

**Wednesday, February 22, 2023
9:00 A.M.**

The Harrison County Courthouse will be opened with limited seating at the County Commission meeting. However, you may join and listen via Zoom Conference Call by the following steps. Public participation will be allowed during public comment period and/or scheduled appointments.

Join Zoom Meeting

<https://us02web.zoom.us/j/7628160712>

Dial: 1-646-568-7788

Meeting ID: 762 816 0712

Passcode: 270967

Appointments:

9:00 A.M. --- Call to Order --- Invocation --- Pledge of Allegiance

NEW BUSINESS – Action Items for Consideration or Approval:

1. Public Comment Period
2. Consent Agenda
3. Payroll Change Notices:
 - A. Melissa Bee – New Hire – Tax Division - Effective 03/13/2023
 - B. Cassidy Early – New Hire – E911 Dispatch Trainee – Effective 02-25-2023
 - C. Mike Kiddy – Part Time - Courthouse Security – Effective 02-23-2023
4. Minutes and /or Amended Minutes of Previous Meeting:
 - A. Board of Review and Equalization Meeting Minutes -- 02-06-2023
 - B. Board of Review and Equalization Meeting Minutes -- 02-13-2023
 - C. Special Meeting Minutes -- 02-08-2023
 - D. Regular Meeting Minutes – 02-08-2023
 - E. Board of Review and Equalization Meeting Minutes – 02-08-2023
5. Requisitions --- Purchase Orders --- Invoices
 - A. Vendor Requisition List of Payments
6. Exonerations --- Corrective Tickets --- Joint Property Application:
 - A. Exonerations --- Exhibit A
 - B. Corrective Tickets --- Exhibit B
 - C. Joint Application (**NONE**)
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021

- A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements:**
- A. Requisition for Payment No. (02/22/23) – Jackson Kelley, Inc. -- \$442.50**
 - B. Requisition for Payment No. 65 (02/22/23) – UMB Bank -- \$2,260.50**
- 8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County**
- A. Application and Certification for Payment of furnishings for the GSA Building**
 - B. Update from the Harrison County I.T. Department on their progress at GSA building**
- 9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission:**
- A. Requisition #80 --- The Thrasher Group --- \$194.95**
 - B. Requisition #81 --- Capitol Business Interiors --- \$ 412,519.86**
- 10. Consideration of Approval of Project Fund Requisitions for the Payment of Costs Associated with the Project Fund Agreement for Payment of Cost Associated with the Master Equipment Lease for Cruisers, 08-10-2022, between Harrison County Commission and Country Roads Leasing, LLC: (NONE)**
- 11. Review – Discuss – Consider Intergovernmental Agreement between the City of Stonewood, WV, Town of Nutter Fort, WV, County Commission for Harrison County WV, and Sheriff and Treasurer of Harrison County WV**
- 12. Review - Discuss – Consider Budget Revisions --- County Clerk – Elections Budget for Fiscal Year 2022-2023**
- 13. Review – Discuss – Consider The Harrison County Commission giving the Development Corporation the Property formally known as the Farms at Maple Lake LLC**
- 14. Review – Discuss – Consider A Resolution Authorizing the Application of USDA Rural Business Development Grant Funds**
- 15. Review – Discuss – Consider request to travel – Travis Miller –911 - Incident Communications Center Manager Class, Sutton WV – 02-27-2023 thru 03-01-2023**
- 16. Administrator’s Report**
- 17. Commissioner Comments – Questions**

CONSENT AGENDA - (NOTE: Items May Require Discussion, Review and/or Action)

- A. Weekly Fiduciary Report from the County Clerk**
 - 1. 02-01-2023 thru 02-07-2023**
 - 2. 02-08-2023 thru 02-14-2023**
- B. Monthly Fiduciary Commission Settlements: (NONE)**
- C. Monthly Minutes/Financial Information from Various Boards, Committees and Public Service:**
 - 1. Enlarged Hepzibah PSD – Meeting Agenda 02-13-2023**
 - 2. Sun Valley PSD – Meeting Agenda 02-15-2023**
 - 3. Greater Harrison PSD – Meeting Agenda 02-16-2023**
 - 4. Greater Harrison PSD – Financials – 01-2023**
 - 5. Sun Valley PSD – Meeting Minutes – 01-23-2023**
 - 6. Sun Valley PSD – Vendor Invoice Report 01-31-2023**
 - 7. Greater Harrison PSD – Meeting Minutes – 01-19-2023**

TABLED ITEMS - - Items May Require Discussion and /or Approval

- T-1. Election Workers Pay Raises (05-18-2022)**
- T-2. Changes to Employee Handbook Made by County Attorney (06-08-2022).**
- T-3. Shinnston North Bend Rail Trail Connector --- Task Order #2 (11-30-2022)**
- T-4 HCC Agreements with Harrison County Parks & Rec Commission (12-14-2022)**
- T-5 Estate of Stephanie Ann Layfield, Deceased (02-08-2023)**

PAYROLL CHANGE NOTICE

3-A

DATE OF CHANGE 3/13/2023	EMPLOYEE #	SOCIAL SECURITY NO	
NAME Melissa Bee		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT Tax Division	SHIFT

THE CHANGE(S):

All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☒ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE
☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
☐ OTHER (Explain) <u>New Hire effective 3/13/2023, paygrade/step 4-2</u>	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE <i>Robt G. Matthey, Sheriff</i>	DATE 02/09/2023
HUMAN RESOURCES MANAGER <i>Laura P. B.</i>	DATE 2/13/2023

3-B

PAYROLL CHANGE NOTICE

DATE OF CHANGE 2/25/2023	EMPLOYEE #	SOCIAL SECURITY NO	
NAME Cassidy Sorley	ADDRESS		
PHONE	CITY/STATE/ZIP	DEPARTMENT 911	SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☒ JOB	-	PG 3-1 \$31,717
☐ SHIFT		
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☒ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE
LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
☐ OTHER (Explain) Hire as 5911 Telecommunications Trainee	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER	DATE



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Amsterdam

PAYROLL CHANGE NOTICE

3-C

DATE OF CHANGE 2/23/2023	EMPLOYEE #	SOCIAL SECURITY NO	
NAME Mike Kiddy		ADDRESS	
PHONE	CITY/STATE/ZIP	DEPARTMENT Security	SHIFT On Call

THE CHANGE(S):

All Applicable Boxes	FROM	TO
☐ DEPARTMENT		
☐ JOB		
☒ SHIFT	On Call	
☐ RATE		
☐ ADDRESS/PHONE		
☐ BENEFIT PLAN		
☐ OTHER _____		
☐ OTHER _____		

THE REASON FOR THE CHANGE(S):

☒ HIRED	☐ PROBATIONARY PERIOD COMPLETED
☐ RE-HIRED	☐ LENGTH OF SERVICE INCREASE
☐ PROMOTION	☐ RE-EVALUATION OF EXISTING JOB
☐ DEMOTION	☐ RESIGNATION
☐ TRANSFER	☐ RETIREMENT
☐ MERIT INCREASE	☐ LAYOFF
☐ WAGE SCALE CHANGE	☐ DISCHARGE
☐ LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
☐ OTHER (Explain) Part-Time Courthouse Security	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE <i>Robert G. Matheny, Sheriff</i>	DATE 02/14/2023
HUMAN RESOURCES MANAGER <i>Laura</i>	DATE 02/15/2023

Monday February 6, 2023

The Commission sat as a Board of Review and Equalization

Commissioner David Hinkle was present. Commissioner Patsy Trecost II was present via speaker phone. Commissioner Susan Thomas was absent. Also present were Laura Pysz-Laulis, County Administrator, John Spires, County Clerk.

Commissioner Trecost moved to come out of recess and enter into regular session. Commission concurred.

No one was scheduled and no one appeared. Commissioner Trecost moved to recess the Board of Review and Equalization and reconvene on Wednesday February 8, 2022 at 11:00 am. Commission concurred.

David Hinkle, Commissioner

Date

Patsy Trecost II, Commissioner

Date



Monday February 13, 2023

The Commission sat as a Board of Review and Equalization

Commissioners Susan Thomas and David Hinkle were present. Commissioner Patsy Trecost II was absent. Also present were Laura Pysz-Laulis, County Administrator, Micah Fisher, Deputy County Clerk. Joseph Romano, Assessor, Randy Glaspell, Allen Feree and Steve Hathaway from the Assessor's office were also present.

Commissioner Hinkle moved to reconvene the Board of Review and Equalization. Commission concurred.

No one was scheduled and no one appeared. Commissioner Hinkle moved to recess the Board of Review and Equalization and reconvene on Wednesday February 15, 2023 at 10:00 am. Commission concurred.

Susan Thomas, President

Date

At the special meeting of the County Commission of Harrison County held on Wednesday February 8, 2023, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present was John Spires, County Clerk, and Laura Pysz-Laulis, County Administrator. Commissioner Thomas opened the meeting.

1. Review of Fiscal Year 2022-2023 Budget Documents – Expenditure Reports from July 01 – December 31, 2022: Laura Pysz-Laulis summarized the General County expenditures. Commissioner Thomas noted several line items in the negative. Commissioner Hinkle asked about Parks and Recreation expenditures. Commissioner Hinkle also asked if they are now doing their own payroll. Ms. Pysz-Laulis confirmed.
2. Discussion on Utility expansion on 279 with NCWV Airport and City of Bridgeport (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County): Andy Lang, Mayor of the City of Bridgeport, presented map and spoke of potential collaboration between the County, City of Bridgeport and the Airport Authority. Amy Haberbosch-Wilson, HC Economic Development Corp. Executive Director, spoke of grant funds that are available to public entities. Matt Borrer and Michael Garcia from the WV Economic Development office spoke on the benefits of public entity owned land.
3. Discussion on cruisers and county vehicles: Sheriff Robert Matheny advised that he would like eight vehicles per year and retain the current lease agreement. Commissioner Thomas spoke of the need to replace the vehicles on a regular cycle.
4. Discussion on Regional Farm Youth Complex/Agricultural Barn: Commissioner Hinkle advised that he is still just trying to figure out what the Commission is trying to build, trying to establish and how this matter is going to be funded. Commissioner Hinkle presented a slide show of another property in the County that he feels would be more suitable for this project. Commissioner Hinkle advised that he would like to look more into this project. Sam Williams with WVU Extension Office and advises the Livestock Association and Cole Ward, Treasure for the Harrison County Livestock Association, were present. Ms. Williams and Mr.

Ward gave an overview of some activities that could take place with various entities at a complex like this one.

Commissioner Trecoast moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

Susan Thomas, President

Date

At the regular meeting of the County Commission of Harrison County held on Wednesday February 8, 2023, Commissioners Susan Thomas, David Hinkle and Patsy Trecost II were present. Also present were Laura Pysz-Laulis, County Administrator, and John Spires, County Clerk. Commissioner Thomas opened the meeting and Commissioner Trecost said a prayer and led those present in the Pledge of Allegiance to the Flag.

2. Consent Agenda: Trecost moved to approve. Commission concurred.
3. Payroll Change Notices: Hinkle moved to approve items A, B and C. Commission concurred.
 - A. Troy Freeman --- Part-time to Full-time --- Effective 02-10-23 --- Security
 - B. Dave Harris --- Part-Time Courthouse --- Security
 - C. Ronald Woods – Transfer Department from County Commission to Emergency Services

1. Public Comment Period: Dave Oliverio, Lost Creek Mayor, invited the Commissioners to the upcoming meeting to discuss rail trail matters in that part of the County.

9:05 A.M. --- Public Hearing – Nuisance Complaint – Raymond and Elizabeth Cain – Hannover Street, East View: Charlotte Shaffer, Director of Planning, spoke on the history of the property issues. Elizabeth Cain was present and her son in law spoke on her behalf. Hinkle moved to give thirty days and revisit. Commission concurred.

9:15 A.M. --- Hearing – Flora Skidmore – Estate: Jerry Todd and Melissa Todd were present. They advised that they are unable to find the original copy of the will. Trecost moved to admit the copy of the will to probate. Commission concurred. The clerk's office will prepare the order.

4. Minutes and /or Amended Minutes of Previous Meeting: Hinkle moved to approve and amend signature lines. Commission concurred.
 - A. Regular Meeting Minutes --- 01-25-2023
 - B. Board of Review and Equalization Meeting Minutes --- 02-01-2023
5. Requisitions --- Purchase Orders --- Invoices: Hinkle moved to approve 5A. Commission concurred.
 - A. Vendor Requisition List of Payments

6. Exonerations --- Corrective Tickets --- Joint Property Application: Trecost moved to approve 6B. Commission concurred.
 - A. Exonerations (NONE)
 - B. Corrective Tickets --- Exhibit B
7. Consideration of Approval of a Project Fund Requisition for the payment of costs associated with the project to be financed from proceeds of the Series 2019 Bonds issued for the Charles Pointe Economic Opportunity Development District, Series 2021 A & B (Development District No. 3 White Oaks Project No. 2) & Series 2008 A (Charles Pointe Project No. 2 – North Land Bay Improvements: Trecost moved to approve items A through F. Commission concurred.
 - A. Requisition for payment No. 36 – WV Department of Transportation Division of Highways -- \$ 50,700.12
 - B. Requisition No.01 for the Series 2019 A&B Construction Contingency Fund \$38,103.88
 - C. Requisition for payment No.37 – Genesis Partners, Limited Partnership – \$ 4,440.20
 - D. Requisition for payment No.64 (02/08/23) --- MuniCap, Inc. \$1,018.75
 - E. Requisition for payment No.21 --- MuniCap, Inc. \$100.00
 - F. Requisition for payment No.(02/0820) ---MuniCap, Inc. & UMB Bank \$3,683.33

9:20 A.M. --- Hearing – Stephanie Layfield – Estate: No one was present. Hinkle moved to table. Commission concurred.

8. Review – Discuss - Consider GSA Update --- (Potential Executive Session Pursuant to 6-9A-4(b)(9) to Consider Matters Involving or Affecting the Purchase, Sale or Lease of Property, Advance Construction Planning, the investment of Public Funds or Other Matters Involving Commercial Competition, which if Made Public, Might Adversely Affect the Financial or Other Interest of The County: Laura Pysz-Laulis updated the Commission on the construction of the gas line.
9. Consideration of Approval of Project Fund Requisitions for the payment of costs associated with the General Services Administration Building Project to be financed from proceeds of the Series 2020 Bonds issued for the Harrison County Building Commission: Trecost moved to approve 9A. Commission concurred.
 - A. Requisition # 79 --- The Thrasher Group --- \$450.00
10. Review-Discuss-Consider Purchasing a 2023 Police Interceptor Utility: Laura Pysz-Laulis explained. Hinkle moved to approve using Capitol Outlay and reimburse those funds from insurance money. Commission concurred.
 - A. By using the Country Roads lease
 - B. 001-401-458-01 Capitol Outlay Cruisers

9:25 A.M. --- Hearing – Betty Gallo – Estate: Frank Gallo Jr. was present. Trecost moved to admit the will to probate. Commission concurred.

9:30 A.M. --- Proclamation --- National 211 Day – United Way – Aimee Comer: Commissioner Thomas read and presented the proclamation. The Harrison County Commission hereby declares February 11, 2023 as “National 211 Day”.

11. Consideration of Approval of Project Fund Requisitions for the Payment of Costs Associated with the Project Fund Agreement for Payment of Cost Associated with the Master Equipment Lease for Cruisers, 08-10-2022, between Harrison County Commission and Country Roads Leasing, LLC: Hinkle moved to approve 11B. Commission concurred.
 - A. Requisition #3 --- 2023 Police Interceptor Utility --- #43,610.00
 - B. Requisition #4 --- Stop Sticks, Ltd --- \$7,100.00
12. Review – Discuss – Consider accepting the proposal from McKinley Architecture & Engineering for the Harrison County Commission Animal Control Facility: Hinkle moved to approve accepting proposal and having staff get with legal and insurance once the contract is presented. Commission concurred. Hinkle moved to amend the motion and approve option one and remove task two. Commission concurred.
13. Review - Discuss – Consider a Resolution Authorizing the Application for funds from the West Virginia Department of Agriculture for the WV Spay/Neuter assistance program: Gina Jones, Director of Grants, explained the grant. Hinkle moved to approve request and affix signature. Commission concurred.
14. Review – Discuss – Consider West Virginia MLP Opioid Settlement Agreement with Bypass Pharmacy, Rhonda Pharmacy, The Pharmacy, Clendenin Pharmacy, and Fruth Pharmacy, Inc.: Trecost moved to approve and affix signature. Commission concurred.
15. Review – Discuss – Consider Budget Revisions --- Prosecuting Attorney --- 2022-2023: Trecost moved to approve. Commission concurred.
16. Review – Discuss – Consider Request for Architectural/Engineering Proposal for the new Regional Farm Recreation Facility in Harrison County: Laura Pysz-Laulis explained what has taken place. Trecost moved to approve the RFP/Feasibility study, picture of parcel and remove “construct”. Commissioner Thomas and Commissioner Hinkle voted in favor. Commissioner Hinkle voted against. Motion carried.
17. Administrator’s Report: NONE
18. Commissioner Comments – Questions: NONE

Trecost moved to adjourn. Commission concurred.

With no further business to come before the Commission, meeting adjourned.

Susan Thomas, President

Date

4-E

Wednesday February 8, 2023

The Commission sat as a Board of Review and Equalization

Commissioners Susan Thomas, David Hinkle, and Patsy Trecost II were present. Also present was Laura Pysz-Laulis, County Administrator, John Spires, County Clerk.

Commissioner Hinkle moved to come out of recess and reconvene the Board of Review and Equalization. Commission concurred.

Randy Glaspell, Allen Feree and Steve Hathaway were present from the Assessor's office.

No one was scheduled and no one appeared. Commissioner Trecost moved to recess the Board of Review and Equalization and reconvene on Monday February 13, 2023 at 2:00 pm. Commission concurred.

Susan Thomas, President

Date

5-A

Date of Meeting	February 22, 2023	Invoice - Quote							
Work Order	Vendor	Description	General County	E-911	Vital	Community	Community	ARPA	Other as
Number	Name	Note	Fund		Services Levy Fund	Corrections	Improvement Fund	Fund	Needed
42653	NotePage Inc.	PageGate Support/911			\$395.00				
42654	Julius Colletta	Fire/EMS Paging Tones/911			\$1,690.00				
42660	Marsh Lumber	Maintenance Supplies/Park & Rec.			\$8.48				
42683	OpAns, LLC	Lab Confirmations/Comm.Corr				\$3,300.00			
42684	Lowe's Home Center	Cleaning Supplies / 911			\$15.19				
42685	BestNotes	Monthly EMR Subscription Comm.Corr				\$1,000.24			
42688	Alere Toxicology Service	Lab Confirmations/Comm.Corr				\$58,214.10			
42689	Hazelden Publishing	Materials/Comm. Corr				\$497.50			
42690	WM Corporation	Waste Collection Service / 911			\$191.03				
42691	Frontier	Data Path Access / 911			\$79.25				
42692	Frontier	Voice/Data Circuit Usage/911		\$391.65					
42692	Frontier	Voice/Data Circuit Usage/911		\$391.65					
42693	Frontier	Internet Access / 911			\$210.00				
42694	Frontier	Voice/Data Circuit Usage/911		\$1,632.14					
42697	Component Source	Annual Licenses Renewal/911			\$550.46				
42699	Julius Colletta	Grafton Tower							\$2,035.00
42702	Trappuzzano's Uniform	Stinger Flashlight/ L.E.	\$520.88						
42703	Markl Supply Co.	Glock Nightstick Truglo/L.E.	\$2,977.25						
42704	WV Police Canine Assoc.	K9 Teams / Training	\$600.00						
42705	Cellebrite, Inc	Subscription Invest. Tool	\$6,100.00						
42706	TLG Printing Service	Business/Law Enforcement	\$30.00						
42707	Continental Coffee	Supplies / Law Enforcement	\$131.80						
42708	CityNet	Recurring Charges /Courthouse	\$11,199.00						
42709	Clarksburg Water Board	WVU Extension Office	\$75.56						
42710	Clarksburg Water Board	Courthouse	\$538.03						
42711	Clarksburg Water Board	306 Washington Ave.	\$265.49						
42712	Clarksburg Water Board	306 Washington Ave.	\$217.02						
42713	Clarksburg Water Board	609 W. Main Street	\$224.09						
42714	Scalise Industries Emcor	Monthly Maintenance Agreement	\$1,115.00						
42715	Scalise Industries Emcor	Monthly Maintenance Agreement/911			\$2,446.25				
42716	Enterprise Sanitation	Waste Collection/Animal Control			\$177.12				
42719	Hart Office Solution	Toner/911 Center		\$193.28					
42720	Mountain State ESC	Certification / 911		\$960.00					
42721	U S Cellular	Cellular Account /911			\$414.80				
42722	U S Cellular	Modem Service / 911			\$29.49				
42723	Harrison County Bank	Airport Property Payment	\$34,395.48						
42724	Hope Gas	Courthouse	\$653.25						
42726	Hope Gas	GSA Building	\$527.07						
42727	Prehistoric Planet	Supplies/Parks & Rec.			\$3,200.00				
42728	Lowe's Home Center	Supplies/Parks & Rec.			\$250.07				
42729	Sandy's True Valve	Roof Materials/911			\$166.77				

42730	Lowe's Home Center	Brush for HVAC/ 911			\$9.49				
42731	Hope Gas	609 W. Main Street	\$337.17						
42732	Hope Gas	911 Center		\$726.94					
42733	Harrison Rural Electric	911 Center		\$2,580.40					
42734	Harrison Rural Electric	Lost Creek		\$711.11					
42735	J.T. Martin	Fire Extinguisher/609 W. Main	\$276.38						
42736	MVB Bank	609 W. Main Street	\$6,222.12						
42737	Robin's Perfect Fit	Patches Installed/L.E.	\$70.00						
42738	Sirchie	Sterile Water Viles/L.E.	\$196.63						
42740	Motoroa Solutions	Batteries / Radios	\$526.50						
42741	Pitney Bowes	Lease / Mail Machine	\$2,271.84						
42742	Software System Incorp.	Level 2 & 3 Maintenance	\$2,001.57						
42743	U S Cellular	Cellular Account/Law Enforce	\$176.69						
42744	West Virginia Paging	Pager/Law Enforcement	\$7.00						
42747	WV Correctional Industries	Road Signs & Assembly Hardware		\$225.60					
42748	Bill McCandless Ford	2023 Ford Police Interceptor	\$43,610.00						
42751	BI County Nutrition	3 Quartley Allotment			\$17,750.00				
42753	Alcohol Monitoring	Daily Monitoring Fees/ Comm. Corr				\$1,791.40			
42754	Micro Distributing II	Lab Confirmations/Comm.Corr				\$2,974.59			
42757	pcliquidations.com	10 Cisco IP Phones & Shipping / I.T.	\$285.41						
42761	A-1 Extermination	Pest Control/Various Locations	\$173.25						
42762	A-1 Extermination	Pest Control/609 W. Main St	\$90.00						
42763	The Arc of Harrison Co.	Nate/ Plaza Cleaning	\$340.00						
42764	Toshiba Financial Services	Copier Rental /County Clerk	\$170.12						
42765	James & Law Co.	Office Chair/Maintenance	\$340.00						
42766	U S Cellular	Cellular Account / County Commission	\$760.21						
42767	Credential Research	Background Checks	\$107.00						
42768	U S Cellular	Cellular Account/Animal Control			\$243.40				
42769	Hajoca Clarksburg	Courthouse Maintenance Supplies	\$82.32						
42770	MCM Business	Copier Rental/Pros.Atty	\$494.17						
42771	Lowe's Home Center	Courthouse Maintenance Supplies	\$66.67						
42772	Mon Power	GSA Building	\$10,169.60						
42773	Robertson Heating	Courthouse Maintenance Supplies	\$9.73						
42774	Tractor Supply	Supplies/Animal Control			\$195.94				
42775	Ssndy's True Valve	South Rail Trail Bridge	\$230.45						
42776	MCM Business	Copier Rental /Pros. Atty	\$406.80						
42777	Stout Co.	Undercounter Ice Maker	\$3,575.00						
42778	TK Elevator	Repairs to Main Elevator	\$15,111.30						
42780	WV Paging	Magistrates/Pagers							\$81.00
42781	West Union Bank	Cruiser Payment	\$8,023.45						
42782	Robert Leonard	Commercial Plumbing Inspec. Test	\$230.00						
42784	WV Regional Jail	Inmate Housing /Jan. 2023	\$147,596.75						
42785	WV CoRp	Co. Comm/ Insurance	\$9,042.00						
42786	The Water Shop	Water Service	\$164.25						
42787	Robertson Heating	Courthouse Maintenance Supplies	\$134.04						
42788	The Water Shop	Water Service	\$47.25						

42790	U S Cellular	Tablet/ Modem Rental	\$3,655.06					
42791	Lori Thomas	Travel Reimbursement	\$163.75					
42792	Albert Marano	Travel Reimbursement	\$163.75					
42795	Kalkreuth Roof & Sheet Metal	Preventative Maintenance	\$1,000.00					
42796	Waste Management	Waste to Landfill	\$19.60					
42797	Queen City Buisness	Staples/ Comm. Corr				\$132.90		
42799	Matthew Bender	Code Books/Comm. Corrections				\$231.30		
42800	Skasiks Cleaners	Dry Cleaning/L.E.	\$592.90					
42801	Skasiks Cleaners	Dry Cleaning/ Prosess Server	\$53.55					
42802	Skasiks Cleaners	Dry Cleaning/Security	\$196.35					
42803	Markl Supply Co.	Swat Equipment	\$6,613.28					
42804	Michel, Inc.	Electrical Repairs/H.C. Senior Center			\$97.00			
42807	Harrison Co. Sheriff	Purchase of 110 Coplin Ave	\$50.00					
42808	Harrison Co. Sheriff	Purchase of 110 Coplin Ave	\$50.00					
42809	Hart Office Solution	Toner/Circuit Clerk	\$410.00					
42811	Scalise Industries Emcor	HVAC Unit /Sheriff's Office	\$10,880.00					
42812	Scalise Industries Emcor	HVAC Repairs/ Annex	\$2,961.00					
42813	Scalise Industries Emcor	Installed Thermostates/Annex	\$711.00					
42814	Hart Office Solution	Copier Rental/County Clerk	\$129.96					
42815	Sandy's True Value	Courthouse Maintenance Supplies	\$30.52					
42816	Sandy's True Value	Maintenance Supplies/Rt.19 Garage	\$18.99					
42817	Sandy's True Value	South Rail Trail Bridge	\$1,724.46					
42818	George L. Wilson	Maintenance Supplies/Courthouse	\$234.00					
42819	Susan Thoms	Travel Reimbursement	\$414.25					
42820	Fifth Third Bank	Registrarion Fees/ WVACO Conference	\$295.20					
42821	WV Network	2nd Quarter OZ Support	\$1,350.00					
42822	Mon Power	Firefighters Training Building						\$171.04
42823	Frontier	911/Taylor County		\$5,431.81				
42825	Schwaab, Inc	Excel Mark Date Stamp	\$82.50					
42826	WV Association of Counties	2023 Registration Fees/ Assessor	\$940.00					
42827	Sandy's True Value	Materials & Supplies/Parks & Rec			\$30.25			
42828	Truist Bank	64 GB Ram Lap Top/Assessor	\$1,699.00					
42829	Christina Murphy	Reimbursement/WVACO 2023	\$187.14					
42830	ePromos Promotional Products	National Night Out Items/OEM			\$2,529.70			
42831	UniFirst	Carpet Runner Rental			\$63.30			
42832	APCO International	Re-Certification/911		\$30.00				
42833	APCO International	Re-Certification/911		\$60.00				
42834	APCO International	Re-Certification/911		\$120.00				
42835	APCO International	Re-Certification/911		\$30.00				
42836	Sandy's True Value	Materials/Parks&Rec.		\$204.82				
42837	APCO International	Re-Certification/911		\$30.00				
42839	Marsh Lumber	Materials/Parks&Rec.		\$15.38				
42840	Truist Bank	Drivers license ID ck guide/Cir.Clerk	\$31.95					
42841	James & Law Co.	Office Supplies/Circuit Clerk	\$74.70					
42842	APCO International	Re-Certification/911		\$155.00				
42843	APCO International	Re-Certification/911		\$120.00				

42844	APCO International	Re-Certification/911		\$30.00					
42845	APCO International	Re-Certification/911		\$30.00					
42846	APCO International	Re-Certification/911		\$30.00					
42847	APCO International	Re-Certification/911		\$95.00					
42848	APCO International	Re-Certification/911		\$30.00					
42849	APCO International	Re-Certification/911		\$30.00					
42852	US Bank	Office Supplies/Parks&Rec			\$51.87				
42853	Mon Power	Spelter Park / Park & Rec			\$11.44				
42854	Clarksburg Water Board	Parks & Rec. Complex			\$106.64				
42855	Enterprise Sanitation	Parks & Rec. Complex			\$424.68				
42856	Enterprise Sanitation	Spelter Park / Park & Rec			\$104.99				
42857	Lowe's Home Center	Supplies /Parks & Rec			\$50.01				
42858	Truist Bank	Various Charges /L.E.	\$257.85						
42859	Truist Bank	Security/Supplies	\$7.54						
42860	U S Cellular	Cellular Account	\$3,611.82						
42861	Truist Bank	Various Charges /L.E.	\$220.36						
42864	James & Law Co.	Office Supplies/Parks&Rec			\$415.97				
42865	MCM Business	Copier Rental / Parks & Rec			\$301.95				
42866	Truist Bank	Various Charges /L.E.	\$292.31						
42870	Mon Power	Courthouse & Annex	\$24,524.43						
42871	Audubon Animal Clinic	Services / Animal Control	\$115.95						
42872	The Thrasher Group	Rail Trail-Spelter to Snake Hill	\$9,552.50						
42876	Appalachian Tire	Tires / Co. Garage	\$581.06						
42878	Chenoweth Ford	Automobile Parts/Co. Garage	\$123.94						
42879	Advance Auto Parts	Automobile Parts/Co. Garage	\$361.78						
42880	Chenoweth Ford	Parts / Restock Co. Garage	\$264.00						
42881	Advance Auto Parts	Grease for Lift/ Courthouse	\$25.75						
42882	Commerce District Charles Pointe	Monthly Dues/ 911		\$710.16					
42883	Sandy's True Value	South Rail Trail Bridge	\$2,305.69						
42884	Sandy's True Value	Courthouse Maintenance Supplies	\$37.90						
42885	Fisher Auto Parts	Automobile Parts/Co. Garage	\$38.88						
42886	Fubar Enterprises	Radio Micophone/Animal Control			\$20.00				
42887	Lowe's Home Center	Courthouse Maintenance Supplies	\$81.17						
42889	Toothman Sowers	Modulus,Front Wheel Alignment	\$194.95						
42890	Nelson Mullins & Riley	Robinson Grand Performing Art	\$2,379.00						
42892	MCM Business	Copier Rental / Planning Department	\$33.80						
42893	WV Association of Counties	2023 Conference Reg. Fees/ Pros.Atty	\$470.00						
42894	LeAnn Shuck	Gym Reimbursement	\$2,140.00						
42895	Truist Bank	Various Charges / Pros. Atty	\$689.84						
42896	Liberty Distributors	Restock of Janitorial Supplies	\$4,340.31						
42897	Laura Pickens	Reimburse Miles(2023 wv acco.of co.	\$156.25						
General Fund	General Fund	Reimbursement/Ennoneous Payment			\$108.00				

[illegible]

6-A

Exhibit A Exonerations

PP 296 Jeffery R. Cuppett
PP 287 Tanner P. Boylard
PP 288 Sherry A (Cavalier) Crippin
PP 289 Dodridge County Cable c/o Barbara Radcliff
PP 290 Cleophus T. Hardy
PP 291 Kelly C & Jessica E Douglas
PP 292 Gary L & Charlotte S Phillips
PP 293 Shelia R & Chancellor H Reed
PP 294 Shelia R & Chancellor H Reed
PP 295 Sarah K Vecchio
PP 296 Jeffery R. Cuppett

EXONERATIONS

STATE OF WEST VIRGINIA

PP287
COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **BOLYARD TANNER P** whose address is, 2358 FLAG RUN RD GRAFTON WV 26354, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **29774** on **2020 AMER TRLR**, Class 3/4 in **CLARK-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **29654**, Class 3/4 in and for the year **2022**, resulting in a difference in assessed value of **120**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2020 Trailer, the trailer is reported on #3077337. Exonerate a value of 120 at a class 3 rate of levy to correct the overcharge. Please remove the 20 Amer Trlr (120) from the vehicle description.

District: **01 - CLARK-OUTSIDE**
Account No. **3070333**
Ticket No. **500185**
Tax Year **2022**

Amount Exonerated: \$2.83

PRESENT: Prosecuting Attorney
(or)

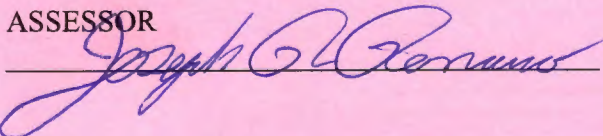
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



Joseph A. Corrado

pp 288

EXONERATIONS

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **CRIPPIN SHERRY A (CAVALIER)** whose address is, 1453 HAWK HWY LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **7365** on **2017 Jeep Renegade**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **6200**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **1165**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2017 Jeep, the vehicle is assesed on #3056320. Exonerate a value of 1165 at a class 3 rate of levy to correct the overcharge. Please remove the 17 Jeep Rene (7365) from the vehicle description. Please add the 17 Chev Soni (6200) to the vehicle description. 1G1JB5SH8H4159036

District: **12 - GRANT-OUTSIDE**

Account No. **3072584**

Ticket No. **516505**

Tax Year **2022**

Amount Exonerated: \$27.46

PRESENT: Prosecuting Attorney
(or)

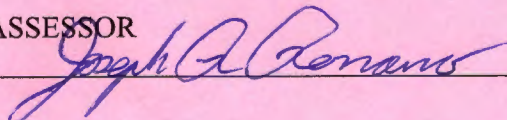
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



PP 289

EXONERATIONS

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **DODDRIDGE COUNTY CABLE % BARBARA J RADCLIFF** whose address is, 209 BILLY LN CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **548** on **1999 CORO TRAILER**, Class **3/4** in **UNION-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **548**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed for the 1999 Trailer, the trailer was sold January 2021. Cancel this ticket and mark improper for 2022 the tax year.

District: **20 - UNION-OUTSIDE**
Account No. **3024614**
Ticket No. **528753**
Tax Year **2022**

Amount Exonerated: \$12.92

PRESENT: Prosecuting Attorney
(or)

APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR

Joseph A. Romano

PP 290

EXONERATIONS

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **HARDY CLEOPHUS T** whose address is, 726 LAUREL RUN RD LUMBERPORT, WV 26386, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **13095** on **2006 Chevy Malibu**, Class **3/4** in **SARDIS**, Harrison County, West Virginia, which should have been assessed at **12120**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **975**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2006 Chevy Malibu, the vehicle was sold prior to July 1, 2020. Exonerate a value of 975 at a class 3 rate of levy to correct the overcharge. Please remove the 06 Chev Mali (975) from the vehicle description.

District: **14 - SARDIS**
Account No. **3057587**
Ticket No. **918140**
Tax Year **2021**

Amount Exonerated: \$22.71

PRESENT: Prosecuting Attorney
(or)

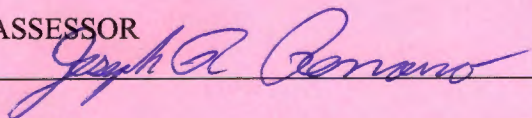
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



Joseph A. Romano

EXONERATIONS

pp 291

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **KELLY DOUGLAS C & JESSICA E** whose address is, 56 MEADOWCREST LN BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **11955** on **2009 Nissan Rogue**, Class **3/4** in **SIMPSON-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **10065**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **1890**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2009 Nissan, vehicle was gone prior to July 1, 2021. Exonerate a value of 1890 at a class 3 rate of levy to correct the overcharge. Please remove the 09 Niss Rogu (1890) from the vehicle description.

District: **15 - SIMPSON-OUTSIDE**
Account No. **3065851**
Ticket No. **520232**
Tax Year **2022**

Amount Exonerated: \$44.54

PRESENT: Prosecuting Attorney
(or)

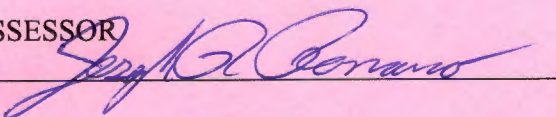
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



PP 292

EXONERATIONS

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **PHILLIPS GARY L & CHARLOTTE S** whose address is, 1002 HAWK HWY LOST CREEK, WV 26385, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **14835** on **2000 Chevy Silverado**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **13485**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **1350**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2000 Chevy, the vehicle is assessed to their son on # 3079190. Exonerate a value of 1350 at a class 3 rate of levy to correct the overcharge. Please remove the 00 Chev Silv (1350) from the vehicle description.

District: **12 - GRANT-OUTSIDE**
Account No. **3035762**
Ticket No. **517203**
Tax Year **2022**

Amount Exonerated: \$31.82

PRESENT: Prosecuting Attorney
(or)

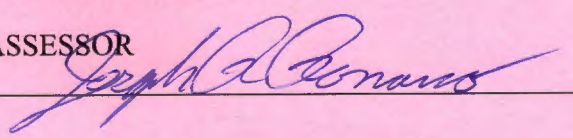
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



EXONERATIONS

PP 293

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **REED SHEILA R & CHANCELLOR H** whose address is, 104 EMERALD DREAMS DR MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **10275** on **2009 Chevy Impala & 2004 Chevy Silverado**, Class **3/4** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **3255**, Class **3/4** in and for the year **2021**, resulting in a difference in assessed value of **7020**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2021**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2009 Chevy and the 2004 Chevy, they are reported on Chancellor account #3061767. Exonerate a value of 7020 at a class 3 rate of levy to correct the overcharge. Please remove the 09 Chev impa (1350) & 04 CHEV Silf (5670) from the vehicle description. Please remove Chancellor H name from the tax ticket.

District: **12 - GRANT-OUTSIDE**
Account No. **3034934**
Ticket No. **917050**
Tax Year **2021**

Amount Exonerated: \$163.48

PRESENT: Prosecuting Attorney
(or)

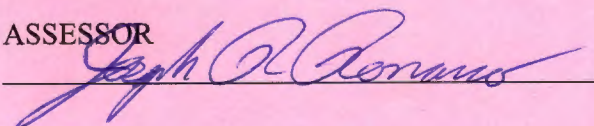
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



pp 294

EXONERATIONS

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **REED SHEILD R & CHANCELLOR H** whose address is, 104 EMERALD DREAMS DR MOUNT CLARE, WV 26408, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **10275** on **09 Chevy Impala & 04 Chevy Silverado**, Class **2** in **GRANT-OUTSIDE**, Harrison County, West Virginia, which should have been assessed at **3255**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **7020**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2009 Chevy and the 2004 Chevy, they are reported on Chancellor account #3061767. Exonerate a value of 7020 at a class 3 rate of levy to correct the overcharge. Please remove the 09 Chev impa (1350) & 04 CHEV Silf (5670) from the vehicle description. Please remove Chancellor H name from the tax ticket.

District: **12 - GRANT-OUTSIDE**

Account No. **3034934**

Ticket No. **517250**

Tax Year **2022**

Amount Exonerated: \$165.45

PRESENT: Prosecuting Attorney
(or)

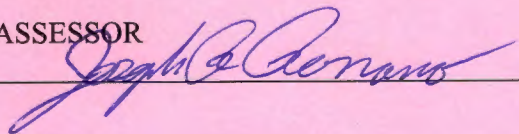
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



PP295

EXONERATIONS

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecost II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **VECCHIO SARAH K** whose address is, 207 BUENA VISTA AVE CLARKSBURG, WV 26301, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **2775** on **2013 Dodge Dart**, Class **3/4** in **CLARK-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **2775**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error was assessed on the 2013 Dodge Dart, vehicle gone prior to July 1, 2021 and taxpayer assessed and lived in Marion County. Cancel this ticket and mark improper for the 2022 tax year.

District: **03 - CLARK-CLARKSBURG**

Account No. **3068955**

Ticket No. **505364**

Tax Year **2022**

Amount Exonerated: \$86.21

PRESENT: Prosecuting Attorney
(or)

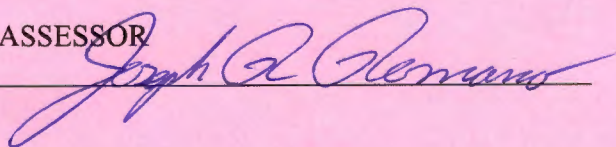
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



PP-296

EXONERATIONS

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Personal Property

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2023 issued the following order, which was made and entered, to-wit:

Upon application of CRICHARDS for **CUPPETT JEFFREY R** whose address is, 104 OAKWOOD CIR BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **3705** on **2013 Volkswagen**, Class **3/4** in **SIMPSON-BRIDGEPORT**, Harrison County, West Virginia, which should have been assessed at **0**, Class **3/4** in and for the year **2022**, resulting in a difference in assessed value of **3705**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, in and for the year **2022**, if the same has not been paid, and if it has been paid, that the Sheriff refund the same to them.

The commission certifies the following facts upon which it grants said relief:

The above mentioned taxpayer in error reported the 2013 Volkswagen, the vehicle is assessed to the ex-wife #3082878. Cancel this ticket and mark improper for the 2022 tax year.

District: **16 - SIMPSON-BRIDGEPORT**
Account No. **3046987**
Ticket No. **522258**
Tax Year **2022**

Amount Exonerated: \$113.88

PRESENT: Prosecuting Attorney
(or)

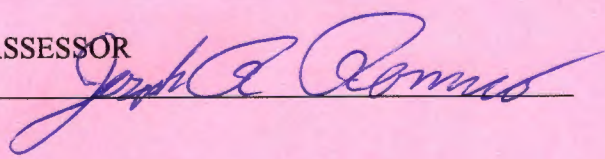
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



6-B

Exhibit B Corrective Tickets

A. RE-149 Neel Hubert E

RE149

CORRECTIVE TICKET

STATE OF WEST VIRGINIA

COUNTY OF HARRISON

Real Estate

At a regular term of the County Commission of Harrison County, West Virginia, held at the Courthouse of said County, Commissioners

David Hinkle

Susan J. Thomas

Patsy Trecoast II

On the 22nd day of February, 2022 issued the following order, which was made and entered, to-wit:

Upon application of DMCNEMAR for **NEEL HUBERT E ETUX 99% INT & AARON NEEL 1% INT** whose address is, 470 TRAVIS DR BRIDGEPORT, WV 26330, who proved to the satisfaction of the Commission that said property owner is aggrieved by an erroneous assessment of **79980** on **1 LOT 31 QUARRY SITE S-D PHASE I (.13 AC)**, Class 3/4 in **COAL-CLARKSBURG**, Harrison County, West Virginia, which should have been assessed at **79980**, in and for the year **2022**. The Commission therefore, orders that the said applicant be and is hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed, and that a corrected assessment and the payment of the correct taxes so assessed in and for the year **2022**, as described below, be so ordered.

The commission certifies the following facts upon which it grants said relief:

The above mentioned property is occupied by Aaron Neel, therefore Class 2 applies. Create a ticket value of 79,980 (L-15660 B-64320) at a Class 2 rate of levy to properly assess and allow discounts and half year payments as afforded all taxpayers.

District **08 - COAL-CLARKSBURG**

Account No. **6750580**

Ticket No. **27148**

Tax Year **2022**

Amount Exonerated: **\$2484.81**

Corrected Ticket Amount: **\$ 1242.4**

TIF: #

PRESENT: Prosecuting Attorney
(or)

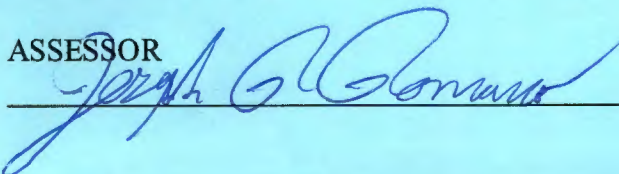
APPROVED: President, County Commission

PRESENT: Tax Commissioner

ORDER ENTERED TO STATE AUDITOR

ATTEST: County Clerk

ASSESSOR



Joseph G. Romano

7-A

**FORM OF REQUISITION
FOR PAYMENT FROM SERIES A
ADMINISTRATIVE EXPENSE FUND**

**The County Commission of Harrison County
(West Virginia)
Tax Increment Revenue and Refunding Bonds
(Charles Pointe Project No. 2- North Land Bay Improvements)
Series 2008 A**

**To: UMB Bank
120 South Sixth Street Suite 1400
Minneapolis, MN 55402**

REQUISITION FOR PAYMENT NO. (02/22/23)

THE COUNTY COMMISSION OF HARRISON COUNTY (the "Issuer"), by its duly Authorized Representatives, hereby certifies, in connection with this Requisition for Payment from Series A Administrative Expense Fund (the "Requisition") under a Development Agreement for the above captioned bonds (the "Series 2008 A Bonds"), dated March 5, 2008 (the "Development Agreement") between the Issuer and the Developer, that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Development Agreement or the Indenture of Trust for the Series 2008 A Bonds, dated March 5, 2008 as supplemented and amended (the "Series 2008 A Trust Indenture") between the Issuer and UMB Bank as substitute trustee under the Series 2008 A Trust Indenture.

2. The amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund is necessary to pay Administrative Expenses incurred during the preceding six month period.

3. The amount requested to be disbursed from the Series A Administrative Expense Fund by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Series 2008 A Trust Indenture and Development Agreement, and (b) is an authorized expenditure under the Project Plan and the Act.

4. The total amount requested to be transferred from the Revenue Fund to the Series A Administrative Expense Fund pursuant to this Requisition is **\$442.50**

5. The total amount requested to be disbursed from the Series A Administrative Expense Fund pursuant to this Requisition is **\$442.50** As set forth in the invoices attached hereto, of the total amount of such disbursement:

- (a) \$ -0- is to be paid to the Developer as reimbursement to the Developer for an invoice or statement previously paid by the Developer to an entity that is not affiliated with the Developer; and
- (b) \$442.50 is to be paid to a third party payee that is not affiliated with the Developer or on a joint basis to the Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices or statements.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its duly Authorized Representative this 22nd day of February, 2023.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

Schedule I
to Requisition

Copies of Invoices or Statements
(Attached)

Jackson Kelly, Inc.	Invoice #1175303	Dated: 02/8/2023	\$ 442.50
	Total		\$ 442.50

JACKSONKELLY PLLC
Attorneys at Law

P.O. BOX 45705
BALTIMORE, MD 21297-5705
TELEPHONE 304-340-1000 FAX 304-340-1130
EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District
c/o Harrison County Commission
Attn: Gina Jones
301 West Main Street
Clarksburg, WV 26301-2974
gjones@harrisoncountywv.gov

February 8, 2023
Invoice No. 1175303

SUMMARY OF OUTSTANDING INVOICES

Total Amount of Current Invoice # 1175303 **\$442.50**

Amount of Prior Invoices Outstanding:

INVOICE #	DATE	AMOUNT
1172936	01/09/23	708.00

Total Amount of Prior Invoices Outstanding **708.00**

Total Amount Due **\$1,150.50**

If payment of any prior invoice has already been forwarded, please disregard as to that invoice.

****PLEASE RETURN THIS PAGE WITH REMITTANCE****

NOTE: This summary page may not include all outstanding invoices. Outstanding invoices for other matters that are separately billed or billed to other contacts will not be reflected on this summary page. Should you have any questions regarding the invoices that appear above please contact JK_Finance@jacksonkelly.com.

PAYMENT DUE March 10, 2023

JACKSONKELLY PLLC
Attorneys at Law

P.O. BOX 45705

BALTIMORE, MD 21297-5705

TELEPHONE 304-340-1000 FAX 304-340-1130

EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District

Page: 1
February 8, 2023
Invoice No. 1175303

For Legal Services Rendered through January 31, 2023.

Matter 301
TIF Bond Assessments

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
01/03/23	M. Imbrogno	Corresponding with County Administrator regarding proposed appointment to CED board.	0.30	88.50
01/05/23	M. Imbrogno	Corresponding regarding appointment of new board member.	0.40	118.00
01/06/23	M. Imbrogno	Corresponding regarding appointment of new board member.	0.20	59.00
01/23/23	M. Imbrogno	Corresponding regarding appointment of new board member.	0.10	29.50
01/30/23	M. Imbrogno	Corresponding regarding new board member appointment and oath of office.	0.40	118.00
01/31/23	M. Imbrogno	Corresponding with County bond counsel regarding new board member appointment.	0.10	29.50
		Total Hours	1.50	
		Services		\$442.50
		Total This Matter		\$442.50

cc: Laura Pysz
lpysz@harrisoncountywv.gov
cc: Hazel Rader
hrader@harrisoncountywv.com
cc: Michelle Tonkin
mtonkin@harrisoncountywv.gov

PAYMENT DUE March 10, 2023

JACKSONKELLY PLLC
Attorneys at Law

P.O. BOX 45705

BALTIMORE, MD 21297-5705

TELEPHONE 304-340-1000 FAX 304-340-1130

EMPLOYER I.D. NO. 550394215

34382
Charles Pointe Community Enhancement District

Page: 2
February 8, 2023
Invoice No. 1175303

If you would prefer to have your invoices emailed or need to update your current email on file, please contact us at JK_Billing@jacksonkelly.com.

PAYMENT DUE March 10, 2023

7-B

**REQUISITION FOR PAYMENT FROM
ADMINISTRATIVE EXPENSE FUND**

\$36,500,000

The County Commission of Harrison County
Special District Excise Tax Revenue and Improvement Bonds,
Series 2019 A
(Charles Pointe Economic Opportunity Development District)

\$12,280,000

The County Commission of Harrison County
Subordinate Special District Excise Tax Revenue and Refunding Bonds
Series 2019 B
(Charles Pointe Economic Opportunity Development District)

REQUISITION FOR PAYMENT NO. 65 (02/22/23)

The County Commission of Harrison County, a public corporation and governing body of Harrison County, a political subdivision of the State of West Virginia (the "*Issuer*"), by its Authorized Officer, hereby certifies in connection with this Requisition for Payment from Administrative Expense Fund (the "*Requisition*") pursuant to an Indenture of Trust (the "*Indenture*") for the above captioned bonds (the "*Series 2019 Excise Tax Bonds*"), dated as of August 16, 2019, by and between the Issuer and Wilmington Trust, N.A., as trustee, pursuant to which UMB Bank, N.A., serves as successor trustee (the "*Trustee*"), and agreed to by the Charles Pointe Economic Opportunity Development District Board (the "*District Board*") and pursuant to a Development Agreement for the Series 2019 Excise Tax Bonds, dated as of August 16, 2019 (the "*Development Agreement*") by and among the Issuer, the District Board, Genesis Partners, Limited Partnership, a West Virginia limited partnership (the "*Developer*") and Charles Pointe Crossing, LLC, a West Virginia limited liability company (the "*Site Developer*") that:

1. Terms used herein and not otherwise defined herein shall have the meanings given such terms in the Indenture and in the Development Agreement.

2. The amount requested to be disbursed by this Requisition: (a) is a portion of the Administrative Expenses authorized for funding under the Indenture and Development Agreement, (b) is an authorized expenditure under the Project Plan and the EODD Act, and (c) such requested expenditures, when combined with previous disbursements from the Administrative Expense Fund during the current Bond Year do not exceed \$80,000 in the aggregate for such Bond Year.

3. The total amount requested to be disbursed pursuant to this Requisition is **\$2,260.50**. As set forth in the invoices attached hereto, of the total amount of such disbursement:

(a) **\$ -0-** is to be paid to the Issuer, the District Board, the Developer or Site Developer as reimbursement to the Issuer, the District Board, the Developer or Site

Developer for an invoice or statement previously paid by the Issuer, the District Board, the Developer or the Site Developer; and

(b) \$ 2,260.50 is to be paid to a third party payee that is not affiliated with the Issuer, the District Board, the Developer or the Site Developer or on a joint basis to the Issuer, the District Board, the Developer or the Site Developer and such a third party payee with respect to an expense previously incurred.

In either event, the amount set forth herein is supported by the attached copies of invoices, statements or proof of payment.

IN WITNESS WHEREOF, this Requisition has been duly executed by the Issuer by its Authorized Officer this 22nd day of February, 2023.

THE COUNTY COMMISSION OF
HARRISON COUNTY

By: _____
Its President

**Schedule I
to Requisition**

**Copies of Invoices or Statements
(Attached)**

UMB Bank	Invoice #940434	Dated: 02/06/2023	\$ 2,260.50
Total			\$ 2,260.50



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 940434

Invoice Date:	February 6, 2023
Account Number:	158735.1
Administrator:	Teri Donofrio
Phone Number:	(612) 337-7005
Email:	Teresa.Donofrio@umb.com

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

Billing Period:	September 1, 2022 through September 30, 2022
-----------------	--

Prior Balance:	\$4,128.00
Payments Received as of February 3, 2023	\$4,128.00
Adjustments	\$ 0.00
Outstanding Balance:	\$ 0.00

Current Billing Period:	
Current Period Fees	\$2,260.50
Total Fees Due	\$2,260.50

Remittance Stub
Billing Period 09/01/2022 - 09/30/2022

Account Number:	158735.1
Invoice Number:	940434
Remit Balance	\$2,260.50

Payment Due Upon Receipt

Charles Pointe EODD 2019ABC
Attn: County Administrator
Harrison County Courthouse
301 West Main Street
Clarksburg, WV 26301

☐ Check Enclosed \$ _____

WIRE PAYMENT INSTRUCTIONS:

UMB Bank, N.A. Kansas City, Missouri
ABA No. 101 000 695
SWIFT BIC/Code UMKCUS44
BNF Account 98 0000 6823
BNF Name Trust
Reference 940434
Attention Fee Processing

Mail Payments To:
UMB Bank, N.A.
Attn: Trust Fees Department
P O Box 414589
Kansas City, MO 64141-4589



UMB Bank, N.A.
P O Box 414589
Kansas City, MO 64141-4589

Invoice 940434

Account Detail
Charles Pointe EODD 2019ABC

Account Number: 158735.1

Administrative Fees

Administration Fee	\$625.00
--------------------	----------

Administrative Fees Total	\$625.00
---------------------------	----------

Transaction Fees

Volume Based

Security Location	Transaction Type	Security Type	Volume	Rate	Fees	Adjustment to Min/Max	Location Total
	Default Specialist		2.10	655.00	1,375.50		
	Default Administration Fees		0.50	520.00	260.00		1,635.50

Volume Based Total:	2.60	1,635.50
---------------------	------	----------

Transaction Fees Total	\$1,635.50
------------------------	------------

Account Total	\$2,260.50
---------------	------------

AIA® Document G702™ – 1992

8-A

Application and Certificate for Payment

TO OWNER: HARRISON CO. COMMISSION
301 W MAIN ST
CLARKSBURG, WV 26301

PROJECT: GENERAL SERVICES BLDG
229 THIRD ST
CLARKSBURG WV 26301

APPLICATION NO: 1
PERIOD TO: 2/28/22-11/30/22

Distribution to:

OWNER ☐

ARCHITECT ☒

CONTRACTOR ☐

FIELD ☐

OTHER ☐

FROM CONTRACTOR:
CAPITOL BUSINESS INTERIORS
711 INDIANA AVE.
CHARLESTON, WV 25302

VIA ARCHITECT: SILLING ASSOC.
405 CAPITOL ST UPPER ATRIUM
CHAS WV 25301

CONTRACT FOR: FURNISHINGS

CONTRACT DATE: 2/28/22

PROJECT NOS: 1 1

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 451,569.98
2. NET CHANGE BY CHANGE ORDERS \$ 6,785.42
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 458,355.40
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 458,355.40

5. RETAINAGE:

a. 10 % of Completed Work
(Columns D + E on G703) \$ 45,835.54
b. % of Stored Material
(Column F on G703) \$

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 45,835.54

6. TOTAL EARNED LESS RETAINAGE \$ 412,519.86
(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 0
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 412,519.86

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 45,835.54
(Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 6,785.42	\$
Total approved this month	\$ 0	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$ 6,785.42 (SEE ATTACHMENT)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]
State of: West Virginia

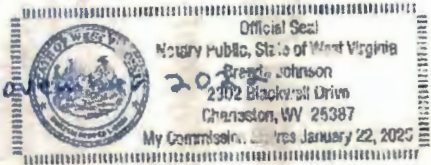
Date: 11/30/22

County of: Kanawha

Subscribed and sworn to before me this

30th day of Nov

Notary Public: Brenda Johnson
My commission expires: Jan. 22, 2025



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 412,519.86

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature]

Date: 1-5-2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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010711ACD44

AIA® Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	FURNISHINGS BIDS #1 + #2	451,569.98	0	406,412.98	0	451,569.98	90	0	45,196.99
2	CHANGE ORDER - EXTRA PRODUCT	6,785.42	0	6,106.88	0	6,785.42	90	0	678.54
GRAND TOTAL		458,355.40	0	412,519.86	0	412,519.86		0	45,835.54

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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101219ACD04

9-A

**HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)**

REQUISITION FORM

WesBanco Bank Incorporated
Attn: Corporate Trust Department
One Bank Plaza
Wheeling, West Virginia 26003

Ms. LaShawnda K. Fogle

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

- 1) Requisition Number: #80
 - 2) The Thrasher Group
600 White Oaks Blvd
Bridgeport, WV 26330
 - 3) Amount: \$194.95
- A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.
 - B. The total obligation on account of which the payment requested herein is to be made is a total of \$194.95 of which \$ 0.00 has previously been paid, and \$194.95 remains outstanding with above amount now due and payable.
 - C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.
 - D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.
 - E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping and improvement of the Project.
 - F. The Trustee shall have no duty to make any investigation of this Requisition, invoices and/or statements attached hereto, but may accept the same as conclusive evidence of the

accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this the ____ day of _____, 20 ____.

THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

By: _____

Its: _____

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	<u>Vendor</u>	<u>Description of Expense</u>	<u>Payment Date</u>	<u>Amount</u>
a.				
b.				
c.				
d.				
e.				
f.				
Total				\$ -

(2) Payments to Third Party Payees or Other Vendors:

	<u>Vendor</u>	<u>Description of Expense</u>	<u>Approval Date</u>	<u>Amount</u>
a.	The Thrasher Group	Site Work	22-Feb-23	\$194.95
b.				
c.				
d.				
e.				
f.				
Total				

(3) Total amount of disbursements pursuant to this Requisition: \$ 194.95

The items listed for reimbursement listed above in Section 1 & Section 2
are supported by attached copies of invoices or statements.

Approval Signature

Date

THRASHER

ARCHITECTURE | ENGINEERING | FIELD SERVICES

The Thrasher Group Inc.
600 White Oaks Blvd
Bridgeport, WV 26330

Harrison County Commission
301 WEST MAIN STREET
CLARKSBURG, WV 26301

RECEIVED

JAN 17 2023

HARRISON COUNTY
COMMISSION

January 13, 2023

Project No: 092-10017.00

Invoice No: 1026433

Invoice Total \$621.00

Project 092-10017.00 Harrison County Commission (WV) Harrison

ATTN: LARA PYSZ

Phase 411 Field Services

Professional Personnel

			Hours	Rate	Amount
Engineer Technician					
HOWDERSHELT, BRANDON	6/21/2022		2.00	44.00	88.00
cylinder pick up/strip/store					
MURPHY, ROBERT	6/20/2022		1.00	44.00	44.00
test concrete					
RICHISON, ALEXANDRIA	6/9/2022		3.00	44.00	132.00
Concrete Testing					
RICHISON, ALEXANDRIA	6/10/2022		1.50	44.00	66.00
Concrete Cylinder Pickup					
Totals			7.50		330.00
Total Labor					330.00

Unit Billing

TRANSPORTATION & EQUIPMENT DR

6/10/2022	A. RICHISON 6/9/22; 6/10/22	2.0 DAYS @ 30.00	60.00
6/20/2022	R. MURPHY	1.0 DAY @ 30.00	30.00
6/21/2022	B. HOWDERSHELT	1.0 DAY @ 30.00	30.00
Total Units			120.00

Total this Phase ~~\$450.00~~

194.95

Phase 412 Laboratory Testing

9-B

**HARRISON COUNTY BUILDING COMMISSION
LEASE REVENUE BONDS
SERIES 2020
(GENERAL SERVICES ADMINISTRATION BUILDING PROJECT)**

REQUISITION FORM

WesBanco Bank Incorporated
Attn: Corporate Trust Department
One Bank Plaza
Wheeling, West Virginia 26003

Ms. LaShawnda K. Fogle

You are authorized to make the following disbursement from the Acquisition Fund maintained under that certain Bond Indenture and Security Agreement dated as of October 1, 2020, by and between the Harrison County Building Commission and WesBanco Bank, Incorporated as Trustee:

- 1) Requisition Number: #81
 - 2) Capitol Business Interiors
711 Indiana Ave.
Charleston, WV 25302
 - 3) Amount: \$412,519.86
- A. The expense listed above has been incurred as a Cost of the Project, is properly chargeable against the Acquisition Fund, is due and unpaid, and has not been the basis of any previous disbursement.
- B. The total obligation on account of which the payment requested herein is to be made is a total of \$412,519.86 of which \$ 0.00 has previously been paid, and \$412,519.86 remains outstanding with above amount now due and payable.
- C. If applicable, a copy of the invoice relating to this payment is attached, and a description of the work, materials or equipment is attached. There are no vendors', mechanics' or other liens, bailment leases or conditional sales contracts which should be satisfied or discharged before the payments as requisitioned therein are made, or which will not be discharged before the payments as requisitioned therein are made, or which will not be discharged by such payment.
- D. That the work, material or other purchased item to which the payment relates has been accomplished, delivered or installed in a manner satisfactory to the County.
- E. Funds remaining in the Acquisition Fund are sufficient to complete acquisition, construction, equipping and improvement of the Project.
- F. The Trustee shall have no duty to make any investigation of this Requisition, invoices and/or statements attached hereto, but may accept the same as conclusive evidence of the

accuracy of this Requisition. Trustee may rely in good faith on this Requisition signed by an Authorized Lessee Representative and that said document is believed to be genuine.

Dated this the ____ day of _____, 20 ____.

THE COUNTY COMMISSION OF HARRISON COUNTY, WEST VIRGINIA

By: _____

Its: _____

REIMBURSEMENT AND THIRD PARTY PAYMENTS

(1) Reimbursement to Issuer or Harrison County Commission:

	<u>Vendor</u>	<u>Description of Expense</u>	<u>Payment Date</u>	<u>Amount</u>
a.				
b.				
c.				
d.				
e.				
f.				
Total				\$ -

(2) Payments to Third Party Payees or Other Vendors:

	<u>Vendor</u>	<u>Description of Expense</u>	<u>Approval Date</u>	<u>Amount</u>
a.	Capitol Business Interiors	Furnishings	22-Feb-23	\$412,519.86
b.				
c.				
d.				
e.				
f.				
Total				

(3) Total amount of disbursements pursuant to this Requisition: \$ 412,519.86

The items listed for reimbursement listed above in Section 1 & Section 2
are supported by attached copies of invoices or statements.

Approval Signature

Date

INTERGOVERNMENTAL AGREEMENT

BETWEEN

THE CITY OF STONEWOOD, WEST VIRGINIA;

THE TOWN OF NUTTER FORT, WEST VIRGINIA;

**THE COUNTY COMMISSION FOR HARRISON COUNTY,
WEST VIRGINIA;**

AND,

**THE SHERIFF AND TREASURER OF HARRISON COUNTY,
WEST VIRGINIA**

REGARDING

**THE COLLECTION OF FIRE SERVICE FEES BY
BY THE SHERIFF AND TREASURER OF HARRISON
COUNTY, WEST VIRGINIA ON BEHALF OF THE CITY OF
STONEWOOD, WEST VIRGINIA AND THE
TOWN OF NUTTER FORT, WEST VIRGINIA**

PURSUANT TO: W. VA. CODE §8-23-1 ET. SEQ.

This Agreement, by and between the City of Stonewood, West Virginia (hereinafter sometimes referred to as the "City"); the Town of Nutter Fort, West Virginia (hereinafter sometimes referred to as the "Town"); The County Commission for Harrison County, West Virginia (hereinafter sometimes referred to as the "County"); and, The Sheriff & Treasurer of Harrison County, West Virginia (hereinafter sometimes referred to as the "Sheriff") dated this the ____ day of _____ 2023 for the mutual benefit of each political subdivision, and pursuant to the mutual covenants hereunder,

To Wit: WHEREAS, pursuant to a long-standing agreement dated April 12, 1982, the Fire Departments of City and Town share, equally, as a First Due Area for fire service of structures and personal property located within and without said structures, an unincorporated geographic area known as the "Quiet Dell RFPD." Said agreement was certified by, and upon the authority of, the Harrison County Commission, and entered in the General Order Book of said Commission on May 3, 1982 in General Order Book 51 at Page 408; and,

WHEREAS, pursuant West Virginia Law and the authority of City and Town as political subdivisions thereunder, City and Town have each enacted Ordinances authorizing each to assess and collect Fire Service Fees for said fire service to the Quiet Dell RFPD at the exact same rates as the other; and,

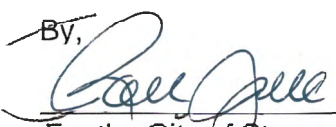
WHEREAS, City and Town have entered into an agreement to affix the rates for said fire service, collect them, and to divide the proceeds thereof equally; and,

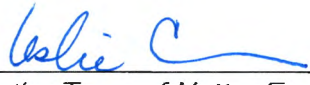
WHEREAS, the Sheriff and Treasurer of Harrison County, West Virginia, in order to assist City and Town in maximizing its revenue from said fees has agreed to administer the billing, collection, and remittance of said Fire Service Fees for and to City and Town at no cost to either City or Town, concomitant with the Sheriff and Treasurer's billing of Real and Personal Property taxes to the residents and property owners of the Quiet Dell RFPD; and,

WHEREAS, The Harrison County Commission, as co-employers of personnel of the Sheriff & Treasurer of Harrison County, whose labor will be expended to provide said service to City and Town, has agreed to permit said services to be rendered by the Sheriff & Treasurer, as a public service to City, Town, and the residents of the "First Due Area,"

which will enable the residents of City, Town, and the residents of the "First Due Area" to have a better quality of life with very little inconvenience and cost to the County

WHEREAS, City, Town, Sheriff, and County hereby **AGREE** and **COVENANT** as follows: to allow for the collection, and equal remittance to City and Town, as fees are remitted, of the Fire Service Fees charged by City and Town to the residents of the "Quiet Dell RFPD" by the Sheriff and Treasurer of Harrison County, West Virginia; to jointly provide to his office all indicia required by the Sheriff and Treasurer of Harrison County, West Virginia in order to assess, collect and equally remit to City and Town said fees; and, to mutually cooperate, as needed, in order to carry out this agreement as being in the joint best interests of all parties. The parties hereto reserve the right to promulgate jointly agreed upon rules to carry out the intent of this agreement without the necessity of entering into subsequent formal agreements.

By, 
For the City of Stonewood
Printed Name Randall Glaspell
Title Fire Dept President
Date 2/2/2023

By, 
For the Town of Nutter Fort
Printed Name Leslie Cummings
Title Treasurer
Date 12/13/2022

By, _____

Sheriff & Treasurer for Harrison Co.
Printed Name _____
Date _____

By, _____

President, Harrison County Commission
Printed Name _____
Date _____



JOHN SPIRES

-----HARRISON COUNTY CLERK-----

Phone: 304-624-8675 • Fax: 304-624-8575 • Email: jspires@harrisoncountywv.com
301 W. Main Street • Clarksburg, West Virginia 26301



February 6, 2023

Harrison County Commission
Susan Thomas
David Hinkle
Patsy Trecost

Commissioners,

Please make the following transfers regarding my current Elections budget for fiscal year 2022-2023:

INCREASE

413-103-02	SALARY-EMPLOYEES	\$1,771.00
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DECREASE

413-103-00	SALARY-POLL WORKERS	\$1,771.00
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Thank you in advance for your time and consideration with this matter.

A handwritten signature in blue ink, appearing to read "John Spires", written over a horizontal line.

John Spires
Harrison County Clerk

**A RESOLUTION AUTHORIZING THE APPLICATION OF
USDA RURAL BUSINESS DEVELOPMENT GRANT FUNDS;
ADOPTING ALL UNDERSTANDINGS AND ASSURANCES
CONTAINED IN SAID APPLICATION; APPOINTING THE
PRESIDENT OF THE HARRISON COUNTY COMMISSION TO
ADMINISTER SAID PROGRAM;**

WHEREAS, the Harrison County Commission is committed to the continued economic growth and development of Harrison County, and

WHEREAS, the Harrison County Commission is applying for the **USDA RURAL BUSINESS DEVELOPMENT GRANT (RBDG-2023)** to obtain funds for a Feasibility/Site-Use Study which will be completed as part of the development of a Regional Farm Recreation Facility, and

WHEREAS, the Harrison County Commission is also required to accept all conditions under which is contained in said application, and

WHEREAS, the Harrison County Commission will request **\$90,000** in RBDG-2023 funds and will commit funding to pay for any excess expenses relating to the Feasibility/Site-Use Study, and

WHEREAS, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required, and

NOW, THEREFORE, BE IT RESOLVED, by the Harrison County Commission that:

1. The Harrison County Commission authorizes the President to execute the **USDA RURAL BUSINESS DEVELOPMENT GRANT (RBDG-2023)** Grant Application for funds not to exceed **\$90,000**.
2. The Harrison County Commission hereby acknowledges that there is no matching requirement for these grant funds, but agrees to commit the funding to pay for any excess expenses relating to the Feasibility/Site-Use Study.
3. The Harrison County Commission considers and adopts all requirements of **USDA RURAL BUSINESS DEVELOPMENT GRANT (RBDG-2023)** contained in said application.
4. The Harrison County Commission hereby appoints the President of the Harrison County Commission to serve as the official representative of the Harrison County Commission in administering said grant, including providing necessary additional information to the **USDA**.

PASSED by the Harrison County Commission on this the **22nd** day of **February, 2023**.

**Susan Thomas, President
Harrison County Commission**

ATTEST:

John Spires, County Clerk

Harrison County Commission

Request to Attend Meeting

15

Name Travis Miller
Department 911
Destination WV RETI Sutton WV
Travel Dates _____
Reason

2/27/2023 through 3/1/2023 - Incident Communications
Center Manager Class - No Cost to Register - No Overnight
Stay - ~~Mileage Based On .655 Per Mile - 3 Days Round Trip~~
JC

Total Estimated Cost

~~\$ 231.87~~ JC

Transportation

\$ ~~231.87~~ JC

Air

\$ _____

Private Vehicle:

Mileage ~~554~~ JC X .56

~~\$ 231.87~~ JC

Rental Car

\$ _____

Lodging

\$ _____

Registration

\$ _____

Meals (Estimated)

\$ _____

Incidentals

\$ _____

Employee Signature: _____

Date: 2/16/23

Approving Authority: _____ Date: _____
(County Commission or Constitutional Official)

County Commission Action

() Approve () Disapprove

Authorized travel within the approved budget by
and for other constitutional offices does not
require County Commission approval

Date: _____

United States of America

A-1

State of West Virginia



County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, February 1, 2023, through Tuesday, February 7, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before him during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, February 1, 2023, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **MARTHA MARTIN RITTER**, deceased, late a resident of **BREVARD, FLORIDA**, was admitted to record.

On, Thursday, February 2, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MARILYN MARIE HESS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DAVID E HESS hereby waived his/her right as **EXECUTOR** of the estate of **MARILYN MARIE HESS**, deceased. **KIMBERLY RAE HESS HEAVNER**, who was named in the last will and testament of **MARILYN MARIE HESS**, deceased, as **EXECUTRIX** thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **GEORGE EARNEST MURPHY** was appointed and qualified as **ADMINISTRATOR** of the estate of **GEORGE EARNEST MURPHY II**, deceased. No bond was required.

On, Monday, February 6, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **STANLEY LEWIS CHIPPS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DAVID KENT WILTSE, who was named in the last will and testament of **STANLEY LEWIS CHIPPS**, deceased, as **EXECUTOR** thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **JANET SUE WORKMAN**, deceased, late a resident of **PIMA, ARIZONA**, was admitted to record.

A duly copy of the last will and testament of **NORMA JUNE CUMMINGS**, deceased, late a resident of **WASHINGTON, OHIO**, was admitted to record.

On, Tuesday, February 7, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **JOAN BERNADETTE ROGERS**, deceased was referred to **ROBERT L GREER**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

The last will and testament of **LOIS ANN GLASS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

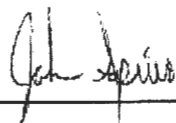
LARRY GLASS, who was named in the last will and testament of **LOIS ANN GLASS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **ANNA MAE ONESTINGHEL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JOHN V ONESTINGHEL III, who was named in the last will and testament of **ANNA MAE ONESTINGHEL**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

CAROLINE B ONESTINGHEL, who was named in the last will and testament of **ANNA MAE ONESTINGHEL**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

A duly certified copy of the last will and testament of **DAVID L CURRY SR**, deceased, late a resident of MARION, WEST VIRGINIA, was admitted to record.



John R Spires
Clerk of the Harrison County Commission

Wednesday, February 22, 2023

Confirmed

A-2

United States of America

State of West Virginia



County of Harrison, ss:

Clerk's Fiduciary Report

Estate from Wednesday, February 8, 2023, through Tuesday, February 14, 2023

The County Commission of Harrison County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before him during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, February 8, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **REVA IRENE FLUHARTY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

THOMAS FLUHARTY, who was named in the last will and testament of **REVA IRENE FLUHARTY**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Thursday, February 9, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ANNA NOLAN THOMAS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

IDA L GROTIE, who was named in the last will and testament of **ANNA NOLAN THOMAS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **SHARON ANN HEITZ**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ELEANOR JANE HEITZ, who was named in the last will and testament of **SHARON ANN HEITZ**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, February 10, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **MARILYN MARIE HESS**, deceased was referred to **NORMAN T FARLEY**, a FIDUCIARY COMMISSIONER for the Harrison County, for settlement thereof.

On, Monday, February 13, 2023, the following matters were disposed of in the presence of the Clerk:

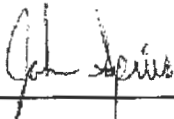
The last will and testament of **DORSEY PAUL KELLEY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JEFFREY P KELLEY, who was named in the last will and testament of **DORSEY PAUL KELLEY**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, February 14, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **FRANK JAMES SECOND**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DEBORAH CORTESE, who was named in the last will and testament of **FRANK JAMES SECOND**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.



John R Spires
Clerk of the Harrison County Commission

Wednesday, February 22, 2023

Confirmed

C-1

**Enlarged Hepzibah Public Service District
Regular Board Meeting**

**Monday
February 13, 2023
5:00PM**

AGENDA

1. Call meeting to order
2. Elect Officers
3. Reading of the Minutes and Approval of Check Signing Document
4. Manager's Report
5. Old Business
6. New Business
 - A. Review & Approve 3rd Payment Request for Water Project
6. Public Comments
7. Adjournment

**THIS MEETING WILL BE HELD AT SUN VALLEY PUBLIC
SERVICE DISTRICT'S OFFICE, LOCATED AT 18 SABLE CIRCLE,
REYNOLDSVILLE, WV 26422**

C-2

**Sun Valley Public Service District
Public Meeting
&
Regular Board Meeting**

**Wednesday
February 15, 2023
3:30PM**

AGENDA

1. Call meeting to order
2. Public Meeting – Discuss the proposed Phase IIIB Wastewater Collection System Project. This project proposes to extend Sanitary Sewer service to residents in Marion Heights, Fletcher Heights and along Old Davisson Run Road.
3. Public Comments
4. Reading of the Minutes and Approval of Check Signing Document
5. Manager's Report
6. Old Business
7. New Business
 - A. Review letter from Dave Romano regarding water service on Rush Run
8. Adjournment

GREATER HARRISON COUNTY P.S.D.
"Meeting held in Town of West Milford Council Chambers"

Agenda
February 16, 2023
9:00 am

Appointments

9:00 am – Call to order

ACTION ITEMS

1. Approve/Edit Previous Minutes
2. Public Comment Period
3. P&B Services, LLC
 - 3.1 Package Plant Report
4. Bennett and Dobbins, PLLC
 - 4.1 Drawdowns – Review, discuss and act
 - 4.2 Water rate resolution– Review, discuss and act
5. Ruth Ann Messenger – Treasurer – Review, discuss and act
 - 5.1 Sewer Check Register and debit card transactions
 - 5.2 Water Check Register
6. The Thrasher Group, Inc.
 - 6.1 Sewer
 - 6.1.a. Phase II – Review, discuss and act
 - Project Update
 - 6.1.b. Enterprise – Review, discuss and act
 - Project Update
 - 6.1.c. Sludge – Review, discuss and act
 - Project update
 - 6.1.d. Quiet Dell – Review, discuss and act
 - Project Update
 - 6.1.e. Woodstock Heights Sanitary Sewer Extension Project- Review, discuss and act
 - Project Update
 - 6.1.f. 10-year Plan- Review, discuss and act
 - General Discussion
 - 6.1.g. River Crossings – Review, discuss and act
 - General Discussion
 - 6.2 Water
 - 6.2.a. Steven's Run – Review, discuss and act
 - General Discussion
 - 6.2.b. Overall Water Project – Review, discuss and act
 - Project Discussion
 - 6.2.c. 10-year Plan – Review, discuss and act
 - General Discussion

7. Bill Hoover – General Manager
 - 7.1 Water
 - 7.1.a. Water Loss Report
 - 7.1.b. Water Leak Report
 - 7.1.c. General Updates
 - 7.2 Sewer
 - 7.2.a. General Updates
 - 7.3 Good of the District
 - 7.3.a. General Update
 - 7.3.b. Audit documents for signatures
 - 7.3.c. Office closure February 17th for phone and internet upgrades
8. Sam Harold – Mountain State Law
 - 8.1 Proposed sale of .95 acres Woodcrest Acres, Clay District, Harrison County
9. Todd Swanson – Steptoe & Johnson PLLC
 - 9.1 To conduct a public hearing regarding a proposed Water Rate Resolution
 - 9.2 To consider for first reading and act upon a proposed resolution, entitled:
A RESOLUTION ESTABLISHING NEW RATES, FEES AND CHARGES FOR SERVICE
TO CUSTOMERS OF THE PUBLIC WATERWORKS SYSTEM OF GREATER
HARRISON COUNTY PUBLIC SERVICE DISTRICT.
10. Executive Session

Adjournment of meeting

"THIS IS AN EQUAL OPPORTUNITY PROGRAM. DISCRIMINATION IS PROHIBITED BY FEDERAL LAW." TO FILE A COMPLAINT OF DISCRIMINATION, WRITE USDA, DIRECTOR OFFICE OF CIVIL RIGHTS, 1400 INDEPENDENCE AVE., S.W., WASHINGTON, DC 20250-9410 OR CALL (800)795-3272(VOICE) OR (202)720-6382 (TDD).

C-4

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
01/01/2023 - 01/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	188,158.46	207,153.33	(18,994.87)	91.04%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	37.95	38.33	(0.38)	0.02%
MISCELLANEOUS/RECONNECT FEES	17,571.23	111.67	17,459.56	8.50%
QUIET DELL LEASE	500.00	500.00	-	0.24%
TAP FEES	400.00	487.50	(87.50)	0.19%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	206,667.64	208,290.83	(1,623.19)	
EXPENSES				
ACCT, BILLING, & COLLECTING	17,111.07	6,147.50	10,963.57	7.92%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	145.00	222.50	(77.50)	0.07%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	24,610.85	27,929.33	(3,318.48)	11.39%
DIRECTORS FEES	634.09	489.58	144.51	0.29%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	6,343.91	6,176.25	167.66	2.94%
LAB SERVICE	207.00	953.33	(746.33)	0.10%
LABOR	30,248.44	31,048.58	(800.14)	14.00%
MAINTENANCE	14,227.70	14,513.33	(285.63)	6.59%
MISCELLANEOUS EXPENSE	-	841.67	(841.67)	0.00%
OFFICE SUPPLIES & EXPENSE	323.33	256.67	66.66	0.15%
OUTSIDE SERVICES/CONTRACT LABOR	10,507.40	5,728.33	4,779.07	4.86%
POWER PURCHASED	4,647.68	4,091.67	556.01	2.15%
PROPERTY/LIABILITY & INJURIES INSURANCE	230.91	2,057.50	(1,826.59)	0.11%
REGULATORY COMMISSION	-	875.00	(875.00)	0.00%
RENEWAL & REPLACEMENT	3,239.02	5,194.17	(1,955.15)	1.50%
RENT EXPENSE	2,500.00	2,500.00	-	1.16%
TAXES	2,616.49	2,412.67	203.82	1.21%
TRANSPORTATION	3,169.57	4,394.17	(1,224.60)	1.47%
UTILITIES	1,345.62	824.17	521.45	0.62%
WATER PURCHASED	93,916.20	85,862.58	8,053.62	43.47%
TOTAL EXPENSES	216,024.28	202,519.00	13,505.28	
NET SURPLUS (DEFICIT)	(9,356.64)	5,771.83	(15,128.47)	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
01/01/2023 - 01/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	223,330.25	229,330.00	(5,999.75)	87.30%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.98%
INTEREST INCOME	66.98	64.17	2.81	0.03%
MISCELLANEOUS/RECONNECT FEES	14,116.80	-	14,116.80	5.52%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	200.00	1,850.00	(1,650.00)	0.08%
UNUSUAL CHARGE	15,602.54	17,990.00	(2,387.46)	6.10%
TOTAL INCOME	255,816.57	251,734.17	4,082.40	
EXPENSES				
ACCT, BILLING, & COLLECTING	1,740.38	1,459.92	280.46	0.83%
BRIDGEPORT SANITARY BOARD	12,033.02	6,030.83	6,002.19	5.72%
TOWN OF WORTHINGTON	2,852.48	12,500.00	(9,647.52)	1.36%
CHEMICALS	-	457.50	(457.50)	0.00%
CLARKSBURG SANITARY BOARD	2,137.75	2,378.33	(240.58)	1.02%
DEBT SERVICE	112,379.86	112,119.92	259.94	53.42%
DIRECTORS FEES	565.91	293.75	272.16	0.27%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	5,661.83	8,179.67	(2,517.84)	2.69%
LAB SERVICE	587.65	594.17	(6.52)	0.28%
LABOR	16,698.41	22,163.42	(5,465.01)	7.94%
MAINTENANCE	9,615.54	15,617.08	(6,001.54)	4.57%
MISCELLANEOUS EXPENSE	-	-	-	0.00%
OFFICE SUPPLIES & EXPENSE	1,586.23	1,358.33	227.90	0.75%
OUTSIDE SERVICES/CONTRACT LABOR	20,839.98	16,211.67	4,628.31	9.91%
POWER PURCHASED	16,720.34	15,188.25	1,532.09	7.95%
PROPERTY/LIABILITY & INJURIES INSURANCE	206.09	1,454.50	(1,248.41)	0.10%
REGULATORY COMMISSION	-	1,351.42	(1,351.42)	0.00%
RENEWAL & REPLACEMENT	1,140.00	12,540.17	(11,400.17)	0.54%
RENT EXPENSE	-	-	-	0.00%
TAXES	828.67	1,937.08	(1,108.41)	0.39%
TRANSPORTATION	2,828.79	2,951.75	(122.96)	1.34%
UTILITIES	1,934.18	1,176.67	757.51	0.92%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	210,357.11	235,964.42	(25,607.31)	
NET SURPLUS (DEFICIT)	45,459.46	15,769.75	29,689.71	

**GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
01/01/2023 - 01/31/2023**

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	411,488.71	436,483.33	(24,994.62)	88.97%
FACILITIES CHARGE	2,500.00	2,500.00	-	0.54%
INTEREST INCOME	104.93	102.50	2.43	0.02%
MISCELLANEOUS/RECONNECT FEES	31,688.03	111.67	31,576.36	6.85%
QUIET DELL LEASE	500.00	500.00	-	0.11%
TAP FEES	600.00	2,337.50	(1,737.50)	0.13%
UNUSUAL CHARGE	15,602.54	17,990.00	(2,387.46)	3.37%
TOTAL INCOME	462,484.21	460,025.00	2,459.21	
EXPENSES				
ACCT, BILLING, & COLLECTING	18,851.45	7,607.42	11,244.03	4.42%
BRIDGEPORT SANITARY BOARD	12,033.02	6,030.83	6,002.19	2.82%
TOWN OF WORTHINGTON	2,852.48	12,500.00	(9,647.52)	0.67%
CHEMICALS	145.00	680.00	(535.00)	0.03%
CLARKSBURG SANITARY BOARD	2,137.75	2,378.33	(240.58)	0.50%
DEBT SERVICE	136,990.71	140,049.25	(3,058.54)	32.13%
DIRECTORS FEES	1,200.00	783.33	416.67	0.28%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	12,005.74	14,355.92	(2,350.18)	2.82%
LAB SERVICE	794.65	1,547.50	(752.85)	0.19%
LABOR	46,946.85	53,212.00	(6,265.15)	11.01%
MAINTENANCE	23,843.24	30,130.42	(6,287.18)	5.59%
MISCELLANEOUS EXPENSE	-	841.67	(841.67)	0.00%
OFFICE SUPPLIES & EXPENSE	1,909.56	1,615.00	294.56	0.45%
OUTSIDE SERVICES/CONTRACT LABOR	31,347.38	21,940.00	9,407.38	7.35%
POWER PURCHASED	21,368.02	19,279.92	2,088.10	5.01%
PROPERTY/LIABILITY & INJURIES INSURANCE	437.00	3,512.00	(3,075.00)	0.10%
REGULATORY COMMISSION	-	2,226.42	(2,226.42)	0.00%
RENEWAL & REPLACEMENT	4,379.02	17,734.33	(13,355.31)	1.03%
RENT EXPENSE	2,500.00	2,500.00	-	0.59%
TAXES	3,445.16	4,349.75	(904.59)	0.81%
TRANSPORTATION	5,998.36	7,345.92	(1,347.56)	1.41%
UTILITIES	3,279.80	2,000.83	1,278.97	0.77%
WATER PURCHASED	93,916.20	85,862.58	8,053.62	22.03%
TOTAL EXPENSES	426,381.39	438,483.42	(12,102.03)	
NET SURPLUS (DEFICIT)	36,102.82	21,541.58	14,561.24	

GHCPSD - WATER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2022 - 01/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	1,278,728.52	1,450,073.33	(171,344.81)	95.16%
FACILITIES CHARGE	-	-	-	0.00%
INTEREST INCOME	247.18	268.33	(21.15)	0.02%
MISCELLANEOUS/RECONNECT FEES	55,240.16	781.67	54,458.49	4.11%
QUIET DELL LEASE	3,000.00	3,500.00	(500.00)	0.22%
TAP FEES	6,500.00	3,412.50	3,087.50	0.48%
UNUSUAL CHARGE	-	-	-	0.00%
TOTAL INCOME	1,343,715.86	1,458,035.83	(114,319.97)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	46,090.89	43,032.50	3,058.39	3.31%
BRIDGEPORT SANITARY BOARD	-	-	-	0.00%
TOWN OF WORTHINGTON	-	-	-	0.00%
CHEMICALS	1,519.51	1,557.50	(37.99)	0.11%
CLARKSBURG SANITARY BOARD	-	-	-	0.00%
DEBT SERVICE	172,275.95	195,505.33	(23,229.38)	12.37%
DIRECTORS FEES	3,152.78	3,427.08	(274.30)	0.23%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	45,276.69	43,233.75	2,042.94	3.25%
LAB SERVICE	6,712.10	6,673.33	38.77	0.48%
LABOR	211,953.89	217,340.08	(5,386.19)	15.22%
MAINTENANCE	77,537.71	101,593.33	(24,055.62)	5.57%
MISCELLANEOUS EXPENSE	0.35	5,891.67	(5,891.32)	0.00%
OFFICE SUPPLIES & EXPENSE	663.48	1,796.67	(1,133.19)	0.05%
OUTSIDE SERVICES/CONTRACT LABOR	40,227.68	40,098.33	129.35	2.89%
POWER PURCHASED	25,483.33	28,641.67	(3,158.34)	1.83%
PROPERTY/LIABILITY & INJURIES INSURANCE	19,957.45	14,402.50	5,554.95	1.43%
REGULATORY COMMISSION	7,619.29	6,125.00	1,494.29	0.55%
RENEWAL & REPLACEMENT	118,409.44	36,359.17	82,050.27	8.50%
RENT EXPENSE	17,500.00	17,500.00	-	1.26%
TAXES	18,334.01	16,888.67	1,445.34	1.32%
TRANSPORTATION	24,493.85	30,759.17	(6,265.32)	1.76%
UTILITIES	5,540.67	5,769.17	(228.50)	0.40%
WATER PURCHASED	549,578.47	601,038.08	(51,459.61)	39.47%
TOTAL EXPENSES	1,392,327.54	1,417,633.00	(25,305.46)	100.00%
NET SURPLUS (DEFICIT)	(48,611.68)	40,402.83	(89,014.51)	

GHCPSD - SEWER DIVISION
INCOME STATEMENT
FOR THE PERIOD
07/01/2022 -01/31/2023

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	1,546,333.49	1,605,310.00	(58,976.51)	89.05%
FACILITIES CHARGE	17,500.00	17,500.00	-	1.01%
INTEREST INCOME	503.70	449.17	54.53	0.03%
MISCELLANEOUS/RECONNECT FEES	14,216.80	-	14,216.80	0.82%
QUIET DELL LEASE	-	-	-	0.00%
TAP FEES	8,500.00	12,950.00	(4,450.00)	0.49%
UNUSUAL CHARGE	149,362.12	125,930.00	23,432.12	8.60%
TOTAL INCOME	1,736,416.11	1,762,139.17	(25,723.06)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	10,879.00	10,219.42	659.58	0.69%
BRIDGEPORT SANITARY BOARD	49,621.74	42,215.83	7,405.91	3.13%
TOWN OF WORTHINGTON	6,985.31	87,500.00	(80,514.69)	0.44%
CHEMICALS	8,542.50	3,202.50	5,340.00	0.54%
CLARKSBURG SANITARY BOARD	12,330.95	16,648.33	(4,317.38)	0.78%
DEBT SERVICE	786,659.02	784,839.42	1,819.60	49.70%
DIRECTORS FEES	3,047.22	2,056.25	990.97	0.19%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	37,792.03	57,257.67	(19,465.64)	2.39%
LAB SERVICE	5,216.35	4,159.17	1,057.18	0.33%
LABOR	131,527.40	155,143.92	(23,616.52)	8.31%
MAINTENANCE	117,389.53	109,319.58	8,069.95	7.42%
MISCELLANEOUS EXPENSE	0.01	-	0.01	0.00%
OFFICE SUPPLIES & EXPENSE	10,763.02	9,508.33	1,254.69	0.68%
OUTSIDE SERVICES/CONTRACT LABOR	108,440.84	113,481.67	(5,040.83)	6.85%
POWER PURCHASED	100,161.63	106,317.75	(6,156.12)	6.33%
PROPERTY/LIABILITY & INJURIES INSURANCE	15,512.30	10,181.50	5,330.80	0.98%
REGULATORY COMMISSION	9,366.39	9,459.92	(93.53)	0.59%
RENEWAL & REPLACEMENT	132,153.48	87,781.17	44,372.31	8.35%
RENT EXPENSE	-	-	-	0.00%
TAXES	6,631.03	13,559.58	(6,928.55)	0.42%
TRANSPORTATION	20,649.53	20,662.25	(12.72)	1.30%
UTILITIES	9,272.31	8,236.67	1,035.64	0.59%
WATER PURCHASED	-	-	-	0.00%
TOTAL EXPENSES	1,582,941.59	1,651,750.92	(68,809.33)	100.00%
NET SURPLUS (DEFICIT)	153,474.52	110,388.25	43,086.27	

**GHCPSD - COMBINED
INCOME STATEMENT
FOR THE PERIOD
07/01/2022 -01/31/2023**

	ACTUAL	BUDGET	VARIANCE	% OF TOTAL
INCOME				
DOMESTIC SERVICE/LATE CHGS	2,825,062.01	3,055,383.33	(230,321.32)	91.72%
FACILITIES CHARGE	17,500.00	17,500.00	-	0.57%
INTEREST INCOME	750.88	717.50	33.38	0.02%
MISCELLANEOUS/RECONNECT FEES	69,456.96	781.67	68,675.29	2.25%
QUIET DELL LEASE	3,000.00	3,500.00	(500.00)	0.10%
TAP FEES	15,000.00	16,362.50	(1,362.50)	0.49%
UNUSUAL CHARGE	149,362.12	125,930.00	23,432.12	4.85%
TOTAL INCOME	3,080,131.97	3,220,175.00	(140,043.03)	100.00%
EXPENSES				
ACCT, BILLING, & COLLECTING	56,969.89	53,251.92	3,717.97	1.91%
BRIDGEPORT SANITARY BOARD	49,621.74	42,215.83	7,405.91	1.67%
TOWN OF WORTHINGTON	6,985.31	87,500.00	(80,514.69)	0.23%
CHEMICALS	10,062.01	4,760.00	5,302.01	0.34%
CLARKSBURG SANITARY BOARD	12,330.95	16,648.33	(4,317.38)	0.41%
DEBT SERVICE	958,934.97	980,344.75	(21,409.78)	32.23%
DIRECTORS FEES	6,200.00	5,483.33	716.67	0.21%
EMP. BEN./GROUP INSURANCE/PENSION COSTS	83,068.72	100,491.42	(17,422.70)	2.79%
LAB SERVICE	11,928.45	10,832.50	1,095.95	0.40%
LABOR	343,481.29	372,484.00	(29,002.71)	11.54%
MAINTENANCE	194,927.24	210,912.92	(15,985.68)	6.55%
MISCELLANEOUS EXPENSE	0.36	5,891.67	(5,891.31)	0.00%
OFFICE SUPPLIES & EXPENSE	11,426.50	11,305.00	121.50	0.38%
OUTSIDE SERVICES/CONTRACT LABOR	148,668.52	153,580.00	(4,911.48)	5.00%
POWER PURCHASED	125,644.96	134,959.42	(9,314.46)	4.22%
PROPERTY/LIABILITY & INJURIES INSURANCE	35,469.75	24,584.00	10,885.75	1.19%
REGULATORY COMMISSION	16,985.68	15,584.92	1,400.76	0.57%
RENEWAL & REPLACEMENT	250,562.92	124,140.33	126,422.59	8.42%
RENT EXPENSE	17,500.00	17,500.00	-	0.59%
TAXES	24,965.04	30,448.25	(5,483.21)	0.84%
TRANSPORTATION	45,143.38	51,421.42	(6,278.04)	1.52%
UTILITIES	14,812.98	14,005.83	807.15	0.50%
WATER PURCHASED	549,578.47	601,038.08	(51,459.61)	18.47%
TOTAL EXPENSES	2,975,269.13	3,069,383.92	(94,114.79)	100.00%
NET SURPLUS (DEFICIT)	104,862.84	150,791.08	(45,928.24)	

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
January 2023

OPERATING ACTIVITIES	
Net Income (Loss)	\$ (9,356.64)
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	\$ 634.93
Accounts Payable	\$ (4,698.13)
Customer Deposits	\$ 1,162.72
Due (From) To Sewer Fund	\$ 113,334.05
Net cash provided by Operating Activities	\$ 101,076.93
INVESTING ACTIVITIES	
Fixed Assets Projects	\$ -
	\$ -
Net cash provided by Investing Activities	\$ -
FINANCING ACTIVITIES	
5.5 Agreement	\$ -
Grants	\$ -
Net cash provided by Financing Activities	\$ -
Net cash increase (decrease)for period	\$ 101,076.93
Cash at beginning of period	\$ 1,221,839.94
Cash at end of period	<u><u>\$ 1,322,916.87</u></u>
Unrestricted Cash	\$ 763,686.79
<u>Restricted Cash</u>	
Depreciation Reserve	\$ 376,549.46
Bond Commission Sweep	\$ 26,503.00
Construction	\$ 45.00
ARPA	\$ 100.00
SB 234	\$ 75,000.00
Customer Deposits	\$ 81,032.62
Total Restricted Cash	<u>\$ 559,230.08</u>
Total Unrestricted & Restricted Cash	<u><u>\$ 1,322,916.87</u></u>
	\$ -

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
January 2023

OPERATING ACTIVITIES	
Net Income (Loss)	\$ 45,459.46
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Payable	\$ (6,454.41)
Customer Deposits	\$ 1,625.23
Payroll Liabilities	\$ (1,632.09)
Due (From) To Water Fund	\$ (113,334.05)
Net cash provided by Operating Activities	\$ (74,335.86)
INVESTING ACTIVITIES	
1450 · WORK IN PROGRESS:Row's & Land	\$ -
Fixed Assets Project	\$ (353,612.95)
Net cash provided by Investing Activities	\$ (353,612.95)
FINANCING ACTIVITIES	
	\$ -
Sinking Fund Transfers	\$ -
Draw on Bond & Grants	\$ 395,905.95
Net cash provided by Financing Activities	\$ 395,905.95
Net cash increase (decrease) for period	\$ (32,042.86)
Cash at beginning of period	\$ 2,283,787.66
Cash at end of period	<u><u>\$ 2,251,744.80</u></u>
Unrestricted Cash	\$ 892,221.29
<u>Restricted Cash</u>	
Construction Account	\$ 1,776.20
Depreciation Reserve	\$ 936,455.29
Rural Development Reserve	\$ 25,287.45
Bond Commission Sweep	\$ 116,460.34
ARPA	\$ 64,087.00
SB 234	\$ 75,000.00
Customer Deposits	\$ 140,457.23
Total Restricted Cash	<u>\$ 1,359,523.51</u>
Total Unrestricted & Restricted Cash	<u><u>\$ 2,251,744.80</u></u>
	\$ -

GREATER HARRISON COUNTY PSD - WATER
Statement of Cash Flows
January 2023

OPERATING ACTIVITIES	
Net Income (Loss)	\$ (9,356.64)
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	\$ 634.93
Accounts Payable	\$ (4,698.13)
Customer Deposits	\$ 1,162.72
Due (From) To Sewer Fund	\$ 113,334.05
Net cash provided by Operating Activities	\$ 101,076.93
INVESTING ACTIVITIES	
Fixed Assets Projects	\$ -
	\$ -
Net cash provided by Investing Activities	\$ -
FINANCING ACTIVITIES	
5.5 Agreement	\$ -
Grants	\$ -
Net cash provided by Financing Activities	\$ -
Net cash increase (decrease)for period	\$ 101,076.93
Cash at beginning of period	\$ 1,221,839.94
Cash at end of period	<u><u>\$ 1,322,916.87</u></u>
Unrestricted Cash	\$ 763,686.79
<u>Restricted Cash</u>	
Depreciation Reserve	\$ 376,549.46
Bond Commission Sweep	\$ 26,503.00
Construction	\$ 45.00
ARPA	\$ 100.00
SB 234	\$ 75,000.00
Customer Deposits	\$ 81,032.62
Total Restricted Cash	<u>\$ 559,230.08</u>
Total Unrestricted & Restricted Cash	<u><u>\$ 1,322,916.87</u></u>
	\$ -

GREATER HARRISON COUNTY PSD - SEWER
Statement of Cash Flows
January 2023

OPERATING ACTIVITIES	
Net Income (Loss)	\$ 45,459.46
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Payable	\$ (6,454.41)
Customer Deposits	\$ 1,625.23
Payroll Liabilities	\$ (1,632.09)
Due (From) To Water Fund	\$ (113,334.05)
Net cash provided by Operating Activities	\$ (74,335.86)
INVESTING ACTIVITIES	
1450 · WORK IN PROGRESS:Row's & Land	\$ -
Fixed Assets Project	\$ (353,612.95)
Net cash provided by Investing Activities	\$ (353,612.95)
FINANCING ACTIVITIES	
	\$ -
Sinking Fund Transfers	\$ -
Draw on Bond & Grants	\$ 395,905.95
Net cash provided by Financing Activities	\$ 395,905.95
Net cash increase (decrease) for period	\$ (32,042.86)
Cash at beginning of period	\$ 2,283,787.66
Cash at end of period	<u><u>\$ 2,251,744.80</u></u>
Unrestricted Cash	\$ 892,221.29
<u>Restricted Cash</u>	
Construction Account	\$ 1,776.20
Depreciation Reserve	\$ 936,455.29
Rural Development Reserve	\$ 25,287.45
Bond Commission Sweep	\$ 116,460.34
ARPA	\$ 64,087.00
SB 234	\$ 75,000.00
Customer Deposits	\$ 140,457.23
Total Restricted Cash	\$ 1,359,523.51
Total Unrestricted & Restricted Cash	<u><u>\$ 2,251,744.80</u></u>
	\$ -

(ORIGINAL)

Sun Valley Public Service District

Regular Board Meeting

Monday, January 23, 2023

With due notice published and a quorum present, Chairman Dale called the meeting to order: ROLL CALL

Present

Gregg Dale
Connor Thompson

Employees

Kevin Short

Also Present

Logan Alastanos

The January 10, 2023 & January 18, 2023 Board Meetings were both cancelled.

Election of Officers

Connor Thompson made a motion to leave the officers in place as stated; Gregg Dale – Chairman; Connor Thompson – Treasurer; and Sandra Patterson – Secretary. Gregg Dale seconded the motion. All in favor, none opposed and none abstained. Note: Kevin spoke with Sandra Patterson on the phone today and she said this was her recommendation too, as far as the election of the officers.

1. Approval of Minutes

Connor Thompson made a motion to approve the Regular Board meeting on Tuesday, December 13, 2022, as read. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

2. Signing of Checks

Connor Thompson made a motion to approve the Check Signed Document dated 11/18/22 through 1/18/23. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

3. 2019 Water Project

Logan Alastanos informed the Board that he had the Sun Valley Public Service District approving invoices that is relating to the Water Project and the authorizing payment thereof IJDC NO. 2018W-1775 with this being Resolution #19 and the final payment on the Water Project. Logan said the following is authorized and direct payment should be made to the following; Mid-Atlantic for \$66,428.00 and Thrasher Engineering for \$15,600.00, for a grand total of \$82,028.00. Logan said after this draw down we will have requested \$2,588,453.92 of the \$2,596,000.00 loan that we have, with \$7,546.08 remaining, and as of date we have requested \$358,969.02 from the \$359,347.00 grant money which leaves \$377.98 remaining in grant money. Kevin informed the Board that he needs a motion made by the Board to transfer \$7,546.08 of the loan money and \$377.98 of the grant money which totals \$7,924.06 into the purchase of meters. Kevin said for the record, there is \$6,821.71 in a line item budget sites and other lands, \$724.37 in contingency and there is \$377.98 in RPR for a total of \$7,924.06. After discussion, Connor Thompson made a motion to do a budget revision for 2018W-1775, Sun Valley Public Service District and transfer \$7,924.06 into meters. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

Connor Thompson made a motion to accept Resolution #19 of the Sun Valley Public Service District, approving invoices related to the Water Project, IJDC #2018W-1775 and authorizing payments thereto; Mid-Atlantic for \$66,428.00; and Thrasher Engineering for \$15,600.00; for a grand total of \$82,028.00. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

4. Lake Floyd Sewer Project

Logan informed the Board that Lake Floyd opened bids on January 12, 2023 and A. J. Burk Construction Inc., came in \$312,000.00 under budget. Logan said they had seven bidders and out of the seven there was four that came under budget. Logan and Kevin and the Board discussed this in detail.

5. Phase III Sewer Project

1. Logan informed the Board that on the Phase III “A” Project which is the upgrades for the Lift Stations and that design is completed. Logan said that Clay Riley has the design and is reviewing it and once he approves, we will get it stamped and sent to the Health Department to get permitted. Logan said then, we can request our binding commitment from IJDC and our PSC waiver and we can get that one moving. The Health Department is a fairly quick permit and usually takes right around a month or so to do. After we have everything we need, we should be able to take to bid come spring or early summer for that job. Logan and Kevin and the Board discussed this in detail.
2. Logan informed the Board that on the Phase III “B” job on getting the PER converted to the facility plan and sent to the DEP. Logan said we will need to hold a public meeting for this as it is a requirement for the facility plan. Logan said he would rather do that sooner than later, that way once we get it converted fully and submitted, it already has it in there. Logan asked the Board if they would like to do this the first ten minutes of the next Board meeting. After discussion, the Board members decided to have this public meeting on Wednesday, February 15, 2023. Kevin and the Board continued discussion on this topic.

6. Manager’s Report

- A. Kevin provided the Board with copies of the Water and Sewer Bond Payment Schedule and advised the Board that all of the Bond payments are paid to date.
- B. Kevin provided the Board with a copy of the Aged Trial Balance sheet and informed them that it was printed before charges were created on December 28, 2022 and discussed.
- C. Kevin provided the Board with a copy of the Operational Evaluation Report that has to be submitted to the WV Office of Environmental Health Services – Compliance and Enforcement by March 6, 2023. Kevin and the Board discussed this in detail.
- D. Kevin provided the Board with a copy of the Water and Sewer Spreadsheets that show the total amount billed compared to the total amount purchased for the month of December, 2022 and the total outstanding when the disconnects are mailed each month. Kevin and the Board discussed this in detail.
- E. Kevin provided the Board with copies of the Vendor Invoice Report for Water & Sewer that is outstanding as of 12/29/22 and discussed.
- F. Kevin provided the Board with copies of the Water Loss Report for July, 2022 through June 2023, with a water loss of 26.71% for the month of November and 29.85% for the month of December, 2022, and with a year to date adjusted water loss of 25.08%. Kevin and the Board discussed this in detail.

- G. Kevin provided the Board with a copy of the final accounts that are over 60 days past due. Kevin and the Board discussed this in detail. After discussion, **Connor Thompson made a motion to approve the write offs for Water and Sewer in the amount of \$4,675.97 with \$1,724.66 being for Water and \$2,951.31 for Sewer. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**
- H. Kevin provided the Board with a copy of the CWCR (Current Cash Working Capital Reserve), Water Capital Reserve Savings, and Water to Water Working Capital Reserve Savings Account for FY 2022-2023. This is based on Total Monthly Collections of Sales, Forfeited Discounts & CWCR Increment. New rates not implemented until August, 2022 per PSC start with September, 2022 collections. Kevin and the Board discussed in detail.
- I. Kevin provided the Board with a copy of the CWCR (Current Cash Working Capital Reserve), Sewer Capital Reserve Savings, and Sewer to Sewer Working Capital Reserve Savings Account for FY 2022-2023. This is based on Total Monthly Collections of Sales, Forfeited Discounts & CWCR Increment. New rates not implemented until August, 2022 per PSC start with September, 2022 collections. Kevin and the Board discussed in detail.
- J. Kevin provided the Board with a copy of the Audited Financial Statements through June of 2021. Kevin and the Board discussed the Financial Statements in detail.

7. **Employee Issues**

Kevin informed the Board that he would like a motion made to go into Executive Session to discuss Employee Issues and to go over the applications for the field worker position.

Connor Thompson made a motion to go into Executive Session to discuss Employee Issues and Applications for the field worker position. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

Connor Thompson made a motion to give Zachary Hayes a pay increase of \$1.50 on the hour, with his hourly wage now being \$14.50 and with the raise it will be \$16.00 an hour. This pay raise will be effective with the pay cycle beginning January 8, 2023. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

Kevin and the Board discussed the employee's available vacation and personal time at the end of calendar year 2022 (if any vacation over 40 hours). After discussion, **Connor Thompson made a motion to approve carrying a maximum of 40 hours vacation time for all employees and pay employees for anything over 40 hours accrued as of December 31, 2022 at their full pay rate when the funds are available. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**

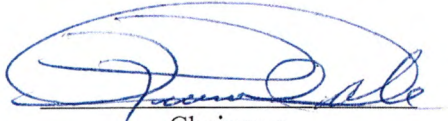
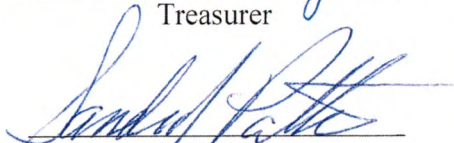
Connor Thompson made a motion to offer employment to Harrison R. Miller with a starting rate of \$15.50 an hour. Also, we want to offer employment to Boyd Pratt, Jr., with a starting rate of \$17.00 an hour. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.

8. Next Board Meeting

Kevin provided the Board with copies of the January & February 2023 Calendars. After discussion, the Board decided to move the meeting for February from Tuesday, 2/14/23 to Wednesday 2/15/23, due to the fact that this is one of the busiest days for Sandra at the Flower Shop.

9. Adjournment

There being no further business, **Connor Thompson made a motion to adjourn the meeting. Gregg Dale seconded the motion. All in favor, none opposed and none abstained.**


Chairman
Treasurer
Secretary

aja

1/31/23

Sun Valley PSD

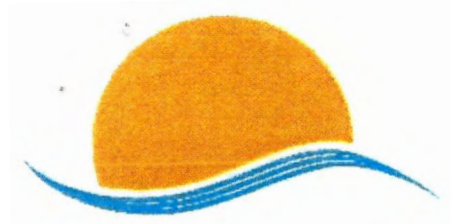
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VENDOR INVOICE REPORT

** OPEN INVOICES ** DUE DATE: 1/31/23 ** BANK:ALL **
 ** BEGINNING DATE: 1/01/62 - ENDING DATE: 1/31/23 **
 ** PAY-TO VENDOR **
 ALL FUNDS

ACCOUNT #	TITLE	QUAN	AMOUNTS	QUAN	BALANCES
B 80 623 000 00	OPERATIONAL SUPPLIES & EXPENSE	1	280.00	1	280.00
B 80 650 000 00	MAINTENANCE OF DIST RESERVOIR	1	95.95	1	95.95
B 80 921 100 00	OFFICE SUPPLIES & OTHER EXPENS	1	216.78	1	216.78
B 80 923 000 00	OUTSIDE SERVICES - COMPUTER	1	1,535.05	1	1,535.05
B 80 923 400 00	OUTSIDE SERVICES-ACCOUNTING	8	20,325.00	8	20,325.00
B 80 923 425 00	OUTSIDE SERVICES-AUDIT	1	3,650.00	1	3,650.00
B 80 924 000 00	PROPERTY INS & BLANKET BONDS	1	175.00	1	175.00
B 80 928 000 00	REGULATORY COMMISSION EXPENSE	2	5,537.72	2	5,537.72
FUND# 80	WATER FUND	16	31,815.50	16	31,815.50
B 81 793 000 00	GENERAL & MISC SUPPLIES & EXP	1	92.90	1	92.90
B 81 795 100 00	OUTSIDE SERVICES-ACCOUNTING	26	26,932.90	26	26,932.90
B 81 795 125 00	OUTSIDE SERVICES-AUDIT	1	3,650.00	1	3,650.00
B 81 795 150 00	OUTSIDE SERVICES - COMPUTER	1	657.88	1	657.88
B 81 797 000 00	REGULATORY COMMISSION EXPENSES	2	2,373.30	2	2,373.30
B 81 798 000 00	PROPERTY INSURANCE & BONDS	1	75.00	1	75.00
B 81 803 250 00	LAKE FLOYD MAINTENANCE HELP SW	1	91.95	1	91.95
FUND# 81	SEWER FUND	33	33,873.93	33	33,873.93
ALL FUNDS		49	65,689.43	49	65,689.43



Greater Harrison County
Public Service District

C-7

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At the regular meeting of Greater Harrison County PSD held on Thursday January 19, 2023, Chairman James Scudere, Treasurer Ruth Ann Messenger, Secretary Mark Leonard, Members Thomas Michael and Gary Auvil were present. Also present were Bill Hoover, General Manager, Zack Dobbins of Bennett and Dobbins, Logan Alastanos, Kylea Radcliff of Thrasher Engineering, Sam Harrold of Mountain State Law, Todd Swanson of Steptoe and Johnson and Patrick Lesmann of P&B Services.

1. Minutes and/or Amended Minutes of Previous Meeting: Michael moved to approve as presented. Board concurred.
2. Public Comment Period: None present
3. Patrick Lesmann – P&B Services provided by Bill Hoover
General update – Package plants all operating OK. Boothsville having ice issues.
4. Zack Dobbins – Bennett and Dobbins
 - 4.1. Drawdown #27 for Enterprise. Leonard moved to approve as presented. Board concurred.
 - 4.2. Todd Swanson will present water rate. With Clarksburg's rate increase and in turn Nutter Fort's increase to us and these are built in with bonds payments, debt service, renewal/replacement and senate bill 234 we are looking at a 12.5% increase and that is only 3% inflation which is probably too low. This needs to get in place now so we don't have time to go back and forth and miss a month's worth of billing. Schedule 1 is at \$34.50 minimum which will go to \$38.82 increase of \$4.32. Schedule 2 is at \$36.24 will go to \$40.77 which is \$4.53.
5. Finance Report provided by Ruth Ann Messenger
Scudere moved to approve financial transactions. Board concurred. Dobbins provided information on truck repair with dump truck and sewer side with pumps, water with Louk Construction and Michael's Inc. with Locust Heights which we will get reimbursed with.
 - 6.1 Sewer
 - 6.1.a Phase II
 - The 24th the warranty will expire, there are some kinks we are working with Patrick on.
 - 6.1.b Enterprise Project
 - Pro has completed the majority of punch list.
 - 6.1.c Sludge Removal Project
 - They are planning on starting the first of March.
 - 6.1.d Quiet Dell
 - We are proceeding with design. We are working on the ingress and egress with Jack Jacobs.
 - 6.1.e Woodstock Heights Sanitary Sewer Extension Project
 - Some concerns from the DOH we will be discussing with Bill.
 - 6.1.f 10-year plan Sewer
 - Nothing new to add at this time
 - 6.1.g River Crossings
 - McKinley's office has approved 500,000 for the River Crossing project.
 - 6.2 Water
 - 6.2.a Steven's Run
 - The generator discussed last month will be available and installed in March or April.
 - 6.2.b Overall Water Project

- The Brushy Fork system will be getting a line upgrade, upgrade to Booster System and a 120,000-140,000-gallon storage tank. This tank turns over every day. This will allow for growth in this area. Also, about 7,000' in Zach's Run which has historical issues with pressure. Zach's Run will also be getting sewer. Duck Creek would also add about 30 customers. There would be a good bit of work done on Coon's Run also. Good Hope would include new tank and booster station. Total cost 9.2 million.

6.2.c Locust Heights

- Other than trouble shooting with Bill; that has been the extent for us.

6.2.d 10-year plan Water

- Nothing new to report

7. Bill Hoover – General Manager

7.1 Water

7.1.a Water loss overall 34%, VGH 18%, LCMC 53%, QD 12% and Coon's Run 18%

7.1.b Nothing to really report a lot of meter bottoms busted over Christmas. It took two employees to cover the calls on the cold days.

7.1.c Locust Heights went from 16 pounds of pressure to 60 plus.

7.2. Sewer

7.2.a General Update – Still waiting on the bar screen. We did get readings from Shinnston on time this month.

7.3 Good of the District

7.3.a General Update – The Mayor for the Town of Worthington questioned us owing \$5,000 on rate case; until the work is done there should be no cost incurred or owed.

8. Sam Harold – Mountain State Law

- Leonard moved to go into Executive session. Board concurred.
- Michael moved to go out of Executive session. Board concurred.

9. Todd Swanson – Steptoe & Johnson PLLC

9.1 To consider for first reading and act upon a proposed resolution entitled:

A RESOLUTION ESTABLISHING NEW RATES, FEES AND CHARGES FOR SERVICE TO CUSTOMERS OF THE PUBLIC WATERWORKS SYSTEM OF GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT.

Michael moved to approve resolution as provided. Board concurred.

Leonard moved to adjourn. Board concurred.

Meeting adjourned

Chairman James J. Scudere
James Scudere

Treasurer Ruth Ann Messenger
Ruth Ann Messenger

Secretary Mark Leonard
Mark Leonard

Member Thomas Michael
Thomas Michael

Member Gary Auvil
Gary Auvil