

HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
~~FRANK T. ANSOTT, JR.~~
BERNIE FAZZINI
RONALD R. WATSON
~~XXXXXXXXXXXX~~
DAVID L. HINKLE

At the regular meeting of the County Commission of Harrison County held on Wednesday, June 27, 2018. Commissioners Ron Watson, Bernie Fazzini and David Hinkle were present. Also present were Susan Thomas, County Clerk and Willie Parker, County Administrator. Commissioner Watson opened the meeting and led those present in the Pledge of Allegiance to the Flag.

10:00 am - Public Hearing --- TIF Application District #6 North Central West Virginia Airport

1. To conduct a public hearing regarding the proposed creation of The County Commission of Harrison County Development District No. 6 (the "TIF District"), the undertaking of certain projects for such TIF District (the "Project Plan") and the financing of such Project Plan improvements pursuant to the issuance of tax increment revenue obligations pursuant to Chapter 7, Article 11B of the West Virginia Code (the "TIF Act").
2. To consider for adoption a Resolution of The County Commission of Harrison County which approves (i) the Tax Increment Financing Application (the "TIF Application") with respect to the creation of the TIF District and the approval of the Project Plan for the TIF District; (ii) the submission of the TIF Application to the West Virginia Development Office for consideration of approval; and (iii) approval of other items in connection therewith.

Commissioner Watson explained what would take place within the public hearing. Tom Aman, Bond Counsel with Steptoe and Johnson, advised that this is for TIF #6 and that the County has received approval from the City of Bridgeport since it is located within the city limits. Mr. Aman presented a map of the property and explained that most of it is owned by the Benedum Airport Authority. Mr. Aman also explained the TIF infrastructure and that it is for industrial and commercial development only. Mr. Aman gave an overview of the seventy five million dollar TIF bonds and that it is a thirty year district. Commissioner Watson opened the public hearing. Gladly Ryan Davisson, daughter of Claude and Mary Ryan, spoke in favor. Commissioner Watson asked if there was anyone else to speak for or against. There was no one present. Commissioner Watson closed the public hearing. Fazzini moved to adopt the resolution, sign and submit to the development office. Commission concurred.

10:15 am - Frank Vitale, CWC Action --- Food Security: Frank Vitale and Shannon from CWC Action. Shannon gave an overview of the work that they are doing. She also spoke on food security and the eighteen pantries located within the County. Frank Vitale explained that is

funded during the study of the pantries of the County. Shannon advised that Community Action will be hiring a coordinator and through grants will provide computers to some pantries.

10:30 am - Michael J. Spatafore --- Funding Request --- Clarksburg History Museum: Willie Parker explained the first time funding request for the Clarksburg History Museum in the amount of \$3,500.00. Michael Spatafore gave an overview of what the Clarksburg History Museum is trying to do. Fazzini moved to take the request under advisement. Commission concurred.

10:45 am - Sam Maxson --- Funding Request --- WV Blackberry Festival: Willie Parker explained that the request is in the amount of \$2,500.00 and the Commission has authorized \$2,000.00 within the budget. Mr. Parker advised that the proper documentation has been received. Fazzini moved to approve funding for any and all festivals in Harrison County. Commission concurred.

10:50 am - Harrison County Parks & Recreation --- Update on Park Programs: Ray Garton from Prehistoric Planet in Fairmont gave an overview of what has been going on with the dinosaur exhibit for the last few years. The Commission presented a proclamation to Ray and Mary Ellen Garton. Mike Book spoke on what they are working on for the summer. Mary Jo Demarco spoke on the Challenger Program. Donna Stuart gave an overview of what she is involved with in the County.

1. Consent Agenda: Fazzini moved to approve. Commission concurred.
2. Payroll Change Notices: Fazzini moved to approve. Commission concurred.
 1. Annette L. Hayes --- New Hire --- Circuit Clerk's Office --- effective 06-22-18
 2. Danielle A. Rinker --- Transfer to Prosecuting Attorney's Office --- effective 06-30-18
 3. Rebecca Jorgensen --- Part-time summer help --- Tax Office --- effective 07-09-18
 4. Ivan George --- Part-time summer help --- Tax Office --- effective 07-09-18
 5. Christy Stewart --- Part-time summer help --- Tax Office --- effective 07-09-18
 6. Dakota Russell --- Part-time summer help --- Tax Office --- effective 07-09-18
 7. Susan Malfregeot --- Re-hire – Extra Help --- Assessor's Office --- effective 07-02-18
 8. Andrew Vernon --- Probationary Period Completed --- Law Enforcement
 9. Kris Wariner --- Probationary Period Completed --- Law Enforcement
 10. Paul E. Bump --- Change in cost codes --- from OES to 911 --- effective 07-15-18 pay
3. Exonerations --- Corrective Tickets --- Joint Property Applications: Fazzini moved to approve. Commission concurred.
4. Consolidations of Land --- Segregations of Land: NONE
5. Letter from Norman Farley --- regarding the Estate of Charles Norman Jaco: Willie Parker explained that the letter is for information only. Fazzini moved to make this a part of today's record. Commission concurred.

6. Letter from Supreme Court of Appeals --- Application for funding under Court Security Fund Grant Program --- not funded: Sheriff Robert Matheny explained the grant program. Fazzini moved to make this a part of today's record. Commission concurred.
7. Request to Travel --- William A. "Willie" Parker --- CCAWV Annual Conference --- July 28-31, 2018 --- Bridgeport WV and Annual Training Conference by Auditor's Office --- August 20, 2018 --- Flatwoods, WV: Fazzini moved to approve. Commission concurred.
8. Lost Creek Community Festival, Inc. --- Special Funding Request: Willie Parker explained the funding request in the amount of \$2,000.00. Fazzini moved to approve. Commission concurred.
9. Multi-Jurisdictional Hazard Mitigation Plan Update Adoption Resolution --- Region VI Planning and Development Council: Willie Parker explained the plan and advised that it is staff recommendation to adopt the plan and for the President to sign. Fazzini moved to approve and for the President to sign. Commission concurred.
10. Contract and Use Agreement for the Harrison County Courthouse Plaza WV Italian Heritage Festival: Fazzini moved to approve. Commission concurred.
11. Lease Agreement --- Harrison County Commission and Light of Life Community, Inc. --- Antenna Space --- 911 Tower located on Pinnickinnick Hill: Willie Parker explained the agreement. Mr. Parker advised that the County has no liability in the lease agreement. Mr. Parker explained that staff recommends approval. Fazzini moved to approve. Commission concurred.
12. Letter from WV Solid Waste Management Board --- Orpha Swiger term of office: Fazzini moved to reappoint Orpha Swiger to the WV Solid Waste Management Board. Commission concurred.
13. Discuss and Review the Possible Purchase of Property --- Executive Session per WV 6-9A-4 (b) (9) --- Requested by Commissioner Hinkle:
An executive session may be held only upon a majority affirmative vote of the members present of the governing body of a public agency. A public agency may hold an executive session and exclude the public only when a closed session is required for any of the following actions: (9) To consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision: Provided, that information relied on during the course of deliberations on matters involving commercial competition are exempt from disclosure under the open meetings requirements of this article only until the commercial competition has been finalized and completed: Provided, however, that information not subject to release pursuant to the West Virginia freedom of information act does not become subject to disclosure as a result of executive session;
14. Discuss and Review Expenditures Associated with E911 Center Locations --- Requested by Commissioner Watson: There was discussion of the different sites that were considered for the E911 Center and the cost that have been incurred with those.
15. Discuss and Review Expenditures Associated with the New Judicial Annex Project: Willie Parker gave an overview of what has been spent to date and what it will take to complete. Commissioner Watson advised that he is having second thoughts on doing the Judicial Complex and would like to see potable water and sewage to residents within the County.

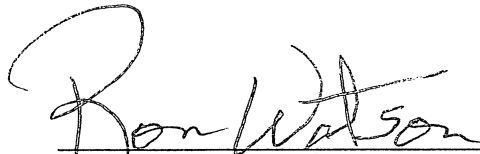
Commissioner Fazzini moved to have a five minute recess and then enter into executive session per WV 6-9A-4 (b) (9). Commission concurred.

The meeting entered back into regular session from executive session.


Willie Parker explained what was discussed in executive session. Fazzini moved to allow Commissioner Hinkle to enter into a buyer's agreement or contract with a real estate firm to potentially purchase property adjacent to the airport. Commission concurred.

Willie Parker explained that the appraisal of the Lacaria property for the potential Judicial Annex came in just below \$600,000.00 for three parcels. Fazzini moved to offer \$650,000.00 by legal counsel. Commission concurred.

With no further business to come before the Commission, meeting adjourned.



Ron Watson, President



Date

HARRISON COUNTY COMMISSION
 SELECTIVE CHECK REGISTER

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		104022	01C01	11033	BB&T	06/27/2018	06/2018		6001.86
O		104023	01C01	11239	MIKE BRAMER	06/27/2018	06/2018		20.85
O		104024	01C01	15141	FELINE EXCAVATION &	06/27/2018	06/2018		9730.00
O		104025	01C01	17375	HARRISON COUNTY FARMLAND	06/27/2018	06/2018		32096.09
O		104026	01C01	21154	LOMBARDI DEVELOPMENT CO	06/27/2018	06/2018		90856.99
O		104027	01C01	22325	REBECCA L MOWBRAY SMITH	06/27/2018	06/2018		1837.08
O		104028	01C01	28587	RANDALL STICKLEY II	06/27/2018	06/2018		449.95
O		104029	01C01	30072	UNITED BANKCARD CENTER	06/27/2018	06/2018		80.37
O		104030	01C01	32426	JOHN WICKLINE	06/27/2018	06/2018		112.60
BANK ID 01 00009 CHECKS TO 00009 VENDORS FOR 141185.79									
O		003298	05C05	13236	FRANK DEMARCO	06/27/2018	06/2018		154.92
O		003299	05C05	16069	MARK GORBY	06/27/2018	06/2018		154.92
O		003300	05C05	22181	TAMMY F MARPLE	06/27/2018	06/2018		154.92
O		003301	05C05	22248	KEITH MARPLE	06/27/2018	06/2018		154.92
O		003302	05C05	24028	PAUL M OSBOURN	06/27/2018	06/2018		154.92
BANK ID 05 00005 CHECKS TO 00005 VENDORS FOR 774.60									
O		001154	19C19	10101	MON POWER	06/27/2018	06/2018		41.51
BANK ID 19 00001 CHECKS TO 00001 VENDORS FOR 41.51									
O		001062	23C23	25347	PROFORMA	06/27/2018	06/2018		199.00
BANK ID 23 00001 CHECKS TO 00001 VENDORS FOR 199.00									
O		001089	26C26	12650	JOSH BROWN	06/27/2018	06/2018		500.00
O		001090	26C26	13289	DAVID L WILMOTH - DBA	06/27/2018	06/2018		150.00
O		001091	26C26	13328	EMMALEA DEAL	06/27/2018	06/2018		500.00
O		001092	26C26	14143	JACK EVANS	06/27/2018	06/2018		400.00
O		001093	26C26	21190	CHARLES MARSHALL LOWRY	06/27/2018	06/2018		500.00
BANK ID 26 00005 CHECKS TO 00005 VENDORS FOR 2050.00									
O		001022	58C58	12647	COMMERCIAL BUILDERS INC	06/27/2018	06/2018		164925.00
O		001023	58C58	28362	STATE ELECTRIC SUPPLY INC	06/27/2018	06/2018		6295.47
BANK ID 58 00002 CHECKS TO 00002 VENDORS FOR 171220.47									
O		000933	59C59	12070	CHAMPION INDUSTRIES INC	06/27/2018	06/2018		96.70
O		000934	59C59	17288	HEASTER-HART LLC	06/27/2018	06/2018		358.00
O		000935	59C59	19001	JAMES & LAW COMPANY	06/27/2018	06/2018		113.08
O		000936	59C59	29078	TOTAL ID SOLUTIONS INC	06/27/2018	06/2018		327.00
BANK ID 59 00004 CHECKS TO 00004 VENDORS FOR 894.78									

FINAL REPORT 00027 CHECKS TO 00027 VENDORS FOR 316366.15

REPORT DATE 07/03/2018
SYSTEM DATE 07/03/2018
FILES ID I

HARRISON COUNTY COMMISSION
SELECTIVE CHECK REGISTER

PAGE 2
TIME 09:18:46
USER TRICHTER

SUMMARY PAGE INFORMATION

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ERRORS DETECTED:

END OF REPORT

Date of Meeting	June 27, 2018	Approved 06-21-18	
Work Order Number	Vendor Name	Amount of Invoice - Quote	Description Note
18825	Inspiron Logistics	\$ 11,150.00	Service
18844	Kroger's	\$ 51.94	Program Supplies
18845	Champion	\$ 280.44	Office Supplies
18847	Robins Perfect Fit	\$ 193.00	Service
18855	Feline Excavation	\$ 9,730.00	Service
18856	Trapuzzano's Uniforms	\$ 914.20	Uniforms
18857	PDQ Print	\$ 53.95	Office Supplies
18861	BB&T	\$ 535.91	Credit Card Charges
18862	United Bankcard	\$ 80.37	P-Card
18866	FBINAA WV	\$ 310.00	Training
18867	FBINAA WV	\$ 160.00	Training
18870	Southern States	\$ 217.74	Supplies
18873	Software Systems	\$ 208.94	Office Supplies
18878	Bill Webb	\$ 48.94	Reimbursement
18884	Gates	\$ 59.96	Office Supplies
18885	Hart Office	\$ 89.99	Office Supplies
18890	WV Regional Jail Authority	\$ 207,716.25	Inmate Housing
18891	Mon Power	\$ 122.01	Utility
18892	Mon Power	\$ 36.26	Utility
18893	Tammy Marple	\$ 154.92	Reimbursement
18894	Frank DeMarco	\$ 154.92	Reimbursement
18895	Paul Osbourn	\$ 154.92	Reimbursement
18896	Keith Marple	\$ 154.92	Reimbursement
18897	Mark Gorby	\$ 154.92	Reimbursement
18898	Flaherty Sensabaugh Bonasso	\$ 3,206.67	Service
18899	State Journal	\$ 47.65	Service
18900	Frontier	\$ 7.72	Utility
18901	Frontier	\$ 5,453.84	Utility
18902	Champion	\$ 155.61	Office Supplies
18903	Unifirst	\$ 117.65	Service
18904	Region VI PDC	\$ 175.00	Training
18905	Hart Office	\$ 477.00	Copier Rental
18906	A1 Exterminating	\$ 50.00	Service
18907	Ronald Pearse	\$ 750.00	MH Services
18908	Summit Park VFD	\$ 20,000.00	VFD Allocation
18909	BB&T	\$ 5,399.77	Credit Card Charges
18930	Bruceton Petroleum	\$ 7,343.19	Fuel
18931	Xerox	\$ 286.74	Copier Rental
18932	Dominion Energy	\$ 62.58	Utility
18933	Harry Green Chev	\$ 86.35	Service
18934	Town of Nutter Fort	\$ 928.07	Utility
18935	Fed Ex	\$ 204.70	Service
18936	Michel	\$ 435.28	Service
18938	Lombardi	\$ 90,856.99	HVAC
18939	Mon Power	\$ 41.51	Utility
18940	Mon Power	\$ 47.99	Utility
18942	Water Shop	\$ 125.00	Service
18945	Commercial Builders	\$ 164,925.00	E911 Center
18946	Alex Pro Dent Repair	\$ 75.00	Service
18947	Dan Thompson Wrecker	\$ 292.50	Service
18948	Advance Auto	\$ 13.96	Parts
18949	Charles Pointe District Assoc.	\$ 342.88	Service
18955	Michael Bramer	\$ 20.85	Reimbursement
18956	Lowes	\$ 80.00	Maintenance Supplies
18957	Liberty Distributors	\$ 1,216.97	Maintenance Supplies
18966	Randall Stickley	\$ 449.95	Reimbursement
18974	Silling Architects	\$ 7,760.00	Judicial Annex Project
18976	Sheriff	\$ 32,096.09	Transfer Funds
18979	Hart Office	\$ 1,450.00	Desks
Circuit Clerk	BB&T	\$ 66.18	Credit Card Charges
Extension Service	John Wickline	\$ 17.67	Reimbursement
Extension Service	HC 4H Leaders	\$ 1,000.00	Reimbursement
		\$ 578,800.86	

Date of Meeting	June 27, 2018		
Work Order Number	Vendor Name	Amount of Invoice - Quote	Description Note
18851	Olymbec USA	\$ 5,623.88	Rental
18853	Lowe's	\$ 36.23	Maintenance Supplies
18880	Access Casters	\$ 1,052.51	Office Supplies
18887	Doug Comer	\$ 199.68	Reimbursement
18888	Marsh Lumber	\$ 474.09	Maintenance Supplies
18910	Rachel Romano	\$ 126.84	Reimbursement
18911	Laura Pickens	\$ 126.84	Reimbursement
18912	Matt Hickman	\$ 126.84	Reimbursement
18913	Brad Pustolski	\$ 126.84	Reimbursement
18914	Zach Houchin	\$ 126.84	Reimbursement
18915	James Armstrong	\$ 126.84	Reimbursement
18916	Gina Snuffer	\$ 126.84	Reimbursement
18920	Trish Dettori	\$ 126.84	Reimbursement
18921	Erin Minor	\$ 126.84	Reimbursement
18923	John Madia	\$ 126.84	Reimbursement
18924	Tara Perri	\$ 126.84	Reimbursement
18925	Kim Martin	\$ 73.68	Reimbursement
18928	Emily Thomas	\$ 73.68	Reimbursement
18943	Andréa Roberts	\$ 126.84	Reimbursement
18950	Harrison County Bar	\$ 450.00	Dues
18951	WV State Bar	\$ 3,000.00	Dues
18958	Libertel	\$ 700.00	Supplies
18960	AT&T	\$ 200.00	Service
18962	Sams Club	\$ 1,648.00	Equipment
18963	Billy Webb	\$ 11.00	Reimbursement
18968	WVPAA	\$ 2,660.00	Training
18969	Aqua Filter	\$ 200.00	Service
18985	United Bank Card	\$ 39.25	P-Card
18986	Fubar Enterprises	\$ 165.00	Equipment
18990	State Electric	\$ 1,098.29	Maintenance Supplies
18991	Shinnston Plumbing	\$ 200.00	Service
18993	MCM	\$ 899.98	Office Supplies
18994	Micro flex	\$ 103.60	Supplies
18995	MCM	\$ 278.75	Copier Rental
18996	Mon Power	\$ 24.79	Utility
18996	MCM	\$ 368.26	Office Supplies
18997	Mon Power	\$ 16,264.30	Utility
19013	Fire Chasers Fire Equipment	\$ 3,841.92	Spelter VFD
19014	Moore Medical LLC	\$ 306.40	Spelter VFD
19015	Spelter VFD	\$ 1,743.90	Spelter VFD
19016	Staples	\$ 601.11	Office Supplies
19019	Trapuzzano's Uniforms	\$ 2,668.40	Uniforms
19020	Trapuzzano's Uniforms	\$ 2,104.00	Uniforms
19024	BB&T	\$ 9,591.71	Credit Card Charges
19025	Tamara Knox	\$ 134.87	Reimbursement
19026	United Bank Card	\$ 189.33	P-Card
19028	Dominion Energy	\$ 17.97	Utility
19029	Waste Management	\$ 15.09	Fees
19030	Waste Management	\$ 35.62	Fees
19032	Staples	\$ 4,529.13	Office Supplies
19033	CDWG	\$ 300.06	Equipment
19033	CDWG	\$ 300.06	Equipment
19034	Staples	\$ 74.99	Office Supplies
19048	Frontier	\$ 255.97	Utility
19049	US Cellular	\$ 24.74	Service
19050	US Cellular	\$ 27.38	Service
19051	US Cellular	\$ 423.54	Service
19053	Toothman Ford	\$ 177.45	Service
19054	Gary Paugh	\$ 400.00	Service
19055	Pace Enterprises	\$ 259.00	Service
19061	MCM	\$ 1,128.00	Office Supplies
19062	US Cellular	\$ 203.15	Service
19064	Mon Power	\$ 444.98	Utility
19065	Champion	\$ 774.40	Office Supplies
19066	Xerox	\$ 286.74	Copier Rental
19067	Frontier	\$ 330.19	Utility
19086	Enlarges Hepzibah PSD	\$ 59.16	Utility
19087	Frontier	\$ 922.47	Utility
19088	Frontier	\$ 419.58	Utility
19089	Frontier	\$ 354.29	Utility
19091	Artesian Process	\$ 225.00	Service
19092	Artesian Process	\$ 325.00	Service
19094	Unifirst	\$ 65.65	Service
19095	Hart Office	\$ 185.27	Copier Rental
19106	US Cellular	\$ 522.08	Service
19107	Middletown Tractor	\$ 4,900.00	Equipment
County Clerk	WV State Treasurer	\$ 10.13	Unclaimed Property-check
County Clerk	Michelle Swisher	\$ 74.81	Re-Issue Check
		\$ 76,620.59	