Harrison County Commission Meeting
Wednesday, August 5, 2026
10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

****

https://us02web.zoom.us/j/7628160712

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Nuisance Property: Chad and Roberta Barnhart
Case 25-0001 – 8052 Blair Ln Stonewood

10:10 A.M. --- Nuisance Property: Blackrock Enterprises LLC c/o Michael L. Benedum
Case 26-0024 – 1 lot 71.3 SQ PLS Jarvisville

10:15 A.M. --- Proclamation – Harrison County Goes Purple for September 2026

10:20 A.M. --- Special Funding Request from the West Virginia Italian Heritage Festival requesting $5,000 for their Festival that takes place in Clarksburg, WV on September 4th through September 6th

10:25 A.M. --- Special Funding Request from Johnstown Community Educational Outreach Service for their Annual Johnstown Fair that takes place on September 11th though September 12th

10:30 A.M. --- Special Funding Request from the Town of Lost Creek requesting $24,450 for a Drainage Project

10:35 A.M. --- Special Funding Request from Healthy Harrison seeking $100,000 strengthen their request for $1 million from the WVFF for statewide expansion

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A.** Lori Thomas – Circuit Clerk – Rate Change – Effective August 10, 2026
   - **B.** Arch Benninger – Courthouse Security – New Hire – Effective August 6, 2026
   - **C.** John Walker – Transfer from Courthouse Security to Process – Effective August 10, 2026
   - **D.** Tyler Hall – Law Enforcement – Promoted to Sergeant – Effective August 10, 2026
   - **E.** Nicholas Fiber – Law Enforcement – New Hire – August 10, 2026
   - **F.** Ronald Burns – Law Enforcement – New Hire – August 10, 2026
   - **G.** Coty Singleton – Law Enforcement – Salary Line Transfer – Effective August 10, 2026
   - **H.** Aimee Gargus – WVU Extension Office – New Hire – Effective August 10, 2026
   - **I.** Jeff Kennedy – Courthouse Security – New Hire – Effective August 6, 2026
   - **J.** Melissa Stevens – Assessor – Merit Increase – Effective August 10, 2026
   - **K.** Steven Hathaway – Assessor – New Certification – Effective August 10, 2026
   - **L.** Jeff Hathaway – Assessor – New Certification – Effective August 10, 2026
   - **M.** Dan Dorsey – Assessor – New Certification – Effective August 10, 2026
   - **N.** Andrew Vernon – Law Enforcement – Resignation – Effective August 10, 2026

4. **Minutes and/ or Amended Minutes of Previous Meetings**
    - **A.** Special Meeting Minutes for June 30, 2026 (Levy)
    - **B.** Special Meeting Minutes for July 15, 2026 at 9am
    - **C.** Commission Meeting Minutes for July 15, 2026
    - **D.** Special Meeting Minutes for July 15, 2026 at 3pm
5. **Requisitions --- Purchase Orders --- Invoices**
    - **A.** Greater Harrison PSD – ARPA - $499,838.70
    - **B.** Quotes
    - **C.** Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications:**
    - **A.** Exonerations
    - **B.** Corrective Tickets
    - **C.** Joint Property
7. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements)
    - **A.** $16,627.07
8. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District.
    - **A.** $7,196.00
9. **Review—Discuss—Consider** Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2)
    - **A.** 250.00
10. **Review—Discuss—Consider** Contract for Services with Total Assessment Solutions
11. **Review—Discuss—Consider** Harrison County IT Department (Potential Executive session to consider matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee)
12. **Review—Discuss—Consider** Hiring two IT interns
13. **Review—Discuss—Consider** Employee Handbook https://www.harrisoncountywv.com/documents/forms/commission/employee-handbook.pdf
14. **Review—Discuss—Consider** Tearing down the Annex portion of the Courthouse
15. **Review—Discuss—Consider** Commission's Stance Valley Link Power Transmission Project
16. **Review—Discuss—Consider** Approving the Grafton Tower Lease
17. **Review—Discuss—Consider** Pledging $500,000 to the Clarksburg Water Board to help with the Lumberport Water Systems
18. **Review—Discuss—Consider** Creating a Priority List for the Rail Trail Projects
19. **Review—Discuss—Consider** Begin Process to Upgrade/Construct the Rail Trail from the VA to Hite Field
20. **Review—Discuss—Consider** Approving the By-Laws for the Rail Trail Committee that we are creating
21. **Review—Discuss—Consider** Ratifying vote re: WV - Model DS300 - ExpressPoll - EMS -- Sales Order Agreement
22. **Review—Discuss—Consider** Request from the County Garage to Dispose of Excess Vehicles
23. **Review—Discuss—Consider** Susan Morris' Resignation from Public Defender's Corporation Board of Directors
24. **Review—Discuss—Consider** Appointing Elizabeth Gross to the Public Defender's Corporation Board of Directors

25. **Review—Discuss—Consider** Appointing a New Fiduciary Commissioner
26. **Review—Discuss—Consider** Letter to the West Virginia Alcohol Beverage Control Administration
    - WVHotSpot.net LLC (dba Dola Dairy Mart)
      2978 Wallace Pike Street, Lumberport, WV 26386
27. **Review—Discuss—Consider** Resolution Authorizing the Filing of the Application for Fund from the West Virginia Department of Transportation FY 2026 Recreational Trail Program Grant
28. **Review—Discuss—Consider** Resolution Authorizing the Filing of the Application for US Department of Justice FY 2026 Bridging Immigration- Related Deficits Experienced Nationwide Program
29. **Review—Discuss—Consider** Travel Request from 911 Employees to go to SIRN Conference at Camp Dawson, WV on September 27th through October 2nd
    A. Justin Norman
    B. Trevor Vance
30. **Administrator's Report**
31. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

A. Weekly Fiduciary Report from the County Clerk
   1. Wednesday, July 8, 2026 through Tuesday, July 14, 2026
   2. Wednesday, July 15, 2026 through Tuesday, July 21, 2026
   3. Wednesday, July 22, 2026 through Tuesday, July 28, 2026

B. Monthly Fiduciary Commission Settlements:
   1. Paul Lesley Mulligan
   2. Lela Marie Carter
   3. Sue Anne Allman
   4. Kyle Hugh Totten, III
   5. William Arthur Ward
   6. James Cordell Blizzard

C. Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service
   1. Greater Harrison PSD Signed Meeting Minutes for June 18, 2026
   2. Greater Harrison PSD Financial Information for June 2026
   3. Greater Harrison PSD Regular Meeting Agenda for July 23, 2026
   4. Sun Valley PSD Regular Board Meeting Minutes for June 8, 2026
   5. Sun Valley PSD Outstanding invoices as of June 2026

TABLED ITEMS - - Items May Require Discussion and/ or Approval

229 S 3rd Street
Clarksburg, WV 26301

The Harrison County
Planning Department
304-624-8690

Initial Notice of Violation

Chad and Roberta Barnhart

795 Hoop Pole Hollow Road
Mount Clare, WV 26408

Code Enforcement Cases: Case

Number: #CASE-25-0001

Address: 8052 BLAIR LN STONEWOOD

Valid From: 8-22-2025

District/Map/Parcel: 01/201/63

Original Date of Notice: August 22, 2025

Compliance Due Date: September 26, 2025

Code Officer Notes:
Structure must be repaired or demolished and grass must be mowed

Date of Next Inspection: September 26, 2025

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type: Dilapidated Building, Noxious Weeds

Complaint Details:
Structure must be repaired or demolished and grass must be cut

Print Name: _____ **Date:** _____

Signature: _____

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 203315
Process # CIV25-05435
Docket # 25-0001
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } IN PERSON
- vs - }
CHAD BARNHART; ROBERTA BARNHART }
Defendants }

I hereby certify that on the **25th day of August, 2025**, **an INTIAL NOTICE OF VIOLATION; CLEAN UP FLYER; IMAGES**, in the above entitled action, came into my hand for service. That on the **26th day of August, 2025** at **11:20 AM**, in said county, **I did serve the documents on CHAD BARNHART and/or ROBERTA BARNHART** . Served the within **an INTIAL NOTICE OF VIOLATION; CLEAN UP FLYER; IMAGES** on the within named **ROBERTA BARNHART** by delivering a copy of the within **an INTIAL NOTICE OF VIOLATION; CLEAN UP FLYER; IMAGES** to him/her in person at **795 HOOP POLE HOLLOW RD, MOUNT CLARE, WV 26408** in Harrison County, West Virginia, on the**26th day of August, 2025** at **11:20 AM**.

Item	Disburse To	Amount Owed	Amount Paid
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202505560
HARRISON COUNTY PLANNING COMMISSION
301 W MAIN ST, CLARKSBURG, WV 26301

Comments
ROBERTA BARNHART (NOW MURPHY)

Date Returned 8/26/25

Signed _____ **Date** 8/26/25

Robert Matheny
Harrison County
By: Vincent Olliverio
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Chad & Roberta Barnhart
795 Hoop Pole Hollow Road
Mount Clare, WV 26408-7206

9590 9402 8323 3094 0448 15

2. Article Number (Transfer from service label)

7022 1670 0002 0681 4471

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X [signature] ☐ Agent ☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

7022 1670 0002 0681 4471

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
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For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here

Sent To Chad & Roberta Barnhart
Street and Apt. No., or PO Box No. 795 Hoop Pole Hollow Road
City, State, ZIP+4® Mount Clare, WV 26408-7206

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions




N2W 309



TAKEN 7/29/2026



TAKEN 7/29/2026



TAKEN 7/29/2026



229 S 3rd Street
Clarksburg, WV 26301

The Harrison County
Planning Department
304-624-8690

Initial Notice of Violation

Blackrock Enterprises LLC
c/o Michael L Benedum

PO Box 342
Salem, WV 26426

Code Enforcement Cases: Case

Number: #CASE-26-0024
Valid From: 2-24-2026

Address: 1 LOT 71.3 SQ PLS JARVISVILLE

District/Map/Parcel: 20/343/56

Original Date of Notice: February 24, 2026
Code Officer Notes: Structure must be demolished

Compliance Due Date: March 24, 2026
Date of Next Inspection: March 25, 2026

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type: Dilapidated Building

Complaint Details: Structure is in a state of dilapidation

Print Name: Robert Leonard, Code Official

Date: 2/24/26

Signature:

Harrison County Sheriff's Office
609 West Main Street
Clarksburg, West Virginia 26301
Law Enforcement 304-423-7700
Civil Process 304-423-7708 / Home Incarceration 304-423-7710

PLANNING COMMISSION

Return # 208118
Process # CIV26-01423
Docket # 26-0024
Reference #

STATE OF WEST VIRGINIA }
COUNTY OF HARRISON }
}
}
HARRISON COUNTY PLANNING COMMISSION }
Plaintiff, } SHERIFF'S RETURN OF PERSONAL SERVICE
- vs - }
BLACKROCK ENTERPRISE LLC C/O MICHAEL L BENEDUM }
Defendant }

I hereby certify that on the **24th day of February, 2026**, **an initial notice of violation; clean up flyer; images** , in the above entitled action, came into my hand for service. That on the **2nd day of March, 2026** at **2:15 PM**, in said county, **I did serve the documents on BLACKROCK ENTERPRISE LLC C/O MICHAEL L BENEDUM** .
By then and there delivering to and leaving with: **DAVID RICHMAN (ACCOUNTANT)** in Harrison County, West Virginia, at **1734 RACCOON RUN RD, SALEM, WV 26426** .

Item	Disburse To	Amount Owed	Amount Paid
Civil Process Fee		$0.00	$0.00
		Total Owed	**$0.00**
		Total Paid	**$0.00**
		Uncollectible	**$0.00**
		Remaining	**$0.00**

Invoice # IN202601423
HARRISON COUNTY PLANNING COMMISSION
229 S 3RD ST, CLARKSBURG, WV 26301

Comments

Date Returned 3/2/26

Signed Sandra Mikes **Date** 3-2-26

Robert Matheny II
Harrison County Sheriff
By: Sandra Mikes
609 W MAIN ST
CLARKSBURG, WV 26301
Phone: (304) 423-7700
Fax: (304) 423-7945

229 S 3rd Street
Clarksburg, WV 26301

The Harrison County
Planning Department
304-624-8690

Initial Notice of Violation

Blackrock Enterprises LLC
c/o Michael L Benedum

PO Box 342
Salem, WV 26426

Serve at 1734
Raccoon Run Road,
Salem

Code Enforcement Cases: Case

Number: #CASE-26-0024
Valid From: 2-24-2026

Address: 1 LOT 71.3 SQ PLS JARVISVILLE

District/Map/Parcel: 20/343/56

Original Date of Notice: February 24, 2026
Compliance Due Date: March 24, 2026
Code Officer Notes: Structure must be demolished
Date of Next Inspection: March 25, 2026

Codes in Violation

Article 2. Interpretations and Definitions - 2.2 (C) - Public Nuisance
Anything, any act, any failure to act, any occupation or use of property which shall annoy, injure or endanger the safety, health, comfort or repose of the public at large and shall be deemed to include, but shall not be limited to, animals running at large; vessels or items holding stagnant water in which mosquitoes can breed; carcasses of animals not buried or otherwise disposed of in a sanitary manner; accumulations of manure non - agriculturally related or rubbish which are breeding places for flies, mosquitoes or vermin; the pollution of any body of water, stream, creek or river by sewage, industrial wastes, or other substances; noxious weeds and other rank growth of vegetation upon private property; in accordance with the International Property Maintenance Code pursuant to West Virginia Code §7-1-3n and Title 87, Series 4 (87CSR4), any condition of the structure, including appurtenances, considered an attractive nuisance to children, such as abandoned wells, shafts, basements, excavations or unsafe open structures; any structure that is unsafe for human habitation; any that is manifestly capable of being a fire hazard or is manifestly unsafe or unsecure so as to endanger life, limb or property; any structure in the state of dilapidation, deterioration, decay, faulty construction, overcrowded, open vacant or abandoned; damaged by fire to the extent so as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the structure and surrounding premises; any premises used for illegal possession, storage or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared a public nuisance; and all other acts, omissions to act, occupations and uses of property which are in fact a menace or detriment to the public health, safety and welfare, create conditions of slum and blight, or effect the quality of life for citizens in Harrison County.

Details

Case Type: Dilapidated Building

Complaint Details: Structure is in a state of dilapidation

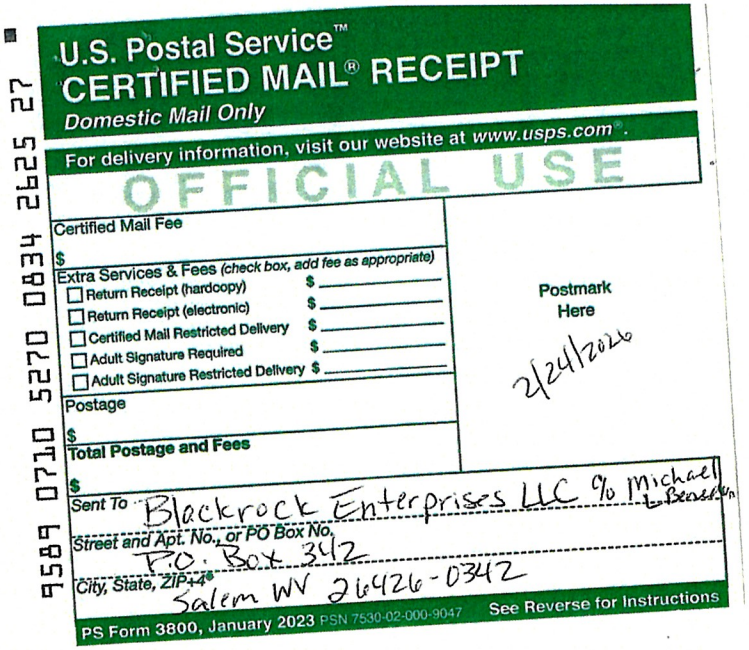
Print Name: Robert Leonard, Code Official

Date: 2/24/26

James R. Leonard

Signature:

011103



9589 0710 5270 0834 2625 27

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OFFICIAL USE

Certified Mail Fee
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Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$

Total Postage and Fees
$

Postmark Here
2/24/2026

Sent To Blackrock Enterprises LLC % Michael L. Berger
Street and Apt. No., or PO Box No. P.O. Box 342
City, State, ZIP+4® Salem WV 26426-0342

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Blackrock Enterprises, LLC
c/o Michael L Benedum
PO Box 342
Salem, WV 26426-0342

9590 9402 8323 3094 0443 96

2. Article Number *(Transfer from service label)*

9589 0710 5270 0834 2625 27

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by *(Printed Name)*

C. Date of Delivery

3/3/24

D. Is delivery address different from item 1?
If YES, enter delivery address below:

☑ Yes
☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ ured Mail
- ☐ ured Mail Restricted Delivery
- er $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt





TAKEN 7/28/2026



TAKEN 7/28/2026



West Virginia Goes Purple®

2026 Proclamation Request Package

Harrison County Commission



Package Includes:

- Cover Letter
- 2026 Harrison County Goes Purple Proclamation Template
- 2025 Statewide Proclamation signed by Governor Patrick Morrisey
- 2025 Harrison County signed proclamation reference
- Harrison County 2025 support photos (if applicable)

Cover Letter

Date: May 19, 2026

Dear Harrison County Commission,

My name is Tara Mayson, and I serve as the Founder and Executive Director of The Hope Dealer Project, a 501(c)(3) nonprofit grassroots recovery advocacy organization based in Martinsburg, West Virginia.

I am writing to respectfully request your continued partnership and leadership as we prepare for West Virginia Goes Purple® 2026, held each September in recognition of National Recovery Month.

Harrison County's support in 2025 was not only appreciated - but it was also impactful. Your signed proclamation and participation helped amplify awareness, reduce stigma, and bring visibility to recovery efforts across your community. Because of leaders like you, West Virginia continues to stand as the first state in the nation to unite all 55 counties in going purple.

As we look ahead to 2026, we respectfully request:

1. A renewed signed proclamation declaring September 2026 as "Harrison County Goes Purple" (Requested by August 1, 2026, for statewide promotion and media).
2. Continued community support and engagement, including lighting county buildings purple, community awareness efforts, and participation in recovery initiatives.

With your continued partnership, we will:

- Expand awareness and prevention efforts across Harrison County
- Provide resources and outreach to families impacted by substance use disorder
- Honor lives lost through our "In Memory Of" campaign
- Strengthen connections between recovery services and the community

We would also be honored to have your representation at the 2026 West Virginia Goes Purple Recovery Fest, taking place September 26, 2026.

Enclosed you will find:

- A 2026 Proclamation Template updated for signature
- The 2025 Statewide West Virginia Goes Purple proclamation signed by Governor Patrick Morrisey
- Photos from Harrison County's 2025 participation and proclamation signing

Thank you again for your leadership and commitment to your community. Harrison County's voice matters in this movement - and we are grateful to stand beside you.

With respect and gratitude,

Tara Mayson
Founder & Executive Director
The Hope Dealer Project
240-616-5492
tara@hopedealerprojectwv.org

PROCLAMATION

“Harrison County Goes Purple”

September 2026

WHEREAS National Recovery Month is observed each September to increase awareness and understanding of mental health and substance use disorders and to celebrate those in recovery for their strength and resilience; and

WHEREAS the color purple symbolizes the ongoing struggle faced by individuals, families, healthcare providers, and law enforcement in addressing the opioid and substance use crisis across our communities; and

WHEREAS, West Virginia Goes Purple®, founded by Tara Mayson, Founder and Executive Director of The Hope Dealer Project, is a statewide movement dedicated to raising awareness, reducing stigma, and supporting individuals and families impacted by substance use disorder; and

WHEREAS Harrison County Goes Purple promotes prevention, treatment, and recovery resources while emphasizing the vital role local agencies and community members play in addressing this public health crisis; and

WHEREAS Harrison County Goes Purple encourages open dialogue, community engagement, and collective action to combat substance misuse and support recovery;

NOW, THEREFORE, We, the Harrison County Commission, in the State of West Virginia, do hereby proclaim the month of September 2026 as:

“HARRISON COUNTY GOES PURPLE”

and call upon the citizens of Harrison County to observe this month through awareness, education, and community engagement.

We encourage all residents to:

- Wear purple
- Light homes and businesses with purple lights
- Display purple ribbons or signage
- Participate in recovery-focused events and initiatives

IN WITNESS WHEREOF, we have hereunto set our hands this ___ day of _____, 2026.

_____

President, Harrison County Commission

_____

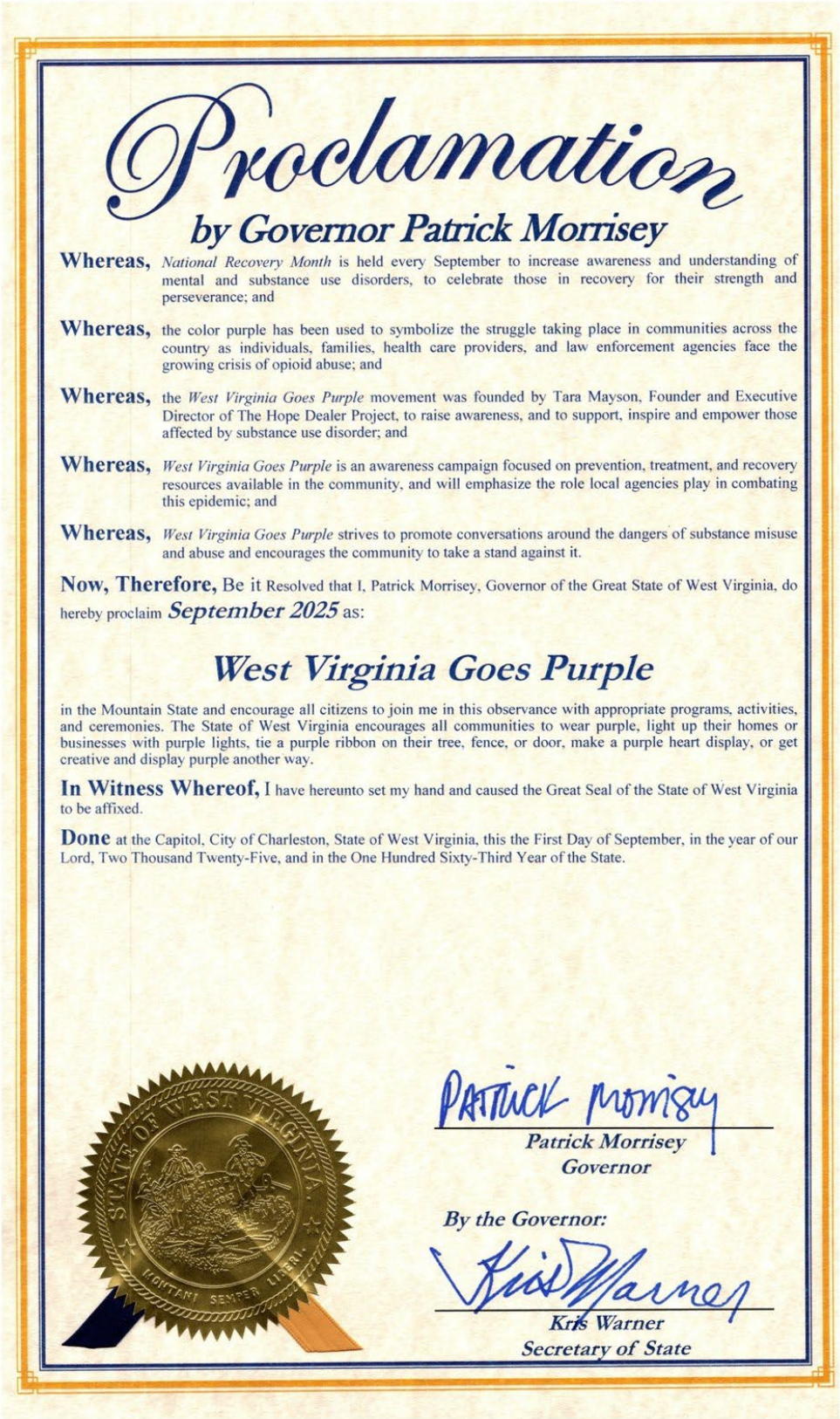
Commissioner

_____

Commissioner

2025 Statewide Proclamation Reference

The following statewide West Virginia Goes Purple proclamation was signed by Governor Patrick Morrisey for September 2025 and is included for reference and continuity of statewide support.



Proclamation

by Governor Patrick Morrisey

Whereas, *National Recovery Month* is held every September to increase awareness and understanding of mental and substance use disorders, to celebrate those in recovery for their strength and perseverance; and

Whereas, the color purple has been used to symbolize the struggle taking place in communities across the country as individuals, families, health care providers, and law enforcement agencies face the growing crisis of opioid abuse; and

Whereas, the *West Virginia Goes Purple* movement was founded by Tara Mayson, Founder and Executive Director of The Hope Dealer Project, to raise awareness, and to support, inspire and empower those affected by substance use disorder; and

Whereas, *West Virginia Goes Purple* is an awareness campaign focused on prevention, treatment, and recovery resources available in the community, and will emphasize the role local agencies play in combating this epidemic; and

Whereas, *West Virginia Goes Purple* strives to promote conversations around the dangers of substance misuse and abuse and encourages the community to take a stand against it.

Now, Therefore, Be it Resolved that I, Patrick Morrisey, Governor of the Great State of West Virginia, do hereby proclaim ***September 2025*** as:

West Virginia Goes Purple

in the Mountain State and encourage all citizens to join me in this observance with appropriate programs, activities, and ceremonies. The State of West Virginia encourages all communities to wear purple, light up their homes or businesses with purple lights, tie a purple ribbon on their tree, fence, or door, make a purple heart display, or get creative and display purple another way.

In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the State of West Virginia to be affixed.

Done at the Capitol, City of Charleston, State of West Virginia, this the First Day of September, in the year of our Lord, Two Thousand Twenty-Five, and in the One Hundred Sixty-Third Year of the State.

Patrick Morrisey

Patrick Morrisey
Governor

By the Governor:

Kris Warner

Kris Warner
Secretary of State

2025 Harrison County Signed Proclamation Reference

The following pages reflect Harrison County's 2025 proclamation support and signed county participation.



A Proclamation

WHEREAS, National Recovery Month is held every September to increase awareness and understanding of mental and substance use disorders, and to celebrate those in recovery for their strength and perseverance; and

WHEREAS, the color purple has been used to symbolize the struggle taking place in communities across the Country as individuals, families, health care providers, and law enforcement agencies face the growing crisis of opioid abuse; and

WHEREAS, the Harrison County Goes Purple movement was founded by Tara Mayson, Founder and Executive Director of The Hope Dealer Project, to raise awareness and to support, inspire and empower those affected by substance use disorder; and

WHEREAS, Harrison County Goes Purple is an awareness campaign focused on prevention, treatment, and recovery resources available in the community, and will emphasize the role local agencies play in combating this epidemic; and

WHEREAS, Harrison County Goes Purple strives to promote conversations around the dangers of substance misuse and abuse and encourages the community to take a stand against it.

NOW, THEREFORE, BE IT RESOLVED, that the Harrison County Commission does hereby proclaim the month of *September 2025* to be

"HARRISON COUNTY GOES PURPLE"

BE IT, FURTHER RESOLVED, that the Harrison County Commission recognizes their significant service and contribution to the well-being of family and community, and calls upon the citizens of Harrison County to observe this month with appropriate programs, activities, and ceremonies. The Harrison County Commission encourages the community to wear purple, light up your homes or businesses with purple lights, tie a purple ribbon on your tree, fence, or door, make a purple heart display, or get creative and display purple another way.

PASSED by the County Commission of Harrison County, West Virginia this 6th day of August 2025.

Susan J. Thomas, President

David L. Hinkle, Commissioner

Patsy S. Trecost, II, Commissioner

John R. Spires, County Clerk

Harrison County 2025 Support Photos

Harrison County stood with West Virginia Goes Purple in 2025 through visible proclamation support, community participation, and public awareness efforts.





2025 Harrison County proclamation signing and community support for recovery awareness.

10:25

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: July 21, 2026

Organization Name: Johnstown Community Educational Outreach Service (CEOS)

Name and Title of Requester: Priscilla Jum, Treasurer

Mailing Address of Organization and Responsible Person:
143 Post Farm Road Lost Creek, WV 26385
If approved, this is where the check will be sent

Telephone: 304-622-6223 Fax: _____ E-mail: pjum.12345@gmail.com

FEIN# 556000542 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 10,000

Dollar Amount REQUESTED - Grant: $ 3,000 Loan: $ _____

Was project funded previously by HCC? (Y) N If so, when 2025 ; how much: $ 3,000

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2024 ; how much: $3,000
When: 2023 ; how much: $1,500
When: 2022 ; how much: $1,500

Purpose of request (one sentence): Local advertising and entertainment

If for a fair/festival/event, give dates and location: Date: Sept. 11-12, 2026 Location: Johnstown

Describe the proposed activities with dollar amounts to be funded by this request:
Ads, posters, signs 1,400
Entertainment 1,600

Are your financial statements audited by an outside accounting firm? Y (N)
If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Fair Flyer

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Johnston CEOS agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Johnston CEOS, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Johnston CEOS shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Johnston CEOS agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Priscilla Swan, Treasurer **Date** 1-21-26

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

1. Tax exemption form from John Wickline, Program Assistant

2. We do not have a board, but the officers are:
   Janice Millson, President
   3660 Johnstown Rd.
   Lost Creek, WV 26385

   Linda Williams, Vice President
   208 Cole Mountain
   Lost Creek, WV 26385

   Vickie Bland, Secretary
   3515 Johnstown Rd.
   Lost Creek, WV 26385

   Priscilla Suan, Treasurer
   143 Post Farm Rd.
   Lost Creek, WV 26385

3. WV Division of Culture & History $1,485.00
   Sacred Heart Children's Foundation $5,000 (Exclusively for children)

4. Attached a statement from 2025 Fair

5. This is our only fundraiser, and the proceeds go toward our building expenses; for example, insurance, utilities, maintenance) for the entire year. The building is used by CEOS, Lion's Club, Senior Citizens, 4-H, Fire Department and community members for special events.

WV EXTENSION

To whom it may concern,

This letter serves to confirm that HARRISON COUNTY-JOHNSTOWN (EIN 55-0748759) is included as a tax-exempt subordinate of the State of West Virginia West Virginia University. The named organization is an affiliate of the West Virginia University Extension Community Educational Outreach Services program. They have been granted tax exempt status by the IRS under section 501(c)(3) of the IRS Code (Group Exemption Number #5989). The named organization is considered tax exempt for their current tax year, effective as long as they are in good standing and authorized by the state program office. This special exemption from federal income tax means that:

- This formally authorized group is exempt from paying federal income tax on funds raised on behalf of the Community Educational Outreach Services group, or to support educational programs; and

- Donors may deduct contributions such as: bequests, legacies, devises, transfers, or gifts applicable under the IRS Code.

Sincerely,
John Clubb
WVUES Senior Accountant
John Clubb

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, WVU is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal of retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs).

Reasonable accommodations will be made to provide this content in alternate formats upon request. Contact the WVU Extension Office of Communications at 304-293-4222. For all other ADA requests, contact Division of Diversity, Equity and Inclusion at diversity@mail.wvu.edu.

Streamlined Sales Tax Governing Board, Inc.

Streamlined Sales Tax Certificate of Exemption

Do not send this form to the Streamlined Sales Tax Governing Board. Send the completed form to the seller and keep a copy for your records.

This is a multi-state form for use in the states listed. Not all states allow all exemptions listed on this form. The purchaser is responsible for ensuring it is eligible for the exemption in the state it is claiming the tax exemption from. Check with the state for exemption information and requirements. The purchaser is liable for any tax and interest, and possible civil and criminal penalties imposed by the state, if the purchaser is not eligible to claim this exemption.

1. ☐ Check if this certificate is for a single purchase. Enter the related invoice/purchase order # _____.

2. Print or type

A. Purchaser's name: STATE OF WEST VIRGINIA DBA WEST VIRGINA UNIVERSITY

B. Business address	City	State	Country	Zip code
ONE WATERFRONT PLACE, PO BOX 6005	MORGANTOWN	WV	USA	26506

C. Name of seller from whom you are purchasing, leasing or renting

D. Seller's address	City	State	Country	Zip code

3. Purchaser's type of business. Check the number that best describes your business.

- ☐ 01 Accommodation and food services
- ☐ 02 Agriculture, forestry, fishing, hunting
- ☐ 03 Construction
- ☐ 04 Finance and insurance
- ☐ 05 Information, publishing and communications
- ☐ 06 Manufacturing
- ☐ 07 Mining
- ☐ 08 Real estate
- ☐ 09 Rental and leasing
- ☐ 10 Retail trade
- ☐ 11 Transportation and warehousing
- ☐ 12 Utilities
- ☐ 13 Wholesale trade
- ☐ 14 Business services
- ☐ 15 Professional services
- ☐ 16 Education and health-care services
- ☐ 17 Nonprofit organization
- ☑ 18 Government
- ☐ 19 Not a business
- ☐ 20 Other (*explain*) _____

4. Reason for exemption. Check the letter that identifies the reason for the exemption.

- ☐ A Federal government (*Department*) * _____
- ☑ B State or local government (*Name*) * WEST VIRGINIA
- ☐ C Tribal government (*Name*) * _____
- ☐ E Charitable organization *
- ☐ F Religious organization *
- ☐ G Resale *
- ☐ H Agricultural Production *
- ☐ I Industrial production/manufacturing *
- ☐ J Direct pay permit *
- ☐ K Direct Mail *
- ☐ L Other (*Explain*) _____
- ☐ M Educational Organization *

* see Instructions on back (page 2)

5. Identification (ID) number: Enter the ID number as required in the instructions for each state in which you are claiming an exemption. If claiming multiple exemption reasons, enter the letters identifying each reason as listed in Section 4 for each state.

	ID number	State/Country	Reason		ID number	State/Country	Reason
AR				NV			
GA				OH			
IA				OK			
IN				RI			
KS				SD			
KY				TN			
MI				UT			
MN				VT			
NC				WA			
ND				WI			
NE				WV	2211-0375		
NJ				WY			

6. *I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.*

Signature of authorized purchaser	Print name	Title	Date
Melissa D. Hunt	Melissa D. Hunt	Assistant Director Tax Serv.	

71st Johnstown Fair Report

Friday & Saturday, September 12-13, 2025

Grants:	
Sacred Heart Children's Foundation	$3,150.00
Harrison County Commission	$3,000.00
State of WV	$1,485.00
Total Grants	$7,635.00
Donations:	
H & M Motors - 8/11	100.00
Good Hope Animal Hospital - 8/13	50.00
Dan Cava - 8/13	200.00
Lucy Hornor - 8/13	200.00
Burnside Funeral Home - 8/13	100.00
Mike Ross - 8/13	100.00
Post Reunion - 8/13	100.00
Carvelli Funeral Home - 8/20	100.00
Skasik's - 8/20	25.00
Pat Boyle/John Clutter Fun. Home - 8/20	100.00
HREA - 8/20	200.00
Supply Solutions - 8/22	231.00
Conley CPA's - 8/22	200.00
Harrison County Bank 8/22	1,500.00
Village Pharmacy - 8/22	500.00
Diamond Street Car Wash - 8/22	100.00
Davis-Weaver Funeral Home - 8/26	125.00
Out of the Way Pet Grooming - 8/27	40.00
Alisha Ferrari-Sutton - 9/2	50.00
City National Bank - Cross Lanes - 9/2	250.00
Advantage Technology	250.00
Jenkin's Ford	550.00
Total Donations	$5,071.00
Expenses:	
Quantum Rental - Inflatables - Jan. - Fair Day	2,325.00
WV News - 7/7	70.00
Clarksburg Blue Print - 8/26 - Posters	17.50
WV Radio Corp. 8/28	799.20
Sam's - Reim. To PS - Supplies - see receipt	222.62
HCB - Change Order	1,100.00
A.F. Wendling - 9/11 - Hotdogs & Chili	512.47
Price Cutter - Reim. To LS - Pork & Sauce	280.10

Sam's - Reim. To VB - All buns	250.12
Tiffani Green - 9/12	375.00
Guy Curotz - Corn Hole Winner 9/13	150.00
Allen Heath w/Top Shelf 9/13	1,000.00
Craig Messenger - Band - 9/13	300.00
Greg Holden - Rock Wall - 9/13	400.00
Larry Jones w/Braxton Kowboyz - 9/13	300.00
Paint Misbehavin - 9/13	500.00
WV News - Bulletin Board	300.00
Radio - WPDX	500.00
B.J. Nutter - Car Show Expenses - See receipts	1,176.39
Seth Law - Dump Fee	41.00
Lion's Club - 264 Buns	264.00
Total Expenses	10,883.40
Fair Deposit	9,393.49
Adjustments:	
Took alum. Foil back we didn't need	$26.73
Returned Buns to Sam's	$70.54
Returned Creamer to Sam's	$12.62
Steve Engle - Bought 1 chili -	$50.00
	$159.89
Profit from Fair	$11,375.98
Approximate profit by category:	
Auction	$1,969.00
Car Show	$655.00
Flea Market	$500.00
Food	$3,545.00

10:30

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 2-30-26

Organization Name: Town of Lost Creek

Name and Title of Requester: Mayor Dave Olivenio

Mailing Address of Organization and Responsible Person:
Dave Olivenio PO Box 216 Lost Creek WVA 26385
If approved, this is where the check will be sent

Telephone: 304-745-3466 Fax: 304-745-5644 E-mail: LostCreekMayor@gmail.com

FEIN# 550542430 Is your organization an IRS 501(c) 3 not-for-profit? Y N
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 59,665.00

Dollar Amount REQUESTED - Grant: $ 24,540 Loan: $

Was project funded previously by HCC? Y N If so, when _____; how much: $

Have you previously received funds from the Harrison County Commisson: Y N For Blacktop
If Yes, how much? If funded multi years - list by fiscal year?
When: 2023 ; how much: $ 100,000 Spent $30,000 Bal $70,000
When: _____ ; how much: $ FEMA Funds
When: _____ ; how much: $

Purpose of request (one sentence): Drainage of Property

If for a fair/festival/event, give dates and location: Date: _____ Location: _____

Describe the proposed activities with dollar amounts to be funded by this request:
Copy Attached
Change out Water Lines owned by Greater Harrison
This will be done doing Project for Parking Lot & Street Drainage

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Council Meeting Photo's + at end of project All will be

(Name of Applicant) Town of Lost Creek agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Town of Lost Creek, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Town of Lost Creek shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Town of Lost Creek agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Mayor [signature] **Date** 7-30-26

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Town of Lost Creek - Drainage Improvement Project

Change Order #2 Items

Direct Purchase

Item #	Description	Bid Quantitly		Bid Price	Total Bid Price	Current Quantity		Bid Price	Total Current Price	CO Qty		CO Price	Total CO Price
11	Remove Concrete Sidewalk	0	SF	$ 20.00	$ -	100	SF	$20.00	$2,000.00	0	SF	$20.00	$0.00
40	4" C-900 (DR 18) PVC Waterline	540	LF	$ 24.00	$ 12,960.00	0	LF	$24.00	$0.00	0	LF	$0.00	$0.00
41	4" Cut-In Tee Connection with Plugs	2	EA	$ 950.00	$ 1,900.00	0	EA	$950.00	$0.00	2	EA	$950.00	$1,900.00
42	4" Gate Valve	2	EA	$ 1,400.00	$ 2,800.00	0	EA	$1,400.00	$0.00	2	EA	$1,400.00	$2,800.00
43	Reconnect Services	10	EA	$ 750.00	$ 7,500.00	0	EA	$750.00	$0.00	10	EA	$750.00	$7,500.00
44	Fire Hydrant Remove, Complete	1	EA	$ 8,200.00	$ 8,200.00	0	EA	$8,200.00	$0.00	0	EA	$8,200.00	$0.00
45	6" C-900 (DR 18) PVC Waterline (Install Only)	0	LF	$ -	$ -	0	LF	$0.00	$0.00	540	LF	$35.00	$18,900.00
47	6" Gate Valve (Install Only)	0	EA	$ -	$ -	0	EA	$0.00	$0.00	2	EA	$950.00	$1,900.00
48	Direct Purchase									1	LS	$(8,460.00)	($8,460.00)
				Total Bid =	$ 33,360.00			Total Current =	$2,000.00			Total CO =	$24,540.00

CO #2 Total **$24,540.00**

Previous Contract Amount **$555,155.00**

New Contract Amount **$579,695.00**

10:35

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: July 31, 2026

Organization Name: Healthy Harrison Inc

Name and Title of Requester: John Paul Nardelli, Executive Director

Mailing Address of Organization and Responsible Person:
327 Medical Park Drive, Bridgeport WV 26330
If approved, this is where the check will be sent

Telephone: 304-641-8711 Fax: _____ E-mail: john.nardelli@wvumedicine.org

FEIN# 81-1575812 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter Attached
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 1,300,000

Dollar Amount REQUESTED - Grant: $ 100,000 Loan: $ _____

Was project funded previously by HCC? (Y) N If so, when 2024 ; how much: $ 65,000

Have you previously received funds from the Harrison County Commisson: Y N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2025 ; how much: $ 5,000
When: _____ ; how much: $ _____
When: _____ ; how much: $ _____

Purpose of request (one sentence): We are seeking matching funds to strengthen our request for $1 million from the WVFF for statewide expansion.

If for a fair/festival/event, give dates and location: Date: 1/10/2027 Location: Harrison/ Statewide

Describe the proposed activities with dollar amounts to be funded by this request:
Our organization has previously received opioid settlement funding and has demonstrated responsible and effective stewardship by creating uplifting, motivational, and recovery-focused stories that highlight County Commission-funded organizations and show how settlement dollars are advancing prevention, treatment, recovery, and harm reduction. Building the program statewide. We also have secured between $200,000 from other entities, which, together with the requested county contribution, would represent an overall match of 30% of the proposed award. If the Foundation grant is approved, the County Commission's additional investment would be directed specifically toward enhanced programming, outreach, and impact within Harrison County. The county's contribution would be entirely contingent upon approval of our West Virginia First Foundation proposal; if the Foundation grant is not awarded, the County Commission would have no obligation to provide the funds.

Are your financial statements audited by an outside accounting firm? Y (N) We have not paid for an audit. If the grant is contingent on one, we will have it completed
If Yes, by whom:

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how?

(Name of Applicant) John Paul Nardelli agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) John Paul Nardelli, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) John Paul Nardelli shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) John Paul Nardelli agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant John Nardelli **Date** July 31, 2026

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Name of Organization/Applicant Healthy Harrison Inc.

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ _____

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

NAME OF PROJECT/EVENT: _____

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____
EXPENSE ITEM:	_____	$ _____
	_____	$ _____
	_____	$ _____
	TOTAL	$ _____

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
TOTAL	$ _____

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

_____ _____

Applicant Date

County Commission of Harrison County, West Virginia

REVISED ORDER

Harrison County Community Improvement Fund -- Number 026

Harrison County General Fund -- Number 001

Policy and Procedure Regarding Contributions to Other Entities

Whereas, the Harrison County Commission has previously authorize a special fund, namely the Harrison County Community Improvement Fund (Number 026); and

Whereas, the Harrison County Commission maintains a General Fund (Number 001) as authorized and required by statute and/or regulations; and

Whereas, the Community Improvement Fund will be utilized for contributions for fairs, festivals

and/or other special funding requests approved by the Harrison County Commission as originally set forth in the establishment of the Fund; and

Whereas, the General County Fund may be utilized *for* any lawful expenditure which may Include contributions to fairs and festivals and/or special funding requests, and

Whereas, the Harrison County Commission, by this Order, set forth the same for any contribution to any entity, as set forth herein.

Now, therefore, it is the Order of the Harrison County Commission that any contribution to any entity shall comply with the following policy and procedure unless otherwise expressly indicated. A contribution may be considered **for** funding only upon proper documentation being presented to the Office of the Harrison County Commission, which shall include, but not be limited to:

a) "Harrison County Commission Special Funding Request Form", the most recent copy attached and Included for reference;

b) All requested documentation as out lined In the "Special Funding Request Form,

c) If previously funded, the "Final Report of the Special Funding Request Form", the most recent copy attached and included for reference.

Now, therefore be it further resolved, funding requests from fairs and festivals, Including but not limited to the following, will be considered throughout the year. Such allocation will be $1,500 for a one day event and $3,000 for any event of more than one day.

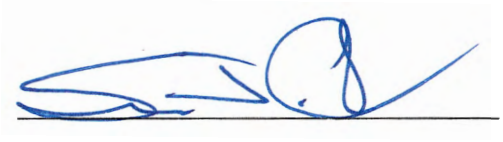
1. Apple Butter Festival - City of Salem
2. Fort New Salem Holiday - Christmas Activity
3. Frontier Days - City of Shinnston ,
4. Glen Elk Village Wine Musical & Art? Festival

5. Jesus Fest ·
6. Johnstown CEOS Community Fair
7. Lost Creek Community Festival
8. North Central WV Scottish Festival
9. Pine Bluff Fall Festival
10. St. Spyridon Greek Food Festival
11. Town of West Milford Old Mill Festival
12. Wallace VFD Fair & Festival
13. *WV* Black Heritage Festival
14. *WV* Italian Heritage Festival

Now, therefore be it further resolved, funding requests from any other entity or agency must be submitted to the Office of the Harrison County Commission on or before March 1st to be considered for funding in the budget for the next fiscal year, which would begin July 1st and end June 30th. For the fiscal year beginning July 1 and ending June 30, the submission deadline for a special funding request will be May 1 of each year.

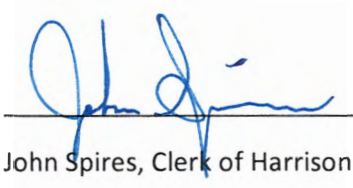
Now, therefore be it further resolved, the Harrison County Commission does hereby direct the administrative staff with the Office of the County Commission to take the necessary steps to communicate and provide this Order to the entities and agencies that have received funding during the past four fiscal years.

Order is hereby approved and entered this 20th day of July, 2022.



Susan J Thomas, President

Attest:



John Spires, Clerk of Harrison County

Please list the organization's board of directors and officers, if applicable.

1. Amy Haberbosch Wilson, President/ HC Economic Dev Corporation
2. David Hess, Vice President/ United Hospital Center
3. Frank Sutton Treasurer/ United Hospital Center
4. Stephanie Hayhurst Hall, Secretary/ State Farm
5. Anthony Bellotte/ Consultant
6. Gary Bowden
7. Robert Boyles
8. Chad Bundy/ The Harrison County Health Department
9. Scott Davis/ Harrison County Schools
10. Chris Goode/ WVU Medicine
11. Martin Howe/ Consultant
12. Brian Jarvis/ WV News
13. Lisa Lang/ About You Monograms
14. Caroll Morrison/ Notre Dame High School
15. Kelly Nelson/ United Hospital Center
16. Lou Ortenzio/ The Clarksburg Mission
17. M.L. Quinn/ Grant Stars
18. Ken Ramsey/ Bridgeport United Methodist Church
19. Steve Cain/ CEC Consultants
20. Bob Steptoe/ Steptoe and Johnson
21. Gary Hamrick/ Harrison County Community Corrections

CHANGE YOUR STATE
A HEALTHY HARRISON INITIATIVE

Please describe your project below: (attach additional documents if necessary)

Project Objectives

- **Create five high-end video productions** focused on the more difficult and unfortunate realities of the opioid crisis, presenting authentic stories that reflect its true human impact.
- **Highlight the sadness and pain behind these experiences** in a respectful and compelling manner that underscores the real consequences of substance use and discourages drug misuse.
- **Present each story through a prevention-focused lens**, intentionally framing the content to evoke reflection, awareness, and a desire to avoid drugs and pursue healthier choices.
- **Leverage social media platforms** to strategically distribute and amplify the videos, maximizing reach, engagement, and community awareness.
- **Utilize existing marketing and promotional materials,** previously funded through other revenue sources, to further elevate and extend the reach of each story in a cost-effective manner.
- **Host the completed videos on HealthyHarrison.org**, creating a centralized, publicly accessible repository for ongoing education, awareness, and partner sharing.
- **Partner with InnerAction Media** to professionally develop, edit, and distribute the videos, ensuring high production quality, consistent messaging, and effective storytelling.

- Conclusion:
  - Our organization offers a capability few others possess: the ability to shape a powerful, prevention-focused public narrative around the opioid crisis. While others deliver critical services, we elevate the human stories that discourage drug use and amplify the impact of opioid settlement investments.

  - We have a proven record as responsible stewards of these funds, consistently highlighting all County-funded organizations and demonstrating transparency, accountability, and results. Through trusted community relationships, professional media partnerships, and existing marketing infrastructure, we deliver high-impact content efficiently and at scale.

  - Funding our work extends the reach, effectiveness, and prevention value of opioid settlement dollars in a way no single service provider can achieve alone.

Please provide details on how the requested funds from the Harrison County Commission will be used through this project.

Project and Grants Administrator	$10,000
Media Production	$40,000
Distribution	$50,000
Project Cost Total	$100,000

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 05 2017

HEALTHY HARRISON INCORPORATED
227 MEDICAL PARK DR
BRIDGEPORT, WV 26330-0000

Employer Identification Number:
81-1575812
DLN:
26053579001887
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
January 19, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

3-A

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
July 25, 2026 Payperiod		| | |-| | |-| | | |

NAME	ADDRESS
Lori Thomas	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		403	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
XX RATE	10-9	B-9
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
XX WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain)_____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE D Colmenares	DATE 7-20-26
HUMAN RESOURCES MANAGER	DATE

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3-B

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

July 15, 2026

Harrison County Commission
229 S 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

I am requesting advice and consent on the appointment of Arch Benninger effective Thursday, August 6, 2026 to fill the vacant position of Part-Time Courthouse Security. Mr. Benninger has met all requirements of this position.

Thank you in advance for your consideration.

Sincerely,

Robert G. Matheny II
Sheriff

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/6/2026		

NAME	ADDRESS
Arch Benninger	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Security	On Call

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☑ SHIFT	On Call	
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ● HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Part-Time Courthouse Security as needed

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 7/17/26
HUMAN RESOURCES MANAGER	DATE 7-17-26

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3-C

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

July 20, 2026

Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

I am requesting the advice and consent on appointing John Walker to go from Part-Time Courthouse Security to the vacant position of Process Deputy effective Monday, August 10, 2026. Starting salary paygrade/step 4-6.

Sincerely,

Robert G. Matheny II
Sheriff

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/2026		| | |-| | |-| | | | |

NAME	ADDRESS
John Walker	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Process	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE	401	701
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ■ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 8/10/2026, paygrade/step 4-6
Transfer from Courthouse Security to Process Division

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE [illegible]	DATE 7/20/26
HUMAN RESOURCES MANAGER	DATE

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3-D

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

July 21, 2026

John Spires, Harrison County Clerk
229 South 3rd Street
Clarksburg, WV 26301

Dear Mr. Spires:

Effective 7/25/2026, Deputy T. J. Hall has been promoted to the rank of Sergeant and his annual salary will increase to the current rate for Sergeant.

Thank you for your attention to this matter.

Sincerely,

Robert G. Matheny II
Sheriff

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
7/25/2026		| | |-| | |-| | | | |

NAME	ADDRESS
Tyler Hall	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ■ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 7/25/2026 promoted to Sergeant

Increase annual salary to current rate for Sergeant

Harrison County Law Enforcement Pay Scale 2026-2027

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Sheriff	DATE 7/21/26
HUMAN RESOURCES MANAGER	DATE

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3-E

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/2026		| | |-| | |-| | | | |

NAME	ADDRESS
Nicholas Fiber	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ● HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 8/10/2026Please pay Trainee Deputy salary Sheriff's Office Law Enforcement Pay Scale 2026-2027

$5,000.00 sign on incentive due 10/10/2026

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE [illegible] Sheriff	DATE 7/21/26
HUMAN RESOURCES MANAGER	DATE

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HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

July 21, 2026

Harrison County Commission
229 S. 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

Effective Monday, August 10, 2026, the Harrison County Sheriff's Office will be hiring Nicholas Fiber and Ronald Burns. They will be filling the vacant position of Deputy Sheriff. Mr. Fiber is a West Virginia Certified Law Enforcement Officer and will be entitled to the $5,000.00 sign on incentive.

Their names were provided by The Harrison County Civil Service Commission for Deputy Sheriffs.

Sincerely,

Robert G. Matheny II
Sheriff

3-F

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/2026		

NAME	ADDRESS
Ronald Burns	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ● HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 8/10/2026Please pay Trainee Deputy salary Sheriff's Office Law Enforcement Pay Scale 2026-2027

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
[signature] Sheriff	7/21/26
HUMAN RESOURCES MANAGER	DATE

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3-G

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

July 20, 2026

Harrison County Clerk John Spires
229 S. 3rd Street
Clarksburg, WV 26301

Dear Mr. Spires:

Effective 8/10/2026, the salary for Sergeant C. D. Shingleton has transferred from line item 700-103-03 to line item 700-103.

Thank you for your attention to this matter.

Sincerely,

Robert G. Matheny
Sheriff

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/2026		| | | - | | - | | | |

NAME	ADDRESS
Coty Shingleton	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT	700-103-03	700-103
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

■ OTHER (Explain) Effective 8/10/2026

Transfer salary from 700-103-03 to 700-103

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 7/20/26
HUMAN RESOURCES MANAGER	DATE

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3-H

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
08/10/2026		| | |-| | |-| | | | |

NAME	ADDRESS
AIMEE GARGUS	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		412	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☑ DEPARTMENT		WVU Extension Office
☑ JOB		Administrative Assistant
☐ SHIFT		
☑ RATE		2-1
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) _____

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE 7-28-26

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3-I

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

July 30, 2026

Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

I am requesting the advice and consent of the Commission to appoint Jeff Kennedy to fill the vacant position of part-time of Courthouse Security. Mr. Kennedy has met all requirements of this position.

Thank you in advance for your consideration.

Sincerely,

Robert G. Matheny II
Sheriff

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/6/2026		| | |-| | |-| | | | |

NAME	ADDRESS
JEFF KENNEDY	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		Security	On Call

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☑ SHIFT	On Call	
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ■ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Part-Time Courthouse Security

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Robert G Mattson II	DATE 7/28/2026
HUMAN RESOURCES MANAGER	DATE 7-29-26

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3-J

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/26		| | |-| | |-| | | | |
NAME: MELISSA STEVENS		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT: ASSESSOR / SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☑ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) 407 - $2,500

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE: Allen A Ferris	DATE: 7/30/26
HUMAN RESOURCES MANAGER	DATE

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3-K

PAYROLL CHANGE NOTIC

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/26		| | |-| | |-| | | | |

NAME	ADDRESS
STEVEN HATHAWAY	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		ASSESSOR	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☑ OTHER (Explain) 2026 APPRAISAL OF LAND (201) CERTIFICATION

$500 - 407

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 7/30/26
HUMAN RESOURCES MANAGER	DATE

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3-L

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/26		| | |-| | |-| | | | |

NAME	ADDRESS
JEFF HATHAWAY	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		ASSESSOR	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☑ OTHER (Explain) JAC TRAINER OF LAWS (201) CERTIFICATION #500 – 407

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 7/30/26
HUMAN RESOURCES MANAGER	DATE

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3-M

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/26		| | |-| | |-| | | | |

NAME	ADDRESS
DAN Dorsey	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		ASSESSOR	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☐ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE

☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☑ OTHER (Explain) DAO APPRAISAL OF LANDS (201) CERTIFICATION

$500 - 407

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
[signature]	7/30/26
HUMAN RESOURCES MANAGER	DATE

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3-N

HARRISON COUNTY
SHERIFF AND TREASURER

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734

July 30, 2026

John Spires, Harrison County Clerk
229 South 3rd Street
Clarksburg, WV 26301

Dear Mr. Spires:

Please find enclosed a Payroll Change notice for A.C. Vernon. Sergeant Vernon has resigned his position as Deputy Sheriff effective 8/10/2026. Please pay out available vacation hours if any.

Thank you for your attention to this matter.

Sincerely,

Robert G. Matheny II
Sheriff

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
8/10/2026		| | |-| | |-| | | | |

NAME	ADDRESS
Andrew Vernon	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ■ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Resignation effective 8/10/2026, please pay available vacation days if any

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Robert J. Matthews II	DATE 7/30/2026
HUMAN RESOURCES MANAGER Laura Ryle	DATE 7/30/2026

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Amsterdam

At the special meeting of the County Commission of Harrison County held on Tuesday, June 30, 2026. Commissioners Susan Thomas and David Hinkle were present. Commissioner Trecost was absent. Also present were John Spires, County Clerk, Laura Pysz-Laulis, County Administrator, Michelle Tonkin, Assistant County Administrator and Trey Simmerman, County Attorney.

1. **Review—Discuss—Consider** Excess Levy for Upcoming General Election: Laura Pysz-Laulis presented information on the current and past levies. Ms. Pysz-Laulis advised that this will be a four year levy. Commissioner Thomas asked about the location of the "Randolph" house in Salem.
   Mike Queen, representative for Historic Preservation Alliance, spoke of the support for the Historic Preservation Alliance.
   Steve Pulice from the City of Clarksburg, spoke in support of addition of the Historic Preservation Alliance to County Levy.
   Shannon Beam, Clarksburg-Harrison Library Director, supports funding.
   Dave Sutton, a recovering addict, supports "Uber Rides" for recovering addicts to get to work.
   The Commission would like the Historical Preservation Alliance to obtain non-profit status. There was discussion of the Historical Preservation Levy to run as a separate ballot item.
   Commissioner Hinkle stated Levy amounts as Special Projects: $450,000.00, Historical Society: $100,000.00, Bi-County: $100,000.00, Health Department: $375,000.00, Health Access: $100,000.00. Senior Center: $275,000.00, CAC: $30,000.00 and Libraries: $30,000.00. Hinkle moved to set the Levy call with the clarification that Clarksburg-Harrison Library funds are out of General County and the Historical Society will be a separate ballot item. Commissioner Thomas and Commissioner Hinkle voted in favor. Motion carried.

   Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

At the special meeting of the County Commission of Harrison County held on Wednesday, July 15, 2026 AT 9:00 am. Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were Micah Fisher, Deputy County Clerk, and Laura Pysz-Laulis, County Administrator.

1. **Review and Discuss Contestant Kimble's Notice of Primary Election Contest:** Commissioner Thomas opened the meeting. Laura Pysz-Laulis recommends going into recess. Hinkle moved to enter into recess. Commission concurred.
   Hinkle moved to come out of recess and into regular session. Commission concurred.

   Hinkle moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

At the regular meeting of the County Commission of Harrison County held on Wednesday July 15, 2026, Commissioners Susan Thomas, Patsy Trecost II, and David Hinkle were present. Also present was and Laura Pysz-Laulis, County Administrator, Micah Fisher, Deputy County Clerk and Trey Simmerman, County Attorney. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

DRAFT

1. Public Comment Period: NONE

2. Consent Agenda: Hinkle moved to approve Consent Agenda. Commission concurred.

3. Payroll Change Notices: Hinkle moved to approve Payroll Change Notices A through E as presented. Thomas questioned item E not being signed by supervisor. Commission concurred.

A. J.T. Burton – Law Enforcement – Resignation – Effective July 14, 2026
B. Megan Fox – 911 – Resignation – Effective July 2, 2026
C. Chris Harris – Law Enforcement – Resignation – Effective July 9, 2026
D. Dawn Bourgeois – Process – Discharge – Effective July 9, 2026
E. Chase Shreves – Parks – Part-time to Full-time – Effective July 25, 2026

4. Minutes and/ or Amended Minutes of Previous Meetings: Hinkle moved to approve Minutes and/ or Amended Minutes of Previous Meetings A through F as presented. Commission concurred.

A. Special Commission Meeting Minutes for May 28, 2026
B. Commission Meeting Minutes for June 3, 2026
C. Special Commission Meeting Minutes for June 10, 2026
D. Special Commission Meeting Minutes for June 15, 2026
E. Commission Meeting Minutes for June 17, 2026
F. Commission Meeting Minutes for July 1, 2026

5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve 5A and B as presented. Commission concurred.

A. Quotes
B. Vendor List of Payments

10:05 A.M. --- Proclamation for Parks & Rec: Thomas read and presented proclamation to Parks and Recreation. Commission declares July 2026 as Parks and Recreation Month.

6. Exonerations --- Corrective Tickets --- Joint Property Applications: Hinkle moved to approve 6A and B as presented. Commission concurred.

A. Exonerations
B. Corrective Tickets

7. Review—Discuss—Consider Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements): Hinkle moved to approve 7A - $14,160.08. Thomas and Trecost voted for. Hinkle voted against. Motion carried.

A. $14,160.08

8. Review—Discuss—Consider Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 A&B Bonds issued for the Charles Pointe Economic Opportunity Development District: Hinkle moved to approve 8A - $6,304.00. Commission concurred.

A. 6,304.00

10:10 A.M. --- Nuisance Property – Linda Gail Siders: Charlotte Shaffer – Planning Department, gave overview of property nuisance. Linda Siders spoke of owning 1/15 of the property and other heirs were contacted with no response. Ms. Siders stated that she is going to clean out the property then tear it down. Trecost moved to revisit the issue in 60 days. Commission concurred.

9. Review—Discuss—Consider Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2021 A & B (Development District No. 3 White Oaks Project No. 2). (NONE)

10. Review—Discuss—Consider Budget Revisions for the following: Laura Pysz-Laulis advised there is no Vital Services and went over General County and Coal Severance. Trecost moved to approve A and C. Commission concurred.

A. General County: $2.1 million in excess. Still need to pay for elevator and approximately $58,000.00 for elected official's raises.
B. Vital Services: NONE
C. Coal Severance: $702,170.00 - $7170.00 extra to put into farm livestock pr.

11. Review—Discuss—Consider Replacing/ Patching of Annex Roof: Hinkle moved to have staff work with Engineer of record to get cost for patching or replacing the Annex Roof. Thomas and Hinkle voted for. Trecost voted against. Motion carried.

12. Review—Discuss—Consider Moving forward with McKinley's Courthouse Utilization Study Recommendations for Magistrates and Family Court: Discussion was held with the representatives from McKinley. Hinkle moved to have McKinley come back with updated designs, cost, and coordinate with the Supreme Court. Commission concurred.

13. Review—Discuss—Consider New Salary Schedule for Harrison County Elected Officials: Laura Pysz-Laulis explained the new salary schedule. Trecost moved to approve. Commission concurred.

14. Review—Discuss—Consider Temporary Construction Easement for the Boat Ramp for the City of Shinnston: Trey Simmerman explained the project. Trecost moved to approve the temporary construction easement and affix appropriate signatures. Hinkle asked about the parking on the drawing. Trey Simmerman explained drawing. Commission concurred.

DRAFT

15. Review—Discuss—Consider Awarding Police Cruiser RFP: Laura Pysz-Laulis explained the RFP for two police cruisers. 3 bids were received and the lowest was $113,702.00 but did not include the equipment requested in the RFP. Laura Pysz-Laulis recommended awarding MidState, as their bid at $119,958.00 included the equipment. Trecost moved to proceed as County Administrator stated. Commission concurred

16. Review—Discuss—Consider Appointing Kelley Davisson to the Community Corrections Advisory Board: Hinkle moved to approve. Commission concurred.

17. Review—Discuss—Consider Letter to the West Virginia Alcohol Beverage Control Administration: Trecost moved to approve. Commission concurred.

- LACORP, LLC (dba The Cabaret)
  1424 East Pike Street, Clarksburg, West Virginia 26301

18. Review—Discuss—Consider Resolution Authorizing the Application to Apply for Funds from the Banfield Foundation's Community Cares Grant for Animal Control: Russ McKeen – Grants, explained the grant application for $10,000.00 to assist pet owners with veterinary costs. Trecost moved to approve. Commission concurred.

19. Review—Discuss—Consider Resolution to Accept Fund from the Clarksburg- Harrison Cultural Foundation Grant Program for Harrison County Parks & Rec for their Once Upon an Autumn Faire Renaissance Festival: Russ McKeen explained the grant funds received was $1,000.00. Trecost moved to approve resolution to accept funds. Commission concurred.

20. Review—Discuss—Consider Resolution Authorizing the Application to the Appalachian Regional Commission: Russ McKeen explained that the grant is not monetary but to online training opportunity that once completed would be eligible for a $50,000.00 grant for economic development. Trecost moved to approve resolution. Commission concurred

21. Review—Discuss—Consider Resolution Authorizing the Acceptance of Funds from Petco Love for Animal Vaccines: Russ McKeen explained the grant funds received was $300.00 for vaccine clinics. Trecost moved to approve resolution and accept funds. Commission concurred.

22. Review—Discuss—Consider Resolution Authorizing the Application for Funds from Two Mauds, Inc. for Spay and Neuter Services: Russ McKeen – Grants, explained the grant application for $10,000.00 for spay and neuter services. Trecost moved to approve resolution authorizing the application for funds from for Spay and Neuter Services and affix the appropriate signatures. Commission concurred.

23. Administrator's Report: Laura Pysz-Laulis spoke about the time capsule burial at 11:30. Laura also spoke about Harrison County Animal Control winning a national award and recognition in national magazine.

24. Commissioner Comments – Questions: NONE

Commissioner Trecost moved to adjourn. Commission concurred.

DRAFT

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

At the special meeting of the County Commission of Harrison County held on Wednesday, July 15, 2026 AT 3:00 pm. Commissioners Susan Thomas, David Hinkle and Patsy Trecost were present. Also present were Micah Fisher, Deputy County Clerk, and Laura Pysz-Laulis, County Administrator.

1. **Render/Consider Decision in Contestant Kimble's Notice of Primary Election Contest:** Commissioner Thomas called the meeting to order. Trecost moved to deny the Election Contest, enter an order of affixation and denial, affix the proper signatures and circulate the Commission's order. Commission concurred.

   Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

5-A

2022S-2162
C-544730
GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT

RESOLUTION OF THE PUBLIC SERVICE DISTRICT BOARD APPROVING INVOICES RELATING TO SERVICES FOR THE RT 20 QUIET DELL PLANT AND SEWER EXTENSION PROJECT AND AUTHORIZING PAYMENT THEREOF,

WHEREAS, the Greater Harrison County Public Service District has reviewed the invoices attached hereto and incorporated herein by referenced relation to the funds provided by the DEP Clean Water State Revolving Fund ("SRF") Debt Forgiveness as well as WV Infrastructure Jobs and Development Council ("IJDC") Loan and Grant, Economic Enhancement Grant ("EEG") and EEG Overrun Grant, and Harrison County Commission ARPA monies dedicated and find as follows:

a) That none of the items for which payment is proposed to be made has been requested from another funding source

b) That each item for which the payment is proposed to be paid is or was necessary in connection with the project and constitutes a Cost of the project.

c) That each of such costs has been otherwise properly incurred.

d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED the Greater Harrison County PSD has hereby authorized and directed the payment of the attached invoices which comprise Draw #19 as follows:

Vendor	Total	CWSRF Debt Forgivenes s	WVIJDC District 1 Grant	WVIJDC District 1 Loan	Economic Enhacement Grant	Harrison County ARPA
JD Utility Services LLC	$ 3,000.00	$ -	$ -	$ -	$ -	$ 3,000.00
Thrasher Group	$ 79,490.60	$ -	$ -	$ 79,490.60	$ -	$ -
Pro Contracting Inc	$ 479,738.70	$ -	$ -	$ -	$ -	$ 479,738.70
Breckenridge Corp	$ 254,016.49	$ -	$ -	$ -	$ 254,016.49	$ -
Professional App Corp	$ 17,100.00				$ -	$ 17,100.00
	$ -	$ -	$ -	$ -	$ -	$ -
Total	$ 833,345.79	$ -	$ -	$ 79,490.60	$ 254,016.49	$ 499,838.70

ADOPTED BY the Greater Harrison County Public Service District, at the board meeting held July 23,2026:

By: _____

Its: Chairman

Date of Meeting		8/5/2026	Invoices							
Line Item #	Department Name	Vendor Name	Description Note	General County Fund 001	E-911 007	Vital Services Levy 027	Community Corrections	Community Improvement Fund 026	ARPA Fund	Other as Needed
027-711-223-00	911 Center	A-1 Exterminating Co, Inc.	General Pest Control for JSJOC Charlespointe			$75.00				
027-711-230-00	911 Center	Alpha Energy Solutions	HVAC Maintenance for 735 Genesis Blvd			$2,400.00				
027-711-230-00	911 Center	Alpha Energy Solutions	HVAC Maintenance for Radio Tower PK, LC, SM			$2,800.03				
027-711-230-00	911 Center	Alpha Energy Solutions	HVAC Maintenance for Radio Tower Grafton & Shinnston			$2,125.03				
027-711-221-00	911 Center	APCO International	APCO Fire Service Communications Recertification Fee			$35.00				
027-711-223-00	911 Center	Biddle Consulting Group, Inc.	TestGenius Online CritiCall annual software License renewal			$5,919.00				
027-711-215-00	911 Center	First Guaranty Bank	2 5x8 Nylon Flags for JSJOC			$143.94				
027-711-215-00	911 Center	First Guaranty Bank	10 All-purpose spray cleaner for JSJOC Charlespointe			$16.05				
027-711-216-00	911 Center	Ford Office Technologies	Annual Contract renewal on HP T290 Designjet Map Printer			$1,035.57				
027-712-211-00	911 Center	Frontier	Phone/Internet			$4,670.65				

027-712-211-00	**911 Center**	Frontier	Phone/Internet			$693.51				
027-711-211-00	**911 Center**	Frontier	Taylor County phone Exchange for JSJCO Charlespointe			$444.82				
027-711-211-00	**911 Center**	Frontier	Backup data circuit from PK Tower to JSJOC Charlespointe			$766.00				
027-711-222-00	**911 Center**	Commerce District at Charles Pointe	HOA for 8-2026			$389.66				
027-711-219-00	**911 Center**	Canon Financial Services	Copier Rental			$261.94				
245-712-213-00	**911 Center**	Mon Power	Power Bill for Grafton Tower							$459.14
027-711-216-00	**911 Center**	Palmiq	Annual renewal of Acronis Cyber Protections software			$8,344.80				
027-711-211-00	**911 Center**	T-mobile	Monthly service for USCC OOMA AD VOIP for Charlespointe			$90.88				
027-711-223-00	**911 Center**	The Water Shop	Bottled water for JSJOC Charlespointe			$30.00				
027-711-223-00	**911 Center**	Unifirst Corporation	Carpet runner service for JSJOC Charlespointe Invoice # 1240183983			$63.00				
027-711-223-00	**911 Center**	Unifirst Corporation	Carpet runner service for JSJOC Charlespointe Invoice # 1240181780			$63.00				
027-711-459-00	**911 Center**	US Bank	Insight Air Purifier for JSJOC Charlespointe			$245.02				

027-716-230-00	**Animal Control**	A-1 Exterminating	Contracted Pest Control			$75.00				
027-716-230-00	**Animal Control**	Alpha Energy Solutions	HVAC Maintenance			$733.34				
027-716-223-00	**Animal Control**	Audubon Animal Clinic	Monthly charge for Vouchers			$4,212.00				
027-716-213-00	**Animal Control**	Hope Gas	Gas bill for July			$55.83				
027-716-341-00	**Animal Control**	Midwest Vet Supply	Telazol and vaccines			$1,589.10				
027-716-341-00	**Animal Control**	The Water Shop	Monthly water restock			$29.22				
027-716-341-00	**Animal Control**	US Bank / Amazon	Printer ink			$85.97				
027-716-217-00	**Animal Control**	Harry Green	Parts for AC Vehicle			$62.44				
027-716-211-00	**Animal Control**	Frontier	Phone Bil			$397.94				
027-716-211-00	**Animal Control**	T- Mobile	Phone Bill			$215.88				
001-406-212-00	**Assessor**	Champion Industries Inc	4 part & 5 Part COT (RE)	$1,560.20						
001-406-220-00	**Assessor**	Mountain Media LLC	Hiring Ad	$350.00						
001-406-341-00	**Assessor**	Visual Edge IT	Xerox Magenta	$99.99						
001-406-341-00	**Assessor**	The Water Shop	Spring Water	$66.00						
001-408-349-00	**Assessor**	Frontier	Assessor - Statewide Computer	$195.36						
001-403-341-00	**Circuit Clerk**	Castro & Harris of WV, LLC	500 Laser CKS, Burgundy	$140.85						
001-424-341-00	**Circuit Clerk**	Hart Office	Black Toner for copier	$1,236.94						

001-424-230-00	**Commission**	A-1 Exterminating	Pest Control - Courthouse	$90.00						
001-424-230-00	**Commission**	A-1 Exterminating	Pest Control - 609 W. Main St	$90.00						
001-424-230-00	**Commission**	A-1 Exterminating	Pest Control - GSA Building	$210.00						
001-424-230-00	**Commission**	A-1 Exterminating	Pest Control - Sheriff's office	$90.00						
001-424-230-00	**Commission**	A-1 Exterminating	Pest Control - Correctional Center	$173.25						
001-424-230-00	**Commission**	A-1 Exterminating	Pest Control - SC	$90.00						
001-424-230-00	**Commission**	A-1 Exterminating	Pest Control - Old DHHR	$346.50						
001-424-230-00	**Commission**	Alpha Energy Solutions	HVAC Maintenance for Old DHHR	$477.74						
001-424-230-00	**Commission**	Alpha Energy Solutions	HVAC Maintenance for Annex	$2,083.30						
001-424-230-00	**Commission**	Alpha Energy Solutions	HVAC Maintenance for Sheriff	$1,883.30						
001-424-230-00	**Commission**	Alpha Energy Solutions	HVAC Maintenance for General Services	$2,183.30						
001-424-211-00	**Commission**	CityNet	Phone/Internet service	$11,822.52						
001-424-230-00	**Commission**	Chem-Aqua	Water Treatment for Courthouse	$325.00						

001-424-341-00	**Commission**	Clarksburg Blue-Print Company	Signs Printed for Commission Parking Lots	$2,030.00						
001-424-213-00	**Commission**	Clarksburg Water Board	Water bill for 306 Washington Ave	$356.30						
001-424-213-00	**Commission**	Clarksburg Water Board	Water bill for 609 Main Street	$85.07						
001-424-213-00	**Commission**	Clarksburg Water Board	Water bill for Courthouse	$521.56						
001-424-213-00	**Commission**	Clarksburg Water Board	Water bill for 229 S. 3rd Street	$450.12						
001-424-213-00	**Commission**	Clarksburg Water Board	Water bill for 306 Washington Ave	$308.58						
001-412-213-00	**Commission**	Clarksburg Water Board	Water bill for Extension office	$129.09						
001-424-231-00	**Commission**	Clarksburg Water Board	Water bill for 633 W. Pike Street	$128.55						
001-717-343-01	**Commission**	First Guaranty Bank	Fuel - Wetzel & Sukanick	$101.59						
001-424-211-00	**Commission**	Frontier	Monthly Phone service for Courthouse	$22.42						
001-424-211-00	**Commission**	Frontier	Phone/Internet service	$179.81						
001-424-211-00	**Commission**	Frontier	Phone/Internet service Courthouse	$426.09						
001-424-211-00	**Commission**	Frontier	Phone/Internet service Courthouse	$509.35						
001-401-223-00	**Commission**	Glen Elk Iron	June Gym Membership	$224.00						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for Assessor	$261.79						
001-424-219-00	**Commission**	Hart Office Solutions	Copier Rental for Commission	$166.00						
001-424-219-00	**Commission**	Hart Office Solutions	Proclamation Copier Rental	$75.50						
001-424-213-00	**Commission**	Hope Gas	Gas Utility bill for Public Safety Building	$36.47						
001-424-213-00	**Commission**	Hope Gas	Gas Utility bill for Extension office	$28.00						

001-424-213-00	**Commission**	Hope Gas	Gas Utility bill for Quiet Dell School	$42.58						
001-424-341-00	**Commission**	Marsh Hardware & Builders Supply	Duracell AA 4 pk batteries	$6.95						
001-401-458-11	**Commission**	McKinley Architecture & Engineering	GSB Bldg Evaluation	$3,132.50						
001-401-458-11	**Commission**	McKinley Architecture & Engineering	Repair Lift in Community Corrections	$9,079.74						
001-424-459-01	**Commission**	McKinley Architecture & Engineering	Elevator Installation Courthouse	$2,267.50						
001-424-223-00	**Commission**	McKinley Architecture & Engineering	Courthouse Study Services	$6,044.83						
001-424-213-00	**Commission**	MonPower	Utility Bill for Parking Lots	$13.66						
001-424-213-00	**Commission**	MonPower	Utility Bill for GSA Building	$16,103.10						
001-424-213-00	**Commission**	MonPower	Power utility bill for Courthouse	$31,642.49						
001-401-458-07	**Commission**	MVB Bank	July Property Payment for 609 W. Main Street	$6,222.12						
001-424-230-00	**Commission**	Pitney Bowes	Postage Machine Lease	$2,271.84						
001-424-231-00	**Commission**	Quiet Dell Rural Fire Protection District	Route 20 Fire Service Fee	$533.44						
001-424-341-00	**Commission**	Sandy's True Value Hardware	8 x 8 x 16 Blocks	$13.00						
001-401-223-00	**Commission**	Steptoe & Johnson, Inc	Certified Mail fee for mailing Arbitrage payment to the IRS	$10.44						

001-401-223-00	**Commission**	Steptoe & Johnson, Inc	Charles Pointe Bond Restructure Proceedings through 7/2/2026	$1,189.85						
001-424-211-00	**Commission**	T-Mobile	Phone bill for Commission Acct # 219866177	$231.74						
001-424-211-00	**Commission**	T-Mobile	Phone Bill for Commission Acct # 219865742	$210.40						
001-401-223-00	**Commission**	The Arc of Harrison County, Inc	June Employment - Darius Jackson	$594.00						
001-424-341-00	**Commission**	The Water Shop	Water for Courthouse Security	$18.00						
001-424-213-00	**Commission**	Town of Nutter Fort	Water/Sewer/ Garbage	$453.61						
001-424-230-00	**Commission**	UniFirst	Touch Free Dispensers for Hand Sanitizer	$194.91						
001-424-353-00	**Commission**	US Bank - Misc	Netlify - Microsoft - Spyhunter	$541.60						
001-424-341-00	**Commission**	US Bank - Amazon	Misc Office supplies for Commission	$1,294.70						
001-424-341-00	**Commission**	US Bank - Amazon	Ransomeware Backup for Mike P	$71.99						
001-424-353-00	**Commission**	US Bank	Adobe	$247.66						
001-424-341-00	**Commission**	US Bank	Amazon	$402.30						
001-424-219-00	**Commission**	Visual Edge IT	Monthly Copier Rental for Prosecting Attorney	$334.79						
001-424-213-00	**Commission**	Waste Management	Disposal bill for 301 W. Main St	$2,089.40						
001-424-213-00	**Commission**	Waste Management	Disposal bill for 609 W Main Street	$130.52						
001-424-213-00	**Commission**	Waste Management	Disposal bill for 301 W. Main St	$234.81						

001-424-213-00	**Commission**	Waste Management	Courthouse Garbage Utility Bill	$57.91						
001-424-219-00	**Commission**	Canon Financial Services	Copier Rental	$1,309.73						
001-424-219-00	**Commission**	Hope Gas	Gas for Courthouse and GSB	$304.66						
001-401-218-00	**Commission**	Pitney Bowes	Postage Machine Lease	$15,532.97						
001-401-223-00	**Commission**	Karpel Solutions	Annual Subscription for Prosecuting Attorney	$47,200.00						
001-401-232-00	**Commission**	First Guaranty Bank	Interest Charge for HCC Credit Card	$46.41						
001-424-341-00	**Commission**	First Guaranty Bank	Sam Club - Restock of Copy Paper	$1,944.00						
001-424-341-00	**Commission**	US Bank	Amazon.com - New Keyboard & Mouse Combo for Mackenzie	$119.99						
	Commission	Public Consulting Group	FD & EMS Analysis - June 2026	$12,493.99						
001-424-215-00	**Commission**	Militiamen Concrete LLC	Demolition & Removal of Concrete in front of Harrison County Courthouse	$10,000.00						
001-401-222-00	**Commission**	Harrison County Chambers of Commerce	Membership DUES for Commissioners	$1,795.00						
001-424-341-00	**Commission**	US Bank - Amazon.com	Ink Pad for Stamper in Commission Office	$11.50						

001-424-341-00	**Commission**	US Bank - Amazon.com	Legal Pendaflex File Folders for Supply Cage	$931.50						
001-424-219-00	**Commission**	VIET, LLC	Copier Rental for Planning	$442.84						
207-442-567-01	**Commission**	Greater Harrison County, PSD	ARPA Funds						$499,838.70	
207-442-567-17	**Commission**	CEC	Site Feasibility Study at Ellis Property						$9,900.00	
001-401-458-12	**Commission**	CEC	Site Feasibility Study at Ellis Property						$1,427.68	
001-424-341-00	**Commission**	Sandy's True Value Hardware	Caution Tape and Cones	$119.97						
001-424-213-00	**Commission**	Hope Gas	Gas for Courthouse Annex	$344.77						
001-424-211-00	**Commission**	T Mobile	Phone Bill	$2,106.74						
001-424-213-00	**Commission**	Mon Power	HC Sheriff Office Power Bill	$1,445.74						
001-424-213-00	**Commission**	Mon Power	Old DHHR Building Power Billl	$577.01						
001-424-213-00	**Commission**	MonPower	Employee Parking Lot	$12.12						
001-424-213-00	**Commission**	Mon Power	County Garage Power Bill	$1,322.02						
001-424-213-00	**Commission**	Mon Power	License Plate Reader Power Bill	$61.20						
001-424-341-00	**Commission**	Leonards	Cover Craft for Dump Truck	$267.99						
001-424-341-00	**Commission**	Sandy's True Value Hardware	Supplies	$65.97						
001-424-341-00	**Commission**	Marsh Hardware & Builders Supply	Maintenance Supplies	$20.98						

001-424-341-00	**Commission**	LOWES	Maintenance Supplies	$520.46						
001-424-341-00	**Commission**	Liberty Distributors	Restock of Maintenance Supplies	$3,309.60						
001-424-230-00	**Commission**	UniFirst	Past Due Invoices	$3,256.95						
001-424-341-00	**Commission**	US BANK	Amazon.com - Plastic Sheets and Binders for Commission Office	$33.28						
001-424-215-00	**Commission**	Militiamen Concrete LLC	Labor for Concrete at the Harrison County Courthouse	$11,000.00						
072-731-341-00	**Community Corrections**	Corporate Payment Systems	Amazon / 4imprint				$1,487.73			
072-731-341-00	**Community Corrections**	Corporate Payment Systems	Amazon/Lowes (Craftsman set)				$362.70			
072-731-223-00	**Community Corrections**	Laboratory Services Acct	Urine Analysis				$10,495.90			
072-731-223-00	**Community Corrections**	Micro Distributing II, LTD	Hair Mega Panel 16 Panel UA - Other Substances				$33,729.75			
072-731-221-00	**Community Corrections**	Rutti Counseling & Consultation	EMDR Therapy Training				$1,300.00			
072-731-223-00	**Community Corrections**	OpAns	DBS Toxicology Panels				$5,000.00			
072-731-341-00	**Community Corrections**	Aqua Filter Fresh	Water				$74.15			
072-731-341-00	**Community Corrections**	Unisafe	Black Medium Gloves				$305.94			
072-731-341-00	**Community Corrections**	Micro Distributing II, LTD	10 Panel Stat Hair Test				$725.00			
072-731-230-00	**Community Corrections**	Andrew Pinkey	Level 1 & @ Dui Class Facilitation				$2,400.00			

072-731-341-00	**Community Corrections**	Special Tees	Safety Tees				$722.50			
072-731-217-00	**Community Corrections**	William Hamner	Fuel - Community Service Truck				$42.64			
001-402-341-00	**County Clerk**	Amazon	Embosser Inker	$13.99						
001-401-240-00	**County Clerk**	Carol Hall	Gym Membership (June & July)	$53.60						
001-413-342-00	**County Clerk**	Casto & Harris	33 Books & Recording Paper	$5,549.00						
001-402-341-00	**County Clerk**	Compiled Technologies	Reams of paper - Birth,Death, Marriage	$2,400.00						
001-413-220-00	**County Clerk**	E S & S	Election Supplies	$22,354.00						
001-401-220-00	**County Clerk**	Exponent Telegram	Legal Ad	$233.50						
001-424-341-00	**County Clerk**	Lowe's	4inch Casters Wheels	$45.81						
001-424-459-00	**County Clerk**	US Bank	Amazon - External Hard Drive for Backups of CC Server	$453.74						
001-402-341-00	**County Clerk**	Uline	Large Address Label	$241.55						
001-424-230-00	**County Garage**	Alpha Energy Solutions	HVAC Maintenace for Garage	$733.32						
001-717-341-00	**County Garage**	Amtower Auto supply Inc	Shop Tools - Files	$53.95						
001-717-217-00	**County Garage**	Amtower Auto supply Inc	Parts - ID# S03811 Coolant Reservoir Cap	$286.60						

001-717-217-00	**County Garage**	Chenoweth Ford	Parts - ID# S04753 Cover SPORD	$21.96						
001-717-341-00	**County Garage**	Chenoweth Ford	Stock Parts - Filter ASY Oil	$193.44						
001-717-217-00	**County Garage**	Chenoweth Ford	Parts - ID# S04174	$55.75						
001-717-217-00	**County Garage**	Chenoweth Ford	Stock Parts - Rotor ASY, Brakes, Lining	$184.15						
001-717-217-00	**County Garage**	Fisher Auto Parts, Inc.	Parts - ID# S03811 AC Compressor	$319.99						
001-717-341-00	**County Garage**	Whaley Distributing Company	Misc Shop Supply Parts	$159.48						
001-717-217-00	**County Garage**	Compton Metals	Steel to fix a floor board	$25.92						
001-717-217-00	**County Garage**	Fisher Auto Parts, Inc.	Parts for Mutiple Vehicles	$651.29						
001-717-217-00	**County Garage**	Chenoweth Ford	Restock of Parts	$1,226.26						
001-717-217-00	**County Garage**	Harry Green	Parts for Maintenance Truck	$599.02						
001-717-343-00	**County Garage**	Wholesale Tire	Restock of Tires	$1,917.80						
001-717-217-00	**County Garage**	Leonard Truck Outfitters	Black Lug Nuts for Maintenance Trailer	$99.80						
001-717-341-00	**County Garage**	Victory Tool	New Shop Tool	$199.00						
001-717-217-00	**County Garage**	Middletown Tractor	Parts for John Deere Tractor	$471.05						
001-424-341-00	**Courthouse Security**	The Water Shop	Water	$24.00						

019-713-213-00	**Fire Departments**	Mon Power	Fire Fighters Training Building - Power Bill							$90.58
027-711-567-04	**Fire Department - Spelter**	MES Service Company	Flow Testing			$2,201.19				
027-711-567-04	**Fire Department - Spelter**	Water Way	Hose Testing and Ground Ladder Testing			$3,010.00				
008-705-217-00	**Home Incarceration**	Chenoweth Ford	Visor Clip Replacement				$32.19			
008-705-219-00	**Home Incarceration**	Canon Financial Services	Copier Rental				$130.97			
001-424-341-00	**IT**	US Bank - Amazon	Supplies for Commission Office	$229.69						
001-424-459-00	**IT**	Densor Chatbot	Yearly Subscriptions for website help chatbot	$288.00						
001-413-459-00	**IT**	US Bank - Amazon	New Dell Computers for County Clerk Office	$980.98						
001-424-459-00	**IT**	Digital Storm / Hanaps Enterprises	AI Workstation Computer AMD RyZen 9 Custom	$4,511.00						
001-439-341-00	**IT**	Amazon	Logitech ergonomic keyboard & mouse	$99.99						

001-424-459-00	**IT**	US Bank	Amazon / PC Speakers for Commission Meeting	$122.26						
001-424-459-00	**IT**	US Bank	Microsoft Azure Subscription for website	$166.56						
001-424-459-00	**IT**	US Bank	Netlify - Temporary Website Domain Hosting	$9.00						
001-424-341-00	**IT**	US Bank	Dell Technologies - Power Supply	$128.99						
001-424-459-00	**IT**	US Bank	External hard drives - Hard drives for Surefire team	$692.90						
001-424-459-00	**IT**	US Bank	Staples - HP Toner for Process Servers	$264.16						
001-424-459-00	**IT**	B&H Photo	Synology 80 TB server for Surefire team Cyber Incident	$3,698.23						
001-424-353-00	**IT**	GRINDINSOFT	Trojan Virus Killer	$25.39						
001-700-459-00	**Law Enforcement**	Command Communications	Mobile Radio Replacements	$744.96						
001-700-221-00	**Law Enforcement**	FBI National Academy Associates	Training - Diaz, Petroki & Waybright	$280.00						
001-700-345-00	**Law Enforcement**	First Guaranty Bank	Acct Shingleton	$284.54						
001-700-223-00	**Law Enforcement**	First Guaranty Bank	Acct Bartlett	$283.99						
001-700-223-00	**Law Enforcement**	First Guaranty Bank	Acct Matheny II	$3.47						

001-700-223-00	**Law Enforcement**	First Guaranty Bank	Acct Mealey	$90.99						
001-700-223-00	**Law Enforcement**	First Guaranty Bank	Acct Kraemer	$352.59						
001-700-214-00	**Law Enforcement**	James McManus	Pistol Instructor Training	$306.00						
001-700-219-00	**Law Enforcement**	US Cellular	Cell Bill	$2,285.64						
001-700-223-00	**Law Enforcement**	Wise Guys Police Training & Services	Radar Certification	$1,710.00						
023-725-341-00	**Law Enforcement**	Creative Product Sourcing	DARE Supplies							$239.58
001-700-341-00.	**Law Enforcement**	Sirchie	In-Evidence Supplies	$126.18						
001-700-341-00	**Law Enforcement**	Robin Perfect Fit	Wetzel Hem Shirts	$84.00						
001-700-223-00	**Law Enforcement**	The Exponent Telegram	Ad "Don't Text & Drive"	$50.00						
001-424-341-00	**Maintenance**	Compton Metals, Inc	Misc parts for new fender repairs	$2,971.22						
001-424-341-00	**Maintenance**	Global Equipment Company	Auto Feed Assembly Parts for Courthouse	$256.51						
001-424-341-00	**Maintenance**	Lowes, Inc	Casters for New Tables for County Clerk	$121.03						
001-424-216-00	**Maintenance**	Otis Elevator Company	Maintenance Fees	$1,499.00						

001-424-341-00	**Maintenance**	Sandy's True Value	Mower parts	$73.96						
001-424-341-00	**Maintenance**	Sandy's True Value	Batteries / Caution Tape / Concrete	$157.86						
001-424-341-00	**Maintenance**	Sandy's True Value	Single Cut Key	$5.98						
001-424-341-00	**Maintenance**	Southern States	Chemicals / Fertilizer for Courthouse Flowerpots	$383.57						
027-900-215-01	**Parks & Rec.**	Ace Aggregates	Crusher run			$515.66				
027-900-230-00	**Parks & Rec.**	Alpha Energy Solutions	HVAC Maintenance for Parks & Rec Complex			$477.76				
027-900-341-00	**Parks & Rec.**	Auto Trim	Sidewalks closed signs			$120.00				
027-900-215-00	**Parks & Rec.**	Central Supply	Fire ring drainage			$208.99				
027-900-215-01	**Parks & Rec.**	Central Supply	Rock for all parks			$263.49				
027-900-216-00	**Parks & Rec.**	Chenoweth Ford	Repairs for Ford Truck			$269.66				
027-900-213-00	**Parks & Rec.**	Clarksburg Water Board	Water Utility bill for Parks and Rec Complex			$335.99				
027-900-219-00	**Parks & Rec.**	First Citizens Bank & Trust	Monthly copier rental			$344.00				
027-900-223-00	**Parks & Rec.**	Frosty Ridge Snoballs	Snowcone vendor for 250th			$390.00				
027-900-216-00	**Parks & Rec.**	Fisher Auto Parks	Repairs for Ford Truck			$398.33				
027-900-213-00	**Parks & Rec.**	Hope Gas	Gas bill for Complex			$28.00				

027-900-341-00	**Parks & Rec.**	John Deere Financial - Southern States	Vegetation Control			$208.58				
027-900-216-00	**Parks & Rec.**	Leonard Aluminum Utility Buildings	Tow Hitch, Safety Straps for Dump truck			$414.66				
027-900-341-00	**Parks & Rec.**	Liberty Distributors	Misc items for office & maintenance			$438.75				
027-900-213-00	**Parks & Rec.**	MonPower	Utility Bill - 5742 Shinston Pike			$406.06				
027-900-215-01	**Parks & Rec.**	Nuzum Trucking	All parks landscaping & drainage			$5,988.42				
027-900-215-00	**Parks & Rec.**	Sandy's	Erosion control of Rec complex drains			$214.52				
027-900-341-00	**Parks & Rec.**	Sandy's	Multiple invoices for Sunset & Sidewalk project - Courthouse			$214.70				
027-900-215-01	**Parks & Rec.**	Thomson's Landscraping & Garden Center	Landscaping for all parks & Signs			$728.79				
027-900-341-00	**Parks & Rec.**	US Bank	Kroger - water for 250 celebration			$45.48				
027-900-341-00	**Parks & Rec.**	US Bank	Walmart - lunch item for Dairy free			$22.69				
027-900-217-00	**Parks & Rec.**	Sunset Outdoor Supply	Parts for Ventrac			$408.04				
027-900-217-00	**Parks & Rec.**	Sandy's	Parts for Ventrac			$27.84				
027-900-217-00	**Parks & Rec.**	Fisher Auto Parts	Brakes and Parts for Truck			$964.21				
027-900-341-00	**Parks & Rec.**	US Bank	Multiple Charges			$369.66				

027-900-219-00	**Parks & Rec.**	Arcades R Us	Rental of 12ft Slide for Summer Camp			$390.00				
027-900-341-00	**Parks & Rec.**	Shinnston Ace Hardware	Tool And Supplies to clean up trees @ Ellis			$716.59				
027-900-215-01	**Parks & Rec.**	TNT Industrial Supply	Fence, Post, Frame, signs & reflectors			$625.15				
027-900-215-02	**Parks & Rec.**	Uline	Signs for Ellis			$631.50				
027-900-230-00	**Parks & Rec.**	Unifirst	Weekly Rugs			$42.60				
027-900-230-00	**Parks & Rec.**	Unifirst	Weekly Rugs			$47.22				
027-900-219-00	**Parks & Rec.**	Visual Edge IT	Monthly copy charges			$44.17				
027-900-213-00	**Parks & Rec.**	MonPower	Power Bill for Rec Complex			$1,673.40				
027-900-213-00	**Parks & Rec.**	MonPower	Power Bills for Spelter Park			$73.45				
027-900-213-00	**Parks & Rec.**	MonPower	Power Bills for Quiet Dell School			$157.30				
027-900-213-00	**Parks & Rec.**	MonPower	Power Bill for Ellis Property - Projection Booth			$58.27				
001-439-230-00	**Planning**	WVU Research Corp	First Install for Comprehensive Plan Update	$22,500.00						
001-701-225-00	**Process**	Skasiks Cleaners	Dry Cleaning	$84.60						
001-424-219-00	**Prosecutor's Office**	US Bank	Copier Rental	$395.00						

001-424-458-01	**Rail Trail**	JF Allen Company	Bedding Sand for Rail Trail	$2,610.16						
001-424-458-01	**Rail Trail**	JF Allen Company	Bedding Sand for Rail Trail	$2,752.76						
001-424-458-01	**Rail Trail**	JF Allen Company	Bedding Sand for Rail Trail	$2,692.70						
001-424-458-01	**Rail Trail**	Mon Power	VA Rail Trail Power	$136.35						
027-952-230-00	**Senior Center**	Alpha Energy Solutions	HVAC Maintenance			$733.34				
027-952-215-00	**Senior Center**	Chem-Aqua	Water Treatment Program			$288.75				
001-404-342-00	**Sheriff & Treasurer**	Castro & Harris	Tax Book Binder for Real & Personal	$2,105.49						
001-404-341-00	**Sheriff & Treasurer**	First Guaranty	Amazon-office supplies	$849.33						
001-703-341-00	**Staging**	The Water Shop	Spring Water	$42.00						
001-412-230-00	**WVU Extension**	Alpha Energy Solutions	HVAC Maintenance	$477.75						
001-412-222-00	**WVU Extension**	Matthew Helmondollar	Extension Agent Dues for 4-H	$80.00						
001-412-213-0	**WVU Extension**	Mon Power	Power Bill	$259.61						
001-412-214-00	**WVU Extension**	John Wickline	Travel month of June	$243.60						
				$328,920.27	**$0.00**	**$48,017.21**	**$56,809.47**	**$0.00**	**$511,166.38**	**$789.30**
						Grand Total:	**$945,702.63**			

8/5/2026

Commissioner's Signature

Date of Meeting

Sent to Bookkeeping to be paid early

Commissioner's Signature

Commissioner's Signature

Date of Meeting	8/5/2026		QUOTES
Department	**Vendor**	**Description**	**Price**
Commission	Advantage Tech	Network Switches for Courthouse	$3,217.00
Commission			
IT	Server Monkey	New Server for County Clerk	$13,461.36
IT			
Planning			
Process			

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

EX-RE134

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **SEYLER KAREN** whose address is, 502 GLEN AVE BRIDGEPORT, WV 26330-1408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **103,500** on **1 LOT 20 HOLT S-D**, Class **4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **103,500**, Class **2** in and for the year **2026**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate tax ticket for 2026 taxpayer's son (Andrew) reside on property June 15, 2025 per SCQ received 04/02/2025 erroneously classified at CL 4.

District: **16 - SIMPSON-BRIDGEPORT** Amount Exonerated: **$1541.42**
Account No. **06331695**
Ticket No. **62484**
Tax Year **2026**
Parcel ID: **162404014800000000**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE141

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **GAINES RICHARD LEE ETAL** whose address is, 1912 ISAACS CREEK RD LOST CREEK, WV 26385-6998, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **27,540** on **37.50 AC ISAAC CREEK**, Class **2** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **2,820**, Class **2** in and for the year **2026**, resulting in a difference in assessed value of **24,720**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Farm exemption erroneously left off. Exonerate a value of 24,720 at a Class 2 rate of levy to correct the overcharge.

District: **20 - UNION-OUTSIDE**
Account No. **06446884**
Ticket No. **75021**
Tax Year **2026**
Parcel ID: **20 383004200000000**

Amount Exonerated: **$279.56**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE143

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **GAINES RICHARD LEE ETAL** whose address is, 1912 ISAACS CREEK RD LOST CREEK, WV 26385-6998, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **196,200** on **180 AC ISAAC CREEK**, Class **2** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **85,140**, Class **2** in and for the year **2026**, resulting in a difference in assessed value of **111,060**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Farm exemption erroneously left off. Exonerate a value of 111,060 at a Class 2 rate of levy to correct the overcharge.

District: **20 - UNION-OUTSIDE**
Account No. **06446875**
Ticket No. **75022**
Tax Year **2026**
Parcel ID: **20 403000500000000**

Amount Exonerated: **$1255.98**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE144

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **ELLIOTT ROBERT J & SHARON D** whose address is, 301 RIVERSIDE DR LOST CREEK, WV 26385-7439, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **28,920** on **1 LOT 133 BLK I RIVERSIDE AC**, Class **2** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **8,920**, Class **2** in and for the year **2026**, resulting in a difference in assessed value of **20,000**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 20,000 at a class 2 rate of levy to correct the overcharge.

District: **12 - GRANT-OUTSIDE**
Account No. **07018203**
Ticket No. **42835**
Tax Year **2026**
Parcel ID: **122014006000000000**

Amount Exonerated: **$226.18**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE138

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **HEATER OFFIE R** whose address is, PO BOX 703 LUMBERPORT, WV 26386-0703, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **22,260** on **1 LOT 65 BOGGESS 2ND ADD**, Class **4** in **EAGLE-LUMBERPORT**, Harrison County, West Virginia, which should have been assessed at **22,260**, Class **2** in and for the year **2026**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The parcel was erroneously not conveyed for the 2026 tax year. As a result, the property classification was not updated to Owner-Occupied and incorrectly remained classified as Class 4.

District: **10 - EAGLE-LUMBERPORT** Amount Exonerated: **$305.61**
Account No. **06167694**
Ticket No. **38173**
Tax Year **2026**
Parcel ID: **101804003000000000**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR Allen A Furr

EX-RE139

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **HEATER OFFIE R** whose address is, PO BOX 703 LUMBERPORT, WV 26386-0683, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3,420** on **1 LOT #64 A B BOGGESS**, Class **4** in **EAGLE-LUMBERPORT**, Harrison County, West Virginia, which should have been assessed at **3,420**, Class **2** in and for the year **2026**, resulting in a difference in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The parcel was erroneously not conveyed for the 2026 tax year. As a result, the property classification was not updated to Owner-Occupied and incorrectly remained classified as Class 4.

District: **10 - EAGLE-LUMBERPORT** Amount Exonerated: **$46.96**
Account No. **06604025**
Ticket No. **38174**
Tax Year **2026**
Parcel ID: **101804003100000000**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE150

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **MILOT LINDA M** whose address is, 503 LIBERTY ST WEST MILFORD, WV 26451-6801, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **21,600** on **1.24 AC HASTINGS RUN**, Class **3** in **ELK**, Harrison County, West Virginia, which should have been assessed at **10,320**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **11,280**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

BUILDING VALUE ERRONEOUSLY LEFT ON TAX TICKET. HOME BURNT DOWN 04-10-2025 BUILDING VALUE SHOULD HAVE REMOVED. Exonerate a value of 11,280 at a class 3 rate of levy to correct the overcharge.

District: **11 - ELK**
Account No. **06841251**
Ticket No. **40483**
Tax Year **2026**
Parcel ID: **11 408005100020000**

Amount Exonerated: **$255.13**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE121

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **Wood Anna Estate** whose address is, Theresa Garris 1625 West Virginia Ave CLARKSBURG, WV 26301-1961, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 Lot 3 Biltmore Hts (40 x 114)**, Class **4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **18,330**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **18,330**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of $18,330 at a class 2. Erroneously not split from acct number 06071662 for 26 tax year.

District: **08 - COAL-CLARKSBURG**
Account No. **06566469**
Ticket No.
Tax Year **2026**
Parcel ID: **08/13/651**

Amount Exonerated: **$276.03**
Corrected Ticket Amount: **$276.03**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE122

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **Patton Linda L** whose address is, 1636 West Virginia Ave Clarksburg WV 26301-1961, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **22,440** on **1 Lot 2 Biltmore Hts (40 x 114)**, Class **2** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **4,110**, Class **2** in and for the year **2026**, resulting in **a decrease** in assessed value of **18,330**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Correct assessment values to land only. In error, failed to separate lot 3 out of CCC with lot 2 when sold per db 1798/209

District: **08 - COAL-CLARKSBURG**
Account No. **06071662 TIF #4**
Ticket No. **30813**
Tax Year **2026**
Parcel ID: **08/13/650**

Amount Exonerated: **$276.03**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE136

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **ROSE TAMMY JO** whose address is, 1102 Falls Run Road Mount Clare WV 26408-6894, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **58,620** on **.43 AC FALL RUN**, Class **3** in **ELK**, Harrison County, West Virginia, which should have been assessed at **58,620**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of $58,620 at a class 2 rate of levy to correct the overcharge. Parents QC by deed to daughter and never thought to change address.

District: **11 - ELK**
Account No. **07094856**
Ticket No. **40856**
Tax Year **2026**
Parcel ID: **11 389001800120000**

Amount Exonerated: **$662.94**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-RE149

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **NUZUM RANDILEEN ETAL (CHARLES WESTFALL ESTATE ETAL)** whose address is, 371 ARLINGTON DR CLARKSBURG, WV 26301-6231, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **540** on **1 LOT #19 S-D ARLINGTON**, Class **2** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **540**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

HOMESTEAD EXEMPTION ERRONEOUSLY NOT APPLIED TO PARCEL - PARCEL ADJOINS HOMESITE ON PARCEL 07-1109/178 Exonerate a value of 540 at a class 2 rate of levy to correct the overcharge. Land value same. Exemption applies.

District: **07 - COAL-OUTSIDE**
Account No. **07098276**
Ticket No. **24537**
Tax Year **2026**
Parcel ID: **071109018100000000**

Amount Exonerated: **$6.11**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE148

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **NUZUM RANDILEEN ETAL (CHARLES WESTFALL ESTATE ETAL)** whose address is, 371 ARLINGTON DR CLARKSBURG, WV 26301-6231, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **540** on **1 LOT #18 S-D ARLINGTON**, Class **2** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **540**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

HOMESTEAD EXEMPTION ERRONEOUSLY NOT APPLIED TO PARCEL - PARCEL ADJOINS HOMESITE ON PARCEL 07-1109/178 Exonerate a value of 540 at a class 2 rate of levy to correct the overcharge. Land value same. Exemption applies.

District: **07 - COAL-OUTSIDE**
Account No. **07098267**
Ticket No. **24536**
Tax Year **2026**
Parcel ID: **071109018000000000**

Amount Exonerated: **$6.11**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE147

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **NUZUM RANDILEEN ETAL (CHARLES WESTFALL ESTATE ETAL)** whose address is, 371 ARLINGTON DR CLARKSBURG, WV 26301-6231, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **540** on **1 LOT #17 S-D ARLINGTON**, Class **2** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **540**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

HOMESTEAD EXEMPTION ERRONEOUSLY NOT APPLIED TO PARCEL - PARCEL ADJOINS HOMESITE ON PARCEL 07-1109/178 Exonerate a value of 540 at a class 2 rate of levy to correct the overcharge. Land value same. Exemption applies.

District: **07 - COAL-OUTSIDE**
Account No. **07098258**
Ticket No. **24535**
Tax Year **2026**
Parcel ID: **071109017900000000**

Amount Exonerated: **$6.11**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE145

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **NUZUM RANDILEEN ETAL (CHARLES WESTFALL ESTATE ETAL)** whose address is, 371 ARLINGTON DR CLARKSBURG, WV 26301-6231, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **540** on **1 LOT 14 S-D ARLINGTON**, Class **2** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **540**, Class **2** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

HOMESTEAD EXEMPTION WAS ERRONEOUSLY NOT APPLIED TO PARCEL - PARCEL ADJOINS HOMESITE ON PARCEL 07-1109/178 Exonerate a value of 540 at a class 2 rate of levy to correct the overcharge. Land value same. Exemption applies.

District: **07 - COAL-OUTSIDE**
Account No. **06427342**
Ticket No. **24532**
Tax Year **2026**
Parcel ID: **071109017600000000**

Amount Exonerated: **$6.11**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE151

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **HARRIS CLIFFORD AARON** whose address is, 135 MARSTONS MILL DR MOORESVILLE, NC 28117-6041, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1,970** on **INT LEASED O&G**, Class **3** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **510**, Class **3** in and for the year **2026**, resulting in **a decrease** in assessed value of **1,460**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 1460 at a class 3 rate of levy to correct the overcharge.

District: **15 - SIMPSON-OUTSIDE**
Account No. **07082967**
Ticket No. **55106**
Tax Year **2026**
Parcel ID: **159999070829670000**

Amount Exonerated: **$33.02**

_____
PRESENT: Prosecuting Attorney

(or)

_____
PRESENT: Tax Commissioner

_____
ATTEST: County Clerk

ASSESSOR 

_____
APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR
_____

EX-RE152

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **CLARKSBURG HARRISON REGIONAL HOUSING AUTHORITY** whose address is, 433 BALTIMORE AVE CLARKSBURG, WV 26301-2053, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **16,620** on **1 LOT 30 FT PIKE ST**, Class **4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **16,620**, Class **4** in and for the year **2026**, resulting in **no change** in assessed value of **0**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Cancel this ticket and mark improper for the 2026 tax year. Ticket should have been exempt.

District: **03 - CLARK-CLARKSBURG**
Account No. **07011822 TIF #4**
Ticket No. **6340**
Tax Year **2026**
Parcel ID: **03 15021600000000**

Amount Exonerated: **$500.56**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE153

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **BRYAN FRED E & VIRGINIA R** whose address is, 112 SUMMIT OAK LN CLARKSBURG, WV 26301-5979, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **24,660** on **1 LOT PT #384 SUMMIT PARK**, Class **3** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **7,920**, Class **3** in and for the year **2026**, resulting in **a decrease** in assessed value of **16,740**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

BUILDING VALUE ERRONEOUSLY LEFT ON TAX TICKET. HOME DEMOLISHED 09-15-2024 BUILDING VALUE SHOULD HAVE REMOVED. Proof of demolition provided. Exonerate a value of 24,660 at a class 3 rate of levy to correct the overcharge.

District: **07 - COAL-OUTSIDE**
Account No. **06406748**
Ticket No. **21070**
Tax Year **2026**
Parcel ID: **071113012700000000**

Amount Exonerated: **$378.63**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP139

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **ISAACS JERRY M & FRANCES L** whose address is, 1875 ARBOR CREEK DR APT 140 CARROLLTON TX 75010, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **7725.00** on **2018 KIA SORENTO UTILITY**, Class **3** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **120.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **7605.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Kia, vehicle retitled in Texas June 2025 per DMV records. Exonerate a value of 7605 at a class 3 rate of levy to correct the overcharge. Please remove the 18 Kia Sore (7605) from the vehicle description.

District: **07 - COAL-OUTSIDE**
Account No. **1269497**
Ticket No. **309745**
Tax Year **2026**

Amount Exonerated: **$172.01**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP132

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **JONES ROBERT JR** whose address is, 144 EASTVIEW WAY FAIRMONT, WV 26554-1788, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **22845.00** on **2018 RAM RAM 2500**, Class **3** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **22845.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 RAM 2500. Exonerate a value of 2018 RAM 2500 at a class rate of levy to correct the overcharge. Cancel this ticket and mark improper for the 2026 tax year.

District: **15 - SIMPSON-OUTSIDE** Amount Exonerated: **$516.71**
Account No. **3091182**
Ticket No. **319313**
Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES

WEST VIRGINIA CODE § 11-5-14 **STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

I, Allen R. Ferree, Assessor of Harrison County, having been presented with a certified copy of a final divorce order entered under provisions of section fifteen, article two, chapter forty-eight of the West Virginia Code, do hereby apportion the assessment of the taxes owed on jointly owned motor vehicles involved in the divorce order and awarded exclusively to be titled one or more in the name of the husband and one or more in the name of the wife as follows:

APPLICANT:_____

DEPUTY:Crichards

Account: 3068363 Ticket: 321452 Year: 2026 Name: DIAMOND KEVIN S & CHARITY M Tax $ 1915.12

Section I:

(A) Account: 3068363 Ticket: Husband Name: DIAMOND KEVIN S
Address: 601 HALL ST BRIDGEPORT WV 26330-1364

Description	Assessment	Tax Rate	Tax Amount
19 SUBA OUTB (4S4BSATC5K3293180)	10530	2.9786	$313.65
17 RAM RAM (3C6UR5PL4HG536873)	22440	2.9786	$668.40
86 FORD F150 (1FTCF15N5GNA39363)	2160	2.9786	$64.34
24 KAWA KWF1 (JKAWFCD10RB501155)	8136	2.9786	$242.34

(B) Account: 3093352 Ticket: Wife Name: DIAMOND CHARITY M
Address: 44 CATALINA CIRCLE SWANSBORO NC 28584

Description	Assessment	Tax Rate	Tax Amount
24 HOND PASS (5FNYF8H8XRB018949)	21030	2.9786	$626.40

Section II:

Filed with the county commission this 5th day of August, 2026

Allen R. Ferree, Assessor

Section III:

The county commission of Harrison County does hereby order the apportionment of the assessment of taxes as determined and set forth by the county assessor in Section I of this notice.

David Hinkle Susan J. Thomas Patsy Trecost II

Section IV:

Certified to the sheriff this____day of August, 2026

Clerk of the Harrison County Commission

NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES

WEST VIRGINIA CODE § 11-5-14 **STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

I, Allen R. Ferree, Assessor of Harrison County, having been presented with a certified copy of a final divorce order entered under provisions of section fifteen, article two, chapter forty-eight of the West Virginia Code, do hereby apportion the assessment of the taxes owed on jointly owned motor vehicles involved in the divorce order and awarded exclusively to be titled one or more in the name of the husband and one or more in the name of the wife as follows:

APPLICANT:_____

DEPUTY:Crichards

Account: 3058491 Ticket: 308488 Year: 2026 Name: PARTAIN EDWARD C II & VANESSA E Tax $ 319.40

Section I:

(A) Account: 3058491 Ticket: Husband Name: PARTAIN EDWARD C II
Address: 411 WASHINGTON AVE CLARKSBURG WV 26301-2825

Description	Assessment	Tax Rate	Tax Amount
2020 DODG PROM (3C6TRVAG8LE127495)	7560	3.0118	$227.69

(B) Account: 3093287 Ticket: Wife Name: PARTAIN VANESSA E
Address: 1107 N 12TH ST CLARKSBURG WV 26301

Description	Assessment	Tax Rate	Tax Amount
2012 SUBA FORE (JF2SHBAC3CH446088)	3045	3.0118	$91.71

Section II:

Filed with the county commission this 5th day of August, 2026

Allen R. Ferree, Assessor

Section III:

The county commission of Harrison County does hereby order the apportionment of the assessment of taxes as determined and set forth by the county assessor in Section I of this notice.

David Hinkle Susan J. Thomas Patsy Trecost II

Section IV:

Certified to the sheriff this____day of August, 2026

Clerk of the Harrison County Commission

NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES

WEST VIRGINIA CODE § 11-5-14 **STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

I, Allen R. Ferree, Assessor of Harrison County, having been presented with a certified copy of a final divorce order entered under provisions of section fifteen, article two, chapter forty-eight of the West Virginia Code, do hereby apportion the assessment of the taxes owed on jointly owned motor vehicles involved in the divorce order and awarded exclusively to be titled one or more in the name of the husband and one or more in the name of the wife as follows:

APPLICANT:_____

DEPUTY:Krollins

Account: 03044865 Ticket: 322204 Year: 2026 Name: HINKLE JASON W & STEFANIE L Tax $ 1114.76

Section I:

(A) Account: 03044865 Ticket: Husband Name: HINKLE JASON W
Address: 5 ERROW ST FAIRMONT WV 26554

Description	Assessment	Tax Rate	Tax Amount
2023 CHEVROLET TAHOE VIN: 1GNSKNKD7PR457286	27510	2.9786	$819.41

(B) Account: 03093311 Ticket: Wife Name: PHILLIPS STEFANIE L (HINKLE)
Address: 214 FARIS AVE BRIDGEPORT WV 26330

Description	Assessment	Tax Rate	Tax Amount
2022 GMC TERRAIN VIN: 3GKALTEV4NL264953	10875	2.9786	$323.92

Section II:

Filed with the county commission this 5th day of August, 2026

Allen R. Ferree, Assessor

Section III:

The county commission of Harrison County does hereby order the apportionment of the assessment of taxes as determined and set forth by the county assessor in Section I of this notice.

David Hinkle Susan J. Thomas Patsy Trecost II

Section IV:

Certified to the sheriff this____day of August, 2026

Clerk of the Harrison County Commission

NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES

WEST VIRGINIA CODE § 11-5-14 **STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

I, Allen R. Ferree, Assessor of Harrison County, having been presented with a certified copy of a final divorce order entered under provisions of section fifteen, article two, chapter forty-eight of the West Virginia Code, do hereby apportion the assessment of the taxes owed on jointly owned motor vehicles involved in the divorce order and awarded exclusively to be titled one or more in the name of the husband and one or more in the name of the wife as follows:

APPLICANT:_____

DEPUTY:Rvaldez

Account: 3021299 Ticket: 322248 Year: 2026 Name: HOOVER DANIEL W & KAREN F Tax $ 575.02

Section I:

(A) Account: 3021299 Ticket: Husband Name: HOOVER DANIEL W
Address: 126 CARRIAGE LN BRIDGEPORT WV 26330-1347

Description	Assessment	Tax Rate	Tax Amount
16 NISS (ROGU KNMAT2MV9GP720654)	4200	2.9786	$125.10

(B) Account: 3092029 Ticket: Wife Name: HOOVER KAREN F
Address: 111 PARKVIEW DR APT 203 BRIDGEPORT WV 26330-4569

Description	Assessment	Tax Rate	Tax Amount
2022 Buick Envi (LRBFZPR49PD226912)	15105	2.9786	$449.92

Section II:

Filed with the county commission this 5th day of August, 2026

Allen R. Ferree, Assessor

Section III:

The county commission of Harrison County does hereby order the apportionment of the assessment of taxes as determined and set forth by the county assessor in Section I of this notice.

David Hinkle Susan J. Thomas Patsy Trecost II

Section IV:

Certified to the sheriff this____day of August, 2026

Clerk of the Harrison County Commission

NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES

WEST VIRGINIA CODE § 11-5-14 **STATE OF WEST VIRGINIA** **COUNTY OF HARRISON**

I, Allen R. Ferree, Assessor of Harrison County, having been presented with a certified copy of a final divorce order entered under provisions of section fifteen, article two, chapter forty-eight of the West Virginia Code, do hereby apportion the assessment of the taxes owed on jointly owned motor vehicles involved in the divorce order and awarded exclusively to be titled one or more in the name of the husband and one or more in the name of the wife as follows:

APPLICANT:_____

DEPUTY:Dhyman

Account: 3063862 Ticket: Year: 2026 Name: TURNER GARY II & CRYSTAL BLAKE Tax $ 203.22

Section I:

(A) Account: 3091923 Ticket: Husband Name: TURNER GARY II
Address: 5170 MURPHY CREEK RD, WESTON, WV 26452

Description	Assessment	Tax Rate	Tax Amount
2020 KIA SPOR (KNDPMCAC2L7734065)	7305	2.2618	$165.22
2023 CARR TRLR (4YMBU1413PV010375)	1680	2.2618	$38.00

(B) Account: 3063862 Ticket: Wife Name: TURNER CRYSTAL
Address: 1265 JOHNSTOWN RD, LOST CREEK, WV 26385-7330

Description	Assessment	Tax Rate	Tax Amount
2003 14X70 FOUR	6438	1.1309	$72.81

Section II:

Filed with the county commission this 5TH day of August, 2026

Allen R. Ferree, Assessor

Section III:

The county commission of Harrison County does hereby order the apportionment of the assessment of taxes as determined and set forth by the county assessor in Section I of this notice.

David Hinkle Susan J. Thomas Patsy Trecost II

Section IV:

Certified to the sheriff this____day of August, 2026

Clerk of the Harrison County Commission

CT-PP65

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **CLEAVENGER JOHN WILLIAM (PERMIT#)** whose address is, 84 EVA PEARL ST BRIDGEPORT, WV 26330-7211, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0.00** on **1968 BOAT**, Class **3** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **16023.00**, Class **2 & 3** in and for the year **2026**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2026**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

Please remove the1968 Jon Boat 60 from the vehicle description. Please add the 96 BUJ Boat 258 to the vehicle description. Create a ticket value of 4503 at a class 3 rate of levy and a class 2 levy rate of 11520 to properly assess.

District: **15 - SIMPSON-OUTSIDE**
Account No. **3090484**
Ticket No. **318584**
Tax Year **2026**

Amount Exonerated: **$0.00**
Corrected Ticket Amount: **$232.13**
TIF: **#**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP125

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **ALLMAN KIMBERLY D (JONES)** whose address is, 21 BAILEY ST CLARKSBURG WV 263012557, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **262.00** on **04 MERC MOUNT**, Class **4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **262.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 04 MERC MOUNT. Taxpayer did not own on 7/1/25. Please remove the 04 MERC MOUN from the vehicle description. Ticket total value should be 3870.

District: **08 - COAL-CLARKSBURG** Amount Exonerated: **$7.89**
Account No. **3068577**
Ticket No. **310687**
Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP112

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **BELLOTTE JAMES P** whose address is, 1824 N 21ST ST CLARKSBURG, WV 26301-1515, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4200.00** on **2016 NISSAN ROGUE UTILITY**, Class **4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **4200.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2016 NISS ROGUE (4200). Please remove the 2016 NISSAN ROGUE from the vehicle description. Cancel this ticket and mark improper for the 2026 tax year.

District: **08 - COAL-CLARKSBURG**
Account No. **3051730**
Ticket No. **310774**
Tax Year **2026**

Amount Exonerated: **$126.50**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP129

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **CAIN RICKY J & ANGELA M** whose address is, 22 MAZZIE DR CLARKSBURG, WV 26301-7513, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1249.00** on **2004 TOYOTA COROLLA SEDAN, 2005 DODGE GRAND CARAVAN**, Class **3** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **1249.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 04 TOY COR & the 05 DODG VAN. Please remove the 04 Toyo Coro & 05 Dodg Cara from the vehicle description. Total ticket value should be 3774.

District: **01 - CLARK-OUTSIDE**
Account No. **2330070**
Ticket No.
Tax Year **2026**

Amount Exonerated: **$28.25**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP135

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **CORDOVA BETH A** whose address is, 103 CLIFFSIDE DR CLARKSBURG, WV 263019650, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **18095.00** on **TP FILED 24 VW ATLAS IN ERROR**, Class **4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **18095.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 24 VW Atla. It was traded for the 25 Jeep Gran. Please remove the 24 VW Atla from the vehicle description.

District: **- COAL-CLARKSBURG** Amount Exonerated: **$544.99**

Account No. **3066720**

Ticket No. **310949**

Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP115

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **FLY FISHING EXPLORATION INC %CURTIS FLEMING** whose address is, 3015 DOGWOOD RD BRIDGEPORT, WV 26330-9396, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **11850.00** on **2023 BOAT**, Class **4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **11850.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2023 CREST BOAT. Accountant reported it on both the business account and their personal account #03061226. Tax payer said it should be only on her personal account. Exonerate a value of 11850 at a class 3 rate of levy to correct the overcharge. Please remove the 23 Cres 220L from the vehicle description. Ticket total value should be 79703.

District: **16 - SIMPSON-BRIDGEPORT** Amount Exonerated: **$352.96**

Account No. **3063304**

Ticket No.

Tax Year **2026**

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

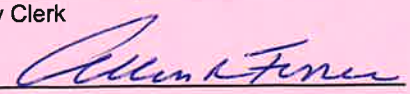
(or)

_____ ORDER ENTERED TO STATE AUDITOR

PRESENT: Tax Commissioner _____

_____

ATTEST: County Clerk

ASSESSOR 

EX-PP116

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **FLY FISHING EXPLORATION INC %CURTIS FLEMING** whose address is, 3015 DOGWOOD RD BRIDGEPORT, WV 26330-9396, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **12402.00** on **2023 BOAT**, Class **4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2025**, resulting in a difference in assessed value of **12402.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2023 Crest Boat. The accountant reported on both the business account and personal account #03061226. Per Tax payer should only be on their personal account. Exonerate a value of 12402 at a class 3 rate of levy to correct the overcharge. Please remove the 23 Cres 220L from the vehicle description. Ticket total value should be 60785.

District: **16 - SIMPSON-BRIDGEPORT** Amount Exonerated: **$377.86**

Account No. **3063304**

Ticket No.

Tax Year **2025**

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

(or)

_____ ORDER ENTERED TO STATE AUDITOR

PRESENT: Tax Commissioner _____

_____

ATTEST: County Clerk

ASSESSOR 

EX-PP114

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **GAUS ROBERT & SUSAN** whose address is, 120 TEMPLE TER CLARKSBURG, WV 26301-4059, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3585.00** on **2006 TOYOTA 4RUNNER**, Class **4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **3585.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2006 TOYOTA 4RUNNER (3585). Please remove the 2006 TOYO 4RUN from the vehicle description. ticket value should be 7485.

District: **03 - CLARK-CLARKSBURG**
Account No. **3025544**
Ticket No. **303158**
Tax Year **2026**

Amount Exonerated: **$107.97**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP137

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **GIBSON PHILLIP B & ARDELLA D** whose address is, 126 RIDENOUR ST CLARKSBURG, WV 26301-3543, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3570.00** on **2016 CHEVROLET SILVERADO 2500**, Class **4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **3570.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 3570 at a class 4 rate of levy to correct the overcharge. Please remove the 2016 Chevrolet Silverado VIN: 1GC1KXEG4GF236319 from the vehicle description & add the 2016 Chevrolet Silverado VIN: 1GC1KVEG4GF236319 to the vehicle description.

District: **03 - CLARK-CLARKSBURG**
Account No. **1672372**
Ticket No. **303178**
Tax Year **2026**

Amount Exonerated: **$107.52**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP126

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **GREAVER DAVID L** whose address is, 918 EAST AVE SHINNSTON, WV 26431-1255, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **1410.00** on **2008 NISSAN ALTIMA COUPE**, Class **4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **1410.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 08 NISS ALT. Please remove the 08 NISS ALTA from the vehicle description. Ticket total value should be 38451.

District: **06 - CLAY-SHINNSTON**
Account No. **2405178**
Ticket No. **308196**
Tax Year **2026**

Amount Exonerated: **$42.47**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

ASSESSOR

EX-PP111

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **JONES MICHAEL E & LYNN A** whose address is, 406 OHIO AVE NUTTER FORT, WV 26301-4510, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **16830.00** on **2021 CHEVROLET SILVERADO 1500**, Class **4** in **CLARK-NUTTERFORT**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **16830.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2021 CHEV SILVERADO (28050). Please remove the 2021 CHEV SILVERADO from the vehicle description. The corrected ticket total value should be 45244.

District: **04 - CLARK-NUTTERFORT** Amount Exonerated: **$506.89**
Account No. **1267060**
Ticket No. **305609**
Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP127

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **KENDALL BEVERLY J** whose address is, 27 JUNIOR AVE CLARKSBURG, WV 26301-5910, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3150.00** on **2003 HURS TRLR, 2014 CHEVROLET EQUINOX UTILITY**, Class **3** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **3150.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 03 HURS TRLR & the 14 CHEV EQUIN. Please remove the 03 HURS TRLR & 14 CHEV EQUI from the vehicle description. Ticket total value should be 1903.

District: **07 - COAL-OUTSIDE**
Account No. **3006169**
Ticket No. **309805**
Tax Year **2026**

Amount Exonerated: **$71.25**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP128

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **KNOTTS JOHN THOMAS & MARY ELLEN** whose address is, PO BOX 177 SPELTER, WV 26438-0177, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **828.00** on **2002 BUICK CENTURY**, Class **3** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **828.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 02 BUICK CENT. Please remove the 02 BUIC CENT from the vehicle description. Ticket total value should be 18690.

District: **07 - COAL-OUTSIDE**
Account No. **1728713**
Ticket No. **309829**
Tax Year **2026**

Amount Exonerated: **$18.73**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP131

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **LINGER CHRISTOPHER & GENA** whose address is, 3865 GREGORYS RUN RD CLARKSBURG, WV 26301-6803, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **10815.00** on **2019 AUDI E**, Class **4** in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **10815.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 AUDI, the vehicle is located and paid in Mon County. Exonerate a value of 10815 at a class 3 rate of levy to correct the overcharge. Please remove the 19 Audi E-TR (10815) from the vehicle description. Ticket total value should be 5910.

District: **14 - SARDIS**
Account No. **3077115**
Ticket No. **317714**
Tax Year **2026**

Amount Exonerated: **$244.61**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR Allen A Furr

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP113

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **LUCAS MICHAEL W JR** whose address is, 115 JACKSON AVE CLARKSBURG, WV 26301-2141, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **11340.00** on **2022 NISSAN ROGUE UTILITY**, Class **4** in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **11340.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2022 Nissan Rogue. He traded that vehicle for the new 2025 Nissan Rogue! Exonerate a value of 2022 Nissan Rogue at a class rate of levy to correct the overcharge.

District: **08 - COAL-CLARKSBURG** Amount Exonerated: **$341.54**

Account No. **1414115**

Ticket No.

Tax Year **2026**

_____ _____

PRESENT: Prosecuting Attorney APPROVED: President, County Commission

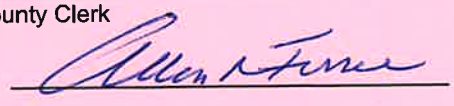
(or)

_____ ORDER ENTERED TO STATE AUDITOR

PRESENT: Tax Commissioner _____

_____

ATTEST: County Clerk

ASSESSOR 

EX-PP130

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **MCBEE WILLIAM L** whose address is, 443 DOWNS ORCHARD RD SALEM, WV 26426-8179, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6600.00** on **2018 SPRINGDALE CAMPING**, Class **3** in **TENMILE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **6600.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 18 SPRING CAMP. Taxpayer did not have it on 7/1/25. Please remove the 18 Spri Camp from the vehicle description. Total ticket value should be 42177.

District: **18 - TENMILE-OUTSIDE**
Account No. **3063535**
Ticket No. **325899**
Tax Year **2026**

Amount Exonerated: **$149.28**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP119

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **MCHENRY DONALD N & CYNTHIA J** whose address is, 138 DOUBLE POND DR BRIDGEPORT, WV 26330-8407, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **19256.00** on **2016 FORD F-350 SUPER**, Class **3** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **19256.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2016 Ford F350 15000 they in error removed 2000 Ford F350 1594 please add to ticket . Please remove the 2016 Ford F350 from the vehicle description. The 25 Merh M8514 was incorrectly valued at 54300 should have been valued at 48450. The 2026 total ticket value should be 119315 at a class 3 rate of levy to properly assess the taxpayers.

District: **15 - SIMPSON-OUTSIDE**
Account No. **1823833**
Ticket No. **319574**
Tax Year **2026**

Amount Exonerated: **$435.53**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP103

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **MENENDEZ MARK L** whose address is, PO BOX 88 MEADOWBROOK WV 264040088, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **7680.00** on **INCORRECT VEHICLE REPORTED**, Class **3** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **7680.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2008 FORD F350. Please remove the 08 Ford F350 from the vehicle description. The total ticket value should be 6180.

District: **15 - SIMPSON-OUTSIDE** Amount Exonerated: **$173.71**

Account No. **3063584**

Ticket No. **319598**

Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP124

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **MOYER DANIEL W & TAMMIE** whose address is, 17 STADIUM DR SHINNSTON WV 264317026, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **19425.00** on **18 CHEV SILV & 22 HYUN VENU**, Class **3** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **19425.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 18 CHEV SILV & 22 HYUN VENU. Taxpayer did not have either vehicle on 7/1/25. Cancel this ticket and mark improper for the 2026 tax year.

District: **05 - CLAY-OUTSIDE**
Account No. **3009005**
Ticket No. **307209**
Tax Year **2026**

Amount Exonerated: **$439.35**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP117

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **MYERS DERECK A** whose address is, PO BOX 55 REYNOLDSVILLE, WV 26422-0055, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **9405.00** on **2019 SUBARU FORESTER**, Class **3** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **9405.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 SUBA FOREST (9405). Please remove the 2019 SUBA FORE from the vehicle description. Ticket total value should be 8921.

District: **07 - COAL-OUTSIDE**
Account No. **3054190**
Ticket No. **3054190**
Tax Year **2026**

Amount Exonerated: **$212.72**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP122

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **NELSON JEFFREY W II** whose address is, 369 NIXON HOLLOW RD BRIDGEPORT, WV 26330-7127, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **720.00** on **2021 GMC SIERRA 1500**, Class **3** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **720.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 21765 at a class 3 rate of levy to correct the overcharge. Please remove the 2021 GMC SIERRA from the vehicle description. Please add the 2020 FORD F350 VIN: 1FT8W3BT7LEE70706 to the vehicle description at a value of 21045 at a class 3 rate.

District: **05 - CLAY-OUTSIDE** Amount Exonerated: **$16.28**
Account No. **3044324**
Ticket No. **307222**
Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP120

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **NDTM LLC DBA GROGGS HEATING & AC INC** whose address is, 1492 E PIKE ST CLARKSBURG, WV 26301-9605, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **11861.00** on **2016 FORD COMMERCIAL TRANSIT**, Class **3** in **COAL-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2025**, resulting in a difference in assessed value of **11861.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2016 Ford Transit. Total Loss Settlement paperwork attached to assessment. Exonerate a value of 2016 Ford Transit at a class rate of levy to correct the overcharge. Please remove the 116 Ford Tran from the vehicle description. Corrected ticket value should be 233532

District: **07 - COAL-OUTSIDE**
Account No. **3050450**
Ticket No.
Tax Year **2025**

Amount Exonerated: **$276.36**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP136

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **RILEY DYLAN M** whose address is, 105 ROSEWOOD CT BRIDGEPORT, WV 26330-9677, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **5130.00** on **2017 JAGUAR XF SEDAN**, Class **4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **5130.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 5130 for the 17 Jagu XF at a class 4 rate of levy to correct the overcharge. Taxpayer is active military and had the vehicle with him in WY.

District: **16 - SIMPSON-BRIDGEPORT** Amount Exonerated: **$152.80**

Account No. **3083151**

Ticket No. **323582**

Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP121

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **RITTER DEBORAH KAY** whose address is, 243 BUENA VISTA AVE CLARKSBURG, WV 26301-3907, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6263.00** on **2008 BMW**, Class **4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2025**, resulting in a difference in assessed value of **6263.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2025**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2008 BMW 5 SER (1215). Please remove the 2008 BMW 5 SERIES from the vehicle description. Ticket total should be 5048.

District: **03 - CLARK-CLARKSBURG** Amount Exonerated: **$192.90**
Account No. **3039744**
Ticket No. **804557**
Tax Year **2025**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP134

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **SENDLING JUSTIN C** whose address is, 304 LAUREL LEE MINE CAMP RD LUMBERPORT, WV 26386-8068, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **16710.00** on **2019 CHEVROLET SILVERADO 1500, 2022 KAWASAKI TERYX KRF800JNFNN**, Class **3** in **EAGLE-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **16710.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2019 Chevy and the 2022 Kawasaki, both were not owned 7/1/2025. Exonerate a value of 16710 at a class 3 rate of levy to correct the overcharge. Please remove the 19 CHEV SILV (12030) & the 22 KAWA TERY (4680) from the vehicle description. Total correct ticket value should be 30915.

District: **09 - EAGLE-OUTSIDE**
Account No. **3070683**
Ticket No. **313689**
Tax Year **2026**

Amount Exonerated: **$377.95**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP110

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **SMITH WILLIAM F SR & NOREENE** whose address is, 297 SAND HILL RD CLARKSBURG, WV 26301-5634, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4335.00** on **2015 LINCOLN MKC UTILITY**, Class **3** in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **4335.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2015 Lincoln, vehicle replaced with the 2021. Exonerate a value of 4335 at a class 3 rate of levy to correct the overcharge and create value of 15585 Please remove the 15 Linc MKC (4335) from the vehicle description. Corrected ticket total value should be 15615.

District: **01 - CLARK-OUTSIDE**
Account No. **2229029**
Ticket No. **301294**
Tax Year **2026**

Amount Exonerated: **$98.05**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP107

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **SPROUSE HOPE D** whose address is, 14 MONROE ST SALEM, WV 26426-1313, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **6075.00** on **2017 JEEP GRAND CHEROKEE**, Class **4** in **TENMILE-SALEM**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **6075.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2017 JEEP GRAND CHER 6075. Please remove the 2017 JEEP GRAND CHER from the vehicle description. The total ticket amount should be 14520.

District: **19 - TENMILE-SALEM**
Account No. **3064918**
Ticket No. **326844**
Tax Year **2026**

Amount Exonerated: **$167.78**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP118

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **SQUIRES VANESSA K** whose address is, 291 MAGNOLIA AVE CLARKSBURG, WV 26301-4123, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **23520.00** on **2018 BUICK REGAL HATCHBACK**, Class **4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **18570.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **4950.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2018 Buick. Exonerate a value of 4950 at a class 4 rate of levy to correct the overcharge. Please remove the 18 Buic Rega (4950) from the vehicle description.

District: **03 - CLARK-CLARKSBURG** Amount Exonerated: **$149.09**
Account No. **3054993**
Ticket No. **304822**
Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP123

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **STEELE MACKENZIE E** whose address is, 5 CONIFER DR BRIDGEPORT WV 263309385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2445.00** on **2012 VOLK BEET**, Class **4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **2445.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 12 VOLK BEET. Taxpayer did not own vehicle on 7/1/24. Cancel this ticket and mark improper for the 2026 tax year.

District: **16 - SIMPSON-BRIDGEPORT** Amount Exonerated: **$72.83**

Account No. **3067519**

Ticket No. **324005**

Tax Year **2026**

PRESENT: Prosecuting Attorney

APPROVED: President, County Commission

(or)

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

EX-PP55

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **WADDELL KAREN (PERMIT #6507)** whose address is, 1047 CLARK ST SHINNSTON, WV 26431-1319, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3708.00** on **1978 OAB MH**, Class **4** in **CLAY-SHINNSTON**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **4** in and for the year **2026**, resulting in a difference in assessed value of **3708.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Please remove the 78 OAB MH from the vehicle description. (MH DISPOSED OF) Cancel this ticket and mark improper for the 2026 tax year.

District: **06 - CLAY-SHINNSTON**
Account No. **3064528**
Ticket No. **308716**
Tax Year **2026**

Amount Exonerated: **$111.68**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR Allen R Fuson

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-PP138

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of RVALDEZ for **WILSON MICHELLE D** whose address is, 3042 SALTWELL RD BRIDGEPORT, WV 26330-7112, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **4590.00** on **2017 TRLR**, Class **3** in **CLAY-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0.00**, Class **3** in and for the year **2026**, resulting in a difference in assessed value of **4590.00**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2017 JAYCO CAMPER VIN: 1UJBJ0BR3H17X0359. Camper assessed in Randolph Co for the 2026 tax year. Please remove the 17 JAYC M-12 from the vehicle description.

District: **05 - CLAY-OUTSIDE**
Account No. **3072681**
Ticket No. **307844**
Tax Year **2026**

Amount Exonerated: **$103.82**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

EX-RE126

EXONERATIONS

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIBERSAT SHERRI L** whose address is, 981 WALNUT ST WEST MILFORD, WV 26451-9712, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **143,380** on **3 LOTS #62-63-64 STOUT LYNCH ADD INC PAR 9-10**, Class **2** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **17,700**, Class **2** in and for the year **2026**, resulting in **a decrease** in assessed value of **125,680**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Exonerate a value of 143,380 at a class 2 rate of levy to correct the overcharge. Adjust building value and land value. Remove Homestead Exemption

---

District: **21 - UNION-WEST MILFORD** Amount Exonerated: **$1735.51**

Account No. **06064705**

Ticket No. **82492**

Tax Year **2026**

Parcel ID: **213001001100000000**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE127

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIBERSAT SHERRI L** whose address is, 276 WALNUT ST WEST MILFORD, WV 26451-6808, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT #4 WALNUT HILL**, Class **4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **720**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **720.** The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 720 (L-720) at a class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District: **21 - UNION-WEST MILFORD**
Account No. **06065152**
Ticket No.
Tax Year **2026**
Parcel ID: **213001000100000000**

Amount Exonerated: **$9.94**
Corrected Ticket Amount: **$9.94**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE128

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIBERSAT SHERRI L** whose address is, 276 WALNUT ST WEST MILFORD, WV 26451-6808, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT #1 WALNUT HILL**, Class **4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **540**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **540**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 540 (L-540) at a class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District: **21 - UNION-WEST MILFORD**
Account No. **06768713**
Ticket No.
Tax Year **2026**
Parcel ID: **213001000100040000**

Amount Exonerated: **$7.46**
Corrected Ticket Amount: **$7.46**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE129

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIBERSAT SHERRI L** whose address is, 276 WALNUT ST WEST MILFORD, WV 26451-6808, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT #2 WALNUT HILL**, Class **4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **108,420**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **108,420**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 108,420 (L-8,340 B-100,080) at a class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District: **21 - UNION-WEST MILFORD**
Account No. **06768722**
Ticket No.
Tax Year **2026**
Parcel ID: **213001000100050000**

Amount Exonerated: **$1497.17**
Corrected Ticket Amount: **$1497.17**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE130

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIBERSAT SHERRI L** whose address is, 276 WALNUT ST WEST MILFORD, WV 26451-6808, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT #3 WALNUT HILL**, Class **4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **540**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **540**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 540 (L-540) at a class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District: **21 - UNION-WEST MILFORD**
Account No. **06768731**
Ticket No.
Tax Year **2026**
Parcel ID: **213001000100060000**

Amount Exonerated: **$7.46**
Corrected Ticket Amount: **$7.46**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE131

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIBERSAT SHERRI L** whose address is, 276 WALNUT ST WEST MILFORD, WV 26451-6808, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **LOT "A" (1.438 AC) S-L ADD**, Class **4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **1,560**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **1,560**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 1,560 (L-1,560) at a class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District: **21 - UNION-WEST MILFORD**
Account No. **06066464**
Ticket No.
Tax Year **2026**
Parcel ID: **213001000600000000**

Amount Exonerated: **$21.54**
Corrected Ticket Amount: **$21.54**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE132

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **LIBERSAT SHERRI L** whose address is, 276 WALNUT ST WEST MILFORD, WV 26451-6808, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT 3.72 AS W MILFORD**, Class **4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **3,360**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **3,360**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 3,360 (L-3,000 B-360) at a class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District: **21 - UNION-WEST MILFORD**
Account No. **06064714**
Ticket No.
Tax Year **2026**
Parcel ID: **213001001200000000**

Amount Exonerated: **$46.40**
Corrected Ticket Amount: **$46.40**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

CT-RE133

CORRECTIVE TICKET

STATE OF WEST VIRGINIA **COUNTY OF HARRISON**

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle **Susan J. Thomas** **Patsy Trecost II**

On the 05th day of August, 2026 issued the following order, which was made and entered, to-wit:

Upon application of DPALMER for **DODD CHARLES E (LE) (SHERRI L LIBERSAT)** whose address is, 174 MAPLE ST WEST MILFORD, WV 26451-6806, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **0** on **1 LOT #37 STOUT LYNCH ADD**, Class **4** in **UNION-WEST MILFORD**, Harrison County, West Virginia, which should have been assessed at **10,540**, Class **2** in and for the year **2026**, resulting in **an increase** in assessed value of **10,540**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2026**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

Create a ticket value of 10,450 (L-6,600 B-23,940 H-20,000) at a class 2 rate of levy to properly assess and allow discount/half year payments as afforded all taxpayers.

District: **21 - UNION-WEST MILFORD**
Account No. **06064698**
Ticket No.
Tax Year **2026**
Parcel ID: **213001001500000000**

Amount Exonerated: **$145.55**
Corrected Ticket Amount: **$145.55**

PRESENT: Prosecuting Attorney

(or)

PRESENT: Tax Commissioner

ATTEST: County Clerk

ASSESSOR

APPROVED: President, County Commission

ORDER ENTERED TO STATE AUDITOR

FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND

The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A

To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402

REQUISITION FOR PAYMENT NO. (08/05/26)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **$16,627.07**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **16,627.07.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) $ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and

(b) **$16,627.07** is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this **5th day of August, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB Bank	Invoice #1054996	Date: 07/08/2026	$2,681.33
MuniCap, Inc.	Invoice #072026-207	Date: 07/28/2026	$6,193.75
Steptoe & Johnson	Invoice #1273947	Date: 07/28/2026	$7,751.99
		Total	**$16,627.07**

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1054996

Invoice Date:	**July 8, 2026**
Account Number:	**141961.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period:	**June 1, 2026 through June 30, 2026**
Prior Balance:	$8,230.24
Payments Received as of July 7, 2026	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$8,230.24
Current Billing Period:	
Current Period Fees	$2,681.33
Total Fees Due	$ 10,911.57

Remittance Stub
Billing Period 06/01/2026 - 06/30/2026

Account Number:	141961.1
Invoice Number:	1054996
Remit Balance	$10,911.57

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed $_____

WIRE PAYMENT INSTRUCTIONS:

[redacted]

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

2008

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2026	072026-207

Balance Due

Remit check to: or Wire & ACH Instructions:

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

Bill To:

The County Commission of Harrison County
ATTN: Susan Thomas, President
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
7/28/2026	072026-207

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1394

Project: Charles Pointe Series 2008

Item	DATE	Description	Hrs	Amount
Manager (SAM)	6/1/2026	File revenue source and correspond with the county clerk's office related to subdivision.	0.75	168.75
Vice Pres (PSK)	6/2/2026	Attend conference call.	0.5	125.00
Manager (SAM)	6/2/2026	Update special assessment report and attend meeting related to assessments to be billed. Correspond related to subdivision and CED tickets. Remit copy of prior billing file for review.	4.5	1,012.50
Manager (SAM)	6/3/2026	Continue updating special assessment report and review parcel information. Complete special assessment report workbook and report and provide for internal review.	4.25	956.25
Sr Assoc (MS)	6/3/2026	Conduct data entry related to CED assessment tax sale results.	2	400.00
Vice Pres (PSK)	6/4/2026	Review special assessment report and workbook.	1.75	437.50
Manager (SAM)	6/4/2026	Update special assessment report according to comments and review. Remit report for board meeting. Review files related to developer's request and provide requested statements.	2.75	618.75
Exec VP (DS)	6/4/2026	Review correspondence from colleagues. Research prior projections.	1	275.00
Vice Pres (PSK)	6/5/2026	Attend board meeting.	0.5	125.00
Manager (SAM)	6/5/2026	Review prepared documents and correspond related to developer's requested information. Prepare for and present at board meeting. Provide billing file as approved in annual meeting.	3.25	731.25
Sr Assoc (MS)	6/10/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
Manager (SAM)	6/16/2026	Update account reconciliation file with May transactions and provide requested account statements to the developer.	1	225.00
Manager (SAM)	6/22/2026	Prepare annual continuing disclosure report redline and begin draft files of report and workbook.	1	225.00
Manager (SAM)	6/23/2026	Review debt service schedules and notice of payment. Correspond with the developer related to debt service payments.	1	225.00
Manager (SAM)	6/24/2026	Review debt service schedules and payments made. Correspond with the trustee to confirm outstanding balances.	1	225.00

Total

PK

Billing Inquiries? Call (443) 539-4104

E

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2026	072026-207

Balance Due $6,193.75

Remit check to: MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

or

Wire & ACH Instructions:

Bill To:
The County Commission of Harrison County
ATTN: Susan Thomas, President
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe Series 2008 1394

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 7/28/2026

Invoice # 072026-207

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1394

Project: Charles Pointe Series 2008

Item	DATE	Description	Hrs	Amount
Manager (SAM)	6/29/2026	Review debt service information received and correspond with the developer related to requested information.	0.5	112.50
Director (JLA)	6/30/2026	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Manager (SAM)	6/30/2026	Correspond with the Trustee related to transfer back up. Review correspondence received from legal related to community enhancement district assessments.	0.75	168.75
		Subtotal Fees:		6,193.75

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$6,193.75**

STEPTOE & JOHNSON PLLC
ATTORNEYS AT LAW
TAX ID # 55-0286140
PHONE: (304) 933-8200
www.steptoe-johnson.com

Laura Pysz-Laulis
County Administrator
Harrison County Commission
229 S. Third Street, 3rd Floor
Clarksburg, WV 26301

DUE UPON RECEIPT

Invoice Date:	July 28, 2026
Invoice Number:	1273947
Matter Number:	384480.00029

FOR PROFESSIONAL SERVICES THROUGH JULY 2, 2026

Client: Harrison County Commission

Matter: Charles Pointe TIF District Administrative Matters

Total Current Fees	$	7,751.25
Total Current Costs		0.74
Total Current Due	**$**	**7,751.99**

REQUISITION FOR PAYMENT FROM ADMINISTRATIVE EXPENSE FUND

$36,500,000
The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

$12,280,000
The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 125 (08/05/26)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed $80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **$7,196.00** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **$7,196.00.** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **5th day of August, 2026.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #072026-402	Date: 07/28/2026	$ 2,190.00
UMB Bank	Invoice #1057448	Date: 07/20/2026	$ 5,006.00
	Total		**$ 7,196.00**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2026	072026-402

Balance Due

Remit check to: or Wire & ACH Instructions:

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
7/28/2026	072026-402

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	2024

Project: Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
Manager (SAM)	6/2/2026	Review revenue database entries.	0.25	56.25
Manager (SAM)	6/3/2026	Correspond related to debt service amounts paid and review account balances.	0.5	112.50
Manager (SAM)	6/4/2026	Provide requested account statements to the developer.	0.25	56.25
Manager (SAM)	6/5/2026	File revenue sources received.	0.5	112.50
Manager (SAM)	6/8/2026	File received revenue source.	0.25	56.25
Sr Assoc (MS)	6/10/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (OO)	6/11/2026	Post April journal entries in QuickBooks.	0.25	50.00
Proj Mgr (VVJ)	6/11/2026	Review April journal entries and support.	0.25	53.75
Sr Assoc (JJD)	6/11/2026	Update excise tax database for May.	0.75	150.00
Proj Mgr (VVJ)	6/12/2026	Confirm April QuickBooks balances and approve journal entries. Prepare April financial reports for the Board.	0.75	161.25
Manager (SAM)	6/12/2026	Review and correspond internally related to developer requested update on development status.	0.5	112.50
Manager (SAM)	6/12/2026	Review revenue collections database. Update account reconciliation file with May transactions.	1	225.00
Sr Assoc (OO)	6/16/2026	Prepare May journal entries.	0.5	100.00
Manager (SAM)	6/16/2026	Provide requested account statements to the developer.	0.25	56.25
Manager (SAM)	6/23/2026	Review debt service schedules and notice of payment. Correspond with the developer related to debt service payments.	1	225.00
Manager (SAM)	6/24/2026	Review debt service schedules and payments made. Correspond with the trustee to confirm outstanding balances.	1.25	281.25
Manager (SAM)	6/29/2026	Review debt service information received and correspond with the developer related to requested information.	0.5	112.50
Director (JLA)	6/30/2026	Assist with identification and provision of material information related to on-going compliance.	0.5	112.50
Manager (SAM)	6/30/2026	Correspond with the Trustee related to transfer back up.	0.25	56.25
Sr Assoc (OO)	6/30/2026	E-mail follow up with PM regarding transfer to 2008 bonds.	0.25	50.00

Total

PK

Billing Inquiries? Call (443) 539-4104

E

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2026	072026-402

Balance Due $2,190.00

Remit check to: or **Wire & ACH Instructions:**

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

Bill To:

Gina Jones
Director of Grants and Special Proj.
Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Charles Pointe 2019 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date 7/28/2026

Invoice # 072026-402

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	2024

Project: Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
		Subtotal Fees:		2,190.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$2,190.00**

Billing Inquiries? Call (443) 539-4104

UMB

UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1057448

Invoice Date:	**July 20, 2026**
Account Number:	**158735.1**
Administrator:	**Teri Donofrio**
Phone Number:	**(612) 337-7005**
Email:	**Teresa.Donofrio@umb.com**

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period:	**June 1, 2026 through June 30, 2026**
Prior Balance:	$ 10,320.75
Payments Received as of July 7, 2026	$ 0.00
Adjustments	$ 0.00
Outstanding Balance:	$ 10,320.75
Current Billing Period:	
Current Period Fees	$5,006.00
Total Fees Due	$ 15,326.75

Remittance Stub
Billing Period 06/01/2026 - 06/30/2026

Account Number:	158735.1
Invoice Number:	1057448
Remit Balance	$15,326.75

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed $_____

WIRE PAYMENT INSTRUCTIONS:

[redacted]

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

2019

REQUISITION FOR PAYMENT
FROM ADMINISTRATIVE EXPENSE FUND

$20,573,000
The County Commission of Harrison County
Senior Tax Increment Refunding Revenue Bonds
Series 2021 A Tax-Exempt
(Development District No. 3 – White Oaks)

$6,422,000
The County Commission of Harrison County
Subordinate Tax Increment Revenue Bonds
Series 2021 B Taxable
(Development District No. 3 – White Oaks)

REQUISITION FOR PAYMENT NO. 61

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") under an Indenture of Trust, for the above captioned Bonds (the "Series 2021 Bonds"), dated as of May 15, 2021 (the "Original Indenture") between the Issuer and WesBanco Bank, Inc. as replacement trustee, (the "Trustee"), as supplemented and amended by a First Supplemental Indenture of Trust (the "First Supplemental Indenture of Trust") dated as of August 11, 2023, and a Second Supplemental Indenture of Trust (the "Second Supplemental Indenture"), dated July 19, 2024 (the "Second Supplemental Indenture" and together with the Original Indenture and the First Supplemental Indenture, the "Indenture"), that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **$250.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **$-0-** is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **$250.00** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this **5th day of August, 2026**.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

MuniCap, Inc.	Invoice #072026-249	Date: 07/28/2026	$	250.00
		Total	**$**	**250.00**

INVOICE

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Invoice Date	Invoice #
7/28/2026	072026-249

Balance Due $250.00

Remit check to: or Wire & ACH Instructions:

MuniCap, Inc.
PO Box #119
Simpsonville, MD 21150

Bill To:

Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Project: Harrison County-WhiteOak Admin 1876

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date	Invoice #
7/28/2026	072026-249

MuniCap, Inc.
Suite 210
8965 Guilford Road
Columbia, MD 21046

Terms	Client #
Net 30	1876

Project: Harrison County-WhiteOak Admin

Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	5/28/2026	Update account reconciliation for April activity.	0.5	100.00
Sr Assoc (MS)	6/8/2026	Prepare account statements for updating account reconciliation.	0.25	50.00
Sr Assoc (MS)	6/11/2026	Update account reconciliation for May activity.	0.5	100.00
		Subtotal Fees:		250.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total **$250.00**

Billing Inquiries? Call (443) 539-4104

PK E

CONTRACT FOR SERVICES

THIS AGREEMENT is made and entered into by and between ***Harrison County Assessor's Office,*** a political subdivision of the State of West Virginia, by and through its BOARD OF COUNTY COMMISSIONERS ("County") and **Total Assessment Solutions Corp**. ("TASC"), an Arkansas Corporation, of Glenwood, Arkansas.

FOR AND IN CONSIDERATION of their mutual undertakings and of the mutual promises and covenants contained herein, the sufficiency of which consideration is hereby acknowledged, the parties agree as follows:

Section A: Duties of TASC

I. TASC agrees to provide the following services for all producing & non-producing oil & gas wells, saltwater disposal wells, road crossings, gas plants and/or compressor stations where access is allowed.

A. GPS the following items with an accuracy rate of within one meter;
   1. Well Bores
   2. Compressors
   3. Gas Meters
   4. Pipeline Marker or Crossings
   5. Gas Plants & Compressor Station Sites

B. Map, Inspect, Photograph and List and/or inventory oil & gas wells in the following manner:
   1. Well Bores
      a. Operator name,
      b. Lease or Location Name
      c. Legal Description
      d. Equipment list shall include if obtainable.
         i. Size
         ii. Type
         iii. Make and/or model
         iv. Any other pertinent information.

   2. Compressors, Compressor Stations, and Gas Plants
      a. Operator name
      b. Lease or Location Name
      c. Legal Description
      d. List shall include if obtainable.
         i. Compressor make and model
         ii. Engine make and model.
         iii. Unit Number
         iv. Manufactured Date
         v. Serial number

   3. Gas Meters
      a. Operator / Pipeline Co. name,
      b. Lease or Location Name
      c. Legal Description
      d. List shall include if obtainable.

         i. Make and/or model
         ii. Serial Number
         iii. Size
         iv. Any other pertinent information.

II. Assist the Assessor's office in valuing all locally assessed taxable oil & gas equipment and furnish assessor with all valuations in Excel or digital format for each company upon request for tax year **2027 & 2028**. Provide access to online TOGA database where listings & photographs are stored and updated on a daily basis.

III. Provide expert testimony on behalf of the County at any or all proceedings on values determined during the service agreement and/or as needed by the County at all District Court or Administrative Hearing Proceedings.

IV. Provide a dxf or shp file to import into county's existing mapping system, displaying GPS points and associated attributes collected at the time of inspection and described above. Provide access to TASC GIS web-based mapping site hosted by EDGE daily.

V. Provide equipment listing in Microsoft Excel and Access format along with all digital photographs online database (EDGE) of properties inspected and/or reviewed.

VI. Assist the County Assessor's Office in mapping and appraising pipelines throughout County based on information supplied to the County Assessor's Office from pipeline companies and any other reliable source of information.

VII. Provide a map layer file with all pipeline segments mapped, displaying, when available, pipeline size, type, year, line number, product, owner, operator, or any other data obtained to import into the County GIS System or Mapping System.

Section B: Terms and Payment

I. **Contract Price:** As compensation for the stated services, County agrees to pay Total Assessment Solutions Corporation, the sum of Six Hundred Thousand dollars. ($600,000).

II. **Payment:** The above-stated contract price shall be payable as follows:

1. Phase 1: TASC will pick up & review the 5 prior years of oil & gas company renditions submitted to the county. TASC will compare it to known TASC data and identify any omitted drilling rigs & compressors. TASC will prepare maps and calibrate its GPS equipment in Harrison County. TASC will audit and assist in the valuation of all 2027 oil & gas personal property reported to the assessor's office. Total cost will be **$100,000**.

2. Phase 2: Road crossing project- collection of all road crossing data in the county by driving each county road. This will take approximately 1.5 months. Cost will be **$100,000**.

3. Phase 3: Field inspection of 100% of the Marcellus Well Bores, meters, and compressors project- collection of all well bore data in the county by driving and reviewing each sq. mile in the county. This will take approximately 2 months. Cost will be **$100,000**.

4. Phase 4: Field inspection of 33% of the area of the county for Well Bores, meters, and compressors project- collection of all well bore data in the county by driving and reviewing each sq. mile in the county. This will take approximately 3 months. Cost will be **$100,000.**

5. Phase 5: Field inspection of 33% of the area of the county for Well Bores, meters, and compressors project- collection of all well bore data in the county by driving and reviewing each sq. mile in the county. This will take approximately 3 months. Cost will be **$100,000.**

6. Phase 6: Field inspection of 33% of the area of the county for Well Bores, meters, and compressors project- collection of all well bore data in the county by driving and reviewing each sq. mile in the county. This will take approximately 3 months. Cost will be **$100,000.**

7. Final Report, 2028 valuations and informal hearing- final portion the project is the calculation of final values, notice to taxpayers, and formal appeal process. Once this portion of the project is

complete, the county will receive all working documents, reports, and data generated during the project.

III. **Term:** The term of this contract shall be from July 1, 2026, and/or date of execution until June 30, 2028.

IV. **Funding:** Notwithstanding any other provision of this agreement, the parties acknowledge and agree that the funds to be paid by the County under the terms of this contract will be available only as appropriate on a fiscal year-to fiscal year basis by properly constituted legal authority. If the County determines that sufficient funds have not been appropriated to make the payments required under the terms of this contract, the obligations of the County under this contract shall terminate. In such event, the County shall give prompt written notice of termination to TASC.

V. **Termination:** County may terminate at any time with a 30-day notification letter. Final payment will be prorated according to the percent of the current phase of the project completed and approval of the County Assessor.

Section C: Warranties and Representations of TASC

Notwithstanding anything to the contrary contained in this agreement, County and TASC agree and acknowledge that County is entering into this agreement in reliance on TASC's special and unique abilities and experience with respect to performing the services provided in this Contract. TASC accepts the relationship of trust and confidence established between it and the County by this agreement. TASC covenants with County to use its best efforts, skill, judgment, and abilities to perform the services and to further the interests of the County, and in accordance with the highest professional standards. TASC further represents, covenants, and agrees that there are no obligations, commitments, or impediments of any kind applicable to TASC that will limit or prevent the performance of the services.

All of the services to be furnished by TASC under or pursuant to this agreement shall be of the standard and quality which prevail among such professionals of knowledge skills and experience engaged in practice throughout the United States under the same or similar circumstances involving a project and services such as are described in the contract.

All of the material warranties and representations made by officers, agents and/or representatives of TASC are true and correct and that they have been made in anticipation of the County's reliance upon the truthfulness of them.

IN WITNESS WHEREOF, we set our hands and seal this _____day of _____ 2026.

BOARD OF COUNTY COMMISSIONER'S

_____
TASC

_____

_____

_____
COUNTY ASSESSOR

ATTEST:

_____
COUNTY CLERK

_____

HARRISON COUNTY COMMISSION, WEST VIRGINIA
RESOLUTION OPPOSING THE PROPOSED VALLEY LINK 765-kV TRANSMISSION PROJECT

RECITALS

WHEREAS, The Harrison County Commission, ("the Commission"), is vested with responsibility for protecting the health, safety, welfare, property, infrastructure, tax base, natural resources, and long-term economic interests of the citizens of Harrison County.

WHEREAS, The proposed Valley Link North 765-kilovolt transmission project represents one of the largest electric transmission projects proposed within the region and may require extensive permanent rights-of-way across privately owned lands.

WHEREAS, Harrison County is a regional center for residential development, commerce, manufacturing, aviation, energy production, agriculture, higher education, health care, and transportation infrastructure, and continued economic growth depends upon the preservation of private property rights and predictable land-use expectations.

WHEREAS, The Commission finds that the acquisition of perpetual utility easements may reduce property values, impair future development opportunities, fragment farms and forests, diminish the County's tax base, and impose costs upon local government that are not offset by project benefits.

WHEREAS, The Commission further finds that its citizens have expressed substantial concerns regarding eminent domain, visual impacts, construction impacts, groundwater, streams, forests, wildlife habitat, tourism, and quality of life.

WHEREAS, The Commission recognizes that West Virginia landowners should not bear disproportionate burdens for infrastructure intended principally to satisfy electric transmission needs outside this State absent a clear demonstration of corresponding public benefit.

WHEREAS, The Commission finds that meaningful public participation requires complete route mapping, parcel-level information, engineering analyses, environmental studies, and sufficient time for affected landowners and local governments to evaluate the proposal.

WHEREAS, The Commission believes that alternatives including optimization of existing transmission corridors, reconductoring, grid-enhancing technologies, and co-location within existing utility corridors should be fully evaluated before approval of any new extra-high-voltage corridor.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Harrison County Commission formally opposes approval of any Valley Link transmission route that materially adversely affects Harrison County until complete project information has been disclosed and independently evaluated.

2. That the Commission opposes the exercise of eminent domain for this project except where authorized by law after full compliance with all constitutional and statutory requirements.

3. That the Commission requests that Valley Link, PJM, the West Virginia Public Service Commission, and all applicable state and federal agencies provide complete GIS mapping, parcel-level route information, engineering studies, environmental analyses, agricultural impact analyses, groundwater and karst evaluations, historic resource assessments, property value studies, and fiscal impact analyses.

4. That the Commission requests meaningful public participation, direct notice to potentially affected landowners, and adequate opportunity for review before any governmental approvals are granted.

5. That the Commission urges all reviewing agencies to require a comprehensive analysis of reasonable alternatives that minimize impacts to stakeholders, private property, communities, agriculture, forests, and natural resources.

6. That the Commission reserves all legal, administrative, and legislative rights available to protect Harrison County, its citizens, and its tax base, including participation in all regulatory proceedings concerning the proposed project.

7. That certified copies of this Resolution be transmitted to Valley Link Transmission Company LLC, the West Virginia Public Service Commission, PJM Interconnection, the Governor of West Virginia, the Harrison County legislative delegation, and such additional state and federal agencies as the Commission deems appropriate.

Adopted and resolved this ___ day of _____, 2026.

_____	_____	_____
President Susan Thomas	Commissioner David Hinkle	Commissioner Patsy Trecost

HARRISON COUNTY COMMISSION, WEST VIRGINIA
RESOLUTION SUPPORTING THE PROPOSED VALLEY LINK 765-kV TRANSMISSION PROJECT

RECITALS

WHEREAS, the Harrison County Commission ("Commission") is charged with promoting and protecting the health, safety, welfare, economic prosperity, infrastructure, and long-term interests of the citizens of Harrison County; and

WHEREAS, the proposed Valley Link 765-kilovolt transmission project represents a significant investment in regional electric transmission infrastructure intended to enhance the reliability, resiliency, and capacity of the electric grid serving West Virginia and the surrounding region; and

WHEREAS, reliable electric infrastructure is essential to economic development, manufacturing, energy production, data centers, commercial investment, aviation, health care, agriculture, and the continued growth of Harrison County and the State of West Virginia; and

WHEREAS, construction of major infrastructure projects has the potential to generate substantial employment opportunities, increase demand for local goods and services, expand the local tax base, and produce economic activity within Harrison County; and

WHEREAS, the Commission recognizes that modernization of the electric transmission system is critical to ensuring long-term grid reliability, reducing congestion, improving system resilience, supporting future economic development, and maintaining the availability of affordable and dependable electric service; and

WHEREAS, the Commission further recognizes that projects of this magnitude must be planned and constructed in a manner that respects private property rights, minimizes impacts to landowners, agriculture, natural resources, and communities, and complies with all applicable federal and state laws; and

WHEREAS, the Commission encourages Valley Link Transmission Company LLC to continue meaningful engagement with affected landowners, local governments, and community stakeholders throughout the planning, permitting, and construction process; and

WHEREAS, the Commission believes that project routing should, where reasonably practicable, utilize existing utility corridors, minimize environmental impacts, avoid

unnecessary disruption of residences, businesses, farms, forests, and public facilities, incorporate reasonable mitigation measures for affected property owners; and

WHEREAS, the Commission finds that, provided these considerations are addressed through the applicable regulatory review process, the Valley Link project has the potential to provide substantial public benefits to Harrison County, West Virginia, and the regional electric transmission system.

NOW, THEREFORE, BE IT RESOLVED:

Support for the Project. The Harrison County Commission expresses its support for the Valley Link 765-kV Transmission Project and recognizes its potential to strengthen regional electric reliability, promote economic development, and support the long-term energy infrastructure needs of West Virginia and the surrounding region.

Responsible Development. The Commission urges Valley Link Transmission Company LLC to design, construct, and operate the project in a manner that minimizes impacts upon private property, agriculture, natural resources, historic resources, and established communities.

Landowner Engagement. The Commission requests that Valley Link continue meaningful consultation with affected landowners and local officials and provide timely information regarding project routing, construction schedules, mitigation measures, and available compensation programs.

Coordination with Local Government. The Commission encourages continued coordination with Harrison County officials, emergency services, public utilities, and county/local/municipal agencies throughout the permitting and construction process to ensure public safety and minimize disruption to County infrastructure.

Regulatory Review. The Commission supports a thorough and transparent review by the West Virginia Public Service Commission and all applicable state and federal agencies to ensure compliance with environmental, engineering, safety, and statutory requirements.

Economic Opportunity. The Commission encourages Valley Link and its contractors to maximize opportunities for West Virginia workers, contractors, suppliers, and businesses during the construction and operation of the project.

Transmission of Resolution. The Commission directs that certified copies of this Resolution be transmitted to Valley Link Transmission Company LLC, the West Virginia Public Service Commission, PJM Interconnection, the Governor of West Virginia, the Harrison County legislative delegation, and such additional state and federal agencies as the Commission deems appropriate.

Adopted and resolved this ___ day of _____, 2026.

_____	_____	_____
President Susan Thomas	Commissioner David Hinkle	Commissioner Patsy Trecost

PURPOSE

Harrison County Commission Rail Trail Advisory Board to serve in an advisory capacity regarding trail planning, development, maintenance, and community engagement.

BYLAWS

Harrison County Rail Trail Advisory Board

Harrison County Commission

Harrison County, West Virginia

ARTICLE I – NAME

The name of this body shall be the Harrison County Rail Trail Advisory Board, hereinafter referred to as the "Board."

ARTICLE II – PURPOSE

The purpose of the Board is to advise the Harrison County Commission regarding the planning, development, operation, promotion, maintenance, and enhancement of rail trails within Harrison County.

The Board shall:

1. Provide recommendations regarding the preservation and improvement of county rail trails and associated amenities.

2. Assist in developing long-range plans and priorities for trail expansion and connectivity.

3. Promote safe and appropriate recreational use of rail trails.

4. Encourage partnerships with municipalities, educational institutions, businesses, nonprofit organizations, and governmental agencies.

5. Assist in identifying grant opportunities and other funding sources.

6. Foster public engagement and community support for rail trail initiatives.

ARTICLE III – AUTHORITY

The Board is established by the Harrison County Commission as an advisory body only.

The Board shall have no authority to:

- Commit county funds;
- Enter into contracts;
- Acquire or dispose of property;
- Establish county policy without approval of the Harrison County Commission.

All recommendations of the Board shall be subject to approval by the Harrison County Commission.

ARTICLE IV – MEMBERSHIP

Section 1. Composition

The Board shall consist of nine (9) voting members appointed by the Harrison County Commission and may include representation from:

- Harrison County Parks and Recreation
- Harrison County Sheriff's Office
- Harrison County Maintenance Department
- Harrison County Grants
- Harrison County Planning Department
- Guardians of the Fork
- Harrison Recreational Trails Organization
- Pike Street Bikes

The Board shall include (2) non-voting members appointed by the Harrison County Commission to include representation from:

- The Trasher Group
- Harrison County Attorney

Section 2. Residency

Members shall reside, work, own property, or have demonstrated interest in Harrison County rail trails.

Section 3. Terms

Members shall serve three-year terms.

Section 4. Vacancies

Vacancies shall be filled by appointment of the Harrison County Commission for the remainder of the unexpired term.

Section 5. Removal

Members may be removed by the Harrison County Commission for:

- Failure to attend three consecutive meetings without excuse;
- Conduct detrimental to the mission of the Board;
- Violation of ethics or conflict-of-interest requirements.

ARTICLE V – OFFICERS

The officers of the Board shall consist of:

- Chairperson
- Vice Chairperson

- Secretary

Section 1. Election

Officers shall be elected annually by majority vote of the Board.

Section 2. Duties

Chairperson

- Presides at meetings;
- Sets agendas with staff assistance;
- Serves as spokesperson for the Board;
- Appoints committees as needed.

Vice Chairperson

- Performs duties of the Chairperson in their absence;
- Assists with Board initiatives.

Secretary

- Ensures minutes are recorded and maintained;
- Maintains attendance records;
- Assists with correspondence and reports.

ARTICLE VI – MEETINGS

Section 1. Regular Meetings

The Board shall meet at least quarterly and may meet monthly as needed.

Section 2. Special Meetings

Special meetings may be called by:

- The Chairperson; or
- A majority of Board members.

Section 3. Notice

Meeting notices shall comply with all applicable provisions of West Virginia law.

Section 4. Quorum

A majority of appointed members shall constitute a quorum.

Section 5. Voting

All actions and recommendations shall require a majority vote of members present.

ARTICLE VII – COMMITTEES

The Board may establish standing or ad hoc committees, including:

- Trail Development and Planning Committee
- Maintenance and Safety Committee
- Community Outreach and Events Committee
- Grants and Partnerships Committee

Committee recommendations shall be advisory only.

ARTICLE VIII – DUTIES AND RESPONSIBILITIES

The Board shall:

1. Review trail conditions and make recommendations regarding maintenance priorities.
2. Recommend policies promoting public safety and accessibility.
3. Advise on trail amenities, signage, landscaping, and interpretive features.
4. Encourage educational and recreational programming.
5. Promote tourism and economic opportunities associated with rail trails.
6. Assist in coordinating volunteer activities and stewardship initiatives.
7. Recommend priorities for grants and capital improvements.
8. Prepare an annual report to the Harrison County Commission summarizing activities and recommendations.

ARTICLE IX – ETHICS AND CONFLICTS OF INTEREST

Members shall comply with all applicable federal, state, and local ethics laws.

Any member having a financial or personal interest in a matter before the Board shall disclose such interest and abstain from voting on that matter.

ARTICLE X – STAFF SUPPORT

The Harrison County Commission may designate staff from the Parks and Recreation Department or another county department to provide administrative support to the Board.

Staff responsibilities may include:

- Preparing agendas;
- Maintaining records;
- Providing technical assistance;
- Coordinating communication with the County Commission.

ARTICLE XI – AMENDMENTS

These bylaws may be amended by:

1. Recommendation of the Rail Trail Advisory Board by majority vote; and

2. Approval by the Harrison County Commission.

ARTICLE XII – EFFECTIVE DATE

These bylaws shall become effective upon adoption by resolution of the Harrison County Commission on _____, 2026.

_____

Adopted this _____ day of _____, 2026.

HARRISON COUNTY COMMISSION

_____

President

_____

Commissioner

_____

Commissioner

_____

Purpose:

To understand how the Harrison County Trail advisory team might function, research was done on pre-existing advisory boards/committees/non-profits utilized in West Virginia and other relevant states. The goal here was to find the best structures and practices to implement into Harrison County to develop a successful advisory board to inform on the trails.

Research findings:

Research found that advisory teams and boards seem most effective when they act as a bridge between local government, local organizations, and the public. They can make informed recommendations from community input to help guide long-term planning and success of the trail system.

There is no single model for what an advisory board should look like, but it has rather varied with each community, county, state, etc. Some communities thrive with a non-profit dedicated to advocating for the trails while some rely on partnerships. However, when a formal trail advisory team did exist, it often coordinated these efforts, bringing interest groups and partners together, facilitating communication, identifying issues and priorities, and providing recommendations to benefit the trails.

Organization/jurisdiction outreach and research:

organization/jurisdiction	type	contact or research	Key findings
Kanawha Valley Trail Alliance	non-profit	contacted	Emphasized having passionate members, strong partnerships, representing diverse trail groups, and maintaining promotion for trails; implement monthly trail work days; involvement with events that have no relevance to trails to increase outreach
Elk River Trail Foundation	non-profit	contacted	Governed by a board of directors with elected officers and committees; emphasized fundraising, grant management, and partnerships with agencies; have noticed an increase

			in trail-related businesses since improvements to the trail, contributing to economic growth.
Morgantown parks and recreation (BOPARC)	county	contacted	No formal advisory team/board; relies on community groups, user groups, and governmental agencies for partnerships.
Doddridge County	county	contacted	No formal advisory team/board; collaborated with the North Bend Trail group, Parkersburg 2 Pittsburgh planning group, and governmental agencies.
Preston County	county	contacted	Inactive rail trail committee; rely on partnerships with WV Scenic Trails association (alleghany trail), Friends of the Cheat, County Roads Trail, VMCCVB's gravel bike network promotion, and PCPaRC; have private land owners that maintain the trail at Big Bear lake and Alpine lake.
Friends of Marion County Trails and Waterways	non-profit	research	Volunteer organization that aids in maintenance, promotion, and community engagement alongside Marion County Parks and Recreation;

			emphasize collaboration and community engagement for trail development.

Common themes found in research:

In doing research on the previous groups and jurisdictions, along with many others not listed, several common themes emerged. While the teams/boards/organizations/non-profits structures themselves varied, they all shared similar approaches to supporting their trail systems.

These themes include:

- Collaboration:

  In research it was found that successful trail systems rely heavily on collaboration between the local government, non-profits, businesses, community groups, community members, etc. A collaborative approach helps to combine knowledge, experiences, and other resources to gather a more comprehensive overview of the trails and trail use.
- Partnership:

  Many successful advisory teams or trail systems had strong partnerships supporting their efforts. Having established relationships with other government agencies, organizations, groups, businesses, and other trail systems allows for more comprehensive trail development and maintenance opportunities. Partnerships open the door for increased funding, improved communication, resource sharing, coordinated events, and collaborative problem-solving.
- volunteer involvement:

  Many of the groups researched rely heavily on volunteer involvement with the trials. Other successful trail system groups have volunteers that frequently assist in trail maintenance/cleanup, fundraising, community events, and programming. Volunteers can help create a stronger sense of community ownership and responsibility for the trails along with reducing maintenance cost.
- community engagement:

  Successful trail teams engage heavily with the community. Acting as a bridge between the public and local government, the advisory teams must learn how the general public is using or can get involved with the trails. Many teams hold public meetings, host surveys, have volunteer opportunities, and participate in local events. The team gathers community feedback and then shifts that into recommendations for trail improvements and interests.
- Promotion:

  Many advisory teams/organizations emphasized the importance of maintaining active, constant promotion for the trails. This goes beyond promoting events, although this should be done often as well. Maintaining active promotion involves maintaining a social media presence, participating in local events, engaging with

local businesses, educational outreach, and regularly informing the public on trail happenings. Kanawha Valley Trail Alliance emphasized the importance of this in an interview, stating that they go to every event they can. Often setting up a booth at events that have nothing to do with trails, recreation, or anything of the sort, just to be there ready to inform and promote trail use. In doing this they are reaching a wide variety of people and promoting the trails to new audiences.

- Representation:

  Research showed the importance of including diverse groups in trail planning, development, and maintenance. Having a diverse pool of stakeholders helps to represent the diverse use of the trails. Successful advisory teams strive to diversify their stakeholders to represent all interests. These groups often include governmental agencies, non-profits, businesses, hiking groups, walking/running groups, biking groups, birding groups, naturalists, equestrians, or any other type of trail users. This diversified group helps to ensure that any recommendations consider the needs and interests of trail users. Broad representation encourages stronger community support and informed decision-making. It also encourages a sense of shared community "ownership" for the trail as a public resource.

- long-term planning:

  Many trail groups focus on long-term planning rather than immediate needs. While immediate needs are important and should be resolved, successful groups look at the future for trails. Long-term planning allows for issues/opportunities to be identified, thoroughly researched, and strategically planned before being implemented. It establishes trail priorities and allows for time to gain funding, community support, and ensure success. Long-term planning helps keep the vision for the trails clear and ensures informed decision making to support the trails.

- Leadership:

  Several organizations emphasized the importance of having passionate members on the advisory team/group. Rather than having many semi or uninterested parties, have a few passionate trial-interested members. Dedicated members that actively care, advocate, or use the trails are more likely to consistently attend meetings, volunteer, and advocate for the trails and for the community

Recommendations:

Based on the research and direct interviews with other nonprofits, organizations, and trail groups, several recommendations arise for Harrison County Parks and Recreation.

- Establish a formal trails advisory team:

  A formal trails advisory team should be created through Harrison County Parks and Recreation and approved by the County. This team will provide a consistent bridge between community input, stakeholder collaboration, government requirements, and recommendations for the trail systems in Harrison County.

- Build a diverse advisory team:

Once approved, the team needs to be established. Members should be considered from a variety of backgrounds and stakeholder groups. Representation from local government, tourism organizations, economic development groups, local businesses, nonprofits, educational institutions, community groups (hiking,walking,running,cycling,naturalist,etc), and public trail users should be considered.

- Recruit passionate members:
  On top of a diverse group of members, the team should also mainly consist of passionate and engaged members. Recruiting should prioritize those that are genuinely interested and invested in supporting the Harrison County trails system rather than simply filling a position in the committee.
- Prioritize collaboration and partnership:
  Once the advisory team is established, it needs to act as a bridge for collaborations within the community. It should collaborate with local government, community organizations and businesses, volunteers, neighboring communities,and neighboring trail groups/systems. Building strong relationships improves communication around the trail system, increases resources, opens up financial support, and helps projects and trail futures become reality.
- Develop a long-term trail vision:
  While the trail advisory team should be aware of and working towards addressing immediate trail needs (maintenance and operational), there needs to also be a long-term vision for the trails. The trail advisory team should aid in identifying trail priorities, future trail improvements and connections, funding opportunities, promotional strategies, and event planning to support the growth of Harrison County's trail network.
- Engage with community and encourage volunteering:
  The trail advisory team should aim to seek public input through community meetings, surveys, volunteer opportunities, programming, and events. Community participation encourages that every aspect, issue, use, etc of the trial is considered by the team when making recommendations. Community participation also helps the community to feel more connected with the trail and want to see improvements in it long-term
- Maintain continuous promotion:
  The advisory team should aim to promote the trail system consistently rather than only for special events. Maintaining a public presence at community events, festivals, meetings, and an active social media presence helps increase the overall awareness of the trail system as a community resource. The committee should also aim to reach audiences not associated with current trail users to further community outreach. Consistent promotion helps encourage trail use, attract visitors, build community support and recognition, and benefit the overall growth of Harrison County's trail system.

Overall Recommendation:

Based on the research and interviews conducted, Harrison County should establish a trail advisory team to serve in only an advisory capacity for the Harrison County Commission. The team should implement the best practices identified above while tailoring it to the county needs. By prioritizing collaboration, diverse and passionate membership, engaging with the community, developing a long-term vision, strategic partnerships, and maintaining trail promotion, the advisory team could become a valuable resource for informed decision making and trail recommendations in Harrison County.

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
PENNSYLVANIA TRAILS ADVISORY COMMITTEE

BYLAWS

ARTICLE I
NAME

The name of the committee shall be the Pennsylvania Trails Advisory Committee.

ARTICLE II
PURPOSE

The federal law establishing the Recreational Trails Program (23 U.S.C. § 206) mandates that in order for a state to be eligible for apportionments for recreational trails, it must "establish a State recreational trail advisory committee that represents both motorized and non-motorized recreational trail users." Under the law, the advisory committee must meet at least once a year and the state must consider guidance from the committee in awarding grants of federal recreational trail funds.

To be in compliance with this law, the Commonwealth of Pennsylvania's Department of Environmental Resources established the Pennsylvania Recreational Trails Advisory Board (PARTAB) in 1992. In 1995, the Conservation and Natural Resources Act, 71 P.S. §§ 1340.101 *et seq.*, transferred the authority to administer the Recreational Trails Program to the Department of Conservation and Natural Resources (DCNR).

In 2009 the Commonwealth released its 2009-2013 Statewide Comprehensive Outdoor Recreation Plan (SCORP) – *Pennsylvania Outdoors – The Keystone for Healthy Living*. This plan recommended that the Commonwealth create a statewide trails committee to implement the recommendations of the plan regarding the development of a statewide land and water trail network to facilitate recreation, transportation and healthy lifestyles. After a year of planning and deliberations with trail stakeholders throughout the state, DCNR expanded PARTAB beyond its original mandate in order to assist the Commonwealth in building a statewide network of trails as recommended in the SCORP while retaining the PARTAB's compliance with the requirements of the federal Recreational Trails Program. To mark this change, the name of the advisory group is now the Pennsylvania Trails Advisory Committee.

In accordance with the Federal Highway Administration's "Recreational Trails Program Interim Guidance," revised August 1, 1999, and Pennsylvania's Statewide Comprehensive Outdoor Recreation Plan, the purpose of the Committee shall be any or all of the following:

- To provide a forum to discuss statewide trail user issues and trail management issues and offer recommendations for improvements.

- To assist with developing and implementing Pennsylvania's Statewide Comprehensive Outdoor Recreation Plan (SCORP) and Trail Network Strategic Plan as *ex officio* members of the Technical Advisory Committee (TAC).

- To assist in trail outreach, training, and educational programs, including planning and participation in the Pennsylvania Statewide Greenways & Trails Summit and other regional trail events.

- To review state and federal trail grant programs, policies, and procedures and develop trail application evaluation and selection criteria.

- To submit an annual report to the DCNR Secretary summarizing trail program activities and accomplishments in the preceding calendar year, including any recommendations the Committee may have for changes in the program.

ARTICLE III
DCNR COORDINATION

Section 1: DCNR Liaison
The DCNR Recreational Trails Program State Administrator shall serve as DCNR's liaison with the Committee.

Section 2: DCNR Oversight
DCNR shall annually review the composition, duties, responsibilities and procedures of the Committee to ensure that it is in compliance with the federal Recreational Trails Program and implementing the Pennsylvania SCORP.

ARTICLE IV
MEMBERSHIP

Section 1: Member Appointment
Any Pennsylvania resident may apply for Committee positions. DCNR will accept letters of interest annually during the period of September 1 through October 31 to fill positions with terms expiring on December 31 of the same year. DCNR will strive for a balance and diversity in composition of the Committee, including among geographical areas of the state. Members shall be appointed by DCNR's Recreational Trails Program State Administrator subject to confirmation by the DCNR Secretary by December 15.

Section 2: Committee Composition
The Committee shall consist of between 12 and 20 members. There shall be at least one member who represents each of the user groups "a" through "l" as listed below. Up to eight members at large may represent professional groups as listed in "m" through "p" below.

a. Walking
b. Hiking
c. Cross-country skiing
d. Off-highway motorcycling
e. Snowmobiling
f. Horseback riding
g. All-terrain vehicle riding
h. Bicycling
i. Mountain biking
j. Four-wheel driving
k. Water trail users
l. Persons with disabilities
m. Trail advocates
n. Trail planners
o. Trail builders
p. Trail managers

Section 3: Member Terms
Committee members shall serve three-year terms beginning January 1. Approximately one-third of the Committee terms shall expire annually. Terms are staggered to ensure continuity of membership from year to year. No member who has served two consecutive three-year terms shall be eligible for immediate reappointment. A vacancy occurring during a term shall be filled for the unexpired portion thereof. At the expiration of a term, if an appointment has not yet been made to fill the position, the incumbent Committee member may continue to serve until an appointment has been made.

Section 4: Member Alternates
A Committee member may designate an alternate to represent his/her trail user group at a meeting if the Committee member cannot attend the meeting. Designation of an alternate shall be submitted in writing to the Chair of the Committee and the DCNR liaison prior to the day of the meeting.

Section 5: Conflicts of Interest
All Committee members shall be subject to the provisions of the Pennsylvania Adverse Interest Act and the Public Official and Employee Ethics Act.

Section 6: Member Removal
DCNR may remove a member from the Committee before the expiration of the member's term if DCNR deems the removal to be in the best interest of the Committee.

Section 7: Ex-Officio Members
Ex-Officio members of the Committee shall include designees from the DCNR Bureau of Forestry and Bureau of State Parks, the Pennsylvania Department of Transportation, the Pennsylvania Department of Environmental Protection, and the Federal Highway Administration. Ex-Officio members are non-voting members.

ARTICLE V
OFFICERS

The officers of the Committee shall be a Chair, Vice Chair and Secretary. DCNR shall designate a member of the Committee to serve as Chair, Vice Chair, and Secretary prior to the first meeting of each calendar year. Officers shall assume their positions immediately upon appointment. Officers may serve more than one consecutive or non-consecutive term. Officer responsibilities shall include:

- Chair: The chair shall preside at meetings of the Committee. The Chair is responsible for communication with the DCNR liaison to set meeting dates and develop meeting agendas. In the event the Chair is absent or unable to perform his/her duties, the duties will be assigned to the Vice Chair and then to the Secretary.

- Vice Chair: At the discretion of the Chair, the Vice Chair shall assist the Chair in any or all matters.

- Secretary: The Secretary shall record minutes of Committee meetings and ensure that they are distributed to all Committee members within 30 days of the meeting.

ARTICLE VI
SUBCOMMITTEES

The Chair of the Committee shall establish such subcommittees as may be necessary for the effective operation of the Committee and appoint the Chair of such subcommittees. The membership shall consist of any number of Committee members and may also include persons who are not members of the Committee. The chair of the Committee may remove persons from subcommittees and dissolve subcommittees as appropriate.

ARTICLE VII
MEETINGS

Section 1: Schedule
Committee meetings shall be held at the request of either the Chair or the DCNR liaison. At least one meeting shall be held per year.

Section 2: Sunshine Act
The Committee shall act in conformity with procedures established by Pennsylvania's Sunshine Act, 65 Pa.C.S. §§ 701 et seq.

Section 3: Quorum
The quorum for a meeting of the Committee shall be at least fifty percent of the non-vacant positions on the Committee.

Section 4: Minutes
The Secretary shall record minutes of Committee meetings and ensure that they are distributed to all Committee members within 30 days of the meeting. Upon Committee approval of the minutes, the DCNR liaison shall ensure that the minutes of the Committee are posted on DCNR's website after they have been approved by the Committee. The liaison shall also maintain the minutes and other records of the Committee and shall ensure that they are retained in accordance with DCNR's record retention schedule.

Section 5: Reimbursement for Expenses
Committee members and alternates shall serve without pay but shall be entitled to reimbursement by DCNR for expenses related to attendance at Committee meetings in accordance with Commonwealth policy.

ARTICLE VII
AMENDMENTS

These bylaws were established by DCNR upon the approval of the Secretary on February 2, 2017, which is their effective date. They may be amended or repealed and new bylaws may be established upon approval of the Secretary. The Committee may submit to the Secretary a recommendation for amendment of the bylaws if such recommendation was adopted at a meeting of the Committee, provided the notice of the meeting informed the members of the nature of the recommendation to be considered.

CLARK COUNTY, WASHINGTON
RAILROAD ADVISORY BOARD
BYLAWS

ARTICLE I
NAME OF ORGANIZATION

Section 1.1. Name of Organization. Railroad Advisory Board (Board or RRAB).

ARTICLE II

PURPOSE OF ORGANIZATION

Section 2.1. Review and Recommend. Review and recommend to the Clark County Council, County Manager, and County staff on issues and needs related to the Clark County Short Line Railroad, also known as the Chelatchie Prairie Railroad (railroad).

Section 2.2. Safety. Promote safe operation of freight and excursion train activity on the railroad.

Section 2.3. Economic Development. Encourage revenue generating opportunities for the railroad including freight movement, excursion, and entertainment activities. Promote job-based economic development adjacent to the railroad, where appropriate.

Section 2.4. Capital Improvements. Work with Clark County staff in developing comprehensive capital programs and operating plans for the railroad. Work with Clark County staff in pursuing funding for the restoration, improvement, and continued operation of the railroad.

Section 2.5. Education. Provide education and information on the railroad, as appropriate.

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ARTICLE III
MEMBERSHIP

Section 3.1. Number of Members. The Board shall be comprised of no more than 15 members.

Section 3.2. Eligibility. Each member shall reside in Clark County, Washington.

Section 3.3. Appointment of Board Members. Members of the Board shall be appointed by the County Manager and affirmed by the Clark County Council. If a vacancy is created on the Board, a new Member shall be appointed to the Board in accordance with these Bylaws.

Section 3.4. Terms of Office. Members of the Board shall serve for a three (3) year term, staggered to ensure knowledge and experience is always retained on the Board. Appointments shall be for staggered three (3) year terms, provided the terms of original appointments shall be determined by lot so that approximately one-third shall be for one (1) year terms, one-third for two (2) year terms, and one-third for three (3) year terms.

Existing Board Members, whose term of office is expiring and desires to continue in their position for another term, must reapply to the Board for reappointment. It will be a decision of the Chair whether to reappoint directly or interview the Existing Board Member for the next term.

Section 3.5. Vacancies. The process for filling Board vacancies is as noted below.

Section 3.5.1. Qualifications. Board will determine the desired qualifications of the prospective applicants. Qualifications are intended to complement the existing Board composition to better allow the Board to achieve its goals. Desirable attributes may include:

- An interest in the railroad,
- Ability to contribute value to the Board's work, and
- Able to commit time to regularly scheduled Board meetings.

Section 3.5.2. Solicitation. Board Chair will request County staff to solicit qualified and interested candidates through advertising in media such as local newspapers, social media, and the County website. Board Chair will also encourage standing Board members to nominate qualified individuals to be contacted by the chair to encourage their formal application to become members of Board and through nominations from county staff or Board members.

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Section 3.5.3. Board Selection Subcommittee. Board Chair shall establish a Board Selection Subcommittee to evaluate all applications. Subcommittee shall review all applications, conduct candidate interviews and forward recommendations to the Board. Board shall consider applications at a regularly scheduled meeting and make a recommendation to the County Manager. Recommendation shall be made by a simple majority vote. County Manager, or their designee, may elect to be a member of the Subcommittee and will be considered an Ex-Officio member.

Section 3.5.4. Applicants Forwarded to County Manager. Board will forward a single recommended applicant for each open position to the County Manager for their consideration as provided for in this section or may determine no qualifying applications have been received and ask County staff to re-advertise for the position(s).

Section 3.5.5. County Manager Action on Applicants. County Manager may respond to Board's nomination as follows:

1. Accept Board's nomination,
2. Interview recommended applicants and make an appointment(s), or
3. Reject recommended applicants and direct County staff to re-advertise for the position(s), restarting the selection process as prescribed in this section.

Section 3.6. Compensation. Members serve without compensation.

Section 3.7. Expenditure of Funds. The Board and its Members have no authority to expend funds or to incur or make an obligation on behalf of the County unless authorized and approved by the County Council.

Section 3.8. Compliance with County Policy. Members will comply with County Ordinances, Resolutions and Rules and Policies applicable to the Board and the Members.

Section 3.9. Removal. Any Member may be removed from their position on the Board for violation of these bylaws or at the discretion of the County Manager.

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ARTICLE IV
OFFICERS

Section 4.1. Officers. Board officers shall consist of a Chair and Vice Chair, nominated, and selected by the Board to serve in those respective capacities for a term of 12 months. If Chair is permanently unable to preside, the Vice Chair will complete the remaining term of the Chair until the next annual election of officers. Upon the Vice Chair assuming the position of Chair, the Board will elect a new Vice Chair at the next regularly scheduled meeting.

Section 4.2. Duties.

Section 4.2.1. Chair. Duties of the Chair are as follows:

a. The Chair shall preside at all Board meetings.
b. Call Board meetings to order, assure an agenda is followed and maintain orderly proceedings throughout.
c. Coordinate development of meeting agendas with county staff.
d. Work with Board, county staff, and County Manager to appoint and remove Board members as appropriate and as provided for in these Bylaws.
e. Appoint subcommittee members for specific tasks as needed.
f. Perform other such duties as may be required by the Board, County Manager, or Clark County Council.

Section 4.2.2. Vice Chair. Duties of the Vice Chair are as follows:

a. Preside over meetings of the Board in the absence of the Chair.
b. Assist the Chair with committee-related activities and projects.

ARTICLE V
DUTIES OF THE BOARD

Section 5.1. General. Duties of the Board Members include:

a. Becoming familiar with the railroad, its operator(s), and the rail line,
b. Reading all materials provided to the Board prior to each meeting and coming prepared to discuss agenda items,

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c. Encouraging a cooperative and respectful spirit between Board members and the public, and
d. Regular meeting attendance.

Section 5.2. Economic Development Recommendations. Provide recommendations to county staff, the County Manager and the Clark County Council on achieving the maximum long-term return to the County from its investment in the railroad.

Section 5.3. Collaborate with Railroad Operator. Collaborate with, and advise, the County's railroad operator on priorities established for the railroad by the County Manager and the Clark County Council.

Section 5.4. Regular Board Meetings. Conduct regular Board meetings where County staff, the County's rail operator, and interested citizens can obtain information about the railroad, observe Board activities, or provide information or opinions to the Board.

Section 5.5. Review of Railroad Documents. Review plans, contracts, financial reports, and other related documents directly related to the operation, maintenance, contractual obligations, or financial opportunities of the railroad.

Section 5.6. Promotion of the Railroad. Advocate for the railroad in the community, with business and funding entities, and lobbying state and local elected officials for the purpose of promoting the railroad and to enhance financial viability of the railroad.

Section 5.7. Other Duties. Perform other such duties as may be authorized or directed by county staff, the County Manager, and the Clark County Council

ARTICLE VI
MEETINGS

Section 6.1. Time and Date of Regular Meeting. The Board shall meet once per month on the same week of the month, the same day of the week, at the same time, and at the same place. The regular date, time and place of the Board meeting will be decided by the Members at the first Board meeting of the year.

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Section 6.2. Agenda. Items may be placed on the agenda by the Chair, county staff, or at the request of a Member. The individual requesting the agenda item will be responsible for submitting sufficient information to the Chair, 10 days prior to the next meeting. The Chair will determine if the proposed agenda item is appropriate for the agenda. The Chair will then submit to the County staff liaison no later than one week before the Board meeting at which the agenda item will be considered. Agenda packets for regular meetings will be provided to Members in advance of the scheduled meeting. Agenda packets will contain the current agenda, supplemental information, and written minutes of the last meeting.

Section 6.3. Special Meetings. Special meetings may be called by the Chair.

Section 6.4. Conduct of Meeting. Board meetings will be conducted in accordance with these Bylaws and County Council Meeting Rules and Procedures, as applicable to the Board.

Section 6.5. Quorum. A simple majority of the appointed Members will constitute a quorum.

Section 6.6. Voting. Each Member shall vote on all agenda items, except on matters involving conflict of interest, substantial financial interest, or substantial economic interest under state law, the County's Ethics Ordinance, or other applicable Laws, Rules and Policies. Board members having a financial interest in the railroad or property adjacent to it, or who have a role with another organization having conflicting or supporting interests to the railroad or is party to an issue or concern that is before Board shall reveal the potential conflict to Board and recuse themselves from voting on any issue of conflict. Unless otherwise provided by law, if a quorum is present, an agenda item must be approved by a majority of the Board Members present at the meeting.

Section 6.7. Minutes. Minutes of Board proceedings shall be recorded and maintained by the . Minutes shall summarize the discussions and actions occurring at each Board meeting. Prior to Board's adoption of minutes, proposed minutes will be distributed to Board for reference and correction prior to regular meeting at which minutes are to be adopted. At regular Board meeting, Board will then consider minutes for adoption or amendment, as necessary. County staff are the custodians of all Board records and documents.

Section 6.8. Attendance. Members are required to attend Board meetings prepared to discuss the issues on the agenda. A Member shall notify the Chair if the Member is unable to attend a meeting. Excessive absenteeism may result in the Member being removed from the Board by the County Manager, as recommended by the Chair. Excessive absenteeism is defined as two consecutive unexcused absences or three unexcused absences in one year.

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Section 6.9. Public Participation. The following are intended to promote an orderly system of holding a public meeting and to give each person who wishes an opportunity to be heard:

Section 6.9.1. Public Meetings. Regular meetings of the Board are open to the public and community members are encouraged to attend. Time will be allotted each meeting for the public to address the Board. Members of the public wishing to address the Board are expected to deliver their comments in a courteous and efficient manner and speak only to issues related to the railroad and Board business. Disruptive communication will not be allowed and individuals communicating inappropriately will be asked to leave the meeting room. Any person whose comments have been ruled out of order by the Chair shall immediately cease and refrain from further improper comments. The refusal of an individual to desist from inappropriate, slanderous, or otherwise disruptive remarks, after being ruled out of order by the Chair, may be subject to removal from the meeting room.

Section 6.9.2. Public Testimony. The agenda item "Public Testimony" will be placed on each regular meeting agenda where the public may address the Board. Speakers must be recognized by the Chair, state their name, address, and the subject of their comments. Chair shall then permit comments. Should multiple speakers wish to address the Board, the Chair may limit time for comment to three (3) minutes for each speaker. All remarks shall be addressed to the full Board and not to an individual member. The “Public Testimony” item of the regular meeting agenda provides an opportunity for the Board to hear from the public. Issues requiring additional research or investigation may not be responded to by the Board at the time public comments are received. Following the “Public Testimony” item of the regular meeting agenda, if action is required or has been requested pertaining to an issue, the Board will determine its disposition and address it unless further research is required. If additional research is required, the issue will be placed on a future regular meeting agenda and a subcommittee will be assigned or the issue will be referred to County staff to research the matter.

Section 6.9.3. Written Communications. Written communications to the Board that are received by the County, or an individual Board member shall be provided to all members of the Board for consideration. Written communication may be submitted to the Board via direct mail, or by addressing communication to County staff who will distribute copies to of communication to Board. The communication will be entered into the record without the necessity of a reading provided sufficient copies are available to members of the public in attendance.

Section 6.10. Open Meetings. Public notice of Board meetings shall be provided in accordance with the provisions of the Washington Open Public Meetings Act. All Board meetings and

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deliberations shall be open to the public, except for properly noticed closed session matters, and shall be conducted in accordance with the provisions of the Washington Open Public Meetings Act. All Board members shall receive training on the Washington Open Public Meetings Act.

ARTICLE VII
SUBCOMMITTEES

Section 7.1. Formation. The Board Chair may appoint Board members, representatives of the railroad operator, and other interested private citizens and representatives of groups and organizations to form subcommittees from time to time. At the time of the formation of such subcommittees, the Chair shall state the objective of the subcommittee and the date upon which a report shall be issued to the Board. The Chair shall serve as a member of all such subcommittees. Recommendations made by subcommittees shall be considered as advisory only.

ARTICLE VIII
BYLAW AMENDMENTS

These Bylaws may be amended by majority vote of the Board Members at any regularly meeting of the Board, no sooner than at least one month following presentation to the Members either in person or submitted in a meeting packet. The Board's proposed amendments to the Bylaws must be approved by the County Council and County Manager following approval by the Board, to be in effect.

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Approved and adopted at a meeting of the County Council and the County Manager on the ____ day of _____, 2022.

ATTEST

_____
Clerk of the County Council

COUNTY COUNCIL

_____
Chair

ATTEST

COUNTY MANAGER

_____
County Manager

Approved and adopted at a meeting of the Board on the ____ day of _____, 2022.

ATTEST

_____
Chair

BOARD

_____
Vice Chair

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Election Systems & Software, LLC
11208 John Galt Blvd
Omaha, NE 68137

EVS 6.5.0.0 Upgrade Reporting Standard Standalone System Purchase Order

This Purchase Order is valid through August 20, 2026

Harrison County, West Virginia

Harrison County Courthouse 301 W Main St
Clarksburg, WV 26301-2955

Quantity	Part #	Description	Price	Ext. Price
EMS Workstation				
1	96194	**DELL PRO SLIM PLUS XE5 Desktop**	$1,820.00	$1,820.00
		· OptiPlex XE5 Small Form Factor XCTO · Intel Core Ultra 5 245 vPro (14 Cores, up to 5.1GHz) · 16GB (2x8GB) DDR5 Non-ECC Memory · 512GB Solid State Drive · Intel Integrated Graphics · DVD+/-RW Bezel 8x DVD+/-RW 9.5mm Optical Disk Drive · Dell KB216 Wired Keyboard English · Dell Optical Mouse - MS116 (Black) · Trusted Platform Module (Discrete TPM Enabled) · No Anti-Virus Software · ProSupport and Next Business Day Onsite Service Initial, 36 Month(s) · ProSupport and Next Business Day Onsite Service Extension, 24 Month(s)		
1	96222	**DELL P2226H 22" MONITOR 3 YR HDMI DisplayPort**	$203.00	$203.00
1	96015	**UNINTERRUPTIBLE POWER SUPPLY (UPS) BATTERY BACKUP, 850VA (Workstation)**	$180.00	$180.00
2	96129	**MICROSOFT WIN10 IOT ENT 2021 LTSC VALUE**	$140.00	$280.00
1	96127	**Security Key - 1GB U40GTQHJD-10042-D Bitlocker**	$60.00	$60.00
1	96137	**YUBICO YubiKey 5**	$85.00	$85.00
Services				
2	510210	**Standalone EMS Installation**	$1,540.00	$3,080.00
		• Staging of EMS workstations at ES&S Technical Services lab. o Includes the installation, configuration, and testing of EMS workstation. • Equipment is shipped to customer location. o Physical installation of workstation and related hardware (Printer, UPS, etc.) performed by customer. • EMS installation summary documentation provided to customer upon completion of installation.		
EMS Upgrade Shipping & Handling				
1	51736	**Dell OptiPlex 5050/XE3 SFF - Upgrade Box & Packing Material**	$0.00	$0.00
Shipping & Handling				

Quantity	Part #	Description	Price	Ext. Price
1	FREIGHT	**EMS Shipping & Handling**		$486.00
			Grand Total:	**$6,194.00**

Invoicing and Payment Terms:
100% of Order Total Due Thirty (30) Calendar Days after the later of (a) Equipment Delivery, or (b) Receipt of corresponding ES&S Invoice.

Note 1: This Purchase Order is valid through the date set forth above (the "Expiration Date"). Due to fluctuating pricing and availability of third party hardware and software, this Purchase Order shall expire and be of no further force and effect in the event the Customer does not sign and return this Purchase Order for execution by ES&S prior to the Expiration Date. In the event this Purchase order expires, ES&S shall provide the Customer with a new purchase order which may include changes in both pricing and third party equipment and software components.

Note 2: Unless otherwise indicated, any applicable (City & State) sales taxes have not been included in pricing and are the sole responsibility of Customer.
Note 3: Network Cabling is not included.
Note 4: Third Party Items are purchased directly from the component manufacturers and lead times may vary. In order to allow ES&S sufficient time to receive, configure, deliver and install the Third-Party Items, ES&S strongly recommends that the Customer sign and return the Purchase Order at least sixty (60) calendar days prior to the Customer's expected delivery date. Delivery and installation at Customer's location shall be scheduled subject to ES&S' receipt and configuration of the Third-Party Items. ES&S shall not be responsible for any delays caused by supply chain shortages or availability of any parts or components of any Third-Party Items.
Note 5: ES&S reserves the right to substitute third party equipment and software components contained herein provided such substitutions are of the same or greater quality and such substitutions meet any applicable requirements.

By signing below, Customer acknowledges that ES&S is purchasing the third party items set forth herein ("Third Party Items") for resale to Customer, and that the proprietary and intellectual property rights to the Third Party Items are owned by parties other than ES&S ("Third Parties"). Customer further acknowledges that except for the payment to ES& S for the Third Party Items, all of its rights and obligations with respect thereto flow from and to the Third Parties . ES&S shall provide Customer with copies of all documentation and warranties for the Third Party Items which are provided to ES &S

Customer Signature

Date

Title

ELECTION SYSTEMS & SOFTWARE

11208 JOHN GALT BLVD
OMAHA, NE 68137-2364
(402) 593-0101
Email: Legal@essvote.com

Sales Order Agreement

B.O. #: S5297

1st Election Date: November 3, 2026

Estimated Delivery Date: September 2026

Customer Contact, Title: John Spires - County Clerk

Phone Number: 304-624-8672

Customer Name: Harrison County, West Virginia

Email Address: jspires@harrisoncountywv.gov

Bill To:	Ship To:
Harrison County, West Virginia	Harrison County, West Virginia
John Spires - County Clerk	John Spires - County Clerk
229 S. 3rd Street	229 S. 3rd Street
Clarksburg, WV 26301	Clarksburg, WV 26301

	Item	Description	Qty	Price	Total
1	DS300	**DS300 Poll Place Scanner and Tabulator:** Model DS300 Scanner with Internal Backup Battery, One (1) 4GB CFast Card, Paper Roll, and One (1) 4GB Thumb Drive	75	$6,100.00	$457,500.00
2	DS300	Ballot Box with Power Supply and AC Cord	75	$1,175.00	$88,125.00
3	DS300	Equipment Installation	75	$150.00	$11,250.00
4	Services	Project Management Day	1	$2,250.00	$2,250.00
5	Services	Equipment Operations Training Day	1	$2,250.00	$2,250.00
6	Trade-In Allowance	Equipment Being Traded-In by Customer Includes: 75 - Model DS200 Scanner 75 - Model DS200 Ballot Box	1	($18,750.00)	($18,750.00)
7	Shipping	Shipping & Handling	1	$28,500.00	$28,500.00
				Order Subtotal	**$ 571,125.00**
				Customer Discount	**(22,500.00)**
				Order Total	**$ 548,625.00**

Cam Wilson
Regional Sales Manager

Customer Signature Date

V.P. of Finance Date

Title

Trade-In Equipment:
ES&S will coordinate and pay for the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties.
ES&S is responsible for preparing, packaging and palletizing the trade-in equipment for shipment.

Payment Terms	$137,156.25 of Order Total will be invoiced upon Contract Execution. $137,156.25 due on or before October 15, 2026 $137,156.25 due on or before December 15, 2026 $137,156.25 due on or before March 15, 2027 Invoices are due net 30 from invoice date. Note 1: Any applicable state and local taxes are not included, and are the responsibility of Customer.
Warranty Period (Years):	One (1) Year from Equipment Delivery

Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period)
The terms, conditions, and pricing for the Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period) are set forth in Exhibit A attached hereto.

SEE GENERAL TERMS

GENERAL TERMS

1. Definitions:

All capitalized terms used, but not otherwise defined, in these Hardware Purchase and Software License Terms ("General Terms") or in an Exhibit shall have the following meanings:

a. "Documentation" means any and all written or electronic documentation furnished or generally made available to Customer by ES&S relating to the ES&S Hardware and ES&S Software, including any operating instructions, user manuals or training materials.

b. "ES&S Firmware" means ES&S' proprietary software which is installed on the ES&S Hardware.

c. "ES&S Hardware Maintenance Services" and "ES&S Software License, Maintenance and Support Services" means those services described on Exhibit A.

d. "ES&S Software" means the ES&S Software and ES&S Firmware as set forth on the front side of this agreement.

e. "ES&S Hardware" means ES&S's proprietary vote tabulation hardware set forth on the front side of this Agreement.

f. "Software" means ES&S Software and Third-Party software.

g. "Third-Party Items" means hardware and software manufactured and developed by parties other than ES&S.

2. **Hardware Purchase and Software License Terms.** Subject to the terms and conditions of this Sales Order Agreement ("Agreement"), ES&S agrees to sell and/or license, and Customer agrees to purchase and/or license, the ES&S Hardware and ES&S Software described on the front side of this Agreement. The payment terms for the ES&S Hardware and ES&S Software are set forth on the front side of this Agreement. The consideration for ES&S' grant of the license during the Initial License Term for the ES&S Firmware is included in the cost of the ES&S Hardware.

a. **Hardware Purchase.** Subject to the terms and conditions of this Agreement, ES&S agrees to sell, and Customer agrees to purchase, the ES&S Hardware. Title to the ES&S Hardware shall pass to Customer when Customer has paid ES&S the total amount set forth on the front side of this Agreement for the ES&S Hardware.

b. **Grant of Licenses.** Subject to the terms and conditions of this Agreement, ES&S hereby grants to Customer nonexclusive, nontransferable licenses for its bona fide full time, part time or temporary employees to use the ES&S Software and the Documentation in the Jurisdiction while Customer is using the ES&S Hardware and timely pays the applicable annual ES&S Software License, Maintenance and Support Fees set forth on Schedule A1. The licenses allow such bona fide employees to use and copy the ES&S Software (in object code only) and the Documentation, in the course of operating the ES&S Hardware and solely for the purposes of defining and conducting elections and tabulating and reporting election results in the Jurisdiction.

3. **Prohibited Uses.** Customer shall not take any of the following actions with respect to the ES&S Software or the Documentation:

a. Reverse engineer, decompile, disassemble, re-engineer or otherwise create, attempt to create, or permit, allow or assist others to create, the source code or the structural framework for part or all of the ES&S Software;

b. Cause or permit any use, display, loan, publication, transfer of possession, sublicensing or other dissemination of the ES&S Software or Documentation, in whole or in part, to or by any third party without ES&S' prior written consent;

c. Cause or permit any change to be made to the ES&S Software without ES&S' prior written consent;

d. Cause or permit any review, testing, examination, or audit of the ES&S Software without ES&S' prior written consent; or

e. Allow a third party to cause or permit any copying, reproduction or printing of any output generated by the ES&S Software (except finished ballots by ballot printers selected by Customer) in which ES&S owns or claims any proprietary intellectual property rights (e.g., copyright, trademark, patent pending or patent), including, but not limited to, any ballot shells or ballot code stock.

4. **Term of Licenses.** The licenses granted in Section 2(b) shall commence upon the delivery of the ES&S Software described in Section 2(b) and shall continue for a **one (1) year period** (the "Initial License Term"). Upon expiration of the Initial License Term, the licenses shall automatically renew for an unlimited number of successive one-year periods (each a "License Renewal Term") upon the payment by Customer of the annual software license and software maintenance and support fee as set forth on the front side of this Agreement. The license terms for any License Renewal Term shall be set forth on Exhibit A. ES&S may terminate any of the licenses granted hereunder if Customer fails to pay the consideration due for, or breaches Sections 2(b), 3, or 9 with respect to, such licenses. Upon the termination any of the licenses granted in Section 2(b) for ES&S Software or upon Customer's discontinuance of the use of any ES&S Software, Customer shall immediately return such ES&S Software and the related Documentation (including any and all copies thereof) to ES&S, or (if requested by ES&S) destroy such ES&S Software and Documentation and certify in writing to ES&S that such destruction has occurred.

5. **Updates.** During the Initial License Term or any License Renewal Term for which Customer has paid the associated renewal fees, ES&S may provide new releases, upgrades, or maintenance patches to the ES&S Software, together with appropriate Documentation ("Updates"), on a schedule solely defined by ES&S. Customer is solely responsible for obtaining and purchasing any upgrades or Third-Party Items required to operate the Updates, as well as the cost of any replacements, retrofits or modifications to the ES&S Hardware which may be necessary in order to operate the Updates. All Updates shall be deemed to be ES&S Software for purposes of this Agreement upon delivery. Updates to the ES&S Firmware will be incorporated by ES&S into a regularly scheduled preventative maintenance event at no additional charge to Customer. If Customer requests installation of an Update at a time other than a regularly scheduled preventative maintenance event, then Customer shall execute and deliver to ES&S a purchase order therefore and ES&S shall charge Customer accordingly for such installation. ES&S shall also charge Customer at its then-current rates to; (i) train Customer on Updates, if such training is requested by Customer and (ii) if applicable, provide maintenance and support on the ES&S Software that is required as a result of Customer's failure to timely or properly install an Update. Notwithstanding the foregoing, Customer shall pay ES&S to install all ES&S Software Updates. If applicable, Customer shall be responsible for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee which is caused by Customer's failure to install the most recent Update provided to it by ES&S. ES&S represents to Customer that the Updates will comply with all applicable state law requirements at the time of delivery. Customer shall be responsible to ensure that it has installed and is using only certified versions of ES&S Software in accordance with applicable law. In the event that any Updates are required due to changes in state law, ES&S reserves the right to charge Customer for the following:

(i) the total cost of any Third-Party Items that are required in order to operate the Updates;

(ii) the total cost of any replacements, retrofits or modifications to the ES&S Hardware contracted for herein that may be developed and offered by ES&S in order for such ES&S Hardware to remain compliant with applicable laws and regulations; and

(iii) Customer's pro-rata share of the costs of designing, developing and/or certification by applicable federal and state authorities of such state mandated Updates.

Customer's pro-rata share of the costs included under subsection (iii) above shall be determined at the time by dividing the number of registered voters in Customer's jurisdiction by the total number of registered voters in all counties in Customer's state to which ES&S has sold and/or ES&S Hardware and/or ES&S Software purchased and licensed by Customer under this Agreement. Customer shall pay ES&S the entire costs incurred for design, development and certification of any Update which is required due to a change in local law or is otherwise requested or required by Customer.

6. **Delivery; Risk of Loss.** The Estimated Delivery Dates and First Election Use (if any) set forth on the front side of this Agreement are estimates and may only be established or revised, as applicable, by the parties, in a written amendment to this Agreement, because of delays in executing this Agreement, changes requested by Customer, product availability and other events. ES&S will notify Customer of such revisions as soon as ES&S becomes aware of such revisions. Risk of loss for the ES&S Hardware and ES&S Software shall pass to Customer when such items are delivered to Customer's designated location. Upon transfer of risk of loss to Customer, Customer shall be responsible for obtaining and maintaining sufficient casualty insurance on the ES&S Hardware and ES&S Software and shall name ES&S as an additional insured thereunder and, at ES&S' request, shall deliver written evidence thereof to ES&S until all amounts payable to ES&S under this Agreement have been paid by Customer.

7. **Warranty.**

a. **ES&S Hardware/ES&S Software.** ES&S warrants that for a **one (1) year period** (the "Warranty Period"), it will repair or replace any component of the ES&S Hardware or ES&S Software which, while under normal use and service: (i) fails to perform in accordance with its Documentation in all material respects, or (ii) is defective in material or workmanship. The Warranty Period will commence upon delivery. The Warranty shall not include the repair or replacement of any ES&S Hardware components that are consumed in the normal course of operating the ES&S Hardware, including, but not limited to, headphones and headphone protective covers, protective coatings, printer cartridges or ribbons, paper, batteries, drums, toners, fusers, transfer belts, removable media storage devices, seals, keys, power supplies/cords, PCMCIA, Smart, or CF cards or marking devices (collectively, the "Consumables"). ES&S may modify and make available additional Consumables as they may become available from time to time. The Warranty shall not include the repair or replacement of any ES&S Hardware due to cosmetic damages, including, but not limited to, screen cracks, scratches, dents and broken plastic or any defects resulting from normal wear and tear. ES&S has no obligation under this Agreement to assume the obligations under any existing or expired warranty for a Third-Party Item. Any repaired or replaced item of ES&S Hardware or ES&S Software shall be warranted only for the unexpired term of the Warranty Period. All replaced components of the ES&S Hardware or ES&S Software will become the property of ES&S. This warranty is effective provided that (I) Customer notifies ES&S within three (3) business days of the discovery of the failure of performance or defect and is otherwise in compliance with its obligations hereunder, (II) the ES&S Hardware or ES&S Software to be repaired or replaced has not been repaired, changed, modified or altered except as authorized or approved by ES&S, (III) the ES&S Hardware or ES&S Software to be repaired or replaced has been maintained or repaired by an individual other than an authorized representative of ES&S (IV) the ES&S Hardware or ES&S Software to be repaired or replaced has not been used, displayed, disseminated, transferred, loaned, disassembled, dismantled, modified, and/or tampered with by a third party without ES&S prior written consent (V) the ES&S Hardware or ES&S Software to be repaired or replaced is not damaged as a result of accident, theft, vandalism, neglect, abuse, liquid contact, use of adhesive materials on ballots, use which is not in accordance with the Documentation or causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, floods, riots, acts of war, terrorism or insurrection, government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, and (VI) Customer has installed and is using the most recent Update provided to it by ES&S. This warranty is void for any units of hardware which: (i) have not been stored or operated in a temperature range according to their specifications, (ii) have been severely handled so as to cause mechanical damage to the unit, or (iii) have been operated or handled in a manner inconsistent with reasonable treatment of an electronic product. Upon expiration of the Warranty Period, Customer shall be entitled to receive Hardware Maintenance and Software Maintenance and Support Services, the terms of which are set forth on Exhibit A.

b. **Exclusive Remedies/Disclaimer. IN THE EVENT OF A BREACH OF SUBSECTION 7(a), ES&S' OBLIGATIONS, AS DESCRIBED IN SUCH SUBSECTION, ARE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES. ES&S EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, WHICH ARE NOT SPECIFICALLY SET FORTH IN THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. FURTHER, IN THE EVENT CUSTOMER DECLINES ES&S' INSTALLATION AND ACCEPTANCE TESTING SERVICES OR IN ANY WAY AT ANY TIME ALTERS, MODIFIES OR CHANGES ANY HARDWARE, SOFTWARE, THIRD-PARTY ITEMS AND/OR NETWORK (COLLECTIVELY "SYSTEM") CONFIGURATIONS WHICH HAVE BEEN PREVIOUSLY INSTALLED BY ES&S OR WHICH ARE OTHERWISE REQUIRED IN ACCORDANCE WITH THE CERTIFIED VOTING SYSTEM CONFIGURATION, ALL WARRANTIES OTHERWISE PROVIDED HEREUNDER WITH REPECT TO THE SYSTEM PURCHASED, LEASED, RENTED**

AND/OR LICENSED UNDER THIS AGREEMENT SHALL BE VOID AND OF NO FURTHER FORCE AND EFFECT.

8. **Limitation Of Liability.** Neither party shall be liable for any indirect, incidental, punitive, exemplary, special, or consequential damages of any kind whatsoever arising out of or relating to this Agreement. Neither party shall be liable for the other party's negligent or willful misconduct. ES&S' total liability to Customer arising out of or relating to this Agreement shall not exceed the aggregate amount to be paid to ES&S hereunder. By entering into this Agreement, Customer agrees to accept responsibility for (a) the selection of, use of and results obtained from any hardware, software or services not provided by ES&S and used with the ES&S Hardware or ES&S Software; or (b) user errors, voter errors or problems encountered by any individual in voting that are not otherwise a result of the failure of ES&S to perform. ES&S shall not be liable under this Agreement for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee that is caused by (y) Customer's failure to timely or properly install and use the most recent update provided to it by ES&S or (z) Customer's election not to receive, or to terminate, the Hardware Maintenance Services or the ES&S Software Maintenance and Support.

9. **Proprietary Rights.** Customer acknowledges and agrees as follows:

ES&S owns the ES&S Software, all Documentation provided by ES&S, the design and configuration of the ES&S Hardware and the format, layout, measurements, design, and all other technical information associated with the ballots to be used with the ES&S Hardware. Customer has the right to use the aforementioned items to the extent specified in this Agreement. ES&S also owns all patents, trademarks, copyrights, trade names and other proprietary or intellectual property in, or used in connection with, the aforementioned items. The aforementioned items also contain confidential and proprietary trade secrets of ES&S that are protected by law and are of substantial value to ES&S. Customer shall keep the ES&S Software and related Documentation free and clear of all claims, liens and encumbrances and shall maintain all copyright, trademark, patent or other intellectual or proprietary rights notices that are set forth on the ES&S Hardware, the ES&S Software, the Documentation, and ballots that are provided, and all permitted copies of the foregoing.

10. **Termination.** This Agreement may be terminated, in writing, at any time by either party if the other party breaches any material provision hereof and does not cure such breach within 30 days after it receives written notification thereof from the non-breaching party.

11. **Excusable Nonperformance.** Except for obligations to make payments hereunder, if either party is delayed or prevented from performing its obligations under this Agreement as a result of any cause beyond its reasonable control, including acts of God, fire, floods, riots, acts of war, terrorism or insurrection, government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, the delay shall be excused during the continuance of, and to the extent of, such cause, and the period of performance shall be extended to the extent necessary to allow performance after the cause of delay has been removed. ES&S agrees to work with Customer, at Customer's request, to develop mutually agreeable alternatives in order to minimize the negative impact of any such delay.

12. **Notice.** Any notice or other communication required or permitted hereunder shall be in writing and will be deemed given when (a) delivered personally, (b) sent by confirmed email, (c) sent by commercial overnight courier (with written verification of receipt) or (d) sent by registered or certified mail, return receipt requested, postage prepaid, when the return receipt is received. All communications shall be sent to the attention of the persons listed on the signature page to this Agreement and at the addresses or email address set forth on such signature page unless other names or addresses are provided by either or both parties in accordance herewith.

13. **Disputes.**

a. **Payment of Undisputed Amounts.** In the event of a dispute between the parties regarding (1) a product or service for which payment has not yet been made to ES&S, (2) the amount due to ES&S for any product or service, or (3) the due date of any payment, Customer shall nevertheless pay to ES&S when due all undisputed amounts. Such payment shall not constitute a waiver by Customer or ES&S of any of its rights and remedies against the other party.

b. **Remedies for Past Due Undisputed Payments.** If any undisputed payment to ES&S is past due more than 30 days, ES&S may suspend performance under this Agreement until such amount is paid. Any disputed or undisputed payment not paid by Customer to ES&S when due shall bear interest from the due date at a rate equal to the lesser of one and one-half percent per month or the maximum amount permitted by applicable law for each month or portion thereof during which it remains unpaid.

14. **Assignment.** Except in the case of a reorganization of the assets or operations of ES&S with one or more affiliates of ES&S or the sale, transfer or assignment of all or substantially all of the assets of ES&S or any business operations thereof to a successor who has asserted its intent to continue the applicable business of ES&S, neither party may assign or transfer this Agreement or assign, subcontract or delegate any of its rights, duties or obligations hereunder without the prior written consent of the other party hereto, such consent not to be unreasonably withheld or conditioned, nor unduly delayed.

15. **Compliance with Laws.** ES&S warrants to Customer that, at the time of delivery, the ES&S Hardware and ES&S Software sold and licensed under this Agreement will comply with all applicable requirements of federal and state election laws and regulations that are mandatory and effective as of the Effective Date and will have been certified by the appropriate state authorities for use in Customer's state. The ES&S Hardware and ES&S Software, including all components will be provided to Customer with a hardened network in accordance with the guidelines of the United States Election Assistance Commission. In the event Customer fails to maintain the ES&S Software in the hardened network or allows any internal or external access to the hardened network, Customer agrees to indemnify and hold harmless ES&S from and against any and all claims, damages, losses, liens, obligations, liabilities, judgments, assessed damages, costs, expenses (including reasonable attorney's fees) and the like arising out of or related to the Customer's breach of its obligations hereunder.

16. **Voting System Reviews.** In the event that the Jurisdiction or the State require any future reviews or examinations ("Reviews") of current or previous versions of state-certified ES&S voting systems or components thereof that are not otherwise required as a result of any changes or modifications voluntarily made by ES&S to the ES&S Software and/or ES&S Hardware licensed and sold hereunder, Customer shall be responsible for:

(i) Customer's pro-rata share of such Review costs;

(ii) Customer's pro-rata share of the costs of designing, developing, manufacturing and/or certification by applicable federal and state authorities of any mandated modifications to the ES&S Hardware and/or ES&S Software that may result from such Reviews; and

(iii) the total cost of any Third-Party Items that are required in order for the ES&S Hardware and/or ES&S Software to satisfy any new requirements resulting from such Reviews in order to remain certified;

Customer's pro-rata share of the costs included under subsections 16(ii) and 16(iii) above shall be determined at the time by dividing the number of registered voters in Customer's jurisdiction by the total number of registered voters in all counties in Customer's state to which ES&S has sold and/or licensed the ES&S Hardware and/or ES&S Software purchased and licensed by Customer under this Agreement.

17. **Customer Enhancements.** In the event that Customer requests any future enhancements of the ES&S Hardware and/or ES&S Software ("Enhancements"), such requests shall be submitted in writing to ES&S. ES&S will evaluate each of the Enhancements to determine if any of such Enhancements are technologically feasible, commercially reasonable and consistent with ES&S's security protocol and procedures. In the event that ES&S determines that any of such Enhancements meet the foregoing requirements, then ES&S shall prepare a scope of work which shall include an estimated timeline and the estimated costs for design, development, testing, certification and implementation of such Enhancements (the "SOW"). ES&S shall provide the SOW to Customer for review and written approval. After ES&S's receipt of written approval of the SOW by Customer, ES&S shall prepare a written change order for Customer's execution. ES&S shall solely own and retain any and all intellectual proprietary rights in any Enhancements developed and provided to Customer.

18. **Entire Agreement.** This Agreement, including all exhibits hereto, shall be binding upon and inure to the benefit of the parties and their respective representatives, successors, and assigns. This Agreement, including all Exhibits hereto, contains the entire agreement of the parties with respect to the subject matter hereof and shall supersede and replace any and all other prior or contemporaneous discussions, negotiations, agreements or understandings between the parties, whether written or oral, regarding the subject matter hereof. Any provision of any purchase order, form, or other agreement which conflicts with or is in addition to the provisions of this Agreement shall be of no force or effect. In the event of any conflict between a provision contained in an Exhibit to this Agreement and these General Terms, the provision contained in the Exhibit shall control. No waiver, amendment, or modification of any provision of this Agreement shall be effective unless in writing and signed by the party against whom such waiver, amendment or modification is sought to be enforced. No consent by either party to, or waiver of, a breach by either party shall constitute a consent to or waiver of any other different or subsequent breach by either party. This Agreement shall be governed by and construed in accordance with the laws of the State in which the Customer resides, without regard to its conflicts of laws principles. The parties agree that venue for any dispute or cause of action arising out of or related to this Agreement shall be in the state and federal courts of the United States located in the State in which the Customer resides. ES&S is providing hardware, software, and services to Customer as an independent contractor, and shall not be deemed to be a "state actor" for purposes of 42 U.S.C. § 1983. ES&S may engage subcontractors to provide certain of the hardware, software, or services, but shall remain fully responsible for such performance. The provisions of Sections 1-5, 7(b), 8-9, 12, 13(b), 14-16, and 18 of these General Terms shall survive any termination or expiration of this Agreement, to the extent applicable.

EXHIBIT A
ES&S HARDWARE MAINTENANCE AND
SOFTWARE LICENSE, MAINTENANCE AND SUPPORT SERVICES
(POST-WARRANTY PERIOD)

ARTICLE I
GENERAL

1. **Term; Termination.** This Exhibit A for ES&S Hardware Maintenance and Software License, Maintenance and Support Services shall be in effect for the coverage period as described in Schedule A1 (the "Initial Post-Warranty Term"). Upon expiration of the Initial Post-Warranty Term, this Exhibit A shall automatically renew for an unlimited number of successive **Two-Year Periods** (each a "Renewal Period") until this Exhibit A is terminated by the first to occur of (a) either party's written election not to renew, which shall be delivered to the other party at least sixty (60) days prior to the end of the Initial Post-Warranty Term or any Renewal Period, as applicable, (b) the date which is thirty (30) days after either party notifies the other that it has materially breached this Exhibit A, if the breaching party fails to cure such breach (except for a breach pursuant to subsection (e), which will require no notice), (c) the date which is thirty (30) days after ES&S notifies Customer that it is no longer able to procure replacement parts that may be needed in order to perform the ES&S Hardware Maintenance Services contemplated hereunder, (d) the date on which the ES&S Hardware or firmware installed thereon is no longer certified by federal and/or state authorities for use in Customer's jurisdiction, or (e) the date which is thirty (30) days after Customer fails to pay any amount due to ES&S under this Exhibit A. The termination of this Exhibit A shall not relieve Customer of its liability to pay any amounts due to ES&S hereunder and shall only entitle Customer to a prorated refund of any fees already paid to ES&S in the event that this is Exhibit A is terminated pursuant to subsection 1(b), 1(c) or 1(d) above.

2. **Fees.** In consideration for ES&S' agreement to provide ES&S Hardware Maintenance and Software License, Maintenance and Support Services under this Exhibit A, Customer shall pay to ES&S the ES&S Hardware Maintenance and Software License, Maintenance and Support Fees set forth on Schedule A1 for the Initial Post-Warranty Term. The Hardware Maintenance and Software License, Maintenance and Support Fees for the Initial Post-Warranty Term are due as set forth on Schedule A1. ES&S may increase the Hardware Maintenance and Software License, Maintenance and Support Fees for a Renewal Period by not more than 10% of the amount of the most recent Fees paid by Customer. All fees for any Renewal Period shall be due and payable no later than thirty (30) days prior to the beginning of such Renewal Period. The Software License, Maintenance and Support Fee shall be comprised of (i) a fee for the Software License, Maintenance and Support provided for the ES&S Firmware, and (ii) a fee for the Software License, Maintenance and Support provided for all other ES&S Software, and shall be in addition to any fees or charges separately referred to in any Section of this Exhibit A. If Customer elects to receive Software License, Maintenance and Support for any Add-On units or New Products during the Initial Post-Warranty Term or any Renewal Period thereof, ES&S will charge incremental Software License, Maintenance and Support Fees for any Add-On units or New Products purchased by Customer at the then-current applicable rates at the time.

ARTICLE II
HARDWARE

1. **Maintenance Services.** The ES&S Hardware Maintenance Services to be provided to Customer under this Agreement for the ES&S Hardware set forth on Schedule A1 (the "Products") shall be subject to the following terms and conditions:

   a. **Routine Maintenance Services.** An ES&S Representative shall provide such services as may be necessary to keep the Products working in accordance with their Documentation, normal wear and tear excepted ("Normal Working Condition"). The services provided by ES&S pursuant to this Subsection 1(a) are referred to herein as "'Routine Maintenance Services". Routine Maintenance Services shall be provided once each **Twenty-**

Four (24) Months during the Initial Post-Warranty Term or any Renewal Period thereof. Generally, Routine Maintenance Services shall include cleaning, lubrication, diagnostic check, and calibration services. The Routine Maintenance Services shall not include the repair or replacement of any ES&S Hardware components that are consumed in the normal course of operating the ES&S Hardware, including, but not limited to, headphones and headphone protective covers, printer cartridges or ribbons, paper, batteries, drums, toners, fusers, transfer belts, removable media storage devices, seals, keys, power supplies/cords, PCMCIA, Smart, or CF cards or marking devices (collectively, the "Consumables"). ES&S may modify and make available additional Consumables as they may become available from time to time. Customer may request that Routine Maintenance Services be performed more than once during the Initial Post-Warranty Term or any Renewal Period. Any such request shall be made at least sixty (60) days before the Routine Maintenance Services are desired. The per-unit fee for such additional Routine Maintenance Services is set forth on Schedule A1 and shall be due within thirty (30) days after invoice date. ES&S will schedule the Routine Maintenance Services with Customer. The Routine Maintenance Services will be provided at Customer's Designated Location. Customer's "Designated Location" shall mean Customer's owned or leased facility at which Customer desires ES&S to perform the ES&S Hardware Maintenance Services.

b. **Repair Services.**

i. **Defects Under Normal Use and Service.** If a defect or malfunction occurs in any Product while it is under normal use and service, Customer shall promptly notify ES&S, and ES&S shall use reasonable efforts to restore the item to Normal Working Condition as soon as practicable. The services provided by ES&S pursuant to this Subsection 1(b)(i) are referred to herein as "Repair Services". ES&S will perform Repair Services in conjunction with a Routine Maintenance Service event at the Customer's Designated Location.

ii. **Defects Due to Customer Actions or Omissions.** If a defect or malfunction occurs in any Product as a result of (1) repairs, changes, modifications or alterations not authorized or approved by ES&S, (2) use, modification, dismantling, disassembly, or transfer to third party without ES&S' prior written consent, (3) accident, theft, vandalism, neglect, abuse, liquid contact, use of adhesive materials on ballots or use that is not in accordance with instructions or specifications furnished by ES&S or (4) causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, floods, riots, acts of war, terrorism or insurrection, government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, rodent infestation, or if Customer does not notify ES&S within 72 hours after it knows of the defect or malfunction, Customer shall pay ES&S for the Repair Services at ES&S' then-current rates, as well as for the cost of all parts used in connection with such Repair Services.

iii. **Timing.** The date(s) on which any Repair Services shall be provided shall be mutually agreed upon by ES&S and Customer. If Customer requires ES&S to provide "emergency" Repair Services (which shall be defined as Repair Services that are provided by ES&S within 48 hours after Customer notifies ES&S of the need therefore), and such emergency Repair Services are not needed as a result of an action, error or omission by ES&S, Customer shall pay a surcharge, as set forth on Schedule A1.

iv. **Loaner Unit.** At Customer's request and if such product is available, ES&S shall use reasonable efforts to promptly make available to Customer a product that is the same as, or substantially similar to, the Product for which Repair Services are being performed (a "Loaner Unit"). If the Repair Services are being performed pursuant to Subsection 1(b)(ii) above, Customer shall pay ES&S for the use of the Loaner Unit at ES&S' then-current rates including the cost of shipping.

c. **Exclusions.** ES&S has no obligation under this Agreement to (i) assume the obligations under any existing or expired warranty for a Third Party Item; (ii) repair or replace Product components that are consumed in the normal course of operating the Product, including, but not limited to, headphones and headphone protective covers, printer cartridges or ribbons, paper, batteries, drums, toners, fusers, transfer belts, removable media storage devices, seals, keys, power supplies/cords, PCMCIA, Smart, or CF cards or marking devices (collectively, the "Consumables"), or (iii) repair any Product from which the serial number has been removed or altered. In addition, ES&S may, at any time in its discretion, determine that any Product is no longer fit for ES&S Hardware Maintenance Services because it is in such poor condition that it cannot practically be restored to Normal Working Condition, or cannot be restored to Normal Working Condition at an expense that is less than the then-current value of the Product. If such a determination is made, ES&S shall no longer be required to provide ES&S Hardware Maintenance Services for such Product. ES&S shall also refund to Customer an amount equal to (1) that portion of the most recent fee paid for ES&S Hardware Maintenance Services that is attributable to such Product, multiplied by (2) a fraction, the numerator of which is the remaining number of days within the Term for which such fee was paid and the denominator of which is the total number of days within the Term.

d. **Sole Provider; Access.** Customer shall not permit any individual other than an ES&S Representative to provide maintenance or repairs with respect to the Products for so long as the Initial Post-Warranty Term or any Renewal Period is in effect. Customer shall provide ES&S Representatives with all information necessary to enable them to provide ES&S Hardware Maintenance Services. Customer shall likewise provide full access to the Products and adequate working space for all ES&S Hardware Maintenance Services performed at its Designated Location, including sufficient heat, lights, ventilation, electric current and outlets.

e. **Environmental Conditions.** Products should be stored in a clean, dry and secure environment. During the storage and operation of the Products, the temperature and moisture ranges should be maintained in accordance with the Products' Documentation.

f. **Reinstatement of ES&S Hardware Maintenance Services; Inspection.** If the Initial Post-Warranty Term or any Renewal Period thereof expires without being renewed, Customer may thereafter resume receiving ES&S Hardware Maintenance Services upon (a) notification to ES&S and (b) the granting to ES&S of access to the Products. ES&S requires Customer to allow it to inspect such Products before it provides any ES&S Hardware Maintenance Services. The purpose of such inspection shall be to determine whether or not the Products are in Normal Working Condition. The cost of such inspection will be at ES&S' then current rates and shall be due from Customer within thirty (30) days of its receipt of ES&S' invoice, therefore. If any of the Products is not in Normal Working Condition, ES&S, at the option of Customer, (i) shall provide such repairs and replacements as it deems reasonable and necessary to restore such item to Normal Working Condition, at Customer's expense with respect to the cost of any labor (charged at ES&S' then current rates) and parts used in such repairs or replacements, or (ii) shall not provide any ES&S Hardware Maintenance Services with respect to such Product(s).

ARTICLE III
SOFTWARE LICENSE, MAINTENANCE AND SUPPORT SERVICES

1. **License and Services Provided.** ES&S shall provide license, maintenance and support services ("Software License, Maintenance and Support") for the ES&S Software, to allow Customer to continue to license and use the software in accordance with the license terms set forth in Sections 2-4 of the General Terms as well as to enable it to perform in accordance with its Documentation in all material respects, and to cure any defect in material or workmanship. The specific Software License, Maintenance and Support services provided by ES&S and each party's obligations with respect to such services are set forth on Schedule A1.

2. **Updates.** During the Initial Post-Warranty Term, or any renewal or extension thereof, ES&S may continue to provide Updates in accordance with the terms of Section 5 of the General Terms. Unless otherwise agreed to by the parties, and subject to Customer's prior execution of a purchase order therefor, ES&S shall install ES&S Firmware Updates in accordance with Section 5 of the General Terms. ES&S shall install such ES&S Firmware Updates in conjunction with a scheduled Routine Maintenance Services event provided Customer is subscribing to and has paid for ES&S' hardware maintenance services which include Routine Maintenance Services. Customer shall pay ES&S to install all ES&S Firmware Updates which are requested to be installed outside of a scheduled Routine Maintenance Services event or in the event the Customer has not subscribed to ES&S' hardware maintenance services which include Routine Maintenance Services. Notwithstanding the foregoing, Customer shall pay ES&S to install all election management software Updates.

3. **Conditions.** ES&S shall not provide Software License, Maintenance and Support for any item of ES&S Software if such item requires such services as a result of (a) repairs, changes, modifications or alterations not authorized or approved by ES&S, (b) use, modification, dismantling, or transfer to third party without ES&S' prior written consent, (c) accident, theft, vandalism, neglect, abuse, liquid contact or use that is not in accordance with the Documentation, (d) causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, floods, riots, acts of war, terrorism or insurrection, government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, (e) Customer's failure to timely and properly install and use the most recent update provided to it by ES&S, or (f) Customer's failure to notify ES&S within three (3) business days after Customer knows of the need for such services. Any such Software License, Maintenance and Support shall be provided at the fees to be agreed upon by the parties if and when the need for such Software License, Maintenance and Support arises. Replacement versions of Software and/or Third-Party Items or any services required in order to replace the same as a result of items set forth in this Section 3 or as a result of Customer's actions or inactions shall be billable to Customer at ES&S' then current rates.

4. **Proprietary Rights.** ES&S shall own the entire right, title, and interest in and to all corrections, programs, information, and work product conceived, created or developed, alone or with Customer or others, as a result of or related to the performance of this Exhibit A, including all proprietary rights therein or based thereon. Subject to the payment of all Software License, Maintenance and Support Fees, ES&S hereby grants to Customer a non-exclusive license to use that portion of such corrections, programs, information, and work product that ES&S actually delivers to Customer pursuant to this Exhibit A. All licensed items shall be deemed to be ES&S Software for purposes of this Exhibit A. Except and to the extent expressly provided herein, ES&S does not grant to Customer any right, license, or other proprietary right, express or implied, in or to any corrections, programs, information, or work product covered by this Exhibit A.

5. **Reinstatement of Software License, Maintenance and Support.** If the Initial Post-Warranty Term or any Renewal Period thereof expires without being renewed, Customer may thereafter receive a Software License and resume receiving Software Maintenance and Support upon (a) notification to ES&S, (b) payment of all fees, which would have been due to ES&S had the Initial Post- Warranty Term or any Renewal Period not expired, and (c) the granting to ES&S of access to the ES&S Software, so that ES&S may analyze it and perform such maintenance as may be necessary before resuming the Software License, Maintenance and Support services.

Schedule A1
Pricing Summary

Sale Summary:		
Description	**Refer To**	**Amount**
ES&S Hardware Maintenance Fees	ES&S Hardware Maintenance Description and Fees Below	$30,000.00
ES&S Firmware License, Maintenance and Support Fees	ES&S Firmware License, Maintenance and Support Description and Fees Below	$17,250.00
Total Maintenance Fees for the Initial Post-Warranty Term:		**$47,250.00**
Terms & Conditions:		
Note 1: Any applicable state and local taxes are not included and are the responsibility of Customer.		
Note 2: **Invoicing and Payment Terms are as Follows:** ES&S shall Invoice Customer annually for each year of the Initial Post-Warranty Term. Payment is due before the start of each period within the Initial Post-Warranty Term.		

ES&S HARDWARE MAINTENANCE DESCRIPTION AND FEES

Initial Post-Warranty Term: Expiration of the Warranty Period through the **second** anniversary thereof

Qty	Description	Coverage Period	Annual Maintenance Fee Per Unit	Maintenance Fee in Total
75	Model DS300 Scanner	Year 1	$200.00	$15,000.00
75	Model DS300 Scanner	Year 2	$200.00	$15,000.00
Total Hardware Maintenance Fees for the Initial Post-Warranty Term				**$30,000.00**

Note 1: The Per-Unit Fees if Customer requests more than one Routine Maintenance visit in a 24-month period shall be 75% of the then current maintenance fee per unit under this Exhibit A.

Note 2: Surcharge for Emergency Repair Services shall be the daily maintenance service rate in effect at the time such service is requested.

Note 3: Customer's Designated Location: Harrison County, West Virginia

Note 4: The Per Unit Surcharge for performance of Routine Maintenance visit at more than one Customer Designated Location shall be $25.00 per unit for all units located at second or more locations.

ES&S Hardware Maintenance Services Provided by ES&S Under this Schedule A1

1. Telephone Support.
2. Issue Resolution.
3. Technical Bulletins will be available through Customer's ES&S Web-based portal.
4. Routine Maintenance Services.
    - Onsite scheduled maintenance inspection per Article II, Section 1(a). The Inspection includes:
        - Service performed by an ES&S trained and certified technician.
        - Performance of factory approved diagnostics on the unit, identifying and making adjustments where necessary as indicated by the testing.
        - Replacement of worn or defective parts with new or remanufactured federally and state certified parts.
        - Conducting a final test to verify that the unit is working according to manufacturer's specifications.
        - Use of a checklist tailored for each piece of ES&S Tabulation Hardware.
5. Repair Services.

- Customer will receive coverage for interim repair calls.
    - Interim repair calls may be provided during a scheduled Routine Maintenance Services event or scheduled in conjunction with other service work being performed in close proximity to Customer's location if such repairs are not election critical.
    - A Product may be sent to ES&S' Depot location for repairs at a time to be mutually agreed upon by ES&S and Customer.

6. Priority Services.

    - Customer has access to the ES&S Help Desk for assistance.
    - The customer receives priority on service calls.
    - The customer receives priority on response time.
    - The customer receives priority on certified ES&S parts inventory.

Note: Except for those ES&S Hardware Maintenance Services specifically set forth herein, ES&S is under no obligation and shall not provide other ES&S Hardware Maintenance Services to the Customer unless previously agreed upon in writing by the parties.

ES&S SOFTWARE LICENSE, MAINTENANCE AND SUPPORT DESCRIPTION AND FEES
FIRMWARE

Initial Post-Warranty Term: Expiration of the Warranty Period through the **second** anniversary thereof

Listed below are the Hardware Products and Fees for which Firmware License, Maintenance and Support will be provided:

Qty	Description	Coverage Period	Annual Firmware License, Maintenance and Support Fee Per Unit	Firmware License, Maintenance and Support Fee in Total
75	Model DS300 Scanner	Year 1	$115.00	$8,625.00
75	Model DS300 Scanner	Year 2	$115.00	$8,625.00
Total Firmware License, Maintenance and Support Fees for the Initial Post-Warranty Term				**$17,250.00**

Software License, Maintenance and Support Services Provided by ES&S under the Agreement

1. Telephone Support.
2. Issue Resolution.
3. Technical Bulletins will be available through Customer's ES&S Web-based portal.

Note: Except for those Software License, Maintenance and Support services specifically set forth herein, ES&S is under no obligation and shall not provide other Software License, Maintenance and Support services to the Customer unless previously agreed upon by the parties.

Software License, Maintenance and Support and ES&S Hardware Maintenance and Support Services – Customer Responsibilities

1. Customer shall have completed a full software training session for each product selected.
    - Customer shall have completed training at a proficiency level to successfully use the hardware (firmware) and software products.
    - Customer shall have the ability to install hardware firmware and make changes to date and time settings.
    - Customer shall have the ability to change accessible consumable items on hardware. Any other changes made by the customer must be pre-approved in writing by ES&S.
2. Customer shall have reviewed a complete set of User Manuals.
3. Customer shall be responsible for the installation and integration of any third-party hardware or software application or system purchased by the Customer, unless otherwise agreed upon, in writing, by the parties.
4. Customer shall be responsible for data extraction from Customer's voter registration system.

5. Customer shall be solely responsible for implementation of any physical, network or other security protocols which are necessary for the proper operation of the ES&S Equipment and ES&S Software.

6. Customer shall be responsible for the acceptance of the ES&S Hardware and ES&S Software, unless otherwise agreed upon, in writing, by the parties.

7. Customer shall be responsible for the design, layout, set up, administration, maintenance, or connectivity of the Customer's network.

8. Customer shall be responsible for the resolution of any errors associated with the Customer's network or other hardware and software not purchased or recommended by ES&S and not otherwise identified in the User Guides as part of ES&S' Hardware and Software.

9. Customer shall be responsible for all costs associated with diagnosing ballot printing problems resulting from the use of non-ES&S Ballot Partner Printers ballots.

10. Customer shall be responsible for the payment of additional or replacement Software CDs or DVDs requested by Customer. The price for such additional or replacement Software CDs or DVDs shall be at ES&S' then current rates.

ELECTION SYSTEMS & SOFTWARE

11208 JOHN GALT BLVD
OMAHA, NE 68137-2364
(402) 593-0101
Email: Legal@essvote.com

Sales Order Agreement

B.O.#: S5211

1st Election Date: November 3, 2026

Estimated Delivery Date: September 2026

Customer Contact, Title: John Spires - County Clerk

Phone Number: 304-624-8672

Customer Name: Harrison County, West Virginia

E-Mail: jspires@harrisoncountywv.gov

Bill To:	Ship To:
Harrison County, West Virginia	Harrison County, West Virginia
John Spires - County Clerk	John Spires - County Clerk
229 S. 3rd Street	229 S. 3rd Street
Clarksburg, WV 26301	Clarksburg, WV 26301

	Item	Description	Qty	Price	Total
1	Pollbook	ExpressPoll Tablet with Flip Stand, Mobile Device Management, and ExpressPoll Software Application	130	$1,295.00	$168,350.00
2	Pollbook	Dual Unit Case	65	$85.00	$5,525.00
3	Pollbook	32GB Thumb Drive	2	$10.00	$20.00
4	Pollbook	Thermal Receipt Printer	130	$255.00	$33,150.00
5	Pollbook	Thermal Receipt Paper Roll	130	$2.00	$260.00
6	Pollbook	USB Cable	130	$20.00	$2,600.00
7	Pollbook	Universal Printer Soft Case	260	$45.00	$11,700.00
8	Pollbook	Equipment Installation	130	$105.00	$13,650.00
9	Services	Pollbook Training Day	1	$2,250.00	$2,250.00
10	Shipping	Shipping & Handling	1	$3,250.00	$3,250.00
				Order Total	**$ 240,755.00**

Cam Wilson
Regional Sales Manager

Customer Signature Date

V.P. of Finance Date

Title

Payment Terms	$60,188.75 of Order Total will be invoiced upon Contract Execution. $60,188.75 due on or before October 15, 2026 $60,188.75 due on or before December 15, 2026 $60,188.75 due on or before March 15, 2027 Invoices are due net 30 from invoice date. Note 1: Any applicable state and local taxes are not included, and are the responsibility of the Customer.
Warranty Period (Years):	One (1) Year from Equipment Delivery

Software License, Maintenance and Support Services (Post-Warranty Period)

The terms, conditions, and pricing for the Software License, Maintenance and Support Services (Post-Warranty Period) are set forth in Exhibit A attached hereto.

SEE GENERAL TERMS

GENERAL TERMS

1. Definitions:

All capitalized terms used, but not otherwise defined, in these General Terms or in an Exhibit shall have the following meanings:

a. "Documentation" means any and all written or electronic documentation furnished or generally made available to Customer by ES&S relating to the ES&S Hardware and ES&S Software, including any operating instructions, user manuals or training materials.

b. "ES&S Hardware" means ES&S's proprietary electronic pollbook tablet, electronic pollbook stand and ExpressVote Activation Card Printer,

c. "ES&S Software" means ES&S's proprietary electronic pollbook software installed on ES&S's electronic pollbooks.

d. "ES&S Software License, Maintenance and Support Services" means those services described on Exhibit A.

e. "Software" means ES&S Software and Third-Party software.

f. "Third Party Items" means hardware, equipment and software manufactured and/or developed by parties other than ES&S, including but not limited to, non-proprietary peripheral printers, wireless routers, USB drives and/or SD Cards.

2. Hardware Purchase and Software License Terms. Subject to the terms and conditions of this Sales Order Agreement ("Agreement"), ES&S agrees to sell and/or license, and Customer agrees to purchase and/or license, the ES&S Hardware and ES&S Software described on the front side of this Agreement. The payment terms for the ES&S Hardware and ES&S Software are set forth on the front side of this Agreement. The consideration for ES&S' grant of the license for the Initial Term for the ES&S Software is included in the cost of the ES&S Hardware.

a. **ES&S Hardware Purchase.** Subject to the terms and conditions of this Agreement, ES&S agrees to sell, and Customer agrees to purchase, the ES&S Hardware. Title to the ES&S Hardware shall pass to Customer when Customer has paid ES&S the total amount set forth on the front side of this Agreement for the ES&S Hardware.

b. **Grant of Licenses.** Subject to the terms and conditions of this Agreement, ES&S hereby grants to Customer nonexclusive, nontransferable licenses for its bona fide full time, part time or temporary employees to use the ES&S Software and the Documentation in the Jurisdiction while Customer is using the ES&S Hardware and timely pays the applicable annual ES&S Software License, Maintenance and Support Fees set forth on Schedule A1. The licenses allow such bona fide employees to use the ES&S Software (in object code only) and the Documentation, in the course of operating the ES&S Hardware and managing the ES&S Software voter lists and voter registration process at each polling location in Customer's jurisdiction.

2. **Prohibited Uses.** Customer shall not take any of the following actions with respect to the ES&S Software or the Documentation:

a. Reverse engineer, decompile, disassemble, re-engineer or otherwise create, attempt to create, or permit, allow or assist others to create, the source code or the structural framework for part or all of the ES&S Software;

b. Cause or permit any use, display, loan, publication, transfer of possession, sublicensing or other dissemination of the ES&S Software or Documentation, in whole or in part, to or by any third party without ES&S' prior written consent; or

c. Cause or permit any change to be made to the ES&S Software without ES&S' prior written consent; or

d. Cause or permit any review, testing, examination or audit of the ES&S Software without ES&S' prior written consent

3. **Term of Licenses.** The licenses granted in Section 2(b) shall commence upon the delivery of the ES&S Software described in Section 2(b) and shall continue for a **one (1) year period** (the "Initial License Term"). Upon expiration of the Initial License Term, the licenses shall automatically renew for an unlimited number of successive one-year periods (each a "License Renewal Term") upon the payment by Customer of the annual software license and software maintenance and support fee as set forth on Exhibit A. The license terms for any License Renewal Term shall be set forth on Exhibit A. ES&S may terminate any of the licenses granted hereunder if Customer fails to timely pay the consideration due for, or breaches Sections 2(b), 3, or 9 with respect to, such licenses. Upon the termination any of the licenses granted in Section 2(b) for ES&S Software or upon Customer's discontinuance of the use of any ES&S Software, Customer shall immediately return such ES&S Software and the related Documentation (including any and all copies thereof) to ES&S, or (if requested by ES&S) destroy such ES&S Software and Documentation and certify in writing to ES&S that such destruction has occurred.

4. **Updates.** During the Initial License Term or any License Renewal Term for which Customer has paid the associated renewal fees, ES&S may provide new releases, upgrades, or maintenance patches to the ES&S Software, together with appropriate Documentation ("Updates"), on a schedule solely defined by ES&S. Customer is solely responsible for obtaining and purchasing any upgrades or Third-Party Items required to operate the Updates, as well as the cost of any upgrades, replacements, retrofits or modifications to the ES&S Hardware which may be necessary in order to operate the Updates. All Updates shall be deemed to be ES&S Software for purposes of this Agreement upon delivery. Updates to the ES&S Software shall be made on a scheduled agreed upon in writing by ES&S and Customer. Updates can be installed in accordance with ES&S's recommended practice and instructions, or Customer may request that ES&S install the Updates at Customer's designated location. ES&S shall charge Customer at its then-current rates to; (i) install the updates (ii) train Customer on Updates, if such training is requested by Customer and (iii) if applicable, provide maintenance and support on the ES&S Software that is required as a result of Customer's failure to timely install an Update. ES&S represents to Customer that the Updates will comply with all applicable state law requirements at the time of delivery. Customer shall be responsible to ensure that it has installed and is using only certified versions of ES&S Software in accordance with applicable law. In the event that any Updates are required due to changes in state law, ES&S reserves the right to charge Customer for the following:

(i) the total cost of any Third-Party Items that are required in order to operate the Updates;

(ii) the total cost of any replacements, retrofits or modifications to the ES&S Hardware contracted for herein that may be developed and offered by ES&S in order for such ES&S Hardware to remain compliant with applicable laws and regulations; and

(iii) Customer's pro-rata share of the costs of designing, developing and/or certification by applicable federal and state authorities of such state mandated Updates.

Customer's pro-rata share of the costs included under subsection (iii) above shall be determined at the time by dividing the number of registered voters in Customer's jurisdiction by the total number of registered voters in all counties in Customer's state to which ES&S has sold and/or ES&S Hardware and/or ES&S Software purchased and licensed by Customer under this Agreement. Customer shall pay ES&S the entire costs incurred for design, development and certification of any Update which is required due to a change in local law or is otherwise requested or required by Customer.

5. **Delivery; Risk of Loss.** The Estimated Delivery Dates and First Election Use (if any) set forth on the front side of this Agreement are estimates and may only be established or revised, as applicable, by the parties, in a written amendment to this Agreement, because of delays in executing this Agreement, changes requested by Customer, product availability and other events. ES&S will notify Customer of such revisions as soon as ES&S becomes aware of such revisions. Risk of loss for the ES&S Hardware and ES&S Software shall pass to Customer when such items are delivered to Customer's designated location. Upon transfer of risk of loss to Customer, Customer shall be responsible for obtaining and maintaining sufficient casualty insurance on the ES&S Hardware and ES&S Software and shall name ES&S as an additional insured thereunder and, at ES&S' request, shall deliver written evidence thereof to ES&S until all amounts payable to ES&S under this Agreement have been paid by Customer.

6. **Warranty.**

a. **ES&S Hardware/ES&S Software.** ES&S warrants that for a **one (1) year period** (the "Warranty Period"), it will repair or replace any component of the ES&S Hardware or ES&S Software which, while under normal use and service: (i) fails to perform in accordance with its Documentation in all material respects, or (ii) is defective in material or workmanship. The Warranty Period will commence upon delivery. The Warranty shall not include the repair or replacement of any ES&S Hardware components that are consumed in the normal course of operating the ES&S Hardware, including, but not limited to, headphones and headphone protective covers, protective coatings, printer cartridges or ribbons, paper, batteries, removable media storage devices (e.g. USB Drives and/or SD Cards), seals, keys, power supplies/cords, or marking devices (collectively, the "Consumables"). ES&S may modify and make available additional Consumables as they may become available from time to time. The Warranty shall not include the repair or replacement of any ES&S Hardware due to cosmetic damages, including, but not limited to, screen cracks, scratches, dents and broken plastic or any defects resulting from normal wear and tear. ES&S has no obligation under this Agreement to assume the obligations under any existing or expired warranty for a Third-Party Item. ES&S shall not provide a warranty for Third Party Items. Customer acknowledges ES&S purchases Third Party Items for resale to Customer and that proprietary and intellectual property rights to the Third Party Items are owned by parties other than ES&S. Customer further acknowledges that except for payment to ES&S for the Third Party Items, all of its rights and obligations with respect thereto flow from and to the Third Parties. Any repaired or replaced item of ES&S Hardware or ES&S Software shall be warranted only for the unexpired term of the Warranty Period. All replaced components of the ES&S Hardware or ES&S Software will become the property of ES&S. This warranty is effective provided that (I) Customer notifies ES&S within three (3) business days of the discovery of the failure of performance or defect and is otherwise in compliance with its obligations hereunder, (II) the ES&S Hardware or ES&S Software to be repaired or replaced has not been repaired, changed, modified or altered except as authorized or approved by ES&S, (III) the ES&S Hardware or ES&S Software to be repaired or replaced has been maintained or repaired by an individual other than an authorized representative of ES&S (IV) the ES&S Hardware or ES&S Software to be repaired or replaced has not been used, displayed, disseminated, transferred, loaned, disassembled, dismantled, modified, and/or tampered with by a third party without ES&S prior written consent (V) the ES&S Hardware or ES&S Software to be repaired or replaced is not damaged as a result of accident, theft, vandalism, neglect, abuse, liquid contact, use which is not in accordance with the Documentation or causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, floods, riots, acts of war, terrorism or insurrection, government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, and (VI) Customer has installed and is using the most recent Update provided to it by ES&S. This warranty is void for any units of hardware which: (i) have not been stored or operated in a temperature range according to their specifications, (ii) have been severely handled so as to cause mechanical damage to the unit, or (iii) have been operated or handled in a manner inconsistent with reasonable treatment of an electronic product. Upon expiration of the Warranty Period, Customer shall be entitled to receive Software License, Maintenance and Support Services, the terms of which are set forth on Exhibit A.

b. **Exclusive Remedies/Disclaimer. IN THE EVENT OF A BREACH OF SUBSECTION 7(a), ES&S' OBLIGATIONS, AS DESCRIBED IN SUCH SUBSECTION, ARE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES. ES&S EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, WHICH ARE NOT SPECIFICALLY SET FORTH IN THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. FURTHER, IN THE EVENT CUSTOMER DECLINES ES&S' INSTALLATION AND ACCEPTANCE TESTING SERVICES OR IN ANY WAY AT ANY TIME ALTERS, MODIFIES OR CHANGES ANY HARDWARE, SOFTWARE, THIRD-PARTY ITEMS AND/OR NETWORK (COLLECTIVELY "SYSTEM") CONFIGURATIONS WHICH HAVE BEEN PREVIOUSLY INSTALLED BY ES&S OR WHICH ARE OTHERWISE REQUIRED IN ACCORDANCE WITH THE CERTIFIED VOTING SYSTEM CONFIGURATION, ALL WARRANTIES OTHERWISE PROVIDED HEREUNDER WITH REPECT TO THE SYSTEM PURCHASED, LEASED, RENTED AND/OR LICENSED UNDER THIS AGREEMENT SHALL BE VOID AND OF NO FURTHER FORCE AND EFFECT.**

7. **Limitation Of Liability.** Neither party shall be liable for any indirect, incidental, punitive, exemplary, special, or consequential damages of any kind whatsoever arising out of or relating to this Agreement. Neither party shall be liable for the other party's negligent or willful misconduct. ES&S' total liability to Customer arising out of or relating to this Agreement shall not exceed the aggregate amount to be paid to ES&S hereunder. By entering into this Agreement, Customer agrees to accept responsibility for (a) the selection of, use of and results obtained from any equipment, software or services not provided by ES&S and used with the ES&S Hardware or ES&S Software; or (b) user errors, voter errors or problems encountered by any individual in voting that are not otherwise a result of the failure of ES&S to perform. ES&S shall not be liable under this Agreement for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee that is caused by (y) Customer's failure to

timely or properly install and use the most recent update provided to it by ES&S or (z) Customer's election not to receive, or to terminate, the ES&S Software Maintenance and Support.

8. **Proprietary Rights.** Customer acknowledges and agrees as follows:

ES&S owns the ES&S Software, all Documentation provided by ES&S, the design and configuration of the ES&S Hardware and the format, layout, measurements, design, and all other technical information associated with the ballots to be used with the ES&S Hardware. Customer has the right to use the aforementioned items to the extent specified in this Agreement. ES&S also owns all patents, trademarks, copyrights, trade names and other proprietary or intellectual property in, or used in connection with, the aforementioned items. The aforementioned items also contain confidential and proprietary trade secrets of ES&S that are protected by law and are of substantial value to ES&S. Customer shall keep the ES&S Software and related Documentation free and clear of all claims, liens and encumbrances and shall maintain all copyright, trademark, patent or other intellectual or proprietary rights notices that are set forth on the ES&S Hardware, the ES&S Software, the Documentation, and ballots that are provided, and all permitted copies of the foregoing.

9. **Termination.** This Agreement may be terminated, in writing, at any time by either party if the other party breaches any material provision hereof and does not cure such breach within 30 days after it receives written notification thereof from the non-breaching party.

10. **Excusable Nonperformance.** Except for obligations to make payments hereunder, if either party is delayed or prevented from performing its obligations under this Agreement as a result of any cause beyond its reasonable control, including acts of God, fire, floods, riots, acts of war, terrorism or insurrection, government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, the delay shall be excused during the continuance of, and to the extent of, such cause, and the period of performance shall be extended to the extent necessary to allow performance after the cause of delay has been removed. ES&S agrees to work with Customer, at Customer's request, to develop mutually agreeable alternatives in order to minimize the negative impact of any such delay.

11. **Notice.** Any notice or other communication required or permitted hereunder shall be in writing and will be deemed given when (a) delivered personally, (b) sent by confirmed email, (c) sent by commercial overnight courier (with written verification of receipt) or (d) sent by registered or certified mail, return receipt requested, postage prepaid, when the return receipt is received. All communications shall be sent to the attention of the persons listed on the signature page to this Agreement and at the addresses or email address set forth on such signature page unless other names or addresses are provided by either or both parties in accordance herewith.

12. **Disputes.**

a. **Payment of Undisputed Amounts.** In the event of a dispute between the parties regarding (1) a product or service for which payment has not yet been made to ES&S, (2) the amount due ES&S for any product or service, or (3) the due date of any payment, Customer shall nevertheless pay to ES&S when due all undisputed amounts. Such payment shall not constitute a waiver by Customer or ES&S of any of its rights and remedies against the other party.

b. **Remedies for Past Due Undisputed Payments.** If any undisputed payment to ES&S is past due more than 30 days, ES&S may suspend performance under this Agreement until such amount is paid. Any disputed or undisputed payment not paid by Customer to ES&S when due shall bear interest from the due date at a rate equal to the lesser of one and one-half percent per month or the maximum amount permitted by applicable law for each month or portion thereof during which it remains unpaid.

13. **Assignment.** Except in the case of a reorganization of the assets or operations of ES&S with one or more affiliates of ES&S or the sale, transfer or assignment of all or substantially all of the assets of ES&S or any business operations thereof to a successor who has asserted its intent to continue the applicable business of ES&S, neither party may assign or transfer this Agreement or assign, subcontract or delegate any of its rights, duties or obligations hereunder without the prior written consent of the other party hereto, such consent not to be unreasonably withheld or conditioned, nor unduly delayed.

14. **Compliance with Laws.** ES&S warrants to Customer that, at the time of delivery, the ES&S Hardware and ES&S Software sold and licensed under this Agreement will comply with all applicable requirements of state election laws and regulations that are mandatory and effective as of the Effective Date and will have been certified by the appropriate state authorities for use in Customer's state.

15. **Pollbook System Reviews.** In the event that the Jurisdiction or the State require any reviews or examinations ("Reviews") of current or previous versions of state-certified ES&S Hardware and/or ES&S Software or components thereof that are not otherwise required as a result of any changes or modifications voluntarily made by ES&S to the ES&S Software and/or ES&S Hardware licensed and sold hereunder, Customer shall be responsible for:

(i) Customer's pro-rata share of such Review costs;

(ii) Customer's pro-rata share of the costs of designing, developing, manufacturing and/or certification by applicable federal and state authorities of any mandated modifications to the ES&S Hardware and/or ES&S Software that may result from such Reviews; and

(iii) the total cost of any Third-Party Items that are required in order for the ES&S Hardware and/or ES&S Software to satisfy any new requirements resulting from such Reviews in order to remain certified;

Customer's pro-rata share of the costs included under subsections 15(ii) and 15(iii) above shall be determined at the time by dividing the number of registered voters in Customer's jurisdiction by the total number of registered voters in all counties in Customer's state to which ES&S has sold and/or licensed the ES&S Hardware and/or ES&S Software purchased and licensed by Customer under this Agreement.

16. **Additional Services; Changes.** Unless otherwise provided in this Agreement, Customer shall be solely responsible for all costs related to services entered into in separate agreements such as, but not limited to, election coding, data conversion costs and network set up and communication. Customer shall also be solely responsible for all equipment and associated setup costs for the network infrastructure for data transfer and application communication, unless otherwise specified in this Agreement or separate agreements between the parties. In the event that Customer makes any changes, updates, enhancements or otherwise modifies Customer's currently existing voter registration system and such changes, updates, enhancements or modifications result in ES&S having to re-perform any services provided under this Agreement, Customer shall be responsible for any such additional charges, which shall be invoiced at ES&S's then current rates.

17. **Customer Enhancements.** In the event that Customer requests any future enhancements of the ES&S Hardware and/or ES&S Software ("Enhancements"), such requests shall be submitted in writing to ES&S. ES&S will evaluate each of the Enhancements to determine if any of such Enhancements are technologically feasible, commercially reasonable and consistent with ES&S's product direction, security protocol and procedures. In the event that ES&S determines that any of such Enhancements meet the foregoing requirements, then ES&S shall prepare a scope of work which shall include an estimated timeline and the estimated costs for design, development, testing, certification and implementation of such Enhancements (the "SOW"). ES&S shall provide the SOW to Customer for review and approval. After ES&S's receipt of written approval of the SOW by Customer, ES&S shall prepare a written change order for Customer's execution. ES&S shall solely own and retain any and all intellectual proprietary rights in any Enhancements developed and provided to the Customer.

18. **Entire Agreement.** This Agreement, including all exhibits hereto, shall be binding upon and inure to the benefit of the parties and their respective representatives, successors, and assigns. This Agreement, including all Exhibits hereto, contains the entire agreement of the parties with respect to the subject matter hereof and shall supersede and replace any and all other prior or contemporaneous discussions, negotiations, agreements or understandings between the parties, whether written or oral, regarding the subject matter hereof. Any provision of any purchase order, form, or other agreement which conflicts with or is in addition to the provisions of this Agreement shall be of no force or effect. In the event of any conflict between a provision contained in an Exhibit to this Agreement and these General Terms, the provision contained in the Exhibit shall control. No waiver, amendment, or modification of any provision of this Agreement shall be effective unless in writing and signed by the party against whom such waiver, amendment or modification is sought to be enforced. No consent by either party to, or waiver of, a breach by either party shall constitute a consent to or waiver of any other different or subsequent breach by either party. This Agreement shall be governed by and construed in accordance with the laws of the State in which the Customer resides, without regard to its conflicts of laws principles. The parties agree that venue for any dispute or cause of action arising out of or related to this Agreement shall be in the state and federal courts of the United States located in the State in which the Customer resides. ES&S is providing equipment, software, and services to Customer as an independent contractor, and shall not be deemed to be a "state actor" for purposes of 42 U.S.C. § 1983. ES&S may engage subcontractors to provide certain of the equipment, software, or services, but shall remain fully responsible for such performance. The provisions of Sections 1-3, 6(b), 7-8, 11, 12(b), 13-16, and 18 of these General Terms shall survive any termination or expiration of this Agreement, to the extent applicable.

EXHIBIT A
ES&S SOFTWARE LICENSE, MAINTENANCE AND SUPPORT SERVICES
(POST-WARRANTY PERIOD)

ARTICLE I
GENERAL

1. **Term; Termination.** This Exhibit A for Software License, Maintenance and Support Services shall be in effect for the coverage period as described in Schedule A1 (the "Initial Post-Warranty Term"). Upon expiration of the Initial Post-Warranty Term, this Exhibit A shall automatically renew for an unlimited number of successive **One-Year Periods** (each a "Renewal Period") until this Exhibit A is terminated by the first to occur of (a) either party's written election not to renew, which shall be delivered to the other party at least thirty (30) days prior to the end of the Initial Post-Warranty Term or any Renewal Period, as applicable, (b) the date which is thirty (30) days after either party notifies the other that it has materially breached this Exhibit A, if the breaching party fails to cure such breach (except for a breach pursuant to subsection 1.(d) below which will require no notice), (c) the date on which the ES&S Software is no longer certified by federal and/or state authorities for use in Customer's jurisdiction; or (d) the date which is thirty (30) days after Customer fails to pay any amount due to ES&S under this Exhibit A. The termination of this Exhibit A shall not relieve Customer of its liability to pay any amounts due to ES&S hereunder.

2. **Fees.** In consideration for ES&S' agreement to provide ES&S Software License, Maintenance and Support Services under this Exhibit A, Customer shall pay to ES&S the Software License, Maintenance and Support Fees set forth on Schedule A1 for the Initial Post-Warranty Term. The Software License, Maintenance and Support Fees for the Initial Post-Warranty Term are due as set forth on Schedule A1. ES&S may increase the Software License, Maintenance and Support Fees for a Renewal Period by not more than 10% of the amount of the most recent Fees paid by Customer. All fees for any Renewal Period shall be due and payable no later than thirty (30) days prior to the beginning of such Renewal Period. The Software License, Maintenance and Support Fee shall be comprised of a fee for the Software License, Maintenance and Support provided for all other ES&S Software, and shall be in addition to any fees or charges separately referred to in any Section of this Exhibit A. If Customer elects to receive Software License, Maintenance and Support for any Add-On units or New Products during the Initial Post-Warranty Term or any Renewal Period thereof, ES&S will charge incremental Software License, Maintenance and Support Fees for any Add-On units or New Products purchased by Customer at the then-current applicable rates at the time.

ARTICLE II
HARDWARE

1. **Maintenance Services.** Hardware Maintenance Services are not provided for any annual or other periodic predetermined fees for the ES&S Electronic Pollbook Hardware. Any Hardware Maintenance Services shall only be available on a time, travel, and materials basis at ES&S' then current rates and only after Customer has delivered a written purchase order or other written agreement to pay for such services in advance of ES&S' provision of the same.

ARTICLE III
SOFTWARE LICENSE, MAINTENANCE AND SUPPORT SERVICES

1. **License and Services Provided.** ES&S shall provide license, maintenance and support services ("Software License, Maintenance and Support") for the ES&S Software, to allow Customer to continue to license and use the software in accordance with the license terms set forth in Sections 2-4 of the General Terms as well as to enable it to perform in accordance with its Documentation in all material respects, and to cure any defect in material or workmanship. The specific Software License, Maintenance and Support services provided by ES&S and each party's obligations with respect to such services are set forth on Schedule A1.

2. **Updates.** During the Initial Post-Warranty Term and any Renewal Period thereof, ES&S may continue to provide Updates in accordance with the terms of Section 4 of the General Terms. Unless otherwise agreed to by the parties, ES&S shall install Updates in accordance with Section 4 of the General Terms. Updates to the ES&S Software shall be made on a scheduled agreed upon in writing by ES&S and Customer. Updates can be installed in accordance with ES&S's recommended practice and instructions, or Customer may request that ES&S install the Updates at Customer's designated location. ES&S shall also charge Customer at its then-current rates to; (i) install the Updates; (ii) train Customer on Updates, if such training is requested by Customer and (iii) if applicable, provide maintenance and support on the ES&S Software that is required as a result of Customer's failure to timely install an Update.

3. **Conditions.** ES&S shall not provide Software License, Maintenance and Support for the ES&S Software if such item requires such services as a result of (a) Customer's failure to timely and properly install and use the most recent update provided to it by ES&S, (b) repairs, changes, modifications or alterations not authorized or approved by ES&S, (c) use, modification, dismantling, or transfer to third party without ES&S's prior written consent, (d) accident, theft, vandalism, neglect, abuse, liquid contact or use that is not in accordance with the Documentation, (e) causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, floods, riots, acts of war, terrorism or insurrection, government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, or (f) Customer's failure to notify ES&S within three (3) business days after Customer knows of the need for such services. Any such Software License, Maintenance and Support shall be provided at the fees to be agreed upon by the parties if and when the need for such Software License, Maintenance and Support arises. Replacement versions of Software requested by Customer as a result of items set forth in this Section 3 or as a result of Customer's actions or inactions shall be billable to Customer at ES&S' then current rates.

4. **Proprietary Rights.** ES&S shall own the entire right, title and interest in and to all corrections, programs, information and work product conceived, created or developed, alone or with Customer or others, as a result of or related to the performance of this Exhibit A, including all proprietary rights therein or based thereon. Subject to the payment of all Software License, Maintenance and Support Fees, ES&S hereby grants to Customer a non-exclusive license to use that portion of such corrections, programs, information and work product that ES&S actually delivers to Customer pursuant to this Exhibit A. All licensed items shall be deemed to be ES&S Software for purposes of this Exhibit A. Except and to the extent expressly provided herein, ES&S does not grant to Customer any right, license, or other proprietary right, express or implied, in or to any corrections, programs, information, or work product covered by this Exhibit A.

5. **Reinstatement of Software License, Maintenance and Support.** If the Initial Post-Warranty Term or any Renewal Period thereof expires without being renewed, Customer may thereafter receive a Software License and resume receiving Software Maintenance and Support upon (a) notification to ES&S, (b) payment of all fees, which would have been due to ES&S had the Initial Post-Warranty Term or any Renewal Period not expired, and (c) the granting to ES&S of access to the ES&S Software, so that ES&S may analyze it and perform such maintenance as may be necessary before resuming the Software License, Maintenance and Support services.

Schedule A1
Pricing Summary

Sale Summary:		
Description	**Refer To**	**Amount**
ES&S Electronic Pollbook Software License, Maintenance and Support Fees	ES&S Software License, Maintenance and Support Description and Fees Below	$19,500.00
Total Maintenance Fees for the Initial Post-Warranty Term:		**$19,500.00**

Terms & Conditions:

Note 1: Any applicable state and local taxes are not included and are the responsibility of Customer.

Note 2: **Invoicing and Payment Terms are as follows:**

ES&S shall Invoice Customer annually for each year of the Initial Post-Warranty Term.

Payment is due before the start of each period within the Initial Post-Warranty Term.

ES&S SOFTWARE LICENSE, MAINTENANCE AND SUPPORT DESCRIPTION AND FEES
SOFTWARE

Initial Term: Expiration of the Warranty Period through the **first** anniversary thereof

Listed below is the Software and Fees for which Software License, Maintenance and Support will be provided:

Qty	Description	Annual Fee Per Unit	Electronic Pollbook Software License, Maintenance and Support Fee in Total
130	ExpressPoll Software Application	$150.00	$19,500.00
Total Software License, Maintenance and Support Fees for the Initial Post-Warranty Term			**$19,500.00**

Software License, Maintenance and Support Services Provided by ES&S under the Agreement

1. Telephone Support
2. Issue Resolution
3. Technical Bulletins available through Customer's ES&S Web-based portal

Note: Except for those Software License, Maintenance and Support services specifically set forth herein, ES&S is under no obligation and shall not provide other Software License, Maintenance and Support services to the Customer unless previously agreed upon by the parties.

Software License, Maintenance and Support Customer Responsibilities

1. Customer shall have completed a full software training session for the ES&S Software.
2. Customer shall have reviewed a complete set of User Manuals.
3. Customer shall be responsible for the installation and integration of any third-party hardware or software application, or system purchased by the Customer, unless otherwise agreed upon, in writing, by the parties.
4. Customer shall be responsible for data extraction from Customer's voter registration system. Customer shall additionally be responsible for the accuracy of its voter registration data.
5. Customer shall be solely responsible for implementation of any physical, network or other security protocols which are necessary for the proper operation of the ES&S Equipment and ES&S Software.
6. Customer shall be responsible for the design, layout, set up, administration, maintenance, or connectivity of the Customer's network.
7. Customer shall be responsible for the resolution of any errors associated with the Customer's network or other hardware and software not purchased or recommended by ES&S and not otherwise identified in the ES&S Software User Manuals.

8. If applicable, Customer shall be responsible to ensure that its electronic pollbooks are properly connected to Customer's network for purposes of election day use and updates.

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Mackenzie Simmons

From: Wayne Snyder
Sent: Wednesday, July 29, 2026 9:40 AM
To: Laura Pysz; Michelle Tonkin
Cc: Mackenzie Simmons
Subject: out of service
Attachments: IMG_3836.jpg; IMG_3839.jpg; IMG_3837.jpg; IMG_3838.jpg

We have some units at the garage that needs to be scrapped. We have cannibalized all useable parts.
I have checked with local scrap yards Posey's auto wrecking is the only one willing to transport and pay scrap price.
Can this please be put on the agenda so we can clean this lot out some?


1FAHP2MKXFG126247



1FAHP2M88DG127074


MFD BY DAIMLERCHRYSLER CORPORATION
DATE OF MFR 6-07
GAWR FRONT 1770 KG(3900 LB) WITH TIRES P245/70R17
GAWR REAR 1770 KG(3900 LB) WITH TIRES P245/70R17
RIMS AT 17X7.0
RIMS AT 17X7.0
GVWR 3085 KG(06800 LB)
COLD 240 KPA(35 PSI)
COLD 240 KPA(35 PSI)
THIS VEHICLE CONFORMS TO ALL APPLICABLE FEDERAL MOTOR VEHICLE SAFETY AND THEFT PREVENTION STANDARDS IN EFFECT ON THE DATE OF MANUFACTURE SHOWN ABOVE.
VIN: 1D7HU18P17J627041
TYPE: TRUCK
SINGLE X DUAL
VEHICLE MADE IN U.S.A.
TRM:TX05
4648503

23-24

Mackenzie Simmons

From: George Fordham <fordhamwv@aol.com>
Sent: Wednesday, July 22, 2026 5:45 PM
To: Laura Pysz
Cc: County Administrator; Norman Farley; Rev. James Harris; tcook170@gmail.com; jdishong@harrisondefenders.org
Subject: Re: Resignation from Public Defender Corp Board of Directors -

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear MS Pysz-Laulis:

The Board of Directors of the Harrison County Public Defenders Corp. would respectfully recommend MS Elizabeth Gross as our newest member of the Board. MS Gross has been an active member of the Bar since 2011 and currently serves as a Federal Public Defender for the Northern District of West Virginia in Clarksburg. We believe she would be an excellent addition to the Board.

Should you have any questions, please feel free to contact me.

Her office address is:

230 W PIKE ST STE 360
CLARKSBURG, West Virginia 26301-2773
Phone Number: (304) 931-8004
Email: beth_gross@fd.org

George F. Fordham, Chairman
Harrison County, WV Public Defender Corp.
Clarksburg, WV 26301
304-626-5382

On Thursday, July 9, 2026 at 12:59:13 PM EDT, Laura Pysz <lpysz@harrisoncountywv.gov> wrote:

> Good Afternoon George,
>
> Since the resignation of Susan Morris, do you have a recommendation for her replacement?
>
> Thank you,
> Laura
>
> **Laura Pysz-Laulis**
> *Harrison County Administrator*
>
> *Harrison County Commission*
> *Harrison County General Services Building*

229 South 3rd Street, 3rd Floor
Clarksburg, WV 26301

304-624-8500 Office
304-624-8673 Fax
lpysz@harrisoncountywv.gov

"Change the world by being yourself." – Amy Poehler

"At the end of the day, you are solely responsible for your success and your failure. And the sooner you realize that, you accept that, and integrate that into your work ethic, you will start being successful. As long as you blame others for the reason you aren't where you want to be, you will always be a failure." — Erin Cummings

CONFIDENTIAL: This electronic mail (and any inclusions) may contain information that is privileged, confidential, and/or otherwise protected from disclosure to anyone other than its intended recipient. Any dissemination or use of this electronic mail or its contents (and any inclusions) by persons other than the intended recipient is strictly prohibited. If you have received this message in error, please notify me immediately by reply email so that I may correct my internal records. Please then delete the original message (and any inclusions) in its entirety. Thank you

---

From: Susan Morris <smwvpd15@gmail.com>
Sent: Tuesday, July 7, 2026 9:48 PM
To: George Fordham <fordhamwv@aol.com>
Cc: Susan Thomas <sthomas@harrisoncountywv.com>; Laura Pysz <lpysz@harrisoncountywv.gov>; smwvpd15@gmail.com
Subject: Resignation from Public Defender Corp Board of Directors

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Chairman Fordham:

I am resigning from my position as a Director of the Harrison County Public Defender's Office effective today, July 7, 2026.

By copy of this email, the Harrison County Commission is being advised of its need to appoint a replacement Director pursuant to the provisions of W.Va. Code Sec. 29-21-15.

In the event further contact is needed, I may be contacted at this email address. (smwvpd15@gmail.com)

Kind Regards,

Susan Morris

Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the front portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in W.Va. Code § 11-16-8(a)(5), a person intending to apply for a license to operate a WVABCA licensed Class B establishment at any location within a municipality **must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior** to filing an application for such license with the WVABCA. Pursuant to this requirement, **notice** is herein given that the following intends to apply to the WVABCA for a license to operate a Class B licensed establishment issued pursuant to the provisions of § Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: WVHotSpot.net, LLC.

DBA (Doing Business As): Dola Dairy Mart

Address of Establishment: 2978 Wallace Pike (Street/Route) Lumberport (City) WV (State) 26386 (Zip Code)

Applicant's Name(s): Smith (Last) Michael (First) P (Middle)

Hinton (Last) Thomas (First) E (Middle)

_____ (Last) _____ (First) _____ (Middle)

_____ (Last) _____ (First) _____ (Middle)

_____ (Last) _____ (First) _____ (Middle)

General Description of Premises: Convenience Store

This Notice has been filed with the Clerk or Recorder of the City/Town of Harrison County **on this** 24th **day of** July, 2026.

Applicant's Signature(s): Thomas E Hinton III Date: 7/25/26

Michael R Smith Date: 7/25/26

_____ Date: _____

_____ Date: _____

(Municipality to fill out reverse side of form) ABCA-Lic.Z.2

(FOR USE BY MUNICIPAL AUTHORITIES ONLY)

1. Is the proposed location for the Class B "Carry-Out" described consistent with the zoning ordinances of your Municipality as either a permitted use or a conditional use of such premises?

   Yes _____ No _____

2. If the answer to the first question was "No" does your Municipality provide within its zoning requirements suitable alternative locations for Class B "Carry-Outs"?

   Yes _____ No _____

3. Additional comments to the Alcohol Beverage Control Administration:

_____

_____

_____

_____

4. Is the proposed location situated in a "Dry County" or in a Town/Municipality designated as a "Dry" area.

   Yes _____ No _____ Unsure _____

_____

Approved By: Authorized Official Signature and Title

_____

City/Town

Date:

_____

Return Original To: **WVABCA**
Licensing Division
900 Pennsylvania Avenue, 4th Floor
Charleston, WV 25302

August 5, 2026

WVABCA
Licensing Department
900 Pennsylvania Avenue, 4th Floor
Charleston, West Virginia 25302

Dear Commissioner,

This letter is to advise you that the Harrison County Commission has no objections to an ABCA License being issued to Dola Dairy Mart at 2978 Wallace Pike, Lumberport, West Virginia, 26386. This was discussed and approved at the August 5, 2026 Harrison County Commission Meeting. Please let us know if any further information is needed.

Sincerely,

_____
Susan J. Thomas, President
Harrison County Commission

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR FUNDS FROM THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION (WVDOT) FY 2026 RECREATIONAL TRAILS PROGRAM (RTP) GRANT; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in the RTP Grant, and

WHEREAS, the Harrison County Commission has determined that this project is eligible for the RTP Grant, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application for participation in the RTP Grant, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said RTP Grant, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the RTP Grant and the WVDOT, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from the RTP Grant in the amount of Three Hundred Thousand Dollars ($300,000), with a 20% match in the amount of Sixty Thousand Dollars ($60,000), and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this the 5th day of August 2026.

Susan J. Thomas, President
Harrison County Commission

ATTEST:

John Spires, County Clerk

A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR U.S. DEPARTMENT OF JUSTICE FY 2026 BRIDGING IMMIGRATION-RELATED DEFICITS EXPERIENCED NATIONWIDE PROGRAM; ADOPTING ALL SPECIAL CONDITIONS AND ASSURANCES CONTAINED IN SAID APPLICATION; COMMITTING SUFFICIENT WORK FORCE TO OPERATE AND MANAGE ALL EQUIPMENT AND OTHER ITEMS REQUESTED

WHEREAS, the Harrison County Commission wishes to participate in the FY 2026 Bridging Immigration-Related Deficits Experienced Nationwide Program, and submit an application for personnel, law enforcement equipment, and software and,

WHEREAS, Equipment for our law enforcement officers is a priority for the Harrison County Commission and is essential to have quality personnel and equipment, and

WHEREAS, the Harrison County Commission has determined that the Harrison County Sheriff's Department will collaborate with the Clarksburg Police Department, Bridgeport Police Department, and West Virginia State Police,

WHEREAS, the Harrison County Commission has determined that this project is eligible for the FY 2026 Bridging Immigration-Related Deficits Experienced Nationwide Program, and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing and directing the filing of an application; and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all special conditions and assurances contained in, and made a part of, said FY 2026 Bridging Immigration-Related Deficits Experienced Nationwide Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the Federal government, and

WHEREAS, it is required that the Harrison County Commission commits sufficient work force to operate and manage all equipment and other items requested.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the Harrison County application for funds from the FY 2026 Bridging Immigration-Related Experiences Nationwide Program of Four Million Five Hundred Thousand Dollars ($4,500,000) with the proper Federal official and said application shall be in proper form and comply with all federal, state, and local laws.

2. The Harrison County Commission considers and adopts that certain document entitled *"Special Conditions and Assurances"* as contained in said application and made a part of said Resolution as if set forth herein.

3. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the Federal government.

4. The Harrison County Commission hereby commits sufficient work force to operate and manage all equipment and other items.

PASSED by the Harrison County Commission on this 5th day of August, 2026.

_____

Susan J. Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

Harrison County Commission

Request to Attend Meeting

Name: Justin Norman

Department: 911

Destination: Camp Dawson, WV

Travel Dates: September 27- October 2

Reason: SIRN Conference (State Wide Radio Network)

Total Estimated Cost $ 635.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .70	$ 0.00	
Rental Car		$	
Lodging			$ 385.00
Registration			$ 250.00
Meals	(Estimated)		$
Incidentals			$

Employee Signature: _____ Date: 9/29/26

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Harrison County Commission

Request to Attend Meeting

Name: Trevor Vance

Department: 911

Destination: Camp Dawson, WV

Travel Dates: September 27- October 2

Reason: SIRN Conference (State Wide Radio Network)

Total Estimated Cost $ 635.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .70	$ 0.00	
Rental Car		$	
Lodging			$ 385.00
Registration			$ 250.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: _____ Date: 07-28-2026

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

A-1

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, July 8, 2026, through Tuesday, July 14, 2026

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, July 8, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **HERBERT U ROUSH II** was appointed and qualified as ADMINISTRATOR of the estate of **HERBERT DORSEY ROUSH**, deceased. No bond was required.

The last will and testament of **WILLAM SCOTT NEASE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CLAUDIA BEEN NEASE, who was named in the last will and testament of **WILLAM SCOTT NEASE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Thursday, July 9, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **CHARLENE BATES**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

GARY W BATES, who was named in the last will and testament of **CHARLENE BATES**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **RONDAL LEE JAMES**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RHONDA A MAYO, who was named in the last will and testament of **RONDAL LEE JAMES**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ANDREW KURIANOWICZ** was appointed and qualified as ADMINISTRATOR of the estate of **CARINE CELESTE BARTELHEIM**, deceased. Bond was 10,000.00.

A duly certified copy of the last will and testament of **WILLIAM M COMPTON**, deceased, late a resident of BARBOUR, WEST VIRGINIA, was admitted to record.

CHERIE W DAVENPORT, who was named in the last will and testament of **CLARICE JOYE WYLIE WHANGER BARKER**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **AMBER STRIPLING** was appointed and qualified as ADMINISTRATOR of the estate of **LEROY JUNIOR NEWMAN**, deceased. No bond was required.

On, Friday, July 10, 2026, the following matters were disposed of in the presence of the Clerk:

A duly certified copy of the last will and testament of **MATTHEW L SHEARER**, deceased, late a resident of LEWIS, WEST VIRGINIA, was admitted to record.

A duly certified copy of the last will and testament of **SHARON E SHEARER**, deceased, late a resident of LEWIS, WEST VIRGINIA, was admitted to record.

The last will and testament of **WALTER LEE DAVIS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DONNA JEAN DAVIS, who was named in the last will and testament of **WALTER LEE DAVIS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Monday, July 13, 2026, the following matters were disposed of in the presence of the Clerk:

SUZANNE C MORGAN, who was named in the last will and testament of **TERRY LEE LANTZ**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **BRANDON HINERMAN** was appointed and qualified as ADMINISTRATOR of the estate of **LISA ANN MACKEY**, deceased. No bond was required.

A duly certified copy of the last will and testament of **SHARON SUE FETTY**, deceased, late a resident of MARION, WEST VIRGINIA, was admitted to record.

On, Tuesday, July 14, 2026, the following matters were disposed of in the presence of the Clerk:

The said estate of **EVA LORRAINE NEWLON**, deceased was referred to **NORMAN FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **DAVID JACKSON GRIFFITH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TRACY L VALENTI, who was named in the last will and testament of **DAVID JACKSON GRIFFITH**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The said estate of **CLARENCE EDWARD RAWLINGS**, deceased was referred to **ROBERT PEVLER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **GREGORY MINCHER** was appointed and qualified as ADMINISTRATOR of the estate of **BRENT PHILLIP MINCHER**, deceased. Bond was 250,000.00.

The said estate of **DAVID PAUL COMPTON**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **KATHERINE ANN KEELY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DENNIS PATRICK KEELY, who was named in the last will and testament of **KATHERINE ANN KEELY**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, August 5, 2026

Confirmed

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, July 15, 2026, through Tuesday, July 21, 2026

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, July 16, 2026, the following matters were disposed of in the presence of the Clerk:

The said estate of **JOHN EDWARD TYLER**, deceased was referred to **ROBERT PEVLER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **ROBERT E SHIELDS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MICHAEL SHIELDS, who was named in the last will and testament of **ROBERT E SHIELDS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **NIKETTA M WILSON** was appointed and qualified as ADMINISTRATRIX of the estate of **LORENNA ELLEN FREELAND**, deceased. No bond was required.

On, Friday, July 17, 2026, the following matters were disposed of in the presence of the Clerk:

The said estate of **KAREN SUE JONES**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly exemplified copy of the last will and testament of **TIMOTHY P KERLIN SR**, deceased, late a resident of TUSCARAWAS COUNTY, OHIO, was admitted to record.

On, Tuesday, July 21, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **PAMELA J SHANHOLTZ**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

PATRICIA SUE WELLS, who was named in the last will and testament of **PAMELA J SHANHOLTZ**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The said estate of **GLENDORA PAUGH**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **THOMAS RICHARD MASON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BEVERLY JEAN MASON, who was named in the last will and testament of **THOMAS RICHARD MASON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

John R Spires
Clerk of the Harrison County Commission

Wednesday, August 5, 2026

Confirmed

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, July 22, 2026, through Tuesday, July 28, 2026

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, July 22, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JIMMIE JO JOHNSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

REBECCA ANN DEEM, who was named in the last will and testament of **JIMMIE JO JOHNSON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Thursday, July 23, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JANICE ELAINE PETRIGAC**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

FRANCIS PETRIGAC, who was named in the last will and testament of **JANICE ELAINE PETRIGAC**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **SHANNON MARIE WARNER** was appointed and qualified as ADMINISTRATRIX of the estate of **JEREMY COLLIN WARNER**, deceased. No bond was required.

The last will and testament of **TAMARA SUE GRIFFITH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TRACY VALENTI, who was named in the last will and testament of **TAMARA SUE GRIFFITH**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, July 24, 2026, the following matters were disposed of in the presence of the Clerk:

The said estate of **JAMES CALVIN MARKS**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **CHRISTA MARTHA BOHON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RICHARD R MARSH, who was named in the last will and testament of **CHRISTA MARTHA BOHON**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Monday, July 27, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ALELI RAMISCAL LAMYAITHONG** was appointed and qualified as ADMINISTRATOR of the estate of **TYRONE BOVORN RAMISCAL LAMYAITHONG**, deceased. Bond was 111,500.00.

The last will and testament of **WILSIE BELL HASHMAN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARY ELLEN TURNER, who was named in the last will and testament of **WILSIE BELL HASHMAN**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **ROBERT LYNN TRIPPETT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

PAMELA JEAN TRIPPETT, who was named in the last will and testament of **ROBERT LYNN TRIPPETT**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Tuesday, July 28, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **BETTY WILSON RIDDLE** was appointed and qualified as ADMINISTRATRIX of the estate of **DAVID M RIDDLE**, deceased. Bond was 15,000.00.

A duly certified copy of the last will and testament of **JANET DICKEY**, deceased, late a resident of TAYLOR, WEST VIRGINIA, was admitted to record.

John R Spires
Clerk of the Harrison County Commission

Wednesday, August 5, 2026

Confirmed

B

IN THE COUNTY COMMISSIONER OF HARRISON COUNTY, WEST VIRGINIA

PAUL LAWRENCE MULLIGAN AND
CHRISTINA ANN MULLIGAN, CO-EXECUTOR
OF THE ESTATE OF
PAUL LESLEY MULLIGAN

REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executrix of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 6th day of April, 2026, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 5th day of July, 2026, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereto to the creditors and beneficiaries of this estate by publication on the 6th and 13th days of May, 2026, the time so fixed being according to law; and that at the end of business

hours on the 5th day of July, 2026, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the finding of your Commissioner and the Report of Claims and the Waiver of Final Settlement, in lieu of the settlement of accounts of said Executrix. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorney, and the Report was held for ten (10) for the examination of any persons interested and the filings of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 17th day of July, 2026.

James A. Varner, Fiduciary Commissioner

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,PAUL LAWRENCE MULLIGAN,CHRISTINA ANN MULLIGAN, personal representative(s) in the estate of PAUL LESLEY MULLIGAN JR after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

PAUL LAWRENCE MULLIGAN (L.S.)
CO EXECUTOR

STATE OF West Virginia COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 6th day of JUL, 2026

My Commission expires: July 19, 2027

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Gary E Harbert Jr.
Varner & Van Volkenburg PLLC
360 Washington Avenue
Clarksburg, WV 26301
My Commission Expires July 19, 2027

Gary E. Harbert Jr.
Notary Public

CHRISTINA ANN MULLIGAN (L.S.)
CO EXECUTRIX

STATE OF West Virginia COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 6th day of JUL, 2026

My Commission expires: July 19, 2027

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Gary E Harbert Jr.
Varner & Van Volkenburg PLLC
360 Washington Avenue
Clarksburg, WV 26301
My Commission Expires July 19, 2027

Gary E. Harbert Jr.
Notary Public

CHRISTINA ANN MULLIGAN (L.S.)
DAUGHTER

STATE OF West Virginia COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 6th day of JUL, 2026

My Commission expires: July 19, 2027

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Gary E Harbert Jr.
Varner & Van Volkenburg PLLC
360 Washington Avenue
Clarksburg, WV 26301
My Commission Expires July 19, 2027

Gary E. Harbert Jr.
Notary Public

PAUL LAWRENCE MULLIGAN Paul Lawrence Mulligan (L.S.)
SON

STATE OF West Virginia COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 6th day of July, 2026

My Commission Expires July 19 2027 Gary E. Harbert Jr.
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Gary E Harbert Jr.
Varner & Van Volkenburg PLLC
360 Washington Avenue
Clarksburg, WV 26301
My Commission Expires July 19, 2027

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Betty Cochran
Deputy Clerk

Estate: 13439

IN THE COUNTY COMMISSIONER OF HARRISON COUNTY, WEST VIRGINIA

SUSAN KAY MILLER, EXECUTRIX
OF THE ESTATE OF
LELA MARIE CARTER

REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executrix of the above-referred estate, which said Waiver was executed by all beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 27th day of March, 2026, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 5th day of July, 2026, as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereto to the creditors and beneficiaries of this estate by publication on the 6th and 13th days of May, 2026, the time so fixed being according to law; and that at the end of business hours on the 5th day of July, 2026, the claims period was formally closed, at

which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the finding of your Commissioner and the Report of Claims and the Waiver of Final Settlement, in lieu of the settlement of accounts of said Executrix. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorney, and the Report was held for ten (10) for the examination of any persons interested and the filings of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 14th day of June, 2026.

James A. Varner, Fiduciary Commissioner

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,SUSAN KAY MILLER, personal representative(s) in the estate of LELA MARIE CARTER after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

SUSAN KAY MILLER Susan M. Miller (L.S.)
EXECUTRIX

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 26 day of May, 2026

My Commission expires: Nov 8 2027 Angela Alvarez
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
ANGELA ALVAREZ
128 Overlook Dr
Clarksburg, WV 26301
My Commission Expires November 8, 2027

SUSAN KAY MILLER Susan Miller (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 26 day of May, 2026

My Commission expires: Nov. 8 2027 Angela Alvarez
Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
ANGELA ALVAREZ
128 Overlook Dr
Clarksburg, WV 26301
My Commission Expires November 8, 2027

LINDA CAMPBELL (DECEASED) Rodney K Campbell (L.S.)
DAUGHTER - Rodney K. Campbell, Husband and Executor

STATE OF West Virginia COUNTY OF Ritchie

The foregoing instrument was acknowledged before me this 19th day of May, 2026.

My Commission expires: June 22, 2027 Kathyrn Edwards
Notary Public

KATHYRN EDWARDS
Notary Public Official Seal
State of West Virginia
My Comm. Expires Jun 22, 2027
Huntington National Bank
121 N Court St Harrisville WV 26362

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Cochran
Deputy Clerk

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

PAULA BARNES,
EXECUTRIX OF THE ESTATE

REPORT OF CLAIMS
AND
WAIVER OF FINAL SETTLEMENT

OF ///

SUE ANNE ALLMAN,
DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Sue Anne Allman,** deceased.

Your Commissioner, who has before him the Affidavit and Waiver of Final Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries, and distributees of the **Estate of Sue Anne Allman,** deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That this estate was referred to Norman T. Farley, Fiduciary Commissioner, on February 12, 2026; that your Commissioner approved the appraisement of said estate and caused the same to be recorded in the Office of the Clerk of this Commission; and a copy was forwarded to the Tax Commissioner for West Virginia; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code, as amended, the 9th day of June, 2026, was appointed by the County Commission as the day to receive on or before that date proofs of claim against said estate at your Commissioner's law office located at 917 W. Main Street, Bridgeport, West Virginia 26330, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **8th and 15th days of April, 2026**; and,

That no claims were filed against said estate and there were no contingent or unliquidated claims or claims not matured against said estate that were presented to or proven

before your Commissioner, and that no necessity exists to reserve any funds in the hands of the personal representative to meet the same; and,

That your Commissioner has concluded the hearing and thereafter said personal representative submitted the attached Affidavit and Waiver of Final Settlement duly executed by the personal representative and all heirs, beneficiaries, and distributees of the Estate of **Sue Anne Allman**, deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended; and,

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **8th and 15th days of July, 2026**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication, your Commissioner proceeded to make this final Report for the settlement of the accounts of said personal representative.

This Report and attached Affidavit and Waiver of Final Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Paula Barnes, Executrix of the Estate of Sue Anne Allman, deceased**.

GIVEN under my hand this 22nd day of July, 2026.

Norman T. Farley
Fiduciary Commissioner
Harrison County, West Virginia

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,PAULA BARNES, personal representative(s) in the estate of SUE ANNE ALLMAN after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

PAULA BARNES Paula Barnes (L.S.)
EXECUTRIX

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 11th day of June, 2026.

My Commission expires: August 31, 2026 Micah Fisher
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Micah Fisher
Harrison County Clerks Office
229 S Third Street
Clarksburg, WV 26301
My Commission Expires 08/31/2026

GLENNA SUE FLEMING Glenna Sue Fleming (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 11th day of June, 2026.

My Commission expires: August 31, 2026 Micah Fisher
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Micah Fisher
Harrison County Clerks Office
229 S Third Street
Clarksburg, WV 26301
My Commission Expires 08/31/2026

KATRINA HAMRICK Katrina Hamrick (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 11th day of June, 2026.

My Commission expires: August 31, 2026 Micah Fisher
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Micah Fisher
Harrison County Clerks Office
229 S Third Street
Clarksburg, WV 26301
My Commission Expires 08/31/2026

PAULA BARNES Paula Barnes (L.S.)
DAUGHTER

STATE OF WV COUNTY OF Harrison

The foregoing instrument was acknowledged before me this 11th day of June, 2026.

My Commission expires: August 31, 2026 Micah Fisher

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Micah Fisher
Harrison County Clerks Office
229 S Third Street
Clarksburg, WV 26301
My Commission Expires 08/31/2026

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

By _____
Betty Cochran
Deputy Clerk

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

KYLE HUGH TOTTEN, III,
EXECUTOR OF THE ESTATE

OF **///** **REPORT OF CLAIMS**
AND
FINAL SETTLEMENT

KYLE HUGH TOTTEN, II,
DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The Report of Claims and Final Settlement of the accounts of Kyle Hugh Totten, III, Executor of the Estate of Kyle Hugh Totten, II, deceased, was made before me, Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and reported as follows:

(SEE ATTACHED ACCOUNTING)

Your Commissioner certifies that pursuant to the requirements of the West Virginia Code, as amended, the County Commission appointed the 3rd day of December, 2023, as the time and place for the presentation of claims against said estate and that it gave notice thereof to the creditors and beneficiaries of said estate by publication in the Clarksburg Exponent-Telegram on the 4th and 11th days of October, 2023, the time so fixed being according to law; and that no claims had been filed against the estate.

Your Commissioner certifies that the estate was referred to him as Fiduciary Commissioner on the 16th day of January, 2024.

Your Commissioner certifies that the name of Kyle Hugh Totten, III, Executor of the Estate of Kyle Hugh Totten, II, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 8th and 15th days of July, 2026, in the Clarksburg Exponent-Telegram, as required by law.

Whereupon, your Commissioner proceeded to make up this Report, in manner and form as prescribed by the West Virginia Code, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Final Settlement of the accounts of said fiduciary; that the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; that ten (10) days having elapsed since said notice was given, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this the 22nd day of July, 2026.

Norman T. Farley
Fiduciary Commissioner
Harrison County, West Virginia

STATE OF WEST VIRGINIA
COUNTY OF HARRISON

ESTATE OF KYLE H. TOTTEN II

REPORT OF RECEIPTS AND DISBURSEMENTS
DISTRIBUTION AND AFFIDAVIT

FOR PERIOD: May 2023 - January 2026

Accounting filed by Kyle H. Totten III, personal representative of the Estate of Kyle H. Totten II, as provided by Chapter 44, Article 2, Section 1, of the Code of West Virginia, as amended.

ORIGINAL ASSETS PER APPRAISEMENT:		
Real Estate		340,500.00
Tangible Personal Property		76,500.00
Bank Accounts		124,344.81
	Total Original Assets	**$541,344.81**

ADJUSTMENTS TO ESTATE ASSETS:		
1406 Farland Avenue, Clarksburg, WV The real estate was appraised for $115,000.00; however, it was sold for $69,000.00 and after all fees and expenses, the net proceeds received was $64,336.99.		-50,663.01
2001 Toyota RAV-4 The Toyotal RAV-4 was appraised for $32,000.00; however, it was sold for $25,000.00.		-7,000.00
	Total Adjustments	**-$57,663.01**

ADDITIONAL RECEIPTS SINCE QUALIFICATION:		
Miscellaneous Refunds from Utilities and Insurance		453.85
Bureau for Child Support Enforcement Refund		222.13
Personal Injury Settlement		39,638.74
Tax Refunds		2,855.21
	Total Receipts	**$43,169.93**

TOTAL ORIGINAL ASSETS, ADJUSTEMENTS & RECEIPTS SINCE QUALIFICATION	**$526,851.73**

DISBURSEMENTS SINCE QUALIFICATION:

Healthcare Debt	579.32
Clarksburg City Fees	120.50
Credit Card Payment	225.15
Loan Payoff on Toyota RAV-4	1,791.73
Funeral Expenses	7,472.54
Taxes	3,249.81
Hot Water Heater Purchase/Installation and Sale Prep Expenses	3,350.00
Insurance	3,491.81
Utilities & House Maintenance	8,324.51
Legal Fees - Steptoe & Johnson PLLC	31,382.10
Total Disbursements	**$59,987.47**

DISTRIBUTIONS:

Pursuant with the Last Will & Testament of Kyle H. Totten II,
the following distributions were made:

Kyle H. Totten III	
Calhoun County Real Property	225,500.00
2000 Kawaski Vulcan Motorcycle	4,500.00
Firearms	40,000.00
Cash	13,212.00
Kelly Totten	
Cash	13,212.00
Shannon Wilfong	
Cash	13,212.00
Total Distributions	**$309,636.00**

SUMMARY:

Original Assets	541,344.81
Adjustments to Assets	-57,663.01
Receipts Since Qualification	43,169.93
Disbursements Since Qualification	-59,987.47
Distributions	-309,636.00
Balance Remaining in Estate	**$157,228.26**

LIABILITIES TO BE PAID:

Steptoe & Johnson PLLC, Outstanding & Estimated Final Legal Fees	35,000.00
Kyle H. Totten III, Executor Commission	17,872.67
	$52,872.67

ESTIMATED BALANCE REMAINING AFTER LIABILITIES **$104,355.59**

PROPOSED FINAL DISTRIBUTIONS:*

Pursuant with Paragraph E of Article Fourth under the Last Will & Testament of Kyle H. Totten II, the following proposed specific distributions will be made after all final expenses have been paid:

Kelly Totten	
Cash	20,009.30
Shannon Wilfong	
Cash	20,009.30

Pursuant with Article Sixth under the Last Will & Testament of Kyle H. Totten II, the following proposed residuary distributions will be made after all final expenses have been paid:

Kyle H. Totten III	
Cash	12,867.40
Kelly Totten	
Cash	12,867.40
Shannon Wilfong	
Cash	12,867.40
Jason Fleming Wyne	
Cash	12,867.40
Justin Todd Wyne	
Cash	12,867.40
	$104,355.59

BALANCE REMAINING AFTER PROPOSED FINAL DISTRIBUTIONS **$0.00**

*The proposed final distributions are estimates only; however, any balance remaining in the estate shall be distributed equally to Kelly Totten and Shannon Wilfong in accordance with Paragraph E of Article Fourth under the Last Will & Testament of Kyle H. Totten II.

AFFIDAVIT:

STATE OF WEST VIRGINIA,
COUNTY OF HARRISON, to-wit:

Before the undersigned authority, authorized by law to administer oaths in cases of this character, this day personally appeared Kyle H. Totten III, personal representative of the Estate of Kyle H. Totten II, deceased, who being by me first duly sworn, did depose and say:

That the foregoing Report is a true and correct Report of all Receipts, Disbursements, and Distributions made by me as personal representative through the 26th day of January, 2026.

That all claims against said estate for expenses of administration, taxes and debts of said decedent, have been paid through the date referenced above.

Further affiant saith not.

Witness my signature this 11th day of May, 2026.

K H Totten III
Kyle H. Totten III, Personal Representative

Taken, subscribed and sworn to before the undersigned authority this 11th day of May, 2026.

Michelle R. Arbogast
Notary Public

My Commission Expires: November 15, 2027

{affix notarial seal}

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Michelle R. Arbogast
West Virginia State Police
5190 Beverly Pike
Beverly, WV 26253
My Commission Expires November 15, 2027

January Estate Acct Balance	89,964.83
Escrowed Funds Balance	64,336.99
Charlotte's Estate Account	2,926.44
	157,228.26
Accounting Balance (before liabilities)	157,228.26
Difference	0.00

United States of America

State of West Virginia **County of Harrison, ss:**

Report of Receipts, Disbursements and Distribution; Affidavit Notice

This day KYLE HUGH TOTTEN III reported to the Court a Report of Receipts, Disbursements and Distribution; Affidavit for the estate of KYLE HUGH TOTTEN II, which Report of Receipts, Disbursements and Distribution; Affidavit was filed in the office of the Clerk of the Harrison County Commission on the 24th day of July, 2026 and said estate was presented to this Court on the _____ day of _____, _____, further it appearing to the Court that more than (10) days have lapsed since the date the report was filed with the Clerk of the Harrison County Commission and no objections being made thereto and no errors appearing upon the face thereof and none appearing to the Court and the Court being satisfied that all requirements of the statute in regard to such settlement have been complied with, same being deemed correct and ordered to be recorded and filed.

I, John R Spires, Clerk of the Harrison County Commission, do certify that the aforesaid Report of Receipts, Disbursements and Distribution; Affidavit, was this day admitted to record therein.

Given under my hand on this the _____ day of _____, _____.

John R Spires
Clerk of the Harrison County Commission

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

ROGER WILLIAM WARD, EXECUTOR OF THE
LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

WILLIAM ARTHUR WARD, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with West Virginia Code §44-2-29, as amended, a Waiver of Final Settlement was filed by the Executor of the above-referenced estate, which said Waiver was executed by both beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 23rd day of February 2026 and that subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia did appoint the 7th day of June 2026 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication The Exponent-Telegram on the 8th and 15th days of April 2026, the time so fixed being according to law; and that at the end of business hours on the 7th day of June 2026, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or with your Commissioner against this estate.

Your Commissioner certifies that the name of Roger William Ward, Executor of the estate of William Arthur Ward, deceased, was included in a list of fiduciaries whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 30th day of June and 7th day of July 2026 in The Exponent-Telegram as required by West Virginia Code §44-4-9, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executor. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that the ten (10) days having elapsed since said notice was given, as required by West Virginia Code §44-4-15, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 20th day of July 2026.

Zachary S. Dyer
Fiduciary Commissioner

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

RHONDA BLIZZARD ROBINETTE, EXECUTRIX OF THE
LAST WILL AND TESTAMENT

OF ///REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT

JAMES CORDELL BLIZZARD, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with West Virginia Code §44-2-29, as amended, a Waiver of Final Settlement was filed by the Executrix of the above-referenced estate, which said Waiver was executed by both beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

Your Commissioner certifies that this estate was referred to him on the 29th day of August 2025 and that subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia did appoint the 4th day of January 2026 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication The Exponent-Telegram on the 5th and 12th days of November 2025, the time so fixed being according to law; and that at the end of business hours on the 4th day of January 2026, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or with your Commissioner against this estate.

Your Commissioner certifies that the name of Rhonda Blizzard Robinette, Executrix of the estate of James Cordell Blizzard, deceased, was included in a list of fiduciaries whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 4th and 11th days of June 2026 in The Exponent-Telegram as required by West Virginia Code §44-4-9, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executor. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the filing of exceptions, if any; and that the ten (10) days having elapsed since said notice was given, as required by West Virginia Code §44-4-15, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 23rd day of June 2026.

Zachary S. Dyer
Fiduciary Commissioner

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,RHONDA BLIZZARD ROBINETTE, personal representative(s) in the estate of JAMES CORDELL BLIZZARD after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

RHONDA BLIZZARD ROBINETTE Rhonda Blizzard Robinette (L.S.)
EXECUTRIX

STATE OF WV COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 12th day of May, 2026.

My Commission expires: October 18, 2027

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
TYLER E. RICE
1750 EARL L CORE ROAD
MORGANTOWN, WV 26505
My Commission Expires October 18, 2027

Notary Public

RHONDA BLIZZARD ROBINETTE Rhonda Blizzard Robinette (L.S.)
SISTER

STATE OF WV COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 12th day of May, 2026.

My Commission expires: October 18, 2027

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
TYLER E. RICE
1750 EARL L CORE ROAD
MORGANTOWN, WV 26505
My Commission Expires October 18, 2027

Notary Public

LORETTA LYNN BLIZZARD Loretta Lynn Blizzard AKA Loretta Lynn Williams (L.S.)
SISTER

STATE OF WV COUNTY OF Monongalia

The foregoing instrument was acknowledged before me this 12th day of May, 2026.

My Commission expires: October 18, 2027

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
TYLER E. RICE
1750 EARL L CORE ROAD
MORGANTOWN, WV 26505
My Commission Expires October 18, 2027

Notary Public

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are <u>not</u> required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Cochran
Deputy Clerk

United States of America

State of West Virginia **County of Harrison, ss:**

Affidavit and Waiver of Final Settlement

I,ROGER WILLIAM WARD, personal representative(s) in the estate of WILLIAM ARTHUR WARD after being first duly sworn do aver and state as follows:

1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;

2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-1-14(a);

3. The time for filing of claims against the estate has expired;

4. No known unpaid claims exist against the estate;

5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

ROGER WILLIAM WARD _____ (L.S.)
EXECUTOR

STATE OF WV COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 29 day of MAY, 2026

My Commission expires: OCT 21 2028

Notary Public

GREGORY LYNN DAVIS
Notary Public Official Seal
State of West Virginia
My Comm. Expires Oct 21, 2028
1869 Smithton Rd West Union WV 26456

ROGER WILLIAM WARD _____ (L.S.)
SON

STATE OF WV COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 29 day of MAY, 2026.

My Commission expires: OCT 21 2028

Notary Public

GREGORY LYNN DAVIS
Notary Public Official Seal
State of West Virginia
My Comm. Expires Oct 21, 2028
1869 Smithton Rd West Union WV 26456

MARY ROBIN WARD _____ (L.S.)
DAUGHTER

STATE OF WV COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 29 day of MAY, 2026

My Commission expires: OCT 21 2028

Notary Public

GREGORY LYNN DAVIS
Notary Public Official Seal
State of West Virginia
My Comm. Expires Oct 21, 2028
1869 Smithton Rd West Union WV 26456

Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this _____day of _____, _____.

_____ By _____

John R Spires
Clerk of the Harrison County Commission

Betty Cochran
Deputy Clerk

C-1

Greater Harrison County
Public Service District

PO B
West Milford, WV
26451

Phone: 304-745-3463
Fax: 304-745-5327

www.greaterharrison.com

At the regular meeting of Greater Harrison County PSD held on Thursday June 18, 2026, Chairman James Scudere, Member Thomas Michael, Member Gary Auvil and Secretary Raymond Leonard. Also present were Bill Hoover, General Manager, Matt Evans, Assistant Manager, Zack Dobbins of Bennett and Dobbins and Cody Turner of Thrasher Engineering.

1. Minutes and/or Amended Minutes of Previous Meetings: Michael moved to approve minutes. Board concurred.
2. Public Comment Period: No one present
3. Patrick Lesmann – P&B Services provided by Bill Hoover
   General update – Bel Meadows is still not repaired. There are no other issues with package plants.
4. Zack Dobbins – Bennett and Dobbins
   4.1 Drawdown #18 for Quiet Dell Sewer Project presented. Leonard to approve as presented. Board concurred.
   Drawdown #19 for Overall Water Project presented. Leonard moved to approve as presented. Board concurred.
5. Finance Report provided by Zack Dobbins.
   Auvil moved to approve financial transactions as presented. Board concurred.
6. Thrasher Group, Inc. provided by Kylea Radcliff
   6.1 Sewer
   6.1.a Quiet Dell
   - Construction Update – Agendas provided - Contract #1 working a lot of conduit on floor of pretreatment building. After the 4th of July they will start the block walls. Contract #2 – They have been doing a lot of asphalt repairs. They have set some E1 grinders. Elkview still requires some work; some lines there just need cleaned. Change order #4 presented for Contract #1 – integrity of eighteen foot span, structural beams needed to ensure longevity. Michael moved to approve as presented. Board concurred. Contract #2 – there was an existing ten feet right of way, we are looking to extend to twenty feet in Elkview. Residences have inquired about moving existing structures now, while we may not be disturbing anything. Scudere suggested moving now to prevent any future issues. Scudere motioned for residence move structures off the right of way now. Board concurred.

   6.1.b Woodstock Heights Sanitary Sewer Extension Project
   - Engineering amendment #3 presented. Scudere motioned to approve as presented. Board concurred.

   6.1.c River Crossings
   - Waiting on DOH permits.

   6.1.d 10-year Plan Sewer
   - Nothing new to add currently.

   6.2 Water
   6.2.a Overall Water Project
   - Construction Update –Contract #1 – replacement upgrades. There is a small amount of work left on change order #1. Most of the booster stations are waiting on power. Zach's Run is fully operational. They are at 92% complete. Discussed Rt. 57-line size and customer count. Contract #3 – VGH tank turning in service today, existing Brushy Fork was back in service yesterday. Change order #1 on Contract #3 discussed, resealing the interior of the tank for integrity on the Brushy Fork Tank. Leonard moved to approve as presented. Board concurred.

6.2.b Buffalo Lake Road Water Line Extension

- 6-7 customers were AML eligible. They can be serviced by gravity, customers outside the AML area will require a pump. Suggest focusing on the AML eligible customers only at this time. Amendment #1 presented. Michael motioned to approve as presented. Board concurred.

6.2.c 10-year Plan Water

- Nothing new to add currently.

7. Bill Hoover – General Manager

7.1 Water

7.1.a Greater Harrison overall 23%. Lost Creek Mount Clare was at 30%, Valley of Good Hope at 20% and Quiet Dell at 17%. Coon's Run was at 42% overall.

7.1.b Water Leak Report – Lost Creek Mount Clare has two main line and four service line leaks, Valley of Good Hope has one main and two service line leaks and Quiet Dell with zero leaks.

7.2 Sewer

7.2.a Preventative maintenance on lift stations is working very well. We did have to purchase a couple of new pumps this month. Working on aerators in ponds. Slight issue with station #9 in Good Hope.

7.3 Good of the District

8. Sam Harold – Mountain State Law

Requested executive session to discuss legal issues.

9. Executive Session

9.1 Scudere motioned to move into executive session.

Michael moved to adjourn meeting. Board concurred.

The next regular board meeting will be held on July 23, 2026.

Chairman James Scudere
James Scudere

Treasurer Ruth Ann Messenger
Ruth Ann Messenger

Secretary Mark Leonard
Mark Leonard

Member Thomas Michael
Thomas Michael

Member _____
Gary Auvil

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410, OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C-2

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
06/01/2026 - 06/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	270,197.10	238,544.25	31,652.85	92.15%
COONS RUN O&M AGREEMENT	6,615.73	3,455.83	3,159.90	2.26%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	6,815.67	1,333.33	5,482.34	2.32%
MISCELLANEOUS/RECONNECT FEES	7,100.65	824.17	6,276.48	2.42%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.51%
TAP FEES	1,000.00	666.67	333.33	0.34%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	293,229.15	245,324.25	47,904.90	
EXPENSES				
ACCT, BILLING, & COLLECTING	5,393.87	6,490.00	(1,096.13)	1.96%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	375.00	190.83	184.17	0.14%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	68,109.55	24,596.00	43,513.55	24.75%
DIRECTORS FEES	417.94	483.75	(65.81)	0.15%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	13,481.36	11,551.67	1,929.69	4.90%
LAB SERVICE	1,696.00	915.83	780.17	0.62%
LABOR	47,010.13	36,732.50	10,277.63	17.08%
MAINTENANCE	19,935.75	19,305.00	630.75	7.24%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	-	100.00	(100.00)	0.00%
OUTSIDE SERVICES/CONTRACT LABOR	4,632.75	4,231.67	401.08	1.68%
POWER PURCHASED	3,827.99	3,598.33	229.66	1.39%
PROPERTY/LIABILITY & INJURIES INSURANCE	4,654.75	2,424.17	2,230.58	1.69%
REGULATORY COMMISSION	-	1,186.67	(1,186.67)	0.00%
RENEWAL & REPLACEMENT	2,130.00	15,000.00	(12,870.00)	0.77%
RENT EXPENSE	2,500.00	2,500.00	-	0.91%
TAXES	4,066.38	2,859.17	1,207.21	1.48%
TRANSPORTATION	3,159.44	2,536.67	622.77	1.15%
UTILITIES	272.96	822.50	(549.54)	0.10%
WATER PURCHASED	93,544.85	93,545.00	(0.15)	33.99%
TOTAL EXPENSES	275,208.72	229,069.75	46,138.97	
NET SURPLUS (DEFICIT)	18,020.43	16,254.50	1,765.93	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
06/01/2026 - 06/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	272,878.14	263,062.50	9,815.64	90.59%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.83%
INTEREST INCOME	16,001.94	4,166.67	11,835.27	5.31%
MISCELLANEOUS/RECONNECT FEES	-	88.33	(88.33)	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	-	166.67	(166.67)	0.00%
UNUSUAL CHARGE	9,841.93	9,141.67	700.26	3.27%
TOTAL INCOME	301,222.01	279,125.83	22,096.18	
EXPENSES				
ACCT, BILLING, & COLLECTING	2,764.37	1,958.33	806.04	1.09%
BRIDGEPORT SANITARY BOARD	8,828.47	9,567.50	(739.03)	3.50%
TOWN OF WORTHINGTON	-	3,247.50	(3,247.50)	0.00%
CHEMICALS	-	-	-	0.00%
CLARKSBURG SANITARY BOARD	2,855.08	2,818.33	36.75	1.13%
DEBT SERVICE	132,656.23	113,707.50	18,948.73	52.52%
DIRECTORS FEES	382.06	484.17	(102.11)	0.15%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	8,587.29	8,714.17	(126.88)	3.40%
LAB SERVICE	820.00	1,050.00	(230.00)	0.32%
LABOR	15,382.17	27,710.00	(12,327.83)	6.09%
MAINTENANCE	28,547.51	24,733.33	3,814.18	11.30%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,911.01	1,641.67	269.34	0.76%
OUTSIDE SERVICES/CONTRACT LABOR	12,124.98	15,066.67	(2,941.69)	4.80%
POWER PURCHASED	18,981.67	15,491.67	3,490.00	7.52%
PROPERTY/LIABILITY & INJURIES INSURANCE	6,083.50	3,483.33	2,600.17	2.41%
REGULATORY COMMISSION	100.00	1,150.00	(1,050.00)	0.04%
RENEWAL & REPLACEMENT	8,272.00	19,425.00	(11,153.00)	3.27%
RENT EXPENSE	-	-	-	0.00%
TAXES	694.27	2,156.67	(1,462.40)	0.27%
TRANSPORTATION	2,978.22	2,791.67	186.55	1.18%
UTILITIES	614.19	2,241.67	(1,627.48)	0.24%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	252,583.02	257,439.17	(4,856.15)	
NET SURPLUS (DEFICIT)	48,638.99	21,686.67	26,952.32	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
06/01/2026 - 06/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	543,075.24	501,606.75	41,468.49	91.36%
COONS RUN O&M AGREEMENT	6,615.73	3,455.83	3,159.90	1.11%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.42%
INTEREST INCOME	22,817.61	5,500.00	17,317.61	3.84%
MISCELLANEOUS/RECONNECT FEES	7,100.65	912.50	6,188.15	1.19%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.25%
TAP FEES	1,000.00	833.33	166.67	0.17%
UNUSUAL CHARGE	9,841.93	9,141.67	700.26	1.66%
TOTAL INCOME	594,451.16	524,450.08	70,001.08	
EXPENSES				
ACCT, BILLING, & COLLECTING	8,158.24	8,448.33	(290.09)	1.55%
BRIDGEPORT SANITARY BOARD	8,828.47	9,567.50	(739.03)	1.67%
TOWN OF WORTHINGTON	-	3,247.50	(3,247.50)	0.00%
CHEMICALS	375.00	190.83	184.17	0.07%
CLARKSBURG SANITARY BOARD	2,855.08	2,818.33	36.75	0.54%
DEBT SERVICE	200,765.78	138,303.50	62,462.28	38.04%
DIRECTORS FEES	800.00	967.92	(167.92)	0.15%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	22,068.65	20,265.83	1,802.82	4.18%
LAB SERVICE	2,516.00	1,965.83	550.17	0.48%
LABOR	62,392.30	64,442.50	(2,050.20)	11.82%
MAINTENANCE	48,483.26	44,038.33	4,444.93	9.19%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,911.01	1,741.67	169.34	0.36%
OUTSIDE SERVICES/CONTRACT LABOR	16,757.73	19,298.33	(2,540.60)	3.18%
POWER PURCHASED	22,809.66	19,090.00	3,719.66	4.32%
PROPERTY/LIABILITY & INJURIES INSURANCE	10,738.25	5,907.50	4,830.75	2.03%
REGULATORY COMMISSION	100.00	2,336.67	(2,236.67)	0.02%
RENEWAL & REPLACEMENT	10,402.00	34,425.00	(24,023.00)	1.97%
RENT EXPENSE	2,500.00	2,500.00	-	0.47%
TAXES	4,760.65	5,015.83	(255.18)	0.90%
TRANSPORTATION	6,137.66	5,328.33	809.33	1.16%
UTILITIES	887.15	3,064.17	(2,177.02)	0.17%
WATER PURCHASED	93,544.85	93,545.00	(0.15)	17.72%
TOTAL EXPENSES	527,791.74	486,508.92	41,282.82	
NET SURPLUS (DEFICIT)	66,659.42	37,941.17	28,718.25	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2025-06/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	3,089,419.10	2,862,531.00	226,888.10	96.71%
COONS RUN O&M AGREEMENT	60,649.23	41,470.00	19,179.23	1.90%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	24,352.62	16,000.00	8,352.62	0.76%
MISCELLANEOUS/RECONNECT FEES	8,555.45	9,890.00	(1,334.55)	0.27%
QUIET DELL LEASE	4,500.00	6,000.00	(1,500.00)	0.14%
TAP FEES	7,000.00	8,000.00	(1,000.00)	0.22%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	3,194,476.40	2,943,891.00	250,585.40	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	86,318.93	77,880.00	8,438.93	3.09%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	3,842.81	2,290.00	1,552.81	0.14%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	338,828.90	295,152.00	43,676.90	12.13%
DIRECTORS FEES	5,645.65	5,805.00	(159.35)	0.20%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	147,193.20	138,620.00	8,573.20	5.27%
LAB SERVICE	14,052.10	10,990.00	3,062.10	0.50%
LABOR	451,027.39	440,790.00	10,237.39	16.15%
MAINTENANCE	211,079.93	231,660.00	(20,580.07)	7.56%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,027.76	1,200.00	(172.24)	0.04%
OUTSIDE SERVICES/CONTRACT LABOR	75,805.77	50,780.00	25,025.77	2.71%
POWER PURCHASED	46,470.26	43,180.00	3,290.26	1.66%
PROPERTY/LIABILITY & INJURIES INSURANCE	37,410.50	29,090.00	8,320.50	1.34%
REGULATORY COMMISSION	8,930.12	14,240.00	(5,309.88)	0.32%
RENEWAL & REPLACEMENT	78,765.91	180,000.00	(101,234.09)	2.82%
RENT EXPENSE	30,010.00	30,000.00	10.00	1.07%
TAXES	38,219.01	34,310.00	3,909.01	1.37%
TRANSPORTATION	32,455.89	30,440.00	2,015.89	1.16%
UTILITIES	11,688.49	9,870.00	1,818.49	0.42%
WATER PURCHASED	1,173,699.60	1,122,540.00	51,159.60	42.03%
TOTAL EXPENSES	2,792,472.22	2,748,837.00	43,635.22	100.00%
NET SURPLUS (DEFICIT)	402,004.18	195,054.00	206,950.18	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2025-06/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	3,209,622.03	3,156,750.00	52,872.03	92.90%
COONS RUN O&M AGREEMENT	-	-	-	0.00%
FACILITIES CHARGE	30,000.00	30,000.00	-	0.87%
INTEREST INCOME	78,730.54	50,000.00	28,730.54	2.28%
MISCELLANEOUS/RECONNECT FEES	4,208.59	1,060.00	3,148.59	0.12%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	1,850.00	2,000.00	(150.00)	0.05%
UNUSUAL CHARGE	130,546.93	109,700.00	20,846.93	3.78%
TOTAL INCOME	3,454,958.09	3,349,510.00	105,448.09	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	26,442.90	23,500.00	2,942.90	0.85%
BRIDGEPORT SANITARY BOARD	92,387.36	114,810.00	(22,422.64)	2.98%
TOWN OF WORTHINGTON	38,296.47	38,970.00	(673.53)	1.24%
CHEMICALS	-	-	-	0.00%
CLARKSBURG SANITARY BOARD	31,634.99	33,820.00	(2,185.01)	1.02%
DEBT SERVICE	1,368,834.69	1,364,490.00	4,344.69	44.17%
DIRECTORS FEES	5,154.35	5,810.00	(655.65)	0.17%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	117,699.81	104,570.00	13,129.81	3.80%
LAB SERVICE	11,440.80	12,600.00	(1,159.20)	0.37%
LABOR	318,720.11	332,520.00	(13,799.89)	10.28%
MAINTENANCE	366,255.23	296,800.00	69,455.23	11.82%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	21,422.38	19,700.00	1,722.38	0.69%
OUTSIDE SERVICES/CONTRACT LABOR	180,422.12	180,800.00	(377.88)	5.82%
POWER PURCHASED	200,836.69	185,900.00	14,936.69	6.48%
PROPERTY/LIABILITY & INJURIES INSURANCE	32,555.75	41,800.00	(9,244.25)	1.05%
REGULATORY COMMISSION	13,524.17	13,800.00	(275.83)	0.44%
RENEWAL & REPLACEMENT	205,383.00	233,100.00	(27,717.00)	6.63%
RENT EXPENSE	-	-	-	0.00%
TAXES	20,565.19	25,880.00	(5,314.81)	0.66%
TRANSPORTATION	28,743.98	33,500.00	(4,756.02)	0.93%
UTILITIES	18,786.04	26,900.00	(8,113.96)	0.61%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	3,099,106.03	3,089,270.00	9,836.03	100.00%
NET SURPLUS (DEFICIT)	355,852.06	260,240.00	95,612.06	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2025 -06/30/2026

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	6,299,041.13	6,019,281.00	279,760.13	94.73%
COONS RUN O&M AGREEMENT	60,649.23	41,470.00	19,179.23	0.91%
FACILITIES CHARGE	30,000.00	30,000.00	-	0.45%
INTEREST INCOME	103,083.16	66,000.00	37,083.16	1.55%
MISCELLANEOUS/RECONNECT FEES	12,764.04	10,950.00	1,814.04	0.19%
QUIET DELL LEASE	4,500.00	6,000.00	(1,500.00)	0.07%
TAP FEES	8,850.00	10,000.00	(1,150.00)	0.13%
UNUSUAL CHARGE	130,546.93	109,700.00	20,846.93	1.96%
TOTAL INCOME	6,649,434.49	6,293,401.00	356,033.49	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	112,761.83	101,380.00	11,381.83	1.91%
BRIDGEPORT SANITARY BOARD	92,387.36	114,810.00	(22,422.64)	1.57%
TOWN OF WORTHINGTON	38,296.47	38,970.00	(673.53)	0.65%
CHEMICALS	3,842.81	2,290.00	1,552.81	0.07%
CLARKSBURG SANITARY BOARD	31,634.99	33,820.00	(2,185.01)	0.54%
DEBT SERVICE	1,707,663.59	1,659,642.00	48,021.59	28.98%
DIRECTORS FEES	10,800.00	11,615.00	(815.00)	0.18%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	264,893.01	243,190.00	21,703.01	4.50%
LAB SERVICE	25,492.90	23,590.00	1,902.90	0.43%
LABOR	769,747.50	773,310.00	(3,562.50)	13.07%
MAINTENANCE	577,335.16	528,460.00	48,875.16	9.80%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	22,450.14	20,900.00	1,550.14	0.38%
OUTSIDE SERVICES/CONTRACT LABOR	256,227.89	231,580.00	24,647.89	4.35%
POWER PURCHASED	247,306.95	229,080.00	18,226.95	4.20%
PROPERTY/LIABILITY & INJURIES INSURANCE	69,966.25	70,890.00	(923.75)	1.19%
REGULATORY COMMISSION	22,454.29	28,040.00	(5,585.71)	0.38%
RENEWAL & REPLACEMENT	284,148.91	413,100.00	(128,951.09)	4.82%
RENT EXPENSE	30,010.00	30,000.00	10.00	0.51%
TAXES	58,784.20	60,190.00	(1,405.80)	1.00%
TRANSPORTATION	61,199.87	63,940.00	(2,740.13)	1.04%
UTILITIES	30,474.53	36,770.00	(6,295.47)	0.52%
WATER PURCHASED	1,173,699.60	1,122,540.00	51,159.60	19.92%
TOTAL EXPENSES	5,891,578.25	5,838,107.00	53,471.25	100.00%
NET SURPLUS (DEFICIT)	757,856.24	455,294.00	302,562.24	

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
June 2026

OPERATING ACTIVITIES		
Net Income (Loss)	$	18,020.43
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Receivable	$	(1,228.33)
Accounts Payable	$	(2,602.14)
Customer Deposits	$	1,314.20
Due (From) To Sewer Fund	$	38,003.73
Net cash provided by Operating Activities	$	53,507.89
INVESTING ACTIVITIES		
Fixed Assets Projects	$	(249,031.51)
Interest Income	$	-
Net cash provided by Investing Activities	$	(249,031.51)
FINANCING ACTIVITIES		
5.5 Agreement	$	-
Grants/Loans	$	249,031.51
Net cash provided by Financing Activities	$	249,031.51
Net cash increase (decrease)for period	$	53,507.89
Cash at beginning of period	$	1,647,025.60
Cash at end of period	**$**	**1,700,533.49**
Unrestricted Cash	$	754,718.09
Restricted Cash		
Depreciation Reserve	$	213,332.78
Bond Commission Sweep	$	26,503.00
Construction	$	233.26
ARPA	$	100.00
SB 234	$	75,900.00
Customer Deposits	$	33,787.78
CD-Customer Deposits	$	69,213.30
CD-Depreciation Reserve	$	287,473.85
CD-SB 234	$	239,271.43
Total Restricted Cash	$	945,815.40
Total Unrestricted & Restricted Cash	**$**	**1,700,533.49**
	$	-

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
June 2026

OPERATING ACTIVITIES		
Net Income (Loss)	$	48,638.99
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Payable	$	22,235.48
Customer Deposits	$	2,100.25
Payroll Liabilities	$	(3,609.60)
Due (From) To Water Fund	$	(38,003.73)
Net cash provided by Operating Activities	$	31,361.39
INVESTING ACTIVITIES		
Interest Income	$	-
Fixed Assets	$	(1,485,825.24)
Net cash provided by Investing Activities	$	(1,485,825.24)
FINANCING ACTIVITIES		
5.5 Agreements	$	-
Loan Payment	$	(848.89)
Draw on Bond & Grants	$	1,485,825.24
Net cash provided by Financing Activities	$	1,484,976.35
Net cash increase (decrease) for period	$	30,512.50
Cash at beginning of period	$	3,029,894.47
Cash at end of period	**$**	**3,060,406.97**
Unrestricted Cash	$	944,750.29
Restricted Cash		
Construction Account	$	1,851.60
Depreciation Reserve	$	724,400.32
Rural Development Reserve	$	-
Bond Commission Sweep	$	74,396.75
ARPA	$	100.00
SB 234	$	93,000.00
Customer Deposits	$	148,868.59
CD-Customer Deposits	$	115,178.42
CD-Depreciation Reserve	$	689,359.71
CD-Rural Development Reserve	$	29,246.57
CD-SB 234	$	239,254.72
Total Restricted Cash	$	2,115,656.68
Total Unrestricted & Restricted Cash	**$**	**3,060,406.97**
	$	-

GREATER HARRISON COUNTY P.S.D.

"Meeting held in Town of West Milford Council Chambers"

Agenda
July 23, 2026
9:00 am

Appointments
9:00 am – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
   2.1 Richard Gaines representing Stantec – Water line relocation for Town of Lost Creek
3. P&B Services, LLC
   3.1 Package Plant Report
4. Bennett and Dobbins, PLLC
   4.1 Drawdowns – Review, discuss and act.
   4.2 Request For Proposal's For Greater Harrison audits
5. Ruth Ann Messenger – Treasurer – Review, discuss and act
   5.1 Sewer Check Register and debit card transactions
   5.2 Water Check Register
6. The Thrasher Group, Inc.
   6.1 Sewer
      6.1.a. Quiet Dell – Review, discuss and act
         - Construction Update
         - Change Order– Contract #1
      6.1.b. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
         - I/I Results
      6.1.c. River Crossings – Review, discuss and act
         - Design Update
      6.1.d. 10-year Plan – Review, discuss and act
         - 2026 Review as necessary
   6.2 Water
      6.2.a. Overall Water Project – Review, discuss and act
         - Construction Update
         - Contract #1 – Change Order #4
      6.2.b. Buffalo Lake Road Water Line Extension
         - Design Update
      6.2.c. 10-year Plan – Review, discuss and act
         - 2026 Review as necessary
7. Bill Hoover – General Manager
   7.1 Water
      7.1.a. Water Loss Report

7.1.b. Water Leak Report
7.1.c. General Updates
7.2 Sewer
7.2.a. General Updates
7.3 Good of the District
7.3.a. General Update
8. Sam Harrold – Mountain State Law
8.1 Available for general consult
9. Executive Session

Adjournment of meeting

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C-4

Sun Valley Public Service District

Regular Board Meeting

Monday, June 8, 2026

With due notice published and a quorum present, Treasurer Thompson called the meeting to order: ROLL CALL

Present	Employees	Also Present
Connor Thompson	Kevin Short	Cody Turner
Sandra Patterson	Cathy Sparks	Zack Dobbins
		Gavin Tichenor

1. **Approval of Minutes**
   Sandra Patterson made a motion to approve the minutes from the Regular Board meeting on Monday, May 11, 2026, as read. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

2. **CWCR**
   Kevin provided the Board with the CWCR (Cash Working Capital Reserve) Document showing any deposits and/or disbursements for water and sewer through today and discussed. After discussion, **Sandra Patterson made a motion to approve the current CWCR Document as provided. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

3. **Signing of Checks**
   Sandra Patterson made a motion to approve the Check Signed Document dated 5/13/26 through 6/8/26. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

4. **Thrasher Engineering Progress Report**

   Phase IIIA
   Cody informed the Board that the only thing left on this Project is to get Zack Dobbins the record drawings, so he can send them to IJDC and get Phase IIIA closed out.

   Phase IIIB
   Cody informed the Board that they resent the punch list that was not fully completed to the Contractor and since then, they got it completed. Cody said they were putting the last of the stripes on the pavement where it was torn up at the Nursing Home. So, they have that completed, now. Cody said the only thing he has on Phase IIIB is they are waiting on Change Order #3 that was approved last month for the DEP to give them their stamped copy. Cody said it was his understanding that the DEP is a little back logged right now.

   Zack Dobbins informed the Board that he had the 17th Payment Request for the Phase IIIB Sewer Collection System Upgrade Project. After discussion, **Sandra Patterson made a motion to approve Resolution #17 for the Phase IIIB Sewer Collection System Upgrades Project, with $5,000.00 going to JD Utility Services, LLC; $6,553.00 going to Thrasher Engineering; and $30,000.00 going to Glover Legal for a grand total of $41,553.00, to be**

submitted to DEP Clean Water State Revolving Fund (SRF) Loan and Debt Forgiveness, WV Infrastructure and Jobs Development Council (IJDC) Grant and Economic Enhancement Grant (EEG) and the Harrison County Commission ARPA. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

Indian Run

Cody informed the Board that the Contractor got started at Indian Run the Thursday before Memorial Day, but he did have to send them a letter. Cody said as of last Thursday, they had put in 4,740 feet of pipe. They had a progress meeting today and they are already 25% complete. They have started running the trencher and they plan to have a second crew on location by next week.

Cody informed the Board that he had Change Order #1 for Fire Hydrants for the Indian Run Project. After discussion, **Sandra Patterson made a motion to accept Change Order #1 in the amount of $12,225.00 for 2 Fire Hydrants for the Indian Run Water Line Extension Project, as presented. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

Zack Dobbins informed the Board that he had Resolution #2 for Indian Run. After discussion, **Sandra Patterson made a motion to approve Resolution #2 for the Indian Run Water Project, with $4,000.00 going to JD Utility Services, LLC; with $6,032.20 going to Thrasher Engineering and $5,000.00 going to Glover Legal, for a grand total of $15,032.20, to be submitted to West Virginia Infrastructure & Jobs Development Council (IJDC). Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

5. **Manager's Report**

A. Kevin provided the Board with copies of the Delinquency report for sewer showing the total amounts still past due before disconnects were mailed and charges were created on May 28, 2026 and discussed.

B. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.

C. Kevin provided the Board with a copy of the Water and Sewer spreadsheets that show the total amount billed compared to the total amount purchased for the month of May, 2026 and discussed.

D. Kevin provided the Board with a copy of the Vendor Invoice Report dated 5/31/26 for Sun Valley PSD Water & Sewer and discussed.

E. Kevin provided the Board with a copy of the Water Loss Report for July 2025 through May, 2026. Kevin informed the Board that we had a Water Loss of 33.19% for the month of May, 2026. He said that we have a 30.08% adjusted Water Loss for FY 2025-2026. Kevin and the Board discussed this in detail.

F. Kevin provided the Board with a copy of the Engagement letter from Bennett & Dobbins to do our Financial Statements and PSC Reports etc., for FY ending June 30, 2026. After discussion, **Sandra Patterson made a motion to accept the Engagement letter from Bennett & Dobbins to do Sun Valley PSD financial statements and PSC Reports for FY 2025-2026 in the amount of $4,750.00, plus travel. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

G. Kevin provided the Board with a copy of the Final Write-offs 2025-2026. After discussion,

Sandra Patterson made a motion to approve the Final Write-offs for FY 2025-2026, with a total of $3,664.91 for water and $3,898.28 for sewer and a grand total to be written off of $7,563.19. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.

H. **Connor Thompson made a motion to go into Executive Session to discuss Business of Sun Valley PSD and Hepzibah PSD. Sandra Patterson seconded the motion. All in favor, none opposed and none abstained.**
Connor Thompson announced the meeting was back in session.
After the Executive Session, **Sandra Patterson made a motion to approve and allow Kevin Short to sign the settlement agreement between T-Mobile and Sun Valley PSD. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

6. **Next Board Meeting**
Sandra Patterson announced the next Board Meeting will be July 13, 2026 at 2:30 pm.

7. **Adjournment**
There being no further business, **Sandra Patterson made a motion to adjourn the meeting. Connor Thompson seconded the motion. All in favor, none opposed and none abstained.**

Chairman

Treasurer

Secretary

aja

C-5

V E N D O R I N V O I C E R E P O R T

** OPEN INVOICES ** DUE DATE: ALL ** BANK:ALL **

** BEGINNING DATE: 1/01/62 - ENDING DATE: 6/30/26 **

** PAY-TO VENDOR **

** 1250 -- 1250 **

ALL FUNDS

	ACCOUNT #	TITLE	QUAN	AMOUNTS	QUAN	BALANCES
B	80 923 400 00	OUTSIDE SERVICES-ACCOUNTING	6	14,831.65	6	14,831.65
	FUND# 80	WATER FUND	6	14,831.65	6	14,831.65
B	81 795 100 00	OUTSIDE SERVICES-ACCOUNTING	26	35,462.14	26	35,462.14
	FUND# 81	SEWER FUND	26	35,462.14	26	35,462.14
		ALL FUNDS	32	50,293.79	32	50,293.79