Harrison County Commission Meeting
Wednesday, March 4, 2026
10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
10:05 A.M. --- Hearing to Accept a Copy of a Will for Ronald Howard Rogers
10:10 A.M. --- Update on Sam Pack
10:15 A.M. --- Present Award for 1st Annual "I Voted" Sticker Contest Winner Harrison County
10:20 A.M. --- American Red Cross Proclamation
10:25 A.M. --- Special Funding Request for the American Red Cross request $5,000 to cover the cost of a blood drive
10:30 A.M. --- Special Funding Request from Take me Home Transportation requesting $2,500 to help cover Insurance cost for their organization that provides rides home to individuals leaving alcohol serving establishments

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A.** Daniel Gonzalez – Parks & Rec – Resignation – Effective February 24, 2026
   - **B.** Jennifer Bracken – Staging – New Hire, Part Time – Effective March 10, 2026
   - **C.** Rebecca Martin – 911- Promoted to Communication Room Manager – Effective March 10, 2026
   - **D.** Lorenda McConnell – 911 – Promoted to Captain – Effective March 10, 2026
   - **E.** Lindsay Atha – 911 – Promoted to Lieutenant – Effective March 10, 2026
   - **F.** Trevor Vance – 911 – Promoted to Sergeant – Effective March 10 , 2026
4. **Minutes and/ or Amended Minutes of Previous Meetings**
   - **A.** Regular Meeting Minutes for February 4, 2026
   - **B.** Board of Equalization & Review Meeting Minutes for February 4, 2026
   - **C.** Board of Equalization & Review Meeting Minutes for February 9, 2026
   - **D.** Board of Equalization & Review Meeting Minutes for February 12, 2026
   - **E.** Board of Equalization & Review Meeting Minutes for February 18, 2026
   - **F.** Regular Commission Meeting Minutes for February 18, 2026
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A.** ARPA – Greater Harrison PSD - $258,920.88
   - **B.** Quotes
   - **C.** Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:** (NONE)

7. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements)
    A. $118.00
8. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District.
    A. $7,591.25
9. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2). (NONE)
10. **Review—Discuss—Consider** Orders and Election Orders as Presented by the Clerk
    A. Election Officials and Alternates appointed by the Republican and Democrat Executive Committees
11. **Review—Discuss—Consider** Budget Revisions for the following:
    A. General County
    B. Vital Services
12. **Review—Discuss—Consider** Rail Trail Update (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
13. **Review—Discuss—Consider** Developments and discussions on Rt. 19 property (potential executive session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
14. **Review—Discuss—Consider** Awarding bid for Demolition of 11 Structures
15. **Review—Discuss—Consider** Awarding bid for Land for New Animal Control Facility (potential executive session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
16. **Review—Discuss—Consider** Directing McKinley to Update the Animal Control Facility design to refit the design for the new location
17. **Review—Discuss—Consider** Putting out a RFP for the Roof Replacement at 609 West Main Street
18. **Review—Discuss—Consider** Bringing in an AS400 expert/consultant to train staff and demonstrate software abilities not currently being utilized
19. **Review—Discuss—Consider** Clarksburg History Museum's Request to submit an application to the West Virginia Department of Tourism for West Virginia America250 Mural Project
20. **Review—Discuss—Consider** Supporting West Milford's Float the Fork event that will take place on May 30, 2026
21. **Review—Discuss—Consider** Resolution Authorizing the Filling of the Application of the Antero Foundation Grant through Antero Resources Corporation for Harrison County Parks & Recreation Summer Camp Funding
22. **Review—Discuss—Consider** Resolutions Authorizing the Filling of Applications for the U.S. Representative Riley Moore FY 2027 Community Project Funding for the following:
    A. Emergency Back Up Generators and Climate Control for SIRN Tower Sites
    B. Countywide SIRN Radios
    C. Drones for Law Enforcement

23. Administrator's Report
24. Commissioner Comments – Questions

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

A. Weekly Fiduciary Report from the County Clerk
   1. Wednesday, February 11, 2026 through Tuesday, February 17, 2026
   2. Wednesday, February 18, 2026 through Tuesday, February 24, 2026

B. Monthly Fiduciary Commission Settlements:
   1. Patricia Booth

C. Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service
   1. Greater Harrison PSD Regular Meeting Minutes for January 15, 2026
   2. Greater Harrison PSD Financial Information for January 2026
   3. Greater Harrison PSD Regular Meeting Agenda for February 19, 2026
   4. Nutter Fort Form 990

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1. **Review—Discuss—Consider** Activities at Parks & Rec (Potential Executive session to consider matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee)

10:05 AM

Jan, 26, 2026

Dear County Comissioner,
My name is Rodney H. Rogers, My Father Ronald H. Rogers passed away on Jan. 11, 2026. and a little over a year ago he had to make a new will up as I had a brother and sister pass away in resent years. Also had to make or create a Power of Attorney Paper, and also a Living Will all in one day! The county clerk brought to my attention, The The will seemed to be a copy, I believe That The oRidgenal will may have got shuffeld around and missplaced in the shuffel or sent to a separate Bussiness or investor company.
I am please requesting that you allow and accept a copy of Ronalds will to settel the estate with, your acceptance of a copy of the oRidgenal will would be greatly appriciated.

Thank you,
and Sincerely

Rodney H. Rogers

Rodney H. Rogers

LAST WILL AND TESTAMENT

OF

Ronald Howard Rogers (1)

I, Ronald H. Rogers (2), a resident of Harrison (3) County, _____, make and declare this to be my Last Will and Testament, hereby enumerating and publishing the following Articles Testamentary:

ARTICLE I

Revocation of Previous Wills and Codicils

I hereby revoke all wills and codicils thereto heretofore executed by me.

ARTICLE II

Administration of Estate

Section 1. Settlement of Estate-Payment of Debts. I direct that my Personal Representative settle my estate as promptly as may appear advisable in consonance with a maximum realization from the assets of my estate. In connection with such settlement, I direct my Personal Representative to pay all my legally enforceable debts, including all funeral and burial costs and expenses of my last illness and the costs and expenses of administration and settling my estate.

Section 2. Payment of Death Taxes. All estate, inheritance, transfer, legacy or succession taxes, or death duties, which may be assessed or imposed with respect to my estate, or any part thereof, wheresoever situated, whether or not passing under my Will, including the taxable value of all policies of insurance on my life and of all transfer, powers, rights or interests includable in my estate for the purposes of such taxes and duties, shall be paid out of my residuary estate as an expense of administration and without apportionment.

Section 3. Unsupervised Administration. I direct that my personal representative may administer my estate without court supervision.

11-14-24
DATE

Ronald H. Rogers
Testator/Testatrix

11-14-24
WITNESS

Barbara E Scott
WITNESS

ARTICLE III

Specific Devises

I devise the following items to the following individuals:

(4) Tucker County WV to (5) Rodney H. Rogers

Long Island NY to Rodney H. Rogers

_____ to _____

_____ to _____

If any individual beneficiary named in this Section does not survive me, then the devise to such individual shall lapse and become part of my residuary estate.

11-14-24
DATE

Ronald H Rogers
Testator/Testatrix

Barbara E Scott
WITNESS

WITNESS

ARTICLE IV

Residuary Estate

I give all of the rest of my property which I may own or have the right to dispose of at the time of my death, sometimes referred to as the "Residuary Estate", as follows:

Section 1. Disposition of Residuary Estate I give, devise and bequeath all of my Residuary Estate to:

Name	Relationship	Percentage
(6) Rodney Howard Rogers	Son	(8) 100%

To my son Robin Hooke Rogers

I leave him the rights to have his camper trailer remain on the property where it is now located.
1. Must install in his name his own utilities such as electric and water.
2. Help clean all property, cut grass, pick up debris, etc, especially after a storm.

11-14-24
DATE

Ronald H. Rogers
Testator/Testatrix

Kristin Postlewait
WITNESS

Barbara E Scott
WITNESS

ARTICLE V

Appointment of Personal Representative

I name, nominate and appoint (10) Rodney H. Rogers as Personal Representative of this, my Last Will and Testament. If for any reason he/she should not so act, then I appoint (11) NA as Alternate Personal Representative.

ARTICLE VI

Powers of Personal Representative

I hereby empower and authorize the Personal Representative of my estate to do all things which he may deem desirable or expedient for the advantageous control of the estate without court authorization, direction, confirmation or approval, and in the exercise of such power and authority, my Personal Representative shall have all the rights, powers, duties and remedies given to Personal Representatives under the laws of the State in which I reside.

IN WITNESS WHEREOF, I have hereunto set my hand and seal to this, my Last Will and Testament, this 14 day of November, 2024

(12) _____
(Signature)

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Fred R. Templeton
5066 Poplar Street, Clarksburg, WV 26301
My Commission Expires March 05, 2028

(13) Fred Templeton
(Printed)

11-14-24
DATE

Ronald H. Rogers
Testator/Testatrix

Lynda Postlewait
WITNESS

Barbara E Scott
WITNESS

10:10AM

Property Owners Name	Samuel Joseph Pack II			Case#	25-0018
Address	P.O. Box 36 Mount Clare, WV 26408-0036				
A ddress of Property In Review	3391 Mount Clare Road, Mount Clare, WV 26408				
Date Of Complaint	11/6/2025	Date of Notice		Date of Certified Mail	
Date of 1st Notice	11/6/2025	Date of Certified Letter		Date of Served Process to Sheriff	
Date of Certified Letter sent	11/6/2025	Date of Served Process to Sheriff		Received Date of Certifie Mail	
Date of Served Process to Sheriff	11/6/2025	Received Date of Certified Letter		Received Date of Served Process	
Received Date of Certified Letter	11/7/2025	Received Date of Served Process		Date File transferred to Legal	
Received Date of Served Process	11/7/2025	Hearing Date and Time		Court Date and Time	
Time for Correction	30 Days	Action Taken @ Hearing		Hearing Outcome	
Extended Time		Date of Certified Mail			
		Date of Served Process to Sheriff			
		Date of Received Certified Mail			
		Received Date of Served Process			
		Extended Time			

Notes:

229 S 3rd Street
Clarksburg, WV 26301

The Harrison County
Planning Department
304-624-8690

Initial Notice of Violation

Samuel Joseph Pack II

PO Box 36
Mount Clare, WV 26408

Code Enforcement Cases: Case

Number: #CASE-25-0018
Valid From: 11-06-2025

Address: 3391 MOUNT CLARE RD CLARKSBURG

District/Map/Parcel: 12/2006/4 TONQUILLA WATSON

Original Date of Notice: November 6, 2025
Compliance Due Date: December 6, 2025
Code Officer Notes:
Date of Next Inspection: December 5, 2025

Structure must be repaired or demolished, garbage/rubbish needs to be cleaned up, and junked or inoperable vehicles must be removed

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type:
General, Junk or Inoperable Motor Vehicles, Dilapidated Building

Complaint Details:
Structure is in a state of dilapidation and surrounded by junked vehicles and garbage/rubbish

RECEIVED
NOV 06 2025
HARRISON COUNTY
PROCESS DIVISION

Print Name: Robert Leonard

Date: 11/6/2025

Signature: Robert Leonard MCP, CBO, CFM, CFM

7552

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 205364
Process # CIV25-07552
Docket # 25-0018
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } SUBSTITUTE SERVICE
- vs - }
SAMUEL JOSEPH PACK II }
Defendant }

I hereby certify that on the **6th day of November, 2025**, **an INITIAL NOTICE OF VIOLATION; CLEAN UP FLYER; IMAGES**, in the above entitled action, came into my hand for service. That on the **7th day of November, 2025** at **10:18 AM**, in said county, **I did serve the documents on SAMUEL JOSEPH PACK, II .**
Served the within **an INITIAL NOTICE OF VIOLATION; CLEAN UP FLYER; IMAGES** on the within named **SAMUEL JOSEPH PACK, II**, on the **7th day of November, 2025** at **10:18 AM** by delivering on that day a copy of said **an INITIAL NOTICE OF VIOLATION; CLEAN UP FLYER; IMAGES** to **TONQUILLA WATSON (FIANCE)** , (a member of His/Her family over the age of sixteen years), at His/her usual place of abode, **3391 MOUNT CLARE RD, MOUNT CLARE, WV 26408** in Harrison County, West Virginia, giving the said **TONQUILLA WATSON (FIANCE)** information of the purport of said **an INITIAL NOTICE OF VIOLATION; CLEAN UP FLYER; IMAGES** the said **SAMUEL JOSEPH PACK, II** not being found.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202507764
HARRISON COUNTY PLANNING COMMISSION
229 S 3RD ST, CLARKSBURG, WV 26301

Comments
FIANCE

Date Returned 11/7/25

Signed _____ **Date** 11/7/25

Robert Matheny
Harrison County
By: Vincent Olliverio
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945






C60


PUMA


C60

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Samuel Joseph Pack II
P.O. Box 36
Mount Clare, WV 26408-0036

9590 9402 8323 3094 0447 16

2. Article Number (Transfer from service label)
7018 1830 0001 3940 5224

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Steve Phares ☐ Agent ☐ Addressee

B. Received by (Printed Name) STEVE PHARES
C. Date of Delivery 11-7-25

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

7018 1830 0001 3940 5224

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

Sent To Samuel Joseph Pack II
Street and Apt. No., or PO Box No. P.O. Box 36
City, State, ZIP+4® Mount Clare WV 26408-0036

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Samuel Pack
P.O. Box 36 Mount Clare Road
Mount Clare, WV 26408
District 12 Tax Map 2006 Parcel 4
3391 Mount Clare Road, Mount Clare
#CASE-25-0018 Mount Clare

December 9, 2025

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, January 21, 2026 at 10:15 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County General Services Building at 229 South 3rd Street, Clarksburg, WV (304)-624-8692. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and no action has been commenced on these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

7022 1670 0002 0681 4648

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at *www.usps.com®*.

OFFICIAL USE

Certified Mail Fee
$

Extra Services & Fees *(check box, add fee as appropriate)*
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

Dec. 9, 25

Sent To
Samuel J. Pack

Street and Apt. No., or PO Box No.
P.O. Box 36

City, State, ZIP+4®
Mount Clare WV 26408-0036

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 206576
Process # CIV25-08319
Docket # 25-0018
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
SAMUEL PACK }
Defendant }

I hereby certify that on the **10th day of December, 2025**, **a notice of hearing**, in the above entitled action, came into my hand for service. That on the **6th day of January, 2026** at **12:25 PM**, in said county, **I did serve the documents on SAMUEL PACK**.
Served the within **a notice of hearing** on the within named **SAMUEL PACK** by delivering a copy of the within **a notice of hearing** to him/her in person at **3391 MOUNT CLARE RD, MOUNT CLARE, WV 26408** in Harrison County, West Virginia, on the**6th day of January, 2026** at **12:25 PM**.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202508534
HARRISON COUNTY PLANNING COMMISSION
229 S 3RD ST, CLARKSBURG, WV 26301

Comments

Date Returned 1/6/26

Signed _____ **Date** 1/6/25

Robert Matheny
Harrison County
By: Vincent Olliverio
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945



















10:15 AM

This Certificate Of Appreciation is Awarded To

Brett Webb

First Place Winner

For Harrison County

In The First-Ever Statewide

"I Voted!" Sticker Contest

Hosted by WV Secretary of State Kris Warner
& Certified by the Harrison County Clerk

On This 9th Day of February 2026.

John R. Spires
Harrison County Clerk

Kris Warner
WV Secretary of State



2026 "I Voted" Sticker Contest Entry Form

WV Secretary of State's Office

Student's Name Brett Webb Age 14

Student's School Homeschool

Address for School 251 Webb Rd. Salem WV, 26426

Teacher's Name Leighanne Webb

Teacher's Email webbhollow@frontier.com

County Harrison County Clerk John R. Spires

Deadline to Submit to the County Clerk is by 4:30pm on January 27, 2026

10:20 AM

American Red Cross
Allegheny Highlands

AMERICAN RED CROSS MONTH 2026
A Proclamation
Harrison County Commission

We celebrate American Red Cross Month by honoring our neighbors who make its humanitarian mission possible in Harrison County. Every day, their acts of kindness change lives, bringing relief, comfort and hope when help can't wait. This compassionate spirit runs deep in our community, just as it has for 145 years through the American Red Cross.

Today, those who serve within the Allegheny Highlands Chapter light the way during emergencies — whether it's delivering shelter, food and comfort after disasters; providing a safe, lifesaving blood supply for patients facing conditions like cancer treatments, childbirth complications and traumatic injuries; assisting military members and their families with 24/7 global support; or empowering individuals with skills like first aid and CPR that save lives.

During 2025 in Harrison County, the American Red Cross assisted 19 households (68 people) impacted by disaster, the majority of which experienced a home fire. The Red Cross also collected 1,424 units of blood at 46 blood drives, provided CPR/First Aid training to 1,402 people and supported military members, veterans and their families with 27 case services.

These collective efforts are a powerful reminder that the strength of our community lies in our shared commitment to one another. As we mark Red Cross Month, let's celebrate our local heroes and resolve to continue lifting each other up, so no one faces an emergency alone.

Therefore, the Harrison County Commission recognizes March as Red Cross Month in honor of those who lead with their hearts to serve people in need and we welcome others to join in this commitment to strengthen our community.

10:25 AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: rseamon@harrisoncountywv.com; Question: 304-624-8500
Funding is derived from the State af West Virginia/Video Lottery Funding.

Date of Request: **February 26, 2026**

Organization Name: **American Red Cross of Allegheny Highlands**

Name and Title of Requester: **Jason Keeling, Executive Director**

Mailing Address of Organization and Responsible Person:
American Red Cross of Allegheny Highlands, 1299 Pineview Drive, Suite 300, Morgantown, WV 26505
If approved, this is where the check will be sent

Telephone: **(681) 209-5631** Fax: _____ E-mail: **jason.keeling2@redcross.org**

FEIN# **53-0196605** Is your organization an IRS 501(c) 3 not-for-profit? (•) Y ( ) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ **245,000**

Dollar Amount REQUESTED - Grant: $ **5,000** Loan: $ _____

Was project funded previously by HCC? Y (•) N ( ) If so, when **2025** ; how much: $ **5,000**

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: **2025** ; how much: $ **5,000**
When: **2024** ; how much: $ **3,000**
When: **2023** ; how much: $ **3,900**

Purpose of request (one sentence): **Blood Drive Funding**

If for a fair/festival/event, give dates and location: Date: **Calendar Year 2026** Location: **Harrison County**

Describe the proposed activities with dollar amounts to be funded by this request:

~~**The total project cost of $245,000 accounts 49 blood drives to be held in Harrison County during 2026, with a projection of 1,501 units of blood to be collected. A $5,000 grant would cover the cost of one blood drive. This Red Cross activity is an an increase of 10 blood drives over last year and $50,000 in additional costs. Blood collections help patients at area hospitals facing medical emergencies as a result of trauma, those fighting cancer, and others who experience chronic diseases.**~~

Are your financial statements audited by an outside accounting firm? (•) Y ( ) N
If Yes, by whom: **KPMG (Klynveld Peat Marwick Goerdeler)**

Do you plan to recognize the Harrison County Commission 's contribution? (•) Y ( ) N
If Yes, how? **Social Media Recognition & Website Recognition**

(Name of Applicant) American Red Cross of Allegheny Highlands agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) American Red Cross of Allegheny Highlands, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) American Red Cross of Allegheny Highlands shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) American Red Cross of Allegheny Highlands agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Jason Keeling, Executive Director **Date** 2/26/2026

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Name of Organization/Applicant American Red Cross of Allegheny Highlands, Jason Keeling, Executive Director

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

	$
	$
	$
	$
	$
TOTAL	$

NAME OF PROJECT/EVENT: American Red Cross Blood Services

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:		$
		$
		$
	TOTAL	$
EXPENSE ITEM:		$
		$
		$
	TOTAL	$

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

	$
	$
	$
	$
TOTAL	$

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

Jason Keeling
Applicant

February 26, 2026
Date

(Revised 8/19/14)

Submit Form Print Form Reset Form

10:30 AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500

Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 1-14-26

Organization Name: Take me Home Transportation

Name and Title of Requester: Kiley Wagner, Executive Director

Mailing Address of Organization and Responsible Person:
P.O. Box 1324 Bridgeport, WV 26330
If approved, this is where the check will be sent

Telephone: 304-677-3576 Fax: _____ E-mail: KileyEwagnercpawv.com

FEIN# 39-3868407 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 10,000

Dollar Amount REQUESTED - Grant: $ 2,500 Loan: $ _____

Was project funded previously by HCC? Y (N) If so, when _____; how much: $ _____

Have you previously received funds from the Harrison County Commisson: Y (N)
If Yes, how much? If funded multi years - list by fiscal year?
When: _____; how much: $ _____
When: _____; how much: $ _____
When: _____; how much: $ _____

Purpose of request (one sentence): _____

If for a fair/festival/event, give dates and location: N/A Date: _____ Location: _____

Describe the proposed activities with dollar amounts to be funded by this request:
Take me Home Transportation is a 501(c)(3) organization that has been formed for the purpose of offering rides home to individuals leaving alcohol serving establishments. The grant requested will help us lower our insurance costs, which have been quoted to be $10,000 - $15,000 total.

Are your financial statements audited by an outside accounting firm? Y (N)
If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Website and Social Media

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Take Me Home Transportation agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Take Me Home Transportation, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Take Me Home Transportatio shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Take Me Home Transportatio agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant [signature], exec. Director **Date** 1-14-26

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Name of Organization/Applicant _____

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION:	$ _____
ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):	
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

NAME OF PROJECT/EVENT: _____

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):		
INCOME SOURCE:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____
EXPENSE ITEM:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)	
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

_____ _____

Applicant Date

County Commission of Harrison County, West Virginia

REVISED ORDER

Harrison County Community Improvement Fund -- Number 026

Harrison County General Fund -- Number 001

Policy and Procedure Regarding Contributions to Other Entities

Whereas, the Harrison County Commission has previously authorize a special fund, namely the Harrison County Community Improvement Fund (Number 026); and

Whereas, the Harrison County Commission maintains a General Fund (Number 001) as authorized and required by statute and/or regulations; and

Whereas, the Community Improvement Fund will be utilized for contributions for fairs, festivals

and/or other special funding requests approved by the Harrison County Commission as originally set forth in the establishment of the Fund; and

Whereas, the General County Fund may be utilized *for* any lawful expenditure which may include contributions to fairs and festivals and/or special funding requests, and

Whereas, the Harrison County Commission, by this Order, set forth the same for any contribution to any entity, as set forth herein.

Now, therefore, it is the Order of the Harrison County Commission that any contribution to any entity shall comply with the following policy and procedure unless otherwise expressly indicated. A contribution may be considered **for** funding only upon proper documentation being presented to the Office of the Harrison County Commission, which shall include, but not be limited to:

a) "Harrison County Commission Special Funding Request Form", the most recent copy attached and Included for reference;

b) All requested documentation as out lined In the "Special Funding Request Form,

c) If previously funded, the "Final Report of the Special Funding Request Form", the most recent copy attached and included for reference.

Now, therefore be it further resolved, funding requests from fairs and festivals, Including but

not limited to the following, will be considered throughout the year. Such allocation will be

$1,500 for a one day event and $3,000 for any event of more than one day.

1. Apple Butter Festival - City of Salem
2. Fort New Salem Holiday - Christmas Activity
3. Frontier Days - City of Shinnston ,
4. Glen Elk Village Wine Musical & Art? Festival

5. Jesus Fest
6. Johnstown CEOS Community Fair
7. Lost Creek Community Festival
8. North Central WV Scottish Festival
9. Pine Bluff Fall Festival
10. St. Spyridon Greek Food Festival
11. Town of West Milford Old Mill Festival
12. Wallace VFD Fair & Festival
13. *WV* Black Heritage Festival
14. *WV* Italian Heritage Festival

Now, therefore be it further resolved, funding requests from any other entity or agency must be submitted to the Office of the Harrison County Commission on or before March 1st to be considered for funding in the budget for the next fiscal year, which would begin July 1st and end June 30th. For the fiscal year beginning July 1 and ending June 30, the submission deadline for a special funding request will be May 1 of each year.

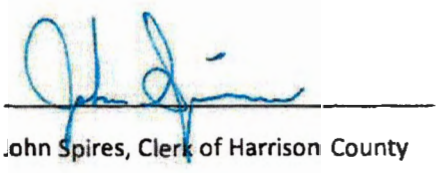
Now, therefore be it further resolved, the Harrison County Commission does hereby direct the administrative staff with the Office of the County Commission to take the necessary steps to communicate and provide this Order to the entities and agencies that have received funding during the past four fiscal years.

Order is hereby approved and entered this 20th day of July, 2022.



Susan J Thomas, President

Attest:



John Spires, Clerk of Harrison County

TAKE ME HOME TRANSPORTATION
C/O KILEY M WAGNER
PO BOX 1324
BRIDGEPORT, WV 26330

Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
August 20, 2025
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053634002315

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/chari Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
2/24/2026		| | |-| | |-| | | | |
NAME: Daniel Gonzalez	ADDRESS	
PHONE	~~CITY/STATE/ZIP~~	DEPARTMENT: 900 / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☒ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) pay out remaining vacation days

AUTHORIZATION:

EMPLOYEE SIGNATURE: Daniel Gonzalez	DATE: 02/24/26
SUPERVISOR SIGNATURE:	DATE: 2/24/26
HUMAN RESOURCES MANAGER:	DATE: 2/24/2026

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Amsterdam

3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
3/10/2026		

NAME	ADDRESS
Jennifer Bracken	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Staging	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ■ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 3/10/2026, part-time

Pay $18.06 per hour

Staging salary line item 703-109

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
[signature]	2/17/26
HUMAN RESOURCES MANAGER	DATE

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HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

February 17, 2026

Harrison County Commission
229 S. 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

I am requesting the advice and consent on the appointment of Jennifer Bracken, effective March 10, 2026 to fill the vacant position of Part-Time Court Staging Deputy. Ms. Bracken meets all the qualifications required for this position and holds a West Virginia Correctional Officer Certification.

Thank you for your attention to this matter.

Sincerely,

Robert G. Matheny II
Sheriff

3-C

Harrison County Commission
Payroll Change Notice

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
03-10-2026		

NAME	ADDRESS
Rebecca Martin	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☑ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Promoted to E911 Communications Room Manager PG 13-9

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Andrew D. Bailey	DATE 02-26-2026
HUMAN RESOURCES MANAGER	DATE

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3-D

Harrison County Commission
Payroll Change Notice

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
03-10-2026		| | |-| | |-| | | | |

NAME	ADDRESS
Lorenda McConnell	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☑ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Promoted to E911 Captain PG 12-9

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 02-26-2026
HUMAN RESOURCES MANAGER	DATE

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3-E

Harrison County Commission
Payroll Change Notice

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
03-10-2026		

NAME	ADDRESS
Lindsay Atha	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☑ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Promoted to E911 Lieutenant PG 10-7

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Andrew D. Bailey	DATE 02-26-2026
HUMAN RESOURCES MANAGER	DATE

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3-F

Harrison County Commission
Payroll Change Notice

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
03-10-2026		| | |-| | |-| | | | |

NAME	ADDRESS
Trevor Vance	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☑ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Promoted to E911 Sergeant PG 8-6

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Andrew D. Bailey	DATE 02-26-2026
HUMAN RESOURCES MANAGER	DATE

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4-A&B

At the regular meeting of the County Commission of Harrison County held on Wednesday February 4, 2026, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting and Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. **Public Comment Period**: Greg Phillips, advised that he was present to follow up on a November 2025 email. Mr. Phillips explained that two parcels were sold due to delinquent taxes and this was due to an error at the County.
2. **Consent Agenda**: Trecost moved to approve. Commission concurred.

10:05 A.M. --- Special Funding Request for Operation Firm Handshake Inc. requesting $2,000.00 towards their annual Veterans Day of Recognition Event: Trecost moved to allocate $2,000.00. Commission concurred.

3. **Payroll Change Notices:** Trecost moved to approve A through D. Commission concurred.
   - **A.** Emily Henline – 911 – Rate Change – Effective 02/10/2026
   - **B.** Charles Cooper – 911 – Rate Change – Effective 02/10/2026
   - **C.** Kristian Wentz – 911 – Rate Change – Effective 02/10/2026
   - **D.** Russell McKeen - Grants Administrator – New Hire – Effective 02/10/2026
4. **Minutes and/ or Amended Minutes of Previous Meetings**: Trecost moved to approve. Commission concurred.
   - **A.** Regular Meeting Minutes for Wednesday, January 21, 2026
5. **Requisitions --- Purchase Orders --- Invoices**: Trecost moved to approve A, B and C. Commission concurred.

5D. Commissioner Thomas asked about SafeCo and Schindler for the Courthouse Elevators. Commissioner Hinkle questioned the contract details and invoice. Commissioner Thomas questioned a garage purchase that was done in Grafton and advised that she would like things purchased locally. There was discussion on the purchases regarding the old dump truck that they are supposed to be getting rid of. Commissioner Thomas also advised that she does not want any of the Parks and Rec items paid. Commissioner Hinkle moved to approve with the exception of 001717217-00 for Toothman Ford until further discussion. Commission concurred.

A. **ARPA** – GHPSD - $13,543.30
B. **ARPA** – Sun Valley PSD - $9,600.00
C. Quotes

DRAFT

D. Vendor List of Payments

6. **Exonerations --- Corrective Tickets --- Joint Property Applications: NONE**
   A. None
7. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements): Hinkle moved to approve as read. Commission concurred.

   A. **$**6,044.33

8. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District.
   A. **$**2,825.00
   Hinkle moved to approve as read. Commission concurred.
9. **Review—Discuss—Consider** Orders and Election Orders as Presented by the Clerk
   A. Memorandum of Understanding for Elections (West Milford)
   Hinkle moved to approve the MOU and affix the proper signatures. Commission concurred.
10. **Review—Discuss—Consider** Budget Revisions for the following: Hinkle moved to approve budget revisions as stated. Commission concurred.
    A. General County
    B. Vital Services
11. **Review—Discuss—Consider** Rail Trail Update (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision):
12. **Review—Discuss—Consider** Budget Revisions for the Assessor: Rescind Request, there was no action taken.

INCREASE		
001-406-341-00	Materials & Supplies	$4,000.00
DECREASE		
001-406-221-00	Training	$1,000.00
001-406-459-00	New Equipment	$2,000.00
001-406-214-00	Travel	$1,000.00

13. **Review—Discuss—Consider** Approval of a Purchase of an easement - Stenger Property (Farmland): Hinkle moved to approve the purchase of the easement and to affix the proper signatures. Commission concurred.
14. **Review—Discuss—Consider** Approval of a Purchase of the easement - Stark Property (Farmland): trecost moved to approve the purchase of the easement. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.

DRAFT

15. **Review—Discuss—Consider** MOU with the Sheriff regarding Courthouse Security: Trey Simmerman reviewed the MOU proposal and gave an update. Trecost moved to give all responsibility to the Sheriff with the HR responsibilities staying with the Commission. Commissioner Trecost voted in favor. Commissioner Thomas and Commissioner Hinkle voted against. Motion failed.
    Commissioner Thomas would like to review the proposed MOU.
16. **Review—Discuss—Consider** Park Ranger Structure: Hinkle moved to have staff come back in thirty days with plan, job description, framework and budget for the position. Commission concurred.
17. **Review—Discuss—Consider** Opioid Disbursements: There was discussion held on funding disbursements. Susan Miley, Board member for Hero's Haven, spoke on the program. Michelle Tonkin gave a rundown of the organizations and the total for each discussed by the Commission: Game Changers $25,000.00, Clarksburg Baptist Church $15,000.00, Horizons Church $20,000.00, Healthy Harrison $5,000.00, Clarksburg Mission $15,000.00, Hero's Haven $35,000.00, Northern Appalachian Teen Challenge $15,000.00, Skidmore Digital $10,000.00 (Pending verification of distributing funds for a non-profit organization). Trecost moved to approve. Commission concurred.
18. **Review—Discuss—Consider** Distribution to County Fire Departments from County Fire Protection Fund: Laura Pysz-Laulis gave an overview of the funds received and the amounts. Ms. Pysz-Laulis advised that each Fire Department will receive $14,800.00. Trecost moved to approve distributions as stated by the County Administrator. Commission concurred.

    Commissioner Trecost left the meeting.

19. **Review—Discuss—Consider** Awarding the Bid for the Police Cruiser RFP: Hinkle moved to proceed with the staff recommendation for Statewide Ford at $59,720.00 per vehicle. Commissioner Thomas and Commissioner Hinkle voted in favor. Motion carried.

Hinkle moved to recess the regular Commission meeting and reconvene the Board of review and Equalization. Commission concurred.

The Commission sat as a Board of Review and Equalization.

Commissioner Thomas and Commissioner Hinkle were present. Commissioner Trecost was absent.

Commissioner Thomas reconvened the Board of Review and Equalization.

No one was scheduled and no one appeared. Commissioner Hinkle moved to recess the Board of Review and Equalization and reconvene on Monday February 9, 2025 at 2:00 pm. Commission concurred.

Hinkle moved to resume the regular Commission Meeting. Commission concurred.

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20. **Review—Discuss—Consider** Awarding the Bid for the Harrison County Commission Website Modernization RFP: This matter will be revisited on February 12th at 11:10 am.

21. **Review—Discuss—Consider** Letter to the West Virginia Alcohol Beverage Control Administration: Hinkle moved to approve. Commission concurred.
    - Almost Heaven Barn
      63 Jadewood Drive, Shinnston, WV 26431
22. **Administrator's Report:** NONE
23. **Commissioner Comments – Questions:** Commissioner Hinkle would like for the City and Residents to clear off the City sidewalks.

    Hinkle moved to adjourn. Commission concurred.

    With no further business to come before the Commission, meeting adjourned.

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Susan Thomas, President Date

Monday February 9, 2026

The Commission sat as a Board of Review and Equalization

Commissioners Susan Thomas was present. Commissioner Trecost was present via phone. Commissioner Hinkle was absent. Also present were Laura Pysz, County Administrator, and Micah Fisher, Deputy County Clerk.

Commissioner Thomas moved to reconvene the Board of Review and Equalization.

No one was scheduled and no one appeared. Commissioner Trecost moved to recess the Board of Review and Equalization and reconvene on Thursday February 12, 2026 at 11:00 am. Commission concurred.

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Susan Thomas, President Date

4-D

Thursday February 12, 2026

The Commission sat as a Board of Review and Equalization

Commissioners Susan Thomas was present. Commissioner Hinkle was present via ZOOM. Commissioner Trecost was absent. Also present were Laura Pysz, County Administrator, and John Spires, County Clerk, and Allen Ferree, Assessor.

Commissioner Thomas moved to reconvene the Board of Review and Equalization.

No one was scheduled and no one appeared. Commissioner Hinkle moved to recess the Board of Review and Equalization and reconvene on Wednesday February 18, 2026 at 1:00 pm. Commission concurred.

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Susan Thomas, President Date

4-E

Wednesday February 18, 2026

The Commission sat as a Board of Review and Equalization

Commissioner Susan Thomas was present. Patsy Trecost II was present via phone. Commissioner David Hinkle was absent. Also present were Laura Pysz-Laulis, County Administrator, John Spires, County Clerk, and Allen Ferree, Assessor.

Commissioner Trecost reconvened the Board of Review and Equalization.

No one was scheduled and no one appeared. With no other business to come before the Board of Review and Equalization, meeting adjourned sine die.

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Susan Thomas, President Date

At the regular meeting of the County Commission of Harrison County held on Wednesday February 18, 2026, Commissioners Susan Thomas and Patsy Trecost II were present. Commissioner David Hinkle was absent. Also present were John Spires, County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting and Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. **Public Comment Period**: Dave Sutton, Stonewood resident, would like to see travel vouchers for recovering addicts trying to seek employment.
   Patty Saunders thanked the Commission for support.

10:05 A.M. --- Special Funding Request from the West Fork Conservation District requesting $8,000.00 towards operations and maintenance of Salem Fork Flood Control Dams: Trecost moved to approve $8,000.00. Commission concurred.

2. **Consent Agenda**:Trecost moved to approve. Commission concurred.
3. **Payroll Change Notices:** Trecost moved to approve A through H. Commission concurred.
   - **A.** T.R. Queen – Security – Transfer – Effective February 18, 2026
   - **B.** Halie Bramer – 911 – New Hire- Effective February 25, 2026
   - **C.** Adia Kolb – 911 – New Hire – Effective February 25, 2026
   - **D.** Christina Measell – 911 – New Hire – Effective February 25, 2026
   - **E.** Heather Moak – 911 – New Hire – Effective February 25, 2026
   - **F.** Matthew Shingleton – 911 – New Hire –Effective February 25, 2026
   - **G.** Jack Hayhurst – Law Enforcement – New Hire – Effective February 25, 2026
   - **H.** Owen Parker – Law Enforcement – New Hire – Effective February 25, 2026
4. **Minutes and/ or Amended Minutes of Previous Meetings**: Trecost moved to approve. Commission concurred.
   - **A.** Board of Equalization and Review Minutes for Friday, January 30, 2026
5. **Requisitions --- Purchase Orders --- Invoices**: Trecost moved to approve A and B. Commission concurred.
   - A. Quotes
   - **B.** Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:** Trecost moved to approve A. Commission concurred.
   - **A.** Exonerations
7. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the &

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Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements): Trecost moved to approve 7A. Commission concurred.

A. $1,468.75

8. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District.: Trecost moved to approve 8A. Commission concurred.
   A. $6,463.75
9. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2).: Trecost moved to approve 9A. Commission concurred.
   A. $1,989.00
10. **Review—Discuss—Consider** Orders and Election Orders as Presented by the Clerk **(NONE)**
11. **Review—Discuss—Consider** Budget Revisions for the following: **(NONE)**
    A. General County
    B. Vital Services
12. **Review—Discuss—Consider** Rail Trail Update (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): NONE
13. **Review—Discuss—Consider** Courthouse Security Order: Trecost moved to have the Sheriff oversee security and the Sheriff's staff and Commission HR work together on the hiring process. Commission concurred.
14. **Review—Discuss—Consider** Courthouse Security Job Description: Laura Pysz-Laulis recommends approval of the job description. Trecost moved to approve Courthouse Security job description. Commission concurred.
15. **Review—Discuss—Consider** All Budgets over 60%: NONE
16. **Review—Discuss—Consider** Revising previous designation of Employee/Public Parking Lots: JD DeVaul, Human Resources for the County Commission, recommends two parking lots to be used for employees and one to be used for the public. Trecost moved to approve as stated by Human Resources representative. Commission concurred.
    - Recommended 2 Employee Lots & 1 Public Lot
17. **Review—Discuss—Consider** Agency Agreements for EMS Equipment Funds: Trecost moved to approve EMS equipment funds. Commission concurred.
18. **Review—Discuss—Consider** Disbursements of EMS Equipment Funds: Trecost moved to approve disbursements as stated. Commission concurred.
19. **Review—Discuss—Consider** Travel Request for the following 911 employees to go to Valley Park Conference Center, Hurricane WV on April 23 & 24, 2026 for the NENA

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Enhanced Caller Management & 911 Customer Service class: Trecost moved to approve A through C. Commission concurred.

- **A.** Brandon Delaney
- **B.** Emily Henline
- **C.** McKenzie Kovar

20. **Administrator's Report**: Laura Pysz-Laulis spoke on budget meetings.
21. **Commissioner Comments – Questions**: Commissioner Trecost wants the Animal Control blueprint updated. Commissioner Thomas is thankful that Courthouse Security is back.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

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Susan Thomas, President Date

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5-A

2022S-2162
C-544730
GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT

RESOLUTION OF THE PUBLIC SERVICE DISTRICT BOARD APPROVING INVOICES RELATING TO SERVICES FOR THE RT 20 QUIET DELL PLANT AND SEWER EXTENSION PROJECT AND AUTHORIZING PAYMENT THEREOF,

WHEREAS, the Greater Harrison County Public Service District has reviewed the invoices attached hereto and incorporated herein by referenced relation to the funds provided by the DEP Clean Water State Revolving Fund ("SRF") Debt Forgiveness as well as WV Infrastructure Jobs and Development Council ("IJDC") Loan and Grant, Economic Enhancement Grant ("EEG") and EEG Overrun Grant, and Harrison County Commission ARPA monies dedicated and find as follows:

a) That none of the items for which payment is proposed to be made has been requested from another funding source

b) That each item for which the payment is proposed to be paid is or was necessary in connection with the project and constitutes a Cost of the project.

c) That each of such costs has been otherwise properly incurred.

d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED the Greater Harrison County PSD has hereby authorized and directed the payment of the attached invoices which comprise Draw #14 as follows:

Vendor	Total	CWSRF Debt Forgivenes s	WVIJDC District 1 Grant	WVIJDC District 1 Loan	Economic Enhacement Grant	Harrison County ARPA
JD Utility Services LLC	$ 3,300.00	$ -	$ -	$ -	$ -	$ 3,300.00
Thrasher Group	$ 67,243.30	$ -	$ -	$ 67,243.30	$ -	$ -
Pro Contracting Inc	$ 255,620.88	$ -	$ -	$ -	$ -	$ 255,620.88
Breckenridge Corp	$ 243,793.70	$ -	$ -	$ -	$ 243,793.70	$ -
	$ -				$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -
Total	$ 569,957.88	$ -	$ -	$ 67,243.30	$ 243,793.70	$ 258,920.88

ADOPTED BY the Greater Harrison County Public Service District, at the board meeting held February 19, 2026:

By: _____

Its: Chairman

5-B

Date of Meeting	3/4/2026	QUOTES		
Department	**Vendor**	**Description**	**Price**	**Line Item #**
Commission	Advantage Tech	(1) Office 365 G1 Annual Commitment paid monthly, (1) Office 365 G3 Annual Commitment paid monthly	$4,441.50	001-424-341-00
Commission	Motorola Solutions	(1) Radios for New Police Cruisers	$14,999.32	001-401-459-01
Commission	ASTROPHYSICS	For repair of X-ray machine	$5,355.99	
County Clerk	Amazon	(1) Ream Legal Size Green Colored Paper, (1) Ream Legal Size Yellow Colored Paper, (1) Ream Legal Size Blue Colored Paper	$45.08	001-413-341-00
County Clerk	Amazon	(5) Boxes Legal Size Colored File Folders for Poll Kits	$159.95	001-413-341-00
911	Dell Technologies	New server to migrate Nextcloud file hosting services	$6,628.10	027-711-459-00
IT	US Bank / Amazon	Platform to Independent stand alone application	$709.98	001-424-459-00

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

5-C

Date of Meeting		3/4/2026	Invoices							
Line Item #	Department Name	Vendor Name	Description Note	General County Fund 001	E-911 007	Vital Services Levy 027	Community Corrections	Community Improvement Fund	A	Needed
027-711-211-00	911 Center	Frontier	Backup data circuit from PK Tower to JSJOC Charles Pointe			$766.00				
027-711-221-00	911 Center	Police Legal Sciences	2026 Renewal for Police Legal Sciences Dispatch Pro Online Training March, 2026 - February, 2027			$5,490.00				
027-711-216-00	911 Center	Alpha Energy Solutions	Replaced faulty capacitor on HVAC unit at PK Tower			$659.49				
027-711-223-00	911 Center	UniFirst Corp	Carpet Runner Services for JSJOC Charles Pointe			$62.25				
027-711-221-00	911 Center	APCO International	EMD Recertification and PST Recertification for M. Gump			$105.00				
027-711-211-00	911 Center	US Cellular	Cell Phone & Data service / IPADS for Tower security cameras			$739.64				
027-71-221-00	911 Center	APCO International	PST Recertification for M. Payton			$35.00				
027-712-211-00	911 Center	Frontier	911 Center Phone Bill			$4,983.81				
027-711-222-00	911 Center	Charles Pointe Commerce District	HOA for 911 Center			$389.66				

027-711-219-00	**911 Center**	Hart Office Solutions	Copier Rental			$166.00				
027-711-219-00	**911 Center**	Cannon Financial Services, Inc.	Copier Rental (2)			$241.98				
027-711-221-00	**911 Center**	APCO International	FSC PST EMD Recertifications for L Atha, T. Martin			$120.00				
027-711-221-00	**911 Center**	APCO International	CT Officer Recertification & Reinstatement for J Hitt			$50.00				
027-711-221-00	**911 Center**	APCO International	PST 1 Student Manual			$539.55				
027-711-221-00	**911 Center**	APCO International	PST 1 Recertification for			$35.00				
027-711-214-00	**911 Center**	First Guaranty Bank	Travel Request-T Hawkins			$149.00				
027-711-214-00	**911 Center**	First Guaranty Bank	Travel Request-T Robey			$159.41				
027-711-223-00	**911 Center**	UniFirst Corp	Carpet Runner Services for JSJOC Charles Pointe			$62.25				
027-711-223-00	**911 Center**	Computer Projects of IL, Inc	Annual Open Fox license renewal (11) DMV, NCIC, CJIS, NLETS, VCIN			$2,178.00				
027-711-216-00	**911 Center**	Alpha Energy Solutions	HVAC service agreement for JSJOC			$800.00				
027-711-221-00	**911 Center**	Mountain State Educational Services	CPR Certifications for T Robey, M Fox, T Martin, R Ayers			$120.00				
027-711-459-00	**911 Center**	Hart Office Solutions	Supplies: Memo pads for Dispatch			$340.68				
027-711-223-00	**911 Center**	A-1 Exterminating Co, Inc	General Pest Control services for JSJOC			$75.00				

027-711-223-00	**911 Center**	The Water Shop	Water delivery for JSJOC			$45.00				
245-712-219-00	**911 Center**	EIP Holdings II, LLC	March Lease payment for Grafton Tower site							$1,000.00
245-712-219-00	**911 Center**	EIP Holdings II, LLC	50 % Lease payment for Grafton Tower site							$6,282.48
245-712-216-00	**911 Center**	Alpha Energy Solutions	HVAC service agreement for Grafton, Shinnston Towers							$708.33
246-712-216-00	**911 Center**	Alpha Energy Solutions	HVAC service agreement for Salem, PK, Lost Creek Towers							$933.33
246-712-213-00	**911 Center**	MonPower	Utility Bill for Salem Tower							$438.21
248-712-213-00	**911 Center**	MonPower	Utility Bill for Shinnston Tower							$363.79
245-712-215-00	**911 Center**	Lowes	Supplies: Rodent glue traps, Lysol wipes for Tower sites							$48.31
027-716-341-00	**Animal Control**	MidWest Vet Supply	55 Gal Rescue - for disinfecting purposes			$1,646.00				
027-716-341-00	**Animal Control**	Robertson Heating Supply Co	Supplies - (1)) Natural GA NAECA 3 Tall, (1) Stay Clean Flux Haz			$814.35				
027-716-341-00	**Animal Control**	US Bank - Amazon	Hose Replacement			$58.99				
027-716-213-00	**Animal Control**	Hope Gas	Animal Control Gas Utility Bill			$898.56				
027-716-215-00	**Animal Control**	Alpha Energy	HVAC Preventative Maint-AC			$366.67				
027-716-223-00	**Animal Control**	Cheat Lake Animal	Necropsies			$1,016.11				

027-716-211-00	**Animal Control**	Frontier	Phone/Internet Service Fee			$99.17				
207-442-567-01	**ARPA**	Greater Harrison County PSD	Greater Harrison County PSD / ARPA Funds Request - Quiet Dell Sanitary Sewer Extension - Requisition #26						$258,920.88	
001-406-341-00	**Assessor**	VEIT, LLC	Xerox - Yellow	$110.99						
001-406-341-00	**Assessor**	The Water	Spring Water	$78.00						
001-403-214-00	**Circuit Clerk**	Lori Thomas	Travel / WVACO Meetings	$181.25						
001-401-223-00	**Commission**	Steptoe & Johnson	Charles Point Bond Restructure Proceedings Jan 17 - Feb 3, 2026	$6,692.50						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for the Commission	$25.00						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for the Commission	$75.50						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for the Assessor's Office	$535.09						
001-424-219-00	**Commission**	VEIT	Copier Rental for the Prosecuting Attorneys Office	$374.14						
001-401-459-01	**Commission**	Parr Public Safety Equipment	Parts for Cruisers	$1,794.05						
001-401-223-00	**Commission**	Steptoe & Johnson	IF Litigation through January 2026	$437.50						
001-401-223-00	**Commission**	Greg Scolapio	(2) LE Firearms Qualifications, (1) Range Fee	$150.00						

001-401-223-00	**Commission**	CPS HR Consulting	Update County Commission Employee Handbook	$3,250.00						
001-424-213-00	**Commission**	Mon Power	License Plate Readers Electric Utility Bill	$57.26						
001-424-213-00	**Commission**	Hope Gas	Public Safety Building Gas Utility Bill	$2,889.20						
001-424-213-00	**Commission**	Hope Gas	Quiet Dell School Barracks Gas Utility Bill	$1,508.17						
001-424-213-00	**Commission**	Hope Gas	1117 Good Hope Pike Gas Utility Bill	$1,159.82						
001-424-213-00	**Commission**	Clarksburg Water	633 West Pike Street Water Utility Bill	$140.75						
001-424-211-00	**Commission**	Frontier	Courthouse Phone Service Bill	$22.25						
001-424-213-00	**Commission**	Town of Nutter Fort	420 Buckhannon Pike Water, Sewer, Garbage, Fuel, Recycle, Street Fees	$991.33						
001-424-230-00	**Commission**	UniFirst Corp	Weekly Rugs / Maintenance Contract for the Courthouse	$160.52						
001-424-341-00	**Commission**	Hart Office Solutions	Black Toner Cartridges for the Circuit Clerk	$215.48						
001-401-222-00	**Commission**	US Bank - Grant Professionals Association	Grant Professionals Association Entry Level Mebership for Russell McKeen	$172.00						

001-424-223-00	**Commission**	H&H Inspections	Electrical Inspection for the Parking Lots	$100.00						
001-401-220-00	**Commission**	The Exponent Telegram	Legal Ad: Board of Equalization and Review Hearings	$31.60						
026-401-568-00	**Commission**	West Fork Conservation District	Special Funding Request - requesting $8000.00 towards maintenance and repair of Salem Fork Dams					$8,000.00		
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for Voters Registration	$54.54						
001-424-216-00	**Commission**	Custom Thermal Solutions, LLC	Upgrade IVU 7-Current version	$9,255.00						
001-424-215-00	**Commission**	Alpha Energy	HVAC Preventative Maint-Ext Office	$477.78						
001-424-215-00	**Commission**	Alpha Energy	HVAC Preventative Maint-Sheriff	$941.67						
001-424-215-00	**Commission**	Alpha Energy	HVAC Preventative Maint-GSA Building	$1,091.67						
001-424-215-00	**Commission**	Alpha Energy	HVAC Preventative Maint- Jail Annex	$1,041.67						
001-424-215-00	**Commission**	Alpha Energy	HVAC Preventative Maint-Storage Garage	$366.66						

001-424-213-00	**Commission**	Mon Power	Power Bill - Courthouse Annex	$29,080.37						
001-424-230-00	**Commission**	Chem-Aqua	Water Treatment Program- Courthouse	$310.14						
027-711-222-00	**Commission**	HC Financial Stablization Fund	Final Reimbursement for 911 Center			$184,918.98				
001-424-341-00	**Commission**	VEIT, LLC	Black Toner for Assessor-Feb	$221.98						
001-424-219-00	**Commission**	VEIT, LLC	Copier Rental for Planning	$371.32						
001-424-341-00	**Commission**	VEIT, LLC	Black Toner for Assessor-Dec	$332.00						
001-424-230-00	**Commission**	Brewer & Company of WV, Inc.	Sprinkler Service Labor	$305.00						
001-424-341-00	**Commission**	US Bank - Amazon	Restock-Reciept books supply cage	$191.25						
001-424-211-00	**Commission**	US Cellular	Monthly phone charge	$4,988.01						
001-424-341-00	**Commission**	First Guaranty Bank	Staples - New Chair/Grant Writer	$189.99						
001-401-458-07	**Commission**	MVB Bank	Property Payment - 609 West Main St.	$6,222.12						
001-401-458-08	**Commission**	Harrison County Bank	Airport Property Payment	$34,395.48						
001-424-219-00	**Commission**	Cannon Financial services, Inc.	Copier Rental (10)	$1,209.88						
001-443-568-01	**Commission**	Nutter Fort FD	EMS Equipment Funds	$2,272.73						
001-443-568-01	**Commission**	Nutter Fort EMS	EMS Equipment Funds	$17,272.73						

001-443-568-01	**Commission**	Bridgeport EMS	EMS Equipment Funds	$17,272.73						
001-443-568-01	**Commission**	Salem EMS	EMS Equipment Funds	$17,272.73						
001-443-568-01	**Commission**	HC Emergency Squad	EMS Equipment Funds	$17,272.73						
001-443-568-01	**Commission**	Anmoore EMS	EMS Equipment Funds	$17,272.73						
001-424-341-00	**Commission**	US Bank - Amazon	HPLJM608 Maintence Kit for Tax Office Printer	$218.88						
001-424-230-00	**Commission**	UniFirst Corp	Weekly Rugs / Maintenance Contract for the Courthouse	$168.00						
072-731-341-00	**Community Corrections**	MPB Superstore	Self Ink Stamp				$75.00			
072-731-341-00	**Community Corrections**	Uline, Inc.	Supplies: Facial tissue & Corner Guards				$214.59			
072-731-214-00	**Community Corrections**	Pat McIntire	Gasoline-Transport Vehicle Reimbursement				$10.00			
072-731-341-00	**Community Corrections**	Change Companies Inc.	Responsible Thinking Workbook				$271.25			
001-401-220-00	**County Clerk**	The Exponent Telegram	Legal Ad	$64.60						
001-402-214-00	**County Clerk**	US Bank	Embassy Suites WVACO Conference	$288.00						
001-402-214-00	**County Clerk**	US Bank	Parking for WVACO Conference	$16.00						

001-401-220-00	**County Clerk**	The Exponent Telegram	Legal Ad	$104.15						
001-402-341-00	**County Clerk**	POS Supply Solutions	37-A Toner	$918.52						
001-402-341-00	**County Clerk**	POS Supply Solutions	147-A Toner	$698.52						
001-402-214-00	**County Clerk**	John Spires	Mileage for WVACO Conference	$181.25						
001-402-342-00	**County Clerk**	Casto & Harris	Recording paper	$2,349.00						
01-402-342-00	**County Clerk**	Casto & Harris	Supplies - Deed books, State Tax Lien books	$2,969.00						
001-402-341-00	**County Clerk**	US Bank - Amazon	Fuser and Maintenance Kit for HP LJ M601	$137.94						
001-402-341-00	**County Clerk**	US Bank - Amazon	Laptop	$1,619.00						
001-717-217-00	**County Garage**	Amtower Auto Supply, Inc.	Parts for Task Force - Ford Ranger	$164.88						
001-717-217-00	**County Garage**	Chenoweth Ford	Stock Parts-TPMS Sensors	$467.28						
001-717-217-00	**County Garage**	Chenoweth Ford	Stock Parts-Tube Asy	$228.60						
001-717-217-00	**County Garage**	Chenoweth Ford	Parts - Selector Shaft Asy.	$212.09						
001-717-217-00	**County Garage**	Fisher Auto Parts, Inc	Parts for Planning	$33.70						
001-717-341-00	**County Garage**	Fisher Auto Parts, Inc	Shop Supply - Windshield Washer Solvent	$126.00						
001-717-341-00	**County Garage**	Fisher Auto Parts, Inc	Shop Supply - Attachment Tape	$30.00						

001-717-217-00	**County Garage**	Fisher Auto Parts, Inc	U/C Jeep - Air Filter & Force Beam Blade	$127.20						
001-717-217-00	**County Garage**	Fisher Auto Parts, Inc	U/C Jeep - Force Bean Blade	$2.45						
001-717-341-00	**County Garage**	Whaley Distribution Co	Shop Supply - WB Wash & All Purpose Cleaner	$369.89						
001-717-223-00	**County Garage**	Walt's Service	Tow Service - Flat Bed Ramp	$120.00						
001-717-217-00	**County Garage**	Middletown Tractor Sales	Maintenance Bush Hog	$408.36						
001-717-217-00	**County Garage**	Toothman Ford	Electrical Diagnosis, Wheel Align, Inspection	$325.00						
057-450-223-00	**Farmland**	Mimi Riffle	Travel-Mileage / Work for Farmland Protection Board							$370.39
019-713-213-00	**Fire Department**	Mon Power	Fire Fighters Training Building Electric Utility Bill							$300.16
001-424-459-00	**I.T.**	US Bank - Amazon	Laptop / IT	$709.98						
001-700-341-00	**Law Enforcement**	Detectachem Inc	Drug Test Kits for SRO's	$267.88						
001-700-345-00	**Law Enforcement**	Benny's Boot Hill	Multiple Invoices - Safety Toe Shoes for Lane & Hammond	$255.91						
001-700-221-00	**Law Enforcement**	Brett Pickens	Training - Below 100	$750.00						
001-700-214-00	**Law Enforcement**	PA Turnpike Toll	Turnpike Toll	$16.60						

001-700-345-00	**Law Enforcement**	Trapuzzano's Uniforms	Belt Keepers / Nametags / Clip on tie	$130.79						
001-424-341-00	**Maintenance**	R.D.Wilson Sons & Co	Supplies - (30) 30x37 Natural 10mic 20/30GL 25RL/500CS	$665.34						
001-424-341-00	**Maintenance**	State Electric Supply	Supplies - (1) 8in diagonal cut pliers angled head 8 1/16 long, (100) size 37B Orange Wire Connectors F 100	$44.97						
001-424-341-00	**Maintenance**	Lowes	Supplies - Courthouse - (1) 1/2x4x8 HS Lite GB, KB 3PK Lockback Utility Knife	$34.54						
001-424-341-00	**Maintenance**	Lowes	Supplies - Sheriff's Building	$87.33						
001-424-341-00	**Maintenance**	Sandy's True Value Hardware & HomeCenter	Supplies - (6) Hardware & Fasteners, (1) Gal Grease Drain Opener	$28.81						
001-424-341-00	**Maintenance**	Sandy's True Value Hardware & HomeCenter	Supplies - (1) EZ45 18LB Joint Compound, (1) DURA 16PK AA Battery	$36.98						
001-424-341-00	**Maintenance**	Whaley Distributing Company	Supplies - (49) Rock Saltt 50#, (55) Ice Melt 50# Calcium	$2,083.96						
001-424-341-00	**Maintenance**	Whaley Distributing Company	Supplies - (55) Ice Melt 50# Calcium	$1,594.45						

001-424-341-00	**Maintenance**	State Electric Supply Co	Supplies - (1) 2P 40A Contactor, (1) 3P 30A Contactor - for GSA Heaters	$243.58						
001-424-341-00	**Maintenance**	Uline, Inc.	Roll Storage Box- for Blueprints	$100.00						
001-424-341-00	**Maintenance**	Global Industrial	Universal Spreader	$586.72						
001-424-341-00	**Maintenance**	Uline, Inc.	(4) Sanitaire Bagless Vacuum	$1,534.53						
027-900-213-00	**Parks & Rec.**	Mon Power	Quiet Dell School Barracks Electric Utility Bill			$76.80				
027-900-213-00	**Parks & Rec.**	Mon Power	Quiet Dell School Electric Utility Bill			$10.27				
027-900-213-00	**Parks & Rec.**	Mon Power	Parks & Rec Complex Electric Bill			$1,113.83				
027-900-213-00	**Parks & Rec.**	Mon Power	Spelter Park Electric Bill			$10.20				
027-900-213-00	**Parks & Rec.**	Mon Power	Spelter Park Electric Bill			$10.20				
027-900-213-00	**Parks & Rec.**	Mon Power	Ellis Property Electric Bill			$46.92				
027-900-213-00	**Parks & Rec.**	Hope Gas	Parks & Rec Gas Utility Bill			$472.83				
027-900-213-00	**Parks & Rec.**	Mon Power	Parks & Rec Power bill - Wallace			$35.42				
027-900-215-00	**Parks & Rec.**	Alpha Energy	HVAC Preventative Maintenance			$238.89				
027-900-213-00	**Parks & Rec.**	Mon Power	Power Bill - Spelter Park			$29.98				
027-900-211-00	**Parks & Rec.**	US Cellular	Cell Phone			$83.08				
027-900-341-00	**Parks & Rec.**	Uline	Vacuum			$406.35				

027-900-215-00	**Parks & Rec.**	Marsh	Supplies - Utility Sink storage room			$139.80				
027-900-215-00	**Parks & Rec.**	Compton Metals, Inc	Fountain Supplies for P&R			$469.10				
027-900-215-01	**Parks & Rec.**	Sandy's	Repairs Spelter Park			$580.51				
027-900-215-00	**Parks & Rec.**	Marsh	Supplies - Bathroom repair			$101.09				
027-900-215-00	**Parks & Rec.**	Global Equipment, Inc	Supplies -Kitchen Maintenance			$173.94				
027-900-215-01	**Parks & Rec.**	PlaysetParts.com	Playground Equip - Spelter Park			$464.79				
027-900-219-00	**Parks & Rec.**	First Citizens Bank & Trust Co	Monthly Copier Rental			$172.00				
027-900-230-00	**Parks & Rec.**	Unifirst Corp	Rug & Maint Supplies			$92.94				
027-900-341-00	**Parks & Rec.**	US Bank - Amazon	Supplies - Disposable tea sets, misc / Etiquette Event			$80.38				
027-900-341-00	**Parks & Rec.**	US Bank - Amazon	Supplies - Cash Boxes & Safe			$131.92				
001-439-221-00	**Planning**	Robert Leonard	2026 West Virginia Code Official Association - required classes for credentials	$60.00						
001-439-222-00	**Planning**	GovWell	GovWell Program subscription	$50,400.00						
001-405-223-00	**Prosecutor's Office**	Evonne Renee Eades	Transcript Excerpt - Plea Hearing	$19.25						

001-405-223-00	**Prosecutor's Office**	Megan N Joseph, CCR	Transcript - Grand Jury Proceedings	$38.80						
001-405-230-00	**Prosecutor's Office**	AT&T Mobility	Cell Phone (Feb)	$139.35						
027-952-215-00	**Senior Center**	Alpha Energy	HVAC Preventative Maintenance			$366.67				
027-952-215-00	**Senior Center**	Chem-Aqua	Water Treatment Program			$288.75				
027-952-215-00	**Senior Center**	Alpha Energy	Maintenance-Install Brass Air Vent			$2,332.00				
				$273,013.39	**$0.00**	**$216,060.21**	**$570.84**	**$8,000.00**	**$258,920.88**	**$10,445.00**
						Grand Total:	**$767,010.32**			

Commissioner's Signature

Commissioner's Signature

Commissioner's Signature

3/4/2026

Date of Meeting

Sent to Bookkeeping to be paid early

7-A

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (03/04/26)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$118.00**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$118.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$118.00** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **4th day of March, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Jackson Kelly	Invoice #1257941	Date: 02/11/2026	$118.00
		Total	**$118.00**

JACKSONKELLY PLLC
Attorneys at Law
3000 Swiss Pine Way Suite 200
Morgantown, WV 26501
TELEPHONE 304-284-4100
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District

February 11, 2026
Invoice No. 1257941

For Legal Services Rendered through January 31, 2026.

Matter 301
TIF Bond Assessments

Date	Timekeeper	Description	Hours	Amount
01/13/26	M. Imbrogno	Phone call with J. Kimble, counsel to Mon Power, regarding service of process for condemnation case involving property within the CED.	0.20	59.00
01/27/26	M. Imbrogno	Reviewing correspondence regarding 2025 tax ticket adjustments in response to board action.	0.20	59.00
		Total Hours	0.40	
		Services		$ 118.00
		Total This Matter		$118.00

cc: Laura Pysz
lpysz@harrisoncountywv.gov

If you would prefer to have your invoices emailed or need to update your current email on file, please contact us at JK_Billing@jacksonkelly.com.

PAYMENT DUE March 13, 2026

8-A

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 117 (03/04/26)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$7,591.25** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$7,591.25.** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **4th day of March, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Steptoe & Johnson	Invoice #1241555	Date: 02/12/2026	$ 7,591.25
		Total	**$ 7,591.25**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW

TAX ID # 55-0286140
PHONE: (304) 933-8200
www.steptoe-johnson.com

Laura Pysz-Laulis
County Administrator
Harrison County Commission
229 S. Third Street, 3rd Floor
Clarksburg, WV 26301

DUE UPON RECEIPT

Invoice Date:	February 12, 2026
Invoice Number:	1241555
Matter Number:	384480.00030

FOR PROFESSIONAL SERVICES THROUGH FEBRUARY 3, 2026

Client: Harrison County Commission

Matter: Charles Pointe EODD Administrative Matters

Total Current Fees	$	7,591.25
Total Current Due	**$**	**7,591.25**

Online Payments (eCheck/Credit Card):
www.steptoe-johnson.com/payments

Mailing Address:
Steptoe & Johnson PLLC
P.O. Box 247
Bridgeport, WV 26330-0247

Electronic Payment Instructions:

TIME DETAIL

Date	Initials	Description	Hours	Amount
01/02/26	CCS	Gather financial information; review with T. Aman	0.50	135.00
01/02/26	CCS	Review audit request from client; calendar deadline; start due diligence process; email auditor	0.50	135.00
01/02/26	CCS	Draft audit response letter for E. King	0.50	135.00
01/02/26	LNS	Draft meeting minutes from Special Meeting of EODD Board on December 11, 2025	1.75	463.75
01/02/26	TLA	Work on meeting minutes for December Board meeting	0.75	296.25
01/05/26	CCS	Issue audit response letter to auditor and copy to client for E. King, General Counsel	0.25	67.50
01/05/26	TLA	Review updated draft of District financial statements prepared by MuniCap and prepare comments to same	1.25	493.75
01/05/26	LNS	Review meeting Minutes from Special Meeting held on December 11, 2025; distribute meeting Minutes to members of EODD Board	0.50	132.50
01/06/26	TLA	Review revised draft of 2025 Financial Statements prepared by MuniCap and provide comments to same	2.50	987.50
01/06/26	LNS	Update EODD Board Member spreadsheet with appointment Order information regarding Ted Lopez and Mike Romano	0.25	66.25
01/07/26	TLA	Confer with client regarding comments to financial statements and provide additional comments	0.25	98.75
01/07/26	TLA	Telephone conference with Mike Romano and Genesis Partners regarding revised draft of Financial Statements prepared by MuniCap	0.25	98.75
01/08/26	TLA	Confer with MuniCap and client regarding presentation of annual financial statements	1.00	395.00

Harrison County Commission
Charles Pointe EODD Administrative Matters

Invoice Date: February 12, 2026
Invoice Number: 1241555
Matter Number: 384480.00030

Date	Initials	Description	Hours	Amount
01/08/26	TLA	Review District Board Continuing Disclosure Agreement for due date of annual report and communicate same to Board Chair	0.50	197.50
01/14/26	TLA	Attend to arrangements for EODD Board meeting to consider Bond restructure proposal of Genesis	0.25	98.75
01/14/26	LNS	Draft Notice and Agenda for upcoming EODD Board meeting	0.25	66.25
01/16/26	LNS	Prepare materials for upcoming EODD Board meeting; distribute materials for upcoming EODD Board meeting	1.25	331.25
01/19/26	TLA	Attend to finalizing Genesis proposal and MuniCap financial statements for EODD Board meeting on Friday	1.25	493.75
01/20/26	TLA	Attend to finalizing arrangements for EODD Board meeting on Friday to review Genesis restructure proposal	0.50	197.50
01/20/26	TLA	Attend to arrangements for EODD Board meeting on Friday to consider Genesis restructure proposal and approval of Financial Statements	0.50	197.50
01/20/26	TLA	Conduct research and locate information requested by Trustee counsel in connection with pre-payment of CED Assessments for Mon Health parcels; provide information to Trustee	1.00	395.00
01/20/26	LNS	Prepare materials for upcoming EODD Board meeting; distribute materials for upcoming EODD Board meeting	1.25	331.25
01/22/26	TLA	Prepare for EODD meeting to discuss Genesis bond restructure proposal and annual financial statements; review updated draft of annual financial statements and prepare comments to same	2.50	987.50
01/23/26	TLA	Attend EODD Board meeting for discussion of Bond restructure proposals and updated draft of EODD financial statements	2.00	790.00
		Total		**$ 7,591.25**

PARTY	PRECINCT	POSITION	FIRST	LAST	ADDRESS	CITY	ZIP	STATE	PHONE	
D	1	SUPPLY COMMISSIONER	Charles	Riffle	8413 Southern Ave.	Stonewood	26301	WV	304-931-8410	Harrison
R	1	COMMISSIONER	Christine	Hall	204 Burton Ave	Nutter Fort	26301	WV	304-669-1024	Harrison
D	1	COMMISSIONER	Margery	Vangilder	64 Barnett Acres Road	Clarksburg	26301	WV	304-203-5710	Harrison
D	1	CLERK	Charlotte	Riffle	8413 Southern Ave.	Stonewood	26301	WV	304-641-8755	Harrison County Recreational Complex
L	1	CLERK	Gina	Hyre	517 Milford St	Clarksburg	26301	WV	304-924-1010	Harrison County Recreational Complex
R	1	EXTRA WORKER	Bob	Conley	219 Ohio Ave	Nutter Fort	26301	WV	304-669-8221	Harrison County Recreational Complex
	1	CUSTODIAN	Wilma	Carder	304-695-8908	Clarksburg	26301	WV	304-695-8908	Harrison County Recreational Complex
D	1A	SUPPLY COMMISSIONER	April	Wallace	26 Finchwood Drive	Mt.Clare	26408	WV	304-677-1044	Harrison County Recreational Complex
R	1A	COMMISSIONER	Daniel	Franklin	44 Gladwell St	Clarksburg	26301	WV	304-623-4741	Harrison County Recreational Complex
D	1A	COMMISSIONER	Peggy	Felscher	1742 Adams Ave.	Clarksburg	26301	WV	304-624-1512	Harrison County Recreational Complex
R	1A	CLERK	Noreen	Franklin	44 Gladwell St	Clarksburg	26301	WV	304-623-4741	Harrison County Recreational Complex
D	1A	CLERK	William	Felscher	1742 Adams Ave.	Clarksburg	26301	WV	304-629-9451	Harrison County Recreational Complex
	1A	ALTERNATE								Harrison County Recreational Complex
	1A	CUSTODIAN	Wilma	Carder	304-695-8908	Clarksburg	26301	WV	304-695-8908	Harrison County Recreational Complex
NP	2	SUPPLY COMMISSIONER	Eugene	Martin	95 Oliver Street	Clarksburg	26301	WV	304-624-4220	Mount Clare Vol. Fire Dept
R	2	COMMISSIONER	Albert	Cox	313 WORLEY AVE	Clarksburg	26301	WV	304-216-5251	Mount Clare Vol. Fire Dept
D	2	COMMISSIONER	Tom	Saunders	945 W Pike Street	Clarksburg	26301	WV	304-838-5103	Mount Clare Vol. Fire Dept
NP/D	2	CLERK	Wanda	Carrico	232 Fletcher Heights Road	Clarksburg	26301	WV	304-266-3531	Mount Clare Vol. Fire Dept
R	2	CLERK	Alice	Posey	4425 Mount Clare Road	Mt.Clare	26408	WV	304-657-8952	Mount Clare Vol. Fire Dept
	2	ALTERNATE								Mount Clare Vol. Fire Dept
	2	CUSTODIAN	WILLIAM	PRINGLE	P O Box 146	Mt Clare	26408	WV	304-629-7780	Mount Clare Vol. Fire Dept
R	4	SUPPLY COMMISSIONER	Barbara	Reed	8399 Hazelwood Ave	Stonewood	26301	WV	304-641-0747	Stonewood City Hall
NP/R	4	COMMISSIONER	Kimberly	Hill	8142 Southern Hill	Stonewood	26301	WV	304-838-8679	Stonewood City Hall
D	4	COMMISSIONER	Kay	DeFazio	8041 Lightner Ave.	Stonewood	26301	WV	304-624-7247	Stonewood City Hall
D	4	CLERK	Sandra	DePolo	8202 4th Street	Stonewood	26301	WV	304-203-3333	Stonewood City Hall
R	4	CLERK	Devina	Callahan	8471 Southern Ave.	Stonewood	26301	WV	304-838-2916	Stonewood City Hall
	4	ALTERNATE								Stonewood City Hall
	4	CUSTODIAN	CRYSTAL	JOHNSON	8052 Southern Ave	Stonewood	26301	WV	304-629-5077	Stonewood City Hall
NP/D	6	SUPPLY COMMISSIONER	Naomi	McGary	419 Michigan Ave.	Nutter Fort	26301	WV	304-669-9164	Nutter Fort Fire Dept.
R	6	COMMISSIONER	Lynette	McQuain	234 Riverside Drive	Lost Creek	26385	WV	304-216-2683	Nutter Fort Fire Dept.
D	6	COMMISSIONER	Melanie	Sprenger	162 Crown Drive	Clarksburg	26301	WV	304-629-3062	Nutter Fort Fire Dept.
R	6	CLERK	Pam	Davis	210 Doll Run Road	Clarksburg	26301	WV	304-476-0895	Nutter Fort Fire Dept.
D	6	CLERK	Phyllis	Rardin	44 Rardin Drive	Clarksburg	26301	WV	304-669-2525	Nutter Fort Fire Dept.
	6	ALTERNATE					26301	WV		Nutter Fort Fire Dept.
	6	CUSTODIAN	JEREMY	HADDIX	199 Fort Street	Nutter Fort	26301	WV	304-677-9761	Nutter Fort Fire Dept.
NP	9	SUPPLY COMMISSIONER	Michelle	Swecker	101 Temple Terrance	Clarksburg	26301	WV	304-642-0496	Knights of Columbus
D	9	COMMISSIONER	Gina	Marshall	100 Vermont Ave	Clarksburg	26301	WV	304-629-3553	Knights of Columbus
R	9	COMMISSIONER	Brenda	Lewis	508 Duncan Ave	Clarksburg	26301	WV	304-626-3645	Knights of Columbus
NP/R	9	CLERK	Caitlyn	Swecker	101 Temple Terrance	Clarksburg	26301	WV	304-704-5464	Knights of Columbus
D	9	CLERK	Carol	Meeks	100 Vermont Ave	Clarksburg	26301	WV	304-622-8298	Knights of Columbus
	9	ALTERNATE								Knights of Columbus
	9	CUSTODIAN	GERALD	SOMAZZE	304-629-6677			WV	304-629-6677	Knights of Columbus

	10	SUPPLY COMMISSIONER			217 Davisson St	Bridgeport	26330	WV	304-627-5276	East View PSD	
R	10	COMMISSIONER	Cheryl	Turner	1215 Terry Lane	Clarksburg	26301	WV	304-783-5433	East View PSD	
D	10	COMMISSIONER	Beverly	Kelley	2112 Williams Ave	Clarksburg	26301	WV	304-476-6771 or	East View PSD	
R	10	CLERK	Deborah	Gaskins	93 Libby Street	Mt Clare	26408	WV	304-641-8639	East View PSD	
IND	10	CLERK	Phyllis	Warner	1846 North 21st Street	Clarksburg	26301	WV	304-203-8930	East View PSD	
	10	ALTERNATE								East View PSD	
	10	**CUSTODIAN**	**LAURA**	**GUZZI**	**304-695-2484**			WV		East View PSD	
R	14	SUPPLY COMMISSIONER	Neva	Sutton	817 Duff Street	Clarksburg	26301	WV	304-623-6382	Kelly Miller Comm. Building	
D	14	COMMISSIONER	Dortha	Parsons	130 Washington Ave. Apt. 201	Clarksburg	26301	WV	304-672-3399	Kelly Miller Comm. Building	
NP/R	14	COMMISSIONER	Melanie	Taylor	432 Brannon Ave.	Clarksburg	26301	WV	304-669-1209	Kelly Miller Comm. Building	
D	14	CLERK	Connie	Rucker	411 E B Saunders Way	Clarksburg	26301	WV	301-661-8641	Kelly Miller Comm. Building	
R	14	CLERK	Debra	Gombarcik	92 Palmer Place	Mt Clare	26408	WV	304-677-0673	Kelly Miller Comm. Building	
D	14	Extra Worker	Dannie	Kates	126 Lynn Ave	Clarksburg	26301	WV	304-838-2915	Kelly Miller Comm. Building	
	14	**CUSTODIAN**	**SHERRI**	**JAMES**	**304-629-6777**			WV		Kelly Miller Comm. Building	
R	28	SUPPLY COMMISSIONER	**Linda**	**Hogue**	**54 Family Drive**	**Clarksburg**	**26301**	**WV**	**304-641-3885**	Salvation Army Actv. Center	
D	28	COMMISSIONER	**Mary Ann**	**Fowler**	**5103 South Grant Street**	**Clarksburg**	**26301**	**WV**	**304-669-9240**	Salvation Army Actv. Center	
R	28	COMMISSIONER	**Jill**	**Margarum**	**212 Concord Street**	**Clarksburg**	**26301**	**WV**	**928-963-6079**	Salvation Army Actv. Center	
D	28	CLERK	**Kellee**	**Kinsey**	**P.O.Box 205**	**West Milford**	**26451**	**WV**	**304-838-4954**	Salvation Army Actv. Center	
NP/R	28	CLERK	**Traci**	**Smith**	**2570 Gregory's Run Rd.**	**Clarksburg**	**26301**	**WV**	**304-629-5680**	Salvation Army Actv. Center	
D	28	EXTRA WORKER	**James**	**Harris**	**622 Dale Ave**	**Clarksburg**	**26301**	**WV**	**304-203-7069**	Salvation Army Actv. Center	
	28	**CUSTODIAN**	**CHRISTINA**	**SMITH**	**304-266-1042/304-622-2360**			**WV**		Salvation Army Actv. Center	
D	33	SUPPLY COMMISSIONER	Robert	Paugh	315 Harrison Street	Clarksburg	26301	WV	304-629-0462	Duff St. Methodist Ch Ed Building	
D	33	COMMISSIONER	Patricia	Sparks	1922 Gould Ave	Clarksburg	26301	WV	407-864-1337	Duff St. Methodist Ch Ed Building	
NP/R	33	COMMISSIONER	Joyce	Myers	620 West Pike St Apt 502	Clarksburg	26301	WV	304-517-4468	Duff St. Methodist Ch Ed Building	
D	33	CLERK	Ireta	Kirby	428 Duff Ave	Clarksburg	26301	WV	304-622-7800	Duff St. Methodist Ch Ed Building	
R	33	CLERK	Robert	Paugh	315 Harrison Street	Clarksburg	26301	WV	304-629-0462	Duff St. Methodist Ch Ed Building	
NP	33	EXTRA WORKER	Debra	Harbert	300 Magnolia Ave.	Clarksburg	26301	WV	304-695-2885	Duff St. Methodist Ch Ed Building	
	33	**CUSTODIAN**	**JIM**	**FLEMING**	**304-629-4329**			WV		Duff St. Methodist Ch Ed Building	
D	36A	SUPPLY COMMISSIONER	Connie	Wolfinger	1515 Sycamore Road	Clarksburg	26301	WV	304-641-8001	Harrison County Recreational Complex	
R	36A	COMMISSIONER	Stephen	McDonald	117 Grove Ave	Clarksburg	26301	WV	304-694-2730	Harrison County Recreational Complex	
NP/D	36A	COMMISSIONER	Wilma	Carder	1623 West Pike Street	Clarksburg	26301	WV	304-695-8908	Harrison County Recreational Complex	
R	36A	CLERK	Lynda	Yates	296 Yates Road	Clarksburg	26301	WV	304-669-2099	Harrison County Recreational Complex	
D	36A	CLERK	Linda	Parker	317 Hartland Ave	Clarksburg	26301	WV	304-203-6099	Harrison County Recreational Complex	
	36A	ALTERNATE								Harrison County Recreational Complex	
	36A	**CUSTODIAN**	**Wilma**	**Carder**	**304-695-8908**			WV		Harrison County Recreational Complex	
NP	43	SUPPLY COMMISSIONER	Carrie	Mancino	2139 Owings Road	Shinnston	26431	WV	304-669-6334	Coon's Run Baptist Church	
R	43	COMMISSIONER	Ronald	Ash	431 Normandy Estates	Bridgeport	26330	WV	304-677-4474	Coon's Run Baptist Church	
D	43	COMMISSIONER	Cheryl	Wheeler	109 3RD Street	Shinnston	26431	WV	304-612-3758	Coon's Run Baptist Church	
NP/D	43	CLERK	Robin	Lamb	2151 Owings Road	Shinnston	26431	WV	304-476-9502	Coon's Run Baptist Church	
R	43	CLERK	Ernestine	Hardesty	431 Normandy Estates	Bridgeport	26330	WV	304-677-4474	Coon's Run Baptist Church	
	43	ALTERNATE					26431	WV		Coon's Run Baptist Church	
	43	**CUSTODIAN**	**JACK**	**SOUTHERN**	**304-677-2132**			WV		Coon's Run Baptist Church	

NP	44	SUPPLY COMMISSIONER	Christy	Carver	66 Bowman Court	Shinnston	26431	WV	214-498-0342	Owings Baptist Church	
R	44	COMMISSIONER	Vanessa	Shreves	74 Reynolds Street	Shinnston	26431	WV	304-612-9962	Owings Baptist Church	
D	44	COMMISSIONER	Doreen	Smith	807 Barbara HGTS Dr APT-104	Shinnston	26431	WV	304-695-3846	Owings Baptist Church	
R	44	CLERK	David	Shreves	74 Reynolds Street	Shinnston	26431	WV	304-612-2962	Owings Baptist Church	
D	44	CLERK	Wanda	Stanley	176 Willard Rd	Shinnston	26431	WV	304-592-5640	Owings Baptist Church	
	44	ALTERNATE					26431	WV		Owings Baptist Church	
	44	CUSTODIAN	MATTHEW	HOLBERT	304-677-1775			WV		Owings Baptist Church	
D	45	SUPPLY COMMISSIONER	Kathleen	Raad	53 WHITE RIVER WAY	Shinnston	26431	WV	681-758-1501	Saltwell Road Church	
D	45	COMMISSIONER	Mona	Cole	20 Lookout Lane	Spelter	26438	WV	304-627-8148	Saltwell Road Church	
R	45	COMMISSIONER	Ester	Johnson	P.O. Box 12	Spelter	26438	WV	304-838-3897	Saltwell Road Church	
NP/D	45	CLERK	William	Bock	9 Duffy St.	Shinnston	26431	WV	304-566-0691	Saltwell Road Church	
NP/R	45	CLERK	Kim	Karakiozis	507 Stanley Ave	Clarksburg	26301	WV	304-669-6189	Saltwell Road Church	
	45	ALTERNATE								Saltwell Road Church	
	45	CUSTODIAN	Ronald	Burns	409-978-6496			WV		Saltwell Road Church	
R	46	SUPPLY COMMISSIONER	Patricia	Bennett	PO Box 364	Lumberport	26386	WV	304-629-8953	Lincoln High School	
R	46	COMMISSIONER	Brittany	Campbell	PO Box 364	Lumberport	26386	WV	304-592-1580	Lincoln High School	
NP/D	46	COMMISSIONER	Jeremy	Parsons	408 Wallace Pike	Lumberport	26386	WV	304-844-6253	Lincoln High School	
	46	CLERK								Lincoln High School	
D	46	CLERK	Lilli	Lantz	69 Clement Street	Shinnston	26431	WV	304-614-2593	Lincoln High School	
	46	ALTERNATE								Lincoln High School	
	46	CUSTODIAN	DUSTIN	FRAZIER	304-203-8543			WV		Lincoln High School	
D	48	SUPPLY COMMISSIONER	Vickie	Grooms	63 Station Street	Shinnston	26431	WV	304-592-2038	Big Elm Elementary	
D	48	COMMISSIONER	Patty	Boggess	1046 Stewart Street	Shinnston	26431	WV	304-592-1118	Big Elm Elementary	
R	48	COMMISSIONER	David	Bennett	PO Box 364	Lumberport	26386	WV	304-629-8840	Big Elm Elementary	
D	48	CLERK	Marilyn	Carothers	3072 Cunningham Run Road	Shinnston	26431	WV	304-592-5183	Big Elm Elementary	
R	48	CLERK	Deborah	Nay	58 Simon Drive	Shinnston	26431	WV	304-592-1580	Big Elm Elementary	
D	48	EXTRA WORKER	Tina	Canon	189 Chiefton Hill	Clarksburg	26301	WV	304-566-7862	Big Elm Elementary	
	48	CUSTODIAN	JERRY	GARRISON	304-476-4415			WV		Big Elm Elementary	
	50	SUPPLY COMMISSIONER			171 Mary Lou Ave	Clarksburg	26301	WV	304-641-5555	St. Ann's Parish Hall	
R	50	COMMISSIONER	Rebecca	Smith	546 Jack Run Road	Lumberport	26386	WV	681-455-7195	St. Ann's Parish Hall	
NP/D	50	COMMISSIONER	Autumn	Lockhart	PO Box 425	Lumberport	26386	WV	681-443-0322	St. Ann's Parish Hall	
D	50	CLERK	Marie	Marchio	1239 Norma Ln	Shinnston	26431	WV	304-476-6473	St. Ann's Parish Hall	
R	50	CLERK	Rita	Mowery	171 Mary Lou Ave	Clarksburg	26301	WV	304-476-2281	St. Ann's Parish Hall	
	50	ALTERNATE								St. Ann's Parish Hall	
	50	CUSTODIAN	EARL	TATE	304-365-2598			WV		St. Ann's Parish Hall	
	51	SUPPLY COMMISSIONER			1042 East Pike Street	Shinnston	26431	WV	304-672-5404	Women's Club House	
D	51	COMMISSIONER	Edward "Joe"	Wheeler	109 3rd Street	Shinnston	26431	WV	304-612-0418	Women's Club House	
R	51	COMMISSIONER	Julia	Rife	421 Clark St	Shinnston	26431	WV	304-677-3869	Women's Club House	
D	51	CLERK	Linda	Griffith	1002 Hood Ave	Shinnston	26431	WV	304-677-0222	Women's Club House	
R	51	CLERK	Mary	Heinrich	245 Austin Ave	Clarksburg	26301	WV	304-406-3018	Women's Club House	
	51	ALTERNATE								Women's Club House	
	51	CUSTODIAN	Rebecca	Gould	304-669-5937			WV		Women's Club House	

R	52	SUPPLY COMMISSIONER	Kathleen	Panek	35 Walnut Street	Shinnston	26431	WV	304-592-0177	Lincoln High School	
NP/D	52	COMMISSIONER	Sally	Butler	1104 East Ave	Shinnston	26431	WV	304-612-5432	Lincoln High School	
R	52	COMMISSIONER	Debbie	Harbert	1111 Stewart Street	Shinnston	26431	WV	304-592-2042	Lincoln High School	
R	52	CLERK	Kimberly	Wilson	150 Owings Road	Shinnston	26431	WV	304-592-2667	Lincoln High School	
NP/D	52	CLERK	Kaitlynn	Drainer	119 Griffin Heights	Lumberport	26386	WV	304-305-0370	Lincoln High School	
	52	ALTERNATE								Lincoln High School	
	52	CUSTODIAN	DUSTIN	FRAZIER	304-203-8543			WV		Lincoln High School	
D	53	SUPPLY COMMISSIONER	Margaret	Yost	811 Barbara Heights Drive - Apt 103	Shinnston	26431	WV	304-629-0688	Otterbein United Meth. Church	
R	53	COMMISSIONER	Pam	Nichols	648 Hood Ave	Shinnston	26431	WV	304-695-7317	Otterbein United Meth. Church	
D	53	COMMISSIONER	Marsha	Duckworth	400 Clark Street	Shinnston	26431	WV	304-657-7303	Otterbein United Meth. Church	
NP/R	53	CLERK	Sandra	Quarles	708 1/2 Hood Ave Apt 1	Shinnston	26431	WV	304-592-9202	Otterbein United Meth. Church	
D	53	CLERK	Robert	Luchuck	313 Davis Street	Clarksburg	26301	WV	304-585-0902	Otterbein United Meth. Church	
	53	ALTERNATE								Otterbein United Meth. Church	
	53	CUSTODIAN	JEFF	OSBOURN	304-629-8272			WV		Otterbein United Meth. Church	
D	59	SUPPLY COMMISSIONER	Beverly	Stickel	PO Box 108	Reynoldsville	26422	WV	304-622-0782	Reynoldsville VFD	
R	59	COMMISSIONER	Lorri	Robey	3433 Gregory's Run Rd	Clarksburg	26301	WV	304-629-7425	Reynoldsville VFD	
D	59	COMMISSIONER	Lisa	Chamberlain	914 Duff Ave	Clarksburg	26301	WV	304-641-8002	Reynoldsville VFD	
R	59	CLERK	Phyllis	Pigott	1317 Crislip Ave	Clarksburg	26301	WV	304-622-1413	Reynoldsville VFD	
D	59	CLERK	Tala	Stickel	P.O. BOX 108	Reynoldsville	26301	WV	304-931-3115	Reynoldsville VFD	
	59	ALTERNATE					26301	WV	304-622-4657	Reynoldsville VFD	
	59	CUSTODIAN	KAREN	MCNEMAR	304-623-9309/304-476-4902			WV		Reynoldsville VFD	
	61	SUPPLY COMMISSIONER					26301	WV	304-641-0787	Victory Elementary School	
NP/D	61	COMMISSIONER	Rita	Brewster	533 Upper Lamberts Run Road	Clarksburg	26301	WV	304-860-3594	Victory Elementary School	
R	61	COMMISSIONER	Nadene	Holt	3736 Shinnston Pike	Clarksburg	26301	WV	304-622-4636	Victory Elementary School	
R	61	CLERK	Rosanna	Dennison	305 Duff Ave Apt R	Clarksburg	26301	WV	304-931-9019	Victory Elementary School	
D	61	CLERK	Nancy	Nutter	206 Howard Run Road	Clarksburg	26301	WV	304-709-1816	Victory Elementary School	
	61	ALTERNATE						WV		Victory Elementary School	
	61	CUSTODIAN	JOHN	TENDA	304-677-1104			WV		Victory Elementary School	
R	63	SUPPLY COMMISSIONER	Clara	Yoders	103 Dye Street	Clarksburg	26301	WV	304-677-8036	Spelter Fire Department	
NP/R	63	COMMISSIONER	Kim	Wilson	1840 North 21st St.	Clarksburg	26301	WV	304-695-8276	Spelter Fire Department	
D	63	COMMISSIONER	Peggy	Wood	204 Meadow Drive	Lost Creek	26385	WV	304-745-5145	Spelter Fire Department	
D	63	CLERK	Stephen	Wood	204 Meadow Drive	Lost Creek	26385	WV	304-745-0140	Spelter Fire Department	
R	63	CLERK	Teresa	Hooton	1734 N 21st Street	Clarksburg	26301	WV	304-838-2641	Spelter Fire Department	
	63	ALTERNATE								Spelter Fire Department	
	63	CUSTODIAN	LURA	DUNN	304-476-5754			WV		Spelter Fire Department	
R	66	SUPPLY COMMISSIONER	Cinnamon	Sellers	133 Cinnamon Lane	Lost Creek	26385	WV	304-672-2446	Summit Park Fire Department	
NP/R	66	COMMISSIONER	Janet	Pratt	119 Brown St.	Clarksburg	26330	WV	304-677-6188	Summit Park Fire Department	
D	66	COMMISSIONER	Edward	Loy	14 Whiteman Street	Clarksburg	26301	WV	304-838-0326	Summit Park Fire Department	
D	66	CLERK	Kathleen	Oldaker	200 Fowler Ave	Clarksburg	26301	WV	304-931-1232	Summit Park Fire Department	
	66	CLERK								Summit Park Fire Department	
	66	ALTERNATE						WV	304-677-6188	Summit Park Fire Department	
	66	CUSTODIAN	JOHN	STEWART	304-669-9184			WV		Summit Park Fire Department	

R	66A	SUPPY COMMISSIONER	Tammy	Hamilton	P O Box 16	Hepzibah	26369	WV	304-672-1155	Summit Park Fire Department	
R	66A	COMMISSIONER	Maxine	Long	231 Fairview Ave	Clarksburg	26301	WV	304-624-4449	Summit Park Fire Department	
D	66A	COMMISSIONER	Loberta	Stout	104 Grant View Drive	Lost Creek	26385	WV	304-266-6112 or	Summit Park Fire Department	
R	66A	CLERK	Sheila	Seese	182 Peddler Run Road	Bridgeport	26330	WV	304-816-6522	Summit Park Fire Department	
D	66A	CLERK	Mike	Talkington	131 Laurel Drive	Clarksburg	26301	WV	304-931-0023	Summit Park Fire Department	
	66A	ALTERNATE								Summit Park Fire Department	
	66A	CUSTODIAN	JOHN	STEWART	304-669-9184			WV		Summit Park Fire Department	
D	66B	SUPPY COMMISSIONER	Betty	Carroll	313 East Pike St	Clarksburg	26301	WV	304-841-3146	Summit Park Fire Department	
NP/R	66B	COMMISSIONER	Elicia	Vincent	PO Box 221	West Milford	26451	WV	937-336-0600	Summit Park Fire Department	
D	66B	COMMISSIONER	Megan	Rowand	510 East Pike Street	Clarksburg	26301	WV	304-629-3219	Summit Park Fire Department	
D	66B	CLERK	Samantha	Folio	8424 Cost Ave	Stonewood	26301	WV	304-904-5580	Summit Park Fire Department	
R	66B	CLERK	Bernice	Bliss	400 Illinois Ave	Clarksburg	26301	WV	304-931-6544	Summit Park Fire Department	
	66B	ALTERNATE								Summit Park Fire Department	
	66B	CUSTODIAN	JOHN	STEWART	304-669-9184			WV		Summit Park Fire Department	
R	68	SUPPLY COMMISSIONER	Kathy	Ball	208 Webster St	Clarksburg	26301	WV	304-377-1027	Knights of Columbus	
D	68	COMMISSIONER	Patty	Rieser	144 Thompson Street	Clarksburg	26301	WV	304-622-8181	Knights of Columbus	
R	68	COMMISSIONER	James	Ball	208 Webster St	Clarksburg	26301	WV	304-377-1027	Knights of Columbus	
R	68	CLERK	Robert	Kramer	505 Buckhannon Ave	Clarksburg	26301	WV	304-695-2401	Knights of Columbus	
D	68	CLERK	Patsy	Powell	507 Broadway Ave. Apt #4	Bridgeport	26330	WV	304-629-5067	Knights of Columbus	
	68	ALTERNATE					26301	WV	304-629-1863	Knights of Columbus	
	68	CUSTODIAN	GERALD	SOMAZZE	304-629-6677			WV	304-629-6677	Knights of Columbus	
NP	74	SUPPLY COMMISSIONER	Connie	Sharpe	44 Caysara Drive	Clarksburg	26301	WV	304-641-6655	United Methodist Temple	
D	74	COMMISSIONER	Suella	Short	620 West Pike St APT 903	Clarksburg	26301	WV	304-622-1912	United Methodist Temple	
NP/R	74	COMMISSIONER	Janie	Thompson	505 Hidden Drive	Clarksburg	26301	WV	304-626-5980	United Methodist Temple	
R	74	CLERK	Kevin	Brown	406 Simson Ave.	Clarksburg	26301	WV	304-622-4293	United Methodist Temple	
NP/D	74	CLERK	Theresa	Gibson	605 Stealey Ave	Clarksburg	26301	WV	681-622-0366	United Methodist Temple	
R	74	EXTRA WORKER	Beverly	Feathers	316 Duff Ave	Clarksburg	26301	WV	304-623-0356	United Methodist Temple	
	74	CUSTODIAN	DIANA	PAYNE	304-626-5416			WV		United Methodist Temple	
D	80	SUPPLY COMMISSIONER	Leslie	Jaumot	1000 N. 17th Street	Clarksburg	26301	WV	304-838-0916	St. James School Gym	
D	80	COMMISSIONER	Loretta	Jorgensen	2223 Hamill Ave.	Clarksburg	26301	WV	304-476-6280	St. James School Gym	
NP/R	80	COMMISSIONER	Judy	Gonzalez	620 W Pike St Apt 301	Clarksburg	26301	WV	304-625-1221	St. James School Gym	
D	80	CLERK	Wendy	Postlewait	118 S. 2ND St., Apt. #11	Clarksburg	26301	WV	304-844-0472	St. James School Gym	
R	80	CLERK	Donna	McGlone	60 Southgate Hills Drive	Clarksburg	26301	WV	304-918-9160	St. James School Gym	
R	80	EXTRA WORKER	Kenneth	Drum	1925 Goff Ave	Clarksburg	26301	WV	304-439-9119	St. James School Gym	
	80	CUSTODIAN	Terry	Bell	304-476-6962			WV		St. James School Gym	
NP	87	SUPPLY COMMISSIONER	Kyle	Bartlett	81 Meadowview Dr., Apt. #B103	Clarksburg	26301	WV	304-844-6343	Christian Apostolic Glenn Falls	
NP/D	87	COMMISSIONER	Kayla	Rose-Friend	617 Dale Ave	Clarksburg	26301	WV	304-904-5062	Christian Apostolic Glenn Falls	
R	87	COMMISSIONER	Sarah	Bartlett	81 Meadowview Dr., Apt. #B103	Clarksburg	26301	WV	304-627-5176	Christian Apostolic Glenn Falls	
R	87	CLERK	Andrew	Udell	118 Prudence Street	Clarksburg	26301	WV	304-669-7721	Christian Apostolic Glenn Falls	
D	87	CLERK	Brenda	Mayle	1907 Glen Falls Road	Clarksburg	26301	WV	304-476-1158	Christian Apostolic Glenn Falls	
	87	ALTERNATE								Christian Apostolic Glenn Falls	
	87	CUSTODIAN	LA DONNA	JOSEPH	304-629-1411					Christian Apostolic Glenn Falls	

R	92	SUPPLY COMMISSIONER	Diana	Bartley	P O Box 726	Lumberport	26386	WV	304-641-7420	Lumberport Community Center	
D	92	COMMISSIONER	Kim	Simons	29 Hurst Hollow Road	Lost Creek	26385	WV	304-677-5951	Lumberport Community Center	
R	92	COMMISSIONER	George	Skinner	P O Box 975	Lumberport	26386	WV	304-365-4595	Lumberport Community Center	
R	92	CLERK	Scott	Swiger	4973 Jones Run Road	Lumberport	26386	WV	304-641-6553	Lumberport Community Center	
D	92	CLERK	Mary	Beverly	60 Rogers Street	Lumberport	26386	WV	304-931-0521	Lumberport Community Center	
	92	ALTERNATE						WV	304-305-0370	Lumberport Community Center	
	92	CUSTODIAN	Donna	Skinner	304-365-4595			WV		Lumberport Community Center	
D	95	SUPPLY COMMISSIONER	Linda	Rogers	2061 Bennetts Run Road	Lumberport	26386	WV	304-783-5321	Ten Mile Baptist Church	
R	95	COMMISSIONER	Connie Jean	Mayle	218 Middlebourne Rd	Wallace	26448	WV	304-796-4737	Ten Mile Baptist Church	
NP/D	95	COMMISSIONER	Kizzie	Carpenter	422 Farnum Rd.	Hepzibah	26369		304-627-5264	Ten Mile Baptist Church	
NP/R	95	CLERK	Shirley	Potts	2061 Bennetts Run Road	Lumberport	26386	WV	304-629-3634	Ten Mile Baptist Church	
NP/D	95	CLERK	Sandra	Luchuck	162 Painters Run Road	Wallace	26448	WV	304-796-4649	Ten Mile Baptist Church	
	95	ALTERNATE								Ten Mile Baptist Church	
	95	CUSTODIAN	BECKY	NAY	304-783-4728 OR 304-641-4533			WV		Ten Mile Baptist Church	
NP/R	96	SUPPLY COMMISSIONER	Robert	Cravey	216 Quincy Street	Clarksburg	26301	WV	304-871-0583	Lumberport Community Center	
D	96	COMMISSIONER	Charles	Beverly	P.O. Box 203	Lumberport	26386	WV	304-931-0521	Lumberport Community Center	
R	96	COMMISSIONER	Cynthia	Riddle	P O Box 173	Spelter	26438	WV	304-203-1696	Lumberport Community Center	
NP/R	96	CLERK	Patricia	Cravey	216 Quincy Street	Clarksburg	26301	WV	304-871-0603	Lumberport Community Center	
D	96	CLERK	Kristi	Hixenbaugh	1703 West Pike Street	Clarksburg	26301	WV	304-627-7917	Lumberport Community Center	
	96	ALTERNATE								Lumberport Community Center	
	96	CUSTODIAN	Donna	Skinner	304-365-4595			WV		Lumberport Community Center	
R	98	SUPPLY COMMISSIONER	Tammy	Martin	144 Randel Run Road	Shinnston	26431	WV	304-203-5528	Big Elm Elementary School	
NP/D	98	COMMISSIONER	Michael	Sandy	2570 Gregorys Run Road	Clarksburg	26301	WV	304-709-2119	Big Elm Elementary School	
R	98	COMMISSIONER	Jim	Canon	189 Chiefton Hill	Clarksburg	26301	WV	304-566-7862	Big Elm Elementary School	
NP/R	98	CLERK	Jessie	Ashley	925 Pine Bluff Road	Shinnston	26431	WV	410-206-6710	Big Elm Elementary School	
D	98	CLERK	Sierra	Menendez	516 Jack Run Rd.	Bridgeport	26330	WV	304-695-7079	Big Elm Elementary School	
	98	ALTERNATE				Shinnston	26431	WV	304-677-4677	Big Elm Elementary School	
	98	CUSTODIAN	JERRY	GARRISON	304-476-4415			WV		Big Elm Elementary School	
	102	SUPPLY COMMISSIONER				Lost Creek	26385	WV	304-203-3817	Quiet Dell Methodist Church	
R	102	COMMISSIONER	Kerri	Burrows	327 Johnson Ave	Clarksburg	26301	WV	304-476-0558	Quiet Dell Methodist Church	
NP/D	102	COMMISSIONER	Connie	Aldridge	8317 Maple Ave	Stonewood	26301	WV	319-721-7041	Quiet Dell Methodist Church	
R	102	CLERK	Rachel	Ware	1932 Chub Run Road	Mt Clare	26408	WV	304-669-7697	Quiet Dell Methodist Church	
R	102	CLERK	Mary S	Kovar	119 Kovar Rd.	Clarksburg	26301	WV	304-669-3198	Quiet Dell Methodist Church	
NP/D	102	EXTRA WORKER	Danny	Farnsworth	1256 Falls Run Rd.	Mt. Clare	26408	WV	304-476-2487	Quiet Dell Methodist Church	
	102	CUSTODIAN	JULIE	GREYNOLDS	304-476-3360			WV		Quiet Dell Methodist Church	
D	103	SUPPLY COMMISSIONER	Christy	Stewart	115 Wilkinson St	Clarksburg	26301	WV	304-677-1708	Monroe Chapel	
NP/R	103	COMMISSIONER	Shauna	Stewart	92 Wilkinson St	Clarksburg	26301	WV	304-672-5828	Monroe Chapel	
D	103	COMMISSIONER	Cindy	King	765 Bisetown Road	Lost Creek	26385	WV	304-641-3421	Monroe Chapel	
R	103	CLERK	Debra	Phillips	12685 Buckhannon Pike	Lost Creek	26385	WV	304-669-6890	Monroe Chapel	
NP/D	103	CLERK	Sharon	Stutler-Zwick	312 Indiana Ave	Nutter Fort	26301	WV	304-622-1957	Monroe Chapel	
	103	ALTERNATE								Monroe Chapel	
	103	CUSTODIAN	CHRISTY	STEWART	304-677-1708			WV		Monroe Chapel	

NP	104	SUPPLY COMMISSIONER	Debra	Gray	2356 Rooting Creek Road	Lost Creek	26385	WV	304-622-8775	Johnstown Community Center	
D	104	COMMISSIONER	Virginia	Chapman	2196 Rooting Creek Road	Lost Creek	26385	WV	304-624-4034	Johnstown Community Center	
R	104	COMMISSIONER	Cindy	Williams	78 Libby Street	Mt. Clare	26408	WV	304-622-5900	Johnstown Community Center	
D	104	CLERK	Sherri	Talkington	882 Williams Lane	Lost Creek	26385	WV	304-624-0179	Johnstown Community Center	
R	104	CLERK	Linda	Williams	208 Cole Mountain Road	Lost Creek	26385	WV	304-622-6134	Johnstown Community Center	
	104	ALTERNATE								Johnstown Community Center	
	104	CUSTODIAN	BILL	Suan	304-622-6223			WV		Johnstown Community Center	
D	106	SUPPLY COMMISSIONER	Tonietta	McCullough	1491 Wilsonburg Rd.	Clarksburg	26301	WV	304-622-1099	Mt. Clare United Meth. Church	
R	106	COMMISSIONER	Steven	Hickman	P.O. Box 43	Mt. Clare	26408	WV	304-629-1533	Mt. Clare United Meth. Church	
D	106	COMMISSIONER	Monica	Juliana	145 Barnett Acres Road	Clarksburg	26301	WV	740-208-6133	Mt. Clare United Meth. Church	
R	106	CLERK	Regina	Welch	102 Linda Street	Mt. Clare	26408	WV	304-203-2583	Mt. Clare United Meth. Church	
NP/D	106	CLERK	Kathryn	Hickman	P.O. Box 43	Mt. Clare	26408	WV	304-844-4512	Mt. Clare United Meth. Church	
	106	ALTERNATE								Mt. Clare United Meth. Church	
	106	CUSTODIAN	TERRY	MANO	304-745-3262			WV		Mt. Clare United Meth. Church	
R	107	SUPPLY COMMISSIONER	Cynthia	Wotasek	P O Box 265	Lost Creek	26385	WV	304-629-1690	Lost Creek Community Building	
D	107	COMMISSIONER	Heather	Hope	5072 Laurel Lane	Clarksburg	26301	WV	304-884-9301	Lost Creek Community Building	
R	107	COMMISSIONER	Trinity	Fornash	P.O. Box 162	Lost Creek	26385	WV	681-253-7741	Lost Creek Community Building	
NP/D	107	CLERK	Jessica	Hogsed	1795 McWhorter Rd	Lost Creek	26385	WV	304-709-8598	Lost Creek Community Building	
R	107	CLERK	Christopher	Hardman	954 Isaacs Creek Road	Lost Creek	26385	WV	304-695-2048	Lost Creek Community Building	
	107	ALTERNATE								Lost Creek Community Building	
	107	CUSTODIAN	Jeff	Smith	304-669-3715			WV		Lost Creek Community Building	
R	108	SUPPLY COMMISSIONER	Kevin	Reeves	338 Lewis Acres Drive	Mt Clare	26408	WV	315-406-6514	Lost Creek Community Building	
D	108	COMMISSIONER	Wilford Tim	McClain	5035 Poplar Street	Clarksburg	26301	WV	681-404-7469	Lost Creek Community Building	
R	108	COMMISSIONER	Barbara	Campbell	PO Box 124	West Milford	26451	WV	304-745-3436	Lost Creek Community Building	
D	108	CLERK	Linda	Maul	620 W Pike St Apt 807	Clarksburg	26301	WV	304-918-9248	Lost Creek Community Building	
NP/R	108	CLERK	Cierra	McNemar	1419 West Pike St Apt G	Clarksburg	26301	WV	681-253-7533	Lost Creek Community Building	
	108	ALTERNATE						WV		Lost Creek Community Building	
	108	CUSTODIAN	Jeff	Smith	304-669-3715			WV		Lost Creek Community Building	
D	110	SUPPLY COMMISSIONER	Rhonda	Hunt	PO Box 52	West Milford	26451	WV	304-838-4811	South Harrison High School	
D	110	COMMISSIONER	Miranda	Chicarelli	403 Elm St	Clarksburg	26301	WV	304-266-9218	South Harrison High School	
NP/R	110	COMMISSIONER	Tonya	Ables	14 Blue Lick Road	Lost Creek	26385	WV	304-476-0331	South Harrison High School	
R	110	CLERK	Kay	Fidler	1390 Buffalo Creek Road	Lost Creek	26385	WV	304-745-4798	South Harrison High School	
NP/D	110	CLERK	Rebecca	Gould	28 First Street	West Milford	26451	WV	304-745-3907	304-669-6492 cell	
	110	ALTERNATE					26301	WV		South Harrison High School	
	110	CUSTODIAN	Dylan	Baker				WV	216-777-9658	South Harrison High School	
	114	SUPPLY COMMISSIONER					26301	WV	304-709-9874	Sardis Community Building	
R	114	COMMISSIONER	Donald	Staddon III	1911 Buffalo Calf Road	Salem	26426	WV	304-782-9610	Sardis Community Building	
NP/D	114	COMMISSIONER	Diana	Maxwell	2695 Sardis Road	Clarksburg	26301	WV	304-783-4775	Sardis Community Building	
R	114	CLERK	Joann	Luchuck	106 Prudence Street	Clarksburg	26301	WV	304-669-7518	Sardis Community Building	
D	114	CLERK	Glenda	Gaines	105 Rock Camp Road	Clarksburg	26301	WV	304-783-4772	Sardis Community Building	
	114	ALTERNATE								Sardis Community Building	
	114	CUSTODIAN	WILLIAM	HURST	304-783-4303			WV		Sardis Community Building	

R	114A	SUPPLY COMMISSIONER	Don	Myers	PO Box 197	Reynoldsville	26422	WV	304-476-6991	Sardis Community Building	
D	114A	COMMISSIONER	Jeff	Drainer	P O Box 352	Reynoldsville	26422	WV	304-931-6780	Sardis Community Building	
R	114A	COMMISSIONER	Esther	Wells	104 Back Street	Clarksburg	26301	WV	304-783-5189	Sardis Community Building	
R	114A	CLERK	Regina	Frank	PO Box 112	Reynoldsville	26422	WV	304-695-6647	Sardis Community Building	
D	114A	CLERK	Jodi	Knight	3391 Sardis Road	Clarksburg	26301	WV	304-783-5290	Sardis Community Building	
	114A	ALTERNATE								Sardis Community Building	
	114A	CUSTODIAN	WILLIAM	HURST	304-783-4303			WV		Sardis Community Building	
R	118	SUPPLY COMMISSIONER	Linda	Conant	7925 Wallace Pike	Wallace	26448	WV	304-796-4658	Wallace United Methodist Church	
R	118	COMMISSIONER	Joyce	Moore	1941 Big Elk Road	Wallace	26448	WV	304-796-4976	Wallace United Methodist Church	
D	118	COMMISSIONER	Margaret	Fiesler	10320 Wallace Pike	Wallace	26448	WV	304-796-4164	Wallace United Methodist Church	
NP/D	118	CLERK	Kimberly D	Blake	336 Painter Run Road	Wallace	26448	WV	304-796-4957	Wallace United Methodist Church	
R	118	CLERK	Raymanda	Robinson	7891 Wallace Pike	Wallace	26448	WV	304-796-4962	Wallace United Methodist Church	
	118	ALTERNATE								Wallace United Methodist Church	
	118	CUSTODIAN	DALE	CONANT	304-796-4658			WV		Wallace United Methodist Church	
D	120	SUPPLY COMMISSIONER	Ruth Ann	Ponzurick	83 Maple Lake Court	Bridgeport	26330	WV	304-677-0181	Life Builders Fellowship	
D	120	COMMISSIONER	Danny	Paugh	1050 Suds Run Road	Mt. Clare	26408	WV	304-203-2711	Life Builders Fellowship	
R	120	COMMISSIONER	Lester	Hazen	355 Trailhead Way	Bridgeport	26330	WV	540-850-0598	Life Builders Fellowship	
D	120	CLERK	Sharon	Csutoros	1801 Hamill Ave.	Clarksburg	26301	WV	304-838-1529	Life Builders Fellowship	
R	120	CLERK	Curtis	Edwards	109 Waverly Way	Clarksburg	26301	WV	304-629-0465	Life Builders Fellowship	
	120	ALTERNATE								Life Builders Fellowship	
	120	CUSTODIAN	Jon	Currey	304-838-3857			WV		Life Builders Fellowship	
R	121	SUPPLY COMMISSIONER	Jacqueline	Marsh	232 Winifred Way	Bridgeport	26330	WV	304-838-1896	Anmoore City Building	
D	121	COMMISSIONER	Faith	Dixon	110 Virginia Ave.	Clarksburg	26301	WV	304-629-5449	Anmoore City Building	
NP/R	121	COMMISSIONER	Nellie	Nixon	P O Box 478	Anmoore	26323	WV	304-884-9610	Anmoore City Building	
NP/D	121	CLERK	Robert	Nixon	P O Box 478	Anmoore	26323	WV	304-884-9610	Anmoore City Building	
R	121	CLERK	Timothy	Ramsey	P.O. Box 225	Anmoore	26323	WV	304-844-3933	Anmoore City Building	
	121	Alternate					26323	WV		Anmoore City Building	
	121	CUSTODIAN	WENDY	POSEY	304-203-6380			WV		Anmoore City Building	
R	122	SUPPLY COMMISSIONER	Robin	Paugh	1050 Suds Run Road	Mt. Clare	26408	WV	304-203-2711	Heritage Christian School	
NP/D	122	COMMISSIONER	Cassandra	Vanhorn	601 Milford Street	Clarksburg	26301	WV	304-669-6411	Heritage Christian School	
R	122	COMMISSIONER	S. Rebecca	Thornton	529 Winters Hollow Road	Bridgeport	26330	WV	304-626-5010	Heritage Christian School	
D	122	CLERK	Doug	Cornelius	604 Shearwood Forest Drive	Bridgeport	26330	WV	304-838-3251	Heritage Christian School	
R	122	CLERK	James	Butta	96 Sweetwood Drive	Bridgeport	26330	WV	304-482-2744	Heritage Christian School	
	122	ALTERNATE								Heritage Christian School	
	122	CUSTODIAN	Tony	Etris	304-376-4605			WV		Heritage Christian School	
R	123	SUPPLY COMMISSIONER	Tammy	Erpenbeck	309 Mayo St Apt 406	Clarksburg	26301	WV	304-421-1267	Simpson Creek Baptist Ch. Build	
	123	COMMISSIONER								Simpson Creek Baptist Ch. Build	
R	123	COMMISSIONER	James	Rieser	1850 Lake Floyd Circle	Bristol	26426	WV	304-695-7055	Simpson Creek Baptist Ch. Build	
D	123	CLERK	Donna	Chipps	2 Cameron Road	Clarksburg	26301	WV	304-672-1254	Simpson Creek Baptist Ch. Build	
R	123	CLERK	Mary	Rawlinits	220 Williams Ave.	Bridgeport	26330	WV	304-677-9126	Simpson Creek Baptist Ch. Build	
NP	123	EXTRA WORKER	Barbara Sue	Smith	3972 Green Valley Road	Bridgeport	26330	WV	304-677-1664	Simpson Creek Baptist Ch. Build	
	123	CUSTODIAN	ANNETTE	HETTERMAN	304-625-1477			WV		Simpson Creek Baptist Ch. Build	

	125	SUPPLY COMMISSIONER			762 Lake Floyd Circle	Bristol	26426	WV	202-276-4445	Simpson Grade School		
NP/D	125	COMMISSIONER	Abhijeet	Baghel	103 Parkview Dr APT 103	Bridgeport	26330	WV	757-243-6916	Simpson Grade School		
R	125	COMMISSIONER	Diane	Kinney	452 James Street	Bridgeport	26330	WV	304-629-9612	Simpson Grade School		
	125	CLERK								Simpson Grade School		
D	125	CLERK	David	Lopez	163 North First Street	Clarksburg	26301	WV	304-672-0820	Simpson Grade School		
NP	125	EXTRA WORKER	Kailea	Goff	331 Bechurst Ave Unit# 229B	Morgantown	26505	WV	304-844-4450	Simpson Grade School		
	125	CUSTODIAN	Robin	Arison	724-434-4010			WV		Simpson Grade School		
D	126	SUPPLY COMMISSIONER	Barbara	Wilburn	113 Faris Ave.	Bridgeport	26330	WV	304-842-3395	Johnson Grade School		
R	126	COMMISSIONER	Evelyn	Griffin	205 Faris Ave.	Bridgeport	26330	WV	304-842-3585	Johnson Grade School		
D	126	COMMISSIONER	Jerri	Hinebaugh	139 Lonely Oak Dr	Bridgeport	26330	WV	304-626-0234	Johnson Grade School		
D	126	CLERK	Patty	Colanero	104 Rebecca Road	Bridgeport	26330	WV	304-669-5350	Johnson Grade School		
R	126	CLERK	Roxann	Shuttleworth	617 Ohio Ave.	Nutter Fort	26301	WV	304-695-6264	Johnson Grade School		
	126	ALTERNATE								Johnson Grade School		
	126	CUSTODIAN	JOE	WEBER	304-838-3541			WV		Johnson Grade School		
				Fowler								
	128	SUPPLY COMMISSIONER					26330	WV	757-525-1251	Maple Lake Clubhouse		
R	128	COMMISSIONER	Carl	Hatfield	300 Maple Lake Road	Bridgeport	26330	WV	304-672-3637	Maple Lake Clubhouse		
L	128	COMMISSIONER	Tabitha	Robey	78 Ralph Drive	Clarksburg	26301	WV	304-677-1071	Maple Lake Clubhouse		
	128	CLERK								Maple Lake Clubhouse		
D	128	CLERK	Pam	Martino	209 Tyler Ave	Clarksburg	26301	WV	304-629-6696	Maple Lake Clubhouse		
R	128	EXTRA WORKER	Jessica	Poling	580 Jake Run Road	Lost Creek	26385	WV	928-245-6001	Maple Lake Clubhouse		
	128	CUSTODIAN	TERRY	HOSKINSON	304-641-6585			WV		Maple Lake Clubhouse		
	129	SUPPLY COMMISSIONER					26301	WV	952-941-3509	Bridgeport High School Cafeteria		
R	129	COMMISSIONER	Rolan	McKnight	215 Davisson St	Bridgeport	26330	WV	304-842-7726	Bridgeport High School Cafeteria		
NP/D	129	COMMISSIONER	Judy	McKnight	215 Davisson St	Bridgeport	26330	WV	304-842-7726	Bridgeport High School Cafeteria		
D	129	CLERK	M Shane	McIntyre	309 Mayo St Apt 209	Clarksburg	26301	WV	304-844-4153	Bridgeport High School Cafeteria		
R	129	CLERK	Agnes	Swiger	17 Stone Lane Apt. 103	Bridgeport	26330	WV	304-476-8865	Bridgeport High School Cafeteria		
NP	129	EXTRA WORKER	Ruth	Zakariasen	355 Buckhannon Ave	Clarksburg	26301	WV	952-941-3509	Bridgeport High School Cafeteria		
	129	CUSTODIAN	MIKEY	CAPUTO	304-695-7748			WV		Bridgeport High School Cafeteria		
D	129B	SUPPLY COMMISSIONER	Emmalie	Maxwell	306 Maple View Drive	Clarksburg	26301	WV	304-435- 8964	Bridgeport High School Cafeteria		
R	129B	COMMISSIONER	Joyce	Rabanal	210 John Street	Clarksburg	26301	WV	304-641- 4786	Bridgeport High School Cafeteria		
D	129B	COMMISSIONER	Johnny	Maxwell	168 West Pike St., Apt. #305	Clarksburg	26301	WV	304-435-8964	Bridgeport High School Cafeteria		
D	129B	CLERK	Stephanie	Cottrell	95 Newton Ave.	Bridgeport	26330	WV	304-365-3892	Bridgeport High School Cafeteria		
R	129B	CLERK	Jaxson	Matheny	1001 BriarwoodRoad	Bridgeport	26330	WV	304-672-2408	Bridgeport High School Cafeteria		
R	129B	EXTRA WORKER	Ceferina	Haught	211 Faris Ave.	Bridgeport	26330	WV	304-629-0279	Bridgeport High School Cafeteria		
	129B	CUSTODIAN	MIKEY	CAPUTO	304-695-7748			WV		Bridgeport High School Cafeteria		
D	129C	SUPPLY COMMISSIONER	Patty	Butler	977 Zachs Run Road	Mt.Clare	26408	WV	304-623-0243 304-931-3773	Johnson Grade School		
R	129C	COMMISSIONER	Denise	Hutson	318 Davis Street	Clarksburg	26301	WV	681-622-8767	Johnson Grade School		
NP/D	129C	COMMISSIONER	Mary Theresa	Gain	9 Coolview Lane	Bridgeport	26330	WV	304-266-6519	Johnson Grade School		
D	129C	CLERK	Donna	Elsey	296 Ridgeway Drive	Bridgeport	26330	WV	304-669-9559	Johnson Grade School		
R	129C	CLERK	Mary	Dyer	19 Golf Course Dr.	Clarksburg	26301	WV	304-677-3829	Johnson Grade School		
R	129C	EXTRA WORKER	Sherry	Rieser	1850 Lake Floyd Circle	Bristol	26426	WV	850-822-0507	Johnson Grade School		
	129C	CUSTODIAN	JOE	WEBER	304-838-3541			WV		Johnson Grade School		

	130	SUPPLY COMMISSIONER							304-677-8036	Salem United Meth. Church
D	130	COMMISSIONER	Melanie	Haught	116 Euclid Ave.	Clarksburg	26301	WV	304-629-9160	Salem United Meth. Church
R	130	COMMISSIONER	Ann	Crickard	224 W Olive Street	Bridgeport	26330	WV	304-476-2762	Salem United Meth. Church
R	130	CLERK	Tammy	King	46 Diamond Cove Road	Bridgeport	26330	WV	304-629-1543	Salem United Meth. Church
D	130	CLERK	Denise	Burnside	5943 Jarvisville Road	Salem	26426	WV	304-745-3417	cell 304-904-3645
	130	ALTERNATE								Salem United Meth. Church
	130	CUSTODIAN	Dwain	Blagg	304-871-0868			WV		Salem United Meth. Church
NP/D	132	SUPPLY COMMISSIONER	Myla	Thorpe	1 Manderley Place	Salem	26426	WV	304-871-3645	Seventh Day Baptist Church
R	132	COMMISSIONER	Wendy	McNemar	5464 Sycamore Road	Salem	26426	WV	304-641-8114	Seventh Day Baptist Church
D	132	COMMISSIONER	Marsha	Gamble	PO Box 98	Reynoldsville	26422	WV	304-622-1902	Seventh Day Baptist Church
NP/D	132	CLERK	Pam	Holston	112 Liberty St	Salem	26426	WV	304-838-8785	Seventh Day Baptist Church
R	132	CLERK	Carolyn	Bee	45 North Street	Salem	26426	WV	304-476-5725	Seventh Day Baptist Church
	132	ALTERNATE								Seventh Day Baptist Church
	132	CUSTODIAN	Elizabeth	Marrs	304-629-3958			WV		Seventh Day Baptist Church
	133	SUPPLY COMMISSIONER					**26426**	**WV**	**202-905-1959**	Lake Floyd Club House
D	133	COMMISSIONER	Anita Sue	Burns	2042 Lake Floyd Circle	Bristol	26426	WV	304-203-1279	Lake Floyd Club House
R	133	COMMISSIONER	**Robin**	**Smith**	**760 Sun Valley Road**	**Clarksburg**	**26301**	**WV**	**304-678-9694**	Lake Floyd Club House
D	133	CLERK	**Judith**	**Burns**	**2042 Lake Floyd Circle**	**Bristol**	**26426**	**WV**	**304-782-3021**	cell# 304-203-3032
R	133	CLERK	**Phyllis**	**Dye**	**4999 Wilsonburg Road**	**Salem**	**26426**	**WV**	**304-844-5571**	Lake Floyd Club House
	133	ALTERNATE								Lake Floyd Club House
	133	CUSTODIAN	Gavin	Losh	304-871-3675			WV		Lake Floyd Club House
D	134	SUPPLY COMMISSIONER	**Judy**	**Maxwell**	**5035 Gregory's Run Road**	**Clarksburg**	**26301**	**WV**	**304-677-1217**	Coplin United Meth Church
R	134	COMMISSIONER	**Robert**	**Huffman**	**348 Blue Heron Drive**	**Salem**	**26426**	**WV**	**304-783-4447**	Coplin United Meth Church
D	134	COMMISSIONER	**Faye**	**Watson**	**448 Maple Lake Road**	**Bridgeport**	**26330**	**WV**	**304-842-3158**	Coplin United Meth Church
R	134	CLERK	**Joanna**	**Huffman**	**348 Blue Heron Drive**	**Salem**	**26426**	**WV**	**304-783-4447**	Coplin United Meth Church
D	134	CLERK	**John**	**Weber**	**10974 Good Hope Pike**	**Jane Lew**	**26378**	**WV**	**304-745-5788**	Coplin United Meth Church
	134	ALTERNATE								Coplin United Meth Church
	134	CUSTODIAN	**LARRY**	**RITTER**	**304-677-0571**			**WV**		Coplin United Meth Church
R	135	SUPPLY COMMISSIONER	Richard	Fowler	567 Laurel Park Road	Clarksburg	26301	WV	304-623-9479	Marshville Community Center
NP/R	135	COMMISSIONER	**Sonia**	**Webb**	**182 Ralph Kidd Road**	**Clarksburg**	**26301**	**WV**	**304-622-4657**	Marshville Community Center
D	135	COMMISSIONER	Donald	Hickman	63 Sunshine Lane	Salem	26426	WV	304-783-5349	Marshville Community Center
R	135	CLERK	Janice	Fowler	567 Laurel Park Road	Clarksburg	26301	WV	304-623-9479	Marshville Community Center
D	135	CLERK	Crystal	Matthey	393 Stillhouse Road	Salem	26426	WV	304-677-3593	Marshville Community Center
	135	ALTERNATE								Marshville Community Center
	135	CUSTODIAN	RODNEY	SINCLAIR	304-783-5316			WV		Marshville Community Center
R	136	SUPPLY COMMISSIONER	Christina	Moneypenny	18 Gain Street	Salem	26426	WV	304-782-1441	Van Horn Annex
	136	COMMISSIONER								Van Horn Annex
NP/D	136	COMMISSIONER	Sherry	Sampson	212 First Street	Shinnston	26431	WV	681-439-1084	Van Horn Annex
NP/R	136	CLERK	Carol	Morgan	305 Locust View Dr	Clarksburg	26301	WV	304-266-6752	Van Horn Annex
D	136	CLERK	Jason	Nestor	35 GARNET WAY	BRIDGEPORT	26301	WV	304-641-4955	Van Horn Annex
	136	ALTERNATE						WV		Van Horn Annex
	136	CUSTODIAN	JOHN	LOWE	304-782-3969			WV		Van Horn Annex

NP	137	SUPPLY COMMISSIONER	Sharon	McCarty	1327 Cherry Camp Road	Salem	26426	WV	304-203-5999	Van Horn Annex	
NP/D	137	COMMISSIONER	Delbert	King Sr	142 Simpson Street	Clarksburg	26301	WV	304-476-2198	Van Horn Annex	
R	137	COMMISSIONER	Shane	Yeater	196 Lloyd Ave	Clarksburg	26301	WV	304-838-3464	Van Horn Annex	
R	137	CLERK	Paul	Campbell	34 Bottom View Dr	Salem	26426	WV	304-669-3268	Van Horn Annex	
NP/D	137	CLERK	Ruby	King	142 Simpson Street	Clarksburg	26301	WV	304-641-8691	Van Horn Annex	
	137	ALTERNATE								Van Horn Annex	
	137	CUSTODIAN	JOHN	LOWE	304-782-3969			WV		Van Horn Annex	
R	143	SUPPLY COMMISSIONER	Tami	Grimm	P O Box 58	Lost Creek	26385	WV	304-904-0350	New Bethel Meth. Church	
NP/D	143	COMMISSIONER	Byron	Foust	97 Pretty View Drive	Lost Creek	26385	WV	304-669-0325	New Bethel Meth. Church	
	143	COMMISSIONER								New Bethel Meth. Church	
NP/D	143	CLERK	Janice	Nicholson	104 Pinetree Lane	Lost Creek	26385	WV	304-745-3176	New Bethel Meth. Church	
R	143	CLERK	Rebecca	Peck	77 Hilltop Road	Lost Creek	26385	WV	304-677-5121	New Bethel Meth. Church	
	143	ALTERNATE								New Bethel Meth. Church	
	143	CUSTODIAN	DEBRA	STOVER	304-672-2035			WV		New Bethel Meth. Church	
R	144	SUPPLY COMMISSIONER	Traci Dawn	Davis	300 Liberty Ave	Clarksburg	26301	WV	304-266-5258	West Milford Community Center	
NP/D	144	COMMISSIONER	Robert	Partain	3220 Duck Creek Rd.	Lost Creek	26385	WV	304-290-3595	West Milford Community Center	
R	144	COMMISSIONER	Felicia	Stutler	47 Front St	Lost Creek	26385	WV	304-476-0307	West Milford Community Center	
D	144	CLERK	Norda	Singleton	566 Laural Park Road	Clarksburg	26301	WV	304-622-6087	West Milford Community Center	
R	144	CLERK	Kathy	Garvin	110 Lena Lane	Lost Creek	26385	WV	304-672-0500	West Milford Community Center	
	144	ALTERNATE								West Milford Community Center	
	144	CUSTODIAN	Todd	Somers	910-330-3829			WV		West Milford Community Center	
	144A	SUPPLY COMMISSIONER				West Milford	26451	WV	304-745-3082	West Milford Community Center	
R	144A	COMMISSIONER	Jay "Paul"	Smith	89 Hillcrest Ave	West Milford	26451	WV	304-745-5692	West Milford Community Center	
D	144A	COMMISSIONER	Ashley	Perdue	5057 Elm Street LV	Clarksburg	26301	WV	304-669-3934	West Milford Community Center	
R	144A	CLERK	Pamela	Smith	89 Hillcrest Ave	West Milford	26451	WV	304-745-5692	West Milford Community Center	
D	144A	CLERK	Bonita	Hitt	P.O. Box 22	Lost Creek	26385	WV	304-844-7112	West Milford Community Center	
	144A	ALTERNATE								West Milford Community Center	
	144A	CUSTODIAN	Todd	Somers	910-330-3829			WV		West Milford Community Center	
NP	145	SUPPLY COMMISSIONER	Kristina	Messenger	99 Twin Cedar Lane	Salem	26426	WV	304-838-2617	Sycamore United Meth. Church	
D	145	COMMISSIONER	Ronald	Brown	P O Box 178	Spelter	26438	WV	304-629-4790	Sycamore United Meth. Church	
NP/R	145	COMMISSIONER	Debra	Blackwell	439 Kaja Lane	Salem	26426	WV	304-203-0607	Sycamore United Meth. Church	
NP/R	145	CLERK	Tammy R.	Starkey	24 Gladys Hollow Rd.	Reynoldsville	26422	WV	304-220-5068	Sycamore United Meth. Church	
D	145	CLERK	Esther	Messenger	51 Twin Cedar Drive	Clarksburg	26301	WV	304-838-1872	Sycamore United Meth. Church	
D	145	EXTRA WORKER	Elizabeth "Betty"	Staats	260 Liberty St.	West Milford	26451	WV	304-677-9924	Sycamore United Meth. Church	
	145	CUSTODIAN	NEIL	MESSENGER	304-677-1689			WV		Sycamore United Meth. Church	

CLARKSBURG
HISTORY MUSEUM
445 W Main Street • Clarksburg, WV 26301• info@clarksburghistorymuseum.com

February 26, 2026

Harrison County Commission
229 South Third St.
Clarksburg, WV 26301

Submitted via email

Dear Harrison County Commission,

On behalf of the Clarksburg History Museum, I am writing to share that we are submitting an America 250 mural application to the West Virginia Department of Tourism. If awarded, this mural would be included in the statewide mural trail and is expected to help attract visitors to Harrison County.

We respectfully request that the attached application be signed and notarized as soon as possible so we may submit our proposal for review and stay on track for installation by May 1, 2026.

If awarded, the Clarksburg History Museum will serve as the responsible organization for the project and will complete all required post project reporting, including documentation of installation and final deliverables.

The County Commission's role is limited to accepting the grant and reimbursing eligible mural costs after installation, up to the grant award amount. As noted in the application, the WV Department of Tourism grant provides up to $5,000 toward the project. The museum will cover any remaining costs through other grant support.

The County Commission is not responsible for securing the mural location or covering any funding gap. The museum has secured a location in downtown Clarksburg, and the mural artwork will celebrate Harrison County history in the county seat.

Thank you for your support of projects that celebrate Harrison County's history and community.

Sincerely,

Michael Spatafore

Michael Spatafore
Board President
Clarksburg History Museum

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR ANTERO FOUNDATION GRANT THROUGH ANTERO RESOURCES CORPORATION FOR HARRISON COUNTY PARKS AND RECREATION SUMMER CAMP FUNDING; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in grant funding through the Antero Foundation Grant, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for funding through the Antero Foundation Grant, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for funding through the Antero Foundation Grant; and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said funding through the Antero Foundation Grant, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the Antero Foundation Grant and Antero Resources Corporation, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from the Antero Foundation Grant in the amount of Twenty Thousand Dollars ($20,000) with the proper official and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this the 4th day of March 2026.

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

22-A

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR U.S. REP. RILEY MOORE'S FY 2027 COMMUNITY PROJECT FUNDING (CPF) FOR EMERGENCY BACK-UP GENERATORS AND CLIMATE CONTROL FOR SIRN TOWER SITES; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in the FY2027 Community Project Funding and submit an application for six generators, five climate control systems, and one portable generator, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for the FY2027 Community Project Funding, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for participation in the FY2027 Community Project Funding; and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said FY2027 Community Project Funding, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the Federal government, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from the FY2027 Community Project Funding in the amount of Seven Hundred Thousand Dollars ($700,000) with the proper Federal official and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this the 4th day of March 2026.

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

22-B

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR U.S. REP. RILEY MOORE'S FY 2027 COMMUNITY PROJECT FUNDING (CPF) FOR 150 COUNTYWIDE STATE INTEROPERABLE RADIO NETWORK (SIRN) RADIOS; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in the FY 2027 Community Project Funding, and submit an application for 150 SIRN interoperable radios, and

WHEREAS, Communication for our county first responders is a priority for the Harrison County Commission and is important to have quality communications equipment and service primarily for our countywide Fire Departments, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for the FY 2027 Community Project Funding, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application; and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said FY 2027 Community Project Funding, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the Federal government, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from the FY 2027 Community Project Funding of One Million Two Hundred Thousand Dollars ($1,200,000) with the proper Federal official and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the Federal government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this 4th day of March, 2026.

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

22-C

A RESOLUTION AUTHORIZING THE FILING OF THE APPLIC[illegible] FOR U.S. REP. RILEY MOORE'S FY 2027 COMMUNITY PROJECT FUND[illegible] FOR DRONES, MONITORS, AND ACCESSORIES; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in the FY 2027 U.S. Rep. Riley Moore's Community Project Funding by purchasing two drones, two monitors, the necessary complementary equipment for Law Enforcement, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for the FY 2027 Community Project Funding, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for participation in the FY 2027 Community Project Funding; and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said FY 2027 Community Project Funding, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the Federal government, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from the FY 2027 U.S Rep. Riley Moore's Community Project Funding in the amount of Fifty Three Thousand Eight Hundred Forty Eight Dollars ($53,848) with the proper Federal official and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this the 4th day of March 2026.

_____
Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____
John Spires, County Clerk

A-1

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, February 11, 2026, through Tuesday, February 17, 2026

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, February 11, 2026, the following matters were disposed of in the presence of the Clerk:

The said estate of **ELIZABETH JANE WADDELL**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly certified copy of the last will and testament of **MALCOM P IAMS**, deceased, late a resident of WOOD, WEST VIRGINIA, was admitted to record.

On, Thursday, February 12, 2026, the following matters were disposed of in the presence of the Clerk:

The said estate of **SUE ANNE ALLMAN**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly certified copy of the last will and testament of **PHYLLIS JEAN SHEPLER**, deceased, late a resident of TAYLOR, WEST VIRGINIA, was admitted to record.

On, Friday, February 13, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **WILLIAM AUDIA**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JOSEPH AUDIA, who was named in the last will and testament of **WILLIAM AUDIA**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.
MARK D AUDIA, who was named in the last will and testament of **WILLIAM AUDIA**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, February 17, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MARGARET A HINERMAN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

PAMELA HINERMAN TRYDAHL, who was named in the last will and testament of **MARGARET A HINERMAN**, deceased, as EXECUTRIX thereof, qualified as such. Bond was 5,000.00.

The last will and testament of **ROSEMARY LANHAM**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DAVID MONAGHAN, who was named in the last will and testament of **ROSEMARY LANHAM**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, March 4, 2026

Confirmed

A-2

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, February 18, 2026, through Tuesday, February 24, 2026

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, February 18, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JOHN EDWARD WILT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARJORIE ANN WILT, who was named in the last will and testament of **JOHN EDWARD WILT**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
MARK CALVIN WILT, who was named in the last will and testament of **JOHN EDWARD WILT**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SHERRI NINEHOUSER** was appointed and qualified as ADMINISTRATRIX of the estate of **LEONARD PARKER GOWER**, deceased. Bond was 6,000.00.

On, Friday, February 20, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **MARK SCOTT NELSON** was appointed and qualified as ADMINISTRATOR of the estate of **SHARON LENORE NELSON**, deceased. Bond was 383,000.00.

A duly exemplified copy of the last will and testament of **MARY COTTRILL**, deceased, late a resident of SUMMIT COUNTY, OHIO, was admitted to record.

The last will and testament of **EDWARD SPENCER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BRIAN FOSTER, who was named in the last will and testament of **EDWARD SPENCER**, deceased, as ADMINISTRATOR CTA thereof, qualified as such. Bond was 33,000.00.

On, Monday, February 23, 2026, the following matters were disposed of in the presence of the Clerk:

The said estate of **WILLIAM ARTHUR WARD**, deceased was referred to **ZACH DYER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **BETTY JEAN FUNK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

STEVEN MICHAEL FUNK, who was named in the last will and testament of **BETTY JEAN FUNK**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, February 24, 2026, the following matters were disposed of in the presence of the Clerk:

The said estate of **SARAH ABIGAILE MINEAR**, deceased was referred to **NORMAN FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly exemplified copy of the last will and testament of **DAVID WHITEMAN DAVIS**, deceased, late a resident of SPOTSYLVANIA, VIRGINIA, was admitted to record.

Wednesday, February 4, 2026

John R Spires
Clerk of the Harrison County Commission

Confirmed

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

KIMBERLY BOOTH, ADMINISTRATRIX
OF THE ESTATE OF
PATRICIA BOOTH

REPORT OF CLAIMS
AND WAIVER OF
FINAL SETTLEMNET

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Kimberly Booth and all known heirs and distributees of the estate of Patricia Booth, deceased, as presented to and received and approved by Robert J. Pevler, Fiduciary Commissioner of Harrison County, West Virginia, to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 9 day of February, 2026.

Robert J. Pevler, Fiduciary Commissioner

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,KIMBERLY BOOTH, personal representative(s) in the estate of PATRICIA BOOTH after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

KIMBERLY BOOTH _____ Kimberly Booth (L.S.)
ADMINISTRATRIX

STATE OF Virginia COUNTY OF Stafford

The foregoing instrument was acknowledged before me this 25 day of November, 2025.

My Commission expires: 07/31/2029 Victoria Schoff

Notary Public

Victoria Schoff
Commonwealth of Virginia
Notary Public
Commission No. 7876045
My Commission Expires 7/31/2029

KIMBERLY BOOTH _____ Kimberly Booth (L.S.)
DAUGHTER

STATE OF Virginia COUNTY OF Stafford

The foregoing instrument was acknowledged before me this 25 day of November, 2025.

My Commission expires: 07/31/2029 Victoria Schoff

Notary Public

Victoria Schoff
Commonwealth of Virginia
Notary Public
Commission No. 7876045
My Commission Expires 7/31/2029

TAMI GRIMM _____ Tami Grimm (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 5th day of December, 2025.

My Commission expires: Aug 15, 2029 Janet Fry

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Janet Fry
Siegrist & White PLLC
219 S. 2nd Street
Clarksburg, WV 26301
My Commission Expires August 15, 2029

Notary Public

ABIGAIL BOOTH _____ (L.S.)
GRANDDAUGHTER By: Bambi M. Booth, her Legal Guardian

STATE OF West Virginia COUNTY OF Kanawha

The foregoing instrument was acknowledged before me this 2nd day of December, 2025

My Commission expires: February 16, 2029 Geraldine Collins

OFFICIAL SEAL
Geraldine Collins
Notary Public
State of West Virginia
My Commission Expires
February 16, 2029
3950 INDIAN CREEK ROAD
ELKVIEW, WV 25071

Notary Public

Please note for dates of death July 13, 2001 or after, any heirs who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires _____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Cochran
Deputy Clerk

C-1

Greater Harrison County
Public Service District

Phone: 304-745-3463
Fax: 304-745-5327

www.greaterharrison.com

At the regular meeting of Greater Harrison County PSD held on Thursday January 15, 2026, Secretary Raymond Leonard, Member Gary Auvil and Member Thomas Michael. Also present were Bill Hoover, General Manager, Matt Evans, Assistant Manager, Zack Dobbins of Bennett and Dobbins and Cody Turner of Thrasher Engineering.

1. Minutes and/or Amended Minutes of Previous Meetings: Leonard moved to approve minutes. Board concurred.
2. Public Comment Period: No one present
3. Patrick Lesmann – P&B Services provided by Bill Hoover
   General update – No issues currently.
4. Zack Dobbins – Bennett and Dobbins
   4.1 Drawdown #14 for Overall Water Project presented. Leonard to approve as presented. Board concurred.
   Drawdown #13 Quiet Dell Sewer Project presented. Leonard moved to approve as presented.
   Board concurred.
5. Finance Report provided by Zack Dobbins.
   Auvil moved to approve financial transactions as presented. Board concurred.
6. Thrasher Group, Inc. provided by Cody Turner
   6.1 Sewer
   6.1.a Quiet Dell
   - Construction Update – Construction meeting agenda provided to board. Contract #1 moving along well and currently on schedule. Contract #2 – At Circle Drive currently and working toward lift station, over 50% complete.

   6.1.b Woodstock Heights Sanitary Sewer Extension Project
   - Had an issue with propane supply on generator which has been resolved. They have been taking care of a few final punch list items.

   6.1.c River Crossings
   - Working on designs for permits currently.

   6.1.d 10-year Plan Sewer
   - Nothing new to add currently.

   6.2 Water
   6.2.a Overall Water Project
   - Construction Update – Contract #1 currently on Duck Creek and finishing up Florence Hollow reconnects. Contract #2 -Should have final quantity adjustments next month. Contract #3 waiting for better weather. Will begin in spring of 2026.

   6.2.b Buffalo Lake Road Water Line Extension
   - Nothing new submitted at this time.

   6.2.c 10-year Plan Water
   - Nothing new to add currently.
7. Bill Hoover – General Manager
   7.1 Water
   7.1.a Lost Creek Mount Clare was at 20%, Valley of Good Hope at 38% and Quiet Dell at 31%. Coon's Run was at 43%.
   7.1.b Water Leak Report – Lost Creek had 5 main line and 1 service line leak; Valley of Good Hope has 1 service.

line leak. We continue to look for leaks in Valley of Good Hope and Quiet Dell.

7.2 Sewer

7.2.a Pontoons are all back in ponds and back in service. Working on lost power to grinder pumps in Lost Creek. The wire and sewer main will be replaced in this area.

7.3 Good of the District

We have been working on some of the issues from public meetings. Discussed the bakery with the PSC and have a couple options. We will review the operation to determine how much is going in the sewer. The lead service line has been inspected and there are no lead lines. Leonard added that the rudeness demonstrated at the last meeting has to stop. Zack added that there is a code that they can be removed. Control of the meeting has to be maintained.

Michael motioned to nominate James Scudere as Chairman, Ruth Ann Messenger as a Treasurer and Raymond Leonard as Secretary. Board concurred.

8. Executive Session

8.1 Not needed

Leonard moved to adjourn meeting. Board concurred.

The next regular board meeting will be held on February 19, 2026.

Chairman_____
James Scudere

Treasurer_____
Ruth Ann Messenger

Secretary_____
Mark Leonard

Member_____
Thomas Michael

Member_____
Gary Auvil

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410, OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C-2

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
01/01/2026 - 01/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	257,827.29	238,544.25	19,283.04	98.31%
COONS RUN O&M AGREEMENT	4,034.42	3,455.83	578.59	1.54%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	386.16	1,333.33	(947.17)	0.15%
MISCELLANEOUS/RECONNECT FEES	5.12	824.17	(819.05)	0.00%
QUIET DELL LEASE	-	500.00	(500.00)	0.00%
TAP FEES	-	666.67	(666.67)	0.00%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	262,252.99	245,324.25	16,928.74	
EXPENSES				
ACCT, BILLING, & COLLECTING	15,730.02	6,490.00	9,240.02	6.10%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	-	190.83	(190.83)	0.00%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	24,610.85	24,596.00	14.85	9.54%
DIRECTORS FEES	627.02	483.75	143.27	0.24%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	11,409.12	11,551.67	(142.55)	4.42%
LAB SERVICE	667.00	915.83	(248.83)	0.26%
LABOR	33,861.53	36,732.50	(2,870.97)	13.13%
MAINTENANCE	21,456.16	19,305.00	2,151.16	8.32%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	-	100.00	(100.00)	0.00%
OUTSIDE SERVICES/CONTRACT LABOR	4,668.99	4,231.67	437.32	1.81%
POWER PURCHASED	5,087.91	3,598.33	1,489.58	1.97%
PROPERTY/LIABILITY & INJURIES INSURANCE	295.74	2,424.17	(2,128.43)	0.11%
REGULATORY COMMISSION	-	1,186.67	(1,186.67)	0.00%
RENEWAL & REPLACEMENT	5,151.82	15,000.00	(9,848.18)	2.00%
RENT EXPENSE	2,500.00	2,500.00	-	0.97%
TAXES	2,826.16	2,859.17	(33.01)	1.10%
TRANSPORTATION	2,308.15	2,536.67	(228.52)	0.89%
UTILITIES	1,351.85	822.50	529.35	0.52%
WATER PURCHASED	125,420.98	93,545.00	31,875.98	48.62%
TOTAL EXPENSES	257,973.30	229,069.75	28,903.55	
NET SURPLUS (DEFICIT)	4,279.69	16,254.50	(11,974.81)	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
01/01/2026 - 01/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	260,643.83	263,062.50	(2,418.67)	91.77%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.88%
INTEREST INCOME	3,481.09	4,166.67	(685.58)	1.23%
MISCELLANEOUS/RECONNECT FEES	-	88.33	(88.33)	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	-	166.67	(166.67)	0.00%
UNUSUAL CHARGE	17,398.28	9,141.67	8,256.61	6.13%
TOTAL INCOME	284,023.20	279,125.83	4,897.37	
EXPENSES				
ACCT, BILLING, & COLLECTING	2,427.15	1,958.33	468.82	0.74%
BRIDGEPORT SANITARY BOARD	8,049.75	9,567.50	(1,517.75)	2.47%
TOWN OF WORTHINGTON	3,737.49	3,247.50	489.99	1.14%
CHEMICALS	-	-	-	0.00%
CLARKSBURG SANITARY BOARD	2,953.72	2,818.33	135.39	0.90%
DEBT SERVICE	112,379.86	113,707.50	(1,327.64)	34.41%
DIRECTORS FEES	572.98	484.17	88.81	0.18%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	10,568.53	8,714.17	1,854.36	3.24%
LAB SERVICE	1,180.60	1,050.00	130.60	0.36%
LABOR	27,253.34	27,710.00	(456.66)	8.35%
MAINTENANCE	56,385.62	24,733.33	31,652.29	17.27%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,851.44	1,641.67	209.77	0.57%
OUTSIDE SERVICES/CONTRACT LABOR	12,772.49	15,066.67	(2,294.18)	3.91%
POWER PURCHASED	19,666.30	15,491.67	4,174.63	6.02%
PROPERTY/LIABILITY & INJURIES INSURANCE	270.26	3,483.33	(3,213.07)	0.08%
REGULATORY COMMISSION	-	1,150.00	(1,150.00)	0.00%
RENEWAL & REPLACEMENT	61,863.99	19,425.00	42,438.99	18.94%
RENT EXPENSE	-	-	-	0.00%
TAXES	1,867.39	2,156.67	(289.28)	0.57%
TRANSPORTATION	1,123.94	2,791.67	(1,667.73)	0.34%
UTILITIES	1,636.95	2,241.67	(604.72)	0.50%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	326,561.80	257,439.17	69,122.63	
NET SURPLUS (DEFICIT)	(42,538.60)	21,686.67	(64,225.27)	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
01/01/2026 - 01/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	518,471.12	501,606.75	16,864.37	94.91%
COONS RUN O&M AGREEMENT	4,034.42	3,455.83	578.59	0.74%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.46%
INTEREST INCOME	3,867.25	5,500.00	(1,632.75)	0.71%
MISCELLANEOUS/RECONNECT FEES	5.12	912.50	(907.38)	0.00%
QUIET DELL LEASE	-	500.00	(500.00)	0.00%
TAP FEES	-	833.33	(833.33)	0.00%
UNUSUAL CHARGE	17,398.28	9,141.67	8,256.61	3.18%
TOTAL INCOME	546,276.19	524,450.08	21,826.11	
EXPENSES				
ACCT, BILLING, & COLLECTING	18,157.17	8,448.33	9,708.84	3.11%
BRIDGEPORT SANITARY BOARD	8,049.75	9,567.50	(1,517.75)	1.38%
TOWN OF WORTHINGTON	3,737.49	3,247.50	489.99	0.64%
CHEMICALS	-	190.83	(190.83)	0.00%
CLARKSBURG SANITARY BOARD	2,953.72	2,818.33	135.39	0.51%
DEBT SERVICE	136,990.71	138,303.50	(1,312.79)	23.44%
DIRECTORS FEES	1,200.00	967.92	232.08	0.21%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	21,977.65	20,265.83	1,711.82	3.76%
LAB SERVICE	1,847.60	1,965.83	(118.23)	0.32%
LABOR	61,114.87	64,442.50	(3,327.63)	10.46%
MAINTENANCE	77,841.78	44,038.33	33,803.45	13.32%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,851.44	1,741.67	109.77	0.32%
OUTSIDE SERVICES/CONTRACT LABOR	17,441.48	19,298.33	(1,856.85)	2.98%
POWER PURCHASED	24,754.21	19,090.00	5,664.21	4.23%
PROPERTY/LIABILITY & INJURIES INSURANCE	566.00	5,907.50	(5,341.50)	0.10%
REGULATORY COMMISSION	-	2,336.67	(2,336.67)	0.00%
RENEWAL & REPLACEMENT	67,015.81	34,425.00	32,590.81	11.46%
RENT EXPENSE	2,500.00	2,500.00	-	0.43%
TAXES	4,693.55	5,015.83	(322.28)	0.80%
TRANSPORTATION	3,432.09	5,328.33	(1,896.24)	0.59%
UTILITIES	2,988.80	3,064.17	(75.37)	0.51%
WATER PURCHASED	125,420.98	93,545.00	31,875.98	21.46%
TOTAL EXPENSES	584,535.10	486,508.92	98,026.18	
NET SURPLUS (DEFICIT)	(38,258.91)	37,941.17	(76,200.08)	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2025-01/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	1,809,206.36	1,669,809.75	139,396.61	97.20%
COONS RUN O&M AGREEMENT	32,292.71	24,190.83	8,101.88	1.73%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	10,874.55	9,333.33	1,541.22	0.58%
MISCELLANEOUS/RECONNECT FEES	4,431.96	5,769.17	(1,337.21)	0.24%
QUIET DELL LEASE	1,500.00	3,500.00	(2,000.00)	0.08%
TAP FEES	3,000.00	4,666.67	(1,666.67)	0.16%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	1,861,305.58	1,717,269.75	144,035.83	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	52,015.82	45,430.00	6,585.82	3.17%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	2,850.00	1,335.83	1,514.17	0.17%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	172,275.95	172,172.00	103.95	10.50%
DIRECTORS FEES	3,453.56	3,386.25	67.31	0.21%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	86,745.81	80,861.67	5,884.14	5.29%
LAB SERVICE	8,964.10	6,410.83	2,553.27	0.55%
LABOR	264,664.87	257,127.50	7,537.37	16.13%
MAINTENANCE	122,334.85	135,135.00	(12,800.15)	7.45%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,022.76	700.00	322.76	0.06%
OUTSIDE SERVICES/CONTRACT LABOR	41,078.09	29,621.67	11,456.42	2.50%
POWER PURCHASED	27,958.88	25,188.33	2,770.55	1.70%
PROPERTY/LIABILITY & INJURIES INSURANCE	21,918.59	16,969.17	4,949.42	1.34%
REGULATORY COMMISSION	8,930.12	8,306.67	623.45	0.54%
RENEWAL & REPLACEMENT	75,635.91	105,000.00	(29,364.09)	4.61%
RENT EXPENSE	17,500.00	17,500.00	-	1.07%
TAXES	22,098.66	20,014.17	2,084.49	1.35%
TRANSPORTATION	18,583.73	17,756.67	827.06	1.13%
UTILITIES	6,909.45	5,757.50	1,151.95	0.42%
WATER PURCHASED	686,272.95	654,815.00	31,457.95	41.81%
TOTAL EXPENSES	1,641,214.10	1,603,488.25	37,725.85	100.00%
NET SURPLUS (DEFICIT)	220,091.48	113,781.50	106,309.98	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2025-01/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	1,720,910.59	1,841,437.50	(120,526.91)	93.04%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	17,500.00	17,500.00	-	0.95%
INTEREST INCOME	41,579.80	29,166.67	12,413.13	2.25%
MISCELLANEOUS/RECONNECT FEES	477.75	618.33	(140.58)	0.03%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	1,600.00	1,166.67	433.33	0.09%
UNUSUAL CHARGE	67,562.52	63,991.67	3,570.85	3.65%
TOTAL INCOME	1,849,630.66	1,953,880.83	(104,250.17)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	14,248.25	13,708.33	539.92	0.77%
BRIDGEPORT SANITARY BOARD	47,225.93	66,972.50	(19,746.57)	2.55%
TOWN OF WORTHINGTON	23,817.88	22,732.50	1,085.38	1.29%
CHEMICALS	-	-	-	0.00%
CLARKSBURG SANITARY BOARD	18,584.72	19,728.33	(1,143.61)	1.00%
DEBT SERVICE	786,659.02	795,952.50	(9,293.48)	42.46%
DIRECTORS FEES	3,146.44	3,389.17	(242.73)	0.17%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	70,091.48	60,999.17	9,092.31	3.78%
LAB SERVICE	7,250.80	7,350.00	(99.20)	0.39%
LABOR	209,188.51	193,970.00	15,218.51	11.29%
MAINTENANCE	251,024.15	173,133.33	77,890.82	13.55%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	12,170.19	11,491.67	678.52	0.66%
OUTSIDE SERVICES/CONTRACT LABOR	99,842.37	105,466.67	(5,624.30)	5.39%
POWER PURCHASED	108,027.37	108,441.67	(414.30)	5.83%
PROPERTY/LIABILITY & INJURIES INSURANCE	20,213.16	24,383.33	(4,170.17)	1.09%
REGULATORY COMMISSION	9,899.17	8,050.00	1,849.17	0.53%
RENEWAL & REPLACEMENT	129,657.71	135,975.00	(6,317.29)	7.00%
RENT EXPENSE	-	-	-	0.00%
TAXES	14,096.11	15,096.67	(1,000.56)	0.76%
TRANSPORTATION	15,952.43	19,541.67	(3,589.24)	0.86%
UTILITIES	11,518.53	15,691.67	(4,173.14)	0.62%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	1,852,614.22	1,802,074.17	50,540.05	100.00%
NET SURPLUS (DEFICIT)	(2,983.56)	151,806.67	(154,790.23)	

C-3

GREATER HARRISON COUNTY P.S.D.

"Meeting held in Town of West Milford Council Chambers"

Agenda
February 19, 2026
9:00 am

Appointments
9:00 am – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
3. P&B Services, LLC
   - 3.1 Package Plant Report
4. Bennett and Dobbins, PLLC
   - 4.1 Drawdowns – Review, discuss and act.
5. Ruth Ann Messenger – Treasurer – Review, discuss and act
   - 5.1 Sewer Check Register and debit card transactions
   - 5.2 Water Check Register
6. The Thrasher Group, Inc.
   - 6.1 Sewer
     - 6.1.a. Quiet Dell – Review, discuss and act
       - Construction Update
       - Change Order
     - 6.1.b. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
       - Notice of Acceptability of Work
     - 6.1.c. River Crossings – Review, discuss and act
       - Design Update
     - 6.1.d. 10-year Plan – Review, discuss and act
       - 2026 Review as necessary
   - 6.2 Water
     - 6.2.a. Overall Water Project – Review, discuss and act
       - Construction Update
       - Contract #2 – Quantity Adjustment Change Order
     - 6.2.b. Buffalo Lake Road Water Line Extension
       - Planning Update
     - 6.2.c. 10-year Plan – Review, discuss and act
       - 2026 Review as necessary
7. Bill Hoover – General Manager
   - 7.1 Water
     - 7.1.a. Water Loss Report
     - 7.1.b. Water Leak Report
     - 7.1.c. General Updates

7.2 Sewer

7.2.a. General Updates

7.3 Good of the District

7.3.a. General Update

8. Sam Harrold – Mountain State Law

8.1 Available for general consult

9. Executive Session

Adjournment of meeting

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2025 -01/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	3,530,116.95	3,511,247.25	18,869.70	95.13%
COONS RUN O&M AGREEMENT	32,292.71	24,190.83	8,101.88	0.87%
FACILITIES CHARGE	17,500.00	17,500.00	-	0.47%
INTEREST INCOME	52,454.35	38,500.00	13,954.35	1.41%
MISCELLANEOUS/RECONNECT FEES	4,909.71	6,387.50	(1,477.79)	0.13%
QUIET DELL LEASE	1,500.00	3,500.00	(2,000.00)	0.04%
TAP FEES	4,600.00	5,833.33	(1,233.33)	0.12%
UNUSUAL CHARGE	67,562.52	63,991.67	3,570.85	1.82%
TOTAL INCOME	3,710,936.24	3,671,150.58	39,785.66	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	66,264.07	59,138.33	7,125.74	1.90%
BRIDGEPORT SANITARY BOARD	47,225.93	66,972.50	(19,746.57)	1.35%
TOWN OF WORTHINGTON	23,817.88	22,732.50	1,085.38	0.68%
CHEMICALS	2,850.00	1,335.83	1,514.17	0.08%
CLARKSBURG SANITARY BOARD	18,584.72	19,728.33	(1,143.61)	0.53%
DEBT SERVICE	958,934.97	968,124.50	(9,189.53)	27.45%
DIRECTORS FEES	6,600.00	6,775.42	(175.42)	0.19%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	156,837.29	141,860.83	14,976.46	4.49%
LAB SERVICE	16,214.90	13,760.83	2,454.07	0.46%
LABOR	473,853.38	451,097.50	22,755.88	13.56%
MAINTENANCE	373,359.00	308,268.33	65,090.67	10.69%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	13,192.95	12,191.67	1,001.28	0.38%
OUTSIDE SERVICES/CONTRACT LABOR	140,920.46	135,088.33	5,832.13	4.03%
POWER PURCHASED	135,986.25	133,630.00	2,356.25	3.89%
PROPERTY/LIABILITY & INJURIES INSURANCE	42,131.75	41,352.50	779.25	1.21%
REGULATORY COMMISSION	18,829.29	16,356.67	2,472.62	0.54%
RENEWAL & REPLACEMENT	205,293.62	240,975.00	(35,681.38)	5.88%
RENT EXPENSE	17,500.00	17,500.00	-	0.50%
TAXES	36,194.77	35,110.83	1,083.94	1.04%
TRANSPORTATION	34,536.16	37,298.33	(2,762.17)	0.99%
UTILITIES	18,427.98	21,449.17	(3,021.19)	0.53%
WATER PURCHASED	686,272.95	654,815.00	31,457.95	19.64%
TOTAL EXPENSES	3,493,828.32	3,405,562.42	88,265.90	100.00%
NET SURPLUS (DEFICIT)	217,107.92	265,588.17	(48,480.25)	

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
January 2026

OPERATING ACTIVITIES		
Net Income (Loss)	$	4,279.69
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Receivable	$	60.02
Accounts Payable	$	45,737.44
Customer Deposits	$	547.08
Due (From) To Sewer Fund	$	21,658.91
Net cash provided by Operating Activities	$	72,283.14
INVESTING ACTIVITIES		
Fixed Assets Projects	$	(258,749.81)
Interest Income	$	-
Net cash provided by Investing Activities	$	(258,749.81)
FINANCING ACTIVITIES		
5.5 Agreement	$	-
Grants/Loans	$	258,749.81
Net cash provided by Financing Activities	$	258,749.81
Net cash increase (decrease)for period	$	72,283.14
Cash at beginning of period	$	1,509,417.28
Cash at end of period	**$**	**1,581,700.42**

Unrestricted Cash	$	722,846.11
Restricted Cash		
Depreciation Reserve	$	177,112.16
Bond Commission Sweep	$	26,503.00
Construction	$	233.26
ARPA	$	100.00
SB 234	$	45,400.00
Customer Deposits	$	25,650.32
CD-Customer Deposits	$	67,677.24
CD-Depreciation Reserve	$	281,620.26
CD-SB 234	$	234,558.07
Total Restricted Cash	$	858,854.31
Total Unrestricted & Restricted Cash	**$**	**1,581,700.42**
	$	-

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
January 2026

OPERATING ACTIVITIES		
Net Income (Loss)	$	(42,538.60)
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Payable	$	(6,883.89)
Customer Deposits	$	2,002.49
Payroll Liabilities	$	(2,401.77)
Due (From) To Water Fund	$	(21,658.91)
Net cash provided by Operating Activities	$	(71,480.68)
INVESTING ACTIVITIES		
Interest Income	$	-
Fixed Assets	$	(1,309,831.30)
Net cash provided by Investing Activities	$	(1,309,831.30)
FINANCING ACTIVITIES		
5.5 Agreements	$	-
Loan Payment	$	(848.89)
Draw on Bond & Grants	$	1,309,831.30
Net cash provided by Financing Activities	$	1,308,982.41
Net cash increase (decrease) for period	$	(72,329.57)
Cash at beginning of period	$	2,761,311.62
Cash at end of period	**$**	**2,688,982.05**
Unrestricted Cash	$	686,252.88
Restricted Cash		
Construction Account	$	1,851.60
Depreciation Reserve	$	679,793.15
Rural Development Reserve	$	-
Bond Commission Sweep	$	74,364.56
ARPA	$	100.00
SB 234	$	58,000.00
Customer Deposits	$	136,578.88
CD-Customer Deposits	$	112,695.29
CD-Depreciation Reserve	$	676,130.68
CD-Rural Development Reserve	$	28,673.58
CD-SB 234	$	234,541.43
Total Restricted Cash	$	2,002,729.17
Total Unrestricted & Restricted Cash	**$**	**2,688,982.05**
	$	-

C-4

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foun
Do not enter social security numbers on this form as it may be made public.
Go to *www.irs.gov/Form990* for instructions and the latest information.

A For the 2024 calendar year, or tax year beginning 07/01/24 , and ending 06/30/25

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/ terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization: NUTTER FORT VOLUNTEER FIRE DEP

Doing business as:

Number and street (or P.O. box if mail is not delivered to street address): 1415 BUCKANNON PIKE

Room/suite:

City or town, state or province, country, and ZIP or foreign postal code: NUTTER FORT WV 26301

D Employer identification number: 91-1910069

E Telephone number: 304-622-5001

G Gross receipts$: 316,028

F Name and address of principal officer:
NATALIE HADDIX
1415 BUCKHANNON PIKE
NUTTER FORT WV 26301

H(a) Is this a group return for subordinates? ☐ Yes ☒ No

H(b) Are all subordinates included? ☐ Yes ☐ No
If "No," attach a list. See instructions

I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: WWW.NUTTERFORTFIRE.COM

H(c) Group exemption number

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Year of formation: 1945

M State of legal domicile: WV

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities:
VOLUNTEER FIRE FIGHTING SERVICE

2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3	Number of voting members of the governing body (Part VI, line 1a)	3	11
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	11
5	Total number of individuals employed in calendar year 2024 (Part V, line 2a)	5	0
6	Total number of volunteers (estimate if necessary)	6	0
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0

Client Copy

Revenue

		Prior Year	Current Year
8	Contributions and grants (Part VIII, line 1h)	127,282	164,182
9	Program service revenue (Part VIII, line 2g)		0
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	21	53
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	41,326	19,785
12	Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	168,629	184,020

Expenses

13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)		0
14	Benefits paid to or for members (Part IX, column (A), line 4)		0
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		0
16a	Professional fundraising fees (Part IX, column (A), line 11e)		0
b	Total fundraising expenses (Part IX, column (D), line 25) 0		
17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	150,930	159,359
18	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	150,930	159,359
19	Revenue less expenses. Subtract line 18 from line 12	17,699	24,661

Net Assets or Fund Balances

		Beginning of Current Year	End of Year
20	Total assets (Part X, line 16)	110,144	134,805
21	Total liabilities (Part X, line 26)	0	0
22	Net assets or fund balances. Subtract line 21 from line 20	110,144	134,805

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer — Date

NATALIE HADDIX PRESIDENT
Type or print name and title

Paid Preparer Use Only

Preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
ZACHARY D. DOBBINS	ZACHARY D. DOBBINS	01/28/26		P01214233

Firm's name: BENNETT & DOBBINS PLLC — Firm's EIN: 26-0383872

Firm's address: 317 CLEVELAND AVE, FAIRMONT, WV 26554-1604 — Phone no. 304-366-4295

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

DAA

Form **990** (2024)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☐

1 Briefly describe the organization's mission:
OUR MISSION IS TO PROTECT THE CITIZENS WE SERVE FROM HARM, EDUCATE TO REDUCE THREATS AGAINST LIFE AND PROPERTY, AND TRAIN TO INCREASE SKILL AND KNOWLEDGE, WHILE SHOWING PRIDE, DEDICATION, COURAGE AND RESPECT.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 159,359 including grants of $) (Revenue $)
NUTTER FORT VOLUNTEER FIRE DEPARTMENT IS LOCATED IN CENTRAL HARRISON COUNTY, MINUTES AWAY FROM DOWNTOWN CLARKSBURG & BRIDGEPORT. WE SERVE AN AREA OF 88 SQ MILES COVERING A PORTION OF I-79, US RT 20 AND US RT 87 THROUGH THE COMMUNITIES OF NUTTER FORT, QUIET DELL, CENTER BRANCH, ROMINIES MILL, AND BISETOWN. WE PROVIDE MUTUAL AID TO ALL HARRISON COUNTY FIRE DEPARTMENTS AN AGENCIES. OUR MISSION IS TO PROTECT THE CITIZENS FROM HARM, EDUCATE AND REDUCE THREATS TO LIFE AND PROPERTY, DEVELOP, TRAIN AND INCREASE KNOWLEDGE AND SKILL.

4b (Code:) (Expenses $ including grants of $) (Revenue $)
N/A

4c (Code:) (Expenses $ including grants of $) (Revenue $)
N/A

4d Other program services (Describe on Schedule O.)
(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses 159,359

Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors? See instructions	2	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a		X
b	Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a		X
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I.* See instructions	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18	X	
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X

Part IV Checklist of Required Schedules *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions).			
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of any individual described in line 28a? *If "Yes," complete Schedule L, Part IV*	28b		X
c	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in noncash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? **Note:** All Form 990 filers are required to complete Schedule O.	38		X

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

				Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a	32		
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b	32		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c			

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

			Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return 2a 0			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b		
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?	3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation on Schedule O*	3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
b	If "Yes," enter the name of the foreign country ..... See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7	**Organizations that may receive deductible contributions under section 170(c).**			
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?	7a		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		
d	If "Yes," indicate the number of Forms 8282 filed during the year 7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
9	**Sponsoring organizations maintaining donor advised funds.**			
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
10	**Section 501(c)(7) organizations.** Enter:			
a	Initiation fees and capital contributions included on Part VIII, line 12 ..... 10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities 10b			
11	**Section 501(c)(12) organizations.** Enter:			
a	Gross income from members or shareholders 11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) 11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?	12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year 12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**			
a	Is the organization licensed to issue qualified health plans in more than one state? ..... **Note:** See the instructions for additional information the organization must report on Schedule O.	13a		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans 13b			
c	Enter the amount of reserves on hand 13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation on Schedule O*	14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year? ..... If "Yes," see instructions and file Form 4720, Schedule N.	15		X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? ..... If "Yes," complete Form 4720, Schedule O.	16		X
17	**Section 501(c)(21) organizations.** Did the trust, any disqualified or other person, engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953? ..... If "Yes," complete Form 6069.	17		

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

				Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	0		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b			
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?	3a			X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation on Schedule O*	3b			
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a			X
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a			X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b			X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c			
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a			X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b			
7	**Organizations that may receive deductible contributions under section 170(c).**				
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?	7a			
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b			
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c			
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e			
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f			
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g			
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h			
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8			
9	**Sponsoring organizations maintaining donor advised funds.**				
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a			
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b			
10	**Section 501(c)(7) organizations.** Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	**Section 501(c)(12) organizations.** Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?	12a			
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**				
a	Is the organization licensed to issue qualified health plans in more than one state? **Note:** See the instructions for additional information the organization must report on Schedule O.	13a			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a			X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation on Schedule O*	14b			
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	15			X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16			X
17	**Section 501(c)(21) organizations.** Did the trust, any disqualified or other person, engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953? If "Yes," complete Form 6069.	17			

Part VI Governance, Management, and Disclosure. *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI ..... [X]

Section A. Governing Body and Management

				Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	1a	11		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.				
b	Enter the number of voting members included on line 1a, above, who are independent	1b	11		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2		X	
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3			X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4			X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
6	Did the organization have members or stockholders?	6		X	
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a		X	
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b			X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a	The governing body?	8a		X	
b	Each committee with authority to act on behalf of the governing body?	8b		X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses on Schedule O*	9			X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a		X
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a		X
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b		
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe on Schedule O how this was done*	12c		
13	Did the organization have a written whistleblower policy?	13		X
14	Did the organization have a written document retention and destruction policy?	14		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	15a		X
b	Other officers or key employees of the organization	15b		X
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed None

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other *(explain on Schedule O)*

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records.

TREASURER 1415 BUCKHANNON PIKE

NUTTER FORT WV 26301 304-622-7713

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) KELSI ANDREWS	0.00									
SECRETARY	0.00			X				0	0	0
(2) FRANK FERRARI	0.00									
CAPTAIN	0.00			X				0	0	0
(3) JEREMY HADDIX	0.00									
CHIEF	0.00			X				0	0	0
(4) NATALIE HADDIX	0.00									
PRESIDENT	0.00			X				0	0	0
(5) EMILY POTESTA	0.00									
TREASURER	0.00			X				0	0	0
(6) BRIAN RICHARDS	0.00									
ASSISTANT CHIEF	0.00			X				0	0	0
(7) HEATHER RICHARDS	0.00									
VICE PRESIDENT	0.00			X				0	0	0
(8) STEVE RICHARDS	0.00									
FIREFIGHTER	0.00			X				0	0	0
(9) NATHAN ROHRBOUGH	0.00									
DEPUTY CHIEF	0.00			X				0	0	0
(10) LIAM STOUT	0.00									
LIEUTENANT	0.00			X				0	0	0
(11) JOSHUA YODERS	0.00									
FIREFIGHTER	0.00			X				0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12)										
(13)										
(14)										
(15)										
(16)										
(17)										
(18)										
(19)										
1b Subtotal										
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)										

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization 0

		Yes	No
3	Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization 0

Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants, and Other Similar Amounts	1a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	164,182				
	f All other contributions, gifts, grants, and similar amounts not included above	1f					
	g Noncash contributions included in lines 1a-1f	1g	$				
	h Total. Add lines 1a–1f			164,182			
Program Service Revenue		Business Code					
	2a						
	b						
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a–2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			53	53		
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
			(i) Real	(ii) Personal			
	6a Gross rents	6a					
	b Less: rental expenses	6b					
	c Rental inc. or (loss)	6c					
	d Net rental income or (loss)						
			(i) Securities	(ii) Other			
	7a Gross amount from sales of assets other than inventory	7a					
	b Less: cost or other basis and sales exps.	7b					
	c Gain or (loss)	7c					
	d Net gain or (loss)						
	8a Gross income from fundraising events (not including $ ... of contributions reported on line 1c). See Part IV, line 18	8a	142,093				
	b Less: direct expenses	8b	132,008				
	c Net income or (loss) from fundraising events			10,085			
	9a Gross income from gaming activities. See Part IV, line 19	9a					
	b Less: direct expenses	9b					
	c Net income or (loss) from gaming activities						
	10a Gross sales of inventory, less returns and allowances	10a					
	b Less: cost of goods sold	10b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
	11a RESPONSE FEES			7,056	7,056		
	b VENDING			2,353	2,353		
	c OTHER REVENUES			291	291		
	d All other revenue						
	e Total. Add lines 11a–11d			9,700			
	12 Total revenue. See instructions			184,020	9,753	0	0

Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	700	700		
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)	850	850		
12 Advertising and promotion				
13 Office expenses	528	528		
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a TRUCK PAYMENTS	80,581	80,581		
b FIRE EXPENSES	69,848	69,848		
c BENEFITS FOR MEMBERS	5,221	5,221		
d DUES AND SUBSCRIPTIONS	1,631	1,631		
e All other expenses				
25 **Total functional expenses.** Add lines 1 through 24e	159,359	159,359	0	0
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X ☐

			(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest-bearing	110,144	1	134,805
	2	Savings and temporary cash investments		2	
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net		4	
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges		9	
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D — 10a			
	b	Less: accumulated depreciation — 10b		10c	
	11	Investments—publicly traded securities		11	
	12	Investments—other securities. See Part IV, line 11		12	
	13	Investments—program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
	16	**Total assets.** Add lines 1 through 15 (must equal line 33)	110,144	16	134,805
Liabilities	17	Accounts payable and accrued expenses		17	
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26	**Total liabilities.** Add lines 17 through 25	0	26	0
Net Assets or Fund Balances		**Organizations that follow FASB ASC 958, check here ☐ and complete lines 27, 28, 32, and 33.**			
	27	Net assets without donor restrictions		27	
	28	Net assets with donor restrictions		28	
		Organizations that do not follow FASB ASC 958, check here ☒ and complete lines 29 through 33.			
	29	Capital stock or trust principal, or current funds		29	
	30	Paid-in or capital surplus, or land, building, or equipment fund		30	
	31	Retained earnings, endowment, accumulated income, or other funds	110,144	31	134,805
	32	Total net assets or fund balances	110,144	32	134,805
	33	Total liabilities and net assets/fund balances	110,144	33	134,805

Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	184,020
2	Total expenses (must equal Part IX, column (A), line 25)	2	159,359
3	Revenue less expenses. Subtract line 2 from line 1	3	24,661
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	110,144
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	134,805

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☐

			Yes	No
1	Accounting method used to prepare the Form 990: ☒ Cash ☐ Accrual ☐ Other_____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both. ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	2a		X
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both. ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	2b		X
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	2c		
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?	3a		
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	3b		

SCHEDULE A
(Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2024

Open to Public Inspection

Name of the organization

NUTTER FORT VOLUNTEER FIRE DEP

Employer identification number

91-1910069

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: .....

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: .....

10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations ..... ☐

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	103,372	203,614	100,265	127,282	164,182	698,715
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3	103,372	203,614	100,265	127,282	164,182	698,715
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4						698,715

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
7 Amounts from line 4	103,372	203,614	100,265	127,282	164,182	698,715
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	45	54	72	21	53	245
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						698,960
12 Gross receipts from related activities, etc. (see instructions)					12	814,411

13 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

14	Public support percentage for 2024 (line 6, column (f), divided by line 11, column (f))	14	99.96%
15	Public support percentage from 2023 Schedule A, Part II, line 14	15	99.97%

16a **33 1/3% support test — 2024.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ☒

b **33 1/3% support test — 2023.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

17a **10%-facts-and-circumstances test — 2024.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐

b **10%-facts-and-circumstances test — 2023.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here.** Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ☐

Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)						

14 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2024 (line 8, column (f), divided by line 13, column (f))	15	%
16	Public support percentage from 2023 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17	Investment income percentage for **2024** (line 10c, column (f), divided by line 13, column (f))	17	%
18	Investment income percentage from **2023** Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests — 2024.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

b **33 1/3% support tests — 2023.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Supporting Organizations

(Complete only if you checked a box on line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in* ***Part VI*** *how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer lines 3b and 3c below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in* ***Part VI*** *when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in* ***Part VI*** *what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in* ***Part VI*** *how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in* ***Part VI,*** *including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in* ***Part VI.***	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? *If "Yes," complete Part I of Schedule L (Form 990).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in* ***Part VI.***	9a		
b	Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in* ***Part VI.***	9b		
c	Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in* ***Part VI.***	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer line 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?	11a		
b	A family member of a person described on line 11a above?	11b		
c	A 35% controlled entity of a person described on line 11a or 11b above? *If "Yes" to line 11a, 11b, or 11c, provide detail in* ***Part VI.***	11c		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? *If "No," describe in* ***Part VI*** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* ***Part VI*** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* ***Part VI*** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s), or (ii) serving on the governing body of a supported organization? *If "No," explain in* ***Part VI*** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* ***Part VI*** *the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year* ***(see instructions).***

a ☐ The organization satisfied the Activities Test. *Complete* ***line 2*** *below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete* ***line 3*** *below.*

c ☐ The organization supported a governmental entity. *Describe in* ***Part VI*** *how you supported a governmental entity (see instructions).*

			Yes	No
2	Activities Test. ***Answer lines 2a and 2b below.***			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* ***Part VI identify those supported organizations and explain*** how these activities directly furthered their exempt purposes, *how the organization was responsive to each of its supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* ***Part VI*** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. ***Answer lines 3a and 3b below.***			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *If "Yes" or "No," provide details in* ***Part VI.***	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in* ***Part VI*** *the role played by the organization in this regard.*	3b		

Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 **Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4)	8		

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d **Total** (add lines 1a, 1b, and 1c)	1d		
e **Discount** claimed for blockage or other factors (*explain in detail in **Part VI***):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by 0.035.	6		
7 Recoveries of prior-year distributions	7		
8 **Minimum Asset Amount** (add line 7 to line 6)	8		

Section C – Distributable Amount		Current Year
1 Adjusted net income for prior year (from Section A, line 8, column A)	1	
2 Enter 0.85 of line 1.	2	
3 Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4 Enter greater of line 2 or line 3.	4	
5 Income tax imposed in prior year	5	
6 **Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V **Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** *(continued)*

Section D – Distributions			**Current Year**
1	Amounts paid to supported organizations to accomplish exempt purposes	1	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3	
4	Amounts paid to acquire exempt-use assets	4	
5	Qualified set-aside amounts (prior IRS approval required—*provide details in Part VI*)	5	
6	Other distributions (*describe in Part VI*). See instructions.	6	
7	**Total annual distributions.** Add lines 1 through 6.	7	
8	Distributions to attentive supported organizations to which the organization is responsive (*provide details in Part VI*). See instructions.	8	
9	Distributable amount for 2024 from Section C, line 6	9	
10	Line 8 amount divided by line 9 amount	10	

Section E – Distribution Allocations (see instructions)		(i) **Excess Distributions**	(ii) **Underdistributions Pre-2024**	(iii) **Distributable Amount for 2024**
1	Distributable amount for 2024 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2024 (reasonable cause required–*explain in Part VI*). See instructions.			
3	Excess distributions carryover, if any, to 2024			
a	From 2019			
b	From 2020			
c	From 2021			
d	From 2022			
e	From 2023			
f	**Total** of lines 3a through 3e			
g	Applied to underdistributions of prior years			
h	Applied to 2024 distributable amount			
i	Carryover from 2019 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4	Distributions for 2024 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2024 distributable amount			
c	Remainder. Subtract lines 4a and 4b from line 4.			
5	Remaining underdistributions for years prior to 2024, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, *explain in Part VI.* See instructions.			
6	Remaining underdistributions for 2024. Subtract lines 3h and 4b from line 1. For result greater than zero, *explain in Part VI.* See instructions.			
7	**Excess distributions carryover to 2025.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2020			
b	Excess from 2021			
c	Excess from 2022			
d	Excess from 2023			
e	Excess from 2024			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Schedule B (Form 990)
(Rev. December 2024))
Department of the Treasury
Internal Revenue Service

Schedule of Contributors

Attach to Form 990, 990-EZ, or 990-PF.
Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

Name of the organization

Employer identification number

NUTTER FORT VOLUNTEER FIRE DEP

91-1910069

Organization type (check one):

Filers of:	Section:
Form 990 or 990-EZ	☒ 501(c)(3) (enter number) organization
	☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
	☐ 527 political organization
Form 990-PF	☐ 501(c)(3) exempt private foundation
	☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation
	☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule.**
Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling $5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

☒ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** $5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than $1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than $1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling $5,000 or more during the year ..... $ .....

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization
NUTTER FORT VOLUNTEER FIRE DEP

Employer identification number
91-1910069

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	WV STATE TREASURER'S OFFICE 1900 KANAWHA BLVD E #145 CHARLESTON WV 25305	$ 63,779	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
2	HARRISON COUNTY SHERIFF & TREASURER 301 W. MAIN STREET CLARKSBURG WV 26301	$ 14,813	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
3	TOWN OF NUTTER FORT 1415 BUCKHANNON PIKE NUTTER FORT WV 26301	$ 80,000	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)

SCHEDULE G (Form 990)
(Rev. December 2024)
Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19; or if the organization entered more than $15,000 on Form 990-EZ, line 6a.
Attach to Form 990 or Form 990-EZ.
Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

Open to Public Inspection

Name of the organization
NUTTER FORT VOLUNTEER FIRE DEP

Employer identification number
91-1910069

Part I **Fundraising Activities.** Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

a ☐ Mail solicitations
b ☐ Internet and email solicitations
c ☐ Phone solicitations
d ☐ In-person solicitations
e ☐ Solicitation of nongovernment grants
f ☐ Solicitation of government grants
g ☐ Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ..... ☐ Yes ☐ No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least $5,000 by the organization.

	(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fund-raiser have custody or control of contributions? Yes	(iii) No	(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Total							

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II **Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than $15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than $5,000.

Revenue / Direct Expenses		(a) Event #1 GUN BASH (event type)	(b) Event #2 (event type)	(c) Other events None (total number)	(d) Total events (add col. (a) through col. (c))
Revenue	1 Gross receipts	142,093			142,093
	2 Less: Contributions				
	3 Gross income (line 1 minus line 2)	142,093			142,093
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses	132,008			132,008
	10 Direct expense summary. Add lines 4 through 9 in column (d)				132,008
	11 Net income summary. Subtract line 10 from line 3, column (d)				10,085

Part III **Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than $15,000 on Form 990-EZ, line 6a.

Revenue / Direct Expenses		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	☐ Yes ..... % ☐ No	☐ Yes ..... % ☐ No	☐ Yes ..... % ☐ No	
	7 Direct expense summary. Add lines 2 through 5 in column (d)				
	8 Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities: .....

a Is the organization licensed to conduct gaming activities in each of these states? ..... ☐ Yes ☐ No

b If "No," explain: .....

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? ..... ☐ Yes ☐ No

b If "Yes," explain:

11 Does the organization conduct gaming activities with nonmembers? ☐ Yes ☐ No

12 Is the organization a grantor, beneficiary, or trustee of a trust; or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No

13 Indicate the percentage of gaming activity conducted in:

a The organization's facility 13a %

b An outside facility 13b %

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name

Address

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No

b If "Yes," enter the amount of gaming revenue received by the organization $ and the amount of gaming revenue retained by the third party $

c If "Yes," enter tha name and address of the third party:

Name

Address

16 Gaming manager information:

Name

Gaming manager compensation $

Description of services provided

☐ Director/officer ☐ Employee ☐ Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year $

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

SCHEDULE O (Form 990)
(Rev. December 2024)
Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

Open to Public Inspection

Name of the organization

NUTTER FORT VOLUNTEER FIRE DEP

Employer identification number

91-1910069

Form 990, Part VI, Line 2 - Related Party Information Among Officers

NATLIE HADDIX
PRESIDENT
MARRIED

JEREMY HADDIX
CHIEF

Form 990, Part VI, Line 6 - Classes of Members or Stockholders

THE ORGANIZATION CONSISTS OF MEMBERS. MEMBERS INCLUDE THE BOARD AND VOLUNTEERS.

Form 990, Part VI, Line 7a - Election of Members and Their Rights

BOARD MEMBERS VOTE TO ELECT NEW BOARD MEMBERS AS NEEDED. THE BOARD VOTES TO DETERMINE BOARD OFFICERS.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

No review was or will be conducted.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

AS A COMPONENT UNIT OF THE TOWN OF NUTTER FORT, FINANCIAL STATEMENTS ARE AVAILABLE TO BE VIEWED.

Federal Statements

Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total Expenses	Program Service	Management & General	Fund Raising
GRANT WRITING	$ 850	$ 850	$	$
Total	$ 850	$ 850	$ 0	$ 0

Federal Statements

Schedule A, Part II, Line 1(e)

Description	Amount
OTHER CONTRIBUTIONS	$ 5,590
WV STATE TREASURER'S OFFICE	
Cash Contribution	63,779
HARRISON COUNTY SHERIFF & TREASURER	
Cash Contribution	14,813
TOWN OF NUTTER FORT	
Cash Contribution	80,000
Total	$ 164,182

Schedule A, Part II, Line 12 - Current year

Description	Amount
Taxable Interest on Savings and Temporary Cash Investments	$ 53
VENDING	2,353
OTHER REVENUES	291
RESPONSE FEES	7,056
GUN BASH	142,093
Total	$ 151,846