Harrison County Commission Meeting
Wednesday, April 15, 2026
10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Hearing to Close Delinquent & Un-Progressed Estates

10:10 A.M. --- Proclamation – Animal Control Officer Appreciation Week

10:15 A.M. --- Proclamation – Telecommunicator Appreciation Week

10:20 A.M. --- Proclamation – National Library Week

10:25 A.M. --- Special Funding Request for The Hotsinpillar Foundation requesting $5,000.00 towards funding their Fallen Stars Memorial 5K Race

10:30 A.M. --- Special Funding Request from the Stonewood Volunteer Fire Department requesting $5,000.00 towards their Stonewood Fire Fighters Festival

10:35 A.M. --- Special Funding Request from the VFW Post 573 requesting $750.00 towards their Richard Iaquinta Run & Walk Event

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A.** Bryan Lowther – 911 – Retirement – Effective April 24, 2026
   - **B.** Christina Measell – 911 – Resignation – Effective March 27, 2026
   - **C.** Megan Rowand – 911 – Promotion – Effective April 25, 2026
   - **D.** Natasha McDaniel – 911 – Promotion – Effective April 25, 2026
   - **E.** I.T. Claypool – Law Enforcement – Resignation – Effective April 13, 2026
4. **Minutes and/ or Amended Minutes of Previous Meetings**
   - **A.** Special Meeting Minutes for March 18th, 2026
   - **B.** Regular Meeting Minutes for March 18th, 2026
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A.** Quotes
   - **B.** Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:**
   - **A.** Exonerations
7. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements)
   - **A.** **$**3,112.08

8. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District.
    A. **$**3,521.00
9. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2). **NONE**
10. **Review—Discuss—Consider** Orders and Election Orders as Presented by the Clerk
    A. 2026 Primary Election Early Voting Workers General Services Building & Mall
11. **Review—Discuss—Consider** Budget Revisions for the following:
    A. General County
    B. Vital Services
12. **Review—Discuss—Consider** Budget Revisions for the Assessor for FY2025-2026

INCREASE		
001-406-222-00	Dues & Subscriptions	$4,000.00
DECREASE		
001-406-341-00	Materials & Supplies	$4,000.00

13. **Review—Discuss—Consider** Budget Revisions for the Circuit Clerk

From:		
001-403-341-00	Materials & Supplies	$200.00
To:		
001-403-232-00	Bank Fees / Charges	$200.00

14. **Review—Discuss—Consider** Rail Trail Update (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
15. **Review—Discuss—Consider** Putting an electric pole by the Courthouse to feed power into the Goff Building
16. **Review—Discuss—Consider** Replacing the sidewalks around the Courthouse
17. **Review—Discuss—Consider** Travel Request for the following 911 employees to go to Elkins WV, Randolph County 911 to attend the monthly statewide WV 911 Council Meeting
    A. Andy Bailey
    B. Travis Miller
18. **Administrator's Report**
19. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

A. Weekly Fiduciary Report from the County Clerk
    1. Wednesday, March 18, 2026 through Tuesday, March 24, 2026
    2. Wednesday, March 25, 2026 through Tuesday, March 31, 2026
    3. Wednesday, April 1, 2026 through Tuesday, April 7, 2026

B. Monthly Fiduciary Commission Settlements:
    1. None

C. Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service
    1. None

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1. **Review—Discuss—Consider** Activities at Parks & Rec (Potential Executive session to consider matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee)
2. Special Funding Request from Take me Home Transportation requesting $2,500 to help cover Insurance cost for their organization that provides rides home to individuals leaving alcohol serving establishments
3. **Review—Discuss—Consider** Awarding bid for Land for New Animal Control Facility (potential executive session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
4. **Review—Discuss—Consider** Bringing in an AS400 expert/consultant to train staff and demonstrate software abilities not currently being utilized
5. **Review—Discuss—Consider** Supporting West Milford's Float the Fork event that will take place on May 30, 2026

10:05

ESTATE OF	PERSONAL REPRESENTATIVE	DOD	APPOINTMENT DATE
Irvin Wayne Ashcraft	Amber Shuman & Auburn Kennell	8/8/2019	10/13/2020
Matilda Maxine Brelsford	Donald Reed Brelsford	8/8/2014	5/24/2019
Janet Denise Brown	Jessica Ann Hoke	8/2/2022	11/3/2022
Paul Wayne Conley	Barbara Lynn Conley	11/19/2020	7/29/2021
Richard H Cox	Wennicke E Cox	10/31/1988	11/18/1998
Andre Devell Feagin	Karen Feagin	3/27/2022	7/25/2022
Donna Jean Hayes	William Todd Hayes	9/30/2021	11/4/2021
Harlan Carter Hayes	Austin Hayes & Quinetta Murphy	1/28/2022	8/18/2022
Clarence W Hebb	Betty J Hebb	12/5/1997	12/10/1997
Jesse W Kennedy	Ulah J Kennedy	7/22/1996	7/22/1996
Glenn Joel Kirkpatrick	Charles A Kirkpatrick	2/25/2019	3/28/2019
Geneva Blanche Leemasters	Connie Leemasters	1/12/2022	7/5/2022
Ralph Anderson Miller	William Patrick Miller	9/11/2022	11/4/2022
Jason Arnie Owens	Dianna Owens	8/24/2022	9/26/2022
Audra Maxine Riffle	Sherrie Kay Dodd	3/15/2022	7/5/2022
Michael A Vallelonga	Daniel E Vallelonga	2/2/1992	2/6/1992
Alma Swisher Wolverton	William Arthur Wolverton	4/22/1992	4/14/1992
Harold Stanford Yost	Calantha Anne Yost	11/18/2021	8/26/2022

VARNER & VAN VOLKENBURG PLLC

JAMES A. VARNER, SR.
OF COUNSEL
DIRECT DIAL: (304) 918-2843
FACSIMILE: (304) 362-0124
E-MAIL: JAVARNER@VV-WVLAW.COM
* ALSO LICENSED IN PENNSYLVANIA *

360 WASHINGTON AVENUE ♦ CLARKSBURG, WV 26301 ♦ TEL: (304) 918-2840 ♦ FAX: (304) 362-0124

February 9, 2026

Mr. John R. Spires
Harrison County Clerk
229 South Third Street
Clarksburg, WV 26301

RE: Estate of Paul Wayne Conley

Dear Mr. Spires:

We received notification recently that the above-mentioned estate has been placed on a delinquent listing for a hearing in the near future.

The above-mentioned estate was opened on July 29, 2021. A claim against the estate was filed by Ms. Diana Lee on August 20, 2021, in the amount of $25,351.69 for past due child support from the State of Ohio.

The executrix, Ms. Barbara Conley, objected to the claim and the estate was originally referred to Mr. James Turner on September 10, 2021. The estate was later referred to Mr. Robert Greer on October 11, 2022. When Mr. Greer closed his office, the estate was then referred to me on January 15, 2025.

The appraisement form was filed on October 28, 2021. The assets on the appraisement showed vehicles totaling $7,000, a checking account totaling $213.19 and real estate totaling $15,000.00/

After multiple phone conversations and letters by all three Fiduciary Commissioners, it was determined that the only asset remaining in the estate is real estate worth $15,000.00.

The claimant, Ms. Diana Lee, wishes to attach a lien or judgment against the property to secure some of her monies. To date, Ms. Lee has not been able to obtain an attorney to help her with this filing in Circuit Court.

This estate was originally placed on the delinquent list on December 18, 2024. This order was recorded on January 9, 2025. This estate was once again placed on the delinquent list on December 17, 2025. This order was recorded December 30, 2025.

Harrison County
02/10/2026 01:42:29 PM

While Ms. Lee certainly has filed a valid claim against the estate, we feel that it serves no viable purpose to keep the estate open any longer. There are no additional filings that can be made through the Harrison County Clerk's office. Any additional relief that Ms. Lee might be able to obtain can only be made through the Harrison County Circuit Court's office and the Circuit Court's office can obtain any copy of the recorded claim online. If Ms. Lee can obtain legal counsel, then they can pursue the matter through Circuit Court.

Therefore, we concur with the Harrison County Clerk's office that this estate should be allowed to close.

Sincerely,

James A. Varner

James A. Varner
Fiduciary Commissioner

JAV/je
cc: Harrison County Commission

VARNER & VAN VOLKENBURG PLLC

JAMES A. VARNER, SR.
OF COUNSEL
DIRECT DIAL: (304) 918-2843
FACSIMILE: (304) 362-0124
E-MAIL: JAVARNER@VV-WVLAW.COM
* ALSO LICENSED IN PENNSYLVANIA *

360 WASHINGTON AVENUE ♦ CLARKSBURG, WV 26301 ♦ TEL: (304) 918-2840 ♦ FAX: (304) 362-0124

February 9, 2026

Mr. John R. Spires
Harrison County Clerk
229 South Third Street
Clarksburg, WV 26301

RE: Mary Lola Hardman Ryan

Dear Mr. Spires:

We received notification recently that the above-mentioned estate has been placed on a delinquent listing for a hearing in the near future.

The above-mentioned estate was opened on August 3, 2021, and was referred to Mr. James C. Turner, a Fiduciary Commissioner on January 4, 2022, due to the estate being over $200,000.00.

The estate was referred to Mr. Robert L. Greer on October 4, 2022, and upon the closing of his office, was referred to me on January 15, 2025.

After multiple phone conversations, notes in the file, calls to co-executor attorney, and letters by all three Fiduciary Commissioners, we have not been able to move this estate forward to closure.

Since the only remaining item to be distributed in the estate is a potential future sale of real estate, this can be done at a later date and the proceeds can be distributed to the four heirs, Mr. Claude Ryan, Heather Ribel, Gladys Davisson and Rosemary Woods, since the claims period has expired and there are no claims against the estate.

This estate was originally placed on the delinquent list on June 18, 2025. This order was recorded on July 8, 2025, in Book 130 at page 1269. This estate was once again placed on the delinquent list on December 17, 2025. This order was recorded December 30, 2025, in Book 131 at page 841.

I feel that it serves no viable purpose to keep the estate open any longer. If a Letter of Administration is needed at a later date, the estate can always be reopened.

Harrison County
02/09/2026 @ 01:51:57 PM

Therefore, we concur with the Harrison County Clerk's office that this estate should be allowed to close.

Sincerely,

James A. Varner /GEH

James A. Varner
Fiduciary Commissioner

JAV/je
cc: Harrison County Commission

Harrison County
02/17/2026 @ 01:55:49 PM

John R Spires

I am responding to the letter in response to keeping the Estate of Donna J Hayes open.

I am requesting the Estate to remain open due to ongoing affairs. My mother is a beneficiary of another estate that is not yet resolved. Since I am the executor of my mother, Donna Jean Hayes, there will be checks written in her name in care of myself. Therefore Estate needs to remain open.

Thank you,
William T Hayes

2/9/2026

202500 @ 14906-

United States of America

As of July 1, 2021 there will be a fee for filing a "Claim against an Estate".

State of West Virginia

County of Harrison, ss:

Creditor Claim

ESTATE OF Kristina Louise Kesling

Now comes the undersigned creditor and being first duly sworn deposes and says that the character of his/her claim against the above estate is:__Open Account, __Note, __Bond, __Bill, __Writing, __Obligator, ___Judgment, __Decree, for _____ in the amount of $_____; that there is interest due in the amount of $_____ from the____ day of_____ at the rate of _____% per annum.

See Attached

Grave lot - 1500.00

Opening & Closing - 2109.94

Headstone - 4559.99

$8169.93

Affiant further says that the claim is just and true and that neither he/she, nor any prior owner of the claim has received any part of the money above stated to be due, or any security or satisfaction for the same, except what is credited. Attached hereto is a complete itemized statement of the claim so filed and shall be considered part of this affidavit.

Signature: Linda L Hall

Company: _____

Address: 382 Sapps Run Rd
Fairmont, WV. 26554

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Tonya Wilfong
PO Box 374
Idamay, WV 26576
My Commission Expires Aug. 1, 2027

STATE OF West Virginia

COUNTY OF Marion

The foregoing instrument was acknowledged before me this 26 day of June, 2025

My Commission expires: August 1, 2027 Tonya Wilfong

Notary Public

Harrison County
John R Spires, Clerk
Instrument 202500014906
07/09/2025 @ 10:44:06 AM
ESTATE CLAIM
Book 202500 @ Page 014906
Pages Recorded 5
Recording Cost $ 12.00

West Virginia Code 44-2-5 states "The voucher for a judgment or decree shall be an abstract thereof; for a specialty, bond, note, bill of echange, writing obligatory, or other instrument, shall be the instrument itself, or a true copy thereof, or proof of the same in case the instrument be lost; and for an open account, and itemized copy of the account."

ClaimCreditor

Print Form Reset Form

500 @ 14906-

ASSIGNMENT OF ~~MERCHANDISE~~ FORM

Burial Rights KS

I, (We), the undersigned, herby transfer, assign and set over unto the following person or persons;

Kristina Kesling

Name

Address

Phone

All my (our) right, title and interest in the following;

One Space Christus Garden

Lot 116 Sp # 5

Dated 6-23-1989 **Contract #** 06727
and paid in full. Deed # 2949

Dated this 16 **day of** May **20**25

Frank Yanez

Previous owner

Previous owner

202500 @ 14906-

5/16/25

I Frank Yanero, sold Lot 115, Christus garden to my sister, Linda L Hall for the Estate of Kristina L. Kesling, for the amount of $1500.00.

Frank Yanero

Linda L Hall

NOTARY Tonya Wilfong

June 26th, 2025

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Tonya Wilfong
PO Box 374
Kiamaya, WV 25576
My Commission Expires Aug. 1, 2027

My Commission Expires August 1, 2027

Contract Summary / Transaction History
Contract: 139-1004010297

Contract Date: 05/16/2025 Counselor: KATIE SIMON
Purchased By: Linda Hall For the Astate of Kristina Kesling
382 Snapps Run Rd, Fairmont, WV, 26554
(304) 216-5129

KS

Total Sale Price	$2,109.94			Balance Due	$1,833.33
Base Price	$2,109.94	Down Payment	$109.94	Amount Financed	$2,000.00
Interest	$0.00	Transfer Allowance	$0.00	Number of Installments	12
Sales Tax	$0.00	Discount	$0.00	Regular Payment of	166.67
				Date First Payment Due	06/16/2025

Charge Date	Charge Name	Charge Total

Quantity	Items Purchased	Price	Item Discount	NetPrice
1	PN Entombment-Adult	$1,899.00	$0.00	$1,899.00
1	Records Processing Fee - $1000-2499.99	$210.94	$0.00	$210.94

Qty Fulfilled	Items Fulfilled	Price
0	PN Entombment-Adult	$1,899.00
0	Records Processing Fee - $1000-2499.99	$210.94

Date	Transaction Type	Receipt No – Ref No	Amount	Balance
05/16/2025	Sale	PN Entombment-Adult	$1,899.00	$1,899.00
05/16/2025	Sale	Records Processing Fee - $1000-2499.99	$210.94	$2,109.94
05/16/2025	Payment	039-0296188110	$-109.94	$2,000.00
06/11/2025	Payment	Auto-Payment Batch #720	$-166.67	$1,833.33

TOTAL PAID **$276.61**

Trust	Trust Total Amount
139 - MDSE - Grandview Memorial Park - 7979034375	$759.60

Contract Summary / Transaction History
Contract: 139-1004010304

Contract Date: 06/17/2025 Counselor: KATIE SIMON
Purchased By: Linda Hall For the Astate of Kristina Kesling:
382 Snapps Run Rd, Fairmont, WV, 26554
(304) 216-5129

Total Sale Price	$4,559.99			Balance Due	$4,103.65
Base Price	$3,502.14	Down Payment	$456.34	Amount Financed	$3,219.74
Interest	$883.91	Transfer Allowance	$0.00	Number of Installments	60
Sales Tax	$173.94	Discount	$0.00	Regular Payment of	68.39
				Date First Payment Due	07/17/2025

Charge Date	Charge Name	Charge Total

Quantity	Items Purchased	Price	Item Discount	NetPrice
1	71235501 24x14 Crowncrest Dogwood No Vase	$2,899.00	$0.00	$3,072.94
1	Single Sized Flat Marker Installation	$569.00	$0.00	$569.00
1	Install Sales Tax	$34.14	$0.00	$34.14

Qty Fulfilled	Items Fulfilled	Price
0	71235501 24x14 Crowncrest Dogwood No Vase	$3,072.94
0	Single Sized Flat Marker Installation	$569.00
0	Install Sales Tax	$34.14

Date	Transaction Type	Receipt No – Ref No	Amount	Balance
06/17/2025	Sale	INTEREST	$883.91	$883.91
06/17/2025	Sale	71235501 24x14 Crowncrest Dogwood No Vase	$3,072.94	$3,956.85
06/17/2025	Sale	Single Sized Flat Marker Installation	$569.00	$4,525.85
06/17/2025	Sale	Install Sales Tax	$34.14	$4,559.99
06/17/2025	Payment	039-0301385889	$-456.34	$4,103.65

TOTAL PAID **$456.34**

Trust	Trust Total Amount

10:10

WHEREAS, National Library Week, April 19-25, 2026, is an annual observance that recognizes the profound impact of libraries in enriching lives, fostering literacy, and strengthening communities across America; and

WHEREAS, the theme for 2026, "Find Your Joy," reflects the many ways public libraries promote joy, connection, inspiration, and opportunity for people of every age and background; and

WHEREAS, the citizens of Harrison County are served by five vital public libraries – Southern Area Library, Nutter Fort Public Library, Lowe Public Library, Bridgeport Public Library, and Clarksburg-Harrison Public Library – each of which plays a crucial role in education, community engagement, and access to information; and

WHEREAS, these libraries provide free and open access to resources, technology, programs, literacy initiatives, outreach services, and staff that help residents learn, grow, connect, and thrive; and

WHEREAS, we honor the contributions of library professionals and volunteers whose commitment to service strengthens our county and enriches the lives of all who use the library; and

NOW, THEREFORE, BE IT RESOLVED that the Harrison County Commission, does hereby proclaim the week of:

April 19-25, 2026 as

"National Library Week"

BE IT, FURTHER RESOLVED, that the Harrison County Commission encourages residents of all ages to celebrate the many services, programs, and opportunities offered by our public libraries.

PASSED by the County Commission of Harrison County, West Virginia this 15th day of April, 2026.

_____
Susan J. Thomas, President

_____
David L. Hinkle, Commissioner

_____
Patsy S. Trecost, II, Commissioner

10:15

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 3/20/2026

Organization Name: The Hotsinpiller Foundation

Name and Title of Requester: Timothy Curry Grants Manager

Mailing Address of Organization and Responsible Person:
PO Bx 392 Bridgeport, WV 26330
If approved, this is where the check will be sent

Telephone: 304-203-5243 Fax: _____ E-mail: tim@thehotsinpillerfoundation.org

FEIN# 27-5428788 Is your organization an IRS 501(c) 3 not-for-profit? Y N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 24,000

Dollar Amount REQUESTED - Grant: $ 5,000 Loan: $ _____

Was project funded previously by HCC? (Y) N If so, when 2025 ; how much: $ 5,000

Have you previously received funds from the Harrison County Commisson: (Y) N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2025 ; how much: $ 5000
When: 2024 ; how much: $ 3,000
When: 2023 ; how much: $ 3,000

Purpose of request (one sentence): Fallen Stars 5K Race

If for a fair/festival/event, give dates and location: Date: 6/7/26 Location: Bridgeport City Park

Describe the proposed activities with dollar amounts to be funded by this request:
The County Commission has historically been a T-Shirt sponsor. This donation helps us fund Race Activities which is the foundation's biggest fundraiser of the year.

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Baker Tilly CPA

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? T-Shirt Sleeve

(Name of Applicant) Hotspiller Foundation agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Hotspiller Foundation, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Hotspiller Foundation shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Hotspiller Foundation agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Terri Curry Grants Manager **Date** 3/20/2024

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Name of Organization/Applicant Horsnpiller Founders 5K Race

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ 5,000.00

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

T-Shirts	$ 14,000
Timing	$ 4,000
Videography	$ 3,000
Drinks / Snacks	$ 1,000
Printing / Bibs	$ 4,000
TOTAL	$ 25,000.00

NAME OF PROJECT/EVENT: DHFS 5K Race

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:	Race Registration	$ 40/Racer
		$
		$
	TOTAL	$
EXPENSE ITEM:		$
		$
		$
	TOTAL	$

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

	$
	$
	$
	$
TOTAL	$

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

Applicant

3/20/24
Date

County Commission of Harrison County, West Virginia

REVISED ORDER

Harrison County Community Improvement Fund -- Number 026

Harrison County General Fund -- Number 001

Policy and Procedure Regarding Contributions to Other Entities

Whereas, the Harrison County Commission has previously authorize a special fund, namely the Harrison County Community Improvement Fund (Number 026); and

Whereas, the Harrison County Commission maintains a General Fund (Number 001) as authorized and required by statute and/or regulations; and

Whereas, the Community Improvement Fund will be utilized for contributions for fairs, festivals and/or other special funding requests approved by the Harrison County Commission as originally set forth in the establishment of the Fund; and

Whereas, the General County Fund may be utilized *for* any lawful expenditure which may Include contributions to fairs and festivals and/or special funding requests, and

Whereas, the Harrison County Commission, by this Order, set forth the same for any contribution to any entity, as set forth herein.

Now, therefore, it is the Order of the Harrison County Commission that any contribution to any entity shall comply with the following policy and procedure unless otherwise expressly indicated. A contribution may be considered **for** funding only upon proper documentation being presented to the Office of the Harrison County Commission, which shall include, but not be limited to:

a) "Harrison County Commission Special Funding Request Form", the most recent copy attached and Included for reference;

b) All requested documentation as out lined In the "Special Funding Request Form,

c) If previously funded, the "Final Report of the Special Funding Request Form", the most recent copy attached and included for reference.

Now, therefore be it further resolved, funding requests from fairs and festivals, Including but not limited to the following, will be considered throughout the year. Such allocation will be $1,500 for a one day event and $3,000 for any event of more than one day.

1. Apple Butter Festival - City of Salem
2. Fort New Salem Holiday - Christmas Activity
3. Frontier Days - City of Shinnston ,
4. Glen Elk Village Wine Musical & Art? Festival

5. Jesus Fest ·
6. Johnstown CEOS Community Fair
7. Lost Creek Community Festival
8. North Central WV Scottish Festival
9. Pine Bluff Fall Festival
10. St. Spyridon Greek Food Festival
11. Town of West Milford Old Mill Festival
12. Wallace VFD Fair & Festival
13. *WV* Black Heritage Festival
14. *WV* Italian Heritage Festival

Now, therefore be it further resolved, funding requests from any other entity or agency must be submitted to the Office of the Harrison County Commission on or before March 1st to be considered for funding in the budget for the next fiscal year, which would begin July 1st and end June 30th. For the fiscal year beginning July 1 and ending June 30, the submission deadline for a special funding request will be May 1 of each year.

Now, therefore be it further resolved, the Harrison County Commission does hereby direct the administrative staff with the Office of the County Commission to take the necessary steps to communicate and provide this Order to the entities and agencies that have received funding during the past four fiscal years.

Order is hereby approved and entered this 20th day of July, 2022.

Susan J Thomas, President

Attest:

John Spires, Clerk of Harrison County

10:20

Stonewood Firefighter's Festival
8081 Plainwood Avenue
Stonewood, WV 26301
Stonewoodfireco12@gmail.com

March 31, 2026

Ms. Laura Pysz-Laulis, County Administrator
Harrison County Commission
229 S. Third Street
Clarksburg, WV 26301

Dear Ms. Pysz-Laulis,

The Stonewood Firefighter's Festival & the Stonewood Volunteer Fire Department is requesting $5,000 from the Harrison County Commission to support the Fourth Annual Stonewood Firefighter's Festival. In 2025, the event, which will benefit the SVFD, raised $42,000 for the department due, in part, to your support. This year we are planning a two-day festival for July 31 - August 2, 2026. The event will include fun zones, entertainment, ecumenical, and other activities for the entire family. Following is a list of events planned:

- Stonewood Firefighter's Pageant
- Carnival & Inflatable Games
- Craft Fair with local crafters
- Food Truck Alley
- Train Rides
- Musical Entertainment by local artists
- Unique family entertainment to include magicians and juggles
- ICS Sanctioned Chili Cook-off
    - Participants from the Mid-Atlantic States
- Five Alarm 5K
    - One hundred local runners
- Community Ecumenical Service & Potluck Lunch

As you can see, the planning committee has been hard at work designing the event structure and budget that will attract residents of Stonewood, local citizens from surrounding areas, and visitors from other parts of the state. We want to show our visitors the best of Stonewood, Harrison County and West Virginia, as we celebrate and honor our first responders.

As part of our fundraising program, we are seeking sponsorships from local citizens, businesses, civic organizations, and government agencies, including the Harrison County Commission. We are aware of the Commission's storied history in supporting local events and hope that Stonewood Volunteer Firefighter's Festival can be included. Please see the attached funding request from the committee seeking your support.

If you need additional information or have any questions, please contact Patrick Folio at (404) 459-4504 or pfolio@outlook.com.

Thank you for the opportunity to be considered for support by the Harrison County Commission.

Regards,

Kristan Mallow / per

Kristan Mallow
President, Stonewood Volunteer Fire Department

Patrick Folio
Chair, Stonewood Fire Fighter's Festival

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: MARCH 31, 2026

Organization Name: STONEWOOD VOLUNTEER FIRE DEPARTMENT (STONEWOOD FIRE FIGHTER'S FESTIVAL)

Name and Title of Requester: PATRICK E. FOLIO, ASSOCIATE MEMBER

Mailing Address of Organization and Responsible Person:
8081 PLAINWOOD AVE. STONEWOOD, WV 26301 PATRICK E. FOLIO
If approved, this is where the check will be sent

Telephone: 404 569 5604 Fax: _____ E-mail: pfolio@outlook.com
stonewoodfireco12@gmail.com

FEIN# 31-1070828 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 53,948.50

Dollar Amount REQUESTED - Grant: $ 5,000.00 Loan: $ _____

Was project funded previously by HCC? (Y) N If so, when 2025 ; how much: $ 3,000

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2023 ; how much: $ 2,500.00
When: 2024 ; how much: $ 3,000.00
When: 2025 ; how much: $ 3,000.00

Purpose of request (one sentence): (1) To offset festival expenses & raise money for fire department

If for a fair/festival/event, give dates and location: Date: JULY 31 - AUG. 2, 2026 Location: STONEWOOD VFD STONEWOOD, WV

Describe the proposed activities with dollar amounts to be funded by this request: Annual festival to raise money for equipment purchases. Three days will consist of pageant, entertainment - music acts, craft vendors, food trucks, 5K run, chili cook-off, firefighter demonstrations, carnival rides & games, ecumenical service and community lunch.

Are your financial statements audited by an outside accounting firm? Y (N)
If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Social media, Print media, Broadcast media, Billboards, ONSITE SIGNAGE, MARKETING

(Name of Applicant) STONEWOOD VOLUNTEER FIRE DEPARTMENT agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) STONEWOOD VOLUNTEER FIRE DEPARTMENT, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) STONEWOOD VOLUNTEER FIRE DEPARTMENT shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) STONEWOOD VOLUNTEER FIRE DEPARTMENT agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant _____ **Date** 3/31/2026

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

WEST VIRGINIA CONSUMERS SALES AND SERVICE TAX AND USE TAX

WV/CST-280
(Rev. 906)

EXEMPTION CERTIFICATE

CANNOT BE USED TO PURCHASE GASOLINE OR SPECIAL FUEL

All sales of tangible personal property or taxable services are presumed to be subject to tax unless a properly completed Exemption Certificate or a Direct Pay Permit number is provided. Read instructions on reverse side before completing this certificate.

NAME OF VENDOR	DATE	CHECK APPLICABLE BOX: ☐ SINGLE PURCHASE CERTIFICATE ☐ BLANKET CERTIFICATE	
STREET ADDRESS	CITY	STATE	ZIP CODE

TO BE COMPLETED BY PURCHASER: I, the undersigned, hereby certify that I am making an exempt purchase and hold a valid Business Registration Certificate:

Enter Tax Identification Number 3 1 - 1 0 7 0 8 2 8

My principle business activity is Vol. Fire Department

I claim an exemption for the following reason (Check applicable box or boxes):

PURCHASE FOR RESALE

☐ Purchase of tangible personal property or taxable services for resale or for use in performing taxable services where such property becomes a component part of the property upon which the services are performed and will be actually transferred to the purchaser. WV Code § 11-15-9(a)(9)

PURCHASE BY AN EXEMPT COMMERCIAL AGRICULTURAL PRODUCER

☐ A. Purchase of tangible personal property or taxable services for use or consumption in the commercial production of an agricultural product. But not purchases for the construction of, or permanent improvement to real property or purchases of gasoline or fuel. WV Code § 11-15-9(a)(8)

☐ B. Purchase of propane for use in poultry houses for heating purposes. WV Code § 11-15-9(a)(18)

TAX EXEMPT ORGANIZATIONS

☑ A. **GOVERNMENT** - Purchases by governmental agencies and institutions of (1) the United States; (2) this State (including its local governments); and (3) any other State (and its local governments) which provides this same exemption to this State. Such purchases by government employees are not exempt unless they are on government business and are billed to and paid for directly by the government. Private persons doing business with government may not claim this exemption. WV Code § 11-15-9(a)(3)

☐ B. **CERTAIN NONPROFIT ORGANIZATIONS** - Purchases by a corporation or organization which has a current registration certificate and which is exempt from federal income taxes under section § 501(c)(3) or (c)(4) of the Internal Revenue Code. These organizations must meet all of the requirements set forth in WV Code § 11-15-9(a)(6). For information concerning these requirements refer to publication TSD-320. WV Code § 11-15-9(a)(6)

☐ C. **SCHOOLS** - Purchases by a school with its principal campus in this State which is approved by the State of West Virginia to award degrees and which is exempt from federal and state income taxes under section § 501(c)(3) of the Internal Revenue Code. WV Code § 11-15-9(a)(15)

☐ D. **CHURCHES** - Purchases of services, equipment, supplies, food for meals and materials directly used or consumed by churches which make no charge whatsoever for the services they render. The purchase must be paid for directly out of the church treasury. WV Code § 11-15-9(a)(5)

PURCHASES OF CERTAIN SPECIFIC SERVICES AND TANGIBLE PERSONAL PROPERTY

☐ A. Purchases of electronic data processing services and related software but not data processing equipment, materials and supplies. WV Code § 11-15-9(a)(21)

☐ B. Purchases of services by one corporation, partnership or limited liability company from another corporation, partnership or limited liability company but only when the entities are members of the same controlled group or related taxpayers as defined in Section 267 of the Internal Revenue Code. WV Code § 11-15-9(a)(23)

☐ C. Purchases of computer hardware and software directly incorporated into manufactured products; certain leases; electronic data processing service; computer hardware and software directly used in communication; educational software; internet advertising; high technology business services directly used in fulfillment of a government contract. WV Code § 11-15-9h

☐ D. Purchases of motion picture films, coin-operated video arcade machines and other video arcade games for any use upon which there will be a charge subject to sales tax. WV Code § 11-15-9(a)(32)

☐ E. Purchases by a licensed carrier of persons or property, or by a government entity, of aircraft repair, remodeling and maintenance services for an aircraft, engine or other component part of an aircraft, or purchases of tangible personal property that is permanently affixed as a component part of an aircraft as part of the repair, remodeling or maintenance of aircraft, aircraft engines or aircraft component parts, and purchases by a licensed carrier of persons or property, or by a government entity, of machinery, tools or equipment, directly used or consumed exclusively in the repair, remodeling or maintenance of aircraft, aircraft engines or aircraft component parts. WV Code § 11-15-9(a)(33)

REVERSE SIDE OF EXEMPTION CERTIFICATE MUST BE COMPLETED TO BE CONSIDERED VALID

I understand that this certificate may not be used to make tax free purchases of items or services which are not for an exempt purpose and that I will pay the Consumers Sales or Use Tax on tangible personal property or services purchased pursuant to this certificate and subsequently used or consumed in a taxable manner. In addition, I understand that I will be liable for the tax due, plus substantial penalties and interest, for any erroneous or false use of this certificate.

NAME OF PURCHASER	STREET ADDRESS	
Stonewood Vol. Fire Department Inc.	8081 Plainwood Ave.	
SIGNATURE OF OWNER, PARTNER, OFFICER OF CORPORATION, ETC.	CITY	
	Stonewood	
TITLE	STATE	ZIP CODE
Secretary/Treasurer	West Virginia	26301

GENERAL INSTRUCTIONS

An Exemption Certificate may be used only to claim exemption from tax upon a purchase of tangible personal property or services which will be used for an exempt purpose as stated on the front of this form.

A purchaser may file a blanket Exemption Certificate with the vendor to cover additional purchases of the same general type of property or service. However, each subsequent sales slip or purchase invoice evidencing a transaction covered by a blanket Exemption Certificate must show the purchaser's name, address and Business Registration Certificate Number for purposes of certification.

INSTRUCTIONS FOR PURCHASER

To purchase tangible personal property or services tax exempt, you must possess a valid Business Registration Certificate and you must properly complete this Exemption Certificate and present it to your supplier. To be properly completed, all entries on this Exemption Certificate must be filled in.

Your Business Registration Certificate (and any duplicates) may be suspended or revoked if you or someone acting on your behalf willfully issues this certificate for the purpose of making a tax exempt purchase of tangible personal property and/or services that is not used in a tax exempt manner (as stated on the front of this form).

When property or services are purchased tax exempt with an Exemption Certificate, but later used or consumed in a non exempt manner, the purchaser must pay Sales or Use Tax on the purchase price.

The willful issuance of a false or fraudulent Exemption Certificate with the intent to evade Sales or Use Tax is a misdemeanor.

Your misuse of this Certificate with intent to evade the Sales or Use Tax shall also result in your being subject to:

A penalty of fifty percent of the tax that would have been due had there not been a misuse of such certificate.

This is in addition to any other penalty imposed by the Law.

In the event you make false or fraudulent use of this Certificate with intent to evade the tax, you may be assessed for the tax at any time subsequent to such use.

INSTRUCTIONS FOR VENDOR

At the time the property is sold or the service is rendered, you must obtain from your customer this Certificate, properly completed, (or a Direct Pay Permit number issued by the West Virginia Department of Tax and Revenue), or the sale will be deemed a taxable sale, unless the property or service sold is exempt per se from Sales Tax. Your failure to collect tax on such taxable sale will make you personally liable for the tax, plus penalties and interest.

Additional information may be required to substantiate that the sale was for exempt purposes. In order for this Certificate to be properly completed, it must be issued by a purchaser who has a valid Business Registration Certificate and must have all entries completed by the purchaser.

A timely received certificate which contains a material deficiency will be considered satisfactory if such deficiency is subsequently corrected.

You must keep this certificate for at least three years after the due date of the last return to which it relates, or the date when such return was filed, if later.

You must maintain a reasonable method of associating a particular exempt sale to a customer with the Exemption Certificate you have on file for such customer.

INSTRUCTIONS FOR VENDOR AND PURCHASER

If you, as vendor or as a purchaser, engage in any business activity in West Virginia without possessing a valid Business Registration Certificate (and you do not clearly qualify for an exemption), you shall be subject to a penalty in an amount not exceeding $100 for the first day on which such sales or purchases are made, plus an amount not exceeding $100 for each subsequent day on which such sales or purchases are made.

Please begin using this Certificate immediately.

2026 Stonewood Fire Fighters Festival Board					
Committee Members					
Name	**Title**	**Address**	**Phone Number**	**Email**	**Comment**
Crystal Johnson	City Clerk	314 Magnolia Ave C'burg	(304) 623-2919 ex. 3	cityclerk@cityofstonewood.com	
Doris Kidd		1321 Philippi Pike C'burg	(304) 677-7335	wvdkiddz@aol.com	
Patrick Folio		202 E. Main Clarksburg	(404) 569-5604	pfolio@outlook.com	
Kim Nicholson	Treasurer Fire Deparment	8022 Hazelwood Dr. SW	(304) 203-5599	Knicholson@ma.rr.com	**Owner**

2025 Stonewood Firefighter Festival Budget

Revenues	**Actual**	**Actual Revenue**
Entry Fees - 5K	82	$ 8,200.00
Other 5K	-	$ 525.00
Seed Money - SVFD		$ 7,000.00
Sposnsorships		$ 45,550.00
Other Events (Bingo, ETC)	1	$ 11,108.82
Tee Shirt Sales	4	$ 100.00
Grants		$ 3,000.00
Donations (All included)		$ 120.00
Pageant Entry Fees Children	33	$ 1,485.00
Pageant Entry Fees Queens	20	$ 1,500.00
Pageant Other Income (Photo & Fan Fav)	1	$ 3,793.00
Booth Rentals - Food Trucks	9	$ 900.00
Booth Rentals - Market Place	17	$ 850.00
Chilli Cook-Off Entry Fee (50/40/40)	20	$ 910.00
Chilli Cook-Off Other Bags	-	$ 366.00
		$ 85,407.82
Expenses		
Logistics		
Rentals (generators, lights, tents)		$ -
Portable Toilets		$ 1,150.00
Trash Bins & Bags (cardboard)		$ -
Stage		$ 5,040.00
AV		$ -
Hotel (Entertainment)		$ -
Transportation - Golf Cart Rentals (5)		$ 2,102.00
		$ 8,292.00
Entertainment		
DJ/MC		$ 360.00
Entertainment - Friday Night		$1,200.00
Entertainment - Sat. Night		$3,500.00
Entertainment - Sat. Day		$2,000.00
Entertainment - Sat. Day		$1,200.00
Entertainment - All Day Sat.		$2,100.00
		$ 10,360.00
Marketplace		
Supplies - TBD		$ -

		$	-
Kids Zone			
Entertainment		$	-
Carnival & Train		$	2,000.00
		$	**2,000.00**
Chili Cook-Off			
Registration Sanction ICS		$	450.00
ICS Judge		$	250.00
Miscellaneous - Tasting Bags& & Supplies		$	150.00
Prizes - Trophies		$	100.00
Prizes - Cash Awards		$	2,500.00
		$	**3,450.00**
Pageant			
Crowns		$	375.46
Sashes		$	661.50
Prizes - Other		$	1,375.39
Prize - Cash (Queen)		$	500.00
Decorations/Misc Expenses		$	150.51
Judges/Emcee (includes Ms. WV)		$	150.00
Miss West Virginia Appearance		$	-
Printed Materials		$	-
Runner Up Awards		$	292.53
WV Fairs & Festival		$	800.00
WV Fairs & Festival Program Ad		$	150.00
Little, Junior and Teen to Miss WV		$	-
Pageant Director Ticket		$	125.00
Parent/Chaperone Ticket		$	125.00
		$	**4,705.39**
5K			
Vendor - Timining Company		$	829.50
Road Safety Barriers		$	-
NCWV		$	100.00
Signage (Yard)		$	-
Photographer		$	1,000.00
Coins		$	500.00
Shirts		$	546.00
Medals		$	247.20
		$	**3,222.70**
Event Communications			
Mailings & Literature		$	-
Website Management - City Paid		$	-

Postage & Shipping		$	150.00
Marketing - Facebook Ads		$	50.00
Advertising - Billboard			
Event Signage & Banners		$	2,283.57
		$	**2,483.57**
Miscellaneous - Ancillary Events			
SWAG (Shirts, etc)		$	100.00
Community Picnic		$	525.00
JotForm		$	215.00
Miscellaneous		$	2,000.00
		$	**2,840.00**
Total Expenses		**$**	**37,353.66**
Net Procceeds (First Repsonders)		**$**	**48,054.16**

2026 Stonewood Firefighter Festival Budget

Revenues	Estimate	Est. Rev./Ea	Actual Revenue
Entry Fees - 5K	0	$ 25.00	$ -
Other 5K	0	$ -	$ -
Seed Money - SVFD	0	$ 8,500.00	$ -
Sposnsorships	4	$ 50,000.00	$ 26,500.00
Other Events (Bingo, ETC)	0	$ 10,000.00	$ 14,090.00
Tee Shirt Sales	0	$ 25.00	$ -
Grants	0	$ 2,500.00	$ -
Donations (All included)	0	$ 2,500.00	$ -
Pageant Entry Fees Children	0	$ 45.00	$ -
Pageant Entry Fees Queens	0	$ 75.00	$ -
Pageant Other Income (Photo & Fan Fav)	0	$ 5,000.00	$ -
Booth Rentals - Food Trucks	0	$ 100.00	$ -
Booth Rentals - Market Place	0	$ 50.00	$ -
Chilli Cook-Off Entry Fee (50/40/40)	0	$ 45.00	$ -
Chilli Cook-Off Other Bags	0	$ -	$ -
		78,865	**$ 40,590.00**
Expenses			
Logistics	**Est. Qty**	**Est. Cost/Ea**	**Est. Cost/Ea**
Rentals (generators, lights, tents)	0	$ 1,500.00	
Portable Toilets	0	$ 1,500.00	
Trash Bins & Bags (cardboard)	0	$ 250.00	
Stage	0	$ 5,000.00	$ 5,000.00
AV	0	$ 1,000.00	
Hotel (Entertainment)	0	$ 500.00	
Transportation - Golf Cart Rentals (5)	0	$ 2,500.00	
		$ 12,250.00	**$ 5,000.00**
Entertainment			
DJ/MC	0	$ 500.00	$ 500.00
Entertainment - Stonestreet	0	$ 1,700.00	$ 1,700.00
Entertainment - Uptown	0	$ 5,700.00	$ 5,700.00
Entertainment - Johnny Statts	0	$ 1,200.00	$ 1,200.00
Entertainment - Sat. Day	0	$ 1,200.00	
Entertainment - All Day Sat.	0	$ 2,100.00	
		$ 12,400.00	**$ 9,100.00**
Marketplace			
Supplies - TBD	0	$ 500.00	

2026 Stonewood Firefighter Festival Budget					
		$	**500.00**	**$**	**-**
Kids Zone					
Entertainment	0	$	1,500.00		
Carnival & Train	0	$	10,000.00	$	8,000.00
		$	**11,500.00**	**$**	**8,000.00**
Chili Cook-Off					
Registration Sanction ICS	0	$	450.00	$	450.00
ICS Judge	0	$	250.00	$	-
Miscellaneous - Tasting Bags& & Supplies	0	$	1,500.00	$	-
Prizes - Trophies	0	$	1,000.00	$	-
Prizes - Cash Awards	0	$	2,500.00	$	2,500.00
		$	**5,700.00**	**$**	**-**
Pageant					
Crowns	0		$450.00	$	-
Sashes	0		$600.00	$	-
Prizes - Other	0		$1,200.00	$	-
Prize - Cash (Queen)	0		$500.00	$	-
Decorations/Misc Expenses	0		$300.00	$	-
Judges/Emcee (includes Ms. WV)	0		$250.00	$	-
Runner Up Awards	0		$200.00	$	-
Printed Materials	0		$100.00	$	-
WV Fairs & Festival	0		$900.00	$	-
WV Fairs & Festival Program Ad	0		$150.00	$	-
Little, Junior and Teen to Miss WV	0		$50.00	$	-
Pageant Director Ticket WFFM	0		$125.00	$	-
Parent/Chaperone Ticket WFFM	0		$125.00	$	-
			$4,950.00	**$**	**-**
5K					
Vendor - Timining Company	0	$	642.00	$	-
Road Safety Barriers	0	$	-	$	-
NCWV	0	$	-	$	-
Signage (Yard)	0	$	200.00	$	-
Coins	0	$	500.00	$	601.00
Shirts	0	$	500.00	$	-
Medals	0	$	-	$	-
		$	**1,842.00**	**$**	**601.00**
Event Communications					
Mailings & Literature	0	$	250.00	$	-
Website Management - City Paid	0	$	-	$	-

2026 Stonewood Firefighter Festival Budget			
Postage & Shipping	0	$ 150.00	$ -
Marketing - Facebook Ads	0	$ 25.00	$ -
Advertising - Billboard	0	$ 900.00	$ -
Event Signage & Banners	0	$ 2,000.00	$ -
		$ 3,325.00	**$ -**
Miscellaneous - Ancillary Events			
SWAG (Shirts, etc)	0	$ -	$ -
Community Picnic	0	$ 500.00	$ -
JotForm	0	$ 215.00	$ -
Miscellaneous (Photographer)	0	$ 1,250.00	$ 400.00
		$ 1,965.00	**$ 400.00**
Total Expenses		**$ 54,432.00**	**$ 23,101.00**
Net Procceeds (First Repsonders)		**$ 24,433.00**	**$ 17,489.00**

2025 **LIST OF SPONSORS**

Chief - $15,000
City of Stonewood – (cash and in kind)

Lieutenant - $7,500
FOP Mountaineer Lodge #78
Calypso Lemonades (NCD)

Captain - $5,000
Hope Gas

Sparky the Fire Dog - $3,000
Harrison County Commission
Black Diamond Rental – (in kind)
United Rental – (in kind)
WDTV – Channel 5
West Virginia Auto Glass – (cash and in kind)

Volunteers - $1,000
Randy Glaspell
Wolf Pack
Thrasher Engineering

Picnic - $1,000
Mon Health – Harrison Neighborhood Hospital
Mon Health – Marion Neighborhood Hospital
Vandalia Health

Friends of Stonewood Volunteer Fire Department - $500

ADVANTAGE TECHNOLOGIES
BENNETT & DOBBINS
DELEGATE LAURA KIMBLE
EQUIPMENT SHARE
HARRISON COUNTY BANK
HARRY GREEN
JENNA ROBY
MADIA LAW
BLUE KNIGHTS
OLIVERIO'S BRIDAL
TAQUERIA LOU LOU
TENMILE LAND
XCEL SERVICE & REPAIR
TRUE ESSENCE PHOTOGRAPHY
VENTURE REAL ESTATE
VIZAFRAME PHOTOGRAPHY
WESBANCO

10:25

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Moin Street, Clarksburg, WV 26301 by fax or email: Focsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov *; Question: 304-624-8500*

Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 3/27/2026

Organization Name: VFW 573

Name and Title of Requester: RICHARD J IAQUINTA

Mailing Address of Organization and Responsible Person: 430 WEST PIKE ST CLARKSBURG WV 26301

If approved, this is where the check will be sent

Telephone: 304-629-1353 Fax: _____ E-mail: WWW.VFW573.COM

FEIN# 55-023-2273 Is your organization an IRS 501(c) 3 not-for-profit? Y N

If yes, attach IRS Status Letter

If no, please explain: _____

TOTAL Cost of Project/Activity: $ 1500.00

Dollar Amount REQUESTED - Grant: $ 750.00 Loan: $ _____

Was project funded previously by HCC? Y (N) If so, when _____; how much: $ _____

Have you previously received funds from the Harrison County Commisson: Y N

If Yes, how much? If funded multi years - list by fiscal year?

When: 2025; how much: $ 1,000

When: _____; how much: $ _____

When: _____; how much: $ _____

Purpose of request (one sentence): _____

If for a fair/festival/(event) give dates and location: Date: MAY 16, 2026 Location: VA PARK

Describe the proposed activities with dollar amounts to be funded by this request:

RACE OFFICIALS, WALKER (SHIRTS) MEDALS, FOOD DRINK

Are your financial statements audited by an outside accounting firm? (Y) N

If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N

If Yes, how? AT AWARDS CEREMONY

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) RICHARD IAQUINTA agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) RICHARD IAQUINTA, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) RICHARD IAQUINTA shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) RICHARD IAQUINTA agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Richard J. Iaquinta **Date** 3/27/2026

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Name of Organization/Applicant _____

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ _____

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

NAME OF PROJECT/EVENT: _____

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____
EXPENSE ITEM:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

_____ _____

Applicant Date

County Commission of Harrison County, West Virginia

REVISED ORDER

Harrison County Community Improvement Fund -- Number 026

Harrison County General Fund -- Number 001

Policy and Procedure Regarding Contributions to Other Entities

Whereas, the Harrison County Commission has previously authorize a special fund, namely the Harrison County Community Improvement Fund (Number 026); and

Whereas, the Harrison County Commission maintains a General Fund (Number 001) as authorized and required by statute and/or regulations; and

Whereas, the Community Improvement Fund will be utilized for contributions for fairs, festivals and/or other special funding requests approved by the Harrison County Commission as originally set forth in the establishment of the Fund; and

Whereas, the General County Fund may be utilized *for* any lawful expenditure which may Include contributions to fairs and festivals and/or special funding requests, and

Whereas, the Harrison County Commission, by this Order, set forth the same for any contribution to any entity, as set forth herein.

Now, therefore, it is the Order of the Harrison County Commission that any contribution to any entity shall comply with the following policy and procedure unless otherwise expressly indicated. A contribution may be considered **for** funding only upon proper documentation being presented to the Office of the Harrison County Commission, which shall include, but not be limited to:

a) "Harrison County Commission Special Funding Request Form", the most recent copy attached and Included for reference;

b) All requested documentation as out lined In the "Special Funding Request Form,

c) If previously funded, the "Final Report of the Special Funding Request Form", the most recent copy attached and included for reference.

Now, therefore be it further resolved, funding requests from fairs and festivals, Including but not limited to the following, will be considered throughout the year. Such allocation will be $1,500 for a one day event and $3,000 for any event of more than one day.

1. Apple Butter Festival - City of Salem
2. Fort New Salem Holiday - Christmas Activity
3. Frontier Days - City of Shinnston ,
4. Glen Elk Village Wine Musical & Art? Festival

5. Jesus Fest ·
6. Johnstown CEOS Community Fair
7. Lost Creek Community Festival
8. North Central WV Scottish Festival
9. Pine Bluff Fall Festival
10. St. Spyridon Greek Food Festival
11. Town of West Milford Old Mill Festival
12. Wallace VFD Fair & Festival
13. *WV* Black Heritage Festival
14. *WV* Italian Heritage Festival

Now, therefore be it further resolved, funding requests from any other entity or agency must be submitted to the Office of the Harrison County Commission on or before March 1st to be considered for funding in the budget for the next fiscal year, which would begin July 1st and end June 30th. For the fiscal year beginning July 1 and ending June 30, the submission deadline for a special funding request will be May 1 of each year.

Now, therefore be it further resolved, the Harrison County Commission does hereby direct the administrative staff with the Office of the County Commission to take the necessary steps to communicate and provide this Order to the entities and agencies that have received funding during the past four fiscal years.

Order is hereby approved and entered this 20th day of July, 2022.

Susan J Thomas, President

Attest:

John Spires, Clerk of Harrison County

MAY 16TH, 2026

THE VFW POST 573 RICHARD IAQUINTA RUN & WALK!



MAY 16TH, 2026:

8:30-11:00AM
early registration
untill 8:15AM

VETERANS MEMORIAL PARK

FREE PASS TO CLARKSBURG MUNICIPAL POOL

Awards will be given to the top three finishers in each age group & the top three overall male and female.

Get ready to put on your running shoes, gather your friends and family, and join us for a day of joy, fitness, and community spirit.

ADULTS $20 YOUTH $15

Register Online at www.vfw573.com
430 W Pike Street, Clarksburg 26301
304-622-3591

IRS Department of the Treasury
Internal Revenue Service

CINCINNATI OH 45999-0038

In reply refer to: 0248222119
Nov. 14, 2013 LTR 4167C 0
55-0320759 000000 00
00014551
BODC: TE

VETERANS OF FOREIGN WARS OF THE
UNITED STATES DEPT OF WEST VA
STATE OF WV
% SHAWN LIGHT
PO BOX 9431
S CHARLESTON WV 25309

024680

Employer Identification Number: 55-0320759
Group Exemption Number: 2248
Person to Contact: Kaye Keyes
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Nov. 04, 2013, request for information about your tax-exempt status.

Our records indicate that you were issued a determination letter in February, 1972, and that you are currently exempt under section 501(c)(19) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c)(19) of the Code.

This determination is based on your representation that at least 75 percent of your members are past or present members of the Armed Forces of the United States defined under section 501(c)(19) of the Code. It is also based on the representation that substantially all of the other members, if any, are individuals who are cadets, or are spouses, widows, or widowers of past or present members of the Armed Forces of the United States or of cadets.

If at least 90 percent of your members are war veterans and you are organized and operated primarily for purposes consistent with your current status as a war veterans organization, donors can deduct contributions made to you or for your use. In the future, if you do not meet this membership test or if your purposes, character, or method of operation changes, donors cannot deduct contributions made to you or for your use, as provided by section 170 of the Code. Please notify our office of a change of this nature.

0248222119
Nov. 14, 2013 LTR 4167C 0
55-0320759 000000 00
00014552

VETERANS OF FOREIGN WARS OF THE
UNITED STATES DEPT OF WEST VA
STATE OF WV
% SHAWN LIGHT
PO BOX 9431
S CHARLESTON WV 25309

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Richard McKee

Richard McKee, Department Manager
Accounts Management Operations

3-A.

Harrison County Commission
Payroll Change Notice

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
04-24-2026		| | |-| | |-| | | | |

NAME	ADDRESS
Bryan Lowther	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☑ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☑ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Retirement from 911, last day 04-24-2026

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 03-27-2026
HUMAN RESOURCES MANAGER	DATE

Rev 3/16 Re-order Form #08320 ©copyright 2022 Amsterdam Printing, Amsterdam, N.Y. 12010
Toll Free 1-866-466-1435 or online www.amsterdamforms.com
Amsterdam

3-B.

Harrison County Commission
Payroll Change Notice

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
03-27-2026		

NAME	ADDRESS
Christina Measell	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☑ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Apparent resignation, AWOL for four consecutive days and does not return phone calls. Last official day of employment was 03-24-2026.

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Andrew D. Bailey	DATE 03-27-2026
HUMAN RESOURCES MANAGER	DATE

Rev 3/16 Re-order Form #08320 ©copyright 2022 Amsterdam Printing, Amsterdam, N.Y. 12010
Toll Free 1-866-466-1438 or online www.amsterdamforms.com
Amsterdam

3-C.

Harrison County Commission
Payroll Change Notice

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
04/25/2026		

NAME	ADDRESS
Rowand, Megan	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☑ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Promotion to E911 Lieutenant - PG 10-7

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Travis Mills	DATE 04/06/2026
HUMAN RESOURCES MANAGER	DATE

Rev 3/16 Re-order Form #08320 ©copyright 2022 Amsterdam Printing, Amsterdam, N.Y. 12010
Toll Free 1-866-366-1438 or online www.amsterdamforms.com
Amsterdam

3-D.

Harrison County Commission
Payroll Change Notice

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
04/25/2026		

NAME	ADDRESS
McDaniel, Natasha	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☑ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Promotion to E911 Sergeant- PG 8-6

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Travis Miller	DATE 04/06/2026
HUMAN RESOURCES MANAGER	DATE

Rev 3/16 Re-order Form #08320 ©copyright 2022 Amsterdam Printing, Amsterdam, N.Y. 12010
Toll Free 1-866-466-1438 or online www.amsterdamforms.com
Amsterdam

3-E.

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4/13/2026		| | | -| | | -| | | | |

NAME	ADDRESS
I. T. Claypool	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ■ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

■ OTHER (Explain) Resignation effective 4/13/2026

Please pay out available vacation hours

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE R. L. Smith	DATE 04/08/2026
HUMAN RESOURCES MANAGER	DATE

Rev 3/16 Re-order Form #08320 ©copyright 2016 Amsterdam Printing, Amsterdam, N.Y. 12010
Toll Free 1-866-466-1438 or online www.amsterdamforms.com
Amsterdam®

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

April 8, 2026

John Spires, Harrison County Clerk
229 South 3rd Street
Clarksburg, WV 26301

Dear Mr. Spires:

Please find enclosed a Payroll Change notice for I. T. Claypool. Deputy Claypool has resigned his position as Deputy Sheriff effective 4/13/2026. Please pay out available vacation hours.

Thank you for your attention to this matter.

Sincerely,

Robert G. Matheny II
Sheriff

4-A.

At the Budget Meeting of the County Commission of Harrison County held on Wednesday March 18, 2026, Commissioners Susan Thomas, Patsy Trecost II and David Hinkle were present. Also present were Laura Pysz-Laulis - County Administrator and John Spires –County Clerk. Commissioner Thomas opened the meeting.

1. Review-Discuss-Consider FY2026 – 2027 Budget: Laura Pysz-Laulis – County Administrator, spoke on the following:

   - Coal Severance - recommending $100,000 for the Airport, $87,500 for Development Core, and the rest into Livestock. Hinkle moved to approve the Coal Severance budget as presented. Hinkle and Thomas voted for. Trecost voted against. Motion carried.

   - General Fund - $2000 COLA for full time employees and $200 for longevity for deputies. Hinkle moved to approve General County as presented. Commission concurred.

   - Excess Levy – Laura Pysz-Laulis states that the Levy calls for $4,777,897 and is at $4,762,893. Vital Services and Transit Levy rates are down. Transit Levy was at $2.06 and is now $2.05. Vital Services was at $3.11 and is now $2.94. Laura Pysz-Laulis stated that she was able to pull $14,107 from Emergency Services and Park and Recreation. Hinkle moved to approve budget for Excess Levy as stated by the County Administrator. Commission concurred.

Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

At the regular meeting of the County Commission of Harrison County held on Wednesday, March 18, 2026, Commissioners Susan Thomas, Patsy Trecost II, and David Hinkle were present. Also present were Laura Pysz-Laulis - County Administrator, John Spires - County Clerk, and Trey Simmerman – County Attorney. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

DRAFT

1. Public Comment Period:
    - Hilarion V. Cann – County resident, spoke about receiving a letter regarding a dilapidated structure that was not his property. Mr. Cann states he would like to see the program that notifies property owners of dilapidated properties improved or ended and just wanted to bring it to the attention of the Commission.
    - Dave Sutton – Stonewood resident and recovering addict, spoke in favor of transporting recovering addicts to work using opioid funds.

10:05 A.M. --- Nuisance Property Hearing – Lower Lamberts Run Road – Melvin Cunningham Jr.: Charlotte Shaffer – Planning Department, has had contact with Mr. Cunningham Jr. and will follow up. Charlotte recommends 30 days to allow for asbestos testing and demolition. Hinkle moved to approve 30 days to see if issue has been resolved. Commission concurred.

10:10 A.M. --- Special Funding Request for the Harrison County Circuit Clerk's Office requesting $2,000.00 towards supporting their Annual Circuit Clerks Meeting: Lori Thomas – Circuit Clerk, Albert Marano's Deputy Chief, spoke about the funding request. Trecost moved to approve making a check out for $2,000.00 to Circuit Clerk's Association of West Virginia. Commission concurred.

2. Consent Agenda: Hinkle moved to approve Consent Agenda. Commission concurred.

3. Payroll Change Notices: Trecost moved to approve 3A through Y. Thomas and Trecost voted for. Hinkle voted against. Motion carried. Hinkle asked if Security employees will stay under County Commission line item. Hinkle submitted Security employee salaries for record. Hinkle moved to approve 3A and B. Hinkle voted for. Thomas and Trecost voted against. Motion failed.

A. Zach Mealey – Law Enforcement – K-9 Handler – Effective April 10th, 2026
B. Kris Wariner – Law Enforcement – Line Item Change – Effective March 10th, 2026
C. Delbert Arbogast – Security – Change From Dept. 730 to 401 – Effective March 10th, 2026
D. Michael Brown – Security – Change From Dept. 730 to 401 – Effective March 10th, 2026
E. Bradley Eddy – Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
F. Dave Flanigan – Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
G. Troy Freeman - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
H. Marshall Goff - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
I. David Gosa - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026

J. Kevin Haught - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
K. Steven Earl Junkins - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
L. Michael Kiddy - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
M. Walter Knight - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
N. Gregg William LeMasters - Security - Change From 730 to 401 – Effective March 10th, 2026
O. Christopher Madia - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
P. James Milton Miles - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
Q. Brandon Mollohan - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
R. James Panetta - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
S. Steven Post - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
T. Terry Queen - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
U. Carl Swiger - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
V. Larry Dean Thompson - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
W. John Patrick Walker - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
X. Mark Ware - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026
Y. David Robert Wygal - Security - Change From Dept. 730 to 401 – Effective March 10th, 2026

4. Minutes and/ or Amended Minutes of Previous Meetings: Hinkle moved to approve as presented. Commission concurred.

A. Regular Meeting Minutes for March 4, 2026
B. Special Meeting Minutes for February 25, 2026

10:15 A.M. --- Special Funding Request for the City Parks of Clarksburg requesting $2,000.00 towards their Fairy Renaissance Fair: Trecost moved to allocate $1500.00 to City Parks of Clarksburg Fairy Renaissance Fair. Commission concurred. Hinkle asked if the Parks and Recreation asks the City for funding.

10:20 A.M. --- Special Funding request for Cartoon Headquarters requesting $3,000.00 towards their Family Fun Extravaganza: James Vanscoy – Director Cartoon Headquarters, explains the funding request. Hinkle moved to approve $5000.00. Hinkle voted for. Thomas and Trecost voted against. Motion failed. Trecost moved to approve $3000.00. Thomas and Trecost voted for. Hinkle voted against. Motion carried.

5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve 5A and B. Commission concurred.

A. Quotes
B. Vendor List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Applications: Hinkle moved to approve 6A. Commission concurred.

A. Exonerations – See Exhibit A

7. Review—Discuss—Consider Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements): Hinkle moved to approve 7A. Commission concurred.

DRAFT

A. $6,724.08

8. Review—Discuss—Consider Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District: Hinkle moved to approve 8A. Commission concurred.

A. $7,752.00

9. Review—Discuss—Consider Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2): Hinkle moved to approve 9A. Commission concurred.

A. $918.75

10. Review—Discuss—Consider Orders and Election Orders as Presented by the Clerk: Trecost moved to approve 10A and B. Commission concurred.

A. MOU with Stonewood
B. Meadowbrook Mall Lease Agreement for Early Voting

11. Review—Discuss—Consider Budget Revisions for the following: (NONE)

A. General County
B. Vital Services

12. Review—Discuss—Consider Rail Trail Update (Potential Executive Session pursuant to 6-9A4 (B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Hinkle provided update from Chad Biller – Thrasher. Trey Simmerman – County Attorney, presented the Commission with the Rail Trail proposal from United International.

13. Review—Discuss—Consider Awarding the Bid for the New Animal Control Truck: Staff recommends Harry Green's bid for Animal Control truck. Trecost moved to approve Harry Green's bid for Animal Control truck. Commission. Thomas and Trecost voted for. Hinkle voted against. Motion carried.

14. Review—Discuss—Consider Taking applications for Fiduciary Commissioner: Trecost moved to approve taking applications for Fiduciary Commissioner. Commission concurred.

15. Review—Discuss—Consider Paygrade and Step Program: Hinkle wants staff to contact elected officials to discuss week of April 5th.

16. Review—Discuss—Consider Adopting a County Donation – Sponsorship – Fundraising Policy: Trey Simmerman stated that the policy would be to create an audit trail for donations. Hinkle moved to approve Adopting a County Donation – Sponsorship – Fundraising Policy. Commission concurred.

17. Review—Discuss—Consider Rail Trail Ranger/Officer Concept & Framework: Trey Simmerman stated that he and Laura Pysz-Laulis discussed job description, safety-related Ordinance and Budget for creation and implementation of Rail Trail Ranger. Hinkle would like to discuss on April 15th, 2026 Commission Meeting.

DRAFT

18. Review—Discuss—Consider United International Rail Trail condemnation action (Potential Executive Session pursuant to the attorney-client privilege): Trecost moved to allow County Attorney and Thrasher to continue negotiations with United International and approve the switchback rail trail. Commission concurred.

19. Review—Discuss—Consider Sending a letter to the U.S. Census Bureau Attesting our County boundary lines: Hinkle moved to approve Census Bureau letter. Commission concurred.

20. Review—Discuss—Consider Tax Office update (executive session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Hinkle moved to enter Executive Session with the Sheriff Matheny, Joanie Childers- Tax office, Trey Simmerman – County Attorney and Laura Pysz-Laulis – County Administrator. Commission concurred. Hinkle moved to enter Regular Session. Commission concurred.

21. Review—Discuss—Consider Verizon Tower Lease (executive session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Laura Pysz-Laulis requests to table item #21. Hinkle moved to table item #21. Commission concurred.

22. Review—Discuss—Consider A Resolution Authorizing the Filing of the Application to Lowe's Companies, Inc. for Harrison County Parks & Recreation: Hinkle moved to approve resolution and affix signatures. Commission concurred.

23. Review—Discuss—Consider A Resolution Authorizing the Filing of the Application for FY2024 Emergency Management Performance Grant (EMPG): Hinkle moved to approve resolution and affix signatures. Commission concurred.

24. Review—Discuss—Consider A Resolution Authorizing the Filing of the Application to Dollar General Corporation's Dollar General Literacy Foundation for Harrison County Parks & Recreation: Hinkle moved to approve resolution and affix signatures. Commission concurred.

25. Administrator's Report: NONE

26. Commissioner Comments – Questions: Trecost asked for Animal Control update from McKinley Architecture. Thomas explained her frustration with Animal Control's building delay.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

DRAFT

_____ _____

Susan Thomas, President Date

DRAFT

5-A.

Date of Meeting	4/15/2026	QUOTES		
Department	**Vendor**	**Description**	**Price**	**Line Item #**
Commission	US Bank - Amazon	Supplies - 2 pack Aluminum Metal "Do Not Flush" Signs for bathrooms	$9.95	001-424-341-00
Commission	US Bank - Amazon	Supplies - 3 personalized solid walnut desk wedge name plates size2x10 iinch for the Commissioners	$110.96	001-424-341-00
Commission	US Bank - Amazon	Supplies - 5 Wall Name Plate Signs, 4	$74.95	001-424-341-00
Commission	AJ - Allegheny Systems,	Quote to relocate acoustic Panel	$3,990.00	001-401-458-11
County Clerk	Amazon	1 box of 500, coin envelopes	$30.99	001-413-341-00
County Clerk	Election	Poll Workers	TBD	001-413-103-00
County Clerk	Election	Mileage	TBD	001-413-214-00
County Clerk	Election	Polling Places	TBD	001-413-219-00
County Clerk	Election	Custodians	TBD	001-413-223-02
County Clerk	Election	Ballot Commissioners	TBD	001-413-223-01

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

5-B.

Date of Meeting		4/15/2026	Invoices							
Line Item #	Department Name	Vendor Name	Description Note	General County Fund 001	E-911 007	Vital Services Levy 027	Community Corrections	Community Improvement Fund 026	ARPA Fund	Other as Needed
027-711-219-00	911 Center	Canon Financial Services, Inc	Copier Rental Fees for 911			$241.98				
027-712-211-00	911 Center	Frontier	911 / Taylor County Phone Bill			$460.86				
027-712-219-00	911 Center	Hart Office Solutions	Copier Rental for 911			$166.00				
027-712-213-00	911 Center	City of Bridgeport	735 Genesis Blvd Water, Sewer, Sprinkler, Fire Fees			$285.49				
027-711-222-00	911 Center	First Guaranty Bank	Click Send paging subscription			$20.00				
027-711-214-00	911 Center	Andrew Bailey	Travel Reimbursement - NENA Symposium			$34.24				
027-711-214-00	911 Center	Mike Coffey	Travel Reimbursement - NENA Symposium			$74.05				
027-711-214-00	911 Center	Megan Rowand	Travel Reimbursement - NENA Symposium			$60.11				
027-711-211-00	911 Center	Frontier	Taylor County phone exchange - JSJOC Charlespointe, Misc			$4,790.57				
027-711-221-00	911 Center	WV Northern Community College	APCO Trainings, Customer Service,Disaster Operations, Misc.			$2,545.00				

027-711-223-00	**911 Center**	Waste Management	Trash disposal for JSJOC Charlespointe			$197.59				
027-711-223-00	**911 Center**	The Water Shop	Water for JSJOC Charlespointe			$30.00				
027-711-214-00	**911 Center**	US Bank	Travel -Coffey, Haggerty, Rowand, Bailey, McDaniel			$2,713.60				
245-712-459-00	**911 Center**	Sandy's True Value Hardware	Maintenance items at the tower sites			$93.96				
027-711-216-00	**911 Center**	PaperCut Software	2 years Maint & Support for printer Management software			$483.00				
027-711-215-00	**911 Center**	Premier Construction Group	Repair leaking roof - PK Tower site			$3,404.13				
027-711-459-00	**911 Center**	State Electric Supply Co.	35' wiring and electrical outlet repairs			$156.85				
027-711-222-00	**911 Center**	WestFax, Inc.	Monthly subscription fee to Enterprise Cloud fax service			$109.85				
027-711-223-00	**911 Center**	Unifirst Corp.	Carpet runner service - JSJOC Charlespointe			$62.25				
245-712-213-00	**911 Center**	Mon Power	Electric Utility Bill - Grafton Tower			$476.73				
007-712-213-00	**911 Center**	Hope Gas	911 Center Gas Utility Bill			$587.06				
027-711-223-00	**911 Center**	The Water Shop	Bottled Water Delivery for JSJOC Charles Pointe			$30.00				

027-711-221-00	**911 Center**	APCO International	(4) EMD Student Manuals plus shipping, (4) EMD Online Instructor Portion			$731.64				
027-711-223-00	**911 Center**	Unifirst Corp.	Carpet Runner Service for JSJOC Charles Point			$62.25				
027-711-459-00	**911 Center**	State Electric Supply Co.	30A Circuit Breaker needed for electrical upgrade in upstarirs OEM office			$26.65				
027-712-213-00	**911 Center**	Harrison Rural Electric Association	911 Center Utility Bill - Genesis Blvd Location			$3,074.79				
027-712-213-00	**911 Center**	Harrison Rural Electric Association	911 Center Utility Bill - Lost Creek Location			$763.72				
027-715-568-00	**Ambulance Authority**	Bridgeport Fire Dept / EMS	Feb 2026 Allotment-List of Runs			$5,081.90				
027-715-568-00	**Ambulance Authority**	Anmoore EMS	Feb 2026 Allotment - List of Runs			$4,339.60				
027-715-568-00	**Ambulance Authority**	Harrison County EMS	Feb 2026 Allotment - List of Runs			$19,157.05				
027-715-568-00	**Ambulance Authority**	Nutter Fort VFD	Feb 2026 Allotment-List of Runs			$2,512.40				
027-715-568-00	**Ambulance Authority**	City of Salem	Feb 2026 Allotment-List of Runs			$656.65				

027-715-230-00	**Ambulance Authority**	University Health Associates	Medical Direction for DR. James Scheidler - January through March, 2026			$7,152.00				
027-716-211-00	**Animal Control**	Frontier	Animal Control Phone Bill			$199.17				
027-716-223-00	**Animal Control**	Clarksburg Veterinary Hospital	Multiple Heath Certificates			$1,611.85				
027-716-223-00	**Animal Control**	Clarksburg Veterinary Hospital	Multiple Euthanasia Vouchers for public animals			$524.03				
027-716-213-00	**Animal Control**	Enterprise Sanitation Inc.	Garbage Utility Service Bill			$187.85				
027-716-213-00	**Animal Control**	City of Shinnston	Water Utility Bill			$58.56				
027-716-222-00	**Animal Control**	WV Board of Medicine	Euthanasia Facility Renewal + Service fee			$51.13				
027-716-223-00	**Animal Control**	A-1 Exterminating	Pest Control			$50.00				
001-408-349-00	**Assessor**	Frontier	Assessor Statewide Computer Phone / Internet bill	$72.70						

001-406-222-00	**Assessor**	J.D. Power	(4) Book Marine Renewal, (4) BookRV Renewal, (5) Book Power Sports Renewal, (1) Book Classic Car Renewal, (10) Book Older Used Car Renewal	$3,827.50						
001-416-341-00	**Circuit Court**	The Water Shop	Water for Circuit Court Judge McCarthy	$21.00						
001-416-341-00	**Circuit Court**	The Water Shop	Water for Circuit Court Judge Shaffer	$87.00						
001-416-341-00	**Circuit Court**	The Water Shop	Water for Circuit Court Judge McMunn	$33.00						
001-403-232-00	**Circuit Court**	First Guaranty Bank	Finance Charges on credit card because statement was not paid on time	$11.45						
001-424-341-00	**Commission**	Radiation Detection Co	Supplies - Radiation Detection Badges for Courthouse Security	$178.50						
001-424-213-00	**Commission**	Mon Power	Extension Office Electric Utility Bill	$138.00						
001-424-219-00	**Commission**	Canon Financial Services	Copier Rental Fees for the Commission	$1,209.88						

001-424-230-00	**Commission**	A-1 Exterminating	General Pest Control Services for the GSA Building	$210.00						
001-424-230-00	**Commission**	A-1 Exterminating	General Pest Control Services for the Senior Center	$90.00						
001-424-230-00	**Commission**	A-1 Exterminating	General Pest Control Services for the Sheriff's Office	$90.00						
001-424-211-00	**Commission**	US Cellular	Harrison County Commission Phone Bill	$247.58						
001-401-218-00	**Commission**	Pitney Bowes Bank Inc. Purchase Power	Postage for the Commission	$6,184.97						
001-424-211-00	**Commission**	Frontier	Courthouse Phone Service Bill	$434.51						
001-424-213-00	**Commission**	Waste Management	Courthouse Garbage Utility Bill	$3,103.49						
001-424-213-00	**Commission**	Waste Management	Sheriff's Office Garbage Utility Bill	$166.43						
001-424-219-00	**Commission**	Visual Edge IT	Copier Rental for Planning	$364.61						
001-424-213-00	**Commission**	Clarksburg Water Board	Courthouse Water Utility Bill	$549.62						
001-424-213-00	**Commission**	Clarksburg Water Board	306 Washington Ave Water Utility Bill	$333.90						
001-424-213-00	**Commission**	Clarksburg Water Board	307 Washington Ave Water Utility Bill	$391.24						
001-424-213-00	**Commission**	Clarksburg Water Board	Sheriff's Office Water Utility Bill	$92.93						

001-424-213-00	**Commission**	Clarksburg Water Board	General Service Building Water Utility Bill	$510.16						
001-424-223-00	**Commission**	McKinley Architecture & Engineering	Services February 22 through March 28, 2026	$1,578.50						
001-424-213-00	**Commission**	Clarksburg Water Board	Extension Office Water Utility Bill	$127.93						
001-424-459-01	**Commission**	McKinley Architecture & Engineering	Elevator Installation at Courthouse (Feb. 22 through March 28, 2026)	$2,596.25						
207-442-567-17	**Commission**	McKinley Architecture & Engineering	Site Anlysis of property portions that aren't under review and are available for use/construction							$4,225.00
001-401-458-11	**Commission**	McKinley Architecture & Engineering	Repair lift in Community Corrections	$7,595.62						
001-424-341-00	**Commission**	Hart Office Solutions	Black Toner for the Circuit Clerks	$10.00						
001-424-219-00	**Commission**	Visual Edge IT	Copier Rental for the Prosecuting Attorney	$277.45						
001-424-219-00	**Commission**	Visual Edge IT	Copier Rental for the Sheriff's Office	$189.95						
001-424-341-00	**Commission**	Amazon	Bluetooth Computer Speakers	$58.99						

001-424-216-00	**Commission**	Alpha Energy Solutions	Service Call for the Annex	$3,105.54						
001-424-230-00	**Commission**	Advantage Technology, LLC	Monthly Billing for Computer Tech Level 2 Remote	$250.00						
001-401-223-00	**Commission**	WV Fitness 24	Wellness-March 2026	$288.00						
001-424-341-00	**Commission**	US Bank	Multiple Amazon Charges	$3,008.65						
001-424-230-00	**Commission**	Advantage Technology, LLC	Harrison County Commission monthly billing for April, 2026 for (400) Office 365 G1 and (10) Office 365 G3	$4,447.80						
001-424-230-00	**Commission**	Software Systems Incorporated	Courthouse Contractual Level 2 & 3 Maintenance for March, 2026	$2,014.20						
001-424-213-00	**Commission**	Mon Power	County Parking Lot Electric Utility Bill	$10.63						
001-424-213-00	**Commission**	Mon Power	Publice Safety Building Electric Utility Bill	$758.51						
001-424-213-00	**Commission**	Hope Gas	Courthouse Annex Gas Utility Bill	$5,528.03						
001-424-458-01	**Commission**	Mon Power	VA Rail Trail Electric Utility Bill	$5.40						
001-424-213-00	**Commission**	Mon Power	609 W. Main Street Electric Utility Bill	$632.16						
001-424-213-00	**Commission**	Mon Power	633 W. Pike Street Electric Utility Bill	$547.77						

001-424-213-00	**Commission**	US Bank	Quiet Dell School Water Utility Bill	$48.71						
026-401-568-00	**Commission**	US Bank	Laura's P-Card - (6) Tote Bags for Animal Control Officer Appreciation Week	$119.70						
001-717-343-00	**Commission**	Fleetcor (dba Fuelman)	Gasoline Purchases through March, 2026	$21,786.44						
001-401-458-08	**Commission**	MVB Bank	Airport Property Payment	$34,395.48						
001-401-458-07	**Commission**	MVB Bank	609 West Main Street Property Payment	$6,222.12						
001-717-343-01	**Commission**	Owen Parker	Fuel Reimbursal	$45.00						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for Vital Statistics	$141.36						
001-424-219-00	**Commission**	Queen City Business	Overage Charges for Canon Copiers	$1,204.92						
001-424-230-00	**Commission**	UniFirst Corp	Weekly Rugs / Maintenance Contract for the Courthouse	$168.94						
001-424-230-00	**Commission**	UniFirst Corp	Weekly Rugs / Maintenance Contract for the Courthouse	$190.66						
001-401-223-00	**Commission**	The Arc of Harrison County	Billing for the Month of March, 2026 for Darius Jackson	$660.00						

072-731-219-00	**Community Corrections**	Grandeotto Inc.	Parking Lot Rental for April, May, June 2026				$900.00			
072-731-219-00	**Community Corrections**	Harrison County Commission	Building Rent for April, May, June, 2026				$15,000.00			
072-731-353-00	**Community Corrections**	Check In Systems	Annual Software License Renewal - Probation Check In				$449.00			
072-731-235-00	**Community Corrections**	DMV / Safety & Treatment Services	Safety & Treatment Classes March, 2026				$2,375.00			
072-731-341-00	**Community Corrections**	MPB Superstore	Business Cards (AV, 500) Business Cards (NJ,500)				$560.00			
072-731-215-00	**Community Corrections**	Meadowfill Landfill	Mixed Dump Load				$24.95			
072-731-235-00	**Community Corrections**	Taylor Rolenson	Safety and Treatment Classes March, 2026				$525.00			
0712-731-235-00	**Community Corrections**	Upshur County Day Report	Safety and Treatment Drug Screens, March 2026				$150.00			
072-731-various	**Community Corrections**	Micro Distributing	Hair Panels, 16 Panel Urine Analysis, Other Substances Panel for February and March, 2026 plus Hair Collection Kits				$76,564.90			

072-731-223-00	**Community Corrections**	Alcohol Monitoring Systems	CAM Daily Monitoring Fee, Remote Breath Monitoring Fee, Remote Breath Monthly Rental Fee				$2,138.21			
072-731-341-00	**Community Corrections**	Christina Murphy	WV First Foundation Visit				$358.18			
072-731-various	**Community Corrections**	Corporate Payment Systems	Multiple Invoices				$1,791.84			
072-731-341-00	**Community Corrections**	Micro Distributing	16 Panel Cup				$7,800.00			
072-731-341-00	**Community Corrections**	Micro Distributing	10 Panel Hair Test				$725.00			
072-731-221-00	**Community Corrections**	Tamara Stalnaker	WV State Board Practical Nurses				$51.13			
072-731-341-00	**Community Corrections**	UniSafe Inc	Black Size Medium Gloves, Black Size Large Gloves plus shipping				$641.88			
072-731-221-00	**Community Corrections**	Solid Ground Therapy Services	Clinical Supervision, March 2026				$150.00			
072-731-223-00	**Community Corrections**	Bluebird	Advisory Board Lunch				$311.25			
072-731-341-00	**Community Corrections**	Change Companies	Living a Prosocial Lifestyle plus shipping				$151.90			
072-731-223-00	**Community Corrections**	OpAns	DBS Toxicology Panels - March, 2026				$5,100.00			
001-401-240-00	**County Clerk**	Carol Hall	Gym Reimbursement - Feb & March	$53.60						

001-401-220-00	**County Clerk**	The Exponent Telegram	Legal Ad	$129.88						
001-413-341-00	**County Clerk**	Uprinting	"I Voted" Stickers	$371.97						
001-401-220-00	**County Clerk**	The Exponent Telegram	Legal Ad	$57.08						
001-402-341-00	**County Clerk**	The Water Shop	Water for County Clerks office	$60.00						
001-401-221-00	**County Clerk**	Avenu Insights & Analytics	Year End Training	$200.00						
001-717-217-00	**County Garage**	US Bank - Amazon	Parts - (1) Honda Rancher 400 TRX400FA 2004-2007 Carburetor	$54.99						
001-717-217-00	**County Garage**	Harry Green 7 Acres	Parts - Plate #504696 4 Wheel Align Check	$135.95						
001-717-341-00	**County Garage**	Chenoweth Ford	Supplies: Oil Filter, Element & GA Kit	$118.08						
001-717-217-00	**County Garage**	Chenoweth Ford	Parts (Misc) - Plate#503979, #504758,#503960,#504500, & #504500	$1,775.46						
001-717-217-00	**County Garage**	Fisher Auto Parts, Inc.	Parts (Misc) - Plate#503811 & #504696	$527.12						
001-717-341-00	**County Garage**	Fisher Auto Parts, Inc.	Supplies: (6) Carb Cln / (12) Brake Cleaner	$51.18						
001-717-341-00	**County Garage**	US Bank	Supplies - 100 pack Heavy Duty Wire Ties	$14.99						
001-717-341-00	**County Garage**	US Bank	Multiple Amazon Charges	$120.90						

001-424-230-00	**Courthouse**	Vertical Ttransport Consulting LLC	(2) Annual Elevator Inspections, (2) Witnessing & Documenting of Annual Elevator PRV test plus operation fee	$499.35						
001-424-230-00	**Courthouse**	West Virginia Division of Labor Safety Section	Certificate of Operation fee for Harrison County Service Car 1 & 2 for the General Services Building	$180.00						
002-431-568-00	**Econimic Development**	Harrison County Economic Development Corp	Quarterly Contribution to HCEDC for April - June, 2026 for 5 Voting Members							$10,375.00
001-416-341-00	**Family Court**	The Water Shop	Water for Harrison County Family Court	$27.00						
057-450-223-00	**Farmland**	Tyler R. Satterfield	Suan Ristricted Appraisal Report							$6,500.00
001-424-341-00	**Grants**	The Water Shop	Water for the Grants Department	$42.00						
008-705-219-00	**Home Incarceration**	Canon Financial Services	Copier Fees March, 2026							$120.99
008-705-211-00	**Home Incarceration**	US Cellular	Services Through March 2026							$487.88

008-705-341-00	**Home Incarceration**	Buddi US LLC	Smart Tags March 2026							$4,430.80
001-401-459-01	**Law Enforcement**	Motorola Solutions	New Radios for new crusiers & software license	$14,999.32						
001-700-345-00	**Law Enforcement**	Benny's Boot Hill	Academy shoe - Hayhurst	$119.95						
001-700-211-00	**Law Enforcement**	Optimum	Internet	$156.02						
001-700-221-00	**Law Enforcement**	WV State Police Academy	Registration Fee - McManus	$200.00						
001-700-225-00	**Law Enforcement**	Skasiks Cleaners	Dry Cleaning	$583.02						
001-700-223-00	**Law Enforcement**	Bridgeport Express Care Inc.	Additional Physical: Hayhurst	$50.00						
001-700-345-00	**Law Enforcement**	GALLS	Men's Soft Shell Jacket	$158.61						
001-700-219-00	**Law Enforcement**	US Cellular	Cell Bill	$2,464.36						
001-700-345-00	**Law Enforcement**	Robins Perfect Fit	Alterations Pants: Matheny	$34.00						
001-700-221-00	**Law Enforcement**	First Guaranty Bank	Credit charges	$7.15						
001-700-223-00	**Law Enforcement**	First Guaranty Bank	Multi Credit charges:	$4,497.55						
001-700-223-00	**Law Enforcement**	First Guaranty Bank	Multi Credit charges: Harris,Kraemer	$611.68						
Various	**Law Enforcement**	Idemia Identity & Security	Multiple Invoices - Live Scan Upgrades	$2,695.00						
001-416-341-00	**Magistrate**	The Water Shop	Water for Harrison County Magistrate Mike Weiss	$27.00						

001-416-341-00	**Magistrate**	The Water Shop	Water for Harrison County Magistrate Clerks Office	$21.00						
001-424-341-00	**Maintenance**	Lowes	Supplies	$98.25						
001-424-341-00	**Maintenance**	State Electric Supply Co	Supplies for the Electrical in the Parking lot	$74.00						
001-424-341-00	**Maintenance**	Liberty Distributors	Supplies - (20) Black Can Liners	$432.46						
001-424-341-00	**Maintenance**	Liberty Distributors	Supplies - (10) Scott Hard Roll Towel, (5) 1gal Lite n' Foamy Cranberry Ice Hand Wash	$571.10						
001-424-341-00	**Maintenance**	The Water Shop	Water for Maintenance Dept	$24.00						
001-424-341-00	**Maintenance**	State Electric Supply Co	Supplies for the Courthouse - Light bulbs	$456.09						
001-424-341-00	**Maintenance**	State Electric Supply Co	Supplies for Camera System	$690.80						
001-424-341-00	**Maintenance**	WV Outdoor Power	12" Waise Ext for Chaps, HP Ultra Oil (5.2 oz)	$52.02						
001-424-341-00	**Maintenance**	Sandy's True Value Hardware	Misc repair items for WV Heritage Quiet Dell & Courthouse	$110.69						
001-424-341-00	**Maintenance**	RD Wilson Sons & Co.	Supplies: Hand Wash	$38.64						
001-424-341-00	**Maintenance**	Lowes	Supplies: Sanding belt, Putty Knife, esc.	$149.05						

001-424-341-00	**Maintenance**	Lowes	Supplies - Ant & Bug killer - Probation Area & Kit	$154.11						
001-424-341-00	**Maintenance**	Liberty Distributors	Supplies - (5) 1gal Lite n' Foamy Cranberry Ice Hand Soap	$246.40						
001-424-216-00	**Maintenance**	Michel, Inc.	Provided Electrical Repairs at Courthouse Parking Lot	$371.00						
027-900-213-00	**Parks & Rec.**	Mon Power	Parks & Rec. Complex Electric Utility Bill			$159.13				
027-900-213-00	**Parks & Rec.**	Enlarged Hepzibah PSD	Water & Sewer for Spelter Ball Field			$74.17				
027-900-223-00	**Parks & Rec.**	McKinley Architecture & Engineering	Feb. 22 through March28, 2026 Survey of Summit Park by Triad Engineering			$7,324.30				
027-900-213-00	**Parks & Rec.**	Clarksburg Water Board	Parks & Rec. Complex Water Utility Bill			$250.50				
027-900--341-00	**Parks & Rec.**	US Bank-Amazon	Community clean up supplies -Ellis & Trails			$115.60				
027-900-341-00	**Parks & Rec.**	US Bank - Focused Technology	Inflatable movie screen for Sunset Cinemas			$3,447.00				
027-900-341-00	**Parks & Rec.**	US Bank - Fun Express	Misc. Items for Spring Fling			$196.00				
027-900-213-00	**Parks & Rec.**	Enterprise Sanitation Inc.	Garbage Utility Service Bill			$463.87				

027-900-217-00	**Parks & Rec.**	Sunset Outdoor Supply	Misc parts for Mower & Hydraulic Flip			$5,630.55				
027-900-213-00	**Parks & Rec.**	Mon Power	Electric Bill - Quiet Dell School Barracks			$30.43				
027-900-213-00	**Parks & Rec.**	Mon Power	Electric Bill - Quiet Dell School			$125.75				
027-900-341-00	**Parks & Rec.**	US Bank - Amazon	Spring Fling Welcome Sign			$53.99				
027-900-223-00	**Parks & Rec.**	Carol Brown	4 Week Tai Chi course at $30 per class			$120.00				
027-900-211-00	**Parks & Rec.**	Charter Communications - Spectrum	Internet			$224.24				
027-900-213-00	**Parks & Rec.**	Clarksburg Water Board	Water Bill for Wallace			$39.73				
027-900-216-00	**Parks & Rec.**	Fisher Auto Parts	Filter and Oil			$157.02				
027-900-215-00	**Parks & Rec.**	Global Equipment Inc	Trash Can, Lids and dolly			$567.05				
027-900-222-00	**Parks & Rec.**	Harrison-Clarksburg Health Dept	Annual Food Service Permit			$600.00				
027-900-341-00	**Parks & Rec.**	John Deere Financial	Vegetation control 3 gallon and fuel mix			$338.95				
027-900-215-00	**Parks & Rec.**	Marsh	Straw purchased by Jeff from Maintenance			$64.75				
027-900-215-00	**Parks & Rec.**	Marsh	Multiple Invoices - Supplies			$514.10				
027-900-219-00	**Parks & Rec.**	McCarty's	Monthly Porta John at Summit Park			$135.00				

027-900-219-00	**Parks & Rec.**	McCarty's	Monthly Porta John at HCPR			$125.00				
027-900-215-00	**Parks & Rec.**	Sandy's	Multiple Invoices - Supplies			$250.51				
027-900-215-00	**Parks & Rec.**	Sandy's	Supplies			$230.80				
027-900-341-00	**Parks & Rec.**	State Electric Supply Co	Complete change to LED lighting			$2,097.00				
027-900-215-00	**Parks & Rec.**	Uline	Manual Paper Towel Dispenser			$644.15				
027-900-230-00	**Parks & Rec.**	UniFirst	Weekly Rug and Maintenance Supplies			$41.85				
027-900-230-00	**Parks & Rec.**	UniFirst	Weekly Rug and Maintenance Supplies			$41.85				
027-900-219-00	**Parks & Rec.**	Visual Edge	Monthly Copy Charges			$99.18				
027-900-213-00	**Parks & Rec.**	Summit Park PSD	Water & Sewer Utility Bill for Summit Park Ball Field			$85.70				
001-439-458-01	**Planning**	Pinnacle Consultants	(2) Additional Asbestos Testing for 453 Roane Ave	$80.00						
001-424-341-00	**Planning**	The Water Shop	Water for Planning Dept	$18.00						
001-439-458-01	**Planning**	Pinnacle Consultants	(4) Additional Asbestos Testing - Multiple locations	$200.00						

001-717-216-00	**Process**	Posey's Auto Wrecking, Inc.	Parts: Plate # 75-950 Headlights/Grill Bumper	$120.00						
001-701-221-00	**Process**	Markl Supply	Ammo	$6,681.21						
001-701-341-00	**Process**	The Water Shop	Water for Processing Dept	$54.00						
001-701-225-00	**Process**	Skasiks Cleaners	Dry Cleaning	$99.00						
001-701-219-00	**Process**	US Cellular	Cell Bill	$201.12						
001-405-223-00	**Prosecutor's Office**	Emma Michele Zirkle	Transcript - Dr. Hudson Voir Dire	$327.60						
Various	**Prosecutor's Office**	VISA	Credit Card Charges for the Pros. Attorney's Office	$1,246.45						
001-424-458-01	**Rail Trails**	Sandy's True Value	Supplies - (1) XL Mens Suede Cow Gloves, (2) 32'' GripNGrab Ext Reach	$64.97						
001-424-458-01	**Rail Trails**	ACE Aggregates	Multiple lots of 3/4'' Crusher for the North Trail Project	$352.25						
001-	**Security**	Skasiks Dry Cleaning	Dry Cleaning for Security	$65.25						
001-	**Security**	Markl Supply Company	Ammo / Security	$1,300.00						
001-403-341-00	**Security**	The Water Shop	Water for Security	$24.00						
001-	**Security**	Trapuzzano's Uniforms	Uniforms for Junkins, Thompson - Shirts	$209.88						

027-952-215-00	**Senior Center**	Alpha Energy Solutions	Service Call for Senior Center			$630.00				
001-various	**Sheriff & Treasurer**	Visa (First Guaranty Bank)	Credit Card Charges for the Sheriff & Treasurer	$497.12						
001-703-341-00	**Staging**	The Water Shop	Water for Staging	$48.00						
027-412-341-00	**WVU Extension**	Eva Beto	Office Batteries for Blood Pressure Machine			$12.79				
027-412-214-00	**WVU Extension**	Eva Beto	WVAE4-HYDP Spring Conference Registration			$125.00				
				$162,464.85	**$0.00**	**$88,280.52**	**$115,768.24**	**$0.00**	**$0.00**	**$26,139.67**
						Grand Total:	**$392,653.28**			

Commissioner's Signature

4/15/2026

Date of Meeting

Sent to Bookkeeping to be paid early

Commissioner's Signature

Commissioner's Signature

6.

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of April, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **FLINT JOSHUA D** whose address is, 181 JOETOWN RD SHINNSTON, WV 26431-7099, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2,120** on **1 LOT .55 AC BINGAMON CK**, Class **3** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **2,120**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The parcel was owner-occupied as of July 1, 2025, and qualifies for Class 2; its current designation as Class 3 is in error.

District: **09 - EAGLE-OUTSIDE** Amount Exonerated: **$24.70**
Account No. **06224828**
Ticket No. **31531**
Tax Year **2025**
Parcel ID: **091705005300000000**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE51

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of April, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **FLINT JOSHUA D** whose address is, 181 JOETOWN RD SHINNSTON, WV 26431-7099, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **36,300** on **1 LOT (.56 AC) BINGAMON CK**, Class **3** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **36,300**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The parcel was owner-occupied as of July 1, 2025, and qualifies for Class 2; its current designation as Class 3 is in error.

District: **09 - EAGLE-OUTSIDE** Amount Exonerated: **$422.89**

Account No. **07019184**

Ticket No. **31529**

Tax Year **2025**

Parcel ID: **091705003800000000**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE52

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of April, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **FLINT JOSHUA D** whose address is, 181 JOETOWN RD SHINNSTON, WV 26431-7099, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **200** on **1 LOT 20 X 22 FT WYATT**, Class **3** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **200**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The parcel was owner-occupied as of July 1, 2025, and qualifies for Class 2; its current designation as Class 3 is in error.

District: **09 - EAGLE-OUTSIDE** Amount Exonerated: **$2.33**
Account No. **06217532**
Ticket No. **31530**
Tax Year **2025**
Parcel ID: **091705003900000000**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE54

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of April, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **FLINT JOSHUA D** whose address is, 181 JOETOWN RD SHINNSTON, WV 26431-7099, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1,020** on **1 LOT WYATT**, Class **3** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **1,020**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The parcel was owner-occupied as of July 1, 2025, and qualifies for Class 2; its current designation as Class 3 is in error.

District: **09 - EAGLE-OUTSIDE**
Account No. **06224962**
Ticket No. **31528**
Tax Year **2025**
Parcel ID: **091705003700000000**

Amount Exonerated: **$11.89**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE55

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 15th day of April, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LABATE JONATHAN LAWRENCE** whose address is, 363 LEE AVE CLARKSBURG, WV 26301-3757, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **69,780** on **1 LOT B S-D BROWN LOT 68 1/2 "**, Class **4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **69,780**, Class **2** in and for the year **2025**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Error in class-property owner occupied since 2023 NO SCQ or SCQ returned.

District: **03 - CLARK-CLARKSBURG** Amount Exonerated: **$1074.61**
Account No. **06083454 TIF #4**
Ticket No. **8161**
Tax Year **2025**
Parcel ID: **03 18044900000000**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

7.

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (04/09/26)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$3,112.08**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$3,112.08.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$3,112.08** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **15th day of April, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #032026-273	Date: 03/27/2026	$1,168.75
UMB Bank	Invoice #1042919	Date: 03/20/2026	$1,943.33
		Total	**$3,112.08**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1042919**

Invoice Date:	**March 20, 2026**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**February 1, 2026 through February 28, 2026**
Prior Balance:	$ 13,058.98
Payments Received as of March 6, 2026	$9,749.32
Adjustments	$ 0.00
Outstanding Balance:	$3,309.66
Current Billing Period:	
Current Period Fees	$1,943.33
Total Fees Due	$5,252.99

Remittance Stub
Billing Period 02/01/2026 - 02/28/2026

Account Number:	141961.1
Invoice Number:	1042919
Remit Balance	$5,252.99

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

WIRE PAYMENT INSTRUCTIONS:
UMB Bank, N.A. Kans[illegible]uri

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

2007

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1042919

Account Detail
Charles Pointe Project 2008AB

Account Number: 141961.1

Administrative Fees

Administration Fee	$458.33
Extraordinary Administration Fees	1,485.00
Administrative Fees Total	**$1,943.33**
Account Total	**$1,943.33**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1042919**

Statement of Receivables

Reflects Only Those Payments Received And Applied As of March 6, 2026

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
1037500	January 20, 2026	December 1, 2025 to December 31, 2025	1,947.33	45 days
1040021	February 19, 2026	January 1, 2026 to January 31, 2026	1,362.33	15 days
	Total Balance Due		**3,309.66**	

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
3/27/2026	032026-273

Balance Due $1,168.75

Remit check to: or **Wire & ACH Instructions:**

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

Our banking info has changed:
Fulton Bank, N.A.
9151 Baltimore National Pike
Ellicott City, MD 21042
(410) 418-8500

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 — 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
3/27/2026	032026-273

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1394

Project: Charles Pointe Series 2008

Item	DATE	Description	Hrs	Amount
Manager (SAM)	2/6/2026	Compress and provide account statements to developer as requested.	0.5	112.50
Director (JLA)	2/9/2026	Post FY25 Financial Report to EMMA.	0.25	56.25
Sr Assoc (MS)	2/11/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (MMM)	2/12/2026	Verify EMMA posting.	0.25	50.00
Manager (SAM)	2/13/2026	Review developer's report, finalize, and remit to be posted.	1.75	393.75
Director (JLA)	2/13/2026	Post quarterly statement to EMMA.	0.25	56.25
Director (JLA)	2/24/2026	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Manager (SAM)	2/26/2026	Update account reconciliation file with January transactions.	0.5	112.50
Manager (SAM)	2/27/2026	Correspond with the county and the trustee related to amounts received.	1	225.00
		Subtotal Fees:		1,168.75

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$1,168.75**

PK

Billing Inquiries? Call (443) 539-4104

E

2008

4/15/24

8.

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 119 (04/15/26)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$3,521.00** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$3,521.00.** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **15th day of April, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #1042931	Date: 03/20/2026	$ 3,521.00
		Total	**$ 3,521.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1042931

Invoice Date:	**March 20, 2026**
Account Number:	**158735.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period:	**February 1, 2026 through February 28, 2026**
Prior Balance:	$ 16,082.00
Payments Received as of March 6, 2026	$ 12,810.00
Adjustments	$ 0.00
Outstanding Balance:	$3,272.00
Current Billing Period:	
Current Period Fees	$3,521.00
Total Fees Due	$6,793.00

Remittance Stub
Billing Period 02/01/2026 - 02/28/2026

Account Number:	158735.1
Invoice Number:	1042931
Remit Balance	$6,793.00

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed $_____

WIRE PAYMENT INSTRUCTIONS:

U
A
Attention

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

2019

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1042931**

Account Detail
Charles Pointe EODD 2019ABC

Account Number: 158735.1

Administrative Fees

Administration Fee	$625.00
Extraordinary Administration Fees	2,896.00
Administrative Fees Total	**$3,521.00**

Account Total **$3,521.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1042931**

Statement of Receivables

Reflects Only Those Payments Received And Applied As of March 6, 2026

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
1040151	February 19, 2026	January 1, 2026 to January 31, 2026	3,272.00	15 days
	Total Balance Due		**3,272.00**	

10.

2026 PRIMARY ELECTION
EARLY VOTING WORKERS
GENERAL SERVICES BUILDING & MALL

KEVIN BROWN

PATRICIA CRAVEY

ROBERT CRAVEY

TERRI DONALDSON

MELANIE SPRENGER

MARY ANN FOWLER

DONNA SKINNER

GEORGE SKINNER

JOANNA HUFFMAN

ROBERT HUFFMAN

KELLEE KINSEY

JUDY MAXWELL

NAOMI MCGARY

JANICE NICHOLSON

JOYCE RABANAL

PHYLLIS WARNER

FAY WATSON

BARBARA WILBURN

11-B.

DEPT Court Security

Line Number	Line Description	Original	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
730-103-00	Salaries	$ 162,303		$ 46,000	$ 116,303	Reduction
730-104-00	FICA	$ 37,475		$ 9,500	$ 27,975	Reduction
730-105-00	Insurance	$ 13,000	$ 10,420		$ 23,420	Additional Funds
730-106-00	Retirement	$ 15,830		$ 5,100	$ 10,730	Reduction
730-108-00	Overtime	$ 2,000		$ 1,000	$ 1,000	Reduction
730-109-00	Extra Help	$ 193,235	$ 51,300		$ 244,535	Additional Funds
730-225-00	Laundry/Dry Clean	$ 226	$ 268		$ 494	Additional Funds
730-345-00	Uniforms	$ 1,274		$ 388	$ 886	Reduction
						Within Account line item adjustments
	Department Net Revision:		**$ 61,988**	**$ 61,988**		

YSTEM DATE 04/02/2026 TIME 09:17:29
ILES ID I USER MTONKIN

STATEMENT OF EXPENDITURES,ENCUMBRANCES & APPROPRIATIONS
VITAL SERVICES LEVY
AS OF 03/2026

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
27-730-103-00 COURT SECURITY SALARIES	162303.00	6021.97	115059.95		47243.05	70.89
27-730-104-00 COURT SECURITY/EMP FICA	37475.00	1384.56	27608.51		9866.49	73.67
27-730-105-00 INSURANCE	13000.00	2927.38	23419.04		-10419.04	180.14
27-730-106-00 COURT SECURITY RETIREMENT	15830.00	544.54	10478.01		5351.99	66.19
27-730-108-00 OVERTIME	2000.00	10.97	974.07		1025.93	48.70
27-730-109-00 EXTRA HELP	193235.00	12050.79	244460.36		-51225.36	126.50
27-730-109-01 CONVERSION PAY						
27-730-112-00 LONGEVITY	420.00	17.50	297.50		122.50	70.83
27-730-219-00 COURT SECURITY RENTS						
27-730-221-00 TRAINING						
27-730-223-00 PROFESSIONAL SERVICES						
27-730-225-00 SEC LAUNDRY & DRY CLEAN	226.40	65.25	493.70		-267.30	218.06
27-730-226-00 WORKER'S COMP CH SECURITY						
27-730-341-00 MATERIALS & SUPPLIES						
27-730-345-00 COURT SECURITY UNIFORMS	1273.60		410.80		862.80	32.25
27-730-459-00 NEW EQUIPMENT						
OTALS FOR 730 COURTHOUSE SECURITY	425763.00	23022.96	423201.94		2561.06	99.39

DEPT Senior Citizens

Line Number	Line Description	Original	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
952-215-00	**Building**	**$ 17,603**	**$ 1,600**		**$ 19,203**	**Additional Funds**
952-566-00	**Contributions Satellites**	**$ 52,000**		**$ 1,600**	**$ 50,400**	**Reduction**
						Within Account line item adjustments
	Department Net Revision:		**$ 1,600**	**$ 1,600**		

DEPT Improvement Opportunity

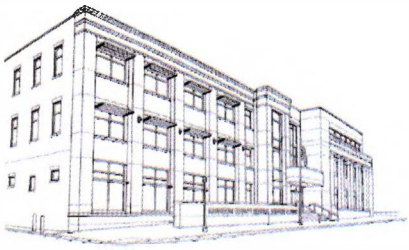
Line Number	Line Description	Original	Increase Amount	Decrease Amount	Revised Budget	Comment Notation
913-458-00	**Improv Opportunity**	**$ 700,000**		**$ 21,150**	**$ 678,850**	**Reduction**
913-458-02	**Rail Trail Project**	**$ -**	**$ 8,150**		**$ 8,150**	**Additional Funds**
913-458-03	**Rail Trail - Mt Clare to V.A.**	**$ -**	**$ 6,500**		**$ 6,500**	**Additional Funds**
913-458-04	**Rail Trail - Spelter to N. View**		**$ 6,500**		**$ 6,500**	**Additional Funds**
					$ -	
					$ -	
						Within Account line item adjustments
	Department Net Revision:		**$ 21,150**	**$ 21,150**		

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
027-952-215-00						
SR CITIZENS M&R BUILDING	17603.00	2113.41	19180.00		-1577.00	108.95
027-952-566-00						
CONTRIBUTIONS SATELLITES	52000.00				52000.00	
027-952-568-00						
SR CITIZENS CONTRIBUTIONS	-190000.00		190000.00			100.00
TOTALS FOR 952 SENIOR CITIZENS	259603.00	2113.41	209180.00		50423.00	80.57

HARRISON COUNTY COMMISSION
STATEMENT OF EXPENDITURES,ENCUMBRANCES & APPROPRIATIONS
VITAL SERVICES LEVY
AS OF 03/2026

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
027-913-458-00						
HAR CO IMPROV OPPORTUNITY	700000.00				700000.00	
027-913-458-01						
RAIL TRAIL ACQUISITIONS						
027-913-458-02						
RAIL TRAIL PROJECT			6150.00		-6150.00	
027-913-458-03						
RAIL TRAIL-MT CLARE TO VA			6500.00		-6500.00	
027-913-458-04						
RAIL TRAIL-SPELTER TO NV			6500.00		-6500.00	
TOTALS FOR DEPT 913	700000.00		19150.00		680850.00	2.73

12.



Harrison County Assessor
Allen R. Ferree
229 S Third Street
Clarksburg, WV 26301-2958
Phone (304) 624-8510 Fax (304) 626-1066

March 31, 2026

Harrison County Commission
Susan Thomas
David Hinkle
Patsy Trecost

Commissioners,

Please make the following transfers regarding my current budget for fiscal year 2025-2026:

INCREASE

001-406-222	DUES AND SUBSCRIPTIONS	$4,000

DECREASE

001-406-341	MATERIALS AND SUPPLIES	$4,000

Thank you in advance for your time and consideration with this matter.

Allen R. Ferree
Harrison County Assessor

13.

Clerk of the Circuit Court

Harrison County

Telephone (304) 624-8635
Fax (304) 624-8710

Albert F. Marano
Circuit Clerk

301 West Main Street
Clarksburg, West Virginia 26301

Lori A. Thomas
Chief Deputy

April 8, 2026

Honorable County Commission,

Please make the following line-item budget revisions of $200.00 to the 2025-2026 budget for the Circuit Clerks office.

From: 403-341 Material & Supplies $200.00

To: 403-232 Bank fees / Charges

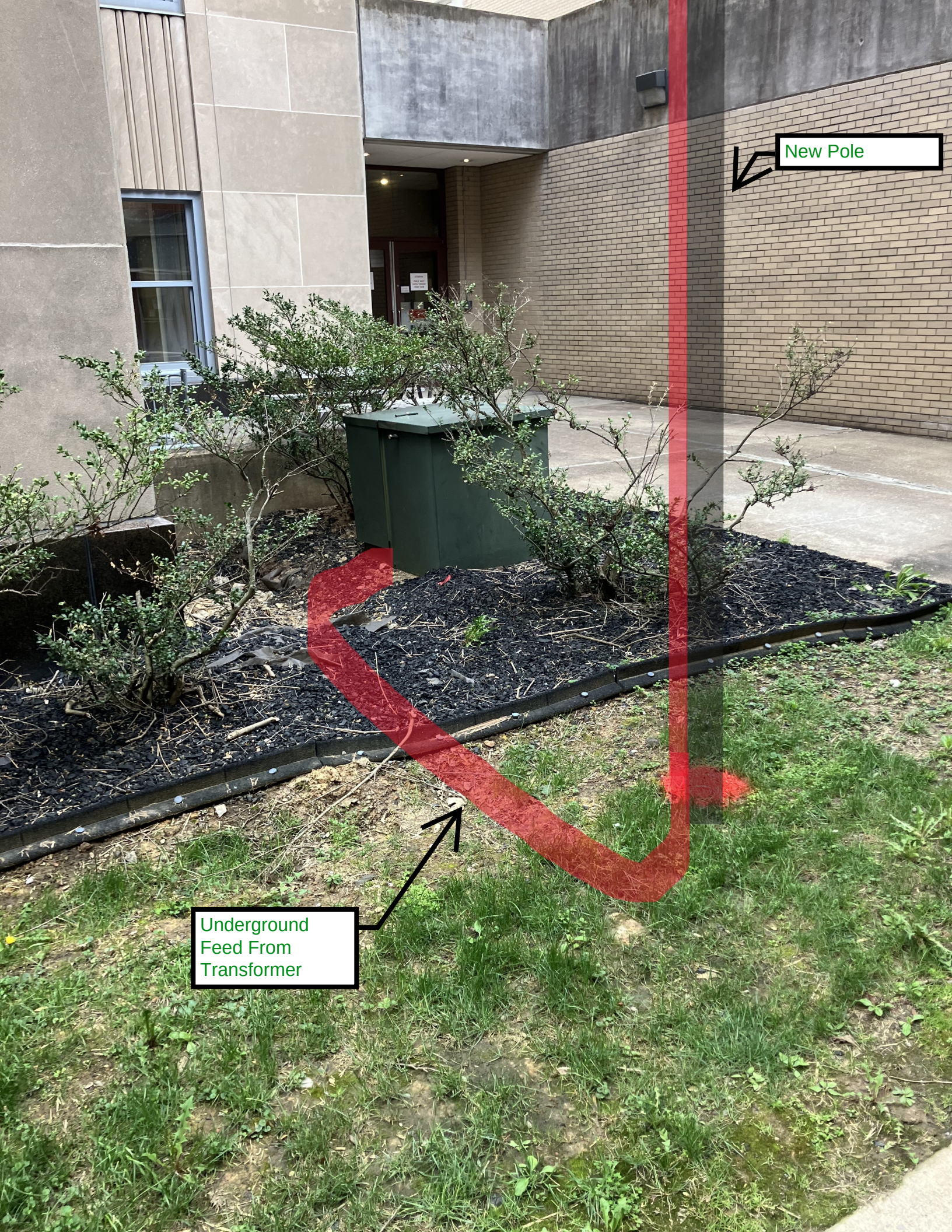
Best Regards,

Albert F. Marano
Circuit Clerk


New Pole
Location


Feeding Meters
In This Building
Feeding Meters
In This Buiding
Underground
Feeding From
Basement of Goff
Building
STONEWALL
Coffee
218


New Overhead Conductor to Feed Buildings
New Pole
Disconnect Underground Feed From Basement Of Goff Building
Underground Feeding From Transformer
STONEWALL coffee
OPEN


New Pole
Underground
Feed From
Transformer

17-A.

Harrison County Commission

Request to Attend Meeting

Name: Andy Bailey

Department: 911

Destination: Elkins, WV - Randolph County 911

Travel Dates: 05-01-2026

Reason: To attend the monthly statewide WV 911 Council meeting.

Total Estimated Cost $ 0.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .70	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$
Meals (Estimated)			$
Incidentals			$

Employee Signature: Andy D. Bailey Date: 04-06-2026

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

17-B.

Harrison County Commission

Request to Attend Meeting

Name: Travis Miller

Department: 911

Destination: Elkins, WV - Randolph County 911

Travel Dates: 05-01-2026

Reason: To attend the monthly statewide WV 911 Council meeting.

Total Estimated Cost $ 0.00

Transportation $ $0.00

Air $ _____

Private Vehicle:

Mileage _____ X .70 $ 0.00

Rental Car $ _____

Lodging $ _____

Registration $ _____

Meals (Estimated) $ _____

Incidentals $ _____

Employee Signature: _____ Date: 04-06-2026

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014