Harrison County Commission Meeting
Wednesday, April 24, 2024
9:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting
****
https://us02web.zoom.us/j/7628160712
Dial: 1-646-568-7788
Meeting ID: 762 816 0712
Passcode: 26301

Appointments:
9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance
9:00 A.M. --- Proclamation for Nate Critchfield
9:05 A.M. --- Special Funding Request --- 14th Annual Derek Hotsinpiller 5K --- $3,000 --- Hannah Francis
9:10 A.M. --- Special Funding Request --- Town of West Milford, Float the Fork --- $3,000 --- Jeff Barnhart
9:15 A.M. --- Special Funding Request --- Greater Clarksburg 10K Race --- $1,500 --- Lisa Cook in person or Carl Hatfield via Zoom

NEW BUSINESS – Action Items for Consideration or Approval:

1. **Public Comment Period**
2. **Consent Agenda**
3. **Payroll Change Notices:**
   - **A.** Jeremy Burton --- Law Enforcement --- Promotion to Sergeant--- Effective 04-25-2024
   - **B.** Josh Cumberledge --- Law Enforcement --- Resignation --- Effective 04-19-2024
   - **C.** Paul Ramussen --- 911 --- Resignation --- Effective 04-24-2024
   - **D.** Christian Baker --- Prosecuting Attorney --- Part Time Summer Intern --- Effective 05-03-2024
   - **E.** Adrian Delgado --- Prosecuting Attorney --- Part Time Summer Intern --- Effective 05-17-2024
   - **F.** Perry Thompson --- Community Corrections --- Part Time (As Needed) Community Service/ Transport --- Effective 04-24-2024
4. **Minutes and/ or Amended Minutes of Previous Meetings**
   - **A.** Regular Meeting Minutes --- 04-10-2024

5. **Requisitions --- Purchase Orders --- Invoices**
    A. Greater Harrison County PSD --- ARPA Funds (Requisition included in Payables)
    B. Fire Department Distributions
    C. Vendor List of Payments
6. **Exonerations --- Corrective Tickets --- Joint Property Applications: (NONE)**
7. **Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements: (NONE)**
8. **Review—Discuss—Consider** Request to Travel --- Wayne Worth --- Community Corrections, Day Report Center --- Charleston, WV --- NASW WV Social Work Conference --- April 17-18, 2024
9. **Review—Discuss—Consider** Request to Travel --- Trevor Vance --- 911 --- Gaylord Palms Resort, Orlando, FL --- NENA Conference and Expo (Scholarship Recipient) --- June 26, 2024 thru July 7, 2024
10. **Review—Discuss-- Consider** Request to Attend Meeting --- 911 --- Morgantown, WV--- GIS Foundation Works Shop --- June 3-4, 2024
    A. Paul Bump
    B. Steve Martin
11. **Review—Discuss—Consider** GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County)
12. **Review—Discuss—Consider** Regional Director Reappointment of the West Virginia First Foundation
13. **Review—Discuss – Consider** a Resolution Applying to Senator Shelley Moore Capito's Office for Congressionally Directed Spending Funds for the Harrison County Agriculture and Youth Complex
14. **Review—Discuss—Consider** a Resolution Applying to Senator Shelley Moore Capito's Office for Congressionally Directed Spending Funds for a New Harrison County Animal Control Facility
15. **Review—Discuss—Consider** Distribution of Fire Department Fund from the State of West Virginia
16. **Administrator's Report**
17. **Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

A. **Weekly Fiduciary Report from the County Clerk**
    1. 04-10-2024 thru 04-16-2024
B. **Monthly Fiduciary Commission Settlements: (NONE)**

C. **Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service**

1. Black Diamonds Coal Mining Exhibit Available
2. Final Report of the Special Funding Request for Summit Park PSD
3. Summit Park PSD --- Meeting Minutes --- 03-11-2024
4. Summit Park PSD --- Financials as of February 29, 2024
5. Greater Harrison PSD --- Meeting Agenda --- 04-18-2024
6. Greater Harrison PSD --- Financials for March 2024
7. Greater Harrison PSD --- Meeting Minutes --- 04-08-2024
8. Greater Harrison PSD --- Meeting Minutes --- 03-21-2024
9. West Virginia Extension Office --- Homespun News Letter --- May/June 2024

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1. Thrasher being Engineer of record for the Rail Trail and the Agreement (03-22-2023)
2. Funding request --- Clarksburg History Museum (03-27-2024)
3. Estate Hearing --- Petition to remove Executor --- Mary Lou Grimes (04-10-2024)
4. Estate Hearing --- Petition to remove administrator --- Carol Sue Keavney (04-10-2024)

9:05AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: 3/12/2024

Organization Name: The James and Derek Hotsinpiller Memorial Foundation, Inc.

Name and Title of Requester: Hannah Francis - DHFS5K Sponsorship Coordinator

Mailing Address of Organization and Responsible Person:
PO Box 392, Bridgeport, WV 26330
If approved, this is where the check will be sent

Telephone: 703-344-4453 Fax: _____ E-mail: hannah.francis@thehotsinpillerfoundation.org

FEIN# 27-5428788 Is your organization an IRS 501(c) 3 not-for-profit? [Y] N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 25,000

Dollar Amount REQUESTED - Grant: $ $3,000 Loan: $ _____

Was project funded previously by HCC? [Y] N If so, when See below ; how much: $ $3,000

Have you previously received funds from the Harrison County Commisson: [Y] N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2023 ; how much: $ $3,000
When: 2022 ; how much: $ $3,000
When: 2021 ; how much: $ $3,000

Purpose of request (one sentence): To assist in the funding of the 14th Annual DHFS5K which raises money for & celebrates Law Enforcement

If for a fair/festival/event, give dates and location: Date: June 8, 2024 Location: Bridgeport City Park

Describe the proposed activities with dollar amounts to be funded by this request: Funds granted by HCC assist in the cost of timing services, insurance/sanctioning fees, water/gatorade and refreshments for runners, awards and medals, and any other overhead cost associated with the execution of this race. Having the cost of the race paid for allows for all registration moneys to go directly into the foundation for our charitble giving.

Are your financial statements audited by an outside accounting firm? [Y] N
If Yes, by whom: Baker Tilley

Do you plan to recognize the Harrison County Commission 's contribution? [Y] N
If Yes, how? social media, yard signs, 1/2 of the tshirt sleeve, race day promotional video, website recognition

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) The James and Derek Hotsinpiller Memorial Foundation, Inc. agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) The James and Derek Hotsinpiller Memorial Foundation, Inc., the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) The James and Derek Hotsinpiller Memorial Foundation, Inc. shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) The James and Derek Hotsinpiller Memorial Foundation, Inc. agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Hannah Francis **Date** 3/12/2024

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $ _____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

Name of Organization/Applicant The James and Derek Hotsinpiller Memorial Foundation, Inc.

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ $3,000

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

See attached

	$
	$
	$
	$
	$
TOTAL	$

NAME OF PROJECT/EVENT: Derek Hotsinpiller Fallen Stars 5K

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:		$
		$
		$
	TOTAL	$
EXPENSE ITEM:		$
		$
		$
	TOTAL	$

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

Leeson's Import Motors	$ $300
Rominger Dental	$ $300
Harry Green 7 Acres	$ $3,000
	$
TOTAL	$ $3,600

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

Hannah Francis — Applicant

3/12/2024 — Date

(Revised 8/19/14)

County Commission of Harrison County, West Virginia

REVISED ORDER

Harrison County Community Improvement Fund -- Number 026

Harrison County General Fund -- Number 001

Policy and Procedure Regarding Contributions to Other Entities

Whereas, the Harrison County Commission has previously authorize a special fund, namely the Harrison County Community Improvement Fund (Number 026); and

Whereas, the Harrison County Commission maintains a General Fund (Number 001) as authorized and required by statute and/or regulations; and

Whereas, the Community Improvement Fund will be utilized for contributions for fairs, festivals

and/or other special funding requests approved by the Harrison County Commission as originally set forth in the establishment of the Fund; and

Whereas, the General County Fund may be utilized *for* any lawful expenditure which may Include contributions to fairs and festivals and/or special funding requests, and

Whereas, the Harrison County Commission, by this Order, set forth the same for any contribution to any entity, as set forth herein.

Now, therefore, it is the Order of the Harrison County Commission that any contribution to any entity shall comply with the following policy and procedure unless otherwise expressly indicated. A contribution may be considered **for** funding only upon proper documentation being presented to the Office of the Harrison County Commission, which shall include, but not be limited to:

a) "Harrison County Commission Special Funding Request Form", the most recent copy attached and Included for reference;

b) All requested documentation as out lined In the "Special Funding Request Form,

c) If previously funded, the "Final Report of the Special Funding Request Form", the most recent copy attached and included for reference.

Now, therefore be it further resolved, funding requests from fairs and festivals, Including but

not limited to the following, will be considered throughout the year. Such allocation will be

$1,500 for a one day event and $3,000 for any event of more than one day.

1. Apple Butter Festival - City of Salem
2. Fort New Salem Holiday - Christmas Activity
3. Frontier Days - City of Shinnston ,
4. Glen Elk Village Wine Musical & Art? Festival

5. Jesus Fest

6. Johnstown CEOS Community Fair

7. Lost Creek Community Festival

8. North Central WV Scottish Festival

9. Pine Bluff Fall Festival

10. St. Spyridon Greek Food Festival

11. Town of West Milford Old Mill Festival

12. Wallace VFD Fair & Festival

13. *WV* Black Heritage Festival

14. *WV* Italian Heritage Festival

Now, therefore be it further resolved, funding requests from any other entity or agency must be submitted to the Office of the Harrison County Commission on or before March 1st to be considered for funding in the budget for the next fiscal year, which would begin July 1st and end June 30th. For the fiscal year beginning July 1 and ending June 30, the submission deadline for a special funding request will be May 1 of each year.

Now, therefore be it further resolved, the Harrison County Commission does hereby direct the administrative staff with the Office of the County Commission to take the necessary steps to communicate and provide this Order to the entities and agencies that have received funding during the past four fiscal years.

Order is hereby approved and entered this 20th day of July, 2022.

Susan J Thomas, President

Attest:

John Spires, Clerk of Harrison County

The 14th Annual

An Event Hosted in Celebration and Honor of All Law Enforcement

June 08, 2024

Dear Prospective Sponsor,

On June 8, 2024, friends and family of Deputy United States Marshal Derek Hotsinpiller will be hosting the 14th Annual Fallen Stars Memorial 5K Race and our 7th Annual Derek Hotsinpiller Fallen Stars Memorial Virtual 5K to honor his dedication and commitment to serving and protecting our community. On February 16, 2011, Derek was killed in the line of duty while serving a warrant in Elkins, West Virginia.

Our intention is to reach to our West Virginia Students pursuing degrees in Criminal Justice and give back to our LEOs facing hardships and tragedies through The James and Derek Hotsinpiller Memorial Foundation. Additionally, we will be in a position to support our K9 Officers (for example, purchasing GPS units or bulletproof vests for local K9s).

This event has always had overwhelming support not only from this community, but state wide and from all 50 states across the nation and foreign countries! We've gone GLOBAL! Our race hosts between 700 - 1000 participants yearly in memory of all fallen Heroes and in support of our Law Enforcement Officers currently serving. Last year's race had over 1150 participants between in person and virtual runners. This year we are fully anticipating over 1500 runners to join us through virtual and in person participation for our 14th year Celebration of Law Enforcement.

We invite sponsors to join us on June 8, 2024, in Bridgeport for this important community event. There will be space available for your business to set up a booth, advertise, or demonstrate products. Your business will also be recognized in advertising for this event (i.e. digital sign, lawn signs, race banners, race website, social media, etc.).

In advance, the race committee would like to extend our sincere gratitude for your ongoing support and taking the time to read this letter. If you would like more information on the Derek Hotsinpiller Fallen Star Memorial 5K Run and The Hotsinpiller Foundation, please visit our website www.TheHotsinpillerFoundation.org

Sincerely,
The Hotsinpiller Family & Race Committee

14th Annual Derek Hotsinpiller Memorial Race Sponsorship Levels

BLUE DIAMOND SPONSORSHIP

This is a corporate sponsorship level.

For the t-shirt Sponsor:
Derek's badge number (4595) is listed on one sleeve of our commemorative t-shirts and the corporate sponsor will be on the other sleeve. There will be no other sponsors listed anywhere on the t-shirts. The back of the shirt is reserved for the names of fallen officers from the previous year. We will only allow up to two sponsors. This will help offset the cost of the t-shirts and allow all of the registration money to go directly to the foundation. A single sponsor (full sleeve) is $6,000 and two sponsors (½ sleeve) are $3,000 each.

To allow for t-shirt printing time, **the deadline for this sponsorship is April 19th, 2024.**

If interested, please contact:
Ashley Hotsinpiller at 304-669-3848
Pam Hotsinpiller at 304-629-0921

BLUE DIAMOND Sponsor - $3,000 - $6,000

(1 -2 Spots Available) - Your business listed on the t-shirt sleeve
($3,000 - ½ sleeve or $6,000 - full sleeve)

-or-

(1 Spot Available) - Finish Line Photo Backdrop/Step & Repeat ($3,000)

-or-

(2 Spot Available) - Kids K Sponsor ($3,000)

+

Recognition During Race Video Presentation
Yard sign
Booth space available
Web page and Social Media
Includes 5 Race Registrations ($3,000) / 10 Race Registrations ($6,000)

PLATINUM STAR Sponsor - $2,000

(10 Available) - Customized Stage Banner
(Banners will be placed in order of receipt)

-or-

(1 Available) - Business logo printed
on runners' bibs

Recognition During Race Video Presentation

Yard sign

Booth space available

Web page and Social Media

Includes 3 Race Registrations

GOLD STAR Sponsor - $1,000

(10 Available) - Customized
Start / Finish Line Signage

Recognition During Race Video Presentation

Yard sign

Booth space available

Web page and Social Media

Includes 2 Race Registrations

SILVER STAR Sponsor - $300-$500

Yard sign

Booth space available

Web page and Social Media

BRONZE STAR Sponsor - $100-$250

Booth space available

Web page and Social Media

THE THIN BLUE LINE SPONSOR

Door Prizes for Law Enforcement Officers

***Donation will be recognized at the Level of the Retail Value of your donation**

Booth space available

Web page and Social Media Recognition

If you are interested in becoming a sponsor, please be sure to have your donation to us by May 20th. This is to ensure that we will have plenty of time to include your company/business on printed material.

Blue Diamond T-Shirt Sponsorship is due by April 19th for T-Shirt printing.

If you are interested in setting up a booth on race day please contact us by May 31st.

Please make checks payable to:
The James & Derek Hotsinpiller Memorial Foundation, Inc.
(In care of 5K)

Tax forms are available upon request

Please return this portion with your payment by May 20th to:

The James and Derek Hotsinpiller Memorial Foundation, Inc.
PO Box 392
Bridgeport, WV 26330

Corporate Name_____

Sponsorship Level_____

Sponsorship Preference_____
(i.e. T-Shirt, website, stage banner)

Corporate Address_____

Contact Name_____Phone #_____

Signature_____Date_____

My Business would like to set up a booth (Please Circle One)

YES NO

If funds remain after race expenses are met, where would you prefer the remainder or your donation to go? (Please choose one)

1) Scholarship recipients only

2) The general foundation fund to be used where the greatest need lies

Please email your corporate logo to DHFS5K@gmail.com

Role	Name	Profession	Employer	Address
Chairperson	Shawn Morgan	Attorney	Steptoe & Johnson	400 White Oaks Boulevard, Bridgeport, WV 26330
President	Dustin Hotsinpiller	DUSM	United States Marshal Service	500 W Pike Street, Clarksburg, WV 26301
Secretary	Jacki DeFazio	Retired	USDA	10 Primrose Lane, Bridgeport, WV 26330
Treasurer	Bill Phillips	CPA	Baker Tilly	600 Market Place Avenue, Suite 100, Bridgeport, WV 26330
Vice President	Terry Hotsinpiller	Pharmaceutical Rep	Neurocrine Biosciences	310 Meadowcrest Lane, Bridgeport, WV 26330
Voting Member	Nick Green	General Manager	Harry Green 7 Acres	567 Meadland Road, Flemington, WV 26347
Voting Member	Norm Farley	Attorney	West & Jones	1202 Briercliff Road, Bridgeport, WV 26330
Voting Member	Dr. Gregory Noone	Professor	Fairmont State University	1201 Locust Avenue, Fairmont, WV 26554
Voting Member	Pamela Hotsinpiller	Parent Coordinator	Harrison County BOE	441 Oakridge Lane, Bridgeport, WV 26330
Voting Member	Jon Griffith	Retired	Harrison County BOE	519 Harrison Street, Bridgeport, WV 26330
Voting Member	Mark Rogers	Chief of Police	Bridgeport Police Department	515 W Main Street, Bridgeport, WV 26330

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 14 2011

JAMES AND DEREK HOTSINPILLER
MEMORIAL SCHOLARSHIP FUND INC
248 N VIRGINIA AVE
BRIDGEPORT, WV 26330

Employer Identification Number:
27-5428788
DLN:
301159074
Contact Person:
DEL TRIMBLE ID# 31309
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 7, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

10:47 AM
10/13/23
Cash Basis

James and Derek Hotsinpiller Memorial Scholarship Fund
Profit & Loss
January 1 through October 13, 2023

		Jan 1 - Oct 13, 23
Ordinary Income/Expense		
Income		
43400 · Direct Public Support		
43450 · Individ, Business Contributions	47,728.35	
Total 43400 · Direct Public Support		47,728.35
44000 · 5K Race		
44010 · Sponsorships	7,350.00	
44015 · Registration Fees	26,676.35	
44020 · Shirt Sales	20.00	
44025 · Race Donations	4,478.00	
Total 44000 · 5K Race		38,524.35
45000 · Investments		
45030 · Interest-Savings, Short-term CD	65.85	
Total 45000 · Investments		65.85
Total Income		86,318.55
Gross Profit		86,318.55
Expense		
62100 · Contract Services		
62140 · Legal Fees	4,640.00	
Total 62100 · Contract Services		4,640.00
63000 · Scholarships Awarded		30,500.00
64000 · 5k Race Expenses		
64010 · Shirts	10,843.78	
64011 · Trophies	400.40	
64015 · 5-K Advertising	1,014.67	
64016 · Timing Services	1,516.00	
64017 · Insurance and Sanctioning fees	421.80	
64018 · Other Race Expenses	6,250.73	
64019 · Postage and shipping	1,491.31	
Total 64000 · 5k Race Expenses		21,938.69
65000 · Operations		
65020 · Postage, Mailing Service	178.00	
65040 · Supplies	405.11	
65050 · Telephone, Telecommunications	18.70	
Total 65000 · Operations		601.81
65200 · Website		2,890.00
Total Expense		60,570.50
Net Ordinary Income		25,748.05
Net Income		**25,748.05**

9:10AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: April 12, 2024

Organization Name: Town of West Milford

Name and Title of Requester: Jeff Barnhart, Recorder

Mailing Address of Organization and Responsible Person:
P.O. Box 120, West Milford WV - Jeff Barnhart
If approved, this is where the check will be sent

Telephone: 304-365-2362 Fax: 304-745-4625 E-mail: TownofWestMilford@yahoo.com

FEIN# 55-0579354001 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain:

TOTAL Cost of Project/Activity: $ 3,000

Dollar Amount REQUESTED - Grant: $ 3,000 Loan: $

Was project funded previously by HCC? (Y) N If so, when on-going ; how much: $ 3,000

Have you previously received funds from the Harrison County Commisson: (Y) N
If Yes, how much? If funded multi years - list by fiscal year?
When: 2023 ; how much: $ 3,000
When: 2022 ; how much: $ 3,000
When: ~~2021~~ 2021 ; how much: $ 2,000

Purpose of request (one sentence): Old Mill "Float the Fork ~~West~~ Festival

If for a fair/festival/event, give dates and location: Date: May 31-June 1, 2024 Location: Island Park
Mill Street, West Milford

Describe the proposed activities with dollar amounts to be funded by this request: Entertainment. Music,
Cincinnati Circus Inflatables Video Game Truck
This is for the 2024 Old Mill "Float the Fork Festival Friday-Saturday May 31-June 1. Kickoff Celebration Friday May 31- 4pm-8pm. Include Music, Crowning of Queen and Special Recognition of a Citizen. Saturday-June 1 is Float the West Fork from Good Hope to West Milford with continuing of festival on Saturday

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: WV State Auditor

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how? Banner placed on the stage Recognizing Harrison County Commission

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Town of West Milford - Jeff Barnhart agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Town of West Milford - Jeff Barnhart, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Town of West Milford - Jeff Barnhart shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Town of West Milford - Jeff Barnhart agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant [signature], Recorder **Date** 4-12-2024

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $ _____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

D MILL
&
AT THE FORK
FESTIVAL!
May 31 THRU JUNE
2024
The Island, Mill Street
West Milford

9:15 AM

HARRISON COUNTY COMMISSION
SPECIAL FUNDING REQUEST

Thank you for the opportunity to suport your project. Please complete this application and return it to the Harison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email: Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: February 19, 2024

Organization Name: Greater Clarksburg 10K, INC.

Name and Title of Requester: CARL HATFIELD, RACE Director

Mailing Address of Organization and Responsible Person: MVB BANK, 1000 JOHNSON AVENUE, Bridgeport, WV 26330
If approved, this is where the check will be sent

Telephone: 304-672-3637 Fax: _____ E-mail: runwithhat@yahoo.com

FEIN# 83-0526701 Is your organization an IRS 501(c) 3 not-for-profit? (Y) N
If yes, attach IRS Status Letter
If no, please explain: _____

TOTAL Cost of Project/Activity: $ 20,000 (No dollar amount for volunteers Time

Dollar Amount REQUESTED - Grant: $ 1500.00 Loan: $

Was project funded previously by HCC? (Y) N If so, when 1997-2002; how much: $3000 each year (4 ons yrs

Have you previously received funds from the Harrison County Commisson: (Y) N
If Yes, how much? If funded multi years - list by fiscal year?
When: 1998 ; how much: $ 3000
When: 1999 ; how much: $ 3000
When: 2000 ; how much: $ 3000

Purpose of request (one sentence): STATE USATF Championship Running

If for a fair/festival/event, give dates and location: Date: Father's DAY weekend Location: Streets of Clarksburg

Describe the proposed activities with dollar amounts to be funded by this request:
The GRANT, if Approved, MOST LIKELY will be used to fund the COST of Trophies AND Finisher Medals given out to PARTICIPANTS

Are your financial statements audited by an outside accounting firm? (Y) N
If Yes, by whom: Baker-Tilly

Do you plan to recognize the Harrison County Commission 's contribution? (Y) N
If Yes, how?
ATTACHED

(Revised 8/19/14)

HARRISON COUNTY COMMISSION **SPECIAL FUNDING REQUEST**

(Name of Applicant) Greater Clarksburg 10K, Inc. agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Greater Clarksburg 10K, Inc., the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Greater Clarksburg 10K, Inc. shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Greater Clarksburg 10K, Inc. agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Carl Hatfield, Race Director **Date** 3/7/2024

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: $_____ Paid Date: _____

With the following notations:

_____

_____

_____

Action taken at Harrison County Commission meeting on: _____

501(c)(3) Center Inc.
PO BOX 880568
Boca Raton, FL 33488

IMPORTANT NOTICE: You are NOT required to purchase anything from this company and the company is NOT affiliated, endorsed, or approved by any governmental entity. The item offered in this advertisement has NOT been approved or endorsed by any governmental agency, and this offer is NOT being made by an agency of the government.

You may respond at:
www.501Center.com

GREATER CLARKSBURG 10K INC
EIN- 83-0526701 - Form 990 Series Offer
113 PLATINUM DR
BRIDGEPORT, WV 26330-2009

501(C)(3) Tax Exempt Status

Please note, if you have already submitted your **February 28, 2021** 990 filing, you may disregard this offer. Per our company's review of the IRS's exempt database, we noted that your 501(c)(3) organization is required to file a Form 990 series return on an annual basis to the IRS. The 990 form series is due by the 15th day of the 5th month after the end of your organization's fiscal year.

You may visit our website at **www.501Center.com** and complete the **February 28, 2021** 990 filing with our assistance.

1. In order to maintain your 501(c)(3) status you are required to file a Form 990 series **on an annual basis** even if you have minimal or no financial activity.

2. For organizations who receive under $50,000 of gross receipts, it takes only **5 minutes** to fill out our online application. Our company has developed a quick and convenient filing platform, and our experts review your submissions to ensure information is as accurate as possible and submitted timely. We not only assist in preparing and submitting your returns but we also save you the trouble of creating an IRS account and we keep all submitted returns on file in case you ever need a copy. For these mentioned services we do charge a fee.

3. Depending on the type of 990 filing you are required to submit, the IRS will automatically revoke your tax exempt status for failing to file for 3 years and you may be subject to monetary penalties for late filing.

You may file your Form 990 series return with our assistance at:

www.501Center.com

Organization name: GREATER CLARKSBURG 10K INC
EIN: 83-0526701

WV/CST-280
(Rev. 905)

WEST VIRGINIA CONSUMERS SALES AND SERVICE TAX AND USE TAX

EXEMPTION CERTIFICATE

CANNOT BE USED TO PURCHASE GASOLINE OR SPECIAL FUEL

All sales of tangible personal property or taxable services are presumed to be subject to tax unless a properly completed Exemption Certificate or a Direct Pay Permit number is provided. Read instructions on reverse side before completing this certificate.

NAME OF VENDOR	DATE	CHECK APPLICABLE BOX:	
Greater Clarksburg 10K	8/2/2022	☑ SINGLE PURCHASE CERTIFICATE	☐ BLANKET CERTIFICATE
STREET ADDRESS	CITY	STATE	ZIP CODE
113 Platinum Dr	Bridgeport	WV	26330

TO BE COMPLETED BY PURCHASER: I, the undersigned, hereby certify that I am making an exempt purchase and hold a valid Business Registration Certificate:

Enter Tax Identification Number 8 3 0 5 2 6 7 0 1

My principle business activity is 501c3

I claim an exemption for the following reason (Check applicable box or boxes):

PURCHASE FOR RESALE

☐ Purchase of tangible personal property or taxable services for resale or for use in performing taxable services where such property becomes a component part of the property upon which the services are performed and will be actually transferred to the purchaser. WV Code § 11-15-9(a)(9)

PURCHASE BY AN EXEMPT COMMERCIAL AGRICULTURAL PRODUCER

☐ A. Purchase of tangible personal property or taxable services for use or consumption in the commercial production of an agricultural product. But **not** purchases for the construction of, or permanent improvement to real property or purchases of gasoline or fuel. WV Code § 11-15-9(a)(8)

☐ B. Purchase of propane for use in poultry houses for heating purposes. WV Code § 11-15-9(a)(18)

TAX EXEMPT ORGANIZATIONS

☐ A. **GOVERNMENT** - Purchases by governmental agencies and institutions of (1) the United States; (2) this State (including its local governments); and (3) any other State (and its local governments) which provides this same exemption to this State. Such purchases by government employees are not exempt unless they are on government business and are billed to and paid for directly by the government. Private persons doing business with government may not claim this exemption. WV Code § 11-15-9(a)(3)

☑ B. **CERTAIN NONPROFIT ORGANIZATIONS** - Purchases by a corporation or organization which has a current registration certificate and which is exempt from federal income taxes under section § 501(c)(3) or (c)(4) of the Internal Revenue Code. These organizations must meet all of the requirements set forth in WV Code § 11-15-9(a)(6). For information concerning these requirements refer to publication TSD-320. WV Code § 11-15-9(a)(6)

☐ C. **SCHOOLS** - Purchases by a school with its principal campus in this State which is approved by the State of West Virginia to award degrees and which is exempt from federal and state income taxes under section § 501(c)(3) of the Internal Revenue Code. WV Code § 11-15-9(a)(15)

☐ D. **CHURCHES** - Purchases of services, equipment, supplies, food for meals and materials directly used or consumed by churches which make no charge whatsoever for the services they render. The purchase must be paid for directly out of the church treasury. WV Code § 11-15-9(a)(5)

PURCHASES OF CERTAIN SPECIFIC SERVICES AND TANGIBLE PERSONAL PROPERTY

☐ A. Purchases of electronic data processing services and related software but **not** data processing equipment, materials and supplies. WV Code § 11-15-9(a)(21)

☐ B. Purchases of services by one corporation, partnership or limited liability company from another corporation, partnership or limited liability company **but only** when the entities are members of the same controlled group or related taxpayers as defined in Section 267 of the Internal Revenue Code. WV Code § 11-15-9(a)(23)

☐ C. Purchases of computer hardware and software directly incorporated into manufactured products; certain leases; electronic data processing service; computer hardware and software directly used in communication; educational software; internet advertising; high technology business services directly used in fulfillment of a government contract. WV Code § 11-15-9h

☐ D. Purchases of motion picture films, coin-operated video arcade machines and other video arcade games for any use upon which there will be a charge subject to sales tax. WV Code § 11-15-9(a)(32)

☐ E. Purchases by a licensed carrier of persons or property, or by a government entity, of aircraft repair, remodeling and maintenance services for an aircraft, engine or other component part of an aircraft, or purchases of tangible personal property that is permanently affixed as a component part of an aircraft as part of the repair, remodeling or maintenance of aircraft, aircraft engines or aircraft component parts, and purchases by a licensed carrier of persons or property, or by a government entity, of machinery, tools or equipment, directly used or consumed exclusively in the repair, remodeling or maintenance of aircraft, aircraft engines or aircraft component parts. WV Code § 11-15-9(a)(33)

REVERSE SIDE OF EXEMPTION CERTIFICATE MUST BE COMPLETED TO BE CONSIDERED VALID

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Greater Clarksburg 10K

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
113 Platinum Drive

Requester's name and address (optional)

6 City, state, and ZIP code
Bridgeport WV 26330

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
83 - 0526701

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person ▶** Lia Hutchin **Date ▶** 3.2.2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

I understand that this certificate may not be used to make tax free purchases of items or services which are not for an exempt purpose and that I will pay the Consumers Sales or Use Tax on tangible personal property or services purchased pursuant to this certificate and subsequently used or consumed in a taxable manner. In addition, I understand that I will be liable for the tax due, plus substantial penalties and interest, for any erroneous or false use of this certificate.

NAME OF PURCHASER	STREET ADDRESS	
Greater Clarksburg 10K	113 Platinum Dr.	
SIGNATURE OF OWNER, PARTNER, OFFICER OF CORPORATION, ETC.	CITY	
Rachel D Mann	Bridgeport	
TITLE	STATE	ZIP CODE
Treasurer	WV	26330

GENERAL INSTRUCTIONS

An Exemption Certificate may be used only to claim exemption from tax upon a purchase of tangible personal property or services which will be used for an exempt purpose as stated on the front of this form.

A purchaser may file a blanket Exemption Certificate with the vendor to cover additional purchases of the same general type of property or service. However, each subsequent sales slip or purchase invoice evidencing a transaction covered by a blanket Exemption Certificate must show the purchaser's name, address and Business Registration Certificate Number for purposes of certification.

INSTRUCTIONS FOR PURCHASER

To purchase tangible personal property or services tax exempt, you must possess a valid Business Registration Certificate and you must properly complete this Exemption Certificate and present it to your supplier. To be properly completed, all entries on this Exemption Certificate must be filled in.

Your Business Registration Certificate (and any duplicates) may be suspended or revoked if you or someone acting on your behalf willfully issues this certificate for the purpose of making a tax exempt purchase of tangible personal property and/or services that is not used in a tax exempt manner (as stated on the front of this form).

When property or services are purchased tax exempt with an Exemption Certificate, but later used or consumed in a non exempt manner, the purchaser must pay Sales or Use Tax on the purchase price.

The willful issuance of a false or fraudulent Exemption Certificate with the intent to evade Sales or Use Tax is a misdemeanor.

Your misuse of this Certificate with intent to evade the Sales or Use Tax shall also result in your being subject to:

A penalty of fifty percent of the tax that would have been due had there not been a misuse of such certificate.

This is in addition to any other penalty imposed by the Law.

In the event you make false or fraudulent use of this Certificate with intent to evade the tax, you may be assessed for the tax at any time subsequent to such use.

INSTRUCTIONS FOR VENDOR

At the time the property is sold or the service is rendered, you must obtain from your customer this Certificate, properly completed, (or a Direct Pay Permit number issued by the West Virginia Department of Tax and Revenue), or the sale will be deemed a taxable sale, unless the property or service sold is exempt per se from Sales Tax. Your failure to collect tax on such taxable sale will make you personally liable for the tax, plus penalties and interest.

Additional information may be required to substantiate that the sale was for exempt purposes. In order for this Certificate to be properly completed, it must be issued by a purchaser who has a valid Business Registration Certificate and must have all entries completed by the purchaser.

A timely received certificate which contains a material deficiency will be considered satisfactory if such deficiency is subsequently corrected.

You must keep this certificate for at least three years after the due date of the last return to which it relates, or the date when such return was filed, if later.

You must maintain a reasonable method of associating a particular exempt sale to a customer with the Exemption Certificate you have on file for such customer.

INSTRUCTIONS FOR VENDOR AND PURCHASER

If you, as vendor or as a purchaser, engage in any business activity in West Virginia without possessing a valid Business Registration Certificate (and you do not clearly qualify for an exemption), you shall be subject to a penalty in an amount not exceeding $100 for the first day on which such sales or purchases are made, plus an amount not exceeding $100 for each subsequent day on which such sales or purchases are made.

Please begin using this Certificate immediately.

PAYROLL CHANGE NOTICE

3A

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4/25/2024		- -

NAME	ADDRESS
Jeremy Burton	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ■ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) Effective 4/25/2024, promoted to Sergeant
Increase annual salary to current rate for Sergeant
Harrison County Law Enforcement Pay Scale 2023-2024

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rates G. Matthews, Sheriff	DATE 04-17-2024
HUMAN RESOURCES MANAGER	DATE

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PAYROLL CHANGE NOTICE

3B

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4/19/2024		- -

NAME	ADDRESS
Josh Cumberledge	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		L.E.	

THE CHANGE(S):

* All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ■ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE

TYPE OF LEAVE _____

☐ OTHER (Explain) Resignation effective 4/19/2024

Please pay 255 vacation hours.

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Robert G. Mattingly, Sheriff	DATE 04-17-2024
HUMAN RESOURCES MANAGER	DATE

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PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4-24-24		- -

NAME	ADDRESS
PAUL RASMUSSEN	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
		911	

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☑ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☑ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) RESIGNATION EFFECTIVE 4-24-24 (TO PURSUE MEDICAL RETIREMENT)

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Andrew D. Bailey	DATE 4-18-24
HUMAN RESOURCES MANAGER	DATE

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3D

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5-3-24		- -

NAME	ADDRESS
Christian Baker	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☒ OTHER	0	$10 hr
☐ OTHER		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☒ OTHER (Explain) Part-time, temporary-Summer intern

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE Rachel Romano	DATE 9.17.24
HUMAN RESOURCES MANAGER	DATE

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PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
5-13-24		| | |-| | |-| | | |

NAME	ADDRESS
Adrian Delgado	

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☑ OTHER _____	0	$10 hr
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☐ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE _____

☐ OTHER (Explain) part-time, temporary - Summer intern

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE [signature]	DATE 4.17.24
HUMAN RESOURCES MANAGER	DATE

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3F

PAYROLL CHANGE NOTICE

DATE OF CHANGE	EMPLOYEE #	SOCIAL SECURITY NO
4/24/24		- -

NAME	ADDRESS
Perry Thompson	2208 Gould

PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT
304-709-0028	Clarksburg		

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		$18 hr
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

- ☒ HIRED
- ☐ RE-HIRED
- ☐ PROMOTION
- ☐ DEMOTION
- ☐ TRANSFER
- ☐ MERIT INCREASE
- ☐ WAGE SCALE CHANGE
- ☐ PROBATIONARY PERIOD COMPLETED
- ☐ LENGTH OF SERVICE INCREASE
- ☐ RE-EVALUATION OF EXISTING JOB
- ☐ RESIGNATION
- ☐ RETIREMENT
- ☐ LAYOFF
- ☐ DISCHARGE
- ☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)

TYPE OF LEAVE Part-Time (As Needed)

☐ OTHER (Explain) Community Service / Transport

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 4/18/24
HUMAN RESOURCES MANAGER	DATE 4/19/24

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Amsterdam

4A

At the regular meeting of the County Commission of Harrison County held on Wednesday April 10, 2024, Commissioners Susan Thomas and David Hinkle were present. Commissioner Patsy Trecost II was present via ZOOM. Also present were John Spires, County Clerk and Michelle Tonkin, Director of Special Projects. Commissioner Thomas opened the meeting and Commissioner Trecost said a Prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: NONE
2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve A and B. Commission concurred.
   A. Megan DeFazio --- Assessor's Office --- Step Increase --- Effective 07-01-2022
   B. Mariah Shanklin --- Assessor's Office --- New Hire --- Effective 04-01-2024
4. Minutes and /or Amended Minutes of Previous Meeting: Trecost moved to approve A through C. Commission concurred.
   A. Regular Meeting Minutes --- 03-20-2024
   B. Work Session Minutes --- 03-20-2024
   C. Regular Meeting Minutes --- 03-27-2024
5. Requisitions --- Purchase Orders --- Invoices: Trecost moved to approve A through C. Commission concurred.
   A. Lake Floyd PSD --- ARPA Funds (Requisition included in Payables)
   B. Bridgeport – ARPA Funds (Requisition included in Payables)
   C. Vendor List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve. Commission concurred.
   A. Exhibit A --- Exonerations
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: Trecost moved to approve A through C. Commission concurred.
   A. Requisition for Payment No. (04/10/24) --- MuniCap, Inc. & UMB Bank --- $ 4,052.83
   B. Requisition for Payment No. 83 --- MuniCap, Inc. & UMB Bank --- $ 7,662.00
   C. Requisition for Payment No. 35 --- MuniCap, Inc. --- $ 100.00
8. Review – Discuss – Consider changing how the County Commission pays Health Insurance Rates for smokers and non-smokers: Michelle Tonkin explained that the Commission is paying the insurance surcharge of $25.00 for a tobacco user and it is staff's recommendation to only cover the insurance cost and for the staff member to start paying the surcharge cost. Trecost moved to approve staff's recommendation and effective Nov 1, 2024. Commission concurred.

9:05 A.M. --- Estate Hearing --- Petition to remove Executor --- Mary Lou Grimes: Commissioner Susan Thomas swore in the individuals that will be testifying. Robin Bise spoke about the estate of Mary Lou Grimes. Commissioner Thomas asked Ms. Bise if she will continue to settle the estate. Gerald Syslo, petitioner, wants Ms. Bise removed as the administrator. Mr. Syslo also spoke on the estate. Hinkle moved to table for sixty days for the parties involved to resolve the issue and complete the proper paperwork. Commission concurred.

9:10 A.M. --- Estate Hearing --- Petition to appoint an Administrator --- Leona Clair: Commissioner Thomas swore in the individuals that will be speaking. Robert Clair spoke on the estate of Leona Clair. Hinkle moved to not appoint Amber Beech as administrator. Commission concurred. Hinkle moved to appoint Robert Lee Clair Jr as the administrator to the Leona Clair estate. Commission concurred.

9:15 A.M. --- Estate Hearing --- Petition to remove administrator --- Carol Sue Keavney --- Zoom: Mr. Varner gave an overview and advised that the parties involved are not in agreement. The Daughter of the decedent spoke and would like Mr. Zroske to remain as the administrator. Amanda Maddox, Adopted Granddaughter, wants the administrator removed. Elizabeth, the fourth child, wants Mr. Zroske removed as administrator. John Zroske spoke and does not want removed. Hinkle moved to leave Mr. Zroske as the administrator and get checking account for the estate and a bond and if this is not handled then the Commission will revisit. Commission concurred.

9:20 A.M. --- Proclamations:

A. Child Abuse Prevention Month: Commissioner Thomas read and presented the proclamation that discussed Child Abuse Prevention. The Harrison County Commissioner hereby declares the month of April 2024 as "Child Abuse Prevention Month". The proclamation was presented to Brad Riffee for all of his hard work regarding Child Abuse Prevention.
B. Sexual Assault Awareness Month: Commissioner Thomas along with Commissioner Hinkle read and presented the proclamation that discussed Sexual Assault Awareness. The Harrison County Commission hereby declares the month of April 2024 as "Sexual Assault Awareness Month".

9. Review – Discuss – Consider paying for a Social Worker for two years out of the opioid Settlement: Brad Riffee from the United Way spoke in favor. There was discussion on allotting $100,000.00 for one year and then revisit and check progress. Hinkle moved to approve and make payable to the Resilliance Collaborative of United Way. Commission concurred.
10. Review – Discuss – Consider a Resolution accepting funds from the FY 2024-25 County Records Management and Preservation Grant Program Application: Trecost moved approve the grant application. Commission concurred.
11. Review – Discuss – Consider a Resolution Authorizing the Filing of the Application to the West Virginia DEP Litter Control Grant Program: Trecost moved to approve and affix signatures. Commission concurred.
12. Review – Discuss – Consider Request to Travel Gina Jones --- Grants Department --- Morgantown, WV --- Grant Workshop --- 04-22-2024: Trecost moved to approve. Commission concurred.
13. Review – Discuss – Consider Request to Travel Gina Jones --- Grants Department ---

South Charleston, WV --- Grants Management Training --- May 14-16-2024: Trecost moved to approve. Commission concurred.

14. Review – Discuss – Consider Request to Travel Pegi Bailey --- OEM --- Morgantown, WV Grant Workshop --- 04-22-2024: Treocst moved to approve. Commission concurred.
15. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of the County): Commissioner Hinkle spoke of roof issues and the GSA building issues.
16. Review - Discuss - Consider Orders and Election Orders as Presented by the Clerk: (NONE)
17. Review – Discuss – Consider invoice for reimbursement of funds to North Central WV Community Action for work performed under the CDBG Grant: Trecost moved to approve invoice for reimbursement. Commission concurred.
18. Review – Discuss – Consider Equitrans Survey Permission Form: Trey Simmerman, County Attorney, gave an overview. Hinkle moved to approve survey permission form. Commission concurred.
19. Review – Discuss – Consider approving front step repairs: Hinkle moved to table until the next agenda. Commission concurred.
20. Review – Discuss – Consider Appraising Property at 4479 Meadowbrook Road: Trecost moved to approve appraisal and auction. Commission concurred.
21. Review – Discuss – Consider picking the vehicle to purchase for transportation from the Opioid Settlement: Trecost moved to approve a purchase from Harry Green up to $40,000.00. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
22. Review – Discuss - Consider potential resolution of leave accrual issue – Laulis (potential executive session pursuant to W.Va. Code 6-9A-4(b)(2)(A) to discuss matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee): Commissioner Hinkle recused himself. Mr. Simmerman would like a brief executive session. Trecost moved to enter into executive session pursuant to 6-9A-4(b)(9). Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle not present in executive session. Trecost moved to enter into regular session. Commissioner Thomas and Commissioner Trecost voted in favor. Trecost vored to table until next week. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
23. Review – Discuss – Consider Farmland Protection Board and the role of the Commission: Commissioner Hinkle asked about the responsibility of the Board. Commissioner Thomas moved to table this matter. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
24. Administrator's Report: NONE
25. Commissioner Comments – Questions: NONE

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

_____ _____

Susan Thomas, President Date

DRAFT

5A

Pay Requistion #7
GREATER HARRISON COUNTY PSD
Route 20 - Quiet Dell Sanitary Sewer Extension

A. Cost of Project		Total	Previous	Current	Remaining
1.	Total Estimated Construction Costs				
	a. Quiet Dell Collection System	$ 9,561,250.00		$ -	$ 9,561,250.00
	b. Wastewater Treatment Plant	$ 8,470,000.00			$ 8,470,000.00
	c. Contingency	$ 2,658,750.00	$ -	$ -	$ 2,658,750.00
2.	**Technical Services**				
	a.Study and Report Phase	$ 60,000.00	$ 60,000.00	$ -	$ -
	b. Preliminary Design	$ 800,000.00	$ 360,000.00	$ -	$ 440,000.00
	c. Final Design	$ 420,000.00			$ 420,000.00
	d. Bidding and Negotiation	$ 70,000.00			$ 70,000.00
	e. Resident Project Representative	$ 750,000.00			$ 750,000.00
	f. Construction (Engineering During Construction)	$ 500,000.00			$ 500,000.00
	g. Post Construction	$ 30,000.00			$ 30,000.00
	h. Special Services				$ -
	i. Preperation of Application/ Facility Plan Approval	$ 15,000.00	$ 5,000.00	$ -	$ 10,000.00
	ii. Environmental Coordination	$ 25,000.00	$ 17,000.00	$ -	$ 8,000.00
	iii. Engineering and Topographic Surveys	$ 50,000.00	$ 32,000.00		$ 18,000.00
	iv. Survey Lands and Rights-of-Way	$ 100,000.00	$ 29,000.00	$ -	$ 71,000.00
	v. Aerial Mapping	$ 30,000.00	$ 20,000.00		$ 10,000.00
	vi. Geotechnical Engineering	$ 50,000.00	$ 50,000.00		$ -
	vii. Asset Management Plan	$ 35,000.00			$ 35,000.00
	viii. O&M Manual	$ 75,000.00			$ 75,000.00
3.	**Lands and ROWS**				$ -
	a. Lands and Rights-of-Way Acquisitions	$ 500,000.00	$ 3,200.00	$ -	$ 496,800.00
	b. Rights-of-Way Meeting Assistance	$ 70,000.00	$ 1,400.00	$ -	$ 68,600.00
	c. Rights-of-Way Acquistion	$ 100,000.00	$ 25,875.00	$ 6,375.00	$ 67,750.00
	d. Fee Takes	$ 100,000.00	$ 8,300.00	$ -	$ 91,700.00
4.	**Legal Fees**				$ -
	a. Legal (Right-of-Way Attorney)	$ 125,000.00			$ 125,000.00
	b. Legal (Land Acquistion Attorney)	$ 10,000.00			$ 10,000.00
	c. Legal (Project Attorney)	$ 50,000.00			$ 50,000.00
5.	**Administration Fees**				$ -
	a. Accounting	$ 40,000.00			$ 40,000.00
	b. Administration	$ 120,000.00	$ 4,211.00		$ 115,789.00
6.	**Financing**				$ -
	a. Bond Counsel	$ 50,000.00			$ 50,000.00
7.	**Permits**				$ -
	a. WVDOH	$ 60,000.00			$ 60,000.00
	b. NPDES Storm Water	$ 2,000.00			$ 2,000.00
8.	**Miscellaneous**				$ -
	a. Project Contingency	$ 98,100.00			$ 98,100.00
9.	**Total Project Cost (line 8 plus line 10)**	**$ 25,025,100.00**	**$ 615,986.00**	**$ 6,375.00**	**$ 24,402,739.00**
B. Sources of Funds					
10	Harrison County Commission ARPA Funds	$ 7,825,100.00	$ 615,986.00	$ 6,375.00	$ 7,202,739.00
10	WDA EEG Funds	$ 8,000,000.00	$ -	$ -	$ 8,000,000.00
10	CWSRF Principal Forgivness	$ 1,000,000.00	$ -	$ -	$ 1,000,000.00
10	WVIJDC Grant	$ 1,000,000.00		$ -	$ 1,000,000.00
10	WVIJDC Loan 1% 40 Year	$ 7,200,000.00	$ -	$ -	$ 7,200,000.00

Signature of Authorized Representative
4/18/2024
Date

Signature of Consulting Engineer
4/18/2024
Date

Date of Meeting	April 24, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Commission	Exponent Telegram	Various Legal Ads	$5,206.63							
Commission	Harrison Co. School	Fuel	$10,589.39							
Commission	The Arc of H.C.	Cleaning of Plaza	$300.00							
Commission	State Tax Department	Accumulated Charges	$35,821.52							
Commission	Emcor Services	Services	$9,741.32							
Commission	A-1 Exterminating	Pest Control (3 invoices)	$353.25							
Commission	Steptoe & Johnson	Professional Services	$15,393.75							
Commission	WV Fitness 24	Employee Wellness	$1,248.00							
Commission	Truist Bank	Various Charges	$559.97							
Commission	Jennifer Friend	Milage Reimbursement	$7.06							
Commission	WorkForce WV	Unemployment	$7,043.00							
Commission	A-1 Exterminating	Pest Control	$210.00							
Commission	Clarksburg Water Board	633 W. Pike St	$93.33							
Commission	Visual Edge	Copier Rental	$480.32							
Commission	Xerox	Copier Rental	$362.53							
Commission	Frontier	Courthouse	$43.74							
Commission	Mon Power	Courthouse/Annex	$19,781.92							
Commission	Unifirst	Carpet Runner Rental	$129.71							
Commission	Hope Gas	Extension Office	$199.60							
Commission	Hart Office	Toner	$250.00							
Commission	Mary Robinson	Deed Preparation	$200.00							
Commission	Batman Trophies & Awards	Name Plates & Plaque	$30.80							
commission	Anmoore VFD	Contributions	$14,860.01							
Commission	Bridgeport Fire Depart	Contributions	$14,860.01							
Commission	Clarksburg Fire Depart	Contributions	$14,860.01							
Commission	Johnstown VFD	Contributions	$14,860.01							
Commission	Lost Creek VFD	Contributions	$14,860.01							
Commission	Lumberport VFD	Contributions	$14,860.01							
Commission	Mt. Clare VFD	Contributions	$14,860.01							
Commission	Nutter Fort VFD	Contributions	$14,860.01							
Commission	Reynoldsville VFD	Contributions	$14,860.01							
Commission	Salem VFD	Contributions	$14,860.01							
Commission	Shinnston VFD	Contributions	$14,860.01							
Commission	Spelter VFD	Contributions	$14,860.01							
Commission	Stonewood VFD	Contributions	$14,860.01							
Commission	Summit Park VFD	Contributions	$14,860.01							
Commission	Wallace VFD	Contributions	$14,860.01							
Commission	West Milford VFD	Contributions	$14,860.01							
Michelle Tonkin	Greater Harrison PSD	ARPA Funds						$6,375.00		
Courts	The Water Shop	Water Service	$28.00							
Maintenance	UniFirst	Carpet Runner Rentals	$129.71							
Maintenance	Michel Inc.	Electrial Repairs	$259.00							
Maintenance	Shinnston Ace Hardware	Maintenance Supplies	$113.97							
Maintenance	Paramount Safety Supply	Maintenance Supplies	$64.70							
Maintenance	Lowes	Maintenance Supplies	$508.33							
Maintenance	Unline	Various Supplies	$1,518.73							
Maintenance	State Electric	Maintenance Supplies	$231.19							

Date of Meeting	April 24, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
Maintenance	Lowes	Maintenance Supplies	$508.33							
Maintenance	Marsh Hardware	Maintenance Supplies	$7.05							
Garage	Amtower	Tracs Rental	$3,288.00							
Garage	Sandy's True Value	Maintenance Supplies	$80.60							
Garage	Fisher Auto Parts	Parts & Supplies	$285.69							
Garage	Collision Plus	Automobile Repairs	$6,273.52							
Garage	Chenoweth Ford	Automobile Repairs	$2,731.06							
Garage	Advance Auto Parts	Automobile Parts	$77.68							
Animal Control	Freedom Hill Farms	Boarding Horses			$3,067.91					
Animal Control	Mike & Amber Ervin	Boarding Horses			$1,100.00					
Animal Control	Emcor Services	Monthly Agreement			$371.66					
Animal Control	U S Bank	Supplies			$100.95					
Planning	Exponent Telegram	Legak Ad	$57.15							
Farmland	WVAFPB	Annual								$350.00
Farmland	Mimi Riffle	Service & Milage								$268.69
Magistrates	WV Paging	Pagers								$81.00
Law Enforcement	Trapuzzano's	Uniform Shirts	$758.80							
Law Enforcement	Benny's Boot Hill	Safety Toe Shoes	$117.00							
Law Enforcement	Trapuzzano's	Body Armour	$1,362.60							
Law Enforcement	Skasiks Cleaners	Dry Cleaning	$627.85							
Law Enforcement	Continental Coffee	Supplies	$102.85							
Law Enforcement	Truist Bank	Various Charges	$513.76							
Process	Skasiks Cleaners	Dry Cleaning	$208.00							
Courthouse Security	Skasiks Cleaners	Dry Cleaning	$186.45							
Park & Rec	Mon Power	Spelter Park			$3.34					
Park & Rec	Mon Power	Spelter Park			$29.26					
Park & Rec	Hope Gas	Park & Rec. Complex			$32.40					
Ambulance Authority	Harrison County Emerg. Squad	Vending Machine Supplies			$64,776.22					
Community Correctins	Div. of WV Justice & Comm. Serv.	LS/CMI Usage				$52.00				
Community Correctins	R.D. Wilson	Supplies				$101.96				
Community Correctins	Pace Shredding	Paper Shredding Service				$78.00				
Community Correctins	The Change Company	Materials & Supplies				$632.01				
Community Correctins	U S Bank	Quick Books				$868.56				
Community Correctins	Taylor Rolenson	DUI Class Instructions				$150.00				
Community Correctins	Mirco Distributing Co	Lab Confirmations				$3,025.00				
Community Correctins	Lowe's	Materials & Supplies				$866.98				
Community Correctins	Whaley's Distributing Co	Materials				$131.54				
I T Department	Amazon.com	Dell SSD Solid State Drive	$237.80							
I T Department	Jotforms	Computer Software	$4,989.60						$4,989.60	

Date of Meeting	April 24, 2024	Invoice - Quote								
Department Name	Vendor Name	Description Note	General County Fund	E-911	Vital Services Levy Fund	Community Corrections	Community Improvement Fund	ARPA Fund	QUOTES	Other as Needed
I T Department	Amazon.com	SD Card Readers	$26.68							
Gina Jones	Audubon Animal Clinic	March 2024 Spay/Nueter			$6,021.00					
911 Center	Insight Public Sector	UHD DisplayPort		$4,578.88					$4,578.88	
911 Center	Hart Office Solutions	Supplies		$484.34						
911 Center	Lowes	Cleaning Supplies			$29.83					
911 Center	BearCom	Radio Tech. Services		$2,400.00						
911 Center	Lowes	Cleaning Supplies			$13.09					
911 Center	A-1 Exterminating Co	Pest Control			$75.00					
911 Cneter	Frontier	Plhone Service		$5,024.99						
County Clerk	Sams Club	Supplies	$219.94							
County Clerk	Exponent Telegram	Legal Ad	$252.07							
County Clerk	U S Bank	Training Seminar	$325.00							
Prosecuting Attorney	Shanna Knudsen	Transcript	$15.90							
Prosecuting Attorney	Evonne Renee Eades	Transcript	$304.15							
Prosecuting Attorney	AT&T Mobility	Service	$137.01							
			$372,354.17	$12,488.21	$75,620.66	$5,906.05	$0.00	$6,375.00		$699.69
					Grand Total :	$473,443.78				

COMMISSIONER'S SIGNATURE _____ DATE _____

COMMISSIONER'S SIGNATURE _____ DATE _____

COMMISSIONER'S SIGNATURE _____ DATE _____

Harrison County Commission

Approval to Travel

Travelers Name: Wayne Worth
Department: Harrison County Community Corrections, Day Report Center
Destination: 200 Civic Center Dr. Charleton, WV 265301
Travel Dates: April 17- 18, 2024
Reason:
NASW WV SOCIAL WORK CONFERENCE

Estimated Cost $688.34

Transportation $167.16

Air	$					
County Vehicle	$					
Private Vehicle	$	$167.16	249.5	miles @	$0.67	per mile
Rental Car	$			days @		per day

Lodging 1 nights @ $149.00 /night $149.00

Registration $222.18

Meals $150.00

Airport Parking

Approving Authority
(Elected Official/Departmental Head) Date

4/15/24

County Commission Action ( ) Approve ( ) Disapprove

Date

9

Harrison County Commission

Request to Attend Meeting

Name	Trevor Vance
Department	911
Destination	Gaylord Palms Resort, Orlando, FL
Travel Dates	06/26/2024 - 07/03/2024
Reason	NENA Conference & Expo (Scholarship Recipient) Scholarship covers the conference registration ($565), a preconference course ($215), and $1000 reimbursement toward travel/lodging expenses.

Total Estimated Cost			$ 1,133.00
Transportation			$ $131.50
Air		$ 131.50	
Private Vehicle:			
Mileage _____	X .655	$ 0.00	
Rental Car		$	
Lodging			$ 400.00
Registration			$
Meals (Estimated)			$ 481.50
Incidentals			$ 120.00

Employee Signature: _____ Date: 05-05-2024

Approving Authority: _____ Date: 4/19/2024
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

Cutright, Christopher

From: Vance, Trevor
Sent: Wednesday, April 3, 2024 18:59
To: Cutright, Christopher; Bailey, Andrew
Subject: Fwd: NENA Gold Line Scholarship - You've Been Selected!!

Well I was accepted for the gold line scholarship again!

Telecommunicator
Trevor Vance

Harrison County Bureau of Emergency Services
735 Genesis Boulevard
Bridgeport WV 26330

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

On Wednesday, April 3, 2024, 12:39, Chris Nussman <cnussman@nena.org> wrote:

Congratulations! I am happy to announce that you've been selected as one of NENA's 2024 Gold Line Scholarship recipients! As an awardee, you receive:

- Complimentary registration to the NENA 2024 Conference & Expo;
- Complimentary registration to a one-day pre-conference course of choice at NENA 2024; and
- A $1,000 travel stipend.

You can take advantage of your complimentary NENA 2024 conference and course registration now by going online to nena.org/nena2024-register and using discount code **GOLDLINE** at check out.

We've set aside a room block at our host hotel and conference venue, the Gaylord Palms, just for our scholarship winners. Please use this link to book your room and do not share it with anyone – **this link is just for Gold Line recipients**.

The travel stipend will be provided in the form of a reimbursement up to $1,000 against documented air and lodging travel expenses after the conference. The form to request your reimbursement will be sent to you after the conference concludes.

If for any reason you cannot accept this scholarship, then please let us know immediately.

Look for additional emails in the run up to the conference with more info, including invitations to the Gold Line Scholarship Breakfast on the morning of Saturday, June 29 and the Excellence in 9-1-1 Reception on the evening of Sunday, June 30.

Again, congratulations and please don't hesitate to reach out with any questions.

Best,
-chris.

Chris Nussman, CAE | VP, Strategy, Impact, & Communications
202.618.4396 (direct) | 973.479.3939 (mobile)

NENA | 1700 Diagonal Rd | Suite 500 | Alexandria, VA 22314 website | facebook | twitter

10A

Harrison County Commission

Request to Attend Meeting

Name	Paul Bump
Department	911
Destination	Brooks Hall, WVU, Morgantown WV
Travel Dates	June 3 & 4, 2024
Reason	GIS Foundations Works Shop: Day 1 - Foundations I: Basics of ArcPro Day 2 - Foundations II: Foundations of GIS

Total Estimated Cost $ 400.00

Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 400.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: _____ Date: April 18, 2024

Approving Authority: _____ Date: 4/19/2024
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

10B

Harrison County Commission

Request to Attend Meeting

Name	Steve Martin
Department	911
Destination	Brooks Hall, WVU, Morgantown WV
Travel Dates	June 3 & 4, 2024
Reason	GIS Foundations Works Shop: Day 1 - Foundations I: Basics of ArcPro Day 2 - Foundations II: Foundations of GIS

Total Estimated Cost			$ 400.00
Transportation			$ $0.00
Air		$	
Private Vehicle:			
Mileage	X .655	$ 0.00	
Rental Car		$	
Lodging			$
Registration			$ 400.00
Meals (Estimated)			$
Incidentals			$

Employee Signature: Steve Martin Date: April 18, 2024

Approving Authority: Laura Fry Date: 4/19/2024
(County Commission or Constitutional Official)

County Commission Action ( ) Approve ( ) Disapprove
Authorized travel within the approved budget by and for other constitutional offices does not require County Commission approval

Date: _____

A8 Form Revised: May 1, 2014

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MONONGALIA COUNTY COMMISSION

243 HIGH STREET, ROOM 202
COURTHOUSE
MORGANTOWN, WEST VIRGINIA 26505

Jeffrey L. Arnett, Commissioner
Thomas C. Bloom, Commissioner
Sean P. Sikora, Commissioner

Telephone: 304 291-7257

April 12, 2024

Harrison County Commission
Attention: Commission President
301 West Main Street
Clarksburg, WV 26301

RE: West Virginia First Foundation Regional Director Reappointment

Dear Sir or Madam,

The purpose of this letter is to follow up with all Region 4 municipalities and counties on the next steps regarding the WV First Foundation. In accordance with the West Virginia First Memorandum of Understanding, each region must create their own governance structure, to ensure that all Local Governments have input and equitable representation regarding Regional decisions, including the selection of projects to be funded using Regional funds.

As you may be aware, the Region 4 Director Jonathan Board, has been selected as the Executive Director for the WV First Foundation. Due to this appointment, there is now an opening for our Region 4 Director. After speaking with Mr. Board and the WV First Foundation, it was proposed that we take the second person in line from the West Virginia First Foundation Regional Director Election held on July 13, 2023. Enclosed are the official election results declaring Mr. Jonathan Dower as the runner up and therefore allowing him to assume the role of the Region 4 Director.

To be in compliance with Senate Bill 674 and the Attorney General Office guidelines, we are requesting that your commission or municipality **vote yes or no via email** to this proposal no later than **April 26, 2024 at 12:00 p.m.** The results will be announced to each entity via email on **April 29, 2024.**

The next meeting is planned for **Thursday, May 9, 2024 at 9:30 a.m.** in the **Monongalia County Commission Chambers, 243 High Street, 2nd Floor, Morgantown.** If you are planning to participate in person or online, please contact me at ccoon@monongaliacounty.gov no later than **May 3, 2024** so we are able to plan for seating or provide you with the Microsoft Teams link.

If you have any questions or concerns regarding this meeting, please do not hesitate to contact the Monongalia County Commission at your earliest convenience.

We look forward to hearing from you.

For the Commission,

Collene Coon

Collene Coon
Office Manager
Monongalia County Commission

smithcochranhicksPLLC
CERTIFIED PUBLIC ACCOUNTANTS

July 17, 2023

Governor Jim Justice
State Capitol
1900 Kanawha Blvd. E
Charleston, WV 25305

Attorney General Patrick Morrisey
The Office of the West Virginia Attorney General
PO Box 1789
Charleston, WV 25326

Re: WV First Foundation, Inc. - Region 4 Director Election Certification

Dear Governor Justice and Attorney General Morrisey:

On July 13th, 2023, Region 4 met to elect their initial Regional Director. We were present to count the votes. Pursuant to the terms of the Articles of Incorporation, votes were weighted by the final allocation percentages for distributions to all Local Governments as set forth in Exhibit C W/CT2 of the West Virginia First Memorandum of Understanding ("MOU") as may be modified as set forth in Paragraph B2(b)(i) of the MOU.

Region 4 elected **Jonathan Board** as their initial Regional Director.

The voting totals were as follows:

Nominee	Weighted Total
Jonathan Board	41.01%
Jon Dower	30.30%
Joseph Adams	5.77%
Dr. Robert Snuffer	3.67%
Mike Keller	0.02%
Lou Ortenzio	0.00%

** The remaining 19.23% of the weighted total represents those municipalities that did not vote.*

This letter serves as certification and reporting of the votes. Please contact me at 304-345-1151 if anything further is needed.

Sincerely,

John S Jenkins, CPA
Member
Smith, Cochran and Hicks, PLLC

13

A RESOLUTION AUTHORIZING THE SUBMISSION OF A PROPOSAL TO SENATOR SHELLEY MOORE CAPITO'S OFFICE, TO BE CONSIDERD FOR FUNDING FROM THE CONGRESSIONALLY DIRECTED SPENDING FOR THE HARRISON COUNTY AGRICULTURE AND YOUTH COMPLEX

WHEREAS, the Harrison County Commission wishes to participate and be considered for funds from the Congressionally Directed Spending through the Agriculture, Rural Development, and Community Facilities Grant for the Harrison County Agriculture and Youth Complex; and

WHEREAS, the Harrison County Commission, supports the need and benefit of an Agriculture and Youth Complex and will provide a safe a protected venue for many social events for our citizens from Harrison County and surrounding counties; and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the Federal Government, and

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the request to Senator Shelley Moore Capito's office in the amount of Three Million Dollars, ($3,000,000) from the Congressionally Directed Spending funds through the Subcommittee of Agriculture, Rural Development, Food and Drug Administration and Related Agencies, and

2. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission.

PASSED by the Harrison County Commission on this the 24th day of April, 2024.

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

14

A RESOLUTION AUTHORIZING THE SUBMISSION OF A PROPOSAL TO SENATOR SHELLEY MOORE CAPITO'S OFFICE, TO BE CONSIDERD FOR FUNDING FROM THE CONGRESSIONALLY DIRECTED SPENDING THROUGH IT'S SUBCOMMITTEE OF AGRICULTURE AND RURAL DEVELOPMENT FUND; BUILDING AND FACILITIES FOR THE HARRISON COUNTY ANIMAL CONTROL FACILITY

WHEREAS, the Harrison County Commission recognizes the need for a modern and updated Animal Control facility that would accommodate the increased number of stray cats and dogs, and

WHEREAS, Harrison County has the highest number of euthanasia in West Virginia and also plans to develop an adoption program with a new facility by being able to house more animals and for a longer period of time, and

WHEREAS, Harrison County wishes to participate and be considered for funds from the Congressionally Directed Spending through the Subcommittee of Agriculture and Rural Development Fund – Building and Facilities, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the Federal Government, and

WHEREAS, it is required that the Harrison County Commission commits sufficient funds to the project.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the filing of the application for funds from the Congressionally Directed Spending through the Subcommittee for Agriculture and Rural Development Fund – Building and Facilities, for Three Million and Five Hundred Thousand Dollars, ($3,500,000) and will provide the appropriate match if required.

2. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission.

PASSED by the Harrison County Commission on this the 24th day of April, 2024.

_____

Susan Thomas, President
Harrison County Commission

ATTEST:

_____

John Spires, County Clerk

15
RECEIVED
SEP 14 2023
HARRISON COUNTY
COMMISSION

Jim Justice
Governor of West Virginia

September 14, 2023

Harrison County Commission
301 W Main Street
Clarksburg, WV 26301

Re: All County Fire Protection Funding

Commissioners:

During the recent Interim Session of the WV Legislature, a bill was passed and signed by Governor Jim Justice providing $3,000,000 to an All County Fire Protection Fund. These funds are to be distributed in relative proportion to each county's population as a percentage of the entire state's population. This percentage is then used to allocate the county's portion of the $3,000,000 fund.

I am pleased to announce the first allocation of these funds. Your county should be receiving $109,705.85 as part of the All County Fire Protection Fund distribution.

The legislation requires my office to distribute these funds directly to County Commissions. County Commissions are further required to distribute these funds to fire departments in those counties for the exclusive benefit of fire protection or emergency services in the county.

A second allocation of funds will be distributed in the near future to counties which have in place a countywide excess levy, or a countywide fee, dedicated to fire or emergency services.

Sincerely,

Jim Justice
Governor

State Capitol | 1900 Kanawha Blvd., East, Charleston, WV 25305 | (304) 558-2000

A1

United States of America

State of West Virginia **County of Harrison, ss:**

Clerk's Fiduciary Report

Estate from Wednesday, April 10, 2024, through Tuesday, April 16, 2024

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before his during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, April 10, 2024, the following matters were disposed of in the presence of the Clerk:

The said estate of **DOROTHY J KEHRER**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **LAVINA MAE MCCRAY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ROGER ELDEN MCCRAY, who was named in the last will and testament of **LAVINA MAE MCCRAY**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Friday, April 12, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **SANDRA S WHITEHAIR**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

PATSY TRECOST II, who was named in the last will and testament of **SANDRA S WHITEHAIR**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Monday, April 15, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **RUTH EDITH REED**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KEVIN REED, who was named in the last will and testament of **RUTH EDITH REED**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.
KEITH REED, who was named in the last will and testament of **RUTH EDITH REED**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **JOHANNA VINNE ANDERSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

PAULA LAVINNE SAPIA FRALEY, who was named in the last will and testament of **JOHANNA VINNE ANDERSON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Tuesday, April 16, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DOLORES LEE BRADLEY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ROBERT J PEVLER, who was named in the last will and testament of **DOLORES LEE BRADLEY**, deceased, as ADMINISTRATOR CTA thereof, qualified as such. Bond was 1,250,000.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **MICHELE LEE HOFFSTETTER** was appointed and qualified as ADMINISTRATOR of the estate of **ELEANOR ROBERTA LOUISE MCFADDEN**, deceased. Bond was 90,000.00.

A duly certified copy of the last will and testament of **HERMETTA LOUISE KEELING**, deceased, late a resident of CABELL, WEST VIRGINIA, was admitted to record.

A duly certified copy of the last will and testament of **JAMES BENJAMIN LEWIS**, deceased, late a resident of GREENBRIER, WEST VIRGINIA, was admitted to record.

C1

Mackenzie Simmons

From: Laura Pysz
Sent: Monday, April 15, 2024 3:44 PM
To: County Administrator
Subject: FW: Black Diamonds Coal Mining Exhibit Available
Attachments: 1.jpg; 2.JPG; 3.jpg; 4.JPG; 5.jpg; 6.jpg; 7.jpg

Please make part in consent section on next weeks agenda

From: Nacmha <nacmha@aol.com>
Sent: Monday, April 15, 2024 1:06 PM
To: Laura Pysz <lpysz@harrisoncountywv.gov>
Subject: Black Diamonds Coal Mining Exhibit Available

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Laura and thanks for all your help in the past. Mike Rohaly here from NACMHA (Northern Appalachian Coal Mining Heritage Association). We are the stewards for a traveling coal mining exhibit owned by the WV Division of Culture and History called "Black Diamonds." It has been displayed at 6 locations in Harrison, Marion and Monongalia counties over the last 10 years or so and we are ready to move it to a new location where others can enjoy it and learn a little about our coal mining history and heritage. It also has "hands-on" features.

It has about a 20' x 25' footprint and is typically displayed with two back walls against the walls of the space. It can and has been configured in other ways as well. I'm attaching some pictures of it. It is currently located at the Clarksburg History Museum. There is no cost for the exhibit other than the cost of transporting it (typically a U-Haul truck for max two days). We could pay for that as well if that is a concern.
It requires no maintenance other than to turn on a 10 minute loop DVD program which is a part of it but not absolutely necessary to run. We can also do the set up but any help would be appreciated.

Please pass this information along to possible interested parties. We would like to move it sometime in May. We will relocate the exhibit based on a first-come-first-served basis at a suitable site so please pass the word to let us know sooner rather than later.

Thanks very much!.
Mike Rohaly, NACMHA
304-534-1776

Transportation
DANGER IN THE MINES
Tamping Rod and Needle
Pick

West Virginia
Coal Industry

Breast Auger
What was it like
to be a miner?
Do you have what it takes

What was it like
to be a miner?
Who mined coal?
How wer
Most coal in the early days cam
building a tunnel into a mount
they would support the roof o
either of wood or unmined coal.
miners constructed side tunnels
tunnels led to individual room
drift mines extended hundreds o

KEEP OUT·DANGER

DANGER IN THE MINES
Between 1890 and 1912, West Virginia
rate in the nation. The most feared mine
caused when open-flamed lights ignited
or methane gas. The nation's worst coal
Virginia on December 6,1907, when an
at least 361 men.
Tamping Rod and Needle

KEEP OUT

C2

Name of Organization/Applicant Summit Park PSD

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: $ 50,000

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

6-30-23 Civil Environmental Consultants - mapping + flow	$ 6,800.00
8-1-23 CEC flow monitoring - mapping	$ 6,800.00
9-18-23 CEC flow monitoing - Reporting	$ 10,100.00
2-21-23 CEC CCTV - manhole Insp - Smoke test	$ 26,300.00
	$
TOTAL	$ 50,000.00

NAME OF PROJECT/EVENT: SPPSD Sewer Project - Evaluation

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:		$
		$
		$
	TOTAL	$
EXPENSE ITEM:		$
		$
		$
	TOTAL	$

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

WV Water Development Authority	$ 50,000
Funding Approved not yet Awarded	$
	$
	$
TOTAL	$ 50,000

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

Mary E Seymour - Mary E Seymour — 2-21-24

Applicant — Date

(Revised 8/19/14)

C3

SUMMIT PARK PUBLIC SERVICE DISTRICT

100 COAL ST.
CLARKSBURG, WV 26301
304-623-5304

ROBERT HINEBAUGH - CHAIRMAN ❖ LAETITIA CLUTTER - TREASURER ❖ PAULA MCINTYRE - SECRETARY

Board Minutes March 11, 2024

Board members present: Robert P. Hinebaugh, Paula McIntyre, and Laetitia Clutter

Others Present: Mary E Seymour - General Manager, Adam Southern - Staff
Public Present: Shelby Johnson – Region VI, Kyla Radcliff – Thrasher Group

The regular monthly meeting of the Summit Park PSD was held on Monday, March 11, 2024 at the District's office on Coal Street, Summit Park, WV.

Chairman, Robert Hinebaugh, called the meeting to order at 4:15 pm. Upon calling the roll a quorum of the members was present.

Chairman Hinebaugh called for the reading of the minutes from the February meeting.
Ms. Clutter made a motion and Mrs. McIntyre seconded the motion to dispense with the reading of the minutes and to approve the minutes as presented. Motion carried

Chairman Hinebaugh called for the financial report. Ms. Seymour mentioned the inclusion of the Edward Jones account balances to the board packet and provided an overview of the current standing of those accounts. Ms. Clutter motioned and Ms. McIntyre seconded to approve the district's financials, including the invoices and paid bills, as presented. Motion carried.

Old Business:

Ms. Seymour informed the members that the IJDC grant documents had been received.

Ms. Johnson of Region VI presented Requisition #1 in the amount of $20575, for approval to pay CEC for CCTV inspections of manholes and sewer mains. Ms. Clutter Made a motion to submit the Requisition to the IJDC for grant funds to pay the invoice. Ms. McIntyre seconded and Mr. Hinebaugh made the vote unanimous.

Ms. Johnson also mentioned she was in the process of submitting the district for a CDS Request funding and asked the board and community for letters in support of the districts needs. The submission was needed to be filed by March 18th.

Ms. Seymour read an email from Mr. Hawes, CEC stating the next work to be performed in the coming weeks.
Lift station D evaluation, submission of CDS Request, research manhole insert options to reduce inflow

Ms. Radcliff prepared and presented a funding eligibility list and provided an in-depth narrative of how funding is obtained though various agencies.

Ms. Seymour stated that the district water loss was at 18% for February. She mentioned that there were two leaks and flushing. The leaks repaired were on Needham St and Highland Ave., both areas being in the upcoming project area. Most leaks being repaired are occurring on aging service lines many connected to abandon or vacant properties.

Ms. Seymour mentioned that the building repairs had been completed.

New Business:

Ms. Seymour requested that the board consider hiring a full time office staffer. Mrs. McIntyre recommended Ms. Seymour draft a desired list of qualifications and salary needed for the position.

Ms. Seymour recommended that the district is in need of a rate increase no less that 4% and requested a vote to apply to the a PSC to begin a water rate case.

Ms. Clutter made a motion to apply for a water rate increase with the WV Public Service Commission. Mrs. McIntyre seconded the motion and Mr. Hinebaugh made the vote unanimous.

Ms. Seymour stated that the PSC sent an email concerning the balance of the CWC reserve account of the sewer department. Ms. Seymour mentioned that the fund was to be used for Non-reoccurring and non-capitol items. The building repair was a non-reoccurring event and was reported to the PSC for the use of those funds. It was also stated that the use of the funds are not clearly defined and Ms. Seymour stated that deposits were being made monthly to increase the balance and recover the use.

Having no further business to discuss, Mr. Hinebaugh announced that the next meeting of the Summit Park Board of directors would be scheduled for Monday, Monday, April 8th, at 4pm.

There being no public in attendance. Ms. Clutter made a motion to adjourn the meeting at 5:04pm, and Ms. Clutter seconded the motion, the motion passed unanimously.

Respectfully submitted,

Robert P. Hinebaugh, Chairman

C4

2:25 PM
04/16/24
Accrual Basis

Summit Park PSD
Balance Sheet
As of February 29, 2024

		Feb 29, 24
ASSETS		
Current Assets		
Checking/Savings		
S131.20 · Sewer Project Account		50.00
S127.4 · SPS CWCR		5,731.63
W127.4 · SP W CWCR		32,709.07
W131.11 · WU Customer Security Refund		2,612.61
W131.12 · WU Customer Security Deposits		
S132.1 · SEWER - CUST DEP CASH	14,145.84	
W131.13 · WATER - CONTRA CUST DEP CASH	-14,145.84	
Total W131.12 · WU Customer Security Deposits		0.00
W131.2 · WU Payroll Account		3,663.06
S131.1 · WU Sewer Account		502.81
W131.10 · WU Water Account		517.39
W127.1 · WU Water DEP Fund		6,017.32
S127.2 · WU Sewer DEP Fund		7,251.25
Total Checking/Savings		59,055.14
Other Current Assets		
S127.40 · EJ Sewer Project Funds		26,464.42
S127.30 · EJ CD Sewer Bond		43,707.18
W127.30 · EJ CD Water Bond		35,969.98
S127.20 · EJ CD Sewer DEP Fund		99,969.20
W127.10 · EJ CD Water DEP Fund		20,057.19
W127.12 · EJ CD Customer Security Depst		22,952.14
S142 · Sewer - Other A/R		3,094.10
W151 · Water - Inventory		3,338.62
W141 · Water - Customer A/R		-1,457.20
S141 · Sewer - Customer A/R		-4,255.55
S145 · Sewer receivable from Water		33,090.60
Total Other Current Assets		282,930.68
Total Current Assets		341,985.82
Other Assets		
S389.1 · Sewer - Software		1,989.90
W347.5 · Water - Software		3,695.10
W108.11 · Water - Tools Accum Deprec		-12,531.51
W346.5 · Water - Communication Equipment		12,531.51
W108.10 · Water - Accum Depreciation		-1,194,102.84
W341.5 · Water - Vehicles		15,188.34
W343.5 · Water - Equipment		9,906.18
W335.4 · Water - Hydrants		151,547.14
W334.40 · Water - Meters		234,658.72
W331.4 · Water - Trans & Dist Mains		1,470,206.03
W303.4 · Water - Land Rights		8,850.00
S108.1 · Sewer - Accum Depreciation		-2,732,534.70
S391.7 · Sewer - Vehicle		16,625.12
S354.7 · Sewer - Improvements		60,982.82
S354.71 · Sewer - Building		77,142.51
S361.2 · Sewer System		2,978,290.88
S371.3 · Sewer - Equipment		172,994.97
S353.7 · Land Rights		2,760.75
Total Other Assets		1,278,200.92
TOTAL ASSETS		**1,620,186.74**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
W232.3 · Water Meter Loan 0013 WUB		5,651.19
W232.2 · Water-Note Meter Loan WUB 00012		18,269.28

Summit Park PSD
Balance Sheet
As of February 29, 2024

	Feb 29, 24
S252 · Sewer Advances for Construction	50,000.00
S241 · City of Clarksburg Tax	4.49
W237 · Water - Accrued Interest	150.67
W231 · Water - Accounts Payable	9,937.34
W233 · Water Payable to Sewer	30,355.08
S237.1 · Sewer -Accrued Interest Payable	162.48
S231 · Sewer - Accounts Payable	21,089.55
S235.1 · Customer Security Deposits	
W237.2 · Customer Security Dep Interest	334.58
S235 · Sewer Customer Deposit	13,185.34
W235 · Water - Customer Deposit	9,874.82
S235.1 · Customer Security Deposits - Other	1,681.86
Total S235.1 · Customer Security Deposits	25,076.60
W236.1 · Payroll Liabilities	362.39
W236.2 · Payroll-FICA	1,539.58
W236.4 · Payroll-FWH	986.00
W236.5 · Payroll-MCARE	360.08
W236.6 · Payroll-SWHWV	415.00
Total Other Current Liabilities	164,359.73
Total Current Liabilities	164,359.73
Long Term Liabilities	
W221 · Water - Note Payable FHA	94,161.32
S221 · Sewer - Note Payable FHA	197,689.09
Total Long Term Liabilities	291,850.41
Total Liabilities	456,210.14
Equity	
W3900 · Water Retained Earnings	-354,918.57
S3900 · Sewer Retained Earnings	363,829.60
W271.1 · Water - Tap Fees Equity	2,640.00
W271.2 · Water - Contr in Aid of Constr	566,802.90
W215 · Water - Retained Earnings	416,230.15
S271 · Sewer-(Taps) Aid in Construct	8,389.14
S271.2 · Sewer - EPA Grant Equity	1,815,900.00
S271.1 · Sewer - FHA Grant Equity	415,700.00
S216 · Sewer - Retained Earnings	-1,260,198.34
3900 · Earnings	-763,992.16
Net Income	-46,406.12
Total Equity	1,163,976.60
TOTAL LIABILITIES & EQUITY	**1,620,186.74**

CT

GREATER HARRISON COUNTY P.S.D.

"Meeting held in Town of West Milford Council Chambers"

Agenda
April 18, 2024
9:00 am

Appointments
9:00 am – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
3. P&B Services, LLC
   3.1 Package Plant Report
4. Bennett and Dobbins, PLLC
   4.1 Drawdowns – Review, discuss and act.
   4.2 6/30/25 Budget approval water and sewer – Review, discuss and act
5. Ruth Ann Messenger – Treasurer – Review, discuss and act
   5.1 Sewer Check Register and debit card transactions
   5.2 Water Check Register
6. The Thrasher Group, Inc.
   6.1 Sewer
      6.1.a. Phase II – Review, discuss and act
         - Project Update
      6.1.b. Quiet Dell – Review, discuss and act
         - Project Design Update
      6.1.c. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
         - Project Update
      6.1.d. River Crossings – Review, discuss and act
         - Project Update
      6.1.e. 10-year Plan – Review, discuss and act
         - General Discussion
   6.2 Water
      6.2.a. Overall Water Project – Review, discuss and act
         - Project Discussion
      6.2.b. Buffalo lake Road Water Line Extension
         - Planning update
      6.2.c. 10-year Plan – Review, discuss and act
         - General Discussion

7. Bill Hoover – General Manager
    7.1 Water
        7.1.a. Water Loss Report
        7.1.b. Water Leak Report
        7.1.c. General Updates
    7.2 Sewer
        7.2.a. General Updates
    7.3 Good of the District
        7.3.a. General Update
8. Sam Harold – Mountain State Law
    10.1 Available for general consult
9. Executive Session

Adjournment of meeting

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C6

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
03/01/2024 - 03/31/2024

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	223,644.97	209,330.00	14,314.97	97.01%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	59.23	50.83	8.40	0.03%
MISCELLANEOUS/RECONNECT FEES	4,831.89	486.00	4,345.89	2.10%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.65%
TAP FEES	500.00	350.00	150.00	0.22%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	230,536.09	210,716.83	19,819.26	
EXPENSES				
ACCT, BILLING, & COLLECTING	3,547.68	6,531.92	(2,984.24)	1.90%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	-	197.42	(197.42)	0.00%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	24,610.85	24,596.00	14.85	13.21%
DIRECTORS FEES	524.52	542.50	(17.98)	0.28%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	6,341.72	6,811.67	(469.95)	3.40%
LAB SERVICE	406.19	892.67	(486.48)	0.22%
LABOR	31,415.17	30,720.83	694.34	16.86%
MAINTENANCE	4,908.85	11,802.08	(6,893.23)	2.63%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	10.00	85.83	(75.83)	0.01%
OUTSIDE SERVICES/CONTRACT LABOR	13,133.65	6,772.25	6,361.40	7.05%
POWER PURCHASED	3,661.14	3,819.58	(158.44)	1.96%
PROPERTY/LIABILITY & INJURIES INSURANCE	5,585.75	2,600.75	2,985.00	3.00%
REGULATORY COMMISSION	-	978.50	(978.50)	0.00%
RENEWAL & REPLACEMENT	900.00	5,268.33	(4,368.33)	0.48%
RENT EXPENSE	2,500.00	2,575.00	(75.00)	1.34%
TAXES	2,660.12	2,391.67	268.45	1.43%
TRANSPORTATION	3,880.86	3,467.67	413.19	2.08%
UTILITIES	1,246.55	849.75	396.80	0.67%
WATER PURCHASED	81,024.15	89,855.50	(8,831.35)	43.48%
TOTAL EXPENSES	186,357.20	200,759.92	(14,402.72)	
NET SURPLUS (DEFICIT)	44,178.89	9,956.92	34,221.97	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
03/01/2024 - 03/31/2024

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	254,174.49	234,937.67	19,236.82	90.32%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.89%
INTEREST INCOME	8,947.52	71.67	8,875.85	3.18%
MISCELLANEOUS/RECONNECT FEES	-	-	-	0.00%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	-	125.00	(125.00)	0.00%
UNUSUAL CHARGE	15,808.96	16,300.50	(491.54)	5.62%
TOTAL INCOME	281,430.97	253,934.83	27,496.14	
EXPENSES				
ACCT, BILLING, & COLLECTING	719.39	1,844.17	(1,124.78)	0.30%
BRIDGEPORT SANITARY BOARD	11,453.91	8,565.00	2,888.91	4.82%
TOWN OF WORTHINGTON	3,304.10	12,500.00	(9,195.90)	1.39%
CHEMICALS	-	1,067.50	(1,067.50)	0.00%
CLARKSBURG SANITARY BOARD	2,310.16	1,785.83	524.33	0.97%
DEBT SERVICE	112,379.86	112,125.67	254.19	47.33%
DIRECTORS FEES	475.48	520.00	(44.52)	0.20%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	4,629.90	5,424.92	(795.02)	1.95%
LAB SERVICE	2,060.00	663.33	1,396.67	0.87%
LABOR	18,752.08	20,931.50	(2,179.42)	7.90%
MAINTENANCE	24,546.42	16,534.17	8,012.25	10.34%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,114.94	1,514.17	(399.23)	0.47%
OUTSIDE SERVICES/CONTRACT LABOR	22,708.98	15,580.83	7,128.15	9.56%
POWER PURCHASED	16,409.42	14,535.08	1,874.34	6.91%
PROPERTY/LIABILITY & INJURIES INSURANCE	5,063.50	2,032.58	3,030.92	2.13%
REGULATORY COMMISSION	525.00	1,222.50	(697.50)	0.22%
RENEWAL & REPLACEMENT	2,262.98	16,656.67	(14,393.69)	0.95%
RENT EXPENSE	-	-	-	0.00%
TAXES	952.91	1,105.00	(152.09)	0.40%
TRANSPORTATION	3,517.98	2,993.58	524.40	1.48%
UTILITIES	4,246.84	1,366.67	2,880.17	1.79%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	237,433.85	238,969.17	(1,535.32)	
NET SURPLUS (DEFICIT)	43,997.12	14,965.67	29,031.45	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
03/01/2024 - 03/31/2024

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	477,819.46	444,267.67	33,551.79	93.33%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.49%
INTEREST INCOME	9,006.75	122.50	8,884.25	1.76%
MISCELLANEOUS/RECONNECT FEES	4,831.89	486.00	4,345.89	0.94%
QUIET DELL LEASE	1,500.00	500.00	1,000.00	0.29%
TAP FEES	500.00	475.00	25.00	0.10%
UNUSUAL CHARGE	15,808.96	16,300.50	(491.54)	3.09%
TOTAL INCOME	511,967.06	464,651.67	47,315.39	
EXPENSES				
ACCT, BILLING, & COLLECTING	4,267.07	8,376.08	(4,109.01)	1.01%
BRIDGEPORT SANITARY BOARD	11,453.91	8,565.00	2,888.91	2.70%
TOWN OF WORTHINGTON	3,304.10	12,500.00	(9,195.90)	0.78%
CHEMICALS	-	1,264.92	(1,264.92)	0.00%
CLARKSBURG SANITARY BOARD	2,310.16	1,785.83	524.33	0.55%
DEBT SERVICE	136,990.71	136,721.67	269.04	32.33%
DIRECTORS FEES	1,000.00	1,062.50	(62.50)	0.24%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	10,971.62	12,236.58	(1,264.96)	2.59%
LAB SERVICE	2,466.19	1,556.00	910.19	0.58%
LABOR	50,167.25	51,652.33	(1,485.08)	11.84%
MAINTENANCE	29,455.27	28,336.25	1,119.02	6.95%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,124.94	1,600.00	(475.06)	0.27%
OUTSIDE SERVICES/CONTRACT LABOR	35,842.63	22,353.08	13,489.55	8.46%
POWER PURCHASED	20,070.56	18,354.67	1,715.89	4.74%
PROPERTY/LIABILITY & INJURIES INSURANCE	10,649.25	4,633.33	6,015.92	2.51%
REGULATORY COMMISSION	525.00	2,201.00	(1,676.00)	0.12%
RENEWAL & REPLACEMENT	3,162.98	21,925.00	(18,762.02)	0.75%
RENT EXPENSE	2,500.00	2,575.00	(75.00)	0.59%
TAXES	3,613.03	3,496.67	116.36	0.85%
TRANSPORTATION	7,398.84	6,461.25	937.59	1.75%
UTILITIES	5,493.39	2,216.42	3,276.97	1.30%
WATER PURCHASED	81,024.15	89,855.50	(8,831.35)	19.12%
TOTAL EXPENSES	423,791.05	439,729.08	(15,938.03)	
NET SURPLUS (DEFICIT)	88,176.01	24,922.58	63,253.43	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2023 - 03/31/2024

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	1,855,375.76	1,883,970.00	(28,594.24)	97.00%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	8,491.55	457.50	8,034.05	0.44%
MISCELLANEOUS/RECONNECT FEES	36,310.10	4,374.00	31,936.10	1.90%
QUIET DELL LEASE	6,000.00	4,500.00	1,500.00	0.31%
TAP FEES	6,500.00	3,150.00	3,350.00	0.34%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	1,912,677.41	1,896,451.50	16,225.91	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	54,319.32	58,787.25	(4,467.93)	3.05%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	470.00	1,776.75	(1,306.75)	0.03%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	221,497.65	221,364.00	133.65	12.44%
DIRECTORS FEES	4,202.75	4,882.50	(679.75)	0.24%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	65,358.37	61,305.00	4,053.37	3.67%
LAB SERVICE	8,846.29	8,034.00	812.29	0.50%
LABOR	295,371.40	276,487.50	18,883.90	16.60%
MAINTENANCE	125,800.74	106,218.75	19,581.99	7.07%
MISCELLANEOUS EXPENSE	6.01	-	6.01	0.00%
OFFICE SUPPLIES & EXPENSE	1,113.88	772.50	341.38	0.06%
OUTSIDE SERVICES/CONTRACT LABOR	46,986.84	60,950.25	(13,963.41)	2.64%
POWER PURCHASED	32,294.76	34,376.25	(2,081.49)	1.81%
PROPERTY/LIABILITY & INJURIES INSURANCE	20,193.69	23,406.75	(3,213.06)	1.13%
REGULATORY COMMISSION	6,976.93	8,806.50	(1,829.57)	0.39%
RENEWAL & REPLACEMENT	45,225.26	47,415.00	(2,189.74)	2.54%
RENT EXPENSE	22,500.00	23,175.00	(675.00)	1.26%
TAXES	25,333.92	21,525.00	3,808.92	1.42%
TRANSPORTATION	26,210.64	31,209.00	(4,998.36)	1.47%
UTILITIES	7,770.52	7,647.75	122.77	0.44%
WATER PURCHASED	769,370.91	808,699.50	(39,328.59)	43.23%
TOTAL EXPENSES	1,779,849.88	1,806,839.25	(26,989.37)	100.00%
NET SURPLUS (DEFICIT)	132,827.53	89,612.25	43,215.28	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2023 -03/31/2024

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	2,100,533.33	2,114,439.00	(13,905.67)	94.47%
FACILITIES CHARGE	22,500.00	22,500.00	-	1.01%
INTEREST INCOME	22,232.41	645.00	21,587.41	1.00%
MISCELLANEOUS/RECONNECT FEES	480.00	-	480.00	0.02%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	2,050.00	1,125.00	925.00	0.09%
UNUSUAL CHARGE	75,651.92	146,704.50	(71,052.58)	3.40%
TOTAL INCOME	2,223,447.66	2,285,413.50	(61,965.84)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	15,121.28	16,597.50	(1,476.22)	0.70%
BRIDGEPORT SANITARY BOARD	73,488.34	77,085.00	(3,596.66)	3.38%
TOWN OF WORTHINGTON	28,370.20	112,500.00	(84,129.80)	1.30%
CHEMICALS	14,323.25	9,607.50	4,715.75	0.66%
CLARKSBURG SANITARY BOARD	23,100.84	16,072.50	7,028.34	1.06%
DEBT SERVICE	1,011,418.74	1,009,131.00	2,287.74	46.49%
DIRECTORS FEES	3,797.25	4,680.00	(882.75)	0.17%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	53,447.53	48,824.25	4,623.28	2.46%
LAB SERVICE	9,400.80	5,970.00	3,430.80	0.43%
LABOR	218,983.83	188,383.50	30,600.33	10.07%
MAINTENANCE	169,282.66	148,807.50	20,475.16	7.78%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	16,230.21	13,627.50	2,602.71	0.75%
OUTSIDE SERVICES/CONTRACT LABOR	141,906.01	140,227.50	1,678.51	6.52%
POWER PURCHASED	135,210.91	130,815.75	4,395.16	6.22%
PROPERTY/LIABILITY & INJURIES INSURANCE	24,781.70	18,293.25	6,488.45	1.14%
REGULATORY COMMISSION	7,133.69	11,002.50	(3,868.81)	0.33%
RENEWAL & REPLACEMENT	175,047.79	149,910.00	25,137.79	8.05%
RENT EXPENSE	-	-	-	0.00%
TAXES	11,889.90	9,945.00	1,944.90	0.55%
TRANSPORTATION	23,525.23	26,942.25	(3,417.02)	1.08%
UTILITIES	18,989.45	12,300.00	6,689.45	0.87%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	2,175,449.61	2,150,722.50	24,727.11	100.00%
NET SURPLUS (DEFICIT)	47,998.05	134,691.00	(86,692.95)	

GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2023 -03/31/2024

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	3,955,909.09	3,998,409.00	(42,499.91)	95.64%
FACILITIES CHARGE	22,500.00	22,500.00	-	0.54%
INTEREST INCOME	30,723.96	1,102.50	29,621.46	0.74%
MISCELLANEOUS/RECONNECT FEES	36,790.10	4,374.00	32,416.10	0.89%
QUIET DELL LEASE	6,000.00	4,500.00	1,500.00	0.15%
TAP FEES	8,550.00	4,275.00	4,275.00	0.21%
UNUSUAL CHARGE	75,651.92	146,704.50	(71,052.58)	1.83%
TOTAL INCOME	4,136,125.07	4,181,865.00	(45,739.93)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	69,440.60	75,384.75	(5,944.15)	1.76%
BRIDGEPORT SANITARY BOARD	73,488.34	77,085.00	(3,596.66)	1.86%
TOWN OF WORTHINGTON	28,370.20	112,500.00	(84,129.80)	0.72%
CHEMICALS	14,793.25	11,384.25	3,409.00	0.37%
CLARKSBURG SANITARY BOARD	23,100.84	16,072.50	7,028.34	0.58%
DEBT SERVICE	1,232,916.39	1,230,495.00	2,421.39	31.17%
DIRECTORS FEES	8,000.00	9,562.50	(1,562.50)	0.20%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	118,805.90	110,129.25	8,676.65	3.00%
LAB SERVICE	18,247.09	14,004.00	4,243.09	0.46%
LABOR	514,355.23	464,871.00	49,484.23	13.00%
MAINTENANCE	295,083.40	255,026.25	40,057.15	7.46%
MISCELLANEOUS EXPENSE	6.01	-	6.01	0.00%
OFFICE SUPPLIES & EXPENSE	17,344.09	14,400.00	2,944.09	0.44%
OUTSIDE SERVICES/CONTRACT LABOR	188,892.85	201,177.75	(12,284.90)	4.78%
POWER PURCHASED	167,505.67	165,192.00	2,313.67	4.23%
PROPERTY/LIABILITY & INJURIES INSURANCE	44,975.39	41,700.00	3,275.39	1.14%
REGULATORY COMMISSION	14,110.62	19,809.00	(5,698.38)	0.36%
RENEWAL & REPLACEMENT	220,273.05	197,325.00	22,948.05	5.57%
RENT EXPENSE	22,500.00	23,175.00	(675.00)	0.57%
TAXES	37,223.82	31,470.00	5,753.82	0.94%
TRANSPORTATION	49,735.87	58,151.25	(8,415.38)	1.26%
UTILITIES	26,759.97	19,947.75	6,812.22	0.68%
WATER PURCHASED	769,370.91	808,699.50	(39,328.59)	19.45%
TOTAL EXPENSES	3,955,299.49	3,957,561.75	(2,262.26)	100.00%
NET SURPLUS (DEFICIT)	180,825.58	224,303.25	(43,477.67)	

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
March 2024

OPERATING ACTIVITIES		
Net Income (Loss)	$	43,997.12
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Payable	$	(1,561.70)
Customer Deposits	$	1,924.75
Payroll Liabilities	$	(10,171.39)
Due (From) To Water Fund	$	13,042.46
Net cash provided by Operating Activities	$	47,231.24
INVESTING ACTIVITIES		
Interest Income	$	-
Fixed Assets	$	-
Net cash provided by Investing Activities	$	-
FINANCING ACTIVITIES		
	$	-
Loan Payment	$	(848.89)
Draw on Bond & Grants	$	-
Net cash provided by Financing Activities	$	(848.89)
Net cash increase (decrease) for period	$	46,382.35
Cash at beginning of period	$	2,461,402.83
Cash at end of period	**$**	**2,507,785.18**
Unrestricted Cash	$	875,649.82
Restricted Cash		
Construction Account	$	1,921.90
Depreciation Reserve	$	589,737.90
Rural Development Reserve	$	290.47
Bond Commission Sweep	$	74,246.00
ARPA	$	100.00
SB 234	$	70,000.00
Customer Deposits	$	73,988.13
CD-Customer Deposits	$	100,002.74
CD-Depreciation Reserve	$	621,225.60
CD-Rural Development Reserve	$	25,620.57
CD-SB 234	$	75,002.05
Total Restricted Cash	$	1,632,135.36
Total Unrestricted & Restricted Cash	**$**	**2,507,785.18**
	$	-

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
March 2024

OPERATING ACTIVITIES		
Net Income (Loss)	$	44,178.89
Adjustments to reconcile Net Income to net cash provided by operations:		
Accounts Receivable	$	486.95
Accounts Payable	$	(30,446.88)
Customer Deposits	$	987.36
Due (From) To Sewer Fund	$	(13,042.46)
Net cash provided by Operating Activities	$	2,163.86
INVESTING ACTIVITIES		
Fixed Assets Projects	$	-
Interest Income	$	-
Net cash provided by Investing Activities	$	-
FINANCING ACTIVITIES		
5.5 Agreement	$	-
Grants	$	-
Net cash provided by Financing Activities	$	-
Net cash increase (decrease)for period	$	2,163.86
Cash at beginning of period	$	1,378,628.45
Cash at end of period	**$**	**1,380,792.31**
Unrestricted Cash	$	718,075.58
Restricted Cash		
Depreciation Reserve	$	132,642.06
Bond Commission Sweep	$	26,503.00
Construction	$	45.00
ARPA	$	100.00
SB 234	$	70,000.00
Customer Deposits	$	40,179.23
CD-Customer Deposits	$	60,011.48
CD-Depreciation Reserve	$	258,233.91
CD-SB 234	$	75,002.05
Total Restricted Cash	$	662,716.73
Total Unrestricted & Restricted Cash	**$**	**1,380,792.31**
	$	-

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Greater Harrison County
Public Service District

At the Special Meeting of Greater Harrison County PSD held on Monday April 8, 2024, Chairman James Scudere, Member Thomas Michael, Member Gary Auvil, Treasurer Ruth Ann Messenger and Secretary Raymond Leonard were present. Also present were William C. Hoover, General Manager, Michael Crim of Crim Law and Sam Harold of Mountain State Law.

1. Executive Session - Leonard motioned to move into Executive Session. Board concurred.

   Leonard motioned to return to regular meeting. Board concurred.

Leonard moved to adjourn meeting. Board concurred.

Chairman _____
James Scudere

Treasurer Ruth Ann Messenger
Ruth Ann Messenger

Secretary Raymond O. Leonard
Mark Leonard

Member Thomas Michael
Thomas Michael

Member Gary Auvil
Gary Auvil

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Greater Harrison County
Public Service District

At the regular meeting of Greater Harrison County PSD held on Thursday March 21, 2024, Chairman James Scudere, Member Thomas Michael, Member Gary Auvil, Treasurer Ruth Ann Messenger and Secretary Raymond Leonard were present. Also present were Matt Evans, Assistant Manager, Zack Dobbins of Bennett and Dobbins, Kylea Radcliff and Clay Riley of Thrasher Engineering, Michael Crim of Crim Law and Sam Harold of Mountain State Law.

1. Minutes and/or Amended Minutes of Previous Meeting: Messenger moved to approve minutes. Board concurred.
2. Public Comment Period: No one present
3. Patrick Lesmann – P&B Services provided by Matt Evans
   General update –All package plants operating well.
4. Zack Dobbins – Bennett and Dobbins
   4.1 Drawdown for Quiet Dell #6. Leonard moved to approve as presented. Board concurred.
   4.2 Monthly bills will be discussed in Executive Session
5. Finance Report provided by Zack Dobbins
   Leonard moved to approve financial transactions. Board concurred.
6. Thrasher Group, Inc.
   6.1 Sewer
   6.1.a Phase II
   - Sludge management with belt press would require operator at all times. Looking at purchasing dump truck and hauling sludge to Quiet Dell press. USDA has approved the purchase of dump truck. Discussed additional funds expiring in August 2024. Michael motioned that Sam Harold request extension of expiration of termination date for Phase II to the USDA. Scudere seconded, board concurred.

   6.1.b Enterprise Project
   - Funding council approved reimbursement. This project will be removed from future agendas.

   6.1.c Quiet Dell
   - Contract #2-line work has been completed and submitted to DEP. Hoping to request binding commitment in May 2024. Jack Jacobs issue has gone through. There are 70 signed right-of-ways. Bennett Manor will be exempt from tap fees being existing customers. Should be able to do a Prebid meeting in April.

   6.1.d Woodstock Heights Sanitary Sewer Extension Project
   - Engineering Amendment #2 – non-monetary amendment. Scudere moved to approve Amendment #2 as presented. Board concurred.

   6.1.e 10-year plan Sewer
   - Nothing new presented. Will review around mid-year.

   6.1.f River Crossings
   - Environmental permitting is being completed.

   6.2 Water
   6.2.a Overall Water Project
   - Working through hydraulic analysis, also checking hydrants in the area. Will submit paperwork to the Health Department. Consists of 3 contracts.

   6.2.b Buffalo Lake Road Water Line Extension

- AML did initial assessment; the area is eligible. They have to determine if the wells are contaminated.

6.2.c 10-year Plan Water

- Discuss possibility of water treatment plant, need feedback on location and what areas to service in order to create plan. Sam Harold added that careful review needs to be made on the contract with Clarksburg Water. Sam added that the contract is 40 years and was signed in 2009. Matt added that in the future we need to move to digital mapping.

7. Matt Evans – Assistant Manager

7.1 Water

7.1.a Lost Creek Mount Clare is high this month.

7.1.b Water Leak Report – A great deal of time was spent on leak detection in the Lost Creek Mount Clare area and already cut a couple million gallons from last month.

7.1.c Air problem at Steven's Run got reported to the PSC. John Harper with the PSC has been working with us to resolve issue.

7.2 Sewer

7.2.a General Update – 18" ductile iron pipe is rotted at plant. The pipe is onsite now and Michael Inc. will install mid-April.

7.2.b. Enterprise – uncollected tap and deposit fees. We have consulted with the PSC for input on how to handle and they have directed us with verbiage for letters. We will be sending letters and hanging 2 red tags prior to having water shut off.

7.3 Good of the District

7.3.b. Sealed bids – Scudere opened and presented 3 bids for sale of crane truck. The high bid was $1,018.00. Michael motioned to accept high bid of $1018.00. Board concurred.

8. Sam Harold – Mountain State Law

8.1 Nothing presented for regular meeting

9. Michael motioned to move into Executive Session. Board concurred.

Michael moved to adjourn meeting. Board concurred.

Chairman_____
James Scudere

Treasurer Ruth Ann Messenger
Ruth Ann Messenger

Secretary Raymond M Leonard
Mark Leonard

Member Thomas Michael
Thomas Michael

Member Gary L Auvil
Gary Auvil

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

EXTENSION
FAMILY AND COMMUNITY DEVELOPMENT

Homespun News

May
June
2024

Harrison County
Family & Community Development Newsletter

Inside this issue:

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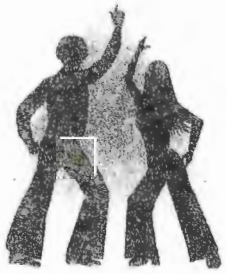
County Council Meeting, Cultural Arts Show May 20

We kick off CEOS Week with the annual CEOS Cultural Arts Show that will be held in conjunction with the May County Council meeting on Monday, May 20 at the 4-H Center.
Registration for the Cultural Arts Show begins at 8:30 a.m., and there is no limit as to the number of pieces you can enter. The list of categories is on page 6. You are asked to fill out an index card with your name, the category, and your club for each piece you enter. Judging will start at 9:30 a.m. Those attending that day will be able to vote for the People's Choice and the Best of Show awards following the completion of the judging. Winners of the show will be announced during the County Council meeting. The County Council meeting will begin at 9:30 a.m. We are also collecting supplies for this summer's Energy Express classes. A list of what is needed can be found on page 3 of this newsletter. Those materials can be brought to the County Council meeting or the following week during our VA collection event. They can also be dropped off at the 4-H Center or the Extension Office between 8 a.m. and 4 p.m., Monday through Friday throughout May and June.

Attend Lesson Leader Trainings May 10, June 4

The final two Lesson Leader Trainings are scheduled for Friday, May 10, and Friday, June 7, and you are invited to join in on the conversation even if you are not teaching the lesson to your club.



The May 10 Lesson Leader Training will begin at 9:30 a.m., at the 4-H Center and will offer training for the *Dancing for the Health of It.* Make sure to bring your dancing shoes and be prepared to learn about such blasts from the past like the Hand Jive, The Hustle and many, many more. You will also learn about the health benefits dancing can provide, such as improved flexibility, balance, and relieving stress. Extension Agents Andi Hoover and David Roberts have graciously agreed to come to Clarksburg to present their lesson.

Preventing Suicide in our West Virginia Communities will also be a topic. You will learn how to help someone contemplating these circumstances, and mental health issues are becoming an ever-increasing problem statewide.

On June 7, our final Lesson Leader training will discuss *The Art of the Afternoon Tea* and *Restoring and Refinishing Furniture*. Connie Wolfinger has offered to lead the Afternoon Tea lesson, while Greg Wolfinger will offer up tips on how to bring new life to old furniture.

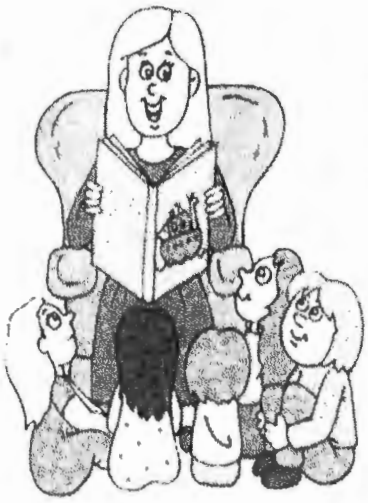
To attend, simply fill out the reservation slips on page 5 and send them to the Extension Office by the deadline. You can also reserve your spot by calling the office at 304-624-8650.

WV EXTENSION

ENERGY EXPRESS

Featured Project

Consider Being A Volunteer Reader

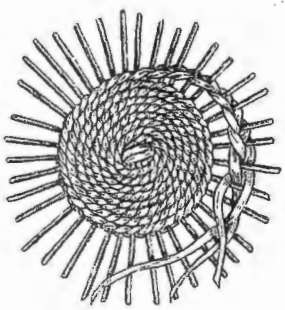


Looking for a great way to pick up volunteer hours this summer? Then you should consider being a volunteer reader at Energy Express. Harrison County Parks & Recreation Director Mike Book will be our featured speaker at the May 20 County Council meeting, and he will outline the process for being an Energy Express volunteer. You can volunteer as much or as little as you like. Books are provided to the volunteers, or you could listen to a child read the book to you.

Energy Express is a six-week summer reading and nutrition program for children living in the state's rural and low-income communities. The sites will be determined after the staff is hired. The program runs from June 17 through the end of July.

Basket Class Set for June 14

Join us at 9:30 a.m., Friday, June 14 at the 4-H Center for the Basket-Making Workshop. Delores Stutler will again be leading this class. It will be the only basket class offered in 2024, so be sure to not miss this one.



The cost of the class will be $25, and all materials will be provided. Those participating should bring a bucket or tub for soaking reeds, along with any basket-making tools they have. Some basket-making tools will be available for sale at the event. Bring a snack or a lunch.

To join the fun, fill out the reservation slip on page 5 and get it to the Extension Office by June 7.

Programs and activities offered by the WVU Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status. When registering for programs, please designate special access or dietary needs three weeks prior to the event. The information given herein is supplied with the understanding that no discrimination is intended, and no endorsement by the Cooperative Extension Service is implied.

Save these items for the VA Medical Center to be presented May 21

Underwear — All Sizes (M-4XL)	Current music CDs for Library/MRI Suite	Shaving Cream & Lotion (Non-alcohol based)
T-shirts — All Sizes	DVD Movies	Combs
Denture Adhesive/Tablets	Shampoos — Small	Deodorant — Small
Backpacks (empty)	Phone Cards	Puzzle Books — Large Print
Toothbrushes	Toothpaste— Small	Wheelchair/Walker Caddies
Clothing (new only)	Composition notebooks or Spiral notebooks	Coats & Jackets for homeless Vets

To make the drop off more convenient, Extension office staff will be set up in the 4-H Center parking lot at 10 a.m., and you can drop off your items between 10 a.m. and 1 p.m. that day. Simply pull up, pop your trunk, and we will unload your items.

Mark Your Calendar

Dates to Remember

May

10 Lesson Leader Training
Dancing for the Health of It
Suicide Prevention

17 Build A Terrarium Workshop

19 CEOS Week Begins

20 County Council Meeting
Energy Express Items Collected
Cultural Arts Show, register at 8:30 a.m.

21 Collecting for VA Hospital

June

7 Lesson Leader Training
The Art of the Afternoon Tea
Restoring & Refinishing Furniture

14 Basket Making Workshop

14 WV Folk Festival, Glenville

28 Photo Contest Entries due

July

1 Executive Board Meeting

8 County Council Meeting & Picnic
Cleaning Supplies collected

16-18 NVON Conference, Asheville, NC

August

1 CVH Forms Due

2 Poetry, Short Story Entries due

2 Wreath Making Workshop

26 Executive Board Meeting

September

9 County Council Meeting

13 Scarf Workshop

Executive Board Meets July 1

The Harrison County CEOS Executive Board will meet at 9:30 a.m., Monday, July 1 at the 4-H Center. Please note that the meeting will be held on a different day of the week because of Extension staff and some CEOS volunteers being involved in the county's annual 4-H camp at WVU Jackson's Mill.

October

8-10 WVCEOS Fall Conference

18 Christmas Card Making Workshop

28 Executive Board Meeting
Goal Writing Workshop

30 CEOS of the Year forms due

30 Reorganization Forms due

30 Club Dues, Rosters deadline

30 Committee Reports due

November

1 Workshop TBA

4 County Council Meeting

15 Demonstration & Achievement Day

Save these items for Energy Express

Foam Egg cartons	Butcher paper
Shredded paper	Textured fabrics
Paper bags (all sizes)	End rolls of newsprint
Wood scraps	Paper plates
Paper towel tubes	Cotton balls
Buttons and beads	Clothesline, clothespins
Large appliance boxes	Feathers
Used file folders	Plastic grocery bags
Wallpaper sample books	Sand
Flour	Socks and pantyhose
Magazines w/pictures	String, thread, yarn
Newspapers	Wrapping paper
Freezer paper	Plastic buckets with lid

Plastic rings from drink packs
Cupcake paper liners
Shower Curtains, old sheets
Containers (cardboard, plastic cottage cheese, yogurt, etc.)
Foam meat trays (please disinfect with water and bleach before dropping off)
Packing materials, such as foam peanuts

Items may be dropped off at the Extension Office, at the Parks & Recreation office, at the May Cultural Arts Show, or the May 21 VA collection.

Creative Writing Guidelines

Submit Writing to
WVU Harrison County Extension Office
1117 Good Hope Pike
Clarksburg, WV 26301
by August 2, 2024

- The Creative Writing Contest is a short story contest for storytellers, not for news or news feature reporters. There will be one winner submitted from each county.
- The short story should contain 1,000 words or less.
- It should be written by a CEOS member who is not a professional writer of short stories (meaning he or she receives no compensation for the short story).
- The story can be about any subject. For this contest, creative writing pieces do not have to be about CEOS members. The story need not be about real events or real places.
- The short story does not have to be published to be eligible.
- The short story should be typed and stored securely inside a folder or notebook.
- The folder's identification should include the writer's name, address, telephone number, club, and county.

CEOS Photo Contest Guidelines

- Categories: People, Scenery, Animals, and Flowers
- Only one snapshot per category
- Unframed 4" x 6"copy
- Deadline to submit to County Extension Office is June 28
- Displayed at the July Council Meeting

Build A Terrarium May 17

Extension Agent Jennifer Friend will be leading a fun event at 9:30 a.m., Friday, May 17 at the 4-H Center where you can create your own terrarium.

Terrariums are great accents for your home and generally do not take up a large amount of space. We will be creating open terrariums, as they are a little more beginner friendly.

This workshop will be hosted in partnership with the Harrison County Master Gardeners.

We need a minimum of 5 people for this event, and the , maximum will be 20. The cost is $5 per person, and all materials will be provided. Register by May 8.

Poetry Contest Guidelines

- The poem should be 250 words or less.
- The poem must be written by a CEOS member who is not a professional poet (meaning she or he receives no compensation for the poem.)
- The poem can be about any subject.
- The poem does not have to be published to be eligible.
- The poem must be typed and stored securely inside a folder or notebook.
- The folder's identification should include the poet's name, address, telephone number, CEOS club, and county.

Poems should be submitted by August 2, 2024 to WVU/Harrison County Extension Office, 1117 Good Hope Pike, Clarksburg, WV 26301

Lesson Leader Training
9:30 a.m., Friday, May 10 at the 4-H Center
Lessons are Dancing for the Health of It and Preventing Suicide in our WV Communities.

Lesson Leader Training

NAME:_____ **CLUB:** _____
ADDRESS: _____ **PHONE:** _____

Mail to : John Wickline
1117 Good Hope Pike
Clarksburg, WV 26301

___ **Dancing for the Health of It**
___ **Preventing Suicide**

Building A Terrarium Workshop
9:30 a.m., Friday, May 17 at the 4-H Center
See details on page 4.

Building A Terrarium Workshop

NAME:_____ **CLUB:** _____
ADDRESS: _____ **PHONE:** _____

Mail to : John Wickline
1117 Good Hope Pike
Clarksburg, WV 26301

Cost: $5
Register by May 8
Make checks payable to HC CEOS

Lesson Leader Training
9:30 a.m., Friday, June 7 at the 4-H Center
Lessons are Restoring & Refinishing Furniture and The Art of Afternoon Tea

Lesson Leader Training

NAME:_____ **CLUB:** _____
ADDRESS: _____ **PHONE:** _____

Mail to : John Wickline
1117 Good Hope Pike
Clarksburg, WV 26301

___ **Restoring Furniture**
___ **Afternoon Tea**

Basket Making Workshop
9:30 a.m., Friday, June 14 at the 4-H Center
This will be the only Basket Workshop of 2024

Basket Workshop

NAME:_____ **CLUB:** _____
ADDRESS: _____ **PHONE:** _____

Mail to : John Wickline
1117 Good Hope Pike
Clarksburg, WV 26301

Cost: $25
Register by June 7
Make checks payable to HC CEOS

Cultural Arts Show—May Council Meeting 2024 at the 4-H Center

Entries will be accepted only between 8:30 a.m. and 9:30 a.m. Please don't leave the table until item is registered. Have your item in the correct category. You may enter as many items as you like.

Categories:

- Paintings – drawings, watercolors, oils, pastels, charcoal & acrylics
- Tole painting & China painting
- Jewelry
- Paper Crafts
- Fiber arts – knitting, crocheting, macramé, spinning & weaving
- Embroidery – hand
- Embroidery – machine
- Wall Hangings
- Hand stitchery – needlepoint, crewel, & cross-stitch
- Heritage skills – quilling, scrimshaw, drying & leather craft
- Ceramics – porcelains, pottery - free form or commercial mold
- Handcrafted toys
- Dolls – all kinds
- Holiday crafts
- Wearable Art – sweatshirts, children's clothes, etc.
- Basketry – Handwoven
- Recycled items – items made from recycled supplies
- Floral arrangements – fresh or artificial
- Miscellaneous – any item which does not fit into any of the above categories
- Professional – this category is for members who sell crafts or exhibit on a professional level or teach workshops in that particular category.
- Adult Coloring
- Quilts – hand pieced & hand quilted
- Quilts – machine pieced & hand quilted
- Quilts – hand pieced & machine quilted
- Quilts – machine pieced & machine quilted
- Quilts – Pre-printed
- Quilts – Appliqué
- Quilts – Baby & Ronald McDonald Quilts
- Quilts – Miscellaneous

All quilts will be folded and then opened by the judges. No quilts will be hung. The judges will pick the BEST OF SHOW. Those attending County Council will have the opportunity to pick the PEOPLE'S CHOICE,

HOMESPUN HUMOR

TAKE ME OUT TO THE BALL GAME

- Hall of Fame pitcher Walter Johnson's last appearance in a Major League game came as a pinch-hitter.
- Though the first All-Star game was played in 1933, a group of all-stars decided to play against exhibition game against Cleveland in 1911 to raise money for the family of Cleveland pitcher Addie Joss, who passed away just prior to the start of the season. The game raised more than $12,000 for the family.
- Twice since 1901 have both teams scored more than 20 runs in a game, and both times it involved the Chicago Cubs and the Philadelphia Phillies. In 1922, the Cubs held on to win 26-23, nearly blowing a 19-run lead. In 1979, the Phillies won 23-22 in 10 innings, thanks to Mike Schmidt's second home run of the day. Chicago's Dave Kingman hit three homers that day.
- The Houston Astrodome originally had a glass roof over a grass field. But the roof created a glare and had to be painted over, causing the grass to die. Astroturf was invented as a solution.
- When the Seattle Pilots left spring training in 1970, the equipment truck was told to stop in Provo, Utah, to await further instructions … whether to head to Seattle or to Milwaukee. The truck was told to head to Wisconsin, and the team became the Milwaukee Brewers.
- Only once in Major League history has a team turned two triple plays in the same game. The Minnesota Twins accomplished this rare feat in 1990 against Boston. The Red Sox, however, won the game 1-0.

— Courtesy of Quora

WVU Harrison County Extension
1117 Good Hope Pike
Clarksburg, WV 26301
Phone 304-624-8650
Fax 304-624-0017
E-mail:
John.Wickline@mail.wvu.edu
Web site:
https://extension.wvu.edu/harrison

"Make new members but keep the old."

www.wvu.edu

2024 Harrison County CEOS Officers:

President	**Carolyn Romine**
	Friendly Neighbors CEOS
Vice President	**Deloris Wilson**
	Stonewood CEOS
Secretary	**Patricia Rummel**
	Shinn's Run CEOS
Treasurer	**Joann Giovanetti**
	Coburn's Creek CEOS
Board Advisor	**Connie Wolfinger**
	Sycamore CEOS