



HARRISON COUNTY COURT HOUSE

# Harrison County Commission

301 WEST MAIN STREET  
CLARKSBURG, WEST VIRGINIA 26301  
304-624-8500  
FAX 304-624-8673

COMMISSIONERS  
~~FRANK T. ANGLON, JR.~~  
BERNIE FAZZINI  
RONALD R. WATSON  
~~XXXXXXXXXXXXX~~  
DAVID L. HINKLE

At the regular meeting of the County Commission of Harrison County held on Wednesday, June 13, 2018. Commissioners Bernie Fazzini and David Hinkle were present. Commissioner Watson was absent. Also present were Kim Tenda, Deputy County Clerk and Willie Parker, County Administrator. Commissioner Fazzini opened the meeting and led those present in the Pledge of Allegiance to the Flag.

1. Consent Agenda: Hinkle moved to approve. Commission concurred.
2. Payroll Change Notices:
  1. Troy Freeman --- Part-time – Courthouse Security
  2. Parks & Recreation --- Summer Help (see attached sheet)
  3. Ben Riley --- Bailiff Division --- Effective July 2, 2018
  4. Darlene J. Swiger --- Full-time --- Circuit Clerk – Effective June 18, 2018
3. Exonerations --- Corrective Tickets --- Joint Property Applications: Hinkle moved to approve. Commission concurred.
4. Consolidations of Land --- Segregations of Land: NONE
6. Consider Award of Bids for Vehicles – Bids opened 06-06-18: Hinkle moved to award the bids to Robert Kelly and James Kelly. Commission concurred.
7. Certification of Real Estate and Personal Property Tax Books for year of 2018 --- Due to time constraints signatures were affixed on 06-07-18: Hinkle moved to approve. Commission concurred.
8. Consider Approval of Disclosure Notice (MSRBG-17) from Key Banc regarding bonds for Mon Power Project: Hinkle moved to approve and for the President to sign. Commission concurred.
9. Letter from Gerald Everett --- Resignation from Greater Harrison County PSD Board of Directors --- effective immediately: Hinkle moved to accept the resignation. Commission concurred.
10. Request to Travel --- Willie Parker --- WCoRP Board Meeting -- June 14-15, 2018 Charles Town, WV: The travel is at no cost other than being out of the office. Hinkle moved to approve. Commission concurred.
11. Approval of Budget Revision (if any) for General County Fund – Coal Severance Fund – Vital Service Fund: Willie Parker explained the budget revision. Hinkle moved to approve. Commission concurred.
12. Approval of Employee Compensation for the Various Commission Departments for the Fiscal Year Beginning July 1, 2018: Hinkle moved to approve. Commission concurred.

13. Approval of All county Financial Institutions in Harrison County as Eligible Depositories for County Funds for the Fiscal Year Beginning July 1, 2018: Willie Parker explained that this is statutory. Hinkle moved to approve. Commission concurred.
14. Discussion and/or Review and/or Consider Approval of Individual for Position of Director of Office of Emergency Management: Willie Parker explained the interview process and that there was seven applicants. Mr. Parker advised that the recommendation is Laura J. Pysz. Mr. Parker recommends a starting date of July 10, 2018. Hinkle moved to approve. Commission concurred.
15. Discussion and/or Review and/or Consider Approval of Individual for Position in the Maintenance Department: Willie Parker explained the interview process. Mr. Parker advised that the recommendation is Stacy D. Strader with a start date of June 25, 2018. Hinkle moved to approve. Commission concurred.
16. Consider Special Meeting During the Week of June 18<sup>th</sup>: Willie Parker advised that a special meeting is scheduled for Friday June 22, 2018 at 8:30 am to discuss the bonding matters for the Mon Power Project. Hinkle moved to approve. Commission concurred.
17. Request to Travel --- Jacquelin Snider, Christine Jackson and Mark Waggamon, Sr. --- Community Corrections – Day Report --- BIPPS Training --- June 11, 2018 – June 15, 2018 --- WV DMAPS, Glenville, WV: Hinkle moved to approve. Commission concurred.
18. Request to Travel --- Cassidy Thompson --- Community Corrections – Day Report Center --- Peer Recovery Coach Training for Grant Requirements --- July 22, 2018 – July 27, 2018 --- Charleston, WV: Hinkle moved to approve. Commission concurred.

Item F on the consent agenda:

Commissioner Fazzini advised that he wants to support the County Farm Bureau and encourages the future Commission to increase funding in the future.

Hinkle moved to take item T2 off of the tabled items. Commission concurred. Commissioner Hinkle moved to deny the funding request in the amount of \$5,000.00. Commission concurred.

Hinkle moved to take item T5 off of the tabled items. Commission concurred. Commissioner Hinkle advised that it seems to be a good program but is unsure of how much participation within the Courthouse employees would be. Hinkle explained that they need to ask for participation individually. Hinkle moved to remove the item from the tabled items and they can resubmit later if they have interest. Commission concurred.

Hinkle moved to take T1 off of the tabled items. Commission concurred.

There was discussion on Item T3 on the tabled items.

There was discussion on the status of a complaint regarding properties located in the Sardis area.

With no further business to come before the Commission, meeting adjourned.



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Bernie Fazzini, Commissioner

06-27-2018

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Date



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David Hinkle, Commissioner

06-27-2018

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Date

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		103929	01C01	32014	WV PUB EMP RETIRE SYS CQ	06/07/2018	06/2018		55128.36
O		103930	01C01	32020	WV PUB EMP RETIRE SYS E	06/07/2018	06/2018		23093.68
O		103931	01C01	32221	WV DEP SHERIFFS RET SYS	06/07/2018	06/2018		20482.96
O		103932	01C01	32222	WV DEP SHERIFFS RET SYS	06/07/2018	06/2018		28917.28
O		103933	01C01	10101	MON POWER	06/11/2018	06/2018		151.79
O		103934	01C01	10136	ADVANCE AUTO PARTS INC	06/11/2018	06/2018		6.64
O		103935	01C01	10379	ARTESIAN LABORATORIES INC	06/11/2018	06/2018		419.20
O		103936	01C01	12002	CASTO & HARRIS INC	06/11/2018	06/2018		15794.91
O		103937	01C01	12005	CHENOWETH FORD INC	06/11/2018	06/2018		88.10
O		103938	01C01	12019	CLARKSBURG WATER BOARD	06/11/2018	06/2018		811.00
O		103939	01C01	15146	TERA D GOFF	06/11/2018	06/2018		296.78
O		103940	01C01	17010	DOMINION ENERGY WEST	06/11/2018	06/2018		1180.78
O		103941	01C01	17288	HEASTER-HART LLC	06/11/2018	06/2018		157.47
O		103942	01C01	19001	JAMES & LAW COMPANY	06/11/2018	06/2018		118.84
O		103943	01C01	21010	LOWE'S	06/11/2018	06/2018		34.95
O		103944	01C01	22006	MCM BUSINESS SYSTEMS INC	06/11/2018	06/2018		2014.59
O		103945	01C01	23245	NEW BEGINNINGS CHURCH	06/11/2018	06/2018		625.00
O		103946	01C01	25002	P D Q PRINT SHOP INC	06/11/2018	06/2018		4800.04
O		103947	01C01	25281	WILLIAM A PARKER	06/11/2018	06/2018		167.97
O		103948	01C01	28004	SOFTWARE SYSTEMS INC	06/11/2018	06/2018		49354.45
O		103949	01C01	28034	SANDY'S SERVICSTAR INC	06/11/2018	06/2018		104.78
O		103950	01C01	29115	THYSSENKRUPP ELEVATOR	06/11/2018	06/2018		85.06
O		103951	01C01	29228	U.S.BANK NATIONAL ASSOC	06/11/2018	06/2018		2874.58
O		103952	01C01	30024	US CELLULAR	06/11/2018	06/2018		5672.02
O		103953	01C01	30072	UNITED BANKCARD CENTER	06/11/2018	06/2018		1098.41
O		103954	01C01	30079	ULINE INC	06/11/2018	06/2018		3538.84
O		103955	01C01	31002	VALLEY SUPPLY INC	06/11/2018	06/2018		43.80
O		103956	01C01	31086	VERTIV SERVICES INC	06/11/2018	06/2018		12523.46
O		103957	01C01	32009	WHALEY DISTRIB CO INC	06/11/2018	06/2018		375.60
O		103958	01C01	32058	CECILIA WILCOX	06/11/2018	06/2018		32.00
O		103959	01C01	32131	WEST VIRGINIA PAGING INC	06/11/2018	06/2018		42.00
O		103960	01C01	32287	RON WATSON	06/11/2018	06/2018		323.43
O		103961	01C01	32444	WV STATE TAX DEPT	06/11/2018	06/2018		75.00
O		103962	01C01	33001	XEROX CORPORATION	06/11/2018	06/2018		366.35
O		103963	01C01	35004	ZARC INTERNATIONAL INC	06/11/2018	06/2018		78.45
O		103964	01C01	18146	ICG INC	06/13/2018	06/2018		1990.00
O		103965	01C01	25002	P D Q PRINT SHOP INC	06/13/2018	06/2018		338.06
BANK ID 01 00037 CHECKS TO 00037 VENDORS FOR									
O		003297	05C05	32131	WEST VIRGINIA PAGING INC	06/08/2018	06/2018		81.00
BANK ID 05 00001 CHECKS TO 00001 VENDORS FOR									
O		003762	07C07	32014	WV PUB EMP RETIRE SYS CQ	06/07/2018	06/2018		11651.78
O		003763	07C07	32020	WV PUB EMP RETIRE SYS E	06/07/2018	06/2018		4886.71
O		003764	07C07	12648	CARROT-TOP INDUSTRIES INC	06/08/2018	06/2018		169.89
O		003765	07C07	15149	FRONTIER	06/08/2018	06/2018		922.47

233206.63

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		003766	07C07	30024	US CELLULAR	06/08/2018	06/2018		26.74
					BANK ID 07 00005 CHECKS TO 00005 VENDORS FOR				17657.59
O		001612	08C08	25301	PROGRESSIVE WOMEN'S ASSOC	06/08/2018	06/2018		120.00
O		001613	08C08	30024	US CELLULAR	06/08/2018	06/2018		90.47
O		001614	08C08	16008	GALL'S, AN ARAMARK CO	06/13/2018	06/2018		870.81
					BANK ID 08 00003 CHECKS TO 00003 VENDORS FOR				1081.28
O		001012	28C28	10101	MON POWER	06/08/2018	06/2018		478.00
					BANK ID 28 00001 CHECKS TO 00001 VENDORS FOR				478.00
O		001013	46C46	10101	MON POWER	06/08/2018	06/2018		368.06
					BANK ID 46 00001 CHECKS TO 00001 VENDORS FOR				368.06
O		001102	54C54	10101	MON POWER	06/08/2018	06/2018		361.40
					BANK ID 54 00001 CHECKS TO 00001 VENDORS FOR				361.40
O		009390	56C56	32014	WV PUB EMP RETIRE SYS CQ	06/07/2018	06/2018		5772.80
O		009391	56C56	32020	WV PUB EMP RETIRE SYS E	06/07/2018	06/2018		2448.88
O		009392	56C56	20085	KNIGHT CONSULTING SERVIC	06/13/2018	06/2018		400.00
					BANK ID 56 00003 CHECKS TO 00003 VENDORS FOR				8621.68
O		001021	58C58	12647	COMMERCIAL BUILDERS INC	06/08/2018	06/2018		172080.00
					BANK ID 58 00001 CHECKS TO 00001 VENDORS FOR				172080.00
O		000932	59C59	10435	AXON ENTERPRISE INC	06/08/2018	06/2018		6656.00
					BANK ID 59 00001 CHECKS TO 00001 VENDORS FOR				6656.00
O		001215	69C69	32215	WV DEP SHERIFF RET SYSTEM	06/07/2018	06/2018		1943.50
					BANK ID 69 00001 CHECKS TO 00001 VENDORS FOR				1943.50
O		003495	72C72	32014	WV PUB EMP RETIRE SYS CQ	06/07/2018	06/2018		5269.61
O		003496	72C72	32020	WV PUB EMP RETIRE SYS E	06/07/2018	06/2018		2489.40
O		003497	72C72	10369	ALERE TOXICOLOGY PRODUCTS	06/08/2018	06/2018		1464.00
O		003498	72C72	11380	BESTNOTES	06/08/2018	06/2018		400.00
O		003499	72C72	17288	HEASTER-HART LLC	06/08/2018	06/2018		36.55
O		003500	72C72	21217	LUMOS NETWORKS	06/08/2018	06/2018		324.00
O		003501	72C72	22205	MARSH LUMBER AND HOME	06/08/2018	06/2018		7.29
O		003502	72C72	24072	OLYMBEC USA, LLC	06/08/2018	06/2018		5623.88
O		003503	72C72	30024	US CELLULAR	06/08/2018	06/2018		75.46
O		003504	72C72	30108	UNISAFE INC	06/08/2018	06/2018		155.70

REPORT DATE 06/21/2018  
 SYSTEM DATE 06/21/2018  
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HARRISON COUNTY COMMISSION  
 SELECTIVE CHECK REGISTER  
 AS OF CHECK POST PERIOD 06/2018

PAGE 3  
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CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		003505	72C72	31002	VALLEY SUPPLY INC	06/08/2018	06/2018		490.22
					BANK ID 72	00011	CHECKS TO 00011	VENDORS FOR	16336.11
O		006659	77C77	32014	WV PUB EMP RETIRE SYS CQ	06/07/2018	06/2018		8461.69
O		006660	77C77	32020	WV PUB EMP RETIRE SYS E	06/07/2018	06/2018		3538.77
O		006661	77C77	10370	ANMOORE FIRE/EMS	06/12/2018	06/2018		6989.44
O		006662	77C77	10379	ARTESIAN LABORATORIES INC	06/12/2018	06/2018		225.00
O		006663	77C77	11256	BRIDGEPORT FIRE DEPT	06/12/2018	06/2018		3366.08
O		006664	77C77	12014	CITY OF SHINNSTON	06/12/2018	06/2018		47.70
O		006665	77C77	12019	CLARKSBURG WATER BOARD	06/12/2018	06/2018		187.12
O		006666	77C77	12043	CITY OF SALEM	06/12/2018	06/2018		1393.60
O		006667	77C77	12146	CDW GOVERNMENT INC	06/12/2018	06/2018		612.48
O		006668	77C77	12193	CITY OF BRIDGEPORT	06/12/2018	06/2018		211.67
O		006669	77C77	14110	ENTERPRISE SANITATION INC	06/12/2018	06/2018		618.09
O		006670	77C77	16013	GENERAL COUNTY FUND	06/12/2018	06/2018		19.00
O		006671	77C77	17011	HARRISON CO EMERGENCY SQD	06/12/2018	06/2018		24227.82
O		006672	77C77	17217	HARRISON RURAL ELECTRIC	06/12/2018	06/2018		1141.67
O		006673	77C77	17331	HAESSLY HARDWOOD LUMBER	06/12/2018	06/2018		1319.75
O		006674	77C77	28077	SUMMIT PARK PSD	06/12/2018	06/2018		56.42
					BANK ID 77	00016	CHECKS TO 00016	VENDORS FOR	52416.30

FINAL REPORT 00082 CHECKS TO 00082 VENDORS FOR 511287.55

Date of Meeting	June 13, 2018		
Work Order Number	Vendor Name	Amount of Invoice - Quote	Description Note
18795	Advance Auto	\$ 81.12	Parts
18797	Sammy D's Preowned	\$ 600.00	Repairs
18798	Alliance Glass	\$ 100.00	Parts
18799	Jenkins Ford	\$ 40.00	Repairs
18800	Mon Power	\$ 106.90	utility
18801	City Plumbing & Heating	\$ 960.00	Service
18803	Dominion Energy	\$ 18.92	utility
18805	SJ Warah Company	\$ 2,600.00	Service
18807	City Net	\$ 4,608.35	utility
18808	United Bankcard	\$ 888.15	P-Card
18850	WV Sheriff's Association	\$ 2,200.00	Dues
18849	Exponent Telegram	\$ 44.18	Ad
18848	William A Parker	\$ 301.39	Expense Reimbursement
18180	Ray Rice	\$ 1,302.75	Rent
18568	Lowe's	\$ 148.23	Supplies
18570	Sandy's Hardware	\$ 99.99	Supplies
18587	Document Solutions	\$ 218.70	Office Supplies
18596	Hart Office	\$ 269.97	Office Supplies
18600	Frontier	\$ 858.35	utility
18601	Frontier	\$ 255.97	utility
18602	US Cellular	\$ 429.54	Service
18603	US Cellular	\$ 27.38	Service
18686	RESA 7	\$ 120.00	Training
18670	Shinnston Plumbing	\$ 143.10	Service
18690	Alere	\$ 17,121.00	Testing
18726	Antiquities	\$ 1,509.99	Service
18728	Doug Comer	\$ 130.88	Expense Reimbursement
18730	Bill Webb	\$ 47.74	Expense Reimbursement
18736	Lowe's	\$ 39.49	Maintenance Supplies
18738	Water Shop	\$ 49.00	Service
18737	WV Community Service	\$ 12.00	Supplies
18744	Waste Management	\$ 38.55	Fees
18745	Unifirst	\$ 352.95	Service
18746	Lowe's	\$ 62.19	Maintenance Supplies
18747	Shinnston News	\$ 50.00	Ad
18748	Unifirst	\$ 117.65	Service
18749	Waste Management	\$ 27.99	Fees
18751	NCWV Media	\$ 24.55	Ad
18752	Mon Power	\$ 4,123.28	utility
18753	GHPD	\$ 30.27	utility
18754	MCM	\$ 258.00	Copier Rental
18755	ARC	\$ 470.00	Service
18760	United Bankcard	\$ 853.00	P-Card
18765	Lowe's	\$ 37.96	Maintenance Supplies
18770	James & Law	\$ 125.00	Office Supplies
18771	HC YMCA	\$ 160.00	Wellness Program
18772	Anytime Fitness	\$ 128.00	Wellness Program

18773	Anytime Fitness	\$ 96.00	Wellness Program
18774	Anytime Fitness	\$ 128.00	Wellness Program
18775	Hart Office	\$ 143.00	Copier Rental
18776	United Bankcard	\$ 321.31	P-Card
18778	Lexis Nexis	\$ 759.60	Service
18779	Lowe's	\$ 15.66	Maintenance Supplies
18780	RD Wilson	\$ 610.66	Maintenance Supplies
18842	United Bankcard	\$ 716.23	P-Card
18840	Trapuzzano's Uniforms	\$ 1,972.50	Uniforms
18841	Trapuzzano's Uniforms	\$ 121.10	Uniforms
18843	United Bankcard	\$ 772.39	P-Card
18833	Carol Moscar	\$ 231.00	Expense Reimbursement
18834	Manuel Jackson	\$ 778.28	Expense Reimbursement
18831	Sheriff HC	\$ 229.53	Reimbursement
18824	Telmate	\$ 248.00	utility
18826	Alcohol Monitoring	\$ 2,321.40	Monitoring
18827	Marsh Lumber	\$ 41.73	Maintenance Supplies
18830	Attenti	\$ 16,192.25	Monitoring
18811	Donna Stuart	\$ 185.50	Expense Reimbursement
18812	Mary Jo Demarco	\$ 185.50	Expense Reimbursement
18804	Champion Industries	\$ 452.24	Office Supplies
18809	Johnna Hoban	\$ 200.00	Reimbursement
18817	Marsh Lumber	\$ 17.93	Maintenance Supplies
18818	Donna Stuart	\$ 16.00	Expense Reimbursement
18786	DocuFax	\$ 599.00	Service
18783	Language Line Service	\$ 9.75	Service
18796	PDQ	\$ 47.52	Office Supplies
18759	Galls	\$ 155.25	Supplies
18742	James Eschenmann	\$ 18.74	Expense Reimbursement
18815	Staples	\$ 447.96	Office Supplies
18794	Stephanie Critchfield	\$ 82.59	Expense Reimbursement
18789	Time Warner	\$ 104.91	Service
18791	Aqua Filter	\$ 96.90	Service
18790	AT&T	\$ 158.48	Service
18816	Staples	\$ 514.45	Office Supplies
18813	RD Wilson	\$ 84.16	Maintenance Supplies
18806	Northern Safety	\$ 135.48	Supplies
18669	CDWG	\$ 288.15	License
18761	State Electric	\$ 14.12	Supplies
18769	SHI Corp	\$ 1,446.12	Office Supplies
18723	BSN Sports	\$ 764.97	Supplies
18814	Rainbow Graphics	\$ 2,250.00	Supplies
18810	Black Dog Construction	\$ 3,475.00	Service
County Clerk	Susan Thomas	\$ 195.66	Expense Reimbursement
County Clerk	Tonie Richter	\$ 64.17	Wellness Program
County Clerk	NCWV Media	\$ 3,442.05	Ads
County Clerk	ES&S	\$ 5,041.25	Supplies - Service
County Clerk	Water Shop	\$ 40.00	Service
County Clerk	WV Association County Clerks	\$ 650.00	Dues
County Clerk	ES&S	\$ 13,258.96	Service
Law Enforcement	Curtis Diaz	\$ 64.00	Wellness Program
		\$ 102,397.93	