Harrison County Commission Meeting
Wednesday, May 6, 2026
10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building located at 229 South 3rd St., Clarksburg, WV 26301

Appointments:
10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
10:05 A.M. --- Nuisance Property Hearing - Judith Russell and Delisa Pearson
10:10 A.M. --- Proclamation – Foster Care Awareness Month
10:15 A.M. --- Proclamation – CEOS Week
10:20 A.M. --- Proclamations – Mental Health Awareness Month

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A.** Chase Shreves – Parks & Rec. – New Hire – Effective May 11, 2026
   - **B.** Cameron Kiddy – Parks & Rec. – New Hire – Effective May 11, 2026
   - **C.** James Dowell – Security – New Hire – Effective May 7, 2026
   - **D.** Jesse Barber – Security – New Hire – Effective May 7, 2026
   - **E.** Robert Rivera-Mendez – Pros. Attorney – Part Time Intern – Effective May 18, 2026
   - **F.** Daron Walker – Pros. Attorney – Part Time Intern – Effective May 18, 2026
4. **Minutes and/ or Amended Minutes of Previous Meetings**
   - **A.** Regular Meeting Minutes for April 1, 2026
5. **Requisitions --- Purchase Orders --- Invoices**
   - **A. ARPA**
     1. Thrasher - $27,600.00
     2. CEC - $1,346.56
     3. Greater Harrison County PSD - $252,780.91
   - **B. Quotes**
   - **C. Vendor List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:** (NONE)
7. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements)
   - **A.** $4,083.33
8. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District.
   - **A.** $7,935.25
9. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2).
   - **A.** $250.00

10. **Review—Discuss—Consider** Orders and Election Orders as Presented by the Clerk (NONE)
11. **Review—Discuss—Consider** Budget Revisions for the following:
    - **A.** General County
    - **B.** Vital Services
12. **Review—Discuss—Consider** Structures & Improvements to Summit Park
13. **Review—Discuss—Consider** Letter to the West Virginia Alcohol Beverage Control Administration
    - Lost Creek Farm Ventures, LLC
      104 Sunrise Road, Lost Creek, WV 26385
14. **Review—Discuss—Consider** Letter to the West Virginia Alcohol Beverage Control Administration
    - Triple Crown Mobile Bar Rentals
      1203 Hinkle Lake Rd, Bridgeport, WV 26330
15. **Review—Discuss—Consider** Awarding the bid for the Roof Replacement for the Sheriff's Office at 609 W. Main Street
16. **Review—Discuss—Consider** Update from Amy Wilson with the Harrison County Economic Development Corporation
17. **Review—Discuss—Consider** A Resolution Authorizing the Acceptance of Funds from the West Virginia Department of Agriculture for the WV Spay & Neuter Assistance Program
18. **Review—Discuss—Consider** A Resolution Authorizing the Filing of the Application for Funds from the Rails To Trails Conservancy
19. **Review—Discuss—Consider** A Resolution Authorizing the filing of the Application to the Cultural Foundation of Harrison County for Harrison County Parks & Recreation
20. **Review—Discuss—Consider** A Resolution Authorizing the Filing of the Application to Dick's Sporting Goods Inc., for Harrison County Parks and Recreation
21. **Review—Discuss—Consider** A Resolution Authorizing the Filing of the Application to Hope Gas, Inc., for Harrison County Parks and Recreation
22. **Administrator's Report**
23. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

- **A. Weekly Fiduciary Report from the County Clerk**
  1. Wednesday, April 8, 2026 through Tuesday, April 14, 2026
- **B. Monthly Fiduciary Commission Settlements:**
  1. Nellie Jo Brissey
  2. David Hardesty Straehley
- **C. Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service**
  1. Greater Harrison County PSD Financial Information for March, 2026
  2. Greater Harrison County PSD Regular Board Meeting Agenda for April 16, 2026
  3. Enlarged Hepzibah Regular Board Meeting Minutes for March 9th, 2026
  4. Sun Valley PSD Regular Board Meeting Minutes for March 9, 2026
  5. Sun Valley PSD Outstanding Invoices for March, 2026
  6. Clarksburg-Harrison Regional Housing Authority 2025 Annual Report

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1. **Review—Discuss—Consider** Activities at Parks & Rec (Potential Executive session to consider matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee)

2. Special Funding Request from Take me Home Transportation requesting $2,500 to help cover Insurance cost for their organization that provides rides home to individuals leaving alcohol serving establishments
3. **Review—Discuss—Consider** Awarding bid for Land for New Animal Control Facility (potential executive session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision)
4. **Review—Discuss—Consider** Bringing in an AS400 expert/consultant to train staff and demonstrate software abilities not currently being utilized
5. **Review—Discuss—Consider** Supporting West Milford's Float the Fork event that will take place on May 30, 2026

10:05

229 S 3rd Street
Clarksburg, WV 26301

The Harrison County
Planning Department
304-624-8690

Initial Notice of Violation

Judith Russell and Delisa Pearson

1420 Isaac Creek Road, Lost Creek

Code Enforcement Cases: Case

Number: #CASE-25-0006

Address: 1420 ISAACS CREEK RD LOST CREEK

Valid From: 9-26-2025

District/Map/Parcel: 20/404/4.3

Original Date of Notice: September 26, 2025

Compliance Due Date: October 31, 2025

Code Officer Notes: -

Date of Next Inspection: October 31, 2025

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type:
Dilapidated Building, Junk or Inoperable Motor Vehicles, Noxious Weeds

Complaint Details: this property needs to be cleaned up.

Print Name: Robert Leonard

Date: 9/26/2025

Signature: Robert Leonard


Parcel
Address
Flood Zone
404-4.1
404-4.6
404-4.3
Union
0
20 m
Scale - 1: 1,128
39.185588, -80.462904
(39.147125, -80.536335
(https://maps.google.com/maps?
Powered by Esri (https://www.esri.com/)











Estate Assessment Data



Parcel ID 17-20-0404-0004-0003 Tax Year 2025 County Harrison Date 9/25/2025
Root PID 17200404000400030000

Property Owner and Mailing Address

Owner(s) RUSSELL JUDITH & DELISA D PEARSON
Mailing Address 1420 ISAACS CREEK RD, LOST CREEK, WV 26385

Property Location

Physical Address 1420 ISAACS CREEK RD LOST CREEK 26385
E-911 Address See end of report for listing of multiple E-911 addresses for this parcel
Parcel ID 17-20-0404-0004-0003
County 17 - Harrison
District 20 - Union-Outside District
Map 0404 (Click for PDF tax map)
Parcel No. 0004
Parcel Suffix 0003
Map View Link https://mapwv.gov/parcel/?pid=17-20-0404-0004-0003

General Information

Tax Class	Book / Page	Deeded Acres	Calculated Acres	Legal Description
2	1680 / 698	4.000	4.22	4 AC ISAAC CREEK
			4.22	

Cost Value

Dwelling Value	$0
Other Bldg/Yard Values	$19,350
Commercial Value	---

Appraisal Value

Land Appraisal	$20,600
Building Appraisal	$19,400
Total Appraisal	$40,000

Building Information

Property Class R - Residential
Land Use 109 - Auxiliary Improvement
Sum of Structure Areas
# of Buildings (Cards) 2

Card	Year Built	Stories	CG	Architectural Style	Exterior Wall	Basement Type	Square Footage (SFLA)	Building Value

7022 1670 0002 0681 4822

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

3/19/26

Sent To: Judith Russell Delisa Pearson
Street and Apt. No., or PO Box No. 1420 Isaacs Creek Rd.
City, State, ZIP+4® Lost Creek WV 26385

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

---

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
JUDITH RUSSELL
DELISA PEARSON
1420 Isaacs Creek Rd.
LOST Creek WV
26385

9590 9402 8323 3094 0480 66

2. Article Number (Transfer from service label)
7022 1670 0002 0681 4822

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Judith Russell ☐ Agent ☐ Addressee

B. Received by (Printed Name) Judith Russell
C. Date of Delivery 3-24-26

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ ured Mail
- ☐ ured Mail Restricted Delivery
- er $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

HARRISON COUNTY PLANNING DEPARTMENT
301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

PHONE (304) 624-8690
FAX (304) 626-1070

Judith Russell and Delisa Pearson
1420 Isaacs Creek Road
Lost Creek, WV 26385
District 20 Tax Map 404 Parcel 4.3
#CASE-25-0006
1420 Isaacs Creek Road

D.P. -- 1305

March 18, 2026

161 STRICKLAND WAY

NOTICE OF HEARING

You are hereby notified that the Harrison County Commission has scheduled a hearing on Wednesday, May 6, 2026 at 10:10 a.m. at the Harrison County Commission meeting chambers on third (3) floor of the Harrison County General Services Building at 229 South 3rd Street, Clarksburg, WV (304)-624-8692. The purpose of the hearing is to determine if the County will move forward with legal action against you for the violations of the Public Nuisance Ordinance. As you are aware, notice and or certified mail has previously been served on you regarding this matter and no action has been commenced on these violations. If you have any questions on this matter, please contact me at the above phone number of address.

Charlotte Shaffer, Planning Director

RECEIVED
MAR 20 2025
HARRISON COUNTY
PROCESS DIVISION

02122

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 208774
Process # CIV26-02122
Docket # #CASE-25-0006
Reference #

STATE OF WEST VIRGINIA
COUNTY OF HARRISON

HARRISON COUNTY PLANNING DEPT.
Plaintiff,
- vs -
JUDITH RUSSELL: DELISA PEARSON
Defendants

IN PERSON

I hereby certify that on the **20th day of March, 2026**, **a NOTICE OF HEARING**, in the above entitled action, came into my hand for service. That on the **25th day of March, 2026** at **1:25 PM**, in said county, **I did serve the documents on JUDITH RUSSELL and/or DELISA PEARSON.**
Served the within **a NOTICE OF HEARING** on the within named **DELISA PEARSON** by delivering a copy of the within **a NOTICE OF HEARING** to him/her in person at **161 N STREETCAR WAY, LOST CREEK, WV 26408** in Harrison County, West Virginia, on the**25th day of March, 2026** at **1:25 PM.**

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202602125
HARRISON COUNTY PLANNING COMMISSION
229 S 3RD ST, CLARKSBURG, WV 26301

Comments
IN PERSON

Date Returned 3/25/26

Signed _____ **Date** 3/25/26

Robert Matheny II
Harrison County Sheriff
By: Vincent Olliverio
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945











10:10

WHEREAS, children and youth are the most valuable resource of the State of West Virginia, and every child deserves a safe, stable, and nurturing home; and

WHEREAS, during Foster Care Awareness Month, we recognize the resilience, strength, and potential of children and youth in foster care throughout West Virginia; and

WHEREAS, there are hundreds of children and youth in West Virginia who are in need of safe, loving, and supportive foster families; and

WHEREAS, foster parents, kinship caregivers, and adoptive families play a vital role in providing stability, hope, and healing to children who have experienced trauma, neglect, or abuse; and

WHEREAS, the National Youth Advocate Program (NYAP) works diligently across West Virginia to recruit, train, and support foster families while providing comprehensive services to children and families in need; and

WHEREAS, NYAP is committed to strengthening families, preserving connections, and ensuring that youth have the resources, advocacy, and permanency they deserve; and

WHEREAS, community awareness, partnership, and engagement are essential to meeting the ongoing need for foster parents and ensuring positive outcomes for children and youth in foster care;

NOW, THEREFORE, BE IT RESOLVED that the Harrison County Commission does hereby proclaim the month of **May, 2026** as:

"Foster Care Awareness Month"

BE IT, FURTHER RESOLVED, that the Harrison County Commission encourages all residents to recognize the important role foster parents, kinship caregivers, child welfare professionals, and community partners—such as the National Youth Advocate Program—play in improving the lives of children and families across our state.

PASSED by the County Commission of Harrison County, West Virginia this 6th day of May, 2026.

_____
Susan J. Thomas, President

_____
David L. Hinkle, Commissioner

_____
Patsy S. Trecost, II, Commissioner

_____
John R. Spires, County Clerk

10:15

WHEREAS, the West Virginia Community Educational Outreach Service (CEOS) and Harrison County CEOS are volunteers whose mission is to broaden public service in our communities for the betterment of all its citizens and society as a whole; and

WHEREAS, working in partnership with the WVU Extension Service, members of the Harrison County CEOS strive to strengthen the lives of individuals and families in Harrison County through continuing education, leadership development and community involvement; and

WHEREAS, throughout West Virginia, more than 3,000 CEOS members make substantive contributions in their communities in numerous ways including, but not limited to, supporting education by raising money for college and 4-H scholarships; assisting schools by volunteering in literacy programs; nurturing healthy life styles by sponsoring health fairs and breast cancer awareness programs; and helping sustain communities by assisting with flood relief, stocking food pantries and beautifying public spaces; and

WHEREAS, to ensure that the West Virginia CEOS organizations continue to meet the individual and collective needs of the residents of our rural and urban areas, we must support, in every possible way, the vital mission of these organizations so that their continued success is assured.

NOW, THEREFORE, BE IT RESOLVED, that the Harrison County Commission does hereby proclaim the week of:

May 17th through May 23rd, 2026 as

"COMMUNITY EDUCATIONAL OUTREACH SERVICE (CEOS) WEEK"

BE IT, FURTHER RESOLVED, that the Harrison County Commission recognizes their significant service and contribution to the well-being of family and community.

PASSED by the County Commission of Harrison County, West Virginia this 6th day of May, 2026.

Susan J. Thomas, President

David L. Hinkle, Commissioner

Patsy S. Trecost, II, Commissioner

John R. Spires, County Clerk

WHEREAS, mental health challenges affect a portion of the population in Harrison County, reflecting broader statewide and national trends; and

WHEREAS, recognizing Mental Health Awareness Month reminds us that no one should have to face these challenges alone; and

WHEREAS, increasing awareness and understanding helps break down stigma and creates space for honest conversations and healing; and

WHEREAS, mental health is a vital part of overall well-being, influencing how individuals connect, work, and engage in their communities; and

WHEREAS, compassion, education, and supportive environments empower individuals to seek help and care for their mental health; and

WHEREAS, access to meaningful employment, inclusive spaces, and community connection can provide purpose, stability, and a sense of belonging; and

WHEREAS, the West Virginia Division of Rehabilitation Services supports individuals with mental health conditions and other disabilities in building independence and pursuing employment; and

WHEREAS, local organizations such as Job Squad and The Arc of Harrison County help foster inclusion, dignity, and opportunity for individuals with disabilities, including those with mental health conditions, and

WHEREAS, when a community chooses understanding and connection, it creates a place where everyone has the opportunity to thrive;

NOW, THEREFORE, BE IT RESOLVED that the Harrison County Commission does hereby proclaim the month of May, 2026 as:

"Mental Health Awareness Month"

BE IT, FURTHER RESOLVED, that the Harrison County Commission encourages all residents to come together in support of mental health awareness, compassion, and care throughout our community.

PASSED by the County Commission of Harrison County, West Virginia this 6th day of May, 2026.

_____
Susan J. Thomas, President

_____
David L. Hinkle, Commissioner

_____
Patsy S. Trecost, II, Commissioner

_____
John R. Spires, County Clerk

3-A.

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/11/2026		

NAME	ADDRESS
Chase Shreves	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
	Lumberport	900	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☑ DEPARTMENT	New	900
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☑ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

P/T Maintenance

Tent start 5/11

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 4/16/26
HUMAN RESOURCES MANAGER	DATE 4-28/2026

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Amsterdam

3-B.

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/11/2026		

NAME	ADDRESS
Cameron Kiddy	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
	Bridgeport	900	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☒ DEPARTMENT	New	900
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☒ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) P/T Maintenance

Tent start 5/11

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 4-16-26
HUMAN RESOURCES MANAGER	DATE 4-20-2026

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Amsterdam

3-C.

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5/7/2026		| | |-| | |-| | | | |

NAME	ADDRESS
James Dowell	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Security	On Call

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☑ SHIFT	On Call	
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ● HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Part-Time Courthouse Security as needed

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE R. E. Shiff	DATE 04/21/2026
HUMAN RESOURCES MANAGER	DATE

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Amsterdam

3-D.

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO	
5/7/2026			
NAME: Jesse Barber		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT: Security	SHIFT: On Call

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☑ SHIFT	On Call	
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ■ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Part- Time Courthouse Secu ity as needed

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE: [signature] II, sheriff	DATE: 04/21/2026
HUMAN RESOURCES MANAGER	DATE

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HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

April 20, 2026

Harrison County Commission
229 S 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

I am requesting advice and consent on the appointment of James Dowell and Jesse Barber, effective Thursday, May 7, 2026 to fill the vacant position of Courthouse Security. Both applicants have met all requirements of this position.

Thank you in advance for your consideration.

Sincerely,

Robert G. Matheny II, sheriff

Robert G. Matheny II
Sheriff

3-E.

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5-18-26		| | |-| | |-| | | |

NAME	ADDRESS
Robert Rivera-Mendez	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER _____	0	$10 hr
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) part-time, temporary intern

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 4-30-26
HUMAN RESOURCES MANAGER	DATE

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3-F.

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5-18-26		| | |-| | |-| | | |

NAME	ADDRESS
Daron Walker	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER _____	0	$10/hr
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) Part-time, temporary intern

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 4/30/26
HUMAN RESOURCES MANAGER	DATE

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At the regular meeting of the County Commission of Harrison County held on Wednesday April 1, 2026, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were Micah Fisher, Deputy County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting and Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. **Public Comment Period**: NONE
2. **Consent Agenda**: Hinkle moved to approve as presented. Commission concurred.
3. **Payroll Change Notices:** NONE
4. **Minutes and/ or Amended Minutes of Previous Meetings**: Hinkle moved to approve as presented. Commission concurred.
    - **A.** Special Meeting Minutes for March 11th, 2026
    - **B.** Special Meeting Minutes for March 16th, 2026
5. **Requisitions --- Purchase Orders --- Invoices**: Hinkle moved to approve A,B and C as presented. Commission concurred.
    - **A. ARPA** – Greater Harrison PSD Draw #27 - $87,481.89
    - **B. Quotes**
    - **C. Vendor List of Payments**
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:** Hinkle moved to approve as presented. Commission concurred.
    - **A. Exonerations**
7. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements) NONE
8. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District. NONE
9. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2). NONE
10. **Review—Discuss—Consider** Orders and Election Orders as Presented by the Clerk NONE

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11. **Review—Discuss—Consider** Budget Revisions for the following: Laura Pysz-Laulis explained the revisions. There was discussion held on the telephone cost. Hinkle moved to approve A and B as presented. Commission concurred.
    - **A.** General County
    - **B.** Vital Services

10:05 A.M. --- Proclamation – Child Abuse Prevention Month: Commissioner Thomas read and presented the Proclamation that discussed child abuse prevention. The Harrison County Commissioner hereby declares April 2026 as "Child Abuse Prevention Month".

10:10 A.M. --- Proclamation – The Week of the Young Child: Commissioner Thomas read and presented the Proclamation that discussed young child development and a system to meet those needs. The Harrison County Commission hereby declares April 11-17 as the "Week of the Young Child".

10:15 A.M. --- Proclamation – Sexual Assault Awareness Month: Commissioner Thomas read and presented the Proclamation that discussed sexual assault. The Harrison County Commission hereby declares April 1st-30th as "Sexual Assault Awareness Month".

10:20 A.M. --- Special Funding Request from the Clarksburg History Museum requesting $1,500.00 towards funding "The Liberty Market" expenses: Marsha Viglianco from the Clarksburg Museum, gave an overview of the event. Trecost moved to allocate $1,500.00 to the Clarksburg History Museum. Commission concurred.

10:25 A.M. --- Special Funding Request for the Town of West Milford requesting $3,000.00 towards funding their Old Mill Float the Fork Festival: Jeff Barnhart gave an overview of the event. Trecost moved to allocate $3,000.00 for the Float the Fork Festival. Commission concurred.

12. **Review—Discuss—Consider** Budget Revisions for the Prosecuting Attorney's Office FY2025-2026: Hinkle moved to approve the budget revisions for the Prosecuting Attorney's office for FY 2025-2026. Commission concurred.

From:			**To:**		
405-230	Contracted Services	$1,515.00	405-222	Dues & Subscriptions	$1,500.00
			405-349	Charges by Other Gov. Units	$15.00

13. **Review—Discuss—Consider** Placement of Animal Control: There was discussion on specific locations within the Ellis Property for the Animal Control Facility. Commissioner Hinkle gave an overview of the diagrams of the locations. Trecost moved to begin project behind the projection building. Commissioner Trecost voted in favor. Commissioner Thomas and Commissioner Hinkle voted against. Motion failed. Hinkle moved to go back to CEC to take in more area on Pad #2 and build the Animal Control facility on. Commission concurred.

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14. **Review—Discuss—Consider** Placement of Livestock Youth Barn Complex: No action taken.
16. **Review—Discuss—Consider** Rail Trail Update (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Laura Pysz-Laulis advised that Chad Biller submitted documents to the State for the bridge on the rail trail.
17. **Review—Discuss—Consider** Tax Office update (executive session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Hinkle moved to enter into executive session. Commission concurred. Commissioner Thomas, Commissioner Hinkle, Commissioner Trecost, Trey Simmerman, Laura Pysz-Laulis, Sheriff Robert Matheny and Chief Tax Deputy Joni Childers were present in executive session. Hinkle moved to come out of executive session and back into regular session. Commission concurred. No action to be taken.
15. **Review—Discuss—Consider** Status of WVDED Litigation (potential executive session pursuant to attorney client privilege): Hinkle moved to enter into executive session. Commission concurred. Commissioner Thomas, Commissioner Hinkle, Commissioner Trecost, Laura Pysz-Laulis, Trey Simmerman in person and Tom Aman on the phone for the executive session. Hinkle moved to come out of executive session and enter into regular session. Commission concurred.
    Commissioner Trecost left the meeting.
    Hinkle moved to table this matter until the next meeting. Commissioner Thomas and Commissioner Hinkle voted in favor. Motion carried.
18. **Review—Discuss—Consider** A Resolution authorizing the application for funds from the FY2026 West Virginia Community Corrections Fund for the Harrison County Community Corrections Program. Russ McKeen advised this is to cover four Community Corrections positions. Hinkle moved to approve and affix the proper signature. Commission concurred.
19. **Review—Discuss—Consider** A Resolution authorizing the application for funds from the WV Justice Reinvestment Initiative Treatment Supervision Grant Program: Russ McKeen, from Grants, explained the resolution and what positions it will be covering. Hinkle moved to approve and affix the proper signature. Commission concurred.
20. **Review—Discuss—Consider** A Resolution authorizing the application for funds from PetCo Health and Wellness Company, Inc. on behalf of the Harrison County Animal Control: Russ McKeen, from Grants, explained that this is for one thousand vaccines with a value up to $10,000.00. Hinkle moved to approve and affix the appropriate signatures. Commission concurred.
21. **Review—Discuss—Consider** A Resolution authorizing the filing of the application for funds from Walmart Inc., Spark Good Local Grant Program for Harrison County Parks and Recreation: Russ McKeen, from Grants, explained that this is for Parks and

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Recreation movie nights with a max of $5,000.00. Hinkle moved to approve and affix the proper signature. Commission concurred.

22. **Review—Discuss—Consider** A Resolution authorizing the filing of the application for funds to the Kroger Co. Foundation for Harrison County Parks and Recreation: Russ McKeen, from Grants, explained that this will be for a half day camps with a max of $3,000.00. Hinkle moved to approve and affix the proper signature. Commission concurred.
23. **Review—Discuss—Consider** Travel Requests for the following 911 employees to go to Jackson Co SO Training Center, Ripley WV on May 4-5th, 2026 for a Suicide Callers Training Class: Hinkle moved to approve A and B as presented. Commission concurred.
    - **A.** Lorenda McConnell
    - **B.** Bryce Delgado
24. **Administrator's Report**: Laura Pysz-Laulis explained that Bookkeeping submitted the budget to the newspaper. Ms. Pysz-Laulis advised that there will be an upcoming meeting to lay the levy rates, Ace Hardware in Shinnston will be having their ten year anniversary on May 16,2026, the single audit has been submitted to the Federal Government and April 1st Parks and Recreation will be meeting at the VA Park for the National Day of Walking.
25. **Commissioner Comments – Questions**: NONE

Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

DRAFT

_____ _____

Susan Thomas, President Date

5. A-1

THRASHER

The Thrasher Group Inc.
600 White Oaks Blvd
Bridgeport, WV 26330

Harrison County Commission
Attn: Laura Pysz
Harrison Co Commission Administrator
229 South 3rd St - 3rd Floor
Clarksburg, WV 26301

April 10, 2026
Project No: 080-10104.02
Invoice No: 1041856
Due Date: May 10, 2026

Invoice Total $27,600.00

Project 080-10104.02 HARRISON CO COMM/RT 50&19 RAILTRAIL BRIDGE CROSSING WEST FORK RIVER

Fee

Billing Phase	Budget	Percent Complete	Earned	Previous Billing	Current Billing
Survey	15,000.00	100.00	15,000.00	15,000.00	0.00
Environmental Engineering	8,500.00	100.00	8,500.00	8,500.00	0.00
Electrical Engineering	3,000.00	0.00	0.00	0.00	0.00
Engineering Design	138,000.00	100.00	138,000.00	110,400.00	27,600.00
Construction Inspection	70,000.00	0.00	0.00	0.00	0.00
Material Testing	10,000.00	0.00	0.00	0.00	0.00
Cross Walk Signaling	12,000.00	14.00	1,680.00	1,680.00	0.00
Total Fee	256,500.00		163,180.00	135,580.00	27,600.00
	Total Fee				**27,600.00**
				Total this Invoice	**$27,600.00**

	Current	Prior	Total
Billings to Date	**27,600.00**	**135,580.00**	**163,180.00**

Please note that payments made via credit card are subject to a 3% processing fee. This fee will be added to the total invoice amount to cover the costs associated with credit card transactions. We appreciate your understanding.

Project Manager CHADWICK BILLER

5. A-2

Invoice

Civil & Environmental Consultants, Inc.
Phone: 412-429-2324 | Tax ID: 25-1599565
www.cecinc.com

Michelle Tonkin
Harrison County Commission, WV
301 W. Main Street
Clarksburg, WV 26301

April 24, 2026
Project No: 351-298
Invoice No: 511193

Project 351-298 Route 19 - Site Feasibility Study

email: mtonkin@harrisoncountywv.com

Professional Services through March 28, 2026

Phase/Task	Contract Value $	Budget % Complete	Expended to Date $	Previously Invoiced $	Total This Invoice $
Professional Fees					
1.Site Analysis & Characterization	5,000.00	100.00	5,000.00	5,000.00	0.00
2.Geohazard Assessment	6,000.00	100.00	6,000.00	6,000.00	0.00
3.Environmental Assessment	1,200.00	100.00	1,200.00	1,200.00	0.00
4.Floodplain Analysis	450.00	100.00	450.00	450.00	0.00
5.Utility Analysis	1,500.00	100.00	1,500.00	1,500.00	0.00
6.Demolition Cost Estimate	750.00	100.00	750.00	750.00	0.00
7.Ecological Services	6,000.00	100.00	6,000.00	6,000.00	0.00
9.Master Plan Eng/PM/Meetings - T&M	5,700.00	24.5175	1,397.50	1,397.50	0.00
8. Ecological / Permitting Services (CO02)	51,200.00	11.86	6,072.32	4,725.76	1,346.56
Total Fee	77,800.00		28,369.82	27,023.26	1,346.56
	Total				**$1,346.56**
		Amount Due This Invoice			**$1,346.56**

Remit to:
Civil & Environmental Consultants, Inc.
PO Box 644246
Pittsburgh, PA 15264-4246

Payment Terms: Net 30 Days, 1.5% Interest Per Month on Past Due Balances

5. A-3

2022S-2162
C-544730
GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT

RESOLUTION OF THE PUBLIC SERVICE DISTRICT BOARD APPROVING INVOICES RELATING TO SERVICES FOR THE RT 20 QUIET DELL PLANT AND SEWER EXTENSION PROJECT AND AUTHORIZING PAYMENT THEREOF,

WHEREAS, the Greater Harrison County Public Service District has reviewed the invoices attached hereto and incorporated herein by referenced relation to the funds provided by the DEP Clean Water State Revolving Fund ("SRF") Debt Forgiveness as well as WV Infrastructure Jobs and Development Council ("IJDC") Loan and Grant, Economic Enhancement Grant ("EEG") and EEG Overrun Grant, and Harrison County Commission ARPA monies dedicated and find as follows:

a) That none of the items for which payment is proposed to be made has been requested from another funding source

b) That each item for which the payment is proposed to be paid is or was necessary in connection with the project and constitutes a Cost of the project.

c) That each of such costs has been otherwise properly incurred.

d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED the Greater Harrison County PSD has hereby authorized and directed the payment of the attached invoices which comprise Draw #16 as follows:

Vendor	Total	CWSRF Debt Forgiveness	WVIJDC District 1 Grant	WVIJDC District 1 Loan	Economic Enhacement Grant	Harrison County ARPA
JD Utility Services LLC	$ 2,200.00	$ -	$ -	$ -	$ -	$ 2,200.00
Thrasher Group	$ 93,337.70	$ -	$ -	$ 93,337.70	$ -	$ -
Pro Contracting Inc	$ 250,580.91	$ -	$ -	$ -	$ -	$ 250,580.91
Breckenridge Corp	$ 522,522.48	$ -	$ -	$ -	$ 522,522.48	$ -
	$ -				$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -
Total	$ 868,641.09	$ -	$ -	$ 93,337.70	$ 522,522.48	$ 252,780.91

ADOPTED BY the Greater Harrison County Public Service District, at the board meeting held April 16, 2026.

By: _____

Its: Chairman

5-B.

Date of Meeting	5/6/2026	QUOTES		
Department	**Vendor**	**Description**	**Price**	**Line Item #**
County Clerk	Amazon	Avery Half-Sheet Shipping Labels - #5126 (200) count	$27.44	001-413-341-00
County Clerk	Uline	(5) Adjustable height tables -for testing/early voting	$2,263.76	001-413-549-00
Law Enforcement	Advantage Tech	Dell Pro Rugged RB14250 Laptop	$29,694.42	001-401-459-02

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

5-A.

Date of Meeting	5/6/2026	Invoices								
Line Item #	Department Name	Vendor Name	Description Note	General County Fund 001	E-911 007	Vital Services Levy 027	Community Corrections	Community Improvement Fund 026	ARPA Fund	Other as Needed
027-712-211-00	911 Center	Frontier	911 Center phone bill			$3,721.47				
027-712-211-00	911 Center	Frontier	911 - Taylor County phone bill			$647.51				
027-711-211-00	911 Center	Frontier	Backup data circuit from PK Tower to JSJOC Charlespointe			$766.00				
027-711-211-00	911 Center	Frontier	Phone service including voice & data circuits - JSJOC Charlespointe			$5,201.53				
027-711-211-00	911 Center	Frontier	Internet service - JSJOC Charlespointe			$220.50				
027-711-211-00	911 Center	US Cellular	Monthly cell & data - 911 & OEM (Ipads & service for tower security cams)			$739.52				
027-712-213-00	911 Center	City of Bridgeport	Water, Sewer, Sprinkler, Fire, Utility Tax			$302.28				
027-712-213-00	911 Center	Waste Management - Meadowfill Landfill	911 Tower Grafton			$13.25				
027-712-219-00	911 Center	Hart Office Solutions	Copier Rental for 911			$166.00				

027-711-459-00	**911 Center**	Hart Office Solutions	(3) Toner cartidges - JSJOC dispatch room			$340.83				
027-711-216-00	**911 Center**	Central Square Technologies	CAD PS WEAPON/NCIC Interface subcription fee			$33.16				
027-711-223-00	**911 Center**	Unifirst Corp	Carpet service - JSJOC Charlespointe			$62.25				
027-711-215-00	**911 Center**	Lowes	Supplies - Clorox wipes & Dishwasher pods for JSJOC Charlespointe			$44.62				
027-711-223-00	**911 Center**	A-1 Exterminating Co.	Pest control - JSJOC Charlespointe			$75.00				
248-712-216-00	**911 Center**	Alpha Energy Solutions	HVAC service - Shinnston & Grafton Tower							**$708.33**
027-711-216-00	**911 Center**	Alpha Energy Solutions	HVAC service - JSJOC Charlespointe			$800.00				
246-712-216-00	**911 Center**	Alpha Energy Solutions	HVAC service - Salem, PK, & Lost Creek Towers							**$933.33**
027-711-219-00	**911 Center**	Canon Financial Services, Inc.	Copier Rental for 911			$261.94				
027-711-216-00	**911 Center**	First Guaranty Bank	Supplies - Rope & Bolt Snaps for Flag			$33.14				
248-712-213-00	**911 Center**	Mon Power	Electric Bill - Shinnston Tower							**$633.91**
246-712-213-00	**911 Center**	Mon Power	Electric Bill - Salem Tower							**$438.38**
245-712-213-00	**911 Center**	Mon Power	Electric Bill - Grafton Tower							**$476.73**

027-712-214-00	**911 Center**	Emily Henline	Travel Reimbursement - NENA Classes			$59.19				
027-712-214-00	**911 Center**	McKenzie Kovar	Travel Reimbursement - NENA Classes			$63.94				
027-712-214-00	**911 Center**	Brandon Delaney	Travel Reimbursement - NENA Classes			$109.70				
027-711-214-00	**911 Center**	First Guaranty Bank	Travel Reimbursement - Kovar, Henline, Delaney			$660.00				
027-711-459-00	**911 Center**	Safran Trusted 4D Inc.	Syncronization Time Clock & Warranty			$8,278.40				
245-712-219-00	**911 Center**	EIP Holdings II, LLC	Lease - Grafton Tower site (May 2026)							$1,000.00
027-711-223-00	**911 Center**	The Water Shop	Bottled water - JSJOC Charlespointe			$37.50				
027-715-568-00	**Ambulance Authority**	Anmoore EMS	170 Runs - March 2026			$4,331.60				
027-715-586-00	**Ambulance Authority**	Bridgeport Fire Dept /EMS	BEMS 51-129 Runs BEMS 52-99 Runs			$5,809.44				
027-715-568-00	**Ambulance Authority**	City of Salem	28 Runs - March 2026			$713.44				
027-715-568-00	**Ambulance Authority**	Harrison County EMS	EMS 61-315 Runs EMS 62-61 Runs EMS 63-243 Runs EMS 67-115 Runs			$18,702.32				
027-715-568-00	**Ambulance Authority**	Nutter Fort VFD	88 Runs - March 2026			$2,242.24				
027-716-341-00	**Animal Control**	Midwest Veterinary Supply	Dog Vaccines			$1,457.75				

027-716-216-00	**Animal Control**	Alpha Energy Solutions	HVAC Preventive Maintenance Agreement #MC104033			$366.67				
027-716-215-00	**Animal Control**	Alpha Energy Solutions	HVAC Preventive Maintenance Agreement #MC102170			$366.67				
027-716-341-00	**Animal Control**	The James & Law Company	Notary Stamp renewal - Kassy			$28.95				
027-716-341-00	**Animal Control**	US Bank	US Bank Statement Error			$0.18				
027-716-341-00	**Animal Control**	The Water Shop	Water jug restock			$36.22				
027-716-216-00	**Animal Control**	FUBAR Enterprises	Install - (3) Motorola APX1500 Mobile Radios - (1) Magnetic Mic Holder			$270.00				
027-716-223-00	**Animal Control**	Clarksburg Veterinary Hospital	Treatment - Cruelty case: Zoe, Sheba, Loki			$1,051.65				
027-716-223-00	**Animal Control**	Clarksburg Veterinary Hospital	Treatment - "Hit by car": Daisy			$208.44				
027-716-215-00	**Animal Control**	Ace Aggregates	Multiple quantites of stone - Animal Control			$309.21				
027-716-211-00	**Animal Control**	Frontier	Phone Bill - Animal Control			$199.17				
027-716-213-00	**Animal Control**	Mon Power	Electric Bill - Animal Control			$118.07				

207-442-567-16	**ARPA**	The Thrasher Group	North Bend Rail Trail - Survey, Environmental, Engineering, Electrical Engineering, Eng. Design, Construction Insp., Material Testing, Cross Walk Signaling						$27,600.00	
207-442-567-01	**ARPA**	Greater Harrison County PSD	Greater Harrison County PSD ARPA Funds request - Quiet Dell Sanitary Sewer Extension						$252,780.91	
207-442-567-17	**ARPA**	Civic & Environmental Consultants, Inc.	Site Feasibility Study at Ellis Property						$1,346.56	
001-406-341-00	**Assessor**	James & Law Company	Supplies - (2) Blue Paper, (2) Pink Paper, (4) Green Paper	$127.32						
001-406-212-00	**Assessor**	Champion Industries	Map Cards	$116.00						
001-406-341-00	**Assessor**	The Water Shop	(20) Spring Water, (2) Bottle Deposits	$134.00						
001-408-349-00	**Assessor**	Frontier	Statewide Computer - Phone/Internet Bill	$72.76						
001-416-230-00	**Circuit Court**	Brenda Hinkle	Mental Hygiene Order	$415.50						
001-424-213-00	**Commission**	Mon Power	County Parking Lot-Electric Bill	$11.26						

001-424-213-00	**Commission**	Mon Power	General Services Bldg. Electic Bill	$10,796.95						
001-424-213-00	**Commission**	Mon Power	Electric Bill - License Plate Readers	$39.63						
001-424-213-00	**Commission**	Mon Power	Electric Bill - Extension Office	$192.23						
001-424-213-00	**Commission**	Mon Power	Electric Bill - County Parking Lot #643	$10.49						
001-424-213-00	**Commission**	Mon Power	Electric Bill - County Parking Lot #731	$9.38						
001-424-213-00	**Commission**	Mon Power	Electric Bill - 609 W. Main St.	$1,264.32						
001-424-213-00	**Commission**	Mon Power	Electric Bill - 633 W. Pike St.	$491.99						
001-424-219-00	**Commission**	Visual Edge IT, Inc.	Copier Rental - Proscecuting Attorney office	$353.96						
001-424-219-00	**Commission**	Visual Edge IT, Inc.	Copier Rental - Planning Dept	$368.66						
001-424-216-00	**Commission**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Extension office & Old DHHR MC#104037	$477.78						
001-424-216-00	**Commission**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Extension office & Old DHHR MC#102174	$477.78						

001-424-216-00	**Commission**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Sheriff's office #MC104038	$941.67						
001-424-216-00	**Commission**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Sheriff's office #MC102175	$941.67						
001-424-216-00	**Commission**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Annex #MC102171	$1,041.67						
001-424-216-00	**Commission**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Annex #MC104034	$1,041.67						
001-424-216-00	**Commission**	Alpha Energy Solutions	HVAC Prev Maint Agreement - GSA Building #MC102169	$1,091.67						
001-424-215-00	**Commission**	Alpha Energy Solutions	HVAC Prev Maint Agreement - GSA Building MC#104032	$1,091.67						
001-424-216-00	**Commission**	Alpha Energy Solutions	Service Call for 911 - Install of Daiken 3 Ton Mini Split in 911 Center	$13,741.00						
001-424-341-00	**Commission**	US Bank - Amazon	Picture frames for Proclamation Awards	$69.90						

001-401-458-08	**Commission**	Harrison County Bank	Airport Property Payment	$34,395.48						
001-401-458-07	**Commission**	MVB Bank	609 W. Main Street Property payment	$6,222.12						
001-424-211-00	**Commission**	Frontier	Courthouse Fiber Internet Bill	$179.81						
001-424-211-00	**Commission**	Frontier	Phone Bill - Courthouse	$22.17						
001-424-211-00	**Commission**	Frontier	phone Bill - Courthouse (April)	$434.51						
001-424-211-00	**Commission**	Frontier	Internet service - Courthouse	$360.26						
001-424-230-00	**Commission**	A-1 Exterminating Co.	General Pest Control services - Senior Center	$90.00						
001-424-230-00	**Commission**	A-1 Exterminating Co.	General Pest Control services - Sheriff's office	$90.00						
001-424-230-00	**Commission**	A-1 Exterminating Co.	General Pest Control services - GSA Building	$210.00						
001-424-230-00	**Commission**	A-1 Exterminating Co.	General Pest Control services - Old DHHR Building	$173.25						
001-424-211-00	**Commission**	CityNet, LLC	Internet service - Courthouse	$11,827.83						

026-401-568-00	**Commission**	Visa - First Guaranty Bank	Foodlion : Tortilla chips, queso & salsa for Dispatcher Gift Baskets	$375.81						
001-424-219-00	**Commission**	US Bank	New Copiers for Prosecuting Atty Office	$275.16						
001-401-222-00	**Commission**	Thomson Reuters - West	Online Software Subscription Charges (Feb)	$610.26						
001-401-222-00	**Commission**	Thomson Reuters - West	Online Software Subscription Charges (April)	$610.26						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for Assessors Office	$387.32						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for Voters Registration	$54.54						
001-424-341-00	**Commission**	Hart Office Solutions	Black Toner for Circuit Clerk	$571.72						
001-424-341-00	**Commission**	Hart Office Solutions	Black Toner	$1,461.52						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for the Commission - Toshiba Proclamations Printer	$75.50						
001-401-232-00	**Commission**	First Guaranty Bank	Fiance Charge	$6.12						
001-424-341-00	**Commission**	First Guaranty Bank	Sams Club - Restock Copy Paper	$1,944.00						
001-401-233-00	**Commission**	Steptoe & Johnson	Charles Pointe Bond Restructure Proceedings (March-April 2026)	$6,843.75						
001-717-343-01	**Commission**	Jack Hayhurst	Fuel	$55.42						
001-717-343-01	**Commission**	Jack Hayhurst	Fuel (waiting on Fuelman card, using personal card	$12.00						
001-401-222-00	**Commission**	US Bank	Exact Hosting	$14.55						

001-401-222-00	**Commission**	US Bank	Adobe Licensing, ZOOM	$12,366.92						
001-142-459-00	**Commission**	US Bank	Dell OptiPlex 7070 Business Micro Desktop Computer	$9,840.00						
001-401-232-00	**Commission**	US Bank	Paper Statement Fees	$23.99						
001-424-213-00	**Commission**	Hope Gas	Quiet Dell School Barracks Gas Utility Bill	$210.54						
001-424-213-00	**Commission**	Hope Gas	633 W. Pike Street Utility Bill	$309.73						
001-424-213-00	**Commission**	Hope Gas	Public Safety Building Gas Utility Bill	$157.18						
001-424-213-00	**Commission**	Hope Gas	229 S. 3rd St Utility Bill	$337.50						
001-424-213-00	**Commission**	Hope Gas	609 W. Main Street Gas Bill	$137.50						
001-424-213-00	**Commission**	Hope Gas	Courthouse-Annex Utility Bill	$3,422.41						
001-424-211-00	**Commission**	T-Mobile	Commission Phone Bill	$397.74						
001-424-341-00	**Commission**	304 Fence Company	Supplies - Silver Chain Link Fence for work done at 911 Tower in Taylor County	$1,200.00						
026-401-568-00	**Commission**	Stonewood Volunteer Fire Dept	Speciual Funding Request for the Stonewood Volunteer Fire Dept requesting $3000.00 towards their Fourth Annual Fire Fighters Festival					$3,000.00		

026-401-568-00	**Commission**	The Hotsinpillar Foundation	Special Funding Request for the Hotsinpillar Foundation requesting $5000.00 towards their Fallen Stars 5K Memorial Race					$5,000.00		
026-401-568-00	**Commission**	VFW Post #573	Special Funding Request foir VFW Post #573 requesting $750.00 towards their Richard Iaquinta Run & Walk					$750.00		
001-401-220-00	**Commission**	The Exponent Telegram	Legal Ad: Levy Estimates Budget FY2026-2027	$816.93						
001-401-341-00	**Commission**	Stationers	Supplies - (4/30) 12 Pack Rolls of Paper	$67.04						
001-401-341-00	**Commission**	Stationers	Supplies - 26/30) 12 pack Rolls of Paper	$435.76						
001-401-223-00	**Commission**	Steptoe & Johnson	TIF Litigation - February through March, 2026	$21,442.11						
001-401-341-00	**Commission**	Clarksburg Blue Print	Supplies - 2(2) Laminated Dry Erase Boards for the Extension Office	$350.00						
001-424-341-00	**Commission**	Advantage Tech	Extreme X440 450 Support	$3,153.92						

001-424-341-00	**Commission**	US Bank - Amazon	Cisco CP-8841-K9 IP Phone 8841 (Renewed)	$36.00						
001-401-223-00	**Commission**	Glen Elk Iron	Gym Membership - March 2026	$352.00						
001-424-230-00	**Commission**	Pitney Bowes Global Financial Services	Postage Machine Lease - Commission	$2,271.84						
001-401-220-00	**Commission**	Exponent Telegram	Classified Ad / Affidavit fee	$30.49						
001-401-218-00	**Commission**	Pitney Bowes Bank Inc. Purchase Power	Postage for the Commission	$4,892.70						
001-424-219-00	**Commission**	Canon Financial Services, Inc.	Copier Rental Fee - Commission	$1,309.73						
001-424-223-00	**Commission**	McKinley Architecture & Engineering	HC WV Courthouse Study services 2/2026-4/2026	$27,629.33						
001-401-458-11	**Commission**	McKinley Architecture & Engineering	Community Corrections Lift	$1,416.25						
001-401-223-00	**Commission**	Reference Services	Background Check: Russell McKeen / Grant Writer	$62.50						
072-731-341-00	**Community Corrections**	Aqua Filter Fresh Inc.	Monthly Spring Water charge				$47.30			
072-731-223-00	**Community Corrections**	Laboratory Services Accounts	Urine Analysis - March 2026				$26,493.80			
072-731-222-00	**Community Corrections**	BestNotes, LLC	Monthly Fees - Classic HER, DSM-5, Additional Users				$620.00			

072-731-223-00	**Community Corrections**	Laboratory Services	Urine Analysis tests (Feb 2026)				$3,160.60			
072-731-341-00	**Community Corrections**	Product Accounts Receivable Redwood Toxicology Laboratory	FFUO Compact Cup (UA Screen) plus shipping				$1,853.51			
072-731-341-00	**Community Corrections**	Change Companies	Supplies - The Power of Self Talk, RETHINK / Theft Package, Healthy Relationships, plus shipping				$645.58			
072-731-341-00	**Community Corrections**	MPB Superstore	#10 Linen Envelopes				$937.00			
072-731-341-00	**Community Corrections**	Hazelden Publishing	Criminal & ADD Thinking				$247.92			
072-731-341-00	**Community Corrections**	Christina Murphy	Advisory Board Lunch				$32.24			
001-413-341-00	**County Clerk**	Amazon	Wall Mount Sign & Pocket hanging wall file organizer	$65.97						
001-402-342-00	**County Clerk**	Casto & Harris	Recording Paper	$2,355.95						
001-413-212-00	**County Clerk**	MPB Print & Sign	2026 Primary Poll Books	$1,320.00						
001-401-220-00	**County Clerk**	Exponent Telegram	Legal Ad	$155.95						
001-401-220-00	**County Clerk**	Exponent Telegram	Legal Ad	$80.35						
	County Clerk									

001-717-341-00	**County Garage**	NAPA Auto Parts (AmTower Auto Supply)	Supplies - Splice Connector	$5.02						
001-717-217-00	**County Garage**	Harry Green 7 Acres	Parts - Plate #504174 - 4 Wheel Alignment	$135.95						
001-717-217-00	**County Garage**	Chenoweth Ford	Multiple Invoices - Parts for multiple vehicles	$1,417.45						
001-717-341-00	**County Garage**	Whaley Distributing	Supplies - Passenger Weights, All Purpose Cleaner, Satin Blue, Hand Clean Madness, Euro Paste Bucket, Reclaimed Microfiber Towel	$424.44						
001-717-217-00	**County Garage**	Auto Trim Design	Grpahics Package Installed on two New Cruisers	$1,100.00						
001-717-217-00	**County Garage**	Alliance Glass Corp	Parts - Plate #504750 - Windshield	$425.00						
001-717-217-00	**County Garage**	Fisher Auto Parts Inc	Parts- (2) Dorm Hydraulics Brake Hydraulic Hose	$23.52						
001-717-217-00	**County Garage**	Fisher Auto Parts Inc	Parts - U/C Toyota - (1) DC Adaptor	$13.46						
001-717-217-00	**County Garage**	Fisher Auto Parts Inc	Parts - Dump Trailer - Premium Battery Marine Deep Cycle 3 months	$94.95						
001-717-341-00	**County Garage**	Fisher Auto Parts Inc	Supplies - (4) TriCo Ice Winter Blades	$84.72						

001-717-341-00	**County Garage**	Fisher Auto Parts Inc	Supplies - (2) CRC Chemical QD Contact Cleaner, 11oz	$25.88						
001-717-217-00	**County Garage**	Fisher Auto Parts Inc	Parts - Silent Stop Metallic Disc Brake Pads, (1) Silent Stop Ceramic Disc Brake Pads, (2) Silent Stop Disc Brake Rotor, (2) Silent Stop Disc Brake Rotor	$324.62						
001-717-217-00	**County Garage**	American Garage Door	Swat Garage Door Repair	$231.50						
001-717-217-00	**County Garage**	Posey's Auto Wrecking Inc	Parts - U/C Dodge Truck - Wiring Harness	$40.00						
001-424-213-00	**Courthouse**	Waste Management - Meadowfill Landfill	Day Report Trailer - Courthouse Trash	$31.75						
001-424-230-00	**Courthouse**	CHEM-AQUA	Water Treatment - Courthouse	$325.00						
001-424-341-00	**Courthouse**	Robertson Heating Supply Co.	Supplies - Courthouse plumbing repairs	$315.92						
001-424-230-00	**Courthouse**	WV Division of Labor Safety Section	Cert of Operation Fee - Courthouse #2	$90.00						
001-424-213-00	**Courthouse**	Hope Gas	Courthouse Gas Utility Bill	$484.89						
001-424-341-00	**Courthouse Security**	The Water Shop	Water for County Courthouse Security	$42.00						

019-713-213-00	**Fire Department**	Mon Power	Electric Bill - Fire Fighters Training Bldg							$80.56
027-711-567-06	**Fire Department**	Harrison County Bank	Summit Park Fire Dept Loan Payment			$30,000.00				
027-711-567-01	**Fire Department**	Bridgeport Fire Department	$15,000.00 Allotment			$15,000.00				
027-800-568-00	**Health Department**	Harrison-Clarksburg Health Department	Fourth Quarter Levy Allotment for the Harrison-Clarksburg Health Department			$48,424.00				
001-700-214-00	**Law Enforcement**	E. Scott Lattea	Per Diem Training Dates - 5/17/2026-05/19/2026	$105.00						
001-700-221-00	**Law Enforcement**	First Guaranty Bank	Deputy Credit card charges (Robey)	$878.72						
001-700-345-00	**Law Enforcement**	Trapuzzano's	Service / Commendation Bars	$939.54						
001-700-345-00	**Law Enforcement**	Trapuzzano's	Holsters / Jaumot, Hall	$384.87						
001-700-345-00	**Law Enforcement**	Trapuzzano's	Belt Keepers / Magazine Holder Nametag	$120.65						
001-700-223-00	**Law Enforcement**	Theodore A. Glance	Evaluation New Hire Candidate	$1,550.00						
001-700-345-00	**Law Enforcement**	Robin's Perfect Fit	Patches: Kennedy & Cumberledge	$24.00						
001-700-345-00	**Law Enforcement**	Robin's Perfect Fit	Replace Zipper :Kennedy Patches: Diaz	$48.00						
001-700-345-00	**Law Enforcement**	Robin's Perfect Fit	Repair Shirt - Jaumot	$10.00						

001-700-345-00	**Law Enforcement**	Special Tees	Class B Polos Academy Shirts Beanies	$530.00						
001-700-233-00	**Law Enforcement**	3SI Security Systems Inc	Tracking services	$600.00						
023-725-341-00	**Law Enforcement**	Creative Product Sourcing Inc.	Dare Supplies							$593.31
001-700-223-00	**Law Enforcement**	Advantage Occupational Medicine	Drug screening - 2 new hires	$120.00						
001-700-223-00	**Law Enforcement**	Continental Coffee	Coffee supplies	$122.85						
023-725-341-00	**Law Enforcement**	Red Vette, LLC	Wristbands							$250.00
001-916-568-00	**Library**	Clarksburg-Harrison Public Library	Fourth Quarter Levy Allotment for the Clarksburg - Harrison Public Library	$68,748.50						
001-424-341-00	**Maintenance**	ULINE	Supplies - (20) White Paper Towel Roll	$1,965.68						
001-424-216-00	**Maintenance**	Leonard Aluminum Utility Buildings	Parts - Maintenance Trailer - (32) Lug Nuts	$32.00						
001-424-343-00	**Maintenance**	Wholesale Tire Inc	Tires - Maintenance Trailer	$500.76						
001-424-341-00	**Maintenance**	Sandy's True Value	Supplies used to remove old washer in staging that’s bolted to the floor	$83.30						

001-424-341-00	**Maintenance**	Lowes	Supplies - Various supplies needed for work at the Tax Department and Quiet Dell School	$140.15						
001-424-341-00	**Maintenance**	Lowes	Supplies - New Valves, plumbing hoses, etc for new Washer (Staging), Courthouse Supplies	$440.37						
001-424-341-00	**Maintenance**	Lowes	Supplies - Jail Annex Washer install / Yardwork Supplies for Courthouse	$232.28						
001-424-341-00	**Maintenance**	Lowes	Supplies - Multiple Maint. Repair Projects - Drain repair for Garage Hallway, leak in freight elevator	$114.10						
001-424-341-00	**Maintenance**	Sandy's True Value	Supplies needed for work being done at Quiet Dell School	$106.50						
001-424-341-00	**Maintenance**	Sandy's True Value	Supplies - repairs in Maint. Room, Elbow leaking in ceiling	$57.35						
001-424-230-00	**Maintenance**	Pierce Pest & Termite Control	Pest Control services - 43 Quiet Dell School Rd, Mt Clare, WV	$2,000.00						

001-424-341-00	**Maintenance**	Shinnston Ace Hardware	Supplies - Trimmer, Backpack Sprayer, Autocut Spool, Chain	$837.94						
001-424-341-00	**Maintenance**	Shinnston Ace Hardware	Supplies - (2) Shovels, Square Point Long Handle	$51.98						
001-424-341-00	**Maintenance**	State Electric Supply Co	Supplies - Fencing Supplies for 911 Tower Site in Grafton, Light bulbs for Garage in Nutter Fort	$635.80						
001-424-341-00	**Maintenance**	State Electric Supply Co	Supplies - (16) Fluorescent Lamp Bulbs - Courthouse	$298.72						
001-424-341-00	**Maintenance**	State Electric Supply Co	Supplies - Nutter Fort Garage - Bi-Met Band, Lamp bulbs, LED Lay in Lumen 4000K 32 WATTS	$635.80						
001-424-341-00	**Maintenance**	Marsh Hardware & Builders Supply	Supplies - Hasp & Pad Lock for Voters 3rd floor	$26.34						
027-900-215-00	**Parks & Rec.**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Rec Center #MC102174			$238.89				
027-900-216-00	**Parks & Rec.**	Alpha Energy Solutions	HVAC Preventative Maintenance Agreement - Rec Center MC#104037			$238.89				

027-900-213-00	**Parks & Rec.**	Mon Power	Electric Bill - Spelter Park			$16.26				
027-900-213-00	**Parks & Rec.**	Mon Power	Electric Bill - Spelter Park			$13.69				
027-900-213-00	**Parks & Rec.**	Mon Power	Electric Bill - Summit Park Field			$12.55				
027-900-213-00	**Parks & Rec.**	Mon Power	Electric Bill - Parks & Rec Complex			$1,157.24				
027-900-216-00	**Parks & Rec.**	Sunset Outdoor Supply	Parts - Ven Trac - Parks & Rec. - (1) Stop Solenoid			$232.17				
001-439-458-01	**Planning**	EnviroClean, LLC	Demo services: Enterprise, Mt Clare	$20,820.00						
001-701-341-00	**Process**	CDW-G	Printer	$433.11						
001-405-349-00	**Prosecutor's Office**	Orvis Campbell Tuscarawas County Ohio Sheriff	Out of State Subpoena Service Case#26-JA-98-100	$50.00						
001-405-349-01	**Prosecutor's Office**	Rhode Island Division of Sheriffs	Out of State Subpoena Service Case#26-JA-22-24	$100.00						
001-405-349-01	**Prosecutor's Office**	Baltimore County Sheriff's Office	Out of State Subpoena Service Case#26-JA-36	$60.00						
001-405-349-01	**Prosecutor's Office**	Westmoreland County Sheriff	Out of State Subpoena Service	$175.00						
001-424-458-01	**Rail Trails**	ACE Aggregates	Multi Lots - 3/4" Crusher for North Trail Project(17.41 tons)	$491.07						

001-424-458-01	**Rail Trails**	ACE Aggregates	North Trail Project - Multiple Tons of 3/4'' Crusher for the North Trail Project	$348.94						
001-424-458-01	**Rail Trails**	ACE Aggregates	North Trail Project - Multiple Tons of 3/4'' Crusher for the North Trail Project	$722.39						
001-424-458-01	**Rail Trails**	ACE Aggregates	Crusher for the North Trail Project (21.64 tons)	$607.65						
001-424-458-01	**Rail Trails**	ACE Aggregates	Crusher for the North Trail Project (20.43 tons)	$573.67						
001-424-458-01	**Rail Trails**	ACE Aggregates	Crusher for the North Trail Project 917.61 tons)	$497.31						
001-424-458-01	**Rail Trails**	ACE Aggregates	Crusher for the North Trail Project(23.25 tons)	$656.58						
001-424-458-01	**Rail Trails**	ACE Aggregates	Crusher for the North Trail Project (18.87 tons)	$532.89						
001-424-458-01	**Rail Trails**	ACE Aggregates	Crusher for the North Trail Project (17.41 tons)	$491.66						
001-424-458-01	**Rail Trails**	John Deere Card - Southern States - SSC Clarksburg Cooperative, Inc.	Supplies for the North Rail Trail - Tarter 6 Bar American Gate Red 10ft., 8ft CCA Post, (3) Bags Quikrete Concrete mix 60 LB	$207.53						

001-424-458-01	**Rail Trails**	Robertson Heating Supply Co	(2) Dual Wall Culvert Pipe	$617.43						
001-424-458-01	**Rail Trails**	Sandy's True Value Hardware & Home Center	Supplies for the South Rail Trail - (3) 2"x8"x10' Treated Lumber, (1) Mag Setter, (1) 2.5 x 14 screw	$51.71						
001-424-458-01	**Rail Trails**	Sandy's True Value Hardware & Home Center	Supplies - Line Trimmer, snaps	$83.07						
001-424-458-01	**Rail Trails**	WV Outdoor Power	Supplies - Trimmer line, 6pk 1 Galloon Mix	$118.48						
001-704-344-00	**Regional Jail**	WV Regional Jail	Bookkeeping Error from Feb 2026 Inmate Housing Bill	$213,715.63						
027-952-215-00	**Senior Center**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Senior Center MC#102170			$366.66				
027-952-215-00	**Senior Center**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Senior Center MC#104033			$366.66				
027-952-215-00	**Senior Center**	CHEM-AQUA	Water Treatment - Senior Center			$288.75				
001-404-341-00	**Sheriff & Treasurer**	Monroe Systems for Business	Calculator Ribbon (12)	$65.00						
001-424-216-00	**Storage Garage**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Storage Garage #MC102170	$366.67						

001-424-215-00	**Storage Garage**	Alpha Energy Solutions	HVAC Prev Maint Agreement - Storage Garage #MC104033	$366.67						
027-412-214-00	**Extension Office**	Jennifer Friend	Travel for March 2026	$252.89						
001-424-211-00	**Extension Office**	Spectrum	Phone / Internet for Ext Office	$229.99						
001-412-221-00	**Extension Office**	Eva Beto	Training Class Fee	$35.99						
001-412-341-00	**Extension Office**	Eva Beto	Misc Supplies for Programming	$89.90						
001-412-214-00	**Extension Office**	John Wickline	Travel for March 2026	$137.32						
				$530,148.44	**$0.00**	**$155,205.51**	**$34,037.95**	**$8,750.00**	**$281,727.47**	**$5,114.55**
						Grand Total:	**$1,014,983.92**			

Commissioner's Signature

5/6/2026

Date of Meeting

Sent to Bookkeeping to be paid early

Commissioner's Signature

Commissioner's Signature

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (05/06/26)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$4,083.33**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **$4,083.33.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$4,083.33** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **6th day of May, 2026**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #042026-319	Date: 04/27/2026	$1,812.50
UMB Bank	Invoice #1045744	Date: 04/20/2026	$2,270.83
		Total	**$4,083.33**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/27/2026	042026-319

Balance Due $1,812.50

Remit check to: or Wire & ACH Instructions:

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

Our banking info has changed:

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 4/27/2026

Invoice # 042026-319

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Terms: Net 30 | Client #: 1394

Project: Charles Pointe Series 2008

Item	DATE	Description	Hrs	Amount
Sr Assoc (MMM)	3/2/2026	Archive prior year administrative tasks in project management software.	0.25	50.00
Manager (SAM)	3/3/2026	Correspond with the trustee and developer related to amounts received.	0.5	112.50
Manager (SAM)	3/10/2026	Provide requested account statements to the developer. Correspond with the trustee related to records of advances, with the developer related to lot payments, and update collections reconciliation.	1.25	281.25
Sr Assoc (MS)	3/11/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
Assoc (JJD)	3/31/2026	Confirm physical copies are saved on the network.	4	700.00
Director (JLA)	3/31/2026	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Manager (SAM)	3/31/2026	Review assessment bill and updates to tax tickets correspondence and provide confirmation to the county as requested.	2.25	506.25
		Subtotal Fees:		1,812.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$1,812.50**

Billing Inquiries? Call (443) 539-4104

PK

E

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1045744**

Invoice Date:	**April 20, 2026**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**March 1, 2026 through March 31, 2026**
Prior Balance:	$5,252.99
Payments Received as of April 7, 2026	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$5,252.99
Current Billing Period:	
Current Period Fees	$2,270.83
Total Fees Due	$7,523.82

Remittance Stub
Billing Period 03/01/2026 - 03/31/2026

Account Number:	141961.1
Invoice Number:	1045744
Remit Balance	$7,523.82

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1045744

Account Detail
Charles Pointe Project 2008AB

Account Number: 141961.1

Administrative Fees

Administration Fee	$458.33
Extraordinary Administration Fees	1,812.50
Administrative Fees Total	**$2,270.83**

Account Total **$2,270.83**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1045744**

Statement of Receivables

Reflects Only Those Payments Received And Applied As of April 7, 2026

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
1037500	January 20, 2026	December 1, 2025 to December 31, 2025	1,947.33	77 days
1040021	February 19, 2026	January 1, 2026 to January 31, 2026	1,362.33	47 days
1042919	March 20, 2026	February 1, 2026 to February 28, 2026	1,943.33	18 days
	Total Balance Due		**5,252.99**	

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 120 (05/06/26)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$7,935.25** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$7,935.25.** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **6th day of May, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #1045737	Date: 04/20/2026	$ 2,119.00
MuniCap, Inc.	Invoice #042026-243	Date: 4/27/2026	$ 5,816.25
		Total	**$ 7,935.25**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/27/2026	042026-243

Balance Due

Remit check to: or Wire & ACH Instructions:

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

Our banking info has changed:
[illegible]

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project	Charles Pointe 2019	2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/27/2026	042026-243

Terms	Client #
Net 30	2024

Project: Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
Exec VP (MD)	2/3/2026	Call with T. Aman and M. Romano to discuss revisions to financial statements.	0.5	137.50
Proj Mgr (VVJ)	2/3/2026	Attend a meeting with the board member and counsel to discuss further FY25 financial report revisions and revise the report per their comments.	1.5	322.50
Exec VP (MD)	2/4/2026	Attend board meeting to discuss financial statements.	1	275.00
Vice Pres (PSK)	2/4/2026	Attend board meeting. Discuss board meeting with associate.	1.25	312.50
Proj Mgr (VVJ)	2/4/2026	Attend a board meeting.	1	215.00
Manager (SAM)	2/4/2026	Attend board meeting and follow up discussion with vice president. Correspond with legal related to trustee correspondence.	1.5	337.50
Proj Mgr (VVJ)	2/5/2026	Revise FY25 financial report per counsel's comments. Prepare December financial reports.	1.5	322.50
Manager (SAM)	2/5/2026	File revenue source received.	0.25	56.25
Proj Mgr (VVJ)	2/6/2026	Revise and complete FY25 financial report and submit the final document for approval.	0.5	107.50
Manager (SAM)	2/6/2026	Compress and provide account statements to developer as requested.	0.5	112.50
Proj Mgr (VVJ)	2/9/2026	Request EMMA posting and provide confirmation to the counsel and the board.	0.25	53.75
Sr Assoc (AAH)	2/11/2026	Prepare first drafts of the District Board's semiannual report and the Developer's semiannual report for the period ending 12/31/2025.	1	200.00
Manager (SAM)	2/11/2026	Discuss semiannual report preparations with senior associate.	0.5	112.50
Sr Assoc (MS)	2/11/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
Assoc (JJD)	2/11/2026	Update excise tax database for January.	0.75	131.25
Manager (SAM)	2/12/2026	Discuss semiannual report preparations with senior associate and correspond with developer related to tenants.	0.5	112.50
Sr Assoc (AAH)	2/13/2026	Incorporate updated information from the Developer and finalize the District Board's semiannual report and the Developer's semiannual report for the period ending 12/31/2025.	1	200.00
Manager (SAM)	2/13/2026	Review semiannual reports, correspond with the developer related to tenants, and provide comments to senior associate.	1.75	393.75

Total

PK

Billing Inquiries? Call (443) 539-4104

E

INVOICE

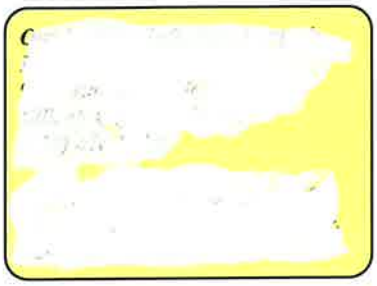
MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/27/2026	042026-243

Balance Due $5,816.25

Remit check to: or Wire & ACH Instructions:

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150



Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 4/27/2026

Invoice # 042026-243

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Terms: Net 30 Client #: 2024

Project: Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
Sr Assoc (AAH)	2/16/2026	Complete final revision of the Developer's and the District Board's semi-annual continuing disclosure for the period ending 12-31-2025.	0.5	100.00
Manager (SAM)	2/17/2026	Review semiannual reports and provide to post.	0.5	112.50
Sr Assoc (MMM)	2/17/2026	Verify EMMA posting.	0.25	50.00
Director (JLA)	2/17/2026	Post semi-annual reports to EMMA.	0.25	56.25
Sr Assoc (OO)	2/18/2026	Prepare January journal entries.	0.5	100.00
Exec VP (MD)	2/19/2026	Review January journal entries.	0.25	68.75
Sr Assoc (OO)	2/19/2026	Post January journal entries in QuickBooks.	0.25	50.00
Exec VP (MD)	2/20/2026	Confirm January balances in QuickBooks and approve final journal entries.	0.25	68.75
Sr Assoc (AAH)	2/20/2026	Prepare the filing certificates related to the District Board's and Developer's semiannual reports.	0.5	100.00
Manager (SAM)	2/23/2026	Review and remit posting certifications related to semiannual reports.	1	225.00
Director (JLA)	2/24/2026	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Manager (SAM)	2/24/2026	Review requirements on statutory reports received from legal and begin updates to report.	1.5	337.50
Manager (SAM)	2/26/2026	Update account reconciliation file with January transactions.	0.5	112.50
Manager (SAM)	2/27/2026	Review revenue database entries.	0.5	112.50
Proj Mgr (VVJ)	3/5/2026	Prepare January financial reports and e-mail them to the Board.	0.5	107.50
Manager (SAM)	3/6/2026	File revenue source and available funds statements received.	0.5	112.50
Manager (SAM)	3/10/2026	Provide requested account statements to the developer. Correspond with the trustee related to records of advances.	0.5	112.50
Sr Assoc (MS)	3/18/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (OO)	3/20/2026	Prepare February journal entries.	0.75	150.00
Assoc (JJD)	3/20/2026	Update excise tax database for February.	1	175.00
Sr Assoc (OO)	3/31/2026	e-mail to trustee regarding missing backup.	0.25	50.00
		Subtotal Fees:		5,816.25

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$5,816.25**

PK

Billing Inquiries? Call (443) 539-4104

E

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1045737**

Invoice Date:	**April 20, 2026**
Account Number:	**158735.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period:	**March 1, 2026 through March 31, 2026**
Prior Balance:	$6,793.00
Payments Received as of April 7, 2026	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$6,793.00
Current Billing Period:	
Current Period Fees	$2,119.00
Total Fees Due	$8,912.00

Remittance Stub
Billing Period 03/01/2026 - 03/31/2026

Account Number:	158735.1
Invoice Number:	1045737
Remit Balance	$8,912.00

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed $_____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1045737

Account Detail
Charles Pointe EODD 2019ABC

Account Number: 158735.1

Administrative Fees

Administration Fee	$625.00
Extraordinary Administration Fees	1,494.00
Administrative Fees Total	**$2,119.00**

Account Total **$2,119.00**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice **1045737**

Statement of Receivables

Reflects Only Those Payments Received And Applied As of April 7, 2026

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
1040151	February 19, 2026	January 1, 2026 to January 31, 2026	3,272.00	47 days
1042931	March 20, 2026	February 1, 2026 to February 28, 2026	3,521.00	18 days
	Total Balance Due		**6,793.00**	

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$6,422,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 59

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under an Indenture of Trust, for the above captioned Bonds (the "Series 2021 Bonds"), dated as of May 15, 2021 (the "Original Indenture") between the Issuer and WesBanco Bank, Inc. as replacement trustee, (the "Trustee"), as supplemented and amended by a First Supplemental Indenture of Trust (the "First Supplemental Indenture of Trust") dated as of August 11, 2023, and a Second Supplemental Indenture of Trust (the "Second Supplemental Indenture"), dated July 19, 2024 (the "Second Supplemental Indenture" and together with the Original Indenture and the First Supplemental Indenture, the "Indenture"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$250.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$-0-** is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$250.00** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **6th day of May, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #042026-409	Date: 04/03/2026	$	250.00
		Total	**$**	**250.00**

INVOICE

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/3/2026	042026-409

Balance Due $250.00

Remit check to: or Wire & ACH Instructions:

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

Our banking info has changed:

Bill To:

Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1676

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

MuniCap, Inc.
Columbia, MD 21046
Suite 210

Invoice Date	Invoice #
4/3/2026	042026-409

Project: Harrison County-WhiteOak Admin

Terms	Client #
Net 30	1676

Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	2/10/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (MS)	2/25/2026	Update account reconciliation for January activity.	0.5	100.00
Sr Assoc (MMM)	3/4/2026	Archive prior year administrative tasks in project management software.	0.25	50.00
Sr Assoc (MS)	3/9/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
		Subtotal Fees:		250.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$250.00**

PK

Billing Inquiries? Call (443) 539-4104

E

13.

Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the obverse (front) portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in 60-7-4a and/or 11-16-8(a)(5) of the W. Va. State Code, a person intending to apply for a license to operate an ABCA licensed Private Club, Private Wine Restaurant or Tavern at any location within a municipality **must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior** to filing an application for such license with the Alcohol Beverage Control Administration. Pursuant to this requirement, **notice** is herein given that the following intends to apply to the WVABCA for a license to operate a Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern issued pursuant to the provisions of §§ Chapter 60, Article 7 and Article 8 and/or Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: LOST CREEK FARM VENTURES, LLC

DBA (Doing Business As): LOST CREEK FARM

Address of Establishment: 104 SUNRISE RD (Street/Route) LOST CREEK (City) WV (State) 26385 (Zip Code)

Applicant's Name(s): DAWSON (Last) AMY (First) GEORGIANA (Middle)

COSTELLO (Last) MICHAEL (First) WILLIAMS (Middle)

General Description of Premises: FARM WITH DINING AREA AND SMALL EVENT SPACE

Food Services to be Offered: SIT DOWN MEAL SERVICE FOR GUESTS ON AN EVENT-TO-EVENT BASIS

Patron Capacity: 40

This Notice has been filed with the Clerk or Recorder of the City/Town of Harrison County **on this** 22nd **day of** April, 2026.

Applicant's Signature(s): _____ Date: 4/22/2026

_____ Date: 4-22-26

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Hannah Leigh Kyle
899 Van Buren Street
Clarksburg, WV 26301
My Commission Expires April 25, 2030

(Municipality to fill out reverse side of form)

ABCA-Lic.Z.2

(FOR USE BY MUNICIPAL AUTHORITIES ONLY)

Is the proposed location for the Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern described consistent with the zoning ordinances or your Municipality as either a permitted use or a conditional use of such premises?

Yes _____ No _____

If the answer to the first question was "no," does your Municipality provide within its business zones suitable alternative locations for Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern?

Yes _____ No _____

Is the proposed location for the Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern herein described situated in an area designated for the use of community development block grant funds in the municipality?

Yes _____ No _____

If yes, is the planned use of the premises at the location herein described consistent with any plan adopted by the governing body of the municipality for revitalization of the area wherein the premises are situated?

Yes _____ No _____

Does the municipality have any restrictions or regulations prohibiting Limited Video Lottery?

Yes _____ No _____

Does the municipality have any restrictions or regulations prohibiting Exotic Dancing establishments?

Yes _____ No _____

Additional comments to the Alcohol Beverage Control Administration:

_____

_____

_____

_____

_____

Approved By: Authorized Official Signature and Title

_____

City/Town

Date:_____

Return Original To: **WVABCA**
Licensing Division
900 Pennsylvania Avenue, 4th Floor
Charleston, WV 25302

May 6th, 2026

WVABCA
Licensing Department
900 Pennsylvania Avenue, 4th Floor
Charleston, West Virginia 25302

Dear Commissioner,

This letter is to advise you that the Harrison County Commission has no objections to an ABCA License being issued to Lost Creek Farm Ventures, LLC at 104 Sunrise Road, Lost Creek, West Virginia, 26385. This was discussed and approved at the May 6th, 2026 Harrison County Commission Meeting. Please let us know if any further information is needed.

Sincerely,

_____
Susan J. Thomas, President
Harrison County Commission

14.

Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the obverse (front) portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in 60-7-4a and/or 11-16-8(a)(5) of the W. Va. State Code, a person intending to apply for a license to operate an ABCA licensed Private Club, Private Wine Restaurant or Tavern at any location within a municipality **must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior** to filing an application for such license with the Alcohol Beverage Control Administration. Pursuant to this requirement, **notice** is herein given that the following intends to apply to the WVABCA for a license to operate a Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern issued pursuant to the provisions of §§ Chapter 60, Article 7 and Article 8 and/or Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: Triple Crown Mobile Bar Rentals

DBA (Doing Business As): _____

Address of Establishment: 1203 Hinkle Lake Rd. (Street/Route) Bridgeport (City) WV (State) 26330 (Zip Code)

Applicant's Name(s): Sitzer (Last) Kaitlin (First) Marie (Middle)

_____ (Last) _____ (First) _____ (Middle)

General Description of Premises: Private Venue - Hotsinpiller "Paint the Night Blue" event. Inside + outside seating. Beer, Wine + Liquor available for purchase.

Food Services to be Offered: Dish'd Design Company

Patron Capacity: 400 guests

This Notice has been filed with the Clerk or Recorder of the City/Town of Harrison County **on this** 27th **day of** April, 2026.

Applicant's Signature(s): _____ Date: 4/27/26

_____ Date: _____

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Hannah Leigh Kyle
699 Van Buren Street
Clarksburg, WV 26301
My Commission Expires April 25, 2030

(Municipality to fill out reverse side of form)

ABCA-Lic.Z.2

May 6th, 2026

WVABCA
Licensing Department
900 Pennsylvania Avenue, 4th Floor
Charleston, West Virginia 25302

Dear Commissioner,

This letter is to advise you that the Harrison County Commission has no objections to an ABCA License being issued to Triple Crown Mobile Bar Rentals at 1203 Hinkle Lake Rd, Bridgeport, West Virginia, 26330. This was discussed and approved at the May 6th, 2026 Harrison County Commission Meeting. Please let us know if any further information is needed.

Sincerely,

_____
Susan J. Thomas, President
Harrison County Commission

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE WEST VIRGINIA DEPARTMENT OF AGRICULTURE FOR THE WV SPAY/NEUTER ASSISTANCE PROGRAM, ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID GRANT; APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION TO ADMINISTER SAID GRANT

WHEREAS, the Harrison County Commission participated by applying for the WV Spay Neuter Assistance Program grant through the West Virginia Department of Agriculture, on behalf of the Harrison County Animal Control, and

WHEREAS, the Harrison County Animal Control, through an application process, will have the ability to provide assistance to successful applicants to spay/neuter their animals, while controlling the pet overpopulation, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the participation in the West Virginia Department of Agriculture Spay and Neuter Assistance Program, and

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

The Harrison County Commission authorizes the acceptance of the WV Spay Neuter Assistance Program grant through the West Virginia Department of Agriculture, for the Harrison County Animal Control for Eleven Thousand Two Hundred Fifty Dollars, ($11,250) and commits to the match of Two Thousand, One Hundred and Twenty-Five Dollars ($2,812.50).

PASSED by the Harrison County Commission on this the 6th day of May 2026.

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

WVSNP

West Virginia Department of Agriculture
Kent A. Leonhardt, Commissioner
Amie Minor-Richard, Deputy Commissioner

Award Number: 071-033-26-24

April 10, 2026

HARRISON COUNTY COMMISSION
229 SOUTH 3RD STREET
CLARKSBURG WV 26301
mtonkin@harrisoncountywv.gov

Dear Michelle,

Congratulations! Your organization's grant request for Fiscal Year 2026 has been approved in the amount of **$11,250.00**. Your organization will provide matching funds in the amount of **$2,812.50**. For the fourth year in a row, the Federation of Humane Organizations of West Virginia (FOHO WV) provided $450,000 via their Mug Z Moo grant to the spay/neuter fund. This generous grant essentially doubles the awards and impact of WVSNP. This is the final year for Mug Z Moo, without it WVSNP will be facing severe reductions in funding for next year's cycle.

This cycle started with a record number of organizations applying for the grant. The applications have requested over 50% of available monies and awards had to be reduced accordingly. Every eligible applicant will be receiving a grant to help as many organizations as possible address the overpopulation challenges. **There will be no amendments or additional funds available for FY26.** The advisory committee recommended to approve the maximum budget for 2026, any money remaining will be rolled over into next year's fund.

Please read the attached grant agreement carefully. If you wish to accept the grant, please **print and sign the grant agreement, then scan all pages of the signed agreement and return via e-mail** to spayneuter@wvda.us **no later than April 17, 2026**. If you cannot meet this deadline, please contact us in advance for an extension. After WVDA countersigns the agreement, you will receive the fully signed copy via e-mail and your individualized invoice template. After receipt, you may then submit eligible expenses for reimbursement.

Additionally, grantees must be registered vendors with the State of West Virginia. If your organization has received a prior WVSNP grant, and your organization's information has not changed, you do not need to re-register. However, if your organization is **not** currently registered you must complete the vendor registration process by going to the Vendor Self-Service portal, https://www.wvoasis.gov/VSS/Default.aspx, where you can create a vendor account for your organization electronically. Please see the attached registration guide. Please note that grant

In accordance with federal and state laws, the West Virginia Department of Agriculture is prohibited from discrimination in its program and services on the basis of race, color, religion, sex, age, national origin or ancestry, disability (including blindness), medical condition, marital status, veteran status, and political affiliation.

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR FUNDS FROM THE RAILS TO TRAILS CONSERVANCY; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in the Rails to Trails Conservancy Grant Program, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for the Rails to Trails Conservancy Grant Program, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for participation in the Rails to Trails Conservancy Grant Program, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said Rails to Trails Conservancy Grant Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by Rails to Trails Conservancy, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from the Rails to Trails Conservancy in the amount of Twenty-Five Thousand Dollars ($25,000), and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this the 6th day of May 2026.

Susan J. Thomas, President
Harrison County Commission

ATTEST:

John Spires, County Clerk

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION TO THE CULTURAL FOUNDATION OF HARRISON COUNTY FOR HARRISON COUNTY PARKS AND RECREATION; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in The Cultural Foundation of Harrison County Grants Program for Harrison County Parks and Recreation, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for The Cultural Foundation of Harrison County Grants Program, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for participation in The Cultural Foundation of Harrison County Grants Program, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said The Cultural Foundation of Harrison County Grants Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by The Cultural Foundation of Harrison County, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from The Cultural Foundation of Harrison County Grants Program in the amount of One Thousand Dollars ($1,000) with The Cultural Foundation of Harrison County, and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this the 6th day of May 2026.

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION TO DICK'S SPORTING GOODS INC., FOR HARRISON COUNTY PARKS AND RECREATION; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in Dick's Sporting Goods Grant Program for youth flag footbal for Harrison County Parks and Recreation, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for the Dicks' Sporting Goods, Inc., Grant Program, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for participation in Dicks' Sporting Goods, Inc., Grant Program, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said Dick's Sporting Goods, Inc., Grant Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by Dick's Sporting Good, Inc., and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from Dick's Sporting Goods, Inc., Grant Program in the amount not to exceed Ten Thousand Dollars ($10,000) and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this the 1st day of April 2026.

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION TO HOPE GAS, INC., FOR HARRISON COUNTY PARKS AND RECREATION; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in Hope Gas, Inc.. Community Support Program for Harrison County Parks and Recreation, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for Hope Gas, Inc.. Community Support Program , and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for participation in Hope Gas, Inc.. Community Support Program, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said Hope Gas, Inc.. Community Support Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by Hope Gas, Inc.. Community Support Program, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from Hope Gas, Inc.. Community Support Program in the amount not to exceed Ten Thousand Dollars ($10,000) with Hope Gas, Inc. Community Support Program, and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this the 6th day of May 2026.

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

A-1.

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, April 8, 2026, through Tuesday, April 14, 2026

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, April 8, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **RALPH EDWARD HARBERT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RONALD HARBERT, who was named in the last will and testament of **RALPH EDWARD HARBERT**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Thursday, April 9, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DEBRA GABBERT** was appointed and qualified as ADMINISTRATRIX of the estate of **DONALD PAUL GABBERT**, deceased. Bond was 15,000.00.

The last will and testament of **MARY D PRATT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JAMES J PRATT, who was named in the last will and testament of **MARY D PRATT**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Monday, April 13, 2026, the following matters were disposed of in the presence of the Clerk:

A duly certified copy of the last will and testament of **ELAINE BENNETT WATSON**, deceased, late a resident of MARION, WEST VIRGINIA, was admitted to record.

On, Tuesday, April 14, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **CHRISTOPHER KUPLIC** was appointed and qualified as ADMINISTRATOR of the estate of **TIMOTHY JAY KUPLIC**, deceased. Bond was 61,500.00.

The last will and testament of **CATHRYN DARLENE GUIDO BODE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

STEVEN LINDON SWIGER II, who was named in the last will and testament of **CATHRYN DARLENE GUIDO BODE**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **VERNA LOUISE EVANS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LORENA BLAND, who was named in the last will and testament of **VERNA LOUISE EVANS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **JOSEPH FRAME OSBORN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

HYOK SIL LINGER, who was named in the last will and testament of **JOSEPH FRAME OSBORN**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **OKEY GENE ROWAN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KELLY ANN GOGAN, who was named in the last will and testament of **OKEY GENE ROWAN**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DEBORAH GARCIA** was appointed and qualified as ADMINISTRATOR of the estate of **RICHARD TIMOTHY GARCXIA JR**, deceased. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, May 6, 2026

Confirmed

B-1.

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

CYNTHIA BRISSEY, EXECUTRIX OF THE
LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS, RECEIPTS, DISBURSEMENTS, AND DISTRIBUTION

NELLIE JO BRISSEY, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with West Virginia Code §44-2-1(b), as amended, a Report of Receipts, Disbursements, and Distribution Affidavit was filed by the Executrix of the above-referenced estate, which said Report was executed by the Executrix and thereupon your Commissioner proceeded to prepare this Report with the Report of Receipts, Disbursements, and Distribution Affidavit attached hereto.

Your Commissioner certifies that this estate was referred to him on the 14th day of April 2025 and that subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia did appoint the 3rd day of August 2025 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication The Exponent-Telegram on the 4th and 11th days of June 2025, the time so fixed being according to law; and that at the end of business hours on the 3rd day of August 2025, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or with your Commissioner against this estate.

Your Commissioner certifies that the name of Cynthia Brissey, Executrix of the estate of Nellie Jo Brissey, deceased, was included in a list of fiduciaries whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks

on the 6th and 13th days of March 2026 in The Exponent-Telegram as required by West Virginia Code §44-4-9, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Receipts, Disbursements, and Distribution Affidavit, a settlement of the account of said Executrix. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that the ten (10) days having elapsed since said notice was given, as required by West Virginia Code §44-4-15, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 17th day of April 2026.

Zachary S. Dyer
Fiduciary Commissioner

United States of America

State of West Virginia

County of Harrison, ss:

ESTATE OF Nellie Jo Brissey, DECEASED

Social Security No: 234-64-8839 Date of Death: March 11, 2025

Report of Receipts, Disbursements and Distribution; Affidavit

filed by Cynthia Brissey, executrix of the estate of Nellie Jo Brissey, as provided by Chapter 44, Article 2, Section 1(b), of the Code of West Virginia, as amended.

RECEIPTS: *(Monies/Income; Proceeds from Sale of Real and/or Personal Property; Interest; Refunds; Advances, Etc.)*

Date Received:	Source:	Amount:
3/20/2025	HG Royalties	13,870.91
3/31/2025	Checking interest	6.91
3/31/2025	Savings interest	93.31
4/11/2025	Eastern royalties	0.43
4/11/2025	Eastern royalties	89.85
4/21/2025	HG Royalties	13,335.32
4/30/2025	Checking interest	4.53
4/30/2025	Savings interest	103.55
5/7/2025	Eastern royalties	17.63
5/20/2025	HG Royalties	15,275.03
5/27/2025	Eastern royalties	55.62
5/31/2025	Checking interest	4.85
5/31/2025	Savings interest	112.57
6/3/2025	Truist stock dividend	1,975.48
6/5/2025	Savings interest	14.53
6/10/2025	MetLife dividend	21.57
6/20/2025	HG Royalties	12,226.52
6/30/2025	Checking interest	1.23
7/21/2025	HG Royalties	9,715.88
7/24/2025	Eastern royalties	0.48
7/24/2025	MetLife death benefit	2,504.42
7/24/2025	Close Harrison Co Bank	3,735.18
7/31/2025	Checking interest	2.30
8/4/2025	Eastern royalties	17.63

8/19/2025	Sold Car	800.00
8/20/2025	HG Royalties	8,514.50
8/31/2025	Checking interest	0.43
9/9/2025	MetLife dividend	21.57
9/19/2025	HG Royalties	8,351.22
9/29/2025	Eastern royalties	55.62
9/30/2025	Checking interest	0.70
10/20/2025	HG Royalties	8,986.88
10/31/2025	Checking interest	2.19
11/3/2025	Eastern royalties	0.43
11/3/2025	Eastern royalties	17.63
11/3/2025	Eastern royalties	49.76
11/3/2025	Sold Brighthouse stock	128.04
11/3/2025	Sold MetLife stock	3,015.10
11/20/2025	HG Royalties	6,495.17
11/30/2025	Checking interest	3.52
12/3/2025	Eastern royalties	55.62
12/16/2025	Eastern royalties	50.80
12/19/2025	HG Royalties	6,065.78
12/21/2025	Checking interest	4.49
1/6/2026	Eastern royalties	0.43
1/20/2026	HG Royalties	8,638.11
1/31/2026	Checking interest	1.21

TOTAL RECEIPTS: **$124,444.93**

DISBURSEMENTS: *(Paid from Estate Monies/Receipts listed above)*

Date Paid:	Payable to:	Amount:
3/14/2025	Caregiver service	1,200.00
4/1/2025	Credit card payment	61.67
4/2/2025	Amanda Brissey-Grandchildren travel to memorial	1,470.00
4/28/2025	Safety deposit box fee	26.50
4/29/2025	Credit card (storage unit)	105.00
5/13/2025	Funeral expenses	1,432.26
6/30/2025	Accountancy services	1,025.00

7/16/2025	Property taxes (car)	29.38
7/16/2025	Property taxis (O&G)	3,238.64
7/22/2025	Car Insurance	270.21
10/1/2025	Copies of estate records	22.50
11/10/2025	Accountancy services	800.00
1/14/2026	Returned item fee	32.00

TOTAL DISBURSEMENTS: $9,703.18

DISTRIBUTION:

6/24/2025	Cynthia Brissey	2,500.00
7/28/2025	Amanda Brissey	10,000.00
7/31/2025	Matthew Calise	10,000.00
7/31/2025	R. Douglas Brissey II	10,000.00
8/1/2025	R. Douglas Brissey	2,500.00
1/13/2026	R. Douglas Brissey	170,000.00
1/21/2026	Cynthia Brissey	170,000.00

TOTAL DISTRIBUTION: $375,000.00

AFFIDAVIT:

Cynthia Brissey 2/19/2026
Date

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared Cynthia Brissey, Executrix of the Estate of Nellie Jo Brissey deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report, dated the 19 day of February, 2026, is a true and correct Report of all Receipts, Disbursements and Distributions made by me as Administrator/rix through the 31 day of January, 2026.

The foregoing instrument was acknowledged before me this 19 day of February, 2026.

My Commission expires: July 1, 2026.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Casey Robinson
Burke and Herbert Bank
150 East Main Street
Salem, WV 26426
My Commission Expires July 1, 2026
NOTARY SEAL

Casey Robinson
Notary Public

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, to-wit:

I, John R. Spires, Clerk of the Harrison County Commission of said County, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R. Spires
Clerk of the Harrison County Commission

Estate: _____

ReceiptDisbursement

United States of America

State of West Virginia **County of Harrison, ss:**

Report of Receipts, Disbursements and Distribution; Affidavit Notice

This day CYNTHIA BRISSEY reported to the Court a Report of Receipts, Disbursements and Distribution; Affidavit for the estate of NELLIE JO BRISSEY, which Report of Receipts, Disbursements and Distribution; Affidavit was filed in the office of the Clerk of the Harrison County Commission on the 17th day of April, 2026 and said estate was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than (10) days have lapsed since the date the report was filed with the Clerk of the Harrison County Commission and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Report of Receipts, Disbursements and Distribution; Affidavit, was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

B-2.

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

STEPHEN STRAEHLEY, ADMINISTRATOR
OF THE ESTATE OF
DAVID HARDESTY STRAEHLEY

REPORT OF CLAIMS
AND WAIVER OF
FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WV:

Pursuant to Chapter 44, Article 2, Section 29, of the Code of West Virginia, the following is a Waiver of Final Settlement of Stephen Straehley, Administrator, and all known heirs and distributees of the estate of David Hardesty Straehley, deceased, as presented to and received and approved by Robert J. Pevler, Fiduciary Commissioner of Harrison County, West Virginia, to whom this case was referred, as in such cases made and provided by law:

GIVEN under my hand this 13th day of April, 2026.

Robert J. Pevler, Fiduciary Commissioner

John R Spires, Clerk
Instrument 202600008924
04/20/2026 @ 12:07:38 PM
COMMISSION SETTLEMENT
Pages Recorded 4
Recording Cost $ 12.00

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,STEPHEN STRAEHLEY, personal representative(s) in the estate of DAVID HARDESTY STRAEHLEY after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

STEPHEN STRAEHLEY _____ (L.S.)
ADMINISTRATOR

STATE OF Florida COUNTY OF Martin

The foregoing instrument was acknowledged before me this 2 day of April, 2026.

My Commission expires: Nov 12, 2027 _____
Notary Public

CODIE FRET
Notary Public - State of Florida
Commission # HH 463203
My Comm. Expires Nov 12, 2027

~~ERWIN HARDESTY STRAEHLEY~~ _____ (L.S.)
FATHER

STATE OF California COUNTY OF Santa Barbara

The foregoing instrument was acknowledged before me this 8 day of April, 2026

My Commission expires: Oct. 20, 2029 _____
Notary Public

MARYANNE MENDOZA
Notary Public - California
Santa Barbara County
Commission # 2533248
My Comm. Expires Oct 20, 2029

PATRICIA ANN MORSE STRAEHLEY _____
MOTHER

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this SEE ATTACHED day of _____.

My Commission expires: _____ _____
Notary Public

CALIFORNIA ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Santa Barbara

On April 08, 2026 before me, Maryanne Mendoza, Notary Public,
Date *Here Insert Name and Title of the Officer*

personally appeared Patricia Morse Straehley
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

MARYANNE MENDOZA
Notary Public - California
Santa Barbara County
Commission # 2533248
My Comm. Expires Oct 20, 2029

Place Notary Seal and/or Stamp Above

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Affidavit and Waiver of Final Settlement
Document Date: N/A Number of Pages: 2
Signer(s) Other Than Named Above: Erwin Hardesty Straehley

Capacity(ies) Claimed by Signer(s)

Signer's Name: Patricia Morse Straehley	Signer's Name:
☐ Corporate Officer – Title(s):	☐ Corporate Officer – Title(s):
☐ Partner – ☐ Limited ☐ General	☐ Partner – ☐ Limited ☐ General
☒ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other:	☐ Other:
Signer is Representing:	Signer is Representing:

©2019 National Notary Association

Please note for dates of death July 13, 2001 or after, any heirs who are to received a bequest of cash or personal property are <u>not</u> required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Betty Cochran
Deputy Clerk

C-1.

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
03/01/2026 - 03/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	274,016.66	238,544.25	35,472.41	97.07%
COONS RUN O&M AGREEMENT	4,013.14	3,455.83	557.31	1.42%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	2,746.38	1,333.33	1,413.05	0.97%
MISCELLANEOUS/RECONNECT FEES	-	824.17	(824.17)	0.00%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.53%
TAP FEES	-	666.67	(666.67)	0.00%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	282,276.18	245,324.25	36,951.93	
EXPENSES				
ACCT, BILLING, & COLLECTING	5,765.56	6,490.00	(724.44)	3.16%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	-	190.83	(190.83)	0.00%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	-	24,596.00	(24,596.00)	0.00%
DIRECTORS FEES	417.64	483.75	(66.11)	0.23%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	11,520.23	11,551.67	(31.44)	6.31%
LAB SERVICE	483.00	915.83	(432.83)	0.26%
LABOR	35,043.18	36,732.50	(1,689.32)	19.20%
MAINTENANCE	9,686.83	19,305.00	(9,618.17)	5.31%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	-	100.00	(100.00)	0.00%
OUTSIDE SERVICES/CONTRACT LABOR	8,044.39	4,231.67	3,812.72	4.41%
POWER PURCHASED	1,886.10	3,598.33	(1,712.23)	1.03%
PROPERTY/LIABILITY & INJURIES INSURANCE	6,541.45	2,424.17	4,117.28	3.58%
REGULATORY COMMISSION	-	1,186.67	(1,186.67)	0.00%
RENEWAL & REPLACEMENT	-	15,000.00	(15,000.00)	0.00%
RENT EXPENSE	2,500.00	2,500.00	-	1.37%
TAXES	3,031.23	2,859.17	172.06	1.66%
TRANSPORTATION	3,473.19	2,536.67	936.52	1.90%
UTILITIES	1,129.89	822.50	307.39	0.62%
WATER PURCHASED	92,975.41	93,545.00	(569.59)	50.95%
TOTAL EXPENSES	182,498.10	229,069.75	(46,571.65)	
NET SURPLUS (DEFICIT)	99,778.08	16,254.50	83,523.58	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
03/01/2026 - 03/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	290,608.14	263,062.50	27,545.64	92.93%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.80%
INTEREST INCOME	7,163.30	4,166.67	2,996.63	2.29%
MISCELLANEOUS/RECONNECT FEES	-	88.33	(88.33)	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	-	166.67	(166.67)	0.00%
UNUSUAL CHARGE	12,454.31	9,141.67	3,312.64	3.98%
TOTAL INCOME	312,725.75	279,125.83	33,599.92	
EXPENSES				
ACCT, BILLING, & COLLECTING	1,252.88	1,958.33	(705.45)	0.85%
BRIDGEPORT SANITARY BOARD	8,846.06	9,567.50	(721.44)	6.02%
TOWN OF WORTHINGTON	3,220.11	3,247.50	(27.39)	2.19%
CHEMICALS	-	-	-	0.00%
CLARKSBURG SANITARY BOARD	2,479.40	2,818.33	(338.93)	1.69%
DEBT SERVICE	-	113,707.50	(113,707.50)	0.00%
DIRECTORS FEES	382.36	484.17	(101.81)	0.26%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	10,884.72	8,714.17	2,170.55	7.41%
LAB SERVICE	1,725.00	1,050.00	675.00	1.17%
LABOR	24,602.35	27,710.00	(3,107.65)	16.75%
MAINTENANCE	33,397.19	24,733.33	8,663.86	22.74%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,486.88	1,641.67	(154.79)	1.01%
OUTSIDE SERVICES/CONTRACT LABOR	15,995.47	15,066.67	928.80	10.89%
POWER PURCHASED	20,411.05	15,491.67	4,919.38	13.90%
PROPERTY/LIABILITY & INJURIES INSURANCE	5,988.80	3,483.33	2,505.47	4.08%
REGULATORY COMMISSION	3,525.00	1,150.00	2,375.00	2.40%
RENEWAL & REPLACEMENT	6,511.40	19,425.00	(12,913.60)	4.43%
RENT EXPENSE	-	-	-	0.00%
TAXES	1,519.32	2,156.67	(637.35)	1.03%
TRANSPORTATION	3,179.74	2,791.67	388.07	2.17%
UTILITIES	1,441.80	2,241.67	(799.87)	0.98%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	146,849.53	257,439.17	(110,589.64)	
NET SURPLUS (DEFICIT)	165,876.22	21,686.67	144,189.55	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
03/01/2026 - 03/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	564,624.80	501,606.75	63,018.05	94.89%
COONS RUN O&M AGREEMENT	4,013.14	3,455.83	557.31	0.67%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.42%
INTEREST INCOME	9,909.68	5,500.00	4,409.68	1.67%
MISCELLANEOUS/RECONNECT FEES	-	912.50	(912.50)	0.00%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.25%
TAP FEES	-	833.33	(833.33)	0.00%
UNUSUAL CHARGE	12,454.31	9,141.67	3,312.64	2.09%
TOTAL INCOME	595,001.93	524,450.08	70,551.85	
EXPENSES				
ACCT, BILLING, & COLLECTING	7,018.44	8,448.33	(1,429.89)	2.13%
BRIDGEPORT SANITARY BOARD	8,846.06	9,567.50	(721.44)	2.69%
TOWN OF WORTHINGTON	3,220.11	3,247.50	(27.39)	0.98%
CHEMICALS	-	190.83	(190.83)	0.00%
CLARKSBURG SANITARY BOARD	2,479.40	2,818.33	(338.93)	0.75%
DEBT SERVICE	-	138,303.50	(138,303.50)	0.00%
DIRECTORS FEES	800.00	967.92	(167.92)	0.24%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	22,404.95	20,265.83	2,139.12	6.80%
LAB SERVICE	2,208.00	1,965.83	242.17	0.67%
LABOR	59,645.53	64,442.50	(4,796.97)	18.11%
MAINTENANCE	43,084.02	44,038.33	(954.31)	13.08%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,486.88	1,741.67	(254.79)	0.45%
OUTSIDE SERVICES/CONTRACT LABOR	24,039.86	19,298.33	4,741.53	7.30%
POWER PURCHASED	22,297.15	19,090.00	3,207.15	6.77%
PROPERTY/LIABILITY & INJURIES INSURANCE	12,530.25	5,907.50	6,622.75	3.80%
REGULATORY COMMISSION	3,525.00	2,336.67	1,188.33	1.07%
RENEWAL & REPLACEMENT	6,511.40	34,425.00	(27,913.60)	1.98%
RENT EXPENSE	2,500.00	2,500.00	-	0.76%
TAXES	4,550.55	5,015.83	(465.28)	1.38%
TRANSPORTATION	6,652.93	5,328.33	1,324.60	2.02%
UTILITIES	2,571.69	3,064.17	(492.48)	0.78%
WATER PURCHASED	92,975.41	93,545.00	(569.59)	28.23%
TOTAL EXPENSES	329,347.63	486,508.92	(157,161.29)	
NET SURPLUS (DEFICIT)	265,654.30	37,941.17	227,713.13	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2025-03/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	2,324,417.72	2,146,898.25	177,519.47	97.22%
COONS RUN O&M AGREEMENT	44,626.89	31,102.50	13,524.39	1.87%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	13,969.52	12,000.00	1,969.52	0.58%
MISCELLANEOUS/RECONNECT FEES	1,454.62	7,417.50	(5,962.88)	0.06%
QUIET DELL LEASE	3,000.00	4,500.00	(1,500.00)	0.13%
TAP FEES	3,500.00	6,000.00	(2,500.00)	0.15%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	2,390,968.75	2,207,918.25	183,050.50	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	64,242.93	58,410.00	5,832.93	3.09%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	2,850.00	1,717.50	1,132.50	0.14%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	221,497.65	221,364.00	133.65	10.67%
DIRECTORS FEES	4,289.16	4,353.75	(64.59)	0.21%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	110,012.14	103,965.00	6,047.14	5.30%
LAB SERVICE	11,092.10	8,242.50	2,849.60	0.53%
LABOR	331,958.69	330,592.50	1,366.19	15.99%
MAINTENANCE	147,505.85	173,745.00	(26,239.15)	7.10%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,022.76	900.00	122.76	0.05%
OUTSIDE SERVICES/CONTRACT LABOR	60,493.08	38,085.00	22,408.08	2.91%
POWER PURCHASED	34,557.45	32,385.00	2,172.45	1.66%
PROPERTY/LIABILITY & INJURIES INSURANCE	28,755.75	21,817.50	6,938.25	1.38%
REGULATORY COMMISSION	8,930.12	10,680.00	(1,749.88)	0.43%
RENEWAL & REPLACEMENT	76,135.91	135,000.00	(58,864.09)	3.67%
RENT EXPENSE	22,500.00	22,500.00	-	1.08%
TAXES	27,919.57	25,732.50	2,187.07	1.34%
TRANSPORTATION	25,002.38	22,830.00	2,172.38	1.20%
UTILITIES	9,286.73	7,402.50	1,884.23	0.45%
WATER PURCHASED	888,568.58	841,905.00	46,663.58	42.79%
TOTAL EXPENSES	2,076,620.85	2,061,627.75	14,993.10	100.00%
NET SURPLUS (DEFICIT)	314,347.90	146,290.50	168,057.40	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2025-03/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	2,317,725.99	2,367,562.50	(49,836.51)	92.94%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	22,500.00	22,500.00	-	0.90%
INTEREST INCOME	51,949.27	37,500.00	14,449.27	2.08%
MISCELLANEOUS/RECONNECT FEES	4,208.59	795.00	3,413.59	0.17%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	1,600.00	1,500.00	100.00	0.06%
UNUSUAL CHARGE	95,916.73	82,275.00	13,641.73	3.85%
TOTAL INCOME	2,493,900.58	2,512,132.50	(18,231.92)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	18,080.97	17,625.00	455.97	0.76%
BRIDGEPORT SANITARY BOARD	63,315.96	86,107.50	(22,791.54)	2.68%
TOWN OF WORTHINGTON	30,787.97	29,227.50	1,560.47	1.30%
CHEMICALS	-	-	-	0.00%
CLARKSBURG SANITARY BOARD	23,486.93	25,365.00	(1,878.07)	0.99%
DEBT SERVICE	1,011,418.74	1,023,367.50	(11,948.76)	42.74%
DIRECTORS FEES	3,910.84	4,357.50	(446.66)	0.17%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	90,800.55	78,427.50	12,373.05	3.84%
LAB SERVICE	9,670.80	9,450.00	220.80	0.41%
LABOR	261,858.05	249,390.00	12,468.05	11.07%
MAINTENANCE	295,836.84	222,600.00	73,236.84	12.50%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	15,456.81	14,775.00	681.81	0.65%
OUTSIDE SERVICES/CONTRACT LABOR	138,750.96	135,600.00	3,150.96	5.86%
POWER PURCHASED	149,982.67	139,425.00	10,557.67	6.34%
PROPERTY/LIABILITY & INJURIES INSURANCE	26,472.25	31,350.00	(4,877.75)	1.12%
REGULATORY COMMISSION	13,424.17	10,350.00	3,074.17	0.57%
RENEWAL & REPLACEMENT	159,456.03	174,825.00	(15,368.97)	6.74%
RENT EXPENSE	-	-	-	0.00%
TAXES	17,427.70	19,410.00	(1,982.30)	0.74%
TRANSPORTATION	21,824.50	25,125.00	(3,300.50)	0.92%
UTILITIES	14,273.53	20,175.00	(5,901.47)	0.60%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	2,366,236.27	2,316,952.50	49,283.77	100.00%
NET SURPLUS (DEFICIT)	127,664.31	195,180.00	(67,515.69)	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2025 -03/31/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	4,642,143.71	4,514,460.75	127,682.96	95.03%
COONS RUN O&M AGREEMENT	44,626.89	31,102.50	13,524.39	0.91%
FACILITIES CHARGE	22,500.00	22,500.00	-	0.46%
INTEREST INCOME	65,918.79	49,500.00	16,418.79	1.35%
MISCELLANEOUS/RECONNECT FEES	5,663.21	8,212.50	(2,549.29)	0.12%
QUIET DELL LEASE	3,000.00	4,500.00	(1,500.00)	0.06%
TAP FEES	5,100.00	7,500.00	(2,400.00)	0.10%
UNUSUAL CHARGE	95,916.73	82,275.00	13,641.73	1.96%
TOTAL INCOME	4,884,869.33	4,720,050.75	164,818.58	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	82,323.90	76,035.00	6,288.90	1.85%
BRIDGEPORT SANITARY BOARD	63,315.96	86,107.50	(22,791.54)	1.43%
TOWN OF WORTHINGTON	30,787.97	29,227.50	1,560.47	0.69%
CHEMICALS	2,850.00	1,717.50	1,132.50	0.06%
CLARKSBURG SANITARY BOARD	23,486.93	25,365.00	(1,878.07)	0.53%
DEBT SERVICE	1,232,916.39	1,244,731.50	(11,815.11)	27.75%
DIRECTORS FEES	8,200.00	8,711.25	(511.25)	0.18%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	200,812.69	182,392.50	18,420.19	4.52%
LAB SERVICE	20,762.90	17,692.50	3,070.40	0.47%
LABOR	593,816.74	579,982.50	13,834.24	13.37%
MAINTENANCE	443,342.69	396,345.00	46,997.69	9.98%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	16,479.57	15,675.00	804.57	0.37%
OUTSIDE SERVICES/CONTRACT LABOR	199,244.04	173,685.00	25,559.04	4.48%
POWER PURCHASED	184,540.12	171,810.00	12,730.12	4.15%
PROPERTY/LIABILITY & INJURIES INSURANCE	55,228.00	53,167.50	2,060.50	1.24%
REGULATORY COMMISSION	22,354.29	21,030.00	1,324.29	0.50%
RENEWAL & REPLACEMENT	235,591.94	309,825.00	(74,233.06)	5.30%
RENT EXPENSE	22,500.00	22,500.00	-	0.51%
TAXES	45,347.27	45,142.50	204.77	1.02%
TRANSPORTATION	46,826.88	47,955.00	(1,128.12)	1.05%
UTILITIES	23,560.26	27,577.50	(4,017.24)	0.53%
WATER PURCHASED	888,568.58	841,905.00	46,663.58	20.00%
TOTAL EXPENSES	4,442,857.12	4,378,580.25	64,276.87	100.00%
NET SURPLUS (DEFICIT)	442,012.21	341,470.50	100,541.71	

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
March 2026

OPERATING ACTIVITIES	
Net Income (Loss)	$ 99,778.08
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	$ (4,013.14)
Accounts Payable	$ (16,873.71)
Customer Deposits	$ 953.69
Due (From) To Sewer Fund	$ 42,977.37
Net cash provided by Operating Activities	$ 122,822.29
INVESTING ACTIVITIES	
Fixed Assets Projects	$ (1,164,078.10)
Interest Income	$ -
Net cash provided by Investing Activities	$ (1,164,078.10)
FINANCING ACTIVITIES	
5.5 Agreement	$ -
Grants/Loans	$ 1,164,078.10
Net cash provided by Financing Activities	$ 1,164,078.10
Net cash increase (decrease)for period	$ 122,822.29
Cash at beginning of period	$ 1,503,931.62
Cash at end of period	**$ 1,626,753.91**

Unrestricted Cash	$ 736,728.63
Restricted Cash	
Depreciation Reserve	$ 191,587.14
Bond Commission Sweep	$ 26,503.00
Construction	$ 233.26
ARPA	$ 100.00
SB 234	$ 57,600.00
Customer Deposits	$ 27,584.03
CD-Customer Deposits	$ 67,709.74
CD-Depreciation Reserve	$ 284,112.60
CD-SB 234	$ 234,595.51
Total Restricted Cash	$ 890,025.28
Total Unrestricted & Restricted Cash	**$ 1,626,753.91**
	$ -

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
March 2026

OPERATING ACTIVITIES		
Net Income (Loss)	$	165,876.22
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Payable	$	(10,548.83)
Customer Deposits	$	2,231.76
Payroll Liabilities	$	(5,057.48)
Due (From) To Water Fund	$	(639,956.91)
Net cash provided by Operating Activities	$	(487,455.24)
INVESTING ACTIVITIES		
Interest Income	$	-
Fixed Assets	$	(1,009,038.86)
Net cash provided by Investing Activities	$	(1,009,038.86)
FINANCING ACTIVITIES		
5.5 Agreements	$	-
Loan Payment	$	(848.89)
Draw on Bond & Grants	$	765,245.16
Net cash provided by Financing Activities	$	764,396.27
Net cash increase (decrease) for period	$	(732,097.83)
Cash at beginning of period	$	3,555,971.41
Cash at end of period	**$**	**2,823,873.58**
Unrestricted Cash	$	778,796.92
Restricted Cash		
Construction Account	$	1,851.60
Depreciation Reserve	$	697,529.57
Rural Development Reserve	$	-
Bond Commission Sweep	$	74,377.21
ARPA	$	100.00
SB 234	$	72,000.00
Customer Deposits	$	140,699.78
CD-Customer Deposits	$	112,773.71
CD-Depreciation Reserve	$	682,474.35
CD-Rural Development Reserve	$	28,691.57
CD-SB 234	$	234,578.87
Total Restricted Cash	$	2,045,076.66
Total Unrestricted & Restricted Cash	**$**	**2,823,873.58**
	$	-

GREATER HARRISON COUNTY P.S.D.

"Meeting held in Town of West Milford Council Chambers"

Agenda
April 16, 2026
9:00 am

Appointments
9:00 am – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
3. P&B Services, LLC
   - 3.1 Package Plant Report
4. Bennett and Dobbins, PLLC
   - 4.1 Drawdowns – Review, discuss and act.
   - 4.2 6/30/2027 Budget
5. Ruth Ann Messenger – Treasurer – Review, discuss and act
   - 5.1 Sewer Check Register and debit card transactions
   - 5.2 Water Check Register
6. The Thrasher Group, Inc.
   - 6.1 Sewer
     - 6.1.a. Quiet Dell – Review, discuss and act
       - Construction Update
       - Change Order - Contract #1
     - 6.1.b. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
       - Update DEP
     - 6.1.c. River Crossings – Review, discuss and act
       - Design Update
     - 6.1.d. 10-year Plan – Review, discuss and act
       - 2026 Review as necessary
   - 6.2 Water
     - 6.2.a. Overall Water Project – Review, discuss and act
       - Construction Update
       - Contract #1 – time Extension Request
     - 6.2.b. Buffalo Lake Road Water Line Extension
       - Planning Update
     - 6.2.c. 10-year Plan – Review, discuss and act
       - 2026 Review as necessary
7. Bill Hoover – General Manager
   - 7.1 Water
     - 7.1.a. Water Loss Report
     - 7.1.b. Water Leak Report

7.1.c. General Updates

7.2 Sewer

7.2.a. General Updates

7.3 Good of the District

7.3.a. General Update

8. Sam Harrold – Mountain State Law

8.1 Available for general consult

9. Executive Session

Adjournment of meeting

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

Enlarged Hepzibah PSD

Regular Board Meeting

Monday, March 9, 2026

With due notice published and a quorum present, Darlene Swiger called the meeting to order: ROLL CALL

Present	**Employees**
Darlene Swiger	Kevin Short
Fred Martin	
Sharon Hamilton	

1. **Approval of Minutes**
   Fred Martin made a motion to approve the Regular Board minutes for Monday February 9, 2026, as read. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.

2. **Signing of the Checks**
   Fred Martin made a motion to approve the Checks Signed Document dated 02/01/2026 through 02/28/2026. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.

3. **CWCR**
   Kevin provided the Board with the CWCR (Cash Working Capital Reserve) Document showing any deposits and/or disbursements for water and sewer through February 20, 2026. Kevin and the Board discussed in detail. After discussion, **Sharon Hamilton made a motion to approve the current CWCR Document, as provided. Fred Martin seconded the motion. All in favor, none opposed and none abstained.**

4. **Managers' Report**
   - **A.** Kevin informed the Board he received two orders from the Public Service Commission last week for the Water and Sewer rate increases that were filed August 14, 2025. The Public Service Commission approved an 11.02% increase for water, and 16.37% for sewer. Water customers will see an increase in their bill of $8.10 with a minimum bill up to 3,000 gallons, and the sewer will increase $5.64 with a minimum up to 3,000 gallons, for both water and sewer customers. The increase will be a combined total of $13.74 for up to the minimum of 3,000 gallons. Kevin and the Board discussed in detail.
   - **B.** Kevin discussed with the Board that he received the Sanitary Survey from the Bureau of Public Health, based upon the reviews of the available records and visual examination of the facilities, there were significant deficiencies that require immediate attention. In accordance with West Virginia CSR 16-1-9a and federal rule 40 CFR 142.16 we had to respond in writing no later than 30 days and must correct all significant deficiencies within 120 days. Kevin provided the Board with the letter that was sent to Mr. Myers informing him that Enlarged Hepzibah P.S.D. had received the completed Sanitary Survey and will be correcting the Significant deficiencies as reported in the Sanitary Survey within the 120 days (June 17, 2026). Kevin and the Board discussed in detail.

C. Kevin presented the Board with the Customer late charge calculations for February 19, 2026 with a total amount being $23,719.00 still owed. Kevin and the Board discussed in detail.

D. Kevin provided the Board with a copy of the A/P Aging Summary as of February 28, 2026. He also provided the Profit and Loss for July 2025 through February 2026 and the Statement of Cash Flows as of July 2025 through February 2026. Kevin and the Board discussed.

E. Kevin provided a copy of the Water loss report for July 2025 through June 2026, with a water loss of 57.04% for the month of February 2026, and he said we have a 42.31% Adjusted Water Loss year-to-date 2025-2026. Kevin and the Board discussed in detail.

5. <u>Next Board Meeting</u>

Sharon Hamilton announced the next Board meeting will be April 13, 2026.

6. <u>Adjournment</u>

There being no further business, **Fred Martin made a motion to adjourn the meeting. Sharon Hamilton seconded the motion. All in favor, none opposed and none abstained.**

Darlene Swiger
Chairman

Secretary

Sharon Hamilton
Treasurer

jd

Enlarged Hepzibah PSD
Profit & Loss
February 2026

		Feb 26
Income		
1500 · Late Fees		838.11
1501 · Metered Sales		
1571 · Reconnect Fee	25.00	
1501 · Metered Sales - Other	36,620.99	
Total 1501 · Metered Sales		36,645.99
4610 · Metered Water Sales		61,892.30
4700 · Water Late Fees		1,022.00
4741 · Reconnect Fees		121.47
Total Income		100,519.87
Gross Profit		100,519.87
Expense		
ENLARGED HEPZIBAH PSD		176.16
1704 · Utilities - Sewer Plant		3,253.88
1726 · Maint of Sewer Plant		559.45
1743 · Transportation Expense		1,308.51
1781 · Accounting & Legal		4,550.00
1790 · Postage		934.06
1793 · Supplies		2,198.20
1794 · Uniforms		502.97
1795 · Telephone		587.95
1796 · Outside Services		2,222.00
1797 · Misc Expense		245.65
1798 · Property Insurance		12,090.75
1800 · Bank Charges		21.61
1804 · Regulatory		1,216.00
6020 · Purchased Water		29,280.00
66000 · Payroll Expenses		15,597.74
6661 · Water Testing		46.00
6662 · Power & Fuel		
6662.1 · HREA	68.45	
6662.2 · Mon Power	11.28	
6662.3 · Cardinal Gas	581.80	
Total 6662 · Power & Fuel		661.53
9200 · Admin & Board Salaries		332.29
9210 · Office Supplies		134.54
9260 · Pensions & Benefits		7,856.67
Total Expense		83,775.96
Net Income		**16,743.91**

Enlarged Hepzibah PSD
A/P Aging Summary
As of February 28, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ace Hardware	154.49	0.00	0.00	0.00	0.00	154.49
Advance Auto Parts	54.08	0.00	0.00	0.00	0.00	54.08
Applied Industrial Technologies	505.37	0.00	0.00	0.00	0.00	505.37
Bennett & Dobbins PLLC	150.00	1,200.00	500.00	0.00	60,020.21	61,870.21
BHM CPA Group, Inc.	4,400.00	0.00	0.00	0.00	0.00	4,400.00
Cardinal Natural Gas	581.80	0.00	0.00	0.00	0.00	581.80
City of Shinnston	26.70	0.00	0.00	0.00	0.00	26.70
Clarksburg Water Board	29,326.00	0.00	0.00	0.00	0.00	29,326.00
Core & Main LP	2,029.71	0.00	0.00	0.00	0.00	2,029.71
CORKY WELLS ELECTRIC	0.00	0.00	3,185.00	3,840.25	0.00	7,025.25
DODSON PEST CONTROL	66.00	0.00	0.00	0.00	0.00	66.00
Enlarged Hepzibah PSD	223.12	0.00	0.00	0.00	0.00	223.12
FBMC	81.64	0.00	0.00	0.00	0.00	81.64
Hart Office Solutions	30.00	0.00	0.00	0.00	0.00	30.00
Miss Utility of WV, Inc.	82.50	0.00	0.00	0.00	0.00	82.50
PACE ANALYTICAL	1,016.00	0.00	0.00	0.00	0.00	1,016.00
RB ENERGY	250.00	0.00	0.00	0.00	0.00	250.00
Shinnston Plumbing Company	14.00	0.00	0.00	0.00	0.00	14.00
Sun Valley Public Service District	5,245.30	1,000.00	0.00	0.00	58,106.56	64,351.86
TUCK'S WELDING	360.00	0.00	0.00	0.00	0.00	360.00
US CELLULAR	33.14	0.00	0.00	0.00	0.00	33.14
WV STATE AUDITOR	352.00	0.00	0.00	0.00	0.00	352.00
TOTAL	**44,981.85**	**2,200.00**	**3,685.00**	**3,840.25**	**118,126.77**	**172,833.87**

Enlarged Hepzibah PSD
Statement of Cash Flows
July 2025 through February 2026

	Jul '25 - Feb 26
OPERATING ACTIVITIES	
Net Income	56,421.60
Adjustments to reconcile Net Income to net cash provided by operations:	
1000.1 · Water:1370 · Returned Checks	363.33
1000.1 · Water:1420 · Accounts Receivable	-281.05
Account Payable	-2,592.78
1200 · Other Liabilties - Sewer:1221 · Federal W/H Payable	-4,236.67
1200 · Other Liabilties - Sewer:1224 · State Withholding Payable	-409.75
1200 · Other Liabilties - Sewer:1227 · Customer Deposits	2,461.92
1201 · Other Current Liabilities - Wat:2350 · Customer Deposits	3,219.84
1201 · Other Current Liabilities - Wat:2361 · Federal W/H Payable	-5,178.17
1201 · Other Current Liabilities - Wat:2364 · State Withholding Payable	-648.25
2378 · WV Municipal Bond	-1,023.00
Net cash provided by Operating Activities	48,097.02
INVESTING ACTIVITIES	
1400 · Fixed Assets - Sewer:1334 · Pumping System Equipment	-3,825.00
1401 · Fixed Assets - Water:3460 · Meters	-851.21
Net cash provided by Investing Activities	-4,676.21
FINANCING ACTIVITIES	
1300 · Long Term Liabilities - Sewer:1236 · 05 USDA Bond Payable	-143,304.36
1300 · Long Term Liabilities - Sewer:1237 · Truist - Truck Loan	-4,484.80
1300.1 · Long Term Liabilites Water:2376 · Truist Truck Loan	-4,484.80
1300.1 · Long Term Liabilites Water:2377 · Truist Meter Loan	-18,302.72
Net cash provided by Financing Activities	-170,576.68
Net cash increase for period	-127,155.87
Cash at beginning of period	305,222.03
Cash at end of period	**178,066.16**

C-4.

Sun Valley Public Service District

Regular Board Meeting

Monday, March 9, 2026

With due notice published and a quorum present, Chairman Dale called the meeting to order: ROLL CALL

Present	Employees	Also Present
Richard "Gregg" Dale	Kevin Short	Cody Turner
Sandra Patterson		Zach Dobbins

1. **Approval of Minutes**
   Sandra Patterson made a motion to approve the minutes from the Regular Board meeting on Monday, February 9, 2026, as read. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

2. **CWCR**
   Kevin provided the Board with the CWCR (Cash Working Capital Reserve) Document showing any deposits and/or disbursements for water and sewer through today and discussed. After discussion, **Sandra Patterson made a motion to approve the current CWCR Document as provided. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

3. **Signing of Checks**
   Sandra Patterson made a motion to approve the Check Signed Document dated 02/10/26 through 3/9/26. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

4. **Thrasher Engineering Progress Report**
   Phase IIIA – Cody informed the Board that they are waiting on the electrician's invoices before they can finish it up. They have the 11 month walk through that is scheduled for 3/31/26, but he and Kevin talked and they are going to move it to 4/1/26 as they have the preconstruction meeting for Indian Run scheduled for that date.

   Phase IIIB –Cody informed the Board that he has the Certificate of Substantial Completion with him to be approved. After discussion, **Sandra Patterson made a motion to approve the Certificate of Substantial Completion for Phase IIIB. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

   Zack Dobbins informed the Board that he had the 14th Payment Request for the Phase IIIB Sewer Collection System Upgrades Project. After discussion, **Sandra Patterson made a motion to approve Resolution #14 for the Phase IIIB Sewer Collection System Upgrades Project, with $3,200.00going to JD Utility Services, LLC; with $23,984.20 going to Thrasher Engineering; and $9,500.00 going to Pro Contracting Inc., for a grand total of $36,684.20 to be submitted to WV WDA EEG (Economic Enhancement Grant) and WV DEP CWSRF (DEP Clean Water State Revolving Fund). Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

Indian Run – Cody said the closing for Indian Run is set for March 31, 2026. The preconstruction meeting is scheduled for 10:00 am at the Sun Valley PSD boardroom for everything to be signed. Kevin and Cody and the Board continued discussion on what will take place at the meeting.

Kevin informed the Board that he had for review and approval the Resolution to open a new checking account for the Indian Run Water Project. After discussion, **Sandra Patterson made a motion to approve and sign the Resolution to open a new checking account with Huntington Bank for the Indian Run Water Project. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

Zack Dobbins informed the Board that we need a motion to accept and sign the Grant Agreement with WV IJDC and Sun Valley PSD in the amount on $1,422,471.00, for the Indian Run Project. After the Board read through the Agreement, **Sandra Patterson made a motion to approve and sign the Grant Agreement with WV IJDC and SVPSD in the amount of $1,422,471.00. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

Zack Dobbins informed the Board that he had Resolution #1 for Indian Run. After discussion, **Sandra Patterson made a motion to approve Resolution #1 for the Indian Run Water Project, with $175,000.00 going to Thrasher Engineering; with $6,000.00 going to JD Utility Services, LLC; with $2,500.00 going to Bennett & Dobbins, PLLC; with $20,000.00 going to Glover Legal Services; and $5,000.00 going to Sun Valley PSD, for a grand total of $208,500.00 to be submitted to the WV Infrastructure & Jobs Development Council (IJDC). Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

5. **Manager's Report**

A. Kevin provided the Board with copies of the Delinquency report that includes Lake Floyd PSD and Sun Valley PSD sewer showing the total amounts still past due before disconnects were mailed and charges were created on February 25, 2026 and discussed.

B. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.

C. Kevin provided the Board with a copy of the Water and Sewer spreadsheets that show the total amount billed compared to the total amount purchased for the month of February, 2026 and discussed.

D. Kevin provided the Board with a copy of the Vendor Invoice Report dated 2/28/26, for Sun Valley PSD Water & Sewer and discussed.

E. Kevin provided the Board with a copy of the Water Loss Report for July 2025 through June 2026. Kevin informed the Board that we had a Water Loss of 43.71% for the month of February, 2026. He said that we have a 28.41% adjusted Water Loss for FY 2025-2026. Kevin and the Board discussed this in detail.

F. Kevin informed the Board that he had Dave Glover, our Attorney to type a release regarding Lake Floyd PSD to retake the WV/DEP General Permit Registration No. WVR110489. Kevin and the Board discussed this in detail.

G. Kevin informed the Board about our pump situation. The Board asked him what his advice would be and he said he would like to repair one pump at $7,400.00 and buy a new pump at

$14,300.00 to be used as a spare. After much discussion, the Board decided that this would be the best way to go.

6. **Employee Issues**
   Kevin said he wanted to discuss a couple employee issues. **Sandra Patterson made a motion to go into Executive Session to discuss Employee Issues. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.** Gregg Dale announced the meeting was back in session. **Sandra Patterson made a motion to increase Joyce Amos's pay by $.50 on the hour and Zachary Barnett will increase to $1.50 on the hour and to be effective this pay cycle. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

7. **Next Board Meeting**
   Sandra Patterson announced the next Board Meeting will be April 13, 2026 at 2:30 pm.

8. **Adjournment**
   There being no further business, **Sandra Patterson made a motion to adjourn the meeting. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

Chairman

Treasurer

Secretary

aja

C-5.

V E N D O R I N V O I C E R E P O R T

** OPEN INVOICES ** DUE DATE: 3/31/26 ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 3/31/26 **

** PAY-TO VENDOR **

ALL FUNDS

	ACCOUNT #	TITLE	QUAN	AMOUNTS	QUAN	BALANCES
B	80 625 000 00	MAINTENANCE OF PUMPING EQUIP	1	662.42	1	662.42
B	80 651 100 00	MAINTENANCE OF MAINS	3	7,418.18	3	7,418.18
B	80 923 400 00	OUTSIDE SERVICES-ACCOUNTING	6	14,831.65	6	14,831.65
B	80 924 000 00	PROPERTY INS & BLANKET BONDS	1	9,358.82	1	9,358.82
	FUND# 80	WATER FUND	11	32,271.07	11	32,271.07
B	81 725 000 00	PUMPING MAINTENANCE	7	3,707.10	7	3,707.10
B	81 795 100 00	OUTSIDE SERVICES-ACCOUNTING	26	35,462.14	26	35,462.14
B	81 798 000 00	PROPERTY INSURANCE & BONDS	1	4,010.93	1	4,010.93
	FUND# 81	SEWER FUND	34	43,180.17	34	43,180.17
		ALL FUNDS	45	75,451.24	45	75,451.24

Clarksburg-Harrison Regional Housing Authority

April 23, 2026

Laura Pysz, County Administrator
301 W. Main Street
Clarksburg, WV 26301

Dear Ms. Pysz:

On behalf of the Clarksburg-Harrison Regional Housing Authority (CHRHA) and its Board of Commissioners, I am pleased to provide you with a copy of our 2025 Annual Report.

This report highlights the Authority's continued efforts to provide safe, affordable housing and supportive services to residents throughout Clarksburg and Harrison County. Over the past year, CHRHA has assisted more than 750 families, maintained strong occupancy and program performance, and generated over $7 million in economic impact within our community.

In addition to housing assistance, the report outlines our work in supporting vulnerable populations, including seniors, veterans, and individuals experiencing homelessness, as well as our ongoing investments in property improvements and community engagement initiatives.

We are proud of the progress made over the past year and remain focused on strengthening our partnerships with local leaders and stakeholders to address housing needs and support the long-term stability of our community.

We sincerely appreciate your continued support and collaboration. If you have any questions or would like additional information regarding the report or our programs, please do not hesitate to contact me directly.

Sincerely,

Rhonda L. Lindsey

Rhonda L. Lindsey
Executive Director

433 Baltimore Avenue, Clarksburg, WV 26301
PHONE: 304-623-3322 FAX: 304-623-1536

Clarksburg-Harrison Regional Housing Authority

Annual Report



2025

Clarksburg-Harrison Regional Housing Authority

Board of Commissioners

Marcel Malfregeot – Chairperson
William Rota – Board Member
Sam Caputo – Board Member
Roger Diaz – Board Member
Delores Jackson – Board Member

Rhonda L. Lindsey
Executive Director

EXECUTIVE SUMMARY

The Clarksburg–Harrison Regional Housing Authority (CHRHA) continues to play a vital role in strengthening the housing stability, economic health, and overall well-being of Clarksburg and Harrison County. Through the effective administration of federal housing programs and strategic local partnerships, CHRHA provides safe, affordable housing while supporting some of the community's most vulnerable populations.

In 2025, CHRHA assisted more than **750 families** across its Public Housing and Housing Choice Voucher programs, while maintaining a strong **95.48% occupancy rate** across 323 public housing units. The Authority also administered a broad portfolio of programs, including Permanent Supportive Housing (PSH), Veterans Affairs Supportive Housing (VASH), Project-Based Vouchers (PBV), and the Family Self-Sufficiency (FSS) Program—each designed to promote housing stability, independence, and long-term success.

Beyond housing, CHRHA serves as a significant economic driver within the region. During the fiscal year, the Authority administered more than **$7.8 million in federal funding**, directly supporting local landlords, contractors, vendors, and service providers. These investments support housing operations while generating meaningful economic activity throughout the City of Clarksburg and Harrison County

CHRHA maintains strong and effective operations, as evidenced by its most recent evaluations under HUD's Public Housing Assessment System (PHAS) and the Section 8 Management Assessment Program (SEMAP). These results reflect consistent performance in financial management, program administration, and regulatory compliance, along with a clear focus on delivering quality housing and services to the community.

Through continued investment in infrastructure, supportive services, and community engagement, CHRHA is not only providing housing—but building stronger, more resilient communities. The Authority remains dedicated to responsible stewardship of public resources and to expanding opportunities for residents to achieve stability, self-sufficiency, and improved quality of life.

Clarksburg-Harrison Regional Housing Authority Overview

Public Housing Program

The Clarksburg-Harrison Regional Housing Authority (CHRHA) owns and operates three public housing communities in Clarksburg—Laurel Lanes, Mason House, and Koupal Towers—providing a total of 323 affordable housing units for families, seniors, and individuals.

During the past fiscal year, CHRHA maintained a strong **95.48% occupancy rate**, reflecting effective property management, consistent demand for affordable housing, and the Authority's commitment to ensuring units are well-maintained and readily available for eligible residents.

Through ongoing maintenance, modernization efforts, and compliance with HUD standards, CHRHA continues to provide safe, stable housing that serves as a foundation for residents' well-being and long-term success.

Financial Overview & Local Impact

During the 2025 fiscal year, CHRHA administered **$2,315,692** in public housing operating funds, supporting maintenance, staffing, and daily operations. Combined with Housing Choice Voucher and supportive housing programs, CHRHA contributed approximately **$7,834,010 to the local economy**, directly benefiting:

- Local landlords
- Contractors and vendors
- Service providers

These investments support housing operations while contributing to economic activity throughout Clarksburg and Harrison County.



Mason House
130 Washington Avenue
Clarksburg, WV 26301

(Constructed in 1970)

60 Efficiency Units
35 One-Bedroom Units
5 Handicap Units

****

Koupal Towers

916 West Pike Street
Clarksburg, WV 26301

(Constructed in 1973)

100 Efficiency Units
20 One Bedroom Units
6 Handicap Units



****



Laurel Lanes
12th & Richards Avenue
Clarksburg, WV 26301

(Constructed in 1972)

10 1-Bedroom Units - 22 2-Bedroom Units
45 3-Bedroom Units - 15 4-Bedroom Units
1 2-Bedroom Handicap Unit
4 3-Bedroom Handicap Units



CAPITAL FUND

Capital Fund Program

The Capital Fund Program enables the Clarksburg-Harrison Regional Housing Authority to preserve and modernize its housing portfolio through targeted investments funded by the U.S. Department of Housing and Urban Development (HUD). These investments are guided by the Authority's annual Agency Plan, which outlines priorities focused on improving housing quality, ensuring compliance, and supporting fair housing initiatives.

Program Highlights (2025)

- **Total Investment:** $681,366

Program Impact

Capital Fund investments are critical to maintaining safe, functional, and sustainable housing for CHRHA residents. In 2025, funding was used to complete a range of infrastructure and property improvements, including:

- **Mason House**
  - Installation of new elevator control buttons
  - Replacement of a small roof
- **Koupal Towers**
  - Replacement of front-facing windows
- **Laurel Lanes**
  - Installation of new air conditioning units in the community room and warehouse
  - Construction of two retaining walls

These improvements enhance the safety, functionality, and overall quality of housing for residents, while also supporting the local economy through continued investment.

Housing Choice Voucher (HCV) Program

The Housing Choice Voucher (HCV) Program is a cornerstone of CHRHA's efforts to expand access to safe, affordable housing throughout Clarksburg and Harrison County. Through partnerships with local landlords, the program enables eligible families to secure housing in the private rental market, offering greater choice, flexibility, and access to a broader range of neighborhoods and housing options.

The program is designed to ensure that participating households have access to safe, decent, and sanitary housing while also supporting long-term stability, self-sufficiency, and economic independence. By reducing housing cost burdens, the HCV Program allows families to allocate more of their income toward essential needs, employment, and financial advancement.

Economic Impact

The HCV Program serves as a significant economic driver within the community. By providing reliable, consistent rental payments to participating landlords, the program supports the financial stability of local property owners and encourages continued participation in affordable housing initiatives.

In addition, the program contributes to the overall health and standardization of the local housing stock by promoting compliance with housing quality standards and encouraging ongoing property maintenance and investment.

Program Highlights (2025)

- **Families Assisted:** 717
- **Participating Landlords:** 148
- **Total Funding Disbursed:** $4,250,533
- **Utilization Rate:** 97%

Housing Choice Voucher Family Self-Sufficiency (FSS) Program

The Family Self-Sufficiency (FSS) Program is a key initiative of the Clarksburg-Harrison Regional Housing Authority designed to help Housing Choice Voucher participants achieve long-term economic independence. Through structured support and goal-oriented planning, the program provides families with the tools needed to build financial stability and reduce reliance on housing assistance.

Program Highlights (2025)

- **Participants Served:** 35
- **Program Capacity:** 25 participants (with additional voluntary participation)

Program Impact

The FSS Program focuses on measurable outcomes that promote self-sufficiency and upward mobility. Participants receive targeted support through:

- Credit counseling and financial capability development
- Access to homeownership opportunities and long-term asset building

By encouraging consistent engagement and goal achievement, the program helps families improve their financial standing, increase earned income, and work toward independence from housing assistance. Many participants make significant progress toward homeownership and long-term economic security. The FSS Program represents CHRHA's continued commitment to not only providing housing, but also creating pathways for residents to achieve stability, independence, and lasting success.

PERMANENT SUPPORTIVE HOUSING GRANT (PSH PROGRAM)

The Clarksburg-Harrison Regional Housing Authority's Permanent Supportive Housing (PSH) Program plays a critical role in addressing chronic homelessness in Harrison County by combining stable housing with intensive, ongoing support services.

Program Highlights (2025)

- **Households Served:** 34
- **Total Investment:** $586,419

Program Impact

The PSH Program is designed to serve individuals and families experiencing chronic homelessness, many of whom face complex challenges such as mental health conditions, substance use disorders, or physical disabilities. By providing stable housing alongside case management and supportive services, the program creates a foundation for long-term stability and improved quality of life.

Beyond individual outcomes, the program delivers measurable community benefits. Research consistently shows that individuals placed in permanent supportive housing rely significantly less on costly emergency services, including hospital visits, shelters, and law enforcement interventions. As a result, the PSH model not only improves lives but also reduces public system costs.

Through continued collaboration with community partners, including Home 4 Good, CHRHA has expanded its capacity to provide targeted support to the most vulnerable residents. The PSH Program reflects the Authority's commitment to addressing homelessness through effective, evidence-based solutions that produce lasting results for both participants and the broader community. improve housing stability. Through collaborative support and dedicated resources, CHRHA continues to improve housing stability and outcomes for individuals experiencing chronic homelessness in Harrison County.

VETERANS AFFAIRS SUPPORTIVE HOUSING (VASH)

The Clarksburg-Harrison Regional Housing Authority administers 45 vouchers through the Veterans Affairs Supportive Housing (VASH) Program, a collaborative initiative with the U.S. Department of Veterans Affairs designed to address homelessness among veterans.

Program Highlights (2025)

- **Vouchers Allocated:** 45
- **Average Units Leased:** 37

Program Impact

The VASH Program combines housing assistance with comprehensive case management and clinical services provided by the Veterans Affairs, ensuring that participating veterans receive both stable housing and the supportive services necessary to maintain long-term independence.

By prioritizing housing stability for veterans, the program plays a critical role in reducing veteran homelessness within Harrison County. Participants benefit from coordinated care, access to healthcare and supportive services, and ongoing case management tailored to their individual needs.

The program not only improves outcomes for veterans but also contributes to broader community stability by reducing reliance on emergency shelters and other crisis-based services. CHRHA continues to strengthen this partnership and expand opportunities to serve those who have served our country.

Project-Based Voucher (PBV) Program

Palace on Main Apartments & Glen Elk Apartments

The Clarksburg-Harrison Regional Housing Authority continues to administer Project-Based Voucher (PBV) assistance in partnership with Palace on Main Apartments and Glen Elk Apartments. Through these partnerships, CHRHA is able to expand access to stable, affordable housing while supporting the long-term viability of quality housing developments within the community.

Program Highlights

- **Total PBV Units:** 58
    - Palace on Main Apartments: 31 units
    - Glen Elk Apartments: 27 units
- **Families Assisted (2025):** 62
- **Total Subsidy Provided (2025):** $352,509

Program Impact

The PBV Program provides consistent, project-based rental assistance tied to specific housing units, ensuring long-term affordability for residents while offering reliable revenue streams to property owners. This structure supports the preservation and sustainability of quality housing developments within Clarksburg and Harrison County.

Through these partnerships, CHRHA helps ensure that families have access to stable housing in well-maintained properties, while also strengthening relationships with private housing providers. The program plays an important role in expanding housing options, supporting economic stability for participating developments, and contributing to the overall health of the local housing market.

CONCLUSION

The Clarksburg–Harrison Regional Housing Authority remains a critical partner in supporting the long-term vitality of Clarksburg and Harrison County. Through responsible administration of federal housing resources and a continued focus on operational excellence, CHRHA delivers measurable results that benefit both residents and the broader community.

Over the past year, the Authority has demonstrated its ability to maintain high-performing programs, invest strategically in its housing stock, and expand access to safe, affordable housing across multiple populations—including families, seniors, veterans, and individuals experiencing homelessness. These efforts contribute directly to stronger neighborhoods, reduced housing instability, and improved economic conditions throughout the region.

CHRHA also continues to serve as a reliable economic engine, channeling millions of dollars into the local economy through housing assistance, capital improvements, and partnerships with local landlords, contractors, and service providers. This impact underscores the importance of sustained investment in housing as a foundation for community and economic development.

Looking ahead, the Authority remains committed to building upon this progress by strengthening partnerships, enhancing services, and identifying innovative opportunities to better serve residents and the community. CHRHA will continue to uphold the highest standards of accountability, compliance, and performance in fulfilling its mission.

We extend our sincere appreciation to the Harrison County Commission and the City of Clarksburg for their continued support and collaboration. Together, we are making a lasting difference in the lives of those we serve and in the future of our community.

Submitted by:

Rhonda L. Lindsey

Rhonda L. Lindsey
Executive Director
Clarksburg-Harrison Regional Housing Authority