

HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
~~XXXXXXXXXXXXXXXXXX~~
BERNIE FAZZINI
RONALD R. WATSON
~~XXXXXXXXXXXXXXXXXX~~
DAVID L. HINKLE

At the regular meeting of the County Commission of Harrison County held on Tuesday, November 13, 2018. Commissioners Ron Watson, Bernie Fazzini and David Hinkle were present. Also present were Susan Thomas, County Clerk, and Willie Parker, County Administrator. Commissioner Watson opened the meeting and led those present in the Pledge of Allegiance to the Flag.

9:00 a.m. 1. To conduct a public hearing regarding the proposed amendment of the second development project plan for the development project to be completed within "Harrison County Development District No. 3 – White Oaks" and the financing of the improvements within such amended second development project plan by the issuance of tax increment revenue bonds or other obligations pursuant to the Chapter 7, Article 11B of the Code of West Virginia, 1931, as amended (the "TIF Act"). – Tom Aman, from Steptoe and Johnson, legal counsel to the County Commission on the White Oaks TIF project, spoke about the Industrial Park and the Business Park and the next phase of their respective developments. On the Industrial Park, the bonding capacity amount increased from \$5,000,000 to \$40,000,000. Total improvements are estimated at \$24,000,000,. The first phase is approximately \$7,700,000, in projected costs, which includes paying off the 2016 existing bonds, which are estimated to be \$1,500,000. The Business Park request is for increased bonding capacity from \$30,000,000 to \$40,000,000. The new project estimated improvements is \$13,800,000 total, which includes refunding of existing bonds. Fazzini asked about the bonds for the Business Park. Watson opened the public hearing. Stephen McElroy stated he was in favor of bonds being utilized, but suggested that they make a change in order to pay off bonds more quickly. The public hearing was closed. Fazzini made a motion to approve the resolution and direct the president to sign. Motion carried.

2. To conduct a public hearing regarding the proposed amendment of the project plan for the development project to be completed within "The County Commission of Harrison County Development District No. 4 – White Oaks Industrial Park" and the financing of the improvements within such amended project plan by the issuance of tax increment revenue bonds or other obligations pursuant to the TIF Act. Watson opened the public meeting. Mr. Parker suggested the record could reflect Mr. McElroy's same argument in #1. The public hearing was closed. Fazzini made a motion to approve the resolution and direct the president to sign. Motion carried.

3. To consider and act upon a proposed Resolution regarding approval of (i) the Tax Increment Financing Application (the "White Oaks Industrial Park Application") with respect to the proposed amendment of the Phase II TIF Project Plan for the development district known as "Harrison County Development District No. 3 – White Oaks"; (ii) submission of the White Oaks Application to the West Virginia Development Office; and (iii) approval of other items in connection therewith. – See #1 above.

4. To consider and act upon a proposed Resolution regarding approval of (i) the Tax Increment Financing Application (the "White Oaks Industrial Park Application") with respect to the proposed amendment of the TIF Project Plan for the development district known as "Harrison County Development District No. 4 – White Oaks Industrial Park"; (ii) submission of the White Oaks Industrial Park Application to the West Virginia Development Office; and (iii) approval of other items in connection therewith. – See #2 above.

9:30 a.m. Short Line Public Service District and Coon's Run Public Service District – Disbandment/Consolidation of the Public Service District's – Mr. Parker explained the possibility of doing mergers and/or consolidation for the public service districts. Mr. Parker stated a management agreement has been drafted with Coon's Run and Greater Harrison. Robert Osburn, board member of Coon's Run, believes the draft is one sided and he detailed his reasoning. Hinkle asked about how they are doing with meeting all their health department issues. Hinkle asked about their monitoring of their pipes. Mr Osburn stated they are making progress, but he did not have paperwork with him. Hinkle asked for updates to be submitted to the County Commission for review. Hinkle asked about how bond issues would be addressed with the management agreement. Nellie Osburn stated that the community has not been given the opportunity to give input on any merger/consolidation. Jesse Corley from White Hall Public Service District asked about how the merger would affect them. Coon's Run has some meter issues that need addressed. Carla Musgrove, office manager for White Hall Public Service District, spoke as to how they do billing. Gene Rogers, President of the Short Line Public Service District, spoke about an agreement and/or consolidation with Sun Valley.

Rachel Romano spoke about the LPN contract. It is not ready to move forward at this time. It needs some tweeking and she will bring it back to the County Commission. Election System and Software agreement is fair for both sides. She feels the Commission can move forward with the agreement.

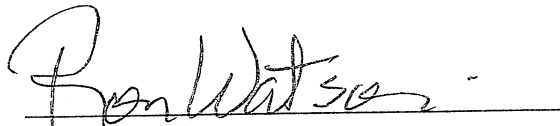
Fazzini made a motion to recess the County Commission meeting for the Canvass of the General Election.

The Commission meeting was reconvened.

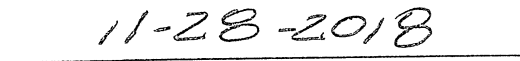
1. Consent Agenda – Fazzini made a motion to approve. Motion carried.
2. Payroll Change Notices – 1. Nicholas Mutafis – Transfer from Maintenance Department to Staging Area (approved at last week’s meeting – 11-7-18) – Mr. Parker explained an employee resignation of a 911 trainee as of the 7th. It will appear on the next agenda. Fazzini made a motion to approve. Motion carried.
3. Exonerations – Corrective Tickets – Joint Property Applications – Fazzini made a motion to approve. Motion carried.
4. Consolidations of Land – Segregations of Land – None.
5. Estate of Charles Norman Jaco – Dismissal of Petition for Removal of Executor and appointment of Curator and Dismissal of Petition for Elective Share – Mr. Parker explained the order from Mr. Farley, a Fiduciary Commissioner. Fazzini made a motion to place the letter as part of today’s record. Motion carried.
6. Letter to WV State Auditor’s Office – Representation letter in connection with Financial Statements of the Harrison County Commission as of June 30, 2017 – Fazzini made a motion to approve letter and direct the President to sign. Motion carried.
7. Letter from WV Offices of the Insurance Commissioner – Regarding Flood Insurance available through the National Flood Insurance Program – Fazzini made a motion to place the letter as part of today’s record. Motion carried.
8. Invitation – Clear Mountain Bank – Grand Opening Celebration – Thursday, November 15, 2018 – 4:30 p.m. to 7:00 p.m. – White Oaks – Fazzini made a motion to place the invitation as part of today’s record. Motion carried.
9. Invitation – Harrison County WIC office move to Bridgeport – Wednesday, November 14, 2018 – 3:00 p.m. to 5:00 p.m. – 103 East Main Street, Bridgeport – Fazzini made a motion to place invitation as part of today’s record. Motion carried.
10. Arsenal Resources, LLC – Division Orders – Mr. Parker still needs to do some additional research. Hinkle made a motion to direct the President to sign as soon as Mr. Parker gets the additional information needed. Motion carried.
11. Discussion – Consideration of Information for Posting and Possible Position at the Community Corrections/Day Report Center – Mr. Parker will get with Rachel Romano on posting. Mr. Hinkle made a motion to post the position. Motion carried.
12. Discuss, Review and Consider Employment Agreement for William A. Parker, County Administrator – Hinkle has talked to Rachel Romano about the agreement. Watson gave his views on the agreement. Hinkle made a motion to have Rachel go over and prepare the agreement, and have it ready for the next scheduled meeting. Motion carried.
13. Agreement – Election Systems & Software, LLC – Maintenance and Support Services – Fazzini made a motion to approve. Motion carried.

Hinkle spoke about the Bank Building at Wallace and looking at FEMA for possible help. Hinkle asked about having the abandoned property ordinances ready for the next meeting. Watson spoke about the property owned by the Hendersons. An update will be given at the next meeting.

With no further business to come before the Commission, meeting adjourned.



Ron Watson, President



Date

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
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Date of Meeting	November 13, 2018		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description Note
21182	S.W. Group, LLC	\$13,500.00	Repairs to North Rail Trail
21189	Safeware, Inc.	\$33,750.00	Services - License Plate Readers
21190	WVAFPBs	\$200.00	Dues - WVA of Farmland Boards
21197	Advantage Technology, LLC	\$323.50	Equipment - IT
21200	Tri-County Veterinary Services	\$465.00	Services - Humane case - LE
21208	TransUnion Risk & Alternative	\$1,320.00	Services-Online Investigative-LE
21210	Lowe's	\$543.61	Maintenance supplies - P&R
21212	ASFPM	\$80.00	Dues - Floodplain Manager - Plann.
21216	Sandy's Hardware & Home Center	\$28.74	Maintenance supplies - P&R
21217	UniFirst Corporation	\$236.98	Rentals - CH
21218	MCM Business Systems	\$1,200.00	Maintenance contract - CH
21219	MCM Business Systems	\$503.30	Copier rentals & overages - Various
21220	MCM Business Systems	\$985.40	Copier rentals - Various
21221	MCM Business Systems	\$353.10	Copier rentals & overages - PA
21222	West Virginia University	\$7,156.00	Americorp Matching Grant -P&R
21223	United Bankcard Center	\$230.01	Lodging - Ron Watson - Co. Comm.
21224	PDQ Print Shop	\$91.49	Business Cards - Comm. Corrections
21225	Waste Management	\$13.86	Services - ACS
21226	Waste Management	\$160.37	Services - CH & P&R
21227	Greater Harrison PSD	\$45.42	Utility - CH
21228	Alcohol Monitoring Systems, Inc.	\$1,961.00	Monitoring fees - Comm. Corrections
21229	Attenti	\$5,348.70	Monitoring fees - Home Conf.
21231	Summit Park PSD	\$81.26	Utility - P&R
21232	Bruceston Petroleum Co., Inc.	\$7,428.60	Fuel - Garage
21233	The Water Shop	\$44.00	Services - Community Corrections
21234	West Virginia Paging	\$81.00	Services-Paging-Magistrates
21235	Vetical Transport Consulting	\$580.00	Services - CH
21237	Enterprise Sanitation, Inc.	\$622.86	Utility - ACS & P&R
21238	MonPower	\$3,336.16	Utility - PSC Building
21239	Alere Toxicology Services, Inc.	\$20,231.00	Services - Community Corrections
21240	Toshiba Financial Services	\$85.06	Services - Rental - Voters
21241	City of Bridgeport	\$211.67	Utility - New 911 Center
21242	Lumos Networks	\$324.00	Dark Fiber - Community Corrections
21243	Telmate, LLC	\$306.00	Software - Community Corrections
21244	PWA	\$120.00	Parking - Home Confinement
21245	Olymbec, USA	\$5,940.26	Rents - Community Corrections
21246	CDWG	\$61.22	Equipment - IT
21247	CDWG	\$256.90	Equipment - IT
21248	Matthew Bender & Co., Inc.	\$4,306.27	Subscription - CH
21249	William A. Parker	\$127.09	Reimbursement-Travel-Co.Comm.
21250	MCM Business Systems	\$455.36	Rentals-Overages - CH
21253	Sandy's Hardware & Home Center	\$117.96	Maintenance supplies - P&R

