

**Harrison County Commission
Meeting Agenda
Friday, April 24, 2026
9:00 A.M.**

The Harrison County Commission Meeting is held on the 3rd floor of the Harrison County General Services Building (229 South 3rd St.), if you are unable to attend in person, you may join and listen via Zoom Conference Call by the following steps. Public participation will only be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

<https://us02web.zoom.us/j/7628160712>

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 26301

Appointments:

9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

New Business – Action Items for Consideration or Approval:

1. Payroll Change Notices:

A. Zacharie Davisson – Law Enforcement – New Hire

PAYROLL CHANGE NOTICE

DATE OF CHANGE 4/20/2026	EMPLOYEE #	SOCIAL SECURITY NO	
NAME Zacharie Davisson		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT L.E.	SHIFT

THE CHANGE(S):

<input checked="" type="checkbox"/> All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input type="checkbox"/> RATE		
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input checked="" type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input type="checkbox"/> RETIREMENT
<input type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
<input checked="" type="checkbox"/> OTHER (Explain) <u>Effective 4/20/2026 Please pay Trainee Deputy salary</u> <u>Sheriff's Office Law Enforcement Pay Scale 2025-2026</u> <u>\$5,000.00 sign on incentive due 6/20/2026</u>	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE <i>[Signature]</i>	DATE 4/20/26
HUMAN RESOURCES MANAGER	DATE



**HARRISON COUNTY
SHERIFF AND TREASURER
ROBERT G. MATHENY**

301 WEST MAIN STREET
CLARKSBURG, WEST VIRGINIA 26301
PHONE (304) 624-8550 FAX (304) 624-8734



April 20, 2026

Harrison County Commission
229 South 3rd Street
Clarksburg, WV 26301

Dear Commissioners:

Effective April 20, 2026 the Harrison County Sheriff's Office will be hiring Zacharie Davisson to fill the vacant position of Deputy Sheriff. Mr. Davisson is a West Virginia Certified Law Enforcement Officer and will be entitled to the \$5,000.00 sign on incentive.

His name was provided by The Harrison County Civil Service Commission for Deputy Sheriffs.

Sincerely,

A handwritten signature in blue ink that reads "R. G. Matheny II, Sheriff".

Robert G. Matheny II
Sheriff