

HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
BERNIE FAZZINI
DAVID L. HINKLE
RONALD R. WATSON

At the regular meeting of the County Commission of Harrison County held on Wednesday, March 28, 2018. Commissioners Ron Watson and Bernie Fazzini were present. Commissioner Hinkle was absent. Also present were Kim Tenda, Deputy County Clerk and Willie Parker, County Administrator. Commissioner Watson opened the meeting and led those present in the Pledge of Allegiance to the Flag.

10:00 am - Karen Stickley --- Mon Conservation District, WV Conservation District Flood Control Dams: Randy Plaucher, Director, was also present. Karen Stickley thanked the Commission for being a sponsor for the dams. Ms. Stickley gave an overview of how the funds are used. Ms. Stickley noted for the record she was representing West Fork Conversation District. The agenda incorrectly listed the Mon Conversation District. William Coffindaffer was present for this agenda item. *W* *4/2/18*

1. Consent Agenda: Fazzini moved to approve. Commission concurred.
2. Payroll Change Notices: Fazzini moved to approve. Commission concurred.
 1. Dawn Secreto --- Retirement effective 03-30-18
 2. Donald J. Navarini, II --- Probation period ended 11-16-17 --- Law Enforcement
 3. Tyler J. Hall --- Probation period ended 11-16-17 --- Law Enforcement
3. Exonerations --- Corrective Tickets --- Joint Property Applications: Fazzini moved to approve. Commission concurred.
4. Consolidations of Land --- Segregations of Land: NONE
5. Request to Travel --- Charlotte Shaffer – Planning --- P2P study Release – Pittsburgh to Parkersburg Rail Trail – April 24, 2017 – Steptoe & Johnson Office – Bridgeport WV: Fazzini moved to approve. Commission concurred.
6. Request to Travel --- Charlotte Shaffer – Planning --- Mountain State Land Use Academy, WVU Law --- May 15 – 16, 2018 --- Adventures on the Gorge – Lansing WV: Fazzini moved to approve. Commission concurred.
7. Order Dissolving Special Fund #24 – Special Courthouse & Jail Fund: Willie Parker explained that this is to dissolve the special fund #24 and move those funds to the General County Fund and the approximate amount is \$43,000.00. Fazzini moved to approve and for the President to sign. Commission concurred.
8. Request to Travel --- Elizabeth Keough and Matt James --- Animal Control Shelter --- CAET Continuing Education Training --- April 20, 2018 --- Stonewall Resort: Fazzini moved to approve. Commission concurred.
9. Delby B. Pool vs. Greater Harrison County PSD Appeal --- Petitioner’s Response to Respondent’s Memorandum of Law in Support of Respondent’s Brief: Fazzini moved to make this a part of today’s record. Commission concurred.

10. SmartHorizons --- Premier Responder --- Software License Agreement: Willie Parker explained that this is the current provider and this agreement is to allow updates at no additional cost. Fazzini moved to approve. Commission concurred.

10:20 am - Jason Keeling --- Special Funding Request --- American Red Cross: Willie Parker explained the funding request in the amount of \$2,000.00. Mr. Parker advised that the funds are for the Home Fire Campaign. Mr. Parker also advised that all paperwork has been received and is in order. Jason Keeling, Executive Director, gave an overview of the program. Fazzini moved to approve. Commission concurred.

10:15 am - Greg Hefner --- Proclamation – American Red Cross: Commissioner Watson read and presented the Proclamation that discussed what the Red Cross does during a disaster. The Harrison County Commission hereby declares the Month of March 2018 as “American Red Cross Month”.

11:00 am - Estate of Adam C. Rohrig, Jr. --- Petition to Remove Executor (request from Michael Barill of Steptoe & Johnson to continue hearing) – email received 03-21-18: Willie Parker advised that they have requested a new hearing date of April 25, 2018 at 11:00 am. Fazzini moved to approve the change in the hearing date. Commission concurred.

10:30 am - Estate of Jerryl A. Chandler, Sr. --- Petition for Removal of Administrator: Willie Parker explained that the individuals involved are currently at Attorney Steve Wickland’s office discussing a potential compromise. Mr. Parker advised that they are supposed to let the Commission know a decision by 11:15 am.

Public Comment:

Amy Wilson explained that they have rescheduled their quarterly meeting to April 25, 2018 from 11:30-1:00 at the airport. Ms. Wilson advised that the annual event is scheduled for July 18, 2018 and will be held at the hospital.

Justin Ray from Senator Manchin’s office was present at the Commission meeting. Mr. Ray advised that he is just visiting.

Sheriff Robert Matheny introduced Lieutenant Chad McIntyre that oversees the Bailiffs.

Gary Hamrick advised the Commission that they have been given a fully funded additional peer recovery coach by the DHHR that will deal with pregnant females. Mr. Hamrick explained that this position will not cost the County any funds.

Willie Parker advised that he spoke with the Attorney regarding the Estate of Adam C. Rohrig Jr. and the time of the hearing has been changed to 10:30 am.

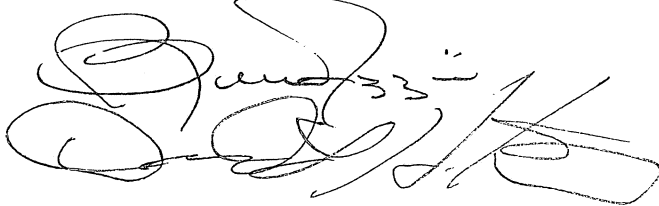
The meeting entered into recess until 11:15 am.

The meeting reconvened.

10:30 am - Estate of Jerryl A. Chandler, Sr. --- Petition for Removal of Administrator: Steve Wickland explained that they have agreed to leave Derrick Chandler as the Administrator of the estate with the stipulation that he is to pay back the money that has been taken out of the estate. Mr. Wickland advised that there is a \$9,000.00 dispute that will be given to the Fiduciary Commissioner, Norman Farley. Mr. Wickland explained that the real estate and vehicle will be sold. Mr. Wickland advised that all transactions regarding the estate will be approved by himself and Ms. Shanholtz and they hope to have the estate settled by July 1, 2018. Judy Shanholtz explained that the funds used from the estate were to clean up the house where the decedent lived and to pay for Cheryl Chandler's food, lodging and other expenses while in West Virginia. Ms. Shanholtz advised that since the other heirs are disputing the expenditures, those will be presented to the Fiduciary Commissioner. Willie Parker advised that they will need to do a withdraw to remove the administrator.

With no further business to come before the Commission, meeting adjourned.

Ron Watson, President

A large, stylized handwritten signature in black ink, appearing to read "Ron Watson".

04-11-2018

Date

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
0		103285	01C01	30072	UNITED BANKCARD CENTER	03/22/2018	03/2018		911.58
0		103286	01C01	30072	UNITED BANKCARD CENTER	03/22/2018	03/2018		482.21
0		103287	01C01	10012	A-1 EXTERMINATING CO INC	03/23/2018	03/2018		173.25
0		103288	01C01	15129	BERNARD FAZZINI	03/23/2018	03/2018		1846.28
0		103289	01C01	15146	TERRA D GOLF	03/23/2018	03/2018		900.00
0		103290	01C01	17213	DANNY HAMRICK	03/23/2018	03/2018		260.62
0		103291	01C01	23210	NORTH 79 TRAILER SALES	03/23/2018	03/2018		3190.00
0		103292	01C01	25281	WILLIAM A PARKER	03/23/2018	03/2018		170.70
0		103293	01C01	25318	TARA PERRI	03/23/2018	03/2018		31.68
0		103294	01C01	27022	TONI RICHTER	03/23/2018	03/2018		64.17
0		103295	01C01	32426	JOHN WICKLINE	03/23/2018	03/2018		12.76
0		103296	01C01	32458	ERIKKA WILSON	03/23/2018	03/2018		47.42
0		103297	01C01	34007	YMCA	03/23/2018	03/2018		224.00
0		103298	01C01	10006	AMTOWER AUTO SUPPLY INC	03/26/2018	03/2018		328.14
0		103299	01C01	11002	BATMANS TROPHIES	03/26/2018	03/2018		27.45
0		103300	01C01	11015	BILL BAILEY INSURANCE AGY	03/26/2018	03/2018		4730.00
0		103301	01C01	15041	FEDERAL EXPRESS CORP	03/26/2018	03/2018		77.67
0		103302	01C01	18144	INTERSTATE RESCUE	03/26/2018	03/2018		4842.29
0		103303	01C01	21082	LIBERTY DISTRIBUTORS INC	03/26/2018	03/2018		51.50
0		103304	01C01	21154	LOMBARDI DEVELOPMENT CO	03/26/2018	03/2018		87873.30
0		103305	01C01	21199	LJS TRAINING & CONSULTING	03/26/2018	03/2018		75.00
0		103306	01C01	22271	LEXISNEXIS MATTHEW BENDER	03/26/2018	03/2018		2929.92
0		103307	01C01	25341	ED PRESTON	03/26/2018	03/2018		300.00
0		103308	01C01	32491	WY CHIEFS OF POLICE ASSO	03/26/2018	03/2018		200.00
0		103309	01C01	10021	AQUA FILTER FRESH INC	03/28/2018	03/2018		112.10
0		103310	01C01	10101	MON POWER	03/28/2018	03/2018		3431.54
0		103311	01C01	10136	ADVANCE AUTO PARTS INC	03/28/2018	03/2018		113.54
0		103312	01C01	12002	CASTO & HARRIS INC	03/28/2018	03/2018		1526.36
0		103313	01C01	12070	CHAMPION INDUSTRIES INC	03/28/2018	03/2018		1034.51
0		103314	01C01	12146	CDM GOVERNMENT INC	03/28/2018	03/2018		8354.38
0		103315	01C01	12614	CREDENTIAL RESEARCH LLC	03/28/2018	03/2018		107.00
0		103316	01C01	14079	EMBASSY SUITES	03/28/2018	03/2018		284.00
0		103317	01C01	14106	ESRT INC	03/28/2018	03/2018		1500.00
0		103318	01C01	15209	FLAHERTY SENSABAUGH	03/28/2018	03/2018		3200.00
0		103319	01C01	17010	DOMINION ENERGY WEST	03/28/2018	03/2018		1118.76
0		103320	01C01	17288	HEASTER-HART LLC	03/28/2018	03/2018		1283.82
0		103321	01C01	17371	HUWANE RESTRAINT CO., INC	03/28/2018	03/2018		2014.95
0		103322	01C01	19001	JAMES & LAW COMPANY	03/28/2018	03/2018		66.99
0		103323	01C01	21010	LOWE'S	03/28/2018	03/2018		137.75
0		103324	01C01	22006	MCM BUSINESS SYSTEMS INC	03/28/2018	03/2018		1418.95
0		103325	01C01	22044	MT CLARE VOL FIRE DEPT	03/28/2018	03/2018		270.33
0		103326	01C01	22069	MSES CONSULTANTS INC	03/28/2018	03/2018		650.00
0		103327	01C01	22205	MARSH LUMBER AND HOME	03/28/2018	03/2018		31.98
0		103328	01C01	22418	MEDXPRESS URGENT CARE,PC	03/28/2018	03/2018		587.50
0		103329	01C01	22464	MOUNTAINEER HYDRAULIC INC	03/28/2018	03/2018		114.00
0		103330	01C01	23007	NADA APPRAISAL GUIDES	03/28/2018	03/2018		885.00
0		103331	01C01	23231	NMS LABS INC	03/28/2018	03/2018		50.00
0		103332	01C01	23253	NASTA	03/28/2018	03/2018		500.00
0		103333	01C01	25002	P D Q PRINT SHOP INC	03/28/2018	03/2018		133.08
0		103334	01C01	25162	PITNEY BOWES	03/28/2018	03/2018		10067.00
0		103335	01C01	25289	PACE ENTERPRISES OF WVINC	03/28/2018	03/2018		198.00

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
0		103336	01C01	25295	PARR PUBLIC SAFETY EQUIP	03/28/2018	03/2018		1501.01
0		103337	01C01	27003	R D WILSON-SONS INC	03/28/2018	03/2018		529.86
0		103338	01C01	27065	RADY & DEEM CO INC	03/28/2018	03/2018		68.60
0		103339	01C01	27254	RELX INC. DBA LEXISNEXIS	03/28/2018	03/2018		759.60
0		103340	01C01	28030	STEEPLE & JOHNSON PLLC	03/28/2018	03/2018		6563.75
0		103341	01C01	28034	SANDY'S SERVISTAR INC	03/28/2018	03/2018		157.15
0		103342	01C01	28362	STATE ELECTRIC SUPPLY INC	03/28/2018	03/2018		261.02
0		103343	01C01	28489	STAPLES ADVANTAGE	03/28/2018	03/2018		896.95
0		103344	01C01	28521	STITCH & GRIN EMBROIDERY	03/28/2018	03/2018		175.00
0		103345	01C01	29139	TIME WARNER CABLE	03/28/2018	03/2018		101.91
0		103346	01C01	29158	TRAPUZZANO'S UNIFORMS	03/28/2018	03/2018		20.00
0		103347	01C01	29241	TUNDRA FORD SALES INC	03/28/2018	03/2018		1601.16
0		103348	01C01	29245	TOOTHMAN K9 LLC	03/28/2018	03/2018		119.43
0		103349	01C01	30024	US CELLULAR	03/28/2018	03/2018		2354.33
0		103350	01C01	30058	UNITFRST CORPORATION	03/28/2018	03/2018		1191.70
0		103351	01C01	32013	WV ASSN OF COUNTIES	03/28/2018	03/2018		2925.00
0		103352	01C01	32301	WV ASSOC OF CIRCUIT CLERK	03/28/2018	03/2018		100.00
0		103353	01C01	33001	XEROX CORPORATION	03/28/2018	03/2018		384.76
BANK ID 01 00069 CHECKS TO 00069 VENDORS FOR 168652.71									
0		003290	05C05	13236	FRANK DEMARCO	03/23/2018	03/2018		154.92
0		003291	05C05	16069	MARK GORBY	03/23/2018	03/2018		154.92
0		003292	05C05	22181	TAMMY F MARPLE	03/23/2018	03/2018		154.92
0		003293	05C05	22248	KEITH MARPLE	03/23/2018	03/2018		154.92
0		003294	05C05	24028	PAUL M OSBOURN	03/23/2018	03/2018		154.92
BANK ID 05 00005 CHECKS TO 00005 VENDORS FOR 774.60									
0		003699	07C07	10032	APCO INTERNATIONAL INC	03/26/2018	03/2018		684.06
0		003700	07C07	12643	CHARLES POINT COMMERCE	03/26/2018	03/2018		342.88
0		003701	07C07	14079	EMBASSY SUITES	03/26/2018	03/2018		1744.00
0		003702	07C07	15149	FRONTIER	03/26/2018	03/2018		5455.26
0		003703	07C07	32492	WV CHAPTER APCO	03/26/2018	03/2018		1079.00
BANK ID 07 00005 CHECKS TO 00005 VENDORS FOR 9305.20									
0		001603	08C08	10443	ATTENTI	03/23/2018	03/2018		4669.40
0		001604	08C08	25301	PROGRESSIVE WOMEN'S ASSOC	03/23/2018	03/2018		120.00
0		001605	08C08	28342	SPECIAL TEES LLC	03/23/2018	03/2018		320.00
BANK ID 08 00003 CHECKS TO 00003 VENDORS FOR 5109.40									
0		001151	19C19	10101	MON POWER	03/23/2018	03/2018		127.50
BANK ID 19 00001 CHECKS TO 00001 VENDORS FOR 127.50									
0		001061	26C26	17026	HARRISON CO DEV AUTHORITY	03/23/2018	03/2018		5000.00

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
0		001062	26C26	32291	WV BLACK HERITAGE	03/23/2018	03/2018		2000.00
0		009334	56C56	17288	HEASTER-HART LLC	03/26/2018	03/2018		847.43
BANK ID 26 00002 CHECKS TO 00002 VENDORS FOR									
BANK ID 56 00001 CHECKS TO 00001 VENDORS FOR									
0		003408	72C72	10365	ALCOHOL MONITORING	03/26/2018	03/2018		1855.00
0		003409	72C72	10369	ALERE TOXICOLOGY PRODUCTS	03/26/2018	03/2018		2750.00
0		003410	72C72	12146	CDM GOVERNMENT INC	03/26/2018	03/2018		213.34
0		003411	72C72	22205	MARSH LUMBER AND HOME	03/26/2018	03/2018		743.12
0		003412	72C72	28034	SANDY'S SERVICSTAR INC	03/26/2018	03/2018		52.50
0		003413	72C72	28304	SPECIAL TEES LLC	03/26/2018	03/2018		69.00
0		003414	72C72	28362	STATE ELECTRIC SUPPLY INC	03/26/2018	03/2018		169.18
0		003415	72C72	29243	TELMATE LLC	03/26/2018	03/2018		280.00
0		003416	72C72	30108	UNISAFE INC	03/26/2018	03/2018		155.70
0		003417	72C72	32251	THE WATER SHOP INC	03/26/2018	03/2018		55.50
BANK ID 72 00010 CHECKS TO 00010 VENDORS FOR									
0		006437	77C77	30072	UNITED BANKCARD CENTER	03/23/2018	03/2018		250.00
0		006438	77C77	10012	A-1 EXTERMINATING CO INC	03/27/2018	03/2018		50.00
0		006439	77C77	10101	MON POWER	03/27/2018	03/2018		41.93
0		006440	77C77	12070	CHAMPION INDUSTRIES INC	03/27/2018	03/2018		58.58
0		006441	77C77	12137	TOWN OF NUTTER FORT	03/27/2018	03/2018		708.84
0		006442	77C77	17010	DOMINION ENERGY WEST	03/27/2018	03/2018		524.29
0		006443	77C77	17011	HARRISON CO EMERGENCY SQD	03/27/2018	03/2018		23047.80
0		006444	77C77	17022	HAJUCA CORPORATION	03/27/2018	03/2018		136.71
0		006445	77C77	18122	NI GOVERNMENT SERVICES	03/27/2018	03/2018		73.73
0		006446	77C77	21010	LOWE'S	03/27/2018	03/2018		18.25
0		006447	77C77	22005	A C MOORE INC	03/27/2018	03/2018		891.56
0		006448	77C77	22006	MCM BUSINESS SYSTEMS INC	03/27/2018	03/2018		18.19
0		006449	77C77	22149	WASTE MANAGEMENT WV INC	03/27/2018	03/2018		16.05
0		006450	77C77	22205	MARSH LUMBER AND HOME	03/27/2018	03/2018		51.78
0		006451	77C77	24274	CENTRAL ORDER	03/27/2018	03/2018		222.17
0		006452	77C77	27086	JEREMY JAUBOT	03/27/2018	03/2018		200.00
0		006453	77C77	28332	S & S WORLDWIDE INC	03/27/2018	03/2018		42.87
0		006454	77C77	28521	STITCH & GRIN EMBROIDERY	03/27/2018	03/2018		99.00
0		006455	77C77	29158	TRAPUZZANO'S UNIFORMS	03/27/2018	03/2018		90.05
0		006456	77C77	30058	UNIFIRST CORPORATION	03/27/2018	03/2018		65.65
0		006457	77C77	31002	VALLEY SUPPLY INC	03/27/2018	03/2018		112.82
0		006458	77C77	32176	WV BOARD OF VETERINARY	03/27/2018	03/2018		500.00

BANK ID 77 00022 CHECKS TO 00022 VENDORS FOR 27220.27
 FINAL REPORT 00118 CHECKS TO 00118 VENDORS FOR 225380.45

Date of Meeting**March 28, 2018**

Work Order Number	Vendor Name	Amount of Invoice - Quote	Description Note
17451	Alere	\$ 23,084.00	Services
17548	Bill Webb	\$ 11.00	Reimbursement
17549	Mid-Atlantic Kroger	\$ 416.73	Program Supplies
17554	Marsh Lumber	\$ 52.41	Maintenance Supplies
17555	Lowe's	\$ 73.91	Maintenance Supplies
17556	John Wiley & Sons	\$ 64.93	Program Supplies
17557	Hart Office	\$ 297.66	Copier Rental
17560	LC Circuit Clerk	\$ 47.50	MH Services
17564	LC Circuit Clerk	\$ 43.09	MH Services
17566	Divers License Guide	\$ 300.00	Supplies
17574	Trapuzzano's	\$ 13,568.98	Uniforms
17576	BKT Uniforms	\$ 101.97	Uniforms
17577	KurtUSA Mfg.	\$ 105.30	Supplies
17578	Lowe's	\$ 74.67	Maintenance Supplies
17579	Mon Power	\$ 12,511.48	Utility
17580	Benny's Boot Hill	\$ 233.82	Uniforms
17582	Assoc of State Floodplain Mgrs.	\$ 160.00	Fees
17586	Merit Training	\$ 290.00	Training
17588	Parr Public Safety	\$ 194.93	Equipment
17590	PDQ Print	\$ 106.96	Office Supplies
17591	APCO	\$ 30.00	Training
17595	APCO	\$ 30.00	Training
17599	Galls	\$ 162.00	Supplies
17601	Galls	\$ 231.45	Uniforms
17602	Waste Management	\$ 13.69	Fees
17603	Waste Management	\$ 14.91	Fees
17604	Mon Power	\$ 24.89	Utility
17605	Dominion Energy	\$ 101.37	Utility
17606	Staples	\$ 299.99	Office Supplies
17607	WV Black Heritage Festival	\$ 25,000.00	Contribution
17611	Libertel Associates	\$ 700.00	Equipment
17613	Benny's Boot Hill	\$ 350.91	Uniforms
17614	CDWG	\$ 119.37	Office Supplies
17617	CDWG	\$ 167.91	Office Supplies
17618	International Code Council	\$ 240.00	Dues
17619	Centennial Lions Club	\$ 65.00	Dues
17621	HC Health Department	\$ 3,076.56	Reimbursement
17622	RD Wilson	\$ 39.06	Supplies
17623	James Eschenmann	\$ 41.64	Reimbursement
17624	Hart Office	\$ 545.24	Copier Rental
17625	WV Regional Jail Authority	\$ 169,502.25	Inmate Housing
17627	CDWG	\$ 1,493.63	Equipment
17628	Safe Kids Worldwide	\$ 85.00	Registration
17629	US Cellular	\$ 24.74	Services
17630	CDWG	\$ 661.04	Equipment
17633	Toothman Ford	\$ 722.06	Parts

17634	Woodford Oil	\$ 6,146.49	Fuel
17635	Quality Machine	\$ 24,210.00	E911 Center Materials
17636	Lowe's	\$ 45.55	Maintenance Supplies
17638	Galls	\$ 697.20	Uniforms
17639	US Cellular	\$ 2,354.33	Services
17640	Hazelden Publishing	\$ 583.15	Program Supplies
17644	Olymbec	\$ 5,623.88	Rent
17652	Frontier	\$ 684.86	Utility
17653	Frontier	\$ 922.47	Utility
17654	Frontier	\$ 418.77	Utility
17655	Xerox Corporation	\$ 573.48	Copier Rental
17656	Dominion Energy	\$ 519.85	Utility
17657	US Cellular	\$ 193.57	Services
17658	Michelle Minutelli	\$ 50.66	Reimbursement
17661	US Cellular	\$ 631.27	Services
17668	Easy Permit Postage	\$ 10,067.00	Postage
17669	Hart Office	\$ 187.77	Copier Rental
Circuit Clerk	BB&T	\$ 422.38	Credit Card Charges
County Clerk	Clarksburg Publishing	\$ 590.20	Ads
County Clerk	CSSI	\$ 220.00	Supplies
County Clerk	James & Law	\$ 14.64	Office Supplies
County Clerk	Champion	\$ 5.80	Office Supplies
County Clerk	June Eschenmann	\$ 21.39	Wellness Program
		\$ 310,666.76	