

Harrison County Commission Meeting

Wednesday, June 18th, 2025

10:00 A.M.

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

<https://us02web.zoom.us/j/7628160712>

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

10:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

10:05 A.M. --- Life Saving Award for Harrison County EMS Deputy Director Jeffrey Way, & Assistant Chief Eddie Jenkins

10:10 A.M. --- First Reading of Countywide Firework Ordinance

10:15 A.M. --- Special Funding Request from the Clarksburg – Harrison Regional Housing Authority requesting \$1,500.00 donation for their Annual Back to School Event & Cookout for Low-Income Children & their families in August, 2025.

10:20 A. M. --- Special Funding Request from Lost Creek Community Festival, Inc. requesting \$4,000.00 for their annual Community Festival held on the 19th & 20th of September.

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period

2. Consent Agenda

3. Payroll Change Notices:

- A. Steven Hathaway – Assessor – Merit Increase – Effective 6/5/25
- B. Patrick McIntire – Community Corrections – Retirement – Effective 10/24/25
- C. Carol Moscar – Community Corrections – Retirement – Effective 8/1/25
- D. Christina Murphy – Planning – Resignation – Effective 6/24/25
- E. Michelle Tonkin – Commission – Promotion to Assistant County Administrator – Effective 6/25/25
- F. Hannah Burnett – Parks – New Hire Seasonal Park Program Personnel – Effective 6/23/25
- G. Jonathen Davis – Parks – New Hire Seasonal Park Program Personnel – Effective 6/23/25
- H. Emily Pritt – Parks – New Hire Seasonal Park Program Personnel – Effective 6/23/25
- I. Corinne Vilain – Parks – New Hire Seasonal Park Program Personnel – Effective 6/23/25

4. Minutes and/ or Amended Minutes of Previous Meetings

- A. Regular Meeting Minutes for Wednesday, May 21st, 2025
- B. Regular Meeting Minutes for Wednesday, June 4th, 2025

5. Requisitions --- Purchase Orders --- Invoices

- A. ARPA – Sun Valley IIIA Draw #11 - \$1,450.00
- B. ARPA - Sun Valley IIIB Draw #5 - \$20,900.00
- C. Vendor List of Payments

D. Quotes

6. Exonerations --- Corrective Tickets --- Joint Property Applications:

A. None

7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements:

A. Series 2008A - \$3,764.33

B. Series 2019 A&B - \$5,116.00

8. Review—Discuss—Consider Order to Show Cause Against Delinquent or Un-Progressed Estates

9. Review—Discuss—Consider Washington Street Parking lots and uses

10. Review—Discuss—Consider Clarksburg – Harrison Regional Housing Authority’s Board Member Reappointment Request for Mr. Roger Diaz from Executive Director Rhonda L. Lindsey

11. Review—Discuss—Consider West Virginia Department of Environmental Protection’s Re-Appointment Letter, re-appointing Elaine Lucente to the Board of Directors of the Solid Waste Authority, effective July 1st, 2025 with term expiring June 30th, 2029.

12. Review—Discuss—Consider Budget Revisions

A. General County FY 2024-2025

B. Vital Services Levy FY 2024-2025

C. Coal Severance FY 2024-2025

13. Review—Discuss—Consider Budget Revisions for the Assessor’s Office

Increase

001-406-222	Assessor Dues & Subscriptions	\$5,000.00
001-406-341	Assessor Mat & Supplies	\$3,000.00

Decrease

001-406-212	Assessors Printing	\$3,000.00
001-406-221	Assessors Training	\$2,000.00
001-406-230	Contractual	\$3,000.00

14. Review—Discuss—Consider Sheriff’s Line-Item Revisions to the current 2024-2025 Budget for the following Divisions:

700 – Law Enforcement

Transfer: \$26.56	From: 001-700-211-00	To: 001-700-219-00
Transfer: \$3,579.32	From: 001-700-216-00	To: 001-700-219-00
Transfer: \$3,500.00	From: 001-700-214-00	To: 001-700-233-00
Transfer: \$2,367.92	From: 001-700-216-00	To: 001-700-233-00
Transfer: \$230.00	From: 001-700-223-00	To: 001-700-233-00
Transfer: \$4,000.00	From: 001-700-225-00	To: 001-700-233-00
Transfer: \$1,970.00	From: 001-700-223-00	To: 001-700-222-00
Transfer: \$3,000.00	From: 001-700-221-00	To: 001-700-345-00

703 - Staging

Transfer: \$13,000.00	From: 001-703-103-00	To: 001-703-109-00
Transfer: \$500.00	From: 001-703-103-00	To: 001-703-108-00

15. Review—Discuss—Consider Budget Revisions for the Circuit Clerk’s Office

Transfer: \$2500.00	From: 001-403-341-00 Materials & Supplies	To: 001-403-221-00 Circuit Clerks Training
Transfer: \$750.00	From: 001-403-341-00 Materials & Supplies	To: 001-403-108-00 Overtime

- 16. Review—Discuss—Consider** Prosecutor’s Budget Revisions
- 17. Review—Discuss—Consider** Proposal from McKinley A&E to perform a Space Utilization (Feasibility) Study at the Harrison County Courthouse
- 18. Review—Discuss—Consider** Agreement between the Harrison County Commission and the Arc of Harrison County
- 19. Review—Discuss—Consider** Designating First Guaranty Bank, Harrison County Bank, Huntington Bank, MVB Bank, and Truist Bank, as county depositories for Fiscal Year 2025 – 2026 per WV Code 7-6-1
- 20. Review—Discuss—Consider** Appointing a “Pro Tem” for the County Commission
- 21. Review—Discuss—Consider** Policy and Procedures for Press Releases for the County Commission Offices
- 22. Review—Discuss—Consider** Letter to the Alcohol Beverage Control Administration – Howe about them Apples, LLC dba Nine Hives
 - 1116 Cambria Road, Lumberport, West Virginia 26386
- 23. Review—Discuss—Consider** A Resolution to apply for the WV Courthouse Facilities Improvement Funds
- 24. Review—Discuss—Consider** Travel Requests for 911 Employees to go to the APCO International Conference & Exposition IN Baltimore, MD from July 25th – 31st, 2025
 - A.** Chris Cutright
- 25. Administrator’s Report**
- 26. Commissioner Comments – Questions**

CONSENT AGENDA – (NOTE: Items May Require Discussion, Review, and/or Action)

- A. Weekly Fiduciary Report from the County Clerk**
 1. Wednesday, May 28th, 2025 through Tuesday, June 3rd, 2025
 2. Wednesday, June 4th, 2025 through Tuesday, June 10th, 2025
- B. Monthly Fiduciary Commission Settlements:**
 1. None
- C. Monthly Minutes/ Financial Information from Various Boards, Committees, and Public Service**
 1. Final Report the Fort New Salem Special Funding Request
 2. Charles Pointe Community Enhancement District Special Meeting Minutes for April 9th, 2025
 3. Enlarged Hepzibah PSD Regular Board Meeting Agenda for June 9th, 2025
 4. Spelter VFD 990 for 2024
 5. Sun Valley PSD Regular Board Meeting Minutes for May 13th, 2025
 6. Sun Valley Outstanding Invoices for May 31st, 2025

TABLED ITEMS - - Items May Require Discussion and/ or Approval

1. Funding Request --- Clarksburg History Museum (03-27-2024)
2. Funding Request --- Mountaineer Food Bank (4/17/2025)

**BEFORE THE COUNTY COMMISSION OF HARRISON COUNTY,
WEST VIRGINIA**

FIREWORKS DISCHARGE RESTRICTION ORDINANCE

The Harrison County Commission, West Virginia, (“the Commission”), hereby finds that the discharge of fireworks devices without restriction as to time of day or to proximity to residential and other venues of rest, relaxation, and sleep is a public nuisance.

Accordingly, pursuant to West Virginia Code § 7-1-Jkk, the following Ordinance is adopted and shall be in full force and effect on and after _____.

(a) No person, firm, or legal entity of any kind shall use or discharge fireworks within the confines of Harrison County, not including any incorporated municipality, except that such fireworks which are permitted by West Virginia Legislative Statute may be discharged on New Year's Eve, during the hours of 9:00 o'clock p.m. and 11:59 o'clock p.m. and on New Year's Day, during the hours of 12:00 o'clock a.m. and 12:30 o'clock a.m.; and, on July 3 between the hours of 9:00 o'clock p.m. and 11:59 o'clock p.m. and on July 4 from 12:00 o'clock a.m. until 12:30 o'clock a.m., and, again from 9:00 o'clock p.m. until 11:59 p.m., only. Discharge of approved fireworks as aforesaid may also be accomplished on the Friday and Saturday preceding and following New Year's Eve and on July 4, during the hours above referenced. In addition, such fireworks may be discharged between the hours of 5 o'clock p.m. and 10:00 o'clock p.m. on any other day of the year.

(b) Discharge of such permitted fireworks during any of the times herein referenced is not permitted within 500 linear, straight-line feet of the outer perimeter wall of any residential structure, motel, hotel, bed and breakfast, hospital, nursing home or other facility in which people live, sleep or rest. For purposes of this Ordinance, the location of discharge shall be the physical location where fireworks are lit and/or ignited and/or setoff.

(c) Firework or fireworks means any composition or device designed for the purpose of producing a visible or audible effect by combustion, deflagration or detonation. Fireworks include consumer fireworks, display fireworks and special effects. Fireworks does not include sparkling devices, novelties, top caps or model rockets. Consumer fireworks means small fireworks devices that are designed to produce visible effects by combustion that are required to comply with the construction, chemical composition and labeling regulations promulgated by the United States Consumer Product Safety Commission pursuant to 16 C.F.R. Parts 1500 and 1507 (2014), and that are listed in APA Standard 87-1. Display fireworks means large fireworks to be used solely by professional pyre-technicians licensed by the State Fire Marshal and designed primarily to produce visible or audible effects by combustion, deflagration or detonation and includes, but is not limited to, salutes containing more than two grains (one hundred thirty milligrams) of explosive materials, aerial shells containing more than forty grams of pyrotechnic compositions and other display pieces that exceed the limits of explosive materials for classification as consumer fireworks and are classified as fireworks UN0333, UN0334, or UN0335 pursuant to 49 C.F.R. § 172.101 (2014). Special effects means a combination of chemical elements or chemical compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect as an integral part of a motion picture, radio,

television, theatrical or opera production or live entertainment. (Definitions pursuant to West Virginia Code § 29-3E-2).

(d) Violation of the provisions of this Ordinance is a misdemeanor punishable, upon conviction thereof, by fine of \$1,000.00. Each discharge of a fireworks device in violation of this Ordinance shall be a separate offense.

(e) This Ordinance shall not apply to lawfully permitted fairs, festivals and events.

Ordinance considered for adoption and approval on first reading the _____ day of _____, 2025.

Ordinance considered for adoption and approval on second reading the ____ day of _____, 2025.

President Commissioner Commissioner

HARRISON COUNTY COMMISSION SPECIAL FUNDING REQUEST

Thank you for the opportunity to support your project. Please complete this application and return it to the Harrison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email:
Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500
Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request:

5/21/25

Organization Name:

Clarksburg-Harrison Regional Housing Authority

Name and Title of Requester:

Donna DeMarco - Resident Service/Family Self-Sufficiency Coordinator

Mailing Address of Organization and Responsible Person:

If approved, this is where the check will be sent

Telephone: 304-623-3322 ext 117Fax: 304-623-5604E-mail: ddemarco@citynet.net

FEIN# <u>208286366001</u>	Is your organization an IRS 501(c) 3 not-for-profit?	Y	N
If yes, attach IRS Status Letter			
If no, please explain:			

TOTAL Cost of Project/Activity:

\$ 8,000.00

Dollar Amount REQUESTED - Grant:

\$ 1,500.00

Loan: \$

Was project funded previously by HCC?

☒ Y

N

If so, when

2024

; how much: \$

1,000.00

Have you previously received funds from the Harrison County Commission:

Y

N

If Yes, how much? If funded multi years - list by fiscal year?

When: August 2025 ; how much: \$

When: ; how much: \$

When: ; how much: \$

Purpose of request (one sentence):

Donation

If for a fair/festival/event, give dates and location:

Date: August 2024

Location:

Describe the proposed activities with dollar amounts to be funded by this request:

Annual Back To School Event with a cookout for the Low-Income Children and their families, games, backpacks, school supplies for the upcoming school year.

Are your financial statements audited by an outside accounting firm?

☒ Y

N

If Yes, by whom:

Do you plan to recognize the Harrison County Commission's contribution?

☒ Y

N

If Yes, how?

HARRISON COUNTY COMMISSION

SPECIAL FUNDING REQUEST

Clarkburg-Harrison Regional Housing Authority
(Name of Applicant) CHRHA

agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) CHRHA, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) CHRHA shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) CHRHA agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Dorinda DeMarco Date 5/21/25
Resident Services / Family Self-Sufficiency Coordinator

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: \$ _____ Paid Date: _____

With the following notations:

Action taken at Harrison County Commission meeting on: _____

Clarksburg-Harrison Regional Housing Authority
433 Baltimore Avenue, Clarksburg, WV 26301
Phone: 304-623-3322 fax: 304-623-5604

May 5, 2025

Contribution Letter

To Whom It May Concern:

Hello, my name is Donna De Marco and I am the Resident Services/Family Self-Sufficiency Coordinator for the Clarksburg-Harrison Regional Housing Authority.

One of the programs that I work with is an After School Homework Help Program for children at Laurel Lanes, a low-income housing complex and surrounding communities. With no help from federal funding, the Clarksburg-Harrison Regional Housing Authority provides children K through 12th grade with assistance with their homework. There are approximately 125 children that live in the Laurel Lanes community along with an average of about 75 children from the surrounding communities who attend the activities. We have over 50 children enrolled in this year's After School Homework Help Program with an average of 15 to 25 daily. Each year we like to give the children and their families the opportunity to share in fun, games and a cookout that they may not otherwise be able to enjoy. **What a great start for the upcoming school year with new backpacks filled with school supplies and grooming products.**

Our "Back to School Party" is an event for the children and families of the Laurel Lanes community and surrounding communities. I have started to work on this year event that will be held the week before school starts in August 2025.

Hopefully your organization would be able to assist us in this event with a monetary donation. We would be grateful for what every you are able to contribute.

Please call me at 304-623-3322 ext. 17 with any questions you may have or you may email me at ddemarco@citynet.net.

Sincerely,

Donna D. De Marco
Resident Services/Family Self-Sufficiency Coordinator

Clarksburg-Harrison Regional Housing Authority
Board of Commissioners
As Of
July 2020

Marcel C. Malfregeot-Chairperson
519 Stanley Avenue
Clarksburg, WV 26301

Phone: 623-4204 (Home)

Appointed on 07/18/2016 Term expires on 07/18/2023

William J. Rota
418 College Street
Clarksburg, WV 26301

Phone: 623-4681 (Home)
203-4164 (Cell)

Appointed on 07/20/2006 Term expires on 06/18/2025
Reappointed on 07/29/15
Reappointed on 06/18/2020

Resident Commissioner

Delores Jackson
810 Locust Avenue, Apt. 4
Clarksburg, WV 26301

Phone: 844-5140

Appointed on 07/18/2016 Term expires on 07/18/2021

Sam Caputo
2745 Good Hope Pike
Clarksburg, WV 26301
Phone: 304-623-5247 (Home)
304-622-4259 (Work)
304-844-0101 (Cell)
A-1 Exterminating

Appointed on 07/20/2006 Term expires on 07/19/2022

Roger Diaz
6/30/2025
1708 N. 16th Street
Clarksburg, WV 26301
Phone: 304-669-1708

Appointed on 7/1/2020 Term expires on

WEST VIRGINIA CONSUMERS SALES AND SERVICE TAX AND USE TAX

EXEMPTION CERTIFICATE

CANNOT BE USED TO PURCHASE GASOLINE OR SPECIAL FUEL

WV/CST-280

(Rev. 905)



All sales of tangible personal property or taxable services are presumed to be subject to tax unless a properly completed Exemption Certificate or a Direct Pay Permit number is provided. Read instructions on reverse side before completing this certificate.

NAME OF VENDOR	DATE	CHECK APPLICABLE BOX:	
		<input type="checkbox"/> SINGLE PURCHASE CERTIFICATE	<input checked="" type="checkbox"/> BLANKET CERTIFICATE
STREET ADDRESS	CITY	STATE	ZIP CODE

TO BE COMPLETED BY PURCHASER: I, the undersigned, hereby certify that I am making an exempt purchase and hold a valid Business Registration Certificate

Enter Tax Identification Number

2 0 8 2 8 6 3 6 6 0 0 1

PUBLIC HOUSING

My principle business activity is

I claim an exemption for the following reason (Check applicable box or boxes):

PURCHASE FOR RESALE

- ☐ Purchase of tangible personal property or taxable services for resale or for use in performing taxable services where such property becomes a component part of the property upon which the services are performed and will be actually transferred to this purchaser. WV Code § 11-15-9(a)(9)

PURCHASE BY AN EXEMPT COMMERCIAL AGRICULTURAL PRODUCER

- ☐ A Purchase of tangible personal property or taxable services for use or consumption in the commercial production of an agricultural product. But not purchases for the construction of, or permanent improvement to real property or purchases of gasoline or fuel. WV Code § 11-15-9(a)(8).
- ☐ B Purchase of propane for use in poultry houses for heating purposes. WV Code § 11-15-9(a)(18)

TAX EXEMPT ORGANIZATIONS

- ☒ A **GOVERNMENT** - Purchases by governmental agencies and institutions of (1) the United States; (2) this State (including its local governments) and (3) any other State (and its local governments) which provides this same exemption to this State. Such purchases by government employees are not exempt unless they are on government business and are billed to and paid for directly by the government. Private persons doing business with government may not claim this exemption. WV Code § 11-15-9(a)(3)
- ☐ B **CERTAIN NONPROFIT ORGANIZATIONS** - Purchases by a corporation or organization which has a current registration certificate and which is exempt from federal income taxes under section § 501(c)(3) or (c)(4) of the Internal Revenue Code. These organizations must meet all of the requirements set forth in WV Code § 11-15-9(a)(6). For information concerning these requirements refer to publication TSD-320. WV Code § 11-15-9(a)(6)
- ☐ C **SCHOOLS** - Purchases by a school with its principal campus in this State which is approved by the State of West Virginia to award degrees and which is exempt from federal and state income taxes under section § 501(c)(3) of the Internal Revenue Code. WV Code § 11-15-9(a)(15)
- ☐ D **CHURCHES** - Purchases of services, equipment, supplies, food for meals and materials directly used or consumed by churches which make no charge whatsoever for the services they render. The purchase must be paid for directly out of the church treasury. WV Code § 11-15-9(a)(5)

PURCHASES OF CERTAIN SPECIFIC SERVICES AND TANGIBLE PERSONAL PROPERTY

- ☐ A. Purchases of electronic data processing services and related software but not data processing equipment, materials and supplies. WV Code § 11-15-9(a)(21)
- ☐ B. Purchases of services by one corporation, partnership or limited liability company from another corporation, partnership or limited liability company but only when the entities are members of the same controlled group or related taxpayers as defined in Section 267 of the Internal Revenue Code. WV Code § 11-15-9(a)(23)
- ☐ C. Purchases of computer hardware and software directly incorporated into manufactured products; certain leases; electronic data processing service; computer hardware and software directly used in communication; educational software; internet advertising; high technology business services directly used in fulfillment of a government contract. WV Code § 11-15-9h
- ☐ D. Purchases of motion picture films, coin-operated video arcade machines and other video arcade games for any use upon which there will be a charge subject to sales tax. WV Code § 11-15-9(a)(32)
- ☐ E. Purchases by a licensed carrier of persons or property, or by a government entity, of aircraft repair, remodeling and maintenance services for an aircraft, engine or other component part of an aircraft, or purchases of tangible personal property that is permanently affixed as a component part of an aircraft as part of the repair, remodeling or maintenance of aircraft, aircraft engines or aircraft component parts, and purchases by a licensed carrier of persons or property, or by a government entity, of machinery, tools or equipment, directly used or consumed exclusively in the repair, remodeling or maintenance of aircraft, aircraft engines or aircraft component parts. WV Code § 11-15-9(a)(33)

REVERSE SIDE OF EXEMPTION CERTIFICATE MUST BE COMPLETED TO BE CONSIDERED VALID

SCHOOL SUPPLIES NEEDEDATTACHMENT # 1a

200 BACKPACKS

400 POCKET PAPER PORFOLIO FOLDERS

200 (24) COUNT CRAYOLA CRAYONS

200 GLUE STICKS

200 1-SUBJECT WILD-RULE SPIRAL NOTEBOOKS

100 1- SUBJECT COLLEGE-RULE SPIRAL NOTEBOOKS

200 3-HOLE PUNCH LOOSELEAF WIDE-RULES PAPER

100 3- HOLE PUNCH LOOSELEAF COLLEGE-RULES PAPER

200 RULERS

200 HI-LITERS

200 COLARED PENCILS

200 LARGE PINK ERASERS

600 # 2 PENCILS

200 PENS

200 PENCIL SHARPENERS

200 5" BLUNT SCISSORS

200 PACKAGES OF INDEX CARDS

200 PRINTED SCHOOL SCHEDULES

250 TOOTH BRUSHES

250 TOOTHPASTE

200 COMBS

200 POCKET TISSUE PACKETS

200 POCKET-SIZE HAND SANITIZERS

200 DENTAL FLOSS

FOOD AND PAPER PRODUCTS NEEDED FOR THE BACK TO SCHOOL PARTY

Attachment #1b

250 HAMBURGER PATTIES
250 HOT DOGS
250 (21) DOZEN HAMBURGER BUNS
250 (21) DOZEN HOT DOG BUNS
5 GALLONS HOT DOG CHILI
300 INDIVIDUAL-SIZE POTATO CHIPS
2 GALLONS ORANGE DRINK
2 SLEVES OF CUPS
120 CANS OF SODA POP
40 (2 LD) SODA POP
250 PLATES
250 FORKS, KNIFES, SPOONS
300 NAPKINS
12 TABLE CLOTHS
250 CUP CAKES
2 BAGS OF ONIONS
12 BAGS OF ICE
100 BOTTLED WATER
5 GALLONS BAKE BEANS
MUSTERD/KETCHUP/MAYO/PICKLES
CHEESE
WATERMELON
CANDY
48 LITTLE HUGGIES
5 GALLONS OF BAKED BEANS
5 GALLONS OF COLE SLAW
DECORATIONS
HAIR COLAR SPRAY
FACE PAINT

PURCHASES as of 10/15/2024	
WALMART BOOKBAGS	\$ 3,155.87
SAM'S CLUB	\$ 2,507.80
WALMART	\$ 482.01
PRICE CUTTERS	\$ 163.25
FAMILY DOLLAR	\$ 151.59
DOLLAR TREE	\$ 18.73
QUANTUM PARTY RENTALS	\$ 1,570.00
BATMAN'S TROPHIES	\$ 31.46
AMAZON	\$ 433.68
TOTALS	\$ 8,514.39
LESS CASH DONATIONS	(- 7,900.00)
BALANCE 2022 (131.77) 2023 (994.07)	(-1,125.84)
TOTAL COST TO HOUSING AUTHORITY	\$ 0.00
BALANCE 2024	\$ 511.45

433 Baltimore Ave.
Clarksburg, WV 26301
304-623-3322
304-623-5604w
www.chrha.net

**Clarksburg-Harrison
Regional Housing
Authority**

Fax

To:	Harrison County Commission Attn: To Jessica Sell	From:	Donna De Marco
Fax:	304-624-8673	Pages:	[number of pages]
Phone:		Date:	May 21, 2025
Re:	Special Funding Request Final Report for 2025	cc:	[Name]

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Comments:

Thank You So Much

Donna De Marco

HARRISON COUNTY COMMISSION SPECIAL FUNDING REQUEST

Thank you for the opportunity to support your project. Please complete this application and return it to the Harrison County Commission, 301 West Main Street, Clarksburg, WV 26301 by fax or email:

Facsimile: 304-624-8673; Email: countyadministrator@harrisoncountywv.gov ; Question: 304-624-8500

Funding is derived from the State of West Virginia/Video Lottery Funding.

Date of Request: _____

Organization Name: _____

Name and Title of Requester: _____

Mailing Address of Organization and Responsible Person: _____

P.O. Box 145 Lost Creek, WV 26385

If approved, this is where the check will be sent

Telephone: (304) 844-2645

Fax: _____

E-mail: lakorondal@gmail.com

FEIN# <u>55-0770391</u>	Is your organization an IRS 501(c) 3 not-for-profit?	Y	N
If yes, attach IRS Status Letter			
If no, please explain: _____			

TOTAL Cost of Project/Activity:	<u>\$ 20,000.00</u>	
Dollar Amount REQUESTED - Grant:	<u>\$ 4,000.00</u>	Loan: \$ _____
Was project funded previously by HCC?	<u>X</u> N	If so, when <u>2024</u> ; how much: <u>\$ 3000.00</u>

Have you previously received funds from the Harrison County Commission:	Y	N
If Yes, how much? If funded multi years - list by fiscal year?		
When: <u>Since 2000</u>	how much: <u>\$ Varied</u>	
When: _____	how much: <u>\$</u>	
When: _____	how much: <u>\$</u>	

Purpose of request (one sentence):	<u>Preserve the Culture & History of the Lost Creek Community</u>		
If for a fair/festival/event, give dates and location:	Date: <u>September 19 & 20</u>	Location: <u>Lost Creek, WV</u>	
Describe the proposed activities with dollar amounts to be funded by this request:			
<u>Entertainment, Etc.</u>			

Are your financial statements audited by an outside accounting firm?	Y	N
If Yes, by whom: _____		

Do you plan to recognize the Harrison County Commission's contribution?	X	N
If Yes, how? <u>All marketing materials</u>		

Name of Organization/Applicant _____

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION: \$ _____

ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):

	\$
	\$
	\$
	\$
	\$
	\$
TOTAL	\$

NAME OF PROJECT/EVENT: _____

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):

INCOME SOURCE:

	\$
	\$
	\$
TOTAL	\$

EXPENSE ITEM:

	\$
	\$
	\$
TOTAL	\$

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)

	\$
	\$
	\$
	\$
TOTAL	\$

I CERTIFY THAT THE ABOVE INFORAMTION IS CORRECT

Applicant _____

Date _____

HARRISON COUNTY COMMISSION

SPECIAL FUNDING REQUEST

(Name of Applicant) Lost Creek Community Festival, Inc agrees that in the event of any embezzlement, theft or misappropriation of funds or property of any kind or nature or in the event of any alleged embezzlement theft or misappropriation of funds or property of any kind or nature from (Name of Applicant) Lost Creek Community Festival, Inc, the recipient of funding from the Harrison County Commission hereunder, that (Name of Applicant) Lost Creek Community Festival, Inc shall immediately report said incident(s) to the proper police agency having jurisdiction over such matters and, further, shall immediately report said incident(s) along with a writing describing said incident(s) have been reported to the police agency having jurisdiction, to the Harrison County Commission. Further, that (Name of Applicant) Lost Creek Community Festival, Inc agrees to fully cooperate with the police and the Prosecuting Attorney's Office toward the successful prosecution of such activity.

Please attach to this Request the following:

1. IRS Letter of Tax Exemption, if you have one
2. Current List of Board of Directors with addresses
3. List other contributors with dollar amounts to your project/event
4. Balance sheet and income statement for immediate prior year, or reason why no available
5. Any additional information about your organization

FINAL REPORT REQUIRED: If approved, you agree to submit within 15 days of the event or end of project the "Final Report for Special Funding Request", on page 3 of this application OR a detailed statement of revenues and expenditures.

On behalf of the Applicant, I certify that all required information in this request is attached and correct, that we agree to the above terms, and that a Final Report (on attached Final Report or by Internal Financial Report detailing substantially same information) will be submitted within 15 days of the end of the project/event.

Signature and Title of Applicant Ronald Luke Date 4-18-25

For Official Use:

This funding request is: APPROVED NOT APPROVED TABLED

Amount Approved: \$ _____ Paid Date: _____

With the following notations:

Action taken at Harrison County Commission meeting on: _____



Lost Creek Community Festival, Inc.

**Post Office Box 145
Lost Creek, WV 26385**

The Harrison County Commission
301 West Main Street
Clarksburg, WV 26301

RE: FUNDING REQUEST FY 25-26

Dear Commissioners:

Attached please find a Special Funding Request for our annual Community Festival in September. We have been staging this festival since 1999 and the County Commission has been a sponsor since 2023.

I have also attached a copy of our Articles of Incorporation and By-Laws. Please advise if additional information is needed.

Sincerely,

Rondal Lake, President

County Commission of Harrison County, West Virginia

REVISED ORDER

Harrison County Community Improvement Fund -- Number 026

Harrison County General Fund -- Number 001

Policy and Procedure Regarding Contributions to Other Entities

Whereas, the Harrison County Commission has previously authorize a special fund, namely the Harrison County Community Improvement Fund (Number 026); and

Whereas, the Harrison County Commission maintains a General Fund (Number 001) as authorized and required by statute and/or regulations; and

Whereas, the Community Improvement Fund will be utilized for contributions for fairs, festivals and/or other special funding requests approved by the Harrison County Commission as originally set forth in the establishment of the Fund; and

Whereas, the General County Fund may be utilized for any lawful expenditure which may include contributions to fairs and festivals and/or special funding requests, and

Whereas, the Harrison County Commission, by this Order, set forth the same for any contribution to any entity, as set forth herein.

Now, therefore, it is the Order of the Harrison County Commission that any contribution to any entity shall comply with the following policy and procedure unless otherwise expressly indicated. A contribution may be considered for funding only upon proper documentation being presented to the Office of the Harrison County Commission, which shall include, but not be limited to:

- a) "Harrison County Commission Special Funding Request Form", the most recent copy attached and included for reference;
- b) All requested documentation as outlined in the "Special Funding Request Form,
- c) If previously funded, the "Final Report of the Special Funding Request Form", the most recent copy attached and included for reference.

Now, therefore be it further resolved, funding requests from fairs and festivals, including but not limited to the following, will be considered throughout the year. Such allocation will be \$1,500 for a one day event and \$3,000 for any event of more than one day.

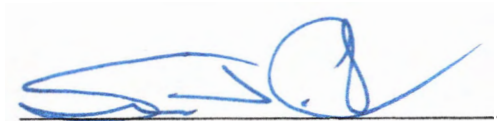
- 1. Apple Butter Festival - City of Salem
- 2. Fort New Salem Holiday - Christmas Activity
- 3. Frontier Days - City of Shinnston ,
- 4. Glen Elk Village Wine Musical & Art? Festival

5. Jesus Fest
6. Johnstown CEOS Community Fair
7. Lost Creek Community Festival
8. North Central WV Scottish Festival
9. Pine Bluff Fall Festival
10. St. Spyridon Greek Food Festival
11. Town of West Milford Old Mill Festival
12. Wallace VFD Fair & Festival
13. WV Black Heritage Festival
14. WV Italian Heritage Festival

Now, therefore be it further resolved, funding requests from any other entity or agency must be submitted to the Office of the Harrison County Commission on or before March 1st to be considered for funding in the budget for the next fiscal year, which would begin July 1st and end June 30th. For the fiscal year beginning July 1 and ending June 30, the submission deadline for a special funding request will be May 1 of each year.

Now, therefore be it further resolved, the Harrison County Commission does hereby direct the administrative staff with the Office of the County Commission to take the necessary steps to communicate and provide this Order to the entities and agencies that have received funding during the past four fiscal years.

Order is hereby approved and entered this 20th day of July, 2022.



Susan J Thomas, President

Attest:



John Spires, Clerk of Harrison County

State of West Virginia



Certificate

*I, Ken Heckler, Secretary of State of the
State of West Virginia, hereby certify that*

by the provisions of Chapter 31, Article 1, Sections 27 and 28 of the West Virginia Code, the
Articles of Incorporation of

LOST CREEK COMMUNITY FESTIVAL INC.

conform to law and are filed in my office. I therefore declare the organization to be a
Corporation for the purposes set forth in its Articles, with the right of perpetual existence.

Therefore, I hereby issue this

CERTIFICATE OF INCORPORATION

to which I have attached a duplicate original of the Articles of Incorporation



*Given under my hand and the
Great Seal of the State of
West Virginia on this
Third*

day of
December 19 99

Ken Heckler

Secretary of State

Secretary of State
State Capitol, Suite 139-W
201 North Main Blvd. E.
Charleston, WV 25305-0770

Time: 8:30 am - 4:30 pm ET
FILE TWO ORIGINALS



FILED

DEC 03 1999

IN THE OFFICE OF

SECRETARY OF STATE

Penney Barker, Supervisor
Corporations Division
Tel: (304) 558-8000
Fax: (304) 558-0900
wvsos@secretary.state.wv.us
www.state.wv.us/sos/

WEST VIRGINIA
ARTICLES OF INCORPORATION

CTRL # 16763

We, the undersigned, acting as incorporators according to West Virginia Code §31-1-27, adopt the following Articles of Incorporation for a West Virginia Domestic Corporation, which shall be perpetual:

1. The name of the West Virginia corporation shall be:

[The name must contain one of the words 'corporation', 'company', 'incorporated', 'limited', or an abbreviation of one of those words. WV Code §31-1-11]

LOST CREEK COMMUNITY
FESTIVAL INC.

2. The physical address (not a PO box) of the principal office of the corporation will be:

located in the County of:

The mailing address of the above location, if different, will be:

Street:

City/State/Zip:

County:

Street/Box:

City/State/Zip:

Rt. 25
LOST CREEK WV 26385
HARRISON
PO BOX 460
LOST CREEK WV 26385

3. The physical address (not a PO box) of the principal place of business in West Virginia of the corporation will be:

located in the County of:

The mailing address of the above location, if different, will be:

Street:

City/State/Zip:

County:

Street/Box:

City/State/Zip:

Rt 25
LOST CREEK WV 26385
HARRISON
PO BOX 460
LOST CREEK WV 26385

4. The name and address of the person to whom notice of process may be sent is:

Name:

Street:

City/State/Zip:

DAVID R. Hughes
PO BOX 460
LOST CREEK WV 26385

5. This corporation is organized as: (check one below)



NON-PROFIT, NON-STOCK (complete sections 7, 8, 10, 11, 12 & 13)



FOR PROFIT (complete sections 6, 7, 8, 9, 10, 11, 12 & 13)

6. FOR PROFIT ONLY:

The total value of all authorized capital stock of the corporation will be \$_____.

The capital stock will be divided in _____ shares at the par value of \$_____ per share.



Check here if the shares are to be divided into more than one class or if the corporation is to issue shares in any preferred or special class in series. [Additional statements are required within the articles of incorporation, and are attached.]

7. The purposes for which this corporation is formed are as follows:

(Describe the type(s) of business activity which will be conducted, for example, "agricultural production of grain and poultry", "construction of residential and commercial buildings", "manufacturing of food products", "commercial printing", "retail grocery and sale of beer and wine". Purposes may conclude with words "... including the transaction of any or all lawful business for which corporations may be incorporated in West Virginia.")

To hold a festival in Lost Creek W.V. for the purpose of cultural preservation and enjoyment for the citizens of Lost Creek and surrounding areas.

8. The provisions for the regulation of the internal affairs of the corporation (optional, check one if applicable):
[Non-profit organizations must attach statement required by IRS for 501(c) status approval.]

☐ are set forth in the bylaws of the corporation;

☒ are attached and hereby set forth in the articles of incorporation.

9. The provisions granting, limiting or denying preemptive rights to shareholders, if any, (check if applicable):

☐ are set forth in the bylaws of the corporation;

☐ are attached and hereby set forth in the articles of incorporation.

10. The full names and addresses of the incorporators, and the number of shares subscribed for by each are:

Name	Address: No. & Street / City, State, Zip	No. of Shares
DAVID R. HUGHES	PO Box 460 Lost Creek WU 26385	Zero
E. JACK Bowyers	PO Box 301 Lost Creek WU 26385	Zero
John R. COOPER	Rt 1 Box 371 Clarksburg WU 26301	Zero

11. The number of directors constituting the initial board of directors of the corporation is 3, and the names and addresses of the persons who will serve as directors until the first annual meeting, or until their successors are elected and shall qualify are (attach additional page if necessary):

Name	Address: No. & Street / City, State, Zip
DAVID R. HUGHES	PO Box 460 Lost Creek WU 26385
E. JACK Bowyers	PO Box 301 Lost Creek WU 26385
John R. COOPER	Rt 1 Box 371 Clarksburg, WU 26301

12. The names of the individuals who will have signature authority on documents filed with the Secretary of State until the names of the president and secretary are filed on the annual report are:

DAVID R. HUGHES GARY L. GROGG Rebecca C. Stutler
Cheryl A. Allman Lisa D. GROGG

13. The number of pages attached and included in these Articles is 2.

14. **ACKNOWLEDGMENT:** [All incorporators must sign two originals, with names & signatures the same throughout the Articles. Documents with photocopied signatures cannot be accepted.]

We, the undersigned, for the purpose of forming a corporation under the laws of the State of West Virginia do make and file this "Articles of Incorporation." In witness whereof, we have accordingly set our hands:

Date 11-29-99

Signatures:

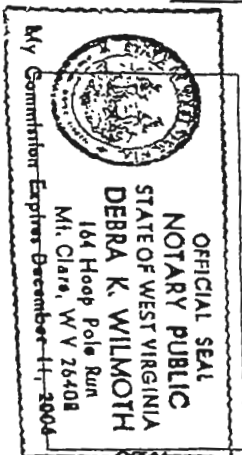
David R. Hughes
E. Jack Bowyer
John R. Cooper
Gary L. Grogg

STATE OF West Virginia, COUNTY OF Harrison:

I, Debra K. Wilmoth, a Notary Public, hereby certify that David R. Hughes,

E. Jack Bowyer, John R. Cooper and Gary L. Grogg whose names are signed to the foregoing Articles of Incorporation, this day personally appeared before me and acknowledged their signatures.

My commission expires December 11, 2006 Debra K. Wilmoth, Notary Public



Articles of Incorporation of the undersigned, a majority of whom are citizens of the United States, desiring to form a Non-Profit Corporation under the Non-Profit Law of West Virginia, do hereby certify:

First: The name of the Corporation shall be The Lost Creek Community Festival.

Second: The place in this state where the principle office of the Corporation is to be located is the City of Lost Creek, Harrison County.

Third: Said corporation is organized exclusively for holding a yearly festival in order to preserve the culture of Lost Creek and its surrounding areas and for the betterment of the community and its citizens, including for such purposes the making of distributions to the organizations under section 501(c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Fourth: The names and addresses of the persons who are the initial trustees of the corporation are as follows:

David R. Hughes	P.O. Box 460	Lost Creek, WV 26385
E. Jack Bowyer	P.O. Box 301	Lost Creek, WV 26385
John R. Cooper	Rt. 1 Box 371	Clarksburg, WV 26385

Fifth: No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation.

Sixth: Upon the dissolution of the corporation, assets shall be distributed for one or exempt purposed within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county

in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Debra K. Wilmoth, Notary

In witness whereof, we have hereunto subscribed our names this 29th day of November 1999.

1. Donald Hughes
2. [Signature]
3. [Signature]

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
DEBRA K. WILMOTH
164 Hoop Pole Run
Mt. Clare, WV 26408
My Commission Expires December 11, 2006



Lost Creek Community Festival, Inc.

Bylaws

Article I - Name

The name of this organization shall be the Lost Creek Community Festival. The organization was incorporated as a non-profit corporation with the State of West Virginia on the third day of December 1999. The mailing address is Post Office Box, Lost Creek, West Virginia 26385.

Article II - Purpose

The corporation was organized exclusively for the purpose of holding a yearly fall festival in order to preserve the culture of Lost Creek and its surrounding areas and for the betterment of the community and its citizens.

Article III – Membership

Membership shall be open to all who promote the best interest of the Lost Creek Community Festival. Membership requires being active and participating for a minimum of one year. No dues will be required for membership.

Article IV – Board of Directors

Section 1 Governing Body

The governing body of the organization shall be the Board of Directors, which shall consist of the elected officers and the immediate past President. The current Mayor and Fire Chief for the Town of Lost Creek, and appointed Committee Chairs will also serve as members of the Board with voting privileges

Section 2 Responsibilities of the Board of Directors

The duties of the Board shall be:

- a) To conduct business of the organization in a manner consistent with its purposes;
- b) To create committees as needed, and approve their plans of work;
- c) To present a report of activities at all meetings;
- d) At the November meeting direct the trustee to audit the treasurer's accounts and give their findings at the annual meeting;
- e) To prepare and approve a budget at the first meeting following the annual meeting;
- f) To approve all expenditures. All checks require the signature of the treasurer and either the signature of the president, vice president or trustee.

Article V – Meetings

Section 1 Annual Meeting

The annual meeting shall be held in January of each year. At this time officers and board members will be elected, committee chairs appointed, reports given and conduct other business as may arise. Voting is by members who have been an active participant for the previous year. A majority of the Board of Directors must be present in order to conduct business at the annual meeting.

Section 2 Regular Meeting

Regular meetings will be held the first Monday of April, the second Monday of July, every Monday during the months of August/September up to the date of the Fall Festival and the first Monday in November.

Section 3 Special Meeting

Special meetings may be called at any time by the President. A majority of the Board of Directors must be present in order to conduct any official business of the organization

Section 4 Meeting Notification

Active members shall be notified by telephone and/or email of meetings of the organization. In addition, a meeting notice will be published in the Calendar of Events section of the local newspaper. These tasks will be the responsibility of the Secretary.

Section 5 Meeting Location and Time

All meetings will be held at the Town of Lost Creek Municipal Complex at 7:00 PM unless otherwise specified in notice of the meeting.

Article VI – Elections

Section 1 Nominating Committee

At the November meeting the President shall appoint a nominating committee who shall present a slate of officers, including president, vice-president, secretary, treasurer and trustee at the annual meeting in January. In addition, nominations will be taken from the floor.

Section 2 Voting

Officers shall be elected by voice vote or ballot, at the discretion of the officers, at the annual meeting and shall assume office immediately. Only members who have been active for the previous year can hold office and/or vote.

Article VII – Officers

The officers of the organization shall consist of a president, vice-president, secretary, treasurer and trustee. Officers shall serve for a period on one (1) year, and may be reelected consecutively.

Article VIII – Duties of Officers

Section 1 President

The president shall be the Chief Executive Officer of the organization; have general supervision of its affairs and business; preside at all meetings; appoint all standing and special committees with the approval of the Board of Directors; sign checks as required with the treasurer; perform such other duties as may be required or assigned.

Section 2 Vice-President

The vice-president shall perform such duties as may be assigned by the Board of Directors and perform the duties of the president in their absence.

Section 3 Secretary

The secretary shall record the minutes of all meetings, shall assist the president in making the agenda for each meeting, shall conduct all general correspondence for the organization and shall issue notice of all meetings. The Secretary is responsible for maintaining all written records of the organization and transferring same to incoming replacement.

Section 4 Treasurer

The treasurer shall receive all monies of the organization, shall keep an accurate account of receipts and disbursements; and shall make disbursements in accordance with the approved budget as authorized by the Board. The treasurer shall present a financial statement at each meeting and at other times when requested.

Section 5 Trustee

The trustee's primary responsibility is to provide fiscal oversight of the organization; to provide an audit the treasurer's accounts and to submit an audit report at the January meeting.

Article IX – Books, Records, Budget, and Membership

Section 1 Membership Records

The Secretary shall maintain the official Membership Directory of the organization.

Section 2 Books and Financial Records

The organization shall keep correct and complete books and records of accounts and its transactions, its minutes of meetings and decisions made.

Section 3 Budget

The Treasurer shall retain the official approved copy of the Annual Budget and track expenditures in accordance therewith, reporting variances at scheduled meetings.

Section 4 Checking Accounts, etc.

The Treasurer shall be the official custodian of bank accounts. All disbursements will require an approved invoice and for check signing purposes, two signatures one of which must be the Treasurer.

Article X – Order of Business

The order of business for the organization shall included but not limited to:

1. Call the meeting to order
2. Determination of a Quorum
3. Introduction of new members and quests
4. Approval of previous minutes
5. Reports of Officers and Committee Chairs
6. Reading of Communications
7. Approval of paying bills
8. Unfinished Business
9. New Business
10. Next meeting date
11. Adjournment

Article XI – Policies and Procedures

In an effort to more efficiently address matters which come to the attention of the organization, the organization may establish written Policy and Procedures. Each Policy and/or Procedure must be approved by the membership. The Secretary is responsible for maintaining a correct and approved copy of the Policy and Procedures.

Article XII – Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

PAYROLL CHANGE NOTICE

DATE OF CHANGE 6/5/25	EMPLOYEE #	SOCIAL SECURITY NO	
NAME STEVEN HATHAWAY		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input type="checkbox"/> RATE	5-8	6-9
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input type="checkbox"/> RETIREMENT
<input checked="" type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
<input checked="" type="checkbox"/> OTHER (Explain) _____	
APPRAISAL CONFIRMATION - MERIT	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE



PAYROLL CHANGE NOTICE

DATE OF CHANGE 10/24/2025	EMPLOYEE #	SOCIAL SECURITY NO	
NAME PATRICK MCINTIRE		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT Com CORR.	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT	RETIREMENT From Full Time	
<input type="checkbox"/> RATE	EFFECTIVE 10/24/25	
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input checked="" type="checkbox"/> RETIREMENT
<input type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) Pay out remaining vacation time	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE 6/10/25
HUMAN RESOURCES MANAGER	DATE 6/11/2025



Rev 3/16

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PAYROLL CHANGE NOTICE

DATE OF CHANGE 8/1/25	EMPLOYEE #	SOCIAL SECURITY NO	
NAME CAROL MOSCAR		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT Com CORP	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT	RETIREMENT	From Full-time
<input type="checkbox"/> RATE	EFFECTIVE	8/1/25
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input checked="" type="checkbox"/> RETIREMENT
<input type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) Pay out remaining vacation time	

AUTHORIZATION:

EMPLOYEE SIGNATURE Carol Moscar	DATE 6/10/25
SUPERVISOR SIGNATURE [Signature]	DATE 6/10/25
HUMAN RESOURCES MANAGER [Signature]	DATE 6/11/25



PAYROLL CHANGE NOTIFICATION

3-D

DATE OF CHANGE 06/24/25	EMPLOYEE #	SOCIAL SECURITY #				
NAME Christina Murphy		ADDRESS				
PHONE	CITY/STATE/ZIP		DEPARTMENT 439	SHIFT		

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input type="checkbox"/> RATE		
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input checked="" type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input type="checkbox"/> RETIREMENT
<input type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) <u>Please pay out remaining vacation time. Thank you.</u>	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE



PAYROLL CHANGE NOTICE

DATE OF CHANGE <i>6/25/25</i>	EMPLOYEE #	SOCIAL SECURITY NO -	
NAME <i>Michelle Tonkin</i>		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT <i>401</i>	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input checked="" type="checkbox"/> JOB	<i>Director of Special Projects</i>	<i>Assistant County Administrator</i>
<input type="checkbox"/> SHIFT		
<input checked="" type="checkbox"/> RATE	<i>E-5</i>	
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input type="checkbox"/> RETIREMENT
<input type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) _____	

AUTHORIZATION:

EMPLOYEE SIGNATURE <i>[Signature]</i>	DATE
SUPERVISOR SIGNATURE <i>[Signature]</i>	DATE
HUMAN RESOURCES MANAGER <i>[Signature]</i>	DATE <i>6/12/2025</i>

HARRISON COUNTY PARKS & RECREATION PAYROLL CHANGE NOTICE

DATE OF CHANGE 6/23/25	EMPLOYEE #	SOCIAL SECURITY NO	
NAME Hannah Burnett		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT Parks	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input checked="" type="checkbox"/> RATE	New Hire	\$11.00
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input checked="" type="checkbox"/> HIRED <input type="checkbox"/> RE-HIRED <input type="checkbox"/> PROMOTION <input type="checkbox"/> DEMOTION <input type="checkbox"/> TRANSFER <input type="checkbox"/> MERIT INCREASE <input type="checkbox"/> WAGE SCALE CHANGE <input type="checkbox"/> LEAVE OF ABSENCE FROM _____ UNTIL _____	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED <input type="checkbox"/> LENGTH OF SERVICE INCREASE <input type="checkbox"/> RE-EVALUATION OF EXISTING JOB <input type="checkbox"/> RESIGNATION <input type="checkbox"/> RETIREMENT <input type="checkbox"/> LAYOFF <input type="checkbox"/> DISCHARGE
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) <u>Seasonal Park Program personnel</u>	
_____ _____	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE <i>Mike Book</i>	DATE 6/12/25
HUMAN RESOURCES MANAGER	DATE

HARRISON COUNTY PARKS & RECREATION PAYROLL CHANGE NOTICE

DATE OF CHANGE 6/23/25	EMPLOYEE #	SOCIAL SECURITY NO	
NAME Jonathen Davis		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT Parks	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input checked="" type="checkbox"/> RATE	New Hire	\$11.00
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input checked="" type="checkbox"/> HIRED <input type="checkbox"/> RE-HIRED <input type="checkbox"/> PROMOTION <input type="checkbox"/> DEMOTION <input type="checkbox"/> TRANSFER <input type="checkbox"/> MERIT INCREASE <input type="checkbox"/> WAGE SCALE CHANGE <input type="checkbox"/> LEAVE OF ABSENCE FROM _____ UNTIL _____	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED <input type="checkbox"/> LENGTH OF SERVICE INCREASE <input type="checkbox"/> RE-EVALUATION OF EXISTING JOB <input type="checkbox"/> RESIGNATION <input type="checkbox"/> RETIREMENT <input type="checkbox"/> LAYOFF <input type="checkbox"/> DISCHARGE
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) <u>Seasonal Park Program personnel</u>	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE <i>Mike Book</i>	DATE 6-12-25
HUMAN RESOURCES MANAGER	DATE

HARRISON COUNTY PARKS & RECREATION PAYROLL CHANGE NOTICE

DATE OF CHANGE 6/23/25	EMPLOYEE #	SOCIAL SECURITY NO	
NAME Emily Pritt		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT Parks	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input checked="" type="checkbox"/> RATE	New Hire	\$11.00
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input checked="" type="checkbox"/> HIRED <input type="checkbox"/> RE-HIRED <input type="checkbox"/> PROMOTION <input type="checkbox"/> DEMOTION <input type="checkbox"/> TRANSFER <input type="checkbox"/> MERIT INCREASE <input type="checkbox"/> WAGE SCALE CHANGE <input type="checkbox"/> LEAVE OF ABSENCE FROM _____ UNTIL _____	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED <input type="checkbox"/> LENGTH OF SERVICE INCREASE <input type="checkbox"/> RE-EVALUATION OF EXISTING JOB <input type="checkbox"/> RESIGNATION <input type="checkbox"/> RETIREMENT <input type="checkbox"/> LAYOFF <input type="checkbox"/> DISCHARGE
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) <u>Seasonal Park Program personnel</u>	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE <i>Mike Book</i>	DATE 6-12-25
HUMAN RESOURCES MANAGER	DATE

HARRISON COUNTY PARKS & RECREATION PAYROLL CHANGE NOTICE

DATE OF CHANGE 6/23/25	EMPLOYEE #	SOCIAL SECURITY NO	
NAME Corinne Vilain		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT Parks	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input checked="" type="checkbox"/> RATE	New Hire	\$11.00
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input checked="" type="checkbox"/> HIRED <input type="checkbox"/> RE-HIRED <input type="checkbox"/> PROMOTION <input type="checkbox"/> DEMOTION <input type="checkbox"/> TRANSFER <input type="checkbox"/> MERIT INCREASE <input type="checkbox"/> WAGE SCALE CHANGE <input type="checkbox"/> LEAVE OF ABSENCE FROM _____ UNTIL _____	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED <input type="checkbox"/> LENGTH OF SERVICE INCREASE <input type="checkbox"/> RE-EVALUATION OF EXISTING JOB <input type="checkbox"/> RESIGNATION <input type="checkbox"/> RETIREMENT <input type="checkbox"/> LAYOFF <input type="checkbox"/> DISCHARGE
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) <u>Seasonal Park Program personnel</u>	
_____ _____	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE <i>Mike Book</i>	DATE 6/12/25
HUMAN RESOURCES MANAGER	DATE

At the regular meeting of the County Commission of Harrison County held on Wednesday May 21, 2025, Commissioners Susan Thomas, Patsy Trecost II and David Hinkle were present. Also present were Laura Pysz-Laulis -County Administrator, John Spires - County Clerk and Trey Simmerman - County Attorney. Commissioner Thomas opened the meeting. Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. Public Comment Period: Dave Oliverio – Lost Creek Mayor, spoke of Lost Creek rail trail opportunities. Parks, ball fields and convenient stores all along the rail trail. Dave Oliverio also feels like the southern end of the county is neglected. Julie Snider – Executive Director Bi-County Nutrition, complained about Rene Courtney, Parks and Recreation employee, having a bad attitude. Michele Beto – Bi-County Nutrition Board, also stated that she was appreciative of the venue.
2. Consent Agenda: Trecost moved to approve Consent Agenda changes. Commission concurred.
3. Payroll Change Notices: Trecost moved to approve A through E and adopt into record. Commission concurred.
 - A. Jenna Ahern – 911 – Resignation – Effective 05/03/2025
 - B. Carrie S. Watkins – 911 – New Hire – Effective 05/25/25
 - C. Kayla D. Dozer – 911 – New Hire – Effective 05/25/25
 - D. McKenzie B. Kovar – 911 – New Hire – Effective 05/25/25
 - E. Daniel Dorsey – Assessors – Merit Increase / Re-Evaluation – Effective 05/25/25
4. Minutes and/ or Amended Minutes of Previous Meetings (None)
5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve A through E as presented. . Commission concurred.
 - A. ARPA - Enlarged Hepzibah PSD Requisition #7 - \$9134.00
 - B. ARPA - Sun Valley Requisition #10 (IIIA Project 1) - \$2,750
 - C. ARPA - Sun Valley Requisition #4 (IIIB Project 2) - \$780
 - D. Vendor List of Payments
 - E. Quotes

10:10 A.M. --- Proclamation commemorating the 100th Growing Season of Bice's Greenhouse, Enterprise, West Virginia: Thomas read proclamation commemorating the 100th Growing Season of Bice's Greenhouse

10:15 A.M. --- Proclamation Community Educational Outreach Service (CEOS) Week: Thomas read proclamation honoring Community Educational Outreach Service (CEOS) Week - May 18th to 24th, 2025.

6. Exonerations --- Corrective Tickets --- Joint Property Applications: Hinkle moved to approve exonerations as shown on Exhibit A. Commission concurred

- A. Exonerations – See Exhibit A

10:20 A.M. --- Acknowledgement for Jonathan Sparks, David Jones & Billy Dunn for Fire on January 4th in the Erie area of Harrison County: award presented to Jonathan Sparks – Emergency Squad, David Jones – Emergency Squad & Billy Dunn -Spelter Fire Department.

10:25 A.M. --- Special Funding Request for BHS Thespian Troupe #7549 requesting \$2400 for two students in need of sponsorship for the International Thespian Festival 2025 at Indiana University, Bloomington, IN (June 23-28, 2025): Trina Byard – Thespian Troupe Director, spoke in support of the sponsorship. Trecost moved to allocate \$2,400.00. Commission concurred

7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements: Hinkle moved to approve 7A. Commission concurred

- A. Series 2008A - \$1858.50

8. Review—Discuss—Consider Approve and sign an Incumbency certificate authorizing MuniCap to perform TIF related administrative functions on behalf of the Commission. MuniCap is the Administrator retained by the Commission to perform services related to the Series 2008 and 2019 TIF bonds. Revised certification forms are requested occasionally by MuniCap in order to keep file documents current. This form gives MuniCap limited permissions to perform certain administrative tasks on behalf of the commission relating to these bonds. This form was most recently signed by the Commission in December 2023: Trecost moved to approve and affix appropriate signatures on incumbency certificate authorizing MuniCap to perform TIF related administrative functions on behalf of the Commission. Commission concurred

10:30 A.M. --- Special Funding Request for Mountaineer Food Bank requesting \$10,000 to support the Veterans Table Program in Harrison County by providing monthly food assistance

to 20 Veterans for one year: Becky Conrad - Mountaineer Food Bank, gave a background on the program. Hinkle moved to table, pending research on financing then revisit. Commission concurred.

10:35 A.M. --- Special Funding Request for the Benedum Airport Authority requesting \$500,000 to assist in finishing the New Terminal Facility: Rick Rock - Airport Director, completing \$70 million airport terminal. Thanked for support. Requesting \$500,000.00. Trecost moved to approve \$100,000.00 this year and next year, then for the remaining \$300,000.00, next year from the 026- Video lottery fund, not to exceed \$500,000.00 over 2 budget years. Commission concurred.

10:05 A.M. --- Carol Keavney Estate Hearing: Jim Varner recalled progress up until this point. Requested removal of executor and appoint sheriff as administrator. Cindy Dove – heir to Keavney Estate, contends that written offers were submitted. Amanda Maddox – beneficiary to Keavney Estate, disputes estate progress. Hinkle moved to remove Zroske and appoint Sheriff as administrator. Trecost and Hinkle voted for. Thomas voted against. Motion carried.

9. Review—Discuss—Consider Approval for Thrasher to put the Meadowbrook Bridge Project out for public bid: Trecost moved to approve Thrasher to put the Meadowbrook Bridge Project out for public bid. Commission concurred
10. Review—Discuss—Consider Rail Trail Projects: Hinkle moved to continue rail trail between Clarksburg and Reynoldsville, from VA to Lost Creek, Northview to Spelter and Shinnston to Marion County line and also look into where we are at on the West Fork Bridge. Trecost and Hinkle voted for. Thomas voted against. Motion carried.
11. Review—Discuss—Consider State Auditor's Office pulling tickets from May 15th Tax Sale (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Hinkle would like opinion from auditor's office on pulling tax tickets. Hinkle moved to have Trey Simmerman – County Attorney and Tom Aman – Bond Council, to write a letter to the auditor to explain pulling tax tickets. Thomas and Hinkle voted for. Trecost voted against. Motion Carried.
12. Review—Discuss—Consider Purchase of Ellis Property (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Trecost moved to allow a six to twelve month lease and proceed with sale. Commission concurred

13. Review—Discuss—Consider Budget Revisions: Standing line item for end of fiscal year revisions. Various line items were mentioned that will need revisions from General County. Hinkle moved to approve General County budget revisions FY 2024-2025 and submit the revision documents. Commission concurred.
 - General County budget revisions FY 2024-2025
 - Vital Services Levy budget revisions FY 2024-2025
14. Review—Discuss—Consider Appointing Jeff Crislip to the Planning Commission: Hinkle moved to approve Jeff Crislip to Planning. Commission concurred.
15. Review—Discuss—Consider Letter from Harrison County Farmland Protection Board acknowledging two Board Members term expirations: Term expirations for William Suan and William Coffindaffer. Hinkle moved to acknowledge term expirations. Commission concurred.
16. Review—Discuss—Consider Agreement between the Harrison County Commission and the Arc of Harrison County: Hinkle moved to approve agreement and affix signatures. Commission concurred.
17. Review—Discuss—Consider Italian Heritage Festivals electric lines and new meter on the Courthouse property. Bill Boyles –Chairman: Bill Boyles – Italian Heritage Festivals Chairman asked for permission to proceed with project involving the courthouse plaza electric box. Hinkle moved to accept 3rd party right of way agreement, pending legal review of document, note changes that with will be a 5 foot right of way and to accept the fence pending the design. Commission concurred.
18. Review—Discuss—Consider Access and Remediation Letter Agreement: Hinkle moved to approve access and remediation letter pending signature of notary. Commission concurred
 - Gary Heater - 1314 Capitol Ave, Clarksburg, WV
19. Review—Discuss—Consider A Resolution Authorizing the Filing of the Application to the West Virginia DEP Litter Control Grant Program: Hinkle moved to approve and affix president's signature, up to \$5,000.00. Commission concurred.
20. Review—Discuss—Consider Travel Request for Emily Rebelo from Community Corrections to go to Advanced Alcohol & Drug Counselor (AADC) Exam in Morgantown May 17th, 2025: Hinkle moved to approve travel, after the fact, for Emily Rebelo from Community Corrections to go to Advanced Alcohol & Drug Counselor (AADC) Exam in Morgantown May 17th, 2025 . Commission concurred.

21. Review—Discuss—Consider Travel Requests for 911 Employees to go to West Virginia Northern Community College – New Martinsville Campus: Laura Pysz-Laulis stated that the date of travel is June 23rd and 24th. Hinkle moved to approve travel as read by Commission president. Commission concurred.

- A. Natasha McDaniel
- B. Matthew Gump
- C. Consuela Jones

22. Administrator's Report: Laura Pysz-Laulis gave an update on Lost Creek rail trail progress Glen Falls and Spelter rail trails will follow.

23. Commissioner Comments – Questions: Trecost asked about Courthouse planning for courtrooms. Hinkle spoke of renewing the levy in coming weeks and place on the next agenda.

Hinkle moved to adjourn. Thomas and Hinkle voted for. Motion carried.

With no further business to come before the Commission, meeting adjourned.

Susan Thomas, President

Date

At the regular meeting of the County Commission of Harrison County held on Wednesday June 4, 2025, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were John Spires, County Clerk and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting and Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the flag.

1. **Public Comment Period:** Lloyd Parish, Enterprise resident, spoke of continued fireworks disruptions. Virginia Tichnor, owner of a trailer court resident in Enterprise, spoke of fireworks and gun fire. She advised she wants a noise ordinance. Sean Jedju advised that a previous funding request would go towards autonomous lawn mowers for various area cemeteries, which draws tourism.

10:05 A.M. --- William Watson Estate Hearing: There was a status update given. The attorneys request twenty minutes to confer.

10:10 A.M. --- Proclamation Alzheimer's & Brain Awareness Month: Commissioner Thomas read and presented the proclamation. The Harrison County Commission hereby declares June as Alzheimer's & Brain Awareness Month.

10:15 A.M. --- Special Funding Request from the City of Shinnston requesting \$1,000 to cover costs of the Shindy Music Festival: Brenden Gallagher, Economic Developer for the City of Shinnston, gave an overview of the festival. Trecost moved to approve \$1,500.00 for the one day event. Commission concurred.

2. **Consent Agenda:** Hinkle moved approve. Commission concurred.
3. **Payroll Change Notices:** Hinkle moved to accept the resignation effective May 27, 2025. Commission concurred.
 - Julia Pierce – 911 - Resignation – Effective 05/27/2025
4. **Minutes and/ or Amended Minutes of Previous Meetings:** Hinkle moved to approve as presented. Commission concurred.
 - A. Regular Meeting Minutes for Wednesday May 7th, 2025
 - B. Work Session Meeting Minutes for Wednesday May 15th, 2025
5. **Requisitions --- Purchase Orders --- Invoices:** Hinkle moved to approve 5 A, B and D. Commission concurred. Commissioner Thomas asked about the Truist interest. Hinkle moved to approve 5 C. Commission concurred.
 - A. ARPA - West Milford \$13,301.84 FINAL draw of funds
 - B. ARPA – Salem Draw #7 \$5,000.00
 - C. Vendor List of Payments

D. Quotes

- 6. Exonerations --- Corrective Tickets --- Joint Property Applications:** Hinkle moved to approve exonerations. Commission concurred.
 - A.** Exonerations – See Exhibit A
- 7. Consideration of Approval of a Project Fund Requisition for the payment of cost associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2- North Land Bay Improvements:** Hinkle moved to approve 7 A, B, C and D. Commission concurred.
 - A. Series 2008A** - \$4764.43
 - B. Series 2019 A&B** - \$8,521.25
 - C. Series 2019 A&B #104** - \$4131.25
 - D. Series 2021 A&B** - \$200.00
- 8. Review—Discuss—Consider Budget Revisions:** Laura Pysz-Laulis, County Administrator, gave an overview of the General Fund budget revisions. Ms. Pysz-Laulis recommends moving \$50,000.00 to Courthouse from 424-459 for the purchase of a dump truck. There was discussion held about the dump truck purchase. Hinkle moved to place the Lipitor Settlement into Line 429-459 in the amount of \$50,000.00. Commission concurred.
 - General County FY 2024-2025
 - Vital Services Levy FY 2024-2025
 - Coal Severance FY 2024-2025
- 9. Review—Discuss—Consider Hiring a firm to evaluate volunteer fire departments and to look at the best way to provide fire service to the County:** There was discussion on funding options for the Volunteer Fire Departments. Trecost moved to proceed with evaluating services without hiring outside firm. Hinkle moved to start bidding process and not hire. Commission concurred.

10:05 A.M. --- William Watson Estate Hearing: (Continued) There was an agreement reached. Attorney Robert Pevler, representing Cherry Watson and Attorney John Funkhouser, representing Misty Hurd stated their names for the record.

- 10. Review—Discuss—Consider Accepting two board appointments for the Harrison County Farmland Protection Board with terms starting on July 1st, 2025:** Hinkle moved to approve the board appointments. Commission concurred.
 - William Suan as the new Conservation District Representative
 - William Coffindaffer as the new Farm Bureau Representative
- 11. Review—Discuss—Consider Status of resignation of Short Line PSD Board Members and Short Line PSD / Clarksburg Water Board merger:** Laura Pysz-Laulis advised that the board members are not resigning and this item can be removed from the agenda.
- 12. Review—Discuss—Consider Execution of N25th Street Consent to Enter Property:** Hinkle moved to approve consent to enter property and affix the President’s signature. Commission concurred.

13. Update on Greater Harrison PSD's ARPA Funded Project – Zack Dobbins: Zack Dobbins, from Bennett & Dobbins, representing Greater-Harrison PSD, provided the Commission with an update on the Greater-Harrison PSD sewer project.
14. **Review—Discuss—Consider** Countywide Fireworks Ordinance:
- Harrison County
Laura Pysz-Laulis spoke of the proposed firework ordinance. Trecost moved to approve the ordinance, amend to five hundred linear feet and exclude fairs and festivals. There was discussion on the pros and cons of the presented ordinance. Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried.
15. **Review—Discuss** Administrator's Evaluation (potential executive session to discuss matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee): Trecost moved to enter into executive session pursuant to § 6-9A-4(B)(9). Commissioner Thomas and Commissioner Trecost voted in favor. Commissioner Hinkle voted against. Motion carried. All three Commissioners, Laura Pysz-Laulis and Trey Simmerman were present in the executive session.
16. **Review—Discuss—Consider** Status of Rycon litigation (potential executive session pursuant to the attorney-client privilege): Hinkle moved to enter into executive session pursuant to the attorney-client privilege. Commission concurred.
Hinkle moved to exit executive session and back into regular session. Commission concurred. There was no action to be taken on this matter.
17. **Review—Discuss—Consider** Authorizing the County Administrator to move forward with negotiations on Route 19 property (Potential Executive Session pursuant to 6-9A-4(B)(9) to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision): Hinkle moved to enter into executive session. Commissioner Thomas and Commissioner Hinkle voted in favor. Commissioner Trecost voted against. Motion carried. Hinkle moved to exit executive session and back into regular session. Commission concurred. Trecost moved to rescind purchase offer and cease negotiations. Commissioner Trecost voted in favor. Commissioner Thomas and Commissioner Hinkle voted against. Motion failed. Hinkle moved to authorize the County Administrator and County Attorney to continue to move forward with closing on the two Ellis property parcels. Commission concurred.
18. **Review—Discuss—Consider** Travel Requests for Community Corrections Employees to go to Charleston, WV on June 23 – 25, 2025 for the CIT Summit: Hinkle moved to approve. Commission concurred.
- A. Gary Hamrick
 - B. Wayne Worth
19. **Administrator's Report:** Laura Pysz-Laulis spoke on the budget approval and advised that they are waiting on the State Auditor's Office. Ms. Pysz-Laulis also spoke on the Hotsinpillar 5K, Cecil Jarvis 10K and the Sunset Ellis emails.

20. Commissioner Comments – Questions: Commissioner Hinkle spoke on the Ellis Drive In screen condition. Commissioner Hinkle thanked his fellow commissioners for the support of “Game Changers”. Commissioner Thomas spoke on the Ellis property and her desire to save the drive-in if feasible. Commissioner Trecost advised that a new fire alarm system should be applied for through grants for the Courthouse as well as curtains for the judges if it will qualify.

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

Susan Thomas, President

Date

SUN VALLEY PUBLIC SERVICE DISTRICT

IJDC No. 2022S-2148

IIIA Resolution #11

**RESOLUTION OF THE SUN VALLEY PUBLIC SERVICE DISTRICT
APPROVING INVOICES RELATING TO ACQUISITION AND CONSTRUCTION AND OTHER
SERVICES FOR THE PROPOSED IIIA SEWER PROJECT AND AUTHORIZING
PAYMENT THEREOF,**

WHEREAS, the Sun Valley Public Service District has reviewed the invoices attached hereto for the the construction of the IIIA Sewer Project funded by WV Infrastructure and Jobs Deveopment Council ("IJDC") grants & Harrison County ARPA, and find as follows:

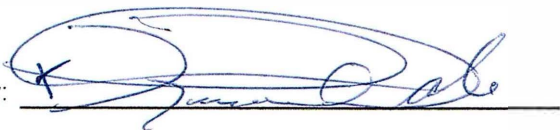
- a) That none of the items for which payment is proposed to be made has been requested from another funding source
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED the Sun Valley PSD by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

Vendor	Total	IJDC Grant	ARPA	EEG
Thrasher Group	\$ 541.80	\$ 541.80	\$ -	
JD Utilities	\$ 1,450.00		\$ 1,450.00	
Pro Contracting	\$ 94,262.37	\$ 94,262.37		\$ -
	\$ -			
	\$ -	\$ -		
Total	\$ 96,254.17	\$ 94,804.17	\$ 1,450.00	\$ -

ADOPTED BY the Sun Valley Public Service District this 10th day of June 2025

By:


Its: Chairman


Board Member

2022S-2062

C-544587

SUN VALLEY PUBLIC SERVICE DISTRICT
IIIB Resolution #5
RESOLUTION OF THE PUBLIC SERVICE DISTRICT BOARD
APPROVING INVOICES RELATING TO SERVICES FOR THE
SEWER PROJECT AND AUTHORIZING PAYMENT THEREOF,

WHEREAS, the Sun Valley Public Service District has reviewed the invoices attached hereto and incorporated herein by referenced relation to the funds provided by the DEP Clean Water State Revolving Fund ("SRF") Loan and Debt Forgiveness as well as WV Infrastructure Jobs and Development Council ("IJDC") Grant, Economic Enhancement Grant ("EEG"), and Harrison County Commission ARPA monies dedicated and find as follows:


- a) That none of the items for which payment is proposed to be made has been requested from another funding source
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED the Sun Valley PSD has hereby authorized and directed the payment of the attached invoices which comprise Draw #5 as follows:

Vendor	Total	CWSRF Debt Forgiveness	CWSRF Loan	Enhancement Grant	Harrison County ARPA
JD Utility Services LLC	\$ 1,475.00	\$ -	\$ 1,475.00	\$ -	\$ -
Thrasher Group	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -
Pro Contracting Inc.	\$ 28,211.62	\$ -		\$ 28,211.62	\$ -
Professional Appraisal Corp	\$ 20,900.00	\$ -	\$ -	\$ -	\$ 20,900.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -		\$ -	\$ -
Total	\$ 52,086.62	\$ -	\$ 2,975.00	\$ 28,211.62	\$ 20,900.00

ADOPTED BY the Sun Valley Public Service District, at the board meeting held June 10, 2025.

By:



Its: Chairman

Date of Meeting	6/18/2025	Invoice							
Department	Vendor	Description	General County Fund	E-911	Vital Services	Community	Community	ARPA	
Name	Name	Note	001	007	027	Corrections	Improvement Fund 026	Fund	Needed
911 Center	City of Bridgeport	911 Center - Water, Sewer, Sprinkler		\$271.62					
911 Center	Frontier	911 / Taylor County Phone Bill		\$822.77					
911 Center	Hope Gas	911 Center Gas Utility Bill		\$55.39					
911 Center	Harrison Rural Electric Association	911 Center Electric Bill - Genesis Blvd.		\$2,332.20					
911 Center	Harrison Rural Electric Association	912 Center Electric Bill - Lost Creek		\$711.30					
911 Center	APCO International	4 Different Recertifications for Jade Hitt: PST, LEC, FSC, EMD		\$140.00					
911 Center	APCO International	3 Different Recertifications for Bryce Delgado: APCO LEC 1st Edition, APCO EMD 5.4, APCO PST 7th Recertification		\$105.00					
911 Center	Lindsay Atha	Per Diem Request for Pre-Approved Travel for Lindsay Atha (3) Dinners, (3) Lunches, (1) Breakfast - CIT Conference & CIT Dispatcher Class		\$157.00					

911 Center	Frontier	Internet Service for JSJOC Charles Pointe		\$220.50					
911 Center	Language Line Services	Subscription for 24/7 phone assistance for interpreter service to assist with non English speaking 911 callers (used once in May)		\$24.50					
911 Center	Heather Mick	Per Diem Request for Pre-Approved Travel for Heather Mick (3) Dinners, (3) Lunches, (1) Breakfast - CIT Conference & CIT Dispatcher Class		\$157.00					
911 Center	Pace Enterprises	Professional Shredding Service for 911			\$43.00				
911 Center	Penguin Management Inc.	Annual Subscription to eDispatches program that forwards 911 Dispatch details to member agency personnel via mobile devices		\$7,080.00					
911 Center	Megan Rowand	Per Diem Request for Pre-Approved Travel for Megan Rowand (3) Dinners, (3) Lunches, (1) Breakfast - CIT Conference & CIT Dispatcher Class		\$157.00					

911 Center	Trevor Vance	Travel Reimbursement - NENA Supervisor Class at Hurricane, WV (late replacement to attend - no per diem issued - all receipts attached)		\$66.21					
911 Center	Emcor Services	HVAC Service Agreement for JSJOC Charles Pointe			\$815.42				
911 Center	Lowes	Swiffer mop / duster refills, Lysol Cleaning Wipes for use at JSJOC Charles Pointe			\$50.75				
911 Center	Waste Management	Refuse Disposal Service for JSJOC Charles Pointe			\$272.30				
911 Center	UniFirst Corporation	Carpet Runner Service for JSJOC Charles Pointe			\$62.25				
911 Center	The Water Shop	Bottled Water Delivery for JSJOC Charles Pointe			\$22.50				
911 Center	Truist Bank	Three nights lodging for NENA Supervisor Course for: Justin Norman, Nina Loar, Trevor Vance for previously approved travel		\$990.00					

911 Center	Truist Bank	Lodging for Engage Conference for: Travis Miller, Paul Bump, Gary Keith		\$3,454.84					
911 Center	Truist Bank	Lodging for : Becca Martin, Rebecca Ayers, Lorenda McConnell at Cacapon State Park Resort		\$594.00					
911 Center	EIP Holdings II, LLC	July 2025 Lease Payment for Grafton Tower Site							\$1,000.00
911 Center	Frontier	Backup Data Circuit fromPK Tower to JSJOC Charles Pointe		\$766.00					
911 Center	Palmiq	Annual Renewal of Acronis Cyber Protection Software Package and Backup		\$9,492.60					
911 Center	Central Square Technologies	Annual Subscription and Maintenance Fee for 911 CAD System - Multiple Agency Invoice, total listed represents 911's responsibility		\$68,054.77					

911 Center	WV Consolidated Public Retirement Board	Transfer cost of thirty three 911 employees from PERS to EMSRS		\$12,274.35					
911 Center	Costume Specialists	Second zipper repair, laundry service, and inspection for Cell Phone Sally costume		\$262.20					
911 Center	Paul Bump	Reimbursement for lodging expenses paid direct for two employee's minus the deposit that was previously billed to County Visa card for the GeoCon Conference held at Canaan Valley		\$494.34					
Ambulance Authority	Anmoore EMS	May 2025 Allotment 157 Runs @ \$31.29			\$4,912.53				
Ambulance Authority	Bridgeport Fire Department / EMS	May 2025 Allotments for BEMS 51 (123 RUNS @ \$31.29) & BEMS 52 (106 RUNS @ \$31.29)			\$7,165.41				
Ambulance Authority	Harrison County EMS	May 2025 Allotments for EMS 61, EMS 62, EMS 63, EMS 67			\$20,682.69				
Ambulance Authority	Nutter Fort VFD	May 2025 Allotment - 67 Runs @ \$31.29			\$2,096.43				

Ambulance Authority	City of Salem	May 2025 Allotment - 36 Runs @ \$31.29			\$1,126.44				
Animal Control	A-1 Exterminating Co	General Pest Control Services for Animal Control			\$50.00				
Animal Control	City of Shinnston	Animal Control Water Utility Bill			\$75.44				
Animal Control	EMCOR Services	HVAC Agreement for Animal Control			\$371.67				
Animal Control	Enterprise Sanitation Inc.	Garbage Utility Service Bill for Animal Control			\$178.23				
Animal Control	Enterprise Sanitation Inc.	Garbage Utility Service Bill for Animal Control			\$178.23				
Animal Control	Harrison County Humane Society	Multiple Invoices - Rescue Incentive Fees Paid from Best Friends Grant for - Suttle/Stout, McTheny, Dunn			\$400.00				
Animal Control	The Water Shop	Multiple Invoices - Water for April & May 2025			\$80.72				
Animal Control	Tractor Supply	Dog food and Pine Bedding			\$407.75				
Animal Control	US Cellular	Cell Phone Bill			\$491.68				
Animal Control	Tractor Supply Credit	Command Strips and Dog Food			\$425.33				
Animal Control	Audubon Animal Clinic, Inc.	May 2025 Spay & Neuter Services for Grant Program - Will be reimbursed from WVSNP Grant			\$481.70				

Animal Control	Liberty Distributors Inc.	Supplies - Wypall Wipers			\$315.70				
Animal Control	US BANK	Amazon.com - Multiple Charges			\$1,473.56				
Animal Control	Shinnston Ace Hardware	Supplies - (5) House Key SC4 PK/250			\$17.95				
ARPA	Sun Valley PSD	ARPA Funds Request - Phase IIIA Wastewater Collection System Project - Requisition #11 --- This is a draw from ARPA Funds						\$1,450.00	
ARPA	Sun Valley PSD	ARPA Funds Request - IIIB Sewer Project - Rtequisition #05 --- This is a draw from ARPA Fuds.						\$20,900.00	
Assessor	Casto & Harris	2025 Assessor Binders / Auditor Storage Binders	\$2,265.92						
Assessor	Visual Edge IT, Inc	HP 212x Toner (Cuyan)	\$444.99						
Assessor	Stationers	4 Part Transfers	\$659.73						
Circuit Clerk	Albert Marano	Travel to and from Morgantown for WVACO Spring Board Meetings	\$60.06						
Circuit Clerk	Truist	Credit Card Statement from Circuit Clerks meetings for A. Marano	\$709.83						

Circuit Clerk	Truist	Credit Card Statement from Circuit Clerks meetings for L. Thomas	\$732.97						
Circuit Clerk	Casto & Harris	500 Laser Checks	\$139.50						
Circuit Court	The Water Shop	Water for Judge McMunn's Jury Room	\$21.00						
Circuit Court	The Water Shop	Multiple Invoices - Water for Judge Shaffer & Judge McCarthy's Jury Rooms	\$78.00						
Commission	Mon Power	Public Safety Building Electric Bill	\$829.29						
Commission	Frontier	Courthouse Phone Bill	\$404.27						
Commission	Frontier	Courthouse Phone / Internet Bill	\$355.28						
Commission	Reference Services Inc	Professional Services - Background Checks	\$125.00						
Commission	Clarksburg Water Board	Extension Office Water Bill	\$130.88						
Commission	Clarksburg Water Board	Courthouse Water Bill	\$845.70						
Commission	Clarksburg Water Board	306 Washington Ave Water Bill	\$355.50						
Commission	Clarksburg Water Board	307 Washington Ave Water Bill	\$409.69						
Commission	Clarksburg Water Board	609 West Main Street Water Bill	\$176.02						
Commission	Clarksburg Water Board	General Service Building Water Bill	\$512.49						

Commission	Visual Edge IT, Inc	Multiple Invoices - Copier Rental Base & Overage Charges for the Prosecuting Attorney's & Sheriff's Office, and black toner for the Assessors office	\$1,366.12						
Commission	EMCOR Services	HVAC Agreement for Storage Garage	\$371.66						
Commission	Pace Enterprises	Professional Shredding Service for the Commission	\$185.00						
Commission	The Thrasher Group	Professional Services for Proposed Simpson Creek Rail Trail Bridge Engineering Design	\$22,000.00						
Commission	Hart Office Solutions	Supplies - (3) Black Toner Cartridges	\$307.71						
Commission	Advantage Technology, LLC	4 Outdoor Cameras for the parking lots behind the Courthouse	\$5,796.00						
Commission	Advantage Technology, LLC	hcc Monthly Billing for June, 2025 for (400) Office 365 G1, & (10) Office 365 G3 - Annual Commitments Paid Monthly	\$4,230.00						

Commission	City of Shinnston	Special Funding Request for the City of Shinnston requesting \$1000.00 for the Shindy Music Festival in August, 2025					\$1,000.00		
Commission	Hart Office Solutions	Copier Rental for Vital Statistics	\$128.59						
Commission	J.T. Martin Fire & Safety	Work done on Fire Extinguishers	\$688.66						
Commission	Software Systems	April 2025 - Level 1&2 Maintenance, May 2025 - Level 1&2 Maintenance	\$3,936.65						
Commission	Simmerman Law Office	General Advice through May 16th, 2025	\$35,757.28						
Commission	Stationers	Supplies - (4) Black Toner for the County Clerk	\$917.67						
Commission	Stationers	Supplies - Stamp "Sent to Bookkeeping"	\$46.17						
Commission	US Cellular	Cell Phone Bill	\$1,574.32						
Commission	US Bank	Holiday Inn Express - Hotel Stay for Susan Thomas to go to a meeting	\$110.00						
Commission	Fleetcor (dba Fuelman)	Gasoline Purchases for multiple departments for May 2025	\$19,014.68						

Commission	US Cellular	Harrison County Commission Phone Bill	\$2,656.41						
Commission	US Bank	Quiet Dell School Water Utility Bill	\$41.37						
Commission	Truist	Law Enforcement Extraditions	\$11.31						
Commission	TK Elevator Corporation	Multiple Invoices - 2nd Half of Control Driver Repair for Courthouse Elevators, Charge to Expedite the Control Drive, Full Maintenance Charge for Elevators	\$18,140.73						
Commission	Reference Services Inc	Background Checks for 2 Employees	\$125.00						
Commission	MVB Bank	Property Payment - 609 West Main Street	\$6,222.12						
Commission	Harrison County Bank	Airport Property Payment	\$34,395.48						
Commission	UniFirst Corp.	Weekly Rugs / Maintenance Supplies for the Commission	\$138.14						
Commission	Mon Power	License Plate Readers Electric Utility Bill	\$25.72						
Commission	Mon Power	General Services Building Electric Utility Bill	\$10,105.97						

Commission	A-1 Exterminating Co	General Pest Control Services for Old DHHR Building	\$173.25						
Commission	A-1 Exterminating Co	General Pest Control Services for GSA Building	\$210.00						
Commission	A-1 Exterminating Co	General Pest Control Services for Senior Center	\$90.00						
Commission	Hi Touch Business Solutions	Legal Copy Paper Restock	\$1,421.00						
Commission	US BANK	Frontier - fiber in Courthouse	\$363.18						
Commission	US BANK	Adobe, Amazon, and Indeed Charges	\$419.70						
Commission	US Bank	Flash Bay - Restock of Flashdrives for Commission	\$2,247.50						
Commission	Frontier	Courthouse Fiber Internet Bill	\$179.81						
Community Corrections	Alcohol Monitoring Systems, Inc.	Scram Daily Monitoring Fees				\$2,154.66			
Community Corrections	Best Notes LLC	Monthly EMR Subscription				\$582.00			
Community Corrections	Harrison County Commission	July, August & September 2025				\$15,000.00			
Community Corrections	Lowe's	Materials for Community Service				\$190.92			
Community Corrections	Micro Distributing II, LTD.	Lab Confirmations				\$45,484.05			
Community Corrections	OpAns, LLC	Lab Confirmations				\$16,100.00			

Community Corrections	Pace Enterprises	Harrison County Day Report Shred Service				\$86.00			
Community Corrections	Solid Ground Therapy Services	Social Worker Licensure				\$200.00			
Community Corrections	Truist	Zoom.com				\$513.28			
County Clerk	US Bank (Canaan Valley Resort, P-Card)	County Clerks Conference Lodging	\$336.60						
County Clerk	Micah Fisher	Mileage Reimbursement for Fiduciary Training in Canaan	\$144.90						
County Clerk	US Bank (Amazon, P-Card)	Envelopes & Dry Erase Board	\$76.26						
County Clerk	The Water Shop	Water for the County Clerks Office	\$48.00						
County Clerk	AJ - Allegheny Systems	Maintenance Agreement	\$1,100.00						
County Clerk	Compiled Technologies	Birth Certificate Paper 500 / Ream	\$1,000.00						
County Garage	Fisher Auto Parts	Supplies - (6) Baldwin Cabin Air Filters	\$149.88						
County Garage	Fisher Auto Parts	Parts - Plate #503779 - (1) Delphi Chassis Suspension Stabilizer Bar Link TC5012, (1) Delphi Chassis Suspension Stabilizer Bar Link TC5013	\$94.98						

County Garage	Wholesale Tire Inc	Supplies -(8) Goodyear Eagle Enforcer A/W BSW 103V, (8) 255/60R18 Goodyear Eagle Enforcer A/W BSW 108V	\$2,349.92						
County Garage	Collision Plus LLC	Parts - Body Labor, Refinish Labor, Paint & Supplies - Claim # 024690 Insurance Paid \$7516.88	\$4,880.46						
County Garage	Sandy's True Value	Supplies - (2) Energizer 4 pack 3V Lithium Batteries	\$24.98						
County Garage	Chenoweth Ford	Supplies - (6) Brake Lining Kits, (4) Rotor Assembly, (8) Brake Rotor Assemblies	\$2,030.96						
County Garage	Chenoweth Ford	Parts - Plate #503960 - (1) Wheel Hub Assembly, (2) Bush, (2) Link, (1) Kit, (4) Screw, (2) Bracket	\$465.43						
County Garage	Hillybilly Truck Repair	Tow Bill from Jerry Dove Drive to Toothman Ford	\$143.68						
County Garage	NAPA (Amtower Auto Supply)	Supplies - Heat Shrink Tubing Dual Wall	\$8.31						
County Garage	Chenoweth Ford	Multiple Invoices - Parts for Plate#'s: 504338, 503774, 504751	\$2,808.17						

County Garage	Chenoweth Ford	Multiple Invoices - Supplies - Screws & Springs, Nut- Expansions	\$57.36						
County Garage	Harry Green 7 Acres	Parts - Plate # 503774 - 4 Wheel Alignment	\$135.95						
Courthouse Security	Skasiks Cleaners	Dry Cleaning for Security			\$272.35				
Courthouse Security	The Water Shop	Water for Courthouse Security			\$136.00				
Courthouse Security	Truist	Lattea - Radiation Detection Compas			\$124.00				
Courthouse Security	Trapuzzano's	Name Tags Gosa and Kellison			\$51.37				
Courts	UniFirst Corporation	Weekly Rugs / Maintenance Supplies for the Courthouse	\$126.41						
Courts	Brenda Hinkle	Mental Hygiene	\$353.10						
Family Court	The Water Shop	Water for Family Court	\$21.00						
Fire Department	Summit Park Fire Department	Johnson Fire Equipment Payment Reimbursement	\$3,519.00						
Fire Department	West Milford Volunteer Fire Department	Reimbursement for multiple invoices for FY2024-2025 Allotment	\$30,000.00						
Fire Department	Mon Power	Fire Fighters Training Building Electric Utility Bill							\$40.22

Fire Department	eSolutions	Spelter Fire Dept. - Work done to fire truck	\$2,586.89						
Fire Department	Lumberport VFD	Reimbursement for paid invoice	\$10,643.92						
Grants	B&K Land Works, LLC	Demolition & Removal of structure at 1390 Phillipi Pike, Clarksburg - Will be reimbursed from WVDEP DLAP Grant	\$10,800.00						
Grants	B&K Land Works, LLC	Demolition & Removal of structure at 724 Miners Way, Shinnston - Will be reimbursed from WVDEP DLAP Grant	\$7,500.00						
Grants	B&K Land Works, LLC	Demolition & Removal of structure at 5128 Garfield St, Clarksburg - Will be reimbursed from WVDEP DLAP Grant	\$9,300.00						
Grants	B&K Land Works, LLC	Demolition & Removal of structure at 2938 McWhorter Rd, Lost Creek - Will be reimbursed from WVDEP DLAP Grant	\$9,200.00						

Grants	B&K Land Works, LLC	Demolition & Removal of structure at 2902 McWhorter Rd, Lost Creek - Will be reimbursed from WVDEP DLAP Grant	\$12,500.00						
Grants	The Water Shop	Water for the Grants Department	\$24.00						
I.T.	US Bank	Amazon.com - Maintenance Kit for Printer in County Clerks Office	\$152.96						
I.T.	US Bank	Domain Renewal - HarrisonCountyWV.com	\$149.85						
Law Enforcement	All American Uniform	Claypool - Uniforms	\$766.47						
Law Enforcement	Skasiks Cleaners	Deputy's Dry Cleaning	\$512.84						
Law Enforcement	TLG Printing Services	Business Cards	\$215.00						
Law Enforcement	Truist	Multiple Line Items Deputy's Credit Card Charges	\$12,176.62						
Law Enforcement	Trapuzzano's	Uniforms, Pants and Emblems	\$1,993.57						
Law Enforcement	Public Safety UAS	Drones							\$9,210.00
Law Enforcement	Truist	Deputy's Credit Card Charges	\$881.34						

Law Enforcement	Parr Public Safety Equipment	Universal Under Cover Screw-In LED Insert Single Light Kit	\$119.63						
Law Enforcement	Optimum	Internet	\$156.02						
Law Enforcement	Galls	Soft Shell Jacket, Patch, Belt	\$178.75						
Law Enforcement	West Virginia Sheriff's Association	Association Dues 2025-2026	\$2,200.00						
Law Enforcement	Benny's Boot Hill	Safety Toe Shoe - R. Harris	\$125.91						
Law Enforcement	US Cellular	Cellular Bill	\$2,285.64						
Magistrate Court	The Water Shop	Multiple Invoices - Water for Mike Weiss, Water for Magistrate Clerks	\$39.00						
Maintenance	J.T. Martin Fire & Safety	Supplies - Service fee to Inspect Extinguishers, (68) Hand Units Updated	\$417.00						
Maintenance	The Water Shop	Water for Maintenance	\$24.00						
Maintenance	Sandy's True Value	Supplies - (5) Single Cut Keys	\$14.95						
Maintenance	Liberty Distributors	Restock of Windex, Cherry Urinal Blocks, and Febreeze for Supply Cage	\$210.16						
Maintenance	Liberty Distributors	Windex, Cherry Urinal Blocks	\$442.27						

Maintenance	Lowes	Multiple Invoices - Supplies - Magic Erasers, Ratchet Caulk, Moxie Utility, Simpson 4000PSI Gas PW	\$867.59						
Maintenance	Sandy's True Value	Multiple Invoices - Supplies - Mark Paint, Brakleen Cleaner, American Air Duster, Flag Tape, Clear Roof Sealant, Mop Stick, Mop Heads, Shelf Support Pegs, Water	\$151.29						
Maintenance	US Bank (Autozone)	Supplies - 1 Quart Valvoline Full Synthetic 10W-40 Motorcycle Oil	\$12.83						
Maintenance	Whaley Distributing Company	Supplies - (2) 10" Green Wash Brush HT-GWB10	\$51.72						
Maintenance	Wholesale Tire Inc	Tires - Maintenance Dump Trailer	\$130.14						
Maintenance	West Virginia Outdoor Power	Multiple Invoices - Supplies - Kit, Pump Cover, Air Filter, Set of Pick Up Bodies, Spark Plugs, etc.	\$161.60						

Maintenance	Airgas USA, LLC	Cylinder Lease Renewal - Refilled Welding Tanks	\$290.00						
Maintenance	Johnson Controls Fire Protection LP	Service Call at the Annex	\$2,103.46						
Parks & Rec.	Mon Power	Quiet Dell School Barracks Electric Bill			\$15.72				
Parks & Rec.	Mon Power	Quiet Dell School Electric Bill			\$116.51				
Parks & Rec.	Mon Power	Summit Park Field Electric Utility Bill			\$21.17				
Parks & Rec.	Clarksburg Water Board	Parks & Rec Complex Water Utility Bill			\$438.92				
Parks & Rec.	Enterprise Sanitation Inc.	Garbage Utility Service Bill for Parks & Rec			\$440.11				
Parks & Rec.	Enlarged Hepzibah PSD	Water & Sewer for Spelter Ball Field			\$82.41				
Parks & Rec.	Charter Communications (Spectrum)	Internet for Parks & Rec.			\$171.04				
Parks & Rec.	Visual Edge IT	Monthly Copy Charges for color copier			\$32.41				
Parks & Rec.	Marsh Hardware & Builders Supply	Materials for Park Grounds Maintenance			\$137.65				
Parks & Rec.	M&M Septic	Seasonal Porta Pots for Playgrounds			\$477.00				

Parks & Rec.	RD Wilson Sons & Co.	Replenish Inventory stock - foam cups, straws and lids			\$87.17				
Parks & Rec.	Sandy's True Value	For Maintenance & Repairs (Park Grounds / Buildings)			\$174.89				
Parks & Rec.	Alpine Refrigeration Products LLC	Repairs to Freezer @ Parks & Recs			\$354.00				
Parks & Rec.	UniFirst Corp	Multiple Invoices - Short Logo Rugs plus a credit			\$30.55				
Parks & Rec.	West Virginia Outdoor Power	Materials & Supplies for Mowing Parks / Hedge Trimming			\$346.95				
Parks & Rec.	Mon Power	Spelter Park Electric Bill			\$15.72				
Parks & Rec.	Mon Power	Spelter Park Electric Bill			\$10.00				
Parks & Rec.	US BANK	Amazon.com - Popcorn for Events			\$57.99				
Parks & Rec.	Summit Park PSD	Water & Sewer Utility Bill for Summit Park Ball Field			\$95.48				
Parks & Rec.	Marsh Hardware & Builders Supply	Materials for Ground Maintenance			\$49.47				

Parks & Rec.	Sandy's True Value	Multiple Invoices - Replacing all master locks for Parks, Beautification, Water Control, Permanent Landscape			\$1,690.42				
Parks & Rec.	Cross Entertainment, LLC	Full payment for professional wrestling based entertainment show being held on July 5th, 2025. 7-8 matches, approximately 2.5 hour show.			\$2,000.00				
Planning Department	B&K Land Works, LLC	Demolition of the following structures: 25 Chestnut St Enterprise, 36 Nelms St. Clarksburg, 144 Chad St. Clarksburg, 143 Bices Run Rd. Enterprise, 711 Bices Run Rd. Enterprise, 169 Murphys Run Rd. Clarksburg, 787 Bicetown Rd. Lost Creek	\$73,900.00						

Planning Department	B&K Land Works, LLC	Demolition of the following structures: 30 Red Clover Rd. Clarksburg, 108 Chicken Farm Rd. Clarksburg, 140 Chicken Farm Rd. Clarksburg, 164 Chicken Farm Rd. Clarksburg, 28/0 Midway Rd. Jane Lew, 316 Midway Rd. Jane Lew, 1378 Wilsonburg Rd. Clarksburg, 3044 Wilsonburg Rd. Clarksburg	\$68,400.00						
Planning Department	Thomas Grogg	Reimbursements for International Code Council Renewal for 2025/2026	\$100.00						
Planning Department	The Water Shop	Water for the Planning Department	\$12.00						
Process	Trapuzzano's	Fleming Uniforms	\$679.87						
Process	Skasiks Cleaners	Dry Cleaning for Process	\$109.20						
Process	The Water Shop	Water for Process	\$145.00						
Process	US Cellular	Multiple Invoices - Cellular Bills	\$201.04						
Pros. Attorney	James Armstrong	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						

Pros. Attorney	Trish Dettori	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	Linda Hausman	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	John Lanham	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	Kristina Marshall	WVPAI Summer Seminar (June 2025 Snowshoe Resort) GSA Per Diem	\$151.00						
Pros. Attorney	Kim Martin	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	Kasi Maxwell	WVPAI Summer Seminar (June 2025 Snowshoe Resort) GSA Per Diem	\$151.00						

Pros. Attorney	Erin Minor	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	Laura Pickens	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	Brad Pustolski	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	Kim Reed	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	Gina Renzelli	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						
Pros. Attorney	Jenna Robey	WVPAI Summer Seminar (June 2025 Snowshoe Resort) Miles and GSA Per Diem	\$306.40						

[illegible]

			\$726,099.02	\$108,411.97	\$49,998.65	\$80,310.91	\$1,000.00	\$22,350.00	\$10,250.22
					Grand Total:	\$998,420.77			

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

COMMISSIONER'S SIGNATURE

Yellow= Sent to Bookkeeping on 06-02-2025

Pink = Sent to Bookkeeping 06-12-2025

Date of Meeting	6/18/2025	QUOTES		
Department	Vendor	Description	Price	Line Item #
911 Center	ZOHO Corporation	One Year renewal of current software that allows user management of linked accounts through a VPN including all dispatch and field user personelle with network access & the addition of an internal domain that expands usage and is web based and will now include the assignment of four help desk technicians to provide technical assistance as needed	\$11,150.00	007-712-459-00
County Clerks	Champion Industries	HP Toner 87A	\$286.83	001-402-341-00
County Clerks	Champion Industries	(2) HP Toner 37A	\$459.26	001-402-341-00
County Clerks	Amazon	Sharp-Elt3301 Adding Machine	\$79.99	001-413-341-00
County Clerks	Amazon	(2) Cash Register Drawer Insert Trays	\$25.60	001-402-341-00
County Clerks	ULINE	Anti - Fatigue Mat - Front Counter (Model H2370) Plus Shipping	\$754.77	001-402-341-00
County Clerks	Wal-Mart	Voter Registration Training Laptop	\$539.00	001-413-459-00
County Clerks	Wal-Mart	(2) Bookkeeping / Payroll Laptops	\$438.00	001-402-341-00
County Clerks	Amazon	(4) Ribbon for Stamper in Record Room	\$39.96	001-402-341-00
County Garage	CDWG	Set of HP Toner Cartridges - Per Wayne	\$329.12	001-424-341-00

 COMMISSIONER'S SIGNATURE

 COMMISSIONER'S SIGNATURE

 COMMISSIONER'S SIGNATURE

**FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND**

**The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A**

**To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402**

REQUISITION FOR PAYMENT NO. (06/18/25)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **\$3,764.33**.

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **\$3,764.33** As set forth in the invoices attached hereto, of the total amount of such disbursement:

- (a) \$ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and
- (b) \$3,764.33 is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this 18th day of June, 2025.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

UMB, Bank	Invoice #1011400	Dated: 05/20/25	\$ 3,764.33
		Total	\$ 3,764.33



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1011400

Invoice Date: May 20, 2025
Account Number: 141961.1
Administrator: Teri Donofrio
Phone Number: (612) 337-7005
Email: Teresa.Donofrio@umb.com

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

Billing Period: April 1, 2025 through April 30, 2025

Prior Balance:	\$ 25,990.86
Payments Received as of May 7, 2025	\$9,209.32
Adjustments	\$ 0.00
Outstanding Balance:	\$ 16,781.54

Current Billing Period:

Current Period Fees	\$3,764.33
Total Fees Due	\$ 20,545.87

Remittance Stub
Billing Period 04/01/2025 - 04/30/2025

Account Number: 141961.1
Invoice Number: 1011400
Remit Balance \$20,545.87

Payment Due Upon Receipt

County Commission of Harrison Cnty
President
301 West Main St
Clarksburg, WV 26301

☐ Check Enclosed \$ _____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
ABA No. 101 000 695
SWIFT BIC/Code UMKCUS44
BNF Account 98 0000 6823
BNF Name Trust
Reference 1011400
Attention Fee Processing

2008



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1011400

Account Detail
Charles Pointe Project 2008AB

Account Number: 141961.1

Administrative Fees

Administration Fee	\$458.33
Extraordinary Administration Fees	3,306.00

Administrative Fees Total	\$3,764.33
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Account Total	\$3,764.33
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UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1011400

Statement of Receivables

Reflects Only Those Payments Received And Applied As of May 7, 2025

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
1005516	March 20, 2025	February 1, 2025 to February 28, 2025	12,063.21	48 days
1007718	April 14, 2025	March 1, 2025 to March 31, 2025	4,718.33	23 days
Total Balance Due			16,781.54	

**REQUISITION FOR PAYMENT FROM
ADMINISTRATIVE EXPENSE FUND**

\$36,500,000

The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

\$12,280,000

The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 105 (06/18/25)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "*District Board*") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed \$80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **\$5,116.00** As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **\$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) **\$5,116.00** is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this **18th day of June, 2025.**

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Commissioner

**Schedule I
to Requisition**

**Copies of Invoices or Statements
(Attached)**

UMB, Bank	Invoice #1011387	Dated: 05/28/2025	\$ 5,116.00
Total			\$ 5,116.00



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1011387

Invoice Date: May 20, 2025
Account Number: 158735.1
Administrator: Teri Donofrio
Phone Number: (612) 337-7005
Email: Teresa.Donofrio@umb.com

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period: April 1, 2025 through April 30, 2025

Prior Balance:	\$ 38,560.40
Payments Received as of May 7, 2025	\$ 10,546.50
Adjustments	\$ 0.00
Outstanding Balance:	\$ 28,013.90

Current Billing Period:
Current Period Fees
Total Fees Due

\$5,116.00
\$ 33,129.90

Remittance Stub
Billing Period 04/01/2025 - 04/30/2025

Account Number: 158735.1
Invoice Number: 1011387
Remit Balance \$33,129.90

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed \$ _____

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
ABA No. 101 000 695
SWIFT BIC/Code UMKCUS44
BNF Account 98 0000 6823
BNF Name Trust
Reference 1011387
Attention Fee Processing

2019



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1011387

Account Detail
Charles Pointe EODD 2019ABC

Account Number: 158735.1

Administrative Fees

Administration Fee	\$625.00
Extraordinary Administration Fees	4,491.00

Administrative Fees Total	\$5,116.00
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Account Total	\$5,116.00
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UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 1011387

Statement of Receivables

Reflects Only Those Payments Received And Applied As of May 7, 2025

Invoice Number	Invoice Date	Bill Period	Amount Receivable	Aged
1005479	March 20, 2025	February 1, 2025 to February 28, 2025	14,678.90	48 days
1007734	April 14, 2025	March 1, 2025 to March 31, 2025	13,335.00	23 days
Total Balance Due			28,013.90	

IN THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

GENERAL
ORDER TO SHOW CAUSE
AGAINST
DELINQUENT OR UNPROGRESSED ESTATES

Pursuant to the provisions of West Virginia Code § 44-2-19a, the County Commission, having received on the 18th day of June, 2025, the Report of the Clerk of the County Commission in due form concerning estates in which the filing of any paper is delinquent or estates which have not been duly closed within a period of three years from the opening of such estate and in which no progress, or in the opinion of the Clerk of the County Commission unsatisfactory progress, has been made toward the settlement of such estate, does hereby **ORDER** that the appointed personal representatives appearing on the attached List are directed to file a statement to show cause why the County Commission should not find the personal representative delinquent in his or her administration of the respective estate and why the County Commission should not remove the personal representative from office, administratively close the estate, or take such other action against the personal representative as may be proper as allowed by the laws of the State of West Virginia.

The Clerk of the County Commission is directed as provided by law to mail a certified copy of this Order specific to each such personal representative at the last known address appearing in the records of the County Clerk and to mail a copy thereof to the heirs at law, beneficiaries under the will, any creditors who have filed claims which are not released, any surety on any bond, and any other person interested in the respective estate at their last known addresses appearing in the records of the County Clerk.

Each such personal representative is hereby **DIRECTED** and **NOTIFIED** that he or she shall have thirty (30) days after the mailing of the specific Order to Show Cause to file properly any delinquent documents required for the administration of the estate or to file a verified statement under oath with the Clerk of the County Commission stating why he or she should not be found delinquent in the administration of the respective estate and should not be removed from office or the estate administratively closed as allowed by law.

All of which is accordingly **ADJUDGED, ORDERED, and DECREED** this ____ day of

_____, 20____.

County Commissioner, President

County Commissioner

County Commissioner

ATTACHMENT: List of Estates

ESTATE OF	PERSONAL REPRESENTATIVE	DOD	APPOINTMENT DATE
Estate of Gary Layne Ash	David Burton Ash	6/22/2005	7/1/2005
Estate of Donley G Barr	James C Barr	1/18/1994	2/14/1994
Estate of Gina Marie Barth	Robert Howard Barth	2/18/2022	6/23/2022
Estate of William E Batten	Harold S Wolfe	12/17/1980	8/17/1981
Estate of James P Beverly Sr	Patricia Ann Beverly	11/1/1985	11/4/1985
Estate of Vencento James Bombardiere	Alex R Bruce	1/20/2020	1/29/2020
Estate of Hurley Brooks Bowers	Jane Ann Bowers-McCutcheon	1/20/2021	2/8/2021
Estate of winfield Conway Cain Jr	Angel D Floyd	4/22/2022	5/5/2022
Estate of Richard Lee Davis	Carolyn Davis	10/8/2021	12/29/2021
Estate of Barbara Jean Goodwin	Dana Ray Goodwin	9/1/2021	3/17/2022
Estate of Rita Nelle Hammond	Rita Ann Hammond	7/5/2021	8/19/2021
Estate of Marguerite Sue Hawkins	James E Hawkins Jr	1/23/2022	4/28/2022
Estate of Clarence W Webb	Betty J Hebb	12/5/1997	12/10/1997
Estate of Cecil Ralph Hill	Melanie Ann Hill	2/6/2004	3/3/2004
Estate of Lois Marie John	Cynthia Laura Freed	9/26/2021	10/14/2021
Estate of Hartzel E Johnston	Marcella Bernadine Drula-Johnston	2/6/2011	4/22/2022
Estate of Betty Jo Jones	Joseph Andrew Wendt	7/9/2022	10/13/2022
Estate of Reva Belle McCallister	Christopher Paul McCallister	11/17/2021	4/21/2022
Estate of Mary Lola Hardman Ryan	Claude Ray Ryan III & Heather Ribel	7/4/2021	8/3/2021
Estate of Lester Henry Stinebiser	Jason Edward Scott	6/19/2019	7/27/2022
Estate of James Edward Lucante	Marcella Georgianna Lucante Bragg	3/15/2021	3/29/2022
Estate of Julia Renee Marsh	Gracie Marsh	9/24/2021	11/2/2021
Estate of Ina Grace Pennington	Jennifer Douglas	11/2/2021	11/9/2021
Estate of William Walter Strugarek	Marianne Strugarek	9/6/2021	2/7/2022
Estate of Shirley P Westfall	Benjamin S Parks & Stephen Wickland	3/1/2022	3/3/2022
Estate of Carol Sue Wheeler	Stephen Wickland	12/12/2021	1/28/2022
Estate of Donna Sue Williams	David W Bolyard Jr	1/14/2022	6/27/2022
Estate of Patty Jo Williams	Melissa Kim Bond	5/25/2001	5/31/2001

Estate of Paul W Winters

James W Rogers

5/6/2020

6/1/2020

*Clarksburg-Harrison Regional
Housing Authority*

*Rhonda Lindsey
Executive Director*

433
Clarksburg, WV 26301
(304) 623-3322
FAX: (304) 623-5604

10

June 4, 2025

Harrison County Commission
301 W. Main St.
Clarksburg, WV 26301

Dear Commissioners:

Subject: Request for Reappointment of Mr. Roger Diaz

I am writing to formally recommend and request the reappointment of Mr. Roger Diaz to the Board of Commissioners of the Clarksburg-Harrison Regional Housing Authority for another term.

Since joining the board in 2020, Roger has consistently demonstrated exceptional commitment, strategic insight, and unwavering dedication to our mission.

Beyond his professional capabilities, Roger fosters a spirit of collaboration, integrity, and accountability that strengthens board dynamics and inspires those around him.

Given the continuity and value he brings to our Board, I strongly support his reappointment and am confident that the Clarksburg-Harrison Regional Housing Authority's staff and residents, will continue to benefit immensely from his experience and vision.

Thank you for considering this request. Please feel free to reach out if further information or discussion is needed.

Sincerely,

Rhonda L. Lindsey

Rhonda L. Lindsey
Executive Director

Cc: Roger Diaz
Marcel Malfregeot



west virginia department of environmental protection

Executive Office
601 57th Street, S.E.
Charleston, West Virginia 25301
Phone: (304) 926-0440
Fax: (304) 926-0447

Harold D. Ward, Cabinet Secretary
dep.wv.gov

June 6, 2025

Elaine Lucente
204 Church Street
Clarksburg, WV 26301

Re: Re-Appointment Harrison County Solid Waste Authority

Dear Ms. Lucente:

I am pleased to inform you that, pursuant to W. Va. Code §22C-4-3(b), you are hereby reappointed to the Board of Directors of the Harrison County Solid Waste Authority, effective July 1, 2025. Unless sooner rescinded, your appointment will expire on June 30, 2029. All appointees to county and regional solid waste authorities should be aware of Section 3(b's) conflict of interest provision, which states:

No member who has any financial interest in the collection, transportation, processing, recycling or the disposal of refuse, garbage, solid waste or hazardous waste shall vote or act on any matter which directly affects the member's personal interests.

I congratulate you on your appointment, and I appreciate your personal dedication in proving willing to serve your community. Your commitment to public service will enable West Virginia to continue to move forward in a responsible manner to preserve the environment and to protect human health and safety.

Sincerely,

Harold D. Ward
Cabinet Secretary

cc: The Honorable Patrick Morrissey, Governor
Mark Holstine, Executive Director, West Virginia Solid Waste Management Board
Charlotte R. Lane, Chairman, West Virginia Public Service Commission
Judith Lyons, Executive Director, West Virginia Conservation Agency
Harrison County Commission
Harrison County Solid Waste Authority



Harrison County Assessor
Allen R. Ferree

229 S Third Street
Clarksburg, WV 26301-2958
Phone (304) 624-8510 Fax (304) 626-1066



June 9, 2025

Harrison County Commission
 Susan Thomas
 David Hinkle
 Patsy Trecost

Commissioners,

Please make the following transfers regarding my current budget for fiscal year 2024-2025:

INCREASE

001-406-222	ASSESSOR DUES & SUBS	\$5,000
001-406-341	ASSESSOR MAT & SUPPLIES	\$3,000

DECREASE

001-406-212	ASSESSORS PRINTING	\$3,000
001-406-221	ASSESSORS TRAINING	\$2,000
001-406-230	CONTRACTURAL	\$3,000

Thank you in advance for your time and consideration with this matter.

Allen R. Ferree
 Harrison County Assessor

**HARRISON COUNTY
SHERIFF AND TREASURER**

ROBERT G. MATHENY

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734



June 6, 2025

Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

Please make the following line item revisions to the current 2024-2025 budget for the following Divisions:

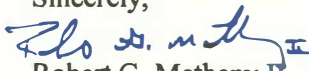
700-Law Enforcement

Transfer \$26.56 from line item 700-211 to 700-219
Transfer \$3,579.32 from line item 700-216 to 700-219
Transfer \$3,500.00 from line item 700-214 to 700-233
Transfer \$2,367.92 from line item 700-216 to 700-233
Transfer \$230.00 from line item 700-223 to 700-233
Transfer \$4,000.00 from line item 700-225 to 700-233
Transfer \$1,970.00 from line item 700-223 to 700-222
Transfer \$3,000.00 from line item 700-221 to 700-345

703-Staging

Transfer \$13,000.00 from line item 703-103-00 to line item 703-109-00
Transfer \$500.00 from line item 703-103-00 to line item 703-108-00

Sincerely,


Robert G. Matheny II
Sheriff

REPORT DATE 06/13/2025
SYSTEM DATE 06/13/2025
FILES ID I

HARRISON COUNTY COMMISSION
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
GENERAL FUND
AS OF 06/2025

PAGE 20
TIME 13:06:03
USER EJK

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-700-103-00 LAW ENFORCEMENT SALARIES	2847813.00	125834.89	2708299.43		139513.57	95.10
001-700-103-03 PRO-SCHOOLS SALARY	419460.00	18187.71	425012.03		-5552.03	101.32
001-700-103-04 ADMINISTRATIVE SALARY	167035.00	4750.22	151244.76		15790.24	90.54
001-700-104-00 LAW ENFORCEMENT FICA	290000.00	12339.74	270601.57		19398.43	93.31
001-700-106-00 LAW ENFORCEMENT RETIREMEN	631615.00	27412.70	598493.62		33121.38	94.75
001-700-108-00 LAW ENFORCEMENT OVERTIME	250000.00	11078.38	266392.61		-16392.61	106.55
001-700-108-01 WEST MILFORD OVTM	26000.00	2286.59	27397.15		-1397.15	105.37
001-700-108-02 ANTERO RESOURCES OVTM	52000.00	2632.46	52814.33		-814.33	101.56
001-700-108-04 LOST CREEK OVTM	6000.00	254.26	5605.09		394.91	93.41
001-700-108-06 COURT OVERTIME		1032.16	16722.96		-16722.96	
001-700-108-07 PHOENIX PROGRAM OVTM	11500.00	265.95	11356.60		143.40	98.75
001-700-108-12 GHSP	4500.00	56.50	4002.86		497.14	88.95
001-700-108-13 SPECIAL DETAIL LE	25000.00	925.00	22062.50		2937.50	88.25
001-700-109-00 EXTRA HELP	20000.00		8859.24		11140.76	44.29
001-700-112-00 LONGEVITY	36900.00	1360.00	31745.00		5155.00	86.02
001-700-211-00 LAW ENFORCEMENT TELEPHONE	4300.00		4117.42		182.58	95.75
001-700-214-00 LAW ENFORCEMENT TRAVEL	5000.00	19.99	1342.49		3657.51	26.84
001-700-216-00 MAINTENANCE & REP EQUIP	8263.87	45.57	1399.20		6864.67	16.93
001-700-219-00 LAW ENFORCEMENT RENTS	27000.00		28320.24		-1320.24	104.88
001-700-221-00 LAW ENFORCEMENT TRAINING	30000.00	76.54	22614.01		7385.99	75.38
001-700-222-00 LAW ENF DUES & SUBS	4000.00		3770.00		230.00	94.25
001-700-223-00 PROFESSIONAL SERVICE	36000.00	13554.14	42455.90		-6455.90	117.93
001-700-225-00 LAW ENF LAUNDRY & DRY CLE	10000.00	6.00	4973.79		5026.21	49.73
001-700-233-00 INVESTIGATIVE FUNDS	15000.00	116.97	13167.63		1832.37	87.78
001-700-341-00 LAW ENF MAT & SUPPLIES	14436.13		14436.13			100.00

REPORT DATE 06/13/2025
SYSTEM DATE 06/13/2025
FILES ID I

HARRISON COUNTY COMMISSION
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
GENERAL FUND
AS OF 06/2025

PAGE 41
TIME 13:06:03
USER EJK

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-700-345-00 LAW ENFORCEMENT UNIFORMS	25000.00	149.80	25149.80		-149.80	100.59
001-700-459-00 NEW EQUIP-LAW ENFORCEMENT	25000.00	125.91	23886.46		1113.54	95.54
001-700-459-01 LE EQUIP-TASERS/BODY CAM	87000.00		87000.00			100.00
001-700-459-02 CAP OUTLAY-BALLISTIC VEST	47340.00		46718.00		622.00	98.68
	-----	-----	-----	-----	-----	-----
TOTALS FOR 700 SHERIFF LAW ENFORCE	5126163.00	222511.48	4919960.82		206202.18	95.97

REPORT DATE 06/13/2025
SYSTEM DATE 06/13/2025
FILES ID I

HARRISON COUNTY COMMISSION
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
GENERAL FUND
AS OF 06/2025

PAGE 23
TIME 13:06:03
USER EJK

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-703-103-00						
SALARIES/CO JAIL/NON REMB	241020.00	8611.44	195791.12		45228.88	81.23
001-703-104-00						
FICA/CO JAIL NON REIMB	18900.00	695.72	15744.78		3155.22	83.30
001-703-106-00						
RET/CO JAIL NON REIMB	22136.00	785.60	18025.12		4110.88	81.42
001-703-108-00						
OVERTIME/CO JAIL NON REIM	2000.00		1952.91		47.09	97.64
001-703-109-00						
EXTRA HELP		647.63	11506.16		-11506.16	
001-703-112-00						
LONGEVITY	2940.00	117.50	2732.50		207.50	92.94
001-703-341-00						
MATERIALS & SUPPLIES	1000.00		826.50		173.50	82.65
001-703-345-00						
UNIFORMS/CO JAIL NON REIM	2000.00		1284.82		715.18	64.24
	-----	-----	-----	-----	-----	-----
TOTALS FOR 703 JAIL STAGING AREA	289996.00	10857.89	247863.91		42132.09	85.47



Albert F. Marano

*Clerk of the Circuit Court
Harrison County*

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301

Telephone (304) 624-8635
Fax (304) 624-8710

Lori A. Thomas
Chief Deputy

June 11, 2025

Honorable Harrison County Commission
301 W Main St.
Clarksburg WV. 26301

Dear Commissioners:

Please transfer \$3250.00 from Materials and Supplies 403-341 to the following line items Circuit Clerks Training 403-221 \$2500.00 and Overtime 403-108 \$750.00 .

Thank you in advance for your time and consideration in this matter.

Sincerely,

Albert F. Marano
Circuit Clerk

Memo

To: Laura Pysz
From: Rachel Romano
Date: June 16, 2025
Re: Budget Revision

Please make the following line item budget revisions to the current 2024-2025 budget for the Prosecuting Attorney's Office:

From:

405-108 Overtime	\$ 900.00
405-221 Training	\$ 255.00
405-212 Printing	\$ 165.00
405-223 Professional Services	\$ 2,480.00
405-230 Contractual	\$ 3,490.00
405-233 Investigations	\$ 1,250.00
405-109 Extra Help	\$ 6,940.00
405-349 Charges by Other Governments	\$ 180.00
405-222 Due and Subscriptions	<u>\$ 3,900.00</u>
	\$ 19,560.00

To:

405-214 Travel	\$ 8,350.00
405-240 Reimbursement	\$ 15.00
405-341 Materials & Supplies	\$ 5,535.00
405-459 New Equipment	<u>\$ 5,660.00</u>
	\$19,560.00



Signature Line

Harrison County Courthouse Feasibility Study Proposal

Prepared for:

Harrison County Commissioner Office

Prepared by:

McKinley Architecture and Engineering

Date:

06/17/2025

Project Title:

Courthouse Feasibility Study

Project Understanding

This Scope of Services outlines the tasks and outcomes necessary to provide space planning information for a renovation aimed at improving the use of interior spaces within the existing courthouse. The project will reference **Supreme Court Facility Standards and Requirements** and will identify **security and ADA compliance deficiencies**. An assessment of the building's **structural, mechanical, plumbing, and electrical systems** will also be conducted.

An initial building walk-through and evaluation of space usage will be conducted with the Owner. This will rely on **visual observation** and **available as-built plans** to develop new **2D plan concepts**. A **BIM model** will not be developed unless specifically requested; in which case an additional fee will be negotiated.

Project Phases

- Building Observation and Walk-through
- Space Planning and Recommendations for Judiciary Occupancy
- Deliverables
- Fees

A. Building Observation

1. Meet with county personnel to discuss primary areas of concern.
2. Conduct on-site review with county personnel.
3. Review existing drawings and documentation related to original construction and prior renovations.
4. Examine applicable building codes, including:
 - ADA Compliance
 - Egress Requirements
 - Mechanical
 - Electrical
 - Plumbing

-
- Fire Protection
5. Identify structural concerns, including:
 - Shifting/Settling of the Structure
 - Noticeable Bowing of Spans
 - Façade Review
 6. Coordinate identification of mechanical and electrical system needs, including:
 - Age and replacement needs of equipment
 - Placement of new equipment as required

B. Space Planning and Recommendations for Judiciary Use

1. Provide concept layout plans based on Owner input and WV Supreme Court Standards.
2. Conduct two additional site visits (beyond the initial walk-through) to review plans with the Owner. Additional visits will incur extra costs as noted below. No additional fees will be charged for virtual meetings.
3. Provide opinions of cost and phasing strategies, if needed.

C. Deliverables

- Final plans transmitted electronically, depicting the scope of the project and associated budgets.

D. Fees

- **Base Fee:** \$49,824 (includes three site visits/meetings, budget development, and one budget revision)
- **Additional Site Visits (Consultant):** \$2,836 per visit (includes two staff)
- **Additional Site Visits (MKA):** \$1,610 per person
- **Not Included:** Renderings, BIM modeling
- **Optional:** Scanning of the existing facility available at additional cost

Additional Services:

Any services not outlined above and requested by the Harrison County Commission will be invoiced on an **hourly basis or as mutually agreed**. All standard reimbursable expenses incurred by the Architect and their consultants will be invoiced at **cost**.

Prepared by:

John Jefferis
Director of Project Management
McKinley Architecture and Engineering

Cc: Ernest Dellatorre
Attachments: Hourly Rate Sheet

A CONTRACT BETWEEN
 THE HARRISON COUNTY COMMISSION (hereinafter referred to as "HCC")
 301 W. Main St.
 Clarksburg, WV 26301
 304-624-8500
 AND
 THE ARC OF HARRISON COUNTY
 (hereinafter referred to as "The Arc")
 1 00 N. 1st St.
 Clarksburg, WV 26301
 304-624-3641

Dated this ___ day of ___ 2025

Whereas The Arc is willing to enter into this agreement to provide services according to the terms and conditions set forth herein.

Now, therefore, in consideration of the promises and mutual agreements set forth below, the parties agree to the following:

I. SERVICES RETAINED

HCC agrees to retain the services of The Arc to provide services to HCC as outlined in this agreement.

II. TERM

The retainer for this agreement shall begin on __, 2025 and continue until termination.

The agreement will automatically renew annually unless terminated by either party.

Either party may terminate this contract without cause with thirty (30) days' notice.

III.. RESPONSIBILITIES OF THE Arc

During the period of this Retainer Agreement, The Arc can and will provide the following:

- Cleaning of the Plaza and the perimeter of the Harrison County Courthouse
- Cleaning public areas inside the Harrison County Courthouse
- Provide competent staff and supervision necessary to complete these duties
- Provide adequate liability and workman's compensation for said staff
- Assure that procedures, protocols, and rules set forth by the HCC are followed
- Provide an invoice monthly for services rendered

V. RESPONSIBILITIES OF THE HCC

During the period of this retainer agreement, HCC can and will provide the following:

- Equipment, tools, and disposables necessary for the completion of this service
 - The HCC will provide a primary contact person for this service
 - The HCC will determine the hours per day for this service
1. * The Arc understands that hours of service and the number of hours per week will vary according to weather, seasons, special events, and other concerns.

V. REMUNERATION

- HCC will pay \$11.00 per hour for the services rendered by The Arc upon receipt of all appropriate invoices.
- The HCC will pay The Arc every month based on the invoice.

VI. RELATIONSHIP BETWEEN PARTIES

HCC retains The Arc solely for the purposes in this agreement. Additional duties or services will need to be negotiated. Both parties acknowledge that The Arc is an independent contractor and can provide services to others.

VII. WEST VIRGINIA LAW

Both parties agree that this agreement shall be construed under the laws of the State of West Virginia.

VIII. SIGNATURES

IN WITNESS WHEREOF, HCC and The Arc herein execute this agreement by their duly authorized representatives as of the day and year written.

Trish Armstead
Executive Director
The Arc of Harrison County

Date

Susan Thomas
President
Harrison County Commission

Date



HARRISON COUNTY COURT HOUSE

Harrison County Commission

229 SOUTH 3RD STREET
CLARKSBURG, WEST VIRGINIA 26301
304-624-8500
FAX 304-624-8673

DAVID L. HINKLE
SUSAN J. THOMAS
PATSY TRECOST II

IN THE MATTER OF DESIGNATION OF COUNTY DEPOSITORIES FOR FISCAL YEAR 2025-2026

On Wednesday June 18th, 2025, at the regularly scheduled County Commission meeting,
_____ requested a motion to designate First Guaranty Bank, Harrison County Bank, Huntington Bank, MVB Bank, and Truist Bank, as county depositories for the fiscal year per WV Code 7-6-1.

A motion was made by _____ and seconded by _____.

The motion was unanimously approved. So ordered.

Approved by: _____, Commission President on June 18th, 2025

Attest: _____, County Clerk on June 18th, 2025

§7-6-1. Designation of depositories.

On or before June 30, of each year, the county commission of every county shall, by order of record, designate all of the banking institutions, as defined in section two, article one, chapter thirty-one-a of this code, situated in the county and duly incorporated under the laws of any state, or organized under the laws of the United States, as depositories of public moneys: Provided, That in any county where no such banking institutions exist, or where such banking institutions fail, refuse or neglect to comply with all the provisions and conditions of this article, the county commission shall designate some qualified banking institution in some other county of this state convenient to the county seat. Risk and expense of making deposits in county depositories located outside of the county seat shall be borne by the banking institution in which the deposits are made. When any banking institution, designated by the county commission as provided by this section, has complied with all of the requirements and provisions of this article, the commission shall declare it a county depository.



Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the obverse (front) portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in 60-7-4a and/or 11-16-8(a)(5) of the W. Va. State Code, a person intending to apply for a license to operate an ABCA licensed Private Club, Private Wine Restaurant or Tavern at any location within a municipality **must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior** to filing an application for such license with the Alcohol Beverage Control Administration. Pursuant to this requirement, **notice** is herein given that the following intends to apply to the WVABCA for a license to operate a Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern issued pursuant to the provisions of §§ Chapter 60, Article 7 and Article 8 and/or Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: Howe About Them Apples LLC dba Nine HivesDBA (Doing Business As): Nine Hives

Address of Establishment: 1116 Cambria Rd Lumberport WV 26386
(Street/Route) (City) (State) (Zip Code)

Applicant's Name(s): Howe II Stephen Michael
(Last) (First) (Middle)
Howe Emily Brook
(Last) (First) (Middle)

General Description of Premises: Farm with Apple Orchard + WineryFood Services to be Offered: Food TrucksPatron Capacity: 250**This Notice has been filed with the Clerk or Recorder of the City/Town of**

_____ on this _____ day of _____.

Applicant's Signature(s): Stephen Howe II Date: 6/9/2025
Emily Howe Date: 6-9-25

**A RESOLUTION APPLYING FOR THE
WV COURTHOUSE FACILITIES IMPROVEMENT FUNDS;
ADOPTING ALL UNDERSTANDINGS CONTAINED IN THE GRANT DOCUMENTS;
COMMITTING FUNDS TO THE PROJECT
APPOINTING THE PRESIDENT OF THE HARRISON COUNTY COMMISSION
TO ADMINISTER SAID PROGRAM;**

WHEREAS, our courthouse is an important governmental and historical site in Harrison County, and

WHEREAS, the Harrison County Commission wishes to apply for the 23rd Cycle of the WV Courthouse Facilities Improvement Program Funds and be used for the purpose of installing a new Fire Alarm System , and

WHEREAS, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing the application for the WV Courthouse Facilities Improvement Program, and

WHEREAS, the Harrison County Commission is also required to adopt by official resolution all understandings contained in, and made a part of, said WV Courthouse Facilities Improvement Grant Program, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the State government, and

WHEREAS, it is required that the Harrison County Commission commit funds to the project.

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the application of the 23rd Cycle WV Courthouse Facilities Improvement Authority funds, in the amount not to exceed \$100,000.00 for the installation of a Fire Alarm System.
2. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said WV Courthouse Facilities Improvement Grant, including providing necessary additional information to the State government.
3. The Harrison County Commission commits additional funds to the project which satisfies the required 20% match.

PASSED by the Harrison County Commission on this the 18th day of June 2025.

**Susan Thomas, President
Harrison County Commission**

ATTEST:

John Spires, County Clerk

Harrison County Commission

Request to Attend Meeting

Name Chris Cutright

Department 911

Destination Baltimore Convention Center, Baltimore, MD

Travel Dates July 25-31, 2025

Reason APCO International Conference & Exposition

Total Estimated Cost

\$ 2,911.60

Transportation

\$ \$334.60

Air

\$ 0.00

Private Vehicle:

Mileage 478 X .70

\$ 334.60

Rental Car

\$ 0.00

Lodging

\$ 1,686.00

Registration

\$ 375.00

Meals (Estimated)

\$ 516.00

Incidentals

\$ 0.00

Employee Signature: Date: May 21, 2025

Approving Authority: _____

Date: _____

(County Commission or Constitutional Official)

County Commission Action

() Approve () Disapprove

Authorized travel within the approved budget by
and for other constitutional offices does not
require County Commission approval

Date: _____

State of West Virginia



County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, May 28, 2025, through Tuesday, June 3, 2025

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before him during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, May 28, 2025, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JOHN RAY FUNKHOUSER** was appointed and qualified as ADMINISTRATOR of the estate of **MARK EDWARD KELLER**, deceased. Bond was 10,000.00.

The last will and testament of **LARRY DEAN THOMPSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

WILLIAM TODD THOMPSON, who was named in the last will and testament of **LARRY DEAN THOMPSON**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Friday, May 30, 2025, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JAMES R MCMANUS** was appointed and qualified as ADMINISTRATOR of the estate of **LISA S MCMANUS**, deceased. No bond was required.

On, Monday, June 2, 2025, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **STEPHEN STRAEHLEY** was appointed and qualified as ADMINISTRATOR of the estate of **DAVID HARDESTY STRAEHLEY**, deceased. Bond was 2,230,000.00.

The last will and testament of **HELEN LORAIN POTTS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JOHN RICHARD POTTS, who was named in the last will and testament of **HELEN LORAIN POTTS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, June 3, 2025, the following matters were disposed of in the presence of the Clerk:

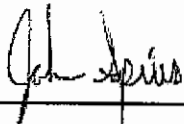
The last will and testament of **HELEN DRAGOO BASILE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MICHAEL J BASILE, who was named in the last will and testament of **HELEN DRAGOO BASILE**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **GARY BURTON TUCKER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LADONNA M TUCKER, who was named in the last will and testament of **GARY BURTON TUCKER**, deceased, as **EXECUTRIX** thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DAYA MASADA WRIGHT** was appointed and qualified as **ADMINISTRATOR** of the estate of **SHAWN THOMAS IRELAND**, deceased. Bond was 200,000.00.



John R Spires
Clerk of the Harrison County Commission

Wednesday, June 18, 2025

Confirmed

State of West Virginia



County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, June 4, 2025, through Tuesday, June 10, 2025

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before him during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, June 4, 2025, the following matters were disposed of in the presence of the Clerk:

The said estate of **TERRYL WADE DOTSON**, deceased was referred to **JAMES A VARNER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

On, Friday, June 6, 2025, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **KERAH GALUSIC** was appointed and qualified as ADMINISTRATRIX of the estate of **TARA ANN ELDER**, deceased. Bond was 1,000.00.

On, Tuesday, June 10, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ANNA JEANNE SUMMERS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ANNE MARIE SUMMERS HAUGHT, who was named in the last will and testament of **ANNA JEANNE SUMMERS**, deceased, as ADMINISTRATRIX CTA DBN thereof, qualified as such. Bond was 122,250.00.

Handwritten signature of John R Spires in black ink.

John R Spires
Clerk of the Harrison County Commission

Wednesday, June 18, 2025

Confirmed

Name of Organization/Applicant

Fort New Salem Foundation, Inc.

FINAL REPORT OF THE SPECIAL FUNDING REQUEST

AMOUNT RECEIVED FROM THE HARRISON COUNTY COMMISSION:		\$ 5,000
ITEMIZED EXPENSES FOR THE AMOUNT RECEIVED FROM THE HCC (ATTACH EXTRA SHEETS IF NECESSARY OR DETAILED STATEMENT OF REVENUED AND EXPENSES RELATED THERETO):		
Centra Shuttle Bus		\$ 5,000
		\$
		\$
		\$
		\$
		\$
TOTAL		\$ 5,000

NAME OF PROJECT/EVENT: Spirit of Christmas in the Mountains

TOTAL PROJECT/EVENT INCOME AND EXPENSES: (ATTACH EXTRA SHEETS IF NECESSARY OR A DETAILED STATEMENT OF REVENUES AND EXPENSES RELATED THERETO):		
INCOME SOURCE:	Harrison County Commission	\$ 5,000
	West Virginia Culture & History	\$ 2,432
	Gate, Gift Shop & Food	\$ 7,506.65
	TOTAL	\$ 14,938.65
EXPENSE ITEM:	See Attached Sheet	\$ 10,928.91
		\$
		\$
		\$
	TOTAL	\$ 4,009.74

LIST ALL CONTRIBUTORS TO THIS PROJECT/EVENT: (ATTACH EXTRA SHEETS IS NECESSARY)	
	\$
	\$
	\$
	\$
TOTAL	\$

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT

06-01-2025

Applicant

Date

Amazon	9/22/2024	Flood Light Pack - parking lot	69.99
Amazon	9/28/2024	Maple Sugar	42.99
Kroger	9/30/2024	coke	40
Etsy	10/1/2024	mason jars	133.44
Amazon	10/2/2024	Cash box	43.33
amazon	10/13/2024	defective drawer	-19.97
lowes	10/6/2024	bulb and switch	50.29
Amazon	10/8/2024	burlap and plastic bags	48.27
lowes	10/10/2024	track lighs	68.32
amazon	10/13/2024	ipad for POS system	237.44
amazon	10/13/2024	Door Baracade Bracket	18.21
lowes	10/16/2024	track lights	74.19
USPS	10/24/2024	postage	12.1
Amazon	10/28/2024	bags, liners,door stops	49.2
USPS	10/29/2024	STAMPS	22.4
Staples	10/28/2024	toner and post cards	126.99
amazon	11/3/2024	parking lot poles	82.67
amazon	11/3/2024	small candles	19.6
amazon	11/3/2024	bags- burlap	29.67
etsy	11/3/2024	door lock	30.74
amazon	11/12/2024	led light strips, cash drawer, can	112.45
lowes	11/12/2024	track light & bulbs (replacement,	44.33
lowes	11/11/2024	track light & bulbs (added lightin	75.44
etsy	11/12/2024	spirit of christmas flags	41.34
paypal	11/12/2024	ZettleStand for POS	159
lowes	11/14/2024	returned lights	-26.56
lowes	11/8/2024	led bulbs	43.66
amazon	11/20/2024	flag clip	15.42
Amazon	11/20/2024	Maple Sugar and black makeup	50.43
Amazon	11/23/2024	candle clips	20.94
lowes	11/29/2024	Led Bulbs	21.83
			1738.15

Items reimbursed to Lena Audia for expenses of Fort New Salem

INVOICES - Fort New Salem - Spirit of Christmas 2024

Amount	Item	Vendor
50	Steel for blacksmith	Joan Rine Reimbursement
18.47	Shop N Save (paper products)	Shop N Save
187.81	ACE (hay, sand, batteries)	Various Items
1738.33	Various (see below)	Lena Audia Reimbursement
1929.67	Plumbing Repair (emergency mid event)	Mid State Plumbing
5600	Shuttle Bus	Centra
804.83	Insurance	Pily Insurance
194.2	Water & sewer	City of Salem
131.7	Natural Gas	Hope Gas
118.68	First Energy	Fisrt Energy
100	Internet	Tmobile
55.22	Cellular Service	Tmobile

10928.91

TOTAL EVENT EXPENSES

**CHARLES POINTE
COMMUNITY ENHANCEMENT DISTRICT BOARD**

MINUTES OF SPECIAL MEETING OF BOARD

The members of the Charles Pointe Community Enhancement District Board (the “Board”) met in special session, pursuant to notice duly given, on April 9, 2025, via video and telephonic conference duly noticed, at the hour of 10:00 a.m.

PRESENT: Denielle Hansberry
 Douglas Miley
 Jamie Parker

ABSENT: John Walker
 Joni Childers

ALSO PRESENT: James R. Christie, Counsel for Genesis Partners Limited Partnership
 Mark A. Imbrogno, Jackson Kelly PLLC, Counsel for the Board

In the absence of John Walker, Chairman, and upon motion by Jamie Parker, seconded by Denielle Hansberry, Douglas Miley was elected as temporary Chairman of the meeting. Mr. Miley announced that a quorum of members was present and that the meeting was open for any business properly before it.

As the first order of business, the Board considered the election of officers for the year 2025. Upon motion by Ms. Hansberry, seconded by Mr. Miley, Mr. Walker was elected Chairman, Ms. Hansberry was elected Secretary, and Joni Childers was elected Treasurer. Following the election of 2025 officers, Mr. Miley continued to preside as Chairman for the remainder of the meeting.

The second order of business was consideration of approval of the minutes of the regular meeting of the Board held on December 6, 2024, which had been provided to the Board members for review prior to the meeting. Upon motion by Mr. Miley, seconded by Ms. Hansberry, the minutes were approved.

As the third order of business, the Board then considered for adoption a Resolution Approving the Release of Certain CED Assessments for the Charles Pointe Community Enhancement District. Mark Imbrogno explained the Resolution, and James Christie provided additional context of the proposed release of CED assessments and the property impacted, which is the planned location of the Mon Health facility at Charles Pointe Crossing. The Board discussed the Resolution and the impact of the release of CED assessments on the property.

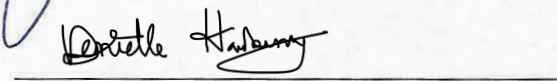
After hearing the explanation and discussion of the Resolution, upon motion by Mr. Miley, seconded by Mr. Parker, the Resolution was adopted.

There being no further business to come before the meeting, on motion by Mr. Miley, seconded by Ms. Hansberry, it was unanimously ordered that the meeting adjourn.

[Remainder of this page intentionally left blank; signature page follows.]

Dated: April 9, 2025


Chairman


Secretary

**Enlarged Hepzibah Public Service District
Regular Board Meeting**

**Monday
June 9, 2025
4:30 PM**

AGENDA

1. Call meeting to order
2. Reading of the Minutes and Approval of Check Signing Document
3. Manager's Report
4. Old Business
5. New Business
 - A. Review and approve final write-offs for FY 2024-2025
6. Public Comments
7. Adjournment

**THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC
SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE,
REYNOLDSVILLE, WV 26422**

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.Check if Schedule O contains a response or note to any line in this Part VI ☒**Section A. Governing Body and Management**

	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	6	
b Enter the number of voting members included on line 1a, above, who are independent	6	
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?		X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6 Did the organization have members or stockholders?	X	
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	X	
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	X	
b Each committee with authority to act on behalf of the governing body?	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?		X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?		X
b Describe on Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13		X
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?		
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done		
13 Did the organization have a written whistleblower policy?		X
14 Did the organization have a written document retention and destruction policy?		X
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official		X
b Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		X
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed **NONE**

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records
LORI DUNN - (304) 476-5754
P O BOX 76, SPELTER, WV 26348

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

	Yes	No
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return 2a 0		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? 2b		
3a Did the organization have unrelated business gross income of \$1,000 or more during the year? 3a		X
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O 3b		
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? 4a		X
b If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year? 5a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction? 5b		X
c If "Yes" to line 5a or 5b, did the organization file Form 8886-T? 5c		
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions? 6a		X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? 6b		
7 Organizations that may receive deductible contributions under section 170(c).		
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor? 7a		X
b If "Yes," did the organization notify the donor of the value of the goods or services provided? 7b		
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282? 7c		X
d If "Yes," indicate the number of Forms 8282 filed during the year 7d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? 7e		
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? 7f		
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required? 7g		
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? 7h		
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year? 8		
9 Sponsoring organizations maintaining donor advised funds.		
a Did the sponsoring organization make any taxable distributions under section 4966? 9a		
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person? 9b		
10 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on Part VIII, line 12 10a		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities 10b		
11 Section 501(c)(12) organizations. Enter:		
a Gross income from members or shareholders 11a		
b Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) 11b		
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041? 12a		
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year 12b		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.		
a Is the organization licensed to issue qualified health plans in more than one state? 13a		
Note: See the instructions for additional information the organization must report on Schedule O.		
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans 13b		
c Enter the amount of reserves on hand 13c		
14a Did the organization receive any payments for indoor tanning services during the tax year? 14a		X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O 14b		
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? 15		X
If "Yes," see the instructions and file Form 4720, Schedule N.		
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income? 16		X
If "Yes," complete Form 4720, Schedule O.		
17 Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? 17		
If "Yes," complete Form 6069.		

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If 'Yes,' complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
24b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
25b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
28a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV		X
28b A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV		X
28c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in noncash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
35b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19?	X	

Note: All Form 990 filers are required to complete Schedule O.

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable		
1b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable		
1c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>		X
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I. See instructions</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:**FIRE PREVENTION AND PROTECTION****2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If 'Yes,' describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If 'Yes,' describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ 112,204. including grants of \$) (Revenue \$ 1,450.)

THE ORGANIZATION IS A VOLUNTEER FIRE DEPARTMENT THAT PROVIDES FIRE PROTECTION AND AID TO THE DISTRICT OF 26 SQUARE MILES. THERE ARE APPROXIMATELY 1000 HOMES, 30 BUSINESSES, 3000 PEOPLE AND 2 SCHOOLS IN ITS COVERAGE AREA.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 112,204.

Form 990

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

2024

Department of the Treasury
Internal Revenue ServiceUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
Do not enter social security numbers on this form as it may be made public.
Go to www.irs.gov/Form990 for instructions and the latest information.Open to Public
Inspection

A For the 2024 calendar year, or tax year beginning and ending

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization SPELTER VOLUNTEER FIRE DEPT		D Employer identification number 55-0476872
	Doing business as		E Telephone number (304) 622-8256
	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	G Gross receipts \$ 140,615.
	BOX 176		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	City or town, state or province, country, and ZIP or foreign postal code SPELTER, WV 26438		H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions
F Name and address of principal officer: LORI DUNN PO BOX 76, SPELTER, WV 26438			H(c) Group exemption number
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
J Website: N/A			
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other			L Year of formation: 1951 M State of legal domicile: WV

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: FIRE PREVENTION AND PROTECTION		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	6
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	6
	5	Total number of individuals employed in calendar year 2024 (Part V, line 2a)	5	0
	6	Total number of volunteers (estimate if necessary)	6	0
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.	
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year 103,987.	Current Year 134,484.
	9	Program service revenue (Part VIII, line 2g)	0.	0.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	28,500.	0.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	13,266.	-5,222.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	145,753.	129,262.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	0.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b	Total fundraising expenses (Part IX, column (D), line 25)	0.	
Net Assets or Fund Balances	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	106,478.	115,829.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	106,478.	115,829.
	19	Revenue less expenses. Subtract line 18 from line 12	39,275.	13,433.
	20	Total assets (Part X, line 16)	Beginning of Current Year 266,317.	End of Year 263,937.
	21	Total liabilities (Part X, line 26)	359,520.	343,707.
22	Net assets or fund balances. Subtract line 21 from line 20	-93,203.	-79,770.	

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date	
	LORI DUNN, PRESIDENT Type or print name and title			
Paid Preparer Use Only	Preparer's name	Preparer's signature	Date	Check if self-employed <input type="checkbox"/> PTIN
	APRIL LEULIETTE	<i>April Leuliette</i>	4/30/25	P00645118
	Firm's name	Firm's EIN		
	THE RODEHEAVER GROUP, P.C.	52-2006953		
	Firm's address	Phone no.		
	248 E MAIN STREET CLARKSBURG, WV 26301	304-624-9400		

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

Form 8879-TE

IRS E-file Signature Authorization
for a Tax Exempt Entity

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service

For calendar year 2024, or fiscal year beginning _____, 2024, and ending _____, 20____

Do not send to the IRS. Keep for your records.

Go to www.irs.gov/Form8879TE for the latest information.

2024

Name of filer

SPELTER VOLUNTEER FIRE DEPT

EIN or SSN

55-0476872

Name and title of officer or person subject to tax
LORI DUNN
PRESIDENT**Part I** Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here	<input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b 129,262.
2a Form 990-EZ check here	<input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b
4a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b
5a Form 8868 check here	<input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b
6a Form 990-T check here	<input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b
7a Form 4720 check here	<input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b
8a Form 5227 check here	<input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, Item D)	8b
9a Form 5330 check here	<input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19)	9b
10a Form 8038-CP check here	<input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the

2024 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize THE RODEHEAVER GROUP, P.C.

to enter my PIN 76872

ERO firm name

Enter five numbers, but
do not enter all zeros

as my signature on the tax year 2024 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2024 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax

Date

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

55234576872

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2024 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature

Date

4/30/25

ERO Must Retain This Form - See Instructions

Do Not Submit This Form to the IRS Unless Requested To Do So

For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Form 8879-TE (2024)

Filing Instructions

Prepared for:

SPELTER VOLUNTEER FIRE DEPT
BOX 176
SPELTER, WV 26438

Prepared by:

THE RODEHEAVER GROUP, P.C.
248 E MAIN STREET
CLARKSBURG, WV 26301

2024 FORM 990

ELECTRONIC FILING:

THIS RETURN HAS QUALIFIED FOR ELECTRONIC FILING. AFTER YOU HAVE REVIEWED THE RETURN FOR COMPLETENESS AND ACCURACY, PLEASE SIGN, DATE AND RETURN FORM 8879-TE TO OUR OFFICE. WE WILL TRANSMIT THE RETURN ELECTRONICALLY TO THE IRS AND NO FURTHER ACTION IS REQUIRED. RETURN FORM 8879-TE TO US BY MAY 15, 2025.

THE RODEHEAVER GROUP, P.C.
CERTIFIED PUBLIC ACCOUNTANTS
248 EAST MAIN STREET
CLARKSBURG, WV 26301

SPELTER VOLUNTEER FIRE DEPT
BOX 176
SPELTER, WV 26438

SPELTER VOLUNTEER FIRE DEPT:

ENCLOSED IS THE ORGANIZATION'S 2024 EXEMPT ORGANIZATION
RETURN.

SPECIFIC FILING INSTRUCTIONS ARE AS FOLLOWS.

FORM 990 RETURN:

THIS RETURN HAS QUALIFIED FOR ELECTRONIC FILING. AFTER YOU
HAVE REVIEWED THE RETURN FOR COMPLETENESS AND ACCURACY,
PLEASE SIGN, DATE AND RETURN FORM 8879-TE TO OUR OFFICE. WE
WILL TRANSMIT THE RETURN ELECTRONICALLY TO THE IRS AND NO
FURTHER ACTION IS REQUIRED. RETURN FORM 8879-TE TO US BY MAY
15, 2025.

A COPY OF THE RETURN IS ENCLOSED FOR YOUR FILES. WE SUGGEST
THAT YOU RETAIN THIS COPY INDEFINITELY.

VERY TRULY YOURS,

THE RODEHEAVER GROUP, P.C.

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

- 1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in **Part VI** how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.
- 2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in **Part VI** how the organization determined that the supported organization was described in section 509(a)(1) or (2).
- 3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer lines 3b and 3c below.
- b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in **Part VI** when and how the organization made the determination.
- c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in **Part VI** what controls the organization put in place to ensure such use.
- 4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.
- b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in **Part VI** how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.
- c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in **Part VI** what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.
- 5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in **Part VI**, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).
- b **Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?
- c **Substitutions only.** Was the substitution the result of an event beyond the organization's control?
- 6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in **Part VI**.
- 7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).
- 8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? If "Yes," complete Part I of Schedule L (Form 990).
- 9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in **Part VI**.
- b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in **Part VI**.
- c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in **Part VI**.
- 10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer line 10b below.
- b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)

	Yes	No
1		
2		
3a		
3b		
3c		
4a		
4b		
4c		
5a		
5b		
5c		
6		
7		
8		
9a		
9b		
9c		
10a		
10b		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2024 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2023 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2024 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2023 Schedule A, Part III, line 17	18	%

- 19a **33 1/3% support tests - 2024.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐
- b **33 1/3% support tests - 2023.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐
- 20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	69,521.	77,618.	118,572.	103,937.	134,484.	504,132.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	69,521.	77,618.	118,572.	103,937.	134,484.	504,132.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						504,132.

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
7 Amounts from line 4	69,521.	77,618.	118,572.	103,937.	134,484.	504,132.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						504,132.
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2024 (line 6, column (f), divided by line 11, column (f))	14	100.00	%
15 Public support percentage from 2023 Schedule A, Part II, line 14	15	100.00	%
16a 33 1/3% support test - 2024. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization			<input checked="" type="checkbox"/>
b 33 1/3% support test - 2023. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization			<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2024. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization			<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2023. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization			<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions			<input type="checkbox"/>

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for instructions and the latest information.

CMB No. 1545-CC47

2024

Open to Public Inspection

Name of the organization

Employer identification number

SPELTER VOLUNTEER FIRE DEPT

55-0476872

Part I	Reason for Public Charity Status. (All organizations must complete this part.) See instructions
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The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- ☐ 1 A church, convention of churches, or association of churches, described in **section 170(b)(1)(A)(i)**.
- ☐ 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990).)
- ☐ 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- ☐ 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- ☐ 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- ☐ 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- ☒ 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- ☐ 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- ☐ 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
- ☐ 10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- ☐ 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- ☐ 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - ☐ a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - ☐ b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - ☐ c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - ☐ d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - ☐ e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization. _____
 - ☐ f Enter the number of supported organizations _____
 - ☐ g Provide the following information about the supported organization(s). _____

g Provide the following information about the supported organization(s).						
(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	129,262.
2	Total expenses (must equal Part IX, column (A), line 25)	2	115,829.
3	Revenue less expenses. Subtract line 2 from line 1	3	13,433.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	-93,203.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	-79,770.

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other		
If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant?		X
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:		
<input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
b Were the organization's financial statements audited by an independent accountant?		X
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:		
<input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?		
If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.		
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

Form 990 (2024)

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	7,415.	1	15,230.
	2 Savings and temporary cash investments	512.	2	512.
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net		4	
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 1,201,021.		
b Less: accumulated depreciation	10b 952,826.	258,390.	10c	248,195.
11 Investments - publicly traded securities		11		
12 Investments - other securities. See Part IV, line 11		12		
13 Investments - program-related. See Part IV, line 11		13		
14 Intangible assets		14		
15 Other assets. See Part IV, line 11		15		
16 Total assets. Add lines 1 through 15 (must equal line 33)		266,317.	16	263,937.
Liabilities	17 Accounts payable and accrued expenses		17	
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties	359,520.	23	343,707.
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25		359,520.	26
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions		27	
	28 Net assets with donor restrictions		28	
	Organizations that do not follow FASB ASC 958, check here X and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds	0.	29	0.
	30 Paid-in or capital surplus, or land, building, or equipment fund	0.	30	0.
	31 Retained earnings, endowment, accumulated income, or other funds	39,275.	31	13,433.
	32 Total net assets or fund balances	-93,203.	32	-79,770.
33 Total liabilities and net assets/fund balances		266,317.	33	263,937.

Form 990 (2024)

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 2*				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	925.		925.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)				
12 Advertising and promotion				
13 Office expenses	2,700.		2,700.	
14 Information technology				
15 Royalties				
16 Occupancy	10,778.	10,778.		
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	25,362.	25,362.		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	45,269.	45,269.		
23 Insurance	2,009.	2,009.		
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a TRUCK EXPENSE	7,155.	7,155.		
b SUPPLIES	6,846.	6,846.		
c REPAIRS AND MAINTENANCE	5,164.	5,164.		
d OPERATIONAL EQUIPMENT	4,408.	4,408.		
e All other expenses	5,213.	5,213.		
25 Total functional expenses. Add lines 1 through 24e	115,829.	112,204.	3,625.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a	Federated campaigns	1a			
	b	Membership dues	1b			
	c	Fundraising events	1c			
	d	Related organizations	1d			
	e	Government grants (contributions)	1e	95,839.		
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	38,645.		
	g	Noncash contributions included in lines 1a-1f	1g \$			
	h	Total. Add lines 1a-1f		134,484.		
				Business Code		
Program Service Revenue	2 a					
	b					
	c					
	d					
	e					
	f	All other program service revenue				
	g	Total. Add lines 2a-2f				
Other Revenue	3	Investment income (including dividends, interest, and other similar amounts)				
	4	Income from investment of tax-exempt bond proceeds				
	5	Royalties				
	6 a	Gross rents	6a	1,450.		
		b Less: rental expenses	6b	0.		
		c Rental income or (loss)	6c	1,450.		
	d	Net rental income or (loss)		1,450.	1,450.	
	7 a	Gross amount from sales of assets other than inventory	7a			
		b Less: cost or other basis and sales expenses	7b			
		c Gain or (loss)	7c			
	d	Net gain or (loss)				
	8 a	Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	8a	4,681.		
		b Less: direct expenses	8b	11,353.		
	c	Net income or (loss) from fundraising events		-6,672.		-6,672.
	9 a	Gross income from gaming activities. See Part IV, line 19	9a			
		b Less: direct expenses	9b			
		c Net income or (loss) from gaming activities				
10 a	Gross sales of inventory, less returns and allowances	10a				
	b Less: cost of goods sold	10b				
	c Net income or (loss) from sales of inventory					
Miscellaneous Revenue				Business Code		
	11 a					
	b					
	c					
	d	All other revenue				
	e	Total. Add lines 11a-11d				
12	Total revenue. See instructions		129,262.	1,450.	0.	-6,672.

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

• List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's **current** key employees, if any. See the instructions for definition of 'key employee.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

[illegible]

(Rev. December 2024)
Department of the Treasury
Internal Revenue Service

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

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Go to www.irs.gov/Form990 for instructions and the latest information.

55-0476872

Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

a ☐ Mail solicitations
b ☐ Internet and email solicitations
c ☐ Phone solicitations
d ☐ In-person solicitations
e ☐ Solicitation of nongovernment grants
f ☐ Solicitation of government grants
g ☐ Special fundraising events

☐ No

b. If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

[illegible]

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Schedule G (Form 990) (Rev. 12-2024)

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Part VII Investments - Other Securities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, line 12, col. (B))		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, line 13, col. (B))		

Part IX Other Assets

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 15, col. (B))	

Part X Other Liabilities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 25, col. (B))	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ☐

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply).

a ☐ Public exhibition

d ☐ Loan or exchange program

b ☐ Scholarly research

e ☐ Other _____

c ☐ Preservation for future generations

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets

to be sold to raise funds rather than to be maintained as part of the organization's collection?

☐ Yes

☐ No

Part IV Escrow and Custodial Arrangements Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X?

☐ Yes

☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability?

☐ Yes

☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

Part V Endowment Funds Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment _____ %

b Permanent endowment _____ %

c Term endowment _____ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) Unrelated organizations?

(ii) Related organizations?

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		5,786.		5,786.
b Buildings		472,357.	265,649.	206,708.
c Leasehold improvements				
d Equipment		714,266.	683,838.	30,428.
e Other		8,612.	3,339.	5,273.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, line 10c, column (B))				248,195.

Schedule D (Form 990) (Rev. 12-2024)

SCHEDULE D

(Form 990)

(Rev. December 2024)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

CMB No. 1545-0047

Open to Public
Inspection

Name of the organization

SPELTER VOLUNTEER FIRE DEPT

Employer identification number

55-0476872

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

(a) Donor advised funds

(b) Funds and other accounts

- 1 Total number at end of year
- 2 Aggregate value of contributions to (during year)
- 3 Aggregate value of grants from (during year)
- 4 Aggregate value at end of year
- 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No
- 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

- 1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (for example, recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	
- 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included on line 2a	2c
d Number of conservation easements included on line 2c acquired after July 25, 2006, and not on a historic structure listed in the National Register	2d
- 3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year
- 4 Number of states where property subject to conservation easement is located
- 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No
- 6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
- 7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
- 8 Does each conservation easement reported on line 2d above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No
- 9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

- 1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.
- b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items.

(i) Revenue included on Form 990, Part VIII, line 1	\$
(ii) Assets included in Form 990, Part X	\$
- 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1	\$
b Assets included in Form 990, Part X	\$

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) (Rev. 12-2024)

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.
(See instructions.)

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required - provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2024 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2024	(iii) Distributable Amount for 2024
1	Distributable amount for 2024 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2024 (reasonable cause required - explain in Part VI). See instructions.			
3	Excess distributions carryover, if any, to 2024			
a	From 2019			
b	From 2020			
c	From 2021			
d	From 2022			
e	From 2023			
f	Total of lines 3a through 3e			
g	Applied to under distributions of prior years			
h	Applied to 2024 distributable amount			
i	Carryover from 2019 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4	Distributions for 2024 from Section D, line 7 \$			
a	Applied to underdistributions of prior years			
b	Applied to 2024 distributable amount			
c	Remainder. Subtract lines 4a and 4b from line 4.			
5	Remaining underdistributions for years prior to 2024, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6	Remaining underdistributions for 2024. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7	Excess distributions carryover to 2025. Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2020			
b	Excess from 2021			
c	Excess from 2022			
d	Excess from 2023			
e	Excess from 2024			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). See instructions.
All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part IV Supporting Organizations (continued)

- 11 Has the organization accepted a gift or contribution from any of the following persons?
- a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?
- b A family member of a person described on line 11a above?
- c A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in **Part VI**.

	Yes	No
11a		
11b		
11c		

Section B. Type I Supporting Organizations

- 1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in **Part VI** how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.
- 2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in **Part VI** how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.

	Yes	No
1		
2		

Section C. Type II Supporting Organizations

- 1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in **Part VI** how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).

	Yes	No
1		

Section D. All Type III Supporting Organizations

- 1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?
- 2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in **Part VI** how the organization maintained a close and continuous working relationship with the supported organization(s).
- 3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in **Part VI** the role the organization's supported organizations played in this regard.

	Yes	No
1		
2		
3		

Section E. Type III Functionally Integrated Supporting Organizations

- 1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a ☐ The organization satisfied the Activities Test. Complete line 2 below.
- b ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.
- c ☐ The organization supported a governmental entity. Describe in **Part VI** how you supported a governmental entity (see instructions).

2 Activities Test. Answer lines 2a and 2b below.

- a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in **Part VI** identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.
- b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in **Part VI** the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.

	Yes	No
2a		
2b		

3 Parent of Supported Organizations. Answer lines 3a and 3b below.

- a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No," provide details in **Part VI**.
- b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in **Part VI** the role played by the organization in this regard.

3a		
3b		

Part V**Listed Property** (Include automobiles, certain other vehicles, certain aircraft, and property used for entertainment, recreation, or amusement.)**Note:** For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete **only** 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.**Section A - Depreciation and Other Information** (Caution: See the instructions for limits for passenger automobiles.)**24a** Do you have evidence to support the business/investment use claimed? ☐ **Yes** ☐ **No** **24b** If "Yes," is the evidence written? ☐ **Yes** ☐ **No**

(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business/ investment use percentage	(d) Cost or other basis	(e) Basis for depreciation (business/investment use only)	(f) Recovery period	(g) Method/ Convention	(h) Depreciation deduction	(i) Elected section 179 cost
25 Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use							25	
26 Property used more than 50% in a qualified business use:								
		%						
		%						
		%						
27 Property used 50% or less in a qualified business use:								
		%			S/L			
		%			S/L			
		%			S/L			
28 Add amounts in column (h), lines 25 through 27. Enter here and on line 21, page 1							28	
29 Add amounts in column (i), line 26. Enter here and on line 7, page 1							29	

Section B - Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

	(a) Vehicle 1	(b) Vehicle 2	(c) Vehicle 3	(d) Vehicle 4	(e) Vehicle 5	(f) Vehicle 6
30 Total business/investment miles driven during the year (don't include commuting miles)						
31 Total commuting miles driven during the year						
32 Total other personal (noncommuting) miles driven						
33 Total miles driven during the year. Add lines 30 through 32						
34 Was the vehicle available for personal use during off-duty hours?	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No
35 Was the vehicle used primarily by a more than 5% owner or related person?						
36 Is another vehicle available for personal use?						

Section C - Questions for Employers Who Provide Vehicles for Use by Their EmployeesAnswer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who **aren't** more than 5% owners or related persons.

	Yes	No
37 Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
38 Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or 1% or more owners		
39 Do you treat all use of vehicles by employees as personal use?		
40 Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the information received?		
41 Do you meet the requirements concerning qualified automobile demonstration use?		

Note: If your answer to 37, 38, 39, 40, or 41 is "Yes," don't complete Section B for the covered vehicles.**Part VI Amortization**

(a) Description of costs	(b) Date amortization begins	(c) Amortizable amount	(d) Code section	(e) Amortization period or percentage	(f) Amortization for this year
42 Amortization of costs that begins during your 2024 tax year:					
43 Amortization of costs that began before your 2024 tax year					43
44 Total. Add amounts in column (f). See the instructions for where to report					44

Department of the Treasury
Internal Revenue Service

Attach to your tax return.

Go to www.irs.gov/Form4562 for instructions and the latest information.

Attachment
Sequence No. **179**

Name(s) shown on return

Business or activity to which this form relates

Identifying number

SPELTER VOLUNTEER FIRE DEPT

FORM 990 PAGE 10

55-0476872

Part I Election To Expense Certain Property Under Section 179 Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	1,220,000.
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation	3	3,050,000.
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2023 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2025. Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	20,844.

Part III MACRS Depreciation (Don't include listed property. See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2024	17	19,881.
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here <input type="checkbox"/>		

Section B - Assets Placed in Service During 2024 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only - see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property		6,343.	5 YRS.	HY	200DB	1,268.
c 7-year property		9,400.	7 YRS.	HY	200DB	1,343.
d 10-year property		19,331.	10 YRS.	HY	200DB	1,933.
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property	/		27.5 yrs.	MM	S/L	
i Nonresidential real property	/		39 yrs.	MM	S/L	

Section C - Assets Placed in Service During 2024 Tax Year Using the Alternative Depreciation System

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 30-year	/		30 yrs.	MM	S/L	
d 40-year	/		40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instr.	22	45,269.
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

2024 DEPRECIATION AND AMORTIZATION REPORT

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Asset No.	Description	Date Acquired	Method	Life	Conv	Line No	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
33	GEAR	06/27/24	200DB	5.00	HY	19B	5,002.				5,002.			1,000.	1,000.
	* 990 PAGE 10 TOTAL MACHINERY & EQUIPMENT						714,266.				714,266.	661,096.		22,742.	683,838.
	LAND														
1	LAND	12/01/51	L				5,786.				5,786.			0.	
	* 990 PAGE 10 TOTAL LAND						5,786.				5,786.	0.		0.	0.
	* GRAND TOTAL 990 PAGE 10 DEPR						1,201,021.				1,201,021.	907,557.		45,269.	952,826.
	CURRENT YEAR ACTIVITY														
	BEGINNING BALANCE						1,165,947.			0.	1,165,947.	907,557.			948,282.
	ACQUISITIONS						35,074.			0.	35,074.	0.			4,544.
	DISPOSITIONS/RETIRED						0.			0.	0.	0.			0.
	ENDING BALANCE						1,201,021.			0.	1,201,021.	907,557.			952,826.
	ENDING ACCUM DEPR											952,826.			
	ENDING BOOK VALUE											248,195.			

2024 DEPRECIATION AND AMORTIZATION REPORT

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Asset No	Description	Date Acquired	Method	Life	Conv	Line No	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
12	2023 CAMAN ACCESSORY	08/22/23	200DB	5.00	HY	17	3,220.				3,220.	644.		1,030.	1,674.
13	FURNITURE	04/01/02	SL	10.00		16	19,096.				19,096.	19,096.		0.	19,096.
14	KME PUMPER	01/01/93	SL	10.00		16	122,500.				122,500.	122,500.		0.	122,500.
15	EQUIPMENT	07/01/04	SL	10.00		16	76,066.				76,066.	76,066.		0.	76,066.
16	2008 BOX BED PICK UP	04/01/10	SL	10.00		16	55,563.				55,563.	55,563.		0.	55,563.
17	87 PIERCE	08/01/10	SL	10.00		16	69,960.				69,960.	69,718.		0.	69,718.
18	PIERCE TANKER PUMPER	01/01/12	SL	10.00		16	61,170.				61,170.	61,170.		0.	61,170.
19	TRUCK	06/15/15	SL	10.00		16	96,439.				96,439.	92,777.		9,644.	92,421.
20	FURANCE	01/29/15	SL	10.00		16	6,528.				6,528.	6,528.		620.	6,148.
21	FURNITURE	09/02/15	SL	10.00		16	1,000.				1,000.	833.		100.	933.
22	FOAM PUMP	09/15/16	SL	10.00		16	6,095.				6,095.	4,470.		610.	5,080.
23	POLARIS RANGER	09/15/16	200DB	5.00	HY	17	3,489.				3,489.	3,489.		0.	3,489.
24	TRAILER	08/30/16	200DB	5.00	HY	17	2,748.				2,748.	2,748.		0.	2,748.
25	BUNKER GEAR	02/15/17	200DB	5.00	HY	17	5,089.				5,089.	5,089.		0.	5,089.
26	2000 DANKO INTL TANKER	10/15/17	200DB	5.00	HY	17	103,606.				103,606.	103,606.		0.	103,606.
28	RADIOS	04/27/22	200DB	5.00	HY	17	42,231.				42,231.	42,231.		0.	42,231.
31	EXTRACTOR	03/28/24	200DB	10.00	HY	19D	5,612.				5,612.			561.	561.
32	WITMER GEAR	05/03/24	200DB	5.00	HY	19B	1,341.				1,341.			268.	268.

2024 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10

990

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
	BUILDINGS														
2	OLD BUILDING	12/01/51	SL	40.00		16	7,570.				7,570.	7,570.		0.	7,570.
3	NEW BUILDING	04/01/02	SL	40.00		16	385,446.				385,446.	209,349.		9,636.	218,985.
4	SIGN	02/01/17	SL	10.00		16	2,337.				2,337.	1,617.		234.	1,851.
5	GENERATOR	08/15/18	200DB	7.00	HY	17	27,285.				27,285.	23,632.		2,435.	26,067.
6	BLDG IMPROVEMENT	03/24/23	200DB	10.00	HY	17	17,200.				17,200.	1,720.		3,096.	4,816.
7	FURANCE 5 TON DAY ROOM	10/11/23	200DB	7.00	HY	17	9,400.				9,400.	1,343.		2,302.	3,645.
29	GARAGE DOOR	05/03/24	200DB	10.00	HY	19D	3,918.				3,918.			392.	392.
30	FLOORING MAIN ROOM	09/13/24	200DB	10.00	HY	19D	9,801.				9,801.			980.	980.
34	HVAC	07/02/24	200DB	7.00	HY	19C	9,400.				9,400.			1,343.	1,343.
	* 990 PAGE 10 TOTAL BUILDINGS						472,357.				472,357.	245,231.		20,418.	265,649.
	FURNITURE & FIXTURES														
8	FURNITURE	04/17/23	200DB	7.00	HY	17	8,612.				8,612.	1,230.		2,109.	3,339.
	* 990 PAGE 10 TOTAL FURNITURE & FIXTURES						8,612.				8,612.	1,230.		2,109.	3,339.
	MACHINERY & EQUIPMENT														
9	BUNKER GEAR	04/08/23	200DB	5.00	HY	17	2,974.				2,974.	595.		952.	1,547.
10	HELMETS	10/11/23	200DB	5.00	HY	17	1,603.				1,603.	321.		513.	834.
11	2023 CAMAN DEFENDER	04/28/23	200DB	5.00	HY	17	23,262.				23,262.	4,652.		7,444.	12,096.

**SCHEDULE O
(Form 990)**

(Rev. December 2024)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

**Open to Public
Inspection**

Name of the organization

SPELTER VOLUNTEER FIRE DEPT

Employer identification number

55-0476872

FORM 990, PART VI, SECTION A, LINE 6:

THE ORGANIZATION HAS MEMBERS

FORM 990, PART VI, SECTION A, LINE 7A:

THE OFFICERS AND FIRE CHIEF ARE ELECTED BY THE MEMBERS

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS AVAILABLE TO ALL BOARD MEMBERS FOR REVIEW PRIOR TO FILING.

FORM 990, PART VI, SECTION C, LINE 19:

ALL DOCUMENTS ARE AVAILABLE UPON REQUEST

Part IV Supplemental Information *(continued)*

Lined area for supplemental information.

- 11 Does the organization conduct gaming activities with nonmembers? ☐ Yes ☐ No
- 12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No
- 13 Indicate the percentage of gaming activity conducted in:
- | | | |
|-------------------------------|-----|---|
| a The organization's facility | 13a | % |
| b An outside facility | 13b | % |
- 14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name _____

Address _____

- 15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No

- b If "Yes," enter the amount of gaming revenue received by the organization \$ _____ and the amount of gaming revenue retained by the third party \$ _____
- c If "Yes," enter the name and address of the third party:

Name _____

Address _____

- 16 Gaming manager information:

Name _____

Gaming manager compensation \$ _____

Description of services provided _____

☐ Director/officer ☐ Employee ☐ Independent contractor

- 17 Mandatory distributions:

- a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No
- b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year \$ _____

Part IV **Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

	(a) Event #1 DINNER AND RAFFLE (event type)	(b) Event #2 (event type)	(c) Other events NONE (total number)	(d) Total events (add col. (a) through col. (c))
Revenue				
1 Gross receipts	4,681.			4,681.
2 Less: Contributions				
3 Gross income (line 1 minus line 2)	4,681.			4,681.
Direct Expenses				
4 Cash prizes				
5 Noncash prizes				
6 Rent/facility costs				
7 Food and beverages	11,353.			11,353.
8 Entertainment				
9 Other direct expenses				
10 Direct expense summary. Add lines 4 through 9 in column (d)				11,353.
11 Net income summary. Subtract line 10 from line 3, column (d)				-6,672.

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

	(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue				
1 Gross revenue				
Direct Expenses				
2 Cash prizes				
3 Noncash prizes				
4 Rent/facility costs				
5 Other direct expenses				
6 Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
7 Direct expense summary. Add lines 2 through 5 in column (d)				
8 Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain: _____

Sun Valley Public Service District

Regular Board Meeting

Tuesday, May 13, 2025

With due notice published and a quorum present, Chairman Dale called the meeting to order: **ROLL CALL**

Present

Richard “Gregg” Dale
Connor Thompson

Employees

Kevin Short

Also Present

Cody Turner
Zack Dobbins

1. Approval of Minutes

Connor Thompson made a motion to approve the minutes from the Regular Board meeting on Tuesday April 8, 2025, as read. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

2. Signing of Checks

Connor Thompson made a motion to approve the Check Signed Document dated 4/15/25 through 5/13/25. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

3. Phase IIIA Sewer Project

Zack Dobbins informed the Board that he had the 10th Payment Request for the Phase IIIA Sewer Collection System Upgrades Project. After discussion, **Connor Thompson made a motion to approve Resolution #10 for the Phase IIIA Sewer Project, with \$1,845.00 going to Thrasher Engineering; and \$1,250.00 going to JD Utilities and \$113,195.48 going to Pro Contracting for a grand total of \$116,290.48 to be submitted to IJDC and Harrison County ARPA.** Gregg Dale seconded the motion. All in favor, none opposed and none abstained

4. Phase IIIB Sewer Project

Zack Dobbins informed the Board that he had the 4th Payment Request for the Phase IIIB Sewer Collection System Upgrades Project. After discussion, **Connor Thompson made a motion to approve Resolution #4 for the Phase IIIB Sewer Project, with \$11,400.00 going to Thrasher Engineering; with \$79,546.50 going to Pro Contracting Inc., and \$780.00 going to SVPSD ROW Reimbursement, for a grand total of \$91,726.50 to be submitted to WVDEP (SRF) and IJDC and EEG and the Harrison County Commission ARPA.** Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

5. Thrasher Engineering Progress Report

Cody gave the Board a progress report on the construction.

Phase IIIA – Cody informed the Board that he spoke to the Contractor this afternoon and their plan is to start next week on the punch list items and will get wrapped up. Cody said he believes they have until 5/21/25 to get this completed. Gregg said that he wanted to get along with everybody and he doesn’t want a situation like what we went through with Dave Sugar Excavating, but if the punch list is not completed, then he is going to make a motion to hold

the final funds. Gregg and everyone discussed this in detail.

Phase IIIB – Cody said that the contractors will be back in a couple weeks to start on III B as they are at Canaan Valley at the present time finishing a job.

Indian Run – Cody discussed with the Board the letter that was written to WVIJDC (Todd Johnston and Wayne Morgan) dated April 30, 2025, regarding the critical needs for the Water System Extension request for Indian Run. Cody told the Board that he hopes to hear from the Governor's office in the next couple of weeks. Cody said that he had Amendment #1 that he would like to present to the Board for review. He said when the funding goes through, they can hit the ground working. Cody said they have already ordered mapping from their mapping department, so when they get full authorization they will be going full throttle to get the design work done rather quickly. After the Board reviewed Amendment #1, **Connor Thompson made a motion to proceed on the Engineering Process with Thrasher Engineering for the Indian Run Waterline Extension. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

6. Manager's Report

- A. Kevin provided the Board with copies of the Delinquency Report Summary for Sun Valley PSD showing the total amounts still past due before charges were created on April 25, 2025 and discussed.
- B. Kevin provided the Board with copies of the Delinquency Report Summary for Lake Floyd PSD showing the total amounts still past due before charges were created on April 25, 2025 and discussed.
- C. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.
- D. Kevin provided the Board with a copy of the Water Loss Report for July 2024 through June 2025. Kevin informed the Board that we had a Water Loss of 21.55 % for the month of April, 2025. He said that we have a 19.65% adjusted Water Loss for FY 2024-2025. Kevin and the Board discussed this in detail.
- E. Kevin provided the Board with a copy of the Water and Sewer spreadsheets that show the total amount billed compared to the total amount purchased for the month of April, 2025 and discussed.
- F. Kevin provided the Board with a copy of the Vendor Invoice Report dated 04/30/25 and discussed.
- G. Kevin provided the Board with a copy of the CWCW (Current Cash Working Capital Reserve), Water to Water working Capital Reserve Savings Account for FY 2024-2025 and discussed.
- H. Kevin provided the Board with a copy of the CWCW (Current Cash Working Capital Reserve), Sewer to Sewer Working Capital Reserve Savings Account for FY 2024-2025 and discussed.
- I. Kevin provided the Board with a copy of the SVPSD Water Fund Budget for Fiscal Years 2025-2026 and the Sewer Fund Budget for Fiscal Years 2025-2026 and discussed. After discussion, **Connor Thompson made a motion to accept the SVPSD Water Fund Budget for Fiscal Years 2025-2026 & the SVPSD Sewer Fund Budget for Fiscal years 2025-2026. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**
- J. Kevin informed the Board that the culvert collapsed in our parking lot beside the Board room. Kevin showed the Board pictures of where it started out as a small hole and finally turned into 65 feet of culvert pipe they had to replace. Kevin and the Board discussed this in detail.

7. Next Board Meeting

Connor Thompson announced that the next Board meeting would be June 10, 2025.

8. **Adjournment**

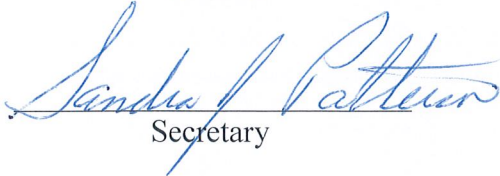
There being no further business, **Connor Thompson** made a motion to adjourn the meeting.
Gregg Dale seconded the motion. All in favor, none opposed and none abstained.



Chairman



Treasurer



Secretary

aja

V E N D O R I N V O I C E R E P O R T

*** OPEN INVOICES *** DUE DATE: 5/31/25 ** BANK: ALL **

*** BEGINNING DATE: 1/01/62 - ENDING DATE: 5/31/25 ***

*** PAY-TO VENDOR **

ALL FUNDS

	ACCOUNT #	TITLE	QUAN	AMOUNTS	QUAN	BALANCES
B	80 391 000 00	OFFICE FURNITURE & EQUIPMENT	2	475.98	2	475.98
B	80 651 100 00	MAINTENANCE OF MAINS	1	2,234.53	1	2,234.53
B	80 663 000 00	METER EXPENSES	1	550.00	1	550.00
B	80 921 100 00	OFFICE SUPPLIES & OTHER EXPENS	4	564.05	4	564.05
B	80 923 400 00	OUTSIDE SERVICES-ACCOUNTING	1	6,333.30	1	6,333.30
B	80 930 100 00	EDUCATION/EMPLOYEES	1	266.00	1	266.00
B	80 933 000 00	TRANSPORTATION	2	1,760.12	2	1,760.12
	FUND# 80	WATER FUND	12	12,183.98	12	12,183.98
B	81 391 000 00	OFFICE FURNITURE & EQUIPMENT	2	203.99	2	203.99
B	81 392 000 00	TRANSPORTATION EQUIPMENT	1	697.50	1	697.50
B	81 793 000 00	GENERAL & MISC SUPPLIES & EXP	4	241.73	4	241.73
B	81 795 100 00	OUTSIDE SERVICES-ACCOUNTING	24	32,644.99	24	32,644.99
B	81 800 000 00	OTHER GENERAL EXPENSES	1	114.00	1	114.00
B	81 811 000 00	TRANSPORTATION EXPENSE	2	754.34	2	754.34
	FUND# 81	SEWER FUND	34	34,656.55	34	34,656.55
		ALL FUNDS	46	46,840.53	46	46,840.53