

# Harrison County WV Freedom of Information Request

Requester's Name: \_\_\_\_\_

Requester's Telephone Number: \_\_\_\_\_

Requester's Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Records sought (be specific). If known, you should include any file designations or descriptions for the records that you might want:-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Description of Requestor (Required Field):**

\_\_\_\_ Individual seeking information for personal use.

\_\_\_\_ Affiliated with a private corporation and seeking information for use in the company's business.

\_\_\_\_ A representative of the news media (press and this request is made as part of a news gathering and not for commercial use)

\_\_\_\_ Affiliated with a public interest group and this request is not for commercial use. Fee Waiver Requested (if selected, an explanation is required):

\_\_\_\_\_  
\_\_\_\_\_

Please submit this form via email or mail to: [CountyAdministrator@harrisoncountywv.gov](mailto:CountyAdministrator@harrisoncountywv.gov)

Harrison County Commission  
Attn: County Administrator  
301 West Main St, Clarksburg, WV 26301