



**Sheriff R. G. Matheny II**

**HARRISON COUNTY**  
**SHERIFF'S OFFICE**

## **Harrison County Citizen Sheriff's Academy**

### **Mission and Application**

The Harrison County Citizen Sheriff's Academy, under Sheriff Robert Matheny II, has created an exciting eight-week program which gives business, religious, civic, and community leaders an inside look at the Harrison County Sheriff's Office. The academy will be on consecutive Monday's, from 6: 00 p.m. to 8:30 p.m., beginning on February 23, 2026 and ending on April 20th with a Graduation Ceremony.

Most classes will meet at the Law Enforcement Headquarters, 609 W. Main Street, Clarksburg, with some meetings off-site. To qualify for graduation, participants cannot miss more than two sessions. There is no charge for this academy. Applications can be downloaded from the Sheriff's Office Facebook page, picked up at the office on West Main Street, or at the Tax Division in the Harrison County General Services Annex building next to the Harrison Court House.

The mission of this academy is to further a greater understanding of the role of the Sheriff throughout Harrison County. It will consist of demonstrations, lectures, PowerPoint and videos, interactions, hands on, guest presenters, and frank discussions. Through this interaction, the Sheriff's Office hopes to strengthen relationships with the communities it serves and be able to better respond to community issues and concerns. For the participants, you will have a look into, and an understanding of, the inner workings of the office like no other.

The topics presented will include, but not limited to: Court Room Procedures, Staging (jail and transport), Court Security, the role of the Bailiffs; Process Division, those who serve papers; The Tax Division; The work of a Detectives: from investigations, crime processing, evidence gathering, crime scene reconstruction, and hands-on with a mock Crime Scene; The Patrol Unit, scenarios deputies face every day in the field from traffic stops to violent crimes; K-9 Unit, with training and demonstrations; Tours of the 911 Center and the North Central Regional Jail; The role of the Youth Outreach Unit (DARE and School Prevention Resource Deputies), and the DSR's (Deputy Sheriff Reserve Unit); A Range Day, where participants will fire various weapons used and relied on by the Sheriff's Office; The Greater Harrison County Drug and violent crime Taskforce; SWAT training, tactics, equipment and weapons, and guidelines.

At the conclusion of the program, graduates will be given an opportunity to join the Harrison County Citizen Sheriff's Academy Alumni Association, for the purpose of strengthening relationships and improving understanding between the Sheriff's Office and the community, now and in the future. As a graduate, one will become an Ambassador for the Sheriff's Office, and a direct link from their communities to the Sheriff's Office.

Application download: Facebook "Harrison County Sheriff's Office, WV"

Application pick up: Sheriff's Office, 609 West Main Street, Clarksburg, WV or from the Tax Division located in the Harrison County General Services Annex Building (2<sup>nd</sup> floor) located beside the Harrison County Court House. Questions: Harrison County Sheriff's Office 304-423-7722.



Please List at least two references (Name, address, phone number, years known)

1) \_\_\_\_\_

\_\_\_\_\_

2) \_\_\_\_\_

\_\_\_\_\_

How did you hear about the Citizen's Academy? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Why do you want to participate in this Academy? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I agree to release to and authorize the Harrison County Sheriff's Office to use any photograph containing my image in print or electronic media including, but not limited to the Sheriff's Office public website and social media platforms for purposes of community outreach and public affairs events. Y ( ) N ( )

I agree to the guidelines set forth by the Sheriff's Office regarding use of cell phones (photos) or any electronic devices while on property, range, Court House, or any tours. Y ( ) N ( )

*I affirm that the information on this application is true and complete, to the best of my knowledge. I understand that false statements or withholding of information may make me ineligible for this academy. I do understand that the Harrison County Sheriff's Office reserves the right to disqualify anyone convicted of a crime from participation in this academy.*

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Attach additional pages of explanation if desired. Mail or deliver to:

Final candidate selection is up to the Harrison County Sheriff.

Citizen Sheriff's Academy  
DSR Coordinator  
Harrison County Sheriff's Office  
609 W. Main St,  
Clarksburg, WV 26301