

HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
~~FRANK ANASTASI, JR.~~
BERNIE FAZZINI
RONALD R. WATSON
~~JOSEPH M. COOPER~~
DAVID L. HINKLE

At the regular meeting of the County Commission of Harrison County held on Wednesday, October 31, 2018. Commissioners Ron Watson, Bernie Fazzini and David Hinkle were present. Also present were Susan Thomas, County Clerk, and Willie Parker, County Administrator. Commissioner Watson opened the meeting and led those present in the Pledge of Allegiance to the Flag.

1. Consent Agenda – Fazzini made a motion to approve. Motion carried.
2. Payroll Change Notices: 1) David Keener – Leave Without Pay – Janitorial Staff; 2) Donna Stuart – Leave Without Pay – Parks and Recreation – Fazzini made a motion to approve. Motion carried.
3. Exonerations – Corrective Tickets – Joint Property Applications – Fazzini made a motion to approve. Motion carried.
4. Consolidations of Land – Segregations of Land – None
5. Letter from Summit Park Volunteer Fire Association – Request for vehicle to be used for emergency medical calls – Kevin Snyder, President of the Summit Park Volunteer Fire Department stated that they are requesting a 4-wheel drive vehicle for use on narrow streets. Mr. Watson suggested that they defer the issue to Mr. Parker so that he can check to see if there is any surplus that might be available to help the fire department with their request. Fazzini made a motion to defer to Mr. Parker. Motion carried.
6. Letter from Earl F. Young – Trucks parking in front of BFS on Rt. 50 West – Sheriff Matheny advised that Lieutenant Johnson is working on the situation.
7. E-mail from Vanessa Perkins, General Manager – CENTRA – Request to reappoint Tom Durrett to the Board of Directors – 3 yr term – 10-1-18 to 9-30-2021 – Fazzini made a motion to approve.. Motion carried.
8. WVU Extension Office – Service Contract for maintenance on Ricoh D3343 – 11-1-18 to 10-31-19 – Mr. Parker explained the MCM business service contract that is for equipment located at the extension service. Fazzini made a motion to approve. Motion carried.

9. Consideration – Discussion – Review of Various Functions and Responsibilities of Land use Planning Development – Update or Status Report on Various Aspects of the Development – Mr. Parker explained the various issues that have been discussed. Mr. Watson asked about the job description and evaluation of the Planning Commission director. Mr. Hinkle asked about the amount of time used on rails to trails and PSD's and planning with local towns. Fazzini believes removing rails to trails from Planning Commission will relieve Ms. Shaffer of some of her duties. Mr. Parker stated they met with the Assistant Prosecutor in regards to some properties that were discussed earlier. Mr. Hinkle asked that Mr. Parker and Ms. Shaffer work on bill to introduce in Charleston in regards to building codes that would exempt agricultural land.
10. Request to Travel – Richard Southall, Community Corrections – Drug & Alcohol Assessment requested by Judge Aloi – 10-31-18 – Tygart Valley Regional Jail – Fazzini made a motion to approve. Motion carried.

10:15 a.m. Estate of Salvatore Clemente – Petition to resign as Executrix - Mr. Parker explained the petition. Mr. Robert Greer spoke on behalf of the executrix and her reasons for wanting to resign. Fazzini made a motion to appoint the Sheriff as Administrator of the Estate. Motion carried. Mr. Greer will prepare the order appointing the Sheriff as Administrator.


10:30 a.m. Tom Aman – To consider adoption by the County Commission an Order approving and creating a Tax Increment Financing District in Harrison County to be known as The County Commission of Harrison County Development District No. 6 – North Central West Virginia Airport (the “TIF District”), approving Project Plan No. 1 for the TIF District, establishing a tax increment financing fund and providing for other matters in connection therewith. Mr. Aman explained what the TIF supports. The Bond office has awarded \$45,000,000.00 of the \$75,000,000.00 that they asked for. Mr. Aman explained that an order would be needed from the Commission that would create the district, establish a TIF fund, and approve the project plan. Mr. Aman presented a large map showing the district and gave an overview of the area. Fazzini made a motion to adopt the order and direct the president to affix his signature to the document. Motion carried.

Public Comment: Joan Snoderly asked about how properties were picked for public nuisance considerations.

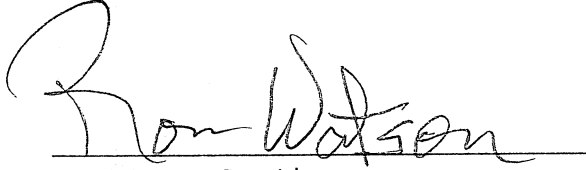
Fazzini made a motion to go into Executive Session, pursuant to WV Code, to discuss Item No. 11. Motion carried.

11. Discussion – Consideration regarding all options related to the employment status for Nicholas P. Mutafis

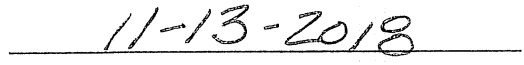
Note: The Commission returned to open session and advised this matter will be on the agenda for next week. Parker & Mutafis will contact WV Counties Risk Pool for updates as to workers' compensation status.

 11/2/18

With no further business to come before the Commission, meeting adjourned.

A handwritten signature in cursive script that reads "Ron Watson". The signature is written in black ink and is positioned above a horizontal line.

Ron Watson, President

A handwritten date "11-13-2018" in cursive script, written in black ink above a horizontal line.

Date

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
0		104813	01C01	11033	BR&T	10/25/2018	10/2018		361.08
0		104815	01C01	30072	UNITED BANKCARD CENTER	10/25/2018	10/2018		978.78
0		104816	01C01	10009	AMERICAN FAMILY LIFE ASSO	10/30/2018	10/2018		1405.40
0		104817	01C01	10169	ATKINS & OGLE LAW OFFICE	10/30/2018	10/2018		190.00
0		104818	01C01	12022	CLARKSBURG FED CRED UNION	10/30/2018	10/2018		20925.48
0		104819	01C01	14007	THE EQUITABLE	10/30/2018	10/2018		293.48
0		104820	01C01	24265	GREAT WEST RETIREMENT SER	10/30/2018	10/2018		172.71
0		104821	01C01	25039	SHERIFF & TREASURER OF	10/30/2018	10/2018		870.00
0		104822	01C01	25102	NATIONWIDE RETIREMENT	10/30/2018	10/2018		756.92
0		104823	01C01	30039	UNITED WAY HARRISON CO	10/30/2018	10/2018		42.00
0		104824	01C01	30068	US DEPT OF EDUCATION	10/30/2018	10/2018		143.39
0		104825	01C01	32106	MV CONS PUBLIC RETIREMENT	10/30/2018	10/2018		166.49
0		104826	01C01	10006	AMTOWER AUTO SUPPLY INC	10/30/2018	10/2018		437.52
0		104827	01C01	10101	MON POWER	10/30/2018	10/2018		15305.43
0		104828	01C01	10136	ADVANCE AUTO PARTS INC	10/30/2018	10/2018		151.42
0		104829	01C01	11042	BENNY'S BOOT HILL	10/30/2018	10/2018		350.91
0		104830	01C01	11373	BLUE 360 MEDIA, LLC	10/30/2018	10/2018		39.25
0		104831	01C01	12070	CHAMPION INDUSTRIES INC	10/30/2018	10/2018		1004.76
0		104832	01C01	12601	COMPILED TECHNOLOGIES	10/30/2018	10/2018		20565.31
0		104833	01C01	13333	DANA SAFETY SUPPLY INC	10/30/2018	10/2018		5049.75
0		104834	01C01	14122	JIM ESCHENMANN	10/30/2018	10/2018		95.75
0		104835	01C01	15001	FISHER AUTO PARTS INC	10/30/2018	10/2018		46.51
0		104836	01C01	15041	FEDERAL EXPRESS CORP	10/30/2018	10/2018		79.25
0		104837	01C01	15209	FLAHERTY SENSABAUGH	10/30/2018	10/2018		1000.00
0		104838	01C01	17010	DOMINION ENERGY WEST	10/30/2018	10/2018		49.52
0		104839	01C01	17288	HEASTER-HART LLC	10/30/2018	10/2018		1121.20
0		104840	01C01	21082	LIBERTY DISTRIBUTORS INC	10/30/2018	10/2018		199.16
0		104841	01C01	22006	MCM BUSINESS SYSTEMS INC	10/30/2018	10/2018		197.40
0		104842	01C01	22149	WASTE MANAGEMENT WV INC	10/30/2018	10/2018		21.04
0		104843	01C01	24001	OTIS ELEVATOR COMPANY	10/30/2018	10/2018		3734.00
0		104844	01C01	25005	PITNEY BOWES GLOBAL	10/30/2018	10/2018		2134.91
0		104845	01C01	27065	RADY & DEEM CO INC	10/30/2018	10/2018		30.00
0		104846	01C01	28601	S.W. GROUP LLC	10/30/2018	10/2018		13500.00
0		104847	01C01	29158	TRARUZZANO'S UNIFORMS	10/30/2018	10/2018		631.66
0		104848	01C01	29241	TOOTHMAN FORD SALES INC	10/30/2018	10/2018		133.68

BANK ID 01 00035 CHECKS TO 00035 VENDORS FOR									
0		003861	07C07	10032	APCO INTERNATIONAL INC	10/29/2018	10/2018		229.06
0		003862	07C07	10009	AMERICAN FAMILY LIFE ASSO	10/30/2018	10/2018		123.01
0		003863	07C07	12022	CLARKSBURG FED CRED UNION	10/30/2018	10/2018		6924.00
0		003864	07C07	16013	GENERAL COUNTY FUND	10/30/2018	10/2018		32531.35
0		003865	07C07	25102	NATIONWIDE RETIREMENT	10/30/2018	10/2018		195.00
0		003866	07C07	30068	US DEPT OF EDUCATION	10/30/2018	10/2018		108.37

BANK ID 07 00006 CHECKS TO 00006 VENDORS FOR									
0		001020	46C46	10101	MON POWER	10/30/2018	10/2018		350.84

BANK ID 46 00001 CHECKS TO 00001 VENDORS FOR									
0		001020	46C46	10101	MON POWER	10/30/2018	10/2018		350.84

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
0		009500	56C56	10009	AMERICAN FAMILY LIFE ASSO	10/30/2018	10/2018		75.48
0		009501	56C56	12022	CLARKSBURG FED CRED UNION	10/30/2018	10/2018		3741.00
0		009502	56C56	16013	GENERAL COUNTY FUND	10/30/2018	10/2018		15166.23
0		009503	56C56	25039	SHERIFF & TREASURER OF	10/30/2018	10/2018		15.00
0		009504	56C56	25102	NATIONWIDE RETIREMENT	10/30/2018	10/2018		10.00
0		009505	56C56	30039	UNITED WAY HARRISON CO	10/30/2018	10/2018		8.00
BANK ID 56 00006 CHECKS TO 00006 VENDORS FOR 19015.71									
0		001078	58C58	12146	CDM GOVERNMENT INC	10/29/2018	10/2018		450.48
0		001079	58C58	13025	DRAPEY SALES & SERVICE	10/29/2018	10/2018		1033.32
BANK ID 58 00002 CHECKS TO 00002 VENDORS FOR 1483.80									
0		003676	72C72	12651	CALHTEST	10/26/2018	10/2018		513.00
0		003677	72C72	13105	DIV OF JUSTICE & COMM SERV	10/26/2018	10/2018		12.00
0		003678	72C72	21010	LOWE'S	10/26/2018	10/2018		25.53
0		003679	72C72	24072	OLYMBEC USA, LLC	10/26/2018	10/2018		8381.84
0		003680	72C72	25002	P D Q PRINT SHOP INC	10/26/2018	10/2018		38.39
0		003681	72C72	28228	STAPLES CREDIT PLAN	10/26/2018	10/2018		95.99
0		003682	72C72	29243	TELMATE LLC	10/26/2018	10/2018		231.00
0		003683	72C72	10009	AMERICAN FAMILY LIFE ASSO	10/30/2018	10/2018		293.18
0		003684	72C72	12022	CLARKSBURG FED CRED UNION	10/30/2018	10/2018		1188.00
0		003685	72C72	16013	GENERAL COUNTY FUND	10/30/2018	10/2018		17491.70
0		003686	72C72	25039	SHERIFF & TREASURER OF	10/30/2018	10/2018		30.00
BANK ID 72 00011 CHECKS TO 00011 VENDORS FOR 28300.63									
0		007066	77C77	11033	BB&T	10/29/2018	10/2018		5.48
0		007067	77C77	12137	TOWN OF NUTTER FORT	10/29/2018	10/2018		1069.99
0		007068	77C77	13306	MARY JO DEWARCO	10/29/2018	10/2018		18.17
0		007069	77C77	17288	HEASTER-HART LLC	10/29/2018	10/2018		269.97
0		007070	77C77	22149	WASTE MANAGEMENT WV INC	10/29/2018	10/2018		14.74
0		007071	77C77	30106	UNITED WAY OF CENTRAL WV	10/29/2018	10/2018		5200.00
0		007072	77C77	10009	AMERICAN FAMILY LIFE ASSO	10/30/2018	10/2018		33.47
0		007073	77C77	12022	CLARKSBURG FED CRED UNION	10/30/2018	10/2018		3815.00
0		007074	77C77	14007	THE EQUITABLE	10/30/2018	10/2018		30.00
0		007075	77C77	16013	GENERAL COUNTY FUND	10/30/2018	10/2018		37506.25
0		007076	77C77	18035	INTERNAL REVENUE SERVICE	10/30/2018	10/2018		261.96
0		007077	77C77	24265	GREAT WEST RETIREMENT SER	10/30/2018	10/2018		20.00
0		007078	77C77	25102	NATIONWIDE RETIREMENT	10/30/2018	10/2018		390.00
0		007079	77C77	30039	UNITED WAY HARRISON CO	10/30/2018	10/2018		10.00
BANK ID 77 00014 CHECKS TO 00014 VENDORS FOR 48645.03									

FINAL REPORT 00075 CHECKS TO 00075 VENDORS FOR 230090.48

Date of Meeting	October 31, 2018		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description Note
20962	JBG Services	\$14,647.00	Access Control System - 911
20978	Doug Comer	\$617.46	Reimbursement - P&R
20979	Marsh Lumber	\$22.48	Maintenance supplies - P&R
20980	CRS, LLC	\$14,500.00	Annual Maintenance - 911
20982	US Cellular	\$24.76	Tablet Data Serv. - 911
20984	State Electric Supply Company	\$59.13	UPS - Courthouse - Comm. Corr.
20986	APCO International	\$30.00	Recertification - S. Martin -911
20987	United Bankcard Center	\$26.05	Visa charges - Law Enforcement
20988	Rusty's Body Shop	\$855.25	Repairs to cruiser - Garage
20989	Rusty's Body Shop	\$4,924.24	Repairs to cruiser - Garage
20990	Champion Industries	\$348.00	Chair mats - Co. Clerk
20991	Hart Office Solutions	\$353.58	Copier rentals-overages - CH
20992	Robin's Perfect Fit	\$10.00	Uniforms - LE
20994	APCO International	\$60.00	Recert-T.Williams & C. Willis -911
20998	Mountain State Veterinary Serv.	\$804.32	Supplies - Service - ACS
20999	Lowe's	\$128.74	Maintenance supplies - ACS
21000	Fun Express	\$146.77	Supplies - P&R
21002	Singlewire Software	\$2,104.50	Contract renewal - CH
21012	CDWG	\$211.34	Equipment - Planning
21013	Amazon.com	\$119.00	Membership - P&R
21014	ROCIC	\$300.00	Service fee - LE
21016	Trapuzzano's Uniforms	\$279.50	Uniforms - LE
21017	Unifirst Corporation	\$118.49	Rentals - CH
21018	Liberty Distributors, Inc.	\$103.05	Maintenance supplies - CH
21019	Dominion Energy WV	\$28.08	Utility - CH
21020	MonPower	\$24.70	Utility - CH
21024	PDQ Print Shop	\$80.25	Supplies - LE
21025	VFW POST 573	\$5,000.00	Contribution - Comm. Improv.
21026	Woodford Oil Company	\$7,011.61	Fuel - Garage
21027	Enlarged Hepzibah PSD	\$59.16	Utility - CH
21028	Enlarged Hepzibah PSD	\$59.16	Utility - P&R
21029	MonPower	\$150.93	Utility - CH
21030	MonPower	\$549.56	Utility - Shinnston Tower Site
21031	MonPower	\$1,305.56	Utility - P&R and ACS
21032	Charlotte Shaffer	\$41.75	Mileage reimbursement - Planning
21033	S&S Worldwide, Inc.	\$180.14	Supplies - P&R
21038	CDWG	\$79.79	Drum Kit - Tax
21039	CDWG	\$79.79	Drum Kit - Tax
21040	The James & Law Company	\$228.00	Bookcases - CH
21041	Lowe's Home Centers, LLC	\$43.51	Maintenance supplies - Bureau
21042	Doug Comer	\$189.82	Reimbursement - P&R
21043	Charles Pointe Commerce Dist.	\$342.88	Dues - 911

