

Wednesday, December 8, 2021

**9:30 A.M.**

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting due to the COVID – 19 requirements for social distancing. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

**Join Zoom Meeting**

\*\*\*\*\*

<https://us02web.zoom.us/j/7628160712>

Dial: 1-888-788-0099 US Toll-free

Meeting ID: 762 816 0712

Passcode: 270967

**Appointments:**

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:15 A.M. --- Hearing --- Shirley Epling Estate

**NEW BUSINESS – Action Items for Consideration or Approval:**

1. Public Comment Period
2. Consent Agenda
3. Payroll Change Notices:
  - A. Matthew Gump --- New Hire --- 911 Dispatch Trainee
  - B. Courtney Spear --- 72 Hours LWOP --- 911
4. Minutes and /or Amended Minutes of Previous Meeting
  - A. Regular Meeting --- 11-17-2021 (DRAFT)
  - B. Regular Meeting --- 11-24-2021 (DRAFT)
5. Requisitions --- Purchase Orders --- Invoices
  - A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application (NONE)
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements)
  - A. Requisition for Payment No. 7 --- \$75.00 --- MuniCap, Inc.
  - B. Requisition for Payment No. 40 ---\$3,500.00 --- MuniCap, Inc.
  - C. Requisition for Payment No. (12/08/2021) --- \$2018.33 --- UMB Bank
  - D. Requisition for Payment No. 41 --- \$4,495.00 --- Greenberg Traurig

8. Review – Discuss – Acknowledge Rate Increase for Enterprise Sanitation Inc.
9. Review – Discuss - Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts
  - A. East View PSD --- Meeting Minutes 11-09-2021
  - B. Short Line PSD --- Meeting Minutes 09-23-2021
  - C. Short Line PSD --- Meeting Minutes 10-28-2021
10. Review – Discuss – Consider Resolution Authorizing the Application to apply for funds from the National Endowment for the Humanities, Preservation Assistance Grant
11. Review – Discuss – Consider Request to Travel --- Melissa Owens --- Community Corrections, Day Report Center --- Doddridge County Circuit Court --- 12-20-2021
12. Review – Discuss – Consider Resolution Authorizing the Application of the FY 2021 EDA American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Funds
13. Review – Discuss – Consider Applying/Receiving FY 2019 Emergency Management Performance Grant Award in the amount of \$56,000.00
14. Review – Discuss – Consider Applying/Receiving FY 2020 Emergency Management Performance Grant COVID -19 Supplement Award in the amount of \$12,500.00
15. Review – Discuss – Consider Resolution of Harrison County Approving the Renewal of the Cable Television Franchise
16. Review – Discuss – Consider Updates, Recommendations, and Options Regarding Redistricting
  - A. Notice of Intent to Change Boundary Lines of Magisterial Districts
  - B. Notice of Intent to make Precinct Changes
17. Administrator’s Report
18. Commissioner Comments - Questions

**CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)**

- A. Weekly Fiduciary Report from the County Clerk
  1. Weekly Report --- 11-17-2021 through 11-23-2021
  2. Weekly Report --- 11-24-2021 through 11-30-2021
- B. Monthly Fiduciary Commission Settlements:
  1. Lillian L. Curry, Deceased
  2. Denver A. Johnson, Deceased
  3. Patricia Ann Shepherd, Deceased
- C. Notice of Revised Schedule for Environmental Review of the Atlantic Coast Pipeline Project and Supply Header Project Restoration Project
- D. Charter Communications --- Spectrum Mid-America, LLC --- Upcoming Changes

**TABLED ITEMS - - Items May Require Discussion and /or Approval**



September 21, 2021

John R. Spires, Clerk  
Harrison County Commission  
301 W. Main Street  
Clarksburg, WV 26301

RE: Estate of Shirley J. Epling

Dear Clerk,

I am enclosing herewith a **Motion For An Order Appointing The Sheriff Of Harrison County, West Virginia As Administrator De Bonis Non, Of The Estate Of Shirley J. Epling**. I understand from previous filings that there is no filing fee associated with the filing of this Motion. If upon receipt you determine that a fee is necessary, kindly contact me. Should the Commission feel inclined to enter an order granting the requested relief, without a hearing and would like for me to prepare the order, please advise me of such. If additional information is needed, please feel free to contact me.

Very truly yours,

D. Andrew McMunn

DAM/las

Enclosure

**Charles R. Steele\***  
crs@steelemcmunn.com

**D. Andrew McMunn\*\***  
dam@steelemcmunn.com

**Of Counsel: Thomas G. Steele\***  
tgs@steelemcmunn.com

347 Washington Avenue, Clarksburg, WV 26301 • Tel: 304-624-4004 • Fax: 304-624-9334 • www.steelemcmunn.com

\* The National Academy of Distinguished Neutrals. \*\* LL.M., AV Preeminent ®

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

IN RE: THE ESTATE OF SHIRLEY J. EPLING

**MOTION FOR AN ORDER APPOINTING THE SHERIFF OF HARRISON COUNTY,  
WEST VIRGINIA AS ADMINISTRATOR DE BONIS NON, OF THE ESTATE OF  
SHIRLEY J. EPLING**

Comes now Petitioners, Mark A. George and Kimberly Ann George, by counsel, D. Andrew McMunn and the law firm of *Steele McMunn, PLLC*, pursuant to West Virginia Code §44-1-11, and move the Harrison County Commission to enter an order appointing the Sheriff of Harrison County as Administrator *De Bonis Non*, of the Estate of Shirley J. Epling. In support of this Motion, Petitioners offer as follows:

1. That Shirley J. Epling (the “decedent”) died testate, a resident of Harrison County, West Virginia on November 28, 2018.
  2. That upon information and belief, the decedent’s Last Will and Testament (the “Will”) was prepared by former Harrison County, West Virginia attorney W. Lyle Jones and was executed on September 28, 1967.
  3. That Article IV of the Will appointed the decedent’s husband, Orville Epling, as the Executor of her estate and further appointed her brother Herbert Phillips in the event that her husband, Orville Epling, was not able to serve.
  4. That Orville Epling died testate, a resident of Harrison County, West Virginia on the 19<sup>th</sup> day of June, 1991.
  5. That upon information and belief, Herbert Phillips died a resident of Jackson County, West Virginia on the 17<sup>th</sup> day of September, 2005.
  6. That following the decedent’s death on November 28, 2018, Petitioners lodged the Will of the decedent with the clerk of the County Commission of Harrison County, West Virginia .
  7. That the Will remains in the possession of the clerk.
-

8. That upon information and belief, pursuant to Article II of the Will, the decedent left all of the rest, residue and remainder of her estate unto her husband, Orville Epling and upon further information and belief, in the event that her husband, Orville Epling, did not survive her, Article III provides that the rest, residue and remainder of her estate was to pass to her brother, Herbert Phillips.

9. That upon information and belief, pursuant to West Virginia's anti-lapse statute, which is codified at West Virginia Code §41-3-3, the issue of Herbert Phillips takes the estate devised or bequeathed in the same manner that Herbert Phillips would have taken had he survived the decedent.

10. That upon information and belief, Sharon Smith, a resident o King County, Washington, is the only issue of Herbert Phillips.

11. That by *Disclaimer of Interest in Estate* dated 11<sup>th</sup> day of January, 2019, of record in the said Clerk's office in Deed Book No. 1628, page 0009, the said Sharon Smith disclaimed any and all interest in the estate of the decedent.

12. That assuming Sharon Smith's disclaimer is properly filed, the heirs at law of decedent are the beneficiaries of the decedent's estate.

13. That pursuant the *Affidavit* of Terri Cryderman, of record in the said Clerk's office in Affidavit Book No. 56, page 1178, the heirs at law of the decedent are: Martha Jenkins, Randy McVaney, Terri Cryderman, Jim Hyatt, Emma Kennedy, Bill Kennedy, Nathan Kennedy, Carly Y Eddings, and Cheryl Williams.

14. That to date, the aforementioned heirs at law have failed to open an estate for the decedent.

15. That upon information and belief the decedent possessed real and personal assets at the time of her death.

16. That the Petitioners paid for the decedent's funeral services, vault expenses, and expenses for the decedent's care at Genesis Nursing Home which total \$10,549.04.

17. That upon information and belief, the decedent also died owing hospital expenses related to her final care in the approximate amount of \$8,000.00.

18. That upon information and belief, the personal assets of the decedent are insufficient to satisfy all of the decedent's debts. the real and personal assets of the decedent are sufficient to pay said debts.

19. That pursuant to West Virginia Code §44-8-3, when the personal assets of the decedent are insufficient to pay the decedent's debts, the decedent's real property shall be an asset for the payment of said debts.

20. That upon information and belief each of the heirs at law of the decedent recently executed Quitclaim Deeds conveying their interest in the real property of the decedent to Jeremy R. Edwards and Amber M. Edwards.

21. That because the estate of the decedent has not been properly administered, said conveyances to Jeremy R. Edwards and Amber M. Edwards are made subject to any proper claims against the estate of the decedent.

22. That pursuant to the provisions of West Virginia Code §44-1-11, if at any time two months elapses without there being an executor or administrator of the estate of a decedent, the clerk shall on motion of any person order the sheriff of the county to take into his possession th estate of the decedent and administer the same.

23. That the appointment of the Sheriff of Harrison County is necessary at this time because the heirs at law have taken no action to administer the estate of the decedent which has resulted in creditors being denied an opportunity to pursue their claims against the real and personal assets of the decedent.

**WHEREFORE**, Petitioners, Mark A. George and Kimberly Ann George, request that the Harrison County Commission grant their motion for the entry of an order appointing the Sheriff of Harrison County, West Virginia as the Administrator *De Bonis Non*, of the Estate of Shirley J. Epling.



D. Andrew McMunn (WV Bar ID No. 6076)  
Attorney for Petitioners, Mark A. George and  
Kimberly Ann George

*STEELE McMUNN, PLLC*  
347 Washington Avenue  
Clarksburg, West Virginia 26301  
Telephone: (304) 624-4004  
Facsimile: (304) 624-9334  
Email: [dam@steelemcmunn.com](mailto:dam@steelemcmunn.com)

I, SHIRLEY EPLING, of Route 2, Clarksburg, West Virginia, being of full age and sound mind and memory, do make, publish and declare this to be my last will and testament, hereby revoking all wills by me heretofore made.

I.

I direct that all my debts and funeral expenses and all taxes payable by reason of my death shall be paid by my Executor, hereinafter named, out of my estate.

II.

I give, devise and bequeath all of my property, real, personal or mixed, of whatever nature or kind and wherever located or situate, to my husband, Orville Epling.

III.

In the event that my said husband shall predecease me, or we should die at the same time or as the result of the same accident or disaster, or during a joint last illness, or under such circumstances that the order of our deaths cannot be ascertained, then and in any of such events, I give, devise and bequeath all of my said estate to my brother, Herbert Phillips.

IV.

I nominate and appoint my said husband, Orville Epling, as Executor of this will, and direct that no bond be required of him as such; and in the event that my said husband is not living at the time of my death, or if living shall fail or decline to act as such Executor, then I nominate and appoint Herbert Phillips to be Executor of this will, also without bond.

IN WITNESS WHEREOF, I have hereunto set my hand at Clarksburg, West Virginia this 28 day of November 1967.

Shirley Epling



Signed by the said Shirley Epling, and by her acknowledged  
to be her last will and testament, before us and in our presence,  
and by us subscribed as attesting witnesses in her presence, and at  
her request, and in the presence of each other, at Clarksburg, West  
Virginia this 28<sup>th</sup> day of November, 1967.

David Williams

[Signature]

STATE OF WEST VIRGINIA,

COUNTY OF HARRISON, TO-WIT:

This day personally appeared before me, the undersigned authority, David Williams and W. Kyle Jones, who having been first duly sworn, did depose and say that they are the same persons who subscribed their names as witnesses to the annexed last will and testament of Shirley Epling, bearing date the 28<sup>th</sup> day of November, 1967; that the said testatrix signed, acknowledged, published and declared the paper writing hereto annexed as and for her last will and testament in their presence; that at the time thereof, the said testatrix was of sound and disposing mind and memory and over the age of twenty-one (21) years; that in their opinion, the testatrix knew what property she owned and to whom she wanted to devise and bequeath the same; that at the request of the said testatrix, they both signed their names to the said paper writing in the presence of the said testatrix and in the presence of each other as attesting witness thereof; and that they are making this affidavit at the request of said testatrix to be offered in evidence when said will is presented for probate.

David Williams

W. Kyle Jones

Taken, subscribed and sworn to before me this 28 day of November, 1967.

James C. West  
Notary Public in and for Harrison  
County, West Virginia

My commission expires:

August 11, 1971.

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
 BUREAU FOR PUBLIC HEALTH - VITAL REGISTRATION OFFICE  
 PHYSICIANS / MEDICAL EXAMINER'S CERTIFICATE OF DEATH  
 350 CAPITOL STREET, ROOM 165, CHARLESTON, WV 25301

021229

Shirley Epling  
 NAME OF DECEASED

1. DECEDENT'S LEGAL NAME (include AKA's if any) (First, Middle, Last) <b>Shirley Jane Epling</b>		2. SEX <b>F</b>	3. SOCIAL SECURITY NUMBER
4a. AGE (Last Birthday) <b>81</b>	4b. IF UNDER 1 YEAR Months: <b>0</b> Days: <b>0</b>	4c. IF UNDER 1 DAY Hours: <b>0</b> Minutes: <b>0</b> Seconds: <b>0</b>	5. DATE OF BIRTH (MM/DD/YYYY) <b>7/24/1937</b>
6. BIRTHPLACE (City and State or Foreign Country) <b>Harrison County, WV</b>		7a. RESIDENCE (STATE) <b>WV</b>	
7b. COUNTY <b>Harrison</b>		7c. CITY OR TOWN <b>Clarksburg</b>	
7d. STREET AND NUMBER <b>58 Puritan Street</b>		7e. APT. NO.	7f. ZIP CODE <b>26301</b>
7g. INSIDE CITY LIMITS? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		7h. STATE <b>WV</b>	
7i. ZIP <b>26301</b>		7j. INSIDE CITY LIMITS? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
8. EVER IN US ARMED FORCES? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. MARITAL STATUS AT TIME OF DEATH <input type="checkbox"/> Married <input type="checkbox"/> Married, but separated <input checked="" type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Never Married <input type="checkbox"/> Unknown	
10. SURVIVING SPOUSES NAME (Give name prior to first marriage.)		11. FATHER'S / PARENT 1'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last) <b>Alonzo Phillips</b>	
12. MOTHER'S / PARENT 2'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last) <b>Cora Canfield</b>		13. INFORMANT'S NAME <b>Matthew George</b>	
14. RELATIONSHIP TO DECEDENT <b>friend</b>		15. MAILING ADDRESS (Street and Number, City, State, Zip Code) <b>16 Beechwood Avenue Clarksburg, WV 26301</b>	
14. PLACE OF DEATH (Check only one, see instructions)			
IF DEATH OCCURRED IN A HOSPITAL: <input checked="" type="checkbox"/> Inpatient <input type="checkbox"/> Emergency/Room/Outpatient <input type="checkbox"/> Died on Arrival		IF DEATH OCCURRED SOMEWHERE OTHER THAN A HOSPITAL: <input type="checkbox"/> Hospice facility <input type="checkbox"/> Nursing home/Long term care facility <input type="checkbox"/> Decedent's home <input type="checkbox"/> Other (Specify):	
16. FACILITY NAME (If no institution, give street & number) <b>United Hospital Center</b>		17. CITY OR TOWN, STATE AND ZIP CODE <b>Bridgeport, WV 26330</b>	
18. COUNTY OF DEATH <b>Harrison</b>		19. PLACE OF DEATH (Name of cemetery, crematory, diver place, section to Box 201) <b>Summit Park Union Mission Church Cem.</b>	
20. DISPOSITION LOCATION (City, State)		21. NAME AND COMPLETE ADDRESS OF FUNERAL FACILITY <b>215 East Main Street Harrison Co., WV Valley Funeral Home, Inc. Bridgeport, WV 26330</b>	
22. SIGNATURE OF FUNERAL SERVICE PROVIDER (Print and Print as State) <b>Bladys a. J. D.</b>		23. LICENSE NUMBER (if license) <b>1574</b>	
24. DATE PRONOUNCED DEAD (MM/DD/YYYY) <b>11/28/2018</b>		25. TIME PRONOUNCED DEAD <b>12:10</b>	
26. SIGNATURE OF PHYSICIAN WHO PRONOUNCES ON CAUSE OF DEATH (Only when pronouncing IS NOT also the certifier.)		27. DATE SIGNED (MM/DD/YYYY) <b>11/28/2018</b>	
28. ACTUAL OR PRESUMED DATE OF DEATH (MM/DD/YYYY) <b>11/28/2018</b>		29. ACTUAL OR PRESUMED TIME OF DEATH <b>12:10</b>	
30. WAS MEDICAL EXAMINER OR CORONER CONTACTED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		31. YES, MEDICAL EXAMINER CASE #	
32. CAUSE OF DEATH			
PART I. Enter the chain of events - diseases, injuries, or complications that directly caused the death. DO NOT enter terminal events such as cardiac arrest, respiratory arrest, or particular fluctuation without showing the etiology. Enter only one cause on a line. Add additional lines if necessary. IMMEDIATE CAUSE (Final disease or condition resulting in death) <b>Unknown Natural Causes</b>		Approximate Interval Between Onset and Death <b>3 years</b>	
Due to (or as a consequence of): <b>ALCVD</b>		Due to (or as a consequence of):	
Due to (or as a consequence of):		Due to (or as a consequence of):	
PART II. Enter other significant conditions contributing to death but not resulting in the underlying cause in PART I.			
33. DID TOBACCO USE CONTRIBUTE TO DEATH? <input type="checkbox"/> Yes <input type="checkbox"/> Probably <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		34. IF FEMALE <input type="checkbox"/> Not pregnant within past year <input type="checkbox"/> Pregnant at time of death <input type="checkbox"/> Not pregnant, but pregnant within 42 days of death <input type="checkbox"/> Not pregnant, but pregnant 43 days to 1 year before death <input type="checkbox"/> Unknown if pregnant within the last year	
35a. CAUSE/MANNER PENDING? <input type="checkbox"/> Pending Investigation <input type="checkbox"/> Date Amended		35b. FINAL MANNER OF DEATH: <input checked="" type="checkbox"/> Natural <input type="checkbox"/> Accident <input type="checkbox"/> Suicide <input type="checkbox"/> Homicide <input type="checkbox"/> Could not be determined	
36a. DATE OF INJURY (MM/DD/YYYY)		36b. TIME OF INJURY	
36c. PLACE OF INJURY (e.g., Decedent's home, construction site, restaurant, office building, wooded area)		36d. INJURY AT WORK? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
36e. LOCATION OF INJURY: Street & Number: _____ Apt No.: _____ City or Town: _____ State or Country: _____ Zip Code: _____			
36f. DESCRIBE HOW INJURY OCCURRED		36g. IF TRANSPORTATION INJURY: ROLE: <input type="checkbox"/> Driver/Operator <input type="checkbox"/> Passenger <input type="checkbox"/> Pedestrian <input type="checkbox"/> Other (Specify): _____	
36h. SEATBELT RESTRAINT STATUS: <input type="checkbox"/> Restraint <input type="checkbox"/> No restraint <input type="checkbox"/> Unknown		36i. HELMET STATUS: <input type="checkbox"/> Helmet <input type="checkbox"/> No helmet <input type="checkbox"/> Unknown	
37a. CERTIFIER (Check only one) <input checked="" type="checkbox"/> Certifying Physician or Qualified APRN - To the best of my knowledge, death occurred due to the cause(s) and manner stated. <input type="checkbox"/> Pronouncing & Certifying Physician or Qualified APRN - To the best of my knowledge, death occurred at the time, date, and place, and due to the cause(s) and manner stated. <input type="checkbox"/> Medical Examiner/Coroner - On the basis of examination, and investigation, in my opinion, death occurred at the time, date, and place, and due to the cause(s) and manner stated.			
Signature of Certifier <b>Dr. Maurice Rhodes</b>		Date Certified <b>11/28/2018</b>	
37b. PRINT NAME, ADDRESS, AND ZIP CODE OF PERSON CERTIFYING TO CAUSE OF DEATH (Item 31) <b>Dr. Maurice Rhodes 2673 Harrison Run Rd., Clarksburg, WV</b>		37c. TITLE OF CERTIFIER <b>MD</b>	
38. FOR OFFICIAL REGISTRAR USE ONLY: SIGNATURE OF REGISTRAR <b>Uma Adams</b>		39. FOR OFFICIAL REGISTRAR USE ONLY: DATE FILED <b>DEC 18 2018</b>	

DATE/TIME OF DEATH MUST BE COMPLETED

TYPE/PRINT IN PERMANENT BLACK INK

STATE/COUNTY ORIGINAL  
 FORM VS-002 (Rev. 9/2017)

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA  
IN RE: THE ESTATE OF SHIRLEY J. EPLING

**MOTION FOR CONTINUANCE**

Comes now Thomas W. Kupec, attorney for the Heirs, Terri Cryderman, Emma Kennedy, Martha Jenkins and Carla Eddings, and Indispensable Parties, Jeremy & Amber Edwards, and moves this Court for a continuance of the hearing scheduled in this matter on November 17, 2021, at 10:30 a.m. as Thomas W. Kupec is now set to go to trial on a criminal proceeding in the Circuit Court of Monongahela County, West Virginia and therefore would request the November 17, 2021, hearing before the Commission be rescheduled.

**WHEREFORE**, counsel for the above parties moves for a continuance of the hearing which is now scheduled for November 17, 2021, at 10:30 a.m.

Dated this 9<sup>th</sup> day of November, 2021.

  
**THOMAS W. KUPEC State Bar #2111**

KUPEC & ASSOCIATES, PLLC  
228 Court Street  
Clarksburg, WV 26301

3-A

# PAYROLL CHANGE NOTICE

DATE OF CHANGE 12/10/2021	EMPLOYEE #	SOCIAL SECURITY NO
NAME Matthew Gump	ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT 911
		SHIFT

### THE CHANGE(S):

<input checked="" type="checkbox"/> All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input checked="" type="checkbox"/> JOB	-	PG 31 \$31095
<input type="checkbox"/> SHIFT		
<input type="checkbox"/> RATE		
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

### THE REASON FOR THE CHANGE(S):

<input checked="" type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input type="checkbox"/> RETIREMENT
<input type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE)	UNTIL _____ (DATE)
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) <u>Hired as E911 Dispatch Trainee</u>	

### AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE



# PAYROLL CHANGE NOTICE

3-B

DATE OF CHANGE 11/24/2021	EMPLOYEE #	SOCIAL SECURITY NO
NAME COURTESY SPER	ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT 911
		SHIFT

## THE CHANGE(S):

<input checked="" type="checkbox"/> All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input type="checkbox"/> RATE		
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input checked="" type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

## THE REASON FOR THE CHANGE(S):

<input type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input type="checkbox"/> RETIREMENT
<input type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
<input checked="" type="checkbox"/> OTHER (Explain) <u>8 hours Holiday</u> <u>72 hours / save w/o pay FMLA</u>	

## AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 11/24/2021
HUMAN RESOURCES MANAGER	DATE 12/2/2021



Rev 3/16

Re-order Form #08320 ©copyright 2020 Amsterdam Printing, Amsterdam, N.Y. 12010  
Toll Free 1-866-466-1438 or online www.amsterdamforms.com

**Amsterdam**

At the regular meeting of the County Commission of Harrison County held on Wednesday November 17, 2021, Commissioners Susan J. Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and Patsy Trecost led those present in prayer. Thomas led in the Pledge of Allegiance to the Flag. All motions passed unanimously unless otherwise noted.

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:00 A.M. --- Public Nuisance --- Virginia Rockwell --- 3980 Lucas Road --- Enterprise – Ms. Rockwell failed to appear. Charlotte Shaffer, Planning Director, gave an overview of the history of the property. Thomas asked if Ms. Rockwell had been served notice. Ms. Shaffer stated Ms. Rockwell was served on October 19, 2021. Trecost made a motion to give Ms. Rockwell 30 days to address issues or it moves forward to Circuit Court. Motion carried.

10:00 A.M. --- Public Hearing regarding the proposed new rates, fees, and charges for service to customers of the public waterworks system of Greater Harrison County Public Service District – Thomas opened the public hearing. No one was present to speak and no one was on zoom to speak on the matter. Public hearing was closed.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period - None
2. Consent Agenda – Trecost made a motion to approve. Motion carried.
3. Payroll Change Notices: - Trecost made a motion to approve A-E. Motion carried. Thomas wanted to thank Linda Cross for her years of service.
  - A. Linda Cross --- Retirement --- Effective 10-30-2021 --- Planning Department
  - B. Jade Hitt --- Pay Grade 4-1 --- 911 --- Completed Training
  - C. Bryce Delgado --- Pay Grade 4-1 --- 911 Completed Training
  - D. Courtney Spear --- 88 Hours LWOP --- 911

- E. Consuela Willis --- Pay Grade 4-1 --- 911 --- Completed Training
- 4. Minutes and /or Amended Minutes of Previous Meeting: Trecost made a motion to approve and adopt into record. Hinkle said the cameras were approved, but no dollar amount was listed. The dollar amounts will be added and brought back for approval.
  - A. Regular Meeting Minutes --- 11-10-2021 (DRAFT)
- 5. Requisitions --- Purchase Orders --- Invoices – Trecost made a motion to approve. Motion carried.
  - A. Vendor Requisition List of Payments
- 6. Exonerations --- Corrective Tickets --- Joint Property Application (NONE)
- 7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) – Trecost made a motion to approve A & B. Motion carried.
  - A. Requisition for Payment No. 39 --- \$2,247.50 --- Greenberg Traurig
  - B. Requisition for Payment No. (11/17/21) --- \$1,330.83 --- UMB Bank
- 8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission (NONE)
- 9. Review – Discuss – Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts – Trecost made a motion to approve A-C. Motion carried.
  - A. Wallace Volunteer Fire Department --- Form 990
  - B. Sun Valley PSD --- Meeting Minutes 10-12-2021
  - C. Sun Valley PSD --- Financials
- 10. Review – Discuss – Consider Zoning Form for: - Trecost made a motion to approve A-C. Thomas and Trecost voted yes. Hinkle voted no. Motion carried.
  - A. 7-Eleven 4399 Buckhannon Pike, Mount Clare
  - B. 7-Eleven 1514 W. Pike Street, Shinnston
  - C. 7-Eleven 604 Wilsonburg Road, Clarksburg
- 11. Review – Discuss – Consider Resolution Authorizing the Application of the Harrison County Rail Trails Grant – Laura Pysz, County Administrator, gave an update on the grant for \$2,000 match. Trecost made a motion to approve resolution with \$10,000 grant with a \$2,000 match. Motion carried.
- 12. Review – Discuss – Consider Letter of Support of the Application to the WVDEP for Funding of a Countywide Planning Assessment Grant – Trecost made a motion to move forward. – Hinkle stated this is for various brown field sites. Motion carried.
- 13. Review – Discuss – Consider Approving, Denying, or Modifying the Proposed New Rates, Fees, and Charges for Service to Customers of the Public Waterworks System of Greater Harrison County Public Service District – Bill Hoover, manager of Greater Harrison PSD,



introduced people who were present. Thomas asked if all steps had been taken to provide notice of the hearing. Mr. Hoover stated they have taken all required steps. Mr. Hoover stated they would like to increase rates 4.4 % for step 1 and another 4.4% for step 2 approximately six months later. Step 1 and Step 2 would affect the entire district. Hinkle asked if hearings were held in the district affected. Mr. Hoover stated the public hearing was held in West Milford. Mr. Hoover stated the reason for the increase is to cover a truck replacement, cover the OEM rate increase from Nutter Fort, and one additional staff payroll. Hinkle asked for clarification on truck usage. Mr. Hoover stated the last increase was in 2019. Hinkle stated Greater Harrison appears to be doing well financially. Mr. Hoover stated water owes sewage \$300,000. Mr. Hoover stated statute says 45 days for the rate to go into effect. Hinkle made a motion to approve a 4.5% one-time rate increase, excluding Coon's Run. Trecost and Hinkle voted yes. Thomas voted no. Motion carried. Trey Simmerman, County attorney, asked about effective date for the rate increase and follow-up notice. Trecost made a motion for an amendment to motion to make the effective date of the rate increase of January 5, 2022. Motion carried.

14. Review – Discuss – Consider Revised Courthouse Holiday Schedule – Trecost made a motion to approve revised schedule with the addition of Juneteenth. Motion carried.
15. Review – Discuss – Consider Administrative Cost Schedule for FOIA Requests – Laura Pysz, County Administrator, stated she is not aware of a FOIA policy and procedure that is in place for the County. Ms. Pysz would like to bring back to the next meeting a rough draft after getting more input. Hinkle asked if there have been issues with FOIA requests. Ms. Pysz stated they are getting a lot more FOIA requests at the 911 center. Ms. Pysz stated she would like to have a fee schedule in place.
16. Administrator's Report – Laura Pysz, County Administrator, stated the house that had caught fire on the Meadowbrook Road has been torn down. Pysz stated she had gone to the GSA building and was pleased with the progress of improvements. Pysz stated she has a grant meeting with Amy Wilson tomorrow. Winter Fest is coming up December 3<sup>rd</sup> and 4<sup>th</sup>.
17. Commissioner Comments – Questions - None

Trecost made a motion to adjourn. Motion carried.

With no further business to come before the Commission, meeting adjourned.

---

Susan J. Thomas, President

---

Date

REPORT DATE 11/22/2021  
 SYSTEM DATE 11/22/2021  
 FILES ID I

HARRISON COUNTY COMMISSION  
 SELECTIVE CHECK REGISTER  
 AS OF CHECK POST PERIOD 11/2021

PAGE 1  
 TIME 11:01:17  
 USER EJK

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		111746	01C01	32014	WV PUB EMP RETIE SYS CQ	11/12/2021	11/2021		55412.13
O		111747	01C01	32020	WV PUB EMP RETIRE SYS E	11/12/2021	11/2021		26457.85
O		111748	01C01	32221	WV DEP SHERIFFS RET SYS	11/12/2021	11/2021		24432.54
O		111749	01C01	32222	WV DEP SHERIFFS RET SYS	11/12/2021	11/2021		37367.39
O		111750	01C01	12022	CLARKSBURG FED CRED UNION	11/16/2021	11/2021		19889.13
O		111751	01C01	12509	CAIC PRIMARY ACCOUNT	11/16/2021	11/2021		57.84
O		111752	01C01	14007	THE EQUITABLE	11/16/2021	11/2021		233.00
O		111753	01C01	24265	GREAT-WEST TRUST CO LLC	11/16/2021	11/2021		172.71
O		111754	01C01	25102	NATIONWIDE RETIREMENT	11/16/2021	11/2021		599.58
BANK ID 01 00009 CHECKS TO 00009 VENDORS FOR									164622.17
O		004639	07C07	32014	WV PUB EMP RETIE SYS CQ	11/12/2021	11/2021		14991.29
O		004640	07C07	32020	WV PUB EMP RETIRE SYS E	11/12/2021	11/2021		7107.72
O		004641	07C07	12022	CLARKSBURG FED CRED UNION	11/16/2021	11/2021		6561.00
O		004642	07C07	14007	THE EQUITABLE	11/16/2021	11/2021		30.00
O		004643	07C07	16013	GENERAL COUNTY FUND	11/16/2021	11/2021		50163.90
O		004644	07C07	25102	NATIONWIDE RETIREMENT	11/16/2021	11/2021		220.00
BANK ID 07 00006 CHECKS TO 00006 VENDORS FOR									79073.91
O		010302	56C56	32014	WV PUB EMP RETIE SYS CQ	11/12/2021	11/2021		5762.29
O		010303	56C56	32020	WV PUB EMP RETIRE SYS E	11/12/2021	11/2021		2839.14
O		010304	56C56	12022	CLARKSBURG FED CRED UNION	11/16/2021	11/2021		3455.00
O		010305	56C56	16013	GENERAL COUNTY FUND	11/16/2021	11/2021		21174.81
O		010306	56C56	25102	NATIONWIDE RETIREMENT	11/16/2021	11/2021		90.00
BANK ID 56 00005 CHECKS TO 00005 VENDORS FOR									33321.24
O		001254	69C69	32215	WV DEP SHERIFF RET SYSTEM	11/12/2021	11/2021		932.50
BANK ID 69 00001 CHECKS TO 00001 VENDORS FOR									932.50
O		004764	72C72	32014	WV PUB EMP RETIE SYS CO	11/12/2021	11/2021		6369.92
O		004765	72C72	32020	WV PUB EMP RETIRE SYS E	11/12/2021	11/2021		3296.84
O		004766	72C72	12022	CLARKSBURG FED CRED UNION	11/16/2021	11/2021		2008.00
O		004767	72C72	16013	GENERAL COUNTY FUND	11/16/2021	11/2021		24026.87
BANK ID 72 00004 CHECKS TO 00004 VENDORS FOR									35701.63
O		009689	77C77	32014	WV PUB EMP RETIE SYS CQ	11/12/2021	11/2021		4681.88
O		009690	77C77	32020	WV PUB EMP RETIRE SYS E	11/12/2021	11/2021		2274.66
O		009691	77C77	12022	CLARKSBURG FED CRED UNION	11/16/2021	11/2021		1900.00
O		009692	77C77	16013	GENERAL COUNTY FUND	11/16/2021	11/2021		27908.26
O		009693	77C77	24265	GREAT-WEST TRUST CO LLC	11/16/2021	11/2021		20.00
BANK ID 77 00005 CHECKS TO 00005 VENDORS FOR									36784.80
FINAL REPORT 00030 CHECKS TO 00030 VENDORS FOR									350436.25

At the regular meeting of the County Commission of Harrison County held on Wednesday November 24, 2021, Commissioners Susan J. Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk, and Laura Pysz, County Administrator. Commissioner Thomas opened the meeting and led those present in prayer. Thomas led in the Pledge of Allegiance to the Flag. All motions passed unanimously unless otherwise noted.

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:15 A.M. --- Vivian Parsons --- Update WVCoRP – Ms. Parsons spoke about the risk pool, staff working remotely, and she stated they are working with WV Municipal League. She stated they can provide coverage to volunteer fire departments now. Parsons spoke about cyber security and cyber claims. Parsons stated they do have a breach coach available now to help with cyber security questions. Hinkle asked about them working with PSD's. Hinkle asked if they do work with Parks and Recreation. Hinkle asked if they do liability and workers compensation with the fire departments. Parsons stated that at times, price factors do come into play when some entities choose not to participate. Parsons stated that sometimes requested information is not provided in order for them to move forward with providing coverage.

10:30 A.M. --- Silling – Marie McCauley & Glen Savage --- Update – Glen Savage gave an update on concrete work, interior and exterior walls, stairways, brickwork and stone, roofing, electrical work, duct work, plumbing, and roof drains. Marie McCauley spoke about the design side of things and the furniture. She stated she will be meeting next week to review their drawings and spreadsheet. Hinkle asked when HVAC would be installed.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period - None
2. Consent Agenda – Trecost made a motion to approve. Motion carried.
3. Payroll Change Notices: - Hinkle made a motion to remove payroll changes from the agenda unless we have written authorization from Parks and Recreation to hire these people and questioned why we are approving to hire people for Parks and Rec. Hinkle stated that they do not work for us. Laura Pysz, County Administrator, stated that Mike

Book, Parks and Recreation Director, sent a letter asking for us to approve hires. He requested it because that was how it was done in the past. Trey Simmerman, County Attorney, spoke about autonomy of Parks and Recreation. Simmerman stated that Parks and Recreation should do the hiring and the County Commission could confirm the hiring. Trecost made a motion to confirm hiring of Parks and Recreation employees. Thomas and Trecost voted yes. Hinkle voted no. Motion carried. Hinkle would like to make an amendment that we recognize these people as hires of Parks and Recreation and recognize that Parks and Rec would like to hire them and we are not responsible for their payroll or for any benefits, insurance or retirement, coming from the County Commission. Hinkle voted yes. Thomas and Trecost voted no. Motion failed. Trey Simmerman, stated a work session would be helpful.

- A. Walter Rucker --- Re-Hire --- Sports Enrichment --- Parks & Rec
  - B. Jacob D. Comer --- Re-Hire --- Sports Enrichment --- Parks & Rec
  - C. Daniel F. Elam --- Re-Hire --- Sports Enrichment --- Parks & Rec
  - D. Makias G. Riley --- Re-Hire --- Sports Enrichment --- Parks & Rec
  - E. Kallan R. Bailey --- Re-Hire --- Sports Enrichment --- Parks & Rec
  - F. James B. Rosenborough --- Re-Hire --- Sports Enrichment --- Parks & Rec
4. Minutes and /or Amended Minutes of Previous Meeting: None
5. Requisitions --- Purchase Orders --- Invoices – Trecost made a motion to approve. Motion carried.
- A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application – Trecost made a motion to approve. Motion carried.
- A. Exonerations --- See Exhibit A
7. Consideration of approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2015 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements) – Trecost made a motion to approve A & B – 1 & 2. Motion carried.
- A. Requisition for Payment No. 28 --- Genesis Partners, Limited Partnership --- \$6,847.28
  - B. Requisition for Payment No. 28 --- Total - \$136,945.61
    - 1. Wolfe Excavating, LLC --- \$88,383.33
    - 2. Civil & Environmental Consultants --- \$48,562.28
8. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission (NONE)
9. Review – Discuss – Consider Monthly Minutes/Financial Information from Various Boards, Committees and Public Service Districts – Hinkle pointed out that Greater Harrison has found a home for Mr. Trecost’s \$8,000,000.00 in the minutes of Greater

Harrison. Hinkle stated that he was sure the people of Quiet Dell appreciate that. Trecost made a motion to approve. Motion carried.

- A. Mt. Clare VFD --- Form 990
  - B. Enlarged Hepzibah PSD --- Meeting Minutes 10-04-2021
  - C. Enlarged Hepzibah PSD --- Financials 10-31-2021
  - D. Greater Harrison County PSD --- Meeting Minutes 10-20-2021
10. Review - Discuss – Consider Bringing on Four to Six IT Interns from Local Colleges – Trecost made a motion to approve 4-6 interns. Hinkle asked to hear from IT Director, Charlie Curkendall, in regards to the interns. Laura Pysz, County Administrator, stated these are unpaid internships. Charlie Curkendall, IT Director, stated he had interns when he first came here, and they worked pretty good. He stated interns helped him do a little bit of everything and they helped him get caught up. Trecost complimented Curkendall on the idea of getting interns. Hinkle made a motion to limit the number of interns to four. Motion carried.
12. Review – Discuss – Consider Updates, Recommendations, and Options Regarding Redistricting – Hinkle made a motion to approve. John Spires, County Clerk, gave an overview of precinct lines as they are now in comparison to the new proposed changes. Spires' recommendation would affect as few voters as possible. Spires stated we currently have 66 precincts and we probably will be adding at least 2 more. Deadline for Commission to sign order is January 21, 2021. Approximately 130 voters would be affected. Hinkle asked about scenarios for potential errors. Spires stated there is a 30 day notice that has to be given after Commission signs order. Trecost asked why the Commission was not meeting on December 1, 2021. Laura Pysz, stated, that typically the Commission is off the Wednesday after a holiday. A work session will be held on Wednesday, December 1<sup>st</sup> at 10:00 am. Hinkle asked what happened to agenda item #11. Thomas believes the item was removed because the individual could not be present. Trecost said he removed it from the agenda. Hinkle stated he was told that nothing could be changed on the agenda after 11:00 am on Friday's. Discussion was held as to if something could be added or taken off the agenda on Monday's.
13. Review – Discuss - Consider Resolution Authorizing Acquisition of Property from CSX Transportation, Inc., or Its Affiliates, Via Condemnation/Eminent Domain, for the Creation, Connection and Preservation of the Harrison County, West Virginia Parkersburg to Pittsburgh Rail Trail Initiative – Trey Simmerman, County Attorney, spoke about the gaps in the rail trail with abandoned CSX properties and gave a summary on project and history with CSX. Simmerman stated they are still trying to work with a land agent and an appraiser with CSX in Florida, but this would be the next step in acquiring those properties. Hinkle asked about the 4.9 miles in question. Simmerman stated CSX owns 90% of the property in question. Hinkle asked if CSX pays taxes on the properties. Charlotte Shaffer, Planning Director, stated that they do. Simmerman stated the value of the property in question is approximately \$144,000. Hinkle asked about property owned by State Rail Authority. Simmerman stated to retain an appraiser would cost

about \$2,000. Simmerman stated legal costs would be in the thousands, but doesn't think it would cost \$50,000.00. Grant money has been approved and can be used on CSX land/condemnation. Trecost made a motion to move forward in the process for negotiating, purchasing and condemning all rail trail properties. Hinkle stated concerns he has with all CSX properties being included in the resolution. Hinkle stated he feels the resolution is too broad. Trecost repeated his motion to approve the resolution as set out in #13. Hinkle made an amendment that the resolution only be to authorize the group to work on 4.9 miles. Trecost did not want to amend his current motion. Thomas and Trecost voted yes to current motion on floor as presented without the amendment. Hinkle voted no. Motion carried.

14. Administrator's Report – Shinnston's 13<sup>th</sup> Annual Turkey Trot is tomorrow. Bridgeport's Light-Up night is December 2<sup>nd</sup> and Bridgeport's Christmas parade is December 4<sup>th</sup>. Winter Fest in Clarksburg is December 3<sup>rd</sup> and 4<sup>th</sup>. Clarksburg's Christmas parade is December 3<sup>rd</sup>. Elevator should be repaired today. Grant Department offered assistance to all departments in locating grants. Pysz wished everyone a Happy Thanksgiving.
15. Commissioner Comments – Questions – Trecost will get with Mike Book, Parks and Recreation Director, to work on a date for a work session. Hinkle wished everyone a Happy Thanksgiving. Thomas wished everyone a Happy Thanksgiving.

Hinkle made a motion to adjourn. Motion carried.

With no further business to come before the Commission, meeting adjourned.

---

Susan J. Thomas, President

---

Date

REPORT DATE 11/22/2021  
 SYSTEM DATE 11/22/2021  
 FILES ID I

HARRISON COUNTY COMMISSION  
 SELECTIVE CHECK REGISTER  
 AS OF CHECK POST PERIOD 11/2021

PAGE 1  
 TIME 11:00:47  
 USER EJK

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		111755	01C01	10006	AMTOWER AUTO SUPPLY INC	11/17/2021	11/2021		599.77
O		111756	01C01	10008	APPALACHIAN TIRE PRODUCTS	11/17/2021	11/2021		2134.64
O		111757	01C01	10012	A-1 EXTERMINATING CO INC	11/17/2021	11/2021		173.25
O		111758	01C01	10044	ARC OF HARRISON COUNTY	11/17/2021	11/2021		480.00
O		111759	01C01	10101	MON POWER	11/17/2021	11/2021		23218.38
O		111760	01C01	11033	BB&T	11/17/2021	11/2021		4547.83
O		111761	01C01	12018	CITY OF CLARKSBURG	11/17/2021	11/2021		98.88
O		111762	01C01	12019	CLARKSBURG WATER BOARD	11/17/2021	11/2021		8683.78
O		111763	01C01	12074	JONATHAN CALVERT DBA	11/17/2021	11/2021		5000.00
O		111764	01C01	12137	TOWN OF NUTTER FORT	11/17/2021	11/2021		1668.01
O		111765	01C01	12217	CITY NET, LLC	11/17/2021	11/2021		9949.74
O		111766	01C01	15149	FRONTIER	11/17/2021	11/2021		700.83
O		111767	01C01	17010	DOMINION ENERGY WEST	11/17/2021	11/2021		543.95
O		111768	01C01	17015	HARRISON COUNTY BANK	11/17/2021	11/2021		34395.48
O		111769	01C01	21012	LUMBERPORT VOL FIRE DEPT	11/17/2021	11/2021		9287.73
O		111770	01C01	22149	WASTE MANAGEMENT WV INC	11/17/2021	11/2021		1009.15
O		111771	01C01	23267	NCWV MEDIA	11/17/2021	11/2021		6216.36
O		111772	01C01	25005	PITNEY BOWES GLOBAL	11/17/2021	11/2021		2616.57
O		111773	01C01	25038	PATRICK T PETITTO DBA	11/17/2021	11/2021		9946.00
O		111774	01C01	25162	PITNEY BOWES	11/17/2021	11/2021		24290.00
O		111775	01C01	26002	QUALITY HOME AND OFFICE	11/17/2021	11/2021		8950.00
O		111776	01C01	27294	JAMES RICHARDS	11/17/2021	11/2021		26.45
O		111777	01C01	28372	SUDDENLINK	11/17/2021	11/2021		157.87
O		111778	01C01	29639	ELLIOTT L THRASHER	11/17/2021	11/2021		168000.00
O		111779	01C01	30024	US CELLULAR	11/17/2021	11/2021		127.62
O		111780	01C01	30058	UNIFIRST CORPORATION	11/17/2021	11/2021		1095.84
O		111781	01C01	32019	WV PROS ATTYS INSTITUTE	11/17/2021	11/2021		200.00
O		111782	01C01	32216	WEST UNION BANK	11/17/2021	11/2021		8023.45
O		111783	01C01	32331	WVCORP	11/17/2021	11/2021		7919.00
O		111784	01C01	10006	AMTOWER AUTO SUPPLY INC	11/19/2021	11/2021		278.00
O		111785	01C01	10008	APPALACHIAN TIRE PRODUCTS	11/19/2021	11/2021		1720.32
O		111786	01C01	10012	A-1 EXTERMINATING CO INC	11/19/2021	11/2021		173.25
O		111787	01C01	10044	ARC OF HARRISON COUNTY	11/19/2021	11/2021		270.00
O		111788	01C01	10457	ADVANCE AUTO PARTS	11/19/2021	11/2021		78.46
O		111789	01C01	10474	ACE AGGREGATES LLC	11/19/2021	11/2021		787.32
O		111790	01C01	11033	BB&T	11/19/2021	11/2021		2659.07
O		111791	01C01	11042	BENNY'S BOOT HILL	11/19/2021	11/2021		337.82
O		111792	01C01	12158	CONTINENTAL COFFEE &	11/19/2021	11/2021		122.85
O		111793	01C01	12614	CREDENTIAL RESEARCH LLC	11/19/2021	11/2021		160.50
O		111794	01C01	17005	HARTLAND PLANNING MILL CO	11/19/2021	11/2021		146.38
O		111795	01C01	17288	HEASTER-HART LLC	11/19/2021	11/2021		310.48
O		111796	01C01	19001	JAMES & LAW COMPANY	11/19/2021	11/2021		21.50
O		111797	01C01	20124	KUSTOM SIGNALS INC	11/19/2021	11/2021		4026.00
O		111798	01C01	21010	LOWE'S	11/19/2021	11/2021		1031.66
O		111799	01C01	22006	VISUAL EDGE, INC DBA	11/19/2021	11/2021		421.60
O		111800	01C01	22149	WASTE MANAGEMENT WV INC	11/19/2021	11/2021		205.58
O		111801	01C01	25289	PACE ENTERPRISES OF WV INC	11/19/2021	11/2021		493.00
O		111802	01C01	25303	PANHANDLE CLEANING AND	11/19/2021	11/2021		330.00
O		111803	01C01	25379	PARAMOUNT SAFETY SUPPLIES	11/19/2021	11/2021		10.81
O		111804	01C01	27065	RADY & DEEM CO INC	11/19/2021	11/2021		490.45
O		111805	01C01	28004	SOFTWARE SYSTEMS INC	11/19/2021	11/2021		1878.00

REPORT DATE 11/22/2021  
 SYSTEM DATE 11/22/2021  
 FILES ID I

HARRISON COUNTY COMMISSION  
 SELECTIVE CHECK REGISTER  
 AS OF CHECK POST PERIOD 11/2021

PAGE 2  
 TIME 11:00:47  
 USER EJK

CHECK STATUS	VOID. POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		111806	01C01	28034	SANDY'S SERVISTAR INC	11/19/2021	11/2021		25.13
O		111807	01C01	28362	STATE ELECTRIC SUPPLY INC	11/19/2021	11/2021		149.96
O		111808	01C01	29158	TRAPUZZANO'S UNIFORMS	11/19/2021	11/2021		410.00
O		111809	01C01	29228	U.S.BANK NATIONAL ASSOC	11/19/2021	11/2021		85.06
O		111810	01C01	30024	US CELLULAR	11/19/2021	11/2021		11681.35
O		111811	01C01	30077	UNITED REFRIGERATION INC	11/19/2021	11/2021		508.33
O		111812	01C01	32186	WALLACE VFD	11/19/2021	11/2021		25105.47
O		111813	01C01	32251	THE WATER SHOP INC	11/19/2021	11/2021		19.00
O		111814	01C01	32453	WOODFORD OIL COMPANY	11/19/2021	11/2021		1947.50
O		111815	01C01	33001	XEROX CORPORATION	11/19/2021	11/2021		351.89
O		111816	01C01	10136	ADVANCE AUTO PARTS INC	11/19/2021	11/2021		97.19
O		111817	01C01	10358	ANYTIME FITNESS	11/19/2021	11/2021		64.00
O		111818	01C01	10379	ARTESIAN LABORATORIES INC	11/19/2021	11/2021		300.00
O		111819	01C01	10454	RICHARD WILBUR III DBA	11/19/2021	11/2021		3240.00
O		111820	01C01	10474	ACE AGGREGATES LLC	11/19/2021	11/2021		2770.55
O		111821	01C01	11033	BB&T	11/19/2021	11/2021		408.73
O		111822	01C01	11042	BENNY'S BOOT HILL	11/19/2021	11/2021		375.82
O		111823	01C01	11382	BRUCETON PETROLEUM CO INC	11/19/2021	11/2021		16347.94
O		111824	01C01	12005	CHENOWETH FORD INC	11/19/2021	11/2021		1902.81
O		111825	01C01	12006	CASO TECHNICAL SERVICES	11/19/2021	11/2021		3827.10
O		111826	01C01	12197	COMPTON METALS INC	11/19/2021	11/2021		95.00
O		111827	01C01	12444	CAPITAL DOORS INC	11/19/2021	11/2021		191.00
O		111828	01C01	12696	CANON FINANCIAL	11/19/2021	11/2021		1962.11
O		111829	01C01	12702	CLIMATROL INC	11/19/2021	11/2021		4221.00
O		111830	01C01	13105	DIV OF JUSTICE ACOMM SERV	11/19/2021	11/2021		3000.00
O		111831	01C01	14088	EVONNE RENEE EADES	11/19/2021	11/2021		30.80
O		111832	01C01	15001	FISHER AUTO PARTS INC	11/19/2021	11/2021		255.59
O		111833	01C01	15041	FEDERAL EXPRESS CORP	11/19/2021	11/2021		55.49
O		111834	01C01	16182	GRACE ANIMAL HOSPITAL	11/19/2021	11/2021		78.80
O		111835	01C01	17005	HARTLAND PLANNING MILL CO	11/19/2021	11/2021		29.44
O		111836	01C01	17288	HEASTER-HART LLC	11/19/2021	11/2021		1362.52
O		111837	01C01	17347	HILBILLY TRUCK REPAIR	11/19/2021	11/2021		78.21
O		111838	01C01	19001	JAMES & LAW COMPANY	11/19/2021	11/2021		4532.59
O		111839	01C01	19152	JACKSONKELLY PLLC	11/19/2021	11/2021		501.50
O		111840	01C01	21010	LOWE'S	11/19/2021	11/2021		468.18
O		111841	01C01	21082	LIBERTY DISTRIBUTORS INC	11/19/2021	11/2021		1203.70
O		111842	01C01	22006	VISUAL EDGE, INC DBA	11/19/2021	11/2021		3509.92
O		111843	01C01	22017	ALBERT MARANO	11/19/2021	11/2021		138.88
O		111844	01C01	22580	WALLS PRINTING CO INC DBA	11/19/2021	11/2021		139.00
O		111845	01C01	23245	NEW BEGINNINGS CHURCH	11/19/2021	11/2021		500.00
O		111846	01C01	23267	NCWV MEDIA	11/19/2021	11/2021		909.07
O		111847	01C01	23285	NELSON MULLINS RILEY &	11/19/2021	11/2021		1833.00
O		111848	01C01	25053	LAURA PYSZ	11/19/2021	11/2021		95.42
O		111849	01C01	27003	R D WILSON SONS INC	11/19/2021	11/2021		748.15
O		111850	01C01	27034	REEP GRAPHICS, LLC	11/19/2021	11/2021		300.00
O		111851	01C01	27083	WV REGIONAL JAIL AND	11/19/2021	11/2021		155654.50
O		111852	01C01	27215	ROBIN H RICE	11/19/2021	11/2021		84.00
O		111853	01C01	27287	ROBERTSON HEATING SUPPLY	11/19/2021	11/2021		94.06
O		111854	01C01	28030	STEPTOE & JOHNSON PLLC	11/19/2021	11/2021		693.75
O		111855	01C01	28034	SANDY'S SERVISTAR INC	11/19/2021	11/2021		331.23
O		111856	01C01	28196	SCHWAAB INC	11/19/2021	11/2021		37.00



REPORT DATE 11/22/2021  
 SYSTEM DATE 11/22/2021  
 FILES ID I

HARRISON COUNTY COMMISSION  
 SELECTIVE CHECK REGISTER  
 AS OF CHECK POST PERIOD 11/2021

PAGE 3  
 TIME 11:00:47  
 USER EJK

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		111857	01C01	28228	STAPLES CREDIT PLAN	11/19/2021	11/2021		1839.13
O		111858	01C01	28362	STATE ELECTRIC SUPPLY INC	11/19/2021	11/2021		1578.98
O		111859	01C01	28449	LEANN SHUCK	11/19/2021	11/2021		42.90
O		111860	01C01	28619	STIMMERMAN LAW OFFICE PLLC	11/19/2021	11/2021		28003.46
O		111861	01C01	28634	STATIONERS INC	11/19/2021	11/2021		440.88
O		111862	01C01	29109	THE THRASHER GROUP INC	11/19/2021	11/2021		750.00
O		111863	01C01	29116	SUSAN J THOMAS	11/19/2021	11/2021		179.76
O		111864	01C01	29158	TRAPUZZANO'S UNIFORMS	11/19/2021	11/2021		1686.90
O		111865	01C01	29636	TRITECH SOFTWARE SYSTEMS	11/19/2021	11/2021		1890.00
O		111866	01C01	30079	ULINE INC	11/19/2021	11/2021		5403.59
O		111867	01C01	32009	WHALEY DISTRIB CO INC	11/19/2021	11/2021		196.68
O		111868	01C01	32013	WV ASSN OF COUNTIES	11/19/2021	11/2021		80.00
O		111869	01C01	32251	THE WATER SHOP INC	11/19/2021	11/2021		145.00
O		111870	01C01	32512	WEST VIRGINIA OUTDOOR	11/19/2021	11/2021		68.43
O		111871	01C01	33002	XTREME FITNESS LLC	11/19/2021	11/2021		1312.00
O		111872	01C01	34007	YMCA	11/19/2021	11/2021		64.00
					BANK ID 01	00118	CHECKS TO 00118 VENDORS FOR		652449.08
O		000755	03C03	23017	NATIONAL BAND & TAG CO	11/18/2021	11/2021		1743.50
					BANK ID 03	00001	CHECKS TO 00001 VENDORS FOR		1743.50
O		003404	05C05	32131	WEST VIRGINIA PAGING INC	11/18/2021	11/2021		81.00
					BANK ID 05	00001	CHECKS TO 00001 VENDORS FOR		81.00
O		004645	07C07	10032	APCO INTERNATIONAL INC	11/18/2021	11/2021		30.00
O		004646	07C07	11033	BB&T	11/18/2021	11/2021		46.00
O		004647	07C07	12193	CITY OF BRIDGEPORT	11/18/2021	11/2021		250.37
O		004648	07C07	15149	FRONTIER	11/18/2021	11/2021		8108.25
O		004649	07C07	15232	FRONTIER COMMUNICATIONS	11/18/2021	11/2021		766.00
O		004650	07C07	17217	HARRISON RURAL ELECTRIC	11/18/2021	11/2021		3088.49
O		004651	07C07	21192	LEEDY ELEVATOR INSPECTION	11/18/2021	11/2021		250.00
O		004652	07C07	23018	NATL EMERGENCY NUMBER	11/18/2021	11/2021		1550.00
O		004653	07C07	24001	OTIS ELEVATOR COMPANY	11/18/2021	11/2021		1177.00
O		004654	07C07	28649	SELECT ADVANTAGE	11/18/2021	11/2021		125.00
					BANK ID 07	00010	CHECKS TO 00010 VENDORS FOR		15391.11
O		001742	08C08	12696	CANON FINANCIAL	11/18/2021	11/2021		218.01
O		001743	08C08	29631	TRAC SOLUTIONS	11/18/2021	11/2021		7319.50
					BANK ID 08	00002	CHECKS TO 00002 VENDORS FOR		7537.51
O		001197	19C19	10101	MON PCWER	11/18/2021	11/2021		67.44
					BANK ID 19	00001	CHECKS TO 00001 VENDORS FOR		67.44

REPORT DATE 11/22/2021  
 SYSTEM DATE 11/22/2021  
 FILES ID I

HARRISON COUNTY COMMISSION  
 SELECTIVE CHECK REGISTER  
 AS OF CHECK POST PERIOD 11/2021

PAGE 4  
 TIME 11:00:47  
 USER EJK

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		001073	23C23	23267	NCWV MEDIA	11/17/2021	11/2021		40.00
					BANK ID 23	00001	CHECKS TO 00001	VENDORS FOR	40.00
O		001075	28C28	21029	LYONS EXCAVATING &	11/17/2021	11/2021		7870.00
O		001076	28C28	29646	THOMPSONGAS LLC	11/17/2021	11/2021		1113.88
O		001077	28C28	10101	MON POWER	11/18/2021	11/2021		554.73
					BANK ID 28	00003	CHECKS TO 00003	VENDORS FOR	9538.61
O		001078	46C46	10101	MON POWER	11/18/2021	11/2021		545.05
O		001079	46C46	29646	THOMPSONGAS LLC	11/18/2021	11/2021		614.95
					BANK ID 46	00002	CHECKS TO 00002	VENDORS FOR	1160.00
O		001191	54C54	10101	MON POWER	11/18/2021	11/2021		349.02
O		001192	54C54	29646	THOMPSONGAS LLC	11/18/2021	11/2021		519.28
					BANK ID 54	00002	CHECKS TO 00002	VENDORS FOR	868.30
O		010307	56C56	11033	BB&T	11/18/2021	11/2021		188.56
O		010308	56C56	20085	KNIGHT CONSULTING SERVIC	11/18/2021	11/2021		480.00
O		010309	56C56	27034	REEP GRAPHICS, LLC	11/18/2021	11/2021		1874.29
O		010310	56C56	27263	JOSEPH R ROMANO	11/18/2021	11/2021		53.61
O		010311	56C56	29010	GLOBAL SCIENCE & TECH INC	11/18/2021	11/2021		1454.00
O		010312	56C56	30024	US CELLULAR	11/18/2021	11/2021		457.26
					BANK ID 56	00006	CHECKS TO 00006	VENDORS FOR	4507.72
O		001087	59C59	19001	JAMES & LAW COMPANY	11/17/2021	11/2021		9480.00
					BANK ID 59	00001	CHECKS TO 00001	VENDORS FOR	9480.00
O		004768	72C72	10365	ALCOHOL MONITORING	11/18/2021	11/2021		641.30
O		004769	72C72	11033	BB&T	11/18/2021	11/2021		100.95
O		004770	72C72	11380	BESTNOTES LLC	11/18/2021	11/2021		362.00
O		004771	72C72	11404	WEST VIRGINIA DMV	11/18/2021	11/2021		1125.00
O		004772	72C72	12446	CENTRAL WV TRANSIT	11/18/2021	11/2021		50.00
V	11/2021	004773	72C72	16144	GLOBAL INDUSTRIES	11/18/2021	11/2021		379.95
O		004774	72C72	17288	HEASTER-HART LLC	11/18/2021	11/2021		389.91
O		004775	72C72	19001	JAMES & LAW COMPANY	11/18/2021	11/2021		1066.00
O		004776	72C72	21010	LOWE'S	11/18/2021	11/2021		1006.07
O		004777	72C72	22205	CXBWV INC DBA MARSH	11/18/2021	11/2021		61.26
O		004778	72C72	22326	SUSAN MORRIS	11/18/2021	11/2021		500.00
O		004779	72C72	24072	OLYMBEC USA, LLC	11/18/2021	11/2021		6540.44
O		004780	72C72	24279	MELISSA OWENS	11/18/2021	11/2021		28.72
O		004781	72C72	24286	OPANS LLC	11/18/2021	11/2021		1000.00
O		004782	72C72	25378	PHARMCHEM INC	11/18/2021	11/2021		285.50
O		004783	72C72	28034	SANDY'S SERVISTAR INC	11/18/2021	11/2021		117.65
O		004784	72C72	28228	STAPLES CREDIT PLAN	11/18/2021	11/2021		1619.21
O		004785	72C72	29243	TELMATE LLC	11/18/2021	11/2021		50.00

REPORT DATE 11/22/2021  
 SYSTEM DATE 11/22/2021  
 FILES ID I

HARRISON COUNTY COMMISSION  
 SELECTIVE CHECK REGISTER  
 AS OF CHECK POST PERIOD 11/2021

PAGE 5  
 TIME 11:00:47  
 USER EJX

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		004786	72C72	32251	THE WATER SHOP INC	11/18/2021	11/2021		251.00
O		004787	72C72	11341	GLOBAL EQUIP COMPANY INC	11/18/2021	11/2021		379.95
					BANK ID 72 00020 CHECKS TO 00020 VENDORS FOR				15954.91
O		000501	73C73	12591	KIP L SWIGER DBA	11/17/2021	11/2021		899.00
					BANK ID 73 00001 CHECKS TO 00001 VENDORS FOR				899.00
O		001000	76C76	10454	RICHARD WILBUR III DBA	11/17/2021	11/2021		10441.99
					BANK ID 76 00001 CHECKS TO 00001 VENDORS FOR				10441.99
O		009694	77C77	10012	A-1 EXTERMINATING CO INC	11/19/2021	11/2021		230.00
O		009695	77C77	10033	AUDUBON ANIMAL CLINIC INC	11/19/2021	11/2021		1290.75
O		009696	77C77	10101	MON POWER	11/19/2021	11/2021		1181.84
O		009697	77C77	10370	ANMOORE FIRE/EMS	11/19/2021	11/2021		11878.62
O		009698	77C77	10379	ARTESIAN LABORATORIES INC	11/19/2021	11/2021		250.00
O		009699	77C77	11033	BB&T	11/19/2021	11/2021		299.00
O		009700	77C77	11067	VARSITY BRANDS HOLDING CO	11/19/2021	11/2021		99.98
O		009701	77C77	11256	BRIDGEPORT FIRE DEPT	11/19/2021	11/2021		5649.28
O		009702	77C77	12019	CLARKSBURG WATER BOARD	11/19/2021	11/2021		106.67
O		009703	77C77	12043	CITY OF SALEM	11/19/2021	11/2021		3656.90
O		009704	77C77	12563	DOUG COMER	11/19/2021	11/2021		667.89
O		009705	77C77	12619	CUNNINGHAM ASSOCIATES INC	11/19/2021	11/2021		2461.00
O		009706	77C77	12696	CANON FINANCIAL	11/19/2021	11/2021		218.01
O		009707	77C77	14110	ENTERPRISE SANITATION INC	11/19/2021	11/2021		675.60
O		009708	77C77	14113	ENLARGED HSP2IBAH PSD	11/19/2021	11/2021		60.93
O		009709	77C77	15149	FRONTIER	11/19/2021	11/2021		716.86
O		009710	77C77	17011	HARRISON CO EMERGENCY SQD	11/19/2021	11/2021		98730.10
O		009711	77C77	19001	JAMES & LAW COMPANY	11/19/2021	11/2021		711.48
O		009712	77C77	21010	LOWE'S	11/19/2021	11/2021		371.26
O		009713	77C77	22006	VISUAL EDGE, INC DBA	11/19/2021	11/2021		258.00
O		009714	77C77	22149	WASTE MANAGEMENT WV INC	11/19/2021	11/2021		477.95
O		009715	77C77	22205	CKBWV INC DBA MARSH	11/19/2021	11/2021		22.50
O		009716	77C77	22420	KROGER LIMITED PRTNSHIP I	11/19/2021	11/2021		148.51
O		009717	77C77	22546	MOUNTAIN ST VETERINARY	11/19/2021	11/2021		1100.00
O		009718	77C77	27215	ROBIN H RICE	11/19/2021	11/2021		10.00
O		009719	77C77	28034	SANDY'S SERVISTAR INC	11/19/2021	11/2021		70.84
O		009720	77C77	28077	SUMMIT PARK PSD	11/19/2021	11/2021		55.14
O		009721	77C77	29646	THOMPSONGAS LLC	11/19/2021	11/2021		1194.61
O		009722	77C77	30024	US CELLULAR	11/19/2021	11/2021		52.92
O		009723	77C77	30058	UNIFIRST CORPORATION	11/19/2021	11/2021		122.10
O		009724	77C77	10012	A-1 EXTERMINATING CO INC	11/19/2021	11/2021		50.00
O		009725	77C77	10101	MON POWER	11/19/2021	11/2021		39.22
O		009726	77C77	10454	RICHARD WILBUR III DBA	11/19/2021	11/2021		1266.00
O		009727	77C77	10474	ACE AGGREGATES LLC	11/19/2021	11/2021		425.38
O		009728	77C77	11033	BB&T	11/19/2021	11/2021		2224.78
O		009729	77C77	12014	CITY OF SHINNSTON	11/19/2021	11/2021		57.33
O		009730	77C77	16086	GREATER HARRISON CO PSD	11/19/2021	11/2021		33.00
O		009731	77C77	19001	JAMES & LAW COMPANY	11/19/2021	11/2021		125.20

REPORT DATE 11/22/2021  
SYSTEM DATE 11/22/2021  
FILES ID I

HARRISON COUNTY COMMISSION  
SELECTIVE CHECK REGISTER  
AS OF CHECK POST PERIOD 11/2021

PAGE 6  
TIME 11:00:47  
USER EJK

CHECK STATUS	VOID POSTDATE	CHECK NUMBER	CASH CODE	VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK POST	RETURN DATE	CHECK AMOUNT
O		009732	77C77	21010	LOWE'S	11/19/2021	11/2021		200.32
O		009733	77C77	22205	CKBWV INC DBA MARSH	11/19/2021	11/2021		266.22
O		009734	77C77	22420	KROGER LIMITED PARTNERSHIP I	11/19/2021	11/2021		34.39
O		009735	77C77	27065	RADY & DEEM CO INC	11/19/2021	11/2021		130.50
O		009736	77C77	28010	STOUT COMPANY INC	11/19/2021	11/2021		142.45
O		009737	77C77	28034	SANDY'S SERVISTAR INC	11/19/2021	11/2021		324.02
O		009738	77C77	29158	TRAPUZZANO'S UNIFORMS	11/19/2021	11/2021		45.00
O		009739	77C77	30024	US CELLULAR	11/19/2021	11/2021		717.84
O		009740	77C77	32070	WV DIVISION OF LABOR	11/19/2021	11/2021		90.00
					BANK ID 77	00047	CHECKS TO	00047 VENDORS FOR	138939.39
					FINAL REPORT	00217	CHECKS TO	00217 VENDORS FOR	869099.56

## Purchase Requisitions December 8, 2021

5-A

Date of Meeting	December 8, 2021		
Work Order Number	Vendor Name	Amount of Invoice-Quote	Description
36579	Dell Computers	\$3,824.64	Replacement for Process
36614	Alere Toxocology Services, Inc.	\$47,620.45	Lab Confirmations/Day Report
36632	Amazon.com	\$345.99	Printer Maintenance Kit
36682	Cellebrite Inc.	\$4,300.00	Investigative Intelligence S
36686	Trapuzzano's Uniforms	\$403.96	Supplies/Deputies/Process
36690	Robin's Perfect Fit	\$10.00	Install Patch/ J.W.Smith
36691	Cleverbridge	\$174.00	CorelDraw Subscription/Park&Rec
36692	Truist Bank	\$1,492.11	Meals/Fuel/Travel/Deputies
36693	Truist Bank	\$92.92	Water Service/Tax Office
36694	The Exponent Telegram	\$41,528.22	Legal Ad Delinquent Tax
36695	Monroe Systems for Business	\$51.00	Calculator Ribbons
36696	WV Tax Deputies Association	\$50.00	Association Dues
36697	Stationers	\$491.50	Office Supplies/Tax Office
36699	Trapuzzano's Uniforms	\$191.87	Uniform Pants/Shirts/Deputies
36700	Amazon.com	\$155.89	Quote for Black Toner
36704	Mon Power	\$181.95	Electric / Animal Control
36705	WVCoRP	\$43,664.25	HCC/Workers Compensation
36706	Truist Bank	\$57.60	Sheriff / Supplies/ 609 W. Main St.
36708	Ace Hardware (Salem)	\$174.87	Weedeater String/Maintenance
36709	MCM Business System	\$478.30	Various Copier Rentals
36710	John Deere Financial	\$353.47	L P Gas / Parks & Rec. Complex
36711	Sandy's True Value	\$17.68	Maintenance Supplies
36712	Sherwin Williams	\$77.49	609 W. Main St. Property
36713	State Tax Department	\$99,430.83	Accumulated Charges 2021
36714	Sunset Outdoor Supply	\$6,741.25	Quote for Snow Plow/County Truck
36715	The Exponent Telegram	\$144.00	3 Month Subscription Newspaper
36717	West Virginia Outdoor Power	\$74.53	Cutting Heads/Maintenance
36718	WV News	\$132.03	Ad/Sheriff's Department
36719	AT&T Mobility	\$82.48	LPR Data/ Deputies
36720	Continental Coffee	\$65.90	Coffee Service/Deputies
36721	Trapuzzano's Uniforms	\$350.50	Winter Jackets/Deputies
36722	Harrison County Circuit Clerk	\$420.00	Transportion of Imates
36724	Liberty Distributors, Inc.	\$1,876.13	Jantioral Supplies/ Restock
36725	Casto Technical Services, Inc.	\$3,827.10	Materials/Labor/Public Safety Building
36726	Truist Bank	\$271.36	Meals/Fuel/Travel/Dep.Diaz
36727	Benny's Boot Hill	\$161.91	Safety Toe Shoes/Dep. Moore
36729	Office Replacement Parts Co. Online	\$121.50	Hydraulic Lift/Charlotte's Chair
36731	Uniform & Accessories Warehouse	\$36.98	Uniform Sweater/Security
36732	Artesian	\$300.00	HCC/Water Treatment
36733	Artesian	\$250.00	Senior Center/Water Treatment
36734	Bruceston Petroleum Co.	\$14,360.23	Regular Unleaded Fuel
36735	Harrison County Bank	\$34,405.48	Airport Property Payment
36736	MVB Bank	\$6,222.12	Payment 609 W. Main Street

Purchase Requisitions December 8, 2021

36737	Mon Power	\$234.36	Electric / Extension Office
36738	Stationers	\$1,500.08	Copy Paper / Toner
36739	The Thrasher Group	\$18,720.00	Aerial Photography Flight & Mapping
36740	U S Cellular	\$26.46	Tablet Data Service/911
36742	Enlarged Hepizabh PSD	\$67.02	Water Service/Spelter Park
36743	Uiversal Engineering & Contracting LLC	\$648.00	1YR. Generator Monitoring/Shinnston
36744	Uiversal Engineering & Contracting LLC	\$648.00	1YR. Generator Monitoring/Salem Tower
36745	Uiversal Engineering & Contracting LLC	\$648.00	1YR. Generator Monitoring/Grafton Tow
36746	Uiversal Engineering & Contracting LLC	\$2,894.00	1YR. Generator Monitoring/lostCreek/PK
36747	Uiversal Engineering & Contracting LLC	\$97.93	Battery Replacement/Generator/Salem
36748	Uiversal Engineering & Contracting LLC	\$97.93	Battery Replacement/Generator/lostC
36749	Uiversal Engineering & Contracting LLC	\$425.00	Full Generator Service/Grafton Tower
36750	Uiversal Engineering & Contracting LLC	\$425.00	Full Generator Service/Salem Tower
36751	Uiversal Engineering & Contracting LLC	\$475.00	Full Generator Service/Shinnston Tower
36752	Uiversal Engineering & Contracting LLC	\$1,375.00	Full Generator Service/lostCreek/PK
36753	Casto & Harris	\$3,250.00	1000 Domestic Folders W/Band
36756	Mirco Distributing II	\$55.00	Hair Follicle Confirmations/Day R.
36757	The Water Shop	\$20.00	Water Cooler/Day Report/Home
36758	Shawn Moore	\$37.48	Reimbursement for Diesel Fuel
36759	Sherwin Williams	\$107.71	Supplies/633 W. Pike St.
36763	Stationers	\$189.64	Office Supplies/Tax Office
36767	William Parker	\$9,167.31	Settlement Agreement
36768	Canon Financial Service	\$1,962.11	Copier Rental / Courthouse
36769	Canon Financial Service	\$218.01	Copier Rental / OEM
36770	Clarksburg Water Board	\$135.17	609 W. Main St. Property
36773	Clarksburg Water Board	\$9,339.09	Service / Various Locations
36774	CEC Concrete LLC	\$8,000.00	Repairs to 609 W. Main St.
36775	Dominion Energy of WV	\$371.67	Public Safety/633 W. Pike St.
36776	Dominion Energy of WV	\$89.12	609 W. Main St. Property
36777	Fed Ex	\$224.62	Postage/Grants/Courthouse
36778	Frontier Communication	\$244.91	Park & Rec. Complex
36779	Frontier Communication	\$926.22	911/Taylor County
36780	Frontier Communication	\$52.77	Statewide Computer/Assessor
36781	Frontier Communication	\$646.91	Service Courthouse
36782	Frontier Communication	\$187.24	Service Animal Control
36784	MCM Business System	\$258.00	Copier Rental/Park&Rec.Com
36785	Mon Power	\$898.90	609 W. Main St. Property
36786	Mon Power	\$303.12	Grafton Tower Site
36788	Mon Power	\$981.57	Park & Rec. Complex/VA Trail
36789	Mon Power	\$6.40	County Employee Parking Lot
36790	Easy Permit Postage	\$30,685.52	Postage / Mail Machine
36791	Robertson Heating Supply	\$24.12	Maintenance Supplies
36792	State Electric Supply	\$814.04	Maintenance Supplies
36793	Toothman Sower	\$182.45	Labor for Warranty Service
36794	U S Cellular	\$115.53	Cell Service / Co. Commission
36796	Waste Management	\$52.13	Waste Collection/Courthouse

Purchase Requisitions December 8, 2021

36797	Clarksburg Water Board	\$108.71	Park & Rec. Complex
36798	City of Shinnston	\$58.56	Animal Control/ Water
36799	Hart Office Solutions	\$43.63	Copier Rental/Voter's
36800	Waste Management	\$344.83	609 W. Main St. Property
36801	Waste Management	\$785.08	Waste Collection/Courthouse
36803	Waste Management	\$102.65	Waste Collection/Summit Park
36805	Anmoore EMS	\$8,563.04	Allotment/November 2021
36807	Harrison County EMS	\$19,443.60	Allotment/November 2021
36808	Bridgeport Fire Department/EMS	\$4,183.32	Allotment/November 2021
36809	City of Salem	\$3,122.76	Allotment/November 2021
36811	Bill Bailey Ins. Co.	\$4,817.00	Policy Renewal/Salem VFD
36812	Lowe's Home Center	\$35.55	Maintenance Supplies
36813	MCM Business System	\$661.86	Various Copier Rentals
36814	Sandy's True Value	\$32.99	Shop Heater/Maintenance
36815	SuddenLink	\$157.87	Internet/W.Milford/Deputies
36820	UniFirst Corporation	\$61.05	Carpet Runner Rental/911
36821	Lowe's Home Center	\$18.88	HVAC Filters / 911
36822	Lowe's Home Center	\$17.06	Fluorescent Bulbs/911
36823	Marsh Lumber	\$54.37	Enrichment Materials
36824	Lowe's Home Center	\$17.06	Fluorescent Bulbs/911
36825	Doug Comer	\$162.40	Travel Reimbursement
36826	Kroger	\$64.70	Materials for Enrichments
36827	Stationers	\$538.52	Toner/Parks & Rec.
36828	BSN Sports	\$1,996.00	Bleachers/Park & Rec.
36830	Advantage Technology	\$111,522.84	Camera's GSA Building
36831	James & Law	\$35.94	Power Duster / Circuit Clerk
36832	Advance Auto Parts	\$76.99	Various Garage Supplies
36833	Appalachian Tire Products, Inc.	\$1,838.07	Tires for Restock Garage
36834	Frey's Auto Supply & Service	\$172.80	60 Gallons of Windshield Washer Fluid
36835	Chenoweth Ford	\$644.01	Various Automobile Parts
36836	Dominion Energy of WV	\$2,767.79	Service /Courthouse Annex
36837	Enterprise Sanitation Inc.	\$675.60	Waste Collection/Various
36838	Fisher Auto Parts	\$331.75	Various Automobile Parts
36839	Harry Green	\$105.95	4-Wheel Alignment
36840	Hart Office Solutions	\$599.97	Black Toner/County Clerk
36841	Hillbilly Truck Repair	\$101.68	Towed Vehicle
36842	Mon Power	\$461.51	633 W. Pike Street
36843	Mon Power	\$110.83	Service/Quiet Dell School
36844	Summit Park PSD	\$67.82	Service/Summit Park Ballfield
36845	The Water Shop	\$38.00	Water Cooler Rental/Judges
36846	James & Law	\$48.00	Envelops/Park & Rec.
36847	The Thrasher Group	\$7,460.03	Professional Services
36848	UniFirst Corporation	\$292.69	Carpet Runner Rental/Courthouse
36849	William Parker	\$4,114.26	Settlement Agreement
36851	Motorola Solutions	\$33,095.70	Radios/Encryption2021/911/OEM
36853	Petitto Construction Service	\$7,915.00	609 W. Main St. Property
36854	Benny's Boot Hill	\$134.91	Uniform Dress Shoes/McIntyre

**Purchase Requisitions December 8, 2021**

36855	Furbar Enterprises	\$100.00	Repair & Supplies Radio Speaker/Law en
36858	Hart Office Solutions	\$189.55	Copier Rental/Community Corrections
36859	Canon Financial Service	\$218.01	Copier Rental/ Home Confinement
36860	Matthew Bender	\$1,332.07	Evidence Handbook & Crim. Pro. Rel#10
36861	AT&T Mobility	\$136.50	Phone Service
36862	BB&T	\$2,003.24	Various Charges/Prosecuting Attorney
36863	OpAns LLC	\$2,500.00	Blood Confirmations/Day Report
36864	Zach Mealy	\$8.00	Reimbursement for Tolls
36865	American Garage Door	\$390.00	Window/609 W. Main Street
36866	State Electric Supply	\$445.20	Supplies 609 W. Main Street
36867	LeAnn Shuck	\$21.45	Wellness Reimbursement
36868	Truist Bank	\$94.20	Fuel/Deputies
36869	Lowe's Home Center	\$53.03	Supplies/633 W. Pike St.
36871	Otis Elevator	\$2,309.00	Elevator Testing/Courthouse
County Clerk	Hart Office	\$578.97	Quote for Toner Cartridges
County Clerk	Packard Business Systems	\$286.08	Repairs/Rapidprint Stamp
County Clerk	MPB	\$169.00	3-Part Voter Registration Forms
	<b>Total</b>	<b>\$641,678.97</b>	



**REQUISITION FOR PAYMENT  
FROM ADMINISTRATIVE EXPENSE FUND**

\$20,573,000

The County Commission of Harrison County  
Senior Tax Increment Refunding Revenue Bonds  
Series 2021 A Tax-Exempt  
(Development District No. 3 – White Oaks)

\$4,195,000

The County Commission of Harrison County  
Subordinate Tax Increment Revenue Bonds  
Series 2021 B Taxable  
(Development District No. 3 – White Oaks)

**REQUISITION FOR PAYMENT NO. 7**

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the “Issuer”), by its duly Authorized Officer, hereby certifies, in connection with this Requisition for Payment from Administrative Expense Fund (the “Requisition”) under a Indenture of Trust, dated as of May 25, 2021 (the “Indenture”) between the Issuer and United Bank, as bond trustee thereunder, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses as that term is defined in the Indenture, and (b) is an authorized expenditure under Amended Project Plan No. 2 and the Act.

3. The total amount requested to be disbursed pursuant to this Requisition is **\$ 75.00.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **\$ -0-** is to be paid to the Issuer as reimbursement to the Issuer for an invoice or statement previously paid by the Issuer to an entity that is not affiliated with the Issuer; and

(b) **\$75.00** is to be paid to a third party payee that is not affiliated with the Issuer or on a joint basis to the Issuer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Officer this 8<sup>th</sup> day of December, 2021.

THE COUNTY COMMISSION OF HARRISON  
COUNTY

By: \_\_\_\_\_  
Its President

**Schedule I**  
to Requisition

Copies of Invoices or Statements  
(Attached)

MuniCap, Inc.	Invoice #112021-335	Dated: 11/04/2021	\$75.00
		<b>Total</b>	<b>\$75.00</b>

**MuniCap, Inc.**  
 Suite 210  
 8965 Guilford Road  
 Columbia, MD 21046

# INVOICE

**Invoice Date** 11/4/2021  
**Invoice #** 112021-335

**Balance Due** \$75.00

**Bill To:**  
 Gina Jones  
 Director of Grants & Special Proj.  
 Harrison County Commission  
 301 West Main St., Fifth Floor  
 Clarksburg, WV 26301

**Remit check to:**

or

**Wire Instructions:**

MuniCap, Inc.  
 8630 M Guilford Road #263  
 Columbia, MD 21046

*Our banking info has changed:*  
**Fulton Bank, N.A.**  
 9151 Baltimore National Pike  
 Ellicott City, MD 21042  
 (410) 418-8500

*ABA Routing No.: 031 301 422*  
*To the account of: MuniCap, Inc.*  
*Account No.: 00 082 362 31*

Project Harrison County-WhiteOak Admin 1676 2021

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

**Invoice Date** 11/4/2021  
**Invoice #** 112021-335

**MuniCap, Inc.**  
 Suite 210  
 8965 Guilford Road  
 Columbia, MD 21046

**Terms** Net 30  
**Client #** 1676

Project		Harrison County-WhiteOak Admin		
Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	10/26/2021	Update account reconciliation for the month of September 2021.	0.25	37.50
Sr Assoc (MS)	10/28/2021	Discuss questions regarding refunded bonds and bond documents.	0.25	37.50
		Subtotal Fees:		75.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge. **Total** \$75.00

7-B



**FORM OF REQUISITION FOR PAYMENT FROM  
ADMINISTRATIVE EXPENSE FUND**

\$36,500,000

The County Commission of Harrison County  
Special District Excise Tax Revenue and Improvement Bonds  
Series 2019 A  
(Charles Pointe Economic Opportunity Development District)

\$12,280,000

The County Commission of Harrison County  
Subordinate Special District Excise Tax Revenue and Refunding Bonds  
Series 2019 B  
(Charles Pointe Economic Opportunity Development District)

**REQUISITION FOR PAYMENT NO. 40 (12/08/21)**

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") pursuant to an Indenture of Trust (the "Indenture") for the above captioned Bonds (the "Series 2019 Excise Tax Bonds"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee (the "Trustee") and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "Development Agreement") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "Site Developer") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture for the Series 2019 Excise Tax Bonds.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed \$80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **\$ 3,500.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) \$ -0- is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site Developer

for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

- (b) **\$ 3,500.00** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **8<sup>th</sup> day of December, 2021.**

THE COUNTY COMMISSION OF  
HARRISON COUNTY

By: \_\_\_\_\_  
Its President

**Schedule I  
to Requisition**

Copies of Invoices, Statements or Proof of Payment  
(Attached)

MuniCap, Inc.	Invoice #112021-231	Dated: 11/24/21	\$3,500.00
		Total	<b>\$3,500.00</b>

**MuniCap, Inc.**  
 Suite 210  
 8965 Guilford Road  
 Columbia, MD 21046

# INVOICE

**Invoice Date** 11/24/2021  
**Invoice #** 112021-231

**Balance Due** \$3,500.00

**Bill To:**  
 Gina Jones  
 Director of Grants and Special Proj.  
 Harrison County Commission  
 301 West Main St., Fifth Floor  
 Clarksburg, WV 26301

**Remit check to:**

or

**Wire Instructions:**

MuniCap, Inc.  
 8630 M Guilford Road #263  
 Columbia, MD 21046

*Our banking info has changed:*  
**Fulton Bank, N.A.**  
 9151 Baltimore National Pike  
 Ellicott City, MD 21042  
 (410) 418-8500  
  
 ABA Routing No.: 031 301 422  
 To the account of: MuniCap, Inc.  
 Account No.: 00 082 362 31

**Project** Charles Pointe 2019 A-B 2024

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

**Invoice Date**  
11/24/2021

**Invoice #**  
112021-231

**MuniCap, Inc.**  
 Suite 210  
 8965 Guilford Road  
 Columbia, MD 21046

**Terms** Net 30  
**Client #** 2024

**Project** Charles Pointe 2019

Item	DATE	Description	Hrs	Amount
Sr VP (MD)	10/4/2021	Revise draft financial statements and send to project manager for review.	1.25	312.50
Sr Assoc (PSK)	10/7/2021	Update tax database with September activity.	0.75	131.25
Sr Assoc (SAM)	10/19/2021	Request statutory report information. Prepare statutory report budget.	2.75	481.25
Sr Assoc (OO)	10/19/2021	Prepare September journal entries.	0.5	87.50
Vice Pres (MM)	10/19/2021	Review financial statements.	0.5	112.50
Sr VP (MD)	10/20/2021	Review September journal entries. Request additional information and revise entries. Review QuickBooks for missing 1099 information.	1	250.00
Sr Assoc (OO)	10/20/2021	Post September journal entries in QuickBooks.	0.25	43.75
Sr Assoc (SAM)	10/21/2021	Prepare statutory report budget and CPI information.	1	175.00
Sr Assoc (SAM)	10/22/2021	Prepare statutory service report.	1.5	262.50
Sr VP (MD)	10/25/2021	Prepare final FY21 financial report and email to EODD. Confirm September balances in QuickBooks. Prepare and email monthly financial reports.	0.75	187.50
Sr Assoc (MS)	10/25/2021	Follow up regarding upcoming December debt service payment.	0.25	43.75
Manager (JLA)	10/26/2021	Assist with identification and provision of material information related to on-going compliance.	0.5	100.00
Sr Assoc (SAM)	10/27/2021	Prepare and review statutory report. Discuss report sources with associate. Implement tables from accounting. Correspond with the developer.	6	1,050.00
Sr Assoc (SAM)	10/29/2021	Update third party invoice tracker. Update and review annual report with additional source information.	1.5	262.50
Subtotal Fees:				3,500.00

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

**Total** \$3,500.00



7-C

**FORM OF REQUISITION  
FOR PAYMENT FROM SERIES A  
ADMINISTRATIVE EXPENSE FUND**

**The County Commission of Harrison County  
(West Virginia)  
Tax Increment Revenue and Refunding Bonds  
(Charles Pointe Project No. 2- North Land Bay Improvements)  
Series 2008 A**

**To: UMB Bank  
120 South Sixth Street Suite 1400  
Minneapolis, MN 55402**

**REQUISITION FOR PAYMENT NO. (12/08/21)**

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **\$2,018.33.**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **\$2,018.33.** As set forth in the invoices attached hereto, of the total amount of such disbursement:

- (a) \$ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and
- (b) \$2,018.33 is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this 8<sup>th</sup> day of December, 2021 .

THE COUNTY COMMISSION OF  
HARRISON COUNTY

By: \_\_\_\_\_  
Its President

**Schedule I**  
to Requisition

Copies of Invoices or Statements  
(Attached)

UMB Bank	Invoice #907641	Dated 11/22/21	\$2,018.33
		Total	<b>\$2,018.33</b>



UMB Bank, N.A.  
 P O Box 414589  
 Kansas City, MO 64141-4589

*2021*

Invoice 907641

Invoice Date: November 22, 2021  
 Account Number: 141961.1  
 Administrator: Teri Donofrio  
 Phone Number: (612) 337-7005  
 Email: Teresa.Donofrio@umb.com

County Commission of Harrison Cnty  
 President  
 301 West Main St  
 Clarksburg, WV 26301

**Billing Period:** October 1, 2021 through October 31, 2021

Prior Balance:	\$2,286.66
Payments Received as of November 22, 2021	\$ 0.00
Adjustments	\$ 0.00
Outstanding Balance:	\$2,286.66

<b>Current Billing Period:</b>	
Current Period Fees	\$2,018.33
<b>Total Fees Due</b>	<b>\$4,304.99</b>

Remittance Stub  
 Billing Period 10/01/2021 - 10/31/2021

Account Number: 141961.1  
 Invoice Number: 907641  
 Remit Balance \$4,304.99

Payment Due Upon Receipt

County Commission of Harrison Cnty  
 President  
 301 West Main St  
 Clarksburg, WV 26301

Check Enclosed \$ \_\_\_\_\_

Mail Payments To:  
 UMB Bank, N.A.  
 Attn: Trust Fees Department  
 P O Box 414589  
 Kansas City, MO 64141-4589

**WIRE PAYMENT INSTRUCTIONS:**

UMB Bank, N.A. Kansas City, Missouri  
 ABA No. 101 000 695  
 SWIFT BIC/Code UMKCUS44  
 BNF Account 98 0000 6823  
 BNF Name Trust  
 Reference 907641  
 Attention Fee Processing



UMB Bank, N.A.  
P O Box 414589  
Kansas City, MO 64141-4589

Invoice 907641

---

**Account Detail**  
**Charles Pointe Project 2008AB**

**Account Number: 141961.1**

---

**Administrative Fees**

---

Administration Fee	\$458.33
<b>Administrative Fees Total</b>	<b>\$458.33</b>

---

**Transaction Fees**

**Volume Based**

---

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Administration Fees		0.50	495.00	247.50		
	Default Specialist		2.10	625.00	1,312.50		1,560.00
<b>Volume Based Total:</b>			<b>2.60</b>				<b>1,560.00</b>

---

**Transaction Fees Total** **\$1,560.00**

---

**Account Total** **\$2,018.33**

---



UMB Bank, N.A.  
P O Box 414589  
Kansas City, MO 64141-4589

Invoice 907641

---

## Statement of Receivables

---

Reflects Only Those Payments Received And Applied As of November 22, 2021

---

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
891657	September 29, 2021	August 1, 2021 to August 31, 2021	955.83	54 days
899850	November 02, 2021	September 1, 2021 to September 30, 2021	1,330.83	20 days
<b>Total Balance Due</b>			<b>2,286.66</b>	

**FORM OF REQUISITION FOR PAYMENT FROM  
ADMINISTRATIVE EXPENSE FUND**

\$36,500,000

The County Commission of Harrison County  
Special District Excise Tax Revenue and Improvement Bonds  
Series 2019 A  
(Charles Pointe Economic Opportunity Development District)

\$12,280,000

The County Commission of Harrison County  
Subordinate Special District Excise Tax Revenue and Refunding Bonds  
Series 2019 B  
(Charles Pointe Economic Opportunity Development District)

**REQUISITION FOR PAYMENT NO. 41 (12/08/21)**

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "Issuer"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "Requisition") pursuant to an Indenture of Trust (the "Indenture") for the above captioned Bonds (the "Series 2019 Excise Tax Bonds"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee (the "Trustee") and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "District Board") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "Development Agreement") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "Developer") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "Site Developer") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture for the Series 2019 Excise Tax Bonds.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed \$80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **\$ 4,495.00**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

- (a) \$ -0- is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site Developer

for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

- (b) **\$ 4,495.00** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **8<sup>th</sup> day of December, 2021.**

THE COUNTY COMMISSION OF  
HARRISON COUNTY

By: \_\_\_\_\_  
Its President



**Schedule I  
to Requisition**

**Copies of Invoices, Statements or Proof of Payment  
(Attached)**

Greenberg Traurig	Invoice #5837370	Dated: 12/02/21	\$4,495.00
		Total	<b>\$4,495.00</b>

**PLEASE REFERENCE:  
CLIENT NAME: INVESCO, LTD.  
FILE NUMBER: 199650.010100  
INVOICE NUMBER: 5837370\*  
BILLING PROFESSIONAL: Brian Crumbaker**

**IF YOU WISH TO PAY BY CHECK PLEASE REMIT TO THE ADDRESS BELOW:**

**Greenberg Traurig  
PO Box 936769  
ATLANTA GA 31193-6769**



Invoice No.: 5837370  
File No. : 199650.010100  
Bill Date : December 2, 2021

Invesco, Ltd.  
ELECTRONIC BILLING - DO NOT MAIL

Attn: John O'Connor

**INVOICE**

Re: Charles Pointe - Excise Tax

Legal Services through November 30, 2021:

Total Fees:	\$	4,495.00
<b>Current Invoice:</b>	<b>\$</b>	<b><u>4,495.00</u></b>

BC:LB

Tax ID: 59-1270754

Greenberg Traurig, P.A. | Attorneys at Law | 101 East College Avenue | Post Office Drawer 1836 | Tallahassee, Florida 32302  
Tel 850.222.6891 | Fax 850.681.0207 | www.gtlaw.com



Invoice No.: 5837370  
File No. : 199650.010100

**Note: Payment is Due 30 Days from Date of Invoice**

**FOR YOUR CONVENIENCE,  
PAYMENT INSTRUCTIONS FOR GT FIRM ACCOUNT  
FOR FEES & COSTS ARE AS FOLLOWS:**

**For Wire Instructions:**

Bank: WELLS FARGO BANK  
ABA #: 121000248  
INTERNATIONAL  
SWIFT: WFBIUS6S

**For ACH Instructions:**

Bank: WELLS FARGO BANK  
ABA# 063107513

CREDIT TO: GREENBERG TRAURIG DEPOSITORY ACCOUNT  
ACCOUNT #: 2000014648663

**PLEASE**

REFERENCE: CLIENT NAME: INVESCO, LTD.  
FILE NUMBER: 199650.010100  
INVOICE NUMBER: 5837370\*  
BILLING  
PROFESSIONAL: Brian Crumbaker

**IF YOU WISH TO PAY BY CHECK PLEASE REMIT TO THE ADDRESS BELOW:**

**Greenberg Traurig  
PO Box 936769  
ATLANTA GA 31193-6769**

Wire fees may be assessed by your bank.

**\* If paying more than one invoice, please reference all invoice numbers in wiring instructions.**

BC:LB

Tax ID: 59-1270754

Greenberg Traurig, P.A. | Attorneys at Law | 101 East College Avenue | Post Office Drawer 1838 | Tallahassee, Florida 32302  
Tel 850.222.6891 | Fax 850.681.0207 | www.gtlaw.com



ENTERPRISE SANITATION INC.  
PO BOX 282  
ENTERPRISE, WV 26568

COUNTY COMMISSION HARRISON  
301 WEST MAIN STREET  
CLARKSBURG WV 26301

Attachment A

*Enterprise Sanitation Inc.*

**NOTICE TO CUSTOMERS OF RATE INCREASE**

*Enterprise Sanitation Inc.* (carrier name) provides notice that it will increase its rates (excluding fuel and tipping fee surcharges) to not exceed the 5.62 percentage increase in the United States Department of Labor, Bureau of Labor Statistics, Garbage and Trash Collection Index from September 2020 to September 2021, as calculated by the Public Service Commission in M.C. General Order No. 64.5 and General Order No. 183.12. The increased residential and negotiated commercial tariff rates will take effect on 1-1-2022 as shown in the table below:

**RATES:**

Residential Base Rates  
Commercial Rates

	<u>Present Rate</u>	<u>Proposed Rate</u>	<u>\$\$\$ Increase</u>	<u>Percent Increase</u>
Residential Base Rates	20.60	21.76	1.16	5.62
Commercial Rates				

This increase will be implemented pursuant to West Virginia Code §24A-5-2a(d) which specifies that an annual rate increase shall be permitted without the filing of an application for approval by the Public Service Commission provided that notice is given to customers and the increase is not greater than the preceding September year over year increase in the Garbage and Trash Collection Index.

9-A



EAST VIEW PUBLIC SERVICE DISTRICT  
1655 PHILIPPI PIKE  
CLARKSBURG, WV 26301

MEETING MINUTES

The regular meeting of the East View Public Service District was held on November 9, 2021 at noon.

Those in attendance: Michael Blake- Chairman of the Board, James Harbert-Vice Chairman of the Board, Thomas Bryant-Board Member (via remote), Dawn Hogue-Office Manager, Laura Guzzi-Office Assistant, Thurman Shingleton-Field Rep, Jane Bryant and Dave Layton.

FINANCIAL:

1. WV Municipal Bond - \$2838
2. USDA Rural Development Loan - \$1081
3. Clarksburg Water Board - \$2077.66
4. Clarksburg Sanitary Board - \$4956.22
5. Payroll - \$4816
6. CWCR Account - \$635
7. HNB 2.5 % - \$456
8. Frontier - \$143.76
9. Dominion Energy - \$169
10. US Cellular - \$62.27
11. Tetrick and Bartlett - \$652.00
12. Unifirst - \$51.77
13. Pace Analytical - \$370.00
14. Advantage Computer - \$250.00
15. Mon Power - \$125.35
16. HNB - \$40.25
17. Encova Insurance - \$335.00
18. Enterprise Sanitation - \$39.46
19. Federal Deposit - \$873.62 (Withholdings)
20. State of WV Deposit - \$160 (Withholdings)
21. W V State Unemployment - \$291.27
22. The Town of Anmoore - \$21.26
23. Miss Utility of WV - \$10
24. W V Rural Water - \$156.25
25. WV State Auditor - \$313.00
26. Pace Laboratories - \$425
27. NCWV Media - \$66.00
28. USPS - \$208.30
29. Misc - \$150.49

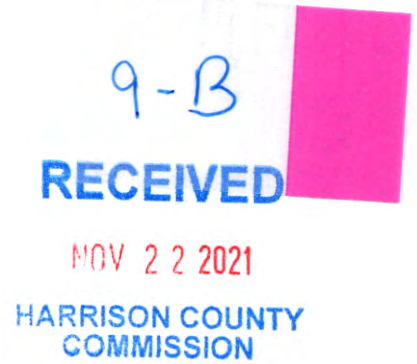
#### NEW BUSINESS:

1. Reviewed our annual report by Bennett and Dobbins that was filed with the Public Service Commission.
2. Received a copy of the letter sent to the Harrison County Prosecuting Attorney, Rachel Romano stating our annual audit was completed.
3. To begin in February, obtaining bids for the clearing of the Right of Way between Hanover Street and Capitol Avenue where our Sewer and Water lines are in danger of being damaged due to the overgrowth and the sizable trees in the direct vicinity of our infrastructure.  
Once we have bids, we can begin requesting funding to take care of this issue

#### OLD BUSINESS:

1. Discussed Tetrick and Bartlett's completed copies of our audit for review.
2. All Lead and Copper sample results, as required by the OEHS, have been received and sent to required agencies.
3. Received our Violations for the May Tthm's and Haa5's that we were unable to obtain from the now dissolved Reliance Laboratories, Meadowbrook Road, Bridgeport, WV. All we could provide was the Chain of Custody documentation where the samples were taken within the required timeline.
4. According to the Division 4, State Department of Highways, it would be the PSD's responsibility to clear the right-of-way between Hanover and Capitol. We are going to have to develop a plan to address this issue.
5. Laura Guzzi, Office Assistant has tabled the search for a newer vehicle during the end of our fiscal year and begin the search again in the new fiscal year.
6. Board discussed and approved Encova Insurance renewal for Worker's Compensation.
7. Discussed the disbursement of the ARP Act by the Harrison County Commission.

**Short Line PSD  
Regular Meeting  
September 23, 2021**



**Present: Gary Fain  
Eugene Rogers  
Don Wikert**

**Greg Davisson  
Starla Bates**

**Approval of Minutes & Financial report: Gary made a motion to approve the minutes and financial report for August meeting, Don second, all in favor, none abstained.**

**Gate Valve: The guys found a gate valve in the shop, it's never been put in the system. The date on it is from the nineties. They wanted to check to see if it is still usable. Gene Made a motion that he would call the manufacturer to see if the valve would still be good to use, Don second, all in favor none opposed and none abstained.**

**Emergency Generator: Starla ask the Directors about having and emergency generator for the Pump-House for when there is no electric. She said she could call Chris Davisson to see who he could recommend that can give us quote for three phase generator. Don made a motion to get the quotes and figures on the cost, Gary second, all in favor, none opposed, and none abstained.**

**Olive Tank Road: Johnson gas and Short Line both share the road to the Olive tank. Mr. Johnson call Starla at Short Line and said that he would pay for all the dozer work to fix the road if Short Line payed to for seven tons of rock for the road, Don**


made a motion to pay for the rock, Gene second, all in favor, none opposed, and none abstained.

**Water Loss:**

08/06/21	Leak Smithfield RT. 20	6"	62,000 gal
08/24/21	Leak RT. 20 Wallace	6"	300,000 gal

**Announcement:** Eugene made the announcement the next meeting will be held on October 28, 2021

**Adjournment:** There being no further business, Don made a motion to adjourn the meeting, Gary second, all in favor, none opposed, and none abstained.

  
-----

**Chairman**

  
-----

**Treasurer**

  
-----

**Secretary**



SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 09/01/2021 -09/31/2021			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
<b>GENERAL FUND ACCOUNT</b>			
BEGINNING BALANCE	52,767.61	47,661.09	
CREDITS	60,891.79	60,470.68	
DEBITS	58,679.25	55,205.66	
ENDING BALANCE	54,803.65	52,767.61	
<b>RESERVE ACCOUNT</b>			
BEGINNING BALANCE	31,016.53	28,747.45	
CREDITS	2,096.87	2,274.08	
DEBITS	-5.00	-5.00	
ENDING BALANCE	33,108.40	31,016.53	
<b>ESCROW CUSTOMER DEPOSIT ACCOUNT</b>			
BEGINNING BALANCE	13,712.47	13,057.47	
CREDITS	140.00	660.00	
DEBITS	-5.00	-5.00	
ENDING BALANCE	13,847.47	13,712.47	
<b>INCOME</b>			
BILLING - WATER/LATE FEES	58,106.17	59,296.98	171,736.07
INVOICES	2,063.59	1,752.94	5,726.68
MISCELLANEOUS/RECONNECT FEES/BANK FEES		20.00	20.00
TAP FEES	700.00		700.00
MISCELLANEOUS INCOME/Penalties	1883.60	1849.12	5,469.67
<b>TOTAL INCOME</b>	<b>62,753.36</b>	<b>62,919.04</b>	<b>183,652.42</b>
<b>Cash Deposits</b>	<b>2,096.87</b>	<b>2,274.08</b>	<b>6,745.39</b>
<b>EXPENSES</b>			
CHEMICALS			
CLARKSBURG WATER BOARD	22,028.16	22,553.83	64,810.98
DIRECTORS FEES			
LAB SERVICE/SAMPLING	784.00	60.00	904.00
MAINTENANCE	2,834.62	734.16	5,165.70
MISCELLANEOUS EXPENSE			
MUNICIPAL BOND	4,656.44	4,656.44	13,969.32
OFFICE SUPPLIES & EXPENSE	653.65	818.58	2,729.19
ONE TIME YEARLY FEES		2,423.50	2,423.50
OUTSIDE SERVICES/CONTRACT LABOR	1020.00		6,903.36
CREDIT CARD FEES	505.07	581.01	1,611.25
ACCOUNTING FEES			
BRICKSTREET INSURANCE			

<b>PAYROLL</b>			
GROSS TOTAL WAGES	14,696.74	13,709.56	41,858.82
FICA & MEDICARE	1,124.30	1,048.00	3,201.30
RETIREMENT	1,220.35	1,205.54	3,605.21
PEIA - INSURANCE	810.40	810.40	2,344.00
PEIA - RHBT	775.60	775.60	2,416.60
<b>TOTAL PSD PAYS</b>	<b>18,627.39</b>	<b>17,549.10</b>	<b>53,425.93</b>
PROPERTY/LIABILITY & INJURIES INSURANCE	4,189.00		4,709.00
SOFTWARE PROGRAMING			
VEHICLE MAINTANCE	26.00	750.46	776.46
VEHICLE PAYMENT	1,259.30	1,259.30	3,777.90
GASOLINE	988.49	1000.09	3,013.04
ELECTRIC	1,681.52	1,599.18	4,874.70
DOMINION	76.82	61.78	191.73
ENTERPRISE SANITATION	98.25	98.25	292.88
FRONTIER COMMUNICATIONS	196.41	196.41	589.23
WV 811	75.90	75.70	218.05
<b>TOTAL EXPENSE</b>	<b>59,700.42</b>	<b>51,994.29</b>	<b>170,494.62</b>

9-C



**Short Line PSD  
Regular Board Meeting  
October 28, 2021**

**Present: Gary Fain  
Eugene Rogers  
Don Wikert**

**Logan Alastanos  
Starla Bates**

**Approval of minutes and financial reports: Gary made a motion to approve the minutes and financial report from the September meeting, Don second, all in favor, none oppose and none abstained.**

**Generator Pump-House: Starla informed the Directors that Short Line is on a waiting list for a quote from Crites Electric for the Generator.**

**Pressure Recorder: Starla informed the Directors about Wetzel Counties usage being up, at certain times of the night on certain days.**

**Possibly stealing from a Hydrant. She discussed this issue with Bertis McCarty and he suggested buying a pressure recorder to use. It will tell the story of when and what time the water is being taken and even how much water was taken. It may solve the issue. Starla told the Directors it would cost around five hundred dollars, Don made a motion to purchase the recorder, Gary second, all in favor, none oppose, and none abstained.**

**Thrasher: Logan wanted to Directors to know that they will need to hire a project accountant.**

**2012 Ford: Starla informed the Directors that she still has not heard from the insurance Company about the Truck and it had been a month. She has left several messages with progressive and has not gotten a response.**

**This is the insurance company of the other driver.**


**Employee Turkeys & Hams:** Starla ask the Directors if the employees can get Turkeys and Hams this year, like every year. Don made a motion to get the Turkeys and Hams for the employees, Gary second, none oppose, and none abstained.

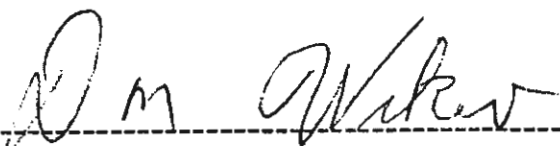
**Water Loss:**

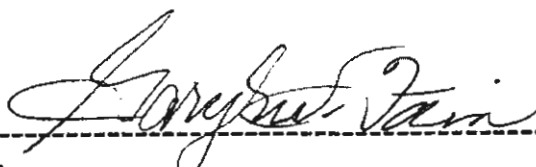
08/06/2021	Leak Smithfield RT. 20 6"	62,000	gal
08/24/2021	Leak Rt. 20 near Stouts 6"	300,000	gal

**Announcement:** Eugene made the announcement that due to the holidays the next meeting will be held on December 2, 2021.

**Adjournment:** There being no further business, Gary made a motion to adjourn the meeting, Don second, none oppose, and none abstained.

  
-----  
**Chairman**

  
-----  
**Treasurer**

  
-----  
**Secretary**

SHORT LINE PSD			
FINANCIAL STATEMENT			
FOR THE PERIOD 10/01/2021 -10/31/2021			
	CURRENT MONTH	PRIOR MONTH	FISCAL YEAR
<b>GENERAL FUND ACCOUNT</b>			
BEGINNING BALANCE	54,803.65	52,767.61	
CREDITS	59,178.77	60,891.79	
DEBITS	55,503.56	58,679.25	
ENDING BALANCE	58,311.11	54,803.65	
<b>RESERVE ACCOUNT</b>			
BEGINNING BALANCE	33,108.40	31,016.53	
CREDITS	1,490.85	2,096.87	
DEBITS	4583.04	-5.00	
ENDING BALANCE	30,011.21	33,108.40	
<b>ESCROW CUSTOMER DEPOSIT ACCOUNT</b>			
BEGINNING BALANCE	13,847.47	13,712.47	
CREDITS	280.00	140.00	
DEBITS	49.12	-5.00	
ENDING BALANCE	14,073.35	13,847.47	
<b>INCOME</b>			
BILLING - WATER/LATE FEES	56,752.19	58,106.17	228,488.26
INVOICES	2,259.91	2,063.59	7,986.59
MISCELLANEOUS/RECONNECT FEES/BANK FEES	40.00		60.00
TAP FEES	350.00	700.00	1050.00
MISCELLANOUS INCOME/Penalties	2037.61	1883.60	7,507.28
<b>TOTAL INCOME</b>	<b>61,439.71</b>	<b>62,753.36</b>	<b>245,092.13</b>
<b>Cash Deposits</b>	<b>1,490.85</b>	<b>2,096.87</b>	<b>8,236.24</b>
<b>EXPENSES</b>			
CHEMICALS			
CLARKSBURG WATER BOARD	22,115.77	22,028.16	86,926.75
DIRECTORS FEES			
LAB SERVICE/SAMPLING	69.00	784.00	973.00
MAINTENANCE	3,777.27	2,834.62	8,942.97
MISCELLANEOUS EXPENSE	519.64		519.64
MUNICIPAL BOND	4,656.44	4,656.44	18,625.76
OFFICE SUPPLIES & EXPENSE	1,005.62	653.65	3,734.81
ONE TIME YEARLY FEES			2,423.50
OUTSIDE SERVICES/CONTRACT LABOR	2503.00	1020.00	9,406.36
CREDIT CARD FEES	394.97	505.07	2,006.22
ACCOUNTING FEES			
BRICKSTREET INSURANCE	520.00		520.00

<b>PAYROLL</b>			
GROSS TOTAL WAGES	14,119.80	14,696.74	55,978.62
FICA & MEDICARE	1,080.16	1,124.30	4,281.46
RETIREMENT	1,203.94	1,220.35	4,809.15
PEIA - INSURANCE	810.40	810.40	3,154.40
PEIA - RHBT	775.60	775.60	3,192.20
<b>TOTAL PSD PAYS</b>	<b>17,989.90</b>	<b>18,627.39</b>	<b>71,415.83</b>
PROPERTY/LIABILITY & INJURIES INSURANCE		4,189.00	4,709.00
SOFTWARE PROGRAMING			
VEHICLE MAINTANCE		26.00	776.46
VEHICLE PAYMENT	1,259.30	1,259.30	5,037.20
GASOLINE	949.63	988.49	3,962.67
ELECTRIC	1,656.82	1,681.52	6,531.52
DOMINION	85.59	76.82	277.32
ENTERPRISE SANITATION	98.25	98.25	391.13
FRONTIER COMMUNICATIONS	194.73	196.41	783.96
WV 811	71.25	75.90	289.30
<b>TOTAL EXPENSE</b>	<b>57,867.18</b>	<b>59,700.42</b>	<b>228,361.80</b>



**A RESOLUTION AUTHOIZING THE APPLICATION TO  
APPLY FOR FUNDS FROM THE NATIONAL ENDOWMENT FOR THE  
HUMANITIES, PRESERVATION ASSISTANCE GRANT;  
APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION  
TO ADMINISTER SAID PROGRAM**

**WHEREAS**, the Harrison County Commission recognizes the importance of preserving the history of Clarksburg, Harrison County, and

**WHEREAS**, it is important to partner with The Clarksburg History Museum to submit an application for the Preservation Assistance Grants artifacts, and

**WHEREAS**, the Harrison County Commission recognizes the importance of preserving and displaying our Historic Artifacts, and

**WHEREAS**, it is necessary for the Harrison County Commission to adopt an official resolution authorizing the application for funds from the National Endowment for the Humanities, and

**WHEREAS**, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the State government, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the applications for \$10,000 from the Preservation Assistance Grant Funds.
2. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said Grant, including providing necessary additional information to the State government.

**PASSED** by the Harrison County Commission on this the 8<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
**Susan Thomas, President  
Harrison County Commission**

**ATTEST:**

\_\_\_\_\_  
**John Spires, County Clerk**

# Harrison County Commission

## Approval to Travel

11



Travelers Name: Melissa Owens  
Department: Community Corrections, Day Report Center  
Destination: \_\_\_\_\_  
Travel Dates: December 20, 2021  
Reason: \_\_\_\_\_  
Subpoena for Doddridge County Circuit Court

### Estimated Cost

Transportation \$30.18

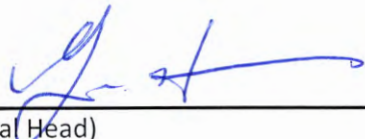
Air \$ \_\_\_\_\_  
County Vehicle \$ \_\_\_\_\_  
Private Vehicle \$ \$30.18 53.9 miles @ \$0.56 per mile  
Rental Car \$ \_\_\_\_\_ days @ \_\_\_\_\_ per day

Lodging \_\_\_\_\_ nights @ \_\_\_\_\_ /night \_\_\_\_\_

Registration \_\_\_\_\_

Meals \_\_\_\_\_

Incidentals \_\_\_\_\_

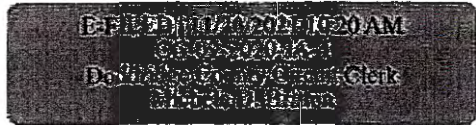
Approving Authority  Date \_\_\_\_\_  
(Elected Official/Departmental Head)

County Commission Action

( ) Approve ( ) Disapprove

Date \_\_\_\_\_





IN THE CIRCUIT COURT OF DODDRIDGE COUNTY, WEST VIRGINIA

STATE OF WEST VIRGINIA, )
Plaintiff, )
V. )
Defendant. )

Case No.: [REDACTED]

MULTIPLE CASE SUBPOENA

To: Melissa Owens
Harrison County Community Corrections
215 S. Third St., Suite 500
Clarksburg, WV 26301

Filer: Dreama Sinkkanen
215 S Third St, Ste. 901
Clarksburg, WV 26301

You are hereby commanded:

In each of the cases noted on the attached sheet

- [X] to appear at the place, date and time specified below to:
[ ] testify in the taking of a deposition in the above-styled case; or
[X] testify in a hearing in the above-styled case; or
[ ] testify in the trial of the above-styled case.

Place of Appearance:
Doddridge County Courthouse
100 Chancery St.
West Union, WV 26456

Date of Appearance
12/20/2021

Time of Appearance
1:00 PM

[ ] to produce and permit inspection of and copying of designated books, documents or tangible things in your possession, custody or control, as follows:

[ ] to permit inspection of premises located at place, date and time specified below:

Place of Inspection:

Date of Inspection:

Time of Appearance/Inspection:


Notes:

11/20/2021 10:20:21 AM
Date

/s/ Michele D. Britton
Clerk

# YOUR TRIP TO:

215 S 3rd St

**29 MIN** | **26.8 MI**  + 27.1 = 53.9 x .56 = \$30.18

**Est. fuel cost: \$2.57**

Trip time based on traffic conditions as of 11:19 AM on November 29, 2021. Current Traffic: Light



Print a full  
vehicle diag



1. Start out going **southwest** on Chancery St toward E Court St.

Then 0.02 miles



2. Turn **left** onto E Court St.

Then 0.01 miles



3. Turn **slight left** onto Cross St.

Then 0.07 miles



4. Cross St becomes Railroad St.

Then 0.20 miles



5. Turn **slight right** onto WV-18.

*WV-18 is just past College St.*

Then 0.36 miles



6. Turn **left** onto US-50 E.

*US-50 E is just past US-50 W.*

*If you reach Brushy Frk you've gone a little too far.*

Then 25.71 miles



7. Take the ramp toward **Downtown 3rd St.**

----- Then 0.09 miles -----



8. Turn **left** onto Hewes Ave.

*If you are on N 3rd St and reach W Pike St you've gone a little too far.*

----- Then 0.04 miles -----



9. Take the 1st **right** onto N 2nd St.

*Huntington Bank is on the corner.*

*If you reach W Pike St you've gone a little too far.*

----- Then 0.22 miles -----



10. Turn **right** onto Washington Ave.

*Washington Ave is just past Modoc Aly.*

*Washington Square Pizzeria & Lounge is on the right.*

*If you reach Parrill Ct you've gone a little too far.*

----- Then 0.06 miles -----



11. Turn **right** onto S 3rd St.

*Washington Square Pizzeria & Lounge is on the right.*

----- Then 0.04 miles -----



12. 215 S 3rd St, Clarksburg, WV 26301-2958, 215 S 3RD ST is on the **right**.

*Your destination is just past Modoc Aly.*

*If you reach W Main St you've gone a little too far.*



Save to My Maps

# YOUR TRIP TO:

100 Chancery St, West Union, WV, 26456-2041

**31 MIN | 27.1 MI** 

**Est. fuel cost: \$2.57**

Trip time based on traffic conditions as of 11:17 AM on November 29, 2021. Current Traffic: Light



Print a full  
vehicle diag



1. Start out going **north** on S 3rd St toward W Main St/WV-20.

Then 0.17 miles



2. Turn **right** onto Hewes Ave.

*Hewes Ave is just past W Pike St.*

*If you reach US-50 E you've gone a little too far.*

Then 0.04 miles



3. Merge onto US-50 W via the ramp on the **left**.

*If you reach W Pike St you've gone a little too far.*

Then 26.13 miles



4. Turn **right** onto WV-18.


*If you reach Bulldog Dr you've gone about 1.2 miles too far.*

Then 0.53 miles



5. Turn **left** onto E Main St.


Then 0.14 miles

 **6.** Take the 2nd **left** to stay on E Main St.  
*E Main St is 0.1 miles past Water St.*


*If you are on Railroad St and reach Church St you've gone a little too far.*

----- Then 0.05 miles -----


 **7.** Stay **straight** to go onto Church St.  
----- Then 0.01 miles -----


 **8.** Take the 1st **left** onto E High St.  
*If you reach E Court St you've gone a little too far.*

----- Then 0.03 miles -----

 **9.** Take the 1st **right** onto Chancery St.  
*If you reach the end of E High St you've gone a little too far.*

----- Then 0.02 miles -----

 **10.** 100 Chancery St, West Union, WV 26456-2041, 100 CHANCERY ST is or **left.**  
*If you reach E Court St you've gone a little too far.*

 Save to My Maps

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or u



**A RESOLUTION AUTHORIZING THE APPLICATION OF THE  
FY2021 EDA AMERICAN RESCUE PLAN ACT TRAVEL, TOURISM,  
AND OUTDOOR RECREATION FUNDS;  
ADOPTING ALL UNDERSTANDINGS AND ASSURANCES  
CONTAINED IN SAID APPLICATION; APPOINTING THE  
PRESIDENT OF THE HARRISON COUNTY COMMISSION TO  
ADMINISTER SAID PROGRAM;**

**WHEREAS**, the Harrison County Commission is committed to the continued development of the Harrison County Rail Trails Program, and

**WHEREAS**, the Harrison County Commission is applying for the FY2021 EDA American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Grant to develop and expand the Rail Trail, to further complete the Pittsburgh to Parkersburg Trail System, and

**WHEREAS**, the Harrison County Commission is also required to accept all conditions under which is contained in said application, and

**WHEREAS**, the Harrison County Commission will commit the funding of not to exceed 20% match required in the application for the project, and

**WHEREAS**, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the President to execute the FY2021 EDA American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Grant Application for funds not to exceed \$10,000,000.
2. The Harrison County Commission hereby commits the funding not to exceed the 20% match required in the application for this project.
3. The Harrison County Commission considers and adopts all requirements of the Economic Development Administration contained in said application.
4. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said grant, including providing necessary additional information to EDA.

**PASSED** by the Harrison County Commission on this the 8<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
**Susan Thomas, President  
Harrison County Commission**

**ATTEST:**

\_\_\_\_\_  
**John Spires, County Clerk**

State of West Virginia  
Emergency Management Division

13

**FY 2019 Emergency Management Performance Grant Award**

<b>CFDA Number</b> 97.042	<b>Federal Grant Award</b> EMP-2019-EP-00001	<b>OASIS-GRTAWD Document ID</b>
<b>Subgrant Period</b> From: 1/1/2019 To: 12/31/2019	<b>Subgrant #</b> 19-EMPG-17	<b>Major Program:</b> EMPGLO <b>Program:</b> EMPGLOC <b>Program Period:</b> LO2019

<b>Subgrantee Name and Address</b> Harrison County Commission	<b>FEIN</b>
	<b>DUNS</b>
	<b>OASIS ID</b>

<b>TOTAL GRANT AWARD</b>	<b>\$56,000</b>
--------------------------	-----------------

By signing and accepting this award, the subgrantee agrees to comply with all conditions and assurances included in the application. I certify that this project will be implemented as described in the application.

**Subgrantee Authorized Official:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Emergency Management Program Certification**

The attached application has been reviewed and the proposed project and expenditures fall within all state and federal guidelines which govern the Emergency Management Performance Grant program, and sufficient funds exist to make this award.

EMPG Grant Representative \_\_\_\_\_ Date \_\_\_\_\_

I hereby authorize the awarding of funds to support the project as described in the attached application.

HSSAA Director \_\_\_\_\_ Date \_\_\_\_\_

14

State of West Virginia  
Emergency Management Division

**Emergency Management Performance Grant  
COVID-19 Supplement Award**

Of sure

<b>CFDA Number</b> 97.042	<b>Federal Grant Award</b> EMP-2020-EP-00008	<b>OASIS-GRTAWD Document ID</b>
<b>Subgrant Period</b> From: 2/1/2020 To: 12/31/2020	<b>Subgrant #</b> EMPGS-17	<b>Major Program:</b> EMPGSP <b>Program:</b> CVFDLOCAL <b>Program Period:</b> SUP20

<b>Subgrantee Name and Address</b> Harrison County Commission	<b>FEIN</b>
	<b>DUNS</b>
	<b>OASIS ID</b>

<b>TOTAL GRANT AWARD</b>	<b>\$12,500</b>
--------------------------	-----------------

By signing and accepting this award, the subgrantee agrees to comply with all conditions and assurances included in the application. I certify that this project will be implemented as described in the application.

**Subgrantee Authorized Official:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Emergency Management Program Certification**

The attached application has been reviewed and the proposed project and expenditures fall within all state and federal guidelines which govern the Emergency Management Performance Grant program, and sufficient funds exist to make this award.

**EMPG Grant Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

I hereby authorize the awarding of funds to support the project as described in the attached application.

**HSSAA Director** \_\_\_\_\_ **Date** \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_****RESOLUTION OF HARRISON COUNTY  
APPROVING THE RENEWAL OF THE CABLE TELEVISION FRANCHISE**

**WHEREAS**, Shenandoah Cable Television, LLC (“Franchisee”) owns, operates and maintains a cable television system (“System”) serving Harrison County, WV pursuant to a franchise agreement which expires on December 31, 2021 (the “Franchise”) issued by Harrison County, WV (the “Franchise Authority”), and Franchisee is the duly authorized holder of the Franchise; and

**WHEREAS**, Franchisee and Franchise Authority have continued to follow and be bound by the Franchise; and

**WHEREAS**, Franchisee has requested the consent of the Franchise Authority for the renewal of the Franchise in accordance with the requirements of the Franchise and applicable law; and

**WHEREAS**, Franchisee has represented that it will comply with the terms and conditions of the Franchise; and

**WHEREAS**, the Franchise Authority believes that it is in the best interest of the community to approve the renewal of the Franchise granted to Franchisee.

**NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY  
AS FOLLOWS:**

**SECTION 1.** The Franchise Authority hereby approves and consents to the renewal for a term of fifteen (15) years, all in accordance with the terms of the Franchise and applicable law and Franchisee shall comply with the terms and conditions of the Franchise.

**SECTION 2.** The Franchise Authority confirms that the renewal term of the Franchise shall be for a term of fifteen (15) years deemed to commence on December 31, 2021.

**SECTION 3.** The Franchise Authority agrees that the pledge of, or grant of a security interest in, the Franchise to any lender(s) of Shenandoah Cable Television, LLC or its affiliates, for the purpose of securing indebtedness, shall not require the consent of the Franchise Authority and is hereby authorized.

**SECTION 4.** The second and third sentence of Section XI. of the Franchise shall be deleted and replaced by the following:

“The Franchisee shall maintain throughout the term of the Franchise insurance in amounts at least as follows:

Workers' Compensation	Statutory Limits
Commercial General Liability	\$1,000,000 per occurrence, Combined Single Limit (C.S.L.) \$2,000,000 General Aggregate
Auto Liability including coverage on all owned, non-owned hired autos Umbrella Liability	\$1,000,000 per occurrence C.S.L.
Umbrella Liability	\$1,000,000 per occurrence C.S.L.

The County shall be added as named additional insured, arising out of work performed by Franchisee to the above Commercial General Liability, Auto Liability and Umbrella Liability insurance coverage. The Franchisee shall furnish the County with current certificates of insurance evidencing such coverage upon written request.”

**SECTION 5.** This Resolution shall have the force of a continuing agreement with Franchisee, and Franchising Authority shall not revoke, amend or otherwise alter this Resolution without the consent of Franchisee.

**PASSED, ADOPTED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Harrison County, WV

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

I, the undersigned, being the duly appointed, qualified and acting Clerk of Harrison County, hereby certify that the foregoing resolution No. \_\_\_\_\_ is a true, correct, and accurate copy as duly and lawfully passed and adopted by the \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Clerk:

16-A



**NOTICE OF INTENTION  
OF THE HARRISON COUNTY COMMISSION TO CHANGE THE  
BOUNDARY LINES OF THE MAGISTERIAL DISTRICTS WITHIN  
HARRISON COUNTY, WEST VIRGINIA**

*WHEREAS, pursuant to West Virginia Code §7-2-2, the Harrison County Commission shall lay off the area of Harrison County into magisterial districts, not less than three nor more than ten in number, and as nearly equal as may be in territory and population; and*

*WHEREAS, the County Commission may from time to time, increase or diminish the number of such districts, and change the boundary lines thereof as necessity may require, in order to conform the same to the provisions of the Constitution of the State of West Virginia; and*

*WHEREAS, whenever the County Commission shall deem it advisable to change the boundary line between two or more districts, or to establish a new district out of another or two or more districts, or to consolidate two or more existing district into one, the County Commission may make such change, establishment or consolidation, by an order entered or record; and*

*WHEREAS, because of population shifts as evidenced by the census of 2020 the Harrison County Commission deems it advisable to increase, or diminish or change the boundary lines of the magisterial districts of Harrison County, West Virginia; and*

*WHEREAS, the County Commission has deemed it necessary to have a map and plat of the altered districts made; and*

*WHEREAS, such maps/plats have been made and shall be duly recorded in the Office of the Clerk of the County Commission of Harrison County, West Virginia.*

*NOW THEREFORE, Notice is hereby given that it is the intention of the Harrison County Commission at its regular session of court on December \_\_\_\_\_, 2021 to enter an Order changing the boundary lines of the magisterial districts of Harrison County as set forth on the map/plat accompanying this notice.*

*It is further Ordered that this Notice shall be published in the Clarksburg Exponent-Telegram on \_\_\_\_\_ and \_\_\_\_\_ as a Class II Legal Advertisement; and that this Notice shall be posted on the front door of the courthouse of the county, and at some public place in each district affected thereby, for at least thirty days prior to the term of court at which this change is considered.*

\_\_\_\_\_  
*Susan Thomas, President*

\_\_\_\_\_  
*David Hinkle, Commissioner*

\_\_\_\_\_  
*Patsy Trecost, Commissioner*

*ATTEST:*

\_\_\_\_\_  
*John Spires, County Clerk*

***[INSERT MAPPING EXHIBIT]***

16-B



**NOTICE OF INTENTION  
OF THE HARRISON COUNTY COMMISSION TO CHANGE THE  
BOUNDARY LINES OF ELECTION PRECINCTS WITHIN  
HARRISON COUNTY, WEST VIRGINIA**

*WHEREAS, pursuant to West Virginia Code §3-1-7, the Harrison County Commission may change the boundaries of any precinct within the county, or divide any precinct into two or more precincts, or consolidate two or more precincts into one, or change the location of any polling place whenever the public convenience may require it; and*

*WHEREAS, no order effecting the change, division or consolidation shall be made by the County Commission within ninety days prior to an election nor without giving notice at least one month before the change, division or consolidation by publication of the notice as a Class II-0 legal advertisement in compliance with the provisions of article three, chapter fifty-nine of the West Virginia Code; and*

*WHEREAS, the County Commission shall also, before the next succeeding election, cause the voters in the several precincts affected by the order to be duly registered in the proper precinct or precincts and shall mail written notification to all registered voters affected by the change; and*

*WHEREAS, the County Commission shall keep in a well-bound book, marked "election precinct record", a complete record of all their proceedings hereunder and of every order made creating a precinct or precincts or establishing a place of voting therein. The "election precinct record" shall be kept by the county commission clerk in his or her office and shall, at all reasonable hours, when not actually in use by the county commission, be open to inspection by any citizen of the county; and*

*WHEREAS, because of population shifts as evidenced by the census of 2020 the Harrison County Commission deems it advisable to divide, increase or otherwise change the location of electing precincts in Harrison County, West Virginia; and*

*WHEREAS, the County Commission has deemed it necessary to have a map and plat of the altered election precincts made; and*

*WHEREAS, such maps/plats have been made and shall be duly recorded in the Office of the Clerk of the County Commission of Harrison County, West Virginia.*

*NOW THEREFORE, Notice is hereby given that it is the intention of the Harrison County Commission at its regular session of court on December \_\_\_\_\_, 2021 to enter an Order changing the boundary lines of election precincts within Harrison County as set forth on the map/plat accompanying this notice, with such changes to have an effective date of \_\_\_\_\_.*

*It is further Ordered that this Notice shall be published in the Clarksburg Exponent-Telegram on \_\_\_\_\_ and \_\_\_\_\_ as a Class II Legal Advertisement, consistent with W.Va. Code § 3-1-7.*

\_\_\_\_\_  
*Susan Thomas, President*

\_\_\_\_\_  
*David Hinkle, Commissioner*

\_\_\_\_\_  
*Patsy Trecost, Commissioner*

*ATTEST:*

\_\_\_\_\_  
*John Spires, County Clerk*

***[INSERT MAPPING EXHIBIT]***





Clerk's Fiduciary Report

Estate from Wednesday, November 17, 2021, through Tuesday, November 23, 2021

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Thursday, November 18, 2021, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, M MICHELE SHULER was appointed and qualified as ADMINISTRATRIX of the estate of PETER CARL BARTUCH, deceased. Bond was 79,125.48.

On, Friday, November 19, 2021, the following matters were disposed of in the presence of the Clerk:

The last will and testament of JACK LEE SMITH, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

PAUL DAVID SMITH, who was named in the last will and testament of JACK LEE SMITH, deceased, as ADMINISTRATOR CTA thereof, qualified as such. Bond was 250,000.00.

A duly certified copy of the last will and testament of CHARLES RAY (DIGGER) SCHOLA, deceased, late a resident of Barbour, West Virginia, was admitted to record.

On, Monday, November 22, 2021, the following matters were disposed of in the presence of the Clerk:

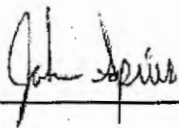
The last will and testament of ROBERT NELSON RECTOR, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ROBERT DOUGLAS RECTOR, who was named in the last will and testament of ROBERT NELSON RECTOR, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, November 23, 2021, the following matters were disposed of in the presence of the Clerk:

The last will and testament of JUANITA QUEEN OSBORNE, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ERIN LEA OSBORNE COX, who was named in the last will and testament of JUANITA QUEEN OSBORNE, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.



---

John R Spires  
Clerk of the Harrison County Commission

---

Wednesday, December 8, 2021

Confirmed



State of West Virginia



County of Harrison, ss:

**Clerk's Fiduciary Report**

**Estate from Wednesday, November 24, 2021, through Tuesday, November 30, 2021**

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

**On, Wednesday, November 24, 2021, the following matters were disposed of in the presence of the Clerk:**

The said estate of **JACKSON L ANDERSON**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

A duly exemplified copy of the last will and testament of **EUGENE RAY HARBERT**, deceased, late a resident of Lorain, Ohio, was admitted to record.

**On, Monday, November 29, 2021, the following matters were disposed of in the presence of the Clerk:**

The said estate of **MAGGIE ELLEN BOWERS**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The said estate of **ANN BERNADETTE OLIVER**, deceased was referred to **JAMES C TURNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **ROBERT EDGELL FRESHOUR JR**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**ROBERT E FRESHOUR III**, who was named in the last will and testament of **ROBERT EDGELL FRESHOUR JR**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

**JAMES A FRESHOUR**, who was named in the last will and testament of **ROBERT EDGELL FRESHOUR JR**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **MABEL JEAN GALLIEN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**DAVID JERRY GALLIEN**, who was named in the last will and testament of **MABEL JEAN GALLIEN**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

**LISA KAY GALLIEN WHITE**, who was named in the last will and testament of **MABEL JEAN GALLIEN**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

A duly certified copy of the last will and testament of **DONALD L HOYLMAN**, deceased, late a resident of MARION, WEST VIRGINIA, was admitted to record.

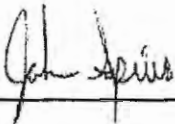
On, Tuesday, November 30, 2021, the following matters were disposed of in the presence of the Clerk:

---

The said estate of **BURL BROOKS HALL**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

---

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **CARMELLA L FORTE** was appointed and qualified as ADMINISTRATRIX of the estate of **CHARLES RAY KIRK**, deceased. Bond was 500.00.



---

John R Spires  
Clerk of the Harrison County Commission

---

Wednesday, December 8, 2021

Confirmed

---

Estate: 10008

Fiduciary Report

B-1

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

MICHAEL R. CURRY, EXECUTOR  
OF THE LAST WILL AND TESTAMENT

OF //REPORT OF CLAIMS AND WAIVER OF FINAL SETTLEMENT  
LILLIAN L. CURRY, DECEASED

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

In compliance with *West Virginia Code §44-2-29*, as amended, a **Waiver of Final Settlement** was filed by the Executor of the above-referred estate, which said Waiver was executed by both beneficiaries of said estate, whereupon your Commissioner proceeded to prepare this Report with the Waiver of Final Settlement attached hereto.

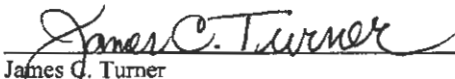
Your Commissioner certifies that this estate was referred to him on the 6<sup>th</sup> day of July, 2021, and that, subsequent to said date, the Clerk of the County Commission of Harrison County, West Virginia, did appoint the 3<sup>rd</sup> day of October, 2021 as the time and place for the presentation of claims against this estate; that said Clerk's office gave notice thereof to the creditors and beneficiaries of this estate by publication in *The Exponent-Telegram* on the 4<sup>th</sup> and 11<sup>th</sup> days of August, 2021 the time so fixed being according to law; and that at the end of business hours on the 3<sup>rd</sup> day of October, 2021, the claims period was formally closed, at which time no proofs of claim had been timely filed with said Clerk's office or your Commissioner against this estate.

Your Commissioner certifies that the name of Michael R. Curry, Executor of the estate of Lillian L. Curry, deceased, was included in a list of fiduciaries, whose accounts were before your Commissioner for settlement, and said list was published once a week for two successive weeks on the 8<sup>th</sup> and 15<sup>th</sup> of October, 2021, in *The Exponent-Telegram* as required by *West Virginia Code §44-4-9*, as amended.

Whereupon your Commissioner proceeded to make and file this Report, in the manner and form as prescribed by law, and the foregoing constitutes the findings of your Commissioner and the Report of Claims and Waiver of Final Settlement, in lieu of a settlement of the accounts of said Executor. Your Commissioner further reports that notice of the completion of this Report was given to all parties interested, or their attorneys, and the Report was held in his office for ten (10) days for the examination of any persons interested and the

filing of exceptions, if any; and that ten (10) days having elapsed since said notice was given, as required by *West Virginia Code §44-4-15*, as amended, and no exceptions thereto having been filed, the same is respectfully offered for confirmation.

Given under my hand this 29<sup>th</sup> day of October, 2021.

  
\_\_\_\_\_  
James C. Turner  
Fiduciary Commissioner

United States of America

State of West Virginia



County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I, MICHAEL ROBERT CURRY, personal representative(s) in the estate of LILLIAN LEXIE CURRY after being first duly sworn do aver and state as follows:

- 1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;
2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b);
3. The time for filing of claims against the estate has expired;
4. No known unpaid claims exist against the estate;
5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

MICHAEL ROBERT CURRY
EXECUTOR

Michael R Curry (L.S.)

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 1st day of OCTOBER, 2021.

My Commission expires: August 5, 2025

Deborah M Fischer



Notary Public

AMY DIANE HAYDEN
DAUGHTER

Amy Diane Hayden (L.S.)

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 1st day of OCTOBER, 2021.

My Commission expires: August 5, 2025

Deborah M Fischer



Notary Public

MICHAEL ROBERT CURRY
SON

Michael R Curry (L.S.)

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

The foregoing instrument was acknowledged before me this 1st day of OCTOBER, 2021.

My Commission expires: August 5, 2025

Deborah M Fischer



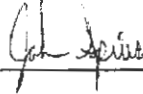
Notary Public

*Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.*

**State of West Virginia, County of Harrison, to-wit:**

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.



John R Spires  
Clerk of the Harrison County Commission

By \_\_\_\_\_

June Eschenmann  
Deputy Clerk



14  
B-2

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

JENNIFER SIMMONS, EXECUTRIX  
OF THE ESTATE

OF  
DENVER A. JOHNSON, DECEASED

///

REPORT OF CLAIMS  
AND  
WAIVER OF FINAL SETTLEMENT

TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Denver A. Johnson, deceased.**

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representative and all heirs, beneficiaries and distributees of the **Estate of Denver A. Johnson, deceased**, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **1<sup>st</sup> day of June, 2021;**

That your Commissioner approved the Appraisal of said estate and caused the same to be recorded in the Office of this Commission; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **5<sup>th</sup> day of September, 2021**, was appointed as the day to receive on or before that date proofs of claim against said estate at his law office in Bridgeport, Harrison County, West Virginia, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **7<sup>th</sup> and 14<sup>th</sup> days of July, 2021;** and,

Your Commissioner further reports that no claims were filed against the estate and that no necessity exists to reserve any funds in the hands of the personal representative to meet the same; and,


That said personal representative submitted the attached Waiver of Settlement duly executed by the personal representative and all heirs, beneficiaries and distributees of the

**Estate of Denver A. Johnson**, deceased, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the name of the personal representative was included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the 3<sup>rd</sup> and 10<sup>th</sup> days of November, 2021, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representative.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Jennifer Simmons, Executrix of the Estate of Denver A. Johnson, deceased.**

GIVEN under my hand this 18<sup>th</sup> day of November, 2021.

  
\_\_\_\_\_  
Norman T. Farley, Fiduciary Commissioner  
Harrison County, West Virginia

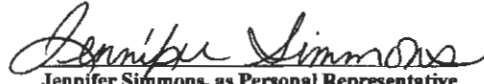
IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA  
IN THE MATTER OF THE ESTATE OF DENVER A. JOHNSON

WAIVER OF FINAL SETTLEMENT  
BY ALL BENEFICIARIES/HEIRS

STATE OF Texas ;  
COUNTY OF Galveston to-wit:

I, Jennifer Simmons, being first duly sworn, depose and say as follows:

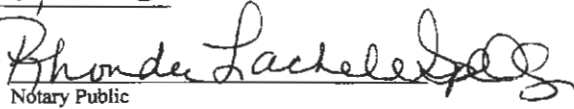
- 1) "I am the duly appointed and acting personal representative for the Estate of DENVER A. JOHNSON, who died testate on the 29<sup>th</sup> day of March, 2021."
- 2) "The time for filing claims against this estate has expired."
- 3) "No known and unpaid claims exist against this estate."
- 4) "The beneficiary whose signature appears below is the only beneficiary of the Estate, other than those beneficiaries receiving bequests of tangible personal property or cash, and such beneficiary hereby accepts the trust's individual share in final settlement of the above referenced estate without a formal accounting."

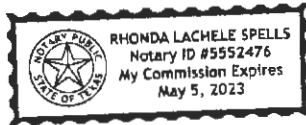
  
Jennifer Simmons, as Personal Representative  
of the Estate of DENVER A. JOHNSON

Taken, subscribed and sworn to before the undersigned authority by Jennifer Simmons, as personal representative and heir of the Estate of DENVER A. JOHNSON.

My Commission expires: May 5, 2023

{Seal}

  
Notary Public



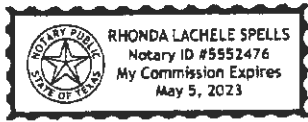
*Jennifer Simmons*  
Jennifer Simmons as Trustee of the DENVER A.  
JOHNSON REVOCABLE TRUST

Taken, subscribed and sworn to before the undersigned authority by Jennifer Simmons, as  
Trustee of the DENVER A. JOHNSON REVOCABLE TRUST.

My Commission expires: May 5, 2023

*Rhonda Lachele Spells*  
Notary Public

{Seal}

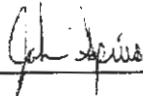


Please note for dates of death July 13, 2001 or after, any beneficiaries who are to received a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.



John R Spires  
Clerk of the Harrison County Commission

By \_\_\_\_\_

Junc Eschenmann  
Deputy Clerk

Estate: 9571

SettleAffidavitandFinalSingle



IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

**RICHARD MICHAEL SHEPHERD,  
ROBERT PATRICK SHEPHERD,  
and JAMES JOSEPH SHEPHERD,  
CO-EXECUTORS OF THE ESTATE**

OF    *///*    REPORT OF CLAIMS  
AND  
**PATRICIA ANN SHEPHERD,  
DECEASED**    WAIVER OF FINAL SETTLEMENT

**TO THE HONORABLE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA:**

The report of Norman T. Farley, Fiduciary Commissioner for Harrison County, West Virginia, and Waiver of Final Settlement of the **Estate of Patricia Ann Shepherd, deceased.**

Your Commissioner who has before him the Waiver of Settlement which is duly signed and notarized by the personal representatives and all heirs, beneficiaries and distributees of the **Estate of Patricia Ann Shepherd, deceased**, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code, as amended, respectfully reports:

That said estate was referred to Norman T. Farley, Fiduciary Commissioner, on the **24<sup>th</sup> day of June, 2021;**

That your Commissioner approved the Appraisalment of said estate and caused the same to be recorded in the Office of this Commission; and,

That pursuant to Article 2, Chapter 44 of the West Virginia Code as amended, the **5<sup>th</sup> day of September, 2021**, was appointed as the day to receive on or before that date proofs of claim against said estate at his law office in Bridgeport, Harrison County, West Virginia, and notice was given thereof to the creditors and beneficiaries of the estate by publishing notice in the manner and form prescribed by law in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, once each week for two successive weeks, said publication having been made on the **7<sup>th</sup> and 14<sup>th</sup> days of July, 2021;** and,


Your Commissioner further reports that no claims were filed against the estate and that no necessity exists to reserve any funds in the hands of the personal representatives to meet the same; and,

That said personal representatives submitted the attached Waiver of Settlement duly executed by the personal representatives and all heirs, beneficiaries and distributees of the **Estate of Patricia Ann Shepherd, deceased**, as provided in Chapter 44, Article 2, Section 29 of the West Virginia Code as amended; and

Your Commissioner further reports that the names of the personal representatives were included in a list of all fiduciaries whose accounts were then before him for settlement, which list was prepared by him and caused by him to be published once a week for two successive weeks, as required by law, said publication having been made on the **3<sup>rd</sup> and 10<sup>th</sup> days of November, 2021**, in the Clarksburg Exponent-Telegram, a newspaper published and of general circulation in Harrison County, West Virginia, and upon completion of said publication your Commissioner proceeded to make this final report for the settlement of the accounts of said personal representatives.

This Report and attached Waiver of Settlement, filed herewith and expressly made a part hereof, may be filed as the final report of **Richard Michael Shepherd, Robert Patrick Shepherd, and James Joseph Shepherd, Co-Executors of the Estate of Patricia Ann Shepherd, deceased**.

GIVEN under my hand this 18<sup>th</sup> day of November, 2021.

  
Norman T. Farley, Fiduciary Commissioner  
Harrison County, West Virginia

United States of America

State of West Virginia



County of Harrison, ss:

Affidavit and Waiver of Final Settlement

I, RICHARD MICHAEL SHEPHERD, ROBERT PATRICK SHEPHERD, JAMES JOSEPH SHEPHERD, personal representative(s) in the estate of PATRICIA ANN SHEPHERD after being first duly sworn do aver and state as follows:

- 1. A release of lien, if required by West Virginia Code 11-1-1, has been filed with the County;
2. More than 60 days have elapsed since the filing of any notice required by West Virginia Code 44-2-1(b);
3. The time for filing of claims against the estate has expired;
4. No known unpaid claims exist against the estate;
5. All beneficiaries of the estate have each been advised of the share or shares to which each is entitled from the estate.

RICHARD MICHAEL SHEPHERD CO EXECUTOR [Signature] (L.S.)

STATE OF Virginia COUNTY OF Hanover The foregoing instrument was acknowledged before me this 1st day of October, 2021.

My Commission expires: 2/28/2022 [Signature]



Notary Public

ROBERT PATRICK SHEPHERD CO EXECUTOR [Signature]

STATE OF Tennessee COUNTY OF Davidson The foregoing instrument was acknowledged before me this 4th day of October, 2021.

My Commission expires: July 9, 2024 [Signature]



Notary Public



JAMES JOSEPH SHEPHERD  
CO EXECUTOR

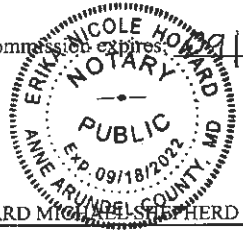
James Joseph Shepherd (L.S.)

STATE OF Maryland

COUNTY OF Anne Arundel

The foregoing instrument was acknowledged before me this 14 day of September, 2021.

My Commission expires: 09/18/2022 Erika Nicole Howard



Notary Public

RICHARD MICHAEL SHEPHERD  
SON

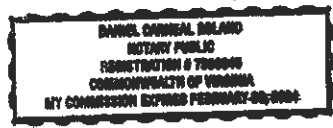
Richard Michael Shepherd (L.S.)

STATE OF Virginia

COUNTY OF Hanover

The foregoing instrument was acknowledged before me this 1st day of October, 2021.

My Commission expires: 2/28/2022 Daniel C. Arnold



Notary Public

ROBERT PATRICK SHEPHERD  
SON

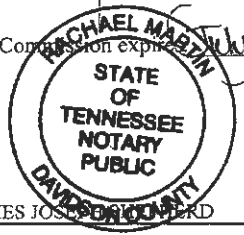
Robert Patrick Shepherd (L.S.)

STATE OF Tennessee

COUNTY OF Davidson

The foregoing instrument was acknowledged before me this 4th day of October, 2021.

My Commission expires: July 9, 2024 Rachael Martin



Notary Public

JAMES JOSEPH SHEPHERD  
SON

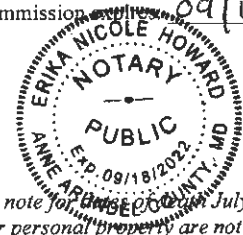
James Joseph Shepherd (L.S.)

STATE OF Maryland

COUNTY OF Anne Arundel

The foregoing instrument was acknowledged before me this 14 day of September, 2021.

My Commission expires: 09/18/2022 Erika Nicole Howard



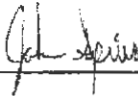
Notary Public

Please note for any instrument dated July 13, 2001 or after, any beneficiaries who are to receive a bequest of cash or personal property are not required to sign.

State of West Virginia, County of Harrison, to-wit:

I, John R Spires, Clerk of the Harrison County Commission, do hereby certify that the foregoing writing was this day examined and confirmed by said Commission, there having been no exceptions or objections filed thereto.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

  
\_\_\_\_\_

John R Spires  
Clerk of the Harrison County Commission

By \_\_\_\_\_

Casey Blake  
Deputy Clerk

C-1

UNITED STATES OF AMERICA  
FEDERAL ENERGY REGULATORY COMMISSION

Atlantic Coast Pipeline, LLC  
Eastern Gas Transmission and Storage, Inc.

Docket Nos. CP15-554-009  
and CP15-555-007

NOTICE OF REVISED SCHEDULE FOR ENVIRONMENTAL REVIEW OF THE  
**ATLANTIC COAST PIPELINE RESTORATION PROJECT**  
**AND**  
**SUPPLY HEADER PROJECT RESTORATION PROJECT**

(November 19, 2021)

This notice identifies the Federal Energy Regulatory Commission staff's revised schedule for the completion of the supplemental environmental impact statement (sEIS) for Atlantic Coast Pipeline, LLC's (Atlantic) Atlantic Coast Pipeline Restoration Project and Eastern Gas Transmission and Storage, Inc.'s (EGTS) Supply Header Restoration Project. The first notice of schedule, issued on May 4, 2021, identified November 19, 2021, as the final sEIS issuance date. However, we are modifying the issuance date based on comments received on the draft sEIS to include additional analyses of impacts on environmental justice communities in the sEIS that will assist the Commission in its decision-making process.

**Schedule for Environmental Review**

Issuance of the Notice of Availability of the final sEIS	December 17, 2021
90-day Federal Authorization Decision Deadline	March 17, 2022

If a schedule change becomes necessary, an additional notice will be provided so that the relevant agencies are kept informed of the project's progress.

**Additional Information**

In order to receive notification of the issuance of the sEIS and to keep track of all formal issuances and submittals in specific dockets, the Commission offers a free service called eSubscription. This can reduce the amount of time you spend researching proceedings by automatically providing you with notification of these filings, document summaries, and direct links to the documents. Go to <https://www.ferc.gov/ferc-online/overview> to register for eSubscription.

Additional information about the Project is available from the Commission's Office of External Affairs at (866) 208-FERC or on the FERC website ([www.ferc.gov](http://www.ferc.gov)). Using the "[eLibrary](#)" link, select "General Search" from the eLibrary menu, enter the

selected date range and “Docket Number” excluding the last three digits (i.e., CP15-554; CP15-555), and follow the instructions. For assistance with access to eLibrary, the helpline can be reached at (866) 208-3676, TTY (202) 502-8659, or at [FERCOnlineSupport@ferc.gov](mailto:FERCOnlineSupport@ferc.gov). The eLibrary link on the FERC website also provides access to the texts of formal documents issued by the Commission, such as orders, notices, and rule makings.

Kimberly D. Bose,  
Secretary.





November 30, 2021

**Via Email**  
**Please Reply "Received"**

Ms. Susan Thomas  
Commission President  
Harrison County Commission  
Clarksburg, WV 26301

Re: Spectrum Mid-America, LLC – Upcoming Changes

Dear Ms. Thomas:

This letter will serve as notice that Spectrum Mid-America, LLC ("Spectrum"), will be making changes to the Clarksburg channel lineup serving your community.

- On or around December 31, 2021, the Victory Channel will replace Bulldog Shopping Network on channel number 700 on the SPP EB HD, Tier HD Standard TV tiers of service.
- On or around January 1, 2022, NBC Sports Network (NBCSN) will cease operation and will no longer be available on channel numbers 61, 150, 784 on the SPP EB, Tier Preferred TV 02, Spectrum Lifestyle TV, SPP EB HD, Tier HD Preferred, Spectrum Lifestyle TV HD tiers of service.
- On or around January 5, 2022, DIY Network will rebrand to Magnolia, channel numbers 163, 780 on the SPP EB, Tier Standard TV 01, SPP EB HD, Tier HD Standard TV tiers of service.
- On or around November 22, 2021, Spectrum launched EPIX West HD & EPIX Drive-In HD on the channel lineup serving your community.

To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you have any questions about this matter, please feel free to contact me at 513.386.5068 or via email at [jason.a.kershner@charter.com](mailto:jason.a.kershner@charter.com).

Sincerely,

Jason Kershner  
Director, Government Affairs