

HARRISON COUNTY COURT HOUSE

Harrison County Commission

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

COMMISSIONERS
XXXXXXXXXXXXXXXXXXXX
FRANK T. ANGLI, JR.
BERNIE FAZZINI
RONALD R. WATSON
~~JOSEPH W. MINARD~~
DAVID L. HINKLE

At the regular meeting of the County Commission of Harrison County held on Wednesday, August 29, 2018. Commissioners Ron Watson, Bernie Fazzini and David Hinkle were present. Also present were Susan Thomas, County Clerk and Willie Parker, County Administrator. Commissioner Watson opened the meeting and led those present in the Pledge of Allegiance to the Flag.

1. Consent Agenda: Fazzini moved to approve. Commission concurred.
2. Payroll Change Notices: Fazzini moved to approve. Commission concurred.
 1. Frank Rose --- Retirement as of 08-31-18 --- County Garage
 2. Roger Butcher --- Full-time to Part-time --- Community Correction Effective – 08-25-18
 3. Lauren “Becky” Nesbitt --- Leave Without Pay --- FMLA --- Planning Dept.
3. Exonerations --- Corrective Tickets --- Joint Property Applications: Fazzini moved to approve. Commission concurred.
4. Consolidations of Land --- Segregations of Land: NONE
5. Letter from Susan Thomas, County Clerk --- Re-submission of Request for additional voting machines: Fazzini moved to approve. Commission concurred.
6. Request to advertise --- Rental Copier --- Assessor’s Office --- RFQ attached for review: Willie Parker explained that this is the normal process of replacing the equipment. Fazzini moved to approve. Commission concurred.
7. WV Records Management and Preservation Board --- Grant Guidelines and Application for FY 2019-2020 --- Due November 1, 2018: Gina Jones explained that this is the application to apply. Fazzini moved to approve. Commission concurred.
8. Request to Travel --- Gina Jones --- WV Brownfield Assistance Centers’ Brownfield Grant Writing Workshop --- September 5-7, 2018 --- Charleston WV: Fazzini moved to approve. Commission concurred.
9. To consider for adoption an Order of the County Commission of Harrison County which reappoints and sets the terms of office for members of the Charles Pointe Economic Opportunity District Board: Willie Parker explained that this was prepared by Tom Aman. Mr. Parker advised that the terms were expiring at the same time so there was changes made to the seven member board. Fazzini moved to approve. Commission concurred.
10. Discussion and Consideration of Matters Relating to Possible Purchase of Property:
 - o Judicial Annex Project
 - o Property Adjacent or near the NCWV Airport

Matters may be reviewed during an executive session per WV Code § 6-9a-4 ---

- (a) The governing body of a public agency may hold an executive session during a regular, special or emergency meeting, in accordance with the provisions of this section. During the open portion of the meeting, prior to convening an executive session, the presiding officer of the governing body shall identify the authorization under this section for holding the executive session and present it to the governing body and to the general public, but no decision may be made in the executive session. --- (b) An executive session may be held only upon a majority affirmative vote of the members present of the governing body of a public agency. A public agency may hold an executive session and exclude the public only when a closed session is required for any of the following actions: --- (9) To consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which is made public, might adversely affect the financial or other interest of the state or any political subdivision

This matter will be handled at the end of the meeting.

10:15 am - Estate of Wilbert White --- Request to Appoint Sheriff as Administrator of Estate: Willie Parker explained the letter received from River Oaks Nursing Home requesting that the Sheriff be appointed as the administrator of the estate to get the debt settled. Jonathan Prince, representing River Oaks Nursing Home, explained that there has been nothing done regarding an estate for Mr. White and they are requesting the Sheriff be appointed to settle his affairs. Fazzini moved to approve the appointment of the Sheriff over the estate and for the President to sign the order. Commission concurred.

Public Comment:

Charlie Gough, resident of Kirby Hill, showed the Commission photos of property that is in need of clean up. Willie Parker advised that there is a hearing scheduled for October 3, 2018.

10:30 am - Estate of Mary Elizabeth Hennessey --- Motion to Remove Administrator and Compel Accounting to date: Willie Parker explained what has taken place regarding the estate to date. Joseph McCamick, Joseph Rock Romano II, Tammy Romano and Kathy Burge. Mr. McCamick believes that the bond needs raised and advised that no accounting has been done since the date of death. Mr. McCamick advised that he represents the paternal heirs of the deceased but later stated that it was maternal heirs. Greg Schillace, representing Mr. Romano, suggests that this be sent to a Fiduciary Commissioner for factual development and then report back to the Commission. There was agreement by both parties involved that there will be an accounting report filed. Fazzini moved to appoint a Fiduciary Commissioner and Mr. McCamick is going to prepare an order. Commission concurred.

10:45 am - Debbie Anderson --- HRDF --- Stream Clean-up --- Government Grant: Ms. Anderson is asking for support from the Commission and would like for them to give names of locations that need assistance with clean up. Ms. Anderson advised that they are asking for help with trash pickup or ice. Fazzini gave the three locations of Tenmile Creek in Wallace, Bingamon in Wyatt and Two Lick where they took the dam out. Ms. Anderson advised that she will get the Commission a work site agreement to sign. Fazzini moved to have the President to sign any agreements in the future and also offer financial or staff assistance in the future. Commission concurred. There was discussion of them helping the Commission with cleaning up on the trail.

10. Discussion and Consideration of Matters Relating to Possible Purchase of Property:
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 - o Property Adjacent or near the NCWV Airport

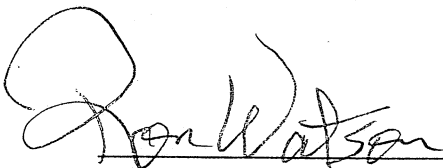
Matters may be reviewed during an executive session per WV Code § 6-9a-4 ---

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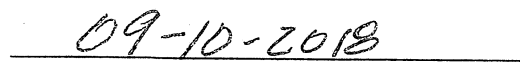
Fazzini moved to enter into executive session per Code § 6-9a-4. Commission concurred.

Fazzini moved to enter back into regular session. Commission concurred. Willie Parker recommends the Commission to authorize Commissioner Hinkle to proceed on the two properties that were discussed in executive session for the Judicial Annex Project and the one adjacent to the Airport. Fazzini moved to approve the recommendation. Commission concurred.

With no further business to come before the Commission, meeting adjourned.



Ron Watson, President



Date

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
0		015967	01C01	32015	WV PEIA	08/29/2018	08/2018		129626.38
0		015968	01C01	32015RHB	WV PEIA RHB	08/29/2018	08/2018		44492.50
0		015969	01C01	16188	GUARDIAN	08/29/2018	08/2018		12524.49
0		104414	01C01	10230	ADVANCE AUTO PARTS INC	08/28/2018	08/2018		13.11
0		104415	01C01	10230	AJ ALLEGHENY SYSTEMS INC	08/28/2018	08/2018		4500.00
0		104416	01C01	11373	BLUE 360 MEDIA, LLC	08/28/2018	08/2018		1456.25
0		104417	01C01	11373	BLUE 360 MEDIA, LLC	08/28/2018	08/2018		30.24
0		104418	01C01	12005	CHEMOMETH FORD, INC	08/28/2018	08/2018		1500.00
0		104419	01C01	12020	CO COMM ASSN OF WV	08/28/2018	08/2018		228.34
0		104420	01C01	12146	CHAMPION INDUSTRIES INC	08/28/2018	08/2018		512.79
0		104421	01C01	12624	CDW GOVERNMENT INC	08/28/2018	08/2018		10338.78
0		104422	01C01	12637	CONDUMT INCORPORATED	08/28/2018	08/2018		1200.00
0		104423	01C01	13262	CITRIX SYSTEMS INC	08/28/2018	08/2018		64.00
0		104424	01C01	15001	CURTIS DIAZ	08/28/2018	08/2018		910.85
0		104425	01C01	15041	FISHER AUTO PARTS INC	08/28/2018	08/2018		154.13
0		104426	01C01	15149	FEDERAL EXPRESS CORP	08/28/2018	08/2018		7.70
0		104427	01C01	17010	FRONTIER	08/28/2018	08/2018		72.22
0		104428	01C01	17288	DOMINION ENERGY WEST	08/28/2018	08/2018		348.62
0		104429	01C01	21010	HEASTER-HART LLC	08/28/2018	08/2018		80.16
0		104430	01C01	21082	LOWE'S	08/28/2018	08/2018		470.47
0		104431	01C01	22006	LIBERTY DISTRIBUTORS INC	08/28/2018	08/2018		483.35
0		104432	01C01	23094	MCM BUSINESS SYSTEMS INC	08/28/2018	08/2018		1295.46
0		104433	01C01	23267	MICHEL INC	08/28/2018	08/2018		204.00
0		104434	01C01	25289	NCWV MEDIA	08/28/2018	08/2018		233.00
0		104435	01C01	27003	PACE ENTERPRISES OF WV INC	08/28/2018	08/2018		202.85
0		104436	01C01	28110	R D WILSON-SONS INC	08/28/2018	08/2018		25000.00
0		104437	01C01	28228	STONEWOOD FIRE DEPARTMENT	08/28/2018	08/2018		1382.87
0		104438	01C01	29116	STAPLES CREDIT PLAN	08/28/2018	08/2018		137.34
0		104439	01C01	29139	SUSAN J THOMAS	08/28/2018	08/2018		103.92
0		104440	01C01	29158	TIME WARNER CABLE	08/28/2018	08/2018		34.12
0		104441	01C01	30058	TRAPUZZANO'S UNIFORMS	08/28/2018	08/2018		129.24
0		104442	01C01	32392	UNIFIRST CORPORATION	08/28/2018	08/2018		2840.00
0		104443	01C01	32426	WITMER PUBLIC SAFETY	08/28/2018	08/2018		34.53
0		003817	07C07	12643	BANK ID 01	00033 CHECKS TO 00033 VENDORS FOR			240812.71
0		003817	07C07	12643	CHARLES POINTE COMMERCE	08/24/2018	08/2018		342.88
0		001156	19C19	10101	BANK ID 07	00001 CHECKS TO 00001 VENDORS FOR			342.88
0		001156	19C19	10101	MON POWER	08/24/2018	08/2018		43.33
0		001100	26C26	19105	BANK ID 19	00001 CHECKS TO 00001 VENDORS FOR			43.33
0		001101	26C26	17310	THE JOHNSTOWN CEOS	08/24/2018	08/2018		1000.00
0		001102	26C26	28060	HONOR FLIGHT HUNTINGTON	08/29/2018	08/2018		5000.00
0		009448	56C56	17288	SALEM APPLE BUTTER	08/29/2018	08/2018		2000.00
0		009448	56C56	17288	BANK ID 26	00003 CHECKS TO 00003 VENDORS FOR			8000.00
0		009448	56C56	17288	HEASTER-HART LLC	08/28/2018	08/2018		89.97

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
○		009449	56C56	23234	JD POWER FORMERLY KNOWN	08/28/2018	08/2018		335.00
○		009456	56C56	16013	GENERAL COUNTY FUND	08/29/2018	08/2018		9557.06
○		009457	56C56	16013	GENERAL COUNTY FUND	08/29/2018	08/2018		1190.65
BANK ID 56 00004 CHECKS TO 00004 VENDORS FOR									
○		001041	58C58	12146	CDW GOVERNMENT INC	08/28/2018	08/2018		3887.16
○		001042	58C58	21113	LAUTAMUS SECURITY LLC	08/28/2018	08/2018		9533.00
○		001043	58C58	28362	STATE ELECTRIC SUPPLY INC	08/28/2018	08/2018		14124.00
BANK ID 58 00003 CHECKS TO 00003 VENDORS FOR									
○		003597	72C72	10365	ALCOHOL MONITORING	08/23/2018	08/2018		27544.16
○		003598	72C72	10369	ALERE TOXICOLOGY PRODUCTS	08/23/2018	08/2018		1477.43
○		003599	72C72	24072	OLYMBEC USA, LLC	08/23/2018	08/2018		4543.00
○		003600	72C72	29243	TELMATE LLC	08/23/2018	08/2018		5623.88
○		003601	72C72	32041	WVCBAPP	08/23/2018	08/2018		172.00
○		003602	72C72	32463	WVAADC INC	08/23/2018	08/2018		100.00
BANK ID 72 00006 CHECKS TO 00006 VENDORS FOR									
○		006897	77C77	10012	A-1 EXTERMINATING CO INC	08/27/2018	08/2018		13126.67
○		006898	77C77	10101	MON POWER	08/27/2018	08/2018		50.00
○		006899	77C77	12137	TOWN OF NUTTER FORT	08/27/2018	08/2018		57.77
○		006900	77C77	14106	ESRI INC	08/27/2018	08/2018		1036.73
○		006901	77C77	32392	WITMER PUBLIC SAFETY	08/27/2018	08/2018		45000.00
○		006902	77C77	12006	CASTO TECHNICAL SERVICES	08/28/2018	08/2018		543.00
○		006903	77C77	12146	CDW GOVERNMENT INC	08/28/2018	08/2018		705.75
○		006904	77C77	28005	SOUTHERN STATES	08/28/2018	08/2018		428.00
BANK ID 77 00008 CHECKS TO 00008 VENDORS FOR									
									48114.04
FINAL REPORT 00059 CHECKS TO 00059 VENDORS FOR									349156.47

REPORT DATE 08/30/2018
SYSTEM DATE 08/30/2018
FILES ID I

HARRISON COUNTY COMMISSION
SELECTIVE CHECK REGISTER
AS OF CHECK POST PERIOD 08/2018

PAGE 3
TIME 09:31:56
USER TRICHTER

ERRORS DETECTED: 0

END OF REPORT

SUMMARY PAGE INFORMATION

Date of Meeting	August 29, 2018		
Work Order Number	Vendor Name	Amount of Invoice - Quote	Description Note
19913	Comsearch	\$ 420.00	Services
19919	Med Express	\$ 57.00	Services
19924	Foremost Promotions	\$ 228.31	Supplies
19993	Sandy's Hardware	\$ 282.63	Maintenance Supplies
20011	KurtUSA Mfg.	\$ 270.43	Supplies
20018	Sharon Diaz	\$ 200.00	Reimbursement
20020	Sarah Grimes	\$ 200.00	Reimbursement
20022	Linda Barrickman	\$ 300.00	Reimbursement
20023	MCM Business	\$ 33.20	Supplies
20025	Exponent Telegram	\$ 204.00	Subscription
20026	James & Law	\$ 43.88	Office Supplies
20027	WV Division of Labor	\$ 90.00	Services
20034	AC Moore	\$ 143.29	Supplies
20045	Sandy's Hardware	\$ 5.99	Maintenance Supplies
20048	United Bank Card	\$ 41.00	P-Card
20051	American Garage Door	\$ 530.00	Repair Service
20063	Kris Lanham	\$ 77.62	Reimbursement
20069	State Electric	\$ 27.80	Supplies
20071	Unifirst	\$ 129.24	Services
20072	Gary Paugh	\$ 400.00	Services
20073	Lowe's	\$ 707.96	Maintenance Supplies
20074	Unifirst	\$ 65.65	Services
20075	Waste Management	\$ 29.04	Fees
20076	Waste Management	\$ 85.10	Fees
20078	Northern Safety	\$ 135.48	Supplies
20081	Water Shop	\$ 97.00	Services
20082	Hart Office	\$ 201.93	Copier Rental
20083	WV Paging	\$ 42.00	Services
20084	Kalkreuth Roofing	\$ 177,840.00	Roof Project
20085	Unifirst	\$ 129.24	Services
20086	Tri County Vet Services	\$ 365.00	Services
20087	Fubar	\$ 165.00	Services
20088	Trapuzzano's	\$ 16.00	Uniforms
20089	Allegheny County Sheriff	\$ 95.00	Process Service
20090	Clarksburg Vet Hospital	\$ 50.70	Services
20091	Parr Public Safety	\$ 2,715.01	Equipment
20093	Advantage Technology	\$ 3,241.28	Printer
20094	Honor Flight	\$ 5,000.00	Contribution
20095	Salem Apple Butter Festival	\$ 2,000.00	Contribution
20097	Ronald Pearse	\$ 450.00	Services
20098	Wetzel County Commission	\$ 107.50	Services
20099	SHI International	\$ 59.93	Equipment
20100	US Cellular	\$ 24.72	Services
20101	RD Wilson	\$ 100.74	Supplies
20102	State Electric	\$ 7,439.13	Equipment
20103	Universal Engineering	\$ 933.50	Services
20104	Universal Engineering	\$ 648.00	Services

20105	Universal Engineering	\$ 648.00	Services
20106	Universal Engineering	\$ 648.00	Services
20107	Universal Engineering	\$ 1,944.00	Services
20108	Universal Engineering	\$ 488.40	Services
20109	Universal Engineering	\$ 653.83	Services
20110	Galls	\$ 58.96	Supplies
20112	Minards	\$ 250.00	Meeting - Lunch
20113	Nancy Jackson	\$ 17.12	Supplies
20114	Lowe's	\$ 89.36	Supplies
20115	ABM Industry	\$ 54.00	Services
20116	Carol Moscar	\$ 250.00	Reimbursement
20117	Brad VanHorn	\$ 22.46	Reimbursement
20123	US Cellular	\$ 211.52	Services
20124	East Permit Postage	\$ 10,936.63	Postage
20125	Xerox	\$ 573.48	Copier Rental
20126	Champion Industries	\$ 24.00	Office Supplies
20127	Mon Power	\$ 221.35	Utility
20128	Mon Power	\$ 1,552.57	Utility
20129	Mon Power	\$ 527.08	Utility
20130	Enlarges Hepzibah	\$ 59.16	Utility
20131	Enlarges Hepzibah	\$ 59.16	Utility
20132	Toothman Ford	\$ 414.00	Parts
20133	Fisher Auto Parts	\$ 384.20	Parts
20134	Unifirst	\$ 258.48	Services
20136	Frontier Communications	\$ 684.43	Utility
20137	Frontier Communications	\$ 922.47	Utility
20138	Frontier Communications	\$ 418.15	Utility
20139	Hart Office	\$ 202.80	Copier Rental
20140	RD Wilson	\$ 100.74	Supplies
20141	Hart Office	\$ 54.90	Copier Rental
20142	J&G Lightning	\$ 500.00	Services
20143	Mon Power	\$ 429.64	Utility
20147	T Body Auto Body	\$ 777.03	Repair Service
20148	US Cellular	\$ 577.01	Services
20149	Unifirst	\$ 129.24	Services
20161	Southern States	\$ 417.74	Maintenance Supplies
20163	Dominion Energy	\$ 112.11	Utility
County Clerk	MCM Business	\$ 42.00	Office Supplies
County Clerk	PDQ Print Shop	\$ 233.06	Office Supplies
Extension Service	Jason Burnside	\$ 31.02	Reimbursement
County Commission	Hart Office	\$ 518.47	Office Supplies
		\$ 231,467.50	