerate a value of 13320 at a class 4 rate of levy to correct the overcharge. Please remove the 23 Toyo Coro (13320) from the vehicle description.

District: **08 - COAL-CLARKSBURG**
Account No. **3021502**
Ticket No. **811793**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $410.26

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7397

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **WOODS BRIAN R & AMY** whose address is, 110 PINE TREE LN LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **27240** on **2017 Honda**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **17850**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **9390**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2017 Honda, the vehicle was purchased after July, 1 2024. Exonerate a value of 9390 at a class 3 rate of levy to correct the overcharge. Please remove the 17 Hond CR-V (9390) from the vehicle description.

District: **12 - GRANT-OUTSIDE**
Account No. **3008840**
Ticket No. **816930**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $218.79

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7395

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **WILLIAMS JOSEPH T** whose address is, 726 12TH AVE WEST FARGO, ND 58078, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1785** on **2008 Pontiac**, Class **3/4** in **SIMPSON-ANMOORE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **1785**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2008 Pontiac, taxpayer no longer lived in WV. Cancel this ticket and mark improper for the 2025 tax year.

District: **17 - SIMPSON-ANMOORE**
Account No. **3082510**
Ticket No. **825028**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $50.52

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7393

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **WILLIAMS COLLIN E & DENISE M REYES** whose address is, 126 ROMROG WAY CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2895** on **2014 Hyundai**, Class **3/4** in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **2895**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2014 Hyundai, the vehicle was traded May of 2024 for a leased vehicle. Cancel this ticket and mark improper for the 2025 tax year.

District: **14 - SARDIS**
Account No. **3081957**
Ticket No. **818347**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $67.45

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7373

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **NIEDERHAUSER JOSEPH M & TIFFANY M** whose address is, 232 FRISCO LN BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **11235** on **2016 Jeep**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **10218**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **1017**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for the 2018 Jeep, the correct vehicle that should have been keyed is a 2016 Harley. Exonerate a value of 1017 at a class 4 rate of levy to correct the overcharge. Please remove the 16 Jeep Rene (5340) from the vehicle description. Please add the 16 Harl Heri (4323)(1HD1BWV15GB023581) to the vehicle description.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3080663**
Ticket No. **823359**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $30.99

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7371

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MOUNTAINSTATE INFECTIOUS DISEASE PLLC** whose address is, 11 POINT OF VIEW BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **31382** on **2021 Audi**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **31382**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error is assessed for a 2021 Audi, the correct vehicle is assessed on a Supplemental tax ticket. Cancel this ticket and mark improper for the 2025 tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3080448**
Ticket No. **823277**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $956.15

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7369

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MILLER LISA M** whose address is, 66 PEACHTREE DR CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **22880** on **2018 Mitsubishi**, Class **2** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **17750**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **5130**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in erroris assessed for the 2018 Mitsubishi, the vehicle is the sons vehicle and is assessed on account # 3043003. Exonerate a value of 5130 at a class 3 rate of levy to correct the overcharge. Please remove the 18 Mits Outl (5130) from the vehicle description.

District: **01 - CLARK-OUTSIDE**
Account No. **3008474**
Ticket No. **800958**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $119.53

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP7367

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MILLER LISA M** whose address is, 66 PEACHTREE DR CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **25316** on **2018 Mitsubishi**, Class **2** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **17081**, Class **2** in and for the year **2024**, resulting in a difference in assessed value of **8235**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2024**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in erroris assessed for the 2018 Mitsubishi, the vehicle is the sons vehicle and is assessed on account # 3043003. Exonerate a value of 8235 at a class 3 rate of levy to correct the overcharge. Please remove the 18 Mits Outl (8235) from the vehicle description.

District: **01 - CLARK-OUTSIDE**
Account No. **3008474**
Ticket No. **400979**
Tax Year **2024**
Parcel ID:

Amount Exonerated: $188.91

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen R Ferrell

EX-PP7365

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **MILLER ERIC L & CRYSTAL D** whose address is, PO BOX 4550 BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6000** on **2014 Ram**, Class **3/4** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **6000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2014 Ram, the vehicle was not owned as of October 2023. Cancel this ticket and mark improper for the 2025 tax year.

District: **15 - SIMPSON-OUTSIDE**
Account No. **3038125**
Ticket No. **819778**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $139.80

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7391

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **WILLIAMS BRIDGET M (DAVIS)** whose address is, 1872 GOOD HOPE PIKE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **31065** on **2019 GMC**, Class **3/4** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **21600**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **9465**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 GMC, the vehicle was traded for the 2022 Landrover also reported. Exonerate a value of 9465 at a class 3 rate of levy to correct the overcharge. Please remove the 19 GMC Terr (9465) from the vehicle description.

District: **01 - CLARK-OUTSIDE**
Account No. **3071436**
Ticket No. **801458**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $220.53

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7381

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **WEEKLEY ROBERT H JR & MELISSA** whose address is, 312 MINES ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **32475** on **2018 Ram**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **22500**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **9975**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Ram, the truck was replaced with the 2022 Ram also reported. Exonerate a value of 9975 at a class 4 rate of levy to correct the overcharge. Please remove the 18 Ram Ram (9975) from the vehicle description. Please remove Melissa from the account, she is assessed on account # 3090572.

District: **03 - CLARK-CLARKSBURG**
Account No. **3010066**
Ticket No. **805224**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $307.23

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR Allen R Ferrell

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP7379

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **WARNER LARRY E & DOROTHY L** whose address is, 60 VIRGINIA HILL AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **17550** on **2005 Toyota**, Class **3/4** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **15945**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **1605**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2005 Toyota, the vehicle title was terminated January 2024. Exonerate a value of 1605 at a class 3 rate of levy to correct the overcharge. Please remove the 05 Toyo Coro (1605) from the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **3061510**
Ticket No. **810736**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $37.40

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen R Ferrell

EX-PP7377

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **SWARTZ JUDY A** whose address is, PO BOX 286 MEADOWBROOK, WV 26404, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **459** on **2002 Volvo**, Class **3/4** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **459**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2002 Volvo, she did not own a vehicle July 1, 2024. Cancel this ticket and mark improper for the 2025 tax year.

District: **09 - EAGLE-OUTSIDE**
Account No. **3065678**
Ticket No. **813981**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $10.69

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP7375

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **SHREVE MARY K** whose address is, 2 MERCER ST SHINNSTON, WV 26431, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1050** on **2006 Hyundai**, Class **3/4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2025**, resulting in a difference in assessed value of **1050**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2006 Hyundai, her grandson now owns and pays the vehicle taxes in Monongalia County. Cancel this ticket and mark improper for the 2025 tax year.

District: **06 - CLAY-SHINNSTON**
Account No. **1172484**
Ticket No. **808732**
Tax Year **2025**
Parcel ID:

Amount Exonerated: $32.34

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

CR-RE7435

CREATE TAX TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **MARTIN DANIEL LEE & EUGENE RICHARD II** whose address is, 95 OLIVER ST CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT PT 31 STUART TERRACE** , Class 3/4 in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **480**, in and for the year **2025**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2025**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property was errorneously changed to Non-Taxable when in fact should be taxable. Create a ticket value of 480 (L-480 B-0) at a Class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District **01 - CLARK-OUTSIDE**
Account No. **6314008**
Ticket No.
Tax Year **2025**
Parcel ID: **01 111007600000000**

Amount Exonerated: **$0**
Corrected Ticket Amount: **$ 5.59**
TIF: **#**

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

CR-RE7335

CREATE TAX TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **CLUTTER RICHARD B & HILDA J** whose address is, 43 BRAN ACRES DR LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **.87 AC LOT "c" HUGHES PLAT**, Class 3/4 in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **66640**, in and for the year **2025**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2025**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had an override code was erroneously added to CA11 which did not create a tax bill. I removed the override code to create values. Create a ticket value of 66,640 (L-13,200 B-73,440 (H/E -20,000)) at a Class 2 rate of levy to properly assess and allow discounts/half year payments as afforded all taxpayers.

District **20 - UNION-OUTSIDE**
Account No. **6441969**
Ticket No. **71164**
Tax Year **2025**
Parcel ID: **202901007500000000**

Amount Exonerated: **$0**
Corrected Ticket Amount: **$ 776.35**
TIF: **#**

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

CT-RE7439

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **STUTLER RUTH ANN & WILLIAM J** whose address is, 1608 HAWK HWY LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4170** on **PT 1 LOT PARCEL "A" .58 AC LOST CREEK (WILLIAMS RESIDENCE)**, Class **2** 3/4 in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **24170**, in and for the year **2025**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2025**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The Disability exemption was erroneously left on here when it should have been applied to Ruths Residence (12-406/41-6002). Create a ticket value of 24,170 (L-6,120 B-18,050) at a Class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers. ***CORR LEGAL TO (WILLIAMS RESIDENCE)***

District **12 - GRANT-OUTSIDE**
Account No. **6288359**
Ticket No. **44093**
Tax Year **2025**
Parcel ID: **12 406004100006001**

Amount Exonerated: **$48.58**
Corrected Ticket Amount: **$ 281.58**
TIF: #

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

CT-RE7441

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **GORE LUXE DEVELOPMENT LLC** whose address is, 209 W PIKE ST 402 CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **200** on **1 LOT B S SECOND ST (5588 SQ FT)**, Class 3/4 in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **493870**, in and for the year **2025**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2025**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had an override value that did not generate correct assessed value. Create a ticket value of 493,870 (L-493,870 B-0) at a Class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District **03 - CLARK-CLARKSBURG**
Account No. **6711016**
Ticket No. **7087**
Tax Year **2025**
Parcel ID: **03 23029400010000**

Amount Exonerated: **$6.16**
Corrected Ticket Amount: **$ 15211.19**
TIF: **#4**

PRESENT: Prosecuting Attorney
(or)
PRESENT: Tax Commissioner

APPROVED: President, County Commission

ATTEST: County Clerk

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

CT-RE7443

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 06th day of August, 2025 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **GORE LUXE DEVELOPMENT LLC** whose address is, 209 W PIKE ST 402 CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **200** on **1 LOT A PIKE STREET (19,322 SQ FT),** Class 3/4 in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **681110**, in and for the year **2025**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2025**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property had an override value that did not generate correct assessed value. Create a ticket value of 681,110 (L-681,110 B-0) at a Class 4 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District **03 - CLARK-CLARKSBURG**
Account No. **6087959**
Ticket No. **7086**
Tax Year **2025**
Parcel ID: **03 23029400000000**

Amount Exonerated: **$6.16**
Corrected Ticket Amount: **$ 20978.18**
TIF: **#4**

PRESENT: Prosecuting Attorney
(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

7-A

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (08/06/25)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$15,602.58.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$15,602.58** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$15,602.58** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **6th day of August, 2025.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #072025-194	Date: 07/28/2025	$ 12,391.25
UMB Bank	Invoice #1018975	Date: 07/16/2025	$ 3,211.33
		Total	**$ 15,602.58**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2025	072025-194

Balance Due

Remit check to: or **Wire Instructions:**

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 — 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 7/28/2025

Invoice # 072025-194

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms: Net 30 — Client #: 1394

Project: Charles Pointe Series 2008

Item	DATE	Description	Hrs	Amount
Vice Pres (PSK)	6/2/2025	Discuss special assessment report with associate. Review special assessment report methodology.	1.5	375.00
Proj Mgr (SAM)	6/2/2025	Review vice president's comments on special assessment workbook and correspond with executive vice president related to next steps. Update workbook pursuant to comments.	2.5	537.50
Vice Pres (CK)	6/2/2025	Review special assessment roll and forward comments to associates.	1.25	312.50
Vice Pres (PSK)	6/3/2025	Discuss special assessment report with associate. Correspond with builder regarding lot prepayments and counsel regarding assessment letter.	1.5	375.00
Proj Mgr (SAM)	6/3/2025	Update special assessment report workbook pursuant to comments and draft next steps. Update report workbook as discussed.	3.25	698.75
Vice Pres (PSK)	6/4/2025	Review and revise special assessment report. Discuss with associate and president.	3.75	937.50
Proj Mgr (SAM)	6/4/2025	Update report according to comments and discuss concerns. Discuss updates with vice president and update report.	4.5	967.50
Vice Pres (CK)	6/4/2025	Review special assessment report and forward comments to associates.	1.75	437.50
President (KR)	6/4/2025	Discuss special assessment with associate.	0.5	150.00
Vice Pres (PSK)	6/5/2025	Correspond with counsel and associates regarding special assessment report.	1.25	312.50
Proj Mgr (SAM)	6/5/2025	Update exhibit A-3 per legal request and discuss billed amounts.	1	215.00
President (KR)	6/5/2025	Discuss issues with associate.	0.5	150.00
Vice Pres (PSK)	6/6/2025	Prepare for and attend board meeting. Review revised special assessment report.	2.75	687.50
Proj Mgr (SAM)	6/6/2025	Prepare for and attend annual meeting. Update report according to discussions during annual meeting.	2.75	591.25
Vice Pres (CK)	6/6/2025	Attend annual CED board meeting.	1.5	375.00
Sr Assoc (MS)	6/11/2025	Prepare account statements for updating account reconciliation.	0.25	50.00
Manager (SAM)	6/13/2025	Discuss and update billing file with and according to discussions with legal and the county.	0.75	168.75

Total

PK/SAM

Billing Inquiries? Call (443) 539-4104

E

2024

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2025	072025-194

Balance Due $12,391.25

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 — 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 7/28/2025

Invoice # 072025-194

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1394

Project: Charles Pointe Series 2008

Item	DATE	Description	Hrs	Amount
Manager (SAM)	6/19/2025	Review correspondence related to lot settlements and follow up with the County. Review parcel tax tickets available online.	1	225.00
Manager (SAM)	6/20/2025	Update account reconciliation file with May activity.	0.5	112.50
Manager (SAM)	6/23/2025	Review past billed assessments and confirmations received.	3	675.00
Director (JLA)	6/24/2025	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Vice Pres (PSK)	6/25/2025	Discuss forborne reallocation parcels pursuant to seller request for settlement amounts. Review 4th forbearance agreement.	2.25	562.50
Manager (SAM)	6/25/2025	Discuss installments billed and forbearance agreements with vice president.	1.75	393.75
Vice Pres (CK)	6/25/2025	Review special tax roll and respond to associate question regarding billing of forborne assessments.	0.5	125.00
Vice Pres (PSK)	6/26/2025	Review correspondence from counsel related to billing. Correspond with associates regarding updated billing file and settlement figures.	1.5	375.00
Manager (SAM)	6/26/2025	Review annual installments and allocations with vice president.	2.25	506.25
Vice Pres (CK)	6/26/2025	Review special tax roll and respond to associate question regarding billing of forborne assessments.	0.5	125.00
Vice Pres (PSK)	6/27/2025	Assist associate with forborne closing figures.	1	250.00
Manager (SAM)	6/27/2025	Update lot sales reconciliation tracker and correspond with the trustee related to funds received. Discuss annual installments, allocations, and expected next steps with vice president. Provide requested settlement amounts to title company.	5.5	1,237.50
Vice Pres (PSK)	6/30/2025	Discuss settlement correspondence figures with associate. Correspond with counsel regarding arbitrage.	0.5	125.00
Manager (SAM)	6/30/2025	Discuss correspondence and reply to title related to settlement amount.	1	225.00
		Subtotal Fees:		12,391.25

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$12,391.25**

Billing Inquiries? Call (443) 539-4104

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1018975

Invoice Date:	**July 16, 2025**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**June 1, 2025 through June 30, 2025**
Prior Balance:	$8,476.66
Payments Received as of July 10, 2025	$3,764.33
Adjustments	$ 0.00
Outstanding Balance:	$4,712.33
Current Billing Period:	
Current Period Fees	$3,211.33
Total Fees Due	$7,923.66

Remittance Stub
Billing Period 06/01/2025 - 06/30/2025

Account Number:	141961.1
Invoice Number:	1018975
Remit Balance	$7,923.66

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	1018975
Attention	Fee Processing

2 of 8

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1018975**

Account Detail — Account Number: 141961.1
Charles Pointe Project 2008AB

Administrative Fees

Administration Fee	$458.33
Extraordinary Administration Fees	2,753.00
Administrative Fees Total	**$3,211.33**
Account Total	**$3,211.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1018975

Statement of Receivables

Reflects Only Those Payments Received And Applied As of July 10, 2025

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
1015501	June 20, 2025	May 1, 2025 to May 31, 2025	4,712.33	20 days
	Total Balance Due		**4,712.33**	

7-B

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 107 (08/06/25)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$7,476.50** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$7,476.50** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **6th day of August, 2025.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #072025-354	Date: 07/28/2025	$ 1,807.50
UMB, Bank	Invoice #1018965	Date: 07/16/2025	$ 5,669.00
		Total	**$ 7,476.50**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2025	072025-354

Balance Due $1,807.50

Remit check to: MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

or

Wire Instructions:
Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 7/28/2025

Invoice # 072025-354

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms: Net 30 Client #: 2024

Project: Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
Proj Mgr (VVJ)	6/6/2025	Work on pre-audit information gathering. Work on FY25 financial statement templates.	2	430.00
Assoc (JJD)	6/6/2025	Update excise tax database for May.	0.5	87.50
Proj Mgr (VVJ)	6/9/2025	Work on FY25 pre-audit information gathering and audit templates.	1	215.00
Manager (SAM)	6/11/2025	File requisition source received and update account reconciliation file with April transactions.	0.75	168.75
Sr Assoc (MS)	6/11/2025	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (OO)	6/16/2025	Prepare May journal entries.	0.5	100.00
Proj Mgr (VVJ)	6/17/2025	Review April journal entries and support.	0.25	53.75
Sr Assoc (OO)	6/18/2025	Post April journal entries in QuickBooks.	0.25	50.00
Manager (SAM)	6/20/2025	Review database and update account reconciliation file with May transactions.	0.75	168.75
Director (JLA)	6/24/2025	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Sr Assoc (OO)	6/27/2025	Compile backup. Post May journal entries in QuickBooks.	0.5	100.00
Proj Mgr (VVJ)	6/27/2025	Prepare FY25 financial statements template.	1	215.00
Manager (JJ)	6/30/2025	Review network for previously prepared arbitrage reports for Charles Pointe 2008 and 2019.	0.25	56.25
		Subtotal Fees:		1,807.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$1,807.50**

PK/SAM

Billing Inquiries? Call (443) 539-4104

E

2019

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1018965

Invoice Date:	**July 16, 2025**
Account Number:	**158735.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period:	**June 1, 2025 through June 30, 2025**
Prior Balance:	$ 12,207.00
Payments Received as of July 10, 2025	$5,116.00
Adjustments	$ 0.00
Outstanding Balance:	$7,091.00
Current Billing Period:	
Current Period Fees	$5,669.00
Total Fees Due	$ 12,760.00

Remittance Stub
Billing Period 06/01/2025 - 06/30/2025

Account Number:	158735.1
Invoice Number:	1018965
Remit Balance	$12,760.00

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri	
ABA No.	101 000 695
SWIFT BIC/Code	UMKCUS44
BNF Account	98 0000 6823
BNF Name	Trust
Reference	1018965
Attention	Fee Processing

2019

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1018965

Account Detail

Account Number: 158735.1

Charles Pointe EODD 2019ABC

Administrative Fees

Administration Fee	$625.00
Extraordinary Administration Fees	5,044.00
Administrative Fees Total	**$5,669.00**

Account Total **$5,669.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1018965

Statement of Receivables

Reflects Only Those Payments Received And Applied As of July 10, 2025

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
1015555	June 20, 2025	May 1, 2025 to May 31, 2025	7,091.00	20 days
	Total Balance Due		**7,091.00**	

7-C

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$6,422,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 48

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under an Indenture of Trust, for the above captioned Bonds (the "Series 2021 Bonds"), dated as of May 15, 2021 (the "Original Indenture") between the Issuer and WesBanco Bank, Inc. as replacement trustee, (the "Trustee"), as supplemented and amended by a First Supplemental Indenture of Trust (the "First Supplemental Indenture of Trust") dated as of August 11, 2023, and a Second Supplemental Indenture of Trust (the "Second Supplemental Indenture"), dated July 19, 2024 (the "Second Supplemental Indenture" and together with the Original Indenture and the First Supplemental Indenture, the "Indenture"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$150.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$-0-** is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$150.00** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **6th day of August, 2025.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #072025-283	Date: 07/28/2025	$ 150.00
		Total	**$ 150.00**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2025	072025-283

Balance Due $150.00

Remit check to: or **Wire Instructions:**

MuniCap, Inc.
8630 M Guilford Road #263
Columbia, MD 21046

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

ABA Routing No.: 031 301 422
To the account of: MuniCap, Inc.
Account No.: 00 082 362 31

Bill To:

Gina Jones
Director of Grants & Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 7/28/2025

Invoice # 072025-283

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1676

Project: Harrison County-WhiteOak Admin

Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	6/18/2025	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (MS)	6/20/2025	Update account reconciliation for May activity.	0.5	100.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$150.00**

Billing Inquiries? Call (443) 539-4104

PK/MS

E

2021

HARRISON COUNTY COMMISSION
CLARKSBURG

AND NOW, this ___ day of July 2025, Joint Petitioners Summit Park Public Service District and the Clarksburg Water Board respectfully request that the Harrison County Commission approve the Asset Purchase Agreement made between these Petitioners, as required by W.Va. Code §16-13A-18a. In support of this request, the Joint Petitioners state that:

1. The Asset Purchase Agreement, attached at Exhibit A, has been approved by unanimous public vote of the Board of Directors of the Clarksburg Water Board on May 28, 2025. Following a duly noticed public hearing on July 14, 2025, the Board of Directors of the Summit Park Public Service District also unanimously approved this Agreement.

2. This Agreement is the full and final agreement between the Joint Petitioners and was made by fair bargaining between these Parties.

3. The Joint Petitioners find that this Agreement is in the best interests of the ratepayers of both utilities and will promote efficient and effective public water service in Harrison County.

4. Upon final approval by the Public Service Commission of West Virginia, water assets of the District will be conveyed to the Water Board and Summit Park customers will become direct, retail customers of the Board. Former customers of Summit Park will be served at the Water Board tariff rate, with a rate decrease of approximately 36%.

THEREFORE, these Joint Petitioners respectfully request that the Harrison County Commission APPROVE the Asset Purchase Agreement.

SUMMIT PARK PUBLIC SERVICE DISTIRCT

_____
Robert Hinebaugh
Chairman

CLARKSBURG WATER BOARD

_____
Albert N. Cox II
President

HARRISON COUNTY COMMISSION
CLARKSBURG

ORDER

Following duly noticed public deliberation, the Harrison County Commission finds the proposed Asset Purchase Agreement between the Summit Park Public Service District and the Clarksburg Water Board to be in the best interests of Harrison County and the ratepayers of both utilities.

Accordingly, and as required by W.Va. Code §16-13A-18a, the Commission hereby APPROVES the sale of the water system of the Summit Park Public Service District to the Clarksburg Water Board by the Asset Purchase Agreement appended to the Joint Petition submitted by these utilities and further directs the County Administrator to forward this Order to the Public Service Commission of West Virginia.

DATED: _____

_____
Commission President

_____
Commissioner

_____
Commissioner

Summit Park Public Service District

100 Coal St., Clarksburg, WV 26301-5966

❖ ROBERT HINEBAUGH, CHAIRMAN ❖ LAETITIA CLUTTER, TREASURER ❖ PAULA MCINTYRE, SECRETARY

Board of Directors Special Meeting Agenda

Meeting will be held on **Monday July 14, 2025** at 6:00 pm at the Summit Park Volunteer Fire Department in Summit Park. **Public meetings are recorded**

I. Call Meeting to Order

II. Roll Call of Members- Declare Quorum if Present

III. Introduce Staff Present

IV. Recognize Public Present

V. Public Comment Period - Persons speaking during Public Comments may address the board on any PSD matter. Comments are limited to five (5) minutes. Individuals wishing to speak must sign in before the start of the meeting and will be called on to speak. State law generally prohibits the PSD from taking action on any issue not included on the agenda. Concerns presented may be added to the next agenda or referred to staff. Written requests to add an item to the agenda, must be received by the general manager five (5) business days before a regular scheduled meeting and no less than two (2) business days before an emergency meeting. Public participation will only be allowed during public comment period and /or by scheduled appointment.

VI. Special Order of Business

1. Public Hearing on proposed Asset Purchase Agreements with Clarksburg Water Board and Clarksburg Sanitary Board.
2. Consider and act upon proposed Asset Purchase Agreements with Clarksburg Water Board and Clarksburg Sanitary Board.
3. Consider and act upon proposed water and sewer pipeline relocation agreements with Wolf Summit Energy, LLC.

VII Announcement of next scheduled meeting.

VIII. Adjournment

Copies of financial information are available to the public under the Federal Freedom of Information Act. The request must be made in writing; the district will provide the information in 5 business days. A copying fee of $.50 per page will apply, or if the person making the request would rather see the information in our office, we will make it available during business hours.

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

CLARKSBURG WATER BOARD
REGULAR BOARD MEETING

*** * MINUTES * ***

WEDNESDAY, MAY 28, 2025 – 3:00 P.M. (EDT)

CLARKSBURG WATER BOARD TREATMENT PLANT BUILDING
1001 SOUTH CHESTNUT STREET, CLARKSBURG, WV 26301

I. WELCOME

Mr. Cox welcomed everyone to the meeting.

BOARD MEMBERS

PRESENT

Albert Cox II, Board President
Paul Howe III, Board Member
Chad Sigmon, Board Member

EMPLOYEES AND GUESTS

PRESENT

Jason Myers, General Manager
Robert "Bobby" Fazzini, Director of Distribution
Jason Ferrell, Director of Finance
Robert "Bob" Davis, Water Treatment Plant Superintendent
Gena Davis, Accounts Payable Clerk
Timothy Stranko, General Counsel
Doug Smith, P.E., The Thrasher Group, Inc.
Bobby Tenney, The Thrasher Group, Inc.
Shelby Johnson, Region VI Planning and Development Council
Susan Thomas, Harrison County Commission
Charles Young, The Exponent Telegram

II. PLEDGE OF ALLEGIANCE

Mr. Young led the Pledge of Allegiance.

III. CALL TO ORDER

Mr. Cox called the meeting to order at 3:10 P.M. (EDT)

IV. CALL OF ROLL

Mr. Cox called the roll and determined that a quorum was present and business could be conducted.

V. COMMUNICATIONS AND PUBLIC COMMENTS

West Virginia Executive Magazine

Mr. Cox was proud to announce that the CWB's ongoing water project (Phase 3A) was featured in the Spring 2025 edition of the West Virginia Executive Magazine. Special thanks to The Thrasher Group for highlighting this important work and helping to bring attention to efforts that benefit the entire Clarksburg community.

VI. READING AND APPROVAL OF MINUTES

Consider the minutes of the Work Session and Regular Board Meeting on Wednesday, May 14, 2025.

Mr. Myers presented the minutes of the Work Session and Regular Board Meeting on Wednesday, May 14, 2025.

There being no corrections, deletions, or additions, **A MOTION** was made by Mr. Sigmon, seconded by Mr. Howe, and unanimously approved to waive the reading of the minutes from the Work Session and Regular Board Meeting held on Wednesday, May 14, 2025, and to approve the minutes as distributed and presented. **MOTION PASSED**

VII. FINANCIAL ITEMS

Consider the financial statements for the month ending April 30, 2025. – Director of Finance Jason Ferrell

Mr. Ferrell presented the financial statements for the month ending April 30, 2025. A copy of the financial summary (a.k.a. the Financial Information Sheet) is attached as "ATTACHMENT A" to these minutes.

A MOTION was made by Mr. Sigmon, seconded by Mr. Howe, and unanimously carried, approving the financial statements for the month ending April 30, 2025. **MOTION PASSED**

VIII. GENERAL MANAGER'S REPORT AND BUSINESS MATTERS

Water System Improvements Project - Phase 3A and Phase 3B

Project Update

Mr. Tenney provided a status report on Phase 3A of the Water System Improvements Project, covering all four contracts: North View (Bear Contracting), Hartland/Stealey (Doss Enterprises), Armory Road (D & M Contracting), and Downtown (Independent Enterprises).

Mr. Smith gave an update on Phase 3B of the Water System Improvements Project. Thrasher is preparing the Preliminary Engineering Report (PER) for Phase 3B with an estimated project budget of $50 million dollars. Members of the project team will meet next week to scale down the project within budget. Within the project budget anticipated funding is grant monies of about $19 million dollars for lead line replacement from the West Virginia Department of Environmental Protection (WVDEP). He noted that he has spoken to Kathy Emery (WVDEP) about these funds. She is in the process of preparing a binding commitment to secure these funds for this project. Also included is $9 million dollars from Congressionally Directed Spending and Community Project Funding. This will leave a budget shortfall of about $22 million dollars. This shortfall will have to be funded by loans/bonds through Drinking Water State Revolving Funds (DWSRF) and West Virginia Infrastructure and Jobs Development Council (WVIJDC) hopefully with favorable terms like the Phase 3A. Thrasher is working on the PER and should have it done and submitted it to the WVIJDC by June 10, 2025. The WVIJDC will have the PER sent to the Technical Review Committee for review and recommendations sometime toward the end of July 2025. After that, it moves to the whole WVIJDC Board for consideration around the beginning of August 2025.

Mr. Myers asked how much funding would be remaining to replace problematic transmission/main lines after addressing established priorities?

Mr. Smith advised that he didn't have any numbers yet, but explained the priorities for Phase 3B. These priorities are: (1) removal and replacement of all remaining lead lines; (2) replacing water transmission/main lines less than six-inches that feed fire hydrants; (3) anywhere there is a street that has 67% of its lines are lead, the water transmission/main line will be replaced; and (last) all remaining funds will be used to replace problematic transmission/main lines.

Ms. Johnson added that she has been working close with The Thrasher Group on Project 3A and Project 3B.

Consider all actionable items including but not limited to cost estimates, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.

No actionable items were presented.

Snake Hollow Road Water Line Extension Project

Project Update

Mr. Tenney provided a status report on the Snake Hollow Water Line Extension Project. He advised that Midkiff, LLC (contractor) moved in last Monday and started laying water lines on Tuesday. They worked four days last week and one day this week. They got a little over 2,000 feet installed already. They put in some rock-lined ditches, which looks very good. They hit some rock, but are progressing very well.

Mr. Cox asked when the project will be finished?

Mr. Tenney replied that per the contract it would take six weeks to complete. However, he felt that at the rate they're going it will be finished much sooner.

Ms. Johnson reported that she was waiting on the first pay application.

Consider all actionable items including but not limited to cost estimates, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.

No actionable items were presented.

Second Street Pump Station Project

Project Update

Mr. Smith reported that all documents have been signed and recorded between Clarksburg Water and EFI Solutions (vendor) for the Second Street Pump Station Project. The pump station is currently in production and slated for delivery this fall.

Consider all actionable items including but not limited to cost estimates, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.

No actionable items were presented.

TTHM Removal Project

Project Update

Mr. Myers reported on the TTHM Removal Project. He and Ms. Johnson are going to meet tomorrow morning to revise the project narrative and budget. He explained why the project narrative and budget needed to be revised. Once this information is submitted to Ms. O'Neill with the United States Environmental Protection Agency, a notice to proceed should be forthcoming. Once the notice to proceed is received, Wiggins Engineering Services, Inc. (WES) can start ordering parts to begin building the equipment for the Water Treatment Plant Clearwell.

Consider all actionable items including but not limited to cost estimates, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.

No actionable items were presented.

Operation and Maintenance Agreement between Clarksburg Water Board and Short Line Public Service District

Status Update

Mr. Myers reported on the Operation and Management Agreement between the Clarksburg Water Board and Short Line Public Service District (PSD). He noted that he received all three board members' resignations effective June 30, 2025. These resignations will be forwarded to the Harrison County Commission for review and consideration at their next meeting scheduled on Wednesday, June 4, 2025. If accepted, the County Commissioners will consider approval of appointing the Clarksburg Water Board as the acting board for the Short Line PSD until it is officially dissolved by the West Virginia Public Service Commission (PSC).

Mr. Stranko reported that the Order from the PSC Administrative Law Judge for the Operation and Management (O & M) Agreement between the Clarksburg Water Board and Short Line PSD was published earlier today approving the Order. There is a 10-day appeal period for anyone who wants to object to the order. Which he couldn't see that happening in this case. The CWB Board of Directors' objective was to have this O & M Agreement approved by the end of the fiscal year and Mr. Myers and he made that happen.

Mr. Cox reported that he and Mr. Myers attended Short Line PSD's monthly meeting last week. Both of them gave their Board of Directors an

update to the transitioning of operations from Short Line PSD to Clarksburg Water Board.

Mrs. Thomas stated that she appreciated the CWB working with the Board of Directors of Short Line PSD to make this transition happen. This is in the best interest of the customers in that area of the county.

Mr. Myers thanked Mrs. Thomas for her help in making this happen. This could not have been made possible without teamwork between CWB, Harrison County Commission, and Short Line PSD. He went on to say that these consolidations/mergers are priority for the Harrison County Commission. Consolidating/merging where it makes sense and in the best interest of the ratepayers. One important item, the CWB will not be able to enter into an Asset Purchase Agreement with Short Line PSD until their $3.5 million dollar project is completed and closed out.

Consider all actionable items pertaining to the Operation and Maintenance Agreement between Clarksburg Water Board and Short Line Public Service District.

No actionable items were presented.

Summit Park Public Service District

Consider an Asset Purchase Agreement between the Clarksburg Water Board and the Summit Park Public Service District.

Mr. Myers reported that he was approached by a couple board members from Summit Park Public Service District (PSD) regarding a potential consolidation/merger of their system. These individuals were concerned about the continuation of increased rates on water and sewer over the last couple of years. It's getting to where the customers aren't able to keep up. According the U.S. Census, the area of Summit Park PSD has been designated as a distressed area. With a PSD of less than 500 customers, the economies of scale don't add up causing high rates. In order for this transition to work, we needed interest from the Clarksburg Sanitary Board. This is because CWB is not positioned to take over a sewer system; only the water system. In order to take over Summit Park PSD, both systems (water and sewer) would have to be taken or it wouldn't be possible. Ms. Fell (Clarksburg City Manager) set up a meeting between the CWB and the Clarksburg Sanitary Board. Both agencies agreed to enter into an Asset Purchase Agreement with Summit Park PSD. This approach doesn't have and Operations and Maintenance Agreement tied to it; it's a straight-out acquisition. He noted if approved by the CWB Board of Directors today, he would call Summit Park PSD's General Manager and

request that the Asset Purchase Agreement be placed on the next board meeting agenda for discussion and consideration. Just like Short Line PSD, this transition is in the best interest of Summit Park PSD's customers. Mr. Myers and Mr. Stranko recommended the Board of Directors approve the Asset Purchase Agreement between the Clarksburg Water Board and Summit Park PSD.

Mrs. Thomas wanted to thank Mr. Stranko for working on all these projects.

A MOTION was made by Mr. Howe, seconded by Mr. Sigmon, and unanimously carried, approving the Asset Purchase Agreement between the Clarksburg Water Board and Summit Park Public Service District. **MOTION PASSED**

Audit Selection Committee

Consider appointments to serve on the Audit Selection Committee.

Mr. Ferrell reported that he was advertising Request for Proposal (RFP) for professional auditing services to perform financial statement audits for fiscal years 2025, 2026, and 2027. Once all RFP's are received, the CWB's Audit Selection Committee, consisting of three members of whom is appointed by the Board of Director, will review and score each RFP. The scores of each RFP will be tallied. The RFP with the highest score will be recommended by the Audit Selection Committee to the Board of Directors at the next board meeting.

Mr. Myers recommended that the Board of Directors appointment Mr. Cox, Mr. Ferrell, and himself to the Audit Selection Committee.

A MOTION was made by Mr. Sigmon, seconded by Mr. Howe, and unanimously carried, approving the appointments of Albert Cox, Jason Ferrell, and Jason Myers to the Audit Selection Committee. **MOTION PASSED**

IX. BOARD MEMBER AND EMPLOYEE REPORTS

Board Member Reports and Comments

Board Member Sigmon

Mr. Sigmon wanted to thank Harrison County Commissioner Susan Thomas for attending today's meeting and for everything she has done for the Clarksburg Water Board.

Employee Reports and Comments

Water Treatment Department Report - Robert "Bob" Davis, Water Treatment Plant Superintendent

Mr. Davis reported that he and Mr. Fazzini went to Robert C. Byrd High School and interviewed six students for the Youth Pre-Apprenticeship Program. The six students were narrowed down to two for the Water Operator Pre-Apprenticeship and two for the Water Distribution Pre-Apprenticeship. Mr. Davis also advised that the United States Environmental Protection Agency will be performing a Safe Drinking Water Act Inspection next week from Tuesday, June 10th through Thursday, June 12th. Lastly, he advised Jeff Adler (SCADA vendor) would be coming next week to establish SCADA connections with Short Line PSD's water storage tanks and pump station.

Distribution Department Report - Robert "Bobby" Fazzini, Director of Distribution

Mr. Fazzini gave an update to the Bulk Water Filling Station Project. He noted that his staff removed the fire hydrant from the area where the bulk water station is going to be constructed and moved it to the left side of the entranceway into the fuel pumps and raw water station. Lastly, he advised that his staff was continuing to flush fire hydrants throughout the system.

X. EXECUTIVE SESSION

A MOTION was made by Mr. Sigmon, seconded by Mr. Howe, and unanimously carried, to enter into Executive Session, under the provision set forth in the West Virginia Code 6-9A-4 (2) and (12) to discuss any matter which by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the Freedom of Information Act, to discuss pending litigations, laboratory certification, union negotiations, and employee matters. **MOTION PASSED**

Entered into Executive Session at 3:55 P.M. (EDT).

In attendance were: Albert Cox II, Board President, Paul Howe III, Board Member, Chad Sigmon, Board Member, Timothy Stranko, General Counsel, and Jason Myers, General Manager.

A MOTION was made by Mr. Howe, seconded by Mr. Sigmon, and unanimously carried, to exit Executive Session and return to Regular Session. **MOTION PASSED**

Exited Executive Session and returned to Regular Session at 5:52 P.M. (EDT).

Pending Litigations, Laboratory Certification, Union Negotiations, and Employee Matters – *These agenda items may be discussed in Executive Session, under West Virginia Code 6-9A-4 (12) – Attorney/Client Privilege.*

Discussion of pending litigations, laboratory certification, union negotiations, and employee matters.

The Board convened in Executive Session to discuss the following confidential agenda items: pending litigations, laboratory certification, union negotiations, and employee matters.

Consider matters resulting from the Executive Session in regards to pending litigations, laboratory certification, union negotiations, and employee matters.

Following the Executive Session, the Board determined that no actions were necessary at this time regarding the matters discussed.

XI. ADJOURNMENT

Mr. Cox certified no further business to come before the Board of Directors; **A MOTION** was made by Mr. Sigmon, seconded by Mr. Howe, and unanimously carried to adjourn the meeting. **MOTION PASSED**

Meeting adjourned at 5:53 P.M. (EDT).

Respectfully submitted:

Jason L. Myers, Secretary/Treasurer

Albert N. Cox II, Board President

ATTACHMENT A

CLARKSBURG WATER BOARD

FINANCIAL INFORMATION SHEET

Wednesday, May 14, 2025

As of:
Wednesday, April 30, 2025

Percentage of Budgeted Year:		83.33%
Cash on Hand		3,794,621
Increase (Decrease) in Cash		$ 1,128,332
Restricted Cash Minus Sinking Funds & Customer Deposits		$ 6,432,172
Increase/(Decrease) in Restricted Assets		$ 281,788
Increase (Decrease) in Capital Assets Net of Accum. Depreciation:		$ 3,814,976
Increase (Decrease) in Current Liabilities		$ 516,868
Total Bond Debt		$ 6,097,862
Net Increase/(Decrease) in Bond Debt		$ 2,228,207
Principal Paid on Bonds:		$ (893,994)
Current Debt Service Factor:		2.68
	Budgeted	
Current Water Sales :	$ 9,192,670	$ 8,064,380
Percentage of Budget Earned:		87.73%
Over (Under) Budget:		4.39%
Total Revenues:	$ 9,723,760	$ 8,557,928
Percentage of Budget		88.01%
Over (Under) Budget		4.68%
Total Operating Expense:	$ 8,094,880	$ 5,979,069
Percentage of Budget Used		73.86%
Over (Under) Budget		-9.47%
Chemical Expense:		
Chlorine		$ 50,330.40
Caustic Soda		151,807.51
Carbon		929.39
Hydrofluoric Acid		11,730.72
Potassium Permang		39,296.58
Lq Cationic Polyacrylic		4,819.50
Del-Pac 2500		159,274.29
Sulfur Dioxide		7,835.10
Orthophosphate		104,246.50
Total Chemical Expense		$ 530,269.99
Percentage of Budgeted Chemicals Used:		77.94%

The Exponent
Telegram

P.O. Box 2000
Clarksburg, WV 26302
Phone: 304-626-1420
Fax: 304-622-3629
Classified@theet.com

Advertising Invoice

CLARKSBURG WATER BOARD
1001 S CHESTNUT ST
CLARKSBURG, WV 26301

Acct#:1661
Ad#:1476793
Phone#:304-623-3711
Date:07/01/25

Salesperson: CHARDY | Classification: Legal Ads | Ad Size: 2 x 135.0

Advertisement Information: PUBLIC HEARING NOTICE - SUMMIT PARK PSD

Description	Start	Stop	Ins.	Cost/Day	Total
Classified Exponent	07/02/2025	07/02/2025	1	27.56	27.56
Affidavit Fee	-	-	-	-	10.00

Payment Information:

Date:	Order#	Type
07/01/2025	1476793	BILLED ACCOUNT

Total Amount: 37.56
Amount Due: 37.56

Attention: Please return the top portion of this invoice with your payment including account and ad number.

Ad Copy

PUBLIC NOTICE
SUMMIT PARK PUBLIC SERVICE DISTRICT

Notice is hereby given that the Board of Directors of the Summit Park Public Service District (PSD) will hold a public hearing before the final vote on proposed asset purchase agreements, the principal object of which is the conveyance of the Summit Park PSD's water and sewer franchise, equipment, fixtures, and utility service duties to the Clarksburg Water Board and the Clarksburg Sanitary Board.

The final vote on adoption of said proposed agreements will be held at the Summit Park Volunteer Fire Department located at 429 Simpson Street, Clarksburg, West Virginia on Monday, July 14, 2025 at 6:00 PM. Interested parties may appear and be heard at such time with respect to the proposed agreements. Copies of the proposed agreements are available at the Summit Park PSD's office.

Ad#1476793

PUBLISHER'S CERTIFICATE

I, Carolyn Sizemore,
Classified Manager of THE EXPONENT TELEGRAM, a newspaper of general circulation published in the city of Clarksburg, County and state aforesaid, do hereby certify that the annexed:

PUBLIC HEARING NOTICE - SUMMIT PARK PSD

Ad# 1476793

was published in THE EXPONENT-TELEGRAM 1 time(s) commencing on 07/02/2025 and ending on 07/02/2025 at the request of

CLARKSBURG WATER BOARD.

Given under my hand this 07/02/2025.

The publisher's fee for said publication is: $37.56.

Carolyn Sizemore
Classified Manager of The Exponent-Telegram

Subscribed to and sworn to before me this 07/02/2025

Notary Public in and for Harrison County, WV

My commission expires on

The 7th day of Jan 20 30

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Tina Kocher
510 Main Street
Pt Pleasant WV 25550
My Commission Expires January 7, 2030

9

Michelle Tonkin

From: Smith, Melissa <Melissa.Smith@courtswv.gov>
Sent: Monday, July 21, 2025 8:34 AM
To: Danny Hamrick; Michelle Tonkin
Subject: FW: Family Court Lease
Attachments: Harrison.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

FYI – Hadn't heard from Laura, so I thought I would forward this to you two, as well.

Melissa Garretson Smith
Facilities Director
Supreme Court of Appeals of WV
1900 Kanawha Blvd, East
Bldg 1, Rm E-100
Charleston, WV 25305
304-340-4310 – Direct Line
681-317-9620 – Cell Phone

From: Smith, Melissa
Sent: Thursday, July 17, 2025 1:11 PM
To: lpysz@harrisoncountywv.gov
Subject: Family Court Lease

Hi Laura,

I just noticed that the current Family Court MOU agreement between the Harrison County Commission and the Supreme Court expired on 6/30/25. The Auditor's office will not process your invoice since the agreement is expired. If there are no changes to the attached agreement, I can simply update the dates and have Mr. Hoover sign. Then, send it to you for signature. If there are changes that you request, I will have to make a formal presentation at the next Administrative Conference of the Supreme Court Justices. They meet in late August.

Please let me know how to proceed or if you need to discuss, please give me a call.

Thank you,

Melissa

Melissa Garretson Smith
Facilities Director
Supreme Court of Appeals of WV
1900 Kanawha Blvd, East
Bldg 1, Rm E-100
Charleston, WV 25305
304-340-4310 – Direct Line
681-317-9620 – Cell Phone

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding, by and between the County Commission of Harrison County, West Virginia ("the Commission"), and the Supreme Court of Appeals of West Virginia ("the Court"), (hereinafter also referenced collectively "the Parties"), memorializes the arrangements essential to establishing and maintaining Family Court facilities in Harrison County, in accordance with the mandates of West Virginia Code §51-2A-1, *et seq.*

1. **Family Court Facilities/Premises.**

   1.1. The Commission acknowledges that it has a duty provide a premises for the Family Court which is adequate for the conduct of the duties required of the Family Court, which conform to standards established by rules promulgated by the Supreme Court of Appeals of West Virginia. In exchange, the Administrative Office of the Supreme Court of Appeals of West Virginia shall pay to the Commission a reasonable amount as rent for the premises furnished by the Commission to the Family Court and his or her staff.

   1.2. Effective July 1, 2020, and in fulfilment of its obligation under West Virginia Code §51-2A-20, the Commission shall provide facilities/premises for Family Court purposes, as described herein, located at Harrison County Family Court, Harrison County Courthouse, 306 Washington Avenue, Clarksburg, West Virginia 26301, an approved space of 4,000 square feet.

   - See Exhibit A attached, approved Floor Plan Diagram.

   1.3. Commencing July 1, 2020, the Commission shall on a monthly basis invoice the Court in care of Sue Troy, Director of Financial Management, Office of Court Administration, Supreme Court of Appeals of West Virginia, 1900 Kanawha Blvd. E., Building 1, Room E-100, Charleston, West Virginia 25305. The monthly invoice shall not exceed Three Thousand and Five Hundred Dollars and No Cents ($3,500.00), which is equivalent to a Ten Dollars and Fifty Cents ($10.50) per square foot per annum rate. Within ten (10) days of its receipt of the referenced invoice, the Court shall review the invoice for error and, if the invoice is correct, transmit it to the State Auditor for payment, or, if the invoice is incorrect, return it for correction.

   - See Exhibit B attached, Template Invoice.

   1.4. The Commission acknowledges that the Court cannot obligate funds beyond the end of the fiscal year and, therefore, the Court can only issue payment for monthly rent incurred in a given fiscal year. If the Court receives invoices after June 30 for a previous fiscal year, the Parties acknowledge that the Court may be unable to pay the invoiced amount.

2. **Term.** The term of this arrangement for the Commission to provide Family Court facilities/premises is as follows:

2.1. In accordance with the fiscal year, the initial term of the Family Court arrangement shall be July 1, 2020, through June 30, 2025. Thereafter, the term of this arrangement is subject to renewal by the written affirmation of the Court between the dates of May 15 and June 15.

2.2. The renewal mechanism described in Paragraph 2.1. shall reflect the Parties' intentions that the terms of the arrangement shall not be subject to ongoing negotiation; rather, with the exception of the term, the Parties shall consider the terms, including the rental amount, as fixed. Should the Commission seek to modify or amend the terms and conditions agreed upon herein during the effective term of the arrangement, such modifications or amendments must be agreed upon and executed in writing by the Parties prior to taking effect.

2.3. This arrangement shall terminate automatically by operation of law should the West Virginia Legislature terminate the funding for the Family Court system.

2.4. The Court may terminate this arrangement, with or without cause, with a thirty-day written notice to the Commission, tendered by certified U.S. mail, return receipt requested in care of the address set forth herein.

3. **Parking, Utilities, and Services.** The Commission acknowledges that the provision of adequate and suitable space incorporates the space requirements detailed in Exhibits C and D, as well as parking for Judicial Officers and staff, all utilities, janitorial services, grounds upkeep and maintenance, and similar services essential for daily operation of the Family Court, which the Commission shall provide at its sole expense.

- See Exhibit C attached, Family Court Facility and Security Standards.
- See Exhibit D, attached, Memorandum #08-01, Minimum Family Court Space per Judge.
- See Exhibit E attached, Janitorial Services for Family Court Offices.

4. **Maintenance and Repairs.** The Commission acknowledges that the provision of adequate and suitable space incorporates its obligation to undertake at its sole expense all repairs and maintenance to the premises. In the event of any such incidents, and/or damage to the premises

during the term, the Commission agrees to promptly repair the underlying issue(s) and restore the premises.

5. **Premises, Floor Plan, Security Plan.** The Court has inspected the Family Court facilities/premises, and the Court is satisfied with the physical condition of the facilities/premises. In the event that the facilities/premises do not conform to the standards established by the Court, it grants provisional approval of the facilities/premises, and the Commission acknowledges that it will work toward compliance with the standards as referenced in Exhibit C and Exhibit D.

6. **Insurance, Indemnification.** The Parties acknowledge that the activities of the Family Court shall be held harmless for any damages, injuries, loss, or liability arising from its activities on the premises, and that these activities are covered by the State Board of Risk and Insurance Management of West Virginia, W. Va. Code § 29-12-1. The Commission shall be responsible to maintain a policy of fire, property, and casualty insurance on the premises.

7. **Taxes.** The Commission agrees that it shall be solely responsible for the payment of all real estate taxes and assessments, if any, levied on the premises.

8. **Enjoyment of Premises.** The Parties agree that the Court shall at all times be entitled to exclusive, peaceful, and quiet enjoyment of the Family Court facilities at all times during the herein term, and that the Commission shall be entitled to reasonable inspection of the Family Court facilities upon a reasonable notice to the Court.

9. **Failure to Provide and Maintain Adequate and Suitable Space.** In the event that the Commission fails to meet its obligation to provide and maintain adequate and suitable space

for Family Court, the Court agrees to bring the specific matter(s) to the Commission's attention in accordance with the notice provisions below. The Commission shall therefrom have a (10) day period within which to correct the underlying condition. In the event that the Commission does not correct any defective condition within the (10) day period, the Court shall have the option to correct the condition and deduct the cost from future rental payments.

10. **Ongoing Obligation.** The Commission acknowledges that it has a statutory responsibility to provide adequate and suitable space for Family Court. Further, the Commission acknowledges that the Court must approve in advance any plans for changing, moving, relocating, rehabilitating, renovating, or otherwise modifying any Family Court facilities/premises, and that any such requests for the Court's consideration must be provided pursuant to the notice provisions below.

11. **Binding Terms, Modification**. The Parties pledge that they shall honor the terms set forth in this Memorandum of Understanding and consider them final and binding essentially. The Parties further acknowledge that the Parties may modify this Memorandum of Understanding but that any such modification shall not be effective unless signed by both Parties.

12. **Notice.** Any Notice pursuant to this Memorandum of Understanding shall be tendered by certified U.S. mail, return receipt requested, in care of each party as noted in the signature lines which follow.

13. If circumstances change such that the terms are no longer valid the Parties must update the written documents before any payments can be processed.

FOR THE HARRISON COUNTY COMMISSION.
By:
RONALD R. WATSON
Print Name
Ronald Watson
Sign Name
As Its President.

Harrison County Commission
301 W Main Street
Clarksburg, WV 26301

In Care of ——— @ ———
WPARKER @ HARRISONCOUNTYWV.GOV

FOR THE SUPREME COURT OF APPEALS OF WEST VIRGINIA.
By:

Joseph M. Armstrong
Sign Name

Administrative Director
State Capitol, Building 1
Room E-100
Charleston, WV 25305
(304) 340-2914
Joseph.Armstrong@courtswv.gov

STATE OF WEST VIRGINIA
COUNTY OF Harrison, TO-WIT:

I, Gina L. Jones, a Notary Public of said County and State, do hereby certify that Ronald R. Watson, who signed the foregoing Memorandum of Understanding on behalf of the County Commission of Harrison County, West Virginia, a unit of government of the State of West Virginia, in his/her capacity as President of said county commissions, has this day in my said County, before me, acknowledged the said writing to be the act and deed of said governmental branch.

Given under my hand this 4th day of June, 2020.

Gina L. Jones, Notary Public as aforesaid

My Commission Expires: October 15, 2020

NOTARY PUBLIC OFFICIAL SEAL
STATE OF WEST VIRGINIA
GINA L. JONES
HARRISON COUNTY COMMISSION
301 WEST MAIN STREET
CLARKSBURG, WV 26301
MY COMMISSION EXPIRES OCT. 15, 2020

STATE OF WEST VIRGINIA
COUNTY OF KANAWHA, TO-WIT:

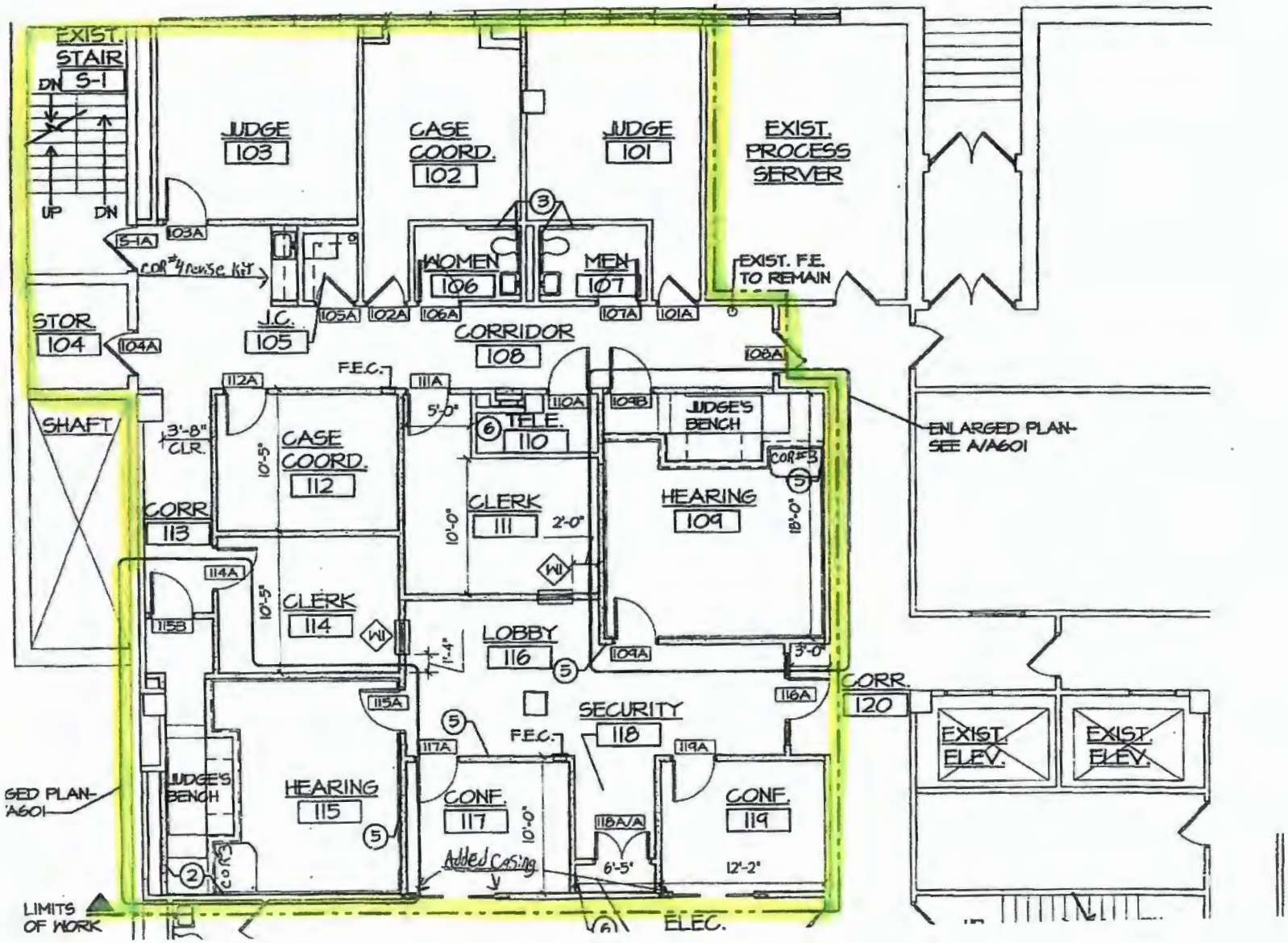
I, Joan Mullins, a Notary Public of said County and State, do hereby certify that Joseph Armstrong, who signed the foregoing Memorandum of Understanding on behalf of the Supreme Court of Appeals of West Virginia, a branch of government of the State of West Virginia, in his capacity as Administrative Director of said branch, has this day in my said County, before me, acknowledged the said writing to be the act and deed of said governmental branch.

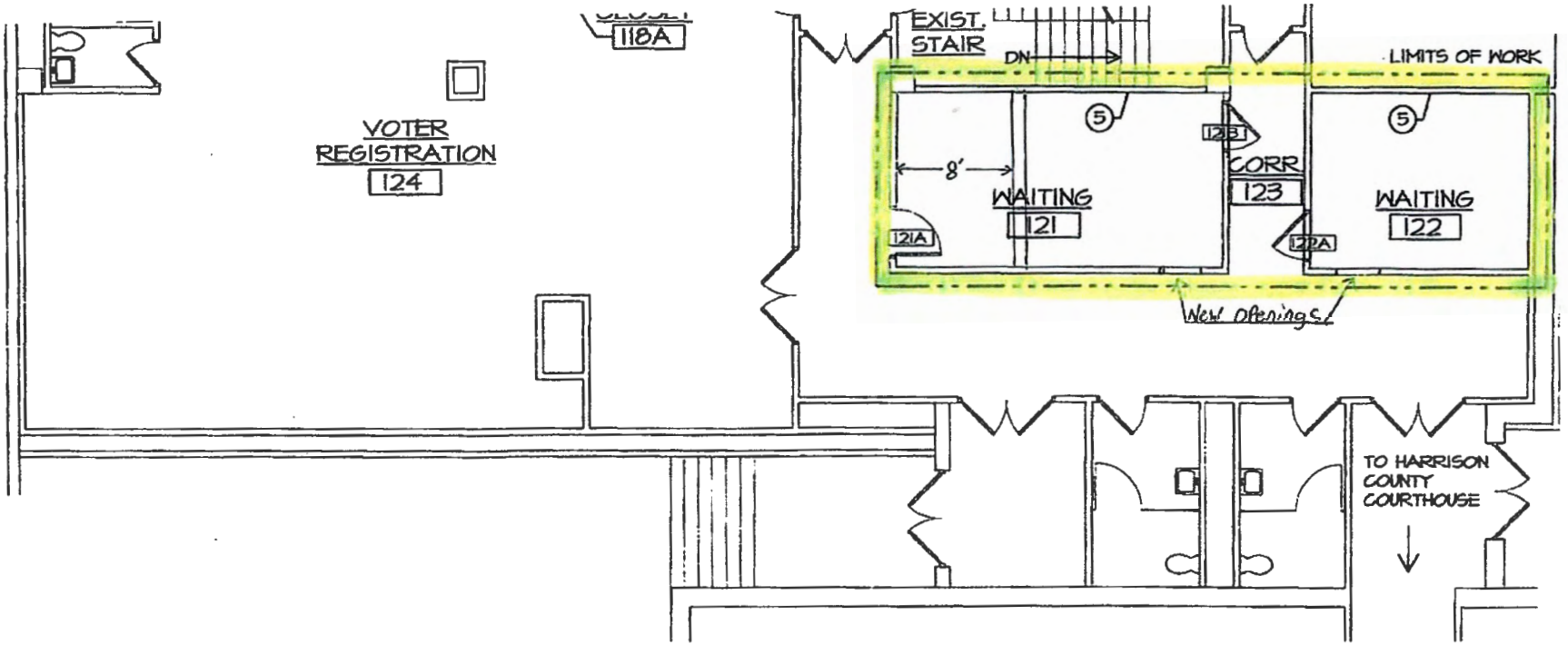
Given under my hand this 31 day of July, 2020.

Joan Mullins, Notary Public as aforesaid

My Commission Expires: 12-14-2022

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
JOAN MULLINS
WV Supreme Court of Appeals
1900 Kanawha Blvd E
Building 1, Room E-100
Charleston, WV 25305
My Commission Expires Decemb... 022


EXIST. STAIR S-1
DN
UP
DN
JUDGE 103
CASE COORD. 102
JUDGE 101
EXIST. PROCESS SERVER
WOMEN 106
MEN 107
EXIST. F.E. TO REMAIN
S-1A
103A
COR #4 rinse kit
STOR 104
104A
J.C. 105
105A
102A
106A
107A
101A
CORRIDOR 108
108A
F.E.C.
112A
111A
110A
109B
JUDGE'S BENCH
TELE. 110
5'-0"
SHAFT
3'-8" CLR.
CASE COORD. 112
10'-5"
ENLARGED PLAN- SEE A/A601
COR #3
CORR 113
CLERK 111
2'-0"
10'-0"
HEARING 109
18'-0"
114A
CLERK 114
10'-5"
WI
115B
LOBBY 116
1'-4"
109A
3'-0"
CORR. 120
116A
115A
SECURITY 118
F.E.C.
117A
119A
EXIST. ELEV.
EXIST. ELEV.
GED PLAN- 'A601
JUDGE'S BENCH
HEARING 115
CONF. 117
10'-0"
Added Casing
118A/A
6'-5"
CONF. 119
12'-2"
LIMITS OF WORK
ELEC.



FIRST FLOOR RENOVATION PLAN

SCALE: 1/8"=1'-0"

EXHIBIT B

INVOICE FOR FAMILY COURT FACILITIES

(Template)

West Virginia County of: _____

Invoice Date: _____ Invoice Number: _____

Responsible Party: The Office of Court Administration
Supreme Court of Appeals of West Virginia
Sue Troy, Director of Financial Management
1900 Kanawha Blvd. East
Building 1, Room E-100
Charleston, WV 25305

Invoice Amount Payable: _____

Invoice for provision of Family Court Facilities for the Month of _____, 20__.

Payable to: _____

In the Amount of: _____

Please mail Payment to: _____

_____

EXHIBIT C

FAMILY COURT FACILITY AND SECURITY STANDARDS

Preamble

Pursuant to W. Va. Code § 51-2A-20, the Supreme Court of Appeals of West Virginia, meeting in Conference on March 27, 2003, adopted the following standards for family court facilities:

It is the responsibility of each county commission to provide premises for the family court which are adequate for the conduct of the duties required of the family court and which conform to standards established by rules promulgated by the Supreme Court of Appeals of West Virginia. W. Va. Code § 51-2A-20.

Court facilities not only should be efficient and comfortable, but also should reflect the independence and importance of our judicial system in their design. It is difficult for our citizens to have respect for the courts and the law, and for those who work in the court, if the court is housed in facilities that detract from its stature. Similarly, it is difficult for court officers and staff to provide high quality customer services in an atmosphere of dignity and respect in inadequate quarters. The Court's mission is that all Court employees treat the public with the highest levels of courtesy and respect.

County commissions should work with the Administrative Office of Courts in planning new, or revising existing, family court facilities. The Administrative Director of Courts must approve family court facility plans before construction or renovation may begin. The county commission shall also ensure that the family court facility meets the standards set by the State Fire Marshal and is in compliance with the Americans with Disabilities Act (ADA). The Court asks that each county commission strive to be in full compliance with these standards within a reasonable period of time.

SPECIFIC REQUIREMENTS

1. The judge shall have an individual office. The office shall be located in the courthouse, judicial annex or other court facility within the county, and the office shall have a minimum of 150 square feet. If there is insufficient space in a judicial or other county building, then appropriate space shall be rented in a privately owned building.

2. Each family court secretary/clerk shall have an individual office located adjacent to the family court judge's office with a minimum of 200 square feet. In a non-headquarters county of a multi county family court circuit, it is not essential to include a secretary/clerk's office if the secretary/clerk does not ordinarily work in that county.

3. Each family case coordinator shall have an individual office located adjacent to the family court judge's office with a minimum of 200 square feet. In a non-headquarters county of a multi county family court circuit, it is not essential to include a case coordinator's office if the case coordinator does not ordinarily work in that county.

4. There shall be a hearing room with a minimum of 300 square feet and two separate entrances one of which is located adjacent to the bench. If the circuit court judge and county commission agree, the circuit courtroom facilities may be used as the hearing room.

The hearing room should provide a platform for the family court judge's bench. The eye level of the family court judge should be higher than that of the average standing attorney. Generally, the minimum elevation of the platform for the bench should be 21 inches. The bench should be elevated three risers (18 to 21 inches) in a small or medium-sized courtroom and four risers (24 to 26 inches) in a large courtroom. The bench should be enclosed so that access to the judge is difficult. The bench may be enclosed by having it run the length of the room so that the area behind the bench is accessible only by a separate door, or by enclosing the bench on three sides with the fourth side being a wall. The enclosed bench area should include a doorway that leads into a safe room, (*i.e.*, one that cannot be accessed by the public). The door should be capable of being locked from inside the safe room. The inside wall(s) of the bench should be lined with ballistic (bulletproof) material.

In each courtroom, there should be two separate tables for the parties that face the bench as opposed to one table where the parties face each other.

5. There shall be no less than two, and, if appropriate, more conference rooms, of at least 120 square feet, suitable for attorneys to consult with their clients and opposing counsel in advance of their hearings.

6. The entrance/lobby needs to orient the user to the different functions and operations performed by the court and should serve as the focal point of the office. Appropriate signs and information to direct users to their destination should be located here. Information on court cases should be prominently displayed. There shall be no less than two waiting rooms. Each waiting room must be large enough (200 to 400 square feet) to seat litigants, attorneys and witnesses while they wait for their hearings, and to insure that people are not forced to wait for hearings in hallways, stairwells, other county offices or outdoors. Family court waiting rooms should have cameras, which feed live pictures to closed circuit televisions monitored by local 911 centers.

7. The hearing room and family court offices shall be suitably located for convenient access for members of the public and shall provide adequate restroom facilities. It is recommended that separate restroom facilities for family court judges/staff be provided.

8. All of the family court facilities shall be accessible to persons with disabilities.

SECURITY

9. Security is a major concern for all persons involved in family court proceedings. Special measures must be provided to address the danger inherent in these cases. The location of the family court office in the courthouse, the provision of adequate waiting room space, and the placement of two exits in each hearing room are all-important safety issues.

10. One main entrance should be secured, and everyone entering the building should be screened. If possible, everyone should pass through a metal detector, and all bags and parcels should be screened by x-ray machine. Once in the facility, the public and parties to the case should be limited to public circulation. Family court judges and staff should not operate screening equipment.

11. Persons having business with the family court or other court officials should be required to pass through a reception area before having access to any private or work areas of the building. A physical barrier should be placed between any reception area and private or work areas. The barrier should consist of a wall containing a door or doors, which lock from the private or work area side, and a glass window that has a narrow opening through which papers may pass. The window should also contain a speaker or covered vent through which sound may pass.

12. Assuming that the family court staff' offices and courtroom are not freely accessible to the public, each door in the family court office should have a small window placed within it so that a bailiff or other staff person may monitor the safety of the persons using these rooms without entering the rooms.

13. Windows should be covered with blinds, fabric or other opaque materials if it is possible for members of the public to see through the windows inside those rooms.

14. Parking spaces assigned to family court judges and signs, which indicate that the spaces are assigned to a judge or staff, should not mark staff.

15. Family court judges/staff should have a private entrance and be able to get to their offices and hearing rooms by means of a private and secure corridor and circulation system.

16. Panic buttons wired to ring in the nearest 911 office shall be placed in the hearing room in a location convenient to the family court judge, and at the desks of the family court secretary/clerk and family case coordinator. If the area is not served by a 911 center, the panic button should ring into the sheriff's office, or other facility where law enforcement is available at all times. Remote/wireless panic buttons are strongly discouraged because the 911 center cannot know the location of the person pushing the panic button.

17. Pursuant to W. Va. Code § 51-2A-6(d), the family court judge may, when deemed necessary, ask the sheriff to assign a deputy to act as a bailiff during proceedings before the family court judge. The sheriff's office must be prepared to respond promptly when the panic button is pressed and bailiffs are requested.

EXHIBIT D

MEMORANDUM #08-01

TO: **Family Court Judges and County Commissions (as applicable)**

FROM: **Court Services/Lisa Tackett, Director**

DATE: **May 21, 2019 (Reissued); July 24, 2017 (REV)**

RE: **MINIMUM FAMILY COURT SPACE PER JUDGE**

In March of 2003 the Supreme Court of Appeals adopted the minimum standards for Family Court. The standards are detailed in this memorandum for your review and convenience. They are adapted, with minimal revision, from previous communications.

According to the "Family Court Facility and Security Standards" (enclosed as Exhibit C) a headquarters' Family Court facility with one judge must include, at a minimum, the following:

Judge's Office	150 square feet
Courtroom	300 square feet
Case Coordinator's Office[1]	200 square feet
Secretary/Clerk's Office[2]	200 square feet
Two Attorney Conference Rooms	240 total square feet (120 square feet each)
Two Waiting Rooms[3]	400 to 800 total square feet (200 to 400 square feet each)
Two Private Restrooms[4]	
Public Hallways	
Private Circulation Hallways	
ONE JUDGE TOTAL/Headquarters:	**2,220 total office square feet minimum[5]**
ONE JUDGE TOTAL/Non-Headquarters:	**1,740 total office square feet minimum[6]**

[1] Not required in non-Headquarters' counties.

[2] Not required in non-Headquarters' counties.

[3] Calculations below presume average of 300 square feet per waiting room, or 600 square feet for two waiting rooms.

[4] Presumes two (one male/one female) handicapped-accessible restrooms.

[5] Standard formula presumes that 20% of the net square feet in a facility will be taken up with bathrooms and hallways. Therefore, the net square feet (1,850) x 20% = 370 additional square feet needed for restrooms and hallways. Therefore, the total square feet needed for the office is 850 + 370 = 2,220 square feet.

[6] Net square feet (1,450) x 20% = 290 additional square footage needed for restrooms and hallways. Therefore, the total square feet needed for the office is 1,450 + 290 = 1,740 square feet.

Each additional judge in the office must have:

Judge's Office 150 square feet
Courtroom 300 square feet
Case Coordinator's Office[7] 200 square feet
Secretary/Clerk's Office[8] 200 square feet

EACH ADDITIONAL JUDGE/headquarters: 1,020 square feet minimum[9]
EACH ADDITIONAL JUDGE/Non-Headquarters: 540 square feet minimum[10]

For example, Kanawha County is a headquarters' county with four judges. The first judge would need a minimum of 2,220 square feet. Each additional judge would require a minimum of 1,020 square feet. That's 3,060 minimum square feet for three additional judges. Adding those numbers together yields 2,220 (first judge) + 3,060 (3 additional judges) = 5,280 minimum square feed needed for Kanawha County's Family Court facility.

Please note that these measurements do not include other rooms that are often added to family court facilities. Additional rooms include a bailiff's office, a copy room, kitchen space, a children's waiting room, and/or an inmate holding cell.

If you have any questions or concerns, please do not hesitate to call.

/s/ Lisa Tackett
Lisa Tackett
Court Services Director
304-340-2934
Lisa.tackett@courtswv.gov

[7] Not required in non-Headquarters' counties.

[8] Not required in non-Headquarters' counties.

[9] Net square feet (850) x 20% = 170 additional square feet needed for restrooms and hallways. Therefore, the total square footage needed for the additional judge is 850 + 170 = 1,020 square feet.

[10] Net square feet (450) x 20% = 90 additional square feet needed for restrooms and hallways. Therefore, the total square footage needed for the additional judge is 450 + 90 = 540 square feet.

EXHIBIT E

JANITORIAL SERVICES FOR FAMILY COURT FACILITIES

COUNTY: HARRISON DATE: JULY 2020

The Landlord/County Commission of Harrison County ("the Commission"), agrees to provide the Family Court facilities with janitorial services and supplies, on a biweekly basis, (including but not limited to those listed below), on an ongoing basis throughout the term of this arrangement as detailed in the Memorandum of Understanding signed by the Commission and the Office of Court Administration Supreme Court of Appeals of West Virginia.

1. Provide bathroom tissue, soap, and paper towels for each restroom;

2. Vacuum and dust all offices, waiting areas, restrooms, and hearing rooms ;

3. Supply trash receptacles and trash bags

4. Dispose of trash; and

5. Clean all restrooms, including but not limited to, toilets, sinks, and floors.

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FR
FY2025-26 WV JUSTICE REINVESTMENT INITIATIVE TREATMENT
SUPERVISION GRANT PROGRAM; ADOPTING ALL SPECIAL CONDITIONS
AND ASSURANCES CONTAINED IN SAID GRANT;
APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION
TO ADMINISTER SAID PROGRAM

WHEREAS, the Community Corrections Program of Harrison County is important for the County's criminal justice services, and

WHEREAS, the Harrison County Commission participated in the Justice Reinvestment Act - Treatment Supervision Implementation Program through West Virginia Division of Justice and Community Services, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution to accept funds from the West Virginia Division of Justice and Community Services in the amount of $68,428 to develop the capabilities of the community corrections program, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all understandings and assurances contained in, and made a part of, said West Virginia Division of Justice and Community Services program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the State government, and

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the acceptance of funds from the WV Justice Reinvestment Initiative Treatment Supervision Grant Program and the West Virginia Division of Justice and Community Services in the amount of **$68,428** and said program shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

PASSED by the Harrison County Commission on this the 6th day of August 2025.

_____
Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____
John Spires, County Clerk

A RESOLUTION APPLYING FOR THE WV COURTHOUSE FACILITIES IMPROVEMENT FUNDS; ADOPTING ALL UNDERSTANDINGS CONTAINED IN THE GRANT DOCUMENTS; COMMITTING FUNDS TO THE PROJECT APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION TO ADMINISTER SAID PROGRAM;

WHEREAS, our courthouse is an important governmental and historical site in Harrison County, and

WHEREAS, the Harrison County Commission wishes to apply for the 23rd Cycle of the WV Courthouse Facilities Improvement Program Funds and be used for the purpose Phase II - Courthouse Elevator Replacement Project, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing the application for the WV Courthouse Facilities Improvement Program, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all understandings contained in, and made a part of, said WV Courthouse Facilities Improvement Grant Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the State government, and

WHEREAS, it is required that the Harrison County Commission commit funds to the project.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the application of the 23rd Cycle WV Courthouse Facilities Improvement Authority funds, in the amount not to exceed $100,000.00 for Phase II – Courthouse Elevator Replacement Project.

2. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said WV Courthouse Facilities Improvement Grant, including providing necessary additional information to the State government.

3. The Harrison County Commission commits additional funds to the project which satisfies the required 20% match.

PASSED by the Harrison County Commission on this the 18th day of August 6th, 2025.

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

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United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, July 16, 2025, through Wednesday, July 23, 2025

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, July 16, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MINNIE LEE NICHOLAS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BEATRICE CHARNOPLOSKY, who was named in the last will and testament of **MINNIE LEE NICHOLAS**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
REBECCA PATTERSON, who was named in the last will and testament of **MINNIE LEE NICHOLAS**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JOHN D ROBINSON** was appointed and qualified as ADMINISTRATOR of the estate of **JAMES CLARK ROBINSON**, deceased. Bond was 1,400,000.00.

The last will and testament of **CAROL ANN CRITCHFIELD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TIMOTHY RALPH CRITCHFIELD, who was named in the last will and testament of **CAROL ANN CRITCHFIELD**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.
JOEL RICHARD CRITCHFIELD, who was named in the last will and testament of **CAROL ANN CRITCHFIELD**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JUSTIN DONOVAN SWIGER** was appointed and qualified as ADMINISTRATOR of the estate of **MELISSA DIANNE HAIRE**, deceased. Bond was 1,000.00.

On, Thursday, July 17, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ROBERTA KAY COTTRILL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CHRISTOPHER IAQUINTA, who was named in the last will and testament of **ROBERTA KAY COTTRILL**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Friday, July 18, 2025, the following matters were disposed of in the presence of the Clerk:

A duly certified copy of the last will and testament of **ALLENA R CUNNINGHAM**, deceased, late a resident of MARION, WEST VIRGINIA, was admitted to record.

On, Monday, July 21, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ROSEMARY TORYAK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

WILLIAM RAYMOND MASON II (RAMIE), who was named in the last will and testament of **ROSEMARY TORYAK**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, July 22, 2025, the following matters were disposed of in the presence of the Clerk:

The said estate of **HELEN CRONIN TURNELL**, deceased was referred to **ZACH DYER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly copy of the last will and testament of **GERALD EDWARD TRAVIS**, deceased, late a resident of DODDRIDGE, WEST VIRGINIA, was admitted to record.

The last will and testament of **GINO ROMANO COLOMBO**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KRISTIN COLOMBO MESSENGER, who was named in the last will and testament of **GINO ROMANO COLOMBO**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Wednesday, July 23, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DOROTHY ELLEN JOHNSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

THOMAS EARL JOHNSON, who was named in the last will and testament of **DOROTHY ELLEN JOHNSON**, deceased, as ADMINISTRATOR CTA DBN thereof, qualified as such. Bond was 10,000.00.

The said estate of **KRISTINA LOUISE KESLING**, deceased was referred to **ROBERT PEVLER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **STACEY KNOX MOTLEY** was appointed and qualified as ADMINISTRATOR of the estate of **NANCY PATRICIA MARKS**, deceased. Bond was 25,000.00.

The last will and testament of **CAROLE WILBURN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ADRIANUS TEUNIS DEN BESTEN, who was named in the last will and testament of **CAROLE WILBURN**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, August 6, 2025

Confirmed

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United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, July 23, 2025, through Tuesday, July 29, 2025

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, July 23, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DOROTHY ELLEN JOHNSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

THOMAS EARL JOHNSON, who was named in the last will and testament of **DOROTHY ELLEN JOHNSON**, deceased, as ADMINISTRATOR CTA DBN thereof, qualified as such. Bond was 10,000.00.

The said estate of **KRISTINA LOUISE KESLING**, deceased was referred to **ROBERT PEVLER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **STACEY KNOX MOTLEY** was appointed and qualified as ADMINISTRATOR of the estate of **NANCY PATRICIA MARKS**, deceased. Bond was 25,000.00.

The last will and testament of **CAROLE WILBURN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ADRIANUS TEUNIS DEN BESTEN, who was named in the last will and testament of **CAROLE WILBURN**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Thursday, July 24, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **PAUL GENE LISTER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SHEREE LEA ROSEVEAR, who was named in the last will and testament of **PAUL GENE LISTER**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.
DUANE OLIVER LISTER, who was named in the last will and testament of **PAUL GENE LISTER**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

On, Friday, July 25, 2025, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **MICHAEL REEL** was appointed and qualified as ADMINISTRATOR of the estate of **ERMA JANE REEL**, deceased. Bond was 1,000.00.

A duly exemplified copy of the last will and testament of **MARGARET JANE MORLEY**, deceased, late a resident of CARROLL, MARYLAND, was admitted to record.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID LEE CURTIS** was appointed and qualified as ADMINISTRATOR of the estate of **MARY LOUISE CURTIS**, deceased. Bond was 10,000.00.

A duly certified copy of the last will and testament of **STEPHEN W GRAHAM**, deceased, late a resident of LEWIS, WEST VIRGINIA, was admitted to record.

On, Monday, July 28, 2025, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **TIMOTHY BRUCE ALLMAN** was appointed and qualified as ADMINISTRATOR of the estate of **SHARON RAE ALLMAN**, deceased. No bond was required.

A duly certified copy of the last will and testament of **DELBERT R ASH**, deceased, late a resident of DODDRIDGE, WEST VIRGINIA, was admitted to record.

On, Tuesday, July 29, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **HAROLD RAY MARTIN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

VIRGINIA RUTH MARTIN, who was named in the last will and testament of **HAROLD RAY MARTIN**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **MARY ANN EUBANK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

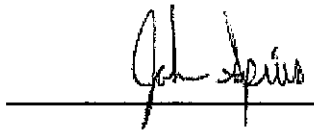
GENE V EUBANK JR, who was named in the last will and testament of **MARY ANN EUBANK**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **LEONA MARVIS FRAME**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

FRANCES FRAME, who was named in the last will and testament of **LEONA MARVIS FRAME**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **PEGGY ANN KNOTTS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KANDICE KAY KNOTTS, who was named in the last will and testament of **PEGGY ANN KNOTTS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.



John R Spires
Clerk of the Harrison County Commission

Wednesday, August 6, 2025

Confirmed

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

DOUGLAS HEAZELTON GARRETT, CO-EXECUTOR,
KAREN GARRETT MAZZA, CO-EXECUTRIX, and
ELINOR ELIZABETH GARRETT, CO-EXECUTRIX
OF THE ESTATE

REPORT OF CLAIMS
AND
WAIVER OF FINAL SETTLEMENT

OF ///

MARQUIS E. GARRETT,
DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Marquis E. Garrett,** deceased.

Your Commissioner, who has before him the Affidavit and Waiver of Final Settlement which is duly signed and notarized by the personal representatives and all heirs, beneficiaries, and distributees of the **Estate of Marquis E. Garrett,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That this estate was referred to Norman T. Farley, Fiduciary Commissioner, on **April 11, 2025**; that your Commissioner approved the appraisement of said estate and caused the same to be recorded in the Office of the Clerk of this Commission; and a copy was forwarded to the Tax Commissioner for West Virginia; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code, as amended, the **6th day of April, 2025**, was appointed by the County Commission as the day to receive on or before that date proofs of claim against said estate at your Commissioner's law office located at 917 W. Main Street, Bridgeport, West Virginia 26330, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **5th and 12th days of February, 2025**; and,

That no claims were filed against said estate and there were no contingent or unliquidated claims or claims not matured against said estate that were presented to or proven

before your Commissioner, and that no necessity exists to reserve any funds in the hands of the personal representatives to meet the same; and,

That your Commissioner has concluded the hearing and thereafter said personal representatives submitted the attached Affidavit and Waiver of Final Settlement duly executed by the personal representatives and all heirs, beneficiaries, and distributees of the **Estate of Marquis E. Garrett**, deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended; and,

Your Commissioner further reports that the name of the personal representatives were included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **10th and 17th days of July, 2025**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication, your Commissioner proceeded to make this final Report for the settlement of the accounts of said personal representatives.

This Report and attached Affidavit and Waiver of Final Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Douglas Heazelton Garrett, Co-Executor, Karen Garrett Mazza, Co-Executrix, and Elinor Elizabeth Garrett, Co-Executrix of the Estate of Marquis E. Garrett, deceased**.

GIVEN under my hand this 23rd day of July, 2025.

Norman T. Farley
Fiduciary Commissioner
Harrison County, West Virginia

IN THE COUNTY COMMISSION OF HARRISION COUNTY, WEST VIRGINIA

IN RE: ESTATE OF MARQUIS E. GARRETT, DECEASED
SS# 236-64-2788

WAIVER OF FINAL SETTLEMENT

STATE OF WEST VIRGINIA,

COUNTY OF HARRISION, TO-WIT:

In accordance with the provisions of W. Va. Code 44-2-29 (2019), Douglas H. Garrett, Elinor E. Garrett, and Karen L. Mazza, as Co-Executors of the Estate of Marquis E. Garrett (the Estate), being first duly sworn, depose and say that:

(1) We are the duly appointed and acting Co-Executors of the Estate.

(2) More than sixty (60) days have elapsed since the filing of any notice required by Section 2, Article 2, Chapter 44, of the West Virginia Code as amended (publication for claims).

(3) The time for filing claims against this Estate has expired.

(4) No known and unpaid claims exist against this Estate.

(5) All beneficiaries have been advised of the share to which each is entitled from the Estate, the allocation of which is as follows under Article Four of the Last Will and Testament of Marquis E. Garrett:

-100% to Marquis E. Garrett Revocable Trust

(6) All property to which each beneficiary is entitled has been or, upon the approval of this settlement, will be delivered to said beneficiary in conformity with the above allocation.

And further the affiant sayeth naught.

[SIGNATURE PAGES TO FOLLOW]

Douglas H. Garrett, as Co-Executor of the
Estate of Marquis E. Garrett

STATE OF WEST VIRGINIA,

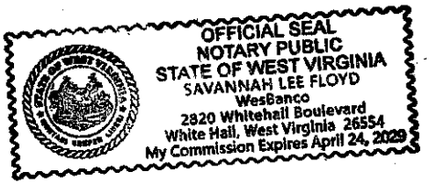
COUNTY OF MARION, TO-WIT:

The foregoing Waiver of Final Settlement was acknowledged before me this 21 day of May, 2025, by Douglas H. Garrett, as Co-Executor of the Estate of Marquis E. Garrett.

My commission expires: April 24th, 2029

Notary Public

[Notary Seal]



Elinor E. Garrett, as Co-Executrix of the
Estate of Marquis E. Garrett

STATE OF NORTH CAROLINA,

COUNTY OF IREDELL, TO-WIT:

The foregoing Waiver of Final Settlement was acknowledged before me this 27 day of May, 2025, by Elinor E. Garrett, as Co-Executrix of the Estate of Marquis E. Garrett.

My commission expires: 5-4-27

Notary Public

[Notary Seal]

Robert Earl Carne
Notary Public
Iredell County, NC

Karen L. Mazza, as Co-Executrix of the
Estate of Marquis E. Garrett

STATE OF NORTH CAROLINA,

COUNTY OF IREDELL, TO-WIT:

The foregoing Waiver of Final Settlement was acknowledged before me this 23 day of May, 2025, by Karen L. Mazza, as Co-Executrix of the Estate of Marquis E. Garrett.

My commission expires: July 6, 2027

Noah Hubbs
Notary Public

[Notary Seal]

NOAH HUBBS
NOTARY
PUBLIC
MECKLENBURG COUNTY, NC

Pursuant to the requirements set forth in Section 29, Article 2, Chapter 44, of the West Virginia Code as amended, Douglas H. Garrett, Elinor E. Garrett, and Karen L. Mazza as Co-Trustees of the Marquis E. Garrett Revocable Trust (the Trust), the residuary beneficiary of the Estate of Marquis Garrett, hereby make application for the acceptance of this Waiver of Final Settlement, thereby waiving any and all rights the Trust may have to inspect, approve, affirm, or object to the complete and comprehensive statement of settlement of this Estate as otherwise set forth in Article 2, Chapter 44, of the West Virginia Code, as amended.

Douglas H. Garrett, Co-Trustee of the
Marquis E. Garrett Revocable Trust

STATE OF WEST VIRGINIA,

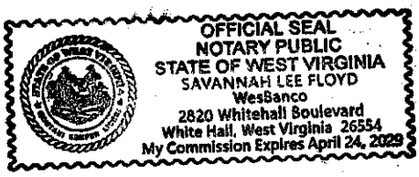
COUNTY OF MARION, TO-WIT:

The foregoing Waiver of Final Settlement was acknowledged before me this ___ day of May, 2025, by Douglas H. Garrett as Co-Trustee of the Marquis E. Garrett Revocable Trust.

My commission expires: April 24th, 2029

Notary Public

[Notary Seal]



Elinor E. Garrett, Co-Trustee of the
Marquis E. Garrett Revocable Trust

STATE OF NORTH CAROLINA,

COUNTY OF IREDELL, TO-WIT:

The foregoing Waiver of Final Settlement was acknowledged before me this 21 day of May, 2025, by Elinor E. Garrett as Co-Trustee of the Marquis E. Garrett Revocable Trust.

My commission expires: 5-4-27

Notary Public

[Notary Seal]

Robert Earl Carne
Notary Public
Iredell County, NC

Karen L. Mazza, Co-Trustee of the
Marquis E. Garrett Revocable Trust

STATE OF NORTH CAROLINA,

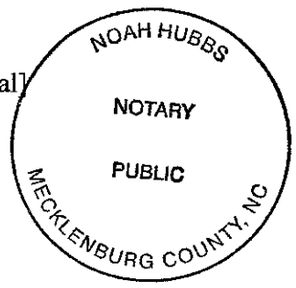
COUNTY OF IREDELL, TO-WIT:

The foregoing Waiver of Final Settlement was acknowledged before me this 23 day of May, 2025, by Karen L. Mazza as Co-Trustee of the Marquis E. Garrett Revocable Trust.

My commission expires: July 6, 2027

Notary Public

[Notary Seal]



Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are <u>not</u> required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Micah Fisher
Deputy Clerk

C-1

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
Do not enter social security numbers on this form as it may be made public.
Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public

A For the 2023 calendar year, or tax year beginning 07/01/23 , and ending 06/30/24

B Check if applicable:
- [ ] Address change
- [ ] Name change
- [ ] Initial return
- [ ] Final return/ terminated
- [ ] Amended return
- [ ] Application pending

C Name of organization: NUTTER FORT VOLUNTEER FIRE DEP

Doing business as:

Number and street (or P.O. box if mail is not delivered to street address): 1415 BUCKANNON PIKE

Room/suite:

City or town, state or province, country, and ZIP or foreign postal code: NUTTER FORT WV 26301

D Employer identification number: 91-1910069

E Telephone number:

G Gross receipts $: 321,862

F Name and address of principal officer:
EMILY POTESTA
1415 BUCKANNON PIKE
NUTTER FORT WV 26301

H(a) Is this a group return for subordinates? [ ] Yes [X] No

H(b) Are all subordinates included? [ ] Yes [ ] No

If "No," attach a list. See instructions

I Tax-exempt status: [X] 501(c)(3) [ ] 501(c) ( ) (insert no.) [ ] 4947(a)(1) or [ ] 527

J Website: WWW.NUTTERFORTFIRE.COM

H(c) Group exemption number:

K Form of organization: [X] Corporation [ ] Trust [ ] Association [ ] Other

L Year of formation: 1945

M State of legal domicile: WV

Part I Summary

1 Briefly describe the organization's mission or most significant activities: VOLUNTEER FIRE FIGHTING SERVICE

2 Check this box [ ] if the organization discontinued its operations or disposed of more than 25% of its net assets.

3	Number of voting members of the governing body (Part VI, line 1a)	3	7
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	7
5	Total number of individuals employed in calendar year 2023 (Part V, line 2a)	5	0
6	Total number of volunteers (estimate if necessary)	6	0
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0

		Prior Year	Current Year
8	Contributions and grants (Part VIII, line 1h)	100,265	127,282
9	Program service revenue (Part VIII, line 2g)		0
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	72	21
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	59,021	41,326
12	Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	159,358	168,629
13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)		0
14	Benefits paid to or for members (Part IX, column (A), line 4)		0
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		0
16a	Professional fundraising fees (Part IX, column (A), line 11e)		0
b	Total fundraising expenses (Part IX, column (D), line 25) 0		
17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	233,130	150,930
18	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	233,130	150,930
19	Revenue less expenses. Subtract line 18 from line 12	-73,772	17,699

		Beginning of Current Year	End of Year
20	Total assets (Part X, line 16)	92,445	110,144
21	Total liabilities (Part X, line 26)	0	0
22	Net assets or fund balances. Subtract line 21 from line 20	92,445	110,144

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

Date

EMILY POTESTA TREASURER

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check [ ] if self-employed	PTIN
ZACHARY D. DOBBINS	ZACHARY D. DOBBINS	03/03/25		P01214233

Firm's name: BENNETT & DOBBINS PLLC — Firm's EIN: 26-0383872

Firm's address: 317 CLEVELAND AVE, FAIRMONT, WV 26554-1604 — Phone no. 304-366-4295

May the IRS discuss this return with the preparer shown above? See Instructions [X] Yes [ ] No

For Paperwork Reduction Act Notice, see the separate instructions.

DAA

Form 990 (2023)

Part III **Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III ☐

1 Briefly describe the organization's mission:

OUR MISSION IS TO PROTECT THE CITIZENS WE SERVE FROM HARM, EDUCATE TO REDUCE THREATS AGAINST LIFE AND PROPERTY, AND TRAIN TO INCREASE SKILL AND KNOWLEDGE, WHILE SHOWING PRIDE, DEDICATION, COURAGE AND RESPECT.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 150,930 including grants of $) (Revenue $)

NUTTER FORT VOLUNTEER FIRE DEPARTMENT IS LOCATED IN CENTRAL HARRISON COUNTY, MINUTES AWAY FROM DOWNTOWN CLARKSBURG & BRIDGEPORT. WE SERVE AN AREA OF 88 SQ MILES COVERING A PORTION OF I-79, US RT 20 AND US RT 87 THROUGH THE COMMUNITIES OF NUTTER FORT, QUIET DELL, CENTER BRANCH, ROMINIES MILL, AND BISETOWN. WE PROVIDE MUTUAL AID TO ALL HARRISON COUNTY FIRE DEPARTMENTS AN AGENCIES. OUR MISSION IS TO PROTECT THE CITIZENS FROM HARM, EDUCATE AND REDUCE THREATS TO LIFE AND PROPERTY, DEVELOP, TRAIN AND INCREASE KNOWLEDGE AND SKILL.

4b (Code:) (Expenses $ including grants of $) (Revenue $)

N/A

4c (Code:) (Expenses $ including grants of $) (Revenue $)

N/A

4d Other program services (Describe on Schedule O.)

(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses 150,930

Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors? See instructions	2	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a		X
b	Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a		X
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I.* See instructions	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18	X	
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X

Part IV Checklist of Required Schedules *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions).			
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of any individual described in line 28a? *If "Yes," complete Schedule L, Part IV*	28b		X
c	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in noncash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? **Note:** All Form 990 filers are required to complete Schedule O.	38		X

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

				Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a	32		
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b	32		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c			

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

				Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	0		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?		2b		
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?		3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation on Schedule O*		3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		4a		X
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		6b		
7	**Organizations that may receive deductible contributions under section 170(c).**				
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?		7a		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		7c		
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		8		
9	**Sponsoring organizations maintaining donor advised funds.**				
a	Did the sponsoring organization make any taxable distributions under section 4966?		9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		9b		
10	**Section 501(c)(7) organizations.** Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	**Section 501(c)(12) organizations.** Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?		12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**				
a	Is the organization licensed to issue qualified health plans in more than one state? **Note:** See the instructions for additional information the organization must report on Schedule O.		13a		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?		14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation on Schedule O*		14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.		15		X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.		16		X
17	**Section 501(c)(21) organizations.** Did the trust, any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? If "Yes," complete Form 6069.		17		

Part VI Governance, Management, and Disclosure *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI X

Section A. Governing Body and Management

				Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	1a	7		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.				
b	Enter the number of voting members included on line 1a, above, who are independent	1b	7		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2		X	
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3			X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4			X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
6	Did the organization have members or stockholders?	6		X	
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a		X	
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b			X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a	The governing body?	8a		X	
b	Each committee with authority to act on behalf of the governing body?	8b		X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses on Schedule O*	9			X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X	
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a		X
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b		
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe on Schedule O how this was done*	12c		
13	Did the organization have a written whistleblower policy?	13		X
14	Did the organization have a written document retention and destruction policy?	14		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	15a		X
b	Other officers or key employees of the organization	15b		X
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed None

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other *(explain on Schedule O)*

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records.

TREASURER 1415 BUCKHANNON PIKE
NUTTER FORT WV 26301 304-622-7713

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) JEREMY HADDIX	2.00									
CHIEF	0.00			X				0	0	0
(2) NATALIE HADDIX	2.00									
PRESIDENT	0.00			X				0	0	0
(3) REZIN HUDKINS	2.00									
VICE PRESIDENT	0.00			X				0	0	0
(4) EMILY POTESTA	2.00									
TREASURER	0.00			X				0	0	0
(5) BRIAN RICHARDS	2.00									
ASSISTANT CHIEF	0.00			X				0	0	0
(6) HEATHER RICHARDS	2.00									
SECRETARY	0.00			X				0	0	0
(7) NATHAN ROHRBOUGH	2.00									
DEPUTY CHIEF	0.00			X				0	0	0
(8)										
(9)										
(10)										
(11)										

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12)										
(13)										
(14)										
(15)										
(16)										
(17)										
(18)										
(19)										
1b Subtotal										
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)										

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization 0

		Yes	No
3	Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	127,282				
	f All other contributions, gifts, grants, and similar amounts not included above	1f					
	g Noncash contributions included in lines 1a-1f	1g	$				
	h Total. Add lines 1a–1f			127,282			
Program Service Revenue		Business Code					
	2a						
	b						
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a–2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			21	21		
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
			(i) Real	(ii) Personal			
	6a Gross rents	6a					
	b Less: rental expenses	6b					
	c Rental inc. or (loss)	6c					
	d Net rental income or (loss)						
			(i) Securities	(ii) Other			
	7a Gross amount from sales of assets other than inventory	7a					
	b Less: cost or other basis and sales exps.	7b					
	c Gain or (loss)	7c					
	d Net gain or (loss)						
	8a Gross income from fundraising events (not including $ ..... of contributions reported on line 1c). See Part IV, line 18	8a	186,575				
	b Less: direct expenses	8b	153,233				
	c Net income or (loss) from fundraising events			33,342			
	9a Gross income from gaming activities. See Part IV, line 19	9a					
	b Less: direct expenses	9b					
	c Net income or (loss) from gaming activities						
	10a Gross sales of inventory, less returns and allowances	10a					
	b Less: cost of goods sold	10b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
	11a RESPONSE FEES			5,697	5,697		
	b VENDING			1,548	1,548		
	c REIMBURSED EXPENSES			738	738		
	d All other revenue			1	1		
	e Total. Add lines 11a–11d			7,984			
	12 Total revenue. See instructions			168,629	8,005	0	0

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	805	805		
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	2,000	2,000		
12 Advertising and promotion				
13 Office expenses	866	866		
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a TRUCK PAYMENTS	80,581	80,581		
b FIRE EXPENSES	56,630	56,630		
c MAINTENANCE	9,228	9,228		
d DUES AND SUBSCRIPTIONS	720	720		
e All other expenses	100	100		
25 Total functional expenses. Add lines 1 through 24e	150,930	150,930	0	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X ☐

			(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest-bearing	92,445	1	110,144
	2	Savings and temporary cash investments		2	
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net		4	
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges		9	
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D — 10a			
	b	Less: accumulated depreciation — 10b		10c	
	11	Investments—publicly traded securities		11	
	12	Investments—other securities. See Part IV, line 11		12	
	13	Investments—program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
	16	**Total assets.** Add lines 1 through 15 (must equal line 33)	92,445	16	110,144
Liabilities	17	Accounts payable and accrued expenses		17	
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26	**Total liabilities.** Add lines 17 through 25	0	26	0
Net Assets or Fund Balances		**Organizations that follow FASB ASC 958, check here ☐ and complete lines 27, 28, 32, and 33.**			
	27	Net assets without donor restrictions		27	
	28	Net assets with donor restrictions		28	
		Organizations that do not follow FASB ASC 958, check here ☒ and complete lines 29 through 33.			
	29	Capital stock or trust principal, or current funds		29	
	30	Paid-in or capital surplus, or land, building, or equipment fund		30	
	31	Retained earnings, endowment, accumulated income, or other funds	92,445	31	110,144
	32	Total net assets or fund balances	92,445	32	110,144
	33	Total liabilities and net assets/fund balances	92,445	33	110,144

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	168,629
2	Total expenses (must equal Part IX, column (A), line 25)	2	150,930
3	Revenue less expenses. Subtract line 2 from line 1	3	17,699
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	92,445
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	110,144

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☐

			Yes	No
1	Accounting method used to prepare the Form 990: ☒ Cash ☐ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both. ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	2a		X
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both. ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	2b		X
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	2c		
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?	3a		
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	3b		

SCHEDULE A (Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public Inspection

Name of the organization	Employer identification number
NUTTER FORT VOLUNTEER FIRE DEP	91-1910069

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: .....

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: .....

10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations ..... ☐

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	297,611	103,372	203,614	100,265	127,282	832,144
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3	297,611	103,372	203,614	100,265	127,282	832,144
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4						832,144

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
7 Amounts from line 4	297,611	103,372	203,614	100,265	127,282	832,144
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	45	45	54	72	21	237
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						832,381
12 Gross receipts from related activities, etc. (see instructions)					12	662,565

13 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

14	Public support percentage for 2023 (line 6, column (f) divided by line 11, column (f))	14	99.97 %
15	Public support percentage from 2022 Schedule A, Part II, line 14	15	99.97 %

16a **33 1/3% support test — 2023.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ☒

b **33 1/3% support test — 2022.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

17a **10%-facts-and-circumstances test — 2023.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐

b **10%-facts-and-circumstances test — 2022.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ☐

Part II **Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)						

14 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2023 (line 8, column (f), divided by line 13, column (f))	15	%
16	Public support percentage from 2022 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17	Investment income percentage for **2023** (line 10c, column (f), divided by line 13, column (f))	17	%
18	Investment income percentage from **2022** Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests — 2023.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

b **33 1/3% support tests — 2022.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part V Supporting Organizations

(Complete only if you checked a box on line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer lines 3b and 3c below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in Part VI when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in Part VI what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in Part VI.*	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? *If "Yes," complete Part I of Schedule L (Form 990).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in Part VI.*	9a		
b	Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in Part VI.*	9b		
c	Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in Part VI.*	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer line 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?	11a		
b	A family member of a person described on line 11a above?	11b		
c	A 35% controlled entity of a person described on line 11a or 11b above? *If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.*	11c		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? *If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).*

- a ☐ The organization satisfied the Activities Test. *Complete line 2 below.*
- b ☐ The organization is the parent of each of its supported organizations. *Complete line 3 below.*
- c ☐ The organization supported a governmental entity. *Describe in Part VI how you supported a governmental entity (see instructions).*

			Yes	No
2	Activities Test. ***Answer lines 2a and 2b below.***			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in **Part VI identify those supported organizations and explain** how these activities directly furthered their exempt purposes, how the organization was responsive to those supported orgenizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. ***Answer lines 3a and 3b below.***			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *If "Yes" or "No," provide details in Part VI.*	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in Part VI the role played by the organization in this regard.*	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 **Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4)	8		

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d **Total** (add lines 1a, 1b, and 1c)	1d		
e **Discount** claimed for blockage or other factors (*explain in detail in Part VI*):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by 0.035.	6		
7 Recoveries of prior-year distributions	7		
8 **Minimum Asset Amount** (add line 7 to line 6)	8		

Section C – Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, column A)	1		
2 Enter 0.85 of line 1.	2		
3 Minimum asset amount for prior year (from Section B, line 8, column A)	3		
4 Enter greater of line 2 or line 3.	4		
5 Income tax imposed in prior year	5		
6 **Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V **Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** *(continued)*

Section D – Distributions			**Current Year**
1	Amounts paid to supported organizations to accomplish exempt purposes	1	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3	
4	Amounts paid to acquire exempt-use assets	4	
5	Qualified set-aside amounts (prior IRS approval required—*provide details in Part VI*)	5	
6	Other distributions (*describe in Part VI*). See instructions.	6	
7	**Total annual distributions.** Add lines 1 through 6.	7	
8	Distributions to attentive supported organizations to which the organization is responsive (*provide details in Part VI*). See instructions.	8	
9	Distributable amount for 2022 from Section C, line 6	9	
10	Line 8 amount divided by line 9 amount	10	

Section E – Distribution Allocations (see instructions)		(I) **Excess Distributions**	(II) **Underdistributions Pre-2023**	(III) **Distributable Amount for 2023**
1	Distributable amount for 2023 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2023 (reasonable cause required–*explain in Part VI*). See instructions.			
3	Excess distributions carryover, if any, to 2023			
a	From 2018			
b	From 2019			
c	From 2020			
d	From 2021			
e	From 2022			
f	**Total** of lines 3a through 3e			
g	Applied to underdistributions of prior years			
h	Applied to 2023 distributable amount			
i	Carryover from 2018 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4	Distributions for 2023 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2023 distributable amount			
c	Remainder. Subtract lines 4a and 4b from line 4.			
5	Remaining underdistributions for years prior to 2023, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, *explain in Part VI.* See instructions.			
6	Remaining underdistributions for 2023. Subtract lines 3h and 4b from line 1. For result greater than zero, *explain in Part VI.* See instructions.			
7	**Excess distributions carryover to 2024.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2019			
b	Excess from 2020			
c	Excess from 2021			
d	Excess from 2022			
e	Excess from 2023			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Schedule B (Form 990)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

Attach to Form 990, 990-EZ, or 990-PF.
Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2023

Name of the organization

NUTTER FORT VOLUNTEER FIRE DEP

Employer identification number

91-1910069

Organization type (check one):

Filers of:	**Section:**
Form 990 or 990-EZ	☒ 501(c)(3) (enter number) organization
	☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
	☐ 527 political organization
Form 990-PF	☐ 501(c)(3) exempt private foundation
	☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation
	☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule.**
Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling $5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

☒ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** $5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than $1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than $1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling $5,000 or more during the year ..... $ .....

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization: NUTTER FORT VOLUNTEER FIRE DEP

Employer identification number: 91-1910069

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	WV STATE TREASURER'S OFFICE 1900 KANAWHA BLVD E #145 CHARLESTON WV 25305	$ 78,329	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
2	HARRISON COUNTY SHERIFF & TREASURER 301 W. MAIN STREET CLARKSBURG WV 26301	$ 44,860	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)

SCHEDULE G (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than $15,000 on Form 990-EZ, line 6a.

Attach to Form 990 or Form 990-EZ.

Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public Inspection

Name of the organization

NUTTER FORT VOLUNTEER FIRE DEP

Employer identification number

91-1910069

Part I **Fundraising Activities.** Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

a ☐ Mail solicitations
b ☐ Internet and email solicitations
c ☐ Phone solicitations
d ☐ In-person solicitations
e ☐ Solicitation of non-government grants
f ☐ Solicitation of government grants
g ☐ Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ..... ☐ Yes ☐ No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least $5,000 by the organization.

	(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fund-raiser have custody or control of contributions? Yes	(iii) No	(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Total							

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II **Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than $15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than $5,000.

		(a) Event #1 GUN BASH (event type)	(b) Event #2 (event type)	(c) Other events None (total number)	(d) Total events (add col. (a) through col. (c))
Revenue	1 Gross receipts	186,575			186,575
	2 Less: Contributions				
	3 Gross income (line 1 minus line 2)	186,575			186,575
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses	153,233			153,233
	10 Direct expense summary. Add lines 4 through 9 in column (d)				153,233
	11 Net income summary. Subtract line 10 from line 3, column (d)				33,342

Part III **Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than $15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	☐ Yes ☐ No %	☐ Yes ☐ No %	☐ Yes ☐ No %	
	7 Direct expense summary. Add lines 2 through 5 in column (d)				
	8 Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities:

a Is the organization licensed to conduct gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain:

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain:

11 Does the organization conduct gaming activities with nonmembers? ☐ Yes ☐ No

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No

13 Indicate the percentage of gaming activity conducted in:

a The organization's facility 13a %

b An outside facility 13b %

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name

Address

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No

b If "Yes," enter the amount of gaming revenue received by the organization $ and the amount of gaming revenue retained by the third party $

c If "Yes," enter name and address of the third party:

Name

Address

16 Gaming manager information:

Name

Gaming manager compensation $

Description of services provided

☐ Director/officer ☐ Employee ☐ Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year $

Part IV **Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

SCHEDULE O (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2023

Open to Public Inspection

Name of the organization

NUTTER FORT VOLUNTEER FIRE DEP

Employer identification number

91-1910069

Form 990, Part VI, Line 2 - Related Party Information Among Officers

NATLIE HADDIX

PRESIDENT

MARRIED

JEREMY HADDIX

CHIEF

Form 990, Part VI, Line 6 - Classes of Members or Stockholders

THE ORGANIZATION CONSISTS OF MEMBERS. MEMBERS INCLUDE THE BOARD AND VOLUNTEERS.

Form 990, Part VI, Line 7a - Election of Members and Their Rights

BOARD MEMBERS VOTE TO ELECT NEW BOARD MEMBERS AS NEEDED. THE BOARD VOTES TO DETERMINE BOARD OFFICERS.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

No review was or will be conducted.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

AS A COMPONENT UNIT OF THE TOWN OF NUTTER FORT, FINANCIAL STATEMENTS ARE AVAILABLE TO BE VIEWED.

Form **990**

Event Income and Deduction Worksheet

Description **GUN BASH**

2023

Name
NUTTER FORT VOLUNTEER FIRE DEP

Taxpayer Identification Number
91-1910069

Use this worksheet to verify data entered for a specific activity on your form 990/990EZ

Income & Expense Summary:

1. Gross receipts or sales	1.	186,575
2. Advertising income	2.	
3. Circulation income	3.	
4. Other income	4.	
5. Returns and allowances	5.	
6. Contributions received	6.	
7. **Total revenue.** Add lines 1 through 6	7.	186,575
8. Cost of Goods Sold	8.	153,233
9. Employment Expense	9.	
10. Fees for services	10.	
11. Indirect Expense	11.	
12. Depreciation Expense	12.	
13. Exempt Activity Expense	13.	
14. Fundraising Expense	14.	
15. **Total expenses.** Add lines 8 through 14	15.	153,233
16. **Net Income/Loss.** Line 7 minus Line 15	18.	33,342

Expense Details - Cost of Goods Sold:

Beginning inventory	
Purchases	153,233
Labor	
Section 263A costs	
Other costs	
Ending inventory	
Total Cost of Goods Sold	153,233

Expense Details - Employment Expense:

Compensation of officers	
Other salaries and wages	
Pension plan contributions	
Other employee benefits	
Payroll taxes	
Total Employment Expense	

Expense Details - Fees for Services:

Management	
Legal	
Accounting	
Lobbying	
Professional fundraising	
Investment management	
Other	
Total Fees for Services	

Information is indicated for use on Form 990-T, Schedule A:

Schedule A, UBIT Activity Code _____ Seq # _____

- ☐ Part V, Debt Financing
- ☐ Part VI, Controlled Org Income
- ☐ Part VII, Investments for C(7)(9)(17)
- ☐ Part VIII, Exploited Activities
- ☐ Part IX, Advertising Income

Expense Details - Indirect Expense:

Advertising and promotion	
Office	
Printing/publication/postage	
Info technology/Maintenance	
Royalties & License Fees	
Occupancy/Real Estate Taxes	
Travel & Repairs	
Travel/entertainment (officials)	
Conferences/meetings	
Interest	
Insurance	
Total Indirect Expense	

Expense Details - Depreciation Expense:

On investment property	
On non-investment property	
Amortization	
Depletion	
Total Depreciation Expense	

Expense Details - Exempt Activity Expense:

Repairs and Maintenance	
Bad debts	
Taxes/licenses	
Charitable contributions	
Dividend recd deductions	
Readership costs	
Other expenses	
Total Exempt Activity Expense	

Expense Details - Fundraising Expense:

Cash prizes	
Non-cash prizes	
Rent and facility costs	
Food & beverages (Part II only)	
Entertainment (Part II only)	
Other direct expenses	
Total Fundraising Expense	

Allocation of Expense to Program Service Accomplishments:

First	
Second	
Third	
All other	

Form **990**

Two Year Comparison Report

For calendar year 2023, or tax year beginning 07/01/23 , ending 06/30/24

2022 & 2023

Name

NUTTER FORT VOLUNTEER FIRE DEP

Taxpayer Identification Number

91-1910069

			2022	2023	Differences
Revenue	1. Contributions, gifts, grants	1.	5,000		-5,000
	2. Membership dues and assessments	2.			
	3. Government contributions and grants	3.	95,265	127,282	32,017
	4. Program service revenue	4.			
	5. Investment income	5.	72	21	-51
	6. Proceeds from tax exempt bonds	6.			
	7. Net gain or (loss) from sale of assets other than inventory	7.			
	8. Net income or (loss) from fundraising events	8.	39,636	33,342	-6,294
	9. Net income or (loss) from gaming	9.			
	10. Net gain or (loss) on sales of inventory	10.			
	11. Other revenue	11.	19,385	7,984	-11,401
	12. **Total revenue.** Add lines 1 through 11	12.	159,358	168,629	9,271
Expenses	13. Grants and similar amounts paid	13.			
	14. Benefits paid to or for members	14.			
	15. Compensation of officers, directors, trustees, etc.	15.			
	16. Salaries, other compensation, and employee benefits	16.			
	17. Professional fundraising fees	17.			
	18. Other professional fees	18.	3,020	2,805	-215
	19. Occupancy, rent, utilities, and maintenance	19.			
	20. Depreciation and Depletion	20.			
	21. Other expenses	21.	230,110	148,125	-81,985
	22. **Total expenses.** Add lines 13 through 21	22.	233,130	150,930	-82,200
	23. **Excess or (Deficit).** Subtract line 22 from line 12	23.	-73,772	17,699	91,471
Other Information	24. Total exempt revenue	24.	159,358	168,629	9,271
	25. Total unrelated revenue	25.			
	26. Total excludable revenue	26.	19,457	8,005	-11,452
	27. Total assets	27.	92,445	110,144	17,699
	28. Total liabilities	28.			
	29. Retained earnings	29.	92,445	110,144	17,699
	30. Number of voting members of governing body	30.	11	7	
	31. Number of independent voting members of governing body	31.	11	7	
	32. Number of employees	32.	0	0	
	33. Number of volunteers	33.			

Form **990**

Tax Return History

2023

Name

NUTTER FORT VOLUNTEER FIRE DEP

Employer Identification Number

91-1910069

	2019	2020	2021	2022	2023	2024
Contributions, gifts, grants		123,372	203,614	100,265	127,282	
Membership dues						
Program service revenue						
Capital gain or loss						
Investment income		45	54	72	21	
Fundraising revenue (income/loss)		8,758	-14,013	39,636	33,342	
Gaming revenue (income/loss)						
Other revenue		12,391	11,425	19,385	7,984	
Total revenue		144,566	201,080	159,358	168,629	
Grants and similar amounts paid						
Benefits paid to or for members						
Compensation of officers, etc.						
Other compensation						
Professional fees		2,500	2,415	3,020	2,805	
Occupancy costs						
Depreciation and depletion						
Other expenses		80,589	238,555	230,110	148,125	
Total expenses		83,089	240,970	233,130	150,930	
Excess or (Deficit)		61,477	-39,890	-73,772	17,699	
Total exempt revenue		144,566	201,080	159,358	168,629	
Total unrelated revenue						
Total excludable revenue		12,436	11,479	19,457	8,005	
Total Assets		206,107	166,217	92,445	110,144	
Total Liabilities						
Net Fund Balances		206,107	166,217	92,445	110,144	

Federal Statements

Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total Expenses	Program Service	Management & General	Fund Raising
GRANT WRITING	$ 2,000	$ 2,000	$	$
Total	$ 2,000	$ 2,000	$ 0	$ 0

Form 990, Part IX, Line 24e - All Other Expenses

Description	Total Expenses	Program Service	Management & General	Fund Raising
BENEFITS FOR MEMBERS	$ 100	$ 100	$	$
Total	$ 100	$ 100	$ 0	$ 0

Federal Statements

Schedule A, Part II, Line 1(e)

Description	Amount
OTHER CONTRIBUTIONS	$ 4,093
WV STATE TREASURER'S OFFICE	
Cash Contribution	78,329
HARRISON COUNTY SHERIFF & TREASURER	
Cash Contribution	44,860
Total	$ 127,282

Schedule A, Part II, Line 12 - Current year

Description	Amount
Taxable Interest on Savings and Temporary Cash Investments	$ 21
REIMBURSED EXPENSES	738
VENDING	1,548
OTHER REVENUES	1
RESPONSE FEES	5,697
GUN BASH	186,575
Total	$ 194,580

C-2

Form **990-EZ**

Department of the Treasury
Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
Do not enter social security numbers on this form, as it may be made public.
Go to *www.irs.gov/Form990EZ* for instructions and the latest information.

2024

Open to Public Inspection

A For the 2024 calendar year, or tax year beginning , and ending

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization
Reynoldsville Volunteer Fire Department

Number and street (or P.O. box if mail is not delivered to street address) | Room/suite
PO Box 122

City or town | State | ZIP code
Reynoldsville | WV | 26422

Foreign country name | Foreign province/state/county | Foreign postal code

D Employer identification number
55-0703540

E Telephone number

F Group Exemption Number

G Accounting Method: ☒ Cash ☐ Accrual Other (specify)

H Check ☐ if the organization is not required to attach Schedule B (Form 990).

I **Website:** N/A

J **Tax-exempt status** (check only one) — ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, column (B)) are $500,000 or more, file Form 990 instead of Form 990-EZ . . . . . $ 154,972

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Part I **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)
Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received		1	145,672
	2	Program service revenue including government fees and contracts		2	7,315
	3	Membership dues and assessments		3	
	4	Investment income		4	197
	5a	Gross amount from sale of assets other than inventory	5a		
	b	Less: cost or other basis and sales expenses	5b		
	c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)		5c	0
	6	Gaming and fundraising events:			
	a	Gross income from gaming (attach Schedule G if greater than $15,000)	6a		
	b	Gross income from fundraising events (not including $ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000)	6b	1,788	
	c	Less: direct expenses from gaming and fundraising events	6c	758	
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)		6d	1,030
	7a	Gross sales of inventory, less returns and allowances	7a		
	b	Less: cost of goods sold	7b		
	c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)		7c	0
	8	Other revenue (describe in Schedule O)		8	
	9	**Total revenue.** Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8		9	154,214
Expenses	10	Grants and similar amounts paid (list in Schedule O)		10	
	11	Benefits paid to or for members		11	3,016
	12	Salaries, other compensation, and employee benefits		12	
	13	Professional fees and other payments to independent contractors		13	1,142
	14	Occupancy, rent, utilities, and maintenance		14	5,079
	15	Printing, publications, postage, and shipping		15	546
	16	Other expenses (describe in Schedule O)		16	117,974
	17	**Total expenses.** Add lines 10 through 16		17	127,757
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)		18	26,457
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)		19	-59,624
	20	Other changes in net assets or fund balances (explain in Schedule O)		20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20		21	-33,167

Part II Balance Sheets (see the instructions for Part II)
Check if the organization used Schedule O to respond to any question in this Part II X

		(A) Beginning of year		(B) End of year
22	Cash, savings, and investments	73,202	22	117,353
23	Land and buildings	15,636	23	15,636
24	Other assets (describe in Schedule O)	132,421	24	78,907
25	**Total assets**	221,259	25	211,896
26	**Total liabilities** (describe in Schedule O)	280,883	26	245,063
27	**Net assets or fund balances** (line 27 of column (B) **must** agree with line 21)	-59,624	27	-33,167

Part III Statement of Program Service Accomplishments (see the instructions for Part III)
Check if the organization used Schedule O to respond to any question in this Part III . . . . . ☐

What is the organization's primary exempt purpose? To provide assistance for structure fires and vehicle accidents

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations, optional for others.)

28	The Reynoldsville Volunteer Fire Department provides support services for local city and county fire departments in a rural area of West Virginia which may not otherwise have fire protection (Grants $) If this amount includes foreign grants, check here ☐	28a	127,757
29	(Grants $) If this amount includes foreign grants, check here ☐	29a	
30	(Grants $) If this amount includes foreign grants, check here ☐	30a	
31	Other program services (describe in Schedule O) (Grants $) If this amount includes foreign grants, check here ☐	31a	
32	**Total program service expenses.** (add lines 28a through 31a)	32	127,757

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)
Check if the organization used Schedule O to respond to any question in this Part IV . . . . . ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC/ 1099-NEC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Ken McNemar Jr. President	Hr/Wk 10.00			
Rick Eve Vice President	Hr/Wk 5.00			
Wendy McNemar Secretary	Hr/Wk .00			
Karen McNemar Treasurer, Captain	Hr/Wk 2.00			
Josh Godfrey Board of Director, Asst. Chief	Hr/Wk 2.00			
Eddie Hurshey Board of Director	Hr/Wk 2.00			
Tim McNemar Board of Directors, Chief	Hr/Wk 2.00			
Richard Skinner Board of Director, Captain	Hr/Wk .00			
	Hr/Wk			
	Hr/Wk			
	Hr/Wk			

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Part V **Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V . X

			Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O.	33		X
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions	34		X
35a	Did the organization have unrelated business gross income of $1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		X
b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b		X
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c		X
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions. 37a			
b	Did the organization file **Form 1120-POL** for this year?	37b		X
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; **or** were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		X
b	If "Yes," complete Schedule L, Part II, and enter the total amount involved 38b			
39	Section 501(c)(7) organizations. Enter:			
a	Initiation fees and capital contributions included on line 9 39a			
b	Gross receipts, included on line 9, for public use of club facilities 39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ; section 4912 ; section 4955			
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		X
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958			
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.	40e		X
41	List the states with which a copy of this return is filed: WV			
42a	The organization's books are in care of: Karen McNemar Telephone no. (304) 623-9309			
	Located at: PO Box 122 City Reynoldsville ST WV ZIP + 4 26422			
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).	42b		X
c	At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country	42c		X
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here ☐ and enter the amount of tax-exempt interest received or accrued during the tax year 43			
			Yes	No
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		X
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b		X
c	Did the organization receive any payments for indoor tanning services during the year?	44c		X
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d		X
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		X
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions.	45b		X

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			Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I.	46		X

Part VI **Section 501(c)(3) Organizations Only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

			Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47		X
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48		X
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a		X
b	If "Yes," was the related organization a section 527 organization?	49b		X

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC/ 1099-NEC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Name None Title	Hr/WK .00			
Name Title	Hr/WK .00			
Name Title	Hr/WK .00			
Name Title	Hr/WK .00			
Name Title	Hr/WK .00			

f Total number of other employees paid over $100,000 _____

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
Name None Str City ST ZIP		
Name Str City ST ZIP		
Name Str City ST ZIP		
Name Str City ST ZIP		
Name Str City ST ZIP		

d Total number of other independent contractors each receiving over $100,000 _____

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date 5/13/2025
	Karen McNemar Type or print name and title	Treasurer

Paid Preparer Use Only	Print/Type preparer's name Hilarion V Cann	Preparer's signature Hilarion V Cann	Date 5/13/2025	Check ☒ if self-employed	PTIN P00768237
	Firm's name Hilarion V. Cann, CPA			Firm's EIN	55-0752885
	Firm's address 200 South 2nd St., Clarksburg, WV 26301			Phone no.	(304) 623-5657

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

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C-3

EXTENSION
FAMILY AND COMMUNITY DEVELOPMENT

Homespun News

Harrison County

Family & Community Development Newsletter

September
October
2025

Inside this issue:

Important Events	1
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CEOS Donate Cleaning Supplies to Local Charities

The generosity of the Harrison County CEOS members came through at the July County Council meeting as hundreds of dollars worth of cleaning supplies were donated to pantries throughout the county. The recipients of the donations will be the Mustard Seed, the Quiet Dell United Methodist Church, the VA transitional housing program, and Horizons Church. The collecting of these supplies, which is spearheaded by the CEOS' Continuing Education Committee, is an annual happening that has become a traditional part of the CEOS' community service mission each summer.



CVH Forms August 1 Deadline

Club presidents or their committee chairs should turn in their Celebrate Volunteer Hours forms to the county chair Charlene Burrows at the address listed in your blue yearbook or to the Extension Office by August 1 so that they can be sent to the state office. Certificates will be issued to the clubs at the annual Achievement & Demonstration Day in November.
Harrison County was No. 1 in 2024. Let's do it again!

Seeking 50-Year Members



Clubs having a member reaching the 50-year anniversary of their membership should contact the Extension office at 304-624-8650 by September 1 so the appropriate paperwork can be submitted to state leaders. Fifty-year members will be recognized and awarded a special certificate and pin at the annual state conference, and we will honor them again at Achievement Day in November.

Featured Project

Scarves for Veterans

This community service project has proven to be a popular one, both with the CEOS members and with the recipients at the Louis A. Johnson VA Medical Center.



A workshop to keep the ball (of yarn) rolling will be held at 9:30 a.m., Friday, August 8 at the 4-H Center. Bring your knitting needles or crochet hooks to the workshop, and your yarn will be provided. You can use your own pattern or go from the pattern on file at the Extension Office. There is no cost to attend this workshop.

If you can't make it and still wish to participate in the project, yarn will be made available at the Extension Office following the workshop. Drop off your finished scarves at the Extension Office between 8 a.m. and 4 p.m., Monday through Friday, and we will arrange to get them to the VA representatives around Thanksgiving.

Last year, CEOS members combined to donate more than 200 scarves, mats, and lap quilts. Let's see if that number can be topped in 2025.

Photo Contest Winners

People
1st — Esther Messenger, Sycamore
2nd — Cheryl Honce, Trinity
3rd — Arlene Edgell, Anmoore



Animals
1st — Melissa Rowan, Trinity
2nd — Jennifer Nay, Sardis Sunflowers
3rd — Cheryl Honce, Trinity

Flowers
1st — Jennifer Nay, Sardis Sunflowers
2nd — Carolyn Romine, Friendly Neighbors
3rd — Arlene Edgell, Anmoore

Scenery
1st — Carolyn Romine, Friendly Neighbors
2nd — Jennifer Nay, Sardis Sunflowers
3rd — Angela Maxwell, Coburn's Creek

Photos and ribbons not picked up at the July County Council meeting were taken by a member of that person's club. Check with your club members.

County Council Meeting Sept. 8



Join us at 9:30 a.m., Monday, Sept. 8 at the 4-H Center for the next County Council meeting.

The Sardis Sunflowers will be commemorating their 100th year of serving the community with a special program during the County Council meeting.

Come learn more about the upcoming West Virginia CEOS state conference to be held in October at WVU Jackson's Mill, along with an important information regarding future Harrison County CEOS workshops and Lesson Leader trainings.

Come early and enjoy a refreshment and some fellowship with other CEOS members.



I appreciate all you do!

Sincerely,
John Wickline,
Program Assistant

Programs and activities offered by the West Virginia University Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status. When registering for programs, please designate special access or dietary needs three weeks prior. The information given herein is supplied with the understanding that no discrimination is intended and no endorsement by the Cooperative Extension Service is implied.

WVCEOS Annual Fall Conference October 7-9 at WVU Jackson's Mill

"Historic Past, Bright Future"



Registration for this year's West Virginia CEOS conference will start August 1, and the link to sign up online can be found on the Community Educational Outreach Service portion on the WVU Extension website. For those needing help to register online, please contact the Harrison County Extension Office at 304-624-8650.

Meals will be included in the registration cost, but not lodging. To obtain accommodations at WVU Jackson's Mill, call the administrative office at 304-269-5100. Unfortunately, due to ongoing renovations, the lodge at the Mill will be unavailable during the conference.

At the conference, you can take a variety of classes ranging from arts and crafts to sewing, cooking, educational sessions, and officer training. You can learn ways to spice up your local club meetings, or get a sneak peek at the 2026 lessons.

For updated information as it becomes available, follow the Harrison CEOS Facebook page or call the Extension Office.

Christmas Cards Workshop Sept. 12



It is a chance to get into the holiday spirit if you decide to attend a Christmas Card Making Workshop at 9:30 a.m., Friday, Sept. 12 at the 4-H Center.

Linda Cross will be leading a class where you will make five holiday-themed cards. The cost of the class is $15, and it will be limited to the first 15 people who register. All materials will be provided. Simply fill out the registration form on page 5 and submit it to the Extension Office by Sept. 5.

Thinking About Demonstration Day?

Although it's still a few weeks away, it's not too early to start thinking about what you or your club may want to do at Demonstration Day. Simply indicate what you or your club may enjoy presenting on the slip on page 5. An invitation is extended to those who participated in the Cultural Arts Show to talk about their project. More details for Demonstration Day will be included in upcoming newsletters and on the Harrison County CEOS Facebook page.



Executive Board Meeting, Goal Writing Workshop Oct. 27

The Harrison County CEOS Executive Board will meet at 9:30 a.m., Monday, October 27 at the 4-H Center. All county officers and committee chairs are asked to be present at this meeting. Immediately following the board meeting, the annual Goal Writing Workshop will be held. Committee chairs and their members will discuss the 2025 goals for their group, and those goals, along with the state guidelines, will appear in the 2026 Blue Yearbook.

Mark Your Calendar

2025



September

1 50-Year Membership Application Due
8 County Council Meeting
12 Holiday Card Making Workshop
20 Lesson Leader Training

October

7-9 WVCEOS Fall Conference
17 Painting Workshop
27 Executive Board & Goal Writing Meeting
30 CEOS of the Year Forms Due
30 Deadline to submit Club Dues, Rosters, Committee Reports, Reorganization

November

7 Fun & Games Day, St. Mark's Church
10 County Council Meeting
14 Achievement & Demonstration Day

December

5 Clarksburg Christmas Parade

Please Note: Workshops and events may be changed or added to this schedule. If you have an idea for a 2026 workshop, please contact the Extension Office.

Reorganization Forms Due October 30



In an effort to consolidate the deadlines, all reorganization forms are due to the Extension Office by Oct. 30. This includes club roster sheets and payment of membership dues. Also, officers forms and those reaching milestones in their membership should be submitted by that date so they can be honored at Achievement Day.

CEOS of the Year forms can be included with those forms, or they can be mailed in separately. If you have any questions about how the points are accumulated or any other concerns, please contact John Wickline at 304-624-8650.

Fun and Games Day Nov. 7

A fun way to close out the 2025 season is with the Fun & Games Day at St. Mark's Lutheran Church starting at 9:30 a.m., Friday, Nov. 7. The day offers CEOS members a laid-back way to enjoy some fun and fellowship with other members from across Harrison County.

Bring your favorite board game, card game, or an arts and craft project you wish to share with the group. Popular stops during past events have been Scrabble and Linus blankets. How you have fun is left to your imagination. Bring your lunch, bring a snack, you can even bring a friend. There's no cost to attend.

Painting Workshop Set for Oct. 17

Join your fellow CEOS members at 9:30 a.m., Friday, Oct. 17 at the 4-H Center for the return of the popular painting workshop being led by our own Jennifer Mirc. Participants will be painting a winter wonderland scene in anticipation of the upcoming holiday season on an 11x17 canvas.

The cost of the class will be $10, and it will cover all materials necessary to complete your masterpiece. Aprons to cover your clothes will also be available. The class will be limited to the first 25 who register by the Oct. 10 deadline.

Demonstration Day

November 14 at the 4-H Center

Demonstration Day Registration

NAME_____ **Club** _____
ADDRESS_____ **Phone**_____

__ **Skit (number of participants)** _____ **Demonstration (title)** _____ **Fashion Show (title)**

Mail to : **John Wickline, Program Assistant**
1117 Good Hope Pike
Clarksburg, WV 26301

Deadline: November 1, 2025

Christmas Card Workshop

9:30 a.m., Sept. 12 at the 4-H Center

All materials will be provided, and the class size will be limited to the first 15 who register by the deadline. The cost of the class is $15, and participants will go home with five holiday-themed cards

Christmas Card Workshop Registration

NAME _____ **CLUB** _____

ADDRESS_____ **PHONE**_____

Mail to : **John Wickline, Program Assistant**
1117 Good Hope Pike
Clarksburg, WV 26301

Deadline: Sept. 5, 2025
Make checks payable to HCCEOS
Cost: $15

Painting Workshop

9:30 a.m., Oct. 17 at the 4-H Center

See page 4 for a description of the class. The cost is $10, and it covers all materials and your canvas. The class is limited to the first 25 who register.

Painting Workshop Registration

NAME _____ **CLUB** _____

ADDRESS _____ **PHONE** _____

Mail to : **John Wickline, Program Assistant**
1117 Good Hope Pike
Clarksburg, WV 26301

Cost: $10
Make checks payable to HC CEOS
Deadline to register: Oct. 10, 2025

Talk to Your Health Care Provider

Now is the perfect time to get a health checkup. Having regular checkups and being able to communicate openly and comfortably with your health care provider can help you make good health decisions and stay well. But some people, especially older adults, shy away from asking questions.

The best patient-provider relationship is a partnership. Both sides are responsible for good communication. To guide older patients in speaking with their doctors, the National Institutes of Health (NIH) offers "Talking with Your Doctor." This new topic is on www.nia.nih.gov/health, a website created for older people.



"Most people know talking with their health care provider is important to their health care. As they age they are more likely to have health conditions and treatments to discuss." says Elaine Bowen, former West Virginia University Extension specialist. "The key is to know how to have that conversation."

This newest feature on the NIH Senior Health website has tips on talking with their doctor. Topics include how to prepare for a doctor visit, what to ask, what information to provide, and how to understand what the doctor says.

You may also find the FDA's "My Medicine Record" to be a handy online tool. My Medicine Record can be found at www.fda.gov/drugs/resourcesforyou/ucm079489.htm. Save it to your computer and keep it updated. Keep a printed copy with you at all times. Print it out and share it when you visit your doctors, pharmacists, or other health professionals. Communicating with healthcare providers about all prescription and non-prescription medications, vitamins and herbal supplements is critical to your health. It helps assure medicines are given and used correctly.

Consumers who are informed can manage their personal health and work with their healthcare professionals to make the best decisions. Knowing the best websites for quality health information is important for consumers. Some of the most reliable online health resources include:

National Institutes of Health

Food and Drug Administration

MedlinePlus has more detailed health information

The West Virginia University School of Pharmacy's Center for Drug and Health Information (HTip) gives personalized answers about medications, web resources, and health conditions.

Women will find helpful information tailored to their needs at WomensHealth.gov.

The U.S. Department of Health and Human Services has the latest news for consumers on all health topics.

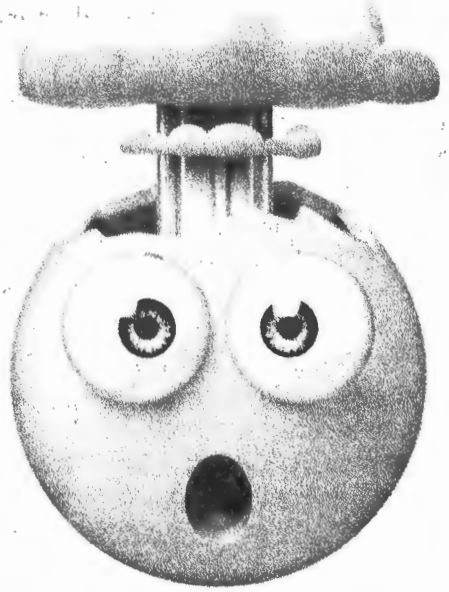
Not all online resources are reliable. Avoid websites that sell products or services. They will have web addresses with ".com", and may contain information that is incomplete or incorrect. Incorrect information can be dangerous and harmful to your health.

WVU Extension's Heart Health Movement is adapted from the National Heart, Lung and Blood Institute's campaign and is targeted to help West Virginians become educated and enabled to take charge of their own health.

Homespun Humor

A handful of one-liners and puns that will hopefully bring about a chuckle, or at least a smile.

* Scurvy: When life doesn't give you lemons.
* My grandfather used to say, "As one door closes, another door opens." Great guy, but a terrible carpenter.
* A circular Christmas ornament made with $100 bills is Aretha Franklins.
* You may think drinking a couple of liters of water a day is healthy, but you're just diluting yourself.
* I like vegans fine. I've never had any beef with them.
* I spent $500 on a limo and just found out the fee doesn't include a driver. I've spent all that money and have nothing to chauffer it.
* 49 out of the 50 states are not OK.
* Stephen King has a son named Joe. I'm not joking, but he is.



— Courtesy of Pastor Steve Elderbrock

WVU Extension Harrison County
1117 Good Hope Pike
Clarksburg, WV 26301
Phone 304-624-8650
Fax 304-624-0017
E-mail:

John.Wickline@mail.wvu.edu

"Don't be the best thing nobody has ever heard of."
https://extension.wvu.edu/harrison
Follow us on Facebook at Harrison County CEOS

www.wvu.edu

2025 Harrison County CEOS Officers:

President	Patricia Rummel Shinn's Run CEOS
Vice President	Deloris Wilson Stonewood CEOS
Secretary	Jean Papenburg Member-at-large
Treasurer	Rena Lawrence Member-at-large
Board Advisor	Carolyn Romine Friendly Neighbors CEOS

Enlarged Hepzibah PSD

Regular Board Meeting

Monday, June 9, 2025

With due notice published and a quorum present, Darlene Swiger called the meeting to order: ROLL CALL

Present	**Employees**
Darlene Swiger	Kevin Short
Fred Martin	
Sharon Hamilton	

1. **Approval of Minutes**
   Sharon Hamilton made a motion to approve the corrected Regular Board minutes for Monday May 12, 2025, as read. Fred Martin seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of the Checks**
   Fred Martin made a motion to approve the Checks Signed Document dated 05/01/2025 through 05/31/2025. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.

3. **Managers' Report**
   - **A.** Kevin presented the Board with the insurance documents from Allied Public Risk and Land Marine and the West Virginia Underinsured Motorists coverage for Enlarged Hepzibah Public Service District, policy year effective July 1, 2025 - July 1, 2026, and discussed in detail.
     Darlene Swiger made a motion to approve the insurance for Allied Public Risk and Land Marine effective date July 1, 2025 - July 1, 2026.
     Sharon Hamilton made a motion to approve the Chairman's signature for Allied Public Risk and Land Marine's statement of coverage and the West Virginia Underinsured Motorist coverage to continue as it already is, effective July 1, 2025 - July 1, 2026. Fred Martin seconded the motion. All in favor, none opposed and none abstained.
   - **B.** Kevin discussed with the Board the Delinquent Accounts to be wrote off from report dated January 1, 2025 thru June 30, 2025 in the amount of $18,563.82. Kevin and the Board discussed.
     Sharon Hamilton made a motion to write off uncollectable accounts in the total amount of $18,563.82. Fred Martin seconded the motion. All in favor, none opposed and none abstained.
   - **C.** Kevin Provided the Board with a copy of the Accounts Payable by A/P Aging Summary as of May 31, 2025. Kevin also provided the Profit and Loss for July 2024 through May 2025, Income and Expense by month for July 2024 through May 2025, and the Statement of Cash Flows for July 2024 through May 2025. Kevin and the Board discussed.

D. Kevin provided a copy of the water loss report for July 2024 through June 2025, with a water loss of 42.94% for the month of May 2025, he said that we have a 36.12% Adjusted water Loss year-to-date 2024-2025. Kevin and the Board discussed.

E. Kevin provided the Board with the June 2025 calendar, and discussed.

4. **Next Board Meeting**
   Fred Martin announced the next Board meeting will be July 14, 2025.

5. **Adjournment**
   There being no further business, **Sharon Hamilton made a motion to adjourn the meeting. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

Darlene J. Zwiger
Chairman

Secretary

Sharon Hamilton
Treasurer

jd

C-5

Enlarged Hepzibah PSD

Regular Board Meeting

Monday, May 12, 2025

With due notice published and a quorum present, Darlene Swiger called the meeting to order: ROLL CALL

Present	**Employees**
Darlene Swiger	Kevin Short
Fred Martin	

1. **Approval of Minutes**
   Fred Martin made a motion to approve the Regular Board minutes for Monday, April 7, 2025, as read. Darlene Swiger seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of the Checks**
   Fred Martin made a motion to approve the Checks Signed Document dated 04/01/2025 through 04/30/2025. Darlene Swiger seconded the motion. All in favor, none opposed and none abstained.

3. **Managers' Report**
   - **A.** Kevin updated the Board on the PSC annual reports for water and sewer. He said they have been filed and accepted. Kevin discussed in detail.
   - **B.** Kevin provided the Board with Pay Application #6 to the County. Kevin said we requested $83,841.86 to purchase a Bobcat Track Loader, with attachments from Bobcat of Clarksburg. Kevin and the Board discussed.
   - **C.** Kevin provided the Board with Pay Application #7 to the County. We requested $9,134.00 to purchase a trailer from Jarco Enterprises for the Bobcat Track Loader. Kevin and the Board discussed in detail.
   - **D.** Kevin provided the Board with a quote from West Virginia Outdoor Power. Kevin said it is for a Cub Cadet mower ZTS2 54, 24hp twin kh 7000 pro, 54" fab deck, priced at $4,844.15 with a 3-year warranty. The Board approved the purchase for the Cub Cadet mower. Kevin and the Board discussed in detail.
   - **E.** Kevin Provided the Board with a copy of the Accounts Payable by A/P Aging Summary as of April 30, 2025. Kevin also provided the Profit and Loss for July 2024 through April 2025, Income and Expense by month for July 2024 through April 2025, and the Statement of Cash Flows for July 2024 through April 2025. Kevin and the Board discussed.
   - **F.** Kevin provided a copy of the Water Loss report for July 2024 through June 2025, with a water loss of 45.65% for the month of April 2025, he said that we have a 35.34% adjusted water loss year-to-date 2024-2025. Kevin and the Board discussed.

4. **Next Board Meeting**
   Fred Martin announced the next Board meeting will be June 9, 2025.

5. **Adjournment**

There being no further business, **Fred Martin made a motion to adjourn the meeting. Darlene Swiger seconded the motion. All in favor, none opposed and none abstained.**

Darlene J. Swiger
Chairman

Secretary

Sharon Hamilton
Treasurer

jd

C-6

Form RD 442-2
(Rev. 9-97)

Position 3

UNITED STATES DEPARTMENT OF AGRICULTURE

STATEMENT OF BUDGET, INCOME AND EQUITY

Name: ENLARGED HEPZIBAH PSD - SEWER

Address: DRAWER H
HEPZIBAH, WV 26369

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET BEG 07-01-2024 END 06-30-2025 (3)	For the ____ Months Ended ____ CURRENT YEAR Actual Data: Current Quarter (4)	Actual Data: Year To Date (5)	Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
1. Metered Sales		409,900			409,900
2. Forfeited Disc		12,200			12,200
3.					0
4.					0
5. Miscellaneous					0
6. Less: Allowances and Deductions					0
7. Total Operating Income (Add lines 1 through 6)	0	422,100	0	0	422,100
OPERATING EXPENSES					
8. Payroll Expense		115,100			115,100
9. Sludge Removal		1,400			1,400
10. PR Tax & Benefi		41,410			41,410
11. Power & Fuel		33,000			33,000
12. Contract Labor		42,800			42,800
13. Insurance		13,400			13,400
14. Other Expenses		75,190			75,190
15. Interest		7,665			7,665
16. Depreciation		165,000			165,000
17. Total Operating Expense (Add Lines 8 through 16)	0	494,965	0	0	494,965
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	0	-72,865	0	0	-72,865
NONOPERATING INCOME					
19. Interest Inc		3,200			3,200
20.					0
21. Total Nonoperating Income (Add 19 and 20)	0	3,200	0	0	3,200
22. NET INCOME (LOSS) (Add lines 18 and 21)	0	-69,665	0	0	-69,665
23. Equity Beginning of Period		1,894,965			1,894,965
24.					0
25.					0
26. Equity End of Period (Add lines 22 through 25)	0	1,825,300	0	0	1,825,300

Budget and Annual Report Approved by Governing Body

Secretary _____ Date _____

Quarterly Reports Certified Correct

Appropriate Official _____ Date _____

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 2-1/2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Form RD 442-2
(Rev. 9-97)

Position 3

C-7

UNITED STATES DEPARTMENT OF AGRICULTURE

STATEMENT OF BUDGET, INCOME AND EQUITY

Name: ENLARGED HEPZIBAH PSD - SEWER

Address: DRAWER H
HEPZIBAH, WV 26369

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET BEG 07-01-2025 END 06-30-2026 (3)	For the ____ Months Ended ____ CURRENT YEAR Actual Data: Current Quarter (4)	Actual Data: Year To Date (5)	Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
1. Metered Sales		457,524			457,524
2. Forfeited Disc		11,855			11,855
3.					0
4.					0
5. Miscellaneous		853			853
6. Less: Allowances and Deductions					0
7. Total Operating Income (Add lines 1 through 6)	0	470,232	0	0	470,232
OPERATING EXPENSES					
8. Payroll Expense		113,014			113,014
9. Sludge Removal		11,302			11,302
10. PR Tax & Benefit		39,083			39,083
11. Power & Fuel		36,492			36,492
12. Contract Labor		42,028			42,028
13. Insurance		12,396			12,396
14. Other Expenses		64,703			64,703
15. Interest		8,333			8,333
16. Depreciation		50,014			50,014
17. Total Operating Expense (Add Lines 8 through 16)	0	377,365	0	0	377,365
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	0	92,867	0	0	92,867
NONOPERATING INCOME					
19. Interest Inc		3,176			3,176
20.					0
21. Total Nonoperating Income (Add 19 and 20)	0	3,176	0	0	3,176
22. NET INCOME (LOSS) (Add lines 18 and 21)	0	96,043	0	0	96,043
23. Equity Beginning of Period		1,793,141			1,793,141
24.					0
25.					0
26. Equity End of Period (Add lines 22 through 25)	0	1,889,184	0	0	1,889,184

Budget and Annual Report Approved by Governing Body

[signature] — Secretary

4/7/25 — Date

Quarterly Reports Certified Correct

Darlene Duncan — Appropriate Official

4/7/25 — Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 2-1/2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

C-8

ENLARGED HEPZIBAH PUBLIC SERVICE DISTRICT
FINAL BUDGET
WATER DIVISION
FOR THE YEAR ENDED JUNE 30, 2025

REVENUES:	
Metered Water Sales	829,800
Forfeited Discounts	14,400
Interest Income	100
TOTAL REVENUES	844,300
EXPENSES:	
Purchased Water	273,000
Salaries & Wages	140,700
Employee Pensions & Benefits	60,000
Contractual Services	37,700
Materials & Supplies	34,400
Insurance	16,400
FICA	10,800
Transportation Expense	9,300
Miscellaneous	7,600
Purchased Power	2,000
PSC Assessment	1,500
Advertising	1,000
TOTAL EXPENSES	594,400
CASH AVAILABLE FOR DEBT SEVICE	249,900
Bond Payments	123,368
Working Capital Reserve	68,300
Loan Payments	31,963
2.5% Renewal & Replacement	21,110
Debt Reserve Payments	12,337
CASH DEFICIT	(7,178)
DEBT SERVICE COVEARGE	202.56%

Darlene Zinger
Board Member

Board Member

05/13/24
Date

C-9

ENLARGED HEPZIBAH PUBLIC SERVICE DISTRICT
FINAL BUDGET
WATER DIVISION
FOR THE YEAR ENDED JUNE 30, 2026

REVENUES:	
Metered Water Sales	848,600
Forfeited Discounts	15,100
TOTAL REVENUES	863,700
EXPENSES:	
Purchased Water	280,200
Salaries & Wages	152,200
Employee Pensions & Benefits	63,700
Contractual Services	41,000
Materials & Supplies	45,200
Insurance	11,600
FICA	11,600
Transportation Expense	10,500
Miscellaneous	5,700
Purchased Power	1,400
TOTAL EXPENSES	623,100
CASH AVAILABLE FOR DEBT SEVICE	240,600
Bond Payments	123,368
Working Capital Reserve	76,870
Loan Payments	31,963
2.5% Renewal & Replacement	21,590
CASH DEFICIT	(13,191)
DEBT SERVICE COVEARGE	195.03%

Darlene Swiger
Board Member

Board Member

04/02/25
Date

C-10

GREATER HARRISON COUNTY P.S.D.

"Meeting held in Town of West Milford Council Chambers"

Agenda
July 24, 2025
9:00 am

Appointments
9:00 am – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
3. P&B Services, LLC
   - 3.1 Package Plant Report
4. Bennett and Dobbins, PLLC
   - 4.1 Drawdowns – Review, discuss and act.
5. Ruth Ann Messenger – Treasurer – Review, discuss and act
   - 5.1 Sewer Check Register and debit card transactions
   - 5.2 Water Check Register
6. The Thrasher Group, Inc.
   - 6.1 Sewer
     - 6.1.a. Quiet Dell – Review, discuss and act
       - Construction Update
     - 6.1.b. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
       - Construction Update
     - 6.1.c. River Crossings – Review, discuss and act
       - Project Update
     - 6.1.d. 10-year Plan – Review, discuss and act
       - 2025 Review as necessary
   - 6.2 Water
     - 6.2.a. Overall Water Project – Review, discuss and act
       - Construction Update
       - Contract #1 – Change Order #1
       - Contract #2 – Change Order #2
     - 6.2.b. Buffalo Lake Road Water Line Extension
       - Planning Update
     - 6.2.c. 10-year Plan – Review, discuss and act
       - 2025 Review as necessary
7. Bill Hoover – General Manager
   - 7.1 Water
     - 7.1.a. Water Loss Report
     - 7.1.b. Water Leak Report
     - 7.1.c. General Updates

7.2 Sewer

7.2.a. General Updates

7.3 Good of the District

7.3.a. General Update

8. Sam Harold – Mountain State Law

9.1 Available for general consult

9. Executive Session

Adjournment of meeting

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C-11

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
06/01/2025 - 06/30/2025

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	220,981.64	203,958.33	17,023.31	94.60%
COONS RUN O&M AGREEMENT	6,149.48	3,850.00	2,299.48	2.63%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	4,976.95	83.33	4,893.62	2.13%
MISCELLANEOUS/RECONNECT FEES	-	-	-	0.00%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.64%
TAP FEES	-	-	-	0.00%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	233,608.07	208,391.67	25,216.40	
EXPENSES				
ACCT, BILLING, & COLLECTING	9,334.86	6,350.00	2,984.86	4.33%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	-	58.33	(58.33)	0.00%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	24,610.85	24,610.83	0.02	11.41%
DIRECTORS FEES	418.80	533.33	(114.53)	0.19%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	9,610.32	7,050.00	2,560.32	4.46%
LAB SERVICE	1,459.70	1,058.33	401.37	0.68%
LABOR	38,327.91	30,091.67	8,236.24	17.77%
MAINTENANCE	15,984.84	15,108.33	876.51	7.41%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	5.00	141.67	(136.67)	0.00%
OUTSIDE SERVICES/CONTRACT LABOR	7,486.55	4,233.33	3,253.22	3.47%
POWER PURCHASED	3,901.42	3,941.67	(40.25)	1.81%
PROPERTY/LIABILITY & INJURIES INSURANCE	-	2,366.67	(2,366.67)	0.00%
REGULATORY COMMISSION	-	875.00	(875.00)	0.00%
RENEWAL & REPLACEMENT	2,808.52	5,541.67	(2,733.15)	1.30%
RENT EXPENSE	2,500.00	2,500.00	-	1.16%
TAXES	3,217.41	2,341.67	875.74	1.49%
TRANSPORTATION	2,961.19	2,791.67	169.52	1.37%
UTILITIES	673.35	816.67	(143.32)	0.31%
WATER PURCHASED	92,372.77	87,485.00	4,887.77	42.83%
TOTAL EXPENSES	215,673.49	197,895.83	17,777.66	
NET SURPLUS (DEFICIT)	17,934.58	10,495.83	7,438.75	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
06/01/2025 - 06/30/2025

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	211,116.90	230,791.67	(19,674.77)	87.93%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	2,500.00	2,500.00	-	1.04%
INTEREST INCOME	11,962.75	83.33	11,879.42	4.98%
MISCELLANEOUS/RECONNECT FEES	-	-	-	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	(250.00)	-	(250.00)	-0.10%
UNUSUAL CHARGE	14,776.97	7,483.33	7,293.64	6.15%
TOTAL INCOME	240,106.62	240,858.33	(751.71)	
EXPENSES				
ACCT, BILLING, & COLLECTING	1,952.22	1,800.00	152.22	0.71%
BRIDGEPORT SANITARY BOARD	16,756.44	8,858.33	7,898.11	6.11%
TOWN OF WORTHINGTON	7,465.09	3,150.00	4,315.09	2.72%
CHEMICALS	-	1,791.67	(1,791.67)	0.00%
CLARKSBURG SANITARY BOARD	2,872.80	4,125.00	(1,252.20)	1.05%
DEBT SERVICE	112,379.86	112,379.83	0.03	40.99%
DIRECTORS FEES	381.20	533.33	(152.13)	0.14%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	6,397.88	7,408.33	(1,010.45)	2.33%
LAB SERVICE	415.30	916.67	(501.37)	0.15%
LABOR	22,510.99	26,741.67	(4,230.68)	8.21%
MAINTENANCE	28,313.48	15,450.00	12,863.48	10.33%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	2,052.66	1,891.67	160.99	0.75%
OUTSIDE SERVICES/CONTRACT LABOR	18,391.48	14,833.33	3,558.15	6.71%
POWER PURCHASED	18,285.88	14,850.00	3,435.88	6.67%
PROPERTY/LIABILITY & INJURIES INSURANCE	-	2,466.67	(2,466.67)	0.00%
REGULATORY COMMISSION	200.00	825.00	(625.00)	0.07%
RENEWAL & REPLACEMENT	30,297.69	8,766.67	21,531.02	11.05%
RENT EXPENSE	-	-	-	0.00%
TAXES	1,432.55	2,083.33	(650.78)	0.52%
TRANSPORTATION	2,695.40	2,500.00	195.40	0.98%
UTILITIES	1,354.41	1,841.67	(487.26)	0.49%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	274,155.33	233,213.17	40,942.16	
NET SURPLUS (DEFICIT)	(34,048.71)	7,645.17	(41,693.88)	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
06/01/2025 - 06/30/2025

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	432,098.54	434,750.00	(2,651.46)	91.21%
COONS RUN O&M AGREEMENT	6,149.48	3,850.00	2,299.48	1.30%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.53%
INTEREST INCOME	16,939.70	166.67	16,773.03	3.58%
MISCELLANEOUS/RECONNECT FEES	-	-	-	0.00%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.32%
TAP FEES	(250.00)	-	(250.00)	-0.05%
UNUSUAL CHARGE	14,776.97	7,483.33	7,293.64	3.12%
TOTAL INCOME	473,714.69	449,250.00	24,464.69	
EXPENSES				
ACCT, BILLING, & COLLECTING	11,287.08	8,150.00	3,137.08	2.30%
BRIDGEPORT SANITARY BOARD	16,756.44	8,858.33	7,898.11	3.42%
TOWN OF WORTHINGTON	7,465.09	3,150.00	4,315.09	1.52%
CHEMICALS	-	1,850.00	(1,850.00)	0.00%
CLARKSBURG SANITARY BOARD	2,872.80	4,125.00	(1,252.20)	0.59%
DEBT SERVICE	136,990.71	136,990.67	0.04	27.97%
DIRECTORS FEES	800.00	1,066.67	(266.67)	0.16%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	16,008.20	14,458.33	1,549.87	3.27%
LAB SERVICE	1,875.00	1,975.00	(100.00)	0.38%
LABOR	60,838.90	56,833.33	4,005.57	12.42%
MAINTENANCE	44,298.32	30,558.33	13,739.99	9.04%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	2,057.66	2,033.33	24.33	0.42%
OUTSIDE SERVICES/CONTRACT LABOR	25,878.03	19,066.67	6,811.36	5.28%
POWER PURCHASED	22,187.30	18,791.67	3,395.63	4.53%
PROPERTY/LIABILITY & INJURIES INSURANCE	-	4,833.33	(4,833.33)	0.00%
REGULATORY COMMISSION	200.00	1,700.00	(1,500.00)	0.04%
RENEWAL & REPLACEMENT	33,106.21	14,308.33	18,797.88	6.76%
RENT EXPENSE	2,500.00	2,500.00	-	0.51%
TAXES	4,649.96	4,425.00	224.96	0.95%
TRANSPORTATION	5,656.59	5,291.67	364.92	1.15%
UTILITIES	2,027.76	2,658.33	(630.57)	0.41%
WATER PURCHASED	92,372.77	87,485.00	4,887.77	18.86%
TOTAL EXPENSES	489,828.82	431,109.00	58,719.82	
NET SURPLUS (DEFICIT)	(16,114.13)	18,141.00	(34,255.13)	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2024 -06/30/2025

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	2,684,822.56	2,447,500.00	237,322.56	96.32%
COONS RUN O&M AGREEMENT	56,540.71	46,200.00	10,340.71	2.03%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	23,041.14	1,000.00	22,041.14	0.83%
MISCELLANEOUS/RECONNECT FEES	2,732.05	-	2,732.05	0.10%
QUIET DELL LEASE	8,000.00	6,000.00	2,000.00	0.29%
TAP FEES	12,400.00	-	12,400.00	0.44%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	2,787,536.46	2,500,700.00	286,836.46	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	81,101.92	76,200.00	4,901.92	2.93%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	2,255.00	700.00	1,555.00	0.08%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	295,330.20	295,330.00	0.20	10.68%
DIRECTORS FEES	6,667.18	6,400.00	267.18	0.24%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	109,617.00	84,600.00	25,017.00	3.97%
LAB SERVICE	11,319.76	12,700.00	(1,380.24)	0.41%
LABOR	453,141.52	361,100.00	92,041.52	16.39%
MAINTENANCE	218,325.42	181,300.00	37,025.42	7.90%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,026.63	1,700.00	(673.37)	0.04%
OUTSIDE SERVICES/CONTRACT LABOR	138,023.11	50,800.00	87,223.11	4.99%
POWER PURCHASED	43,345.57	47,300.00	(3,954.43)	1.57%
PROPERTY/LIABILITY & INJURIES INSURANCE	29,588.67	28,400.00	1,188.67	1.07%
REGULATORY COMMISSION	12,424.28	10,500.00	1,924.28	0.45%
RENEWAL & REPLACEMENT	162,584.49	66,500.00	96,084.49	5.88%
RENT EXPENSE	30,000.00	30,000.00	-	1.09%
TAXES	37,969.94	28,100.00	9,869.94	1.37%
TRANSPORTATION	33,095.75	33,500.00	(404.25)	1.20%
UTILITIES	9,504.58	9,800.00	(295.42)	0.34%
WATER PURCHASED	1,089,188.36	1,049,820.00	39,368.36	39.40%
TOTAL EXPENSES	2,764,509.38	2,374,750.00	389,759.38	100.00%
NET SURPLUS (DEFICIT)	23,027.08	125,950.00	(102,922.92)	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2024-06/30/2025

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	2,796,036.75	2,769,500.00	26,536.75	92.37%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	30,000.00	30,000.00	-	0.99%
INTEREST INCOME	74,353.49	1,000.00	73,353.49	2.46%
MISCELLANEOUS/RECONNECT FEES	22.94	-	22.94	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	3,900.00	-	3,900.00	0.13%
UNUSUAL CHARGE	122,651.02	89,800.00	32,851.02	4.05%
TOTAL INCOME	3,026,964.20	2,890,300.00	136,664.20	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	22,518.40	21,600.00	918.40	0.73%
BRIDGEPORT SANITARY BOARD	94,699.61	106,300.00	(11,600.39)	3.07%
TOWN OF WORTHINGTON	40,699.54	37,800.00	2,899.54	1.32%
CHEMICALS	-	21,500.00	(21,500.00)	0.00%
CLARKSBURG SANITARY BOARD	30,600.96	49,500.00	(18,899.04)	0.99%
DEBT SERVICE	1,348,558.32	1,348,558.00	0.32	43.67%
DIRECTORS FEES	6,032.82	6,400.00	(367.18)	0.20%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	82,399.94	88,900.00	(6,500.06)	2.67%
LAB SERVICE	11,225.90	11,000.00	225.90	0.36%
LABOR	305,715.20	320,900.00	(15,184.80)	9.90%
MAINTENANCE	311,334.57	185,400.00	125,934.57	10.08%
MISCELLANEOUS EXPENSE	5.00	-	5.00	0.00%
OFFICE SUPPLIES & EXPENSE	20,817.85	22,700.00	(1,882.15)	0.67%
OUTSIDE SERVICES/CONTRACT LABOR	273,852.54	178,000.00	95,852.54	8.87%
POWER PURCHASED	172,016.74	178,200.00	(6,183.26)	5.57%
PROPERTY/LIABILITY & INJURIES INSURANCE	25,600.33	29,600.00	(3,999.67)	0.83%
REGULATORY COMMISSION	10,569.16	9,900.00	669.16	0.34%
RENEWAL & REPLACEMENT	258,142.38	105,200.00	152,942.38	8.36%
RENT EXPENSE	-	-	-	0.00%
TAXES	19,158.64	25,000.00	(5,841.36)	0.62%
TRANSPORTATION	30,047.06	30,000.00	47.06	0.97%
UTILITIES	23,964.27	22,100.00	1,864.27	0.78%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	3,087,959.23	2,798,558.00	289,401.23	100.00%
NET SURPLUS (DEFICIT)	(60,995.03)	91,742.00	(152,737.03)	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2024 -06/30/2025

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	5,480,859.31	5,217,000.00	263,859.31	94.26%
COONS RUN O&M AGREEMENT	56,540.71	46,200.00	10,340.71	0.97%
FACILITIES CHARGE	30,000.00	30,000.00	-	0.52%
INTEREST INCOME	97,394.63	2,000.00	95,394.63	1.68%
MISCELLANEOUS/RECONNECT FEES	2,754.99	-	2,754.99	0.05%
QUIET DELL LEASE	8,000.00	6,000.00	2,000.00	0.14%
TAP FEES	16,300.00	-	16,300.00	0.28%
UNUSUAL CHARGE	122,651.02	89,800.00	32,851.02	2.11%
TOTAL INCOME	5,814,500.66	5,391,000.00	423,500.66	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	103,620.32	97,800.00	5,820.32	1.77%
BRIDGEPORT SANITARY BOARD	94,699.61	106,300.00	(11,600.39)	1.62%
TOWN OF WORTHINGTON	40,699.54	37,800.00	2,899.54	0.70%
CHEMICALS	2,255.00	22,200.00	(19,945.00)	0.04%
CLARKSBURG SANITARY BOARD	30,600.96	49,500.00	(18,899.04)	0.52%
DEBT SERVICE	1,643,888.52	1,643,888.00	0.52	28.09%
DIRECTORS FEES	12,700.00	12,800.00	(100.00)	0.22%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	192,016.94	173,500.00	18,516.94	3.28%
LAB SERVICE	22,545.66	23,700.00	(1,154.34)	0.39%
LABOR	758,856.72	682,000.00	76,856.72	12.97%
MAINTENANCE	529,659.99	366,700.00	162,959.99	9.05%
MISCELLANEOUS EXPENSE	5.00	-	5.00	0.00%
OFFICE SUPPLIES & EXPENSE	21,844.48	24,400.00	(2,555.52)	0.37%
OUTSIDE SERVICES/CONTRACT LABOR	411,875.65	228,800.00	183,075.65	7.04%
POWER PURCHASED	215,362.31	225,500.00	(10,137.69)	3.68%
PROPERTY/LIABILITY & INJURIES INSURANCE	55,189.00	58,000.00	(2,811.00)	0.94%
REGULATORY COMMISSION	22,993.44	20,400.00	2,593.44	0.39%
RENEWAL & REPLACEMENT	420,726.87	171,700.00	249,026.87	7.19%
RENT EXPENSE	30,000.00	30,000.00	-	0.51%
TAXES	57,128.58	53,100.00	4,028.58	0.98%
TRANSPORTATION	63,142.81	63,500.00	(357.19)	1.08%
UTILITIES	33,468.85	31,900.00	1,568.85	0.57%
WATER PURCHASED	1,089,188.36	1,049,820.00	39,368.36	18.61%
TOTAL EXPENSES	5,852,468.61	5,173,308.00	679,160.61	100.00%
NET SURPLUS (DEFICIT)	(37,967.95)	217,692.00	(255,659.95)	

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
June 2025

OPERATING ACTIVITIES		
Net Income (Loss)	$	17,934.58
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Receivable	$	94.66
Accounts Payable	$	98,614.50
Customer Deposits	$	768.92
Due (From) To Sewer Fund	$	(83,473.62)
Net cash provided by Operating Activities	$	33,939.04
INVESTING ACTIVITIES		
Fixed Assets Projects	$	(538,761.01)
Interest Income	$	-
Net cash provided by Investing Activities	$	(538,761.01)
FINANCING ACTIVITIES		
5.5 Agreement	$	-
Grants/Loans	$	538,761.01
Net cash provided by Financing Activities	$	538,761.01
Net cash increase (decrease)for period	$	33,939.04
Cash at beginning of period	$	1,342,396.60
Cash at end of period	**$**	**1,376,335.64**
Unrestricted Cash	$	564,608.19
Restricted Cash		
Depreciation Reserve	$	188,177.42
Bond Commission Sweep	$	26,503.00
Construction	$	233.26
ARPA	$	100.00
SB 234	$	152,700.00
Customer Deposits	$	18,911.27
CD-Customer Deposits	$	66,116.60
CD-Depreciation Reserve	$	276,399.26
CD-SB 234	$	82,586.64
Total Restricted Cash	$	811,727.45
Total Unrestricted & Restricted Cash	**$**	**1,376,335.64**
	$	-

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
June 2025

OPERATING ACTIVITIES		
Net Income (Loss)	$	(34,048.71)
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Payable	$	8,325.95
Customer Deposits	$	2,348.17
Payroll Liabilities	$	(536.47)
Due (From) To Water Fund	$	83,473.62
Net cash provided by Operating Activities	$	59,562.56
INVESTING ACTIVITIES		
Interest Income	$	-
Fixed Assets	$	(1,208,775.49)
Net cash provided by Investing Activities	$	(1,208,775.49)
FINANCING ACTIVITIES		
	$	-
Loan Payment	$	(848.89)
Draw on Bond & Grants	$	1,215,775.49
Net cash provided by Financing Activities	$	1,214,926.60
Net cash increase (decrease) for period	$	65,713.67
Cash at beginning of period	$	2,549,368.43
Cash at end of period	**$**	**2,615,082.10**
Unrestricted Cash	$	762,205.30
Restricted Cash		
Construction Account	$	1,898.85
Depreciation Reserve	$	615,723.58
Rural Development Reserve	$	-
Bond Commission Sweep	$	74,334.54
ARPA	$	100.00
SB 234	$	159,000.00
Customer Deposits	$	119,701.88
CD-Customer Deposits	$	110,106.02
CD-Depreciation Reserve	$	661,884.64
CD-Rural Development Reserve	$	27,540.65
CD-SB 234	$	82,586.64
Total Restricted Cash	$	1,852,876.80
Total Unrestricted & Restricted Cash	**$**	**2,615,082.10**
	$	-